



CITY OF GROSSE POINTE WOODS
2025 Mack Plaza Drive
Grosse Pointe Woods, Michigan 48236-2397

(313) 343-2440
 Fax (313) 343-2785

NOTICE OF MEETING

| COMMISSIONS: | COMMITTEES: | X | BOARDS: |
|-----------------------------|----------------------------|---|-------------------------------------|
| Beautification Advisory | Building Authority | | Board of Canvassers |
| Citizens' Recreation | Cable TV Ad Hoc | | Board of Review |
| Community Tree | Community Events Committee | X | Construction Board of Appeals |
| Historical | Compensation & Evaluation | | Community Enhancement Fund Advisory |
| Local Officers Compensation | Construction | | Downspout Board of Appeals |
| Planning | Finance | | Pension |
| Senior Citizens' | Fireworks | | |
| | Judicial Liaison | | |
| | Mack Ave Business Study | | |
| | Public Relations | | |

PUBLIC INVITED: IN ACCORDANCE WITH PUBLIC ACT 267 OF 1976 (OPEN MEETINGS ACT), ALL MEMBERS OF THE GROUP SELECTED ABOVE, AS WELL AS THE GENERAL PUBLIC, ARE INVITED TO ATTEND THE FOLLOWING MEETING:

DATE: March 9, 2023 TIME: 5:30 p.m. PLACE: Conference Room 20025 Mack

Regular meeting (X) or Re-scheduled Regular Meeting ()

AGENDA OF MEETING

1. Roll Call
2. Acceptance of Agenda
3. Community Events 2022 Ending Balance Sheet
4. 2023 Music on the Lawn/Fall Fest Proposed Budget
 1. 2022 Employee Overtime Wages
5. 2023 Music on the Lawn/Fall Fest
 - A. Sponsors
 1. 2022 Sponsors /Potential 2023 Sponsors
 2. Sponsor Letter w/Sponsorship Form
 3. Exclusive Rights – St. John Hospital
 - B. Entertainment
 1. Assistant City Administrator email 02/24/23
 - C. Food Vendors
6. Immediate Certification of Minutes dated 03/9/23
7. New Business/Public Comment
8. Adjourn

Distribution:
 Bryant
 Boettcher
 Fenton
 Granger

McConaghy
 Fincham
 Como
 File

Smith
 Schulte

Submitted by: Arthur W. Bryant
 Office Held: Chair
 Telephone: 313 343-2445

IN ACCORDANCE WITH PUBLIC ACT 267 (OPEN MEETINGS ACT)
POSTED AND COPIES GIVEN TO NEWSPAPERS

The City of Grosse Pointe Woods will provide necessary, reasonable auxiliary aids and services, such as signers for the hearing impaired, or audio tapes of printed materials being considered at the meeting to individuals with disabilities. All such requests must be made at least five days prior to a meeting. Individuals with disabilities requiring auxiliary aids or services should contact the City of Grosse Pointe Woods by writing or call the City Clerk's office, 20025 Mack Plaza, Grosse Pointe Woods, MI 48236 (313) 343-2440 or Telecommunications Device for the Deaf (TDD) 313 343-9249

2022 COMMUNITY EVENTS ENDING BALANCE SHEET

| REVENUE | | Estimated Budget | Actual | Notes |
|--------------------------------------|----|-------------------|----------------------|---|
| Account Balance | \$ | 101,860.19 | \$ 101,860.19 | |
| REVENUE | | | | |
| Sponsors (1,800) | \$ | 25,200.00 | \$ 28,800.00 | |
| Contributors | \$ | - | \$ 1,050.00 | Comerica (1,000); Schaber (50.00) |
| Beer/Wine | \$ | 5,300.00 | \$ 5,382.00 | \$1,331 (6/24); \$1,270.00 (7/29); \$1,520 (8/26); \$1,261 (9/17) |
| Beer/Wine/Deposit Refund | \$ | 112.00 | | |
| TOTAL | | 132,472.19 | \$ 137,092.19 | |
| EXPENSES | | | | |
| Advertising | \$ | \$900.00 | \$ 872.75 | GPN: \$498.75; C&G: \$374.00 |
| Banners | \$ | \$1,100.00 | \$ 872.00 | \$230 CTE; \$321 Whitlock (June); \$321 Whitlock (July) |
| Beer & Wine | \$ | 3,500.00 | \$ 1,589.65 | \$701.70 Fabino (6/14); \$576.00 RNDG; \$311.95 (8/12) |
| Liquor Licenses | \$ | 200.00 | \$ 200.00 | 200 |
| Food/Drinks/Etc. (Fall Fest) | \$ | 2,000.00 | \$ 1,273.15 | Sam's Club: 348.41; \$346.50; \$189.80; \$388.44 |
| Entertainment | \$ | 5,500.00 | \$ 5,225.00 | \$150 Vavoom Deposit; \$1,425 Vavoom Bal; \$950 Detroit Social; \$1,500 Buggs Beddow; \$1,200 Sonic Freeway |
| Food Handlers Permit (Fall Fest) | \$ | 250.00 | \$ 249.00 | \$249.00 |
| Sales Tax | \$ | 300.00 | \$ 304.65 | \$75.34 (6/24); \$71.89 (7/29); \$86.04 (8/26); 71.38 (9/17) |
| Lighting (Remove) | | | | No Longer Contracting Out - DPW to Install |
| Miscellaneous | \$ | 200.00 | \$ 1,203.42 | \$30.63 (3/9 CEC Meeting); \$40.00 Tips Training; \$58.37 (Ice); \$138.03/\$23.41/\$4.24/72.97 Party Adventure "PA"; \$52.66 (Ice); \$198.98 Sam's Club; \$97.00 PA; \$61.86 (Ice); \$45.55 (Joann Fabrics); \$112.25 FF (Ice); \$267.45 Alliemons (Corn Stalks); |
| Stationery | \$ | 305.00 | \$ 175.00 | (Corn Stalks); |
| Insurance Policies | \$ | | \$ 2,476.00 | Music on the Lawn: \$2,122.00; Fall Fest: \$354 |
| Wages (Overtime) | \$ | 4,500.00 | \$ 4,205.64 | \$4,205.64 (2021 OT) |
| TOTAL | | 18,755.00 | \$ 18,646.26 | |
| Difference Btwm Rev & Exp | | 113,717.19 | \$ 118,445.93 | |

CEC REVENUE ACCOUNT 205,000,675,130
 CEC EXPENSE ACCOUNT 205,870,820,130

2023 COMMUNITY EVENTS PROPOSED BUDGET

| REVENUE | | Estimated Budget | Actual | Notes |
|--------------------------------------|----|-------------------|----------------------|--------------|
| Account Balance | \$ | 118,445.93 | \$ 118,445.93 | |
| REVENUE | | | | |
| Sponsors (1,800) | \$ | 25,200.00 | | |
| Contributors | \$ | 1,000.00 | | |
| Beer/Wine | \$ | 5,500.00 | | |
| Beer/Wine/Deposit Refund | | | | |
| TOTAL | | 150,145.93 | \$ 118,445.93 | |
| EXPENSES | | | | |
| Advertising | \$ | 873.00 | | |
| Banners | \$ | 872.00 | | |
| Beer & Wine | \$ | 1,590.00 | | |
| Liquor Licenses | \$ | 200.00 | | |
| Food/Drinks/Etc. (Fall Fest) | \$ | 1,273.15 | | |
| Entertainment | \$ | 5,225.00 | | |
| Food Handlers Permit (Fall Fest) | \$ | 249.00 | | |
| Sales Tax | \$ | 305.00 | | |
| Lighting (Remove) | | | | |
| Miscellaneous | \$ | 1,300.00 | | |
| Stationery | \$ | 175.00 | | |
| Insurance Policies | \$ | 2,476.00 | | |
| Wages (Overtime) | | \$4,700.00 | | 4628.72 (OT) |
| TOTAL | | 19,238.15 | \$ - | |
| Difference Btwn Rev & Exp | | 130,907.78 | \$ 118,445.93 | |

CEC REVENUE ACCOUNT 205.000.675.130
 CEC EXPENSE ACCOUNT 205.870.820.130

| <u>2022 SPONSORS / POTENTIAL 2023 SPONSORS</u> |
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| A.H. Peters Funeral Home |
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| Anderson, Eckstein & Westrick, Inc. |
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| Ascension/St. John Hospital |
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| DTE |
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| Edmund t. Ahee Jewelry Company |
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| Grosse Pointe Woods Foundation |
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| Inspired Family Dental Care |
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| Janet Coates State Farm Insurance |
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| Kitch Drutchas Wagner Valitutti & Sherbrook |
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|-----------------------|
| Kitty's Doctor |
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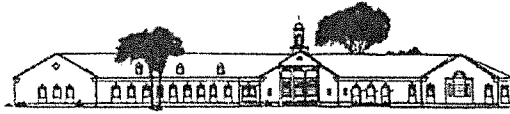
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| Pointe Alarm, LLC |
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| Marshall Landscape |
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| Nickel & Saph Inc. |
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| Rosati, Schultz, Joppich & Amtsbuechler, P.C. |
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| York, Dolan & Tomlinson, P.C. |
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CITY OF GROSSE POINTE WOODS
COMMUNITY EVENTS COMMITTEE

**Community Events
Committee Members**

Arthur W. Bryant
Mayor

Victoria A. Granger
Council Member

Todd A. McConaghy
Council Member

Frank Schulte
City Administrator

Bruce J. Smith
Committee Member

Christian A. Fenton
Committee Member

Al Fincham
Committee Member

Jenny Boettcher
*Grosse Pointe
Chamber of Commerce*

*For additional information
contact Assistant City
Administrator Susan Como
at (313) 343-2445 or
scomo@gpwmi.us*

March 7, 2023

Stephen Saph, Jr.
Nickel & Saph Inc. Insurance Agency
44 Macomb Place
Mt. Clemens, MI 48043

Dear Stephen:

Mark your calendar! The City of Grosse Pointe Woods is excited to announce that it is bringing back all of the community events this year. The season will include three *Music on the Lawn* concerts (Fridays on June 23, July 28, and August 25) and the *Annual Fall Fest* on Saturday, October 7.

We ask that you please consider joining us as a sponsor of these much anticipated events. The cost and value of sponsoring the events are outlined on the following page.

Please don't hesitate to call me at #313.343.2450 regarding any questions you may have.

Sincerely,

Frank Schulte

Enclosure

ROBERT E. NOVITKE MUNICIPAL CENTER

20025 MACK PLAZA DR. • GROSSE POINTE WOODS, MI 48236 • (313) 343-2445

Sponsorship
for the
City of Grosse Pointe Woods
Three Music on the Lawn Events
(June 23, July 28, August 25)
and
The Annual Fall Fest
(October 7)

Cost \$1,800

Sponsors will receive:

- A Thank You Ad in the *Grosse Pointe News and Grosse Pointe Times*.
- Recognition in the weekly *Happenings* e-blast plus an individual e-blast sent out prior to each event to over 6,600 residents listing your support and offering thanks for your generosity.
- Name of business will be imprinted on a banner recognizing all Sponsors, which will hang from the bandstand on the days of the events.
- Name of business will be imprinted on a sign recognizing all Sponsors, which will be displayed in the beer and wine tent.
- Name of business will be imprinted on a sign recognizing all Sponsors, which will be displayed at City Hall throughout the season.
- A posting on the city's website homepage recognizing all Sponsors.

Obtain your Sponsorship by sending a \$1,800 check payable to:

City of Grosse Pointe Woods – Community Events Fund
20025 Mack Plaza Drive
Grosse Pointe Woods, MI 48236

*For more information, please contact
Assistant City Administrator Susan Como at 313.343.2445 or scomo@gpwmj.us*

Exclusive Sponsorship
for the
City of Grosse Pointe Woods
Three Music on the Lawn Events
(June 23, July 28, August 25)
and
The Annual Fall Fest
(October 7)

Cost \$3,600

Exclusive Sponsors will receive:

- No other competing businesses will have the opportunity to sponsor the event.
- A Thank You Ad in the *Grosse Pointe News and Grosse Pointe Times*.
- Recognition in the weekly *Happenings* e-blast plus an individual e-blast sent out prior to each event to over 6,600 residents listing your support and offering thanks for your generosity.
- Name of business will be imprinted on a banner recognizing all Sponsors, which will hang from the bandstand on the days of the events.
- Name of business will be imprinted on a sign recognizing all Sponsors, which will be displayed in the beer and wine tent.
- Name of business will be imprinted on a sign recognizing all Sponsors, which will be displayed at City Hall throughout the season.
- A posting on the city's website homepage recognizing all Sponsors throughout the season.

Obtain your Sponsorship by sending a \$3,600 check payable to:

City of Grosse Pointe Woods – Community Events Fund
20025 Mack Plaza Drive
Grosse Pointe Woods, MI 48236

*For more information, please contact
Assistant City Administrator Susan Como at 313.343.2445 or scomo@gpwmi.us*

Susan Como

From: Susan Como
Sent: Friday, February 24, 2023 5:18 PM
To: 'Jenny Boetcher'; alfred Fincham; BRUCE SMITH; Arthur W. Bryant; chris fenton; Victoria A Granger; Victoria A. Granger; Yahoo; Todd McConaghy; Frank Schulte
Subject: Homework ;)

Hi Committee Members:

The below are the bands that have requested to provide entertainment at this year's events. The highlighted bands are who performed last year.

Please view the bands by clicking on the links provided prior to Tuesday's meeting.

Agenda and supporting documents forthcoming.

Thanks,

Sue

| Date | Event | Contact | Band Name | Band Website | Price | Notes |
|-----------|-------|----------------|--------------------------------|---|---------|--|
| 6/23/2023 | MOL | Jack DeFranco | Surf Zup | https://www.youtube.com/watch?v=79JKSVLNQFI | \$800 | For bigger events, they add a 5th member with saxophone; \$1,000 |
| | | Doug Hamborsky | Bugs Beddow & the Good Stuff | https://www.reverbnation.com/BugsBeddowband | \$1,500 | Played MOL last year |
| | | Laura Rain | Laura Rain & the Caesars | www.laurarain.net | \$1,500 | Price is open to discussion. Laura is a GPW resident |
| | | Luther Keith | Luther Badman Keith | www.lutherkeithblues.com | \$600 | |
| | | Bing Burris | Sonic Freeway | www.sonicfreeway.com | \$1,200 | Played Fall Fest Last Year |
| | | | | | | |
| | | | | | | |
| 7/28/2023 | MOL | Arthur Litsey | Detroit Social Club Blues Band | https://detroitclubbluesband.wordpress.com/ | \$900 | Played MOL last year |
| | | Jack DeFranco | Surf Zup | https://www.youtube.com/watch?v=79JKSVLNQFI | \$800 | For bigger events, they add a 5th member with saxophone; \$1,000 |

| | | | | | | |
|-----------|-----------|-----------------|-----------------------------|---|---------|---|
| | | Mark Loduca | Blue Water Kings | www.bluewaterkingsband.com | \$1,500 | (5-6 piece includes saxophone; \$2,000 for 8-piece and full horn section) |
| | | Doug Hamborsky | Flight | https://www.facebook.com/flightbanddetroit/ | \$1,500 | Needs to verify availability if GPW is interested |
| | | Laura Rain | Laura Rain & the Caesars | www.laurarain.net | \$1,500 | Price is open to discussion. Laura is a GPW resident |
| | | Luther Keith | Luther Badman Keith | www.lutherkeithblues.com | \$600 | |
| | | Frank Bednard | Mainstream Drive | https://mainstreamdrive.com/ | \$1,500 | |
| | | | | | | |
| 8/25/2023 | MOL | Mark Loduca | Blue Water Kings | www.bluewaterkingsband.com | \$1,500 | (5-6 piece includes saxophone; \$2,000 for 8-piece and full horn section) |
| | | Doug Hamborsky | Flight | https://www.facebook.com/flightbanddetroit/ | \$1,500 | Needs to verify availability if GPW is interested |
| | | Luther Keith | Luther Badman Keith | www.lutherkeithblues.com | \$600 | |
| | | Frank Bednard | Mainstream Drive | https://mainstreamdrive.com/ | \$1,500 | |
| | | | | | | |
| 10/7/2023 | Fall Fest | Kirk Karamanian | Vavoom | https://vavoomband.com/home | \$1,575 | Played MOL last year |
| | | Doug Hamborsky | Flight | https://www.facebook.com/flightbanddetroit/ | \$1,500 | Needs to verify availability if GPW is interested |
| | | Luther Keith | Luther Badman Keith | www.lutherkeithblues.com | \$600 | |
| | | Frank Bednard | Mainstream Drive | https://mainstreamdrive.com/ | \$1,500 | |
| | | Bing Burris | Sonic Freeway | www.sonicfreeway.com | \$1,200 | Played Fall Fest Last Year |