

MINUTES OF THE REGULAR CITY COUNCIL MEETING OF THE CITY OF GROSSE  
POINTE WOODS HELD ON MONDAY, OCTOBER 16, 2023, IN THE COUNCIL-  
COURTROOM OF THE ROBERT E. NOVITKE MUNICIPAL CENTER, 20025 MACK PLAZA  
DR., GROSSE POINTE WOODS, MICHIGAN.

The meeting was called to order at 7:02 p.m. by Mayor Bryant.

PRESENT: Mayor Bryant  
Council Members: Brown, Gafa, Granger, McConaghy, Vaughn  
ABSENT: Koester (Arrived 8:08 p.m.)

Also Present: City Administrator Schulte  
City Attorney Walling  
Treasurer/Comptroller Murphy  
City Clerk Antolin  
Assistant City Administrator Como  
McKenna Representative Jackson

Motion by Vaughn, seconded by McConaghy, that Councilmember Koester be excused from tonight's meeting.

Motion carried by the following vote:

Yes: Brown, Bryant, Gafa, Granger, McConaghy, Vaughn  
No: None  
Absent: Koester

Council, Administration, and the audience Pledged Allegiance to the U.S. Flag.

The following Commission member was in attendance:

- Catherine Dumke, Senior Citizens' Commission

**Motion** by McConaghy, seconded by Gafa, that the Revised October 2, 2023, City Council Minutes be received and placed on file.

Motion carried by the following vote:

Yes: Brown, Bryant, Gafa, Granger, McConaghy, Vaughn  
No: None  
Absent: Koester

**Motion** by Granger, seconded by Vaughn, that all items on the **Consent Agenda be approved as presented.**

**A. Approval of Minutes**

1. Council 10/02/23

**B. Monthly Financial Report**

1. September 2023

**C. Bids/Proposals/Contracts**

1. SMART Municipal and Community Credits Contract for FY 2023-2024
  - a. Memo 10/13/23 - City Administrator
  - b. Proposed Contract

\*Council approved the SMART Municipal and Community Credit Contract for FY-2024 and authorized the Mayor to sign said contract.

**D. Resolution**

1. Early Voting (EV) Plan
  - a. Email 09/27/23 - Wayne County Elections Director
  - b. Proposed Early Voting Plan
  - c. Proposed Resolution
  - d. Election Commission Minutes Excerpt 10/12/23

\*Council approved the Grosse Pointe Woods Early Voting Plan and authorized the City Clerk to sign and submit the resolution to Wayne County

**E. Claims and Accounts**

1. Anderson, Eckstein & Westrick, Inc. (AEW) - City Engineers
  - a. Roslyn Rd. Water Main & Resurfacing Project - Proj. # 0160-0464 - Pay Estimate No. 1 - Pamar Enterprises, Inc. - 10/05/23 - \$57,618.00.
  - b. Vernier Rd. Water Main Replacement (West Limit to Mack Ave.) - Proj. # 0160-0446 - Pay Estimate No. 1 - Fontana Construction, Inc. - 10/05/23 - \$286,264.16.

- c. Hampton Rd. Water Main & Resurfacing Project (Mack Ave. to Marter Rd.) - Proj. # 0160-0456 - Pay Estimate No. 5 - Pamar Enterprises, Inc. - 10/05/23 - \$25,700.00.
  - d. 2022 Sidewalk Repair Program - Proj. # 0160-0452 - Pay Estimate No. 5 - JB Contractors, Inc. - 10/05/23 - \$40,736.10.
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2. Hallahan & Associates, P.C. - Professional Services - Invoice # 20942 - September 2023 - 10/03/23 - \$1,259.31.
  3. Keller Thoma - Legal Services - Invoice # 124804 - September 2023 - 10/01/23 - \$43.75.
  4. Rosati, Schultz, Joppich & Amtsbuechler, P.C. - Legal Services - Invoice # 1080285 - September 2023 - 10/10/23 - \$2,576.85.
  5. York, Dolan & Tomlinson, P.C. - Legal Services - Invoice # 129 - September 2023 - 10/04/23 - \$4,169.50.

Motion carried by the following vote:

Yes: Brown, Bryant, Gafa, Granger, McConaghy, Vaughn  
No: None  
Absent: Koester

**Motion** by McConaghy, seconded by Granger, that all items on tonight's **agenda be received, placed on file, and taken in order of appearance.**

Motion carried by the following vote:

Yes: Brown, Bryant, Gafa, Granger, McConaghy, Vaughn  
No: None  
Absent: Koester

Mayor Bryant read and presented Treasurer/Comptroller Murphy with two awards from the Government Finance Officers Association (GFOA):

1. Certificate of Achievement for Excellence in Financial Reporting (50<sup>th</sup> Year)
2. Award for Outstanding Achievement in Popular Annual Financial Reporting (PAFR) (10<sup>th</sup> Year)

**Motion** by Granger, seconded by Brown, that the City Council approve a budget amendment for the Hampton Road Resurfacing, 2022-2023 Sidewalk Repair, and 2022-2023 Concrete Repair Projects to the accounts listed below:

<b>Account Number</b>	<b>Account Name</b>	<b>Increase</b>
202-000-692.000	Transfer from Prior Year Reserves	<b>527,927.00</b>
202-451-974.200	Concrete Maintenance	4,539.00
202-451-974.201	Engineering Fees	6,971.00
202-451-976.100	Construction-Sidewalk Repair	19,320.00
202-451-977.803	Engineering Fees-Hampton Road	75,002.00
202-451-977.804	Construction-Hampton Road	422,095.00
	<b>TOTAL EXPENSE</b>	<b>527,927.00</b>

<b>Account Number</b>	<b>Account Name</b>	<b>Increase</b>
203-000-692.000	Transfer from Prior Year Reserves	72,164.00
203-451-974.200	Concrete Maintenance	3,026.00
203-451-974.201	Engineering Fees	20,839.00
203-451-976.100	Construction-Sidewalk Repair	48,299.00
	<b>TOTAL EXPENSE</b>	<b>72,164.00</b>

Motion carried by the following vote:

Yes: Brown, Bryant, Gafa, Granger, McConaghy, Vaughn  
 No: None  
 Absent: Koester

**Motion** by Brown, seconded by Gafa, that the City Council approve a budget amendment for the Chene-Trombley Park Improvements Project in the amount totaling \$467,000.00 to the line items listed below:

<b>Account Number</b>	<b>Account Name</b>	<b>Increase</b>
401-000-692.000	Transfer from Prior Year Reserves	467,000.00
401-902-977.104	Improvements-Parks/Recreation	467,000.00

Motion carried by the following vote:

Yes: Brown, Bryant, Gafa, Granger, McConaghy, Vaughn  
No: None  
Absent: Koester

**Motion** by Gafa, seconded by McConaghy, that the City Council approve a budget amendment in the amount totaling \$75,000.00 from the General Fund to the Worker's Compensation Fund as listed below:

Account Number	Account Name	Increase/Decrease
101-000-692.100	Transfer from Prior Year Reserves	75,000.00
101-531-721.000	Worker's Compensation	37,500.00
101-345-721.000	Worker's Compensation	37,500.00
677-931.699.100	Transfer from General Fund	75,000.00
677-210-835.000	Medical Expenditures	75,000.00

Motion carried by the following vote:

Yes: Brown, Bryant, Gafa, Granger, McConaghy, Vaughn  
No: None  
Absent: Koester

Mayor Bryant read aloud a tribute to the Commission Members that recently passed, including:

- Ted Colborn – Community Tree Commission
- Bob Greening – Community Tree Commission
- Peter Groschner – Community Tree Commission
- Marlin Stewart – Beautification Advisory Commission

Under New Business, the following individual was heard:

- Council Member Vaughn commended City Administration and the Parks and Recreation Department on an outstanding job with the Hob Nobbin' with the Goblins event at Lake Front Park.

- Council Member Vaughn reminded everyone of the Master Plan Open House on Monday, October 23, 2023 from 6:00 p.m. – 8:00 p.m. at the Community Center. All members of the community are invited.

Under Public Comment, the following individuals were heard:

- Nathaniel Janick, 1948 Allard – Front Yard Structures
- Kimberly Moin, 1956 Allard – Front Yard Structures
- Meredith Magin, 1948 Allard – Front Yard Structures
- Wilson Moin, 1956 Allard – Front Yard Structures
- Joe Habib, 1940 Allard – Front Yard Structures
- Nayomi Anusbigian, 1953 Allard – Front Yard Structures

**Motion** by Granger, seconded by Gafa, that the City Council recess the Regular City Council Meeting at 7:37 p.m. and convene in Closed Session, pursuant to MCL 15.268 (h) to consider material exempt from discussion or disclosure by state or federal statute.

Motion carried by the following roll call vote:

Brown:	Yes
Gafa:	Yes
Granger:	Yes
Koester:	Absent
McConaghy:	Yes
Vaughn:	Yes
Bryant:	Yes

City Council reconvened in regular session at 8:29 p.m.

**Motion** by Granger, seconded by Koester, to **adjourn tonight's meeting** at 8:29 p.m. PASSED UNANIMOUSLY.

Respectfully submitted,

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Paul P. Antolin  
City Clerk

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Arthur W. Bryant  
Mayor