



CITY OF GROSSE POINTE WOODS

REGULAR CITY COUNCIL MEETING AGENDA

Monday, August 18, 2025 at 7:00 PM

*Robert E. Novitke Municipal Center - Council Chambers/Municipal Court,
20025 Mack Plaza, Grosse Pointe Woods, MI 48236
(313) 343-2440*

1. CALL TO ORDER

A. Administrative Memo: August 14, 2025

2. ROLL CALL

3. PLEDGE OF ALLEGIANCE

4. RECOGNITION OF COMMISSION MEMBERS

5. ACCEPTANCE OF AGENDA

6. CONSENT AGENDA

A. Approval of Minutes

1. Council 08/04/25

2. Committee-of-the-Whole 08/04/25

B. Monthly Financial Report

1. July 2025

C. Bids/Proposals/Contracts

1. Retention of Labor Services

a) Memo 08/07/25 - City Administrator Schulte

b) Letter 08/05/25 - Carol A. Rosati (Rosati, Schultz, Joppich, and Amtsbuechler, P.C.)

2. Camera System - Lake Front Park

a) Memo 08/07/25 - Information Technology Manager Capps

b) Proposal 5758-1-0 07/31/25 - Pointe Alarm

3. 2024 CDBG Subrecipient Agreement

a) Memo 08/8/25 - Assistant City Administrator Como

b) Council Minutes Excerpt 02/12/25

c) Subrecipient Agreement (Term 07/01/24 through 06/30/26)

d) Certificate of Insurance

4. Municipal Credit and Community Interlocal Agreement Between Suburban Mobility Authority For Regional Transportation and Grosse Pointe Woods

a) Memo 08/14/25 - City Administrator Schulte/Assistant City Administrator Como

b) Proposed Municipal Credit and Community Interlocal Agreement

c) Council Minutes Excerpt 06/16/25

cc: Council - 7
City Administrator
City Attorney

Treasurer/Comptroller
City Clerk
Email Group/Media

Assistant City Administrator
Post - 4

D. Claims and Accounts

1. Anderson, Eckstein & Westrick, Inc. (AEW) - City Engineers
 - a) LFP Boat Launch Parking Lot - Invoice No. 159666 - Proj. No. 0160-0480 - 08/04/25 - \$3,272.07.
 - b) 2025 Sewer Rehab Program - Invoice No. 159667 - Proj. No. 0160-0495 - 08/04/25 - \$23,578.84.
 - c) Wedgewood Resurface (Vernier/Hawthorne) - Invoice No. 159668 - Proj. No. 0160-0496 - 08/04/25 - \$11,637.50.
 - d) Lee Ct., Doyle Ct. & Thorntree Water Mains - Invoice No. 159669 - Proj. No. 0160-0497 - \$19,125.00.
 - e) 2025-2026 General Engineering - Invoice No. 159670 - Proj. No. 0160-0498 - 08/04/25 - \$3,743.40.
 - f) Ghesquiere & Lakefront Park Bldg Renovations - Invoice No. 159699 - Proj. No. 0160-0479 - 08/05/25 - \$666.65
 - g) Vernier Rd. & Mack Ave. Intersection Improvement - Invoice No. 159778 - Proj. No. 0160-0455 - 08/07/25 - \$37,804.54.
 - h) Ghesquiere Park Walking Path - Invoice No. 159779 - Proj. No. 0160-0482 - 08/07/25 - \$6,720.91.
 - i) 2025 Miscellaneous Concrete Program - Invoice No. 159780 - Proj. No. 0160-0493 - 08/07/25 - \$40,779.60.
 - j) 2024 Concrete Pavement Repair Program - Proj. No. 0160-0477 - Final Pay Estimate - Mattioli Cement Co. LLC - 08/08/25 - \$5,000.00.
 - k) Lake Front Park Building Renovation - Proj. No. 0160-0479 - Payment Invoice No. 04 - In-Line Construction - 08/06/25 - \$49,881.72.
2. Hallahan & Associates, P.C. - Professional Services - Invoice No. 23036 - July 2025 - 08/01/25 - \$60.37.
3. Keller Thoma - Legal Services - Invoice No. 128016 - July 2025 - 08/01/25 - \$87.50.
4. Rosati, Schultz, Joppich & Amtsbuechler, P.C. - Legal Services - Invoice No. 1084025 - July 2025 - 08/13/25 - \$8,878.60.
5. York, Dolan & Tomlinson, P.C. - Legal Services - Invoice No. 318 - July 2025 - 08/05/25 - \$2,309.50.

7. ORDINANCE

- A. First Reading: Zoning Ordinance Map Amendment (Rezoning) 20160 Mack Avenue From RO-1 (Restricted Office District) to C (Commercial District)
 - 1) Memo 08/14/25 - City Planner Haw
 - 2) Rezoning Application
 - 3) Protest Petition with map
 - 4) Rezoning Report 04/16/25 - City Planners Jankowski/Warren
 - 5) Planning Commission Minutes Excerpt 07/22/25
 - 6) Traffic Analysis 08/11/25 - Fleis & Vandenbrink
 - 7) Traffic Analysis 08/14/25 - National Transportation Safety Organization (NTSO)

8. PUBLIC HEARING

A. Zoning Ordinance Map Amendment (Rezoning) of 20160 Mack Avenue from RO-1 (Restricted Office) to C (Commercial)

- 1) Memo 08/15/25 - City Planner Haw
- 2) Affidavit of Property Owners Notified with List
- 3) Parcel Map
- 4) Affidavit of Legal Publication

9. NEW BUSINESS/PUBLIC COMMENT

We welcome comments from residents. If you wish to speak, please state your name and address. You will have a maximum of three (3) minutes to address the City Council. City Council members will listen to your concerns, but will not answer questions. If you have a question or need additional information, we will be happy to direct you to the appropriate person after the meeting. Thank you for your cooperation.

10. ADJOURNMENT

**Paul P. Antolin, MiPMC
City Clerk**

IN ACCORDANCE WITH PUBLIC ACT 267 (OPEN MEETINGS ACT) POSTED AND COPIES GIVEN TO NEWSPAPERS

The City of Grosse Pointe Woods will provide necessary, reasonable auxiliary aids and services, such as signers for the hearing impaired, or audio tapes of printed materials being considered at the meeting to individuals with disabilities. All such requests must be made at least five days prior to a meeting. Individuals with disabilities requiring auxiliary aids or services should contact the City of Grosse Pointe Woods by writing or call the City Clerk's office, 20025 Mack Plaza, Grosse Pointe Woods, MI 48236 (313) 343-2440 or Telecommunications Device for the Deaf (TDD) 313 343-9249

***** NOTE TO PETITIONERS: YOU, OR A REPRESENTATIVE, ARE REQUESTED TO BE IN ATTENDANCE AT THE MEETING SHOULD THE COUNCIL HAVE QUESTIONS REGARDING YOUR REQUEST. *****

OFFICE OF THE CITY ADMINISTRATOR

Subject: Recommendations for the Regular Council Meeting of August 18, 2025

Item 1 **CALL TO ORDER**

Prerogative of the Mayor to call this meeting to order.

Item 2 **ROLL CALL**

Prerogative of the Mayor to request a Roll Call from the City Clerk.

Item 3 **PLEDGE OF ALLEGIANCE**

Prerogative of the Mayor to lead the City Council, Administration, and members of the audience in the Pledge of Allegiance.

Item 4 **RECOGNITION OF COMMISSION MEMBERS**

Prerogative of the Mayor to request Commission Members in attendance at tonight's meeting to approach the podium and introduce themselves and the Commission on which they serve.

Item 5 **ACCEPTANCE OF THE AGENDA**

Prerogative of the City Council that all items on tonight's agenda be received, placed on file, and taken in order of appearance.

Item 6 **CONSENT AGENDA**

All items listed under the consent agenda are considered routine by the Council and will be enacted by one motion and a second. There will be no separate discussion of these items. If discussion of an item is required, it will be removed from the consent agenda and considered. One member may request that an item be removed and no second is required.

Prerogative of the City Council to approve all items (6A-6D) listed under the consent agenda as presented.

A. Approval of Minutes

1. Council 08/04/25
2. Committee-of-the-Whole 08/04/25

B. Monthly Financial Report

1. July 2025

C. Bids/Proposals/Contracts

1. Retention of Labor Services
 - a) Memo 08/07/25 - City Administrator Schulte
 - b) Letter 08/05/25 - Carol A. Rosati (Rosati, Schultz, Joppich, and Amtsbuechler, P.C.)
2. Camera System - Lake Front Park
 - a) Memo 08/07/25 - Information Technology Manager Capps
 - b) Proposal 5758-1-0 07/31/25 - Pointe Alarm
3. 2024 CDBG Subrecipient Agreement
 - a) Memo 08/8/25 - Assistant City Administrator Como
 - b) Council Minutes Excerpt 02/12/25 c) Subrecipient Agreement (Term 07/01/24 through 06/30/26)
 - d) Certificate of Insurance
4. Municipal Credit and Community Interlocal Agreement Between Suburban Mobility Authority For Regional Transportation (SMART) and Grosse Pointe Woods
 - a) Memo 08/14/25 – City Administrator Schulte/Assistant City Administrator Como
 - b) Proposed Municipal Credit and Community Interlocal Agreement
 - c) Council Minutes Excerpt 06/16/25

D. Claims and Accounts

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 - a) LFP Boat Launch Parking Lot - Invoice No. 159666 - Proj. No. 0160-0480 - 08/04/25 - \$3,272.07.
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Item 7 ORDINANCE

Item 7A FIRST READING: ZONING ORDINANCE/MAP AMENDMENT TO REZONE 20160 MACK AVENUE FROM RO-1 (RESTRICTED OFFICE) TO C (COMMERCIAL)

Prerogative of City Council to concur with the City Planner's and Planning Commission's recommendations and approve the first reading of the ordinance and zoning map amendment for the proposed rezoning at 20160 Mack Avenue (Parcel ID 40-009-01-0001-000) from the RO-1 Restricted Office District to the C Commercial Business District, based on the following findings of fact and set a date of September 8, 2025, for a second reading and final adoption, and to authorize the City Clerk to publish same by title in the Grosse Pointe News:

- a. The proposed site is architecturally consistent with the neighboring residential neighborhood; and
- b. There is demand for more commercial retail along the Mack Avenue corridor in Grosse Pointe Woods, and to promote walkability, and
- c. The rezoning to support mixed use along Mack Avenue aligns with the newly adopted 2024 Master Plan and Future Land Use Plan Map, which shows Corridor Mixed Use, aligning with the C (Commercial Business District), for the subject site and sites up and down the same side of Mack Avenue.

*If there are any "NAY" votes, must conduct a roll call vote.

Item 8 PUBLIC HEARING

Open the Public Hearing. Receive and place on file all communications pertaining to this request. Hear any comments, first in support of, second in opposition to, the request from the audience. Make a motion to close the Public Hearing.

*Reiterate the 3-minute time limit and Public Comment Sign-up Sheet.

Item 9 NEW BUSINESS/PUBLIC COMMENT

Prerogative of the Mayor to ask if there is any New Business to come before the City Council from the City Council or Administration; and then, to ask members of the audience if there is any Public Comment to come before the City Council.

Item 10

ADJOURNMENT

Upon the conclusion of New Business/Public Comment with no further business to be conducted by the City Council, prerogative of the City Council to motion for adjournment of tonight's meeting.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Frank Schulte". The signature is written in a cursive, flowing style.

Frank Schulte
City Administrator

MINUTES OF THE REGULAR CITY COUNCIL MEETING OF THE CITY OF GROSSE POINTE WOODS HELD ON MONDAY, AUGUST 4, 2025, IN THE COUNCIL-COURTROOM OF THE ROBERT E. NOVITKE MUNICIPAL CENTER, 20025 MACK PLAZA DR., GROSSE POINTE WOODS, MICHIGAN.

The meeting was called to order at 8:07 p.m. by Mayor Bryant.

PRESENT: Mayor Bryant
Council Members: Brown, Gafa, Koester, McConaghy, Motschall
ABSENT: Granger

Also Present: City Administrator Schulte
Assistant City Administrator Como
City Attorney Walling
City Treasurer/Comptroller Schmidt
City Clerk Antolin
Director of Public Safety Kosanke

Motion by Gafa, seconded by McConaghy, that Councilmember Granger be excused from tonight's meeting.

Motion carried by the following vote:

Yes: Brown, Bryant, Gafa, Koester, McConaghy, Motschall
No: None
Absent: Granger

Council, Administration, and the audience Pledged Allegiance to the U.S. Flag.

The following Commission members were in attendance:

- Catherine Dumke, Senior Citizens' Commission
- John Vitale, Planning Commission

Motion by McConaghy, seconded by Gafa, that all items on tonight's **agenda be received, placed on file, and taken in order of appearance.**

Motion carried by the following vote:

Yes: Brown, Bryant, Gafa, Koester, McConaghy, Motschall
No: None
Absent: Granger

Motion by Brown, seconded by Gafa, that all items (6A-6D) on the consent agenda be approved as presented.

A. Approval of Minutes

1. Council 07/21/25
2. Committee-of-the-Whole 07/21/25

B. Minutes Received and Placed on File

1. Planning Commission 05/27/25 with recommendation*

*This recommendation was addressed at the 07/14/25 Council Meeting.

C. Bids/Proposals/Contracts

1. Axon TASER Bundle Package
 - a) Memo 07/28/25 - Director of Public Services Kosanke
 - b) Quote 07/28/25 - Axon Enterprise, Inc.
2. Patrol K-9 Program
 - a) Memo 07/29/25 - Director of Public Safety Kosanke
 - b) Proposed Agreement between GPW and GP Animal Adoption Society (GPAAS)

D. Claims and Accounts

1. Anderson, Eckstein & Westrick, Inc. (AEW) - City Engineers - 2024-2025 General Engineering - Invoice No. 159056 - Project No. 0160-0484 - 07/08/25 - \$2,013.95.
2. McKenna - Building/Planning Services
 - a) Invoice No. 21849-111 - Building Services - June 2025 - 07/22/25 - \$58,913.30.
 - b) Invoice No. 22-064-43 - Planning Services - June 2025 - 07/09/25 - \$4,560.00.
 - c) Invoice No. 25-030-2 - GPW MSHDA Zoning Ordinance Update - June 2025 - \$1,400.00.
3. WCA Assessing - Assessing Services - Invoice No. 072125 - August 2025 - 07/21/25 - \$7,534.41.

Motion carried by the following vote:

Yes: Brown, Bryant, Gafa, Koester, McConaghy, Motschall
No: None
Absent: Granger

Under New Business, the following individuals were heard:

- Assistant City Administrator Como recognized Communications Coordinator Korte, Confidential Administrative Assistant & Event Programmer O'Farrell, and the Departments of Public Works and Public Safety on their efforts for a very successful ongoing 75th Anniversary and summer celebration during the Music on the Lawn event on June 25, 2025.
- Mayor Bryant commented that the recent City Picnic and Fishing Derby turned out to be great and successful events.
- Councilmember Brown also wanted to commend the Citizens' Recreation Commission for organizing and planning the successful Fishing Derby event and stated that the winners will be announced at the next Music on the Lawn event on August 22, 2025.

Under Public Comment, the following individuals were heard:

1. Lynne Aldridge, 1501 Oxford Rd., addressed the McKenna invoice regarding the MSHDA Zoning Ordinance Update and the processes involved.

Motion by Motschall, seconded by Brown, to **adjourn tonight's meeting** at 8:17 p.m. PASSED UNANIMOUSLY.

Respectfully submitted,

Paul P. Antolin
City Clerk

Arthur W. Bryant
Mayor

MINUTES OF THE COMMITTEE-OF-THE-WHOLE OF THE CITY OF GROSSE POINTE WOODS HELD ON MONDAY, AUGUST 4, 2025, IN THE COUNCIL CHAMBERS/COURTROOM OF THE ROBERT E. NOVITKE MUNICIPAL CENTER, 20025 MACK PLAZA DRIVE, GROSSE POINTE WOODS, MICHIGAN.

Mayor Bryant called the meeting to order at 7:04 p.m.

PRESENT: Mayor Bryant
Council Members: Brown, Gafa, Koester, McConaghy, Motschall
ABSENT: Granger

Also Present: City Administrator Schulte
Assistant City Administrator Como
City Attorney Walling
City Clerk Antolin
City Treasurer/Comptroller Schmidt

Motion by Motschall, seconded by Brown, that Councilmember Granger be excused from tonight's meeting.

Motion carried by the following vote:

Yes: Brown, Bryant, Gafa, Koester, McConaghy, Motschall
No: None
Absent: Granger

Motion by McConaghy, seconded by Gafa, that all items on tonight's agenda be received, placed on file, and taken in order of appearance.

Motion carried by the following vote:

Yes: Brown, Bryant, Gafa, Koester, McConaghy, Motschall
No: None
Absent: Granger

Motion by Motschall, seconded by McConaghy, that the City Council receive and place on file the revised Milk River Generator Project presentation submitted by Russ Strassburg of Tetra Tech.

Motion carried by the following vote:

Yes: Brown, Bryant, Gafa, Koester, McConaghy, Motschall
No: None
Absent: Granger

Tonight's meeting was regarding the **Milk River Generator Project**. City Administrator Schulte introduced Russ Strassburg of Tetra Tech to present the Milk River Generator Project and Pat McGow of Miller Canfield to discuss the tax levies. Mr. Schulte wanted to clarify that in the proposed scenario #3, the Milk River Intercounty Drain Drainage Board will utilize \$2 million of its \$4 Million fund balance to reduce the project cost from \$11.5 Million to \$9.5 Million, as stated on his memo dated, July 29, 2025.

Mr. Strassburg stated that the Milk River Intercounty Drain services Grosse Pointe Woods, Harper Woods and a portion of St. Clair Shores with more than 30,000 residents and 13,000 households. Currently, the area is powered by two aging utility feeds (DTE), which is the purpose of tonight's discussion.

Some background history was provided:

Facility Construction

- 1958 Original Pump Station
- 1960 Transformer #2 (65 Years)
- 1972 Transformer #1 (53 Years)

DTE Outages

- 2003 Complete Outage (Regional)
- 2003 Transformer outage
- 2019 Transformer #2 outage, (4 days)
- 2024 Underground cable failure (4 weeks)
- 2025 Underground cable failure (4 days)

2018-2022 Upgrade

- DTE Transformers unchanged
- MR-owned Switchgear at Pump Station upgraded
- Service Cabling from existing transformers to PS replaced

A Standby Power Study was implemented with six tasks:

- Task 1: Alternative Power Sources (solar, wind, battery, etc.), Portable Standby Generators, Permanent Standby Generators
- Task 2: Engine Generator Sizing
- Task 3: Generator Quantities, Siting, Connections – fuel sources considered

- Task 4: Generator Fuel Sources and Economics
- Task 5: Generator Power Distribution and Management
- Task 6: Storm Pump Configurations

Mr. Strassburg answered questions from the Committee-of-the-Whole regarding concerns of overengineering, indefiniteness, and the uncertainty of the weather and its unpredictability. City Administrator Schulte commented that the storms are getting worse, hitting harder, faster and more frequent. This is a good insurance plan in the event other systems go down.

Discussion ensued regarding cost analysis and the comparison of reliability to cost. The storm pump configuration and cost breakdown were addressed and the data presented in the recommendation needed to be revisited as the Committee-of-the-Whole wanted more information to be collected.

There was a consensus of the Committee-of-the-Whole to bring this topic back to a future meeting after more data has been received.

Pat McGow provided an overview of the Milk River Drainage District financing.

The Milk River Drainage District is a Chapter 21 Drainage District created under Michigan's Drain Code, which governs drainage districts spanning one or more counties.

The District is the legal entity responsible for managing drainage-related projects and financing, including assigning benefit-based cost allocations to participating entities.

The cost of Milk River projects is divided among three cities and other public entities based on percentage of water flow:

- Grosse Pointe Woods (GPW): **63%**
- Harper Woods (HW): **36%**
- St. Clair Shores (SCS): **0.44%**
- Wayne County and MDOT also contribute based on their road-related runoff share.

The Drainage District issues assessments to public corporations (i.e., cities), not to individual properties. Each city determines how to pay its share by covering principal and interest on bonds issued to fund the project.

Drain Code, Chapter 21, authorizes cities to levy a special tax annually to cover drainage assessments.

- This tax:
 - Can be placed directly on the city tax roll
 - Is legally recognized as a “pre-Headlee” tax (in place before the 1978 Headlee Amendment)
 - Does not count against a city's charter millage cap
 - Does not require voter approval

The city has previously included Milk River line items on tax bills to cover debt service for drainage projects and ongoing operations and maintenance. As future assessments arise from the Drainage District, cities can adjust the tax levy without an election, due to the pre-Headlee status.

This method of financing has been used for over a decade and remains a reliable and legally supported mechanism for cities to fund their portion of Milk River Drainage District costs.

Under **New Business**, no one wished to be heard.

Under **Public Comment**, the following individuals were heard:

1. Nadia Davis, Anita St., addressed a neglected neighboring dog and a possible ordinance amendment regarding animal cruelty/abuse.
2. Jon Dougherty, 1665 S. Renaud, commented on not reciting the Pledge of Allegiance at the Committee-of-the-Whole. It was clarified that it is recited at the City Council meetings.

Motion by Motschall, seconded by Koester, that the meeting of the Committee-of-the-Whole be adjourned at 8:00 p.m. PASSED UNANIMOUSLY.

Respectfully submitted,

Paul P. Antolin
City Clerk

Arthur W. Bryant
Mayor

**City of Grosse Pointe Woods
CITY ADMINISTRATOR'S
FINANCIAL REPORT
(Section 4.7, City Charter)
JULY 2025**



**City Treasurer/Comptroller
Utility Billing/Accounting
Municipal Court/Violations
DPW
Parks & Recreation**

**City of Grosse Pointe Woods
CITY COMPTROLLER
Monthly Financial Report July 2025**

Purchase orders issued	227
Payrolls checks prepared	402
General/other checks prepared	375

**ACCOUNTING DEPARTMENT
Monthly Financial Report July 2025**

FOLLOWING REPORTS SUBMITTED HEREWITH:

- * ACCOUNTS PAYABLE CHECK REGISTER
- * INVESTMENTS BY FINANCIAL INSTITUTIONS ORDER
- * GENERAL FUND – DETAILED REVENUE COMPARED TO BUDGET

**CITY TREASURER
Monthly Financial Report July 2025**

INVESTMENTS:

- * Three (3) investments matured and three (3) investment was reinvested.

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 101 GENERAL FUND							
				LEGAL NOTICES	903.000	215	92.50
				CHECK 1 72936 TOTAL FOR FUND 101:			<u>222.00</u>
07/03/2025	1	72937	HAROLD J. LOVE, PLLC	PSYCHOLOGICAL TESTING	835.100	305	750.00
07/03/2025	1	72938	ANDREW HERMAN	DPW QUARTERLY CELL PHONE STIPEND	818.000	441	75.00
07/03/2025	1	72940	INCLUSION SOLUTIONS, LLC	12FT, FEATHER FLAG KIT	731.000	215	720.00
				15FT. FEATHER FLAG KIT	731.000	215	320.00
				THRESHOLD RAMP	731.000	215	298.00
				GROUND SHIPPING	731.000	215	90.78
				CHECK 1 72940 TOTAL FOR FUND 101:			<u>1,428.78</u>
07/03/2025	1	72941	IRON MOUNTAIN RECORDS	SHRED SERVICE	818.000	265	101.18
07/03/2025	1	72942	JOHN JAMES	DPW QUARTERLY CELL PHONE STIPEND	818.000	441	75.00
07/03/2025	1	72943	CHARLES JANSON	DPW QUARTERLY CELL PHONE STIPEND	818.000	441	75.00
07/03/2025	1	72944*#	K & S VENTURES INC	FY 2024-25 HEATING & COOLING MAINTENA	818.000	265	150.00
				FY 2024-25 HEATING & COOLING MAINTENA	818.000	265	411.25
				FY 2024-25 HEATING & COOLING MAINTENA	818.000	265	292.50
				FY 2024-25 HEATING & COOLING MAINTENA	818.000	265	450.20
				CHECK 1 72944 TOTAL FOR FUND 101:			<u>1,303.95</u>
07/03/2025	1	72945	NEAL KAPOOR	TRAINING	961.000	339	25.00
07/03/2025	1	72946	MARGUERITE KELPIN	DPW QUARTERLY CELL PHONE STIPEND	818.000	441	75.00
07/03/2025	1	72948#	JOHN KOSANKE	TRAINING & SEMINARS	958.001	305	105.30
				TRAINING	961.000	339	25.00
				CHECK 1 72948 TOTAL FOR FUND 101:			<u>130.30</u>
07/03/2025	1	72949	LAUNDRY IN THE D, INC.	MONTHLY PRISONER LAUNDRY EXPENSES	808.000	310	46.75
07/03/2025	1	72950#	LEONARD BROS DATA MANAGEMENT INC	CONTRACTUAL SERVICES	818.000	193	101.12
				CONTRACTUAL SERVICES	818.000	310	<u>210.33</u>

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 101 GENERAL FUND							
07/03/2025	1	72974	KEITH SHERWOOD	DPW QUARTERLY CELL PHONE STIPEND	818.000	441	75.00
07/03/2025	1	72976#	STAPLES BUSINESS CREDIT	OPERATING SUPPLIES	757.000	193	69.42
				FY 2024-25 OFFICE SUPPLIES	728.000	211	22.63
				FY 2024-25 OFFICE SUPPLIES	728.000	211	37.34
				FY 2024-25 OFFICE SUPPLIES	728.000	349	17.31
				OFFICE SUPPLIES	728.000	594	330.69
				OFFICE SUPPLIES	728.000	594	20.29
				CHECK 1 72976 TOTAL FOR FUND 101:			497.68
07/03/2025	1	72978	STATE OF MICHIGAN	JUST TRNG FEES	806.000	286	2,715.25
07/03/2025	1	72979*#	TOCCO MANNINO LANDSCAPING	LANDSCAPING	818.000	775	1,760.00
07/03/2025	1	72980#	UNITED FACILITY SUPPLIES, INC.	JANITORIAL CLEANING & MAINT SUPPLIES	757.106	774	1,126.25
				JANITORIAL CLEANING & MAINT SUPPLIES	757.000	780	51.26
				OPERATING SUPPLIES	757.000	780	197.38
				OPERATING SUPPLIES	757.000	780	26.58
				CHECK 1 72980 TOTAL FOR FUND 101:			1,401.47
07/03/2025	1	72981	TIMOTHY VANHAGEN	DPW QUARTERLY CELL PHONE STIPEND	818.000	441	75.00
07/03/2025	1	72982*#	VERIZON WIRELESS	ADMIN	921.000	211	167.59
				CONTRACTUAL SERVICES	818.000	228	70.52
				PUBLIC SAFETY	921.000	349	521.41
				UTILITIES	921.000	594	55.87
				UTILITIES	921.000	594	181.86
				LFP	921.000	774	139.66
				CHECK 1 72982 TOTAL FOR FUND 101:			1,136.91
07/03/2025	1	72983	WAYNE COUNTY	JAIL FEES	808.000	286	105.00
07/03/2025	1	72984	WAYNE COUNTY	COURT FINES & COSTS	660.000	000	60.00
07/03/2025	1	72985	TIM WOFFORD	DPW QUARTERLY CELL PHONE STIPEND	818.000	441	75.00

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 101 GENERAL FUND							
07/10/2025	1	73004	DTE ENERGY	UTILITIES	921.000	594	22.66
07/10/2025	1	73005*#	FEDERAL PIPE & SUPPLY CO	STEEL FOR DPW SUPPLIES	757.000	441	2,796.05
				MISC SUPPLIES MAINT & REPAIR	757.102	774	1,000.00
				CHECK 1 73005 TOTAL FOR FUND 101:			3,796.05
07/10/2025	1	73011	MILSON PRO CLEAN LLC	CONTRACTUAL SERVICES-ACT BLDG	818.000	774	188.00
				CONTRACT SVCS-BATH HOUSE	818.104	774	362.70
				CHECK 1 73011 TOTAL FOR FUND 101:			550.70
07/10/2025	1	73012	NU APPEARANCE MAINTENANCE, INC.	CODE VIOLATIONS	818.001	349	2,945.00
07/10/2025	1	73013	ROSE PEST SOLUTIONS	MONTHLY PEST CONTROL AT CITY HALL	818.000	265	167.00
07/10/2025	1	73014*#	THE SHERWIN-WILLIAMS COMPANY	PAINT & SUPPLIES	757.000	441	310.55
07/10/2025	1	73015	VILLAGE LOCK & HOME REPAIR	OPERATING SUPPLIES	757.000	265	30.00
07/10/2025	1	73017	31 & UP, INC	DEPOSIT FOR 75TH COMMUNITY HIGHLIGHT	967.100	101	1,000.00
07/10/2025	1	73018	JEREMY BASTIEN	CLOTHING/UNIFORM ALLOWANCE	725.000	531	300.00
07/10/2025	1	73019	JAMES COLLIER	ACCRUED LIAB-COURT FEES	205.000	000	15.00
07/10/2025	1	73020	CONTRACTORS CLOTHING CO.	UNIFORMS FOR TPOAM DPW AND LFP EMPLOY	725.000	531	495.28
07/10/2025	1	73025	MAIN AWNING & TENT CO. INC.	FRAME TENT	972.000	774	2,100.00
07/10/2025	1	73026	MARIO MARINELLO	CLOTHING/UNIFORM ALLOWANCE	725.000	531	300.00
07/10/2025	1	73027	SAL MARINELLO	CLOTHING/UNIFORM ALLOWANCE	725.000	531	300.00
07/10/2025	1	73028	MILSON PRO CLEAN LLC	CONTRACT SVCS-BATH HOUSE	818.104	774	362.70
07/10/2025	1	73029#	ODP BUSINESS SOLUTIONS LLC	FY 2025-26 OFFICE SUPPLIES	728.000	211	825.16
				FY 2025-26 OFFICE SUPPLIES	728.000	594	8.46
				FY 2025-26 OFFICE SUPPLIES	728.000	594	4.94
				CHECK 1 73029 TOTAL FOR FUND 101:			838.56

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 101 GENERAL FUND							
07/17/2025	1	73047*#	CITY OF GROSSE POINTE WOODS	UTILITIES	921.000	211	422.00
				UTILITIES	921.000	349	581.68
				UTILITIES	921.000	594	166.52
				UTILITIES	921.000	594	136.87
				CHECK 1 73047 TOTAL FOR FUND 101:			1,307.07
07/17/2025	1	73048	MARLISE COLE	CONTRACTUAL SERVICES	818.000	780	455.00
07/17/2025	1	73049	CONSUMERS ENERGY	UTILITIES	921.000	774	18.00
07/17/2025	1	73050	NICOLE DANIELL	TEAMS - SWIM	653.210	000	90.00
07/17/2025	1	73051	JILL DOUGHTY	CONTRACTUAL SERVICES	818.000	780	700.00
07/17/2025	1	73052#	DTE ENERGY	UTILITIES	921.000	594	1,682.00
				UTILITIES	921.000	775	85.85
				UTILITIES	921.000	775	19.37
				UTILITIES	921.000	780	23.63
				CHECK 1 73052 TOTAL FOR FUND 101:			1,810.85
07/17/2025	1	73053*#	DTE ENERGY	UTILITIES	921.000	349	28.95
				UTILITIES	921.000	594	35.23
				UTILITIES	921.000	775	21.77
				UTILITIES	921.000	780	21.77
				CHECK 1 73053 TOTAL FOR FUND 101:			107.72
07/17/2025	1	73054	REBECCA FIORE	CONTRACTUAL SERVICES	818.000	780	140.00
07/17/2025	1	73056*#	GILBERTS PRO HARDWARE	OPERATING SUPPLIES	757.000	228	8.74
				FY 2024-25 MINOR OPERATING SUPPLIES A	757.000	265	464.46
				OPERATIG SUPPLIES - POLICE	757.000	310	26.07
				FY 2024-25 MINOR OPERATING SUPPLIES A	757.000	441	123.99
				FY 2024-25 MINOR OPERATING SUPPLIES A	757.102	774	645.64
				FY 2024-25 MINOR OPERATING SUPPLIES A	757.104	774	14.20
				FY 2024-25 MINOR OPERATING SUPPLIES A	757.000	775	124.66
				CHECK 1 73056 TOTAL FOR FUND 101:			1,407.76

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 101 GENERAL FUND							
07/17/2025	1	73081	YORK, DOLAN & TOMLINSON, P.C.	LEGAL FEES-GEN'L CITY	801.000	266	1,178.00
				LEGAL COUNSEL-COURT	801.100	266	2,030.50
				LEGAL COUNSEL-BLDG & PLANNING	801.200	266	620.00
				CHECK 1 73081 TOTAL FOR FUND 101:			3,828.50
07/17/2025	1	73082	ZEPPELIN SERVICES INC	CONTRACTUAL SERVICES	818.000	780	200.00
07/17/2025	1	73084	AMERICAN PUBLIC WORKS ASSOCIATIO	PUBLIC AGENCY MEMBERSHIP FEE	958.000	441	819.00
				MICHIGAN CHAPTER DUES	958.000	441	100.00
				CHECK 1 73084 TOTAL FOR FUND 101:			919.00
07/17/2025	1	73085	AQUATIC SOURCE, LLC	MISC. POOL EQUIPMENT	931.000	774	1,332.72
07/17/2025	1	73086	ARBOR PRO TREE SERVICE	TREE REMOVAL SERVICES	818.000	523	944.00
07/17/2025	1	73087	BHV ELECTRIC LLC	CIRCUIT (FIRST)	480.000	000	16.00
				FIXTURES/LAMPS (FIRST 25)	480.000	000	21.00
				SERVICE UP TO 100 AMPS	480.000	000	19.95
				CHECK 1 73087 TOTAL FOR FUND 101:			56.95
07/17/2025	1	73088	KENNETH CARSWELL	DAMAGE DEPOSIT P&R	295.000	000	200.00
07/17/2025	1	73089	DEBBIE CASCIO	TENNIS	653.270	000	130.00
07/17/2025	1	73090	FELECIA COLBERT	DAMAGE DEPOSIT P&R	295.000	000	200.00
				COMMUNITY CENTER REVENUE	646.000	000	370.00
				CHECK 1 73090 TOTAL FOR FUND 101:			570.00
07/17/2025	1	73092#	DOXIM INC.	FY 2025-26 TAX BILLS POSTAGE	757.000	193	(379.29)
				FY 2025-26 TAX BILLS	831.000	257	2,690.99
				CHECK 1 73092 TOTAL FOR FUND 101:			2,311.70
07/17/2025	1	73093	RUSSELL F. ETHRIDGE	LEGAL COUNSEL-BLDG & PLANNING	801.200	266	600.00
07/17/2025	1	73094	LEILANI FELTMAN	CASH	001.000	000	98.91

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 101 GENERAL FUND							
07/23/2025	1	73124	ART TO REMEMBER	6X6 CEREMIC LOGO TILES	967.100	101	1,855.00
07/23/2025	1	73125	ASCENSION MI EMPLOYER SOLUTIONS	PHYSICAL EXAMS	835.100	305	300.00
07/23/2025	1	73126	CITY OF GROSSE POINTE WOODS	OPERATING SUPPLIES	757.000	310	148.29
				JAIL FEES	808.000	310	100.00
				CHECK 1 73126 TOTAL FOR FUND 101:			<u>248.29</u>
07/23/2025	1	73127	CONSUMERS ENERGY	UTILITIES	921.000	774	243.53
07/23/2025	1	73128	DTE ENERGY	UTILITIES	921.000	594	25.55
07/23/2025	1	73129	DTE ENERGY	UTILITIES	921.000	775	42.27
07/23/2025	1	73130	DTE ENERGY	UTILITIES	921.000	774	33.57
07/23/2025	1	73131	DTE ENERGY	1200 POLE ELECTRIC JUN 2025	921.000	594	95.39
				1200 POLE GAS JUN 2025	921.000	594	55.50
				CHECK 1 73131 TOTAL FOR FUND 101:			<u>150.89</u>
07/23/2025	1	73132	DTE ENERGY	UTILITIES	921.000	774	431.99
07/23/2025	1	73133	DTE ENERGY	UTILITIES	921.000	774	11,062.33
07/23/2025	1	73134	DTE ENERGY	UTILITIES	921.000	774	1,774.74
07/23/2025	1	73135	DTE ENERGY	UTILITIES	921.000	594	28.13
07/23/2025	1	73138	HALLAHAN & ASSOCIATES PC	LEGAL/OUTSIDE CONSULTANTS- MTT	801.300	266	442.70
07/23/2025	1	73139	HOME DEPOT CREDIT SERVICES	DPW - TOOLS FOR JOBS	930.000	441	534.95
07/23/2025	1	73141	KELLER THOMA	LABOR CONSULTANT	810.000	266	175.00
07/23/2025	1	73142	MCCOY MAINTENANCE	MONTHLY JAIL CELL CLEANING & BIO-HAZA	808.000	310	375.00
07/23/2025	1	73144	OAKLAND COUNTY	CLEMIS FEES AND LEADS ONLINE	818.000	305	4,629.25
				CLEMIS FEES AND LEADS ONLINE	818.000	305	1,164.79
				CHECK 1 73144 TOTAL FOR FUND 101:			<u>5,794.04</u>

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 101 GENERAL FUND							
				OPER SUPPLY- LANDSCAPE	757.102	774	444.14
				CHECK 1 73170 TOTAL FOR FUND 101:			1,222.86
07/23/2025	1	73177	MCCOY MAINTENANCE	MONTHLY JAIL CELL CLEANING & BIO-HAZA	808.000	310	350.00
07/23/2025	1	73179	MISSIONSQUARE RETIREMENT	FEES & CHARGES	958.000	211	125.00
07/23/2025	1	73181	OAKLAND COUNTY	CLEMIS FEES & LEADS ONLINE	818.000	305	1,000.00
07/23/2025	1	73182	ON DUTY GEAR, LLC	BULLETPROOF VESTS	725.000	345	675.00
07/23/2025	1	73183	DIANE PALUMBO	CC PROGRAMS - TRIPS	653.350	000	65.00
07/23/2025	1	73184	PENCHURA, L.L.C.	CONCRETE	818.000	775	3,375.00
07/23/2025	1	73186	KENNETH PETERSON	CC PROGRAMS - TRIPS	653.350	000	130.00
07/23/2025	1	73187	MARGARET POTTER	CC PROGRAMS - TRIPS	653.350	000	65.00
07/23/2025	1	73188	MARY SALEH	CC PROGRAMS - TRIPS	653.350	000	65.00
07/23/2025	1	73190	BOB UNGER	CC PROGRAMS - TRIPS	653.350	000	130.00
07/23/2025	1	73191	KRYN WAGTER	CC PROGRAMS - TRIPS	653.350	000	195.00
07/31/2025	1	73192	AMAZON CAPITAL SERVICES	OPERATING SUPPLIES	757.000	441	83.97
07/31/2025	1	73193	CHRISTOPHER DOMANSKI	ACADEMY CREWNECK SW	725.100	345	61.90
				ACADEMY SWEATPANTS	725.100	345	28.95
				ACADEMY T-SHIRTS	725.100	345	62.85
				ACADEMY SHORTS	725.100	345	57.90
				ACADEMY ZIP SWEATER	725.100	345	54.95
				ACADEMY HAT	725.100	345	19.95
				TAX ON OCC BOOKSTORE PURCHASE	725.100	345	17.22
				BAUER TROUSERS	725.100	345	179.98
				BASE SHIRTS	725.100	345	139.98
				NAME TAPES	725.100	345	30.00
				TAX ON ON-DUTY GEAR PURCHASE	725.100	345	21.00
				CHECK 1 73193 TOTAL FOR FUND 101:			674.68
07/31/2025	1	73194#	DTE ENERGY		921.000	211	3,176.08

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 101 GENERAL FUND							
				OFFICE SUPPLIES	728.000	349	36.09
				OFFICE SUPPLIES	728.000	349	(169.99)
				OPERATING SUPPLIES	757.000	441	48.59
				OPERATING SUPPLIES	757.000	441	67.98
				OPERATING SUPPLIES	757.000	441	35.26
				OPERATING SUPPLIES	757.000	780	18.71
				COMMUNITY RELATIONS	880.000	780	20.10
				CHECK 1 73209 TOTAL FOR FUND 101:			315.69
07/31/2025	1	73210	AQUATIC SOURCE, LLC	ACID, PULSAR, CYNURIAC ACI	757.105	774	10,603.00
07/31/2025	1	73215#	BURKE'S SPORT HAVEN INC	CITY HALL, EMPLOYEE ORDER	040.010	000	442.75
				TSHIRTS YS-ADULT XL	818.105	774	1,486.25
				TSHIRTS XXL	818.105	774	85.00
				P&R EMPLOYEE ORDER	757.000	780	128.50
				CHECK 1 73215 TOTAL FOR FUND 101:			2,142.50
07/31/2025	1	73216	CAREY AND PAUL GROUP	14'X7' LED SCREEN & SETUP	880.000	780	1,500.00
07/31/2025	1	73217	CDW GOVERNMENT INC	CITY WATCHGUARD M590 RENEWAL-PARTIAL	757.000	228	3,309.54
				VPN AUTHPOINT LICENSE RENEWAL	930.000	228	549.40
				DPW WATCHGUARD T-25 RENEWAL	930.000	228	527.82
				TORREY WATCHGUARD T-40 RENEWAL	930.000	228	1,066.07
				CITY WATCHGUARD M590 RENEWAL-PARTIAL	930.000	228	2,556.71
				STARTECH 6U WALL MOUNT RACK	977.000	228	238.79
				TRIPP LITE 4U VERTICAL WALL MOUNT RAC	977.000	228	444.42
				TRIPP LITE 12 WALL MOUNT RACK	977.000	228	488.01
				CHECK 1 73217 TOTAL FOR FUND 101:			9,180.76
07/31/2025	1	73219*#	CINTAS CORP LOC #31	CITY HALL OFFICE MATS	818.000	265	103.09
				DPW OFFICE MATS	818.000	441	14.89
				DPW OFFICE MATS	818.000	441	14.89
				DPW OFFICE MATS	818.000	441	14.89
				DPW OFFICE MATS	818.000	441	14.89
				CHECK 1 73219 TOTAL FOR FUND 101:			162.65

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 101 GENERAL FUND							
07/31/2025	1	73255	LAZAR MILOSAVLEVSKI	TEAMS - SWIM	653.210	000	90.00
07/31/2025	1	73256	JUSTIN MYLES	CLOTHING/UNIFORM ALLOWANCE	725.000	531	300.00
07/31/2025	1	73257	NAMETAGCOUNTRY.COM	PLANNING COMM	880.500	105	18.90
07/31/2025	1	73258	NATIONAL CONEY ISLAND, INC.	HOT DOGS, POP, CHIPS FOR 600	967.100	101	4,800.00
07/31/2025	1	73259	NFPA	MEMBERSHIP & DUES	958.000	305	225.00
07/31/2025	1	73262	ORKIN	PEST CONTROL SERVICES DPW	818.000	441	80.00
07/31/2025	1	73264	PITNEY BOWES INC	MINOR EQUIPMENT	972.000	215	180.51
07/31/2025	1	73266	PRINTING BY JOHNSON	75TH ANNIVERSARY STEP/REPEAT BANNER	967.100	101	405.00
				BANNER STAND AND HARDWARE	967.100	101	125.00
				CHECK 1 73266 TOTAL FOR FUND 101:			530.00
07/31/2025	1	73269	ROCKET ENTERPRISE INC.	FLAG POLE	757.102	774	1,775.00
				INSTALLATION	818.102	774	775.00
				CHECK 1 73269 TOTAL FOR FUND 101:			2,550.00
07/31/2025	1	73273	STAPLES BUSINESS CREDIT	FY 2025-26 OFFICE SUPPLIES	728.000	211	69.84
07/31/2025	1	73277	TARGET SOLUTIONS LEARNING LLC	EMPLOYEE PERFORMANCE SOFTWARE - GUARD	818.000	310	3,149.32
				ANNUAL MAINTENANCE	818.000	310	360.50
				CHECK 1 73277 TOTAL FOR FUND 101:			3,509.82
07/31/2025	1	73279	UNITED FACILITY SUPPLIES, INC.	JANITORIAL & MAINTENANCE SUPPLIES	757.106	774	499.42
				JANITORIAL & MAINTENANCE SUPPLIES	757.106	774	88.78
				JANITORIAL & MAINTENANCE SUPPLIES	757.106	774	725.12
				JANITORIAL & MAINTENANCE SUPPLIES	757.106	774	149.12
				JANITORIAL & MAINTENANCE SUPPLIES	757.106	774	74.56
				JANITORIAL & MAINTENANCE SUPPLIES	757.106	774	593.74
				CHECK 1 73279 TOTAL FOR FUND 101:			2,130.74
07/31/2025	1	73280	UNITED STATES POSTAL SERVICE	DEPOSIT POSTAGE PERMIT#592 ELECTION M	731.000	215	4,000.00

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 202 MAJOR STREET FUND							
07/03/2025	1	72931*#	EWING IRRIGATION PRODUCTS INC.	MAINT SUPPLIES & PARTS	757.000	463	500.00
				ICE MELT	757.000	478	400.00
				CHECK 1 72931 TOTAL FOR FUND 202:			900.00
07/03/2025	1	72968*#	SABISTON BUILDERS SUPPLY, INC	BLDG MATERIALS & SUPPLIES FOR REPAIRS	757.000	463	100.00
07/10/2025	1	73014*#	THE SHERWIN-WILLIAMS COMPANY	PAINT & SUPPLIES	757.000	463	850.00
07/17/2025	1	73040*#	ANDERSON ECKSTEIN & WESTRICK INC	ENGINEERING	974.201	451	331.45
				AEW FEES - CONSTRUCTION	974.803	451	27,554.28
				CHECK 1 73040 TOTAL FOR FUND 202:			27,885.73
07/17/2025	1	73055	GEORGE'S DISCOUNT AUTO	OPERATING SUPPLIES	757.000	463	23.55
07/17/2025	1	73063*#	JAMES J. LEAMON LANDSCAPE DESIGN	2023 SIDEWALK REPAIR PROGRAM	976.100	451	5,410.50
07/17/2025	1	73074	STATE OF MICHIGAN	CONSTRUCTION	977.117	451	7,713.71
07/17/2025	1	73079	WEINGARTZ SUPPLY CO	SUPPLIES FOR GROUNDS MAINTENANCE	757.000	463	32.99
07/17/2025	1	73091	CONTRACTORS CLOTHING CO.	UNIFORMS FOR TPOAM DPW AND LFP EMPLOY	725.000	529	342.31
				UNIFORMS FOR TPOAM DPW AND LFP EMPLOY	725.000	529	300.00
				UNIFORMS FOR TPOAM DPW AND LFP EMPLOY	725.000	529	429.16
				CHECK 1 73091 TOTAL FOR FUND 202:			1,071.47
07/17/2025	1	73109*#	MARSHALL LANDSCAPE INC	FY 2024-25 LAWN CARE	818.000	463	350.00
07/23/2025	1	73122*#	AL'S ASPHALT PAVING CO.	CONSTRUCTION	974.200	451	9,027.36
07/23/2025	1	73123*#	ANDERSON ECKSTEIN & WESTRICK INC	ENGINEERING	974.201	451	1,017.87
				AEW FEES - CONSTRUCTION	974.803	451	26,219.72
				CHECK 1 73123 TOTAL FOR FUND 202:			27,237.59

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 203 LOCAL STREET FUND							
07/03/2025	1	72913	ALL SEASONS OUTDOOR EQUIPMENT	VEHICLE PARTS AND/OR EQUIPMENT	757.000	463	8.99
07/03/2025	1	72931*#	EWING IRRIGATION PRODUCTS INC.	MAINT SUPPLIES & PARTS	757.000	463	1,092.45
				ICE MELT	757.000	478	393.63
				CHECK 1 72931 TOTAL FOR FUND 203:			1,486.08
07/03/2025	1	72968*#	SABISTON BUILDERS SUPPLY, INC	BLDG MATERIALS & SUPPLIES FOR REPAIRS	757.000	463	300.00
07/10/2025	1	73014*#	THE SHERWIN-WILLIAMS COMPANY	PAINT & SUPPLIES	757.000	463	1,530.34
				PAINT & SUPPLIES	757.000	463	808.75
				PAINT & SUPPLIES	757.000	463	182.09
				CHECK 1 73014 TOTAL FOR FUND 203:			2,521.18
07/17/2025	1	73040*#	ANDERSON ECKSTEIN & WESTRICK INC	ENGINEERING	974.201	451	994.35
				ENGINEERING	977.803	451	1,046.68
				CHECK 1 73040 TOTAL FOR FUND 203:			2,041.03
07/17/2025	1	73063*#	JAMES J. LEAMON LANDSCAPE DESIGN	2023 SIDEWALK REPAIR PROGRAM	976.100	451	13,526.28
07/23/2025	1	73122*#	AL'S ASPHALT PAVING CO.	CONSTRUCTION	974.200	451	9,027.37
				CONSTRUCTION	977.803	451	14,253.74
				CHECK 1 73122 TOTAL FOR FUND 203:			23,281.11
07/23/2025	1	73123*#	ANDERSON ECKSTEIN & WESTRICK INC	ENGINEERING	974.201	451	1,017.88
				ENGINEERING	977.803	451	1,607.16
				CHECK 1 73123 TOTAL FOR FUND 203:			2,625.04
07/23/2025	1	73149*	SCODELLER CONSTRUCTION, INC.	2024 PAVEMENT JOINT AND CRACK SEALING	975.300	451	184.52
07/31/2025	1	73208*#	ALLEMONS LANDSCAPE CENTER	OPERATING SUPPLIES	757.000	463	193.77
07/31/2025	1	73209*#	AMAZON CAPITAL SERVICES	OPERATING SUPPLIES	757.000	463	107.96

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 211 ACT 302 TRAINING FUND							
07/23/2025	1	73165	DEWOLF AND ASSOCIATES	EDUCATION-TRAINING	960.000	320	445.00
07/23/2025	1	73189	THIRD EXCURSION GROUP	TRAINING	960.000	320	900.00
07/31/2025	1	73212	BAER SOLUTIONS, LLC	LE INSTRUCTOR COURSE	960.000	320	800.00
07/31/2025	1	73278	THIRD EXCURSION GROUP	TRAINING	960.000	320	900.00
Total for fund 211 ACT 302 TRAINING FUND							3,045.00

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 226 SOLID WASTE/DISPOSAL							
07/17/2025	1	73059*#	GROSSO TRUCKING & SUPPLY CO	TRUCKING YARD WASTE	818.000	528	1,960.00
07/17/2025	1	73062	INDIAN SUMMER RECYCLING	FY 2024-25 YARD WASTE DISPOSAL	818.000	528	2,604.00
07/17/2025	1	73099	GROSSO TRUCKING & SUPPLY CO	TRUCKING SERVICES-SOLID WASTE	818.000	528	2,500.00
				TRUCKING SERVICES-SOLID WASTE	818.000	528	420.00
				CHECK 1 73099 TOTAL FOR FUND 226:			2,920.00
07/31/2025	1	73202	SOUTH MACOMB DISPOSAL AUTHORITY	FY 2024-25 REFUSE DISPOSAL FEES	818.000	528	12,541.42
07/31/2025	1	73223	CONTRACTORS CLOTHING CO.	UNIFORMS FOR TPOAM DPW AND LFP EMPLOY	725.000	529	296.92
07/31/2025	1	73236	GROSSO TRUCKING & SUPPLY CO	TRUCKING SERVICES-SOLID WASTE	818.000	528	560.00
				TRUCKING SERVICES-SOLID WASTE	818.000	528	770.00
				TRUCKING SERVICES-SOLID WASTE	818.000	528	1,750.00
				TRUCKING SERVICES-SOLID WASTE	818.000	528	1,840.00
				CHECK 1 73236 TOTAL FOR FUND 226:			4,920.00
				Total for fund 226 SOLID WASTE/DISPOSAL			25,242.34

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 260 SOM MIDC GRANT							
07/31/2025	1	73284	DAVID WORDEN PLLC	COURT APPOINTED ATTORNEY	801.400	286	94.50
				COURT APPOINTED ATTORNEY	801.400	286	94.50
				COURT APPOINTED ATTORNEY	801.400	286	94.50
				COURT APPOINTED ATTORNEY	801.400	286	211.00
				COURT APPOINTED ATTORNEY	801.400	286	176.00
				COURT APPOINTED ATTORNEY	801.400	286	126.00
				COURT APPOINTED ATTORNEY	801.400	286	409.50
				CHECK 1 73284 TOTAL FOR FUND 260:			1,206.00
				Total for fund 260 SOM MIDC GRANT			6,559.40

Check Date	Bank	Check #	Payee	Description	Account	Dept.	Amount
Fund: 365 GROSSE GRATIOT DRAIN FUND							
07/31/2025	1	73282	WAYNE COUNTY	CONTR-O&M MLK RIV	818.000	445	617,470.75
Total for fund 365 GROSSE GRATIOT DRAIN FUND							617,470.75

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 585 PARKING FUND							
07/03/2025	1	72951*#	LOWE'S	OPERATING SUPPLIES	757.000	571	97.09
07/03/2025	1	72982*#	VERIZON WIRELESS	CONTRACTUAL SERVICES	818.000	571	81.65
07/10/2025	1	73005*#	FEDERAL PIPE & SUPPLY CO	MISC SUPPLIES MAINT & REPAIR	757.000	571	1,000.00
07/17/2025	1	73040*#	ANDERSON ECKSTEIN & WESTRICK INC	ENGINEERNG	978.300	571	3,407.99
07/17/2025	1	73056*#	GILBERTS PRO HARDWARE	FY 2024-25 MINOR OPERATING SUPPLIES A	757.000	571	56.00
07/17/2025	1	73067	MACKAY METERS, INC.	PARKING METER PARTS & REPAIRS	757.000	571	3,806.00
07/17/2025	1	73107	MAJIK GRAPHICS INC	OPERATING SUPPLIES	757.000	571	122.00
07/23/2025	1	73122*#	AL'S ASPHALT PAVING CO.	CONSTRUCTION	977.000	571	31,358.22
07/23/2025	1	73123*#	ANDERSON ECKSTEIN & WESTRICK INC	ENGINEERNG	978.300	571	3,535.75
Total for fund 585 PARKING FUND							43,464.70

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 592 WATER / SEWER FUND				FY 2024-25 METER SUPPLIES	757.000	537	(1,351.80)
				CHECK 1 72998 TOTAL FOR FUND 592:			2.70
07/10/2025	1	73001	DOXIM INC.	WATER QUALITY REPORT PRINTING AND DEL	818.000	536	8,015.23
07/10/2025	1	73005*#	FEDERAL PIPE & SUPPLY CO	MISC SUPPLIES MAINT & REPAIR	757.000	537	1,287.95
07/10/2025	1	73006	FERGUSON ENTERPRISES LLC #3326	WATER & SEWER SUPPLIES	757.000	537	1,072.88
				WATER & SEWER SUPPLIES	757.000	537	1,555.00
				CHECK 1 73006 TOTAL FOR FUND 592:			2,627.88
07/10/2025	1	73007	FONTANA CONSTRUCTION INC	WATER MAIN & SEWER REPAIRS AND WATER	818.000	537	6,075.50
07/10/2025	1	73008	JEM INDUSTRIES INC	GLOVES FOR DPW	757.000	537	555.00
07/10/2025	1	73009	MICHIGAN CAT	CAT BUCKET	757.000	537	1,560.00
07/10/2025	1	73031*#	POINTE ALARM LLC	TORREY ROAD PUMP STATION MONITORING	818.000	542	476.38
07/10/2025	1	73035	SOUTHEAST MACOMB SANITARY DISTRI	WC SEWER EXCESS FIXED CHARGES	920.102	537	179,792.09
07/10/2025	1	73037	ZEE COMPANY	MONTHLY WATER TREATMENT CONTRACT	818.000	536	240.00
07/17/2025	1	73040*#	ANDERSON ECKSTEIN & WESTRICK INC	AEW FEES FOR SEWER SYSTEM EVALUATION	818.000	537	1,952.80
				FY 2024-25 GENERAL ENGINEERING	818.000	537	393.78
				AEW FEES - WATER SERVICE MATERIAL INV	978.300	537	4,629.85
				CHECK 1 73040 TOTAL FOR FUND 592:			6,976.43
07/17/2025	1	73042*#	AT&T MOBILITY LLC	UTILITIES	921.000	542	82.28
07/17/2025	1	73046*#	CITY OF GROSSE POINTE WOODS	OPERATING SUPPLIES	757.000	542	24.81
07/17/2025	1	73047*#	CITY OF GROSSE POINTE WOODS	UTILITIES	921.000	542	295.01
07/17/2025	1	73053*#	DTE ENERGY	UTILITIES	921.000	542	33.44

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 592 WATER / SEWER FUND							
				CHECK 1 73197 TOTAL FOR FUND 592:			133,078.57
07/31/2025	1	73211	BADGER METER, INC	WATER METER READER REPLACEMENTS	977.100	537	324,817.92
				WATER METER READER REPLACEMENTS	977.100	537	140,844.24
				WATER METER READER REPLACEMENTS	977.100	537	324,817.92
				WATER METER READER REPLACEMENTS	977.100	537	165,058.56
				WATER METER READER REPLACEMENTS	977.100	537	67,269.96
				WATER METER READER REPLACEMENTS	977.100	537	11,677.32
				WATER METER READER REPLACEMENTS	977.100	537	22,660.52
				WATER METER READER REPLACEMENTS	977.100	537	86,447.20
				CHECK 1 73211 TOTAL FOR FUND 592:			1,143,593.64
07/31/2025	1	73228	DTE ENERGY	UTILITIES	921.000	542	3,409.84
07/31/2025	1	73234#	GRAINGER	MISC. SUPPLIES AND EQUIPMENT	757.000	537	11.71
				MISC. SUPPLIES AND EQUIPMENT	757.000	537	28.09
				MISC. SUPPLIES AND EQUIPMENT	757.000	542	244.38
				MISC. SUPPLIES AND EQUIPMENT	757.000	542	41.60
				CHECK 1 73234 TOTAL FOR FUND 592:			325.78
07/31/2025	1	73285*#	WOW BUSINESS	UTILITIES	921.000	542	138.38
				Total for fund 592 WATER / SEWER FUND			1,599,058.24

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CHECK DATE FROM 07/01/2025 - 07/31/2025

DB: Gpw

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 661 MTR VEH & EQUIPMENT FUND							
07/03/2025	1	72952	MACQUEEN	FY 2024-25 AUTO EQUIP & TRUCK PARTS	939.100	534	850.00
07/03/2025	1	72962	OFFICIAL TOWING	VEHICLE MAINTENANCE - P&R	939.300	534	100.00
07/03/2025	1	72967	ROY O'BRIEN INC	VEHICLE MAINTENANCE - PS	939.200	534	66.90
				VEHICLE MAINTENANCE - PS	939.200	534	48.53
				VEHICLE MAINTENANCE - PS	939.200	534	10.40
				VEHICLE MAINTENANCE - PS	939.200	534	15.60
				VEHICLE MAINTENANCE - PS	939.200	534	391.26
				VEHICLE MAINTENANCE - PS	939.200	534	(324.36)
				CHECK 1 72967 TOTAL FOR FUND 661:			208.33
07/03/2025	1	72975	SLIM'S ALIGNMENT SERVICE	VEHICLE MAINTENANCE - PS	939.200	534	75.00
07/10/2025	1	72999	BLUE WATER INDUSTRIAL PRODUCTS	OXYGEN, ACETYLENE & PROPANE MECHANICS	939.100	534	108.00
07/10/2025	1	73000*#	D WEISS' PLUMBING, INC.	MECHANIC GARAGE SNAKED	818.000	534	500.00
07/10/2025	1	73016	WOLVERINE OIL & SUPPLY CO	HYDRAULIC SUPPLY & OIL	939.500	534	148.75
				HYDRAULIC SUPPLY & OIL	939.500	534	2,798.60
				CHECK 1 73016 TOTAL FOR FUND 661:			2,947.35
07/10/2025	1	73021	DANIEL FRANK	TOOL ALLOWANCE	724.000	535	300.00
07/10/2025	1	73022	GREAT LAKES BATTERY	OPERATING SUPPLIES	757.000	534	359.90
07/10/2025	1	73023	ANDREW HERMAN	TOOL ALLOWANCE	724.000	535	300.00
07/10/2025	1	73024	MACQUEEN	AUTO EQUIP & TRUCK PARTS	939.100	534	425.99
07/10/2025	1	73030	OFFICIAL TOWING	VEHICLE MAINTENANCE - DPW	939.100	534	250.00
07/10/2025	1	73032	RKA PETROLEUM COMPANIES, INC.	FUEL PURCHASE	939.500	534	4,271.73
07/10/2025	1	73033	ROY O'BRIEN INC	AUTO SERVICES & PARTS	939.200	534	1,010.60
07/10/2025	1	73034	SLIM'S ALIGNMENT SERVICE	VEHICLE MAINTENANCE - P&R	939.300	534	75.00
07/17/2025	1	73102	INTERSTATE BILLING SERVICES, INC	PARTS & EQUIPMENT DPW & PARKS	939.300	534	298.18

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 661 MTR VEH & EQUIPMENT FUND							
07/31/2025	1	73247	MACK ALGER TIRE & SERVICE	AUTO & TRUCK TIRES	939.200	534	785.04
07/31/2025	1	73248	MACQUEEN	AUTO EQUIP & TRUCK PARTS	939.100	534	1,849.97
				AUTO EQUIP & TRUCK PARTS	939.100	534	787.47
CHECK 1 73248 TOTAL FOR FUND 661:							<u>2,637.44</u>
07/31/2025	1	73260	O'REILLY AUTO PARTS	VEHICLE MAINTENANCE - OTHER	939.400	534	71.67
07/31/2025	1	73261	OFFICIAL TOWING	VEHICLE MAINTENANCE - DPW	939.100	534	85.00
07/31/2025	1	73268	RKA PETROLEUM COMPANIES, INC.	FUEL PURCHASE	939.500	534	4,122.82
07/31/2025	1	73270	ROY O'BRIEN INC	AUTO SERVICES & PARTS	939.200	534	88.00
07/31/2025	1	73275	SUBURBAN BOLT & SUPPLY	NUTS AND BOLTS	939.100	534	492.56
Total for fund 661 MTR VEH & EQUIPMENT FUND							27,176.93

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 678 MEDICAL CARE FUND							
07/03/2025	1	72928	DELTA DENTAL	DELTA DENTAL RETIREE	717.020	210	492.33
				DELTA DENTAL RETIREE	717.020	210	3,935.50
				CHECK 1 72928 TOTAL FOR FUND 678:			4,427.83
07/03/2025	1	72929	DELTA DENTAL	DENTAL	719.010	210	408.00
				DENTAL	719.010	210	3,261.40
				CHECK 1 72929 TOTAL FOR FUND 678:			3,669.40
07/23/2025	1	73156	BLUE CROSS BLUE SHIELD OF MI	MEDICARE ADVANTAGE RETIREE	717.010	210	21,901.85
07/23/2025	1	73171	HUMANA INSURANCE CO.	HUMANA RETIREE	717.030	210	26,340.74
07/31/2025	1	73271	STANDARD INSURANCE COMPANY RC	LIFE & LTD INSURANCE	720.000	210	1,498.88
07/31/2025	1	73272	STANDARD INSURANCE COMPANY RC	LIFE RETIREE	717.040	210	17.16
				Total for fund 678 MEDICAL CARE FUND			57,855.86
			TOTAL - ALL FUNDS				3,442,267.73

'*'-INDICATES CHECK DISTRIBUTED TO MORE THAN ONE FUND

'#'-INDICATES CHECK DISTRIBUTED TO MORE THAN ONE DEPARTMENT

PERIOD ENDING 07/31/2025

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2025-26	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	07/31/2025 NORMAL (ABNORMAL)	MONTH 07/31/2025 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 101 - GENERAL FUND						
000		18,028,460.00	1,645,956.85	1,645,956.85	16,382,503.15	9.13
931 - TRANSFER IN		80,000.00	0.00	0.00	80,000.00	0.00
TOTAL REVENUES		18,108,460.00	1,645,956.85	1,645,956.85	16,462,503.15	9.09
101 - CITY COUNCIL		110,573.00	14,362.70	14,362.70	96,210.30	12.99
105 - COMMISSIONS		53,317.00	793.90	793.90	52,523.10	1.49
172 - ADMINISTRATION		443,660.00	16,941.02	16,941.02	426,718.98	3.82
193 - CITY COMPTROLLER		526,566.00	21,584.15	21,584.15	504,981.85	4.10
209 - ADMIN-FRinge BENEFITS		261,400.00	558.95	558.95	260,841.05	0.21
211 - OVERHEAD		150,009.00	2,395.40	2,395.40	147,613.60	1.60
215 - CITY CLERK/ELECTIONS		510,683.00	19,078.88	19,078.88	491,604.12	3.74
228 - MIS		495,254.00	69,931.36	69,931.36	425,322.64	14.12
229 - MIS FRINGE BENEFITS		31,280.00	0.00	0.00	31,280.00	0.00
257 - CITY ASSESSOR		122,855.00	10,225.40	10,225.40	112,629.60	8.32
265 - CITY HALL & GROUNDS		353,135.00	6,165.58	6,165.58	346,969.42	1.75
266 - CITY ATTORNEY		265,000.00	600.00	600.00	264,400.00	0.23
286 - COURT EXPENDITURES		423,319.00	14,070.81	14,070.81	409,248.19	3.32
305 - PUB SAF-ADMIN		384,332.00	15,053.05	15,053.05	369,278.95	3.92
310 - POLICE SERVICES		5,253,972.00	282,954.37	282,954.37	4,971,017.63	5.39
326 - SUPPORT SERVICES		168,927.00	0.00	0.00	168,927.00	0.00
339 - FIRE SERV/SAFETY INS		85,226.00	0.00	0.00	85,226.00	0.00
345 - PUB-SAF FRINGES		2,184,845.00	9,632.92	9,632.92	2,175,212.08	0.44
349 - OVERHEAD		249,722.00	1,099.46	1,099.46	248,622.54	0.44
371 - BUILDING INSPECTIONS		674,250.00	0.00	0.00	674,250.00	0.00
441 - PUBLIC WORKS-ADMIN		180,883.00	4,431.62	4,431.62	176,451.38	2.45
463 - ROUTINE MAINTENANCE		426,273.00	16,826.82	16,826.82	409,446.18	3.95
523 - FORESTRY SERVICES		332,385.00	3,397.58	3,397.58	328,987.42	1.02
531 - PUB WKS-FRinge		398,730.00	3,031.88	3,031.88	395,698.12	0.76
594 - OVERHEAD		683,512.00	1,351.09	1,351.09	682,160.91	0.20
752 - PARKS & REC-ADMIN		18,938.00	532.41	532.41	18,405.59	2.81
774 - LFP EXPENDITURES		1,729,215.00	211,636.19	211,636.19	1,517,578.81	12.24
775 - CITY PARKS		139,133.00	19,672.65	19,672.65	119,460.35	14.14
780 - COMMUNITY CENTER		290,604.00	12,961.89	12,961.89	277,642.11	4.46
795 - PARKS & REC FRINGE		108,409.00	0.00	0.00	108,409.00	0.00
799 - OVERHEAD		25,611.00	0.00	0.00	25,611.00	0.00
967 - TRANSFERS OUT ADMIN.		425,539.00	0.00	0.00	425,539.00	0.00
968 - TRANSFER OUT DPS		310,904.00	0.00	0.00	310,904.00	0.00
969 - TRANSFER OUT DPW		220,000.00	0.00	0.00	220,000.00	0.00
970 - TRANSFERS OUT PARKS/RECR.		70,000.00	0.00	0.00	70,000.00	0.00
TOTAL EXPENDITURES		18,108,461.00	759,290.08	759,290.08	17,349,170.92	4.19
Fund 101 - GENERAL FUND:						
TOTAL REVENUES		18,108,460.00	1,645,956.85	1,645,956.85	16,462,503.15	9.09
TOTAL EXPENDITURES		18,108,461.00	759,290.08	759,290.08	17,349,170.92	4.19
NET OF REVENUES & EXPENDITURES		(1.00)	886,666.77	886,666.77	(886,667.77)	88,666.6

User: lbishop

DB: Gpw

PERIOD ENDING 07/31/2025

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2025-26 AMENDED BUDGET	YTD BALANCE 07/31/2025 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 07/31/2025 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 101 - GENERAL FUND						
Revenues						
101-000-653.110	ACTIVITY FEES - GPW SENIORS	4,200.00	0.00	0.00	4,200.00	0.00
101-000-653.120	ACTIVITY FEES - COMM CENTER	4,200.00	0.00	0.00	4,200.00	0.00
101-000-653.130	ACTIVITY FEES - MISC	0.00	0.00	0.00	0.00	0.00
101-000-653.200	SWIM LESSONS	24,000.00	7,170.00	7,170.00	16,830.00	29.88
101-000-653.210	TEAMS - SWIM	36,000.00	3,690.00	3,690.00	32,310.00	10.25
101-000-653.211	LFSA SPONSORS	0.00	0.00	0.00	0.00	0.00
101-000-653.220	ARC - MISC	0.00	0.00	0.00	0.00	0.00
101-000-653.230	ADULT CLASSES	0.00	0.00	0.00	0.00	0.00
101-000-653.240	CHILD CLASSES	0.00	0.00	0.00	0.00	0.00
101-000-653.260	HOB NOBBIN EVENT	0.00	0.00	0.00	0.00	0.00
101-000-653.270	TENNIS	29,000.00	6,670.00	6,670.00	22,330.00	23.00
101-000-653.310	CC PROGRAM - ADULT	29,980.00	3,754.00	3,754.00	26,226.00	12.52
101-000-653.320	CC PROGRAMS - CHILD	3,240.00	0.00	0.00	3,240.00	0.00
101-000-653.340	CC PROGRAMS - SENIOR	6,435.00	341.00	341.00	6,094.00	5.30
101-000-653.350	CC PROGRAMS - TRIPS	5,000.00	(675.00)	(675.00)	5,675.00	(13.50)
101-000-653.400	ACTIVITY FEES - GAZEBO RENTAL	17,000.00	600.00	600.00	16,400.00	3.53
101-000-653.410	ACTIVITY FEES- PAVILION RENTAL	0.00	1,950.00	1,950.00	(1,950.00)	100.00
101-000-653.420	ACTIVITY FEES - TENT RENTAL	0.00	0.00	0.00	0.00	0.00
101-000-656.000	VIOLATIONS	25,000.00	1,139.17	1,139.17	23,860.83	4.56
101-000-657.000	CODE VIOLATIONS -BLDG DEPT	3,000.00	117.00	117.00	2,883.00	3.90
101-000-660.000	COURT FINES & COSTS	160,000.00	11,792.16	11,792.16	148,207.84	7.37
101-000-660.010	O.U.I.L. REIMBURSEMT	25,000.00	1,448.00	1,448.00	23,552.00	5.79
101-000-665.000	INTEREST INCOME	100,000.00	9,821.91	9,821.91	90,178.09	9.82
101-000-669.030	GAIN ON MKT VALUE	0.00	0.00	0.00	0.00	0.00
101-000-673.000	SALE OF ASSETS	0.00	0.00	0.00	0.00	0.00
101-000-674.020	DONATIONS	0.00	0.00	0.00	0.00	0.00
101-000-676.000	WORKERS COMP - REIMBURSEMENT	0.00	0.00	0.00	0.00	0.00
101-000-676.010	NAVITUS REIMBURSEMENT	0.00	0.00	0.00	0.00	0.00
101-000-677.060	REIMBURSE PENSION ADMIN FEE	14,000.00	0.00	0.00	14,000.00	0.00
101-000-677.070	REIMB PARKING LOT SERVICES	15,000.00	0.00	0.00	15,000.00	0.00
101-000-677.080	REIMBURSEMENT - HEALTHCARE	0.00	1,633.48	1,633.48	(1,633.48)	100.00
101-000-677.090	RETIREE DRUG SUBSIDY	0.00	0.00	0.00	0.00	0.00
101-000-677.100	INSURANCE HARD CAP	0.00	0.00	0.00	0.00	0.00
101-000-679.000	PROCEEDS-ATT CELL	0.00	0.00	0.00	0.00	0.00
101-000-682.000	GPF-PROVENCAL	0.00	0.00	0.00	0.00	0.00
101-000-683.000	OTHER INCOME	10,000.00	730.00	730.00	9,270.00	7.30
101-000-683.010	MISC. PUBLIC SAFETY RECEIPTS	15,000.00	998.77	998.77	14,001.23	6.66
101-000-683.020	MEDSTAR LEASE	0.00	0.00	0.00	0.00	0.00
101-000-683.030	AWARE-PS	0.00	0.00	0.00	0.00	0.00
101-000-683.040	VEHICLE SALVAGE TITLE FEES	0.00	0.00	0.00	0.00	0.00
101-000-683.050	POLICE IMPOUND FEES	5,000.00	400.00	400.00	4,600.00	8.00
101-000-683.060	CITY CLERK MISC. RECEIPTS	4,000.00	6,136.36	6,136.36	(2,136.36)	153.41
101-000-683.070	ASSESSING MISC RECEIPTS	0.00	0.00	0.00	0.00	0.00
101-000-683.080	OTHER INCOME - ADMIN	0.00	0.00	0.00	0.00	0.00
101-000-689.000	OVER/UNDER	100.00	59.60	59.60	40.40	59.60
101-000-692.100	TRF F/PRIOR YR RES	1,152,702.00	0.00	0.00	1,152,702.00	0.00
101-000-698.000	INSURANCE PROCEEDS	0.00	0.00	0.00	0.00	0.00
Total Dept 000		18,028,460.00	1,645,956.85	1,645,956.85	16,382,503.15	9.13
Dept 931 - TRANSFER IN						
101-931-699.203	TRF F/LOCAL STREETS	0.00	0.00	0.00	0.00	0.00
101-931-699.210	TRF F/AMRITANCE	0.00	0.00	0.00	0.00	0.00

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PERIOD ENDING 07/31/2025

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2025-26	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BGD USED
		AMENDED BUDGET	07/31/2025 NORMAL (ABNORMAL)	MONTH 07/31/2025 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 101 - GENERAL FUND						
Expenditures						
101-172-723.000	SUPPLEMENTAL ANNUITY	15,928.00	0.00	0.00	15,928.00	0.00
101-172-725.200	MESC INSURANCE	0.00	0.00	0.00	0.00	0.00
101-172-757.000	OPERATING SUPPLIES	5,500.00	0.00	0.00	5,500.00	0.00
101-172-818.000	CONTRACTUAL SERVICES	10,000.00	0.00	0.00	10,000.00	0.00
101-172-930.000	EQUIPMENT MAINT & REPAIR	200.00	0.00	0.00	200.00	0.00
101-172-958.000	MEMBERSHIP & DUES	1,750.00	0.00	0.00	1,750.00	0.00
101-172-958.001	TRAINING & SEMINARS	3,000.00	0.00	0.00	3,000.00	0.00
101-172-960.000	EDUCATION-TRAINING	1,500.00	0.00	0.00	1,500.00	0.00
101-172-977.000	EQUIPMENT	0.00	0.00	0.00	0.00	0.00
Total Dept 172 - ADMINISTRATION		443,660.00	16,941.02	16,941.02	426,718.98	3.82
Dept 193 - CITY COMPTROLLER						
101-193-702.000	SALARIES & WAGES	257,110.00	11,726.05	11,726.05	245,383.95	4.56
101-193-709.000	OVERTIME FINANCE STAFF	750.00	0.00	0.00	750.00	0.00
101-193-710.999	SICK/VAC PAY	10,000.00	0.00	0.00	10,000.00	0.00
101-193-715.000	SOCIAL SECURITY	20,491.00	872.39	872.39	19,618.61	4.26
101-193-717.000	RETIREE HEALTH CARE	4,500.00	375.01	375.01	4,124.99	8.33
101-193-718.000	H.S.A.	3,000.00	0.00	0.00	3,000.00	0.00
101-193-719.000	HOSP/DENTAL/OPTICAL	39,750.00	0.00	0.00	39,750.00	0.00
101-193-720.000	LIFE & LTD INSURANCE	1,020.00	0.00	0.00	1,020.00	0.00
101-193-721.000	WORKERS COMP	3,900.00	0.00	0.00	3,900.00	0.00
101-193-722.000	RETIREMENT	82,053.00	4,257.47	4,257.47	77,795.53	5.19
101-193-722.100	MEDICARE REIMBURSEMENT	0.00	0.00	0.00	0.00	0.00
101-193-723.000	SUPPLEMENTAL ANNUITY	24,768.00	0.00	0.00	24,768.00	0.00
101-193-725.000	CLOTHING/UNIFORM ALLOWANCE	0.00	0.00	0.00	0.00	0.00
101-193-725.200	MESC INSURANCE	0.00	0.00	0.00	0.00	0.00
101-193-757.000	OPERATING SUPPLIES	17,750.00	4,252.11	4,252.11	13,497.89	23.96
101-193-757.100	OPER SUPP-TAX PREP REIMBURSEMENT	0.00	0.00	0.00	0.00	0.00
101-193-818.000	CONTRACTUAL SERVICES	51,144.00	101.12	101.12	51,042.88	0.20
101-193-930.000	EQUIPMENT MAINT & REPAIR	1,500.00	0.00	0.00	1,500.00	0.00
101-193-958.000	MEMBERSHIP & DUES	1,230.00	0.00	0.00	1,230.00	0.00
101-193-958.001	TRAINING & SEMINARS	3,850.00	0.00	0.00	3,850.00	0.00
101-193-960.000	EDUCATION-TRAINING	2,000.00	0.00	0.00	2,000.00	0.00
101-193-972.000	MINOR EQUIP	1,750.00	0.00	0.00	1,750.00	0.00
Total Dept 193 - CITY COMPTROLLER		526,566.00	21,584.15	21,584.15	504,981.85	4.10
Dept 209 - ADMIN-FRinge BENEFITS						
101-209-703.000	BS&A MOCK SALARY EXPENSE	0.00	0.00	0.00	0.00	0.00
101-209-717.000	RETIREE HEALTH CARE	254,000.00	0.00	0.00	254,000.00	0.00
101-209-722.100	MEDICARE REIMBURSEMENT	7,400.00	558.95	558.95	6,841.05	7.55
101-209-724.200	MESC INSURANCE	0.00	0.00	0.00	0.00	0.00
101-209-725.200	MESC INSURANCE	0.00	0.00	0.00	0.00	0.00
Total Dept 209 - ADMIN-FRinge BENEFITS		261,400.00	558.95	558.95	260,841.05	0.21
Dept 211 - OVERHEAD						
101-211-725.300	COBRA-EMPLOYEE HEALTHCARE	0.00	0.00	0.00	0.00	0.00
101-211-728.000	OFFICE SUPPLIES	18,000.00	895.00	895.00	17,105.00	4.97

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PERIOD ENDING 07/31/2025

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2025-26 AMENDED BUDGET	YTD BALANCE 07/31/2025 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 07/31/2025 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 101 - GENERAL FUND						
Expenditures						
101-228-972.000	MINOR EQUIPMENT	1,400.00	0.00	0.00	1,400.00	0.00
101-228-972.349	MINOR EQUIP PUB SAF	5,600.00	0.00	0.00	5,600.00	0.00
101-228-972.599	MINOR EQUIP PUB WKS	2,800.00	0.00	0.00	2,800.00	0.00
101-228-972.799	MINOR EQUIP PARKS	7,200.00	0.00	0.00	7,200.00	0.00
101-228-977.000	EQUIPMENT	17,100.00	8,734.39	8,734.39	8,365.61	51.08
101-228-977.299	EQUIPMENT - GENL GOVERNMENT	2,800.00	0.00	0.00	2,800.00	0.00
Total Dept 228 - MIS		495,254.00	69,931.36	69,931.36	425,322.64	14.12
Dept 229 - MIS FRINGE BENEFITS						
101-229-715.000	SOCIAL SECURITY	0.00	0.00	0.00	0.00	0.00
101-229-717.000	RETIREE HEALTH CARE	2,200.00	0.00	0.00	2,200.00	0.00
101-229-718.000	H.S.A.	1,700.00	0.00	0.00	1,700.00	0.00
101-229-719.000	HOSP/DENTAL/OPTICAL	24,500.00	0.00	0.00	24,500.00	0.00
101-229-720.000	LIFE & LTD INSURANCE	880.00	0.00	0.00	880.00	0.00
101-229-721.000	WORKERS COMP	2,000.00	0.00	0.00	2,000.00	0.00
101-229-725.200	MESC INSURANCE	0.00	0.00	0.00	0.00	0.00
Total Dept 229 - MIS FRINGE BENEFITS		31,280.00	0.00	0.00	31,280.00	0.00
Dept 257 - CITY ASSESSOR						
101-257-702.000	SALARIES & WAGES	0.00	0.00	0.00	0.00	0.00
101-257-710.999	SICK/VAC PAY	0.00	0.00	0.00	0.00	0.00
101-257-715.000	SOCIAL SECURITY	0.00	0.00	0.00	0.00	0.00
101-257-717.000	RETIREE HEALTH CARE	0.00	0.00	0.00	0.00	0.00
101-257-718.000	H.S.A.	0.00	0.00	0.00	0.00	0.00
101-257-719.000	HOSP/DENTAL/OPTICAL	0.00	0.00	0.00	0.00	0.00
101-257-720.000	LIFE & LTD INSURANCE	0.00	0.00	0.00	0.00	0.00
101-257-721.000	WORKERS COMP	0.00	0.00	0.00	0.00	0.00
101-257-722.000	RETIREMENT	0.00	0.00	0.00	0.00	0.00
101-257-722.100	MEDICARE REIMBURSEMENT	0.00	0.00	0.00	0.00	0.00
101-257-723.000	SUPPLEMENTAL ANNUITY	0.00	0.00	0.00	0.00	0.00
101-257-725.200	MESC INSURANCE	0.00	0.00	0.00	0.00	0.00
101-257-757.000	OPERATING SUPPLIES	500.00	0.00	0.00	500.00	0.00
101-257-818.000	CONTRACTUAL SERVICES	93,805.00	7,534.41	7,534.41	86,270.59	8.03
101-257-831.000	ASSESSMENT/TAX ROLL PREP	28,550.00	2,690.99	2,690.99	25,859.01	9.43
101-257-831.200	PRIOR YR TAX REFUNDS	0.00	0.00	0.00	0.00	0.00
101-257-958.000	MEMBERSHIP & DUES	0.00	0.00	0.00	0.00	0.00
101-257-958.001	TRAINING & SEMINARS	0.00	0.00	0.00	0.00	0.00
Total Dept 257 - CITY ASSESSOR		122,855.00	10,225.40	10,225.40	112,629.60	8.32
Dept 265 - CITY HALL & GROUNDS						
101-265-702.000	SALARIES & WAGES	117,195.00	1,068.48	1,068.48	116,126.52	0.91
101-265-702.801	P & R WAGES PART-TIME UNION	0.00	0.00	0.00	0.00	0.00
101-265-709.000	OVERTIME-CH & GROUNDS	16,125.00	1,143.14	1,143.14	14,981.86	7.09
101-265-715.000	SOCIAL SECURITY	10,199.00	154.31	154.31	10,044.69	1.51
101-265-717.000	RETIREE HEALTH CARE	3,600.00	33.45	33.45	3,566.55	0.93
101-265-722.000	RETIREMENT	49,216.00	922.43	922.43	48,293.57	1.87
101-265-722.100	MEDICARE REIMBURSEMENT	0.00	0.00	0.00	0.00	0.00

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PERIOD ENDING 07/31/2025

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GL NUMBER	DESCRIPTION	2025-26	YTD BALANCE	ACTIVITY FOR		AVAILABLE	% BDGT
		AMENDED BUDGET	07/31/2025	MONTH 07/31/2025	INCREASE (DECREASE)	BALANCE	
			NORMAL (ABNORMAL)			NORMAL (ABNORMAL)	USED
Fund 101 - GENERAL FUND							
Expenditures							
Dept 305 - PUB SAF-ADMIN							
101-305-702.000	SALARIES & WAGES	192,735.00	9,789.36	9,789.36		182,945.64	5.08
101-305-709.000	OVERTIME	600.00	0.00	0.00		600.00	0.00
101-305-715.000	SOCIAL SECURITY	14,790.00	758.12	758.12		14,031.88	5.13
101-305-717.000	RETIREE HEALTH CARE	3,600.00	300.00	300.00		3,300.00	8.33
101-305-722.000	RETIREMENT	29,482.00	1,534.99	1,534.99		27,947.01	5.21
101-305-722.100	MEDICARE REIMBURSEMENT	0.00	0.00	0.00		0.00	0.00
101-305-818.000	CONTRACTUAL SERVICES	73,942.00	1,000.00	1,000.00		72,942.00	1.35
101-305-835.100	PRE-EMPLOYMENT TESTING	10,400.00	0.00	0.00		10,400.00	0.00
101-305-851.000	RADIO MAINTENANCE	36,608.00	0.00	0.00		36,608.00	0.00
101-305-930.000	EQUIPMENT MAINT & REPAIR	8,000.00	0.00	0.00		8,000.00	0.00
101-305-958.000	MEMBERSHIP & DUES	4,375.00	1,200.00	1,200.00		3,175.00	27.43
101-305-958.001	TRAINING & SEMINARS	9,800.00	470.58	470.58		9,329.42	4.80
Total Dept 305 - PUB SAF-ADMIN		384,332.00	15,053.05	15,053.05		369,278.95	3.92
Dept 310 - POLICE SERVICES							
101-310-702.000	SALARIES & WAGES	0.00	0.00	0.00		0.00	0.00
101-310-702.100	SAL & WAGES - LT	336,457.00	17,120.76	17,120.76		319,336.24	5.09
101-310-702.200	SAL & WAGES - SGT	627,165.00	31,781.50	31,781.50		595,383.50	5.07
101-310-702.400	SAL & WAGES - PSO	1,937,714.00	97,295.98	97,295.98		1,840,418.02	5.02
101-310-702.500	SAL & WAGES DISPATCH	224,403.00	11,468.35	11,468.35		212,934.65	5.11
101-310-702.600	SAL & WAGES-SECRETARY/CLERICAL	83,140.00	3,551.08	3,551.08		79,588.92	4.27
101-310-709.100	OVERTIME - LT	17,000.00	483.89	483.89		16,516.11	2.85
101-310-709.200	OVERTIME - SGT	40,000.00	10,001.46	10,001.46		29,998.54	25.00
101-310-709.400	OVERTIME - PSO	95,000.00	5,761.93	5,761.93		89,238.07	6.07
101-310-709.500	OVERTIME - DISPATCH	15,000.00	265.63	265.63		14,734.37	1.77
101-310-709.600	OVERTIME-SECRETARY/CLERICAL	300.00	0.00	0.00		300.00	0.00
101-310-715.000	SOCIAL SECURITY	69,051.00	3,503.67	3,503.67		65,547.33	5.07
101-310-717.000	RETIREE HEALTH CARE	36,000.00	2,850.00	2,850.00		33,150.00	7.92
101-310-722.000	RETIREMENT	1,534,704.00	78,949.97	78,949.97		1,455,754.03	5.14
101-310-722.100	MEDICARE REIMBURSEMENT	0.00	0.00	0.00		0.00	0.00
101-310-757.000	OPERATING SUPPLIES	54,949.00	7,280.00	7,280.00		47,669.00	13.25
101-310-808.000	JAIL FEES	14,250.00	725.00	725.00		13,525.00	5.09
101-310-818.000	CONTRACTUAL SERVICES	64,236.00	3,725.15	3,725.15		60,510.85	5.80
101-310-930.000	EQUIPMENT MAINT & REPAIR	17,460.00	0.00	0.00		17,460.00	0.00
101-310-958.000	MEMBERSHIP & DUES	0.00	0.00	0.00		0.00	0.00
101-310-960.000	EDUCATION-TRAINING	0.00	0.00	0.00		0.00	0.00
101-310-961.000	TRAINING	35,200.00	400.00	400.00		34,800.00	1.14
101-310-961.030	CPE TRAINING	0.00	0.00	0.00		0.00	0.00
101-310-972.000	MINOR EQUIPMENT	51,943.00	7,790.00	7,790.00		44,153.00	15.00
Total Dept 310 - POLICE SERVICES		5,253,972.00	282,954.37	282,954.37		4,971,017.63	5.39
Dept 326 - SUPPORT SERVICES							
101-326-702.000	SALARIES & WAGES	137,292.00	0.00	0.00		137,292.00	0.00
101-326-715.000	SOCIAL SECURITY	10,503.00	0.00	0.00		10,503.00	0.00
101-326-757.000	OPERATING SUPPLIES	14,132.00	0.00	0.00		14,132.00	0.00
101-326-831.100	K-9 DIVISION	0.00	0.00	0.00		0.00	0.00
101-326-832.000	ANIMAL COLLECTION	3,000.00	0.00	0.00		3,000.00	0.00
101-326-972.000	MINOR EQUIPMENT	4,000.00	0.00	0.00		4,000.00	0.00

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GL NUMBER	DESCRIPTION	2025-26	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	07/31/2025 NORMAL (ABNORMAL)	MONTH 07/31/2025 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 101 - GENERAL FUND						
Expenditures						
101-371-719.000	HOSP/DENTAL/OPTICAL	0.00	0.00	0.00	0.00	0.00
101-371-720.000	LIFE & LTD INSURANCE	0.00	0.00	0.00	0.00	0.00
101-371-721.000	WORKERS COMP	0.00	0.00	0.00	0.00	0.00
101-371-722.000	RETIREMENT	0.00	0.00	0.00	0.00	0.00
101-371-722.100	MEDICARE REIMBURSEMENT	0.00	0.00	0.00	0.00	0.00
101-371-723.000	SUPPLEMENTAL ANNUITY	0.00	0.00	0.00	0.00	0.00
101-371-725.000	CLOTHING/UNIFORM ALLOWANCE	0.00	0.00	0.00	0.00	0.00
101-371-725.200	MESC INSURANCE	0.00	0.00	0.00	0.00	0.00
101-371-757.000	OPERATING SUPPLIES	2,500.00	0.00	0.00	2,500.00	0.00
101-371-818.000	CONTRACTUAL	671,750.00	0.00	0.00	671,750.00	0.00
101-371-818.001	CODE VIOLATIONS	0.00	0.00	0.00	0.00	0.00
101-371-958.000	MEMBERSHIP & DUES	0.00	0.00	0.00	0.00	0.00
101-371-958.001	TRAINING & SEMINARS	0.00	0.00	0.00	0.00	0.00
101-371-960.000	EDUCATION-TRAINING	0.00	0.00	0.00	0.00	0.00
101-371-977.000	EQUIPMENT	0.00	0.00	0.00	0.00	0.00
Total Dept 371 - BUILDING INSPECTIONS		674,250.00	0.00	0.00	674,250.00	0.00
Dept 441 - PUBLIC WORKS-ADMIN						
101-441-702.000	SALARIES & WAGES	22,371.00	1,164.09	1,164.09	21,206.91	5.20
101-441-715.000	SOCIAL SECURITY	1,711.00	79.94	79.94	1,631.06	4.67
101-441-717.000	RETIREE HEALTH CARE	720.00	59.99	59.99	660.01	8.33
101-441-722.000	RETIREMENT	9,331.00	485.55	485.55	8,845.45	5.20
101-441-722.100	MEDICARE REIMBURSEMENT	0.00	0.00	0.00	0.00	0.00
101-441-757.000	OPERATING SUPPLIES	15,000.00	151.83	151.83	14,848.17	1.01
101-441-818.000	CONTRACTUAL SERVICES	58,500.00	1,571.22	1,571.22	56,928.78	2.69
101-441-835.100	PRE-EMPLOYMENT TESTING	3,350.00	0.00	0.00	3,350.00	0.00
101-441-851.000	RADIO MAINTENANCE	0.00	0.00	0.00	0.00	0.00
101-441-930.000	EQUIPMENT MAINT & REPAIR	68,800.00	0.00	0.00	68,800.00	0.00
101-441-958.000	MEMBERSHIP & DUES	1,100.00	919.00	919.00	181.00	83.55
Total Dept 441 - PUBLIC WORKS-ADMIN		180,883.00	4,431.62	4,431.62	176,451.38	2.45
Dept 463 - ROUTINE MAINTENANCE						
101-463-702.000	SALARIES & WAGES	251,006.00	10,162.71	10,162.71	240,843.29	4.05
101-463-709.000	OVERTIME	40,000.00	842.73	842.73	39,157.27	2.11
101-463-715.000	SOCIAL SECURITY	22,262.00	785.09	785.09	21,476.91	3.53
101-463-717.000	RETIREE HEALTH CARE	8,100.00	445.97	445.97	7,654.03	5.51
101-463-722.000	RETIREMENT	104,905.00	4,590.32	4,590.32	100,314.68	4.38
Total Dept 463 - ROUTINE MAINTENANCE		426,273.00	16,826.82	16,826.82	409,446.18	3.95
Dept 523 - FORESTRY SERVICES						
101-523-702.000	SALARIES & WAGES	173,164.00	1,602.51	1,602.51	171,561.49	0.93
101-523-709.000	OVERTIME	3,000.00	0.00	0.00	3,000.00	0.00
101-523-715.000	SOCIAL SECURITY	13,477.00	112.05	112.05	13,364.95	0.83
101-523-717.000	RETIREE HEALTH CARE	3,600.00	70.62	70.62	3,529.38	1.96
101-523-722.000	RETIREMENT	72,644.00	668.40	668.40	71,975.60	0.92
101-523-757.000	OPERATING SUPPLIES	6,500.00	0.00	0.00	6,500.00	0.00
101-523-818.000	CONTRACTUAL SERVICES	60,000.00	944.00	944.00	59,056.00	1.57

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GL NUMBER	DESCRIPTION	2025-26	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	07/31/2025	MONTH 07/31/2025	BALANCE	
Fund 101 - GENERAL FUND						
Expenditures						
101-774-702.807	P & R WAGES SEASON BH & BRIDGE	0.00	0.00	0.00	0.00	0.00
101-774-702.808	WAGES- SEASONAL MAINTENANCE	59,570.00	5,350.38	5,350.38	54,219.62	8.98
101-774-702.809	WAGES- SEASONAL OFFICE	15,050.00	1,706.65	1,706.65	13,343.35	11.34
101-774-702.811	P & R WAGES SPECIAL EVENT ASST	3,577.00	0.00	0.00	3,577.00	0.00
101-774-702.812	P & R WAGES- WATERSLIDE ATTENDANTS	16,131.00	1,277.90	1,277.90	14,853.10	7.92
101-774-709.000	OVERTIME-LFP-DPW	16,000.00	3,043.40	3,043.40	12,956.60	19.02
101-774-715.000	SOCIAL SECURITY	67,495.00	5,305.43	5,305.43	62,189.57	7.86
101-774-717.000	RETIREE HEALTH CARE	1,440.00	183.75	183.75	1,256.25	12.76
101-774-722.000	RETIREMENT	44,224.00	2,449.93	2,449.93	41,774.07	5.54
101-774-722.100	MEDICARE REIMBURSEMENT	0.00	0.00	0.00	0.00	0.00
101-774-757.000	OPERATING SUPPLY-ACTIVITY BLDG	13,113.00	0.00	0.00	13,113.00	0.00
101-774-757.101	OPER SUPP-CONCESSION STAND	10,000.00	0.00	0.00	10,000.00	0.00
101-774-757.102	OPER SUPPLY- LANDSCAPE	29,900.00	2,784.64	2,784.64	27,115.36	9.31
101-774-757.103	OPER SUPPLY - LIFE GUARD	11,250.00	0.00	0.00	11,250.00	0.00
101-774-757.104	OPER SUPPLY - POOL MAINT	35,700.00	0.00	0.00	35,700.00	0.00
101-774-757.105	OPER SUPPLY-POOL CHEMICAL	58,127.00	10,603.00	10,603.00	47,524.00	18.24
101-774-757.106	OPER SUPPLY-JANITOR SUPPLIES	20,100.00	3,394.45	3,394.45	16,705.55	16.89
101-774-757.107	OPER SUPPLY-MISC	5,150.00	0.00	0.00	5,150.00	0.00
101-774-757.108	OPER SUPPLY - MINI GOLF	0.00	0.00	0.00	0.00	0.00
101-774-757.109	SWIM TEAM MERCHANDISE	0.00	0.00	0.00	0.00	0.00
101-774-757.110	LFP VENDING EXPENSES	0.00	0.00	0.00	0.00	0.00
101-774-818.000	CONTRACTUAL SERVICES-ACT BLDG	17,950.00	0.00	0.00	17,950.00	0.00
101-774-818.101	CONTRACT SVCS-CONSESSIONS	1,500.00	0.00	0.00	1,500.00	0.00
101-774-818.102	CONTRACT SVSC-PK MAINT	32,500.00	1,041.00	1,041.00	31,459.00	3.20
101-774-818.103	CONTRACT SVCS-POOL MAINT	18,820.00	0.00	0.00	18,820.00	0.00
101-774-818.104	CONTRACT SVCS-BATH HOUSE	30,555.00	362.70	362.70	30,192.30	1.19
101-774-818.105	CONTRACT SVCS-SWIM TEAM	11,900.00	1,651.25	1,651.25	10,248.75	13.88
101-774-818.106	CONTRACT SVCS-RED CROSS	5,000.00	0.00	0.00	5,000.00	0.00
101-774-818.107	CONTRACT SVCS-TENNIS	24,800.00	8,240.00	8,240.00	16,560.00	33.23
101-774-818.108	CONTRACT SVC-ENRICHMENT	0.00	0.00	0.00	0.00	0.00
101-774-818.109	CONTRACT SVCS-ADULT CLASSES	2,450.00	0.00	0.00	2,450.00	0.00
101-774-818.110	CONTRACT SVCS-MISC	9,000.00	0.00	0.00	9,000.00	0.00
101-774-921.000	UTILITIES	184,500.00	922.54	922.54	183,577.46	0.50
101-774-930.000	EQUIPMENT MAINT & REPAIR	0.00	0.00	0.00	0.00	0.00
101-774-931.000	MISC PARK/POOL REPAIR	30,000.00	1,332.72	1,332.72	28,667.28	4.44
101-774-955.100	PROPERTY TAXES	104,450.00	100,554.84	100,554.84	3,895.16	96.27
101-774-972.000	MINOR EQUIPMENT	30,000.00	2,100.00	2,100.00	27,900.00	7.00
101-774-977.000	EQUIPMENT	47,000.00	0.00	0.00	47,000.00	0.00
101-774-977.100	RADIO SYSTEM	0.00	0.00	0.00	0.00	0.00
Total Dept 774 - LFP EXPENDITURES		1,729,215.00	211,636.19	211,636.19	1,517,578.81	12.24
Dept 775 - CITY PARKS						
101-775-702.000	SALARIES & WAGES	24,520.00	6,774.96	6,774.96	17,745.04	27.63
101-775-709.000	OVERTIME	15,000.00	672.57	672.57	14,327.43	4.48
101-775-709.200	OVERTIME - DPW @ P&R	0.00	0.00	0.00	0.00	0.00
101-775-715.000	SOCIAL SECURITY	3,023.00	535.98	535.98	2,487.02	17.73
101-775-717.000	RETIREE HEALTH CARE	720.00	410.74	410.74	309.26	57.05
101-775-722.000	RETIREMENT	16,484.00	3,106.42	3,106.42	13,377.58	18.85
101-775-722.100	MEDICARE REIMBURSEMENT	0.00	0.00	0.00	0.00	0.00
101-775-757.000	OPERATING SUPPLIES	17,050.00	0.00	0.00	17,050.00	0.00
101-775-818.000	CONTRACTUAL SERVICES	34,336.00	7,895.22	7,895.22	26,440.78	22.99
101-775-818.000	CONTRACTUAL SERVICES	8,000.00	276.76	276.76	7,723.24	3.46

User: lbishop

DB: Gpw

PERIOD ENDING 07/31/2025

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2025-26 AMENDED BUDGET	YTD BALANCE 07/31/2025 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 07/31/2025 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 101 - GENERAL FUND						
Expenditures						
Dept 967 - TRANSFERS OUT ADMIN.						
101-967-995.203	TRANSFER TO LOCAL ROAD	0.00	0.00	0.00	0.00	0.00
101-967-995.226	TRANSFER TO SOLID WASTE	0.00	0.00	0.00	0.00	0.00
101-967-995.245	TRANSFER TO GRANT FUND	0.00	0.00	0.00	0.00	0.00
101-967-995.260	TRF TO SOM MIDC GRANT	3,176.00	0.00	0.00	3,176.00	0.00
101-967-995.304	TRF TO ROAD BOND FUND FUND	0.00	0.00	0.00	0.00	0.00
101-967-995.307	TRANSFER TO CAP IMPROVEMENT DEBT	212,363.00	0.00	0.00	212,363.00	0.00
101-967-995.420	TRF TO CAPITAL IMPROVEMENT	0.00	0.00	0.00	0.00	0.00
101-967-995.661	TRF TO MOTOR VEHICLE	10,000.00	0.00	0.00	10,000.00	0.00
101-967-995.677	TRANSFER TO WORKER'S COMP	0.00	0.00	0.00	0.00	0.00
101-967-995.731	TRANSFER TO PENSION FUND	0.00	0.00	0.00	0.00	0.00
101-967-995.737	TRANSFER TO OPEB	200,000.00	0.00	0.00	200,000.00	0.00
Total Dept 967 - TRANSFERS OUT ADMIN.		425,539.00	0.00	0.00	425,539.00	0.00
Dept 968 - TRANSFER OUT DPS						
101-968-995.261	TRF TO 911 FUND	0.00	0.00	0.00	0.00	0.00
101-968-995.401	TRF TO MUNICIPAL IMPROVEMENT	43,500.00	0.00	0.00	43,500.00	0.00
101-968-995.420	TRF TO CAPITAL IMPROVEMENT	0.00	0.00	0.00	0.00	0.00
101-968-995.661	TRF TO MOTOR VEHICLE	267,404.00	0.00	0.00	267,404.00	0.00
Total Dept 968 - TRANSFER OUT DPS		310,904.00	0.00	0.00	310,904.00	0.00
Dept 969 - TRANSFER OUT DPW						
101-969-995.202	TRANSF TO MAJ ST FD	0.00	0.00	0.00	0.00	0.00
101-969-995.203	TRANSF TO LOC ST FD	0.00	0.00	0.00	0.00	0.00
101-969-995.261	TRF TO 911 FUND	0.00	0.00	0.00	0.00	0.00
101-969-995.401	TRF TO MUNICIPAL IMPROVEMENT	50,000.00	0.00	0.00	50,000.00	0.00
101-969-995.420	TRF TO CAPITAL IMPROVEMENT	0.00	0.00	0.00	0.00	0.00
101-969-995.585	TRANS TO PARKING	0.00	0.00	0.00	0.00	0.00
101-969-995.661	TRF TO MOTOR VEHICLE	170,000.00	0.00	0.00	170,000.00	0.00
Total Dept 969 - TRANSFER OUT DPW		220,000.00	0.00	0.00	220,000.00	0.00
Dept 970 - TRANSFERS OUT PARKS/RECR.						
101-970-995.401	TRF TO MUNICIPAL IMPROVEMENT	25,000.00	0.00	0.00	25,000.00	0.00
101-970-995.661	TRF TO MOTOR VEHICLE	45,000.00	0.00	0.00	45,000.00	0.00
Total Dept 970 - TRANSFERS OUT PARKS/RECR.		70,000.00	0.00	0.00	70,000.00	0.00
TOTAL EXPENDITURES		18,108,461.00	759,290.08	759,290.08	17,349,170.92	4.19
Fund 101 - GENERAL FUND:						
TOTAL REVENUES		18,108,460.00	1,645,956.85	1,645,956.85	16,462,503.15	9.09
TOTAL EXPENDITURES		18,108,461.00	759,290.08	759,290.08	17,349,170.92	4.19
NET OF REVENUES & EXPENDITURES		(1.00)	886,666.77	886,666.77	(886,667.77)	88,666.6

User: lbishop

DB: Gpw

PERIOD ENDING 07/31/2025

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2025-26 AMENDED BUDGET	YTD BALANCE 07/31/2025 NORM (ABNORM)	ACTIVITY FOR MONTH 07/31/25 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	YTD BALANCE 07/31/2024 NORM (ABNORM)	% BDGT USED	PREV YEAR % BDGT USED
Fund 101 - GENERAL FUND								
000		18,028,460.00	1,645,956.85	1,645,956.85	16,382,503.15	1,645,887.05	9.13	9.39
931 -	TRANSFER IN	80,000.00	0.00	0.00	80,000.00	0.00	0.00	0.00
TOTAL REVENUES		18,108,460.00	1,645,956.85	1,645,956.85	16,462,503.15	1,645,887.05	9.09	9.35
101 -	CITY COUNCIL	110,573.00	14,362.70	14,362.70	96,210.30	7,222.90	12.99	7.55
105 -	COMMISSIONS	53,317.00	793.90	793.90	52,523.10	725.00	1.49	2.18
172 -	ADMINISTRATION	443,660.00	16,941.02	16,941.02	426,718.98	19,178.03	3.82	4.67
193 -	CITY COMPTROLLER	526,566.00	21,584.15	21,584.15	504,981.85	27,951.98	4.10	5.14
209 -	ADMIN-FRinge BENEFITS	261,400.00	558.95	558.95	260,841.05	32,802.54	0.21	12.56
211 -	OVERHEAD	150,009.00	2,395.40	2,395.40	147,613.60	2,887.71	1.60	2.16
215 -	CITY CLERK/ELECTIONS	510,683.00	19,078.88	19,078.88	491,604.12	26,659.85	3.74	5.06
228 -	MIS	495,254.00	69,931.36	69,931.36	425,322.64	52,362.24	14.12	10.60
229 -	MIS FRINGE BENEFITS	31,280.00	0.00	0.00	31,280.00	6,822.80	0.00	13.55
257 -	CITY ASSESSOR	122,855.00	10,225.40	10,225.40	112,629.60	12,395.02	8.32	10.62
265 -	CITY HALL & GROUNDS	353,135.00	6,165.58	6,165.58	346,969.42	18,520.27	1.75	5.72
266 -	CITY ATTORNEY	265,000.00	600.00	600.00	264,400.00	2,500.00	0.23	0.94
286 -	COURT EXPENDITURES	423,319.00	14,070.81	14,070.81	409,248.19	29,748.61	3.32	6.54
305 -	PUB SAF-ADMIN	384,332.00	15,053.05	15,053.05	369,278.95	17,242.36	3.92	5.08
310 -	POLICE SERVICES	5,253,972.00	282,954.37	282,954.37	4,971,017.63	257,543.80	5.39	5.37
326 -	SUPPORT SERVICES	168,927.00	0.00	0.00	168,927.00	5,000.00	0.00	3.20
339 -	FIRE SERV/SAFETY INS	85,226.00	0.00	0.00	85,226.00	25.00	0.00	0.03
345 -	PUB-SAF FRINGES	2,184,845.00	9,632.92	9,632.92	2,175,212.08	210,756.89	0.44	10.42
349 -	OVERHEAD	249,722.00	1,099.46	1,099.46	248,622.54	1,512.33	0.44	0.64
371 -	BUILDING INSPECTIONS	674,250.00	0.00	0.00	674,250.00	0.00	0.00	0.00
441 -	PUBLIC WORKS-ADMIN	180,883.00	4,431.62	4,431.62	176,451.38	2,866.12	2.45	2.12
463 -	ROUTINE MAINTENANCE	426,273.00	16,826.82	16,826.82	409,446.18	14,868.00	3.95	3.69
523 -	FORESTRY SERVICES	332,385.00	3,397.58	3,397.58	328,987.42	22,882.49	1.02	7.36
531 -	PUB WKS-FRinge	398,730.00	3,031.88	3,031.88	395,698.12	31,661.01	0.76	8.74
594 -	OVERHEAD	683,512.00	1,351.09	1,351.09	682,160.91	1,265.39	0.20	0.20
752 -	PARKS & REC-ADMIN	18,938.00	532.41	532.41	18,405.59	195.00	2.81	1.01
774 -	LFP EXPENDITURES	1,729,215.00	211,636.19	211,636.19	1,517,578.81	191,621.71	12.24	11.61
775 -	CITY PARKS	139,133.00	19,672.65	19,672.65	119,460.35	9,459.05	14.14	7.04
780 -	COMMUNITY CENTER	290,604.00	12,961.89	12,961.89	277,642.11	10,356.66	4.46	4.38
795 -	PARKS & REC FRINGE	108,409.00	0.00	0.00	108,409.00	10,678.50	0.00	9.53
799 -	OVERHEAD	25,611.00	0.00	0.00	25,611.00	0.00	0.00	0.00
967 -	TRANSFERS OUT ADMIN.	425,539.00	0.00	0.00	425,539.00	0.49	0.00	0.00
968 -	TRANSFER OUT DPS	310,904.00	0.00	0.00	310,904.00	0.00	0.00	0.00
969 -	TRANSFER OUT DPW	220,000.00	0.00	0.00	220,000.00	0.00	0.00	0.00
970 -	TRANSFERS OUT PARKS/RECR.	70,000.00	0.00	0.00	70,000.00	0.00	0.00	0.00
TOTAL EXPENDITURES		18,108,461.00	759,290.08	759,290.08	17,349,170.92	1,027,711.75	4.19	5.84
Fund 101 - GENERAL FUND:								
TOTAL REVENUES		18,108,460.00	1,645,956.85	1,645,956.85	16,462,503.15	1,645,887.05	9.09	9.35
TOTAL EXPENDITURES		18,108,461.00	759,290.08	759,290.08	17,349,170.92	1,027,711.75	4.19	5.84
NET OF REVENUES & EXPENDITURES		(1.00)	886,666.77	886,666.77	(886,667.77)	618,175.30	88,666.6	100.00

**DEPARTMENT OF PUBLIC WORKS
JULY, 2025
MAINTENANCE REPORT**

SUBJECT	TASK	TOTAL HOURS
Building & Grounds	Torrey Rd Pump Station	184
	City Hall/Public Safety/Community Center/Court	64
	Cook School	
	Electrical	
	DPW	88
	Miscellaneous	
Equipment & Garage	Service Equipment	440
	Parts Chaser	
	Clean/Paint	32
	Miscellaneous	
Forestry	Trimmed/Elevated/Removed	184
	Stumps/Clean Up	16
	Trees Planted	
	Miscellaneous	
Street Maintenance	Cut Grass	248
	Flowers/Flower Beds/Shrubs	168
	Clean Islands/Parking Lots	
	Asphalt Patch	16
	Street Sweeping Miles: 218 Hrs.	112
	Street Paint	
	Repair Sod Damage/Square for Sod	48
	Weeds	184
	Wood Chipping	288
	Edging	24
	Mulch	
	Concrete	32
	Miscellaneous	
Elections	Set Up/Tear Down	
Signs	New Signs- New Posts-Repairs	224
Wtr/Wtr Transmission	Meters: Service/Sprinkler System/Shut Offs	
	Fire Hydrant Service/Repair	
	Water Main Break	
	Water Service Line	32
	Stop Box	
	Reservoir	
	Miscellaneous / Miss Dig	304
Sewers/Catch Basins	Sewer Repairs/Sinkholes/Drain Tap/Catch Basins	32
	Manholes: Locate/Expose/Raise	
	Sewer Jetting	64
	Vac-All Basins	64
	Miscellaneous	

Balance Register

08/13/2025 03:35 PM

Summary - Registrations (Courses)

Title	Revenue Acct#	Revenue	Void / CC Refunds	Total
Aquatic Classes				
Level 1 - Ages 5 & up	101.000.653.200	\$605.00	(\$55.00)	\$550.00
Level 2 - Ages 5 & up	101.000.653.200	\$1,100.00	\$0.00	\$1,100.00
Level 3 - Ages 5 & up	101.000.653.200	\$1,265.00	(\$55.00)	\$1,210.00
Preschool - Ages 2-5	101.000.653.200	\$4,355.00	\$0.00	\$4,355.00
Totals For Aquatic Classes		\$7,325.00	(\$110.00)	\$7,215.00
Fitness Classes				
Community Center	101.000.653.310	\$105.00	\$0.00	\$105.00
Totals For Fitness Classes		\$105.00	\$0.00	\$105.00
Senior Programs				
Movies	101.000.653.340	\$341.00	\$0.00	\$341.00
Trips	101.000.653.350	\$820.00	\$0.00	\$820.00
Totals For Senior Programs		\$1,161.00	\$0.00	\$1,161.00
Special Events				
Lake Front Park	213.000.674.300	\$325.00	\$0.00	\$325.00
Totals For Special Events		\$325.00	\$0.00	\$325.00
Swim Team				
Woods Warriors	101.000.653.210	\$3,989.00	\$0.00	\$3,989.00
Totals For Swim Team		\$3,989.00	\$0.00	\$3,989.00
Tennis & Pickleball Lessons				
Adult	101.000.653.270	\$2,260.00	\$0.00	\$2,260.00
Child	101.000.653.270	\$4,755.00	\$0.00	\$4,755.00
Totals For Tennis & Pickleball Lessons		\$7,015.00	\$0.00	\$7,015.00
Grand Totals		\$19,920.00	(\$110.00)	\$19,810.00

Receipt Dates From: 7/1/2025 12:00 AM Thru: 7/31/2025 11:59 PM | For In-House & On-Line | Sort By Receipt#
City of Grosse Pointe Woods

Page:19 of 25



Balance Register

08/13/2025 03:35 PM

Summary - Merchandise Sales

Description	Revenue Acct#	Qty Sold	Qty Refunded	Revenue	Void / CC Refund	Total
Miniature Golf - \$2 per person	101.000.653.105	429	0	\$858.00	\$0.00	\$858.00
GPW Clothing Orders	101-000-040.010	0	0	\$165.75	\$0.00	\$165.75
Swim Caps	101.000.642.010	11	0	\$140.00	\$0.00	\$140.00
Grand Totals				\$1,163.75	\$0.00	\$1,163.75

Balance Register

Summary - Area Rentals

Title	Revenue Acct#	Revenue	Void / CC Refund	Total
Dock Rentals				
Category 3	594.000.651.002	\$338.00	\$0.00	\$338.00
Level 4: Top Rack	594.000.651.002	\$292.00	\$0.00	\$292.00
Totals For Dock Rentals		\$630.00	\$0.00	\$630.00
Grand Total		\$630.00	\$0.00	\$630.00

Balance Register

08/13/2025 03:35 PM

Revenue Account Summary

Revenue Account#	Revenue	Void / CC Refund	Receipt Total	Cash	Check	Cash & Check Total	Credit Card	ACH	Acct Credit	Other
Grand Total		(\$5,214.00)								



CITY OF GROSSE POINTE WOODS MEMORANDUM

Date: August 7, 2025
To: Mayor and City Council
From: Frank Schulte, City Administrator *FS*
Subject: Retention of Labor Services

I have been informed by Gouri Sashital from Keller Thoma, P.C., the city's labor attorney, that she is leaving the firm. As a result, the firm will no longer be providing labor law services.

Administration has reached out to Rosati, Schultz, Joppich, and Amtsbuechler inquiring if their firm provides labor law services and they do. Attached is a *Retention for Labor Service* for from founding and managing shareholder, Carol Rosati, advising that they can provide these services at a rate of \$165 per hour.

Administration recommends to city council to transition labor services from Keller, Thoma P.C. to Rosati, Schultz, Joppich, and Amtsbuechler at a rate of \$165.00 per hour, which is consistent with the current letter of agreement dated November 11, 2020 and the subsequent changes since then (no mileage reimbursement/\$165.00 per hour).

Attachment

RECEIVED

AUG 11 2025

CITY OF GROSSE POINTE WOODS
CLERK'S DEPARTMENT

CAROL A. ROSATI
crosati@rsjalaw.com

27555 Executive Drive, Suite 250
Farmington Hills, Michigan 48331
P 248.489.4100 | F 248.489.1726
rsjalaw.com



ROSATI | SCHULTZ
JOPPICH | AMTSBUECHLER

August 5, 2025

Frank Schulte, City Administrator
City of Grosse Pointe Woods
20025 Mack Plaza Drive
Grosse Pointe Woods, MI 48236

RE: Retention for Labor Services

Dear Mr. Schulte:

Our law firm would be pleased to provide labor and employment services for the City of Grosse Pointe Woods moving forward. The terms of service will be consistent with our current letter agreement, dated November 11, 2020, and subsequent modifications since then, i.e. no mileage reimbursement and the hourly rate is \$165.00.

We look forward to providing these additional services to the City if the City Council approves. If you have any questions, please do not hesitate to contact either Debbie or myself.

Very truly yours,

ROSATI SCHULTZ JOPPICH
& AMTSBUECHLER PC

Carol A. Rosati

CAR/jah

cc: Susan Como, Assistant City Administrator
Debra Walling, Esq.

**CITY OF GROSSE POINTE WOODS
INFORMATION TECHNOLOGY
MEMORANDUM**

DATE: August 7, 2025

TO: Frank Schulte, City Administrator

CC: Steven Schmidt, City Treasurer/Comptroller
Owen Gafa, Director of Parks and Recreation

FROM: Gary Capps, Information Technology Manager 

SUBJECT: Camera System-Lake Front Park

RECEIVED

AUG 11 2025

**CITY OF GROSSE POINTE WOODS
CLERK'S DEPARTMENT**

The existing camera systems at Lake Front- Park 23000 Jefferson, which currently consists of 3 separate stand-alone systems, are beyond their useful life and need to be replaced. The replacement of these systems is necessary to ensure the continued security at the park. The purpose is also to consolidate these 3 systems into 1 IP Based system for the City's employees that utilize the systems for monitoring and/or retrieving recordings. I would like to have this item placed on the August 18, 2025 Council Agenda for their approval.

Attached is **proposal 5758-1-0 from Pointe Alarm** for the camera system which includes a server, storage, additional hardware for installation for 19 cameras including the licenses. Funds are included in the 2025-2026 budget to purchase the new system. I respectfully request Council's approval to purchase the camera system from **Pointe Alarm – 19261 Mack Avenue, Grosse Pointe Woods, MI 48236** in an amount not to exceed **\$30,000** from the following **account # 101774977.000**

I hereby certify that the above items are necessary for the proper operation of the department


Department Head Signature

I hereby certify that unencumbered funds are available for the above purchase, and that the account number has been verified.


Treasurer/Comptroller Signature

I do not believe any benefit will accrue to the City by seeking further bids. Approved for Council consideration.


City Administrator Signature



Proposal: 5758-1-0

Camera Install

Prepared for:

Gary Capps

City of Grosse Pointe Woods

23000 Jefferson Ave
St. Clair Shores, MI 48080

P (313)-343-9959

E gcapps@gpwmi.us

Proposal Issued:
7/31/2025

Proposal Valid To:
8/30/2025

Prepared by:

Amanda Walzak

19261 Mack Avenue
Grosse Pointe Woods, MI 48236

P (313)-882-7233

C (586)-610-3745

E awalzak@pointealarm.com

Our Services



CUSTOM ALARM SYSTEMS FOR COMPLETE PROTECTION

24/7 Alarm Monitoring

At Pointe Alarm, we provide alarm system solutions tailored to a wide range of industries. Each of our systems are custom-designed to meet

the specific security needs of your business or property.

Customizable Solutions for Unique Needs

- **Intrusion Detection Systems**
Secure your business from every angle—inside, outside, and along the perimeter—with our fully customizable intrusion detection systems, built to suit businesses of any size.
- **Mobile App Access**
Stay connected to your security system anytime, anywhere with our easy-to-use mobile app. Monitor your business or property remotely without needing to be on-site or at a computer.
- **24/7 Alarm Monitoring**
Your alarm system is monitored around the clock by our local monitoring center, ensuring constant protection and support, 24/7.
- **Comprehensive coverage for people, assets, and operations**



MAINTENANCE PLANS

Our proactive maintenance plans ensure your security systems remain functional and up-to-date. We conduct routine inspections to identify and address potential issues before they disrupt your operations.

Maintenance Plans:

- **Routine inspections and proactive updates**
- **Prevent downtime with updates and component replacements**
- **Flexible options tailored to your budget**



LIFE SAFETY

Protecting lives is at the heart of our mission. We offer reliable safety solutions to ensure your home, business, team, tenants, and visitors are prepared for any emergency.

- **Smoke Detection & Carbon Monoxide Sensors**
- **Compliance with local regulations and industry standards**
- **Reliable solutions to safeguard people and property.**
- **Prevent Costly Water Damages**



ACCESS CONTROL

Access control systems ensure only authorized individuals can enter your property or restricted areas. With features like keycards, mobile credentials, and detailed audit logs,

our scalable solutions provide seamless integration with existing systems for enhanced security and efficiency.

- **Versatile Access Control**
Trigger door locks using proximity cards, barcodes, magnetic strips, or biometric technology.
- **Enhanced Features**
Integrate video, photo badging, telephone entry, and other powerful security features.
- **Controlled Access**
Restrict entry to specific users—vendors, employees, or management—with customized clearance levels.
- **Detailed Monitoring**
Log each entry with time codes for easy review and enhanced security. These commercial systems provide robust protection and peace of mind for your business.



VIDEO SURVEILLANCE CAMERAS

Our high-definition camera systems provide clear, realtime surveillance to monitor activity across your home or business.

- **Real-time surveillance with high-definition video.**
- **Features: remote access, motion detection, low-light recording.**
- **Secure storage with easy access for investigations.**



SECURITY TRAILERS

Pointe Alarm's remote security trailers provide robust security and surveillance solutions for remote and temporary job sites. Designed to protect your assets and ensure safety, these trailers are equipped with

advanced technology to meet your site's unique needs.

- **Flexible Deployment:** Easily positioned at various locations, perfect for construction sites, events, or any temporary setup
- **Comprehensive Surveillance:** Equipped with cameras and sensors to monitor activity around the clock
- **Real-Time Monitoring:** Remotely access live video feeds and receive instant alerts for any suspicious activity

Scope of Work

Scope of Work:

Install (19) Cameras as discussed and per maps (sent separately)

Pointe Alarm will plan to tap into the Existing Audio system that already exists for capturing Audio. Audio currently exists where cameras are going to be installed, and microphones are separate from the current system. They will migrate simply onto the Spectrum platform as is currently in use at all city sites.

City to provide fiber and switches.

Alarm System	\$30,000.00
---------------------	--------------------

Labor:

Description

Technician IV - Programming

Technician III - Lead Technician

Technician II - 2nd Position

Equipment:

QTY	Description
1	16TB Video Surveillance Server
1	IP Camera to DW Spectrum License (1)
2	IP Camera to DW Spectrum License (4)
1	IP Camera to DW Spectrum License (10)
1	Rackmount UPS (1500VA/1000W)
19	4MP IP Turret Camera w/ Smart IR (2.8mm Fixed WDR)
19	Junction Box (MT9 Cameras)
1	2U Server Rack Shelf - Vented Cantilever Shelf
4000	CAT6 Plenum Cable (Purple)

Project Essentials:

QTY	Description
1	Miscellaneous Supplies

Financial Summary

Total Proposal Amount	\$30,000.00
Estimated Taxes	\$0.00
Total Proposal Amount, Including Taxes	\$30,000.00
Deposit Due in Advance	\$15,000.00
Balance Upon Completion	\$15,000.00

Payment Terms

Deposit of 50% of the total proposal amount is required prior to scheduling the installation. Balance due upon completion of installation.

Project Clarifications & Assumptions

- Installation will be completed during normal daytime working hours (08:00AM to 05:00PM).
 - Afterhour/Weekened rates @ 1.5x the standard rate
 - Holidays rates @ 2x the standard rate.
- **City Registration:** Client is responsible for notifying local authorities about a monitored alarm system on-site.
- **Equipment:** Lift is not included unless specified under "Project Essentials".
- **Device Availability:** Any mobile devices that will need to have access to the alarm, cameras, access, or intercom systems remotely will need to be onsite during the time of the installation. Instructions may be emailed at a later date, but additional on-site visit may result in additional charges.

TERMS & CONDITIONS

1. **Payment Terms:** Net thirty (30) days from invoice date, or upon demand without discount. Invoices not paid in accordance with these terms are subject to a service charge of one and one-half percent (1 1/2%) per month, eighteen percent (18%) per year. In the event Customer fails to pay pursuant to the terms herein, Customer hereby agrees to pay interest on all outstanding amounts and agrees to pay all actual expenses, including actual attorney fees incurred by PA in the collection by suit or otherwise, of any amount payable under this Proposal.
2. **The Project and Description of Scope:** PA shall complete the construction or services and installation project outlined on page one (the "Project"), in accordance with the plans and specifications provided to it by Customer which are integrated and made a part of this proposal. Any features of the Project that are not explicitly described in such plans and specifications will only be included and binding upon either party after such addition is evidenced by a written change order signed by Customer and PA and setting forth a detailed description of the change, addition or deletion, and the costs, or credit thereof.
3. **Exclusions from Project:** Customer acknowledges that the items outlined on page one, identified as exclusions, are specific exclusions to PA's responsibilities and are not construed as a requirement under the Project's scope or description.
4. **Project Timing:** The parties understand and acknowledge that any time frames discussed are good faith estimates by PA and that such time frames may be extended due to circumstances beyond PA's control such as, but not limited to, subcontractor scheduling, unfavorable weather conditions, material or manual or skilled labor shortages, delays, strikes, acts of God, additions, deletions, or modifications of the original Project's scope, or any other contingency beyond its control.
5. **Limitation of Liability and Statute of Limitation:** Under no circumstances shall PA be liable for any special, indirect or consequential damages arising from a breach of this Proposal or the subject use and reliance on the product, material, personal property or installation provided by PA, including without limitation, any damages based on a claimed diminution in the value of the real property subject to this Proposal. No action regardless of its form and arising out of the transactions under this Proposal may be brought by Customer more than two (2) years after the cause of action has accrued.
6. **Indemnification:** Customer agrees to indemnify, defend and hold harmless PA from and against all claims, demands, liabilities, damages, losses, expenses, including attorneys' fees and lawsuits, which may be asserted against or incurred by PA by or due to any person not a party to this Agreement, including PA's insurance or bonding company, for any expense, loss or damage including, but not limited to, statutory civil damages, personal injury, death and/or property damage, real and/or personal, arising out of the design, sale, lease, installation, repair, service, dispatch, maintenance, monitoring, recording of communications, and operation or non-operation of the equipment, whether due to the sole, joint or several negligence of Company or its agents, servants, employees, suppliers, or subcontractors, breach of contract, express or implied, breach of warranty, express or implied, product or strict liability, and/or any claim for contribution or indemnification, whether in contract, tort or equity. Notwithstanding anything contained herein to the contrary, this paragraph shall not apply to claims for loss or damage caused directly and solely by the negligence of an employee of PA while on Customer's premises, provided, however, that this exemption be limited to the amount of proceeds received from Company's insurance policy (ies) applicable to the claim or action.
7. **Alternative Dispute Resolution:** Aside from PA's rights provided under the Michigan Construction Lien Act, any claim or controversy arising out of Customer claims about quality of workmanship, interpretation of compliance with specifications, Project progress or allegations of breach of the Proposal, PA and Customer agree to institute dispute resolution through binding arbitration using arbitration rules established by the American Arbitration Association. At

the arbitration hearing, which each party agrees and consents to being in Wayne County, Michigan, both PA and Customer shall have the right to counsel and reasonable discovery. All arbitration awards shall be in writing and contain findings of fact and conclusions of law. Judgment upon any award rendered by the arbitrator(s) may be entered in any court having jurisdiction thereof. In the event a dispute rises to the arbitration level, PA, at its option, is released from any mandatory requirements under this Agreement, including continuation or completion of the Project. This arbitration provision does not serve as a release or waiver by PA of any of its rights under the Michigan Construction Lien Act and the construction lien foreclosure litigation remedies available through the Circuit Courts of Michigan.

8. **Miscellaneous:** The Proposal product, material and personal property will remain the property of PA until final payment has been made. Customer agrees and waives any objection to PA removing said product, material and personal property from the Customer location in the event final payment has not been made.
9. **No Waiver:** The failure of either party to this Agreement to insist upon the performance of any of the terms and conditions of this Agreement, or the waiver of any breach of any of the terms and conditions of this Agreement, shall not be construed as thereafter waiving any such terms and conditions, but such terms and conditions shall continue and remain in full force and effect as if no such forbearance or waiver had occurred.
10. **Entire Agreement:** No representations, warranties, undertakings or promises, whether oral, implied, or otherwise can be made or have been made by any of the parties to this Proposal unless expressly stated herein or unless mutually agreed in writing by the parties.
11. **Deposit:** 50% Deposit due upon acceptance of proposal. Installation will not be schedule until deposit has been received.

Pointe Alarm LLC.Name: Amanda Walzak

Signature: _____

Title: Sales

Date: _____

City of Grosse Pointe WoodsName: City of Grosse Pointe Woods

Signature: _____

Title: _____

Date: _____



CITY OF GROSSE POINTE WOODS MEMORANDUM

DATE: August 8, 2025

RECEIVED

TO: Mayor and City Council

AUG 12 2025

FROM: Susan Como, Assistant City Administrator 

CITY OF GROSSE POINTE WOODS
CLERK'S DEPARTMENT

SUBJECT: 2024 CDBG Subrecipient Agreement

The City receives Community Development Block Grant (CDBG) funding on an annual basis. On February 12, 2024, the City Council approved the *Request for Proposals for 2024 CDBG Activities* allocating funding for public services in the amount of \$6,000 (30%) to Pointe Area Assisted Transportation Service (PAATS) for transportation services for seniors and people with disabilities and the remaining \$14,000 (70%) to *The Helm Life Center* for senior services.

The RFP for 2024 CDBG Activities submitted by the City was as follows:

2024 RFP for CDBG Activities

1. The Helm at the Boll Life Center	\$ 14,000
2. Pointe Area Assisted Transportation Service	\$ 6,000
Total	<u>\$ 20,000</u>

As with past years, a *Subrecipient Agreement for the Wayne County Community Development Block Grant Program* is entered into between the City and Wayne County for the release of the 2024 CDBG public service funds. The purpose of the Agreement is to ensure the City will follow the rules, regulations, and guidelines set forth by Housing and Urban Development through the Community Development Block Grant Program. The Subrecipient Agreement requires the Mayor's signature. The city's attorney has reviewed the agreement and recommends approval.

I recommend that City Council authorize the Mayor to sign the 2024 *Subrecipient Agreement Between the Charter County of Wayne and the City of Grosse Pointe Woods* for the The Helm at the Boll Life Center (\$14,000) for senior services and PAATS (\$6,000) for transportation services for seniors and people with disabilities.

Motion by Granger, seconded by Koester, that all items (6A-6F) on the **Consent Agenda** be approved as presented.

A. Appointment

1. Historical Commission (Mayor)
 - a) Biographical Sketch - Colleen D'Agostino - Term to expire - 12/31/25

B. Approval of Minutes

1. Council 02/05/24
2. Judicial Liaison Committee 01/27/20 and 03/03/21

C. Monthly Financial Report

1. January 2024

D. Bids/Proposals/Contracts

1. Torrey Road Pump Station Roof Replacement
 - a) Memo 02/06/24 - Director of Public Services Kowalski
 - b) Proposal - Four Seasons Kanga Roof
2. 2024 Commission Appreciation Reception
 - a) Memo 02/09/24 – City Administrator Schulte

E. Resolution

1. Request for Proposals for 2024 CDBG Activities – The Helm/PAATS
 - a) Memo 02/08/24 - Assistant City Administrator Como
 - b) 2024 CDBG Program Activities Application – Pointe Area Assisted Transportation (PAATS)
 - c) 2024 CDBG Program Activities Application – The Helm Life Center
 - d) Proposed Resolution

F. Claims and Accounts

1. York, Dolan & Tomlinson - Legal Services - Invoice No. 164 - January 2024 - 02/02/24 - \$4,138.50.
2. Lochmoor Club – Invoice No. 8036 – 2024 Commission Appreciation Reception – 02/02/24 - \$13,728.00.

Motion carried by the following vote:

Yes: Brown, Bryant, Gafa, Granger, Koester, McConaghy, Vaughn
No: None
Absent: None

**SUBRECIPIENT AGREEMENT FOR
COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)
BETWEEN THE
CHARTER COUNTY OF WAYNE
AND
THE CITY OF GROSSE POINTE WOODS**

Term July 1, 2024, through June 30, 2026

**Catalog of Federal Domestic Assistance (CFDA)
14.218 Community Development Block Grants/Entitlement Grants**

THIS SUBRECIPIENT AGREEMENT (“the “ Agreement”) is made effective as of the 1st day of July, 2024, by and between the Charter County of Wayne, acting through the Community Development Department a Division of the Economic Development Department whose address is the Guardian Building, 500 Griswold, Detroit, Michigan 48226 (hereinafter referred to as the “Recipient or County”) and the **City of Grosse Pointe Woods (“subrecipient”)**, whose address is **20025 Mack Plaza, Grosse Pointe Woods, Michigan 48236**.

Mutual Understandings

- A. Wayne County has entered into an agreement with the U.S. Department of Housing and Urban Development (“HUD”) to be the recipient of Community Development Block Grant (“CDBG”) Funds as an “Urban County” pursuant to the Housing and Community Development Act of 1974, as amended (the “Act”), Wayne County will receive these Funds to effect the purposes of its CDBG Program, pursuant to which it will make grants to eligible subrecipients to engage in community development activities.
- B. The Subrecipient has applied to the Recipient for a grant pursuant to the CDBG Program to provide financing for specific activities outlined in an application submitted to the Recipient for the HUD Program Year 2024 starting July 1, 2024 (“Program Year”).
- C. The Subrecipient may apply to the Recipient for additional grant Funds pursuant to the CDBG Program that are approved by the Wayne County Community Development Division for specific CDBG-eligible activities as Funds are available.
- D. Both the Subrecipient and the Recipient (“Parties”) by entering into this Agreement are bound in accordance with 24 CFR Part 570.503,
- E. The Work to be performed under this Agreement must be completed within twenty-four (24) months of July 1 of the respective HUD Program Year unless otherwise extended through the Recipient's administrative review process.
- F. The Parties are entering into this Agreement to memorialize the terms and conditions under which the grant will be made and administered.
- G. The exhibits attached to this Agreement are hereby incorporated in and made a part of this Agreement.

Section 1

Definitions

In addition to the words and terms elsewhere defined in this Agreement and the exhibits hereto, the following words and terms as used in this Agreement shall have the following meanings for the purposes of this Agreement unless the context or use indicates another or different meaning or intent. Furthermore, any definition that conflicts with a definition as provided for in any laws, rules, and regulations applicable to Community Development Block Grants and a specific context shall supersede the definition or portion of the definition that conflicts below:

- 1.01. **"Agreement"** means this document in its final form, including all exhibits, as executed by the County and Subrecipient.
- 1.02. **"CDBG"** means Community Development Block Grant pursuant to the Housing and Community Development Act of 1974, as amended.
- 1.03. **"CDBG Funds"** means Community Development Block Grant Funds made available to the County pursuant to the Housing and Community Development Act of 1974, as amended for the purpose of dispensing these Funds for eligible CDBG Activities under this Agreement. **The CDBG Funds contemplated for this Agreement are \$,20,000 (Twenty Thousand Dollars).**
- 1.04. **"City"** means the following:
 - (i) Any unit of general local government located in Wayne County that is classified as a municipality by the United States Bureau of the Census, or
 - (ii) Any other unit of general local government located in Wayne County that is a town or township.
- 1.05. **"Closing or Closing Date"** shall mean the date and time, which shall be mutually agreed upon by the Subrecipient and the County, at which the Subrecipient shall execute this Agreement and any other documents deemed necessary by the County in connection with this transaction and Project.
- 1.06. **"Contractor"** shall mean an entity or person paid with CDBG Funds in return for a specific service (e.g., construction, program management). Contractors must be selected through a competitive procurement process by the Subrecipient unless otherwise noted in this Agreement.
- 1.07. **"Counsel"** shall mean a person admitted to practice law in the State of Michigan and who may be the legal advisor for the County or the Subrecipient.

- 1.08. **"LMA"** shall mean low- and moderate-income area benefiting all residents of a primarily residential area in which at least 51% of the residents have incomes at or below 80% of area income.
- 1.09. **"LMI"** shall mean low and moderate income.
- 1.10. **"LMH"** shall mean low and moderate housing activities that will be occupied by a household whose income is at or below 80% of area median income.
- 1.11. **"LMC"** shall mean low and moderate limited clientele activities whose income is at or below 80% of area median income.
- 1.12. **"LMJ"** shall mean low and moderate job creation and retention LMI benefit national objective addresses activities designed to create or retain permanent jobs, at least 51 percent of which will be made available to or held by LMI persons.
- 1.13. **"Program Income"** means revenue (i.e., gross income) received by a state, unit of general local government, or Subrecipient that is directly generated from the use of CDBG Funds.
- 1.14. **"Program Manager"** means the Wayne County staff person currently managing the Wayne County CDBG program.
- 1.15. **"Recipient" or "County"** shall mean the County of Wayne, Michigan.
- 1.16. **"Records"** shall mean all records, data, notes, reports, discs, and documents in whatever format related to this Agreement and the Work under this Agreement and as further defined in Section 5 of this Agreement.
- 1.17. **"Regulations"** shall mean the regulations relating to the CDBG Program promulgated by HUD.
- 1.18. **"Rehabilitation"** shall mean any rehabilitation of residential property to the extent necessary to comply with applicable laws, codes, and other requirements relating to housing safety, quality and habitability, in order to sell, or redevelop such homes and properties. Rehabilitation may include improvements to increase the energy efficiency or conservation of such homes and properties or provide a renewable energy source for such homes and properties.

- 1.19. **“Subrecipient”** shall mean the **City of Grosse Pointe Woods** a unit of local government or municipality that the County has awarded CDBG Funds to perform eligible activities under the CDBG Program.

Section 2

Statement of Purpose and Eligible Activities of the Housing and Community Development Act

2.01 CDBG Objective

The primary objective of Title I of the Housing and Community Development Act of 1974, as amended, and of the community development program of each grantee, is the development of viable urban communities, by providing decent housing and a suitable living environment and expanding economic opportunities, principally for persons of low and moderate income. By executing this Agreement, the Subrecipient agrees with the Recipient to provide housing and community development activities in accordance with the objectives of the Act.

2.02 Compliance With CDBG Eligible Activity Requirements

The Subrecipient will be responsible for administering the CDBG Program in a manner satisfactory to the County and consistent with any standards as a condition of providing these Funds. The following is a list of eligible activities for CDBG under this Agreement:

Public services. Provision of public services (including labor, supplies, and materials) including but not limited to those concerned with employment, crime prevention, childcare, health, drug abuse, education, fair housing counseling, energy conservation, welfare (but excluding the provision of income payments identified under § 570.207(b)(4)), homebuyer down payment assistance, or recreational needs. To be eligible for CDBG assistance, a public service must be either a new service or a quantifiable increase in the level of an existing service above that which has been provided by or on behalf of the unit of general local government (through funds raised by the unit or received by the unit from the State

in which it is located) in the 12 calendar months before the submission of the action plan;

2.03 National Objectives.

Each eligible activity funded with CDBG Funds must meet one of the three national objectives:

1. Benefits low- and moderate-income people

a. (LMA) Area Benefit -- activity provides benefit to area where at least 51% of residents receive low- to moderate-incomes:

- 1) Area is primarily residential, and activity meets LMI needs.
- 2) Income levels are documented by Census or an approved substitute.
- 3) Exceptions apply under special circumstances.

b. (LMC) Limited Clientele -- activity benefits a limited number of people who are at least 51% (LMI) Low and Moderate Income:

- 1) Persons are presumed to be LMI (abused children, elderly, homeless).
- 2) Assistance is for LMI persons owning or developing microenterprises.
- 3) Activity is a job training or placement activity. (Conditions do apply.)

c. (LMH) Housing -- activity provides or improves residential structures to be occupied by LMI persons:

- 1) At least 51% of units must be occupied by LMI.
- 2) Exceptions to the 51% rule are possible under limited circumstances.

d. (LMJ) Jobs -- activity creates or retains jobs:

- 1) At least 51% of the jobs must be held by or available to LMI persons.

2. Aids in the prevention or elimination of slums or blight

The area in which the activity occurs must be designated as slum or blighted. The following tests apply:

a. The delineated area in which the activity occurs must meet the definition of a slum, blighted, deteriorated or deteriorating area under state or local law.

- b. The area must also meet either one of the two conditions specified below:
 - 1) At least 25 percent of the properties throughout the area exhibit the following:
 - i. Physical deterioration of buildings/improvements.
 - ii. Abandonment of properties.
 - iii. Chronic high occupancy turnover rates or chronic high vacancy rates in commercial or industrial buildings.
 - iv. Significant declines in property values or abnormally low property values relative to other areas in the community; or
 - v. Known or suspected environmental contamination. •
 - 2) Public improvements throughout the area are in a general state of deterioration. |
- c. Documentation must be maintained by the State on the boundaries of the area and the conditions that qualified the area at the time of its designation. The designation of an area as slum or blighted must be re-determined every 10 years for continued qualifications

3. Meets a need having a particular urgency (referred to as urgent need).

- 1) Conditions are a serious and immediate threat to health and welfare and are of recent origin
- 2) It cannot fund activity on its own as other sources of money are unavailable.

Section 3

Statement of Work/Budget, Payment Guidelines, and Due Diligence Requirements

3.01 Description of Work and Deadlines

The term of this Agreement is July 1, 2024, to June 30, 2026. The work to be performed for the eligible CDBG activities under this Agreement is set forth in the attached Appendix A (“Work”) and shall, at the election of Recipient, also conform to any submittals (i.e. RFPs or applications) by Subrecipient to Recipient in the process of receiving the CDBG

Funds. Any Work shall be completed on or before twenty-four (24) months from July 1 of the respective HUD Program Year unless otherwise extended through Recipient's approved modification process. The Subrecipient agrees that this deadline may be unilaterally shortened by the Recipient, at the recipient's sole discretion, if a more expeditious schedule is required for the Recipient to comply with any HUD regulations, including, but not limited to, 24 CFR 570.902.

3.02 CDBG Activity Description

The description of each CDBG activity shall be in sufficient detail as to provide a sound basis for the Recipient to effectively monitor performance under this Agreement. Such description will, at minimum, allow for a clear understanding of the need and benefit of the activity and the proposed eligible activity and National Objective. Recipient may ask for a written clarification of the work and CDBG activity at any time during this Agreement before making a payment under this Agreement. If such clarification does not reasonably indicate compliance with CDBG standards, Recipient will not be required to release any payment until a sufficient clarification is provided. The Subrecipient shall submit to the Recipient a budget covering the costs for the CDBG eligible activities.

3.03 Transfer or Reallocation

During the term of this Agreement, Subrecipient may transfer or reallocate the budget covering costs between different eligible activities that were originally set up in the application. However, if an activity was not set up in the original application, then Subrecipient must follow the rules for public hearings to add such new activity. All transfers of eligible activities are limited to transfer within the CDBG Program only and with consent from the County.

3.04 Payment Restrictions

It is expressly agreed and understood that the total amount to be paid by the Recipient under this Agreement shall not exceed the CDBG Funds amount **actually awarded and received by Recipient** for this Agreement as specifically noted in Section 1 (Definitions) of this

Agreement. It is also expressly agreed and understood that all amounts allocated hereunder to the Subrecipient by the Recipient shall be on a reimbursement basis for monies already spent by the Subrecipient or its contractors on approved (or pre-approved in writing if required by 2 CFR 200.407) eligible activities for projects meeting National Objectives. Subrecipient shall have no claim for detrimental reliance or otherwise for expenses it incurs for ineligible activities or projects not meeting National Objectives as interpreted by HUD or for claims for funds that have not been actually awarded to the Recipient. All requests for payment reimbursements shall be submitted on a monthly basis with all the required documentations and certifications of the Subrecipient's financial management system in accordance with the standards specified in OMB Circular A-85. All incomplete payment requests will not be processed and will be returned to the Subrecipient to complete.

3.05 Payment Disputes

In the event that there is a disagreement over the eligibility of a payment by the Recipient to Subrecipient of CDBG Funds under this Agreement, Recipient will not be required to make any such payment until a clear written ruling by HUD has been obtained. If the payment has already been made and the funds are still in the possession of Subrecipient or its agents, the funds will be returned to Recipient immediately until a written ruling by HUD has been obtained. Recipient may waive this requirement in writing or require another reasonable alternative such as escrow if it deems it in the best interest of the Recipient. In any event, Subrecipient must repay Recipient for any payment made by Recipient to Subrecipient subsequently disallowed by HUD. Such repayment will be with interest and administrative fees if HUD has demanded repayment and Recipient has already paid HUD.

3.06 Timely Execution of Agreement Required

The CDBG Funds are subject to strict timelines for eligible expenditure, or they are subject to recapture. Accordingly, strict adherence to deadlines is required to avoid such recapture and penalties. Subrecipients must return properly authorized and executed copies of this Agreement, with any accompanying resolutions required for proper authorization, within

30 days of receipt of the Agreement. Recipient will have the right to re-assign the CDBG Funds allocated to Subrecipient if Subrecipient does not comply with the provisions of this sub-section and Subrecipient will have no claim against Recipient.

3.07 Due Diligence Requirements

Recipient may require Subrecipient to provide certain documents and documentation to ensure that the work is in compliance with CDBG Requirements and this Agreement. Subrecipient must provide such documentation in a reasonable and timely manner. Recipient may condition any payment under this Agreement on the provision of such documentation. All such requests will be made in writing by the Subrecipient.

Section 4

Contractors

4.01 Using Contractors

Subrecipient may only use a contractor for work performed with CDBG Funds in compliance with all applicable laws, rules, and regulations governing contractors for CDBG projects. Any request for reimbursement for a non-conforming use of contractors will be denied and may also require recoupment by Subrecipient of any compensation of the contractor in violation of any laws, rules, or regulations.

4.02 Contractor Procurement

Contractors must be procured competitively according to Federal Office of Management and Budget (OMB) rules, **24 CFR 85.36, and 2 CFR 200.320**. If the Subrecipient is acquiring goods and services, such as professional consulting, environmental review or planning, totaling no more than **\$100,000** then small purchase procurement (24 CFR 85.36(d)(1) and 84.44(e)(2)) can be used which allows Subrecipient to obtain quotes from potential vendors with a detailed description of the goods or services needed without publishing a formal request for proposals or invitation for bids. This method cannot be used if the amount of contract exceeds \$100,000 in value. In general, the small purchases

procedures also should not be used to acquire construction Contractors. It is recommended that these acquisitions occur under the sealed bid approach.

4.03 Agreements with Contractors

Subrecipients must enter into written agreements with Contractors.

In order to meet HUD and County CDBG Program requirements, agreements with Contractors must address the following:

1. Scope of services to be provided, consistent with this Agreement.
2. Identification of intended beneficiaries, if applicable.
3. Schedule for work completion.
4. Budget and payment schedule.
5. Provisions for termination for nonperformance or poor performance.
6. Other provisions required regarding:
 - a. Equal opportunity
 - b. Nondiscrimination
 - c. Labor standards
 - d. Anti-lobbying
 - e. Conflict of interest
7. Provisions for maintenance of workers' compensation insurance.
8. Provisions for maintenance of unemployment, disability and liability insurance as required.
9. Provisions for records retention (min. 4 yrs. from submittal of final expenditure report or conclusion of any audit or litigation).
10. Provision permitting monitoring/auditing by County and Subrecipient.
11. Provision requiring Contractor to abide by the covenants of this Agreement.
12. Provisions requiring appropriate bonds where required or reasonable.

4.04 Limitation on Term of Contractor Agreements

In compliance with federal procurement rules, the term of and agreements between Subrecipient and Contractors may not exceed three years.

Section 5
Records and Reports

5.01 Records Requirements

The Subrecipient shall comply with 24 CFR Part 570.506 and maintain full and complete books, ledgers, journals, accounts, or records wherein are kept all entries reflecting its operation pursuant to this Agreement. The records shall be kept in accordance with generally accepted accounting principles and practices and according to the provisions of the 2 CFR 200 and the provisions of 24 CFR Part 85, as modified by 24 CFR 570.502(a). The Subrecipient shall maintain all records required by the Federal regulations specified in 24 CFR 570.506 that are pertinent to the activities to be funded under this Agreement. Such records shall include but not be limited to:

- A. Records providing a full description of each activity undertaken;
- B. Records demonstrate that each activity undertaken meets one of the National Objectives of the CDBG program.
- C. Records required to determine the eligibility of activities.
- D. Records required to document the acquisition, improvement, use or disposition of real property acquired or improved with CDBG assistance.
- E. Records documenting compliance with the fair housing and equal opportunity components of the CDBG program.
- F. Financial records as required by 24 CFR 570.502, and 24 CFR 84.21–28; and
- G. Other records necessary to document compliance with Subpart K of 24 CFR Part 570.

5.02 Retention of Records

The Subrecipient shall retain all financial records, supporting documents, statistical records, and all other records pertinent to the Agreement for a period of three (3) years. The retention period begins on the date of the submission of the Recipient's annual performance and evaluation report to HUD in which the activities assisted under the Agreement are reported on for the final time. Notwithstanding the above, if there is

litigation, claims, audits, negotiations or other actions that involve any of the records cited and that have started before the expiration of the three-year period, then such records must be retained until completion of the actions and resolution of all issues, or the expiration of the three-year period, whichever occurs later.

5.03 Recipient Right to Examine and Audit

The Recipient, including the Legislative Auditor General, shall have the right to examine and audit all books, records, documents and other supporting data of the Subrecipient, or any consultants or agents rendering services under this Agreement, whether directly or indirectly, which will permit adequate evaluation of the services, the cost, or pricing data submitted by the Subrecipient. The Subrecipient shall include a similar covenant allowing for Recipient audit in any contract it has with a Contractor, consultant or agent whose services will be charged directly or indirectly to the Recipient. This right to audit shall include, but shall not be limited to, the Recipient's right to request, and to be supplied in a timely manner, copies of any and all such books, documents, records and other supporting data. The Recipient may delay payment to the Subrecipient pending the receipt of such records and the results of any related audit without penalty or interest.

5.04 Activity Description Records

The records shall contain a full description of each activity assisted or being assisted with CDBG Funds. This description shall include its location and the amount of CDBG Funds budgeted and expended for the activity; and whether (i) the activity assists persons who qualify as Low-to-Moderate-Income persons; (ii) will aid in the prevention or elimination of blight or slums; (iii) or is designed to alleviate conditions which pose a serious and immediate threat to the health or welfare of the community.

5.05 Program Related Reports

The Subrecipient shall prepare in a timely manner and submit, to the Recipient, all program-related reports required by the Wayne County CDBG Manual. These reports

include, but are not limited to, a year-end report and the Program Income report described in Section 6 below.

Section 6

Program Income

6.01 Treatment of Program Income

Program Income (as defined at 24 CFR 570.500(a) and as further clarified in 2 CFR 200.80 if applicable) generated by activities carried out with CDBG Funds made available under this Agreement may be retained by the Subrecipient upon written permission of Recipient via its authorized director of CDBG Programs if the income is treated as additional CDBG Funds subject to all applicable requirements governing the use of CDBG Funds, the Recipient's Procedures for Reporting Program Income and Direct Benefit Activities. The Recipient's Procedures for Reporting Program Income and Direct Benefit Activities are subject to change with reasonable notice to the Subrecipient. The use of Program Income by the Subrecipient shall comply with the requirements set forth at 24 CFR 570.504. Subrecipient may only use such Program Income during the Agreement period and only for activities permitted under this Agreement and shall reduce requests for additional CDBG Funds by the amount of any such Program Income balance on hand.

6.02 Interest Bearing Account Requirement

Program Income in the form of repayments to, or interest earned on, a revolving fund shall be deposited into an interest-bearing account and any interest earned by such funds accumulating in this account must be remitted annually, at the end of each program year, to the Recipient.

6.03 Remittance Guidelines

Program Income cash balances or investments thereof in excess of one-twelfth of the CDBG Funds amount under this Agreement, except for those needed immediately, those in revolving loan Funds, those resulting from lump-sum draw-downs authorized under 24 CFR Part 570.513, and those invested or held as additional security for a Section 108 loan

guarantee, must be remitted to the Recipient annually, at the end of each program year. The amount to be remitted will be calculated based on the total Program Income balances (with the exceptions noted above) held by the Subrecipient and all its subrecipients as of the last day of the Recipient's Program Year.

Section 7

Use of Real Property

7.01 Use Restrictions

Without properly authorized permission from Recipient, the Subrecipient may not change the use of any real property acquired or improved with CDBG Funds in excess of \$25,000 from the use for which the acquisition or improvement was made. Permission for an exception to this rule from Recipient will not be given unless the Subrecipient provides affected citizens with reasonable notice of any proposed change and the new use meets one of the objectives of the program earlier set forth and authorized under this Agreement. If such new use does not qualify under those objectives, the new use may be permitted, provided that the CDBG fund is reimbursed for the current fair market value of the property, less any portion of the value attributable to expenditure of non-CDBG Funds.

7.02 Security Requirement

In the event that the Subrecipient intends to perform an activity that involves real property, Wayne County may require a mortgage, note, or other instrument to secure the National Objective.

7.03 Requirement of Notice and Permission for Sale of Property

Subrecipient may not sell any property acquired with CDBG Funds without providing adequate advance written notice to Recipient and obtaining duly authorized written permission from Recipient for such a sale.

Section 8

Compliance with Federal Laws, Rules, and Regulations

8.01 General Compliance with Law and Specifically Federal Law

Subrecipient shall comply with all Regulations including 24 CFR Part 570.502 and the Uniform Administrative Requirements and shall carry out each activity in compliance with all Federal, State and local laws, rules, and regulations, including but not limited to the following:

- A. Subrecipient will affirmatively further fair housing and shall comply with the letter and spirit of Title VIII of the Civil Rights Act of 1968, as amended.
- B. Subrecipient shall insure that all contracts involving the employment of laborers and mechanics comply with the provisions of the Davis Bacon Act, the Contract Work Hours and Safety Standards Act, the Copeland Anti-Kickback Act, and the Fair Labor Standards Act.
- C. Subrecipient shall comply with the National Environmental Policy Act of 1969, and its associated regulations and Executive Orders.
- D. Subrecipient shall provide reasonable relocation assistance to any persons displaced as a result of any Work performed under this Agreement. All assistance must meet the requirements of the Uniform Relocation Assistance and Real Property Acquisition Act of 1970, as amended.
- E. Subrecipient will comply with the Single Audit Act of 1984 and 2 CFR 200.
- F. Subrecipient will ensure that no CDBG Funds will be expended for acquisition or construction purposes in an area that has been designated as having special flood hazards, unless the community in which the area is situated participates in a National Flood Insurance Program.

- G. Subrecipient shall not discriminate in the sale, leasing, financing, or the provision of brokerage services for housing, because of race, color, religion, sex, national origin or disability.
- H. Subrecipient shall not exclude any person from participation in the program based on race, color, national origin, sex, age, or disability.
- I. Subrecipient shall not discriminate against any person based on race, color, religion, sex, national origin or disability in all phases of construction during the performance of any federally assisted construction contracts.
- J. Subrecipient agrees that no lead paint shall be used in any residential structure constructed or rehabilitated with CDBG Funds.
- K. Subrecipient agrees to all terms of Executive Order 12549 regarding suspension or debarment outlined through 24 CFR Part 570.609 and 24 CFR Part 24 and agrees to execute the Certification Regarding Debarment and Suspension in Appendix D. In addition, the Subrecipient agrees to require all contractors and subcontractors under this Agreement to execute the Certification Regarding Debarment and Suspension in **Appendix D**.
- L. The Subrecipient agrees to comply with (a) the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended (URA), and implementing regulations at 49 CFR Part 24 and 24 CFR 570.606(b); (b) the requirements of 24 CFR 570.606(c) governing the Residential Anti-displacement and Relocation Assistance Plan under section 104(d) of the HCD Act; and (c) the requirements in 24 CFR 570.606(d) governing optional relocation policies. [The Recipient may preempt the optional policies.] The Subrecipient shall provide relocation assistance to displaced persons as defined by 24 CFR 570.606(b)(2) that are displaced as a direct result of acquisition, rehabilitation, demolition or conversion for a CDBG-assisted project. The Subrecipient also agrees to comply with applicable Recipient ordinances, resolutions and policies concerning the displacement of persons from their residences.

- M. Subrecipient must comply with the requirements of 2 CFR Part 200 (OMB-87) and any of its provisions or requirements that override any other regulation or circular listed in this Agreement will supersede the requirements of those restrictions in this Agreement.
- N. In compliance with 2 CFR, Section 200.338 Subrecipient must make proper disclosures of all violations of Federal criminal law involving fraud, bribery, or gratuity violations potentially affecting the award under this Agreement.
- O. Subrecipient is subject to other applicable regulations governing the use of the CDBG Funds, whether set forth herein or not, and any amendments or policy revisions thereto which may become effective during the term of this Agreement.

8.02 Compliance with State and Local Law

Subrecipient is deemed to be aware of all applicable State and Local laws, rules and regulations and must comply with all such laws, rules, and regulations. The laws, rules, and regulations include, but are not limited to:

- A. Wayne County Ethics in Public Contracting Ordinance
- B. Wayne County Contracting Requirements
- C. Wayne County Legislative Auditor General audit requirements.
- D. For any property funded by CDBG, state and local regulations governing construction, rehabilitation, and rental of that property.
- E. All state and local permitting requirements.
- F. All state and local laws regarding participation and inclusion of minority and women owned businesses or individuals.
- G. All state and local laws prohibiting business with certain entities.
- H. All applicable state and local environmental laws, rules, and regulations.

- I. All applicable state and local human and civil rights laws.

Section 9

Suspension and Termination

9.01 Termination For No Cause

The County may terminate this Agreement without cause at any time in accordance with 24 CFR Part 85.43 and 24 CFR Part 85.44, without incurring any further liability, other than as stated in this Article by giving written notice to the Subrecipient of the termination. The notice must specify the effective date, at least 30 days prior to the effective date of the termination, and this Agreement will terminate as if the date were the date originally given for the expiration of this Agreement. If the Agreement is terminated, the County will pay the Subrecipient for the eligible and authorized services rendered prior to notice of termination, as soon as can be authorized. The County will compute the amount of the payment on the basis of the services rendered, and other means which, in the judgment of the County represents a fair value of the services provided, less the amount of any previous payments made. The final payment constitutes full payment. If the Subrecipient accepts the payment, the Agreement is satisfied.

9.02 Termination for Material Breach

The County may terminate this Agreement because the Subrecipient has failed to materially comply with any term of this Agreement, or any award or grant it receives. The grant or award may be suspended or terminated according to the specifications or within the time limit provided in this Agreement. The County may procure, upon such terms and in such manner as the County may deem appropriate, services similar to those terminated, and the Subrecipient shall be liable to the County for any costs to obtain and transition similar services, provided the Subrecipient shall continue the performance of this Agreement to the extent not terminated under the provisions of this Article. In addition to any legal remedies otherwise available to the County by law or equity, the Subrecipient shall be responsible for all additional costs, charges, and damages incurred by the County in connection with the completion of the Agreement. Such expenses shall be deducted

from any monies due, or which may become due to the Subrecipient under the Agreement. If such expense exceeds the sum which would have been payable under the Agreement, then the Subrecipient shall pay, on demand, such excess amount to the County. Should a deficiency exist, the County may, to the extent allowed by law, offset such a deficiency against any compensation or reimbursement due or allocated by County or any of its component units to the Subrecipient in any context. . All excess re-procurement costs and damages shall not be considered by the parties to be consequential, indirect or incidental, and shall not be excluded by any other terms otherwise included in the Agreement.

9.03 Subrecipient's Duties After Termination

After receipt of a Notice of Termination and except as otherwise directed by the County, the Subrecipient must:

- A. Stop work under the Agreement on the date and to the extent specified in the Notice of Termination.
- B. Obligate no additional CDBG Funds for payroll costs and other costs beyond the date as the County specifies.
- C. No later than the date the termination is effective but sooner if County requests, present all Agreement records and submit to the County all Records as the County specifies, all pertinent keys to files, and carry out such directives as the County may issue concerning the safeguarding or disposition of files and property.
- D. Submit within 30 days a final report of receipts and expenditures of CDBG Funds relating to this Agreement.
- E. Place no further orders on contracts or subcontracts for materials, services, or facilities, except as may be necessary for completion of such portion of the Work under this Agreement as is not terminated.
- F. Terminate all orders and subcontracts to the extent that they relate to the portion of Work so terminated.
- G. Submit within 30 days a listing of all creditors, Contractors, lessors, and other parties with which the Subrecipient has incurred financial obligations pursuant to the Agreement.

H. Secure any Work to prevent any damage or waste.

9.04 Records Upon Termination

Upon termination of this Agreement, all Records prepared by the Subrecipient under this Agreement or in anticipation of this Agreement shall, at the option of the County, become County's exclusive property, whether or not in the possession of the Subrecipient. The Records are free from any claim or retention of rights on the part of the Subrecipient except as specifically provided. The Subrecipient must return all properties of the County to County.

9.05 Failure to Deliver Records

Any intentional failure or delay by the Subrecipient to deliver the Records to the County will cause irreparable injury to the County not adequately compensable in damages and for which the County has no adequate remedy at law. The Subrecipient will pay the County \$100.00 per day as damages, and not as a penalty, until it delivers the Records to the County. The County may seek and obtain injunctive relief in a court of competent jurisdiction and compel delivery of the Records which the Subrecipient consents to as well as all applicable damages and costs. The County has unrestricted use of the Records for the purpose of completing the services.

9.06 Access to Records Upon Termination

Access to Records prior to delivery must be restricted to authorized representatives of the County and the Subrecipient. The Subrecipient has no right to disclose or use any information gathered in the course of its work without obtaining the written concurrence of the County. All the information must be confidential and handled in such a manner at all times as to preserve confidentiality. The Records as well as any related products and materials are proprietary to the County, having been developed for the County for its own and sole use.

9.07 Assistance to Terminate

In addition, each party will assist the other party in the orderly termination of this Agreement and the transfer of all aspects, tangible or intangible, as may be necessary for the orderly, non-disrupted business continuance of each party. **Section 10**

Reversion of Assets

10.01 Return of Unspent CDBG Funds

Upon expiration of this Agreement, Subrecipient shall transfer to the Recipient any CDBG Funds on hand and any accounts receivable attributable to the use of CDBG Funds at the time of expiration.

10.02 Unused Equipment

In all cases in which equipment acquired, in whole or in part, with CDBG Funds is sold, the proceeds shall be Program Income (prorated to reflect the extent that CDBG Funds were used to acquire the equipment). Equipment not needed by the Subrecipient for activities under this Agreement may be retained after compensating the Recipient for the current fair market value of the equipment less the percentage of non-CDBG Funds used to acquire the equipment.

Section 11

Expenditure of Community Development Block Grant Funds

11.01 Compliance With CDBG Spending Requirements

The Subrecipient agrees to expend any CDBG Funds received under this Agreement only in compliance with the Housing and Community Development Act of 1974, as amended, and the regulations of the Department of Housing and Urban Development as set forth in Volume 24, CFR Part 570, and in particular, Sections 570.200 through 570.208. The Subrecipient also specifically acknowledges that the Recipient is bound by 24 CFR 570.902, which requires the Recipient to spend its available Funds in a timely manner. The Subrecipient agrees to fully cooperate with the Recipient's efforts to comply with this section, which may require the Subrecipient to either expedite the spending of its CDBG

Funds prior to the date shown in Section 3.01 hereof, or possibly return unspent CDBG Funds to the Recipient. Those regulations are incorporated in this Agreement by reference.

Section 12

Amendment

12.01 Amendment Requirements

This Agreement may be amended by written instruments signed by authorized representatives by both parties. Any amendments or changes to the projects or budget shall be in writing, consistent with the Consolidated Plan and Annual plan of the County on file with HUD, and shall only need the approval of the Director of Community Development of Wayne County, or his/her designee, an authorizing representative of the Subrecipient, and must also comply with the Housing and Community Development Act of 1974, as amended.

Section 13

Indemnification

13.01 General Indemnification and Hold Harmless Requirement

The Subrecipient agrees, to the extent allowed by law, to indemnify and hold harmless the Recipient against and from any and all liabilities, obligations, damages, penalties, claims, costs, charges and expenses (including, without limitation, fees and expenses of attorneys, expert witnesses and other consultants) which may be imposed upon, incurred by or asserted against the Recipient by reason of any of the following occurring during the term of this Agreement or related to this Agreement or its implementation:

- A. Any negligent or tortious act, error, or omission held in a court of competent jurisdiction to be attributable, in whole or in part to the Subrecipient, or any of its personnel, employees, consultants, agents or any entities associated, affiliated (directly or indirectly), or subsidiary to the Subrecipient now existing or hereafter created, their agents and employees for whose acts any of them might be liable.

- B. Any failure by the Subrecipient, its Contractors, or any of its associates, to perform its obligations either implied or expressed under this Agreement.

13.02 Responsibility for Property Loss

The Subrecipient agrees that it is its responsibility and not the responsibility of the Recipient to safeguard the property and materials that its employees, Contractors, or its associates use in performing this Agreement. The Subrecipient shall hold the Recipient harmless for costs and expenses resulting from any loss of such property and materials used by its employees, Contractors and associates pursuant to the Subrecipient's performance under this Agreement.

13.03 Coverage of the term "Recipient"

For purposes of the hold-harmless provisions, the term "Recipient" shall be deemed to include the County of Wayne and all other associated, affiliated, or subsidiary departments or divisions now existing or hereafter created their agents, Program Manager and employees.

13.04 Independent Contractor Relationship between Recipient and Subrecipient

The relationship of the Subrecipient to the Recipient is and shall continue to be that of an independent contractor and no liability or benefits, such as workers' compensation, pension rights, or liabilities, insurance rights or liabilities, or other provisions or liabilities, arising out of or related to a contract for hire or employer/employee relationship, shall arise or accrue to either party or either party's agent, subcontractor or employee as a result of the performance of this Agreement. No relationship, other than that of independent contractor shall be implied between the parties or either party's agent, employee, or contractor. The Subrecipient agrees to hold the Recipient harmless from any such claims and any related costs or expenses.

13.05 Comprehensive Duty to Defend, Indemnify, and Hold Harmless

To the extent permitted by law, the Subrecipient must defend, indemnify and hold harmless the County, its employees, agents, officer and directors, from and against any claims, demands, penalties, fines, liabilities, settlements, damages, costs or expenses, including attorneys' and consultant's fees, investigation and laboratory fees, court costs and litigation expenses, known or unknown, contingent or otherwise, arising out of or related in any way by the Work undertaken by the Subrecipient.

Section 14

Insurance

14.01 The Subrecipient shall maintain at all times, at its expense, during the term of this Agreement the following insurance. The Subrecipient will be responsible for requiring the same insurance of its contractors. Any shortfalls in insurance for contractors, specific to services related to this Agreement, will be the responsibility of the Subrecipient. If the Subrecipient maintains insurance through the Michigan Municipal Risk Association or the Michigan Municipal League the County will accept such insurance if it substantively meets the coverage requirements below, as determined by the County Risk Management Division:

- A. Commercial General Liability (CGL): Insurance Services Office Form CG 00 01 covering CGL on an "occurrence" basis, including products and completed operations, property damage, bodily injury and personal and advertising injury with limits no less than \$2,000,000 per occurrence. If a general aggregate limit applies, either the general aggregate limit shall apply separately to this Contract or the general aggregate limit shall be twice the required occurrence limit.
- B. Builder's Risk (Course of Construction) insurance utilizing an "All Risk" (Special Perils) coverage form, with limits equal to the completed value of the project and no coinsurance penalty provisions.

- C. Workers' Compensation: insurance as required by the State of Michigan, with Statutory Limits, and Employer's Liability Insurance with limits of no less than \$1,000,000 per accident for bodily injury or disease.
- D. Automobile Liability: Insurance Services Office Form Number CA 0001 covering, Code 1 (any auto), or if the subrecipient has no owned autos, Code 8 (hired) and 9 (non-owned), with limits no less than \$1,000,000 per accident for bodily injury and property damage.
- E. Umbrella or Excess Liability Policy in an amount not less than \$3,000,000. Umbrella or Excess policy wording shall be at least as broad as the primary or underlying policy(s) and shall apply both to the Subrecipient's general liability and to its automobile liability insurance and shall be written on an occurrence basis. The County, officials, employees and others as may be specified in any "Special Conditions" shall be named as an additional insured under this policy.
- F. Professional Liability (if Design/Build), Insurance appropriate to the Subrecipient's profession, with limits no less than \$3,000,000 per occurrence or claim, \$3,000,000 aggregate.
- G. Contractors' Pollution Legal Liability and/or Asbestos Legal Liability and/or Errors and Omissions (if project involves environmental hazards) with limits no less than \$1,000,000 per occurrence or claim, and \$2,000,000 policy aggregate.

If the Subrecipient maintains higher limits than the minimum insurance coverage required in Section 14.01, the Subrecipient shall maintain the coverage for the higher insurance limits for the duration of the Contract.

14.02 Additional Insured Status. The County, its officers, officials, employees, volunteers, and others as may be specified in any "Special Conditions" shall be additional insureds on the CGL policy with respect to liability arising out of work or operations performed by or on behalf of the Subrecipient including materials, parts, or equipment furnished in connection with such work or operations. General liability coverage can be provided in

the form of an endorsement to the Subrecipient's insurance (at least as broad as ISO Form CG 20 10 11 85 or both CG 20 10 and CG 20 37 forms if later revisions used).

- 14.03 Primary Coverage.** For any claims related to this Contract, the Subrecipient's insurance coverage shall be primary insurance as respects the County, its officers, officials, employees, and volunteers. Any insurance or self-insurance maintained by the County, its officers, officials, employees, or volunteers shall be excess of the Subrecipient's insurance and shall not contribute with it.
- 14.04 Notice of Cancellation.** Each insurance policy shall state that coverage shall not be canceled, except with notice to the County.
- 14.05 Waiver of Subrogation.** Subrecipient grants to the County a waiver of any right to subrogation which any insurer of the Subrecipient may acquire against the County by virtue of the payment of any loss under such insurance. Subrecipient agrees to obtain any endorsement that may be necessary to affect this waiver of subrogation, but this provision applies regardless of whether or not the County has received a waiver of endorsement subrogation from the insurer.
- 14.06 Deductibles and Self-Insured Retentions.** Any deductibles or self-insured retentions must be declared to and approved by the County. The County may require the Subrecipient to provide proof of ability to pay losses and related investigations, claim administration, and defense expenses within the retention.
- 14.07 All insurance must be affected under valid and enforceable policies,** issued by recognized, responsible insurers qualified to conduct business in Michigan which are well-rated by national rating organizations. All companies providing the required coverage shall be licensed or approved by the Insurance Bureau of the State of Michigan and shall have a policyholder's service rating no lower than A: VII as listed in A.M. Best's Key Rating guide, current edition or interim report.
- 14.08 Claims-made Policies.** If any of the required policies provide coverage on a claims-made basis:

- A. The Retroactive Date must be shown and must be before the date of the Contract or the date the Subrecipient starts to perform the services.
 - B. Insurance must be maintained, and evidence of insurance must be provided for at least five (5) years after completion of the Contract.
 - C. If coverage is canceled or non-renewed, and not replaced with another claims-made policy form with a Retroactive Date prior to the Contract effective date, the Subrecipient must purchase “extended reporting” coverage for a minimum of five (5) years after completion of Contract work.
- 14.09** Verification of Coverage. Entity shall furnish the County with original certificates and amendatory endorsements or copies of the applicable policy language effecting coverage required by this Article. The County shall receive and approve all certificates and endorsements before the Subrecipient begins providing services. Failure to obtain the required documents prior to commencement of services shall not waive the Subrecipient's obligation to provide them. The County reserves the right to require complete, certified copies of all required insurance policies, including endorsements required by the Article, at any time.
- 14.10** Subcontractors. Subrecipient shall require and verify that all subcontractors maintain insurance satisfying all the stated requirements, and Subrecipient shall ensure that the County is an additional insured on insurance required from subcontractors.
- 14.11** Special Risks or Circumstances. The County reserves the right to modify these requirements, including limits, based on the nature of the risk, prior experience, insurer, coverage, or other special circumstances.
- 14.12** The Subrecipient must submit certificates evidencing the insurance to the Risk Management Division at the time the Subrecipient executes the Contract, and at least fifteen (15) days prior to the expiration dates of expiring policies.

Section 15

Assignment and Subcontract

15.01 Restrictions on Transfer or Assignment

The Subrecipient shall not assign or encumber directly or indirectly any interest whatsoever in this Agreement and shall not transfer any interest therein (whether by assignment or novation), without the prior written consent of the Recipient. Any such consent given in any one instance shall not relieve the Subrecipient of its obligation to obtain the prior written consent of the Recipient to any further assignment.

15.02 Subcontracts

a. Approvals

The Subrecipient shall not enter into any subcontracts with any Contractor, without the written consent of the Recipient prior to the execution of such an agreement. Such approval shall not constitute a basis for privity between the Recipient and the Contractor. The Subrecipient agrees to hold harmless the Recipient from any such claims initiated pursuant to any subcontracts it enters into in performance of this Agreement.

b. Monitoring

The Subrecipient will monitor all subcontracted services on a regular basis to assure contract compliance. Results of monitoring efforts shall be summarized in written reports and supported with documented evidence of follow-up actions taken to correct areas of noncompliance.

c. Content

The Subrecipient shall cause all of the provisions of this Agreement in its entirety to be included in and made a part of any subcontract executed in the performance of this Agreement. The Subrecipient further agrees to comply with these "Section

3” requirements as embodied in the following language if applicable to Subrecipient and to include the following language in all contract or subcontracts executed under this Agreement:

“The work to be performed under this Agreement is a project assisted under a program providing direct Federal financial assistance from HUD and is subject to the requirements of Section 3 of the Housing and Urban Development Act of 1968, as amended (12 U.S.C. 1701). Section 3 requires that to the greatest extent feasible opportunities for training and employment be given to low- and very low-income residents of the project area, and that contracts for work in connection with the project be awarded to business concerns that provide economic opportunities for low- and very low-income persons residing in the metropolitan area in which the project is located.”

d. Selection Process

The Subrecipient shall undertake to ensure that all contracts and subcontracts let in the performance of this Agreement shall be awarded on a fair and open competition basis in accordance with applicable procurement requirements of **24 CFR 85.36**. Executed copies of all contracts and subcontracts shall be forwarded to the Recipient along with documentation concerning the selection process.

15.03 Succession

This Agreement shall inure in all particulars to the parties, their agents, successors and assignees to the extent permitted by law.

Section 16
Conflict of Interest

16.01 Covenant of No Conflict of Interest

The Subrecipient covenants that it presently has no interest and shall not acquire any interest, direct or indirect, which would conflict in any manner or degree with the performance of the services under this Agreement. The Subrecipient further covenants that in the performance of this Agreement, no person having any such interest shall be employed or retained by the Subrecipient.

16.02 Warranty of Non-Solicitation of County Employees

The Subrecipient also warrants that it will not and has not employed any Wayne County employee to solicit or secure this Agreement upon any agreement or arrangement for payment of a commission, percentage, brokerage, or contingent fee, either directly or indirectly, and that if this warranty is breached, the Recipient may, at its option, terminate this Agreement without penalty, liability or obligation, or may, at its election, deduct from any amounts owed to the Subrecipient, the amount of any such commission, percentage, brokerage, or contingent fee.

16.03 Compliance With Conflict-of-Interest Laws, Rules, and Regulations

The Subrecipient agrees to abide by the provisions of 24 CFR 84.42, 570.611 and 2 CFR 200.318, which include (but are not limited to) the following:

- A. No employee, officer or agent of the Subrecipient shall participate in the selection, or in the award, or administration of, a contract supported by federal funds if a conflict of interest, real or apparent, would be involved.
- B. No covered persons who exercise or have exercised any functions or responsibilities with respect to CDBG-assisted activities, or who are in a position to participate in a decision-making process or gain inside information with regard to such activities, may obtain a financial interest in any contract, or have a financial interest in any contract,

subcontract, or agreement with respect to the CDBG-assisted activity, or with respect to the proceeds from the CDBG-assisted activity, either for themselves or those with whom they have business or immediate family ties, during their tenure or for a period of one (1) year thereafter. For purposes of this paragraph, a “covered person” includes any person who is an employee, agent, consultant, officer, or elected or appointed official of the Recipient, the Subrecipient, or any designated public agency.

- C. Maintaining a written conflict of interest policy in accordance with 2 CFR 200.318 prohibiting Employee and Organizational Conflicts of Interest including non-Federal, State, or local government parent, affiliate, or subsidiary organizations.

Section 17

Notices

17.01 Manner of Notice

All notices, consents, approvals, requests and other communications (called "Notices") required or permitted under this Agreement shall be given in writing and mailed by first-class mail and addressed as follows:

If to the Subrecipient

NAME HERE Frank Schulte and/or Susan Como
City Administrator/ Asst. City Administrator
City of Grosse Pointe Woods
20025 Mack Avenue Drive
Grosse Pointe Woods, MI 48236
fschulte@gpwmi.us and/or scomo@gpwmi.us
Phone: 313.343.2445

If to the Recipient:

The Charter County of Wayne
Community Development Division
28th Floor, Wayne County Building
500 Griswold
Detroit, Michigan 48226-2831
Attention: Director of Community Development

17.02 Effect of Notice and Requirements

All notices shall be deemed given on the day of mailing. Party to this Agreement may change its address for the receipt of notices at any time by giving notice to the other as provided. Any notice given by a party must be signed by an authorized representative of such party.

17.03 Special Notices

Notwithstanding the requirement above as to the use of first-class mail, termination notices and change of address notices shall be sent by registered or certified mail, postage prepaid, return receipt requested.

17.04 Point of Contact

Subrecipient shall designate a point of contact who is an authorized employee of Subrecipient to communicate with County regarding this Agreement and the Work (“Point of Contact”). All communications on behalf of Subrecipient to Recipient regarding this Agreement and the Work should include the Point of Contact. County is not obligated to communicate with any individual or entity regarding the Agreement, Work, or CDBG Program that is not an employee or political appointee of Subrecipient.

Section 18

Severability of Provisions

18.01 Provisions Enforceable Despite Disallowed Provisions

If any provision of this Agreement or the application to any person or circumstance shall, to any extent, be judicially determined to be invalid or unenforceable, the remainder of the Agreement or the application of such provision to persons or circumstances other than those as to which it is invalid or unenforceable, shall not be affected, and each provision of this Agreement shall be valid and enforceable to the fullest extent permitted by law.

Section 19

Jurisdiction

19.01 Jurisdiction and Venue in Wayne County, State of Michigan

This Agreement, and all actions arising hereunder, shall be governed by, subject to, and construed according to the law of the State of Michigan. The Subrecipient agrees consents and submits to the personal jurisdiction of any competent court in Wayne County, Michigan, for any action arising out of this Agreement. The Subrecipient agrees that service of process at the address and in the manner specified in this Agreement will be

sufficient to put the Subrecipient on notice. The Subrecipient also agrees it will not commence any action against the Recipient because of any matter whatsoever arising out of, or relating to, the validity, construction, interpretation and enforcement of this Agreement, in any courts other than those in the County of Wayne, State of Michigan unless original jurisdiction can be had in the United States District Court for the Eastern District of Michigan, Southern Division, the Michigan Supreme Court or the Michigan Court of Appeals.

Section 20

CDBG Certification

20.01 Ongoing Certification Compliance Required

Subrecipient shall execute and comply with all the CDBG Certifications attached as Appendix C to this Agreement. Subrecipient understands it may be required to comply with future certifications as issued.

Section 21

Authorization / Misc

21.01 Proper Authorization

Each party represents and warrants that all corporate actions and all governmental approvals necessary for the authorization, execution, delivery and performance of this Agreement have been taken and that each is ready and capable to perform its obligations. Each party further warrants that the person signing this Agreement is authorized to do so on behalf of its principal and is empowered to bind the principal to this Agreement.

21.02 Signage Requirement

For projects exceeding \$25,000, the Subrecipient shall erect a sign on the project site stating that the project is being financed in part by HUD and the Wayne County CDBG Program and providing the appropriate contacts for obtaining information on activities

being conducted at the site and for reporting suspected criminal activities. The sign erected on the project site shall comply with all requirements of the state and local law applicable to on-premises outdoor advertising.

21.03 Effectiveness

This Agreement is effective subject to an authorizing resolution by the Wayne County Commission and subsequent execution by the Wayne County Executive or his designee.

[SIGNATURES ON NEXT PAGE]

Section 22

Signature

22.01 Duly Authorized Signatures

The Recipient and the Subrecipient, by and through their duly authorized officers and representatives have executed this Agreement as of the dates below.

SUBRECIPIENT:

By: _____
Arthur W. Bryant / Its: Mayor
[AUTHORIZED SIGNER TITLE]

Date:

Approved for Signature

Debra A. Walling
City Attorney

Date: _____

CHARTER COUNTY OF WAYNE

By: _____
Warren C. Evans
Wayne County Executive

Date:

APPENDIX A

CDBG PROJECTS

Grantee	PY 2024 Grant Amount	Activity	Amount	Activity Matrix No.	National Objective	Limited Clientele	Census Tract	Benefit	Performance Measure	Contract No.
City of Grosse Pointe Woods		Public Senior Services	\$20,000	05A	LMC	Elderly	N/A	900 Persons	Enhance Suitable Living	24/14/05A

*Transfers amounting more than fifteen percent (15%) of total allotment will require a public hearing per the Wayne County Citizen Participation Plan.

APPENDIX B
PROGRAM INCOME

Wayne County CDBG Program
Subrecipient Contract
Page B-2

WAYNE COUNTY CDBG PROGRAM INCOME REPORT

COMMUNITY/ENTITY:

GRANT YEAR:

QUARTER:

July 1, 2024 to June 30, 2026

**COMPLETE HIGHLIGHTED
SPACES ONLY**

		Q1 Jul-Sep	Q2 Oct-Dec	Q3 Jan-Mar	Q4 Apr-Jun	TOTALS
Beg Bal	\$ - (June 30th only)	-	-	-	-	-
INCOME SOURCES						
		-	-	-	-	-
		-	-	-	-	-
		-	-	-	-	-
		-	-	-	-	-
		-	-	-	-	-
		-	-	-	-	-
		-	-	-	-	-
		-	-	-	-	-
Total Income Sources		-	-	-	-	-
EXPENDITURES - Stipulate Contract No. and Activity Name						
Planning Expenditures Summary Only - Attach Detail Listing						
		-	-	-	-	-
Administrative Expenditures Summary Only - Attach Detail Listing						
		-	-	-	-	-
Public Service Expenditures Summary Only - Attach Detail Listing						
		-	-	-	-	-
		-	-	-	-	-
Non-Cap Expenditures Summary - Attach Detail Listing						
		-	-	-	-	-
		-	-	-	-	-
		-	-	-	-	-
		-	-	-	-	-
TOTAL EXPENDITURES		-	-	-	-	-

Instructions for Completing the Quarterly Program Income Report

Income received by your organization directly generated from the use of Community Development Block Grant (CDBG) Funds, such as revolving loans, lien repayments, and sales from disposition of CDBG property, must be reported to the Wayne County Community Development Division. At the end of each quarter (June, September, December, March), complete and submit this Program Income Form to Wayne County Community Development Division, 500 Griswold 10th floor, Detroit, Michigan, 48226.

Use the Program Income Report in Excel to electronically the amount of Program Income received during the quarter, and the amount received year to date (year beginning July). Also record the amount of Program Income that was spent on an eligible activity during the quarter being reviewed and year to date. The cumulative balance space should reflect the total amount of Program Income on hand at the end of the current reporting period (this would include any unspent Program Income received during the previous reporting period).

There is also a space provided on the form for you to record the source of the Program Income received in the quarter being reviewed. If the Funds are coming from more than one source, please identify how much is coming from each source.

A CDBG Request for Payment with all required supporting documentation for the expenses paid using Program Income must accompany the Program Income Report.

Any form not received by the tenth business day after the end of the quarter review may result in the suspension of payment on vouchers submitted to the County for reimbursement. Make certain the form is signed and dated on the bottom of the form.

Please remember to clear with our office any activity requiring the use of Program Income before Program Income is expended.

APPENDIX C
CERTIFICATIONS

Local Government Certifications

In accordance with the applicable statutes and the regulations governing the consolidated plan regulations, the local government, as the Subrecipient of the jurisdiction, certifies that:

Affirmatively Further Fair Housing -- The Subrecipient understands that the jurisdiction will affirmatively further fair housing, which means it will conduct an analysis of impediments to fair housing choice within the jurisdiction, take appropriate actions to overcome the effects of any impediments identified through that analysis, and maintain records reflecting that analysis and actions in this regard. The local government will fully cooperate with the jurisdiction in this regard.

Anti-Displacement and Relocation Plan – The jurisdiction will comply with the acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended, and implementing regulations at 49 CFR 24; and it has in effect and is following a residential anti-displacement and relocation assistance plan required under section 104(d) of the Housing and Community Development Act of 1974, as amended, in connection with any activity assisted with funding under the CDBG or HOME programs. The local jurisdiction will fully cooperate with the jurisdiction in this regard.

Drug Free Workplace – The local government will or will continue to provide a drug-free workplace by:

1. Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the local government's workplace and specifying the actions that will be taken against employees for violation of such prohibition.
2. Establishing an ongoing drug-free awareness program to inform employees about -
 - (a) The dangers of drug abuse in the workplace.
 - (b) The local government's policy of maintaining a drug-free workplace.
 - (c) Any available drug counseling, rehabilitation, and employee assistance programs; and
 - (d) The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace.
3. Making it a requirement that each employee to be engaged in the performance of the activities supported by the grant be given a copy of the statement required by paragraph 1;
4. Notifying the employee in the statement required by paragraph 1 that, as a condition of employment under the grant, the employee will -
 - (a) Abide by the terms of the statement; and

- (b) Notify the employer in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction.
- 5. Notifying the jurisdiction in writing, within ten calendar days after receiving notice under subparagraph 4(b) from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title, to every grant officer or other designee on whose grant activity the convicted employee was working, unless the Federal agency has designated a central point for the receipt of such notices. Notice shall include the identification number(s) of each affected grant.
- 6. Taking one of the following actions, within 30 calendar days of receiving notice under subparagraph 4(b), with respect to any employee who is so convicted -
 - (a) Take appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or
 - (b) Require such employees to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency.
- 7. Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs 1, 2, 3, 4, 5 and 6.

Anti-Lobbying – As a Subrecipient of the jurisdiction, to the best knowledge and belief of the local government:

- 1. No Federal appropriated Funds have been paid or will be paid, by or on behalf of it, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement;
- 2. If any Funds other than Federal appropriated Funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, it will complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions; and
- 3. It will require that the language of paragraph 1 and 2 of this anti-lobbying certification be included in the award documents for all sub awards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

Authority of Jurisdiction -- As a Subrecipient of the jurisdiction, to the best knowledge of the local government, the consolidated plan of the jurisdiction is authorized under State and local law (as applicable) and the jurisdiction possesses the legal authority to carry out the programs for which it is seeking funding, in accordance with applicable HUD regulations.

Consistency with Plan – As a Subrecipient of the jurisdiction, to the best knowledge of the local government, the housing activities to be undertaken with CDBG, HOME, ESG, and HOPWA Funds are consistent with the consolidated plan.

Section 3 – The local government shall, and as a Subrecipient of the jurisdiction, to the best of the local government's knowledge, the jurisdiction will comply with Section 3 of the Housing and Urban Development Act of 1968, and implementing regulations at 24 CFR Part 135.

Arthur W. Bryant
Its: Mayor

Certifying Officer

Date

Approved for Signature

Debra A. Walling
City Attorney

Date: _____

Specific CDBG Certifications

As a Subrecipient to the Entitlement Community, the local government certifies that:

Citizen Participation -- To the best of its knowledge, the entitlement community is in full compliance and following a detailed citizen participation plan that satisfies the requirements of 24 CFR 91.105.

Community Development Plan – To the best of its knowledge, the entitlement community's consolidated housing and community development plan identifies community development and housing needs and specifies both short-term and long-term community development objectives that provide decent housing, expand economic opportunities primarily for persons of low and moderate income (see CFR 24 Part 570.2 and CFR 24 Part 570).

Following a Plan – To the best of its knowledge, the entitlement community is following a current consolidated plan (or Comprehensive Housing Affordability Strategy) that has been approved by HUD.

Use of Funds -- To the best of its knowledge, the entitlement community has complied with the following criteria:

1. Maximum Feasible Priority. With respect to activities expected to be assisted with CDBG Funds, and to its best knowledge, the local government certifies that the entitlement community has developed its Action Plan so as to give maximum feasible priority to activities that benefit low- and moderate-income families or aid in the prevention or elimination of slums or blight. The Action Plan may also include activities, which the entitlement community certifies are designed to meet other community development needs having a particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community, and other financial resources are not available.
2. Overall Benefit. To the best of its knowledge, the aggregate use by the entitlement community of CDBG Funds including section 108 guaranteed loans during program year(s) 2010, 2011, 2013 (a period specified by the local government consisting of one, two, or three specific consecutive program years), shall principally benefit persons of low and moderate income in a manner that ensures that at least 70 percent of the amount is expended for activities that benefit such persons during the designated period;
3. Special Assessments. To the best of its knowledge, the entitlement community will not attempt to recover any capital costs of public improvements assisted with CDBG Funds, including Section 108 loan guaranteed Funds, by assessing any amount against properties owned and occupied by persons of low and moderate income, including any fee charged or assessment made as a condition of obtaining access to such public improvements.

However, if CDBG Funds are used to pay the proportion of a fee or assessment that relates to the capital costs of public improvements (assisted in part with CDBG Funds) financed from other revenue sources, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG Funds.

To the best of the local government's knowledge, the jurisdiction will not attempt to recover any capital costs of public improvements assisted with CDBG Funds, including Section 108, unless CDBG Funds are used to pay the proportion of fee or assessment attributable to the capital costs of public improvements financed from other revenue sources. In this case, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG Funds. Also, in the case of properties owned and occupied by moderate-income (not low-income) families, an assessment or charge may be made against the property for public improvements financed by a source other than CDBG Funds if the jurisdiction certifies that it lacks CDBG Funds to cover the assessment.

Excessive Force – The local government, and to its best knowledge, the jurisdiction, has adopted and is enforcing:

1. A policy prohibiting the use of excessive force by law enforcement agencies within its jurisdiction against any individuals engaged in non-violent civil rights demonstrations; and
2. A policy of enforcing applicable State and local laws against physically barring entrance to, or exit from, a facility or location which is the subject of such non-violent civil rights demonstrations within its jurisdiction.

Compliance With Anti-Discrimination laws – To the best of its knowledge, the grant will be conducted and administered in conformity with title VI of the Civil Rights Act of 1964 (42 USC 2000d), the Fair Housing Act (42 USC 3601-3619), and implementing regulations.

Lead-Based Paint – To the best of its knowledge, the activities of the local government and jurisdiction concerning lead-based paint will comply with the requirements of part 35, subparts A, B, J, K and R, of title 24.

Compliance with Laws – The local government, and to the best of its knowledge, the jurisdiction, will comply with applicable laws.

Arthur W. Bryant Certifying Officer
Its: Mayor

Date

Approved for Signature

Debra A. Walling
City Attorney

Date: _____

Appendix To Certifications

INSTRUCTIONS CONCERNING LOBBYING AND DRUG-FREE WORKPLACE REQUIREMENTS:

A. Lobbying Certification

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

B. Drug-Free Workplace Certification

1. By signing and/or submitting this application or grant agreement, the grantee is providing the certification.
2. The certification is a material representation of fact upon which reliance is placed when the agency awards the grant. If it is later determined that the grantee knowingly rendered a false certification or otherwise violates the requirements of the Drug-Free Workplace Act, HUD, in addition to any other remedies available to the Federal Government, may take action authorized under the Drug-Free Workplace Act.
3. For grantees other than individuals, Alternate I apply. (This is the information to which jurisdictions certify.)
4. For grantees who are individuals, Alternate II applies. (Not applicable jurisdictions.)
5. Workplaces under grants, for grantees other than individuals, need not be identified on the certification. If known, they may be identified in the grant application. If the grantee does not identify the workplaces at the time of application, or upon award, if there is no application, the grantee must keep the identity of the workplace(s) on file in its office and make the information available for Federal inspection. Failure to identify all known workplaces constitutes a violation of the grantee's drug-free workplace requirements.
6. Workplace identifications must include the actual address of buildings (or parts of buildings) or other sites where work under the grant takes place. Categorical descriptions may be used (e.g., all vehicles of a mass transit authority or State highway department while in operation, State employees in each local unemployment office, performers in concert halls or radio stations).

7. If the workplace identified to the agency changes during the performance of the grant, the grantee shall inform the agency of the change(s), if it previously identified the workplaces in question (see paragraph five).
8. The grantee may insert in the space provided below the site(s) for the performance of work done in connection with the specific grant:

Place of Performance (Street address, city, county, state, zip code)

<NONE>

Check X if there are workplaces on file that are not identified here; The certification with regard to the drug free workplace required by 24 CFR part 24, subpart F.

9. Definitions of terms in the Non-Procurement Suspension and Debarment common rule and Drug-Free Workplace common rule apply to this certification. Grantees' attention is called, in particular, to the following definitions from these rules:

"Controlled substance" means a controlled substance in Schedules I through V of the Controlled Substances Act (21 U.S.C.812) and as further defined by regulation (21 CFR 1308.11 through 1308.15).

"Conviction" means a finding of guilt (including a plea of nolo contendere) or imposition of sentence, or both, by any judicial body charged with the responsibility to determine violations of the Federal or State criminal drug statutes.

"Criminal drug statute" means a Federal or non-Federal criminal statute involving the manufacture, distribution, dispensing, use, or possession of any controlled substance.

"Employee" means the employee of a grantee directly engaged in the performance of work under a grant, including: (i) All "direct charge" employees; (ii) all "indirect charge" employees unless their impact or involvement is insignificant to the performance of the grant; and (iii) temporary personnel and consultants who are directly engaged in the performance of work under the grant and who are on the grantee's payroll. This definition does not include workers not on the payroll of the grantee (e.g., volunteers, even if used to meet a matching requirement; consultants or independent contractors not on the grantee's payroll; or employees of subrecipients or subcontractors in covered workplaces).

APPENDIX D
CERTIFICATION REGARDING DEBARMENT AND SUSPENSION

CERTIFICATION REGARDING DEBARMENT AND SUSPENSION

Subrecipient: The City of Grosse Pointe Woods
Agreement: 2024 CDBG Subrecipient Agreement
Agreement Year: July 1, 2024, through June 30, 2026

1. The Subrecipient certifies to the best of its knowledge and belief, that:
 - a. The Subrecipient and its principals are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any Federal agency.
 - b. The Subrecipient and its principals have not, within a three-year period preceding this Agreement, been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State or local) transaction or contract under public transaction; violation of Federal or State antitrust statutes, or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;
 - c. The Subrecipient and its principals are not presently indicted or otherwise criminally or civilly charged by a governmental entity (Federal, State or local) with commission of any of the offenses enumerated in 1. B. above; and.
 - d. The Subrecipient and its principals have not, within a three-year period preceding this Agreement, had one or more public transactions (Federal, State or local) terminated for cause or default.
2. The certification in this clause is a material representation of fact upon which reliance was placed. When the Recipient determines that the Subrecipient knowingly rendered an erroneous certification, in addition to other remedies available to the Recipient, the Recipient may terminate this Agreement for cause or default.
3. The Subrecipient shall provide immediate written notice to the Recipient if, at any time, Recipient learns that its certification was erroneous when submitted or has become erroneous by reason of changed circumstances.
4. The terms "covered transaction", "debarred", "suspended", "ineligible", "lower tier covered transaction", "Grantee", "person", "primary covered transaction", "principal", "proposal", and "voluntarily excluded", as used in this clause, have the meanings set out in the Definitions and Coverage sections of the rules implementing Executive Order 12549: 45 CFR Part 76.

5. The Subrecipient agrees that it shall not knowingly enter into any lower tier covered transaction with a person who is debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction, unless authorized by the Recipient.
6. The Subrecipient further agrees that it will include the clause titled "Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion-Lower Tier Covered Transaction", provided by the Recipient, without modification, in all lower tier covered transactions and in all solicitations for lower tier covered transactions.
7. A Subrecipient may rely upon a certification of a participant in a lower tier covered transaction that it is not debarred, suspended, ineligible, or voluntarily excluded from the covered transaction, unless it knows that the certification is erroneous. A Subrecipient may decide the method and frequency by which it determines the eligibility of its principals. Each Subrecipient may, but is not required to, check the Non-procurement List (of excluded parties).
8. Nothing contained in the foregoing shall be construed to require establishment of a system of records in order to render in good faith the certification required by this clause. The knowledge and information of a Subrecipient is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.
9. If a Subrecipient is in a covered transaction with a person who is suspended, debarred, ineligible, or voluntarily excluded from participation in this transaction, in addition to other remedies available to the Recipient, the Recipient may terminate this transaction for cause or default.

EXECUTION

IN WITNESS WHEREOF, the Subrecipient has executed this Certification on the dates set forth below.

WITNESSES:

SUBRECIPIENT

By: _____
Arthur W. Bryant, Its: Mayor

Dated: _____

STATE OF MICHIGAN)
)
COUNTY OF WAYNE)

This document was acknowledged before me on _____ by
_____, on behalf of _____.

Notary Public,
Wayne County, Michigan
My Commission Expires: _____
Acting in County of _____, Michigan

Approved for Signature

Debra A. Walling
City Attorney

Date: _____

**EXHIBIT E
FFATA FORMS**

INFORMATION REQUEST FORM

FEDERAL FUNDING ACCOUNTABILITY AND TRANSPARENCY ACT (FFATA)

200.331 Checklist

COUNTY DEPARTMENT: Economic Development

FISCAL YEAR: 2024

AWARD ID #	AMOUNT
B-24-UC-26-003	\$20,000

Please complete the following information:

Subawardee

UEI: 38-6007179

Subawardee Name (must match name in

SAM): City of Grosse Pointe Woods

Subawardee

Address: 20025 Mack Avenue

Amount of subaward (obligated

amount): \$20,000

Subaward Obligation/Action

Date: July 1, 2024

Identification of whether the award is R&D (yes or

no): NO

Subaward Period of Performance Start and End Date

July 1, 2024- June 30, 2026

Federal Funding Agency ID

Leave Blank

Federal Funding Agency Name

Leave Blank

Wayne County CDBG Program

Subrecipient Contract

Page E-1

Federal Award Identification Number (FAIN)

Leave Blank

NAICS code for contracts/CFDA program number for grants:) #921140/14.218

Subawardee

Number: Wayne County Congressional District - 13 City of Grosse Pointe Woods

Location of entity (including congressional

district): Wayne County Congressional District 13 - City of Grosse Pointe Woods

Subawardee Principal Place of Performance (including congressional district): 13

20025 Mack Plaza Drive, Grosse Pointe Woods MI 48236

As provided to you by your subawardee, in your subawardee's business or organization's preceding completed fiscal year, did its business or organization (the legal entity to which the DUNS number it provided belongs) receive (1) 80% or more of its annual gross revenues in U.S. federal contracts, subcontracts, loans, grants, subgrants, and/or cooperative agreements; and (2) \$25,000.000 or more in annual gross revenues from U.S. federal contracts, subcontracts, loans, grants, subgrants, and/or cooperative agreements? Please answer YES or NO: NO

As provided to you by your subawardee, does the public have access to information about the compensation of the executives in the subawardee's business or organization (the legal entity to which the UEI it provided belongs) through periodic reports filed under Section 13(a) or 15(d) of the Securities Exchange Act of 1934 (15 U.S.C. 78m(a), 78o(d) or Section 6104 of the Internal Revenue Code of 1986? Please answer YES or NO: Yes

Required Subrecipient Disclosure Under 2 CFR 200

Required information includes:

- (1) Federal Award Identification: #14-218
 - a. Subrecipient name (which must match registered name in SAM).
City of Grosse Pointe Woods
 - b. Subrecipient's UEI number (see 2 CFR 25 Universal Identifier and System for Award Management).
 - c. Federal Award Identification Number (FAIN). 38-6007179
 - d. **Federal Award Date (see Section 200.39 Federal award date);** July 1, 2024
 - e. Subaward Period of Performance Start and End Date. July 1, 2023-June 30, 2025
 - f. **Amount of Federal Funds Obligated by this action** \$20,000
 - g. Total Amount of Federal Funds Obligated to the subrecipient. \$20,000
 - h. **Total Amount of the Federal Award.** \$20,000
 - i. **Federal award project description, as required to be responsive to the Federal Funding Accountability and Transparency Act (FFATA);**
CDBG / Public Services
 - j. Name of Federal awarding agency, pass-through entity, and contact information for awarding official, U.S. Department of Housing and Urban Development. HUD-Wayne County
 - k. CFDA Number and Name; the pass-through entity must identify the dollar amount made available under each Federal award and the CFDA number at time of disbursement. #14-218
 - l. Identification of whether the award is R&D, N/A
 - m. Indirect cost rate for the Federal award (including if the de minimis rate is charged per Section 200.414 Indirect (F&A) costs) N/A

ETHICS IN CONTRACTING VENDOR FORM

(DISCLOSURE OF RELATIONSHIPS WITH COUNTY CONTRACT MANAGERS BY OWNERS AND OFFICERS OF BUSINESS SUBMITTING QUOTE)

- This form must be completed by a person holding a key position in the business, such as, an officer, director, trustee, partner, senior engineer or sales manager and have influence in making this bid or response or in performing the contract if the County awards it to your business.
- **Please fill out this form to the best of your knowledge and belief.**
- Detach and make additional copies of this form if needed.
- If you are unsure about what to disclose, contact the Purchasing Division at (313) 224-5151.
- **You are not required to question family members beyond what you already know of their affairs.**
- Submit this form with your quote/bid/proposal. A copy will be kept on file by the County Clerk & the Purchasing Director.
- If you fail to fully disclose the required information below, the County may terminate your contract if your business is awarded one.

1. Is any Partner, Principal, Corporate Officer, Owner or Corporate Director an immediate family member of a County employee? ☐ YES ☒ NO

If Yes: Name: _____ Relationship: _____
Department: _____ Title: _____

2. Without any further inquiry, are you aware if your business has employed an immediate family member of a County employee within the previous twelve (12) months? ☐ YES ☒ NO

If Yes: Name: _____
Department: _____ Title: _____

3. Without any further inquiry, are you aware if your business has discussed hiring an immediate family member of a contract manager within the past twelve (12) months? _____ YES ☒ NO

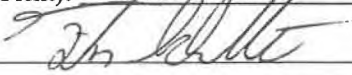
If Yes: Name of Contract Manager: _____
Department: _____ Title: _____

4. Does any Partner, Principal, Corporate Officer, Owner or Corporate Director and a contract manager each have a substantial financial interest in one or more of the same business ventures? ☐ YES ☒ NO

If Yes: Name of Contract Manager: _____
Department: _____ Title: _____

ETHICS
CERTIFICATION

I certify that I have disclosed all information within my knowledge, which is required by this disclosure form.

Name (Please Print): Frank Schulte
Signature:  Date: August 6, 2025
Company Name: City of Grosse Pointe Woods
Company Tax ID #: 38-6007179

ETHICS
DEFINITIONS

Contract Manager

An elected or appointed Wayne County official identified as having significant discretion over County contracts.

Immediate Family

YOUR FATHER, MOTHER, SON, DAUGHTER, BROTHER, SISTER, UNCLE, AUNT, GREAT AUNT, GREAT UNCLE, FIRST COUSIN, NEPHEW, NIECE, HUSBAND, WIFE, GRANDFATHER, GRANDMOTHER, GRANDSON, GRANDDAUGHTER, FATHER-IN-LAW, MOTHER-IN-LAW, SON-IN-LAW, DAUGHTER-IN-LAW, BROTHER-IN-LAW, SISTER-IN-LAW, STEPFATHER, STEPMOTHER, STEPSON, STEPDAUGHTER, STEPBROTHER, STEPSISTER, HALF BROTHER, HALF SISTER, AND INCLUDING THE GRANDFATHER OR GRANDMOTHER OF AN INDIVIDUAL'S SPOUSE. IT SHALL ALSO INCLUDE A FORMER SPOUSE OR AN INDIVIDUAL WITH WHOM THE PUBLIC SERVANT HAS HAD A CHILD IN COMMON.

Substantial Financial Interest

- Ownership of any interest or involvement in any relationship, which results in the receipt of \$500 or more per year. Exceptions: Market-rate from a financial institution; income from the ownership of less than \$10,000 of stocks and bonds traded on the national stock exchanges.
- Holding a key position in a business such as officer, director, trustee, partner or sales manager. Exceptions: Officers who serve without compensation on the boards of charitable organizations.

BUSINESS INFORMATION QUESTIONNAIRE

Please complete the following:

1. Company's official registered name

City of Grosse Pointe Woods

2. Brief history of your company, including the year it was established

Municipality: 12/11/1950 Incorporated as the City of Grosse Pointe Woods, Est. in 1927 as the Village of Lochmoor; 1939 as the Village of Grosse Pointe Woods

3. Company's Dun & Bradstreet (D&B) number (Required for federally funded contracts, optional otherwise) 076328970

4. Company Type (Corporation, LLC, Joint Venture, Partnership, Individual). If Corporation, include State of Incorporation and Date of Incorporation.

Municipality: 12/11/1950 Incorporated as the City of Grosse Pointe Woods, Est. in 1927 as the Village of Lochmoor; 1939 as the Village of Grosse Pointe Woods

5. Company's organizational chart including those individuals that would be involved in the contract. Please include all Partners, Principals, Corporate Officers or Owners, Corporate Directors. N/A

6. Corporate office location

a. List the addresses of sales and service offices/locations in Michigan

b. List the names of key contacts at each with title, address, phone and e-mail address

N/A

7. List of principal owners / stockholders (i.e., those holding 5% or more of the company or outstanding stock) N/A

8. Financial Disclosure/Conflicts of Interest (Identify any contract(s), including any contract involving an employment or consulting relationship, which the firm, or its partners, principals, corporate officers or owners currently has with Wayne County, or with any of its Commissioners or officers.

N/A

9. Has your company been debarred by the Federal, any State or Local Governments or Authorities? Yes No If yes, has it been lifted and if so, when?

NO

10. Has your company had contracts terminated for breach or failure to perform within the past five years? Yes No If yes, by whom and why?

NO

11. Has your company had any violations, or are there any investigations pending for any Federal, any State or Local Governmental or Authority contracts? Yes No If yes, has it been lifted and if so, when?

NO

**WAYNE COUNTY HUMAN RELATIONS/BUSINESS INCLUSION DIVISION
FIRST TIER SUBCONTRACTOR DESIGNATION FORM**

To be completed by Prime Contractors for "First Tier" Subcontractors Only

This form **MUST** be completed by all prime contractors receiving a contract, of more than \$50,000 (supplies/services) or more than \$100,000 (construction), from Wayne County regardless of the dollar amount at which the subcontractor participates.

****THIS FORM MUST BE COMPLETED EVEN IF NO SUBCONTRACTORS WILL BE USED****

1. CONTRACT NUMBER: 24 - 14 - 05A (Number on Bid Announcement)

TCM NUMBER: _____ (Internal use only)

2. CURRENT AND/OR CUMULATIVE CONTRACT (Check one):

☒ **SUPPLIES/SERVICES** contract (over \$50,000? ☐ YES ☒ NO)

OR

☐ **CONSTRUCTION** contract (over \$100,000? ☐ YES ☐ NO)

3. WILL SUBCONTRACTORS BE USED FOR THIS CONTRACT? (Check one)

☐ YES* ☐ NO

*If you answered "YES", you must complete the next page.

4. Are there any related parties between the subcontractor(s) and any contract managers for this proposed contract? (Check one) ☐ YES* ☐ NO

*If you answered "YES", you must complete the next page.

Prime Company Name: City of Grosse Pointe Woods		Fed Tax ID: 38-6007179	
Address: 20025 Mack Plaza Drive			
City: Grosse Pointe Woods	County: Wayne	State: MI	Zip: 48236
Phone: (313) 343.2445		Fax: () N/A	
Authorized Contact Person: Frank Schulte		Email: fschulte@gpwmil.us	

I declare that all of the information contained in this form is complete and accurate to the best of my knowledge and, as signatory, am authorized to bind the contractor.

Print Name: Frank Schulte Title: City Administrator

Signature:  Date: 8/6/25



GROSS-1

OP ID: JJ

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

07/31/2025

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Nickel & Saph, Inc. P. O. Box 46907 Mt. Clemens, MI 48046-6907 John N. Johnson	586-463-4573	CONTACT NAME: John N. Johnson PHONE (A/C, No, Ext): 586-463-4573 E-MAIL ADDRESS: John@nickelsaph.com FAX (A/C, No): 586-463-3135														
INSURED City of Grosse Pointe Woods Frank Schulte 20025 Mack Plaza Drive Grosse Pointe Woods, MI 48236	<table><tr><th>INSURER(S) AFFORDING COVERAGE</th><th>NAIC #</th></tr><tr><td>INSURER A : Ascot Insurance Co.</td><td>23752</td></tr><tr><td>INSURER B : Midwest Employers Casualty Co.</td><td>23612</td></tr><tr><td>INSURER C :</td><td></td></tr><tr><td>INSURER D :</td><td></td></tr><tr><td>INSURER E :</td><td></td></tr><tr><td>INSURER F :</td><td></td></tr></table>		INSURER(S) AFFORDING COVERAGE	NAIC #	INSURER A : Ascot Insurance Co.	23752	INSURER B : Midwest Employers Casualty Co.	23612	INSURER C :		INSURER D :		INSURER E :		INSURER F :	
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INSURER C :																
INSURER D :																
INSURER E :																
INSURER F :																

COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSD WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC OTHER:	X	TRPK-4001739-00	04/19/2025	04/19/2026	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ Excluded PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 Emp Ben. \$ 1,000,000
A	<input checked="" type="checkbox"/> AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY		TRPK-4001739-00	04/19/2025	04/19/2026	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
A	<input checked="" type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> EXCESS LIAB DED RETENTION \$	<input type="checkbox"/> OCCUR <input type="checkbox"/> CLAIMS-MADE X	TRPK-4001739-00	04/19/2025	04/19/2026	EACH OCCURRENCE \$ 9,000,000 AGGREGATE \$ 9,000,000
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N <input type="checkbox"/> N/A	EWC008739	07/01/2024	07/01/2026	PER STATUTE OTH-ER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 5,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

The County, its officers, officials, employees, volunteers, and others as may be specified in any "Special Conditions" shall be additional insured's on the CGL policy with respect to liability.

CERTIFICATE HOLDER

CANCELLATION

Wayne County CDBG Program
Charter County of Wayne
500 Griswold
Detroit, MI 48226

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE
John N. Johnson



CITY OF GROSSE POINTE WOODS MEMORANDUM

DATE: August 14, 2025

TO: Mayor and City Council

CC: Steven Schmidt, Treasurer/Comptroller

FROM: Frank Schulte, City Administrator *FS*
Susan Como, Assistant City Administrator

SUBJECT: Municipal Credit and Community Interlocal Agreement Between Suburban Mobility Authority For Regional Transportation and Grosse Pointe Woods

Attached is the *Municipal Credit and Community Interlocal Agreement Between Suburban Mobility Authority for Regional Transportation and Grosse Pointe Woods* (Interlocal Agreement). This Interlocal Agreement agrees to provide annual flowthrough of the city's annual Municipal & Community Credits funding received from SMART to Pointe Area Assisted Transportation Service (PAATS) by choosing one of two options.

Option 1

- A. 100% of the Community Credits available to the Community pursuant to SMART'S Community Credit Program
- B. 100% of the Municipal Credits that are available to the Community pursuant to law.

OR

Option 2

- C. A certain percentage of or all but a certain amount of Community Credits available to the Community pursuant to SMARTS Community Credit Program.
- D. A certain percentage of or all but a certain amount of Municipal Credits available to the Community pursuant to law.

At the June 16, 2025, city council meeting council passed a motion that moving forward the city would allocate 100% of its annual PY SMART Municipal Credits & Community Credits to PAATS unless funding would be needed for any city transportation needs (attached). Doing so, made us consistent with the other Grosse Pointe and Harper Woods communities who allocate 100% of their annual (PY) SMART Municipal and Community Credits to PAATS.

Item #3 Term of the Agreement of the Interlocal Agreement states: *The Community shall transfer funding noted above beginning July 1, 2025, and this Agreement shall remain effective as long as **POINTE AREA ASSISTED TRANSPORTATION SERVICES (PAATS)** operates eligible transit services. The Community may terminate this agreement with ninety (90) days advanced notice prior to the adoption of the Municipal and Community Credit budgets each fiscal year.*

City Attorney Walling has reviewed the Interlocal Agreement.

To support the sustainability of services offered to our senior and disabled residents,
Administration recommends that city council choose:

Option 1

- A. 100% of the Community Credits available to the Community pursuant to SMART'S
Community Credit Program
- B. 100% of the Municipal Credits that are available to the Community pursuant to law.

and authorize the mayor to sign the *Municipal Credit and Community Interlocal Agreement
Between Suburban Mobility Authority for Regional Transportation and Grosse Pointe Woods*

Attachments

MUNICIPAL CREDIT AND COMMUNITY INTERLOCAL AGREEMENT
BETWEEN
SUBURBAN MOBILITY AUTHORITY FOR REGIONAL TRANSPORTATION
And
GROSSE POINTE WOODS

This Agreement (hereinafter "Agreement") is made between the Suburban Mobility Authority for Regional Transportation (hereinafter "SMART"), an entity organized under the provisions of Act 204 of the Public Acts of 1967, as amended, and **GROSSE POINTE WOODS** (hereinafter "the Community") for the transfer of funding provided to SMART by Michigan Public Act 51 of 1951 and Community Credits, in consideration for the provision of transit services by the Community.

WHEREAS, SMART, pursuant to the provisions of Act 204, has been vested with the authority to acquire, plan, construct, operate and maintain transit systems and facilities within its jurisdiction; and

WHEREAS, the Community is desirous of contracting for the provision of such services within its jurisdiction; and

WHEREAS, the Community receives annual allocations of funding from SMART, including funding provided under Sec 10 of Act 51 of 1951 ("Municipal Credits"), where applicable, and SMART's community credit program ("Community Credits"), where applicable, which it desires to transfer to other participating Community Partners for the provision of services; and

WHEREAS, the purpose of this Agreement is to state the terms and conditions under which the transit funding will transfer ;

NOW THEREFORE, in consideration of the mutual covenants and representations contained herein, the parties agree as follows:

1. THE PROJECT

The Community has partnered with **POINTE AREA ASSISTED TRANSPORTATION SERVICES (PAATS)** to provide local public transportation services within their service area.

2. FUNDING AND FUNDING APPLICATION

The Community agrees to provide annual flowthrough funding received from SMART to **POINTE AREA ASSISTED TRANSPORTATION SERVICES (PAATS)** for the provision of public transportation service, under one of the following Options:

Option 1

- A. 100% of the Community Credits available to the Community pursuant to SMART'S Community Credit Program
- B. 100% of the Municipal Credits that are available to the Community pursuant to law.

OR

Option 2

- C. A certain percentage of or all but a certain amount of Community Credits available to the Community pursuant to SMARTS Community Credit Program.
- D. A certain percentage of or all but a certain amount of Municipal Credits available to the Community pursuant to law.

The Community must return a signed Exhibit A, which requires the Community to specify which Option it has selected, attached hereto, with the executed version of this Agreement. Should the Community's Option selection change, or should the amounts or percentages chosen by a Community under Option 2 change, the Community is required to submit an amended Exhibit A. Any amended Exhibit A must be submitted to SMART ninety (90) days prior to SMART's adoption of the Municipal and Community Credit budgets each fiscal year. Should a Community fail to submit an amended Exhibit A, where applicable, at least ninety (90) days prior to SMART's adoption of the Municipal and Community Credit budgets each fiscal year, the Community agrees to be bound by the last Exhibit A on file with SMART that was provided pursuant to, and in accordance with, the timely submission requirements of this section.

3. TERM OF THE AGREEMENT

The Community shall transfer funding noted above beginning July 1, 2025, and this Agreement shall remain effective as long as **POINTE AREA ASSISTED TRANSPORTATION SERVICES (PAATS)** operates eligible transit services. The Community may terminate this agreement with ninety (90) days advanced notice prior to the adoption of the Municipal and Community Credit budgets each fiscal year.

This Agreement and transit services hereunder shall terminate immediately upon action by the Michigan Legislature, any court of competent jurisdiction, or action by the SMART Board of

Directors, which inhibits SMART's ability to carry out the Agreement in such a way that SMART, in its sole discretion, cannot reconcile its obligations under this Agreement with the legislative action, court order or Board resolution.

4. INDEMNIFICATION

To the extent allowable by law, and notwithstanding anything to the contrary contained herein, the Community shall indemnify, defend and save harmless SMART, its officers, agents, employees, and members of its Board of Directors from any and all claims, losses and damages, including costs and attorney fees occurring or resulting from any act or omission of the Community, or their officers, agents, employees, successors and/or assigns, arising out of or pursuant to this Agreement without regard to the negligence of the Community.

This Agreement is not intended to alter or increase SMART or Community's liability for tort claims, to other third-parties. Nor is this indemnity provision intended to be a third-party beneficiary contract, and therefore it confers no rights or third-party status on anyone other than the parties hereto.

5. SEVERABILITY AND INTENT

The invalidity or unenforceability of any provisions of this Agreement shall not affect the validity or enforceability of any other provision of this Agreement, which shall remain in full force and effect.

6. WAIVER

Parties' failure to exercise or delay in exercising any right, power or privilege under this Agreement shall not operate as a waiver; nor shall any single or partial exercise of any right, power or privilege preclude any other or further exercise thereof.

7. ASSIGNMENT

The Parties agree that the responsibilities and benefits under this Agreement shall not be assigned unless such assignment is approved by SMART in advance in writing. This agreement does not and is not intended to confer any rights or remedies upon any person other than the parties.

8. VENUE

Parties agree to follow all applicable State and Federal laws. This Agreement shall be governed by the laws of the State of Michigan.

9. ELECTRONIC SIGNATURE

The Parties acknowledge and agree that this Agreement may be executed by electronic signature, which shall be considered as an original signature for all purposes and shall have the same force and effect as an original signature. The Parties agree that the electronic signatures appearing on this Agreement are the same as handwritten signatures for the purposes of validity, enforceability and admissibility. Without limitation, “electronic signature” shall include faxed versions of an original signature or electronically scanned and transmitted versions (e.g., via pdf) of an original signature.

THE PARTIES HEREBY ACKNOWLEDGE that they have read and understand this Agreement and that the signatories below have affixed their signatures and affirmed that they are authorized to execute this Agreement, for the purpose of binding their respective Parties.

**SUBURBAN MOBILITY AUTHORITY FOR
REGIONAL TRANSPORTATION**

GROSSE POINTE WOODS

Signature

Signature

Printed Name

Printed Name

Title

Title

Date

Date

EXHIBIT A

The Community shall designate with an "X" mark which Option for **POINTE AREA ASSISTED TRANSPORTATION SERVICES (PAATS)** funding it has selected (to the left of either Option 1 or Option 2). Should the Community select Option 2, the Community will properly fill in the percentage or applicable do not exceed amount.

_____ Option 1

- A. 100% of the Community Credits available to the Community pursuant to SMART'S Community Credit Program
- B. 100% of the Municipal Credits that are available to the Community pursuant to law.

OR

_____ Option 2

- C. _____ % of or all but _____ of Community Credits available to the Community pursuant to SMARTS Community Credit Program.
- D. _____ % of or all but _____ of Municipal Credits available to the Community pursuant to law.

Community: _____

Date: _____

Title: _____

Signature: _____

Motion by Granger, seconded by Koester, that all items (6A-6G) on the consent agenda be approved as presented.

A. Approval of Minutes

1. Council 06/02/25

B. Commission Minutes Received and Placed on File

1. Election Commission 10/14/24*

*Recommendations have been addressed at the 10/21/24 Council Meeting.

2. Historical Commission 03/13/25, 04/10/25

C. Monthly Financial Report

1. May 2025

D. Bids/Proposals/Contracts

1. Trucking Services - Recommendation

- a) Memo 05/30/25 - Director of Public Services Kowalski
- b) Proposed Agreement
- c) Quote 03/25/25 - Grosso Trucking & Supply Co.
- d) Certificate of Insurance

2. Tree Removal Contract for 2025/2026 - Recommendation

- a) Memo 05/30/25 - Director of Public Services Kowalski
- b) Proposed Contract
- c) Quote 05/25/25 - James Bonahoom, Arbor Pro Tree Service, Inc.
- d) Certificate of Insurance

3. Landscape Services - Recommendation

- a) Memo 05/30/25 - Director of Public Services Kowalski
- b) Proposed Contract
- c) Quote 03/28/25 - Marshall Landscape Inc.
- d) Certificate of Insurance

4. Road Salt 2025/2026 Season - Recommendation

- a) Memo 05/30/25 - Director of Public Services Kowalski
- b) Proposed Contract: Addendum Notice No. 1 for Contract No. FH-22-23-2388
- c) Email 04/17/25 with Year 3 Pricing - Michelle Aranowski

5. Vendors with Expenses Over \$20,000

- a) Memo 06/05/25 - Treasurer/Comptroller Schmidt
- b) Listing of Open Purchase Orders over \$20,000 for Fiscal Year 2025-2026

6. Fiscal Year End 2024-2025 Budget Amendments
 - a) Memo 06/10/25 - Treasurer/Comptroller Schmidt - City Administrator Schulte
 - b) List of Accounts for FYE 2024-2025 Budget Amendments
7. Unpaid Invoices
 - a) Memo 06/16/25 - Treasurer/Comptroller Schmidt
 - b) Landscaping & Cross Connection Invoices - Summer 2025 Tax Roll
8. Revised 2025 Tax Rate Request - Form L-4029
 - a) Proposed Revised 2025 Tax Rate Request Form L-4029
9. Janitorial Services for Municipal Buildings
 - a) Memo 06/03/25 - Director of Public Services Kowalski
 - b) BID Opening Documents
 - c) Proposed Janitorial Services Contract - Zeppelin Cleaning Services
 - d) Certificate of Insurance
 - e) Janitorial Service Bond
10. Water Meter Reader Replacement
 - a) Memo 06/05/25 - Director of Public Services Kowalski
11. Commit Fund Balance for Construction Projects and Equipment Purchases
 - a) Memo 06/16/25 - Treasurer/Comptroller Schmidt
 - b) FYE 2024-2025 Fund Balance Commitments
12. Lucas Device - Anonymous Donation
 - a) Memo 06/11/25 - Director of Public Safety Kosanke
13. SMART Municipal and Community Credits Transfer to Pointe Area Assisted Transportation Services (PAATS)
 - a) Memo 06/12/25 – Assistant City Administrator Como

E. Proclamation

1. Juneteenth (June 19)

F. Resolution

1. Resolution Assigning Polling Site Locations for Newly Consolidated Precincts*
 - a) Proposed Resolution
 - b) Proposed Facility Use Agreement – St. Michael’s Episcopal Church

*Adoption of this resolution is contingent upon the approval of the second reading of the ordinance amendment regarding the precinct consolidation for Item 8A.

G. Claims and Accounts

1. Anderson, Eckstein & Westrick, Inc. (AEW) - City Engineers
 - a) Lake Front Park Boat Launch Parking Lot & Wedgewood Resurfacing
 - Proj. No. 0160-0480 - Payment Invoice 02 - Al's Asphalt Paving Co.
 - 06/03/25 - \$232,903.23.

- b) Ghesquiere Park Walking Path - Proj. No. 0160-0482 – Payment Invoice 02 - Warren Contractors & Development Inc. - 06/03/25 - \$161,467.95.
2. McKenna - Building/Planning Services
- a) Invoice No. 21849-109 - Building Services - April 2025 - 05/23/25 - \$59,859.22.
- b) Invoice No. 22-064-41 - Planning Services - April 2025 - 05/15/25 - \$4,002.50.
3. Rosati, Schultz, Joppich & Amtsbuechler, P.C. – Legal Services – Invoice No. 1083615 – May 2025 – 06/11/25 - \$5,802.70.
4. York, Dolan & Tomlinson, P.C. - Legal Services - Invoice No. 300 - May 2025 - 06/02/25 - \$2,991.50.

Motion carried by the following vote:

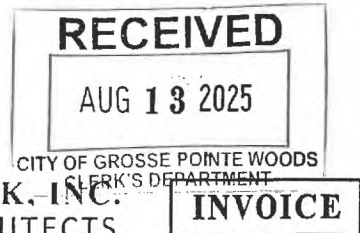
Yes: Brown, Bryant, Gafa, Granger, Koester, McConaghy, Motschall

No: None

Absent: None



ANDERSON, ECKSTEIN & WESTRICK, INC.
 CIVIL ENGINEERS SURVEYORS ARCHITECTS
 51301 SCHOENHERR RD. SHELBY TOWNSHIP, MI 48315
 www.aewinc.com p(586)726-1234



CITY OF GROSSE POINTE WOODS
 ACCOUNTS PAYABLE
 20025 MACK AVENUE
 GROSSE POINTE WOODS, MI 48236-2397

August 04, 2025
 Project No: 0160-0480-0
 Invoice No: 159666

Project 0160-0480-0 LFP BOAT LAUNCH PARKING LOT
 P.O. #25-48803 - \$106,499.00
 FOR: CONST. OBSERVATION, CONST. ENGINEERING, & CONTRACT ADMIN.
Professional Services from June 30, 2025 to July 27, 2025
Professional Personnel

	Hours	Rate	Amount	
CONTRACT ADMINISTRATION				
LICENSED ENG/SUR/ARC	.50	120.00	60.00	
ENGINEERING AIDE III	.20	81.60	16.32	
PRINCIPAL ENGINEER / SURV / ARCH	1.00	144.10	144.10	
PROJECT MANAGER	10.50	140.00	1,470.00	
GRADUATE ENG I / SURV I / ARCH I	2.50	102.20	255.50	
TECHNICIAN III	2.50	85.70	214.25	
TECHNICIAN I	.60	68.50	41.10	
SENIOR PROJECT MANAGER	.20	142.00	28.40	
CONSTRUCTION OBSERVATION				
TEAM LEADER	7.00	102.20	715.40	
Totals	25.00		2,945.07	
Total Labor				2,945.07

Consultants

REIMBURSABLE CONSULTANT EXPENSE			
7/8/2025 G2 CONSULTING GROUP	Invoice# 251276	327.00	
Total Consultants		327.00	327.00

Billing Limits

	Current	Prior	To-Date
Total Billings	3,272.07	41,539.86	44,811.93
Limit			106,499.00
Remaining			61,687.07

Total this Invoice \$3,272.07

P048803
 # 202-451-974.201 \$155.42
 # 203-451-974.201 \$466.27
 # 203-451-977.803 \$490.81
 # 585-571-978.300 \$1,598.08
 # 594-785-974.201 \$561.49
 ok - J.K. SS FL

G2 Consulting Group, LLC
1866 Woodslee Street
Troy, MI 48083

Voice: 248.680.0400
Fax: 248.680.9745

INVOICE

Invoice Number: 251276
Invoice Date: May 30, 2025
Page Number: 1

Bill To: Accounts Payable
Anderson, Eckstein & Westrick
51301 Schoenherr Road
Shelby Township, MI 48315

Customer ID	Purchase Order No.	G2 Project No.	
AEW001	AEW No. 0160-0480	250380	
Payment Terms	Due Date	Ship Date	Shipping Method
Net 30 Days	June 29, 2025		

Quantity	Description	Unit Price	Amount
2.25	Engineering Technician, Regular Hours, each	74.00	166.50
0.50	Project Manager, per hour	168.00	84.00
0.50	Administrative Assistant, per hour	65.00	32.50
1.00	Troxler Nuclear Moisture/Density Gauge, each	44.00	44.00
	Lakefront Park Boat Launch Parking Lot, Grosse Pointe Woods, Michigan - Quality Control Observation and Testing Services on 5/2/25		
	Client Contact: Ryan Kern		

Total Invoice Amount \$ 327.00

If you have any questions concerning this invoice, call Mark W. Smolinski, (248) 680-0400. Client agrees to pay a charge of 1.5 percent per month on accounts past due 30 days from invoice date.

Make all checks payable to: G2 Consulting Group, LLC.

RECEIVED

AUG 13 2025

CITY OF GROSSE POINTE WOODS
CLERK'S DEPARTMENT**ANDERSON, ECKSTEIN & WESTRICK, INC.**
CIVIL ENGINEERS SURVEYORS ARCHITECTS
51301 SCHOENHERR RD. SHELBY TOWNSHIP, MI 48315
www.aewinc.com p(586)726-1234**INVOICE**

August 04, 2025

Project No: 0160-0495-0

Invoice No: 159667

CITY OF GROSSE POINTE WOODS
ACCOUNTS PAYABLE
20025 MACK AVENUE
GROSSE POINTE WOODS, MI 48236-2397

Project 0160-0495-0 2025 SEWER REHAB PROGRAM

FOR: DESIGN/SPECS. CONST. ENGINEERING, CONTRACT ADMIN.

Professional Services from July 01, 2025 to July 27, 2025**Fee**

Construction Cost	291,667.00		
Fee Percentage	7.70		
Total Fee	22,458.36		
Percent Complete	100.00	Total Earned	22,458.36
		Previous Fee Billing	0.00
		Current Fee Billing	22,458.36
		Total Fee	22,458.36

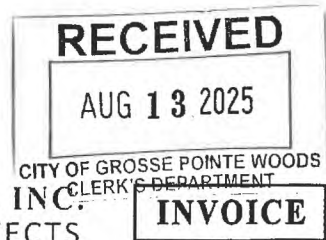
Professional Personnel

	Hours	Rate	Amount	
SECRETARIAL				
SECRETARIAL	.30	38.50	11.55	
ADMINISTRATIVE	.70	40.40	28.28	
PRELIMINARY ENGINEERING				
PROJECT MANAGER	.50	140.00	70.00	
SPECIFICATIONS				
PROJECT ENGINEER I / SURV I / ARCH I	6.50	126.00	819.00	
CONTRACT ADMINISTRATION				
TEAM LEADER	.50	97.30	48.65	
TEAM LEADER	1.00	102.20	102.20	
CCTV REVIEW				
ENGINEERING AIDE III	.50	81.60	40.80	
Totals	10.00		1,120.48	
Total Labor				1,120.48
Total this Invoice				\$23,578.84

P049189
 #592-537-976.001
 ok - J.K.
 SS
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ANDERSON, ECKSTEIN & WESTRICK, INC.
CIVIL ENGINEERS SURVEYORS ARCHITECTS
51301 SCHOENHERR RD. SHELBY TOWNSHIP, MI 48315
www.aewinc.com p(586)726-1234



CITY OF GROSSE POINTE WOODS
ACCOUNTS PAYABLE
20025 MACK AVENUE
GROSSE POINTE WOODS, MI 48236-2397

August 04, 2025
Project No: 0160-0496-0
Invoice No: 159668

Project 0160-0496-0 WEDGEWOOD RESURF. (VERNIER-HAWTHORNE)
PURCHASE ORDER #25-49195 - \$7,500.00
PURCHASE ORDER #25-49193 - \$33,250.00
FOR: DESIGN

Professional Services from July 01, 2025 to July 27, 2025

Fee

Construction Cost	475,000.00
Fee Percentage	7.00
Total Fee	33,250.00

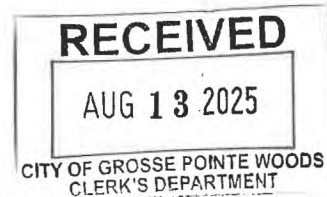
Percent Complete	35.00	Total Earned	11,637.50
		Previous Fee Billing	0.00
		Current Fee Billing	11,637.50
		Total Fee	11,637.50

Total this Invoice \$11,637.50

PO 49193
203-451-977.803
ok - J.K.
FS
SS



ANDERSON, ECKSTEIN & WESTRICK, INC.
CIVIL ENGINEERS SURVEYORS ARCHITECTS
51301 SCHOENHERR RD. SHELBY TOWNSHIP, MI 48315
www.aewinc.com p(586)726-1234



INVOICE

CITY OF GROSSE POINTE WOODS
ACCOUNTS PAYABLE
20025 MACK AVENUE
GROSSE POINTE WOODS, MI 48236-2397

August 04, 2025
Project No: 0160-0497-0
Invoice No: 159669

Project 0160-0497-0 LEE CT. DOYLE CT & THORNTREE WATER MAINS
PURCHASE ORDER #25-49194 - \$38,250.00
FOR: DESIGN

Professional Services from July 01, 2025 to July 27, 2025

Fee

Construction Cost	562,500.00
Fee Percentage	6.80
Total Fee	38,250.00

Percent Complete	50.00	Total Earned	19,125.00
		Previous Fee Billing	0.00
		Current Fee Billing	19,125.00
		Total Fee	19,125.00

Total this Invoice \$19,125.00

PO 49194
#592-537-977.310
OK-J.K.
SS
FS



ANDERSON, ECKSTEIN & WESTRICK, INC.
CIVIL ENGINEERS SURVEYORS ARCHITECTS
51301 SCHOENHERR RD. SHELBY TOWNSHIP, MI 48315
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CITY OF GROSSE POINTE WOODS
CLERK'S DEPARTMENT

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CITY OF GROSSE POINTE WOODS
ACCOUNTS PAYABLE
20025 MACK AVENUE
GROSSE POINTE WOODS, MI 48236-2397

August 04, 2025
Project No: 0160-0498-0
Invoice No: 159670

Project 0160-0498-0 2025-2026 GENERAL ENGINEERING
PURCHASE ORDER #25-48971 - \$40,000.00

Professional Services from July 01, 2025 to July 27, 2025

Phase 01 GENERAL ENGINEERING

Professional Personnel

	Hours	Rate	Amount
CALCULATIONS/DESCRIPTIONS			
SENIOR PROJECT SURVEYOR			
AMEY, CRAIG	1.00	131.40	131.40
review split for 19655 Mack			
RESEARCH/REVIEW			
GRADUATE ENGINEER II / SURV II / ARCH II			
DANDAYUDHAM, RAMYA	3.00	109.30	327.90
research/review			
PRELIMINARY ENGINEERING			
GRADUATE ENG I / SURV I / ARCH I			
STAFFORD, SAMUEL	4.00	102.20	408.80
Pickleball estimate, and sketches			
CONTRACT ADMINISTRATION			
GRADUATE ENG I / SURV I / ARCH I			
STAFFORD, SAMUEL	.50	102.20	51.10
additional borings			
STAFFORD, SAMUEL	.50	102.20	51.10
pickleball court design			
STAFFORD, SAMUEL	.50	102.20	51.10
Pickleball court update			
GENERAL			
LICENSED ENG/SUR/ARC			
WILBERDING, ROSS	1.50	120.00	180.00
preparing monthly engineering meeting agenda. Corr. with A. Aljawad re: Mack Ave resurfacing/coordination			
PROJECT MANAGER			
WILBERDING, ROSS	1.00	140.00	140.00
Engaging C. Sturgis to put together concepts for pickleball courts to be shared with parks/rec commission. Arranging meeting with WC for update/coordination on the county's design of upcoming Mack Ave resurfacing project			
WILBERDING, ROSS	2.00	140.00	280.00
Finalizing and sending out pickleball estimates and soil borings RFP. Purchase orders for FYE26 projects. Follow up corr. re: pickleball estimates, authorizing soil borings			
WILBERDING, ROSS	1.50	140.00	210.00
Mack Ave resurfacing coordination meeting w/ WC team			

Project	0160-0498-0	2025-2026 GENERAL ENGINEERING		Invoice	159670
WILBERDING, ROSS		1.50	140.00	210.00	
Monthly engineering meeting					
WILBERDING, ROSS		1.50	140.00	210.00	
Review and giving direction re: Pickleball cts and estimates etc. Prep for monthly eng. meeting					
WILBERDING, ROSS		2.00	140.00	280.00	
Review concept plan for pickleball ct, review/revise/finalize prelim. estimates. Draft summary email to F. Schulte					
WILBERDING, ROSS		2.50	140.00	350.00	
Reviewing and commenting on and responding to GLWA report and meeting minutes re: 24" transmission main along I94					
WILBERDING, ROSS		.50	140.00	70.00	
Sending out minutes of monthly engineering meeting					
CONCEPTUAL DESIGN					
LANDSCAPE AND URBAN DESIGNER					
STURGIS, COURTNEY		.50	132.00	66.00	
Pickleball Courts Plan					
STURGIS, COURTNEY		.50	132.00	66.00	
Pickleball Courts Plan Coordination					
STURGIS, COURTNEY		5.00	132.00	660.00	
Pickleball courts plan rendering.					
Totals		29.50		3,743.40	
Total Labor					3,743.40
Billing Limits					
Total Billings	Current	3,743.40	Prior	0.00	To-Date
Limit					40,000.00
Remaining					36,256.60
Total this Phase					\$3,743.40
Total this Invoice					\$3,743.40

PO 48971
 # 101-441-818.000 \$ 935.85
 # 101-265-818.000 \$ 2,339.63
 # 592-537-818.000 \$ 467.92
 OK- J.K.
 SS
 H



ANDERSON, ECKSTEIN & WESTRICK, INC.
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51301 SCHOENHERR RD. SHELBY TOWNSHIP, MI 48315
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CITY OF GROSSE POINTE WOODS
ENGINEER'S DEPARTMENT

INVOICE

CITY OF GROSSE POINTE WOODS
ACCOUNTS PAYABLE
20025 MACK AVENUE
GROSSE POINTE WOODS, MI 48236-2397

August 05, 2025
Project No: 0160-0479-0
Invoice No: 159699

Project 0160-0479-0 GHESQUIERE & LAKEFRONT PARK BLDG RENO

Professional Services from June 30, 2025 to July 27, 2025

Phase 03 LAKEFRONT CA
Fee

Total Fee 13,333.00

Percent Complete

75.00 Total Earned

9,999.75

Previous Fee Billing

9,333.10

Current Fee Billing

666.65

Total Fee

666.65

Total this Phase

\$666.65

Total this Invoice

\$666.65

PO 48614
401-902-977.104
OK - J.K.
SS
PJ



ANDERSON, ECKSTEIN & WESTRICK, INC.
CIVIL ENGINEERS SURVEYORS ARCHITECTS
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INVOICE

August 07, 2025

Project No: 0160-0455-0

Invoice No: 159778

CITY OF GROSSE POINTE WOODS
ACCOUNTS PAYABLE
20025 MACK AVENUE
GROSSE POINTE WOODS, MI 48236-2397

Project 0160-0455-0 VERNIER & MACK AVE INTERSECTION IMPROVE.
PURCHASE ORDER #24-48747 - \$375,000.00
FOR: CONSTRUCTION OBSERVATION, CONSTRUCTION ENGINEERING, & CONTRACT ADMIN.
Professional Services from July 01, 2025 to July 27, 2025

Phase 03 CONSTRUCTION

Professional Personnel

	Hours	Rate	Amount
CONSTRUCTION STAKEOUT			
SENIOR PROJECT MANAGER	2.00	142.00	284.00
SENIOR TEAM LEADER	3.00	126.00	378.00
RESEARCH/REVIEW			
PRINCIPAL ENGINEER / SURV / ARCH	1.50	144.10	216.15
CONTRACT ADMINISTRATION			
LICENSED ENG/SUR/ARC	2.50	120.00	300.00
GRADUATE ENG/SUR/ARC	1.00	97.30	97.30
ENGINEERING AIDE III	1.70	81.60	138.72
ENGINEERING AIDE I	2.90	65.20	189.08
SENIOR PROJECT ENGINEER	.20	131.40	26.28
PROJECT MANAGER	40.00	140.00	5,600.00
GRADUATE ENG I / SURV I / ARCH I	29.50	102.20	3,014.90
TECHNICIAN III	24.80	85.70	2,125.36
TECHNICIAN II	9.00	75.80	682.20
TECHNICIAN I	40.40	68.50	2,767.40
SENIOR PROJECT MANAGER	.90	142.00	127.80
PROJECT ENGINEER I / SURV I / ARCH I	3.00	126.00	378.00
MEETINGS			
GRADUATE ENG I / SURV I / ARCH I	1.00	102.20	102.20
SENIOR PROJECT MANAGER	1.00	142.00	142.00
CONSTRUCTION OBSERVATION			
GRADUATE ENG/SUR/ARC	.50	97.30	48.65
TEAM LEADER	1.00	97.30	97.30
ENGINEERING AIDE III	1.50	81.60	122.40
TEAM LEADER	51.00	102.20	5,212.20
TECHNICIAN III	32.80	85.70	2,810.96
TECHNICIAN II	77.50	75.80	5,874.50
GRADUATE ENGINEER II / SURV II / ARCH II	31.50	109.30	3,442.95
GENERAL			
PRINCIPAL ENGINEER / SURV / ARCH	.40	144.10	57.64
TRAFFIC PLAN			
GRADUATE ENG I / SURV I / ARCH I	9.50	102.20	970.90

Project	0160-0455-0	VERNIER & MACK AVE INTERSECTION IMPROVE.	Invoice	159778
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EXTRA SERVICES

SENIOR PROJECT MANAGER	2.50	142.00	355.00	
Totals	372.60		35,561.89	
Total Labor				35,561.89

Unit Billing

2 PERSON CREW-CONSTRUCTION STAKEOUT	10.5 HOURS @ 164.30	1,725.15		
2 PERSON CREW-CONSTRUCTION STAKEOUT	3.0 HOURS @ 172.50	517.50		
Total Units		2,242.65		2,242.65

Billing Limits

	Current	Prior	To-Date	
Total Billings	37,804.54	95,677.18	133,481.72	
Limit			375,000.00	
Remaining			241,518.28	
		Total this Phase		\$37,804.54
		Total this Invoice		\$37,804.54

PO 48747
 #202-451-974.803
 OK - J.K.
 SS
 HJ

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CITY OF GROSSE POINTE WOODS
CLERK'S DEPARTMENT



ANDERSON, ECKSTEIN & WESTRICK, INC.
CIVIL ENGINEERS SURVEYORS ARCHITECTS
51301 SCHOENHERR RD. SHELBY TOWNSHIP, MI 48315
www.aewinc.com p(586)726-1234

INVOICE

CITY OF GROSSE POINTE WOODS
ACCOUNTS PAYABLE
20025 MACK AVENUE
GROSSE POINTE WOODS, MI 48236-2397

August 07, 2025

Project No: 0160-0482-0

Invoice No: 159779

Project 0160-0482-0 GHESQUIERE PARK WALKING PATH

P.O. #25-48805 - \$60,000.00

FOR: CONSTRUCTION ENGINEERING AND CONTRACT ADMIN.

Professional Services from July 01, 2025 to July 27, 2025

Professional Personnel

	Hours	Rate	Amount	
TOPO SURVEY				
TECHNICIAN III	7.50	85.70	642.75	
SENIOR TEAM LEADER	.50	126.00	63.00	
RECORD PLANS				
SENIOR PROJECT MANAGER	4.50	142.00	639.00	
SENIOR TEAM LEADER	1.50	126.00	189.00	
CONSTRUCTION PLAN DRAFT				
TEAM LEADER	1.00	102.20	102.20	
CONTRACT ADMINISTRATION				
LICENSED ENG/SUR/ARC	1.50	120.00	180.00	
ENGINEERING AIDE III	.70	81.60	57.12	
PROJECT MANAGER	14.50	140.00	2,030.00	
GRADUATE ENG I / SURV I / ARCH I	5.50	102.20	562.10	
TECHNICIAN III	1.70	85.70	145.69	
TECHNICIAN I	.30	68.50	20.55	
Totals	39.20		4,631.41	
Total Labor				4,631.41

Consultants

REIMBURSABLE CONSULTANT EXPENSE			
7/22/2025 G2 CONSULTING GROUP	Invoice# 251651	446.50	
Total Consultants		446.50	446.50

Unit Billing

2 PERSON CREW-RECORD PLAN	10.0 HOURS @ 164.30	1,643.00	
Total Units		1,643.00	1,643.00

Billing Limits

	Current	Prior	To-Date
Total Billings	6,720.91	39,133.12	45,854.03
Limit			60,000.00
Remaining			14,145.97

Total this Invoice \$6,720.91

G2 Consulting Group, LLC
1866 Woodslee Street
Troy, MI 48083

Voice: 248.680.0400
Fax: 248.680.9745

INVOICE

Invoice Number: 251651
 Invoice Date: June 30, 2025
 Page Number: 1

Bill To: Accounts Payable
 Anderson, Eckstein & Westrick
 51301 Schoenherr Road
 Shelby Township, MI 48315

Customer ID	Purchase Order No.	G2 Project No.	
AEW001	AEW No. 0160-0482	250188	
Payment Terms	Due Date	Ship Date	Shipping Method
Net 30 Days	July 30, 2025		

Quantity	Description	Unit Price	Amount
2.00	Engineering Technician, Regular Hours, each	74.00	148.00
1.00	Engineering Technician, Regular Hours - Cylinder Pick-Up on 6/4/25	74.00	74.00
0.50	Project Manager, per hour	168.00	84.00
0.50	Administrative Assistant, per hour	65.00	32.50
6.00	Compressive Strength Test Cylinders, each	18.00	108.00
Ghesquiere Park Walking Path Project, Grosse Pointe Woods, Michigan			
- Quality Control Observation and Testing Services on 6/3/25			
Client Contact: Ryan Kern			

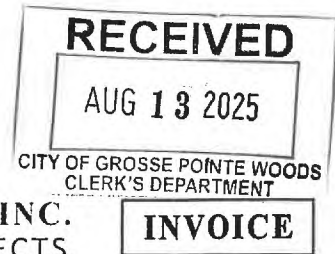
Total Invoice Amount \$ 446.50

If you have any questions concerning this invoice, call Mark W. Smolinski, (248) 680-0400. Client agrees to pay a charge of 1.5 percent per month on accounts past due 30 days from invoice date.

Make all checks payable to: G2 Consulting Group, LLC.



ANDERSON, ECKSTEIN & WESTRICK, INC.
CIVIL ENGINEERS SURVEYORS ARCHITECTS
51301 SCHOENHERR RD. SHELBY TOWNSHIP, MI 48315
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CITY OF GROSSE POINTE WOODS
ACCOUNTS PAYABLE
20025 MACK AVENUE
GROSSE POINTE WOODS, MI 48236-2397

August 07, 2025
Project No: 0160-0493-0
Invoice No: 159780

Project 0160-0493-0 2025 MISCELLANEOUS CONCRETE PROGRAM
PURCHASE ORDER #25-49187 - \$108,334.00
FOR: DESIGN/SPECS, CONSTRUCTION ENG., CONSTRUCTION OBSERVATION, CONTRACT ADMIN.
Professional Services from July 01, 2025 to July 27, 2025

Fee

Construction Cost 541,666.00
Fee Percentage 6.80
Total Fee 36,833.29
Percent Complete 100.00

PO 49187
#202-451-974.201 \$2,446.60
#203-451-974.201 \$3,669.89
#585-571-978.300 \$15,495.11
#592-537-975.401 \$19,165.00
Total Earned 36,833.29
Previous Fee Billing 0.00
Current Fee Billing 36,833.29
Total Fee 36,833.29

Professional Personnel

	Hours	Rate	Amount
SECRETARIAL			
ADMINISTRATIVE	1.00	40.40	40.40
CONTRACT ADMINISTRATION			
TEAM LEADER	6.50	97.30	632.45
ENGINEERING AIDE III	2.60	81.60	212.16
GRADUATE ENG/SURV/ARCH	3.00	97.30	291.90
TEAM LEADER	1.00	102.20	102.20
TECHNICIAN III	.50	85.70	42.85
TECHNICIAN I	.40	68.50	27.40
CONSTRUCTION OBSERVATION			
ENGINEERING AIDE III	6.00	81.60	489.60
GRADUATE ENG/SURV/ARCH	14.50	97.30	1,410.85
Totals	35.50		3,249.81
Total Labor			3,249.81

Consultants

REIMBURSABLE CONSULTANT EXPENSE
7/22/2025 G2 CONSULTING GROUP Invoice# 251654 693.50
Total Consultants 693.50 693.50

Billing Limits

	Current	Prior	To-Date
Total Billings	40,776.60	0.00	40,776.60
Limit			108,334.00
Remaining			67,557.40

Total this Invoice \$40,776.60

G2 Consulting Group, LLC
1866 Woodslee Street
Troy, MI 48083

Voice: 248.680.0400
Fax: 248.680.9745

INVOICE

Invoice Number: 251654
Invoice Date: June 30, 2025
Page Number: 1

Bill To: Accounts Payable
Anderson, Eckstein & Westrick
51301 Schoenherr Road
Shelby Township, MI 48315

Customer ID	Purchase Order No.	G2 Project No.	
AEW001	AEW No. 0160-0493	250289	
Payment Terms	Due Date	Ship Date	Shipping Method
Net 30 Days	July 30, 2025		

Quantity	Description	Unit Price	Amount
2.00	Engineering Technician, Regular Hours, each	74.00	148.00
1.50	Engineering Technician, Regular Hours - Cylinder Pick-Up on 6/14/25	74.00	111.00
0.50	Administrative Assistant, per hour	65.00	32.50
1.75	Project Manager, per hour	168.00	294.00
6.00	Compressive Strength Test Cylinders, each	18.00	108.00
	2025 CPR Program - Grosse Pointe Woods, Michigan - Quality Control Observation and Testing Services on 6/13/25		
	Client Contact: Ryan Kern		

Total Invoice Amount \$ 693.50

If you have any questions concerning this invoice, call Mark W. Smolinski, (248) 680-0400. Client agrees to pay a charge of 1.5 percent per month on accounts past due 30 days from invoice date.

Make all checks payable to: G2 Consulting Group, LLC.



ANDERSON, ECKSTEIN & WESTRICK, INC. AUG. 13 2025

CIVIL ENGINEERS - SURVEYORS - ARCHITECTS

Shelby Township - Roseville - Livonia
586.726.1234 | www.aewinc.com

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AUG. 13 2025

CITY OF GROSSE POINTE WOODS
CLERK'S DEPARTMENT

August 8, 2025

Steven Schmidt, Controller
City of Grosse Pointe Woods
20025 Mack Avenue
Grosse Pointe Woods, Michigan 48236-2397

Reference: Final Pay Estimate
2024 Concrete Pavement Repair Program
City of Grosse Pointe Woods
AEW Project No. 0160-0477

Dear Mr. Schmidt:

Enclosed please find the Final Pay Estimate, Sworn Statement, and Consent of Surety for the above-referenced project. We recommend issuing final payment for the **Net Earnings this Period (see Page 1)** in the amount of **\$5,000.00** to Mattioli Cement Co. LLC, 6085 McGuire Road, Fenton, MI 48430.

If you have questions or require additional information, please contact our office.

Sincerely,

DocuSigned by:
Frank D. Varicalli
C4D17CC8031F4D4...

Frank D. Varicalli
Infrastructure Rehab Group Lead

cc: Frank Schulte, City Administrator
Jim Kowalski, Director of Public Services
Jeanne Duffy, Grosse Pointe Woods
Susan Como, Assistant City Administrator
Al Mattioli, Mattioli Cement Co., LLC
Ross Wilberding, AEW, Inc.
Scott Lockwood, AEW, Inc.
Paul Antolin, Grosse Pointe Woods

PO 48438
202-451-974.200 \$1,875.00
203-451-974.200 \$1,250.00
592-537-975.400 \$1,875.00

ok- J.K.

SS
H



Construction Pay Estimate Report

Anderson, Eckstein and Westrick, Inc.

7/9/2025 12:24 PM

FieldManager 5.3c

Contract: .0160-0477, 2024 Concrete Pavement Repair Program

Estimate Date	Estimate No.	Entered By	Estimate Type	Electronic File Created	All Contract Work Completed	Construction Started Date
06/30/2025	4	Michelle Ankawi	Final	No	11/19/2024	9/17/2024
Prime Contractor Mattioli Cement Co. LLC				Managing Office Anderson, Eckstein and Westrick, Inc.		
Comments Current Contract Amount: \$412,522.75 % Completed: 100%						

Time Charges

Site	Site Description	Site Method	Days Charged	Liq. Damages
00	SITE NUMBERS SHOULD BE CODED 00	Completion Date		\$0
Total Liquidated Damages:				\$0

Pre-Voucher Summary

Project	Voucher No.	Item Payment	Stockpile Adjustment	Dollar Amount
0160-0477, 2024 Concrete Pavement Repair Program	0004	\$0.00	\$0.00	\$0.00
Voucher Total:				\$0.00

Summary

Current Voucher Total:	\$0.00	Earnings to date:	\$412,522.75
-Current Retainage:	(\$5,000.00)	- Retainage to date:	\$0.00
-Current Liquidated Damages:	\$0.00	- Liquidated Damages to date:	\$0.00
-Current Adjustments:	\$0.00	- Adjustments to date:	\$0.00
Total Estimated Payment:	\$5,000.00	Net Earnings to date:	\$412,522.75
		- Payments to date:	\$407,522.75
		Net Earnings this period:	\$5,000.00

Estimate Certification

I certify the items included on this report constitute my estimate of work completed and due the contractor as of the date of this document.

<small>DocuSigned by:</small> Frank D. Varicalli	08/09/2025 (Date)
<small>DocuSigned by:</small> Mattioli Cement Co. LLC	08/08/2025 (Date)



Construction Pay Estimate Amount Balance Report

Estimate: 4

7/9/2025 12:24 PM

Anderson, Eckstein and Westrick, Inc.

FieldManager 5.3c

Contract: .0160-0477, 2024 Concrete Pavement Repair Program

Item Description	Item Code	Prop. Line	Project	Category	Authorized Quantity	Quantity This Estimate	Qty. Paid To Date	Total Qty. Placed	% Cpt	Unit Price	Dollar Amt. Paid To Date
_ Bonds, Insurance and Initial Set-Up Expense (3% Max)	1027051	0005	0160-0477	0000	1.000		1.000	1.000	100%	12,100.00000	\$12,100.00
Curb and Gutter, Rem	2040020	0010	0160-0477	0000	0.000		0.000			20.00000	
Sidewalk, Rem	2040055	0015	0160-0477	0000	92.800		92.800	92.800	100%	15.00000	\$1,392.00
_ Driveway, Conc, Rem	2047011	0020	0160-0477	0000	204.200		204.200	204.200	100%	15.00000	\$3,063.00
_ Subgrade Undercutting, Modified	2057021	0025	0160-0477	0000	4.600		4.600	4.600	100%	42.00000	\$193.20
Maintenance Gravel, LM	3060021	0030	0160-0477	0000	0.000		0.000			23.00000	
Dr Structure Cover, Adj, Case 1, Modified	4030004	0035	0160-0477	0000	28.000		28.000	28.000	100%	520.00000	\$14,560.00
Dr Structure, Adj, Add Depth	4030280	0040	0160-0477	0000	2.000		2.000	2.000	100%	265.00000	\$530.00
Dr Structure, Tap, 4 inch	4030304	0045	0160-0477	0000	14.000		14.000	14.000	100%	195.00000	\$2,730.00
Dr Structure, Tap, 10 inch	4030310	0050	0160-0477	0000	0.000		0.000			600.00000	
_ Dr Structure Frame and Cover, Manhole	4037050	0055	0160-0477	0000	0.000		0.000			600.00000	
_ Dr Structure Frame and Cover, Storm Catch Basin	4037050	0060	0160-0477	0000	0.000		0.000			675.00000	
_ Dr Structure Trap, 10 inch	4037050	0065	0160-0477	0000	0.000		0.000			1,000.00000	
_ Dr Structure Trap, 12 inch	4037050	0070	0160-0477	0000	1.000		1.000	1.000	100%	1,000.00000	\$1,000.00
_ External Structure Wrap, 12 inch	4037050	0075	0160-0477	0000	7.000		7.000	7.000	100%	610.00000	\$4,270.00
_ External Structure Wrap, 18 inch	4037050	0080	0160-0477	0000	14.000		14.000	14.000	100%	775.00000	\$10,850.00
_ Underdrain, Subgrade, 4 inch, Modified	4047001	0085	0160-0477	0000	333.000		333.000	333.000	100%	19.00000	\$6,327.00
Joint, Expansion, E2	6020207	0090	0160-0477	0000	221.800		221.800	221.800	100%	31.00000	\$6,875.80
Lane Tie, Epoxy Anchored	6030030	0095	0160-0477	0000	1,136.000		1,136.000	1,136.000	100%	7.00000	\$7,952.00
Pavt Repr, Nonreinf Conc, 8 inch	6030044	0100	0160-0477	0000	3,404.600		3,404.600	3,404.600	100%	60.00000	\$204,276.00
Pavt Repr, Nonreinf Conc, 9 inch	6030046	0105	0160-0477	0000	78.600		78.600	78.600	100%	65.00000	\$5,109.00
_ Full Depth Sawcutting through Existing Pavement, Sidewalk, Driveway or Curb	6037001	0110	0160-0477	0000	3,939.000		3,939.000	3,939.000	100%	6.00000	\$23,634.00

Contract: .0160-0477

Estimate: 4

Page 1 of 2



Construction Pay Estimate Amount Balance Report

Estimate: 4

7/9/2025 12:24 PM

Anderson, Eckstein and Westrick, Inc.

FieldManager 5.3c

Item Description	Item Code	Prop. Line	Project	Category	Authorized Quantity	Quantity This Estimate	Qty. Paid To Date	Total Qty. Placed	% Cpt	Unit Price	Dollar Amt. Paid To Date
_ Joint, Expansion, Erg, Modified	6037001	0115	0160-0477	0000	78.600		78.600	78.600	100%	40.00000	\$3,144.00
_ Pavt Repr, Rem, Modified	6037011	0120	0160-0477	0000	3,527.200		3,527.200	3,527.200	100%	15.00000	\$52,908.00
Driveway, Nonreinf Conc, 6 inch	8010005	0125	0160-0477	0000	204.200		204.200	204.200	100%	59.00000	\$12,047.80
Curb and Gutter, Conc, Det F4	8020038	0130	0160-0477	0000	0.000		0.000			40.00000	
Detectable Warning Surface	8030010	0135	0160-0477	0000	45.000		45.000	45.000	100%	66.00000	\$2,970.00
Sidewalk, Conc, 4 inch	8030044	0140	0160-0477	0000	405.700		405.700	405.700	100%	7.50000	\$3,042.75
Sidewalk, Conc, 6 inch	8030046	0145	0160-0477	0000	0.000		0.000			7.90000	
_ Sidewalk Ramp, Conc, 8 inch	8037010	0150	0160-0477	0000	315.000		315.000	315.000	100%	9.00000	\$2,835.00
_ Traffic Control and Maintenance	8127051	0155	0160-0477	0000	1.000		1.000	1.000	100%	30,000.00000	\$30,000.00
_ Surface Restoration, Seeding	8167011	0160	0160-0477	0000	178.300		178.300	178.300	100%	4.00000	\$713.20
Percentage of Contract Completed(curr): 100%							Total Amount Paid This Estimate:		\$0.00		
(total paid to date / total of all authorized work)							Total Amount Paid To Date:		\$412,522.75		



Bond No. 51250595

United Fire & Casualty Company
115 Second Avenue SE, PO Box 73909 Cedar Rapids, Iowa 52407-3909

**CONSENT OF SURETY
TO FINAL PAYMENT**

OWNER ☐
ARCHITECT ☐
CONTRACTOR ☐
SURETY ☐
OTHER ☐

TO OWNER:
(Name and Address)

ARCHITECT'S PROJECT NO.:

CITY OF GROSSE POINTE WOODS 20325 MACK PLAZA DR GROSSE
POINTE WOODS MI 48236

CONTRACT FOR:

PROJECT:
(Name and Address)

CONTRACT DATE:

2024 CONCRETE PAVEMENT REPAIR PROGRAM, AEW PROJECT NO: 0160-0477

In accordance with the provisions of the Contract between the Owner and the Contractor as indicated above, UNITED
FIRE & CASUALTY COMPANY, 115 Second Avenue SE, PO Box 73909 Cedar Rapids, Iowa 52407-3909, SURETY,

on behalf of

(Name and Address of Contractor)

MATTIOLI CEMENT CO LLC

6085 MCQUIRE RD FENTON MI 48430

CONTRACTOR,

hereby approves of the final payment to the Contractor, and agrees that final payment to the Contractor shall not relieve the
Surety of any of its obligations to
(Name and Address of Surety)

CITY OF GROSSE POINTE WOODS 20325 MACK PLAZA DR GROSSE POINTE WOODS MI 48236

OWNER,

as set forth in said Surety's bond.

IN WITNESS WHEREOF, the Surety has hereunto set its hand on this date, 07/17/2025
(Insert in writing the month followed by the numeric date and year)

UNITED FIRE & CASUALTY COMPANY

(Signature)

(Typed name and title)

James N. Slear

(Typed name and title) Attorney-in-Fact

Attest:
(Seal)

CONT0013 0105



UNITED FIRE & CASUALTY COMPANY, CEDAR RAPIDS, IA
 UNITED FIRE & INDEMNITY COMPANY, WEBSTER, TX
 FINANCIAL PACIFIC INSURANCE COMPANY, LOS ANGELES, CA
 CERTIFIED COPY OF POWER OF ATTORNEY
 (original on file at Home Office of Company - See Certification)

Hand No.: 54260506
 Obligor: CITY OF GROSSE POINTE WOODS 25025 MACA
 PLAZA DR GROSSE POINTE WOODS, MI 48236

KNOW ALL PERSONS BY THESE PRESENTS, that UNITED FIRE & CASUALTY COMPANY, a corporation duly organized and existing under the laws of the State of Iowa, UNITED FIRE & INDEMNITY COMPANY, a corporation duly organized and existing under the laws of the State of Texas, and FINANCIAL PACIFIC INSURANCE COMPANY, a corporation duly organized and existing under the laws of the State of California (herein collectively called the Companies), and having their corporate headquarters in Cedar Rapids, State of Iowa, does make, constitute and appoint

JAMES M. SLEAR, BRIAN MICHAEL F. CHRISTOPHER SLEAR, LAUREN HAAG, CONNOR MCKENZIE, JESSIE WILSON, EACH INDIVIDUALLY

their true and lawful Attorney(s)-in-Fact with power and authority hereby conferred to sign, seal and execute in its behalf all lawful bonds, undertakings and other obligatory instruments of similar nature provided that no single obligation shall exceed \$30,000,000.00 and to bind the Companies thereby as fully and to the same extent, as if such instruments were signed by the duly authorized officers of the Companies and all of the acts of said Attorney, pursuant to the authority hereby given and hereby ratified and confirmed. The Authority hereby granted shall expire November 15th, 2025 unless sooner revoked by UNITED FIRE & CASUALTY COMPANY, UNITED FIRE & INDEMNITY COMPANY, and FINANCIAL PACIFIC INSURANCE COMPANY.

This Power of Attorney is made and executed pursuant to and by authority of the following bylaw duly adopted by the Boards of Directors of UNITED FIRE & CASUALTY COMPANY, UNITED FIRE & INDEMNITY COMPANY, and FINANCIAL PACIFIC INSURANCE COMPANY.

"Article VI - Surety Bonds and Undertakings"

Section 2, Appointment of Attorneys-in-Fact. "The President or any Vice President, or any other officer of the Companies may, from time to time, appoint by written certificates attorneys-in-fact to act in behalf of the Companies in the execution of policies of insurance, bonds, undertakings and other obligatory instruments of like nature. The signature of any officer authorized hereby, and the Corporate seal, may be affixed by facsimile to any power of attorney or special power of attorney or certificate of other authorized hereby; such signature and seal, when so used, being adopted by the Companies as the original signature of such officer and the original seal of the Companies, to be valid and binding upon the Companies with the same force and effect as though manually affixed. Such attorney-in-fact, subject to the limitations set forth in their respective certificates of authority shall have full power to bind the Companies by their signature and execution of any such instruments and to attach the seal of the Companies thereto. The President or any Vice President, the Board of Directors or any other officer of the Companies may at any time revoke all power and authority previously given by any attorney-in-fact."

IN WITNESS WHEREOF, the COMPANIES have each caused these presents to be signed by its vice president and its corporate seal to be hereto affixed this 17th day of July, 2025.



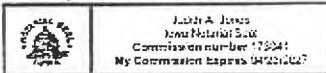
UNITED FIRE & CASUALTY COMPANY
 UNITED FIRE & INDEMNITY COMPANY
 FINANCIAL PACIFIC INSURANCE COMPANY

By: *[Signature]*

Vice President

State of Iowa, County of Linn, ss:

On this 17th day of July, 2025 before me personally came Kyanon M. Saylor to me known, who being by me duly sworn, did depose and say: that she resides in Cedar Rapids, State of Iowa; that she is a Vice President of UNITED FIRE & CASUALTY COMPANY, a Vice President of UNITED FIRE & INDEMNITY COMPANY, and a Vice President of FINANCIAL PACIFIC INSURANCE COMPANY the corporations described in and which executed the above instrument; that she knows the seal of said corporations; that the seal affixed to the said instrument is such corporate seal; that it was so affixed pursuant to authority given by the Board of Directors of said corporations and that she signed the same thereto pursuant to like authority, and acknowledges same to be the act and deed of said corporations.



[Signature]

Notary Public
 My commission expires: 04/23/2027

I, Mary A. Bertsch, Assistant Secretary of United Fire & Casualty Company and Assistant Secretary of United Fire & Indemnity Company, and Assistant Secretary of Financial Pacific Insurance Company, do hereby certify that I have compared the foregoing copy of the Power of Attorney and affidavit, and the copy of the Section of the bylaws and resolutions of said Corporations as set forth in said Power of Attorney, with the ORIGINALS ON FILE IN THE HOME OFFICE OF SAID CORPORATIONS, and that the same are correct transcripts thereof, and of the whole of the said originals, and that the said Power of Attorney has not been revoked and is now in full force and effect.

In testimony whereof I have hereunto subscribed my name and affixed the corporate seal of the said Corporations.
 this 17th day of July, 2025



By: *[Signature]*

Assistant Secretary,
 UFGI, UFI & FPI

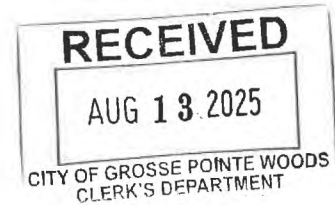
BPQA0055 1217

Inquiries: Surety Department 118 Second Ave SE Cedar Rapids, IA 52401



ANDERSON, ECKSTEIN & WESTRICK, INC.
CIVIL ENGINEERS - SURVEYORS - ARCHITECTS
Shelby Township - Roseville - Livonia
586.726.1234 | www.aewinc.com

August 6, 2025



Steven Schmidt, Controller
City of Grosse Pointe Woods
20025 Mack Avenue
Grosse Pointe Woods, Michigan 48236

Reference: Payment Invoice 04
Lake Front Park Building Renovation
AEW Project No. 0160-0479

Dear Mr. Schmidt:

Enclosed please find the Construction Payment Invoice No. 04 for the above referenced project. For work performed through July 31, 2025, we recommend the City of Grosse Pointe Woods issue the **Current Payment (see Page 1 of the attached)** in the requested amount of **\$49,881.72** to In-Line Construction, 22120 Ryan Road, Warren, Michigan 48091.

If you have any questions or need additional information, please contact our office.

Sincerely,

Jason R. Arlow
Executive Vice President
Director of Architecture

PO 25-46852

401-902-977.104

SS

FJ

Enclosure: Application and Certification for Payment

cc: Frank Schulte, City Administrator
Jim Kowalski, Director of Public Services
Jeanne Duffy, Grosse Pointe Woods
Susan Como, Assistant City Administrator
Scott Lockwood, AEW, Inc.



Lizzy Davis, AEW Inc.
Ross Wilberding, AEW Inc.
Paul Antolin, Grosse Pointe Woods
Owen Gafa, Director of Parks and Recreation
Robert A. Chapman, In-Line Construction
Laura Ochenski, In-Line Construction

2025-08-18 Pay App Letter.docx



AIA Document G702™ – 1992

Application and Certificate for Payment

Acct #:
 File/Job #: 0160-0479

TO OWNER: City of Grosse Pointe Woods
20025 Mack Plaza Drive
Grosse Pointe Woods, MI 48236

PROJECT: GPW Lake Front Park Renovation Project
23000 Jefferson
St. Clair Shores, MI

APPLICATION NO: 4
PERIOD TO: 7/31/2025

CONTRACT FOR:

CONTRACT DATE:

PROJECT NOS: 3/17/2025 /

Distribution to:
OWNER ☐
ARCHITECT ☐
CONTRACTOR ☐
FIELD ☐
OTHER ☐

FROM CONTRACTOR: In-Line Construction
22120 Ryan Road
Warren, MI 48091

VIA ARCHITECT:

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract. AIA Document G703™, Continuation Sheet, is attached.

1. ORIGINAL CONTRACT SUM \$ 264,309.51

2. NET CHANGE BY CHANGE ORDERS \$ 10,000.00

3. CONTRACT SUM TO DATE (Line 1 ± 2) \$ 274,309.51

4. TOTAL COMPLETED & STORED TO DATE (Column G on G703) \$ 225,755.89

5. RETAINAGE:

0.00 % of Completed Work
(Columns D + E on G703) \$ 21,865.89

0.00 % of Stored Material
(Column F on G703) \$ 0.00

Total Retainage (Lines 5a + 5b, or Total in Column I of G703) \$ 21,865.89

6. TOTAL EARNED LESS RETAINAGE \$ 203,890.00
(Line 4 minus Line 5 Total)

7. LESS PREVIOUS CERTIFICATES FOR PAYMENT \$ 154,008.28
(Line 6 from prior Certificate)

8. CURRENT PAYMENT DUE \$ 49,881.72

9. BALANCE TO FINISH, INCLUDING RETAINAGE \$ 0.419.51
(Line 3 minus Line 6)

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner	\$	\$
Total approved this month	\$	\$
TOTAL	\$	\$
NET CHANGES by Change Order	\$	

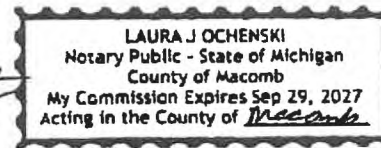
The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR: Robert A. Chapman
By: _____

Date: 7/29/25

State of: Michigan
County of: Macomb
Subscribed and sworn to before me this 29th day of July 2025

Notary Public: _____
My commission expires: 9/29/27



ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising this application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED \$ 49,881.72
(Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and on the Continuation Sheet that are changed to conform with the amount certified.)

ARCHITECT: _____
By: _____

Date: 8/6/25

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

CAUTION: You should sign an original AIA Contract Document, on which this text appears in RED. An original assures that changes will not be obscured.

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010711ACD04

AIA® Document G703™ – 1992

Continuation Sheet

0160-0479

GPW Lake Front Park Renovation Project
23000 Jefferson
St. Clair Shores, MI

Page: 2 of 2

AIA Document G702™-1992, Application and Certificate for Payment, or G732™-2009, Application and Certificate for Payment, Construction Manager as Adviser Edition, containing Contractor's signed certification is attached.
In tabulations below, amounts are in US dollars.
Use Column I on Contracts where variable retainage for line items may apply.

APPLICATION NO:

APPLICATION DATE:

PERIOD TO:

ARCHITECT'S PROJECT NO:

4

7/31/2025

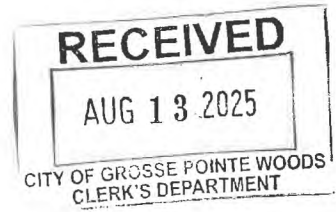
0160-0479

A	B	C	D	E	F	G		H	I
ITEM NO.	DESCRIPTION OF WORK	SCHEDULED VALUE	WORK COMPLETED		MATERIALS PRESENTLY STORED (Not in D or E)	TOTAL COMPLETED AND STORED TO DATE (D+E+F)	% (G ÷ C)	BALANCE TO FINISH (C – G)	RETAINAGE (If variable rate)
			FROM PREVIOUS APPLICATION (D + E)	THIS PERIOD					
1	General Conditions	1,336.00	650.00			650.00	49%	686.00	0.00
2	Site Demolition	10,683.00	10,683.00	-		10,683.00	100%	0.00	1,068.30
3	Construction	110,932.32	71,713.3	28,783.47		100,496.77	91%	10,435.55	10,049.68
4	Painting	8,500.00		-		0.00	0%	8,500.00	0.00
5	Site Work	40,704.32	29,040.07	2,200.00		31,240.07	77%	9,464.25	3,124.01
6	Toilet Accessories	1,654.00		-		0.00	0%	1,654.00	0.00
7	Plumbing	14,442.00	8,567.00	5,875.00		14,442.00	100%	0.00	1,444.20
8	HVAC	16,200.00		12,150.00		12,150.00	75%	4,050.00	1,215.00
9	Electrical	22,740.00	3,381.00	13,674.00		17,055.00	75%	5,685.00	1,705.50
10	City of GPW Contingency	10,000.00	7,271.35	784.00		8,055.35	81%	1,944.65	805.54
11	Bonding	6,447.00	6,447.00	-		6,447.00	100%	0.00	0.00
12	Supervision	3,407.87	1,806.17	920.13		2,726.30	80%	681.57	272.63
13	Profit and Overhead	27,263.00	14,449.39	7,361.01		21,810.40	80%	5,452.60	2,181.04
	Grand Totals:	274,309.51	154,008.28	71,747.61	0.00	225,755.89	82%	48,553.62	21,865.89
								</	

CAUTION: You should sign an original AIA Contract Document, on which this text appears in RED. An original assures that changes will not be obscured.

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101210ACD/41



Hallahan & Associates, P.C.
Attorneys at Law
1750 S. Telegraph Road, Suite 202
Bloomfield Hills, Michigan 48302-0179
(248) 731-3089

City of Grosse Pointe Woods
c/o WCA Assessing
38110 Executive Drive
Westland, MI 48185\

SUMMARY OF PROFESSIONAL SERVICES

Dates Involved: July 1-31, 2025

Invoice Number: 23036

Timekeeper Summary:

Name	Hours	Rate	Fees
Laura M. Hallahan	0.30	\$201.22	\$ 60.37
Seth A. O'Loughlin	0.00	\$201.22	\$ 0.00
Kelsea M. Melcher	0.00	\$201.22	\$ 0.00
Total	0.30		\$ 60.37

Expenses: \$ 0.00

Amount of This Invoice: \$ 60.37

Previous Balance (\$ 442.70)

Amount Due: \$ 60.37

SS
101-266-801.300
#J

Hallahan & Associates, P.C.

Attorneys at Law
1750 S. Telegraph Road, Suite 202
Bloomfield Hills, Michigan 48302-0179
(248) 731-3089

Email

August 1, 2025

City of Grosse Pointe Woods
c/o WCA Assessing
Aaron P. Powers, MMAO, Managing Director
38110 Executive
Westland, MI 48185

Please include invoice No.
with your payment

Invoice No. 23036

\$60.37

Professional services rendered through July 31, 2025

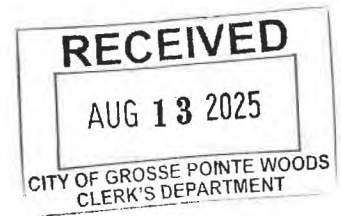
	Hours	Amount
<u>Pointe Plaza Development LLC - 25-001182</u>		
07/16/25 LMH Review/analyze Notice of Prehearing General Call; update file chart with appraisal and prehearing exchange dates; update file notes with discovery dates.	0.30	60.37
Subtotal:	0.30	60.37
Subtotal of charges		\$60.37
Professional services rendered	0.30	\$60.37

Timekeeper Summary		Hours	Rate
Name		0.30	201.22
Laura M. Hallahan			

Previous balance	\$442.70
Accounts receivable transactions	
7/25/2025 Payment received from City of Grosse Pointe Woods. Check No. 073138.	(\$442.70)
Total payments and adjustments	(\$442.70)
AMOUNT DUE	<u>\$60.37</u>

KELLER THOMA
A PROFESSIONAL CORPORATION

COUNSELORS AT LAW
26555 EVERGREEN
SUITE 550
SOUTHFIELD, MICHIGAN 48076
313.965.7610
FAX 313.965.4480
www.kellerthoma.com



FEDERAL I.D. 38-1996878

August 01, 2025

Client: 000896
Matter: 000000
Invoice #: 128016

CITY OF GROSSE POINTE WOODS

20025 Mack Plaza

Grosse Pointe Woods, MI 48236

Attention: Frank Schulte, City Administrator

REGARDING: GENERAL MATTERS

For professional services rendered and expenses incurred relative
to the above matter:

TOTAL

\$87.50

HS, 8-12-25

KELLER THOMA
A PROFESSIONAL CORPORATION

COUNSELORS AT LAW
26555 EVERGREEN
SUITE 550
SOUTHFIELD, MICHIGAN 48076
313.965.7610
FAX 313.965.4480
www.kellerthoma.com

FEDERAL I.D. 38-1996878

CITY OF GROSSE POINTE WOODS

20025 Mack Plaza

Grosse Pointe Woods, MI 48236

Attention: Frank Schulte, City Administrator

August 01, 2025

Client: 000896

Matter: 000000

Invoice #: 128016

Page: 1

RE: GENERAL MATTERS

For Professional Services Rendered through July 31, 2025

DATE	ATTY	DESCRIPTION	HOURS
7/31/2025	GSR	Telephone call to Mr. Schulte to discuss pending matters.	0.50
Total Services			\$87.50

ATTORNEY	HOURS	RATE	AMOUNT
GSR GOURI SASHITAL	0.50	\$175.00	\$87.50

Total Amount Due \$87.50

101-266-810.000
SS

ROSATI, SCHULTZ, JOPPICH & AMTSBUECHLER, P.C.
27555 Executive Drive, Suite 250
Farmington Hills, MI 48331
(248) 489-4100 Tax ID# 38-3107356

August 13, 2025

City of Grosse Pointe Woods
Attn: Frank Schulte, City Administrator
20025 Mack Plaza
Grosse Pointe Woods, MI 48236

Invoice # 1084025

In Reference To: General Counsel

Professional Services Rendered Through July 31, 2025

		<u>Hrs/Rate</u>	<u>Amount</u>
<u>City Council</u>			
7/21/2025	DAW Attend City Council and Committee of the Whole meetings	2.40 \$165.00/hr	396.00
SUBTOTAL:		[2.40	396.00]
<u>General Administration</u>			
7/1/2025	DAW Review and edit draft semi-annual litigation report; Finalize report; Correspondence to City Clerk with report and Michigan Tax Tribunal spreadsheet	1.80 \$165.00/hr	297.00
	DAW Telephone conference with City Administrator regarding whether Licavoli's Market & Pizzeria can serve alcoholic beverages in the Social District	0.30 \$165.00/hr	49.50
	DAW Telephone conference with and receipt/review correspondence from Attorney Siebert regarding status of Robb v Grosse Pointe Woods, et al; Correspondence in response (2)	0.30 \$165.00/hr	49.50

Rosati, Schultz, Joppich & Amtsbuechler, P.C.

		<u>Hrs/Rate</u>	<u>Amount</u>
7/1/2025	DAW Receipt/review correspondence from City Clerk requesting guidance for processing proposed City Charter Amendment ballot question; Receipt/review correspondence from Governor's Office approving the proposed ballot question; Research the Secretary of State website for ballot proposal submission deadline (August 12); Correspondence to City Clerk with guidance/instructions	0.80 \$165.00/hr	132.00
	DAW Receipt/review correspondence from Planner regarding Wells Fargo property and request for vacant Mack Avenue properties	0.10 \$165.00/hr	16.50
7/2/2025	DAW Receipt/review correspondence from City Administrator with Freedom of Information Act request for deed restrictions in several subdivisions; Review Section 40-5 of the City Code; Correspondence in response	0.90 \$165.00/hr	148.50
	DAW Receipt/review correspondence from Planner with a list of vacant properties on Mack Avenue; Receipt/review correspondence from Councilmember	0.20 \$165.00/hr	33.00
	DAW Receipt/review correspondence from Assistant City Administrator with ordinance and ordinance adoption timeline for colonial design standards; Review documents	0.30 \$165.00/hr	49.50
	DAW Receipt/review correspondence from Assistant City Administrator to SMART regarding status of proposed changes to the Interlocal Agreement; Receipt/review correspondence from SMART	0.20 \$165.00/hr	33.00
	DAW Receipt/review correspondence from Assistant City Administrator and Planner with letter to Planning Commissioners from Christina Pitts regarding meeting(s); Correspondence in response	0.30 \$165.00/hr	49.50
	DAW Receipt/review correspondence from Councilmember regarding private meeting request from a resident; Correspondence in response	1.10 \$165.00/hr	181.50

		<u>Hrs/Rate</u>	<u>Amount</u>
7/3/2025	DAW Telephone conference with City Administrator regarding Freedom of Information Act request and correspondence from a resident requesting private meetings with Planning Commission members; Correspondence to City Administrator regarding the private meeting request	1.30 \$165.00/hr	214.50
	DAW Receipt/review correspondence from SMART regarding status of Interlocal Agreement	0.10 \$165.00/hr	16.50
7/7/2025	DAW Telephone conferences (2) with City Administrator regarding private meetings requested by Ms. Pitts	0.20 \$165.00/hr	33.00
	DAW Draft correspondence to City Administrator regarding private meetings with City Council members	0.50 \$165.00/hr	82.50
	DAW Receipt/review correspondence from M. Zalewski regarding edits to ACLU response	0.10 \$165.00/hr	16.50
	DAW Review Planning Commission Bylaws; Correspondence to Planner and Chairman of Planning Commission regarding Bylaws amendments	0.40 \$165.00/hr	66.00
	DAW Receipt/review correspondence from SMART stating their legal team is still reviewing the City's proposal edits to the Interlocal Agreement	0.10 \$165.00/hr	16.50
7/8/2025	DAW Review of lot split documents for 19655 and 19653 Mack Avenue; Research referenced statutes; Edit draft Resolution; Correspondence to Planner with revised proposed Resolution	1.10 \$165.00/hr	181.50
	DAW Receipt/review of edits to ACLU response letter and correspondence from Attorney Tomlinson	0.20 \$165.00/hr	33.00
	DAW Receipt/review correspondence from City Clerk with a slip and fall claim submitted by Thurswell Law, representing T. Wilden; Receipt/review correspondence from Department of Public Services and from Insurance Agent Johnson regarding claim	0.30 \$165.00/hr	49.50

		<u>Hrs/Rate</u>	<u>Amount</u>
7/8/2025	DAW Receipt/review correspondence from City Administrator with Grosse Pointe Farms' proposed ordinance concerning crypto currency ATM machines; Review ordinance; Correspondence in response; Correspondence to all attorneys in the office to determine whether any other clients have adopted a similar ordinance	0.50 \$165.00/hr	82.50
7/9/2025	DAW Telephone conference with City Administrator regarding proposed mediation between residents and developer of 20160 Mack Avenue; Receipt/review correspondence from City Administrator, Planner and Ms. Pitts regarding mediation invitation and process; Review materials provided to mediator by Planner	0.90 \$165.00/hr	148.50
	DAW Receipt/review correspondence from Insurance Agent Johnson and City Administrator regarding Welden trip and fall claim	0.20 \$165.00/hr	33.00
	DAW Receipt/review of multiple correspondence from Planner and City Clerk regarding lot split resolution for 19653 Mack Avenue	0.20 \$165.00/hr	33.00
7/10/2025	DAW Research regarding Milk River/Grosse Gratiot Drain Millage; Review MCL 280.621-280.307; Correspondence to Attorneys McGow and McGee at Miller Canfield; Correspondence to City Administrator regarding initial research and Miller Canfield availability; Receipt/review correspondence from Treasurer with millage rates for 2009 to present	1.50 \$165.00/hr	247.50
	DAW Receipt/review correspondence from Assistant City Administrator and Harper Woods Treasurer regarding Interlocal Agreement with SMART; Receipt/review correspondence from SMART regarding delays	0.20 \$165.00/hr	33.00
	DAW Correspondence to Public Safety Director regarding no contact from GPAAS' attorney yet	0.10 \$165.00/hr	16.50
	DAW Receipt/review correspondence from Attorney Berschbeck regarding My Nails, LLC submitting a revised site plan	0.20 \$165.00/hr	33.00

		<u>Hrs/Rate</u>	<u>Amount</u>
7/10/2025	DAW Review Grosse Pointe Farms' proposed Crypto Coin ATM Ordinance; Send draft ordinance with correspondence to MML's General Counsel for input	0.30 \$165.00/hr	49.50
	DAW Correspondence to Public Safety Director regarding no contact yet from GPAAS' attorney; Receipt/review correspondence (2) from Public Safety Director in response	0.20 \$165.00/hr	33.00
7/11/2025	DAW Receipt/review correspondence from Administrative Clerk with link to agenda and packet for July 14 City Council meeting; Review documents	0.30 \$165.00/hr	49.50
	DAW Telephone conference with Assistant City Administrator and City Clerk regarding City Council minutes	0.30 \$165.00/hr	49.50
	DAW Receipt/review correspondence with draft City Council meeting minutes; Review and revise minutes; Correspondence to City Clerk with revised minutes	0.40 \$165.00/hr	66.00
	DAW Telephone conference with Councilmember regarding private meeting requests	0.30 \$165.00/hr	49.50
7/13/2025	DAW Correspondence to Clerk regarding public comment insertion on City Council agenda	0.20 \$165.00/hr	33.00
7/15/2025	DAW Receipt/review correspondence from Attorney McGow regarding Milk River Drainage District with a legal opinion issued in 2009 on the same subject; Telephone conference with City Administrator	0.30 \$165.00/hr	49.50
	DAW Receipt/review correspondence from City Administrator and Administrative Clerk regarding Freedom of Information Act request CC 25-36; Review documents requested and advise	0.40 \$165.00/hr	66.00
	DAW Receipt/review correspondence from Ms. Aldrich and City Clerk responses regarding meeting minutes questions	0.10 \$165.00/hr	16.50

			<u>Hrs/Rate</u>	<u>Amount</u>
7/15/2025	DAW	Receipt/review correspondence from City Clerk with Summary of Action from 7/14/25 Council meeting	0.10 \$165.00/hr	16.50
7/16/2025	DAW	Receipt/review correspondence from Assistant City Administrator to SMART regarding election of Option 1 for PAATS Agreement	0.10 \$165.00/hr	16.50
	DAW	Receipt/review correspondence from SMART Assistant General Counsel requesting which option the City is selecting for the PAATS Agreement	0.10 \$165.00/hr	16.50
	DAW	Telephone conference with GPAAS attorney regarding proposed K-9 agreement	0.30 \$165.00/hr	49.50
	DAW	Telephone conference with Public Safety Director regarding proposed K-9 agreement	0.20 \$165.00/hr	33.00
7/17/2025	DAW	Receipt/review correspondences (2) from City Administrator with flyer opposing rezoning at 20160 Mack Avenue	0.20 \$165.00/hr	33.00
7/19/2025	DAW	Receipt/review correspondence from a Commissioner regarding "contract zoning" and a PUD ordinance; Research Michigan Zoning Enabling Act, MCL 125.3405, regarding "conditional zoning"	0.40 \$165.00/hr	66.00
	DAW	Receipt/review correspondence from City Clerk's Office with agendas and packets for 7/21 City Council and Committee of the Whole meetings; Review agendas and packets	0.40 \$165.00/hr	66.00
	DAW	Receipt/review correspondence from Planner with agendas and packet for the 7/22 meeting; Review all documents; Correspondence to Planner regarding Bylaws change proposed	0.50 \$165.00/hr	82.50
	DAW	Receipt/review correspondences (2) from SMART employees regarding indemnification coverage in the proposed PAATS Agreement	0.20 \$165.00/hr	33.00

		<u>Hrs/Rate</u>	<u>Amount</u>
7/19/2025	DAW Receipt/review correspondence from Councilmember with fireworks complaint from Ms. Courey; Research state law and City ordinances; Correspondence in response	0.80 \$165.00/hr	132.00
7/20/2025	DAW Receipt/review correspondence from Ms. Martin requesting the draft agreement between the City and GPAAS; Correspondence in response attaching agreement	0.30 \$165.00/hr	49.50
	DAW Receipt/review of multiple correspondence from SMART with amended PAATS Agreement; Review Agreement; Correspondence to Assistant City Administrator	0.40 \$165.00/hr	66.00
7/21/2025	DAW Correspondence to J. Shortley with correspondence from Assistant City Administrator regarding AT&T Metro Act extension request; Correspondence to Assistant City Administrator	0.20 \$165.00/hr	33.00
	DAW Receipt/review correspondence from Ms. Martin with proposed changes to the draft K-9 Agreement between the City and GPAAS; Review changes; Correspondence in response	0.50 \$165.00/hr	82.50
	DAW Telephone conference with Planner regarding Planning Commission meeting on 7/22	0.30 \$165.00/hr	49.50
	DAW Receipt/review of multiple correspondence from Assistant City Administrator, Harper Woods, Grosse Pointe, Grosse Pointe Park, and SMART regarding PAATS Agreement	0.30 \$165.00/hr	49.50
	DAW Correspondence to City Administrator regarding Planning Commission Bylaws and conflicts of interest	0.40 \$165.00/hr	66.00
	DAW Telephone conferences (2) with Ms. Reed regarding complaint about window signage; Review Sign Ordinance and advise Ms. Reed regarding Sec. 32-4(e)(3)	0.50 \$165.00/hr	82.50

		<u>Hrs/Rate</u>	<u>Amount</u>
7/21/2025	DAW Telephone conference with City Administrator regarding upcoming Council meeting and Planning Commission meeting issues	0.50 \$165.00/hr	82.50
	DAW Receipt/review correspondence from City Administrator regarding Planning Commission meeting	0.10 \$165.00/hr	16.50
	DAW Receipt/review correspondence from City Clerk with correspondence from Mr. Dorthy regarding permit for a protest; Draft response and provide same to City Clerk	0.50 \$165.00/hr	82.50
7/22/2025	DAW Telephone conference with Planner (2) regarding public hearing comments alleging incomplete application for 20160 Mack Ave. rezoning request; Telephone conference with City Administrator, Planner and Directory of Public Safety regarding traffic study	0.70 \$165.00/hr	115.50
	DAW Telephone conference with City Administrator regarding nominating petition issues; Research state law; Correspondence to City Administrator and City Clerk	0.40 \$165.00/hr	66.00
	DAW Receipt/review correspondence from Planner with a question concerning zoning protest petitions and Zoning Ordinance 50-7.14; Correspondence in response	0.30 \$165.00/hr	49.50
	DAW Receipt/review correspondence from Public Safety Director with Intern Agreement with Macomb Community College and Handbook for the program; Review documents; Correspondence in response with edit to proposed Agreement	0.60 \$165.00/hr	99.00
	DAW Correspondence to City Administrator regarding site plans and rezoning	0.40 \$165.00/hr	66.00
	DAW Attend Planning Commission meeting	2.50 \$165.00/hr	412.50

		<u>Hrs/Rate</u>	<u>Amount</u>
7/22/2025	DAW Receipt/review correspondence from City Administrator regarding site plan/zoning approvals; Correspondence in response with result of Planning Commission meeting	0.30 \$165.00/hr	49.50
7/23/2025	DAW Receipt/review of two correspondences to City Council regarding Planning Commission actions on 7/21/25	0.20 \$165.00/hr	33.00
	DAW Receipt/review of two correspondences from Planner regarding rezoning protest petition; Receipt/review correspondence from City Clerk regarding measuring 100' from subject property boundaries; Correspondence in response to Planner; Review map prepared by Clerk	0.40 \$165.00/hr	66.00
	DAW Receipt/review correspondence from Councilmember with correspondence from Ms. Pitts regarding conditional rezoning requirements; Review Zoning Ordinance Sections 50-7.13(c) and 50-7.14, and MCL 125.3405; Correspondence in response; Telephone conference from City Administrator regarding same issues	0.80 \$165.00/hr	132.00
	DAW Receipt/review correspondence from City Clerk and receipt/review correspondence from Ms. Pitts regarding meaning of 1st and 2nd reading of ordinance amendment	0.10 \$165.00/hr	16.50
7/24/2025	JES Review of AT&T prior METRO Act Permit extensions; Prepare permit amendment; Correspondence to S. Como	0.60 \$165.00/hr	99.00
	DAW Telephone conference with City Administrator requesting correspondence concerning conditional rezoning requirements which are not applicable to the rezoning request for 20160 Mack Ave.; Draft and send requested correspondence; Draft and send correspondence to Ms. Pitts regarding inapplicability of Zoning Ordinance Section 50-7.13(c), which pertains to conditional rezoning	0.80 \$165.00/hr	132.00

		<u>Hrs/Rate</u>	<u>Amount</u>
7/24/2025	DAW Receipt/review correspondence from J. Shortley to Assistant City Administrator regarding AT&T Metro Act permit extension request	0.10 \$165.00/hr	16.50
	DAW Telephone conference with and receipt/review correspondence from Assistant City Administrator regarding authority of Chairperson to sign P.A.A.T.S. Vehicle Lease Agreement with SMART; Review P.A.A.T.S. Bylaws; Correspondence to Assistant City Administrator with opinion	0.40 \$165.00/hr	66.00
	DAW Receipt/review correspondence from Director of Public Safety regarding Ride-Along Program issues; Review and revise Ride Along Waiver Agreement; Correspondence in response with revised Agreement	0.70 \$165.00/hr	115.50
	DAW Telephone conference with City Administrator and City Clerk regarding measurement of 100' radius from site proposed for rezoning, excluding public property	0.40 \$165.00/hr	66.00
	DAW Receipt/review correspondence from Planner regarding 100' radius clarifications	0.20 \$165.00/hr	33.00
	DAW Receipt/review correspondence from City Clerk with answers to questions posed by Ms. Pitts in correspondence to City Clerk	0.10 \$165.00/hr	16.50
	DAW Receipt/review correspondence from Clerk with revised maps showing 100' from 20160 Mack Ave., exclusive of public property, and a list of affected property owners within that radius; Correspondence in response	0.30 \$165.00/hr	49.50
	DAW Receipt/review correspondence from Assistant City Administrator with SMART Vehicle Loaner Agreement and Certificate of Insurance for review; Review documents; Correspondence in response; Telephone conference with Assistant City Administrator	0.50 \$165.00/hr	82.50

			<u>Hrs/Rate</u>	<u>Amount</u>
7/25/2025	JES	METRO Act: Receipt/review correspondence from S. Como regarding will respond to my questions about AT&T	0.10 \$165.00/hr	16.50
	JES	Fire Insurance Escrow: Review of Fire Code and respond to question from S. Thomas regarding homeowner selling house as is without repairing with insurance proceeds	0.30 \$165.00/hr	49.50
	DAW	Receipt/review correspondence from Clerk's office with Summary of Council action on 7/21/25	0.10 \$165.00/hr	16.50
	DAW	Receipt/review correspondence from Assistant City Administrator regarding Metro Act permit extension requested by AT&T	0.10 \$165.00/hr	16.50
7/26/2025	DAW	Receipt/review correspondence from Ms. Pitts regarding Open Meetings Act with excerpts from the Attorney General's Open Meetings Act handbook	0.20 \$165.00/hr	33.00
7/27/2025	DAW	Receipt/review correspondence from City Clerk with map showing protest petition signators within 100' zone from proposed rezoning site boundaries; Research Zoning Ordinance Section 50-7.14 and MCL 125.3403; Correspondence in response to City Clerk	0.90 \$165.00/hr	148.50
	DAW	Receipt/review correspondence from City Clerk with correspondence from Public Safety and an incident and crash report for review with questions whether to redact certain information in response to a subpoena; Subpoena was not included; Correspondence in response	0.40 \$165.00/hr	66.00
7/28/2025	DAW	Receipt/review correspondence from City Clerk with subpoena for records; Review MCL 15.243(1)(d) and MCL 28.214(5); Correspondence in response to redact LEIN information	0.50 \$165.00/hr	82.50
	DAW	Receipt/review correspondence from City Clerk to Assessor and Engineer regarding measuring land within 100' radius (excluding public land)	0.10 \$165.00/hr	16.50

		<u>Hrs/Rate</u>	<u>Amount</u>
7/28/2025	DAW Begin review of incident report and numerous questions from the Department of Public Safety regarding appropriate redactions for a Freedom of Information Act request for highly sensitive incident report; Correspondence to Clerk requesting the Freedom of Information Act request	0.60 \$165.00/hr	99.00
	DAW Receipt/review correspondence from Public Safety Director regarding GPAAS K-9 Agreement; Review requested changes to draft agreement; Edit agreement; Correspondence in response to Director with changes made per request	0.60 \$165.00/hr	99.00
	DAW Receipt/review correspondence from City Clerk regarding clarification whether 20160 Mack Ave. land is included in area calculation vis-a-vis Section 50.714 of the Zoning Ordinance; Correspondence in response	0.40 \$165.00/hr	66.00
	DAW Receipt/review correspondence from Assistant City Administrator to SMART regarding Grosse Pointe Shores selecting Option 1, all Grosse Pointe communities have chosen Option 1 for the P.A.A.T.S. contract with SMART	0.10 \$165.00/hr	16.50
	DAW Receipt/review correspondence from Engineer and from City Clerk regarding calculation of area 100' from 20160 Mack Ave.	0.10 \$165.00/hr	16.50
	DAW Receipt/review correspondence from City Clerk with correspondence from Ms. Pitts and rezoning protest petition for review; Research petition requirements; Correspondence to Clerk in response	1.10 \$165.00/hr	181.50
7/29/2025	DAW Receipt/review correspondence from Clerk with correspondence from Ms. Aldridge regarding a public demonstration; Correspondence in response; Receipt/review correspondence from City Administrator	0.30 \$165.00/hr	49.50
	DAW Receipt/review correspondence from City Administrator with information concerning five businesses in RO-1 zoning; Review Zoning Ordinance	0.60 \$165.00/hr	99.00

			<u>Hrs/Rate</u>	<u>Amount</u>
		RO-1 permitted uses and definition of mixed use; Correspondence in response		
7/29/2025	DAW	Receipt/review of two correspondences from insurance agent with suggested Ride-along policy form	0.30 \$165.00/hr	49.50
	DAW	Receipt/review correspondence from City Administrator with 100' radius map regarding 20160 Mack Ave. rezoning - appears incorrect because public land was not excluded; Correspondence in response	0.30 \$165.00/hr	49.50
	DAW	Receipt/review correspondence from Public Safety Director with K-9 Program memo; Correspondence in response	0.30 \$165.00/hr	49.50
	DAW	Receipt/review correspondence from City Clerk to Ms. Pitts regarding protest petition format requirements	0.10 \$165.00/hr	16.50
7/30/2025	JES	Receipt/review and respond to correspondence from S. Como regarding AT&T METRO Act Permit amendment; Review research from Clerk relating to prior AT&T and METRO Act permits; Update permit amendment	0.40 \$165.00/hr	66.00
	DAW	Attend TEAMS meeting with City Administrator, Assistant City Administrator, Planners, City Clerk regarding protest petition issues and RO-1 zoning issues	0.50 \$165.00/hr	82.50
	DAW	Receipt/review correspondence from Assistant City Administrator regarding AT&T permit amendment and recommended actions	0.10 \$165.00/hr	16.50
	DAW	Receipt/review correspondence from City Clerk to Ms. Aldridge in response to her question about a demonstration	0.10 \$165.00/hr	16.50
	DAW	Receipt/review correspondence from City Administrator with revised maps (2) showing area within 100' of 20160 Mack Ave.; Review maps;	0.40 \$165.00/hr	66.00

		<u>Hrs/Rate</u>	<u>Amount</u>
	Correspondence in response		
7/30/2025	DAW Receipt/review of multiple correspondences from Assistant City Administrator and insurance agent with required CDBG certificate of insurance for Wayne County, Helms/P.A.A.T.S.; Review certificate; Correspondence to insurance agent regarding typographical error in the certificate of insurance	0.30 \$165.00/hr	49.50
	DAW Receipt/review correspondence from J. Shortley to Assistant City Administrator regarding AT&T Metro Act permit extension with proposed permit amendment; Receipt/review correspondence from Assistant City Administrator with six attachments/AT&T extension documents from previous renewals	0.30 \$165.00/hr	49.50
	DAW Receipt/review correspondence from City Administrator with correspondence from resident reporting a property owner having more than one Personal Resident Exemption; Correspondence in response requesting name/address	0.20 \$165.00/hr	33.00
	DAW Receipt/review correspondence from Engineer with 2025 Sewer Rehabilitation contract for review and approval; Review contract; bonds and certificate of insurance; Correspondence to Engineer and insurance agent with a question regarding the certificate of insurance	0.60 \$165.00/hr	99.00
7/31/2025	DAW Receipt/review of two correspondences from insurance agent confirming owner's protective coverage for the sewer rehabilitation contract; Correspondence in response; Approve contract	0.20 \$165.00/hr	33.00
	DAW Receipt/review correspondence from insurance agent with revised certificate of insurance for Wayne County Community Development Block Grant contract	0.10 \$165.00/hr	16.50
	DAW Receipt/review correspondence from SMART General Counsel; Telephone conference to General Counsel (left message); Correspondence to General Counsel	0.30 \$165.00/hr	49.50

		<u>Hrs/Rate</u>	<u>Amount</u>
7/31/2025	DAW Preparation for and attend phone meeting with L. Bieniek, SMART General Counsel; Receipt/review correspondence from L. Bieniek with Master Agreement between SMART and City dated 4/7/97	0.40 \$165.00/hr	66.00
	DAW Telephone conference with Assistant City Administrator regarding telephone meeting with SMART General Counsel, requested agreement with P.A.A.T.S., P.A.A.T.S funding discussion	0.70 \$165.00/hr	115.50
	DAW Receipt/review correspondence from Public Safety Director regarding Macomb Community College's denial of the request to include the City as an additional insured regarding participation in the internship program; Correspondence in response	0.50 \$165.00/hr	82.50
	DAW Receipt/review correspondence from Assistant City Administrator with the contract between P.A.A.T.S. and the Helm and multiple emails with SMART concerning funding delays; Review all documents; Correspondence in response	1.20 \$165.00/hr	198.00
	DAW Receipt/review of lengthy correspondence from Ms. Pitts regarding conditional rezoning ordinance section 50-7.13(c) and zoning ordinance section 50-7.14	0.90 \$165.00/hr	148.50
	SUBTOTAL:	[50.00	8,250.00]

Litigation

7/7/2025	MJZ Seaman Complaint: Preparation of edits to draft response letter to ACLU	0.40 \$165.00/hr	66.00
	MJZ Seaman Complaint: Review/analyze relevant case law	0.50 \$165.00/hr	82.50
	MJZ Seaman Complaint: Correspondence to Co-City Attorney	0.10 \$165.00/hr	16.50

	<u>Hrs/Rate</u>	<u>Amount</u>
7/8/2025 MJZ Seaman Complaint: Receipt/review correspondence from T. Tomlinson	0.10 \$165.00/hr	16.50
SUBTOTAL:	[1.10	181.50]
For professional services rendered	53.50	\$8,827.50

Additional charges:

	<u>Qty/Price</u>	
<u>City Council</u>		
7/21/2025 Attorney Mileage - Council Meeting [D. Walling]	73 0.70	51.10
SUBTOTAL:		[51.10]
Total costs		\$51.10
Total amount of this bill		\$8,878.60
Previous balance		\$9,820.70
7/23/2025 Payment - thank you. Check No. 73148		(\$9,820.70)
Balance due		\$8,878.60

Please include your Invoice Number on your payment. Thank you.

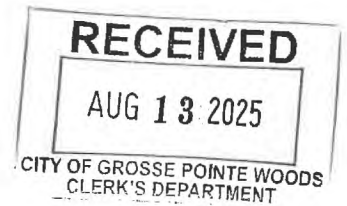
Attorney Summary		
Name	Hours	Rate
Debra A. Walling, Associate Attorney	51.00	165.00
Joellen Shortley, Associate	1.40	165.00
Matthew J. Zalewski, Shareholder	1.10	165.00

101-266-801,000

Rosati, Schultz, Joppich & Amtsbuechler, P.C.

SS
FS

YORK, DOLAN & TOMLINSON, P.C.
Attorneys and Counselors at law
22600 Hall Road, Suite 205
Clinton Township, Michigan 48036
586-263-5060
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John A. Dolan (jdolan@yorkdolanlaw.com)
Timothy D. Tomlinson (ttomlinson@yorkdolanlaw.com)
Linda M. McGrail (lmcgrail@yorkdolanlaw.com)

Fred A. York (1930-1989)

August 5, 2025

Via Email (fschulte@gpwmi.us)
Mr. Frank Schulte, City Administrator
City of Grosse Pointe Woods
20025 Mack Plaza
Grosse Pointe Woods, MI 48236

RE: **YORK, DOLAN & TOMLINSON, P.C. – LEGAL BILLING**

Dear Mr. Schulte:

Enclosed is our statement for legal services rendered for the month of July, 2025. If you have any questions regarding same, please do not hesitate to contact us. We remain,

Very truly yours,

YORK, DOLAN & TOMLINSON, P.C.

Timothy D. Tomlinson
Timothy D. Tomlinson

Enclosure

cc: Sue Como, Via Email (scomo@gpwmi.us) w/Enclosure
Steven Schmidt, Via Email (sschmidt@gpwmi.us) w/Enclosure

York, Dolan & Tomlinson, P.C.

22600 Hall Road, Ste. 205
Clinton Township, MI 48036

INVOICE

Invoice # 318
Date: 08/05/2025
Due On: 09/04/2025

City of Grosse Pointe Woods
20025 Mack Plaza
Grosse Pointe Woods, MI 48236

00008-City of Grosse Pointe Woods

Prosecutions

Type	Date	Notes	Quantity	Rate	Total
Service	07/02/2025	P v Hall - Rec and Rev incident report and request for S/C; Reply email	0.50	\$155.00	\$77.50
Service	07/02/2025	P v Ferrell - Rec and Rev Incident report and request for S/C; Reply email	0.50	\$155.00	\$77.50
Service	07/07/2025	P v Young - Rec and Rev email from victim re: restitution; Reply email	0.20	\$155.00	\$31.00
Service	07/07/2025	P v Arnone - Rec and Rev email w/ incident report and request for S/C; Reply email	0.60	\$155.00	\$93.00
Service	07/08/2025	P v Schulte - TC w/ D's atty.	0.20	\$155.00	\$31.00
Service	07/08/2025	P v Cooper - Rec and Rev Defendant's Motion for Rehearing or Reconsideration	0.50	\$155.00	\$77.50
Service	07/09/2025	Prepare and attend municipal prosecutions	2.10	\$155.00	\$325.50
Service	07/09/2025	P v Thomas - (2) TC w/ court	0.20	\$155.00	\$31.00
Service	07/14/2025	P v Zaki - Rec and Rev email w/ request for S/C; Reply email	0.50	\$155.00	\$77.50
Service	07/14/2025	Rec and Rev DPS response to subpoena - Schnieder	0.20	\$155.00	\$31.00
Service	07/14/2025	P v Ali - Rec and Rev email w/ incident report and request for S/C; (2) Reply emails	0.60	\$155.00	\$93.00
Service	07/15/2025	P v Clowney - (2) TCs; Rec and Rev email from Reed; TC to D; TC to atty Zainea	0.60	\$155.00	\$93.00
Service	07/18/2025	Rec and Rev email from court	0.20	\$155.00	\$31.00
Service	07/22/2025	P v Clowney - Rec and Rev email from Zainea; Email Reed	0.20	\$155.00	\$31.00

Service	07/22/2025	P v Thomas - TC w/ victims	0.40	\$155.00	\$62.00
Service	07/23/2025	Prepare an attend municipal prosecutions	2.50	\$155.00	\$387.50
Service	07/25/2025	P v Lamoreaux - Rec and Rev email w/ Demand for Discovery; Email DPS	0.50	\$155.00	\$77.50
Service	07/25/2025	Rec and Rev email from court	0.20	\$155.00	\$31.00
Service	07/26/2025	P v Avouris - Rec and Rev email w/ incident report and request for S/C; Reply email	0.60	\$155.00	\$93.00
Service	07/26/2025	P v Avouris - TC w/ DPS; TC w/ victim	0.40	\$155.00	\$62.00
Service	07/29/2025	P v Clowney - Rec and Rev email from Reed; Email Zainea	0.20	\$155.00	\$31.00
Service	07/30/2025	Prepare and attend municipal prosecutions	2.00	\$155.00	\$310.00
				Subtotal	\$2,154.50

00049-City of Grosse Pointe Woods**General**

Type	Date	Notes	Quantity	Rate	Total
Service	07/08/2025	Rec and Rev email from Walling re: ACLU response; Revise response; Email response	1.00	\$155.00	\$155.00
				Subtotal	\$155.00
				Total	\$2,309.50

Detailed Statement of Account**Current Invoice**

Invoice Number	Due On	Amount Due	Payments Received	Balance Due
318	09/04/2025	\$2,309.50	\$0.00	\$2,309.50
			Outstanding Balance	\$2,309.50
			Total Amount Outstanding	\$2,309.50

SS #

101-266-801.200 \$0
 101-266-801.100 \$2,154.50
 101-266-801.000 \$155.00

Please make all amounts payable to: York, Dolan & Tomlinson, P.C.

Please pay within 30 days.



Memorandum

TO: City of Grosse Pointe Woods
FROM: Laura Haw, AICP, NCI
SUBJECT: **Project Timeline Summary: Zoning Ordinance Map Amendment (rezoning) of 20160 Mack Avenue from the RO-1, Restricted Office District to the C, Commercial District**
DATE: August 14, 2025

BRIEF TIMELINE OF THE REQUEST

Below is a summary of the process to date, with key events listed. All State of Michigan requirements regarding noticing have been met (and exceeded) as part of this process.

March 14, 2025

City receives application for the Zoning Ordinance Map Amendment (rezoning) of 20160 Mack Avenue from RO-1 Restricted Office to C, Commercial Zoning. Planner reviews the application and considers it to be complete.

March 25, 2025 (Planning Commission Meeting)

Initial discussion of the application for rezoning from RO-1 Restricted Office to C, Commercial. Planning Commission set the public hearing date for April 22, 2025.

April 22, 2025 (Planning Commission Meeting)

Public hearing held. Planner recommended approval of the rezoning request.

Planning Commission made an affirmative recommendation to City Council for the Map Amendment (rezoning) of 20160 Mack Avenue to the C, Commercial Zoning District (6-yes; 0-no; 1-absent; 2-abstain (Vitale & McNelis).

April 30, 2025 (Neighbor Meeting with Stucky Vitale)

Meeting between neighbors, Stucky Vitale, Zoning Administrator, and Deputy City Clerk to capture feedback and concerns. (Separate from the Map Amendment (rezoning), following this meeting, the [site plan was revised](#) to address neighbor feedback. Key changes included: a minor reduction in square footage (from 11,000 to 10,700 sq. ft.), an updated building design to include more brick on the facade, and the retention of more existing trees).

May 19, 2025 (City Council Meeting)

Public hearing held for the Map Amendment (rezoning) of 20160 Mack Avenue from RO-1 Restricted Office to C, Commercial (public hearing notice expanded from 300-feet to a 500-foot radius for notification purposes).

Motion made to return the matter to the Planning Commission for further consideration. Specific motion language: *"Motion by McConaghy, seconded by Granger, that the City Council table the City Planner's recommendation to rezone 20160 Mack Avenue and refer the matter to the Planning Commission for further public proceedings."*



May 27, 2025 (Planning Commission Meeting)

General public comment opposed to the proposed 20160 Mack Avenue Map Amendment (rezoning) received.

June 18, 2025 (Committee of the Whole Meeting - City Council and Planning Commission)

A training presentation from McKenna on 2024 Master Plan Goals, Future Land Use Goals, and Implementing the Master Plan through zoning was given. General public comment opposed to the 20160 Mack Avenue application received.

July 10, 2025

Mediation offered by the City to residents, to further discuss Map Amendment concerns; this offer was declined by residents.

July 21, 2025 (City Council Meeting)

The application was not on the agenda, however approximately 30 residents spoke in opposition to the proposed rezoning during the public comment period and cited concerns over the latest proposal, including traffic.

July 22, 2025 (Planning Commission Meeting)

Planning Commission held further discussion concerning various aspects of the rezoning proposal and thereafter made an affirmative recommendation to City Council for the Map Amendment (rezoning) of 20160 Mack Avenue from RO-1 Restricted Office to C, Commercial, similar to its original recommendation.

The minutes of that meeting have not yet been approved by the Planning Commission. Public comment was also heard from residents in opposition to the rezoning request. Application for rezoning to be considered by the Council on August 18, 2025; another public hearing concerning the rezoning is scheduled on the same date.

PROTEST PETITION

The City received a protest petition, submitted by Grosse Pointe Woods residents who oppose the Map Amendment of 20160 Mack Avenue. The owners of at least 20% of the land within 100' (excluding public property) have signed the protest petition. Per Section 50-7.14.A of the Zoning Ordinance, this 20% threshold is met, and City Council will need five (5) affirmative votes to approve the map amendment (instead of a simple majority).

CITY OF GROSSE POINTE WOODS
20025 Mack Plaza, Grosse Pointe Woods, MI 48236
Phone (313) 343-2440

REZONING APPLICATION

1. Applicant: John Vitale

Mailing Address: 27172 Woodward Ave. Royal Oak 48067
Street City Zip

Daytime Phone: 248-546-6700 Fax: 248-546-8454

2. Property Owner: Buccellato Development

Mailing Address: 20259 Mack Ave, Suite 2 Grosse Pointe Woods, MI 48236

Daytime Phone: (313) 300-7280 Fax: _____

3. Project Manager: (required) John Vitale

Mailing Address: 27172 Woodward Ave. Royal Oak 48067
Street City Zip

Daytime Phone: 248-546-6700 Fax: 248-546-8454

Other Phone: 313-516-9810

4. Address of Property: 20160 Mack Ave, Grosse Pointe Woods, MI 48236

5. Legal Description of Property: See attached Legal Description

(or attach a legal boundary description)

6. Permanent Parcel Number: 40009010001000

7. Request: To Rezone From: RO-1 To: C

For the Following Purpose:
RE-DEVELOPMENT OF THE SITE FOR COMMERCIAL USE

Attach a detailed written statement fully explaining your request.

8. Present Use of Property: EXISTING MEDICAL OFFICE

9. Attach an Accurate Drawing of the Site Showing:

- a) Property boundaries
- b) Existing buildings
- c) Unusual physical features of the site or building
- d) Abutting streets
- e) Existing zoning on adjacent properties
- f) Location of buildings on adjacent properties

10. Names and Addresses of all other Persons, Firms or Corporations having a Legal or Equitable Interest in the Property:

N/A

Applicant must provide lease, purchase agreement or written authorization from Owner.

DECLARATION:

I, the applicant, do hereby declare that I am the owner, or the authorized agent of the owner, of the above, legally described property on which the request is proposed, and that the answers given herein are true to the best of my knowledge. I understand that if the request is granted, I am in no way relieved from all other applicable requirements of the City of Grosse Pointe Woods Zoning Ordinance.

By virtue of my application, I do hereby declare that the appropriate appointed officials and City staff responsible for the review of my application are given permission to visit and inspect the property regarding my petition in order to determine the suitability of the request.

Applicant Signature:  Date: 03/13/2025

Filing Fee: \$750.00 + Public Hearing Fee \$375



07/22/2025

Building Department
City of Grosse Pointe Woods
20025 Mack Plaza,
Grosse Pointe Woods, MI 48236

Re: 20160 Mack Ave.
Architects' Project No.: 2025.018

To Whom it May Concern,

Please find below a detailed written statement fully explaining the request to rezone the property at 20160 Mack Ave.

The existing zoning of the parcel at 20160 Mack Ave. is RO-1 and its current use is for a medical office. The request to rezone this parcel to C Commercial is to permit re-development of the site for commercial use. The existing building and parking lot on site are currently in poor condition. The intent of the development group is to demolish the existing building and parking lot and construct a new building approximately 9,200 square feet and parking lot suitable for commercial retail use. The location and layout of ingress and egress on the southern property boundary will be modified to accommodate the new parking layout. There are no proposed changes to the existing property boundaries. All necessary steps will be taken to provide appropriate buffering between adjacent properties of dissimilar zoning per Grosse Pointe Woods City Ordinance. Additional details may be found in the drawings enclosed.

Sincerely,

John A. Vitale, AIA, NCARB

Enclosure: City Submittal Update Drawings

LEGAL DESCRIPTION

Land situated in the City of Grosse Pointe Woods, County of Wayne, State of Michigan, described as follows:

All of Lot 1 and Lot 2, excepting therefrom the East 15.31 feet in Arthur J. Scully's Eastmoreland Park, being a subdivision of part of Private Claim 240, Village of Lochmoor, according to the plat thereof recorded in Liber 63, Page 42 of Plats. Also all that part of P.C. 611, Village of Grosse Pointe Woods, bounded and described as follows: Beginning at a point at the intersection of the East line of Mack Avenue, as widened, and the South line of said P.C. 611, said point being South 71 degrees East a distance of 104.43 feet from the middle line of Mack Avenue; thence along said South line of P.C. 611, South 71 degrees East a distance of 227.28 feet to the Southwest corner of Renmoor Park Subdivision; thence along the West line of said subdivision North 6 degrees, 37 minutes, 22 seconds East a distance of 124.37 feet to the South line of Renaud Road; thence along Renaud Road North 88 degrees, 22 minutes West a distance of 87.05 feet; thence turning to the left on a curve having a radius of 459.14 feet Westerly, 49.95 feet (chord bears South 88 degrees, 31 minutes West a distance of 49.93 feet); thence South 85 degrees, 24 minutes West a distance of 87.48 feet to the East side of Mack Avenue; thence along Mack Avenue South 6 degrees, 37 minutes, 22 seconds West a distance of 44.00 feet to the place of beginning.

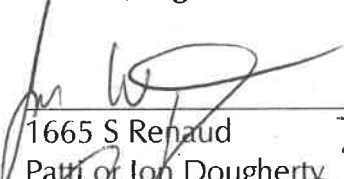
To: City Council (7) City Attorney (1) City Clerk (1) = 9 Copies

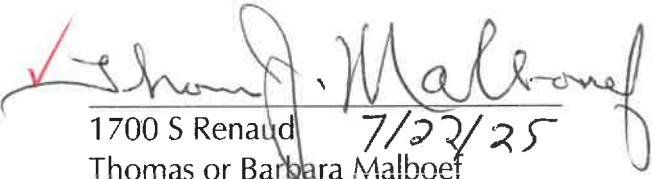
original
7/22/25
8/6/25

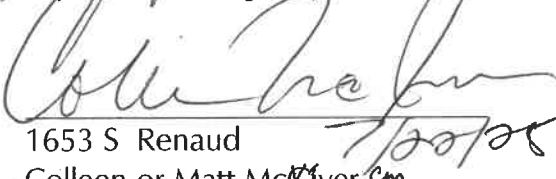
Protest Petition
20160 Mack Avenue Rezoning from RO-1 to Commercial

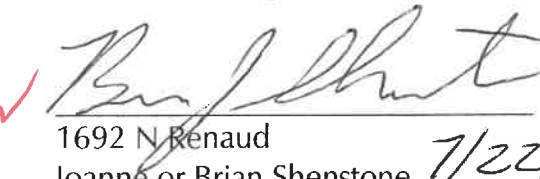
Under the City of Grosse Pointe Woods, Chapter 50, Zoning Ordinance, Section 50-7.14 Amendments, Paragraph A. Authority of council; procedure; protests, the undersigned hereby present their protest of the proposed re-zoning of 20160 Mack Avenue from RO-1 to Commercial. The undersigned are owners of over 20 percent of the area of land included within an area extending outward 100 feet from any point on the boundary of 20160 Mack Avenue, not counting publicly owned land.

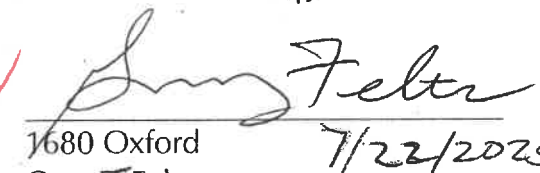
Therefore pursuant to Section 50-714 A., such rezoning of 20160 Mack Avenue from RO-1 to Commercial shall not be passed except by the favorable vote of five members of the council, regardless of how many members are present at the time the vote is taken.

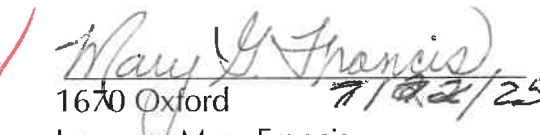
✓ 
1665 S Renaud 7-22-25
Patti or Jon Dougherty

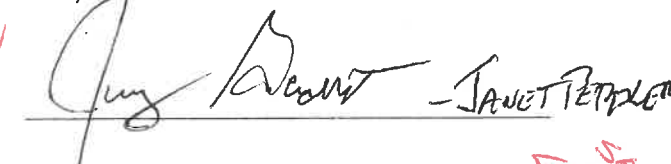
✓ 
1700 S Renaud 7/22/25
Thomas or Barbara Malboef

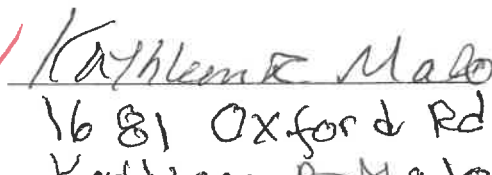
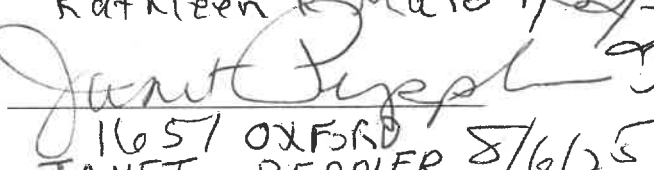
✓ 
1653 S Renaud 7/22/25
Colleen or Matt McElver

✓ 
1692 N Renaud 7/22/25
Joanne or Brian Shenstone

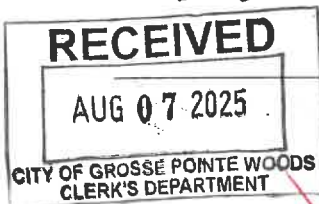
✓ 
1680 Oxford 7/22/2025
Gary D. Felts

✓ 
1670 Oxford 7/22/25
James or Mary Francis

✓ 
1651 Oxford Rd
JANET PEPPLER

✓ 
1681 Oxford Rd 7/22/25
Kathleen R. Malo
✓ 
1651 OXFORD
JANET PEPPLER 8/6/25

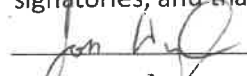
SAME ADDRESS

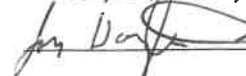


* not within 100' buffer

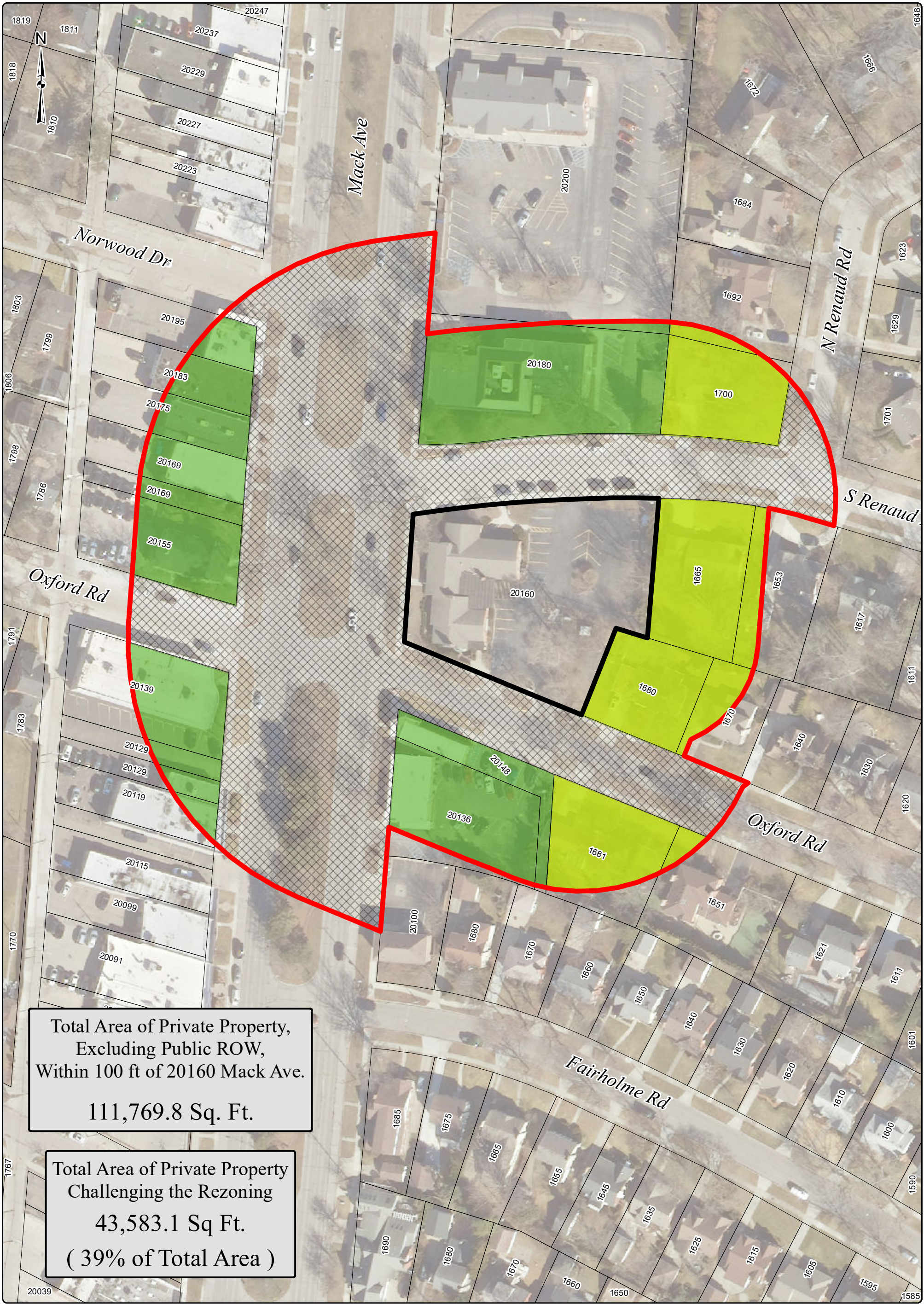
~~W 2101 N RENAUD 7/22/25~~
~~BILL TIPP~~

I, Jon Dougherty, residing at 1665 S Renaud Grosse Pointe Woods MI 48236, certify that I am the circulator of this Protest Petition, and that all signatures were obtained by me with each of the above signatories, and that all signatures were signed by each resident on ~~the dates stated~~.


7-22-25
JON DOUGHERTY


8-6-25
JON DOUGHERTY

✓ Signatures Verified - P.A. 8/11/25




Total Area of Private Property,
Excluding Public ROW,
Within 100 ft of 20160 Mack Ave.

111,769.8 Sq. Ft.

Total Area of Private Property
Challenging the Rezoning


43,583.1 Sq Ft.

(39% of Total Area)



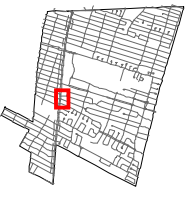
ANDERSON, ECKSTEIN AND
WESTRICK, INC.
CIVIL ENGINEERS SURVEYORS ARCHITECTS
51301 Schoenherr Rd
Shelby Township
Michigan 48315
Phone 586 726 1234
Fax 586 726 8760
www.aewinc.com

DATE PRINTED: August 5, 2025	DATE CREATED: July 30, 2025
SCALE: 1" = 80'	MAP DOCUMENT: MackRezoning.mxd
PROJECT NO: 0160-0499	CREATED BY: JMM CHECKED BY: SPL



City of Grosse Pointe Woods

100 Ft Buffer - 20160 Mack Ave.



REFERENCE SHEET NUMBER	PAGE NAME
© COPYRIGHT 2025, ANDERSON ECKSTEIN AND WESTRICK, INC.* * ALL RIGHTS RESERVED	© COPYRIGHT 2025, GPW, MICHIGAN * * ALL RIGHTS RESERVED

CAUTION

THIS MAP IS INTENDED FOR
REFERENCE PURPOSES ONLY
ANDERSON, ECKSTEIN AND WESTRICK, INC.
AND THE CITY OF GROSSE POINTE WOODS DO NOT
GUARANTEE THE ACCURACY OF THIS
INFORMATION AND DISCLAIM ALL LIABILITY
FROM ALL CLAIMS, SUITS, DEMANDS AND
JUDGMENTS ARISING FROM THE USE OF
THIS INFORMATION



MCKENNA

April 16, 2025

Planning Commission
City of Grosse Pointe Woods
20025 Mack Plaza Dr
Grosse Pointe Woods, MI 48236

Subject: RO-1 to C Rezoning Request for 20160 Mack Avenue
Parcel ID: 40-009-01-0001-000
Rezoning Review #1
Existing Zoning: RO-1, Restricted Office District
Proposed Zoning: C, Commercial Business

Dear Commissioners,

We have reviewed the above application for consideration of a rezoning request. John Vitale (the "Applicant") requests a rezoning for 20160 Mack Avenue (the "Site") from the Restricted Office to Commercial Business. The site contains an existing one-story office structure and surface parking lot, and the Applicant wishes to re-develop the site for commercial purposes. This review is based on the application submitted March 14, 2025.



HEADQUARTERS
235 East Main Street
Suite 105
Northville, Michigan 48167

O 248.596.0920
F 248.596.0930
MCKA.COM

Communities for real life.



SUMMARY OF REQUEST

The applicant proposes to rezone the site to re-develop the site and construct a new commercial retail strip consisting of three tenant spaces. The subject parcel has an existing structure that consists of a medical office building and associated parking lot. The site sits at the east side of Mack Avenue between S Renaud Rd and Oxford Rd. It shares its eastern boundary with single-family residences.

SURROUNDING SITE USES AND ZONING

The following chart provides information on existing land use, current zoning, and future land use.

Location	Existing Land Use	Zoning District	Future Land Use Designation
Subject Site	Medical office building and parking lot	RO-1	Corridor Mixed Use
North	Commercial office	RO-1	Corridor Mixed Use
South	Medical office	RO-1	Corridor Mixed Use
East	Single-family residential	R-1B & R-1D	Single Family Low Density
West	General commercial and medical office	C	Corridor Mixed Use (across Mack Avenue)

RECOMMENDATIONS

We recommend the Planning Commission consider the following motion:

I move to recommend approval of the proposed rezoning at 20160 Mack Avenue ((Parcel ID 40-009-01-0001-000) from the RO-1 Restricted Office District to the C Commercial Business District, based on the following findings of fact:

- The proposed site is architecturally consistent with the neighboring residential neighborhood; and*
- There is demand for more commercial retail along the Mack Avenue corridor in Grosse Pointe Woods, and to promote walkability, and*
- The upzoning to support mixed use along Mack Avenue aligns with the newly adopted 2024 Master Plan and Future Land Use Plan Map, which shows Corridor Mixed Use, aligning with the C Commercial Business District, for the subject site and sites up and down the same side of Mack Avenue.*

Respectfully submitted,

McKENNA

Ashley Jankowski
Associate Planner

Alicia Warren
Associate Planner



Rezoning Review

1. HARMONY WITH MASTER PLAN

Is the requested rezoning consistent with the goals, policies, and future land use map of the Master Plan? Or, has applicant demonstrated conditions have changed significantly since the Master Plan was developed, and request is demonstrably consistent with the development trends in the area?

Findings:

The 2024 Master Plan Future Land Use Map designates this area as *Corridor Mixed Use*, described in the text of the Master Plan as, “This land use designation includes retail, restaurant, personal service, and office establishments which are designed for the day-to-day needs of nearby residents and are found along the Mack Avenue corridor and along its easternmost boundary of Harper Avenue that extends one-and-a-half blocks between Stanhope Street and just north of Allard Avenue. These facilities are intended to be located in close proximity to residential neighborhoods but with adequate buffering. These land uses equate to the City’s C Commercial zoning district, P Parking district and some areas zoned RO-1 Restricted Office”.

The Mack Avenue Corridor suggests having design elements of buildings to be “Colonial” in style. The proposed building does not feature that; however, this can be reviewed during the site plan review process.

2. COMPATIBILITY OF ENVIRONMENTAL FEATURES

Are the site’s physical, geological, hydrological and other environmental features compatible with the host of uses permitted in the proposed zoning district, especially for sites without public utilities?

Findings: Given the off-street parking lot, the site’s physical features are conducive to uses permitted in the C, Commercial District. The applicant is proposing a new building that will require a site plan and Planning Commission approval, which would look at this requirement further. There is not any known physical, geological, hydrological, or other environmental features that would inhibit commercial retail uses at this site.

3. COMPATIBILITY WITH SURROUNDING USES

Are all of the potential uses allowed in the proposed zoning district compatible with surrounding uses in terms of land suitability, density of use, environmental impacts, nature of use, traffic impacts, aesthetics, infrastructure and maintenance of property values.

Findings: The site fronts Mack Avenue, which consists of commercial uses; however, most properties surrounding the parcel are office uses. Immediately east are single-family residential districts with an R-1B and R-1D, One-Family Residential classification. Across Mack Avenue to the west is a mile-plus corridor of largely single-story commercial storefronts. There has been discussion of a Zoning Ordinance update, which would likely rezone the adjacent RO-1 zoned properties to the C district for more commercial business type uses, in line with the 2024 Master Plan.

Commercial uses on the site will generate significantly more traffic than the current office use. The required off-street parking spaces include one space per 200 square feet of retail space, which totals 55 spaces. Currently as



proposed the onsite parking does not meet the required number of spaces for the proposed project. Curb cuts exist along Oxford Rd and S Renaud Road. Local infrastructure is suited to accommodate site users.

4. ECONOMIC VIABILITY OF CURRENT ZONING

Has the applicant demonstrated that he/she cannot receive a reasonable return on investment through developing the property with at least one (1) of the uses permitted under the current zoning?

Findings:

The subject parcel is in the middle of other adjacent properties zoned RO-1, Restricted Office. The owner is requesting this rezoning to facilitate re-development for commercial business retail type uses, which would not be allowed within the RO-1 district. The Planning Commission should direct any further questions about the economic viability of the current zoning of the site to the applicant.

5. DEMAND FOR PROPOSED USE

Is there evidence of demand for additional land uses permitted in the requested zoning district in relation to the amount of land currently zoned and available to meet the demand?

Findings: The re-development will create three retail spaces over the one medical office building that the site currently houses. There is demand for more commercial retail along the Mack Avenue corridor in Grosse Pointe Woods, and to promote walkability.

6. EXCLUSIONARY ZONING

Is the rezoning necessary to avoid exclusion of a lawful land use?

Findings: No, the C, Commercial Business zoning classification exists in other portions of the City. This rezoning is not necessary to avoid exclusion of a lawful land use.

7. DESIRABLE ZONING POLICY TREND

Is the rezoning establishing a desirable zoning trend policy for similar or identical lands?

Findings: This rezoning may create a desirable zoning trend along the Mack Avenue Corridor for similarly situated parcels of land, and this rezoning is in line with the zoning intentions of the Future Land Use plan. A majority of parcels that front Mack Avenue are zoned C, Commercial Business, however this parcel is currently adjacent to five contiguous parcels zoned RO-1, Restricted Office.

8. HARMONY WITH DIMENSIONAL REQUIREMENTS

Are the boundaries of the requested rezoning reasonable in relationship to surroundings and ability to meet the dimensional regulations in the zoning ordinance?

Findings: If the site is rezoned and re-developed to C, the proposed structure seemingly meets all dimensional regulations in the zoning ordinance in relation to the adjacent office and residential uses. Further review would be done during the site plan review process.

9. ZONING CORRECTION



Does the requested zoning correct an error in the zoning map? Or zoning text?

Findings: The requested rezoning does not correct an error in the zoning map or zoning text.

10. AVOIDANCE OF SPOT ZONING

Does the requested rezoning avoid creating an isolated and unplanned spot zone? (i.e. does it provide the landowner with privileges not readily available to other landowners in similar circumstances?)

Findings: The requested rezoning would create an isolated or unplanned spot zone. This rezoning would allow the landowner to propose a commercial retail use which is not permitted within the RO-1 district. However, we believe that this rezoning aligns with the spirit of the Future Land Use Plan, which includes consolidating RO-1 and C properties into a “Corridor Mixed Use” category.

10. REQUEST SUBMISSION

Has the request previously been submitted within the past one (1) year? Or have conditions changed or new information been provided?

Findings: No, this request has not been submitted within the last year.

The next item, under **New Business**, was a **to Consider the Rezoning of 20160 Mack Avenue (Rezoning from RO-1 to C)**.

Commissioner Hamborsky provided the history of this topic and the commission's original recommendation to Council who subsequently requested that the Commission revisit the recommendation. The Master Plan was discussed along with the lack of demand for RO-1 properties.

Planner Jackson provided an overview of the objectives and plans to implement the Master Plan and apply the approved mixed-use corridor so all residents and occupants can enjoy a vibrant corridor. A single purpose district is not economically resilient and that is why the Master Plan encourages a Corridor Mixed Use district. Of the 4 non-resident zoning districts within the city, the Commercial district most closely aligns with the concepts spelled out in the Master Plan. The Commercial district allows for office usage, retail usage, service usage, and allows on a restrictive basis, restaurants. Restaurants have to go through a Special Land Use process. This particular property, due to its location, width and depth, makes it appropriate for commercial use.

Bruce Nichols and Justin Buccellato, representing the applicant, stated that they've revised the site plan, have attempted mediation with the residents, have adhered to the guidance within the Master Plan, and it appears, by the number of lawn signs, that there is a general opposition to rezoning of any type. Mr. Buccellato is very interested in creating a beautiful property, in harmony with the city, to replace the existing dilapidated building.

Commissioner Hamborsky reiterated the Master Plan's description of the Corridor Mixed Use and the vision statement that was the result of the 10-to-20-year plan for the city. The Commercial district allows for the greatest usage, while RO-1 zoned properties will remain stagnant. Other cities have mechanisms called PUDs (Planned Unit Development) and contract-based zoning which are tied to a specific site plan. PUDs allow negotiation between the applicant and the city, while contract-based zoning is a type of usage proposed by the applicant and the city agrees or disagrees (yes/no). There is no negotiation. These mechanisms may be something the city should consider

Commissioner O'Keefe spoke from a realtor and a resident perspective and addressed some of the things she's heard or read about resident commentary about this project. Facts on improved real estate values, positive neighborhood revitalizations, and the desire of potential residents for walkability were provided. Existing buildings in the city are very old and very expensive to renovate, and are sitting empty due to that and high rent costs. As a resident living next to the Bucharest parking lot, she has not experienced any higher traffic, rodent issues, trash, or noise and have found the owners to be very responsive to any issue.

Commissioner Fuller provided data from GPW Public Safety & the Building Dept. related to the Bucharest/Crispelli's location, and there have been minimal complaints about traffic, rodents, trash, noise, or altercations. He also stated that most concerns from residents centered around the site plan and that the applicant has made numerous changes to the site plan that seem to resolve all those issues, and their input has made a tremendous number of changes to the plans.

MOTION by Marx, seconded by O'Keefe, that the Planning Commission reaffirm their prior recommendation to City Council to rezone 20160 Mack Avenue from RO-1 to C.

Motion carried by the following vote:

YES: Fuller, Gilezan, Hamborsky, Marx, O'Keefe,

NO: None

ABSENT: Fenton, Vitale

City Council to schedule a Public Hearing on August 18, and if approved, it will go to a Second Reading possibly in September 2025.

MEMO

VIA EMAIL: buccellato@buccdevelopment.com

To: Justin Buccellato

From: Jacob Swanson, PE, PTOE
Abby Dykstra
Fleis & VandenBrink

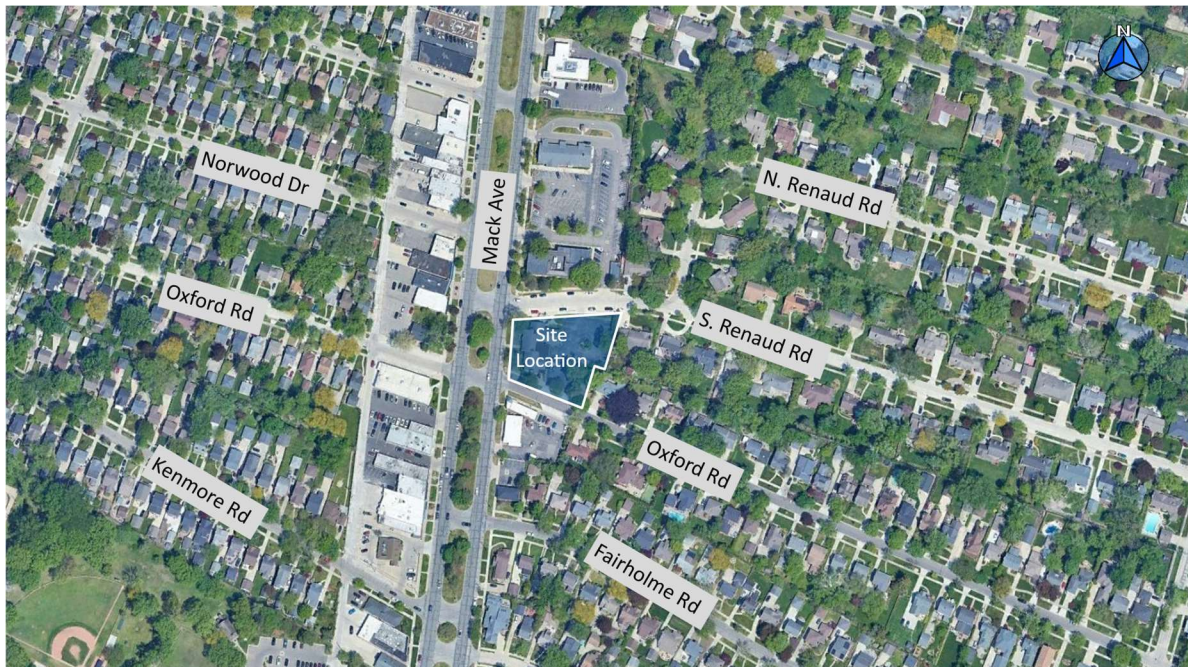
Date: August 11, 2025

Re: 20160 Mack Avenue – Retail Development
Grosse Pointe Woods, Michigan
Trip Generation Analysis

1 INTRODUCTION

This memorandum presents the results of the Trip Generation Analysis (TGA) for the proposed strip retail development in Grosse Pointe Woods, Michigan. The project site is located at 20160 Mack Avenue, between Oxford Road and S. Renaud Road, as shown in **Exhibit 1**. The proposed development includes the construction of a strip retail development on property that was previously occupied by a medical office. The project site will close one (1) of the existing driveways on Oxford Road; the proposed access to the project site will maintain one (1) driveway on Oxford Road and one (1) driveway on S. Renaud Road, both of which are under the jurisdiction of the City. A TGA has been required for this project, as part of the site plan approval process.

EXHIBIT 1: SITE LOCATION MAP



The scope of work for this study was prepared based upon Fleis & VandenBrink's (F&V) knowledge of the study area, understanding of the development program, accepted traffic engineering practice, professional experience, and the methodologies published by the Institute of Transportation Engineers (ITE). Sources of data for this study include the Michigan Department of Transportation (MDOT), the Michigan Traffic Crash Facts (MTCF) database, and ITE.

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200

2 SITE TRIP GENERATION

2.1 SITE TRIP GENERATION

The number of weekday peak hour (AM and PM) and daily vehicle trips that would be generated by the development were calculated based on information published by the Institute of Transportation Engineers (ITE) in the *Trip Generation Manual, 11th Edition*. The proposed development plan includes a strip retail center. The vehicular trips generated by the proposed development are summarized in **Table 1**.

Table 1: Vehicular Trip Generation Summary

Land Use	ITE Code	Amount	Units	Average Daily Traffic (vpd)	MD Peak Hour (vph)			PM Peak Hour (vph)		
					In	Out	Total	In	Out	Total
Strip Retail Plaza (<40k SF)	822	9,152	SF	616	13	9	22	37	36	73
Pass-By (0% AM, 40% PM)				123	0	0	0	14	14	28
New Trips				493	13	9	22	23	22	45

As is typical of commercial developments, a portion of the trips generated are from vehicles that are already on the adjacent roadways and will pass the site on their way from an origin to their ultimate destination. Therefore, not all traffic at the site driveways is necessarily new traffic added to the street system. This percentage of the trips generated by the development are considered “pass-by” trips, which are already present within the adjacent street system. These trips are therefore reduced from the total external trips generated by a study site. The percentage of pass-by trips used in this analysis was determined based on the rates published by ITE in the *Trip Generation Manual, 11th Edition*.

2.2 TRIP GENERATION COMPARISON

The existing building on the project site is currently being utilized as a medical office. The number of weekday peak hour (AM and PM) and daily vehicle trips that are generated by the existing use of the project site were calculated based on the data published by ITE in the *Trip Generation Manual, 11th Edition*. The trip generation forecast for the existing use was compared to the proposed development, as shown in **Table 2**.

Table 2: Trip Generation Comparison

Scenario	Land Use	ITE Code	Amount	Units	Average Daily Traffic (vpd)	AM Peak Hour			PM Peak Hour		
						In	Out	Total	In	Out	Total
Existing Site	Medical Building	720	11,826	SF	400	28	7	35	14	31	45
Proposed Use	Strip Retail Center	822	9,152	SF	616	13	9	22	37	36	73
Difference					216	-15	2	-13	23	5	28

The results of the trip generation comparison indicates that the proposed development is comparable to the existing use of the project site.

3 SITE TRIP DISTRIBUTION

The vehicular trips that would be generated by the proposed development were assigned to the study roadway network based on existing peak hour traffic patterns in the adjacent roadway network, the proposed site access points, and the methodologies published by ITE. Current traffic volume along Mack Avenue was obtained from the MDOT Traffic Count Database System (TCDS) website, for use in determining the project site distribution. Additionally, traffic volume data was not available along Oxford Road and S. Renaud Road; therefore, for the purpose of this study, it was assumed that approximately 10% of trips would travel equally to/from these study roadways (Oxford Road and S. Renaud Road).

The ITE trip distribution methodology assumes that new trips will enter the network and access the development, then leave the development and return to their direction of origin, whereas pass-by trips will enter and exit the development in their original direction of travel. However, in order to provide a conservative analysis, the pass-by trips were not considered for the purpose of this TGA.

Table 3: Site Trip Distribution

To/From	Via	MD	PM
North	Mack Avenue	47%	38%
South	Mack Avenue	43%	52%
East	S. Renaud Road	5%	5%
East	Oxford Road	5%	5%
Total		100%	100%

The site-generated vehicular traffic volumes shown in **Table 1** were distributed to the study roadway network according to the site trip distribution shown in **Table 3**. The project site trip distribution volumes are shown in the attached **Figure 1**.

4 SAFETY REVIEW

4.1 CRASH ANALYSIS

A crash analysis was conducted at the intersections of Mack Avenue & S. Renaud Road and Mack Avenue & Oxford Road. The crash data used in the analysis was obtained from the Michigan Traffic Crash Facts (MTCF) website, for the most recent **five years** (January 1, 2019, to December 31, 2023) of available data.

The results of the crash analysis indicates that a total of 12 crashes occurred within the study area, based on the five years of available crash data. Nine (9) of the crashes occurred at the Mack Avenue & Oxford Road intersection and three (3) of the crashes occurred at the Mack Avenue & S. Renaud Road intersection; all crashes were caused by vehicles within the bi-directional crossovers failing to yield to vehicles on Mack Avenue.

- Two (2) crashes resulted in “Type-B” injuries and three (3) crashes resulted in “Type-C” injuries.
- All crashes at the study intersections of Mack Avenue & S. Renaud Road and Mack Avenue & Oxford Road involved vehicles within the bi-directional crossovers.

4.2 MULTI-MODAL REVIEW

The existing non-motorized facilities and the interconnectivity to the project site are shown in the attached **Figure 2**, indicating possible points of conflict between motorized traffic and pedestrian / bicycle traffic on the adjacent study roadways. Below is a summary of the existing non-motorized facilities:

- Sidewalk is currently provided along both sides of Mack Avenue, S. Renaud Road, and Oxford Road, within proximity of the project site.
- There are two (2) bus stops located within close proximity to the project site, including one (1) bus stop adjacent to the property frontage on Mack Avenue.
- Bike lanes are not provided along any of the study roadways, within close proximity of the project site.

The proposed development includes the removal of one (1) of the existing driveways on Oxford Road, which will reduce the number of conflict points between motorized vehicles and pedestrian / bicycle traffic, thereby improving non-motorized safety. Additionally, existing sidewalks are provided along all of the adjacent study roadways and is proposed internal to the site; therefore, pedestrian connectivity will be provided in all directions between the project site and the adjacent roadway network.

5 CONCLUSIONS

The conclusions of this TGA are as follows:

- The trips generated by the proposed development will access the property via driveways on S. Renaud Road and Oxford Road. The majority of traffic is expected to travel to/from Mack Avenue.
- A trip generation comparison was performed, indicating that the proposed development is comparable to the previous use (medical office building) of the project site.
- A crash analysis was conducted at the adjacent intersections of Mack Avenue & S. Renaud Road and Mack Avenue & Oxford, based on the most recent five (5) years of available data in the MTCF database. Detailed review of the crash reports (UD-10s) indicates that all of the crashes at the study intersections involved vehicles within the bi-directional crossovers.
- The proposed development plan includes the removal of one (1) of the existing site driveways on Oxford Road, which will reduce the number of conflict points between motorized vehicles and pedestrian / bicycle traffic, thereby improving non-motorized safety.
 - Additionally, existing sidewalk is provided along all the adjacent study roadways and is proposed internal to the site; therefore, pedestrian connectivity will be provided in all directions between the project site and the adjacent roadway network.

Any questions related to this memorandum, study, analysis, and results should be addressed to Fleis & VandenBrink.



I hereby certify that this engineering document was prepared by me or under my direct personal supervision and that I am a duly licensed Professional Engineer under the laws of the State of Michigan.

A handwritten signature in black ink that reads "Jacob Swanson".

Digitally signed
by Jacob Swanson
Date: 2025.08.11
14:47:43 -04'00'

Attachments: Figures 1 – 2
Site Plan
Traffic Volume Data

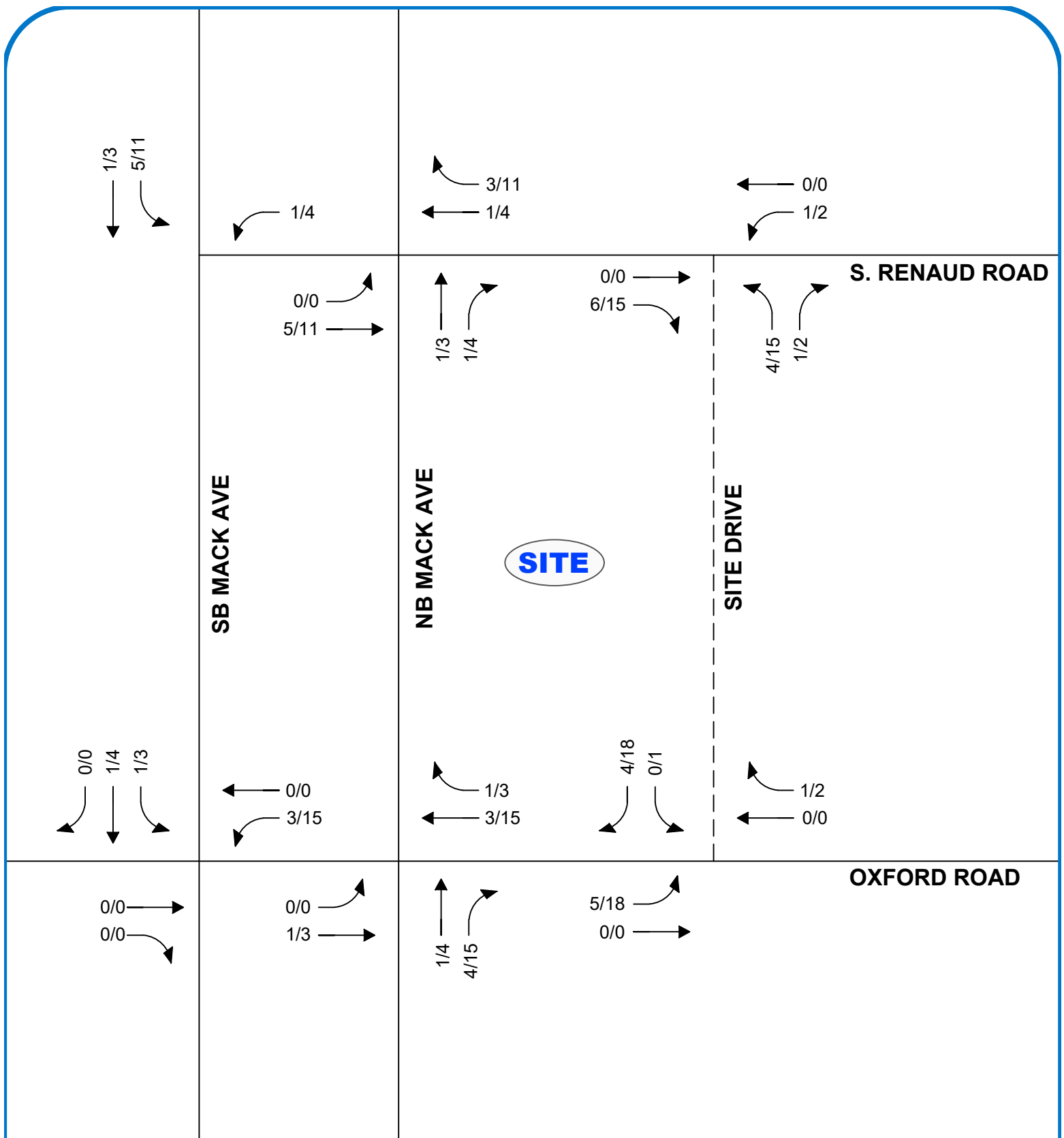
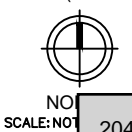


FIGURE 1
SITE-GENERATED TRAFFIC
VOLUMES

BUCCELLATO RETAIL TGA - GROSSE POINTE WOODS, MI

LEGEND

- ROADS
- TRAFFIC VOLUMES (MD/PM)



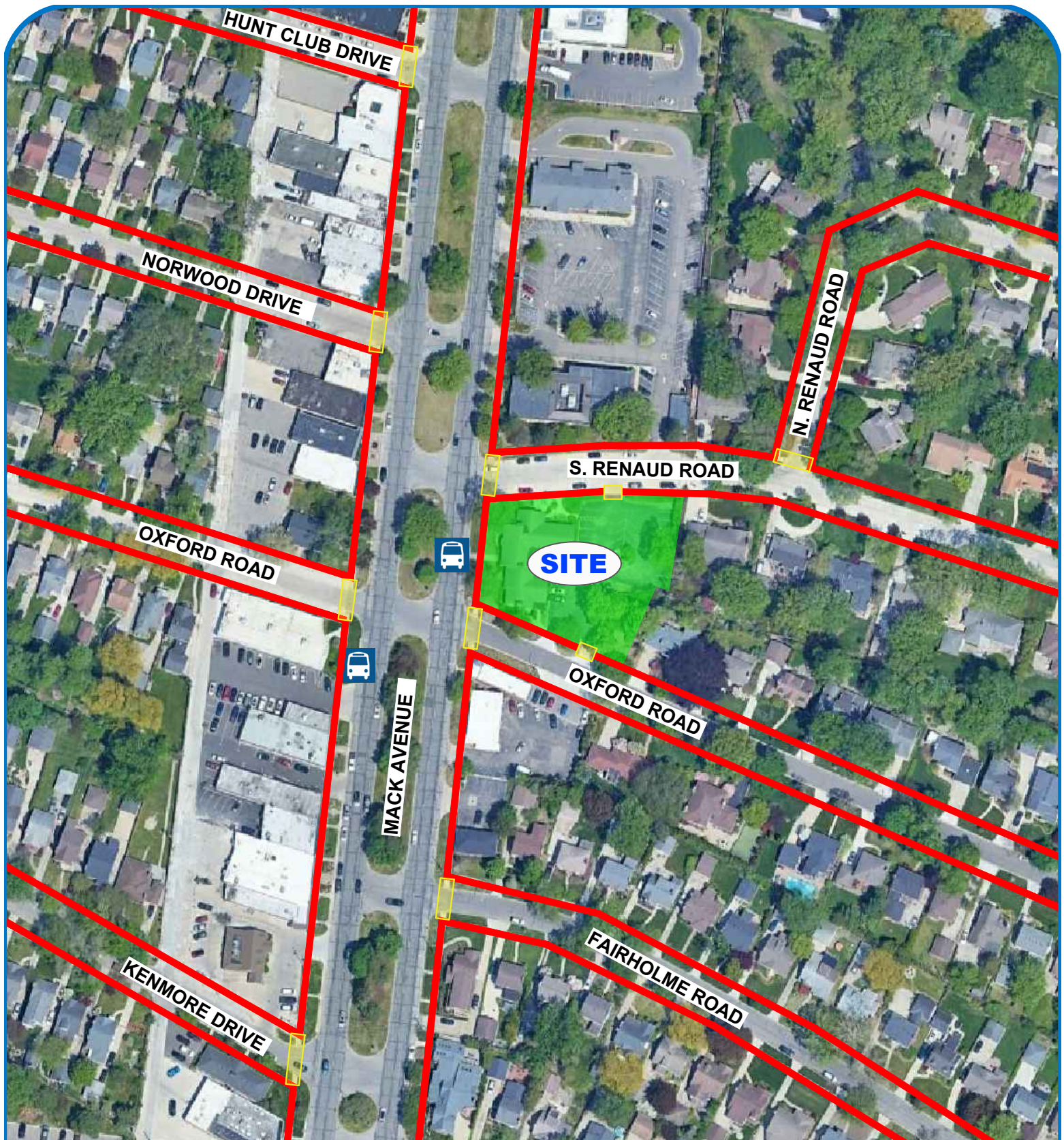


FIGURE 2 MULTI-MODAL CIRCULATION PLAN

BUCCELLATO RETAIL TGA - GROSSE POINTE WOODS, MI

LEGEND



SITE LOCATION



BIKE LANE



EXISTING SIDEWALK



EXISTING CROSSWALK /
CONFLICT POINT



BUS STOP



NORTH
SCALE: NOT TO SCALE

PROPOSED BUILDING FLOOR AREA AND PARKING			
FLOOR AREA	BUILDING USASE	PARKING PER USABLE AREA	PROPOSED REQUIRED PARKING
9,152 SF	RETAIL	200 SF	46

NOTE:
ORIGINAL PARKING COUNT = 34 SPACES.
ADDED 11 OFF-STREET PARKING SPACES

Parking Schedule	
Count	* Calculations resulting in fractional space. When units or measurements determining the number of required parking spaces result in a requirement of a fractional space, any fraction up to and including one-half shall be disregarded and fractions over one-half shall require one parking space
36 OFF-STREET	+ 4 METERED PARKING SPACES MACK AVE.
49 TOTAL	+ 9 PARKING SPACES - S RENAUD RD.

SITE AREA:
EXISTING SITE AREA: 33,007 SF (0.758 ACRES)
PARKING LOT AREA: 16,329 SF
LOT SIZE: (EXISTING UNCHANGED)

SETBACKS:
C-COMMERCIAL BUSINESS
FRONT YARD SETBACK: 0
SIDE YARD SETBACK: 0
CORNER LOT
MAXIMUM BUILDING HEIGHT: (2) STORIES 28 FEET
PROPOSED HEIGHT: 18 FEET

DEMOLITION SCOPE:
1. ALL DEMOLITION WORK REQUIRED IS NOT NECESSARILY LIMITED TO WHAT IS DESCRIBED IN THE DEMOLITION SCOPE. THE INTENT IS TO REMOVE ALL MECHANICAL, ELECTRICAL, AND ARCHITECTURAL ITEMS AS REQUIRED TO FACILITATE NEW CONSTRUCTION.
2. EXISTING STRUCTURE AND BASEMENT TO BE DEMOLISHED COMPLETELY. DISCONNECT AND CAP EXISTING UTILITIES AS REQUIRED PRIOR TO DEMOLITION.
3. GENERAL PRECAUTIONS SHALL BE TAKEN AS NECESSARY TO HOLD ALL DISRUPTION, DUST, DIRT, NOISE, AND DEBRIS TO A MINIMUM. G.C. TO OBTAIN DEMOLITION PERMIT AND PROVIDE ALL NECESSARY BARRIERS AND SAFETY MEASURES IN COMPLIANCE WITH REQUIREMENTS BY AHJ.
4. REMOVE ALL DEBRIS FROM THE SITE AND LEGALLY DISPOSE OF THESE MATERIALS.
5. REPAIR DAMAGED AREAS IN EXISTING PARKING LOT. PREPARE FOR NEW ASPHALT CAP

- GENERAL SITE PLAN NOTES
1. PAVEMENT SHALL BE OF THE TYPE, THICKNESS AND CROSS SECTION AS INDICATED ON THE PLANS AND AS FOLLOWS:

2. CONCRETE: PORTLAND CEMENT TYPE IA (AIR-ENTRAINED) WITH A MINIMUM CEMENT CONTENT OF SIX SACKS PER CUBIC YARD, MINIMUM 28 DAY COMPRESSIVE STRENGTH OF 3,500 PSI AND A SLUMP OF 1 1/2 TO 3 INCHES.

3. ASPHALT: BASE COURSE - MDOT BITUMINOUS MIXTURE NO. 1100L, 20AA; SURFACE COURSE - MDOT BITUMINOUS MIXTURE NO. 1100T, 20AA; ASPHALT CEMENT PENETRATION GRADE 85-100, BOND COAT - MDOT SS-1H EMULSION AT 0.10 GALLON PER SQUARE YARD; MAXIMUM 2 INCH LIFT.

4. PAVEMENT BASE SHALL BE COMPACTED TO 95% OF THE MAXIMUM DENSITY (MODIFIED PROCTOR) PRIOR TO PLACEMENT OF PROPOSED PAVEMENT. EXISTING SUB-BASE SHALL BE PROOF-ROLLED IN THE PRESENCE OF THE ENGINEER TO DETERMINE STABILITY.

5. ALL CONCRETE PAVEMENT, DRIVEWAYS, CURB & GUTTER, ETC., SHALL BE SPRAY CURED WITH WHITE MEMBRANE CURING COMPOUND IMMEDIATELY FOLLOWING FINISHING OPERATION.

6. ALL CONCRETE PAVEMENT JOINTS SHALL BE FILLED WITH HOT POURED RUBBERIZED ASPHALT JOINT SEALING COMPOUND IMMEDIATELY AFTER SAWCUT OPERATION. FEDERAL SPECIFICATION SS-S164.

7. ALL WORKMANSHIP AND MATERIALS SHALL BE IN ACCORDANCE WITH THE CURRENT STANDARDS AND SPECIFICATIONS OF THE MUNICIPALITY AND THE MICHIGAN DEPARTMENT OF TRANSPORTATION STANDARD SPECIFICATIONS FOR CONSTRUCTION, CURRENT EDITION.

8. ALL TOP OF CURB ELEVATIONS, AS SHOWN ON THE PLANS, ARE CALCULATED FOR A 6" CONCRETE CURB UNLESS OTHERWISE NOTED.

9. ALL SIDEWALK RAMPS, CONFORMING TO PUBLIC ACT NO. 8, 1993, SHALL BE INSTALLED AS INDICATED ON THE PLANS.

10. CONSTRUCTION OF A NEW OR RECONSTRUCTED DRIVE APPROACH CONNECTING TO AN EXISTING STATE OR COUNTY ROADWAY SHALL BE ALLOWED ONLY AFTER AN APPROVED PERMIT HAS BEEN SECURED FROM THE AGENCY HAVING JURISDICTION OVER SAID ROADWAY.

11. FOR ANY WORK WITHIN THE PUBLIC RIGHT-OF-WAY, THE CONTRACTOR SHALL PAY FOR AND SECURE ALL NECESSARY PERMITS AND LIKewise ARRANGE FOR ALL INSPECTION.

12. EXISTING TOPSOIL, VEGETATION AND ORGANIC MATERIALS SHALL BE STRIPPED AND REMOVED FROM PROPOSED PAVEMENT AREA PRIOR TO PLACEMENT OF BASE MATERIALS.

13. EXPANSION JOINTS SHOULD BE INSTALLED AT THE END OF ALL INTERSECTION RADII.

14. SIDEWALK RAMPS, CONFORMING TO PUBLIC ACT NO. 8, 1973, SHALL BE INSTALLED AS SHOWN AT ALL STREET INTERSECTIONS AND AT ALL BARRIER FREE PARKING AREAS AS INDICATED ON THE PLANS.

15. ALL PAVEMENT AREAS SHALL BE PROOF-ROLLED UNDER THE SUPERVISION OF A GEOTECHNICAL ENGINEER PRIOR TO THE PLACEMENT OF BASE MATERIALS AND PAVING MATERIALS.

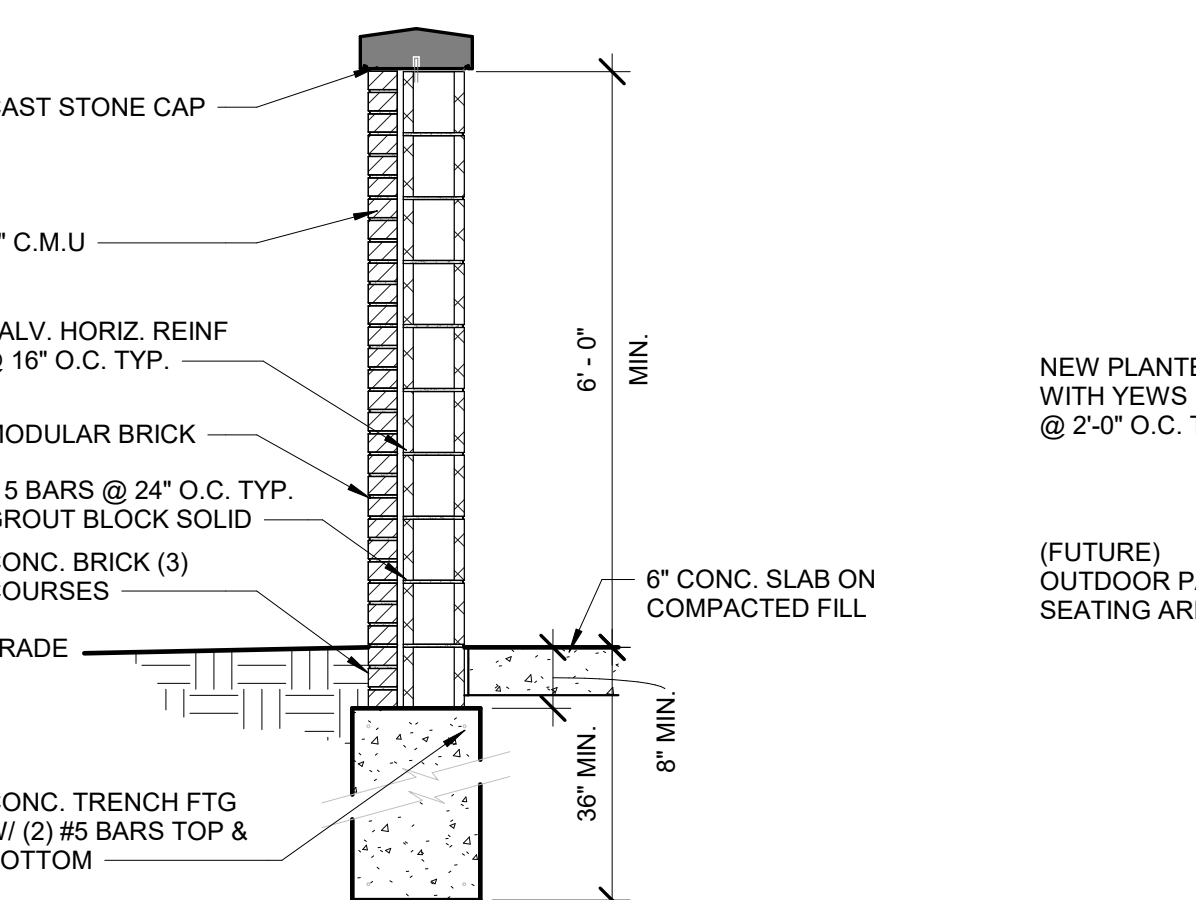
16. FILL AREAS SHALL BE MACHINE COMPACTED IN UNIFORM LIFTS NOT EXCEEDING 9 INCHES THICK TO 98% OF THE MAXIMUM DENSITY (MODIFIED PROCTOR) PRIOR TO PLACEMENT OF PROPOSED PAVEMENT.

17. ALL LANDSCAPED AREAS TO BE PROVIDED W/ SPRINKLER SYSTEMS FOR 100% COVERAGE.

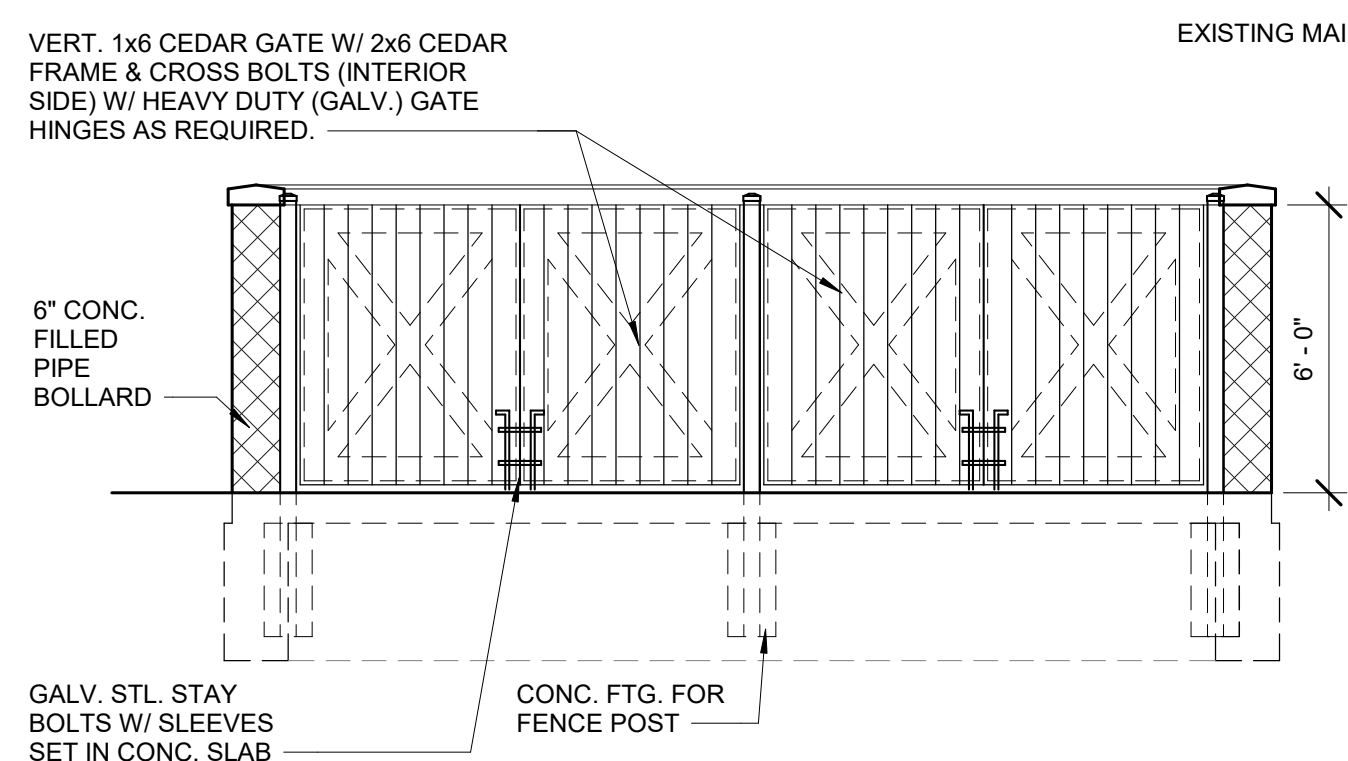
16. MAINTAIN EXISTING DRAINAGE PATTERNS ON SITE IN COMPLIANCE WITH REQUIREMENTS OF AHJ.

19. EXISTING UTILITIES ON SITE TO REMAIN - TYP. U.N.O.

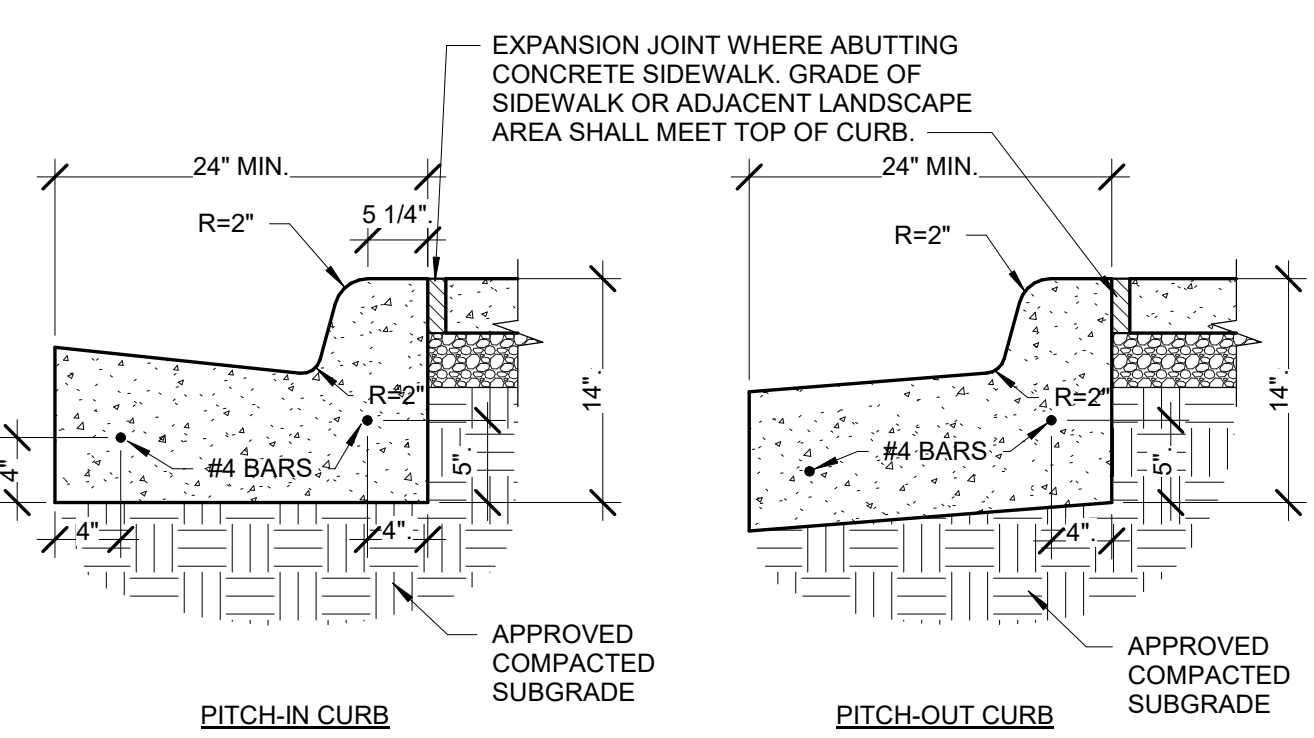
20. MAINTAIN EXISTING SITE TOPOGRAPHY - TYP. U.N.O.



2 Section At Dumpster Screen
A1 1/2" = 1'-0"

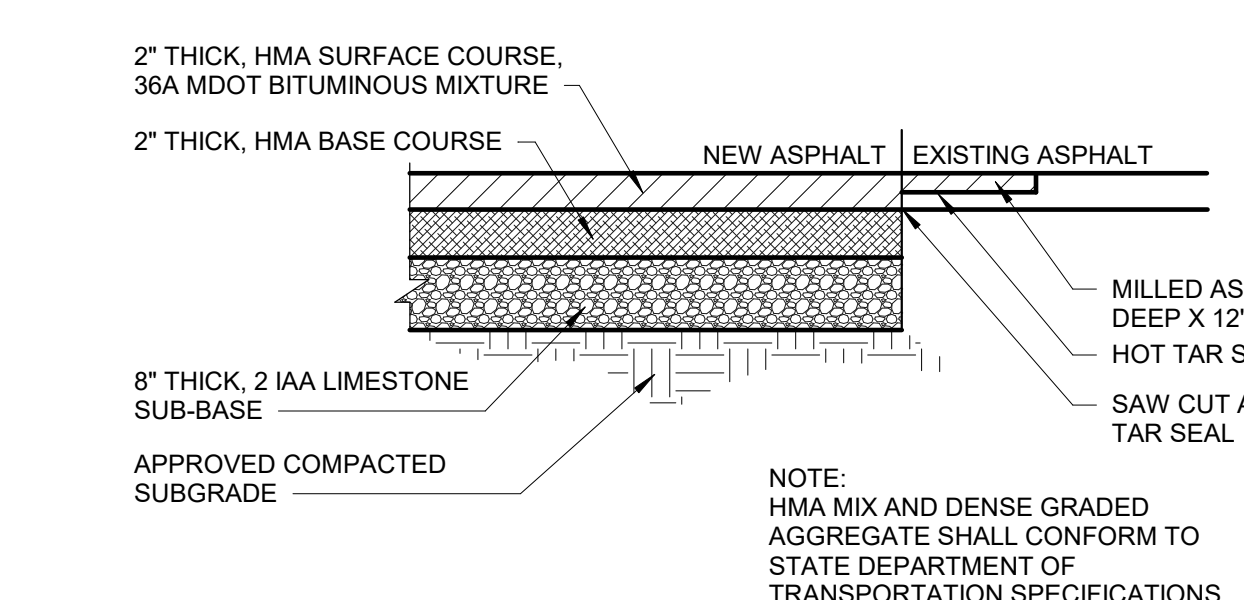


3 Dumpster Screening Detail
A1 1/4" = 1'-0"



4 CONCRETE CURB AND GUTTER DETAIL
A1 1" = 1'-0"

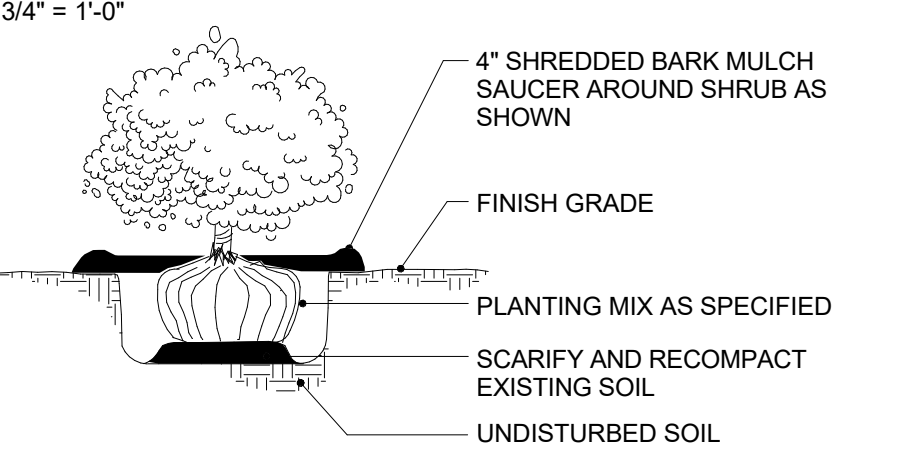
1 SITE PLAN
A1 1" = 20'-0"



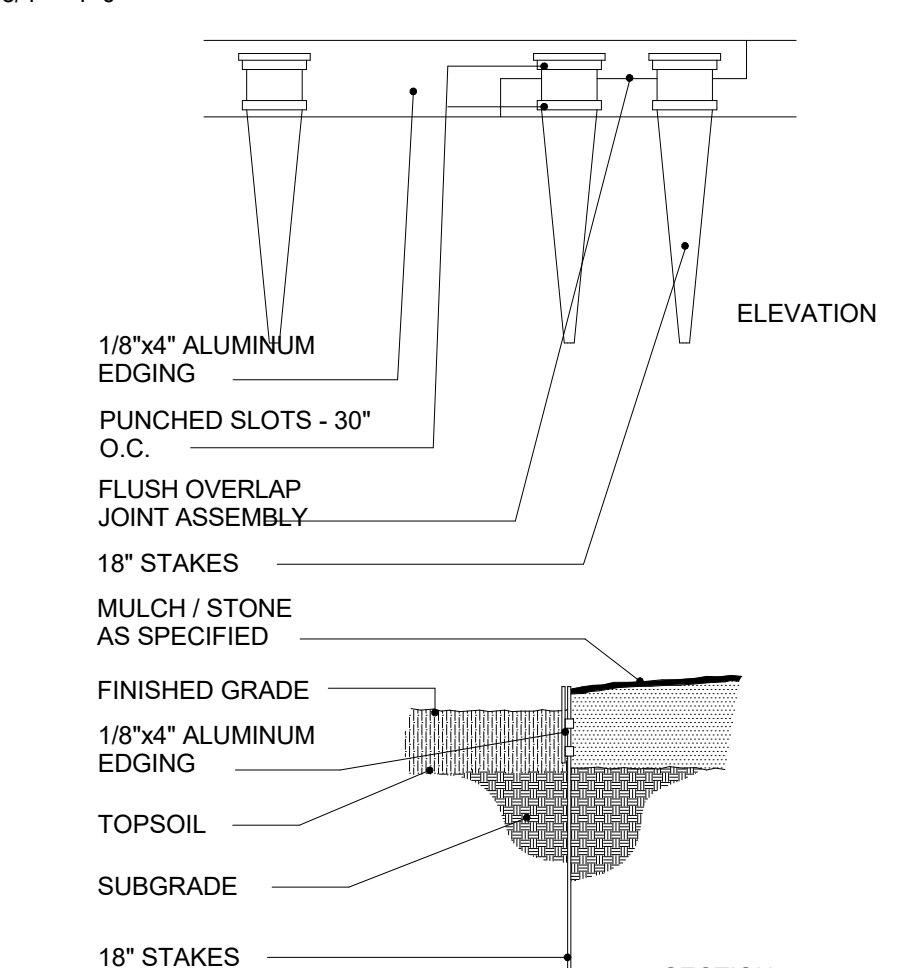
5 ON-SITE FULL DEPTH ASPHALT PAVEMENT DETAIL
A1 1" = 1'-0"

LEGAL DESCRIPTION
LAND SITUATED IN THE CITY OF GROSSE POINTE WOODS, COUNTY OF WAYNE, STATE OF MICHIGAN, DESCRIBED AS FOLLOWS:
ALL OF LOT 1 AND LOT 2, EXCEPTING THEREFROM THE EAST 15.31 FEET IN ARTHUR J. SCULLY'S EASTMORELAND PARK, BEING A SUBDIVISION OF PART OF PRIVATE CLAIM 240, VILLAGE OF LOCHMOOR, ACCORDING TO THE PLAT THEREOF RECORDED IN LIBER 63, PAGE 42 OF PLATS. ALSO ALL THAT PART OF P.C. 611, VILLAGE OF GROSSE POINTE WOODS, BOUNDED AND DESCRIBED AS FOLLOWS: BEGINNING AT A POINT AT THE INTERSECTION OF THE EAST LINE OF MACK AVENUE, AS WIDENED, AND THE SOUTH LINE OF SAID P.C. 611, SAID POINT BEING SOUTH 71 DEGREES EAST A DISTANCE OF 104.43 FEET FROM THE MIDDLE LINE OF MACK AVENUE; THENCE ALONG SAID SOUTH LINE OF P.C. 611, SOUTH 71 DEGREES EAST A DISTANCE OF 227.28 FEET TO THE SOUTHWEST CORNER OF RENMOOR PARK SUBDIVISION; THENCE ALONG THE WEST LINE OF SAID SUBDIVISION NORTH 6 DEGREES, 37 MINUTES, 22 SECONDS EAST A DISTANCE OF 124.37 FEET TO THE SOUTH LINE OF RENAUD ROAD; THENCE ALONG RENAUD ROAD NORTH 88 DEGREES, 22 MINUTES WEST A DISTANCE OF 87.05 FEET; THENCE TURNING TO THE LEFT ON A CURVE HAVING A RADIUS OF 459.14 FEET WESTERLY, 49.95 FEET (CHORD BEARS SOUTH 88 DEGREES, 31 MINUTES WEST A DISTANCE OF 49.93 FEET); THENCE SOUTH 85 DEGREES, 24 MINUTES WEST A DISTANCE OF 87.48 FEET TO THE EAST SIDE OF MACK AVENUE; THENCE ALONG MACK AVENUE SOUTH 6 DEGREES, 37 MINUTES, 22 SECONDS WEST A DISTANCE OF 44.00 FEET TO THE PLACE OF BEGINNING.

8 TREE PROTECTION DETAIL
A1 3/4" = 1'-0"



7 SHRUB PLANTING DETAIL
A1 3/4" = 1'-0"



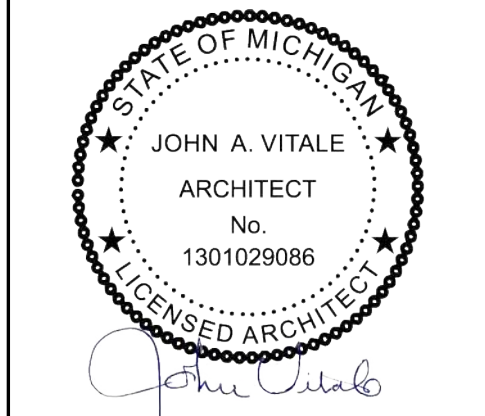
6 ALUMINUM EDGING DETAIL
A1 3/4" = 1'-0"



STUCKY VITALE ARCHITECTS
27172 WOODWARD AVENUE
ROYAL OAK, MI 48067-0925
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WWW.STUCKYVITALE.COM

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Consultants

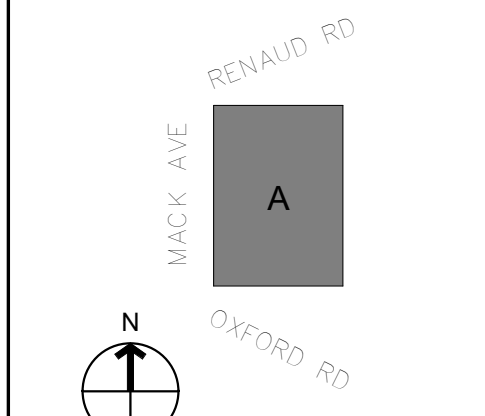
Seal:



Project :
RETAIL DEVELOPMENT

20160 Mack Ave, Grosse
Pointe Woods, MI 48236

Key Plan:



Issued for	
CITY SUBMITTAL	03.14.25
CITY SUBMITTAL	04.17.25
UPDATE	
CITY SUBMITTAL	05.14.25
UPDATE	
SITE ALTERNATE	06.04.25
CITY SUBMITTAL	07.14.25
UPDATE	



Drawn by :
JGB, JPM, AQC
Checked by :
JPM, JAV
Sheet Title :
Site Plan + Landscape Plan + Details

Project No. :
2025.018

Sheet No. :
A1

DO NOT SCALE DRAWINGS
© 2024 Stucky Vitale Architects



Volume Count Report

LOCATION INFO		INTERVAL:15-MIN					
Location ID	50-5362_NE	Time	15-min Interval				Hourly Count
Type	SPOT		1st	2nd	3rd	4th	
Funct'l Class	4	 0:00-1:00	10	5	4	7	26
Located On	Greater Mack Ave	1:00-2:00	4	3	1	3	11
Loc On Alias		2:00-3:00	3	2	0	1	6
BETWEEN	Avalon St AND Maxine St	3:00-4:00	0	1	0	1	2
Direction	NE	4:00-5:00	2	5	5	5	17
County	Macomb	5:00-6:00	6	9	14	10	39
Community	St Clair Shores	6:00-7:00	20	24	28	38	110
MPO ID	51633	7:00-8:00	55	48	97	81	281
HPMS ID		8:00-9:00	81	105	94	126	406
Agency	MDOT	9:00-10:00	115	121	114	122	472
		10:00-11:00	125	121	128	141	515
		11:00-12:00	156	187	174	160	677
		12:00-13:00	189	169	211	178	747
		13:00-14:00	168	185	155	172	680
		14:00-15:00	153	142	135	178	608
		15:00-16:00	216	179	189	166	750
		16:00-17:00	192	199	198	197	786
		17:00-18:00	206	210	216	205	837
		18:00-19:00	176	172	196	143	687
		19:00-20:00	115	109	112	100	436
		20:00-21:00	100	72	85	53	310
		21:00-22:00	66	69	44	44	223
		22:00-23:00	24	30	18	23	95
		23:00-24:00 	14	13	16	7	50
		Total					8,771
		AM Peak	11:45-12:45				729
		PM Peak	17:00-18:00				837

NOTES/FILES			
	Note	Date	

Volume Count Report

LOCATION INFO	
Location ID	50-5362_SW
Type	SPOT
Funct'l Class	4
Located On	Greater Mack Ave
Loc On Alias	
BETWEEN	Avalon St AND Maxine St
Direction	SW
County	Macomb
Community	St Clair Shores
MPO ID	51633
HPMS ID	
Agency	MDOT

INTERVAL:15-MIN					
Time	15-min Interval				Hourly Count
	1st	2nd	3rd	4th	
 0:00-1:00	7	8	3	4	22
1:00-2:00	2	4	1	0	7
2:00-3:00	3	0	2	1	6
3:00-4:00	0	2	2	2	6
4:00-5:00	2	4	9	13	28
5:00-6:00	8	17	30	26	81
6:00-7:00	28	33	62	76	199
7:00-8:00	63	53	100	108	324
8:00-9:00	110	93	116	123	442
9:00-10:00	91	92	113	119	415
10:00-11:00	112	144	123	132	511
11:00-12:00	140	127	145	156	568
12:00-13:00	141	146	148	190	625
13:00-14:00	166	159	163	174	662
14:00-15:00	149	160	127	155	591
15:00-16:00	149	143	143	133	568
16:00-17:00	168	168	172	148	656
17:00-18:00	156	138	170	159	623
18:00-19:00	130	157	135	146	568
19:00-20:00	132	113	109	108	462
20:00-21:00	97	85	76	66	324
21:00-22:00	60	60	62	52	234
22:00-23:00	36	22	25	19	102
23:00-24:00 	22	13	12	7	54
Total					8,078
AM Peak	11:45-12:45				591
PM Peak	12:45-13:45				678

NOTES/FILES			
	Note	Date	

NATIONAL TRANSPORTATION SAFETY ORGANIZATION

100 E. Big Beaver Rd., Suite 910, Troy, Michigan 48063

Office (248) 334-4971 • Fax (248) 475-3434

www.ntso.us

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Road Commission for Oakland County

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BRADLEY C. WIEFERICH, P.E.

Director
Michigan Department of Transportation

August 14, 2025

Ashley Jankowski, AICP

Associate Planner

McKenna

235 East Main Street, suite 105

Northville, MI 48167

RE: Review of Fleis & VandenBrink Trip Generation Analysis 20160 Mack Avenue, Retail Development, Grosse Pointe Woods

Dear Ms. Jankowski,

As requested, the National Transportation Safety Organization (NTSO) has completed a review of the Trip Generation Analysis memorandum prepared by Fleis & VandenBrink (F&V) for the proposed strip retail development in Grosse Pointe Woods, Michigan. The project site is located at 20160 Mack Avenue, between Oxford Road and S. Renaud Road.

Traffic concerns raised by residents over the proposed development were forwarded to the NTSO by the Grosse Pointe Woods, Director of Public Safety, listed below:

- Residential cut-through traffic and/or turns out of the parking lot onto Oxford Road and S. Renaud Road from proposed commercial uses at 20160 Mack Avenue.
- Speeding down residential streets due to proposed commercial uses at 20160 Mack Avenue
- Pedestrian safety and visibility of pedestrians by traffic traveling on and off Mack Avenue onto Oxford Road and S. Renaud Road.

Proposed Development

The plans show a retail development floor plan of 9,152 square feet with space for three separate tenants, approximately 3,000 square feet each. No specific tenants have been identified; however, the proposed zoning change would allow many types of retail business, including food service restaurants.

Site Trip Generation

When analyzing the impact of new development on the adjacent roadway network, the number of weekday peak hour (AM and PM) trips that would be generated by the proposed development are calculated based upon information published by the Institute of Transportation Engineers (ITE) in their Trip Generation Manual. The vehicle trips generated by this proposed development were calculated by F&V using the information contained in the manual for a Strip Retail Center. Without specifics on the actual tenants this is the best fit for analyzing the impact.

Trip generation for other types of tenant occupants that could be used for comparison would be:

- Coffee/Donut Shop without Drive-Through Window
- Fast-Food Restaurant without Drive-Through Window
- High-Turnover (Sit-Down) Restaurant

If using these other vehicle trip generation factors, the overall results would be similar

Trip Generation Comparison

F&V compared the peak hour (AM & PM) daily vehicle trips of the existing development to those of the proposed development using information published in the ITE Trip Generation Manual for a Medical Building. The results of this trip generation comparison indicates that the proposed development is comparable to the existing use of the project site. While the AM Peak Hour trip generation of the proposed development is less than the existing development, the PM Peak Hour is more. The difference in the number of trips is not significant and should have no discernable impact on the current roadway network.

Safety Review

A review of 5-Year (2019 -2023) crash history was conducted by F&V at the intersections of Mack Avenue & Oxford Road and Mack Avenue & S. Renaud Road, using the Michigan Traffic Crash Facts (MTCF) website. It is assumed that this data includes both the northbound (NB) and southbound (SB) Mack Avenue intersections with Oxford Road and S. Renaud Road. F&V summarizes, there was a total of 12 crashes reported in the study area with 9 occurring at Mack Avenue & Oxford Road, and 3 at Mack Avenue & S. Renaud Road. Two of these crashes resulted in "Type-B" injuries and three with "Type-C" injuries.

NTSO conducted this same crash history review using our Traffic Crash Location System (TCLS), Traffic Crash Analysis Tool (TCAT). This review found a total of 16 crashes reported in the study area with 12 occurring at Mack Avenue & Oxford Road, and 4 at Mack Avenue & S. Renaud Road. Two of these crashes resulted in "Type-B" injuries and five with "Type-C" injuries.

The difference between these crash history reviews could be attributed to the buffer zone that is established from the center point of the intersection for including of crashes. The NTSO, TCAT system, uses 200 feet.

NTSO also conducted a crash history review at these intersections for the 5-year period (2020-2024), eliminating the year 2019 crash data and adding the most recent year 2024 crash data. This review found a total of 23 crashes reported in the study area with 18 occurring at Mack Avenue & Oxford Road, and 5 at Mack Avenue & S. Renaud Road. Three of these crashes resulted in "Type-B" injuries and five with "Type-C" injuries.

Below is a chart with a summary of the data from these crash history reviews.

INTERSECTION	F&V 2019-2023	NTSO 2019-2023	NTSO 2020-2024
Mack Ave (NB) & Oxford Rd	9	4 No Injuries	6 No Injuries
Mack Ave (SB) & Oxford Rd	Assumed to be Included Above	8 2-B, 4-C	12 2-B, 4-C
Mack Ave (NB) & S Renaud Rd	3	3 1-C	2 1-C
Mack Ave (SB) & S Renaud Rd	Assumed to be Included Above	1 No Injuries	3 1-B
Totals	12 2-B, 3-C	16 2-B, 5-C	23 3-B 5-C

When analyzing crash data from the 2019 and 2020 years the statistics are not considered to be representative of normal traffic conditions as traffic volumes were considerably less than normal due to the Covid pandemic.

The overwhelming majority of the crashes reported above involved vehicles within the bi-directional crossovers failing to yield to traffic on Mack Avenue.

Conclusions

The conclusions of the F&V Trip Generation Analysis for the proposed development states trips generated will access the property via the driveways on Oxford Road and S. Renaud Road. Furthermore, the majority of this traffic is expected to travel to or from Mack Avenue. Considering Mack Avenue as the commercial corridor, and other than the residents from the neighborhoods west and east of Mack Avenue wanting to patronize this new development, a significant increase in traffic volume on the residential streets is not expected.

The trip generation comparison performed by F&V indicates the proposed strip retail center development is comparable to the previous use as a medical office building. Other types of occupants for this development as mentioned in the Site Trip Generation section of this review above would have a similar comparison.

The crash history review conducted by F&V found that all crashes at the study intersections involved vehicles within the bi-directional crossovers. A review of crash history by NTSO also found that a majority of the crashes involved the bi-directional crossovers. With the proposed development, future crash history is expected to be similar as existing road geometry will not change.

F&V states that the proposed development plan includes removal of one existing driveway on Oxford Road, which reduces the number of conflict points between motorized vehicles and pedestrians/bicycle traffic, thereby improving non-motorized safety. While this is true for reducing conflict points, it does not reduce the number of possible conflict occurrences, as the vehicles must use one of the other driveways.

Traffic Concerns Raised by Residents

Residential cut-through traffic from the proposed development onto Oxford Road and S. Renaud Road is not expected as the majority of traffic is expected to utilize Mack Avenue for access. Using Oxford Road or S. Renaud Road does not provide convenient access to other major roads.

Speeding on the residential streets due to the proposed development is not expected. The speed at which a motorist travels is directly related to the road conditions and roadside environment. The majority of motorists travel at a speed they feel is reasonable and safe for conditions to maintain control of their vehicle. This proposed development is not making any changes to the road conditions or roadside environment of the residential streets in the area.

Pedestrian safety and the visibility of pedestrians by traffic traveling on and off Mack Avenue onto Oxford Road and S. Renaud Road is not being altered by the proposed development. Visual line of sight at the intersections of Mack Avenue at Oxford Road and S. Renaud Road are not being affected by the proposed development. Pedestrians have the right-of-way in the crosswalk at these Stop controlled intersections.

Sincerely,



Chuck Keller, P.E.
Director of Engineering
Chief Traffic Engineer



Memorandum

TO: City of Grosse Pointe Woods
FROM: Laura Haw, AICP, NCI
SUBJECT: **Public Hearing: Zoning Ordinance Map Amendment (rezoning) of 20160 Mack Avenue from the RO-1, Restricted Office District to the C, Commercial District**
DATE: August 15, 2025

PUBLIC HEARING

A public hearing for the requested Zoning Ordinance Map Amendment (rezoning) of 20160 Mack Avenue from the RO-1, Restricted Office District to the C, Commercial District is scheduled for the August 18, 2025, regular meeting, in accordance with State of Michigan requirements.

The public hearing notice was expanded from 300-feet (as required by the State) to 500-feet for notification purposes.

In addition to this public hearing, two other formal public hearings have been held on this application:

April 22, 2025 (Planning Commission Meeting)

Public hearing held. Planner recommended approval of the rezoning request.

Planning Commission made an affirmative recommendation to City Council for the Map Amendment (rezoning) of 20160 Mack Avenue to the C-Commercial Zoning District (6-yes; 0-no; 1-absent; 2-abstain (Vitale & McNelis).

May 19, 2025 (City Council Meeting)

Public hearing held for the Map Amendment (rezoning) of 20160 Mack Avenue from RO-1 Restricted Office to C-Commercial (again, the public hearing notice expanded from 300-feet to a 500-feet radius for notification purposes).

Motion made to return the matter to the Planning Commission for further consideration. Specific motion language: *"Motion by McConaghy, seconded by Granger, that the City Council table the City Planner's recommendation to rezone 20160 Mack Avenue and refer the matter to the Planning Commission for further public proceedings."*

In addition to these formal public hearings, the City has considered feedback from residents at six other meetings.

ADDITIONAL INFORMATION

Additional background information and documentation related to this requested Zoning Ordinance Map Amendment (rezoning) is provided under agenda item "7.A".

AFFIDAVIT OF PROPERTY OWNERS NOTIFIED

Re: 20160 Mack Avenue – 500 Ft. Radius

State of Michigan)
) ss.
County of Wayne)

I HEREBY CERTIFY that the notice of Hearing was duly mailed First Class Mail on 07/30/2025 to the following property owners adjacent to the above property in accordance with the provisions of the 2017 City Code of Grosse Pointe Woods.

Paul P. Antolin, MiPMC
City Clerk

See attached document for complete list.

City of Grosse Pointe Woods, Michigan

Notice is hereby given that the Grosse Pointe Woods City Council, under the provisions of Public Act 110 of 2006, MCL 125.3101 as amended, and Grosse Pointe Woods City Code of 2022 Chapter 50, Article 7, Section 50-7.15, will hold a Public Hearing on Monday, August 18, 2025 at 7:00 p.m., at City Hall in the Council Chamber/Courtroom (located at 20025 Mack Plaza Drive, Grosse Pointe Woods, MI 48236) for the following purpose: Consider rezoning of 20160 Mack Avenue from RO-1 Restricted Office to C Commercial Business.

All interested persons are invited to attend and will be given opportunity for public comment. The public may appear in person or be represented by counsel. Written comments will be received in the City Clerk's Office (cityclerk@gpwmi.us), up to close of business preceding the hearing. Individuals with disabilities requiring auxiliary aids or services at the meeting should contact the Grosse Pointe Woods Clerk's Office at 313-343-2440 seven days prior to the meeting. The agenda and pertinent documents will be available at www.gpwmi.us. For additional project information, contact the Building and Planning Department at 313-343-2426 or e-mail building@gpwmi.us.

Paul P. Antolin
City Clerk

The public may appear in person or be represented by counsel. Written comments will be received in the City Clerk's office, up to the close of business preceding the hearing. A group spokesperson is encouraged on agenda items concerning organized groups. Individuals with disabilities requiring auxiliary aids or services at the meeting should contact the Grosse Pointe Woods Clerk's Office at 313 343-2440 seven days prior to the meeting.

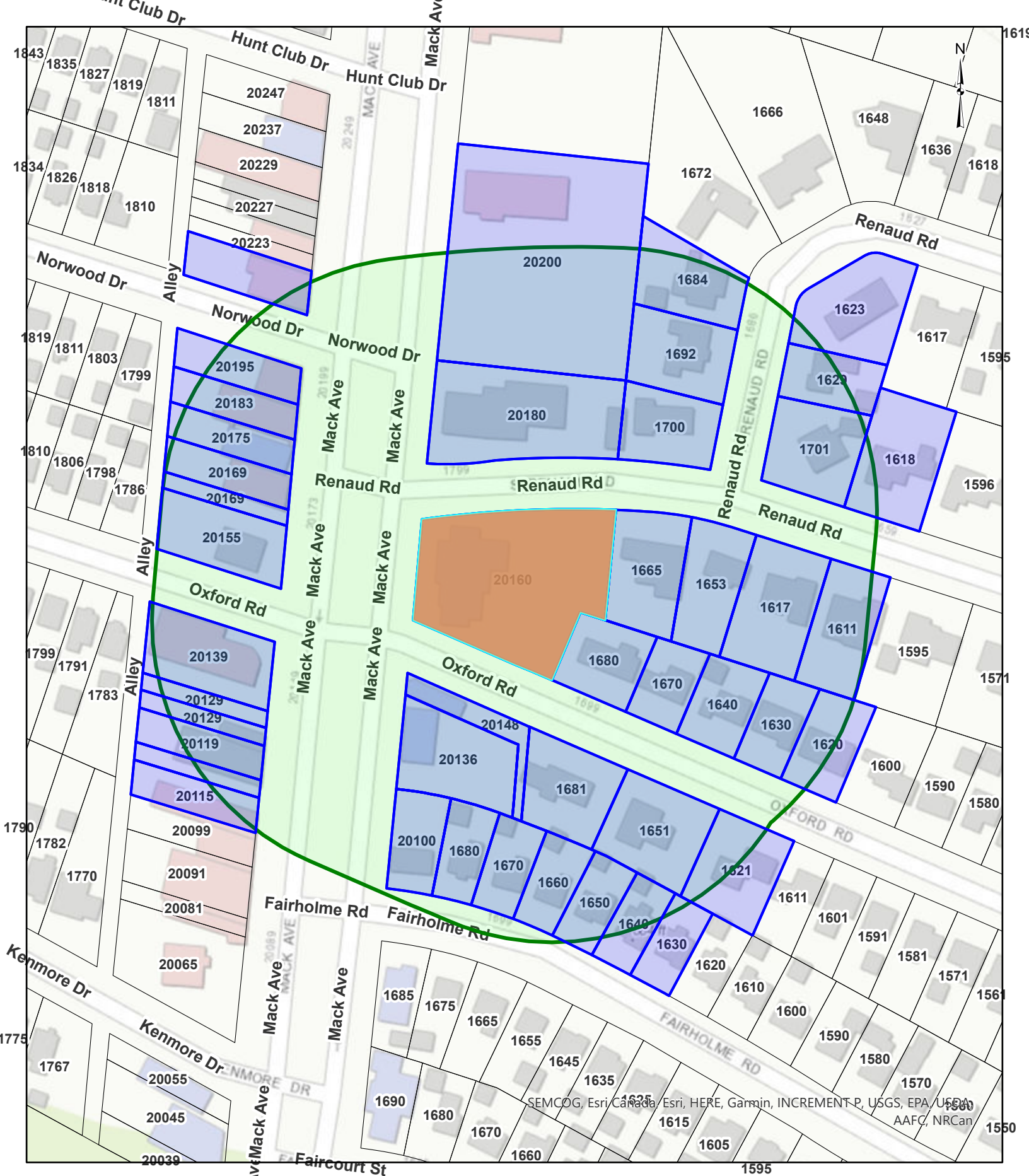
**ADJACENT PROPERTIES TO 20160 MACK AVE.
500' RADIUS**

PARCEL NUMBER	PARCEL ADDRESS	OWNER	OWNER ADDRESS	CITY, STATE, ZIP
009 01 0001 000	20160 MACK AVE	REAL PROPERTIES INC	20160 MACK AVE	GROSSE POINTE WOODS, MI 48236
011 01 1562 000	20155 MACK AVE	20155 MACK LLC	1270 N OXFORD	GROSSE POINTE WOODS, MI 48236
	20155 MACK AVE	OCCUPANT	20155 MACK AVE	GROSSE POINTE WOODS, MI 48236
008 01 0467 000	1611 S RENAUD RD	BRODERICK, JEFFREY P	1611 S RENAUD RD	GROSSE POINTE WOODS, MI 48236
008 01 0258 000	1701 N RENAUD RD	TRIPP, WILLIAM H JR	1701 N RENAUD RD	GROSSE POINTE WOODS, MI 48236
009 01 0006 000	1630 OXFORD RD	CONNOLLY, WILLIAM & BETH	1630 OXFORD RD	GROSSE POINTE WOODS, MI 48236
012 05 0090 000	20100 MACK AVE	MACK & FAIRHOME LLC	503 LAKESHORE ROAD	GROSSE POINTE SHORES, MI 48236
	20100 MACK AVE	OCCUPANT	20100 MACK AVE	GROSSE POINTE SHORES, MI 48236
011 01 1606 000	20129 MACK AVE	20129 MACK LLC	20139 MACK AVE	GROSSE POINTE WOODS, MI 48236
008 01 0256 000	1623 N RENAUD RD	THE ROZYCKI FAMILY TRUST	1623 N RENAUD RD	GROSSE POINTE WOODS, MI 48236
011 01 1603 000	20139 MACK AVE	20139 MACK AVENUE LLC	20139 MACK AVE	GROSSE POINTE WOODS, MI 48236
008 99 0005 003	20200 MACK AVE	COMERICA BANK	2800 POST OAK BLVD STE 4200	HOUSTON, TX 77056
	20200 MACK AVE	OCCUPANT	20200 MACK AVE	GROSSE POINTE WOODS, MI 48236
009 01 0007 000	1620 OXFORD RD	BOGEN, JOAN M	1620 OXFORD RD	GROSSE POINTE WOODS, MI 48236
009 01 0295 001	20148 MACK AVE	LAKMACK LLC	20148 MACK AVE	GROSSE POINTE WOODS, MI 48236
008 01 0001 000	1700 S RENAUD RD	MALBOUEF, THOMAS	1700 S RENAUD RD	GROSSE POINTE WOODS, MI 48236
011 01 1607 000	20129 MACK AVE	20129 MACK LLC	20139 MACK AVE	GROSSE POINTE WOODS, MI 48236
011 01 1520 002	20207 MACK AVE	JML MACK, LLC	20475 EASTWOOD	HARPER WOODS, MI 48225
	20207 MACK AVE	OCCUPANT	20207 MACK AVE	GROSSE POINTE WOODS, MI 48236
008 01 0002 000	1692 N RENAUD RD	SHENSTONE, BRIAN	1692 N RENAUD RD	GROSSE POINTE WOODS, MI 48236
008 01 0259 000	1618 S RENAUD RD	SULTZMAN, L CARL	1618 S RENAUD RD	GROSSE POINTE WOODS, MI 48236
008 99 0005 004	20180 MACK AVE	COMERICA BANK	2800 POST OAK BLVD STE 4200	HOUSTON, TX 77056
009 01 0003 002	1670 OXFORD RD	FRANCIS, JAMES W	1670 OXFORD RD	GROSSE POINTE WOODS, MI 48236
008 01 0011 000	1684 N RENAUD RD	DAUW, RICHARD	1684 N RENAUD RD	GROSSE POINTE WOODS, MI 48236
011 01 1559 000	20169 MACK AVE	20169 MACK LLC	1270 N OXFORD	GROSSE POINTE WOODS, MI 48236
	20169 MACK AVE	OCCUPANT	20169 MACK AVE	GROSSE POINTE WOODS, MI 48236
009 01 0293 004	1681 OXFORD RD	ASHLEY, PAUL J. & ORVILLA	1681 OXFORD RD	GROSSE POINTE WOODS, MI 48236
008 01 0490 000	1665 S RENAUD RD	DOUGHERTY, PATRICIA & JON	1665 S RENAUD RD	GROSSE POINTE WOODS, MI 48236
011 01 1611 002	20107 MACK AVE	20107 MACK AVE LLC	20107 MACK AVE	GROSSE POINTE WOODS, MI 48236
011 01 1555 000	20183 MACK AVE	HAN, PETER IN HEE & SUN DUC HAN	20183 MACK AVE	GROSSE POINTE WOODS, MI 48236
011 01 1554 000	20195 MACK AVE	BERKUN FAMILY LLC	19 COMPO ROAD SOUTH	WESTPORT, CT 6880
	20195 MACK AVE	OCCUPANT	20195 MACK AVE	GROSSE POINTE WOODS, MI 48236
012 05 0086 000	1650 FAIRHOLME RD	LAZARUS, NICHOLAS	1650 FAIRHOLME RD	GROSSE POINTE WOODS, MI 48236
012 05 0088 000	1670 FAIRHOLME RD	YOUNGBLOOD, JOSEPH P	1670 FAIRHOLME RD	GROSSE POINTE WOODS, MI 48236

ADJACENT PROPERTIES TO 20160 MACK AVE.

500' RADIUS

012 05 0089 000	1680 FAIRHOLME RD	KETELS, KEVIN	1680 FAIRHOLME RD	GROSSE POINTE WOODS, MI 48236
009 01 0002 002	1680 OXFORD RD	FELTS, GARY	1680 OXFORD RD	GROSSE POINTE WOODS, MI 48236
008 01 0257 000	1629 N RENAUD RD	REUTER, VIRGINIA	1629 N RENAUD RD	GROSSE POINTE WOODS, MI 48236
011 01 1557 000	20175 MACK AVE	20175 MACK AVE	20175 MACK AVE	GROSSE POINTE WOODS, MI 48236
012 05 0084 000	1630 FAIRHOLME RD	KARS, DAVON-FRANCES	1630 FAIRHOME	GROSSE POINTE WOODS, MI 48236
008 01 0474 000	1617 S RENAUD RD	MCLELLAN, JOHN C	1617 S RENAUD RD	GROSSE POINTE WOODS, MI 48236
009 01 0290 000	1621 OXFORD RD	MCATEE, JOHN R	1621 OXFORD RD	GROSSE POINTE WOODS, MI 48236
011 01 1561 000	20169 MACK AVE	20169 MACK LLC	1270 N OXFORD	GROSSE POINTE WOODS, MI 48236
009 01 0291 002	1651 OXFORD RD	PEPPLER, JANET L	1651 OXFORD RD	GROSSE POINTE WOODS, MI 48236
012 05 0085 000	1640 FAIRHOLME RD	DONALDSON, GAIL F (TRUST)	1640 FAIRHOLME RD	GROSSE POINTE WOODS, MI 48236
009 01 0004 002	1640 OXFORD RD	WORDEN, WILLIAM T	1640 OXFORD RD	GROSSE POINTE WOODS, MI 48236
009 01 0295 002	20136 MACK AVE	BC1 OFFICE LLC	20136 MACK AVE	GROSSE POINTE WOODS, MI 48236
011 01 1608 000	20119 MACK AVE	COOK, HONG	20119 MACK AVE	GROSSE POINTE WOODS, MI 48236
008 01 0483 000	1653 S RENAUD RD	MCIVER, MATTHEW W	1653 S RENAUD RD	GROSSE POINTE WOODS, MI 48236
012 05 0087 000	1660 FAIRHOLME RD	OWEN, STEPHANIE & JUSTIN	1660 FAIRHOLME RD	GROSSE POINTE WOODS, MI 48236
011 01 1610 000	20115 MACK AVE	20107 MACK AVE LLC	20107 MACK AVE	GROSSE POINTE WOODS, MI 48236
	20115 MACK AVE	OCCUPANT	20115 MACK AVE	GROSSE POINTE WOODS, MI 48236



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20160 Mack Avenue
500 Ft. Buffer

RECEIVED

JUL 30 2025

CITY OF GROSSE POINTE WOODS
CLERK'S DEPARTMENT

AFFIDAVIT OF LEGAL PUBLICATION

Grosse Pointe News

16980 Kercheval Pl
Grosse Pointe, Michigan 48230
(313)882-3500

COUNTY OF WAYNE
STATE OF MICHIGAN, SS.

Melanie Mahoney

being duly sworn deposes and says that attached advertisement of

CITY OF GROSSE POINTE WOODS

was duly published in accordance with instructions, in the GROSSE POINTE NEWS on
the following date: JULY 31, 2025

#2 GPW REZONING

and knows well the facts stated herein, and that she is the Administrative Assistant
of said newspaper.

Melanie Mahoney

Michelle Mceachin

Notary Public

City of Grosse Pointe Woods, Michigan
NOTICE OF PUBLIC HEARING

NOTICE IS HEREBY GIVEN that the Grosse Pointe Woods City Council, under the provisions of Public Act 110 of 2006, MCL 125.3101 as amended, and Grosse Pointe Woods City Code of 2022 Chapter 50, Article 7, Section 50-7.15, will hold a Public Hearing on Monday, August 18, 2025 at 7:00 p.m., at City Hall in the Council Chamber/Courtroom (located at 25025 Mack Plaza Drive, Grosse Pointe Woods, MI 48236) for the following purpose: Consider rezoning of 20160 Mack Avenue from RD-1 Restricted Office to C Commercial Business.

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Paul P. Antolin
City Clerk

G.P.N. 07/01/25

MICHELLE MCEACHIN
NOTARY PUBLIC - STATE OF MICHIGAN
COUNTY OF MACOMB
My Commission Expires May 15, 2028
Acting in the County of *Wayne*

Wayne