

MINUTES OF THE RESCHEDULED CITY COUNCIL MEETING OF THE CITY OF GROSSE  
POINTE WOODS HELD ON MONDAY, AUGUST 12, 2024, IN THE COUNCIL-COURTROOM  
OF THE ROBERT E. NOVITKE MUNICIPAL CENTER, 20025 MACK PLAZA DR., GROSSE  
POINTE WOODS, MICHIGAN.

The meeting was called to order at 7:04 p.m. by Mayor Bryant.

PRESENT: Mayor Bryant  
Council Members: Brown, Granger, McConaghy  
ABSENT: Gafa, Koester

Also Present: City Administrator Schulte  
Assistant City Administrator Como  
City Attorney Walling  
City Treasurer/Comptroller Schmidt  
City Clerk Antolin  
Assistant Director of Public Services Crook  
City Engineer Wilberding

**Motion** by McConaghy, seconded by Brown, that Councilmembers Gafa and Koester be excused from tonight's meeting.

Motion carried by the following vote:

Yes: Brown, Bryant, Granger, McConaghy  
No: None  
Absent: Gafa, Koester

Council, Administration, and the audience Pledged Allegiance to the U.S. Flag.

The following Commission members were in attendance:

- Catherine Dumke, Senior Citizens' Commission
- Doug Hamborsky, Planning Commission

**Motion** by McConaghy, seconded by Brown, that all items on tonight's **agenda be received, placed on file, and taken in order of appearance.**

Motion carried by the following vote:

Yes: Brown, Bryant, Granger, McConaghy  
No: None  
Absent: Gafa, Koester

**Motion** by Granger, seconded by Brown, that all items (6A-6D) on the **Consent Agenda be approved as presented.**

**A. Approval of Minutes**

1. Council 07/15/24
2. Election Commission 07/01/24 with recommendation\*  
\*Recommendation approving the Certification of Election Inspectors and their rates of pay.
3. Planning Commission 06/25/24 with recommendation\*\*  
\*\*Recommendation to approve the Master Plan Draft with suggested amendments for the 63-day public review and comment period. (See agenda item 6B2).
4. Beautification Advisory Commission 06/12/24

**B. Bids/Proposals/Contracts**

1. AEW Design Fees for 2024/2025 Construction Projects
  - a) Memo 08/06/24 - Assistant Director of Public Services Crook
  - b) Proposed 2024/2025 Design Engineering Fees
2. Master Plan Draft - Distribution for Review
  - a) Memo 07/22/24 - Jill Bahm/Stephanie Osborn/Rose Kim (Giffels Webster)
  - b) Proposed Master Plan Draft

**C. Resolutions**

1. Mack Avenue and Vernier Road Intersection Improvement Resolution with Michigan Department of Transportation (MDOT)
  - a) Memo 08/06/24 - Assistant Director of Public Services Crook

- b) Proposed Resolution
  - c) Proposed MDOT Contract 24-5300
2. Declaring Vacancy in Office and Adopting a Process for Filling the Vacancy
- a) Committee-of-the-Whole Minutes Excerpt 06/17/24
  - b) Proposed Resolution

**D. Claims and Accounts**

1. Anderson, Eckstein & Westrick, Inc. (AEW) - City Engineers
- a) 707 N. Renaud Plot Plan Review - Invoice No. 152015 - Proj. No. 0160-0474 - 07/22/24 - \$57.15.
  - b) Sewer System Evaluation - Invoice No. 152021 - Proj. No. 0160-0449 - 07/22/24 - \$228.60.
  - c) Torrey Rd. Pump Station Cap. Improve. Plan - Invoice No. 152022 - Proj. No. 0160-0457 - 07/22/24 - \$1,200.15.
  - d) Water System CDSMI - Invoice No. 152023 - Proj. No. 0160-0461 - 07/22/24 - \$1,356.12.
  - e) Roslyn Rd. Watermain & Resurface (Mack/Marter) - Invoice No. 152024 - Proj. No. 0160-0464 - 07/22/24 - \$12,521.39.
  - f) Lake Front Park Splash Pad - Invoice No. 152025 - Proj. No. 0160-0465 - 07/22/24 - \$114.30.
  - g) 2023 Misc. Concrete Repair Program - Invoice No. 152026 - Proj. No. 0160-0466 - 07/22/24 - \$5,275.47.
  - h) Torrey Road Pump Station Generator - Invoice No. 152028 - Proj. No. 0160-0473 - 07/22/24 - \$1,594.20.
  - i) 2023-2024 General Engineering - Invoice No. 152029 - Proj. No. 0160-0472 - 07/22/24 - \$5,162.55.
  - j) 2023 Concrete Pavement Repair Program - Proj. No. 0160-0466 - Pay Estimate No. 2 (Fiscal Year End) - Mattioli Cement Co. LLC - 07/12/24 - \$31,011.60.
  - k) Torrey Road Pump Station Generator - Proj. No. 0160-0473 - Payment No. 2 - Rauhorn Electric, Inc. - 07/31/24 - \$42,903.00.
2. Hallahan & Associates, P.C. - Professional Services
- a) Invoice No. 21755 - June 2024 - 07/01/24 - \$191.64.
  - b) Invoice No. 21833 - July 2024 - 08/05/24 - \$1,111.49.
3. Keller Thoma - Legal Services - Invoice No. 126304 - July 2024 - 08/01/24 - \$87.50.

4. McKenna - Building/Planning Services
  - a) Invoice No. 21849-92 - Building Services - June 2024 - 07/24/24 - \$60,382.02.
  - b) Invoice No. 22-064-28 - Planning Services - June 2024 07/16/24 - \$1,942.50.
5. WCA Assessing - Assessing Services - Invoice No. 072324 - August 2024 - 07/23/24 - \$7,175.58.
6. York, Dolan & Tomlinson, P.C. - Legal Services - Invoice No. 210 - July 2024 - 08/02/24 - \$3,286.00.

Motion carried by the following vote:

Yes: Brown, Bryant, Granger, McConaghy  
No: None  
Absent: Gafa, Koester

Mayor Bryant accepted the resignation of George Bailey from the Planning Commission with regret, and directed that appropriate thanks and recognition be sent to Mr. Bailey.

**Motion** by Brown, seconded by McConaghy, regarding **Second Reading: Ordinance Amendment for Chapter 2 – Administration, Article III - Departments**, that the City Council approve this ordinance amendment as presented and make it effective 10 days after its enactment.

Motion carried by the following vote:

Yes: Brown, Bryant, Granger, McConaghy  
No: None  
Absent: Gafa, Koester

**Motion** by Granger, seconded by Brown, regarding **Second Reading: Ordinance Amendment for Chapter 30 – Parks and Recreation, Article I – In General**, that the City Council approve this ordinance amendment as presented and make it effective 10 days after its enactment.

Motion carried by the following vote:

Yes: Brown, Bryant, Granger, McConaghy  
No: None  
Absent: Gafa, Koester

**Motion** by McConaghy, seconded by Granger, regarding **Second Reading: Ordinance Amendment for Chapter 48 – Waterways**, that the City Council approve this ordinance amendment as presented and make it effective 10 days after its enactment.

Motion carried by the following vote:

Yes: Brown, Bryant, Granger, McConaghy  
No: None  
Absent: Gafa, Koester

Under New Business, the following individual was heard:

- Mayor Bryant provided a reminder and invited everyone to Lake Front Park at noon tomorrow (08/13/24), for the grand opening of the splash pad.
- City Clerk Antolin addressed and thanked all departments, employees, and election workers involved with the successful implementation of the State Primary Election held on August 6, 2024. It was the result of great team work!
- Mayor Bryant commended the City Clerk on the coordination of the election and a job well done.

Under Public Comment, the following individual was heard:

- Judith Burkhardt, Country Club Dr. (Election Worker) – Thanked all Grosse Pointe Woods’ employees and commented how “user-friendly” they are. As an election inspector, she especially commended the Clerk’s Office staff. In addition, she addressed the presence of public safety officers during election day.

**Motion** by Granger, seconded by Brown, to **adjourn tonight’s meeting** at 7:18 p.m. **PASSED UNANIMOUSLY.**

Respectfully submitted,

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Paul P. Antolin  
City Clerk

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Arthur W. Bryant  
Mayor