

MINUTES OF THE REGULAR CITY COUNCIL MEETING OF THE CITY OF GROSSE  
POINTE WOODS HELD ON MONDAY, NOVEMBER 15, 2021, IN THE COUNCIL-COURT  
ROOM OF THE ROBERT E. NOVITKE MUNICIPAL CENTER, 20025 MACK PLAZA,  
GROSSE POINTE WOODS, MICHIGAN.

The meeting was called to order at 7:00 p.m. by Mayor Bryant.

PRESENT: Mayor Bryant  
Council Members Brown, Gafa, Granger, McConaghy, Vaughn  
ABSENT: Koester

Also Present: Acting City Administrator/ Director of Public Safety Kosanke  
City Attorney Anderson  
Treasurer/Comptroller Murphy  
City Clerk Hathaway  
Building Official Tutag

Motion by Granger, seconded by Vaughn, that Council Member Koester be excused from tonight's meeting.

Motion carried by the following vote:

Yes: Brown, Bryant, Gafa, Granger, McConaghy, Vaughn  
No: None  
Absent: Koester

Council, Administration, and the audience Pledged Allegiance to the Flag.

The following Commission Members were in attendance:

Mike Fuller, Planning Commission  
Catherine Dumke, Senior Commission

Motion by Granger, seconded by Gafa, that all items on the Consent Agenda be approved as amended (Item 5A1 – City Council Minutes November 8, 2021, were removed):

- A. Approval of Minutes
  1. Election Commission 11/08/21, w/recommendation: Assignment of Polling Locations
  2. Historical Commission 09/09/21

- B. Claims and Accounts
1. Hallahan & Associates, P.C. - Attorney
    - a. Invoice No. 19019 Received 11/08/21 - \$34.76;
  2. Keller Thoma - Labor Attorney
    - a. Invoice No. 121175 11/01/21 - \$3,807.65;
  3. York, Dolan & Tomlinson, P.C. - City Attorney
    - a. Invoice 11/03/21 - \$4,014.50.

Motion carried by the following vote:

Yes: Brown, Bryant, Gafa, Granger, McConaghy, Vaughn  
No: None  
Absent: Koester

Motion by Granger, seconded by Gafa, that all items on tonight's agenda be received, placed on file, and taken in order of appearance with the addition of the City Council Minutes dated November 8, 2021.

Motion carried by the following vote:

Yes: Brown, Bryant, Gafa, Granger, McConaghy, Vaughn  
No: None  
Absent: Koester

Motion by McConaghy, seconded by Vaughn, that the City Council Minutes from November 8, 2021, be approved as amended.

Motion carried by the following vote:

Yes: Brown, Bryant, Gafa, Granger, McConaghy, Vaughn  
No: None  
Absent: Koester

THE MEETING WAS THEREUPON OPENED AT 7:07 P.M. FOR A PUBLIC HEARING TO HEAR THE APPLICATION OF PAMELA PARIS, 2016 COUNTRY CLUB, GROSSE POINTE WOODS, WHO IS REQUESTING A FENCE VARIANCE TO INSTALL A 6' SOLID FENCE ALONG THE EAST LOT LINE, WHICH IS NONCOMPLIANT WITH SECTION 8-279(12) OF THE CITY CODE. A VARIANCE IS THEREFORE REQUIRED.

Motion by Granger, seconded by Gafa, that for purposes of the public hearing the following items be received and placed on file:

1. Letter 10/19/21 - Pamela Paris, Michael Barnwell
2. Application for Fence 10/01/21
3. Photos (2)
4. Mortgage Survey 07/18/95
5. Memo 11/01/21 - Building Inspector
6. Photos (3)
7. Building Permit No. PB050983 01/11/06
8. Application for Fence Permit Received 12/12/05
9. Letter Received 12/12/05 - Pam Barnwell
10. Mortgage Survey 07/18/95
11. Letter 12/15/05 - City Attorney Berschback
12. Settlement Agreement Regarding Fence Construction
13. Contract Form 11/08/05 T.J. Mac, Inc/Tom's Fence Co.
14. Settlement Agreement 01/11/06
15. Order and Conditional Sale Contract 11/08/05 - Modern Fence Co./ L & L Fence & Supply Co.
16. Memo 10/28/21 - Director of Public Services
17. Affidavit of Property Owners Notified 11/05/21
18. Aerial Views (2)

Motion carried by the following vote:

Yes: Brown, Bryant, Gafa, Granger, McConaghy, Vaughn  
No: None  
Absent: Koester

The Chair asked if anyone from the audience wished to speak in favor of the proposed request.  
The following individual was heard:

Pamela Paris  
2016 Country Club

The Chair asked if anyone from the audience wished to speak in opposition to the proposed request.  
Nobody wished to be heard.

Motion by Gafa, seconded by McConaghy, that the public hearing be closed at 7:10 p.m. Passed unanimously.

Motion by McConaghy, seconded by Brown, regarding Public Hearing: Fence Variance: Pamela Paris, 2016 Country Club, that the City Council grant the fence variance for 2016 Country Club to permit installation of 6' solid fence along the east rear yard due to special circumstances that exist, to

match an existing solid fence on the west side of the rear yard, and that installation of the fence be completed by September 2022.

Motion carried by the following vote:

Yes: Brown, Bryant, Gafa, Granger, McConaghy, Vaughn  
No: None  
Absent: Koester

Motion by Granger, seconded by Brown, regarding **2022 Commission Appreciation Reception/Budget Transfer**, that the City Council approve an amount not to exceed \$10,000.00 to hold the 2022 Commission Appreciation Reception, approve a budget transfer in the amount of \$2,000.00 from Account No. 101-101-957.000 into Account No. 101-101-881.000, for a total amount not to exceed \$10,000.00 to be taken from Account No. 101-101-881.000; and, to authorize the City Administrator to sign necessary contracts.

Motion carried by the following vote:

Yes: Brown, Bryant, Gafa, Granger, McConaghy, Vaughn  
No: None  
Absent: Koester

Motion by Gafa, seconded by McConaghy, regarding **Monthly Financial Report – October 2021**, that this report be forwarded to the Finance Committee.

Motion carried by the following vote:

Yes: Brown, Bryant, Gafa, Granger, McConaghy, Vaughn  
No: None  
Absent: Koester

Hearing no objections, the following items were heard under New Business:

- The Mayor presented a memo from the Executive Assistant to the City Administrator dated November 15, 2021, regarding holding a retirement celebration for Bruce Smith at a cost not to exceed \$2,000.00, date yet to be determined.
- The Mayor stated a lawsuit has been received from U.S. Specialty Insurance Co vs. City of Grosse Pointe Woods. The City Attorney requested the City Council receive the lawsuit and forward to the City Attorney for further processing.

Motion by Gafa, seconded by McConaghy, that the following items be received and placed on file:

1. Memo dated November 15, 2021 – Executive Assistant to the City Administrator regarding retirement celebration for Bruce Smith;
2. Complaint for Declaratory Judgement, U.S. Specialty Insurance Company vs. City of Grosse Pointe Woods.

Motion carried by the following vote:

Yes: Brown, Bryant, Gafa, Granger, McConaghy, Vaughn  
No: None  
Absent: Koester

Motion by Brown, seconded by McConaghy, regarding **retirement celebration for Bruce Smith**, that the City Council approve an amount not to exceed \$2,000.00 to hold a retirement celebration for Bruce Smith, funds to be taken from Employee Relations Account No. 101-101-881.000.

Motion carried by the following vote:

Yes: Brown, Bryant, Gafa, Granger, McConaghy, Vaughn  
No: None  
Absent: Koester

Motion by McConaghy, seconded by Granger, regarding **Legal Proceedings: U.S. Specialty Insurance Co vs. City of Grosse Pointe Woods**, that the City Council refer this item to the City Attorney for further processing.

Motion carried by the following vote:

Yes: Brown, Bryant, Gafa, Granger, McConaghy, Vaughn  
No: None  
Absent: Koester

Motion by Granger, seconded by Vaughn, to adjourn tonight's meeting at 7:19 p.m. PASSED UNANIMOUSLY.

Respectfully submitted,

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Lisa Kay Hathaway  
City Clerk

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Arthur W. Bryant  
Mayor