



# GRAND LAKE BOARD OF TRUSTEES WORKSHOP AND MEETING AGENDA

Monday, October 10, 2022 at 4:30 PM

Town Hall Board Room – 1026 Park Avenue

*The Town of Grand Lake upholds the Six Pillars of Character:  
Citizenship, Trustworthiness, Respect, Responsibility, Fairness and Caring*

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**Please join my meeting from your computer, tablet or smartphone.**

<https://us06web.zoom.us/j/87353509512>

**You can also dial in using your phone.**

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## **WORK SESSION 4:30 PM**

1. Call to Order
2. Roll Call
3. Conflicts of Interest
4. Items of Discussion
  - A. BOCC Update
  - B. FY 2023 Budget Workshop

## **EVENING MEETING 6:00 PM**

1. Call to Order
2. Pledge of Allegiance
3. Announcements
4. Roll Call
5. Conflicts of Interest
6. Manager's Report
7. Public Comments (limited to 3 minutes)
8. Consideration to Approve Meeting Minutes
  - A. September 26, 2022
9. Consideration to Approve Accounts Payable
  - A. Accounts Payable
10. Items of Discussion
  - A. Consideration of Resolution 30-2022 Waiving Fees for the Grand Arts Council's Use of the Community House
  - B. Resolution 31-2022: Consideration to Accept Road Maintenance for the Ridge at Elk Creek Subdivision.
  - C. Ordinance 13-2022: Consideration to vacate a portion of the Ellsworth Street right of way located adjacent to Lots 1-5 Cairns Addition to Grand Lake; more commonly referred to as 846 Lake Avenue.
11. Mayor's Report
12. Future Items for Consideration
13. Adjourn Meeting



TO: Mayor Kudron and Town Trustees

FROM: John Crone, Town Manager/Budget Officer  
Heike Wilson, Town Treasurer

DATE: October 10, 2022

RE: Presentation of the 2023 Budget draft

Attached is the budget draft for the workshop. This is a working document, and the staff will revise any items of discussion to a final draft to be presented during the October 24<sup>th</sup> Public Hearing. Department Heads will be present to answer any question you may have. We have also highlighted a few expenses the BOT will need to discuss to give the staff direction on Transit Services, Creative District and Space to Create.

**Proposed Schedule**

October 24<sup>th</sup> Public Hearing on proposed budget

Nov. 14<sup>th</sup> BOT to adopt 2023 Budget

**Methods of preparing Budget**

The budget is mostly based on the 2022 budget and YTD estimates and known expenses. Sales tax was reduced by 5%; property tax was calculated off the Mill Levy preliminary assessed property values from GC; Each department research and proposed their budget with some modifications by the Town Manager. We expect to see an increase in some expenses such as property insurance, workman’s comp, wages, and supplies. Requested capital purchases are \$120K for road striper; 1-ton chevy truck; zero turn riding mower and deck trailer for Public Works. \$150K for paving and drainage and \$250K for the Community House Marque. \$48K for a new truck for the Water Department. \$80K for wall replacement and garage doors for Marina and \$20K to move PAYT facility. In the Capital fund we are requesting \$313K for boardwalks and paving. We also have been actively perusing grants and will update the budget once we have been awarded funds.

	Budget FY2021	Actual FY2021	Budget FY2022	YTD Estimate ending for FY 2022	Budget FY2023
<b>Summation - General Fund Revenues and Expenditures</b>					
<b>General Fund Beginning Balance</b>	<b>\$2,018,575</b>	<b>\$2,723,638</b>	<b>\$3,056,705</b>	<b>\$2,681,222</b>	<b>\$2,275,132</b>
Operating Budget					
General Revenue	\$2,498,927	\$3,487,204	\$3,246,928	\$3,391,097	\$3,143,339
Operations	(\$2,839,584)	(\$2,774,381)	(\$3,529,850)	(\$2,879,969)	(\$3,131,256)
Debt Service	(\$162,703)	(\$428,951)	(\$199,741)	(\$311,749)	(\$129,615)
<b>Total Operating Budget</b>	<b>(\$503,360)</b>	<b>\$283,872</b>	<b>(\$482,663)</b>	<b>\$199,379</b>	<b>(\$117,532)</b>
Capital Budget					
Capital Revenue	\$2,030,000	\$1,570,000	\$401,421	\$235,000	\$25,000
Capital Outlay	(\$2,539,305)	(\$1,896,287)	(\$1,170,221)	(\$840,469)	(\$527,500)
<b>Total Capital Budget</b>	<b>(\$509,305)</b>	<b>(\$326,287)</b>	<b>(\$768,800)</b>	<b>(\$605,469)</b>	<b>(\$502,500)</b>
Revenues Over (Under) Expenditures	(\$1,012,665)	(\$42,416)	(\$1,251,463)	(\$406,090)	(\$620,032)
Appropriate From (To) Fund Balance	\$1,012,665	\$42,416	\$1,251,463	\$406,090	\$620,032
<b>General Fund Ending Balance</b>	<b>\$1,005,910</b>	<b>\$2,681,222</b>	<b>\$1,805,242</b>	<b>\$2,275,132</b>	<b>\$1,655,100</b>

		Budget FY2021	Actual FY2021	Budget FY2022	YTD Estimate ending for FY 2022	Budget FY2023
23	<b>Summation - General Fund Expenditures By Department</b>					
24						
25						
26	Cemetery Committee	\$11,550	\$9,849	\$11,550	\$4,500	\$8,000
27						
28	Planning Commission/Board of Adjustments	\$20,300	\$50,231	\$90,000	\$99,537	\$41,600
29						
30	Greenways Committee	\$47,585	\$47,536	\$51,585	\$53,102	\$68,918
31						
32	Board of Trustees	\$112,009	\$123,410	\$132,600	\$245,084	\$111,950
33						
34	Administration					
35	Personnel	\$448,850	\$416,230	\$503,428	\$516,617	\$550,718
36	Operations	\$894,542	\$911,177	\$1,029,534	\$428,597	\$536,432
37	Administration Subtotal	\$1,343,392	\$1,327,407	\$1,532,962	\$945,214	\$1,087,150
38						
39	Public Safety					
40	Personnel					Moved under admin
41	Operations	\$165,858	\$223,049	\$282,000	\$277,858	\$277,858
42	Public Safety Subtotal	\$165,858	\$223,049	\$282,000	\$277,858	\$277,858
43						
44	Public Works					
45	Personnel	\$415,439	\$424,794	\$457,865	\$496,278	\$525,750
46	Operations	\$290,000	\$203,885	\$385,000	\$300,200	\$376,700
47	Public Works Subtotal	\$705,439	\$628,679	\$842,865	\$796,478	\$902,450
48						
49	Grand Lake Center					
50	<b>Revenues</b>	\$59,600	\$86,698	\$59,600	\$61,474	\$67,000
51	Personnel	\$160,139	\$145,151	\$177,298	\$178,165	\$205,687
52	Operations	\$112,802	\$91,351	\$144,022	\$100,644	\$141,358
53	Capital	\$0	\$0	\$0	\$0	\$0
54	<b>Grand Lake Center Expenditures</b>	\$272,941	\$236,502	\$321,320	\$278,809	\$347,046
55	Grand Lake Center Totals	(\$213,341)	(\$149,804)	(\$261,720)	(\$217,335)	(\$280,046)

		Budget FY2021	Actual FY2021	Budget FY2022	YTD Estimate ending for FY 2022	Budget FY2023
56						
57	Parks					
58	Personnel	\$62,760	\$32,271	\$69,717	\$69,748	\$80,645
59	Operations	\$97,750	\$95,448	\$195,250	\$109,640	\$205,640
60	Parks Subtotal	\$160,510	\$127,719	\$264,967	\$179,388	\$286,285
61						
62	Debt Service	\$162,703	\$428,951	\$199,741	\$311,749	\$129,615
63						
64	Capital Outlay	\$2,539,305	\$1,896,287	\$1,170,221	\$840,469	\$527,500
65						
66	All Department/Committees					
67	Personnel Total*	\$1,087,188	\$1,018,446	\$1,208,308	\$1,260,808	\$1,362,800
68	Operations Total*	\$1,752,396	\$1,755,935	\$2,321,541	\$1,619,161	\$1,768,456
69	Debt Service Total*	\$162,703	\$428,951	\$199,741	\$311,749	\$129,615
70	Capital Outlay Total	\$2,539,305	\$1,896,287	\$1,170,221	\$840,469	\$527,500
71						
72	<b>Total General Fund Expenditures</b>	<b>\$5,541,592</b>	<b>\$5,099,620</b>	<b>\$4,899,811</b>	<b>\$4,032,187</b>	<b>\$3,788,371</b>

	Budget FY2021	Actual FY2021	Budget FY2022	YTD Estimate ending for FY 2022	Budget FY2023	
73	<b>Summation - Water Enterprise Fund Revenues and Expenditures</b>					
74						
75						
76	<b>Water Enterprise Fund Beginning Balance</b>	<b>\$1,571,051</b>	<b>\$1,731,382</b>	<b>\$1,805,981</b>	<b>\$1,889,131</b>	<b>\$2,099,971</b>
77						
78	Revenues					
79	Operations Revenue	\$621,500	\$658,618	\$602,500	\$691,500	\$688,500
80	Capital Revenue	\$30,000	\$45,500	\$30,000	\$30,000	\$32,500
81	<b>Total Revenues</b>	<b>\$651,500</b>	<b>\$704,118</b>	<b>\$632,500</b>	<b>\$721,500</b>	<b>\$721,000</b>
82						
83	Expenditures					
84	Operations	(\$582,389)	(\$447,959)	(\$663,622)	(\$415,872)	(\$583,789)
85	Debt Service	(\$94,788)	(\$94,788)	(\$94,788)	(\$94,788)	(\$94,788)
86	Capital Outlay	(\$1)	(\$3,621)	(\$1)	\$0	(\$48,000)
87	<b>Total Expenditures</b>	<b>(\$677,178)</b>	<b>(\$546,368)</b>	<b>(\$758,411)</b>	<b>(\$510,660)</b>	<b>(\$726,577)</b>
88						
89	Revenues Over (Under) Expenditures	(\$25,678)	\$157,749	(\$125,911)	\$210,840	(\$5,577)
90	Appropriate From (To) Fund Balance	\$25,678	(\$157,749)	\$125,911	(\$210,840)	\$5,577
91						
92	<b>Water Enterprise Fund Ending Balance</b>	<b>\$1,545,373</b>	<b>\$1,889,131</b>	<b>\$1,680,070</b>	<b>\$2,099,971</b>	<b>\$2,094,394</b>

	Budget FY2021	Actual FY2021	Budget FY2022	YTD Estimate ending for FY 2022	Budget FY2023
93					
94	<b>Summation - Marina Enterprise Fund Revenues and Expenditures</b>				
95					
96	<b>Marina Enterprise Fund Beginning Balance</b>	<b>\$801,395</b>	<b>\$854,669</b>	<b>\$1,016,255</b>	<b>\$988,228</b>
97					
98	<b>Revenues</b>	<b>\$423,200</b>	<b>\$388,237</b>	<b>\$470,200</b>	<b>\$384,444</b>
99					
100					
101	Operations	(\$350,280)	(\$254,678)	(\$425,161)	(\$318,922)
102	Debt Service	\$0	\$0	\$0	\$0
103	Capital Outlay	\$0	\$0	\$0	\$0
104	<b>Total Expenditures</b>	<b>(\$350,280)</b>	<b>(\$254,678)</b>	<b>(\$425,161)</b>	<b>(\$318,922)</b>
105					
106	Revenues Over (Under) Expenditures	\$72,920	\$133,559	\$45,039	\$65,523
107	Appropriate From (To) Fund Balance	(\$72,920)	(\$133,559)	(\$45,039)	(\$65,523)
108					
109	<b>Marina Enterprise Fund Ending Balance</b>	<b>\$874,315</b>	<b>\$988,228</b>	<b>\$1,061,294</b>	<b>\$1,053,751</b>

	Budget FY2021	Actual FY2021	Budget FY2022	YTD Estimate ending for FY 2022	Budget FY2023
110	<b>Summation - Pay-As-You-Throw (PAYT) Enterprise Fund Revenues and Expenditures</b>				
111					
112					
113	<b>PAYT Enterprise Fund Beginning Balance</b>	<b>\$91,183</b>	<b>\$117,747</b>	<b>\$146,333</b>	<b>\$153,995</b>
114					<b>\$170,659</b>
115	<b>Revenues</b>	<b>\$79,050</b>	<b>\$78,715</b>	<b>\$79,050</b>	<b>\$78,200</b>
116					<b>\$79,300</b>
117	Expenditures				
118	Operations	(\$56,923)	(\$42,468)	(\$64,040)	(\$61,536)
119	Capital Outlay	\$0	\$0	\$0	(\$20,000)
120	<b>Total Expenditures</b>	<b>(\$56,923)</b>	<b>(\$42,468)</b>	<b>(\$64,040)</b>	<b>(\$61,536)</b>
121					<b>(\$92,066)</b>
122	Revenues Over (Under) Expenditures	\$22,127	\$36,247	\$15,010	\$16,664
123	Appropriate From (To) Fund Balance	(\$22,127)	(\$36,247)	(\$15,010)	(\$16,664)
124					\$12,766
125	<b>PAYT Enterprise Fund Ending Balance</b>	<b>\$113,310</b>	<b>\$153,995</b>	<b>\$161,343</b>	<b>\$170,659</b>
					<b>\$157,893</b>

	Budget FY2021	Actual FY2021	Budget FY2022	YTD Estimate ending for FY 2022	Budget FY2023	
126	<b>Summation - Capital Improvement Fund Revenues and Expenditures</b>					
127						
128						
129	<b>Capital Improvement Fund Beginning Balance</b>	<b>\$1,221,284</b>	<b>\$1,247,140</b>	<b>\$522,253</b>	<b>\$208,305</b>	<b>\$365,769</b>
130						
131	<b>Revenues</b>	<b>\$1,544,360</b>	<b>\$1,493,556</b>	<b>\$618,752</b>	<b>\$619,000</b>	<b>\$590,250</b>
132						
133	Expenditures					
134	Operations	(\$2,186,164)	(\$250)	\$0	(\$275)	(\$300)
135	Debt Service	(\$278,950)	(\$278,950)	(\$278,950)	(\$275,500)	(\$277,050)
136	TABOR Reserve	\$0	\$0	\$0	\$0	\$0
137	Capital Outlay	\$0	(\$2,253,190)	(\$2,144,295)	(\$185,761)	(\$313,000)
138	<b>Total Expenditures</b>	<b>(\$2,465,114)</b>	<b>(\$2,532,390)</b>	<b>(\$2,423,245)</b>	<b>(\$461,536)</b>	<b>(\$590,350)</b>
139						
140	Revenues Over (Under) Expenditures	(\$920,754)	(\$1,038,835)	(\$1,804,493)	\$157,464	(\$100)
141	Appropriate From (To) Fund Balance	\$920,754	\$1,038,835	\$1,804,493	(\$157,464)	\$100
142						
143	<b>Capital Improvement Fund Ending Balance</b>	<b>\$300,530</b>	<b>\$208,305</b>	<b>(\$1,282,240)</b>	<b>\$365,769</b>	<b>\$365,669</b>

	A	B	C	D	E	F	G	H
1			Budget FY2021	Actual FY2021	Budget FY2022	YTD Estimate ending for FY 2022	BudgetFY2023	<b>2023 Budget Explanatory Notes</b>
2								
3		<b>General Fund - Revenues</b>						
4		<b>Taxes</b>						
5	10-311-100	Property Taxes	\$333,658	\$331,128	\$401,968	\$401,968	\$396,673	2023 Mill Levy = 6.812- Assessed value \$58M see Certification
6								
7	10-311-110	Specific Ownership	\$15,000	\$25,803	\$15,000	\$15,000	\$15,000	Property tax on vehicles
8	10-311-120	Interest & Penalty-Prop Taxes	\$300	\$697	\$300	\$300	\$300	
9	10-311-130	Motor Vehicle Use & Sales Tax	\$40,000	\$85,282	\$40,000	\$50,000	\$40,000	4% - Use (sales) tax on vehicles - from Clerk & Rec
10	10-311-140	Sales Tax	\$1,741,825	\$2,523,456	\$2,461,018	\$2,461,018	\$2,337,968	4% - assume 5% reduction
11	10-311-150	Building Use Tax	\$45,000	\$18,377	\$45,000	\$30,000	\$25,000	Revenue based on permits closed, not issued (year end adjustment) - assuming less commercial building for 2023
12	10-311-160	Cigarettes-Select Sales Tax	\$3,000	\$5,172	\$3,000	\$3,000	\$3,000	
13	10-316-170	Cable Franchise	\$21,000	\$24,114	\$10,000	\$20,000	\$20,000	5% gross revenues, paid quarterly
14	10-316-171	Telephone Franchise	\$5,500	\$4,401	\$10,000	\$5,000	\$5,000	\$1/mo. per account, paid monthly
15	10-316-172	Electric Franchise	\$30,000	\$33,339	\$30,000	\$35,000	\$35,000	2%, paid quarterly
16	10-316-173	Natural Gas Franchise	\$11,000	\$12,996	\$11,000	\$15,000	\$15,000	3% gross revenues, paid monthly
17			\$2,246,283	\$3,064,767	\$3,027,286	\$3,036,286	\$2,892,940	5% expected decrease in tax revenues
18		<b>Licenses &amp; Permits</b>						
19	10-321-100	Liquor License	\$4,500	\$1,464	\$4,500	\$9,408	\$3,750	based on current liquor licenses without penalty
20	10-321-120	Sales Tax License \$5	\$500	\$320	\$500	425	\$425	\$5 Town Sales Tax Licenses
21	10-321-130	Motor Vehicle License (rural)	\$2,000	\$2,544	\$2,000	\$2,000	\$2,000	Road & Bridge registration fees - paid electronically by GC Treasurer with Property Taxes
22	10-321-140	Sign Permit	\$300	\$285	\$300	\$125	\$100	Includes Town Off Premise Sign Fees
23	10-321-150	Grading Permit	\$200	\$110	\$200	\$70	\$50	
24	10-321-160	Animal License	\$150	\$35	\$150	\$55	\$50	
25	10-321-170	Enchrochment Fees	\$400	\$2,470	\$400	\$1,000	\$400	
26	10-321-175	Business License Commission	\$30,000	\$23,446	\$30,000	\$30,000	\$30,000	
27	10-321-180	Nightly Rental License \$600	\$70,000	\$49,756	\$50,000	\$66,922	\$50,000	\$600 license; STR software \$150 per license. Remaining revenue transferred to Attainable Housing Fund at year end, funds usually given to Chamber approx. 80 active
28	10-321-190	Boardwalk Sales Permit	\$150	\$0	\$150	\$0	\$150	
29			\$108,200	\$80,430	\$88,200	\$109,580	\$86,925	

	A	B	C	D	E	F	G	H
1			Budget FY2021	Actual FY2021	Budget FY2022	YTD Estimate ending for FY 2022	BudgetFY2023	<b>2023 Budget Explanatory Notes</b>
30		<b>General Fund - Revenues</b>						
31		<b>Intergovernmental</b>						
32	10-335-130	Grand Cnty Road & Bridge	\$6,492	\$7,886	\$6,492	\$9,520	\$9,520	2022 quarterly payment \$2380
33	10-335-200	Highway User Tax Fund	\$30,000	\$35,222	\$30,000	\$30,000	\$31,952	
34	10-335-800	Conservation Trust Fund	\$2,000	\$3,121	\$2,000	\$3,000	\$3,000	
35	10-335-900	Other Intergovernmental	\$1,000	\$1,672	\$1,000	\$1,000	\$1,000	State Severance Tax & Federal Mineral Funds
36			\$39,492	\$47,901	\$39,492	\$43,520	\$45,472	
37								
38		<b>Charges for Services</b>						
39	10-341-100	Court Fees	\$0	\$0	\$0	\$0	\$0	
40	10-341-200	Cemetery	\$3,200	\$8,875	\$3,200	\$11,775	\$12,000	Perpetual Care & Reservation Fees
41	10-341-201	Cemetery Grants & Donations	\$0	\$0	\$0	\$1,200	\$0	
42	10-341-900	Cemetery Excavation Fees				\$11,775	\$6,000	Not included in Cemetery fund goes to PW GF
43	10-341-300	Zoning & Subdivision Review	\$2,000	\$4,997	\$2,000	\$3,000	\$2,000	
44	10-341-400	Attainable Housing Fee	\$2,000	\$9,862	\$2,000	\$3,065	\$2,000	Based on new construction paid at building permit pick-up
45	10-341-500	EV Charging Station	\$300	\$1,865	\$300	\$2,000	\$4,000	Charging station fees collected
46	10-341-600	Fuel Depot Surcharge	\$1,000	\$2,192	\$1,000	\$2,000	\$2,000	
47	10-341-625	Spec Ev/Material Recovery Fee	\$0	\$0	\$0	\$0	\$0	
48	10-341-700	Copies/Faxes/Soda	\$100	\$49	\$100	\$0	\$0	
49	10-341-850	Nightly Rental App Fee \$165	\$1,200	\$1,815	\$1,200	\$5,035	\$5,000	based on new STR's. Anticipation of new software helping getting more in compliance
50	10-350-101	GL Center - Rental Fees	\$17,600	\$25,859	\$17,600	\$9,474	\$15,000	
51	10-350-111	GL Center - (T) Merch Sales	\$0	\$0	\$0	\$0	\$0	
52	10-350-115	GL Center - (N) Merch Sales	\$0	\$101	\$0	\$0	\$0	
53	10-350-121	GL Center - Memberships	\$30,000	\$51,251	\$30,000	\$40,000	\$40,000	Incl. Employee GLC Membership Benefit
54	10-350-131	GL Center - Rec Fees	\$12,000	\$7,837	\$12,000	\$12,000	\$12,000	
55	10-350-201	GL Center - Donations	\$0	\$1,650	\$0	\$0	\$0	
56			\$69,400	\$116,352	\$69,400	\$101,324	\$100,000	
57		<b>Fines and Forfeitures</b>						
58	10-351-100	Ordinance/Traffic Fines	\$0	\$0	\$0	\$75	\$1,500	
59								
60		<b>Fees and Leases</b>						
61	10-353-180	Rent - Visitors Center	\$2,500	\$1,875	\$2,500	\$2,500	\$2,500	VC Service Agreement requirement for Maintenance on VC; See 10-415-723. 4 payment of 625
62								

	A	B	C	D	E	F	G	H
1			Budget FY2021	Actual FY2021	Budget FY2022	YTD Estimate ending for FY 2022	Budget FY2023	<b>2023 Budget Explanatory Notes</b>
63		<b>General Fund - Revenues</b>						
64		<b>Net Investment Income</b>						
65	10-355-100	Interest Revenue	\$18,000	\$4,194	\$5,000	\$8,000	\$10,000	interest rates are increasing
66								
67		<b>Other Revenue</b>						
68	10-334-900	Grants - Other	\$0	\$63,591	\$0	\$63,591		This was covid relief funds not anticipate moving forward. We will approach grants with supplemental budget when awarded
69	10-360-130	Municipal Fee	\$50	\$0	\$50	\$3		Muni fee penalty not collected anymore
70	10-360-140	Rent - Land, Buildings	\$10,000	\$4,470	\$10,000	\$3,890	\$4,000	Pavilion, Comm. House, Lakefront Park, , etc.
71	10-360-160	Rent - Enterprise Fund Sites	\$2	\$2	\$0	\$2	\$2	Marina, PAYT
72	10-360-190	Gifts - Donations	\$0	\$0	\$0	\$0	\$0	
73	10-360-200	Misc. Revenues - General	\$5,000	\$103,622	\$5,000	\$22,325	\$0	
74	10-360-230	Memorial Benches	\$0	\$0	\$0	\$0	\$0	
75			\$15,052	\$171,685	\$15,050	\$89,812	\$4,002	
76		<b>Contributions</b>						
77	10-377-200	Capital Contribs (Interfund)	\$0	\$0	\$0	\$0	\$0	
78								
79		<b>Capital Specific Revenue</b>						
80	10-360-110	Sale of Assets	\$25,000	\$0	\$25,000	\$0	\$25,000	carry forward to sell fleet; one truck and Subaru
81	10-377-350	Developer Letter of Credit	\$0	\$0	\$0	\$0	\$0	
82	10-377-100	Capital Lease Proceeds	\$0	\$0	\$0	\$0	\$0	
83	10-377-120	Certificate of Participation	\$1,565,000	\$1,570,000	\$0	\$0	\$0	
84	10-377-140	Grants - Capital	\$440,000	\$0	\$376,421	\$0		We will approach grants with supplemental budget when awarded
85	10-377-150	CDOT Off-System Bridge Program	\$0	\$0	\$0	\$0	\$0	
86	10-377-154	CO Parks & Wildlife	\$0	\$0	\$0	\$0	\$0	
87	10-377-157	DOLA Tier 1 - W. Portal Bridge	\$0	\$0	\$0	\$0	\$0	
88	10-377-160	Space to Create Revenue	\$0	\$0	\$0	\$235,000	\$0	We will approach grants with supplemental budget when awarded
89			\$2,030,000	\$1,570,000	\$401,421	\$235,000	\$25,000	
90		<b>Total Revenues</b>	<b>\$4,528,927</b>	<b>\$5,057,204</b>	<b>\$3,648,349</b>	<b>\$3,626,097</b>	<b>\$3,168,339</b>	

	A	B	C	D	E	F	G	H
1			Budget FY2021	Actual FY2021	Budget FY2022	YTD Estimate ending for FY 2022	BudgetFY2023	<b>2023 Budget Explanatory Notes</b>
91		<b>General Fund - Expenditures</b>						
92		<b>Cemetery Committee</b>						
93	10-410-211	General Supplies/Misc Expenses	\$4,500	\$7,701	\$4,500	\$4,500	\$2,000	
94	10-410-215	Grave Markers	\$3,050	\$325	\$3,050	\$0	\$1,000	
95	10-410-242	General Maintenance	\$4,000	\$1,823	\$4,000	\$0	\$5,000	General maintenance (tree removal)
96			\$11,550	\$9,849	\$11,550	\$4,500	\$8,000	
97								
98		<b>Planning Commission/Board of Adjustments</b>						
99	10-412-211	General Office Supplies	\$1,000	\$74	\$1,000	\$16	\$300	based on overall Admin General Office Supplies expense
100	10-412-311	Postage/Ads/Legal Notices	\$1,000	\$147	\$1,000	\$0	\$1,000	Reimbursed by applicant
101	10-412-314	Purchased Services	\$2,000	\$14,510	\$18,000	\$9,521	\$18,000	Reimbursable from developers/owners-\$1500/mo. RG assoc
102	10-412-319	Misc.-Planning Commission/BOA	\$300	\$0	\$1,000	\$0	\$300	
103	10-412-320	Computer Hardware	\$7,000	\$1,720	\$7,000	\$7,000	\$1,000	software renewals
104	10-412-351	Planning Legal Services	\$3,000	\$8,721	\$6,000	\$15,000	\$10,000	Rezoning and development, Town expects reimbursement from developers for expenses incurred in connection with development.
105	10-412-370	Training/Travel	\$6,000	\$4,804	\$6,000	\$6,000	\$6,000	Planner in Admin, classes, online seminar
106	10-412-380	Comp Plan Update	\$0	\$20,255	\$50,000	\$62,000	\$5,000	Lands Committee requested a planning consultant for the Municipal lands plan.
107			\$20,300	\$50,231	\$90,000	\$99,537	\$41,600	
108								
109		<b>Greenways Committee</b>						
110	10-414-211	General Supplies	\$2,000	\$409	\$6,000	\$7,817	\$10,334	Hilly Lawn-Fuel GL Hardware; Flowering of Grand Lake supplies
111	10-414-238	Trees/Shrubs/Plantings	\$6,500	\$7,262	\$6,500	\$6,500	\$10,334	increase of greenhouse prices and additional planting for Park Ave & lamp posts
112	10-414-241	Arbor Day Supplies	\$250	\$214	\$250	\$250	\$250	Day programs for Tree City USA requirements; Seedlings from CSU Extension
113	10-414-319	Contract Labor	\$38,535	\$39,635	\$38,535	\$38,535	\$48,000	Increased labor to include cost of living and additional workload with Park Ave
114	10-414-726	Miscellaneous Services	\$150	\$16	\$150	\$0	\$0	
115	10-414-870	Contingency	\$150	\$0	\$150	\$0	\$0	
116			\$47,585	\$47,536	\$51,585	\$53,102	\$68,918	
117								

	A	B	C	D	E	F	G	H
1			Budget FY2021	Actual FY2021	Budget FY2022	YTD Estimate ending for FY 2022	BudgetFY2023	<b>2023 Budget Explanatory Notes</b>
118		<b>General Fund - Expenditures</b>						
119		<b>Board of Trustees</b>						
120	10-413-142	Workers' Compensation	\$309	\$399	\$300	\$352	\$400	
121	10-413-211	Office/meeting supplies	\$2,400	\$3,721	\$2,400	\$7,000	\$5,000	
122	10-413-215	Elections	\$2,000	\$5,715	\$1,200	\$2,500	\$2,500	
123	10-413-316	Dues/Memberships	\$7,700	\$9,042	\$17,700	\$18,000	\$18,000	Empl Council, CAST, CML, NWCCOG/RRR/QQ, Club 20, 3 Lakes Watershed, GCWIN, I-70 Coalition, Arbor Day Foundation, Downtown CO Inc, Rky Mtn Conservancy, Grand Foundation Corporate Sponsorship
124	10-413-370	Training/Travel	\$7,500	\$2,061	\$7,500	\$5,000	\$7,500	
125	10-413-460	Long Range/Misc	\$500	\$355	\$500	\$500	\$500	BOT retreat facilitator and misc. expenses
126	10-413-461	Appreciation Program	\$3,000	\$9,592	\$3,000	\$6,000	\$9,000	Appreciation Dinner; Misc appreciation expenses
127	10-413-462	Computer Equipment	\$1,000	\$5,049	\$2,400	\$2,400	\$2,500	
128	10-413-463	Water Quality Issues	\$0	\$0	\$0	\$0		GCWIN - Continued toxin monitoring
129	10-413-465	Computer Software	\$1,000	\$1,126	\$1,000	\$1,000	\$1,200	Liberty software annual support
130	10-413-870	Board Contingency	\$250	\$0	\$250	\$104,000	\$250	
131	10-413-728	Miscellaneous Donations	\$50,000	\$50,000	\$45,000	\$46,982	\$13,750	\$5,000 for substance abuse counseling, \$5,000 for GCWildfire Council, \$1250 for Grand 2050, \$2500 Public Square interpretive sign
132	10-413-843	Rocky Mtn Rep Theatre	\$1,350	\$1,350	\$1,350	\$1,350	\$1,350	Year 13 of 20
133	10-413-859	Grand Foundation	\$35,000	\$35,000	\$50,000	\$50,000	\$50,000	This is for non-profits to apply with GF to maximize their impact
134			\$112,009	\$123,410	\$132,600	\$245,084	\$111,950	
135		<b>Subtotal Boards and Committees</b>	<b>\$191,444</b>	<b>\$231,025</b>	<b>\$285,735</b>	<b>\$402,222</b>	<b>\$230,468</b>	

	A	B	C	D	E	F	G	H
1			Budget FY2021	Actual FY2021	Budget FY2022	YTD Estimate ending for FY 2022	BudgetFY2023	2023 Budget Explanatory Notes
136		<b>General Fund - Expenditures</b>						
137		<b>Administration</b>						
138		<b>Personnel</b>						
139	10-415-100	Gross Wages - Administration	\$310,121	\$282,548	\$348,886	\$343,952	\$378,347	10% increase
140	10-415-103	OT/Comp Time Buyout	\$0	\$3,082	\$0	\$4,186	\$500	Majority of office staff is salary now reducing overtime
141	10-415-105	Bonus	\$4,800	\$5,500	\$7,000	\$8,000	\$7,000	
142	10-415-110	Gross Wages-Admin PT/Seasonal	\$23,476	\$7,081	\$26,411	\$0	\$0	not expecting any PT admin staff
143	10-415-134	Alternative Benefit	\$6,000	\$6,000	\$6,600	\$6,000	\$6,000	
144	10-415-130	GLC Membership Benefit	\$1,750	\$0	\$1,925	\$0	\$1,925	
145	10-415-131	Longevity Benefit	\$0	\$0	\$0	\$0	\$0	
146	10-415-132	ICMA Town Paid Benefit	\$27,072	\$34,981	\$30,456	\$27,500	\$30,268	
147	10-415-133	Health/Dental-Employee	\$32,845	\$33,013	\$34,487	\$77,049	\$78,000	Medical/Dental/Life/Vision
148	10-415-135	Dep Health/Dental	\$6,282	\$0	\$6,596	\$1,731	\$6,600	
149	10-415-136	Medical Benefit Allowance	\$6,588	\$14,776	\$7,412	\$8,400	\$8,400	
150	10-415-141	Unemployment Insurance	\$1,015	\$1,539	\$1,142	\$1,000	\$1,135	.3% of wages
151	10-415-142	Workers' Compensation	\$943	\$3,034	\$1,061	\$1,800	\$3,600	WC increase for 2023
152	10-415-143	Social Security Match	\$22,659	\$20,000	\$25,491	\$30,000	\$23,457	6.2% of wages+Town ICMA
153	10-415-144	Medicare Match	\$5,299	\$4,677	\$5,961	\$7,000	\$5,486	1.45% of wages+Town ICMA
154			\$448,850	\$416,230	\$503,428	\$516,617	\$550,718	
155		<b>Supplies</b>						
156	10-415-211	General Office Supplies	\$4,500	\$10,794	\$5,000	\$8,000	\$8,000	Experiencing increase in supply pricing
157	10-415-215	Computer Software	\$16,622	\$19,251	\$17,000	\$22,000	\$22,000	Firewall, Malware, Antivirus, Adobe, gov.os, ESRI (\$700); Caselle Ongoing; O365 (10 lic),
158	10-415-220	Computer Hardware	\$7,000	\$6,541	\$7,000	\$6,043	\$7,000	
159	10-415-226	Small Equipment	\$2,100	\$1,730	\$2,100	\$3,000	\$3,000	Copier lease
160			\$30,222	\$38,316	\$31,100	\$39,043	\$40,000	
161		<b>Repairs and Maintenance</b>						
162	10-415-231	Gas/Fuel	\$1,000	\$1,284	\$1,000	\$1,200	\$1,200	
163	10-415-232	Vehicle Maintenance	\$1,000	\$993	\$1,000	\$0	\$1,000	
164	10-415-233	Office Equipment Maintenance	\$2,500	\$1,588	\$2,500	\$2,500	\$2,500	
165	10-415-237	Building Maintenance	\$15,500	\$1,797	\$0	\$674	\$11,000	Replace doors in Town Hall
166	10-415-238	Town Hall Furnishings	\$250	\$0	\$250	\$1,500	\$1,500	
167			\$20,250	\$5,662	\$4,750	\$5,874	\$17,200	

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1			Budget FY2021	Actual FY2021	Budget FY2022	YTD Estimate ending for FY 2022	Budget FY2023	2023 Budget Explanatory Notes
168		<b>General Fund - Expenditures</b>						
169		<b>Administration</b>						
170		<b>Purchased Services</b>						
171	10-415-311	Postage/Freight	\$2,000	\$3,081	\$5,000	\$5,000	\$5,000	Meter lease + postage meter refills
172	10-415-312	Computer Services	\$62,000	\$28,096	\$62,000	\$62,000	\$50,000	60% IT contract; 1/2 Caselle support; Paychex, time clock system
173	10-415-314	Ads & Legal Notices	\$750	\$6,879	\$5,000	\$5,000	\$5,000	
174	10-415-316	Dues & Memberships	\$1,650	\$606	\$1,650	\$1,650	\$1,650	APA, IIMC, CMCA, CCCMA, CAMCA, CGFOA, Amazon Prime, ALERT/SAM, ICMA
175	10-415-318	Janitorial Services	\$0	\$0	\$0	\$0	\$0	
176	10-415-319	Miscellaneous Services	\$150	\$3,689	\$5,000	\$128	\$3,200	Rain Gauge on Tonahutu
177	10-415-330	Bank Fees	\$675	\$1,387	\$1,500	\$1,500	\$1,500	Safe deposit box & bank analysis fees
178			\$67,225	\$43,739	\$80,150	\$75,278	\$66,350	
179		<b>Utilities</b>						
180	10-415-341	Electric Utility	\$3,500	\$4,344	\$3,500	\$4,000	\$4,000	
181	10-415-342	Sewer Utility	\$1,000	\$866	\$1,000	\$1,000	\$1,000	
182	10-415-343	Water Utility	\$1,200	\$1,573	\$1,200	\$1,200	\$1,200	
183	10-415-344	Telephone/Internet Utility	\$5,000	\$12,057	\$7,500	\$7,500	\$7,500	Includes internet service, cell phone
184	10-415-345	Natural Gas Utility	\$2,500	\$4,357	\$2,500	\$6,000	\$6,000	
185	10-415-346	Website Hosting Services	\$800	\$4,688	\$800	\$800	\$800	Website Hosting
186	10-415-347	Recycling - Town Hall	\$1,300	\$1,078	\$1,300	\$107	\$0	
187			\$15,300	\$28,962	\$17,800	\$20,607	\$20,500	
188		<b>Professional Services</b>						
189	10-415-351	Legal Services	\$30,000	\$65,260	\$85,000	\$30,000	\$30,000	
190	10-415-352	Audit	\$10,300	\$7,800	\$10,300	\$8,400	\$8,500	60% of audit -
191	10-415-353	Judge-Municipal Court	\$500	\$0	\$500	\$0	\$500	As-needed basis
192	10-415-355	Professional Services-Other	\$11,700	\$16,707	\$15,000	\$1,500	\$10,000	ABC Flex, HR Paychex
193			\$52,500	\$89,767	\$110,800	\$39,900	\$49,000	

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1			Budget FY2021	Actual FY2021	Budget FY2022	YTD Estimate ending for FY 2022	Budget FY2023	<b>2023 Budget Explanatory Notes</b>
194		<b>General Fund - Expenditures</b>						
195		<b>Administration</b>						
196		<b>Marketing</b>						
197	10-415-560	Treasurer's Fees	\$6,980	\$6,640	\$8,039	\$9,000	\$9,000	2% of Property Taxes calculated from COV+Interest and Penalties
198	10-415-721	Chamber Service Agreement	\$32,732	\$40,232	\$32,732	\$32,732	\$32,732	\$32,732 for VC services by Chamber
199	10-415-722	BLC Fee Remittance	\$38,000	\$38,000	\$38,000	\$38,000	\$38,000	For marketing services by Chamber
200	10-415-723	Visitor Center Repairs & Maint	\$15,102	\$15,102	\$15,102	\$16,220	\$1,500	
201	10-415-724	NRL VC Op	\$30,000	\$30,000	\$30,000	\$30,000	\$30,000	For PT Visitor Center employee by Chamber
202	10-415-800	Attainable Housing Expenses	\$0	\$15,323	\$15,000	\$12,000	\$12,000	
203	10-415-870	Contingency - General Admin	\$5,000	\$1,806	\$11,000	\$11,000	\$11,000	for Chamber general expenses
204	10-415-875	Marketing Contingency	\$150	\$0	\$150	\$0		
205	10-415-880	Chamber Public Relations	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	
206	10-415-885	Town Events	\$10,000	\$2,500	\$10,000	\$10,000	\$10,000	
207	10-415-886	MSOB Expenses	\$477,481	\$477,481	\$481,311			
208	TBD	Continental Divide Trail					\$2,500	CDT maps, brochures, convention website add on
209			\$625,445	\$637,085	\$651,334	\$168,952	\$156,732	
210		<b>Other Expenses</b>						
211	10-415-370	Training/Travel	\$10,750	\$4,517	\$10,750	\$10,000	\$13,000	Planner (\$3000); Clerk (\$3,000); Treasurer (\$3,250); Code (\$750); Manager (\$3,000)
212	10-415-371	Misc Employee Expenses	\$14,000	\$6,011	\$14,000	\$14,000	\$15,000	Employee Enrichment
213	10-415-393	Document Recording	\$250	\$0	\$250	\$0	\$250	
214	10-415-394	Developer Reimbursement	\$1,000	\$0	\$1,000	\$1,000	\$1,000	
215	10-415-513	Property/Casualty Insurance	\$25,000	\$23,926	\$25,000	\$21,474	\$27,000	
216	10-415-514	Position Bonds	\$400	\$994	\$400	\$270	\$400	Employee/Trustee Blanket Bonds
217			\$51,400	\$35,447	\$51,400	\$46,744	\$56,650	
218		<b>Transit</b>						
219	10-415-385	Transit Service	\$40,000	\$0	\$40,000	\$0		<b>BOT to discuss</b>
220	10-415-386	Transit Planning	\$10,000	\$0	\$10,000	\$0		<b>BOT to discuss</b>
221	10-415-387	Transit Capital Investment	\$0	\$0	\$0	\$0		
222			\$50,000	\$0	\$50,000	\$0	\$0	
223								
224		<b>Economic Development Grants</b>						
225	10-416-100	Trail Groomers	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000	
226	10-416-250	Headwaters Trail Assoc- HTA	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	
227	10-416-260	Grand Art Council	\$2,200	\$2,200	\$2,200	\$2,200	\$0	
228	TBD	Creative District					\$100,000	<b>BOT to discuss</b>
229			\$32,200	\$32,200	\$32,200	\$32,200	\$130,000	<b>Other grants moved to Grand Foundation line under BoT</b>
230								
231		<b>Subtotal Administration</b>	<b>\$1,393,392</b>	<b>\$1,327,407</b>	<b>\$1,532,962</b>	<b>\$945,214</b>	<b>\$1,087,150</b>	

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1			Budget FY2021	Actual FY2021	Budget FY2022	YTD Estimate ending for FY 2022	BudgetFY2023	<b>2023 Budget Explanatory Notes</b>
232		<b>General Fund - Expenditures</b>						
233		<b>Public Safety</b>						
234		<b>Purchased Services</b>						
235	10-421-314	Dispatch Operations	\$20,858	\$20,858	\$25,000	\$20,858	\$20,858	
236	10-421-339	Sheriff's Contract	\$145,000	\$202,191	\$257,000	\$257,000	\$257,000	
237	10-421-340	Special Event Security	\$0	\$0	\$0	\$0		
238			\$165,858	\$223,049	\$282,000	\$277,858	\$277,858	
239		<b>Subtotal Public Safety</b>	<b>\$165,858</b>	<b>\$223,049</b>	<b>\$282,000</b>	<b>\$277,858</b>	<b>\$277,858</b>	
240								

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1			Budget FY2021	Actual FY2021	Budget FY2022	YTD Estimate ending for FY 2022	BudgetFY2023	2023 Budget Explanatory Notes
241		<b>General Fund - Expenditures</b>						
242		<b>Public Works</b>						
243		<b>Personnel</b>						
244	10-431-100	Gross Wages - Public Works	\$233,034	\$255,952	\$262,163	\$277,845	\$305,630	10% increase
245	10-431-103	OT/Comp Time Buyout	\$15,000	\$15,607	\$16,875	\$42,197	\$40,000	overtime is paid out when it is accrued now instead of being banked
246	10-431-105	Bonus	\$2,400	\$8,250	\$4,000	\$5,000	\$5,000	
247	10-431-111	On Call Pay	\$22,575	\$18,227	\$24,833	\$10,350	\$10,350	\$50 per day
248	10-431-130	GLC Membership Benefit	\$0	\$0	\$0	\$0	\$0	
249	10-431-131	Longevity	\$0	\$0	\$0	\$0	\$0	
250	10-431-317	Uniform Allowance	\$2,400	\$3,050	\$2,640	\$2,940	\$2,940	
251	10-431-132	ICMA Town Paid Benefit	\$21,841	\$8,329	\$24,571	\$19,564	\$20,000	8% Maximum
252	10-431-133	Health/Dental-Employee	\$68,544	\$67,614	\$68,000	\$68,000	\$68,000	Medical/Dental/Life/Vision
253	10-431-135	Dep Health/Dental	\$6,240	\$0	\$6,552	\$11,539	\$6,552	
254	10-431-136	Medical Benefit Allowance	\$4,800	\$4,315	\$4,800	\$4,800	\$4,800	
255	10-431-141	Unemployment Insurance	\$819	\$1,011	\$921	\$1,322	\$1,037	.3% of wages + On Call
256	10-431-142	Workers' Compensation	\$16,900	\$19,349	\$19,013	\$19,013	\$35,000	
257	10-431-143	Social Security Match	\$16,927	\$18,718	\$19,043	\$27,320	\$21,429	6.2% of wages + Town ICMA + On Call
258	10-431-144	Medicare Match	\$3,959	\$4,373	\$4,454	\$6,389	\$5,012	1.45% of wages + Town ICMA + On Call
259			\$415,439	\$424,794	\$457,865	\$496,278	\$525,750	
260		<b>Supplies</b>						
261	10-431-222	General Supplies	\$5,000	\$4,826	\$7,000	\$7,000	\$7,000	
262	10-431-224	Safety Supplies	\$7,000	\$3,956	\$7,000	\$7,000	\$7,000	Crowd-control fencing, snow fencing, cones
263	10-431-226	Vehicle Supplies	\$3,000	\$94	\$4,000	\$4,000	\$4,000	Truck tool boxes
264	10-431-227	Small Tools	\$6,000	\$437	\$8,000	\$5,000	\$5,000	
265			\$21,000	\$9,313	\$26,000	\$23,000	\$23,000	
266		<b>Repairs and Maintenance</b>						
267	10-431-231	Gas/Fuel/Liquids	\$22,000	\$25,641	\$25,000	\$28,000	\$30,000	
268	10-431-232	Vehicle Maintenance	\$8,500	\$2,249	\$10,000	\$10,000	\$10,000	
269	10-431-233	Equipment Maintenance	\$25,000	\$23,160	\$28,000	\$25,000	\$25,000	
270	10-431-235	Tires/Chains	\$12,000	\$2,412	\$15,000	\$15,000	\$15,000	
271	10-431-236	Misc. Bridge Work	\$5,000	\$145	\$5,000	\$5,000	\$5,000	
272	10-431-237	Building Maintenance	\$5,000	\$5,125	\$6,000	\$6,000	\$6,000	
273	10-431-238	Street Light Maintenance	\$3,000	\$0	\$3,000	\$3,000	\$3,000	
274	10-431-239	Miscellaneous Maintenance	\$1,000	\$366	\$3,000	\$2,500	\$2,500	
275	10-431-242	Road Maintenance	\$100,000	\$71,932	\$150,000	\$100,000	\$150,000	Pot holes/ seal cracks in road/maintaining streets.
276	10-431-245	Boardwalk Maintenance	\$0	\$2,057	\$0	\$0	\$0	
277	10-431-253	Tree Removal	\$500	\$0	\$5,000	\$5,000	\$5,000	
278	10-431-254	Tree Spraying	\$0	\$0	\$500	\$500	\$4,000	Arborist to spray trees
279	10-431-255	Stormwater Filter Maintenance	\$1,500	\$0	\$15,000	\$15,000	\$20,000	
280			\$183,500	\$133,087	\$265,500	\$215,000	\$275,500	

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1			Budget FY2021	Actual FY2021	Budget FY2022	YTD Estimate ending for FY 2022	BudgetFY2023	<b>2023 Budget Explanatory Notes</b>
281		<b>General Fund - Expenditures</b>						
282		<b>Public Works</b>						
283		<b>Purchased Services</b>						
284	10-431-312	Computer Services	\$4,000	\$1,577	\$4,000	\$3,000	\$3,000	
285	10-431-314	Ads/Bid Notices	\$2,000	\$980	\$2,000	\$2,500	\$2,000	
286	10-431-319	Misc. Purchased Services	\$2,500	\$3,932	\$2,500	\$1,000	\$2,500	Required physicals, fuel bond, Hep B shots
287			\$8,500	\$6,489	\$8,500	\$6,500	\$7,500	
288		<b>Utilities</b>						
289	10-431-318	Trash/Recycle Services	\$9,000	\$16,342	\$11,000	\$12,000	\$12,000	
290	10-431-341	Electric Utility	\$8,000	\$11,906	\$11,000	\$10,000	\$12,000	
291	10-431-343	Water Utility	\$1,000	\$735	\$1,000	\$700	\$700	
292	10-431-344	Telephone/Internet Utility	\$6,000	\$4,411	\$7,000	\$7,000	\$6,000	
293	10-431-345	Natural Gas Utility	\$4,500	\$3,935	\$4,500	\$5,000	\$5,000	
294	10-431-349	Street Light Electric Utility	\$24,000	\$12,138	\$24,000	\$15,000	\$20,000	
295			\$52,500	\$49,467	\$58,500	\$49,700	\$55,700	
296		<b>Professional Services</b>						
297	10-431-354	Engineering/Surveying Services	\$2,000	\$0	\$10,000	\$0	\$5,000	
298								
299		<b>Other</b>						
300	10-431-370	Training/Travel	\$5,000	\$206	\$6,000	\$1,000	\$5,000	
301	10-431-399	Equip Rental	\$17,000	\$1,000	\$10,000	\$5,000	\$5,000	
302	10-431-870	Contingency- Public Works	\$500	\$4,323	\$500	\$0		
303			\$22,500	\$5,529	\$16,500	\$6,000	\$10,000	
304		<b>Subtotal Public Works</b>	<b>\$705,439</b>	<b>\$628,679</b>	<b>\$842,865</b>	<b>\$796,478</b>	<b>\$902,450</b>	
305								

	A	B	C	D	E	F	G	H
1			Budget FY2021	Actual FY2021	Budget FY2022	YTD Estimate ending for FY 2022	BudgetFY2023	2023 Budget Explanatory Notes
306		<b>General Fund - Expenditures</b>						
307		<b>Grand Lake Center</b>						
308		<b>Personnel</b>						
309	10-450-100	Gross Wages - GL Center	\$99,376	\$101,498	\$111,798	\$123,379	\$121,086	25% PW/Parks/GLC employee will not be allocated based on part time employee being hired, 10% Treasurer, 3% Town Mgr., 5% Admin/Bookkeeper
310	10-450-103	OT/Comp Time Buyout	\$0	\$201	\$0	\$340	\$0	
311	10-450-105	Bonus	\$1,350	\$2,000	\$1,485	\$2,000	\$2,000	
312	10-450-110	Gross Wages-GLC PT/Seasonal	\$0	\$573	\$0	\$0	\$20,800	one year-round part-time and then 25% of PW will not be allocated
313	10-450-130	GLC Membership Benefit	\$700	\$0	\$770	\$0	\$770	
314	10-450-131	Longevity Benefit	\$0	\$0	\$0	\$0	\$0	
315	10-450-317	Uniform Allowance	\$150	\$0	\$150	\$0	\$0	
316	10-450-132	ICMA Town Paid Benefit	\$8,058	\$2,741	\$9,065	\$6,700	\$11,351	8% Maximum
317	10-450-133	Health/Dental-Employee	\$35,404	\$25,334	\$37,174	\$31,686	\$33,000	Medical/Dental/Life/Vision
318	10-450-135	Dep. Health/Dental	\$1,765	\$0	\$1,853	\$0	\$0	
319	10-450-136	Medical Benefit Allowance	\$2,916	\$3,267	\$3,281	\$2,400	\$2,400	
320	10-450-141	Unemployment Insurance	\$298	\$424	\$335	\$300	\$426	.3% of wages
321	10-450-142	Workers' Compensation	\$1,800	\$833	\$2,025	\$1,660	\$3,000	
322	10-450-143	Social Security Match	\$6,745	\$6,717	\$7,588	\$8,000	\$8,797	6.2% of wages+Town ICMA
323	10-450-144	Medicare Match	\$1,577	\$1,563	\$1,774	\$1,700	\$2,057	1.45% of wages+Town ICMA
324			\$160,139	\$145,151	\$177,298	\$178,165	\$205,687	
325		<b>Supplies</b>						
326	10-450-211	Gen Office Supplies	\$1,500	\$1,478	\$1,500	\$1,000	\$1,500	
327	10-450-220	General Operating Supplies	\$0	\$2,583	\$3,000	\$3,000	\$3,000	
328	10-450-226	Office Equip Lease	\$3,000	\$1,000	\$1,200	\$1,200	\$1,200	Copier Lease
329	10-450-252	Resale Supplies	\$1,000	\$0	\$1,000	\$0	\$0	
330			\$5,500	\$5,062	\$6,700	\$5,200	\$5,700	
331		<b>Repairs and Maintenance</b>						
332	10-450-233	Office Equip Maint	\$600	\$249	\$600	\$600	\$600	Copier maintenance
333	10-450-235	Fitness Equip Maint	\$1,500	\$0	\$1,500	\$1,500	\$1,500	
334	10-450-237	Building Maintenance	\$21,000	\$2,574	\$21,000	\$500	\$30,000	Gymnasium floors/fix large crack or replace flooring
335	10-450-239	Minor Infrastructure Maint	\$10,000	\$0	\$10,000	\$0	\$2,000	reduced since this has not been used
336	10-450-250	Backflow Maintenance	\$400	\$0	\$400	\$400	\$600	
337	10-450-350	Maintenance Agreement	\$4,200	\$4,233	\$4,200	\$4,445	\$4,758	heating maint. Agreement with honeywell
338			\$37,700	\$7,056	\$37,700	\$7,445	\$39,458	

	A	B	C	D	E	F	G	H
1			Budget FY2021	Actual FY2021	Budget FY2022	YTD Estimate ending for FY 2022	BudgetFY2023	<b>2023 Budget Explanatory Notes</b>
339		<b>General Fund - Expenditures</b>						
340		<b>Grand Lake Center</b>						
341		<b>Utilities</b>						
342	10-450-318	Trash/Recycle Services	\$480	\$0	\$500	\$0	\$0	
343	10-450-341	Electric Utility	\$14,000	\$14,177	\$14,000	\$14,000	\$15,000	
344	10-450-342	Sewer Utility	\$4,500	\$3,907	\$4,500	\$4,292	\$4,600	
345	10-450-343	Water Utility	\$2,500	\$1,470	\$2,500	\$800	\$1,200	
346	10-450-344	Telephone/Internet/TV Utility	\$4,000	\$7,317	\$4,000	\$7,200	\$7,500	
347	10-450-345	Natural Gas Utility	\$7,500	\$8,166	\$7,500	\$12,000	\$15,000	
348			\$32,980	\$35,038	\$33,000	\$38,292	\$43,300	
349		<b>Professional Services</b>						
350	10-450-312	Computer Services	\$2,820	\$5,526	\$2,820	\$7,000	\$3,000	7% of IT contract + 1.5 hr/mo @ \$115/hr
351	10-450-351	Legal Services	\$1,000	\$0	\$1,000	\$0	\$0	
352	10-450-352	Audit	\$910	\$910	\$910	\$980	\$1,100	7% of audit
353	10-450-355	Purchased Professional Serv.	\$2,000	\$1,562	\$2,000	\$1,500	\$1,500	alarm system
354			\$6,730	\$7,998	\$6,730	\$9,480	\$5,600	
355		<b>Other</b>						
356	10-450-234	Signage	\$0	\$3	\$0	\$0	\$0	
357	10-450-236	Minor/Misc Equipment	\$4,500	\$1,306	\$4,500	\$0	\$0	
358	10-450-238	Minor/Misc Furnishings	\$4,000	\$1,782	\$4,000	\$2,000	\$2,000	
359	10-450-320	Marketing	\$10,000	\$3,500	\$10,000	\$4,000	\$5,000	reduce this line by 5K and move to 10-450-237 to help cover cost
360	10-450-360	GLC Sales Tax	\$92	\$0	\$92	\$0	\$0	
361	10-450-370	Training/Travel	\$300	\$120	\$300	\$1,090	\$300	
362	10-450-513	Property/Casualty Insurance	\$8,000	\$7,143	\$8,000	\$8,000	\$10,000	
363	10-450-755	Exercise Equipment	\$2,000	\$22,108	\$2,000	\$1,005	\$0	
364	TBD	Summer Camp					\$30,000	
365	10-450-870	Contingency - GL Center	\$1,000	\$235	\$31,000	\$24,132		move summer camp to new line item
366			\$29,892	\$36,198	\$59,892	\$40,228	\$47,300	
367		<b>Subtotal Grand Lake Center</b>	<b>\$272,941</b>	<b>\$236,502</b>	<b>\$321,320</b>	<b>\$278,809</b>	<b>\$347,046</b>	
368								

	A	B	C	D	E	F	G	H
1			Budget FY2021	Actual FY2021	Budget FY2022	YTD Estimate ending for FY 2022	BudgetFY2023	2023 Budget Explanatory Notes
369		<b>General Fund - Expenditures</b>						
370		<b>Parks</b>						
371		<b>Personnel</b>						
372	10-452-100	Gross Wages - Parks	\$40,509	\$24,551	\$45,573	\$46,160	\$50,776	10% increase
373	10-452-103	OT/Comp Time Buyout	\$0	\$0	\$0	\$0	\$0	
374	10-452-105	Bonus	\$0	\$0	\$0	\$0	\$0	
375	10-452-130	GLC Membership Benefit	\$0	\$0	\$0	\$0	\$0	
376	10-452-131	Longevity	\$0	\$0	\$0	\$0	\$0	
377	10-452-317	Uniform Allowance	\$600	\$0	\$660	\$660	\$660	
378	10-452-132	ICMA Town Paid Benefit	\$3,241	\$403	\$3,646	\$3,452	\$4,062	
379	10-452-133	Health/Dental-Employee	\$7,454	\$1,364	\$7,827	\$12,000	\$13,000	
380	10-452-135	Dep. Health/Dental	\$4,188	\$0	\$4,397	\$2,036	\$4,397	
381	10-452-136	Medical Benefit Allowance	\$900	\$391	\$1,013	\$1,013	\$1,013	
382	10-452-141	Unemployment Insurance	\$122	\$0	\$137	\$137	\$152	
383	10-452-142	Workers' Compensation	\$2,400	\$3,432	\$2,700	\$525	\$2,700	
384	10-452-143	Social Security Match	\$2,712	\$1,715	\$3,051	\$3,051	\$3,148	
385	10-452-144	Medicare Match	\$634	\$414	\$713	\$713	\$736	
386			\$62,760	\$32,271	\$69,717	\$69,748	\$80,645	
387		<b>Supplies</b>						
388	10-452-220	Operating Supplies	\$15,000	\$35,694	\$18,000	\$35,000	\$35,000	Includes supplies for Public Restrooms; Christmas Lights
389	10-452-226	Small Equipment	\$3,000	\$9,000	\$5,000	\$1,000	\$5,000	
390	10-452-227	Small Tools	\$1,000	\$720	\$2,500	\$500	\$2,500	
391			\$19,000	\$45,414	\$25,500	\$36,500	\$42,500	
392		<b>Repairs and Maintenance</b>						
393	10-452-232	Bear-Resistant Cans Maint	\$3,000	\$17	\$4,000	\$4,000	\$2,500	
394	10-452-233	Equipment Maintenance	\$2,500	\$0	\$5,000	\$2,500	\$2,500	
395	10-452-234	Information Signs	\$2,000	\$675	\$2,500	\$2,000	\$2,500	
396	10-452-235	Greenbelt Maintenance	\$7,500	\$2,015	\$7,500	\$7,000	\$7,000	
397	10-452-236	Sand & Dredge	\$1,000	\$0	\$8,000	\$5,000	\$5,000	
398	10-452-237	Building Maintenance	\$3,000	\$662	\$55,000	\$2,000	\$55,000	includes \$45,000 to replace steps and paint Community House
399	10-452-238	Dock Maintenance	\$5,000	\$0	\$20,000	\$1,000	\$25,000	
400	10-452-239	Miscellaneous Maintenance	\$8,000	\$1,403	\$5,000	\$5,000	\$5,000	
401	10-452-243	Benches/Planters/Fences	\$2,000	\$0	\$5,000	\$5,000	\$5,000	
402	10-452-244	Thomasson Park Maintenance	\$2,000	\$0	\$4,000	\$4,000	\$4,000	
403	10-452-248	Irrigation System Maintenance	\$3,000	\$222	\$4,000	\$4,000	\$4,000	
404	10-452-250	Backflow Maintenance	\$3,000	\$1,698	\$4,000	\$4,000	\$3,000	
405	10-452-319	Miscellaneous Services	\$2,000	\$858	\$3,000	\$3,000	\$3,000	
406	10-452-399	Equipment Rental	\$3,500	\$11,397	\$5,000	\$3,000	\$5,600	adding Porta Potty for fishing tournament
407			\$47,500	\$18,946	\$132,000	\$51,500	\$129,100	

	A	B	C	D	E	F	G	H
1			Budget FY2021	Actual FY2021	Budget FY2022	YTD Estimate ending for FY 2022	BudgetFY2023	<b>2023 Budget Explanatory Notes</b>
408		<b>General Fund - Expenditures</b>						
409		<b>Parks</b>						
410		<b>Utilities</b>						
411	10-452-341	Electric Utility	\$6,500	\$7,700	\$6,500	\$6,500	\$6,500	
412	10-452-342	Sewer Utility	\$1,000	\$511	\$1,000	\$540	\$540	
413	10-452-343	Water Utility	\$13,000	\$16,688	\$13,000	\$5,000	\$13,000	
414	10-452-345	Natural Gas Utility	\$4,000	\$3,674	\$4,000	\$4,000	\$4,000	
415			\$24,500	\$28,573	\$24,500	\$16,040	\$24,040	
416		<b>Other</b>						
417	10-452-400	Grand Avenue Gardens	\$0	\$0	\$2,500	\$0		
418	10-452-450	Park Improvements	\$6,000	\$2,514	\$10,000	\$5,000	\$10,000	
419	10-452-870	Contingency - Parks	\$250	\$0	\$250	\$100	\$0	
420	10-452-961	Memorial Benches	\$500	\$0	\$500	\$500	\$0	
421			\$6,750	\$2,514	\$13,250	\$5,600	\$10,000	
422		<b>Subtotal Parks</b>	<b>\$160,510</b>	<b>\$127,719</b>	<b>\$264,967</b>	<b>\$179,388</b>	<b>\$286,285</b>	

	A	B	C	D	E	F	G	H
1			Budget FY2021	Actual FY2021	Budget FY2022	YTD Estimate ending for FY 2022	BudgetFY2023	<b>2023 Budget Explanatory Notes</b>
423		<b>General Fund - Expenditures</b>						
424		<b>Debt Service</b>						
425	10-815-982	Land Acquisition - Principal	\$80,000	\$312,678	\$85,000	\$85,000	\$90,000	Principal for COP
426	10-815-983	Land Acquisition-Interest	\$10,000	\$32,564	\$42,038	\$42,164	\$39,615	Interest for COP
427	10-831-500	Capital Equip Lease Principal	\$68,645	\$73,559	\$68,645	\$181,670	\$0	Paid off in 2022
428	10-831-510	Capital Equip Lease Interest	\$4,058	\$10,149	\$4,058	\$2,915	\$0	Paid off in 2022
429			\$162,703	\$428,951	\$199,741	\$311,749	\$129,615	
430								
431	10-413-999	<b>TABOR Reserves</b>	\$0	\$0	\$0	\$0	\$0	Moved Reserves to a liability line item
432								
433		<b>Capital Outlay</b>						
434	10-915-922	Admin Capital Expenditures	\$0	\$0	\$0	\$0	\$0	
435	10-915-923	Town Hall Capital Outlay	\$25,000	\$0	\$25,000	\$0	\$2,500	board room sound
436	10-915-986	Replacement Vehicle	\$0	\$0	\$0	\$0	\$0	
437	10-915-950	Space to Create Expenditures	\$440,000	\$250,000	\$376,421	\$251,274		<b>BOT to discuss</b>
438	10-931-910	Capital Equipment Purchase	\$131,627	\$125,830	\$368,800	\$350,000	\$120,000	\$10K road striper, \$80K 23 1 ton chevy truck, \$15K zero turn riding mower, \$15K titl deck trailer
439	10-931-911	Capitalized Equipment Repair	\$0	\$0	\$0	\$0	\$0	
440	10-931-921	Paving	\$200,000	\$199,792	\$200,000	\$138,731	\$100,000	
441	10-931-922	Drainage	\$100,000	\$9,670	\$100,000	\$0	\$50,000	
442	10-952-970	Land Purchase	\$1,417,678	\$1,268,806	\$0	\$464	\$0	
443	10-931-974	Streetscape Project Funding	\$125,000	\$25,701	\$0	\$0	\$0	
444	10-931-972	W Portal Bridge Rehab	\$0	\$0	\$0	\$0	\$0	
445	10-931-973	Public Way Finding Signs	\$0	\$0	\$0	\$0	\$5,000	
446	10-931-923	Town Shop Capital Outlay	\$0	\$0	\$0	\$0	\$0	
447	10-950-710	Other Capital Assets - No Depr	\$0	\$0	\$0	\$0	\$0	
448	10-952-500	Dock Improvements	\$0	\$11,250	\$0	\$0	\$0	
449	10-952-971	Park Improvements	\$100,000	\$5,239	\$100,000	\$100,000	\$250,000	Marque for Community House
450	10-952-972	Boardwalks	\$0	\$0	\$0	\$0	\$0	
451	10-952-995	Lakefront Improvements	\$0	\$0	\$0	\$0	\$0	
452			\$2,539,305	\$1,896,287	\$1,170,221	\$840,469	\$527,500	
453		<b>Total General Fund Expenditures</b>	<b>\$5,591,592</b>	<b>\$5,099,620</b>	<b>\$4,899,811</b>	<b>\$4,032,187</b>	<b>\$3,788,371</b>	
454								

	A	B	C	D	E	F	G	H
1			Budget FY2021	Actual FY2021	Budget FY2022	YTD Estimate ending for FY 2022	BudgetFY2023	<b>2023 Budget Explanatory Notes</b>
455		<b>Water Fund - Revenues</b>						
456	20-344-100	Water Sales	\$600,000	\$656,910	\$600,000	\$672,000	\$675,000	Current rate is top of 10 year schedule. New meters added for new buildings
457	20-344-105	HP Net Meter Revenue	\$500	\$0	\$500	\$0		
458	20-344-120	Resale Meters Income	\$500	\$271	\$500	\$12,000	\$3,000	
459	20-344-140	Interest Revenue	\$20,000	\$799	\$1,000	\$7,000	\$10,000	interest rates are picking up
460	20-344-160	Misc. Revenues	\$0	\$113	\$0	\$0		
461	20-344-190	Bulk Water Permits	\$500	\$525	\$500	\$500	\$500	Includes Public Works/Parks and overage
462	20-344-110	Tap Fees - Capital	\$30,000	\$45,500	\$30,000	\$30,000	\$32,500	based on 5 taps
463	20-344-150	Sale/Trade-In of Assets	\$0	\$0	\$0	\$0		
464	20-344-200	Capital Lease Proceeds	\$0	\$0	\$0	\$0		
465	20-344-260	Reimbursement Income	\$0	\$0	\$0	\$0		
466		<b>Total Revenues</b>	<b>\$651,500</b>	<b>\$704,118</b>	<b>\$632,500</b>	<b>\$721,500</b>	<b>\$721,000</b>	
467								

	A	B	C	D	E	F	G	H
1			Budget FY2021	Actual FY2021	Budget FY2022	YTD Estimate ending for FY 2022	BudgetFY2023	2023 Budget Explanatory Notes
468		<b>Water Fund - Expenditures</b>						
469		<b>Personnel</b>						
470	20-430-100	Gross Wages - Water	\$196,426	\$193,236	\$220,979	\$200,000	\$257,000	anticipating 3rd water employee to get back to regular staffing needs
471	20-430-103	OT/Comp Time Buyout	\$15,000	\$4,060	\$16,875	\$1,500	\$5,000	
472	20-430-105	Bonus	\$1,800	\$10,000	\$1,980	\$2,000	\$2,500	
473	20-430-110	Gross Wages-Water PT/Seasonal	\$81,524	\$3,832	\$91,715	\$0	\$0	
474	20-430-111	On Call Pay	\$20,500	\$16,800	\$22,550	\$13,000	\$13,000	
475	20-430-119	Year End Leave Expense	\$0	\$0	\$0	\$0	\$0	
476	20-430-130	GLC Membership Benefit	\$0	\$0	\$0	\$0	\$0	
477	20-430-131	Longevity	\$0	\$0	\$0	\$0	\$0	
478	20-430-317	Uniform Allowance	\$1,800	\$1,200	\$1,980	\$1,200	\$3,900	based on a staff of 3
479	20-430-132	ICMA Town Paid Benefit	\$24,020	\$10,519	\$27,023	\$7,000	\$20,960	8% Maximum
480	20-430-133	Health/Dental-Employee	\$39,424	\$31,004	\$41,395	\$32,732	\$45,000	Medical/Dental/Life/Vision
481	20-430-135	Dep Health/Dental	\$8,000	\$0	\$8,400	\$0	\$8,400	
482	20-430-136	Medical Benefit Allowance	\$4,956	\$3,348	\$5,576	\$1,000	\$3,600	
483	20-430-141	Unemployment Insurance	\$901	\$736	\$1,014	\$600	\$786	.3% of wages + On Call
484	20-430-142	Workers' Compensation	\$13,176	\$13,515	\$14,823	\$14,000	\$21,000	
485	20-430-143	Social Security Match	\$20,105	\$16,903	\$22,618	\$9,000	\$16,244	6.2% of wages + Town ICMA + On Call
486	20-430-144	Medicare Match	\$4,702	\$4,087	\$5,290	\$2,200	\$3,799	1.45% of wages + Town ICMA + On Call
487			\$432,334	\$309,240	\$482,218	\$284,232	\$401,189	
488		<b>Office Supplies</b>						
489	20-430-210	Office Supplies	\$1,285	\$1,046	\$1,285	\$1,500	\$1,500	Based on overall Admin General Office Supplies expense; water billing forms
490	20-430-211	Computer Supplies	\$600	\$0	\$21,845	\$0	\$22,000	New Itron product carry over from 2022 - supply shortage
491	20-430-215	Computer Software	\$6,500	\$346	\$6,500	\$6,500	\$7,000	Telemetry; Caselle & invoice cloud
492	20-430-220	Computer Hardware	\$2,500	\$1,788	\$2,500	\$1,000	\$2,500	Telemetry upgrade
493			\$10,885	\$3,180	\$32,130	\$9,000	\$33,000	
494		<b>Operational Supplies</b>						
495	20-430-221	Chemicals	\$10,000	\$13,702	\$10,000	\$12,000	\$13,000	
496	20-430-222	Lab Supplies/Equipment	\$1,500	\$757	\$1,500	\$800	\$1,500	
497	20-430-223	Well/Plant Supplies	\$600	\$38	\$600	\$500	\$600	
498	20-430-225	Meter Parts	\$300	\$0	\$300	\$500	\$500	
499	20-430-227	Small Equipment/Tools	\$600	\$53	\$600	\$250	\$600	
500	20-430-228	Safety Equipment	\$1,000	\$73	\$1,000	\$250	\$1,000	
501	20-430-229	Misc Operating Supplies	\$100	\$13	\$100	\$0	\$100	
502			\$14,100	\$14,636	\$14,100	\$14,300	\$17,300	

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1			Budget FY2021	Actual FY2021	Budget FY2022	YTD Estimate ending for FY 2022	Budget FY2023	2023 Budget Explanatory Notes
503		<b>Water Fund - Expenditures</b>						
504		<b>Repairs and Maintenance</b>						
505	20-430-231	Gas/Fuel/Fluids	\$2,500	\$3,132	\$2,500	\$2,500	\$2,500	
506	20-430-232	Vehicle Maintenance	\$600	\$11	\$600	\$2,500	\$2,500	
507	20-430-233	Equipment Maintenance	\$600	\$0	\$10,704	\$2,500	\$5,000	Monthly software support for new itron
508	20-430-234	Well/Plant Maintenance	\$3,000	\$2,971	\$3,000	\$200	\$3,000	Plant - pretreatment/treatment
509	20-430-235	Tires & Chains	\$600	\$1,091	\$600	\$0	\$1,200	
510	20-430-237	Building Maintenance	\$1,000	\$5	\$1,000	\$200	\$1,000	
511	20-430-238	Distribution Line Maintenance	\$25,000	\$14,016	\$25,000	\$20,000	\$25,000	
512	20-430-239	Misc. Maintenance	\$150	\$0	\$150	\$0	\$150	
513	20-430-240	Road Materials	\$3,000	\$0	\$3,000	\$3,000	\$3,000	Road base for use in winter - stored at Public Works yard.
514	20-430-241	Motors & Pumps	\$2,500	\$1,782	\$2,500	\$2,200	\$2,500	
515			\$38,950	\$23,008	\$49,054	\$33,100	\$45,850	
516		<b>Resale Supplies</b>						
517	20-430-251	Resale Parts	\$150	\$0	\$150	\$150	\$150	Parts for new construction meters
518	20-430-252	Resale Meters Expense	\$0	\$9,348	\$0	\$0		Meters & Setters for new construction - Reported on COGS line
519	20-430-253	COGS-Meter	\$5,500	\$0	\$5,500	\$6,000	\$6,000	Financial reporting requirement
520			\$5,650	\$9,348	\$5,650	\$6,150	\$6,150	
521		<b>Purchased Services</b>						
522	20-430-310	Misc Service Fees	\$0	\$0	\$0	\$0	\$0	
523	20-430-311	Postage/Freight	\$1,200	\$1,200	\$1,200	\$1,500	\$1,500	
524	20-430-314	Legal Notices/Ads	\$200	\$0	\$200	\$300	\$300	Publication of CCR
525	20-430-316	Memberships	\$600	\$619	\$600	\$500	\$500	CRWA; American Water Works Association
526	20-430-318	Testing Services	\$3,000	\$1,190	\$3,000	\$3,000	\$3,000	(2) lead/copper; Groundwater source testing rule 3-yr cycle; Also have a 9-yr cycle
527	20-430-319	Miscellaneous Services	\$100	\$0	\$100	\$0	\$100	
528	20-430-320	Telemetry Maintenance	\$2,000	\$2,998	\$2,000	\$1,000	\$1,000	
529	20-430-330	Bank Fees	\$300	\$717	\$300	\$700	\$700	
530	20-430-321	Computer System Support	\$9,920	\$14,807	\$9,920	\$10,000	\$12,000	20% IT contract; 1/2 Caselle; Itron
531			\$17,320	\$21,531	\$17,320	\$17,000	\$19,100	

	A	B	C	D	E	F	G	H
1			Budget FY2021	Actual FY2021	Budget FY2022	YTD Estimate ending for FY 2022	BudgetFY2023	2023 Budget Explanatory Notes
532		<b>Water Fund - Expenditures</b>						
533		<b>Utilities</b>						
534	20-430-341	Electric Utility	\$30,000	\$34,748	\$30,000	\$20,000	\$23,000	
535	20-430-344	Telephone Utility	\$2,000	\$2,432	\$2,000	\$2,200	\$2,500	
536	20-430-345	Natural Gas Utility	\$4,000	\$4,804	\$4,000	\$6,500	\$7,000	
537	20-430-347	Internet Service	\$0	\$0	\$0	\$0	\$0	
538			\$36,000	\$41,984	\$36,000	\$28,700	\$32,500	
539		<b>Professional Services</b>						
540	20-430-351	Legal Services	\$600	\$0	\$600	\$0	\$600	
541	20-430-352	Audit	\$5,100	\$2,600	\$5,100	\$2,800	\$3,000	20% Water; 1/2 of single audit
542	20-430-354	System Analysis/Eng & Survey	\$5,000	\$4,470	\$5,000	\$4,500	\$5,000	
543	20-430-355	State Fees	\$300	\$310	\$300	\$0	\$0	Legislature has not been funding
544			\$11,000	\$7,380	\$11,000	\$7,300	\$8,600	
545		<b>Other Expenses</b>						
546	20-430-370	Training/Travel	\$2,000	\$5,402	\$2,000	\$1,000	\$2,000	
547	20-430-513	Property/Casualty Insurance	\$13,000	\$11,955	\$13,000	\$15,000	\$17,000	
548	20-430-514	Position Bonds	\$150	\$296	\$150	\$90	\$100	Position Bond
549	20-430-870	Contingency-Operations	\$1,000	\$0	\$1,000	\$0	\$1,000	
550			\$16,150	\$17,652	\$16,150	\$16,090	\$20,100	
551		<b>Water Fund - Expenditures</b>						
552		<b>Debt Service</b>						
553	20-830-640	DWRF Loan - Principal	\$67,247	\$67,247	\$67,247	\$68,598	\$69,977	based on arm schedule of loan
554	20-830-645	DWRF Loan - Interest	\$27,541	\$27,541	\$27,541	\$26,190	\$24,811	based on arm schedule of loan
555			\$94,788	\$94,788	\$94,788	\$94,788	\$94,788	
556		<b>Capital Outlay</b>						
557	20-930-750	Transfer Out (Capital)	\$0	\$0	\$0	\$0	\$0	
558	20-930-994	System Upgrades	\$0	\$0	\$0	\$0	\$0	
559	20-930-995	Capital Contingency	\$1	\$3,621	\$1	\$0	\$0	
560	20-930-996	Capital Lease Purchase	\$0	\$0	\$0	\$0	\$0	
561	20-930-997	Capital Direct Purchase	\$0	\$0	\$0	\$0	\$48,000	new truck
562	20-930-998	Hydro Power Generator	\$0	\$0	\$0	\$0	\$0	
563			\$1	\$3,621	\$1	\$0	\$48,000	
564		<b>Total Water Fund Expenditures</b>	<b>\$677,178</b>	<b>\$546,368</b>	<b>\$758,411</b>	<b>\$510,660</b>	<b>\$726,577</b>	
565								

	A	B	C	D	E	F	G	H
1			Budget FY2021	Actual FY2021	Budget FY2022	YTD Estimate ending for FY 2022	BudgetFY2023	<b>2023 Budget Explanatory Notes</b>
566		<b>Marina Fund - Revenues</b>						
567	40-344-113	Rentals (Non-Taxable)	\$325,000	\$306,999	\$375,000	\$283,756	\$300,000	Marina sales are dependent on mother nature and staffing
568	40-344-115	Tours	\$65,000	\$64,502	\$65,000	\$51,990	\$55,000	
569	40-344-120	Building Space Rental	\$3,300	\$5,500	\$3,300	\$3,584	\$3,584	Kayak Shak agreement ends 9/2025 and adjusted by CPI
570	40-344-140	Seasonal Slip Rentals	\$0	\$0	\$0	\$0		
571	40-344-145	Kayak Slip Rental	\$4,000	\$1,800	\$4,000	\$3,600	\$3,600	(12) spaces; (2) whole racks for Mtn. Paddlers (\$900 each)
572	40-344-155	SUP Slip Rental	\$900	\$0	\$900	\$900	\$900	
573	40-344-160	Misc Revenue	\$0	\$7,676	\$0	\$115	\$0	
574	40-344-170	Interest Earned	\$4,000	\$1,009	\$1,000	\$2,500	\$4,000	interest rates are picking up
575	40-344-180	Boat Damage	\$1,000	\$750	\$1,000	\$0	\$1,000	
576	40-344-200	Sale of Assets	\$20,000	\$0	\$20,000	\$38,000	\$0	sold boats in 2022
577		<b>Total Revenues</b>	<b>\$423,200</b>	<b>\$388,237</b>	<b>\$470,200</b>	<b>\$384,444</b>	<b>\$368,084</b>	
578								

	A	B	C	D	E	F	G	H
1			Budget FY2021	Actual FY2021	Budget FY2022	YTD Estimate ending for FY 2022	Budget FY2023	2023 Budget Explanatory Notes
579		<b>Marina Fund - Expenditures</b>						
580		<b>Personnel</b>						
581	40-460-100	Gross Wages - Marina	\$57,666	\$62,057	\$64,874	\$65,000	\$71,500	Admin time, Captain full time - 10% increase
582	40-460-103	OT/Comp Time Buyout	\$0	\$3,956	\$0	\$1,200	\$1,500	
583	40-460-105	Bonus	\$600	\$6,150	\$1,000	\$1,000	\$1,000	
584	40-460-110	Gross Wages-Marina PT/Seasonal	\$125,622	\$61,760	\$141,325	\$100,000	\$130,000	Seasonal employees, Admin PT
585	40-460-119	Accrued Leave Expense	\$0	\$0	\$0	\$0	\$0	
586	40-460-130	GLC Membership Benefit	\$0	\$0	\$0	\$0	\$0	
587	40-460-131	Longevity	\$0	\$0	\$0	\$0	\$0	
588	40-460-132	ICMA Town Paid Benefit	\$4,661	\$370	\$5,244	\$0	\$5,720	8% Maximum
589	40-460-133	Health/Dental - Employee	\$16,190	\$13,225	\$15,000	\$15,000	\$17,000	Medical/Dental/Life/Vision assume rates will increase
590	40-460-135	Dep Health/Dental	\$0	\$0	\$0	\$0	\$0	
591	40-460-136	Medical Benefit Allowance	\$1,380	\$689	\$1,449	\$1,200	\$1,200	
592	40-460-141	Unemployment Insurance	\$552	\$1,001	\$621	\$800	\$609	.3% of wages
593	40-460-142	Workers' Compensation	\$9,809	\$10,592	\$11,035	\$11,000	\$20,000	
594	40-460-143	Social Security Match	\$11,690	\$8,072	\$13,151	\$5,000	\$12,586	6.2% of wages + Town ICMA
595	40-460-144	Medicare Match	\$2,734	\$1,918	\$3,076	\$2,000	\$2,944	1.45% of wages + Town ICMA
596			\$230,904	\$169,791	\$256,775	\$202,200	\$264,059	
597		<b>Office Supplies</b>						
598	40-460-211	General Office Supplies	\$875	\$291	\$893	\$500	\$600	
599	40-460-214	Small Equip/Comp Hrdware	\$500	\$79	\$510	\$0	\$500	
600			\$1,375	\$370	\$1,403	\$500	\$1,100	
601		<b>Operational Supplies</b>						
602	40-460-222	Shop Supplies	\$2,500	\$180	\$2,550	\$500	\$2,500	\$500 for normal shop supplies, \$1K for life jackets, \$1K for iPad
603	40-460-223	Boat Supplies	\$2,500	\$1,493	\$2,550	\$2,000	\$2,000	
604	40-460-227	Tools	\$500	\$97	\$510	\$483	\$500	
605	40-460-231	Fuel	\$10,000	\$6,824	\$10,200	\$10,000	\$10,000	Marina vehicle & For refueling rentals, not for resale
606			\$15,500	\$8,595	\$15,810	\$12,983	\$15,000	
607		<b>Repairs and Maintenance</b>						
608	40-460-232	Vehicle Maintenance	\$600	\$2,338	\$612	\$500	\$500	
609	40-460-233	Equipment (Boat) Maintenance	\$15,000	\$12,826	\$15,300	\$15,000	\$15,000	
610	40-460-237	Building/Facility Maintenance	\$1,200	\$275	\$1,224	\$2,000	\$2,000	
611			\$16,800	\$15,440	\$17,136	\$17,500	\$17,500	

	A	B	C	D	E	F	G	H
1			Budget FY2021	Actual FY2021	Budget FY2022	YTD Estimate ending for FY 2022	BudgetFY2023	2023 Budget Explanatory Notes
612		<b>Marina Fund - Expenditures</b>						
613		<b>Purchased Services</b>						
614	40-460-312	Computer Services	\$1,500	\$1,222	\$1,530	\$2,000	\$2,000	10% IT contract
615	40-460-314	Ads and Legal Notices	\$2,000	\$3,220	\$2,040	\$1,093	\$2,000	
616	40-460-316	Dues/Memberships	\$275	\$275	\$281	\$275	\$275	
617	40-460-317	Uniforms	\$2,500	\$224	\$2,550	\$1,000	\$1,000	
618	40-460-318	Miscellaneous Services	\$300	\$0	\$306	\$0	\$300	
619	40-460-320	Marketing	\$1,000	\$250	\$1,020	\$275	\$500	
620	40-460-330	Bank/Credit Card Fees	\$13,000	\$10,171	\$13,260	\$5,000	\$7,500	Heartland service fees
621			\$20,575	\$15,363	\$20,987	\$9,643	\$13,575	
622		<b>Permits and Fees</b>						
623	40-460-350	Boat Registration	\$875	\$983	\$893	\$80	\$900	
624	40-460-351	Licenses	\$100	\$0	\$102	\$833	\$100	
625			\$975	\$983	\$995	\$913	\$1,000	
626		<b>Utilities</b>						
627	40-460-341	Electric Utility	\$500	\$788	\$510	\$600	\$800	
628	40-460-342	Sewer Utility	\$400	\$333	\$408	\$550	\$575	
629	40-460-343	Water Utility	\$500	\$735	\$510	\$588	\$588	
630	40-460-344	Telephone/Internet Utility	\$1,400	\$1,426	\$1,428	\$1,000	\$1,200	Includes Cell Phone
631			\$2,800	\$3,282	\$2,856	\$2,738	\$3,163	
632		<b>Professional Services</b>						
633	40-460-355	Purchased Professional Serv.	\$1,000	\$970	\$1,020	\$320	\$500	Background checks
634	40-460-510	Legal	\$0	\$0	\$0	\$0	\$0	
635	40-460-512	Audit	\$1,300	\$1,300	\$1,326	\$1,400	\$1,500	10% Marina
636	40-460-515	Engineering/Survey	\$0	\$0	\$40,000	\$2,500	\$0	Engineering for a new seawall and dock system
637			\$2,300	\$2,270	\$42,346	\$4,220	\$2,000	
638		<b>Other Expenses</b>						
639	40-460-301	Contributions	\$0	\$0	\$0	\$0	\$0	
640	40-460-360	Sales Tax	\$25,300	\$0	\$25,300	\$4,469	\$0	
641	40-460-370	Training/Travel	\$600	\$643	\$612	\$0	\$500	
642	40-460-513	Property/Casualty Insurance	\$2,000	\$2,679	\$2,040	\$3,000	\$4,500	
643	40-460-514	Position Bonds	\$150	\$235	\$300	\$300	\$300	Cash-handling Marina employees on blanket public employee bond
644	40-460-516	Site Lease	\$1	\$1	\$1	\$1	\$1	Lease of Marina from GF
645	40-460-750	Fireworks	\$26,000	\$34,150	\$33,500	\$60,000	\$45,000	fireworks and barge repair
646	40-460-870	Contingency	\$5,000	\$877	\$5,100	\$454	\$1,000	
647			\$59,051	\$38,584	\$66,853	\$68,224	\$51,301	

	A	B	C	D	E	F	G	H
1			Budget FY2021	Actual FY2021	Budget FY2022	YTD Estimate ending for FY 2022	BudgetFY2023	<b>2023 Budget Explanatory Notes</b>
648		<b>Marina Fund - Expenditures</b>						
649		<b>Capital Outlay</b>						
650	40-960-610	Capital Equipment	\$92,597	\$0	\$130,000	\$125,708	\$0	
651	40-960-750	Capital Contribs (Interfund)	\$0	\$0	\$0	\$0	\$0	
652	40-960-995	Facilities Improvements	\$125,000	\$0	\$150,000	\$60,000	\$80,000	Wall replacement & garage doors
653								
654		<b>Total Marina Fund Expenditures</b>	<b>\$350,280</b>	<b>\$254,678</b>	<b>\$425,161</b>	<b>\$318,922</b>	<b>\$368,698</b>	
655								

	A	B	C	D	E	F	G	H
1			Budget FY2021	Actual FY2021	Budget FY2022	YTD Estimate ending for FY 2022	BudgetFY2023	<b>2023 Budget Explanatory Notes</b>
656		<b>Pay-As-You-Throw Fund - Revenues</b>						
657	50-344-110	Bags: Direct Sales (T)	\$4,150	\$2,780	\$4,150	\$4,000	\$4,000	
658	50-344-115	Bags: Vendor Purchase (NT)	\$74,700	\$75,784	\$74,700	\$74,000	\$75,000	
659	50-344-140	Interest Revenue	\$200	\$152	\$200	\$200	\$300	
660		<b>Total Revenues</b>	<b>\$79,050</b>	<b>\$78,715</b>	<b>\$79,050</b>	<b>\$78,200</b>	<b>\$79,300</b>	
661								
662		<b>Pay-As-You-Throw Fund - Expenditures</b>						
663		<b>Operations Supplies</b>						
664	50-470-200	Bags for Resale	\$0	\$0	\$0	\$2,300	\$2,300	WasteZero
665	50-470-250	COGS - Bags	\$6,000	\$2,256	\$6,000	\$6,000	\$6,500	Financial reporting requirement; COGS=Cost of Goods Sold
666			\$6,000	\$2,256	\$6,000	\$8,300	\$8,800	
667		<b>Repairs and Maintenance</b>						
668	50-470-315	Site Maintenance	\$13,000	\$13,238	\$20,000	\$20,000	\$25,000	PW/Admin staff time
669								
670		<b>Purchased Services</b>						
671	50-470-300	Dumpster Service	\$30,000	\$25,208	\$30,000	\$30,000	\$30,000	
672	50-470-301	Recycling Contribution	\$1,500	\$1,375	\$1,500	\$1,500	\$1,500	
673	50-470-305	Recycling Program	\$5,000	\$0	\$5,000	\$0	\$5,000	
674	50-470-312	Computer Services	\$450	\$0	\$450	\$450	\$450	3% IT contract
675			\$36,950	\$26,583	\$36,950	\$31,950	\$36,950	
676								
677		<b>Professional Services</b>						
678	50-470-512	Audit	\$390	\$390	\$390	\$420	\$450	3% of audit
679								
680		<b>Other Expenses</b>						
681	50-470-310	Site Lease	\$1	\$1	\$0	\$1	\$1	
682	50-470-320	Business License	\$200	\$0	\$0	\$165	\$165	
683	50-470-350	Sales Tax	\$382	\$0	\$700	\$700	\$700	Direct Sales times 9.2%
684	50-470-870	Contingency	\$0	\$0	\$0	\$0	\$0	
685			\$583	\$1	\$700	\$866	\$866	
686		<b>Capital Outlay</b>						
687	50-970-750	Capital Contribs (Interfund)	\$0	\$0	\$0	\$0	\$0	
688	50-970-751	Site Improvements	\$15,000	\$0	\$0	\$0	\$20,000	move facility
689		<b>Total Expenditures</b>	<b>\$56,923</b>	<b>\$42,468</b>	<b>\$64,040</b>	<b>\$61,536</b>	<b>\$92,066</b>	
690								

	A	B	C	D	E	F	G	H
1			Budget FY2021	Actual FY2021	Budget FY2022	YTD Estimate ending for FY 2022	BudgetFY2023	2023 Budget Explanatory Notes
691		<b>Capital Improvement Fund - Streetscape Project ONLY</b>						
692		<b>Revenues</b>						
693	90-344-110	1% Sales & use tax	\$435,000	\$656,779	\$615,252	\$615,000	\$584,250	1% Sales & MV Use Tax -assume 5 % reduction
694	90-344-140	Interest revenues	\$15,000	\$1,291	\$2,000	\$4,000	\$6,000	interest rates are picking up
695	90-344-300	EV Revenue	\$188,360	\$80,963	\$0	\$0	\$0	
696	90-344-310	Colorado Tree Co Revenue	\$0	\$1,500	\$1,500	\$0	\$0	
697	90-344-910	DOLA 2017 Tier II Phase 1	\$0	\$0	\$0	\$0	\$0	
698	90-344-920	DOLA 2017 Tier II Phase 2	\$700,000	\$753,022	\$0	\$0	\$0	
699	90-391-360	Transfer in	\$206,000	\$0	\$0	\$0	\$0	
700		<b>Total Revenues</b>	<b>\$1,544,360</b>	<b>\$1,493,556</b>	<b>\$618,752</b>	<b>\$619,000</b>	<b>\$590,250</b>	
701								
702		<b>Expenditures</b>						
703		<b>Other Expenses</b>						
704	90-431-500	Transfer Out to General Fund	\$0	\$0	\$0	\$0		
705	90-431-870	Contingency	\$1,000	\$250	\$0	\$275	\$300	US Bank fee
706			\$1,000	\$250	\$0	\$275	\$300	
707		<b>Debt Service</b>						
708	90-431-120	Issuance costs	\$0	\$0	\$0	\$0	\$0	
709	90-831-471	Sales tax bonds - principal	\$115,000	\$115,000	\$115,000	\$115,000	\$120,000	based on debit service requirements
710	90-831-472	Sales tax bonds - interest	\$163,950	\$163,950	\$163,950	\$160,500	\$157,050	based on debit service requirements
711			\$278,950	\$278,950	\$278,950	\$275,500	\$277,050	
712								
713	90-431-999	<b>TABOR Emergency Reserve</b>	\$0	\$0	\$0	\$0	\$0	Not required.
714								
715		<b>Capital Outlay</b>						
716	TBD	Pavement					\$263,000	
717	TBD	Boardwalks					\$50,000	
718	90-444-300	EV Expenses	\$207,369	\$108,960	\$0	\$97,630	\$0	
719	90-444-310	Colorado Tree Coalition expens	\$0	\$0	\$1,500	\$0	\$0	
720	90-931-910	Streetscape	\$0	\$2,135,980	\$165,000	\$88,131	\$0	
721	90-931-912	Streetscape-Maintenance	\$125,000	\$0	\$125,000	\$0	\$0	
722	90-931-915	Streetscape Plan/Project Man	\$420,000	\$0	\$420,000	\$0	\$0	
723	90-931-916	Streetscape- Below Ground	\$296,725	\$0	\$296,725	\$0	\$0	
724	90-931-917	Streetscape-Above Ground	\$766,274	\$8,250	\$766,274	\$0	\$0	
725	90-931-918	Streetscape- Misc.	\$86,731	\$0	\$86,731	\$0	\$0	
726	90-931-919	Streetscape-Landscaping	\$283,065	\$0	\$283,065	\$0	\$0	
727			\$2,185,164	\$2,253,190	\$2,144,295	\$185,761	\$313,000	
728		<b>Total Expenditures</b>	<b>\$2,465,114</b>	<b>\$2,532,390</b>	<b>\$2,423,245</b>	<b>\$461,536</b>	<b>\$590,350</b>	
729								



# GRAND LAKE BOARD OF TRUSTEES WORKSHOP AND MEETING MINUTES

Monday, September 26, 2022, at 4:30 PM

Town Hall Board Room – 1026 Park Avenue

*The Town of Grand Lake upholds the Six Pillars of Character:  
Citizenship, Trustworthiness, Respect, Responsibility, Fairness and Caring*

**A. Call to Order**

The regular meeting of the Board of Trustees was called to order by Mayor Kudron at 6:14 P.M. in the Town Hall Board Room.

**B. Pledge of Allegiance**

Mayor Kudron led everyone in reciting the Pledge of Allegiance.

**C. Announcements**

Mayor Kudron announced: Please turn off all cell phones during the meeting.

**D. Roll Call**

Mayor Kudron, Mayor-Pro-Tem Bjorkman, Trustees Arntson, Bergquist, Packer, Sobon, and Strachan. Town Clerk Carrell and Town Manager Crone.

**E. Conflicts of Interest**

Mayor Kudron stated if there are any conflicts of interest with any item on this evening’s agenda, Trustees may announce their conflict at this time.

Mayor Pro-Tem Bjorkman stated he has a conflict of interest with Ordinance 12-2022 on tonight’s agenda and will step out of the room when the discussion and vote occur.

**F. Manager's Report**

Changing Seasons

Fall is here. This also that the Town will soon began preparing for winter. Seasonal water service will be shut off on October 1. The Marina will be closing after Constitution Week. This is also a good time to make sure that your bleeder valve works (if you have one on your water system). If you are not sure how to do this, contact the Town and we will help you figure it out.

CHFA Grant

Town staff applied for a CHFA small-scale housing technical assistance grant, and we just received word that we were awarded one of the grants. This is not a monetary grant. Instead, CHFA has contracted with private consultants to provide 100 hours of work on a housing plan. The scope of work will consist of initial concept design and master planning, financial viability and modeling, and a recommended action plan to advance the project. CHFA’s consultants are focusing on the Mary Drive parcel. We hope to have the plans completed by January 2023. As part of the plan, CHFA is also helping identify potential funding opportunities as we move forward.

Windy Gap Grant

Town staff has also applied for a grant from the Windy Gap settlement fund to help design a stormwater system for the areas of Town just west of the moraine. After initial consultations it appears as if the Town will be awarded the funding to complete this planning project. We are still working out a few details about the application, but we should be able to start this project very soon.

MSOB Dedication

On September 21 at 9:30 am, the Town hosted a celebration of the work completed under the Main Street Open for Business grant. Over \$1,000,000 of building improvements were made to Grand Lake businesses under this program.

Governor Polis showed up and presented a commendation to the Town. There were several other high ranking state employees who came up to celebrate Grand Lake. This event gave our Town a lot of great exposure, and we have been informed that DOLA has funds for various projects that we are hoping to start in the next couple of years.

Marina Roof

The Marina roofers began work the day after the Marina closed. They are very close to completion and should have the entire project finished later this week. This will help increase the lifespan of the building, and the new fascia will help with the building's appearance.

Billboard in Thomasson Park

Staff has been working with the Chamber of Commerce to come up with a new design for the billboard in Thomasson Park. We will be cutting back the vegetation around the sign and hopefully putting up the new sign this fall.

Snowmobile Access to Gas Station

The Town Manager will be meeting with CDOT officials tomorrow to discuss access to the gas station for snowmobile riders. Hopefully, we will be able to work out a solution.

Bears

As we work into fall, the bears will be out in force. Please make sure that your trash is secured and, if a bear does get into it, make sure that you clean up your trash.

Public Works Director

The Town is still in the process of finding a new public works director. We have had some promising leads and hope to have good news in the near future.

Next Meeting

The next scheduled meeting will be held in three weeks. It is scheduled on October 10, 2022, when we will be holding the budget workshop.

**G. Public Comments**

None.

**H. Consideration to Approve Meeting Minutes**

**4. September 12, 2022**

**5. June 13, 2022**

**6. May 23, 2022**

Mayor Pro-Tem Bjorkman made a motion to approve the meeting minutes for September 12<sup>th</sup>, June 13<sup>th</sup>, and May 23<sup>rd</sup>, 2022. Trustee Strachan seconded the motion. Town Clerk Carrell called the vote:

Mayor Kudron	Aye
Mayor Pro-Tem Bjorkman	Aye
Trustee Bergquist	Aye
Trustee Arntson	Aye
Trustee Strachan	Aye
Trustee Packer	Aye
Trustee Sobon	Aye

**I. Consideration to Approve Accounts Payable**

**7. Accounts Payable**

Trustee Arnston made a motion to approve Accounts Payable for September 26, 2022. Mayor Pro-Tem Bjorkman seconded the motion. Town Clerk Carrell called the vote:

Mayor Kudron	Aye
Mayor Pro-Tem Bjorkman	Aye
Trustee Bergquist	Aye
Trustee Arnston	Aye
Trustee Strachan	Aye
Trustee Packer	Aye
Trustee Sobon	Aye

**J. Financial Review**

**1. August Financials**

**2. Sales Tax- July 2022**

Financial Review presented by Town Treasurer, Heike Wilson.

**K. Items of Discussion**

**1. Consideration of Ordinance 12-2022, an Ordinance Amending Town Code to Allow Nightly Rentals in Multi-Family Residential High Density Zoning District**

Mayor Pro-Tem Bjorkman excused himself from the conversation and left the Board Room due to a conflict of interest.

Presented by Town Community Development Director, Kim White.

**David Raffelli**- 813 ½ Lake Avenue- Requested the Board of Trustee’s abide by the existing ordinance, questioned them as to why they have ignored the existing ordinance the last several years.

Trustee Bergquist made a motion to approve Ordinance 12-2022, amending Town Code to allow nightly rentals in multi-family residential high density zoning district, as presented. Trustee Arnston seconded the motion. Town Clerk Carrell called the vote:

Mayor Kudron	Aye
Mayor Pro-Tem Bjorkman	Abstain
Trustee Bergquist	Aye
Trustee Arnston	Aye
Trustee Strachan	Aye
Trustee Packer	Aye
Trustee Sobon	Nay

**2. Consideration of a Request to Refund Payment in Lieu of Parking Fees**

Presented by Town Manager Crone.

Mayor Pro-Tem Bjorkman made a motion to approve the request to refund payment in lieu of parking fees to Majestic Corner LLC and Grand Sunset. Trustee Arnston seconded the motion. Town Clerk Carrell called the vote:

Mayor Kudron	Aye
Mayor Pro-Tem Bjorkman	Aye

Trustee Bergquist	Aye
Trustee Arntson	Aye
Trustee Strachan	Aye
Trustee Packer	Aye
Trustee Sobon	Aye

Mayor Pro-Tem Bjorkman made a motion to instruct staff to make the necessary ordinances to revise the code for parking in lieu fees. Trustee Sobon seconded the motion. Town Clerk Carrell called the vote:

Mayor Kudron	Aye
Mayor Pro-Tem Bjorkman	Aye
Trustee Bergquist	Aye
Trustee Arntson	Aye
Trustee Strachan	Aye
Trustee Packer	Aye
Trustee Sobon	Aye

**3. Approval of Public Works New Truck**

Trustee Arntson made a motion to approve the purchase of a new truck for the Public Works Department. Trustee Strachan seconded the motion. Town Clerk Carrell called the vote:

Mayor Kudron	Aye
Mayor Pro-Tem Bjorkman	Aye
Trustee Bergquist	Aye
Trustee Arntson	Aye
Trustee Strachan	Aye
Trustee Packer	Aye
Trustee Sobon	Aye

**L. Mayor's Report**

Mayor Kudron sated it's been an interesting couple of weeks. Not a lot of people are coming into Town, but we still have a good presence on the weekend. Our workers have returned home as the season is changing. During the month of July and August we saw more families in town than normal. Mayor Kudron stated as we are coming into the next few months a new crowd will come in, as it's part of a tourist community.

Met with the Chairman of the Joint Budge Committee and State Representatives and took a tour of Shadow Mountain Reservoir and Grand Lake. Three Lakes Water and the Town of Grand Lake has asked our State Officials to do an inventory and an evaluation to make sure it's not only effective, but to ensure our operators are up to standard for our community. Our visitors were surprised at the number of weeds that have popped up in Colorado's largest and deepest natural lake.

Governor Polis came and thanked the town to acknowledge the work that has been done to local businesses. We should be proud of our accomplishments.

Elections are coming on November 8<sup>th</sup> and will determine which way our town will go with marijuana.

The town is thinking about the future and it's not going unnoticed in our community. The Board is working diligently to make change that impacts our town in a positive manner. Mayor Kudron encouraged everyone to use their voice, that it doesn't go unnoticed.

**M. Future Items for Consideration**

- Budget
- STR Regulations
- Marijuana Regulations Finalization
- Parking In Lieu Ordinance

**N. Executive Session Pursuant to C.R.S. Section 24-6-402(4)(b) and (e), to Receive Advice from the Town Attorney and Instruct Negotiators in Connection with a Dispute Related to the Town's Use of the Alley in Block 3, Town of Grand Lake**

Trustee Arntson made a motion to go into Executive Session Pursuant to C.R.S. Section 24-6-402(4)(b) and (e), to receive advice from the Town Attorney and instruct negotiators in connection with a dispute related to the Town's use of the alley in Block 3, Town of Grand Lake. Trustee Strachan seconded the motion. Town Clerk Carrell called the vote:

<b>Mayor Kudron</b>	<b>Aye</b>
<b>Mayor Pro-Tem Bjorkman</b>	<b>Aye</b>
<b>Trustee Bergquist</b>	<b>Aye</b>
<b>Trustee Arntson</b>	<b>Aye</b>
<b>Trustee Strachan</b>	<b>Aye</b>
<b>Trustee Packer</b>	<b>Aye</b>
<b>Trustee Sobon</b>	<b>Aye</b>

**O. Adjourn Meeting**

Trustee Strachan made a motion to adjourn the meeting. Trustee Packer seconded the motion. Town Clerk Carrell called the vote:

<b>Mayor Kudron</b>	<b>Aye</b>
<b>Mayor Pro-Tem Bjorkman</b>	<b>Aye</b>
<b>Trustee Bergquist</b>	<b>Aye</b>
<b>Trustee Arntson</b>	<b>Aye</b>
<b>Trustee Strachan</b>	<b>Aye</b>
<b>Trustee Packer</b>	<b>Aye</b>
<b>Trustee Sobon</b>	<b>Aye</b>

This meeting of the Board of Trustees was adjourned at 8:34 PM.

(Attest)

\_\_\_\_\_  
Alayna Carrell, Town Clerk

\_\_\_\_\_  
Steve Kudron, Mayor



Town of Grand Lake will post Accounts Payable online after Board of Trustees Approves it.

Feel free to reach out to Heike Wilson, Treasurer at [hwilson@toglco.com](mailto:hwilson@toglco.com) or call 970-776-0779 if would like to view Accounts Payable before the Board of Trustees Approves it. List will be available the Thursday before the 2<sup>nd</sup> and 4<sup>th</sup> Monday of each month by request



**To: Mayor Kudron and the Board of Trustees**  
**From: John Crone, Town Manager, Kim White, Community Development Director**  
**Re: Waiver of Certain Rental Fees for the Olde Fashioned Holiday Craft Bazaar**

**Date: October 10, 2022**

**Background**

For the last several years, the Board of Trustees has waived the rental fees for the use of the Community House by the Grand Arts Council for its Olde Fashioned Holiday Craft Bazaar. They have requested that the Town waives the fees for the 2022 Bazaar

The Grand Arts Council has submitted an application to use the Community Room from 12:00 pm, Wednesday, November 23, 2022, through 5:00 pm, Saturday, November 26, 2022, to host the craft bazaar. The Grand Arts Council has requested a waiver of fees for the use of the Community House.

The standard fee structure as adopted by the Board of Trustees sets a rate of \$100.00 for a half-day (4 hours) and \$250.00 for a full day. This rate is specific to governments, non-profits, or special districts. The Grand Arts Council is a non-profit. Under the current rate structure, the fee for this use would be \$1000.00.

Grand Arts Council is requesting the waiver of fees because of the role that the Olde Fashioned Holiday Craft Bazaar plays in the Town’s holiday celebrations. The Bazaar coincides with the Town’s Tree Lighting Ceremony and is a part of the Town’s traditional kick-off of the Holiday Season. The Town has agreed to a reduced rate in past years (\$250.00 in 2018 and 2019, and waived completely in 2020 and 2021).

Colorado state statute allows the Town to “aid and foster, by all lawful measures, associated charity organizations by appropriations and to grant the use of suitable rooms in the municipal buildings. No portion of any money so appropriated shall be given or loaned to any society, corporation, association, or institution that may be wholly or in part under sectarian or denominational control.” C.R.S. § 31-15-901(1)(c).

**Motion**

If the Board of Trustees desires to give the Grand Arts Council the reduced rate for use of the Community House, they may do so by adopting the attached resolution with the following motion.

I move to adopt Resolution 30-2022, A RESOLUTION WAIVING CERTAIN FEES FOR THE GRAND ARTS COUNCIL'S USE OF THE COMMUNITY HOUSE ON NOVEMBER 23, 24, 25 and 26.

If the Board does not wish to grant the reduced fee, no action is necessary, and the Grand Arts Council will be required to pay the standard rate as listed in the previously adopted fee structure.

**TOWN OF GRAND LAKE  
BOARD OF TRUSTEES  
RESOLUTION NO. 30-2022**

**A RESOLUTION SETTING CERTAIN FEES FOR THE GRAND ARTS COUNCIL'S  
USE OF THE COMMUNITY HOUSE ON NOVEMBER 23, 24, 25 and 26, 2022**

WHEREAS, by virtue of Municipal Code Chapter 11, the Board of Trustees is empowered to adopt Resolutions to set the fees charged for use of facilities; and,

WHEREAS, on The Board of Trustees has previously set a rate of \$250.00 for the full-day use of the Community House by a government, non-profit, or special district; and,

WHEREAS, the Grand Arts Council submitted an application to reserve the Community House from Wednesday, November 23, 2022, through Saturday, November 26, 2022 to host the Olde Fashioned Holiday Craft Bazaar; and,

WHEREAS, the Grand Arts Council has requested that the fee for use of the Community House for this event be waived; and,

WHEREAS, on October 10, 2022, the Board of Trustees reviewed the request; and,

WHEREAS, the Board of Trustees hereby finds, determines, and declares that waiving the rental fee for the use of the Community House for this event is fair and equitable; and,

WHEREAS, the Board of Trustees finds that waiving the fee for the use of the Community House on November 23, 2022, through November 26, 2022, to host the Olde Fashioned Holiday Craft Bazaar provides a unique and important benefit to the citizens of Grand Lake.

**NOW THEREFORE BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE  
TOWN OF GRAND LAKE, COLORADO:**

THAT, the fees for the Grand Arts Council’s use of the Community House on November 23, 24, 25, and 26, 2022, are hereby waived.

**DULY MOVED, SECONDED, AND ADOPTED BY THE BOARD OF TRUSTEES OF  
THE TOWN OF GRAND LAKE THIS 10th DAY OF OCTOBER 2022.**

(SEAL)

Votes Approving:  
Votes Opposing:  
Votes Abstaining:  
Absent:

**ATTEST:**

\_\_\_\_\_  
Alayna Carrell, Town Clerk

\_\_\_\_\_  
Stephan Kudron, Town Mayor



Date: September 26th, 2022

To: Mayor Kudron and Trustees  
From: Kim White, Community Development Director

RE: Consideration to Accept Road Improvements for the Ridge at Elk Creek Subdivision per Town of Grand Lake Municipal Code 11-2-9



**Purpose:**

To request that the Town of Grand Lake accept the roads for normal maintenance, such as snowplowing, repair, and repair and cleaning of drainage structures for the Subdivision Ridge at Elk Creek. The Town will maintain only those roads specifically accepted for maintenance by the Board of Trustees.

**Background:**

The Ridge at Elk creek entered into a Subdivision Improvement Agreement with the Town during the development of the property. At the conclusion of the SIA, the Town may take over the maintenance of the road. The developer built the roadways throughout the subdivision for the Ridge at Elk Creek to meet the Town standards, such that the asphalt is 4" deep and the roadways are 24' wide with gutters and curbs. In April 2020, the Town of Grand Lake purchased property adjoining the subdivision and currently the only entrance and exit to the property is through the subdivision. The HOA from the Ridge at Elk Creek has delivered a letter to Town Staff requesting that the Town take over maintenance of the Road due to the suspected increased usage of the road by larger vehicles. Letter is attached.

The municipal code describes a procedure for accepting maintenance of roadways within the Town if they meet the requirements set by the roadway standards.



**Municipal Code for Acceptance Procedures and Requirements:**

**(B) General Policies.**

1. Where road improvements are required for a subdivision or development, the initial capital cost will be paid by the developer. **After acceptance of the roads for maintenance, the Town will then provide a normal level of maintenance as available funds, manpower and equipment permit. A normal level of maintenance means street snowplowing and repair and cleaning of drainage structures.**

**3. The Town will maintain only those roads specifically accepted for maintenance by the Board of Trustees.** Acceptance of Town roads does not constitute acceptance for Town maintenance or access by emergency vehicles.

**(C) Inspections**

(2) Final Roadway Inspection for Road Cuts

(c) Items looked for are: cleanup of pavement and all roadway appurtenances; pavement failures, broken concrete, damaged signs and fencing, etc. All deficiencies must be resolved to the satisfaction of the Town.

**(F) Final Acceptance.**

1. Once public improvements have been totally completed and the designated warranty period as outlined in the Probationary Acceptance documents have been met, the owner/developer may request Final Acceptance. The letter requesting Final Acceptance shall identify the public improvement by name and reference shall be made to the date of Probationary Acceptance. A contact person, address and telephone number shall be listed. The letter shall request a Final Acceptance Inspection and be accompanied by As-Built drawings.

**7. Final Acceptance Letter.** Upon satisfactory completion of this final inspection, the Town shall issue a Final Acceptance Letter within ten (10) working days of the re-inspection.

**Staff Comments:**

The subdivision improvement agreement states that the Town may take over maintenance after the probationary period. Upon inspection of the as-builds, the town agrees that the roads were built to the Town standards and are eligible for Town Maintenance.

**Board Discussion and Action:**

If the board is in agreement to accept the maintenance of the roads located within the Ridge at Elk Creek subdivision, they shall instruct Staff issue a Final Acceptance Letter within ten (10) working days of the re-inspection of the property.

Kimberly G. White  
Community Development Director  
Town of Grand Lake – Planning Dept.

RE: Ridge at Elk Creek HOA

Dear Ms. White:

I am writing this letter on behalf of the Ridge at Elk Creek Homeowners Association. As you know, this association is comprised of 19 homes and building lots along Foxy and Mad Moose Lanes. When this subdivision was developed, the Town of Grand Lake took ownership of those two roads but the maintenance, including snow removal was left with the HOA to handle. With the new Matthews Annexation, the members of the association feel this create an undue burden going forward. We feel that we will be paying for wear and tear caused by vehicles assessing this new area which has nothing to do with the original intent of the agreement.

We are asking that the Town of Grand Lake enter a new agreement with the HOA that permanently cedes the maintenance and repair expenses to the Town. These roads would be maintained as any other road owned by the Town of Grand Lake.

Would you be available to discuss this issue in further detail at your office in the next couple weeks?

Yours Truly,



Robert Miller  
President  
Ridge at Elk Creek Homeowners Association  
303-356-5674  
Robert.Miller@colliers.com

**From:** [tstanexc@gmail.com](mailto:tstanexc@gmail.com)  
**To:** [Kim White](#)  
**Cc:** ["Robert Miller"](#)  
**Subject:** Ridge At Elk Creek Subdivision  
**Date:** Saturday, September 24, 2022 3:20:57 PM

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Hi Kim, I am sending this email in response to our phone conversation on September 22<sup>nd</sup> relating to questions on the initial development of the Ridge at Elk Creek Subdivision in 2004. In 2004 both streets were constructed in the subdivision, Foxy Lane and Mad Moose Lane. At that time I was working very closely with the GL Town Planner and the Public Works and Street Superintendent. Since this was to be the only paved street in Grand Lake both of these gentlemen were at the subdivision at least twice per week and often more frequently. We had discussions regarding the fact that curb and gutters would look better and would do a better job of controlling water flow and I decided to add curb and gutters even though it was a considerable extra expense to me. They also advised me not to construct the median in the center of Foxy Lane between the intersection of Mad Moose Lane and CR 48. They said it would be very hard to plow snow and the median would be destroyed after several years of snow removal. Also, that section of Foxy Lane was wider than all of the other streets and they said because of this additional width the median was not needed. The subdivision construction plans specified certain depths of subgrade material consisting of class C, and pit run. In several areas it was necessary for me to increase the depth of subbase materials due to the existence of Springs which produced water. All of the streets had at least the minimum specified subbase and in some areas much more in order to guarantee asphalt stability. The subdivision construction plans also specified 3 inches of asphalt on all streets. I decided that 3 inches might be inadequate for long term and had Accord Construction lay a minimum of 4 inches on all streets. Much of Foxy Lane between the intersection of Mad Moose Lane and CR 48 actually has 5-6 inches of asphalt.

After construction was finished the Town Planner and Street Superintendent approved the streets and indicated to me that an as-built plan was not necessary because they had physically observed all phases of construction on a regular basis.

I know that all of you are aware of the existing good condition of the streets after 18 years of use and I attribute this success to our initial construction techniques.

I would be happy to address any additional questions you might have.

Sincerely,  
Thomas D. Stanley  
Developer

Date: October 2006  
To: File  
From: James Shockey, Town Planner  
Re: Ridge at Elk Creek Phase One

Tom Stanley requested that instead of ditches, the subdivision have curb and gutter with pavement. Bernie and I approved this idea as it would prevent clogged culverts and prevent sedimentation from getting into ditches.

Tom Stanley has requested that a retaining wall be allowed to be constructed in the 10' easement along lots 1 & 2 block 1 for the purpose of retaining the dirt and allowing the lots there to have a front yard. Bernie and I approved this idea. The hillside was steep and this seemed to be the best solution for that area.

Also attached is an approved landscaping plan for the entrance to the subdivision.

**11-2-9 Acceptance Procedures and Requirements.**

- (A) This Section sets forth the procedures related to acceptance of road improvements in the Town of Grand Lake. It is intended to maintain a uniform road development policy throughout the Town and to provide a clear statement of procedures for road acceptance.
- (B) *General Policies.*
  - 1. Where road improvements are required for a subdivision or development, the initial capital cost will be paid by the developer. After acceptance of the roads for maintenance, the Town will then provide a normal level of maintenance as available funds, manpower and equipment permit. A normal level of maintenance means street snowplowing and repair and cleaning of drainage structures.
  - 2. *Dedications.*
    - (a) Dedication of Public and Private Rights-of-Way for streets giving access to adjacent lands and adjoining dedicated streets, and drainage and utility easements, may be required.
  - 3. The Town will maintain only those roads specifically accepted for maintenance by the Board of Trustees. Acceptance of Town roads does not constitute acceptance for Town maintenance or access by emergency vehicles.
  - 4. Where a new development impacts an existing road or drainage facility by accessing onto the road or increasing storm runoff onto or along the road, the developer(s) will be responsible for upgrading the roadway to the minimum standards required by these Street Standards. The construction of new roadways for the purpose of providing access to a development is the responsibility of the developer(s).
  - 5. The following traffic control aspects shall apply to acceptance procedures.
    - (a) *Opening to the Public.* Roadways shall not be opened to general public traffic until necessary traffic control devices have been installed. Before a new roadway is accepted by the Town, it shall be properly signed and striped according to the approved plans.
    - (b) *Additional Signage.* If during acceptance inspection of the new subdivision or development it becomes evident that additional signs are needed, the Town shall inform the owner/developer in writing. These additional signs shall be the responsibility of the owner/develop to install such signs.
- (C) *Inspections.*
  - 1. *Progress Inspections.*
    - (a) Adequate inspections assure compliance to Town standards and are the basis for release of maintenance responsibility and/or for release of bond.
    - (b) It is the responsibility of the contractor to contact the Town no less than one (1) day in advance of required inspections.
    - (c) Any work or material which does not conform to Town standards will be brought to the attention of the contractor and if immediate corrections are not made, the construction will be stopped.
  - 2. *Final Roadway Inspection for Road Cuts.*
    - (a) All roads wherein work has been performed shall be thoroughly cleared of all debris and extraneous material.
    - (b) All disturbed portions of right-of-way and roadway shall be restored to a condition at least as good as the original condition.

- (c) Items looked for are: cleanup of pavement and all roadway appurtenances; pavement failures, broken concrete, damaged signs and fencing, etc. All deficiencies must be resolved to the satisfaction of the Town.
- (d) *Maintenance and Repair Responsibility.*
  - 1. Maintenance and repair responsibility shall be the owner's for a period of one (1) year after completion of right-of-way work.

(D) *Probation Acceptance.*

- 1. Once public improvements (streets and/or drainage) which are covered by a valid Town permit are constructed to Town standards, the subdivider or developer may send a letter to Town Staff requesting inspection to be made of the public improvements for probationary acceptance.
  - (a) This requirement may be waived for nine (9) months should weather conditions necessitate it. All improvement bonds, escrow funds, etc., are to be held by the Town until paving is complete. A fugitive dust control plan is to be included in the PD documents and implemented during construction.
  - (b) All streets are to be completed and paved before a certificate of occupancy (C.O.) is issued on a structure(s).
- 2. The letter shall fully describe the improvements for which the request is being made. It is the strict practice of the Town Board to accept all the public improvements for a subdivision at one time. If the owner/developer desires partial acceptance of public improvements, a request for such treatment should precede the acceptance request. The request should justify and define the partial acceptance schedule and explain the circumstances of the case. The letter shall designate a contact person for the owner/developer, an address, and a telephone number. Included with the letter shall be the Record Drawings for the public improvements designed and constructed by the owner/developer.
- 3. *Acceptance Inspection Scheduling.* Within ten (10) working days of receiving the request for acceptance, the Town shall provide written acknowledgement to the owner/developer that the probationary acceptance request was received. The acknowledgement letter shall indicate a time and date for the acceptance inspection to be performed by the Town. The owner/developer shall be responsible for assuring all the public improvements are in good repair, are clean and free from dirt and debris, and are generally in an acceptable condition for thorough visual inspection on the date indicated in the acknowledgement letter.
- 4. *Town's Response.* Within ten (10) working days following an acceptance inspection, the Town shall provide the owner/developer a written list of deficiencies for the public improvements. These deficiencies must be rectified by the owner/developer as a condition of the Town granting probationary acceptance. The owner/developer shall obtain necessary permits prior to commencing the remedial work. Such permits shall be issued on a "no fee" basis.
- 5. *Re-Inspection Scheduling.* When the owner/developer completes the repairs according to the deficiency list previously provided, a re-inspection may be scheduled by calling the Town Engineer.
- 6. *Town's Response.* The Town Engineer shall grant or deny probationary acceptance based on re-inspection for compliance to the written deficiency list previously provided to the owner/developer. If new deficiencies are found, either in quality or extent of construction, the owner/developer shall be notified in writing that these new deficiencies shall be corrected as a condition of final acceptance. Probationary acceptance will not be delayed by discovery of new deficiencies. The Town shall issue written notice either granting or withholding probationary acceptance within ten (10) working days of the acceptance re-inspection. If acceptance is denied, cause(s) shall be explicitly delineated. The probationary acceptance letter shall specify the date on which the owner/developer is eligible to

request Final Acceptance. The probationary acceptance period will normally be two (2) years. It may be longer under unusual circumstances.

- (E) *Performance Guaranty Reduction.* Upon receipt of the Probationary Acceptance Letter, the owner/developer is eligible to have collateral reduced. If the probationary acceptance is for only part of the public improvements, the reduction in collateral shall correspond to the value of the accepted improvements.
- (F) *Final Acceptance.*
  1. Once public improvements have been totally completed and the designated warranty period as outlined in the Probationary Acceptance documents have been met, the owner/developer may request Final Acceptance. The letter requesting Final Acceptance shall identify the public improvement by name and reference shall be made to the date of Probationary Acceptance. A contact person, address and telephone number shall be listed. The letter shall request a Final Acceptance Inspection and be accompanied by As-Built drawings.
  2. *Acceptance Inspection Scheduling.* Upon receipt of the request, the Town will issue a response within ten (10) working days which will indicate a date and time for a final field inspection. The owner/developer is responsible for having the public improvement clean and free of debris at the time of inspection. Failure to do so shall require rescheduling the inspection. Rescheduling will be treated as a new inspection, not a re-inspection.
  3. *Punch List.* During the field inspection, a listing of items requiring remedial action (punch list) will be prepared. This list of items shall be issued to the applicant within ten (10) working days of completing the inspection. It is the responsibility of the developer to address all items on the Punch List. Initial acceptance will occur after all items on the Punch List are reviewed, and approved, by the Town. The two-year warranty period will begin on the date of initial acceptance.
  4. *Corrective Action.* The owner/developer shall then obtain necessary permits to perform corrective action prior to commencing any work operations. Such permits shall be issued on a "no fee" basis. These are required so that the Town is aware of all work on this right-of-way.
  5. *Re-Inspection Request.* Upon completion of all corrective work, the owner/developer shall request, in writing, a re-inspection.
  6. *Re-Inspection Scheduling.* The Town shall notify the applicant by telephone or in writing when the re-inspection will occur. The Town will endeavor to notify the applicant twenty-four (24) hours in advance.
  7. *Final Acceptance Letter.* Upon satisfactory completion of this final inspection, the Town shall issue a Final Acceptance Letter within ten (10) working days of the re-inspection.

**TOWN OF GRAND LAKE  
BOARD OF TRUSTEES  
RESOLUTION NO. 13-2022**

**A RESOLUTION ACCEPTING THE GRANT OF REAL PROPERTY OF FOXY LANE AND  
MAD MOOSE LANE TO THE TOWN OF GRAND LAKE**

**WHEREAS**, the Board of Trustees of the Town of Grand Lake, Colorado (the “Town”), pursuant to Colorado statute, is vested with the authority of administering the affairs of the Town of Grand Lake, Colorado; and

**WHEREAS**; the Homeowner’s association for the Ridge at Elk Creek (the “Owner”) owns and maintains certain property, streets, and improvements within the Town commonly known as Foxy Lane and Mad Moose Lane (collectively the “Improvements”) depicted on **Exhibit A**, attached hereto and incorporated herein; and

**WHEREAS**, the Town and the Owner are parties to a Subdivision Improvements Agreement (the “SIA”) entered into October 13, 2003 and recorded at 3004-005370 with the Grand County Clerk and Record; and

**WHEREAS**, the SIA contemplated the Improvements would come under the ownership of the Town upon certain conditions including initial acceptance, a two year warranty period, and final acceptance; and

**WHEREAS**, the Grand Lake Municipal Code (the “Code”) Section 11-2-9 sets forth procedures and requirements for acceptance of the Improvements substantially similar to those established by the SIA; and

**WHEREAS**, multiple factors contributed to the Improvements not timely following the normal acceptance procedure; and

**WHEREAS**, the Improvements were completed in 2004, under the close supervision and inspection of Town Staff and have been well maintained until present day by the Owner; and

**WHEREAS**, the developer who constructed the Improvements represented to the Town they were constructed in conformance and in some instances in excess of the standards required by the Town; and

**WHEREAS**, the Town’s engineer confirmed the Improvements were constructed to acceptable and high standards; and

**WHEREAS**, the Town received a request from the Owner to waive initial and final acceptance requirements and for the Town to accept ownership and maintenance responsibilities of the Improvements; and

**WHEREAS**, the Improvements have been reinspected and are considered by Town Staff to be in satisfactory condition for a period well in excess of the contemplated two year warranty period; and

**WHEREAS**, Town Staff recommends the Town waive the processes and requirements set for in the SIA and Section 11-2-9 of the Town Code and accept the Improvements from the Owner via Warranty Deed attached hereto and incorporated herein as **Exhibit B**.

**NOW THEREFORE BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE  
TOWN OF GRAND LAKE AS FOLLOWS:**

1. The Grand Lake Board of Trustees hereby waives the acceptance procedures and requirements set for the in the SIA and Grand Lake Municipal Code Section 11-2-9, including the proposed 2 year warranty period for the Improvements for the reasons set forth above; and

2. The Mayor, or his designee, is hereby authorized and directed to execute the Warranty Deed attached hereto and incorporated herein, as well as any and all other documents necessary to transfer ownership of the Improvements to the Town of Grand Lake, Colorado.

3. The Town shall maintain the Improvements in accordance with its regular maintenance standards.

**INTRODUCED, PASSED AND ADOPTED AT A REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE TOWN OF GRAND LAKE AND SIGNED THIS 10<sup>TH</sup> DAY OF OCTOBER, 2022.**

( S E A L )

Votes Approving:  
Votes Opposed:  
Absent:  
Abstained:

**ATTEST:**

**BOARD OF TRUSTEES OF THE  
TOWN OF GRAND LAKE,  
COLORADO**

\_\_\_\_\_  
Alayna Carrell, Town Clerk

By: \_\_\_\_\_  
Steve Kudron, Mayor

FINAL PLAT

RIDGE AT ELK CREEK SUBDIVISION

ALL OF TRACT 20, GUDGEL SUBDIVISION, RECORDED AT RECEPTION NUMBER 56512, ALL OF LOT 4, EXCEPT THAT TRACT OF LAND PLATTED AS SAID GUDGEL SUBDIVISION, AND EXCEPT THAT TRACT OF LAND IN QUIT CLAIM DEED IN BOOK 85 AT PAGE 339, LOCATED IN THE NW1/4, NW1/4 OF SECTION 6, T3N, R75W OF THE SIXTH P.M., ALL OF TRACTS 37, 38, 39, 40 AND A PORTION OF KATHERINE DRIVE, AMENDED PLAT TO GUDGEL SUBDIVISION RECORDED AT RECEPTION NUMBER 99914, LOCATED IN THE NE1/4, NE1/4 OF SECTION 1, T3N, R76W OF THE SIXTH P.M., TOWN OF GRAND LAKE, COUNTY OF GRAND, STATE OF COLORADO. AREA = 20.854 ACRES, MORE OR LESS.

DEDICATION AND OWNERS' STATEMENT

KNOW ALL MEN BY THESE PRESENTS: That THOMAS D. STANLEY is the owner of that real property situated in the Town of Grand Lake, Colorado, and lying within the exterior boundary of RIDGE AT ELK CREEK SUBDIVISION, more particularly described as follows: All of Tract 20, Gudgel Subdivision, a subdivision located in the NW1/4 of the NW1/4 of Section 6, T3N, R75W of the 6TH P.M. and in the NE1/4 of the NE1/4 of Section 1, T3N, R76W of the 6TH P.M., County of Grand, State of Colorado, recorded at Reception Number 56512 of the records of the Clerk and Recorder of Grand County, Colorado; All of Lot 4, except that tract of land platted as said Gudgel Subdivision, and except that tract of land conveyed to Grand County in quit claim deed recorded June 23, 1941, in Book 85 at Page 339, of the records of Grand County, Colorado, located in the NW1/4 of the NW1/4 of Section 6, T3N, R75W of the 6TH P.M.; All of Tract 37, Tract 38, Tract 39 and Tract 40, Amended Plat to Gudgel Subdivision, a subdivision located in the E1/2 of the E1/2 of the NE1/4 of the NE1/4 of Section 1, T3N, R76W of the 6TH P.M., County of Grand, State of Colorado, recorded February 24, 1984 at Reception Number 99914 of the records of the Clerk and Recorder of Grand County, Colorado, and a portion of Katherine Drive in said Amended Plat to Gudgel Subdivision and as described in that tract of land conveyed to the Town of Grand Lake in quit claim deed recorded 2002 as Reception Number of the records of Grand County, Colorado. Area = 20.854 acres, more or less. That the owner have caused said real property to be laid out and surveyed as RIDGE AT ELK CREEK SUBDIVISION, and does hereby dedicate and set apart all of the streets, alleys and other public ways and places as shown on the accompanying plat to the use of the public forever, and does hereby dedicate those portions of said real property which are indicated as easements on the accompanying plat as easements.

IN WITNESS WHEREOF, THOMAS D. STANLEY has caused his name(s) to be hereunto subscribed this 9th day of April, 2004. ATTEST: Thomas D. Stanley THOMAS D. STANLEY

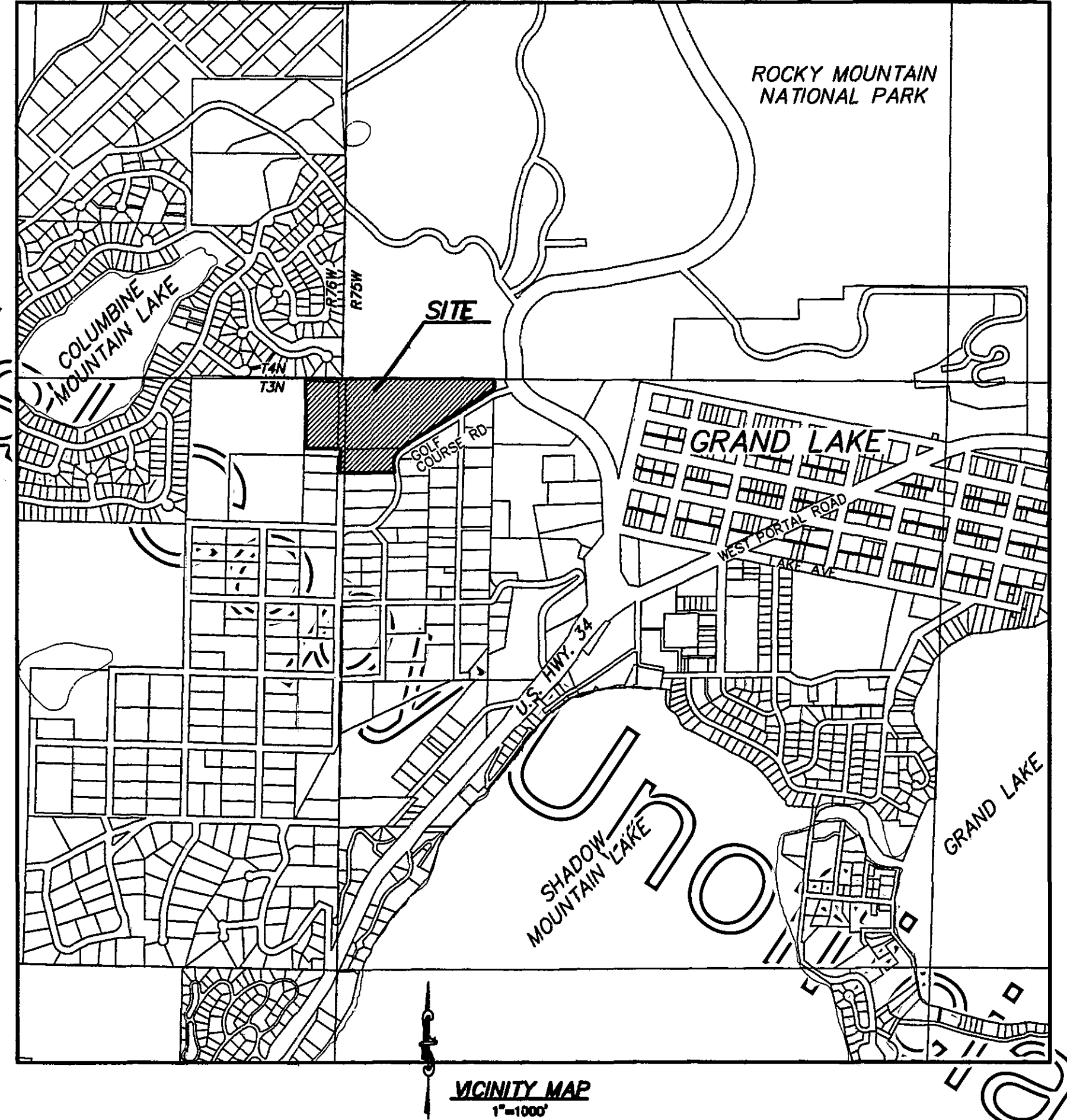
STATE OF COLORADO } COUNTY OF GRAND } SS The foregoing was acknowledged before me this 9th day of April, 2004, BY THOMAS D. STANLEY.

WITNESS MY HAND AND OFFICIAL SEAL. MY COMMISSION EXPIRES: July 29, 2005. Notary Public Seal.

OWNER/DEVELOPER: THOMAS D. STANLEY P.O. BOX 549 GRAND LAKE, CO 80447 970-627-8502

SURVEYOR/ENGINEER: GAGNON & HAYNE CONSULTING ENGINEERS, INC. P.O. BOX 679 GRANBY, CO 80446 970-887-2800

DATE PREPARED: APRIL 8, 2004



VICINITY MAP 1"=1000'

NOTES:

- 1.) Bearings shown on the accompanying plat are based on the assumption that the North Line of the NW1/4 of the NW1/4 of Section 6, T3N, R75W of the 6th P.M. bears S89°50'00"E, as shown on the recorded plat of Gudgel Subdivision, according to the recorded plat thereof and as monumented and shown hereon. 2.) Set 18" long #5 rebar with 2" outside diameter aluminum cap marked "Gagnon & Hayne Eng. PLS 34592" at all exterior boundary corners unless otherwise noted. 3.) Recorded easements and rights-of-way, if any, are shown on the accompanying plat as disclosed on the recorded plats of said Gudgel Subdivision and Amended Plat to Gudgel Subdivision. Lands platted hereon may also be subject to exceptions in the title commitment case number D-20202-ii, issued by United General Title Insurance Company, dated August 19, 2003 at 8:30 am. 4.) The interior lot lines between remainder tract of Lot 4, Section 6, as labeled as "Mary A. Gudgel" and Tract 20, as shown on the said recorded Map of Gudgel Subdivision are hereby removed, the interior lot lines between Tract 37, Tract 38, Tract 39 and Tract 40, as shown on the said recorded Map of Amended Plat to Gudgel Subdivision are hereby removed. All preexisting streets, alleys, and other public ways, setbacks and utility easements and adjacent to said interior lot lines are also removed and replaced by those public ways, setbacks and utility easements shown on Sheet 2 hereof. 5.) The described parcel is subject to the Master Declaration of Covenants, Conditions, and Restrictions, and Reservations for RIDGE AT ELK CREEK SUBDIVISION as set forth in the Ridge at Elk Creek Homeowners Association. 6.) Tract 1 and Tract 2 will be dedicated as Open Space to Ridge at Elk Creek Homeowners Association.

NOTES CONTINUED:

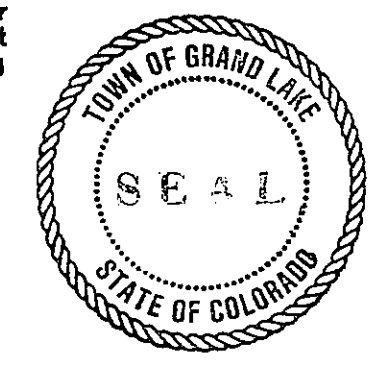
- 7.) The subject property may be subject to rights, interest, agreements, obligations, rights-of-way or easements in favor of any person or entity burdening the subject property which exist or are claimed to exist with respect to: (a) irrigation ditch and/or laterals; (b) reservoir and/or reservoir rights; (c) springs and/or water rights; (d) well and/or well rights; (e) the water and/or water rights associated with the foregoing which may be located upon the land or associated with the land. The approval of this Plat and the development of the subdivision shall not affect the historic use or operation of the Howard Ditch or any easements associated with said ditch. No buildings or structures shall be within 10' of the centerline of the Howard Ditch or within the "No-Build Zone" shown on Sheet 2, whichever is more restrictive. 8.) At the request of the client no overhead electric lines, snowmobile trail, fences, existing site improvements and that driveway which access the westerly neighbors property are not shown. Foxy Lane will replace the driveway and provide access to the westerly neighbor's property. 9.) At the request of the Town of Grand Lake the proposed 4' median in Foxy Lane and the proposed 22' asphalt road that will improve Grand County Road No. 4811 is shown on Sheet 2. 10.) For the purpose of this survey Book 179 at Page 247, of the records of the Grand County, Colorado was slightly modified. The "tie call" from the NW Corner of Section 6 of N82°58'38"W, 1281.32' was held fixed and the call of N47°16'51"W, 215.00' terminates 8' southerly and parallel with the N. Line of the NW1/4 of the NW1/4 of Section 6. The call of N89°49'00"W, 1160.00' was assumed to be 8' southerly and parallel with the said Section Line and terminates at the existing easterly Right-of-way Line. 11.) That vacation as described in Exhibit A of Resolution No. 2000-12-4, recorded at Reception No. 2000-011371 was rotated 0°32'6" clockwise and is replaced by a 30' wide Utility and Drainage Easement.

PLANNING COMMISSION CERTIFICATE:

APPROVED THIS 6th day of August, A.D., 2003 Town Planning Commission, Grand County, Colorado. Mavis L. Trachsel CHAIRMAN TOWN OF GRAND LAKE, COLORADO.

TOWN BOARD OF TRUSTEES CERTIFICATE:

APPROVED THIS 13th day of Oct., A.D., 2003, by the Board of Trustees, Grand Lake, Colorado. This Approval does not guarantee that the size or soil or flooding conditions of any Lot shown hereon are such that a building permit shall be issued. This approval is with the understanding that all expenses involving necessary improvements for all utility services, street improvements, paving, grading, landscaping, curbs, gutter, street lights, street signs, and sidewalks shall be financed by others and not the Town of Grand Lake. Also, that the Town of Grand Lake does not assume any responsibility for the correctness or accuracy of any information disclosed on this plat nor any representations or information presented to the TOWN which induced the TOWN to give this certificate. ATTEST: Sarah Kolinske TOWN CLERK, David M. Steen MAYOR



CLERK'S CERTIFICATE:

STATE OF COLORADO } COUNTY OF GRAND } SS I hereby certify that this instrument was filed in my Office at 11:00 o'clock (P.M.), April 7, 2004, A.D., and is duly recorded. Ronda Kolinske TOWN CLERK TOWN OF GRAND LAKE, COLORADO.

NOTICE:

Public notice is hereby given that acceptance of this platted subdivision by the Town of Grand Lake does not constitute an acceptance of the roads and rights-of-way reflected hereon for maintenance by said Town. Until such roads and rights-of-way meet Town road specifications and are specifically accepted by the Town by recording with the Clerk of this Town an official "acceptance", the maintenance, construction, and all other matters pertaining to or affecting said roads and rights-of-way are the sole responsibility of the owners of the land embraced within this subdivision. Town "acceptance" of the roads and rights-of-way of this platted subdivision shall not be given unless all utilities proposed to be installed in such roads have been constructed and the roads and rights-of-way completed thereafter to Town standards.

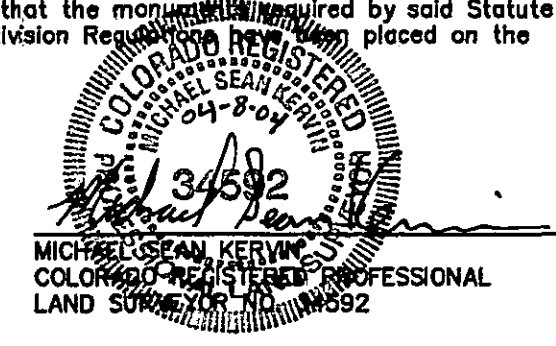
Notice is further given that no more than ten percent (10%) of the building permits will be issued by officials of this Town for improvements of any nature on any property reflected on this platted subdivision until such time as the "acceptance" as hereinabove-described has been filed for record with the Clerk of this Town.

NOTICE:

According to Colorado law you MUST commence any legal action based upon any defect in this survey within three years after you first discovered such defect. In NO event may any action based upon any defect in this survey be commenced more than ten years from the date of the certification shown hereon.

SURVEYOR'S CERTIFICATE:

I, Michael Sean Kervin, a duly registered land surveyor in the State of Colorado, do hereby certify that this Final Plat of RIDGE AT ELK CREEK SUBDIVISION, truly and correctly represents the results of a survey made by me or under my supervision, and that said plat complies with the requirements of Title 38, Article 50 and 51, Colorado Revised Statutes, 1973, and that the monumentation required by said Statute and by the Town of Grand Lake Subdivision Regulations has been placed on the ground.



2004-005368

Official use only - Grand County, Colorado. Form containing project details, dates, and signatures for Gagnon & Hayne Consulting Engineers.



**WARRANTY DEED**

**THIS WARRANTY DEED**, dated Oct 10<sup>th</sup>, 2022

Between

Ridge at Elk Creek Homeowners, (the “grantor”)

And

THE TOWN OF Grand Lake, a Colorado municipal corporation, (“grantee”)

**WITNESS**, that the grantor, for and in consideration of the sum of TEN DOLLARS’ the receipt and sufficiency of which is hereby acknowledged, have granted, bargained, sold and conveyed, and by these presents grant, bargain, sell, conveys and confirm, unto the grantee, its heirs and assigns forever, all the property, together with improvements, if any, situate, lying and being in the County of Grand, State of Colorado, described as follows:

Parcel Identification No. 119306228016, Schedule No. R303110, Town of Grand Lake, Grand County, Colorado

Commonly known as Foxy Lane and Mad Moose Lane, depicted on **Exhibit A**, attached hereto and incorporated herein.

**TOGETHER** with all and singular the hereditaments and appurtenances thereto belonging, or in anywise appertaining, the revision and reversions, remainder and remainders, rent, issues and profits thereof, and all the estate, right, title, interest, claim and demand whatsoever of the grantors, either in law or equity, of, in and to the above bargained premises, with the hereditaments and appurtenances;

**TO HAVE AND TO HOLD** the said premises above bargained and described, with the appurtenances unto the grantee, its heirs and assigns forever. The grantor, its heirs and personal representatives do covenant, grant bargain and agree to and with the grantee, its heirs and assigns, that at the time of the ensealing and delivery of these presents, well seized of the premises above conveyed, having good, sure, perfect, absolute, and indefeasible estate of inheritance, in law, in fee simple, and having good right, full power and authority to grant, bargain, sell and convey the same in manner and form as aforesaid, and that the same are free and clear from all former and other grants, bargains, sales, liens, taxes, assessments, encumbrances and restrictions of whatever kind or nature whatsoever, except:

None.

The grantors shall and will **WARRANT AND FOREVER DEFEND** the above bargained premises in the quiet and peaceable possession of the grantee, heirs and

assigns, against all and every person or persons lawfully claiming the whole or any part thereof.

IN WITNESS WHEREOF, the grantors have executed this deed on the date set forth above.

**GRANTOR**

*Robert Miller*

Robert Miller, President Ridge at Elk Creek Homeowners

**TOWN OF GRAND LAKE**

By: *[Signature]*  
Steve Kudron, Mayor



**ATTEST:**

By: *Alayna Carrell*  
Alayna Carrell, Town Clerk

STATE OF COLORADO

County of Grand

The foregoing instrument was acknowledged before me this 7 day of October, 2022

**ALAYNA CARRELL**  
**NOTARY PUBLIC**  
**STATE OF COLORADO**  
NOTARY ID 20144003572  
MY COMMISSION EXPIRES JULY 20, 2026

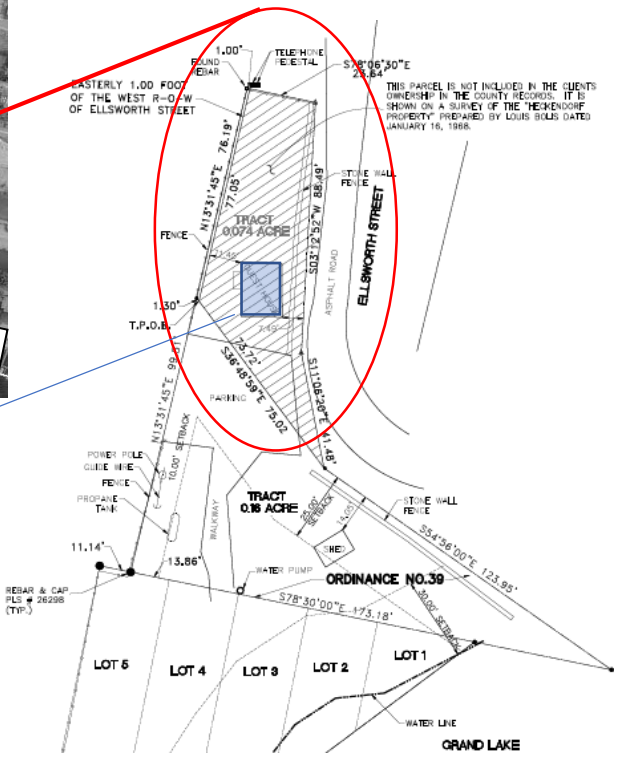
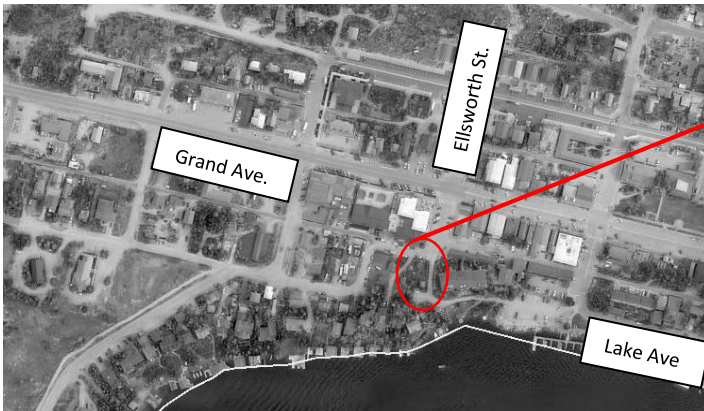
Witness my hand and official seal.  
My commission expires: 07-20-2026  
*Alayna Carrell*  
Notary Public

The **TOWN OF GRAND LAKE, COLORADO** hereby accepts this conveyance of Real Property rights reflected by the foregoing Warranty Deed.



Date: 10/10/2022  
To: Mayor Kudron and The Board of Trustees  
From: Planning Commission

Re: **PUBLIC HEARING-** Consideration to recommend vacating a portion of the Ellsworth Street right of way located adjacent to Lots 1-5 Cairns Addition to Grand Lake; more commonly referred to as 846 Lake Avenue.



**Purpose:**

The Town has received a vacation request application from Kirsten and Francis Heckendorf to vacate approximately a 0.074ac portion of the Town right of way upon which they currently hold an encroachment agreement for a cabin and a stone fence. This request requires Planning Commission recommendation and Board review.

P.O. BOX 99, GRAND LAKE, COLORADO 80447-0099  
PH. 970/627-3435  
FAX 970/627-9290  
E-MAIL: town@townofgrandlake.com



*Vacation plat overlaid onto Town map-Vacation request is black hatched area*

**Background:**

In 1955, the Town adopted Ordinance 39 which vacated a portion of the Ellsworth Street right of way and Lake Avenue right of way (triangle parcel shaded in blue, known to be Tract 0.16 acres north of Lots 1-5, Cairns Addition to GL) for some existing improvements on Town property.

The Town adopted Ordinance 08-1980 which vacated a portion of the Ellsworth Street right of way and Lake Avenue right of way for the development of Eagles Landing.

The Town adopted Ordinance 18-2011 which granted an easement for some existing encroachments on the town right of way (hatched in black).

The 2016 decision not to vacate this portion of the right of way was due to the following reasons:

- The narrow width of right of way that would remain (estimated at less than 27’); and
- The Town uses that area for snow storage; and
- Utilities located in that area

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In September 2022, the applicant submitted an application seeking approval of vacation of a portion of the Ellsworth Street right of way adjoining the Property (the “Application”) more particularly describe in Exhibit A

October 5<sup>th</sup>, 2022, Planning commission discussed changing the sign at the bottom of the hill adjacent to the property to read no motorized vehicles beyond this point – public access in order to make it clear that it was not a private path. The current sign reads: no motorized vehicles beyond this point. It was discussed that there is a wayfinding master plan for the Town in which signage will be updated and this is one of the signs that should be included.

The commission discussed the need to vacate to or past the rock wall on the east side and how large of an area does the applicant require for insurance coverage. The applicant agreed that the rock wall should be the eastern most property line.

The commission discussed that the access needed to stay open for emergency access to assist fire crews to reach Eagles landing during an emergency.

Planning Commission voted 3:1 with 2 abstentions (due to remote voting) to recommend the vacation of this 0.074Ac ROW. Commissioner Shockey voted against the vacation because he would like only the minimal amount of land required by the applicants for the cabin. He would like to see the Town retain the northern portion of the property past the cabin for possible future use by the Town and found it unnecessary to vacate the strip of land to the east of the rock wall.

#### **Staff Discussion:**

The applicant has provided all items required for an application as required by MC 11-2-10. Legal notice was placed in the local newspaper on September 12<sup>th</sup>, 2022 and 34 certified letters were sent to all neighbors within 200 feet of the property; 11 of which have not been received to date. Three written comments were received in favor of the vacation and they are attached below. No comments were received against the request. The Town previously received two (2) written comments from Three Lakes Water and Sanitation District and Mountain Parks Electric stating no objections to the request.

Upon review of the previous vacation request, Staff has found:

- The Right of Way currently is retained for road and drainage development and thus, if retained, cannot be developed into parklet or other Town amenity.
- The Town does not use this property for snow storage or other municipal uses.
- The Town is not intending on investigating this road as a thoroughfare.

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- The attached Resolution includes language about easements for continued use, repair, replacement, and maintenance of utilities on the property.
- The Town issued an encroachment license and water tap for the property in question.
- The vacation plat attached was updated to not include the grassy area to the East of the stone fence.

**Municipal Code:**

**11-2-10 Vacation Request and Procedure.**

On occasion, vacation of Town Streets or various easements may be warranted, due to peculiar circumstances or changes in the overall development patterns.

Procedure for request of vacation of a Municipal Rights-of-Way shall be done in accordance with C.R.S. § 43-2-303.

No street or part shall be vacated that will leave a parcel of land without access to a public road. All vacation requests must comply with Colorado Revised Statute.

- (A) *Application.* A Land Use Application form must be filled out and accompanied with the following:
  1. Appropriate Fee and/or deposit; and
  2. Signed Agreement for Services; and
  3. A plat and/or survey of the proposed vacation including the surrounding properties; and
  4. A letter explaining the justification for vacation; and
  5. Any other pertinent information required by Town Staff.
- (B) *Planning Commission Review.* Vacations shall be reviewed by the Planning Commission at a Public Hearing and make a recommendation to the Board of Trustees.
  1. Fifteen (15) days prior to the scheduled Public Hearing date, legal notice shall be placed in the local newspaper of general circulation advertising the time, date, and location of the Public Hearing.
  2. In addition, certified letters are to be mailed at least fifteen (15) days prior to the Public Hearing to all property owners within two hundred (200) feet of any portion of the property.
- (C) *Board of Trustees Review.* The Board of Trustees may vacate any Town street or any portion thereof after receiving a recommendation from the Planning Commission.

The Board of Trustees shall grant no vacation without first conducting a Public Hearing. The Board of Trustees will hold a Public Hearing within forty-five (45) days from receiving a recommendation from the Planning Commission.

1. Fifteen (15) days prior to the scheduled date, legal notice shall be placed in the local newspaper of general circulation advertising the time, date, and location of the Public Hearing.
2. In addition, certified letters are to be mailed at least fifteen (15) days prior to the Public Hearing to all property owners within two hundred (200) feet of any portion of the property.

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**Board Discussion:**

The Board should conduct the Public Hearing as follows:

1. Open the Public Hearing
2. Allow Staff to present the matter
3. Allow for the Applicant to address the Commission
4. Take all public comment
5. Close the Public Hearing
6. Allow for Commission discussion
7. Take action as appropriate

**Board Action:**

The Board has the following options:

1. Recommend vacating of a portion of the Ellsworth Street right of way; or
2. Recommend denying the vacation request; or
3. Continue review of the request.



P.O. BOX 99, GRAND LAKE, COLORADO 80447-0099  
PH. 970/627-3435  
FAX 970/627-9290  
E-MAIL: [town@townofgrandlake.com](mailto:town@townofgrandlake.com)

**From:** [Kirsten Heckendorf](#)  
**To:** [Kim White](#)  
**Cc:** [Hecky](#)  
**Subject:** Vacation Application Letter Submission  
**Date:** Friday, September 30, 2022 11:01:47 AM

---

Caution! This message was sent from outside your organization.

Town of Grand Lake  
PO Box 99  
Grand Lake, CO 40447  
Letter for Justification for Vacation  
September 30, 2022

To the Planning Department:

We are asking to have the property north- adjacent to 846 Lake Ave. vacated. The land has been used by the adjacent property since sometime in the 1930's and the guest cabin and rock wall have been in place since the mid-50s. The previous owner was granted an encroachment permit by the Town in 2011 that requires an indemnification coverage of \$1million. The land has not been used for Town purposes at minimum since the 1930's. In order to indemnify the town and insure the land, the guest house, and the home at 846 Lake Ave, we are forced into a surplus supply company that will not ever fully cover the main cabin alone. Please find the vacation plat attached, submitted the application for vacation with the fee for this request, and signed the services agreement.

Our plan is to fix up the guest cabin where it currently sits as well as the land it sits on and where a water tap was put in sometime during the 50's by the town.

Thank you in advance for your time.

Kirsten & Francis Heckendorf  
846 Lake Avenue



# Town of Grand Lake

## Planning Department

• P.O. Box 99 • 1026 Park Avenue • Grand Lake, CO 80447  
• Phone: 970-627-3435 • Fax: 970-627-9290  
• Email: [glplanning@townofgrandlake.com](mailto:glplanning@townofgrandlake.com) • Website: [townofgrandlake.com](http://townofgrandlake.com)

### LAND USE REVIEW APPLICATION FORM

APPLICATION DEADLINE IS NOON, 21 DAYS PRIOR TO THE NEXT REGULARLY SCHEDULED MEETING

**PROPERTY** ~~is~~ north adjacent to ↓

- Street Address (or general location if not addressed): 846 Lake Ave ~~846 Lake Ave~~
- Legal Description: Lot 1-5 Block — Subdivision Cairns add
- Lot Area (in square feet or acres): 0.075
- Existing Use of Property: town row used as private lot with small house

**TYPE OF REVIEW** (circle one): • Rezoning • Subdivision • Minor Subdivision • Annexation • Planned Development • Conditional Use • Vacation – Public right-of-way • Amendments to approved Subdivision or PD • Other (explain below)

**PROPOSAL**

Description of Proposal (include proposed use and summarize number and size of units/buildings/lots, as applicable):

Vacate parcel as shown on attached plat.  
Current + future use remains guest cabin  
+ rock wall.

- Name of Development: \_\_\_\_\_
- Name of Applicant: Kirsten Heckenroth Email: kirsy573@msn.com
- Address: PO Box 178 / 846 Lake Ave Phone: 303.378.7507
- City: Grand Lake State: CO Zip: 80447 Fax: \_\_\_\_\_
- Contact Person (if not applicant): \_\_\_\_\_ Email: \_\_\_\_\_
- Address: \_\_\_\_\_ Phone: \_\_\_\_\_
- City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_ Fax: \_\_\_\_\_

**STAFF USE ONLY**

Application Received By: K White Date / Time: 9/14/22

File Name: \_\_\_\_\_

Fee Paid:  Amount: \_\_\_\_\_ Reimbursement Form Signed:



Mailed Certified, receipt requested

September 12, 2022

Dear Property Owners:

Grand Lake Planning Commission will hold a Public Hearing on Wednesday, October 5<sup>th</sup>, 2022 at 6:30 p.m. at the Grand Lake Town Hall, 1026 Park Avenue, to review the proposed vacation of a portion of public right of way located one block south of Grand on Lake Ave and Ellsworth St (fig 1). The Planning Commission will make a recommendation to the Board of Trustees, who will hold a Public Hearing on Monday, October 10<sup>th</sup>, 2022 at 6:00 p.m. to review the recommendation from the Planning Commission.

As an owner in the neighborhood of this property, you are cordially invited to attend the Public Hearings or to submit public comment. Public comments and participation are both encouraged and welcome, either virtually in person at the online public meeting, in writing to the Town of Grand Lake, P.O. Box 99, Grand Lake, CO 80447 or by e-mail to [planner@toglco.com](mailto:planner@toglco.com).

Sincerely,

Kimberly White

Community Development Director

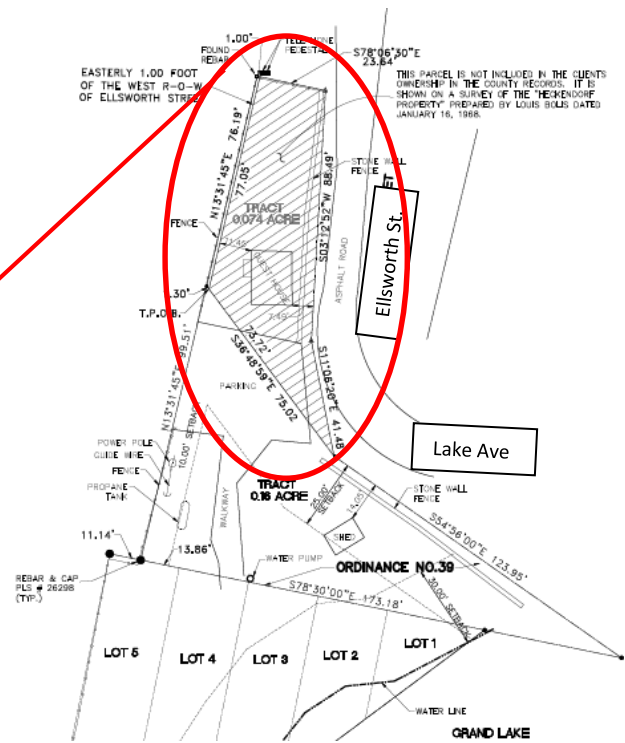
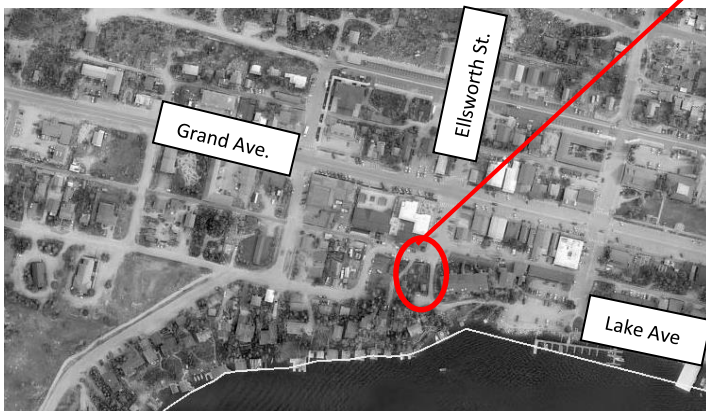


Fig. 1 Public ROW is shown as hatched area

P.O. BOX 99, GRAND LAKE, COLORADO 80447-0099  
PH. 970/627-3435  
FAX 970/627-9290  
E-MAIL [town@townofgrandlake.com](mailto:town@townofgrandlake.com)

September 20, 2022

Board of Trustees  
Town of Grand Lake  
PO Box 99  
Grand Lake, CO 80447

Email: [planner@toglco.com](mailto:planner@toglco.com)



**RE: Proposed Vacation of a Portion of Public Right of Way Located 1 Block South of Grand on Lake Ave and Ellsworth to be discussed at the Public Hearings in October, 2022.**

Dear Board of Trustees:

This letter is in response to the certified notification we received on September 17, 2022. We are owners of property in Grand Lake, specifically Eagle's Landing Units 1 and 21, 420 Ellsworth, adjacent to a **Portion of Public Right of Way Located 1 Block South of Grand on Lake Ave and Ellsworth**. We support this vacation and transfer of ownership to Kirsten and Francis Heckendorf.

Thank you for keeping us informed on these matters.

Sincerely,

Susan Lausten  Dean Lausten 

4575 W Lakeridge Rd  
Denver, CO 80219

Cc/ Kirsten Heckendorf

Sent via mail and email.

**From:** [Susan Waters](#)  
**To:** [Kim White](#)  
**Subject:** Vacation of a portion of public right of way located 1 block south of Grand on Lake Ave and Ellsworth  
**Date:** Wednesday, September 21, 2022 7:31:43 PM

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September 21, 2022

Board of Trustees  
Town of Grand Lake  
PO Box 99  
Grand Lake, CO 80447

Dear Board of Trustees:

This is in response to the certified notification we received on September 17, 2022. We are owners of property in Grand Lake, specifically Eagle's Landing Unit #22, 420 Ellsworth, adjacent to a Portion of Public Right Of Way Located 1 Block South of Grand on Lake Ave and Ellsworth. We support this vacation and transfers of ownership to Francis and Kirsten Heckendorf.

Sincerely,

Susan Amole-Waters and Gary Waters

1037 S Harrison St, Denver, CO 80209

September 20, 2022

Board of Trustees  
Town of Grand Lake  
PO Box 99  
Grand Lake, CO 80447

Email: [planner@toglco.com](mailto:planner@toglco.com)

**RE: Proposed Vacation of a Portion of Public Right of Way Located 1 Block South of Grand on Lake Ave and Ellsworth to be discussed at the Public Hearings in October 10, 2022.**

Dear Board of Trustees:

This letter is in response to the certified notification we received on September 23, 2022. We are owners of property in Grand Lake, specifically 838 Lake Ave. adjacent to **a Portion of Public Right of Way Located 1 Block South of Grand on Lake Ave and Ellsworth.** We fully support this vacation and transfer of ownership to Kirsten and Francis Heckendorf

. We appreciate keeping us informed of decisions that affecting our property..

Sincerely,

Linda Davis 

Barclay Ivins Davis 

4575 W Lakeridge Rd  
Denver, CO 80219

Cc/ Kirsten Heckendorf.

**TOWN OF GRAND LAKE  
BOARD OF TRUSTEES  
ORDINANCE NO. 13-2022**

**AN ORDINANCE VACATING A PORTION OF THE ELLSWORTH STREET RIGHT OF WAY WITHIN THE TOWN OF GRAND LAKE AND RESERVING CERTAIN UTILITY EASEMENTS THEREON**

**WHEREAS**, the Board of Trustees of the Town of Grand Lake, Colorado, pursuant to Colorado statute is vested with the authority of administering the affairs of the Town of Grand Lake, Colorado; and

**WHEREAS**, section 31-15-702(1)(a)(I), C.R.S. grants the Board of Trustees the power to lay out, establish, open, alter, widen, extend, grade, pave or otherwise improve streets and vacate the same; and

**WHEREAS**, section 43-2-303(a), C.R.S. provides that a town may vacate by ordinance any roadway or part thereof located within the corporate limits of the town, subject to the provisions of the charter of such town, the state constitution and the statutes of the state of Colorado; and

**WHEREAS**, certain streets and right of ways for public use were dedicated to the Town of Grand Lake, Colorado, including Ellsworth Street; and

**WHEREAS**, the Town received an Application from Francis Heckendorf III and Kirsten Heckendorf (collectively the “Applicant”) to vacate a portion of such Ellsworth Street more particularly described in **Exhibit A** (the “Vacated ROW”), attached hereto and incorporated herein; and

**WHEREAS**, the Property adjoins real property owned by the Applicant; and

**WHEREAS**, the Applicant is currently unable to obtain proper property insurance for a structure that has been on the Property in excess of fifty years based on, among other things, setback requirements and adjoining land ownership requirements; and

**WHEREAS**, the Town is not currently utilizing the Vacated ROW for any governmental purpose, and does not anticipate the need to utilize it in the foreseeable future for any governmental purpose; and

**WHEREAS**, vacating the Vacated ROW would not negatively alter the existing circumstances surrounding the Property, but would permit a resident of the Town to obtain insurance protecting a historic structure within the Town; and

**WHEREAS**, the Applicant has agreed to reimburse the Town for survey expenses incurred in connection with the Application; and

**WHEREAS**, following proper notice, the Application was presented to and considered by the Planning Commission at a Public Hearing at its regular meeting on October 5, 2022; and

**WHEREAS**, the Planning Commission recommended vacating the Vacated ROW; and

**WHEREAS**, the Board of Trustees held a properly noticed public hearing regarding the Application on October 10, 2022; and

**WHEREAS**, based on the Application, the representations of the Applicant to the Board of Trustees and the comments of the public, the Planning Commission recommendation, the Board of Trustees finds as follows:

1. The Applicant has paid an appropriate fee and deposit.
2. The Applicant has not been required to sign an agreement for services for this Application based on the recommendation of staff.
3. The Applicant has provided a plat of the proposed vacation including the surrounding properties.
4. The Applicant has provided a letter explaining the justification for the vacation.
5. The Applicant has provided all pertinent information requested by Town staff.
6. The Planning Commission and the Board of Trustees hearings were properly noticed, including certified letters being sent to all property owners within two hundred feet of any portion of the Property.
7. Vacating the Vacated ROW will not leave any adjoining land without an established public or private-access easement connecting the same with another established public road.
8. The Town shall reserve a perpetual, non-exclusive easement over, across, upon, and under the Property for the continued use, repair, replacement, and maintenance, of existing sewer, gas, water, or similar pipelines and appurtenances, as well as, existing electric, telephone, and similar lines and appurtenances.
9. No private rights will be injured or endangered by this vacation, the public will not suffer loss or inconvenience by this vacation, and the Property is not presently needed for transportation purposes nor will it need to be used by the Town or the public; provided, however, the utility easement set forth in Section 8, above, shall be reserved.

10. In no event shall vacating the Vacated ROW alter or limit the public or emergency access deemed appropriate by the Town, or limit the right of the Town to post appropriate signage indicating such public or emergency access.

**NOW THEREFORE BE IT ORDAINED BY THE BOARD OF TRUSTEES OF THE TOWN OF GRAND LAKE, COLORADO, THAT:**

1. The Town of Grand Lake hereby vacates the Property, more particularly described on Exhibit A, attached hereto. Title to the Property shall vest pursuant to section 43-2-302(1)(b), C.R.S. in the owners of land abutting the vacated portion of land and shall vest, subject to the same encumbrances, liens, limitations, restrictions, and estates as the land to which it accrues.

2. The Town hereby retains a perpetual, non-exclusive easement over, across, upon, and under the Property for the continued use, repair, replacement, and maintenance, of existing sewer, gas, water, or similar pipelines and appurtenances, as well as, existing electric, telephone, and similar lines and appurtenances.

3. The vacation provided for herein shall not become effective until this Ordinance is recorded with the Office of the Clerk and Recorder of Grand County, Colorado by the Town.

4. Severability. If any article, section, paragraph, sentence, clause, or phrase of this Ordinance is held to be unconstitutional or invalid for any reason such decision shall not affect the validity or constitutionality of the remaining portions of this Ordinance. The Board of Trustees hereby declares that it would have passed this Ordinance and each part hereof irrespective of the fact that any one part or parts are declared unconstitutional or otherwise invalid.

**INTRODUCED, PASSED AND ADOPTED AT A REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE TOWN OF GRAND LAKE THIS 10<sup>th</sup> DAY OF OCTOBER, 2022.**

Votes Approving: \_\_\_\_\_  
Votes Opposed: \_\_\_\_\_  
Absent: \_\_\_\_\_  
Abstained: \_\_\_\_\_

**ATTEST:**

**BOARD OF TRUSTEES OF THE TOWN OF GRAND LAKE, COLORADO**

\_\_\_\_\_  
Alayna Carrell  
Town Clerk

By: \_\_\_\_\_  
Steve Kudron  
Mayor

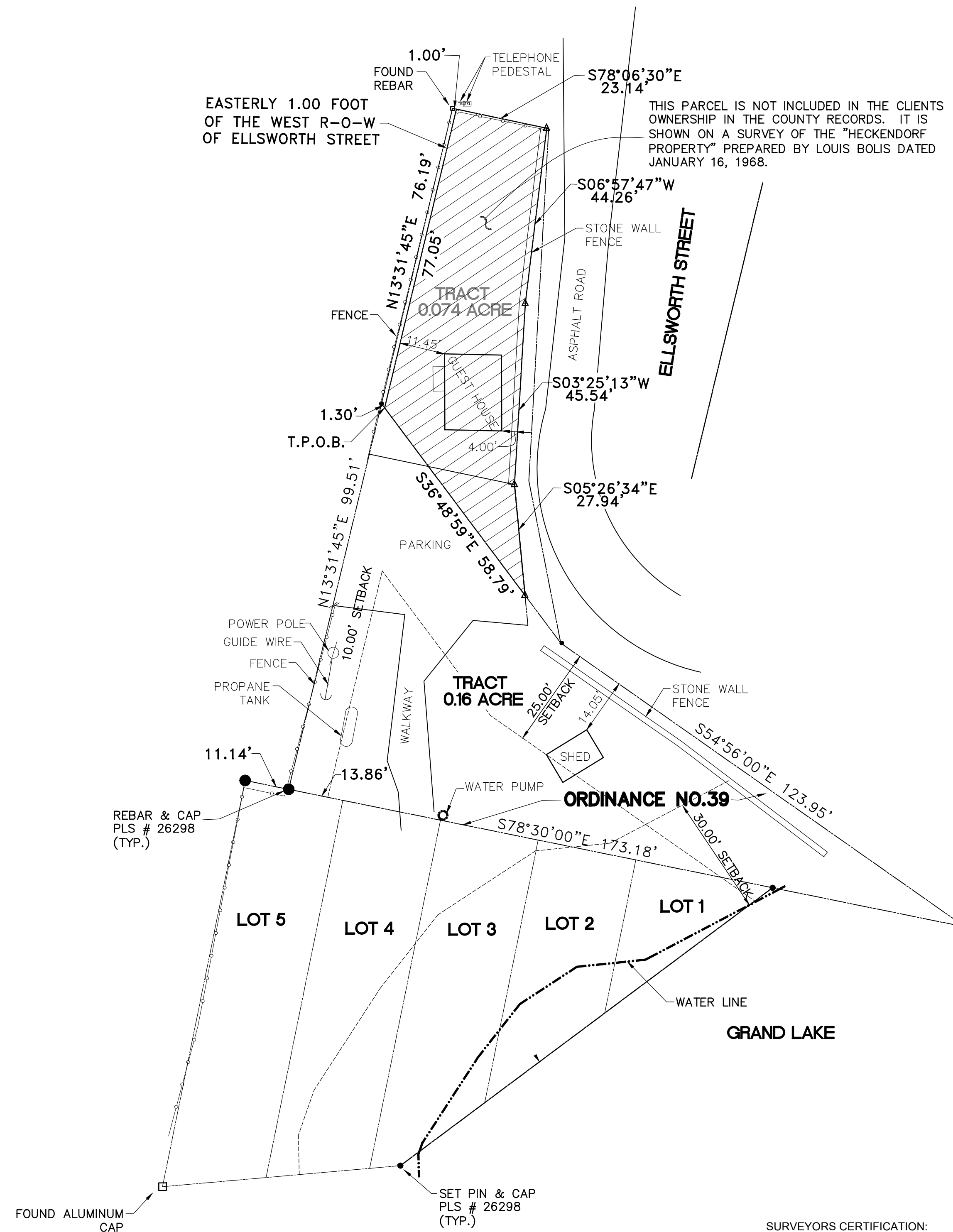
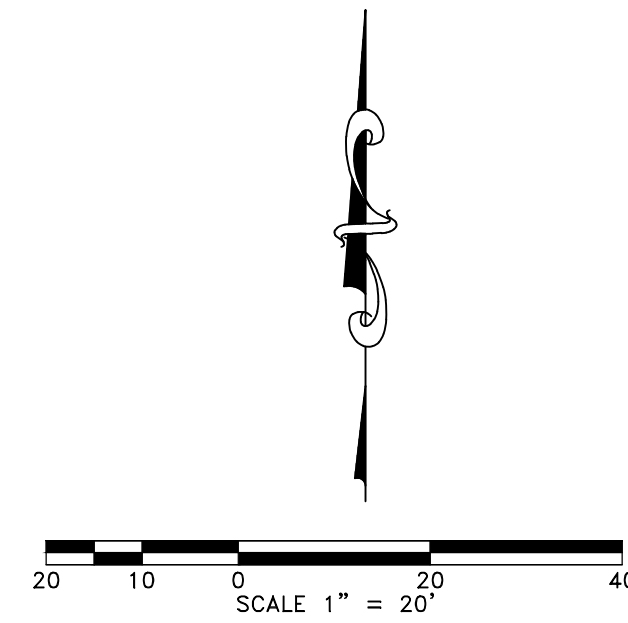
# RIGHT OF WAY VACATION PLAT

## A PORTION OF ELLSWORTH AVENUE, TOWN OF GRAND LAKE, COUNTY OF GRAND, STATE OF COLORADO

### LEGAL DESCRIPTION ELLSWORTH STREET VACATION

A PARCEL OF LAND SITUATED IN A PORTION OF SECTION 5, TOWNSHIP 3 NORTH, RANGE 75 WEST, TOWN OF GRAND LAKE, COUNTY OF GRAND, STATE OF COLORADO, BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:  
COMMENCING AT THE NORTHWEST CORNER OF ORDINANCE NO. 39 OF THE TOWN OF GRAND LAKE RECORDS, ALSO BEING A POINT ON THE WEST LINE OF THE ORIGINALLY PLATTED ELLSWORTH STREET RIGHT OF WAY; THENCE S36°48'59"E ALONG THE NORTH LINE OF SAID ORDINANCE NO. 39, 1.30 FEET TO THE TRUE POINT OF BEGINNING; THENCE N13°31'45"E ALONG A LINE BEING 1.00 FEET EAST OF AND PARALLEL TO THE ORIGINAL WEST RIGHT OF WAY OF ELLSWORTH STREET 77.05 FEET; THENCE LEAVING SAID WEST LINE S78°06'30"E 23.14 FEET; THENCE S06°57'47"W 44.26 FEET; THENCE S03°25'13"W 45.54 FEET; THENCE S05°26'34"E 27.94 FEET TO A POINT ON THE NORTH LINE OF SAID ORDINANCE NO. 39; THENCE N36°48'59"W ALONG SAID NORTH LINE, 58.79 FEET TO THE TRUE POINT OF BEGINNING.

SAID PARCEL CONTAINS 0.064 ACRES MORE OR LESS.



**LEGEND:**

- FOUND AS INDICATED
- REBAR & CAP PLS 26298
- CALCULATED CORNER
- RIGHT OF WAY TO BE VACATED

**NOTES:**

1. ACCORDING TO COLORADO LAW, YOU MUST COMMENCE ANY LEGAL ACTION BASED ON ANY DEFECT IN THIS SURVEY WITHIN THREE YEARS AFTER YOU FIRST DISCOVERED SUCH DEFECT. IN NO EVENT, MAY ANY ACTION BE COMMENCED MORE THAN 10 YEARS FROM THE DATE OF THE CERTIFICATION SHOWN HEREON.
2. BASIS OF BEARING FOR THIS SURVEY IS THE WEST LINE OF THE PARCEL SHOWN AS ORDINANCE 39, OF THE TOWN OF GRAND LAKE RECORDS, HAVING A BEARING OF N13°31'45"E BETWEEN THE MONUMENTS AS SHOWN HEREON.
3. LINEAL UNIT OF MEASURE IS U.S. SURVEY FEET.
4. THIS SURVEY DOES NOT CONSTITUTE A TITLE SEARCH BY DIAMONDBACK ENGINEERING AND SURVEYING, INC. TO DETERMINE OWNERSHIP OR EASEMENTS OF RECORD. FOR ALL INFORMATION REGARDING EASEMENTS AND RIGHTS-OF-WAY, DIAMONDBACK SURVEYING, LLC RELIED ON THE RECORDED PLAT.

**SURVEYORS CERTIFICATION:**

I, JERALD W. RICHMOND BEING A REGISTERED PROFESSIONAL LAND SURVEYOR IN THE STATE OF COLORADO, HEREBY CERTIFY THAT THIS RIGHT OF WAY VACATION PLAT WAS PREPARED BY ME OR UNDER MY SUPERVISION AND IS BASED ON A FIELD SURVEY PERFORMED ON OCTOBER 5, 2012, AND IS CORRECT TO THE BEST OF MY KNOWLEDGE AND BELIEF.

JERALD W. RICHMOND P.L.S. 26298  
FOR AND ON BEHALF OF  
DIAMONDBACK SURVEYING, LLC



**MONUMENTED LAND SURVEY PLAT  
DEPOSITING CERTIFICATE:**

DEPOSITED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 20\_\_  
A.D. AT \_\_\_\_\_ O'CLOCK \_\_\_\_\_ M., IN BOOK \_\_\_\_\_  
OF THE COUNTY SURVEYOR'S LAND SURVEY/ RIGHT OF WAY  
SURVEY RECORDS AT PAGE \_\_\_\_\_, RECEPTION NO. \_\_\_\_\_

BY: \_\_\_\_\_  
COUNTY SURVEYOR

REVISION	DATE	BY:	

TOWN OF GRAND LAKE  
VACATION OF A PORTION  
OF ELLSWORTH AVE.

**Diamondback  
Surveying, LLC**  
509 20 1/2 AVE. E.  
WEST FARGO, ND 58078  
Office: 303-918-7310