



**CITY OF GROSSE POINTE WOODS
NOTICE OF MEETING AND AGENDA
COMMITTEE-OF-THE-WHOLE SITTING AS A
FINANCE COMMITTEE**

Monday, April 25, 2022 at 7:15 PM

*Robert E. Novitke Municipal Center - Council/Court Room
20025 Mack Plaza, Grosse Pointe Woods, MI 48236
(313) 343-2440*

Mayor Arthur W. Bryant has called a meeting of the City Council, meeting as a Committee-of-the-Whole Sitting as a Finance Committee, for **Monday, April 25, 2022 at 7:15 PM**. The meeting will be held in the Council Chambers/Municipal Court Room of the Municipal Building, 20025 Mack Plaza, Grosse Pointe Woods, MI 48236 and is accessible through the Municipal Court doors. In accordance with Public Act 267, the meeting is open to the public and the agenda items are as follows:

- 1. CALL TO ORDER**
- 2. ROLL CALL**
- 3. ACCEPTANCE OF AGENDA**
- 4. ITEMS FOR DISCUSSION**
 - A. [Proposed FY 2022-2023 Budget](#)
 - [1\) Memo 04/20/22 - Treasurer/Comptroller](#)
 - [2\) Finance Committee Minutes Excerpt 04/14/22](#)
 - [3\) Proposed FY 2022-2023 Budget \(including Water/Sewer Budget not previously presented\)](#)
 - B. [Mack and Vernier Intersection Improvements](#)
 - [1\) Memo 04/20/22 - City Engineer](#)
 - [2\) Letter 04/13/22 - Superintendent of Grosse Pointe Public Schools](#)
 - [3\) Aerials/Photo](#)
- 5. NEW BUSINESS/PUBLIC COMMENT**
- 6. ADJOURNMENT**

IN ACCORDANCE WITH PUBLIC ACT 267 (OPEN MEETINGS ACT)
POSTED AND COPIES GIVEN TO NEWSPAPERS

The City of Grosse Pointe Woods will provide necessary, reasonable auxiliary aids and services, such as signers for the hearing impaired, or audio tapes of printed materials being considered at the meeting to individuals with disabilities. All such requests must be made at least five days prior to a meeting. Individuals with disabilities requiring auxiliary aids or services should contact the City of Grosse Pointe Woods by writing or call the City Clerk's office, 20025 Mack Plaza, Grosse Pointe Woods, MI 48236 (313) 343-2440 or Telecommunications Device for the Deaf (TDD) 313 343-9249.

cc: Council - 7
City Administrator
City Attorney

Treasurer/Comptroller
City Clerk
Email Group/Media

Post - 4



CITY OF GROSSE POINTE WOODS

MEMORANDUM

Date: April 20, 2022

To: Mayor and City Council

From: Frank Schulte, City Administrator
Shawn Murphy, Treasurer/Comptroller

Re: Proposed 2022-2023 Budget-Revised

The U.S. Department of Treasury issued a Final Rule on The Coronavirus State and Local Fiscal Recovery Funds, a part of the American Rescue Plan that became effective on April 1, 2022. The Final Rule offers a standard allowance for revenue loss of up to \$10 million, delivers broader flexibility and greater simplicity in the program.

The City has been awarded \$1,611,220 and this award amount falls within the allowable standard allowance. By selecting the standard allowance, the City may use the amount awarded for governmental services, with streamlined reporting requirements.

Administration met with the Finance Committee on Thursday, April 14, 2022 to discuss the proposed changes to the FY 2022-2023 budget and recommended the funds be used towards governmental services.

The original proposed 2022-2023 budget included the following allocation of funds:

Employee Recognition Bonus	\$ 87,750
Public Safety Improvement-Locker Rooms	\$ 80,000
Municipal Court Improvements	\$ 45,000
Hampton Road Improvements	\$ 660,000
Total Budget FY 22-23	\$ 872,750
Remaining Funds Available	\$ 732,028

The revised proposed 2022-2023 budget includes the following allocation of funds:

Employee Recognition Bonus	\$ 87,750
Public Safety Wages-Governmental Services	\$1,523,470
Total Budget FY 22-23	\$1,611,220
Remaining Funds Available	-0-

Please see the attached American Rescue Plan information that outlines the funds awarded to the City and the revisions made to the FY 2022-2023 Budget.

Please let us know if you have any questions.

Thank you.



Frank Schulte
City Administrator



Shawn Murphy
Treasurer/Comptroller

FINANCE COMMITTEE MINUTES EXCERPT
PENDING APPROVAL
04-14-21

Motion by Bryant, Seconded by Koester, regarding the **Proposed FY 2022-2023 Budget**, that the Finance Committee recommend City Council's approval of the amendments to the FY 2022-2023 budget discussed at tonight's meeting and to approve this budget as amended.

Motion passed by the following vote:

Yes: Bryant, Koester, McConaghy

No: None

Absent: None

**CITY OF GROSSE POINTE WOODS
AMERICAN RESCUE PLAN (ARPA)**

Revised 4.19.2022

FUNDS AWARDED		1,611,220.26
Rec'd 9.22.2021		802,389.00
Rec'd 1.27.2022		3,230.29
REMAINING FUNDS TO RECEIVE IN FY 22-23		805,600.97

FISCAL YEAR 22-23 BUDGET-ARPA GRANT REVENUE- GENERAL FUND		1,611,220.26
EMPLOYEE RECOGNITION BONUS		87,750.00
PUBLIC SAFETY WAGES-GOVERNMENTAL SERVICES		1,523,470.26
TOTAL GENERAL FUND		1,611,220.26
REMAINING FUNDS		0.00
REVISIONS TO FY 22-23 BUDGET		
Municipal Court Office Renovations		45,000.00
Eliminated ARPA Grant Use For Project		
Increased Transfer from General Fund to Municipal Improvement for Locker Room Renovations		80,000.00
Eliminated ARPA Grant Use for Project		
Increased Transfer from General Fund to Municipal Improvements for Chene Trombley Park Renovations to complete project in 1 year instead of over 3 years.		382,800.00
Added Transfer from General Fund to Local Roads		400,000.00
Eliminated \$400,000 transfer from Major Roads to Local Roads		
Hampton Road Improvements will be funded through ACT 51 Revenue and Major Road Fund Balance		660,000.00
Eliminated ARPA Grant Revenue of \$660,000 to fund Hampton Road Project		
FISCAL YEAR 22-23-Transfer from Prior Year Reserves		286,826.00
FUND BALANCE % TO PROJECTED FY 22-23 EXPENSES		30%

Revised 4.19.2022

CITY OF GROSSE POINTE WOODS	
GENERAL FUND BALANCE ANALYSIS FY 2021-2022	
TOTAL BUDGETED REVENUE FY 21-22	13,639,465
TOTAL ESTIMATED REVENUE FY 21-22	14,062,065
TOTAL ESTIMATED REVENUE OVER BUDGET	(422,600)
TOTAL BUDGETED EXPENSES FY 21-22	15,246,351
TOTAL ESTIMATED EXPENSES FY 21-22	14,002,942
TOTAL ESTIMATED EXPENSES UNDER BUDGET	(1,243,409)
TOTAL UNDER BUDGET-ESTIMATED 2.28.2022	(1,666,009)
GENERAL FUND BALANCE @ 6.30.2021	5,098,502
TOTAL BUDGETED TRANSFER FROM PRIOR YEAR RESERVES FY 21-22	(1,606,886)
LESS ESTIMATED FY 21-22 UNDER BUDGET	1,666,009
ESTIMATED ADDITION TO FUND BALANCE FY 21-22-AS OF 2.28.2022	59,123
ESTIMATED FUND BALANCE @ 6.30.2022	5,157,625
FUND BALANCE % TO PROJECTED FY 21-22 EXPENSES	37%
FISCAL YEAR 2022-2023 PROPOSED BUDGET	
PROJECTED REVENUES FY 2022-2023	15,889,851
PROJECTED EXPENSES FY 2022-2023	16,176,677
TRANSFER PRIOR YEAR RESERVES FY 22-23	(286,826)
ESTIMATED FUND BALANCE @ 6.30.2023	4,870,799
FUND BALANCE % TO PROJECTED FY 2022-23 EXPENSES	30%

CITY OF GROSSE POINTE WOODS
2022 -2023 FISCAL YEAR BUDGET SUMMARY OF PROPOSED BUDGET

	FY 21-22	FY 21-22	FY 22-23	
	AMENDED BUDGET	7/1/2021-2/28/2022 ACTUAL	ADMIN REQUEST	% Change In Budget
101-GENERAL FUND				
PROJECTED REVENUES	13,639,465	12,593,115	15,889,851	16.50%
CITY COUNCIL	68,782	26,182	70,794	2.93%
COMMISSIONS	21,705	1,758	17,701	-18.45%
MUNICIPAL COURT	456,963	240,201	482,960	5.69%
ADMINISTRATION	307,421	205,286	363,193	18.14%
BUILDING INSPECTIONS	644,487	410,837	655,676	1.74%
CITY ATTORNEYS	229,500	128,501	274,000	19.39%
CITY CLERK/ELECTIONS	408,630	323,167	477,542	16.86%
TREASURER/COMPTROLLER	467,297	296,148	494,672	5.86%
CITY ASSESSOR	117,140	59,173	121,444	3.67%
ADMIN-FRINGS	233,700	169,861	249,800	6.89%
ADMIN TRANSFER & OVERHEAD	572,530	510,805	570,377	-0.38%
PUBLIC SAFETY + Transfers	6,775,023	4,341,150	7,040,380	3.92%
PUBLIC WORKS + Transfers	2,135,229	1,158,227	2,528,915	18.44%
PARKS & RECREATION + Transfers	1,851,438	918,583	2,060,894	11.31%
COMMUNITY CENTER	310,999	137,424	235,220	-24.37%
Transfers Out				
MIS	560,125	315,340	533,109	-4.82%
TOTAL	15,160,969	9,242,643	16,176,677	6.70%
NET OF REVENUES OVER/UNDER EXPENDITURES	(1,521,504)		(286,826)	
GENERAL FUND BALANCE @ 6.30.2021	5,098,502			
ESTIMATED FUND BALANCE @ 6.30.2022	5,157,625	37%		
ESTIMATED FUND BALANCE @ 6.30.2023	4,870,799	30%		

CITY OF GROSSE POINTE WOODS
2022 -2023 FISCAL YEAR BUDGET SUMMARY OF PROPOSED BUDGET

Date: 4.19.2022

	FY 21-22 AMENDED BUDGET	FY 21-22 7/1/2021-2/28/2022 ACTUAL	FY 22-23 ADMIN REQUEST	% Change In Budget
202-MAJOR ROADS				
Revenues	1,256,925	642,001	1,272,766	1.26%
Expenditures	1,391,404	1,193,968	1,561,171	12.20%
NET OF REVENUES OVER/UNDER EXPENDITURES	(134,479)		(288,405)	
MAJOR ROAD FUND BALANCE @ 6.30.2021	1,119,704			
ESTIMATED FUND BALANCE @ 6.30.2022	985,225			
ESTIMATED FUND BALANCE @ 6.30.2023	696,820	45%		
203-LOCAL ROADS				
Revenues	992,851	752,362	913,664	-7.98%
Expenditures	1,604,463	665,915	1,023,053	-36.24%
NET OF REVENUES OVER/UNDER EXPENDITURES	(611,612)		(109,389)	
LOCAL ROAD FUND BALANCE @ 6.30.2021	1,172,310			
ESTIMATED FUND BALANCE @ 6.30.2022	560,698			
ESTIMATED FUND BALANCE @ 6.30.2023	451,309	44%		
205-PARKWAY BEAUTIFICATION				
Revenues	55,500	24,497	62,500	12.61%
Expenditures	55,500	15,449	56,700	2.16%
NET OF REVENUES OVER/UNDER EXPENDITURES	0		5,800	
PARKWAY BEAUTIFICATION FB @ 6.30.2021	226,624			
ESTIMATED FUND BALANCE @ 6.30.2022	226,624			
ESTIMATED FUND BALANCE @ 6.30.2023	232,424			

CITY OF GROSSE POINTE WOODS
2022 -2023 FISCAL YEAR BUDGET SUMMARY OF PROPOSED BUDGET

Date: 4.19.2022

	FY 21-22	FY 21-22	FY 22-23	
	AMENDED BUDGET	7/1/2021-2/28/2022 ACTUAL	ADMIN REQUEST	% Change In Budget
206-CABLE FUND				
Revenues	3,500	1,159	1,500	-57.14%
Expenditures	0	0	0	
NET OF REVENUES OVER/UNDER EXPENDITURES	3,500		1,500	
CABLE FUND BALANCE @ 6.30.2021	550,130			
ESTIMATED FUND BALANCE @ 6.30.2022	550,641			
ESTIMATED FUND BALANCE @ 6.30.2023	552,141			
211-PA 302 FUND				
Revenues	5,000	2,013	5,000	0.00%
Expenditures	5,000	2,239	5,000	0.00%
NET OF REVENUES OVER/UNDER EXPENDITURES	0		0	
PA 302 FUND BALANCE @ 6.30.2021	1,981			
ESTIMATED FUND BALANCE @ 6.30.2022	1,981			
ESTIMATED FUND BALANCE @ 6.30.2023	1,981			
226-SOLID WASTE				
Revenues	1,942,835	1,910,270	2,002,618	3.08%
Expenditures	1,900,551	1,268,139	1,935,585	1.84%
NET OF REVENUES OVER/UNDER EXPENDITURES	42,284		67,033	
SOLID WASTE FUND BALANCE @ 6.30.2021	331,045			
ESTIMATED FUND BALANCE @ 6.30.2022	373,329			
ESTIMATED FUND BALANCE @ 6.30.2023	440,362	23%		

CITY OF GROSSE POINTE WOODS
2022 -2023 FISCAL YEAR BUDGET SUMMARY OF PROPOSED BUDGET

Date: 4.19.2022

	FY 21-22	FY 21-22	FY 22-23	
	AMENDED	7/1/2021-2/28/2022	ADMIN	% Change
	BUDGET	ACTUAL	REQUEST	In Budget
245-CDBG				
Revenues	20,000	0	20,000	0.00%
Expenditures	20,000	0	20,000	0.00%
NET OF REVENUES OVER/UNDER EXPENDITURES	0		0	
GRANTS FUND BALANCE @ 6.30.2021	10,044			
ESTIMATED FUND BALANCE @ 6.30.2022	10,044			
ESTIMATED FUND BALANCE @ 6.30.2023	10,044			
261-911 EMERGENCY SERVICE				
Revenues	102,000	76,033	50,000	-50.98%
Expenditures	121,966	77,131	60,747	-50.19%
NET OF REVENUES OVER/UNDER EXPENDITURES	(19,966)		(10,747)	
911 EMERGENCY FUNDS BALANCE @ 6.30.2021	52,565			
ESTIMATED FUND BALANCE @ 6.30.2022	32,599			
ESTIMATED FUND BALANCE @ 6.30.2023	21,852			
265-DRUG ENFORCEMENT FUND				
Revenues	1,000	0	0	-100.00%
Expenditures	6,000	4,163	1,500	-75.00%
NET OF REVENUES OVER/UNDER EXPENDITURES	(5,000)		(1,500)	
DRUG ENFORCEMENT FUND BALANCE @ 6.30.2021	6,723			
ESTIMATED FUND BALANCE @ 6.30.2022	2,560			
ESTIMATED FUND BALANCE @ 6.30.2023	1,060			

CITY OF GROSSE POINTE WOODS
2022 -2023 FISCAL YEAR BUDGET SUMMARY OF PROPOSED BUDGET

Date: 4.19.2022

	FY 21-22	FY 21-22	FY 22-23	
	AMENDED	7/1/2021-2/28/2022	ADMIN	% Change
	BUDGET	ACTUAL	REQUEST	In Budget
275-SOM MIDC GRANT				
Revenues	21,148		55,920	164.42%
Expenditures	21,148		59,068	179.31%
NET OF REVENUES OVER/UNDER EXPENDITURES	0		-3,148	
MIDC GRANT FUND BALANCE @ 6.30.2021	3,148			
ESTIMATED FUND BALANCE @ 6.30.2022	3,148			
ESTIMATED FUND BALANCE @ 6.30.2023	0			
304-ROAD BOND				
Revenues	1,155,712		1,029,998	-10.88%
Expenditures	1,033,544		1,154,998	11.75%
NET OF REVENUES OVER/UNDER EXPENDITURES	122,168		(125,000)	
ROAD BOND FUND BALANCE @ 6.30.2021	346,241			
ESTIMATED FUND BALANCE @ 6.30.2022	468,409			
ESTIMATED FUND BALANCE @ 6.30.2023	343,409			
307-2018 CAPITAL IMPROVEMENT DEBT SERVICE				
Revenues	222,363		220,238	-0.96%
Expenditures	222,363		220,238	-0.96%
NET OF REVENUES OVER/UNDER EXPENDITURES	0		0	
CAPITAL IMPROVEMENT BOND FB @ 6.30.2021	6,567			
ESTIMATED FUND BALANCE @ 6.30.2022	6,567			
ESTIMATED FUND BALANCE @ 6.30.2023	6,567			

CITY OF GROSSE POINTE WOODS
2022 -2023 FISCAL YEAR BUDGET SUMMARY OF PROPOSED BUDGET

Date: 4.19.2022

	FY 21-22 AMENDED BUDGET	FY 21-22 7/1/2021-2/28/2022 ACTUAL	FY 22-23 ADMIN REQUEST	% Change In Budget
365-GROSSE GRATIOT DRAIN FUND	need to complete			
Revenues	3,621,210			-100.00%
Expenditures	3,598,210			-100.00%
NET OF REVENUES OVER/UNDER EXPENDITURES	23,000			
GROSSE GRATIOT DRAIN FB @ 6.30.2021	1,211,788			
ESTIMATED FUND BALANCE @ 6.30.2022				
ESTIMATED FUND BALANCE @ 6.30.2023				
401-MUNICIPAL IMPROVEMENTS				
Revenues	30,000	51,268	472,800	1476.00%
Expenditures	30,000	58,120	472,800	1476.00%
NET OF REVENUES OVER/UNDER EXPENDITURES	0		0	
MUNICIPAL IMPROVEMENT FB @ 6.30.2021	100,293			
ESTIMATED FUND BALANCE @ 6.30.2022	100,293			
ESTIMATED FUND BALANCE @ 6.30.2023	100,293			
585-PARKING METER FUND				
Revenues	424,000		340,000	-19.81%
Expenditures	661,008		587,505	-11.12%
NET OF REVENUES OVER/UNDER EXPENDITURES	(237,008)		(247,505)	
PARKING FUND BALANCE @ 6.30.2021	1,026,212			
ESTIMATED FUND BALANCE @ 6.30.2022	789,204			
ESTIMATED FUND BALANCE @ 6.30.2023	541,699			

CITY OF GROSSE POINTE WOODS
2022 -2023 FISCAL YEAR BUDGET SUMMARY OF PROPOSED BUDGET

Date: 4.19.2022

	FY 21-22	FY 21-22	FY 22-23	
	AMENDED	7/1/2021-2/28/2022	ADMIN	% Change
	BUDGET	ACTUAL	REQUEST	In Budget
592-WATER/SEWER FUND	need to complete			
Revenues	8,073,966			-100.00%
Expenditures	10,024,012			-100.00%
NET OF REVENUES OVER/UNDER EXPENDITURES	(1,950,046)			
WATER/SEWER FUND BALANCE @ 6.30.2021	8,316,952			
ESTIMATED FUND BALANCE @ 6.30.2022	6,366,906			
ESTIMATED FUND BALANCE @ 6.30.2023	6,366,906			
594-BOAT DOCK FUND				
Revenues	186,935	103,232	226,547	21.19%
Expenditures	207,401	55,648	186,434	-10.11%
NET OF REVENUES OVER/UNDER EXPENDITURES	(20,466)		40,113	
BOAT DOCK FUND BALANCE @ 6.30.2021	213,963			
ESTIMATED FUND BALANCE @ 6.30.2022	193,497			
ESTIMATED FUND BALANCE @ 6.30.2023	233,610			
598-COMMODITIES FUND				
Revenues	25,000	7,490	10,000	-60.00%
Expenditures	151,000	9,720	29,500	-80.46%
NET OF REVENUES OVER/UNDER EXPENDITURES	(126,000)		(19,500)	
COMMODITIES FUND BALANCE @ 6.30.2021	149,296			
ESTIMATED FUND BALANCE @ 6.30.2022	23,296			
ESTIMATED FUND BALANCE @ 6.30.2023	3,796			

CITY OF GROSSE POINTE WOODS
2022 -2023 FISCAL YEAR BUDGET SUMMARY OF PROPOSED BUDGET

Date: 4.19.2022

	FY 21-22	FY 21-22	FY 22-23	
	AMENDED BUDGET	7/1/2021-2/28/2022 ACTUAL	ADMIN REQUEST	% Change In Budget
632-WORKERS COMPENSATION FUND				
Revenues	124,302		124,552	0.20%
Expenditures	130,149		154,652	18.83%
NET OF REVENUES OVER/UNDER EXPENDITURES	(5,847)		(30,100)	
WORKERS COMPENSATION FB @ 6.30.2021	193,309			
ESTIMATED FUND BALANCE @ 6.30.2022	187,462			
ESTIMATED FUND BALANCE @ 6.30.2023	157,362			
640-MOTOR VEHICLE				
Revenues	944,109	919,886	669,000	-29.14%
Expenditures	1,192,918	866,815	1,109,741	-6.97%
NET OF REVENUES OVER/UNDER EXPENDITURES	(248,809)		(440,741)	
MOTOR VEHICLE FUND BALANCE @ 6.30.2021	1,457,507			
ESTIMATED FUND BALANCE @ 6.30.2022	1,208,698			
ESTIMATED FUND BALANCE @ 6.30.2023	767,957			

CITY OF GROSSE POINTE WOODS
2022 -2023 FISCAL YEAR BUDGET SUMMARY OF PROPOSED BUDGET

Date: 4.19.2022

	FY 21-22	FY 21-22	FY 22-23
	AMENDED BUDGET	7/1/2021-2/28/2022 ACTUAL	ADMIN REQUEST
			% Change In Budget
731-PENSION FUND			
Revenues	2,457,853		3,754,458
Expenditures	3,617,171		3,754,458
NET OF REVENUES OVER/UNDER EXPENDITURES	(1,159,318)		
PENSION FUND BALANCE @ 6.30.2021	45,943,628		
732-SUPPLEMENTAL ANNUITY			
Revenues	401,577		374,957
Expenditures	274,290		266,750
NET OF REVENUES OVER/UNDER EXPENDITURES	127,287		108,207
SUPPLEMENTAL ANNUITY FUND BALANCE 6/30/2021	2,605,835		
736-RETIREE HEALTH CARE			
Revenues	250,000		250,000
Expenditures	0		
NET OF REVENUES OVER/UNDER EXPENDITURES	1,584,642		
RETIREE HEALTH CARE FUND BALANCE 6/30/2021			
SUMMARY TOTAL OF ALL FUNDS	27,806,845		28,836,577

2022-2023 PROPOSED BUDGET SUMMARY
City of Grosse Pointe Woods

Date: 4.19.2022

	2021 - 2022 AMENDED	2022 - 2023 PROPOSED	Change
<u>GENERAL FUND</u>			
General Government	\$3,839,154	\$4,013,379	
Public Safety	\$6,775,023	\$7,040,380	
Public Works	\$2,135,229	\$2,528,915	
Management Info. Systems	\$560,125	\$533,109	
Parks & Recreation	\$1,851,438	\$2,060,894	
Total General Fund	<u>\$15,160,969</u>	<u>\$16,176,677</u>	1,015,708 6.70%
<u>SPECIAL REVENUE</u>			
Major Street	1,391,404	1,561,171	
Local Street	1,604,462	1,023,053	
Parkway Beautification	55,500	56,700	
Cable Fund	0	0	
Act 302 Training	5,000	5,000	
Solid Waste	1,900,551	1,935,585	
CDBG	20,000	20,000	
911 Service Fund	121,966	60,747	
Drug Forfeiture	6,000	1,500	
SOM MIDC Grant	21,148	59,068	
Total Special Revenue	<u>\$5,126,031</u>	<u>\$4,722,824</u>	(403,207) -7.87%
<u>DEBT SERVICE FUND</u>			
Grosse Gratiot Drain (Milk River) **	\$3,598,210	\$3,607,303	
Road Bond Debt	\$1,033,544	\$1,154,998	
Capital Improvement Debt	\$222,363	\$220,238	
Total Debt Funds	<u>\$4,854,117</u>	<u>\$4,982,539</u>	128,422 2.65%
<u>CAPITAL PROJECTS FUND</u>			
Municipal Improvement	\$30,000	\$472,800	
Capital Improvement Fund	\$0	\$0	
Total Capital Projects Fund	<u>\$30,000</u>	<u>\$472,800</u>	442,800 1476.00%
<u>INTERNAL SERVICE FUNDS</u>			
Workmen's Compensation	\$130,149	\$154,652	
Motor Vehicle Fund	\$1,192,918	\$1,109,740	
Total Internal Service Funds	<u>\$1,323,067</u>	<u>\$1,264,392</u>	(58,675) -4.43%

2022-2023 PROPOSED BUDGET SUMMARY
City of Grosse Pointe Woods

Date: 4.19.2022

	2021 - 2022 AMENDED	2022 - 2023 PROPOSED	Change
<u>ENTERPRISE FUNDS</u>			
Water & Sewer**	\$10,024,012	\$8,059,469	
Parking	\$661,008	\$587,505	
Boat Dock	\$206,238	\$186,434	
Commodity Sales	\$151,000	\$29,500	
Total Enterprise Funds	<u>\$11,042,258</u>	<u>\$8,862,908</u>	(2,179,350) -19.74%
<u>FIDUCIARY FUNDS</u>			
Supplemental Annuity	\$274,290	\$266,750	
Pension Trust Funds	\$3,617,171	\$3,754,458	
Retiree Healthcare (OPEB)	\$0	\$0	
Total Fiduciary Funds	<u>\$3,891,461</u>	<u>\$4,021,208</u>	129,747 3.33%
Budget Total	<u>\$41,427,903</u>	<u>\$40,503,348</u>	(924,555) -2.23%

****Note: Water & Swer Enterprise Fund and Grosse Gratiot Drain (Milk River) Debt Service Fund will be completed after meetings with City Engineers**

GENERAL FUND

REVENUE:

2021 Taxable Value	767,141,507
2022 Taxable Value	807,097,094
2022 Increase in Taxable Value	39,955,587
Percentage Increase from 2021 to 2022	5%
2022 Inflation Rate Multiplier	3.3%
2022-23 General Fund Budgeted Property Tax Revenue	10,433,263
2021-22 General Fund Budgeted Property Tax Revenue	10,071,954
2022-23 General Fund Increase in Property Tax Revenue	361,309
Percentage Increase from 2021-22 to 2022-23	3.6%
2022-23 State Shared Revenue Projection	1,581,925
2021-22 State Shared Revenue Projection (updated 3.2.2022)	1,618,670
Projected Decrease 2022-23 State Shared Revenue	(36,745)
Percentage Decrease from 2021-22 to 2022-23	-2.3%
2022-23 State Shared Revenue Projection-CVTRS (City Village Township Revenue Sharing)	238,622
2021-22 State Shared Revenue Projection-CVTRS (City Village Township Revenue Sharing)	216,928
Projected Increase 2022-23 State Shared Revenue-CVTRS	21,694
Percentage Increase from 2021-22 to 2022-23	10%

SUMMARY OF EXPENDITURES

GENERAL FUND #101

Proposed budgeted wage increase	4.00%
Estimated health insurance increase	7.00%
Estimated Pension Contribution-General Employees effective 7.1.2022	33.64%
Estimated Pension Contribution-Public Safety Employees effective 7.1.2022	37.54%
Employee Recognition Bonus (ARPA Grant Funds)	87,750

Municipal Court - Dept 136	
Municipal Court Office Renovation	45,000

Building - Dept 180	
Clerk I position promoted to Clerk II	1,450
Master Plan Update-Phase I	14,500

City Clerk - Dept 215	
Dominion Election Equipment-Warranty Costs	13,110
Increase Election Worker Seasonal Wages	5,000

Admin Transfers & Overhead - Dept 299	
Transfer to OPEB-PA 302 Corrective Action Plan-yearly transfer to comply with PA302	200,000
Transfer to Capital Improvement Bond Principal & Interest Payment-payable through 6/30/2034	220,238

Public Safety - Dept 305 -349	
Fire Truck Payment-Funded through Motor Vehicle Fund Balance (103,859)	-
Patrol Vehicle (1) - Funded through Motor Vehicle Fund Balance - (50,000)	-
Renovation of Locker Room-Transfer to Municipal Improvement	80,000

Public Service - Dept 441-599	
Increased Transfer to Municipal Improvement to \$10,000 for Tree Planting	10,000
Transfer to Local Roads	400,000

Parks - Dept 772 - 775	
A-Frame Shade Awning for deep end of the pool deck	20,000
Transfer to Municipal Improvement for Chene Trombley Park Improvements	382,800

Major Road Fund #202	
Concrete Pavement Repair & Engineering	187,500
Asphalt Joint Patching & Crack Sealing & Engineering	50,000
Sidewalk Program & Engineering	40,000
Hampton Road Resurfacing & Engineering	660,000

Local Road Fund #203	
Concrete Pavement Repair & Engineering	155,000
Asphalt Joint Patching & Crack Sealing & Engineering	40,000
Sidewalk Program & Engineering	100,000

Municipal Improvement Fund #401	
Public Safety Locker Room Improvements	80,000
Tree Planting Increased to \$10,000 from \$5,000	10,000
Chene Trombley Park Improvements	382,800

Parking Enterprise Fund #585	
Parking Lot & Alley Rehab Construction & Engineering	250,000

Water / Sewer Fund #592	
Hampton Road Water Main and Resurfacing (Mack to Marter)	1,540,000
Sidewalk Program & Engineering	60,000
Concrete Patching	187,500
Lead Service Replacement	100,000
Sewer TV and Clean	150,000
Sewer Rehabilitation (Lining open and Cut)	250,000
Transfer to Motor Vehicle for Equipment Purchase (1/2 Ton Pickup)	40,000

Motor Vehicle Fund #640	
Ford SUV with equipment-funded through Motor Vehicle Fund Balance	50,000
Public Safety Fire Quint Apparatus-Payment #3-funded through Motor Vehicle Fund Balance	103,859
Morbark Chipper-replaces 2005 Morbark Chipper-funded through Motor Vehicle Fund Balance	90,000
Small Tractor-replaces 2003 John Deere Tractor-funded through Motor Vehicle Fund Balance	43,000
Riding Mower-replaces 2014 Riding Mower-funded through Motor Vehicle Fund Balance	19,000
Used International Garbage Truck-funded through Motor Vehicle Fund Balance	5,000
Small Utility Vehicle-replaces 2005 John Deere Gator-funded through Motor Vehicle Fund Balance	21,500
Pickup Truck-1/2 ton-funded through transfer from Water and Sewer Fund	40,000

Budgeted Transfers
City of Grosse Pointe Woods
FY 2022 - 2023

Section 4, Item A.

Date: 4.19.2022

General Fund (101)

Transfers From:

Transfer from Solid Waste Fund	50,000
Transfer from Cable Fund	-
Transfer from Parking Fund	-
Transfer from Water & Sewer	25,000
Transfer from Boat Dock	5,000
Transfer from Commodity Sales	

Subtotal - Transfers From **\$ 80,000**

Transfers To:

Transfer to Municipal Improvement	472,800
Transfer to Motor Vehicle Fund	300,000
Transfer to Retiree Healthcare (OPEB)	200,000
Transfer to Work Comp	100,988
Transfer to Local Street Fund	400,000
Transfer to 911	-
Transfer to MIDC	3,120
Transfer to Capital Bond Debt	220,238
Subtotal - Transfers To	\$ 1,697,146

Major Street Budget (202)

Transfers From:

Transfer from General Fund	-
----------------------------	---

Subtotal - Transfers From **\$ -**

Transfers To:

Transfer to Local Road	-
Transfer to Motor Vehicle	120,000
Transfer to Work Comp	2,738
Subtotal - Transfers To	\$ 122,738

Local Street Budget (203)

Transfers From:

Transfer from General Fund (DPW)	\$ 400,000
Transfer from Major Road	-
Transfer from Road Bond Const.	-
Subtotal - Transfers From	\$ 400,000

Transfers To:

Workers Comp	\$ 5,063
Transfer to Motor Vehicle	110,000
Subtotal - Transfers To	\$ 115,063

Solid Waste/Disposal Budget (226)

Transfers From:

Subtotal - Transfers From	\$ -

Transfers To:

Transfer to General Fund	\$ 50,000
Work Comp	\$ 1,200
Transfer to Capital Improvement	\$ -
Transfer to Motor Vehicle Fund	30,000
Subtotal - Transfers To	\$ 81,200

Cable Fund (206)

Transfers From:

Subtotal - Transfers From	\$ -

Transfers To:

	\$ -
Subtotal - Transfers To	\$ -

911/Emergency Service Budget (261)

Transfers From:

Transfer from General	\$ -
Subtotal - Transfers From	\$ -

Transfers To:

Transfer to General	
Work Comp	\$ 750
Subtotal - Transfers To	\$ 750

Capital Improvement Bond Debt (307)

Transfers From:

Transfer from General Fund	\$ 220,238
Subtotal - Transfers From	\$ 220,238

Transfers To:

	\$ -
Subtotal - Transfers To	\$ -

Budgeted Transfers
City of Grosse Pointe Woods
FY 2022 - 2023

Section 4, Item A.

Date: 4.19.2022

Municipal Indigent Defense Commission (275)			
Transfers From:		Transfers To:	
Transfer from General	\$ 3,120	Transfer to General Fund	\$ -
Subtotal - Transfers From	\$ 3,120	Subtotal - Transfers To	\$ -

Municipal Improvements Budget (401)			
Transfers From:		Transfers To:	
Transfer from General Fund	\$ 472,800	Transfer to General Fund	\$ -
Transfer from Parking Fund	\$ -		
Transfer from Boat Dock Fund	\$ -		
Subtotal - Transfers From	\$ 472,800	Subtotal - Transfers To	\$ -

Parking Budget (585)			
Transfers From:		Transfers To:	
Transfer from General	\$ -	Transfer to General Fund	\$ -
		Work Comp	\$ 1,950
		Transfer to Municipal Improvement	\$ -
		Transfer to Motor Vehicle Fund	\$ 5,000
Subtotal - Transfers From	\$ -	Subtotal - Transfers To	\$ 6,950

Water & Sewer Budget (592)			
Transfers From:		Transfers To:	
Transfer from Grosse Gratiot Drain Fund		Transfer to General	25,000
		Work Comp	7,275
		Transfer to Motor Vehicle Fund	90,000
Subtotal - Transfers From	\$ -	Subtotal - Transfers To	\$ 122,275

Boat Dock Budget (594)			
Transfers From:		Transfers To:	
		Transfer to Motor Vehicle Fund	6,000
		Transfer to Municipal Improvement	-
		Work Comp	1,500
		Transfer to General Fund	5,000
Subtotal - Transfers From	\$ -	Subtotal - Transfers To	\$ 12,500

COMMODITY SALES (598)			
Transfers From:		Transfers To:	
		Transfer to General Fund	\$ -
	\$ -		\$ -

Workmen's Comp Budget (632)			
Transfers From:		Transfers To:	
Transfer from General Fund	\$ 100,988		81.334%
Transfers from Major Street	\$ 2,738		2.205%
Transfers from Local Street	\$ 5,063		4.078%
Transfer from Solid Waste Fund	\$ 1,200		0.966%
Transfer from 911 Fund	\$ 750		0.604%
Transfer from Water & Sewer Fund	\$ 7,275		5.859%
Transfer from Boat Dock Fund	\$ 1,500		1.208%
Transfer from Parking Fund	\$ 1,950		1.571%
Transfer from Motor Vehicle Fund	\$ 2,700		2.175%
Subtotal - Transfers From	\$ 124,164	Subtotal - Transfers To	\$ -

Budgeted Transfers
City of Grosse Pointe Woods
FY 2022 - 2023

Section 4, Item A.

Date: 4.19.2022

Motor Vehicle Budget (640)			
Transfers From:		Transfers To:	
Transfer from General Fund	\$ 300,000	Transfer to MIS Fund	
Transfers from Major Street	\$ 120,000	Workers Comp	\$ 2,700
Transfers from Local Street	\$ 110,000		
Transfer from Solid Waste Fund	\$ 30,000		
Transfer from Water & Sewer Fund	\$ 90,000		
Transfer from Parking Fund	\$ 5,000		
Transfer from Boat Dock Fund	\$ 6,000		
Subtotal - Transfers From	\$ 661,000	Subtotal - Transfers To	\$ 2,700

Retiree Health Care (OPEB) Budget (736)			
Transfers From:		Transfers To:	
Transfer from General Fund	\$ 200,000		
Subtotal - Transfers From	\$ 200,000	Subtotal - Transfers To	\$ -

TOTAL TRANSFERS FROM	\$ 2,161,322	TOTAL TRANSFERS TO	\$ 2,161,322
-----------------------------	---------------------	---------------------------	---------------------



ANDERSON, ECKSTEIN & WESTRICK, INC.
 CIVIL ENGINEERS - SURVEYORS - ARCHITECTS

51301 Schoenherr Road, Shelby Township, MI 48315
 586.726.1234 | www.aewinc.com

MEMORANDUM

TO: Frank Schulte, City Administrator
 Jim Kowalski, Director of Public Services

FROM: Scott Lockwood, Consulting City Engineer

DATE: April 20, 2022

SUBJECT: **Mack and Vernier Intersection Improvements**
 AEW Project No. 0160-0455

Per our discussion over the past several months there have been a number of proposed improvements to the Mack and Vernier intersection which initially stemmed from a request from Wayne County on potential cost share projects using American Rescue Plan Act (ARPA) funds. The proposed scope and funding sources has expanded as we have researched crash data and observed vehicular and pedestrian movements (particularly during morning and afternoon rush hour/school start and end times).

Improvement Summary

Highlights of the proposed improvements include:

1. Replace all signals with new black mast arm signals
2. Improve pedestrian crossings including new push buttons and improved striping of crossings
3. Remove direct left movements at the intersection (i.e. all lefts will be Michigan lefts)
4. Provide a larger center island and landscaping
5. Reconfigure and re-landscape median islands west of Mack Avenue
6. Improvements to Sunningdale Park Drive by providing
 - a. A new black mast arm signal
 - b. A dedicated left turn lane for westbound Vernier onto Sunningdale Park
 - c. A new pedestrian crossing at Sunningdale Park
 - d. Removing the westbound Vernier turnaround just west of Sunningdale park

Attached is a schematic drawing of the proposed revisions.

Community Support

The proposed improvements will improve vehicular movements at the intersection. More importantly, the proposed improvements will greatly improve safety of



pedestrians(particularly school children) crossing the intersections at Mack and Vernier and Sunningdale Park.

Several years ago Grosse Pointe Public Schools (GPPS) had a study completed to identify ways to improve the safety of their students' commute to school. The recommended proposed improvements coincide with improvements identified in the GPPS study. We have met with GPPS and they will be pursuing Safe Routes to School grants to help offset the cost of the project. They have also provided a letter of support for the project.

We have met with traffic officials from Wayne County and they are in full support of the proposed project and will be providing a letter of support.

Cost Summary

Following is a cost estimate with breakdown by potential funding sources:

Total Project Cost	\$1,750,000	
Wayne County (ARPA)	\$660,000	*
GPW	\$340,000	*
Safety Grant	\$750,000	

- * Wayne County and GPW amounts are subject to reduction if GPPS successfully receive Safe Routes to Schools funding, max available \$440,000.

Recommendation

The cost information above is based on successful acquisition of an MDOT Safety Grant. \$750,000 is the maximum amount allowed for a Safety Grant. Based on traffic counts, accident data, amount of pedestrian traffic (mostly school children) and the antiquated signals and turning movements at the existing intersection we feel this is a very good application for Safety Grant funding. The next application for Safety Grants are due May 1, 2022. If approved, it is anticipated this project would be completed Summer, 2024. We will complete the application on behalf of the City for a cost of \$2,000.



Office of Superintendent of Schools

Dr. M. Jon Dean

20601 Morningside
Grosse Pointe Woods, Michigan 48236
313-432-3003
313-432-3002 Fax
www.gpschools.org

School Board

Joseph Herd, President
Colleen Worden, Vice President
Margaret Weertz, Treasurer
Lisa Papas, Secretary
David Brumbaugh, Trustee
Ahmed Ismail, Trustee
Christopher Lee, Trustee

April 13, 2022

Mr. Frank Schulte, City Administrator
City of Grosse Pointe Woods
20025 Mack Plaza Drive
Grosse Pointe Woods, Michigan 48236

Reference: Vernier and Mack Safety Grant Application

Dear Mr. Schulte:

The purpose of this letter is to express the support of the Grosse Pointe Public School System (GPPSS) for the proposed signal upgrade at the intersection of Mack Avenue and Vernier Road from diagonal span to mast arm with signal phasing improvements and upgrade in turn movements using typical Michigan lefts in lieu of direct lefts. In addition, GPPSS supports the new signal installation at the intersection of Vernier Road and Sunningdale Park Drive.

It is understood these projects are being submitted for an MDOT Safety Program Grant by the City of Grosse Pointe Woods. Proposed improvements are also included in the GPPSS Safe Routes to Schools Study and are very much in line with the GPPSS vision for making our students' commute safer.

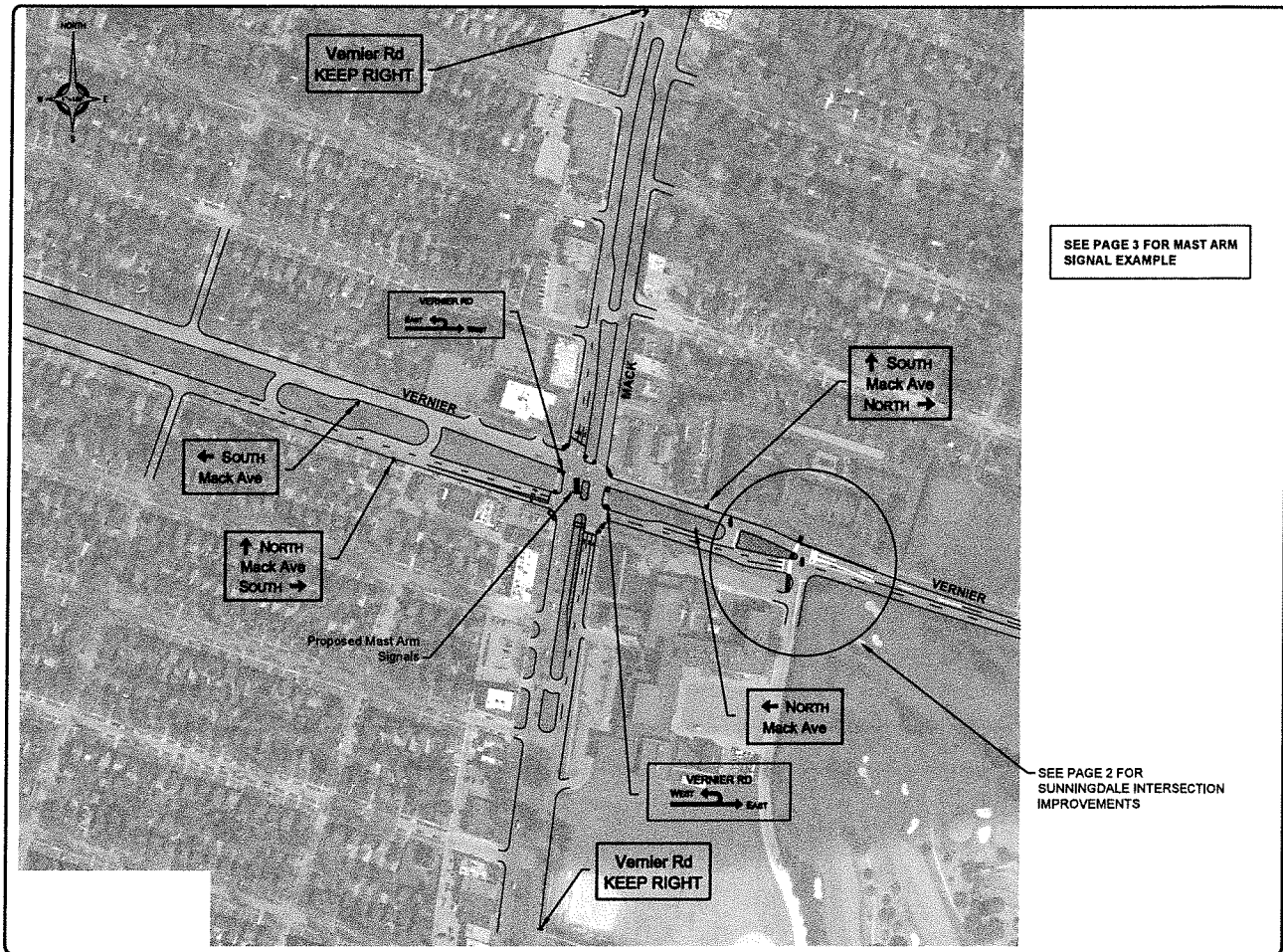
Please feel free to contact me if you require additional information.

Sincerely,

A handwritten signature in blue ink, appearing to read 'M. Jon Dean', is written over the word 'Sincerely,'.

Dr. M. Jon Dean
Superintendent

cc: Jim Kowalski, Director of Public Services
Scott Lockwood, AEW



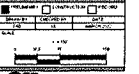
ANDERSON, ECKSTEIN AND WESTRICK, INC.
 CIVIL ENGINEERS SURVEYORS ARCHITECTS
 51395 Sunningdale Road Phone: 508-746-1234
 01904-0001 Fax: 508-746-1234
 www.aewinc.com
 ENGINEERING LICENSING INFORMATION

DATE	APPROVED/REVISION

VERNIER ROAD IMPROVEMENTS

PROPOSED
 CONDITIONS - SB &
 EB LEFT TURNS
 PROHIBITED W/ NEW
 GEOMETRY

CITY OF GROSE POINT WOODS

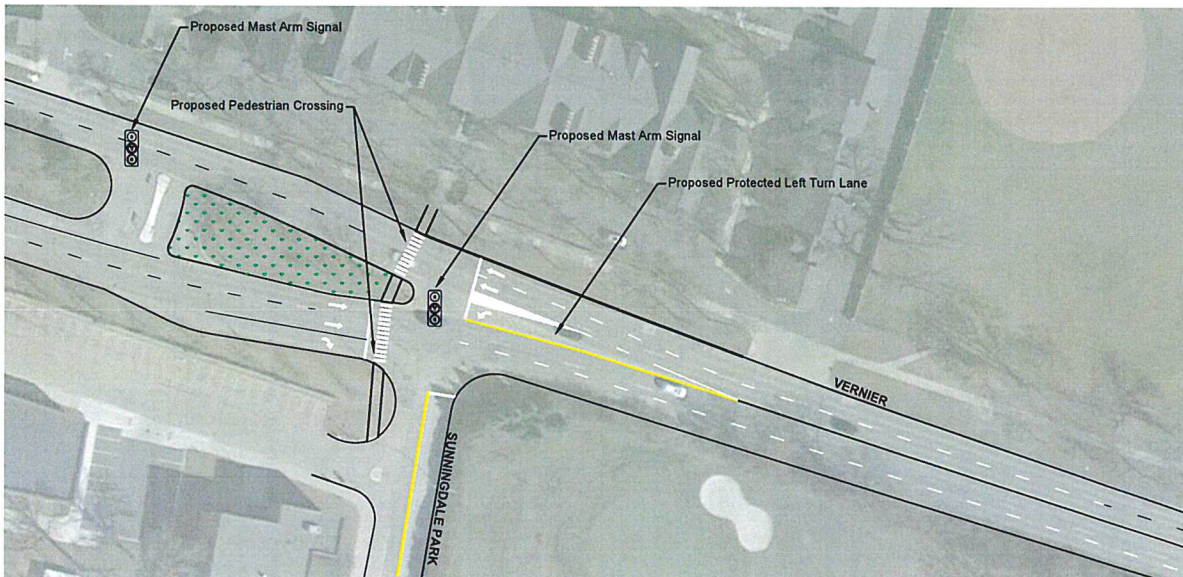


811 *Know what's below. Call 811 before you dig.*
 Digging for utilities is a dangerous activity. Call 811 to locate underground utilities before you dig. Digging without calling 811 can result in injury, property damage, and fines. Call 811 at least 48 hours before you dig. For more information, visit www.811.org.

PROJECT NO. 1
 SHEET NO. 1



SEE PAGE 3 FOR MAST ARM
SIGNAL EXAMPLE



**ANDERSON, ECKSTEIN AND
WESTRICK, INC.**
CIVIL ENGINEERS SURVEYORS ARCHITECTS
11301 Schuette Road Phone 586.744.1144
Grand Rapids, MI 49506
www.aewinc.com
ENGINEERING STRONG COMMUNITIES

DATE	08/07/2018
BY	AW

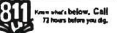
VERNIER ROAD IMPROVEMENTS

SHEET 12 OF 12

PROPOSED CONDITIONS - LT LANE AT SUNNINGDALE PARK

CITY OF GROSSE POINT WOODS

PROJECT NO.	18-001
DATE	08/07/2018
SCALE	1"=50'



NOTES:
1. ALL PROPOSED WORK SHALL BE IN ACCORDANCE WITH THE LATEST EDITIONS OF THE MICHIGAN DEPARTMENT OF TRANSPORTATION (MDOT) STANDARD SPECIFICATIONS FOR HIGHWAY CONSTRUCTION AND THE MICHIGAN DEPARTMENT OF TRANSPORTATION (MDOT) STANDARD SPECIFICATIONS FOR BRIDGE CONSTRUCTION.
2. ALL PROPOSED WORK SHALL BE IN ACCORDANCE WITH THE LATEST EDITIONS OF THE MICHIGAN DEPARTMENT OF TRANSPORTATION (MDOT) STANDARD SPECIFICATIONS FOR HIGHWAY CONSTRUCTION AND THE MICHIGAN DEPARTMENT OF TRANSPORTATION (MDOT) STANDARD SPECIFICATIONS FOR BRIDGE CONSTRUCTION.
3. ALL PROPOSED WORK SHALL BE IN ACCORDANCE WITH THE LATEST EDITIONS OF THE MICHIGAN DEPARTMENT OF TRANSPORTATION (MDOT) STANDARD SPECIFICATIONS FOR HIGHWAY CONSTRUCTION AND THE MICHIGAN DEPARTMENT OF TRANSPORTATION (MDOT) STANDARD SPECIFICATIONS FOR BRIDGE CONSTRUCTION.
4. ALL PROPOSED WORK SHALL BE IN ACCORDANCE WITH THE LATEST EDITIONS OF THE MICHIGAN DEPARTMENT OF TRANSPORTATION (MDOT) STANDARD SPECIFICATIONS FOR HIGHWAY CONSTRUCTION AND THE MICHIGAN DEPARTMENT OF TRANSPORTATION (MDOT) STANDARD SPECIFICATIONS FOR BRIDGE CONSTRUCTION.
5. ALL PROPOSED WORK SHALL BE IN ACCORDANCE WITH THE LATEST EDITIONS OF THE MICHIGAN DEPARTMENT OF TRANSPORTATION (MDOT) STANDARD SPECIFICATIONS FOR HIGHWAY CONSTRUCTION AND THE MICHIGAN DEPARTMENT OF TRANSPORTATION (MDOT) STANDARD SPECIFICATIONS FOR BRIDGE CONSTRUCTION.

PROJECT NO. 18-001

SHEET NO. 12



ANDERSON, ECKSTEIN AND
WESTRICK, INC.
CIVIL ENGINEERS SURVEYORS ARCHITECTS
11345 Shepherd Road Phone 281.751.2244
Houston, Texas 77057 Fax 281.751.4945
www.aewinc.com
ENGINEERING STRONG COMMUNITIES

DATE	REVISION
10/1/14	

VERNIER ROAD IMPROVEMENTS

SHEET 01.2

EXAMPLE MAST ARM

CITY OF GROESSE POINT WOODS

PROJECT	CONTRACT	DATE
VERNIER ROAD	14-0001	10/1/14

811 Know what's below. Call 1-800-4-A-DIG

THESE DRAWINGS ARE THE PROPERTY OF ANDERSON, ECKSTEIN AND WESTRICK, INC. (AEW). THEY ARE TO BE USED ONLY FOR THE PROJECT AND LOCATION SPECIFICALLY IDENTIFIED HEREON. ANY REUSE, MODIFICATION, OR ALTERATION OF THESE DRAWINGS WITHOUT THE WRITTEN CONSENT OF AEW IS STRICTLY PROHIBITED. THE USER ASSUMES ALL LIABILITY FOR ANY ERRORS, OMISSIONS, OR INADEQUACIES IN THESE DRAWINGS. THE USER SHALL INDEMNIFY AND HOLD AEW HARMLESS FROM ANY AND ALL CLAIMS, DAMAGES, LOSSES, AND EXPENSES, INCLUDING ATTORNEY'S FEES, ARISING OUT OF OR RESULTING FROM THE USE OF THESE DRAWINGS.

PROJECT NO. 14-0001

SHEET NO. 3