



CITY OF GROSSE POINTE WOODS

RESCHEDULED CITY COUNCIL MEETING

AGENDA

Monday, September 11, 2023 at 7:00 PM

*Robert E. Novitke Municipal Center - Council Chambers/Municipal Court,
20025 Mack Plaza, Grosse Pointe Woods, MI 48236
(313) 343-2440*

1. CALL TO ORDER

A. Administrative Memo: September 7, 2023

2. ROLL CALL

3. PLEDGE OF ALLEGIANCE

4. RECOGNITION OF COMMISSION MEMBERS

5. CONSENT AGENDA

A. Re-Appointments

1. Local Officers Compensation Commission (Mayor)

a. David A. Reed - Term to expire - 09/30/28

2. Downspout Board of Appeals (Mayor)

a. Scott Lockwood - Term to expire - 09/30/26

B. Approval of Minutes

1. Council 08/21/23

2. Beautification Advisory Commission 06/14/23 with recommendations

3. Public Relations Committee 08/24/23

4. Senior Citizens' Commission 05/19/23

5. Zoning Board of Appeals 08/21/23

D. Bids/Proposals/Contracts

1. Department of Public Works - Camera Monitoring System

a. Memo 08/29/23 - Director of Public Services

b. Quote AAQ10752 - 08/11/23 - Pointe Alarm

2. Grosse Pointe Santa Claus Parade - November 24, 2023

a) Christmas in Toyland - Sponsorships Form

E. Proclamation

1. Constitution Week (September 17 - 23)

G. Claims and Accounts

cc: Council - 7
City Administrator
City Attorney

Treasurer/Comptroller
City Clerk
Email Group/Media

Assistant City Administrator
Post - 4

1. Anderson, Eckstein & Westrick, Inc. (AEW) - City Engineers
 - a. Vernier Rd. Water Main Replacement - Invoice No. 0145468 - Proj. No. 0160-0446 - 08/17/23 - \$1,383.75.
 - b. 2022 Misc. Concrete Repair Program - Invoice No. 0145469 - Proj. No. 0160-0450 - 08/17/23 - \$23,430.01.
 - c. 2022 Sewer CCTV Investigation - Invoice No. 0145470 - Proj. No. 0160-0453 - 08/17/23 - \$502.35.
 - d. 2022 Sewer Rehab by Full Length CIPP Lin - Invoice No. 0145471 - Proj. No. 0160-00454 - 08/17/23 - \$106.46.
 - e. Vernier & Mack Ave. Intersection Improve. - Invoice No. 0145474 - Proj. No. 0160-0455 - 08/17/23 - \$70,437.50.
 - f. Hampton Rd. Water Main & Resurf (Mack/Marte) - Invoice No. 0145475 - Proj. No. 0160-0456 - 08/17/23 - \$27,849.12.
 - g. Torrey Rd. Pump Station Cap Improve. Plan - Invoice No. 0145476 - Proj. No. 0160-0457 - 08/17/23 - \$3,500.00.
 - h. SRF Project Plan Preparation - Invoice No. 0145477 - Proj. No. 0160-0462 - 08/17/23 - \$16,521.84.
 - i. Roslyn Rd. Water Main & Resurf (Mack/Marter) - Invoice No. 0145478 - Proj. No. 0160-0464 - 08/17/23 - \$70,692.38.
 - j. Lake Front Park Splash Pad - Invoice No. 0145479 - Proj. No. 0160-0465 - 08/17/23 - \$3,135.60.
 - k. 2023 Misc. Concrete Repair Program - Invoice No. 0145480 - Proj. No. 0160-0466 - 08/17/23 - \$12,561.37.
 - l. 2023 Sewer CCTV Investigation - Invoice No. 0145481 - Proj. No. 0160-0467 - 08/17/23 - \$4,793.56.
 - m. 2023 Sewer Rehab Program - Invoice No. 0145482 - Proj. No. 0160-0468 - 08/17/23 - \$8,482.43.
 - n. 2023 Sidewalk Repair Program - Invoice No. 0145483 - Proj. No. 0160-0470 - 08/17/23 - \$1,551.40.
 - o. 2023-2024 General Engineering - Invoice No. 0145746 - Proj. No. 0160-0472 - 08/22/23 - \$1,005.90.
 - p. Sewer System Evaluation - Proj. No. 0160-0449 - Final Payment - Motor City Electric Technologies - 08/25/23 - \$85,314.00.
2. Giffels-Webster - Professional Services - Invoice No. 129554 - Proj. No. 2034600 - 08/22/23 - \$1,812.50.
3. McKenna - Building/Planning Services
 - a. Invoice No. 21849-79 - Building Services - July 2023 - 08/14/23 - \$37,656.50.
 - b. Invoice No. 22-064-15 - Planning Services - July 2023 - 08/30/23 - \$2,656.25.

6. ACCEPTANCE OF AGENDA

7. NEW BUSINESS/PUBLIC COMMENT

8. ADJOURNMENT

**Paul P. Antolin, MiPMC
City Clerk**

**IN ACCORDANCE WITH PUBLIC ACT 267 (OPEN MEETINGS ACT)
POSTED AND COPIES GIVEN TO NEWSPAPERS**

The City of Grosse Pointe Woods will provide necessary, reasonable auxiliary aids and services, such as signers for the hearing impaired, or audio tapes of printed materials being considered at the meeting to individuals with disabilities. All such requests must be made at least five days prior to a meeting. Individuals with disabilities requiring auxiliary aids or services should contact the City of Grosse Pointe Woods by writing or call the City Clerk's office, 20025 Mack Plaza, Grosse Pointe Woods, MI 48236 (313) 343-2440 or Telecommunications Device for the Deaf (TDD) 313 343-9249

***** NOTE TO PETITIONERS: YOU, OR A REPRESENTATIVE, ARE REQUESTED TO BE IN ATTENDANCE AT THE MEETING SHOULD THE COUNCIL HAVE QUESTIONS REGARDING YOUR REQUEST. *****

OFFICE OF THE CITY ADMINISTRATOR

Subject: Recommendations for the Regular Council Meeting of September 11, 2023

- Item 1 CALL TO ORDER
Prerogative of the Mayor to call this meeting to order.
- Item 2 ROLL CALL
Prerogative of the Mayor to request a Roll Call from the City Clerk.
- Item 3 PLEDGE OF ALLEGIANCE
Prerogative of the Mayor to lead the City Council, Administration, and members of the audience in the Pledge of Allegiance.
- Item 4 RECOGNITION OF COMMISSION MEMBERS
Prerogative of the Mayor to request Commission Members in attendance at tonight's meeting to approach the podium and introduce themselves and the Commission on which they serve.
- Item 5 CONSENT AGENDA
All items listed under the Consent Agenda are considered routine by the Council and will be enacted by one motion and a second. There will be no separate discussion of these items. If discussion of an item is required, it will be removed from the consent agenda and considered. One member may request that an item be removed and no second is required.
- Prerogative of the City Council to approve all items listed under the consent agenda as presented.

A. Re-Appointments

1. Local Officers Compensation Commission (Mayor)
 - a. David A. Reed - Term to expire - 09/30/28
2. Downspout Board of Appeals (Mayor)
 - a. Scott Lockwood - Term to expire - 09/30/26

B. Approval of Minutes

1. Council 08/21/23
2. Beautification Advisory Commission 06/14/23 with recommendations
3. Public Relations Committee 08/24/23
4. Senior Citizens' Commission 05/19/23
5. Zoning Board of Appeals 08/21/23

D. Bids/Proposals/Contracts

1. Department of Public Works - Camera Monitoring System

- a. Memo 08/29/23 - Director of Public Services
- b. Quote AAQ10752 - 08/11/23 - Pointe Alarm

*Prerogative of City Council to approve the purchase and installation of a camera monitoring system in the amount not to exceed \$13,500.00 with a recurring monthly charge of \$89.94 for camera maintenance and software from PointeAlarm, funds to be taken from the DPW Equipment Maintenance and Repairs Account No. 101-441-930.000.

2. Grosse Pointe Santa Claus Parade – November 24, 2023

- a. Christmas in Toyland – Sponsorship Form

*Prerogative of City Council to authorize an expenditure in the amount of \$1,000.00 to participate in the Grosse Pointe Santa Claus Parade as a Jack-in-the-Box Sponsor, as done in previous years, funds to be taken from Council Community Relations Account No. 101-101-880.000.

E. Proclamation

- 1. Constitution Week (September 17 - 23)

G. Claims and Accounts

1. Anderson, Eckstein & Westrick, Inc. (AEW) - City Engineers

- a. Vernier Rd. Water Main Replacement - Invoice No. 0145468 - Proj. No. 0160-0446 - 08/17/23 - \$1,383.75.
- b. 2022 Misc. Concrete Repair Program - Invoice No. 0145469 - Proj. No. 0160-0450 - 08/17/23 - \$23,430.01.
- c. 2022 Sewer CCTV Investigation - Invoice No. 0145470 - Proj. No. 0160-0453 - 08/17/23 - \$502.35.
- d. 2022 Sewer Rehab by Full Length CIPP Lin - Invoice No. 0145471 - Proj. No. 0160-00454 - 08/17/23 - \$106.46.
- e. Vernier & Mack Ave. Intersection Improve. - Invoice No. 0145474 - Proj. No. 0160-0455 - 08/17/23 - \$70,437.50.
- f. Hampton Rd. Water Main & Resurf (Mack/Marte) - Invoice No. 0145475 - Proj. No. 0160-0456 - 08/17/23 - \$27,849.12.
- g. Torrey Rd. Pump Station Cap Improve. Plan - Invoice No. 0145476 - Proj. No. 0160-0457 - 08/17/23 - \$3,500.00.
- h. SRF Project Plan Preparation - Invoice No. 0145477 - Proj. No. 0160-0462 - 08/17/23 - \$16,521.84.
- i. Roslyn Rd. Water Main & Resurf (Mack/Marter) - Invoice No. 0145478 - Proj. No. 0160-0464 - 08/17/23 - \$70,692.38.
- j. Lake Front Park Splash Pad - Invoice No. 0145479 - Proj. No. 0160-0465 - 08/17/23 - \$3,135.60.
- k. 2023 Misc. Concrete Repair Program - Invoice No. 0145480 - Proj. No. 0160-0466 - 08/17/23 - \$12,561.37.
- l. 2023 Sewer CCTV Investigation - Invoice No. 0145481 - Proj. No. 0160-0467 - 08/17/23 - \$4,793.56.

- m. 2023 Sewer Rehab Program - Invoice No. 0145482 - Proj. No. 0160-0468 - 08/17/23 - \$8,482.43.
 - n. 2023 Sidewalk Repair Program - Invoice No. 0145483 - Proj. No. 0160-0470 - 08/17/23 - \$1,551.40.
 - o. 2023-2024 General Engineering - Invoice No. 0145746 - Proj. No. 0160-0472 - 08/22/23 - \$1,005.90.
 - p. Sewer System Evaluation - Proj. No. 0160-0449 - Final Payment - Motor City Electric Technologies - 08/25/23 - \$85,314.00.
2. Giffels-Webster - Professional Services - Invoice No. 129554 - Proj. No. 2034600 - 08/22/23 - \$1,812.50.
 3. McKenna - Building/Planning Services
 - a. Invoice No. 21849-79 - Building Services - July 2023 - 08/14/23 - \$37,656.50.
 - b. Invoice No. 22-064-15 - Planning Services - July 2023 - 08/30/23 - \$2,656.25.

*Prerogative of the Mayor to read aloud the proclamation regarding Constitution Week and **re-read** the Patriot Day/National Day of Service and Remembrance proclamation.

- Item 6 ACCEPTANCE OF THE AGENDA
Prerogative of the City Council that all items on tonight's agenda be received, placed on file, and taken in order of appearance.
- Item 7 NEW BUSINESS/PUBLIC COMMENT
Prerogative of the Mayor to ask if there is any New Business to come before the City Council from the City Council or Administration; and then, to ask members of the audience if there is any Public Comment to come before the City Council.
- Item 8 ADJOURNMENT
Upon the conclusion of New Business/Public Comment with no further business to be conducted by the City Council, prerogative of the City Council to motion for adjournment of tonight's meeting.

Respectfully submitted,



Frank Schulte
City Administrator

MEMO

TO: Paul Antolin

FROM: Elise Coyle

RE: Local Officers Compensation Commission & Downspout Board of Appeals

DATE: 09/11/23

Mayoral – shaded

Commission– Re-Appointment

Appointed by	Authority	Commission	Name	Address	Term Expiration
Mayor	City Code 2-406; 5-yr. staggered term, 5 members	Local Officers Compensation Commission	David A. Reed	20162 Fairway Drive, GPW	9/30/28

Board – Re-Appointment

Appointed by	Authority	Board	Name	Address	Term Expiration
Mayor	City Code Section 44-230c; 3-yr. staggered term, 3 members	Downspout Board of Appeals	Scott Lockwood	950 Southdown Bloomfield, MI 48304	09/30/26

MINUTES OF THE REGULAR CITY COUNCIL MEETING OF THE CITY OF GROSSE
POINTE WOODS HELD ON MONDAY, AUGUST 21, 2023, IN THE COUNCIL-COURTROOM
OF THE ROBERT E. NOVITKE MUNICIPAL CENTER, 20025 MACK PLAZA DR., GROSSE
POINTE WOODS, MICHIGAN.

The meeting was called to order at 7:02 p.m. by Mayor Bryant.

PRESENT: Mayor Bryant
Council Members: Gafa, Granger, McConaghy, Vaughn
ABSENT: Brown, Koester

Also Present: City Administrator Schulte
Treasurer/Comptroller Murphy
City Attorney Walling
City Clerk Antolin
Assistant City Administrator Como
Director of Public Services Kowalski
Recreation Supervisor Gerhart
City Planner Littman

Motion by McConaghy, seconded by Granger, that Councilmember Brown be excused from tonight's meeting.

Motion carried by the following vote:

Yes: Bryant, Gafa, Granger, McConaghy, Vaughn
No: None
Absent: Brown, Koester

Council, Administration, and the audience Pledged Allegiance to the U.S. Flag.

The following Commission member was in attendance:

- Catherine Dumke, Senior Citizens' Commission
- John Vitale, Planning Commission

Motion by Granger, seconded by Gafa, that all items on the **Consent Agenda be approved as presented.**

A. Approval of Minutes

1. Council 08/07/23
2. Committee-of-the-Whole 08/07/23 with recommendations

B. Monthly Financial Report

1. July 2023

C. Bids/Proposals/Contracts

1. 2023 Sidewalk Cutting Program - AEW Proj. No. 0160-0471
 - a. Memo 08/04/23 - Director of Public Services
 - b. Letter 08/02/23 - City Engineer Lockwood
 - c. Proposal Letter 07/12/23 - Precision Concrete Cutting (PCC)
2. Dog Park at City Hall
 - a. Memo 07/12/23 - Director of Public Services with attachments
 - b. Committee-of-the-Whole Minutes excerpts 08/07/23
3. Lake Front Park Splash Pad Improvement Project
 - a. Memo 07/12/23 - City Administrator with Vortex Quote
 - b. AEW 07/28/23 Estimate
 - c. Committee-of-the-Whole Minutes Excerpt 08/07/23

D. Proclamation

1. Patriot Day and National Day of Service and Remembrance
2. Prostate Cancer Awareness Month

E. Resolution

1. Alternate July/December board of Review Dates
 - a. Memo 08/10/23 - City Assessor
 - b. Proposed Resolution

F. Claims and Accounts

1. Anderson, Eckstein & Westrick, Inc. (AEW) - City Engineers
 - a. Hampton Rd. Water Main & Resurfacing Project (Mack to Marter) - Proj. No. 0160-0456 - Pay Estimate No. 3 - Pamar Enterprises, Inc. - 08/08/23 - \$451,079.42.
 - b. 2022 Sidewalk Repair Program - Proj. No. 0160-0452 - Pay Estimate No. 4 - JB Contractors, Inc. - 08/09/23 - \$17,138.00.
2. Hallahan & Associates, P.C. - Professional Services - Invoice No. 20780 - July 2023 - 08/03/23 - \$1,236.29

3. Keller Thoma - Legal Services - Invoice No. 124473 - July 2023 - 08/01/23 - \$393.75.
4. Rosati, Schultz, Joppich & Amtsbuechler, P.C. - Legal Services - Invoice No. 1079966 - July 2023 - 08/09/23 - \$5,813.90.
5. WCA Assessing - Assessing Services - Invoice No. 0810823 - September 2023 - 08/10/23 - \$6,833.50.

Motion carried by the following vote:

Yes: Bryant, Gafa, Granger, McConaghy, Vaughn
No: None
Absent: Brown, Koester

The Mayor read aloud the proclamations regarding Prostate Cancer Awareness Month and Patriot Day/National Day of Service and Remembrance.

Motion by McConaghy, seconded by Gafa, that all items on tonight's **agenda be received, placed on file, and taken in order of appearance.**

Motion carried by the following vote:

Yes: Bryant, Gafa, Granger, McConaghy, Vaughn
No: None
Absent: Brown, Koester

Motion by Gafa, Seconded by McConaghy, that the City Council recess the Council meeting and convene as a Zoning Board of Appeals.

Motion carried by the following vote:

Yes: Bryant, Gafa, Granger, McConaghy, Vaughn
No: None
Absent: Brown, Koester

The City Council recessed the Regular City Council Meeting and convened as a Zoning Board of Appeals at 7:12 p.m. Upon conclusion of the Zoning Board of Appeals meeting, the City Council reconvened at 7:33 p.m.

Motion by Vaughn, Seconded by Granger, that Councilmember Koester be excused from tonight's meeting.

Motion carried by the following vote:

Yes: Bryant, Gafa, Granger, McConaghy, Vaughn
No: None
Absent: Brown, Koester

Under New Business, the following individual was heard:

- City Administrator Schulte provided an update regarding the Chene-Trombley Park Project. The project is proceeding well, however, the playground equipment contractor, Penchura, will be unable to install the equipment until November. Mr. Schulte stated that the Department of Public Works will install the playground equipment with the assistance of AEW and possibly a representative of Penchura.

Under Public Comment, the following individual was heard:

- Peter Ahee, Ahee Jewelers – Commended and thanked the Administration for being wonderful to work with.

Motion by Granger, seconded by Vaughn, to **adjourn tonight's meeting** at 7:38 p.m. PASSED UNANIMOUSLY.

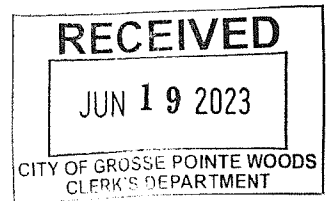
Respectfully submitted,

Paul P. Antolin
City Clerk

Arthur W. Bryant
Mayor

Commission Approved August 9, 2023

Beautification Advisory Commission
Conference Room – Grosse Pointe Woods Community Center
20025 Mack Ave. Dr., Grosse Pointe Woods
Meeting – June 14, 2023– 7:00 p.m.



Present: Arslanian, Casinelli, Elich, Hage, R. Koester, McCarthy, G. McCullough, S. McCullough, Romano, Snyder, Wettstein

Excused: Champagne

Also Present: M. Koester

Guests: Toni Feltman, Brianne Josefiak, Melissa Puppos

Call to Order: The meeting was called to order by Chairperson, McCarthy at 7:03 p.m.

Minutes: The May 10, 2023 minutes were distributed and reviewed.

Motion by Casinelli, seconded by Arslanian, to approve the May 10, 2023 minutes as corrected.

Correction to the minutes of May 10, 2023 as submitted above and approved:

Present: Arslanian, Champagne, Elich, Hage, R. Koester, McCarthy, McCullough G, McCullough M S, Snyder, Wettstein.

Motion carried by the following vote:

Yes: Arslanian, Casinelli, Elich, Hage, R. Koester, McCarthy, G. McCullough, S. McCullough, Romano, Snyder, Wettstein

No: none

Excused: Champagne

Treasurer's Report: Snyder presented the treasurers report.

Motion by Hage, seconded by Romano, to approve the treasurers report as presented.

Motion carried by the following vote:

Yes: Arslanian, Casinelli, Elich, Hage, R. Koester, McCarthy, G. McCullough, S. McCullough, Romano, Snyder, Wettstein

No: none

Excused: Champagne

Chairperson's Report: McCarthy presented Chairperson report. Shared newsletter from Southeastern Michigan Beautification Council with members.

Awards Program: Wettstein updated committee on Awards Program. Home and business selections due June 14. Discussed idea for business award plaque with members. Write-ups for home and businesses due June 30.

Flower Sale: Arslanian shared feed-back with members.

Council Report: M. Koester presented council report.

Old Business: none

New Business: McCarthy discussed open roles with committee members. Shared biographical sketch received by Melissa Puppas, Brianne Josefiak and Toni Feldman with committee members.

Motion by Wettstein, seconded by Casinelli, to approve C. Romano as Corresponding Secretary.

Motion carried by the following vote:

Yes: Arslanian, Casinelli, Elich, Hage, R. Koester, McCarthy, G. McCullough, S. McCullough, Romano, Snyder, Wettstein

No: none

Excused: Champagne

Motion by Arslanian, seconded by Casinelli to recommend the Mayoral appointment of Melissa Puppas to the Beautification Advisory Commission.

Motion carried by the following vote:

Yes: Arslanian, Casinelli, Elich, Hage, R. Koester, McCarthy, G. McCullough, S. McCullough, Romano, Snyder, Wettstein

No: none

Excused: Champagne

Motion by Hage, seconded by Wettstein to recommend to the Mayor the immediate certification of the previous motion of the Mayoral appointment of Melissa Puppas to the Beautification Advisory Committee.

Motion carried by the following vote:

Yes: Arslanian, Casinelli, Elich, Hage, R. Koester, McCarthy, G. McCullough, S. McCullough, Romano, Snyder, Wettstein

No: none

Excused: Champagne

Motion by Arslanian, seconded by Casinelli to recommend the Mayoral appointment of Brianne Josefiak to the Beautification Advisory Commission.

Motion carried by the following vote:

Yes: Arslanian, Casinelli, Elich, Hage, R. Koester, McCarthy, G. McCullough, S. McCullough, Romano, Snyder, Wettstein

No: none

Excused: Champagne


Motion by Hage, seconded by Wettstein to recommend to the Mayor the immediate certification of the previous motion of the Mayoral appointment of Brianne Josefiak to the Beautification Advisory Committee.

Motion carried by the following vote:

Yes: Arslanian, Casinelli, Elich, Hage, R. Koester, McCarthy, G. McCullough, S. McCullough, Romano, Snyder, Wettstein

No: none

Excused: Champagne



Motion by Arslanian, seconded by Casinelli to recommend the Mayoral appointment of Toni Feldman to the Beautification Advisory Commission.

Motion carried by the following vote:

Yes: Arslanian, Casinelli, Elich, Hage, R. Koester, McCarthy, G. McCullough, S. McCullough, Romano, Snyder, Wettstein

No: none

Excused: Champagne



Motion by Hage, seconded by Wettstein to recommend to the Mayor the immediate certification of the previous motion of the Mayoral appointment of Toni Feldman to the Beautification Advisory Committee.

Motion carried by the following vote:

Yes: Arslanian, Casinelli, Elich, Hage, R. Koester, McCarthy, G. McCullough, S. McCullough, Romano, Snyder, Wettstein

No: none

Excused: Champagne

Motion by Casinelli, seconded by S. McCullough to adjourn the Beautification Advisory Commission meeting at 8:12 pm.

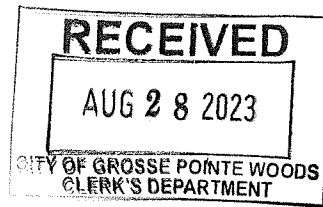
Motion carried by the following vote:

Yes: Arslanian, Casinelli, Elich, Hage, R. Koester, McCarthy, G. McCullough, S. McCullough, Romano, Snyder, Wettstein

No: none

Excused: Champagne

Respectfully submitted,
Rachelle Koester



PUBLIC RELATIONS COMMITTEE
08-24-23-03

MINUTES OF THE MEETING OF THE **PUBLIC RELATIONS COMMITTEE** OF THE CITY OF GROSSE POINTE WOODS HELD ON **THURSDAY, AUGUST 24, 2023**, IN THE CONFERENCE ROOM OF THE MUNICIPAL BUILDING, 20025 MACK AVENUE. GROSSE POINTE WOODS, MICHIGAN.

PRESENT: Chair Granger, Bryant
ABSENT: Gafa

ALSO PRESENT: Communications Coordinator Heidi Korte
Recording Secretary Gretchen Miotto

The meeting was called to order by Chair Granger at 5:31 p.m.

Motion by Bryant, seconded by Granger, to excuse committee member Gafa from tonight's meeting.

Motion carried by the following vote:

Yes: Granger, Bryant
No: None
Absent: Gafa

Motion by Bryant, seconded by Granger, to accept the agenda as presented.

Motion carried by the following vote:

Yes: Granger, Bryant
No: None
Absent: Gafa

The Committee commenced discussing holidays to include in the **2024 City Calendar**. Communications Coordinator Korte provided an overview of the holiday comparison document that included 2024 Federal and State Holidays along with the 2022 and 2023 holidays that Grosse Pointe Woods and Grosse Pointe Shores published in their calendars. Due to a resident complaint, religious holidays were carefully considered to ensure parity in the number of events published. Consensus was reached with the exception of seven holidays which will be researched by Bryant and Granger who will provide the outcome to Communications Coordinator Korte.

There were no items under **New Business**.

There were no **Public Comments**.

Motion by Bryant, seconded by Granger, that the minutes be immediately certified.

Motion carried by the following vote:

Yes: Granger, Bryant

No: None

Absent: Gafa

Motion by Bryant, seconded by Granger, that the meeting be adjourned at 6:05 p.m.

Motion carried by the following vote:

Yes: Granger, Bryant

No: None

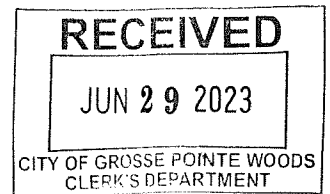
Absent: Gafa

Respectfully submitted,

Gretchen Miotto
Confidential Administrative Assistant and Recording Secretary

Commission Approved July 18, 2023

**SENIOR CITIZENS' COMMISSION
MINUTES OF May 19, 2023 MEETING**



CALL TO ORDER:

Ronald Wehrmann, Acting Chair, called the meeting to order at 4:00 PM.

ROLL CALL:

Commission Members:

Present: Catherine Dumke, Karen McLeod, Janet Weber, Ronald Wehrmann, Donald Witt, and Heidi Uhlig-Johnstone (Helm Life Center), constituting a quorum.

Absent: Karen Everham and Kevin Quasarano

Kelly Poirier, GPW Senior Coordinator, and City Council Representative Granger were also in attendance.

APPROVAL OF AGENDA

Motion by McLeod, seconded by Weber, to approve the Agenda for the May 19, 2023, meeting. Said motion passed unanimously.

APPROVAL OF MINUTES:

Motion by Dumke, seconded by Witt, to approve the minutes of the Senior Citizens' Commission meeting held on March 21, 2023. Said motion passed unanimously.

DISCUSSION ITEMS:

A. 2023 Senior Picnic at Lake Front Park

The picnic will take place on Wednesday, September 13, 2023. Attendees will be required to make reservations and pay to attend. As in prior years, coneys and salad will be ordered from National Coney Island. Ice cream will be provided by Wally's. Bingo will be conducted, to be called by Kelly Poirier, and seven \$10 Kroger gift cards will be purchased as prizes.

OLD BUSINESS

A. A discussion then took place regarding the Ice Cream Social which had concluded just prior to this meeting. Subjects discussed included the food, set up, attendance, and possibly next year charging a modest fee for attendance to encourage people to attend when they have registered for the event. "No shows" affect the amount of food provided.

NEW BUSINESS/PUBLIC COMMENT

1. The Commission members determined that a request for funds in the amount of \$1,600 be submitted to the City Council to cover the expenses of the September 13, 2023, Senior Picnic.

2. The next meeting of this Commission will be held on Tuesday, July 18, 2023, at 4:00 PM.

3. Relative to the remaining vacancy on the Commission, Vicki Granger reported that today she had provided a Commission Application to Pamela Solomon.

4. No members of the public were present to speak under Public Comment.

ADJOURNMENT:

Motion made by Weber, seconded by Wehrmann, that the meeting adjourn. Motion passed unanimously. Meeting adjourned at 4:20 PM.

Respectfully submitted,

Catherine Dumke, Secretary

MINUTES OF THE ZONING BOARD OF APPEALS MEETING OF THE CITY OF GROSSE POINTE WOODS HELD ON MONDAY, AUGUST 21, 2023, IN THE COUNCIL/COURTROOM OF THE ROBERT E. NOVITKE MUNICIPAL CENTER, 20025 MACK PLAZA DR., GROSSE POINTE WOODS, MICHIGAN.

The meeting was called to order at 7:12 p.m. by Mayor Bryant.

Roll Call: Mayor Bryant
 Council members: Gafa, Granger, McConaghy, Vaughn
 Absent: Brown, Koester

Also Present: City Administrator Schulte
 Treasurer/Comptroller Murphy
 City Attorney Walling
 City Clerk Antolin
 Assistant City Administrator Como
 Director of Public Services Kowalski
 City Planner Littman

Motion by McConaghy, seconded by Gafa, that Councilmembers Brown and Koester, be excused from tonight's meeting.

Motion carried by the following vote:

Yes: Bryant, Gafa, Granger, McConaghy, Vaughn
 No: None
 Absent: Brown, Koester

Motion by Gafa, seconded by McConaghy, that all items on tonight's agenda be received, placed on file, and taken in the order of appearance.

Motion carried by the following vote:

Yes: Bryant, Gafa, Granger, McConaghy, Vaughn
 No: None
 Absent: Brown, Koester

THE MEETING WAS THEREUPON OPENED AT 7:13 P.M. FOR A ZONING BOARD OF APPEAL HEARING UNDER THE PROVISIONS OF MICHIGAN ZONING ENABLING ACT PA 110 OF 2006, MCL 125.3101 ET SEQ, TO HEAR THE APPEAL OF AHEE JEWELERS, 20139 MACK AVENUE, WHO IS APPEALING THE OFF-STREET PARKING REQUIREMENTS, DUE TO NONCOMPLIANCE WITH SECTION 50-5.3 OF THE ZONING ORDINANCE. A VARIANCE IS THEREFORE REQUIRED.

Secretary's Note: for purposes of the Zoning Board of Appeal hearing, the following items were presented to, and received by, the Zoning Board of Appeals for consideration:

1. Letter 08/16/23 - City Planner
2. Site Plan Review
3. Memo 07/25/23 - Building Official
4. Memo 07/17/23 - Director of Public Services
5. Email 07/21/23 - Director of Public Safety

6. Fax 06/13/23 - Stuckey Vitale Architects
7. Site Plan Review Application
8. General Information - Drawing Index
9. Certificate of Survey
10. Certified Survey
11. Site Plan - Demolition
12. Site Plan - New Work
13. First Level Floor Plan
14. Exterior Elevations
15. Exterior Renderings
16. Affidavit of Legal Publication
17. Affidavit of Property Owners Notified
18. Parcel Map

City Planner Littman provided an overview of the Petitioner's request in accordance with City Planner Smith's memo dated August 16, 2023.

During discussion, it was stated that most likely there will not be an increase in customers or workers with the proposed changes. There was additional discussion regarding the curb-cut driveway, allocation of parking spaces with surrounding businesses, and protection of pedestrians.

The business parking ordinance regarding the ratio of building/retail space to parking space is currently being discussed in the Planning Commission.

The Chair asked if anyone from the audience wished to speak in favor of the proposed request. No one wished to be heard.

The Chair asked if anyone from the audience wished to speak in opposition to the proposed request. Nobody wished to be heard.

Motion by Granger, seconded by Vaughn, that the public hearing be closed at 7:32 p.m.

Motion carried by the following vote:

Yes: Bryant, Gafa, Granger, McConaghy, Vaughn
No: None
Absent: Brown, Koester

Motion by McConaghy, seconded by Granger, regarding Zoning Board of Appeal: Ahee Jewelers, 20139 Mack Avenue, Grosse Pointe Woods, MI, that the Zoning Board of Appeals grant a variance from Sec. 50-5.3 to exempt the property, 20139 Mack Avenue, from providing the required off-street parking as the finding of practical difficulty has been shown to the variance standards listed below:

1. That strict compliance with the restrictions governing area, setbacks, frontage, height, bulk, density, and other similar items would unreasonably prevent the petitioner from using the property for a permitted purpose or would render conformity with said restrictions unnecessarily burdensome.

2. That a variance would do substantial justice to the petitioner as well as to other petitioners in the zoning district, or whether a lesser relaxation of the restrictions would give substantial relief to the petitioner and be more consistent with justice to others (i.e., are there other more reasonable alternatives).
3. That the plight of the petitioner is due to unique circumstances of the property.
4. That the petitioner's problem is not self-created.
5. That the spirit of this chapter will be observed, public safety and welfare secured, and substantial justice done.

Motion carried by the following vote:

Yes: Bryant, Gafa, Granger, McConaghy, Vaughn

No: None

Absent: Brown, Koester

Nobody wished to be heard under New Business/Public Comment.

Motion by Vaughn, seconded by Granger, that tonight's meeting minutes be immediately certified.

Motion carried by the following vote:

Yes: Bryant, Gafa, Granger, McConaghy, Vaughn

No: None

Absent: Brown, Koester

Motion by Granger, seconded by Vaughn, that tonight's meeting be adjourned at 7:33 p.m. PASSED UNANIMOUSLY.

Respectfully submitted,

Paul P. Antolin
City Clerk

MEMO 23-21

TO: Frank Schulte, City Administrator
FROM: James Kowalski, Director of Public Services *JK*
DATE: August 29, 2023
SUBJECT: Recommendation – Department of Public Works Camera Monitoring System

The Department of Public Works has an outdated monitoring system that needs to be upgraded. There are currently 12 cameras throughout the property that are unreliable. Recently the city has switched over to PointeAlarm's services to install cameras in other areas throughout the city. The advanced technology of PointeAlarm's cameras offers a wider and sharper view of the grounds, eliminating the need for as many cameras.

A quote was requested to install commercial cameras at the Department of Public Works buildings and yard.

PointeAlarm provided the city with a quote to install six cameras that offer sufficient coverage in the amount of \$13,500.00 with a recurring monthly charge of \$89.94 for camera maintenance and software.

Therefore, I recommend the purchase and installation of a camera monitoring system in the amount of \$13,500.00 with a recurring monthly charge of \$89.94 for camera maintenance and software at the Department of Public Works by PointeAlarm, 19261 Mack Avenue, Grosse Pointe Woods, MI 4823.

This is a budgeted item in the Fiscal Year 2023/2024 budget in the DPW equipment maintenance and repairs account no. 101-441-930.000.

I do not believe any benefit will accrue to the City by seeking further bids. Approved for Council consideration.



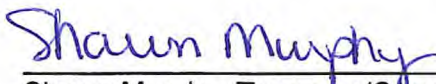
Frank Schulte, City Administrator

9-5-23

Date

Fund Certification:

Account numbers and amounts have been verified as presented.



Shawn Murphy, Treasurer/Comptroller

9-1-23

Date

RECEIVED
SEP 05 2023
CITY OF GROSSE POINTE WOODS
CLERK'S DEPARTMENT



19261 Mack Avenue
 Grosse Pointe Woods, MI 48236
 (313) 882-SAFE (7233)
 www.pointealarm.com

QUOTE

Quote Number: AAAQ10752-

Date: Aug 11, 2023

Sold To	Ship To	Your Sales Rep
City of Grosse Pointe Woods -D Jim Kowalski 1200 Parkway Drive Grosse Pointe Woods, MI 48236 Phone 313-343-2450 Email JKowalski@gpwmi.us	City of Grosse Pointe Woods -D Jim Kowalski 1200 Parkway Drive Grosse Pointe Woods, MI 48236 Phone 313-343-2450 Email JKowalski@gpwmi.us	Tim Weldon Work: 313-570-7177 Cell: Email: tim@pointealarm.com

Here is the quote you requested.

Qty	Description	Unit Price	Ext. Price
Commercial Camera Installation: DPW Building Yard/Office			

Scope of Work:
 Install AXIS camera System for 5 Exterior and 1 Interior Shot DPW Yard/Office

Equipment & requirements for installation listed below.

1- AXIS Server NVR/CMS Storage 8 TB
 ** Need connection to Customer 's Local Network/Router for Local & Remote Viewing

6- AXIS IP Cameras with Lightcatcher, D/N & WDR

*City of Grosse Pointe Woods to supply Power/Wall mounted IT Cabinets/Switches as needed. City to supply and wire Fiber from Cabinet to Cabinet
 City GPW to supply Wire and all Wire Pulls. No Labor by PA for wiring. Pointe Alarm will expect wire to be used to be waiting in exact location of camera to be installed. NO conduit/drilling/penetrations.*

*Pointe Alarm will provide all terminations and programming ONLY.
 Equipment & Labor: 6 Cameras, 6 POE Devices Total*

- 15 Technician III-Commercial Labor Lead Technician
- 15 Technician II-Commercial Labor 2nd Position
- 3 Technician III-Commercial Labor Lead IT Programming

SubTotal \$2,967.00

- 1 8 Channel 8TB Server w/ Built-In POE
- 5 AXIS P1455-LE 9MM
- 1 AXIS P3265LV Interior Dome
- 6 AXIS Camera Station 5 Core to Universal Upgrade Li
- 6 Micro SD Cards (Edge Recording)

1. Location for devices are subject to change. 2. Installation of the proposed system will occur during usual business hours: 9:00am to 5:00pm Monday - Friday. 3. Upon acceptance of this proposal the Customer agrees to the terms and conditions of the Monitoring Agreement. 4. Permits or any associated fees are not included. 5. Customer will be responsible for providing any 110vac required for proper operation of the system. Customer may also be required to furnish and install RJ31x telephone jack if using telephone for transmission of alarm signals. 6. Customer acknowledges that they have been presented an option for a Maintenance/Warranty contract and final pricing for this shall be reflected on the monitoring contract if selected. 7. Anything in the Contract Documents notwithstanding, in no event shall either Contractor or Subcontractor be liable for special, indirect, incidental, or consequential damages, including commercial loss, loss of use, or lost profits, even if either party has been advised of the possibility of such damages.

Qty	Description	Unit Price	Ext. Price
1	Miscellaneous Parts IP Camera/ Bridal Rings Beam Clamps Support Install Hardware		
SubTotal			\$10,533.00
	Monthly Fee		
6	Camera physical Maintenance Program / Firmware/software per device Ongoing updates	\$14.99	\$89.94

SubTotal	\$13,500.00
Total	\$13,500.00
Deposit Required	\$0.00

Total Monthly Recurring: \$89.94 Monthly Charge

All customers are subject to the below payment schedule for installations:

% Due	Timing
50%	Upon acceptance of quote
50%	Upon day of completion

There is a 3% charge for installation for any credit card payments. Credit cards can be used for ongoing monthly monitoring at no added service charge.

1. Location for devices are subject to change. 2. Installation of the proposed system will occur during usual business hours: 8:00am to 5:00pm Monday - Friday. 3. Upon acceptance of this proposal the Customer agrees to the terms and conditions of the Monitoring Agreement. 4. Permits or any associated fees are not included. 5. Customer will be responsible for providing any 110vac required for proper operation of the system. Customer may also be required to furnish and install RJ31x telephone jack if using telephone for transmission of alarm signals. 6. Customer acknowledges that they have been presented an option for a Maintenance/Warranty contract and final pricing for this shall be reflected on the monitoring contract if selected. 7. Anything in the Contract Documents notwithstanding, in no event shall either Contractor or Subcontractor be liable for special, indirect, incidental, or consequential damages, including commercial loss, loss of use, or lost profits, even if either party has been advised of the possibility of such damages.

Grosse Pointe Santa Claus Parade - Friday, November 24, 2023
A Musical Christmas
Sponsorship Opportunities
(Deadline - November 1, 2023)

Presenting Sponsor (CHAMBER MEMBER: \$10,000) (NON-MEMBER: 10,500)

- Lead the Santa Parade
- Ride on a float from The Parade Company with a banner
- Listed as Leading Sponsor on promotional marketing materials
- Business name/logo with link on the Chamber website
- Feature story with post on the Chamber’s social media outlets
- Participation in the Snow Globe decorating contest with your business listing on the Snow Globe Map

Platinum (CHAMBER MEMBER: \$5,000) (NON-MEMBER: \$5,300)

- A banner on a float from The Parade Company
- Sponsorship recognition on promotional and marketing materials
- Business name/logo and link on the Chamber website
- A story with post on the Chamber’s social media outlets
- Participation in the Snow Globe decorating contest with your business listing on the Snow Globe Map

Gold Sponsor (CHAMBER MEMBER: \$1,000) (NON-MEMBER: 1,200)

- Business name/logo on parade promotional marketing materials
- A banner in the parade (banner carriers will be provided)
- Business name on the Grosse Pointe Chamber of Commerce Parade website
- Participation in the Snow Globe decorating contest with your business listing on the Snow Globe Map

Silver Sponsor (CHAMBER MEMBER: \$500) (NON-MEMBER: \$600)

Business name on the Grosse Pointe Chamber of Commerce Parade website

- A banner in the parade (you must provide banner carriers)
- Participation in the Snow Globe decorating contest with your business listing on Snow Globe Map

Snow Globe Decorating (CHAMBER MEMBER: \$50) (NON-MEMBER: \$75)

- Participation in the snow globe contest and business listing on the Snow Globe Map.

Santa’s Little Helper Float Donation: Name on Santa’s new float in the parade

Sponsor Level: _____ Donation for Santa’s Float: _____
Business Name _____ Contact Name _____
Address _____ Email _____ Phone _____
Credit Card # _____ Exp. Date _____ CVV Code _____

Checks payable to: Grosse Pointe Chamber of Commerce
Questions? Call (313) 881-4722 or email info@grossepointechamber.com
106 Kercheval Ave., Grosse Pointe Farms, MI 48236

CITY OF GROSSE POINTE WOODS

PROCLAMATION

WHEREAS, it is the privilege and duty of the American people to commemorate the two hundred and thirty-sixth anniversary of the drafting of the Constitution of the United States of American with appropriate ceremonies and activities; and

WHEREAS, Public Law 915 guarantees the issuing of a proclamation each year by the President of the United States of America designating September 17 through 23 as Constitution Week.

NOW, THEREFORE, I, Arthur W. Bryant, by virtue of the authority vested in me as Mayor of the City of Grosse Pointe Woods in the State of Michigan do hereby proclaim the week of September 17 through 23 as **CONSTITUTION WEEK** and urge all citizens to study the Constitution and reflect on the privilege of being an American with all the rights and responsibilities which that privilege involves.

Arthur W. Bryant

Mayor Arthur W. Bryant
September 11, 2023





ANDERSON, ECKSTEIN & WESTRICK, INC.
 CIVIL ENGINEERS SURVEYORS ARCHITECTS
 51301 SCHOENHERR RD. SHELBY TOWNSHIP, MI 48315
 www.aewinc.com p(586)726-1234

INVOICE

August 17, 2023
 Project No: 0160-0446-0
 Invoice No: 0145468

CITY OF GROSSE POINTE WOODS
 ACCOUNTS PAYABLE
 20025 MACK AVENUE
 GROSSE POINTE WOODS, MI 48236-2397

RECEIVED

SEP 05 2023

Project 0160-0446-0 VERNIER ROAD WATER MAIN REPLACEMENT
 PURCHASE ORDER #21-46704 - \$217,000.00
 FOR: CONTRACT ADMINISTRATION & CONSTRUCTION OBSERVATION
Professional Services from July 1, 2023 to July 30, 2023

CITY OF GROSSE POINTE WOODS
 CLERK'S DEPARTMENT

Professional Personnel

	Hours	Rate	Amount
RESEARCH/REVIEW			
PRINCIPAL ENGINEER	2.00	114.30	228.60
CONTRACT ADMINISTRATION			
LICENSED ENG/SUR/ARC	4.00	114.30	457.20
TEAM LEADER	2.50	92.70	231.75
ENGINEERING AIDE III	1.00	77.70	77.70
CONSTRUCTION OBSERVATION			
ENGINEERING AIDE III	5.00	77.70	388.50
Totals	14.50		1,383.75
Total Labor			1,383.75

Billing Limits

	Current	Prior	To-Date
Total Billings	1,383.75	57,925.32	59,309.07
Limit			217,000.00
Remaining			157,690.93

Total this Invoice \$1,383.75

PO 21-46704
 #592-537-977.310
 OK - J.K.
 SM 8/23/23
 Jono 8/23/23



ANDERSON, ECKSTEIN & WESTRICK, INC.
 CIVIL ENGINEERS SURVEYORS ARCHITECTS
 51301 SCHOENHERR RD. SHELBY TOWNSHIP, MI 48315
 www.aewinc.com p(586)726-1234

INVOICE

August 17, 2023
 Project No: 0160-0450-0
 Invoice No: 0145469

CITY OF GROSSE POINTE WOODS
 ACCOUNTS PAYABLE
 20025 MACK AVENUE
 GROSSE POINTE WOODS, MI 48236-2397

RECEIVED

SEP 05 2023

Project 0160-0450-0 2022 MISC CONCRETE REPAIR PROGRAM
 PURCHASE ORDER #22-47268 - \$104,000.00
 FOR: CONTRACT ADMIN. & GIS UPDATES
Professional Services from July 1, 2023 to July 30, 2023

CITY OF GROSSE POINTE WOODS
 CLERK'S DEPARTMENT

Professional Personnel

	Hours	Rate	Amount
PRELIMINARY ENGINEERING			
LICENSED ENG/SUR/ARC	2.00	114.30	228.60
TEAM LEADER	26.00	92.70	2,410.20
QUANTITIES			
ENGINEERING AIDE II	4.50	68.80	309.60
SPECIFICATIONS			
ENGINEERING AIDE I	.80	62.10	49.68
CONTRACT ADMINISTRATION			
GRADUATE ENG/SUR/ARC	20.50	92.70	1,900.35
TEAM LEADER	9.00	92.70	834.30
ENGINEERING AIDE III	27.00	77.70	2,097.90
ENGINEERING AIDE I	2.90	62.10	180.09
CONSTRUCTION OBSERVATION			
ENGINEERING AIDE III	125.00	77.70	9,712.50
REVISIONS			
GRADUATE ENG/SUR/ARC	2.00	92.70	185.40
GIS UPDATES			
GRADUATE ENG/SUR/ARC	2.00	92.70	185.40
ENGINEERING AIDE III	18.70	77.70	1,452.99
Totals	240.40		19,547.01
Total Labor			19,547.01

Reimbursable Expenses

REIMB. MISC. EXPENSE			
7/11/2023	G2 CONSULTING GROUP, LLC	Invoice# 231241	3,883.00
Total Reimbursables			3,883.00
			3,883.00

Billing Limits

	Current	Prior	To-Date
Total Billings	23,430.01	58,996.67	82,426.68
Limit			104,000.00
Remaining			21,573.32
Total this Invoice			\$23,430.01

PO 47268
 #202-451-974.201 \$468.60
 #203-451-974.201 \$8,669.10
 #585-571-978.300 \$1,874.40
 #592-537-975.401 \$12,417.91
 OK - J.K. SM 8/23/23 [Signature]

G2 Consulting Group, LLC
1866 Woodslee Street
Troy, MI 48083

INVOICE

Invoice Number: 231241
 Invoice Date: May 31, 2023
 Page Number: 1

Voice: 248.680.0400
 Fax: 248.680.9745

Bill To: Accounts Payable
 Anderson, Eckstein & Westrick
 51301 Schoenherr Road
 Shelby Township, MI 48315

Customer ID	Purchase Order No.	G2 Project No.	
AEW001	AEW No. 0160-0450	220773	
Payment Terms	Due Date	Ship Date	Shipping Method
Net 30 Days	June 30, 2023		

Quantity	Description	Unit Price	Amount
23.25	Engineering Technician, Regular Hours, each	68.00	1,581.00
3.50	Engineering Technician, Regular Hours, Cylinder Pick-Up on 5/26/23 and 6/3/23	68.00	238.00
5.50	Project Manager, per hour	156.00	858.00
2.50	Administrative Assistant, per hour	60.00	150.00
66.00	Compressive Strength Test Cylinders, each	16.00	1,056.00
	2022 Grosse Pointe Woods Concrete Repair, Grosse Pointe Woods, Michigan - Quality Control Observation and Testing Services on 5/18/23 through 6/3/23		
	Client Contact: Brad Smith		

Total Invoice Amount \$ 3,883.00

If you have any questions concerning this invoice, call Mark W. Smolinski, (248) 680-0400. Client agrees to pay a charge of 1.5 percent per month on accounts past due 30 days from invoice date.

Make all checks payable to: G2 Consulting Group, LLC.



ANDERSON, ECKSTEIN & WESTRICK, INC.
 CIVIL ENGINEERS SURVEYORS ARCHITECTS
 51301 SCHOENHERR RD. SHELBY TOWNSHIP, MI 48315
 www.aewinc.com p(586)726-1234

INVOICE

August 17, 2023
 Project No: 0160-0453-0
 Invoice No: 0145470

CITY OF GROSSE POINTE WOODS
 ACCOUNTS PAYABLE
 20025 MACK AVENUE
 GROSSE POINTE WOODS, MI 48236-2397

Project 0160-0453-0 2022 SEWER CCTV INVESTIGATION
 PURCHASE ORDER #22-47271 - \$25,000.00
 FOR: CONTRACT ADMIN.

Professional Services from July 1, 2023 to July 30, 2023

Professional Personnel

	Hours	Rate	Amount	
CONTRACT ADMINISTRATION				
TEAM LEADER	3.00	92.70	278.10	
ENGINEERING AIDE III	.50	77.70	38.85	
MEETINGS				
TEAM LEADER	2.00	92.70	185.40	
Totals	5.50		502.35	
Total Labor				502.35

Billing Limits	Current	Prior	To-Date	
Total Billings	502.35	23,205.54	23,707.89	
Limit			25,000.00	
Remaining			1,292.11	
		Total this Invoice		\$502.35

PO 47271
 # 592-537-975.004
 OK - JK
 SM 8/23/23
 RC 8/23/23

RECEIVED

SEP 05 2023

CITY OF GROSSE POINTE WOODS
 CLERK'S DEPARTMENT



ANDERSON, ECKSTEIN & WESTRICK, INC.
 CIVIL ENGINEERS SURVEYORS ARCHITECTS
 51301 SCHOENHERR RD. SHELBY TOWNSHIP, MI 48315
 www.aewinc.com p(586)726-1234

INVOICE

August 17, 2023
 Project No: 0160-0454-0
 Invoice No: 0145471

CITY OF GROSSE POINTE WOODS
 ACCOUNTS PAYABLE
 20025 MACK AVENUE
 GROSSE POINTE WOODS, MI 48236-2397

Project 0160-0454-0 2022 SEWER REHAB BY FULL LENGTH CIPP LIN
 PURCHASE ORDER #22-47272 - \$45,200.00
 FOR: CONTRACT ADMINISTRATION, UPDATING GIS & CLOSEOUT
Professional Services from July 1, 2023 to July 30, 2023

Professional Personnel

	Hours	Rate	Amount
PRINTS			
ENGINEERING AIDE II	.20	68.80	13.76
CONTRACT ADMINISTRATION			
GRADUATE ENG/SUR/ARC	1.00	92.70	92.70
Totals	1.20		106.46
Total Labor			106.46

Billing Limits	Current	Prior	To-Date
Total Billings	106.46	33,305.74	33,412.20
Limit			45,200.00
Remaining			11,787.80
Total this Invoice			\$106.46

PO 47272
 # 592-537-976.001
 ok - J.K
 SM 8/23/23
 JC 8/23/23

RECEIVED

SEP 05 2023

CITY OF GROSSE POINTE WOODS
 CLERK'S DEPARTMENT



ANDERSON, ECKSTEIN & WESTRICK, INC.
 CIVIL ENGINEERS SURVEYORS ARCHITECTS
 51301 SCHOENHERR RD. SHELBY TOWNSHIP, MI 48315
 www.aewinc.com p(586)726-1234

INVOICE

August 17, 2023
 Project No: 0160-0455-0
 Invoice No: 0145474

CITY OF GROSSE POINTE WOODS
 ACCOUNTS PAYABLE
 20025 MACK AVENUE
 GROSSE POINTE WOODS, MI 48236-2397

Project 0160-0455-0 VERNIER & MACK AVE INTERSECTION IMPROVE.
 PURCHASE ORDER #23-47808 - \$100,000.00

Professional Services from July 1, 2023 to July 30, 2023

Fee

Construction Cost 1,750,000.00
 Fee Percentage 5.75
 Total Fee 100,625.00

Percent Complete	70.00	Total Earned	70,437.50	
		Previous Fee Billing	0.00	
		Current Fee Billing	70,437.50	
		Total Fee		70,437.50

Billing Limits

	Current	Prior	To-Date
Total Billings	70,437.50	0.00	70,437.50
Limit			100,000.00
Remaining			29,562.50

Total this Invoice \$70,437.50

PO 47808
 # 202-451-974.803
 OK - J.K
 SM 8/23/23
 Steno 8/23/23

RECEIVED

SEP 05 2023

CITY OF GROSSE POINTE WOODS
 CLERK'S DEPARTMENT

Mack & Vernier Intersection Improvements
 AEW Project No. 0160-0455
 Summary of Time Spent for Design, Specification, Bidding
 and Subconsultant Fees

Name	Hours	Description
ALLEGOET, JEFFREY	2	CAD Oversight
ANGER, SCOTT	70.5	Survey
BIGELOW, JUSTICE	4	Survey
BIRKETT, CHRISTOPHER	9.5	Survey
BOVE, JULIA	19	Design
DE OLIVEIRA, ROSANA	52.4	CAD
DELAPAZ, CARLIE	258	Design, Traffic
DUCKWITZ, KEVIN	3.5	Survey
GAYESKI JR., JOSEPH	14.5	Survey Oversight, Project Setup
KAFERLE, JARED	7	Survey
KAFERLE, KATHLEEN	0.4	Admin
KEKHWA, DANNY	66.2	Admin
KOWALCHICK, ANTHONY	3	GIS
LOCKWOOD, SCOTT	37.8	Oversight
LUTFI, MOHAMMED	136	Design, Traffic
PIOTROWSKI, KEVIN	62.8	CAD
SHERMAN, JAMES	4	Survey
SOMMERS, DAVID	50	Admin
STRICKER, CALVIN	32	Design, Traffic
SWITZER, BRIDGET	0.5	Admin
TINSLEY, ZACHRAY	12	Traffic
TRUAX, MICHAEL	37	Survey Oversight
VIGNERON, MICHAEL	25.8	Design Oversight
WILBERDING, ROSS	105.5	Design/Oversight
	1013.4	

Expenses	Amount	Description
	10305	Geotechnical Investigation & Report
	10305	



ANDERSON, ECKSTEIN & WESTRICK, INC.
CIVIL ENGINEERS SURVEYORS ARCHITECTS
 51301 SCHOENHERR RD. SHELBY TOWNSHIP, MI 48315
 www.aewinc.com p(586)726-1234

INVOICE

August 17, 2023
 Project No: 0160-0456-0
 Invoice No: 0145475

CITY OF GROSSE POINTE WOODS
 ACCOUNTS PAYABLE
 20025 MACK AVENUE
 GROSSE POINTE WOODS, MI 48236-2397

RECEIVED
 SEP 05 2023

Project 0160-0456-0 HAMPTON RD WATERMAIN & RESURF(MACK/MARTE)
 PURCHASE ORDER #22-47265 - \$436,920.00
 FOR: CONTRACT ADMIN. & CONSTRUCTION OBSERVATION
Professional Services from July 1, 2023 to July 30, 2023
 Professional Personnel

CITY OF GROSSE POINTE WOODS
 CLERK'S DEPARTMENT

	Hours	Rate	Amount	
CONSTRUCTION STAKEOUT				
TEAM LEADER	1.00	92.70	92.70	
SENIOR PROJECT SURVEYOR	1.50	114.30	171.45	
RESEARCH/REVIEW				
PRINCIPAL ENGINEER	6.50	114.30	742.95	
PRELIMINARY ENGINEERING				
GRADUATE ENG/SUR/ARC	2.00	92.70	185.40	
CONTRACT ADMINISTRATION				
LICENSED ENG/SUR/ARC	25.20	114.30	2,880.36	
GRADUATE ENG/SUR/ARC	1.00	92.70	92.70	
TEAM LEADER	.50	92.70	46.35	
ENGINEERING AIDE III	4.60	77.70	357.42	
ENGINEERING AIDE I	1.40	62.10	86.94	
CONSTRUCTION OBSERVATION				
ENGINEERING AIDE III	211.00	77.70	16,394.70	
ENGINEERING AIDE I	37.50	62.10	2,328.75	
ENGINEERING AIDE TRAINEE	29.50	44.90	1,324.55	
GIS UPDATES				
ENGINEERING AIDE III	.50	77.70	38.85	
Totals	322.20		24,743.12	
Total Labor				24,743.12

Unit Billing

3 PERSON CREW-CONSTRUCTION STAKEOUT	5.0 HOURS @ 183.00	915.00	
2 PERSON CREW-CONSTRUCTION STAKEOUT	14.0 HOURS @ 156.50	2,191.00	
Total Units		3,106.00	3,106.00

Billing Limits

	Current	Prior	To-Date
Total Billings	27,849.12	161,661.28	189,510.40
Limit			436,920.00
Remaining			247,409.60

PO 47265
 # 202-451-977.803 \$ 7,519.26
 # 592-537-977.310 \$ 20,329.86
 OK - J.K Sm 8/23/23 *[Signature]* 8/23/23
 Total this Invoice **\$27,849.12**



ANDERSON, ECKSTEIN & WESTRICK, INC.
 CIVIL ENGINEERS SURVEYORS ARCHITECTS
 51301 SCHOENHERR RD. SHELBY TOWNSHIP, MI 48315
 www.aewinc.com p(586)726-1234

INVOICE

August 17, 2023
 Project No: 0160-0457-0
 Invoice No: 0145476

CITY OF GROSSE POINTE WOODS
 ACCOUNTS PAYABLE
 20025 MACK AVENUE
 GROSSE POINTE WOODS, MI 48236-2397

Project 0160-0457-0 TORREY RD PUMP STATION CAP IMPROVE. PLAN
 PURCHASE ORDER #22-47266 - \$60,000.00
Professional Services from July 1, 2023 to July 30, 2023

Reimbursable Expenses

REIMB. MISC. EXPENSE

7/25/2023	PETER BASSO ASSOCIATES Invoice# 2022.0427.00-3	3,500.00	
	Total Reimbursables	3,500.00	3,500.00

Billing Limits	Current	Prior	To-Date	
Total Billings	3,500.00	17,483.36	20,983.36	
Limit			60,000.00	
Remaining			39,016.64	
		Total this Invoice		\$3,500.00

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SEP 05 2023

CITY OF GROSSE POINTE WOODS
 CLERK'S DEPARTMENT

PO 47266
 # 592-542-818-000
 OK J.K.

Sm 8/23/23
 SC 8/23/23

Invoice



Peter Basso Associates Inc
CONSULTING ENGINEERS

5145 Livernois, Suite 100
Troy, Michigan 48098-3276
(248) 879-5666 Tel
(248) 879-0007 Fax
www.peterbassoassociates.com

Ross Wilberding
Anderson, Eckstein and Westrick, Inc.
51301 Schoenherr Road
Shelby Township, MI 48315

June 30, 2023
Invoice No: 2022.0427.00 - 3

PBA PM: Scott Garrison

Invoice Total \$3,500.00

Project 2022.0427.00 AEW City of GPW Torrey Pump Station Upg
City of Grosse Pointe Woods Torrey Road Pump Station Electrical Upgrades Phase 1
For Professional Services Through June 30, 2023

Fee					
Current Fee	14,000.00				
Percent Complete	100.00	Total Earned	14,000.00		
		Previous Fee Billing	10,500.00		
		Current Fee Billing	3,500.00		
		Current Fee		3,500.00	
		Total this Invoice			\$3,500.00

Billings to Date					
	Current	Prior	Total	Received	A/R Balance
Fee	3,500.00	10,500.00	14,000.00		
Totals	3,500.00	10,500.00	14,000.00	10,500.00	3,500.00



ANDERSON, ECKSTEIN & WESTRICK, INC.
 CIVIL ENGINEERS SURVEYORS ARCHITECTS
 51301 SCHOENHERR RD. SHELBY TOWNSHIP, MI 48315
 www.aewinc.com p(586)726-1234

INVOICE

August 17, 2023
 Project No: 0160-0462-0
 Invoice No: 0145477

CITY OF GROSSE POINTE WOODS
 ACCOUNTS PAYABLE
 20025 MACK AVENUE
 GROSSE POINTE WOODS, MI 48236-2397

Project 0160-0462-0 SRF PROJECT PLAN PREPARATION

PURCHASE ORDER #23-47809 - \$40,000.00

Professional Services from July 1, 2023 to July 30, 2023

Professional Personnel

	Hours	Rate	Amount	
RESEARCH/REVIEW				
PRINCIPAL ENGINEER	12.00	114.30	1,371.60	
LICENSED ENG/SUR/ARC	81.20	114.30	9,281.16	
ENGINEERING AIDE III	33.00	77.70	2,564.10	
PRELIMINARY ENGINEERING				
GRADUATE ENG/SUR/ARC	12.50	92.70	1,158.75	
TEAM LEADER	4.00	92.70	370.80	
MEETINGS				
ENGINEERING AIDE I	1.00	62.10	62.10	
GENERAL				
LICENSED ENG/SUR/ARC	3.00	114.30	342.90	
GIS UPDATES				
GRADUATE ENG/SUR/ARC	9.00	92.70	834.30	
ENGINEERING AIDE III	6.90	77.70	536.13	
Totals	162.60		16,521.84	
Total Labor				16,521.84

Billing Limits	Current	Prior	To-Date	
Total Billings	16,521.84	0.00	16,521.84	
Limit			40,000.00	
Remaining			23,478.16	
Total this Invoice				\$16,521.84

PO 47809
 #592-537-977.500 \$ 8,260.92
 #592-542-977.500 \$ 8,260.92

OK - J.K

sm 8/23/23
 flow 8/23/23

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CITY OF GROSSE POINTE WOODS
 CLERK'S DEPARTMENT



ANDERSON, ECKSTEIN & WESTRICK, INC.
 CIVIL ENGINEERS SURVEYORS ARCHITECTS
 51301 SCHOENHERR RD. SHELBY TOWNSHIP, MI 48315
 www.aewinc.com p(586)726-1234

INVOICE

August 17, 2023
 Project No: 0160-0464-0
 Invoice No: 0145478

CITY OF GROSSE POINTE WOODS
 ACCOUNTS PAYABLE
 20025 MACK AVENUE
 GROSSE POINTE WOODS, MI 48236-2397

Project 0160-0464-0 ROSLYN RD WATERMAIN & RESURF(MACK/MARTER
 PURCHASE ORDER #23-47805 - \$480,000.00

Professional Services from July 1, 2023 to July 30, 2023

Fee

Construction Cost 2,524,727.75
 Fee Percentage 5.60
 Total Fee 141,384.75

Percent Complete 50.00 Total Earned 70,692.38
 Previous Fee Billing 0.00
 Current Fee Billing 70,692.38
 Total Fee 70,692.38

Billing Limits

	Current	Prior	To-Date
Total Billings	70,692.38	0.00	70,692.38
Limit			480,000.00
Remaining			409,307.62

Total this Invoice \$70,692.38

P047805
 #592-537-977.310
 OK - J.K.
 SIM 8/23/23
 [Signature] 8/23/23

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SEP 05 2023

CITY OF GROSSE POINTE WOODS
 CLERK'S DEPARTMENT

Roslyn Rd Water Main & Resurfacing (Mack to Marter)
 AEW Project No. 0160-0464
 Summary of Time Spent for Design, Specification, Bidding
 and Subconsultant Fees

Name	Hours	Description
ALLEGOET, JEFFREY	0.5	CAD Oversight
BICKHAM, BRENDA	0.5	Admin
BIRKETT, CHRISTOPHER	6.5	Survey
BOVE, JULIA	66	Design
CARPENTER, AARON	56.5	Survey
DE OLIVEIRA, ROSANA	43.5	CAD
DUBAY, GAIL	1	Admin
GAYESKI JR., JOSEPH	19.5	Survey Oversight, Project Setup
KEHRER, SCOTT	3.5	Survey
KOWALCHICK, ANTHONY	3.7	GIS
LAGODNA, CARL	11.5	Survey
LOCKWOOD, SCOTT	13.3	Oversight
MARCUS, PATRICK	1	Design
MASSEY, BRANDON	25	Survey
PIOTROWSKI, KEVIN	34	CAD
SELENO, RICHARD	34.5	Survey
TRUAX, MICHAEL	21	Survey Oversight
WALKER, COLLIN	25	Survey
WILBERDING, ROSS	44	Design
	410.5	



ANDERSON, ECKSTEIN & WESTRICK, INC.
CIVIL ENGINEERS SURVEYORS ARCHITECTS
 51301 SCHOENHERR RD. SHELBY TOWNSHIP, MI 48315
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INVOICE

August 17, 2023
 Project No: 0160-0465-0
 Invoice No: 0145479

CITY OF GROSSE POINTE WOODS
 ACCOUNTS PAYABLE
 20025 MACK AVENUE
 GROSSE POINTE WOODS, MI 48236-2397

Project 0160-0465-0 LAKE FRONT PARK SPLASH PAD

PURCHASE ORDER #23-47806 - \$25,500.00

Professional Services from July 1, 2023 to July 30, 2023

Professional Personnel

	Hours	Rate	Amount	
RESEARCH/REVIEW				
PRINCIPAL ENGINEER	1.00	114.30	114.30	
PRELIMINARY ENGINEERING				
LICENSED ENG/SUR/ARC	20.50	114.30	2,343.15	
GRADUATE ENG/SUR/ARC	3.00	92.70	278.10	
MEETINGS				
LICENSED ENG/SUR/ARC	3.00	114.30	342.90	
GENERAL				
LICENSED ENG/SUR/ARC	.50	114.30	57.15	
Totals	28.00		3,135.60	
Total Labor				3,135.60

Billing Limits	Current	Prior	To-Date	
Total Billings	3,135.60	0.00	3,135.60	
Limit			25,500.00	
Remaining			22,364.40	
		Total this Invoice		\$3,135.60

PO 47806
 # 401-902-977-104
 ok - J.K.
 SM 8/23/23
 CLERK 8/23/23

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 CITY OF GROSSE POINTE WOODS
 CLERK'S DEPARTMENT



ANDERSON, ECKSTEIN & WESTRICK, INC.
CIVIL ENGINEERS SURVEYORS ARCHITECTS
 51301 SCHOENHERR RD. SHELBY TOWNSHIP, MI 48315
 www.aewinc.com p(586)726-1234

INVOICE

August 17, 2023
 Project No: 0160-0466-0
 Invoice No: 0145480

CITY OF GROSSE POINTE WOODS
 ACCOUNTS PAYABLE
 20025 MACK AVENUE
 GROSSE POINTE WOODS, MI 48236-2397

Project 0160-0466-0 2023 MISC. CONCRETE REPAIR PROGRAM
 PURCHASE ORDER #23-47810 - \$50,000.00
 FOR: DESIGN, CONSTRUCTION ADMIN., & CONSTRUCTION OBSERVATION
Professional Services from July 1, 2023 to July 30, 2023

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 SEP 05 2023

Fee

Construction Cost 250,000.00
 Fee Percentage 7.75
 Total Fee 19,375.00

CITY OF GROSSE POINTE WOODS
 CLERK'S DEPARTMENT

Percent Complete 50.00 Total Earned 9,687.50
 Previous Fee Billing 0.00
 Current Fee Billing 9,687.50
 Total Fee 9,687.50

Professional Personnel

	Hours	Rate	Amount
SECRETARIAL			
SECRETARIAL	.50	36.70	18.35
PRELIMINARY ENGINEERING			
LICENSED ENG/SUR/ARC	2.00	114.30	228.60
CONTRACT ADMINISTRATION			
LICENSED ENG/SUR/ARC	1.00	114.30	114.30
GRADUATE ENG/SUR/ARC	7.50	92.70	695.25
TEAM LEADER	1.50	92.70	139.05
ENGINEERING AIDE III	4.00	77.70	310.80
CONSTRUCTION OBSERVATION			
ENGINEERING AIDE III	7.50	77.70	582.75
GIS UPDATES			
ENGINEERING AIDE III	10.10	77.70	784.77
Totals	34.10		2,873.87
Total Labor			2,873.87

Billing Limits

	Current	Prior	To-Date
Total Billings	12,561.37	0.00	12,561.37
Limit			50,000.00
Remaining			37,438.63

PO 47810
 # 202-451-974.201 \$3,140.34
 # 203-451-974.201 \$2,135.44
 # 585-571-978.300 \$4,145.25
 # 592-537-975.401 \$3,140.34

Total this Invoice \$12,561.37

OK - J.K. sm 8/23/23 8/23/23

2023 Miscellaneous Concrete Repair Program
 AEW Project No. 0160-0466
 Summary of Time Spent for Design, Specification, Bidding
 and Subconsultant Fees

Name	Hours	Description
ANDERSON, KEVIN	4.5	Design
ANKAWI, MICHELLE	5.5	Admin
BICKHAM, BRENDA	2	Admin
DORSEY, ROBIN	2	Inspection
HARRINGTON, MICHELLE	2.9	Admin
LOCKWOOD, SCOTT	1	Oversight
MARCUS, PATRICK	33	Design
MCKINNEY, GARY	7.5	Inspection
MILLER, JEFFREY	4	GIS
MILLER, THOMAS	24.5	Admin
SELBY, PATRICK	9	Inspection
SORENSEN, ALEXA	0.8	Design
SVOBODA, JOSEPH	11.9	GIS
VARICALLI, FRANK	36	Design, Oversight
VARICALLI, JOSEPH	116	Inspection
WILBERDING, ROSS	5	Oversight
	265.6	



ANDERSON, ECKSTEIN & WESTRICK, INC.
CIVIL ENGINEERS SURVEYORS ARCHITECTS
 51301 SCHOENHERR RD. SHELBY TOWNSHIP, MI 48315
 www.aewinc.com p(586)726-1234

INVOICE

August 17, 2023
 Project No: 0160-0467-0
 Invoice No: 0145481

CITY OF GROSSE POINTE WOODS
 ACCOUNTS PAYABLE
 20025 MACK AVENUE
 GROSSE POINTE WOODS, MI 48236-2397

Project 0160-0467-0 2023 SEWER CCTV INVESTIGATION
 PURCHASE ORDER #23-47812 - \$16,667.00
 FOR: DESIGN & CONSTRUCTION ADMIN.
Professional Services from July 1, 2023 to July 30, 2023

Fee

Construction Cost 65,087.50
 Fee Percentage 9.00
 Total Fee 5,857.88

Percent Complete 50.00 Total Earned 2,928.94
 Previous Fee Billing 0.00
 Current Fee Billing 2,928.94
Total Fee 2,928.94

Professional Personnel

	Hours	Rate	Amount	
SECRETARIAL				
SECRETARIAL	.30	36.70	11.01	
PRELIMINARY ENGINEERING				
TEAM LEADER	2.00	92.70	185.40	
SPECIFICATIONS				
LICENSED ENG/SUR/ARC	2.70	114.30	308.61	
GRADUATE ENG/SUR/ARC	1.00	92.70	92.70	
CONTRACT ADMINISTRATION				
PRINCIPAL ENGINEER	1.00	114.30	114.30	
GRADUATE ENG/SUR/ARC	7.50	92.70	695.25	
TEAM LEADER	2.00	92.70	185.40	
ENGINEERING AIDE III	1.00	77.70	77.70	
GIS UPDATES				
ENGINEERING AIDE III	2.50	77.70	194.25	
Totals	20.00		1,864.62	
Total Labor				1,864.62

Billing Limits	Current	Prior	To-Date
Total Billings	4,793.56	0.00	4,793.56
Limit			16,667.00
Remaining			11,873.44

Total this Invoice \$4,793.56

PO47812
 # 592-537-975.004
 OK -

J.K. Sm 8/23/23 [Signature]

2023 Sewer CCTV Investigation
 AEW Project No. 0160-0467
 Summary of Time Spent for Design, Specification, Bidding
 and Subconsultant Fees

Name	Hours	Description
ANKAWI, MICHELLE	1	Admin
BICKHAM, BRENDA	1.5	Admin
DOURJALIAN, ANDREW	14.5	GIS
DUBAY, GAIL	0.3	Admin
LOCKWOOD, SCOTT	1	Oversight
MARCUS, PATRICK	12.5	Design
MILLER, JEFFREY	2	GIS
VARICALLI, FRANK	4.5	Design
WILBERDING, ROSS	2.7	Oversight
	40	



ANDERSON, ECKSTEIN & WESTRICK, INC.
CIVIL ENGINEERS SURVEYORS ARCHITECTS
 51301 SCHOENHERR RD. SHELBY TOWNSHIP, MI 48315
 www.aewinc.com p(586)726-1234

INVOICE

August 17, 2023
 Project No: 0160-0468-0
 Invoice No: 0145482

CITY OF GROSSE POINTE WOODS
 ACCOUNTS PAYABLE
 20025 MACK AVENUE
 GROSSE POINTE WOODS, MI 48236-2397

Project 0160-0468-0 2023 SEWER REHAB PROGRAM
 PURCHASE ORDER #23-47946 - \$33,333.00
 FOR: DESIGN & CONSTRUCTION ADMIN.
Professional Services from July 1, 2023 to July 30, 2023

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SEP 05 2023

CITY OF GROSSE POINTE WOODS
 CLERK'S DEPARTMENT

Fee

Construction Cost 138,692.40
 Fee Percentage 8.75
 Total Fee 12,135.59

Percent Complete 50.00 Total Earned 6,067.79
 Previous Fee Billing 0.00
 Current Fee Billing 6,067.79
Total Fee 6,067.79

Professional Personnel

	Hours	Rate	Amount	
SECRETARIAL				
SECRETARIAL	1.50	36.70	55.05	
PRELIMINARY ENGINEERING				
TEAM LEADER	4.00	92.70	370.80	
SPECIFICATIONS				
LICENSED ENG/SUR/ARC	1.30	114.30	148.59	
GRADUATE ENG/SUR/ARC	.50	92.70	46.35	
CONTRACT ADMINISTRATION				
PRINCIPAL ENGINEER	1.00	114.30	114.30	
LICENSED ENG/SUR/ARC	3.00	114.30	342.90	
GRADUATE ENG/SUR/ARC	13.50	92.70	1,251.45	
TEAM LEADER	.50	92.70	46.35	
ENGINEERING AIDE III	.50	77.70	38.85	
Totals	25.80		2,414.64	
Total Labor				2,414.64

Billing Limits	Current	Prior	To-Date
Total Billings	8,482.43	0.00	8,482.43
Limit			33,333.00
Remaining			24,850.57

Total this Invoice \$8,482.43

PO47946
 #592-537-976.001
 OK - J.K. sm 8/23/23 Bond 8/23/23

2023 Sewer Rehab Program
 AEW Project No. 0160-0468
 Summary of Time Spent for Design, Specification, Bidding
 and Subconsultant Fees

Name	Hours	Description
ANKAWI, MICHELLE	0.5	Admin
BICKHAM, BRENDA	3	Admin
LOCKWOOD, SCOTT	1	Oversight
MARCUS, PATRICK	17.5	Design
MILLER, JEFFREY	1.5	GIS
SORENSEN, ALEXA	1	Design
SVOBODA, JOSEPH	14.5	GIS
VARICALLI, FRANK	7.5	Design
WILBERDING, ROSS	4.3	Oversight
WILSON, HOLLY	4.5	Design
	55.3	



ANDERSON, ECKSTEIN & WESTRICK, INC.
 CIVIL ENGINEERS SURVEYORS ARCHITECTS
 51301 SCHOENHERR RD. SHELBY TOWNSHIP, MI 48315
 www.aewinc.com p(586)726-1234

INVOICE

August 17, 2023
 Project No: 0160-0470-0
 Invoice No: 0145483

CITY OF GROSSE POINTE WOODS
 ACCOUNTS PAYABLE
 20025 MACK AVENUE
 GROSSE POINTE WOODS, MI 48236-2397

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SEP 05 2023

Project 0160-0470-0 2023 SIDEWALK REPAIR PROGRAM
 PURCHASE ORDER #23-47839 - \$5,000.00
 FOR: DESIGN & CONSTRUCTION ADMIN.
Professional Services from July 1, 2023 to July 30, 2023

CITY OF GROSSE POINTE WOODS
 CLERK'S DEPARTMENT

Professional Personnel	Hours	Rate	Amount
SECRETARIAL			
SECRETARIAL	1.00	36.70	36.70
PRELIMINARY ENGINEERING			
TEAM LEADER	3.00	92.70	278.10
SPECIFICATIONS			
GRADUATE ENG/SUR/ARC	2.50	92.70	231.75
CONTRACT ADMINISTRATION			
PRINCIPAL ENGINEER	.50	114.30	57.15
GRADUATE ENG/SUR/ARC	3.50	92.70	324.45
TEAM LEADER	2.00	92.70	185.40
ENGINEERING AIDE III	.50	77.70	38.85
MEETINGS			
TEAM LEADER	1.00	92.70	92.70
GENERAL			
LICENSED ENG/SUR/ARC	2.00	114.30	228.60
GIS UPDATES			
ENGINEERING AIDE III	1.00	77.70	77.70
Totals	17.00		1,551.40
Total Labor			1,551.40

Billing Limits	Current	Prior	To-Date
Total Billings	1,551.40	0.00	1,551.40
Limit			5,000.00
Remaining			3,448.60

Total this Invoice \$1,551.40

P047839
 #202-451-976.100 \$310.28
 #203-451-976.100 \$775.70
 #592-537-976.100 \$465.42
 OK -

J.K.
 SM 8/23/23 [Signature] 8/23/23



ANDERSON, ECKSTEIN & WESTRICK, INC.
CIVIL ENGINEERS SURVEYORS ARCHITECTS
 51301 SCHOENHERR RD. SHELBY TOWNSHIP, MI 48315
 www.aewinc.com p(586)726-1234

INVOICE

August 22, 2023
 Project No: 0160-0472-0
 Invoice No: 0145746

CITY OF GROSSE POINTE WOODS
 ACCOUNTS PAYABLE
 20025 MACK AVENUE
 GROSSE POINTE WOODS, MI 48236-2397

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SEP 05 2023

Project 0160-0472-0 2023-2024 GENERAL ENGINEERING
 PURCHASE ORDER #23-47692

CITY OF GROSSE POINTE WOODS
 CLERK'S DEPARTMENT

Professional Services from July 1, 2023 to July 30, 2023

Professional Personnel

	Hours	Rate	Amount
ARCHITECT			
SENIOR PROJECT ARCHITECT			
BERGE, MATTHEW	2.00	114.30	228.60
Building demo estimate			
GENERAL			
LICENSED ENG/SUR/ARC			
WILBERDING, ROSS	1.00	114.30	114.30
Call with J. Kowalski re: Crosspointe Church Addition Plans			
WILBERDING, ROSS	.50	114.30	57.15
Corr. re: and drafting email for property at Indian Cleaner's that city is considering purchasing			
WILBERDING, ROSS	.50	114.30	57.15
Setting up FYE23 Project Numbers/PO's			
GIS UPDATES			
GRADUATE ENG/SUR/ARC			
MILLER, JEFFREY	2.00	92.70	185.40
Addition of cleanout subtype to structures dataset, addition to Portal basemap			
MILLER, JEFFREY	3.50	92.70	324.45
Updates to water service inspection data			
ENGINEERING AIDE III			
KOWALCHICK, ANTHONY	.50	77.70	38.85
add watermain breaks to GIS			
Totals	10.00		1,005.90
Total Labor			1,005.90

Billing Limits	Current	Prior	To-Date
Total Billings	1,005.90	0.00	1,005.90
Limit			41,000.00
Remaining			39,994.10

Total this Invoice \$1,005.90

PO 47692
 # 101-441-818.000 \$ 335.30
 # 101-265-818.000 \$ 335.30
 # 592-537-818.000 \$ 335.30

OK - J.K. sm 8/23/23 *[Signature]* 8/23/23



ANDERSON, ECKSTEIN & WESTRICK, INC.
 CIVIL ENGINEERS - SURVEYORS - ARCHITECTS
 51201 Schoenhart Road, Shelby Township, MI 48315
 586.726.1234 | www.aewinc.com

August 25, 2023

Shawn Murphy
 City of Grosse Pointe Woods
 20025 Mack Avenue
 Grosse Pointe Woods, MI 48236

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SEP 05 2023

Reference: Recommendation for Final Payment
 Sewer System Evaluation
 AEW Project No. 0160-0449

CITY OF GROSSE POINTE WOODS
 CLERK'S DEPARTMENT

Dear Mrs. Murphy:

Enclosed please find the invoices for final payment to Motor City Electric Technologies for the above referenced project. For furnishing, installing and training on new SCADA system we recommend issuing payment for the **Invoice Totals** of **\$85,314.00** and **\$13,140.00** to Motor City Electric Technologies, 9440 Grinnell, Detroit, MI, 48213.

If you have any questions, please advise.

Sincerely,

Ross Wilberding
 C=US, E=rwilberding@aewinc.com, O=Anderson,
 Eckstein & Westrick, Inc., CN=Ross Wilberding
 2023 08 25 10 05:37 -0400

Ross Wilberding, PE

Handwritten notes:
 Ry 22.23 592537977000 71,644.00
 592542974000 13,650.00
 Ry 23.24 592537977000 11,265.00
 592542974000 1875.00

cc: Jim Kowalski, DPW Director
 Frank Schulte, City Administrator
 Jeanne Duffy
 Susan Como
 Motor City Electric Technologies

Enclosure: Motor City Electric Technologies Invoices

M:\0160\0160-0449\ConstServices\PayEst\MCE\RecLetterMCE.docx

Handwritten notes:
 SM 8/29/23 J.K
 #8. 8.28.23



MOTOR CITY ELECTRIC TECHNOLOGIES

9440 GRINNELL
DETROIT, MI 48213-1151
PHONE (313) 921-5300 FAX (313) 921-5310

INVOICE

3497 CITY OF GROSSE PTE WOODS

Customer
PO Number

20025 MACK PLAZA DRIVE

GROSSE PTE WOODS, MI 48326

Table with columns: Job Number, Sub Job, Contract Number, Date Performed, Application Date, Application Number. Values: 922103, 1, 00/00/0000, 08/15/2023, 38195

GPW SCADA
GPW DPW

Main invoice table with columns: Item No, Description of Work, Contract Amount, Previous Billings, Current Amount, To Date Completed & Stored, Balance to Finish, Current Retainage. Includes rows for NEW SCADA SYSTEM, CHANGE ORDER# 1, CHANGE ORDER# 4, and Totals.

TTN: ACCOUNTS PAYABLE DEPT.
PROVIDE ELECTRICAL SUPERVISION, LABOR,
MATERIAL AND EQUIPMENT AS DIRECTED FOR
GPW SCADA.

Handwritten notes: P047036, #592-537-977.000 11265.00, ok - g.k., 592542994000 1875.00

complete electrical construction

We hereby certify that the articles and services covered by this invoice were produced and performed in compliance with all applicable requirements of Section 6, 7 and 12 of the Fair Labor Standards Act, as amended, and of regulations and orders of the United States Department of Labor issued under Section 14 thereof.



MOTOR CITY ELECTRIC TECHNOLOGIES

9440 GRINNELL
DETROIT, MI 48213-1151
PHONE (313) 921-5300 FAX (313) 921-5310

INVOICE

3497 CITY OF GROSSE PTE WOODS

Customer
PO Number

20025 MACK PLAZA DRIVE

GROSSE PTE WOODS, MI 48326

Table with columns: Job Number, Sub Job, Contract Number, Date Performed, Application Date, Application Number. Values: 922103, 1, 00/00/0000, 06/26/2023, 38194

GPW SCADA
GPW DPW

Main invoice table with columns: Item No, Description of Work, Contract Amount, Previous Billings, Current Amount, To Date Completed & Stored, Balance to Finish, Current Retainage. Includes rows for NEW SCADA SYSTEM, CHANGE ORDER# 1, CHANGE ORDER# 4, and Totals.

TTN: ACCOUNTS PAYABLE DEPT.
ROVIDE ELECTRICAL SUPERVISION, LABOR,
ATERIAL AND EQUIPMENT AS DIRECTED FOR
PW SCADA.

FY 22-23
YEJE

PO47036
#592-537-977.000
#592-542-974.000 \$
ok - JX

71,664
13,450

complete electrical construction

We hereby certify that the articles and services covered by this invoice were produced and performed in compliance with all applicable requirements of Section 6, 7 and 12 of the Fair Labor Standards Act, as amended, and of regulations and orders of the United States Department of Labor issued under Section 14 thereof.

RECEIVED

AUG 24 2023

giffels webster

28 W. Adams, Suite 1200
Detroit, MI 48226
(313) 962-4442

CITY OF GROSSE POINTE WOODS
20025 MACK PLAZA
GROSSE POINTE WOODS, MI 48236
FRANK SCHULTE

Invoice number 129554
Date 08/22/2023
Project No. 2034600

Project: CITY OF GROSSE POINTE WOODS MASTER PLAN UPDATE

For professional services through August 05, 2023

Description	Due This Invoice
MASTER PLAN UPDATES	1,812.50
Total	1,812.50

Invoice total 1,812.50

Master Plan Phase 1
- Payment 8 of 8: \$1,812.50

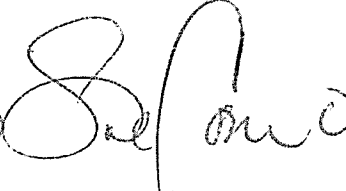
RECEIVED

SEP 05 2023

CITY OF GROSSE POINTE WOODS
CLERK'S DEPARTMENT

Fy 23-24

PO. 22-47167 — Close PO after paying

Acc # 101-371-818.000 
Cm 8/24/23



MCKENNA

HEADQUARTERS
235 East Main Street
Suite 105
Northville, Michigan 48167

O 248.596.0920
F 248.596.0930
MCKA.COM

August 14, 2023

Frank Schulte
City Administrator
City of Grosse Pointe Woods
20025 Mack Plaza
Grosse Pointe Woods, MI 48236

Invoice No: 21849 - 79

RECEIVED

SEP 05 2023

Project 21849 Grosse Pointe Woods Building Services

CITY OF GROSSE POINTE WOODS
CLERK'S DEPARTMENT

Professional Services from July 1, 2023 to July 31, 2023

Building Department Services - 85% of Revenue

Contract Amount

Number of Permit Revenue	44,890.00
Fee Each	.85
Total Fee	38,156.50

Total Fee \$38,156.50

Vehicle Credit	(500.00)
Total	(\$500.00)

General Zoning/Administration

General Zoning/Administration professional services.

	Hours	Amount
Assistant Planner		
	21.00	
Total		0.00

Invoice Total \$37,656.50

Outstanding Invoices

Number	Date	Balance
77	7/16/2023	48,771.74
Total		\$48,771.74

Paid 8/10/23

THANK YOU. Please remit to above address and indicate project number on voucher.

101371818.00

SM 8/30/23

FS. 8-30-23



MCKENNA

HEADQUARTERS
235 East Main Street
Suite 105
Northville, Michigan 48167

O 248.596.0920
F 248.596.0930
MCKA.COM

August 30, 2023

Invoice No: 22-064 - 15

Frank Schulte
City Administrator
City of Grosse Pointe Woods
20025 Mack Plaza
Grosse Pointe Woods, MI 48236

RECEIVED

SEP 05 2023

Project 22-064 Grosse Pointe Woods Planning Services

Professional Services from July 1, 2023 to July 31, 2023

CITY OF GROSSE POINTE WOODS
CLERK'S DEPARTMENT

Professional Hourly Services

	Hours	Rate	Amount
Assistant Planner			
	9.25	85.00	786.25
Prepare and revise proposed social districts maps.			
	2.25	85.00	191.25
Administrative review of painted wall sign application for 20551 Mack Ave.			
	3.75	85.00	318.75
Communicate with City Administration regarding the Social District and Committee of the Whole Meeting on July 10, 2023. Work with the GIS Specialist to revise the maps. Research easement process. Communicate findings and best practices regarding easement relocation to City Administration.			
	2.50	85.00	212.50
Prepare for and attend the July 31, 2023 Planning Commission Meeting			
	6.00	85.00	510.00
Work with the GIS Specialist to update the social district maps to show the commons area. Revise the memorandum and the maintenance and management plan for the two proposed social district. Communicate with Building Department regarding 19876 Mack Outdoor Dining and 21336 Mack Ave Crosspointe Church.			
	2.00	85.00	170.00
Prepare for and attend July 10, 2023 City Council and Committee of the Whole to discuss Social Districts.			
	4.00	85.00	340.00
Prepare for and attend the July 25, 2023 Planning Commission Meeting.			
	1.50	85.00	127.50
Research information to address questions from City Council Members regarding Social Districts.			
Total			\$2,656.25

101371 818 000

SM 8/31/23

Invoice Total \$2,656.25

THANK YOU. Please remit to above address and indicate project number on voucher.

FS 8-31-23