

CITY OF GROSSE POINTE WOODS RESCHEDULED CITY COUNCIL MEETING AGENDA

Monday, January 22, 2024 at 7:00 PM

Robert E. Novitke Municipal Center - Council Chambers/Municipal Court, 20025 Mack Plaza, Grosse Pointe Woods, MI 48236 (313) 343-2440

- 1. CALL TO ORDER
 - A. Administrative Memo: January 18, 2024
- 2. ROLL CALL
- 3. PLEDGE OF ALLEGIANCE
- 4. RECOGNITION OF COMMISSION MEMBERS
- 5. ACCEPTANCE OF AGENDA
- 6. CONSENT AGENDA
 - A. Approval of Minutes
 - 1. Council 01/08/24
 - Committee-of-the-Whole 01/08/24 with recommendations
 - Beautification Advisory Commission 10/11/23
 - B. Monthly Financial Report
 - 1. December 2023
 - C. <u>Bids/Proposals/Contracts</u>
 - 1. Annual Fuel Purchase Contract
 - a. Memo 01/12/24 Director of Public Services with attachments
 - 2. Purchase Scag 61" Turf Tiger Riding Mower
 - a. Memo 01/12/24 Director of Public Services
 - b. Quote 12/05/23 Billings Lawn Equipment
 - 3. Torrey Road Pump Station Generator AEW Project No. 0160-0473
 - a. Memo 01/16/24 Director of Public Services
 - b. Letter 01/16/24 City Engineer Wilberding
 - c. Bid Tabulation Sheet
 - D. Resolution
 - 1. 2024 Special Events Special License Resolution
 - a. Memo 01/18/24 City Clerk
 - b. 2024 Special License Application

cc: Council - 7 City Administrator City Attorney Treasurer/Comptroller City Clerk Email Group/Media Assistant City Administrator

Post - 4

- c. Proposed Resolution
- d. LARA Credit Card Authorization Form
- e. Aerial map of events

E. Claims and Accounts

- 1. Anderson, Eckstein & Westrick, Inc. (AEW) City Engineers
 - a. <u>Vernier Road Water Main Replacement</u> Invoice No. 147799 Proj. No. 0160-0446 01/03/24 \$2,627.13.
 - b. <u>Sewer System Evaluation</u> Invoice No. 147800 Proj. No. 0160-0449 01/03/24 \$457.20.
 - c. <u>2022 Sewer CCTV Investigation</u> Invoice No. 147802 Proj. No. 0160-0453 01/03/24 \$681.60.
 - d. Roslyn Road Water Main & Resurface (Mack/Marter) Invoice No. 147803 Proj. No. 0160-0464 01/03/24 \$8,133.18.
 - e. <u>Lake Front Park Splash Pad</u> Invoice No. 147804 Proj. No. 0160-0465 01/03/24 \$342.90.
 - f. <u>2023-2024 General Engineering</u> Invoice No. 147805 Proj. No. 0160-0472 01/03/24 \$7,006.20.
 - g. <u>Torrey Road Pump Station Generator</u> Invoice No. 147806 Proj. No. 0160-0473 01/03/24 \$18,560.00.
 - h. <u>Sewer Rehabilitation Open Cut</u> Invoice No. 148025 Proj. No. 0160-0430 01/05/24 \$650.25.
 - i. <u>707 N. Renaud Plot Plan Review</u> Invoice No. 148026 Proj. No. 0160-0474 01/05/24 \$571.50.
 - j. <u>2022 Sidewalk Repair Program Dist 8</u> Invoice No. 148034 Proj. No. 0160-0452 01/05/24 \$2,091.15.
 - k. <u>2022 Sewer Cleaning and CCTV Investigation Program</u> Proj. No. 0160-0453 Final Pay Estimate Corby Energy Services, Inc. 01/10/24 \$27,921.12.
 - I. <u>2023 Sewer Cleaning and CCTV Investigation Program</u> Proj. No. 0160-0467 Final Pay Estimate Corby Energy Services, Inc. 01/10/24 \$10,755.00.
- 2. <u>Hallahan & Associates, P.C. Professional Services</u> Invoice No. 21152 December 2023 01/08/24 \$38,687.55.
- 3. <u>Keller Thoma Legal Services</u> Invoice No. 125332 December 2023 01/01/24 \$175.00.
- 4. McKenna Building/Planning Services
 - a. Invoice No. 21849-86 Building Services December 2023 01/15/24 \$27,904.45.
 - b. Invoice No. 22-064-21 Planning Services December 2023 01/15/24 \$2,018.75.
- 5. Rosati, Schultz, Joppich & Amtsbuechler, P.C. Legal Services Invoice No. 1080706 December 2023 01/09/24 \$5,898.85.
- <u>6.</u> <u>Veritext, LLC Professional Services</u> Invoice No. 7077282 DRSN Real Estate GP LLC v. City of Grosse Pointe Woods 12/28/23 \$1.257.00.
- 7. York, Dolan & Tomlinson, P.C. Legal Services Invoice No. 154 December 2023 01/04/24 \$2,759.00.

7. COMMUNICATIONS

- A. Resignation Beautification Advisory Commission Carol Romano
 - 1) Letter 01/02/24 Carol Romano

8. ORDINANCE

- A. <u>First Reading: Ordinance Amendment Chapter 32 Signs</u>
 - 1) Committee-of-the-Whole Minutes Excerpt 01/08/24
 - 2) Committee-of-the-Whole Minutes Excerpt 12/18/23
 - 3) Planning Commission Minutes Excerpt 12/12/23
 - 4) Memo 12/21/23 City Planner
 - 5) Proposed Ordinance Amendment Clean Copy
 - 6) Proposed Ordinance Amendment Draft Copy
- 9. NEW BUSINESS/PUBLIC COMMENT
- 10. ADJOURNMENT

Paul P. Antolin, MiPMC City Clerk

IN ACCORDANCE WITH PUBLIC ACT 267 (OPEN MEETINGS ACT) POSTED AND COPIES GIVEN TO NEWSPAPERS

The City of Grosse Pointe Woods will provide necessary, reasonable auxiliary aids and services, such as signers for the hearing impaired, or audio tapes of printed materials being considered at the meeting to individuals with disabilities. All such requests must be made at least five days prior to a meeting. Individuals with disabilities requiring auxiliary aids or services should contact the City of Grosse Pointe Woods by writing or call the City Clerk's office, 20025 Mack Plaza, Grosse Pointe Woods, MI 48236 (313) 343-2440 or Telecommunications Device for the Deaf (TDD) 313 343-9249

*** NOTE TO PETITIONERS: YOU, OR A REPRESENTATIVE, ARE REQUESTED TO BE IN ATTENDANCE AT THE MEETING SHOULD THE COUNCIL HAVE QUESTIONS REGARDING YOUR REQUEST. ***

OFFICE OF THE CITY ADMINISTRATOR

Subject: Recommendations for the Rescheduled Council Meeting of January 22, 2024

Item 1 CALL TO ORDER

Prerogative of the Mayor to call this meeting to order.

Item 2 ROLL CALL

Prerogative of the Mayor to request a Roll Call from the City Clerk.

Item 3 PLEDGE OF ALLEGIANCE

Prerogative of the Mayor to lead the City Council, Administration, and members of the audience in the Pledge of Allegiance.

Item 4 RECOGNITION OF COMMISSION MEMBERS

Prerogative of the Mayor to request Commission Members in attendance at tonight's meeting to approach the podium and introduce themselves and the Commission on which they serve.

Item 5 <u>ACCEPTANCE OF THE AGENDA</u>

Prerogative of the City Council that all items on tonight's agenda be received, placed on file, and taken in order of appearance.

Item 6 CONSENT AGENDA

All items listed under the consent agenda are considered routine by the Council and will be enacted by one motion and a second. There will be no separate discussion of these items. If discussion of an item is required, it will be removed from the consent agenda and considered. One member may request that an item be removed and no second is required.

Prerogative of the City Council to approve all items (6A-6E) listed under the consent agenda as presented.

A. Approval of Minutes

- 1. Council 01/08/24
- 2. Committee-of-the-Whole 01/08/24 with 2 recommendations*
 - *a)* Recommendation to approve ordinance amendments for Chapter 32 "Signs" and place on 01/22/24 Council agenda for 1st reading
 - b) Recommendation to concur with Administration's succession plan upon Treasurer/Comptroller Murphy's retirement
- 3. Beautification Advisory Commission 10/11/23

B. Monthly Financial Report

1. December 2023

C. <u>Bids/Proposals/Contracts</u>

- 1. Annual Fuel Purchase Contract
 - a. Memo 01/12/24 Director of Public Services with attachments
- 2. Purchase Scag 61" Turf Tiger Riding Mower
 - a. Memo 01/12/24 Director of Public Services
 - b. Quote 12/05/23 Billings Lawn Equipment
- 3. Torrey Road Pump Station Generator AEW Project No. 0160-0473
 - a. Memo 01/16/24 Director of Public Services
 - b. Letter 01/16/24 City Engineer Wilberding
 - c. Bid Tabulation Sheet

D. Resolution

- 1. 2024 Special Events Special License Resolution
 - a. Memo 01/18/24 City Clerk
 - b. 2024 Special License Application
 - c. Proposed Resolution
 - d. LARA Credit Card Authorization Form
 - e. Aerial map of events and additional details

E. Claims and Accounts

- 1. Anderson, Eckstein & Westrick, Inc. (AEW) City Engineers
 - a. <u>Vernier Road Water Main Replacement</u> Invoice No. 147799 Proj. No. 0160-0446 01/03/24 \$2,627.13.
 - b. <u>Sewer System Evaluation</u> Invoice No. 147800 Proj. No. 0160-0449 01/03/24 \$457.20.
 - c. <u>2022 Sewer CCTV Investigation</u> Invoice No. 147802 Proj. No. 0160-0453 01/03/24 \$681.60.
 - d. Roslyn Road Water Main & Resurface (Mack/Marter) Invoice No. 147803 Proj. No. 0160-0464 01/03/24 \$8,133.18.
 - e. <u>Lake Front Park Splash Pad</u> Invoice No. 147804 Proj. No. 0160-0465 01/03/24 \$342.90.
 - f. <u>2023-2024 General Engineering</u> Invoice No. 147805 Proj. No. 0160-0472 01/03/24 \$7,006.20.
 - g. <u>Torrey Road Pump Station Generator</u> Invoice No. 147806 Proj. No. 0160-0473 01/03/24 \$18,560.00.
 - h. <u>Sewer Rehabilitation Open Cut</u> Invoice No. 148025 Proj. No. 0160-0430 01/05/24 \$650.25.
 - i. <u>707 N. Renaud Plot Plan Review</u> Invoice No. 148026 Proj. No. 0160-0474 01/05/24 \$571.50.
 - j. <u>2022 Sidewalk Repair Program Dist 8</u> Invoice No. 148034 Proj. No. 0160-0452 01/05/24 \$2,091.15.
 - k. 2022 Sewer Cleaning and CCTV Investigation Program Proj. No. 0160-0453 Final Pay Estimate Corby Energy Services, Inc. 01/10/24 \$27,921.12.1. 2023 Sewer Cleaning and CCTV

<u>Investigation Program</u> - Proj. No.

0160-0467 - Final Pay Estimate - Corby Energy Services, Inc. - 01/10/24 - \$10,755.00.

- 2. <u>Hallahan & Associates, P.C. Professional Services</u> Invoice No. 21152 December 2023 01/08/24 \$38.687.55.
- 3. <u>Keller Thoma Legal Services</u> Invoice No. 125332 December 2023 01/01/24 \$175.00.
- 4. McKenna Building/Planning Services
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- 5. Rosati, Schultz, Joppich & Amtsbuechler, P.C. Legal Services Invoice No. 1080706 December 2023 01/09/24 \$5,898.85.
- 6. <u>Veritext, LLC Professional Services</u> Invoice No. 7077282 DRSN Real Estate GP LLC v. City of Grosse Pointe Woods 12/28/23 \$1.257.00.
- 7. <u>York, Dolan & Tomlinson, P.C. Legal Services</u> Invoice No. 154 December 2023 01/04/24 \$2,759.00.

Item 7 COMMUNICATIONS

Item 7A <u>RESIGNATION: BEAUTIFICATION ADVISORY COMMISSION - CAROL</u> ROMANO

Prerogative of the Mayor to accept the resignation of Carol Romano from the Beautification Advisory Commission with regret, and direct that appropriate thanks and recognition be sent to Ms. Romano.

Item 8 ORDINANCE

Item 8A FIRST READING: ORDINANCE AMENDMENT – CHAPTER 32 – SIGNS, Prerogative of the City Council to concur with the recommendation of this ordinance, to set a date of February 5, 2024, for a second reading and final adoption, and to publish same by title in the Grosse Pointe News.

Item 9 NEW BUSINESS/PUBLIC COMMENT

Prerogative of the Mayor to ask if there is any New Business to come before the City Council from the City Council or Administration; and then, to ask members of the audience if there is any Public Comment to come before the City Council.

Item 10 ADJOURNMENT

Upon the conclusion of New Business/Public comment with no further business to be conducted by the City Council, prerogative of the City Council to motion for adjournment of tonight's meeting.

Respectfully submitted,

Frank Schulte

Frank Schulte City Administrator MINUTES OF THE RESCHEDULED CITY COUNCIL MEETING OF THE CITY OF GROSSE POINTE WOODS HELD ON MONDAY, JANUARY 8, 2024, IN THE COUNCIL-COURTROOM OF THE ROBERT E. NOVITKE MUNICIPAL CENTER, 20025 MACK PLAZA DR., GROSSE POINTE WOODS, MICHIGAN.

The meeting was called to order at 7:05 p.m. by Mayor Bryant.

PRESENT: Mayor Bryant

Council Members: Gafa, Granger, Koester, McConaghy, Vaughn

ABSENT: Brown

Also Present: City Administrator Schulte

Assistant City Administrator Como

City Attorney Walling

Treasurer/Comptroller Murphy

City Clerk Antolin

Director of Public Services Kowalski

Motion by Gafa, seconded by Koester, that Councilmember Brown be excused from tonight's meeting.

Motion carried by the following vote:

Yes: Bryant, Gafa, Granger, Koester, McConaghy, Vaughn

No: None Absent: Brown

Council, Administration, and the audience Pledged Allegiance to the U.S. Flag.

The following Commission members were in attendance:

• James McNelis, Planning Commission

Motion by McConaghy, seconded by Gafa, that all items on tonight's agenda be received, placed on file, and taken in order of appearance.

Motion carried by the following vote:

Yes: Bryant, Gafa, Granger, Koester, McConaghy, Vaughn

No: None Absent: Brown

Motion by Granger, seconded by Koester, that all items (6A-6B) on the Consent Agenda be approved as presented.

A. Approval of Minutes

- 1. Council 12/18/23
- 2. Committee-of-the-Whole 12/18/23

B. Claims and Accounts

- 1. Anderson, Eckstein & Westrick, Inc. (AEW) City Engineers
 - a. <u>2021 Water Main Replacement Program (Hollywood, Severn & Christine Ct.)</u> Proj. No. 0160-0426 Final Pay Estimate Fontana Construction, Inc. 12/22/23 \$292,179.79.
 - b. <u>2021 Sewer Open Cut Repair Program</u> Proj. No. 0160-0430 Final Pay Estimate Fontana Construction, Inc. 12/22/23 \$69,570.50.
- 2. <u>Frohm & Widmer, Inc. Professional Services</u> File No. 22-65C DRSN Real Estate GP, LLC v. GPW MOAHR Docket No. 18-000573-TT(Consolidated) 12/19/23 \$19,300.00.
- 3. McKenna Building/Planning Services
 - a. Invoice No. 21849-85 Building Services November 2023 12/22/23 \$26,517.68.
 - b. Invoice No. 22-064-20 Planning Services November 2023 12/22/23 \$3,022.50.
- 4. <u>Plante Moran Professional Services</u> 06/30/23 Alternative Compliance Examination engagement Invoice No. 10139295 12/22/23 \$1,000.00.
- 5. Veritext, LLC Professional Services
 - a. Invoice No. 7078355 DRSN Real Estate GP, LLC v. City of Grosse Pointe Woods 12/28/23 \$1,060.00.
 - b. Invoice No. 7078599 DRSN Real Estate GP, LLC v. City of Grosse Pointe Woods 12/28/23 \$1,254.00.
 - c. Invoice No. 7079879 DRSN Real Estate GP, LLC v. City of Grosse Pointe Woods 12/28/23 \$1,213.50.

- d. Invoice No. 7081205 DRSN Real Estate GP, LLC v. City of Grosse Pointe Woods 12/29/23 \$569.00.
- e. Invoice No. 7085427 DRSN Real Estate GP, LLC v. City of Grosse Pointe Woods 01/02/24 \$1,136.50.
- f. Invoice No. 7088290 DRSN Real Estate GP, LLC v. City of Grosse Pointe Woods 01/03/24 \$1,121.50.
- g. Invoice No. 7088391 DRSN Real Estate GP, LLC v. City of Grosse Pointe Woods 01/03/24 \$1,089.00.

Under New Business/Public Comment, no one wished to be heard.

Motion by Granger, seconded by Koester, to **adjourn tonight's meeting** at 7:08 p.m. PASSED UNANIMOUSLY.

Respectfully submitted,		
Paul P. Antolin	Arthur W. Bryant	
City Clerk	Mayor	

MINUTES OF THE MEETING OF THE COMMITTEE-OF-THE-WHOLE OF THE CITY OF GROSSE POINTE WOODS HELD ON MONDAY, JANUARY 8, 2024, IN THE COUNCIL CHAMBERS/COURTROOM OF THE ROBERT E. NOVITKE MUNICIPAL CENTER, 20025 MACK PLAZA DR., GROSSE POINTE WOODS, MICHIGAN.

The Committee-of-the-Whole meeting was moved to the Council Chambers/Courtroom.

Mayor Bryant called the meeting to order at 7:13 p.m.

PRESENT: Mayor Bryant

Council Members: Gafa, Granger, Koester, McConaghy, Vaughn

ABSENT: Brown

Also Present: City Administrator Schulte

Assistant City Administrator Como

City Attorney Walling City Clerk Antolin City Planner Wolf

Motion by Vaughn, seconded by Granger, that all items on tonight's agenda be received, placed on file, and taken in order of appearance.

Motion carried by the following vote:

Yes: Bryant, Gafa, Granger, Koester, McConaghy, Vaughn

No: None Absent: Brown

Motion by Gafa, seconded by Vaughn, that Councilmember Brown be excused from tonight's meeting.

Motion carried by the following vote:

Yes: Bryant, Gafa, Granger, Koester, McConaghy, Vaughn

No: None Absent: Brown

The purpose of tonight's meeting was to discuss the recommendation from the Planning Commission to approve the amendments to Chapter 32 – "Signs" Ordinance. City Planner Wolf provided an overview of these amendments in her memo dated December 21, 2023. She stated that the ordinance has been updated to comply with legal standing and that signs must be content neutral. In other words, the signs can be regulated by type, time, location, and color but not based on content. With this perspective, language throughout the ordinance was removed or changed.

The Planning Commission had extensive discussion regarding temporary signs since there is a permitting process in commercial areas but not in residential areas. In efforts to create a balance, there was consideration of not being too restrictive while not being free range with its regulation. This was discussed in order to prevent residents from placing signs up anywhere they want for as long as they want. The compromise was to leave the restriction to 30 days twice per year and it starts at the time in which code enforcement is notified and documents that there is a temporary sign up. It cannot be 60 consecutive days, specifically to coincide with multiple election years which prevent signs from being up all year round.

Additionally, there was clarification that wall signs cannot be advertisements or murals, and cannot be painted onto a building.

City Planner Wolf stated that the Planning Commission also recommended removing restrictions on font type and lettering making it easier for businesses to comply with the use of their logo.

City Planner Wolf answered questions from the Committee-of-the-Whole regarding temporary sign restrictions of other cities and the interpretation of its definition. It was suggested to place a separate section in the ordinance for "Temporary Signs" or a "Residential" section.

There was a consensus of the Committee-of-the-Whole to concur with the recommendation of the Planning Commission to approve the amendments to Chapter 32 – "Signs" Ordinance and place on the January 22, 2024 Council agenda for a first reading.

Under New Business, the following individual was heard:

• City Administrator Schulte stated that Treasurer/Comptroller Murphy will be retiring at the end of February 2024. The Deputy Treasurer/Comptroller, Steven Schmidt, has done a good job for two years at his position. His resume portrays his qualifications and will fill the Treasurer/Comptroller position as Deputy Treasurer/Comptroller for 90 days. No appointment is necessary at this time. After the 90 days, if Administration feels confident with his performance, Mr. Schmidt will be recommended to Council to be appointed as Treasurer/Comptroller. There was a consensus of the Committee-of-the-Whole to concur with Administration's succession plan upon Treasurer/Comptroller Murphy's retirement.

$\begin{array}{c} \text{COMMITTEE-OF-THE-WHOLE} \\ \text{01-08-24} - \text{03} \end{array}$

Under Public Comment, no one wi	hed to be heard.	
Motion by Granger, seconded by adjourned at 7:34 p.m. PASSED U	Koester, that the meeting of the Committee-of-the-Whole NANIMOUSLY.	e be
Respectfully submitted,		
Paul P. Antolin City Clerk	Arthur W. Bryant Mayor	

Commission Approved January 10, 2024

Beautification Advisory Commission

Conference Room – Grosse Pointe Woods Community Center

20025 Mack Ave. Dr., Grosse Pointe Woods

Meeting – October 11, 2023–7:00 p.m.

Present: Arslanian, Casinelli, Champagne, Elich, Feltman, Hage, Josefiak, R. Koester, McCarthy, Puppos,

Romano, Snyder, Wettstein

Excused: G. McCullough, S. McCullough

Also Present: M. Koester

Guests: none

Call to Order: The meeting was called to order by Chairperson, McCarthy at 7:02 p.m.

Minutes: The September 13, 2023 minutes were distributed and reviewed.

Motion by R. Koester, seconded by Wettstein to approve the September 13, 2023 minutes as presented.

Motion carried by the following vote:

Yes: Arslanian, Casinelli, Champagne, Elich, Feltman, Hage, Josefiak, R. Koester, McCarthy,

Puppos, Romano, Snyder, Wettstein

No: none

Excused: G. McCullough, S. McCullough

Treasurer's Report: Snyder presented the treasurers report.

Motion by R. Koester, seconded by Casinelli, to approve the treasurers report as presented.

Motion carried by the following vote:

Yes: Arslanian, Casinelli, Champagne, Elich, Feltman, Hage, Josefiak, R. Koester, McCarthy,

Puppos, Romano, Snyder, Wettstein

No: none

Excused: G. McCullough, S. McCullough

Chairperson's Report: McCarthy shared The Beautification Council of Southeast Michigan newsletters

with committee.

Awards Program: Wettstein and Casinelli updated committee on Awards Program and banquet.

Flower Sale: no report

Adopt a Garden: Champagne updated the committee on the Adopt a Garden program

Council Report: M. Koester presented council report

Old Business: no report

New Business: Romano shared lecture information for The Beautification Council of Southeast Michigan

Motion by Casinelli, seconded by Hage to adjourn the Beautification Advisory Commission meeting at 7:51 pm.

Motion carried by the following vote:

Yes: Arslanian, Casinelli, Champagne, Elich, Feltman, Hage, Josefiak, R. Koester, McCarthy, Puppos,

Romano, Snyder, Wettstein

No: none

Excused: G. McCullough, S. McCullough

Respectfully submitted, Brianne Josefiak

City of Grosse Pointe Woods CITY ADMINISTRATOR'S FINANCIAL REPORT

(Section 4.7, City Charter)

December 2023



City Treasurer/Comptroller
Utility Billing/Accounting
Municipal Court/Violations
DPW
Parks & Recreation

City of Grosse Pointe Woods CITY COMPTROLLER Monthly Financial Report December 2023

Purchase orders issued 25 Payrolls checks prepared 368 General/other checks prepared 212

ACCOUNTING DEPARTMENT Monthly Financial Report December 2023

FOLLOWING REPORTS SUBMITTED HEREWITH:

- * ACCOUNTS PAYABLE CHECK REGISTER
- * INVESTMENTS BY FINANCIAL INSTITUTIONS ORDER
- * GENERAL FUND DETAILED REVENUE COMPARED TO BUDGET

CITY TREASURER Monthly Financial Report December 2023

INVESTMENTS:

* Five (5) investments were redeemed and one (1) of the investments was renewed. Four (4) new investments were purchased.

CHECK DISBURSEMENT REPORT FOR CITY OF GROSSE POINTE WOODS CHECK DATE FROM 12/01/2023 - 12/31/2023

Page 1/33

ser: sschmidt B: Gpw

heck Date	Bank	Check #	Payee	Description	Account	Dept	Project	Amount
und: 101	GENERAL	FUND						
2/05/2023	1	68195	DONNA BURLESON	ELECTIONS SUPPLIES	731.000	215		197.00
								197.00
2/07/2023	1	68196#	ABEL ELECTRONICS INC.	MONTHLY MONITORING OF CAMERAS	930.000	310		310.00
				OPERATING SUPPLIES	757.000	441		20.00
				OPERATING SUPPLIES	757.000	441		(20.00)
				CHECK 1 68196 TOTAL FOR FUND 101:				310.00
2/07/2023	1	68197	AEG ELECTRIC LLC	ELECTRICAL FOR LFP GAZEBOS	818.110	774		2,634.00
								2,634.00
2/07/2023	1	68199#	ALLEMONS LANDSCAPE CENTER	CITIZENS RECREATION	880.200	105		325.00
				OPERATING SUPPLIES	757.000	265		2.12
				CITY HOLIDAY 24 " BALSAM WREATHS	930.000	441		117.50
				CITY HOLIDAY 36" BALSAM WREATHS	930.000	441		274.50
				CITY HOLIDAY 48 "BALSAM WREATHS	930.000	441		113.25
				CITY HOLIDAY 50' COILS CEDAR ROPING	930.000	441		678.00
				CHECK 1 68199 TOTAL FOR FUND 101:				1,510.37
2/07/2023	1	68200	ALLISON OUTDOOR LLC	Building Permit	478.000	000		60.00
2/07/2023	1	68201	AMAZON WEB SERVICES, INC.	FY 2023-24 BACKUP STG & EC2	818.000	228		60.00 894.59
2/07/2023	1	68202	ANIXTER INC.	12 FIBER CABLE OS2 OUTSIDE PLANT ARMOR	757.000	228		894.59 475.30
2, 0., 2023	-	00202						475.30
2/07/2023	1	68203#	ASCENSION MI EMPLOYER SOLUTIONS	PHYSICAL EXAMS	835.100	305		215.00
				PHYSICAL EXAMS	835.100	441		88.00
				CHECK 1 68203 TOTAL FOR FUND 101:			_	303.00
2/07/2023	1	68204#	AT&T MOBILITY LLC	CONTRACTUAL	818.000	286		48.35
				UTILITIES	921.000	349	•	98.15
				CHECK 1 68204 TOTAL FOR FUND 101:				146.50
2/07/2023	1	68208*#	CINTAS CORP LOC #31	CITY HALL OFFICE MATS	818.000	265		97.45
_, .,,	_			CITY HALL OFFICE MATS	818.000	265		97.45
				DPW OFFICE MATS	818.000	441		14.43
				CHECK 1 68208 TOTAL FOR FUND 101:			_	209.33
	_				men			
2/07/2023	1	68209	CITY OF GROSSE POINTE WOODS	OPERATING SUPPLIES	757.000	310		79.8
				JAIL FEES	808.000	310		50.0 18
				TRAINING	961.000	310		50.0 0

er: sschmidt

CHECK DISBURSEMENT REPORT FOR CITY OF GROSSE POINTE WOODS

2/33

Page

CHECK DATE FROM 12/01/2023 - 12/31/2023

3: Gpw

neck Date Bank Check # Payee Description Account Dept Project Amount and: 101 GENERAL FUND CHECK 1 68209 TOTAL FOR FUND 101: 179.84 :/07/2023 1 68210 CLEANNET OF GREATER MICHIGAN INC FY 2023-24 JANITORIAL SVC - MUNI BLDGS 818.000 265 2,300.00 2,300.00 :/07/2023 1 68212 MARLISE COLE CONTRACTUAL SERVICES 818.000 780 280.00 280.00 68214 310 :/07/2023 1 COOL THREADS EMBROIDERY MISCELLANEOUS EQUIPMENT 757.000 466.88 466.88 1/07/2023 68215 D WEISS' PLUMBING, INC. INSTALLED GAS PIPE TO GENERATOR - DPW 818.000 441 1,300.00 1/07/2023 68217 DELTA PRESSURE WASHING INC. CONTRACT SVCS-BATH HOUSE 818.104 774 300.00 :/07/2023 1 68218 DOMINION VOTING SYSTEMS, INC. ELECT EQ PRGRM ICP/ICC/ICX INV#DVS1512 731.000 215 1,010.00 1,010.00 !/07/2023 1 68219 JILL DOUGHTY CONTRACTUAL SERVICES 818.000 780 420.00 47,223.43 926.000 !/07/2023 68220 DTE ENERGY MUN. STREET LGHT 594 1 47,223.43 757.000 228 4.23 1/07/2023 68222*# EXWAY ELECTRIC OPERATING SUPPLIES ELECTRICAL SUPPLIES 757,000 265 115.13 774 19.95 OPER SUPPLY- LANDSCAPE 757.102 780 757.000 150.00 OPERATING SUPPLIES CHECK 1 68222 TOTAL FOR FUND 101: 289.31 2/07/2023 1 68224 GOOSE POINTE, LLC CONTRACT SVSC-PK MAINT ** VOIDED ** 0.00 880.603 780 2/07/2023 68225 BRET GRAMPS SENIOR PROGRAMS 1 450.00 80.00 2/07/2023 68226 GREAT LAKES PEST CONTROL CO., IN PEST CONTROL SERVICES DPW 818.000 441 1 80.00 152.63 2/07/2023 68228 GROSSE POINTE NEWS NEWSPAPER PUBLICATION FY 23-24 903.000 215 1 152.63 2/07/2023 653.100 000 1 68234 ROBERT IRELAND ACTIVITY FEES - P&R 80.00 80.00 2/07/2023 1 68237*# K & S VENTURES INC FY 2023-24 HEATING & COOLING MAINTENAN 818.000 265 1,543.99 774 752.93 FY 2023-24 HEATING & COOLING MAINTENAN 818.104 774 268.75 FY 2023-24 HEATING & COOLING MAINTENAN 818.104 2,565.67 CHECK 1 68237 TOTAL FOR FUND 101: 2/07/2023 68239 LAUNDRY IN THE D, INC. MONTHLY PRISONER LAUNDRY EXPENSES 808,000 310 136.50 136.50 2/07/2023 68240# LEONARD BROS CONTRACTUAL SERVICES 193 96.78 1 818,000 OFF-SITE RECORDS & STORAGE RETRIEVAL 818.000 310 199.67 CHECK 1 68240 TOTAL FOR FUND 101: 296.4 19

Page 3/33

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CHECK DISBURSEMENT REPORT FOR CITY OF GROSSE POINTE WOODS CHECK DATE FROM 12/01/2023 - 12/31/2023

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heck Date	Bank	Check #	Payee	Description	Account	Dept	Project	Amount
und: 101	GENERAL	FUND						
2/07/2023	1	68241	LERMA, INC.	MEMBERSHIP & DUES	958.000	305		75.00
								75.00
2/07/2023	1	68242*#	LOWE'S	OPERATING SUPPLIES	757.000	265		191.93
				20.5-CU FT TOP-FREEZER REFRIGERATOR EN	757.000	441		763.80
					930.000	441		3,180.66
				OPER SUPPLY- LANDSCAPE	757.102	774		352.40
				CHECK 1 68242 TOTAL FOR FUND 101:				4,488.79
2/07/2023	1	68243	MACOMB COMMUNITY COLLEGE	BOOKS	961.000	339		186.75
				BOOKSTORE SUPPLIES	961.000	339		250.00
				COURSE FEE	961.000	339		34.00
				FIRE ACADEMY TUITION LESS WAIVER	961.000	339		1,900.00
				CHECK 1 68243 TOTAL FOR FUND 101:				2,370.75
2/07/2023	1	68244	MADISON ELECTRIC	CITY HALL ELECTRICAL SUPPLIES	757.000	265		1,139.02
				CITY HALL ELECTRICAL SUPPLIES	757.000	265		(328.03)
				CHECK 1 68244 TOTAL FOR FUND 101:				810.99
2/07/2023	1	68245	RACHELLE A. MATOUK	CONTRACTUAL	818.000	286		110.36
2/07/2023	1	68246	MCCOY MAINTENANCE	MONTHLY JAIL CELL CLEANING & BIO-HAZAR	808.000	310		110.36 375.00
								375.00
2/07/2023	1	68247	MCKENNA ASSOCIATES INC	FY 23-24 BUILDING DEPARTMENT SERVICES	818.000	371		38,042.40
				FY 23-24 PLANNING/ZONING SERVICES	818.000	371		1,340.00
				CHECK 1 68247 TOTAL FOR FUND 101:				39,382.40
2/07/2023	1	68249	METCOM	OPERATING SUPPLIES	757.000	286		448.20
2/07/2023	1	68250	MICHIGAN ASSOC. OF MUNICIPAL CLE	MAMC INSTITUTE REGISTRATION	958.001	215		448.20 700.00
2/07/2023	1	68251	MICHIGAN ASSOCIATION OF MAYORS	MEMBERSHIP & DUES	958.000	101		700.00 110.00
2/07/2023	1	68252	MICHIGAN CHAMBER OF COMMERCE	MEMBERSHIP & DUES	958.000	193		110.00 490.00
2/07/2023	1	68253	MICHIGAN FIRE INSPECTORS SOCIETY	MEMBERSHIP & DUES	958.000	305		490.00 40.00
2/07/2023	1	68255	CAITLIN MORRISON	DAMAGE DEPOSIT P&R				** VOIDED **
								0.00
2/07/2023	1	68256	SEAN PATRICK MURPHY	COMMUNITY RELATIONS	880.000	780		160.00
				COMMUNITY RELATIONS	880.000	780		160.0
				CHECK 1 68256 TOTAL FOR FUND 101:				320.0

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Page 4/33

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OPERATING SUPPLIES

757.000

371

CHECK DISEURSEMENT REPORT FOR CITY OF GROSSE POINTE WOODS CHECK DATE FROM 12/01/2023 - 12/31/2023

Page

5/33

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heck Date Bank Check # Payee Description Account Dept Project Amount und: 101 GENERAL FUND UTILITIES 921.000 594 137.14 CHECK 1 68273 TOTAL FOR FUND 101: 317.60 2/07/2023 1 68274 VISCOUNT POOLS PREMIER RECLOTH POOL TABLE 818.000 774 500.00 500.00 000 2/07/2023 1 68275 ROCKEL WALKER DAMAGE DEPOSIT P&R 295.000 145.00 145.00 2/07/2023 1 68276 WAYNE COUNTY JAIL FEES 808.000 286 245.00 245.00 2/07/2023 68277 660.000 000 105.00 1 WAYNE COUNTY COURT FINES & COSTS 105.00 2/07/2023 1 68279 JUDITH BURKHARDT ELECTIONS SUPPLIES 731.000 215 172.00 172.00 728.000 68280*# AMAZON CAPITAL SERVICES OFFICE SUPPLIES 211 45.58 2/14/2023 1 757.000 265 31.99 OPERATING SUPPLIES OPER SUPPLY- LANDSCAPE 757.102 774 322.99 774 147.17 OPER SUPPLY- LANDSCAPE 757.102 757.000 780 156.58 OPERATING SUPPLIES 33.96 OPERATING SUPPLIES 757.000 780 757.000 780 31.63 OPERATING SUPPLIES OPERATING SUPPLIES 757.000 780 17.37 880.000 26.97 COMMUNITY RELATIONS 780 880.000 133.32 COMMUNITY RELATIONS 780 880.000 780 123.51 COMMUNITY RELATIONS COMMUNITY RELATIONS 880.000 780 24.79 CHECK 1 68280 TOTAL FOR FUND 101: 1,095.86 757.000 2/14/2023 1 68281 AMAZON CAPITAL SERVICES OPERATING SUPPLIES 310 36.49 310 44.53 818.000 CONTRACTUAL SERVICES CHECK 1 68281 TOTAL FOR FUND 101: 81.02 2/14/2023 68282 OPERATING SUPPLIES 757.000 228 149.06 1 ANIXTER INC. 149.06 2/14/2023 1 68284 ARBOR PRO TREE SERVICE FY 2023-24 TREE REMOVAL SERVICES 818.000 523 1,812.00 1,812.00 835.100 441 108.00 2/14/2023 1 68285 ASCENSION MI EMPLOYER SOLUTIONS PHYSICAL EXAMS 108.00 484.000 000 2/14/2023 1 68286 AVOURIS, NICHOLAS D - ALANNA FLUE/VENT DAMPER 30.00 10,000 CFM 484.000 000 50.00 CL COMPR/CONDR < 50 HP 484.000 000 35.00 WATER HEATER 484.000 000 30.0 CHECK 1 68286 TOTAL FOR FUND 101: 145.0

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CHECK DISBURSEMENT REPORT FOR CITY OF GROSSE POINTE WOODS

Page 6/33

CHECK DATE FROM 12/01/2023 - 12/31/2023

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'und: 101 G	SENERAL	FUND						
2/14/2023	1	68292#	CDW GOVERNMENT INC	FY 2023-24 IT SUPPLIES	757.000	228		440.84
				FY 2023-24 IT SUPPLIES	757.000	228		67.82
				CISCO HOT PLUG 600W POWER SUPPLY	757.000	228		1,015.97
				OFFICE SUPPLIES	728.000	349		284.97
				OFFICE SUPPLIES	728.000	349		284.97
				OFFICE SUPPLIES	728.000	349		159.58
				CHECK 1 68292 TOTAL FOR FUND 101:				2,254.15
2/14/2023	1	68293*#	CINTAS CORP LOC #31	CITY HALL OFFICE MATS	818.000	265		97.45
				DPW OFFICE MATS	818.000	441		14.43
				CHECK 1 68293 TOTAL FOR FUND 101:				111.88
2/14/2023	1	68294	CITY OF GROSSE POINTE WOODS	UTILITIES	921.000	594		577.95
_,,				UTILITIES	921.000	594		105.13
				UTILITIES	921.000	594		399.02
				CHECK 1 68294 TOTAL FOR FUND 101:				1,082.10
2/14/2023	1	68295	CONSUMERS ENERGY	UTILITIES	921.000	774		234.80
				UTILITIES	921.000	774		194.65
				UTILITIES	921.000	774		610.82
				UTILITIES	921.000	774		89.78
				CHECK 1 68295 TOTAL FOR FUND 101:				1,130.05
2/14/2023	1	68297*#	DELTA DENTAL	RETIREE DENTAL	717.000	209		117.54
					717.000	229		1.07
					717.000	345		327.22
					717.000	531		10.66
					717.000	795		28.43
				CHECK 1 68297 TOTAL FOR FUND 101:				484.92
2/14/2023	1	68298*#	DELTA DENTAL	RETIREE DENTAL	717.000	209		864.30
					717.000	229		7.89
					717.000	345		2,406.04
					717.000	531		78.39
					717.000	795		209.
				CHECK 1 68298 TOTAL FOR FUND 101:				3,565.6

CHECK DISBURSEMENT REPORT FOR CITY OF GROSSE POINTE WOODS CHECK DATE FROM 12/01/2023 - 12/31/2023

Page 7/33

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CHECK DATE FROM 12/01/2023 - 12/31/2023

Page &/33

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und: 101	GENERAL	FUND						
2/14/2023	1	68304*#	DTE ENERGY	UTILITIES	921.000	349		362.79
				UTILITIES	921.000	594		594.82
				UTILITIES	921.000	594		571.28
				UTILITIES	921.000	775		107.23
				UTILITIES	921.000	780		50.06
				CHECK 1 68304 TOTAL FOR FUND 101:				1,686.18
2/14/2023	1	68305	ELECTIONSOURCE	ELECTIONS SUPPLIES	731.000	215		71.19
								71.19
2/14/2023	1	68307*#	GILBERTS PRO HARDWARE	OPERATING SUPPLIES	757.000	228		58.66
				FY 2023-24 MINOR OPERATING SUPPLIES AL	757.000	265		44.21
				FY 2023-24 MINOR OPERATING SUPPLIES AL	757.000	441		256.34
				EQUIPMENT MAINT & REPAIR	930.000	441		19.06
				FY 2023-24 MINOR OPERATING SUPPLIES AL	757.000	774		100.55
				FY 2023-24 MINOR OPERATING SUPPLIES AL	757.102	774		734.52
				FY 2023-24 MINOR OPERATING SUPPLIES AL	757.104	774		43.18
				FY 2023-24 MINOR OPERATING SUPPLIES AL	757.107	774		44.19
				OPERATING SUPPLIES	757.000	780		128.37
				CHECK 1 68307 TOTAL FOR FUND 101:			**************************************	1,429.08
2/14/2023	1	68308	GREAT LAKES PEST CONTROL CO., IN	CONTRACTUAL SERVICES	818.000	265		175.00
2/14/2023	3 1	68311	HAROLD J. LOVE, PLLC	PSYCHOLOGICAL TESTING	835.100	305		175.00 750.00
1,11,0023	· <u>+</u>	00344		I I I I I I I I I I I I I I I I I I I				750.00
2/14/2023	3 1	68312*	JEFFREY & MARCELENE-ANNE HARTMEY	OPERATING LEVY	402.000	000		2,460.82
				ACT 359 - PR	404.000	000		11.04
				SUMMER ADMIN FEE	447.000	000		64.71
				CHECK 1 68312 TOTAL FOR FUND 101:			***************************************	2,536.57
2/14/2023	3 1	68314	JAY'S SEPTIC TANK SERVICE	PORTA JOHN CLEAN OUT PER MONTH	818.102	774		306.00
2/14/2023	3 1	68315	ALLISON KAUFMANN	MIRACLE SISTER, STRONG SISTER, BAT-HER	880.200	105		306.00 900.00
2/14/2023	3 1	68317	KVM DOOR SYSTEMS INC.	LFP MAINTENANCE GARAGE REPAIRS	818.102	774		900.00 750.00
			DENEE LANDILY	COMMUNITY RELATIONS	880.000	700		750.00 140.00
2/14/2023	3 1	68318	RENEE LANDUYT	COMMUNITY RELATIONS	880.000	780		140.00
2/14/2023	3 1	68319*	CLYDE LEE & ROSILAND BANKS	OPERATING LEVY	402.000	000		1,614.60
				ACT 359 - PR	404.000	000		7.24
				SUMMER ADMIN FEE	447.000	000		42.4
				CHECK 1 68319 TOTAL FOR FUND 101:				1,664.2

CHECK DISBURSEMENT REPORT FOR CITY OF GROSSE POINTE WOODS

Page 9/33

CHECK DATE FROM 12/01/2023 - 12/31/2023

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heck Date Bank Check # Payee Description Account 1 Dept Project Amount und: 101 GENERAL FUND 2/14/2023 68320* LONNIE LOWERY OPERATING LEVY 402.000 000 792.67 ACT 359 - PR 404.000 000 3.55 447.000 SUMMER ADMIN FEE 000 20.84 817.06 CHECK 1 68320 TOTAL FOR FUND 101: 2/14/2023 68322 780 4,762.76 1 MARCHIORI CATERING FY 2023-24 SENIOR SOCIAL BANQUET 880.603 4,762.76 RACHELLE A. MATOUK CONTRACTUAL 220.72 2/14/2023 1 68323 818.000 286 220.72 2/14/2023 68324* OPERATING LEVY 402.000 000 619.85 1 JOSEPH L. MCCRARY, JR. ACT 359 - PR 404.000 000 2.78 447,000 000 SUMMER ADMIN FEE 16.29 638.92 CHECK 1 68324 TOTAL FOR FUND 101: 2/14/2023 1 68325 MPARKS MEMBERSHIP & DUES 958.000 752 475.00 475.00 2/14/2023 1 68326 JUSTIN MYLES CLOTHING/UNIFORM ALLOWANCE 725.000 531 300.00 300.00 265 167.00 2/14/2023 68329 ROSE PEST SOLUTIONS MONTHLY PEST CONTROL AT CITY HALL 818,000 1 167.00 2,385.21 2/14/2023 68330 955.100 774 1 ST CLAIR SHORES TREASURER PROPERTY TAXES 2,385.21 000 2/14/2023 1 68334* DON F. TAYLOR OPERATING LEVY 402.000 20.65 404.000 000 0.10 ACT 359 - PR SUMMER ADMIN FEE 447.000 000 0.54 CHECK 1 68334 TOTAL FOR FUND 101: 21.29 45.00 757, 102 774 2/14/2023 1 68335 TFORCE FREIGHT, INC. 10804 OPER SUPPLY- LANDSCAPE 45.00 1,461.22 757.106 774 JANITORIAL CLEANING & MAINT SUPPLIES 2/14/2023 1 68336 UNITED FACILITY SUPPLIES, INC. 1,461.22 158.58 2/14/2023 1 68337*# VERIZON WIRELESS ADMIN 921.000 211 493.35 PUBLIC SAFETY 921.000 349 UTILITIES 921.000 594 52.86 LFP 921,000 774 132.15 836.94 CHECK 1 68337 TOTAL FOR FUND 101: 2/14/2023 1 68338 VISCOUNT POOLS PREMIER OPERATING SUPPLY-ACTIVITY BLDG 757.000 774 250.00 250.00 2/14/2023 1 68339 RONALD WEHRMANN SENIOR CIT COMM 880.600 105 50.0 26 2/14/2023 68340* 1,310.8 1 ERIC CHRISTOPHER WILLIAMS OPERATING LEVY 402.000 000

CHECK DISBURSEMENT REPORT FOR CITY OF GROSSE POINTE WOODS

* Page 10/33

CHECK DATE FROM 12/01/2023 - 12/31/2023

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`und: 101 (GENERAL	FUND						
				ACT 359 - PR	404.000	000		5.88
				SUMMER ADMIN FEE	447.000	000		34.47
				CHECK 1 68340 TOTAL FOR FUND 101:				1,351.17
2/14/2023	1	68341*	KATHLEEN M. YOUNGBLOOD	OPERATING LEVY	402.000	000		130.00
				ACT 359 - PR	404.000	000		0.59
				SUMMER ADMIN FEE	447.000	000		3.42
				CHECK 1 68341 TOTAL FOR FUND 101:			***************************************	134.01
2/14/2023	1	68342	CAREY AND PAUL GROUP	COMMUNITY RELATIONS	880.000	780		450.00
2/14/2023	1	68343	DEANDRA GIPSON	DAMAGE DEPOSIT P&R	295.000	000		450.00 200.00
2/14/2023	1	68344	CAITLIN MOLLISON	DAMAGE DEPOSIT P&R	295.000	000		200.00 200.00
2/14/2023	1	00344	CATILIN MODELSON	DAMAGE DEFOSIT FWN	233.000	000		200.00
2/21/2023	1	68346#	AMAZON CAPITAL SERVICES	ELECTIONS SUPPLIES	731.000	215		75.40
				OPER SUPPLY- LANDSCAPE	757.102	774		41.74
				OPERATING SUPPLIES	757.000	780		59.96
				OPERATING SUPPLIES	757.000	780		25.98
				CHECK 1 68346 TOTAL FOR FUND 101:				203.08
2/21/2023	1	68347*#	ANDERSON ECKSTEIN	FY 2022-23 GENERAL ENGINEERING	818.000	265		114.30
2,21,2023	-	00317 #	Industrial Editorial	FY 2022-23 GENERAL ENGINEERING	818.000	265		171.45
				FY 2022-23 GENERAL ENGINEERING	818.000	441		114.30
				CHECK 1 68347 TOTAL FOR FUND 101:				400.05
2/21/2023	1	68348	ARBOR PRO TREE SERVICE	FY 2023-24 TREE REMOVAL SERVICES	818.000	523		1,500.00
				FY 2023-24 TREE REMOVAL SERVICES	818.000	523		5,820.00
				CHECK 1 68348 TOTAL FOR FUND 101:				7,320.00
.2/21/2023	1	68349	ASCENSION MI EMPLOYER SOLUTIONS	PHYSICAL EXAMS	835.100	305		177.00
				PHYSICAL EXAMS	835.100	305		550.00
				CHECK 1 68349 TOTAL FOR FUND 101:				727.00
2/21/2023	1	68350*#	AT&T MOBILITY LLC	OPERATING SUPPLIES	757.000	228		82.25
				UTILITIES	921.000	349		170.32
				CHECK 1 68350 TOTAL FOR FUND 101:				252.5 27

CHECK DISBURSEMENT REPORT FOR CITY OF GROSSE POINTE WOODS

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CHECK DATE FROM 12/01/2023 - 12/31/2023

Page 11/33

Variable	-								
2/21/2023 1 68356	heck Date	Bank	Check #	Payee	Description	Account	Dept	Project	Amount
2/21/2023 1 68356 CITY OF GROSSE POINTE WOODS OPERATING SUPPLIES 757.000 193 29 30.00 299 30.00	'und: 101	1 GENERAL	FUND						
2/21/2023 1 68356** BLUE CROSS BLUE SHIELD OF MI RETIREE HEALTH CARE 717.000 209 3.344 717.000 229 30. 717.000 345 9.310 717.000 345 9.310 303. 717.000 795 868	2/21/2023	1	68351	MARY BETH BEDWAY	DAMAGE DEPOSIT P&R	295.000	000		200.00
1									200.00
1	2/21/2023	1	68352*#	BLUE CROSS BLUE SHIELD OF MI	RETIREE HEALTH CARE	717.000	209		3,344.70
171,000 531 303.						717.000	229		30.53
CHECK 1 68352 TOTAL FOR FUND 101: 13,798. 13,798. 2/21/2023 1 68354 CAROUSEL INDUSTRIES OF NORTH MAINTENANCE FOR DISPATCH EQUIPMENT 930.000 310 5,729.						717.000			9,310.99
CHECK 1 68352 TOTAL FOR FUND 101: 13,798. 2/21/2023 1									303.37
2/21/2023 1 68354 CAROUSEL INDUSTRIES OF NORTH MAINTENANCE FOR DISPATCH EQUIPMENT 930.000 310 5,729. 2/21/2023 1 68355 CHARLES SCHWAB & CO., INC. MEDICARE REIMBURSEMENT 722.100 345 4,389. MEDICARE REIMBURSEMENT 722.100 345 4,389. MEDICARE REIMBURSEMENT 722.100 531 1,243. CHECK 1 68355 TOTAL FOR FUND 101: 6,217. 2/21/2023 1 68357 CONSUMERS ENERGY UTILITIES 921.000 774 724 2/21/2023 1 68358 DELL MARKETING LP FY 2023-24 SERVER & COMPUTER COMPONENT 757.000 228 160 2/21/2023 1 68359 DIE ENERGY UTILITIES 921.000 594 23 1/21/2023 1 68359 DIE ENERGY UTILITIES 921.000 594 23 1/21/2023 1 68359 DIE ENERGY UTILITIES 921.000 594 146						717.000	795		808.99
2/21/2023 1 68355# CHARLES SCHWAB & CO., INC. MEDICARE REIMBURSEMENT 722.100 209 5855 4,3899 2/21/2023 1 68359 DIE ENERGY UTILITIES 921.000 594 23 1200 Pole ELECTRIC NOV 2023 921.000 594 146					CHECK 1 68352 TOTAL FOR FUND 101:			_	13,798.58
2/21/2023 1 68355 CITY OF GROSSE POINTE WOODS OPERATING SUPPLIES 757.000 193 2/21/2023 1 68356 CITY OF GROSSE POINTE WOODS OPERATING SUPPLIES 757.000 193 2/21/2023 1 68357 CONSUMERS ENERGY UTILITIES 921.000 774 2/21/2023 1 68359 DELL MARKETING LP FY 2023-24 SERVER & COMPUTER COMPONENT 757.000 228 2/21/2023 1 68359 DTE ENERGY UTILITIES 921.000 594 146	2/21/2023	3 1	68354	CAROUSEL INDUSTRIES OF NORTH	MAINTENANCE FOR DISPATCH EQUIPMENT	930.000	310		5,729.16
MEDICARE REIMBURSEMENT 722.100 345 4,389 MEDICARE REIMBURSEMENT 722.100 531 1,243 CHECK 1 68355 TOTAL FOR FUND 101: 6,217 CHECK 1 68355 TOTAL FOR FUND 101: 6,217 CHECK 1 68355 TOTAL FOR FUND 101: 757.000 193 9. 2/21/2023 1 68357 CONSUMERS ENERGY UTILITIES 921.000 774 724 2/21/2023 1 68358 DELL MARKETING LP FY 2023-24 SERVER & COMPUTER COMPONENT 757.000 228 766 160 2/21/2023 1 68359 DIE ENERGY UTILITIES 921.000 594 23 1200 POLE ELECTRIC NOV 2023 921.000 594 146									5,729.16
MEDICARE REIMBURSEMENT 722.100 531 1,243. CHECK 1 68355 TOTAL FOR FUND 101: 6,217. 2/21/2023 1 68356 CITY OF GROSSE POINTE WOODS OPERATING SUPPLIES 757.000 193 9. 2/21/2023 1 68357 CONSUMERS ENERGY UTILITIES 921.000 774 724. 2/21/2023 1 68358 DELL MARKETING LP FY 2023-24 SERVER & COMPUTER COMPONENT 757.000 228 724. 2/21/2023 1 68359 DIE ENERGY UTILITIES 921.000 594 23 1 68359 DIE ENERGY UTILITIES 921.000 594 146.	2/21/2023	3 1	68355#	CHARLES SCHWAB & CO., INC.	MEDICARE REIMBURSEMENT	722.100	209		585.08
CHECK 1 68355 TOTAL FOR FUND 101: 2/21/2023 1 68356 CITY OF GROSSE POINTE WOODS OPERATING SUPPLIES 757.000 193 2/21/2023 1 68357 CONSUMERS ENERGY UTILITIES 921.000 774 2/21/2023 1 68358 DELL MARKETING LP FY 2023-24 SERVER & COMPUTER COMPONENT 757.000 228 2/21/2023 1 68359 DIE ENERGY UTILITIES 921.000 594 2/21/2023 1 68359 DIE ENERGY UTILITIES 921.000 594 146					MEDICARE REIMBURSEMENT	722.100	345		4,389.00
2/21/2023 1 68356 CITY OF GROSSE POINTE WOODS OPERATING SUPPLIES 757.000 193 9. 2/21/2023 1 68357 CONSUMERS ENERGY UTILITIES 921.000 774 724 2/21/2023 1 68358 DELL MARKETING LP FY 2023-24 SERVER & COMPUTER COMPONENT 757.000 228 160 2/21/2023 1 68359 DTE ENERGY UTILITIES 921.000 594 23 1/21/2023 1 68359 DTE ENERGY UTILITIES 921.000 594 146					MEDICARE REIMBURSEMENT	722.100	531		1,243.52
2/21/2023 1 68357 CONSUMERS ENERGY UTILITIES 921.000 774 724 2/21/2023 1 68358 DELL MARKETING LP FY 2023-24 SERVER & COMPUTER COMPONENT 757.000 228 160 2/21/2023 1 68359 DTE ENERGY UTILITIES 921.000 594 23 1200 POLE ELECTRIC NOV 2023 921.000 594 146					CHECK 1 68355 TOTAL FOR FUND 101:			-	6,217.60
2/21/2023 1 68358 DELL MARKETING LP FY 2023-24 SERVER & COMPUTER COMPONENT 757.000 228 160 2/21/2023 1 68359 DTE ENERGY UTILITIES 921.000 594 23 146 1200 POLE ELECTRIC NOV 2023 921.000 594 146	2/21/2023	3 1	68356	CITY OF GROSSE POINTE WOODS	OPERATING SUPPLIES	757.000	193		9.80
2/21/2023 1 68359 DTE ENERGY UTILITIES 921.000 594 23 1200 POLE ELECTRIC NOV 2023 921.000 594 146	2/21/2023	3 1	68357	CONSUMERS ENERGY	UTILITIES	921.000	774		9.80 724.37
2/21/2023 1 68359 DTE ENERGY UTILITIES 921.000 594 23 1200 POLE ELECTRIC NOV 2023 921.000 594 146	2/21/2023	3 1	68358	DELL MARKETING LD	FY 2023-24 SERVER & COMPUTER COMPONENT	757 000	228		724.37 160.99
1200 POLE ELECTRIC NOV 2023 921.000 594 146	2/21/2023		00330	DDD MARKETING D	11 2023 21 BENVEN & COMPOSED COMPONENT	7071000	220		160.99
	2/21/2023	3 1	68359	DTE ENERGY	UTILITIES	921.000	594		23.72
					1200 POLE ELECTRIC NOV 2023	921.000	594		146.15
1200 POLE GAS NOV 2023 921.000 594 95					1200 POLE GAS NOV 2023	921.000	594		95.95
CHECK 1 68359 TOTAL FOR FUND 101: 265					CHECK 1 68359 TOTAL FOR FUND 101:			-	265.82
2/21/2023 1 68360 EXWAY ELECTRIC ELECTRICAL SUPPLIES 757.000 265 146	2/21/2023	3 1	68360	EXWAY ELECTRIC	ELECTRICAL SUPPLIES	757.000	265		146.03
146 2/21/2023 1 68364 HALLAHAN & ASSOCIATES PC LEGAL/OUTSIDE CONSULTANTS- MTT 801.300 266 12,326	2/21/2023	3 1	68364	HALLAHAN & ASSOCIATES PC	LEGAL/OUTSIDE CONSULTANTS- MTT	801.300	266		146.03 12,326.62
									12,326.62 50.00
	2/21/2023	3 1	68365	INGHAM COUNTY FIRE CHIEFS ASSOC	TRAINING	961.000	339		50.00
2/21/2023 1 68368# K & S VENTURES INC FY 2023-24 HEATING & COOLING MAINTENAN 818.000 265 1,005	2/21/2023	3 1	68368#	K & S VENTURES INC	FY 2023-24 HEATING & COOLING MAINTENAN	818.000	265		1,005.00
	2, 22, 200								387.50
				•			441		245.00
FY 2023-24 HEATING & COOLING MAINTENAN 818.000 774 530					FY 2023-24 HEATING & COOLING MAINTENAN	818.000	774		530.00
CHECK 1 68368 TOTAL FOR FUND 101: 2,167					CHECK 1 68368 TOTAL FOR FUND 101:				2,167.50
2/21/2023 1 68369 KELLER THOMA LABOR CONSULTANT 810.000 266 175	2/21/2023	3 1	68369	KELLER THOMA	LABOR CONSULTANT	810.000	266		175.Q <u>0</u>
175									175. 28

CHECK DISBURSEMENT REPORT FOR CITY OF GROSSE POINTE WOODS

Page 12/33

CHECK DATE FROM 12/01/2023 - 12/31/2023

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'und: 101	GENERAL	FUND						
2/21/2023 1	1	68370	MAJESTIC ELECTRIC	PERMIT BASE FEE	480.000	000		75.00
				CIRCUIT (FIRST)	480.000	000		14.25
				CHECK 1 68370 TOTAL FOR FUND 101:				89.25
2/21/2023	1	68371	MARCO TECHNOLOGIES, LLC	EQUIPMENT MAINT & REPAIR	930.000	228		205.88
				EQUIPMENT MAINT & REPAIR	930.000	228		78.46
				CHECK 1 68371 TOTAL FOR FUND 101:				284.34
2/21/2023	1	68372	RACHELLE A. MATOUK	CONTRACTUAL	818.000	286		110.36
2/21/2023	1	68374	NAMETAGCOUNTRY.COM	OPERATING SUPPLIES	757.000	371		110.36 16.90
2/21/2023	1	68376	POINTE ALARM LLC	TELEVISION MONITORING	818.000	775		16.90 737.94
								737.94
2/21/2023	1	68378	ROSATI, SCHULTZ, JOPPICH &	LEGAL FEES-GEN'L CITY	801.000	266		2,946.50
				LEGAL/OUTSIDE CONSULTANTS- MTT	801.300	266		43.50
				CHECK 1 68378 TOTAL FOR FUND 101:				2,990.00
2/21/2023	1	68379	LYLA SAIGH	DAMAGE DEPOSIT P&R	295.000	000		200.00
								200.00
2/21/2023	1	68380*#	STAPLES BUSINESS CREDIT	FY 2023-24 OFFICE SUPPLIES	757.000	193		222.44
				FY 2023-24 OFFICE SUPPLIES	757.000	193		25.22
				FY 2023-24 OFFICE SUPPLIES	728.000	211		20.13
				OPERATING SUPPLIES	757.000	780		465.32
				CHECK 1 68380 TOTAL FOR FUND 101:				733.11
.2/21/2023	1	68384	UNITED FACILITY SUPPLIES, INC.	JANITORIAL CLEANING & MAINT SUPPLIES	757.106	774		518.13
2/21/2023	1	68385	UPS	OFFICE SUPPLIES	728.000	349		518.13 8.74
2/21/2023	1	68386	WAYNE COUNTY APPRAISAL, LLC	FY 2023-24 ASSESSING SERVICES	818.000	257		8.74 7,175.58
.2/21/2023	1	68387	WELLS FARGO BANK	OVER/UNDER	689.000	000		7,175.58 6,541.44
.2/21/2023	1	68388	WEST SHORE FIRE, INC.	ANNUAL FIRE TRUCK MAINTENANCE	930.000	339		6,541.44 629.00
.2/21/2023	1	68389	WOW BUSINESS	UTILITIES	921.000	775		629.00 125.98
,,								125.98
.2/21/2023	1	68390	YORK, DOLAN & TOMLINSON, P.C.	LEGAL FEES-GEN'L CITY	801.000	266		1,565.50
				LEGAL COUNSEL-COURT	801.100	266		2,015.00
				LEGAL COUNSEL-BLDG & PLANNING	801.200	266		1,209.00
				CHECK 1 68390 TOTAL FOR FUND 101:			_	4,789.5 25

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.2/28/2023

68405*#

STANDARD INSURANCE COMPANY RC

CHECK DISBURSEMENT REPORT FOR CITY OF GROSSE POINTE WOODS CHECK DATE FROM 12/01/2023 - 12/31/2023

Page 13/33

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LIFE & LTD INSURANCE

CHECK 1 68404 TOTAL FOR FUND 101:

RETIREE HEALTH CARE & LIFE INS

720.000

717,000

795

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CHECK DISBURSEMENT REPORT FOR CITY OF GROSSE POINTE WOODS

ser: sschmidt B: Gpw

CHECK DATE FROM 12/01/2023 - 12/31/2023

Page 14/33

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'und: 101 GENERAL FUND						
	RETIREE HEALTH CARE & LIFE INS	717.000	345			1.25
	RETIREE HEALTH CARE & LIFE INS	717.000	531			0.90
·	RETIREE HEALTH CARE & LIFE INS	717.000	795			0.90
	CHECK 1 68405 TOTAL FOR FUND 101:					13.80
	Total for fund 101 GENERAL FUND				31	2,786.75

CHECK DISBURSEMENT REPORT FOR CITY OF GROSSE POINTE WOODS? CHECK DATE FROM 12/01/2023 - 12/31/2023

Page 15/33

ser: sschmidt

B: Gpw

heck Date Bank Check # Payee Description Account . Dept Project Amount 'und: 202 MAJOR STREET FUND 2/07/2023 68198* 1 ALL SEASONS OUTDOOR EQUIPMENT VEHICLE PARTS AND/OR EQUIPMENT 757,000 463 307.66 307.66 2/14/2023 1 68296*# CONTRACTORS CLOTHING CO. UNIFORMS FOR TPOAM DPW AND LFP EMPLOYE 725.000 529 72.48 UNIFORMS FOR TPOAM DPW AND LFP EMPLOYE 725.000 529 193.45 529 UNIFORMS FOR TPOAM DPW AND LFP EMPLOYE 725.000 (76.48)CHECK 1 68296 TOTAL FOR FUND 202: 189.45 529 2/14/2023 1 68297*# DELTA DENTAL 717.000 40.17 40.17 2/14/2023 1 68298*# DELTA DENTAL 717.000 529 295.33 295.33 529 19.57 2/14/2023 68299*# HOSP/DENTAL/OPTICAL 719.000 1 DELTA DENTAL 19.57 2/14/2023 1 68300*# DELTA DENTAL HOSP/DENTAL/OPTICAL 719.000 529 143.89 143.89 GILBERTS PRO HARDWARE 463 30.56 2/14/2023 1 68307*# OPERATING SUPPLIES 757,000 30.56 AEW CONSTRUCTION ENGINEERING - HAMPTON 977.803 98.13 2/21/2023 1 68347*# ANDERSON ECKSTEIN 451 98.13 68352 * # BLUE CROSS BLUE SHIELD OF MI 717,000 529 1,142.89 .2/21/2023 1 1,142.89 996.97 .2/21/2023 1 68353* CADILLAC ASPHALT, LLC FY 2023-24 COLD PATCH STREET/WATER MAI 757.000 463 996.97 .2/21/2023 68367*# CONTINGENCY 976.100 451 1,400.00 1 JB CONTRACTORS, INC. 2022 SIDEWALK REPAIR PROGRAM 976.100 451 6,344.67 7,744.67 CHECK 1 68367 TOTAL FOR FUND 202: .2/28/2023 68403*# HUMANA INSURANCE CO. RETIREE HEALTH CARE & LIFE INS 717.000 529 1,413.75 1,413.75 720.000 529 56.09 .2/28/2023 1 68404*# STANDARD INSURANCE COMPANY RC LIFE & LTD INSURANCE 56.09 .2/28/2023 1 68405 * # STANDARD INSURANCE COMPANY RC RETIREE HEALTH CARE & LIFE INS 717.000 529 0.90 12,480. 32

Total for fund 202 MAJOR STREET FUND

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Description heck Date Bank Check # Pavee Account Dept Project Amount 'und: 203 LOCAL STREET FUND 2/07/2023 1 68198* ALL SEASONS OUTDOOR EQUIPMENT VEHICLE PARTS AND/OR EQUIPMENT 757.000 463 381.85 381.85 2/07/2023 1 68221 757.000 474 5,095.00 EMBREE SIGN CO. SIGNAGE - CITY ENTRANCE 5,095.00 2/14/2023 68297*# 717.000 45.53 1 DELTA DENTAL 529 45.53 2/14/2023 1 68298*# 717.000 529 334.77 DELTA DENTAL 334.77 2/14/2023 1 68299*# DELTA DENTAL HOSP/DENTAL/OPTICAL 719.000 529 27.87 27.87 HOSP/DENTAL/OPTICAL 204.90 2/14/2023 1 68300*# DELTA DENTAL 719.000 529 204.90 2/21/2023 1 68347*# ANDERSON ECKSTEIN AEW FEES - ROSLYN RESURFACING 977.803 451 5,604.61 5,604.61 1,295.52 2/21/2023 68352*# 717.000 529 1 BLUE CROSS BLUE SHIELD OF MI 1,295.52 2,990.93 FY 2023-24 COLD PATCH STREET/WATER MAI 757.000 463 2/21/2023 1 68353* CADILLAC ASPHALT, LLC 2,990.93 2/21/2023 1 68367*# JB CONTRACTORS, INC. 2022 SIDEWALK REPAIR PROGRAM 976.100 451 19,361.64 19,361.64 68375*# ROSLYN WATER MAIN AND RESURFACING PROJ 977.804 451 132,059.70 2/21/2023 1 PAMAR ENTERPRISES, INC. 132,059.70 2/28/2023 1 68403*# HUMANA INSURANCE CO. RETIREE HEALTH CARE & LIFE INS 717.000 529 1,602.56 1,602.56 529 56.09 720.000 2/28/2023 1 68404*# STANDARD INSURANCE COMPANY RC LIFE & LTD INSURANCE 56.09 .2/28/2023 1 68405*# STANDARD INSURANCE COMPANY RC RETIREE HEALTH CARE & LIFE INS 717.000 529 0.90 0.90 Total for fund 203 LOCAL STREET FUND

Page 16/33

1/09/2024 04:32 PM ser: sschmidt

CHECK DISBURSEMENT REPORT FOR CITY OF GROSSE POINTE WOCDS CHECK DATE FROM 12/01/2023 - 12/31/2023

Page 17/33

B: Gpw

Theck Date	Bank	Check #	Payee	1		Description	Account	Dept	Project	Amount
Fund: 213	PARKWAY	BEAUTIFI	CATION							
2/07/2023	1	68211	CLINTON GRO	VE GRANITE WORKS,	INC	4X8 MARKERS FOR MEMORIAL/ADOPT TREES	880.120	803		75.00
2/14/2023	1	68287	C&G PUBLISH	ING, INC.		2023 SPONSOR THANK YOU AD	880.130	803		75.00 389.00
						Total for fund 213 PARKWAY BEAUTIFICA	TION			389.00 464.00

CHECK DISBURSEMENT REPORT FOR CITY OF GROSSE POINTE WOODS CHECK DATE FROM 12/01/2023 - 12/31/2023

Page 18/33

ser: sschmidt B: Gpw

heck Date	Bankı	Check #	Payee	Description	Account	Dept	Project	Amount
und: 226	SOLID WA	STE/DISPO	SAL					
2/07/2023	1	68229	GROSSO TRUCKING & SUPPLY CO	FY 2023-24 TRUCKING SERVICES-SOLID WAS FY 2023-24 TRUCKING SERVICES-SOLID WAS		528 528		7,735.00 1,820.00
				CHECK 1 68229 TOTAL FOR FUND 226:				9,555.00
2/14/2023	1	68297*#	DELTA DENTAL		717.000	529		17.10 17.10
2/14/2023	1	68298*#	DELTA DENTAL		717.000	529		125.73 125.73
2/14/2023	1	68299*#	DELTA DENTAL	HOSP/DENTAL/OPTICAL	719.000	529		18.94 18.94
2/14/2023	1	68300*#	DELTA DENTAL	HOSP/DENTAL/OPTICAL	719.000	529		139.28 139.28
2/14/2023	1	68302*	STEPHEN DOYLE	OPERATING LEVY	402.000	000		248.98 248.98
2/14/2023	1	68312*	JEFFREY & MARCELENE-ANNE HARTMEY	OPERATING LEVY	402.000	000		470.41
2/14/2023	1	68313	INDIAN SUMMER RECYCLING	FY 2023-24 YARD WASTE DISPOSAL	818.000	528		470.41 17,824.86 17,824.86
2/14/2023	1	68319*	CLYDE LEE & ROSILAND BANKS	OPERATING LEVY	402.000	000		308.64 308.64
2/14/2023	1	68320*	LONNIE LOWERY	OPERATING LEVY	402.000	000		151.53 151.53
.2/14/2023	1	68324*	JOSEPH L. MCCRARY, JR.	OPERATING LEVY	402.000	000		118.49 118.49
.2/14/2023	1	68334*	DON F. TAYLOR	OPERATING LEVY	402.000	000		3.95 3.95
.2/14/2023	1	68340*	ERIC CHRISTOPHER WILLIAMS	OPERATING LEVY	402.000	000		250.57 250.57
.2/14/2023	1	68341*	KATHLEEN M. YOUNGBLOOD	OPERATING LEVY	402.000	000		24.85 24.85
.2/21/2023	1	68352*#	BLUE CROSS BLUE SHIELD OF MI		717.000	529		486.54 486.54
.2/21/2023	1	68363	GROSSO TRUCKING & SUPPLY CO	FY 2023-24 TRUCKING SERVICES-SOLID WAS		528		195.00
				FY 2023-24 TRUCKING SERVICES-SOLID WAS FY 2023-24 TRUCKING SERVICES-SOLID WAS		528 528		455. 35 4,550.

CHECK DISBURSEMENT REPORT FOR CITY OF GROSSE POINTE WOODS CHECK DATE FROM 12/01/2023 - 12/31/2023

Page 19/33

ser: sschmidt 3: Gpw

heck Date	Bank	Check #	Payee	Description	Account	Dept	Project	Amount
und: 226 S	OLID W	ASTE/DISPO	DSAL					
				CHECK 1 68363 TOTAL FOR FUND 226:			-	5,200.00
2/21/2023	1	68394	GROSSE POINTES-CLINTON	FY 2022-23 REFUSE DISPOSAL FEES	818.000	528		1,005.56 1,005.56
2/28/2023	1	68403*#	HUMANA INSURANCE CO.	RETIREE HEALTH CARE & LIFE INS	717.000	529		601.84 601.84
2/28/2023	1	68404*#	STANDARD INSURANCE COMPANY RO	C LIFE & LTD INSURANCE	720.000	529		14.02 14.02
2/28/2023	1	68405*#	STANDARD INSURANCE COMPANY RO	RETIREE HEALTH CARE & LIFE INS	717.000	529		0.36
				Total for fund 226 SOLID WASTE/DIST	POSAL			0.36 36,566.65

CHECK DISBURSEMENT REPORT FOR CITY OF GROSSE POINTE WOODS

CHECK DATE FROM 12/01/2023 - 12/31/2023

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heck Date Bank Check # Payee Description Account Dept Project Amount und: 260 SOM MIDC GRANT 2/07/2023 1 68216 JEFFREY R. DAVIS, P.C. COURT APPOINTED ATTORNEY 286 801.400 790.00 COURT APPOINTED ATTORNEY 801.400 286 600.00 CHECK 1 68216 TOTAL FOR FUND 260: 1,390.00 2/14/2023 1 68327 PERNICANO LAW PLLC COURT APPOINTED ATTORNEY 801.400 286 240.00 240.00 1,356.00 2/21/2023 1 68373 MIHELICH & KAVANAUGH PLC COURT APPOINTED ATTORNEY 801.400 286 1,356.00 2,986.00 Total for fund 260 SOM MIDC GRANT

Page 20/33

1/09/2024 04:32 PM ser: sschmidt

CHECK DISBURSEMENT REPORT FOR CITY OF GROSSE POINTE WOODS CHECK DATE FROM 12/01/2023 - 12/31/2023

Page 21/33

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neck Date	Bank	Check #	Payee	Description	Account	Dept	Project	Amount
und: 261	911 EME:	RGENCY SEF	RVICE					
2/14/2023	1	68297*#	DELTA DENTAL		717.000	603		4.96 4.96
2/14/2023	1	68298*#	DELTA DENTAL		717.000	603		36.48
2/14/2023	1	68333	SUCCESS 9-1-1, LLC	40-HOUR BASIC DISPATCH SCHOOL	960.000	602		36.48 845.00 845.00
2/21/2023	1	68352*#	BLUE CROSS BLUE SHIELD OF MI		717.000	603		141.19 141.19
2/28/2023	1	68403*#	HUMANA INSURANCE CO.	RETIREE HEALTH CARE & LIFE INS	717.000	603		174.65 174.65
2/28/2023	1	68405*#	STANDARD INSURANCE COMPANY RC	RETIREE HEALTH CARE & LIFE INS	717.000	603		0.36
				Total for fund 261 911 EMERGENCY SER	VICE			0.36 1,202.64

CHECK DISBURSEMENT REPORT FOR CITY OF GROSSE POINTE WOODS

CHECK DATE FROM 12/01/2023 - 12/31/2023

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heck Date Bank Check # Payee Description Account Dept Project · Amount 'und: 304 ROAD BOND FUND- VOTER APPROVED NOV 2014 2/14/2023 1 68302* STEPHEN DOYLE OPERATING LEVY 402.000 000 151.14 151.14 2/14/2023 68312* 1 JEFFREY & MARCELENE-ANNE HARTMEY OPERATING LEVY 402.000 000 285.54 285.54 2/14/2023 1 68319* CLYDE LEE & ROSILAND BANKS OPERATING LEVY 402.000 000 187.35 187.35 2/14/2023 68320* 1 LONNIE LOWERY OPERATING LEVY 402.000 000 91.98 91.98 2/14/2023 1 68324* JOSEPH L. MCCRARY, JR. OPERATING LEVY 402.000 000 71.92 71.92 2/14/2023 1 68334* DON F. TAYLOR OPERATING LEVY 402.000 000 2.39 2.39 2/14/2023 1 68340* ERIC CHRISTOPHER WILLIAMS OPERATING LEVY 402.000 000 152.10 152.10 2/14/2023 1 68341* KATHLEEN M. YOUNGBLOOD OPERATING LEVY 402.000 000 15.09

Total for fund 304 ROAD BOND FUND- VOTER APPROVED

15.09 957.51

Page 22/33

CHECK DISBURSEMENT REPORT FOR CITY OF GROSSE POINTE WOODS

CHECK DATE FROM 12/01/2023 - 12/31/2023

ser: sschmidt
B: Gpw

:heck Date Bank Check # Payee Description Account Dept Project Amount Fund: 401 MUNICIPAL IMPRV FUND 2/07/2023 1 68232 INTERNATIONAL CONTROLS & EQUIPME KEY FOB LOCK SYSTEM 977.104 902 2,480.00 2,480.00 2/14/2023 1 68280*# AMAZON CAPITAL SERVICES 977.104 902 IMPROVEMENT-PKS & RE 199.99 199.99 2/14/2023 68306 1 FERGUSON ENTERPRISES LLC #3326 DOG PARK - DRINKING FOUNTAIN 977.104 902 3,056.50 FREIGHT 977.104 902 125.00 CHECK 1 68306 TOTAL FOR FUND 401: 3,181.50 Total for fund 401 MUNICIPAL IMPRV FUND 5,861.49

Page 23/33

CHECK DISBURSEMENT REPORT FOR CITY OF GROSSE POINTE WOODS CHECK DATE FROM 12/01/2023 - 12/31/2023

ser: sschmidt

B: Gpw

heck Date Bank Check # Payee Description Account Dept Project Amount 'und: 585 PARKING FUND 2/14/2023 1 68297*# DELTA DENTAL 717.000 572 11.73 11.73 2/14/2023 68298*# 1 DELTA DENTAL 717.000 572 86.28 86.28 2/14/2023 1 68299*# DELTA DENTAL HOSP/DENTAL/OPTICAL 572 719,000 5.95 5.95 2/14/2023 1 68300*# DELTA DENTAL HOSP/DENTAL/OPTICAL 719.000 572 43.74 43.74 2/21/2023 1 68352*# BLUE CROSS BLUE SHIELD OF MI 717.000 572 333.90 333.90 2/28/2023 1 68403*# HUMANA INSURANCE CO. RETIREE HEALTH CARE & LIFE INS 717.000 572 413.03 413.03 .2/28/2023 1 68404*# STANDARD INSURANCE COMPANY RC LIFE & LTD INSURANCE 720.000 572 28.04 28.04 .2/28/2023 1 STANDARD INSURANCE COMPANY RC 68405*# RETIREE HEALTH CARE & LIFE INS 717.000 572 0.36

Total for fund 585 PARKING FUND

 $0.36 \\ 923.03$

Page 24/33

CHECK DISBURSEMENT REPORT FOR CITY OF GROSSE PCINTE WOODS CHECK DATE FROM 12/01/2023 - 12/31/2023

25/33

Page

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heck Date Bank Check # Payee 1 Description Account Dept Project Amount und: 592 WATER / SEWER FUND 2/05/2023 68194 1 BADGER METER INC FY 2023-24 METER SUPPLIES 757.000 537 2,105.96 2,105.96 2/07/2023 1 68205 BADGER METER INC FY 2023-24 BADGER METER BEACON SOFTWAR 818.000 536 46.28 46.28 2/07/2023 1 68213 CONTRACTORS CLOTHING CO. UNIFORMS FOR TPOAM DPW AND LFP EMPLOYE 725.000 545 491.21 UNIFORMS FOR TPOAM DPW AND LFP EMPLOYE 725.000 545 485.93 UNIFORMS FOR TPOAM DPW AND LFP EMPLOYE 725.000 545 157.48 UNIFORMS FOR TPOAM DPW AND LFP EMPLOYE 725.000 545 500.00 CHECK 1 68213 TOTAL FOR FUND 592: 1,634.62 2/07/2023 1 68222*# EXWAY ELECTRIC 757,000 OPERATING SUPPLIES 542 21.12 21.12 68227 2/07/2023 .1 GREAT LAKES WATER AUTHORITY WATER SERVICE 920.000 537 39,672.94 DWSD WATER FIXED CHARGES 920.100 537 73,700.00 CHECK 1 68227 TOTAL FOR FUND 592: 113,372.94 2/07/2023 1 68230 HYDROCORP CROSS CONNECTION PROGRAM 975.395 537 717.00 717,00 2/07/2023 68235 1 JACK DOHENY COMPANY REPAIR SEWER CAMERA 818.000 537 801.60 801.60 1 2/07/2023 68237*# K & S VENTURES INC FY 2023-24 HEATING & COOLING MAINTENAN 818.000 542 435.00 HEATER REPLACEMENT-TRPS 818.000 542 1,990.00 2,425.00 CHECK 1 68237 TOTAL FOR FUND 592: 2/07/2023 1 68238 K/E ELECTRIC SUPPLY CORP. 757.000 537 OPERATING SUPPLIES 17.12 17.12 .2/07/2023 1 68242*# LOWE'S OPERATING SUPPLIES 757.000 537 291.05 291.05 67.40 .2/07/2023 1 68254 NATHAN MIKULA TRAINING & SEMINARS 958.001 536 67.40 .2/07/2023 1 68266# 818.000 537 SMARTSIGHTS TECHNOLOGIES, LLC SEWER SYSTEM SENSOR ALARM 1,800.00 TRPS ALARM 818.000 542 1,800.00 CHECK 1 68266 TOTAL FOR FUND 592: 3,600.00 .2/07/2023 1 68267 SOUTHEAST MACOMB SANITARY DISTRI WC SEWER EXCESS FIXED CHARGES 920.102 537 163,994.94 163,994.94 2/07/2023 68273*# 1 VERIZON WIRELESS UTILITIES 921.000 542 43.31 43.31 12/07/2023 1 68278 ZEE COMPANY MONTHLY WATER TREATMENT CONTRACT 818.000 536 240.0 240.0

CHECK DISBURSEMENT REPORT FOR CLIFY OF GROSSE POINTE WOODS

ser: sschmidt

3: Gpw

CHECK DATE FROM 12/01/2023 - 12/31/2023

1 Page 26/33

neck Date Bank Check # Payee Description Account Dept Project Amount und: 592 WATER / SEWER FUND 2/14/2023 1 68296*# CONTRACTORS CLOTHING CO. UNIFORMS FOR TPOAM DPW AND LFP EMPLOYE 725.000 545 246.84 UNIFORMS FOR TPOAM DPW AND LFP EMPLOYE 725,000 545 182.25 UNIFORMS FOR TPOAM DPW AND LFP EMPLOYE 725.000 545 67.02 UNIFORMS FOR TPOAM DPW AND LFP EMPLOYE 725.000 545 (27.80)CHECK 1 68296 TOTAL FOR FUND 592: 468.31 2/14/2023 68297*# 1 DELTA DENTAL 717.000 545 48.35 48.35 2/14/2023 1 68298 * # DELTA DENTAL 717.000 545 355.48 355.48 2/14/2023 1 68299*# DELTA DENTAL HOSP/DENTAL/OPTICAL 719.000 545 77.10 77.10 2/14/2023 1 68300*# DELTA DENTAL HOSP/DENTAL/OPTICAL 719,000 545 566.92 566.92 2/14/2023 1 68304*# DTE ENERGY UTILITIES 921.000 542 384.64 384.64 2/14/2023 1 68307*# GILBERTS PRO HARDWARE FY 2023-24 MINOR OPERATING SUPPLIES AL 757.000 537 42.13 FY 2023-24 MINOR OPERATING SUPPLIES AL 757.000 542 47.11 CHECK 1 68307 TOTAL FOR FUND 592: 89.24 2/14/2023 68309 1 GREAT LAKES WATER AUTHORITY LEAD AND COPPER RULE WATER SAMPLE TEST 818.000 537 3,840.00 3,840.00 2/14/2023 1 68310 GUNNERS METERS & PARTS WATER & SEWER PARTS 757.000 537 3,316.00 2/14/2023 1 68316 KOGELMANN'S CREEKSIDE SOD FARM, SOD-DAMAGE FROM WATER MAIN BREAKS 757.000 537 163.50 95.00 2/14/2023 1 68331 STATE OF MICHIGAN TRAINING & SEMINARS 958.001 536 95.00 175.00 2/14/2023 1 68332 STATE OF MICHIGAN CONTRACTUAL SERVICES 818.000 536 175.00 2/14/2023 1 68337 * # VERIZON WIRELESS UTILITIES 921.000 542 44.05 44.05 2/21/2023 1 68347*# ANDERSON ECKSTEIN FY 2022-23 GENERAL ENGINEERING 818.000 537 114.30 AEW FEES 975.004 537 487.35 AEW DESIGN FEES - SEWER LINING PROGRAM 976.001 537 2,156.55 FY 2023-24 GIS MAINTENANCE FEES 977.000 537 956.04 AEW CONSTRUCTION ENGINEERING - VERNIER 977.310 537 10,132.58 AEW CONSTRUCTION ENGINEERING - HAMPTON 977.310 537 265.3 AEW FEES - ROSLYN RESURFACING 977.310 537 16,813.8

CHECK DISBURSEMENT REPORT FOR CITY OF GROSSE POINTE WOODS CHECK DATE FROM 12/01/2023 - 12/31/2023

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heck Date	Bank	Check #	Payee	Description	Account	Dept	Project	Amount
und: 592	WATER /	SEWER FUN	D					
				AEW DESIGN FEES - TRPS CIP	818.000	542		27,840.00
				CHECK 1 68347 TOTAL FOR FUND 592:				58,765.96
2/21/2023	1	68350*#	AT&T MOBILITY LLC	UTILITIES	921.000	542		82.25 82.25
2/21/2023	1	68352*#	BLUE CROSS BLUE SHIELD OF MI		717.000	545		1,375.66
2/21/2023	1	68361	GRAINGER	MISC. SUPPLIES AND EQUIPMENT	757.000	542		1,375.66 11.92
2/21/2023	1	68362	GREAT LAKES WATER AUTHORITY	DWSD IWC CHARGES	920.103	537		11.92 3,063.06 3,063.06
2/21/2023	1	68367*#	JB CONTRACTORS, INC.	WATER MAIN RESTORATION	818.000	537		2,000.00
				2022 SIDEWALK REPAIR PROGRAM	976.100	537		11,616.99
				CHECK 1 68367 TOTAL FOR FUND 592:				13,616.99
2/21/2023	1	68375*#	PAMAR ENTERPRISES, INC.	ROSLYN WATER MAIN AND RESURFACING PROJ	977.300	537		396,179.10 396,179.10
2/21/2023	1	68380*#	STAPLES BUSINESS CREDIT	OPERATING SUPPLIES	757.000	542		37.73
2/21/2023	1	68381	STATE OF MICHIGAN	TRAINING & SEMINARS	958.001	536		37.73 95.00 95.00
2/28/2023	1	68398	CONTRACTORS CLOTHING CO.	UNIFORMS FOR TPOAM DPW AND LFP EMPLOYE	725.000	545		71.99
				UNIFORMS FOR TPOAM DPW AND LFP EMPLOYE	725.000	545		190.96
				CHECK 1 68398 TOTAL FOR FUND 592:				262.95
.2/28/2023	1	68401	DOXIM INC.	FY 2023-24 WATER BILL POSTAGE	757.000	538		1,500.00 1,500.00
.2/28/2023	1	68403*#	HUMANA INSURANCE CO.	RETIREE HEALTH CARE & LIFE INS	717.000	545		1,701.69 1,701.69
12/28/2023	1	68404*#	STANDARD INSURANCE COMPANY RC	LIFE & LTD INSURANCE	720.000	545		112.18 112.18
12/28/2023	1	68405*#	STANDARD INSURANCE COMPANY RC	RETIREE HEALTH CARE & LIFE INS	717.000	545		0.90
				Total for fund 592 WATER / SEWER FUND				0.90 775,807.32

Page 27/33

CHECK DISBURSEMENT REPORT FOR CITY OF GROSSE POINTE WOODS

CHECK DATE FROM 12/01/2023 - 12/31/2023

ser: sschmidt

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heck Date Bank Check # Payee Description Account Dept Project Amount 'und: 594 BOAT DOCK FUND 2/14/2023 1 68283 AQUA-WEED CONTROL, INC. EGLE PERMIT FEE 818.000 785 76.50 76.50 76.50 Total for fund 594 BOAT DOCK FUND

Page 28/33

Page 29/33

ser: sschmidt 3: Gpw

CHECK DISBURSEMENT REPORT FOR CITY OF GROSSE POINTE WOODS CHECK DATE FROM 12/01/2023 - 12/31/2023

heck Date	Bank	Check #	Payee	Description	Account	Dept	Project	Amounit
und: 661 M7	R VEH	& EQUIPME	NT FUND					
2/07/2023	1	68206	BLUE WATER INDUSTRIAL PRODUCTS	OXYGEN, ACETYLENE & PROPANE MECHANICS	939.100	534		132.00
								132.00
2/07/2023	1	68207	CERTIFIED LABORATORIES	VEHICLE GREASE FOR SHOP	939.100	534		418.45
				SHIPPING	939.100	534		130.86
				CHECK 1 68207 TOTAL FOR FUND 661:			<u></u>	549.31
				Sinds I color forme for form color				349.31
2/07/2023	1	68208*#	CINTAS CORP LOC #31	MECHANICS UNIFORMS	725.000	535		21.56
								21.56
2/07/2023	1	68223	GEORGE'S DISCOUNT AUTO	FY 2023-24 AUTO & TRUCK PARTS & SUPPLI	939.100	534		1,848.15
				FY 2023-24 AUTO & TRUCK PARTS & SUPPLI		534		19.38
				FY 2023-24 AUTO & TRUCK PARTS & SUPPLI		534		6.11
				CHECK 1 68223 TOTAL FOR FUND 661:			<u></u>	1,873.64
2/07/2023	1	68231	INDUSTRIAL BROOM SERVICE	SWEEPER BROOMS & PARTS	939.100	534		788.00
2/07/2023	1	68233	INTERSTATE BILLING SERVICES, INC	FY 2023-24 PARTS & EQUIPMENT DPW & PAR	939.100	534		788.00 727.39
2/07/2023	1	68236	JOE'S TRAILER SALES	VEHICLE MAINTENANCE - DPW	939.100	534		727.39 53.94
2/07/2023	1	68248	MESSICK'S	FY 2023-24 LEAF MACHINE PARTS	939.100	534		53.94 1,843.02
2/07/2023	1	68259	OFFICIAL TOWING	VEHICLE MAINTENANCE - P&R	939.300	534		1,843.02 75.00
2 (27 (2022	4	60060						75.00 75.00 71.15
2/07/2023	1	68263	RUSS MILNE FORD, INC.	VEHICLE MAINTENANCE - DPW	939.100	534		
2/07/2023	1	68265	SHARE CORPORATION	VEHICLE MAINTENANCE - DPW	939.100	534		71.15 304.69
2/07/2023	1	68270	SUBURBAN BOLT & SUPPLY	NUTS AND BOLTS	939.100	534		304.69 342.17
								342.17
2/14/2023	1	68280*#	AMAZON CAPITAL SERVICES	VEHICLE MAINTENANCE - DPW	939.100	534		169.00
								169.00
.2/14/2023	1	68288	CANFIELD EQUIPMENT SERVICE, INC.	100 WATT SPEAKERS	977.349	901		410.00
				ION SERIES LED FOR GRILLE	977.349	901		202.50
				LED FOR SIDE MIRRORS	977.349	901		426.65
				LED FOR WINDOWS	977.349	901		405.00
				LED FOR SPOILER - LICENSE PLATE	977.349	901		405.00
				RED LED FOR HATCH	977.349	901		229.95
				LIGHTBAR	977.349	901		3,109.40
				RIFLE RACK - PARTITION	977.349	901		3,565.44
				HAVIS CENTER CONSOLE	977.349	901		1,078.23
				HAVIS MOTION DEVICE	977.349	901		457.2
				ELECTRONICS BOX	977.349	901		543.6 46

CHECK DISBURSEMENT REPORT FOR CITY OF GROSSE POINTE WOODS

Page 30/33

CHECK DATE FROM 12/01/2023 - 12/31/2023

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heck Date	1 Bank	Check #	Payee	Description	Account	Dept	Project	Amount
'und: 661 M	TR VEH	& EQUIPME	NT FUND					
				CHARGE GUARD TIMER	977.349	901		89.00
				ANTENNA	977.349	901		347.27
				5 LED DOME LIGHTS	977.349	901		173.32
				RADAR BRACKETS	977.349	901		76.40
				INSTALLATION AND LABOR	977.349	901		5,160.20
				REMOVAL OF OLD EQUIPMENT	977.349	901		0.00
				CHECK 1 68288 TOTAL FOR FUND 661:				16,679.30
2/14/2023	1	68290	CANFIELD EQUIPMENT SERVICE, INC.	FURNISH & INSTALL 100 WATT SIREN SPEAK	977.349	901		410.00
				MOUNT ION SERIES LED	977.349	901		202.50
				MIRROR MOUNT KIT	977.349	901		426.65
				MOUNT ION SERIES LED	977.349	901		405.00
				MOUNT ION SERIES LED	977.349	901		405.00
				MOUNT LED ON HATCH	977.349	901		229.95
				64-INCH LIGHTBAR	977.349	901		3,109.40
				COMPARTMENT - RIFLE RACK	977.349	901		3,565.44
				CENTER CONSOLE	977.349	901		1,078.23
				MOTION DEVICE FOR DOCK	977.349	901		457.28
				ELECTRONICS BOX	977.349	901		543.66
				CHARGE GUARD TIMER	977.349	901		89.00
				MULTI-BAND ANTENNA	977.349	901		347.27
				5 LED DOME LIGHTS	977.349	901		173.32
				INSTALLATION LABOR & SUPPLIES	977.349	901		5,182.14
				REMOVAL OF EQUIPMENT FROM RETIREDVEHIC	977.349	901		0.00
				RADAR BRACKETS	977.349	901		0.00
				CHECK 1 68290 TOTAL FOR FUND 661:				16,624.84
l2/14/2023	1	68293*#	CINTAS CORP LOC #31	MECHANICS UNIFORMS	725.000	535		21.56
								21.56
12/14/2023	1	68297*#	DELTA DENTAL		717.000	535		17.77
12, 11, 2023	-	00137 11			717.000	333		17.77
12/14/2023	1	68298*#	DELTA DENTAL		717.000	535		130.66 130.66
12 /1 / /2022	1	60200+#	Delma Denmai	HOCD (DENMA) (OPERCA)	710 000	F 2 F		
12/14/2023	1	68299*#	DELTA DENTAL	HOSP/DENTAL/OPTICAL	719.000	535		30.84
								30.84
12/14/2023	1	68300*#	DELTA DENTAL	HOSP/DENTAL/OPTICAL	719.000	535		226.77
12/14/2023	1	68321	MAJIK GRAPHICS INC	EQUIPMENT-PUB SAFETY	977.349	901		226. 48. 47

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CHECK DATE FROM 12/01/2023 - 12/31/2023

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heck Date Bank Check # Payee : Description Account Dept Project Amount 'und: 661 MTR VEH & EQUIPMENT FUND 2/14/2023 1 68328 RKA PETROLEUM COMPANIES, INC. FY 2023-24 FUEL PURCHASE 939,500 534 6,949.95 6,949.95 2/21/2023 1 68345 ALLEMONS LANDSCAPE CENTER VEHICLE SUPPLIES-PROPANE 939,100 534 60.38 2/21/2023 1 68352*# BLUE CROSS BLUE SHIELD OF MI 717.000 . 535 505.62 505.62 2/21/2023 68366 1 INTERSTATE BILLING SERVICES, INC FY 2023-24 PARTS & EQUIPMENT DPW & PAR 939.100 534 284.35 FY 2023-24 PARTS & EQUIPMENT DPW & PAR 939.100 534 2,077.16 CHECK 1 68366 TOTAL FOR FUND 661: 2,361.51 2/21/2023 68377 1 RKA PETROLEUM COMPANIES, INC. FY 2023-24 FUEL PURCHASE 939.500 534 2,933.09 2,933.09 2/21/2023 1 68382 STATE WIRE AND TERMINAL, INC. PARTS & SUPPLIES 757.000 534 11.76 2/21/2023 1 68383 SUBURBAN BOLT & SUPPLY NUTS AND BOLTS 939.100 534 92.56 NUTS AND BOLTS 939,100 534 31.72 CHECK 1 68383 TOTAL FOR FUND 661: 124.28 .2/28/2023 1 68403*# HUMANA INSURANCE CO. RETIREE HEALTH CARE & LIFE INS 717.000 535 625.45 625.45 .2/28/2023 1 68404*# STANDARD INSURANCE COMPANY RC LIFE & LTD INSURANCE 720.000 535 28.04 28.04 2/28/2023 1 68405*# STANDARD INSURANCE COMPANY RC RETIREE HEALTH CARE & LIFE INS 717.000 535 0.36 0.36 Total for fund 661 MTR VEH & EQUIPMENT FUND

Page 31/331

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Page 32/33

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heck Date	Bank	Check #	Payee	Description	Account	Dept	Project :	Amount
und: 703 T	WAYNE C	OUNTY TAX	FUND		•			
2/14/2023	1	68302*	STEPHEN DOYLE	WAYNE COUNTY OPERATING	222.101	000		565.25
				STATE EDUCATION	222.800	000		604.56
				INTERM SCHOOL TAXES	234.000	000		346.60
				WCRESA-ENH	234.100	000		200.27
				CHECK 1 68302 TOTAL FOR FUND 703:				1,716.68
2/14/2023	1	68312*	TEPPDEY (MADORITHE ANNE VADRIMEN	HAVIE COUNTY OPENATIO	202 101	000		
2/14/2023	1	00312^	JEFFREY & MARCELENE-ANNE HARTMEY		222.101	000		1,067.92
				STATE EDUCATION	222.800	000		1,142.19
				INTERM SCHOOL TAXES	234.000	000		654.83
				WCRESA-ENH	234.100	000	<u> </u>	378.36
				CHECK 1 68312 TOTAL FOR FUND 703:				3,243.30
2/14/2023	1	68319*	CLYDE LEE & ROSILAND BANKS	WAYNE COUNTY OPERATING	222.101	000		700.69
				STATE EDUCATION	222.800	000		749.41
				INTERM SCHOOL TAXES	234.000	000		429.65
				WCRESA-ENH	234.100	000		248.25
				CHECK 1 68319 TOTAL FOR FUND 703:				2,128.00
2/14/2023	1	68320*	LONNIE LOWERY	WAYNE COUNTY OPERATING	222.101	000		344.00
2/14/2025	-	00320	HONNIE HOWEKI	STATE EDUCATION	222.101	000		344.00 367.92
				INTERM SCHOOL TAXES	234.000	000		210.93
				WCRESA-ENH	234.100	000		121.88
					234.100	000		
				CHECK 1 68320 TOTAL FOR FUND 703:				1,044.73
2/14/2023	1	68324*	JOSEPH L. MCCRARY, JR.	WAYNE COUNTY OPERATING	222.101	000		269.00
				STATE EDUCATION	222.800	000		287.70
				INTERM SCHOOL TAXES	234.000	000		164.94
				WCRESA-ENH	234.100	000		95.30
				CHECK 1 68324 TOTAL FOR FUND 703:				816.94
.2/14/2023	1	68334*	DON F. TAYLOR	WAYNE COUNTY OPERATING	222.101	000		8.96
				STATE EDUCATION	222.800	000		9.58
				INTERM SCHOOL TAXES	234.000	000		5.49
				WCRESA-ENH	234.100	000		3.17
				CHECK 1 68334 TOTAL FOR FUND 703:				27.2
				onder a dood from for fond 700.				27.2

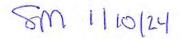
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CHECK DISBURSEMENT REPORT FOR CITY OF GROSSE POINTE WOODS
CHECK DATE FROM 12/01/2023 - 12/31/2023

Page 33/33

3: Gpw

neck Date Bank Check # Payee Description Account Dept Project Amount und: 703 WAYNE COUNTY TAX FUND 2/14/2023 1 68340* ERIC CHRISTOPHER WILLIAMS 000 WAYNE COUNTY OPERATING 222.101 568.86 STATE EDUCATION 222.800 000 608.41 234.000 000 INTERM SCHOOL TAXES 348.81 WCRESA-ENH 234.100 000 201.54 CHECK 1 68340 TOTAL FOR FUND 703: 1,727.62 2/14/2023 68341* KATHLEEN M. YOUNGBLOOD WAYNE COUNTY OPERATING 222.101 000 56.42 222.800 000 60.35 STATE EDUCATION 234.000 000 INTERM SCHOOL TAXES 34.59 000 WCRESA-ENH 234.100 19.99 CHECK 1 68341 TOTAL FOR FUND 703: 171.35 Total for fund 703 WAYNE COUNTY TAX FUND 10,875.82 TOTAL - ALL FUNDS 1,384,380.66



^{&#}x27;*'-INDICATES CHECK DISTRIBUTED TO MORE THAN ONE FUND

^{&#}x27;#'-INDICATES CHECK DISTRIBUTED TO MORE THAN ONE DEPARTMENT

ity of Grosse Pointe Woods vestments as of December 31, 2023

							//**********	<u></u>
	: :		Parking Fund	Water/Sewer	Workers Comp	Motor Vehicle		
vestment	General Fund #101	Cable Fund #214	#585	#592	#677	Fund #661	Total	% of Total
ederal Home Loan BKS	£250,000	#250 000		#0F0 000			0.1 1 0.0 0.0 0.0	
	\$250,000			\$950,000			\$1,450,000	
ederal Home Loan Mortgage	\$250,000			\$450,000			\$700,000	
ederal Farm CR BKS	\$750,000			\$1,000,000			\$1,750,000	
ederal Nat'l Mtg Assn				\$250,000			\$250,000	1.78%
ank of America - CD	\$200,000						\$200,000	1.42%
armers St Bk - CD	\$250,000						\$250,000	1.78%
rst Nat'l Bank East Lansing, MI - CD	\$250,000						\$250,000	1.78%
agstar Bk - CD	\$200,000						\$200,000	1.42%
³ Morgan Chase Bk - CD	\$245,000			\$250,000			\$495,000	
/ells Fargo - CD	\$200,000			\$200,000			\$400,000	
IBC*	\$282,857			\$1,117,716		\$388,751	\$1,909,906	
untington Bank*				\$546,399			\$546,399	
omerica Bk Dallas - Comerica CD		\$250,000					\$250,000	1.78%
ederal Home Loan Bank-Comerica	\$930,000		\$500,000	\$750,000		\$245,000	\$2,425,000	17.23%
ederal Home Loan Mortgage - Comerica	\$850,000			\$1,250,000			\$2,100,000	14.92%
irst Nat'l Bank East Lansing, MI - CD	\$200,000						\$200,000	1.42%
PMorgan Chase Bk - Comerica CD	\$450,000						\$450,000	
lichigan St Hsg Dev - Comerica	\$250,000						\$250,000	
TOTAL	фг. г.г. ог.	# #00.000	#500.000	00 704 445	0400 504	4000 754	#4.4.0T0.00	
TOTAL	\$5,557,857	\$500,000	\$500,000	\$6,764,115	\$120,581	\$633,751	\$14,076,305)
otal Invested w/Multi Bank						**************************************	\$5,945,000	

REVENUE AND EXPENDITURE REPORT FOR CITY OF GROSSE POINTE WOODS

ser: sschmidt B: Gpw

PERIOD ENDING 12/31/2023

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

YTD BALANCE ACTIVITY FOR AVAILABLE 2023-24 12/31/2023 MONTH 12/31/2023 BALANCE % BDGT L NUMBER DESCRIPTION AMENDED BUDGET NORMAL (ABNORMAL) INCREASE (DECREASE) NORMAL (ABNORMAL) USED und 101 - GENERAL FUND 13,279,047.80 16,729,702.00 621,438.30 3,450,654.20 79.37 931 - TRANSFER IN 80,000.00 80,000.00 80,000.00 0.00 100.00 TOTAL REVENUES 16,809,702.00 13,359,047.80 701,438.30 3,450,654.20 79.47 101 - CITY COUNCIL 76,048.00 21,416.90 2,467.86 54,631.10 28.16 105 - COMMISSIONS 24,911.00 6,517.45 1,275.00 18,393.55 26.16 172 - ADMINISTRATION 376,692.00 185,830.59 39,172.86 190,861.41 49.33 193 - CITY COMPTROLLER 510,257.00 273,281.17 44,799.01 236,975.83 53.56 242,700.00 209 - ADMIN-FRINGE BENEFITS 136,776.77 19,171.55 105,923.23 56.36 136,467.00 211 - OVERHEAD 31,412.81 1,435.50 105,054.19 23.02 486,648.00 215 - CITY CLERK/ELECTIONS 249,214.07 33,888.15 237,433.93 51.21 228 - MIS 465,022.00 250,147.75 20,827.86 214,874.25 53.79 229 - MIS FRINGE BENEFITS 41,147.00 33,251.84 4,235.77 7,895.16 80.81 257 - CITY ASSESSOR 122,436.00 54,663.85 10,010.49 67,772.15 44.65 292,264.00 198,936.76 265 - CITY HALL & GROUNDS 93,327.24 9,818.83 31.93 266 - CITY ATTORNEY 265,000.00 59,491.37 20,281,12 205,508.63 22.45 209,619.25 135,458.82 286 - COURT EXPENDITURES 428,791.00 30,948.17 219,171.75 48.89 305 - PUB SAF-ADMIN 337,729.00 18,637.75 202,270.18 40.11 310 - POLICE SERVICES 4,490,344.00 2,061,318.81 314,730.50 2,429,025.19 45.91 326 - SUPPORT SERVICES 54,391.41 12,351.79 151,589.00 97,197.59 35.88 339 - FIRE SERV/SAFETY INS 82,155.00 14,861.43 2,467.83 67,293.57 18.09 345 - PUB-SAF FRINGES 1,849,695.00 1,179,189.67 202,148.92 670,505.33 63.75 349 - OVERHEAD 226,115.00 46,645.34 2,019.63 179,469,66 20.63 371 - BUILDING INSPECTIONS 586,500.00 203,365.47 39,504.98 383,134.53 34.67 441 - PUBLIC WORKS-ADMIN 141,309.00 56,218.38 9,665.39 85,090.62 39.78 463 - ROUTINE MAINTENANCE 359,558.00 206,936.53 38,185.44 152,621.47 57.55 523 - FORESTRY SERVICES 280,191.00 41,352.66 16,039.76 238,838.34 14.76 344,467.00 283,443.98 28,705.74 531 - PUB WKS-FRINGE 61,023.02 82.28 260,099.32 594 - OVERHEAD 639,624.00 52,394.49 379,524.68 40.66 752 - PARKS & REC-ADMIN 18,331.00 7,829.96 1,449.92 10,501.04 42.71 774 - LFP EXPENDITURES 1,528,372.00 795,424.14 58,109.30 732,947.86 52.04 (12,676.23 130,994.89 775 - CITY PARKS 87,818.00 100,494.95 5,181.69 (12,676.95)114.44 780 - COMMUNITY CENTER 221,669.00 90,674.11 14,923.69 40.91 795 - PARKS & REC FRINGE 105,450.00 75,771.86 9,515.75 71.86 799 - OVERHEAD 16,860.00 868.00 15,992.00 0.00 5.15 967 - TRANSFERS OUT ADMIN. 483,757.00 431,038.00 13,175.00 52,719.00 89.10 968 - TRANSFER OUT DPS 261,071.00 261,071.00 252,506.00 0.00 100.00 969 - TRANSFER OUT DPW 663,465.00 663,465.00 654,370.00 0.00 100.00 465,250.00 970 - TRANSFERS OUT PARKS/RECR. 465,250.00 465,250.00 0.00 100.00 16,809,702.00 TOTAL EXPENDITURES 9,040,119.90 2,449,665.74 7,769,582.10 53.78 "und 101 - GENERAL FUND: 'OTAL REVENUES 701,438.30 16,809,702.00 13,359,047.80 3,450,654.20 79.47 COTAL EXPENDITURES 16,809,702.00 9,040,119.90 2,449,665.74 7,769,582.10 53.78 JET OF REVENUES & EXPENDITURES 0.00 4,318,927.90 (1,748,227.44)(4,318,927.90) 100.00

Page: 1/1

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REVENUE AND EXPENDITURE REPORT FOR CITY OF GROSSE POINTE WOODS

Page: 1/14

PERIOD ENDING 12/31/2023

MIMPIP	DDC CD I DWI ON	2023-24	YTD BALANCE 12/31/2023	ACTIVITY FOR MONTH 12/31/2023	AVAILABLE BALANCE	% BDGT
NUMBER	DESCRIPTION	AMENDED BUDGET	NORMAL (ABNORMAL)	INCREASE (DECREASE)	NORMAL (ABNORMAL)	USED
ind 101 - GENERAL	FUND					
evenues						
∍pt 000						
)1-000-402.000	OPERATING LEVY	11,133,641.00	10,921,239.85	21,515.61	212,401.15	98.09
)1-000-402.001	MTT PROPERTY TAX REFUND	0.00	0.00	0.00	0.00	0.00
)1-000-402.002	PPT LOSS DISTRIBUTION	0.00	0.00	0.00	0.00	0.00
)1-000-404.000	ACT 359 - PR	49,959.00	48,969.28	96.45	989.72	98.02
)1-000-411.000	DELQ TAXES	20,000.00	11,456.38	805.70	8,543.62	57.28
)1-000-432.000	PILOT	30,000.00	8,517.20	0.00	21,482.80	28.39
)1-000-445.000)1-000-447.000	INTEREST & PENALTY SUMMER ADMIN FEE	45,000.00 255,000.00	46,992.46 288,733.48	3,948.09	(1,992.46)	104.43
)1-000-447.100	WINTER ADMIN FEE	175,000.00	112,072.28	528.68 112,047.69	(33,733.48) 62,927.72	113.23 64.04
01-000-477.000	CABLE FRANCHISE FEE	325,000.00	75,536.67	0.00	249,463.33	23.24
)1-000-477.100	AT&T LICENSE AGREEMENT	55,000.00	25,044.06	5,523.38	29,955.94	45.53
)1-000-478.000	BUILDERS LIC/PERM	336,000.00	140,416.25	14,510.00	195,583.75	41.79
01-000-479.000	PLUMBERS LIC/PERM	47,800.00	21,862.75	2,072.00	25,937.25	45.74
01-000-480.000	ELECTRICAL LIC/PERM	80,000.00	39,744.20	3,670.00	40,255.80	49.68
01-000-481.000	PROPERTY MAINTENANCE PERMIT	80,000.00	51,275.00	10,400.00	28,725.00	64.09
01-000-482.000	PROPERTY MAINTENANCE FEE	5,000.00	2,384.75	0.00	2,615.25	47.70
31-000-483.000	FORECLOSURE ORDINANCE FEES	1,000.00	200.00	0.00	800.00	20.00
01-000-484.000	MECHANICAL PERMIT	70,000.00	31,629.25	2,765.00	38,370.75	45.18
01-000-485.000	ANIMAL LICENSES	4,000.00	1,005.00	160.00	2,995.00	25.13
01-000-486.000	BICYCLE LICENSES	0.00	1.00	0.00	(1.00)	100.00
01-000-487.000	SITE PLAN REVIEW FEE	0.00	1,937.00	700.00	(1,937.00)	100.00
01-000-491.000	TREE TRIM LICENSES	0.00	0.00	0.00	0.00	0.00
01-000-500.100 01-000-511.000	MISC PERMIT REVENUE	1,200.00 0.00	0.00 0.00	0.00 0.00	1,200.00	0.00
01-000-512.000	ARPA FUNDS #21.027 STATE OF MI-CARES/COVID	0.00	0.00	0.00	0.00	0.00 0.00
01-000-528.000	FEDERAL GRANT REVENUE	0.00	0.00	0.00	0.00	0.00
01-000-543.010	PS GPPS SRO GRANT	136,506.00	28,882.97	8,461.52	107,623.03	21.16
01-000-543.200	STATE OF MI - PS RECEIPTS	0.00	0.00	0.00	0.00	0.00
01-000-548.100	TREE GRANT	0.00	0.00	0.00	0.00	0.00
01-000-549.000	FIRE GRANT	0.00	0.00	0.00	0.00	0.00
01-000-568.000	STATE LIQUOR LIC	9,500.00	10,160.70	0.00	(660.70)	106.95
01-000-569.900	ST OF MI-ELECTION REIMBURSEMENT	0.00	3,786.93	0.00	(3,786.93)	100.00
01-000-573.000	SOM-LOCAL COMMUNITY STABILIZATION AUTH	50,000.00	60,721.03	0.00	(10,721.03)	121.44
01-000-574.000	STATE SHARE REV-CONS	1,804,838.00	655,055.00	323,458.00	1,149,783.00	36.29
01-000-574.001	STATE SHARE REV-CVTRS	266,498.00	80,480.00	40,240.00	186,018.00	30.20
01-000-585.000	SCHOOL ELECTIONS	0.00	0.00	0.00	0.00	0.00
01-000-586.000	SMART GRANTS	19,183.00	0.00	0.00	19,183.00	0.00
01-000-590.000	GROSSE POINTE CHAMBER FOUNDATION	0.00	0.00	0.00	0.00	0.00
01-000-611.000 01-000-621.000	REIMBURSE COURT APPTD ATTY FEES PROBATION FEES	2,000.00	365.00 883.00	175.00 120.00	1,635.00	18.25
01-000-621.000	GPS DISPATCH SERVICES	10,000.00 75,850.00	32,085.50	0.00	9,117.00 43,764.50	8.83 42.30
01-000-642.000	LFP VENDING SALES	1,000.00	164.67	0.00	835.33	42.30 16.47
01-000-642.010	LAKE FRONT PARK MERCHANDISE	1,500.00	2,030.00	0.00	(530.00)	135.33
01-000-642.020	CONSESSION STAND REVENUE	2,900.00	1,470.00	550.00	1,430.00	50.69
01-000-646.000	COMMUNITY CENTER REVENUE	13,325.00	8,455.00	1,375.00	4,870.00	63.45
01-000-653.000	ACTIVITY FEES	150.00	280.00	0.00	(130.00)	186.67
01-000-653.100	ACTIVITY FEES - P&R	24,460.00	17,423.00	180.00	7,037.00	71.23
01-000-653.105	ACTIVITY FEES - MINI GOLF	5,550.00	3,590.00	0.00	1,960.00	64.68
01-000-653.110	ACTIVITY FEES - GPW SENIORS	3,600.00	4,845.00	0.00	(1,245.00)	134.58
01-000-653.120	ACTIVITY FEES - COMM CENTER	3,600.00	0.00	0.00	3,600.00	0.00
01-000-653.130	ACTIVITY FEES - MISC	0.00	0.00	0.00	0.00	0.0
01-000-653.200 01-000-653.210	SWIM LESSONS TEAMS - SWIM	20,000.00	8,569.00	0.00	11,431.00	42.0
01-000-000.710	TEMMS - SWIM	28,870.00	4,158.00	0.00	24,712.00	14.4

REVENUE AND EXPENDITURE REPORT FOR CITY OF GROSSE POINTE WOODS

Page: 2/14

ser: sschmidt B: Gpw

PERIOD ENDING 12/31/2023

		2023-24	YTD BALANCE 12/31/2023	ACTIVITY FOR MONTH 12/31/2023	AVAILABLE BALANCE	% BDGT
L NUMBER	DESCRIPTION	AMENDED BUDGET	NORMAL (ABNORMAL)	INCREASE (DECREASE)	NORMAL (ABNORMAL)	USED
and 101 - GENERAL	FUND					
evenues						
01-000-653.211	LFSA SPONSORS	0.00	0.00	0.00	0.00	0.00
01-000-653.220	ARC - MISC	0.00	0.00	0.00	0.00	0.00
01-000-653.230	ADULT CLASSES	0.00	0.00	0.00	0.00	0.00
01-000-653.240	CHILD CLASSES	1,000.00	15.00	0.00	985.00	1.50
01-000-653.260	HOB NOBBIN EVENT	0.00	20.00	0.00	(20.00)	100.00
01-000-653.270	TENNIS	27,200.00	12,906.00	0.00	14,294.00	47.45
01-000-653.310	CC PROGRAM - ADULT	29,980:00	18,982.00	2,355.00	10,998.00	63.32
01-000-653.320	CC PROGRAMS - CHILD	0.00	0.00	0.00	0.00	0.00
01-000-653.340	CC PROGRAMS - SENIOR	7,107.00	2,339.00	175.00	4,768.00	32.91
01-000-653.350	CC PROGRAMS - TRIPS	5,000.00	1,065.00	0.00	3,935.00	21.30
01-000-653.400	ACTIVITY FEES - GAZEBO RENTAL	9,500.00	950.00	0.00	8,550.00	10.00
01-000-653.410	ACTIVITY FEES- PAVILION RENTAL	0.00	2,700.00	0.00	(2,700.00)	100.00
01-000-653.420	ACTIVITY FEES - TENT RENTAL	0.00	2,000.00	0.00	(2,000.00)	100.00
01-000-656.000	VIOLATIONS	35,000.00	10,507.00	1,842.00	24,493.00	30.02
01-000-657.000	CODE VIOLATIONS -BLDG DEPT	3,000.00	17,782.72	163.00	(14,782.72)	592.76
01-000-660.000	COURT FINES & COSTS	175,000.00	97,820.88	17,539.44	77,179.12	55.90
01-000-660.010	O.U.I.L. REIMBURSEMT	25,000.00	8,710.00	2,440.00	16,290.00	34.84
01-000-665.000	INTEREST INCOME	25,000.00	238,038.38	40,185.44	(213,038.38)	952.15
01-000-669.030	GAIN ON MKT VALUE	0.00	0.00	0.00	0.00	0.00
01-000-673.000	SALE OF ASSETS	0.00	0.00	0.00	0.00	0.00
01-000-676.000	WORKERS COMP - REIMBURSEMENT	0.00	0.00	0.00	0.00	0.00
01-000-676.010	NAVITUS REIMBURSEMENT	0.00	0.00	0.00	0.00	0.00
01-000-677.060	REIMBURSE PENSION ADMIN FEE	14,000.00	0.00	0.00	14,000.00	0.00
01-000-677.070	REIMB PARKING LOT SERVICES	14,000.00	3,925.81	0.00	10,074.19	28.04
01-000-677.080	REIMBURSEMENT - HEALTHCARE	0.00	6,592.88	537.36	(6,592.88)	100.00
01-000-677.090	RETIREE DRUG SUBSIDY	0.00	325.71	0.00	(325.71)	100.00
01-000-677.100	INSURANCE HARD CAP	0.00	0.00	0.00	0.00	0.00
01-000-679.000 01-000-682.000	PROCCEDS-ATT CELL	0.00	0.00	0.00	0.00	0.00
01-000-682.000	GPF-PROVENCAL	40,000.00	40,000.00	0.00	0.00	100.00
01-000-683.000	OTHER INCOME	10,000.00	45,688.20	1,536.00	(35,688.20)	456.88
01-000-683.010	MISC. PUBLIC SAFETY RECEIPTS	15,000.00	10,502.54	242.92	4,497.46	70.02
01-000-683.020	MEDSTAR LEASE AWARE-PS	0.00	0.00	0.00	0.00	0.00
01-000-683.030	WEHICLE SALVAGE TITLE FEES	0.00	0.00	0.00	0.00	0.00
01-000-683.040	POLICE IMPOUND FEES	0.00	0.00	0.00	0.00	0.00
01-000-683.060	CITY CLERK MISC. RECEIPTS	5,000.00	2,135.00	175.00	2,865.00	42.70
01-000-683.000	ASSESSING MISC RECEIPTS	4,000.00	3,007.72	940.00	992.28	75.19
01-000-683.080	OTHER INCOME - ADMIN	0.00 0.00	0.00	0.00	0.00	0.00
01-000-685.000	NATIONAL OPIOID SETTLEMENT	0.00	0.00 0.00	0.00	0.00	0.00
01-000-689.000	OVER/UNDER	100.00	612.30	0.00	0.00	0.00
01-000-692.100	TRF F/PRIOR YR RES	1,091,885.00	0.00	5.02	(512.30)	612.30
01-000-698.000	INSURANCE PROCEEDS	0.00	0.00	0.00	1,091,885.00	0.00
01 000 030.000	INSURANCE INCEEDS	0.00	0.00	0.00	0.00	0.00
otal Dept 000		16,729,702.00	13,279,047.80	621,438.30	3,450,654.20	79.37
	D. T.V.					
ept 931 - TRANSFE						
01-931-699.203	TRF F/LOCAL STREETS	0.00	0.00	0.00	0.00	0.00
01-931-699.210	TRF F/AMBULANCE	0.00	0.00	0.00	0.00	0.00
01-931-699.213	TRANSFER FROM PARKWAY BEAUT.	0.00	0.00	0.00	0.00	0.00
01-931-699.226	TRANSFER FROM SOLID WASTE	50,000.00	50,000.00	50,000.00	0.00	100.0
.01-931-699.245	TRF F/BLOCK GRANT	0.00	0.00	0.00	0.00	0.0
01-931-699.401	TRF F/MUNICIPAL IMPROVEMENTS	0.00	0.00	0.00	0.00	0.0 54
01-931-699.420	TRANS F/ CAPITAL IMPROVEMENT	0.00	0.00	0.00	0.00	0 . 0 0

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REVENUE AND EXPENDITURE REPORT FOR CITY OF GROSSE POINTE WOODS

Page: 3/14

Jser: sschmidt)B: Gpw

PERIOD ENDING 12/31/2023

3L NUMBER	DESCRIPTION	2023-24 AMENDED BUDGET	YTD BALANCE 12/31/2023 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 12/31/2023 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 101 - GENERAL			,			
Revenues	FOND					
101-931-699.585	TRANSFER F/PARKING	0.00	0.00	0.00	0.00	0.00
101-931-699.592	TRF WATER/SEWER	25,000.00	25,000.00	25,000.00	0.00	100.00
101-931-699.594	TRF F/BOAT DOCKS	5,000.00	5,000.00	5,000.00	0.00	100.00
l01-931-699.598 l01-931-699.661	TRF F/COMMODITY SALE TRANSF F/MOTOR VEHICLE	0.00 0.00	0.00 0.00	0.00 0.00	0.00 0.00	0.00
101-931 099.001	TRANSF FYMOTOR VEHICLE	0.00	0.00	0.00	0.00	0.00
Fotal Dept 931 - T	RANSFER IN	80,000.00	80,000.00	80,000.00	0.00	100.00
TOTAL REVENUES		16,809,702.00	13,359,047.80	701,438.30	3,450,654.20	79.47
2						
Expenditures Dept 101 - CITY CO	UNCIL					
101-101-702.000	SALARIES & WAGES	28,500.00	12,375.00	2,062.50	16,125.00	43.42
101-101-715.000	SOCIAL SECURITY	2,180.00	946.70	157.80	1,233.30	43.43
101-101-721.000	WORKERS COMP	0.00	0.00	0.00	0.00	0.00
101-101-757.000 101-101-880.000	OPERATING SUPPLIES COMMUNITY RELATIONS	500.00 4,550.00	137.56 1,164.00	137.56 0.00	362.44 3,386.00	27.51 25.58
101-101-880.000	EMPLOYEE RELATIONS	15,000.00	1,164.00	0.00	13,344.00	11.04
101-101-958.000	MEMBERSHIP & DUES	14,818.00	3,978.00	110.00	10,840.00	26.85
101-101-958.001	TRAINING & SEMINARS	2,500.00	0.00	0.00	2,500.00	0.00
101-101-967.100	SPECIAL PROJECTS	8,000.00	1,159.64	0.00	6,840.36	14.50
rotal Dept 101 - C	CITY COUNCIL	76,048.00	21,416.90	2,467.86	54,631.10	28.16
Dept 105 - COMMISS	SIONS					
101-105-880.100	BEAUTIFICATION COMM	3,200.00	30.00	0.00	3,170.00	0.94
101-105-880.200	CITIZENS RECREATION	12,000.00	3,723.86	1,225.00	8,276.14	31.03
101-105-880.300	HISTORICAL COMM	2,311.00	0.00	0.00	2,311.00	0.00
101-105-880.500 101-105-880.600	PLANNING COMM SENIOR CIT COMM	3,000.00 3,000.00	740.45 1,659.13	0.00 50.00	2,259.55 1,340.87	24.68 55.30
101-105-880.700	TREE ADV. COMM	1,400.00	364.01	0.00	1,035.99	26.00
Mat - 1 Dant 105	ZONACT CCT ON C	24 031 00	C 517 A5	1,275.00	18,393.55	26,16
Total Dept 105 - 0	COMMISSIONS	24,911.00	6,517.45	1,273.00	10,393.33	20.10
Dept 172 - ADMINIS						
101-172-702.000	SALARIES & WAGES	243,259.00	112,896.96	20,496.46	130,362.04	46.41
101-172-710.999	SICK/VAC PAY	10,000.00	0.00	0.00	10,000.00	0.00 45.37
101-172-715.000 101-172-717.000	SOCIAL SECURITY RETIREE HEALTH CARE & LIFE INS	19,374.00 1,800.00	8,790.64 900.00	1,592.57 150.00	10,583.36 900.00	50.00
101-172-717.000	H.S.A.	2,000.00	0.00	0.00	2,000.00	0.00
101-172-719.000	HOSP/DENTAL/OPTICAL	19,500.00	14,951.97	1,994.73	4,548.03	76.68
101-172-720.000	LIFE & LTD INSURANCE	960.00	693.37	98.15	266.63	72.23
101-172-721.000	WORKERS COMP	2,400.00	2,400.00	0.00	0.00	100.00
101-172-722.000 101-172-722.100	RETIREMENT MEDICARE REIMBURSEMENT	38,117.00 0.00	18,757.89 0.00	2,988.48 0.00	19,359.11 0.00	49.21 0.00
101-172-722.100	SUPPLEMENTAL ANNUITY	10,993.00	10,993.00	0.00	0.00	100.00
101-172-725.200	MESC INSURANCE	0.00	0.00	0.00	0.00	0.00
101-172-757.000	OPERATING SUPPLIES	5,500.00	155.29	0.00	5,344.71	2.
101-172-818.000	CONTRACTUAL SERVICES	16,339.00	15,191.47	11,852.47	1,147.53	92. 55
101-172-930.000	EQUIPMENT MAINT & REPAIR	200.00	0.00	0.00	200.00	0

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1

REVENUE AND EXPENDITURE REPORT FOR CITY OF GROSSE POINTE WOODS

Page: 4/14

Jser: sschmidt)B: Gpw

PERIOD ENDING 12/31/2023

		2023-24	YTD BALANCE 12/31/2023	ACTIVITY FOR MONTH 12/31/2023	AVAILABLE BALANCE	% BDGT
3L NUMBER	DESCRIPTION	AMENDED BUDGET	NORMAL (ABNORMAL)	INCREASE (DECREASE)	NORMAL (ABNORMAL)	USED
Fund 101 - GENERAL	FUND					
Expenditures						
101-172-958.000	MEMBERSHIP & DUES	1,750.00	100.00	0.00	1,650.00	5.71
101-172-958.001	TRAINING & SEMINARS	3,000.00	0.00	0.00	3,000.00	0.00
101-172-960.000	EDUCATION-TRAINING	1,500.00	0.00	0.00	1,500.00	0.00
L01-172-977.000	EQUIPMENT	0.00	0.00	0.00	0.00	0.00
rotal Dept 172 - Ar	DMINISTRATION	376,692.00	185,830.59	39,172.86	190,861.41	49.33
Dept 193 - CITY COM	APTROLLER					
101-193-702.000	SALARIES & WAGES	261,161.00	114,165.00	18,598.03	146,996.00	43.71
L01-193-709.000	OVERTIME FINANCE STAFF	750.00	8.41	0.00	741.59	1.12
L01-193-710.999	SICK/VAC PAY	10,000.00	8,053.04	8,053.04	1,946.96	80.53
L01-193-715.000	SOCIAL SECURITY	20,801.00	8,857.91	1,670.96	11,943.09	42.58
L01-193-717.000	RETIREE HEALTH CARE & LIFE INS	4,500.00	2,249.96	375.00	2,250.04	50.00
101-193-718.000	H.S.A.	3,000.00	0.00	0.00	3,000.00	0.00
101-193-719.000	HOSP/DENTAL/OPTICAL	30,750.00	25,329.60	5,978.97	5,420.40	82.37
101-193-720.000	LIFE & LTD INSURANCE	1,003.00	693.37	98.15	309.63	69.13
101-193-721.000	WORKERS COMP	2,850.00	2,850.00	0.00	0.00	100.00
101-193-722.000	RETIREMENT	65,363.00 0.00	31,885.72 0.00	5,079.86 0.00	33,477.28 0.00	48.78 0.00
101-193-722.100 101-193-723.000	MEDICARE REIMBURSEMENT SUPPLEMENTAL ANNUITY	25,319.00	25,319.00	0.00	0.00	100.00
101-193-725.000	CLOTHING/UNIFORM ALLOWANCE	0.00	0.00	0.00	0.00	0.00
101-193-725.200	MESC INSURANCE	0.00	0.00	0.00	0.00	0.00
101-193-757.000	OPERATING SUPPLIES	14,750.00	9,780.48	1,158.22	4,969.52	66.31
101-193-757.100	OPER SUPP-TAX PREP REIMBURSEMENT	0.00	0.00	0.00	0.00	0.00
101-193-818.000	CONTRACTUAL SERVICES	59,545.00	42,968.68	3,096.78	16,576.32	72.16
101-193-930.000	EQUIPMENT MAINT & REPAIR	1,500.00	0.00	0.00	1,500.00	0.00
101-193-958.000	MEMBERSHIP & DUES	1,365.00	820.00	690.00	545.00	60.07
101-193-958.001	TRAINING & SEMINARS	3,850.00	300.00	0.00	3,550.00	7.79
101-193-960.000	EDUCATION-TRAINING	2,000.00	0.00	0.00	2,000.00	0.00
101-193-972.000	MINOR EQUIP	1,750.00	0.00	0.00	1,750.00	0.00
Total Dept 193 - C	ITY COMPTROLLER	510,257.00	273,281.17	44,799.01	236,975.83	53.56
Dept 209 - ADMIN-F		0.00	0.00	0.00	0.00	0.00
101-209-703.000	BS&A MOCK SALARY EXPENSE	0.00 231,000.00	0.00 133,266.29	0.00 18,586.47	0.00 97,733.71	0.00 57.69
101-209-717.000 101-209-722.100	RETIREE HEALTH CARE & LIFE INS MEDICARE REIMBURSEMENT	8,000.00	3,510.48	585.08	4,489.52	43.88
101-209-724.200	MESC INSURANCE	3,700.00	0.00	0.00	3,700.00	0.00
101-209-725.200	MESC INSURANCE	0.00	0.00	0.00	0.00	0.00
			77977771			
Total Dept 209 - A	DMIN-FRINGE BENEFITS	242,700.00	136,776.77	19,171.55	105,923.23	56.36
Dept 211 - OVERHEA	ND					
101-211-725.300	COBRA-EMPLOYEE HEALTHCARE	0.00	0.00	0.00	0.00	0.00
101-211-728.000	OFFICE SUPPLIES	18,000.00	4,461.70	103.33	13,538.30	24.79
101-211-815.000	FLOOD REPAIRS	0.00	0.00	0.00	0.00	0.00
101-211-818.000	CONTRACTUAL SERVICES	8,400.00	0.00	0.00	8,400.00	0.00
101-211-921.000	UTILITIES	55,000.00	14,816.34	127.72	40,183.66	26.
101-211-955.000	INSURANCE	34,567.00	1,764.00	0.00	32,803.00	⁵ . 56
101-211-958.000	FEES & CHARGES	20,500.00	10,370.77	. 1,204.45	10,129.23	50.

)1/09/2024 04:36 PM Jser: sschmidt

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REVENUE AND EXPENDITURE REPORT FOR CITY OF GROSSE POINTE WOODS

Page: 5/14

PERIOD ENDING 12/31/2023

GL NUMBER	DESCRIPTION	2023-24 AMENDED BUDGET	YTD BALANCE 12/31/2023 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 12/31/2023 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 101 - GENERA	L FUND					
Expenditures 101-211-960.100	LOSS ON MKT VALUE	0.00	0.00	0.00	0.00	0.00
fotal Dept 211 -	OVERHEAD	136,467.00	31,412.81	1,435.50	105,054.19	23.02
Dept 215 - CITY C	LERK/ELECTIONS					
101-215-702.000	SALARIES & WAGES	167,886.00	80,662.03	12,859.82	87,223.97	48.05
101-215-702.809	WAGES- SEASONAL OFFICE	30,000.00	6,032.00	0.00	23,968.00	20.11
101-215-709.000	OVERTIME-CLERK STAFF	5,448.00	2,187.21	279.01	3,260.79	40.15
101-215-710.999	SICK/VAC PAY	3,500.00	6,120.57	6,120.57	(2,620.57)	174.87
101-215-711.000	LONGEVITY/COLA	0.00	0.00	0.00	0.00	0.00
101-215-715.000	SOCIAL SECURITY	15,823.00	6,964.67	1,450.01	8,858.33	44.02
101-215-717.000	RETIREE HEALTH CARE & LIFE INS	5,400.00	2,700.00	450.00	2,700.00	50.00
101-215-718.000	H.S.A.	6,000.00	0.00	0.00	6,000.00	0.00
101-215-719.000	HOSP/DENTAL/OPTICAL	49,500.00	44,757.54	5,971.07	4,742.46	90.42
101-215-720.000	LIFE & LTD INSURANCE	910.00	693.38	98.15	216.62	76.20
101-215-721.000	WORKERS COMP	2,400.00	2,400.00	0.00	0.00	100.00
101-215-721.000	RETIREMENT	53,874.00	26,586.37	4,216.26	27,287.63	49.35
101-215-722.100	MEDICARE REIMBURSEMENT	0.00	0.00	0.00	0.00	0.00
101-215-723.000	SUPPLEMENTAL ANNUITY	20,868.00	20,868.00	0.00	0.00	100.00
101-215-725.000	CLOTHING/UNIFORM ALLOWANCE	0.00	0.00	0.00	0.00	0.00
101-215-725.000	MESC INSURANCE	0.00	0.00	0.00	0.00	0.00
101-215-731.000	ELECTIONS SUPPLIES	84,086.00	22,304.16	1,390.63	61,781.84	26.53
101-215-757.000	OPERATING SUPPLIES	5,098.00	256.29	50.00	4,841.71	5.03
101-215-737.000	CONTRACTUAL SERVICES	9,850.00	8,959.96	0.00	890.04	90.96
101-215-903.000	LEGAL NOTICES	4,500.00	1,382.88	152.63	3,117.12	30.73
101-215-930.000		14,010.00	13,515.00	0.00	495.00	96.47
	EQUIPMENT MAINT & REPAIR	995.00	350.00	150.00	645.00	35.18
101-215-958.000	MEMBERSHIP & DUES	4,900.00	1,669.66	700.00	3,230.34	34.07
101-215-958.001	TRAINING & SEMINARS		0.00	0.00	0.00	0.00
101-215-960.000	EDUCATION-TRAINING	0.00			795.65	
101-215-972.000	MINOR EQUIPMENT	1,600.00	804.35	0.00	793.65	50.27
rotal Dept 215 -	CITY CLERK/ELECTIONS	486,648.00	249,214.07	33,888.15	237,433.93	51.21
Dept 228 - MIS						
101-228-702.000	SALARIES & WAGES	156,319.00	75,459.81	12,021.20	80,859.19	48.27
101-228-710.999	SICK/VAC PAY	7,000.00	2,787.54	0.00	4,212.46	39.82
101-228-715.000	SOCIAL SECURITY	12,494.00	5,796.12	889.42	6,697.88	46.39
101-228-717.000	RETIREE HEALTH CARE & LIFE INS	1,800.00	900.00	150.00	900.00	50.00
101-228-722.000	RETIREMENT	50,163.00	24,215.04	3,857.60	25,947.96	48.27
101-228-722.100	MEDICARE REIMBURSEMENT	0.00	0.00	0.00	0.00	0.00
101-228-723.000	SUPPLEMENTAL ANNUITY	19,431.00	19,431.00	0.00	0.00	100.00
101-228-757.000	OPERATING SUPPLIES	49,150.00	30,896.45	2,545.35	18,253.55	62.86
101-228-818.000	CONTRACTUAL SERVICES	88,465.00	44,086.65	1,079.95	44,378.35	49.84
101-228-930.000	EQUIPMENT MAINT & REPAIR	46,900.00	19,379.97	284.34	27,520.03	41.32
101-228-958.000	MEMBERSHIP & DUES	0.00	0.00	0.00	0.00	0.00
101-228-958.001	TRAINING & SEMINARS	3,000.00	0.00	0.00	3,000.00	0.00
101-228-972.000	MINOR EQUIPMENT	1,300.00	1,009.70	0.00	290.30	77.67
101-228-972.349	MINOR EQUIP PUB SAF	3,900.00	3,357.59	0.00	542.41	86.09
101-228-972.599	MINOR EQUIP PUB WKS	5,000.00	4,251.67	0.00	748.33	85. 03
101-228-972.799	MINOR EQUIP PARKS	5,000.00	4,251.67	0.00	748.33	85
101-228-977.000	EQUIPMENT	12,500.00	12,305.14	0.00	194.86	98. 57

01/09/2024 04:36 PM Jser: sschmidt

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REVENUE AND EXPENDITURE REPORT FOR CITY OF GROSSE POINTE WOODS

Page:

6/14

PERIOD ENDING 12/31/2023

PERIOD ENDING 12/31/2

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

ACTIVITY FOR YTD BALANCE AVAILABLE 2023-24 12/31/2023 MONTH 12/31/2023 BALANCE % BDGT 3L NUMBER DESCRIPTION AMENDED BUDGET NORMAL (ABNORMAL) INCREASE (DECREASE) NORMAL (ABNORMAL) USED Fund 101 - GENERAL FUND Expenditures 101-228-977,299 0.00 EOUIPMENT - GENL GOVERNMENT 2,600.00 2,019.40 580.60 77.67 250,147.75 20,827.86 214,874.25 53.79 Potal Dept 228 - MIS 465,022.00 Dept 229 - MIS FRINGE BENEFITS 0.00 0.00 0.00 101-229-715.000 SOCIAL SECURITY 0.00 0.00 RETIREE HEALTH CARE & LIFE INS 101-229-717.000 2,000.00 1,152.89 161.28 847.11 57.64 101-229-718.000 H.S.A. 3,700.00 0.00 0.00 3,700.00 0.00 29,805.58 101-229-719.000 HOSP/DENTAL/OPTICAL 33,000.00 3,976.34 3,194.42 90.32 847.00 693.37 98.15 153.63 101-229-720.000 LIFE & LTD INSURANCE 81.86 101-229-721.000 WORKERS COMP 1,600.00 1,600.00 0.00 0.00 100.00 101-229-725.200 MESC INSURANCE 0.00 0.00 0.00 0.00 0.00 41,147.00 33,251.84 4,235.77 7.895.16 80.81 Potal Dept 229 - MIS FRINGE BENEFITS Dept 257 - CITY ASSESSOR 0.00 0.00 0.00 0.00 101-257-702.000 SALARIES & WAGES 0.00 0.00 0.00 0.00 0.00 0.00 101-257-710.999 SICK/VAC PAY 0.00 0.00 0.00 101-257-715.000 SOCIAL SECURITY 0.00 0.00 101-257-717.000 RETIREE HEALTH CARE & LIFE INS 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00 101-257-718.000 H.S.A. 0.00 0.00 0.00 101-257-719.000 HOSP/DENTAL/OPTICAL 0.00 0.00 LIFE & LTD INSURANCE 0.00 0.00 0.00 0.00 0.00 101-257-720.000 0.00 0.00 0.00 0.00 0.00 101-257-721.000 WORKERS COMP 0.00 0.00 0.00 0.00 0.00 101-257-722.000 RETIREMENT 0.00 0.00 0.00 101-257-722.100 MEDICARE REIMBURSEMENT 0.00 0.00 0.00 0.00 0.00 0.00 0.00 101-257-723.000 SUPPLEMENTAL ANNUITY 0.00 0.00 0.00 0.00 0.00 101-257-725.200 MESC INSURANCE 0.00 0.00 500.00 0.00 101-257-757,000 OPERATING SUPPLIES 500.00 101-257-818.000 CONTRACTUAL SERVICES 85,086.00 49,202.82 7,175.58 35,883.18 57.83 21,388.97 26,850.00 5,461.03 2,834.91 20.34 101-257-831.000 ASSESSMENT/TAX ROLL PREP 10,000.00 0.00 10,000.00 0.00 0.00 101-257-831.200 PRIOR YR TAX REFUNDS 101-257-958.000 MEMBERSHIP & DUES 0.00 0.00 0.00 0.00 0.00 101-257-958.001 TRAINING & SEMINARS 0.00 0.00 0.00 0.00 0.00 10,010.49 122,436.00 54,663.85 67.772.15 44.65 Total Dept 257 - CITY ASSESSOR Dept 265 - CITY HALL & GROUNDS 25,932.91 1,989,17 84,020.09 23.59 101-265-702.000 109,953.00 SALARIES & WAGES 0.00 101-265-702.801 P & R WAGES PART-TIME UNION 0.00 0.00 0.00 0.00 4,982.77 101-265-709.000 OVERTIME-CH & GROUNDS 16,125.00 11,142.23 215.30 69.10 101-265-715.000 SOCIAL SECURITY 9,645.00 2,671.59 164.03 6,973.41 27.70 101-265-717.000 RETIREE HEALTH CARE & LIFE INS 1,800.00 857.86 101.19 942.14 47.66 35,541.00 11,897.30 707.40 23,643.70 101-265-722.000 RETIREMENT 33.47 101-265-722.100 MEDICARE REIMBURSEMENT 0.00 0.00 0.00 0.00 0.00 101-265-757.000 OPERATING SUPPLIES 15,000.00 3,556.55 1,342.40 11,443.45 23.71 101-265-818.000 CONTRACTUAL SERVICES 94,200.00 37,268.80 5,299.34 56,931.20 39.56 10,000.00 0.00 0.00 10,000.00 مص. ٥ 101-265-930.000 EQUIPMENT MAINT & REPAIR 58 31. Total Dept 265 - CITY HALL & GROUNDS 292,264.00 93,327.24 9,818.83 198,936.76

01/09/2024 04:36 PM Jser: sschmidt

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REVENUE AND EXPENDITURE REPORT FOR CITY OF GROSSI POINTE WOODS

Page: 7/14

PERIOD ENDING 12/31/2023

SL NUMBER	DESCRIPTION	2023-24 AMENDED BUDGET	YTD BALANCE 12/31/2023 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 12/31/2023 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 101 - GENERAL	FUND					
Expenditures						
Dept 266 - CITY AT	TORNEY					
101-266-719.000	HOSP/DENTAL/OPTICAL	0.00	0.00	0.00	0.00	0.00
101-266-801.000	LEGAL FEES-GEN'L CITY	75,000.00	21,903.50	4,512.00	53,096.50	29.20
101-266-801.100	LEGAL COUNSEL-COURT	40,000.00	12,601.50	2,015.00	27,398.50	31.50
101-266-801.200	LEGAL COUNSEL-BLDG & PLANNING	10,000.00	6,789.00	2,929.50	3,211.00	67.89
101-266-801.300	LEGAL/OUTSIDE CONSULTANTS- MTT	40,000.00	17,366.12	10,649.62	22,633.88	43.42
101-266-801.301	MTT-APPRAISALS & OTHER CONSULTANTS	30,000.00	0.00	0.00	30,000.00	0.00
101-266-810.000	LABOR CONSULTANT	35,000.00	831.25	175.00	34,168.75	2.38
101-266-812.000	CLAIMS/OUTSIDE COUNSEL	35,000.00	0.00	0.00	35,000.00	0.00
101-266-955.300	EXPENSES	0.00	0.00	0.00	0.00	0.00
101-266-958.000	MEMBERSHIP & DUES	0.00	0.00	0.00	0.00	0.00
101-266-958.001	TRAINING & SEMINARS	0.00	0.00	0.00	0.00	0.00
Total Dept 266 - C	ITY ATTORNEY	265,000.00	59,491.37	20,281.12	205,508.63	22.45
Dont 206 - COMPE	Y DENIG I THE C					
Dept 286 - COURT E 101-286-702.000	SALARIES & WAGES	169,725.00	79,262.31	14,196.48	90,462.69	46.70
101-286-702.000	PSO COURT OVERTIME	11,000.00	10,206.48	3,617.93	793.52	92.79
101-286-709.000	OVERTIME	1,000.00	0.00	0.00	1,000.00	0.00
101-286-710.999	SICK/VAC PAY	7,500.00	1,208.25	0.00	6,291.75	16.11
101-286-715.000	SOCIAL SECURITY	13,794.00	6,170.99	1,110.96	7,623.01	44.74
101-286-717.000	RETIREE HEALTH CARE & LIFE INS	2,700.00	1,350.03	225.01	1,349.97	50.00
101-286-718.000	H.S.A.	2,700.00	0.00	0.00	2,700.00	0.00
101-286-719.000	HOSP/DENTAL/OPTICAL	26,250.00	22,329.60	2,978.97	3,920.40	85.07
101-286-720.000	LIFE & LTD INSURANCE	533.00	594.33	84.13	(61.33)	111.51
101-286-721.000	WORKERS COMP	3,200.00	3,200.00	0.00	0.00	100.00
101-286-722.000	RETIREMENT	35,384.00	20,644.46	3,963.20	14.739.54	58.34
101-286-722.100	MEDICARE REIMBURSEMENT	0.00	0.00	0.00	0.00	0.00
101-286-723.000	SUPPLEMENTAL ANNUITY	13,706.00	13,706.00	0.00	0.00	100.00
101-286-725.000	CLOTHING/UNIFORM ALLOWANCE	0.00	0.00	0.00	0.00	0.00
101-286-725.200	MESC INSURANCE	0.00	0.00	0.00	0.00	0.00
101-286-757.000	OPERATING SUPPLIES	30,664.00	18,421.62	448.20	12,242.38	60.08
101-286-801.400	COURT APPOINTED ATTORNEY	0.00	0.00	0.00	0.00	0.00
101-286-805.000	PROBATION FEES	0.00	0.00	0.00	0.00	0.00
101-286-806.000	SOM TRANSMITTAL FEES	50,000.00	17,012.19	2,613.50	32,987.81	34.02
101-286-807.000	WITNESS FEES	500.00	0.00	0.00	500.00	0.00
101-286-808.000	JAIL FEES	10,000.00	1,610.00	245.00	8,390.00	16.10
101-286-818.000	CONTRACTUAL	39,610.00	12,111.03	1,389.79	27,498.97	30.58
101-286-930.000	EQUIPMENT MAINT & REPAIR	2,000.00	0.00	0.00	2,000.00	0.00
101-286-958.000	MEMBERSHIP & DUES	1,025.00	275.00	75.00	750.00	26.83
101-286-958.001	TRAINING & SEMINARS	6,000.00	1,516.96	0.00	4,483.04	25.28
101-286-960.000	EDUCATION-TRAINING	1,500.00	0.00	0.00	1,500.00	0.00
101-286-977.000	EQUIPMENT	0.00	0.00	0.00	0.00	0.00
Total Dept 286 - 0	COURT EXPENDITURES	428,791.00	209,619.25	30,948.17	219,171.75	48.89
Dept 305 - PUB SA	F-ADMIN					
101-305-702.000	SALARIES & WAGES	183,072.00	86,197.69	13,769.67	96,874.31	47.08
101-305-709.000	OVERTIME	600.00	0.00	0.00	600.00	0.00
101-305-715.000	SOCIAL SECURITY	14,051.00	6,713.50	1,074.06	7,337.50	47.
101-305-717.000	RETIREE HEALTH CARE & LIFE INS	3,600.00	1,703.55	203.55	1,896.45	47. 59

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REVENUE AND EXPENDITURE REPORT FOR CITY OF GROSSE POINTE WOODS

Page 4 8/14

PERIOD ENDING 12/31/2023

;L NUMBER	DESCRIPTION	2023-24 AMENDED BUDGET	YTD BALANCE 12/31/2023 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 12/31/2023 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
und 101 - GENERAL	FUND					
:xpenditures						
.01-305-722.000	RETIREMENT	23,066.00	11,201.59	1,783.47	11,864.41	48.56
.01-305-722.100	MEDICARE REIMBURSEMENT	0.00	0.00	0.00	0.00	0.00
.01-305-818.000	CONTRACTUAL SERVICES	44,653.00	11,002.35	0.00	33,650.65	24.64
.01-305-835.100	PRE-EMPLOYMENT TESTING	9,900.00	4,408.86	1,692.00	5,491.14	44.53
.01-305-851.000	RADIO MAINTENANCE	33,567.00	1,528.75	0.00	32,038.25	4.55
.01-305-930.000	EQUIPMENT MAINT & REPAIR	4,500.00	1,292.55	0.00	3,207.45	28.72
.01-305-958.000	MEMBERSHIP & DUES	7,420.00	3,081.84	115.00	4,338.16	41.53
.01-305-958.001	TRAINING & SEMINARS	13,300.00	8,328.14	0.00	4,971.86	62.62
otal Dept 305 - P	PUB SAF-ADMIN	337,729.00	135,458.82	18,637.75	202,270.18	40.11
)ept 310 - POLICE	SERVICES					
.01-310-702.000	SALARIES & WAGES	0.00	0.00	0.00	0.00	0.00
.01-310-702.100	SAL & WAGES - LT	322,467.00	151,267.38	23,381.47	171,199.62	46.91
.01-310-702.200	SAL & WAGES - SGT	600,958.00	257,000.69	42,704.06	343,957.31	42.77
101-310-702.400	SAL & WAGES - PSO	1,758,980.00	778,117.92	115,243.36	980,862.08	44.24
101-310-702.500	SAL & WAGES DISPATCH	240,300.00	101,769.44	14,536.31	138,530.56	42.35
L01-310-702.600	SAL & WAGES-SECRETARY/CLERICAL	77,244.00	34,069.52	4,992.86	43,174.48	44.11
L01-310-709.100	OVERTIME - LT	17,000.00	21,077.09	1,004.68	(4,077.09)	123.98
L01-310-709.200	OVERTIME - SGT	40,000.00	37,110.99	3,267.82	2,889.01	92.78
L01-310-709.400	OVERTIME - PSO	95,000.00	80,996.84	18,407.13	14,003.16	85.26
L01-310-709.500	OVERTIME - DISPATCH	15,000.00	12,127.14	882.32	2,872.86	80.85
101-310-709.600	OVERTIME-SECRETARY/CLERICAL	300.00	0.00	0.00	300.00	0.00
101-310-715.000	SOCIAL SECURITY	69,381.00	31,045.01	4,566.79	38,335.99	44.75
101-310-717.000	RETIREE HEALTH CARE & LIFE INS	34,200.00	15,150.00	2,400.00	19,050.00	44.30
L01-310-722.000	RETIREMENT	1,046,925.00	493,850.78	75,865.63	553,074.22	47.17
101-310-722.100	MEDICARE REIMBURSEMENT	0.00	0.00	0.00	0.00	0.00
101-310-757.000	OPERATING SUPPLIES	47,764.00	12,834.74	583.21	34,929.26	26.87
101-310-808.000	JAIL FEES	9,200.00	3,214.42	561.50	5,985.58	34.94
101-310-818.000	CONTRACTUAL SERVICES	46,412.00	10,216.73	244.20	36,195.27	22.01
101-310-930.000	EQUIPMENT MAINT & REPAIR	19,680.00	8,948.08	6,039.16	10,731.92	45.47
101-310-958.000	MEMBERSHIP & DUES	0.00	0.00	0.00	0.00	0.00
101-310-960.000	EDUCATION-TRAINING	0.00	0.00	0.00	0.00	0.00
101-310-961.000	TRAINING	34,235.00	1,633.04	50.00	32,601.96	4.77
101-310-972.000	MINOR EQUIPMENT	15,298.00	10,889.00	0.00	4,409.00	71.18
rotal Dept 310 - 3	POLICE SERVICES	4,490,344.00	2,061,318.81	314,730.50	2,429,025.19	45.91
Dept 326 - SUPPOR	T SERVICES					
101-326-702.000	SALARIES & WAGES	126,000.00	46,027.04	11,474.00	79,972.96	36.53
101-326-715.000	SOCIAL SECURITY	9,639.00	3,521.09	877.79	6,117.91	36.53
101-326-757.000	OPERATING SUPPLIES	11,580.00	3,694.78	0.00	7,885.22	31.91
101-326-831.100	K-9 DIVISION	0.00	0.00	0.00	0.00	0.00
101-326-832.000	ANIMAL COLLECTION	3,000.00	1,148.50	0.00	1,851.50	38.28
101-326-972.000	MINOR EQUIPMENT	1,370.00	0.00	0.00	1,370.00	0.00
Total Dept 326 -	SUPPORT SERVICES	151,589.00	54,391.41	12,351.79	97,197.59	35.88
Dont 330 - ETDE C	FDW/CNFFTV INC					
Dept 339 - FIRE S 101-339-757.000	OPERATING SUPPLIES	29,810.00	1,647.81	0.00	28,162.19	5. 60

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REVENUE AND EXPENDITURE REPORT FOR CITY OF GROSSE POINTE WOODS

Page: 9/14

PERIOD ENDING 12/31/2023

		2023-24	YTD BALANCE 12/31/2023	ACTIVITY FOR MONTH 12/31/2023	AVAILABLE BALANCE	% BDGT
L NUMBER	DESCRIPTION	AMENDED BUDGET	NORMAL (ABNORMAL)	INCREASE (DECREASE)	NORMAL (ABNORMAL)	USED
Fund 101 - GENERAL Expenditures	FUND					
.01-339-818.000	CONTRACTUAL SERVICES	8,725.00	3,576.83	(581.92)	5,148.17	41.00
.01-339-930.000	EQUIPMENT MAINT & REPAIR	9,750.00	3,288.64	629.00	6,461.36	33.73
101-339-961.000	TRAINING	18,870.00	6,348.15	2,420.75	12,521.85	33.64
101-339-972.000	MINOR EQUIPMENT	15,000.00	0.00	0.00	15,000.00	0.00
otal Dept 339 - F	IRE SERV/SAFETY INS	82,155.00	14,861.43	2,467.83	67,293.57	18.09
Dept 345 - PUB-SAF	FRINGES					
101-345-703.000	BS&A MOCK SALARY EXPENSE	0.00	0.00	0.00	0.00	0.00
101-345-710.999	SICK/VAC PAY	125,000.00	62,374.45	19,805.76	62,625.55	49.90
101-345-711.000	LONGEVITY/COLA	17,100.00	16,766.67	16,100.00	333.33	98.05
L01-345-713.000	HOLIDAY PAY	95,016.00	364.99 2,994.69	0.00 2,399.11	94,651.01 505.31	0.38 85.56
L01-345-715.000 L01-345-717.000	SOCIAL SECURITY RETIREE HEALTH CARE & LIFE INS	3,500.00 631,000.00	362,571.85	50,715.39	268, 428.15	57.46
L01-345-718.000	H.S.A.	70,000.00	212.50	0.00	69,787.50	0.30
101-345-719.000	HOSP/DENTAL/OPTICAL	589,500.00	503,696.05	76,616.15	85,803.95	85.44
101-345-720.000	LIFE & LTD INSURANCE	7,270.00	2,872.56	406.64	4,397.44	39.51
101-345-721.000	WORKERS COMP	116,985.00	116,985.00	0.00	0.00	100.00
101-345-722.000	RETIREMENT	38,434.00	5,854.06	5,500.20	32,579.94	15.23
101-345-722.100	MEDICARE REIMBURSEMENT	60,000.00	26,334.00	4,389.00	33,666.00	43.89
101-345-723.000	SUPPLEMENTAL ANNUITY	49,590.00	49,590.00	0.00	0.00	100.00
101-345-725.000	CLOTHING/UNIFORM ALLOWANCE	34,100.00	27,129.37	26,216.67	6,970.63	79.56
101-345-725.100	CLOTHING - CITY SHARE	8,200.00	1,443.48	0.00 0.00	6,756.52 1,000.00	17.60 0.00
101-345-725.200 101-345-960.000	MESC INSURANCE EDUCATION-TRAINING	1,000.00 3,000.00	0.00	0.00	3,000.00	0.00
Fotal Dept 345 - F	PUB-SAF FRINGES	1,849,695.00	1,179,189.67	202,148.92	670,505.33	63.75
Dept 349 - OVERHEA	AD.					
101-349-728.000	OFFICE SUPPLIES	10,550.00	3,290.36	895.02	7,259.64	31.19
101-349-818.000	CONTRACTUAL SERVICES	65,051.00	14,821.38	0.00	50,229.62	22.78
101-349-818.001	CODE VIOLATIONS	20,000.00	1,413.75	0.00	18,586.25	7.07
101-349-921.000	UTILITIES	70,000.00	23,406.85	1,124.61	46,593.15	33.44
101-349-955.000	INSURANCE	60,514.00	3,713.00	0.00	56,801.00	6.14
Fotal Dept 349 - 0	OVERHEAD	226,115.00	46,645.34	2,019.63	179,469.66	20.63
Dept 371 - BUILDIN	NG INSPECTIONS					
101-371-702.000	SALARIES & WAGES	0.00	0.00	0.00	0.00	0.00
101-371-709.000	OVERTIME	0.00	0.00	0.00	0.00	0.00
101-371-710.999 101-371-711.000	SICK/VAC PAY LONGEVITY/COLA	0.00 0.00	0.00 0.00	0.00 0.00	0.00	0.00
101-371-711.000	SOCIAL SECURITY	0.00	0.00	0.00	0.00	0.00
101-371-717.000	RETIREE HEALTH CARE & LIFE INS	0.00	0.00	0.00	0.00	0.00
101-371-718.000	H.S.A.	0.00	0.00	0.00	0.00	0.00
101-371-719.000	HOSP/DENTAL/OPTICAL	0.00	0.00	0.00	0.00	0.00
101-371-720.000	LIFE & LTD INSURANCE	0.00	0.00	0.00	0.00	0.00
101-371-721.000	WORKERS COMP	0.00	0.00	0.00	0.00	0.60
101-371-722.000	RETIREMENT	0.00	0.00	0.00	0.00	0. 61
101-371-722.100	MEDICARE REIMBURSEMENT	0.00	0.00	0.00	0.00	0. 61

REVENUE AND EXPENDITURE REPORT FOR CITY OF GROSSE POINTE WOODS

Jser: sschmidt

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PERIOD ENDING 12/31/2023

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2023-24 AMENDED BUDGET	YTD BALANCE 12/31/2023 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 12/31/2023	AVAILABLE BALANCE	% BDGT
		AMENDED BODGET	NORMAL (ABNORMAL)	INCREASE (DECREASE)	NORMAL (ABNORMAL)	USED
Fund 101 - GENERAL	FUND					
Expenditures						
101-371-723.000	SUPPLEMENTAL ANNUITY	0.00	0.00	0.00	0.00	0.00
101-371-725.000	CLOTHING/UNIFORM ALLOWANCE	0.00	0.00	0.00	0.00	0.00
101-371-725.200	MESC INSURANCE	0.00	0.00	0.00	0.00	0.00
101-371-757.000	OPERATING SUPPLIES	2,500.00	483.46	122.58	2,016.54	19.34
101-371-818.000	CONTRACTUAL	584,000.00	202,882.01	39,382.40	381,117.99	34.74
101-371-818.001	CODE VIOLATIONS	0.00	0.00	0.00	0.00	0.00
101-371-958.000	MEMBERSHIP & DUES	0.00	0.00	0.00	0.00	0.00
101-371-958.001	TRAINING & SEMINARS	0.00	0.00	0.00	0.00	0.00
101-371-960.000	EDUCATION-TRAINING	0.00	0.00	0.00	0.00	0.00
101-371-977.000	EQUIPMENT	0.00	0.00	0.00	0.00	0.00
Total Dept 371 - B	UILDING INSPECTIONS	586,500.00	203,365.47	39,504.98	383,134.53	34.67
Dept 441 - PUBLIC	WORKS-ADMIN					
101-441-702.000	SALARIES & WAGES	20,888.00	12,092.89	1,606.85	8,795.11	57.89
101-441-715.000	SOCIAL SECURITY	1,598.00	878.87	115.57	719.13	55.00
101-441-717.000	RETIREE HEALTH CARE & LIFE INS	720.00	359.99	60.00	360.01	50.00
101-441-722.000	RETIREMENT	6,703.00	3,239.04	515.70	3,463.96	48.32
101-441-722.100	MEDICARE REIMBURSEMENT	0.00	0.00	0.00	0.00	0.00
101-441-757.000	OPERATING SUPPLIES	11,000.00	7,339.77	1,020.14	3,660.23	66.73
101-441-818.000	CONTRACTUAL SERVICES	38,800.00	7,520.65	1,768.16	31,279.35	19.38
101-441-835.100	PRE-EMPLOYMENT TESTING	2,700.00	940.00	196.00	1,760.00	34.81
101-441-851.000	RADIO MAINTENANCE	0.00	0.00	0.00	0.00	0.00
101-441-930.000	EQUIPMENT MAINT & REPAIR	57,800.00	23,647.17	4,382.97	34,152.83	40.91
101-441-958.000	MEMBERSHIP & DUES	1,100.00	200.00	0.00	900.00	18.18
Total Dept 441 - P	UBLIC WORKS-ADMIN	141,309.00	56,218.38	9,665.39	85,090.62	39.78
Dept 463 - ROUTINE	MAINTENANCE					
101-463-702.000	SALARIES & WAGES	230,852.00	110,374.91	24,434.02	120,477.09	47.81
101-463-709.000	OVERTIME	27,500.00	35,225.25	2,403.23	(7,725.25)	128.09
101-463-715.000	SOCIAL SECURITY	19,764.00	10,663.56	1,970.18	9,100.44	53.95
101-463-717.000	RETIREE HEALTH CARE & LIFE INS	7,200.00	3,949.85	765.94	3,250.15	54.86
101-463-722.000	RETIREMENT	74,242.00	46,722.96	8,612.07	27,519.04	62.93
Total Dept 463 - R	OUTINE MAINTENANCE	359,558.00	206, 936.53	38,185.44	152,621.47	57.55
10041 5050 103	WOITH INTERINGE	339,330.00	200,930.33	30,103.44	132,621.47	37.33
Dept 523 - FORESTR	RY SERVICES					
101-523-702.000	SALARIES & WAGES	161,345.00	11,270.94	960.76	150,074.06	6,99
101-523-709.000	OVERTIME	4,000.00	37.79	0.00	3,962.21	0.94
101-523-715.000	SOCIAL SECURITY	12,649.00	823.21	71.83	11,825.79	6.51
101-523-717.000	RETIREE HEALTH CARE & LIFE INS	3,600.00	377.56	16.85	3,222.44	10.49
101-523-722.000	RETIREMENT	52,097.00	3,628.92	308.32	48,468.08	6.97
101-523-757.000	OPERATING SUPPLIES	6,500.00	182.24	0.00	6,317.76	2.80
101-523-818.000	CONTRACTUAL SERVICES	40,000.00	25,032.00	14,682.00	14,968.00	62.58
Total Dept 523 - F	ORESTRY SERVICES	280,191.00	41,352.66	16,039.76	238,838.34	14,76
		200,131.00	11,552.00	10,039.70	230,030.34	14.

Page: 10/14

REVENUE AND EXPENDITURE REPORT FOR CITY OF GROSSE POINTS WOODS

Page: 11/14

User: sschmidt DB: Gpw

PERIOD ENDING 12/31/2023

GL NUMBER	DESCRIPTION	2023-24 AMENDED BUDGET	YTD BALANCE 12/31/2023 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 12/31/2023 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED			
GL NUMBER	DESCRIPTION	AMENDED BUDGET	NORMAL (ABNORMAL)	INCREASE (DECREASE)	NORMAL (ABNORMAL)	USED			
Fund 101 - GENERAL FUND									
Expenditures									
101-531-703.000	BS&A MOCK SALARY EXPENSE	0.00	0.00	0.00	0.00	0.00			
101-531-710.999	SICK/VAC PAY	15,000.00	10,411.32	0.00	4,588.68	69.41			
101-531-711.000	LONGEVITY/COLA	3,300.00	2,925.00	2,300.00	375.00	88.64			
101-531-715.000	SOCIAL SECURITY	1,400.00	1,460.10	615.82	(60.10)	104.29			
101-531-717.000	RETIREE HEALTH CARE & LIFE INS	20,300.00	11,630.55	1,625.71	8,669.45	57.29			
101-531-718.000	H.S.A.	16,200.00	1,137.53	166.67	15,062.47	7.02			
101-531-719.000	HOSP/DENTAL/OPTICAL	136,350.00	123, 496.72	21,458.50	12,853.28	90.57			
101-531-720.000	LIFE & LTD INSURANCE	1,518.00	891.50	126.20	626.50	58.73			
101-531-721.000	WORKERS COMP	52,500.00	52,500.00	0.00	0.00	100.00			
101-531-722.000	RETIREMENT	0.00	857.43	738.07	(857.43)	100.00			
101-531-722.100 101-531-723.000	MEDICARE REIMBURSEMENT SUPPLEMENTAL ANNUITY	17,000.00 65,299.00	7,461.12 65,299.00	1,243.5 <u>2</u> 0.00	9,538.88 0.00	43.89 100.00			
101-531-725.000	CLOTHING/UNIFORM ALLOWANCE	10,500.00	5,373.71	431.25	5,126.29	51.18			
101-531-725.200	MESC INSURANCE	0.00	0.00	0.00	0.00	0.00			
101-531-723.200	EDUCATION-TRAINING	5,100.00	0.00	0.00	5,100.00	0.00			
101 331 300.000	EDUCATION TRAINING	3,100.00	0.00	0.00	3,100.00	0.00			
Total Dept 531 -	PUB WKS-FRINGE	344,467.00	283,443.98	28,705.74	61,023.02	82.28			
Dept 594 - OVERHE	AD								
101-594-728.000	OFFICE SUPPLIES	2,500.00	58.06	58.06	2,441.94	2.32			
101-594-818.000	CONTRACTUAL SERVICES	0.00	0.00	0.00	0.00	0.00			
101-594-921.000	UTILITIES	80,000.00	25,541.80	5,113.00	54,458.20	31.93			
101-594-926.000	MUN. STREET LGHT	540,000.00	233,128.28	47,223.43	306,871.72	43.17			
101-594-955.000	INSURANCE	17,124.00	1,371.18	0.00	15,752.82	8.01			
Total Dept 594 -	OVERHEAD	639,624.00	260,099.32	52,394.49	379,524.68	40.66			
Dept 752 - PARKS	& REC-ADMIN								
101-752-702.000	SALARIES & WAGES	9,092.00	4,393.45	699.52	4,698.55	48.32			
101-752-715.000	SOCIAL SECURITY	696.00	319.86	50.94	376.14	45.96			
101-752-717.000	RETIREE HEALTH CARE & LIFE INS	0.00	0.00	0.00	0.00	0.00			
101-752-722.000	RETIREMENT	2,918.00	1,409.78	224.46	1,508.22	48.31			
101-752-722.100	MEDICARE REIMBURSEMENT	0.00	0.00	0.00	0.00	0.00			
101-752-757.000	OPERATING SUPPLIES	1,000.00	0.00	0.00	1,000.00	0.00			
101-752-958.000	MEMBERSHIP & DUES	4,625.00	1,706.87	475.00	2,918.13	36.91			
Total Dept 752 -	PARKS & REC-ADMIN	18,331.00	7,829.96	1,449.92	10,501.04	42.71			
Dept 774 - LFP EX	PENDITURES								
101-774-702.000	SALARIES & WAGES	114,461.00	56,409.03	8,736.47	58,051.97	49.28			
101-774-702.801	P & R WAGES PART-TIME UNION	144,385.00	72,481.52	10,281.26	71,903.48	50.20			
101-774-702.802	P & R WAGES P/T GATE & OFFICE	105,883.00	34,018.67 24,020.15	6,589.45 3,816.61	71,864.33 54,967.85	32.13 30.41			
101-774-702.803 101-774-702.804	P & R P/T - ACTIVITIES BLDG P & R WAGES SEASON -MGT	78,988.00 44,614.00	35,824.15	0.00	8,789.85	80.30			
101-774-702.804	P & R WAGES SEASON - MGT P & R WAGES SEASON - LIFEGUARD	148,887.00	112,789.11	0.00	36,097.89	75.75			
101-774-702.805	P & R WAGES SEASON - LIFEGUARD P & R WAGES SEASON INSTRUCT-CO	49,338.00	20,541.36	0.00	28,796.64	41.63			
101-774-702.807	P & R WAGES SEASON BH & BRIDGE	0.00	0.00	0.00	0.00	0.00			
101-774-702.808	WAGES- SEASONAL MAINTENANCE	47,490.00	19,097.52	2,475.00	28,392.48	40 -21			
101-774-702.809	WAGES- SEASONAL OFFICE	11,988.00	4,172.82	671.50	7,815.18	34			
101-774-702.811	P & R WAGES SPECIAL EVENT ASST	3,103.00	1,211.88	1,032.28	1,891.12	39 63			

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1

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REVENUE AND EXPENDITURE REPORT FOR CITY OF GROSSE POINTE WOODS

Page: 12/14

PERIOD ENDING 12/31/2023

GL NUMBER	DESCRIPTION	2023-24 AMENDED BUDGET	YTD BALANCE 12/31/2023 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 12/31/2023 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
- 101 COMPAN			,			
Fund 101 - GENERAL	FUND					
Expenditures	n . D Maria Mariana Tara Amerika Mari	0.006.00	6 717 74	0.00	3 368 66	62.02
101-774-702.812	P & R WAGES- WATERSLIDE ATTENDANTS	9,986.00	6,717.34 17,042.33	0.00 1,278.71	3,268.66 957.67	67.27 94.68
101-774-709.000	OVERTIME-LFP-DPW	18,000.00	•	2,650.74	28,974.30	51.26
101-774-715.000	SOCIAL SECURITY	59,450.00	30,475.70 1,059.43	150.00	740.57	58.86
101-774-717.000 101-774-722.000	RETIREE HEALTH CARE & LIFE INS RETIREMENT	1,800.00 33,582.00	18,639.01	2,549.54	14,942.99	55.50
101-774-722.100	MEDICARE REIMBURSEMENT	0.00	0.00	0.00	0.00	0.00
101-774-722.100	OPERATING SUPPLY-ACTIVITY BLDG	8,112.00	1,216.03	350.55	6,895.97	14.99
101-774-757.101	OPER SUPP-CONCESSION STAND	5,000.00	0.00	0.00	5,000.00	0.00
101-774-757.101	OPER SUPPLY- LANDSCAPE	27,400.00	13,385.76	1,764.63	14,014.24	48.85
101-774-757.102	OPER SUPPLY - LIFEGUARD	11,250.00	1,743.49	0.00	9,506.51	15.50
101-774-757.103	OPER SUPPLY - POOL MAINT	20,700.00	2,487.79	43.18	18,212.21	12.02
101-774-757.105	OPER SUPPLY-POOL CHEMICAL	55,095.00	23,444.11	0.00	31,650.89	42.55
101-774-757.106	OPER SUPPLY-JANITOR SUPPLIES	16,850.00	10,640.51	1,979.35	6,209.49	63.15
101-774-757.107	OPER SUPPLY-MISC	5,150.00	2,043.64	44.19	3,106.36	39.68
101-774-757.108	OPER SUPPLY - MINI GOLF	0.00	0.00	0.00	0.00	0.00
101-774-757.109	SWIM TEAM MERCHANDISE	0.00	0.00	0.00	0.00	0.00
101-774-757.110	LFP VENDING EXPENSES	0.00	0.00	0.00	0.00	0.00
101-774-818.000	CONTRACTUAL SERVICES-ACT BLDG	7,700.00	1,878.19	1,102.99	5,821.81	24.39
101-774-818.101	CONTRACT SVCS-CONSESSIONS	1,500.00	325.00	0.00	1,175.00	21.67
101-774-818.102	CONTRACT SVSC-PK MAINT	50,000.00	34,820.88	1,636.00	15,179.12	69.64
101-774-818.103	CONTRACT SVCS-POOL MAINT	18,580.00	5,391.32	0.00	13,188.68	29.02
101-774-818.104	CONTRACT SVCS-BATH HOUSE	38,555.00	11,642.70	1,321.68	26,912.30	30.20
101-774-818.105	CONTRACT SVCS-SWIM TEAM	11,225.00	5,569.20	0.00	5,655.80	49.61
101-774-818.106	CONTRACT SVCS-RED CROSS	5,000.00	2,684.00	0.00	2,316.00	53.68
101-774-818.107	CONTRACT SVCS-TENNIS	24,800.00	17,432.00	0.00	7,368.00	70.29
101-774-818.108	CONTRACT SVC-ENRICHMENT	0.00	0.00	0.00	0.00	0.00
101-774-818.109	CONTRACT SVCS-ADULT CLASSES	0.00	0.00	0.00	0.00	0.00
101-774-818.110	CONTRACT SVCS-MISC	19,000.00	15,297.00	2,634.00	3,703.00	80.51
101-774-921.000	UTILITIES	156,000.00	60,420.30	4,615.96	95,579.70	38.73
101-774-930.000	EQUIPMENT MAINT & REPAIR	0.00	0.00	0.00	0.00	0.00
101-774-931.000	MISC PARK/POOL REPAIR	30,000.00	6,608.84	0.00	23,391.16	22.03
101-774-955.100	PROPERTY TAXES	93,000.00	92,816.44	2,385.21	183.56	99.80
101-774-972.000	MINOR EQUIPMENT	30,000.00	11,076.92	0.00	18,923.08	36.92
101-774-977.000	EQUIPMENT	21,500.00	20,000.00	0.00	1,500.00	93.02
101-774-977.100	RADIO SYSTEM	0.00	0.00	0.00	0.00	0.00
Total Dept 774 -	LFP EXPENDITURES	1,528,372.00	795,424.14	58,109.30	732,947.86	52.04
Dept 775 - CITY P	arks					
101-775-702.000	SALARIES & WAGES	23,453.00	37,146.31	2,541.06	(13,693.31)	158.39
101-775-709.000	OVERTIME	10,000.00	21,437.04	0.00	(11,437.04)	214.37
101-775-709.200	OVERTIME - DPW @ P&R	0.00	0.00	0.00	0.00	0.00
101-775-715.000	SOCIAL SECURITY	2,559.00	4,243.58	185.44 97.54	(1,684.58) (526.58)	165.83 173.14
101-775-717.000	RETIREE HEALTH CARE & LIFE INS	720.00 11,056.00	1,246.58 18,831.93	815.39	(7,775.93)	170.33
101-775-722.000 101-775-722.100	RETIREMENT MEDICARE REIMBURSEMENT	0.00	0.00	0.00	0.00	0.00
101-775-757.000	OPERATING SUPPLIES	17,050.00	7,647.84	0.00	9,402.16	44.86
101-775-818.000		19,980.00	7,453.83	737.94	12,526.17	37.31
	CONTRACTUAL SERVICES UTILITIES	3,000.00	2,487.84	804.32	512.16	82.93
101-775-921.000	OLIDITIES	3,000.00	2,401.04	004.32	512.10	02.93
Total Dept 775 -	CITY PARKS	87,818.00	100,494.95	5,181.69	(12,676.95)	114 64

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REVENUE AND EXPENDITURE REPORT FOR CITY OF GROSSE POINTE WOODS

Page: 13/14

PERIOD ENDING 12/31/2023

GL NUMBER	DESCRIPTION	2023-24 AMENDED BUDGET	YTD BALANCE 12/31/2023 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 12/31/2023 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 101 - GENERAL	FUND		- Commence of the Commence of			
Expenditures						
Dept 780 - COMMUNI						
101-780-702.000	SALARIES & WAGES	68,528.00	21,993.86	3,638.28	46,534.14	32.09
101-780-715.000	SOCIAL SECURITY	5,242.00 2,000.00	1,682.53 2,000.00	278.34 0.00	3,559.47 0.00	32.10 100.00
101-780-721.000 101-780-757.000	WORKERS COMP OPERATING SUPPLIES	10,950.00	3,450.55	1,193.11	7,499.45	31.51
101-780-818.000	CONTRACTUAL SERVICES	28,515.00	8,575.00	1,295.00	19,940.00	30.07
101-780-880.000	COMMUNITY RELATIONS	37,700.00	20,086.09	1,909.84	17,613.91	53.28
101-780-880.603	SENIOR PROGRAMS	47,684.00	24,731.45	6,495.18	22,952.55	51.87
101-780-921.000	UTILITIES	15,000.00	8,154.63	113.94	6,845.37	54.36
101-780-930.000	EQUIPMENT MAINT & REPAIR	5,000.00	0.00	0.00	5,000.00	0.00
101-780-958-000	MEMBERSHIP & DUES	1,050.00	0.00	0.00	1,050.00	0.00
101-780-958.001	TRAINING & SEMINARS	0.00	0.00	0.00	0.00 0.00	0.00
101-780-972.000 101-780-977.000	MINOR EQUIPMENT EQUIPMENT	0.00 0.00	0.00 0.00	0.00 0.00	0.00	0.00
101-780-977.000	PÕOTEMPNI	0.00	0.00	0.00	0.00	0.00
Total Dept 780 - C	COMMUNITY CENTER	221,669.00	90,674.11	14,923.69	130,994.89	40.91
Dept 795 - PARKS &	REC FRINGE					
101-795-703.000	BS&A MOCK SALARY EXPENSE	0.00	0.00	0.00	0.00	0.00
101-795-710.999	SICK/VAC PAY	3,000.00	0.00	0.00	3,000.00	0.00
101-795-715.000	SOCIAL SECURITY	230.00	229.50	229.50	0.50	99.78
101-795-717.000	RETIREE HEALTH CARE & LIFE INS	55,000.00	31,530.87	4,403.32	23,469.13	57.33
101-795-718.000	H.S.A.	1,800.00	0.00 16,378.09	0.00 4,784.77	1,800.00 1,471.91	0.00 91.75
101-795-719.000 101-795-720.000	HOSP/DENTAL/OPTICAL LIFE & LTD INSURANCE	17,850.00 630.00	693.40	98.16	(63.40)	110.06
101-795-720.000	WORKERS COMP	12,000.00	12,000.00	0.00	0.00	100.00
101-795-723.000	SUPPLEMENTAL ANNUITY	14,940.00	14,940.00	0.00	0.00	100.00
101-795-725.200	MESC INSURANCE	0.00	0.00	0.00	0.00	0.00
Total Dept 795 - 1	PARKS & REC FRINGE	105,450.00	75,771.86	9,515.75	29,678.14	71.86
Dept 799 - OVERHE	AD					
101-799-955.000	INSURANCE	16,860.00	868.00	0.00	15,992.00	5.15
Total Dept 799 - (OVERHEAD	16,860.00	868.00	0.00	15,992.00	5.15
room Topo 17	- · - · · · · · ·	-,			,	
Dept 967 - TRANSF					_	
101-967-995.203	TRANSFER TO LOCAL ROAD	0.00	0.00	0.00	0.00	0.00
101-967-995.226	TRANSFER TO SOLID WASTE	0.00	0.00	0.00 0.00	0.00 0.00	0.00 0.00
101-967-995.245 101-967-995.260	TRANSFER TO GRANT FUND TRF TO SOM MIDC GRANT	0.00 3,175.00	0.00 3,175.00	3,175.00	0.00	100.00
101-967-995.304	TRF TO SOM MIDE GRANT	0.00	0.00	0.00	0.00	0.00
101-967-995.307	TRANSFER TO CAP IMPROVEMENT DEBT	217,863.00	217,863.00	0.00	0.00	100.00
101-967-995.420	TRF TO CAPITAL IMPROVEMENT	0.00	0.00	0.00	0.00	0.00
101-967-995.661	TRF TO MOTOR VEHICLE	10,000.00	10,000.00	10,000.00	0.00	100.00
101-967-995.677	TRANSFER TO WORKER'S COMP	0.00	0.00	0.00	0.00	0.00
101-967-995.731	TRANSFER TO PENSION FUND	52,719.00	0.00	0.00	52,719.00	0.00 100
101-967-995.737	TRANSFER TO OPEB	200,000.00	200,000.00	0.00	0.00	65
Total Dept 967 -	TRANSFERS OUT ADMIN.	483,757.00	431,038.00	13,175.00	52,719.00	89

REVENUE AND EXPENDITURE REPORT FOR CITY OF GROSSE POINTE WOODS

Jser: sschmidt

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PERIOD ENDING 12/31/2023

i

Page: 14/14

		2023-24	YTD BALANCE 12/31/2023	ACTIVITY FOR MONTH 12/31/2023	AVAILABLE BALANCE	% BDGT
GL NUMBER	DESCRIPTION	AMENDED BUDGET	NORMAL (ABNORMAL)	INCREASE (DECREASE)	NORMAL (ABNORMAL)	USED
Fund 101 - GENERAL	L FUND					
Expenditures						
Dept 968 - TRANSFI	ER OUT DPS			*		
101-968-995.261	TRF TO 911 FUND	0.00	0.00	0.00	0.00	0.00
101-968-995.401	TRF TO MUNICIPAL IMPROVEMENT	10,965.00	10,965.00	10,000.00	0.00	100.00
101-968-995.420	TRF TO CAPITAL IMPROVEMENT	0.00	0.00	0.00	0.00	0.00
101-968-995.661	TRF TO MOTOR VEHICLE	250,106.00	250,106.00	242,506.00	0.00	100.00
Total Dept 968 - '	TRANSFER OUT DPS	261,071.00	261,071.00	252,506.00	0.00	100.00
TOTAL DOPE 300	TAMOLEN GOT BEG	201,071100	201,071100	202/000.00	3.00	100.00
Dept 969 - TRANSF	ER OUT DPW					
101-969-995.202	TRANSF TO MAJ ST FD	0.00	0.00	0.00	0.00	0.00
101-969-995.203	TRANSF TO LOC ST FD	494,665.00	494,665.00	489,570.00	0.00	100.00
101-969-995.261	TRF TO 911 FUND	0.00	0.00	0.00	0.00	0.00
101-969-995.401	TRF TO MUNICIPAL IMPROVEMENT	18,800.00	18,800.00	14,800.00	0.00	100.00
101-969-995.420	TRF TO CAPITAL IMPROVEMENT	0.00	0.00	0.00	0.00	0.00
101-969-995.585	TRANS TO PARKING	0.00	0.00	0.00	0.00	0.00
101-969-995.661	TRF TO MOTOR VEHICLE	150,000.00	150,000.00	150,000.00	0.00	100.00
Total Dept 969 -	TRANSFER OUT DPW	663,465.00	663,465.00	654,370.00	0.00	100.00
Dept 970 - TRANSF	ERS OUT PARKS/RECR.					
101-970-995.401	TRF TO MUNICIPAL IMPROVEMENT	450,250.00	450,250.00	450,250.00	0.00	100.00
101-970-995.661	TRF TO MOTOR VEHICLE	15,000.00	15,000.00	15,000.00	0.00	100.00
Total Dept 970 -	TRANSFERS OUT PARKS/RECR.	465,250.00	465,250.00	465,250.00	0.00	100.00
TOTAL EXPENDITURE	S	16,809,702.00	9,040,119.90	2,449,665.74	7,769,582.10	53.78
Fund 101 - GENERA	L FUND:					
TOTAL REVENUES		16,809,702.00	13,359,047.80	701,438.30	3,450,654.20	79.47
TOTAL EXPENDITURE	SS .	16,809,702.00	9,040,119.90	2,449,665.74	7,769,582.10	53.78
NET OF REVENUES &	EXPENDITURES	0.00	4,318,927.90	(1,748,227.44)	(4,318,927.90)	100.00

REVENUE AND EXPENDITURE REPORT FOR CITY OF GROSSE POINTE WOODS

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PERIOD ENDING 12/31/2023

*NGTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2023-24 AMENDED BUDGET	YTD BALANCE 12/31/2023 NORM (ABNORM)	ACTIVITY FOR MONTH 12/31/23 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	YTD BALANCE 12/31/2022 NORM (ABNORM)	% BDGT USED	PREV YEAR % BDGT USED
Fund 101 - GENERA	A T DITATO			WWW				
000	AL FOND	16 700 700 00						
931 - TRANSFER	IN	16,729,702.00 80,000.00	13,279,047.80 80,000.00	621,438.30 80,000.00	3,450,654.20 0.00	12,457,242.17 80,000.00	79.37 100.00	76.94 100.00
TOTAL REVENUES		16,809,702.00	13,359,047.80	701,438.30	3,450,654.20	12,537,242.17	79.47	77.06
101 - CITY COUN		76,048.00	21,416.90	2,467.86	54,631.10	22,755.78	28.16	32.14
105 - COMMISSIC		24,911.00	6,517.45	1,275.00	18,393.55	2,922.92	26.16	16.51
172 - ADMINISTE		376,692.00	185,830.59	39,172.86	190,861.41	167,152.24	49.33	45.77
193 - CITY COME		510,257.00	273,281.17	44,799.01	236,975.83	243,580.70	53.56	49.24
209 - ADMIN-FRI	INGE BENEFITS	242,700.00	136,776.77	19,171.55	105,923.23	123,197.22	56.36	49.32
211 - OVERHEAD	ov (Di Domi ovio	136,467.00	31,412.81	1,435.50	105,054.19	32,929.57	23.02	24.03
215 - CITY CLER	RK/ELECTIONS	486,648.00	249,214.07	33,888.15	237,433.93	236,476.92	51.21	49.52
228 - MIS	ге рементие	465,022.00	250,147.75	20,827.86	214,874.25	247,233.89	53.79	50.01
229 - MIS FRINC 257 - CITY ASSE		41,147.00	33,251.84	4,235.77	7,895.16	20,707.93	80.81	53.49
265 - CITY HALI		122,436.00	54,663.85	10,010.49	67,772.15	45,391.82	44.65	37.38
266 - CITY ATTO		292,264.00 265,000.00	93,327.24 59,491.37	9,818.83	198,936.76	116,387.66	31.93	41.70
286 - COURT EXI		428,791.00	209,619.25	20,281.12	205,508.63	73,129.51	22.45	26.69
305 - PUB SAF-		337,729.00	135,458.82	30,948.17 18,637.75	219,171.75 202,270.18	188,100.22	48.89	38.95
310 - POLICE SE		4,490,344.00	2,061,318.81	314,730.50	2,429,025.19	147,696.86 1,964,363.80	40.11 45.91	41.16 44.65
326 - SUPPORT S		151,589.00	54,391.41	12,351.79	97,197.59	60,053.21	35.88	35.30
339 - FIRE SERV		82,155.00	14,861.43	2,467.83	67,293.57	15,571.03	18.09	27.64
345 - PUB-SAF I		1,849,695.00	1,179,189.67	202,148.92	670,505.33	881,125.31	63.75	52.21
349 - OVERHEAD		226,115.00	46,645.34	2,019.63	179,469.66	48,565.25	20.63	27.39
371 - BUILDING	INSPECTIONS	586,500.00	203,365.47	39,504.98	383,134.53	381,212.07	34.67	55.87
441 - PUBLIC WO	ORKS-ADMIN	141,309.00	56,218.38	9,665.39	85,090.62	55,328.51	39.78	41.33
463 - ROUTINE 1	MAINTENANCE	359,558.00	206,936.53	38,185.44	152,621.47	179,216.06	57.55	48.26
523 - FORESTRY		280,191.00	41,352.66	16,039.76	238,838.34	116,797.12	14.76	42.72
531 - PUB WKS-1		344,467.00	283,443.98	28,705.74	61,023.02	167,703.51	82.28	60.99
594 - OVERHEAD		639,624.00	260,099.32	52,394.49	379,524.68	242,661.21	40.66	38.02
752 - PARKS & 1		18,331.00	7,829.96	1,449.92	10,501.04	7,633.02	42.71	39.98
774 - LFP EXPE		1,528,372.00	795,424.14	58,109.30	732,947.86	735,155.27	52.04	50.02
775 - CITY PAR		87,818.00	100,494.95	5,181.69	(12,676.95)	40,967.17	114.44	45.70
780 - COMMUNITY		221,669.00	90,674.11	14,923.69	130,994.89	118,782.85	40.91	50.50
795 - PARKS & 1		105,450.00	75,771.86	9,515.75	29,678.14	64,479.79	71.86	61.59
799 - OVERHEAD		16,860.00	868.00	0.00	15,992.00	0.00	5.15	0.00
967 – TRANSFER 968 – TRANSFER		483,757.00	431,038.00	13,175.00	52,719.00	433,413.49	89.10	100.00
969 - TRANSFER		261,071.00	261,071.00	252,506.00	0.00	213,796.30	100.00	97.12
	S OUT PARKS/RECR.	663,465.00 465,250.00	663,465.00 465,250.00	654,370.00 465,250.00	0.00 0.00	564,000.00 397,800.00	100.00 100.00	100.00 100.00
TOTAL EXPENDIT	URES	16,809,702.00	9,040,119.90	2,449,665.74	7,769,582.10	8,356,288.21	53.78	51.36
Fund 101 - GENER	AL FUND:							
TOTAL REVENUES		16,809,702.00	13,359,047.80	701,438.30	3,450,654.20	12,537,242.17	79.47	77.06
TOTAL EXPENDITUR	ES	16,809,702.00	9,040,119.90	2,449,665.74	7,769,582.10	8,356,288.21	53.78	51.36
NET OF REVENUES	& EXPENDITURES	0.00	4,318,927.90	(1,748,227.44)	(4,318,927.90)	4,180,953.96	100.00	418,095 3

Page: 1/1

MONTHLY FINANCIAL REPORT GROSSE POINTE WOODS MUNICIPAL COURT

TO:

City Administrator Frank Shulte Municipal Judge Theodore A. Metry

FROM:

Court Clerk Beth Miro

RE:

Court Revenue and activity for December 2023

COURT REVENUES:	Dec-22	Dec-23	Monthly Variance	Fiscal Year to Date 22/23	Fiscal Year to Date 23/24	Fiscal Year to Date Variance
Total Parking	\$10,870.00	\$16,387.00	\$5,517.00	\$85,391.00	\$109,402.17	\$24,011.17
Overpayment	\$2.00	\$5.44	\$3.44	\$366.00	\$448.44	\$82.44
OUIL Reimbursement	\$344.00		-\$344.00	\$1,209.95	\$458.00	-\$751.95
Cost To Compel	\$1,040.00	\$2,410.00	\$1,370.00	\$5,358.44	\$7,977.00	\$2,618.56
Total Court Costs	\$1,485.00	\$1,747.00	\$262.00	\$7,704.50	\$9,212.00	\$1,507.50
Penal Fine-Library Fund	\$230.00	\$20.00	-\$210.00	\$1,396.50	\$1,295.00	-\$101.50
Total Moving	\$12,817.00	\$16,545.00	\$3,728.00	\$61,618.40	\$91,516.94	\$29,898.54
Court Appt Atty Reimbursement		\$175.00	\$175.00	\$55.00	\$350.00	\$295.00
Miscellaneous	\$745.00	\$518.00	-\$227.00	\$5,812.50	\$5,419.50	-\$393.00
Total Probation	\$589.00		-\$589.00	\$4,862.00	\$883.00	-\$3,979.00
TOTAL	\$28,122.00	\$37,807.44	\$9,685.44	\$173,774.29	\$226,962.05	\$53,187.76

DEPARTMENT OF PUBLIC WORKS DECEMBER, 2023 MAINTENANCE REPORT

	MAINTENANCE REPORT	
SUBJECT	TASK	TOTAL HOURS
Building & Grounds	Torrey Rd Pump Station	168
building & Grounds	Bags to City Hall	160
	City Hall/Public Safety/Community Center/Cour	
A STATE OF THE STA	Cook School	
	Electrical	
	DPW	280
	Miscellaneous	200
	Miscellaneous	
Equipment & Garage	Service Equipment	292
	Parts Chaser	
	Clean/Paint	<u></u>
	Miscellaneous	156
Forestry	Trimmed/Elevated/Removed	32
	Stumps/Clean Up	144
	Wind Storm Damage Clean Up	<u> </u>
	Trees Planted	
	Miscellaneous	48
Street Maintenance	Cut Grass	164
	Flowers/Flower Beds/Shrubs	
	Spray For Weeds	***************************************
	Leaf Loads: 723 Hrs	s: 240
	Clean Islands/Parking Lots	
1.1.1.111111111111111111111111111111111	Asphalt Patch	112
	Street Sweeping Miles: 46 Hr	·····
y	Street Paint	
	Repair Sod Damage/Square for Sod	
	Wood Chipping	32
	Mulch	
	Edging	
	Concrete	96
	Christmas Lights	
		rs:
	Sidewalk Plow Hours	
	Street Salting - Loads: 3 Hr	rs: 16
	City Hall/ School Crossings	
	Clear Parking Meter/Hydrants	
	Miscellaneous	
	T I Secial reads	
lections	Set Up/Tear Down	
Signs	New Signs- New Posts-Repairs	36
Wtr/Wtr Transmission	Meters: Service/Sprinkler System/Shut Offs	
TEL TELLIBRIES	Sprinkler Winterize	
	Fire Hydrant Service/Repair	
	Water Main Break	
	Water Main Break Water Service Line Inspections	
	TANGER OF AICE THE THE DECEMONS	

	Total Hours for	2,240
	Miscellaneous	
	Ice Rinks	16
	Other City Parks	20
Parks & Recreation	Lake Front Park	
	Miscellaneous	
	Repairs	
Parking Meters	Collect Coins	
	Miscellaneous	
	Vac-All Basins	16
	Sewer Jetting	32
	Manholes: Locate/Expose/Raise	
Sewers/Catch Basins	Sewer Repairs/Sinkholes/Drain Tap/Catch Basins	
	Miscellaneous / Miss Dig	212
	Reservoir	
	Stop Box	16

Revenue Account Summary

Revenue Account#	Revenue	Void / CC Refund	Receipt Total	Cash	Check	Cash & Check Total	Credit Card	AGH	Acct Credit	Other
101.000.295.000	\$1,200.00	\$0.00	\$1,200.00	\$200.00	\$600.00	\$800.00	\$400.00	\$0.00	\$0,00	\$0.00
101.000.642.020	\$850.00	\$0.00	\$850.00	\$200.00	\$350.00	\$550.00	\$300.00	\$0.00		\$0.00
101.000.646.000	\$1,600.00	(\$150.00)	\$1,450.00	\$525.00	\$750.00	\$1,275.00	\$175.00		\$0.00	\$0.00
101.000.653.100	\$230.00	\$0.00	\$230.00	\$40.00	\$100.00	\$140.00	\$90.00	\$0.00	\$0.00	\$0.00
101.000.653.310	\$2,574.00	\$0.00	\$2,574.00	\$794.00	\$867.00	\$1,661.00	\$90.00	\$0.00	\$0.00	\$0.00
101.000.653.340	\$205.00	\$0.00	\$205.00	\$86.00	\$91.00	\$177.00		\$0.00	\$0.00	\$0.00
594.000.651.002	\$15,013,00	\$0.00	\$15,013.00	\$300.00	\$12,049.00	\$12,349.00	\$28.00	\$0.00	\$0.00	\$0.00
594.000.651.003	\$584.00	\$0.00	\$584.00	\$0.00	\$12,049.00		\$2,664.00	\$0.00	\$0.00	\$0.00
594-000-651.000	\$10.00	\$0.00	\$10.00	\$10.00		\$174.00	\$410.00	\$0.00	\$0.00	\$0.00
594-000-683.000	\$2,006.00	\$0.00	\$2,006.00		\$0.00	\$10.00	\$0.00	\$0.00	\$0.00	\$0.00
	ψ2,000.00	φυ.υυ	\$2,000.00	\$0.00	\$1,003.00	\$1,003.00	\$1,003.00	\$0.00	\$0.00	\$0.00
Grand Total	\$24,272.00	(\$150.00)	\$24,122.00	\$2,155.00	\$15,984.00	\$18,139.00	\$5,983.00	\$0.00	\$0.00	\$0.00

Refunds - Check Request

Revenue Account#	Refund Total
101.000.295.000	(\$600.00)
101.000.653.100	(\$80.00)

Grand Total (\$680.00)

MEMO 24-02

TO:

Frank Schulte, City Administrator

FROM:

James Kowalski, Director of Public Services .

DATE:

January 12, 2024

SUBJECT:

Annual Fuel Purchase Contract

During mid-September of 2023, we spoke with the City of Sterling Heights, the host municipality for the Michigan Intergovernmental Trade Network (MITN) cooperative fuel bid (formerly tri-county cooperative), regarding our purchase of fuel through the cooperative fuel contract for the two-year contract period of February 1, 2024 through January 31, 2026. We have purchased fuel through the MITN cooperative fuel contract since February 1, 2000. The MITN cooperative bid prices are lower for both gasoline and diesel fuel when compared to the State of Michigan MiDeal contract.

RKA Petroleum Companies was the lowest qualified bidder for tank wagon deliveries (5,000 gallons or less) for the upcoming contract period. They have provided fuel on previous contracts and their performance has been satisfactory. RKA's bid factor for gasoline and diesel fuel was +.0780 and +.1056 per gallon. Pricing is calculated based on the OPIS (Oil Price Information Service) Rack Average for Detroit, Michigan. Pursuant to a consensus of the fuel cooperative members and the agreement of the vendors, the City Council for the City of Sterling Heights approved the fuel purchasing contract for the two-year period February 1, 2024 through January 31, 2026.

The MITN cooperative bid is made up of 20 member communities in Macomb, Oakland and Wayne Counties including the City of Grosse Pointe Woods. Prices charged to municipalities fluctuate with market conditions but are substantially lower than consumer pump prices. This is the most economical way for the city to purchase fuel and there would be no advantage to going out for additional bids.

Therefore, I recommend that we purchase fuel from RKA Petroleum Companies, 28340 Wick Rd., Romulus, MI, 48174 based upon the MITN cooperative fuel bid for tank wagon deliveries of gasoline and diesel fuel for the contract period of February 1, 2024 through January 31, 2026 in an amount not to exceed \$115,000.00 annually. This is a budgeted item with funds included in each fiscal year budget in vehicle maintenance account 661-534-939.500 for gasoline and diesel fuel purchases.

If you have any questions concerning this matter please contact me.

I do not believe any	benefit will	accrue to	the Ci	ty by	seeking	further	bids.	Approved	for	Council
consideration.										

Frank Schulte, City Administrator

RECEIVED

Fund Certification:

JAN 16 2024

Account numbers and amounts have been verified as presented.

CITY OF GROSSE POINTE WOODS CLERK'S DEPARTMENT



Business of the City Council Sterling Heights, Michigan

City Clerk's Use Item No: Meeting: 01/03/2024

AGENDA STATEMENT

OMB AS03 Rev. 11/04

Item Title:

To split the award of a bid for truck transport and tank wagon deliveries of gasoline and diesel fuel

at unit factors/prices bid for a two-year period (Annual estimated expenditure of \$705,000).

Submitted By: Office of Purchasing

Contact Person/Telephone: Erik Skurda, Purchasing Manager, 586.446.2741

Administration (init	tial as applicable)	
City Clerk	Finance & Budget Director	City Attorney

__ City Manager

Executive Summary:

The City of Sterling Heights purchases approximately 215,000 gallons of gasoline and 85,000 gallons of diesel fuel per year to power the City's fleet of automobiles, trucks, equipment and generators. The City is also the lead agency for a Michigan Intergovernmental Trade Network (MITN) cooperative for the purchase of gasoline and diesel fuel that includes 20 member communities in the Macomb, Oakland and Wayne County region. Through this cooperative bid, approximately 3,000,000 gallons of gasoline and 1,300,000 gallons of diesel fuel are purchased annually. The current bid pricing expires on February 1, 2024.

The bid is structured so that MITN members pay for fuel based on the per gallon wholesale rack average as published daily by the Oil Price Information Service (OPIS) for the Detroit market, plus a delivery fee (bid factor) per gallon. Additional per gallon fees apply for a premium diesel additive and for a diesel winter additive typically requested November through March. Gasoline and diesel fuel are purchased and delivered by truck transport for quantities of fuel greater than 5,000 gallons, and by tank wagon for quantities less than 5,000 gallons.

On November 14, 2023, nine (9) vendors responded with bids for the cooperative purchase of truck transport and tank wagon deliveries of gasoline and diesel fuel for a two-year period. Upon receipt and review of all bids, recommendation is being made to split the award of the bid among three bidders. For the truck transport portion of the bid, recommendation is being made to award the bid to RKA Petroleum, Inc. and Marathon Flint Oil, the two overall low bidders meeting bid specifications. For the tank wagon portion of the bid, recommendation is being made to award the bid to RKA Petroleum, Inc. and Gen Oil Company, the two overall low bidders meeting bid specifications.

Truck Transport (orders over 5,000 gallons) - RKA Petroleum is the incumbent truck transport vendor and past performance has been very good. RKA is also a certified Women's Business Enterprise. Marathon Flint Oil has not worked with the city in the past, however references attested to a high quality of service.

Tank Wagon (< 5,000 gallons) – RKA Petroleum is the incumbent tank wagon vendor and past performance has been very good. RKA is also a certified Women's Business Enterprise. Gen Oil Company has not worked with the city in the past, however references attested to a high quality fuel and service.

By splitting the bid award amongst multiple vendors for both truck transport deliveries and tank wagon deliveries, the City and the cooperative members are able to select the vendor that best meets their need for the lowest pricing and delivery timeline. As the lead municipality, the MITN cooperative members rely upon the recommendation of the city of Sterling Heights in awarding this bid. After this bid award by the city of Sterling Heights, the remaining 19 MITN cooperative members will have the opportunity to purchase gasoline and diesel fuel using the bid pricing secured through this cooperative bid.

Please see the attached Staff Report and supporting documentation for additional information.

Suggested Action:

RESOLVED, to split the award of the bid for truck transport and tank wagon deliveries of unleaded gasoline and diesel fuel to the following vendors based on bid factors included in their respective bids for a two-year period, with the option to extend the terms and conditions an additional two years upon mutual consent:

Truck Transport deliveries:

- 1. RKA Petroleum Companies, 28340 Wick Rd., Romulus, MI, 48174, and
- 2. Marathon Flint Oil Company, 1919 S Dort Highway., Flint, MI 48503

Tank Wagon deliveries:

- 1. RKA Petroleum Companies, 28340 Wick Rd., Romulus, Ml, 48174, and
- 2. Gen Oil Company, 1238 Anderson Rd., Clawson, MI 48017

CITY OF STERLING HEIGHTS ITB-SH23-052: TRUCK TRANSPORT AND TANK WAGON DELIVERIES OF UNLEADED GASOLINE AND DIESEL FUEL

BID TABULATION - TANK WAGON NOVEMBER 13, 2023

	Estimated	OPIS		Colon	ial Oil Indu	stries	OPIS		Corr	igan Oil Co	mp	OPIS			Gen Oil	10000	OPIS		Mansfi	ld Oil Comp	anv
Commodity	Gallons	Avg	Add/gat	+/- Factor	Price/gal	Ext Total	Avg	Add/gal	+/- Factor	Price/gal	Ext Total	Avg	Add/gal	+/- Factor	Price/gal	Ext Total		Add/gal	+/-		Ext Total
Unleaded 87	782,829	2.2125		0.4377	\$2.6502	\$2,074,653,42	2.2125		0.1195	\$2.3320	\$1,825,557.23	2.2125	1000	0.0995	\$2.3120	\$1,809,900.65			N/B		
Unleaded Mid-Grade 90	65,000	2,5926		0.4209	\$3.0135	195,877.50	2,5926		0.1195	\$2.7121	\$176,286.50	2.5926		0,0995	\$2,6921	\$174,986.50			N/B		
ULS Premium Diesel #2	371,819	3.0136		0.4184	\$3,4320	1,276,082.81	3.0136		0.1695	\$3,1831	\$1,183,537.06	3.0136		0.0895	\$3,1031	\$1,153,791.54			N/B		
ULS Diesel #2**	67,717	2.9150	0,04	0,4094	\$3.3244	225,118,39	2.9150	0,03	0,1195	\$3,0345	\$205,487.24	2,9150	0.0199	0,0925	\$3,0075	\$203,658.88			N/B		
ULS Diesel #2 Dyed	41,319	\$2.9393		0.0446	\$2.9839	123,293.42	\$2.9393		0.1195	\$3.0588	\$126,386.56	\$2.9393		0.0925	\$3.0318	\$125,270.94			N/B		
Totals	1					\$3,895,025.54					\$3,517,254.58					\$3,467,608.51					
Winter Additive Typically I Short load charge - Less i Tank Wagon min delivery Volume/Gallons, SE MI Split order charge ## Fuel Cost Recovery S Delivery Time	han 5,000 Ga quantity		q		al Novembe N/A 150 gallons 4,5 million N/A			S N	5150 for le n one if at s orrigan oil	N/A ess than 150 ot disclosed ame location bid 89 not 9	gallions n property 30 octane			30	9 as request None 0,000,000.+ \$50.00	ted					

	Estimated O		Marathon Flint			nt		Petr	oleum Trade	ers		Ports	Petroleum (Co	OPIS		RKA	Petroleum	Co
Commodity	Gallons	Avg	Add/gal	+/- Factor	Price/gal	Ext Total	Add/gal	+/- Factor	Price/gal	Ext Total	Add/gal	+/- Factor	Price/gal	Ext Total	Avg	Add/gal	+/- Factor	Price/gal	Ext Total
Unleaded 87	782,829	2.2125		0.14	\$2,3525	\$1,841,605.22		N/B				N/B			2.2125		0.0780	\$2,2905	\$1,793,069.82
Unleaded Mid-Grade 90	65,000	2.5926		0.14	\$2.7326	177,619.00		N/B				N/B			2.5926	ė.	0.0780	\$2.6706	\$173,589.00
ULS Premium Diesel #2	371,819	3.0136	0,0220	0.14	\$3.1536	1,172,568,40		N/B				N/B			3.0136		0.0771	\$3.0907	\$1,149,180.98
ULS Diesel #2**	67,717	2.9150		0.14	\$3.0550	206,875.44		N/B				N/B			2,9150	0,0285	0.0771	\$2,9921	\$202,616.04
ULS Diesel #2 Dyed	41,319	\$2.9393		0.14	\$3.0793	127,233.60		N/B				N/B			\$2,9393		0.1021	\$3.0414	\$125,667.61
Totals						\$3,525,901.65	44.1											Section 10	\$3,444,123.45
Winter Additive Typically Short load charge - Less Volume/Gallons, SE MI Spiil order charge ## Fuel Cost Recovery S Delivery Time	than 5,000 G		None	\$150 te if same	November- for less than 100,000,000 property/S5 4-6 hours	n 150											\$1	November-P N/A 100,000,000 \$50,00	

	Estimated	OPIS			Sunoco	
Commodity	Gallons	Avg	Add/gal	+/- Factor	Price/gal	Ext Total
Unleaded 87	782,829	2.2125		0.5000	\$2.7125	\$2,123,423.66
Unleaded Mid-Grade 90	65,000	2,5926		0.5000	\$3,0926	201,019.00
ULS Premium Diesel #2	371,819	3.0136		0,5000	\$3,5136	1,306,423.24
ULS Diesel #2**	67,717	2.9150	0.025	0.5000	\$3,4150	231,253.56
ULS Diesel #2 Dyed	41,319	\$2.9393		0,5000	\$3,4393	142,108,44
Totals						\$4,004,227.89
Winter Additive Typically Short load charge - Less Volume/Gallons, SE MI Split order charge ## Fuel Cost Recovery S	than 5,000 G		500 Min		5,387,001 N/A	March under 5,000 gal
Delivery Time					24 hours	

Corrected by Purchasing



Richard J. Notte Sterling Heights City Center City Hall 40555 Utica Rd. | P.O. Box 8009 Sterling Heights, MI | 48311-8009

TEL 586.446.CITY (2489) FAX 586.276.4077 cityhall@sterling-heights.net [www.sterling-heights.net facebook.com/cityofsterlingheights | twitter.com/sterlingheights City Council

Mayor Mayor Pro Tem Councilwoman Councilman Councilwoman Councilwoman

Michael C. Taylor Liz Sierawski Deanna Koski Michael V. Radtke Jr. Maria G. Schmidt Henry Yanez Barbara A. Ziarko

City Manager Mark D. Vanderpool

CERTIFICATION

I, Melanie D. Ryska, City Clerk of the City of Sterling Heights, do hereby certify that the following action was taken at the regular City Council meeting of Wednesday January 03, 2024:

Moved: Koski

Seconded: Ziarko

Resolved, to split the award of the bid for truck transport and tank wagon deliveries of unleaded gasoline and diesel fuel to the following vendors based on bid factors included in their respective bids for a two-year period, February 1, 2024 through January 31, 2026, with the option for the City Manager to extend the bid terms and conditions for an additional two year period, February 1, 2026 through January 31, 2028, upon mutual consent:

Truck Transport deliveries:

- 1. RKA Petroleum Companies, 28340 Wick Rd., Romulus, Ml, 48174, and
- 2. Marathon Flint Oil Company, 1919 S Dort Highway, Flint, MI 48503

Tank Wagon deliveries:

- 1. RKA Petroleum Companies, 28340 Wick Rd., Romulus, MI, 48174, and
- Gen Oil Company, 1238 Anderson Rd., Clawson, MI 48017

The motion carried. 7/0



Melanie D. Ryska, City Clerk

Welanie D. K

MEMO 24-04

TO:

Frank Schulte, City Administrator

FROM:

James Kowalski, Director of Public Services

DATE:

January 12, 2024

SUBJECT:

Purchase - Scag 61" Turf Tiger Riding Mower

The Department of Public Works and Parks & Recreation currently uses five riding mowers on a daily basis to mow grass in all city owned parks and grass medians located throughout the City of Grosse Pointe Woods. Currently, one of those mowers is nine years old and has over 1,800 hours of service, is in poor condition, and needs to be replaced.

We have received the following quotes to provide one Scag 61" Turf Tiger Riding Mower with diesel engine and Hurricane mulch system.

Billings Lawn Equipment, Clawson, MI

\$18,119.00

All Seasons Outdoor Equipment, Eastpointe, MI

\$19,034.00

Shell's Equipment, Woodhaven, MI

No Inventory

Billings Lawn Equipment submitted the lowest quote in the amount of \$18,119.00.

Therefore, I recommend that we purchase one Scag 61" Turf Tiger riding mower with diesel engine and Hurricane mulch system from Billings Lawn Equipment, 1241 W. 14 Mile Rd., Clawson, MI 48017 in the amount of \$18,119.00. Funds are included for this purchase in the Fiscal Year 2023/2024 Budget in the Motor Vehicles Capital Equipment – Public Works account No. 661-901-977.594.

If you have any questions concerning this matter please contact me.

I do not believe any benefit will accrue to the City by seeking further bids. Approved for Council consideration.

Frank Schulte, City Administrator

Date

Fund Certification:

JAN 16 2024

RECEIVED

Account numbers and amounts have been verified as presented.

CITY OF GROSSE POINTE WOODS CLERK'S DEPARTMENT

Shawn Murphy, Treasurer/Comptroller

Date

-16-24

DATE
12/05/23
TIME
12:29:10
SALESMAN
069/069
STORE
. 1

Billings Lawn Equipment 1241 W. 14 Mile Rd. Clawson, MI 48017 248-541-0138

	COUC	'E
4	4575	90
P/0	NUM	BER
TITOTA	F 0.5	DIE
WOR	S UI	
WOR	COF	WEK_
	PAGE	

Terminal 28

(313) 343-2415

BILL TO ACCOUNT: 118471

CITY OF GROSSE POINTE WOODS
20025 MACK PLAZA
GROSSE POINTE WOODS, MI 48236

(313) 343-2415
SHIP TO ACCOUNT: 118471
CITY OF GROSSE POINTE WOODS
20025 MACK PLAZA
GROSSE POINTE WOODS, MI 48236

No returns on special orders or electrical parts. Remember to only run mid-grade fuel in equipment. Thank you from Billings Lawn Equipment!!!!!!!!!!!

SHIPPED VIA: CUSTOMER PICKUP

ORD S	HIP B/	O LINE PART NUMBER	DESCRIPTION	LIST NET	TNUOMA
1	1	SCW841N	SCAG STT11-61V-25KBD	21299.00 17783.00	17783.00
		SN-	1.		
1	1	SCW9285	MULCH KIT	336.00	336.00

	· · · · · · · · · · · · · · · · · · ·	SUB TOTAL>	18119.00
QUOTE ONLY		MISC>	0.00
	*	LABOR>	0.00
		TAX 0.001>	0.00
Signature	· .	QUOTE TOTAL>	18119.00

MEMO 24-07

TO:

Frank Schulte, City Administrator

FROM:

James Kowalski, Director of Public Services

DATE:

January 16, 2024

SUBJECT:

Torrey Road Pump Station Generator - AEW Project No. 0160-0473

On September 18, 2023 Council approved funds for soliciting bids and design engineering for the Torrey Road Pump Station Generator.

On Tuesday, January 9, 2024 two bids were received. The low bidder was Rauhorn Electric, Inc. of Bruce, Michigan.

Rauhorn Electric, Inc.

\$2,047,390.00

J. Ranck Electric, Inc.

\$2,410,832.00

AEW has previously worked with Rauhorn Electric, Inc. and find them qualified to perform this work. The bid amount is higher than anticipated. However, AEW does not believe rebidding the project would result in lower bids.

Based upon the recommendation of AEW, I concur that the contract for the Torrey Road Pump Station Generator be awarded to the lowest qualified bidder, Rauhorn Electric, Inc., 14140 33 Mile Road, Bruce Township, MI 48065, in the amount of \$2,047,390.00. I recommend a construction contingency in an amount not to exceed \$102,610.00 for any unforeseen problems should they arise. The total construction for this project will not exceed \$2,150,000.00.

I further recommend construction engineering to be provided by Anderson, Eckstein and Westrick, Inc., 51301 Schoenherr Rd., Shelby Twp., MI 48315 in an amount not to exceed \$90,000.00.

This is not a budgeted item in the Fiscal Year 2023/2024 budget and would require a budget amendment and transfers from the water/sewer fund balance account no. 592-000-697.000 into the Torrey Road Capital Improvement account no. 592-542-974.000 in the amount of \$2,150,000.00 and the Torrey Road Contractual Services account no. 592-542-818.000 in the amount of \$90,000.00.

Please contact me if you have any questions regarding this matter.

I do not believe any benefit will accrue to the City by seeking further bids. Approved for Council consideration.

Frank Schulte, City Administrator

Fund Certification:

JAN 1 6 2024

Account numbers and amounts have been verified as presented.

CITY OF GROSSE POINTE WOODS CLERK'S DEPARTMENT

Shawn Murphy, Treasurer/Comptroller

Date



ANDERSON, ECKSTEIN & WESTRICK, INC. CIVIL ENGINEERS - SURVEYORS - ARCHITECTS

Shelby Township - Roseville - Livonia 586.726.1234 | www.aewinc.com

January 16, 2024

Jim Kowalski, Director of Public Services City of Grosse Pointe Woods 20025 Mack Plaza Grosse Pointe Woods, Michigan 48236-2397

Reference:

Torrey Road Pump Station Generator

AEW Project No. 0160-0473

Dear Mr. Schulte:

On Tuesday, January 9, 2024, two (2) bids were received for the above referenced project. We have tabulated the bids and have included a summary herewith for your use.

The low bidder for this project is Rauhorn Electric, Inc. of Bruce Township, Michigan, with a total bid amount of \$2,047,390.00. We have previously worked with Rauhorn Electric, Inc., and find them qualified to perform this work. The bid amount is higher than anticipated. However, we do not believe rebidding the project will result in lower bids.

Based on past performance and the lowest bid submitted, we recommend that the contract for the **Torrey Road Pump Station Generator** be awarded to **Rauhorn Electric**, **Inc.**, 14140 33 Mile Road, Bruce Township, Michigan 48065, in the amount of **\$2,047,390.00**.

In addition, we are recommending construction contingency in the amount of \$102,610 and construction engineering in the amount of \$90,000. Design engineering was previously approved in the amount of \$110,000 for a total project cost of \$2,350,000.00. This project is not included in the current budget; therefore, we recommend a budget amendment increase in the amount of \$2,240,000.

If you have any questions, please advise.

Sincerely,

C=US, E=rwilberding@aewinc.com, O="Anderson, Eckstein & Westrick, Inc.", CN=Ross Wilberding 2024.01.16 12:56:40-05'00'

Ross Wilberding, PE

Enclosure:

Bid Tabulation

CC:

Shawn Murphy, Deputy Controller

M:\0160\0160-0473\Project Mgmt\Correspondence\0160-0456_RecAward.docx



ANDERSON, ECKSTEIN & WESTRICK, INC. CIVIL ENGINEERS - SURVEYORS - ARCHITECTS

51301 Schoenberr Road, Shelby Township, MI 48315 586.726.1234 | www.aewinc.com

Bid Tabulation

Project Name:

Torrey Road Pump Station Generator

AEW Project No.:

0160-0473

Location:

City of Grosse Pointe Woods City Hall

Date:

January 9, 2024

Time: 10:00 am

Bidder	Base Bid	Alternate (s)	Bid Bond	Adden.
Rauhorn Electric 14140 33 Mile Road Bruce Twp, MI 48065	\$2,047,390.00	No	Yes	Yes
J. Ranck Electric, Inc. 1993 Gover Parkway Mt. Pleasant, MI 48858	\$2,410,832.00	No	Yes	Yes

MEMO

TO: Mayor and City Council

FROM: Paul Antolin, City Clerk

DATE: January 18, 2024

SUBJECT: 2024 Special Events Special License Resolution

City events have been scheduled for Music on the Lawn (June 28, July 26, and August 23, 2024) and Fall Fest (October 5, 2024), at which beer and wine are served. The Michigan Liquor Control Commission requires an adopted Resolution recommending/not recommending the application be issued. Additional requirements included the approval of the Department of Public Safety, approval of a church or school within 500' of City Hall, and a fee be paid to the State in the amount of \$50.00 per event. Upon Council approval, the required signature will be obtained from Pastor Sarang Kang of Grosse Pointe Presbyterian Church.

Prerogative of the City Council to adopt the Resolution recommending the application be submitted for four Special Event Licenses serving beer and wine for the City's 2024 events, authorize the Mayor, City Clerk, and Director of Public Safety, to sign said application, and authorize payment in the amount of \$200.00 to the MLCC for the Special License application fee, funds to be taken from Community Events Account No. 213-803-880.130.



Part 1 - Applicant Organization Information

Applicant organization name: City of Grosse Pointe Woods

Michigan Department of Licensing and Regulatory Affairs Liquor Control Commission (MLCC) Constitution Hall - 525 W. Allegan Lansing, MI 48933

Constitution Hall - 525 W. Allegan, Lansing, MI 48933 Mailing Address: P.O. Box 30005, Lansing, MI 48909 Toll-Free: 866-813-0011 - www.michigan.gov/lcc

Business ID:	161089
Request ID:	
•	(For MLCC Use Only)

Special License Application

A completed Special License application must be submitted as early as possible before your event(s) to avoid any delays in processing. It is strongly recommended that you submit the application as soon as you know the date of your event(s). Failure to submit a completed application at least ten (10) business days prior to the event(s) may result in no Special License being issued, pursuant to administrative rule R 436.575.

Applicant address: 20025 Mack Plaza Dr.								
City: Grosse Pointe Woods		Zip Co	ode: 48236					
Contact name: Frank Schulte	Phone: 313-343-2450	Email: fschulte@gpwmi.us						
Alternate Paul Antolin contact name:	Phone: 313-343-2440		Email: pa					
1. Has the applicant organization previously Michigan organizations must provide current articles of i Out-of-state organizations must provide: (a) current a certificate of good standing from state of incorporation; Michigan issued by the Michigan Corporations Division.	incorporation filed with Michig	an Corpo	issuance; (b)	on. current	Leave	e Blank - MLC	C Use Only	
2. Has the applicant organization been establ	ished for one (1) year or	longer	? • Yes	○No				
Date the applicant organization was established	(month/day/year):	12	/11/1950					
3. Is the applicant organization a municipalit	y?		Yes	○ No				
Part 2 - Event Information - For requests at	more than one location	n, sub	mit separa	ate forms fo	or each loc	ation.		
Address of event location: 20025 Mack Plaza	Dr.							
City, township, or village where event will be held:	City of Grosse Pointe V	Voods	C	ounty: Way	yne			
1. Will you submit your completed applica It is strongly recommended that you submit the a							Yes	○ No
2. Do you have permission from the proper the date(s) listed below (see pages 2-3) at this	•	n listed	above to	hold your ev	vent(s) on		Yes	○ No
3. Has the local law enforcement agency w application for a Special License? (See Part 5		over t	ne event lo	ocation appr	roved this		Yes	○ No
 Is the event location within 500 feet of a c If Yes, the church or school must consent to 		: 6 on P	age 5)				Yes	○ No
5. Is the event location outdoors or partially	outdoors?						Yes	○ No
If Yes, list the exact dimensions of the outdo Submit a clear diagram of the outdoor se with your application form.	ervice area	232	feet X	138	feet =	32,016	square	feet
,		/idth	tdoor aroa	Length				
Describe type and height of the barrier that 4' Vinyl (Construction Type) fencing	. Will be used to effclose	the ou	ituoor area	•				
 Describe type of security that will be used and visibly intoxicated persons: Public Safety Auxiliary will check I.D. and mor consume alcoholic beverage - Picture I.D. mu 	nitor activities. Signage	will be	posted ide	entifying, "M	lust be 21 y	ears of ag	e or older	rto

years of age or older to consume alcoholic beverages.

7 I	s the event location	n situated in or on state owned land, such as a state park or National Guard armory?	○ Yes	No No
		our documentary proof of approval to use the state owned land.	0.03	
		quor licensee issued at the event location, such as a Class C or Club license?	○ Yes	● No
	_	ensee must request to place its license in escrow during the event(s). (See Part 7 on Page 5)	0.00	0.110
9. \	Will the event(s) inv	olve an auction of donated wine?	○ Yes	● No
ca	annot be auctioned. If y	Auction" for the applicable event date(s) on pages 2-3. Only donated wine may be auctioned under a Special Li ou request a Special License for on-premises consumption <u>AND</u> for a Wine Auction both on the same date at the licenses and you must pay a license fee for both licenses.		
	-	sold and consumed under a Temporary Marihuana Event License issued by the Cannabis A) within the proposed event area where alcoholic liquor will be sold and consumed?	○ Yes	● No
11.	Is the event location	on within the commons area of a Social District?	○ Yes	No
ar	rea of the Social Distri	written documentation from the local governmental unit, including a clear diagram, that delineates the ct to be used exclusively for your event and the part to be used exclusively by the Social District permitt ursuant to MCL 436.1551(3). Submit the documentation and the diagram with this application.		
		nization may request up to twelve (12) Special Licenses total (one Special License per day) in a		
		on below for each individual date for which you are requesting a Special License at this lease for consecutive days, completely fill out a separate box for each date. If you request a		
on-ı	premises consumpt	tion AND for a Wine Auction both on the same date at the same location, you are request		
lice	T .	pay a license fee for both licenses. Describe event being held:		
	Jun 28, 2024	This is a City community event - "Music on the Lawn"		
1	Date	, , , , , , , , , , , , , , , , , , , ,		
	7:00 p.m. 10:00 p.m.	Special License will be used for: X Beer & Wine Service Beer, Wine, & Spirit Service	Wine Au	ıction
	Start Time End Time	Is this date a Sunday? Yes No If Yes, will alcohol be served between 7:00AM and 12:00 Noon?	○ Yes (● No
	Jul 26, 2024	Describe event being held:		
	Date	This is a City community event - "Music on the Lawn"		
2	7:00 p.m. 10:00 p.m.	Special License will be used for: X Beer & Wine Service Beer, Wine, & Spirit Service	Wine Au	ıction
	Start Time End Time	Is this date a Sunday? Yes No If Yes, will alcohol be served between 7:00AM and 12:00 Noon?	○ Yes (● No
	A 22, 2024	Describe event being held:		
	Aug 23, 2024 Date	This is a City community event - "Music on the Lawn"		
3		Special License will be used for: Beer & Wine Service Beer, Wine, & Spirit Service	Wine Au	ıction
	7:00 p.m. 10:00 p.m. Start Time End Time			No
	Start fille End fille	Is this date a Sunday? Yes No If Yes, will alcohol be served between 7:00AM and 12:00 Noon?	○ Yes (• NO
	Oct 5, 2024 Date	Describe event being held: This is a City community event - "Fall Fest"		
4	5:00 p.m. 8:00 p.m.	Special License will be used for: Beer & Wine Service Beer, Wine, & Spirit Service	Wine Au	ıction
	Start Time End Time	Is this date a Sunday? Yes No If Yes, will alcohol be served between 7:00AM and 12:00 Noon?	○ Yes (● No
		Describe event being held:		
	 Date			
5		Special License will be used for: Beer & Wine Service Beer, Wine, & Spirit Service	Wine Au	ıction
	Start Time End Time	Is this date a Sunday? Yes No If Yes, will alcohol be served between 7:00AM and 12:00 Noon?) No
		Describe event being held:		
	Data .	2 contracting near		
6	Date	Special License will be used for: Beer & Wine Service Beer, Wine, & Spirit Service	Wine Au	ıction
	Start Time End Time	Is this date a Sunday? Yes No If Yes, will alcohol be served between 7:00AM and 12:00 Noon?	☐ Yes (N 84
LCC-1		A is an equal opportunity employer/program. Auxiliary aids, services and other reasonable accommodations are available upon request to individuals with		Page 2 of

12. Special license date information Continued from Page 2. Describe event being held: Date 7 Special License will be used for: Beer & Wine Service Beer, Wine, & Spirit Service Wine Auction Start Time End Time Is this date a Sunday? If Yes, will alcohol be served between 7:00AM and 12:00 Noon? ○ No Describe event being held: Date 8 Special License will be used for: ☐ Beer & Wine Service Beer, Wine, & Spirit Service ☐ Wine Auction Start Time End Time Is this date a Sunday? ○ No If Yes, will alcohol be served between 7:00AM and 12:00 Noon? LCC-110 (01-23) Describe event being held: Date 9 Special License will be used for: Beer & Wine Service Beer, Wine, & Spirit Service Wine Auction Start Time End Time | Is this date a Sunday? ○ Yes ○ No ○ No If Yes, will alcohol be served between 7:00AM and 12:00 Noon? Describe event being held: Date 10 ☐ Beer & Wine Service Beer, Wine, & Spirit Service Wine Auction Special License will be used for: Start Time End Time Is this date a Sunday? ○ No If Yes, will alcohol be served between 7:00AM and 12:00 Noon? Describe event being held: Date 11 Special License will be used for: ☐ Beer & Wine Service Beer, Wine, & Spirit Service ☐ Wine Auction Start Time End Time Is this date a Sunday? ○ No If Yes, will alcohol be served between 7:00AM and 12:00 Noon? Describe event being held: Date 12 Special License will be used for: Beer & Wine Service Beer, Wine, & Spirit Service Wine Auction Start Time End Time Is this date a Sunday? ○ No If Yes, will alcohol be served between 7:00AM and 12:00 Noon? A completed Special License application must be submitted as early as possible before your event(s) to avoid any delays in processing. It is strongly recommended that you submit the application as soon as you know the date of your event(s). Failure to submit a completed application at least ten (10) business days prior to the event(s) may result in no Special License being issued, pursuant to administrative rule R 436.575. Part 3 - Special License Fees - Complete the Special License fee calculation on Page 4

For Organizations established less than one year or are municipalities - a \$50.00 Special License base fee for each separate, consecutive day of the event is required. If the event is held on a Sunday and spirits will be served after 12:00 Noon, an additional \$7.50 Sunday Sales Permit (P.M.) fee is required. In addition, if any alcoholic beverages, including beer, wine, and spirits, will be served between 7:00AM and 12:00 Noon, an additional \$160.00 Sunday Sales Permit (A.M.) fee is required. Sunday Sales Permit (A.M.) and/or Sunday Sales Permit (P.M.) fees will be required for each date that is a Sunday. If you request a Special License for on-premises consumption AND for a Wine Auction both on the same date at the same location, you are requesting two (2) separate licenses and you must pay a license fee for both licenses.

For Organizations established one year or more - a \$25.00 Special License base fee for each separate, consecutive day of the event is required. If the event is held on a Sunday and spirits will be served after 12:00 Noon, an additional \$3.75 Sunday Sales Permit (P.M.) fee is required. In addition, if any alcoholic beverages, including beer, wine, and spirits, will be served between 7:00AM and 12:00 Noon, an additional \$160.00 Sunday Sales Permit (A.M.) fee is required. Sunday Sales Permit (P.M.) fees will be required for each date that is a Sunday. If you request a Special License for on-premises consumption AND for a Wine Auction both on the same date at the same location, you are requesting two (2) separate licenses and you must pay a license fee for both licenses.

The fees must be paid by check, bank or postal money order, or by credit card, using the attached Credit Card Authorization Form (LC Checks and money orders should be made payable to **State of Michigan**.

Part 3 Continued - Special License Fees Calculation

Special License Base Fee: (per Special License requested)	\$50.00
x Number of Special Licenses:	4
= Special License Fees: MLCC Fee Code: 4008	\$200.00
+ Sunday Sales Permit (P.M.) Fees: MLCC Fee Code: 4032	
+ Sunday Sales Permit (A.M.) Fee: MLCC Fee Code: 4033	
= TOTAL FEES DUE:	\$200.00

If you request a Special License for on-premises consumption AND for a Wine Auction both on the same date at the same location, you are requesting two (2) separate licenses and you must pay a license fee for both licenses.

Leave Blank - MLCC Use Only Make checks payable to: **State of Michigan**

Part 4 - Signatures of Applicant Organization's Officers, Witnesses, and Notary

Pursuant to administrative rule R 436.575, the president and secretary of the organization making application shall sign the application and the signatures shall be notarized. Political candidates only need to sign the president section and have it notarized.

By signing below the applicant organization's officers attest that:

We certify that all profits from the sale of beer, wine and/or spirits or from a wine auction will go to the applicant organization and not to any individual. We further certify that any license issued by the Michigan Liquor Control Commission is a contract subject to suspension or revocation by the Commission, that there shall be no liability on the part of the State of Michigan, the Commission, or any of its officers or employees by reason of such suspension or revocation, and that the granting of the license does not create a vested right.

Under administrative rule R 436.1003, the licensee shall comply with all state and local building, plumbing, zoning, sanitation, and health laws, rules, and ordinances as determined by the state and local law enforcements officials who have jurisdiction over the licensee. Approval of this application by the Michigan Liquor Control Commission does not waive any of these requirements. The licensee must obtain all other required state and local licenses, permits, and approvals for this business before using this license for the sale of alcoholic liquor on the licensed premises.

We certify that the information contained in this form is true and accurate to the best of our knowledge and belief. We agree to comply with all requirements of the Michigan Liquor Control Code and Administrative Rules. We also understand that providing false or fraudulent information is a violation of the Liquor Control Code pursuant to MCL 436.2003.

A completed Special License application must be submitted as early as possible before your event(s) to avoid any delays in processing. It is strongly recommended that you submit the application as soon as you know the date of your event(s). Failure to submit a completed application at least ten (10) business days prior to the event(s) may result in no Special License being issued, pursuant to administrative rule R 436.575.

Arthur W. Bryant, Mayor 313-343-2440		
Print Name and <u>Phone Number</u> of President	Signature of President	Date
Print Name of Notary	Signature of Notary	Date
Notary Public, State of Michigan, County of	Acting in the County of	
My commission expires		
Paul P. Antolin, City Clerk 313-343-2440		
Print Name and <u>Phone Number</u> of Secretary	Signature of Secretary	Date
Print Name of Notary	Signature of Notary	Date
Notary Public, State of Michigan, County of	Acting in the County of	
My commission expires	I	

Part 5 - Local Law Enforcement Approval*

The local law enforcement agency with primary jurisdiction over the event location must complete this section	The	local I	aw enfo	rcement	agency '	with	primary	iuris (diction	over t	he event	location	must c	:omplete	this s	section.
---	-----	---------	---------	---------	----------	------	---------	---------	---------	--------	----------	----------	--------	----------	--------	----------

The local law enforcement agency with primary jurisdic			·		
Name of law enforcement agency: City of Grosse Point			iblic Safety		
Name & title of reviewing officer: John Kosanke, Dire	ctor of Public !	Safety			
Phone number of officer: 313-343-2420	Email of	f officer: jkos	anke@gpwmi.us		
If event will be held on a Sunday, is the sale of alcohol from 7:00a	am to 12:00 Noor	n on Sunday allo	owed in this local governmental unit?	○ Yes	No
If the event will be held on a Sunday, is the sale of alcohol after 1.	2:00 Noon on Su	nday allowed ir	this local governmental unit?	Yes	○No
I certify that I have reviewed the application of the ap organization for a Special License and approve the issua Special License by the Michigan Liquor Control Commis	nce of a				
the proposed event location.		Signa	ture of Reviewing Officer		Date
Part 6 - Church/School Consent (If Applicable)* If the event location is located within 500 feet of a church of church or school within 500 feet of the event location may of school's operations. If a proper objection is filed, the Comadversely affect the operation of the church or school. Name of church or school: Grosse Pointe Presbyteria	object based on nmission shall h	such the sale	of alcohol at the location adversely as	ffecting the	church o
·					
Address of church or school: 19950 Mack Avenue		T			
City: Grosse Pointe Woods		Zip Code: 48	3236		
Phone number: 313-886-4301 Emai	il: gpwpc@co	mcast.net			
Name of clergy member or superintendent: Pastor Sar	rang Kang				
I, the authorized representative of the above named ch school, state that the church or school has no objectior issuance of a Special License to the applicant organization proposed event location.	n to the on at its	Signature of C	Elergy Member or Superintendent		Date
*Please note: the Commission has the sole					
Part 7 - Existing On-Premises Licensee Escrow Requellif the event location is currently licensed with an on-pfor the date(s) and time(s) of the Special Licenses issulicense would prefer to temporarily drop space from its space temporarily from its licensed premises during the license will temporarily drop space from its licensec	oremises licens ued for use at s licensed prer ne event date(s	se, the license the event lomises, it must s) and time(s)	ocation requested on this applicat submit a letter to the Commission , accompanied by a diagram show	ion. If the requestin	e existin g to dro
Name of licensee: Business ID Number:					
Type of license held at this location (e.g. Class C, Club,	Tavern, etc.):				
Phone number: Emai	il:				
Name of authorized signer for licensee:					
I, the authorized signer, for the above named on-p licensee, request that the licensee's licenses at this loca placed into escrow during the date(s) and time(s) speci the Special Licenses issued for use at this location.	ation be	Signature o	f Authorized Signer for Licensee		Date 87



Michigan Department of Licensing and Regulatory Affairs Liquor Control Commission (MLCC) Constitution Hall - 525 W. Allegan Lansing, MI 48933

Constitution Hall - 525 W. Allegan, Lansing, MI 48933 Mailing Address: P.O. Box 30005, Lansing, MI 48909 Toll-Free: 866-813-0011 - www.michigan.gov/lcc

Business ID:	
Request ID:	
•	(For MLCC Use Only)

Certified Resolution of the Membership or Board of Directors Authorizing the Application for Special License

(Required under Administrative Rule R 436.576 - Not Required for Candidate Committee) **Board of Directors** At a Regular Special meeting of the Membership called to order by on (Time) the following resolution was offered: and supported by Moved by that the application from (Name of Organization) for a Special License to serve alcohol on (Event Date or Dates) to be located at (Physical Address - Include Location Name, Street Address, City, State, & Zip Code) It is the consensus of this body that the application be for issuance. (Recommended or Not Recommended) **Approval Vote Tally** Yeas: Nays: Absent: **Certification by Authorized Officer of Organization:** I hereby certify that the foregoing is true and is a complete copy of the resolution offered and adopted by the Membership Board of Directors Regular Special meeting held on at a 🔲

Date

Print Name & Title of Authorized Officer

Signature of Authorized Officer



Michigan Department of Licensing and Regulatory Affairs Liquor Control Commission (MLCC)

Constitution Hall - 525 W. Allegan, Lansing, MI 48933 Mailing Address: P.O. Box 30005, Lansing, MI 48909 Toll-Free: 866-813-0011 - www.michigan.gov/lcc

Business ID:	
Request ID:	
•	(For MLCC Use Only)

Wine Auction Special License Wine Donation Record

List the name and address of each person that has donated wine to the applicant organization for the wine auction and list the brand(s) and quantity donated. The applicant organization shall not accept donations of wine from a business licensed by the Michigan Liquor Control Commission. An authorized officer of the applicant organization must sign this donation record form.

Applicant organization:			Wine auction date	
Donor Name	Donor Address	Wine Bra	ınd(s) Donated	Quantity Donated

Signature of Authorized Officer

I hereby certify that all persons listed above have donated wine to the applicant organization listed above for this wine auction, to be conducted pursuant to the Michigan Liquor Control Code, MCL 436.1527. The persons listed above have donated wine to the applicant organization as individuals and not for or on behalf of any retail or nonretail business licensed by the Michigan Liquor Control Commission.

COMMISSION.		
Print Name of Authorized Officer	Signature of Authorized Officer	Date



Michigan Department of Licensing and Regulatory Affairs Finance and Administrative Services Revenue Services

LARA Revenue Services is not a part of the Michigan Liquor Control Commission (see note below).

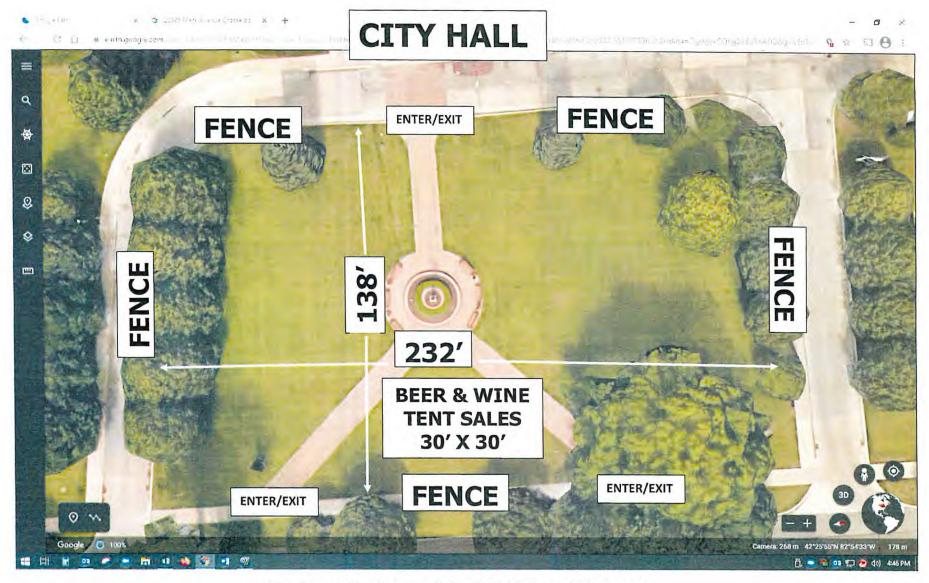
Credit Card Authorization Form

** FAX COMPLETED FORM TO SECURE FAX LINE: 517-284-8557 ** ** DO NOT EMAIL OR MAIL THIS FORM **

Requests with credit card payments that are not faxed to the above secure fax line will be destroyed along with the credit card authorization in order to ensure the security of applicants' personal credit card numbers.

* *IF YOU ARE NOT SUBMITTING AN APPLICATION FORM WITH THIS CREDIT CARD AUTHORIZATION, YOU MUST PROVIDE AN ITEMIZATION OF THE FEES FOR WHICH YOU ARE SUBMITTING PAYMENT OR YOUR PAYMENT WILL NOT BE PROCESSED* *

Name on Card:			Payment Amount:			
Billing Address:			Card Number:			
City: State:	Zip Code:		Check One:			
<u> </u>						
Phone:			MasterCard Visa Discover American Express			
Email:			Security Code/CVV Code:			
Applicant/Licensee Name:	Request or Bus	iness ID #:	Expiration Date:			
Payment is f	or:					
			Signature			
CREDIT CARD AUTHORIZATION, Y ITEMIZATION OF THE FEES FOR WH PAYMENT OR YOUR PAYMENT WILL NO Credit Card Payment I Fee Type	ICH YOU ARE S TBEPROCESSED.	SUBMITTING	Commission (MLCC). Receipt of payment and application forms by LARA Revenue Services does not constitute receipt of an application by the MLCC. Applications submitted through LARA Revenue Services may take up to two (2) additional business days to be received by the MLCC after receipt by LARA Revenue Services.			
Inspection Fee(s):	ree Amount	4036	For your cate that you give a timely receipt of an application by the			
Special License Fee(s):		4008	For requests that require a timely receipt of an application by the MLCC to be processed, such as Special Licenses and temporary			
Temporary Authorization Fee:		4037	requests, please ensure that your application will be received in adequate time to be processed by the MLCC after the payment is			
License Renewal Fee(s):		- 4004	received and processed by LARA Revenue Services.			
Manufacturer License(s):		- 4038				
Wholesaler License(s):		- 4085				
New Retailer License(s):		- 4012				
Transfer Retailer License(s):		4034				
Conditional License		4012				
☐ New Add Bar ☐ Transfer Add Bar:		4012/4034				
Sunday Sales Permit (AM):		4033				
Sunday Sales Permit (PM):		4032				
Catoring Pormit		4031				



Music on the Lawn & Fall Fest Events Layout

LOCATION: Grosse Pointe Woods City Hall/20025 Mack Plaza Drive/Grosse Pointe Woods, MI 48236 Fencing will be erected around the perimeter as indicated with the "FENCE" markers.



ANDERSON, ECKSTEIN & WESTRICK, INC. CIVIL ENGINEERS SURVEYORS ARCHITECTS 51301 SCHOENHERR RD. SHELBY TOWNSHIP, MI 48315

INVOICE

www.aewinc.com

p(586)726-1234

January 3, 2024

Project No:

0160-0446-0

Invoice No:

147799

CITY OF GROSSE POINTE WOODS **ACCOUNTS PAYABLE** 20025 MACK AVENUE GROSSE POINTE WOODS, MI 48236-2397

Project

0160-0446-0

VERNIER ROAD WATER MAIN REPLACEMENT

PURCHASE ORDER #21-46704 - \$217,000.00

FOR: CONTRACT ADMINISTRATION & CONSTRUCTION OBSERVATION Professional Services from November 20, 2023 to December 17, 2023

Professional Personnel

	Hours	Rate	Amount	
RESEARCH/REVIEW				
PRINCIPAL ENGINEER	2.70	114.30	308.61	
CONTRACT ADMINISTRATION				
LICENSED ENG/SUR/ARC	11.50	114.30	1,314.45	
TEAM LEADER	1.50	92.70	139.05	
ENGINEERING AIDE III	.70	77.70	54.39	
ENGINEERING AIDE I	.30	62.10	18.63	
Totals	16.70		1,835.13	
Total Labor				1,835.13

Consultants

REIMBURSABLE CONSULTANT EXPENSE

Invoice# 233408 11/28/2023 **G2 CONSULTING** 792.00 **Total Consultants** 792.00 792.00

Billing Limits Current Prior To-Date **Total Billings** 2,627.13 103,377.08 100,749.95 Limit 217,000.00 Remaining 113,622.92

Total this Invoice

\$2,627.13

Outstanding Invoices

Number 147364

Date 11/29/2023

Balance 10,132.58 10,132.58

pd 12/21/23

Total

RECEIVED

JAN 18 2024

CITY OF GROSSE POINTE WOODS CLERK'S DEPARTMENT

PO46704 # 592-537-977.310 OK-JX FS 1-18-24

G2 Consulting Group, LLC 1866 Woodslee Street

Troy, MI 48083

Voice: 248.680.0400

Fax: 248.680.9745

Bill To: Accounts Payable

Anderson, Eckstein & Westrick

51301 Schoenherr Road Shelby Township, MI 48315

INVOICE

Invoice Number:

233408

Invoice Date:

October 31, 2023

Page Number:

1

Customer ID	Purchase Order No.	G2 Pro	ject No.
AEW001	AEW No. 0160-0446	2307	769
Payment Terms	Due Date	Ship Date	Shipping Method
Net 30 Days	November 30, 2023		

Quantity	Description	Unit Price	Amount
5.25	Engineering Technician, Regular Hours, each	71.00	372.75
1.75	Engineering Technician, Cylinder Pick-Up on 11/4/23	71.00	124.25
1.00	Project Manager, per hour	162.00	162.00
0.50	Administrative Assistant, per hour	62.00	31.00
6.00	Compressive Strength Test Cylinders, each	17.00	102.00
	Vernier Road Watermain Replacement, Grosse Pointe, Michigan - Quality Control Observation and Testing Services on 11/2/23 and 11/3/23		
	Client Contact: Brad Smith		

Total Invoice Amount

\$

792.00

If you have any questions concerning this invoice, call Mark W. Smolinski, (248) 680-0400. Client agrees to pay a charge of 1.5 percent per month on accounts past due 30 days from invoice date.

Make all checks payable to: G2 Consulting Group, LLC.



ANDERSON, ECKSTEIN & WESTRICK, INC. CIVIL ENGINEERS SURVEYORS ARCHITECTS 51301 SCHOENHERR RD. SHELBY TOWNSHIP, MI 48315 p(586)726-1234

INVOICE

\$457.20

94

www.aewinc.com

January 3, 2024

Project No:

0160-0449-0

Invoice No:

147800

CITY OF GROSSE POINTE WOODS **ACCOUNTS PAYABLE** 20025 MACK AVENUE GROSSE POINTE WOODS, MI 48236-2397

Project

0160-0449-0

SEWER SYSTEM EVALUATION

PURCHASE ORDER #22-46947 - \$107,000.00

FOR: EVALUATION, DEVELOPING TEMPLATE REPORT

Professional Services from November 20, 2023 to December 17, 2023

Phase

02

EVALUATION

Professional Personnel

	Hou	rs	Rate	Amount	
SUR/ARC	4.	00	114.30	457.20	
Totals	4.	00		457.20	
Total Labor					457.20
			Total thi	s Phase	\$457.20
	Current		Prior	To-Date	
	457.20		34,087.58	34,544.78	
				107,0 0 0.00	
				72,455.22	
		SUR/ARC 4.0 Totals 4.0 Total Labor Current	Totals 4.00 Total Labor Current	SUR/ARC 4.00 114.30 Totals 4.00 Total Labor Total thi Current Prior	SUR/ARC 4.00 114.30 457.20 Totals 4.00 457.20 Total Labor Total this Phase Current Prior To-Date 457.20 34,087.58 34,544.78 107,000.00

RECEIVED

JAN 1 8 2024

CITY OF GROSSE POINTE WOODS CLERK'S DEPARTMENT

PO 46947 \$592-537-818.000 OK-JK SM 1117/24 FS 1-18-24

Total this Invoice



ANDERSON, ECKSTEIN & WESTRICK, INC. CIVIL ENGINEERS SURVEYORS ARCHITECTS 51301 SCHOENHERR RD. SHELBY TOWNSHIP, MI 48315 www.aewinc.com p(586)726-1234

INVOICE

January 3, 2024

Project No:

0160-0453-0

Invoice No:

147802

CITY OF GROSSE POINTE WOODS ACCOUNTS PAYABLE 20025 MACK AVENUE GROSSE POINTE WOODS, MI 48236-2397

Project

0160-0453-0

2022 SEWER CCTV INVESTIGATION

PURCHASE ORDER #22-47271 - \$25,000.00

FOR: CONTRACT ADMIN.

Professional Services from November 20, 2023 to December 17, 2023

Professional Personnel

	Hours	Rate	Amount	
CONTRACT ADMINISTRATION				
TEAM LEADER	4.00	92.70	370.80	
ENGINEERING AIDE III	4.00	77.70	310.80	
Totals	8.00		681.60	
Total Labor				681.6 0
Billing Limits	Current	Prior	To-Date	
Total Billings	681.60	23,707.89	24,389.49	
Limit			25,000.00	
Remaining			610.51	
		Total this	Invoice	\$681.6 0

RECEIVED

JAN 18 2024

CITY OF GROSSE POINTE WOODS CLERK'S DEPARTMENT PO 47271 # 592-537-975.004 OK-G.K SM 1/17/24 FS 1-18-24



ANDERSON, ECKSTEIN & WESTRICK, INC. CIVIL ENGINEERS SURVEYORS ARCHITECTS 51301 SCHOENHERR RD. SHELBY TOWNSHIP, MI 48315

INVOICE

www.aewinc.com

p(586)726-1234

January 3, 2024

Project No:

0160-0464-0

Invoice No:

147803

CITY OF GROSSE POINTE WOODS ACCOUNTS PAYABLE 20025 MACK AVENUE GROSSE POINTE WOODS, MI 48236-2397

Project

0160-0464-0

ROSLYN RD WATERMAIN & RESURF(MACK/MARTER

PURCHASE ORDER #23-47805 - \$480,000.00

FOR: CONSTRUCTION ADMIN. & CONSTRUCTION OBSERVATION

Professional Services from November 20, 2023 to December 17, 2023

Professional Personnel

	Hours	Rate	Amount
RESEARCH/REVIEW			
PRINCIPAL ENGINEER	1.00	114.30	114.30
CONTRACT ADMINISTRATION			
LICENSED ENG/SUR/ARC	8.00	114.30	914.40
GRADUATE ENG/SUR/ARC	1.50	92.70	139.05
TEAM LEADER	2.00	92.70	185.40
ENGINEERING AIDE III	1.80	77.70	139.86
ENGINEERING AIDE I	1.20	62.10	74.52
CONSTRUCTION OBSERVATION			
ENGINEERING AIDE III	82.50	77.70	6,410.25
GIS UPDATES			
ENGINEERING AIDE III	2.00	77.70	155.40
Totals	100.00		8,133.18
Total Labor			

8,133.18

Total this Invoice

\$8,133.18

Outstanding Invoices

Number 147366 Total Date 11/29/2023

Balance

22,418.43 pd 12/21/23

RECEIVED

JAN 18 2024

CITY OF GROSSE POINTE WOODS CLERK'S DEPARTMENT (647805 #203-451-977.803 \$ 2,033.29 #592-537-977.310\$ 6,099.89 ok-J.K 8M 1/17/24 FI 1-18-29



ANDERSON, ECKSTEIN & WESTRICK, INC. CIVIL ENGINEERS SURVEYORS ARCHITECTS 51301 SCHOENHERR RD. SHELBY TOWNSHIP, MI 48315

INVOICE

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January 3, 2024

Project No: Invoice No:

0160-0465-0 147804

CITY OF GROSSE POINTE WOODS **ACCOUNTS PAYABLE** 20025 MACK AVENUE GROSSE POINTE WOODS, MI 48236-2397

Project

0160-0465-0

LAKE FRONT PARK SPLASH PAD

PURCHASE ORDER #23-47806 - \$25,500.00

MEETINGS, EGLE PERMITS

Professional Services from November 20, 2023 to December 17, 2023

Professional Personnel

	Hours	Rate	Amount	
RESEARCH/REVIEW				
PRINCIPAL ENGINEER	.50	114.30	57.15	
MEETINGS				
LICENSED ENG/SUR/ARC	2.50	114.30	285.75	
Totals	3.00		342.90	
Total Labor				342.90
Billing Limits	Current	Prior	To-Date	
Total Billings	342.90	3,5 9 2.80	3,935.70	
Limit			25,500.00	
Remaining			21,564.30	
		Total this	Invoice	\$342.90

RECEIVED

JAN 18 2024

CITY OF GROSSE POINTE WOODS CLERK'S DEPARTMENT

PO 47806 # 401-902-977.104 OK-JK SMI117/24

FS 1-12-74

ANDERSON, ECKSTEIN & WESTRICK, INC. CIVIL ENGINEERS SURVEYORS ARCHITECTS 51301 SCHOENHERR RD. SHELBY TOWNSHIP, MI 48315

www.aewinc.com

INVOICE

Hours

Project No:

p(586)726-1234

January 3, 2024 Invoice No:

0160-0472-0 147805

CITY OF GROSSE POINTE WOODS **ACCOUNTS PAYABLE** 20025 MACK AVENUE

GROSSE POINTE WOODS, MI 48236-2397

PO 47692 #592-537-977.000\$1,670.55 # 101-265-818.000\$1,778.55

Project 0160-0472-0 PURCHASE ORDER #23-47692 - \$41,000.00

RESEARCH/REVIEW

2023-2024 GENERAL ENGINEERING # 101-441-818.000 \$1,178.35 #592-537-818-000 \$1,778.55

Professional Services from November 20, 2023 to December 17, 2023 **Professional Personnel**

ok J.K SM 1/17/24 e Amount 1-18-24

PRINCIPAL ENGINEER			F3 6-10	0
LOCKWOOD, SCOTT	1.50	114.30	171.45	
LOCKWOOD, SCOTT	.50	114.30	57.15	
Plot plan review considerations				
LOCKWOOD, SCOTT	3.50	114.30	400.05	
Project update and upcoming budget discussion				
PRELIMINARY ENGINEERING				
GRADUATE ENG/SUR/ARC				
BOVE, JULIA	13.00	92.70	1,205.10	

BOVE, JULIA	13.00	92.70	1,205.10
FY25Estimate			
MARCUS, PATRICK	.50	92.70	46.35
Calculate quantity and cost for pavement repair	at Magic Square		

TEAM LEADER			
VARICALLI, FRANK	.50	92.70	46.35
VARICALLI, FRANK	1.00	92.70	92.70
field paint, calc.& est.for Magic Square conc. rehab.			

MEETINGS			
GRADUATE ENG/SUR/ARC			
MILLER, JEFFREY	2.50	92.70	231.75
Meeting at DPW to review GIS budget work			

TEAM LEADER			
VARICALLI, FRANK	5.00	92.70	463.50
Meeting with City on CIP budgets			
CONSTRUCTION OBSERVATION			

ENGINEERING AIDE III			
MILLER, THOMAS	3.00	77.70	233.10
Measure and sketch prop. conc. repairs.			

DESIGN DEVELOPMENT			
GRADUATE ENG/SUR/ARC			
STURGIS, COURTNEY	3.00	92.70	278.10
Chesquiere Park - Path concentual planning			

STURGIS, COURTNEY 5.50 92.70 509.85 Ghesquiere Park - Path conceptual planning.

Project	0160-0472-0	2023-2024 GE	NERAL ENGINEEF	RING	Invoice	147805
GENERAL						
	- NSED ENG/SUR/ARC				,	
	VILBERDING, ROSS		1.00	114.30	114.30	
•	Reviewing P.O. list for pr	rojects to close. Summ			1100	
	spending for 2023	ojeca to croser carrie	tarening mon motorized	uct 51		
V	ILBERDING, ROSS		1.00	114.30	114.30	
	Updates to budgeting sp	readsheet and sendin	g iterations to city con	tacts		
V	/ILBERDING, ROSS		4.00	114.30	457.20	
	Budgeting meeting					
W	ILBERDING, ROSS		1.00	114.30	114.30	
	Discussing concrete unit	prices with F. Schulte	, budget meeting follo	w up		
	discussion with F. Schulte	e. Coordinating update				
W	ILBERDING, ROSS		1.50	114.30	171.45	
	Discussing upcoming vot		A rate methodology. A	Attending LSL		
	TMF grant webinar on be	half of GPW				
W	ILBERDING, ROSS		.50	114.30	57.15	
	Follow up conversation re	e: walking path		11100		
W	ILBERDING, ROSS		.50	114.30	57.15	
	Reviewing and discussing	revisions to walking	·			
W	ILBERDING, ROSS		.50	114.30	57.15	
	Reviewing and sending w	alking path concept p				
W	ILBERDING, ROSS		1.50	114.30	171.45	
	Reviewing Road Estimate	s by J. Bove				
W	ILBERDING, ROSS		2.50	114.30	285.75	
	Setting up Construction E	Budget meeting. Prelin	ninary estimate for Gh	esquiere park		
	pathway . Preparing Engi	neering Meeting Agen	da			
IS UPDA						
	NEERING AIDE III				404.04	
K	OWALCHICK, ANTHONY	,	5.20	77.70	404.04	
	adj stopbox locations					
K	OWALCHICK, ANTHONY		1.30	77.70	101.01	
	creat 2024 rehab road/wa	•				
K	OWALCHICK, ANTHONY		.40	77.70	31.08	
	get new watermain break					
K	OWALCHICK, ANTHONY	,	1.40	77.70	108.78	
	move more stop boxes					
K	DWALCHICK, ANTHONY		.50	77.70	38.85	
	move some stop boxes, a	-				
KC	DWALCHICK, ANTHONY	,	6.70	77.70	520.59	
	move stop boxes					
KC	DWALCHICK, ANTHONY	•	6.00	77.70	466.20	
	move stop boxes to the co	orrect locations				
	Totals		75.00		7,006.20	
	Total Labor					7,006.20
lling I i-	ite		Current	Prior	To-Date	
lling Lim						
Total B	•		7,006.20	5,420.31	12,426.51	
	nit				41,000.00	
Re	emaining				28,573.49	
				Total this	Invoice	\$7,006.2 0
.44 47						
ıtstandin	ng Invoices	<u> </u>				
	Number	Date	Balance	1121 050		
	146776	10/23/2023		VOI DED		
	147369	11/29/2023	1,298.94	Pd 12/21/2	2	
	Total		1,322.25	1 1 1 1 1 1 /	ر.	



ANDERSON, ECKSTEIN & WESTRICK, INC. CIVIL ENGINEERS SURVEYORS ARCHITECTS 51301 SCHOENHERR RD. SHELBY TOWNSHIP, MI 48315

INVOICE

www.aewinc.com

p(586)726-1234

January 3, 2024

Project No: Invoice No: 0160-0473-0 147806

CITY OF GROSSE POINTE WOODS **ACCOUNTS PAYABLE** 20025 MACK AVENUE

GROSSE POINTE WOODS, MI 48236-2397

Project

0160-0473-0

TORREY ROAD PUMP STATION GENERATOR

PURCHASE ORDER #23-48021 - \$110,000.00

Professional Services from November 20, 2023 to December 17, 2023

Fee

Construction Cost

1,600,000.00

Fee Percentage

5.80

Total Fee

92,800.00

Percent Complete

100.00 Total Earned

92,800.00

Previous Fee Billing

74,240.00

Current Fee Billing

18,560.00

Total Fee

18,560.00

Billing Limits

Current

Prior

To-Date

Total Billings

Limit

18,560.00

74,240.00

92.800.00

110,000.00 17,200.00

Remaining

Total this Invoice

\$18,560.00

Outstanding Invoices

Number

Date

Balance

147370

11/29/2023

27,840.00

Total

27,840.00 Pd 12/21/23

RECEIVED

JAN 1 8 2024

CITY OF GROSSE POINTE WOODS CLERK'S DEPARTMENT

P048021 # 592-542-818.000

ok 9.k FS 1-18-29 Sm 1/18/24

Torrey Road Pump Station Generator AEW Project No. 0160-0473 Summary of Time Spent for Design, Specification, Bidding and Subconsultant Fees

Name	Hours	Description
ALLEGOET, JEFFREY	1.5	CAD Oversight
ARLOW, JASON	1	Architectural Oversight
ARMSTRONG, NICOLE	4	Architectural Design
CALLAHAN, NANCY	1.5	CAD
CARPENTER, AARON	18	Survey
DAVIS, ELIZABETH	6.7	Structural Design
DE OLIVEIRA, ROSANA	8.9	CAD
DEMPSEY, ALYSSA	8.5	Architectural Design
GAYESKI JR., JOSEPH	5	Survey Oversight, Project Setup
HUTEK, JERRY	12.5	Survey
KELLEY, SCOTT	47	Survey
LOCKWOOD, SCOTT	17.3	Architectural Design
SELENO, RICHARD	8.5	Oversight
TRUAX, MICHAEL	2	Survey
WALKER, ELISE	11.3	QAQC
WILBERDING, ROSS	49	Project Management
WILSON, COLLIN	3	Survey
ZAUEL, KEVIN	6	Structural Design
	211.7	

Subconsultants

Amount	Description
15,00	0 Peter Basso Associates, Inc.
15,00	0 Peter Basso Associates, Inc.
10,00	0 Peter Basso Associates, Inc.
40,00	0



ANDERSON, ECKSTEIN & WESTRICK, INC. CIVIL ENGINEERS SURVEYORS ARCHITECTS 51301 SCHOENHERR RD. SHELBY TOWNSHIP, MI 48315

INVOICE

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p(586)726-1234

January 5, 2024

Project No:

0160-0430-0

Invoice No:

148025

CITY OF GROSSE POINTE WOODS ACCOUNTS PAYABLE 20025 MACK AVENUE GROSSE POINTE WOODS, MI 48236-2397

Project

0160-0430-0

SEWER REHABILITATION - OPEN CUT

FOR: CONSTRUCTION INSPECTION AND CONTRACT ADMINISTRATION

PURCHASE ORDER #20-46059

Professional Services from November 20, 2023 to December 17, 2023

Professional Personnel

	Hours	Rate	Amount	
CONTRACT ADMINISTRATION				
TEAM LEADER	4.00	92.7 0	370.80	
ENGINEERING AIDE III	3.00	77.70	233.10	
MEETINGS				
TEAM LEADER	.50	92.7 0	46.35	
Totals	7.50		650.25	
Total Labor				650.25
Billing Limits	Current	Prior	To-Date	
Total Billings	650.25	122,919.62	123,569.87	
Limit			175,000.00	
Remaining			51,430.13	
		Total this	Invoice	\$650.25

RECEIVED

JAN 18 2024

CITY OF GROSSE POINTE WOODS CLERK'S DEPARTMENT 1046059 #592-537-976.601 0K-9:K SM 1(17/24 [-5]-18-24



ANDERSON, ECKSTEIN & WESTRICK, INC. CIVIL ENGINEERS SURVEYORS ARCHITECTS 51301 SCHOENHERR RD. SHELBY TOWNSHIP, MI 48315

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January 5, 2024

Project No:

0160-0474-0

INVOICE

Invoice No:

148026

CITY OF GROSSE POINTE WOODS **ACCOUNTS PAYABLE** 20025 MACK AVENUE GROSSE POINTE WOODS, MI 48236-2397

Project

0160-0474-0

707 N. RENAUD PLOT PLAN REVIEW

Professional Services from November 20, 2023 to December 17, 2023

Professional Personnel

Hours	Rate	Amount	
2.50	114.30	285.75	
2.50	114.30	285.75	
5.00		571.50	
			571.50
	Total this I	nvoice	\$571.50
	2.50 2.50	2.50 114.30 2.50 114.30 5.00	2.50 114.30 285.75 2.50 114.30 285.75

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JAN 1 8 2024

CITY OF GROSSE POINTE WOODS CLERK'S DEPARTMENT

PO 47692 #101-265-818.000 OK-J.K SM 1117124 FS 1-19-24



ANDERSON, ECKSTEIN & WESTRICK, INC. CIVIL ENGINEERS SURVEYORS ARCHITECTS 51301 SCHOENHERR RD. SHELBY TOWNSHIP, MI 48315

INVOICE

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January 5, 2024

Project No:

0160-0452-0

Invoice No:

148034

CITY OF GROSSE POINTE WOODS ACCOUNTS PAYABLE 20025 MACK AVENUE GROSSE POINTE WOODS, MI 48236-2397

Project

0160-0452-0

2022 SIDEWALK REPAIR PROGRAM DIST 8

PURCHASE ORDER #22-47267 - \$10,000.00

FOR: CONTRACT ADMIN. & CONTRACT QUANTITY CLOSEOUT. AMOUNT EXCEEDS APPROVED P.O. AMOUNT DUE TO WORK EXCEEDING CONTRACT AMOUNT AND DEGOTIATING FINAL QUANTITY DISCREPANCIES

Professional Services from November 20, 2023 to December 17, 2023

Fee

Construction Cost

188,600.00

Fee Percentage

4.24

Total Fee

7,996.64

Percent Complete

50.00 Total Earned

3.998.32

Previous Fee Billing

3,998.32

Current Fee Billing

0.00

Total Fee

0.00

Professional Personnel

	Hours	Rate	Amount	
CONTRACT ADMINISTRATION				
TEAM LEADER	9.00	92.70	834.30	
ENGINEERING AIDE III	2.50	77.70	194.25	
MEETINGS				
TEAM LEADER	2.50	92.70	231.75	
GIS UPDATES				
GRADUATE ENG/SUR/ARC	1.00	92.70	92.70	
ENGINEERING AIDE III	9.50	77.70	738.15	
Totals	24.50		2,091.15	
Total Labor				2,091.15

Total this Invoice

\$2,091.15

24-1048148 \$202-451-976.100 \$418.22 \$203-451-976.100 \$1,045,58 \$592-537-976.100 \$627.35

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JAN 18 2024

CITY OF GROSSE POINTE WOODS CLERK'S DEPARTMENT

ok-G.K-

5m 1/17/24 FS 1-18-24



ANDERSON, ECKSTEIN & WESTRICK, INC.

CIVIL ENGINEERS - SURVEYORS - ARCHITECTS

Shelby Township - Roseville - Livonia 586.726.1234 | www.aewinc.com

January 10, 2024

RECEIVED

Shawn Murphy
City of Grosse Pointe Woods
20025 Mack Avenue
Grosse Pointe Woods, Michigan 48236-2397

JAN 18 2024

CITY OF GROSSE POINTE WOODS CLERK'S DEPARTMENT

Reference: 2022 Sewer Cleaning and CCTV Investigation Program

City of Grosse Pointe Woods AEW Project No. 0160-0453

Dear Ms. Murphy:

Enclosed please find the Final Pay Estimate, Sworn Statement and the Consent of Surety for the above referenced project. For work performed through December 22, 2023, we recommend issuing payment for the **Net Earnings this Period (see Page 2)** in the amount of **\$27,921.12** to Corby Energy Services, Inc., 6001 Schooner Drive, Belleville, MI 48112.

If you have questions or require additional information, please contact our office.

Sincerely,

--- DocuSigned by:

Frank D. Varicalli

--- C4D17CC8031F4D4...

Frank D. Varicalli Infrastructure Rehab Group Lead PO 47292 # 592-537-975.005 OK-J:K-SM 1/17/24

F 1-19-29

cc: Frank Schulte, City Administrator
Jim Kowalski, Director of Public Services
Jeanne Duffy, Grosse Pointe Woods
Susan Como, Assistant City Administrator
Jacob Martin, Corby Energy Services, Inc.
Ross Wilberding, AEW, Inc.



Construction Pay Estimate Report

Anderson, Eckstein and Westrick, Inc.

12/22/2023 3:07 PM

FieldManager 5.3c

Contract: .0160-0453, 2022 Sewer	Cleaning and CCTV Investigation
----------------------------------	---------------------------------

Estimate No.		mate ate	Eı	ntered By	Estimate Type	Managing Office
2	12/22	2/2023	Michelle A	Ankawi	Final	Anderson, Eckstein and Westrick, Inc.
All Contra Work Comp 10/23/202	leted	1	truction ed Date 022	Prime Contra Corby Energy PO Box 970 Belleville MI 48	Services, Inc.	
Comments			······································			

Current Contract Amount: \$124,849.60

% Completed: 100

Item Usage Summary

Project: 0160-0453, 2022 Sewer Cleaning and CCTV Investigation

Category: 0000,

Item Description	Unit	Item Code	•	Project Line No.			Quantity	Item Price	Dollar Amount
_ Lateral Cutting & Brushing	Hr	8167040	0115	0115	SA	001	36.360	550.00	\$19,998.00
							Subtotal for Cat	egory 0000: _	\$19,998.00
						Sı	ubtotal for Projec	t 0160-0453: _	\$19,998.00
			<u> </u>			T	otal Estimated Ite	m Payment:	\$19,998.00

Time Charges

Site	Site Description	Site Method	Days Charged	Liq. Damages
00	SITE NUMBERS SHOULD BE CODED 00	Completion Date		\$0
		Total	Liquidated Damages	: \$0

Pre-Voucher Summary

Project	Voucher No.	Item Payment	Stockpile Adjustment	Dollar Amount
0160-0453, 2022 Sewer Cleaning and CCTV Investigation	0002	\$19,998.00	\$0.00	\$19,998.00
The state of the s			Voucher Total:	\$19,998.00

Construction Pay Estimate Report

Anderson, Eckstein and Westrick, Inc.

12/22/2023 3:07 PM

FieldManager 5.3c

Summary

-Current Adjustments:	\$0.00	- Adjustments to date:	\$0.00
Total Estimated Payment:	\$27,921.12	Net Earnings to date:	\$124,849.60
		- Payments to date:	\$96,928.48
		Net Earnings this period:	\$27.921.12

Estimate Certification

I certify the items included on this report constitute my estimate of work completed and due the contractor as of the date of this document.

Frank O. Varicalli	01/10/2024
Frank D. Varicalli, AEW, Inc.	(Date)
Jacob Martin	01/10/2024
Corby Energy Services, Inc.	(Date)



Construction Pay Estimate Amount Balance Report

Estimate: 2

12/22/2023 3:07 PM

FieldManager 5.3c

Anderson, Eckstein and Westrick, Inc.

Contract: .0160-0453, 2022 Sewer Cleaning and CCTV Investigation

Project: 0160-0453, 2022 Sewer Cleaning and CCTV Investigation

Category: 0000,

Prop. Line	Item Description	Item Code	Authorized Qty. Unit	Quantity This Estimate	Qty. Paid To Date	Total Qty. Placed	% Cpt	Unit Price	Dollar Amt. Paid To Date
0005	_ Bonds, Insurance and initial Set-Up Expe nse (3% Max)	1027051	1.000 LS		1.000	1.000	100%	4,600.00000	\$4,600.00
0010	_ Mobilization	1027051	1.000 LS		1.000	1.000	100%	5,000.00000	\$5,000.00
0015	_ Cleaning 06-12 inch Combined Sewers	4027001	8,944.300 Ft		8,944.300	8,944.300	100%	1.50000	\$13,416.45
0020	_ Cleaning 15-21 inch Combined Sewers	4027001	5,118.400 Ft		5,118.400	5,118.400	100%	1.75000	\$8,957.20
0025	_ Cleaning 24-36 inch Combined Sewers	4027001	3,325.800 Ft		3,325.800	3,325.800	100%	2.00000	\$6,651.60
0030	_ Cleaning 39-48 inch Combined Sewers	4027001	2,484.900 Ft		2,484.900	2,484.900	100%	2.50000	\$6,212.25
0035	_ Final TV Investigation and Log, 06-12 in ch Combined Sewers	4027001	8,944.300 Ft		8,944.300	8,944.300	100%	1.50000	\$13,416.45
0040	_ Final TV Investigation and Log, 15-21 in ch Combined Sewers	40270 0 1	6,136.300 Ft		6,136.300	6,136.300	100%	1.50000	\$9,204.45
0045	Final TV Investigation and Log, 24-36 in ch Combined Sewers	4027001	3,338.800 Ft		3,338.800	3,338.800	100%	1.50000	\$5,008.20
0050	Final TV Investigation and Log, 39-48 in ch Combined Sewers	4027001	3,336.800 Ft		3,336,800	3,336.800	100%	2.00000	\$6,673.60
0055	Final TV Investigation and Log, 54 inch Combined Sewers	4027001	532.700 Ft		532.700	532.700	100%	3.00000	\$1,598.10
0060	_ Final TV Investigation and Log, 60 inch Combined Sewers	4027001	1,318.100 Ft		1,318.100	1,318.100	100%	3.00000	\$3,954.3 0
0065	_ Heavy Cleaning 06-12 inch Combined Sewer s	4 0 27001	1,908.900 Ft		1,908.900	1,908.900	100%	1.00000	\$1,908.90
0070	_ Heavy Cleaning 15-21 inch Combined Sewer s	4027001	2,479.300 Ft		2,479.300	2,479.300	100%	1.00000	\$2,479.30
0075	Heavy Cleaning 24-36 inch Combined Sewer s	4027001	1,702.400 Ft		1,702.400	1,702.400	100%	1.00000	\$1,702.40
0800	Heavy Cleaning 39-48 inch Combined Sewers	4027001	1,368.400 Ft		1,368.400	1,368.400	100%	1.00000	\$1,368.40
0085	_ Cutting Service Lead Protrusions	4027050	0.000 Ea		0.000			50.00000	
0090	_ Mineral Deposit, Rem	4027 0 50	0. 0 00 Ea		0.000			25.00000	
0095	_ Traffic Control, Major Street	8127051	0.000 LS		0.000			7,500.00000	
0100	_ Traffic Control, Minor Street	8127051	1.000 LS		1.000	1.000	100%	5,000.00000	\$5,000.00
0105	_ Extra Heavy Cleaning	8167040	16.000 Hr		16.000	16.000	100%	325.00000	\$5,200.00
0110	_ Deliverables	8267051	1.000 LS		1.000	1.000	100%	2,500.00000	\$2,500.00



Construction Pay Estimate Amount Balance Report

Estimate: 2

12/22/2023 3:07 PM

Anderson, Eckstein and Westrick, Inc.

FieldManager 5.3c

Project: 0160-0453, 2022 Sewer Cleaning and CCTV Investigation

Category: 0000,

Item Authorized **Quantity This** Qty. Paid Total Qty. Dollar Amt. Prop. **Item Description** Qty. Unit Estimate To Date Placed % Cpt Unit Price Paid To Date Line Code _ Lateral Cutting & Brushing 36.360 100% 550.00000 0115 8167040 36.360 Hr 36.360 36,360 \$19,998.00

Subtotal for Category 0000:

124849.60

Subtotal for Project 0160-0453:

124849.60

Percentage of Contract Completed(curr): 100% (total earned to date / total of all authorized work)

Total Amount Earned This Estimate:

\$19,998.00

Total Amount Earned To Date:

\$124,849.60

Contract: .0160-0453

Estimate: 2

Page 2 of 2

AIA° Document G707 $^{\text{\tiny{M}}}$ – 1994

Consent Of Surety to Fire	107609489		
PROJECT: (Name and address) 2022 Sewer Cleaning and CCTV	ARCHITECT'S PROJECT NUMBER	ER: OWNER:	
Investigation - AEW Project No. 0160-0453	CONTRACT FOR:	ARCHITECT:	
		CONTRACTOR:	
TO OWNER: (Name and address)	CONTRACT DATED: 2/28/202	SURETY: 🔀	
City of Grosse Pointe Woods 20025 Mack Plaza		OTHER: [
Grosse Pointe Woods, MI 48236			
In accordance with the provisions of the Co (Insert name and address of Surety)	ontract between the Owner and the Co	ontractor as indicated above, the	
Travelers Casualty and Surety Co 1441 W Long Lake Rd, Suite 300	mpany of America		
Troy, MI 48098 on bond of		, SURETY.	
(Insert name and address of Contractor)			
Corby Energy Services Inc. 6001 Schooner			
Belleville, MI 48112		, CONTRACTOR,	
hereby approves of the final payment to the not relieve the Surety of any of its obligatio (Insert name and address of Owner)		*	
City of Grosse Pointe Woods			
20025 Mack Plaza			
Grosse Pointe Woods, MI 48236 as set forth in said Surety's bond.		, OWNER.	
IN WITNESS WHEREOF, the Surety has h (Insert in writing the month followed by the	numeric date and year.) Trave Ame	elers Casualty and Surety Company of	
	(Sion	nature of authorized representative)	
- 78			
Attest		L. Young, Attorney-in-Fact	
(Scal):	(Prin	uzu name ana nnej	

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User Notes: (389ADA60)



Travelers Casualty and Surety Company of America Travelers Casualty and Surety Company St. Paul Fire and Marine Insurance Company

POWER OF ATTORNEY

KNOW ALL MEN BY THESE PRESENTS: That Travelers Casualty and Surety Company of America, Travelers Casualty and Surety Company, and St. Paul Fire and Marine Insurance Company are corporations duly organized under the laws of the State of Connecticut (herein collectively called the "Companies"), and that the Companies do hereby make, constitute and appoint Terri L. Young of FARMINGTON HILLS , Michigan , their true and lawful Altorney(s)-in-Fact to sign, execute, seal and acknowledge any and all bonds, recognizances, conditional undertakings and other writings obligatory in the nature thereof on behalf of the Companies in their business of guaranteeing the fidelity of persons, guaranteeing the performance of contracts and executing or guaranteeing bonds and undertakings required or permitted in any actions or proceedings allowed by law.

IN WITNESS WHEREOF, the Companies have caused this instrument to be signed, and their corporate seals to be hereto affixed, this 21st day of April.







State of Connecticut

City of Hartford ss.

On this the 21st day of April, 2021, before me personally appeared Robert L. Raney, who acknowledged himself to be the Senior Vice President of each of the Companies, and that he, as such, being authorized so to do, executed the foregoing instrument for the purposes therein contained by signing on behalf of said Companies by himself as a duly authorized officer.

IN WITNESS WHEREOF, I hereunto set my hand and official seal.

My Commission expires the 30th day of June, 2026



Anna P. Nowik, Notary Public

Senior Vice President

This Power of Attorney is granted under and by the authority of the following resolutions adopted by the Boards of Directors of each of the Companies, which resolutions are now in full force and effect, reading as follows:

RESOLVED, that the Chairman, the President, any Vice Chairman, any Executive Vice President, any Senior Vice President, any Vice President, any Second Vice President, the Treasurer, any Assistant Treasurer, the Corporate Secretary or any Assistant Secretary may appoint Attorneys-in-Fact and Agents to act for and on behalf of the Company and may give such appointee such authority as his or her certificate of authority may prescribe to sign with the Company's name and seal with the Company's seal bonds, recognizances, contracts of Indemnity, and other writings obligatory in the nature of a bond, recognizance, or conditional undertaking, and any of said officers or the Board of Directors at any time may remove any such appointee and revoke the power given him or her; and it is

FURTHER RESOLVED, that the Chairman, the President, any Vice Chairman, any Executive Vice President, any Senior Vice President or any Vice President may delegate all or any part of the foregoing authority to one or more officers or employees of this Company, provided that each such delegation is in writing and a copy thereof is filed in the office of the Secretary; and it is

FURTHER RESOLVED, that any bond, recognizance, contract of indemnity, or writing obligatory in the nature of a bond, recognizance, or conditional undertaking shall be valid and binding upon the Company when (a) signed by the President, any Vice Chairman, any Executive Vice President, any Senior Vice President or any Vice President, any Second Vice President, the Treasurer, any Assistant Treasurer, the Corporate Secretary or any Assistant Secretary and duly attested and sealed with the Company's seal by a Secretary or Assistant Secretary; or (b) duly executed (under seal, if required) by one or more Attorneys-in-Fact and Agents pursuant to the power prescribed in his or her certificates of authority or by one or more Company officers pursuant to a written delegation of authority; and it is

FURTHER RESOLVED, that the signature of each of the following officers: President, any Executive Vice President, any Senior Vice President, any Assistant Vice President, and the seal of the Company may be affixed by facsimile to any Power of Attorney or to any certificate relating thereto appointing Resident Vice Presidents, Resident Assistant Secretaries or Attorneys-in-Fact for purposes only of executing and altesting bonds and undertakings and other writings obligatory in the nature thereof, and any such Power of Attorney or certificate bearing such facsimite signature or facsimite seal shall be valid and binding upon the Company and any such power so executed and certified by such facsimite signature and facsimite seal shall be valid and binding on the Company in the future with respect to any bond or understanding to which it is attached.

I, Kevin E. Hughes, the undersigned, Assistant Secretary of each of the Companies, do hereby certify that the above and foregoing is a true and correct copy of the Power of Attorney executed by said Companies, which remains in full force and effect.

Dated this 8th day of January , 2024







Kevin E. Hughes, Assistant Secretary

Form 733 10-2001

SWORN STATEMENT

STATE OF MICHIGAN		}					
COUNTY OF Wayne	And the same of th	}					
Jacob Martin	**************************************	and the second s	er en manufactur de la companya de l			being duly sv	om, deposes and
says							
that Corby Energy Services, I	nc			is the cor	ntractor/subcont	tractor for an improv	rement to the
following described real pro	operty situated in W	аупе	· · · · · · · · · · · · · · · · · · ·	County	y, Michigan, de	scribed as follows:	
Contract: .0160-0453, 2022	Sewer Cleaning and	CCTV investigat	tion				
		(Innum)	t legal description				
		(msen	r iegar describiti	on or property)			
That the following is a sta withholdings is due but unj owner or lessee thereof, an follows:	paid, with whom th	e contractor/sul	bcontractor has	contracted/sub	contracted for	performance under	the contract with
				T	T	T	Amount of
Name of Subcontractor, Supplier or Laborer	Type of Improvement Furnished	Total Contract Price	Amount Already Paid	Amount Currently Owing	Balance to Complete (Optional)	Amount of Laborer Wages Due but Unpaid	Laborer Fringe Benefits and Withholdings Due but Unpaid
Some columns are not applicate the contractor has not proposed in the provided in the suppose of the contractor for the contractor for the contractor of the	orocured material frames set forth above or she makes the for the purpose of representations of construing by laborers which ing Section 570.110 AN OWNER OR LITHE CLAIM OF ABORER WHO MA	oregoing statements or the oction liens, or the may be provided of the Michigan ESSEE OF TA SUBCONTRAY PROVIDE	ent as the controver or lessee the possibility of ded pursuant to the can Compiled L. HE ABOVE-EACTOR, SUP	actor/subcontra of the above-de f construction I Section 109 of aws. DESCRIBED I PLIER OR L OF FURNISI	ctor or as scribed premis tiens, except as f the Constructi PROPERTY N ABORER WH	es and his or her ag specifically set fort on Lien Act, Act N MAY NOT RELY O O HAS PROVIDE ANT TO SECTION	of t ents that the above h above, and exce o. 497 of the Pub ON THIS SWOR ED A NOTICE CON 109 OF TH
				<u> </u>	(Depo	ment)	and the second s
VARNING TO DEPONENT O CRIMINAL PENALTIES CTS OF 1980, AS AMEN Obseribed and sworn to befor	S AS PROVIDED DED, BEING SEC	IN SECTION CTION 570.11	110 OF THE	CONSTRUCT	A FALSE SV	VORN STATEME T, ACT NO. 497	NT, IS SUBJEC OF THE PUBLIC
usumbed and sworn to befol	te ine inis day	01	Landan Vandan van de sand	سائد فالمسائدة المسائدة المسائدة) -		
Acti	Allison M Do Notary Public of Expires 02/22 ng in the County of	Michigan 1/2028	_	Notary Public My Commission		i HEDVI GURIY Z	



ANDERSON, ECKSTEIN & WESTRICK, INC.

CIVIL ENGINEERS - SURVEYORS - ARCHITECTS

Shelby Township - Roseville - Livonia 586.726.1234 | www.aewinc.com

January 10, 2024

Shawn Murphy City of Grosse Pointe Woods 20025 Mack Avenue Grosse Pointe Woods, Michigan 48236-2397

Reference: 2023 Sewer Cleaning and CCTV Investigation Program

City of Grosse Pointe Woods AEW Project No. 0160-0467

Dear Ms. Murphy:

Enclosed please find the Final Construction Pay Estimate along with the Sworn Statement and Consent of Surety for the above referenced project. We recommend issuing Final Payment for the Net Earnings this Period (see Page 2) in the amount of \$10,755.00 to Corby Energy Services, Inc., 6001 Schooner Drive, Belleville, MI 48112.

If you have questions or require additional information, please contact our office.

Sincerely,

DocuSigned by:

Frank D. Varicalli

C4D17CC8031F4D4...

Frank D. Varicalli

Infrastructure Rehab Group Lead

PO 47813 #592-537-975,005

F3 1-18-24

Frank Schulte, City Administrator CC:

Jim Kowalski, Director of Public Services Jeanne Duffy, Grosse Pointe Woods Susan Como, Assistant City Administrator Jacob Martin, Corby Energy Services, Inc.

RECEIVED

JAN 18 2024

CITY OF GROSSE POINTE WOODS CLERK'S DEPARTMENT



Construction Pay Estimate Report

Anderson, Eckstein and Westrick, Inc.

12/22/2023 3:14 PM

FieldManager 5.3c

Contract: .0160-0467, 2023 Sewer Cleaning and CCTV Investigation

Estimate No.		imate ate	Eı	ntered By	Estimate Type	Managing Office
2	12/2:	2/2023	Michelle A	\nkawi	Final	Anderson, Eckstein and Westrick, Inc.
All Contra Work Comp 12/21/202	leted		truction ed Date 23	Prime Contra Corby Energy PO Box 970 Belleville MI 48	Services, Inc.	
Comments						

Current Contract Amount: \$64,845.70

% Completed: 100%

Item Usage Summary

Project: 0160-0467, 2023 Sewer Cleaning and CCTV Investigation

Category: 0000,

Item Description	Unit	Item Code		Project Line No.			Quantity	Item Price	Doliar Amount
Traffic Maintenance and Control, Major S treet	LS	8127051	0090	0090	00	000	1.000	7,500.00	\$7,500.00
							Subtotal for Cat	egory 0000: _	\$7,500.00
						Su	btotal for Projec	t 0160-0467: _	\$7,500.00
	NAME OF THE PROPERTY OF THE PR					To	tal Estimated Ite	m Payment:	\$7,500.00

Time Charges

Site	Site Description	Site Method	Days Charged	Liq. Damages
00	SITE NUMBERS SHOULD BE CODED 00	Completion Date	,	\$0
		Total	Liquidated Damages	: \$0

Pre-Voucher Summary

Project	Voucher No.	item Payment	Stockpile Adjustment	Dollar Amount
0160-0467, 2023 Sewer Cleaning and CCTV Investigation	0002	\$7,500.00	\$0.00	\$7,500.00
nive Sugation				

Voucher Total:

\$7,500.00



Construction Pay Estimate Report

Anderson, Eckstein and Westrick, Inc.

12/22/2023 3:14 PM

FieldManager 5.3c

Summai	ry
--------	----

Current Voucher Total:	\$7,500,00	Earnings to date:	\$64,845.70
-Current Retainage:	(\$3,255.00)	- Retainage to date:	\$0.00
-Current Liquidated Damages:	\$0.00	- Liquidated Damages to date:	\$0.00
-Current Adjustments:	\$0.00	- Adjustments to date:	\$0.00
Total Estimated Payment:	\$10,755.00	Net Earnings to date:	\$64,845.70
		- Payments to date:	\$54, 0 90.70
		Net Earnings this period:	\$10,755.00

Estimate Certification

I certify the items included on this as of the date of this document.	s report constitute my estimate of work	completed and due the contractor
	Docusigned by: Trank O. Varicalli	01/10/2024
	- CADITCCC0031FADA	
	Frank Varicalli —Docusigned by:	(Date)
	Jacob Martin	01/10/2024
. Corby	(Date)	



Construction Pay Estimate Amount Balance Report

Estimate: 2

12/22/2023 3:14 PM

FieldManager 5.3c

Anderson, Eckstein and Westrick, Inc.

Contract: .0160-0467, 2023 Sewer Cleaning and CCTV Investigation

Project: 0160-0467, 2023 Sewer Cleaning and CCTV Investigation

Category: 0000,

Prop. Line	Item Description	Item Code	Authorized Qty. U	Quantity This	s Qty. Paid To Date	Total Qty. Placed	% Cpt	Unit Price	Dollar Amt. Paid To Date
0005	_ Bonds, Insurance and Initial Set-Up Expe nse (3% Max)	1027051	1.000 LS		1.000	1.000	100%	1,800.00000	\$1,800.00
0010	Mobilization	1027051	1.000 LS		1.000	1.000	100%	5,000.00000	\$5,000.00
0015	_ Cleaning 06-12 inch Combined Sewers	4027001	3,676.800 Ft		3,676.800	3,676.800	100%	1.50000	\$5,515,20
0020	_ Cleaning 15-21 inch Combined Sewers	4027001	3,223.800 Ft		3,223.800	3,223.800	100%	1.75000	\$5,641,65
0025	_ Cleaning 24-36 inch Combined Sewers	4027001	1,328.300 Ft		1,328.300	1,328.300	100%	2.00000	\$2,656.60
0030	_ Cleaning 39-48 inch Combined Sewers	4027001	1,681.200 Ft		1,681.200	1,681,200	100%	2.50000	\$4,203,00
0035	_ Final TV Investigation and Log, 06-12 in ch Combined Sewers	4027001	3,676.800 Ft		3,676.800	3,676.800	100%	1.50000	\$5,515.20
0040	_ Final TV Investigation and Log, 15-21 in ch Combined Sewers	4027001	3,223.800 Ft		3,223.800	3,223.800	100%	1.50000	\$4,835.70
0045	_ Final TV Investigation and Log, 24-36 in ch Combined Sewers	4027001	1,328.300 Ft		1,328.300	1,328.300	100%	1.50000	\$1,992.45
0050	_ Final TV investigation and Log, 39-48 in ch Combined Sewers	4027001	1,681.200 Ft		1,681.200	1,681.200	100%	2.00000	\$3,362.40
0055	_ Final TV Investigation and Log, 60 inch Combined Sewers	4027001	1,633.300 Ft		1,633.300	1,633.300	100%	3.0000 0	\$4,899.90
0060	_ Heavy Cleaning 06-12 inch Combined Sewer s	4027001	0.000 Ft		0.000			1.00000	
0065	_ Heavy Cleaning 15-21 inch Combined Sewer s	4027001	519,800 Ft		519.800	519,800	100%	1.00000	\$519.80
0070	_ Heavy Cleaning 24-36 inch Combined Sewer s	4027001	961.900 Ft		961.900	961.900	100%	1.00000	\$961.90
0075	Heavy Cleaning 39-48 inch Combined Sewer s	4027001	1,329.400 Ft		1,329.400	1,329.400	100%	1.00000	\$1,329.40
0080	_ Cutting Protruding Taps	4027050	22.500 Ea	1	22.500	22.500	100%	50.00000	\$1,125.00
0085	_ Remove Mineral Deposit	4027050	0.000 Ea	1	0.000			25.00000	
0090	_ Traffic Maintenance and Control, Major S treet	8127051	1.000 LS	3	1.000 1.000	1.000	100%	7,500.00000	\$7,500.00
0095	_ Traffic Maintenance and Control, Minor S treet	8127051	1.000 LS	3	1.000	1.000	100%	5,000.00000	\$5,000.00
0100	_ Extra Heavy Cleaning	8167040	1.500 Hi	•	1.500	1.500	100%	325.00000	\$487.50

Contract: .0160-0467

Estimate: 2

Page 1 of 2



Construction Pay Estimate Amount Balance Report

Estimate: 2

12/22/2023 3:14 PM

FieldManager 5.3c

Anderson, Eckstein and Westrick, Inc.

Project: 0160-0467, 2023 Sewer Cleaning and CCTV Investigation

Category: 0000,

Prop. Line	Item Description	Item Code	Authorized Qty.	Unit	Quantity This Estimate	Qty. Paid To Date	Total Qty. Placed	% Cpt	Unit Price	Dollar Amt. Paid To Date
0105	_ Deliverables	8267051	1.0	00 LS		1.000	1.000	100%	2,500.00000	\$2,500.00

Subtotal for Category 0000:

64845.70

Subtotal for Project 0160-0467:

64845.70

Percentage of Contract Completed(curr): 100% (total earned to date / total of all authorized work)

Total Amount Earned This Estimate:

\$7,500.00

Total Amount Earned To Date: _____

\$64,845.70

Contract: .0160-0467

Estimate: 2

Page 2 of 2

AIA° Document G707 $^{\text{\tiny{M}}}$ – 1994

Consent Of Surety to Fil	107826957		
PROJECT: (Name and address) 2023 Sewer Cleaning and CCTV	ARCHITECT'S PROJECT NUMBER:	OWNER:	
investigation - AEW Project No. 0160-0467	CONTRACT FOR:	ARCHITECT:	
		CONTRACTOR:	
TO OWNER: (Name and address) City of Grosse Pointe Woods	CONTRACT DATED: 6/5/2023	SURETY: 🗶	
20025 Mack Plaza		OTHER:	
Grosse Pointe Woods, MI 48236			
In accordance with the provisions of the C (Insert name and address of Surety)	Contract between the Owner and the Contractor as in	dicated above, the	
Travelers Casualty and Surety Co 1441 W Long Lake Rd, Suite 300	ompany of America		
Troy, MI 48098 on bond of		, SURETY,	
(Insert name and address of Contractor) Corby Energy Services Inc.			
6001 Schooner Belleville, MI 48112			
,	e Contractor, and agrees that final payment to the Cons to	, CONTRACTOR, ontractor shall	
City of Grosse Pointe Woods			
20025 Mack Plaza			
Grosse Pointe Woods, MI 48236 as set forth in said Surety's bond.		, OWNER.	
IN WITNESS WHEREOF, the Surety has (Insert in writing the month followed by the	hereunto set its hand on this date: 01/08/2024		
,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,	Travelers Casu America	ualty and Surety Company of	
	(Surety)	L' Voure	
. Ž	(Signature of tath	orized representatives	
Anest	Terri L. Young, A	Attorney-in-Fact	

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User Notes: (389ADA60)

(Printed name and title)



Travelers Casualty and Surety Company of America Travelers Casualty and Surety Company St. Paul Fire and Marine Insurance Company

POWER OF ATTORNEY

KNOW ALL MEN BY THESE PRESENTS: That Travelers Casualty and Surety Company of America, Travelers Casualty and Surety Company, and St. Paul Fire and Marine Insurance Company are corporations duly organized under the laws of the State of Connecticut (herein collectively called the "Companies"), and that the Companies do hereby make, constitute and appoint Terri L. Young of FARMINGTON HILLS , Michigan , their true and lawful Attorney(s)-in-Fact to sign, execute, seal and acknowledge any and all bonds, recognizances, conditional undertakings and other writings obligatory in the nature thereof on behalf of the Companies in their business of guaranteeing the fidelity of persons, guaranteeing the performance of contracts and executing or guaranteeing bonds and undertakings required or permitted in any actions or proceedings allowed by law.

IN WITNESS WHEREOF, the Companies have caused this instrument to be signed, and their corporate seals to be hereto affixed, this 21st day of April, 2021.







State of Connecticut

City of Hartford ss.

On this the 21st day of April, 2021, before me personally appeared Robert L. Raney, who acknowledged himself to be the Senior Vice President of each of the Companies, and that he, as such, being authorized so to do, executed the foregoing instrument for the purposes therein contained by signing on behalf of said Companies by himself as a duly authorized officer.

IN WITNESS WHEREOF, I hereunto set my hand and official seal.

My Commission expires the 30th day of June, 2026



Anna P. Nowik, Notary Public

Senior Vice President

This Power of Attorney is granted under and by the authority of the following resolutions adopted by the Boards of Directors of each of the Companies, which resolutions are now in full force and effect, reading as follows:

RESOLVED, that the Chairman, the President, any Vice Chairman, any Executive Vice President, any Senior Vice President, any Vice President, any Second Vice President, the Treasurer, any Assistant Treasurer, the Corporate Secretary or any Assistant Secretary may appoint Altorneys-in-Fact and Agents to act for and on behalf of the Company and may give such appointee such authority as his or her certificate of authority may prescribe to sign with the Company's name and seal with the Company's seal bonds, recognizances, contracts of Indemnity, and other writings obligatory in the nature of a bond, recognizance, or conditional undertaking, and any of said officers or the Board of Directors at any time may remove any such appointee and revoke the power given him or her; and it is

FURTHER RESOLVED, that the Chairman, the President, any Vice Chairman, any Executive Vice President, any Senior Vice President or any Vice President may delegate all or any part of the foregoing authority to one or more officers or employees of this Company, provided that each such delegation to in writing and a copy thereof is filed in the office of the Secretary; and it is

FURTHER RESOLVED, that any bond, recognizance, contract of indemnity, or writing obligatory in the nature of a bond, recognizance, or conditional undertaking shall be valid and binding upon the Company when (a) signed by the President, any Vice Chairman, any Executive Vice President, any Senior Vice President or any Vice President, any Second Vice President, the Treasurer, any Assistant Treasurer, the Corporate Secretary or any Assistant Secretary and duly attested and sealed with the Company's seal by a Secretary or Assistant Secretary; or (b) duly executed (under seal, if required) by one or more Attorneys-in-Fact and Agents pursuant to the power prescribed in his or her certificates of authority or by one or more Company officers pursuant to a written delegation of authority; and it is

FURTHER RESOLVED, that the signature of each of the following officers: President, any Executive Vice President, any Senior Vice President, any Assistant Vice President, any Assistant Vice President, any Assistant Secretary, and the seal of the Company may be affixed by facsimile to any Power of Attorney or to any certificate relating thereto appointing Resident Vice Presidents, Resident Assistant Secretaries or Attorneys-in-Fact for purposes only of executing and attesting bonds and undertakings and other writings obligatory in the nature thereof, and any such Power of Attorney or certificate bearing such facsimile signature or facsimile seal shall be valid and binding upon the Company and any such power so executed and certified by such facsimile signature and facsimile seal shall be valid and binding on the Company in the future with respect to any bond or understanding to which it is attached.

I, Kevin E. Hughes, the undersigned, Assistant Secretary of each of the Companies, do hereby certify that the above and foregoing is a true and correct copy of the Power of Attorney executed by said Companies, which remains in full force and effect.

Dated this 8th day of January , 2024







Kevin E, Hughes, Assistant Secretary

To verify the authenticity of this Power of Attorney, please call us at 1-800-421-3880.

Please refer to the above-named Attorney(s)-in-Fact and the details of the bond to which this Power of Attorney is attached,

Form 733 10-2001

SWORN STATEMENT

STATE OF MICHIGAN		}					
COUNTY OF Wayne		} SS }					
Jacob Martin	The state of the s					being duly sv	vorn, deposes and
says							
that Corby Energy Services, I	Inc	·		is the con	tractor/subcon	tractor for an improv	ement to the
following described real pro-				County	, Michigan, de	scribed as follows:	
Contract: .0160-0467, 2023	Sewer Cleaning and	CCTV Investigat	ion				
· · · · · · · · · · · · · · · · · · ·		(Insert	legal description	on of property)			
That the following is a sta withholdings is due but un owner or lessee thereof, ar follows:	paid, with whom th	e contractor/sub	contractor has	contracted/sub	contracted for	performance under	the contract with t
Name of Subcontractor, Supplier	Type of Improvement	Total Contract	Amount Already	Amount Currently	Balance to	Amount of Laborer Wages	Amount of Laborer Fringe Benefits and Withholdings
or Laborer	Furnished	Price	Paid	Owing	(Optional)	Due but Unpaid	Due but Unpaid
Some columns are not appli	cable to all nersons	listed)					-
That the contractor has not property and the separate of the contractor/subcontractor for escribed property is free from the contractor of construction lies, cts of 1980, as amended, be	sums set forth above c or she makes the fo the purpose of repre om claims of constru- ens by laborers which	oregoing statements senting to the outling to the outling to the outling, or the may be provided.	ent as the contra wner or lessee he possibility o ded pursuant to	actor/subcontra of the above-de f construction I Scction 109 of	ctor or as escribed premisiens, except as	es and his or her ag specifically set fort	of the above above, and excep
VARNING TO OWNER: A TATEMENT TO AVOID URNISHING, OR A LA ONSTRUCTION LIEN A IED.	THE CLAIM OF A BORER WHO M	SUBCONTR AY PROVIDE	ACTOR, SUP	PLIER OR LA OF FURNISH	aborer wh ling pursu	O HAS PROVIDE	DANOTICE OF DN 109 OF THE
				<u> </u>	(Depo	unent)	
ARNING TO DEPONENT O CRIMINAL PENALTIE CTS OF 1980, AS AMEN ABSCRIBED and SWORD to before	S AS PROVIDED IDED, BEING SEC	IN SECTION	110 OF THE	CONSTRUCT	A FALSE SY	VORN STATEME T, ACT NO. 497	NT, IS SUBJECT OF THE PUBLIC
Notary i	son M Demen Public of Michigan ires 02/27/2028		_	Notary Public S	AUUM JSTOM 1 Expires EC	, , , , , ,	MUM_ County, Michigan 2, 2028

Hallahan & Associates, P.C.

Attorneys at Law 1750 S. Telegraph Road, Suite 202 Bloomfield Hills, Michigan 48302-0179 (248) 731-3089 CLERK'S DEPARTMENT CITY OF GROSSE POINTE WOODS

12 2024 NAL

Emall

January 8, 2024

City of Grosse Pointe Woods c/o WCA Assessing Aaron P. Powers, MMAO, Managing Director 38110 Executive Westland, MI 48185 Please include invoice No. with your payment

Invoice No. 21152

\$38,687.55

Professional services rendered through December 31, 2023

			Hours	Amount
	DRSN	Real Estate GP LLC - 18-000573		
12/01/23	LMH	Trial Preparation.	0.60	114.98
	SAO	Prepare for trial; continue drafting direct of taxpayer expert; prepare for other witnesses; call with appraiser; discuss in firm.	7.10	1,360.64
12/02/23	SAO	Prepare for trial; continue working on cross of L. Allen (Petitioner's appraiser).	5.80	1,111.51
12/03/23	SAO	Prepare for trial; complete draft of L. Allen cross,	1.80	344.95
12/04/23	LMH	Telephone conference with Eric Dunlap (2x); telephone conference with Frank Schulte; communicate with Seth O'Loughlin; prepare for Council meeting; travel	3.30	632,41
	SAO	to and attend City council meeting. Prepare for trial, work on direct and cross, prepare for other witnesses; prepare	8.00	1,533.12
		rebuttal exhibits.		·
12/05/23		Trial Preparation.	3.60	689,90
	SAO	Final hearing preparation, assemble all exhibits, travel to Lansing, meet with expert, prepare technology for hearing.	8.00	1,533.12
12/06/23	SAO	Attend MTT hearing, discuss petitioner's evidentiary issues with client; travel back from Lansing and coordinate in firm and with expert.	9.50	1,820.58
12/07/23	SAO	Prepare for resumption of trial; edit and supplement direct of J. Widmer; review	5.50	1,054.02
		bond issue and land use restriction; prepare for cross examination tomorrow.	4.00	404.04
10/00/00	LMH	Trial preparation.	1.00	191.64
12/08/23		Travel to hearing and attend hearing.	8.50	1,628.94
40/44/00	SAO	Travel to hearing and attend hearing.	8.50 9.50	1,628.94 1,820.58
12/11/23	SAO	Attend hearing; Irial preparation following hearing. Attend hearing; Irial preparation following hearing; supplement cross	11.00	2,108.04
	SAU	examination and review Petitioner's revised appraisal.		-
12/12/23		Attend hearing; trial preparation following hearing.	9.50	1,820.58
	SAO	Attend hearing; trial preparation following hearing.	10,50	2,012.22
12/13/23		Attend hearing; trial preparation following hearing.	6.30	1,207.33
	SAO	Prepare prior to hearing; attend hearing; trial preparation following hearing.	9.00	1,724.76
12/14/23		Altend hearing; trial preparation following hearing.	9.80	1,878.07
4045100	LMH	Attend hearing; trial preparation following hearing.	9.00	1,724.76
12/15/23		Attend hearing; trial preparation prior to hearing.	9.00	1,724.76
	LMH	Attend hearing; trial preparation prior to hearing.	9.00	1,724.76
12/18/23		Travel to and attend hearing.	9.00	1,724.76
	SAO	Travel to and attend hearing.	9,50	1,820.58 268.30
12/19/23	SAU	Review trial binders and file and separate documents to keep; prepare and upload rebuttal documents to Tribunal website and ensure all documents for transcript review and decision review are saved; receive and review copy of exhibits filed by Petitioner.	1.40	268.30
12/20/23	SAO	Prepare and file admilted exhibits with Tribunal and ensure service.	0.30	57.49
12/27/23		Telephone conference with Frank Schulte; prepare email to Frank Schulte; telephone conference with Eric Dunlap; review of trial transcripts.	2.60	498.26
	SAO	Received and reviewed email from court reporter regarding transcript; receive and review day one transcript.	1.50	287.46

		Hours	Amount
12/28/23 SAO LMH 12/29/23 LMH	Received and reviewed day 2 transcript; and day 3 transcript; day 4 transcript. Review/analyze hearing transcripts. Received and reviewed day 5 transcript.	1.40 1.40 1.30	268.30 268.30 249.13
Subtot	al:	192.20	36,833.19
Sul	btotal of charges		\$36,833,19
	ofessional services rendered		\$36,833.19
	Timeleganer Cummane		
Name	Timekeeper Summary	Hours	Rale
Laura M. Hallahan Seth A. O'Loughlin		74.60 117.60	191.64 191.64
Oour At. O Loughin		111,00	10.,01
Expens	ses/Costs;		
DRSN	Real Estate GP LLC - 18-000573		
12/11/23 Meal - To 12/12/23 Meal - Al Mileage - 12/13/23 Meal - To Meal - Po Mileage - 12/15/23 Hotel - H Hotel - H Parking. 12/17/23 Mileage - 12/22/23 Mileage -	airfield by Marriott, Lansing - S. O'Loughlin, 12/05/2023 - 12/07/2023, two nights. oscana Restaurant, Lansing. I Star Cafe, Lansing. I starvel to MTT, Lansing. I scana Restaurant, Lansing. I scana Restaurant, Lansing. I return from MTT, Lansing. I return from MTT, Lansing. I yatt House, Lansing, L. Hallahan, 12/10/2023-12/15/2023. I yatt House, Lansing, S. O'Loughlin, 12/10/2023-12/15/2023. I travel to MTT, Lansing. I return from MTT, Lansing.		210.18 175.34 10.32 45.85 150.14 46.48 45.85 536.75 536.75 5.00 45.85 45.85
Subtota	al:		1,854.36
Tot	al additional charges	•	\$1,854.36
Tota	al amount of this bill	 !	\$38,687.55
Pre	vious balance		\$12,326.62
Accoun	ats receivable transactions		
12/27/2023 Paymen	t received from City of Grosse Pointe Woods. Check No. 068364.	(;	\$12,326.62)
Tota	al payments and adjustments	(5	\$12,326.62)
AM	OUNT DUE	\$3	8,687.55

101266801,300

5m 118124 FS 1-8-24

KELLER THOMA

A PROFESSIONAL CORPORATION

COUNSELORS AT LAW
26555 EVERGREEN
SUITE 550

SOUTHFIELD, MICHIGAN 48076 313.965.7610

FAX 313.965.4480 www.kellerthoma.com

FEDERAL I.D. 38-1996878

CITY OF GROSSE POINTE WOODS

20025 Mack Plaza

Grosse Pointe Woods, MI 48236

Attention: Frank Schulte, City Administrator

January 01, 2024

Client: 000896

Matter: 000000 Invoice #: 125332

Page: 1

RE: GENERAL MATTERS

For Professional Services Rendered through December 31, 2023

DATE	ATTY	DESCRIPTION	HOURS
12/11/2023	GSR	Telephone call from and to Mr. Schulte; correspondence to Mr. Schulte regarding pending matter.	0.50
12/13/2023	GSR	Correspondence with Mr. Schulte regarding pending matter.	0.25
12/20/2023	GSR	Telephone call from Mr. Schulte regarding employee matter.	0.25
		Total Services	\$175.00

ATTORNEY HOURS RATE AMOUNT
GSR GOURI SASHITAL 1.00 \$175.00 \$175.00

101266810,000

RECEIVED

JAN 1 2 2024

CITY OF GROSSE POINTE WOODS CLERK'S DEPARTMENT Sm 1/11/24 FS 1-11-24

Total Amount Due

\$175.00



HEADQUARTERS 235 East Main Street Suite 105 Northville, Michigan 48167

0 248.596.0920 F 248.596.0930 MCKA.COM

January 15, 2024

Invoice No:

21849 - 86

Frank Schulte

City Administrator City of Grosse Pointe Woods 20025 Mack Plaza Grosse Pointe Woods, MI 48236

Project

21849

Grosse Pointe Woods Building Services

Professional Services from December 1, 2023 to December 31, 2023

Building Department Services - 85% of Revenue

Contract Amount

55 V Number of Permit Revenue

33,417.00

65 ✓ Fee Each

.85

95 / Total Fee

28,404.45

Total Fee

\$28,404.45

Vehicle Credit

(500.00)

Total

(\$500.00)

General Zoning/Administration

General Zoning/Administration professional services.

Hours

Amount

Assistant Planner

29.75

Total

0.00

Invoice Total

\$27,904.45

Outstanding Invoices

Number

Date

26,517.68 - paid 1/11/2624 CK# 68537

85 Total 12/22/2023

\$26,517.68

THANK YOU. Please remit to above address and indicate project number on voucher.

RECEIVED

JAN 16 2024

CITY OF GROSSE POINTE WOODS CLERK'S DEPARTMENT

101-371-818.000 Sten Shot Sm. 1116/24 TS. 1-11-24



HEADQUARTERS 235 Eost Moin Street Suite 105 Northville, Michigon 48167

O 248.596.0920 F 248.596.0930 MCKA.COM

January 15, 2024

Invoice No:

22-064 - 21

Frank Schulte
City Administrator
City of Grosse Pointe Woods
20025 Mack Plaza
Grosse Pointe Woods, MI 48236

Project

22-064

Grosse Pointe Woods Planning Services

Professional Services from December 1, 2023 to December 31, 2023

Professional Hourly Services

		Hours	Rate	Amount
Assistant l	Planner			
		3.25	85.00	276.25
Р	repare Compact Parking and Lighting memo.			
		1.00	85.00	85.00
R	eview of conceptual plan for 20030 Mack.			
		2.00	85.00	170.00
m	ddress updates and revisions to the Sign Ordinand nemorandum for the December 12 Planning Comr repare revisions to the Off-street Parking section	nission Me	eting.	
		3.00	85.00	255.00
Pr	nalize memorandums for the upcoming planning repare the final packet and distribute for the Deco lanning Commission Meeting.		_	
		.75	85.00	63.75
	repare agenda and share with the Chair for the Delanning Commission Meeting.	ecember 1	2, 2023	
		5.00	85.00	425.00
	epare for and attend the December 12, 2023 Planeting.	nning Com	mission	
		1.75	85.00	148.75
Or	epare memorandum on expanding permitted user rdinance to include home occupation and mixed of ack Ave as well as outdoor cafes.			
		1.00	85.00	85.00
W	ork on front yard raised beds and rooftop dining.			
	•	.50	85.00	42.50
	eet with City Administration for updates following promission Meeting.	g the Plani	ning	

Total

RECEIVED

\$1,551.25

JAN 16 2024

CITY OF GROSSE POINTE WOODS CLERK'S DEPARTMENT

Project	22-064	Grosse Pointe Wood	s Planning Sei	vices	Invoice	21
	Review Se	ervices				
	19853 Ma	ack Sign Review - High Ten Pe	ersonal Trainir	ng		
			Hours	Rate	Amount	
Assista	nt Planner					
			1.50	85.00	127.50	
			1.75	85.00	148.75	
	Total					\$276.25
<i>f</i>	19852 Mad	ck Sign Review - Crispelli's				
			Hours	Rate	Amount	
Assista	nt Planner					
			1.50	85.00	127.50	
	Total		.75	85.00	63.75	\$191.25
				li	nvoice Total	\$2,018.75
utstandin	g Invoices					
	Number	Date	Balance	. 1	and the second of	1
	20	12/22/2023	3,022.50 ~	pa id	1/11/2024 CK #	H68531
	Total		\$3,022.50			

101-371-818.000 Stern & Soot FS 1-16-24

Page 2

ROSATI, SCHULTZ, JOPPICH & AMTSBUECHLER, P.C.

27555 Executive Drive, Suite 250 Farmington Hills, MI 48331 (248) 489-4100 Tax ID# 38-3107356

RECEIVED

JAN 1 2 2024

January 9, 2024

CITY OF GROSSE POINTE WOODS CLERK'S DEPARTMENT

City of Grosse Pointe Woods Attn: Frank Schulte, City Administrator 20025 Mack Plaza Grosse Pointe Woods, MI 48236

Invoice #

1080706

In Reference To: General Counsel

Professional Services Rendered Through December 31, 2023

			Hrs/Rate	Amount
	City C	ouncil		
12/4/2023	DAW	Attend Committee of the Whole and regular City Council meetings	1.60 \$145.00/hr	232.00
12/8/2023	DAW	Telephone conference with Mayor regarding two inactive committees	0.10 \$145.00/hr	14.50
12/15/2023	DAW	Receipt/review of correspondence with agendas and packets from City Clerk for 12/18/23 meetings	0.50 \$145.00/hr	72.50
12/18/2023	DAW	Attend Council meeting	2.10 \$145.00/hr	304.50
	SUBT	OTAL:	[4.30	623.50]
	Genera	l Administration		
12/1/2023	DAW	Receipt/review of correspondence regarding issue with 11/13 meeting minutes; Telephone conference from City Administrator	0.30 \$145.00/hr	43.50

			Hrs/Rate	Amount
12/1/2023	DAW	Telephone conference with City Clerk and City Administrator regarding agenda packet question	0.10 \$145.00/hr	14.50
	DAW	Telephone conference with City Administrator regarding employment issues	0.40 \$145.00/hr	58.00
	DAW	Receipt/review correspondence from City Administrator regarding employment issues; Internal correspondence (2) to L. Amtsbuechler	0.60 \$145.00/hr	87.00
	DAW	Receipt/review correspondence from Ms. Lint to the City Clerk	0.40 \$145.00/hr	58.00
12/2/2023	DAW	Receipt/review correspondence from City Administrator regarding employment contract issues; Correspondence in response	0.30 \$145.00/hr	43.50
	DAW	Receipt/review of correspondence between City Administrator; Attorney Hallahan and Assessor regarding attendance at closed session on 12/4/23	0.20 \$145.00/hr	29.00
12/3/2023	DAW	Research state law regarding qualified voter file issues; Correspondence to Assistant City Admiistrator	0.70 \$145.00/hr	101.50
	DAW	Research state law regarding City Charter and City Code regarding settling compensation for municipal judge; Correspondence to City Administrator with response	0.80 \$145.00/hr	116.00
	DAW	Research City Code, City Charter and Pension Board minutes regarding rehiring a retiree; Correspondence to City Administrator	1.20 \$145.00/hr	174.00
12/4/2023		Telephone conference with City Administrator regarding employment issues and pending litigation	0.40 \$145.00/hr	58.00
		Telephone conference with Mayor regarding committees that are no longer needed	0.20 \$145.00/hr	29.00
12/6/2023		Receipt/review correspondence from Clerk (2) and receipt/review of correspondence from Assistant City Administrator with Michigan Indigent Defense	0.90 \$145.00/hr	130.50

			Hrs/Rate	Amount
		Commission contract and insurance certificate for review; Correspondence in response, noting deficiencies		
12/8/2023	DAW	Receipt/review correspondence from Assistant City Administrator to State of Michigan with executed certification of records	0.20 \$145.00/hr	29.00
12/11/2023	DAW	Receipt/review correspondence from Clerk to Attorney Tomlinson regarding Freedom of Information Act question; Correspondence in response	0.20 \$145.00/hr	29.00
12/12/2023	DAW	Telephone conference with City Administrator to discuss litigation and PFAS class action	0.40 \$145.00/hr	58.00
	DAW	Telephone conference with Mayor and City Administrator to discuss Local Officials Compensation Commission issue	0.30 \$145.00/hr	43.50
	DAW	Telephone conference with Mayor regarding Local Officials Compensation Commission issue	0.10 \$145.00/hr	14.50
	DAW	Meeting with Treasurer about the Building Authority Committee	0.10 \$145.00/hr	14.50
12/13/2023	DAW	Receipt/review correspondence from Clerk regarding scheduling a conference call about liquor license issues; Correspondence in response; Meeting set for December 15	0.20 \$145.00/hr	29.00
	DAW	Receipt/review correspondence from Assistant City Administrator regarding Michigan Indigent Defense Commission contract	0.20 \$145.00/hr	29.00
12/14/2023		Receipt/review of correspondence (2) from Clerk with certificates of insurance for the Michigan Indigent Defense Commission contract; Review certificates and contract requirements; Correspondence in response that professional liability coverage is still missing	0.50 \$145.00/hr	72.50

			Hrs/Rate	Amount
12/14/2023	DAW	Receipt/review of correspondence (3) between City Administrator and insurance agent regarding notification to the insurance company of the Zoning Board of Appeals appeal filed by Ms. Lint; Correspondence to M. Zalewski	0.40 \$145.00/hr	58.00
	DAW	Receipt/review of correspondence between City Administrator and GLWA concerning 3M and DuPont PFAS settlements	0.20 \$145.00/hr	29.00
	DAW	Review of City files and research concerning possible dissolution of the Mayor's Mack Avenue Business Study Committee and the Grosse Pointe Woods Building Authority; Research MCL 123.951, et. seq.; Correspondence to Mayor	2.90 \$145.00/hr	420.50
	DAW	Correspondence to Clerk regarding due date for outside litigation status report; Receipt/review correspondence from clerk	0.20 \$145.00/hr	29.00
	DAW	Preparation of Outside Litigation Semi-Annual Report	2.60 \$145.00/hr	377.00
1	DAW	Receipt/review correspondence from Treasurer with questions regarding Notice of Settlement in General Mill Supply Co. v Great Lakes Water Authority and the City of Detroit with attached Notice; Review Notice; Correspondence to Treasurer in response	0.50 \$145.00/hr	72.50
12/15/2023 I	DAW	Telephone conference with City Administrator regarding building code issue concerning gutter requirements; Review City Code for gutter regulations; Correspondence to City Administrator	0.50 \$145.00/hr	72.50
I	DAW	Receipt/review correspondence from Clerk rescheduling conference call regarding liquor licenses; Correspondence in response	0.20 \$145.00/hr	29.00
Ε		Receipt/review correspondence from McGraw Morris regarding status of Brys v GPW; Addition of status of General Mill Supply Co v GLWA and City of Detroit to Outside Litigation Report; Finalize report and send	1.50 \$145.00/hr	217.50

		Hrs/Rate	Amount
	to City Clerk for distribution to the Mayor and City Council		
12/18/2023 DAW	Receipt/review correspondence from Clerk with Professional Liability Certificate of Insurance for Michigan Indigent Defense Commission contract. Review certificate; Correspondence to City Clerk	0.40 \$145.00/hr	58.00
12/19/2023 DAW	Telephone conference with Mayor regarding Building Authority Committee and Mayor's Mack Ave. Task Force	0.20 \$145.00/hr	29.00
DAW	Receipt/review correspondence from Clerk with additional information from HELM regarding essential senior services	0.20 \$145.00/hr	29.00
12/20/2023 DAW	Receipt/review of correspondence between Ms. Lint and Attorney Tomlinson regarding Freedom of Information Act issue; Forward to M. Zalewski for the file	0.20 \$145.00/hr	29.00
DAW	Receipt/review of five more correspondences from and to Ms. Lint regarding Freedom of Information Act issues	0.30 \$145.00/hr	43.50
DAW	Receipt/review of correspondence with insurance certificate for professional liability insurance (Michigan Indigent Defense Commission contract) from Assistant City Administrator; Review and approve; Correspondence in response	0.30 \$145.00/hr	43.50
12/21/2023 DAW	Receipt/review correspondence from Clerk to Ms. Lint regarding Freedom of Information Act request; Receipt/review correspondence from Attorney Tomlinson regarding scheduling a meeting for later today; Correspondence in response	0.30 \$145.00/hr	43.50
DAW	Telephone conference with Clerk with a link to the Summary of Council action on 12/18/23; Review Summary	0.30 \$145.00/hr	43.50

			Hrs/Rate	Amount
12/21/2023	DAW	Telephone conference with City Administrator and Clerk regarding 707 N. Renaud	0.40 \$145.00/hr	58.00
	DAW	Attend telephone meeting with Attorneys Tomlinson and Zalewski	0.50 \$145.00/hr	72.50
	DAW	Correspondence to Clerk regarding Freedom of Information Act processing matters	0.40 \$145.00/hr	58.00
12/22/2023	DAW	Receipt/review of correspondence (2) from Clerk, including Freedom of Information Act estimate for Wilamonski request	0.30 \$145.00/hr	43.50
	DAW	Receipt/review of multiple correspondence regarding Freedom of Information Act form and deposit issue between Assistant City Administrator and Freedom of Information Act requestor, Ms. Wilamowski	0.30 \$145.00/hr	43.50
	DAW	Receipt/review correspondence from Clerk with Freedom of Information Act cost estimate sent to requestor, Ms. Wilamowski	0.20 \$145.00/hr	29.00
12/26/2023	DAW	Receipt/review correspondence from Assistant City Administrator with complaint regarding a photo used in the City calendar; Correspondence in response	0.50 \$145.00/hr	72.50
	DAW	Receipt/review correspondence from City Administrator requesting a draft response to the complaint regarding the City calendar photo; Correspondence in response with needed information	0.70 \$145.00/hr	101.50
12/27/2023	DAW	Receipt/review of correspondence between Clerk and Ms. Wilamowski regarding her second Freedom of Information Act request	0.20 \$145.00/hr	29.00
]	DAW	Telephone conference with City Administrator regarding complaint about the City calendar	0.20 \$145.00/hr	29.00
I		Review of City calendar photos and draft response to complaint about the City calendar; Correspondence to City Administrator with draft	0.90 \$145.00/hr	130.50

			Hrs/Rate	Amount
12/27/2023	3 DAW	Receipt/review of correspondence between Clerk and Ms. Wilamowski regarding her second Freedom of Information Act request	0.20 \$145.00/hr	29.00
	DAW	Telephone conference with City Administrator regarding complaint about the City calendar	0.20 \$145.00/hr	29.00
	DAW	Review of City calendar photos and draft response to complainant about the City calendar; Correspondence to City Administrator with draft	0.90 \$145.00/hr	130.50
12/28/2023	DAW	Receipt/review correspondence from City Administrator and from Assistant City Administrator regarding Municode and City Charter provisions; Telephone conference from City Administrator to discuss	0.30 \$145.00/hr	43.50
12/29/2023	DAW	Receipt/review correspondence from Ms. Lint to Clerk regarding Freedom of Information Act requests; Receipt/review correspondence from Clerk to Ms. Lint regarding Freedom of Information Act requests; Telephone conference from City Administrator regarding Ms. Lint's Freedom of Information Act requests and an employment matter	0.90 \$145.00/hr	130.50
	SUBT	OTAL:	[27.00	3,915.00]
	Litigat	ion		
12/4/2023		Receipt/review of correspondence and voice message from Attorney Tomlinson; Correspondence in response regarding Lint v GPW	0.50 \$145.00/hr	72.50
		Correspondence to Plaintiff's attorney advising that an extension of time to answer the complaint may be needed in the Lint v GPW matter	0.40 \$145.00/hr	58.00
		Receipt/review of correspondence with email threads and attachments from Ms. Lint from the City Administrator regarding Zoning Board of Appeals	0.50 \$145.00/hr	72.50

		Hrs/Rate	Amount
	minutes in the Lint v GPW matter		
12/4/2023 DAW	Receipt/review of multiple correspondences (7) from Clerk with attached video, plans and photos regarding the Lint v GPW matter	0.50 \$145.00/hr	72.50
12/5/2023 DAW	Receipt/review correspondence from insurance agent and from City Administrator regarding status of review by ARGO/Paragon Insurance in the Lint v GPW matter	0.40 \$145.00/hr	58.00
12/7/2023 DAW	Receipt/review correspondence from City Administrator regarding Rosati, Schultz handling the lawsuit for Lint v GPW; Correspondence in response; Multiple internal correspondence regarding handling the case	0.80 \$145.00/hr	116.00
12/8/2023 DAW	Receipt/review correspondence from City Administrator with insurance coverage information regarding the Lint v GPW matter; Correspondence to M. Zalewski regarding internal and external issues, including an extension of time to answer the Complaint	0.40 \$145.00/hr	58.00
DAW	Correspondence to Plaintiff's attorney regarding extension of time to answer the Complaint regarding Lint v GPW	0.50 \$145.00/hr	72.50
12/11/2023 DAW	Receipt/review correspondence from Ms. Lint's attorney with an appeal from the Zoning Board of Appeals decision on 11/20; Correspondence in response to serve the City Clerk; Correspondence to City Clerk and M. Zalewski with the appeal	0.80 \$145.00/hr	116.00
12/12/2023 JES	Conference call with F. Schulte, S. Como, D. Walling regarding PFAS claim submissions and whether GLWA is interested in working with retail customers for submitting a joint claim; review Interpretive Guidance on Interrelated Drinking Water Systems and Allocation Procedures	0.30 \$145.00/hr	43.50
JES	Correspondence to F. Schulte regarding recommended questions to address to GLWA and provide information on PFAS testing firm providing	0.40 \$145.00/hr	58.00

		Hrs/Rate	Amount
	discounted testing		
12/13/2023 JES	Receipt/review correspondence from F. Schulte to GLWA regarding submission of claim forms for the PFAS settlements with 3M and DuPont	0.10 \$145.00/hr	14.50
12/14/2023 JES	Receipt/review correspondence from F. Schulte forwarding email from GLWA regarding they will review question from City on submitting claim forms for PFAS litigation settlements	0.10 \$145.00/hr	14.50
DAW	Receipt/review of multiple correspondence from Plaintiff in Lint v GPW regarding Plaintiff's request for a certified record of the Zoning Board of Appeals meeting on November 20th	0.30 \$145.00/hr	43.50
12/19/2023 DAW	Correspondence to Appraiser regarding trial on The Rivers; Receipt/review his response	0.30 \$145.00/hr	43.50
12/20/2023 DAW	Receipt/review of multiple correspondence (4) and a video tape from Ms. Lint regarding neighbor's video camera in the Lint v GPW matter; Forward all information to M. Zalewski for litigation file	0.50 \$145.00/hr	72.50
DAW	Receipt/review correspondence from Attorney Tomlinson in the Lint v GPW matter; Correspondence in response	0.30 \$145.00/hr	43.50
12/21/2023 DAW	Receipt/review of multiple correspondence (4) regarding filing issues and Motion to Strike pleadings; Correspondence in response	0.30 \$145.00/hr	43.50
12/22/2023 DAW	Receipt/review correspondence from City Administrator to M. Zalewski requesting insurance coverage update	0.10 \$145.00/hr	14.50
12/26/2023 DAW	Receipt/review correspondence from Attorney General's office regarding defendant's eligibility for his conviction to be set aside in the People v McMillan matter; Correspondence to Attorney Tomlinson	0.30 \$145.00/hr	43.50

			Hrs/Rate	<u>}</u>	Amount
12/27/2023	B DAW	Receipt/review correspondence from Attorney Hallahan regarding status of the DRSN v GPW trial; Correspondence in response	0.20 \$145.00/hr		29.00
	DAW	Receipt/review correspondence from Attorney Hallahan regarding status of the trial on DRSN v GPW; Correspondence in response	0.20 \$145.00/hr		29.00
12/29/2023	JES	PFAS: Receipt/review and response to correspondence from City Manager regarding communication from B. Wolfson of GLWA to discuss with member after new federal regulations are issued	0.20 \$145.00/hr		29.00
	SUBT	OTAL:	[8.40	-	1,218.00]
	For pro	ofessional services rendered	39.70		\$5,756.50
	Additio	onal charges:			
			Qty/Price		
	City Co	<u>ouncil</u>			
12/4/2023		ey Mileage - Committee of the Whole and Council g [D. Walling]	73 0.65		47.45
12/18/2023	Attorne	ey Mileage - Council Meeting [D. Walling]	73 0.65		47.45
	SUBTO	OTAL:		[94.90]
	Genera	Administration			
12/12/2023	Attorne	y Mileage to pick up two files for review [D. Walling]	73 0.65		47.45
	SUBTC	TAL:		[47.45]

	Amount
Total costs	\$142.35
Total amount of this bill	\$5,898.85
Previous balance	\$2,990.00
12/21/2023 Payment - thank you. Check No. 68378	(\$2,990.00)
Balance due	\$5,898.85
	1811 181 181 181 181 181 181 181 181 18

Please include your Invoice Number on your payment. Thank you.

Attorney Summary

Name	Hours	Rate
Debra A. Walling, Associate	38.60	145.00
Joellen Shortley, Associate	1.10	145.00

101 260 801.000

Sm 1110/24 FS 1-10-24

Veritext, LLC - Midwest Region

Tel. 586-468-2411 Email: billing-midwest@veritext.com Fed. Tax ID: 20-3132569



Bill To: Laura M. Hallahan

Hallahan & Associates PC 1750 S Telegraph Rd

Ste 202

Bloomfield Hills, MI, 48302

Invoice #:

7077282

Invoice Date:

12/28/2023

Balance Due:

\$1,257.00

Proceeding Type: Hearing

Case: DRSN Real Estate GP LLC v. City Of Grosse Pte Woods

Job #: 6073758 | Job Date: 12/6/2023 | Delivery: Normal

Location:

Lansing, MI

Billing Atty:

Laura M. Hallahan

Scheduling Atty:

Steven Schneider I Honigman LLP

Transcript Services	\$1,04
Professional Attendance	. \$17

Notes:

This invoice represents your portion. Charges have already been split with

opposing counsel.

Invoice Total: \$1,257.00 Payment: \$0.00 Credit: \$0.00 Interest: \$0.00 **Balance Due:** \$1,257.00

TERMS: Payable upon receipt. Accounts 30 days past due will bear a finance charge of 1.5% per month. Accounts unpaid after 90 days agree to pay all collection costs, including reasonable attorney's fees. Contact us to correct payment errors. No adjustments will be made after 90 days. For more information on charges related to our services please consult http://www.veritext.com/services/all-services/services-information

RECEIVED

JAN 1 2 2024

CITY OF GROSSE POINTE WOODS CLERK'S DEPARTMENT

101266801.300

SM 1/8/24 FS 18-25

Remit to: Veritext P.O. Box 71303 Chicago IL 60694-1303 Fed. Tax ID: 20-3132569 Pay By ACH (Include invoice numbers): A/C Name: Veritext Bank Name: BMO Harris Bank

Bank Addr:311 W. Monroe Chicago, IL 60606 Account No:4353454 ABA:071000288

Swift: HATRUS44

Pay by Credit Card: www.veritext.com

Invoice #: 7077282

Invoice Date: 12/28/2023

Balance Due: \$1,257.00

York, Dolan & Tomlinson, P.C.

INVOICE

22600 Hall Road, Ste. 205 Clinton Township, MI 48036

Invoice # 154 Date: 01/04/2024 Due On: 02/03/2024

City of Grosse Pointe Woods 20025 Mack Plaza Grosse Pointe Woods, MI 48236

RECEIVED

JAN 1 2 2024

00003-City of Grosse Pointe Woods

CITY OF GROSSE POINTE WOODS CLERK'S DEPARTMENT

Planning and Zoning

			Subto	otal	\$558.00
Service	12/21/2023	Rec and Rev (3) emails re: 707 N. Renaud; Conference with Walling	1.00	\$155.00	\$155.00
Service	12/20/2023	707 N. Renaud - Rec and Rev email	0.20	\$155.00	\$31.00
Service	12/20/2023	Conference w/ Antolin re: Wilmovski FOIA; Rec and Rev email	0.40	\$155.00	\$62.00
Service	12/15/2023	Rec and Rev email re: Peach Tree	0.20	\$155.00	\$31,00
Service	12/14/2023	Rec and Rev Lint ZBA Appeal; Reply email	0.40	\$155.00	\$62.00
Service	12/11/2023	Rec and Rev email re 707 N. Renaud, Reply email	0.20	\$155.00	\$31.00
Service	12/08/2023	Rec and Rev email re: Temporary Signs; Reply email	0.30	\$155.00	\$46.50
Service	12/06/2023	Rec and Rev email from Schulte re: Argo	0.20	\$155.00	\$31.00
Service	12/05/2023	Rec and Rev Argo corresp.	0.20	\$155.00	\$31.00
Service	12/01/2023	Rec and Rev email re: Brian Abner Cullnary	0.20	\$155.00	\$31.00
Service	12/01/2023	Rec and Rev (2) emails re: ZBA minutes; Reply email	0.30	\$155.00	\$46.50
Type	Date	Notes	Quantity	Rate	Total

00008-City of Grosse Pointe Woods

Prosecutions

Type	Date	Notes	Quantity	Rate Total
Service	12/01/2023	Rec and Rev email from court	0.20	\$155.00 \$31.00

Service	12/05/2023	P v Lint - TC w/ DB re: trespass notice	0.20	\$155.00	\$31.00
Service	12/06/2023	Prepare and attend municipal prosecutions	1.80	\$155.00	\$279.00
Service	12/07/2023	Rec and Rev email re: leaf removal; Research; Reply email	0.40	\$155.00	\$62.00
Service	12/08/2023	Rec and Rev email from court	0.20	\$155.00	\$31.00
Service	12/13/2023	Prepare and attend municipal prosecutions	2.00	\$155.00	\$310.00
Service	12/15/2023	Rec and Rev email from court	0.20	\$155.00	\$31,00
Service	12/18/2023	P v Nelson - Rec and Rev Stipulated Order for dismissal; Reply email	0.50	\$155.00	\$77.50
Service	12/19/2023	P v Jordan - Rec and Rev email w/ incident report and request for S/C; Reply email	0.70	\$155.00	\$108.50
Service	12/20/2023	P v Avouris - Rec and Rev incident report; Conference w/ DB; Rec and Rev (3) emails from complainant; Rec and Rev (2) emails from DB	1.00	\$155.00	\$155.00
Service	12/20/2023	Prepare and attend prosecutions	2,20	\$155.00	\$341.00
Service	12/26/2023	P.v.MacMillan - rec and Rev corresp. from AG	0.20	\$155.00	\$31.00

Subtotal \$1,488.00

00049-City of Grosse Pointe Woods

General

Туре	Date	Notes	Quantity	Rate	Total
Service	12/04/2023	Rec and Rev (7) emails from Lint; Rec and Rev (3) emails from Schulte	1.40	\$155.00	\$217.00
Service	12/04/2023	Wilamowski FOIA - Rec and Rev email w/ FOIA request; Reply email	0.20	\$155,00	\$31.00
Service	12/04/2023	Rec and Rev email w/ (2) incident reports re:707 N Renaud	0.20	\$155.00	\$31.00
Service	12/11/2023	Rec and Rev email re: Winowski FOIA, Reply email	0.20	\$155.00	\$31.00
Service	12/13/2023	Rec and Rev email re: MIDC; Reply email	0.20	\$155.00	\$31.00
Service	12/26/2023	Rec and Rev (4) emails re: Wilamowski FOIAs	0.50	\$155.00	\$77.50
Service	01/04/2024	Rec and Rev email re: Taser FOIA; Reply email	0.20	\$155.00	\$31.00
Service	01/22/2024	707 N. Renaud - Conference w/ Walling and Mait restrategy, Rec and Rev email from Walling; Rec and	1.70	\$155.00	\$263.50

Maryle & Prince Control of the Contr	Rev email from Antolin re:			
			Subtotal	\$713.00
•			T . 4 1	752.00

Detailed Statement of Account

Current Invoice

			Total Amount Outstanding	
		Ou	ıtstanding Balance	\$2,759.00
154	02/03/2024	\$2,759.00	\$0.00	\$2,759.00
Invoice Num	ber Due On	Amount Due Paym	ents Received I	Jaiaille Due

Please make all amounts payable to: York, Dolan & Tomlinson, P.C.

Please pay within 30 days.

101246801200 558,00 101266801.100 1488.00 101266801.000 713,00

> 5m 4/5/24 FS 1-5-23

JANUARY 2, 2024

RECEIVED

JAN 1 1 2029

DEAR MAYOR BRYANT,

MAYOR OF THE CITY OF GROSSE POINTE WOODS

I WOULD LIKE TO THANK YOU AND CITY COUNCIL FOR ALLOWING ME TO BE APPOINTED TO THE GROSSE WOODS BEAUTIFICATION COMMISSION AS OF NOVEMBER OF 2021.

UNFORTUNATELY I WILL NO LONGER BE SERVING ON THE BEAUTIFICATION COMMISSION AS OF JANUARY 2024. MY CURRENT HEALTH ISSUES NEED TO BE TAKEN CARE OF AND I DO NOT WANT THAT TO INTERFERE WITH WORK ON THE COMMISSION.

I THOROUGHLY ENJOYED WORKING WITH ALL THE COMMISSIONERS AND I AM SO GRATEFUL THAT I HAD THE OPPORTUNITY. THE COMMISSION HAS DONE SO MUCH TO BEAUTIFY OUR CITY AND IS CONSTANTLY WORKING ON NEW PROJECTS TO IMPLEMENT THEIR GOALS. OUR CITY IS SO FORTUNATE TO HAVE THESE VOLUNTEERS.

THERE IS NO DOUBT THAT I WILL SUPPORT THE COMMISSION IN THEIR FUND-RAISING ACTIVITIES AND CONTINUALLY EMPHASIZE THEIR GREAT CONTRIBUTIONS TO OUR CITY.

SINCERELY

CAROL ROMANO

arol Romano

COMMITTEE-OF-THE-WHOLE MINUTES EXCERPT 01-08-24

There was a consensus of the Committee-of-the-Whole to concur with the recommendation of the Planning Commission to approve the amendments to Chapter 32 – "Signs" Ordinance and place on the January 22, 2024 Council agenda for a first reading.

COMMITTEE-OF-THE-WHOLE 12/18/23 Minutes Excerpt

• Councilmember Vaughn addressed the Planning Commission's recommendation to approve the ordinance amendments to Chapter 32 – Signs at their meeting on December 12, 2023. Although there were several changes to the ordinance, one major reason for the amendment was to be in compliance with laws regarding "Temporary Signs" and more specifically "Political Signs" with the upcoming Presidential Primary election approaching on February 27, 2024. Enforcement will be complaint driven. Councilmember Vaughn was comfortable to proceed with the approval and suggested to place this item on a future Committee-of-the-Whole meeting. City Administrator Schulte stated that City Attorney Tomlinson has reviewed the changes to the ordinance and concurred to move forward with the approval. There was a consensus of the Committee-of-the-Whole to further discuss this item at the Committee-of-the-Whole meeting on January 8, 2024.

The next item under new business was to Consider Recommending the Updated Sign Ordinance. Planner Wolf provided an overview of the most recent changes since the last Planning Commission meeting which includes: a) Sec. 32-7 Illuminated Signs, b) Sec. 32-11Temporary Signs Generally, and c) Sec. 32-29 Design of Lettering.

Motion by Vitale, seconded by Hamborsky, that the Sign Ordinance Sec. 32.11 Temporary Signs Generally be amended to state "Permits for commercial temporary signs shall authorize the erection of such signs...". And that the Planning Commission recommend approval by City Council of the sign ordinance as amended.

Motion carried by the following vote:

YES:

Fuller, Gerhart, Gilezan, Hamborsky, McNelis, O'Keefe, Vitale

NO:

None

ABSENT:

Bailey, Fenton

Motion by Vitale, seconded by Gilezan, to immediately certify the previous discussion.

Motion carried by the following vote:

YES:

Fuller, Gerhart, Gilezan, Hamborsky, McNelis, O'Keefe, Vitale

NO:

None

ABSENT:

Bailey, Fenton

MCKENNA



Memorandum on Sign Ordinance Updates

TO: Grosse Pointe Woods Committee of the Whole; City Administration

FROM: Brigitte Smith Wolf, AICP

SUBJECT: Summary of Amendments to the Sign Ordinance

DATE: December 21, 2023

This memorandum is to provide a summary of all the changes made to the Sign Ordinance from the previous couple of months and to review restriction in lighting of signs. Overall, Chapter 32 of the Ordinance has been modernized and updates to comply with legal standing – that signs are not regulated based on content (invalid content regulation not permitted by the court of law). Additional revisions include:

- 1. **Section 32-1 Update Purpose Statement**: Update the purpose statement to include avoiding fraudulent, misleading messaging; promote vehicle and pedestrian safety by reducing sign distractions.
- 2. Sec. 32-3 Update/Revise Definitions
 - a) Replace the term Gasoline Price Sign with Fluid Price Sign
 - b) Add definitions of traffic direction sign and utility warning sign
 - c) Update the definition of Mansard Façade to avoid confusion as to what constitutes a mansard
 - d) Remove the regulation (and definition) of political signs as this violates the limitations on municipalities ability to regulate based on content.
- 3. Sec. 32-4 Permit Requirements Revised
 - a) Signs exempt from permit includes those less than 6 sq ft in area; Directory Signs; Traffic Direction Signs; Utility Warning Signs; Window Signs;
 - b) Signs no longer listed as exempt because it was based on content (political sign, garage sale, estate sale, real estate signage).
- 4. **Sec. 32-7 Illuminated signs**: Update wattage of 150 incandescent lighting to also include 24 watts for LED Lighting. Add that lighting must be shielded downward.
- 5. **Sec. 32-9 Logos Counted Toward Cumulative Signage Area Allowed:** Allow logos and count the size as part of the cumulative maximum area allowed for signage.
- 6. **Sec. 32-10(1) Signs Exempt from Quantity Restrictions Updated:** Reduce and revise signs exempt, such as signs of religious institutions, schools, libraries, etc; Continue to exempt informational and safety related signage from quantity restrictions.
- 7. **Sec. 32-10(2) Prohibited Signs:** Add language prohibited by Federal Communications Commission and public nudity.
- 8. **Sec. 32-11 Add Specifications to Prevent Ground Signs from Obstructing views**: They cannot block drivers' clear vision triangles.
- 9. **Sec. 32-11 Temporary Signs Generally:** Clarify time restriction for commercial and residential temporary signs. State for residential temp signs it is 30 days twice per year starting from the date that complaint has been received and confirmed by the building department for residential temporary signs. Add size restriction for residential temporary signs to be 6 square feet in area.
- 10. Sec. 32-11 Remove language on wall signs; addressed in Section 32-13
- 11. **Sec. 32-13 Wall Sign Clarification**: Clarify murals as a form of painted wall sign not currently allowed (Murals to be addressed separately by future Mural Ordinance)

HEADQUARTERS

235 East Main Street Suite 105 Northville, Michigan 48167 O 248.596.0920 F 248.596.0930 MCKA.COM



- 12. **Sec. 32-20 on Real Estate Signs Removed:** Remove language on real estate sign as this regulates signs based on content, which is not permitted by the court of law.
- 13. **Sec. 32-22 on Political Signs Removed**: Remove language on political signs as this regulates signs based on content, which is not permitted by the court of law.
- 14. **Sec. 32-24 Portable Signs Approval Process Updated Change**: Approval process for portable signs from Planning Commission to the Building Official
- 15. Sec. 32-28 Removed section on temporary garage, yard, estate sale signs
- Sec. 32-29 Design Standards Updated: Remove design and lettering stipulations dependent on being of the American Colonial Architectural Area
- **17. Sec. 32-29 Design of Lettering:** Remove requirements of lettering, no longer regulated by a list of preapproved and prohibited lettering styles that is approved by the planning commission. Added clarification that registered logo/trademark is exempt from font & color restrictions.
- 18. Sec. 32-30 Modify Flag and Flagpole Regulations to Location and Quantity rather than by Content: Remove flag content restrictions in commercial districts and instead regulate by where flags can be placed and regulate the number of flagpoles based on store frontage and the size of flags.
- 19. Sec. 32-31 Awning Modification: Remove striped awnings/canopies restrictions.
- 20. **Sec. 32-32 Revise Appeal Process for Denied Permit:** If sign permit denied by the Building Official, Planning Commission may provide recommendation to Council within 45 days and Council must review within 60 days. Sign content may not be considered.
- 21. Sec. 32-35 Minor Revision to Blade Sign Purpose Statement

Chapter 32 - SIGNS

Sec. 32-1. - Purpose and Objectives.

The purpose of this chapter is to create the legal framework for a comprehensive and balanced system of signage in the city to facilitate communication between people and their environment and to avoid the visual clutter that is potentially harmful to community appearance, traffic and pedestrian safety, property values and business opportunities. To achieve this purpose, this chapter has the following objectives:

- (1) Protect the aesthetic quality of the city.
- (3) Protect the general public from damage and injury caused by the distractions, hazards and obstructions caused by excessive signage.
- (4) Preserve the value of property by ensuring the compatibility of signage with surrounding land uses.
- (5) Keep signs within a reasonable scale with respect to the buildings to which they relate.
- (6) Prevent off-premises signs from conflicting with surrounding land uses.
- (7) Prevent the placement of signs in a manner, which will conceal or obscure other signs or adjacent businesses.
- (8) Keep the number of signs and sign messages at the level reasonably necessary to identify a property use.
- (9) Prevent hazards due to collapse, fire, collision, decay or abandonment of signage.
- (10) Provide signage that will harmonize with the building upon which it is placed and the adjoining properties.
- (11) Avoiding fraudulent and misleading messaging.
- (12) Safely directing persons and property to allow for safe ingress and egress and delivery of emergency services.
- (13) Reducing time required to read and understand a sign to reduce the distraction of pedestrians and motorists.

Sec. 32-2. – Scope of chapter.

- (1) It shall be unlawful for any person to erect, construct or alter any sign in the city without complying with the provisions of this chapter.
- (2) Any sign already established on the effective date of the ordinance from which this chapter is derived, and which is rendered nonconforming by the provisions in this chapter, and any sign which is rendered nonconforming as a result of subsequent amendments to this chapter, shall be subject to the regulations concerning nonconforming structures and uses set forth in this chapter.

Sec. 32-3. - Definitions.

The following words, terms and phrases, when used in this chapter, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

Abandoned sign means any sign which, by reason of neglect, damage or deterioration, requires repair and the owner thereof fails, neglects or refuses to initiate refurbishment or repair to the sign within ten days after having received written notice so to do from the city or fails to complete such repair or refurbishment within 60 days from the receipt of such notice from the city.

Animated sign means a sign depicting the actual or apparent movement of any portion of a sign, and shall include replicas or statues of persons, animals and cartoon style characters, whether such statues contain or appear to contain moving parts or not.

Application means the paperwork necessary for the processing of the applicant's request, including all requested information, photographs, drawings or renderings as detailed on the application form requested by the city and as amended by the city from time to time.

Area means the entire area within a rectangle, circle, triangle or parallelogram enclosing the extreme limits of writing or pictorial representation, emblem or any figure of similar character together with any frame or other material or other color forming an integral part of the display or used to differentiate it from the background against which it is placed, excluding

the necessary supports or uprights on which such sign is placed. Where a sign has two or more faces or graphics, the area of all faces or graphics shall be included in determining the area of the sign.

Awning means a structure made of cloth, metal or other material affixed to a building in

such a manner that the structure may be raised or retracted to a position against the building or retracted so as to be within a container or device for storage.

Back-to-back means any sign containing two or more surfaces containing words, numbers, figures, devices, designs or trademarks visible to the general public and designed to inform or attract the attention of persons, which signs are constructed or installed with the back of each sign facing the back of the second sign so that such messages as contained on the sign face are visible to persons viewing such signs from two or more directions.

Balloon means any device capable of being inflated with air, helium or other gas and mounted, tied or tethered in such a manner as to hold such balloon from being carried away by the wind.

Banner sign means any sign produced on cloth, paper, fabric or any other combustible material, either with or without a supporting framework.

Billboard means any display sign that contains a message unrelated to or not advertising a business transacted or goods sold or produced on the premises on which the sign is located.

Blade sign means a sign supported by a mounting attached directly to a building that is perpendicular to a building wall.

Building line means the term as defined in chapter 50.

Building official means the person designated as the director of the division of safety inspection for the city.

Canopy means a structure or frame covered with canvas, cloth or other soft material usually extending from the wall of a building and designed to provide shelter from sunlight and the elements.

Changeable copy sign means any sign designed or constructed so that the lettering or message contained thereon is capable of being changed by rearranging or installing new letters or messages without removing and replacing or resurfacing the face of such sign.

Closed-face sign means a sign having a projected area exposed to wind loads consisting of 70 percent or more of the gross area as determined by the overall dimensions.

Combination sign means any sign that combines the characteristics of two or more signs.

Curbline means the line at the face of the curb nearest the street or roadway. In the absence of a curb, the curbline shall be established by the city engineer.

Dilapidated sign means any sign, which, by reason of damage, exposure to the elements or other causes, has deteriorated so that the intended message is no longer clearly discernible from a public or private street abutting property where the sign is located.

Directory sign means any sign not exceeding eight square feet listing the name and address of the occupant, the address of the premises, and/or locations of various uses within a building or multitenant building that are not for the purpose of bringing same to the attention of vehicular traffic. Directory signs cannot exceed eight square feet.

Display surface means the area made available by the sign structure for the purpose of displaying an advertising message.

Double-faced sign means any sign containing two or more surfaces containing display areas.

Electrical sign means any sign which has characters, letters, figures, designs, faces, logos, backgrounds or outlines illuminated by incandescent or fluorescent lamps or luminous tubes as part of the sign proper, such light sources being either external or internal.

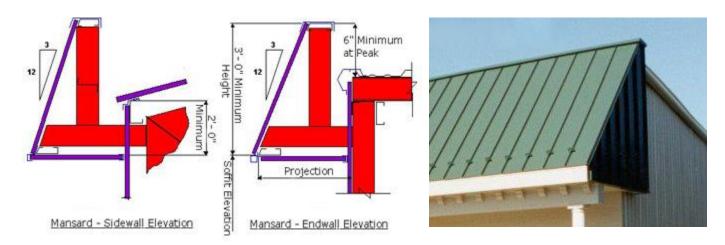
Existing sign means any sign that is displayed on and before the effective date of the ordinance from which this chapter is derived.

Festoon sign means a sign consisting of a wreath or garland of flowers, leaves, paper or other materials hanging in a loop or curve.

Fluid price sign means any sign that is used to advertise the dispensing of fluid at that location. A fluid price sign shall not exceed 20 square feet for any single location. Where fluid is dispensed from locations within 25 feet of each other, signage shall not exceed 20 square feet collectively for all such dispensing locations on the premises.

Ground sign means a sign supported by one or more poles, columns, uprights or braces or a solid base in or upon the ground, which are not part of a building.

Mansard facade means decorative trim or panel projecting from the top of the wall; the triangular portion at the top of a building as shown in the diagram below. Example Diagram (left) and Image (right):



Marquee sign means a sign that is attached to a marquee.

Message units means a word, an abbreviation, a number containing up to ten digits, a symbol, a geometric shape or a person's or firm's initials containing up to 11 letters. Punctuation marks are not counted in computing the number of message units.

Michigan Building Code means the Michigan Building Code as published by the state as adopted and amended from time to time.

Moving message board means an electrical sign designed to exhibit a pattern of letters or numbers delivered in such fashion so as to appear to be moving lines or words of type.

Multi-tenant building means a building with multiple tenants or uses, which share a common entrance.

Noncombustible material means any material which will not ignite at or below a temperature of 1,200 degrees Fahrenheit during an exposure of five minutes and which will not continue to burn or glow at such temperature.

Nonconforming sign means any sign existing on and after the effective date of the ordinance from which this chapter is derived, which sign does not comply with one or more of the requirements for signs as contained in this chapter.

Open-face sign means a sign having a projected area exposed to wind loads consisting of less than 70 percent of the gross area of the sign as determined by the overall dimensions.

Parapet and **parapet wall** mean the part of any wall entirely above the roof.

Parapet panel sign means a closed-face sign mounted upon the parapet wall of a

building.

Parapet skeleton sign means an open-face sign composed of individual letters, which are mounted upon the parapet wall of a building.

Plastic materials means those materials made wholly or principally from standardized plastics.

Pole sign means any sign placed on a pole (whether round, square or rectangular); which pole is placed into the ground.

Portable sign means any sign or display board, searchlights, lighting panel or similar device mounted upon a trailer or upon its own frame and wheels and not being a ground sign as defined in this chapter. Portable signs include any so-called "sandwich boards" or signs placed on easels.

Projecting encroaching sign means a projecting sign that projects beyond a private property line into and over public property.

Projecting sign means a sign, other than a wall sign, suspended from or supported by a building or structure, or masonry or wooden posts or steel columns, and projecting therefrom.

Pylon sign means any sign placed on a stake or mast-like pole.

Roof sign means a sign erected over or on the roof of any building and wholly or partially dependent upon the roof of the building for support, or attached to the roof in any way.

Rotating sign means any sign or advertising device that rotates or gives the appearance or optical effect of rotating.

Sign means any device or representation for visual communication that is used for the purpose of bringing the subject thereof to the attention of others that is located on or attached to any premises, real property or structure on real property, or upon any vehicle.

Sign structure means a supporting structure erected, used or intended for the purpose of identification or attracting attention, with or without a sign thereon, situated upon or attached to the premises, upon which any sign may be fastened, affixed, displayed or applied; provided, however, this definition shall not include a building, fence, wall or earthen berm.

Temporary sign means a sign, banner or other advertising device constructed of cloth, canvas, fabric or other light temporary material, with or without a structural frame, intended for a limited period of display including decorative displays for holidays or public demonstrations.

Traffic direction sign means a sign advising of a route for pedestrian or vehicular travel to reach a destination upon the property where the sign is situated such as a sign advising of entrances, exists and parking locations.

Trailer sign means a sign with a display surface supported on a mobile chassis, other than a motor vehicle.

Utility warning sign means a sign advising of the location of a public or private utility, by way of illustration: gas, sewer, water, telecommunication lines, and other similar lines.

Valance means a loose nonstructural edging located around the bottom of an awning not exceeding 12 inches in height. This provision shall only apply to valances to which sign copy is applied.

Wall sign means a sign which is attached to, affixed to, placed upon or painted upon any exterior wall or surface of any building, building structure or part thereof, provided that no part of any such sign extends more than eight inches from the face of the exterior wall.

Window area means that portion of a transparent material (glass or other see-through material) on each elevation of a building. Window area includes doors of glass or see-through doors.

Window signage means any sign or message, including lighted signs, plastic, paper, cardboard or cloth signs or signs of similar material placed or installed on any window surface. Advertising messages visible through a window display the objective of which is to communicate with pedestrian or vehicular traffic will be considered a window sign for purposes of this chapter. The term "window signage" includes, but is not limited to, hours of operation, directory signs, community signs and temporary signs.

Yard sale sign, basement sale sign, garage sale sign and rummage sale sign mean posters, signs and notices advertising a sale of personal property by private individuals conducted at residential premises.

Sec. 32-4. - Administration and enforcement.

(1) Enforcement authority. Subject to applicable provisions of law and consistent with

- the delegation of power found in the Charter and applicable ordinances, the building official or the building official's duly authorized representative is hereby authorized and directed to enforce this chapter.
- (2) **Right of entry**. Upon presentation of proper credentials, the building official or the building official's duly authorized representative may at reasonable times enter any building, structure or premises in the city to perform any duty imposed upon such person by this chapter
- (3) *Interpretation*. Subject to applicable provisions of law and consistent with the delegation of power found in the Charter and applicable ordinances, the building official and the planning commission, to the extent a matter is brought before the
 - planning commission pursuant to this chapter, is hereby authorized to interpret the provisions of this chapter.
- (4) **Establishment of permit fees.** Fees for permits required by this chapter shall be established by resolution of council.
- (5) Permit generally; alteration or relocation of signs.
 - (a) Permit required; issuance. No person shall erect, construct, alter, relocate or refurbish, or cause or permit to be erected, constructed, altered, relocated or refurbished, any sign in the city without first obtaining a permit from the division of safety inspection. A separate permit shall be required for each sign. Electrical signs shall also require an electrical permit. If an application for a sign permit indicates that the proposed sign conforms in all respects to the provisions of this Code, a permit shall be issued by the building official. The building official must act either to approve or deny an application within 90 days of presentation of a complete application to the building official, unless the building official and the applicant agree in writing to extend this time period.
 - (b) Enlargement, alteration or relocation of signs. No person shall enlarge or relocate a sign except in conformity with the provisions of this chapter relating to new signs. The changing of movable parts of an approved sign that is designed for such changes, or the repainting with approved colors or reposting of display matter, shall not be deemed an alteration, provided that the conditions of the original approval and the requirements of this chapter are not violated.

(c)

- (c) **Exceptions to permit requirement**. Signs 6sq ft or less, and with no more than a total of four (4) freestanding and window signs in number on a property, including a contractor's sign while working at the property only, do not require a permit but shall otherwise fully comply with the provisions of this ordinance and other applicable codes of the City, and are further subject to inspection. Additionally, the following signs do not require permits:
 - 1. Directory signs.
 - 2. Traffic direction signs.
 - 3. Utility warning signs.
 - 4. Window signs.

5.

(6) Permit and inspection fees.

- (a) All fees under this chapter, except as otherwise provided in this chapter, shall be set by resolution of council and paid in advance. Copies of the resolution setting the sign permit fees shall be filed in the office of the city clerk.
- (b) The permit fees for all signs shall be in addition to any fees required for electrical inspections when electric lighting is used.
- (c) If work for which a permit is required by this chapter is commenced or continued before such permit is issued, the permit fees established by resolution for any sign erection so commenced or continued shall be doubled, but the payment of such double fee shall not relieve any person from fully complying with the requirements of this chapter in the execution of the work, or from any prescribed penalty.
- (7) Inspection of work covered by permit. No person conducting or performing work covered by a permit required by this chapter shall fail to notify the building official when such work has been commenced and completed. No person shall conceal any portion of such work until it has been inspected and approved by the director or the director's designated representative. If the work is found to be properly performed and safe, a certificate of inspection shall, if requested, be issued. The

- director or the director's designated representative shall have the authority to order any corrections of work the director or the director's representative may find necessary to comply with this chapter.
- (8) Suspension or revocation of permit. The building official or the building official's designated representative shall give notice, in writing, to the holder of a permit issued under this chapter of the reasons for any proposed suspension or revocation of such permit, which notice shall be served upon such holder at least five days before the time set for the hearing before the planning commission. Upon such hearing, the licensee or permittee may appear in person or together with counsel and contest such suspension or revocation. For good cause shown at such hearing, the commission may suspend or revoke any such permit.
- (9) Correction or removal of unsafe or unlawful signs. When any sign becomes insecure or in danger of falling, or when any sign is unlawfully installed, erected or maintained in violation of any of the provisions of this chapter, the owners thereof or the person maintaining the sign shall, upon written notice of the building official or the building official's designated representative, forthwith in the case of immediate danger and in any case within not more than ten days, make such sign safe and in conformity with this chapter or remove the sign.

(10) Maintenance and annual inspection.

- (a) All signs for which a permit is required under this chapter, together with their supports, braces, guys and anchors, shall be kept in good repair in accordance with this chapter and, when not galvanized or constructed of approved corrosion-resistant, noncombustible materials, shall be painted when necessary to prevent corrosion or on a regular basis or as may be required for safety purposes and to maintain aesthetic values.
- (b) All classes of signs shall be inspected by the building official upon request as to the safety, and if found to be well supported, painted to prevent corrosion and so secured to the building as to safely support the weight of the sign as well as resist wind pressure in accordance with the general structural requirements for new sign installation, a certificate of inspection shall be issued.
- (11) **Existing signs.** No sign heretofore approved and erected sign shall be altered or relocated either on the same premises or to other premises. Except as provided in subsection 32-12(b)(6), no sign, or any substantial part thereof, which is blown down or destroyed shall be re-erected, reconstructed, rebuilt or relocated unless the sign is made to comply with all applicable requirements of this chapter.

- (12) *Engineering design and materials.* Signs and sign structures shall be designed and constructed to resist wind forces as specified in the state building code.
- (13) **Approval of design and structural details**. Designs and structural details of all signs shall be submitted to the division of safety inspection before a permit is issued under this chapter. The building official shall determine whether or not any proposed sign installation is compatible with the exterior appearance of the building in accordance with the standards set forth in this chapter.

Sec. 32-5. - Illumination generally.

- (1) Wiring installation; open spark or flame prohibited. No sign shall be illuminated by other than electrical devices. Wiring shall be installed in accordance with the requirements of the National Electrical Code and the rules and regulations of the division of safety inspection. In no case shall any open spark or flame be used for display purposes.
- (2) **Electrical inspection**. No electrically operated or illuminated sign shall be erected before the chief electrical inspector's seal or stamp has been affixed to such sign.
- (3) Location; prohibited lights. No person shall place, maintain or display a blinking, oscillating or rotating light. Lights that may be mistaken for the distinguishing lights authorized by law for emergency vehicles and safety devices, because of similarities in color and design, shall not be permitted along roadways.
- (4) **Exception**. No transformer in excess of 30 milliamperes (MA) with 120 volt primary service shall be permitted, except as may specifically be approved by the building official.

Sec. 32-6. - Internally illuminated signs.

All internally illuminated signs shall be constructed so as to produce or emit a subdued lighting effect. Backlighted individual letters are permitted. Interior illuminated signs shall be constructed so that the background face of such sign is opaque or nearly opaque so as to allow the illumination of only letters, numbers, or logos on the display surface so that minimal light passes through the background.

Sec. 32-7. - Illuminated signs.

Awnings and canopies shall not be illuminated. The display surface of signs permitted under the provisions of this chapter facing Mack Avenue and Harper Avenue may be illuminated by externally mounted incandescent lights directed to shine upon the display

surface and shielded downward or from shining at other than the display surface. Such lighting shall not exceed 150 watts for incandescent lights or 24 watts for LED lights for every 20 square feet of display surface illuminated. Applications for illuminated signs shall be referred to the building official for approval. Such application shall be accompanied by a drawing or photograph of the building facade showing the area where the proposed sign is intended to be installed and the wording, lettering and appearance of the proposed sign on the building, including the dimensions thereof. The drawings or photographs submitted by the applicant must include photographs of the buildings on either side of the applicant's building.

Sec. 32-8. - Window signage.

Window signage, as defined in section 32-3, shall not exceed 20 percent of the elevation's (frontal view) window area. There shall be no limitation on the number of message units.

Sec. 32-9. - Logos.

Logos, defined as a symbol, picture, or graphic element arranged in a specific way to represent an entity using the property, shall be permitted. The area covered by the logo and additional lettering, if any, shall be considered together when calculating the maximum allowable area for signage.

Sec. 32-10. - Maximum number of message units; prohibited signs.

- (1) Maximum number of message units.
 - (a) **Quantity restriction**. The total of all signs on a property shall not contain in excess of a total of ten message units, except as otherwise provided in this chapter.
 - (b) **Exceptions**. The following signs shall be exempt from the message unit limitation contained in this section, but shall be subject to the other regulations of this chapter:
 - 1. Fluid dispensing sign.

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3. Property use name sign which identifies the name of the user of the property, if the name exceeds ten message units up to the number of units to complete the full name.

- 4. Up to 6 square feet of signage may be provided on devices which dispense materials which indicate the materials dispensed from such device; provided such devices are situated within 10 feet of a building. Examples are: vending machines and automated tellers.
- 5. Safety related and directive signs, such as: designation of restrooms, telephone location, smoking restrictions, exits, traffic control, and parking.
- 6. Memorial signs on tablets, names of buildings and date of erection, when cut into the masonry surface of a building or when constructed of bronze or other incombustible material affixed to a building.

7.

- 7. Historical plaques not exceeding two square feet designating a building as a historical structure as permitted and provided by State law.
- 8. Signs not exceeding 2 square feet per sign face providing information on the use and affiliations with the use. Examples are service club affiliations, such as Chamber of Commerce, and credit card logos.

9.

- 9. Signs authorized by the U.S. Government, the state, or any of its agencies or political subdivisions, as may be approved by the planning commission.
- 10. Street addresses and telephone numbers, fax machine numbers, e-mail addresses and/or websites.
- 11. Sandwich board or sign placed on easel, not to exceed 42" in width, and not greater than 65" in height.
- 12. Blade Signs.
- (2) **Prohibited signs**. The following signs are prohibited, notwithstanding anything to the contrary in this chapter:
 - (a) Animated signs.
 - (b) Banner signs, except as authorized by the planning commission.

- (c) Roof signs.
- (d) Rotating signs.
- (e) Signs with flashing, blinking or moving lights, including moving message boards.
- (f) Signs with exposed incandescent lights.
- (g) Pennants, streamers, spinners or flags of any type used for advertising purposes.
- (h) Balloons, with the exception of 12-inch size balloons, if:
 - 1. No more than 12 are displayed during business hours for no more than 12 hours for one day only.
 - 2. The balloons are attached by string/ribbon not exceeding 30 inches in length.
 - 3. The balloons do not obstruct the sidewalk or public right-of-way.
 - 4. Any one business is limited to displaying balloons to five times per year for special occasions.
 - 5. Balloon displays must be approved by the building official.

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- (i) Any sign that is structurally unsafe or is capable of causing electrical shock as determined by the building official which determination is subject to appeal.
- (j) Any sign that obstructs a window, door or other opening, used for a fire escape.
- (k) Any sign which makes use of the word "stop," "look" or "danger" or any other words or phrases that would tend to mislead or confuse vehicle operators.
- (I) Any sign containing language which would be prohibited from use by the Federal Communications Commission, or which would be found to be obscene, indecent or profane if broadcast by the Federal Communications Commission. Any display of the human body which would be considered public nudity if such display involved a person pursuant to the City ordinance

prohibiting public nudity.

- (m) Any sign unlawfully installed or erected.
- (n) Any sign which no longer advertises a bona fide business or product.
- (o) Any sign attached to a standpipe, gutter drain or fire escape, or any sign designed or erected so as to impair access to a roof.

(p)

- (q) Any sign that would project above the parapet line of any roof or the peak of any roof.
- (q) Any sign that would project into any public right-of-way or other accessway.
- (r) Any sign which is attached to a tree, fence or utility pole.
- (s) Festoon signs.
- (t) Portable or temporary signs, unless specifically permitted by this chapter.
- (u) Painted wall signs.
- (v) Any other sign not specifically permitted by this chapter.
- (w) Painted or pasted sidewalk signs.
- (x) Projecting signs over public property except as permitted by section 32-35.
- (y) Parapet panel signs.
- (z) Marquee signs.

Sec. 32-11. - Miscellaneous provisions.

(1) Ground signs.

(a) **Maintaining Site Distance and Avoiding Obstruction**. No ground sign shall be erected so as to obstruct free access to or egress from any building. A site distance triangle shall be maintained so that signage is not placed obstructing the vision of drivers of vehicles entering or exiting drives or driveways with

respect to pedestrian traffic on sidewalks, walkways, and vehicular traffic in roads and streets.

(b) **Setback**.

 Location. Except as otherwise provided in this section, no ground sign shall be located nearer to a street property line than the established building line. No ground sign shall be located within 15 feet of a side or rear yard property line.

2. Exceptions.

- a. Pylon-type ground signs which contain an area of 32 square feet or less, in which only noncombustible materials or approved plastics are used, and which do not exceed a height of seven feet above the ground, may be located not less than two feet from a street property line. For the purpose of determining the allowable area of such signs, a double-faced sign shall be considered a single-faced sign. When a masonry or concrete foundation or planter which extends above the ground level is used as part of such pylon-type sign, the area of such foundation or planter shall not be considered a part of the area of the sign. However, the height of such foundation or planter shall be included in determining the maximum height of the sign.
- b. Pole-type ground signs which are erected so that the bottom thereof is at least ten feet above the ground level, which are constructed of noncombustible materials or approved plastics, and which contain an area of 32 square feet or less, may project to street property lines.
- (c) Height and dimensions; number of signs. Ground signs may be erected to a height of not more than 20 feet above the ground or to the peak of the roof of the property where the sign is installed, whichever is the least, when in compliance with the restrictions of subsection (2) of this section. No ground sign shall exceed 32 square feet of area or the maximum height and width limitation, whichever is the least. Only one ground sign or freestanding sign shall be permitted per street frontage, except at a shopping center with 200 feet or more of street frontage, in which case two ground or freestanding signs are permitted.
- (d) **Maintenance**. Every ground sign and the immediate surrounding premises shall be maintained by the owner of such sign in a clean, sanitary and inoffensive condition and free and clear of all obnoxious substances, rubbish

and weeds.

(e) **Variances**. The city council may grant variances in the height, area and setback requirements of this subsection in cases where there are unusual practical difficulties or unnecessary hardships because of topographical or other conditions, provided that such variations will not seriously affect any adjoining property, aesthetic quality or the general welfare, health or safety.

(2)

(3) Temporary sign generally.

- (a) **Duration of permit**. Permits for commercial temporary signs may be issued by the building department provided such temporary sign meets the requirements of this chapter. Such permits for commercial temporary signs shall authorize the erection of such signs and their maintenance for a period not exceeding 30 days twice per year. Temporary signs in residential districts may not exceed 30 days twice per year, measured starting from the date that complaint has been received and confirmed by the building department.
- (c) **Size**. Commercial temporary signs shall not exceed 32 square feet in area, temporary signs in residential districts may not exceed 6 square feet in area
- (d) **Location**. No temporary sign shall be erected so as to prevent free ingress to or egress from any door, window, fire escape or ventilating equipment. No sign shall be attached to any standpipe or fire escape. No temporary sign shall extend over or into any street, alley or sidewalk a distance greater than four inches from the wall upon which it is erected. No such sign shall be placed or project over any wall opening.
- (5) **Maximum time period for use of trailer signs**. No permits shall be issued for the installation or use of any trailer signs for a period of longer than 14 days in any calendar year.

Sec. 32-12. - Nonconforming signs.

(1) Signs erected, constructed or installed prior to the effective date of the ordinance from which this chapter is derived and which do not conform to the regulations and restrictions contained in this chapter shall be deemed to be nonconforming signs.

- (2) Nonconforming signs shall not:
 - (a) Be changed to another nonconforming sign.
 - (b) Have any changes made in the words or symbols used or the message displayed unless the sign is specifically designed for periodic change of message.
 - (d) Be structurally altered so as to prolong the life of the sign or so as to change the shape, size, type or design of the sign.
 - (e) Have the face changed unless such sign is of a type of construction to permit such a complete change of the face.
 - (f) Be repaired or replaced after being damaged if the repair or replacement would cost more than 50 percent of the cost of an identical new sign except as provided in subsection (c) of this section.
- (3) Any sign or awning having been destroyed or rendered unusable by unintended damage may be replaced by an identical sign or awning, but must be approved by the building official.

Sec. 32-13. - Wall signs.

- (1) Where wall signs are placed so as to cover transom windows, the glass in such transoms must be removed and a steel frame in the form of steel studs covered on both sides with metal lath and cement plaster must be provided before the wall sign is erected. In filing applications for the erection of such signs over transoms, it will be necessary that complete detailed sketches be included showing compliance with all these requirements before a permit can be granted. All wall signs to be placed on mansard facades are to be constructed of individual characters, on a raceway or applied directly to the facade.
- (2) All applications for the erection of a wall sign shall show the location of the sign, details of the building to which the sign is to be attached, the size, color and appearance of the sign and all necessary details for fabrication and erection of such sign and any other requirements as detailed on the application.
- (3) Wall signs upon building fronts containing up to 40 feet of building frontage shall

- not exceed three feet in height or a maximum of 30 square feet in size.
- (4) Wall signs upon building fronts containing 41 feet to 60 feet of frontage shall not exceed three feet in height or a maximum of 42 square feet in size.
- (5) Wall signs upon building fronts containing 61 feet and over of frontage shall not exceed three feet in height or a maximum of 48 square feet in size.
- (6) Wall signs upon the sides of buildings shall not exceed three feet in height or 12 square feet in size.
- (7) Wall signs upon the rear of buildings shall not exceed three feet in height or nine square feet in size.
- (8) **Material**. Wall signs shall be constructed of noncombustible material, except that approved combustible materials or approved combustible plastics may be used as provided in this Code, and wood may be used for moldings and purely ornamental features.
- (9) Projection beyond building line. Wall signs shall not project beyond an established building line or a street property line. Wall signs shall not project into alleys.

Prohibited locations. No wall sign shall be attached to a building in such manner so as to obstruct any door, window, fire escape or ventilating system.

- (8) **Extension over or beyond wall**. Wall signs shall not be erected to extend above the top of a wall or beyond the ends of the wall to which they are attached.
- (9) *Thickness*. No wall sign shall be more than eight inches thick.
- (10) Attachment to parapet wall. No wall signs shall be attached to any parapet wall.
- (11) **Painted wall signs.** No wall sign, including murals, may be painted onto any building wall.

(12)

Sec. 32-14. - Projecting or overhanging signs.

Permits shall be required for all projecting or overhanging signs and such signs shall be subject to the following restrictions

(1) No such sign attached to any building shall be erected so as to overhang public property, except in the case of flat signs attached to a building face, which may

- project eight inches from the building face.
- (2) The area of such signs shall not exceed a maximum of 32 square feet.
- (3) All such signs, including letters, shall be constructed entirely of metal, porcelain or other durable incombustible material. All projecting signs shall be supported by strong steel brackets attached to walls of buildings with through bolts, expansion bolts or other equally secure method, and shall be braced and held firmly in place with soft iron or steel cables of adequate strength. No swinging signs shall be constructed larger than 16 square feet in area. Cables shall be attached to walls of buildings with expansion bolts or equivalent method. Projecting signs which are permitted to extend over parapet walls may be attached to brackets fastened to roofs by means of through bolts but shall not be attached to any part of a wall above the point of bearing of the roof joists or rafters.
- (4) The thickness of a sign, exclusive of structural attachments, shall not exceed eight inches, but a sign may be made in two portions joined at one point similar to a letter "V," provided the least angle of intersection does not exceed ten feet.
- (5) In cases where a street is widened, causing signs to project over the curb, such signs shall be made to conform to the provisions of this chapter.
- (6) No sign shall be erected so that any part of it, including cables, guys, etc., will be within four feet of any electric light pole, streetlamp, or other public utility pole or standard.
- (7) Nothing in this section prohibits blade signs conforming to section 32-35.

Sec. 32-15. - Cloth and banner signs.

- (1) A permit shall be required for all cloth and banner signs.
- (2) No such sign shall be suspended across or project into any public street or highway.
- (3) No such sign shall exceed 32 square feet in area, and not more than one such sign shall be placed upon any building for each story in height. When two or more signs are erected on any building, they shall be separated vertically by the height of one story less the width of the sign, or horizontally by a distance of at least nine feet.
- (4) All such signs shall be strongly constructed and securely attached.
- (5) Such signs shall not obstruct any door, window or fire escape.

(6) Such signs shall be removed as soon as torn or damaged, and, in any case, 30 days after erection. It shall be deemed a violation of the provisions of this chapter to fail to notify the division of safety inspection of the erection of such signs or to fail to remove them after 30 days.

Sec. 32-16. - Roof signs.

The installation of open roof signs and solid roof signs, as defined in this chapter, shall not be permitted. Any part of a building, such as a wall, pylon or projection, higher than the parapet of the building face or front elevation and serving to carry a sign shall be considered a roof sign and shall not be permitted. This restriction shall be applicable to a gable, hip or mansard type of roof and no sign shall be mounted on the face of such type of roof. All roof signs in existence within the city shall be considered as not conforming to this Code and the reconstruction or replacement of such signs shall not be permitted. For the purpose of this chapter, signs installed on those mansard facades, which are incorporated into the construction of the building front and not into the roof structure of the building, shall not be deemed roof signs, but wall signs. A mansard facade that extends more than four feet above the roof of the building shall not be deemed to be a mansard facade for the purposes of this section.

Sec. 32-17. - Combination of signs.

- (1) A building shall be limited to a maximum of two signs from the following classifications:
 - (a) Wall sign.
 - (b) Ground and pole sign.
 - (c) Pylon sign.
- (2) For a combination of smaller signs, see section 32-10(a). No sign or combination of signs shall contain more than ten message units on any one building except as provided in section 32-8 and section 32-10(1)(b).

Sec. 32-18. - Alteration or relocation of signs.

In case any sign is altered in appearance or dimension in any manner or moved to any new location, such sign shall be subject to all restrictions applying to a new sign.

Sec. 32-19. - Blinking and animated signs prohibited.

The use of a blinking or animated sign is prohibited. The term "blinking," as used in this

section, shall mean the apparent or actual oscillation, cycling or flashing of any sign or portion thereof, whether such apparent or actual oscillation, cycling or flashing is made, created or occasioned by mechanical, optical or electrical means. The term "animated," as used in this section, shall mean the actual or apparent movement of any portion of a sign and shall include replicas or statues of persons, animals and cartoon style characters, whether such replicas or statues contain or appear to contain moving parts or not.

(Invalid content regulation.)

Sec. 32-21. - Compliance with zoning regulations.

Notwithstanding anything in this chapter to the contrary, the provisions of the zoning chapter shall be strictly complied with.

(Invalid content regulaton.)

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Sec. 32-24. -Portable Signs.

- (1) No portable sign shall be displayed upon any land within the city without prior approval for such display having been obtained from the Building Official.
- (2) Notwithstanding subsection (1) of this section, an application for a sandwich board or sign placed on an easel may be submitted to the building official for approval prior to its proposed installation. Approval by the building official may only be granted under all of the following conditions:
 - (a) The sign may only be placed on the property occupied by the applicant, and the location will not interfere with pedestrian traffic or visibility.
 - (b) The sign may only be displayed during the hours of business of the applicant.
 - (c) The sign must be constructed of either wood or metal or a combination of wood or metal, or other material approved by the building official.
 - (d) The size of the sign must not exceed 42 inches in width, 48 inches in height, and its overall height shall not be greater than 65 inches.
 - (e) The colors displayed on the sign must be in accordance with this chapter.
 - (f) The sign must be structurally sound, stable and adequately maintained.
 - (g) The message on the sign must be related to the business affected.

(h) Only one sandwich board or easel sign per address.

In the event the building official approves the sandwich board or easel sign, no approval of the planning commission is necessary.

Sec. 32-25. - Standards for approval of portable signs.

The planning commission shall not signify its approval for the display of a portable sign unless the following requirements have been met:

- (1) Such proposed display shall be for definite consecutive dates not to exceed seven days.
- (2) The building official or the building official's designated representative shall certify to the division of safety inspection that the proposed location of the portable sign will not cause traffic congestion, impede traffic, block access to off-street parking spaces, conflict with traffic signalization or signage, or otherwise interfere with orderly traffic movement.
- (3) The proposed location of the portable sign shall not be on any public right-of-way.
- (4) The proposed portable sign shall not consist of or utilize flashing lights, beacons or searchlights, banners, balloons, flags, etc.
- (5) The proposed location for the placement of the portable sign shall not be closer than ten feet to any driveway, road, street, alley, sidewalk or other public property, and the sign shall not be placed upon any property other than where the business or product advertised is located or sold. Nonprofit organizations may advertise fundraising events and similar occasions on other than their own property if written permission of the owner of the proposed location accompanies the application.
 - (6) Each application for a permit for a portable sign shall include a description or sketch showing how such sign will be affixed to the ground or some stationary structure which will prevent the sign from rolling, tumbling, blowing or being pushed onto any driveway, street, alley or other public property.
 - (7) Not more than one portable sign shall be permitted to be displayed on any premises for more than a seven-day period within a calendar year. For the purposes of this subsection, a shopping center shall be considered one premises.
 - (8) No portable sign shall exceed 32 square feet in area.

Sec. 32-26. - Review of application for installation of portable sign.

Application for a portable sign installation shall be submitted to the division of safety inspection. The application shall be reviewed by the division, and if found to be complete and in compliance with the provisions of this chapter, such compliance shall be noted upon the application. The application shall then be referred to the director of public safety, or the director's designated representative, who shall review the application and shall note thereon that the application complies with the traffic safety requirements. Upon completion of such review, the application shall be referred to the planning commission for its consideration.

Sec. 32-27. - Variances for portable signs.

Should any party wish to display a portable sign that fails to meet the requirements of section 32-26, an appeal to the city council may be made in accordance with the provisions of section 32-32.

(3)

Sec. 32-29. - Design of Lettering and Sign Faces.

The following rules, regulations and guidelines shall be applicable to all permanent signs installed or erected within the city:

- (1) **Lettering**. Signs shall be comprised of not more than two styles of lettering. There shall be no more than three sizes of lettering per sign.
- (2) **Colors.** A maximum of three complimentary, muted colors or shades of colors may be used for a sign. A list of approved colors will be maintained by the building official as approved by the planning commission resolution.

Registered logo/trademark is exempt from lettering and color restrictions.

Sec. 32-30. - Flags and flagpoles.

Flagpoles shall not be erected between the sidewalk and curbline of Mack Avenue nor within 20 feet of any property line if freestanding. Flags of any nature or design in excess of 120 square feet in size shall not be flown within the city. (Invalid content regulation. It is suggested that the number of flagpoles and/or flags be limited based on property size. This would result in limiting flagpoles for example to one flagpole in all residential areas while still allowing for more flagpoles on larger sites which are subject to our regulations such as private schools and other larger sites.) No flagpole shall be erected closer to the joining street than 10 feet from the front building setback line, and in no event shall a flagpole or flag be permitted to extend into any

public right-of-way. For each parcel or combination of parcels under common ownership, one flagpole shall be permitted if frontage abutting a street is 100 feet or less. If frontage is between 100 and 300 feet, two flagpoles shall be permitted, and for frontage exceeding 300 feet, up to three flagpoles are permitted. No more than two flags whose combined square footage, if 20 square feet or less, shall be permitted on each flagpole. Flagpoles shall be configured so that flags do not touch each other.

Sec. 32-31. - Awnings and canopies.

- (1) Awnings and canopies shall be made with cloth, canvas or vinyl, and may not be covered with metal or hard plastic materials.
- (2) Awnings and canopies shall be of city approved colors. Such colors shall be approved by resolution of the planning commission and samples shall be maintained by the building official and made available to all applicants seeking a permit to install an awning or canopy free of charge.
- (4) No advertising message or logo shall be permitted on the face of any awning or canopy.
- (5) No awning or canopy shall be backlighted with artificial lighting.
- (6) Advertising material may be contained on the valance of an awning or canopy. Such message shall not exceed the message unit limitations for such property. Letters or numbers on the valance shall be limited in height to eight inches.
- (7) All applications for a permit to install a new awning or canopy or to install exact replacement awnings or canopies shall be authorized by the building official, provided that such proposed installation meets the provisions of this chapter.

Sec. 32-32. - Appeal of denial of permit.

If the building official denies a sign permit, or if a variance is requested, upon filing an application in writing, the appeal or variance request will first be reviewed by the planning commission with a determination made within 45 days, which will provide a recommendation to the city council. Any party who has been refused a sign permit after review by the building official or planning commission for a proposed installation or has been notified by the city to remove an existing sign may file a claim of appeal with the city clerk by completing a written application stating "appeal". Such claim of appeal shall be accompanied by an appeal fee as currently established or as hereafter adopted by resolution of the city council from time to time or a fee structure designated by the administration and approved by the city council by

resolution, payable to the general fund of the city. The City Council must act upon such appeal within 60 days, and may deny such appeal, grant such an appeal, or grant such appeal with reasonable conditions, upon a finding that such exception would be in the best interest of the City and not against the spirit and intent of this chapter. Neither the Planning Commission, nor the City Council may consider the content of any sign as a factor in any determination made pursuant to this section.

Sec. 32-33. - Electronic changeable copy signs.

- (1) **Definition**. An "electronic changeable copy sign" is defined as a sign upon which the copy changes automatically on a lamp bank and which sign meets the definition of a ground sign as contained in this chapter. Scoreboards used to keep track of scores during athletic events are exempt from this definition.
- (2) **Standards**. The following rules and regulations shall be applicable to electronic changeable copy signs notwithstanding any other rules or regulations contained in this chapter:
 - (a) Such sign shall not produce blinking or animated messages.
 - (b) The changeable copy or message delivered by the sign shall not be changed more often than once in any eight-hour time period.
 - (c) Such sign shall be permitted to be installed only within a community facilities zoning district of the city, once application is made to the building official and subsequent review and approval by the planning commission.
 - (d) Such sign may be of a size of up to 32 square feet and a height of six feet above the ground.
 - (e) Such sign may be installed within ten feet inside of the property line; provided, however, that such location proposed for the installation receives prior approval from the division of safety inspection as to traffic hazards and pedestrian hazards.
 - (f) All messages shall not exceed four lines of characters.
 - (g) Such sign shall be limited to 50 footcandles power output.

Sec. 32-34. – Multitenant buildings.

Generally, multitenant buildings will be exempted from the maximum number of sign

restrictions providing a "master"/overall building plan is applied for and approved by the planning commission.

Sec. 32-35. - Blade signs.

(1) **Purpose**. The purpose of a blade sign is to identify and promote the use for pedestrians and serve as a graphic design enhancement to certain zoning districts. Blade signs are only permitted in the C, C-2, and R-O1 Districts. Blade signs are permitted subject to the following requirements.

(2) **Procedure**.

- (a) All blade signs shall be subject to review and approval by the building department and department of public services. Blade signs are not exempt from the permit requirements or other regulations of this chapter.
- (b) Blade signs complying with this chapter shall not count against the number of signs permitted, area allowed, or message unit requirements.
- (c) A permit for a blade sign is required before any part of the sign is affixed to a building.
- (3) **Requirements.** Blade signs shall adhere to the following requirements: Only one blade sign is permitted per storefront or business.
 - (a) The total sign area for any blade sign shall not exceed four-and-one-half square feet per side.
 - (b) The lowest point of the sign shall be at least nine feet above a public way. The highest point of the sign shall not exceed the highest point of the building. Signs above private property shall be at least eight feet above grade. Signs shall not project from the building more than three feet. Brackets are included as part of the sign when determining these measurements.
 - (c) Internal or external illumination is prohibited.
 - (d) Any blade sign shall be at least ten feet from another blade sign, and five feet from the entrance of any other adjacent property.
 - (e) Blade signs shall be located as close as practical to the storefront entrance.
 - (f) Blade signs shall not obstruct vehicular traffic or city operations in any

- sidewalk, passageway, public way, alleyway or designated loading/unloading area.
- (g) No portion of a blade sign shall project above the top of an eave or parapet.
- (h) All blade signs shall be maintained in good condition.
- (i) Blade signs shall be designed as to be compatible with the architectural facade where they are placed. The design, including materials and color, shall comply with the requirements of this chapter.
- (j) The bracket of the blade sign shall be made of a durable material and attached directly to the building wall and meet building code requirements. Decorative frames and brackets are encouraged. Installation onto mansard roofs is prohibited.
- (k) Blade signs shall be no more than four inches thick. Brackets and decorative mounting features may exceed the thickness requirements as reasonably necessary to create an attractive graphic or design element.
- (I) Blade signs shall be limited to two sign faces.
- (m) Blade signs shall not obstruct the view of traffic control devices or interfere with the vision of pedestrian or vehicle traffic as determined by the city's traffic safety officer.
- (n) Symbols or logos used to identify the business are encouraged.

Chapter 32 - SIGNS

Sec. 32-1. - Purpose and Objectives.

The purpose of this chapter is to create the legal framework for a comprehensive and balanced system of signage in the city to facilitate communication between people and their environment and to avoid the visual clutter that is potentially harmful to community appearance, traffic and pedestrian safety, property values and business opportunities. To achieve this purpose, this chapter has the following objectives:

- (1) Protect the aesthetic quality of the city.
- (2) Promote within a certain geographical area which has early American colonial architectural features sign design and lettering consistent with early American colonial architectural features. the appearance of an early American colonial motif within the commercial business district of the city.
- (3) Protect the general public from damage and injury caused by the distractions, hazards and obstructions caused by excessive signage.
- (4) Preserve the value of property by ensuring the compatibility of signage with surrounding land uses.
- (5) Keep signs within a reasonable scale with respect to the buildings to which they relate.
- (6) Prevent off-premises signs from conflicting with business, residential and public-land uses surrounding land uses.
- (7) Prevent the placement of signs in a manner, which will conceal or obscure other signs or adjacent businesses.
- (8) Keep the number of signs and sign messages at the level reasonably necessary to identify a business and its products a property use.
- (9) Prevent hazards due to collapse, fire, collision, decay or abandonment of signage.
- (10) Provide signage that will harmonize with the building upon which it is placed and the adjoining properties.
- (11) Avoiding fraudulent and misleading messaging.

- (12) Safely directing persons and property to allow for safe ingress and egress and delivery of emergency services.
- (13) Reducing time required to read and understand a sign to reduce the distraction of pedestrians and motorists.

Sec. 32-2. – Scope of chapter.

- (1) It shall be unlawful for any person to erect, construct or alter any sign in the city without complying with the provisions of this chapter.
- (2) Any sign already established on the effective date of the ordinance from which this chapter is derived, and which is rendered nonconforming by the provisions in this chapter, and any sign which is rendered nonconforming as a result of subsequent amendments to this chapter, shall be subject to the regulations concerning nonconforming structures and uses set forth in this chapter.

Sec. 32-3. - Definitions.

The following words, terms and phrases, when used in this chapter, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

Abandoned sign means any sign which, by reason of neglect, damage or deterioration, requires repair and the owner thereof fails, neglects or refuses to initiate refurbishment or repair to the sign within ten days after having received written notice so to do from the city or fails to complete such repair or refurbishment within 60 days from the receipt of such notice from the city.

Animated sign means a sign depicting the actual or apparent movement of any portion of a sign, and shall include replicas or statues of persons, animals and cartoon style characters, whether such statues contain or appear to contain moving parts or not.

Application means the paperwork necessary for the processing of the applicant's request, including all requested information, photographs, drawings or renderings as detailed on the application form requested by the city and as amended by the city from time to time.

Area means the entire area within a rectangle, circle, triangle or parallelogram enclosing the extreme limits of writing or pictorial representation, emblem or any figure of similar character together with any frame or other material or other color forming an integral part of the display or used to differentiate it from the background against which it is placed, excluding

the necessary supports or uprights on which such sign is placed. Where a sign has two or more faces or graphics, the area of all faces or graphics shall be included in determining the area of the sign.

Awning means a structure made of cloth, metal or other material affixed to a building in such a manner that the structure may be raised or retracted to a position against the building or retracted so as to be within a container or device for storage.

Back-to-back means any sign containing two or more surfaces containing words, numbers, figures, devices, designs or trademarks visible to the general public and designed to inform or attract the attention of persons, which signs are constructed or installed with the back of each sign facing the back of the second sign so that such messages as contained on the sign face are visible to persons viewing such signs from two or more directions.

Balloon means any device capable of being inflated with air, helium or other gas and mounted, tied or tethered in such a manner as to hold such balloon from being carried away by the wind.

Banner sign means any sign produced on cloth, paper, fabric or any other combustible material, either with or without a supporting framework.

Billboard means any display sign that contains a message unrelated to or not advertising a business transacted or goods sold or produced on the premises on which the sign is located.

Blade sign means a sign supported by a mounting attached directly to a building that is perpendicular to a building wall.

Building line means the term as defined in chapter 50.

Building official means the person designated as the director of the division of safety inspection for the city.

Canopy means a structure or frame covered with canvas, cloth or other soft material usually extending from the wall of a building and designed to provide shelter from sunlight and the elements.

Changeable copy sign means any sign designed or constructed so that the lettering or message contained thereon is capable of being changed by rearranging or installing new letters or messages without removing and replacing or resurfacing the face of such sign.

Closed-face sign means a sign having a projected area exposed to wind loads consisting of 70 percent or more of the gross area as determined by the overall dimensions.

Combination sign means any sign that combines the characteristics of two or more signs.

Curbline means the line at the face of the curb nearest the street or roadway. In the absence of a curb, the curbline shall be established by the city engineer.

Dilapidated sign means any sign, which, by reason of damage, exposure to the elements or other causes, has deteriorated so that the intended message is no longer clearly discernible from a public or private street abutting property where the sign is located.

Directory sign means any sign not exceeding eight square feet listing the name and address of the occupant, the address of the premises, and/or locations of various businesses or activities uses within a building or multitenant building that are not for the purpose of bringing same to the attention of vehicular traffic. Directory signs cannot exceed eight square feet.

Display surface means the area made available by the sign structure for the purpose of displaying an advertising message.

Double-faced sign means any sign containing two or more surfaces containing display areas.

Electrical sign means any sign which has characters, letters, figures, designs, faces, logos, backgrounds or outlines illuminated by incandescent or fluorescent lamps or luminous tubes as part of the sign proper, such light sources being either external or internal.

Existing sign means any sign that is displayed on and before the effective date of the ordinance from which this chapter is derived.

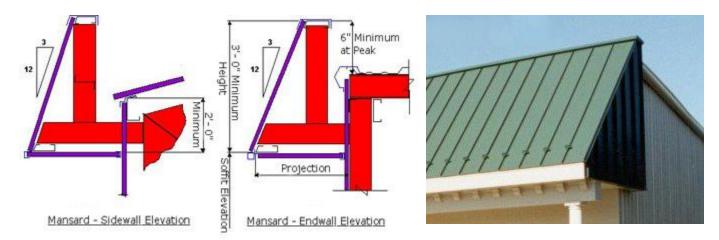
Festoon sign means a sign consisting of a wreath or garland of flowers, leaves, paper or other materials hanging in a loop or curve.

Gasoline Fluid price sign means any sign that is used to advertise the price of gasoline or other fuels the dispensing of fluid at that location. If brand identification material is used on or is a part of the sign advertising price, such shall be considered the gasoline price sign. A fluid price sign shall not exceed 20 square feet for any single location. Where fluid is dispensed from locations within 25 feet of each other, signage shall not exceed 20 square feet collectively for all such dispensing locations on the premises. Or collection of locations situated within 25 feet of each other where fluid is available for dispensing.

Ground sign means a sign supported by one or more poles, columns, uprights or braces or a solid base in or upon the ground, which are not part of a building.

Mansard facade means decorative trim or panel projecting from the top of the wall; the triangular portion of a the top of a building as shown in the diagram below. that portion of a building as described in diagram 62-3A (the triangle portion).

Example Diagram (left) and Image (right):



Marquee sign means a sign that is attached to a marquee.

Message units means a word, an abbreviation, a number containing up to ten digits, a symbol, a geometric shape or a person's or firm's initials containing up to 11 letters. Punctuation marks are not counted in computing the number of message units.

Michigan Building Code means the Michigan Building Code as published by the state as adopted and amended from time to time.

Moving message board means an electrical sign designed to exhibit a pattern of letters or numbers delivered in such fashion so as to appear to be moving lines or words of type.

Multi-tenant building means a building with multiple tenants or businesses uses, which share a common entrance.

Noncombustible material means any material which will not ignite at or below a temperature of 1,200 degrees Fahrenheit during an exposure of five minutes and which will not continue to burn or glow at such temperature.

Nonconforming sign means any sign existing on and after the effective date of the ordinance from which this chapter is derived, which sign does not comply with one or more of the requirements for signs as contained in this chapter.

Open-face sign means a sign having a projected area exposed to wind loads consisting of less than 70 percent of the gross area of the sign as determined by the overall dimensions.

Parapet and **parapet wall** mean the part of any wall entirely above the roof.

Parapet panel sign means a closed-face sign mounted upon the parapet wall of a building.

Parapet skeleton sign means an open-face sign composed of individual letters, which are mounted upon the parapet wall of a building.

Plastic materials means those materials made wholly or principally from standardized plastics.

Pole sign means any sign placed on a pole (whether round, square or rectangular); which pole is placed into the ground.

Political sign means a sign announcing the candidacy of a person running for public office or issues to be voted upon at an election.

Portable sign means any sign or display board, searchlights, lighting panel or similar device mounted upon a trailer or upon its own frame and wheels and not being a ground sign as defined in this chapter. Portable signs include any so-called "sandwich boards" or signs placed on easels.

Projecting encroaching sign means a projecting sign that projects beyond a private property line into and over public property.

Projecting sign means a sign, other than a wall sign, suspended from or supported by a building or structure, or masonry or wooden posts or steel columns, and projecting therefrom.

Pylon sign means any sign placed on a stake or mast-like pole.

Roof sign means a sign erected over or on the roof of any building and wholly or partially dependent upon the roof of the building for support, or attached to the roof in any way.

Rotating sign means any sign or advertising device that rotates or gives the appearance or optical effect of rotating.

Sign means any device or representation for visual communication that is used for the purpose of bringing the subject thereof to the attention of others that is located on or attached to any premises, real property or structure on real property, or upon any vehicle.

Sign structure means a supporting structure erected, used or intended for the purpose of identification or attracting attention, with or without a sign thereon, situated upon or attached to the premises, upon which any sign may be fastened, affixed, displayed or applied; provided, however, this definition shall not include a building, fence, wall or earthen berm.

Temporary sign means a sign, banner or other advertising device constructed of cloth, canvas, fabric or other light temporary material, with or without a structural frame, intended for a limited period of display including decorative displays for holidays or public demonstrations.

Time and temperature sign means any sign with numbers expressing the time and temperature and designed to reflect changes in such information.

<u>Traffic direction sign</u> means a sign advising of a route for pedestrian or vehicular travel to reach a destination upon the property where the sign is situated such as a sign advising of entrances, exists and parking locations.

Trailer sign means a sign with a display surface supported on a mobile chassis, other than a motor vehicle.

<u>Utility warning sign</u> means a sign advising of the location of a public or private utility, by way of illustration: gas, sewer, water, telecommunication lines, and other similar lines.

Valance means a loose nonstructural edging located around the bottom of an awning not exceeding 12 inches in height. This provision shall only apply to valances to which sign copy is applied.

Wall sign means a sign which is attached to, affixed to, placed upon or painted upon any exterior wall or surface of any building, building structure or part thereof, provided that no part of any such sign extends more than eight inches from the face of the exterior wall.

Window area means that portion of a transparent material (glass or other see-through material) on each elevation of a building. Window area includes doors of glass or see-through doors.

Window signage means any sign or message, including lighted signs, plastic, paper, cardboard or cloth signs or signs of similar material placed or installed on any window surface. Advertising messages visible through a window display the objective of which is to communicate with pedestrian or vehicular traffic will be considered a window sign for purposes of this chapter. The term "window signage" includes, but is not limited to, hours of operation, directory signs, community signs and temporary signs.

Yard sale sign, basement sale sign, garage sale sign and rummage sale sign mean

posters, signs and notices advertising a sale of personal property by private individuals conducted at residential premises.

Sec. 32-4. - Administration and enforcement.

- (1) **Enforcement authority**. Subject to applicable provisions of law and consistent with the delegation of power found in the Charter and applicable ordinances, the building official or the building official's duly authorized representative is hereby authorized and directed to enforce this chapter.
- (2) **Right of entry**. Upon presentation of proper credentials, the building official or the building official's duly authorized representative may at reasonable times enter any building, structure or premises in the city to perform any duty imposed upon such person by this chapter
- (3) *Interpretation*. Subject to applicable provisions of law and consistent with the delegation of power found in the Charter and applicable ordinances, the building official and the planning commission, to the extent a matter is brought before the
 - planning commission pursuant to this chapter, is hereby authorized to interpret the provisions of this chapter.
- (4) **Establishment of permit fees.** Fees for permits required by this chapter shall be established by resolution of council.
- (5) Permit generally; alteration or relocation of signs.
 - (a) Permit required; issuance. No person shall erect, construct, alter, relocate or refurbish, or cause or permit to be erected, constructed, altered, relocated or refurbished, any sign in the city without first obtaining a permit from the division of safety inspection. A separate permit shall be required for each sign. Electrical signs shall also require an electrical permit. If an application for a sign permit indicates that the proposed sign conforms in all respects to the provisions of this Code, a permit shall be issued by the building official. The building official must act either to approve or deny an application within 90 days of presentation of a complete application to the building official, unless the building official and the applicant agree in writing to extend this time period.
 - (b) **Enlargement, alteration or relocation of signs**. No person shall enlarge or relocate a sign except in conformity with the provisions of this chapter relating to new signs. The changing of movable parts of an approved sign

that is designed for such changes, or the repainting with approved colors or reposting of display matter, shall not be deemed an alteration, provided that the conditions of the original approval and the requirements of this chapter are not violated.

- (c) <u>Exceptions to permit requirement</u>. No permit shall be required for the following signs and outdoor display structures. Such exceptions, however, shall not be construed to relieve the owner of the following signs from responsibility for its erection and maintenance in a safe manner:
- (c) Exceptions to permit requirement. Signs 6-10-sq ft or less, and with no more than a total of four (4) freestanding and window signs in number on a property, including a contractor's sign while working at the property only, do not require a permit but shall otherwise fully comply with the provisions of this ordinance and other applicable codes of the City, and are further subject to inspection. -Additionally, the following signs do not require permits: -
 - 1. Directory signs.
 - 2. Traffic direction signs.
 - 3. Utility warning signs.
 - 4. Window signs.

1.5.

(6) Permit and inspection fees.

- (a) All fees under this chapter, except as otherwise provided in this chapter, shall be set by resolution of council and paid in advance. Copies of the resolution setting the sign permit fees shall be filed in the office of the city clerk.
- (b) The permit fees for all signs shall be in addition to any fees required for electrical inspections when electric lighting is used.
- (c) If work for which a permit is required by this chapter is commenced or continued before such permit is issued, the permit fees established by

- resolution for any sign erection so commenced or continued shall be doubled, but the payment of such double fee shall not relieve any person from fully complying with the requirements of this chapter in the execution of the work, or from any prescribed penalty.
- (7) Inspection of work covered by permit. No person conducting or performing work covered by a permit required by this chapter shall fail to notify the building official when such work has been commenced and completed. No person shall conceal any portion of such work until it has been inspected and approved by the director or the director's designated representative. If the work is found to be properly performed and safe, a certificate of inspection shall, if requested, be issued. The director or the director's designated representative shall have the authority to order any corrections of work the director or the director's representative may find necessary to comply with this chapter.
- (8) Suspension or revocation of permit. The building official or the building official's designated representative shall give notice, in writing, to the holder of a permit issued under this chapter of the reasons for any proposed suspension or revocation of such permit, which notice shall be served upon such holder at least five days before the time set for the hearing before the planning commission. Upon such hearing, the licensee or permittee may appear in person or together with counsel and contest such suspension or revocation. For good cause shown at such hearing, the commission may suspend or revoke any such permit.
- (9) Correction or removal of unsafe or unlawful signs. When any sign becomes insecure or in danger of falling, or when any sign is unlawfully installed, erected or maintained in violation of any of the provisions of this chapter, the owners thereof or the person maintaining the sign shall, upon written notice of the building official or the building official's designated representative, forthwith in the case of immediate danger and in any case within not more than ten days, make such sign safe and in conformity with this chapter or remove the sign.

(10) Maintenance and annual inspection.

- (a) All signs for which a permit is required under this chapter, together with their supports, braces, guys and anchors, shall be kept in good repair in accordance with this chapter and, when not galvanized or constructed of approved corrosion-resistant, noncombustible materials, shall be painted when necessary to prevent corrosion or on a regular basis or as may be required for safety purposes and to maintain aesthetic values.
- (b) All classes of signs shall be inspected by the building official once a year upon request as to the safety, and if found to be well supported, painted to

- prevent corrosion and so secured to the building as to safely support the weight of the sign as well as resist wind pressure in accordance with the general structural requirements for new sign installation, a certificate of inspection shall be issued, upon request.
- (11) **Existing signs**. No sign heretofore approved and erected <u>sign</u> shall be altered or relocated either on the same premises or to other premises. Except as provided in subsection 32-12(b)(6), no sign, or any substantial part thereof, which is blown down or destroyed shall be re_erected, reconstructed, rebuilt or relocated unless the sign is made to comply with all applicable requirements of this chapter.
- (12) **Engineering design and materials.** Signs and sign structures shall be designed and constructed to resist wind forces as specified in the state building code.
- (13) Approval of design and structural details. Designs and structural details of all signs shall be submitted to the division of safety inspection before a permit is issued under this chapter. The building official shall determine whether or not any proposed sign installation is compatible with the exterior appearance of the building in accordance with the standards set forth in this chapter.

Sec. 32-5. - Illumination generally.

- (1) Wiring installation; open spark or flame prohibited. No sign shall be illuminated by other than electrical devices. Wiring shall be installed in accordance with the requirements of the National Electrical Code and the rules and regulations of the division of safety inspection. In no case shall any open spark or flame be used for display purposes.
- (2) **Electrical inspection**. No electrically operated or illuminated sign shall be erected before the chief electrical inspector's seal or stamp has been affixed to such sign.
- (3) **Location; prohibited lights.** No person shall place, maintain or display a blinking, oscillating or rotating light. Lights that may be mistaken for the distinguishing lights authorized by law for emergency vehicles and safety devices, because of similarities in color and design, shall not be permitted along roadways.
- (4) Exception. No transformer in excess of 30 milliamperes (MA) with 120 volt primary service shall be permitted, except as may specifically be approved by the building official.

Sec. 32-6. - Internally illuminated signs.

All internally illuminated signs shall be constructed so as to produce or emit a subdued

lighting effect. Backlighted individual letters are permitted. Interior illuminated signs shall be constructed so that the background face of such sign is opaque or nearly opaque so as to allow the illumination of only letters, numbers, or logos on the display surface so that minimal light passes through the background.

Sec. 32-7. - Illuminated signs.

Awnings and canopies shall not be illuminated. The display surface of signs permitted under the provisions of this chapter facing Mack Avenue and Harper Avenue may be illuminated by externally mounted incandescent lights directed to shine upon the display surface and shielded downward or and shielded from shining at other than the display surface. Such incandescent lighting shall not exceed 150 watts for incandescent lights or 24 watts for LED lights for every 20 square feet of display surface illuminated. Applications for illuminated signs shall be referred to the building official for approval. Such application shall be accompanied by a drawing or photograph of the building facade showing the area where the proposed sign is intended to be installed and the wording, lettering and appearance of the proposed sign on the building, including the dimensions thereof. The drawings or photographs submitted by the applicant must include photographs of the buildings on either side of the applicant's building.

Sec. 32-8. - Window signage.

Window signage, as defined in section 32-3, shall not exceed 20 percent of the elevation's (frontal view) window area. There shall be no limitation on the number of message units.

Sec. 32-9. - Design of business logos Logos.

Logos covering no more than one-third of the surface area of a sign face shall be permitted provided that additional lettering or message units other than logos are allowed as long as the maximum allowable area requirements are met. Logos covering an entire sign face are permitted provided the entire sign face does not exceed one-third of the maximum allowable area of the sign face. For purposes of this section, a logo is defined as a symbol, picture or graphic elements arranged in a specific way to represent a business, corporation, trade or profession.

Logos, defined as a symbol, picture, or graphic element arranged in a specific way to represent an entity using the property, shall be permitted. provided they cover no more than 1/3 of the surface area of the sign face. The area covered by the logo and additional lettering, if any, shall be considered together when calculating the maximum allowable area for signage.

Sec. 32-10. - Maximum number of message units; prohibited signs.

- (1) Maximum number of message units.
 - (a) Quantity restriction. The total of all signs on a property shall not contain in excess of a total of ten message units, except as otherwise provided in this chapter.
 - (b) **Exceptions**. The following signs shall be exempt from the message unit limitation contained in this section, but shall be subject to the other regulations of this chapter:
 - 1. Gasoline price signs. A gasoline service station shall be permitted signs on each pump island indicating the prices, the types of gasoline and the type of service. The area of such signs shall not exceed 20 square feet per pump island. Fluid dispensing sign. A use of property which has locations where fluids are dispenses shall be permitted. Signage at each such location where fluid is dispensed up to 20 square feet. Where fluid is dispensed from locations within 25 feet of each other, signage shall not exceed 20 square feet collectively for all such dispensing locations.
 - 2. Theater marquee Marquee signs.
 - 3. Business name sign. If Property use name sign which identifies the name of the user of the property, if the name of the business exceeds ten message units up to the number of units to complete the full name.
 - 4. Permanent signs on vending machines, gas pumps or ice containers indicating only the contents of such devices, provided such devices are located within ten feet of a building. The sign area of each device may not exceed six square feet. Up to 6 square feet of signage may be provided on devices which dispense materials which indicate the materials dispensed from such device; provided such devices are situated within 10 feet of a building. Examples are: vending machines and automated tellers.
 - 5. Signs not exceeding six square feet which contain noncommercial messages including designation of restrooms, telephone location, restrictions on smoking, or door openings, and private traffic control and parking signs. Safety related and directive signs, such as: designation of restrooms, telephone location, smoking restrictions, exits, traffic control, and parking.
 - 6. Memorial signs on tablets, names of buildings and date of erection,

- when cut into the masonry surface of a building or when constructed of bronze or other incombustible material affixed to a building.
- 7. Signs of a religious institution, school, museum, community recreation facility or library indicating the name, current displays or activities and having an area not greater than 25 square feet.
- 7. Historical plaques not exceeding two square feet designating a building as a historical structure as permitted and provided by State law.
- 8. Business signs not exceeding two square feet per sign face containing information on credit cards or business affiliations. Signs not exceeding 2 square feet per sign face providing information on the use and affiliations with the use. Examples are service club affiliations, such as Chamber of Commerce, and credit card logos.
- 9. Political signs advocating or opposing a candidate for public office or a position on an issue to be determined at an election, provided that such signs are removed within seven days after such election.
- 9. Signs authorized by the U.S. Government, the state, or any of its agencies or political subdivisions, as may be approved by the planning commission.
- 10. Street addresses and telephone numbers, fax machine numbers, e-mail addresses and/or websites.
- 11. Sandwich board or sign placed on easel, not to exceed 42" in width, and not greater than 65" in height not to exceed in total on both sides square feet.

11.12. Blade Signs.

- (2) **Prohibited signs**. The following signs are prohibited, notwithstanding anything to the contrary in this chapter:
 - (a) Animated signs.
 - (b) Banner signs, except as authorized by the planning commission.
 - (c) Roof signs.
 - (d) Rotating signs.

- (e) Signs with flashing, blinking or moving lights, including moving message boards.
- (f) Signs with exposed incandescent lights.
- (g) Pennants, streamers, spinners or flags of any type used for advertising purposes.
- (h) Balloons, with the exception of 12-inch size balloons, if:
 - 1. No more than 12 are displayed during business hours for no more than 12 hours for one day only.
 - 2. The balloons are attached by string/ribbon not exceeding 30 inches in length.
 - 3. The balloons do not obstruct the sidewalk or public right-of-way.
 - 4. Any one business is limited to displaying balloons to five times per year for special occasions.
 - 5. Balloon displays must be approved by the building official.

Strings of lights, excepting holiday decorations.

- (i) Any sign that is structurally unsafe or is capable of causing electrical shock as determined by the building official which determination is subject to appeal.
- (j) Any sign that obstructs a window, door or other opening, used for a fire escape.
- (k) Any sign which makes use of the word "stop," "look" or "danger" or any other words or phrases that would tend to mislead or confuse vehicle operators.
- (I) Any sign containing obscene, indecent or immoral matter language which would be prohibited from use by the Federal Communications Commission, or which would be found to be obscene, indecent or profane if broadcast by the Federal Communications Commission. Any display of the human body which would be considered public nudity if such display involved a person pursuant to the City ordinance prohibiting public nudity.

- (m) Any sign unlawfully installed or erected.
- (n) Any sign which no longer advertises a bona fide business or product.
- (o) Any sign attached to a standpipe, gutter drain or fire escape, or any sign designed or erected so as to impair access to a roof.
- (p) Any sign within 50 feet of a residential zoning district unless such sign is completely screened by a building, solid fence or evergreen planting so as not to be visible from the residential area.
- (q) Any sign that would project above the parapet line of any roof or the peak of any roof.
- (q) Any sign that would project into any public right-of-way or other accessway.
- (r) Any sign which is attached to a tree, fence or utility pole.
- (s) Festoon signs.
- (t) Portable or temporary signs, unless specifically permitted by this chapter.
- (u) Painted wall signs.-
- (u)
- (v) Any other sign not specifically permitted by this chapter.
- (w) Painted or pasted sidewalk signs.
- (x) Projecting signs over public property except as permitted by section 32-35.
- (y) Parapet panel signs.
- (z) Marquee signs.

Sec. 32-11. - Miscellaneous provisions.

- (1) Ground signs.
 - (a) Obstruction of access Maintaining Site Distance and Avoiding Obstruction.

No ground sign shall be erected so as to obstruct free access to or egress from any building. A site distance triangle shall be maintained so that signage is not placed obstructing the vision of drivers of vehicles entering or exiting drives or driveways with respect to pedestrian traffic on sidewalks, walkways, and vehicular traffic in roads and streets.

(b) **Setback**.

 Location. Except as otherwise provided in this section, no ground sign shall be located nearer to a street property line than the established building line. No ground sign shall be located within 15 feet of a side or rear yard property line.

2. Exceptions.

- a. Pylon-type ground signs which contain an area of 32 square feet or less, in which only noncombustible materials or approved plastics are used, and which do not exceed a height of seven feet above the ground, may be located not less than two feet from a street property line. For the purpose of determining the allowable area of such signs, a double-faced sign shall be considered a single-faced sign. When a masonry or concrete foundation or planter which extends above the ground level is used as part of such pylon-type sign, the area of such foundation or planter shall not be considered a part of the area of the sign. However, the height of such foundation or planter shall be included in determining the maximum height of the sign.
- b. Pole-type ground signs which are erected so that the bottom thereof is at least ten feet above the ground level, which are constructed of noncombustible materials or approved plastics, and which contain an area of 32 square feet or less, may project to street property lines.
- (c) Height and dimensions; number of signs. Ground signs may be erected to a height of not more than 20 feet above the ground or to the peak of the roof of the property where the sign is installed, whichever is the least, when in compliance with the restrictions of subsection (2) of this section. No ground sign shall exceed 32 square feet of area or the maximum height and width limitation, whichever is the least. Only one ground sign or freestanding sign shall be permitted per street frontage, except at a shopping center with 200 feet or more of street frontage, in which case two ground or freestanding signs are permitted.

- (d) **Maintenance**. Every ground sign and the immediate surrounding premises shall be maintained by the owner of such sign in a clean, sanitary and inoffensive condition and free and clear of all obnoxious substances, rubbish and weeds.
- (e) **Variances**. The city council may grant variances in the height, area and setback requirements of this subsection in cases where there are unusual practical difficulties or unnecessary hardships because of topographical or other conditions, provided that such variations will not seriously affect any adjoining property, aesthetic quality or the general welfare, health or safety.
- (2) Marquee signs.
- (3) Temporary sign generally.
 - by the building department provided such temporary signs may be issued by the building department provided such temporary sign meets the requirements of this chapter. Such Ppermits for commercial temporary signs shall authorize the erection of such signs and their maintenance for a period not exceeding 30 days twice per year. Temporary signs in residential districts may not exceed 30 days twice per year, measured starting from the date that complaint has been received and confirmed by the building department.
 - (c) **Size**. Commercial ‡temporary signs shall not exceed 32 square feet in area, temporary signs in residential districts may not exceed 6 square feet in area.
 - (d) **Location**. No temporary sign shall be erected so as to prevent free ingress to or egress from any door, window, fire escape or ventilating equipment. No sign shall be attached to any standpipe or fire escape. No temporary sign shall extend over or into any street, alley or sidewalk a distance greater than four inches from the wall upon which it is erected. No such sign shall be placed or project over any wall opening.

(4) Wall signs.

(a) Material. Wall signs shall be constructed of noncombustible material, except that approved combustible materials or approved combustible plastics may be used as provided in this Code, and wood may be used for moldings and purely ornamental features.

(c)(a) Projection beyond building line. Wall signs shall not project beyond an

established building line or a street property line. Wall signs shall not project into allevs.

- (d)(a)Prohibited locations. No wall sign shall be attached to a building in suchmanner so as to obstruct any door, window, fire escape or ventilatingsystem.
- (e)(a) Extension over or beyond wall. Wall signs shall not be erected to extend above the top of a wall or beyond the ends of the wall to which they are attached.
- (f)(a) Thickness. No wall sign shall be more than eight inches thick.
- (g)(a) Attachment to parapet wall. No wall signs shall be attached to any parapet wall.
- (h)(a)Painted wall signs. No wall sign may be painted onto any building wall-
- (5) Maximum time period for use of trailer signs. No permits shall be issued for the installation or use of any trailer signs for a period of longer than 14 days in any calendar year.

Sec. 32-12. - Nonconforming signs.

- (1) Signs erected, constructed or installed prior to the effective date of the ordinance from which this chapter is derived and which do not conform to the regulations and restrictions contained in this chapter shall be deemed to be nonconforming signs.
- (2) Nonconforming signs shall not:
 - (a) Be changed to another nonconforming sign.
 - (b) Have any changes made in the words or symbols used or the message displayed unless the sign is specifically designed for periodic change of message.
 - (c)(d) Be structurally altered so as to prolong the life of the sign or so as to change the shape, size, type or design of the sign.

- (d)(e) Have the face changed unless such sign is of a type of construction to permit such a complete change of the face.
- (e)(f) Be repaired or replaced after being damaged if the repair or replacement would cost more than 50 percent of the cost of an identical new sign except as provided in subsection (c) of this section.
- (3) Any sign or awning having been destroyed or rendered unusable by unintended damage may be replaced by an identical sign or awning, but must be approved by the building official.

Sec. 32-13. - Wall signs.

- (1) Where wall signs are placed so as to cover transom windows, the glass in such transoms must be removed and a steel frame in the form of steel studs covered on both sides with metal lath and cement plaster must be provided before the wall sign is erected. In filing applications for the erection of such signs over transoms, it will be necessary that complete detailed sketches be included showing compliance with all these requirements before a permit can be granted. All wall signs to be placed on mansard facades are to be constructed of individual characters, on a raceway or applied directly to the facade.
- (2) All applications for the erection of a wall sign shall show the location of the sign, details of the building to which the sign is to be attached, the size, color and appearance of the sign and all necessary details for fabrication and erection of such sign and any other requirements as detailed on the application.
- (3) Wall signs upon building fronts containing up to 40 feet of building frontage shall not exceed three feet in height or a maximum of 30 square feet in size.
- (4) Wall signs upon building fronts containing 41 feet to 60 feet of frontage shall not exceed three feet in height or a maximum of 42 square feet in size.
- (5) Wall signs upon building fronts containing 61 feet and over of frontage shall not exceed three feet in height or a maximum of 48 square feet in size.
- (6) Wall signs upon the sides of buildings shall not exceed three feet in height or 12 square feet in size.
- (7) Wall signs upon the rear of buildings shall not exceed three feet in height or nine

square feet in size.

(4) Wall signs.

- (8a) Material. Wall signs shall be constructed of noncombustible material, except that approved combustible materials or approved combustible plastics may be used as provided in this Code, and wood may be used for moldings and purely ornamental features.
- (9) <u>Projection beyond building line</u>. Wall signs shall not project beyond an established building line or a street property line. Wall signs shall not project into alleys.
 - <u>Prohibited locations.</u> No wall sign shall be attached to a building in such manner so as to obstruct any door, window, fire escape or ventilating system.
 - (8) Extension over or beyond wall. Wall signs shall not be erected to extend above the top of a wall or beyond the ends of the wall to which they are attached.
 - (9) Thickness. No wall sign shall be more than eight inches thick.
 - (10) Attachment to parapet wall. No wall signs shall be attached to any parapet wall.
 - (11) Painted wall signs. No wall sign, including murals, n may be painted onto any building wall.

(7)(12)

Sec. 32-14. - Projecting or overhanging signs.

Permits shall be required for all projecting or overhanging signs and such signs shall be subject to the following restrictionss:

- (1) No such sign attached to any building shall be erected so as to overhang public property, except in the case of flat signs attached to a building face, which may project eight inches from the building face.
- (2) The area of such signs shall not exceed a maximum of 32 square feet.
- (3) All such signs, including letters, shall be constructed entirely of metal, porcelain or other durable incombustible material. All projecting signs shall be supported by

strong steel brackets attached to walls of buildings with through bolts, expansion bolts or other equally secure method, and shall be braced and held firmly in place with soft iron or steel cables of adequate strength. No swinging signs shall be constructed larger than 16 square feet in area. Cables shall be attached to walls of buildings with expansion bolts or equivalent method. Projecting signs which are permitted to extend over parapet walls may be attached to brackets fastened to roofs by means of through bolts but shall not be attached to any part of a wall above the point of bearing of the roof joists or rafters.

- (4) The thickness of a sign, exclusive of structural attachments, shall not exceed eight inches, but a sign may be made in two portions joined at one point similar to a letter "V," provided the least angle of intersection does not exceed ten feet.
- (5) In cases where a street is widened, causing signs to project over the curb, such signs shall be made to conform to the provisions of this chapter.
- (6) No sign shall be erected so that any part of it, including cables, guys, etc., will be within four feet of any electric light pole, streetlamp, or other public utility pole or standard.
- (7) Nothing in this section prohibits blade signs conforming to section 32-35.

Sec. 32-15. - Cloth and banner signs.

- (1) A permit shall be required for all cloth and banner signs.
- (2) No such sign shall be suspended across or project into any public street or highway.
- (3) No such sign shall exceed two feet in least dimension or 32 square feet in area, and not more than one such sign shall be placed upon any building for each story in height. When two or more signs are erected on any building, they shall be separated vertically by the height of one story less the width of the sign, or horizontally by a distance of at least nine feet.
- (4) All such signs shall be strongly constructed and securely attached.
- (5) Such signs shall not obstruct any door, window or fire escape.
- (6) Such signs shall be removed as soon as torn or damaged, and, in any case, 30 days after erection. It shall be deemed a violation of the provisions of this chapter to fail to notify the division of safety inspection of the erection of such signs or to fail to remove them after 30 days.

Sec. 32-16. - Roof signs.

The installation of open roof signs and solid roof signs, as defined in this chapter, shall not be permitted. Any part of a building, such as a wall, pylon or projection, higher than the parapet of the building face or front elevation and serving to carry a sign shall be considered a roof sign and shall not be permitted. This restriction shall be applicable to a gable, hip or mansard type of roof and no sign shall be mounted on the face of such type of roof. All roof signs in existence within the city shall be considered as not conforming to this Code and the reconstruction or replacement of such signs shall not be permitted. For the purpose of this chapter, signs installed on those mansard facades, which are incorporated into the construction of the building front and not into the roof structure of the building, shall not be deemed roof signs, but wall signs. A mansard facade that extends more than four feet above the roof of the building shall not be deemed to be a mansard facade for the purposes of this section.

Sec. 32-17. - Combination of signs.

- (1) A building shall be limited to a maximum of two signs from the following classifications:
 - (a) Wall sign.
 - (b) Ground and pole sign.
 - (c) Pylon sign.
- (2) For a combination of smaller signs, see section 32-10(a). No sign or combination of signs shall contain more than ten message units on any one building except as provided in section 32-8 and section 32-10(1)(b)(a)(2).

Sec. 32-18. - Alteration or relocation of signs.

In case any sign is altered in appearance or dimension in any manner or moved to any new location, such sign shall be subject to all restrictions applying to a new sign.

Sec. 32-19. - Blinking and animated signs prohibited.

The use of a blinking or animated sign is prohibited. The term "blinking," as used in this section, shall mean the apparent or actual oscillation, cycling or flashing of any sign or portion thereof, whether such apparent or actual oscillation, cycling or flashing is made, created or occasioned by mechanical, optical or electrical means. The term "animated," as used in this section, shall mean the actual or apparent movement of any portion of a sign and shall include replicas or statues of persons, animals and cartoon style characters, whether such replicas or

statues contain or appear to contain moving parts or not. Sec. 32-20. - Temporary real estate signs.

The provisions of this chapter relative to construction and the obtaining of a permit shall not apply to so called temporary real estate signs advertising the sale or lease of the property upon which such signs are situated, provided:

- (1) Signs of a size not exceeding 24 inches by 30 inches may be placed between the sidewalk and the curb upon the streets, highways and public places in this city-advertising the location and the availability for purchase of houses being offered for sale in the city, provided such signs are so placed so as not to create a traffic hazard or a nuisance or inconvenience to the neighborhood, and providing such signs shall not exceed two in number and shall be placed only during the period the premises advertised are open for inspection, but under no circumstances shall such signs be placed prior to 10:00 a.m. and signs shall be removed by 9:00 p.m. No signs shall be placed in accordance with this section without the express written approval for such placement being obtained from the owner or tenant in charge of the private property immediately adjacent to the area wherein such sign is to be located.
- (2) Any sign so used and placed shall have affixed thereto an identification tag with the name and address of the owner thereof clearly indicated thereon.
- (3) Upon proper application in writing to the city administrator and upon a good and sufficient showing of necessity, the city administrator may authorize the placing of additional signs upon such terms and conditions as the city administrator shall deem advisable. (Invalid content regulation.)

Sec. 32-21. - Compliance with zoning regulations.

Notwithstanding anything in this chapter to the contrary, the provisions of $\underline{\text{the }}$ this zoning chapter shall be strictly complied with.

Sec. 32-22. - Political signs.

The provisions of this chapter relative to the construction, installation and obtaining of a permit shall not apply to temporary political signs advertising a political candidate, a forthcoming election or urging any vote on any topic; provided, however, that:

(1) Such signs shall not exceed a size of 36 inches by 36 inches and shall be so placed or installed so as not to obstruct the vision or view of any bicyclist or driver of any

motor vehicle upon the streets and alleyways of the city.

- (2) Not more than one such sign shall be installed or placed upon any property advertising a particular candidate or proposition. However, this section shall not be construed as a prohibition against placing two or more signs upon such property when each sign urges a vote for a different candidate or proposition.
- (3) The owner of the property where such signs have been installed or placed shall cause the signs to be removed within five days after the date of the election or vote upon the proposition to which the signs pertained. (Invalid content regulaton.)

Sec. 32-23. - "Portable sign" defined.

For purposes of this chapter, the term "portable sign" means any sign or display board, searchlights, lighting panel or similar device mounted upon a trailer or upon its own frame and wheels and not being a ground sign or pole sign as defined in this chapter. Portable signs include any so called "sandwich boards" or signs placed on easels.

Sec. 32-24. - Approval of portable signs required Portable Signs.

- (1) No portable sign shall be displayed upon any land within the city without prior approval for such display having been obtained from the <u>Building Official</u>. <u>planning commission of the city</u>.
- (2) Notwithstanding subsection (1) of this section, an application for a sandwich board or sign placed on an easel may be submitted to the building official for approval prior to its proposed installation. Approval by the building official may only be granted under all of the following conditions:
 - (a) The sign may only be placed on the property occupied by the applicant, and the location will not interfere with pedestrian traffic or visibility.
 - (b) The sign may only be displayed during the hours of business of the applicant.
 - (c) The sign must be constructed of either wood or metal or a combination of wood or metal, or other material approved by the building official.
 - (d) The size of the sign must not exceed 42 inches in width, 48 inches in height, and its overall height shall not be greater than 65 inches.
 - (e) The colors displayed on the sign must be in accordance with this chapter.

- (f) The sign must be structurally sound, stable and adequately maintained.
- (g) The message on the sign must be related to the business affected.
- (h) Only one sandwich board or easel sign per address.

In the event the building official approves the sandwich board or easel sign, no approval of the planning commission is necessary.

Sec. 32-25. - Standards for approval of portable signs.

The planning commission shall not signify its approval for the display of a portable sign unless the following requirements have been met:

- (1) Such proposed display shall be for definite consecutive dates not to exceed seven days.
- (2) The building official or the building official's designated representative shall certify to the division of safety inspection that the proposed location of the portable sign will not cause traffic congestion, impede traffic, block access to off-street parking spaces, conflict with traffic signalization or signage, or otherwise interfere with orderly traffic movement.
- (3) The proposed location of the portable sign shall not be on any public right-of-way.
- (4) The proposed portable sign shall not consist of or utilize flashing lights, beacons or searchlights, banners, balloons, flags, etc.
- (5) The proposed location for the placement of the portable sign shall not be closer than ten feet to any driveway, road, street, alley, sidewalk or other public property, and the sign shall not be placed upon any property other than where the business or product advertised is located or sold. Nonprofit organizations may

advertise fundraising events and similar occasions on other than their own property if written permission of the owner of the proposed location accompanies the application.

(6) Each application for a permit for a portable sign shall include a description or sketch showing how such sign will be affixed to the ground or some stationary structure which will prevent the sign from rolling, tumbling, blowing or being pushed onto any driveway, street, alley or other public property.

- (7) Not more than one portable sign shall be permitted to be displayed on any premises for more than a seven-day period within a calendar year. For the purposes of this subsection, a shopping center shall be considered one premises.
- (8) No portable sign shall exceed 32 square feet in area.

Sec. 32-26. - Review of application for installation of portable sign.

Application for a portable sign installation shall be submitted to the division of safety inspection. The application shall be reviewed by the division, and if found to be complete and in compliance with the provisions of this chapter, such compliance shall be noted upon the application. The application shall then be referred to the director of public safety, or the director's designated representative, who shall review the application and shall note thereon that the application complies with the traffic safety requirements. Upon completion of such review, the application shall be referred to the planning commission for its consideration.

Sec. 32-27. - Variances for portable signs.

Should any party wish to display a portable sign that fails to meet the requirements of section 32-26, an appeal to the city council may be made in accordance with the provisions of section 32-32.

Sec. 32-28. - Temporary garage, yard, basement, estate and rummage sale signs.

- (1) The provisions of this chapter relative to construction and obtaining of a permitshall not apply to temporary garage, yard, basement, estate and rummage salesigns advertising the sale of personal property in a residential zoning district of thecity.
- (2) Signs of a size not exceeding 24 inches by 30 inches may be placed only uponprivate property advertising a garage, yard, basement or rummage sale and onlyduring the time that such sale is in progress. Such signs shall not be displayed between the hours of 7:00 p.m. and 7:00 a.m., local time.
- (3) The installation or placement of temporary signs advertising a garage, yard, basement or rummage sale at locations within the city other than as authorized by subsection (2) of this section shall be a violation of this Code.
- (4)(3)The owner, tenant or person in apparent control of the residential property where such sale is being conducted as advertised by signs posted in violation of the provisions of this section shall be deemed to be prima facie the person responsible for the installation or placement of any temporary sign advertising a garage, yard, basement or rummage sale held at such residential property within the city.

Sec. 32-29. - Design of Lettering and Sign Faces in the American Colonial Architectural Area.

Within the business area the American Colonial architectural area of the city generally situated (insert description), and whose boundaries may be obtained through a document furnished by the City Clerk, tThe following rules, regulations and guidelines shall be applicable to all permanent signs installed or erected within the city:

- (1) Lettering. A list of approved and prohibited lettering styles will be maintained by the building official as approved by the planning commission resolution. Signs shall be comprised of not more than two styles of lettering. There shall be no more than three sizes of lettering per sign.
- (2) **Colors.** A maximum of three complimentary, muted colors or shades of colors may be used for a sign. A list of approved colors will be maintained by the building official as approved by the planning commission resolution.

Registered logo/trademark is exempt from lettering and color restrictions.

Sec. 32-30. - Flags and flagpoles.

Flagpoles shall not be erected between the sidewalk and curbline of Mack Avenue nor within 20 feet of any property line if freestanding. Flags of any nature or design in excess of 120 square feet in size shall not be flown within the city. Flags of other than the United States of America, the state, county and city or Tree City USA shall not be flown within the city otherthan in residential zoning districts, unless a permit shall first have been obtained from the division of safety inspection. Permits may be obtained to fly flags of any nature for a period notto exceed 30 days. Not more than one such permit shall be issued to any businessestablishment within a 12-month period. (Invalid content regulation. It is suggested that the number of flagpoles and/or flags be limited based on property size. This would result in limiting flagpoles for example to one flagpole in all residential areas while still allowing for more flagpoles on larger sites which are subject to our regulations such as private schools and other larger sites.) No flagpole shall be erected closer to the joining street than 10 feet from the front building setback line, and in no event shall a flagpole or flag be permitted to extend into any public right-of-way. For each parcel or combination of parcels under common ownership, one flagpole shall be permitted if frontage abutting a street is 100 feet or less. If frontage is between 100 and 300 feet, two flagpoles shall be permitted, and for frontage exceeding 300 feet, up to three flagpoles are permitted. No more than two flags whose combined square footage, if 20 square feet or less, shall be permitted on each flagpole. Flagpoles shall be configured so that flags do not touch each other.

Sec. 32-31. - Awnings and canopies.

- (1) Awnings and canopies shall be made with cloth, canvas or vinyl, and may not be covered with metal or hard plastic materials.
- (2) Awnings and canopies shall be of city approved colors. Such colors shall be approved by resolution of the planning commission and samples shall be maintained by the building official and made available to all applicants seeking a permit to install an awning or canopy free of charge.
- (3) Striped awnings or canopies shall not be permitted or installed.
- (4) No advertising message or logo shall be permitted on the face of any awning or canopy.
- (5) No awning or canopy shall be backlighted with artificial lighting.
- (6) Advertising material may be contained on the valance of an awning or canopy. Such message shall not exceed the message unit limitations for such property. Letters or numbers on the valance shall be limited in height to eight inches.
- (7) All applications for a permit to install a new awning or canopy or to install exact replacement awnings or canopies shall be authorized by the building official, provided that such proposed installation meets the provisions of this chapter.

Sec. 32-32. - Appeal of denial of permit.

If the building official denies a sign permit, or if a variance is requested, upon filing an application in writing, the appeal or variance request will first be reviewed by the planning commission with a determination made within 45 days, which will provide a recommendation to the city council. Any party who has been refused a sign permit after review by the building official or planning commission for a proposed installation or has been notified by the city to remove an existing sign may file a claim of appeal with the city clerk by completing a written application stating "appeal". Such claim of appeal shall be accompanied by an appeal fee as currently established or as hereafter adopted by resolution of the city council from time to time or a fee structure designated by the administration and approved by the city council by resolution, payable to the general fund of the city. The Ceity Ceouncil must act upon may grant such appeal within 60 days, and may deny such appeal, grant such an appeal, or grant such appeal with reasonable conditions, upon a finding that such exception would be in the best interest of the City and not against the spirit and intent of this chapter. and allow an exceptionto the provisions of this chapter upon a finding that such an exception would be in the bestinterests of the city and not against the spirit and intent of this chapter. Neither the Planning Commission, nor the City Council may consider the content of any sign as a factor in any

determination made pursuant to this section. If the building official denies a sign permit, or if a variance is requested, the appeal or variance request will first be reviewed by the planning commission, which will provide a recommendation to the city council.

Sec. 32-33. - Electronic changeable copy signs.

- (1) **Definition**. An "electronic changeable copy sign" is defined as a sign upon which the copy changes automatically on a lamp bank and which sign meets the definition of a ground sign as contained in this chapter. Scoreboards used to keep track of scores during athletic events are exempt from this definition.
- (2) **Standards**. The following rules and regulations shall be applicable to electronic changeable copy signs notwithstanding any other rules or regulations contained in this chapter:
 - (a) Such sign shall not produce blinking or animated messages.
 - (b) The changeable copy or message delivered by the sign shall not be changed more often than once in any eight-hour time period.
 - (c) Such sign shall be permitted to be installed only within a community facilities zoning district of the city, once application is made to the building official and subsequent review and approval by the planning commission.
 - (d) Such sign may be of a size of up to 32 square feet and a height of six feet above the ground.
 - (e) Such sign may be installed within ten feet inside of the property line; provided, however, that such location proposed for the installation receives prior approval from the division of safety inspection as to traffic hazards and pedestrian hazards.
 - (f) All messages shall not exceed four lines of characters.

(f)(g) Such sign shall be limited to 50 footcandles power output.

Sec. 32-34. – Multitenant buildings.

Generally, multitenant buildings will be exempted from the maximum number of sign restrictions providing a "master"/overall building plan is applied for and approved by the planning commission.

Sec. 32-35. - Blade signs.

(1) **Purpose**. The purpose of a blade sign is to identify and promote the business use for pedestrians and serve as a graphic design enhancement to any commercially zoned district certain zoning districts. Blade signs are only permitted in the C, C-2, and R-O1 Districts. Blade signs are permitted subject to the following requirements.

(2) Procedure.

- (a) All blade signs shall be subject to review and approval by the building department and department of public services. Blade signs are not exempt from the permit requirements or other regulations of this chapter.
- (b) Blade signs complying with this chapter shall not count against the number of signs permitted, area allowed, or message unit requirements.
- (c) A permit for a blade sign is required before any part of the sign is affixed to a building.
- (3) **Requirements.** Blade signs shall adhere to the following requirements: Only one blade sign is permitted per storefront or business.
 - (a) The total sign area for any blade sign shall not exceed four-and-one-half square feet per side.
 - (b) The lowest point of the sign shall be at least nine feet above a public way. The highest point of the sign shall not exceed the highest point of the building. Signs above private property shall be at least eight feet above grade. Signs shall not project from the building more than three feet. Brackets are included as part of the sign when determining these measurements.
 - (c) Internal or external illumination is prohibited.
 - (d) Any blade sign shall be at least ten feet from another blade sign, and five feet from the entrance of any other adjacent property.
 - (e) Blade signs shall be located as close as practical to the storefront entrance.
 - (f) Blade signs shall not obstruct vehicular traffic or city operations in any sidewalk, passageway, public way, alleyway or designated loading/unloading area.

- (g) No portion of a blade sign shall project above the top of an eave or parapet.
- (h) All blade signs shall be maintained in good condition.
- (i) Blade signs shall be designed as to be compatible with the architectural facade where they are placed. The design, including materials and color, shall comply with the requirements of this chapter.
- (j) The bracket of the blade sign shall be made of a durable material and attached directly to the building wall and meet building code requirements. Decorative frames and brackets are encouraged. Installation onto mansard roofs is prohibited.
- (k) Blade signs shall be no more than four inches thick. Brackets and decorative mounting features may exceed the thickness requirements as reasonably necessary to create an attractive graphic or design element.
- (I) Blade signs shall be limited to two sign faces.
- (m) Blade signs shall not obstruct the view of traffic control devices or interfere with the vision of pedestrian or vehicle traffic as determined by the city's traffic safety officer.
- (n) Symbols or logos used to identify the business are encouraged.