

MINUTES OF THE MEETING OF THE COMMITTEE-OF-THE-WHOLE OF THE CITY OF GROSSE POINTE WOODS HELD ON MONDAY, DECEMBER 19, 2022, IN THE COUNCIL CHAMBERS/COURTROOM OF THE ROBERT E. NOVITKE MUNICIPAL CENTER, 20025 MACK PLAZA DR., GROSSE POINTE WOODS, MICHIGAN.

Mayor Bryant called the meeting to order at 6:34 p.m.

PRESENT: Mayor Bryant  
Council Members: Brown, Gafa, Granger, Koester, Vaughn  
ABSENT: McConaghy (Arrived at 6:43 p.m.)

Also Present: City Administrator Schulte  
City Attorney Walling  
Treasurer/Comptroller Murphy  
City Clerk Antolin  
Assistant City Administrator Como  
Director of Public Services Kowalski  
Director of Public Safety Kosanke  
William Brickey, Plante Moran  
Joshua Yde, Plante Moran

Motion by Vaughn, seconded by Granger, that Councilmember McConaghy, be excused from tonight's meeting.

Motion carried by the following vote:

Yes: Brown, Bryant, Gafa, Granger, Koester, Vaughn  
No: None  
Absent: McConaghy

Motion by Granger, seconded by Gafa, that all items on tonight's agenda, be received, placed on file, and taken in order of appearance as presented.

Motion carried by the following vote:

Yes: Brown, Bryant, Gafa, Granger, Koester, Vaughn  
No: None  
Absent: McConaghy

The first item was to review the City's audit report as well as the audit of the Municipal court. Bill Brickley provided an overview of the Annual Comprehensive Financial Report for the Fiscal Year Ended June 30, 2022.

Mr. Brickley stated the different deliverables to be presented were the Financial Statements, Annual Comprehensive Reports, Reports to Mayor/Council, and the Municipal Court Audit.

The Municipal Court audit went smoothly and no findings were reported. Mr. Brickley also thanked Administration for the support and cooperation with the audit.

This is Grosse Pointe Woods' 49<sup>th</sup> year for receiving the Government Finance Officers Association Award for quality financial reporting portraying the city's commitment to transparency.

Mr. Brickley provided an overview of the End of Audit Letter, which reviewed:

1. Internal Control Related Matters
2. Required Communication to those charged with Governance
3. General Legislative Updates

He stated the only internal control related matter was regarding the City's retirement health care liability was valued incorrectly. Some Retirees should not have been included in the calculation based on the current plan. A restatement was required and from an audit standpoint, was considered a material weakness or audit finding. The error had nothing to do with cash inflow or outflow, but is strictly an estimate.

The City changed accounting policies related to GASB Statement No. 87 that affected the long-term AT & T Lease, which requires the disclosure of financial statements.

Committee Member McConaghy arrived at 6:43 p.m.

Mr. Brickley stated that there were no misstatements detected resulting from the audit procedures. In addition, there were no significant legislative updates that affected the City.

Mr. Ydes provided an overview of the Annual Comprehensive Financial Report. He stated that there was an unmodified opinion on the financial statement, which is the highest level of assurance that the reported numbers are properly stated.

In the Government Fund Balance Sheet, changes in receivables are a result of GASB No. 87 and the unearned revenue liabilities relates to the ARPA funding.

The current net position of 54.85% of the total pension liability should be reduced with the changes made to the employee retention plan.

Mr. Ydes provided a brief overview regarding Other Postemployment Benefit Plan (OPEB) and the Budgetary Comparison Schedule.

Mr. Brickey answered questions from the Committee-of-the-Whole regarding a summary of highlighted information within the audit, education of Closed/Open Amortization and referring to the Pension Board. Foster & Foster will be contacted regarding inclusion of this discussion with the Pension Board.

The Committee-of-the-Whole thanked Plante Moran for their service and cooperation with Administration.

There was a consensus with the Committee-of-the-Whole to place this on the next Council meeting.

The next item discussed was regarding a proposal to place an AT & T Generator at City Hall. The City Administrator provided an overview of the proposal and answered questions from the Committee-of-the-Whole.

There was a consensus with the Committee-of-the-Whole to authorize the City Administrator to move forward with this proposal.

Motion by Granger, seconded by Koester, that the meeting of the Committee-of-the-Whole be adjourned at 7:06 p.m. PASSED UNANIMOUSLY.

Respectfully submitted,

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Paul P. Antolin  
City Clerk

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Arthur W. Bryant  
Mayor