



GRAND LAKE BOARD OF TRUSTEES WORKSHOP AND MEETING AGENDA

Monday, August 22, 2022 at 4:30 PM

Town Hall Board Room – 1026 Park Avenue

*The Town of Grand Lake upholds the Six Pillars of Character:
Citizenship, Trustworthiness, Respect, Responsibility, Fairness and Caring*

Please join my meeting from your computer, tablet or smartphone.

<https://us06web.zoom.us/j/84646195385>

You can also dial in using your phone.

United States: 719 359 4580

Access Code: 846 4619 5385

WORK SESSION 4:30 PM

1. Call to Order
2. Roll Call
3. Conflicts of Interest
4. Items of Discussion
 - A. Grand County Economic Development Report
 - B. CDT Report
 - C. 2022 Board Retreat Recap

EVENING MEETING 6:00 PM

1. Call to Order
2. Pledge of Allegiance
3. Announcements
4. Roll Call
5. Conflicts of Interest
6. Manager's Report
7. Public Comments (limited to 3 minutes)
8. Consideration to Approve Meeting Minutes
 - [A.](#) July 25, 2022
 - [B.](#) August 8, 2022
9. Consideration to approve Accounts Payable
 - [A.](#) Accounts Payable
10. Financial Review
 - [A.](#) July Financials
 - [B.](#) Sales Tax Reports
11. Items of Discussion
 - [A.](#) Recommendation to Approve a Lot Consolidation for Lots 1 & 2, Block 2, Ridge at Elk Creek, More Commonly Known as 45 Mad Moose Lane
 - [B.](#) Consideration of RFP for Headwater Marina Garage Doors
 - [C.](#) Consideration of Resolution 28-2022, a Resolution Updating Employee Manual for Part-Time Employees
12. Mayor's Report
13. Future Items for Consideration
14. Adjourn Meeting

RECORD OF PROCEEDINGS

Regular Meeting
Town of Grand Lake – Board of Trustees
Monday July 25, 2022, 6:00 PM

CALL TO ORDER: The regular meeting of the Board of Trustees was called to order by Mayor Kudron at 6:10 P.M. in the Town Hall Board Room

PLEDGE OF ALLEGIANCE: Mayor Kudron led everyone in reciting the Pledge of Allegiance

ANNOUNCEMENTS: Mayor Kudron announced: Please turn off all cell phones during the meeting

ROLL CALL PRESENT: Mayor Kudron, Mayor-Pro-Tem Bjorkman, Trustees Arntson, Packer, and Sobon. Town Clerk Carrell and Town Manager Crone

Mayor Pro-Tem Bjorkman made a motion to approve Trustee Bergquist’s absence from the July 25, 2022, Board of Trustee’s workshop and evening meeting; and to approve Trustee Strachan’s absence from the Board of Trustee’s workshop and tardiness to the evening meeting. Trustee Arnston seconded the motion. Town Clerk Carrell called the vote:

Table with 2 columns: Name and Vote. Mayor Kudron (Aye), Mayor Pro-Tem Bjorkman (Aye), Trustee Bergquist (Aye), Trustee Arntson (Absent), Trustee Strachan (Absent-Late), Trustee Packer (Aye), Trustee Sobon (Aye)

CONFLICTS OF INTEREST: Mayor Kudron stated if there are any conflicts of interest with any item on this evening’s agenda, Trustees may announce their conflict at this time. NONE

MANAGERS REPORT:

Beach

The Town was scheduled to receive its new sand for the Town Beach this week. Unfortunately, the sand company had several delivery drivers come down with COVID. We are expecting that the sand will come sometime next week. When it is delivered, we will have to shut down the beach in the morning in order to put the sand down and rake it out.

Upcoming Events

As we head into August, the Town will be site to numerous events happening weekly. GoGrandLake.com has an up-to-date calendar of all events. Buffalo Days will be happening on August 19-21, with the fireworks, the Buffalo Run 5k, the buffalo BBQ and the live music all scheduled for August 20. The parade is scheduled for Sunday the 21st at noon.

Boat Sale

The Town has opened a sealed-bid auction for the four Crestliner Fishhawks that we just replaced. The Auction will run until August 15. The boats can be viewed at Headwaters Marina during normal operating hours. For more details, please reach out to Capt. Rick at rtomkievich@toglco.com .

Fire Department

The Grand Lake Fire department has responded to two highly visible emergencies in the last week. There was a fire at the Sagebrush last weekend that the fire department managed to put out with minimal damage. No housing units were lost, and the restaurant was back open within hours. We had a major accident at Portal Rd. and Grand Ave. this morning. At least one of the two vehicles involved was totaled, but there were no injuries. The fire

RECORD OF PROCEEDINGS

department was on site immediately and cleaned up the debris and the spilled fuels. We are very lucky as a Town to have Chief St. Germain and his entire department looking out for us.

Water Bills

The Town has set up on-line bill pay service for our water users. You can now access your account through our website, review your bill and make a payment. This should help both the Town staff and our water account users.

Community House and Town Marquee

The Colorado Department of Local Affairs (DOLA) has reached out to the Town and the upgrades to the Community House. These funds will free up budgeted monies to help pay for the Town Marquee. We should see both these projects completed before winter rolls in.

Next Meeting

The next scheduled meeting will be held in two weeks. It is scheduled on August 8, 2022. The Board retreat is scheduled for August 16 & 17.

UNSCHEDULED

PUBLIC COMMENTS:

Mayor has announced this time is reserved for members of the Public to make a presentation to the Board on items or issues that are not scheduled on the agenda. The Board will not discuss or debate these items, nor will the Board make any decisions on items presented during this time. Rather, the Board will refer the items to Staff for follow up. If a member of the public wishes to comment regarding items on the agenda, time will be allocated at the beginning of each non-quasi-judicial item. For items of a quasi-judicial nature, time will be allocated during the public hearing for the item. Time limited for public comments is 3 minutes.

Jim Cervenka- 236 Lakeview Drive

Expressed concern regarding confusion to the public referring to the Grand Lake Center as the Grand Lake Community Center in the Master Plan. Mr. Cervenka requested to make it clearly defined as the Grand Lake Center.

Kyle Masterson- 405 Mountain Avenue

Mr. Masterson wanted to clear up rumors regarding his property at 220 Park Avenue. They are doing everything they can to get the project back up and running due to the previous builder being terminated, there was a lag in production.

David Rafaelli- 510 Center Drive

Mr. Rafaelli voiced his concern of the population decreasing within the Town of Grand Lake of year-round residents due to nightly rentals.

FINANCIAL REVIEW:

Consideration to approve Accounts Payable for June 2022

Mayor Pro-Tem Bjorkman made a motion to approve Accounts Payable for June 2022. Trustee Sobon seconded the motion. Town Clerk Carrell called the vote:

| | |
|-------------------------------|---------------|
| Mayor Kudron | Aye |
| Mayor Pro-Tem Bjorkman | Aye |
| Trustee Bergquist | Absent |
| Trustee Arntson | Aye |
| Trustee Strachan | Aye |
| Trustee Packer | Aye |
| Trustee Sobon | Aye |

RECORD OF PROCEEDINGS

QUASI-JUDICIAL:

Consideration to approve a new Fermented Malt Beverage Liquor License to Sweet Goose LLC. d/b/a Not-Cho Mamas

Trustee Packer made a motion to approve a new Fermented Malt Beverage Liquor License Application from Sweet Goose LLC. d/b/a Not-Cho Mamas, as presented. Mayor Pro-Tem Bjorkman seconded the motion. Town Clerk Carrell called the vote:

| | |
|-------------------------------|---------------|
| Mayor Kudron | Aye |
| Mayor Pro-Tem Bjorkman | Aye |
| Trustee Bergquist | Absent |
| Trustee Arntson | Aye |
| Trustee Strachan | Aye |
| Trustee Packer | Aye |
| Trustee Sobon | Aye |

Consideration to approve a new Fermented Malt Beverage Liquor License to Firefly Wood Fired Cuisine LLC. d/b/a Firefly Pizzeria

Trustee Arnston made a motion to approve a new Fermented Malt Beverage Liquor License Application from Firefly Wood Fired Cuisine LLC. d/b/a Firefly Pizzeria, as presented. Trustee Strachan seconded the motion. Town Clerk Carrell called the vote:

| | |
|-------------------------------|---------------|
| Mayor Kudron | Aye |
| Mayor Pro-Tem Bjorkman | Aye |
| Trustee Bergquist | Absent |
| Trustee Arntson | Aye |
| Trustee Strachan | Aye |
| Trustee Packer | Aye |
| Trustee Sobon | Aye |

Consideration to approve a Special Event Liquor Permit from the Grand Arts Council for their “Bluegrass Concert” on July 30, 2022

Trustee Packer made a motion to approve a Special Event Liquor Permit from the Grand Arts Council, as presented. Mayor Pro-Tem Bjorkman seconded the motion. Town Clerk Carrell called the vote:

| | |
|-------------------------------|---------------|
| Mayor Kudron | Aye |
| Mayor Pro-Tem Bjorkman | Aye |
| Trustee Bergquist | Absent |
| Trustee Arntson | Aye |
| Trustee Strachan | Aye |
| Trustee Packer | Aye |
| Trustee Sobon | Aye |

Consideration to approve a Special Event Liquor Permit from the Grand Lake Area Historical Society for their “Community Picnic” on August 14, 2022

Trustee Packer made a motion to approve a Special Event Liquor Permit from the Grand Lake Area Historical Society, as presented. Trustee Arnston seconded the motion. Town Clerk Carrell called the vote:

RECORD OF PROCEEDINGS

| | |
|------------------------|--------|
| Mayor Kudron | Aye |
| Mayor Pro-Tem Bjorkman | Aye |
| Trustee Bergquist | Absent |
| Trustee Arntson | Aye |
| Trustee Strachan | Aye |
| Trustee Packer | Aye |
| Trustee Sobon | Aye |

Consideration to approve a Special Event Liquor Permit from the Grand Lake Area Chamber of Commerce for their “Buffalo Days” event on August 19, 2022, and August 20, 2022.

Trustee Arntson made a motion to approve a Special Event Liquor Permit from the Grand Lake Area Chamber of Commerce, as presented. Trustee Strachan seconded the motion. Town Clerk Carrell called the vote:

| | |
|------------------------|--------|
| Mayor Kudron | Aye |
| Mayor Pro-Tem Bjorkman | Aye |
| Trustee Bergquist | Absent |
| Trustee Arntson | Aye |
| Trustee Strachan | Aye |
| Trustee Packer | Aye |
| Trustee Sobon | Aye |

NEW BUSINESS:

Consideration to approve Ordinance 07-2022, an Ordinance amending Town Code Title 4, Chapter 3, Article 33. Payment Required and Refunding Procedures for Building and Construction Use Tax.

Trustee Strachan made a motion to approve Ordinance 07-2022, with the modification from 30 days to 90 days. Mayor Pro-Tem Bjorkman seconded the motion. Town Clerk Carrell called the vote:

| | |
|------------------------|--------|
| Mayor Kudron | Aye |
| Mayor Pro-Tem Bjorkman | Aye |
| Trustee Bergquist | Absent |
| Trustee Arntson | Aye |
| Trustee Strachan | Aye |
| Trustee Packer | Aye |
| Trustee Sobon | Aye |

Consideration to approve Resolution 25-2022, a Resolution waiving certain fees for the Portal Crossing Project.

No action taken.

MAYORS REPORT:

We are in the middle of a rainy summer, everybody in Town operating businesses are busy, tired, and overworked. I would like to thank our Town Staff for working diligently to welcome our guests and for making Grand Lake the town that everyone loves to visit.

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I was fortunate to spend some time in Rocky Mountain National Park with the Superintendent last week. Grand Lake has been a part of Kawuneeche Valley Ecosystem Restoration Collaborative for the last two and a half years. It's astonishing to see what has happened to the valley over the last 80 years. The park is very dedicated to see how we can work together to start improving the valley for the future.

Fifty-Two trees in the Grand Lake Cemetery have been slated for removal due to the aftereffects of the East Troublesome Fire.

****Audio Cut Out****

STAFF DIRECTION: Marijuana Ballot Question
Pay as You Throw- stronger bags

ADJOURNMENT: Mayor Pro-Tem Bjorkman made a motion to adjourn the meeting. Trustee Sobon seconded the motion. Town Clerk Carrell called the vote:

| | |
|-------------------------------|---------------|
| Mayor Kudron | Aye |
| Mayor Pro-Tem Bjorkman | Aye |
| Trustee Bergquist | Absent |
| Trustee Arntson | Aye |
| Trustee Strachan | Aye |
| Trustee Packer | Aye |
| Trustee Sobon | Aye |

This meeting of the Board of Trustees was adjourned at 8:41 PM.

(Attest)

Alayna Carrell, Town Clerk

Steve Kudron, Mayor

RECORD OF PROCEEDINGS

Regular Meeting
Town of Grand Lake – Board of Trustees
Monday August 8, 2022, 6:00 PM

CALL TO ORDER: The regular meeting of the Board of Trustees was called to order by Mayor Kudron at 6:00 P.M. in the Town Hall Board Room

PLEDGE OF ALLEGIANCE: Mayor Kudron led everyone in reciting the Pledge of Allegiance

ROLL CALL PRESENT: Mayor Kudron, Mayor-Pro-Tem Bjorkman, Trustees Arntson, Bergquist, Packer, Sobon and Strachan; Town Clerk Carrell and Town Manager Crone

Trustee Bergquist made a motion to approve Trustee Arnston and Trustee Sobons absence from the August 8, 2022, Board of Trustee’s workshop and evening meeting. Mayor Pro-Tem Bjorkman seconded the motion. Town Clerk Carrell called the vote:

Table with 2 columns: Name and Vote. Mayor Kudron (Aye), Mayor Pro-Tem Bjorkman (Aye), Trustee Bergquist (Aye), Trustee Arntson (Absent), Trustee Strachan (Aye), Trustee Packer (Aye), Trustee Sobon (Absent)

ANNOUNCEMENTS: Mayor Kudron announced: Please turn off all cell phones during the meeting

CONFLICTS OF INTEREST: Mayor Kudron stated if there are any conflicts of interest with any item on this evening’s agenda, Trustees may announce their conflict at this time. NONE

MANAGERS REPORT:

Beach

The Town did replenish the beach sand last week. It was an impressive project with remote control trucks and conveyor belts that shot the sand onto the beach. Hopefully this will enhance the experience for everyone who uses the beach.

Upcoming Events

As we head into August, the Town will be site to numerous events happening weekly. GoGrandLake.com has an up-to-date calendar of all events. The Arts and Crafts Market is being held this Saturday and Sunday at Town Park. Buffalo Days will be happening on August 19-21, with the fireworks, the Buffalo Run 5k, the buffalo BBQ and the live music all scheduled for August 20. The parade is scheduled for Sunday the 21st at noon.

We are also in the last couple weeks of the Rocky Mountain Repertory Theater’s summer season. If you haven’t had a chance to catch this summer’s shows, make sure that you get down to the theater soon.

Boat Sale

The Town is still running a sealed-bid auction for the four Crestliner Fishhawks that we just replaced. The Auction will run until August 15. The boats can be viewed at Headwaters Marina during normal operating hours. For more details, please reach out to Capt. Rick at rtomkievich@toglco.com .

Front Desk

The Town has hired an administrative assistant / permit tech to replace Sandra. The new position will not only take care of the front desk, it will also assist the planning department in processing applications and answering basic questions. Our new hire, Caitrin Irish, was raised in Grand Lake and actually attended Grand Lake elementary

RECORD OF PROCEEDINGS

school. After almost a decade in the Rifle area, she will be moving back and starting her new position just after Labor Day.

PAYT

The Town investigated purchasing stronger PAYT bags (thicker mils); however, after discussing the issue it was determined that we should stick with our current bags. If the bags were stronger, it would only encourage people to overstuff the bags. The trash containers can only handle certain sized bags. If they were overstuffed, they would not fit in the containers.

Town Entry

Public Works has cleaned up the Town entry by the marquee. They have removed several trees and cleaned up the general area. This has resulted in a much safer entry into Town, and, hopefully, we won't have the many near misses that we have had in the past.

On a different note, the entry marquee is suffering from serious wear and tear. It is very likely that the sign will need to be taken down next year and replaced with a new or rebuilt sign. Staff will be reaching out to see if the Board wants to make any changes to the sign as it currently exists.

Workforce Housing Planning Grant

Last week, staff completed an application to DOLA for a workforce housing planning grant. If the grant is awarded to the Town, it will pay for initial designs, planning and cost estimates. Staff has identified the Mary Drive parcel and the Matthews parcel as locations to use the grant money.

Bears

As we work into fall (still a little way away), the bears will be out in force. We have spotted a rather large bear in Town over the past week. Please make sure that your trash is secured and, if a bear does get into it, make sure that you clean up your trash.

Next Meeting

The next scheduled meeting will be held in two weeks. It is scheduled on August 22, 2022. The Board retreat is scheduled for August 16 & 17.

**UNSCHEDULED
PUBLIC COMMENTS:**

Mayor has announced this time is reserved for members of the Public to make a presentation to the Board on items or issues that are not scheduled on the agenda. The Board will not discuss or debate these items, nor will the Board make any decisions on items presented during this time. Rather, the Board will refer the items to Staff for follow up. If a member of the public wishes to comment regarding items on the agenda, time will be allocated at the beginning of each non-quasi-judicial item. For items of a quasi-judicial nature, time will be allocated during the public hearing for the item. Time limited for public comments is 3 minutes.

Brooke Mark- 250 County Road 44

Mrs. Mark provided the board with a letter regarding the roads coming into town not being safe for bikes and pedestrians. She feels if proper walking/bike paths were made it would encourage more people to bike or walk to Grand Lake, which will then free up more parking spaces in town. Mrs. Mark encouraged the Board to put a round about in at the entrance of town, as well as at Center Drive and Grand Avenue due to the increase in traffic. As a frequent RV user herself, she would like to see more RV parking within the Town, so visitors have better access to Grand Lake and what it has to offer.

Kendra Fuller & David West- 700 West Portal Road

Ms. Fuller expressed concern regarding the blasting that was being done over the last two weeks, that caused flying debris by her residence. After research, she learned it is the fire departments responsibility to review the safety plan for the project, the fire department did not receive that, and rules were not followed. She encouraged the board to make an ordinance regarding a blasting procedure within the town to make

RECORD OF PROCEEDINGS

sure all details are properly covered. Ms. Fuller is very concerned for people’s safety, as no one was made aware that the blasting was being done. Mr. West is worried that the underground utility work could have been damaged. He also encouraged the Board to put a procedure in place for blasting protocols within the town.

Internet service went out in Town Hall, which resulted in the live Zoom ending

FINANCIAL REVIEW:

Consideration to approve Accounts Payable

Mayor Pro-Tem Bjorkman made a motion to approve Accounts Payable as of August 8,2022. Trustee Sobon seconded the motion. Town Clerk Carrell called the vote:

| | |
|------------------------|--------|
| Mayor Kudron | Aye |
| Mayor Pro-Tem Bjorkman | Aye |
| Trustee Bergquist | Aye |
| Trustee Arntson | Absent |
| Trustee Strachan | Aye |
| Trustee Packer | Aye |
| Trustee Sobon | Absent |

NEW BUSINESS:

Grand Lake Cemetery Update

Corinne Lively, presented on behalf of the Grand Lake Cemetery Committee. Mrs. Lively reviewed the financials and gave a brief update.

Mayor Kudron gave a sincere thank you to the committee for all the work they do, not only for the cemetery but for the loved ones of the families who are there resting. He encouraged those who are interested in serving on the committee to contact Town Hall.

Consideration to approve Resolution 25-2022, a Resolution updating the Grand Lake Cemetery Rules and Regulations.

Mayor Pro-Tem Bjorkman made a motion to approve Resolution 25-2022, as presented. Trustee Strachan seconded the motion. Town Clerk Carrell called the vote:

| | |
|------------------------|--------|
| Mayor Kudron | Aye |
| Mayor Pro-Tem Bjorkman | Aye |
| Trustee Bergquist | Aye |
| Trustee Arntson | Absent |
| Trustee Strachan | Aye |
| Trustee Packer | Aye |
| Trustee Sobon | Absent |

Consideration to approve Resolution 26-2022, a Resolution opting out of FAML

Mayor Pro-Tem Bjorkman made a motion to approve Resolution 26-2022, as presented. Trustee Strachan seconded the motion. Town Clerk Carrell called the vote:

| | |
|------------------------|-----|
| Mayor Kudron | Aye |
| Mayor Pro-Tem Bjorkman | Aye |
| Trustee Bergquist | Aye |

RECORD OF PROCEEDINGS

| | |
|------------------|--------|
| Trustee Arntson | Absent |
| Trustee Strachan | Aye |
| Trustee Packer | Aye |
| Trustee Sobon | Absent |

Consideration to approve Resolution 27-2022, a Resolution for Rights of Nature

Trustee Bergquist made a motion to approve Resolution 27-2022, as presented. Mayor Pro-Tem Bjorkman seconded the motion. Town Clerk Carrell called the vote:

| | |
|------------------------|--------|
| Mayor Kudron | Aye |
| Mayor Pro-Tem Bjorkman | Aye |
| Trustee Bergquist | Aye |
| Trustee Arntson | Absent |
| Trustee Strachan | Aye |
| Trustee Packer | Aye |
| Trustee Sobon | Absent |

Consideration of Ordinance 10-2022, an Ordinance approving the amendment of Town Code 12-2-32, Non-Conforming Uses and Structures.

Mayor Pro-Tem Bjorkman made a motion to approve Ordinance 10-2022. Trustee Strachan seconded the motion. Town Clerk Carrell called the vote:

| | |
|------------------------|--------|
| Mayor Kudron | Aye |
| Mayor Pro-Tem Bjorkman | Aye |
| Trustee Bergquist | Aye |
| Trustee Arntson | Absent |
| Trustee Strachan | Aye |
| Trustee Packer | Aye |
| Trustee Sobon | Absent |

Consideration of Ordinance 11-2022, an Ordinance approving the marijuana ballot question

Mayor Pro-Tem Bjorkman made a motion to approve Ordinance 11-2022. Trustee Strachan seconded the motion. Town Clerk Carrell called the vote:

| | |
|------------------------|--------|
| Mayor Kudron | Aye |
| Mayor Pro-Tem Bjorkman | Aye |
| Trustee Bergquist | Aye |
| Trustee Arntson | Absent |
| Trustee Strachan | Aye |
| Trustee Packer | Aye |
| Trustee Sobon | Absent |

MAYORS REPORT:

The summer season is not winding down, as our season goes until October, but business owners are getting ready to lose about 30%-50% of their help. Mayor Kudron encouraged people to be supportive and patient, as everyone is doing their best.

RECORD OF PROCEEDINGS

Thanked the Board for staying on task to make a difference with affordable housing in our community. They will continue to help find a solution.

Sales Tax will continue to go up over the next few months, but Mayor Kudron has requested Town Manager Crone to look at our budget from a non-growth perspective. Tourism cycles and he would rather be ahead of it than behind it.

Infrastructure continues to be a need at the East end of town. The drainage is going to require a long-term solution, with millions of dollars to go into this project. This is something the Board will continue to look at.

Before the next meeting we will be having a board retreat to discuss a lot of town issues and will provide an update at the next meeting on August 22,2022.

Mayor Kudron thanked the community for their continued support for the Town of Grand Lake.

FUTURE ITEMS & STAFF DIRECTION:

Board Retreat Update
Diann Butler- Economic Development
Heckendorf Survery
JVA

ADJOURNMENT:

Trustee Strachan made a motion to adjourn the meeting. Trustee Packer seconded the motion. Town Clerk Carrell called the vote:

| | |
|-------------------------------|---------------|
| Mayor Kudron | Aye |
| Mayor Pro-Tem Bjorkman | Aye |
| Trustee Bergquist | Aye |
| Trustee Arntson | Absent |
| Trustee Strachan | Aye |
| Trustee Packer | Aye |
| Trustee Sobon | Absent |

This meeting of the Board of Trustees was adjourned at 7:33 PM.

(Attest)

Alayna Carrell, Town Clerk

Steve Kudron, Mayor

8-22-22

Town of Grand Lake

Invoice Register - by Vendor Name

Input Dates: 8/22/2022 - 8/22/2022

Aug 16, 2022 12:25PM

| Invoice Date | GL Period | GL Account | Description | Total Cost |
|--------------------------------|-----------|------------|--|------------|
| 815 ALAYNA CARRELL | | | | |
| 8/16/22 | | | | |
| 08/16/2022 | 08/22 | 10-413-211 | BOT-MEETING FOOD | 176.34 |
| Total 8/16/22: | | | | 176.34 |
| Total 815 ALAYNA CARRELL: | | | | 176.34 |
| 779 BAXTER STRACHAN | | | | |
| 7/31/22 | | | | |
| 07/31/2022 | 08/22 | 10-413-143 | JULY (2) BOT MEETINGS | 200.00 |
| Total 7/31/22: | | | | 200.00 |
| Total 779 BAXTER STRACHAN: | | | | 200.00 |
| 814 BLAYDE CORP. | | | | |
| 6463 | | | | |
| 08/10/2022 | 08/22 | 10-952-971 | SAND, STONE SLINGER, MISC TRUCKING | 9,839.46 |
| Total 6463: | | | | 9,839.46 |
| Total 814 BLAYDE CORP.: | | | | 9,839.46 |
| 806 CALEB HUNT | | | | |
| 8/9/22 | | | | |
| 08/09/2022 | 08/22 | 10-228100 | GLC-REFUND KEY DEPOSIT FEE | 10.00 |
| Total 8/9/22: | | | | 10.00 |
| Total 806 CALEB HUNT: | | | | 10.00 |
| 782 CHRISTINA BERGQUIST | | | | |
| 7/31/22 | | | | |
| 07/31/2022 | 08/22 | 10-413-143 | JULY (1) BOT MEETINGS | 100.00 |
| Total 7/31/22: | | | | 100.00 |
| Total 782 CHRISTINA BERGQUIST: | | | | 100.00 |
| 808 COLUMN SOFTWARE PBC | | | | |
| F491BC5F-0018 | | | | |
| 06/17/2022 | 08/22 | 10-415-314 | ADMIN-PUBLIC HEARING-PUB | 20.54 |
| Total F491BC5F-0018: | | | | 20.54 |
| F491BC5F-0019 | | | | |
| 06/17/2022 | 08/22 | 10-415-314 | ADMIN- AFFIDAVIT FEE | 18.00 |
| Total F491BC5F-0019: | | | | 18.00 |
| F491BC5F-0024 | | | | |
| 07/08/2022 | 08/22 | 10-415-314 | ADMIN-PUBLIC HEARING-LIQ LIC NOT-CHO MAMAS | 30.36 |
| Total F491BC5F-0024: | | | | 30.36 |
| F491BC5F-0025 | | | | |
| 07/08/2022 | 08/22 | 10-415-314 | ADMIN-PUBLIC HEARING-LIQ LIC FIREFLY PIZZERI | 30.36 |

| Invoice Date | GL Period | GL Account | Description | Total Cost |
|---|-----------|------------|--|------------|
| Total F491BC5F-0025: | | | | 30.36 |
| F491BC5F-0026 | | | | |
| 07/25/2022 | 08/22 | 40-460-314 | MARINA-SEALED BIDS-CRESTLINER | 39.92 |
| Total F491BC5F-0026: | | | | 39.92 |
| Total 808 COLUMN SOFTWARE PBC: | | | | 139.18 |
| 809 CYNTHIA LEITNER | | | | |
| 8/1/22 | | | | |
| 08/01/2022 | 08/22 | 10-230000 | REFUND HEADSTONE DEPOSIT-ROGER LEITNER | 200.00 |
| Total 8/1/22: | | | | 200.00 |
| Total 809 CYNTHIA LEITNER: | | | | 200.00 |
| 780 DARYN PACKER | | | | |
| 7/31/22 | | | | |
| 07/31/2022 | 08/22 | 10-413-143 | JULY (1) BOT MEETINGS | 100.00 |
| Total 7/31/22: | | | | 100.00 |
| Total 780 DARYN PACKER: | | | | 100.00 |
| 133 DPC INDUSTRIES, INC | | | | |
| 737003532-22 | | | | |
| 08/09/2022 | 08/22 | 20-430-221 | WATER - (147) 50# BAGS SODA ASH DENSE | 2,571.03 |
| Total 737003532-22: | | | | 2,571.03 |
| DE73000593-22 | | | | |
| 07/31/2022 | 08/22 | 20-430-221 | WATER - (4) 150# CHLORINE | 50.00 |
| Total DE73000593-22: | | | | 50.00 |
| Total 133 DPC INDUSTRIES, INC: | | | | 2,621.03 |
| 810 ERIC NEGREY | | | | |
| 8/1/22 | | | | |
| 08/01/2022 | 08/22 | 10-230000 | REFUND HEADSTONE DEPOSIT-JOHN NEGREY | 250.00 |
| Total 8/1/22: | | | | 250.00 |
| Total 810 ERIC NEGREY: | | | | 250.00 |
| 509 ESSENTRA PLASTICS LLC dba REID | | | | |
| 45076375 | | | | |
| 04/26/2022 | 08/22 | 10-452-220 | PARKS-CAB LOCK LEFT HAND | 48.47 |
| Total 45076375: | | | | 48.47 |
| Total 509 ESSENTRA PLASTICS LLC dba REID: | | | | 48.47 |
| 541 EXECUTECH UTAH, INC. | | | | |
| 1070843 | | | | |
| 08/08/2022 | 08/22 | 10-415-220 | ADMIN-ASUS 27" MONITOR-CLERK | 187.49 |

| Invoice Date | GL Period | GL Account | Description | Total Cost |
|---------------------------------------|-----------|------------|---|------------|
| Total 1070843: | | | | 187.49 |
| 165199 | | | | |
| 08/04/2022 | 08/22 | 10-415-220 | ADMIN-(2)DELL LATITUDE 3520 LAPTOP-ADMIN ASSIT/BOOKKEEPER | 2,456.98 |
| Total 165199: | | | | 2,456.98 |
| 7/31/22 | | | | |
| 07/31/2022 | 08/22 | 10-415-215 | ADMIN-0365, SOPHOS, ACRONIS CLOUD STORAGE-JULY | 465.13 |
| 07/31/2022 | 08/22 | 10-450-312 | GLC-SOPHOS, 0365-JULY | 105.96 |
| 07/31/2022 | 08/22 | 20-430-321 | WATER-SOPHOS-JULY | 105.96 |
| 07/31/2022 | 08/22 | 10-431-312 | PW-SOPHOS, 0365-JULY | 72.90 |
| Total 7/31/22: | | | | 749.95 |
| EXEC-123342 | | | | |
| 08/01/2022 | 08/22 | 10-415-312 | ADMIN-MONTHLY SERVICE-AUG | 885.00 |
| 08/01/2022 | 08/22 | 10-450-312 | GLC-MONTHLY SERVICE-AUG | 354.00 |
| 08/01/2022 | 08/22 | 20-430-321 | WATER-MONTHLY SERVICE-AUG | 354.00 |
| 08/01/2022 | 08/22 | 40-460-312 | MARINA-MONTHLY SERVICE-AUG | 177.00 |
| Total EXEC-123342: | | | | 1,770.00 |
| Total 541 EXECUTECH UTAH, INC.: | | | | 5,164.42 |
| 792 GRAND COUNTY PEST CONTROL | | | | |
| 8/11/22 | | | | |
| 08/12/2022 | 08/22 | 10-452-319 | PARKS-PEST CONTROL-301 MARINA DR-AUG | 300.00 |
| Total 8/11/22: | | | | 300.00 |
| Total 792 GRAND COUNTY PEST CONTROL: | | | | 300.00 |
| 811 JOHN & CYNTHIA CORLETT | | | | |
| 8/1/22 | | | | |
| 08/01/2022 | 08/22 | 10-230000 | REFUND HEADSTONE DEPOSIT-MOLLY CORLETT | 250.00 |
| Total 8/1/22: | | | | 250.00 |
| Total 811 JOHN & CYNTHIA CORLETT: | | | | 250.00 |
| 812 KIMBERLYN WOODRING | | | | |
| 8/1/22 | | | | |
| 08/01/2022 | 08/22 | 10-230000 | REFUND HEADSTONE DEPOSIT-TOM & SANDRA WOODRING | 200.00 |
| Total 8/1/22: | | | | 200.00 |
| Total 812 KIMBERLYN WOODRING: | | | | 200.00 |
| 269 KOPY KAT OFFICE | | | | |
| 13224 | | | | |
| 07/01/2022 | 08/22 | 10-415-211 | ADMIN - 1000 LOGO ENVELOPES | 310.66 |
| Total 13224: | | | | 310.66 |
| Total 269 KOPY KAT OFFICE: | | | | 310.66 |

| Invoice Date | GL Period | GL Account | Description | Total Cost |
|---|-----------|------------|---|------------|
| 781 MICHAEL SOBON | | | | |
| 7/31/22 | | | | |
| 07/31/2022 | 08/22 | 10-413-143 | JULY (2) BOT MEETING | 200.00 |
| Total 7/31/22: | | | | 200.00 |
| Total 781 MICHAEL SOBON: | | | | 200.00 |
| 321 MOUNTAIN FOOD MARKET | | | | |
| 8/8/22 | | | | |
| 08/08/2022 | 08/22 | 10-415-211 | ADMIN - BOTTLED WATER | 2.02 |
| Total 8/8/22: | | | | 2.02 |
| Total 321 MOUNTAIN FOOD MARKET: | | | | 2.02 |
| 330 NAPA AUTO PARTS OF GRANBY | | | | |
| 573-829777 | | | | |
| 07/13/2022 | 08/22 | 10-431-227 | PW-SMALL TOOLS | 200.62 |
| Total 573-829777: | | | | 200.62 |
| Total 330 NAPA AUTO PARTS OF GRANBY: | | | | 200.62 |
| 351 PET PICKUPS | | | | |
| 29001 | | | | |
| 07/25/2022 | 08/22 | 10-452-220 | PARKS-(14) CASES LIMESTONE BAGS | 1,860.15 |
| Total 29001: | | | | 1,860.15 |
| Total 351 PET PICKUPS: | | | | 1,860.15 |
| 740 PLK, LLC | | | | |
| 8/11/22 | | | | |
| 08/11/2022 | 08/22 | 01-107500 | REFUND WATER PAYMENT MADE BY TITLE CO IN ERROR-808 GRAND AVE #107 | 147.00 |
| Total 8/11/22: | | | | 147.00 |
| Total 740 PLK, LLC: | | | | 147.00 |
| 790 ROCKY MOUNTAIN COLLISION | | | | |
| 8/15/22 | | | | |
| 08/15/2022 | 08/22 | 10-431-232 | PW-2018 F150 REPAIR BODY DAMAGE | 192.98 |
| Total 8/15/22: | | | | 192.98 |
| Total 790 ROCKY MOUNTAIN COLLISION: | | | | 192.98 |
| 386 ROCKY MOUNTAIN REPERTORY THEATER | | | | |
| 8/22/22 | | | | |
| 08/22/2022 | 09/22 | 10-413-843 | BOT - 20 YEAR PLEDGE 2022 YEAR 14 | 1,350.00 |
| Total 8/22/22: | | | | 1,350.00 |
| Total 386 ROCKY MOUNTAIN REPERTORY THEATER: | | | | 1,350.00 |
| 807 ROGER JAMESON | | | | |

Town of Grand Lake

Invoice Register - by Vendor Name
Input Dates: 8/22/2022 - 8/22/2022

Aug 16, 2022 12:25PM

| Invoice Date | GL Period | GL Account | Description | Total Cost |
|--------------------------------------|-----------|------------|--|------------|
| 8/22/22 | | | | |
| 08/10/2022 | 08/22 | 10-228500 | REFUND-TIME & COST CHARGEBACK-301 PARK AVE | 143.55 |
| Total 8/22/22: | | | | 143.55 |
| Total 807 ROGER JAMESON: | | | | 143.55 |
| 405 Sherwin-Williams Co. | | | | |
| 707517/00127 | | | | |
| 07/31/2022 | 08/22 | 10-452-961 | PARKS-PAINT FOR BENCHES | 280.65 |
| Total 707517/00127: | | | | 280.65 |
| Total 405 Sherwin-Williams Co.: | | | | 280.65 |
| 417 STANLEY ACCESS TECH LLC | | | | |
| 0906612342 | | | | |
| 08/01/2022 | 08/22 | 10-415-237 | ADMIN - ADA PUSH NOT WORKING-T.H. FRONT DOOR | 372.00 |
| Total 0906612342: | | | | 372.00 |
| Total 417 STANLEY ACCESS TECH LLC: | | | | 372.00 |
| 603 THE GREEN COMPANY | | | | |
| 195541-1 | | | | |
| 08/08/2022 | 08/22 | 10-452-220 | PARKS-DISINFECTANT | 53.94 |
| Total 195541-1: | | | | 53.94 |
| 195802 | | | | |
| 08/09/2022 | 08/22 | 10-452-220 | PARKS-PULL TOWEL, JUMBO TP | 575.67 |
| Total 195802: | | | | 575.67 |
| Total 603 THE GREEN COMPANY: | | | | 629.61 |
| 813 TONY & TERRIE MARQUEZ | | | | |
| 8/1/22 | | | | |
| 08/01/2022 | 08/22 | 10-230000 | REFUND HEADSTONE DEPOSIT-STEVEN MARQUEZ | 200.00 |
| Total 8/1/22: | | | | 200.00 |
| Total 813 TONY & TERRIE MARQUEZ: | | | | 200.00 |
| Grand Totals: | | | | 25,488.14 |

Report GL Period Summary

| GL Period | Amount |
|---------------|-----------|
| 09/22 | 1,350.00 |
| 08/22 | 24,138.14 |
| Grand Totals: | 25,488.14 |

Vendor number hash: 23405

Town of Grand Lake

Invoice Register - by Vendor Name
Input Dates: 8/22/2022 - 8/22/2022

Aug 16, 2022 12:25PM

| Terms Description | Invoice Amount | Discount Amount | Net Invoice Amount |
|-------------------------------|----------------|-----------------|--------------------|
| Vendor number hash - split: | 26651 | | |
| Total number of invoices: | 37 | | |
| Total number of transactions: | 43 | | |

| Terms Description | Invoice Amount | Discount Amount | Net Invoice Amount |
|-------------------|----------------|-----------------|--------------------|
| Open Terms | 25,488.14 | .00 | 25,488.14 |
| Grand Totals: | 25,488.14 | .00 | 25,488.14 |

Town of Grand Lake Balances as of 07/31/22

BANK CASH BALANCES

| | |
|--------------------|-----------------------|
| ColoTrust | \$3,611,210.06 |
| CSAFE | \$766,016.85 |
| UBB | \$416,584.53 |
| US Bank | \$136,116.46 |
| CBC - Bank Midwest | \$1,331,779.08 |
| TOTAL | \$6,261,706.98 |

FUND CASH BALANCES

| | |
|--------------------------|--|
| General fund | \$ 2,737,765.02 |
| Water fund | \$ 1,993,303.27 |
| Marina fund | \$ 816,552.88 |
| PAYT fund | \$ 181,127.98 |
| Capital Improvement fund | \$ 475,499.92 |
| TOTAL | \$ 6,204,249.07 Diff is AP & AR |

COMMITTED FUNDS

| | |
|--------------------------|----------------------|
| Parking Fee-In-Lieu | \$ - |
| Cemetery Funds | \$ 99,488.09 |
| Conservation Trust Funds | \$ 38,555.06 |
| Attainable Housing Fund | \$ 234,501.93 |
| Emergency Reserves | \$ 80,400.00 |
| TOTAL | \$ 452,945.08 |

LIABILITIES over \$50K

| | |
|--------------|------------------------|
| COP | \$ 1,474,937.00 |
| DWRF | \$ 1,292,415.73 |
| BONDS | \$ 3,570,000.00 |
| TOTAL | \$ 6,337,352.73 |

Board approved Unbudgeted items for 2022

| | | |
|---|----|--------------|
| BOT compensation | \$ | (7,200.00) |
| Deere Credit for grader payoff | \$ | (104,049.77) |
| Government Leasing for loader payoff | \$ | (52,086.65) |
| El Pomar Foundation Grant | | \$10,000 |
| Community house improvements (El Pomar Grant) | \$ | (10,000.00) |
| Grand Lake Creative District | \$ | (31,981.98) |

Town of Grand Lake Pre Pairs and Transfer for July 2022

| Company | Date | Amount |
|-------------------------------------|-------------|---------------|
| Paychex Payroll | 7/15/2022 | \$ 55,455.05 |
| Paychex Payroll Taxes | 7/15/2022 | \$ 20,616.48 |
| ICMA Retirement | 7/15/2022 | \$ 5,491.31 |
| Paychex Payroll | 7/31/2022 | \$ 50,317.63 |
| Paychex Payroll Taxes | 7/31/2022 | \$ 1,822.63 |
| ICMA Retirement | 7/31/2022 | \$ 4,988.03 |
| CEBT Health Insurance | 7/1/2022 | \$ 22,211.14 |
| Hartford life/AD&D Insurance | 7/5/2022 | \$ 248.63 |
| Health Saving Reimbursement | 07/06/022 | \$ 2.31 |
| Health Saving Reimbursement | 7/19/2022 | \$ 299.64 |
| Health Saving Reimbursement | 7/26/2022 | \$ 312.27 |
| Hartland credit card fee fom Marina | 7/1/2022 | \$ 2,024.53 |

Bank Transfers

| From | To | Date | Amount |
|------------------|-----------------|-------------|---------------|
| UBB Money Market | US Bank Payroll | 7/1/2022 | \$ 70,000.00 |
| UBB Money Market | Operating | 7/12/2022 | \$ 71,000.00 |
| UBB Money Market | US Bank Payroll | 7/13/2022 | \$ 60,000.00 |
| UBB Money Market | Operating | 7/26/2022 | \$ 40,000.00 |
| UBB Money Market | US Bank Payroll | 7/27/2022 | \$ 70,000.00 |

TOWN OF GRAND LAKE

Section 10, Item A.

GENERAL FUND
STATEMENT OF REVENUES, EXPENDITURES
AND CHANGES IN FUND BALANCE - BUDGET AND ACTUAL
For the Month Ended July 2022- Unadjusted

| Revenues | Original Budget | Actual Amounts | Variance with Budget - Positive (Negative) | % | Notes |
|---------------------------------|-----------------|----------------|--|-------|--|
| Taxes | | | | | |
| Property Tax | \$ 402,268 | \$ 374,507 | \$ (27,761) | 93.1 | |
| Specific Ownership Tax | 15,000 | 11,979 | (3,021) | 79.9 | |
| General Sales Tax | 2,461,018 | 663,340 | (1,797,678) | 27.0 | Sales tax revenues run 2 months behind |
| Building Use Tax | 45,000 | - | (45,000) | - | |
| Motor Vehicle Use Tax | 40,000 | 43,973 | 3,973 | 109.9 | |
| Cigarette Tax | 3,000 | 726 | (2,274) | 24.2 | tax revenues run 2 months behind |
| Franchise Tax | 61,000 | 39,300 | (21,700) | 64.4 | Quarterly payments |
| Subtotal Taxes | 3,027,286 | 1,133,827 | (1,893,460) | 37.5 | |
| Licenses & Permits | | | | | |
| Business Licenses | 30,000 | 19,971 | (10,029) | 66.6 | annual event |
| Rental Licenses | 50,000 | 66,922 | 16,922 | 133.8 | annual event for STR license |
| Liquor License | 4,500 | 9,408 | 4,908 | 209.1 | |
| Other Licenses | 3,700 | 2,965 | (735) | 80.1 | sign, grading, animal, boardwalk permits |
| Subtotal Licenses & Permits | 88,200 | 99,266 | 11,066 | 112.5 | |
| Intergovernmental | | | | | |
| County Road and Bridge | 6,492 | 7,140 | 648 | 110.0 | Quarterly revenue |
| Grants | - | 63,591 | 63,591 | - | |
| Highway Users Tax | 30,000 | 11,401 | (18,599) | 38.0 | tax revenues run 2 months behind |
| Conservation Trust Fund | 2,000 | 1,311 | (689) | 65.5 | Quarterly revenue |
| Other Intergovernmental | 1,000 | - | (1,000) | - | |
| Subtotal Intergovernmental | 39,492 | 83,444 | 43,952 | 211.3 | |
| Charges for Services | | | | | |
| Attainable Housing Fee | 2,000 | 3,065 | 1,065 | 153.3 | |
| Zoning and Subdivision Review | 2,000 | 2,605 | 605 | 130.3 | |
| Cemetery | 3,200 | 11,525 | 8,325 | 360.2 | |
| Grand Lake Center | 59,600 | 52,781 | (6,819) | 88.6 | |
| Other Charges for Services | 2,600 | 12,220 | 9,620 | 470.0 | EV charging rev and nightly rental app fee and fuel surcharges |
| Subtotal Charges for Services | 69,400 | 82,196 | 12,796 | 118.4 | |
| Fines and Forfeitures | - | 75 | 75 | - | |
| Fees and Leases | 2,500 | 1,875 | (625) | 75.0 | Quarterly payment for Chamber rent |
| Net Investment Income | 5,000 | 5,938 | 938 | 118.8 | |
| Contributions | - | - | - | - | |
| Other Revenue | 519,441 | 505,612 | (13,829) | 97.3 | MSOB grant revenues and loan escrow amount returned |
| Capital Specific Revenue | 376,421 | 235,000 | (141,421) | 62.4 | |
| Total Revenues | \$ 4,127,740 | \$ 2,147,233 | \$ (1,980,507) | 52.0 | |

TOWN OF GRAND LAKE

Section 10, Item A.

GENERAL FUND
STATEMENT OF REVENUES, EXPENDITURES
AND CHANGES IN FUND BALANCE - BUDGET AND ACTUAL
For the Month Ended July 2022- Unadjusted

| Expenditures | Original Budget | Actual Amounts | Variance with Budget - Positive (Negative) | % | |
|------------------------------------|-----------------|----------------|--|------|---------------------------------------|
| Current: | | | | | |
| Boards and Committees | | | | | |
| Board of Trustees | \$ 132,600 | \$ 127,071 | \$ 5,529 | 95.8 | Community grants and donations |
| Cemetery Committee | 11,550 | 236 | 11,314 | 2.0 | |
| Planning Commission & Board of A | 90,000 | 57,027 | 32,973 | 63.4 | Consultant & training |
| Greenways Committee | 51,585 | 24,432 | 27,153 | 47.4 | |
| Subtotal Boards and Committees | 285,735 | 208,765 | 76,970 | 73.1 | |
| Administration | | | | | |
| Personnel | 503,428 | 318,507 | 184,921 | 63.3 | wages and benefits |
| Supplies | 31,100 | 25,387 | 5,713 | 81.6 | office supplies |
| Repairs and Maintenance | 4,750 | 3,002 | 1,748 | 63.2 | |
| Purchased Services | 80,150 | 33,822 | 46,328 | 42.2 | |
| Utility Services | 17,800 | 12,369 | 5,431 | 69.5 | Water and Sewer are billed quarterly |
| Professional Services | 110,800 | 23,726 | 87,074 | 21.4 | Legal |
| Marketing | 150,023 | 115,969 | 34,054 | 77.3 | Quarterly contribution to Chamber |
| Other | 121,400 | 74,895 | 46,505 | 61.7 | Quarterly property insurance |
| MSOB Grant Expenses | 481,311 | 479,391 | 1,920 | 99.6 | Project completed |
| Subtotal Administration | 1,500,762 | 1,087,068 | 413,694 | 72.4 | |
| Economic Development Grants | 32,200 | 2,200 | 30,000 | 6.8 | |
| Public Safety | | | | | |
| Personnel | - | - | - | - | |
| Purchased Services | 282,000 | 20,858 | 261,142 | 7.4 | Dispatch operations annual contract |
| Subtotal Public Safety | 282,000 | 20,858 | 261,142 | 7.4 | |
| Public Works | | | | | |
| Personnel | 455,225 | 351,329 | 103,896 | 77.2 | Wages and benefits - Comp time payout |
| Supplies | 26,000 | 478 | 25,522 | 1.8 | |
| Repairs and Maintenance | 265,500 | 77,269 | 188,231 | 29.1 | |
| Purchased Services | 22,140 | 14,387 | 7,753 | 65.0 | |
| Utility Services | 47,500 | 16,602 | 30,898 | 35.0 | |
| Professional Services | 10,000 | - | 10,000 | - | |
| Other | 16,500 | 1,460 | 15,040 | 8.8 | |

TOWN OF GRAND LAKE

Section 10, Item A.

GENERAL FUND
STATEMENT OF REVENUES, EXPENDITURES
AND CHANGES IN FUND BALANCE - BUDGET AND ACTUAL
For the Month Ended July 2022- Unadjusted

| | \$ 842,865 | \$ 461,523 | \$ 381,342 | 54.8 | |
|----------------------------|--------------------|-------------------|---------------------------|-------|--------------------|
| | | | Variance with Budget - | | |
| | Original Budget | Actual Amounts | Positive (Negative) | % | |
| Subtotal Public Works | | | | | |
| Expenditures | | | | | |
| Grand Lake Center | | | | | |
| Personnel | \$ 177,148 | \$ 108,207 | \$ 68,941 | 61.1 | Wages and benefits |
| Supplies | 15,200 | 3,720 | 11,480 | 24.5 | |
| Repairs and Maintenance | 37,700 | 6,034 | 31,666 | 16.0 | |
| Purchased Services | - | - | - | - | |
| Utility Services | 33,000 | 19,083 | 13,917 | 57.8 | |
| Professional Services | 6,730 | 6,075 | 655 | 90.3 | Computer Service |
| Other | 51,542 | 36,005 | 15,537 | 69.9 | |
| Subtotal Grand Lake Center | 321,320 | 179,124 | 142,196 | 55.7 | |
| Parks | | | | | |
| Personnel | 69,057 | 525 | 68,532 | 0.8 | Wages and benefits |
| Supplies | 25,500 | 21,675 | 3,825 | 85.0 | |
| Repairs and Maintenance | 132,660 | 4,703 | 127,957 | 3.5 | |
| Purchased Services | - | - | - | - | |
| Utility Services | 24,500 | 8,780 | 15,720 | 35.8 | |
| Professional Services | - | - | - | - | |
| Other | 13,250 | 211 | 13,039 | 1.6 | |
| Parks Capital | 100,000 | 15,284 | 84,717 | 15.3 | |
| Subtotal Parks | 364,967 | 51,177 | 313,790 | 14.0 | |
| Capital Outlay | 1,070,221 | 651,553 | 418,668 | 60.9 | |
| Debt service | | | | | |
| Lease Principal | 153,645 | 181,670 | (28,025) | 118.2 | loader & grader |
| Lease Interest | 46,096 | 23,996 | 22,100 | 52.1 | loader & grader |
| Subtotal Debt Service | 199,741 | 205,667 | (5,926) | 103.0 | |
| Reserves | - | - | - | - | |
| Total Expenditures | 4,899,811 | 2,867,936 | 2,031,875 | 58.5 | |
| Net Balance* | (772,071) | (720,703) | 51,368 | | |

*Excess Revenues Over (Under) Expenditures

TOWN OF GRAND LAKE

Section 10, Item A.

CAPITAL IMPROVEMENT FUND
 SCHEDULE OF REVENUES, EXPENDITURES
 AND CHANGES IN FUND BALANCE - BUDGET AND ACTUAL
 For the Month Ended July 2022- Unadjusted

| Revenues | Original Budget | Actual Amounts | Variance with Budget - Positive (Negative) | % | Notes |
|----------------------------|--------------------|-------------------|---|-------------|---|
| Taxes | | | | | |
| General Sales Tax | \$ 615,252 | \$ 165,835 | \$ (449,417) | 27.0 | tax revenues run 2 months behind |
| Subtotal Taxes | 615,252 | 165,835 | (449,417) | 27.0 | |
| Intergovernmental | | | | | |
| Grants | 101,500 | 109,751 | 8,251 | 108.1 | EV rebate from MPE |
| Other Intergovernmental | - | - | - | | |
| Subtotal Intergovernmental | 101,500 | 109,751 | 8,251 | 108.1 | |
| Other Revenue | - | - | - | | |
| Net Investment Income | 2,000 | 2,815 | 815 | 140.8 | |
| Total Revenues | 718,752 | 278,401 | (440,351) | 38.7 | |
| Expenditures | | | | | |
| Grant Expenses | 111,500 | 197,801 | 86,301 | 177.4 | EV and Revitalize Main Street Grant exp |
| Operations | - | 275 | 275 | - | |
| Capital Outlay | 165,000 | 88,131 | (76,869) | 53.4 | Streetscapes expenses |
| Debt service | | | | | |
| Bond Principal | 115,000 | - | (115,000) | | |
| Bond Interest | 163,950 | 80,250 | (83,700) | 48.9 | |
| Subtotal Debt Service | 278,950 | 80,250 | (198,700) | 28.8 | |
| Reserves | - | - | - | | |
| Total Expenditures | 555,450 | 366,457 | (188,993) | 66.0 | |
| Net Balance* | 163,302 | (88,056) | (251,358) | | |

*Excess Revenues Over (Under) Expenditures

TOWN OF GRAND LAKE

Section 10, Item A.

WATER FUND
SCHEDULE OF REVENUES, EXPENDITURES
AND CHANGES IN FUND BALANCE - BUDGET AND ACTUAL
For the Month Ended July, 2022 - Unadjusted

| | Original Budget | Actual Amounts | Variance with Budget - Positive (Negative) | % | Notes |
|-------------------------|----------------------------|---------------------------|---|-------------|--------------------------------------|
| Revenues | | | | | |
| Water Sales | \$ 600,500 | \$ 522,474 | \$ (78,026) | 87.0 | Billed quarterly |
| Tap Fees | 30,000 | - | (30,000) | - | |
| Resale Meters | 500 | 10,749 | 10,249 | 2,149.9 | New meters purchased |
| Bulk Water Permits | 500 | 250 | (250) | 50.0 | |
| Miscellaneous | - | - | - | - | |
| Sale of Assets | - | - | - | - | |
| Interest Income | 1,000 | 5,899 | 4,899 | 589.9 | |
| Reimbursement Income | - | - | - | - | |
| Capital Lease Proceeds | - | - | - | - | |
| Total Revenues | <u>632,500</u> | <u>539,373</u> | <u>(93,127)</u> | <u>85.3</u> | |
| Expenditures | | | | | |
| Personnel | 480,238 | 177,654 | (302,584) | 37.0 | Wages and Benefits |
| Office Supplies | 32,130 | 1,541 | (30,589) | 4.8 | |
| Operations Supplies | 14,100 | 5,338 | (8,762) | 37.9 | |
| Repairs and Maintenance | 49,054 | 23,187 | (25,867) | 47.3 | Water main repairs |
| Resale Supplies | 5,650 | - | (5,650) | - | |
| Purchased Services | 19,300 | 8,876 | (10,424) | 46.0 | |
| Utilities | 36,000 | 15,267 | (20,733) | 42.4 | Water and Sewer are billed quarterly |
| Professional Services | 11,000 | 2,800 | (8,200) | 25.5 | |
| Other Expenses | 16,150 | 12,156 | (3,994) | 75.3 | Quarterly property insurance |
| Capital Contingency | 1 | - | (1) | - | |
| Debt Service-Principal | 67,247 | 34,129 | (33,118) | 50.8 | DWRF |
| Debt Service-Interest | 27,541 | 13,265 | (14,276) | 48.2 | DWRF |
| Total Expenditures | <u>758,411</u> | <u>294,212</u> | <u>(464,199)</u> | <u>38.8</u> | |
| Net Balance* | (125,911) | 245,161 | 371,072 | | |

TOWN OF GRAND LAKE

Section 10, Item A.

MARINA FUND
 SCHEDULE OF REVENUES, EXPENDITURES
 AND CHANGES IN FUND BALANCE - BUDGET AND ACTUAL
 For the Month Ended July 2022-Unadjusted

| | Original Budget | Actual Amounts | Variance with Budget - Positive (Negative) | % | Notes |
|-------------------------|--------------------|-------------------|---|-------|--------------------------------------|
| Revenues | | | | | |
| Marina Rentals | \$ 375,000 | \$ 208,400 | \$ (166,600) | 55.6 | |
| Tours | 65,000 | 36,310 | (28,690) | 55.9 | |
| Space Rentals | 8,200 | 5,839 | (2,361) | 71.2 | |
| Miscellaneous | 3,000 | 115 | (2,885) | 3.8 | |
| Interest Income | 1,000 | 1,542 | 542 | 154.2 | |
| Sale of Assets | 20,000 | - | (20,000) | - | |
| Total Revenues | 472,200 | 252,206 | (219,994) | 53.4 | |
| Expenditures | | | | | |
| Personnel | 256,775 | 118,067 | 138,708 | 46.0 | Wages |
| Office Supplies | 1,403 | 316 | 1,087 | 22.5 | |
| Operations Supplies | 15,810 | 5,580 | 10,230 | | |
| Fireworks | 33,500 | 44,170 | (10,670) | 35.3 | |
| Repairs and Maintenance | 17,136 | 2,970 | 14,166 | 17.3 | Building Maint. |
| Permits and Fees | 26,295 | 913 | 25,382 | 3.5 | |
| Purchased Services | 20,987 | 5,974 | 15,013 | 28.5 | |
| Utilities | 2,856 | 1,558 | 1,298 | 54.5 | Water and Sewer are billed quarterly |
| Professional Services | 42,346 | 1,720 | 40,626 | 4.1 | |
| Other Expenses | 8,053 | 2,866 | 5,187 | 35.6 | |
| Capital Outlay | 280,000 | 4,908 | 275,092 | 1.8 | |
| Total Expenditures | 705,161 | 189,041 | 516,120 | 26.8 | |
| Net Balance* | (232,961) | 63,165 | (296,126) | | |

58% OF THE FISCAL YEAR HAS ELAPSED

TOWN OF GRAND LAKE

Section 10, Item A.

PAY AS YOU THROW FUND
 SCHEDULE OF REVENUES, EXPENDITURES
 AND CHANGES IN FUND BALANCE - BUDGET AND ACTUAL
 For the Month Ended July 2022- UNADJUSTED

| | Original Budget | Actual Amounts | Variance with Budget - Positive (Negative) | % | Notes |
|-------------------------|--------------------|-------------------|---|------|------------------|
| Revenues | | | | | |
| Bag Sales | \$ 78,850 | \$ 43,370 | \$ (35,480) | 55.0 | |
| Interest Income | \$ 200 | - | (200) | - | |
| Total Revenues | 79,050 | 43,370 | (35,680) | 54.9 | |
| Expenditures | | | | | |
| Operations Supplies | 6,000 | 2,300 | 3,700 | 38.3 | PAYT bags |
| Repairs and Maintenance | 20,000 | 66 | 19,934 | 0.3 | |
| Purchased Services | 36,950 | 17,516 | 19,434 | 47.4 | Dumpster service |
| Professional Services | 390 | 420 | (30) | | |
| Other Expenses | 701 | - | 701 | - | |
| Capital Outlay | - | - | - | - | |
| Total Expenditures | 64,041 | 20,302 | 43,739 | 31.7 | |
| Net Balance* | 15,009 | 23,068 | (8,059) | | |

TOWN OF GRAND LAKE
 COMBINED CASH INVESTMENT
 JULY 31, 2022

| |
|---------------------|
| Section 10, Item A. |
|---------------------|

COMBINED CASH ACCOUNTS

| | | |
|-----------|-------------------------------|-----------------|
| 01-102000 | USB CHECKING - PAYROLL | (21,894.72) |
| 01-104000 | 2019 UBB MONEY MARKET | 355,582.75 |
| 01-104500 | 2019 UBB CHKG - OPERATIONS | 49,021.95 |
| 01-106000 | RETURNED CHECK CLEARING ACCT | .00 |
| 01-106500 | BANK MIDWEST | 1,331,779.08 |
| 01-107500 | UTILITY CASH CLEARING ACCT | .00 |
| | | .00 |
| | TOTAL COMBINED CASH | 1,714,489.06 |
| 01-100000 | CASH ALLOCATED TO OTHER FUNDS | (1,714,489.06) |
| | | .00 |
| | TOTAL UNALLOCATED CASH | .00 |

CASH ALLOCATION RECONCILIATION

| | | |
|----|--|-----------------|
| 10 | ALLOCATION TO GENERAL FUND | 1,091,874.73 |
| 20 | ALLOCATION TO WATER FUND | 283,727.64 |
| 40 | ALLOCATION TO MARINA FUND | 398,603.92 |
| 50 | ALLOCATION TO PAY-AS-YOU-THROW FUND | 181,077.98 |
| 90 | ALLOCATION TO CAPITAL IMPROVEMENT FUND | (240,795.21) |
| | | 1,714,489.06 |
| | TOTAL ALLOCATIONS TO OTHER FUNDS | 1,714,489.06 |
| | ALLOCATION FROM COMBINED CASH FUND - 01-100000 | (1,714,489.06) |
| | | .00 |
| | ZERO PROOF IF ALLOCATIONS BALANCE | .00 |

TOWN OF GRAND LAKE
 BALANCE SHEET
 JULY 31, 2022

Section 10, Item A.

GENERAL FUND

ASSETS

| | | | |
|-----------|------------------------------|---|--------------|
| 10-100000 | CASH IN COMBINED CASH FUND | | 1,091,874.73 |
| 10-103000 | CSAFE | | 198,607.11 |
| 10-103100 | CSAFE - CORE | | 500,372.96 |
| 10-109100 | COLOTRUST | | 946,307.63 |
| 10-116000 | PETTY CASH | | 100.00 |
| 10-116500 | GLC PETTY CASH | | 381.34 |
| 10-116501 | AFTER SCHOOL PROG PETTY CASH | | 121.25 |
| 10-117000 | ACCOUNTS RECEIVABLE | (| 60,121.99) |
| 10-117100 | PROPERTY TAXES RECEIVABLE | | 402,753.00 |
| 10-123000 | FUEL AR - FUEL PAYMENTS | (| 95.10) |
| 10-129000 | UNLEADED GAS INVENTORY | | 5,971.69 |
| 10-130000 | DIESEL INVENTORY | | 6,416.22 |
| 10-131000 | DUE FROM WATER FUND | | .00 |
| 10-131001 | DUE FROM MARINA FUND | | .00 |
| 10-131002 | DUE FROM PAYT | | .00 |
| 10-143100 | GF PREPAID EXPENSES | | .00 |
| 10-143500 | GLC PREPAID EXPENSES | | .00 |
| 10-149000 | DEPOSITS PAID BY THE TOWN | | .00 |
| | | | <hr/> |
| | TOTAL ASSETS | | 3,092,688.84 |
| | | | <hr/> <hr/> |

LIABILITIES AND EQUITY

TOWN OF GRAND LAKE
BALANCE SHEET
JULY 31, 2022

Section 10, Item A.

GENERAL FUND

LIABILITIES

| | | | |
|-----------|-------------------------------|------------|------------|
| 10-200000 | ACCOUNTS PAYABLE GENERAL | 6,881.02 | |
| 10-205000 | RETAINAGE PAYABLE | .00 | |
| 10-217000 | WAGES PAYABLE | .00 | |
| 10-217100 | SOCIAL SECURITY WITHHOLDING | .00 | |
| 10-217200 | FEDERAL W/H PAYABLE | .00 | |
| 10-217300 | STATE W/H PAYABLE | .00 | |
| 10-217400 | MEDICARE WITHHOLDING | .00 | |
| 10-217500 | SUTA PAYABLE | .00 | |
| 10-217600 | WC PAYABLE | .00 | |
| 10-219100 | FLEX MEDICAL | 14,151.14 | |
| 10-219200 | MEDICAL BENEFIT PAYABLE | .00 | |
| 10-220000 | ICMA W/H PAYABLE | .00 | |
| 10-221000 | ICMA EMP LOAN PAYABLE | (.01) | |
| 10-221001 | ICMA/ROTH IRA | .00 | |
| 10-221100 | MISC DEDUCTIONS PAYABLE | .00 | |
| 10-222000 | DEFERRED REVENUE-PROPERTY TAX | 402,753.00 | |
| 10-223100 | PREPAID FEES | .00 | |
| 10-223180 | PREPAID NRL | .00 | |
| 10-225000 | ESCROW MONIES GENERAL | .00 | |
| 10-226000 | USE TAX DEFERRED REVENUE | 229,087.76 | |
| 10-228100 | GLC CUSTOMER DEPOSITS | 2,130.00 | |
| 10-228200 | GLC PREPAID RENTAL FEES | .00 | |
| 10-228400 | EVENT DEPOSITS | 1,625.00 | |
| 10-228500 | LAND USE/MUNI PROP DEPOSITS | 1,500.00 | |
| 10-230000 | HEADSTONE DEPOSIT | 6,000.00 | |
| 10-232000 | DUE TO WATER FROM GF | .00 | |
| 10-233000 | DUE TO MARINA FROM GF | .00 | |
| | | | |
| | TOTAL LIABILITIES | | 664,127.91 |

FUND EQUITY

| | | | |
|-----------|---------------------------------|---------------|--------------|
| 10-270000 | PARKING FEE-IN-LIEU | .00 | |
| 10-275000 | FUND BALANCE | 2,687,014.06 | |
| 10-281000 | CEMETERY FUNDS | 99,488.09 | |
| 10-283000 | CONSERVATION TRUST FUNDS | 38,555.06 | |
| 10-284000 | ATTAINABLE HOUSING FUNDS | 234,501.93 | |
| 10-285000 | FUND BAL RESVD - INV & PRE PDS | 5,091.51 | |
| 10-286000 | EMERGENCY RESERVES | 80,400.00 | |
| | UNAPPROPRIATED FUND BALANCE: | | |
| | REVENUE OVER EXPENDITURES - YTD | (719,830.37) | |
| | | | |
| | BALANCE - CURRENT DATE | (719,830.37) | |
| | | | |
| | TOTAL FUND EQUITY | | 2,425,220.28 |
| | | | |
| | TOTAL LIABILITIES AND EQUITY | | 3,089,348.19 |
| | | | |

TOWN OF GRAND LAKE
REVENUES WITH COMPARISON TO BUDGET
FOR THE 7 MONTHS ENDING JULY 31, 2022

Section 10, Item A.

GENERAL FUND

| | PERIOD ACTUAL | YTD ACTUAL | BUDGET | UNEARNED | % |
|-------------------------------|-------------------------------------|-------------------|---------------------|---------------------|---------------------------|
| <u>GENERAL TAXES</u> | | | | | |
| 10-311-100 | PROPERTY TAXES | .00 | 374,423.44 | 401,968.00 | 27,544.56 93.2 |
| 10-311-110 | SPECIFIC OWNERSHIP | .00 | 11,979.31 | 15,000.00 | 3,020.69 79.9 |
| 10-311-120 | INTEREST & PENALTY-PROP TAXES | .00 | 83.91 | 300.00 | 216.09 28.0 |
| 10-311-130 | MOTOR VEHICLE USE & SALES TAX | .00 | 43,973.38 | 40,000.00 | (3,973.38) 109.9 |
| 10-311-140 | SALES TAX | 172,787.81 | 663,339.85 | 2,461,018.00 | 1,797,678.15 27.0 |
| 10-311-150 | BUILDING USE TAX | .00 | .00 | 45,000.00 | 45,000.00 .0 |
| 10-311-160 | CIGARETTES-SELECT SALES TAX | .00 | 726.47 | 3,000.00 | 2,273.53 24.2 |
| | TOTAL GENERAL TAXES | 172,787.81 | 1,094,526.36 | 2,966,286.00 | 1,871,759.64 36.9 |
| <u>UTILITY FRANCHISE TAX</u> | | | | | |
| 10-316-170 | CABLE FRANCHISE | .00 | .00 | 10,000.00 | 10,000.00 .0 |
| 10-316-171 | TELEPHONE FRANCHISE | 282.02 | 7,854.53 | 10,000.00 | 2,145.47 78.6 |
| 10-316-172 | ELECTRIC FRANCHISE | 8,384.35 | 18,798.30 | 30,000.00 | 11,201.70 62.7 |
| 10-316-173 | NATURAL GAS FRANCHISE | 1,391.27 | 12,647.31 | 11,000.00 | (1,647.31) 115.0 |
| | TOTAL UTILITY FRANCHISE TAX | 10,057.64 | 39,300.14 | 61,000.00 | 21,699.86 64.4 |
| <u>LICENSES & PERMITS</u> | | | | | |
| 10-321-100 | LIQUOR LICENSE | 5,693.00 | 9,408.00 | 4,500.00 | (4,908.00) 209.1 |
| 10-321-120 | SALES TAX LICENSE \$5 | .00 | 395.00 | 500.00 | 105.00 79.0 |
| 10-321-130 | MOTOR VEHICLE LICENSE (RURAL) | .00 | 1,379.86 | 2,000.00 | 620.14 69.0 |
| 10-321-140 | SIGN PERMIT | .00 | 125.00 | 300.00 | 175.00 41.7 |
| 10-321-150 | GRADING PERMIT | .00 | 70.00 | 200.00 | 130.00 35.0 |
| 10-321-160 | ANIMAL LICENSE | .00 | 55.00 | 150.00 | 95.00 36.7 |
| 10-321-170 | ENCROACHMENT PERMIT/LICENSE | .00 | 940.00 | 400.00 | (540.00) 235.0 |
| 10-321-175 | BUSINESS LICENSE COMMISSION | 2,579.50 | 19,971.25 | 30,000.00 | 10,028.75 66.6 |
| 10-321-180 | NIGHTLY RENTAL LICENSE \$600 | 1,800.00 | 66,922.00 | 50,000.00 | (16,922.00) 133.8 |
| 10-321-190 | BOARDWALK SALES PERMIT | .00 | .00 | 150.00 | 150.00 .0 |
| | TOTAL LICENSES & PERMITS | 10,072.50 | 99,266.11 | 88,200.00 | (11,066.11) 112.6 |
| <u>GRANTS</u> | | | | | |
| 10-334-900 | GRANTS - OTHER | 63,591.49 | 63,591.49 | .00 | (63,591.49) .0 |
| | TOTAL GRANTS | 63,591.49 | 63,591.49 | .00 | (63,591.49) .0 |

TOWN OF GRAND LAKE
REVENUES WITH COMPARISON TO BUDGET
FOR THE 7 MONTHS ENDING JULY 31, 2022

Section 10, Item A.

GENERAL FUND

| | | PERIOD ACTUAL | YTD ACTUAL | BUDGET | UNEARNED | % |
|-----------------------------------|---|------------------|------------------|------------------|---------------------|--------------|
| <u>INTERGOVERNMENTAL</u> | | | | | | |
| 10-335-130 | GRAND CNTY ROAD & BRIDGE | 2,380.00 | 7,140.00 | 6,492.00 | (648.00) | 110.0 |
| 10-335-200 | HIGHWAY USER TAX FUND | 2,212.56 | 11,401.47 | 30,000.00 | 18,598.53 | 38.0 |
| 10-335-800 | CONSERVATION TRUST FUND | .00 | 1,310.72 | 2,000.00 | 689.28 | 65.5 |
| 10-335-900 | OTHER INTERGOVERNMENTAL | .00 | .00 | 1,000.00 | 1,000.00 | .0 |
| | TOTAL INTERGOVERNMENTAL | 4,592.56 | 19,852.19 | 39,492.00 | 19,639.81 | 50.3 |
| <u>CHARGES FOR SERVICES</u> | | | | | | |
| 10-341-200 | CEMETERY | 4,300.00 | 11,525.00 | 3,200.00 | (8,325.00) | 360.2 |
| 10-341-202 | CEMETERY GRANTS & DONATIONS | 880.00 | 1,119.98 | .00 | (1,119.98) | .0 |
| 10-341-300 | ZONING & SUBDIVISION REVIEW | 1,050.00 | 2,605.00 | 2,000.00 | (605.00) | 130.3 |
| 10-341-400 | ATTAINABLE HOUSING FEE | 3,065.25 | 3,065.25 | 2,000.00 | (1,065.25) | 153.3 |
| 10-341-500 | EV CHARGING STATION | 347.81 | 972.07 | 300.00 | (672.07) | 324.0 |
| 10-341-600 | FUEL DEPOT SURCHARGE | 209.58 | 1,438.16 | 1,000.00 | (438.16) | 143.8 |
| 10-341-700 | COPIES/FAXES/SODA | .00 | .00 | 100.00 | 100.00 | .0 |
| 10-341-850 | NIGHTLY RENTAL APP FEE \$165 | 495.00 | 5,035.00 | 1,200.00 | (3,835.00) | 419.6 |
| 10-341-900 | CEMETERY EXCAVATING FEE | 1,475.00 | 4,775.00 | .00 | (4,775.00) | .0 |
| | TOTAL CHARGES FOR SERVICES | 11,822.64 | 30,535.46 | 9,800.00 | (20,735.46) | 311.6 |
| <u>GRAND LAKE CENTER REVENUES</u> | | | | | | |
| 10-350-101 | GL CENTER - RENTAL FEES | 1,510.00 | 9,474.00 | 17,600.00 | 8,126.00 | 53.8 |
| 10-350-111 | GL CENTER - (T) MERCH SALES | .00 | .00 | .00 | .00 | .0 |
| 10-350-115 | GL CENTER - (N) MERCH SALES | .00 | .00 | .00 | .00 | .0 |
| 10-350-121 | GL CENTER - MEMBERSHIPS | 5,866.00 | 34,378.50 | 30,000.00 | (4,378.50) | 114.6 |
| 10-350-131 | GL CENTER - REC FEES | 1,753.00 | 8,168.50 | 12,000.00 | 3,831.50 | 68.1 |
| 10-350-132 | GL CENTER GOLF SIM REVENUE | .00 | 515.00 | .00 | (515.00) | .0 |
| 10-350-201 | GL CENTER - DONATIONS | .00 | .00 | .00 | .00 | .0 |
| | TOTAL GRAND LAKE CENTER REVENUES | 9,129.00 | 52,536.00 | 59,600.00 | 7,064.00 | 88.2 |
| <u>FINES AND FORFEITURES</u> | | | | | | |
| 10-351-100 | ORDINANCE/TRAFFIC FINES | 10.00 | 75.00 | .00 | (75.00) | .0 |
| | TOTAL FINES AND FORFEITURES | 10.00 | 75.00 | .00 | (75.00) | .0 |
| <u>FEES AND LEASES</u> | | | | | | |
| 10-353-180 | RENT - VISITORS CENTER | 625.00 | 1,875.00 | 2,500.00 | 625.00 | 75.0 |
| | TOTAL FEES AND LEASES | 625.00 | 1,875.00 | 2,500.00 | 625.00 | 75.0 |

TOWN OF GRAND LAKE
REVENUES WITH COMPARISON TO BUDGET
FOR THE 7 MONTHS ENDING JULY 31, 2022

Section 10, Item A.

GENERAL FUND

| | PERIOD ACTUAL | YTD ACTUAL | BUDGET | UNEARNED | % |
|---|---------------|--------------|--------------|---------------|-------|
| <u>INVESTMENT INCOME</u> | | | | | |
| 10-355-100 INTEREST REVENUE | 1,660.46 | 5,938.39 | 5,000.00 | (938.39) | 118.8 |
| TOTAL INVESTMENT INCOME | 1,660.46 | 5,938.39 | 5,000.00 | (938.39) | 118.8 |
| <u>OTHER</u> | | | | | |
| 10-360-110 SALE OF ASSETS | .00 | .00 | 25,000.00 | 25,000.00 | .0 |
| 10-360-130 MUNICIPAL FEE | .00 | 3.44 | 50.00 | 46.56 | 6.9 |
| 10-360-140 RENT - LAND, BUILDINGS | 90.00 | 3,890.00 | 10,000.00 | 6,110.00 | 38.9 |
| 10-360-200 MISC. REVENUES - GENERAL | 300.00 | 22,325.07 | 5,000.00 | (17,325.07) | 446.5 |
| 10-360-230 MEMORIAL BENCHES | .00 | .00 | .00 | .00 | .0 |
| 10-360-350 MSOB REVENUE | .00 | 479,391.04 | 479,391.05 | .01 | 100.0 |
| TOTAL OTHER | 390.00 | 505,609.55 | 519,441.05 | 13,831.50 | 97.3 |
| <u>CAPITAL SPECIFIC</u> | | | | | |
| 10-377-140 GRANTS - CAPITAL | .00 | .00 | 376,421.00 | 376,421.00 | .0 |
| 10-377-150 CDOT OFF-SYSTEM BRIDGE PROGRAM | .00 | .00 | .00 | .00 | .0 |
| 10-377-160 SPACE TO CREATE REVENUE | 235,000.00 | 235,000.00 | .00 | (235,000.00) | .0 |
| TOTAL CAPITAL SPECIFIC | 235,000.00 | 235,000.00 | 376,421.00 | 141,421.00 | 62.4 |
| TOTAL FUND REVENUE | 519,739.10 | 2,148,105.69 | 4,127,740.05 | 1,979,634.36 | 52.0 |

TOWN OF GRAND LAKE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 7 MONTHS ENDING JULY 31, 2022

Section 10, Item A.

GENERAL FUND

| | PERIOD ACTUAL | YTD ACTUAL | BUDGET | UNEXPENDED | % |
|---|---------------|------------|-----------|-------------|-------|
| <u>CEMETERY COMMITTEE</u> | | | | | |
| 10-410-211 GENERAL SUPPLIES/MISC EXPENSES | .00 | 235.74 | 4,500.00 | 4,264.26 | 5.2 |
| 10-410-215 GRAVE MARKERS | .00 | .00 | 3,050.00 | 3,050.00 | .0 |
| 10-410-242 GENERAL MAINTENANCE | .00 | .00 | 4,000.00 | 4,000.00 | .0 |
| | | | | | |
| TOTAL CEMETERY COMMITTEE | .00 | 235.74 | 11,550.00 | 11,314.26 | 2.0 |
| | | | | | |
| <u>PC/BOA</u> | | | | | |
| 10-412-211 GENERAL OFFICE SUPPLIES | 15.80 | 15.80 | 1,000.00 | 984.20 | 1.6 |
| 10-412-311 POSTAGE/ADS/LEGAL NOTICES | .00 | .00 | 1,000.00 | 1,000.00 | .0 |
| 10-412-314 PURCHASED SERVICES | 243.75 | 9,521.00 | 18,000.00 | 8,479.00 | 52.9 |
| 10-412-319 MISC.-PLANNING COMMISSION/BOA | .00 | .00 | 1,000.00 | 1,000.00 | .0 |
| 10-412-320 COMPUTER HARDWARE | .00 | .00 | 7,000.00 | 7,000.00 | .0 |
| 10-412-351 PLANNING LEGAL SERVICES | .00 | 13,774.50 | 6,000.00 | (7,774.50) | 229.6 |
| 10-412-370 TRAINING/TRAVEL | 1,270.00 | 3,770.00 | 6,000.00 | 2,230.00 | 62.8 |
| 10-412-380 COMP PLAN UPDATE | 9,351.65 | 29,945.66 | 50,000.00 | 20,054.34 | 59.9 |
| | | | | | |
| TOTAL PC/BOA | 10,881.20 | 57,026.96 | 90,000.00 | 32,973.04 | 63.4 |

TOWN OF GRAND LAKE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 7 MONTHS ENDING JULY 31, 2022

Section 10, Item A.

GENERAL FUND

| | PERIOD ACTUAL | YTD ACTUAL | BUDGET | UNEXPENDED | % |
|----------------------------|-------------------------------|------------|------------|-----------------------|----------------|
| <u>BOARD OF TRUSTEES</u> | | | | | |
| 10-413-142 | WORKERS' COMPENSATION | .00 | 271.43 | 300.00 | 28.57 90.5 |
| 10-413-143 | BOT COMPENSATION | 800.00 | 2,200.00 | .00 (2,200.00) | .0 |
| 10-413-211 | OFFICE/MEETING SUPPLIES | 649.69 | 5,205.03 | 2,400.00 (2,805.03) | 216.9 |
| 10-413-215 | ELECTIONS | .00 | 1,137.15 | 1,200.00 | 62.85 94.8 |
| 10-413-316 | DUES/MEMBERSHIPS | .00 | 13,804.00 | 17,700.00 | 3,896.00 78.0 |
| 10-413-370 | TRAINING/TRAVEL | 137.08 | 1,286.08 | 7,500.00 | 6,213.92 17.2 |
| 10-413-452 | HEADWATER TRAILS ALLIANCE | .00 | 5,000.00 | .00 (5,000.00) | .0 |
| 10-413-460 | LONG RANGE/MISC | .00 | .00 | 500.00 | 500.00 .0 |
| 10-413-461 | APPRECIATION PROGRAM | .00 | .00 | 3,000.00 | 3,000.00 .0 |
| 10-413-462 | COMPUTER EQUIPMENT | 80.02 | 555.00 | 2,400.00 | 1,845.00 23.1 |
| 10-413-463 | WATER QUALITY ISSUES | .00 | .00 | .00 | .00 .0 |
| 10-413-465 | COMPUTER SOFTWARE | 29.98 | 629.88 | 1,000.00 | 370.12 63.0 |
| 10-413-722 | GRAND LAKE TRAILGROOMING | .00 | .00 | .00 | .00 .0 |
| 10-413-723 | GRAND LAKE HISTORICAL SOCIETY | .00 | .00 | .00 | .00 .0 |
| 10-413-728 | MISCELLANEOUS DONATIONS | .00 | 46,981.98 | 45,000.00 (1,981.98) | 104.4 |
| 10-413-731 | GRND CNTY COUNCIL ON AGING | .00 | .00 | .00 | .00 .0 |
| 10-413-782 | ADVOCATES | .00 | .00 | .00 | .00 .0 |
| 10-413-793 | GL FIREWORKS ORGANIZATION | .00 | .00 | .00 | .00 .0 |
| 10-413-796 | MOUNTAIN FAMILY CENTER | .00 | .00 | .00 | .00 .0 |
| 10-413-797 | GRAND ARTS COUNCIL | .00 | .00 | .00 | .00 .0 |
| 10-413-843 | ROCKY MTN REP THEATRE | .00 | .00 | 1,350.00 | 1,350.00 .0 |
| 10-413-845 | GC RURAL HEALTH NETWORK | .00 | .00 | .00 | .00 .0 |
| 10-413-850 | GRAND LAKE YACHT CLUB SAILING | .00 | .00 | .00 | .00 .0 |
| 10-413-852 | GRAND ANGELS | .00 | .00 | .00 | .00 .0 |
| 10-413-854 | GC SEARCH & RESCUE | .00 | .00 | .00 | .00 .0 |
| 10-413-855 | GL US CONSTITUTION WEEK | .00 | .00 | .00 | .00 .0 |
| 10-413-856 | GRAND ENTERPRISE INITIATIVE | .00 | .00 | .00 | .00 .0 |
| 10-413-859 | GRAND FOUNDATION | .00 | 50,000.00 | 50,000.00 | .00 100.0 |
| 10-413-860 | GC HOUSING ASSISTANCE FUND | .00 | .00 | .00 | .00 .0 |
| 10-413-861 | GAP - GRAND FOUNDATION | .00 | .00 | .00 | .00 .0 |
| 10-413-870 | BOARD CONTINGENCY | .00 | .00 | 250.00 | 250.00 .0 |
| TOTAL BOARD OF TRUSTEES | | 1,696.77 | 127,070.55 | 132,600.00 | 5,529.45 95.8 |
| <u>GREENWAYS COMMITTEE</u> | | | | | |
| 10-414-211 | GENERAL SUPPLIES | .00 | 7,816.58 | 6,000.00 (1,816.58) | 130.3 |
| 10-414-238 | TREES/SHRUBS/PLANTINGS | .00 | 1,785.50 | 6,500.00 | 4,714.50 27.5 |
| 10-414-241 | ARBOR DAY SUPPLIES | .00 | .00 | 250.00 | 250.00 .0 |
| 10-414-319 | CONTRACT LABOR | .00 | 14,829.99 | 38,535.00 | 23,705.01 38.5 |
| 10-414-726 | MISCELLANEOUS SERVICES | .00 | .00 | 150.00 | 150.00 .0 |
| 10-414-870 | CONTINGENCY | .00 | .00 | 150.00 | 150.00 .0 |
| TOTAL GREENWAYS COMMITTEE | | .00 | 24,432.07 | 51,585.00 | 27,152.93 47.4 |

TOWN OF GRAND LAKE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 7 MONTHS ENDING JULY 31, 2022

Section 10, Item A.

GENERAL FUND

| | PERIOD ACTUAL | YTD ACTUAL | BUDGET | UNEXPENDED | % |
|-----------------------|---------------|------------|------------|--------------|--------|
| <u>ADMINISTRATION</u> | | | | | |
| 10-415-100 | 27,793.18 | 201,279.67 | 348,886.00 | 147,606.33 | 57.7 |
| 10-415-103 | 644.71 | 4,185.83 | .00 | (4,185.83) | .0 |
| 10-415-105 | .00 | 500.00 | 7,000.00 | 6,500.00 | 7.1 |
| 10-415-110 | .00 | .00 | 26,411.00 | 26,411.00 | .0 |
| 10-415-130 | .00 | .00 | 1,925.00 | 1,925.00 | .0 |
| 10-415-131 | .00 | .00 | .00 | .00 | .0 |
| 10-415-132 | 2,122.25 | 16,033.17 | 30,456.00 | 14,422.83 | 52.6 |
| 10-415-133 | 13,768.20 | 60,149.30 | 34,487.00 | (25,662.30) | 174.4 |
| 10-415-134 | 500.00 | 3,500.00 | 6,600.00 | 3,100.00 | 53.0 |
| 10-415-135 | 68.90 | 1,730.55 | 6,596.00 | 4,865.45 | 26.2 |
| 10-415-136 | 419.26 | 7,784.50 | 7,412.00 | (372.50) | 105.0 |
| 10-415-141 | 42.66 | 542.44 | 1,142.00 | 599.56 | 47.5 |
| 10-415-142 | .00 | 995.93 | 1,061.00 | 65.07 | 93.9 |
| 10-415-143 | 2,462.83 | 17,686.42 | 25,491.00 | 7,804.58 | 69.4 |
| 10-415-144 | 575.99 | 4,119.23 | 5,961.00 | 1,841.77 | 69.1 |
| 10-415-211 | 604.70 | 4,855.57 | 5,000.00 | 144.43 | 97.1 |
| 10-415-215 | 605.62 | 12,309.92 | 17,000.00 | 4,690.08 | 72.4 |
| 10-415-220 | .00 | 6,042.54 | 7,000.00 | 957.46 | 86.3 |
| 10-415-226 | 173.00 | 2,179.00 | 2,100.00 | (79.00) | 103.8 |
| 10-415-231 | 260.94 | 899.30 | 1,000.00 | 100.70 | 89.9 |
| 10-415-232 | .00 | .00 | 1,000.00 | 1,000.00 | .0 |
| 10-415-233 | 336.37 | 1,043.05 | 2,500.00 | 1,456.95 | 41.7 |
| 10-415-237 | .00 | 673.88 | .00 | (673.88) | .0 |
| 10-415-238 | .00 | 386.02 | 250.00 | (136.02) | 154.4 |
| 10-415-252 | .00 | .00 | .00 | .00 | .0 |
| 10-415-311 | 1,055.40 | 3,893.49 | 5,000.00 | 1,106.51 | 77.9 |
| 10-415-312 | 14,371.81 | 22,756.65 | 62,000.00 | 39,243.35 | 36.7 |
| 10-415-314 | 2,612.27 | 2,680.32 | 5,000.00 | 2,319.68 | 53.6 |
| 10-415-316 | 195.47 | 720.47 | 1,650.00 | 929.53 | 43.7 |
| 10-415-318 | .00 | .00 | .00 | .00 | .0 |
| 10-415-319 | .00 | 128.00 | 5,000.00 | 4,872.00 | 2.6 |
| 10-415-330 | 3,041.06 | 3,643.28 | 1,500.00 | (2,143.28) | 242.9 |
| 10-415-341 | (.01) | 2,255.57 | 3,500.00 | 1,244.43 | 64.4 |
| 10-415-342 | 304.20 | 912.60 | 1,000.00 | 87.40 | 91.3 |
| 10-415-343 | .00 | 634.00 | 1,200.00 | 566.00 | 52.8 |
| 10-415-344 | 1,151.69 | 4,987.28 | 7,500.00 | 2,512.72 | 66.5 |
| 10-415-345 | 107.20 | 3,112.59 | 2,500.00 | (612.59) | 124.5 |
| 10-415-346 | (10,140.00) | 360.00 | 800.00 | 440.00 | 45.0 |
| 10-415-347 | .00 | 107.00 | 1,300.00 | 1,193.00 | 8.2 |
| 10-415-351 | .00 | 14,399.66 | 85,000.00 | 70,600.34 | 16.9 |
| 10-415-352 | .00 | 8,400.00 | 10,300.00 | 1,900.00 | 81.6 |
| 10-415-353 | .00 | .00 | 500.00 | 500.00 | .0 |
| 10-415-355 | 120.00 | 926.00 | 15,000.00 | 14,074.00 | 6.2 |
| 10-415-370 | 2,358.89 | 4,301.33 | 10,750.00 | 6,448.67 | 40.0 |
| 10-415-371 | .00 | .00 | 14,000.00 | 14,000.00 | .0 |
| 10-415-385 | .00 | .00 | 40,000.00 | 40,000.00 | .0 |
| 10-415-386 | .00 | .00 | 10,000.00 | 10,000.00 | .0 |
| 10-415-387 | .00 | .00 | .00 | .00 | .0 |
| 10-415-393 | .00 | .00 | 250.00 | 250.00 | .0 |
| 10-415-394 | .00 | 33,850.00 | 1,000.00 | (32,850.00) | 3385.0 |
| 10-415-513 | .00 | 21,473.90 | 25,000.00 | 3,526.10 | 85.9 |
| 10-415-514 | .00 | 270.00 | 400.00 | 130.00 | 67.5 |

TOWN OF GRAND LAKE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 7 MONTHS ENDING JULY 31, 2022

Section 10, Item A.

GENERAL FUND

| | PERIOD ACTUAL | YTD ACTUAL | BUDGET | UNEXPENDED | % |
|---|-------------------|---------------------|---------------------|-------------------|-------------|
| 10-415-540 GRANTS TO NEIGHBORHOODS | .00 | .00 | .00 | .00 | .0 |
| 10-415-560 TREASURER'S FEES | .00 | 7,478.00 | 8,039.00 | 561.00 | 93.0 |
| 10-415-721 CHAMBER SERVICE AGREEMENT | 8,183.00 | 24,549.00 | 32,732.00 | 8,183.00 | 75.0 |
| 10-415-722 BLC FEE REMITTANCE | 9,500.00 | 28,500.00 | 38,000.00 | 9,500.00 | 75.0 |
| 10-415-723 VISITOR CENTER REPAIRS & MAINT | .00 | 16,219.73 | 15,102.00 | (1,117.73) | 107.4 |
| 10-415-724 NRL VC OP | 7,500.00 | 22,500.00 | 30,000.00 | 7,500.00 | 75.0 |
| 10-415-800 ATTAINABLE HOUSING EXPENSES | 1,521.12 | 8,472.24 | 15,000.00 | 6,527.76 | 56.5 |
| 10-415-870 CONTINGENCY - GENERAL ADMIN | 2,750.00 | 8,250.00 | 11,000.00 | 2,750.00 | 75.0 |
| 10-415-875 MARKETING CONTINGENCY | .00 | .00 | 150.00 | 150.00 | .0 |
| 10-415-880 CHAMBER PUBLIC RELATIONS | 7,500.00 | 7,500.00 | 10,000.00 | 2,500.00 | 75.0 |
| 10-415-885 TOWN EVENTS | (2,500.00) | 7,500.00 | 10,000.00 | 2,500.00 | 75.0 |
| 10-415-886 MSOB EXPENSES | .00 | 479,391.04 | 481,310.98 | 1,919.94 | 99.6 |
| TOTAL ADMINISTRATION | 100,010.71 | 1,087,068.47 | 1,500,761.98 | 413,693.51 | 72.4 |
| <u>ECONOMIC DEVELOPMENT GRANTS</u> | | | | | |
| 10-416-100 TRAIL GROOMERS | .00 | .00 | 25,000.00 | 25,000.00 | .0 |
| 10-416-250 HEADWATERS TRAIL ASSOC- HTA | .00 | .00 | 5,000.00 | 5,000.00 | .0 |
| 10-416-260 GRAND ART COUNCIL | 2,200.00 | 2,200.00 | 2,200.00 | .00 | 100.0 |
| 10-416-270 ROCKY MTN REP | .00 | .00 | .00 | .00 | .0 |
| TOTAL ECONOMIC DEVELOPMENT GRANTS | 2,200.00 | 2,200.00 | 32,200.00 | 30,000.00 | 6.8 |
| <u>PUBLIC SAFETY</u> | | | | | |
| 10-421-100 GROSS WAGES - PUBLIC SAFETY | .00 | .00 | .00 | .00 | .0 |
| 10-421-105 BONUS | .00 | .00 | .00 | .00 | .0 |
| 10-421-110 GROSS WAGES-PUBLIC SAFETY PT | .00 | .00 | .00 | .00 | .0 |
| 10-421-130 GLC MEMBERSHIP BENEFIT | .00 | .00 | .00 | .00 | .0 |
| 10-421-131 LONGEVITY BENEFIT | .00 | .00 | .00 | .00 | .0 |
| 10-421-132 ICMA TOWN PAID BENEFIT | .00 | .00 | .00 | .00 | .0 |
| 10-421-133 HEALTH/DENTAL-EMPLOYEE | .00 | .00 | .00 | .00 | .0 |
| 10-421-135 DEP HEALTH/DENTAL | .00 | .00 | .00 | .00 | .0 |
| 10-421-136 MEDICAL BENEFIT | .00 | .00 | .00 | .00 | .0 |
| 10-421-141 UNEMPLOYMENT INSURANCE | .00 | .00 | .00 | .00 | .0 |
| 10-421-142 WORKERS' COMPENSATION | .00 | .00 | .00 | .00 | .0 |
| 10-421-143 SOCIAL SECURITY MATCH | .00 | .00 | .00 | .00 | .0 |
| 10-421-144 MEDICARE MATCH | .00 | .00 | .00 | .00 | .0 |
| 10-421-314 DISPATCH OPERATIONS | .00 | 20,857.70 | 25,000.00 | 4,142.30 | 83.4 |
| 10-421-339 SHERIFF'S CONTRACT | .00 | .00 | 257,000.00 | 257,000.00 | .0 |
| 10-421-340 SPECIAL EVENT SECURITY | .00 | .00 | .00 | .00 | .0 |
| TOTAL PUBLIC SAFETY | .00 | 20,857.70 | 282,000.00 | 261,142.30 | 7.4 |

TOWN OF GRAND LAKE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 7 MONTHS ENDING JULY 31, 2022

Section 10, Item A.

GENERAL FUND

| | PERIOD ACTUAL | YTD ACTUAL | BUDGET | UNEXPENDED | % |
|---------------------|--------------------------------|------------|------------|-------------|-------------------|
| <u>PUBLIC WORKS</u> | | | | | |
| 10-431-100 | GROSS WAGES - PUBLIC WORKS | 27,597.98 | 193,865.72 | 262,163.00 | 68,297.28 74.0 |
| 10-431-103 | OT/COMP TIME BUYOUT | 5,673.22 | 28,131.47 | 16,875.00 (| 11,256.47) 166.7 |
| 10-431-105 | BONUS | .00 | .00 | 4,000.00 | 4,000.00 .0 |
| 10-431-111 | ON CALL PAY | 1,400.00 | 10,350.00 | 24,833.00 | 14,483.00 41.7 |
| 10-431-130 | GLC MEMBERSHIP BENEFIT | .00 | .00 | .00 | .00 .0 |
| 10-431-131 | LONGEVITY | .00 | .00 | .00 | .00 .0 |
| 10-431-132 | ICMA TOWN PAID BENEFIT | 1,856.70 | 13,426.27 | 24,571.00 | 11,144.73 54.6 |
| 10-431-133 | HEALTH/DENTAL-EMPLOYEE | 13,475.57 | 64,434.82 | 68,000.00 | 3,565.18 94.8 |
| 10-431-135 | DEP HEALTH/DENTAL | 1,088.91 | 7,918.76 | 6,552.00 (| 1,366.76) 120.9 |
| 10-431-136 | MEDICAL BENEFIT ALLOWANCE | 387.19 | 3,812.37 | 4,800.00 | 987.63 79.4 |
| 10-431-141 | UNEMPLOYMENT INSURANCE | 8.66 | 488.40 | 921.00 | 432.60 53.0 |
| 10-431-142 | WORKERS' COMPENSATION | .00 | 9,405.57 | 19,013.00 | 9,607.43 49.5 |
| 10-431-143 | SOCIAL SECURITY MATCH | 2,364.94 | 15,800.09 | 19,043.00 | 3,242.91 83.0 |
| 10-431-144 | MEDICARE MATCH | 553.08 | 3,695.15 | 4,454.00 | 758.85 83.0 |
| 10-431-222 | GENERAL SUPPLIES | .00 | 424.46 | 7,000.00 | 6,575.54 6.1 |
| 10-431-224 | SAFETY SUPPLIES | .00 | .00 | 7,000.00 | 7,000.00 .0 |
| 10-431-226 | VEHICLE SUPPLIES | .00 | .00 | 4,000.00 | 4,000.00 .0 |
| 10-431-227 | SMALL TOOLS | .00 | 53.15 | 8,000.00 | 7,946.85 .7 |
| 10-431-231 | GAS/FUEL/LIQUIDS | 1,870.69 | 17,422.24 | 25,000.00 | 7,577.76 69.7 |
| 10-431-232 | VEHICLE MAINTENANCE | 5.00 | 7,200.58 | 10,000.00 | 2,799.42 72.0 |
| 10-431-233 | EQUIPMENT MAINTENANCE | 1,465.00 | 9,211.95 | 28,000.00 | 18,788.05 32.9 |
| 10-431-235 | TIRES/CHAINS | .00 | .00 | 15,000.00 | 15,000.00 .0 |
| 10-431-236 | MISC. BRIDGE WORK | .00 | .00 | 5,000.00 | 5,000.00 .0 |
| 10-431-237 | BUILDING MAINTENANCE | .00 (| 4,130.48) | 6,000.00 | 10,130.48 (68.8) |
| 10-431-238 | STREET LIGHT MAINTENANCE | .00 | .00 | 3,000.00 | 3,000.00 .0 |
| 10-431-239 | MISCELLANEOUS MAINTENANCE | .00 | .00 | 3,000.00 | 3,000.00 .0 |
| 10-431-242 | ROAD MAINTENANCE | 666.94 | 47,564.46 | 150,000.00 | 102,435.54 31.7 |
| 10-431-245 | BOARDWALK MAINTENANCE | .00 | .00 | .00 | .00 .0 |
| 10-431-253 | TREE REMOVAL | .00 | .00 | 5,000.00 | 5,000.00 .0 |
| 10-431-254 | TREE SPRAYING | .00 | .00 | 500.00 | 500.00 .0 |
| 10-431-255 | STORMWATER FILTER MAINTENANCE | .00 | .00 | 15,000.00 | 15,000.00 .0 |
| 10-431-256 | EV STATION MAINTENANCE | .00 | .00 | .00 | .00 .0 |
| 10-431-312 | COMPUTER SERVICES | 83.88 | 1,040.58 | 4,000.00 | 2,959.42 26.0 |
| 10-431-314 | ADS/BID NOTICES | 1,065.00 | 2,130.00 | 2,000.00 (| 130.00) 106.5 |
| 10-431-317 | UNIFORM ALLOWANCE | 300.00 | 2,025.00 | 2,640.00 | 615.00 76.7 |
| 10-431-318 | TRASH/RECYCLE SERVICES | 2,013.58 | 8,440.37 | 11,000.00 | 2,559.63 76.7 |
| 10-431-319 | MISC. PURCHASED SERVICES | 95.00 | 751.24 | 2,500.00 | 1,748.76 30.1 |
| 10-431-341 | ELECTRIC UTILITY | .00 | 2,177.45 | 11,000.00 | 8,822.55 19.8 |
| 10-431-343 | WATER UTILITY | .00 | 147.00 | 1,000.00 | 853.00 14.7 |
| 10-431-344 | TELEPHONE/INTERNET UTILITY | 962.88 | 3,632.31 | 7,000.00 | 3,367.69 51.9 |
| 10-431-345 | NATURAL GAS UTILITY | 193.28 | 3,256.90 | 4,500.00 | 1,243.10 72.4 |
| 10-431-349 | STREET LIGHT ELECTRIC UTILITY | .00 | 7,387.87 | 24,000.00 | 16,612.13 30.8 |
| 10-431-354 | ENGINEERING/SURVEYING SERVICES | .00 | .00 | 10,000.00 | 10,000.00 .0 |
| 10-431-370 | TRAINING/TRAVEL | .00 | 45.13 | 6,000.00 | 5,954.87 .8 |
| 10-431-399 | EQUIP RENTAL | .00 | 1,414.58 | 10,000.00 | 8,585.42 14.2 |
| 10-431-870 | CONTINGENCY- PUBLIC WORKS | .00 | .00 | 500.00 | 500.00 .0 |
| TOTAL PUBLIC WORKS | | 63,127.50 | 461,523.41 | 842,865.00 | 381,341.59 54.8 |

TOWN OF GRAND LAKE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 7 MONTHS ENDING JULY 31, 2022

Section 10, Item A.

GENERAL FUND

| | PERIOD ACTUAL | YTD ACTUAL | BUDGET | UNEXPENDED | % |
|---------------------------------------|---|------------------|-------------------|----------------------|------------------------|
| <u>GRAND LAKE CENTER EXPENDITURES</u> | | | | | |
| 10-450-100 | GROSS WAGES - GL CENTER | 10,797.24 | 75,565.97 | 111,798.00 | 36,232.03 67.6 |
| 10-450-103 | OT/COMP TIME BUYOUT | 17.45 | 340.08 | .00 (340.08) | .0 |
| 10-450-105 | BONUS | .00 | .00 | 1,485.00 | 1,485.00 .0 |
| 10-450-110 | GROSS WAGES-GLC PT/SEASONAL | .00 | .00 | .00 | .00 .0 |
| 10-450-130 | GLC MEMBERSHIP BENEFIT | .00 | .00 | 770.00 | 770.00 .0 |
| 10-450-131 | LONGEVITY BENEFIT | .00 | .00 | .00 | .00 .0 |
| 10-450-132 | ICMA TOWN PAID BENEFIT | 512.81 | 3,801.14 | 9,065.00 | 5,263.86 41.9 |
| 10-450-133 | HEALTH/DENTAL-EMPLOYEE | 4,479.52 | 20,185.68 | 37,174.00 | 16,988.32 54.3 |
| 10-450-135 | DEP. HEALTH/DENTAL | .00 | .00 | 1,853.00 | 1,853.00 .0 |
| 10-450-136 | MEDICAL BENEFIT ALLOWANCE | 198.00 | 1,994.86 | 3,281.00 | 1,286.14 60.8 |
| 10-450-141 | UNEMPLOYMENT INSURANCE | .00 | 143.69 | 335.00 | 191.31 42.9 |
| 10-450-142 | WORKERS' COMPENSATION | .00 | 969.87 | 2,025.00 | 1,055.13 47.9 |
| 10-450-143 | SOCIAL SECURITY MATCH | 583.48 | 4,218.86 | 7,588.00 | 3,369.14 55.6 |
| 10-450-144 | MEDICARE MATCH | 136.45 | 986.62 | 1,774.00 | 787.38 55.6 |
| 10-450-211 | GEN OFFICE SUPPLIES | .00 | 137.84 | 1,500.00 | 1,362.16 9.2 |
| 10-450-220 | GENERAL OPERATING SUPPLIES | 565.59 | 2,981.36 | 3,000.00 | 18.64 99.4 |
| 10-450-226 | OFFICE EQUIP LEASE | 82.32 | 600.94 | 1,200.00 | 599.06 50.1 |
| 10-450-233 | OFFICE EQUIP MAINT | 31.47 | 166.12 | 600.00 | 433.88 27.7 |
| 10-450-234 | SIGNAGE | .00 | .00 | .00 | .00 .0 |
| 10-450-235 | FITNESS EQUIP MAINT | .00 | 1,200.00 | 1,500.00 | 300.00 80.0 |
| 10-450-236 | MINOR/MISC EQUIPMENT | .00 | .00 | 4,500.00 | 4,500.00 .0 |
| 10-450-237 | BUILDING MAINTENANCE | 101.57 | 223.28 | 21,000.00 | 20,776.72 1.1 |
| 10-450-238 | MINOR/MISC FURNISHINGS | .00 | .00 | 4,000.00 | 4,000.00 .0 |
| 10-450-239 | MINOR INFRASTRUCTURE MAINT | .00 | .00 | 10,000.00 | 10,000.00 .0 |
| 10-450-250 | BACKFLOW MAINTENANCE | .00 | .00 | 400.00 | 400.00 .0 |
| 10-450-252 | RESALE SUPPLIES | .00 | .00 | 1,000.00 | 1,000.00 .0 |
| 10-450-312 | COMPUTER SERVICES | 459.96 | 4,506.40 | 2,820.00 (1,686.40) | 159.8 |
| 10-450-317 | UNIFORM ALLOWANCE | .00 | .00 | 150.00 | 150.00 .0 |
| 10-450-318 | TRASH/RECYCLE SERVICES | .00 | .00 | 500.00 | 500.00 .0 |
| 10-450-320 | MARKETING | 1,362.00 | 3,217.37 | 10,000.00 | 6,782.63 32.2 |
| 10-450-341 | ELECTRIC UTILITY | .00 | 5,582.38 | 14,000.00 | 8,417.62 39.9 |
| 10-450-342 | SEWER UTILITY | 1,072.89 | 3,218.67 | 4,500.00 | 1,281.33 71.5 |
| 10-450-343 | WATER UTILITY | .00 | 441.00 | 2,500.00 | 2,059.00 17.6 |
| 10-450-344 | TELEPHONE/INTERNET/TV UTILITY | 599.43 | 3,723.04 | 4,000.00 | 276.96 93.1 |
| 10-450-345 | NATURAL GAS UTILITY | 1,117.59 | 6,117.65 | 7,500.00 | 1,382.35 81.6 |
| 10-450-350 | MAINTENANCE AGREEMENT | .00 | 4,444.50 | 4,200.00 (244.50) | 105.8 |
| 10-450-351 | LEGAL SERVICES | .00 | .00 | 1,000.00 | 1,000.00 .0 |
| 10-450-352 | AUDIT | .00 | 980.00 | 910.00 (70.00) | 107.7 |
| 10-450-355 | PURCHASED PROFESSIONAL SERV. | .00 | 589.02 | 2,000.00 | 1,410.98 29.5 |
| 10-450-360 | GLC SALES TAX | .00 | .00 | 92.00 | 92.00 .0 |
| 10-450-370 | TRAINING/TRAVEL | .00 | 1,090.09 | 300.00 (790.09) | 363.4 |
| 10-450-513 | PROPERTY/CASUALTY INSURANCE | .00 | 6,560.19 | 8,000.00 | 1,439.81 82.0 |
| 10-450-755 | EXERCISE EQUIPMENT | 403.99 | 1,005.48 | 2,000.00 | 994.52 50.3 |
| 10-450-870 | CONTINGENCY - GL CENTER | 9,537.10 | 24,132.10 | 31,000.00 | 6,867.90 77.9 |
| | TOTAL GRAND LAKE CENTER EXPENDITUR | 32,058.86 | 179,124.20 | 321,320.00 | 142,195.80 55.8 |

TOWN OF GRAND LAKE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 7 MONTHS ENDING JULY 31, 2022

Section 10, Item A.

GENERAL FUND

| | PERIOD ACTUAL | YTD ACTUAL | BUDGET | UNEXPENDED | % | |
|---------------------------------------|---|-----------------|------------------|-------------------|-------------------|-------------|
| <u>PARKS</u> | | | | | | |
| 10-452-100 | GROSS WAGES - PARKS | .00 | .00 | 45,573.00 | 45,573.00 | .0 |
| 10-452-103 | OT/COMP TIME BUYOUT | .00 | .00 | .00 | .00 | .0 |
| 10-452-105 | BONUS | .00 | .00 | .00 | .00 | .0 |
| 10-452-130 | GLC MEMBERSHIP BENEFIT | .00 | .00 | .00 | .00 | .0 |
| 10-452-131 | LONGEVITY | .00 | .00 | .00 | .00 | .0 |
| 10-452-132 | ICMA TOWN PAID BENEFIT | .00 | .00 | 3,646.00 | 3,646.00 | .0 |
| 10-452-133 | HEALTH/DENTAL-EMPLOYEE | .00 | .00 | 7,827.00 | 7,827.00 | .0 |
| 10-452-135 | DEP. HEALTH/DENTAL | .00 | .00 | 4,397.00 | 4,397.00 | .0 |
| 10-452-136 | MEDICAL BENEFIT ALLOWANCE | .00 | .00 | 1,013.00 | 1,013.00 | .0 |
| 10-452-141 | UNEMPLOYMENT INSURANCE | .00 | .00 | 137.00 | 137.00 | .0 |
| 10-452-142 | WORKERS' COMPENSATION | .00 | 524.87 | 2,700.00 | 2,175.13 | 19.4 |
| 10-452-143 | SOCIAL SECURITY MATCH | .00 | .00 | 3,051.00 | 3,051.00 | .0 |
| 10-452-144 | MEDICARE MATCH | .00 | .00 | 713.00 | 713.00 | .0 |
| 10-452-220 | OPERATING SUPPLIES | 2,350.56 | 21,606.23 | 18,000.00 | (3,606.23) | 120.0 |
| 10-452-226 | SMALL EQUIPMENT | .00 | .00 | 5,000.00 | 5,000.00 | .0 |
| 10-452-227 | SMALL TOOLS | .00 | 68.97 | 2,500.00 | 2,431.03 | 2.8 |
| 10-452-232 | BEAR-RESISTANT CANS MAINT | .00 | .00 | 4,000.00 | 4,000.00 | .0 |
| 10-452-233 | EQUIPMENT MAINTENANCE | .00 | .00 | 5,000.00 | 5,000.00 | .0 |
| 10-452-234 | INFORMATION SIGNS | .00 | .00 | 2,500.00 | 2,500.00 | .0 |
| 10-452-235 | GREENBELT MAINTENANCE | .00 | 323.92 | 7,500.00 | 7,176.08 | 4.3 |
| 10-452-236 | SAND & DREDGE | .00 | .00 | 8,000.00 | 8,000.00 | .0 |
| 10-452-237 | BUILDING MAINTENANCE | .00 | 1,550.87 | 55,000.00 | 53,449.13 | 2.8 |
| 10-452-238 | DOCK MAINTENANCE | .00 | 147.14 | 20,000.00 | 19,852.86 | .7 |
| 10-452-239 | MISCELLANEOUS MAINTENANCE | .00 | 600.00 | 5,000.00 | 4,400.00 | 12.0 |
| 10-452-243 | BENCHES/PLANTERS/FENCES | .00 | .00 | 5,000.00 | 5,000.00 | .0 |
| 10-452-244 | THOMASSON PARK MAINTENANCE | .00 | .00 | 4,000.00 | 4,000.00 | .0 |
| 10-452-248 | IRRIGATION SYSTEM MAINTENANCE | .00 | .00 | 4,000.00 | 4,000.00 | .0 |
| 10-452-250 | BACKFLOW MAINTENANCE | .00 | .00 | 4,000.00 | 4,000.00 | .0 |
| 10-452-317 | UNIFORM ALLOWANCE | .00 | .00 | 660.00 | 660.00 | .0 |
| 10-452-319 | MISCELLANEOUS SERVICES | .00 | .00 | 3,000.00 | 3,000.00 | .0 |
| 10-452-341 | ELECTRIC UTILITY | 215.00 | 3,856.94 | 6,500.00 | 2,643.06 | 59.3 |
| 10-452-342 | SEWER UTILITY | .00 | 134.55 | 1,000.00 | 865.45 | 13.5 |
| 10-452-343 | WATER UTILITY | 134.55 | 2,242.10 | 13,000.00 | 10,757.90 | 17.3 |
| 10-452-345 | NATURAL GAS UTILITY | 257.02 | 2,545.92 | 4,000.00 | 1,454.08 | 63.7 |
| 10-452-399 | EQUIPMENT RENTAL | 1,950.00 | 2,081.25 | 5,000.00 | 2,918.75 | 41.6 |
| 10-452-400 | GRAND AVENUE GARDENS | .00 | .00 | 2,500.00 | 2,500.00 | .0 |
| 10-452-450 | PARK IMPROVEMENTS | .00 | 211.00 | 10,000.00 | 9,789.00 | 2.1 |
| 10-452-870 | CONTINGENCY - PARKS | .00 | .00 | 250.00 | 250.00 | .0 |
| 10-452-961 | MEMORIAL BENCHES | .00 | .00 | 500.00 | 500.00 | .0 |
| | TOTAL PARKS | 4,907.13 | 35,893.76 | 264,967.00 | 229,073.24 | 13.6 |
| <u>ADMIN CERTIFICATE OF PARTICIPA</u> | | | | | | |
| 10-815-982 | LAND ACQUISITION - PRINCIPAL | .00 | .00 | 85,000.00 | 85,000.00 | .0 |
| 10-815-983 | LAND ACQUISITION-INTEREST | .00 | 21,081.75 | 42,038.00 | 20,956.25 | 50.2 |
| | TOTAL ADMIN CERTIFICATE OF PARTICIPA | .00 | 21,081.75 | 127,038.00 | 105,956.25 | 16.6 |

TOWN OF GRAND LAKE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 7 MONTHS ENDING JULY 31, 2022

Section 10, Item A.

GENERAL FUND

| | PERIOD ACTUAL | YTD ACTUAL | BUDGET | UNEXPENDED | % |
|--|-------------------|----------------------|----------------------|----------------------|----------------|
| <u>PUBLIC WORKS DEBT SERVICE</u> | | | | | |
| 10-831-500 CAPITAL EQUIP LEASE PRINCIPAL | .00 | 181,670.40 | 68,645.00 | (113,025.40) | 264.7 |
| 10-831-510 CAPITAL EQUIP LEASE INTEREST | .00 | 2,914.54 | 4,058.00 | 1,143.46 | 71.8 |
| TOTAL PUBLIC WORKS DEBT SERVICE | .00 | 184,584.94 | 72,703.00 | (111,881.94) | 253.9 |
| <u>ADMIN CAPITAL</u> | | | | | |
| 10-915-922 ADMIN CAPITAL EXPENDITURES | .00 | .00 | .00 | .00 | .0 |
| 10-915-923 TOWN HALL CAPITAL OUTLAY | .00 | .00 | 25,000.00 | 25,000.00 | .0 |
| 10-915-950 SPACE TO CREATE EXPENDITURES | .00 | 251,273.50 | 376,421.00 | 125,147.50 | 66.8 |
| 10-915-986 REPLACEMENT VEHICLE | .00 | .00 | .00 | .00 | .0 |
| TOTAL ADMIN CAPITAL | .00 | 251,273.50 | 401,421.00 | 150,147.50 | 62.6 |
| <u>PUBLIC WORKS CAPITAL</u> | | | | | |
| 10-931-910 CAPITAL EQUIPMENT PURCHASE | 603.23 | 261,548.11 | 368,800.00 | 107,251.89 | 70.9 |
| 10-931-911 CAPITALIZED EQUIPMENT REPAIR | .00 | .00 | .00 | .00 | .0 |
| 10-931-921 PAVING | .00 | 138,731.40 | 200,000.00 | 61,268.60 | 69.4 |
| 10-931-922 DRAINAGE | .00 | .00 | 100,000.00 | 100,000.00 | .0 |
| 10-931-923 TOWN SHOP CAPITAL OUTLAY | .00 | .00 | .00 | .00 | .0 |
| 10-931-972 W PORTAL BRIDGE REHAB | .00 | .00 | .00 | .00 | .0 |
| 10-931-973 PUBLIC WAY FINDING SIGNS | .00 | .00 | .00 | .00 | .0 |
| 10-931-974 STREETScape PROJECT FUNDING | .00 | .00 | .00 | .00 | .0 |
| TOTAL PUBLIC WORKS CAPITAL | 603.23 | 400,279.51 | 668,800.00 | 268,520.49 | 59.9 |
| <u>PARKS CAPITAL</u> | | | | | |
| 10-952-500 DOCK IMPROVEMENTS | .00 | .00 | .00 | .00 | .0 |
| 10-952-970 LAND PURCHASE | .00 | 464.20 | .00 | (464.20) | .0 |
| 10-952-971 PARK IMPROVEMENTS | .00 | 14,819.30 | 100,000.00 | 85,180.70 | 14.8 |
| 10-952-972 BOARDWALKS | .00 | .00 | .00 | .00 | .0 |
| 10-952-995 LAKEFRONT IMPROVEMENTS | .00 | .00 | .00 | .00 | .0 |
| TOTAL PARKS CAPITAL | .00 | 15,283.50 | 100,000.00 | 84,716.50 | 15.3 |
| TOTAL FUND EXPENDITURES | 215,485.40 | 2,867,936.06 | 4,899,810.98 | 2,031,874.92 | 58.5 |
| NET REVENUE OVER EXPENDITURES | 304,253.70 | (719,830.37) | (772,070.93) | (52,240.56) | (93.2) |

TOWN OF GRAND LAKE
 BALANCE SHEET
 JULY 31, 2022

Section 10, Item A.

WATER FUND

ASSETS

| | | | |
|-----------|--------------------------------|-----------------|--------------|
| 20-100000 | CASH IN COMBINED CASH FUND | 283,727.64 | |
| 20-101000 | US BANK | 112,230.64 | |
| 20-102000 | CSAFE | 66,347.58 | |
| 20-109100 | COLOTRUST | 1,530,997.41 | |
| 20-117000 | ACCTS RECEIVABLE/WATER SALES | 176,627.25 | |
| 20-117099 | ACCTS RECEIVABLE-OTHER | .00 | |
| 20-118000 | ASSET - LAND | 2,270.00 | |
| 20-119000 | ASSET - DISTRIBUTION SYSTEM | 2,831,627.28 | |
| 20-122000 | ASSET-TREATMENT FACILITY | 145,465.94 | |
| 20-124000 | ASSET - WELLS | 109,870.82 | |
| 20-125000 | ASSET-TANK RESERVOIR | 1,466,565.72 | |
| 20-126000 | ASSET-EQUIPMENT | 388,004.73 | |
| 20-127000 | ASSET-METERS/INSTR IN PROGRESS | 7,146.80 | |
| 20-128000 | ASSET-CONSTRUCTION IN PROGRESS | .00 | |
| 20-129000 | ACCUM. DEPRECIATION/ALL PRPRTY | (2,843,556.98) | |
| 20-133000 | ASSET/BLDG-TOWN HALL | 26,934.62 | |
| 20-135000 | DUE FROM GENERAL FUND | .00 | |
| 20-136000 | DUE FROM MARINA FUND | .00 | |
| 20-143100 | PREPAID EXPENSES | .00 | |
| | TOTAL ASSETS | | 4,304,259.45 |

LIABILITIES AND EQUITY

LIABILITIES

| | | | |
|-----------|-------------------------------|--------------|--------------|
| 20-200000 | ACCOUNTS PAYABLE GENERAL | (3,634.36) | |
| 20-201001 | DWRF PAYABLE-PRINCIPAL | 1,326,544.32 | |
| 20-217000 | WAGES PAYABLE | .00 | |
| 20-217100 | SOCIAL SECURITY PAYABLE | (.01) | |
| 20-217200 | FEDERAL W/H PAYABLE | .00 | |
| 20-217300 | STATE TAX W/H PAYABLE | .00 | |
| 20-217400 | MEDICARE WITHHOLDING | .01 | |
| 20-217500 | SUTA PAYABLE | .00 | |
| 20-217600 | WC PAYABLE | .00 | |
| 20-218100 | HEALTH/DENTAL/VISION | .00 | |
| 20-219100 | FLEX MEDICAL | .00 | |
| 20-219200 | MEDICAL BENEFIT PAYABLE | .00 | |
| 20-220000 | ICMA W/H PAYABLE | .00 | |
| 20-221000 | ICMA LOAN PAYABLE | .00 | |
| 20-221001 | ICMA/ROTH IRA | .00 | |
| 20-222000 | DEFERRED REVENUE-PREPAID FEES | 27,134.57 | |
| 20-223000 | ACCRUED VACATION PAYABLE | 29,691.66 | |
| 20-231000 | DUE TO G.F. FROM WATER FUND | .00 | |
| | TOTAL LIABILITIES | | 1,379,736.19 |

FUND EQUITY

| | | | |
|-----------|-----------------------------|-----------------|--|
| 20-275000 | UNAPPROP. RETAINED EARNINGS | (1,062,541.24) | |
| 20-281000 | CIP RESERVE | 1,526,004.00 | |
| 20-287000 | CONTRIBUTED CAPITAL EQUITY | 2,215,142.08 | |

TOWN OF GRAND LAKE
BALANCE SHEET
JULY 31, 2022

Section 10, Item A.

WATER FUND

| | | | |
|---------------------------------|--|-------------------|----------------------------|
| UNAPPROPRIATED FUND BALANCE: | | | |
| REVENUE OVER EXPENDITURES - YTD | | <u>245,918.42</u> | |
| BALANCE - CURRENT DATE | | | <u>245,918.42</u> |
| TOTAL FUND EQUITY | | | <u>2,924,523.26</u> |
| TOTAL LIABILITIES AND EQUITY | | | <u><u>4,304,259.45</u></u> |

TOWN OF GRAND LAKE
REVENUES WITH COMPARISON TO BUDGET
FOR THE 7 MONTHS ENDING JULY 31, 2022

| |
|---------------------|
| Section 10, Item A. |
|---------------------|

WATER FUND

| | PERIOD ACTUAL | YTD ACTUAL | BUDGET | UNEARNED | % |
|------------------------------------|---------------|------------|------------|--------------|--------|
| <u>WATER REVENUES</u> | | | | | |
| 20-344-100 WATER SALES | 176,689.73 | 523,231.58 | 600,000.00 | 76,768.42 | 87.2 |
| 20-344-105 HP NET METER REVENUE | .00 | .00 | 500.00 | 500.00 | .0 |
| 20-344-110 TAP FEES - CAPITAL | .00 | .00 | 30,000.00 | 30,000.00 | .0 |
| 20-344-120 RESALE METERS INCOME | 1,401.80 | 10,749.40 | 500.00 | (10,249.40) | 2149.9 |
| 20-344-140 INTEREST REVENUE | 2,245.22 | 5,899.04 | 1,000.00 | (4,899.04) | 589.9 |
| 20-344-150 SALE/TRADE-IN OF ASSETS | .00 | .00 | .00 | .00 | .0 |
| 20-344-160 MISC. REVENUES | .00 | .00 | .00 | .00 | .0 |
| 20-344-190 BULK WATER PERMITS | 150.00 | 250.00 | 500.00 | 250.00 | 50.0 |
| 20-344-200 CAPITAL LEASE PROCEEDS | .00 | .00 | .00 | .00 | .0 |
| 20-344-260 REIMBURSEMENT INCOME | .00 | .00 | .00 | .00 | .0 |
| | | | | | |
| TOTAL WATER REVENUES | 180,486.75 | 540,130.02 | 632,500.00 | 92,369.98 | 85.4 |
| | | | | | |
| TOTAL FUND REVENUE | 180,486.75 | 540,130.02 | 632,500.00 | 92,369.98 | 85.4 |

TOWN OF GRAND LAKE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 7 MONTHS ENDING JULY 31, 2022

Section 10, Item A.

WATER FUND

| | PERIOD ACTUAL | YTD ACTUAL | BUDGET | UNEXPENDED | % |
|-------------------------|---------------|------------|------------|-------------|-------|
| <u>WATER OPERATIONS</u> | | | | | |
| 20-430-100 | 20,272.21 | 128,821.96 | 220,979.00 | 92,157.04 | 58.3 |
| 20-430-103 | 77.60 | 913.07 | 16,875.00 | 15,961.93 | 5.4 |
| 20-430-105 | .00 | .00 | 1,980.00 | 1,980.00 | .0 |
| 20-430-110 | .00 | .00 | 91,715.00 | 91,715.00 | .0 |
| 20-430-111 | 1,400.00 | 10,200.00 | 22,550.00 | 12,350.00 | 45.2 |
| 20-430-119 | .00 | .00 | .00 | .00 | .0 |
| 20-430-130 | .00 | .00 | .00 | .00 | .0 |
| 20-430-131 | .00 | .00 | .00 | .00 | .0 |
| 20-430-132 | 583.92 | 4,207.82 | 27,023.00 | 22,815.18 | 15.6 |
| 20-430-133 | 4,132.09 | 18,704.51 | 41,395.00 | 22,690.49 | 45.2 |
| 20-430-135 | .00 | .00 | 8,400.00 | 8,400.00 | .0 |
| 20-430-136 | .00 | 12.06 | 5,576.00 | 5,563.94 | .2 |
| 20-430-141 | 9.50 | 211.99 | 1,014.00 | 802.01 | 20.9 |
| 20-430-142 | .00 | 7,422.48 | 14,823.00 | 7,400.52 | 50.1 |
| 20-430-143 | 870.33 | 5,802.97 | 22,618.00 | 16,815.03 | 25.7 |
| 20-430-144 | 203.55 | 1,357.17 | 5,290.00 | 3,932.83 | 25.7 |
| 20-430-210 | 450.00 | 1,115.95 | 1,285.00 | 169.05 | 86.8 |
| 20-430-211 | .00 | .00 | 21,845.00 | 21,845.00 | .0 |
| 20-430-215 | .00 | 425.00 | 6,500.00 | 6,075.00 | 6.5 |
| 20-430-220 | .00 | .00 | 2,500.00 | 2,500.00 | .0 |
| 20-430-221 | 40.00 | 4,757.19 | 10,000.00 | 5,242.81 | 47.6 |
| 20-430-222 | 264.69 | 515.92 | 1,500.00 | 984.08 | 34.4 |
| 20-430-223 | .00 | 42.98 | 600.00 | 557.02 | 7.2 |
| 20-430-225 | .00 | .00 | 300.00 | 300.00 | .0 |
| 20-430-227 | .00 | 21.77 | 600.00 | 578.23 | 3.6 |
| 20-430-228 | .00 | .00 | 1,000.00 | 1,000.00 | .0 |
| 20-430-229 | .00 | .00 | 100.00 | 100.00 | .0 |
| 20-430-231 | 244.02 | 2,085.37 | 2,500.00 | 414.63 | 83.4 |
| 20-430-232 | .00 | 1,610.12 | 600.00 | (1,010.12) | 268.4 |
| 20-430-233 | .00 | .00 | 10,704.00 | 10,704.00 | .0 |
| 20-430-234 | .00 | 164.15 | 3,000.00 | 2,835.85 | 5.5 |
| 20-430-235 | .00 | .00 | 600.00 | 600.00 | .0 |
| 20-430-237 | .00 | 51.26 | 1,000.00 | 948.74 | 5.1 |
| 20-430-238 | 6,663.76 | 18,944.46 | 25,000.00 | 6,055.54 | 75.8 |
| 20-430-239 | .00 | .00 | 150.00 | 150.00 | .0 |
| 20-430-240 | .00 | .00 | 3,000.00 | 3,000.00 | .0 |
| 20-430-241 | .00 | 331.18 | 2,500.00 | 2,168.82 | 13.3 |
| 20-430-251 | .00 | .00 | 150.00 | 150.00 | .0 |
| 20-430-252 | .00 | .00 | .00 | .00 | .0 |
| 20-430-253 | .00 | .00 | 5,500.00 | 5,500.00 | .0 |
| 20-430-310 | .00 | .00 | .00 | .00 | .0 |
| 20-430-311 | .00 | 1,065.00 | 1,200.00 | 135.00 | 88.8 |
| 20-430-314 | .00 | 333.85 | 200.00 | (133.85) | 166.9 |
| 20-430-316 | .00 | 300.00 | 600.00 | 300.00 | 50.0 |
| 20-430-317 | 100.00 | 700.00 | 1,980.00 | 1,280.00 | 35.4 |
| 20-430-318 | 100.00 | 250.00 | 3,000.00 | 2,750.00 | 8.3 |
| 20-430-319 | .00 | .00 | 100.00 | 100.00 | .0 |
| 20-430-320 | 85.00 | 595.00 | 2,000.00 | 1,405.00 | 29.8 |
| 20-430-321 | 459.96 | 5,173.92 | 9,920.00 | 4,746.08 | 52.2 |
| 20-430-330 | 40.64 | 458.17 | 300.00 | (158.17) | 152.7 |
| 20-430-341 | (3,043.06) | 10,285.39 | 30,000.00 | 19,714.61 | 34.3 |
| 20-430-344 | 275.91 | 1,494.11 | 2,000.00 | 505.89 | 74.7 |

TOWN OF GRAND LAKE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 7 MONTHS ENDING JULY 31, 2022

Section 10, Item A.

WATER FUND

| | PERIOD ACTUAL | YTD ACTUAL | BUDGET | UNEXPENDED | % |
|--|-----------------------|-----------------------|--------------------------|--------------------------|------------------|
| 20-430-345 NATURAL GAS UTILITY | 244.47 | 3,487.10 | 4,000.00 | 512.90 | 87.2 |
| 20-430-347 INTERNET SERVICE | .00 | .00 | .00 | .00 | .0 |
| 20-430-351 LEGAL SERVICES | .00 | .00 | 600.00 | 600.00 | .0 |
| 20-430-352 AUDIT | .00 | 2,800.00 | 5,100.00 | 2,300.00 | 54.9 |
| 20-430-354 SYSTEM ANALYSIS/ENG & SURVEY | .00 | .00 | 5,000.00 | 5,000.00 | .0 |
| 20-430-355 STATE FEES | .00 | .00 | 300.00 | 300.00 | .0 |
| 20-430-370 TRAINING/TRAVEL | .00 | 728.40 | 2,000.00 | 1,271.60 | 36.4 |
| 20-430-513 PROPERTY/CASUALTY INSURANCE | .00 | 11,337.25 | 13,000.00 | 1,662.75 | 87.2 |
| 20-430-514 POSITION BONDS | .00 | 90.00 | 150.00 | 60.00 | 60.0 |
| 20-430-700 DEPRECIATION RESERVE | .00 | .00 | .00 | .00 | .0 |
| 20-430-870 CONTINGENCY-OPERATIONS | .00 | .00 | 1,000.00 | 1,000.00 | .0 |
| TOTAL WATER OPERATIONS | 33,474.59 | 246,817.57 | 663,622.00 | 416,804.43 | 37.2 |
| <u>WATER DEBT SERVICE</u> | | | | | |
| 20-830-640 DWRF LOAN - PRINCIPAL | .00 | 34,128.59 | 67,247.00 | 33,118.41 | 50.8 |
| 20-830-645 DWRF LOAN - INTEREST | .00 | 13,265.44 | 27,541.00 | 14,275.56 | 48.2 |
| TOTAL WATER DEBT SERVICE | .00 | 47,394.03 | 94,788.00 | 47,393.97 | 50.0 |
| <u>WATER CAPITAL</u> | | | | | |
| 20-930-994 SYSTEM UPGRADES | .00 | .00 | .00 | .00 | .0 |
| 20-930-995 CAPITAL CONTINGENCY | .00 | .00 | 1.00 | 1.00 | .0 |
| 20-930-997 CAPITAL DIRECT PURCHASE | .00 | .00 | .00 | .00 | .0 |
| 20-930-999 CONTRA CAPITAL OUTLAY | .00 | .00 | .00 | .00 | .0 |
| TOTAL WATER CAPITAL | .00 | .00 | 1.00 | 1.00 | .0 |
| <u>DEPARTMENT 931</u> | | | | | |
| 20-931-999 CONTRA DEBT SERVICE | .00 | .00 | .00 | .00 | .0 |
| TOTAL DEPARTMENT 931 | .00 | .00 | .00 | .00 | .0 |
| TOTAL FUND EXPENDITURES | 33,474.59 | 294,211.60 | 758,411.00 | 464,199.40 | 38.8 |
| NET REVENUE OVER EXPENDITURES | 147,012.16 | 245,918.42 | (125,911.00) | (371,829.42) | 195.3 |

TOWN OF GRAND LAKE
BALANCE SHEET
JULY 31, 2022

Section 10, Item A.

MARINA FUND

ASSETS

| | | | |
|-----------|-----------------------------|---------------|--------------|
| 40-100000 | CASH IN COMBINED CASH FUND | 398,603.92 | |
| 40-109100 | COLOTRUST | 417,423.96 | |
| 40-116000 | PETTY CASH | 525.00 | |
| 40-117000 | ACCOUNTS RECEIVABLE | .00 | |
| 40-118000 | ASSET - BOATS | 605,947.64 | |
| 40-118500 | ASSET - BOATS-IN PROGRESS | .00 | |
| 40-119000 | ASSET - OTHER | 7,480.69 | |
| 40-123000 | DUE TO MARINA FROM GF | .00 | |
| 40-129000 | ACCUM DEPRECIATION/ALL PROP | (283,018.52) | |
| 40-143100 | PREPAID EXPENSES | 13,037.20 | |
| | | | |
| | TOTAL ASSETS | | 1,159,999.89 |

LIABILITIES AND EQUITY

LIABILITIES

| | | | |
|-----------|--------------------------|-----------|----------|
| 40-200000 | ACCOUNTS PAYABLE GENERAL | 113.10 | |
| 40-217000 | WAGES PAYABLE | (292.21) | |
| 40-217100 | SOCIAL SECURITY PAYABLE | .00 | |
| 40-217200 | FEDERAL W/H PAYABLE | .00 | |
| 40-217300 | STATE TAX W/H PAYABLE | .00 | |
| 40-217400 | MEDICARE WITHHOLDING | .00 | |
| 40-217500 | SUTA PAYABLE | .00 | |
| 40-217600 | WC PAYABLE | .00 | |
| 40-218100 | HEALTH/DENTAL/VISION | .00 | |
| 40-219100 | FLEX MEDICAL | .00 | |
| 40-219200 | MEDICAL BENEFIT PAYABLE | .00 | |
| 40-220000 | ICMA W/H PAYABLE | .00 | |
| 40-221000 | ICMA LOAN PAYABLE | .00 | |
| 40-221001 | ICMA/ROTH IRA | .00 | |
| 40-223000 | ACCRUED VACATION PAYABLE | 1,553.76 | |
| 40-231000 | DUE TO GF FROM MARINA | .00 | |
| 40-232000 | DUE TO WATER FROM MARINA | .00 | |
| | | | |
| | TOTAL LIABILITIES | | 1,374.65 |

FUND EQUITY

| | | | |
|-----------|---------------------------------|--------------|--------------|
| 40-275000 | UNAPPROP. RETAINED EARNINGS | 1,095,460.11 | |
| | UNAPPROPRIATED FUND BALANCE: | | |
| | REVENUE OVER EXPENDITURES - YTD | 63,165.13 | |
| | | | |
| | BALANCE - CURRENT DATE | 63,165.13 | |
| | | | |
| | TOTAL FUND EQUITY | | 1,158,625.24 |
| | | | |
| | TOTAL LIABILITIES AND EQUITY | | 1,159,999.89 |

TOWN OF GRAND LAKE
REVENUES WITH COMPARISON TO BUDGET
FOR THE 7 MONTHS ENDING JULY 31, 2022

Section 10, Item A.

MARINA FUND

| | PERIOD ACTUAL | YTD ACTUAL | BUDGET | UNEARNED | % |
|----------------------------------|---------------|------------|------------|------------|-------|
| <u>MARINA REVENUES</u> | | | | | |
| 40-344-113 RENTALS (NON-TAXABLE) | 146,610.00 | 208,400.01 | 375,000.00 | 166,599.99 | 55.6 |
| 40-344-115 TOURS | 20,290.00 | 36,310.00 | 65,000.00 | 28,690.00 | 55.9 |
| 40-344-120 BUILDING SPACE RENTAL | .00 | 1,800.00 | 3,300.00 | 1,500.00 | 54.6 |
| 40-344-145 KAYAK SLIP RENTAL | 2,389.20 | 4,039.20 | 4,000.00 | (39.20) | 101.0 |
| 40-344-155 SUP SLIP RENTAL | .00 | .00 | 900.00 | 900.00 | .0 |
| 40-344-160 MISC REVENUE | 70.00 | 115.00 | .00 | (115.00) | .0 |
| 40-344-170 INTEREST EARNED | 586.60 | 1,541.93 | 1,000.00 | (541.93) | 154.2 |
| 40-344-180 BOAT DAMAGE | .00 | .00 | 1,000.00 | 1,000.00 | .0 |
| 40-344-200 SALE OF ASSETS | .00 | .00 | 20,000.00 | 20,000.00 | .0 |
| 40-344-220 CONTRIBUTED SERVICES | .00 | .00 | 2,000.00 | 2,000.00 | .0 |
| | | | | | |
| TOTAL MARINA REVENUES | 169,945.80 | 252,206.14 | 472,200.00 | 219,993.86 | 53.4 |
| | | | | | |
| TOTAL FUND REVENUE | 169,945.80 | 252,206.14 | 472,200.00 | 219,993.86 | 53.4 |

TOWN OF GRAND LAKE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 7 MONTHS ENDING JULY 31, 2022

Section 10, Item A.

MARINA FUND

| | | PERIOD ACTUAL | YTD ACTUAL | BUDGET | UNEXPENDED | % |
|--------------------------|--------------------------------|------------------|-------------------|-------------------|-------------------|-------------|
| <u>MARINA OPERATIONS</u> | | | | | | |
| 40-460-100 | GROSS WAGES - MARINA | 7,104.17 | 40,039.57 | 64,874.00 | 24,834.43 | 61.7 |
| 40-460-103 | OT/COMP TIME BUYOUT | 874.73 | 970.28 | .00 | (970.28) | .0 |
| 40-460-105 | BONUS | .00 | .00 | 1,000.00 | 1,000.00 | .0 |
| 40-460-110 | GROSS WAGES-MARINA PT/SEASONAL | 33,078.57 | 53,584.65 | 141,325.00 | 87,740.35 | 37.9 |
| 40-460-119 | ACCRUED LEAVE EXPENSE | .00 | .00 | .00 | .00 | .0 |
| 40-460-130 | GLC MEMBERSHIP BENEFIT | .00 | .00 | .00 | .00 | .0 |
| 40-460-131 | LONGEVITY | .00 | .00 | .00 | .00 | .0 |
| 40-460-132 | ICMA TOWN PAID BENEFIT | .00 | .00 | 5,244.00 | 5,244.00 | .0 |
| 40-460-133 | HEALTH/DENTAL - EMPLOYEE | 2,227.60 | 10,024.20 | 15,000.00 | 4,975.80 | 66.8 |
| 40-460-135 | DEP HEALTH/DENTAL | .00 | .00 | .00 | .00 | .0 |
| 40-460-136 | MEDICAL BENEFIT ALLOWANCE | .00 | 468.00 | 1,449.00 | 981.00 | 32.3 |
| 40-460-141 | UNEMPLOYMENT INSURANCE | 267.21 | 506.04 | 621.00 | 114.96 | 81.5 |
| 40-460-142 | WORKERS' COMPENSATION | .00 | 6,322.85 | 11,035.00 | 4,712.15 | 57.3 |
| 40-460-143 | SOCIAL SECURITY MATCH | 2,446.10 | 4,985.13 | 13,151.00 | 8,165.87 | 37.9 |
| 40-460-144 | MEDICARE MATCH | 572.10 | 1,165.92 | 3,076.00 | 1,910.08 | 37.9 |
| 40-460-211 | GENERAL OFFICE SUPPLIES | .00 | 315.81 | 893.00 | 577.19 | 35.4 |
| 40-460-214 | SMALL EQUIP/COMP HRDWARE | .00 | .00 | 510.00 | 510.00 | .0 |
| 40-460-222 | SHOP SUPPLIES | .00 | 106.35 | 2,550.00 | 2,443.65 | 4.2 |
| 40-460-223 | BOAT SUPPLIES | 137.99 | 1,011.98 | 2,550.00 | 1,538.02 | 39.7 |
| 40-460-227 | TOOLS | .00 | 482.65 | 510.00 | 27.35 | 94.6 |
| 40-460-231 | FUEL | 3,853.56 | 3,979.14 | 10,200.00 | 6,220.86 | 39.0 |
| 40-460-232 | VEHICLE MAINTENANCE | .00 | .00 | 612.00 | 612.00 | .0 |
| 40-460-233 | EQUIPMENT (BOAT) MAINTENANCE | 1,286.43 | 1,316.70 | 15,300.00 | 13,983.30 | 8.6 |
| 40-460-237 | BUILDING/FACILITY MAINTENANCE | 269.08 | 1,653.15 | 1,224.00 | (429.15) | 135.1 |
| 40-460-301 | CONTRIBUTIONS | .00 | .00 | .00 | .00 | .0 |
| 40-460-312 | COMPUTER SERVICES | 177.00 | 1,523.90 | 1,530.00 | 6.10 | 99.6 |
| 40-460-314 | ADS AND LEGAL NOTICES | .00 | 1,093.38 | 2,040.00 | 946.62 | 53.6 |
| 40-460-316 | DUES/MEMBERSHIPS | .00 | 275.00 | 281.00 | 6.00 | 97.9 |
| 40-460-317 | UNIFORMS | 240.53 | 857.84 | 2,550.00 | 1,692.16 | 33.6 |
| 40-460-318 | MISCELLANEOUS SERVICES | .00 | .00 | 306.00 | 306.00 | .0 |
| 40-460-320 | MARKETING | .00 | .00 | 1,020.00 | 1,020.00 | .0 |
| 40-460-330 | BANK/CREDIT CARD FEES | 2,024.54 | 2,223.60 | 13,260.00 | 11,036.40 | 16.8 |
| 40-460-341 | ELECTRIC UTILITY | .00 | 240.19 | 510.00 | 269.81 | 47.1 |
| 40-460-342 | SEWER UTILITY | 117.00 | 351.00 | 408.00 | 57.00 | 86.0 |
| 40-460-343 | WATER UTILITY | .00 | 294.00 | 510.00 | 216.00 | 57.7 |
| 40-460-344 | TELEPHONE/INTERNET UTILITY | 102.94 | 672.42 | 1,428.00 | 755.58 | 47.1 |
| 40-460-350 | BOAT REGISTRATION | .00 | 80.00 | 893.00 | 813.00 | 9.0 |
| 40-460-351 | LICENSES | .00 | 833.25 | 102.00 | (731.25) | 816.9 |
| 40-460-355 | PURCHASED PROFESSIONAL SERV. | .00 | 320.00 | 1,020.00 | 700.00 | 31.4 |
| 40-460-360 | SALES TAX | .00 | .00 | 25,300.00 | 25,300.00 | .0 |
| 40-460-370 | TRAINING/TRAVEL | .00 | .00 | 612.00 | 612.00 | .0 |
| 40-460-510 | LEGAL | .00 | .00 | .00 | .00 | .0 |
| 40-460-512 | AUDIT | .00 | 1,400.00 | 1,326.00 | (74.00) | 105.6 |
| 40-460-513 | PROPERTY/CASUALTY INSURANCE | .00 | 2,392.08 | 2,040.00 | (352.08) | 117.3 |
| 40-460-514 | POSITION BONDS | .00 | 20.00 | 300.00 | 280.00 | 6.7 |
| 40-460-515 | ENGINEERING/SURVEY | .00 | .00 | 40,000.00 | 40,000.00 | .0 |
| 40-460-516 | SITE LEASE | .00 | .00 | 1.00 | 1.00 | .0 |
| 40-460-700 | DEPRECIATION RESERVE | .00 | .00 | .00 | .00 | .0 |
| 40-460-750 | FIREWORKS | 10,900.00 | 44,170.00 | 33,500.00 | (10,670.00) | 131.9 |
| 40-460-870 | CONTINGENCY | 319.80 | 454.05 | 5,100.00 | 4,645.95 | 8.9 |
| | TOTAL MARINA OPERATIONS | 65,999.35 | 184,133.13 | 425,161.00 | 241,027.87 | 43.3 |

TOWN OF GRAND LAKE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 7 MONTHS ENDING JULY 31, 2022

Section 10, Item A.

MARINA FUND

| | PERIOD ACTUAL | YTD ACTUAL | BUDGET | UNEXPENDED | % |
|---|---------------|------------|---------------|---------------|------|
| <u>MARINA CAPITAL</u> | | | | | |
| 40-960-610 CAPITAL EQUIPMENT | .00 | .00 | 130,000.00 | 130,000.00 | .0 |
| 40-960-750 CAPITAL CONTRIBS (INTERFUND) | .00 | .00 | .00 | .00 | .0 |
| 40-960-995 FACILITIES IMPROVEMENTS | .00 | 4,907.88 | 150,000.00 | 145,092.12 | 3.3 |
| 40-960-999 CONTRA CAPITAL OUTLAY | .00 | .00 | .00 | .00 | .0 |
| | | | | | |
| TOTAL MARINA CAPITAL | .00 | 4,907.88 | 280,000.00 | 275,092.12 | 1.8 |
| | | | | | |
| TOTAL FUND EXPENDITURES | 65,999.35 | 189,041.01 | 705,161.00 | 516,119.99 | 26.8 |
| | | | | | |
| NET REVENUE OVER EXPENDITURES | 103,946.45 | 63,165.13 | (232,961.00) | (296,126.13) | 27.1 |

TOWN OF GRAND LAKE
 BALANCE SHEET
 JULY 31, 2022

Section 10, Item A.

PAY-AS-YOU-THROW FUND

| <u>ASSETS</u> | | | |
|-------------------------------|---|------------|------------|
| 50-100000 | CASH IN COMBINED CASH FUND | 181,077.98 | |
| 50-116000 | PETTY CASH | 50.00 | |
| 50-117000 | ACCOUNTS RECEIVABLE | .00 | |
| 50-127000 | ASSET - BAG INVENTORY | 4,333.66 | |
| 50-143100 | PREPAID EXPENSES | .00 | |
| | | | |
| | TOTAL ASSETS | | 185,461.64 |
| <u>LIABILITIES AND EQUITY</u> | | | |
| <u>LIABILITIES</u> | | | |
| 50-200000 | ACCOUNTS PAYABLE GENERAL | 2,159.80 | |
| 50-223100 | PREPAID ACCOUNTS | .00 | |
| 50-231000 | DUE TO G.F. FROM PAYT | .00 | |
| | | | |
| | TOTAL LIABILITIES | | 2,159.80 |
| <u>FUND EQUITY</u> | | | |
| 50-275000 | UNAPPROP. RETAINED EARNINGS | 160,234.06 | |
| | UNAPPROPRIATED FUND BALANCE: REVENUE OVER EXPENDITURES - YTD | 23,067.78 | |
| | BALANCE - CURRENT DATE | 23,067.78 | |
| | TOTAL FUND EQUITY | | 183,301.84 |
| | TOTAL LIABILITIES AND EQUITY | | 185,461.64 |

TOWN OF GRAND LAKE
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 7 MONTHS ENDING JULY 31, 2022

Section 10, Item A.

PAY-AS-YOU-THROW FUND

| | PERIOD ACTUAL | YTD ACTUAL | BUDGET | UNEARNED | % |
|---------------------------------------|---------------|------------|-----------|-----------|------|
| <u>PAYT REVENUES</u> | | | | | |
| 50-344-110 BAGS: DIRECT SALES (T) | 48.00 | 1,270.00 | 4,150.00 | 2,880.00 | 30.6 |
| 50-344-115 BAGS: VENDOR PURCHASE (NT) | 8,700.00 | 42,100.00 | 74,700.00 | 32,600.00 | 56.4 |
| 50-344-140 INTEREST REVENUE | .00 | .00 | 200.00 | 200.00 | .0 |
| | | | | | |
| TOTAL PAYT REVENUES | 8,748.00 | 43,370.00 | 79,050.00 | 35,680.00 | 54.9 |
| | | | | | |
| TOTAL FUND REVENUE | 8,748.00 | 43,370.00 | 79,050.00 | 35,680.00 | 54.9 |

TOWN OF GRAND LAKE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 7 MONTHS ENDING JULY 31, 2022

Section 10, Item A.

PAY-AS-YOU-THROW FUND

| | PERIOD ACTUAL | YTD ACTUAL | BUDGET | UNEXPENDED | % |
|-----------------------------------|---------------|------------|-----------|-------------|-------|
| <u>PAYT OPERATIONS</u> | | | | | |
| 50-470-200 BAGS FOR RESALE | .00 | 2,300.00 | .00 | (2,300.00) | .0 |
| 50-470-250 COGS - BAGS | .00 | .00 | 6,000.00 | 6,000.00 | .0 |
| 50-470-300 DUMPSTER SERVICE | 3,886.46 | 16,765.96 | 30,000.00 | 13,234.04 | 55.9 |
| 50-470-301 RECYCLING CONTRIBUTION | 125.00 | 750.00 | 1,500.00 | 750.00 | 50.0 |
| 50-470-305 RECYCLING PROGRAM | .00 | .00 | 5,000.00 | 5,000.00 | .0 |
| 50-470-310 SITE LEASE | .00 | .00 | .00 | .00 | .0 |
| 50-470-312 COMPUTER SERVICES | .00 | .00 | 450.00 | 450.00 | .0 |
| 50-470-315 SITE MAINTENANCE | .00 | 66.26 | 20,000.00 | 19,933.74 | .3 |
| 50-470-320 BUSINESS LICENSE | .00 | .00 | .00 | .00 | .0 |
| 50-470-350 SALES TAX | .00 | .00 | 700.00 | 700.00 | .0 |
| 50-470-512 AUDIT | .00 | 420.00 | 390.00 | (30.00) | 107.7 |
| 50-470-870 CONTINGENCY | .00 | .00 | .00 | .00 | .0 |
| | | | | | |
| TOTAL PAYT OPERATIONS | 4,011.46 | 20,302.22 | 64,040.00 | 43,737.78 | 31.7 |
| | | | | | |
| TOTAL FUND EXPENDITURES | 4,011.46 | 20,302.22 | 64,040.00 | 43,737.78 | 31.7 |
| | | | | | |
| NET REVENUE OVER EXPENDITURES | 4,736.54 | 23,067.78 | 15,010.00 | (8,057.78) | 153.7 |

TOWN OF GRAND LAKE
BALANCE SHEET
JULY 31, 2022

Section 10, Item A.

CAPITAL IMPROVEMENT FUND

| <u>ASSETS</u> | | | |
|-------------------------------|---|---|-------------------|
| 90-100000 | CASH IN COMBINED CASH FUND | (| 240,795.21) |
| 90-109100 | COLOTRUST | | 716,295.13 |
| 90-117000 | ACCOUNTS RECEIVABLE | | 60,425.02 |
| | | | 535,924.94 |
| | TOTAL ASSETS | | 535,924.94 |
| <u>LIABILITIES AND EQUITY</u> | | | |
| <u>LIABILITIES</u> | | | |
| 90-200000 | ACCOUNTS PAYABLE GENERAL | | 274,950.58 |
| | | | 274,950.58 |
| | TOTAL LIABILITIES | | 274,950.58 |
| <u>FUND EQUITY</u> | | | |
| 90-270000 | SURPLUS FUND | | 280,500.00 |
| 90-275000 | RETAINED EARNINGS - PRIOR | | 68,530.39 |
| | UNAPPROPRIATED FUND BALANCE: REVENUE OVER EXPENDITURES - YTD | (| 88,056.03) |
| | BALANCE - CURRENT DATE | (| 88,056.03) |
| | TOTAL FUND EQUITY | | 260,974.36 |
| | TOTAL LIABILITIES AND EQUITY | | 535,924.94 |

TOWN OF GRAND LAKE
REVENUES WITH COMPARISON TO BUDGET
FOR THE 7 MONTHS ENDING JULY 31, 2022

Section 10, Item A.

CAPITAL IMPROVEMENT FUND

| | PERIOD ACTUAL | YTD ACTUAL | BUDGET | UNEARNED | % |
|--|------------------|-------------------|-------------------|-------------------|-------------|
| <u>CIF REVENUES</u> | | | | | |
| 90-344-110 1% SALES & USE TAX | 43,196.95 | 165,834.96 | 615,252.00 | 449,417.04 | 27.0 |
| 90-344-140 INTEREST REVENUES | 1,005.91 | 2,815.00 | 2,000.00 | (815.00) | 140.8 |
| 90-344-160 MISC REVENUE | .00 | .00 | .00 | .00 | .0 |
| 90-344-300 EV REVENUE | .00 | 10,000.00 | .00 | (10,000.00) | .0 |
| 90-344-310 COLORADO TREE CO REVENUE | .00 | .00 | 1,500.00 | 1,500.00 | .0 |
| 90-344-330 REVITALIZING MAIN STREET REV | .00 | 99,751.22 | 100,000.00 | 248.78 | 99.8 |
| 90-344-910 DOLA 2017 TIER II PHASE 1 | .00 | .00 | .00 | .00 | .0 |
| 90-344-920 DOLA 2017 TIER II PHASE 2 | .00 | .00 | .00 | .00 | .0 |
| TOTAL CIF REVENUES | 44,202.86 | 278,401.18 | 718,752.00 | 440,350.82 | 38.7 |
| <u>CIF OTHER REVENUES</u> | | | | | |
| 90-391-360 TXFR IN FROM WATER ENTERPRISE | .00 | .00 | .00 | .00 | .0 |
| TOTAL CIF OTHER REVENUES | .00 | .00 | .00 | .00 | .0 |
| TOTAL FUND REVENUE | 44,202.86 | 278,401.18 | 718,752.00 | 440,350.82 | 38.7 |

TOWN OF GRAND LAKE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 7 MONTHS ENDING JULY 31, 2022

Section 10, Item A.

CAPITAL IMPROVEMENT FUND

| | PERIOD ACTUAL | YTD ACTUAL | BUDGET | UNEXPENDED | % |
|---|------------------|---------------------|-------------------|---------------------|----------------|
| <u>CAP IMP FUND OPERATIONS</u> | | | | | |
| 90-431-870 CONTINGENCY | 275.00 | 275.00 | .00 | (275.00) | .0 |
| 90-431-999 TABOR REQ'D EMERGENCY RESERVE | .00 | .00 | .00 | .00 | .0 |
| TOTAL CAP IMP FUND OPERATIONS | 275.00 | 275.00 | .00 | (275.00) | .0 |
| <u>CIF EXPENSES</u> | | | | | |
| 90-444-300 EV EXPENSES | .00 | 97,630.01 | .00 | (97,630.01) | .0 |
| 90-444-310 COLORADO TREE COALITION EXPENS | .00 | .00 | 1,500.00 | 1,500.00 | .0 |
| 90-444-330 REVITALIZING MAIN STREET EXP | .00 | 100,170.95 | 110,000.00 | 9,829.05 | 91.1 |
| TOTAL CIF EXPENSES | .00 | 197,800.96 | 111,500.00 | (86,300.96) | 177.4 |
| <u>CAP IMP FUND DEBT SERVICE</u> | | | | | |
| 90-831-471 SALES TAX BONDS - PRINCIPAL | .00 | .00 | 115,000.00 | 115,000.00 | .0 |
| 90-831-472 SALES TAX BONDS - INTEREST | .00 | 80,250.00 | 163,950.00 | 83,700.00 | 49.0 |
| TOTAL CAP IMP FUND DEBT SERVICE | .00 | 80,250.00 | 278,950.00 | 198,700.00 | 28.8 |
| <u>CAP IMP FUND CAPITAL</u> | | | | | |
| 90-931-910 STREETScape | .00 | 88,131.25 | 165,000.00 | 76,868.75 | 53.4 |
| 90-931-912 STREETScape-MAINTENANCE | .00 | .00 | .00 | .00 | .0 |
| 90-931-915 STREETScape PLAN/PROJECT MAN | .00 | .00 | .00 | .00 | .0 |
| 90-931-916 STREETScape- BELOW GROUND | .00 | .00 | .00 | .00 | .0 |
| 90-931-917 STREETScape-ABOVE GROUND | .00 | .00 | .00 | .00 | .0 |
| 90-931-918 STREETScape- MISC. | .00 | .00 | .00 | .00 | .0 |
| 90-931-919 STREETScape-LANDSCAPING | .00 | .00 | .00 | .00 | .0 |
| TOTAL CAP IMP FUND CAPITAL | .00 | 88,131.25 | 165,000.00 | 76,868.75 | 53.4 |
| TOTAL FUND EXPENDITURES | 275.00 | 366,457.21 | 555,450.00 | 188,992.79 | 66.0 |
| NET REVENUE OVER EXPENDITURES | 43,927.86 | (88,056.03) | 163,302.00 | 251,358.03 | (53.9) |

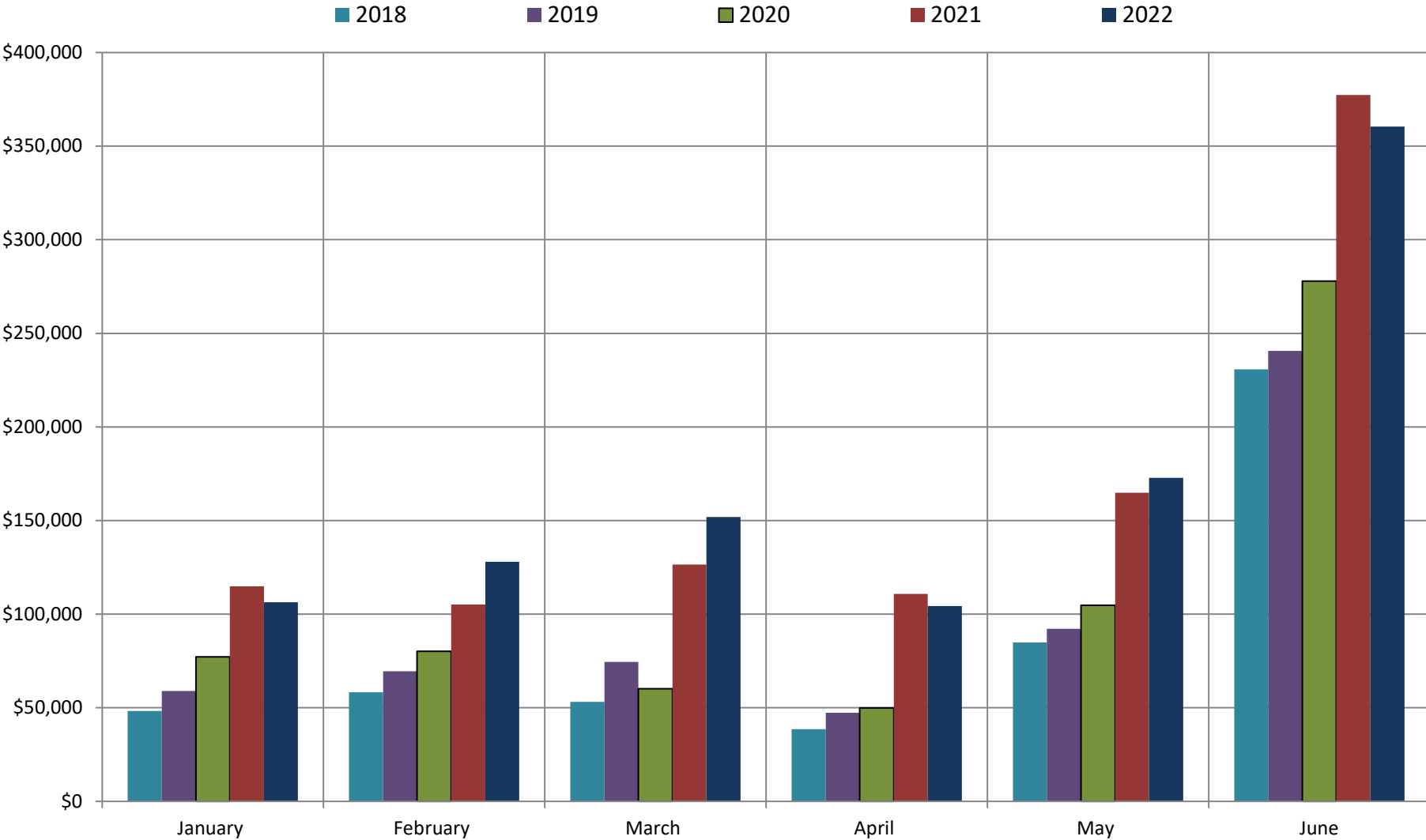
**4% SALES TAX CASH FLOW REPORT:
TOWN OF GRAND LAKE
FISCAL YEAR 2022**

| Sales Month | 2022 | 2021 | Fiscal Year 2020 | 2019 | 2018 |
|--------------------|-------------|-------------|-------------------------|-------------|-------------|
| January | \$106,350 | \$114,888 | \$77,149 | \$58,933 | \$48,333 |
| February | \$127,918 | \$105,125 | \$80,166 | \$69,478 | \$58,344 |
| March | \$151,941 | \$126,469 | \$60,184 | \$74,443 | \$53,192 |
| April | \$104,344 | \$110,867 | \$49,912 | \$47,378 | \$38,591 |
| May | \$172,788 | \$164,901 | \$104,689 | \$92,138 | \$84,862 |
| June | \$360,464 | \$377,346 | \$277,913 | \$240,589 | \$230,804 |
| July | | \$442,768 | \$346,264 | \$304,721 | \$267,371 |
| August | | \$370,626 | \$335,005 | \$254,709 | \$214,246 |
| September | | \$304,337 | \$318,513 | \$322,285 | \$263,514 |
| October | | \$164,428 | \$118,313 | \$110,559 | \$68,969 |
| November | | \$109,224 | \$85,868 | \$65,583 | \$44,932 |
| December | | \$132,476 | \$125,334 | \$95,751 | \$80,654 |

YEAR TO DATE CASH FLOW COMPARISON

| | Year to Date Total | Percent of Budget | Percent change from previous Year to Date | Dollar change from previous Year to Date | Budgeted Amount |
|-------------|---------------------------|--------------------------|--|---|------------------------|
| 2022 | \$1,023,804 | 41.60% | 2.42% | \$ 24,207.92 | \$2,461,018 |
| 2021 | \$999,596 | 57.39% | 53.78% | \$ 349,582.26 | \$1,741,825 |
| 2020 | \$650,014 | 39.18% | 11.50% | \$ 67,054.38 | \$1,659,230 |
| 2019 | \$582,959 | 41.67% | 13.39% | \$ 68,832.77 | \$1,398,967 |
| 2018 | \$514,127 | 40.47% | 1123.04% | \$ 472,090.04 | \$1,270,354 |

4% SALES TAX CASH FLOW 2022 YTD through April



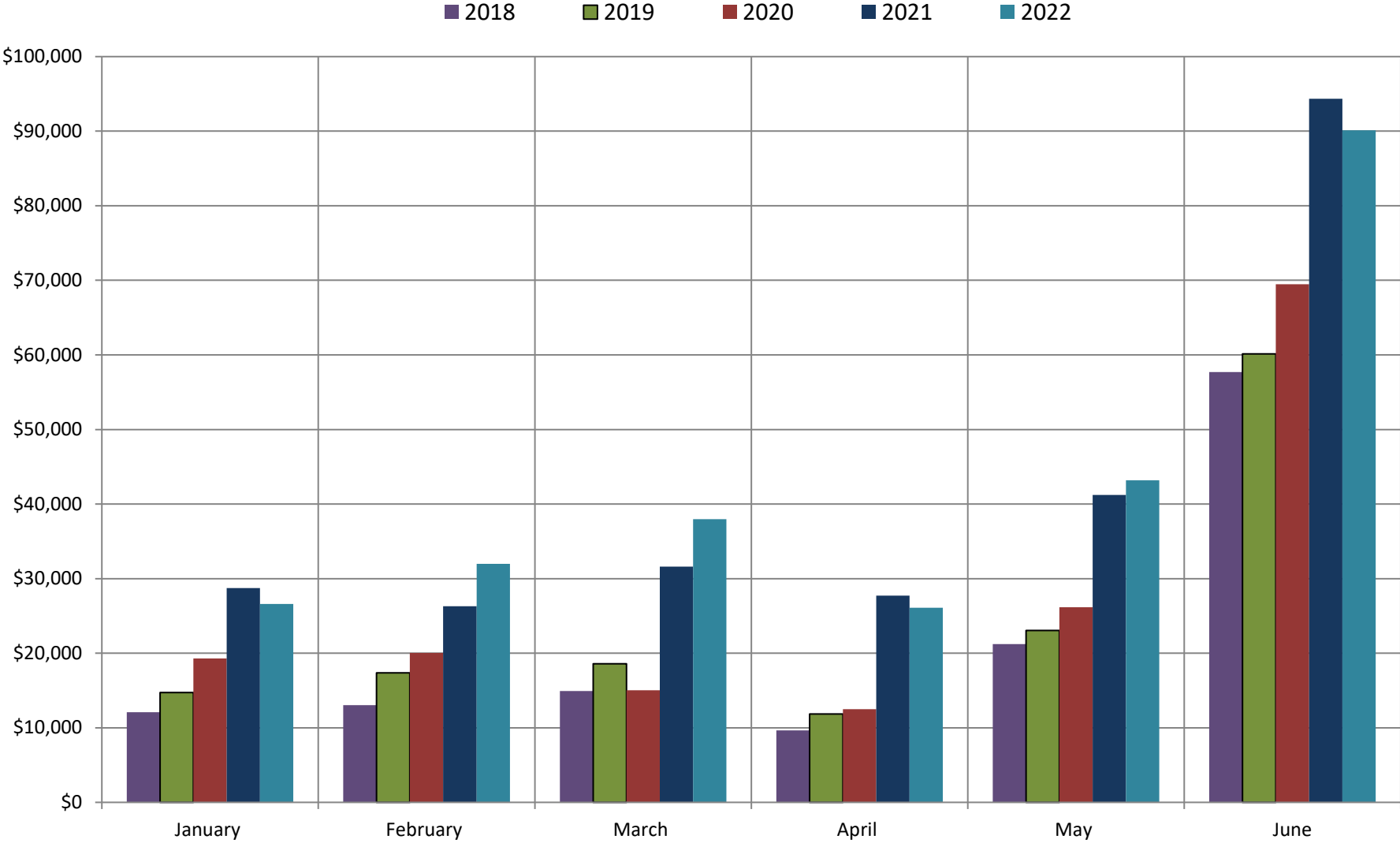
**1% SALES TAX CASH FLOW REPORT:
TOWN OF GRAND LAKE
FISCAL YEAR 2022**

| Sales Month | FISCAL YEAR | | | | |
|-------------|-------------|-----------|----------|----------|----------|
| | 2022 | 2021 | 2020 | 2019 | 2018 |
| January | \$26,587 | \$28,722 | \$19,287 | \$14,712 | \$12,082 |
| February | \$31,979 | \$26,281 | \$20,042 | \$17,367 | \$13,041 |
| March | \$37,985 | \$31,617 | \$15,046 | \$18,583 | \$14,915 |
| April | \$26,086 | \$27,717 | \$12,478 | \$11,844 | \$9,638 |
| May | \$43,197 | \$41,225 | \$26,172 | \$23,035 | \$21,219 |
| June | \$90,116 | \$94,336 | \$69,478 | \$60,147 | \$57,697 |
| July | | \$110,692 | \$86,566 | \$76,180 | \$66,841 |
| August | | \$92,656 | \$83,751 | \$63,677 | \$53,530 |
| September | | \$76,084 | \$79,628 | \$80,571 | \$65,870 |
| October | | \$41,107 | \$29,578 | \$27,640 | \$17,200 |
| November | | \$27,306 | \$21,467 | \$16,396 | \$11,248 |
| December | | \$33,119 | \$31,333 | \$23,938 | \$19,978 |

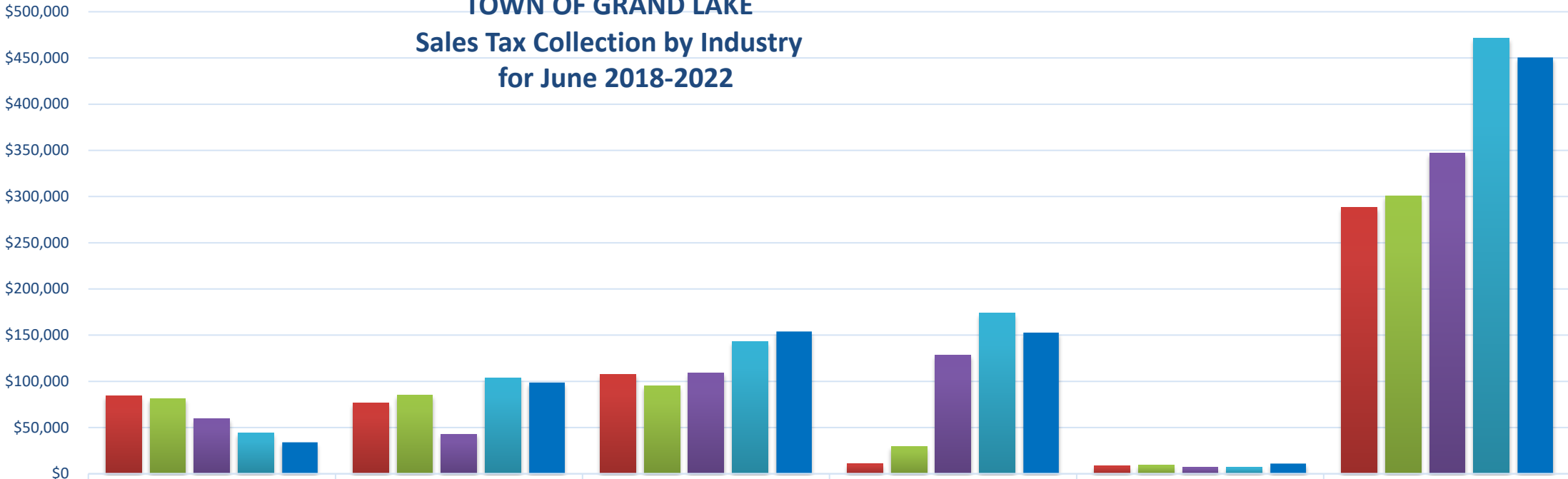
YEAR TO DATE CASH FLOW COMPARISON

| | Year to Date Total | Percent of Budget | Percent change from previous Year to Date | Dollar change from previous Year to Date | Budgeted Amount |
|-------------|--------------------|-------------------|---|--|-----------------|
| 2022 | \$255,951 | 41.60% | 2.42% | \$ 6,052 | \$615,252.00 |
| 2021 | \$249,899 | 57.45% | 53.78% | \$ 87,396 | \$435,000.00 |
| 2020 | \$162,503 | 36.47% | 11.54% | \$ 16,815 | \$445,635.00 |
| 2019 | \$145,688 | 40.94% | 13.29% | \$ 17,095 | \$355,882.00 |
| 2018 | \$128,593 | 41.02% | 1175.02% | \$ 118,508 | \$313,491.00 |

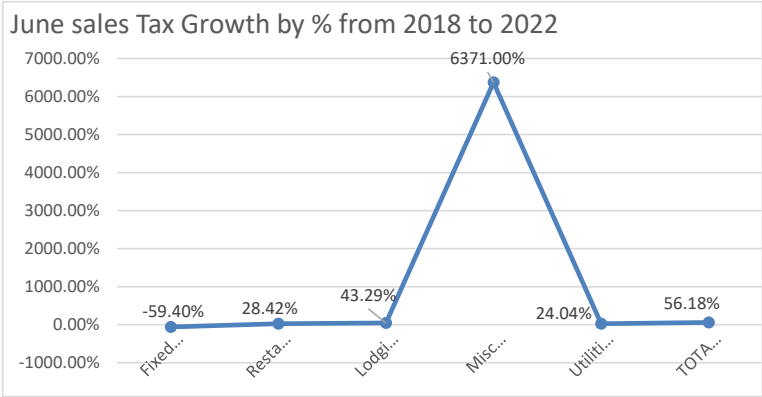
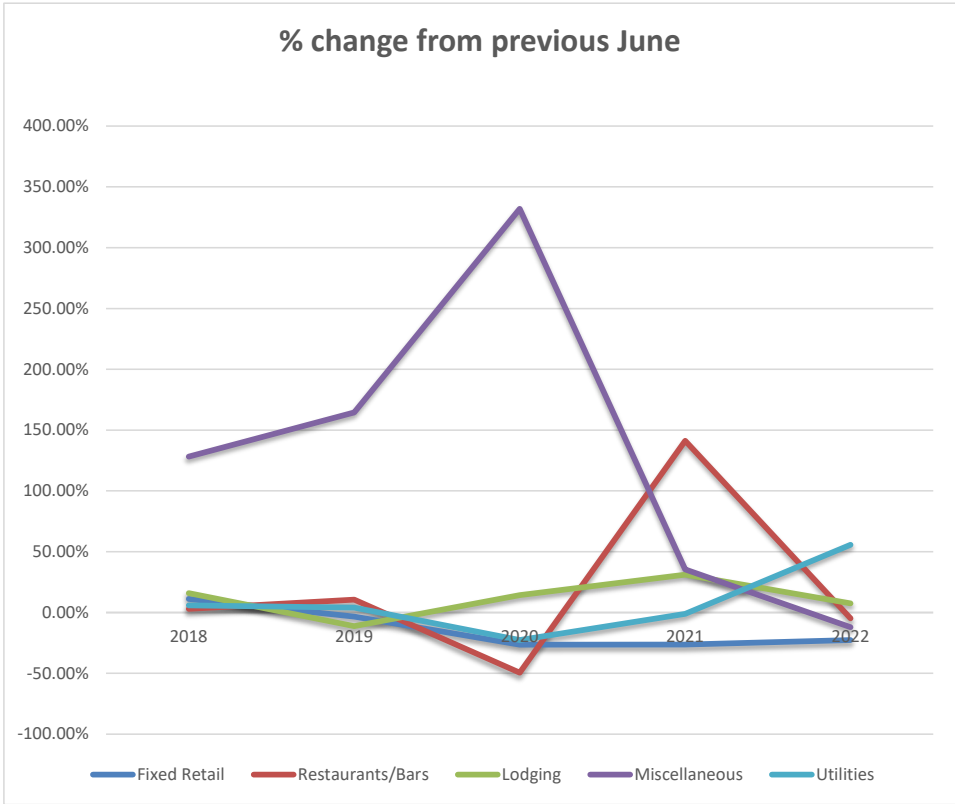
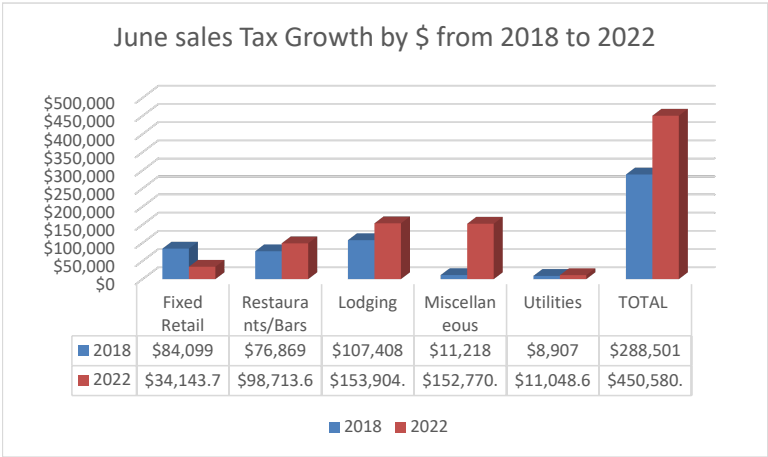
1% SALES TAX CASH FLOW 2022 YTD through April



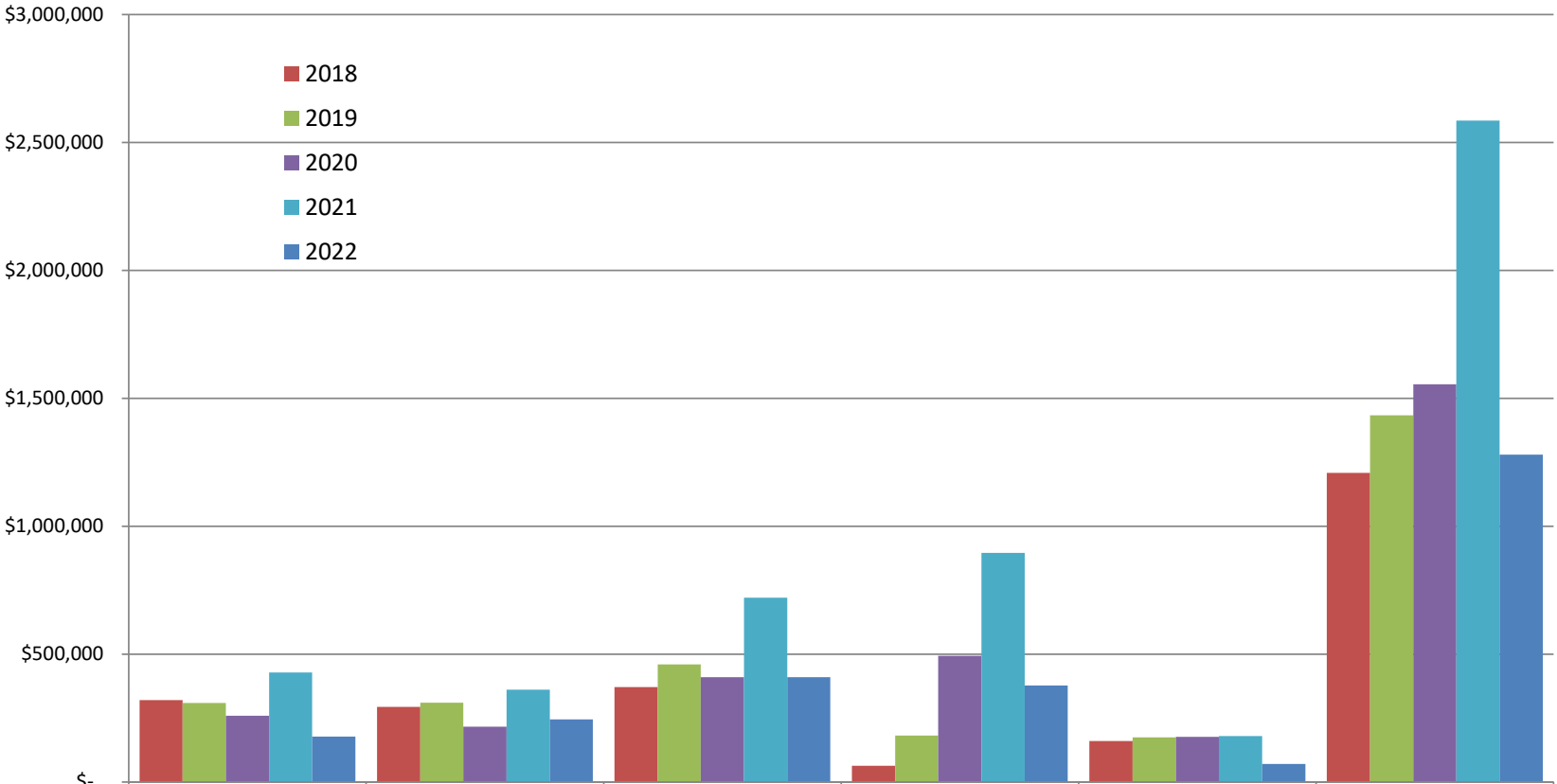
TOWN OF GRAND LAKE Sales Tax Collection by Industry for June 2018-2022



| | Fixed Retail | Restaurants/Bars | Lodging | Miscellaneous | Utilities | Total Month |
|--------|--------------|------------------|--------------|---------------|-------------|-------------|
| ■ 2018 | \$84,099 | \$76,869 | \$107,408 | \$11,218 | \$8,907 | \$288,501 |
| ■ 2019 | \$81,357 | \$85,029 | \$95,392 | \$29,682 | \$9,276 | \$300,736 |
| ■ 2020 | \$59,861 | \$42,991 | \$109,144 | \$128,216 | \$7,179 | \$347,392 |
| ■ 2021 | \$44,081 | \$103,708 | \$143,128 | \$173,670 | \$7,096 | \$471,682 |
| ■ 2022 | \$34,143.78 | \$98,713.68 | \$153,904.30 | \$152,770.21 | \$11,048.66 | \$450,581 |



TOWN OF GRAND LAKE Sales Tax Collection by Industry for Year to Date 2018-2022 January through June YTD



| | Fixed Retail | Restaurants/Bars | Lodging | Miscellaneous | Utilities | Total Year To Date |
|------|--------------|------------------|-----------|---------------|-----------|--------------------|
| 2018 | \$319,912 | \$294,174 | \$370,798 | \$63,774 | \$160,147 | \$1,208,805 |
| 2019 | \$308,655 | \$309,606 | \$459,789 | \$181,343 | \$174,215 | \$1,433,609 |
| 2020 | \$258,801 | \$216,300 | \$409,711 | \$493,245 | \$176,853 | \$1,554,911 |
| 2021 | \$428,611 | \$360,847 | \$720,903 | \$895,663 | \$179,880 | \$2,585,888 |
| 2022 | \$177,902 | \$244,536 | \$409,791 | \$377,079 | \$70,467 | \$1,279,758 |



Date: 08/22/2022
To: Mayor Kudron and Trustees
From: Kimberly White, Community Development Director

Re: A RESOLUTION RECOMMENDING APPROVAL OF A LOT CONSOLIDATION OF LOTS 1 & 2, BLOCK 2, TOWN OF GRAND LAKE, MORE COMMONLY REFERRED TO AS 45 MAD MOOSE LANE

- Attachments:
- Land Use Review Application*
 - Deed of Title*
 - Adjacent Property Owners List*
 - Lot Consolidation Plat*
 - BOT Resolution*

Purpose

The Town has received a lot consolidation request application from Jason Monden to consolidate their two contiguous legal lots into one. This request requires Planning Commission recommendation and Board review.

Background

At the Public Hearing of the Planning Commission on 8/17/22, the Commission voted in favor of the lot consolidation 3:0 with 1 abstaining.

Municipal Code and Procedure

M.C. 12-6-8 (B) Lot Consolidations
Any property owner requesting to combine two or more contiguous legal lots in a previously recorded subdivision, planned development, or traditional residential development, which are owned by the same person or entity must apply for a Lot Consolidation to be submitted for review by the Planning Commission and approval by the Board of Trustees.

- 1. Lot Consolidations are defined as meeting all of the following criteria*
 - a. Affecting property that was previously subdivided into legally recognized lots or parcels*
 - b. Not relocating or reconfiguring previously established lot lines*
 - c. Not resulting in a new lot that had previously been separate lots divided by a public or private road*
 - d. Not creating or resulting in the creation of a lot or parcel of land that would violate or fail to conform to any applicable zoning or other standard or regulation including, but not limited to, lot area, minimum frontage, building height, setbacks, density, public or private road or private drive standards, parking, or access.*
 - e. Not altering public right-of-way or easements reserved for drainage or utilities of any kind located on the combined lots*

P.O. BOX 99, GRAND LAKE, COLORADO 80447-0099
PH. 970/627-3435
FAX 970/627-9290
E-MAIL: town@townofgrandlake.com



2. Submittal Requirements

a. The applicant shall provide the following submission materials:

1. Application Form
2. Application fee or deposit
3. Proof of ownership in the form of a deed of title
4. Project description (narrative) including the following:
 - a. Detailed description of lot and block numbers, new location of adjusted lot line with project coordinates, and resulting lot acreages
 - b. Detailed description of type, size, and location of existing structures on all lots.
5. A list of and addresses for all owners of adjacent property and all owners of easements over, through, or across the property.
6. Lot Consolidation Plat (24" x 34") prepared by a registered land surveyor and drawn to a scale of no less than 1" = 50' (see 12-9-2 (E) and 12-9-11 (K) for specific items)

3. Review Procedures

- a. The Town Planner will have fourteen (14) days from date of submission to determine completeness. Upon acceptance by the Town Planner for submission completeness, the Lot Consolidation request shall be reviewed by the Planning Commission at the next regularly scheduled public meeting. After receipt of recommendation by the Planning Commission, the Board of Trustees shall review the Lot Consolidation request at their next regularly scheduled public meeting.

4. Review Criteria

- a. The Planning Commission and Board of Trustees shall apply the following review criteria in considering an application. No application shall be approved unless the Board of Trustees determines that all criteria have been met:
 1. The combined lot(s) are legal lots as defined in section 12-6-8(A)1
 2. The combined lot(s) would not subsequently create additional lots other than the resultant lot(s)
 3. The lot consolidation would not adversely affect existing access, drainage, utility easements, or rights-of-way
 4. *The lot consolidation would not adversely affect adjacent properties and the property owners' enjoyment of their property
 5. Any covenants, deed restrictions, or other conditions of approval that apply to the original lots must also apply to the resultant lot(s)
 - * For regulations governing maximum permitted floor area of structures on properties with combined lots, see sections 12-2-10(C) to 12-2-18(C).

5. Procedure Following Approval

- a. Where the Board of Trustees has determined that a proposed Lot Consolidation complies with the requirements of these regulation, the Final Lot Consolidation Plat shall be endorsed by the Chair of the Planning Commission and the Mayor of



the Town and thereafter the Town Clerk shall file the approved Plat with the Town and with the Grand County Clerk and Recorder.

6. In Perpetuity

a. Once a Lot Consolidation Plat has been approved, filed, and recorded, the resultant lot(s) are to be considered one (or more) new lot(s), in perpetuity, never to be sold separately or mortgaged separately. Only upon reapplication with the Town to re-subdivide the resultant lot(s) again can these lot(s) be sold or mortgaged separately.

Staff Comments

The applicant has provided all of the appropriate submission materials as part of the submission package, including an application fee payment, deed of title, a list of adjacent property owners and easements (as applicable), and will provide a lot consolidation plat if the consolidation is approved. The property complies with all of the requirements for lot consolidation.

Staff believes the applicant meets the criteria for approval by the BOT in the following ways:

- The combined lots as shown on the proposed plat meet all the attributes as defined under section 12-6-8(A)
- No other lots are created other than the one consolidated lot
- The driveway, existing right of way, site drainage, and public utilities are not adversely affected by this lot consolidation
- The Applicant has an existing non-conforming home, which is otherwise permitted under the zone district standards.
- No deed restrictions or conditions are listed on the Applicant’s warranty. Staff is unaware of any other covenants or restrictions if they exist.

Recommendation

Staff recommends that the Board recommend to allow the lot consolidation of Lots 1 & 2, Block 2, Ridge at Elk Creek Subdivision, Grand Lake, CO, also known as 45 Mad Moose Lane.

I move that the Board of Trustees adopt Resolution

Suggested Motions For Lot Consolidation Request:

1. I move to adopt resolution 29-2022, a Resolution Recommending Approval of Lot Consolidation of Lots 1 and 2, Block 2, Ridge at Elk Creek Subdivision, Grand Lake, CO, as presented.

Or

2. I move to adopt resolution 29-2022, a Resolution Recommending Approval of a Lot Consolidation of Lots 1 and 2, Block 2, Ridge at Elk Creek Subdivision,

P.O. BOX 99, GRAND LAKE, COLORADO 80447-0099
 PH. 970/627-3435
 FAX 970/627-9290
 E-MAIL: town@townofgrandlake.com



Grand Lake, CO, With The Following Modifications

_____.

Or

3. I Move To Deny The Request As Presented.

P.O. BOX 99, GRAND LAKE, COLORADO 80447-0099
PH. 970/627-3435
FAX 970/627-9290
E-MAIL: town@townofgrandlake.com

**TOWN OF GRAND LAKE
BOARD OF TRUSTEES
RESOLUTION NO. 29-2022**

**A RESOLUTION RECOMMENDING APPROVAL OF A LOT CONSOLIDATION OF
LOTS 1 & 2, BLOCK 2, TOWN OF GRAND LAKE, MORE COMMONLY REFERRED
TO AS 45 MAD MOOSE LANE**

WHEREAS, Jason Monden (the “Applicant”) is the owner of certain real property located within the Town of Grand Lake, more particularly described as follows:

Ridge at Elk Creek Subdivision Lots 1 and 2, Block 2, Grand Lake, Colorado

Also known as: 45 Mad Moose Lane, Grand Lake, Colorado 80447(“the Property”); and

WHEREAS, the Applicants have submitted an application seeking approval of a lot consolidation (“the Application”), pursuant to Section 12-6-8(B) of the Town Code; and

WHEREAS, Section 12-6-8(B)(4) of the Town Code provides that the Planning Commission and the Board of Trustees are to apply the following criteria in considering an application to consolidate lots:

1. The combined lots are legal lots as defined in section 12-6-8(A)(1).
2. The combined lots would not subsequently create additional lots other than the resultant lots.
3. The consolidation would not adversely affect existing access, drainage, utility easements, or rights-of-way.
4. The lot consolidation would not adversely affect adjacent properties and the property owners’ enjoyment of their property.
5. Any covenants, deed restrictions, or other conditions of approval that apply to the original lots must also apply to the resultant lots.

WHEREAS, following proper notice, the Application was presented to and considered by the Planning Commission at its regular meeting on August 17th, 2022; and

WHEREAS, Planning Commission has recommended approval of the Application; and

WHEREAS, based on the Application, the representations of the Applicant to the Planning Commission and the comments of the public, the Planning Commission finds:

1. The combined lots are legal lots as defined in section 12-6-8(A)(1).
2. The combined lots would not subsequently create additional lots other than the resultant lots.
3. The consolidation would not adversely affect existing access, drainage, utility easements, or rights-of-way.
4. The lot consolidation would not adversely affect adjacent properties and the property owners’ enjoyment of their property.
5. Any covenants, deed restrictions, or other conditions of approval that apply to the original lots must also apply to the resultant lots.

WHEREAS, the Board of Trustees (the “Board”) reviewed the Application request at a regularly scheduled meeting.

NOW THEREFORE BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE TOWN OF GRAND LAKE, COLORADO AS FOLLOWS:

THAT, The Board of Trustees recommends that the Application be approved subject to the conditions set forth below:

- 1. Payment by Applicant of all legal, engineering and administrative fees incurred by the Town in connection with review, processing, consideration and approval of the Application
- 2. Compliance by the Applicant with all representations made to the Planning Commission during all public hearings or meetings related to the Application
- 3. The resultant lot is to be considered one new lot in perpetuity, never to be sold or mortgaged separately without the reapplication and approval from the Town to re-subdivide. This limitation shall be noted on the face of the Lot Consolidation Plat prior to recording.

THAT, regarding severability: If any Article, Section, paragraph, sentence, clause, or phrase of this Resolution is held to be unconstitutional or invalid for any reason, such decision shall not affect the validity of the remaining portions of this Resolution. The Board of Trustees declares that it would have passed this Resolution and each part or parts thereof irrespective of the fact that any one part or parts be declared unconstitutional or invalid; and

THAT, regarding repeal: Existing resolutions or parts of resolutions covering the same matters as embraced in this Resolution are hereby repealed and all resolutions or parts of resolutions inconsistent with the provisions of this Resolution are hereby repealed; and

THAT, the approved Plat shall be recorded with the Grand County Clerk and Recorder within six months of approval by the Board of Trustees.

DULY MOVED, SECONDED, AND APPROVED BY THE BOARD OF TRUSTEES OF THE TOWN OF GRAND LAKE, COLORADO, THIS 22nd Day OF AUGUST, 2022.

(S E A L)

| | |
|------------------|---|
| Votes Approving: | 0 |
| Votes Opposed: | 0 |
| Absent: | 0 |
| Abstained: | 0 |

ATTEST:

Alayna Carrell
Town Clerk

TOWN OF GRAND LAKE

Stephan Kudron
Mayor

DEDICATION:

Know all people by these presents:

That Jason Monden is the owner of that real property in the Town of Grand Lake, Colorado, described as follows:

Lots 1 & 2, Block 2, Ridge at Elk Creek.

That they have caused said real property to be laid out and surveyed as Amended Lot 2, Consolidation Plat of Ridge at Elk Creek, and do hereby cause said property to become one single Lot.

In witness whereof, Jason Monden has caused his name to be hereunto subscribed this ____ day of _____, 20____.

Jason Monden

State of Colorado)

County of _____) ss

The foregoing instrument was acknowledged before me this ____ day of _____, 20____, by Jason Monden.

My Commission Expires:

Notary Public

PLANNING COMMISSION CERTIFICATE

APPROVED THIS ____ day of _____, A.D. 20____, Town Planning Commission, Grand Lake, Colorado.

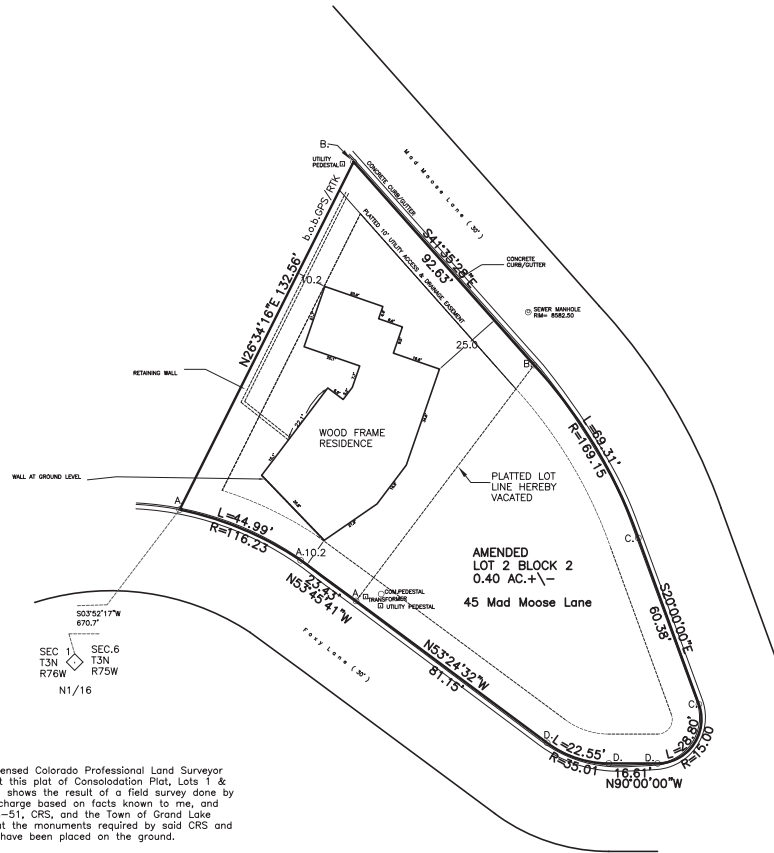
CHAIR: _____
Chairman

TOWN BOARD OF TRUSTEES CERTIFICATE

APPROVED THIS ____ day of _____, 2020 by the Board of Trustees, Grand Lake, Colorado. This Approval does not guarantee that the size or soil or flooding conditions of any Lot shown hereon are such that a building permit shall be issued. This approval is with the understanding that all expenses involving necessary improvements for all utility services, street improvements, paving, grading, landscaping, curbs, gutters, street lights, street signs, and sidewalks shall be financed by others and not the Town of Grand Lake. Also, that the Town of Grand Lake does not assume any responsibility for the correctness or accuracy of any information disclosed on this plat nor any representations or information presented to the Town which induced the Town to give this certificate.

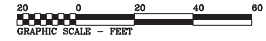
ATTEST _____ MAYOR _____
CLERK _____ Town Clerk _____ Mayor

CONSOLODATION PLAT
Amended Lot 2, Block 2
THE RIDGE AT ELK CREEK
Town of Grand Lake
Grand County, Colorado
Part of Sec. 6 T3N R75W, 6TH PM



1, Warren Dale Ward, a duly licensed Colorado Professional Land Surveyor No. 25971, hereby certifies that this plat of Consolidation Plat, Lots 1 & 2, Block 2, Ridge at Elk Creek, shows the result of a field survey done by me and under my responsible charge based on facts known to me, and that said plat complies with 38-51, CRS, and the Town of Grand Lake Subdivision Regulations, and that the monuments required by said CRS and Town of Grand Lake regulations have been placed on the ground.

Warren Dale Ward, Colorado PLS 25971.



LEGEND

- A. - FOUND LEAD PLUG IN CONCRETE WITH BRASS DISC SCRIBED IS 25971.
- B. - FOUND ALUMINUM CAPPED, 1/2" REBAR SCRIBED IS 25971.
- C. - SET BRASS DISC SCRIBED IS 25971 IN CONCRETE.
- D. - SET ALUMINUM CAPPED, 1/2" REBAR SCRIBED IS 25971.
- b.o.b. = basis of bearings, along line between monuments shown.
- GPS = GLOBAL POSITIONING SYSTEM, INCLUDING RUSSIA GLONASS & EUROPEAN GALILEO.
- RTK = REAL-TIME KINEMATIC.
- BEARINGS: A "bearing" (NW/SE, NE/SW) is a mathematical value with identical reciprocal values, which do not "go" in any direction.



VICINITY MAP - NO SCALE

Azimuth Survey Company
P.O. Box 653 Fraser, Colorado 80442
f800-725-2734 p970-531-1120

CONSOLODATION PLAT
Amended Lot 2, Block 2
THE RIDGE AT ELK CREEK
Town of Grand Lake
Grand County, Colorado
Part of Sec. 6 T3N R75W, 6TH PM

DATE: 08-01-22
SCALE: 1 IN = 20 USFT 6X: w JOB: A34-89



Town of Grand Lake

Planning Department

• P.O. Box 99 • 1026 Park Avenue • Grand Lake, CO 80447
• Phone: 970-627-3435 • Fax: 970-627-9290
• Email: glplanning@townofgrandlake.com • Website: townofgrandlake.com

LAND USE REVIEW APPLICATION FORM

APPLICATION DEADLINE IS NOON, 21 DAYS PRIOR TO THE NEXT REGULARLY SCHEDULED MEETING

PROPERTY

- Street Address (or general location if not addressed): 23 Mad Moose Lane
- Legal Description: Lot 1 Block 2 Subdivision Ridge at Elk Creek
- Lot Area (in square feet or acres): .2 acres
- Existing Use of Property: vacant lot

TYPE OF REVIEW (circle one): • Rezoning • Subdivision • Minor Subdivision • Annexation • Planned Development
• Conditional Use • Vacation – Public right-of-way • Amendments to approved Subdivision or PD • Other (explain below)

PROPOSAL

Description of Proposal (include proposed use and summarize number and size of units/buildings/lots, as applicable):

Proposal to combine 23 Mad Moose lane and 45 Mad Moose lane into a single lot. There is a single home dwelling on 45 Mad Moose lane
and 23 Mad Moose lane is a vacant lot. The resulting lot acreage would be .4 acres. The only owner of adjacent property is Jason and
Kimberley Monden, owners of 45 Mad Moose Lane, which is the only adjacent property to 23 Mad Moose Lane.

- Name of Development: Ridge at Elk Creek
- Name of Applicant: Jason & Kimberley Monden Email: jmonden@hotmail.com
- Address: 2483 S Josephine St Phone: 816-651-6781
- City: Denver State: CO Zip: 80210 Fax: _____
- Contact Person (if not applicant): _____ Email: _____
- Address: _____ Phone: _____
- City: _____ State: _____ Zip: _____ Fax: _____

STAFF USE ONLY

Application Received By: kwhite Date / Time: 8/1/22
File Name: _____
Fee Paid: 8/4/2022 Amount: \$500 Reimbursement Form Signed: _____

Section 11, Item A.

SPECIAL WARRANTY DEED

THIS DEED, made this 26th day of June, 2020, between

THOMAS D. STANLEY
whose address is 7522 South Sicily Way, Aurora, CO 80016-7149, GRANTOR(S), and

JASON MONDEN AND KIM MONDEN
whose address is 2483 S. Josephine, Denver, CO 80210, GRANTEE(S):

WITNESS, that the grantor(s), for and in consideration of the sum of One Hundred Forty Nine Thousand and 00/100 Dollars (\$149,000.00), the receipt and sufficiency of which is hereby acknowledged, has granted, bargained, sold and conveyed, and by these presents does grant, bargain, sell, convey and confirm unto the grantee(s), grantee's heirs and assigns forever, not in tenancy in common but **IN JOINT TENANCY**, all the real property, together with improvements, if any, situate, lying and being in the County of Grand and State of Colorado, described as follows:

**Lots 1 and 2, Block 2,
RIDGE AT ELK CREEK, according to the plat thereof filed May 6, 2004 at Reception No. 2004-005368**

also known by street and number as: **23 Mad Moose Lane and 45 Mad Moose Lane, Grand Lake, CO 80447**

TOGETHER with all and singular the hereditaments and appurtenances thereunto belonging, or in anywise appurtenant, and the reversion and reversions, remainder and remainders, rents, issues and profits thereof, and all the estate, right, title, interest, claim and demand whatsoever of the grantor, either in law or equity, of, in and to the above bargained premises, with the hereditaments and appurtenances;

TO HAVE AND TO HOLD the said premises above bargained and described, with the appurtenances, unto the grantee, grantee's heirs and assigns forever. The grantor(s), for the grantor, grantor's heirs, and personal representatives or successors, does covenant and agree that grantor shall and will **WARRANT AND FOREVER DEFEND** the above-bargained premises in the quiet and peaceable possession of the grantee, grantee's heirs and assigns, against all and every person or persons lawfully claiming the whole or any part thereof, by, through or under the grantor, except for general taxes for the current and subsequent years, and except easements, covenants, conditions, restrictions, reservations, and rights of way of record, if any; subject to Statutory Exceptions as defined in C.R.S. §38-30-113, Revised.

The singular number shall include the plural, the plural the singular, and the use of any gender shall be applicable to all genders.

IN WITNESS WHEREOF, the grantor has executed this deed on the date set forth above.

X Thomas D. Stanley
Thomas D. Stanley

STATE OF: Colorado
COUNTY OF: Douglas

The foregoing instrument was subscribed, sworn to, and acknowledged before me this 23rd day of June, 2020 by Thomas D. Stanley.

My Commission expires: Feb. 12, 2024

Witness my hand and official seal.

**CULLEN MOSMEYER
NOTARY PUBLIC
STATE OF COLORADO
NOTARY ID 20204006140
MY COMMISSION EXPIRES FEBRUARY 12, 2024**

[Signature]
Notary Public

| Name | Address 1 | Address 2 |
|---|-----------------------|----------------------------|
| MONDEN, JASON & KIM | 2483 S JOSEPHINE ST | DENVER, CO, 80210 |
| RIDGE AT ELK CREEK HOMEOWNERS | PO BOX 549 | GRAND LAKE, CO, 80447 |
| LONG, MICHAEL A | PO BOX 474 | GRAND LAKE, CO, 80447 |
| WING, RICHELLA S & MOSS, CHRISTINE C | 9481 SIERRA DR | ARVADA, CO, 80005 |
| WEISBROD, MARGARET M LIVING TRUST DTD | 6129 E PRINCETON CIR | ENGLEWOOD, CO, 80111 |
| GRAND LAKE KOA INC | 2051 BIG THOMPSON AVE | ESTES PARK, CO, 80517 |
| YOO, DAVID T | PO BOX 298 | WINTER PARK, CO, 80482 |
| LEINEMANN OLIVER & LEINEMANN ANN MARI | 2445 CHELMSFORD DR | CROFTON, MD, 21114 |
| PETRINO, EUGENE A & MARGARET F | 4361 W WHITEWATER AVE | WESTON, FL, 33332 |
| NUECHTERLEIN, DAVID J & MELANIE | 15357 FLOWERGATE WAY | PARKER, CO, 80134 |
| SAMUEL MARK W & LUDWIG KIMBERLY A | 4900 W 72ND ST | PRAIRIE VILLAGE, KS, 66208 |
| RIDGE AT ELK CREEK HOMEOWNERS | PO BOX 549 | GRAND LAKE, CO, 80447 |
| SKINNER, JOHN LIVING TRUST 11-22-2021 & | 1311 CONCORD AVE | SOUTHLAKE, TX, 76092 |
| MCLEAN, SUSAN ANN & MARK | P O BOX 247 | GRAND LAKE, CO, 80447 |
| MILLER, ROBERT P & SHELLY M | 23301 E DRY CREEK CIR | AURORA, CO, 80016 |



Grand Lake Board of Trustees

Headwaters Marina Garage Door Replacement RFP
1030 Lake Ave.
Grand Lake, Colorado 80447

TO: Mayor Kudron and Trustees
FROM: Richard Tomkievich, Marina Director
DATE: 8/22/2022
RE: Headwaters Marina Garage Door Replacement RFP

Attachments: Headwaters Marina Garage Door Replacement RFP and contracts

Purpose:

The garage doors at the Headwaters Marina have fallen into disrepair and need replaced. The Marina Director would like to replace the doors with roll up garage doors. This requires the Board of Trustees to recommend the advertising of the attached bid (Exhibit A)

Background:

Per municipal code 4-2-4 (A), *Contracts for services or supplies in an amount exceeding ten thousand (\$10,000.00) dollars will be awarded by competitive sealed bidding to the low responsible bidder whose bid meets the requirements and criteria set forth in the invitation for bids.*

Analysis:

If recommended, the bid shall be posted on Bidnet and submitted to the Middle Park Times Legal section on August 23rd, 2022. The bid timing is located on pg 7 of the attached RFP with the closing date of Sept 12th, 2022 by 5:00 PM, MST.

Proposed Motion:

-Motion to direct Staff to post RFP for three (3) garage doors for the Headwaters Marina.

OR

-Motion to direct Staff to post RFP for three (3) garage doors for the Headwaters Marina with conditions.

OR

-Motion to Deny posting RFP.



Garage Door at Marina

Request for Proposal



Town of Grand Lake

Headwaters Marina Garage Door Replacement
1030 Lake Ave.
Grand Lake, Colorado 80447

Responses Due: September 12th, 2022 by 5 p.m.

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Selection and Performance Schedule7
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Invitation To Propose

Electronic Proposals will be received by the Town of Grand Lake (the “Town”) through the Rocky Mountain E-Purchasing System (“RMEPS”), until **5:00 p.m.**, local time (MST), **September 12th, 2022** for the **Headwaters Marina Garage Door Replacement**. Proposals will be time-stamped by RMEPS upon receipt.

Proposal Submittals: All bids and questions must be submitted electronically using the portal at <https://www.bidnetdirect.com/townofgrandlake>

The required Proposal documents must be received in the RMEPS submission portal on or before the Proposal due date and time. **Hardcopy submittals will not be accepted.** It is the Bidder’s sole responsibility to ensure all required Proposal documents are submitted through RMEPS by the submission deadline. RMEPS does not allow for uploading Proposal documents after the Proposal due date and time has closed.

Proposals will be time-stamped by RMEPS upon receipt. After uploading proposal documents, **Bidders must click the SUBMIT button.** The Town will not accept uploads that are “saved” but not “submitted”. To verify that a Proposal has been submitted successfully, Bidders may contact BidNet Support or verify, via the Bid Management tab in Bidder’s account, that the documents are not in “Draft” status. The Town does not have access to or control of the vendor side of RMEPS. If website or other problems arise during response submission, vendor **MUST** contact RMEPS to resolve issue prior to the response deadline at **800-835-4603**.

All questions related to this bid should be submitted through the RMEPS website by **5:00 pm** local time, on **August 29th, 2022**. All answers to questions received will be listed in a formal addendum (if needed), by **September 5th, 2022**.

The Town assumes no responsibility for payment of any expenses incurred by any respondent to this Invitation to Bid. The Town of Grand Lake is an Equal Opportunity Employer.

Dated this 23rd day of August, 2022. TOWN OF GRAND LAKE, COLORADO

Project Purpose and General Background

Purpose

The Town of Grand Lake Marina is soliciting competitive bids from qualified and interested companies for all labor, equipment, and materials required to remove and replace three (3) existing marina garage doors on the Headwaters Marina Boathouse in Grand Lake, Colorado. All dimensions and scope of work should be verified by Contractors prior to submission of bids.

All questions related to this bid should be submitted through the RMEPS website by **5:00 pm** local time, on **August 29th, 2022**. All answers to questions received will be listed in a formal addendum (if needed), by **September 5th, 2022**. <https://www.bidnetdirect.com/townofgrandlake>

Scope of Work

Contractor shall provide the Town of Grand Lake with a quotation after a site visit to confirm dimensions and scope required to replace three (3) garage doors on the Headwaters Marina Boathouse.

Estimated size, of existing doors are: Door #1= 11 feet wide by 8 feet tall; Door 2 = 12 feet wide by 10 feet tall; Door 3 = 12 feet wide by 10 feet tall.

Awarded contractor is to remove and dispose of the existing garage doors and other debris from work being removed or replaced while taking precautions to not contaminate the lake.

Awarded Contractor to replace the garage doors with dark-brown, metal, roll-up garage doors.

Awarded Contractor shall supply a two-year warranty for labor and materials.

All work to be completed according to all federal, state, and local codes.

Bonding requirements:

- Performance of 115% of job and warranty bond of workmanship/labor and materials for 2 years minimum required.

Submittal and Evaluation Criteria

All submitted Bids shall be signed by the Bidder and must include:

- Bidder's contact name
- Business name
- Address and telephone number.
- Authorized signature and date
- Project Understanding and Approach
 1. Understanding of the project
 2. Ability to perform all aspects of the project
 3. Ability to meet schedules within budget
- Similar Experience
 1. List of clients (2-5) for whom similar work has been done. Include contact name and phone number
 2. Relevant recent experience in comparable projects
 3. Experience working with similar sized municipalities
- Qualifications
 1. Unexpired Local Contractor and Business License
- Fees

The proposal shall include a fee proposal with the following information in a **separate file**:

 1. A not-to-exceed fee for each phase of the Scope of Work.
 2. Man-hour allocation and the dollar value of the time for each phase of the Scope of Work. A subtotal of man-hours and fees for each phase and category shall be provided.
 3. All anticipated expense items
 4. An hourly rate fee schedule.

All Bids must be submitted electronically using the portal at

<https://www.bidnetdirect.com/townofgrandlake> .

Please Note: Addenda may be issued and will be posted online at

<https://www.bidnetdirect.com/townofgrandlake>. Bidders shall ensure all addenda issued are acknowledged and responses thereto submitted along with the required Bid Documents. Failure to submit such responses may result in disqualification of the respective Bid.

The RMPES website offers both “free” and “paying” registration options that allow for full access of the Town's documents and for electronic submission. (Note: “free” registration may take up to 24 hours to process. Please plan accordingly.)

The Town does not guarantee accurate information obtained from sources other than RMEPS.

Evaluation and Selection Process

The Town of Grand Lake will review all proposals submitted based on qualifications and approach. Upon review, Staff will prepare a short-list of companies. The Town, in its discretion, may award the Contract to the responsible and responsive proposer submitting the proposal which is deemed to be the most advantageous to the Town, price and other factors being considered. The following are the evaluation criteria the Town will consider in determining which proposal is most advantageous to the Town:

A contractor will be selected by the Town Board of Trustees for the purpose of negotiating a contract. If a satisfactory contract cannot be negotiated with that contractor, the Town shall formally end negotiations with that contractor and select the next most favored provider and attempt to negotiate with that contractor.

1. Project Understanding and Approach – Successful proposers will demonstrate an understanding of the magnitude of the task, the constraints, and desired outcomes for the project.
2. Similar Experience – Successful proposers will have experience completing similar projects which should be demonstrated by providing case studies (of no more than 2 pages each) describing three (3) projects that best match the scope and desired outcomes for this project. Each case study should highlight similarities to the proposed Grand Lake project. For each case study, a reference and contact information should be provided. The Town may request samples of the comparative works during the proposal review process.
3. Qualifications- Contractor shall provide the Town with documentation for proper, current insurance, bonding and necessary licenses will be in place prior to awarding contract.
4. Cost – Provide a detailed cost proposal in a SEPARATE FILE. The cost proposal should be based on the tasks and deliverables described in the above Scope of Work. Once all proposals have been evaluated, scored, and shortlist compiled, the Town will open the cost proposals of the shortlist firms. Costs will be considered as part of the final selection process.

*The Town reserves the right to reject the Bid of any Offeror who does not pass any evaluation to the Owner’s satisfaction.

The attached sample Professional Services Agreement will be used by the Town as the contract document for the work. By submitting a Proposal, you accept the terms of this Agreement as stated. Any deviations from this Agreement must be requested in your submitted Proposal.

Selection and Performance Schedule

Following is a proposed schedule of events for the RFP process:

| | |
|--|---|
| Advertisement/RFP Document Available | August 23rd, 2022 |
| Email Questions Due | August 29 th , 2022 at 5:00pm |
| Final Addendum (if needed) | Sept 5th, 2022 |
| RFP Submittal Due | September 12th, 2022, 5:00 P.M. MST |
| Submittal Screening | September 14th, 2022 |
| Selection of Awardee/Negotiation of Contract | September 19th, 2022 |
| Bonding & Insurance Cert due | Five Days after Award |

Timetable and Progress

The final schedule for adoption will be determined during the negotiation of the professional services agreement, but in no case shall the timetable provided for completion of all components of the work program exceed twelve (12) months from the date of execution of the contract.

Agreement For Professional Services

THIS AGREEMENT FOR PROFESSIONAL SERVICES (the "Agreement") is made and entered into this _____ day of _____, 2022 (the "Effective Date"), by and between the Town of Grand Lake, a Colorado municipal corporation with an address of 1026 Park Avenue, P.O. Box 99, Grand Lake, Colorado 80447, (the "Town"), and _____, with a principal place of business at _____ ("Contractor") (each a "Party" and collectively the "Parties").

WHEREAS, the Town requires professional services; and

WHEREAS, Contractor has held itself out to the Town as having the requisite expertise and experience to perform the required professional services.

NOW, THEREFORE, for the consideration hereinafter set forth, the receipt and sufficiency of which are hereby acknowledged, the Parties agree as follows:

I. SCOPE OF SERVICES

A. Contractor shall furnish all labor and materials required for the complete and prompt execution and performance of all duties, obligations, and responsibilities which are described or reasonably implied from the Scope of Services set forth in **Exhibit A**, attached hereto and incorporated herein by this reference and known as: **Town of Grand Headwaters Marina Garage Door Replacement (M2022-03)**.

B. A change in the Scope of Services shall not be effective unless authorized as an amendment to this Agreement. If Contractor proceeds without such written authorization, Contractor shall be deemed to have waived any claim for additional compensation, including a claim based on the theory of unjust enrichment, quantum merit or implied contract. Except as expressly provided herein, no agent, employee, or representative of the Town is authorized to modify any term of this Agreement, either directly or implied by a course of action.

II. TERM AND TERMINATION

A. This Agreement shall commence on the Effective Date, and shall continue until Contractor completes the Scope of Services to the satisfaction of the Town, or until terminated as provided herein.

B. Either Party may terminate this Agreement upon 30 days advance written notice. The Town shall pay Contractor for all work previously authorized and completed prior to the date of termination. If, however, Contractor has substantially or materially breached this Agreement, the Town shall have any remedy or right of set-off available at law and equity.

III. COMPENSATION

In consideration for the completion of the Scope of Services by Contractor, the Town shall pay Contractor _____. This amount shall include all fees, costs and expenses incurred by Contractor, and no additional amounts shall be paid by the Town for such fees, costs and expenses. Contractor may submit periodic invoices, which shall be paid by the Town within 30 days of receipt.

IV. PROFESSIONAL RESPONSIBILITY

A. Contractor hereby warrants that it is qualified to assume the responsibilities and render the services described herein and has all requisite corporate authority and professional licenses in good standing, required by law. The work performed by Contractor shall be in accordance with generally accepted professional practices and the level of competency presently maintained by other practicing professionals in the same or similar type of work in the applicable community. The work and services to be performed by Contractor hereunder shall be done in compliance with applicable laws, ordinances, rules and regulations.

B. The Town's review, approval or acceptance of, or payment for any services shall not be construed to operate as a waiver of any rights under this Agreement or of any cause of action arising out of the performance of this Agreement.

C. Because the Town has hired Contractor for its professional expertise, Contractor agrees not to employ subcontractors to perform any work except as expressly set forth in the Scope of Services.

D. Contractor shall at all times comply with all applicable law, including without limitation all current and future federal, state and local statutes, regulations, ordinances and rules relating to: the emission, discharge, release or threatened release of a Hazardous Material into the air, surface water, groundwater or land; the manufacturing, processing, use, generation, treatment, storage, disposal, transportation, handling, removal, remediation or investigation of a Hazardous Material; and the protection of human health, safety or the indoor or outdoor environmental, including without limitation the Comprehensive Environmental Response, Compensation and Liability Act, 42 U.S.C. § 9601, *et seq.* ("CERCLA"); the Hazardous Materials Transportation Act, 49 U.S.C. § 1801, *et seq.*; the Resource Conservation and Recovery Act, 42 U.S.C. § 6901, *et seq.* ("RCRA"); the Toxic Substances Control Act, 15 U.S.C. § 2601, *et seq.*; the Clean Water Act, 33 U.S.C. § 1251, *et seq.*; the Clean Air Act; the Federal Water Pollution Control Act; the Occupational Safety and Health Act; all applicable environmental statutes of the State of Colorado; and all other federal, state or local statutes, laws, ordinances, resolutions, codes, rules, regulations, orders or decrees regulating, relating to, or imposing liability or standards of conduct concerning any hazardous, toxic or dangerous waste, substance or material, as now or at any time hereafter in effect.

V. OWNERSHIP

Any materials, items, and work specified in the Scope of Services, and any and all related documentation and materials provided or developed by Contractor shall be exclusively owned by the Town. Contractor expressly acknowledges and agrees that all work performed under the Scope of Services constitutes a "work made for hire." To the extent, if at all, that it does not constitute a "work made for hire," Contractor hereby transfers, sells, and assigns to the Town all of its right, title, and interest in such work. The Town may, with respect to all or any portion of such work, use, publish, display, reproduce, distribute, destroy, alter, retouch, modify, adapt, translate, or change such work without providing notice to or receiving consent from Contractor.

VI. CONTRACTOR

Notwithstanding any other provision of this Agreement, all personnel assigned by Contractor to perform work under the terms of this Agreement shall be, and remain at all times, employees or agents of Contractor for all purposes. Contractor shall make no representation that it

is a Town employee for any purposes.

VII. INSURANCE

A. Contractor agrees to procure and maintain, at its own cost, a policy or policies of insurance sufficient to insure against all liability, claims, demands, and other obligations assumed by Contractor pursuant to this Agreement. At a minimum, Contractor shall procure and maintain, and shall cause any subcontractor to procure and maintain, the insurance coverages listed below, with forms and insurers acceptable to the Town.

1. Worker's Compensation insurance as required by law.
2. Commercial General Liability insurance with minimum combined single limits of \$387,000 each occurrence and \$1,093,000 general aggregate. The policy shall be applicable to all premises and operations, and shall include coverage for bodily injury, broad form property damage, personal injury (including coverage for contractual and employee acts), blanket contractual, products, and completed operations. The policy shall contain a severability of interests provision, and shall include the Town and the Town's officers, employees, and contractors as additional insureds. No additional insured endorsement shall contain any exclusion for bodily injury or property damage arising from completed operations.
3. Professional liability insurance with minimum limits of \$387,000 each claim and \$1,093,000 general aggregate.

B. Such insurance shall be in addition to any other insurance requirements imposed by law. The coverages afforded under the policies shall not be canceled, terminated or materially changed without at least 30 days prior written notice to the Town. In the case of any claims-made policy, the necessary retroactive dates and extended reporting periods shall be procured to maintain such continuous coverage. Any insurance carried by the Town, its officers, its employees or its contractors shall be excess and not contributory insurance to that provided by Contractor. Contractor shall be solely responsible for any deductible losses under any policy.

C. Contractor shall provide to the Town a certificate of insurance as evidence that the required policies are in full force and effect. The certificate shall identify this Agreement.

VIII. INDEMNIFICATION

A. Contractor agrees to indemnify and hold harmless the Town and its officers, insurers, volunteers, representative, agents, employees, heirs and assigns from and against all claims, liability, damages, losses, expenses and demands, including attorney fees, on account of injury, loss, or damage, including without limitation claims arising from bodily injury, personal injury, sickness, disease, death, property loss or damage, or any other loss of any kind whatsoever, which arise out of or are in any manner connected with this Agreement if such injury, loss, or damage is caused in whole or in part by, the act, omission, error, professional error, mistake, negligence, or other fault of Contractor, any subcontractor of Contractor, or any officer, employee, representative, or agent of Contractor, or which arise out of a worker's compensation claim of any employee of Contractor or of any employee of any subcontractor of Contractor. Contractor's liability under this indemnification provision shall be to the fullest extent of, but shall not exceed, that amount represented by the degree or percentage of negligence or fault attributable to Contractor, any subcontractor of

Contractor, or any officer, employee, representative, or agent of Contractor or of any subcontractor of Contractor.

B. If Contractor is providing architectural, engineering, surveying or other design services under this Agreement, the extent of Contractor's obligation to indemnify and hold harmless the Town may be determined only after Contractor's liability or fault has been determined by adjudication, alternative dispute resolution or otherwise resolved by mutual agreement between the Parties, as provided by C.R.S. § 13-50.5-102(8)(c).

IX. ILLEGAL ALIENS

A. Certification. By entering into this Agreement, Contractor hereby certifies that, at the time of this certification, it does not knowingly employ or contract with an illegal alien who will perform work under this Agreement and that Contractor will participate in either the E-Verify Program administered by the United States Department of Homeland Security and Social Security Administration or the Department Program administered by the Colorado Department of Labor and Employment to confirm the employment eligibility of all employees who are newly hired to perform work under this Agreement.

B. Prohibited Acts. Contractor shall not knowingly employ or contract with an illegal alien to perform work under this Agreement, or enter into a contract with a subcontractor that fails to certify to Contractor that the subcontractor shall not knowingly employ or contract with an illegal alien to perform work under this Agreement.

C. Verification.

1. If Contractor has employees, Contractor has confirmed the employment eligibility of all employees who are newly hired to perform work under this Agreement through participation in either the E-Verify Program or the Department Program.

2. Contractor shall not use the E-Verify Program or Department Program procedures to undertake pre-employment screening of job applicants while this Agreement is being performed.

3. If Contractor obtains actual knowledge that a subcontractor performing work under this Agreement knowingly employs or contracts with an illegal alien who is performing work under this Agreement, Contractor shall: notify the subcontractor and the Town within 3 days that Contractor has actual knowledge that the subcontractor is employing or contracting with an illegal alien who is performing work under this Agreement; and terminate the subcontract with the subcontractor if within 3 days of receiving the notice required pursuant to subsection 1 hereof, the subcontractor does not stop employing or contracting with the illegal alien who is performing work under this Agreement; except that Contractor shall not terminate the subcontract if during such 3 days the subcontractor provides information to establish that the subcontractor has not knowingly employed or contracted with an illegal alien who is performing work under this Agreement.

D. Duty to Comply with Investigations. Contractor shall comply with any reasonable request by the Colorado Department of Labor and Employment made in the course of an investigation conducted pursuant to C.R.S. § 8-17.5-102(5)(a) to ensure that Contractor is complying with the terms of this Agreement.

E. Affidavits. If Contractor does not have employees, Contractor shall sign the "No Employee Affidavit" attached hereto. If Contractor wishes to verify the lawful presence of newly hired employees who perform work under the Agreement via the Department Program, Contractor shall sign the "Department Program Affidavit" attached hereto.

X. MISCELLANEOUS

A. Governing Law and Venue. This Agreement shall be governed by the laws of the State of Colorado, and any legal action concerning the provisions hereof shall be brought in Weld County, Colorado.

B. No Waiver. Delays in enforcement or the waiver of any one or more defaults or breaches of this Agreement by the Town shall not constitute a waiver of any of the other terms or obligation of this Agreement.

C. Integration. This Agreement constitutes the entire agreement between the Parties, superseding all prior oral or written communications.

D. Third Parties. There are no intended third-party beneficiaries to this Agreement.

E. Notice. Any notice under this Agreement shall be in writing, and shall be deemed sufficient when directly presented or sent pre-paid, first-class United States Mail to the Party at the address set forth on the first page of this Agreement.

F. Severability. If any provision of this Agreement is found by a court of competent jurisdiction to be unlawful or unenforceable for any reason, the remaining provisions hereof shall remain in full force and effect.

G. Modification. This Agreement may only be modified upon written agreement of the Parties.

H. Assignment. Neither this Agreement nor any of the rights or obligations of the Parties shall be assigned by either Party without the written consent of the other.

I. Governmental Immunity. The Town and its officers, attorneys, and employees, are relying on, and do not waive or intend to waive by any provision of this Agreement, the monetary limitations or any other rights, immunities or protections provided by the Colorado Governmental Immunity Act, C.R.S. § 24-10-101, *et seq.*, as amended, or otherwise available to the Town and its officers, attorneys or employees.

J. Rights and Remedies. The rights and remedies of the Town under this Agreement are in addition to any other rights and remedies provided by law. The expiration of this Agreement shall in no way limit the Town's legal or equitable remedies, or the period in which such remedies may be asserted, for work negligently or defectively performed.

K. Subject to Annual Appropriation. Consistent with Article X, § 20 of the Colorado Constitution, any financial obligation of the Town not performed during the current fiscal year is subject to annual appropriation, shall extend only to monies currently appropriated, and shall not constitute a mandatory charge, requirement, debt or liability beyond the current fiscal year.

L. Force Majeure. No Party shall be in breach of this Agreement if such Party's failure to perform any of the duties under this Agreement is due to Force Majeure, which shall be defined as the inability to undertake or perform any of the duties under this Agreement due to acts of God, floods, storms, fires, sabotage, terrorist attack, strikes, riots, war, labor disputes, forces of nature, the authority and orders of government or pandemics.

IN WITNESS WHEREOF, the Parties have executed this Agreement as of the Effective Date.

**TOWN OF GRAND LAKE,
COLORADO**

Stephen Kudron, Mayor

ATTEST:

Alayna Carrell, Town Clerk

CONTRACTOR

By: _____

STATE OF COLORADO)
) ss.
COUNTY OF _____)

The foregoing instrument was subscribed, sworn to and acknowledged before me this day of _____, 2022, by _____ as _____ of _____.

My commission expires:

(S E A L)

Notary Public

NO EMPLOYEE AFFIDAVIT

[To be completed only if Contractor has no employees]

1. Check and complete one:

I, _____, am a sole proprietor doing business as _____ . I do not currently employ any individuals. Should I employ any employees during the term of my Agreement with the Town of Grand Lake (the "Town"), I certify that I will comply with the lawful presence verification requirements outlined in that Agreement.

OR

I, _____, am the sole owner/member/shareholder of _____, a _____ [specify type of entity – *i.e.*, corporation, limited liability company], that does not currently employ any individuals. Should I employ any individuals during the term of my Agreement with the Town, I certify that I will comply with the lawful presence verification requirements outlined in that Agreement.

2. Check one.

I am a United States citizen or legal permanent resident.

The Town must verify this statement by reviewing one of the following items:

- *A valid Colorado driver's license or a Colorado identification card;*
- *A United States military card or a military dependent's identification card;*
- *A United States Coast Guard Merchant Mariner card;*
- *A Native American tribal document;*
- *In the case of a resident of another state, the driver's license or state-issued identification card from the state of residence, if that state requires the applicant to prove lawful presence prior to the issuance of the identification card; or*
- *Any other documents or combination of documents listed in the Town's "Acceptable Documents for Lawful Presence Verification" chart that prove both Contractor's citizenship/lawful presence and identity.*

OR

I am otherwise lawfully present in the United States pursuant to federal law.

Contractor must verify this statement through the federal Systematic Alien Verification of Entitlement ("SAVE") program, and provide such verification to the Town.

Signature

Date

DEPARTMENT PROGRAM AFFIDAVIT

[To be completed only if Contractor participates in the Department of Labor Lawful Presence Verification Program]

I, _____, as a public contractor under contract with the Town of Grand Lake (the "Town"), hereby affirm that:

1. I have examined or will examine the legal work status of all employees who are newly hired for employment to perform work under this public contract for services ("Agreement") with the Town within 20 days after such hiring date;

2. I have retained or will retain file copies of all documents required by 8 U.S.C. § 1324a, which verify the employment eligibility and identity of newly hired employees who perform work under this Agreement; and

3. I have not and will not alter or falsify the identification documents for my newly hired employees who perform work under this Agreement.

Signature

Date

STATE OF COLORADO)
) ss.
COUNTY OF _____)

The foregoing instrument was subscribed, sworn to and acknowledged before me this _____ day of _____, 2022, by _____ as _____ of _____.

My commission expires:

(S E A L)

Notary Public



To: Town of Grand Lake Staff
From: Heike Wilson, Town Treasurer
Re: Updates with PTO Policy for Year-Round Part-Time Employees
Date: August 22, 2022

To be more competitive in attracting and retaining employees the Town of Grand Lake would like to add PTO benefits to year-round part-time employees. We feel PTO incentives are one of the most attractive incentives to offer employees. Year-round full-time employees working 32 plus hours a week will be considered full-time and accrue full PTO benefits of 10 hours per pay period while Year-round part-time employees who work between 20 to 32 hours a week will accrue PTO at the rate of 3 hours per pay period.

Recommended Motion

I Move to approve Resolution 28-2022 to Amend Town of Grand Lake Personnel Guidelines to include PTO for year-round part-time employees.

-Or-

I Move to approve Resolution 28-2022 to Amend Town of Grand Lake Personnel Guidelines to include PTO for year-round part-time employees.

with the Following Changes:

-Or-

I Move to Deny Resolution 28-2022 to Amend Town of Grand Lake Personnel Guidelines to include PTO for year-round part-time employees.

.

Town of Grand Lake Personnel Guidelines



GRAND LAKE COLORADO

August 22, 2022 - Resolution

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~~February 14~~ August 22, 2022 – Resolution ~~2806~~-2022

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Signature Page 17

These Guidelines were adopted by Resolution 9 - 1987 approved on the June 22, 1987 Board of Trustees meeting and amended by Resolution 12 – 1988, Resolution No. 18 – 2000, Resolution 7-2004, Resolution 12-2005. Resolution 17-2007, Resolution 1-2009, Resolution 2-201, Resolution 11-2019, Resolution 13-2019.

Per Resolution 06-2022 rescinds all previous Resolutions identified above, inferred or practiced approved February 14, 2022.

PART I – MANAGEMENT AUTHORITY

- a) The Town of Grand Lake (the "Town") is dedicated to the principle of a progressive and sound system of personnel administration. The Guidelines objectives embodied in this manual are; to encourage superior performance and long-term commitment to the Town from the staff; and, to clearly articulate the duties, responsibilities, authority and privileges of being an employee of Grand Lake.

PART II – DEFINITIONS

- a) Full-time -- an employee normally scheduled to work thirty-two hours or more in a forty-hour workweek.
- b) Part-time -- an employee normally scheduled to work a workweek of more than twenty hours -four and less than forty-thirty two hours in a work week.
- c) Temporary employee -- any person employed by the Town on a temporary or seasonal basis, whether full-time or part-time.
- d) Exempt Employee -- an employee who is not eligible for overtime pay.
- e) Non-exempt Employee -- Non-exempt employees are eligible for paid overtime at one and one-half times their rate of pay for all hours worked in excess of 40 hours per workweek.
- f) Deferred Compensation:
 1. Retirement Trust -- 457 Plan -- a program offered by the Town allowing the employee to voluntarily set aside a portion of current year income through payroll deduction for a retirement trust -- 457 plans. At the time of adoption of these Guidelines, the IRS had determined that the salary so deducted is not subject to current year federal and state income taxation.
 2. Flex Spending Benefit Plan -- a program offered by the Town allowing the employee to voluntarily set aside a portion of current year income through payroll deduction for a flex spending benefit plan (a pre-tax medical savings program). At the time of adoption of these Guidelines, the IRS had determined that the salary so deducted is not subject to current year federal and state income taxation.

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PART III – WORKDAY AND WORKWEEK

- a) Workday Defined.
The normal workday is eight hours plus a 30 to 60 minute unpaid lunch break. Two paid breaks per day of 15 minutes each are allowed, one before lunch and one after lunch.
- b) Workweek Defined.
For the purpose of calculating overtime, the workweek period begins at 12 Midnight Saturday and ends at 11:59 p.m. Friday.

PART IV – OVERTIME

- a) For purposes of computing Overtime, the first forty (40) hours must be actually worked or be an authorized holiday. PTO days taken during the workweek by the employee will not be considered a workday for purposes of computing overtime. All PTO must be authorized in advance by the Departmental Supervisor, Town Manager or the designated supervisor in the Departmental Supervisor's and/or Manager's absence. The Town Manager and Supervisors shall have the authority of reducing hours usually scheduled to be worked in any day during a work week in order to avoid causing any employee to work over 40 hours in a work week.
- b) Temporary Employees to be Paid for Overtime.
Hours worked in excess of forty (40) hours per workweek by temporary employees shall be paid as overtime at the rate of one and one-half times the temporary employee's hourly wage.
- c) Employees to be Paid for Overtime.
The overtime policy of this section is adopted to comply with the Federal Fair Labor Standards Act. (1) forty hours per work week, (2) twelve hours per workday, or (3) twelve consecutive hours without regard to the starting and ending time of the workday (excluding duty free meal periods), whichever calculation results in the greater payment of wages. Overtime is compensated at one and one-half times the regular rate of pay for the employee.
- d) Holiday Rate.
Employees required to work on authorized holidays shall be paid overtime at the rate of two hours for every hour worked.

PART V – PAY

- a) Pay/Salary Grades
Employee pay is determined per Town salary grades based on job classifications. Job classifications are used to objectively and accurately define and evaluate the duties, responsibilities, tasks and authority level of a job.
- b) Payday.
Payday is determined by the Board and shall not be less than two paydays a month. Should a normal payday fall on a weekend or authorized holiday, payday shall be on the previous normal working day. All employees are required to keep a daily record of their time & activities. The form and content of such time shall be as determined by the Town Manager. Time shall be recorded daily and submitted to the employee's supervisor at the end of the workweek.
- c) On Call
Employees that are required to be On-Call must be available to answer in the case of emergency in person within 60 minutes of the received call. On-Call employees must be in a ready to work state at all times. The use of alcohol or drugs that are not prescribed by a physician are prohibited while an employee is On-Call.

d) Call Back

Call-back overtime work is irregular or occasional overtime work performed by an employee on a day when no work is scheduled or at a time which requires the employee to return to the place of employment from an off-duty status. Call-back overtime work is deemed not less than 2 hours in duration for pay or compensatory time. (Call-back time is not intended for regular monitoring of systems. Regular monitoring shall be scheduled to comply with a 40-hour work week.)

e) Pay for Exempt Employees

Exempt employees must be paid on a salary basis. This means exempt employees will regularly receive a predetermined amount of compensation each pay period on a weekly basis.

f) Deductions

The Town is committed to complying with requirements which allows properly authorized deductions. If the employee believes an improper deduction has been made to gross pay, immediately report this information to the Town Treasurer or Town Manager. Reports of improper deductions will be promptly investigated. Prompt reimbursement will be made if determined that an improper deduction has occurred.

PART VI – TIME REPORTING

a) Non-Exempt Employees

Non-Exempt employees are required to record time daily. At the conclusion of each pay period (Monday for the previous week). Employees must submit their time to their immediate supervisor for final approval. It is necessary for employees to indicate whether the recorded hours are for time worked or for time off.

Non-Exempt employees must take a full 30-minute lunch period. Notify your supervisor immediately, if your lunch is shorter than 30 minutes or if your lunch is interrupted by work.

b) Exempt Employees

Exempt employees are required to report to their department manager time off from their regular work schedule each pay period.

These records are the only ones used by the organization to calculate employee pay and paid time off balances. It is very important that they are accurate and complete. Non-exempt employees are expected to submit accurate and complete time records reflecting all hours worked. In the event an employee keeps a personal time record in addition to the Town Manager’s timecard form, they must provide them to the Town if they find a discrepancy between the Town’s records and their personal time record. Employees should contact their supervisor with any questions about how their pay is calculated. Employees must promptly notify their supervisor of any mistakes in their time record or pay.

PART VII – Paid Time Off (PTO)

a) PTO

Full-time non-exempt employees and exempt employees accrue PTO at the rate of 10 hours per pay period. Full-time employees may bank up to 328 hours of PTO. PTO may be used at the request of the employee and at the convenience of the Town.

~~Year-round part-time~~ Year-round part-time employees accrue PTO at the rate of 35 hours per pay period. Part-time employees may bank up to 10054 hours of PTO. PTO may be used at the request of the employee and at the convenience of the Town.

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b) Sick Leave for accruals prior to 02/14/2014.

Employees who earned and elected to keep sick leave accruals may use sick leave as follows. Sick leave shall be used only:

1. When the employee is ill or physically incapacitated;
2. For care of an illness of the employee’s spouse, children, siblings, parents, grandparents, grandchildren, or spouse’s parents;
3. When an employee has been exposed to a highly contagious disease which may jeopardize the health of others;
4. For a scheduled doctor or dentist appointment.
5. When sick leave of more than three (3) consecutive days is requested, the Town Manager may request that the employee obtain a doctor’s note or other evidence of illness from the employee.
6. Please see Section (g), Extended Leave of Absence – Medical, below for guidelines on extended absences (10 days or longer).

c) Authorized Holidays.

Authorized holidays with pay for all full-time employees are:

- New Year’s Day
- Memorial Day
- Independence Day
- Labor Day
- Thanksgiving Day
- Christmas Day

d) Jury Duty.

For two days or less without Town Manager approval, employees do not lose pay or leave accrual while serving on jury duty or while appearing as a witness in a court proceeding on behalf of the Town or while, pursuant to a subpoena. Employees are entitled to retain the fees paid them in addition to their pay for jury and court service.

e) Reserve Military Duty.

Any employee who is a member the National Guard, State Militia, or reserves is eligible for fifteen days of leave each calendar year. The employee shall produce documentation from the United States authenticating the duty. While in military training, such employees shall continue to accrue normal leave and benefits and shall

receive their normal salary up to fifteen days. The employee shall retain seniority, status, efficiency rating, vacation, sick leave, and other benefits. Should military leave extend beyond fifteen days, the provisions of laws governing the rehire of veterans shall continue to apply.

- f) Funeral Leave.
Funeral leave with pay of up to three (3) days will be granted for funerals of the employee’s spouse, siblings, children, parents, grandparents, grandchildren, or spouse’s parents or children.
- g) Injury Leave.
See workers compensation section in VIII (b) below.

PART VIII – MEDICAL LEAVE AND WORKER’S COMPENSATION

- a) Extended Leave of Absence – Medical.
A medical leave of absence of not more than three months may currently be granted to full-time employees. This unpaid leave is for absences arising from illness, injury or pregnancy.

For a medical leave to be granted, the following conditions must be met;

1. The employee has completed ninety (90) day of full-time employment with the Town.
2. The Town Manager is notified by the employee as soon as possible of the need for medical leave
3. The employee submits to the supervisor a written statement from the attending physician outlining the reason for leave and the estimated time needed.
4. Approvals are obtained from the Town Manager prior to leave.
5. All available Comp Time, sick leave and earned vacation are used at the beginning of the leave of absence.

- b) Extension.
When the estimated period of leave is less than three months, and an employee needs to extend the leave another medical provider’s statement is required indicating the new estimated length of leave.
- c) Return to Work.
An employee ready to return to work from leave must present a doctor’s statement indicating ability to return to work.

The Town may reinstate an employee ready to return from a medical leave of absence when, in the opinion of Town, it is practical to do so. The Town does not guarantee reinstatement of an employee to the former job. When the employee is available to return to work, the employee is free to apply for any vacancy available and may be considered along with other applicants.

- d) Benefits

The Town continues (medical/life) insurance benefits for an employee on leave for a maximum of three months as long as the employee continues to pay the employee's portion of the premium.

Vacation, sick and floating holidays will not accrue during a medical leave of absence. Holiday, funeral pay, or jury duty pay will not be granted during the leave.

- e) Fail to Return to Work.
Employees who fail to return at the expiration of their authorized leave may be terminated. If the employee's failure to return is due to a disability under the Americans with Disabilities Act (ADA) or other law, additional accommodations may be provided. Employees must supply sufficient information from their medical provider indicating that they have a covered disability and when they can return to work with or without reasonable accommodation. Accommodation must not cause undue hardship to the employer. Potential accommodations will be determined in an interactive process between the employee and the Town.
- f) Worker's Compensation.
The Town is committed to a safe work environment for employees. Employees should report any unsafe practices or conditions to their supervisor.

If employees are injured on the job, no matter how minor, they must immediately report this fact in writing to the Town Clerk.

If medical treatment for an on-the-job injury is needed, it must be obtained from one of the Town's designated physicians. If not, the employee may be responsible for the cost of medical insurance.

PART IX – BENEFITS

General Benefits are described. Benefit amounts will be updated from time to time per Resolution as appropriated by the Board of Trustees. Eligible employees are full-time year round. Part-time year round employees are eligible for health, dental, vision and life insurance at 50% of the cost.

- a) Employee Insurance.
Eligible employees are covered under the Town's health insurance. Employees may elect to have their spouse and children covered by the Town's health insurance.
- b) Dental and Vision Insurance.
Eligible employees are covered under the Town's dental/vision insurance. Employees may elect to have their spouse and children covered.
- c) Life Insurance/Accidental Death & Dismemberment.
Eligible employees are covered by Life Insurance and Accidental Death and Dismemberment. Employees may elect to have their spouse and children covered.
- d) Health Reimbursement Arrangement (HRA).

Eligible employees are credited with a medical reimbursement amount determined periodically by the Board of Trustees per plan year for medical expenses not covered by insurance (e.g., copayments, deductibles, non-covered medical, dental and/or vision expenses).

- e) Deferred Compensation Program.
Retirement: Eligible employees participate in a deferred compensation program authorized by the Board for a retirement trust – 457 plan.
- f) Flex Benefit. The Flex benefit allows employees to have a self-determined amount deducted pre-tax from each paycheck up to a total annual maximum as defined by the IRS. This amount is determined during the open enrollment period. The employee may then submit a claim for reimbursement of eligible expenses, including spouse/dependent expenses even if the spouse/dependent is not enrolled in any of the insurance plans. The plan runs from January through March 15 of the following year and reimbursement may be claimed for any services received within that time frame. Reimbursement must be filed by March 31.
- g) Longevity Pay.
Eligible employees are entitled, on their anniversary date, to longevity pay. Employees who left the Town in good standing and who are subsequently rehired shall have the time of their previous employ counted toward longevity pay. Longevity pay will be on the payday following the employee's anniversary date of hire disbursed as gross pay, net of all applicable tax deductions.
- h) Clothing Allowance.
Clothing allowance is a taxable benefit paid to employees for the assigned duties within Public Works and the Water Department. The purpose is to replace personal apparel that is soiled, torn and worn due extreme working conditions. Clothing that is branded with the Town logo and provided to employees at no cost shall be presentable in public.
- i) Grand Lake Center Fitness Membership.
Fitness membership to the Grand Lake Center at a reduced rate.
- j) Housing Allowance.
In the event the Board of Trustees authorize a housing allowance, the purpose is to hire and retain talented personnel designed to make the Town more competitive with other employers.
- k) Alternative Benefit.
The Town is honored to employ experienced professionals that may be exempt or not eligible regarding traditional benefit packages. The Town will consider a benefit in lieu of traditional benefit packages.
- l) Cell Phone Stipend

Employees whom are not assigned a town cell phone and use their personal cell phones to conduct Town business may be eligible for a cell phone stipend.

m) Memberships.

As appropriated by the Board of Trustees, the Town pays all job-related professional memberships, cost of CDL physicals and Water Department certification testing and renewals.

The Town Manager is responsible for the administration of forms and/or benefit packages and should be contacted by any employee wishing additional information.

PART X – PERFORMANCE AND MERIT

a) Performance Evaluations to be Performed.

Performance reviews are intended to let each employee know how she or he stands per the employee’s job description and to assist in the improvement of performance and/or preparation for advancement. The Town endeavors to conduct employee reviews. Please contact and advise your supervisor or the Town Manager if more than a year has passed since receiving formal feedback. At the request of the employee or the supervisor, the employee shall be reviewed more frequently. Each review shall be reviewed and signed by both the employee and the supervisor and then filed in the employee's personnel file. The performance evaluation may be used by the Town Manager to determine merit-based salary increases during their annual budget review.

PART XI – EMPLOYEE RESPONSIBILITIES

a) Conduct.

Employees are expected to conduct themselves with their peers, superiors, subordinates, and the public at all times in a friendly, professional and courteous manner.

b) Use of Town Property.

Property and equipment owned by the Town are for use in performance of the Town's business. All employees are responsible for the efficient and safe use of such items. Abuse or intentional neglect shall be cause for disciplinary action.

c) Driver’s License.

Town employees using Town vehicles and equipment are required to have a valid Colorado driver's license and/or operator's license. Proof of same is required and the expiration date of all drivers’ licenses shall be kept on file with Town Hall.

d) Use of Drugs and Alcohol Prohibited.

Alert and rational behavior is required for the safe and adequate performance of job duties. Therefore, working after the apparent use of alcohol, a controlled substance or abuse of any other substance is prohibited. This included working after the apparent use of marijuana, whether or not the employee is a registered user. Furthermore, the possession, purchase or consumption (use), or sale of a controlled substance or alcohol on Town premises or while conducting Town business is prohibited.

- e) Unconcealed and Concealed Weapons.

The Town prohibits the possession or use of unconcealed weapons and the use of concealed weapons on Town property, regardless of whether the person is licensed to carry the weapon. This guideline applies to all employees and contract employees, visitors, customers on Town property, regardless of whether or not they are licensed to carry a concealed weapon.

Concealed weapons for which the individual has a permit must be unloaded or properly disarmed so as to render them un-dischargeable or unusable while on Town property. Further the individual with the concealed weapon who has a permit must report to the Town Manager the permit. The employee must be provided the Town Manager the weapon for inspection. Additional precautions may be taken depending upon the circumstances.
- f) Gifts.

No employee of the Town shall solicit or accept directly or indirectly any gift, gratuity, favor, entertainment, loan or any other thing of monetary value from any person who: has or is seeking to obtain contractual or other business or financial relations with the Town; or conducts operations or activities that are regulated by the Town; or has interest that may be substantially affected by the performance or nonperformance of the employee's actual official duty.
- g) Hiring of Employee's Family Prohibited.

The Town will not consider an employee's spouse, children, parents, siblings, or spouse's parents for full-time employment.
- h) Emergency Callout.

Certain positions, as designated by the Town Manager, shall be subject to emergency callout during periods of adverse weather or major interruptions of municipal service. Employees so designated during that time shall hold themselves to be available on short notice (within one hour) to respond to such callouts.
- i) Outside Employment.

Outside employment for full-time employees is officially discouraged although not prohibited. Prior to engaging in outside employment the employee is strongly urged to discuss the matter with his or her supervisor. Inability to respond to emergency callouts can and will be considered in performance reviews.
- j) Training.

The Town of Grand Lake strongly encourages employee training. Employees are encouraged to identify to their supervisors any seminars, courses, and meetings which in the employee's estimation will further their job education and professional abilities. The Town will pay the training and testing costs for all certifications, recertification's and licenses that are required for the employee to continue in his official capacity with the Town.
- k) Limit of Employee Involvement in Party Politics.

The protection of Town employees from political pressures in the discharge of their official duties necessarily requires limitations on the employee's participation in Town

political activities, campaigns, and issues. No employee shall use or permit others to use the authority vested in his or her position to actively support or oppose a candidate for the Town Board of Trustees nor shall an employee actively campaign for or against any candidate for Trustee either on or off the job. Each employee enjoys the right to express his or her opinion as a citizen regarding local issues and to vote, attend political meetings, and join political clubs and organizations.

l) Voice Mail.

The Town voice mail system is intended for transmitting business-related information. Although the Town does not monitor voice messages as a routine matter, the Town reserves the right to access and disclose all messages sent over the voice mail system for any purpose. Employees must use judgment and discretion in their personal use of voice mail and must keep use to a minimum.

m) Telephones/Cell Phones/Mobile Devices.

Employee work hours are valuable and should be used for business. Excessive personal phone calls can significantly disrupt business operations. Employees should use their break or lunch period for personal phone calls.

Confidential information should not be discussed on a cell phone or mobile device. Phones and mobile devices with cameras should not be used in a way that violates other Town guidelines such as, but not limited to, EEO/Sexual Harassment and Confidential Information.

For safety reason, employees should avoid the use of cell phones and mobile devices while driving. Employees must park whenever they need to use a cell phone. Generally, stopping on the shoulder of the road is not acceptable. Employees are prohibited from using a cell phone device to text while operating a motor vehicle. Texting is permitted only when the vehicle is lawfully parked.

Long distance calls that incur a fee or international phone calls on Town phones for personal purpose is prohibited.

n) Anti-Violence.

Employees must not engage in intimidation, threats or hostile behaviors, physical abuse, vandalism, arson sabotage, use of weapons, carrying weapons on to Town property, or any other act, which in management’s opinion is inappropriate to the workplace. In addition, employees must refrain from making bizarre or offensive comments regarding violent events and/or behavior. Employees are expected to report any prohibited conduct to management.

Employees should directly contact proper law enforcement authorities if they believe there is a serious threat to the safety and health of themselves or others.

o) Information Dissemination and Confidentiality.

All employees are expected to protect the public’s trust and provide proper dissemination of information within their job description.

Employees may have access to confidential information of the Town, employees and customers. Confidential information includes, but not limited to, information concerning; employee background check data, social security numbers, birth dates, home addresses, utility customers, tax collection, specifically identified as confidential, executive session records, and similar subjects.

Disclosure of confidential information might seriously damage public trust; therefore such action will not be tolerated. Any copying, reproducing or distributing of confidential information in any manner must be authorized by management. Confidential information remains the property of the employer and must be returned to the Town upon separation or at any time upon demand.

PART XII – RECRUITMENT, APPOINTMENT, AND PROMOTION

- a) Vacant and budgeted positions shall be advertised with exception to internal promotions. All applicants for Town positions shall be evaluated in accordance with the Equal Opportunity statement contained in this handbook.
- b) Consideration for open positions shall be given to all qualified employees: first to full-time employees, then to part-time employees, and then to temporary employees. The Town may advertise the position concurrently in order to fill a vacancy expeditiously.

PART XIII – TRAVEL GUIDELINES

- a) Employees traveling on authorized Town business with prior budget approval from their supervisor shall be reimbursed for mileage, meals and lodging as is set out below:
 - 1. Reimbursement for Mileage.
If possible, travel to out-of-town events should be taken in a town-owned vehicle. If travel is performed by privately owned vehicles, the town will pay for actual mileage traveled from office or home at the rate per mile established by the IRS. Breakdowns or mechanical problems of employees' personal vehicles while being used for Town travel are the responsibility of the employee and NOT the Town.
 - 2. Reimbursement for Meals.
Meals eaten while on Town business shall be reimbursed at actual cost, as evidenced by receipt but shall not exceed the per diem rates for travel within the Continental United States established by the IRS.
 - 3. Reimbursement for Lodging.
Employees shall be reimbursed for overnight lodging while on Town business at actual costs but shall not exceed the per diem rates for travel within the Continental United States established by the IRS.
- b) Reimbursement Process.

Employees requesting reimbursement for travel expenses shall make such request in the form and manner required by the Town Manager.

PART XIV – JOB RELATED DISAGREEMENT OR DISSATISFACTION

- a) Administrative Processing of Job Related Disagreement or Dissatisfaction.
Employees who disagree or are dissatisfied with the Town practice should promptly discuss the matter with their immediate supervisor, where appropriate. If the supervisor and the employee cannot solve to the mutual satisfaction of both parties, the employee may submit, in writing, to the Town Manager but must do so within ten (10) days after taking to the supervisor. The Town Manager shall reply, in writing, within ten (10) days after receipt. If the employee still feels the issue was not resolved, an appeal may be submitted within ten (10) days of the Town Manager's reply to the Board of Trustees, sitting as the Board of Personnel Appeals.
- b) Board of Personnel Appeals.
The Board of Personnel Appeals shall conduct a hearing within twenty (20) days after receipt of a written appeal from the employee and shall render its decision in writing within twenty (20) days after the hearing. Employees may be represented by counsel or agent of their own choosing and at the employee's expense. The Town Manager shall be provided with legal assistance at the Town's expense to represent him at the hearing. The Board of Personnel Appeals shall have the authority to compel, by subpoena, any person to appear and testify or produce books and papers relating to such hearing and shall have the authority to swear in witnesses. The decision of the Board of Personnel Appeals shall be final and binding.
- c) Failure to Follow Process.
Failure by the employee to follow the steps and the timelines established in this section shall be deemed conclusive evidence that the disagreement or dissatisfaction has been resolved.

PART XV – DISCIPLINARY ACTION

- a) Generally.
Disciplinary actions are exercised in relation to the seriousness of the employee's misconduct. All offenses are not equal in terms of seriousness and no procedures can thoroughly or provide for an absolute basis from which to judge the magnitude of the offense or the appropriate response from the Town. Similar offenses shall call for similar actions.
- b) Types of Disciplinary Action.
The types of disciplinary actions are: documented oral reprimand, written warning, suspension without pay, and termination of employment.

PART XVI – SEPARATION OF EMPLOYMENT

- a) Employees who wish to resign their positions notify their supervisor or Town Manager in writing of their anticipated departure date. Supervisors or the Town Manager can provide proper forms for written documentation and will go over the “check out” procedure before or at separation.

Employees may be considered for re-employment provided they qualify for the position of interest and while they were employed with the Town maintained satisfactory performance and attendance.

- b) Upon separation of employment with the Town, employees are entitled to:
 1. Pay for all hours worked in the current pay period;
 2. Pay for all accrued PTO time at the employee's then current rate of pay; and,
 3. For employees hired before February 14, 2022 who have accrued sick leave. Employees may receive pay for accrued sick leave. If sick leave is paid, separating employees may convert all sick leave at termination date at the rate of two hours sick time = one hour of vacation time.
- c) Prior to issuance of a final paycheck, the employee is required to return or to satisfactorily account for all Town property and equipment, including uniforms, given or issued to the employee in course of his employ. Should the employee fail or refuse to do so, the value of such items shall be deducted from the final check.

PART XVII – EQUAL EMPLOYMENT OPPORTUNITY/UNLAWFUL HARASSMENT

- a) This prohibition includes unlawful harassment based on any of these protected classes. Unlawful harassment includes verbal or physical conduct which has the purpose or effect of substantially interfering with an individual’s work performance or creating an intimidating, hostile or offensive work environment. These Guidelines apply to all employees including elected/appointed officials, the town manager, department heads, co-workers, and non-employees such as customers, clients, vendors, consultants, etc.
- b) Sexual Harassment.
Because sexual harassment raises issues that are to some extent unique in comparison to other harassment, the Town believes that it warrants separate emphasis. The Town strongly opposes sexual harassment and inappropriate sexual conduct. Sexual harassment is defined as unwelcome sexual advances, requests for sexual favors, and other verbal or physical conduct of a sexual nature, when:
 1. Submission to such conduct is made explicitly or implicitly a term or condition of employment;
 2. Submission to or rejection of such conduct is used as the basis for decisions affecting an individual’s employment, including but not limited to promotion or demotion; or
 3. Such conduct has the purpose or effect of substantially interfering with an individual’s work performance or creating an intimidating, hostile or offensive work environment.

4. All employees are always expected to conduct themselves in a professional and businesslike manner. Inappropriate sexual conduct that could lead to a claim of sexual harassment is expressly prohibited by these Guidelines. Such conduct includes, but is not limited to, sexually implicit or explicit communications whether in:
- i. Written form, such as cartoons, posters, calendars, notes, letters, E-mail;
 - ii. Verbal form, such as comments, jokes, foul or obscene language of a sexual nature, gossiping or questions about another's sex life, or repeated unwanted request for dates;
 - iii. Physical gestures and other nonverbal behavior, such as unwelcome touching, grabbing, fondling, kissing, massaging, and brushing up against another's body.

c) EEO/Harassment Complaint Procedure.

If you believe that there has been a violation of the EEO Guidelines or harassment based on the protected classes outlined above, including sexual harassment, please use the following complaint procedure. The Town expects employees to make a timely complaint to enable the Town to promptly investigate and correct any behavior which may be in violation of these Guidelines.

Report the incident to the Town Manager who will investigate the matter and take appropriate corrective action. If you do not feel comfortable reporting the incident to the Town Manager, report the incident to the Town Clerk. Your complaint will be kept as confidential as practicable. If you feel that you cannot go to either of these individuals with your complaint, you should report the incident to the Mayor.

If the Town determines that an employee's behavior is in violation of this Guidelines, appropriate disciplinary action will be taken against the offending employee, up to an including termination of employment.

The Town prohibits retaliation against an employee for filing a complaint under these Guidelines or for assisting in a complaint investigation. If you perceive retaliation for making a complaint or your participation in the investigation, please follow the complaint procedure outlined above. The situation will be promptly investigated.

Signature Page

I _____ (employee name) have received a copy of the Town of Grand Lake Personnel Guidelines dated _____. I understand that I am to become familiar with its contents. Further I understand as initialed by each statement below:

___ Employment with the Town of Grand Lake is at-will. I have the right to end my work relationship with the Town, with or without notice for any reason. The Town has the same right.

___ The language used in this handbook and any verbal statements or management are not intended to constitute a contract of employment, either expressed or implied, nor are they a guarantee of employment for specific duration.

___ The Personnel Guidelines are not all inclusive but intended to provide me with a summary of some of the Town’s guidelines.

___ This edition replaces all previously issued Personnel Guidelines and benefits as adopted by previous Resolutions. The need may arise to change the guidelines described in this document, except for at-will nature of employment. The Town therefore reserves the right to interpret them or to change without prior notice.

___ No representative of the Town of Grand Lake, other than the elected officials has the authority to enter into an agreement of employment.

___ Benefit amounts may be adopted per Resolution or summarized in a separate document. The Town of Grand Lake is a Statutory Town, an incorporated municipality, within and under the laws of the State of Colorado. All voluntary Benefit amounts listed are financial obligations that require annual appropriations.

Employee Name

Date of Hire

Signature

Signature Date

**TOWN OF GRAND LAKE
RESOLUTION NO. 28- 2022**

A RESOLUTION for amending the Town of Grand Lake Personal Guidelines as of August 22, 2022.

WHEREAS, Town of Grand Lake is updating the Personal Guidelines Policy to add PTO for part-time employees.

NOW THEREFORE BE IT RESOLVED BY THE GRAND LAKE BOARD OF TRUSTEES AS FOLLOWS:

The Personnel Guidelines are amended by the adoption of the additions in the attached Personnel Guidelines.

DULY MOVED, SECONDED, AND ADOPTED BY THE BOARD OF TRUSTEES OF THE TOWN OF GRAND LAKE, COLORADO, THIS 22nd day of August 2022.

(SEAL)

Votes Approving:
Votes Opposed:
Absent:
Abstained:

ATTEST:

TOWN OF GRAND LAKE

Alayna Carrell
Town Clerk

Stephen Kudron
Town Mayor