



**CITY OF GROSSE POINTE WOODS**  
**REGULAR CITY COUNCIL MEETING AGENDA**  
**Monday, October 06, 2025 at 7:00 PM**

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*Robert E. Novitke Municipal Center - Council Chambers/Municipal Court,  
20025 Mack Plaza, Grosse Pointe Woods, MI 48236  
(313) 343-2440*

**1. CALL TO ORDER**

A. Administrative Memo: October 2, 2025

**2. ROLL CALL**

**3. PLEDGE OF ALLEGIANCE**

**4. RECOGNITION OF COMMISSION MEMBERS**

**5. ACCEPTANCE OF AGENDA**

**6. CONSENT AGENDA**

**A. Approval of Minutes**

1. Council 09/15/25

**B. Commission Minutes Received and Placed on File**

1. Beautification Advisory Commission 08/13/25
2. Historical Commission 06/12/25
3. Planning Commission 08/26/25 with recommendation

**C. Monthly Financial Report**

1. August 2025

**D. Bids/Proposals/Contracts**

1. Purchase - Two 3/4-Ton Pickup Trucks
  - a) Memo 09/18/25 - Director of Public Services Kowalski
  - b) Quote 09/10/25 - Gorno Ford
  - c) Quote ID Q56264 09/11/25 - ITU, Inc.
  - d) Photos of Pickup Trucks DPW #17 and P&R #3
2. Purchase - Small Tractor with V-Plow
  - a) Memo 09/25/25 - Director of Public Services Kowalski
  - b) Quote ID 946753 03/05/25 - AIS Construction Equipment
  - c) Email 09/11/25 - Gwen Bondar
  - d) Photos of current tractor

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cc: Council - 7  
City Administrator  
City Attorney

Treasurer/Comptroller  
City Clerk  
Email Group/Media

Assistant City Administrator  
Post - 4

3. Metro Detroit Auto Recovery Team (MDART) Agreement
  - a) Memo 09/30/25 - Director of Public Safety Kosanke
  - b) Proposed Agreement
4. Metro Act Fees PA 48
  - a) Memo 10/06/25 - Treasurer/Comptroller Schmidt
  - b) Right-of-Way Telecommunications Permit Amendment
  - c) Amended Exhibit A: Public Right-of-Way to be Used by Telecommunications Facilities
  - d) Michigan Metro Act: GPW Route Map - September 2025 Project
  - e) Exhibit B: Bond
  - f) Statement of Financial Condition - Arch Insurance Company
5. Emergency Purchase of Pool Vacuums
  - a) Memo 10/01/25 - Director of Parks and Recreation Gafa
  - b) Invoice 68293 - 08/08/25 - Aquatic Source

**E. Proclamation**

1. National Breast Cancer Awareness Month (October)

**F. Resolution**

1. Grosse Pointe Gearheads for 501(c)(3) Nonprofit Organization Resolution
  - a) Memo 09/30/25 - City Administrator Schulte
  - b) Letter 09/29/23 - Internal Revenue Service/Tax Exempt and Government Entities
  - c) Proposed Resolution
  - d) Qualification Information
  - e) Local Civic Organization Qualification Requirements
  - f) Local Governing Body Resolution for Charitable Gaming Licenses

**G. Claims and Accounts**

1. Anderson, Eckstein & Westrick, Inc. (AEW) - City Engineers
  - a) Ghesquiere Park Walking Path - Proj. No. 0160-0482 - Final Payment Invoice - Warren Contractors & Development Inc. - 09/11/25 - \$44,395.21.
  - b) Lakefront Park Boat Launch Parking Lot & Wedgewood Resurfacing - Proj. No. 0160-0480 - Final Payment Invoice - Al's Asphalt Paving Co. - 09/23/25 - \$55,100.00.
  - c) Torrey Road Pump Station Generator - Proj. No. 0160-0473 - Pay Application No. 6 - Rauhorn Electric, Inc. - 09/29/25 - \$759,264.30.
2. McKenna - Building/Planning Services
  - a) Invoice No. 21849-113 - Building Services - August 2025 - 09/17/25 - \$49,445.32.
  - b) Invoice No. 22-064-46 - Planning Services - August 2025 - 09/30/25 - \$4,200.00.
  - c) Invoice No. 25-030-4 - GPW MSHDA Zoning Ordinance Update - August 2025 - 09/09/25 - \$3,875.00.
3. State of Michigan - MDOT 00183
  - a) Program #218128CON (Vernier Rd.) - 09/04/25 - \$7,674.80.
  - b) Program #219533CON (Sunningdale Dr.) - 09/04/25 - \$34,416.08.
4. Rosati, Schultz, Joppich & Amtsbuechler, P.C. - Legal Services - Invoice No. 1084252 - August 2025 - 09/12/25 - \$7,246.70.

5. WCA Assessing - Assessing Services - Invoice No. 092225 - October 2025 - 09/22/25 - \$7,911.08.

## 7. PUBLIC HEARINGS

- A. Special Land Use - 20647 Mack Ave. - Playa Bowls
- 1) Planning Commission Minutes Excerpt 08/26/25
  - 2) Planning Review 09/24/25 - City Planners Jankowski & Warren
  - 3) Site Plan Review & Special Land Use Application
  - 4) Letter of Intent - Matthew Caplan (Applicant)
  - 5) Site Plans & Photos
  - 6) Letter 09/29/25 - Building Official Collins
  - 7) Memo 09/30/25 - Director of Public Safety Kosanke
  - 8) Memo 09/25/25 - Director of Public Services Kowalski
  - 9) Affidavit of Property Owners Notified with List and Parcel Map
  - 10) Affidavit of Legal Publication
- B. 6-foot Side Yard Fence Installation at 1684 Brys Dr. without adjacent property owner's consent
- 1) Letter of Consent 09/24/25 - Scott Austin/Jill Austin
- \*This Application no longer requires City Council consideration, as the petitioner has since brought the fence into full compliance with all applicable provisions of the City's ordinances. Accordingly, the public hearing previously scheduled for this item is no longer required.**

## 8. COMMUNICATIONS

- A. Resignation - Tree Commission - Christina Pitts
- 1) Email 09/30/25 - Christina Pitts

## 9. ORDINANCES

- A. First Reading: An Ordinance to Amend the Code of Ordinances, Chapter 6 - Animals; Article II - Dogs, Cats and Wild Animals; Division 1 - Generally, By Adding Section 6-41 - Care of Animals.
- 1) Memo 10/01/25 - Director of Public Safety Kosanke
  - 2) Proposed Ordinance with edits
  - 3) Proposed Ordinance (Clean Copy)
- B. Second Reading: An Ordinance to Amend Chapter 44 - Utilities; Article III - Cross Connections; Sections 44-198, 44-199, and 44-204, To Update Cross Connection Regulations
- 1) Council Minutes Excerpt 09/08/25
  - 2) Memo 09/04/25 - Director of Public Services Kowalski
  - 3) Proposed Ordinance with edits
  - 4) Proposed Ordinance (Clean Copy)
  - 5) Affidavit of Legal Publication

**10. NEW BUSINESS/PUBLIC COMMENT**

We welcome comments from residents. If you wish to speak, please state your name and address. You will have a maximum of three (3) minutes to address the City Council. City Council members will listen to your concerns, but will not answer questions. If you have a question or need additional information, we will be happy to direct you to the appropriate person after the meeting. Thank you for your cooperation.

**11. CLOSED SESSION**

- A. Consideration of a Closed Session, Pursuant to MCL 15.268(f): To consider contents of an application for employment or appointment to a public office.

**12. ADJOURNMENT**

**Paul P. Antolin, MiPMC  
City Clerk**

**IN ACCORDANCE WITH PUBLIC ACT 267 (OPEN MEETINGS ACT)  
POSTED AND COPIES GIVEN TO NEWSPAPERS**

The City of Grosse Pointe Woods will provide necessary, reasonable auxiliary aids and services, such as signers for the hearing impaired, or audio tapes of printed materials being considered at the meeting to individuals with disabilities. All such requests must be made at least five days prior to a meeting. Individuals with disabilities requiring auxiliary aids or services should contact the City of Grosse Pointe Woods by writing or call the City Clerk's office, 20025 Mack Plaza, Grosse Pointe Woods, MI 48236 (313) 343-2440 or Telecommunications Device for the Deaf (TDD) 313 343-9249

**\*\*\* NOTE TO PETITIONERS: YOU, OR A REPRESENTATIVE, ARE REQUESTED TO BE IN ATTENDANCE AT THE MEETING SHOULD THE COUNCIL HAVE QUESTIONS REGARDING YOUR REQUEST. \*\*\***