

MINUTES OF THE REGULAR CITY COUNCIL MEETING OF THE CITY OF GROSSE  
POINTE WOODS HELD ON MONDAY, APRIL 4, 2022, IN THE COUNCIL-COURTROOM OF  
THE ROBERT E. NOVITKE MUNICIPAL CENTER, 20025 MACK PLAZA DR., GROSSE  
POINTE WOODS, MICHIGAN.

The meeting was called to order at 7:09 p.m. by Mayor Bryant.

PRESENT: Mayor Bryant  
Council Members: Brown, Gafa, Granger, Koester, McConaghy, Vaughn  
ABSENT:

Also Present: City Administrator Schulte  
City Attorney Walling  
Treasurer/Comptroller Murphy  
Assistant City Administrator Como  
Deputy City Clerk Antolin  
Director of Public Safety Kosanke  
Director of Public Services Kowalski  
Building Official Tutag  
Administrative Assistant Modrack

Council, Administration, and the audience Pledged Allegiance to the Flag.

The following Commission members were in attendance:

John Vitale, Planning Commission  
Mike Fuller, Planning Commission  
Catherine Dumke, Senior Citizens' Commission

Motion by Gafa, seconded by Koester, that all items on the Consent Agenda be approved as presented.

**A. Approval of Minutes**

1. Council 03/21/22

2. Community Events Committee 03/09/22 with recommendations
  - a) Budget Transfer
  - b) Performance Contracts

**B. Reports**

1. 2021 Public Safety Annual Report

**C. Bids/Proposals/Contracts**

1. 2022 Beautification Advisory Commission (BAC) Flower Sale
  - a) Letter 03/15/22 – BAC Member Gloria Arslanian
2. Public Safety Dispatch Base Replacement – Budget Transfer
  - a) Memo 03/23/22 - Director of Public Safety
  - b) Quote 03/14/22 – Xybix Systems, Inc.
3. Remove/Replace Two Colorado Blue Spruce Pines at Robert E. Novitke Municipal Center – Budget Transfer
  - a) Memo 03/15/22 – Director of Public Services
  - b) Letter 01/29/22 – Brett Marshall w/ attachments
  - c) Quote 03/03/22 – Landscape Source
  - d) Photos
4. Landscape Services – Marshall Landscape – Recommendation
  - a) Memo 03/24/22 – Director of Public Services
  - b) Proposed Services Contract
  - c) Quote 01/27/22 – Marshall Landscape Inc.
  - d) Certificate of Liability Insurance
5. Tree Removal Contract for 2022/2023 – Arbor Pro Tree Service, Inc. - Recommendation
  - a) Memo 03/24/22 – Director of Public Services
  - b) Proposed Tree Removal Contract
  - c) City Tree Removal - Bid Documents
  - d) Certificate of Liability Insurance
6. Trucking Services – Grosse Trucking & Supply Co. – Recommendation
  - a) Memo 03/24/22 – Director of Public Services

- b) Proposed Agreement
  - c) Quotes 03/23/22 – Grosse Trucking
  - d) Certificate of Liability Insurance with attachments
7. Nu Appearance Landscaping – Contract Renewal
- a) Memo 03/30/22 – Building Official
  - b) Email 03/30/22 – Scott Kettler (NU Appearance Maintenance, Inc.)
  - c) Current Service Agreement
  - d) Certificate of Liability Insurance

**D. Claims and Accounts**

- 1. Anderson, Eckstein & Westrick, Inc. (AEW) - City Engineers – DPW  
Water and Sewer Garage – Pay Application No. 5–Ashor Associates –  
03/23/22- \$25,671.00.
- 2. WCA Assessing – Invoice No. 03182022 – April 2022 Services –  
03/18/22 - \$6,508.50.
- 3. Kitch Drutchas Wagner Valitutti & Sherbrook – Professional Services –  
Invoice No. 528719 – 03/16/22 - \$300.00.
- 4. Jacobs and Diemer, P.C. – Professional Services – Claim No. JPJPC-  
20222Q – USSIC v GPW - 03/28/22 - \$11,799.00.

Motion carried by the following vote:

Yes: Brown, Bryant, Gafa, Granger, Koester, McConaghy, Vaughn  
No: None  
Absent: None

Motion by Vaughn, seconded by Brown, that all items on tonight's agenda be received, placed on file, and taken in order of appearance.

Motion carried by the following vote:

Yes: Brown, Bryant, Gafa, Granger, Koester, McConaghy, Vaughn  
No: None  
Absent: None

Motion by Gafa, seconded by McConaghy, that the City Council receive and place on file the Grosse Pointe Public Library Community Update handout.

Motion carried by the following vote:

Yes: Brown, Bryant, Gafa, Granger, Koester, McConaghy, Vaughn  
No: None  
Absent: None

Tom Peck, Trustee of the Grosse Pointe Public Library, provided an overview of the updates with the Grosse Pointe Public Library referencing the document he provided to Council.

Motion by McConaghy, seconded by Koester, regarding **Proposed FY 2022-2023 Budget**, that the City Council receive and place on file the proposed FY 2022-2023 Budget.

Motion carried by the following vote:

Yes: Brown, Bryant, Gafa, Granger, Koester, McConaghy, Vaughn  
No: None  
Absent: None

Motion by Granger, seconded by Vaughn, regarding **Plante Moran, PLLC – Auditing Contract**, that the City Council authorize the City Administrator to execute the agreement between the City of Grosse Pointe Woods and Plante Moran, PLLC to enter into a three (3) year engagement for audit services for the fiscal years ending June 30, 2022 through June 30, 2024, with the option for two (2) additional years through June 30, 2026.

Motion carried by the following vote:

Yes: Brown, Bryant, Gafa, Granger, Koester, McConaghy, Vaughn  
No: None  
Absent: None

The next item was regarding the **FY 2021/22 General Liability & Property Insurance**. The City Administrator was asked to, and provided an overview of his task to research new insurance agencies. At the conclusion of his research, Nickel & Saph, Inc. was selected for recommendation. John Johnson, a representative of Nickel & Saph, Inc., provided an overview of the firm's background and qualifications. Discussion ensued and Mr. Johnson answered questions regarding

the pollution exclusion policy, sewer coverage, the city’s current policy, and the cancellation policy.

The City Attorney acknowledged Nickel & Saph Inc.’s exceptional performance and history with the City of Dearborn.

The City Administrator was directed to have Tim Diemer of Jacobs and Diemer, P.C., to review Nickel & Saph Inc.’s policy to ensure appropriate coverage.

Motion by Gafa, seconded by McConaghy, regarding **FY 2021/22 General Liability & Property Insurance**, that the City Council approve Nickel & Saph, Inc. Insurance Agency to be the city’s new general liability and property insurances provider in an amount not to exceed \$206,937.00, to authorize a budget amendment to the accounts listed on the City Administrator’s memo, and to authorize the City Administrator to send Tokio Marine a written request to cancel Grosse Pointe Woods’ current policy including an effective date.

Motion by Gafa, seconded by McConaghy, to amend the previous motion by adding, “as soon as possible.”

Motion carried by the following vote:

Yes:	Brown, Bryant, Gafa, Granger, Koester, McConaghy, Vaughn
No:	None
Absent:	None

The Mayor accepted the resignation of Jennifer Hess from the Beautification Commission with regret, and directed that appropriate thanks and recognition be sent to Ms. Hess.

Motion by Brown, seconded by McConaghy, regarding **First Reading: The Repeal and Replacement of Chapter 50, Zoning Ordinance, Text and Map Amendment**, that the City Council concur with the amendment of this ordinance, to set a date of April 25, 2022, for a second reading and final adoption, and to publish same by title in the Grosse Pointe News.

Motion carried by the following vote:

Yes:	Brown, Bryant, Gafa, Granger, Koester, McConaghy, Vaughn
No:	None
Absent:	None

The Building Official provided a brief overview and presentation of the Clearzone software and its uses for the Zoning Ordinance.

The following items were discussed under New Business:

- Detroit Area Agency on Aging (DAAA)

Motion by Granger, seconded by Gafa, that the City Council receive and place on file a letter from Wayne W. Bradley Sr. of the Detroit Area Agency on Aging (DAAA).

Motion carried by the following vote:

Yes: Brown, Bryant, Gafa, Granger, Koester, McConaghy, Vaughn  
No: None  
Absent: None

Motion by Granger, seconded by Gafa, that the City Council authorize City Administration to notify the Detroit Area Agency on Aging (DAAA) that the City of Grosse Pointe Woods would be pleased to have Ms. Suzanne Berschback and Mark Wollenweber continue as representatives with the DAAA.

Motion carried by the following vote:

Yes: Brown, Bryant, Gafa, Granger, McConaghy, Vaughn  
No: Koester  
Absent: None

No one wished to be heard under Public Comment.

Motion by Gafa, seconded by McConaghy, that the City Council recess the Regular City Council Meeting at 8:13 p.m. and convene in Closed Executive Session to discuss labor negotiations in accordance with MCL 15.268(c), at which time this body may or may not reconvene in regular session to address additional items as necessary.

Motion carried by the following roll call vote:

Brown:	Yes
Bryant:	Yes
Gafa:	Yes
Granger:	Yes
Koester:	Yes
McConaghy:	Yes
Vaughn:	Yes

City Council reconvened in regular session at 8:47 p.m.

Motion by Gafa, seconded by McConaghy, to adjourn tonight's meeting at 8:47 p.m. PASSED UNANIMOUSLY.

Respectfully submitted,

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Paul P. Antolin  
Deputy City Clerk

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Arthur W. Bryant  
Mayor