

CITY OF GROSSE POINTE WOODS
Electronic Rescheduled City Council Meeting Agenda
Monday, July 12, 2021
7:00 p.m.

The City Council will be conducting a meeting of the Grosse Pointe Woods City Council by video (Zoom) and telephone conference in accordance with the City of Grosse Pointe Woods City Council resolution adopted November 16, 2020, establishing rules for remote attendance pursuant to the Open Meetings Act as amended. This notice is being provided to ensure that those wishing to participate in the meeting have an opportunity to do so. Additional instructions are listed below.

Join Zoom Meeting

<https://us06web.zoom.us/j/83295727868?pwd=T0VWalBtKzN4UXgrZm54S1hNa0hjdz09>

Meeting ID: 832 9572 7868

Passcode: 133792

Join by phone:

Dial by your location

877 853 5247 US Toll-free

888 788 0099 US Toll-free

Meeting ID: 832 9572 7868

Passcode: 133792

Facilitator's Statement

1. CALL TO ORDER
2. ROLL CALL
3. RECOGNITION OF COMMISSION MEMBERS
4. ACCEPTANCE OF AGENDA

5. MINUTES
 - A. Council 06/21/21
 - B. Community Events Committee 06/15/21, w/recommendation:
 1. Entertainment Contracts/Agreements
 - C. Citizens Recreation Commission 05/11/21

6. ZONING BOARD OF APPEALS
 - A. Solar Panel Variance: Joseph Mazzara, 1993 Country Club Dr.

Recess the Council Meeting and convene as Board of Appeals. Upon conclusion of the public hearing, the Zoning Board of Appeals will adjourn and the City Council will reconvene the Regular City Council Meeting. (See ZBA Agenda 07/12/20)

7. COMMUNICATIONS

- A. Purchase: 2021 Global Street Sweeper
 - 1. Memo 06/23/21 – Director of Public Services
 - 2. Quote – Mtech Company
 - 3. Photos
- B. Purchase: Compact Tractor with Bucket
 - 1. Memo 06/23/21 – Director of Public Services
 - 2. Quote - AIS Construction Equipment
 - 3. Photos
- C. Property Maintenance Inspector – Full-Time Position
 - 1. Memo 07/01/21 – Building Official
- D. Michigan Association of Mayors Summer Workshop
 - 1. Memo 06/24/21 – Mayor
 - 2. Letter 06/14/21 – Michigan Association of Mayors
 - 3. Brochure
- E. Proposed DAAA FY 2022 Annual Implementation Plan
 - 1. Memo 06/30/21 – City Administrator
 - 2. Email 07/01/21 – Peggy Hayes (The Helm Life Center)
 - 3. Letter 06/21/21 – DAAA President/CEO
 - 4. Review and Approval Form
 - 5. FY 2022 DAAA Annual Implementation Plan

8. BIDS/PROPOSALS/
CONTRACTS

- A. Contracts/Agreements: 2021 City Event Entertainment
 - 1. Community Events Committee Minutes 06/15/21
 - 2. Sonic Freeway
 - 3. Buggs Beddow and the Good Stuff
- B. Agreement: Court Recording Services
 - 1. Memo 06/24/21 – Court Administrator
 - 2. Proposed Agreement
- C. Proposal: Lake Front Park Tennis Court Resurfacing
 - 1. Memo 07/01/21 – Director of Public Services
 - 2. Proposal - Tennis Courts Unlimited
- D. Contract: 2021 Concrete Pavement and Parking Repair Program
 - 1. Memo 07/07/21 - Director of Public Services
 - 2. Letter 06/22/21 – Anderson, Eckstein & Westrick, Inc. (AEW)
- E. Agreement: Giffels Webster for Clearzoning software and services
 - 1. Memo 07/01/21 – Building Official
 - 2. Agreement for Professional Services

9 RESOLUTIONS

- A. Milk River/Grosse Gratiot Drain Budget/Millage Request
 - 1. Memo 07/01/21 – Treasurer/Comptroller/City Administrator
 - 2. Proposed Resolution
 - 3. Budget Worksheets

10. CLAIMS/ACCOUNTS

- A. 2019 Sewer Open Cut Repair Program
 - 1. Fontana Construction Services Pay Estimate No. 9 06/30/21 - \$5,108.20.
- B. 2020 Concrete Pavement and Parking Repair Program
 - 1. L. Anthony Construction Inc. Pay Estimate No. 5 06/30/21 - \$58,806.94.
- C. Oxford Rd. Reconstruction – Mack to Holiday
 - 1. Pamar enterprises, Inc. Pay Estimate No. 4 06/30/21 - \$268,871.38.
- D. City Engineers – Anderson, Eckstein & Westrick
 - 1. DPW Water & Sewer Barn Invoice No. 0131836 06/17/21 - \$200.00;
 - 2. 2020/21 GIS Maintenance Invoice No. 0131948 06/18/21 - \$403.00;
 - 3. 2020-2021 General Engineering Invoice No. 0131865 06/17/21 - \$257.50;
 - 4. 2019 Sewer Open Cut Repair Program Invoice No. 0131996 06/21/21 - \$865.00;
 - 5. Bournemouth WM Replacement Invoice No. 0131997 06/21/21 - \$586.00;
 - 6. Oxford Road Recon-Mack to Holiday Invoice No. 0131998 06/21/21 - \$25,374.00;
 - 7. 2020 Concrete Pavement Repair Program Invoice No. 0131999 06/21/21 - \$5,875.50;
 - 8. Sewer Rehab-Lining Invoice No. 0132000 06/21/21 - \$744.50;
 - 9. Sewer Rehab – Open Cut Invoice No. 0132001 06/21/21 - \$4,727.25;
 - 10. 2021/22 Rate Study Invoice No. 0132002 06/21/21 - \$103.00.
 - 11. Risk and Resiliency Invoice No. 0132003 06/21/21 - \$1,900.00.
- E. FOIA Attorney – McGraw Morris P.C.
 - 1. Statement 7916 06/24/21 - \$1,015.00;
- F. Assessing Services – WCA
 - 1. June 2021 Tax Tribunal Services 07/01/21 - \$72.42.
- G. Professional Services
 - 1. Hallahan & Assoc, P.C. Invoice #18698 07/02/21 - \$267.41.

11. NEW BUSINESS/PUBLIC COMMENT
12. ADJOURNMENT

**Lisa Kay Hathaway, MiPMC-3/MMC
City Clerk**

IN ACCORDANCE WITH PUBLIC ACT 267 (OPEN MEETINGS ACT)
POSTED AND COPIES GIVEN TO NEWSPAPERS

The City of Grosse Pointe Woods will provide necessary, reasonable auxiliary aids and services to individuals with disabilities. Closed captioning and audio will be provided for all electronic meetings. All additional requests must be made in advance of a meeting.

Instructions for meeting participation

1. To join through Zoom: The meeting may be joined by clicking on the link provided on the agenda at the start time posted on the agenda, enter the meeting identification number, and password. Zoom may provide a couple of additional instructions for first time use. As an alternative to using the link, accessibility to the meeting may be obtained by using the browser at join.zoom.us. If having trouble logging in, try a different browser e.g. Chrome.

Join Zoom Meeting

<https://us06web.zoom.us/j/83295727868?pwd=T0VWYWJtKzN4UXgrZm54S1hNa0hjdz09>

Meeting ID: 832 9572 7868

Passcode: 133792

2. Join by telephone: Dial the toll-free conferencing number provided and enter the meeting identification number, and password. Dial *9 to be heard under Public Comment.

Dial by your location

877 853 5247 US Toll-free

888 788 0099 US Toll-free

Meeting ID: 832 9572 7868

Passcode: 133792

In an effort to alleviate feedback and disruption of the meeting, choose one of the media options, either phone or Zoom, not both.

Meeting notices are posted on the City of Grosse Pointe Woods website home page at www.gpwmi.us and the on-line calendar, both containing a link to the agenda. The agenda contains all pertinent information including business to be conducted at the meeting, a hyperlink to participate using Zoom, and call-in telephone number with necessary meeting identification, and a password. Agendas will also be posted on six (6) City bulletin boards along Mack Avenue.

The following are procedures by which persons may contact members of the public body to provide input or ask questions:

1. To assist with meeting flow and organization, all public comment will be taken at the end of the meeting unless it is moved to a different location on the agenda upon a consensus of the City Council;
2. The phone-in audience, when making public comment please state your name (optional) when called upon;

3. Audience participants will be muted upon entry and will have a chance to speak during the public comment portion of the meeting at the end of the agenda, at which time the microphones will be unmuted.
4. Those joining by Zoom will also be muted and may use the virtual raised “hand” to request to be heard under Public Comment.
5. Those joining by telephone need to dial in using the phone number provided on the agenda. When prompted, enter the meeting number and the password also located on the agenda. Dial *9 to be heard under Public Comment.
6. The published agenda invites participants from the community to provide written questions, comments, and concerns in advance of the meeting to any Elected Official or the City Clerk regarding relevant City business and may be read under Public Comment. Emails may be sent to:

| | | |
|--------------------------------------|--|--------------|
| Art Bryant, Mayor | arthurwbryant@gmail.com | 313 885-2174 |
| Angela Coletti Brown, Council Member | acoletti@hotmail.com | 248 520-6714 |
| Ken Gafa, Council Member | kgafa@comcast.net | 313 580-0027 |
| Vicki Granger, Council Member | grangergpw@aol.com | 313 640-5250 |
| Mike Koester, Council Member | koester.gpw@gmail.com | 313 655-4190 |
| Todd McConaghy, Council Member | todd.mcconaghygpw@yahoo.com | 248 765-0628 |
| Tom Vaughn, Council Member | thomasvaughngpw@gmail.com | 313 882-9573 |
| Lisa Hathaway, City Clerk | lhathaway@gpwmi.us | 313 343-2447 |

You may contact Lisa Hathaway, City Clerk, at lhathaway@gpwmi.us should you have any questions prior to the meeting starting.

| |
|--|
| <p>NOTE TO PETITIONERS: YOU, OR A REPRESENTATIVE, ARE REQUESTED TO BE IN ATTENDANCE AT THE MEETING SHOULD COUNCIL HAVE QUESTIONS REGARDING YOUR REQUEST</p> |
|--|

July 8, 2021

OFFICE OF THE CITY ADMINISTRATOR

Subject: Recommendations for Council Meeting of July 12, 2021

The Facilitator's statement will be read.

Item 1 CALL TO ORDER

Item 2 ROLL CALL Prerogative of the Mayor to request the City Clerk take roll call.

Item 3 RECOGNITION OF COMMISSION MEMBERS Prerogative of the Mayor to ask City Commission Members present to raise their virtual hand to be recognized, and to introduce themselves and the commission on which they serve.

Item 4 ACCEPTANCE OF THE AGENDA Prerogative of the City Council that all items on tonight's agenda be received, placed on file, and taken in order of appearance.

Item 5 MINUTES Prerogative of the City Council to approve as submitted or make any corrections to the City Council minutes dated June 21, 2021, and to consider recommendations to the City Council as may be contained in the various minutes, namely:

Item 5B COMMUNITY EVENTS COMMITTEE MINUTES DATED JUNE 15, 2021, WITH RECOMMENDATION Prerogative of the City Council to address this recommendation under Item 8A.

Item 6 ZONING BOARD OF APPEALS

Item 6A SOLAR PANEL VARIANCE REQUEST: JOSEPH MAZZARA, 1993 COUNTRY CLUB DR. Recess as a City Council and convene as a Zoning Board of Appeals. Upon conclusion of the public hearing, adjourn as a Zoning Board of Appeals and reconvene as a City Council.

Item 7 COMMUNICATIONS

Item 7A PURCHASE: 2021 GLOBAL STREET SWEEPER The Director of Public Services, in his memo dated June 23, 2021, states that the Department of Public Works needs to replace the 2007 Allianz Johnston Sweeper. They are experiencing an increasing number of mechanical issues with the sweeper that requires frequent service. The sweeper is 14 years old and parts for the hydraulic system are no longer available.

The Director recommends purchasing a new 2021 Global Street Sweeper. This would be identical to the 2018 sweeper currently in the fleet that has been reliable and would have interchangeable parts making it easier for the mechanics to service. The new sweeper is user-friendly and would help keep up with street sweeping within the city.

A quote was obtained, which includes \$8,000.00 trade-in value from MTech Company to purchase one new 2021 Global M3 3-Wheel Sweeper through the National Joint Purchasing Alliance (NJPA) program at a price of \$219,604.00.

I concur with the recommendation and do not believe any benefit will accrue to the City by seeking further bids. This item is included in the FY 2021/2022 Budget.

Prerogative of the City Council to approve the purchase of a new 2021 Global M3 3-Wheel Sweeper from MTech Company in the amount of \$219,604.00, funds to be taken from Motor Vehicles Capital Equipment – Public Works Account No. 640-852-977.599.

Item 7B PURCHASE: COMPACT TRACTOR WITH BUCKET The Director of Public Services, in his memo dated June 23, 2021, states that the Department of Public Works needs to replace the 2002 John Deere Tractor with Bucket. The transmission is broken and parts are becoming increasingly difficult to find due to the design changes over the last decade.

The Director recommends purchasing one new John Deere 3033R Compact Utility Tractor with Bucket. This would be beneficial to the department due to the size, which makes it easier to maneuver while being used for street patchwork, island grass edging, and sidewalk plowing. AIS Construction Equipment has provided a quote to purchase one new John Deere 3033R Compact Utility Tractor with Bucket through the MiDeal Program for \$51,357.78.

I concur with his recommendation and do not believe any benefit will accrue to the City by seeking further bids. This item is included in the FY 2021/2022 Budget.

Prerogative of the City Council to approve the purchase of a new John Deere 3033R Compact Utility Tractor with Bucket from AIS Construction Equipment in the amount of \$51,357.78, funds to be taken from Motor Vehicles Capital Equipment – Public Works Account No. 640-852-977.599.

Item 7C PROPERTY MAINTENANCE INSPECTOR – FULL-TIME POSITION The Building Official, in his memo dated July 1, 2021, is requesting approval to proceed with making the current part-time Property Maintenance Inspector position a full-time position. In his memo is a list of duties, responsibilities, requirements, and qualifications.

I concur with the Building Official's recommendation. This is a budgeted item included in the FY 2021/2022 Budget.

Prerogative of the City Council to approve making the current part-time Property Maintenance Inspector position a full-time position; funds to be taken from Account No. 101-180-702.000 in the amount not to exceed \$44,000.00.

Item 7D MICHIGAN ASSOCIATION OF MAYORS SUMMER WORKSHOP The Mayor, in his memo dated June 24, 2021, is requesting to attend the Michigan Association of

Mayors Summer Workshop in Sault Ste. Marie, Michigan from August 11-13, 2021. This item is included in the FY 2021/2022 Budget.

Prerogative of the City Council to approve the Mayor's request to attend the Michigan Association of Mayors Summer Workshop in Sault Ste. Marie, Michigan from August 11-13, 2021, at a total cost not to exceed \$450.00 to be taken from Account No. 101-172-958.001, and to reimburse for expenses incurred upon presentation and verification by the Finance Committee of an itemized expense report.

Item 7E PROPOSED DAAA FY 2022 ANNUAL IMPLEMENTATION PLAN The City Administrator is recommending approval of the DAAA FY 2022 Annual Implementation Plan.

Prerogative of the City Council to approve the Detroit Area Agency on Aging (DAAA) 2022 Annual Implementation Plan as submitted, and to authorize the City Administrator to sign the approval form.

Item 8 BIDS/PROPOSALS/CONTRACTS

Item 8A CONTRACTS/AGREEMENTS: 2021 CITY EVENT ENTERTAINMENT
Prerogative of the City Council to concur with the Community Events Committee at their meeting held June 15, 2021, and approve the entertainment contracts of Buggs Beddow and the Good Stuff (September 18, 2021-Fall Fest) and Sonic Freeway (August 27, 2021-Music on the Lawn) provided they do not exceed a fee greater than 10% of their 2019 fees, authorize the City Administrator to sign the contracts, and funds to be taken from the Community Events Account No. 205-870-820.130:

| | | |
|---------------------------------|----------------------------|------------|
| Buggs Beddow and the Good Stuff | 09-18-21/Fall Fest | \$1,500.00 |
| Sonic Freeway | 08-27-21/Music on the Lawn | \$1,100.00 |

Item 8B AGREEMENT: COURT RECORDING SERVICES The Court Administrator, in her memo dated June 24, 2021, recommends that the Recording Clerk's Agreement for the FY 2021/2022 be approved with a 2.5% pay increase. This position has not received a pay increase in at least 6 years.

I concur with the Court Administrator's recommendation. This item is included in the FY 2021/2022 Budget.

Prerogative of the City Council to approve the contract for Recording Clerk Michele Stabile commencing July 1, 2021, through June 30, 2022, including a 2.5% increase, in an amount not to exceed \$7,200.00, funds to be taken from Account No. 101-136-818.000, and to authorize the City Administrator to sign said contract.

Item 8C PROPOSAL: LAKE FRONT PARK TENNIS COURT RESURFACING The Director of Public Services, in his memo dated July 1, 2021, states that there is a high demand for additional pickleball courts at Lake Front Park. Tennis courts three and four are not utilized often for tennis. To best meet the needs of our residents, he is recommending converting courts three and four into four pickleball courts.

The lowest quote was from Tennis Courts Unlimited submitted in the amount of \$18,000.00, which has been the lowest bidder in the past. The Director recommends approval based on prior satisfactory work performed.

I concur with his recommendation. This item is included in the FY 2021/2022 Budget.

Prerogative of the City Council to approve preparing, patching and repainting of Lake Front Park tennis courts three and four into pickleball courts with work to be completed by Tennis Courts Unlimited in the amount not to exceed \$18,000.00; funds to be taken from Parks and Recreation Account No. 101-774-818.102; and, to authorize the City Administrator to sign said agreement.

Item 8D

CONTRACT: 2021 CONCRETE PAVEMENT AND PARKING REPAIR PROGRAM The Director of Public Services, in his memo dated July 7, 2021, states that L. Anthony Construction has offered to extend their contract unit prices from the 2020 Concrete Pavement Repair Program for the 2021 Concrete Pavement and Parking Repair Program. L. Anthony was the lowest qualified bidder in 2019.

The Director of Public Services and City Engineer recommend the contract for the 2021 Concrete Pavement and Parking Repair Program be awarded to L. Anthony Construction, Inc. in the amount of \$541,000.00; and to approve construction engineering fees not to exceed \$109,000.00; at a total project cost not to exceed \$650,000.00.

I concur with their recommendation, I do not believe the city will benefit by seeking further bids. This item is included in the FY 2021/2022 Budget.

Prerogative of the City Council to approve a contract for the 2021 Concrete Pavement and Parking Repair Program with L. Anthony Construction, Inc. in the amount of \$541,000.00 including construction engineering fees at a cost not to exceed \$109,000.00 for a total project cost not to exceed \$650,000.00; authorize the City Administrator to sign the contract; funds to be taken as follows:

| | | |
|----------------------------|-----------------|---------------------|
| Construction Major Streets | 202-451-974.200 | \$125,000.00 |
| Construction Local Streets | 203-451-974.200 | 83,000.00 |
| Construction Parking | 585-561-977.000 | 208,000.00 |
| Construction Water/Sewer | 592-537-975.400 | 125,000.00 |
| Total Construction | | 541,000.00 |
| Engineering Major Streets | 202-451-974.201 | 25,000.00 |
| Engineering Local Streets | 203-451-974.201 | 17,000.00 |
| Engineering Parking | 585-561-978.300 | 42,000.00 |
| Engineering Water/Sewer | 592-537-975.401 | 25,000.00 |
| Total Engineering | | \$109,000.00 |
| Total Project | | \$650,000.00 |

Item 8E

AGREEMENT GIFFELS WEBSTER FOR CLEARZONING SOFTWARE AND SERVICES The Building Official, in his memo dated July 1, 2021, is requesting City Council to approve the Giffels Webster Agreement for Clearzoning software and services. There are many benefits as mentioned in his memo. This is a sole source that provides this service, therefore, the city is unable to put this service out for bid.

I concur with the Building Official’s recommendation. This item is included in the FY 2021/22 FY Budget.

Prerogative of the City Council to approve the Giffels Webster Agreement for Clearzoning software and services in an amount not to exceed \$30,000.00, funds to be taken from Account No. 101-180-818.000; and to authorize the City Administrator to sign the agreement.

Item 9 RESOLUTIONS

Item 9A MILK RIVER/GROSSE GRATIOT DRAIN BUDGET/MILLAGE REQUEST The Treasurer/Comptroller, in her memo dated July 1, 2021, is requesting City Council authorize the Milk River/ Grosse Gratiot Drain millage of 4.374 mills to be placed on the 2021 winter tax bill.

I concur with the Treasurer/Comptroller’s recommendation.

Prerogative of the City Council to adopt the resolution approving the Milk River/Grosse Gratiot Drain millage of 4.374 mills to be placed on the 2021 winter tax bill.

Item 10 CLAIMS AND ACCOUNTS Prerogative of the City Council to approve payment of Items 10A – 10G as listed on the Council agenda and as identified in the pink sheet in the respective amounts and accounts listed, as follows:

| | |
|----|--|
| A. | 2019 Sewer Open Cut Repair Program 1. Fontana Construction Services Pay Estimate No. 9 06/30/21 - \$5,108.20; Account No. 592-537-976.002. |
| B. | 2020 Concrete Pavement and Parking Repair Program 1. L. Anthony Construction Inc. Pay Estimate No. 5 06/30/21 - \$58,806.94; Account Nos.: a. 202-451-974.200 - \$11,173.32; b. 203-451-974.200 - \$7,056.83; c. 585-561-977.000 - \$29,403.47; d. 592-537-975.400 - \$11,173.32. |
| C. | Oxford Rd. Reconstruction – Mack to Holiday 1. Pamar enterprises, Inc. Pay Estimate No. 4 06/30/21 - \$268,871.38; Account Nos.: a. 202-451-974.200 - \$21,509.71; b. 203-451-977.804 - \$220,474.53; c. 592-537-975.400 - \$26,887.14. |
| D. | City Engineers – Anderson, Eckstein & Westrick 1. DPW Water & Sewer Barn Invoice No. 0131836 06/17/21 - \$200.00; Account No. 592-537-978.300; 2. 2020/21 GIS Maintenance Invoice No. 0131948 06/18/21 - \$403.00; Account No. 592-537-977.000; 3. 2020-2021 General Engineering Invoice No. 0131865 06/17/21 - \$257.50; Account Nos.: |

| | |
|----|---|
| | <ul style="list-style-type: none"> a. 101-441-818.000 - \$85.83; b. 101-444-818.000 - \$85.83; c. 592-537-818.000 - \$85.84. <ul style="list-style-type: none"> 4. 2019 Sewer Open Cut Repair Program Invoice No. 0131996 06/21/21 - \$865.00; Account No. 592-537-976.001. 5. Bournemouth WM Replacement Invoice No. 0131997 06/21/21 - \$586.00; Account No. 592-537-977.310. 6. Oxford Road Recon-Mack to Holiday Invoice No. 0131998 06/21/21 - \$25,374.00; Account Nos.: <ul style="list-style-type: none"> a. 202-451-974.201 - \$2,029.92; b. 203-451-977.803 - \$20,806.68; c. 592-537-975.401 - \$2,537.40. 7. 2020 Concrete Pavement Repair Program Invoice No. 0131999 06/21/21 - \$5,875.50; Account Nos.: <ul style="list-style-type: none"> a. 202-451-974.201 - \$1,116.35; b. 203-451-974.201 - \$705.05; c. 585-561-978.300 - \$2,937.75; d. 592-537-975.401 - \$1,116.35. 8. Sewer Rehab-Lining Invoice No. 0132000 06/21/21 - \$744.50; Account No. 592-537-976.001. 9. Sewer Rehab – Open Cut Invoice No. 0132001 06/21/21 - \$4,727.25; Account No. 592-537-976.001. 10. 2021/22 Rate Study Invoice No. 0132002 06/21/21 - \$103.00; Account No. 592-537-818.000. 11. Risk and Resiliency Invoice No. 0132003 06/21/21 - \$1,900.00; Account No. 592-537-818.000. |
| E. | FOIA Attorney – McGraw Morris P.C. 1. Statement 7916 06/24/21 - \$1,015.00; Account No. 101-210-801.000. |
| F. | Assessing Services – WCA 1. June 2021 Tax Tribunal Services 07/01/21 - \$72.42; Account No. 101-224-833.000. |
| G. | Professional Services 1. Hallahan & Assoc, P.C. Invoice #18698 07/02/21 - \$267.41; Account No. 101-210-801.300. |

Item 11 NEW BUSINESS/PUBLIC COMMENT

Item 12 ADJOURNMENT

Respectfully submitted,



Bruce J. Smith
City Administrator



MINUTES OF THE REGULAR CITY COUNCIL MEETING OF THE CITY OF GROSSE
POINTE WOODS HELD REMOTELY ON MONDAY, JUNE 21, 2021.

The Facilitator’s statement was provided.

The meeting was called to order at 7:05 p.m. by Mayor Bryant.

Roll Call*: Mayor Bryant
Council Members: Gafa, Granger, Koester, McConaghy (Southfield, MI), Vaughn (Detroit, MI)
Absent: Brown
(*Unless specifically identified otherwise, Council Members attended remotely from Grosse Pointe Woods, MI.)

Also Present: City Administrator Smith
City Attorney Anderson
City Attorney Steve Joppich
Treasurer/Comptroller Murphy
City Clerk Hathaway
Director of Public Safety Kosanke
Director of Public Services Schulte
Recreation Supervisor Gerhart
Facilitator/Deputy City Clerk Antolin

Motion by McConaghy, seconded by Granger, that Council Member Brown be excused from tonight’s meeting as she is attending to a personal matter.

Motion carried by the following vote:

Yes: Bryant, Gafa, Granger, Koester, McConaghy, Vaughn
No: None
Absent: Brown

The following Commission Member was in attendance:

- Jim Profeta, Planning Commission

Motion by Granger, seconded by Vaughn, that all items on tonight's agenda be received, placed on file, and taken in order of appearance.

Motion carried by the following vote:

Yes: Bryant, Gafa, Granger, Koester, McConaghy, Vaughn
No: None
Absent: Brown

Motion by Granger, seconded by McConaghy, that the following minutes be approved as submitted:

1. City Council Minutes dated June 7, 2021.

Motion carried by the following vote:

Yes: Bryant, Gafa, Granger, Koester, McConaghy, Vaughn
No: None
Absent: Brown

Motion by Gafa, seconded by McConaghy, that the following minutes be approved as submitted:

1. Committee-of-the-Whole Minutes dated June 14, 2021.

Motion carried by the following vote:

Yes: Bryant, Gafa, Granger, Koester, McConaghy, Vaughn
No: None
Absent: Brown

Motion by Vaughn, seconded by McConaghy, regarding **Soundstage Policy**, that the City Council concur with the recommendation of the Committee-of-the-Whole at their meeting held June 14, 2021, and establish a flat rate of \$2,000.00 to rent the City's soundstage effective September 1, 2021, and that this fee be added to the Fee Schedule; and, also to approve the Soundstage Policy as presented by the Director of Public Services in his memo dated May 11, 2021.

Motion carried by the following vote:

Yes: Bryant, Gafa, Granger, Koester, McConaghy, Vaughn
No: None
Absent: Brown

Motion by McConaghy, seconded by Granger, regarding **Resolution – Charter Amendments**, that the City Council concur with the Committee-of-the-Whole at their meeting held June 14, 2021, and adopt the Resolution authorizing Submission of Charter Amendment Ballot Proposals to Electors as presented.

Motion carried by the following vote:

Yes: Bryant, Gafa, Granger, McConaghy, Vaughn
No: Koester
Absent: Brown

Motion by Granger, seconded by Gafa, regarding **The Rivers 2021 Tax Appeal**, that the City Council concur with the Committee-of-the-Whole at their meeting held June 14, 2021, and authorize Hallahan & Associates to represent the City in the Rivers 2021 Tax Appeal.

Motion carried by the following vote:

Yes: Bryant, Gafa, Granger, Koester, McConaghy, Vaughn
No: None
Absent: Brown

The Mayor made the following **appointment to the Beautification Commission**:

- Amanda Snyder with a term to expire December 31, 2022.

Motion by Koester, seconded by Gafa, regarding **2021 Fishing Derby**, that the City Council approve funds to hold the 2021 Fishing Derby in the amount of \$1,500.00 from the FY 2020/21 Budget and \$1,000.00 from the FY 2021/22 budget, funds to be taken from Citizens Recreation Commission Account No. 101-105-880.200.

Motion carried by the following vote:

Yes: Bryant, Gafa, Granger, Koester, McConaghy, Vaughn
No: None
Absent: Brown

Motion by McConaghy, seconded by Granger, regarding **FY 2020/21 General Fund Budget Transfers**, that the City Council approve the Fiscal Year End 2020/21 General Fund Budget Transfers identified in the Treasurer/Comptroller's memo dated June 14, 2021.

Motion carried by the following vote:

Yes: Bryant, Gafa, Granger, Koester, McConaghy, Vaughn
 No: None
 Absent: Brown

Motion by Koester, seconded by McConaghy, regarding **Commit Fund Balance**, that the City Council commit Fund Balance in the following funds for the year ending June 30, 2021:

| | | |
|----|-----------------------------|------------------------|
| 1. | 101 – General Fund | \$41,247.50 |
| 2. | 202 – Major Roads | 77,094.51 |
| 3. | 203 – Local Roads | 372,566.39 |
| 4. | 401 – Municipal Improvement | 58,883.20 |
| 5. | 420 – Capital Improvement | 49,312.00 |
| 6. | 585 – Parking | 87,272.18 |
| 7. | 592 – Water and Sewer | 3,784,079.86 |
| 8. | 640 – Motor Vehicle | 83,532.74 |
| | | TOTAL - \$4,553,988.38 |

Motion carried by the following vote:

Yes: Bryant, Gafa, Granger, Koester, McConaghy, Vaughn
 No: None
 Absent: Brown

Motion by Vaughn, seconded by Granger, regarding **FY 2021/22 Open Purchase Orders**, that the City Council approve the issuance of open purchase orders to vendors identified in the list attached to the Treasurer/Comptroller’s memo dated June 10, 2021.

Motion carried by the following vote:

Yes: Bryant, Gafa, Granger, Koester, McConaghy, Vaughn
 No: None
 Absent: Brown

Motion by Granger, seconded by Vaughn, regarding **Purchase: Repair Fire Truck**, that the City Council approve repairs to the fire truck by West Shore Fire, Inc. in an amount not to exceed \$5,541.68, funds to be taken from Vehicle Maintenance – Public Safety Account No. 640-851-939.200.

Motion carried by the following vote:

Yes: Bryant, Gafa, Granger, Koester, McConaghy, Vaughn
No: None
Absent: Brown

Motion by Gafa, seconded by McConaghy, regarding **Sale of Total Patcher and Portable Emulsion Tank**, that the City Council approve the sale of the total patcher and portable emulsion tank to Equipment Marketing Co. in the amount of \$31,000.00.

Motion carried by the following vote:

Yes: Bryant, Gafa, Granger, Koester, McConaghy, Vaughn
No: None
Absent: Brown

The Mayor accepted the resignation of Tom Jerger from the Recreation Commission with regret and directed the City Clerk to send appropriate thanks and recognition be sent to Mr. Jerger.

Motion by McConaghy, seconded by Granger, regarding **Monthly Financial Report – May 2021**, that the City Council refer this report to the Finance Committee.

Motion carried by the following vote:

Yes: Bryant, Gafa, Granger, Koester, McConaghy, Vaughn
No: None
Absent: Brown

Motion by Granger, seconded by Vaughn, regarding **claims and accounts**, that the City Council approve payment of Items 7A – 7H as listed on the Council agenda and as identified in the pink sheet in the respective amounts and accounts listed, as follows:

| | |
|----|--|
| A. | DPW Water and Sewer Garage 1. Ashor Associates Pay Application No. 1 06/02/21 - \$40,330.00; Account No. 592-537-978.200. |
| B. | City Engineers – Anderson, Eckstein & Westrick 1. Bournemouth Wm Replacement Invoice No. 0131257 05/18/21 - \$323.50; Account No. 592-537-977.310. |

| | |
|----|--|
| | <p>2. Oxford Road Recon-Mack to Holiday Invoice No. 0131258 05/18/21 - \$26,140.25; Account Nos.:</p> <ul style="list-style-type: none"> a. 202-451-974.201 - \$2,091.22; b. 203-451-977.803 - \$21,435.00; c. 592-537-975.401 - \$2,614.03. <p>3. 2020 Concrete Pavement Repair Program Invoice No. 0131264 05/19/21 - \$1,930.40; Account Nos.:</p> <ul style="list-style-type: none"> a. 202-451-974.201 - \$366.78; b. 203-451-974.201 - \$231.64; c. 585-561-978.300 - \$965.20; d. 592-537-975.401 - \$366.78. <p>4. Sewer Rehab – Open Cut Invoice No. 0131266 05/19/21 - \$5,865.95; Account No. 592-537-976.001.</p> <p>5. DPW Water & Sewer Barn Invoice No. 0131394 05/24/21 - \$400.00; Account No. 592-537-978.300.</p> <p>6. 2020/21 GIS Maintenance Invoice No. 0131464 05/25/21 - \$495.50; Account No. 592-537-977.000.</p> <p>7. Vernier Rd Resurf – Fairway to ECL Invoice No. 0131512 05/26/21 - \$537.50; Account No. 202-451-974.803.</p> <p>8. 2019 Sewer Open Cut Repair Program Invoice No. 0131513 05/26/21 - \$545.15; Account No. 592-537-976.001.</p> <p>9. 2020/21 Water Main Replace Program Invoice No. 0131514 05/26/21 - \$350.00; Account No. 592-537-977.310.</p> <p>10. Sewer Rehab-Lining Invoice No. 0131515 05/26/21 - \$830.10; Account No. 592-537-976.001.</p> <p>11. 2021/22 Rate Study Invoice No. 0131517 05/27/21 - \$1,761.30; Account No. 592-537-818.000.</p> |
| C. | <p>Building Services – McKenna</p> <ul style="list-style-type: none"> 1. Invoice No. 21849-37 06/06/21 - \$3,755.00; Account No. 101-180-818.000. |
| D. | <p>Assessing Services – WCA</p> <ul style="list-style-type: none"> 1. July 2021 Invoice No. 06102021 06/10/21 - \$6,258.25; Account No. 101-224-818.000. |
| E. | <p>Metro Act Attorney – Kitch Drutchas Wagner Valitutti & Sherbrook</p> <ul style="list-style-type: none"> 1. AT&T Cell Tower Renewal Invoice No. 501-549 06/08/21 - \$4,650.00; Account No. 101-210-812.000. |
| F. | <p>Labor Attorney – Keller Thoma</p> <ul style="list-style-type: none"> 1. Invoice No. 120337 06/01/21 - \$306.25; Account No. 101-210-810.000. |
| G. | <p>Legal Services – York, Dolan & Tomlinson PC</p> |

| | |
|----|---|
| | COUNCIL 06-21-21 - 78 |
| | <p>1. Building/Court Invoice - May 2021 06/01/21 - \$3,379.00; Account Nos.:</p> <p style="padding-left: 40px;">a. 101-210-801.200 - \$744.00;</p> <p style="padding-left: 40px;">b. 101-210-801.100 - \$2,635.00.</p> |
| H. | <p>City Attorney – Rosati, Schultz, Joppich & Amtsbuechler PC Invoice No. 1075664 06/09/21 - \$8,673.50; Account Nos.:</p> <p style="padding-left: 40px;">a. 101-210-801.000 - \$8,623.50;</p> <p style="padding-left: 40px;">b. 101-210-801.300 - \$50.00.</p> |

Motion carried by the following vote:

Yes: Bryant, Gafa, Granger, Koester, McConaghy, Vaughn
 No: None
 Absent: Brown

Hearing no objections, the following item was heard under New Business:

- The Recreation Supervisor spoke regarding staffing at the Lake Front Park pool and provided an overview of a proposed Aquatic Employee Incentive Award program in accordance with the Director of Public Services and Recreation Supervisor’s memo dated June 16, 2021.

Motion by Koester, seconded by McConaghy, regarding Aquatic Employee Incentive Awards, that the City Council enact the compensation proposal as presented by Parks and Recreation Director Gerhart.

Motion carried by the following vote:

Yes: Bryant, Gafa, Granger, Koester, McConaghy, Vaughn
 No: None
 Absent: Brown

The following individual was heard under Public Comment:

- Mason Liagre, Anita Ave.

Motion by McConaghy, seconded by Vaughn, that the City Council recess the Regular City Council Meeting at 7:42 p.m. and convene in Closed Executive Session to consider a written attorney letter

exempt from disclosure under Section 8(H) of the Freedom of Information Act, at which time this body may or may not reconvene in regular session to address additional items as necessary.

Motion carried by the following roll call vote:

| | |
|------------|--------|
| Brown: | Absent |
| Bryant: | Yes |
| Gafa: | Yes |
| Granger: | Yes |
| Koester: | Yes |
| McConaghy: | Yes |
| Vaughn: | Yes |

City Council reconvened in regular session at 8:14 p.m.

Motion by Granger, seconded by Gafa, to adjourn tonight's meeting at 8:15 p.m. PASSED UNANIMOUSLY.

Respectfully submitted,

Lisa Kay Hathaway
City Clerk

Arthur W. Bryant
Mayor

5B

COMMUNITY EVENTS COMMITTEE
June 15, 2021

MINUTES OF THE COMMUNITY EVENTS COMMITTEE OF THE CITY OF GROSSE POINTE WOODS HELD ON TUESDAY, JUNE 15, 2021 AT THE GROSSE POINTE WOODS – CONFERENCE ROOM, 20025 MACK, and GROSSE POINTE WOODS, MICHIGAN.

Members Present: Chair Mayor Arthur Bryant, Jennifer Boettcher, Chris Fenton, Al Fincham, Vicki Granger, Todd McConaghy, Bruce Smith

Members Absent: None

Also in attendance: Susan Como (Recording Secretary)
Melinda Billingsley (Resident: 20143 Doyle Court)

The Chair called the meeting to order at 5:36 p.m.

Motion by McConaghy, seconded by Granger, that all items on tonight's agenda be received, placed on file, and taken in order of appearance.

Motion passed by the following vote:

Yes: Bryant, Boettcher, Fenton, Fincham, Granger, McConaghy, Smith
No: None
Absent: None

The first item discussed was the **2020 Ending Balance Sheet.**

Motion by Fincham, seconded by McConaghy, to receive and place on file the 2020 Ending Balance Sheet as presented.

Motion passed by the following vote:

Yes: Bryant, Boettcher, Fenton, Fincham, Granger, McConaghy, Smith
No: None
Absent: None

Next item discussed was the **2021 Proposed Budget.**

Motion by McConaghy, seconded by Fincham, to pass the 2021 Proposed Budget as presented.

Motion passed by the following vote:

Yes: Bryant, Boettcher, Fenton, Fincham, Granger, McConaghy, Smith
No: None
Absent: None

Motion by Granger, seconded by McConaghy to move forward with the following 2021 events: August 27th Music on the Lawn and September 18th Fall Fest.

Motion passed by the following vote:

Yes: Bryant, Boettcher, Fenton, Fincham, Granger, McConaghy, Smith

No: None

Absent: None

The next item discussed was the **Sponsors**.

The following 2019 sponsors would be contacted for 2021 sponsorship:

| COMPANY NAME | CONTACT |
|---|----------------|
| A.H. Peters Funeral Home | Granger |
| Anderson, Eckstein & Westrick, Inc. | Smith |
| Comerica | Smith |
| Edmund t. Ahee Jewelry Company | Granger |
| Genesis Cadillac & Genesis Chevrolet | Smith |
| GFL Environmental | Smith |
| Kitch Drutchas Wagner Valitutti & Sherbrook | Granger |
| Kitty's Doctor | Como |
| Marshall Landscape, Inc. | Fenton |
| Mr. C's Car Wash | Granger |
| Ascension/St. John Hospital | McConaghy |
| Pointe Alarm, LLC | Boettcher |
| Stevenson Company | Smith |

Additional companies to be contacted for sponsorship:

| COMPANY NAME | CONTACT |
|-----------------------------------|----------------|
| Arbor Pro | Smith |
| Churchill's Grosse Pointe | Bryant |
| Citizen's Bank | Fenton |
| DTE | Smith |
| Eastside Dermatology | McConaghy |
| Flagstar Bank | Murphy |
| Gabel Financial Services | McConaghy |
| Grosse Pointe Chamber of Commerce | Boettcher |
| Keller Thoma, P.C. | Smith |
| Keller Williams | Bryant |
| Licavoli's Market | Granger |
| Manquen Vance | Smith |
| Orangetheory Fitness | Granger |

| | |
|--|-----------|
| Plante Moran | Smith |
| Ray Laethem Buick GMC | Smith |
| Rosati, Schultz, Joppich & Amtsbuecler, P.C. | Smith |
| SERVPRO of Grosse Pointe | Fincham |
| Sunrise Senior Living | McConaghy |
| VanOverbeke, Michaud & Timmony P.C. | Granger |
| Verus Development Group | Granger |
| The Rivers | McConaghy |
| Wayne County Community College District | Granger |
| York, Dolan & Tomlinson, P.C. | Smith |

Motion by Fenton, seconded by McConaghy to reduce the standard sponsorship fee for the remaining two events from \$1,800 to \$900.00 and the exclusive sponsorship fee from \$3,600 to \$1,800 as well as send out sponsor letters to the businesses as done in in the past.

Motion passed by the following vote:

Yes: Bryant, Boettcher, Fenton, Fincham, Granger, McConaghy, Smith
 No: None
 Absent: None



Next item discussed was **Entertainment** at the events.

Motion by Granger, seconded by McConaghy to recommend to City Council to contract with the following bands: Buggs Beddow and the Good Stuff (September 18th Fall Fest), and Sonic Freeway (August 27th Music on the Lawn) provided they do not exceed a fee greater than 10% of their 2019 fees. Detroit Social Club Blues Band was chosen as the backup entertainment if either of the other two bands are unavailable.

Motion passed by the following vote:

Yes: Bryant, Boettcher, Fenton, Fincham, Granger, McConaghy, Smith
 No: None
 Absent: None

Food Vendors were discussed next. Recording Secretary Como indicated that the Director of Public Works requested looking into having a food truck at this year's events. Discussion was held and it was decided to not go with food trucks. There was consensus of the committee to have Walking Taco at the August 27th event.

Motion by McConaghy and seconded by Boettcher to have the city provide hotdogs, chips, pop and water at Fall Fest.

Motion passed by the following vote:

Yes: Bryant, Boettcher, Fenton, Fincham, Granger, McConaghy, Smith
No: None
Absent: None

Committee member Granger was excused at 6:27 p.m.

Motion by Fincham, Seconded by Smith, to immediately certify the minutes of the June 15, 2021 Community Events Committee.

Motion by Boettcher, seconded by Fenton, to adjourn the meeting at 6:39 p.m. Passed Unanimously.

Respectfully Submitted,

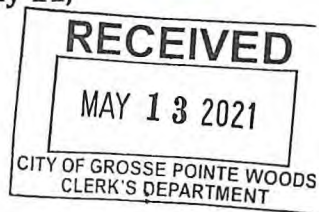
Susan Como
Recording Secretary

Commission Approved
6/15/21



Citizen's Recreation Commission Meeting Minutes

Virtual meeting of the Citizen's Recreation Commission was held on May 11, 2021 at Grosse Pointe Woods, Michigan.



CALLED TO ORDER: 7:02

PRESENT:

Gib Heim
Barb Janutol
Mark Miller
Tony Rennpage
Sarah Seger
Amanda York

ABSENT:

Lindsay Fratarolli
Tom Jerger

ALSO, PRESENT:

Angela Coletti Brown, Nicole Gerhart, Catherine Domke Derbyshire and Melinda Billingsly.

APPROVAL OF THE AGENDA:

Motion was made for acceptance of the agenda for May 11, 2021 by Mark Miller, and seconded by Gib Heim.

Approval of motion:

Yes: Heim, Janutol, Miller, Rennpage, Seger and York
No: None
Absent: Fratarolli, and Jerger

APPROVAL OF THE MINUTES:

Motion to accept the minutes from April 13, 2021 was made by Gib Heim and seconded by Tony Rennpage.

Approval of motion:

Yes: Heim, Janutol, Miller, Rennpage, Seger and York
No: None
Absent: Fratarolli, and Jerger

COUNCIL MEETING REPORT:

- Lake Front Park car bridge and Kayak launch had their ribbon cutting/opening on April 17th.
- The Memorial Day Circle of Honor observance has been cancelled, due to Covid restrictions.

- A Memorial Service for George McMullen will be held on June 25th, 10:00 am at the War Memorial.

SUPERVISOR'S REPORT:

- On line reservations for tennis, platform tennis, and pickle ball are now open. Initial feedback on this new way of reserving a court and time has been good.
- Gazebo reservations are also open. No more than 25 non-residents may be included in your reservation. Reserved Picnics and Gazebo attendees will not be allowed to use the pool on those dates unless they individually pre-register for a time slot.
- Pool use (timed) reservations must be made in advance, similar to last summer. Reservations will be taken on Wednesdays. Pre-registration will also be taken for lap swimming.
- Swim team will run as a modified program with meet swims at home pools only. Times will be submitted to determine the score. There will be no pre-lims and finals this year.
- Swim lessons won't start until the first week of July. Offerings will be up to level three. No advanced levels of swim lessons are currently planned. Swim lesson schedules will be posted the week of June 8th. Registration will begin on Tuesday June 15th, starting at 8:30 am.
- Opening the slide and baby pools will depend on state regulations and then lifeguard availability. Splash pads in the Grosse Pointes are considered water parks and are not allowed to be open. Stay tuned for any changes coming from the State.
- 32 extra spots were opened for kayak storage, and all have been filled. There is now a wait list.
- Boat wells have filled up fast. There is now a wait list for larger slips.
- A few of the smaller wells have been converted to floating docks for jet skis. Call Parks and Rec for rental information.

OLD BUSINESS:

- Amanda York will pull applications for Commission seats, to see if anyone might be still interested/available. She will extend an invitation to those folks to attend the June Recreation Commission zoom meeting, at specific times, so we can meet them.
- We will assume that the Fishing Derby will happen this summer. A small committee has been formed to plan the Derby timeline and activity specifics, paying attention to Covid restrictions. The event plan will be submitted to us at our June meeting so that the plan and a budget can be submitted to Council as soon as possible.

NEW BUSINESS:

None

PUBLIC COMMENT:

A suggestion was made by Catherine Domke Derbyshire to include the pictures of the Snow Creation Contest winners and their plaques in next week's eblast.

ADJOURNMENT:

Motion was made to adjourn the meeting by Gib Heim and seconded by Sarah Seger.

Approval of motion:

Yes: Heim, Janutol, Miller, Rennpage, Seger and York

No: None

Absent: Fratarolli, and Jerger

Meeting Adjourned at 7:56 pm.

Respectfully submitted by: Barbara Janutol, secretary of the Grosse Pointe Woods Citizen's Recreation Commission.

7A

RECEIVED

JUN 25 2021

CITY OF GROSSE POINTE WOODS
CLERK'S DEPARTMENT

MEMO 21-36

TO: Bruce Smith, City Administrator
FROM: Frank Schulte, Director of Public Services *F.S.*
DATE: June 23, 2021
SUBJECT: Purchase – 2021 Global Street Sweeper

The Department of Public Works needs to replace the 2007 Allianz Johnston Sweeper. We are experiencing an increasing number of mechanical issues with the sweeper that continually take it out of service. The sweeper is 14 years old and parts for the hydraulic system are no longer available.

The department recommends to purchase a new 2021 Global Street Sweeper. This would be identical to the 2018 sweeper currently in the fleet that has been reliable. This would be beneficial to the department because both sweepers will have interchangeable parts making it easier for the mechanics to service them. In addition, we found the Global Street Sweeper to be user-friendly for the drivers. The department needs this new sweeper to keep up with street sweeping in the City of Grosse Pointe Woods and it a critical piece of equipment used during leaf season. It is a visible piece of equipment noticed by our residents and one of the most appreciated services we provide.

I have obtained a quote, which includes \$8,000.00 trade-in value from MTech Company to purchase one new 2021 Global M3 3-Wheel Sweeper through the National Joint Purchasing Alliance (NJPA) program at a price of \$219,604.00. The NJPA program is a cooperative purchasing program for state and government agencies and the City can take advantage of the government pricing offered.

Therefore, I recommend the purchase of one new 2021 Global M3 3-Wheel Sweeper from MTech Company, 5405 Industrial Parkway, San Bernardino, CA 92407, in an amount of \$219,604.00. Funds are included for this purchase in Fiscal Year 2021/2022 Budget in the Motor Vehicles Capital Equipment – Public Works account No. 640-852-977.599.

Recommend approval of the above stated and do not believe any benefit will accrue to the City to seek further competitive bids.

Bruce Smith

Bruce Smith, City Administrator

6/24/2021

Date

Fund Certification:

Account numbers and amounts have been verified as presented.

Shawn Murphy *6-25-2021*

Shawn Murphy, Treasurer/Comptroller

QUOTATION

DATE: 1/29/21

CUSTOMER: Grosse Pointe Woods, MI
 DEALER: MTech Company
 QUOTE NO.: SM-2020-12-08-01-A

Terms: 30 Days Net
 FREIGHT: Prepaid
 UAO#

GLOBAL M3 - STANDARD EQUIPMENT

| | |
|--|---|
| High Visibility Cab (Glass Entry Door included) | 5.6 cu yd (4.3 cu meter) Hopper (Volumetric) |
| 72 dBa In-Cab Noise Level | 47" (1194 mm) dia. Gutter Brooms |
| Dust & Weather Sealed Cab | In-Cab Gutter Broom Pressure Adjustment |
| Multi-Adjustable Suspension Seat | Tuf-Grip Disposable Gutter Broom Segments |
| Tilt & Telescoping Steering Wheel | 32" x 56.5" (813 mm x 1435 mm) Tube Type Pickup Broom |
| Tinted Safety Windows & Windshield | 58" (1473 mm) Wide Squeegee Type Elevator |
| Left & Right Dual West Coast Mirrors | Two 18 gal (68 L) Hydraulic Oil Tanks |
| Windshield Wiper/Washer | Hydraulic Manifolds in LH Fender |
| Ergonomic Go Pedal | 12.5' Turning Radius with Front Suspension |
| Coolant Temp, Oil Pressure & Voltmeter Gauges | All 120 amp Heavy-Duty Alternator |
| Coolant, Eng Oil Pressure & Low Hyd Oil Warning Lights | All Sheet Metal Surfaces Primer Powder Coated |
| Speedometer, Tachometer & Hourmeter | Sheet Metal Surfaces Powder Coated |
| Fuel Level Gauge | Standard Frame Paint Color Gray |
| 220 gal (833L) Polyethylene Water Tank | Standard Hopper/Cab/Fenders Paint Color White |
| 15' (4.6 m) Hydrant Hose with Coupling & Wrench | Fender Mounted Tool Box |
| Gutter Broom Water Spray Jets | Front & Rear Tie Downs with Tow Hooks |
| Pickup Broom Water Spray Jets | PM10 High Quality PUB (Pick Up Broom) |
| Low Water Level Light in Cab | ERGO SWITCH STANDARD |
| Front Spray Bar | REAR VIEW CAMERA STANDARD |
| Buddy Seat | 11 - FLIGHT Elevator System |
| Dual Front Tires with Front Suspension | Isolated Elevator System (Elevator Suspension) |
| Electrical Systems Locker | Load Leveling Device with Hopper Access Door |
| Cab Controlled Leaf Gate system | Hopper Full Indicator |
| QuickChange Main Broom System | Heavy Sweeping Package Hydraulic System |
| Engine Grid Heater | 1 Sweeper Service Manuals in English |
| Manual Safety Props | 1 Sweeper Parts Manuals in English |
| LED Gutter Broom Spotlights | 1 Sweeper Operator Manual in English |
| LED Stop/Tail Lights, Clearance Lights | 2 Year Elevator Sprocket Warranty |
| Sealed Beam Headlights | |

| DESCRIPTION | UNIT PRICE | EXT PRICE |
|--|------------|-----------|
| 1 GLOBAL M3 SWEEPER, Cummins QSF, 3.9L 130 HP (97 Kw @ 2500 RPM) Tier 4 Final Engine, High Dump, Hydrostatic Drive, Dual Gutter Broom, A/C, Grey/White Powder Coated, Ergo Switch, Rear View Camera System.. | 209,908 | 209,908 |

*** Powder Coated Paint - Gray/White *** Standard Total (NET Price): 209,908

GLOBAL M3 BROOM - OPTIONAL EQUIPMENT

| QTY | PT NO. | DESCRIPTION | UNIT PRICE | EXT PRICE |
|-----|--------|--|------------|-----------|
| 1 | 323744 | GB Tilt, Right Single (ILOS 323742) | 2,088 | 2,088 |
| 1 | 247724 | High Speed Hopper Lift/Dump | 1,875 | 1,875 |
| 1 | 337772 | Hopper Raise/Lower - Rear Fender Upgrade | 600 | 600 |

Option Sub-Total (From page 2): 5,133
 Option Total (NET Price): 9,696

SIGNATURE: _____ DATE: _____ **Total Net: 219,604**

All prices are FOB-Factory. All prices are valid for 30 days.
 Payment is strictly 30 days net. Late payment penalty 1% per month or part thereof.

Form GS-47.doc Rev: H 02/28/19

5405 Industrial Parkway
 San Bernardino, CA 92407
 Tel: 1 (909) 713-1600
 Fax: 1 (909) 713-1613

www.globalsweeper.com



QUOTATION

DATE: 1/29/21

GLOBAL M3 BROOM OPTIONAL EQUIPMENT (continued)

| 1 | PT NO. | DESCRIPTION | UNIT PRICE | EXT PRICE |
|---|--------|---|------------|----------------------|
| 1 | 331447 | Precleaner, Centri Model EX-40 (ILOS 311400) | 350 | 350 |
| 1 | 325256 | AM/FM Radio w/ CD with Aux & USB Ports (ILOS 353605NY) | 525 | 525 |
| 1 | STD | Aux. Power Source + 323034 Cap | 156 | 156 |
| 1 | 318806 | Seat, High Back, Air, Gray (ILOS 317052) | 925 | 925 |
| 1 | 331150 | Arrowsstick (LED) | 1,500 | 1,500 |
| 1 | 339140 | Cab Strobe (LED) | 388 | 388 |
| 1 | 324815 | Daytime Running Lights (must include when sold to Canada) | 188 | 188 |
| 1 | 339017 | Limb Guard (Cab Beacon/Strobe) | 238 | 238 |
| 1 | 318717 | Air Restriction Ind-In Cab | 513 | 513 |
| 1 | 334085 | Dual Extended Dock Bumper Extenders (ILO 248026) | 725 | 725 |
| 1 | 326566 | Additional Rear Dock Bumpers Dual | 750 | 750 |
| 1 | 382956 | Cummins Technical Manual | 363 | INC No Charge Per JC |
| 1 | 382957 | Cummins Parts Manual-Engine | 188 | INC No Charge Per JC |
| 1 | 248537 | Autolube - Full System M3 | 6,875 | 6,875 |
| 1 | NPN | Factory Freight, Delivery & Training | 5,000 | INC No Charge Per JC |
| 1 | TRADE | Trade-In of 2007 MX450 (VIN: 1J9VM3H667C172194) | -8,000 | -8,000 |

WARRANTY:

SWEEPER: 1 Year Parts & Labor
 Engine: 2 Year/2000 Hrs Parts & Labor (Cummins)
 Sprockets: 2000 Hour Warranty
 Dirt Shoes: 1000 Hour Warranty

Delivery: 90-120 days after receipt of order

Please review this document and report any
 discrepancies immediately. Global Environmental
 Products will not be liable for any omissions or errors
 discovered at the time of delivery.

Option Sub-Total (Carried-Over to page 1): 5,133

All prices are FOB-Factory. All prices are valid for 30 days.

Payment is strictly 30 days net. Late payment penalty 1% per month or part thereof.

Form GS-47.doc Rev: H 02/28/19

5405 Industrial Parkway
 San Bernardino, CA 92407
 Tel: 1 (909) 713-1600
 Fax: 1 (909) 713-1613

www.globalsweeper.com

GLOBAL
 ENVIRONMENTAL PRODUCTS

2007 Globe-Allianz Sweeper is 14 years old



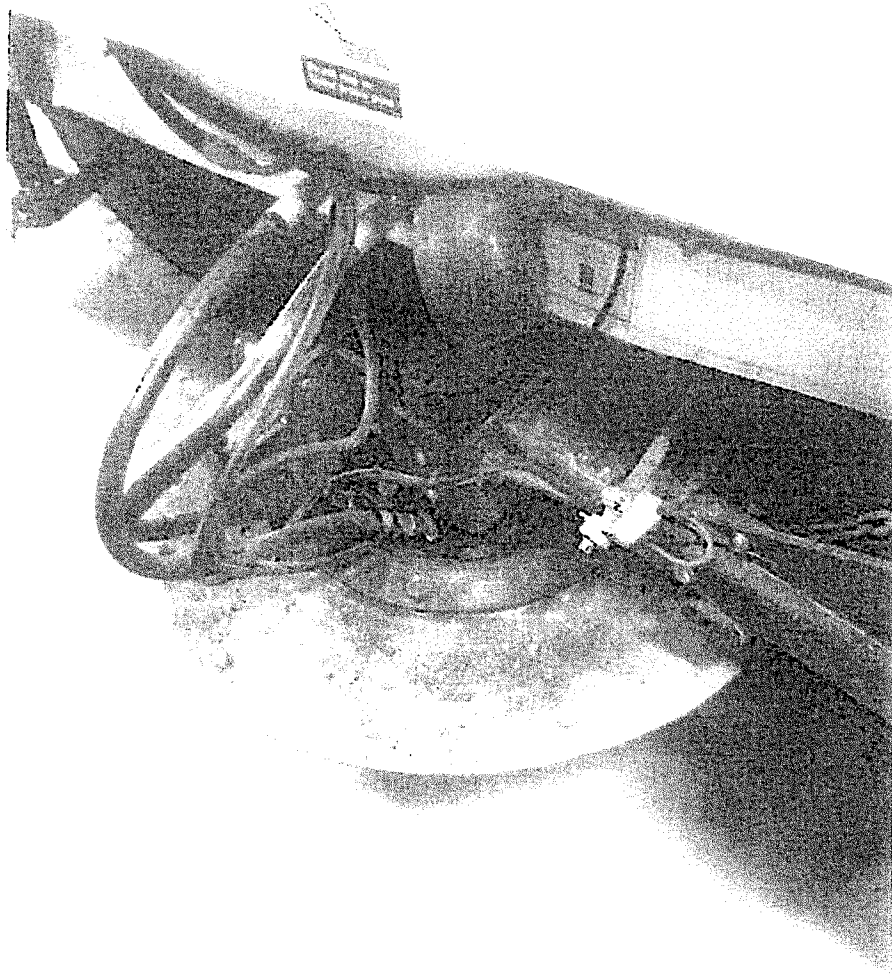
Hydraulics system parts are no longer available

2007 Globe-Allianz Sweeper is 14 years old



Hydraulics system parts are no longer available

2007 Globe-Allianz Sweeper is 14 years old.j



Hydraulics system parts are no longer available

7B

MEMO 21-35

TO: Bruce Smith, City Administrator
FROM: Frank Schulte, Director of Public Services
DATE: June 23, 2021
SUBJECT: Purchase – Compact Tractor with Bucket

F.S.

RECEIVED
JUN 24 2021
CITY OF GROSSE POINTE WOODS
CLERK'S DEPARTMENT

The Department of Public Works needs to replace the 2002 John Deere Tractor with Bucket. This tractor is four years past its life expectancy of 15 years. The transmission is broken and parts are becoming increasingly difficult to find due to the design changes over the last decade. The cab is also rotting out and becoming hazardous.

The department recommends to purchase one new John Deere 3033R Compact Utility Tractor with Bucket. This would be beneficial to the department due to the size, which makes it easier to maneuver while being used for street patchwork, island grass edging, and sidewalk plowing.

AIS Construction Equipment has provided a quote to purchase one new John Deere 3033R Compact Utility Tractor with Bucket through the MiDeal Program for \$51,357.78. The MiDeal Program is a cooperative purchasing program for state and government agencies and the city can take advantage of the government pricing offered.

Therefore, I recommend the purchase of one new John Deere 3033R Compact Utility Tractor with Bucket from AIS Construction Equipment, 65809 Gratiot Avenue, New Haven, MI 48050 in the amount of \$51,357.78. Funds are included for this purchase in the Fiscal Year 2021-2022 Budget in the Motor Vehicles Capital Equipment – Public Works account No. 640-852-977.599.

If you have any questions concerning this matter please contact me.

I do not believe any benefit will accrue to the City by seeking further bids. Approved for Council consideration.

Bruce Smith
Bruce Smith, City Administrator

6/24/2021
Date

Fund Certification:

Account numbers and amounts have been verified as presented.

Shawn Murphy 6-24-2021
Shawn Murphy, Treasurer/Comptroller



YOUR CONTRACT. YOUR QUOTE. YOUR HELP REQUESTED.

**Ensure your equipment arrives with no delay.
Issue your Purchase Order or Letter of Intent.**

To expedite the ordering process, please include the following information in Purchase Order or Letter of Intent:

For any questions, please contact:

- Shipping address
- Billing address
- Vendor: Deere & Company
- 2000 John Deere Run
Cary, NC 27513
- Contract name and/or number
- Signature
- Tax exempt certificate, if applicable

Gwen Pytlowany

Distributing Corp of America
65809 Gratiot Avenue
Lenox, MI 48050

Tel: 586-727-7502

Fax: 586-727-7311

Email: gpytlowany@aisequip.com



ALL PURCHASE ORDERS MUST BE MADE OUT TO (VENDOR):

Deere & Company
2000 John Deere Run
Cary, NC 27513
FED ID: 36-2382580; DUNS#: 60-7690989

ALL PURCHASE ORDERS MUST BE SENT TO DELIVERING DEALER:

Distributing Corp of America
65809 Gratiot Avenue
Lenox, MI 48050
586-727-7502
lmeyers@aisequip.com

Quote Summary

Prepared For:

GROSSE POINTE WOODS
1200 PARKWAY DR
GROSSE POINTE WOODS, MI 48236
Business: 313-806-2509

Delivering Dealer:

Distributing Corp of America
Gwen Pytlowany
65809 Gratiot Avenue
Lenox, MI 48050
Phone: 586-727-7502
gpytlowany@aisequip.com

Quote ID: 23670658

Created On: 15 February 2021

Last Modified On: 22 June 2021

Expiration Date: 30 September 2021

| Equipment Summary | Suggested List | Selling Price | Qty | Extended |
|--|----------------|----------------|-----|---------------------|
| MetalPless Maxxx SDX532 | \$ 11,798.00 | \$ 11,850.00 X | 1 = | \$ 11,850.00 |
| Contract: MI Ag, Grounds, and Roadside 071B7700085 (PG 3W CG 22) | | | | |
| Price Effective Date: | | | | |
| JOHN DEERE 3033R Compact Utility Tractor (24 PTO hp) | \$ 47,033.07 | \$ 39,507.78 X | 1 = | \$ 39,507.78 |
| Contract: MI Ag, Grounds, and Roadside 071B7700085 (PG 3W CG 22) | | | | |
| Price Effective Date: January 11, 2021 | | | | |
| Equipment Total | | | | \$ 51,357.78 |

* Includes Fees and Non-contract items

Quote Summary

| | |
|--------------------|---------------------|
| Equipment Total | \$ 51,357.78 |
| Trade In | |
| SubTotal | \$ 51,357.78 |
| Est. Service | \$ 0.00 |
| Agreement Tax | |
| Total | \$ 51,357.78 |
| Down Payment | (0.00) |
| Rental Applied | (0.00) |
| Balance Due | \$ 51,357.78 |

Salesperson : X _____

Accepted By : X _____



JOHN DEERE

Selling Equipment

Quote Id: 23670658

Customer Name: GROSSE POINTE WOODS

ALL PURCHASE ORDERS MUST BE MADE OUT
TO (VENDOR):
Deere & Company
2000 John Deere Run
Cary, NC 27513
FED ID: 36-2382580; DUNS#: 60-7690989

ALL PURCHASE ORDERS MUST BE SENT
TO DELIVERING DEALER:
Distributing Corp of America
65809 Gratiot Avenue
Lenox, MI 48050
586-727-7502
lmeyers@aisequip.com

MetalPless Maxxx SDX532

Hours: 0

Suggested List *

Contract: MI Ag, Grounds, and Roadside 071B7700085 (PG
3W CG 22)

\$ 11,798.00

Selling Price *

\$ 11,850.00

* Price per item - includes Fees and Non-contract items

| Code | Description | Qty | List Price | Discount% | Discount Amount | Contract Price | Extended Contract Price |
|--|-------------------|-----|----------------------|-------------|------------------|---------------------|-------------------------|
| SDX532 | Hydraulic V-Blade | 1 | \$ 10,500.00 | 0.00 | \$ 0.00 | \$ 10,500.00 | \$ 10,500.00 |
| Dealer Attachments/Non-Contract/Open Market | | | | | | | |
| AR94522 | Hose | 4 | \$ 15.50 | 14.71 | \$ 2.28 | \$ 52.88 | \$ 52.88 |
| XAS-B-19 | Sleeve | 4 | \$ 2.50 | -25.90 | \$ -0.65 | \$ 12.59 | \$ 12.59 |
| XAS-B-33 | Hose Wrap | 4 | \$ 5.00 | -25.90 | \$ -1.29 | \$ 25.18 | \$ 25.18 |
| X1J943-6-6 | Fitting | 2 | \$ 15.00 | -25.90 | \$ -3.89 | \$ 37.77 | \$ 37.77 |
| X10143-6-6 | Fitting | 2 | \$ 5.00 | -25.90 | \$ -1.29 | \$ 12.59 | \$ 12.59 |
| X10543-8-6 | Fitting | 4 | \$ 6.50 | -25.88 | \$ -1.68 | \$ 32.73 | \$ 32.73 |
| X471TC-6-RL | Bulk Hose | 1 | \$ 140.00 | -25.90 | \$ -36.26 | \$ 176.26 | \$ 176.26 |
| Dealer Attachments Total | | | \$ 298.00 | | \$ -52.00 | \$ 350.00 | \$ 350.00 |
| | | | Other Charges | | | | |
| Customer Setup | | | 1 | \$ 1,000.00 | | \$ 1,000.00 | \$ 1,000.00 |
| | | | | \$ 1,000.00 | | \$ 1,000.00 | \$ 1,000.00 |
| Suggested Price | | | | | | | \$ 11,850.00 |
| Total Selling Price | | | \$ 11,798.00 | | \$ -52.00 | \$ 11,850.00 | \$ 11,850.00 |

JOHN DEERE 3033R Compact Utility Tractor (24 PTO hp)



JOHN DEERE

Selling Equipment

Quote Id: 23670658

Customer Name: GROSSE POINTE WOODS

ALL PURCHASE ORDERS MUST BE MADE OUT TO (VENDOR):

Deere & Company
2000 John Deere Run
Cary, NC 27513

FED ID: 36-2382580; DUNS#: 60-7690989

ALL PURCHASE ORDERS MUST BE SENT TO DELIVERING DEALER:

Distributing Corp of America
65809 Gratiot Avenue
Lenox, MI 48050
586-727-7502
lmeyers@aisequip.com

Hours:

Suggested List *

Stock Number:

\$ 47,033.07

Contract: MI Ag, Grounds, and Roadside 071B7700085 (PG
3W CG 22)

Selling Price *

\$ 39,507.78

Price Effective Date: January 11, 2021

* Price per item - includes Fees and Non-contract items

| Code | Description | Qty | List Price | Discount% | Discount Amount | Contract Price | Extended Contract Price |
|--|---|-----|---------------------|-----------|--------------------|---------------------|-------------------------|
| 1369LV | 3033R Compact Utility Tractor (24 PTO hp) | 1 | \$ 25,384.00 | 16.00 | \$ 4,061.44 | \$ 21,322.56 | \$ 21,322.56 |
| Standard Options - Per Unit | | | | | | | |
| 0202 | United States | 1 | \$ 0.00 | 16.00 | \$ 0.00 | \$ 0.00 | \$ 0.00 |
| 0409 | English Operator's Manual and Decal Kit | 1 | \$ 0.00 | 16.00 | \$ 0.00 | \$ 0.00 | \$ 0.00 |
| 1520 | eHydro™ | 1 | \$ 1,435.00 | 16.00 | \$ 229.60 | \$ 1,205.40 | \$ 1,205.40 |
| 1701 | Factory Installed Loader with Bucket | 1 | \$ 6,327.00 | 16.00 | \$ 1,012.32 | \$ 5,314.68 | \$ 5,314.68 |
| 2050 | Cab with Standard Seat | 1 | \$ 8,970.00 | 16.00 | \$ 1,435.20 | \$ 7,534.80 | \$ 7,534.80 |
| 2660 | Factory Installed Stereo | 1 | \$ 510.00 | 16.00 | \$ 81.60 | \$ 428.40 | \$ 428.40 |
| 3320 | Dual Mid Selective Control Valve | 1 | \$ 0.00 | 16.00 | \$ 0.00 | \$ 0.00 | \$ 0.00 |
| 3400 | Less Mid PTO | 1 | \$ 0.00 | 16.00 | \$ 0.00 | \$ 0.00 | \$ 0.00 |
| 4061 | Less iMatch™ Quick Hitch Category 1 | 1 | \$ 0.00 | 16.00 | \$ 0.00 | \$ 0.00 | \$ 0.00 |
| 5223 | 41x14-20 (4PR, R3 Turf, 2 Position) | 1 | \$ -243.00 | 16.00 | \$ -38.88 | \$ -204.12 | \$ -204.12 |
| 6223 | 27x8.5-15 (6PR, R3 Turf, 2 Position) | 1 | \$ 72.00 | 16.00 | \$ 11.52 | \$ 60.48 | \$ 60.48 |
| Standard Options Total | | | \$ 17,071.00 | | \$ 2,731.36 | \$ 14,339.64 | \$ 14,339.64 |
| Dealer Attachments/Non-Contract/Open Market | | | | | | | |
| BLV10938 | Rear Wiper Kit (Cab Only) | 1 | \$ 275.00 | 16.00 | \$ 44.00 | \$ 231.00 | \$ 231.00 |
| LVB24844 | External Mirror Kit (Cab Only) | 1 | \$ 203.50 | 16.00 | \$ 32.56 | \$ 170.94 | \$ 170.94 |
| BLV10439 | Front Three-Point Hitch (3033R-3046R) | 1 | \$ 1,435.50 | 16.00 | \$ 229.68 | \$ 1,205.82 | \$ 1,205.82 |
| BLV10961 | EH Third SCV (Cab Only) | 1 | \$ 1,017.50 | 16.00 | \$ 162.80 | \$ 854.70 | \$ 854.70 |
| LVB24851 | Horn Kit (Cab Only) | 1 | \$ 51.70 | 16.00 | \$ 8.27 | \$ 43.43 | \$ 43.43 |
| LVB24853 | Rear Work Light Kit (2 Lights) (Cab Only) | 1 | \$ 161.70 | 16.00 | \$ 25.87 | \$ 135.83 | \$ 135.83 |



JOHN DEERE

Selling Equipment

Quote Id: 23670658

Customer Name: GROSSE POINTE WOODS

ALL PURCHASE ORDERS MUST BE MADE OUT TO (VENDOR):

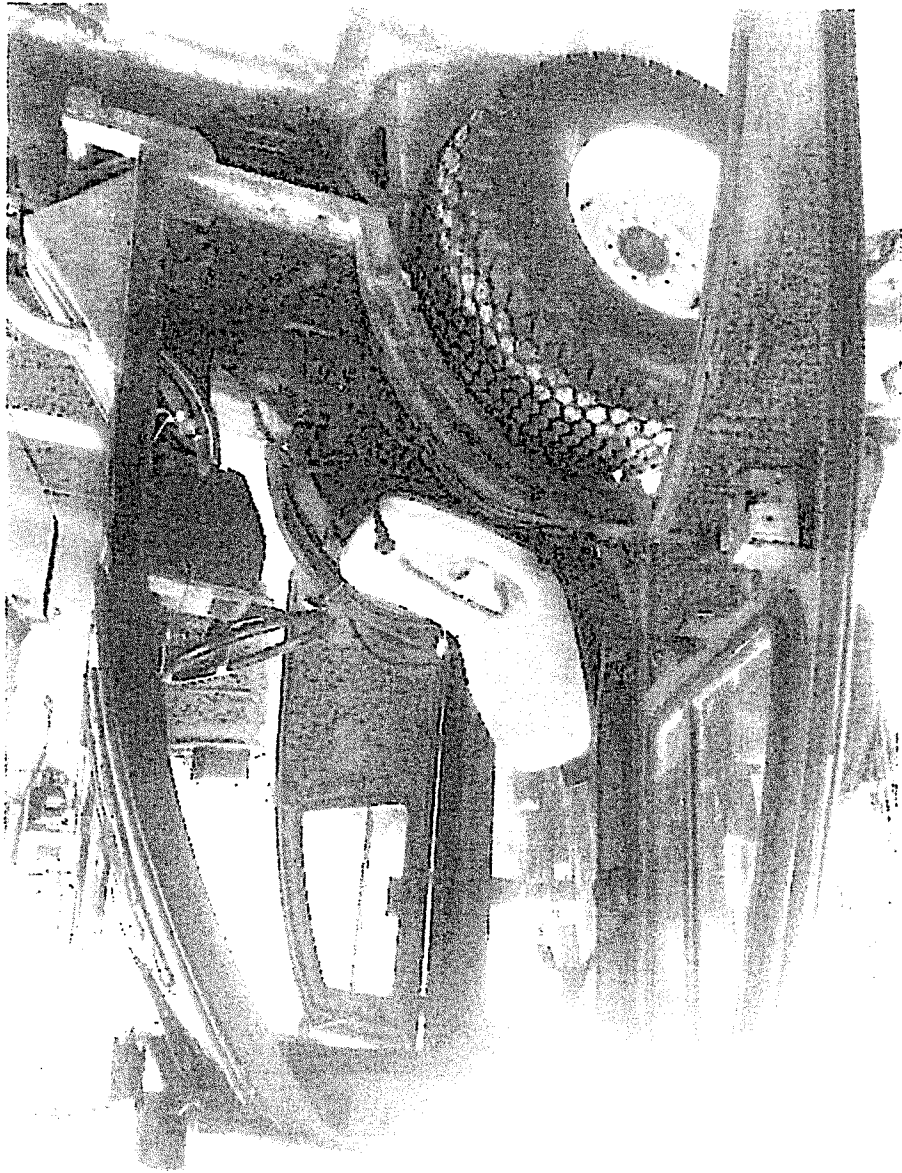
Deere & Company
2000 John Deere Run
Cary, NC 27513
FED ID: 36-2382580; DUNS#: 60-7690989

ALL PURCHASE ORDERS MUST BE SENT TO DELIVERING DEALER:

Distributing Corp of America
65809 Gratiot Avenue
Lenox, MI 48050
586-727-7502
lmeyers@aisequip.com

| | | | | | | |
|--------------------------------------|---|---------------------|-------|--------------------|---------------------|---------------------|
| LVB24852 Beacon Light Kit (Cab Only) | 1 | \$ 260.70 | 16.00 | \$ 41.71 | \$ 218.99 | \$ 218.99 |
| BLV10648 Back-up Alarm Kit | 1 | \$ 143.00 | 16.00 | \$ 22.88 | \$ 120.12 | \$ 120.12 |
| BW15073 Ballast Box | 1 | \$ 320.10 | 16.00 | \$ 51.22 | \$ 268.88 | \$ 268.88 |
| BLV20637 A-Frame Quick Attach | 1 | \$ 226.60 | 16.00 | \$ 36.26 | \$ 190.34 | \$ 190.34 |
| BLV10996 Hitch Kit | 1 | \$ 482.77 | 16.00 | \$ 77.24 | \$ 405.53 | \$ 405.53 |
| Dealer Attachments Total | | \$ 4,578.07 | | \$ 732.49 | \$ 3,845.58 | \$ 3,845.58 |
| Value Added Services | | \$ 0.00 | | | \$ 0.00 | \$ 0.00 |
| Total | | | | | | |
| Total Selling Price | | \$ 47,033.07 | | \$ 7,525.29 | \$ 39,507.78 | \$ 39,507.78 |

John Deere Tractor with bucket is a 2002 and is 19 years old



The tractor is rusted out and the transmission is broken

John Deere Tractor with bucket is a 2002 and is 19 years old



L21#

The tractor is rusted out and the transmission is broken

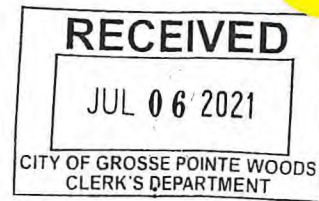
John Deere Tractor with bucket is a 2002 and is 19 years old



The tractor is rusted out and the transmission is broken

MEMORANDUM
CITY OF GROSSE POINTE WOODS
BUILDING DEPARTMENT

7C



TO: Bruce Smith, City Administrator
FROM: Gene Tutag, Building Official
DATE: July 1, 2021
SUBJECT: Full-Time Position – Property Maintenance Inspector

GT

The Building Department is requesting the approval to proceed with making the current part-time Property Maintenance Inspector position to a full-time position.

The following are the Property Maintenance Inspector duties and responsibilities:

- Responsible for the enforcement and compliance of City codes and ordinances – achieving abatement of violations through a defined procedure.
- Responds to citizen complaints and takes appropriate action for problem resolution.
- Performs inspections of rental units throughout the City.
- Performs occupancy inspections for residential and commercial properties throughout the City.
- Submits reports on deficiencies.
- Tracks progress of abatement actions and assures compliance with cited violations.
- Communicates, both verbally and by written notice, with property owners and tenants regarding inspection requirements and procedure, correcting code violations, assessing re-inspections and issuing violation notices as required.

The following are the Property Maintenance Inspector requirements and qualifications:

- High school diploma and one year of experience in rental inspections, construction management, code enforcement, property maintenance, building maintenance and repair or related field, or an equivalent combination of education and experience.
- Valid Vehicle Operator's License.
- Working knowledge of building trades.
- Ability to address all work situations in a professional, tactful and courteous manner and resolve and reduce conflicts in confrontational situations.
- Able to speak and write in a clear and businesslike manner.
- Able to learn and apply applicable ordinances.
- Ability to establish and maintain effective working relationships and use good judgment, initiative and resourcefulness when dealing with the public in a variety of cooperative and contentious situations.
- Ability to use basic office equipment such as telephone, photocopier, fax and computer with applicable software applications, photographic, audio and video equipment and specialized code enforcement software.
- Residential Builder's License is desirable.

I recommend approval to proceed with making the current part-time Property Maintenance Inspector position to a full-time position. This is a budgeted item in the 2021/22 FY budget in account #101-180-702.000 in an amount not to exceed \$44,000.00.

RECOMMEND FOR APPROVAL AS SUBMITTED:



Bruce Smith, City Administrator

7/6/2021

Date



CITY OF GROSSE POINTE WOODS
MEMORANDUM

7D

DATE: June 24, 2021

TO: City Council

FROM: Mayor Arthur W. Bryant

SUBJECT: Michigan Association of Mayors Summer Workshop

RECEIVED
JUN 25 2021
CITY OF GROSSE POINTE WOODS
CLERK'S DEPARTMENT

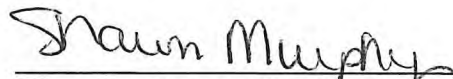
I'm requesting to attend the *Michigan Association of Mayors* Summer Workshop, which is being held August 11-13, 2021, in Sault Ste. Marie, Michigan. The registration forms are attached for your review.

This is a budgeted item in Account #101-172-958.001 and will not exceed an amount of \$450.00.

Attachments

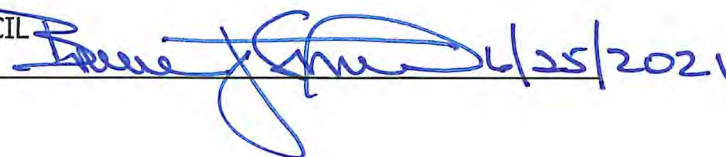
Fund Certification:

I hereby certify that unencumbered funds are available for the above purchase, and that the account number has been verified.



Treasurer/Comptroller Signature

APPROVED FOR COUNCIL
CONSIDERATION:



6/25/2021



1675 Green Road, Ann Arbor, Michigan 48105-2530 • 734-662-3246 • www.michiganmayors.org

June 14, 2021

Hon. Arthur W. Bryant
Mayor
Grosse Pointe Woods
1811 Hollywood
Grosse Pointe Woods, MI 48236

Dear Mayor Bryant:

I am pleased to announce that the Michigan Association of Mayors (MAM) will be hosting its Summer Workshop in person. It has been well over a year of interacting virtually, and I think we can all agree that there is no better way to connect with our colleagues and friends than face to face.

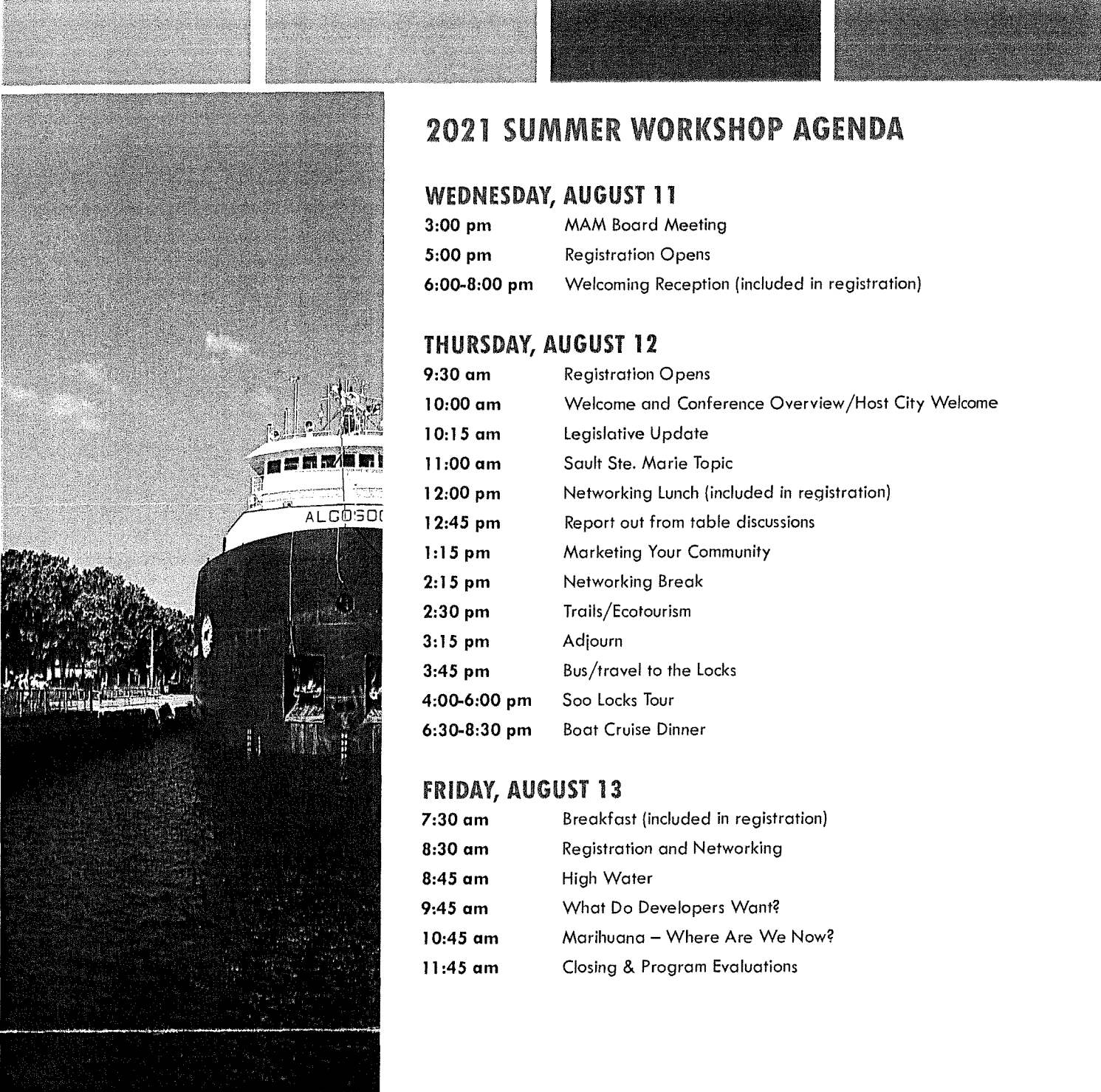
I would like to personally invite you to attend the MAM Summer Workshop in Sault Ste. Marie, August 11-13. We have planned a packed agenda of current topics, including: a legislative update from the League; marketing your community; the impact of high water levels in our state; ecotourism and trails; how municipalities are handling recreational marijuana businesses; and more!

Sault Ste. Marie Mayor Don Gerrie will be hosting this year's workshop. It will be a wonderful opportunity for professional development and peer learning. In addition to the topics listed above, we have built into the agenda plenty of networking opportunities: Welcome Reception; lunch round table discussions; and a tour of the Soo Locks followed by a relaxing evening dinner boat cruise.

Enclosed you will find the workshop agenda and registration form. Be sure to register early to reserve your space. I look forward to seeing you in August and encourage you to bring the mayor/president pro tem, or other official(s) who may have an interest in the program.

Sincerely,

Pauline Repp
MAM President
Mayor, City of Port Huron



2021 SUMMER WORKSHOP AGENDA

WEDNESDAY, AUGUST 11

- 3:00 pm MAM Board Meeting
- 5:00 pm Registration Opens
- 6:00-8:00 pm Welcoming Reception (included in registration)

THURSDAY, AUGUST 12

- 9:30 am Registration Opens
- 10:00 am Welcome and Conference Overview/Host City Welcome
- 10:15 am Legislative Update
- 11:00 am Sault Ste. Marie Topic
- 12:00 pm Networking Lunch (included in registration)
- 12:45 pm Report out from table discussions
- 1:15 pm Marketing Your Community
- 2:15 pm Networking Break
- 2:30 pm Trails/Ecotourism
- 3:15 pm Adjourn
- 3:45 pm Bus/travel to the Locks
- 4:00-6:00 pm Soo Locks Tour
- 6:30-8:30 pm Boat Cruise Dinner

FRIDAY, AUGUST 13

- 7:30 am Breakfast (included in registration)
- 8:30 am Registration and Networking
- 8:45 am High Water
- 9:45 am What Do Developers Want?
- 10:45 am Marijuana – Where Are We Now?
- 11:45 am Closing & Program Evaluations

Michigan Association of Mayors

ATTRACTING ECONOMIC PROSPERITY TO LOCAL COMMUNITIES

August 11-13, 2021

Kewadin Casino Hotel and Convention Center

Sault Ste Marie, MI



**MICHIGAN
ASSOCIATION
OF MAYORS**



Summer Workshop 2021 August 11-13, 2021

(MAMSW21)

Attracting Economic Prosperity to Local Communities

Join your fellow mayors at the 2021 workshop in beautiful Sault Ste. Marie. At the summer workshop, we will have lively discussions, several networking sessions—including a welcome reception and evening boat cruise along the Soo Locks, and round table discussions to get to know your fellow MAM members. Topics include how to best market your community to bring in economic growth & development and tourism, ecotourism, marihuana and legislative updates, and much more!

Agenda

Wednesday, August 11

6:00-8:00 pm: Welcome Reception (included in registration)

Thursday, August 12

10:00 am-5:00 pm: Networking lunch and sessions
4:00 pm-6:00 pm: Soo Locks Tour (included in registration)
6:30 pm- 8:30 pm: Boat cruise dinner (included in registration)

Friday, August 13

8:00 – 11:00 am: Networking breakfast, sessions on Promoting your Community, Community Conversations, and a legislative update

Workshop Location

Kewadin Casinos Hotel & Convention Center
2186 Shunk Road
Sault Ste. Marie, MI 49783

Group housing cut off is **July 28, 2021** at 5:00 pm. Registrants may [book their housing here](#) or call 1-800-539-2346 and use the reference booking id **19412**.

Michigan Association of Mayors Summer Workshop
August 11-13, 2021 – Sault Ste. Marie

Cost Per Person

MAM Members: \$150 Early Bird Rate
\$175 if registering after 7/28/21

MAM Nonmembers: \$225

Includes 2021 MAM membership for mayors, village presidents, and township supervisors of Michigan communities that are members of the Michigan Municipal League!

Guests: \$100

Includes Welcome Reception, Soo Locks Tour and Boat Cruise Dinner

Activities- please indicate below which activities you plan to attend, and if you are bringing a guest please indicate which events they plan to attend.

| Wednesday, August 11 | |
|--|--------------------------|
| Welcome Reception (included in registration) | <input type="checkbox"/> |
| Guest- Welcome Reception (included in registration) | <input type="checkbox"/> |
| Thursday, August 12 | |
| Soo Locks Tour & Boat Cruise Dinner (included in registration) | <input type="checkbox"/> |
| Guest Soo Locks Tour & Boat Cruise Dinner (included in registration) | <input type="checkbox"/> |

Name of Municipality:

Name:

Title:

Guest Name:

Billing Address:

City:

Zip:

Phone #:

Fax #:

Email (for Confirmation):

Payment Info: Total \$

Check #

Cancellation Policy

All cancellations must be submitted in writing either by fax, 734-669-4223 or email, registration@mml.org. There will be no refunds for cancellation requests received after 8/4/2021. For a full list of registration policies, please visit www.mml.org, then click on training/events.

To Register

1. If paying by credit card, register online by visiting www.mml.org. On the top right-hand side of the homepage click on "My League-Log On."
2. If paying by check, please mail this form along with a check payable to the Michigan Association of Mayors, P.O. Box 7409, Ann Arbor, MI 48107-7409.



CITY OF GROSSE POINTE WOODS
MEMORANDUM

7E

DATE: June 30, 2021

TO: Mayor and City Council

FROM: Bruce J. Smith, City Administrator

A handwritten signature in blue ink, appearing to read "B. Smith", is written over the name in the "FROM" field.

SUBJECT: *DAAA FY 2022 Annual Implementation Plan*

The proposed *DAAA FY 2022 Annual Implementation Plan* has been reviewed and recommended for acceptance by the Services for Older Citizens' Executive Director Peggy Hayes.

I've reviewed the proposed *DAAA FY 2022 Annual Implementation Plan* and concur with the recommendation from Peggy Hayes to accept the *DAAA FY 2022 Annual Implementation Plan* as submitted.

Attachments

Susan Como

From: Peggy Hayes <phayes@helmlife.org>
Sent: Thursday, July 1, 2021 2:27 PM
To: Susan Como
Cc: Bruce Smith
Subject: RE: REQUEST: DAAA 2022 Implementation Plan

Hi Sue,

Yes we approve of the 2022 Implementation Plan, which was shared with us late last month. Thanks for reaching out!

Peggy Hayes
The Helm Life Center | Executive Director

office: (313) 882-9600 | direct: (313) 649-2101
email: phayes@helmlife.org
www.helmlife.org
support us | [facebook](#)

-----Original Message-----

From: Susan Como <SComo@gpwmi.us>
Sent: Wednesday, June 30, 2021 1:30 PM
To: Peggy Hayes <phayes@helmlife.org>
Cc: Bruce Smith <bsmith@gpwmi.us>
Subject: REQUEST: DAAA 2022 Implementation Plan
Importance: High

Hi Peggy:

As done in previous years, can you please review the attached DAAA 2022 Implementation Plan and advise if you approve.

Thanks so much,

Sue Como

-----Original Message-----



RECEIVED

JUN 30 2021

1333 Brewery Park Blvd. Suite 200 Detroit, MI 48207-4544 p 313.446.4444 f 313.446.4445 www.DetroitSeniorSolution.org

Serving Detroit, Hamtramck, Harper Woods, Highland Park and the five Grosse Pointes

June 21, 2021

Ronald S. Taylor, MBA President & CEO

Wayne W. Bradley, Sr. Chair, Board of Directors

Mr. Bruce Smith City Administrator, City of Grosse Pointe Woods Grosse Pointe Woods City Hall 20025 Mack Plaza Grosse Pointe Woods, MI 48236

Re: Review & Approval of the Proposed FY 2022 Annual Implementation Plan

Dear Mr. Smith,

The Michigan Department of Health and Human Services - Aging and Adult Services Agency requires all sixteen of the Area Agencies on Aging (AAA) within the State of Michigan to seek review and approval of their FY 2022 Annual Implementation Plans (AIP), from municipalities and/or counties within their planning and service areas.

The Detroit Area Agency on Aging (DAAA) is the designated AAA for the cities of Detroit, the five Grosse Pointes, Hamtramck, Harper Woods, and Highland Park. As a private non-profit entity, the DAAA is responsible for planning, coordinating, developing, and funding services for older adults within our service area. We utilize federal, state, and local funding to coordinate services for older adults and their caregivers.

Enclosed for your review is a copy of the DAAA's proposed FY 2022 AIP. We respectfully request that you or your designee review and complete the enclosed Review & Approval form, indicating your acceptance or disapproval of the AIP. We are requesting this form be returned to our attention by July 16, 2021. The signed form may be faxed to (313) 446-4445, mailed to the DAAA office or emailed to myr@dadaa1a.org.

Should you have any questions regarding this information, please feel free to contact me at (313) 446-4444.

Sincerely,

Ronald S. Taylor President and Chief Executive Officer

RST/AHD/th

G: Administration/Admin 2021/Ronald T/062121_Municipality Sign off letters

Enclosures: Draft FY 2022 Annual Implementation Plan Municipal Review & Approval Form



To educate, advocate and promote healthy aging to enable people to make choices about home and community-based services and long term care that will improve their quality of life.

The Detroit Area Agency on Aging is an Equal Opportunity Employer The Michigan Relay Center-1-800-649-3777 (Voice and TDD)





Serving Detroit, Hamtramck,
Harper Woods, Highland Park
and the five Grosse Pointes

**DETROIT AREA AGENCY ON AGING
FY 2020 – FY 2022 Multi-Year Plan
FY 2022 Annual Implementation Plan**

REVIEW & APPROVAL FORM

Name: _____

Address: _____

City: _____ **Zip Code:** _____

Phone: _____ **Fax:** _____

Contact: _____

Email Address: _____

- City:** City of Detroit Grosse Pointe Park Hamtramck
 Grosse Pointe Grosse Pointe Shores Harper Woods
 Grosse Pointe Farms Grosse Pointe Woods Highland Park

**Municipal Sign-Off Review Process (Please describe your method of review and approval:
Check the appropriate box below):**

Mayor's Office Review City Council Review City Manager Review Other: (Please specify):

_____ I hereby acknowledge approval of the FY 2022 Annual Implementation Plan (AIP) for Planning and Service Area I-A without any revisions.

_____ I hereby acknowledge approval of the FY 2022 Annual Implementation Plan (AIP) for Planning and Service Area I-A with recommended revisions. (Please see the proposed revisions or suggestions on the back of this form.)

_____ I hereby acknowledge receipt of and disapprove FY 2022 Annual Implementation Plan (AIP) for Planning and Service Area I-A. (Please see the reasons for disapproval on the back of this form.)

Date for Approval/Disapproval Vote: _____

Authorized Official Signature

City

Date



Detroit Area Agency on Aging

Multi-Year Area Plan

Fiscal Years 2020-2022

FY 2022 Annual Implementation Plan

(DRAFT)

June 22, 2021



Table of Contents

COUNTY/LOCAL GOVERNMENT REVIEW 4

EXECUTIVE SUMMARY 5

PLAN HIGHLIGHTS 8

ACCESS SERVICES 10

DIRECT PROVISION OF SERVICES 15

PROGRAM DEVELOPMENT OBJECTIVES 17

BUDGETS AND OTHER DOCUMENTS 25

 A. Area Plan Budget

 B. Funded Services Page

APPENDICES 26

 A. Cash-in-Lieu-of-Commodity Agreement

 B. Request to Transfer Funds

EXECUTIVE SUMMARY

OUR MISSION

The Detroit Area Agency on Aging's (DAAA) mission is to "educate, advocate and promote health and wellness to enable people to make choices about home and community-based services and long-term care that will improve their quality of life for seniors, adults with disabilities and caregivers in the cities of Detroit, the five Grosse Pointes, Hamtramck, Harper Woods and Highland Park – Planning and Service Area 1-A.

OUR VISION

DAAA's vision is to "create a community that cares for the vulnerable and advocates for the well-being of our constituents."

OUR CORE VALUES

DAAA embraces a set of core values that enables the organization to develop and carry out its mission in order to effectively manage its strategic planning process, programs and services and advocacy efforts. These values include following:

- Person-Centered Services
- Teamwork and Collaboration
- Trust and Respect
- Accountability
- Integrity and Professionalism
- Commitment to Community
- Excellence and Quality
- Celebration of Diversity

OUR PILLARS OF SERVANT LEADERSHIP

DAAA practices five guiding principles of servant leadership: people, service, growth, finance and quality.

revenue sources including federal Older Americans Act and state Older Michiganians Act funding and consists of the following:

- ✓ **Strategic Goal #1:** Engage collaborative partners and stakeholders in community-wide planning to address key social and environmental determinants of health.
- ✓ **Strategic Goal #2:** Address emerging needs and service gaps of older adults during the Covid-19 pandemic and on an ongoing basis.
- ✓ **Strategic Goal #3:** Engage organization and community stakeholders in advocacy, public policy and government relation activities.
- ✓ **Strategic Goal #4:** Develop and implement public image, branding and targeted marketing messaging to reach key audiences.
- ✓ **Strategic Goal #5:** Expand, enhance, and diversify funding sources to increase revenue streams and members served.
- ✓ **Strategic Goal #6:** Enhance technological capabilities and competencies of the organization, service provider network and constituents.

In this proposed FY 2022 Annual Implementation Plan, DAAA will continue the implementation of services through its service provider network and four Community Wellness Service Centers to leverage government funding with other public and private resources; MI Choice Home and Community-Based Services and MI Health Link as well as Care Transition services through Total Home Health Care. The reduction of Older Americans Act and State Older Michiganians Act funding over the last several years is a major factor in the diversification of its funding resources through entrepreneurial, fund development, fundraising and the use community volunteers. Thanks to initial funding from the Michigan Health Endowment Fund, the agency will also provide telehealth services to older adults with two or more chronic illnesses through Senior Telehealth Connect, an initiative supported by DAAA unrestricted funding.

During the upcoming fiscal year, DAAA will also use unrestricted funding to provide direct Caregiver Support Services. The agency will also identify and fund at least two subcontractors to provide services in the cities of Highland Park and Hamtramck after it selects one or more vendors during its 2021 Request for Proposal process. Direct outreach services are not to be funded through Older Americans Act funding in FY 2022. In addition, DAAA will not fund Vision Services since there is not a viable vendor, but will earmark these funds for Emergency Gap-filling Fund.

The provision of services through the Food & Friendship Connections and Senior Telehealth Connect launched in 2021 will further diversify agency funding and expand the delivery of services to address social determinants of health. *Covid-19 pandemic*

as direct Outreach services while providing Caregiver Support Services directly through unrestricted funding.

DAAA will continue to diversify its funding through public and private partnerships and funding. Strategies to do this will consist of the following:

- Identifying public resources through local governments to replace loss funding to support home-delivered meals and other in-home services targeting the at-risk elderly.
- Continuing partnership with the Regional Transportation Authority and Detroit Department of Transportation.
- Continuing partnerships with Integrated Care Organizations under MI Health Link.
- Implementation of Senior Telehealth Connect services for at-risk older adults with two or more chronic conditions.
- Seeking program income for Care Management and Nutrition Services.
- Exploring cost-sharing through health and wellness programming to maintain and expand services.
- Monitoring and supporting local city mileages that support senior services within Region 1-A.
- Building relationships with public and private foundations to support fund development.
- Developing collaborations and partnerships with grass-root organizations such as Community Development Corporations and Community Action Programs to support the implementation of needed services.
- Stepping up fundraising activities to support Holiday Meals on Wheels and Friend of Detroit Meals on Wheels.
- Exploring ways to expand services to veterans through Veterans-Directed Services, third party reimbursement and the Medicare Access and CHIP Reauthorization Act (MACRA).
- Billing Medicare for reimbursement of health promotion and disease management services in partnership with Community Wellness Service Centers.
- Coordinating with partners to implement Coordinated Food Delivery Consortium, Inclusive Health Care, Generations United and Senior Regional Collaboration initiatives.
- Implementation of the Financial Acumen through the Business and Aging Institute to expand health care partnerships.
- Implementation of the Food and Friendship Connections to better service older adults living with HIV.
- Partnering with Wayne State University School of Medicine/Center for Health and Community Impact to expand Distance Learning and Technology Training Corps and Health and Wellness Resources respectively.
- Covid-19 Partnerships to address constituent vaccination, education and emergency response pandemic.
- Further reach out to male family caregivers to provide caregiver education, training and support.

Activities:

1. Support Coordinator will assess participant's quality of life during enrollment before receiving Care Management services.
2. Support Coordinator will assess participant's quality of life after receiving Care Management services at each monthly contact-discussing their satisfaction with services received during past month and during assessments.
3. Data from the surveys and monthly contacts will be used to incorporate program improvements.

Expected Outcome: Overall 90% of the total participant satisfaction survey responses about quality of life after receiving services are positive or neutral.

Goal 3: Decrease Social Isolation of Care Management participants.

Activities:

1. Support Coordinator will encourage participants to take part in activities in their home, faith-based organizations or and/or community encouraging wearing of mask and observing social distancing.
2. Support Coordinator will assist the participants to register for free and low-cost transportation.
3. Support Coordinator will encourage participants to request a senior telephone reassurance.
4. Support Coordinator will encourage participants to have informal supports and have gatherings at the participant's home when possible and encourage wearing of mask and observing social distancing.
5. Support Coordinator will encourage participants to participate in monthly virtual Advisory Council Consumer meetings.

Expected Outcome: Reduce the average percentage of all participants who are alone for long periods of time or always AND who also report feeling lonely – or –distressed by declining social activity, 90 days prior to assessment/reassessment (or since last assessment to less than 90 days to 9%.

Goal 4: Reduce prevalent of Emergency Room Visits and Hospital Stays from care management participants.

Activities:

1. Support Coordinator will educate participant regarding signs and symptoms to trigger a contact with their medical doctor and when to go to the hospital or emergency room.

| | | | |
|--|-----|----------------------|-----|
| Number of initial client Assessments: 2022 | 70 | Planned 2021: | 70 |
| Number of initial client care plans: 2022 | 70 | Planned 2021: | 70 |
| Total # of clients (carry over plus new) – 2022 | 289 | Planned 2021: | 289 |
| Staff to client ratio 1:55 | | | |
| (Active and maintenance) | | | |

| Match and Other Resources | | | |
|--|-----------------------|-------------------|----------------|
| MATCH: Sources of Funds | State Funding | Cash Value | In-Kind |
| | \$719,734 same | 1,000 same | \$80,000 same |
| OTHER RESOURCES: Sources of Funds | Program Income | Cash Value | In-kind |
| | | 0 | |

Information & Assistance

| | |
|---|---|
| Starting date: October 1, 2021 | Ending date: September 30, 2022 |
| Total of federal dollars: \$349,096 | Total of state dollars: \$63,987 |
| Geographic area to be served: Region 1-A (Cities of Detroit, the five Grosse Pointes, Hamtramck, Harper Woods and Highland Park) | |

Information & Assistance

Goal 1: Update and maintain Information & Assistance (I&A) Resource Database to be able to provide accurate and updated information to all identified populations.

Activities:

1. Utilize ADRC Community Navigator to coordinate community service navigation services at Community Wellness Service Center.
2. Develop tools to track outcomes of community I & A and Options Counseling.
3. Provide I & A and Options Counseling training that meets AASA and AIRS standards.
4. Provide I & A and Options Counseling at Community Wellness Service Center agencies to all populations.
5. Collaborate with Community Wellness Center partners to evaluate tracking data and determine next steps.

Expected Outcome: Increase access to long term care supports and services and other community resources.

B. DIRECT PROVISION OF SERVICES

Disease Prevention/Health Promotion

| | |
|-------------------------------------|------------------------------|
| Total of federal dollars: \$130,200 | Total of state dollars: \$ 0 |
|-------------------------------------|------------------------------|

Geographic Area Served: PSA 1-A

Planned goals and activities that will be undertaken to provide the Services during FY 2022 are as follows:

Goal 1: Provide Support to Community Wellness Service Centers (CWSCs).

Activities:

1. Utilize the Community Wellness Service Center Advisory Committee to promote best practices, program promotion, partnership building and sustainability.
2. Monitor evidence-based programs and perform fidelity checks.
3. Track self-reported program outcomes quarterly.
4. Evaluate effectiveness of programs.
5. Facilitate ongoing training, technical assistance and support the development, maintenance, and expansion of CWSCs.
6. Expand the distance learning and technology training activities to qualifying older adults, including those that have received a Chromebook.

Expected Outcomes: Improve the health status of older adults and caregivers by addressing the social determinants of health.

STATE OF MICHIGAN
Michigan Department of Health & Human Services
AGING AND ADULT SERVICES AGENCY

FY2020-2022 Multi Year Plan

FY 2022 Annual Implementation Plan

Detroit Area Agency on Aging

FY 2022

SUPPLEMENTAL DOCUMENT F
Request to Transfer Funds

| | | |
|--|--|-----------------------------|
| 1 | The Area Agency on Aging requests approval to transfer funds from Title III-B Supportive Services to Title III-C Nutrition Services. The Agency assures that this action will not result in a reduction in support for in-home services and senior center staffing. Rationale for this request is below. | Amount of Transfer 0 |
| N/A | | |
| 2 | The Area Agency on Aging requests approval to transfer funds from Title III-C1 Congregate Nutrition Services to Title III-B Supportive Services for in-home services. The rationale as to why congregated participation cannot be increased is described below. | Amount of Transfer 0 |
| <p>The transfer of \$622,248 from Title C-1 to Title III-B will be utilized to provide services through Community Wellness Service Centers, including Community Service Navigator (regional definition), Transportation and Disease Prevention/Health Promotion.</p> <p>There will also be an administrative transfer of \$68,052 from Title III C-2 to Title III C-1 to enable the Congregate Meals Program to be maintained at the FY 2020 level.</p> <p>A total of \$847,470 is allocated from State Alternative Care, State Respite Care, Merit Awards and State In-Home Services to support the Home-Delivered Meals program by providing meals to eligible participants as a form of Respite Care.</p> | | |
| 3 | The Area Agency on Aging requests approval to transfer funds from Title III-C1 Congregate Nutrition to Title III-B Supportive Services for participant transportation to and from meal sites to possibly increase participation in the Congregate Nutrition Program. Rationale for this request is below. | Amount of Transfer 0 |
| N/A | | |

STATE OF MICHIGAN
Michigan Department of Health & Human Services
AGING AND ADULT SERVICES AGENCY

FY2020-2022 Multi Year Plan

FY 2022 Annual Implementation Plan

Detroit Area Agency on Aging

FY 2022

SUPPLEMENTAL DOCUMENT D

Agreement for Receipt of Supplemental Cash-In-Lieu of Commodity Payments for the Nutrition Program for the Elderly

The above identified agency, (hereinafter referred to as the GRANTEE), under contract with the Aging and Adult Services Agency (AASA), affirms that its contractor(s) have secured local funding for additional meals for senior citizens which is not included in the current fiscal year (see above) application and contract as approved by the GRANTEE.

Estimated number of meals these funds will be used to produce is:

815,791

These meals are administered by the contractor(s) as part of the Nutrition Program for the Elderly, and the meals served are in compliance with all State and Federal requirements applicable to Title III, Part C of the Older Americans Act of 1965, as amended.

Therefore, the GRANTEE agrees to report monthly on a separate AASA Financial Status Report the number of meals served utilizing the local funds, and in consideration of these meals will receive separate reimbursement at the authorized per meal level cash-in-lieu of United States Department of Agriculture commodities, to the extent that these funds are available to AASA.

The GRANTEE also affirms that the cash-in-lieu reimbursement will be used exclusively to purchase domestic agricultural products, and will provide separate accounting for receipt of these funds.

FY 2022 NUTRITION / OMBUDSMAN / RESPITE / KINSHIP - PROGRAM BUDGET DETAIL

Rev. 3/2/21

Agency: Detroit Area Agency on Aging Budget Period: 10/01/21 to 9/30/22
 PSA: 1A Date: 05/05/21 Rev. Number 0

page 3 of 3

FY 2022 AREA PLAN GRANT BUDGET - TITLE III-C NUTRITION SERVICES DETAIL

| Op Std | SERVICE CATEGORY | Title III C-1 | Title III C-2 | State Congregate | State HDM | NSIP <i>Title III-E</i> | Program Income | Cash Match | In-Kind Match | TOTAL |
|--------|---------------------------------|---------------|---------------|------------------|-----------|----------------------------|----------------|------------|---------------|-----------|
| | Nutrition Services | | | | | | | | | |
| C-3 | Congregate Meals | 615,141 | | 20,312 | | 173,364 | | | 81,000 | 889,817 |
| B-5 | Home Delivered Meals | | 557,483 | | 1,013,144 | 359,773 | 50,000 | 504,721 | | 2,485,121 |
| C-4 | Nutrition Counseling | | | | | | | | | - |
| C-5 | Nutrition Education | | | | | | | | | - |
| | AAA RD/Nutritionist* | | | | | | | | | - |
| | Nutrition Services Total | 615,141 | 557,483 | 20,312 | 1,013,144 | 533,137 | 50,000 | 504,721 | 81,000 | 3,374,938 |

*Registered Dietitian, Nutritionist or individual with comparable certification, as approved by AASA.

FY 2022 AREA PLAN GRANT BUDGET-TITLE VII LTC OMBUDSMAN DETAIL

| Op Std | SERVICE CATEGORY | Title III-B | Title VII-A | Title VII-EAP | State NHO | MSO Fund | Program Income | Cash Match | In-Kind Match | TOTAL |
|--------|--------------------------------|-------------|-------------|---------------|-----------|----------|----------------|------------|---------------|---------|
| | LTC Ombudsman Ser | | | | | | | | | |
| C-11 | LTC Ombudsman | 49,342 | 14,656 | - | 52,855 | 20,691 | - | - | 14,000 | 151,544 |
| C-15 | Elder Abuse Prevention | - | | 13,826 | | | 375 | - | 2,900 | 17,101 |
| | Region Specific | - | - | - | | | - | - | - | - |
| | LTC Ombudsman Ser Total | 49,342 | 14,656 | 13,826 | 52,855 | 20,691 | 375 | - | 16,900 | 168,645 |

FY 2022 AREA PLAN GRANT BUDGET- RESPITE SERVICE DETAIL

| Op Std | SERVICES PROVIDED AS A FORM OF RESPITE CARE | Title III-B | Title III-E | State Alt Care | State Escheats | State In-Home | Merit Award Trust Fund | Program Income | Cash/In-Kind Match | TOTAL |
|--------|---|-------------|-------------|----------------|----------------|---------------|------------------------|----------------|--------------------|-----------|
| B-1 | Chore | 70,000 | | | | | | 15,000 | 22,000 | 107,000 |
| B-4 | Homemaking | | | | | | | | | - |
| B-2 | Home Care Assistance | 191,157 | | 78,350 | | 553,754 | | 16,000 | 60,000 | 899,261 |
| B-6 | Home Health Aide | | | | | | | | | - |
| B-10 | Meal Preparation/HDM | | | 160,449 | 66,819 | 527,196 | 93,006 | | | 847,470 |
| B-8 | Personal Care | | | | | | | | | - |
| | Respite Service Total | 261,157 | - | 238,799 | 66,819 | 1,080,950 | 93,006 | 31,000 | 82,000 | 1,853,731 |

FY 2022 AREA PLAN GRANT BUDGET-TITLE E- KINSHIP SERVICES DETAIL

| Op Std | SERVICE CATEGORY | Title III-B | Title III-E | | | | Program Income | Cash Match | In-Kind Match | TOTAL |
|--------|----------------------------------|-------------|-------------|--|--|--|----------------|------------|---------------|--------|
| | Kinship Ser. Amounts Only | | | | | | | | | |
| C-18 | Caregiver Sup. Services | - | | | | | - | | - | - |
| C-19 | Kinship Support Services | 4,373 | 37,477 | | | | 400 | - | 5,500 | 47,750 |
| C-20 | Caregiver E,S,T | - | - | | | | - | - | - | - |
| | Kinship Services Total | 4,373 | 37,477 | | | | 400 | - | 5,500 | 47,750 |

FY 2022 AREA PLAN GRANT BUDGET

Rev. 3/2/21

Agency: Detroit Area Agency on Aging

Budget Period: 10/01/21 to 09/30/22

PSA: 1A

Date: 05/05/21

Rev. No.: 0 Page 1of 3

SERVICES SUMMARY

| FUND SOURCE | SUPPORTIVE SERVICES | NUTRITION SERVICES | TOTAL |
|------------------------------------|---------------------|--------------------|------------------|
| 1. Federal Title III-B Services | 1,508,541 | | 1,508,541 |
| 2. Fed. Title III-C1 (Congregate) | | 615,141 | 615,141 |
| 3. State Congregate Nutrition | | 20,312 | 20,312 |
| 4. Federal Title III-C2 (HDM) | | 557,483 | 557,483 |
| 5. State Home Delivered Meals | | 1,013,144 | 1,013,144 |
| 8. Fed. Title III-D (Prev. Health) | 66,748 | | 66,748 |
| 9. Federal Title III-E (NFCSP) | 421,538 | | 421,538 |
| 10. Federal Title VII-A | 14,656 | | 14,656 |
| 10. Federal Title VII-EAP | 13,826 | | 13,826 |
| 11. State Access | 60,629 | | 60,629 |
| 12. State In-Home | 1,080,950 | | 1,080,950 |
| 13. State Alternative Care | 238,310 | | 238,310 |
| 14. State Care Management | 719,734 | | 719,734 |
| 15. St. ANS | 94,545 | | 94,545 |
| 16. St. Nursing Home Ombs (NHO) | 52,855 | | 52,855 |
| 17. Local Match | | | |
| a. Cash | 98,401 | 504,721 | 603,122 |
| b. In-Kind | 527,430 | 81,000 | 608,430 |
| 18. State Respite Care (Escheat) | 110,847 | | 110,847 |
| 19. MATF | 255,326 | | 255,326 |
| 19. St. CG Support | 31,502 | | 31,502 |
| 20. TCM/Medicaid & MSO | 20,691 | | 20,691 |
| 21. NSIP | | 533,137 | 533,137 |
| 22. Program Income | 144,875 | 50,000 | 194,875 |
| TOTAL: | 5,461,404 | 3,374,938 | 8,836,342 |

ADMINISTRATION

| Revenues | Local Cash | Local In-Kind | Total |
|-------------------------------|----------------|----------------|----------------|
| Federal Administration | 352,161 | 100,000 | 452,161 |
| State Administration | 60,863 | | 60,863 |
| MATF Administration | 23,323 | - | 23,323 |
| St. CG Support Administration | 2,878 | - | 2,878 |
| Other Admin | 163,045 | | 163,045 |
| Total AIP Admin: | 602,270 | 100,000 | 702,270 |

Expenditures

| | FTEs | |
|----------------------|------|----------------|
| 1. Salaries/Wages | 7.54 | 478,980 |
| 2. Fringe Benefits | | 141,318 |
| 3. Office Operations | | 81,972 |
| Total: | | 702,270 |

| Cash Match Detail | | In-Kind Match Detail | |
|-------------------|----------------|----------------------|----------|
| Source | Amount | Source | Amount |
| Investment Income | 100,000 | | |
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |
| Total: | 100,000 | Total: | - |

I certify that I am authorized to sign on behalf of the Area Agency on Aging. This budget represents necessary costs for implementation of the Area Plan. Adequate documentation and records will be maintained to support required program expenditures.

Signature _____

Title _____

Date _____

Objective 7.4: Ensure that culturally and linguistically appropriate outreach is directed to non-English speaking persons and that providers are trained to adapt to diverse cultural needs. (AASA Language)

Activities:

1. Direct culturally and linguistically appropriate outreach is directed to non-English speaking participants through translation of materials and interpretation services.
2. Monitor cultural diversity training among staff, providers and volunteers to assist them to adapt to diverse cultures.
- 3.

Timeline: 10/1/2021 – 9/30/2022

Expected Outcomes: Increase culturally and linguistically appropriate outreach to non-English speaking older adults and caregivers through better trained service providers.

8. Support an age-friendly community strategy that bolsters innovative senior housing solutions and independent living arrangements for seniors. (Strategic Plan Goal I.C)

Timeline: 10/1/2021 to 9/30/2022

Expected Outcome: Obtain at least one additional Aging-Friendly Communities designation under Communities-for-a-Lifetime. (Highland Park designated under AARP)

Goal 6: Reduce Isolation, Loneliness & Depression Among At-Risk Older Adults.

Objective 6.1: Increase socialization of at-risk older adults through volunteer-based strategies.

Activities:

1. Research best practices to reduce social isolation, depression and loneliness.
2. Continue to enhance a friendly reassurance model in collaboration with volunteers and other partners.
3. Develop a telephone reassurance tool kit for staff and volunteers.
4. Seek funding and recruit volunteers.
5. Secure other in-kind resources as needed.
6. Launch the model and measure health outcomes and community impact.
7. Increase DAAA Consumer Advisory Council meetings to monthly meetings decrease social isolation.
8. Enhance Mental Health Services and Substance Abuse Education for Active and Home bound Seniors. (Strategic Plan Goal I.B.V)
9. Implement Social Engagement and support programs to reduce social isolation. (Strategic Plan Goal I.B.VI)

Timeline: 10/1/2021 – 9/30/2022

Expected Outcomes: Reduce social isolation rating by 5 – 10% among targeted older adults.

Goal 7: Improve the Accessibility of Services to Michigan’s Communities and People of Color, Immigrants and LGBTQ+ Individuals. (AASA Language)

Objective 7.1: Ensure that AAA staff and subcontractors are trained in diversity, equity and inclusion. (AASA Language)

Activities:

1. Strengthen the Diversity Equity and Inclusion Committee and review the diversity plan annually to support CARF and NCQA accreditation.
2. Plan and implement an annual diversity, equity and inclusion training for staff and service provider network.
3. Facilitate individual web-based training of staff in culture diversity.

Activities:

1. Continue to expand access to public benefits and services through capacity building, financial literacy and training of older adults, caregivers and benefits counselors.
2. Implement processes to bridge the gap for older adults who require basic needs such as water shut off, mortgage, property/income taxes, and utility (heating and electricity) assistance. (Objective II C)
3. Facilitate the navigation of Social Security benefits among older adults through partnership building, placement of kiosks and other strategies.
4. Advocate for needed changes in public benefits and services at the federal, state and local levels. (Strategic Plan Goal III)

Timeline: 10/1/2021 to 9/30/2022

Expected Outcomes: Increase economic security through public and private benefits.

Goal 3: Coordinate Transportation Services for Seniors and Adults with Disabilities.

Objective 3.1: Implement senior transportation services in collaboration with DDOT, the Regional Transportation Authority (RTA) and other partners.

Activities:

1. Integrate senior transportation/information programs available through DDOT, Regional Transportation Authority and MI Choice into a coordinated transportation strategy to increase access, improve health and reduce costs.
2. Continue to partner with the Regional Transportation Authority to provide myrides2 transportation services.
3. Continue to enhance MI Choice transportation services to older persons and adults with disability.
4. Enhance transportation services to special events in collaboration with other partners.
5. Leverage existing limited transportation services to support sustainability.
6. Continue to represent the agency on the RTA 5310 Committee.
7. Continue to work with DDOT Local Advisory Council to improve transportation services for older adults and adults with disabilities.
8. Expand and enhance the delivery of Transportation Services for new and current participants (Objective II. D)

Timeline: 10/1/2021 to 9/30/2022

Expected Outcomes: Develop an integrated, effective senior transportation program for older adults in Region 1-A.

Activities:

1. Expand health-related services within CWSCs, satellite locations, and Agencies United for Healthy Aging.
2. Expand Diabetes Self-Management Prevention Program (D-PATH), Chronic Disease Self-Management Program (PATH), Chronic Pain Self-Management Program, Tomando Control de su Salud (Spanish Chronic Disease Self-Management Program), Programa de Manejo Personal de la Diabetes (Spanish Diabetes Self-Management Program), EnhanceFitness, A Matter of Balance (AMOB), Creating Confident Caregivers, Powerful Tools for Caregivers, Tai Chi for Arthritis for Fall Prevention, Walk With Ease, Diabetes Prevention Program (DPP), Diabetes Self-Management Training (DSMT), Medical Nutrition Therapy (MNT), Universal Dementia Caregivers, and Aging Mastery Program for Caregivers.
3. Expand nutrition services in underserved areas within DAAA's service area.
4. Expand health education at congregate meals and satellite locations.
5. Implement telehealth services in Region 1-A for older adults and caregivers.
6. Continue implementation of Coordinated Food Delivery Consortium.
7. Expand the availability of specialized diets for older adults with chronic illnesses.
8. Enhance delivery of culturally appropriate meals, such as Halal, vegetarian, etc.

Timeline: 10/1/2021 to 9/30/2022

Expected Outcomes: Expand health and wellness services.

Objective 1.2: Create sustainable Community Wellness Service Centers.

Activities:

1. Promote Community Wellness Service Centers (CWSCs) and evidence-based programs.
2. Seek funding and other resources to support CWSC volunteers.
3. Increase access to information technology among older adults and caregivers to support face-to-face, virtual and technology-based programs. (Strategic Plan Goal VI)
4. Seek alternative revenues through Medicare billing, cost sharing and fee-for-service. (Strategic Plan Goal V)
5. Explore strategies to support marketing of CWSCs services to participants and health partners. (Strategic Plan Goal IV)
6. Explore strategies to support advocacy needs of organizations and participants. (Strategic Plan Goal III)

Timeline: 10/1/2021 to 9/30/2022

Expected Outcomes: Increase sustainability of health promotion and disease self-management programs to support CWSC development.

RECEIVED

JUN 29 2021

CITY OF GROSSE POINTE WOODS
CLERK'S DEPARTMENT



COMMUNITY EVENTS COMMITTEE
June 15, 2021

MINUTES OF THE COMMUNITY EVENTS COMMITTEE OF THE CITY OF GROSSE POINTE WOODS HELD ON TUESDAY, JUNE 15, 2021 AT THE GROSSE POINTE WOODS – CONFERENCE ROOM, 20025 MACK, and GROSSE POINTE WOODS, MICHIGAN.

Members Present: Chair Mayor Arthur Bryant, Jennifer Boettcher, Chris Fenton, Al Fincham, Vicki Granger, Todd McConaghy, Bruce Smith

Members Absent: None

Also in attendance: Susan Como (Recording Secretary)
Melinda Billingsley (Resident: 20143 Doyle Court)

The Chair called the meeting to order at 5:36 p.m.

Motion by McConaghy, seconded by Granger, that all items on tonight's agenda be received, placed on file, and taken in order of appearance.

Motion passed by the following vote:

Yes: Bryant, Boettcher, Fenton, Fincham, Granger, McConaghy, Smith

No: None

Absent: None

The first item discussed was the **2020 Ending Balance Sheet.**

Motion by Fincham, seconded by McConaghy, to receive and place on file the 2020 Ending Balance Sheet as presented.

Motion passed by the following vote:

Yes: Bryant, Boettcher, Fenton, Fincham, Granger, McConaghy, Smith

No: None

Absent: None

Next item discussed was the **2021 Proposed Budget.**

Motion by McConaghy, seconded by Fincham, to pass the 2021 Proposed Budget as presented.

Motion passed by the following vote:

Yes: Bryant, Boettcher, Fenton, Fincham, Granger, McConaghy, Smith

No: None

Absent: None

Motion by Granger, seconded by McConaghy to move forward with the following 2021 events: August 27th Music on the Lawn and September 18th Fall Fest.

Motion passed by the following vote:

Yes: Bryant, Boettcher, Fenton, Fincham, Granger, McConaghy, Smith
 No: None
 Absent: None

The next item discussed was the **Sponsors**.

The following 2019 sponsors would be contacted for 2021 sponsorship:

| COMPANY NAME | CONTACT |
|---|----------------|
| A.H. Peters Funeral Home | Granger |
| Anderson, Eckstein & Westrick, Inc. | Smith |
| Comerica | Smith |
| Edmund t. Ahee Jewelry Company | Granger |
| Genesis Cadillac & Genesis Chevrolet | Smith |
| GFL Environmental | Smith |
| Kitch Drutchas Wagner Valitutti & Sherbrook | Granger |
| Kitty's Doctor | Como |
| Marshall Landscape, Inc. | Fenton |
| Mr. C's Car Wash | Granger |
| Ascension/St. John Hospital | McConaghy |
| Pointe Alarm, LLC | Boettcher |
| Stevenson Company | Smith |

Additional companies to be contacted for sponsorship:

| COMPANY NAME | CONTACT |
|-----------------------------------|----------------|
| Arbor Pro | Smith |
| Churchill's Grosse Pointe | Bryant |
| Citizen's Bank | Fenton |
| DTE | Smith |
| Eastside Dermatology | McConaghy |
| Flagstar Bank | Murphy |
| Gabel Financial Services | McConaghy |
| Greg Ern | Granger |
| Grosse Pointe Chamber of Commerce | Boettcher |
| Keller Thoma, P.C. | Smith |
| Keller Williams | Bryant |
| Licavoli's Market | Granger |
| Manquen Vance | Smith |

| | |
|--|-----------|
| Orangetheory Fitness | Granger |
| Plante Moran | Smith |
| Ray Laethem Buick GMC | Smith |
| Rosati, Schultz, Joppich & Amtsbuecler, P.C. | Smith |
| SERVPRO of Grosse Pointe | Fincham |
| Sunrise Senior Living | McConaghy |
| VanOverbeke, Michaud & Timmony P.C. | Granger |
| Verus Development Group | Granger |
| The Rivers | McConaghy |
| Wayne County Community College District | Granger |
| York, Dolan & Tomlinson, P.C. | Smith |

Motion by Fenton, seconded by McConaghy to reduce the standard sponsorship fee for the remaining two events from \$1,800 to \$900.00 and the exclusive sponsorship fee from \$3,600 to \$1,800 as well as send out sponsor letters to the businesses as done in in the past.

Motion passed by the following vote:

Yes: Bryant, Boettcher, Fenton, Fincham, Granger, McConaghy, Smith
 No: None
 Absent: None

Next item discussed was **Entertainment** at the events.

Motion by Granger, seconded by McConaghy to recommend to City Council to contract with the following bands: Buggs Beddow and the Good Stuff (September 18th Fall Fest), and Sonic Freeway (August 27th Music on the Lawn) provided they do not exceed a fee greater than 10% of their 2019 fees. Detroit Social Club Blues Band was chosen as the backup entertainment if either of the other two bands are unavailable.

Motion passed by the following vote:

Yes: Bryant, Boettcher, Fenton, Fincham, Granger, McConaghy, Smith
 No: None
 Absent: None

Food Vendors were discussed next. Recording Secretary Como indicated that the Director of Public Works requested looking into having a food truck at this year's events. Discussion was held and it was decided to not go with food trucks. There was consensus of the committee to have Walking Taco at the August 27th event.

Motion by McConaghy and seconded by Boettcher to have the city provide hotdogs, chips, pop and water at Fall Fest.

Motion passed by the following vote:

Yes: Bryant, Boettcher, Fenton, Fincham, Granger, McConaghy, Smith

No: None

Absent: None

Committee member Granger was excused at 6:27 p.m.

Motion by Fincham, Seconded by Smith, to immediately certify the minutes of the June 15, 2021 Community Events Committee.

Motion by Boettcher, seconded by Fenton, to adjourn the meeting at 6:39 p.m. Passed Unanimously.

Respectfully Submitted,

Susan Como
Recording Secretary

Live Performance Agreement Sonic Freeway, 248-763-4956

THIS PERFORMANCE AGREEMENT is made and entered into as of July 12, 2021, by and between City of Grosse Pointe Woods, whose business address is 20025 Mack Ave, Grosse Pointe Woods ("Purchaser") and Sonic Freeway, LLC, a Michigan Limited Liability Company ("Musician"), whose business address is 1111 Congress Dr., Troy, MI 48085.

In consideration of the mutual covenants herein contained and, intending to be legally bound hereby, the Purchaser and Musician agree as follows:

1) ENGAGEMENT. The Purchaser hereby engages Musician to render a musical performance (the "Performance"), and Musician hereby agrees to render such Performance under the terms and conditions specified herein.

2) INDIVIDUALS COMPRISING MUSICIAN. Musician consists of the following individuals: Bing Burris, Linda Burris, George Wietecha, John Marker, and Daryl Bean. Musician's obligation to perform hereunder is subject to the unavailability of Musician as a result of sickness, accidents, acts of God, and other reasons beyond Musician's control.

3) LOCATION OF PERFORMANCE. The Performance will take place at the following location:
 Name: The City of Grosse Pointe Woods, Music on the Lawn
 Street Address: 20025 Mack Ave.
 City/State/Zip: Grosse Pointe Woods, MI 48236
 Phone/Email: 313-343-2445
 Sound system, lights (if needed), and break music will be supplied by: Purchaser X Musician.

Details:

4) DATE AND TIME OF PERFORMANCE. The day and date of the Performance is Friday, August 27, 2021. The venue will be available for set-up on August 27 at 4:30 pm. Band will provide recorded music on the breaks. The Musician will play 3 sets as follows:

| Set # | Start Time | Ending Time | Set # | Start Time | Ending Time |
|--------|------------|-------------|-------|------------|-------------|
| Set 1: | 7:00pm | 7:50pm | | | |
| Set 2: | 8:10pm | 9:00pm | | | |
| Set 3: | 9:20pm | 10:00pm | | | |

5) PAYMENT. In full consideration for all services rendered by Musician at the Performance, Purchaser agrees to make the following payment in U.S. funds to Musician. A set fee of \$1100.00 (one thousand one hundred dollars).

Overtime: Purchaser agrees to pay Musician a fee of Three Hundred Twenty Five XX/100 (\$325.00) for each 30 minute overtime set (any set beginning after the agreed upon end time). Overtime must be paid in advance of the set and be agreed upon by both Musician and Purchaser. Overtime is calculated at \$65/musician per 30 minute set.

a) DEPOSIT. Purchaser will pay No Deposit (\$0.00) of the payment to Musician as a deposit by NA. If Purchaser does not pay Musician the deposit, Musician will have the option of canceling this Performance Agreement with no further liability hereunder to Purchaser. If no deposit is required initial here:

Both parties agree to waive deposit requirement (initial) Purchaser BB Musician

b) PAYMENT OF BALANCE. Purchaser will pay Musician the remaining balance of the payment in cash; or check, money order, or certified check payable to Sonic Freeway, LLC on or before the following date August 27, 2021.

6) CANCELLATION DUE TO INCLEMENT WEATHER. In the event Purchaser cancels the Performance due to inclement weather by 3:00pm on the scheduled date, Purchaser will pay Musician a sum equal to: Five Hundred Fifty Dollars (\$550.00) representing 50 % of the set fee specified in paragraph 5. Upon payment of the cancellation fee, Purchaser will have no further liability to Musician hereunder.

After 3:00pm on the scheduled date, Purchaser pays One Thousand One Hundred Dollars (\$1100.00) representing 100% of the contract.

7) MISCELLANEOUS. This Performance Agreement and the attached rider(s), if any, set forth the entire agreement between the parties, and may not be amended except in a writing signed by both parties. This Performance Agreement will be governed by and construed in accordance with the laws of the State of Michigan, without regard to the principles of conflicts of law. In any action or proceeding involving a dispute between the Purchaser and the Musician arising out of this Performance Agreement, the prevailing party will be entitled to receive from the losing party reasonable attorney's fees.

Musician and Purchaser have each caused this Performance Agreement to be signed by its duly authorized representative.

PURCHASER:

City of Grosse Pointe Woods
(Name of Purchaser)

(Signature of Authorized Representative)

(Printed Name and Title)

MUSICIAN:

Sonic Freeway, LLC
(Name of Musician)

Bing Burris (Constitutes valid signature electronically) 6/17/2021
(Signature of Authorized Representative)

Bing Burris, Band Leader, Sonic Freeway
(Printed Name and Title)

8B

CITY OF GROSSE POINTE WOODS

MUNICIPAL COURT

MEMORANDUM

RECEIVED
JUN 25 2021
CITY OF GROSSE POINTE WOODS
CLERK'S DEPARTMENT

DATE: June 24, 2021
TO: Bruce Smith, City Administrator
FROM: Beth Miro, Court Administrator *Beth*
SUBJECT: Recording Clerk Agreement – Michele Stabile

I recommend that the Recording Clerk's Agreement (attached) for the FY 21/22 be approved with a 2.5% pay increase, as this position has not received a pay increase in at least 6 years. This is a budgeted item in the court's FY 21/22 budget, account number 101.136.818.000, in the amount of \$7,200.

Approved for Counsel Consideration:

Bruce Smith

Bruce Smith, City Administrator

Date: 6/24/2021

Shawn Murphy

Shawn Murphy, Treasurer/Comptroller

Date: 6-25-2021

AGREEMENT FOR COURT REPORTING SERVICES

This Agreement made and entered into this 22nd day of June, 2021 (effective July 1, 2021) by and between the CITY OF GROSSE POINTE WOODS, a Municipal Corporation hereinafter referred to as the "City" and MICHELE STABILE, 36016 Farmbrook, Clinton Township, Michigan 48035, hereinafter referred to as the "Contractor."

IT IS MUTUALLY AGREED BY THE PARTIES AS FOLLOWS:

The City engages the Contractor to perform certain services as follows, all in accordance with the express terms and provisions hereof:

I. DESCRIPTION OF DUTIES:

- a. The Contractor agrees to perform the function of a licensed Certified Electronic Recorder for the Municipal Court of the City as assigned below:
 - i. All regularly scheduled Municipal Court sessions held on appropriate Wednesdays of each month.
 - ii. Jury and/or Bench trials.
 - iii. Preliminary hearings.
 - iv. Any other duties and assignments directed by the Court Clerk or the Municipal Judge.
 - v. Transcriptions of Court proceedings as requested utilizing the City's BIS.

II. COMPENSATION:

- a. Municipal Court Sessions – Twenty Six Dollars and Seventy-Nine Cents (\$26.79) per hour for the first four (4) hours or less at Court sessions. Six Dollars and Sixty-Nine Cents (\$6.69) will be paid for each fifteen (15) minutes increment thereafter.
- b. Jury Trial, Bench Trial, and Preliminary Hearings/Exams – Twenty-Six Dollars and Seventy-Nine Cents (\$26.79) per hour for the first four (4) hours or less. Six Dollars and Sixty-Nine Cents (\$6.69) will be paid for each fifteen (15) minute increment thereafter.
- c. In the event that a transcript is ordered by the Court Clerk, the cost of said transcript shall be the applicable rate in effect at the time of the ordering of the transcript as billed by Macomb County Court Reporters Inc. or Three Dollars and Seventy-Two Cents per page (\$3.72); whichever is greater.

The Contractor is required to submit monthly statements detailing the monetary obligations owed under this Agreement including Court sessions attended and hours of attendance.

III. MATERIALS:

The Contractor will be responsible for and complete the objectives of this Agreement with the use of her own materials and equipment (i.e. e-mail access, computer hardware and software, word processing software) and any other equipment necessary for the completion of her duties. The Contractor shall be responsible for her computer system to be compatible with BIS.

IV. ABSENCES:

When illness or unexpected emergency occurs, which prevents the Contractor from fulfilling the above duties, the Contractor is required to advise the Court Clerk or Deputy Court Clerk as soon as possible.

V. TERMINATION:

It is agreed that should termination of the above services be desired by either the City or the Contractor, the following shall be applicable:

- Two (2) months advance notice in writing is required;
- On June 30, 2022;
- Whichever occurs first.

VI. MISCELLANEOUS:

This agreement shall be interpreted pursuant to the Laws of the State of Michigan. Any dispute therein shall be adjudicated by arbitration using the American Arbitration Association Rules. No other agreements or understandings are either expressed or implied except contained herein.

It is agreed that any changes to this agreement shall only be effective if signed by the City Administrator/Acting City Administrator, and the Contractor.

This agreement is made and entered into the date and year as shown on page. It is effective July 1, 2021.

CONTRACTOR

CITY OF GROSSE POINTE WOODS

By: Michele Stabile
Michele Stabile

By: _____
Bruce Smith
City Administrator

APPROVED:

Lisa Anderson
City Attorney
Dated: _____

8C

RECEIVED

JUL -1 2021

CITY OF GROSSE POINTE WOODS
CLERK'S DEPARTMENT

MEMO 21-37

TO: Bruce Smith, City Administrator

FROM: Frank Schulte, Acting City Administrator *FS.*

DATE: July 1, 2021

SUBJECT: Recommendation – Lake Front Park Tennis Court Resurfacing

Quotes were requested for the preparation, patching and repainting of Lake Front Park tennis courts three and four. Only two quotes were received:

| | |
|---------------------------------|-------------------|
| Tennis Courts Unlimited | \$18,000.00 |
| Goddard Coatings Sport Surfaces | \$18,225.00 |
| The Courtsmiths | No quote received |

Tennis Courts Unlimited submitted the low quote in the amount of \$18,000.00. Tennis Courts Unlimited consistently has been the lowest bidder and their previous work has been satisfactory.

There is a high demand for additional pickleball courts at Lake Front Park. Tennis courts three and four are not utilized often for tennis. To best meet the needs of our residents, it is the recommendation of staff to convert courts three and four into four pickleball courts.

Therefore, I recommend the preparation, patching and repainting of Lake Front Park tennis courts three and four into pickleball courts by Tennis Courts Unlimited, P.O. Box 156, Watervliet, MI 49098 in the amount of \$18,000.00. This item is included in the Fiscal Year 2021/2022 Budget in the Parks and Recreation account no. 101-774-818.102.

If you have any questions concerning this matter please contact me.

I do not believe any benefit will accrue to the City by seeking further bids. Approved for Council consideration.



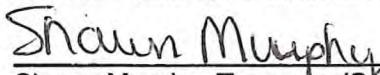
 Bruce Smith, City Administrator

7/1/2021

 Date

Fund Certification:

Account numbers and amounts have been verified as presented.



 Shawn Murphy, Treasurer/Comptroller

7-1-2021

 Date

TENNIS COURTS UNLIMITED
P.O. BOX 156
WATERVLIET, MI 49098
PHONE (269)463-7103
FAX (815)331-5199
email: tenniscourtsunlimited@gmail.com

| | |
|--|--|
| PROPOSAL SUBMITTED TO: | PHONE: |
| City of Grosse Pointe Woods, John Salter | 313-363-1260 |
| STREET | JOB NAME |
| 1200 Parway | Lakefront Park Courts 3-4 |
| CITY, STATE, AND ZIP CODE | JOB LOCATION |
| Grosse Pointe Woods, MI 48236 | 2300 E Jefferson St Clair Shores, MI 49080 |

Tennis Courts Unlimited hereby submits specification and estimates for:
Fill cracks and apply RiteWay Crack Repair System, and color coat existing tennis courts.

1. Clean entire surface of all debris and foreign matter.
2. Fill approx. 600' linear feet of cracks with court patch binder (fence and net post footings excluded).
3. Apply RiteWay Crack Repair System to filled cracks.
4. Apply one coat of acrylic resurfacer to entire surface.
5. Apply two coats of texture course color.
6. Stripe according to USTA guidelines.
7. Stripe four pickleball courts according to USAPA guidelines.

NOTE: The RiteWay Crack Repair System does not prevent new cracks from forming outside the membrane system. It also does not prevent an existing crack that has RiteWay system from extending. Any movement caused by moisture from underneath the base can cause lifting, and micro-cracking of the system and possible failure in that area. Colors will not match.

WE PROPOSE hereby to furnish material and labor _ complete in accordance with above specifications, for the sum of:

EIGHTEEN THOUSAND EIGHT HUNDRED 00/100 DOLLARS (18,000.00)

Payments to be made as follows

PAID IN FULL UPON COMPLETION

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra charge over and above the estimate will result in additional charges. All agreements are contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado, and other necessary insurance. Our workers are fully covered by Workmen's Compensation Insurance. Tennis Courts Unlimited is not responsible for any pre-existing subsurface conditions under asphalt.

Authorized
Signature CRAIG THURMAN

NOTE: This proposal may be withdrawn by us if
Not accepted within 30 days.

Acceptance of Proposal: The above prices, specifications and conditions are satisfactory and are hereby accepted. You are Authorized to do the work as specified. **PAYMENT WILL BE MADE AS OUTLINED ABOVE.**

Date of Acceptance _____

Signature _____

Signature _____

TO: Bruce Smith, City Administrator

FROM: Frank Schulte, Director of Public Services FS

DATE: July 7, 2021

SUBJECT: Recommendation – 2021 Concrete Pavement and Parking Repair Program
AEW Project No. 0160-0435

L. Anthony Construction has offered to extend their contract unit prices from the 2020 Concrete Pavement and Parking Repair Program for the 2021 Concrete Pavement and Parking Repair Program. L. Anthony Construction, Inc. was the lowest qualified bid received on May 21, 2019.

Anderson, Eckstein and Westrick, Inc. (AEW) has recently bid programs of similar size in nearby communities, and L. Anthony Construction's unit prices from 2019 were at or below prices received.

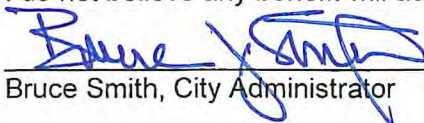
AEW has worked with L. Anthony Construction, Inc. in Grosse Pointe Woods for several years as well as many neighboring communities. They are qualified to perform this type of work and their work is satisfactory.

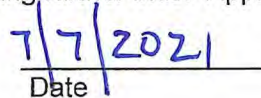
Based upon the recommendation of AEW, I concur that the contract for the 2021 Concrete Pavement and Parking Repair Program be awarded to L. Anthony Construction, Inc., 11085 Lisa Lane, Shelby Township, Michigan 48316 in the amount of \$541,000.00. I further recommend construction engineering fees not to exceed \$109,000.00. The total project will not exceed \$650,000.00.

This is a budgeted item included in 2021/2022 fiscal year budget in the accounts listed in the table below.

| | Amount | Account No. |
|----------------------------|---------------------|-----------------|
| Construction Major Streets | \$125,000.00 | 202-451-974.200 |
| Construction Local Streets | \$83,000.00 | 203-451-974.200 |
| Construction Parking | \$208,000.00 | 585-561-977.000 |
| Construction Water/Sewer | \$125,000.00 | 592-537-975.400 |
| Total Construction | \$541,000.00 | |
| Engineering Major Streets | \$25,000.00 | 202-451-974.201 |
| Engineering Local Streets | \$17,000.00 | 203-451-974.201 |
| Engineering Parking | \$42,000.00 | 585-561-978.300 |
| Engineering Water/Sewer | \$25,000.00 | 592-537-975.401 |
| Total Engineering | \$109,000.00 | |
| Total Project | \$650,000.00 | |

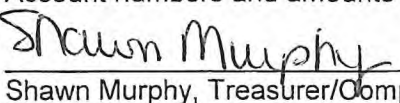
I do not believe any benefit will accrue to the City by seeking further bids. Approved for Council consideration.

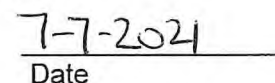

Bruce Smith, City Administrator


Date

Fund Certification:

Account numbers and amounts have been verified as presented.


Shawn Murphy, Treasurer/Comptroller


Date



ANDERSON, ECKSTEIN & WESTRICK, INC.
CIVIL ENGINEERS - SURVEYORS - ARCHITECTS

June 22, 2021

Bruce Smith, City Administrator
City of Grosse Pointe Woods
20025 Mack Plaza
Grosse Pointe Woods, MI 48236-2397

Reference: **Contract Unit Price Extension to L. Anthony Construction**
2021 Concrete Pavement and Parking Repair Program
AEW Project No. 0160-0435

Dear Mr. Smith:

L. Anthony Construction has requested to extend their contract unit prices from the 2020 Concrete Pavement and Parking Repair Program (originally from 2019) for the proposed 2021 Concrete Pavement and Parking Repair Program.

Our office has bid programs of similar size and L. Anthony's unit prices from 2019 were at or below prices for similar projects in nearby communities. We have worked with L. Anthony contracting for several years in Grosse Pointe Woods as well as many neighboring communities and are satisfied with their past performance.

We do not believe any benefit will accrue to the City by seeking further competitive bids. Therefore, based on available funds and unit prices from the 2020 Concrete Pavement Parking Repair Program, we recommend the city award a contract for the **2021 Concrete Pavement and Parking Repair Program** to **L. Anthony Construction Inc.**, 11085 Lisa Ln., Shelby Twp., Mi., 48316 in the amount of **\$541,000.00**.

In addition, engineering costs are estimated at \$109,000.00 for a total project cost estimate of \$650,000.00.

Sincerely,

A handwritten signature in black ink, appearing to read 'S. Lockwood', is written over a light blue background.

Scott Lockwood, PE
Executive Vice President

cc: Frank Schulte, DPW Director
Shawn Murphy, Controller

M:\0160\0160-0435\Gen\Letters\Recommendation of unit price extension SL.docx

8E

**MEMORANDUM
CITY OF GROSSE POINTE WOODS
BUILDING DEPARTMENT**

TO: Bruce Smith, City Administrator
FROM: Gene Tutag, Building Official
DATE: July 1, 2021
SUBJECT: Giffels Webster Service Agreement for Clearzoning

GT

The Building Department is requesting the approval to proceed with the attached *Giffels Webster Agreement* for Clearzoning software and services. The benefits provided by Clearzoning are as follows:

- Update and reformat the city’s zoning ordinance into a user friendly online code with an interactive clear organizational structure;
- Conduct an audit the city code as part of the transformation;
- Correct duplicate language, fix incorrect cross references, and inconsistent text;
- Identify inconsistencies between the zoning code and the city’s Master Plan.

This is the sole source that provides this service. Therefore, the city is unable to put this service out to bid.

I recommend approval of entering in to the attached *Giffels Webster Agreement* for Clearzoning software and services. This is a budgeted item in the 2021/22 FY budget in account #101-180-818.000 in an amount not to exceed \$30,000.00.

Attachment

RECOMMEND FOR APPROVAL AS SUBMITTED:



Bruce Smith, City Administrator

7/6/2021

Date

AGREEMENT FOR PROFESSIONAL SERVICES

This Agreement is effective as of this ____ day of _____ 20____, between Giffels Webster located at 28 W. Adams Street, Suite 1200, Detroit, MI 48226 and the following person or entity ("Client"):

Client name and address: City of Grosse Pointe Woods
20025 Mack Plaza
Grosse Pointe Woods, MI 48236

Client contacts and phone no: Gene Tutag and Josie Modrack
Phone: 313-343-2426
Email: jmodrack@gpwmi.us

Project Name: Convert Client's Zoning Ordinance to Clearzoning Format

Project No.: _____

The Client and Giffels Webster enter into this Agreement for certain professional consulting and related services to be provided by Giffels Webster in relation to the above Project ("Project"). The parties agree as follows:

I. PROJECT DESCRIPTION

Convert the Client's Zoning Ordinance into Giffels Webster's Clearzoning format and incorporate future zoning ordinance amendments into the Clearzoning format.

II. BASE SCOPE OF SERVICES

Giffels Webster will provide consulting services for the Project, as summarized below.

The **reformatted zoning ordinance** will include, at a minimum, the following elements:

- a) A use district matrix (with zoning district headings *hyperlinked* to the district regulations)
- b) One illustration showing setbacks for each applicable zoning district
- c) Up to 10 additional illustrations of definitions and zoning regulations (e.g., landscape screening, corner clearance, etc.)
- d) Bottom buttons on each page will be hyperlinked to the zoning map, table of contents, and "how to use this ordinance" page
- e) Seven tabs will hyperlink to the key chapters of the updated code
- f) Each listed definition in the definition index will be hyperlinked to the actual definition page
- g) Three (3) color copies of the final ordinance
- h) One hyperlinked digital file (pdf) for uploading to the municipality's web site

The new zoning code is intended to maintain the regulatory effect of the existing zoning ordinance. This scope does not include rewrite or updates to the content of the code. Typically, during the Clearzoning transformation process, inconsistent cross references and similar issues are identified and corrected. Other text amendments are not included in this work scope. Future amendments to the ordinance will be incorporated into the Clearzoning format by Giffels Webster on a "per page amended" fee basis (see below).

This scope includes a zoning audit. This is a health checkup by professional planners. It provides suggestions for further ordinance review after the Clearzoning process is complete to address best practices, master plan implementation, and the like. It is not a legal review.

After adoption of the newly formatted Zoning Ordinance, updates to the municipality's Zoning Ordinance with Clearzoning format are made by Giffels Webster based on a "per page amended" basis. There is no annual maintenance fee for the Clearzoning Ordinance. When the Client forwards a Word™ compatible zoning amendment to Giffels Webster, it is converted into the Clearzoning format by our staff. A set of digital replacement pages and a new master pdf digital file is forwarded to the Client. The current charge for amendments is in Exhibit A, and this fee may be adjusted annually upon 30 days' notice by Giffels Webster to the Client.

Giffels Webster and the Client agree that services not identified in this Agreement are not the responsibility of Giffels Webster unless provided for under a separate Agreement.

III. COMPENSATION

The total cost for this scope of services is in accordance with the schedule in Exhibit A.

IV. REIMBURSABLE EXPENSES AND MEETINGS

Giffels Webster's fees, as outlined in Exhibit A, do not include certain reimbursable expenses, which include shipping, handling, postage and delivery fees or out of town travel not identified in this agreement. This fee also does not include outside reproduction of drawings, reports or other deliverables not being used internally by Giffels Webster for the completion of our effort. Subconsultant costs, if not expressly included in the scope of work outlined above, are also considered reimbursable expenses. Giffels Webster is not proposing to use Subconsultants. The Client agrees to reimburse Giffels Webster for said fees at cost plus 15%.

V. INVOICING

As noted above, invoicing will be monthly. Monthly bills will be issued in accordance with III. above. Each invoice will be considered due within 30 days of the invoice date, and past due thereafter. Client agrees that all invoices will be reviewed with any requests for amendments or clarifications forwarded in writing to Giffels Webster within 30 days of the date of the invoice. It is further agreed that all invoices 30 days past due cannot be contested. Payment not received within 60 days of the date of the invoice is subject to a 5% penalty fee. Giffels Webster reserves the right to suspend and terminate work under this Agreement upon failure of the Client to pay invoices as due.

VI. STANDARD OF CARE

All services performed by Giffels Webster will be conducted in a manner consistent with that level of care and skill ordinarily exercised by members of the profession currently practicing under similar circumstances at the same time and in the same locality. No warranty, express or implied, is made or intended by this proposal to provide consulting services.

VII. LIABILITY

Giffels Webster and its agents, staff and contracted consultants are protected by worker's compensation insurance. Giffels Webster has such coverage under public liability, professional liability and property damage insurance policies which it deems to be adequate. Giffels Webster shall not be responsible for any loss, damage or liability beyond the amounts, limits and conditions of such insurance.

The means, methods and selection of technologies used in the collection of field data is at the sole discretion of Giffels Webster. The Client understands that some technologies automatically collect data that may not be required by Giffels Webster to complete the services included in this Agreement. The Client further understands that Giffels Webster does not review data that is not directly related to the scope of services including in this Agreement, and Client agrees that Giffels Webster has no

responsibility to do so and that Giffels Webster has no responsibility to advise Client of any deficiencies that might be found if that data were reviewed.

VIII. INSTRUMENTS OF SERVICE

The Client acknowledges that Giffels Webster's drawings, plans, specifications, and other similar documents, whether in written, graphic, or electronic form, are instruments of professional service (the "Instruments") and not products. Giffels Webster and its contracted consultants shall be deemed the authors and owners of their respective Instruments and shall retain all common law, statutory and other reserved rights, including copyrights and trademarks.

Upon full payment of Giffels Webster's compensation for this Project, ownership of the following Instruments shall be transferred to the Client for the Client's exclusive use: pdf file of Client's Zoning Ordinance created by Giffels Webster. This transfer does not include any rights to any intellectual property trademarked or copyrighted by Giffels Webster, and further does not give the Client any right to modify the instruments in any way. Updates to the Instruments will be performed by Giffels Webster under this agreement (See Exhibit A for fee structure). Giffels Webster reserves the right to copyright sketches, editing, layout, concepts, and similar items or ideas that it creates as intellectual property and may also share examples of the Instruments on social media, its website, at conferences, in professional and promotional publications. The name Clearzoning is trademarked by Giffels Webster. Giffels Webster shall not be deprived of the right to retain reproducible copies of the Instruments and the right to reuse information contained in them in the normal course of Giffels Webster's practice. The term Clearzoning is a registered trademark and the Clearzoning formatting is copyrighted with the U.S. Copyright Office.

IX. ASSIGNMENT

Neither the Client nor Giffels Webster may delegate or assign its duties or rights under this Agreement without the written consent of the other party, such consent not to be unreasonably withheld.

X. DELAYS

If Giffels Webster is delayed at any time in the progress of the services by any reason beyond its control, including any act or omission of the Client, by any act or omission of a contractor or by adverse weather or other conditions not reasonably anticipated, the time for completion of the services shall be extended by a time equal to the time of such delay and an equitable adjustment in Giffels Webster's fee shall be made as may be reasonable under the circumstances.

XI. CHANGES TO THE AGREEMENT

The Client and Giffels Webster agree that the discovery of unanticipated or changed conditions may require a renegotiation of the Scope of Work, or termination of the Agreement. Furthermore, changes in the scope of the project or to any of the assumptions used in the preparation of the Agreement may also require a renegotiation of the Scope of Work. In the event that the Agreement is changed, Giffels Webster shall be entitled to an appropriate adjustment in schedule and compensation. If renegotiated terms cannot be agreed to, Client agrees that Giffels Webster has the right to terminate this Agreement subject to the provisions of this Agreement.

XII. TERMINATION

This Agreement may be terminated by either the Client or Giffels Webster, individually or jointly, upon thirty (30) days written notice to the Client and/or Giffels Webster. Compensation during the notice period will be paid by the Client to Giffels Webster if services are faithfully rendered to the Client during that time. In the event that the Client chooses to no longer use the Clearzoning formatting at some point in the future, upon 30 days' notice by the Client to Giffels Webster, an unformatted Word™ file of the zoning text will be provided to the Client.

XIII. ACCEPTANCE AND AUTHORIZATION TO PROCEED

The Client certifies that the person executing this Agreement is authorized to sign on behalf of the Client's organization. The Client understands that this Agreement includes Exhibit A and all issued change orders and amendments. The Client also certifies that, if it is a business entity, it is registered with the State of Michigan and is authorized to conduct business in Michigan. If Client agrees with the terms of this Agreement, Client should sign both copies of the Agreement and return one copy to Giffels Webster. Giffels Webster's receipt of the signed Agreement from the Client will constitute a written notice to proceed unless otherwise indicated in writing by the Client.

GIFFELS WEBSTER

CITY OF GROSSE POINTE WOODS



BY: _____
Rodney L. Arroyo
Secretary | Partner

BY: _____
Name:
Title:

EXHIBIT A
GIFFELS WEBSTER CLEARZONING SERVICE
SCHEDULE OF PROFESSIONAL FEES FOR CITY OF GROSSE POINTE WOODS
Effective June 1, 2021

Fee for Clearzoning Scope of Services

Fee to convert Zoning Ordinance to the Clearzoning Format: \$22,000.00

Fee for Zoning Audit \$ 4,500.00

Fee to prepare GIS zoning layer (original to be provided by municipality) and interactive map: \$1,200.00. If map is posted on Giffels Webster GIS server, annual GIS hosting fee is \$750. No annual fee if it is hosted on Client's GIS server.

Total Cost: \$27,700.00

Future Amendments to Zoning Ordinance to Incorporate Clearzoning formatting

Fee to amend Zoning Ordinance to comply with Clearzoning formatting: The per page amended fee: \$25 per page. This applies to pages of the zoning ordinance where new or modified text appears based on the amendment. For other pages that require modified hyperlinks, changes in page numbering, shifting of text beyond the amended pages, and similar minor changes, the fee is \$1 per page.

For Zoning Ordinance graphics beyond the number specified in the scope of services or added after adoption of the Zoning Ordinance in the Clearzoning format: \$250 each for all graphics requiring 2 hours of professional time or less. For those requiring more than two hours, Giffels Webster's standard rates in effect at the time shall apply.

The Bill Rate Schedule, which follows, is part of this Exhibit.



BILL RATE SCHEDULE

All work will be billed according to the following minimum rate schedule unless specific agreement is made in writing with an officer of Giffels Webster for another basis of charges. Time and material agreements will be invoiced in accordance with the rates identified below while lump sum portions of Agreements will be invoiced on according to the flat fee payment schedule.

| | | | |
|-------------------------------------|-------|--------------------------------------|-------|
| Construction Inspector | \$80 | Intern | \$55 |
| Senior Construction Inspector | \$90 | Clerical Administrative | \$40 |
| Construction Administrator | \$80 | Project Assistant | \$75 |
| Instrument Crew | \$130 | Staff Technician | \$80 |
| Survey Crew | \$165 | Project Technician | \$90 |
| Staff Surveyor | \$90 | Senior Technician | \$100 |
| Project Surveyor | \$105 | Lead Technician | \$110 |
| Senior Surveyor | \$115 | Staff Landscape Architect | \$90 |
| Lead Surveyor | \$120 | Project Landscape Architect | \$110 |
| Survey Manager | \$120 | Senior Landscape Architect | \$120 |
| GIS Analyst | \$85 | Lead Landscape Architect | \$125 |
| GIS Specialist | \$95 | Landscape Architecture Manager | \$130 |
| Senior GIS Specialist | \$105 | Staff Engineer | \$90 |
| GIS Manager | \$120 | Project Engineer | \$105 |
| Staff Planner | \$90 | Senior Engineer | \$115 |
| Associate Planner | \$105 | Lead Engineer | \$130 |
| Senior Planner | \$115 | Traffic Engineer | \$125 |
| Principal Planner | \$120 | Senior Traffic Engineer | \$140 |
| Project Manager | \$135 | Senior Project Manager | \$165 |
| Partner | \$165 | | |

Notes to the Billing Rate Schedule:

1. The assignment of personnel is solely the responsibility Giffels Webster.
2. These rates include charges for computer and survey equipment, local travel, staff benefits, internal printing costs, telephone, fax and other overhead costs and profit.
3. Outside services not normally provided by Giffels Webster, and other reimbursable expenses (special equipment, printing, reproduction, printing and reproduction, out-of-town travel, shipping and subcontracted services) used for this project will be billed at cost plus 15% and are not included in the above hourly charge rates.



CITY OF GROSSE POINTE WOODS
MEMORANDUM

9A

Date: July 1, 2021

To: Mayor and City Council

From: Shawn Murphy, Treasurer/Comptroller
Bruce J. Smith, City Administrator

RECEIVED
JUL -1 2021
CITY OF GROSSE POINTE WOODS
CLERK'S DEPARTMENT

Re: FY 2021-2022 Milk River Drain Budget/Millage Request

On June 17, 2021, the Milk River Intercounty Drainage District Board approved the 2021-2022 Operating Budget. The City of Grosse Pointe Woods is assessed 60.50% of Operations and Maintenance, 51.28% of SRF Loan 5446-01 and 35.89% of SRF Loan 5446-02. Detailed budget worksheets are attached.

The following amounts will be collected from the assessments levied:

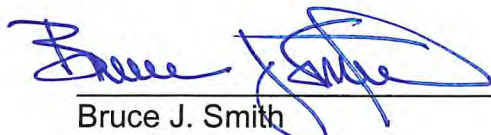
| | Millage | Amount |
|--------------------------------|---------------|--------------------|
| Milk River Drain Operations | 2.9873 | \$2,291,621 |
| Milk River Drain Debt Payments | 1.3526 | \$1,037,661 |
| Administration | .0335 | \$25,723 |
| TOTAL | 4.3734 | \$3,355,005 |

I respectfully request City Council approve the FY 2021-2022 Milk River Drain Budget and authorize the Milk River Drain millage of 4.3734 mills be placed on the City of Grosse Pointe Woods 2021 winter tax bill.

If you have any questions, please feel free to call me.

Thank you.


Shawn Murphy
Treasurer/Comptroller


Bruce J. Smith
City Administrator

CITY OF GROSSE POINTE WOODS

CERTIFIED RESOLUTION

Motion by _____, seconded by _____, regarding **2021 Milk River Drain Levy**, that the Council adopt the following resolution:

Whereas: the Mayor and City Council directs that the millage levy consisting of 4.3734 mills be established for the operational and maintenance costs related to the Milk River Drain pumping facility for administration, replacement and maintenance of the City of Grosse Pointe Woods sanitary sewer/drain system, and all debt payments, and

Whereas: that the Drain/Milk River Debt millage be levied upon such assessments as certified by the Assessor of the City of Grosse Pointe Woods, and

Whereas: that the following amounts be collected from the assessments levied as follows:

| | Millage | Amount (Rounded) |
|------------------------------|----------------|----------------------------|
| Milk River Drain Operations | 2.9873 | \$2,291,621 |
| Milk River Drain Bonded Debt | 1.3526 | \$1,037,661 |
| Administration | .0335 | \$25,723 |
| Total | 4.3734 | \$3,355,005 |

It is further resolved that the City Clerk certify the Milk River Drain Debt Levy to the Wayne County Board of Supervisors for spreading the 4.3734 mills as Milk River Drain Debt Levy upon the 2021 Grosse Pointe Woods tax roll.

Motion carried by the following vote:

Yes:

No:

Absent:

CERTIFICATION

I, Lisa Kay Hathaway, City Clerk of the City of Grosse Pointe Woods, do hereby certify that the foregoing constitutes a true and complete copy of a resolution adopted by the Council on July 12, 2021, and that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being Act 267, Public Acts of Michigan, 1976, and that the minutes of said meeting were kept and will be, or have been, made available as required by said Act.

Lisa Kay Hathaway
City Clerk
July 12, 2021

| City of Grosse Pointe Woods | | | | | | | |
|---|--------------------------|----------------------|----------------------|------------------------|---|----------------------------|----------------------|
| Budget Revenue Analysis - <u>GROSSE GRATIOT DRAIN</u> | | | | | | | |
| FY 2021-22 | | | | | FINAL BOR | FINAL 2021 BOR | |
| | | 696,024,629 | 696,024,629 | | 746,532,168 | | 767,141,507 |
| Account # | Account Name | FY 17 - 18 Actual | FY 18 - 19 Actual | FY 2019 - 20 Actual | Taxable Value FY 2020 - 21 Budgeted | FY 20-21 Thru 6.30.2021 | FY 21-22 Budgeted |
| | | 2.6070 | 2.6070 | 2.6070 | 3.9550 | | 4.3734 |
| 365.000 | GG DRAIN FUND | | | | | | |
| 365000402000 | OPERATING LEVY | 1,731,395 | 2,251,692 | 2,852,405 | 2,952,535 | 2,947,179 | 3,355,005 |
| 365000402001 | MTT TAX REFUND | (18,006) | 554 | (16,852) | - | - | - |
| 365000402100 | DELQ TAX | 106,094 | 57,104 | 820 | 658 | 149 | |
| 365000573000 | SOM-LOCAL COMM STAB AUTH | 9,474 | 5,783 | 11,099 | 11,099 | 14,919 | 13,000 |
| 365000665000 | INTEREST EARNINGS | 29,459 | 63,389 | 42,234 | 28,911 | 8,539 | 10,000 |
| 365000668400 | GAIN ON MARKET VALUE | (7,065) | 6,553 | 16,642 | - | - | - |
| 365000678000 | BOND PROCEEDS | 8,997,239 | 3,849,088 | 5,701,650 | - | - | - |
| 365000694000 | OTHER INCOME | - | 1,510 | - | - | - | - |
| 365000697000 | TRF PRIOR YR RESERVE | - | - | - | 2,375,679 | | |
| 365000703000 | TRF WAYNE CO TX FUND | - | - | - | - | - | - |
| | TOTAL GG DRAIN FUND | 10,848,590 | 6,235,673 | 8,607,998 | 5,368,882 | 2,970,785 | 3,378,005 |

CITY OF GROSSE POINTE WOODS
BUDGET WORKSHEET - GROSSE GRATIOT DRAIN
FY 2021-2022

| ACCOUNT NO. | ACCOUNT NAME | FY 17-18 | FY 18 - 19 | FY 19-20 | FY 2020-2021 | | FY 2021-2022 | |
|---|----------------------------|----------------------|---------------------|---------------------|-----------------------|------------------------------|------------------|-------------------|
| | | ACTUAL AMOUNT | ACTUAL AMOUNT | ACTUAL AMOUNT | AMENDED BUDGET AMOUNT | 07/01/2020-06/30/2021 ACTUAL | DEPT REQUESTED | CITY ADMIN RECOMM |
| GENERAL EXPENDITURES | | | | | | | | |
| 365445818000 | CONTR-O&M MILK RIVER | 1,708,878 | 1,555,260 | 1,842,407 | 2,105,174 | 1,614,788 | 2,291,621 | 2,291,621 |
| 355445840000 | PRIOR YR TAX REFUNDS | - | - | - | - | - | - | - |
| 365445980000 | CAPITAL OUTLAY | 8,997,239 | 3,849,088 | 6,614,528 | 1,612,213 | 1,612,213 | - | - |
| 365445991000 | MILK RIVER - PRINCIPAL | - | - | 723,048 | 729,725 | 740,996 | 827,891 | 827,891 |
| 365445992000 | MILK RIVER - INTEREST | - | 247,440 | 331,749 | 291,228 | 421,376 | 209,770 | 209,770 |
| 365445992200 | SRF CONSTRUCTION SHORTFALL | - | - | 0 | 605,000 | 99,591 | - | - |
| 365445998000 | FEES & CHARGES | 4,414 | 4,829 | 4,957 | 3,500 | 1,644 | 3,500 | 3,500 |
| | DEPARTMENT TOTAL | 10,710,531 | 5,656,616 | 9,516,688 | 5,346,840 | 4,490,607 | 3,332,782 | 3,332,782 |
| TRANSFERS & OVERHEAD | | | | | | | | |
| 365482999101 | TRF TO GENERAL | - | - | - | - | - | - | - |
| 365482999203 | TRF TO LOCAL STREET | - | - | - | - | - | - | - |
| 365482999592 | TRF TO WATER/SEWER | - | - | - | - | - | - | - |
| 365482999650 | TRF TO MIS | - | - | - | - | - | - | - |
| | DEPARTMENT TOTAL | - | - | - | - | - | - | - |
| DEBT SERVICE - OTHER | | | | | | | | |
| 365993757000 | OPERATING SUPPLIES | - | - | - | - | - | - | - |
| 365993818000 | CONTRACTUAL SERVICES | 5,000 | 5,500 | 5,775 | 6,064 | 6,064 | 6,246 | 6,246 |
| 365993914000 | INSURANCE | 8,639 | 8,639 | 10,212 | 15,977 | 15,977 | 15,977 | 15,977 |
| | DEPARTMENT TOTAL | 13,639 | 14,139 | 15,987 | 22,041 | 22,041 | 22,223 | 22,223 |
| GRAND TOTAL MILK RIVER DRAIN EXPENSE | | 10,724,170.21 | 5,670,755.06 | 9,532,674.37 | 5,368,881 | 4,512,648 | 3,355,005 | 3,355,005 |

CITY OF GROSSE POINTE WOODS
 BUDGET WORKSHEET - GROSSE GRATIOT DRAIN
 FY 2021-2022
 ACCOUNT DETAIL INFORMATION

| ACCOUNT | | QTY | UNIT COST | FY 2021-2022 | |
|---------------|---|-----|--------------|-------------------|----------------------|
| NUMBER | DESCRIPTION | | | DEPT REQUESTED | CITY ADMIN RECOMM |
| 365445818000 | CONTR-O&M MILK RIVER | | | | |
| 365445818000 | <i>July 2021-September 2021</i> | | | 563,741 | 563,741 |
| 365445818000 | 3,727,214*60.50%/4 | | | | |
| 365445818000 | | | | - | - |
| 365445818000 | <i>October 2021-June 2022-9 months</i> | | | 1,727,880 | 1,727,880 |
| 365445818000 | 2,856,007*60.50% Oct. 21-6.30.22 | | | - | - |
| 365445818000 | | | | | |
| 365445818000 | | | | | |
| 365445818000 | | | | - | - |
| 365445818000 | | | | - | - |
| 365445818000 | | | | - | - |
| ACCOUNT TOTAL | | | | 2,291,621 | 2,291,621 |

CITY OF GROSSE POINTE WOODS
 BUDGET WORKSHEET - GROSSE GRATIOT DRAIN
 FY 2021-2022
 ACCOUNT DETAIL INFORMATION

| ACCOUNT | | QTY | UNIT COST | FY 2021-2022 | |
|---------------|---|-----|-----------|----------------|-------------------|
| NUMBER | DESCRIPTION | | | DEPT REQUESTED | CITY ADMIN RECOMM |
| 365445991000 | MILK RIVER - PRINCIPAL | | | | |
| 365445991000 | Bond Payment April 1, 2022 | | | \$761,500 | 761,500 |
| 365445991000 | GPW Share Priority 1B (5446-01) 51.28% | | | - | - |
| 365445991000 | 1,485,000*51.28% | | | - | - |
| 365445991000 | | | | - | - |
| 365445991000 | Bond Payment April 1, 2022 SRF (5446-02) | | | 66,391 | 66,391 |
| 365445991000 | GPW Share 35.89% | | | | |
| 365445991000 | 185,000*35.89% | | | - | - |
| 365445991000 | | | | - | - |
| 365445991000 | | | | - | - |
| 365445991000 | | | | - | - |
| ACCOUNT TOTAL | | | | 827,891 | 827,891 |

CITY OF GROSSE POINTE WOODS
 BUDGET WORKSHEET - GROSSE GRATIOT DRAIN
 FY 2021-2022
 ACCOUNT DETAIL INFORMATION

| ACCOUNT | | | | FY 2021-2022 | |
|---------------|---|-----|-----------|----------------|-------------------|
| NUMBER | DESCRIPTION | QTY | UNIT COST | DEPT REQUESTED | CITY ADMIN RECOMM |
| 365445992000 | MILK RIVER - INTEREST | | | | |
| 365445992000 | Bond Payment April 1, 2022 | | | 192,894 | 192,894 |
| 365445992000 | GPW Share Priority 1B (5446-01) 51.28% | | | - | - |
| 365445992000 | 376,163*51.28% | | | - | - |
| 365445992000 | | | | - | - |
| 365445992000 | Bond Payment April 1, 2022 SRF (5446-02) | | | 8,438 | 8,438 |
| 365445992000 | GPW Share 35.89% | | | | |
| 365445992000 | 23,511*35.89% | | | | |
| 365445992000 | | | | - | - |
| 365445992000 | Bond Payment Oct. 1, 2021 SRF (5446-02) | | | 8,438 | 8,438 |
| 365445992000 | GPW Share 35.89% | | | - | - |
| 365445992000 | 23,511 * 35.89% | | | - | - |
| 365445992000 | | | | - | - |
| 365445992000 | | | | - | - |
| 365445992000 | | | | - | - |
| ACCOUNT TOTAL | | | | 209,770 | 209,770 |

CITY OF GROSSE POINTE WOODS
 BUDGET WORKSHEET - GROSSE GRATIOT DRAIN
 FY 2021-2022
 ACCOUNT DETAIL INFORMATION

| ACCOUNT | | QTY | UNIT COST | FY 2021-2022 | |
|---------------|-----------------------|-----|--------------|-------------------|----------------------|
| NUMBER | DESCRIPTION | | | DEPT REQUESTED | CITY ADMIN RECOMM |
| 365445998000 | MILK RIVER - INTEREST | | | | |
| 365445998000 | Bank Service Charges | | | 3,500 | 3,500 |
| 365445998000 | | | | - | - |
| 365445998000 | | | | - | - |
| 365445998000 | | | | - | - |
| 365445998000 | | | | - | - |
| 365445998000 | | | | - | - |
| 365445998000 | | | | - | - |
| 365445998000 | | | | - | - |
| 365445998000 | | | | - | - |
| ACCOUNT TOTAL | | | | 3,500 | 3,500 |

CITY OF GROSSE POINTE WOODS
 BUDGET WORKSHEET - GROSSE GRATIOT DRAIN
 FY 2021-2022
 ACCOUNT DETAIL INFORMATION

| ACCOUNT | | QTY | UNIT COST | FY 2021-2022 | |
|---------------|----------------------|-----|-----------|----------------|-------------------|
| NUMBER | DESCRIPTION | | | DEPT REQUESTED | CITY ADMIN RECOMM |
| 365993818000 | Contractual Services | | | | |
| 365993818000 | Audit | | | 6,246 | 6,246 |
| 365993818000 | | | | - | - |
| 365993818000 | | | | - | - |
| 365993818000 | | | | - | - |
| 365993818000 | | | | - | - |
| 365993818000 | | | | - | - |
| 365993818000 | | | | - | - |
| 365993818000 | | | | - | - |
| 365993818000 | | | | - | - |
| 365993818000 | | | | - | - |
| ACCOUNT TOTAL | | | | 6,246 | 6,246 |

CITY OF GROSSE POINTE WOODS
 BUDGET WORKSHEET - GROSSE GRATIOT DRAIN
 FY 2021-2022
 ACCOUNT DETAIL INFORMATION

| ACCOUNT | | QTY | UNIT COST | FY 2021-2022 | |
|---------------|-------------|-----|-----------|----------------|-------------------|
| NUMBER | DESCRIPTION | | | DEPT REQUESTED | CITY ADMIN RECOMM |
| 365993914000 | Insurance | | | | |
| 365993914000 | Insurance | | | 15,977 | 15,977 |
| 365993914000 | | | | - | - |
| 365993914000 | | | | - | - |
| 365993914000 | | | | - | - |
| 365993914000 | | | | - | - |
| 365993914000 | | | | - | - |
| 365993914000 | | | | - | - |
| 365993914000 | | | | - | - |
| 365993914000 | | | | - | - |
| ACCOUNT TOTAL | | | | 15,977 | 15,977 |



ANDERSON, ECKSTEIN & WESTRICK, INC.
CIVIL ENGINEERS SURVEYORS ARCHITECTS

51301 Schoenherr Road
Shelby Township, MI 48315

586.726.1234
www.aewinc.com

10A

June 30, 2021

Shawn Murphy, Deputy Controller
City of Grosse Pointe Woods
20025 Mack Avenue
Grosse Pointe Woods, Michigan 48236-2397

PO 19-45638

592-537-976-002

ok - FJ

Sm 7/14/21
~~Sm 7/17/21~~

Reference: 2019 Sewer Open Cut Repair Program
City of Grosse Pointe Woods
AEW Project No. 0160-0413

Dear Ms. Murphy:

Enclosed please find Construction Pay Estimate No. 9 for the above referenced project. For work performed through June 27, 2021 we recommend issuing payment for the **Net Earnings this Period (see Page 2)** in the amount of **\$5,108.20** to Fontana Construction Services, 6340 Sims Drive, Sterling Heights, MI 48313

If you have questions or require additional information, please contact our office.

Sincerely,

Frank D. Varicalli

Frank D. Varicalli
Project Manager

(SL)

cc: Bruce Smith, City Administrator
Frank Schulte, Director of Public Services
Jeanne Duffy
Susan Como
Fontana Construction Services



Construction Pay Estimate Report

Anderson, Eckstein and Westrick, Inc.

6/30/2021 7:42 AM

FieldManager 5.3c

Contract: .0160-0413, 2019 Sewer Open Cut Repair Program

| | | | | | |
|---|----------------------------|-------------------------------|--|--|--|
| Estimate No. 9 | Estimate Date 6/27/2021 | Entered By Michelle Ankawi | Estimate Type Semi-Monthly | Managing Office Anderson, Eckstein and Westrick, Inc. | |
| All Contract Work Completed | | Construction Started Date | Prime Contractor Fontana Construction, Inc. 6340 Sims Drive Sterling Heights MI 48313 | | |
| Comments Current Contract Amount: \$519,779.00 % Completed: 90% | | | | | |

Item Usage Summary

Project: 0160-0413, 2019 Sewer Open Cut Repair Program

Category: 0000,

| Item Description | Unit | Item Code | Prop. Ln. | Project Line No. | Item Type | Mod. No. | Quantity | Item Price | Dollar Amount |
|----------------------------------|------|-----------|-----------|------------------|-----------|----------|----------|------------|---------------|
| Sidewalk, Rem | Syd | 2040055 | 0040 | 0040 | 00 | 000 | 38.900 | 5.00 | \$194.50 |
| _ Driveway, Conc, Rem | Syd | 2047011 | 0045 | 0045 | 00 | 000 | 12.200 | 9.00 | \$109.80 |
| Lane Tile, Epoxy Anchored | Ea | 6030030 | 0175 | 0175 | 00 | 000 | 13.000 | 5.00 | \$65.00 |
| Pavt Repr, Nonreinf Conc, 8 inch | Syd | 6030044 | 0180 | 0180 | 00 | 000 | 12.600 | 75.00 | \$945.00 |
| Pavt Repr, Rem | Syd | 6030080 | 0185 | 0185 | 00 | 000 | 12.600 | 10.00 | \$126.00 |
| _ Full Depth Sawcutting | Ft | 6037001 | 0190 | 0190 | 00 | 000 | 31.700 | 2.00 | \$63.40 |
| Driveway, Nonreinf Conc, 6 inch | Syd | 8010005 | 0200 | 0200 | 00 | 000 | 12.200 | 60.00 | \$732.00 |
| Sidewalk, Conc, 4 inch | Sft | 8030044 | 0225 | 0225 | 00 | 000 | 350.200 | 6.00 | \$2,101.20 |
| _ Surface Restoration, Seeding | Syd | 8167011 | 0250 | 0250 | 00 | 000 | 85.700 | 9.00 | \$771.30 |
| Subtotal for Category 0000: | | | | | | | | | \$5,108.20 |
| Subtotal for Project 0160-0413: | | | | | | | | | \$5,108.20 |
| Total Estimated Item Payment: | | | | | | | | | \$5,108.20 |

Time Charges

| Site | Site Description | Site Method | Days Charged | Liq. Damages |
|---------------------------|---------------------------------|-----------------|--------------|--------------|
| 00 | SITE NUMBERS SHOULD BE CODED 00 | Completion Date | | \$0 |
| Total Liquidated Damages: | | | | \$0 |

Pre-Voucher Summary

| Project | Voucher No. | Item Payment | Stockpile Adjustment | Dollar Amount |
|---|-------------|--------------|----------------------|---------------|
| 0160-0413, 2019 Sewer Open Cut Repair Program | 0009 | \$5,108.20 | \$0.00 | \$5,108.20 |
| Voucher Total: | | | | \$5,108.20 |



Construction Pay Estimate Report

Anderson Eckstein and Westrick, Inc.

6/30/2021 7:42 AM

FieldManager 5.3c

Summary

| | | | |
|---------------------------------|-------------------|----------------------------------|---------------------|
| Current Voucher Total: | \$5,108.20 | Earnings to date: | \$467,989.95 |
| -Current Retainage: | \$0.00 | - Retainage to date: | \$10,000.00 |
| -Current Liquidated Damages: | \$0.00 | - Liquidated Damages to date: | \$0.00 |
| -Current Adjustments: | \$0.00 | - Adjustments to date: | \$0.00 |
| Total Estimated Payment: | \$5,108.20 | Net Earnings to date: | \$457,989.95 |
| | | - Payments to date: | \$452,881.75 |
| | | Net Earnings this period: | \$5,108.20 |

Estimate Certification

I certify the items included on this report constitute my estimate of work completed and due the contractor as of the date of this document.



 Frank D. Varicalli, AEW

6/30/21
 (Date)



Construction Pay Estimate Amount Balance Report

Estimate: 9

6/30/2021 7:42 AM

Anderson, Eckstein and Westrick, Inc.

FieldManager 5.3c

Contract: .0160-0413, 2019 Sewer Open Cut Repair Program

Project: 0160-0413, 2019 Sewer Open Cut Repair Program

Category: 0000,

| Prop. Line | Item Description | Item Code | Authorized Qty. | Unit | Quantity This Estimate | Qty. Paid To Date | Total Qty. Placed | % Cpt | Unit Price | Dollar Amt. Paid To Date |
|------------|---|-----------|-----------------|--------------|------------------------|-------------------|-------------------|-------|--------------|--------------------------|
| 0005 | _ Audio Visual Record of all Construction Influence Areas | 1027051 | | 1.000 LS | | 1.000 | 1.000 | 100% | 3,245.00000 | \$3,245.00 |
| 0010 | _ Bonds, Insurance & Mobilization Expense- (3% Max) | 1027051 | | 1.000 LS | | 1.000 | 1.000 | 100% | 14,500.00000 | \$14,500.00 |
| 0015 | _ Tree, Rem | 2027050 | | 2.000 Ea | | 7.000 | 7.000 | 350% | 500.00000 | \$3,500.00 |
| 0020 | Dr Structure, Rem | 2030011 | | 23.000 Ea | | 24.000 | 24.000 | 104% | 300.00000 | \$7,200.00 |
| 0025 | Sewer, Rem, Less than 24 inch | 2030015 | | 600.000 Ft | | 843.500 | 843.500 | 141% | 15.00000 | \$12,652.50 |
| 0030 | Sewer, Rem, 24 inch to 48 inch | 2030016 | | 60.000 Ft | | 116.000 | 116.000 | 193% | 20.00000 | \$2,320.00 |
| 0035 | Curb and Gutter, Rem | 2040020 | | 100.000 Ft | | 0.000 | | | 5.00000 | |
| 0040 | Sidewalk, Rem | 2040055 | | 325.000 Syd | 38.900 | 191.700 | 191.700 | 59% | 5.00000 | \$958.50 |
| 0045 | _ Driveway, Conc, Rem | 2047011 | | 275.000 Syd | 12.200 | 150.300 | 150.300 | 55% | 9.00000 | \$1,352.70 |
| 0050 | _ Subgrade Undercutting, Modified | 2057021 | | 100.000 Cyd | | 20.700 | 20.700 | 21% | 9.00000 | \$186.30 |
| 0055 | Maintenance Gravel, LM | 3060021 | | 250.000 Cyd | | 122.200 | 122.200 | 49% | 15.00000 | \$1,833.00 |
| 0060 | Sewer, CI IV, 36 inch, Tr Det B | 4020995 | | 60.000 Ft | | 58.000 | 58.000 | 97% | 190.00000 | \$11,020.00 |
| 0065 | _ Sewer, Post-Construction, CCTV | 4027001 | | 1,350.000 Ft | | 0.000 | | | 10.00000 | |
| 0070 | _ Sewer, SDR 23.5 PVC, 10 inch, Tr Det B | 4027001 | | 400.000 Ft | | 552.100 | 552.100 | 138% | 191.50000 | \$105,727.15 |
| 0075 | _ Sewer, SDR 23.5 PVC, 12 inch, Tr Det B | 4027001 | | 175.000 Ft | | 226.000 | 226.000 | 129% | 135.00000 | \$30,510.00 |
| 0080 | _ Dr Structure, Tap, 4 inch - 12 inch | 4027050 | | 5.000 Ea | | 6.000 | 6.000 | 120% | 500.00000 | \$3,000.00 |
| 0085 | _ External Structure Wrap, 18 inch | 4027050 | | 36.000 Ea | | 22.000 | 22.000 | 61% | 520.00000 | \$11,440.00 |
| 0090 | _ Sewer Bulkhead, 6 inch - 12 inch | 4027050 | | 10.000 Ea | | 11.000 | 11.000 | 110% | 200.00000 | \$2,200.00 |
| 0095 | Dr Structure Cover, Adj, Case 1, Modifie | 4030004 | | 11.000 Ea | | 15.000 | 15.000 | 136% | 200.00000 | \$3,000.00 |
| 0100 | Dr Structure Cover, Adj, Case 2 | 4030006 | | 1.000 Ea | | 0.000 | | | 500.00000 | |
| 0105 | Dr Structure, Adj, Add Depth | 4030280 | | 40.000 Ft | | 2.000 | 2.000 | 5% | 1.00000 | \$2.00 |
| 0110 | _ Dr Structure Cover, Catch Basin | 4037050 | | 27.000 Ea | | 29.000 | 29.000 | 107% | 551.00000 | \$15,979.00 |
| 0115 | _ Dr Structure Cover, Manhole | 4037050 | | 7.000 Ea | | 9.000 | 9.000 | 129% | 510.00000 | \$4,590.00 |
| 0120 | _ Dr Structure Trap, 10 inch | 4037050 | | 16.000 Ea | | 18.000 | 18.000 | 113% | 330.00000 | \$5,940.00 |
| 0125 | _ Dr Structure Trap, 12 inch | 4037050 | | 6.000 Ea | | 8.000 | 8.000 | 133% | 361.00000 | \$2,888.00 |
| 0130 | _ Dr Structure, 24 inch dia w/ Sump | 4037050 | | 5.000 Ea | | 4.000 | 4.000 | 80% | 1,840.00000 | \$7,360.00 |
| 0135 | _ Dr Structure, 36 inch dia w/ Sump | 4037050 | | 18.000 Ea | | 19.000 | 19.000 | 106% | 2,600.00000 | \$49,400.00 |

Contract: .0160-0413

Estimate: 9

Page 1 of 3



Construction Pay Estimate Amount Balance Report

Estimate: 9

6/30/2021 7:42 AM

Anderson, Eckstein and Westrick, Inc.

FieldManager 5.3c

Project: 0160-0413, 2019 Sewer Open Cut Repair Program

Category: 0000,

| Prop. Line | Item Description | Item Code | Authorized Qty. | Unit | Quantity This Estimate | Qty. Paid To Date | Total Qty. Placed | % Cpt | Unit Price | Dollar Amt. Paid To Date |
|------------|--------------------------------------|-----------|-----------------|------|------------------------|-------------------|-------------------|-------|--------------|--------------------------|
| 0140 | _ Dr Structure, Manhole, 48 inch dia | 4037050 | 2.000 | Ea | | 3.000 | 3.000 | 150% | 2,953.00000 | \$8,859.00 |
| 0145 | Underdrain, Subgrade, 4 inch | 4040071 | 675.000 | Ft | | 228.000 | 228.000 | 34% | 10.00000 | \$2,280.00 |
| 0150 | HMA, 13A | 5010033 | 30.000 | Ton | | 0.000 | | | 270.00000 | |
| 0155 | _ Cold Patch | 5017031 | 100.000 | Ton | | 24.010 | 24.010 | 24% | 200.00000 | \$4,802.00 |
| 0160 | _ Joint, Expansion, E2 | 6027001 | 50.000 | Ft | | 5.500 | 5.500 | 11% | 25.00000 | \$137.50 |
| 0165 | _ Joint, Expansion, ERG, Modified | 6027001 | 50.000 | Ft | | 26.200 | 26.200 | 52% | 25.00000 | \$655.00 |
| 0170 | Cement | 6030005 | 1.000 | Ton | | 0.000 | | | 50.00000 | |
| 0175 | Lane Tie, Epoxy Anchored | 6030030 | 600.000 | Ea | 13.000 | 605.000 | 605.000 | 101% | 5.00000 | \$3,025.00 |
| 0180 | Pavt Repr, Nonreinf Conc, 8 inch | 6030044 | 1,450.000 | Syd | 12.600 | 1,386.600 | 1,386.600 | 96% | 75.00000 | \$103,995.00 |
| 0185 | Pavt Repr, Rem | 6030080 | 1,600.000 | Syd | 12.600 | 1,386.600 | 1,386.600 | 87% | 10.00000 | \$13,866.00 |
| 0190 | _ Full Depth Sawcutting | 6037001 | 1,200.000 | Ft | 31.700 | 2,137.700 | 2,137.700 | 178% | 2.00000 | \$4,275.40 |
| 0195 | _ Curb Casting | 7177050 | 1.000 | Ea | | 0.000 | | | 150.00000 | |
| 0200 | Driveway, Nonreinf Conc, 6 inch | 8010005 | 275.000 | Syd | 12.200 | 118.400 | 118.400 | 43% | 60.00000 | \$7,104.00 |
| 0205 | Driveway, Nonreinf Conc, 8 inch | 8010007 | 100.000 | Syd | | 0.000 | | | 70.00000 | |
| 0210 | Curb and Gutter, Conc, Det F4 | 8020038 | 100.000 | Ft | | 0.000 | | | 25.00000 | |
| 0215 | Detectable Warning Surface | 8030010 | 25.000 | Ft | | 15.000 | 15.000 | 60% | 40.00000 | \$600.00 |
| 0220 | Sidewalk Ramp, Conc, 4 inch | 8030034 | 200.000 | Sft | | 0.000 | | | 7.00000 | |
| 0225 | Sidewalk, Conc, 4 inch | 8030044 | 2,050.000 | Sft | 350.200 | 1,355.900 | 1,355.900 | 66% | 6.00000 | \$8,135.40 |
| 0230 | Sidewalk, Conc, 6 inch | 8030046 | 600.000 | Sft | | 42.500 | 42.500 | 7% | 6.00000 | \$255.00 |
| 0235 | Sidewalk, Conc, 8 inch | 8030048 | 100.000 | Sft | | 0.000 | | | 8.00000 | |
| 0240 | _ Sidewalk Ramp, Conc, 8 inch | 8037010 | 250.000 | Sft | | 102.800 | 102.800 | 41% | 9.00000 | \$925.20 |
| 0245 | _ Traffic Control and Maintenance | 8127051 | 1.000 | LS | | 0.750 | 0.750 | 75% | 10,000.00000 | \$7,500.00 |
| 0250 | _ Surface Restoration, Seeding | 8167011 | 750.000 | Syd | 85.700 | 85.700 | 85.700 | 11% | 9.00000 | \$771.30 |
| 0255 | _ Surface Restoration, Sodding | 8167011 | 250.000 | Syd | | 0.000 | | | 10.00000 | |
| 0260 | _ Deliverables - Post CCTV | 8267051 | 1.000 | LS | | 0.000 | | | 500.00000 | |



Construction Pay Estimate Amount Balance Report

Estimate: 9

6/30/2021 7:42 AM

Anderson, Eckstein and Westrick, Inc.

FieldManager 5.3c

Project: 0160-0413, 2019 Sewer Open Cut Repair Program

Category: 0000,

| Prop. Line | Item Description | Item Code | Authorized Qty. | Unit | Quantity This Estimate | Qty. Paid To Date | Total Qty. Placed | % Cpt | Unit Price | Dollar Amt. Paid To Date |
|---------------------------------|---------------------------------|-----------|-----------------|------|------------------------|-------------------|-------------------|-------|------------|--------------------------|
| 0265 | _ Fencing, Remove and Reinstall | 8507050 | | Ea | 2.000 | 0.000 | | | 500.00000 | |
| Subtotal for Category 0000: | | | | | | | | | | <u>467989.95</u> |
| Subtotal for Project 0160-0413: | | | | | | | | | | <u>467989.95</u> |

Percentage of Contract Completed(curr): 90%
(total earned to date / total of all authorized work)

Total Amount Earned This Estimate: \$5,108.20

Total Amount Earned To Date: \$467,989.95

10B



ANDERSON, ECKSTEIN & WESTRICK, INC.
CIVIL ENGINEERS SURVEYORS ARCHITECTS
51301 Schoenherr Road 586.726.1234
Shelby Township, MI 48315 www.aewinc.com

June 30, 2021

Shawn Murphy
City of Grosse Pointe Woods
20025 Mack Avenue
Grosse Pointe Woods, Michigan 48236-2397

PO 20-46054
202-451-974. 200 \$ 11,173.32
203-451-974. 200 \$ 7,056.83
585-561-977.000 \$ 29,403.47
592-537-975.400 \$ 11,173.32
OK - *[Signature]* SM 7/6/21

Reference: 2020 Concrete Pavement and Parking Repair Program
City of Grosse Pointe Woods
AEW Project No. 0160-0428

[Signature] 7/7/21

Dear Mrs. Murphy:

Enclosed please find Construction Pay Estimate No. 5 for the above referenced project. For work performed through June 27, 2021 we recommend issuing payment for the **Net Earnings this Period (see Page 2)** in the amount of **\$58,806.94** to L. Anthony Construction Inc., 11085 Lisa Ln., Shelby Twp., Mi., 48316

If you have questions or require additional information, please contact our office.

Sincerely,

FRANK VARICALLI
[Signature]

Frank D. Varicalli
Project Manager

cc: Bruce Smith, City Administrator
Frank Schulte, Director of Public Services
Jeanne Duffy
Susan Como
L. Anthony Construction Inc.



Construction Pay Estimate Report

Anderson, Eckstein and Westrick, Inc.

6/30/2021 7:47 AM

FieldManager 5.3c

Contract: .0160-0428, 2020 Concrete Pavement Repair Program

| | | | | |
|---|----------------------------|--|---|--|
| Estimate No. 5 | Estimate Date 6/27/2021 | Entered By Michelle Ankawi | Estimate Type Semi-Monthly | Managing Office Anderson, Eckstein and Westrick, Inc. |
| All Contract Work Completed | | Construction Started Date 9/16/2020 | Prime Contractor L Anthony Construction 11085 Lisa Lane Shelby Township MI 48316 | |
| Comments Current Contract Amount: \$740,100.00 % Completed: 86% | | | | |

Item Usage Summary

Project: 0160-0428, 2020 Concrete Pavement Repair Program

Category: 0000,

| Item Description | Unit | Item Code | Prop. Ln. | Project Line No. | Item Type | Mod. No. | Quantity | Item Price | Dollar Amount |
|------------------------------|------|-----------|-----------|------------------|-----------|----------|----------|------------|---------------|
| _ DPW Water and Sewer Garage | Dir | 7057060 | 0290 | 0290 | SA | 001 | 0.310 | 79,100.00 | \$24,521.00 |
| Subtotal for Category 0000: | | | | | | | | | \$24,521.00 |

Category: 0002, Misc CPR

| Item Description | Unit | Item Code | Prop. Ln. | Project Line No. | Item Type | Mod. No. | Quantity | Item Price | Dollar Amount |
|---|------|-----------|-----------|------------------|-----------|----------|-----------|------------|---------------|
| _ Dr Structure Frame and Cover, Storm Catch Basin | Ea | 4037050 | 0185 | 0185 | 00 | 000 | 1.000 | 500.00 | \$500.00 |
| _ Dr Structure Frame and Cover, Storm Manhole | Ea | 4037050 | 0190 | 0190 | 00 | 000 | 2.000 | 500.00 | \$1,000.00 |
| _ Driveway, Conc, Rem | Syd | 2047011 | 0115 | 0115 | 00 | 000 | 70.400 | 7.00 | \$492.80 |
| _ Full Depth Sawcutting through Existing Pavement, Sidewalk, Driveway or Curb | Ft | 3047001 | 0125 | 0125 | 00 | 000 | 456.800 | 1.30 | \$593.84 |
| _ Pavt Repr, Rem, Modified | Syd | 6037011 | 0240 | 0240 | 00 | 000 | 210.530 | 10.00 | \$2,105.30 |
| _ Sidewalk Ramp, Conc, 8 inch | Syd | 8017011 | 0255 | 0255 | 00 | 000 | 33.000 | 8.00 | \$264.00 |
| _ Surface Restoration, Seeding | Syd | 8167011 | 0285 | 0285 | 00 | 000 | 159.890 | 5.00 | \$799.45 |
| Curb and Gutter, Conc, Det F4 | Ft | 8020038 | 0260 | 0260 | 00 | 000 | 30.000 | 22.00 | \$660.00 |
| Curb and Gutter, Rem | Ft | 2040020 | 0105 | 0105 | 00 | 000 | 30.000 | 8.00 | \$240.00 |
| Detectable Warning Surface | Ft | 8030010 | 0265 | 0265 | 00 | 000 | 5.000 | 30.00 | \$150.00 |
| Dr Structure Cover, Adj, Case 1 | Ea | 4030005 | 0160 | 0160 | 00 | 000 | 6.000 | 200.00 | \$1,200.00 |
| Dr Structure, Adj, Add Depth | Ft | 4030280 | 0175 | 0175 | 00 | 000 | 2.000 | 150.00 | \$300.00 |
| Driveway, Nonreinf Conc, 6 inch | Syd | 8010005 | 0250 | 0250 | 00 | 000 | 70.400 | 54.00 | \$3,801.60 |
| Joint, Expansion, E2 | Ft | 6020207 | 0210 | 0210 | 00 | 000 | 8.500 | 15.00 | \$127.50 |
| Lane Tie, Epoxy Anchored | Ea | 6030030 | 0225 | 0225 | 00 | 000 | 99.000 | 5.00 | \$495.00 |
| Pavt Repr, Nonreinf Conc, 8 inch | Syd | 6030044 | 0230 | 0230 | 00 | 000 | 214.884 | 56.00 | \$12,033.50 |
| Sidewalk, Conc, 4 inch | Sft | 8030044 | 0270 | 0270 | 00 | 000 | 1,439.800 | 5.50 | \$7,918.90 |



Construction Pay Estimate Report

Anderson, Eckstein and Westrick, Inc.

6/30/2021 7:47 AM

FieldManager 5.3c

Item Usage Summary

Project: 0160-0428, 2020 Concrete Pavement Repair Program
Category: 0002, Misc CPR

| Item Description | Unit | Item Code | Prop. Ln. | Project Line No. | Item Type | Mod. No. | Quantity | Item Price | Dollar Amount |
|---------------------------------|------|-----------|-----------|------------------|-----------|----------|----------|------------|---------------|
| Sidewalk, Conc, 6 inch | Sft | 8030046 | 0275 | 0275 | 00 | 000 | 120.000 | 6.00 | \$720.00 |
| Sidewalk, Rem | Syd | 2040055 | 0110 | 0110 | 00 | 000 | 176.810 | 5.00 | \$884.05 |
| Subtotal for Category 0002: | | | | | | | | | \$34,285.94 |
| Subtotal for Project 0160-0428: | | | | | | | | | \$58,806.94 |
| Total Estimated Item Payment: | | | | | | | | | \$50,806.94 |

Time Charges

| Site | Site Description | Site Method | Days Charged | Liq. Damages |
|---------------------------|---------------------------------|-----------------|--------------|--------------|
| 00 | SITE NUMBERS SHOULD BE CODED 00 | Completion Date | | \$0 |
| Total Liquidated Damages: | | | | \$0 |

Pre-Voucher Summary

| Project | Voucher No. | Item Payment | Stockpile Adjustment | Dollar Amount |
|--|-------------|--------------|----------------------|---------------|
| 0160-0428, 2020 Concrete Pavement Repair Program | 0005 | \$58,806.94 | \$0.00 | \$58,806.94 |
| Voucher Total: | | | | \$58,806.94 |

Summary

| | | | |
|---------------------------------|--------------------|----------------------------------|---------------------|
| Current Voucher Total: | \$58,806.94 | Earnings to date: | \$638,132.32 |
| -Current Retainage: | \$0.00 | - Retainage to date: | \$20,000.00 |
| -Current Liquidated Damages: | \$0.00 | - Liquidated Damages to date: | \$0.00 |
| -Current Adjustments: | \$0.00 | - Adjustments to date: | \$0.00 |
| Total Estimated Payment: | \$58,806.94 | Net Earnings to date: | \$618,132.32 |
| | | - Payments to date: | \$559,325.38 |
| | | Net Earnings this period: | \$58,806.94 |

Estimate Certification

I certify the items included on this report constitute my estimate of work completed and due the contractor as of the date of this document.


6/30/21
 Frank D. Varicalli, AEW, Inc. (Date)



Construction Pay Estimate Amount Balance Report

Estimate: 5

Anderson, Eckstein and Westrick, Inc.

6/30/2021 7:47 AM

FieldManager 5.3c

Contract: .0160-0428, 2020 Concrete Pavement Repair Program

Project: 0160-0428, 2020 Concrete Pavement Repair Program

Category: 0000,

| Prop. Line | Item Description | Item Code | Authorized Qty. | Unit | Quantity This Estimate | Qty. Paid To Date | Total Qty. Placed | % Cpt | Unit Price | Dollar Amt. Paid To Date |
|------------------------------------|------------------------------|-----------|-----------------|------|------------------------|-------------------|-------------------|-------|--------------|--------------------------|
| 0290 | _ DPW Water and Sewer Garage | 7057060 | 1.000 | Dir | 0.310 | 0.310 | 0.310 | 31% | 79,100.00000 | \$24,521.00 |
| Subtotal for Category 0000: | | | | | | | | | | 24521.00 |

Category: 0001, Parking Lots

| Prop. Line | Item Description | Item Code | Authorized Qty. | Unit | Quantity This Estimate | Qty. Paid To Date | Total Qty. Placed | % Cpt | Unit Price | Dollar Amt. Paid To Date |
|------------------------------------|---|-----------|-----------------|------|------------------------|-------------------|-------------------|-------|-------------|--------------------------|
| 0005 | Sidewalk, Rem | 2040055 | 180.000 | Syd | | 167.700 | 167.700 | 93% | 5.00000 | \$838.50 |
| 0010 | _ Driveway, Conc, Rem | 2047011 | 150.000 | Syd | | 142.700 | 142.700 | 95% | 7.00000 | \$998.90 |
| 0015 | _ Full Depth Sawcutting through Existing Pavement, Sidewalk, Driveway or Curb | 3047001 | 2,800.000 | Ft | | 2,539.400 | 2,539.400 | 91% | 1.30000 | \$3,301.22 |
| 0020 | _ Dr Structure, Tap, 4 inch - 12 inch | 4027050 | 12.000 | Ea | | 4.000 | 4.000 | 33% | 500.00000 | \$2,000.00 |
| 0025 | _ External Structure Wrap, 18 inch | 4027050 | 11.000 | Ea | | 0.000 | | | 425.00000 | |
| 0030 | Dr Structure Cover, Adj, Case 1, Modife | 4030004 | 11.000 | Ea | | 7.000 | 7.000 | 64% | 200.00000 | \$1,400.00 |
| 0035 | Dr Structure, Adj, Add Depth | 4030280 | 22.000 | Ft | | 2.000 | 2.000 | 9% | 150.00000 | \$300.00 |
| 0040 | _ Dr Structure Frame and Cover, Sanitary Manhole | 4037050 | 9.000 | Ea | | 3.000 | 3.000 | 33% | 500.00000 | \$1,500.00 |
| 0045 | _ Dr Structure Frame and Cover, Storm Catch Basin | 4037050 | 2.000 | Ea | | 0.000 | | | 500.00000 | |
| 0050 | Underdrain, Subgrade, 4 inch | 4040071 | 1,550.000 | Ft | | 1,994.300 | 1,994.300 | 129% | 13.00000 | \$25,925.90 |
| 0055 | Joint, Expansion, E2 | 6020207 | 20.000 | Ft | | 8.700 | 8.700 | 44% | 15.00000 | \$130.50 |
| 0060 | Lane Tie, Epoxy Anchored | 6030030 | 945.000 | Ea | | 833.000 | 833.000 | 88% | 5.00000 | \$4,165.00 |
| 0065 | Pavt Repr, Nonreinf Conc, 8 inch | 6030044 | 4,200.000 | Syd | | 3,833.700 | 3,833.700 | 91% | 56.00000 | \$214,687.20 |
| 0070 | _ Joint, Expansion, Erg, Modified | 6037001 | 130.000 | Ft | | 113.300 | 113.300 | 87% | 20.00000 | \$2,266.00 |
| 0075 | _ Pavt Repr, Rem, Modified | 6037011 | 4,200.000 | Syd | | 3,836.500 | 3,836.500 | 91% | 10.00000 | \$38,365.00 |
| 0080 | Driveway, Nonreinf Conc, 8 inch | 8010007 | 160.000 | Syd | | 172.400 | 172.400 | 108% | 56.00000 | \$9,654.40 |
| 0085 | Sidewalk, Conc, 4 inch | 8030044 | 1,600.000 | Sft | | 1,428.300 | 1,428.300 | 89% | 5.50000 | \$7,855.65 |
| 0090 | _ Traffic Maintenance and Control | 8127051 | 1.000 | LS | | 1.000 | 1.000 | 100% | 2,500.00000 | \$2,500.00 |
| Subtotal for Category 0001: | | | | | | | | | | 315888.27 |



Construction Pay Estimate Amount Balance Report

Estimate: 5

Anderson, Eckstein and Westrick, Inc.

6/30/2021 7:47 AM

FieldManager 5.9c

Project: 0160-0428, 2020 Concrete Pavement Repair Program

Category: 0002, Misc CPR

| Prop. Line | Item Description | Item Code | Authorized Qty. | Unit | Quantity This Estimate | Qty. Paid To Date | Total Qty. Placed | % Cpt | Unit Price | Dollar Amt. Paid To Date |
|------------|---|-----------|-----------------|------|------------------------|-------------------|-------------------|-------|-------------|--------------------------|
| 0095 | Dr Structure, Rem | 2030011 | 25.000 | Ea | | 4.000 | 4.000 | 16% | 300.00000 | \$1,200.00 |
| 0100 | Sewer, Rem, Less than 24 inch | 2030015 | 300.000 | Ft | | 50.000 | 50.000 | 17% | 10.00000 | \$500.00 |
| 0105 | Curb and Gutter, Rem | 2040020 | 35.000 | Ft | 30.000 | 55.000 | 55.000 | 157% | 8.00000 | \$440.00 |
| 0110 | Sidewalk, Rem | 2040055 | 226.000 | Syd | 176.810 | 567.410 | 567.410 | 251% | 5.00000 | \$2,837.05 |
| 0115 | _ Driveway, Conc, Rem | 2047011 | 100.000 | Syd | 70.400 | 90.500 | 90.500 | 91% | 7.00000 | \$633.50 |
| 0120 | _ Subgrade Undercutting, Modified | 2057021 | 36.000 | Cyd | | 6.500 | 6.500 | 18% | 20.00000 | \$130.00 |
| 0125 | _ Full Depth Sawcutting through Existing Pavement, Sidewalk, Driveway or Curb | 3047001 | 2,500.000 | Ft | 456.800 | 3,629.400 | 3,629.400 | 145% | 1.30000 | \$4,718.22 |
| 0130 | Maintenance Gravel, LM | 3060021 | 50.000 | Cyd | | 3.600 | 3.600 | 7% | 1.00000 | \$3.60 |
| 0135 | _ Sewer, SDR 23.5 PVC, 10 inch, Tr Det B | 4027001 | 100.000 | Ft | | 18.000 | 18.000 | 18% | 50.00000 | \$900.00 |
| 0140 | _ Sewer, SDR 23.5 PVC, 12 inch, Tr Det B | 4027001 | 200.000 | Ft | | 52.000 | 52.000 | 26% | 50.00000 | \$2,600.00 |
| 0145 | _ Dr Structure, Tap, 4 inch - 12 inch | 4027050 | 4.000 | Ea | | 1.000 | 1.000 | 25% | 500.00000 | \$500.00 |
| 0150 | _ External Structure Wrap, 12 inch | 4027050 | 1.000 | Ea | | 32.000 | 32.000 | 3200% | 350.00000 | \$11,200.00 |
| 0155 | _ External Structure Wrap, 18 inch | 4027050 | 24.000 | Ea | | 0.000 | | | 425.00000 | |
| 0160 | Dr Structure Cover, Adj, Case 1 | 4030005 | 1.000 | Ea | 6.000 | 33.000 | 33.000 | 3300% | 200.00000 | \$6,600.00 |
| 0165 | Dr Structure Cover, Adj, Case 2 | 4030006 | 1.000 | Ea | | 0.000 | | | 200.00000 | |
| 0170 | Dr Structure, 24 inch dia | 4030200 | 10.000 | Ea | | 2.000 | 2.000 | 20% | 1,750.00000 | \$3,500.00 |
| 0175 | Dr Structure, Adj, Add Depth | 4030280 | 2.000 | Ft | 2.000 | 7.000 | 7.000 | 350% | 150.00000 | \$1,050.00 |
| 0180 | _ Catch Basin Trap | 4037050 | 15.000 | Ea | | 1.000 | 1.000 | 7% | 500.00000 | \$500.00 |
| 0185 | _ Dr Structure Frame and Cover, Storm Catch Basin | 4037050 | 25.000 | Ea | 1.000 | 7.000 | 7.000 | 28% | 500.00000 | \$3,500.00 |
| 0190 | _ Dr Structure Frame and Cover, Storm Manhole | 4037050 | 2.000 | Ea | 2.000 | 6.000 | 6.000 | 300% | 500.00000 | \$3,000.00 |
| 0195 | _ Dr Structure, 36 inch dia | 4037050 | 15.000 | Ea | | 4.000 | 4.000 | 27% | 2,500.00000 | \$10,000.00 |
| 0200 | Underdrain, Subgrade, 4 inch | 4040071 | 500.000 | Ft | | 23.000 | 23.000 | 5% | 13.00000 | \$299.00 |
| 0205 | HMA, 13A | 5010033 | 25.000 | Ton | | 0.000 | | | 200.00000 | |
| 0210 | Joint, Expansion, E2 | 6020207 | 40.000 | Ft | 8.500 | 8.500 | 8.500 | 21% | 15.00000 | \$127.50 |
| 0215 | _ Joint, Expansion, Erg, Modified | 6027001 | 40.000 | Ft | | 115.100 | 115.100 | 288% | 20.00000 | \$2,302.00 |
| 0220 | Cement | 6030005 | 2.000 | Ton | | 0.000 | | | 100.00000 | |



Construction Pay Estimate Amount Balance Report

Estimate: 5

Anderson, Eckstein and Westrick, Inc.

6/30/2021 7:47 AM

FieldManager 5.3c

Project: 0160-0428, 2020 Concrete Pavement Repair Program

Category: 0002, Misc CPR

| Prop. Line | Item Description | Item Code | Authorized Qty. | Unit | Quantity This Estimate | Qty. Paid To Date | Total Qty. Placed | % Cpt | Unit Price | Dollar Amt. Paid To Date |
|------------|-----------------------------------|-----------|-----------------|------|------------------------|-------------------|-------------------|-------|-------------|--------------------------|
| 0225 | Lane Tie, Epoxy Anchored | 6030030 | 1,100.000 | Ea | 99.000 | 1,090.000 | 1,090.000 | 99% | 5.00000 | \$5,450.00 |
| 0230 | Pavt Repr. Nonreinf Conc, 8 inch | 6030044 | 2,000.000 | Syd | 214.884 | 2,737.964 | 2,737.964 | 137% | 56.00000 | \$153,325.98 |
| 0235 | Pavt Repr. Nonreinf Conc, 9 inch | 6030046 | 100.000 | Syd | | 0.000 | | | 60.00000 | |
| 0240 | _ Pavt Repr. Rem, Modified | 6037011 | 2,100.000 | Syd | 210.530 | 2,733.610 | 2,733.610 | 130% | 10.00000 | \$27,336.10 |
| 0245 | _ Curb Casting | 7177050 | 1.000 | Ea | | 0.000 | | | 700.00000 | |
| 0250 | Driveway, Nonreinf Conc, 6 inch | 8010005 | 100.000 | Syd | 70.400 | 90.500 | 90.500 | 91% | 54.00000 | \$4,887.00 |
| 0255 | _ Sidewalk Ramp, Conc, 8 inch | 8017011 | 500.000 | Syd | 33.000 | 304.100 | 304.100 | 61% | 8.00000 | \$2,432.80 |
| 0260 | Curb and Gutter, Conc, Det F4 | 8020038 | 35.000 | Ft | 30.000 | 55.000 | 55.000 | 157% | 22.00000 | \$1,210.00 |
| 0265 | Detectable Warning Surface | 8030010 | 30.000 | Ft | 5.000 | 45.000 | 45.000 | 150% | 30.00000 | \$1,350.00 |
| 0270 | Sidewalk, Conc, 4 inch | 8030044 | 1,500.000 | Sft | 1,439.800 | 5,979.700 | 5,979.700 | 399% | 5.50000 | \$32,888.35 |
| 0275 | Sidewalk, Conc, 6 inch | 8030046 | 500.000 | Sft | 120.000 | 636.750 | 636.750 | 127% | 6.00000 | \$3,820.50 |
| 0280 | _ Traffic Maintenance and Control | 8127051 | 1.000 | LS | | 1.000 | 1.000 | 100% | 6,000.00000 | \$6,000.00 |
| 0285 | _ Surface Restoration, Seeding | 8167011 | 200.000 | Syd | 159.890 | 496.290 | 496.290 | 248% | 5.00000 | \$2,481.45 |

Subtotal for Category 0002: 297723.05

Subtotal for Project 0160-0428: 638132.32

Percentage of Contract Completed(curr): 86%
(total earned to date / total of all authorized work)

Total Amount Earned This Estimate: \$58,806.94

Total Amount Earned To Date: \$638,132.32

100



ANDERSON, ECKSTEIN & WESTRICK, INC.
CIVIL ENGINEERS SURVEYORS ARCHITECTS

51301 Schoenherr Road
Shelby Township, MI 48315

586.726.1234
www.aewinc.com

June 30, 2021

Shawn Murphy, Controller
City of Grosse Pointe Woods
20025 Mack Avenue
Grosse Pointe Woods, Michigan 48236-2397

PO 21-46215
#202-451-974.200 \$ 21,509.71
#203-451-977.804 \$ 220,474.53
#592-537-975.400 \$ 26,887.14

OK - [Signature]

SM 7/6/21

[Signature] 7/7/21

Reference: Oxford Road Reconstruction – Mack to Holiday
City of Grosse Pointe Woods
AEW Project No. 0160-0423

Dear Mrs. Murphy:

Enclosed please find Construction Pay Estimate No. 4 for the above referenced project. For work performed through June 27, 2021 we recommend issuing payment for the **Net Earnings this Period (see Page 2)** in the amount of **\$268,871.38** to Pamar Enterprises, Inc., 3604 Pamar Court, New Haven, MI 48048.

If you have questions or require additional information, please contact our office.

Sincerely,

Ross T. Wilberding, PE
Project Manager

- cc: Bruce Smith, City Administrator
- Frank Schulte, Director of Public Services
- Jeanne Duffy
- Susan Como
- Pamar Enterprises, Inc.



Construction Pay Estimate Report

Anderson, Eckstein and Westrick, Inc.

6/30/2021 2:00 PM

FieldManager 5.3c

Contract: .0160-0423, Oxford Reconstruction (Mack to Holiday)

| | | | | |
|--|-----------------------------------|--------------------------------------|--|---|
| Estimate No. 4 | Estimate Date 6/27/2021 | Entered By Michelle Ankawi | Estimate Type Semi-Monthly | Managing Office Anderson, Eckstein and Westrick, Inc. |
| All Contract Work Completed | | Construction Started Date | Prime Contractor Pamar Enterprises, Inc. 58021 Gratiot Ave New Haven MI 48048-2725 | |
| Comments Current Contract Amount: \$616,747.60 % Completed: 61% | | | | |

Item Usage Summary

Project: Oxford Recons, Mack to Holiday
Category: 0000,

| Item Description | Unit | Item Code | Prop. Ln. | Project Line No. | Item Type | Mod. No. | Quantity | Item Price | Dollar Amount |
|---|------|-----------|-----------|------------------|-----------|----------|-----------|------------|---------------|
| _ Catch Basin Cover, Restricted, GPW | Ea | 4037050 | 0105 | 0105 | 00 | 000 | 3.000 | 500.00 | \$1,500.00 |
| _ Combined Manhole Cover, GPW | Ea | 4037050 | 0110 | 0110 | 00 | 000 | 3.000 | 650.00 | \$1,950.00 |
| _ External Structure Wrap, 18 inch | Ea | 4037050 | 0120 | 0120 | 00 | 000 | 7.000 | 880.00 | \$6,160.00 |
| _ Hydroseeding | Syd | 8167011 | 0200 | 0200 | 00 | 000 | 751.600 | 1.00 | \$751.60 |
| _ Irrigation Pipe | Ft | 8237001 | 0210 | 0210 | 00 | 000 | 1,070.000 | 1.00 | \$1,070.00 |
| _ Pavt Joint and Crack Repr, Det 7, Special | Ft | 5017001 | 0155 | 0155 | 00 | 000 | 2,884.050 | 4.25 | \$12,257.21 |
| _ Pop-Up Emitter, Storm Drain, Residential | Ea | 4047050 | 0130 | 0130 | 00 | 000 | 1.000 | 250.00 | \$250.00 |
| _ Sprinkler Head | Ea | 8237050 | 0215 | 0215 | 00 | 000 | 107.000 | 0.15 | \$16.05 |
| _ Station Grading | Sta | 2057002 | 0035 | 0035 | 00 | 000 | 12.520 | 3,500.00 | \$43,820.00 |
| _ Traffic Control, Minor Street | LS | 8127051 | 0180 | 0180 | 00 | 000 | 0.500 | 25,000.00 | \$12,500.00 |
| Curb and Gutter, Conc, Det F2 | Ft | 8020036 | 0170 | 0170 | 00 | 000 | 1,383.000 | 17.75 | \$24,548.25 |
| Dr Structure Cover, Adj, Case 1 | Ea | 4030005 | 0085 | 0085 | 00 | 000 | 4.000 | 650.00 | \$2,600.00 |
| Driveway Opening, Conc, Det M | Ft | 8020050 | 0175 | 0175 | 00 | 000 | 102.000 | 19.50 | \$1,989.00 |
| Driveway, Nonreinf Conc, 6 inch | Syd | 8010005 | 0160 | 0160 | 00 | 000 | 473.140 | 46.00 | \$21,764.44 |
| Driveway, Nonreinf Conc, 8 inch | Syd | 8010007 | 0165 | 0165 | 00 | 000 | 64.880 | 55.00 | \$3,568.40 |
| Ero Con, Inlet Protection, Fabric Drop | Ea | 2080020 | 0050 | 0050 | 00 | 000 | 9.000 | 55.00 | \$495.00 |
| Hand Patching | Ton | 5010025 | 0140 | 0140 | 00 | 000 | 110.210 | 78.00 | \$8,596.38 |
| HMA, 4E1 | Ton | 5010050 | 0145 | 0145 | 00 | 000 | 587.210 | 103.00 | \$60,482.63 |
| HMA, 5E1 | Ton | 5010056 | 0150 | 0150 | 00 | 000 | 451.980 | 112.00 | \$50,621.76 |
| Sewer, Rem, Less than 24 inch | Ft | 2030015 | 0025 | 0025 | 00 | 000 | 30.000 | 12.00 | \$360.00 |
| Topsoil Surface, Furn, 3 inch | Syd | 8160061 | 0190 | 0190 | 00 | 000 | 1,503.230 | 2.00 | \$3,006.46 |



Construction Pay Estimate Report

Anderson, Eckstein and Westrick, Inc.

6/30/2021 2:00 PM

FieldManager 5.3c

Item Usage Summary

Project: Oxford Recons, Mack to Holiday

Category: 0000,

| Item Description | Unit | Item Code | Prop. Ln. | Project Line No. | Item Type | Mod. No. | Quantity | Item Price | Dollar Amount |
|-------------------------------------|------|-----------|-----------|------------------|-----------|----------|----------|------------|---------------|
| Water, Sodding/Seeding | Unit | 8160090 | 0195 | 0195 | 00 | 000 | 10.000 | 0.01 | \$0.10 |
| Subtotal for Category 0000: | | | | | | | | | \$258,307.28 |
| Subtotal for Project Oxford Recons: | | | | | | | | | \$258,307.28 |
| Total Estimated Item Payment: | | | | | | | | | \$258,307.28 |

Time Charges

| Site | Site Description | Site Method | Days Charged | Liq. Damages |
|---------------------------|---------------------------------|-----------------|--------------|--------------|
| 00 | SITE NUMBERS SHOULD BE CODED 00 | Completion Date | | \$0 |
| Total Liquidated Damages: | | | | \$0 |

Pre-Voucher Summary

| Project | Voucher No. | Item Payment | Stockpile Adjustment | Dollar Amount |
|--------------------------------|-------------|--------------|----------------------|---------------|
| Oxford Recons, Mack to Holiday | 0004 | \$258,307.28 | \$0.00 | \$258,307.28 |
| Voucher Total: | | | | \$258,307.28 |

Summary

| | | | |
|---------------------------------|---------------------|----------------------------------|---------------------|
| Current Voucher Total: | \$258,307.28 | Earnings to date: | \$563,948.24 |
| -Current Retainage: | (\$10,564.10) | - Retainage to date: | \$20,000.00 |
| -Current Liquidated Damages: | \$0.00 | - Liquidated Damages to date: | \$0.00 |
| -Current Adjustments: | \$0.00 | - Adjustments to date: | \$0.00 |
| Total Estimated Payment: | \$268,871.38 | Net Earnings to date: | \$543,948.24 |
| | | - Payments to date: | \$275,076.86 |
| | | Net Earnings this period: | \$268,871.38 |

Estimate Certification

I certify the items included on this report constitute my estimate of work completed and due the contractor as of the date of this document.

Ross T. Wilberding, PE, AEW, Inc.

6/30/21
(Date)



Construction Pay Estimate Amount Balance Report

Estimate: 4

6/30/2021 2:00 PM

Anderson, Eckstein and Westrick, Inc.

FieldManager 5.3c

Contract: .0160-0423, Oxford Reconstruction (Mack to Holiday)

Project: Oxford Recons, Mack to Holiday

Category: 0000,

| Prop. Line | Item Description | Item Code | Authorized Qty. | Unit | Quantity This Estimate | Qty. Paid To Date | Total Qty. Placed | % Cpt | Unit Price | Dollar Amt. Paid To Date |
|------------|--|-----------|-----------------|------|------------------------|-------------------|-------------------|-------|--------------|--------------------------|
| 0005 | _ Reimbursed Permit Fees | 1027060 | 5,000.000 | Dir | | 0.000 | | | 1.00000 | |
| 0010 | Mobilization, Max 3% | 1500001 | 1.000 | LS | | 1.000 | 1.000 | 100% | 19,000.00000 | \$19,000.00 |
| 0015 | Tree, Rem, 19 inch to 36 inch | 2020002 | 3.000 | Ea | | 3.000 | 3.000 | 100% | 1,850.00000 | \$5,550.00 |
| 0020 | Dr Structure, Rem | 2030011 | 6.000 | Ea | | 6.000 | 6.000 | 100% | 150.00000 | \$900.00 |
| 0025 | Sewer, Rem, Less than 24 inch | 2030015 | 130.000 | Ft | 30.000 | 92.000 | 92.000 | 71% | 12.00000 | \$1,104.00 |
| 0030 | Pavt, Rem | 2040050 | 5,000.000 | Syd | | 4,631.203 | 4,631.203 | 93% | 7.00000 | \$32,418.42 |
| 0035 | _ Station Grading | 2057002 | 15.000 | Sta | 12.520 | 15.000 | 15.000 | 100% | 3,500.00000 | \$52,500.00 |
| 0040 | _ Subgrade Undercutting, Modified | 2057021 | 200.000 | Cyd | | 18.330 | 18.330 | 9% | 40.00000 | \$733.20 |
| 0045 | _ Subgrade Undercutting, Special | 2057021 | 100.000 | Cyd | | 12.500 | 12.500 | 13% | 40.00000 | \$500.00 |
| 0050 | Ero Con, Inlet Protection, Fabric Drop | 2080020 | 9.000 | Ea | 9.000 | 9.000 | 9.000 | 100% | 55.00000 | \$495.00 |
| 0055 | Aggregate Base, 11 inch | 3020028 | 4,400.000 | Syd | | 3,139.000 | 3,139.000 | 71% | 17.00000 | \$53,363.00 |
| 0060 | Maintenance Gravel | 3060020 | 200.000 | Ton | | 330.510 | 330.510 | 165% | 16.00000 | \$5,288.16 |
| 0065 | Sewer, CI IV, 12 inch, Tr Det B | 4020987 | 105.000 | Ft | | 102.000 | 102.000 | 97% | 125.00000 | \$12,750.00 |
| 0070 | _ Sewer, PVC, Sch 40, 6 inch, Tr Det B | 4027001 | 24.000 | Ft | | 11.000 | 11.000 | 46% | 80.00000 | \$880.00 |
| 0075 | _ Sanitary Lead, Reconnect | 4027050 | 3.000 | Ea | | 3.000 | 3.000 | 100% | 3,500.00000 | \$10,500.00 |
| 0080 | _ Sewer Bulkhead, 10 inch | 4027050 | 2.000 | Ea | | 1.000 | 1.000 | 50% | 450.00000 | \$450.00 |
| 0085 | Dr Structure Cover, Adj, Case 1 | 4030005 | 5.000 | Ea | 4.000 | 4.000 | 4.000 | 80% | 650.00000 | \$2,600.00 |
| 0090 | Dr Structure, 24 inch dia | 4030200 | 3.000 | Ea | | 3.000 | 3.000 | 100% | 2,750.00000 | \$8,250.00 |
| 0095 | Dr Structure, 48 inch dia | 4030210 | 3.000 | Ea | | 3.000 | 3.000 | 100% | 3,800.00000 | \$11,400.00 |
| 0100 | Dr Structure, Tap, 12 inch | 4030312 | 3.000 | Ea | | 3.000 | 3.000 | 100% | 1,500.00000 | \$4,500.00 |
| 0105 | _ Catch Basin Cover, Restricted, GPW | 4037050 | 6.000 | Ea | 3.000 | 6.000 | 6.000 | 100% | 500.00000 | \$3,000.00 |
| 0110 | _ Combined Manhole Cover, GPW | 4037050 | 3.000 | Ea | 3.000 | 3.000 | 3.000 | 100% | 650.00000 | \$1,950.00 |
| 0115 | _ Dr Structure Trap, 12 inch | 4037050 | 3.000 | Ea | | 3.000 | 3.000 | 100% | 650.00000 | \$1,950.00 |
| 0120 | _ External Structure Wrap, 18 inch | 4037050 | 10.000 | Ea | 7.000 | 10.000 | 10.000 | 100% | 880.00000 | \$8,800.00 |
| 0125 | Underdrain, Subgrade, 4 inch | 4040071 | 2,750.000 | Ft | | 2,753.000 | 2,753.000 | 100% | 11.00000 | \$30,283.00 |
| 0130 | _ Pop-Up Emitter, Storm Drain, Residential | 4047050 | 1.000 | Ea | 1.000 | 1.000 | 1.000 | 100% | 250.00000 | \$250.00 |
| 0135 | HMA Surface, Rem | 5010005 | 3,400.000 | Syd | | 4,070.660 | 4,070.660 | 120% | 7.00000 | \$28,494.62 |
| 0140 | Hand Patching | 5010025 | 120.000 | Ton | 110.210 | 110.210 | 110.210 | 92% | 78.00000 | \$8,596.38 |

Contract: .0160-0423

Estimate: 4

Page 1 of 2



Construction Pay Estimate Amount Balance Report

Estimate: 4

6/30/2021 2:00 PM

Anderson, Eckstein and Westrick, Inc.

FieldManager 5.3c

Project: Oxford Recons, Mack to Holiday

Category: 0000,

| Prop. Line | Item Description | Item Code | Authorized Qty. | Unit | Quantity This Estimate | Qty. Paid To Date | Total Qty. Placed | % Cpt | Unit Price | Dollar Amt. Paid To Date |
|------------|---|-----------|-----------------|------|------------------------|-------------------|-------------------|-------|--------------|--------------------------|
| 0145 | HMA, 4E1 | 5010050 | 650.000 | Ton | 587.210 | 587.210 | 587.210 | 90% | 103.00000 | \$60,482.63 |
| 0150 | HMA, 5E1 | 5010056 | 430.000 | Ton | 451.980 | 451.980 | 451.980 | 105% | 112.00000 | \$50,621.76 |
| 0155 | _ Pavt Joint and Crack Repr, Det 7, Special | 5017001 | 3,000.000 | Ft | 2,884.050 | 2,884.050 | 2,884.050 | 96% | 4.25000 | \$12,257.21 |
| 0160 | Driveway, Nonreinf Conc, 6 inch | 8010005 | 925.000 | Syd | 473.140 | 898.700 | 898.700 | 97% | 46.00000 | \$41,340.20 |
| 0165 | Driveway, Nonreinf Conc, 8 inch | 8010007 | 160.000 | Syd | 64.880 | 162.440 | 162.440 | 102% | 55.00000 | \$8,934.20 |
| 0170 | Curb and Gutter, Conc, Det F2 | 8020036 | 2,750.000 | Ft | 1,383.000 | 2,773.000 | 2,773.000 | 101% | 17.75000 | \$49,220.75 |
| 0175 | Driveway Opening, Conc, Det M | 8020050 | 195.000 | Ft | 102.000 | 197.000 | 197.000 | 101% | 19.50000 | \$3,841.50 |
| 0180 | _ Traffic Control, Minor Street | 8127051 | 1.000 | LS | 0.500 | 1.000 | 1.000 | 100% | 25,000.00000 | \$25,000.00 |
| 0185 | _ Proposed Trees | 8157050 | 13.000 | Ea | | 0.000 | | | 734.00000 | |
| 0190 | Topsoil Surface, Furn, 3 inch | 8160061 | 1,750.000 | Syd | 1,503.230 | 1,503.230 | 1,503.230 | 86% | 2.00000 | \$3,006.46 |
| 0195 | Water, Sodding/Seeding | 8160090 | 160.000 | Unit | 10.000 | 10.000 | 10.000 | 6% | 0.01000 | \$0.10 |
| 0200 | _ Hydroseeding | 8167011 | 1,750.000 | Syd | 751.600 | 751.600 | 751.600 | 43% | 1.00000 | \$751.60 |
| 0205 | Water Shutoff, Adj, Case 1 | 8230421 | 1.000 | Ea | | 1.000 | 1.000 | 100% | 250.00000 | \$250.00 |
| 0210 | _ Irrigation Pipe | 8237001 | 1,000.000 | Ft | 1,070.000 | 1,070.000 | 1,070.000 | 107% | 1.00000 | \$1,070.00 |
| 0215 | _ Sprinkler Head | 8237050 | 100.000 | Ea | 107.000 | 107.000 | 107.000 | 107% | 0.15000 | \$16.05 |
| 0220 | _ Sprinkler Head, Adj | 8237050 | 50.000 | Ea | | 0.000 | | | 0.08000 | |
| 0225 | _ Audio Visual Record of Construction Area | 8507051 | 1.000 | LS | | 1.000 | 1.000 | 100% | 100.00000 | \$100.00 |
| 0230 | _ Rubbish Pickup | 8507051 | 1.000 | LS | | 1.000 | 1.000 | 100% | 550.00000 | \$550.00 |

Subtotal for Category 0000: 563948.24

Subtotal for Project Oxford Recons: 563948.24

Percentage of Contract Completed(curr): 91%
(total earned to date / total of all authorized work)

Total Amount Earned This Estimate: \$258,307.28

Total Amount Earned To Date: \$563,948.24

10D



ANDERSON, ECKSTEIN & WESTRICK, INC.
CIVIL ENGINEERS SURVEYORS ARCHITECTS
51301 SCHOENHERR RD. SHELBY TOWNSHIP, MI 48315
www.aewinc.com p(586)726-1234

INVOICE

June 17, 2021
Project No: 0160-0420-0
Invoice No: 0131836

CITY OF GROSSE POINTE WOODS
ACCOUNTS PAYABLE
20025 MACK AVENUE
GROSSE POINTE WOODS, MI 48236-2397

Project 0160-0420-0 DPW WATER & SEWER BARN

Professional Services from May 10, 2021 to June 6, 2021

| | | | | |
|------------------|----------|---------------------------|----------|-----------------|
| Phase | 03 | CCA | | |
| Fee | | | | |
| Total Fee | 4,000.00 | | | |
| Percent Complete | 70.00 | Total Earned | 2,800.00 | |
| | | Previous Fee Billing | 2,600.00 | |
| | | Current Fee Billing | 200.00 | |
| | | Total Fee | | 200.00 |
| | | Total this Phase | | \$200.00 |
| | | Total this Invoice | | \$200.00 |

Outstanding Invoices

| Number | Date | Balance |
|--------------|-------------------|---------------|
| 0131394 | 5/24/2021 | 400.00 |
| Total | <i>pd 6/23/21</i> | 400.00 |

*PO 20-46141
592-537-978.300
ok - FB
sm 6/30/21
B [Signature] 7/1/21*



ANDERSON, ECKSTEIN & WESTRICK, INC.
 CIVIL ENGINEERS SURVEYORS ARCHITECTS
 51301 SCHOENHERR RD. SHELBY TOWNSHIP, MI 48315
 www.aewinc.com p(586)726-1234

INVOICE

June 18, 2021
 Project No: 0160-0432-0
 Invoice No: 0131948

CITY OF GROSSE POINTE WOODS
 ACCOUNTS PAYABLE
 20025 MACK AVENUE
 GROSSE POINTE WOODS, MI 48236-2397

Project 0160-0432-0 2020-2021 GIS MAINTENANCE
 FOR: UPDATES TO GIS PROTAL BASEMAP
Professional Services from May 10, 2021 to June 6, 2021
 Professional Personnel

| | Hours | Rate | Amount |
|---|-------|--------|---------------|
| RESEARCH/REVIEW | | | |
| PRINCIPAL ENGINEER | | | |
| LOCKWOOD, SCOTT | .50 | 103.00 | 51.50 |
| Discussing updating service lead update to implement field data gathering | | | |
| LOCKWOOD, SCOTT | .50 | 103.00 | 51.50 |
| Review topics for discussion with City | | | |
| BASE MAPS | | | |
| GRADUATE ENG/SUR/ARC | | | |
| MILLER, JEFFREY | 1.00 | 83.50 | 83.50 |
| Creation of major and local roads map | | | |
| REVISIONS | | | |
| GRADUATE ENG/SUR/ARC | | | |
| MILLER, JEFFREY | 1.00 | 83.50 | 83.50 |
| Revisions to water meter inspection app basemap | | | |
| GIS UPDATES | | | |
| ENGINEERING AIDE III | | | |
| DOURJALIAN, ANDREW | 1.70 | 70.00 | 119.00 |
| Updated Pavement Map | | | |
| KOWALCHICK, ANTHONY | .20 | 70.00 | 14.00 |
| add watermain breaks | | | |
| Totals | 4.90 | | 403.00 |
| Total Labor | | | 403.00 |

| Billing Limits | Current | Prior | To-Date |
|---------------------------|---------|-----------|-----------------|
| Total Billings | 403.00 | 12,848.25 | 13,251.25 |
| Limit | | | 21,000.00 |
| Remaining | | | 7,748.75 |
| Total this Invoice | | | \$403.00 |

Outstanding Invoices

| Number | Date | Balance |
|--------------|-----------|---------------|
| 0131464 | 5/25/2021 | 495.50 |
| Total | | 495.50 |

pd 6/23

*PO 20-45844
 #592-537-977.000
 OK - PD
 SM 6/25/21*

Please include the project number and invoice number on your check.

Anderson 7/1/21



ANDERSON, ECKSTEIN & WESTRICK, INC.
 CIVIL ENGINEERS SURVEYORS ARCHITECTS
 51301 SCHOENHERR RD. SHELBY TOWNSHIP, MI 48315
 www.aewinc.com p(586)726-1234

INVOICE

June 17, 2021
 Project No: 0160-0418-0
 Invoice No: 0131865

CITY OF GROSSE POINTE WOODS
 ACCOUNTS PAYABLE
 20025 MACK AVENUE
 GROSSE POINTE WOODS, MI 48236-2397

Project 0160-0418-0 2020-2021 GENERAL ENGINEERING

Professional Services from May 10, 2021 to June 6, 2021

Professional Personnel

| | Hours | Rate | Amount |
|--|-------|--------|---------------|
| RESEARCH/REVIEW | | | |
| PRINCIPAL ENGINEER | | | |
| LOCKWOOD, SCOTT | 1.00 | 103.00 | 103.00 |
| General engineering and project review | | | |
| LOCKWOOD, SCOTT | 1.00 | 103.00 | 103.00 |
| Project update sheet and review | | | |
| SENIOR PROJECT ENGINEER | | | |
| SEIDEL, KYLE | .50 | 103.00 | 51.50 |
| Review FEMA letter to GPW and advise | | | |
| Totals | 2.50 | | 257.50 |
| Total Labor | | | 257.50 |

| Billing Limits | Current | Prior | To-Date |
|-----------------------|----------------|--------------|----------------|
| Total Billings | 257.50 | 12,951.30 | 13,208.80 |
| Limit | | | 15,000.00 |
| Remaining | | | 1,791.20 |

Total this Invoice \$257.50

PO 20-45845
 #101-441-818-000 \$ 85.83
 #101-444-818-000 \$ 85.83
 #592-537-818-000 \$ 85.84
 OK - PJ

SM 4/23/21

BF 6/23/21



ANDERSON, ECKSTEIN & WESTRICK, INC.
 CIVIL ENGINEERS SURVEYORS ARCHITECTS
 51301 SCHOENHERR RD. SHELBY TOWNSHIP, MI 48315
 www.aewinc.com p(586)726-1234

INVOICE

June 21, 2021
 Project No: 0160-0413-0
 Invoice No: 0131996

CITY OF GROSSE POINTE WOODS
 ACCOUNTS PAYABLE
 20025 MACK AVENUE
 GROSSE POINTE WOODS, MI 48236-2397

Project 0160-0413-0 2019 SEWER OPEN CUT REPAIR PROGRAM
 FOR: IDR AND QUANTITY REVIEW FOR PAY ESTIMATE, CONCRETE AND RESTORATION INSPECTION
 P.O. 19-45637 - (106,000)

Professional Services from May 10, 2021 to June 6, 2021

Professional Personnel

| | Hours | Rate | Amount |
|--------------------------|-------|-------|---------------|
| CONTRACT ADMINISTRATION | | | |
| TEAM LEADER | 2.00 | 83.50 | 167.00 |
| ENGINEERING AIDE III | 2.00 | 70.00 | 140.00 |
| CONSTRUCTION OBSERVATION | | | |
| ENGINEERING AIDE II | 9.00 | 62.00 | 558.00 |
| Totals | 13.00 | | 865.00 |
| Total Labor | | | 865.00 |

| Billing Limits | Current | Prior | To-Date |
|----------------|---------|---------------------------|-----------------|
| Total Billings | 865.00 | 97,247.25 | 98,112.25 |
| Limit | | | 106,000.00 |
| Remaining | | | 7,887.75 |
| | | Total this Invoice | \$865.00 |

Outstanding Invoices

| Number | Date | Balance |
|-----------|------------|---------|
| ✓ 0131513 | 5/26/2021 | 545.15 |
| Total | pd 6/23/21 | 545.15 |

PO 19-45637
 #592-537-976.001
 OK - FS.

OK SM 6/23/21
 BSM 6/23/21



ANDERSON, ECKSTEIN & WESTRICK, INC.
 CIVIL ENGINEERS SURVEYORS ARCHITECTS
 51301 SCHOENHERR RD. SHELBY TOWNSHIP, MI 48315
 www.aewinc.com p(586)726-1234

INVOICE

June 21, 2021
 Project No: 0160-0417-0
 Invoice No: 0131997

CITY OF GROSSE POINTE WOODS
 ACCOUNTS PAYABLE
 20025 MACK AVENUE
 GROSSE POINTE WOODS, MI 48236-2397

Project 0160-0417-0 BOURNEMOUTH WM REPLACEMENT
 FOR: CONTRACT MODIFICATION PREPARATION AND EXECUTION, REVIEW/UPDATE PUNCH LIST, AS-BUILT INFO COLLECTION
 PURCHASE ORDER #19-45552 - \$197,500.00

Professional Services from May 10, 2021 to June 6, 2021

Professional Personnel

| | Hours | Rate | Amount | |
|--------------------------------|-------|--------|--------|---------------|
| CONTRACT ADMINISTRATION | | | | |
| PRINCIPAL ENGINEER | 2.00 | 103.00 | 206.00 | |
| LICENSED ENG/SUR/ARC | 2.00 | 103.00 | 206.00 | |
| ENGINEERING AIDE II | 1.00 | 62.00 | 62.00 | |
| GIS UPDATES | | | | |
| ENGINEERING AIDE III | 1.60 | 70.00 | 112.00 | |
| Totals | 6.60 | | 586.00 | |
| Total Labor | | | | 586.00 |

| Billing Limits | Current | Prior | To-Date | |
|-----------------------|----------------|---------------------------|----------------|-----------------|
| Total Billings | 586.00 | 130,426.97 | 131,012.97 | |
| Limit | | | 197,500.00 | |
| Remaining | | | 66,487.03 | |
| | | Total this Invoice | | \$586.00 |

Outstanding Invoices

| Number | Date | Balance |
|--------------|-------------------|---------------|
| 0131257 | 5/18/2021 | 323.50 |
| Total | <i>pd 4/23/21</i> | 323.50 |

*PO 19-45552
 #592-537-977.310
 OK-FS*

*SM 4/23/21
 Bomp 6/23/21*



ANDERSON, ECKSTEIN & WESTRICK, INC.
 CIVIL ENGINEERS SURVEYORS ARCHITECTS
 51301 SCHOENHERR RD. SHELBY TOWNSHIP, MI 48315
 www.aewinc.com p(586)726-1234

INVOICE

CITY OF GROSSE POINTE WOODS
 ACCOUNTS PAYABLE
 20025 MACK AVENUE
 GROSSE POINTE WOODS, MI 48236-2397

June 21, 2021
 Project No: 0160-0423-0
 Invoice No: 0131998

Project 0160-0423-0 OXFORD ROAD RECON. - MACK TO HOLIDAY
 FOR: CONSTRUCTION INSPECTION AND CONTRACT ADMINISTRATION
 PURCHASE ORDER #20-46056 - \$128,000.00

Professional Services from May 10, 2021 to June 6, 2021

Professional Personnel

| | Hours | Rate | Amount | |
|---------------------------------|--------|--------|-----------|------------------|
| CONTRACT ADMINISTRATION | | | | |
| PRINCIPAL ENGINEER | 6.00 | 103.00 | 618.00 | |
| LICENSED ENG/SUR/ARC | 25.00 | 103.00 | 2,575.00 | |
| TEAM LEADER | 15.00 | 83.50 | 1,252.50 | |
| ENGINEERING AIDE III | 8.20 | 70.00 | 574.00 | |
| ENGINEERING AIDE II | 3.00 | 62.00 | 186.00 | |
| CONSTRUCTION OBSERVATION | | | | |
| ENGINEERING AIDE III | 220.00 | 70.00 | 15,400.00 | |
| ENGINEERING AIDE II | 21.00 | 62.00 | 1,302.00 | |
| ENGINEERING AIDE I | 23.00 | 56.00 | 1,288.00 | |
| Totals | 321.20 | | 23,195.50 | |
| Total Labor | | | | 23,195.50 |

Reimbursable Expenses

| | | | | |
|-----------------------------|----------------------------|-----------------|-----------------|-----------------|
| REIMB. MISC. EXPENSE | | | | |
| 6/1/2021 | G2 CONSULTING | Invoice #210659 | 2,178.50 | |
| | Total Reimbursables | | 2,178.50 | 2,178.50 |

Billing Limits

| | Current | Prior | To-Date |
|----------------|-----------|-----------|------------|
| Total Billings | 25,374.00 | 80,233.17 | 105,607.17 |
| Limit | | | 128,000.00 |
| Remaining | | | 22,392.83 |

Total this Invoice \$25,374.00

Outstanding Invoices

| Number | Date | Balance |
|--------------|-----------|------------------|
| 0131258 | 5/18/2021 | 26,140.25 |
| Total | | 26,140.25 |

PO 20-46056
 #202-451-974-201 \$ 2,029.92
 #203-451-977-803 \$ 20,806.68
 #592-537-975-401 \$ 2,537.40

OK - A SM 4/23/21 *[Signature]* 6/23/21

Please include the project number and invoice number on your check.

G2 Consulting Group, LLC
1866 Woodslee Street
Troy, MI 48083

Voice: 248.680.0400
Fax: 248.680.9745

INVOICE

Invoice Number: 210659
 Invoice Date: April 30, 2021
 Page Number: 1

Bill To: Accounts Payable
 Anderson, Eckstein & Westrick
 51301 Schoenherr Road
 Shelby Township, MI 48315

| | | | |
|----------------------|---------------------------|-----------------------|------------------------|
| Customer ID | Purchase Order No. | G2 Project No. | |
| AEW001 | AEW No. 0160-0423 | 200368 | |
| Payment Terms | Due Date | Ship Date | Shipping Method |
| Net 30 Days | May 30, 2021 | | |

| Quantity | Description | Unit Price | Amount |
|----------|--|------------|----------|
| 18.75 | Engineering Technician, Regular Hours, each | 62.00 | 1,162.50 |
| 1.00 | Engineering Technician, Regular Hours, Cylinder Pick Up on 5/10/21 | 62.00 | 62.00 |
| 4.00 | Project Manager, per hour | 150.00 | 600.00 |
| 2.00 | Administrative Assistant, per hour | 52.00 | 104.00 |
| 2.00 | Troxler Nuclear Moisture/Density Gauge, each | 35.00 | 70.00 |
| 12.00 | Compressive Strength Test Cylinders, each | 15.00 | 180.00 |
| | AEW No. 0160-0423 | | |
| | Oxford Road Reconstruction, Grosse Pointe Woods, Michigan - Quality Control Observation and Testing Services on 3/17/21 through 5/7/21 | | |
| | Client Contact: Brad Smith | | |

Total Invoice Amount \$ 2,178.50

If you have any questions concerning this invoice, call Mark W. Smolinski, (248) 680-0400. Client agrees to pay a charge of 1.5 percent per month on accounts past due 30 days from invoice date.

Make all checks payable to: G2 Consulting Group, LLC.



ANDERSON, ECKSTEIN & WESTRICK, INC.
 CIVIL ENGINEERS SURVEYORS ARCHITECTS
 51301 SCHOENHERR RD. SHELBY TOWNSHIP, MI 48315
 www.aewinc.com p(586)726-1234

INVOICE

June 21, 2021
 Project No: 0160-0428-0
 Invoice No: 0131999

CITY OF GROSSE POINTE WOODS
 ACCOUNTS PAYABLE
 20025 MACK AVENUE
 GROSSE POINTE WOODS, MI 48236-2397

Project 0160-0428-0 2020 CONCRETE PAVEMENT REPAIR PROGRAM
 FOR: CONSTRUCTION INSPECTION AND CONTRACT ADMINISTRATION
 PURCHASE ORDER #20-46055

Professional Services from May 10, 2021 to June 6, 2021

Professional Personnel

| | Hours | Rate | Amount | |
|---------------------------------|-------|-------|----------|-----------------|
| CONTRACT ADMINISTRATION | | | | |
| TEAM LEADER | 9.00 | 83.50 | 751.50 | |
| ENGINEERING AIDE III | 1.80 | 70.00 | 126.00 | |
| ENGINEERING AIDE II | 2.50 | 62.00 | 155.00 | |
| CONSTRUCTION OBSERVATION | | | | |
| ENGINEERING AIDE III | 11.50 | 70.00 | 805.00 | |
| ENGINEERING AIDE II | 43.50 | 62.00 | 2,697.00 | |
| ENGINEERING AIDE I | 8.00 | 56.00 | 448.00 | |
| Totals | 76.30 | | 4,982.50 | |
| Total Labor | | | | 4,982.50 |

Reimbursable Expenses

| | | | | |
|-----------------------------|---------------------|-----------------|---------------|---------------|
| REIMB. MISC. EXPENSE | | | | |
| 6/6/2021 | G2 CONSULTING GROUP | Invoice #210855 | 893.00 | |
| Total Reimbursables | | | 893.00 | 893.00 |

Billing Limits

| | Current | Prior | To-Date |
|----------------|----------|-----------|------------|
| Total Billings | 5,875.50 | 63,488.75 | 69,364.25 |
| Limit | | | 134,000.00 |
| Remaining | | | 64,635.75 |

Total this Invoice \$5,875.50

Outstanding Invoices

| Number | Date | Balance |
|--------------|-----------|-----------------|
| 0131264 | 5/19/2021 | 1,930.40 |
| Total | | 1,930.40 |

PO 20-46055
 #202-451-974.201 \$ 1,116.35
 #203-451-974.201 \$ 705.05
 #585-561-978.300 \$ 2,193.75
 #592-537-975.401 \$ 1,116.35

OK - [Signature]

SM 6/23/21

Please include the project number and invoice number on your check.

[Signature] 6/23/21

G2 Consulting Group, LLC
1866 Woodslee Street
Troy, MI 48083

Voice: 248.680.0400
Fax: 248.680.9745

INVOICE

Invoice Number: 210855
 Invoice Date: May 27, 2021
 Page Number: 1

Bill To: Accounts Payable
 Anderson, Eckstein & Westrick
 51301 Schoenherr Road
 Shelby Township, MI 48315

| | | | |
|----------------------|---------------------------|-----------------------|------------------------|
| Customer ID | Purchase Order No. | G2 Project No. | |
| AEW001 | AEW No. 0160-0428 | 200837 | |
| Payment Terms | Due Date | Ship Date | Shipping Method |
| Net 30 Days | June 26, 2021 | | |

| Quantity | Description | Unit Price | Amount |
|----------|---|------------|--------|
| 5.00 | Engineering Technician, Regular Hours, each | 62.00 | 310.00 |
| 1.00 | Engineering Technician, Cylinder Pick-Up on 5/20/21, each | 62.00 | 62.00 |
| 1.50 | Project Manager, per hour | 150.00 | 225.00 |
| 0.50 | Administrative Assistant, per hour | 52.00 | 26.00 |
| 18.00 | Compressive Strength Test Cylinders, each | 15.00 | 270.00 |
| | AEW No. 0160-0428 | | |
| | 2020 GPW Concrete Repair Program, Grosse Pointe Woods, Michigan - Quality Control Observation and Testing Services on 5/17/21 through 5/19/21 | | |
| | Client Contact: Brad Smith | | |

Total Invoice Amount \$ 893.00

If you have any questions concerning this invoice, call Mark W. Smolinski, (248) 680-0400. Client agrees to pay a charge of 1.5 percent per month on accounts past due 30 days from invoice date.

Make all checks payable to: G2 Consulting Group, LLC.



ANDERSON, ECKSTEIN & WESTRICK, INC.
 CIVIL ENGINEERS SURVEYORS ARCHITECTS
 51301 SCHOENHERR RD. SHELBY TOWNSHIP, MI 48315
 www.aewinc.com p(586)726-1234

INVOICE

June 21, 2021
 Project No: 0160-0429-0
 Invoice No: 0132000

CITY OF GROSSE POINTE WOODS
 ACCOUNTS PAYABLE
 20025 MACK AVENUE
 GROSSE POINTE WOODS, MI 48236-2397

Project 0160-0429-0 SEWER REHABILITATION - LINING
 FOR: IDR AND QUANTITY REVIEW FOR PAY ESTIMATE
 PURCHASE ORDER #20-46058

Professional Services from May 10, 2021 to June 6, 2021

Professional Personnel

| | Hours | Rate | Amount | |
|-------------------------|-------|--------|--------|---------------|
| RESEARCH/REVIEW | | | | |
| PRINCIPAL ENGINEER | 1.00 | 103.00 | 103.00 | |
| CONTRACT ADMINISTRATION | | | | |
| TEAM LEADER | 1.00 | 83.50 | 83.50 | |
| ENGINEERING AIDE II | 9.00 | 62.00 | 558.00 | |
| Totals | 11.00 | | 744.50 | |
| Total Labor | | | | 744.50 |

| Billing Limits | Current | Prior | To-Date | |
|----------------|---------|---------------------------|-----------|-----------------|
| Total Billings | 744.50 | 58,386.26 | 59,130.76 | |
| Limit | | | 75,000.00 | |
| Remaining | | | 15,869.24 | |
| | | Total this Invoice | | \$744.50 |

Outstanding Invoices

| Number | Date | Balance |
|--------------|-----------|---------------|
| 0131515 | 5/26/2021 | 830.10 |
| Total | | 830.10 |

pd 4/23/21

*PO 20-46058
 # 592-537-976.001
 ok - A*

*SM 4/23/21
 B [Signature] 6/23/21*



ANDERSON, ECKSTEIN & WESTRICK, INC.
 CIVIL ENGINEERS SURVEYORS ARCHITECTS
 51301 SCHOENHERR RD. SHELBY TOWNSHIP, MI 48315
 www.aewinc.com p(586)726-1234

INVOICE

June 21, 2021
 Project No: 0160-0430-0
 Invoice No: 0132001

CITY OF GROSSE POINTE WOODS
 ACCOUNTS PAYABLE
 20025 MACK AVENUE
 GROSSE POINTE WOODS, MI 48236-2397

Project 0160-0430-0 SEWER REHABILITATION - OPEN CUT
 FOR: CONSTRUCTION INSPECTION AND CONTRACT ADMINISTRATION
 PURCHASE ORDER #20-46059

Professional Services from May 10, 2021 to June 6, 2021

Professional Personnel

| | Hours | Rate | Amount | |
|--------------------------|-------|--------|----------|-----------------|
| RESEARCH/REVIEW | | | | |
| PRINCIPAL ENGINEER | 1.00 | 103.00 | 103.00 | |
| CONTRACT ADMINISTRATION | | | | |
| TEAM LEADER | 3.50 | 83.50 | 292.25 | |
| ENGINEERING AIDE III | 4.20 | 70.00 | 294.00 | |
| CONSTRUCTION OBSERVATION | | | | |
| ENGINEERING AIDE III | 16.50 | 70.00 | 1,155.00 | |
| ENGINEERING AIDE II | 46.50 | 62.00 | 2,883.00 | |
| Totals | 71.70 | | 4,727.25 | |
| Total Labor | | | | 4,727.25 |

| Billing Limits | Current | Prior | To-Date |
|----------------|----------|-----------|------------|
| Total Billings | 4,727.25 | 71,915.85 | 76,643.10 |
| Limit | | | 175,000.00 |
| Remaining | | | 98,356.90 |

Total this Invoice \$4,727.25

Outstanding Invoices

| Number | Date | Balance |
|--------------|-----------|-----------------|
| 0131266 | 5/19/2021 | 5,865.95 |
| Total | | 5,865.95 |

pt 6/23/21

*PO 20-46059
 # 592-537-976-001
 OK - [Signature]
 SM 6/23/21
 [Signature] 6/23/21*



ANDERSON, ECKSTEIN & WESTRICK, INC.
 CIVIL ENGINEERS SURVEYORS ARCHITECTS
 51301 SCHOENHERR RD. SHELBY TOWNSHIP, MI 48315
 www.aewinc.com p(586)726-1234

INVOICE

CITY OF GROSSE POINTE WOODS
 ACCOUNTS PAYABLE
 20025 MACK AVENUE
 GROSSE POINTE WOODS, MI 48236-2397

June 21, 2021
 Project No: 0160-0441-0
 Invoice No: 0132003

Project 0160-0441-0 RISK & RESILIENCY

Professional Services from May 10, 2021 to June 6, 2021

Phase 01 RISK & RESILIENCY ASSESSMENT
 FOR: COMPLETING RISK AND RESILIENCY ASSESSMENT IN CONFORMANCE WITH EPA REQUIREMENT

Fee

| | | | |
|------------------|----------|---------------------------|-------------------|
| Total Fee | 9,500.00 | | |
| Percent Complete | 20.00 | Total Earned | 1,900.00 |
| | | Previous Fee Billing | 0.00 |
| | | Current Fee Billing | 1,900.00 |
| | | Total Fee | 1,900.00 |
| | | Total this Phase | \$1,900.00 |
| | | Total this Invoice | \$1,900.00 |

PO 21-46462
 #592-537-818.000
 ok- A

SM 6/23/21
 BG 6/23/21

10E

McGraw Morris P.C.

GRAND RAPIDS

TROY

SAGINAW

THOMAS J. MCGRAW
G. GUS MORRIS
CRAIG R. NOLAND
STACY J. BELISLE
KEVIN K. KILBY
CHRISTOPHER J. RAITT
CHARLES E. LOVELL
AMANDA M. ZDARSKY
THOMAS D. LANDA
ERIC C. TURNBULL

2075 W. BIG BEAVER ROAD
SUITE 750
TROY, MICHIGAN 48084
TELEPHONE: (248) 502-4000
FACSIMILE: (248) 502-4001

June 24, 2021

GLENN A. DIEGEL
OF COUNSEL

ATTN: BRUCE SMITH
CITY OF GROSSE POINTE WOODS
20025 MACK PLAZA
GROSSE PTE. WOODS, MI 48236

RE: STATEMENT 7916 – LEGAL SERVICES FOR CITY OF GROSSE POINTE WOODS

Balance prior Invoice: \$455.00
Payment Received : -455.00

Balance remaining: \$ 0.00

STACY J. BELISLE: 5.20 Hours x \$175/hr = \$910.00
KEVIN KILBY: 0.60 Hours x \$175/hr = \$105.00

BALANCE DUE: \$1,015.00

101210801.000 \$ 1015.00

SM 6/25/21
Bruce Smith 6/25/21

MCGRAW MORRIS P.C.

2075 WEST BIG BEAVER
SUITE 750
TROY, MI 48084
248-502-4000
TAX I.D. #27-1058649

Attn: BRUCE SMITH
CITY OF GROSSE POINTE WOODS
20025 MACK PLAZA
GROSSE POINTE WOODS, MI 48236

Statement Date: June 10, 2021
Statement No. 7916
Account No. 3184.100
Page: 1

RE: FOIA MATTERS

OUR FILE #3184.1000

Fees

| | | | Hours | |
|------------|-----|--|-------|--------|
| 04/08/2021 | SJB | REVIEW AND REVISE INDIGENCE AFFIDAVIT RELATIVE TO FOIA REQUESTS. | 0.80 | 140.00 |
| 04/13/2021 | SJB | EMAILS WITH CLIENT REGARDING AFFIDAVIT OF INDIGENCE FOR FOIA REQUESTS. | 0.30 | 52.50 |
| 04/28/2021 | SJB | EMAILS WITH CLIENT REGARDING INDIGENCE AFFIDAVIT RELATIVE TO FOIA REQUESTS. | 0.20 | 35.00 |
| 05/12/2021 | SJB | PREPARE EMAIL RESPONSE TO CLIENT REGARDING AFFIDAVIT OF INDIGENCE APPLICABLE TO FOIA REQUESTS; REVIEW CURRENT AFFIDAVIT, CITY POLICY AND STATE OF MICHIGAN AFFIDAVIT. | 0.80 | 140.00 |
| | KK | RECEIPT AND REVIEW OF EMAIL AND TELEPHONE CONFERENCE WITH ATTY BELISLE REGARDING FOIA ISSUES. | 0.20 | 35.00 |
| 05/17/2021 | KK | TELEPHONE CONFERENCE WITH ATTY BELISLE REGARDING FOIA ISSUES. | 0.20 | 35.00 |
| | SJB | REVIEW EMAIL FROM CLIENT REGARDING FOIA REQUEST FOR CPS RELATED INFORMATION; REVIEW AG OPINIONS AND CASE LAW REGARDING PRODUCTION OF CPS RELATED INFORMATION TO CONFIRM PROPER REDACTIONS. | 1.20 | 210.00 |
| 05/18/2021 | KK | PREPARATION OF AND RECEIPT AND REVIEW OF 2 EMAILS AND ASSOCIATED ATTACHMENTS REGARDING FOIA ISSUES. | 0.20 | 35.00 |

| | | Hours | |
|-----------------------|--|--------------|-------------------|
| 05/19/2021 | SJB REDACT POLICE REPORT AND RELATED CPS INFORMATION RELATIVE TO RESPONSE TO FOIA REQUEST FOR REPORTS DETAILING CPS INFORMATION; PREPARE DRAFT RESPONSE TO FOIA REQUEST REFERENCING APPLICABLE EXEMPTIONS. | 1.90 | 332.50 |
| | For Current Services Rendered | 5.80 | 1,015.00 |
| <u>Recapitulation</u> | | | |
| | <u>Timekeeper</u> | <u>Title</u> | <u>Hours</u> |
| | STACY J. BELISLE | Partner | 5.20 |
| | KEVIN KILBY | Associate | 0.60 |
| | Previous Balance | | \$455.00 |
| | Total Current Work | | 1,015.00 |
| <u>Payments</u> | | | |
| 05/10/2021 | Payment - Thank you | | -262.50 |
| 05/10/2021 | Payment - Thank you | | -192.50 |
| | Total Payments | | -455.00 |
| | Balance Due | | <u>\$1,015.00</u> |

10F



July 1, 2021

City of Grosse Pointe Woods
Accounts Payable
20025 Mack
Grosse Pointe Woods, MI 48236

RE: June 2021 Tax Tribunal Services *Fy 20-21*

For contract appraisal services rendered:

Full Tribunal Limited Valuations Appraisals:
Appraiser, 0.0 hours @ \$67.34/hour..... \$ 0.00

Paralegal:
0.50 hours @ \$144.84/hour..... \$ 72.42
Filing Fees 0 @ \$50.00 each..... \$ 0.00

TOTAL AMOUNT DUE \$ 72.42

Respectfully submitted,

Lynette Hobyak
Business Manager

101224 833000
\$ 72.42
SM 7/6/21
Blue Stamp 7/6/21

38110 N. Executive Drive, Suite 100
Westland, MI 48185
734-595-7727 Office
734-595-7736 Fax

GROSSE PTE WOODS

HOURS

| <u>DATE</u> | <u>PETITIONER</u> | <u>DOCKET #</u> | <u>HOURS</u> | <u>ACTION</u> |
|-------------|--------------------|-----------------|--------------|---|
| JUNE, 2021 | | | | |
| 6/8/2021 | Cook Road 2017 LLC | 20-003693 | 0.50 | Researched and prepared answers to 2021 amended petition and proof of service |

Total 0.5

June Hours - Doug - 0, Aaron - 0, Robin - 0

10G

Hallahan & Associates, P.C.
Attorneys at Law
1750 S. Telegraph Road, Suite 202
Bloomfield Hills, Michigan 48302-0179
(248) 731-3089

Fy 20-21

City of Grosse Pointe Woods
c/o WCA Assessing
38110 Executive Drive
Westland, MI 48185

SUMMARY OF PROFESSIONAL SERVICES

| | | | |
|-------------------------|-----------------|----------|------------------------|
| Dates Involved: | June 1-30, 2021 | | |
| Invoice Number: | 18698 | | |
| Timekeeper Summary: | | | |
| Name | Hours | Rate | Fees |
| Laura M. Hallahan | 1.4 | \$167.13 | \$233.98 |
| Seth A. O'Loughlin | 0.2 | \$167.13 | \$33.43 |
| Total | <u>19.9</u> | | <u>\$267.41</u> |
| Expenses: | | | \$0.00 |
| Amount of This Invoice: | | | <u>\$267.41</u> |
| Previous Balance | | | \$0.00 |
| Amount Due: | | | <u>\$267.41</u> |

101210801.300.

SM 7/6/21
[Signature] 7/6/21

Hallahan & Associates, P.C.
 Attorneys at Law
 1750 S. Telegraph Road, Suite 202
 Bloomfield Hills, Michigan 48302-0179
 (248) 731-3089

Email

July 2, 2021

City of Grosse Pointe Woods
 c/o WCA Assessing
 Aaron P. Powers, MMAO, Managing Director
 38110 Executive
 Westland, MI 48185

Please include Invoice No.
 with your payment

Invoice No. 18698
 \$267.41

Professional services rendered through June 30, 2021

| | Hours | Amount |
|--|-------|-----------------|
| <u>DRSN Real Estate GP LLC - 17-001117</u> | | |
| 06/30/21 LMH Telephone conference with Lisa Anderson. | 0.10 | 16.71 |
| Subtotal: | 0.10 | 16.71 |
| <u>DRSN Real Estate GP LLC - 21-001599</u> | | |
| 06/14/21 SAO Communicate with client regarding case; set up file and calendar dates. | 0.20 | 33.43 |
| LMH Prepare Answer to Petition and Affirmative Defenses; prepare case access chart; prepare email to opposing counsel. | 1.30 | 217.27 |
| Subtotal: | 1.50 | 250.70 |
| Subtotal of charges | | \$267.41 |
| Professional services rendered | 1.60 | \$267.41 |

Timekeeper Summary

| Name | Hours | Rate |
|--------------------|-------|--------|
| Laura M. Hallahan | 1.40 | 167.13 |
| Seth A. O'Loughlin | 0.20 | 167.13 |

AMOUNT DUE

\$267.41