

MINUTES OF THE RESCHEDULED CITY COUNCIL MEETING OF THE CITY OF GROSSE POINTE WOODS HELD ON MONDAY, NOVEMBER 13, 2023, IN THE COUNCIL-COURTROOM OF THE ROBERT E. NOVITKE MUNICIPAL CENTER, 20025 MACK PLAZA DR., GROSSE POINTE WOODS, MICHIGAN.

The meeting was called to order at 7:04 p.m. by Mayor Bryant.

PRESENT: Mayor Bryant  
Council Members: Brown, Gafa, Granger, Koester, McConaghy, Vaughn  
ABSENT: None

Also Present: City Administrator Schulte  
Assistant City Administrator Como  
City Attorney Tomlinson  
Treasurer/Comptroller Murphy  
City Clerk Antolin  
Director of Public Services Kowalski

Council, Administration, and the audience Pledged Allegiance to the U.S. Flag.

The following Commission member was in attendance:

- Grant Gilezan, Planning Commission

**Motion** by McConaghy, seconded by Brown, that the Revised November 13, 2023, City Council meeting agenda be received and placed on file.

Motion carried by the following vote:

Yes: Brown, Bryant, Gafa, Granger, Koester, McConaghy, Vaughn  
No: None  
Absent: None

The Mayor stated that, after discussion with the City Clerk, it was decided to place the “Acceptance of Agenda” item before all items on the agenda to allow the option of placing special events prior to the “Consent Agenda” such as Oaths of Office.

**Motion** by Vaughn, seconded by Granger, that all items on tonight's **agenda be received, placed on file, and taken in order of appearance.**

Motion carried by the following vote:

Yes: Brown, Bryant, Gafa, Granger, Koester, McConaghy, Vaughn  
No: None  
Absent: None

The City Clerk administered the Oaths of Office to Judge Metry and City Council Members re-elected at the General Election held November 7, 2023, including Council Members Brown, Gafa, and Koester.

**Motion** by Granger, seconded by Brown, that all items on the **Consent Agenda be approved as presented.**

Motion carried by the following vote:

Yes: Brown, Bryant, Gafa, Granger, Koester, McConaghy, Vaughn  
No: None  
Absent: None

**Motion** by Granger, seconded by Gafa that the previous motion be amended by approving all items on the Consent Agenda except item A3 with the recommendation in the September 26, 2023 Planning Commission minutes regarding Front Yard Structures, which will be tabled and placed on a Committee-of-the-Whole agenda for discussion.

**A. Approval of Minutes**

1. Council 10/16/23
2. Election Commission 10/31/23
3. Planning Commission 07/25/23, Special 07/31/23, 08/22/23, and 09/26/23 with recommendations\*
  - \*a. Recommendation for Council to approve the recommended variances of off street parking requirements to reduce parking spaces from 42 to 38, and the Zoning Board of Appeals to grant the reduction of the number of off street waiting spaces for the bank drive-through from 48 to 14.
  - \*b. Recommendation that the current ordinance restricting front yard structures not be expanded to include within its exemptions raised planters. (This item is tabled and will be placed on a future COW meeting agenda)
4. Board of Retiree Health Care Benefit Plan & Trust 11/03/22
5. Board of Trustees for the Retirement System 11/03/22
6. Beautification Advisory Commission 09/13/23
7. Tree Commission 09/06/23 with recommendation, 10/04/23

**B. Bids/Proposals/Contracts**

1. Contribution to Retiree Healthcare Trust Fund  
\*Approval of a transfer in the amount of \$200,000.00 to the Retiree Health Care Trust Fund held at Charles Schwab for payment toward Other Post-Employment Benefits (OPEB), funds to be taken from Account# 101-967-995.737.
2. Lake Front Park Aquatic Facility Bleachers  
\*Approval of the purchase of four aluminum 5 row by 27' length bleachers from Park Warehouse with a total amount of \$26,451.40, funds to be taken from Account# 101-774-977.000 in the amount of \$20,000.00 and Account# 401-902-977.104 in the amount of \$6,451.40.
3. 2023 DTE Energy Foundation Tree Planting Grant - Tree Purchase  
\*Approval of the purchase and planting of city trees to Landscape Source Corp., in an amount not to exceed \$14,000.00, with a budget amendment and transfer from prior year Reserve Fund Balance Account# 101-000-699.000 into the Municipal Improvements – Trees Account# 401-902-977.401 in the amount of \$4,000.00.

**C. Resolution**

1. Wayne County Annual Permit Community Resolutions  
\*Approval to adopt and approve the Wayne County Annual Permit Community Resolutions, including Permits # A-24054 (Maintenance), A-24109 (Annual Pavement Restoration), and A-24142 (Special Events); and to authorize the Director of Public Services to sign the permits and authorize the City Clerk to forward said documents to Wayne County.

**D. Other City Business**

1. Unpaid Invoices  
\*Authorized the transfer of the unpaid invoices of Grass Cutting/Property Maintenance and Cross Connection Fees in the amount of \$2,648.50 to the real December 2023 property tax bills.

**E. Claims and Accounts**

1. Anderson, Eckstein & Westrick, Inc. - City Engineers
  - a. Vernier Rd. Water Main Replacement - Invoice# 146398 - Proj.# 0160-0446 - 10/10/23 - \$8,322.27.
  - b. Sewer System Evaluation - Invoice# 146401 - Proj.# 0160-0449 - 10/10/23 - \$1,067.40.
  - c. Hampton Rd. Water Main & Resurface (Mack/Marter) - Invoice# 146402 - Proj.# 0160-0456 - 10/10/23 - \$8,194.88.
  - d. Roslyn Rd. Water Main & Resurface (Mack/Marter) - Invoice# 146404 - Proj.# 0160-0464 - 10/10/23 - \$3,788.70.
  - e. Lake Front Park Splash Pad - Invoice# 146405 - Proj.# 0160-0465 - 10/10/23 - \$457.20.

- f. 2023 Sewer CCTV Investigation - Invoice# 146406 - Proj.# 0160-0467 - 10/10/23 - \$3,203.23.
  - g. 2023 Sewer Rehab Program - Invoice# 146407 - Proj.# 0160-0468 - 10/10/23 - \$1,478.79.
  - h. 2023-2024 General Engineering - Invoice# 146415 - Proj.# 0160-0472 - 10/10/23 - \$746.10.
  - i. 2023-2024 General Engineering - Invoice# 146776 - Proj.# 0160-0472 - 10/23/23 - \$23.31.
- 2. Giffels Webster - Professional Services - GPW Master Plan Update - Invoice# 130024 - Proj.# 2034600 - 10/05/23 - \$4,625.00.
  - 3. Hallahan & Associates, P.C. - Professional Services - Invoice# 21003 - October 2023 - 11/03/23 - \$1,533.12.
  - 4. Keller Thoma - Legal Services - Invoice# 124885 - October 2023 - 11/01/23 - \$175.00.
  - 5. McKenna - Building/Planning Services
    - a. Invoice# 21849-82 - Building Services - September 2023 - 10/24/23 - \$40,186.27.
    - b. Invoice# 22-064-18 - Planning Services - September 2023 - 10/17/23 - \$2,629.50.
  - 6. Plante Moran - Professional Services - Invoice# 10105333 - 10/24/23 - \$34,370.00.
  - 7. Rosati, Schultz, Joppich & Amtsbuechler, P.C. - Legal Services - Invoice# 1080425 - October 2023 - 11/08/23 - \$4,771.80.
  - 8. WCA Assessing - Assessing Services - Invoice# 101323 - November 2023 - 10/13/23 - \$7,175.58.
  - 9. York, Dolan & Tomlinson, P.C. - Legal Services - Invoice# 137 - October 2023 - 11/01/23 - \$3,952.50.

Motion carried by the following vote:

Yes: Brown, Bryant, Gafa, Granger, Koester, McConaghy, Vaughn  
No: None  
Absent: None

**Motion** by Gafa, seconded by McConaghy, regarding **election of Mayor Pro-Tem (Council)**, that the City Council appoint Council Member McConaghy to serve as Mayor Pro-Tem.

Motion carried by the following vote:

Yes: Brown, Bryant, Gafa, Granger, Koester, McConaghy  
No: Vaughn  
Absent: None

Under New Business, the following individual was heard:

- City Administrator Schulte provided an update of the splash pad at Lake Front Park. The splash pad project will begin in the winter and is expected to be ready in the Spring.

Under Public Comment, the following individuals were heard:

- Dan Jensen, Executive Director of the newly created Grosse Pointe Public Safety Foundation, provided the following information:
  - 1) Foundation consists of the five Grosse Pointes and Harper Woods communities;
  - 2) Recently completed adding two Repeaters and rewiring Grosse Pointe South;
  - 3) The city of Grosse Pointe Farms has two drones and trained operators available to the communities to use;
  - 4) Next proposed project they are working obtaining License Plate Reader cameras (LPR's) to be installed in the communities.

**Motion** by Granger, seconded by Koester, to **adjourn tonight's meeting** at 7:28 p.m. PASSED UNANIMOUSLY.

Respectfully submitted,

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Paul P. Antolin  
City Clerk

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Arthur W. Bryant  
Mayor