



# **CITY OF GROSSE POINTE WOODS**

## **RESCHEDULED CITY COUNCIL MEETING**

### **AGENDA**

**Monday, November 08, 2021 at 7:00 PM**

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*Robert E. Novitke Municipal Center - Council Chambers/Municipal Court,  
20025 Mack Plaza, Grosse Pointe Woods, MI 48236  
(313) 343-2440*

**1. CALL TO ORDER**

**2. ROLL CALL**

**3. PLEDGE OF ALLEGIANCE**

**4. RECOGNITION OF COMMISSION MEMBERS**

**5. ACCEPTANCE OF AGENDA**

A. Administrative Memo: November 1, 2021

**6. CITY COUNCIL OATHS OF OFFICE**

A. Mayor

1. Arthur Bryant

B. City Council Members

1. Angela Coletti Brown

2. Vicki Granger

3. Todd McConaghy

4. Thomas Vaughn

**7. APPOINTMENTS**

A. Appointments - Senior Commission (Mayoral)

1. Kevin Quasarano

2. Karen McLeod

**8. MINUTES**

A. City Council 10/19/21

B. Committee-of-the-Whole 10/18/21, w/recommendations:

1. Solar Ordinance

2. Personnel Matters (Succession Plan - Administration)

a. Memo 10/12/21 - City Administrator (Assistant City Manager-New Position)

b. Memo 10/12/21 - City Administrator (City Administrator - Successor)

i) Employment Agreement - City Administrator (Frank Schulte)

c. Memo 10/07/21 - Director of Public Services

C. Election Commission 10/26/21

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cc: Council - 7  
City Administrator  
City Attorney

Treasurer/Comptroller  
City Clerk  
Email Group/Media

Post - 4

- D. Beautification Advisory Commission 09/08/21, Excerpt 10/13/21 w/recommendation:
  - 1. Appointment (Mayoral) - Carol Romano
- E. Citizens Recreation Commission 10/12/21, 09/14/21 w/recommendation:
  - 1. Appointment (Council) - Abby Klotz (Biographical Sketch)

## **9. COMMUNICATIONS**

- A. Adoption of Rules of Order and Procedure of the Common Council
  - 1. Rules of Order Proposed Changes Rev. 11/08/21
- B. Election of Mayor Pro-Tem (Council)
- C. Request to Hang Banners on Ghesquiere Park Fence - Woods/Shores Little League
  - 1. Letter received 11/01/21 - P. Summers
- D. Sewer System Evaluation Strategy/Budget Amendment
  - 1. Memo 10/27/21 - Director of Public Services
  - 2. Letter 10/27/21 - City Engineer
  - 3. Sewer System Evaluation Summary
  - 4. Level Sensor Locations Map 08/26/21
- E. Engineering Fees for Rain Event/Budget Amendment
  - 1. Memo 10/27/21 - Director of Public Services
  - 2. Memo 10/27/21 - City Engineer
  - 3. Invoice 0133912 10/27/21 \$23,706.50
- F. Resignations from Commissions
  - 1. James R. Profeta - Planning Commission
  - 2. Sharon Beeby - Senior Commission/Community Interest Group.
  - 3. Joan Thornton - Senior Commission/General Community Rep.
- G. Senior Commission By-Laws Amendment
  - 1. Proposed Amendment
- H. Legal Proceedings: Julie Nurse v City of Grosse Pointe Woods
  - 1. Summons and Complaint 10/29/21
- I. Succession Plan: City Administrator/Assistant City Administrator Budget Amendment
  - 1. Memo 11/02/21 w/attachment - City Administrator

## **10. BIDS/PROPOSALS/CONTRACTS**

- A. Contract: 2021 Sewer Cleaning and C.C.T.V. Modification
  - 1. Memo 10/26/21 - Director of Public Services
  - 2. Letter 10/19/21 - City Engineer
  - 3. Contract Modification - Corby Energy Services Inc.
- B. Agreement: Salt Barn Use - Grosse Pointe Public Schools
  - 1. Committee-of-the-Whole Excerpt 09/13/21
  - 2. Lease Agreement Regarding Use of Salt Barn
- C. Agreement: Michigan Indigent Defense Council (MIDC) FY 2021/22
  - 1. Memo 10/27/21 - Municipal Court Clerk/Judge Metry

- 2. Grant Agreement
- 3. Minimum Standards for Indigent Criminal Defense Services

## **11. RESOLUTIONS**

- A. Wayne County Annual Permits
  - 1. Memo 10/07/21 - Director of Public Services
  - 2. Letter 10/01/21 - Wayne County Executive
  - 3. Maintenance Permit No. A-22054/Scope of Work/Indemnity and Insurance/Conditions & Limitations/Resolution
  - 4. Letter 10/06/21 - Wayne County Executive
  - 5. Pavement Restoration Permit No. A-22109/Scope of Work/Indemnity and Insurance/Conditions & Limitations/Resolution
  - 6. Letter 10/06/21 - Wayne County Executive
  - 7. Special Events Permit No. A-22142/Scope of Work/Indemnity and Insurance/Conditions & Limitations/Resolution

## **12. ORDINANCES**

- A. Second Reading: An Ordinance to Amend the Code of Ordinances for the City of Grosse Pointe Woods, Chapter 2, Administration, Article V, Boards and Commissions, To Amend Section 2-508 to Revise the Number of Members on the Senior Citizens Commission
  - 1. Proposed Ordinance
  - 2. Affidavit of Legal Publication
- B. First Reading: An Ordinance to Adopt Article XVII Solar Energy Systems, Chapter 8, Buildings and Building Regulations, Sec. 8-501 To Eliminate the Requirement That Panels Be Located Within 4 Feet of Any Peak, Eave or Valley, To Provide That The Installation of the Solar Energy System Shall Comply with the Michigan Residential Code, And To Provide for Appeals to the City Council
  - 1. Letter 11/01/21 - City Attorney Tomlinson
  - 2. Proposed Ordinance
- C. First Reading: An Ordinance to Amend City of Grosse Pointe Woods Code of Ordinances, Chapter 2, Administration, Article II, Officers and Employees, To Add A New Division 5 to Create the Office of Assistant City Administrator
  - 1. Memo 11/01/21 - City Attorney
  - 2. Chapter 2 - Administration Article II - Officers and Employees
  - 3. Proposed Ordinance

## **13. CLAIMS/ACCOUNTS**

- A. Insituform Technologies USA
  - 1. 2021 Sewer Rehabilitation by Full Length C.I.P.P. Lining Pay Estimate No. 1 10/03/21 - \$27,981.63
- B. Corby Energy Services
  - 1. 2021 Sewer Cleaning and CCTV Investigation Pay Estimate No. 1 10/03/21 - \$54,574.87.
- C. Motor City Electric Co.
  - 1. Robert E. Novitke Municipal Center Generator Final Payment 09/24/21 - \$47,552.00.

- D. Fontana Construction Inc.
  - 1. 2021 Water Main Replacement Program (Hollywood/Severn/Christine Court) Pay Estimate No. 3 10/03/21 - \$364,113.69.
- E. L. Anthony Construction Inc.
  - 1. 2020 Concrete Pavement/Parking Repair Program 10/03/21 - \$77,676.64;
  - 2. 2021 Concrete Pavement Repair Program 10/03/21 - \$166,809.03.
- F. City Engineers
  - 1. 2021/22 GIS Maintenance Invoice No. 0133464 10/07/21 - \$526.20;
  - 2. 2020/21 Water Main Replacement Program Invoice No. 0133895 10/21/21 - \$19,462.20;
  - 3. 2020 Concrete Pavement Repair Program Invoice No. 0133896 10/21/21 - \$1,918.27;
  - 4. Sewer Rehab-Lining Invoice No. 0133897 10/21/21 - \$343.70;
  - 5. Sewer Rehab-Open Cut Invoice No. 0133898 10/21/21 - \$431.40;
  - 6. 2021 Misc Concrete Repair Invoice No. 0133899 10/21/21 - \$10,967.15;
  - 7. 2021 CCTV Investigation Invoice No. 0133900 10/21/21 - \$16,430.83;
  - 8. 2021/22 General Engineering Invoice No. 0133908 10/22/21 - \$1,352.50.
- G. Plante Moran
  - 1. Audit Invoice No. 2058433 10/11/21 - \$41,100.00.
- H. WCA Assessing
  - 1. Assessing Services Invoice No. 10202021 10/20/21 - \$6,508.50.
- I. McKenna
  - 1. Building Services Invoice No. 21849-44 10/20/21 - \$2,160.00.
- J. Kitch Drutchas Wagner Valitutti & Sherbrook
  - 1. Metro Act Attorney Invoice No. 513255 10/13/21 - \$390.00.
- K. McGraw Morris PC
  - 1. Statement 8293 10/13/21 - \$420.00;
  - 2. Statement 8157 09/29/21 - \$1,085.00.
- L. Keller Thoma
  - 1. Labor Attorney Invoice No. 120977 10/01/21 - \$2,208.75;
  - 2. Labor Attorney Invoice No. 120970 10/01/21 - \$1,882.25.
- M. Rosati, Schultz, Joppich & Amtsbuechler, P.C.
  - 1. City Attorney Invoice No. 1076332 10/12/21 - \$10,462.60.

**14. NEW BUSINESS/PUBLIC COMMENT**

**15. ADJOURNMENT**

**Lisa Kay Hathaway, MiPMC-3/MMC  
City Clerk**

IN ACCORDANCE WITH PUBLIC ACT 267 (OPEN MEETINGS ACT)  
POSTED AND COPIES GIVEN TO NEWSPAPERS

The City of Grosse Pointe Woods will provide necessary, reasonable auxiliary aids and services, such as signers for the hearing impaired, or audio tapes of printed materials being considered at the meeting to

individuals with disabilities. All such requests must be made at least five days prior to a meeting. Individuals with disabilities requiring auxiliary aids or services should contact the City of Grosse Pointe Woods by writing or call the City Clerk's office, 20025 Mack Plaza, Grosse Pointe Woods, MI 48236 (313) 343-2440 or Telecommunications Device for the Deaf (TDD) 313 343-9249

**\*\*\* NOTE TO PETITIONERS: YOU, OR A REPRESENTATIVE, ARE REQUESTED TO BE IN ATTENDANCE AT THE MEETING SHOULD THE COUNCIL HAVE QUESTIONS REGARDING YOUR REQUEST. \*\*\***