



CITY OF GROSSE POINTE WOODS
REGULAR CITY COUNCIL MEETING AGENDA
Monday, May 02, 2022 at 7:00 PM

*Robert E. Novitke Municipal Center - Council Chambers/Municipal Court,
20025 Mack Plaza, Grosse Pointe Woods, MI 48236
(313) 343-2440*

1. CALL TO ORDER

A. Administrative Memo: April 28, 2022

2. ROLL CALL

3. PLEDGE OF ALLEGIANCE

4. RECOGNITION OF COMMISSION MEMBERS

5. CONSENT AGENDA

A. Approval of Minutes

1. Council 04/25/22
2. Planning Commission 03/22/22, 02/22/22

B. Bids/Proposals/Contracts

1. Budget Amendment - Attorney Fees
 - a) Memo 05/02/22 - Treasurer/Comptroller
2. IBEX Insurance Company - Excess Workers Compensation Coverage
 - a) Memo 05/02/22 - Treasurer/Comptroller
 - b) Quote 04/20/22 - Midwest Employers Casualty Company
 - c) Proposed Policy
3. 2022 Fee Schedule
 - a) Council Minutes Excerpt 09/09/19
 - b) Proposed Fee Schedule with changes

C. Proclamation

1. Peace Officers Memorial Day/National Police Week
2. Emergency Medical Services Week
3. National Public Works Week

D. Claims and Accounts

1. WCA Assessing - Invoice No. 04222022 - May 2022 Services - 04/22/22 - \$6,508.50.
2. Jacobs and Diemer, P.C. - Professional Services - Claim No. JPJPC-20222Q - USSIC v GPW - 04/25/22 - \$17,073.55.

cc: Council - 7
City Administrator
City Attorney

Treasurer/Comptroller
City Clerk
Email Group/Media

Post - 4

6. ACCEPTANCE OF AGENDA

7. OATH OF OFFICE

A. City Clerk - Paul Antolin

8. COMMUNICATIONS

A. Schedule Public Hearing Date for Proposed FY 2022-2023 Budget

a) Memo 05/02/22 - Treasurer/Comptroller

B. Resignation - Beautification Advisory Commission (BAC) - Edward Mitchell

a) Letter 04/24/22 - Edward Mitchell

9. NEW BUSINESS/PUBLIC COMMENT

10. CLOSED EXECUTIVE SESSION

A. Consideration of a Closed Executive Session to discuss labor negotiations in accordance with MCL 15.268(c).

11. ADJOURNMENT

**Paul P. Antolin
Deputy City Clerk**

IN ACCORDANCE WITH PUBLIC ACT 267 (OPEN MEETINGS ACT)
POSTED AND COPIES GIVEN TO NEWSPAPERS

The City of Grosse Pointe Woods will provide necessary, reasonable auxiliary aids and services, such as signers for the hearing impaired, or audio tapes of printed materials being considered at the meeting to individuals with disabilities. All such requests must be made at least five days prior to a meeting. Individuals with disabilities requiring auxiliary aids or services should contact the City of Grosse Pointe Woods by writing or call the City Clerk's office, 20025 Mack Plaza, Grosse Pointe Woods, MI 48236 (313) 343-2440 or Telecommunications Device for the Deaf (TDD) 313 343-9249

***** NOTE TO PETITIONERS: YOU, OR A REPRESENTATIVE, ARE REQUESTED TO BE IN ATTENDANCE AT THE MEETING SHOULD THE COUNCIL HAVE QUESTIONS REGARDING YOUR REQUEST. *****

COUNCIL ADMINISTRATIVE MEMO
April 28, 2022

OFFICE OF THE CITY ADMINISTRATOR

Subject: Recommendations for Rescheduled Council Meeting of May 2, 2022

- Item 1 CALL TO ORDER Prerogative of the Mayor to call this meeting to order.
- Item 2 ROLL CALL Prerogative of the Mayor to request a Roll Call from the Deputy City Clerk.
- Item 3 PLEDGE OF ALLEGIANCE Prerogative of the Mayor to lead the City Council, Administration, and members of the audience in the Pledge of Allegiance.
- Item 4 RECOGNITION OF COMMISSION MEMBERS Prerogative of the Mayor to request Commission Members in attendance at tonight’s meeting to approach the podium and introduce themselves and the Commission on which they serve.
- Item 5 CONSENT AGENDA All items listed under the Consent Agenda are considered routine by the Council and will be enacted by one motion and a second. There will be no separate discussion of these items. If discussion of an item is required, it will be removed from the consent agenda and considered. One member may request that an item be removed and no second is required.

Prerogative of the City Council to approve all items listed under the consent agenda as presented.

A. Approval of Minutes

- 1. Council 04/25/22
- 2. Planning Commission 03/22/22, 02/22/22

B. Bids/Proposals/Contracts

- 1. Budget Amendment - Attorney Fees
 - a) Memo 05/02/22 - Treasurer/Comptroller
- 2. IBEX Insurance Company - Excess Workers Compensation Coverage
 - a) Memo 05/02/22 - Treasurer/Comptroller
 - b) Quote 04/20/22 - Midwest Employers Casualty Company
 - c) Proposed Policy
- 3. 2022 Fee Schedule
 - a) Council Minutes Excerpt 09/09/19
 - b) Proposed Fee Schedule with changes*

*The only changes to the Fee Schedule are on page 4.

C. Proclamation

- 1. Peace Officers Memorial Day/National Police Week
- 2. Emergency Medical Services Week
- 3. National Public Works Week

D. Claims and Accounts

- 1. WCA Assessing - Invoice No. 04222022 - May 2022 Services - 04/22/22 - \$6,508.50.
- 2. Jacobs and Diemer, P.C. - Professional Services - Claim No. JPJPC-20222Q - USSIC v GPW - 04/25/22 - \$17,073.55.

- Item 6 ACCEPTANCE OF THE AGENDA Prerogative of the City Council that all items on tonight's agenda be received, placed on file, and taken in order of appearance.
- Item 7 OATH OF OFFICE Prerogative of the Mayor to ask the Assistant City Administrator to administer the Oath of Office to Paul Antolin, who will be serving as the City Clerk effective immediately.
- Item 8 COMMUNICATIONS
- Item 8A SCHEDULE PUBLIC HEARING DATE FOR THE PROPOSED FY 2022-2023 PROPOSED BUDGET Prerogative of the City Council to set May 16, 2022, for a Public Hearing to consider final adoption of the Proposed FY 2022-2023 budget, and to authorize the City Clerk to publish said Public Hearing Notice in the *Grosse Pointe News*.
- Item 8B RESIGNATION – BEAUTIFICATION ADVISORY COMMISSION Prerogative of the Mayor to accept the resignation of Edward Mitchell from the Beautification Advisory Commission with regret, and direct that appropriate thanks and recognition be sent to Mr. Mitchell.
- Item 9 NEW BUSINESS/PUBLIC COMMENT Prerogative of the Mayor to ask if there is any New Business to come before the City Council from the City Council or Administration; and then, to ask members of the audience if there is any Public Comment to come before the City Council.
- Item 10 CONSIDERATION OF A CLOSED EXECUTIVE SESSION TO CONSULT WITH THE LABOR ATTORNEY TO DISCUSS LABOR NEGOTIATIONS IN ACCORDANCE WITH MCL 15.268 (c). A motion, second, and roll call vote with a minimum 2/3 of Council voting in the affirmative is required to meet in Closed Session.
- Item 11 ADJOURNMENT Upon the conclusion of public comment with no further business to be conducted by the City Council, prerogative of the City Council to motion for adjournment of tonight's meeting.

Respectfully submitted,



Frank Schulte
City Administrator

COUNCIL
04-25-22 – 038

MINUTES OF THE REGULAR CITY COUNCIL MEETING OF THE CITY OF GROSSE
POINTE WOODS HELD ON MONDAY, APRIL 25, 2022, IN THE COUNCIL-COURTROOM
OF THE ROBERT E. NOVITKE MUNICIPAL CENTER, 20025 MACK PLAZA DR., GROSSE
POINTE WOODS, MICHIGAN.

The meeting was called to order at 7:04 p.m. by Mayor Bryant.

PRESENT: Mayor Bryant
Council Members: Brown, Granger, Koester, McConaghy, Vaughn
ABSENT: Gafa

Also Present: City Administrator Schulte
City Attorney Walling
Treasurer/Comptroller Murphy
Assistant City Administrator Como
Deputy City Clerk Antolin
Director of Public Services Kowalski
Director of Public Safety Kosanke
Building Official Tutag
Recreation Supervisor Gerhart
Deputy Treasurer/Comptroller Schmidt
IT Manager Capps
Park Foreman Salter

Council, Administration, and the audience Pledged Allegiance to the Flag.

The following Commission member was in attendance:

Catherine Dumke, Senior Citizens' Commission

Motion by McConaghy, seconded by Koester, that Council Member Gafa be excused from tonight's meeting.

Motion carried by the following vote:

Yes: Brown, Bryant, Granger, Koester, McConaghy, Vaughn
No: None
Absent: Gafa

COUNCIL
04-25-22 – 039

Motion by McConaghy, seconded by Granger, that all items on the Consent Agenda be approved as presented.

A. Appointments

1. Beautification Advisory Commission (Mayoral)
 - a) Andrea Champagne - (Term to expire 12/31/22)
 - 1) Beautification Advisory Commission (Unapproved) Minutes 04/13/22 with recommendations
 - 2) Biographical Sketch

B. Approval of Minutes

1. Council 04/04/22
2. Beautification Advisory Commission 03/09/22 with recommendations
3. Citizens' Recreation Commission 03/08/22
4. Historical Commission 02/10/22
5. Tree Commission 03/02/22

C. Reports

1. March 2022 - Monthly Financial Report

D. Bids/Proposals/Contracts

1. Bark Mulch for City Landscape Beds and Installation of Playground Mulch
 - a) Memo 03/24/22 - Director of Public Services
 - b) Bid Opening Documents
 - c) Certificate of Liability Insurance
2. Rubbish Collection Contract
 - a) Memo 04/11/22 - Director of Public Services
 - b) GFL Environmental Services Proposal
3. Paint Interior of Torrey Road Pump Station
 - a) Memo 04/14/22 - Director of Public Services
 - b) Quote 03/14/22 - Rely-On Construction

COUNCIL
04-25-22 – 040

- 4. MIDC Managed Assigned Counsel Coordinator (MACC) Contract
 - a) Memo 04/19/22 - Municipal Court Clerk
 - b) Independent Contractor Agreement

E. Claims and Accounts

- 1. Anderson, Eckstein & Westrick, Inc. (AEW) - City Engineers
 - a) Mack Ave. Plan Review - Invoice No. 0130283 - 03/09/21 - \$1,535.50.
 - b) 2021-2022 GIS Maintenance - Invoice No. 0136334 - 03/22/22 - \$1,420.85.
 - c) 2020-2021 Water Main Replacement Program - Invoice No. 0136453 - 03/25/22 - \$2,304.40.
 - d) Sewer Rehabilitation - Lining - Invoice No. 0136454 - 03/25/22 - \$164.35.
 - e) Sewer Rehabilitation - Open Cut - Invoice No. 0136455 - 03/25/22 - \$12,493.15.
 - f) 2021 Misc. Concrete Repair - Invoice No. 0136456 - 03/25/22 - \$366.21.
 - g) 2021 CCTV Investigation - Invoice No. 0136457 - 03/25/22 - \$2,261.35.
 - h) 2021 Sewer Rehab. by FCIPP - Invoice No. 0136458 - 03/25/22 - \$629.48.
 - i) 2021-2022 General Engineering - Invoice No. 0136459 - 03/25/22 - \$3,446.26.
 - j) Bournemouth WM Replacement - Invoice No. 0136462 - 03/25/22 - \$2,552.80.
 - k) Oxford Rd. Recon. - Mack to Holiday - Invoice No. 0136463 - 03/25/22 - \$2,389.80.
 - l) Allard Rd. Recon. - Chester/Harper (WCL) - Invoice No. 0136464 - 03/25/22 - \$26,996.53.
 - m) Vernier Rd. Water Main Replacement - Invoice No. 0136465 - 03/25/22 - \$13,992.00.
 - n) GP North Field Turf Improv. Plan Review - Invoice No. 0136466 - 03/25/22 - \$1,250.00.
 - o) Sewer System Evaluation - Invoice No. 0136661 - 03/30/22 – \$9,629.80.

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04-25-22 – 041

- 2. Hallahan & Associates, P.C. - Professional Services – Invoice No. 19398 - March 2022 - \$1023.38.
- 3. Keller Thoma - Labor Attorney - Invoice No. 121791 - 04/01/22 - \$350.00.
- 4. York, Dolan & Tomlinson, P.C. - City Attorney - March 2022 - 04/05/22 - \$3,317.00.
- 5. Rosati, Schultz, Joppich & Amtsbuechler, P.C. - City Attorney - Invoice No. 1077307 - 04/14/22 - \$7,301.34.

Motion carried by the following vote:

Yes: Brown, Bryant, Granger, Koester, McConaghy, Vaughn
 No: None
 Absent: Gafa

Motion by Granger, seconded by Vaughn, that all items on tonight's agenda be received, placed on file, and taken in order of appearance.

Motion carried by the following vote:

Yes: Brown, Bryant, Granger, Koester, McConaghy, Vaughn
 No: None
 Absent: Gafa

Motion by Brown, seconded by McConaghy, regarding **City Clerk Position/Promotion**, that the City Council concur with the recommendation of the City Administrator and appoint Paul Antolin to the position of City Clerk and increase his salary to \$75,000.00.

Motion carried by the following vote:

Yes: Brown, Bryant, Granger, Koester, McConaghy, Vaughn
 No: None
 Absent: Gafa

Motion by Koester, seconded by Granger, regarding **Second Reading and Final Adoption: The Repeal and Replacement of Chapter 50 Zoning Ordinance, Text and Map Amendment**, that

COUNCIL
04-25-22 – 042

the City Council approve the proposed ordinance amendment as presented and make it effective 20 days after its enactment.

Motion carried by the following vote:

Yes: Brown, Bryant, Granger, Koester, McConaghy, Vaughn
No: None
Absent: Gafa

The following items were discussed under New Business:

- Event Reminders:
 1. Spring Fest @ Ghesquiere Park –Saturday, April 30, 2022 (11:00 a.m.–3:00 p.m.)
 2. Little League Parade – Sunday, May 1, 2022 @ 12:00 p.m. from Comerica Bank parking lot to Ghesquiere Park.

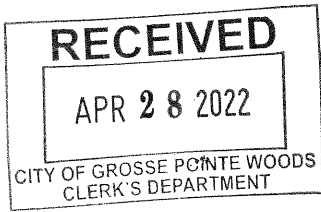
No one wished to be heard under Public Comment.

Motion by Granger, seconded by Koester, to adjourn tonight’s meeting at 7:16 p.m. PASSED UNANIMOUSLY.

Respectfully submitted,

Paul P. Antolin
Deputy City Clerk

Arthur W. Bryant
Mayor



Commissioner Ap
4/26/22

Section , Item 2.

PLANNING COMMISSION
MINUTES 3-22-22 – 7

MINUTES OF THE REGULAR PLANNING COMMISSION MEETING OF THE CITY OF GROSSE POINTE WOODS HELD ON MARCH 22, 2022, IN THE COUNCIL-COURT ROOM OF THE ROBERT E. NOVITKE MUNICIPAL CENTER, 20025 MACK PLAZA, GROSSE POINTE WOODS, MICHIGAN.

The meeting was called to order at 7:02 p.m. by Chair Fuller.

- Roll Call: Chair Fuller
- Planning Commissioners: Bailey, Gerhart, Gilezan, Fenton, Hamborsky, McNelis, Vitale
- Absent: O’Keefe
- Also Present: Building Official, Gene Tutag
City Administrator, Frank Schulte
Assistant City Administrator, Sue Como
Recreation Supervisor, Nicole Gerhart

The Planning Commission, Administration, and the Public Pledged Allegiance to the Flag.

MOTION by Bailey, seconded by Vitale, that commissioner O’Keefe be excused from tonight’s meeting.

Motion carried by the following vote:

- YES: Bailey, Fuller, Gerhart, Gilezan, Fenton, Hamborsky, McNelis, Vitale
- NO: None
- Absent: O’Keefe

MOTION by Bailey, seconded by Gilezan, that all items on tonight’s agenda be received, and placed on file, taken in order of appearance as presented.

Motion carried by the following vote:

- YES: Bailey, Fuller, Gerhart, Gilezan, Fenton, Hamborsky, McNelis, Vitale
- NO: None
- Absent: O’Keefe

Chair Fuller recognized Council Representative Vaughn who was in attendance at tonight’s meeting.

MOTION by Gerhart, seconded by Fenton, that the February 22, 2022 Planning Commission Meeting Minutes be approved as submitted.

Motion carried by the following vote:

- YES: Bailey, Fuller, Gerhart, Gilezan, Fenton, Hamborsky, McNelis, Vitale
- NO: None
- Absent: O’Keefe

PLANNING COMMISSION
MINUTES 3-22-22 – 8

The next item on the agenda was the **Presentation/Review of the Chene-Trombley Park Project**. Commissioners Vitale and McNelis stepped away in order to present before the Planning Commission. John Vitale and James McNelis from Stucky Vitale Architects introduced themselves and provided a presentation regarding the concept and status of the project. The concept, as described by Vitale, was to cater to younger children whilst maintaining a variety of uses in the park, making it more usable and attractive in the community. More detail was discussed: entrance, fence, proximity to businesses on Mack Ave., pavilion, open play area, tot area with a prehistoric theme proposed, and more. The project was presented to Mayor and Council as a three-phase project. City Administrator, Frank Schulte, spoke regarding the timeline of the project. Discussion among Planning Commissioners, Administration, and Building Official took place.

The next item on the agenda was the **Scheduling of a Public Hearing: Solar Ordinance Repeal in Chapter 50 of City Code**. Building Official Tutag spoke briefly, stating this is a housekeeping issue to remove the outdated ordinance in place of the new one.

MOTION by Hamborsky, seconded by Gilezan, that a Public Hearing for the repeal of section 50-539 of City Code be scheduled for the Planning Commission meeting on April 26, 2022 at 7:00 p.m., located in the Council Chambers at the Robert E. Novitke Municipal Center.

Motion carried by the following vote:

- YES: Bailey, Fuller, Gerhart, Gilezan, Fenton, Hamborsky, McNelis, Vitale
- NO: None
- Absent: O’Keefe

The next item on the agenda was the **Scheduling of a Public Hearing: Colonial Design Theme in Chapter 50 of City Code**. Building Official Tutag spoke briefly, going over the history of the ordinance and proposed changes.

MOTION by Gerhart, seconded by Vitale, that a Public Hearing for the amendments of section 50-373 of City Code relating to Colonial Design Standards be scheduled for the Planning Commission meeting on April 26, 2022 at 7:00 p.m., located in the Council Chambers at the Robert E. Novitke Municipal Center.

Motion carried by the following vote:

- YES: Bailey, Fuller, Gerhart, Gilezan, Fenton, Hamborsky, McNelis, Vitale
- NO: None
- Absent: O’Keefe

The next item on the agenda was the **Discussion/Review of Draft Ordinance: Mobile Food Vending**. Building Official Tutag went over the changes to the draft incorporated by City Attorney Tomlinson. Discussion amongst commissioners ensued. Building Official Tutag stated he would bring the Commissioner’s comments to City Attorney Tomlinson to discuss at the next Planning Commission meeting.

PLANNING COMMISSION
MINUTES 3-22-22 – 9

The next item on the agenda was the **Building Official Update/Discussion**. Building Official Tutag discussed the City’s Sign Ordinance, Master Plan, and Zoning Text Audit, and how the intention would be to stick with the Clearzoning software/format from Giffels Webster. Discussion among Building Official and Planning Commissioners ensued.

The next item on the agenda was the **Review of the 2021 Planning Commission Annual Report**. Planning Commissioners discussed and made suggestions. Building Official Assistant Modrack is to bring the revised draft to the next Planning Commission meeting.

The next item on the agenda was the **Building Official’s Monthly Report**, and the following items were presented for February 2022.

- Master Plan, Zoning Audit, Sign Ordinance as mentioned in the Building Official Update.
- Business owners are continuing to apply for blade signs which we are now able to approve and issue permits for.
- The Building Department attended the Avenue-in-the-Woods Open House on March 9th.

The next item on the agenda was the **Council Reports**.

- Commissioner Gilezan reported on the February 28, 2022 Council meeting
- Commissioner Hamborsky reported on the March 7 & 21, 2022 Council meetings.

Under **New Business**, the following items were discussed:

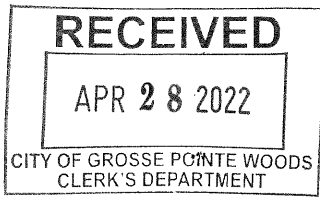
- 2020 Plan Subcommittee: nothing to report
- Crosswalk/Pocket Park Subcommittee: nothing to report
- Streetscape Subcommittee: nothing to report

Under **Public Comment**, the following was heard:

- Tom Vaughn: enhanced crosswalks for the Chene-Trombley Park.

MOTION by Gilezan, seconded by Hamborsky, to adjourn at 7:59 p.m.

Respectfully Submitted,
Josie Modrack
Administrative Assistant to the Building Official



Commission Agenda
4/26/22

Section , Item 2.

PLANNING COMMISSION
MINUTES 2-22-22 – 4

MINUTES OF THE REGULAR PLANNING COMMISSION MEETING OF THE CITY OF GROSSE POINTE WOODS HELD ON FEBRUARY 22, 2022, IN THE COUNCIL-COURT ROOM OF THE ROBERT E. NOVITKE MUNICIPAL CENTER, 20025 MACK PLAZA, GROSSE POINTE WOODS, MICHIGAN.

The meeting was called to order at 7:01 by Chair Fuller.

Roll Call: Chair Fuller
Planning Commissioners: Bailey, Gerhart, Gilezan, Hamborsky, McNelis, O’Keefe, Vitale
Absent: Fenton

Also Present: City Attorney Tim Tomlinson
Building Official Tutag
Rod Arroyo from Giffels Webster
19850 Mack Owner, Frank Arcori, and Architect, Jason Krieger

The Planning Commission, Administration, and the audience Pledged Allegiance to the Flag.

MOTION by Gerhart, seconded by Bailey, that commissioner Fenton be excused from tonight’s meeting.

Motion carried by the following vote:

YES: Bailey, Fuller, Gerhart, Gilezan, Hamborsky, McNelis, O’Keefe, Vitale
NO: None
Absent: Fenton

MOTION by Bailey, seconded by Gilezan, that all items on tonight’s agenda be received, and placed on file, taken in order of appearance as presented.

Motion carried by the following vote:

YES: Bailey, Fuller, Gerhart, Gilezan, Hamborsky, McNelis, O’Keefe, Vitale
NO: None
Absent: Fenton

Vice-Chair Fuller recognized Council Representative Vaughn who was in attendance at tonight’s meeting.

MOTION by Vitale, seconded by O’Keefe, that the January 25, 2022 Planning Commission Meeting Minutes be approved as submitted.

Motion carried by the following vote:

YES: Bailey, Fuller, Gerhart, Gilezan, Hamborsky, McNelis, O’Keefe, Vitale
NO: None
Absent: Fenton

PLANNING COMMISSION
MINUTES 2-22-22 – 5

The next item on the agenda was the **Public Hearing regarding the repealer and replacement of the City of Grosse Pointe Woods, Wayne County, Zoning Ordinance and Zoning Map in its entirety.**

Chair Fuller opened the Public Hearing at 7:10 p.m.

Chair Fuller presented the Building Official Memo on behalf of Building Official Tutag. Rod Arroyo from Giffels Webster introduced himself and made a presentation to commissioners, staff and the public on the reformatting of the Zoning Ordinance and how to use the Clearzoning software. Discussion ensued.

Chair Fuller opened up the floor for Public Comment. No one from the Public wished to Comment.

Public Hearing closed at 7:24 p.m.

MOTION by Vitale, seconded by Bailey, to recommend to City Council to approve the repealer and replacement of the City of Grosse Pointe Woods, Wayne County, Zoning Ordinance and Zoning Map in its entirety, as presented.

Motion carried by the following vote:

- YES: Bailey, Fuller, Gerhart, Gilezan, Hamborsky, McNelis, O’Keefe, Vitale
- NO: None
- Absent: Fenton

The next item on the agenda was the **Façade Change Proposal: 19850 Mack Avenue.** Josie Modrack presented the Building Official Memo on behalf of Building Official Tutag. Applicant, Jason Krieger of Krieger Klatt Architects presented the proposed façade change before Commissioners. Also present was the owner of the building, Frank Arcori. Discussion ensued regarding the proposed materials used for the development. Also mentioned was that there would be a masonry dumpster enclosure, the meter area and street frontage would be maintained, tenants are still to-be-determined, rear of the building to be painted, and there is no proposed change to the building’s footprint.

MOTION by Vitale, seconded by McNelis, to approve the façade change proposal for 19850 Mack Avenue, incorporating the comments and stipulations by the Department of Public Works, Department of Public Safety, and Building Official, including there be screening of mechanical units, that the project begin within 6 months and take no longer than 1 year to complete, and encouraged the comments made by Planning Commissioners to enhance the rear entrance of the building also be considered.

Motion carried by the following vote:

- YES: Bailey, Fuller, Gerhart, Gilezan, Hamborsky, McNelis, O’Keefe, Vitale
- NO: None
- Absent: Fenton

PLANNING COMMISSION
MINUTES 2-22-22 – 6

The next item on the agenda was the **Food Truck Ordinance Discussion/Review**. City Attorney Tim Tomlinson presented to commissioners the newly drafted Mobile Food Vending Ordinance which incorporated their comments from last meeting. Discussion ensued. City Attorney Tim Tomlinson will take the Planning Commissioner’s comments and make those changes to bring forward to the next Planning Commission meeting.

The next item on the agenda was the **Building Official’s Monthly Report**, and the following items were presented for January 2022.

- Sign ordinance: City Attorney has made recommendations to amending ordinance to comply with State Code. Would like this to eventually be in the Clearzoning format.
- Proposed colonial design theme standards will be on COW agenda March 21, 2022.
- Legacy Oaks inspection recently: labor and material shortage, no one occupying yet but 90% of exterior is completed. Possibly plan a tour/inspection before a Planning Commission meeting one month.
- Next month will have a joint meeting with Parks and Rec Committee for the Chene-Trombley Park Project presentation.
- Master Plan RFP: working on this with the budget meetings.

The next item on the agenda was the **Council Reports**:

- Commissioner Vitale reported on behalf of Commissioner Gilezan.

Under **New Business**, the following items were discussed:

- 2020 Plan Subcommittee: nothing to report
- Crosswalk/Pocket Park Subcommittee: nothing to report
- Streetscape Subcommittee: nothing to report

Under **Public Comment**, the following was heard:

- Margaret Potter, 1834 Allard: electric vehicle chargers.

MOTION by Bailey, seconded by Vitale, to adjourn at 8:28 p.m.

Respectfully Submitted,
Josie Modrack
Administrative Assistant to the Building Official

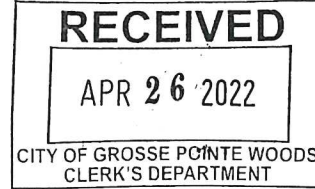


CITY OF GROSSE POINTE WOODS MEMORANDUM

Date: May 2, 2022

To: Mayor and City Council

From: Shawn Murphy, Treasurer/Comptroller
Frank Schulte, City Administrator



Re: Budget Amendment-Attorney Fees

On December 13, 2021, City Council approved a retainer agreement for legal counsel with Jacobs and Diemer, to represent the City in the U.S. Specialty Insurance Co. v Grosse Pointe Woods, U.S. district court case no. 21- cv-12546.

Funds were not budgeted for this expense in fiscal year 2021-2022 and on January 10, 2022 a budget amendment was approved for \$50,000. As of April 5, 2022, the City has incurred \$40,270 in legal services for the months of December 2021-February 2022.

I am requesting an additional budget amendment in the amount of \$60,000 from prior year reserves account 592-000-697.000 to account 592-537-812.000 claims/outside counsel.

If you have any questions, please feel free to call me.

Thank you.


Shawn Murphy
Treasurer/Comptroller


Frank Schulte
City Administrator

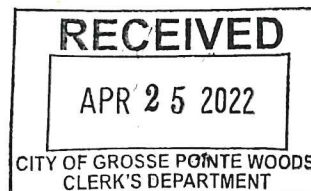


CITY OF GROSSE POINTE WOODS MEMORANDUM

Date: May 2, 2022

To: Mayor and City Council

From: Shawn Murphy, Treasurer/Comptroller
Frank Schulte, City Administrator



Re: IBEX Insurance Company – Excess Workers Compensation Coverage

Please find attached a copy of the Excess Workers Compensation renewal quote from Midwest Employers Casualty Company. Mark Sledzinski solicited quotes for the City's excess workers compensation coverage, which is set to expire on June 30, 2022 from Midwest Employers Casualty Company and Safety National Company. Safety National Company declined to quote.

Carrier	Contract Term	Annual Premium	Specific Retention
Midwest Employers	2 Year	62,959	\$500,000 Non-Police & Fire \$600,000 Police & Fire
Safety National Co.	Declined to Quote		

Midwest has offered the same Specific Retention for employees outside of Police & Fire at \$500,000 and employees under the class codes for Police & Fire will increase to \$600,000. According to Mr. Sledzinski, \$600,000 is now the minimum Specific Retention for Police & Fire class codes.

Midwest is offering a two year term with no price increase for the second year. The premium of \$62,959 represents an increase of 13.5% over the current premium of \$55,455.

Based on Mr. Sledzinski's recommendation, I would concur that the City enter into the two year term at the stated specific retention and premium.

Adequate funds have been budgeted in FY 2022-2023 for the City's Excess Worker's Compensation premium of \$62,959 in budget line 632-854-914.000, Insurance Premium.

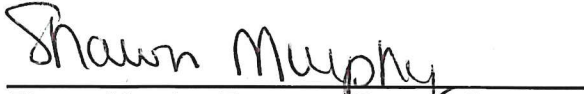
Upon receipt of the actual contract from Midwest Employers Casualty Company, it will be forwarded to the City Attorney for review and approval.

Recommend approval of the above stated and do not believe any benefit will accrue to the City by seeking further bids.

Thank you.



Frank Schulte, City Administrator



Shawn Murphy, Treasurer/Comptroller



**Excess Workers Compensation
Quotation Sheet**

Insurer: Midwest Employers Casualty Company

Policy Effective Date: 07/01/2022

Insured: City of Grosse Pointe Woods

Quote Date: 04/20/2022

Policy #: EWC008739

Quote Expiration Date: 60 Days

POLICY TERMS	QUOTE OPTIONS			
	0239256	0239339		
Named States	MI	MI		
SPECIFIC:				
Specific Limit	STATUTORY	STATUTORY		
Specific Retention	\$500,000	\$500,000		
Specific Retention - 7704 MI	\$600,000	\$600,000		
Specific Retention - 7720 MI	\$600,000	\$600,000		
EMPLOYERS LIABILITY:				
Employers Liability Limit	\$1,000,000	\$1,000,000		
Employers Liability Retention	See Specific	See Specific		
AGGREGATE:				
Aggregate Limit	\$5,000,000	\$5,000,000		
Rate as a % of Normal Premium	926.91%	834.22%		
Estimated Aggregate Retention	\$1,306,702	\$2,352,067		
Minimum Aggregate Retention	\$1,280,568	\$2,305,025		
Aggregate Loss Limitation	\$500,000	\$500,000		
RATING BASE:				
Est. Annual Payroll	\$7,058,213	\$7,058,213		
Est. Annual Manual Premium	\$140,974	\$140,974		
Length of Policy (Years)	1.000000	2.000000		
Est. Policy Normal Premium	\$140,974	\$281,948		
Rate as a % of Normal Premium	44.66%	44.66%		
PREMIUM:				
Total Est Policy Prd Premium (including Flat Charges)	\$62,959	\$125,918		
Policy Minimum Premium	\$56,663	\$113,326		
Deposit Premium	\$62,959	\$62,959		
Deposit Flat Charge(s)	NA	NA		
Total Deposit Due	\$62,959	\$62,959		
Terrorism Risk Ins Act of 2002 (incl in Total Deposit Due above)	\$1,889	\$1,889		

CONDITIONS / COMMENTS:

* MECC must be notified of any aircraft changes occurring during the policy period.



**Endorsement Schedule
Quotation**

Insurer: Midwest Employers Casualty Company

Policy Effective Date: 07/01/2022

Insured: City of Grosse Pointe Woods
Policy #: EWC008739

Quote Date: 04/20/2022
Quote Expiration Date: 60 Days

Quote Option(s) 0239339 Include(s) the following Endorsements:

CMB-187 Two Year Policy Short Rate Table
ISI-285 More Than One Premium Adjustment

The following endorsements apply to all quote options:

CMB-6-CLS Amendment to Schedule Item 6
CMB-11 Amendment to Schedule Item 11
CMB-199 Policyholder Disclosure Notice of Terrorism Insurance
ISI-254-EXC Aircraft Exclusion
ISI-MI Michigan



**Policyholder Disclosure
Notice of Terrorism
Insurance Coverage**

Coverage for acts of terrorism, as defined in the Terrorism Risk Insurance Act as amended, (the "Act"), is included in the quote for your policy.

As defined in Section 102(1) of the Act: The term "act of terrorism" means any act that is certified by the Secretary of the Treasury—in consultation with the Secretary of Homeland Security, and the Attorney General of the United States—to be an act of terrorism; to be a violent act or an act that is dangerous to human life, property, or infrastructure; to have resulted in damage within the United States, or outside the United States in the case of certain air carriers or vessels or the premises of a United States mission; and to have been committed by an individual or individuals as part of an effort to coerce the civilian population of the United States or to influence the policy or affect the conduct of the United States Government by coercion. Under your coverage, any losses resulting from certified acts of terrorism may be partially reimbursed by the United States Government under a formula established by the Act.

However, your policy may contain other exclusions which might affect your coverage, such as an exclusion for nuclear events. Under the formula, the United States Government generally reimburses 80% beginning on January 1, 2020 of covered terrorism losses exceeding the statutorily established deductible paid by the insurance company providing the coverage. The Act contains a \$100 billion cap that limits U.S. Government reimbursement as well as insurers' liability for losses resulting from certified acts of terrorism when the amount of such losses exceeds \$100 billion in any one calendar year. If the aggregate insured losses for all insurers exceed \$100 billion, your coverage may be reduced.

The portion of your annual premium that is attributable to coverage for acts of terrorism, as defined in the Act is shown below, and does not include any charges for the portion of losses covered by the United States government under the Act.

Quote Option	<u>0239256</u>	<u>0239339</u>
TRIA Charge:	\$1,889	\$1,889
	<u> </u>	<u> </u>

Name of Insurer: Midwest Employers Casualty Company

Name of Insured: City of Grosse Pointe Woods



Endorsement

Endorsement Effective:

Policy No.:

Named Insured:

Aircraft Exclusion Endorsement

This Policy does not cover any Loss arising out of the ownership, maintenance, operation or use of any aircraft that is leased, owned (in whole or in part) or operated by you, your executive officer(s), director(s), Employee(s), parent company or subsidiary. This exclusion does not apply to regularly scheduled commercial airlines or chartered aircraft.

Countersigned

MIDWEST EMPLOYERS CASUALTY COMPANY

Authorized Representative

Secretary

President

This endorsement forms part of the Policy to which attached, effective on the inception date of the Policy unless otherwise stated herein. All other terms and conditions of the Policy remain unchanged.

ISI-254-EXC (8-13)

Date Printed:



Endorsement

Endorsement Effective:

Policy No.:

Named Insured:

Amendment to Schedule Item 11

Schedule Item 11 is amended to read as follows:

11. Classification of Operations:

Total Manual Premium:
(a) Experience Modification Factor:
(b) Other Modification Factor:
Normal Premium:

Countersigned

MIDWEST EMPLOYERS CASUALTY COMPANY

Authorized Representative

Secretary

President

This endorsement forms part of the Policy to which attached, effective on the inception date of the Policy unless otherwise stated herein. All other terms and conditions of the Policy remain unchanged.



Endorsement

Endorsement Effective:

Policy No.:

Named Insured:

Amendment to Schedule Item 6

Schedule Item 6 is amended to read as follows:

6. Specific Retention:

Classification	Specific Retention
All Other	

The term "All Other" refers to any class code on the Policy which is not specifically named above.

If an accident involves multiple Employees in separate classifications with different Specific Retentions, then the greatest of the Specific Retentions will apply.

Countersigned

MIDWEST EMPLOYERS CASUALTY COMPANY

Authorized Representative

Secretary

President

This endorsement forms part of the Policy to which attached, effective on the inception date of the Policy unless otherwise stated herein, All other terms and conditions of the Policy remain unchanged.



Endorsement Effective:
Policy No.:
Named Insured:

Michigan Endorsement

This endorsement applies only to coverage provided by this Policy because Michigan is named in Item 3 of the Schedule Page.

Section A. Self-Insurance of the General Section of this Policy is amended to read as follows:

A. Self-Insurance. Our obligations under this Policy are subject to the condition that you are, at the inception of this Policy and shall remain until the end of the Policy Period, authorized to operate as a duly qualified self-insurer, in each State named in Schedule Item 3. If, after the inception of this Policy, the authority shown below in Section I. Cancellation of Part Six – Conditions revokes your authorization to operate as a duly qualified self-insurer, this Policy will apply as if you remain a qualified self-insurer.

Section C. Loss of Part One – Workers' Compensation Excess Indemnity is amended to read as follows:

C. Loss under Part One of this Policy means the amount actually paid by you, after deduction of any Recovery, for regular benefits provided under the Michigan Workers' Compensation Law in effect on the date the accident or exposure to disease occurs. Loss shall include, but is limited to, 100% of the following payments:

1. Benefit payments made by you as required by the Michigan Workers' Compensation Law;
2. Benefit payments, as required in the Michigan Workers' Compensation Law that are due and owing to claimants;
3. Benefit payments made on your behalf as required in the Michigan Workers' Compensation Law, by a surety under a bond or through the use of other security required by the director;
4. Payments made by the Michigan Self-Insurers' Security Fund; and
5. Payments for usual and customary claims allocated loss adjustment expenses as listed in Part Four – Claims, Section L. Reimbursable Claim Handling Expense of this Policy.

Item 3 of Section J. Good Faith Claims Handling and Settlements of Part Four – Claims is amended to read as follows:

3. Settlement Within Your Retention. If you are presented with an objectively reasonable opportunity to reach a Full and Final Settlement of a Claim within your Retention, and if in the exercise of good faith and sound judgment the Claim should be settled, then you shall settle it. If a Claim is filed in a State that will not allow a Full and Final Settlement, and you are presented with an objectively reasonable opportunity to reach a partial settlement of the Claim within your Retention, and if in the exercise of good faith and sound judgment the Claim should be settled, then you shall settle it.

Section N. Commutation by Mutual Agreement of Part Four – Claims is deleted in its entirety.



Endorsement Effective:

Policy No.:

Named Insured:

Section C. Bankruptcy or Insolvency of Part Six – Conditions of this Policy is amended to read as follows:

C. **Bankruptcy or Insolvency.** Your bankruptcy or insolvency shall not relieve us from the payment of any Loss covered by this Policy. After the Retention shown on the Schedule has been paid, payments shall be made by us as if you had not become bankrupt or insolvent but not in excess of the Specific Limit or the Aggregate Limit shown on the Schedule. Payment shall be made to the Trustee in Bankruptcy or as directed by the Michigan Self-Insurers' Security Fund. We shall never make payments below the Retention shown on the Schedule, nor shall our indemnity obligations under this Policy ever be increased or broaden because of your bankruptcy or insolvency.

Section D. Other Insurance of Part Six – Conditions of this Policy is amended to read as follows:

D. **Other Insurance.** If any other insurance, reinsurance, indemnity agreement or other reimbursement agreement exists protecting you against Loss covered by this Policy, the indemnity coverage afforded under this Policy shall be applied on a pro-rata basis with such other insurance, reinsurance, indemnity agreement or other reimbursement agreement.

Section I. Cancellation of Part Six – Conditions of this Policy is amended to read as follows:

I. **Cancellation.** You may cancel this Policy by giving us and the authority shown below at least sixty (60) days advance notice by registered mail stating the cancellation date. We may cancel this Policy by giving you and the authority shown below at least sixty (60) days advance notice by registered mail stating the cancellation date. Our mailing of registered notice to your address shown in Schedule Item 2 will be sufficient proof that we cancelled this Policy.

Michigan Department of Licensing and Regulatory Affairs
Workers' Compensation Agency
Self-Insured Programs
P.O. Box 30016
Lansing, Michigan 48909

If by mutual consent we agree with you to cancel this Policy, we will mail to the authority shown above a copy of the cancellation endorsement that you and we have signed.

If this Policy is cancelled, the Policy Period shall end at 12:01 A.M. on the cancellation date. This Policy does not apply to loss or liability which arises out of bodily injury by accident or bodily injury by disease that occurs after the effective date of such cancellation.

In the event of cancellation of this Policy, Final Premium shall be calculated as set forth in Part Five – Premium, Section C. Final Premium of this Policy.



Endorsement

Endorsement Effective:

Policy No.:

Named Insured:

The following section is added to this Policy:

MCLA Section 500.3008 Requirements

In accordance with the requirements of MCLA Section 500.3008, it is agreed that notice given by or on behalf of the Insured to any authorized agent of the Insurer within this State, with particulars sufficient to identify the Insured shall be deemed to be notice to the Insurer; and it is also agreed that failure to give any notice required to be given by this Policy within the time specified herein shall not invalidate any claim made by the Insured if it shall be shown not to have been reasonably possible to give such notice within the prescribed time and that notice was given as soon as was reasonably possible.

Countersigned

MIDWEST EMPLOYERS CASUALTY COMPANY

Authorized Representative

Secretary

President

This endorsement forms part of the Policy to which attached, effective on the inception date of the Policy unless otherwise stated herein. All other terms and conditions of the Policy remain unchanged.



Endorsement Effective:

Policy No.:

Named Insured:

More Than One Premium Adjustment Endorsement

Part Five – Premium of the Policy is amended to read as follows:

PART FIVE - PREMIUM

- A. Deposit and Adjustment Premiums.** At the beginning of each Payroll Reporting Period set forth in Schedule Item 12, you must pay us the Deposit Premium and any flat charges shown in the Schedule.
 - 1. At the end of each Payroll Reporting Period set forth in Schedule Item 12 you shall owe us the amount by which the Final Premium is greater than the Deposit Premium.;
 - 2. At the end of the last Payroll Reporting Period, if the sum of the Deposit Premiums for all Payroll Reporting Periods is greater than the sum of the Final Premiums for all Payroll Reporting Periods, we shall owe you the difference.
- B. Payroll Report.** Within forty-five (45) days after the end of each Payroll Reporting Period, you must send us a report showing the amount of Payroll earned by your Employees during the Payroll Reporting Period. The report must show Payroll separately for each classification identified in Schedule Item 11.
- C. Final Premium.** The Final Premium due to us for each Payroll Reporting Period shall be computed as shown in Schedule Item 12(a).

Normal Premium means the sum of the products of your audited Payroll within each classification shown in Schedule Item 11 for each State named in Schedule Item 3 multiplied by the rate shown in Schedule Item 11 for the respective classification, the product of which shall be further multiplied by the Experience Modification Factor shown in Schedule Item 11(a) and/or any Other Modification Factor shown in Schedule Item 11(b).

Unless this Policy is cancelled, Final Premium shall be at least the Minimum Premium shown in the Schedule.

When determining Final Premium, any flat charges shown in the Schedule are not subject to additional computations or modification factors.

If we cancel this Policy, Final Premium shall be calculated pro rata based on the time this Policy was in force. Final Premium shall not be less than the pro rata share of the Minimum Premium shown in the Schedule.

If you cancel this Policy, you owe us the Final Premium due for all Payroll Reporting Periods. Final Premium shall be more than pro rata; it shall be based on the time this Policy was in force, and increased by the customary short rate table and procedure. Final Premium shall not be less than the Minimum Premium shown in the Schedule.

If this Policy is automatically cancelled because of the loss of your duly qualified self-insurer status as stated in Section A. Self-Insurance of the General Section of this Policy, you owe us the Final Premium due for all Payroll Reporting Periods. Final Premium shall be more than pro rata; it shall be based on the time this Policy was in force, and increased by the customary short rate table and procedure. Final Premium shall not be less than the total Minimum Premium shown in the Schedule.

The Final Premium due to us shall not be reduced by the existence of any other insurance, reinsurance, indemnity agreement or other reimbursement agreement protecting you against Loss covered by this Policy.



Endorsement

Endorsement Effective:

Policy No.:

Named Insured:

D. **Payroll** means the gross pay of your Employees for each Payroll Reporting Period plus other amounts and items earned by your Employees as part of their pay for each Payroll Reporting Period. Payroll also includes:

1. Gross pay plus other amounts and items earned by your officers if covered under this Policy;
2. The contract price for materials and services performed by any individual deemed to be your Employee for liability purposes under the Workers' Compensation Law, if you do not have Payroll records for this individual; and
3. Assigned Payroll attributed to volunteers for whom you are legally obligated to provide benefits under the Workers' Compensation Law. Assigned Payroll means:
 - a. For volunteers other than volunteer firefighters and volunteer police officers, the federal minimum hourly wage as of the effective date of this Policy multiplied by the hours worked by the volunteers, unless the work performed by the volunteers is similar to work performed by a paid Employee who is receiving more than the federal minimum hourly wage, in which event the wage reported for the volunteer worker shall be the same as the wage reported for the paid Employee; and
 - b. For volunteer firefighters or volunteer police officers, the greater of \$12,500 per year or the same wage as reported for a paid Employee performing similar work shall be included in Payroll for each such volunteer firefighter or volunteer police officer.

Duties performed by volunteers shall be assigned to the classification code which the duties would be assigned to if performed by regular Employees.

No amount is included in Assigned Payroll for any volunteer worker who is not covered under the Workers' Compensation Law because Part One of this Policy does not apply with respect to that worker.

E. **Records.** You shall keep records of information needed to compute premium. You shall provide us with copies of those records when we ask for them.

F. **Audit.** Upon our request, you shall let us or our representatives examine and audit all your Payroll records. Payroll records include, but are not limited to, ledgers, journals, registers, vouchers, contracts, tax reports, Payroll and disbursement records, and programs for storing and retrieving data. The audits may be conducted during your regular business hours.

Countersigned

MIDWEST EMPLOYERS CASUALTY COMPANY

Authorized Representative

Secretary

President

This endorsement forms part of the Policy to which attached, effective on the inception date of the Policy unless otherwise stated herein. All other terms and conditions of the Policy remain unchanged.



Endorsement

Endorsement Effective:

Policy No.:

Named Insured:

Policyholder Disclosure Notice of Terrorism Insurance Coverage Endorsement

Coverage for acts of terrorism, as defined in the Terrorism Risk Insurance Act as amended, (the "Act"), is included in your Policy. As defined in Section 102(1) of the Act: The term "act of terrorism" means any act that is certified by the Secretary of the Treasury—in consultation with the Secretary of Homeland Security, and the Attorney General of the United States—to be an act of terrorism; to be a violent act or an act that is dangerous to human life, property, or infrastructure; to have resulted in damage within the United States, or outside the United States in the case of certain air carriers or vessels or the premises of a United States mission; and to have been committed by an individual or individuals as part of an effort to coerce the civilian population of the United States or to influence the policy or affect the conduct of the United States Government by coercion. Under your coverage, any losses resulting from certified acts of terrorism may be partially reimbursed by the United States Government under a formula established by the Act. However, your policy may contain other exclusions which might affect your coverage, such as an exclusion for nuclear events. Under the formula, the United States Government generally reimburses 80% beginning on January 1, 2020 of covered terrorism losses exceeding the statutorily established deductible paid by the insurance company providing the coverage. The Act contains a \$100 billion cap that limits U.S. Government reimbursement as well as insurers' liability for losses resulting from certified acts of terrorism when the amount of such losses exceeds \$100 billion in any one calendar year. If the aggregate insured losses for all insurers exceed \$100 billion, your coverage may be reduced.

- A. The portion of your annual premium that is attributable to coverage for acts of terrorism, as defined in the Act is: \$_____ and does not include any charges for the portion of losses covered by the United States government under the Act.

Name of Insurer: Midwest Employers Casualty Company

Policy Number:

Countersigned

MIDWEST EMPLOYERS CASUALTY COMPANY

Authorized Representative

Secretary

President

This endorsement forms part of the Policy to which attached, effective on the inception date of the Policy unless otherwise stated herein. All other terms and conditions of the Policy remain unchanged.



Endorsement

Endorsement Effective:

Policy No.:

Named Insured:

Two Year Policy Short Rate Table Endorsement

If you cancel this Policy prior to the expiration of the two-year Policy Period shown in Schedule Item 5, the following short rate table will apply to the Total Estimated Policy Premium shown in Schedule Item 12(c):

Month When Cancellation Effective	Short Rate Percentage
1	13%
2	19%
3	23%
4	27%
5	31%
6	35%
7	39%
8	43%
9	47%
10	51%
11	55%
12	59%
13	63%
14	67%
15	71%
16	75%
17	79%
18	82%
19	85%
20	88%
21	91%
22	94%
23	97%
24	100%

Countersigned

MIDWEST EMPLOYERS CASUALTY COMPANY

Authorized Representative

Secretary

President

This endorsement forms part of the Policy to which attached, effective on the inception date of the Policy unless otherwise stated herein. All other terms and conditions of the Policy remain unchanged.

COUNCIL CLIPPING
09-09-19

Motion by McConaghy, seconded by Koester, regarding **Lake Front Park Marina Fees**, that the City Council approve an increase in marina fees by 5% for the next year (2020) and by 3% for the following four years (2021-2025), and authorize the City Clerk to revise the Fee Schedule accordingly.

Motion carried by the following vote:

- Yes: Granger, Koester, McConaghy, McMullen, Novitke, Shetler
- No: None
- Absent: Bryant

CC: Treasurer/Comptroller
Director of Public Services
City Clerk - *Fee Schedule*
File

<i>Service</i>	<i>Fee</i>
Assessor	
Taxpayer Appraisal Sheet (Field Sheet)	\$1.00
Lot Split / Combination	\$100.00 per parcel

Community Center*Room/Soundstage Rental Rates*

Lake Room - Capacity 20 - 5 Hours	\$60.00
Each Additional Hour	\$10.00
Garden Room - Capacity 60 - 5 Hours	\$150.00
Each Additional Hour	\$25.00
Park Room - Capacity 80 - 5 Hours	\$225.00
Each Additional Hour	\$35.00
All Three Rooms - Capacity 160 - 5 Hours	\$425.00
Each Additional Hour	\$70.00
Cook School House	\$125.00
Soundstage (Effective 9/1/21)	\$2,000.00

Additional Fees

Damage (Security) Deposit	\$200.00
Coffee Urns	\$10.00
Projector and Screen - Park Room	\$50.00
Duplicate Park Pass	\$20.00
Caregiver Pass	\$10.00

Court * **Please see the following link for additional fees <http://www.gpwmi.us/departments/mcScheduleOfFines.html>*

Forms	\$1.00
Copies/per page	\$1.00

Fine Schedule for Municipal Civil Infractions (2-813)

1st Offense Within a 2 year period Court Cost plus not to exceed	\$350.00
2nd Offense Within a 2 year period Court Cost plus not to exceed	\$500.00
3rd Offense Within a 2 year period Court Cost plus not to exceed	Misdemeanor

Finance	<i>Service</i>	<i>Fee</i>
	Maps	\$2.50
	Returned Checks	\$30.00
	Rubbish Bags - 50 Count	\$10.00
	Compost Bags - 10 Count	\$4.50

Public Safety		
	Impounded Animal Board Charges (6-35 & 6-37)	\$25.00
	Impoundment, Boarding or Destruction	COST
	Boarding (per day)	\$12.00
	Bicycle License	\$1.00
	Fingerprints	\$15.00 - \$69.00
	Vehicle Impound Processing	\$35.00
	Vehicle Inspection	\$5.00
	Warrants	\$10.00
	Preliminary Breath Test	\$5.00
	Precious Metals & Gems Dealer Fee	\$50.00

Alarms (8-450 - 8-458)

Registration Fee		\$60.00
Failure to Register		\$60.00
False Occurrence (2nd & 3rd time in fiscal year)	Residential	\$30.00
	Commercial	\$100.00
False Occurrence (4th & subsequent activation in fiscal year)	Residential	\$100.00
	Commercial	\$250.00
Late Fee		2% per month

Hazardous Materials & Emergency Responses

Cost Recovery = Cost Incurred
 Late Fee 1% per month

Ambulance (2-774)

Cost & Expenses Covered by Insurance for Residents		
Non Residents	Advanced	\$710.00
	Basic	\$415.00
	Mileage	\$11.00 per mi.

<i>Service</i>	<i>Fee</i>
Public Services	
Recycle Bin - Green 18-gallon	\$10.00
Sewer Televising	\$100.00
Rubbish Bags - 50 Count	\$10.00
Compost Bags - 10 Count	\$4.50
Cross Connection Inspection Fee	\$125.00
Water Meter Reconnection Fee	\$50.00
Replace Broken Water Meter	\$50.00 + Meter Cost
<i>Materials on Street During Construction (38-105)</i>	
Permit/Per Night Fee	\$25.00
Bond	\$200.00
Hydrant Use - Commercial (plus water usage)	\$100.00

<i>Service</i>	<i>Fee</i>
Lake Front Park	
<i>Boat Launch</i>	
Daily	\$15.00
Seasonal	\$80.00
<i>Boat Well (48-3)</i>	
Under 21' - per season	\$745.00
Over 21' - 25' - per season	\$818.00
Over 25' - 28' - per season	\$946.00
<i>Additional Watercraft Storage</i>	
Kayak Rack - per season	\$206.00
Kayak Winter Storage	\$82.00
Dry Dock - per season	\$585.00
Floating Dock (personal watercraft) - per season	\$528.00
Winter Storage	\$305.00
Boat Storage Waiting List (48-3)	\$10.00
Late Payment Fee (48-7)	\$75.00
Cancellation Fee (48-10)	\$75.00
Lessons	
<i>Swim</i>	
Preschool, Level 1 - 6B - per 3-week session	\$45.00
Parent - Tot - per 3-week session	N/A
Diving - per 3-week session	N/A
Synchronized Swim	\$65.00
Swim Team	\$85.00
<i>Water Aerobics</i>	
M - Th, a.m.	N/A
M & W, p.m.	N/A
<i>Tennis</i>	
Youth - Adult - per 3-week session	N/A
<i>Other</i>	
Babysitter Training / Guard Start - per 3-week session	\$52.00
Lifeguard Training	\$200.00
Water Safety Instruction	\$200.00

<i>Service</i>	<i>Fee</i>
Building Department	
Building Permits	
Builder Registration	\$20.00
<i>Registration - State of Michigan</i>	
Residential Builders, Maintenance or Alterations Contractors License	\$20.00
Minimum Permit Fee - Construction ≤ \$50	\$50.00
Base Fee - Construction ≥ \$50 to \$1000	\$75.00
<i>Construction < \$1,000</i>	
Per \$1,000 or part of	\$10.00
Initial Cost - 1st \$1,000 of Construction	\$75.00
<i>Construction > \$1,000</i>	
Estimated cost \$1001 - 2000	\$85.00
Estimated cost \$2001 - 3000	\$95.00
Estimated cost \$3001 - 4000	\$105.00
<i>Plan Review Fee - Valuation of Construction X.0020</i>	
Minimum Plan Review	\$100.00
Plan Review Fee - Signs	\$30.00
Review by Outside Service - Review Cost + 5%	Review Cost + 5%
Building Re-inspection	\$50.00
Signs - each	\$100.00
Signs (temporary) - per week	\$10.00
Awnings - each	\$100.00
<i>Pool</i>	
Above Ground	\$150.00
In Ground	\$300.00

<i>Service</i>	<i>Fee</i>
<i>Fence Permits (8-276)</i>	
Residential	\$50.00
Re-Inspection Fee	\$50.00
Public Hearing	\$75.00
Commercial	\$25.00
<i>Miscellaneous</i>	
Sprinkler System	\$20.00
Sprinkler Heads - each	\$0.50
Soil Erosion Fee	\$300.00
Shed Permit < 200 sq. ft. area	\$50.00
Outdoor Café Permit	\$100.00
<i>Demolition</i>	
One and Two Family Residential	\$500.00
Residential Garage/Accessory Building	\$50.00
Commercial Buildings	\$750.00
<i>House Move</i>	
From within GPW	\$1,500.00
From outside GPW	\$3,000.00
Through GPW	\$1,000.00
<i>Concrete Per Property Address</i>	
Driveway	\$50.00
Driveway & Approach	\$75.00
Driveway & Porch Cap	\$100.00
Remove and replace garage slab	\$75.00
Approach	\$50.00
Sidewalk up to 5 flags	\$30.00
Sidewalk 6 or more flags	\$50.00
Construction Board of Appeals Hearing	\$100.00
Work Started Without a Permit	Double Fee
Overtime Inspection	City's Cost
<i>New commercial & residential structures</i>	
Grading & Landscaping Cash Bond	\$5,000.00
<i>(Refunded upon approval of final grade & landscape completion)</i>	
Permit Cancellation - Administrative fee	Admin Fee 15%
Site-Plan Review (50-42)	\$350.00
<i>Certificate of Occupancy (8-62)</i>	
Certificate of Occupancy (8-62)	\$150.00
Reinspection (8-62)	\$50.00
Copy of Certificate (50-28)	\$10.00

<i>Service</i>	<i>Fee</i>
<i>Rental Inspections/Multiple Dwellings (8-212)</i>	
1 Family, 2 Family, 2 Family Incomes, Condominium	\$150.00
3 - 5 Units	\$250.00
5 - 10 Units	\$350.00
11 or More Units	\$500.00
Vacant Dwelling Permit (8-247)	\$25.00
Renewal Permit (8-249)	\$25.00
Nuisance - Weeds, Brush or Grass	
Reimbursement of cost incurred by the City plus 30% Administrative Fee	
<i>Registration of Foreclosure Properties (8-250 & 8-255)</i>	
Annual Registration	\$200.00
Notice to Abate	At Cost
Search Warrant	At Cost
Contact Request or Warning of Abatement Action	At Cost
Warning Letter	At Cost
Civil Infraction Preparation	At Cost
Additional Inspections	\$50.00/inspection
Vehicle Removal	Tow Contract Rate
Attorney Fees	Attorney Contract Rate
Denied Entry	\$50.00
<i>Plumbing Permits</i>	
Base Fee	\$75.00
Plumber Registration	\$1.00
1st Fixture Including: Bath, Kitchen, Water Heater, Food Grinder, Floor Drain, Hose Bib, Humidifier	\$30.00
Each additional fixture	\$10.00
1st Stack	\$30.00
Each additional stack	\$10.00
Crock to Iron	\$50.00
First Dental Chair	\$30.00
Each additional chair	\$10.00
Grease Traps	\$50.00
Interceptor	\$50.00
Lawn Sprinkler System	\$50.00
Roof Sumps	\$30.00
Vent, Conductor and Drains	\$30.00
Sump with Pump	\$40.00
Water Treatment Device	\$40.00

<i>Service</i>	<i>Fee</i>
<i>Water Distribution System</i>	
Up to 3/4"	\$30.00
Up to 1"	\$40.00
Up to 1-1/2"	\$50.00
Up to 2"	\$60.00
Up to 3"	\$70.00
Up to 4"	\$80.00
Over 4"	\$100.00
Underground Inspector	\$25.00
Re-Inspection Fee	\$50.00
Special Inspections	\$25.00
Title VII/Property Maintenance	\$25.00
Minimum Permit Fee	\$50.00
<i>Sewers</i>	
Repair	\$60.00
6" Tap	\$40.00
8" Tap	\$50.00
10" Tap	\$60.00
12" Tap	\$70.00
Exceeding 12"	\$80.00
<i>Building Storm Drain</i>	
Up to 4"	\$10.00
Up to 6"	\$15.00
Up to 8"	\$20.00
Up to 10"	\$25.00
Up to 12"	\$30.00
Up to 14"	\$35.00
Up to 16"	\$40.00
Up to 18"	\$45.00
Over 18" - per inch	\$5.00
<i>Water Meter Fee</i>	
5/8" (8/20/18 Badger Cost - \$133.00)	Cost
3/4" (8/20/18 Badger Cost - \$182.00)	Cost
1" (8/20/18 Badger Cost - \$245.00)	Cost
1-1/2" (8/20/18 Badger Cost - \$609.00)	Cost
2" (8/20/18 Badger Cost - \$851.00)	Cost
3" (8/20/18 Badger Cost - \$2,639.00; Optional Strainer \$652.00)	Cost
4" (8/20/18 Badger Cost - \$4,099.00; Optional Strainer \$875.00)	Cost
6" (8/20/18 Badger Cost - \$5,954.00; Optional Strainer \$1,217.00)	Cost

<i>Service</i>	<i>Fee</i>
<i>Transponder Fee</i>	
5/8" (8/20/18 Badger Cost - \$120.00)	Cost
3/4" (8/20/18 Badger Cost - \$120.00)	Cost
1" (8/20/18 Badger Cost - \$120.00)	Cost
1-1/2" (8/20/18 Badger Cost - \$120.00)	Cost
2" (8/20/18 Badger Cost - \$120.00)	Cost
3" (8/20/18 Badger Cost - \$240.00)	Cost
4" (8/20/18 Badger Cost - \$240.00)	Cost
6" (8/20/18 Badger Cost - \$240.00)	Cost
<i>Tap Fee</i>	
5/8"	\$121.00
3/4"	\$121.00
1"	\$132.00
1-1/2"	\$242.00
2"	\$286.00
3" - Requires Contractor	\$1,750.00
<i>Electrical Permits</i>	
Electrical Registration	\$15.00
Base Fee	\$75.00
<i>Circuits</i>	
1" Circuit	\$15.00
Each Additional Circuit	\$6.00
Rough Inspection	\$25.00
<i>Fixtures</i>	
1st 25 Fixtures or Lamps	\$20.00
Each Additional 25	\$10.00
<i>Services</i>	
Up to 100 amps	\$25.00
101 to 500 amps	\$30.00
Over 500 amps	\$50.00
Sub panels	\$25.00
Replace service entrance	\$15.00
<i>Sign Circuits</i>	
1st Circuit-Connection	\$25.00
Each additional circuit (same sign)	\$5.00

<i>Service</i>	<i>Fee</i>
<i>Appliance Wiring</i>	
Furnace Circuit	\$15.00
Garbage Disposal, Range, Oven, Water Heater, Dishwasher	\$10.00
Swimming Pool - Above, In-Ground or Hot Tub	\$30.00
TITLE VII Inspections	\$50.00+
<i>Motors</i>	
1/4 to 10 hp/ea	\$15.00
11 hp to 30 hp/ea	\$20.00
31 hp to 50 hp ea.	\$30.00
<i>Air Conditioning</i>	
Interruptible	\$20.00
Residential	\$45.00
Commercial - up to 5 ton	\$25.00
Over 5 ton	\$45.00
<i>Fire Alarm Systems</i>	
1st Heat or Smoke Detector	\$15.00
Each Additional Detector	\$6.00
1st Device or Pull	\$15.00
Each Additional Device/Pull	\$6.00
<i>Feeders</i>	
Bus ducts, wireways or conduits - 1st 100 ft.	\$20.00
Each additional 100 ft.	\$10.00
Underground Inspection	\$35.00
Re-Inspection Fee	\$50.00
Hourly Rate	\$40.00
Minimum Permit Fee	\$35.00
<i>Mechanical Permits</i>	
Mechanical Registration	\$45.00
Base Fee	\$75.00
<i>Gas/Oil Burner</i>	
Up to 150,000 BTU	\$30.00
Over 150,000 BTU (per 10,000 BTU)	\$6.00

<i>Service</i>	<i>Fee</i>
Solid Fuel Equipment	\$30.00
Flue/Vent Damper	\$30.00
Metal Chimney Liner	\$30.00
Gas Piping Outlets	\$10.00
<i>Ventilation/Exhaust System</i>	
Up to 1500 CFM	\$10.00
1501 to 10,000 CFM	\$50.00
Over 10,000 CFM	\$75.00
Heat Recovery Systems	\$50.00
<i>Ductwork</i>	
1st 200 L.F.	\$30.00
Each additional 100 L.F.	\$10.00
Humidifiers	\$20.00
Air Cleaners	\$20.00
Split System Under 5 hp	\$25.00
Split Systems 5 hp and Over	\$35.00
Roof Top Split System Under 5 hp	\$30.00
Roof Top Split System Over 5 hp	\$40.00
Heat Pump Under 5 hp	\$20.00
Heat Pumps 6 hp to 50 hp	\$35.00
AC Under 5 hp	\$30.00
AC 6 hp and up	\$40.00
Chiller	\$80.00
Evaporator Coils	\$25.00
Cooling Towers	\$35.00
<i>Compressor/Condenser</i>	
15 hp to 50 hp	\$35.00
Over 50 hp	\$60.00
<i>Tanks</i>	
Under 275 Gal.	\$10.00
276 to 500 Gal	\$15.00
501 to 2000 Gal.	\$20.00
2001 to 10,000 Gal	\$30.00
10,001 to 50,000 Gal	\$50.00
Underground Installation (add'l)	\$20.00

<i>Service</i>	<i>Fee</i>
Removal of Tanks	\$25.00
Pre-Fab Fireplace	\$60.00
W/Gas Piping	\$70.00
Special Inspection	\$25.00
Underground Inspection	\$25.00
Hourly Rate	\$30.00
Re-Inspection Fee	\$50.00
Minimum Permit Fee	\$30.00

City Clerk

FOIA

Employee Labor Cost for Copying, Duplication, Locating and Redacting will be calculated at the hourly wage of lowest-paid employee capable of performing work, plus 50% for fringe benefits, if applicable, multiplied by the time (based on 15 minute increments)

Contracting Labor Cost for Redacting (6 times state minimum hourly wage rate) \$48.90

Copying and Duplication Cost:

Copy of Summary of Procedures/Guidelines	No Charge
Letter (8 1/2" x 11")	\$0.10
Legal (8 1/2" x 14")	\$0.10
Printed Labels (Sheet of 30 labels)	\$0.10
Other paper sizes	At Cost

Non-paper physical digital media:

Computer Disc	\$0.50
Other (tape, flash drive, etc.)	At Cost
Mailing (USPS or expedited)	At Cost
Indigent	Waive first \$20.00
Non-profit Organization	Waive first \$20.00
Cost estimated to exceed \$50.00	50% deposit
Previous FOIA Request Not Paid	100% deposit

Permits/Licenses

Liquor License (4-29) - Applications, new license	\$2,500.00
Transfer of Ownership of Existing License	\$2,500.00
Transfer into City of Existing License	\$2,500.00
Other Applications - (Including SDM and SDD Transfers)	\$500.00
<i>**Fees are in addition to any fee required by Liquor Control Commission</i>	
Dance Permit (4-31)	\$500.00
Public Hearing Fee	\$250.00

<i>Service</i>	<i>Fee</i>
Commercial Amusement Devices/Per Device (10-111)	\$300.00
Renewal (10-112)	\$300.00
Business License (10-22) - Annual License	\$100.00
Late Charges (in addition to regular fee)	\$100.00
Prorated fee for New Businesses First Year - Monthly	1/12 of license fee
Duplicate License (10-24)	\$1.00
Christmas Tree Sales (10-179)	\$25.00
Cash Bond	\$100.00
Going Out of Business - License to Conduct a Sale (MCL 442.211 - 442.225)	\$50.00
Renewal	\$50.00
Moving a Structure	\$200.00
Cash Bond	\$2,500.00
Parade, Procession, Fun Run, Group Walk, Marathon Walk, Race or Bike-a-Thon (38-115) *Reimbursement of Cost Incurred by the City	COST
Vendor/Solicitor/Peddler (10-224(b)) - Annual Fee	\$75.00
Per Month	\$20.00
Per Diem	\$10.00
Background Check	\$10.00
New License After September 1	\$50.00
No Solicitor/handbills window cling or door hanger	\$1.00
Tree Trimming (10-634)	\$50.00
Performance Bond	\$2,000.00
Additional Stickers / each	\$5.00
Snow Removal (38-184)	\$25.00
Additional Stickers / each	\$1.00
Valet Parking Application (10-518)	\$180.00
Per Meter / Per Month or Part of	\$15.00
Annual Permit for Street & Alley Excavations (38-66(b))*	\$500.00
<i>*Telecommunication companies under MCL 484.3104 are exempt.</i>	
Surety Bond (38-64)	\$5,000.00
Precious Metal & Gem Dealer Registration (10-361)	\$50.00
Miscellaneous	
Voter Information - Printed Labels/per 2,000	\$70.00
Computer Disk	\$10.00
Detailed Map of the Grosse Pointe area	\$1.85
Zoning Map	\$3.00
Zoning Ordinance	\$10.00
Animal License (6-71)	\$8.00
Duplicate Animal License	\$1.00

<i>Service</i>	<i>Fee</i>
<i>Public Hearings/Appeals</i>	
Residential Public Hearing Fee	\$375.00
Commerical Public Hearing Fee	\$500.00
Board of Appeals, General (50-147)	
C Commercial Business - Dist (50-376) - Planning Commission Fee	
Comm. Facilities District (50-33) - Planning Commission Fee	
Zoning Board of Appeals Fee (50-376)	
Lot Splits - Planning Commission Fee	
City Council Fee (50-33)	
Parking (50-572) - Off-street Regulations (variances)	
Permitted Use ZBA (50-208)	
City Council Fee (50-33)	
Planned Multiple-Family District (50-282) - Planning Commission Fee	
City Council Fee (50-33)	
Restricted Office Dist (50-542) - RO-1 - ZBA	
Site Plan Approval - Subs only - New construction or development (50-180)	
Variances - Board of Appeal (50-146)	
Special Land Use (50-32(7)) - Planning Commission Fee	
City Council Fee (50-33)	
Special Land Use R-3 or C.F. Districts (50-33)	
Vacation of Property (MSA 26-430, MSA 125-584) - Planning Commission Fee	
City Council Fee (50-33)	
Ordinance Amendment - Zoning Chapter 50 - Planning Commission Fee	
Ordinance Amendment - Animals Chapter 6 - City Council Appeal Fee	\$250.00
Council First and Second Reading	\$300.00
Generator (8-470) - Appeal	\$250.00
Air Conditioner (8-124) - Variances	\$75.00
Arbor Like Structures (8-371)	\$75.00
Certificate of Occupancy	
Appeal Determination of notice defect or Building Inspector to Planning Commission (8-68)	\$25.00
Appeal Planning Commission Determination to City Council (8-68)	\$25.00
Fence - Height Variance (8-284(b))	\$75.00
Business License (10-21) - Classification Appeal	\$75.00
Play Equipment (8-306) Existing or Proposed	\$75.00
Property Maintenance Code (10-231) In Book - Planning Commission Fee	\$25.00
Council Fee (Sec 10-245 (b))	\$25.00
Recreational Vehicle - Outside Storage	\$75.00
Restricted Catchbasin Cover (44-291)	\$50.00

<i>Service</i>	<i>Fee</i>
Sidewalk (74-45) - Permit Denied AND Portable Variance	\$75.00
Signs (32-32) - Council Fee	\$150.00
Structures in Front Yard (8-338)	\$75.00
Wireless Communications Facilities (50-619)	\$1,000.00
Service Charge on all dishonored checks (2-648)	\$30.00
Dishonored checks to Court or Violations Bureau (2-649)	\$25.00

Administration

Film Permit	\$150.00
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Last Approved by Ciy Council 01-25-21

CITY OF GROSSE POINTE WOODS

PROCLAMATION

WHEREAS, the Congress and President of the United States have designated **May 15** as **PEACE OFFICERS MEMORIAL DAY**, and the week in which it falls as **NATIONAL POLICE WEEK**; and

WHEREAS, the members of the Public Safety Department of the City of Grosse Pointe Woods play an essential role in safeguarding the rights and freedoms of the citizens of Grosse Pointe Woods; and

WHEREAS, it is important that all citizens know and understand the problems, duties and responsibilities of their Public Safety Department, and that members of our Public Safety Department recognize their duty to serve the people by safeguarding life and property, by protecting them against violence and disorder, and by protecting the innocent against deception and the weak against oppression and intimidation; and

WHEREAS, the Public Safety Department of the City of Grosse Pointe Woods is a modern and scientific law enforcement agency which unceasingly provides a vital public service.

NOW, THEREFORE, I, Arthur W. Bryant, Mayor of the City of Grosse Pointe Woods, Michigan, call upon all citizens of Grosse Pointe Woods and upon all patriotic, civil and educational organizations to observe the week of **May 15 through 21, 2022**, as **NATIONAL POLICE WEEK** and that all of our residents join in commemorating police officers, past and present, who by their faithful and loyal devotion to their responsibilities have rendered a dedicated service to their communities and, in doing so, have established for themselves an enviable and enduring reputation for preserving the rights and security of all citizens.

I, FURTHER call upon all citizens of Grosse Pointe Woods to observe **Sunday, May 15, 2022**, as **PEACE OFFICERS MEMORIAL DAY** in honor of those peace officers who, through their courageous deeds, have lost their lives or have become disabled in the performance of duty.



ARTHUR W. BRYANT

Mayor

May 2, 2022

CITY OF GROSSE POINTE WOODS PROCLAMATION

WHEREAS, Emergency Medical Services is a vital public service; and

WHEREAS, the members of Emergency Medical Services teams are ready to provide lifesaving care to those in need 24 hours a day, seven days a week; and

WHEREAS, access to quality emergency care dramatically improves the survival and recovery rate of those who experience sudden illness or injury; and

WHEREAS, Emergency Medical Services teams consist of emergency physicians, emergency nurses, emergency medical technicians, paramedics, firefighters, medical first responders, educators, administrators, and others; and

WHEREAS, the members of Emergency Medical Services teams, whether career or volunteer, engage in thousands of hours of specialized training and continuing education to enhance their lifesaving skills; and

WHEREAS, the residents of Grosse Pointe Woods benefit daily from the knowledge and skills of the paramedics, medical first responders and firefighters of the City of Grosse Pointe Woods; and

WHEREAS, it is appropriate to recognize the value and the accomplishments of emergency medical services providers by designating **EMERGENCY MEDICAL SERVICES WEEK**.

NOW, THEREFORE, I, Arthur W. Bryant, Mayor of the City of Grosse Pointe Woods, Michigan, in recognition of this event do hereby proclaim the week of **May 15 through May 21, 2022** as **EMERGENCY MEDICAL SERVICES WEEK**.



Arthur W. Bryant
Mayor
May 2, 2022

CITY OF GROSSE POINTE WOODS PROCLAMATION

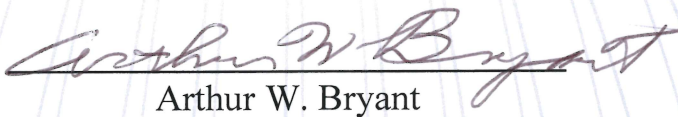
WHEREAS, public works professionals focus on infrastructure, facilities and services that are of vital importance to sustainable and resilient communities and to the public health, high quality of life and well-being of the people of Grosse Pointe Woods; and

WHEREAS, these infrastructure, facilities and services could not be provided without the dedicated efforts of public works professionals, who are engineers, managers, and employees at all levels of government and the private sector, who are responsible for rebuilding, improving, and protecting our nation’s transportation, water supply, water treatment and solid waste systems, public buildings, and other structures and facilities essential for our citizens; and

WHEREAS, it is in the public interest for the citizens, civic leaders and children in Grosse Pointe Woods to gain knowledge of and to maintain an ongoing interest and understanding of the importance of public works and public works programs in their respective communities; and

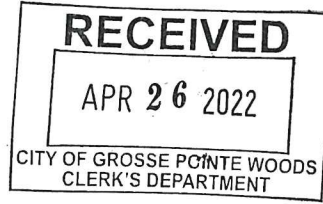
WHEREAS, the year 2022 marks the 62nd annual National Public Works Week sponsored by the American Public Works Association/Canadian Public Works Association.

NOW, THEREFORE, I, ARTHUR W. BRYANT, Mayor of the City of Grosse Pointe Woods, do hereby designate the week **May 15 – 21, 2022 as NATIONAL PUBLIC WORKS WEEK**; I urge all citizens to join with representatives of the American Public Works Association and government agencies in activities, events, and ceremonies designed to pay tribute to our public works professionals, engineers, managers, and employees and to recognize the substantial contributions they make to protecting our national health, safety, and quality of life.



Arthur W. Bryant
Mayor
May 2, 2022





April 22, 2022

Invoice 04222022

City of Grosse Pointe Woods
Accounts Payable
20025 Mack
Grosse Pointe Woods, MI 48236

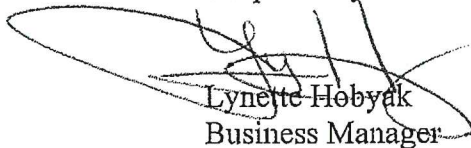
RE: May 2022 Services

For contract assessing services rendered:

Contract Fee (\$78,102 ÷ 12)..... \$ 6,508.50

TOTAL AMOUNT DUE \$ 6,508.50

Respectfully submitted,


Lynette Hobyak
Business Manager

101224 8/8.000

SM 4/25/2022

F.S 4-26-22

38110 N. Executive Drive, Suite 100
Westland, MI 48185

734-595-7727 Office
734-595-7736 Fax

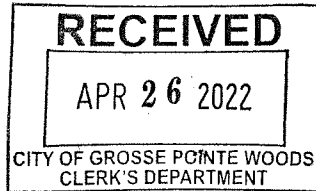
JACOBS and DIEMER, P.C.
Attorneys and Counselors at Law
The Guardian Building, Suite 2825
500 Griswold Street
Detroit, MI 48226-3480
(313) 965-1900

Tax I.D. 38-3510534

GPW USSIC
Shawn Murphy, Treasurer
City of Grosse Pointe Woods
20025 Mack Plaza
Grosse Pointe Woods MI 48236

Page: 1
April 25, 2022
Claim No: JPJPC-20222Q
Statement No: 4

USSIC v City of Grosse Pointe Woods



For Professional Services through : 03/31/2022

					<u>Rate</u>	<u>Hours</u>	
03/01/2022	TAD	L510	A108	Communicate (other external) - E-mails (3) from and to Frank Schulte, City Administrator re: Closed Executive Meeting on 3/7/22 at the Grosse Pointe Woods Council Meeting - Eric Conn, New Partner at Jacobs and Diemer, to join Mr. Diemer at Meeting.	285.00	0.10	28.50
	TAD	L510	A108	Communicate (other external) - E-mails (2) from and to Debra Walling re: discussion of expected future costs at Closed Session on 3/7/22.	285.00	0.10	28.50
	TAD	L510	A103	Draft/revise Coverage Analysis (continued).	285.00	1.50	427.50
03/03/2022	TAD	L510	A105	Communicate (in firm) - Conference with Mr. Diemer and Mr. Conn to prepare for Conference Call with USSIC's counsel.	285.00	0.30	85.50
	TAD	L510	A109	Appear for/attend Conference Call with Mr. Walton, counsel for USSIC re: payment of Defense Costs.	285.00	0.30	85.50
	EPC	L510	A109	Appear for/attend Conference Call with Mr. Walton, counsel for USSIC re: payment of Defense Costs.	285.00	0.30	85.50
	TAD	L510	A103	Draft/revise Coverage Analysis (continued).	285.00	3.40	969.00
03/04/2022	TAD	L510	A103	Draft/revise Coverage Analysis (continued).	285.00	4.60	1,311.00
	EPC	L510	A104	Review/analyze draft of the Coverage Analysis - Review information re: Reservation of Rights and updating Pollution Exclusion.	285.00	1.70	484.50
03/05/2022	TAD	L510	A102	Research re: Pollution Exclusion (Saturday work).	285.00	1.50	427.50
	TAD	L510	A103	Draft/revise Coverage Analysis (continued)			

GPW USSIC

April 25, 2022

Claim No: JPJPC-20222Q

Statement No: 4

USSIC v City of Grosse Pointe Woods

					<u>Rate</u>	<u>Hours</u>	
				(Saturday work).	285.00	3.80	1,083.00
03/06/2022	EPC	L510	A103	Draft/revise and finalize our Coverage Analysis (Sunday work).	285.00	2.40	684.00
	TAD	L510	A103	Draft/revise Coverage Analysis (continued) - Revise and edit version from Mr. Conn (Sunday work).	285.00	1.20	342.00
03/07/2022	TAD	L510	A103	Draft/revise Coverage Analysis (finalize) - E-mail to Debra Walling and City Council before tonight's Meeting / Closed Session.	285.00	3.30	940.50
	EPC	L510	A109	Appear for/attend Grosse Pointe Woods City Council Meeting / Closed Session re: legal strategy.	285.00	2.00	570.00
	TAD	L510	A109	Appear for/attend Grosse Pointe Woods City Council Meeting / Closed Session re: legal strategy.	285.00	2.00	570.00
03/09/2022	TAD	L510	A104	Review/analyze defective sewer lead information from Frank Schulte - Supportive of our position on Pollution Exclusion.	285.00	0.20	57.00
	TAD	L510	A104	Review/analyze Summons and Complaint filed in the Wayne Circuit Court which was served on the client today.	285.00	0.20	57.00
03/10/2022	TAD	L510	A108	Communicate (other external) - E-mail from Paul Antolin, Deputy City Clerk re: Summons and Complaint were personally served on Grosse Pointe Woods.	285.00	0.10	28.50
	EPC	L510	A103	Draft/revise Answer to Complaint (begun).	285.00	3.20	912.00
03/11/2022	EPC	L510	A103	Draft/revise Affirmative Defenses and Jury Demand.	285.00	1.40	399.00
	TAD	L510	A108	Communicate (other external) - Telephone call with Michael Costello (lengthy) re: meeting with Robert Bucko and alignment of interests between Grosse Pointe Woods and Grosse Pointe Park.	285.00	0.40	114.00
	TAD	L510	A108	Communicate (other external) - E-mails (2) from and to Jonathan Walton re: USSIC Letter detailing proposal on defense costs.	285.00	0.10	28.50
	TAD	L510	A104	Review/analyze Letter from USSIC re: payment of defense costs and clawback proposal.	285.00	0.40	114.00
	TAD	L510	A108	Communicate (other external) - E-mail to			

April 25, 2022

Claim No: JPJPC-20222Q

Statement No: 4

GPW USSIC

USSIC v City of Grosse Pointe Woods

					<u>Rate</u>	<u>Hours</u>	
				Defense Team with USSIC's proposal Letter - Letter is full of inaccuracies and we will provide a response.	285.00	0.10	28.50
	TAD	L510	A103	Draft/revise response to USSIC's proposal Letter re: record correction and rejection of clawback proposal.	285.00	0.50	142.50
03/12/2022	TAD	L510	A103	Draft/revise Letter to Client with proposed response to USSIC's clawback proposal Letter (Saturday work).	285.00	0.30	85.50
03/14/2022	TAD	L510	A108	Communicate (other external) - E-mail to Paul Antolin, Deputy City Clerk re: Notice of Claim in Court of Claims.	285.00	0.10	28.50
03/21/2022	TAD	L510	A108	Communicate (other external) - E-mails (3) from and to Debra Walling, Susan Como, and Frank Schulte re: requested documents from Michigan Department of Insurance and Financial Services (DIFS).	285.00	0.10	28.50
	TAD	L510	A108	Communicate (other external) - E-mails (5) to and from Debra Walling, Paul Antolin, and Frank Schulte re: notification of Court of Claims action to USSIC.	285.00	0.10	28.50
	TAD	L510	A104	Review/analyze Insurance Policy re: how to submit Notice of Claim.	285.00	0.20	57.00
	TAD	L510	A108	Communicate (other external) - Telephone call with Jennifer Grieco, local counsel for USSIC re: Notice of Subrogation case pending in Court of Claims.	285.00	0.20	57.00
03/22/2022	TAD	L510	A108	Communicate (other external) - E-mails (2) from and to Jennifer Grieco, local counsel for USSIC re: contact for Notice of Claim.	285.00	0.10	28.50
	TAD	L510	A108	Communicate (other external) - E-mail from Paul Antolin to USSIC's Public Risk Claims with Notice of Claim re: <u>Selective Ins Co v State of MI.</u>	285.00	0.10	28.50
	TAD	L510	A108	Communicate (other external) - Telephone call with Jonathan Walton (lengthy) re: payment of Defense costs.	285.00	0.30	85.50
	TAD	L510	A103	Draft/revise Answer to Complaint, Affirmative Defenses, and Jury Demand (continued) - Draft for Defense Team review.	285.00	0.80	228.00
	TAD	L510	A103	Draft/revise Letters (2) to Defense Team with			

USSIC v City of Grosse Pointe Woods

					<u>Rate</u>	<u>Hours</u>	
				Status Updates (lengthy) re: responsive pleadings, Status Conference, Defense costs, unreasonableness of USSIC's demands.	285.00	0.80	228.00
03/23/2022	EPC	L510	A101	Plan and prepare for Court-ordered Status Conference Hearing.	285.00	0.50	142.50
	TAD	L510	A108	Communicate (other external) - E-mails (2) from Frank Schulte re: FEMA reimbursement status.	285.00	0.10	28.50
	TAD	L510	A108	Communicate (other external) - E-mails (9) from and to Defense Team re: responsive pleadings, premiums information from Mr. Bucko, and possible Counter-Claim for City's flood losses.	285.00	0.40	114.00
	TAD	L510	A108	Communicate (other external) - E-mail to Defense Team (lengthy) re: Affirmative Defense No. 16, Counter-Claim, coverage action attorney's fees, and potential for Grosse Pointe Park representation.	285.00	0.10	28.50
	TAD	L510	A103	Draft/revise Answer to Complaint, Affirmative Defenses, and Jury Demand (finalize for filing) - E-file.	285.00	1.80	513.00
03/24/2022	EPC	L510	A109	Appear for/attend Status Conference with Judge Sullivan via Zoom.	285.00	0.70	199.50
	TAD	L510	A101	Plan and prepare for Status Conference - Analyze notes.	285.00	0.50	142.50
	TAD	L510	A109	Appear for/attend Status Conference with Judge Sullivan via Zoom.	285.00	0.70	199.50
	EPC	L510	A108	Communicate (other external) - Phone call with underlying counsel for class members re: damages rubric, coverage issues, and discovery.	285.00	0.20	57.00
	TAD	L510	A108	Communicate (other external) - Phone call with underlying counsel for class members re: damages rubric, coverage issues, and discovery.	285.00	0.20	57.00
	EPC	L510	A108	Communicate (other external) - Conference Call with counsel re: proposed Motion for Summary Disposition.	285.00	0.30	85.50
	TAD	L510	A108	Communicate (other external) - E-mails (3) to and from Defense Team re: outcome of Status Conference - USSIC's impending Motion for Summary Disposition.	285.00	0.20	57.00
	EPC	L510	A104	Review/analyze and revise proposed Order from			

USSIC v City of Grosse Pointe Woods

					Rate	Hours	
				Status Conference.	285.00	0.20	57.00
03/25/2022	EPC	L510	A104	Review/analyze claim material on thumb drive provided by City of Grosse Pointe Woods (begun) - Identify factual basis for defense under Pollution Exclusion.	285.00	3.60	1,026.00
	EPC	L510	A109	Appear for/attend Conference with Mr. Doherty, Mr. Desmond, and Mr. Diemer re: obtaining underlying discovery materials and coverage issues.	285.00	0.90	256.50
	TAD	L510	A109	Appear for/attend Conference with Mr. Doherty, Mr. Desmond, and Mr. Conn re: obtaining underlying discovery materials and coverage issues.	285.00	0.90	256.50
03/26/2022	TAD	L510	A104	Review/analyze underlying complaint re: combined sewer question from Judge Sullivan (Saturday work).	285.00	0.20	57.00
	TAD	L510	A103	Draft/revise Letter to Debra Walling re: results of discussions with class counsel, potential reassignment or consolidation of coverage cases (Saturday work).	285.00	1.00	285.00
	TAD	L510	A108	Communicate (other external) - E-mail to Mr. Doherty and Mr. Desmond, counsel in underlying cases re: coverage cases (Saturday work).	285.00	0.20	57.00
03/28/2022	EPC	L510	A102	Research Insurance Services Office information for Committee Notes on changes to standard form Pollution Exclusion.	285.00	0.70	199.50
	EPC	L510	A104	Review/analyze case law provided by counsel re: Pollution Exclusion.	285.00	0.60	171.00
	EPC	L510	A104	Review/analyze resident water damage claims (continued).	285.00	2.80	798.00
	TAD	L510	A102	Research re: change to ISO pollution language.	285.00	1.50	427.50
	TAD	L510	A108	Communicate (other external) - E-mails (2) from and to Paul Antolin re: Damage Assessment Form.	285.00	0.10	28.50
	TAD	L510	A108	Communicate (other external) - E-mail from Paul Antolin re: message from Christopher Leapley at Tokio Marine re: claim submission and Notice of Intent of <u>Selective Service</u> case.	285.00	0.10	28.50
03/29/2022	EPC	L510	A104	Review/analyze client file material (finalize) -			

GPW USSIC

Section , Item 2. : 6

April 25, 2022

Claim No: JPJPC-20222Q

Statement No: 4

USSIC v City of Grosse Pointe Woods

				<u>Rate</u>	<u>Hours</u>	
			Claims made to City of Grosse Pointe Woods.	285.00	2.40	684.00
	TAD	L510	A108 Communicate (other external) - Phone call with Ms. Shell, Coverage Counsel for Grosse Pointe Park re: Status Conference and defense strategy.	285.00	0.30	85.50
03/31/2022	EPC	L510	A108 Communicate (other external) - E-mails with DPS and National Express re: Answer and content of conversations with Counsel.	285.00	0.20	57.00
			For Current Services Rendered		<u>59.60</u>	<u>16,986.00</u>

Expenses

03/23/2022		L510	E112 Court fees - Jury Demand in Wayne Circuit Court.			87.55
						<u>87.55</u>

Total Fees and Costs:

17,073.55

Previous Balance

\$11,799.00

Payments

03/31/2022			Payment [4/7/22] - CK#62979 - Thank you!			-11,799.00
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Balance Due

\$17,073.55

Billing History

<u>Fees</u>	<u>Expenses</u>	<u>Finance Charge</u>	<u>Payments</u>
57,256.50	87.55	0.00	40,270.50

Task Code Summary

		<u>Fees</u>	<u>Expenses</u>
L510	Appellate Motions and Submissions	16986.00	87.55
L500	Appeal	<u>16,986.00</u>	<u>87.55</u>

Please Remit

\$17,073.55

592537812.000

Sm 4/25/2022

FS 4-26-22



Receipt

AUTHORIZATION DATE
03-23-2022

BUNDLE #
3499349

CARDHOLDER NAME
TIMOTHY A DIEMER

FILER NAME
TIMOTHY DIEMER

RECEIPT #
082439760329

AUTHORIZATION CODE
513254

MATTER NUMBER
GPW

COURT	CASE NUMBER	CASE TITLE
MI Wayne 3rd Circuit Court	21-017575-CB	U.S. Specialty Insurance Company v City of Grosse Pointe Woods

PAYMENT ACCOUNT ID	PAYMENT ACCOUNT NUMBER	PAYMENT EXPIRATION DATE
c1a86756-4628-45c9-6064-08d755c1b6ed	XXXX-XXXX-XXXX-2815	03-31-2026

DOCUMENT TITLE	FILING TYPE	FILING FEE
Final Jury Demand 3.23.22	Jury Demand Filed & Fee Paid	\$85.00
	CREDIT CARD PROCESSING FEE	\$2.55
	TOTAL	\$87.55



CITY OF GROSSE POINTE WOODS MEMORANDUM

Date: May 2, 2022

To: Mayor and City Council

From: Shawn Murphy, Treasurer/Comptroller

Re: Public Hearing Date

Pursuant to Section 8.2 of the City Charter, I am requesting the City Council set a public hearing date of May 16, 2022 for accepting public comment on the proposed budget for fiscal year 2022–2023.

The Finance Committee met on April 4, 2022 and April 14, 2022 to discuss the proposed budget. The budget was presented to the Committee of the Whole on April 25, 2022.

Thank you for your consideration.

Shawn Murphy

 Shawn Murphy
 Treasurer/Comptroller

RECEIVED
 APR 26 2022
 CITY OF GROSSE POINTE WOODS
 CLERK'S DEPARTMENT

CITY OF GROSSE POINTE WOODS
Notice of Public Hearing
 On the Proposed 2022-23 General Budget
 And
 Various Other Fund Budgets

NOTICE IS HEREBY GIVEN that the Mayor and the City Council of the City of Grosse Pointe Woods will be meeting on May 16, 2022 at 7:00 p.m. in the Council Chambers of the Municipal Building, 20025 Mack Plaza, for the purpose of conducting a public hearing on the proposed 2022-23 General Fund Budget as well as the various other Fund Budgets of the said City.

The subject of this hearing is the property tax millage rate of 16.7360 proposed to be levied on July 1, 2022 to support the proposed General Fund, Public Relations, Solid Waste and Road Budgets. If adopted, the proposed millage will generate \$13,507,577 in operating revenue from ad valorem property taxes for all funds, which is a \$485,786 or a 3.7% increase compared to the 2021-2022 total collection of \$13,021,791. It is anticipated that the winter millage levied for the Milk River Drainage tax will be 4.6912 mills.

Purpose of Millage	Millage Rate	Revenue Generated
General Operating	12.9269	\$10,433,263
Road Bond Debt	1.2761	\$1,029,937
Act 359-Public Relations	.0619	\$49,959
Act 298-Solid Waste	2.4711	\$1,994,418
Total Special Acts Millage	2.5330	\$2,044,377

TOTAL GENERAL, PUBLIC RELATIONS SOLID WASTE & ROAD DEBT MILLAGE	16.7360	\$13,507,577
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The City Council expects to take action on the proposed millage rates as well as taking action to approve the aforementioned budgets at the Council meeting immediately following the public hearing. The taxing unit publishing this notice, identified above, has complete authority to establish the number of mills to be levied from within its authorized millage rate.

**City of Grosse Pointe Woods
2022-2023 Proposed Budget Summary**

	2022 - 2023 PROPOSED
<u>GENERAL FUND</u>	
General Government	\$4,013,379
Public Safety	\$7,040,380
Public Works	\$2,528,915
Management Info. Systems	\$533,109
Parks & Recreation	\$2,060,894
Total General Fund	<u>\$16,176,677</u>

<u>SPECIAL REVENUE</u>	
Major Street	1,561,171
Local Street	1,023,053
Parkway Beautification	56,700
Cable Fund	0
Act 302 Training	5,000
Solid Waste	1,935,585
CDBG	20,000
911 Service Fund	60,747
Drug Forfeiture	1,500
SOM MIDC Grant	59,068
Total Special Revenue	<u>\$4,722,824</u>

<u>DEBT SERVICE FUND</u>	
Grosse Gratiot Drain (Milk River)	
Road Bond Debt	\$1,154,998
Capital Improvement Debt	\$220,238
Total Debt Funds	<u>\$1,375,236</u>

<u>CAPITAL PROJECTS FUND</u>	
Municipal Improvement	\$472,800
Total Capital Projects Fund	<u>\$472,800</u>

<u>INTERNAL SERVICE FUNDS</u>	
Workmen's Compensation	\$154,652
Motor Vehicle Fund	\$1,109,740
Total Internal Service Funds	<u>\$1,264,392</u>

ENTERPRISE FUNDS

Water & Sewer	\$8,139,866
Parking	\$587,505
Boat Dock	\$186,434
Commodity Sales	\$29,500
Total Enterprise Funds	<u>\$8,943,305</u>

FIDUCIARY FUNDS

Supplemental Annuity	\$266,750
Pension Trust Funds	\$3,754,458
Retiree Healthcare (OPEB)	\$0
Total Fiduciary Funds	<u>\$4,021,208</u>

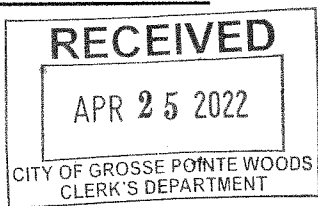
Budget Total	<u>\$36,976,442</u>
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A copy of the proposed budget will be available for inspection during regular business hours at the office of the City Administrator. Public comments, oral and/or written, will be welcome at the public hearing on the aforesaid proposed General Fund Budget and the various other Fund Budgets.

Frank Schulte
City Administrator

Edward C. Mitchell
977 Hampton Road · Grosse Pointe Woods, Michigan 48236
(248) 515-8396 · edward.charles.mitchell@gmail.com

24 April 2022



Mayor Arthur W. Bryant
20025 Mack Plaza,
Grosse Pointe Woods, Michigan 48236

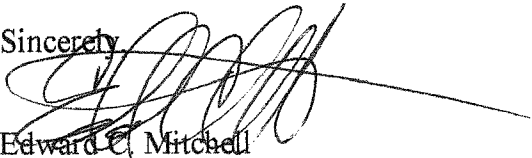
Re: Letter of Resignation

Dear Mayor Bryant:

It is with deep regret that I must inform you of my decision to resign immediately from my position as a member of the Grosse Pointe Woods Beautification Advisory Commission due to my health concerns. At this time, I must step aside in order to better focus on my health. I have greatly enjoyed volunteering with the Commission and I am saddened that I have to step aside.

I am grateful for the opportunity I've had during my time with the Commission. I apologize for the delay in getting this letter to you.

Please let me know if you require anything further.

Sincerely,

Edward C. Mitchell

Copy: Debra McCarthy, Commission Chair