



GRAND LAKE BOARD OF TRUSTEES WORKSHOP AND MEETING AGENDA

Monday, April 14, 2025 at 4:30 PM

Town Hall Board Room – 1026 Park Avenue

*The Town of Grand Lake upholds the Six Pillars of Character:
Citizenship, Trustworthiness, Respect, Responsibility, Fairness and Caring*

Please join my meeting from your computer, tablet or smartphone.

<https://us06web.zoom.us/j/81620343637>

You can also dial in using your phone.

United States: 719-359-4580

Meeting ID: 816 2034 3637

WORK SESSION 4:30 PM

1. Roll Call
2. Call to Order
3. Conflicts of Interest
4. Items of Discussion
 - A. Code Enforcement Priorities
 - B. Discussion of Food Truck Policy

EVENING MEETING 6:00 PM

1. Call to Order
2. Pledge of Allegiance
3. Announcements
4. Roll Call
5. Conflicts of Interest
6. Manager's Report
7. Public Comments (Limited to 3 Minutes)
- H. Consent Agenda
 1. Meeting Minutes- March 10, 2025

[2.](#) Meeting Minutes- March 24, 2025

[3.](#) Accounts Payable - April 14, 2025

9. Financial Review

10. Items of Discussion

[A.](#) **Quasi Judicial:** Consideration to Approve a Special Event Liquor Permit & Resolution 22-2025, Setting Certain Fees for the Grand Arts Council, Special Event, "Comedy Night", on April 26, 2025, From 5:00 PM to 9:00 PM

[B.](#) **Quasi Judicial:** Consideration to Approve a Special Event Liquor Permit & Resolution 23-2025, Setting Certain Fees for the Grand Arts Council, Special Event, "Comedy Night", on May 24, 2025, From 5:00 PM to 9:00 PM

[C.](#) Request for Action for MA Studio Addendum

[D.](#) Request for Action for Artaic Contract

[E.](#) Consideration to Approve Resolution 24-2025, Request to Adopt Town of Grand Lake Fee Schedule

[F.](#) Space to Create Update

11. Future Items for Consideration

12. Mayor's Report

13. Adjourn Meeting



MEMORANDUM

Meeting Date: 4/14/2025

To: Town of Grand Lake Board of Trustees
From: Steve Kudron, Town Manager

Re: Code Enforcement Priorities Workshop

As summer approaches, the number of violations of the Municipal Code increases. Our seasonal population arrives along with many visitors. Our plan to enforce our nuisance codes is designed to inform and communicate reasonable expectations along with increased enforcement. We are asking the Board’s input on some of the more noticeable code violations and the extent of our interpretation of the code.

Some of these items include:

- Parking of vehicles and trailers on private property off the driveway
- Trash and other refuse visible from the street
- Trash on Town Right of Way
- Parking on Public Right of Ways for more than 72 hours (move and park and move practice)
- Weed Mitigation
- Trash Violations in Commercial and Residential

This is certainly not a complete list.

The Board’s input is critical as we begin enforcement. Some property owners and tenants will likely be unhappy with our decisions. It is our goal to change behavior that results in a safer and tidier Grand Lake



MEMORANDUM

Meeting Date: 4/14/2025

To: Town of Grand Lake Board of Trustees
From: Steve Kudron, Town Manager

Re: Discussion regarding Food Trucks on Private and Public Property

Interest in Food Trucks, being a part of the Grand Lake food scene, has been around for several years. Past Board’s have decided that food trucks may operate under a Special Use Permit that is valid for six months. Additionally, these Boards have chosen not to act regarding the permitting of food trucks on Town right of way. Currently, two food trucks operate under the first option on private property. They are required to resubmit every six months for the continued operation of their business.

Staff requests that the Board of Trustees consider these options and provide guidance on the current processes and should additional consideration be made to create laws regarding the use of Food Trucks on public ROW.

Considerations may include:

- Creating an ordinance to apply to private owned properties with conditional use approval for longer periods of time
- Developing the Town code to address the lease and use of Town-owned parcels and or right of ways for food truck operations.
- Restrict further use of food trucks in Grand Lake

A sample ordinance regarding food trucks on private property from Golden, Colorado is included.

PART II - CODE OF ORDINANCES
Title 8 - BUSINESS TAXES, LICENSES AND REGULATIONS
CHAPTER 5. OUTDOOR VENDOR LICENSE

From: Greeley Municipal Code

CHAPTER 5. OUTDOOR VENDOR LICENSE

Sec. 8-140. Definitions.

The following words, terms and phrases, when used in this chapter, shall have the meanings ascribed to them in this section:

Commissary means a commissary that is approved as such under the laws and regulations of the state and county that govern retail food establishments.

Commissary-prepared means prepared, cooked and assembled in a commissary, without further preparation, cooking or assembly after leaving said commissary.

Construction mobile food vendor means any outdoor vendor operating in any construction location from a mobile food truck or pushcart with the intent of making temporary stops to service construction workers.

Food means a raw, cooked or processed edible substance, ice, beverage or ingredient used or intended for use or for sale in whole or in part for human consumption.

Food truck rally means a temporary event, operating under a temporary use permit, of more than two outdoor vendors (such as food trucks and carts), held on improved private property with permission of the owner thereof, and only serving pedestrians.

Garage or yard sale means the occasional sale of new or used goods at a residence, which may be held outside and/or within a garage or accessory building and which shall occur no more than two times during a calendar year, for no more than three consecutive days each time, within any consecutive 12-month period.

Mobile food truck means a legal motorized wheeled vehicle or towed wheeled vehicle designed and equipped to serve food. The term "mobile food truck" includes both hot trucks, upon which food is cooked and prepared for vending, and cold trucks, from which only commissary-prepared, ready-to-eat or packaged foods in individual servings are handled.

Mobile food truck vendor means an outdoor vendor who operates from a mobile food truck.

Neighborhood mobile food vendor means an outdoor vendor operating in locations on streets that are in residential use areas from a mobile food truck or pushcart licensed for use in the retail sale or service of only commissary-prepared, ready-to-eat or packaged food in individual servings. Neighborhood mobile food vendor shall not include a vendor operating from a mobile food truck or pushcart on which food is cooked.

Outdoor vendor means any person, whether as owner, agent, consignee or employee, who sells or attempts to sell, or who offers to the public free of charge, any services, goods, wares or merchandise, including, but not limited to, food or beverage, from any outdoor location, except that outdoor vendor shall not include a person who:

- (1) Vends from private property where the same or similar services or goods are also offered on a regular basis from an indoor location on such premises;
- (2) Vends directly and exclusively to manufacturers, wholesalers or retailers for the purpose of resale;

- (3) Vends by or on behalf of the city or at an outdoor event sponsored by the city;
- (4) Vends from property owned by the city, if such vending is pursuant to a concession agreement or other agreement with the city;
- (5) Vends at a garage or yard sale;
- (6) Vends outdoor transportation services as a public utility under a certificate of public convenience and necessity issued by the state public utilities commission;
- (7) Vends food or catering services at an individual private residence for a private event;
- (8) Vends by or on behalf of any public or private school; or
- (9) Delivers preordered packaged food.

Outdoor vendor of miscellaneous goods and services means an outdoor vendor who offers miscellaneous goods or services to the public on private property. The term "outdoor vendor of miscellaneous goods and services" shall include, but not be limited to, Christmas tree lots, pumpkin patches and other temporary outdoor holiday sales; vehicle windshield chip repair; temporary car wash events; and temporary nonprofit fundraising sales.

Outdoor vendor of transportation services means an outdoor vendor (not regulated by the state public utility commission) who offers transportation services to the public. The term "outdoor vendor of transportation services" shall include, but not be limited to, vendors of valet parking services; transportation services by pedal power such as pedi-cab or conference bicycle services; horse-drawn carriage rides; or other means of transportation service offered for hire.

Packaged means bottled, canned, cartoned, securely bagged or securely wrapped, whether packaged in a food establishment or a food processing plant. Packaged shall not include a product in a wrapper, carry-out box or other nondurable container used to protect food during the service and receipt of the food by the consumer.

Private property means any location that is not a public right-of-way or public street, alley or sidewalk.

Pushcart means a mobile vending cart, pushcart or trailer that is not motorized or attached to a vehicle for towing and that does not exceed ten feet in length (excluding the length of the trailer hitch, if any), four feet in width or eight feet in height. A pushcart may be used to cook and prepare food for vending or to serve commissary prepared, ready-to-eat or packaged food in individual servings.

Pushcart vendor means an outdoor vendor operating from a pushcart.

Ready-to-eat food means food that is edible and that is in the form in which it is reasonably expected to be consumed without further washing, cooking or additional preparation.

Vend or vending means the sale, attempt to sell or offering to the public of any services, goods, wares or merchandise.

(Code 1994, § 6.09.010; Ord. No. 36, 2016, § 2(exh. A), 12-20-2016)

Sec. 8-141. License required.

- (a) It shall be unlawful for any outdoor vendor to engage in such business within the city without first obtaining a license in compliance with the provisions of this chapter.
- (b) Any person who arranges for or allows one or more outdoor vendors to operate at a special event must obtain a temporary use permit issued under chapter 16 of title 24 of this Code. Upon the issuance of such permit, the outdoor vendors vending at such special event shall be relieved of the obligation to obtain individual licenses under this chapter in order to operate as part of said special event.

(c) The application fee to be paid to the city for the issuance, modification or renewal of any license pursuant to this chapter shall be set by the city manager pursuant to section 8-7.

(Code 1994, § 6.09.020; Ord. No. 36, 2016, § 2(exh. A), 12-20-2016)

Sec. 8-142. Application for license; license modifications.

- (a) An application for a license under this chapter shall be submitted to the licensing officer no less than five working days prior to the first day of proposed operation.
- (b) A license may be issued under this chapter for a period of 12 months.
- (c) A request for a modification of a license to add new vehicles, operations or locations or to modify other license restrictions or conditions, as applicable, shall be submitted to the licensing officer and shall meet all of the requirements and be reviewed in the same manner as an application for a license hereunder. The term of a license may not be modified to extend beyond the originally applicable 12-month period.

(Code 1994, § 6.09.030; Ord. No. 36, 2016, § 2(exh. A), 12-20-2016)

Sec. 8-143. Contents of application.

- (a) The application shall be on a form provided by the licensing officer and shall contain the following information:
 - (1) Name, address and telephone number of the applicant and, if other than the applicant, name, address and telephone number of the person managing or supervising the applicant's business during the proposed period of operation; and, if a corporation, the state under which it is incorporated.
 - (2) Type of operation to be conducted, including the particular type of service, goods, wares or merchandise to be sold.
 - (3) A description and images of the design of any vehicle, pushcart, kiosk, table, chair, stand, box, container or other structure or display device to be used in the operation by the applicant, including the size and color, together with any logo, printing or sign which will be utilized by the applicant, and the license plate and registration information for any vehicle to be used.
 - (4) The proposed hours and days of operation.
 - (5) Each location on private property for which the application is made.
 - (6) Written consent of the property owner if the location for which the application is made is on private property.
 - (7) Proof of liability insurance as required by section 8-146(g).
 - (8) A plan drawing of each location on private property for which the application is made, showing the location of existing and proposed structures, access, equipment and parking.
 - (9) Documentation of a sales and use tax license in good standing issued by the state department of revenue.
 - (10) For the vending of food, documentation of a mobile retail food establishment license issued by the county.
- (b) The licensing officer may request and require such additional information as said officer deems necessary in order to consider the application and make the required determinations as set forth in this chapter.

(Code 1994, § 6.09.040; Ord. No. 36, 2016, § 2(exh. A), 12-20-2016)

Sec. 8-144. Review and approval.

- (a) The **licensing officer** shall review such application and shall make a determination as to whether the application contains the required information and, if so, whether the issuance of a license is consistent with the requirements of this chapter and compatible with the public interest. In making such determination, the licensing officer shall consider the following factors and may consider other factors the licensing officer considers necessary to protect the health, safety and welfare of the public:
 - (1) The degree of congestion of any public right-of-way that may result from the proposed use and the design and location of any operating locations on private property, including the probable impact of the proposed use on the safe flow of vehicular and pedestrian traffic. Factors to be considered shall include, but not be limited to, the width of streets and sidewalks, the volume of traffic and the availability of off-street parking;
 - (2) The proximity, size, design and location of existing street fixtures and furniture at or near the specified locations, including, but not limited to, signposts, lampposts, bus stops, benches, telephone booths, planters and newspaper vending devices;
 - (3) The probable impact of the proposed use on the maintenance, care and security of the specified location;
 - (4) The recommendations of the community development director, insofar as the specified locations may affect the operation of those service areas, based upon the factors recited herein; and
 - (5) The level and types of outdoor vendor activity already licensed for the specific locations proposed in the application, and the impacts that the issuance of a license may have on surrounding properties.
- (b) The licensing officer shall also obtain the determination of the community development director as to whether the proposed use conforms to the requirements of the land use code as applied to any specified location. If the community development director determines the proposed use is not in compliance with the requirements of the land use code, the application shall not be approved.
- (c) If the licensing officer determines that the issuance of a requested outdoor vendor license would be consistent with the requirements of this chapter, with or without additional conditions, the licensing officer shall issue the license, subject to any such conditions. If the licensing officer determines that the issuance of an outdoor vendor license would not be consistent with the requirements of this chapter, the licensing officer shall notify the applicant of the officer's determination in writing, with an explanation of the reasons for such denial.

(Code 1994, § 6.09.050; Ord. No. 36, 2016, § 2(exh. A), 12-20-2016)

Sec. 8-145. Contents of license.

In addition to the licensee's name, address and telephone number, the license shall contain the following:

- (1) The type of operation;
- (2) The period of time for which the license was issued;
- (3) The hours and days of operation;
- (4) The designated location or locations, including specified types of public rights-of-way, as applicable;

- (5) A brief description of any vehicle, cart, kiosk, table, chair, stand, box, container or other structure or display device to be utilized by the licensee;
- (6) For mobile food trucks, the vehicle's license plate number;
- (7) A statement that the license is personal to the vendor and is not transferable in any manner;
- (8) A statement that the license is valid only when used at the location or locations designated on the license;
- (9) A statement that the license is subject to the provisions of this chapter;
- (10) Any conditions based on the review and approval, as determined by the licensing officer.

(Code 1994, § 6.09.060; Ord. No. 36, 2016, § 2(exh. A), 12-20-2016)

Sec. 8-146. Restrictions and operation.

- (a) No licensee may use, for the purpose of on-site storage, display or sale, any vehicle, cart, kiosk, table, chair, stand, box, container or other structure or display device not described on the face of the license.
- (b) No such vehicle, structure or device referred to in subsection (a) of this section shall be located:
 - (1) In any on-street parking space that is not parallel to the adjacent street;
 - (2) In any public parking space in a manner that does not comply with applicable parking regulations as set forth in article XII of chapter 1 of title 16 of this Code;
 - (3) Upon a public right-of-way, or public street, alley or sidewalk within a town or other town property unless vending is pursuant to a concession agreement or other agreement with the town;
 - (4) In any location in which the vehicle, structure or device may impede or interfere with or visually obstruct:
 - a. The safe movement of vehicular and pedestrian traffic;
 - b. Parking lot circulation; or
 - c. Access to any public street, alley or sidewalk.
- (c) No licensee shall operate during the hours of 3:00 a.m. to 5:00 a.m. and must remove the vehicle, cart, kiosk, table, chair, stand, box, container or other structure or display device from the location.
- (d) No licensee shall park or operate at any public or private location for more than eight hours in a 24-hour period.
- (e) Every licensee must obtain the written consent of the property owner and approval by the city to operate on private property.
- (f) No licensee may provide drive-in or drive-through services to the vending vehicle.
- (g) Each licensee who, during the course of its licensed activities, operates within or enters upon a public right-of-way or publicly owned property shall maintain liability insurance in an amount to be set annually by the Town Manager in writing with proof of the same to be presented at the time of submission of the application. Any licensee who fails to provide proof of such insurance shall be prohibited from operating within or entering upon such property.
- (h) Each licensee shall pick up and dispose of any paper, cardboard, wood or plastic containers, wrappers or any litter which is deposited within 25 feet of the designated location or within 25 feet of the point of any sale or

transaction made by the licensee if the radius of the designated location exceeds 25 feet. The licensee shall carry a suitable container for the placement of such litter by customers or other persons.

- (i) Each licensee shall maintain in safe condition any vehicle, structure or device as described in subsection (a) of this section, so as not to create an unreasonable risk of harm to the person or property of others, and shall use flashing lights and other similar warning and safety indicators when stopped to vend services in any location in a street right-of-way.
- (j) No licensee shall leave unattended any vehicle, structure or device as described in subsection (a) of this section, on a public right-of-way or at any licensed location, or place on public sidewalks or in public streets or alleys any structures, canopies, tables, chairs or other furniture or equipment.
- (k) Each licensee shall prominently display the license issued hereunder in a location readily visible to the public on each vehicle, structure or device as described in subsection (a) of this section.
- (l) Each licensee operating in an on-street location must serve the public only from the sidewalk or curbside and not from the street or adjacent parking spaces.
- (m) Each licensee shall comply with the provisions of all applicable ordinances of the city as well as the requirements of all state and federal laws, including, but not limited to, Town noise restrictions, sign regulations, limitations on discharge of liquid waste, sales and use tax requirements and food safety and other related requirements established by state or county regulation.
- (n) Outdoor vendors of any specified type may be licensed to operate on any lot, tract or parcel of land, but shall not displace minimum required parking by zoning except as determined in individual cases by the community development director, except that this limitation shall not apply to temporary use permits provided for in chapter 16 of title 24 of this Code.
- (o) Each licensee shall have an affirmative and independent duty to determine the safety and suitability of any particular stopping point or location of operation, both in general and at any particular time and to operate in a manner reasonably calculated to avoid and prevent harm to others in the vicinity of the licensee's operations, including, but not limited to, potential and actual customers, pedestrians and other vendors or vehicles.
- (p) The following additional requirements shall apply to particular types of outdoor vendor licensees, as specified:
 - (1) Mobile food truck vendors shall:
 - a. Vend only on lots in nonresidential use areas or on streets in locations in nonresidential use areas where parallel parking is allowed;
 - b. Vend only food and nonalcoholic beverages; and
 - c. Permanently affix or paint any signage on the mobile food truck, with no signs/banners in or alongside street rights-of-way or across roadways.
 - (2) Pushcart vendors shall:
 - a. Vend only on lots in nonresidential use areas or on streets in locations in nonresidential use areas where parallel parking is allowed;
 - b. Not stop to vend within 300 feet of the property boundary of any public or private school for students within the grade range of kindergarten through 12th grade;
 - c. Vend only food and nonalcoholic beverages; and
 - d. Stop to vend only in locations that are no more than 12 inches from a curb or edge of travel lane.
 - (3) Construction mobile food vendors shall:

- a. Only operate in areas where new construction (as defined in section 24-5) is taking place;
 - b. Not stop to vend for more than two hours at any one time;
 - c. Not stop to vend in residential zones that have less than three single-family dwellings being constructed in a 200-foot radius;
 - d. Stop to vend only in construction locations that are no more than 12 inches from a curb or edge of the travel lane, or in designated off-street parking areas; and
 - e. Vend only during the hours of 6:00 a.m. to 8:00 p.m. in residential use areas.
- (4) Neighborhood mobile food vendors shall:
- a. Vend only on streets in locations in residential use areas where parallel parking is allowed;
 - b. Vend only during the hours of 10:00 a.m. to 8:00 p.m.;
 - c. Vend only food and nonalcoholic beverages;
 - d. Stop to vend only in locations that are no more than 12 inches from a curb or edge of travel lane; and
 - e. Not stop to vend for more than 15 minutes in any particular cul-de-sac, or on any particular block face.
- (5) Outdoor vendors of miscellaneous goods and services shall operate only on lots in nonresidential use areas.
- (6) Outdoor vendors of transportation services shall:
- a. Operate in accordance with all local, federal and state traffic laws and regulations;
 - b. Limit stopping and standing in street rights-of-way or alleys so as to avoid delay or obstruction of traffic;
 - c. Stop to vend services only in locations that are no more than 12 inches from a curb or edge of travel lane; and
 - d. Operate so as to avoid obstruction of pedestrian traffic and not on sidewalks.

(Code 1994, § 6.09.070; Ord. No. 36, 2016, § 2(exh. A), 12-20-2016)

Sec. 8-147. Restrictions due to changed conditions.

The licensing officer may suspend the vending operation of any licensee or all licensees at any designated location if the licensing officer determines that the licensed activity in that location will no longer meet the requirements of this chapter due to construction activity or other changed conditions affecting public health, safety or welfare. In such event, the licensing officer shall provide written notice to the affected licensee or licensees, and the authorization to operate in such location shall not be reinstated until such time, if at all, as the licensed operations may be safely resumed in the judgment of the city manager. Any such suspension shall not extend the term of the affected license or licenses.

(Code 1994, § 6.09.080; Ord. No. 36, 2016, § 2(exh. A), 12-20-2016)

Sec. 8-148. Revocation or nonrenewal.

In addition to those provisions set forth in sections 8-22 and 8-23, the licensing officer may temporarily suspend, or permanently revoke and shall not renew, any license issued pursuant to this chapter if the licensing officer determines that any of the following have occurred:

- (1) Failure to remit any sales and use tax due;
- (2) Failure to operate or supervise operations conducted under the license, so as to reasonably ensure that such operation is in compliance with the terms of the license and with the provisions of this chapter; or
- (3) Authorizing, condoning or knowingly tolerating any unlawful vending operations or any operation conducted in such a manner as to constitute a menace to the health, safety or general welfare of the public.

(Code 1994, § 6.09.090; Ord. No. 36, 2016, § 2(exh. A), 12-20-2016)

Secs. 8-149—8-179. Reserved.



GRAND LAKE BOARD OF TRUSTEES WORKSHOP AND MEETING MINUTES

Monday, March 10, 2025, at 6:00 PM

Town Hall Board Room – 1026 Park Avenue

*The Town of Grand Lake upholds the Six Pillars of Character:
Citizenship, Trustworthiness, Respect, Responsibility, Fairness and Caring*

1. Call to Order

Mayor Berquist called the Board of Trustees meeting to order at 6:00 P.M. in the Town Hall Board Room.

2. Pledge of Allegiance

Mayor Bergquist led the Pledge of Allegiance.

3. Announcements

Mayor Bergquist requested that all cell phones be turned off during the meeting.

4. Roll Call

Mayor Bergquist, Mayor Pro-Tem Sobon, Trustees Arntson, Causseaux, Miller, Schoenherr, Town Manager, Kudron, Town Clerk, Carrell, and Town Clerk Pro-Tem, Weekes were present.

5. Conflicts of Interest

None.

6. Manager's Report

A. March 10, 2025

Time Change

Our *Spring Forward* time change occurred yesterday. If you are late for today's meeting, that's why.

Spring Conditions

We are seeing more early spring conditions across Town. This means unpredictable melting conditions, heavy snow, mud, freezing pipes, unpredictable travel conditions and so much more! Please give room when Public Works crews are out and about and patience when unforeseen circumstances arise because they will.

Marquee Progress:

Stonework has been completed on the marquee. The inside steel is also in place. More visual signs of progress with the erection of the steel features will be noticeable in the next two weeks. We are still targeting full completion by Memorial Day.

Grand Lake Skijor!!

This past weekend saw Grand Lake’s first Skijor in over 75 years. The organizers have worked well with Town staff to ensure a great event. Grand Lake Trailgroomers and Public Works staff helped to create the track for the riders.

Joint Meeting to discuss Downtown Building Design Standards

The most recent meeting of the Planning Commission was a discussion of several interpretations of the Town’s land use code. Specifically, the discussion focused on building mass in the downtown zone and open space considerations. Following the discussion, the Commission requested that a joint session with the Board of Trustees be held to consider code language meets the intent of the Town. Staff recommends that a session be planned soon.

Permit Information FAQs

Our Permit Tech Brian Kracke has begun to create informational FAQs for our common permitting questions. I have included the first of such documents.

Bi-monthly Mayor, Managers, Commissioner’s Meeting

Mayor Berquist and I attended the Mayor Managers Commissioners meeting in Granby earlier today

Board Retreat

Mayor Berquist has indicated a desire to hold a Board Retreat before the summer season. Staff requests direction on time and topics.

Space to Create Design Committee

MA Studios has asked that a design committee be formed to assist in providing input on initial building designs. The committee will consist of Town members, Board members, staff and representatives from the Creative District and Historical Society. The Mayor and I will be making final selections this week.

Winter Town Maintenance

As the Temperature fluctuates wildly, problems may occur with services around Town. It is important to remember that the Town services the main lines, but all service lines (electric, water, sewer, etc.) are the responsibility of the property owner. The Town will do what we can to support these property issues as they arise.

Equipment can be seen on Town roads almost every day in the wintertime. Please make certain that our workers are afforded your patience and distance when working.

When snow clearing operations occur, berms are a result of that operation. We do not clear every drive or pathway in residential streets as a matter of policy and practice.

March Event Highlights:

3/11/2025: Happening at the House: Bob Gemmell **Grand Lake Community House**
For all the great events happening in Grand Lake as well as Rocky Mountain Folk School classes, check out the March newsletter on the Town’s website.

Next Board Meeting: March 24, 2025

7. Public Comments (Limited to 3 Minutes)

Andy Thomasson, 393 Lake Kove Drive- Mr. Thomasson urged the town to invest more in the Grand Lake Center, particularly in the weight room. He proposed revising the rules to allow younger users to access the weight room with adult supervision. Additionally, he suggested forming a Grand Lake Center Committee to assist with gym-related decisions.

Gothard Lane, 1302 Spruce Dr- Mr. Lane proposed that the Board send reports to all town residents, despite them being available online. He suggested providing summaries to make it easier for citizens to access the information without having to sift through multiple pages.

Bradley Hilton, 517 Shadow Mountain Drive- He congratulated the town on successfully organizing the Skijoring event on short notice, noting that it aligns well with Grand Lake's character. Mr. Hilton also expressed gratitude to Public Works for their efforts in moving snow.

Daniela Gosselova, Granby, CO- Expressed gratitude to the town for initiating a recycling site.

8. Consent Agenda

A. Meeting Minutes - February 24, 2025

B. Accounts Payable - March 10, 2025

Trustee Arntson made a motion to approve the consent agenda for March 10, 2025. Trustee Miller seconded the motion. Town Clerk, Carrell, called the vote:

Trustee Schoenherr	Aye
Trustee Arntson	Aye
Trustee Miller	Aye
Trustee Causseaux	Aye
Mayor Pro-Tem Sobon	Aye
Mayor Bergquist	Aye

9. Items of Discussion

A. QUASI JUDICIAL: Consideration to Approve a New Hotel and Restaurant Liquor License from Taco About It, Inc. D/B/A Taco About It at 712 Grand Avenue

Presented by Town Clerk, Carrell.

Trustee Miller made a motion to approve a new hotel and restaurant liquor license application from Taco About It, Inc. d/b/a Taco About It at 712 Grand Avenue. Mayor Pro-Tem Sobon seconded the motion. Town Clerk Pro- Tem, Weekes, called the vote:

Trustee Arntson	Aye
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Trustee Schoenherr	Aye
Trustee Causseaux	Aye
Trustee Miller	Aye
Mayor Pro-Tem Sobon	Aye
Mayor Bergquist	Aye

B. Consideration to Approve Resolution 19-2025, Approving a Distracted Driving Policy for Town Employees

Presented by Town Clerk, Carrell.

Trustee Schoenherr made a motion to approve Resolution 19-2025, approving a distracted driving policy for town employees. Trustee Causseaux seconded the motion. Town Clerk Pro- Tem, Weekes, called the vote:

Trustee Causseaux	Aye
Trustee Schoenherr	Aye
Trustee Arntson	Aye
Trustee Miller	Aye
Mayor Pro-Tem Sobon	Aye
Mayor Bergquist	Aye

C. Consideration of Resolution 20-2025, Authorizing Cash Account and Safe Deposit Box Signers

Presented by the Town Manager, Kudron.

Trustee Causseaux made a motion to approve Resolution 20-2025, authorizing cash account and safe deposit box signers. Mayor Pro-Tem Sobon seconded the motion. Town Clerk Pro- Tem, Weekes, called the vote:

Trustee Miller	Aye
Trustee Arntson	Aye
Trustee Schoenherr	Aye
Trustee Causseaux	Aye
Mayor Pro-Tem Sobon	Aye
Mayor Bergquist	Aye

10. Future Items for Consideration

- Code Enforcement
- Skijoring Debrief
- Special Event Liquor License
- Ruger Annexation
- 300 Lakeside
- PC/BOT Joint Session
- Board Retreat

11. Mayor's Report

Mayor Bergquist expressed her honor in the Town of Grand Lake hosting skijoring, a long-desired event. She noted the town's luck in having it and

highlighted the competitors' appreciation for the warm welcome they received, contrasting it with their experiences in other towns. The event showcased the town's cowboy heritage. She thanked the town staff, Public Works, Delphine and Steve, the skijoring community, and the Town Board, celebrating a successful end to the winter event season.

12. Adjourn Meeting

Trustee Causseaux made a motion to adjourn the meeting. Mayor Pro-Tem Sobon seconded the motion. The motion passed unanimously.

Mayor Bergquist	Aye
Mayor Pro-Tem Sobon	Aye
Trustee Arntson	Aye
Trustee Causseaux	Aye
Trustee Miller	Aye
Trustee Schoenherr	Aye

This meeting of the Board of Trustees was adjourned at 7:39 PM.

(Attest)

Alayna Carrell, Town Clerk

Christina Bergquist, Mayor



GRAND LAKE BOARD OF TRUSTEES WORKSHOP AND MEETING MINUTES

Monday, March 24, 2025, at 6:00 PM

Town Hall Board Room – 1026 Park Avenue

*The Town of Grand Lake upholds the Six Pillars of Character:
Citizenship, Trustworthiness, Respect, Responsibility, Fairness and Caring*

1. Call to Order

Mayor Bergquist called the Board of Trustees meeting to order at 6:00 P.M. in the Town Hall Board Room.

2. Pledge of Allegiance

Mayor Bergquist led the Pledge of Allegiance.

3. Announcements

Mayor Bergquist requested that all cell phones be turned off during the meeting.

4. Roll Call

Mayor Bergquist, Mayor Pro-Tem Sobon, Trustees Arntson, Causseaux, Miller, Schoenherr, Town Manager, Kudron, Town Clerk, Carrell, and Town Clerk Pro-Tem, Weekes were present.

Trustee Causseaux made a motion to excuse Trustee Arntson from tonight’s regular meeting Mayor Pro-Tem Sobon seconded the motion. Town Clerk Pro-Tem, Weekes, called the vote:

Trustee Miller	Aye
Trustee Schoenherr	Aye
Trustee Causseaux	Aye
Trustee Arntson	Absent
Mayor Pro-Tem Sobon	Aye
Mayor Bergquist	Aye

5. Conflicts of Interest

None.

6. Manager's Report

A. March 24, 2025

Code Enforcement updates

Our code officer has been actively enforcing items in the Town ROWs as well as violations regarding permits in Town. Responses have been largely positive with compliance often. As spring creeps up on us, Staff has questions of the Board regarding the priorities with summer enforcement. We will bring to you an

upcoming workshop, a list of regularly committed offenses and discuss enforcement priorities for the Town Board.

Early Spring Conditions

We are seeing more early spring conditions across Town. This means unpredictable melting conditions, heavy snow, mud, freezing pipes, unpredictable travel conditions and so much more! Please give room when Public Works crews are out and about and patience when unforeseen circumstances arise because they will.

Marquee Progress

Staff met with the Marquee team this past week. Final welding planning has been completed as has electrical and speaker installation considerations. Only two sponsor animals remain, the Cougar at \$8000 and a Bird at \$800. If anyone is interested, please email skudron@toglco.com

Water Department Updates

- The Well #2 pump motor failed March 11, 2025. Repairs were completed by March 14 without operational disruption. Age was the culprit.
- A vehicle hit and took out the fire hydrant on the corner of Grand and Vine. Kit parts have been ordered and the Fire Department is aware of the non-functioning hydrant. The person who hit the hydrant did come forward.

2024 Financial Audit

Dazzio and Associates will be in Town Hall this week performing our financial audit for the 2024 fiscal year. The Board will receive the final report of audit at a May regular meeting.

Board Retreat

Mayor Berquist has indicated a desire to hold a Board Retreat before the summer season. Staff requests direction on time and topics.

Space to Create Design Advisory Committee

I am scheduling the first GL Space to Create DAG meeting for the coming days. Members include Mayor Bergquist, Mayor Pro-tem Sobon, Diann Butler representing the Creative District, Dennis Humphries representing the Grand Lake Area Historical Society and at-large Town representatives Suzi Maki and Kirsten Heckendorf.

Winter Event Season Comes to a Close

It seems like a blur since the Three Lakes Fishing Tournament was held in January. Since then, we have been treated to Pond Hockey, Winter Carnival, Ice Addiction and Skijoring just to name a few. The secret may be out: if you want to have a real authentic western winter mountain adventure – come to Grand Lake – there is ALWAYS something going on

Upcoming Event Highlights

3/23/2025: Join the Grand Lake Library for a special live stream of Alice (in Wonderland) by the Colorado Ballet. 12:00-2:00pm at the Juniper Library

5/17/2025: Mark your calendars for our annual Town Cleanup. More details will follow.

For all the great events happening in Grand Lake as well as Rocky Mountain Folk School classes, check out the March newsletter on the Town's website.

Next Board Meeting: April 10, 2025

7. Public Comments (Limited to 3 Minutes)

None.

H. Consent Agenda

1. Accounts Payable - March 24, 2025

Mayor Pro-Tem Sobon made a motion to approve accounts payable for March 24, 2025. Trustee Schoenherr seconded the motion. Town Clerk Pro-Tem, Weekes, called the vote:

Trustee Causseaux	Aye
Trustee Schoenherr	Aye
Trustee Miller	Aye
Trustee Arntson	Absent
Mayor Pro-Tem Sobon	Aye
Mayor Bergquist	Aye

9. Items of Discussion

A. Financial Reports

Presented by the Town Manager, Kudron.

B. QUASI-JUDICIAL Special Event Liquor Permit Application & Resolution 21-2025, a Resolution Setting Certain Fees for a Special Event Liquor Permit for Kevin's Outreach for Local Emergencies, Special Event, "Chili Cookoff"

Presented by Town Clerk, Carrell.

Lyman Wilkinson was present on behalf of Kevin's Outreach for Local Emergencies.

Mayor Pro-Tem Sobon made a motion to approve the special event liquor permit and application and Resolution 21, 2025, a resolution setting certain fees for a special event liquor permit for Kevin's Outreach for Local Emergencies, special event, "Chili Cookoff". Trustee Causseaux seconded the motion. Town Clerk Pro- Tem, Weekes, called the vote:

Trustee Miller	Aye
Trustee Schoenherr	Aye
Trustee Causseaux	Aye

Trustee Arntson	Absent
Mayor Pro-Tem Sobon	Aye
Mayor Bergquist	Aye

C. Consideration to Approve a New Special Event Application for Yarmony Music, LLC. for Their Event, "Colorado Headwater Festival" on July 10th, 2026, and July 11th, 2026

Presented by Event Manager, Weekes.

Andrew McConathy and Evan Anderson were present on behalf of Yarmony Music, LLC.

Trustee Schoenherr made a motion to approve a new special event application for Yarmony Music, LLC for their event, "Colorado Headwater Festival" on July 10, 2026, and July 11, 2026, with camping to be considered and possibly approved later. Mayor Pro-Tem Sobon seconded the motion. Town Clerk Pro- Tem, Weekes, called the vote:

Trustee Causseaux	Aye
Trustee Miller	Nay
Trustee Schoenherr	Aye
Trustee Arntson	Absent
Mayor Pro-Tem Sobon	Aye
Mayor Bergquist	Aye

D. Consideration of Ordinance 02-2025 - Annexing to the Town Certain Real Property Located in Unincorporated Grand County at 120 County Road 663, Zoning Such Property as Single Family Residential - High Density, and Authorizing the Mayor to Sign the Associated Annexation Agreement

Presented by Angela Snyder, Ayers Associates.

Matt Ruger, property owner, was present for questions.

Trustee Miller made a motion to approve Ordinance 02-2025, annexing to the Town certain real property located in unincorporated Grand County at 120 County Road 663, zoning such property as single family residential-high density, and authorizing the mayor to sign the associated annexation agreement. Trustee Schoenherr seconded the motion. Town Clerk Pro-Tem, Weekes, called the vote:

Trustee Miller	Aye
Trustee Causseaux	Aye
Trustee Schoenherr	Aye
Trustee Arntson	Absent
Mayor Pro-Tem Sobon	Aye
Mayor Bergquist	Aye

E. Request to Continue Consideration of a Shoreline Variance on Lot 6, Shadow Pointe, More Commonly Referred to as 300 Lakeside Drive to a Date Certain After May 7, 2025

Presented by Angela Snyder, Ayers Associates and Town Manager, Kudron.

Trustee Schoenherr made a motion to continue consideration of a Shoreline Variance for a boat dock at 300 Lakeside Drive to May 12, 2025. Mayor Pro-Tem Sobon seconded the motion. Town Clerk Pro- Tem, Weekes, called the vote:

Trustee Causseaux	Aye
Trustee Schoenherr	Aye
Trustee Miller	Aye
Trustee Arntson	Absent
Mayor Pro-Tem Sobon	Aye
Mayor Bergquist	Aye

F. Consideration of Ordinance 03-2025 to Approve Compensation for Planning Commission

Presented by Town Manager, Kudron.

Trustee Causseaux made a motion to approve Ordinance 03-2025, approving compensation for planning commission board members at \$60.00 per meeting. Mayor Pro-Tem Sobon seconded the motion. Town Clerk Pro- Tem, Weekes, called the vote:

Trustee Miller	Aye
Trustee Schoenherr	Aye
Trustee Causseaux	Aye
Trustee Arntson	Absent
Mayor Pro-Tem Sobon	Aye
Mayor Bergquist	Aye

G. Request to Appoint Fraser Trustee Adam Cwiklin as Grand County Municipal Utility Representative to the Colorado Basin Roundtable

Presented by Town Manager, Kudron.

Trustee Miller made a motion to recommend Adam Cwilkin, Fraser Town Trustee to serve as Grand County’s Municipal Utility representative to the Colorado Basin Roundtable (CBRT). Trustee Causseaux seconded the motion. Town Clerk Pro- Tem, Weekes, called the vote:

Trustee Schoenherr	Aye
Trustee Causseaux	Aye
Trustee Miller	Aye
Trustee Arntson	Absent
Mayor Pro-Tem Sobon	Aye

Mayor Bergquist

Aye

10. Future Items for Consideration

- Priorities for Code Enforcement
- Code Revisions
- Project Management Software
- Space to Create- MA Studios

11. Mayor's Report

As we approach the onset of mud season, it is important to acknowledge the shared feelings of discomfort and frustration that often accompany this time of year. Mud season can be challenging for residents and local businesses alike. However, it also presents an opportunity for us to come together as a community and demonstrate patience and kindness.

Mayor Bergquist is eager to hear from the Board regarding expectations and topics of interest for the upcoming retreat. This is a valuable opportunity for us to align our vision and priorities for the future.

- Please consider what you would like to see addressed at the retreat.
- Think about collaborative initiatives that could strengthen our community and local businesses.

12. Adjourn Meeting

Trustee Causseaux made a motion to adjourn the meeting. Mayor Pro-Tem Sobon seconded the motion. The motion passed unanimously.

Trustee Arntson	Aye
Trustee Causseaux	Aye
Trustee Miller	Aye
Trustee Schoenherr	Aye
Mayor Pro-Tem Sobon	Aye
Mayor Bergquist	Aye

This meeting of the Board of Trustees was adjourned at 8:19 PM.

(Attest)

Alayna Carrell, Town Clerk

Christina Bergquist, Mayor



Request for Board Action

Meeting Date: 4/14/2025

Department: Bookkeeper	Presenter: Jackson
---------------------------	-----------------------

ITEM:

Consideration to approve Accounts Payable

BACKGROUND:

At every Board meeting, the Town Board of Trustees approves the accounts payable.

FISCAL NOTE

Accounts Payable documents were distributed to the Board of Trustees on Friday April 11th, 2025.

STAFF RECOMMENDATION

Approve

SUGGESTED MOTIONS

I make a motion to approve/(deny) the accounts payable for April 14, 2025.



Meeting Date: 4/14/2025

To: Mayor Bergquist & Town Trustees

From: Alayna Carrell, Town Clerk

ITEM:
SPECIAL EVENT LIQUOR PERMIT APPLICATION & RESOLUTION 22-2025, A RESOLUTION SETTING CERTAIN FEES FOR A SPECIAL EVENT LIQUOR PERMIT FOR GRAND ARTS COUNCIL, SPECIAL EVENT, “COMEDY NIGHT”, ON APRIL 26, 2025, FROM 5:00 PM TO 9:00 PM

BACKGROUND:
Grand Arts Council continues the annual “Comedy Night” on Saturday, April 26, 2025, from 5:00 PM to 9:00 PM at the Grand Lake Community House.

The request is to waive the \$100.00 special event liquor permit fee as they are non-profit organization.

When reviewing the application, the Board of Trustees is to consider the following for approval:

- 44-5-102. Qualifications for permit. (1) A special event permit issued under this article 5 may be issued to:**
- (a) An organization, whether or not presently licensed under articles 3 and 4 of this title 44, that:**
 - (I) Has been incorporated under the laws of this state for purposes of a social, fraternal, patriotic, political, educational, or athletic nature, and not for pecuniary gain;**
 - (II) Is a regularly chartered branch, lodge, or chapter of a national organization or society organized for the purposes specified in subsection (1)(a)(I) of this section and is nonprofit in nature;**
 - (III) Is a regularly established religious or philanthropic institution; or**
 - (IV) Is a state institution of higher education;**
 - (b) A political candidate who has filed the necessary reports and statements with the secretary of state pursuant to article 45 of title 1; or**
 - (c) Any municipality, county, or special district.**
 - (2) Repealed.**



- (3) Notwithstanding any law to the contrary, and subject to this article 5, the state or local licensing authority may issue a special event permit to a state agency, the Colorado wine industry development board, created in section 35-29.5-103, or an instrumentality of a municipality or county that promotes:***
- (a) Alcohol beverages manufactured in the state; or***
 - (b) Tourism in an area of the state where alcohol beverages are manufactured.***

When reviewing the application, the Board of Trustees can deny the application for the following:

44-5-106. Grounds for denial of special permit.

- (1) The state or local licensing authority may deny the issuance of a special event permit upon the grounds that the issuance would be injurious to the public welfare because of the nature of the special event, its location within the community, or the failure of the applicant in a past special event to conduct the event in compliance with applicable laws.**
- (2) Public notice of the proposed permit and of the procedure for protesting issuance of the permit shall be conspicuously posted at the proposed location for at least ten days before approval of the permit by the local licensing authority.**

FISCAL NOTE

To date we have waived \$200.00 in special event liquor permit fees for the Grand Arts Council.

SUGGESTED MOTIONS

I make a motion to approve/(deny) a SPECIAL EVENT LIQUOR PERMIT APPLICATION & RESOLUTION 22-2025, A RESOLUTION SETTING CERTAIN FEES FOR A SPECIAL EVENT LIQUOR PERMIT FOR GRAND ARTS COUNCIL, SPECIAL EVENT, "COMEDY NIGHT", ON APRIL 26, 2025, FROM 5:00 PM TO 9:00 PM

**TOWN OF GRAND LAKE
BOARD OF TRUSTEES
RESOLUTION NO. 22-2025**

**A RESOLUTION SETTING CERTAIN FEES FOR THE GRAND ARTS COUNCIL, SPECIAL
EVENT, "COMEDY NIGHT", ON APRIL 26, 2025, FROM 5:00 PM TO 9:00 PM**

WHEREAS, Grand Arts Council has scheduled a special event, "Comedy Night", April 26, 2025; and,

WHEREAS, the fee for a special event liquor permit is set at \$100.00; and,

WHEREAS, the Board of Trustees has the authority pursuant to Colorado State Statute § 31-15-901 (1) (c) and Section 2-3-2 of the Municipal Code to adopt a resolution waiving the Town fee; and,

WHEREAS, upon consideration of staff comments and discussion amongst the Board members themselves, the Board concluded that waiving the special event liquor permit fee is in the best interests of the Town and its citizens;

NOW THEREFORE BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE TOWN OF GRAND LAKE, COLORADO:

THAT, the Board hereby waives the \$100.00 special event liquor permit fee for the Grand Arts Council's, special event, "Comedy Night", to be held April 26, 2025.

**DULY MOVED, SECONDED, AND ADOPTED BY THE BOARD OF TRUSTEES OF
THE TOWN OF GRAND LAKE THIS 14th DAY OF APRIL 2025.**

Votes Approving:
Votes Opposing:
Votes Abstaining:
Absent:

(SEAL)

ATTEST:

Alayna Carrell, Town Clerk

Christina Bergquist, Mayor

DR 8439 (08/12/24)
COLORADO DEPARTMENT OF REVENUE
Liquor Enforcement Division
PO BOX 17087
Denver CO 80217-0087
(303) 205-2300

Departmental Use Section 10, Item A.

Application for a Special Events Permit

Liquor Permit Number (Do Not Fill Out)

In order to qualify for a Special Events Permit, You **Must Be a Qualifying Organization Per 44-5-102 C.R.S. and One of the Following (See back for details.)**

- Social Athletic Philanthropic Institution
- Fraternal Chartered Branch, Lodge or Chapter Political Candidate
- Patriotic National Organization or Society Municipality Owned Arts Facilities
- Political Religious Institution Chamber of Commerce

LIAB Type of Special Event Applicant is Applying for:

- 2110 Malt, Vinous And Spirituous Liquor \$25.00 Per Day
- 2170 Fermented Malt Beverage \$10.00 Per Day

Name of Applicant Organization or Political Candidate State Sales Tax Number (Required)

GRAND ARMS COUNCIL

Mailing Address of Organization or Political Candidate

City State ZIP Code

Address of Place to Have Special Event

COMMUNITY HOUSE

City State ZIP Code

GRAND LAKE

Co

80447

Authorized Representative of Qualifying Organization or Political Candidate

Alex Walker

Date of Birth (MM/DD/YY) Phone Number

Authorized Representative's Mailing Address (if different than address provided in Question 2.)

City State ZIP Code

Event Manager

Section 10, Item A.

Date of Birth (MM/DD/YY)

Phone Number

Event Manager Home Address

City

State

ZIP Code

Email Address of Event Manager

1. Is the place to have the Special Event located on State-owned property?

Yes No

2. Has Applicant Organization or Political Candidate been issued a Special Event Permit this Calendar Year?

No Yes, How many days?

for this event

3. Is the premises for which your event is to be held currently licensed under the Colorado Liquor or Beer codes?

No Yes, License Number

4. Does the Applicant Have Possession or Written Permission for the Use of The Premises to be Licensed?

Yes No

5. For Chambers of Commerce - Each member who holds a retail establishment permit attests they are not exercising the privileges of the retail establishment permit for the duration of the SEP days.

Yes No

6. For Chambers of Commerce - Please list all members participating in the SEP.

List Below the Exact Date(s) for Which Application is Being Made for Permit

Section 10, Item A.

Date

April 26, 2025

Date

From:

5pm

To:

9pm

From:

To:

Date

Date

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From:

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From:

To:

Oath of Applicant

Section 10, Item A.

I declare under penalty of perjury in the second degree that I have read the foregoing application and all attachments thereto, and that all information therein is true, correct, and complete to the best of my knowledge.

Title

Signature Date (MM/DD/YY)

Report and Approval of Local Licensing Authority (City or County)

The foregoing application has been examined and the premises, business conducted and character of the applicant is satisfactory, and we do report that such permit, if granted, will comply with the provisions of Title 44, Article 5, C.R.S., as amended.

Therefore, this Application is Approved.

Local Licensing Authority (City or County) City County

Telephone Number of City/County Clerk

Title

Signature Date (MM/DD/YY)

Do Not Write in this Space - For Department of Revenue Use Only

Liability Information

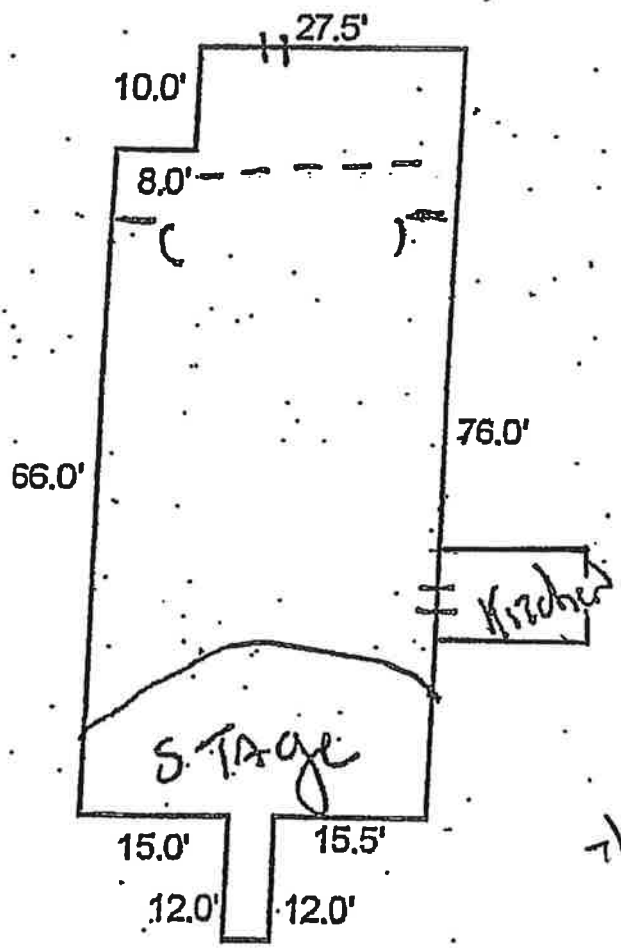
License Account Number Liability Date

State -750 (999) \$ Total .00

Grand Lake Community House

Front

Grand Ave



2nd fl

Back of Bldg



Meeting Date: 4/14/2025

To: Mayor Bergquist & Town Trustees

From: Alayna Carrell, Town Clerk

ITEM:
SPECIAL EVENT LIQUOR PERMIT APPLICATION & RESOLUTION 23-2025, A RESOLUTION SETTING CERTAIN FEES FOR A SPECIAL EVENT LIQUOR PERMIT FOR GRAND ARTS COUNCIL, SPECIAL EVENT, “COMEDY NIGHT”, ON MAY 24, 2025, FROM 5:00 PM TO 9:00 PM

BACKGROUND:
Grand Arts Council continues their annual “Comedy Night” on Saturday, May 24, 2025, from 5:00 PM to 9:00 PM at the Grand Lake Community House.

The request is to waive the \$100.00 special event liquor permit fee as they are non-profit organization.

When reviewing the application, the Board of Trustees is to consider the following for approval:

44-5-102. Qualifications for permit. (1) A special event permit issued under this article 5 may be issued to:

(a) An organization, whether or not presently licensed under articles 3 and 4 of this title 44, that:

- (I) Has been incorporated under the laws of this state for purposes of a social, fraternal, patriotic, political, educational, or athletic nature, and not for pecuniary gain;**
 - (II) Is a regularly chartered branch, lodge, or chapter of a national organization or society organized for the purposes specified in subsection (1)(a)(I) of this section and is nonprofit in nature;**
 - (III) Is a regularly established religious or philanthropic institution; or**
 - (IV) Is a state institution of higher education;**
 - (b) A political candidate who has filed the necessary reports and statements with the secretary of state pursuant to article 45 of title 1; or**
 - (c) Any municipality, county, or special district.**
- (2) Repealed.**



- (3) Notwithstanding any law to the contrary, and subject to this article 5, the state or local licensing authority may issue a special event permit to a state agency, the Colorado wine industry development board, created in section 35-29.5-103, or an instrumentality of a municipality or county that promotes:***
- (a) Alcohol beverages manufactured in the state; or***
 - (b) Tourism in an area of the state where alcohol beverages are manufactured.***

When reviewing the application, the Board of Trustees can deny the application for the following:

44-5-106. Grounds for denial of special permit.

- (1) The state or local licensing authority may deny the issuance of a special event permit upon the grounds that the issuance would be injurious to the public welfare because of the nature of the special event, its location within the community, or the failure of the applicant in a past special event to conduct the event in compliance with applicable laws.**
- (2) Public notice of the proposed permit and of the procedure for protesting issuance of the permit shall be conspicuously posted at the proposed location for at least ten days before approval of the permit by the local licensing authority.**

FISCAL NOTE

To date we have waived \$200.00 in special event liquor permit fees for the Grand Arts Council.

SUGGESTED MOTIONS

I make a motion to approve/(deny) a SPECIAL EVENT LIQUOR PERMIT APPLICATION & RESOLUTION 23-2025, A RESOLUTION SETTING CERTAIN FEES FOR A SPECIAL EVENT LIQUOR PERMIT FOR GRAND ARTS COUNCIL, SPECIAL EVENT, “COMEDY NIGHT”, ON MAY 24, 2025, FROM 5:00 PM TO 9:00 PM

**TOWN OF GRAND LAKE
BOARD OF TRUSTEES
RESOLUTION NO. 23-2025**

**A RESOLUTION SETTING CERTAIN FEES FOR THE GRAND ARTS COUNCIL, SPECIAL
EVENT, "COMEDY NIGHT", ON MAY 24, 2025, FROM 5:00 PM TO 9:00 PM**

WHEREAS, Grand Arts Council has scheduled a special event, "Comedy Night", May 24, 2025; and,

WHEREAS, the fee for a special event liquor permit is set at \$100.00; and,

WHEREAS, the Board of Trustees has the authority pursuant to Colorado State Statute § 31-15-901 (1) (c) and Section 2-3-2 of the Municipal Code to adopt a resolution waiving the Town fee; and,

WHEREAS, upon consideration of staff comments and discussion amongst the Board members themselves, the Board concluded that waiving the special event liquor permit fee is in the best interests of the Town and its citizens;

NOW THEREFORE BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE TOWN OF GRAND LAKE, COLORADO:

THAT, the Board hereby waives the \$100.00 special event liquor permit fee for the Grand Arts Council's, special event, "Comedy Night", to be held May 24, 2025.

**DULY MOVED, SECONDED, AND ADOPTED BY THE BOARD OF TRUSTEES OF
THE TOWN OF GRAND LAKE THIS 14th DAY OF APRIL 2025.**

Votes Approving:
Votes Opposing:
Votes Abstaining:
Absent:

(SEAL)

ATTEST:

Alayna Carrell, Town Clerk

Christina Bergquist, Mayor

RECEIVED MAR 11 2025

Departmental Use Section 10, Item B.

Application for a Special Events Permit

Liquor Permit Number (Do Not Fill Out)

In order to qualify for a Special Events Permit, You **Must Be a Qualifying Organization Per 44-5-102 C.R.S. and One of the Following (See back for details.)**

- Social Athletic Philanthropic Institution
- Fraternal Chartered Branch, Lodge or Chapter Political Candidate
- Patriotic National Organization or Society Municipality Owned Arts Facilities
- Political Religious Institution Chamber of Commerce

LIAB Type of Special Event Applicant is Applying for:

- 2110 Malt, Vinous And Spirituous Liquor \$25.00 Per Day
- 2170 Fermented Malt Beverage \$10.00 Per Day

Name of Applicant Organization or Political Candidate State Sales Tax Number (Required)

GRAND ARTS COUNCIL

Mailing Address of Organization or Political Candidate

P...

City State ZIP Code

Address of Place to Have Special Event

COMMUNITY HOUSE

City State ZIP Code

GRAND LAKE *CO* *80447*

Authorized Representative of Qualifying Organization or Political Candidate

Alan Walker

Date of Birth (MM/DD/YY) Phone Number

Authorized Representative's Mailing Address (if different than address provided in Question 2.)

City State ZIP Code

Event Manager

Section 10, Item B.

Date of Birth (MM/DD/YY)

Phone Number

Event Manager Home Address

City

State ZIP Code

Email Address of Event Manager

1. Is the place to have the Special Event located on State-owned property?

Yes No

2. Has Applicant Organization or Political Candidate been issued a Special Event Permit this Calendar Year?

No Yes, How many days?

for this event

3. Is the premises for which your event is to be held currently licensed under the Colorado Liquor or Beer codes?

No Yes, License Number

4. Does the Applicant Have Possession or Written Permission for the Use of The Premises to be Licensed?

Yes No

5. For Chambers of Commerce - Each member who holds a retail establishment permit attests they are not exercising the privileges of the retail establishment permit for the duration of the SEP days.

Yes No

6. For Chambers of Commerce - Please list all members participating in the SEP.

List Below the Exact Date(s) for Which Application is Being Made for Permit

Section 10, Item B.

Date

May 24, 2025

From:

5pm

To:

9pm

Date

From:

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From:

To:

Oath of Applicant

Section 10, Item B.

I declare under penalty of perjury in the second degree that I have read the foregoing application and all attachments thereto, and that all information therein is true, correct, and complete to the best of my knowledge.

Title
[BOARD PRESIDENT - GAC]

Signature [Signature] Date (MM/DD/YY)

Report and Approval of Local Licensing Authority (City or County)

The foregoing application has been examined and the premises, business conducted and character of the applicant is satisfactory, and we do report that such permit, if granted, will comply with the provisions of Title 44, Article 5, C.R.S., as amended.

Therefore, this Application is Approved.

Local Licensing Authority (City or County)
[] City County

Telephone Number of City/County Clerk
[]

Title
[]

Signature [Signature] Date (MM/DD/YY)

Do Not Write in this Space - For Department of Revenue Use Only

Liability Information

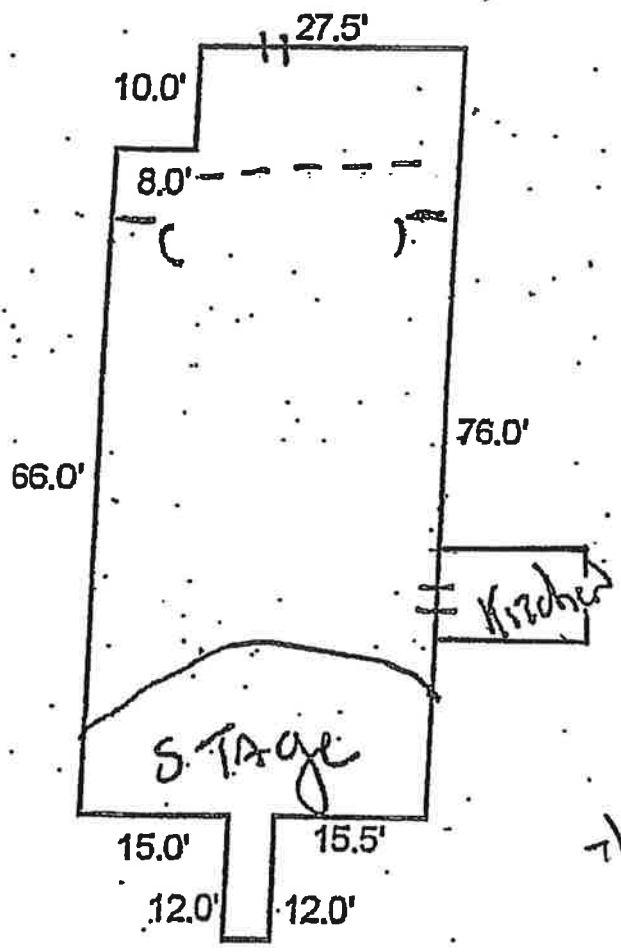
License Account Number	Liability Date
[]	[]
State	Total
[] -750 (999) \$	[] .00

Grand Lake Community House



Grand Ave

Front



2/11/14
2

Back of Bldg



Request for Board Action

Meeting Date: 4/14/2025

Department:
Manager

Presenter:
Kudron

ITEM:

Request to direct the Mayor to sign addendum 1 with MA Studios for Construction Management

BACKGROUND:

The Town has recently approved a contract with MA Studios for Architect and Engineering Services. During the Town’s selection of an Owners rep/Project Manager, Staff heard Board members request commitment for construction management services to be more present than the proposals provided for.

As a result, staff can find a qualified local construction manager able to work within the scope of MA Studios contract. This allows for accurate construction estimates as well as construction planning.

Attached is the addendum to the MA Studios contract outlining the services and costs for Construction Management Services during the project duration. A copy of Doug Decker’s resume is provided as a table setting for your review.

Suggested Motions:

I move to recommend the Town Board approve the addendum for services with MA Studios

OR:

I move to NOT recommend the Town Board approve the addendum for services with MA Studios



PO Box 21
Granby, CO 80446
970-887-9366

March 20, 2025

Steve Kudron
Town Manager - ToGL

Subject: Space to Create Add-Service-01

Dear Mr. Kudron,

This is our add service agreement for AD-1 03/20/2025 for Construction Management Services for the Space to Create project provided by MA Studios. The scope is listed below:

Task	Quantity	Unit
Pre-construction estimating	1	ls
Assist in determining construction delivery method	4	hrs
Design coordination meetings w/ architect & TOGL	12	ea
Meet w/ the design advisory committee	6	ea
FFE procurement and installation	1	ls
Develop & maintain the project budget	1	ls
Constructibility review of final drawings	16	hrs
GC interviews and prepare RFP	16	hrs
Trips to modular plant	3	ea
Assist with contacting local utilities- MPE/ 3 Lakes/ Xcel	8	hrs
Assist w/ permit process	4	hrs
Submittal Review	30	hrs
RFI/ Change Order reviews	75	hrs
Bi-weekly on site inspections	24	ea
Procure and coordinate testing agency	6	ea
Attend weekly OAC meetings	52	ea
Prepare and submit quarterly grant draws	12	ea
Review monthly GC billings/ monthly draw walk	13	ea
Prepare & submit monthly draws to lenders	12	ea
Provide monthly reports to TOGL Board meetings	12	ea
Coordinate GC O&M manuals and training w/ TOGL personnel	1	ls
Assist during 12 month warranty period	12	ea
Assist in Grant closeout procedure	20	hrs
Perform 1 yr warranty walk w/ GC/ Owner/ Architect	1	ls

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COMPENSATION

Design Services **\$104,390 (Estimated)**

My best,
J. Scott Munn-AIA | NCARB
Principal

AUTHORIZATION TO PROCEED:

Printed Name, Title	Date
Steve Kudron	
Town Manager, ToGL	



Request for Board Action

Meeting Date: 4/14/2025

Department:
Manager

Presenter:
Kudron

ITEM:

Request to approve the Space to Create Owners Rep/Financing with Artaic Group

BACKGROUND:

Staff has engaged in discussions to negotiate an agreement for Project Management/Owners Rep services with Artaic Group. Staff believe Artaic is well situated to help the Town in Developer acquisition, funding gap provisions, and the selection of a company to lease up and manage the development once complete.

Artaic has suggested the development of a final funding strategy for the project and is recommending that phase be accomplished first. Staff agrees and recommend Artaic Group to provide those services. A workshop proposal is attached.

Staff recommends the Board approve a contract for owners rep services with Artaic Group

Suggested Motions:

I move to recommend the mayor sign the contract with Artaic Group for Owners Rep services

OR:

I move to NOT recommend the mayor sign the contract with Artaic Group for Owners Rep services



Request for Board Action

Meeting Date: 4/14/2025

Department: Manager	Presenter: Kudron
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ITEM:
Request to adopt the revised Town of Grand Lake fee schedule

BACKGROUND:
To: Mayor Berquist and the Grand Lake Board of Trustees
From: Steve Kudron
Re: Setting a Fee Schedule

Background

Pursuant to Grand Lake Municipal Code 2-3-2. The Board of Trustees has the authority to set fees, charges, and deposits for various services (including rentals) provided by the Town. The last time that the Town adopted a fee schedule was on December 9, 2025. After hearing from Grand Lake Center instructors, the attached revisions to the fee schedule are recommended. Additionally, staff have added trash violation fees to the schedule.

Motion

Staff recommend the adoption of the updated fee schedule by approving the following motion:
I move to adopt Resolution 24-2025, a Resolution adopting certain fees for the Town of Grand Lake, Colorado.

AGREEMENT FOR USE OF TOWN OF GRAND LAKE FACILITIES AT THE GRAND LAKE CENTER

THIS AGREEMENT FOR USE OF TOWN OF GRAND LAKE FACILITIES AT THE GRAND LAKE CENTER, hereinafter called the “Agreement”, is made and entered into as of the _____ day of _____, 2025, by and between the **TOWN OF GRAND LAKE, COLORADO**, hereinafter the “Town”, a Colorado statutory municipality and _____, hereinafter “Tenant.” The Town and the Tenant are each referred to herein. As a “Party” and, collectively, as the “Parties.”

WITNESSETH:

WHEREAS, the Town possesses certain real property commonly referred to as the Grand Lake Center, located at 301 Marina Drive, Grand Lake, Colorado, 80447 (the “GLC”); and

WHEREAS, the Town permits a variety of uses of the GLC to individuals and various groups throughout the community, including meeting areas and instruction of multiple types of classes; and

WHEREAS, the Tenant desires to rent a portion of the GLC to provide services to the Tenant’s client(s) (the “Tenant’s Purposes”); and

WHEREAS, the Town possess adequate facilities and availability to rent to the Tenant for the Tenant’s Purposes; and

NOW THEREFORE, in consideration of the mutual obligations and other consideration set forth herein, the Parties agree as follows:

**ARTICLE 1
REQUIREMENTS OF TENANT**

1. The Parties acknowledge the Tenant intends to rent the Property to facilitate the Tenant’s business. As such, Tenant shall apply for and obtain all required licenses to conduct Tenant’s Purpose, including, but not limited to a Grand Lake Business License.
2. The Tenant shall ensure all clients of the Tenant acquire all necessary passes, memberships, and pay any dues required for general admission to the Grand Lake Center in addition to and apart from any fees or dues charged by Tenant.
3. Tenant shall acquire insurance in an amount equal to the current Colorado Governmental Immunity Act, CRS §§ 24-10-101 et seq, limits or in such lessor amount as satisfactory to the Town Manager or their designee.

4. In the case of a Tenant providing instructional classes in one-hour increments, rent shall be \$15 per room per hour. A Tenant providing a minimum of 60 classes per year shall be entitled to a \$3 per room per hour reduction in rent.

**ARTICLE 2
INDEMNIFICATION**

1. The Town shall not be liable for any damage or injury to the Tenant or Tenant’s clients, guests, or invitees, or any other person, or to any property, occurring on the Property or any part of the GLC, or in the common areas thereof, and Tenant agrees to hold the Town harmless from any claims or damages unless caused solely by the Town’s gross negligence.

**ARTICLE 3
LIMITATION ON USE**

1. Tenant may utilize on the GLC equipment specifically listed below or subsequently requested and approved in writing from the Town:

List equipment: _____

2. Tenant shall not use, or permit the use of the Property, or any part thereof, for any purpose or use other than those authorized by this Agreement. Neither shall Tenant permit nor suffer any disorderly noise or nuisance whatsoever about the Property, or other Town Property.

**ARTICLE 4
NO RELATIONSHIP**

Nothing contained herein shall be deemed or construed by the parties hereto nor by any third party as creating the relationship of employer and employee, principal and agent or a partnership or a joint venture between the parties hereto. the Town shall not be responsible for any debts or obligations whatsoever of Tenant.

**ARTICLE 5
NOTICES**

Any notices to be sent by the Town or the Tenant to each other shall use the following addresses:

TOWN

Town of Grand Lake
P.O. Box 99
1026 Park Avenue
Grand Lake, Colorado 80447

TENANT

**ARTICLE 6
MISCELLANEOUS PROVISIONS**

Non-Waiver. The failure by either party to exercise any right or rights accruing to it by virtue of the breach of any covenant, condition, or agreement herein by the other party shall not operate as a waiver of the exercise of such right or rights in the event of any subsequent breach by such other party, nor shall such other party be relieved thereby from its obligations under the terms hereof.

Governing Law. This Agreement shall be performable and enforceable in the Town of Grand Lake, Colorado, and shall be construed in accordance with the laws of the State of Colorado.

Benefits. This Agreement is made for the sole and exclusive benefit of the Town and the Tenant and is not made for the benefit of any third party.

Construction. In the event of any ambiguity in any of the terms of this Agreement, it shall not be construed for or against any party hereto on the basis that such party did or did not author the same.

Headings. The titles of the several articles of this Agreement are inserted herein for convenience only, and are not intended and shall not be construed to affect in any manner the terms and provisions hereof, or the interpretation or construction thereof.

Attorney Fees. In the event any legal action or proceeding is brought to collect sums due or to become due hereunder or any portion thereof or to enforce compliance with this Agreement for failure to observe any of the covenants of this Agreement, the losing party agrees to pay to the prevailing party such sums as the Court may judge reasonable attorneys' fees and costs to be allowed in such action or proceeding and in any appeal therefrom.

Entire Agreement. This Agreement, which is the entire agreement between the parties hereto, supersedes all prior agreements, understandings, warranties or promises between the parties hereto, whether written, spoken or implied from the conduct of the parties hereto.

Force Majeure. Neither the Town nor the Tenant shall be deemed in violation of this Agreement if prevented from performing any of its obligations hereunder by reason of strikes, boycotts, labor disputes, embargoes, shortage of energy or materials, acts of God or nature, act of public enemy, acts of superior governmental authority, weather conditions, rights, rebellion, sabotage or any other circumstances that are not within its control.

TOWN OF GRAND LAKE

TENANT

DATE: _____

DATE: _____

TOWN OF GRAND LAKE FEE AND DEPOSIT SCHEDULE
Updated 04/14/2025

Section 10, Item E.

TYPE OF FEE/DEPOSIT	AMOUNT	TYPE
Administrative and Public Works		
Returned Payment Fee	\$35.00	Fee
Staff Time (unless otherwise indicated)	\$60.00 per hour	Fee
Records Request	\$41.37 per hr after the 1 st hr & material	Fee
Copying/Printing – Letter Size	25¢ per page	Fee
Copying/Printing – Ledger Size	\$1.00 per page	Fee
Copying/Printing – 24” x 36”	\$25.00 per page B&W \$45.00 per page Color	
Copy of Zoning Code	\$ 20.00 per copy	Fee
Copy of Subdivision Code	\$10.00 per copy	Fee
Send Fax – 1-2 Pages (No International)	\$2.00 per request	Fee
Send Fax – 3-5 Pages (No International)	\$4.00 per request	Fee
Send Fax – 6-10 Pages (No International)	\$6.00 per request	Fee
Send Fax – 11-20 Pages (No International)	\$10.00 per request	Fee
Motorized Equipment	\$150.00 per hour	Fee
Road Material (Road base/asphalt, etc.)	Cost per ton plus Equip & Staff per request	Fee
Other Materials (Acetylene, etc.)	Cost plus Equip & Staff per request	Fee
Fuel Surcharge	10% of sale	Fee
Storage	\$25 per day	Fee
Parking Violation days 1 to 3	\$50	Fee
Parking Violation days 4 to 6	\$100	Fee
Parking Violation days 7+	\$300	Fee
Trash Violation days 1 to 3 Residential non-STR	\$50	Fee
Trash Violation days 1 to 3 Commercial & STR	\$100	Fee
Trash Violation days 4 to 6 All	\$200	Fee
Trash Violation days 7+	\$300	Fee
Business Licenses		
Fixed Business License (Half if purchased between 1/1 - 6/30)	\$165.00 per license	Fee
Fixed Business with Liquor License	\$187.00 per license	Fee
Non-Fixed Business License (Half if purchased between 1/1 – 6/30)	\$82.50 per license	Fee
Transient Merchant License	\$15.00 per license	Fee
Animal Drawn Vehicle License	\$50.00 per license	Fee
Sign Permit Application	\$ 25.00 per permit	Fee
Appeal to a denied Sign Permit Application	\$50.00 per appeal	Fee
Sales Tax License	\$10.00 per license	Fee
Building Permit & Grading Permit Applications		
Demolition	\$25.00 per permit	
All other permits	See Grand County Building Dept	Fee
Appeal to a Denied Building Permit Application	\$ 300.00 per appeal	Fee
Building Use Tax	5% of 50% of Total Project Cost	Fee

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TOWN OF GRAND LAKE FEE AND DEPOSIT SCHEDULE
Updated 04/14/2025

Section 10, Item E.

Attainable Housing Fee	\$1 Per Sq Ft. See Calculation Sheet for exemptions	Fee
Grading Permit – General	\$ 50.00 per permit	Fee
Grading Permit – Engineered	\$ 100.00 per permit	Fee
Appeal to a Denied Grading Permit Application	\$75.00 per appeal	Fee
TYPE OF FEE/DEPOSIT	AMOUNT	TYPE
Land Use Applications		
Land Use Deposits for Pass-Through Fees		
Planning only; no hearing	\$1,000	Deposit
Planning only; 1 hearing	\$2,000	Deposit
Planning only; 2 hearings	\$3,000	Deposit
Planning + Engineering; no hearing	\$4,000	Deposit
Planning + Engineering; 1 hearing	\$5,000	Deposit
Planning + Engineering; 2 hearings	\$6,000	Deposit
Land Use Application Fees		
Pre-application Meeting	\$250 after the 1st meeting	Fee
Concept/Sketch Plan	\$500 per request	Fee
Site Development Plan (Prelim, Final, or Prelim/Final combined)	\$2,000 per request	Fee
Redevelopment Request	\$ 1,000.00 per request	Fee
Major Subdivision: Preliminary Plan	\$2,000 per request	Fee
Major Subdivision: Final Plat	\$1,000 per filing	Fee
Major Plat Amendment	\$1,000 per request	Fee
Minor Subdivision (<5 lots)	\$500 per request	Fee
Minor Plat Amendment (<5 lots)	\$500 per request	Fee
Lot Consolidation or Plat Correction	\$250 per request	Fee
Annexation Request	\$2,000 per request	Fee
Rezoning Request	\$ 600.00 per request	Fee
Zoning Variance	\$ 1,000.00 per request	Fee
Stream & Lake Setback Variance	\$200 per request	Fee
Design Standards Variance	\$100 per request	Fee
Conditional Use Permit (except Nightly Rental)	\$ 500.00 per request	Fee
Special (Temporary) Use Permit	\$200 per request	Fee
Building Permit Change	\$ 100.00 per request	Fee
Nightly Rental License		
Nightly Rental Application Fee	\$ 700.00 per license (1-3 occupancy) \$ 900.00 per license (4-6 occupancy) \$1,100.00 per license (7-10 occupancy) \$2,000.00 per license (11+)	Fee
Nightly Rental License	\$165 per application	Fee
Appeal to a Denied Application	\$ 100.00 per request	Fee
Off-Street Parking Fee in Lieu	\$ 20,000.00 per space	Fee
Municipal Property Applications		

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TOWN OF GRAND LAKE FEE AND DEPOSIT SCHEDULE
Updated 04/14/2025

Section 10, Item E.

Right-of-Way Permit Application	\$100.00 per request	Fee
Public Property Encroachment License Application	\$ 350.00 per application	Deposit
Major Encroachment License	\$100.00 per license	Fee
Minor Encroachment Agreement	\$ 50.00 per agreement	Fee
TYPE OF FEE/DEPOSIT	AMOUNT	TYPE
Special Event Permit Application – new events only	\$250.00	Deposit
Special Event Permit (Damage Deposit)	\$ 250.00 per permit (+ credit card on file)	Deposit
Special Event Liquor License	\$ Case by Case	Fee
Variance Request Application - Street Standards	\$ 300.00 per application	Deposit
Right-of-Way Vacation Application	\$ 300.00 per application	Deposit
Boardwalk Fee in Lieu	\$150.00 per linear foot	Fee
Boardwalk Merchandise Permit (Annual) (Excludes News Racks – N/C)	\$ 25.00 per permit	Fee
Greenway Application New app required for any additions	\$ 20.00 per application	Fee
Appeal to a Denied Greenway Application	\$ 50.00 per request	Fee

Water Service Availability and Usage		
In-Town Plant Investment (TAP) – 3/4” Service Line	\$6,500.00 per line	Fee
Out-of-Town Plant Investment (TAP) – 3/4" Service Line	\$13,000.00 per line	Fee
In-Town Plant Investment (TAP) – 1” Service Line	\$13,000.00 per line	Fee
Out-of-Town Plant Investment (TAP) – 1” Service Line	\$26,000.00 per line	Fee
In-Town Plant Investment (TAP) – 1 1/2” Service Line	\$26,000.00 per line	Fee
Out-of-Town Plant Investment (TAP) – 1 1/2” Service Line	\$52,000.00 per line	Fee
In-Town Plant Investment (TAP) – 2” Service Line	\$52,000.00 per line	Fee
Out-of-Town Plant Investment (TAP) – 2” Service Line	\$104,000.00 per line	Fee
In-Town Plant Investment (TAP) – 3” Service Line	\$104,000.00 per line	Fee
Out-of-Town Plant Investment (Tap) – 3” Service Line	\$208,000.00 per line	Fee
In-Town Plant Investment (TAP) – 4” Service Line	\$208,000.00 per line	Fee
Out-of-Town Plant Investment (Tap) – 4” Service Line	\$416,000.00 per line	Fee
In-Town Water Service Availability Rate	\$160 per quarter for up to 27,000 gallons of water used and \$2.00 per 1,000 gallons of water used over 27,000 gallons.	Fee
Out-of-Town Water Service Availability Rate	\$320 per quarter for up to 27,000 gallons of water used and \$4.00 per 1,000 gallons of water used over 27,000 gallons.	Fee
Water (Stop/Restart) Service Charge	\$25.00 per charge	Fee
Late Payment Charges	\$25.00 per billing cycle	Fee
Disconnect for Non-Payment (Due before reconnect)	\$100.00 per disconnect	Deposit

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Section 10, Item E.

TOWN OF GRAND LAKE FEE AND DEPOSIT SCHEDULE

Updated 04/14/2025

Reconnect by Town Personnel	\$100.00 per hour (with a 2-hour minimum)	Fee
Reconnect by Private Contractor Hired by Town	Actual cost plus \$200.00 per reconnect	Fee
Water Supply Protection Permit	\$300.00 per permit	Fee
TYPE OF FEE/DEPOSIT	AMOUNT	TYPE
Bulk Water		
One time Permit (Up to 300 gallons)	\$25.00 per permit	Fee
Monthly Permit (Up to 9000 gallons)	\$50.00 per permit	Fee
Monthly Permit (Per 1000 gallons over 9000)	\$4.00 per permit	Fee
Monthly Permit – Additional Truck	\$10.00 each per permit	Fee
Water Well Permit Fee	\$250.00 per permit	Fee
Water Certification Fee	\$10.00 or 10%	Fee

Use of Town Facilities		
Community House		
Key Deposit	\$50.00	Deposit
Damage and Cleaning Deposit	\$500.00 (+ credit card on file)	Deposit
Government/Non-Profits/Special Dist.	\$300.00	Fee
Private Function or Pecuniary Event	\$600.00	Fee
Private Use of AV Equipment	\$200.00	Fee
Additional Use of Kitchen	\$100.00	Fee
Heckert Pavilion		
Government/Non-Profits/Special Dist.	\$20.00 per hour	Fee
Private Function or Pecuniary Event	\$30.00 per hour	Fee
Electricity Use	\$25.00 per use	Fee
Lakefront Park (Upper and Lower) Picnic Shelter		
Electricity Use	\$25.00 per use	Fee
Government/Non-Profits/Special Dist.	\$20.00 per hour	Fee
Private Function or Pecuniary Event	\$30.00 per hour	Fee
Gazebo in Town Park	\$10 Non-Profit \$20 Private	Fee
Electricity Use	\$25.00 per use	Fee
Grand Lake Center Auditorium		
Non-resident	\$200 per hour	Fee
Resident	\$150 per hour	Fee
Non-profit	\$100 per hour	Fee
Cleaning fee required for parties over 100 people	\$300	Fee
Deposit	\$500	Deposit
Grand Lake Center Meeting Rooms (2)		
Non-resident	\$30 per hour	Fee
Resident	\$25	Fee
Non-profit	\$20	Fee

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TOWN OF GRAND LAKE FEE AND DEPOSIT SCHEDULE
Updated 04/14/2025

Section 10, Item E.

	Deposit	\$50	Deposit
Grand Lake Center Double Room			
	Non-resident	\$100	Fee
	Resident	\$80	Fee
	Non-profit	\$60	Fee
TYPE OF FEE/DEPOSIT		AMOUNT	
TYPE			
Grand Lake Center Additional add-ons			
	Ceiling drapes (auditorium only)	\$400	Fee
	Carpet Squares (auditorium only)	\$400	Fee
	Key card (after-hours access)	\$10	Fee
	Electronic Grand Piano	\$25	Fee
	Projector	\$15	Fee
	Speakers/microphone	\$25	Fee
EV Charging Station			
	EV Charging Station – Level 2	\$1.00/Hour	Fee
	EV Charging Station – DC Fast	\$0.42/ kwh	Fee
	EV Charging Station – DC Fast overtime	\$60.00 / hr	Fee
Cemetery Fees			
	Traditional Perpetual Care Fee	\$750.00	Fee
	Cremation Perpetual Care Fee	\$500.00	Fee
	Reservation Fee Refundable.	\$50.00	Fee
	Headstone Deposit	\$250.00	Deposit
	Traditional Excavation	\$1,200.00	Fee
	Cremation Excavation	\$175.00	Fee
Judicial Proceedings			
	Appeal to Administrative Enforcement Citation	\$150.00 (if citation is upheld)	Fee
	Municipal Court	As determined by Municipal Judge	Fee
Marijuana Licensing Fees			
	Lottery Phase Application	\$4,000.00	Fee
	License Phase Application	\$3,000.00	Fee
	Annual Renewal	\$2,000.00	Fee
	Transfer of Ownership	\$1,000.00	Fee
Grand Lake Center Fees			
		Non-Resident	Resident
	Annual Membership 2 Adults	\$720	\$600
	6 Month Membership 2 Adults	\$440	\$350
	Annual Single Membership	\$420	\$320
	6 Month Membership	\$250	\$200
	3 Month Membership	\$140	\$100
	1 Month Membership	\$55	\$40
	1 Month Membership	\$55	\$40
	1 Month Youth (14-17)	\$25	\$20

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TOWN OF GRAND LAKE FEE AND DEPOSIT SCHEDULE
Updated 04/14/2025

Section 10, Item E.

Youth add onto adult membership (14-17)	\$100	\$100	Fee
Daily Drop-In Adult	\$10		Fee
Daily Drop In – Senior/Military/Youth 14-17	\$7		Fee
3 Pass Punch Card	\$25		Fee
5 Pass Punch Card	\$40		Fee
Non-Member Class Facility Fee	\$3 per class		Fee
TYPE OF FEE/DEPOSIT	AMOUNT		TYPE
10 Pass Punch Card	\$70		Fee
Daily Drop In Gymnasium Rec Activities	\$5		Fee
Month Unlimited Gymnasium Rec Activities	\$30		Fee
10 Punch Pass Gymnasium Rec Activities	\$40		Fee
Golf Simulator Per Person Per Hour	\$10		Fee
Grand Lake Center Instructor Fee	\$15		Fee
Grand Lake Instructor Fee with 60 class minimum per year	\$12		Fee
Annual Golf Simulator Unlimited	\$260		Fee
Continental Divide Trail (CDT) camping	\$25		Fee
*No Membership or drop-in rate is required when taking a fitness class. Payments & fees are made through the fitness instructor.			
Pay – As – You – Throw (PAYT) Program			
Small Bag- 25 gal. (Blue)	\$5.00 per bag		Fee
Big Bag- 40 gal. (Green)	\$8.00 per bag		Fee

Marina Fees		
Scenic Lake Tours	Adults \$25, Kids 12 and under \$10	Fee
Sunset Cruise	Adults \$25, Kids 12 and under \$10	Fee
Pedal Boats	1-2 people \$30 per hour; 3-4 people \$40 per hour	Fee
Crestliner Sport Boats	\$100 per hour	Fee
Small Pontoon Boats	\$140 per hour	Fee
Medium Pontoon Boats	\$160 per hour	Fee
Large Pontoon Boats	\$180 per hour	Fee
Private Fireworks Viewing	See pontoon rates above	Fee

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MEMORANDUM

Meeting Date: 4/14/2025

To: Town of Grand Lake Board of Trustees
From: Steve Kudron, Town Manager

Re: Space to Create Status Update

Trustees:

Over the past two weeks, MA Studios working with the teams selected construction managers, has developed a current working cost estimate along with a grant distribution worksheet. The results of these calculations reveal financial shortfalls in the vertical development costs.

It is important that the Board of trustees discuss the implications of these outcomes and review solutions that the Space to Create team has explored. The project timeline has several key milestones that must be adhered to. The board should discuss the options and provide direction to staff.