

MINUTES OF THE REGULAR CITY COUNCIL MEETING OF THE CITY OF GROSSE  
POINTE WOODS HELD ON MONDAY, DECEMBER 2, 2024, IN THE COUNCIL-  
COURTROOM OF THE ROBERT E. NOVITKE MUNICIPAL CENTER, 20025 MACK PLAZA  
DR., GROSSE POINTE WOODS, MICHIGAN.

The meeting was called to order at 7:30 p.m. by Mayor Bryant.

PRESENT: Mayor Bryant  
Council Members: Brown, Gafa, Granger, McConaghy, Motschall  
ABSENT: Koester

Also Present: City Administrator Schulte  
Assistant City Administrator Como  
City Attorney Walling  
City Treasurer/Comptroller Schmidt  
City Clerk Antolin  
City Planner Wolf  
Director of Public Services Kowalski  
City Engineer Wilberding

**Motion** by Motschall, seconded by Granger, that Councilmember Koester be excused from tonight's meeting.

Motion carried by the following vote:

Yes: Brown, Bryant, Gafa, Granger, McConaghy, Motschall  
No: None  
Absent: Koester

Council, Administration, and the audience Pledged Allegiance to the U.S. Flag.

The following Commission members were in attendance:

- Chris Fenton, Planning Commission

**Motion** by McConaghy, seconded by Gafa, that all items on tonight's **agenda be received, placed on file, and taken in order of appearance including a document regarding Permit PF240037 – 1206 Hawthorne Rd.**

Motion carried by the following vote:

Yes: Brown, Bryant, Gafa, Granger, McConaghy, Motschall  
No: None  
Absent: Koester

**Motion** by Granger, seconded by Brown, that all items (6A-6F) on the **Consent Agenda** be **approved as presented.**

**A. Approval of Minutes**

1. Council 11/18/24
2. Committee-of-the-Whole 11/18/24 with recommendation\*

\*Recommendation to submit the Local Government Approval Resolution to Michigan Liquor Control Commission for consideration of issuance of the last Class C liquor license to Daily Jam GP, LCC (20710 Mack Ave.) conditioned upon BCM Restaurants, LLC withdrawing its Liquor License Application and Daily Jam GP, LLC signing an Agreement Restricting Transfer of the Class C Liquor License. (This recommendation was addressed at the 11/18/24 Council Meeting)

**B. Commission Minutes to be Received and Place on File**

1. Special Planning Commission 10/29/24 with recommendations\*

\*Planning Commission adopted the Master Plan

\*Recommendation to approve Special Land Use for a Class C Licensed Restaurant to 20710 Mack Avenue (Daily Jam GP, LLC). (This recommendation was addressed at the 11/18/24 Council Meeting)

\*Recommendation to approve Special Land Use for a Class C Licensed Restaurant to 20195 Mack Avenue (BCM Restaurants, LLC). (This recommendation was addressed at the 11/18/24 Council Meeting)

**C. Financial Reports**

1. FY 2024 Audit Report - Plante Moran
  - a) Annual Comprehensive Financial Report Fiscal Year Ended June 30, 2024\*
  - b) Financial Report Fiscal Year ended June 30, 2024 - Municipal Court\*

\*Please refer to the 12/02/24 Committee-of-the-Whole agenda item 4A.

2. Monthly Financial Report
  - a) October 2024

**D. Bids/Proposals/Contracts**

1. Update General Plan and Water Reliability Study, and Create an Asset Management Plan
  - a) Memo 11/20/24 - Director of Public Services Kowalski
  - b) Letter 11/13/24 - City Engineer Wilberding
2. Mack Ave. and Vernier Rd. Intersection Improvement Project - AEW Proj. No. 0160-0455 - Job Numbers 218128 & 219533
  - a) Memo 11/20/24 - Director of Public Service Kowalski
  - b) Letter 11/21/24 - City Engineer Wilberding

**E. Resolutions**

1. Wayne County Annual Permit Community Resolutions
  - a) Memo 11/18/24 - Director of Public Services Kowalski
  - b) Letter 11/11/24 - Wayne County Permit Office - Randa Saghir
  - c) Pavement Restoration Permit No. A-25109/Scope of Allowable Work/Conditions & Limitations/Indemnity & Insurance/Proposed Resolution
  - d) Letter 11/12/24 - Wayne County Permit Office - Randa Saghir
  - e) Maintenance Permit No. A-25054/Scope of Allowable Work/Conditions & Limitations/Indemnity & Insurance/Proposed Resolution
  - f) Letter 11/04/24 - Wayne County Permit Office - Randa Saghir
  - g) Special Events Permit No. A-25142/Conditions & Limitations/Indemnity & Insurance/Proposed Resolution

**F. Claims and Accounts**

1. Anderson, Eckstein & Westrick, Inc. (AEW) - City Engineers
  - a) Water System CDSMI - Invoice No. 154004 - Proj. No. 0160-0461 - 10/31/24 - \$1,223.41.
  - b) 2023 Misc. Concrete Repair Program - Invoice No. 154005 - Proj. No. 0160-0466 - 10/31/24 - \$342.10.
  - c) Torrey Rd. Pump Station Generator - Invoice No. 154006 - Proj. No. 0160-0473 - 10/31/24 - \$552.65.
  - d) 2024 Sewer Rehab by Full Length CIPP LIN - Invoice No. 154007 - Proj. No. 0160-0475 - 10/31/24 - \$5,705.58.
  - e) 2024 Miscellaneous Concrete Program - Invoice No. 154009 - Proj. No. 0160-0477 - 10/31/24 - \$15,828.82.
  - f) 2024-2025 General Engineering - Invoice No. 154015 - Proj. No. 0160-0484 - 10/31/24 - \$3,651.80.

- g) LFP Boat Launch Parking Lot - Invoice No. 154057 - Proj. No. 0160-0480 - 10/31/24 - \$12,750.00.
- h) 2024 Pavement Joint & Crack Sealing - Invoice No. 154059 - Proj. No. 0160-0476 - 10/31/24 - \$8,333.00.
- 2. McKenna - Building/Planning Services
  - a) Invoice No. 21849-99 - Building Services - October 2024 - 11/22/24 - \$48,068.47.
  - b) Invoice No. 22-064-33 - Planning Services - October 2024 - 11/22/24 - \$2,954.28.
- 3. WCA Assessing - Assessing Services - Invoice No. 112224 - December 2024 - 11/22/24 - \$7,534.41.

Motion carried by the following vote:

Yes: Brown, Bryant, Gafa, Granger, McConaghy, Motschall  
No: None  
Absent: Koester

THE MEETING WAS THEREUPON OPENED AT 7:33 P.M. FOR A PUBLIC HEARING TO HEAR THE APPLICATION OF **RACHEL AND TIMOTHY SHOCK, 1206 HAWTHORNE RD., GROSSE POINTE WOODS, WHO IS REQUESTING TO INSTALL A 6' PRIVACY FENCE ALONG THE ADJACENT PROPERTY LOT LINE OF 1218 HAWTHORNE WITHOUT THE OWNERS' SIGNATURE OF APPROVAL.** THE FENCE APPLICATION WILL REQUIRE A PUBLIC HEARING IN ACCORDANCE WITH SECTION 8-284A(2) *CONSENT FROM THE ADJACENT PROPERTY OWNERS MUST BE SUBMITTED TO THE BUILDING DEPARTMENT IN WRITING WITH THE PERMIT APPLICATION.*

**Motion** by Motschall, seconded by Granger, that for purposes of the public hearing, the following items be received and placed on file:

1. Letter 10/24/24 – Building Official
2. Letter of Intent – Rachel and Tim Shock
3. Site Plan Sketch
4. Section 8-284 of City Ordinance
5. Application of Public Hearing
6. Affidavit of Property Owners Notified with list
7. Parcel Map

Motion carried by the following vote:

Yes: Brown, Bryant, Gafa, Granger, McConaghy, Motschall  
No: None  
Absent: Koester

City Planner Wolf provided an overview of the petitioners' request to install a 6' privacy fence at 1206 Hawthorne Rd. without the written consent of their adjacent neighbor to the west at 1218 Hawthorne Rd., which is required. All the other adjacent neighbors provided their written consent. Ms. Wolf stated that Section 8-284(a)(3) of the City Ordinance allows City Council, with a public hearing, to consider granting approval under the following four (4) conditions:

- a. Balancing the relative hardships between the property owner and adjacent property owners;
- b. Whether special circumstances or conditions exists;
- c. Whether pedestrian or vehicular vision will be affected;
- d. The general health, safety and welfare of the neighborhood.

Based on the information provided, the Building Official recommended approval of the fence application.

The Chair asked if anyone from the audience wished to speak in favor of the proposed request. The following individuals were heard:

1. Rachel and Tim Shock, 1206 Hawthorne Rd.
2. Monique Vasquez, 1215 Hollywood Ave.
3. Greg and Jacqueline Gruber, 1197 Hollywood Ave.
4. Ellisse Thompson, Friend and neighbor of petitioners

The Chair asked if anyone from the audience wished to speak in opposition to the proposed request. No one wished to be heard.

**Motion** by Gafa, seconded by McConaghy, that the public hearing be closed at 7:42 p.m. PASSED UNANIMOUSLY.

**Motion** by Gafa, seconded by Brown, that the City Council concur with the Building Official's recommendation and approve the fence installation for 1206 Hawthorne with the following stipulation that the project is started in six months and completed within one year, effective immediately.

Motion carried by the following vote:

Yes: Brown, Bryant, Gafa, Granger, McConaghy, Motschall  
No: None  
Absent: Koester

Under New Business, no one wished to be heard.

Under Public Comment, the following individual was heard:

- Prudence Cole, 43 Fairford, Grosse Pointe Shores – Addressed the passing of the Senior Millage and thanked the Mayor, City Council and the Grosse Pointe Woods residents that supported the millage.

**Motion** by Granger, seconded by Motschall, that the City Council recess the Regular City Council Meeting at 7:48 p.m. and convene in Closed Session, pursuant to MCL 15.268 (h) to consider material exempt from discussion or disclosure by state or federal statute.

Motion carried by the following roll call vote:

Gafa: Yes  
Granger: Yes  
Koester: Absent  
McConaghy: Yes  
Motschall: Yes  
Bryant: Yes  
Brown: Yes

City Council reconvened in regular session at 8:10 p.m.

**Motion** by Granger, seconded by Motschall, to **adjourn tonight's meeting** at 8:10 p.m. PASSED UNANIMOUSLY.

Respectfully submitted,

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Paul P. Antolin  
City Clerk

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Arthur W. Bryant  
Mayor