

MINUTES OF THE REGULAR CITY COUNCIL MEETING OF THE CITY OF GROSSE  
POINTE WOODS HELD ON MONDAY, APRIL 7, 2025, IN THE COUNCIL-COURTROOM OF  
THE ROBERT E. NOVITKE MUNICIPAL CENTER, 20025 MACK PLAZA DR., GROSSE  
POINTE WOODS, MICHIGAN.

The meeting was called to order at 7:04 p.m. by Mayor Bryant.

PRESENT: Mayor Bryant  
Council Members: Brown, Gafa, Granger, Koester, McConaghy, Motschall  
ABSENT: None

Also Present: City Administrator Schulte  
City Attorney Walling  
City Treasurer/Comptroller Schmidt  
City Clerk Antolin  
Director of Public Safety Kosanke  
Director of Public Services Kowalski  
City Planner Jankowski  
Nickel & Saph, Inc. Representative Johnson

Council, Administration, and the audience Pledged Allegiance to the U.S. Flag.

The following Commission members were in attendance:

- Catherine Dumke, Senior Citizens' Commission
- Chris Fenton, Planning Commission
- Mike Fuller, Planning Commission
- Mollie Mackinnon, Planning Commission
- David Bryk, Historical Commission

**Motion** by McConaghy, seconded by Gafa, that all items on tonight's **agenda be received, placed on file, and taken in order of appearance.**

Motion carried by the following vote:

Yes: Brown, Bryant, Gafa, Granger, Koester, McConaghy, Motschall  
No: None  
Absent: None

**Motion** by Granger, seconded by Koester, that all items (6A-6H) on the consent agenda be approved as presented.

**A. Appointment**

1. Beautification Advisory Commission - George Dinicu
  - a) Biographical Sketch
2. Senior Citizens' Commission - Marianne Langlois
  - a) Biographical Sketch

**B. Approval of Minutes**

1. Council 03/17/25

**C. Commission Minutes Received and Placed on File**

1. Beautification Advisory Commission 02/19/25\* & 03/12/25 Excerpt with Recommendation\*\*

*\*Please note the recommendations in these minutes have been presented at the 03/03/25 council meeting.*

*\*\*Recommendation to appoint George Dinicu to the Beautification Advisory Commission and to immediately certify the motion.*

2. Planning Commission 02/25/25 with recommendation\*

*\*Please note the recommendation in these minutes have been presented at the 03/03/25 council meeting.*

3. Senior Citizens' Commission 11/19/24 & 03/18/25 Excerpt with recommendation\*

*\*Recommendation for budget request in the amount of \$3,500.00, plus an additional \$1,000.00 from the Commission's carry forward account no. 213-000-674.320 for total amount of \$4,500.00.*

4. Tree Commission 02/05/25

**D. Report**

1. Department of Public Safety Annual Report 2024

**E. Bids/Proposals/Contracts**

1. Torrey Rd. Pump Station Contactors and Motor Protection Relays
  - a) Memo 04/03/25 - Director of Public Services
  - b) Letter 03/21/25 - Scott Garrison (Peter Basso Associates, Inc.)
  - c) Proposal No. DTK3-250402-02-SE - Eaton Corporation

2. Rules of Order and Procedure for the Common Council - Update/Revision
  - a) Proposed Rules of Order and Procedure for the Common Council

**F. Proclamation**

1. Days of Remembrance (April 20 - 27)
2. Arbor Day (April 25)
3. Telecommunicators Week (April 13 - 19)

**G. Resolution**

1. MDOT Agreement - Contract # 25-5100 - FY 2025 State Earmark per 2024 Public Act 121
  - a) Proposed MDOT Contract #25-5100
  - b) Proposed Resolution

**H. Claims and Accounts**

1. Anderson, Eckstein & Westrick, Inc. (AEW) - City Engineers
  - a) Roslyn Rd. Water Main & Resurface (Mack/Marter) - Invoice No. 156824 - Proj. No. 0160-0464 - 03/19/25 - \$228.65.
  - b) 2024 Sewer Rehab By Full Length CIPP LIN - Invoice No. 156825 - Proj. No. 0160-0475 - 03/19/25 - \$192.71.
  - c) LFP Boat Launch Parking Lot - Invoice No. 156827 - Proj. No. 0160-0480 - 03/19/25 - \$3,536.72.
  - d) 2024 Water Reliability Study & AMP - Invoice No. 156829 - Proj. No. 0160-0490 - 03/19/25 - \$10,400.00.
  - e) Vernier & Mack Ave. Intersection Improvement - Invoice No. 156834 - Proj. No. 0160-0455 - 03/20/25 - \$1,725.56.
  - f) Ghesquiere Park Walking Path - Invoice No. 156835 - Proj. No. 0160-0482 - 03/20/25 - \$3,554.19.
2. McKenna - Building/Planning Services
  - a) Invoice No. 22-064-34 (Revised) - Planning Services - October 2024 - 11/22/24 - \$1,839.23.
  - b) Invoice No. 21849-107 - Building Services - February 2025 - 03/21/25 - \$47,848.55.
  - c) Invoice No. 22-064-39 - Planning Services - February 2025 - 03/13/25 - \$1,722.50.
3. WCA Assessing - Assessing Services - Invoice No. 030425 - April 2025 - 03/04/25 - \$7,534.41.
4. York, Dolan & Tomlinson, P.C. - Legal Services - Invoice No. 282 - March 2025 - 04/01/25 - \$2,619.50.

Motion carried by the following vote:

Yes: Brown, Bryant, Gafa, Granger, Koester, McConaghy, Motschall  
No: None  
Absent: None

The Mayor and City Council read aloud the proclamations regarding the Days of Remembrance (Holocaust), Arbor Day, and Telecommunicators Week.

The mayor asked the Director of Public Safety to present the Public Safety Achievement Awards. The Director of Public Safety presented the awards to the following recipients:

1. Detective Miles Adams – Officer of the Year
2. Lieutenant Detective Bureau Commander Keith Waszak – Supervisor of the Year

**Motion** by McConaghy, seconded by Gafa, regarding **FY 2025/2026 General Liability & Property Insurance**, that the City Council approve and authorize Nickel & Saph, Inc. to continue to be the city's general liability and property insurances agent and approve the renewal proposal as presented in an amount not to exceed \$321,038.78 and to approve a budget amendment from prior year reserves in the amount of \$40,632.78, as reflected in the total amount taken from the accounts listed on the City Administrator's memo dated April 4, 2025.

Motion carried by the following vote:

Yes: Brown, Bryant, Gafa, Granger, Koester, McConaghy, Motschall  
No: None  
Absent: None

John Johnson of Nickel & Saph, Inc. answered questions from the City Council and provided an overview of the policy changes and updates.

Mayor Bryant accepted the resignation of Melissa Puppos from the Beautification Advisory Commission with regret, and direct that appropriate thanks and recognition be sent to Ms. Puppos.

**Motion** by Gafa, seconded by McConaghy, regarding **First Reading – Chapter 50 – Zoning Ordinance Amendment: Providing a Definition of Short-Term Rentals and Regulating Short-Term Rentals**, that the City Council concur with the recommendation of approval for amending the zoning ordinance, set a date of April 28, 2025, for second reading and final adoption, and to authorize the City Clerk to publish same by titles in the Grosse Pointe News.

Motion carried by the following vote:

Yes: Brown, Bryant, Gafa, Granger, Koester, McConaghy, Motschall  
No: None  
Absent: None

Under New Business/Public Comment, no one wished to be heard.

**Motion** by Motschall, seconded by Koester, to **adjourn tonight's meeting** at 7:36 p.m. PASSED UNANIMOUSLY.

Respectfully submitted,

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Paul P. Antolin  
City Clerk

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Arthur W. Bryant  
Mayor