



# GRAND LAKE BOARD OF TRUSTEES WORKSHOP AND MEETING AGENDA

Monday, March 10, 2025 at 4:30 PM

Town Hall Board Room – 1026 Park Avenue

*The Town of Grand Lake upholds the Six Pillars of Character:  
Citizenship, Trustworthiness, Respect, Responsibility, Fairness and Caring*

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**Please join my meeting from your computer, tablet or smartphone.**

<https://us06web.zoom.us/j/89013463700>

**You can also dial in using your phone.**

United States: 719-359-4580

Meeting ID: 890 1346 3700

## **WORK SESSION 4:30 PM**

1. Call to Order
2. Roll Call
3. Conflicts of Interest
4. Items of Discussion
  - A. Staff and Trustee Volunteer Discussion

## **EVENING MEETING 6:00 PM**

1. Call to Order
2. Pledge of Allegiance
3. Announcements
4. Roll Call
5. Conflicts of Interest
6. Manager's Report
  - A. March 10, 2025
7. Public Comments (limited to 3 minutes)
8. Consent Agenda
  - A. Meeting Minutes - February 24, 2025

B. Accounts Payable - March 10, 2025

**9.** Items of Discussion

A. **QUASI JUDICIAL:** Consideration to Approve a New Hotel and Restaurant Liquor License from Taco About It, Inc. D/B/A Taco About It at 712 Grand Avenue

B. Consideration to Approve Resolution 19-2025, Approving a Distracted Driving Policy for Town Employees

C. Consideration of Resolution 20-2025, Authorizing Cash Account and Safe Deposit Box Signers

**10.** Future Items for Consideration

**11.** Mayor's Report

**12.** Adjourn Meeting



Meeting Date: 3/10/2025

To: Mayor Kudron & Town Trustees

From: Sarah Weekes, Event Manager

**ITEM:**  
Staff and Board of Trustees Participation in Volunteering for Events

**BACKGROUND:**  
Volunteering not only benefits the community but also enhances our organization’s reputation and encourages employee comradery. Participation in events allows staff to connect with one another outside of the usual work environment and promotes a culture of collaboration and support.

Importance of Volunteering:

1. Community Impact-Volunteering provides essential support to our community and the town’s initiatives.
2. Team Building-Working together on community projects strengthens relationships among staff members.
3. Skill Development- Employees can develop new skills and gain insights that are transferable to their roles.
4. Employee Engagement-Volunteering can increase an employee’s engagement with other team members and departments and build team morale.
5. Flexible Scheduling-Allows for staff to adjust their schedules to accommodate volunteering hours.
6. Recognition-Create a program to acknowledge volunteers in communications and consider awards for outstanding contributions.

My proposal is that each town staff member and trustee sign up to volunteer for at least one town ran event a year. This would provide roughly four volunteers per event and would greatly help event staff. Should overtime be approved, the staff member would clock in for the duration of the hours they are assisting with the event following normal requirements such as clocking out for a lunch break. Should overtime not be approved, their manager should then plan a different day off within the work week. For the trustees this would be time volunteered. I also propose that Town



Clean Up/Arbor Day be mandatory for all town staff to participate in, in addition to the event they sign up for. Town ran events are as follows:

1. Winter Carnival – Second Saturday in February
2. Town Clean Up/Arbor Day – Third Saturday in May
3. Memorial Day Celebration – Fourth Monday in May
4. Ghosts and Gourds Gathering – Fourth Saturday in October
5. Annual Tree Lighting– Fourth Friday in November (always the day after Thanksgiving)



**MANAGER UPDATE**

Meeting Date: 3/10/2025

To: Town of Grand Lake Board of Trustees  
From: Steve Kudron, Town Manager

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**Time Change**

Our *Spring Forward* time change occurred yesterday. If you are late for today’s meeting, that’s why.

**Spring Conditions**

We are seeing more early spring conditions across Town. This means unpredictable melting conditions, heavy snow, mud, freezing pipes, unpredictable travel conditions and so much more! Please give room when Public Works crews are out and about and patience when unforeseen circumstances arise because they will.

**Marquee Progress:**

Stonework has been completed on the marquee. The inside steel is also in place. More visual signs of progress with the erection of the steel features will be noticeable in the next two weeks. We are still targeting full completion by Memorial Day.

**Grand Lake Skijor!!**

This past weekend saw Grand Lake’s first Skijor in over 75 years. The organizers have worked well with Town staff to ensure a great event. Grand Lake Trailgroomers and Public Works staff helped to create the track for the riders.

**Joint Meeting to discuss Downtown Building Design Standards**

The most recent meeting of the Planning Commission was a discussion of several interpretations of the Town’s land use code. Specifically, the discussion focused on building mass in the downtown zone and open space considerations. Following the discussion, the Commission requested that a joint session with the Board of Trustees be held to consider code language meets the intent of the Town. Staff recommends that a session be planned soon.

**Permit Information FAQs**

Our Permit Tech Brian Kracke has begun to create informational FAQs for our common permitting questions. I have included the first of such documents.

**Bi-monthly Mayor, Managers, Commissioner’s Meeting**

Mayor Berquist and I attended the Mayor Managers Commissioners meeting in Granby earlier today

**Board Retreat**

Mayor Berquist has indicated a desire to hold a Board Retreat before the summer season. Staff requests direction on time and topics.

**Space to Create Design Committee**

MA Studios has asked that a design committee be formed to assist in providing input on initial building designs. The committee will consist of Town members, Board members, staff and representatives from the Creative District and Historical Society. The Mayor and I will be making final selections this week.

**Winter Town Maintenance:**

As the Temperature fluctuates wildly, problems may occur with services around Town. It is important to remember that the Town services the main lines, but all service lines (electric, water, sewer, etc.) are the responsibility of the property owner. The Town will do what we can to support these property issues as they arise.

Equipment can be seen on Town roads almost every day in the wintertime. Please make certain that our workers are afforded your patience and distance when working.

When snow clearing operations occur, berms are a result of that operation. We do not clear every drive or pathway in residential streets as a matter of policy and practice.

**March Event Highlights:**

3/11/2025: Happening at the House: Bob Gemmell **Grand Lake Community House**

*For all the great events happening in Grand Lake as well as Rocky Mountain Folk School classes, check out the March newsletter on the Town’s website.*

**Next Board Meeting:** March 24, 2025



## Answers to your building permit questions:

### Do you need a building permit?

Any building or structure work, encompassing construction, alteration, demolition, repairs (i.e. frozen pipes), and any modifications to electrical, gas, mechanical, or plumbing systems, requires a permit.

### Exceptions:

- There are some exceptions to the permit requirement, including minor projects like **painting, papering, tiling, carpeting, cabinets, counter tops, and similar finish work.**
- One-story detached accessory structures used as **tool and storage sheds, playhouses and similar uses**, provided the floor area does not exceed **120 square feet**, and the height of the structure does not exceed **12 feet**. This exception applies only when in conjunction with a single-family dwelling.
- Fences **not** over six feet high.
- Retaining walls which are **not over four feet in height** measured from the bottom of the footing to the top of the wall, unless supporting a surcharge or impounding Class I, II or III-A liquids.
- Water tanks supported directly upon grade if the capacity does not exceed 5,000 gallons, and the ratio of height to diameter or width does not exceed 2-to-1.
- Prefabricated swimming pools that are less than 24 inches deep.
- Swings and other playground equipment.



# GRAND LAKE BOARD OF TRUSTEES WORKSHOP AND MEETING MINUTES

Monday, February 24, 2025 at 4:30 PM

Town Hall Board Room – 1026 Park Avenue

*The Town of Grand Lake upholds the Six Pillars of Character:  
Citizenship, Trustworthiness, Respect, Responsibility, Fairness and Caring*

**1. Call to Order**

The regular meeting of the Board of Trustees was called to order by Mayor Pro-Tem Bergquist at 6:20 P.M. in the Town Hall Board Room.

**2. Pledge of Allegiance**

Mayor Pro-Tem Bergquist led everyone in reciting the Pledge of Allegiance.

**3. Announcements**

Mayor Pro-Tem Bergquist announced: Please turn off all cell phones during the meeting.

**4. Roll Call**

Mayor Pro-Tem Bergquist, Trustees Arntson, Causseaux, Miller, Schoenherr, Sobon, Town Manager, Kudron, and Town Clerk, Carrell, were present.

**5. Conflicts of Interest**

None.

**6. Manager's Report**

**A. February 24, 2025**

**Ice Conditions**

The Town’s Ice Rinks are open, but the weather has deteriorated the surface. The Zamboni has been down for repairs. Remember, natural ice surfaces come with natural surface conditions. Be safe out there.

**Marquee Progress**

Work continues at the Town Marquee. They are working through the weather. Welding has started and the material pile on Grand Ave has been removed. The contractor has set a Memorial Day finish date.

**Winter Carnival a Great Success**

For the Carnivalers, it started with a Friday party at the Lariat and ended with a midnight party at Charlie’s featuring a whole lot of casino action. In between we saw Kids snowmobile races, Teapot curling, Snow Golf, Ice Sculpting, a fantastic hot chocolate, game fun, warming hut sponsored by Colorado Aerolab, and of course Bedsled Races.

To Matt & the Public Works Team – Thank you for making sure the snow was moved here and there, we were able to make a race track with the help of the Trailgroomers, the trash was emptied and Town was returned to normal by noon on Sunday.

A super shoutout goes to our events coordinator Sarah Weekes. She has worked tirelessly with Winter Carnival volunteers, past and present, to gain understanding and add a current twist that made Winter Carnival an incredible Grand Lake Presents event. Wonderful job – thank you!

**Winter Town Maintenance**

As the Temperature fluctuates wildly, problems may occur with services around Town. It is important to remember that the Town services the main lines, but all service lines (electric, water, sewer, etc.) are the responsibility of the property owner. The Town will do what we can to support these property issues as they arise.

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**March Event Highlights**

3/8/2025: Grand Lake Skijor **Downtown Grand Lake**

3/9/2025: Grand Lake Skijor **Downtown Grand Lake**

3/11/2025: Happening at the House: Bob Gemmell **Grand Lake Community House**

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**Next Board Meeting:** March 10, 2025

**7. Public Comments (Limited to 3 Minutes)**

Kristen Heckendorf, 846 Lake Avenue- Mrs. Heckendorf expressed her excitement for Steve becoming Town Manager and thought it was brilliant. She believes he is the best person for the job.

**8. Consent Agenda**

**A. Accounts Payable- February 24, 2025**

Trustee Schoenherr made a motion to approve the consent agenda for February 24, 2025. Trustee Causseaux seconded the motion. Town Clerk, Carrell, called the vote:

<b>Mayor Kudron</b>	<b>Abstain</b>
<b>Mayor Pro-Tem Bergquist</b>	<b>Aye</b>
<b>Trustee Arntson</b>	<b>Aye</b>
<b>Trustee Causseaux</b>	<b>Aye</b>

<b>Trustee Miller</b>	<b>Aye</b>
<b>Trustee Schoenherr</b>	<b>Aye</b>
<b>Trustee Sobon</b>	<b>Aye</b>

**9. Items of Discussion**

**A. Consideration to Approve Town of Grand Lake Notary Services**

Presented by Town Clerk, Carrell.

Trustee Causseaux made a motion to approve the Town of Grand Lake Notary Services with the addition of no wills. Trustee Schoenherr seconded the motion. Town Clerk, Carrell, called the vote:

<b>Mayor Kudron</b>	<b>Abstain</b>
<b>Mayor Pro-Tem Bergquist</b>	<b>Aye</b>
<b>Trustee Arntson</b>	<b>Aye</b>
<b>Trustee Causseaux</b>	<b>Aye</b>
<b>Trustee Miller</b>	<b>Aye</b>
<b>Trustee Schoenherr</b>	<b>Aye</b>
<b>Trustee Sobon</b>	<b>Aye</b>

**B. Consideration of Resolution 12-2025, Adopting a Safety Manual for the Town of Grand Lake**

Presented by Town Clerk, Carrell.

Trustee Causseaux made a motion to approve Resolution 12-2025, adopting a safety manual for the Town of Grand Lake. Trustee Miller seconded the motion. Town Clerk, Carrell, called the vote:

<b>Mayor Kudron</b>	<b>Abstain</b>
<b>Mayor Pro-Tem Bergquist</b>	<b>Aye</b>
<b>Trustee Arntson</b>	<b>Aye</b>
<b>Trustee Causseaux</b>	<b>Aye</b>
<b>Trustee Miller</b>	<b>Aye</b>
<b>Trustee Schoenherr</b>	<b>Aye</b>
<b>Trustee Sobon</b>	<b>Aye</b>

**C. Consideration of Resolution 16-2025, Approving Contract for Architect Engineering Consulting Services for the Town's Space to Create Affordable Housing Project**

Presented by Town Manager, Kudron.

Trustee Arntson made a motion to approve Resolution 16-2025, to negotiate a contract for architect engineering services with MA Studios. Trustee Schoenherr seconded the motion. Town Clerk, Carrell, called the vote:

<b>Mayor Kudron</b>	<b>Abstain</b>
<b>Mayor Pro-Tem Bergquist</b>	<b>Aye</b>

<b>Trustee Arntson</b>	<b>Aye</b>
<b>Trustee Causseaux</b>	<b>Aye</b>
<b>Trustee Miller</b>	<b>Aye</b>
<b>Trustee Schoenherr</b>	<b>Aye</b>
<b>Trustee Sobon</b>	<b>Nay</b>

**D. Consideration of Resolution 17-2025, Approving Contract for Project Management Consultant Services for the Town's Space to Create Affordable Housing Project**  
Presented by Town Manager, Kudron.

Trustee Sobon made a motion to direct the manager to seek more information from Artaic Group and Wember. Trustee Arntson seconded the motion. Town Clerk, Carrell, called the vote:

<b>Mayor Kudron</b>	<b>Abstain</b>
<b>Mayor Pro-Tem Bergquist</b>	<b>Aye</b>
<b>Trustee Arntson</b>	<b>Aye</b>
<b>Trustee Causseaux</b>	<b>Aye</b>
<b>Trustee Miller</b>	<b>Aye</b>
<b>Trustee Schoenherr</b>	<b>Aye</b>
<b>Trustee Sobon</b>	<b>Aye</b>

**10. EXECUTIVE SESSION PURSUANT TO SECTION 24-6-402(4)(b), C.R.S., TO CONFER WITH THE TOWN ATTORNEY ON SPECIFIC LEGAL QUESTIONS RELATED TO THE TOWN MANAGER'S CONTRACT AND EMPLOYMENT.**

Trustee Sobon made a motion to enter in executive session pursuant to section 24-6-402(4)(b), C.R.S., to confer with the Town Attorney on specific legal questions related to the Town Manager's contract and employment. Trustee Causseaux seconded the motion. Town Clerk, Carrell, called the vote:

<b>Mayor Kudron</b>	<b>Abstain</b>
<b>Mayor Pro-Tem Bergquist</b>	<b>Aye</b>
<b>Trustee Arntson</b>	<b>Aye</b>
<b>Trustee Causseaux</b>	<b>Aye</b>
<b>Trustee Miller</b>	<b>Aye</b>
<b>Trustee Schoenherr</b>	<b>Aye</b>
<b>Trustee Sobon</b>	<b>Aye</b>

At 8:21 pm the Boad of Trustees came out of executive session.

Town Attorney Krob was present for the executive session and verified the discussion stayed within the parameters of the statute.

**11. Items of Discussion**

**A. Consideration to Accept the Resignation of Stephan Kudron as the Mayor of Grand Lake**  
Mayor Pro-tem Christina Berquist and Esteemed Trustees:

When I was first elected to the Board of Trustees in 2014, I had already developed an undeniable tug at the realization that Grand Lake was my home. My place. Our little shop was a novelty for sure, only to grow into the Grand Lake destination it is today. I became more involved. I wanted to help steward Grand Lake in the next chapter. I began to ask why this and why that. I learned by paying attention to the reasons for the actions of the past and listening to the needs of the future. As my voice on things the people of our town and community wanted grew, I was fortunate that Mayor Jimmy Peterson helped me to understand the deep commitments the people of our community hold for Grand Lake’s future.

The Town has made so many great strides in the past ten years but still struggles with many of the same age-old challenges. We are developing assets for our citizens, safe and cleans roads, and a reserve to hedge against economic downturns as always happens in tourism driven economies. The town has elected a Board that is rich in their voices and ideas. I am confident one of my first campaign promises will be fulfilled: a Board of Trustees who can and will govern for our Town with caring, common sense and a reasonable pocketbook.

I now am given a unique opportunity to put my work where my mouth is. Your confidence that I will carry out the vision of this Board – your ideas and dreams – is a great honor. I am committed to executing in the best way the needs of the Town.

As such, it is with humility that I resign my position as Mayor for the Town of Grand Lake. I will work my tail off for the people of Grand Lake as your manager and continue as chief ambassador to this Grand town on the shores of a little alpine lake.

Sincerely,  
Steve Kudron

The Board accepted the resignation.

- B. Consideration to Approve the Town Manager Employment Contract**
- C. Consideration of Resolution 18-2025, a Resolution Appointing Stephan Kudron as Town Administrator and Manager and Approving His Employment Agreement with the Town of Grand Lake**

Trustee Miller made a motion to approve Resolution 18-2025, appointing Stephan Kudron as Town Administrator and Manager and approving his

employment agreement with the Town of Grand Lake with the amendment to his employment contract in regard to the salary from \$168,000.00 to \$160,000.00. Trustee Causseaux seconded the motion. Town Clerk, Carrell, called the vote:

<b>Mayor Pro-Tem Bergquist</b>	<b>Aye</b>
<b>Trustee Arntson</b>	<b>Aye</b>
<b>Trustee Causseaux</b>	<b>Aye</b>
<b>Trustee Miller</b>	<b>Aye</b>
<b>Trustee Schoenherr</b>	<b>Aye</b>
<b>Trustee Sobon</b>	<b>Aye</b>

**D. Filling the Mayor Vacancy on the Board of Trustees**

Presented by Town Clerk, Carrell.

Trustee Causseaux made a motion to appoint Christina Bergquist to Mayor. Trustee Arntson seconded the motion. Town Clerk, Carrell, called the vote:

<b>Mayor Pro-Tem Bergquist</b>	<b>Aye</b>
<b>Trustee Arntson</b>	<b>Aye</b>
<b>Trustee Causseaux</b>	<b>Aye</b>
<b>Trustee Miller</b>	<b>Aye</b>
<b>Trustee Schoenherr</b>	<b>Aye</b>
<b>Trustee Sobon</b>	<b>Aye</b>

**E. Filling the Mayor Pro-Tem Vacancy and the Trustee Vacancy on the Board of Trustees**

Presented by Town Clerk, Carrell.

Trustee Miller made a motion to appoint Michael Sobon as Mayor Pro-Tem. Trustee Causseaux seconded the motion. Town Clerk, Carrell, called the vote:

<b>Mayor Bergquist</b>	<b>Aye</b>
<b>Mayor Pro-Tem Sobon</b>	<b>Aye</b>
<b>Trustee Arntson</b>	<b>Aye</b>
<b>Trustee Causseaux</b>	<b>Aye</b>
<b>Trustee Miller</b>	<b>Aye</b>
<b>Trustee Schoenherr</b>	<b>Aye</b>

Trustee Sobon made a motion to have the Mayor instruct the Town Clerk to post the attached Notice of Vacancy and request for applicants in the local newspaper, at Town Hall, the Grand Lake Post Office, and anywhere else that staff determines is appropriate; and that the Board of Trustees adopt the timelines therein for the appointment of a Trustee to fill the current vacancy on the Grand Lake Board of Trustees. Trustee Arntson seconded the motion. Town Clerk, Carrell, called the vote:

<b>Mayor Bergquist</b>	<b>Aye</b>
<b>Mayor Pro-Tem Sobon</b>	<b>Aye</b>
<b>Trustee Arntson</b>	<b>Aye</b>
<b>Trustee Causseaux</b>	<b>Aye</b>
<b>Trustee Miller</b>	<b>Aye</b>
<b>Trustee Schoenherr</b>	<b>Aye</b>

Town Clerk, Carrell conducted a swearing-in ceremony for Christina Bergquist as Mayor and Michael Sobon as Mayor Pro-Tem for the Town of Grand Lake.

**12. Future Items for Consideration**

- Town Manager, Kudron, informed the Board at the next Board of Trustees meeting they will act as the Board of Adjustments for 300 Lakeside.
- Discussed Mayor Pro-Tem Sobon, stepping down from the Planning Commission and appointing a different Trustee to be liaison.

**13. Mayor's Report**

Today marks a historic moment for our beloved Town of Grand Lake. We celebrate several firsts, the transition of our Mayor to Town Manager, the Mayor Pro-Tem stepping into the role of Mayor, and a Trustee becoming the Mayor Pro-Tem, all within one meeting. This is an unprecedented and an exciting time for our community and extends her heart felt congratulations to Steve and Michael for stepping into these new leadership roles.

Thank you, Steve, for being the Mayor for the last few years, you have been an excellent example and it is bittersweet to see you move on from that position and I can only hope I can come somewhat close to filling your shoes.

Reflecting on her journey, she often finds herself asking, “how did I get here?” Never in her wildest dreams did she think she would be standing here as Mayor. If her grandparents, who came to Grand Lake in the 40’s were here today, they might be surprised, perhaps maybe not. When they moved to Grand Lake full-time in 2018, life here was quite different. As a single mother with two young boys, she faced uncertainty whether they could make it work. The first winter was long and the town was quiet, almost too quiet. A few full-time residents, businesses were limited, and activities were scarce, but the stillness of winter was loved.

Today, Grand Lake tells a different story. Our town is vibrant, brimming with activities, and more connected than ever before. Trivia nights take place three times a week at three different venues, taco Tuesdays bringing the community together, and weekly events hosted by the Folk School and

the Grand Lake Counsel. Residents and visitors alike enjoy snowmobiling, ice fishing, hockey, music, and soon Skijoring will return to the Town of Grand Lake. More part-time residents are spending more time here and full-time residents are welcoming guests for weekend events, bringing energy and excitement to our community. Our so called, “dead end winter town” is proving to be a hub of fun, and as she likes to say, “at the dead end, the fun begins”. Grand Lake has seen immense change over the last few years and today marks another significant transition, she’s both excited and motivated by the possibilities that lie ahead for this Board and our dedicated staff. We have built an incredible foundation and have full confidence that they will lead with integrity, respect, and a deep commitment to this community.

As we move forward, let us make every decision with candor, keeping in mind our responsibility to our residents, business owners, visitors, and the very land and water that sustains us. This is our home and together we will ensure it remains a place of beauty, community, and an opportunity for all.

Thank you for this opportunity to be your Mayor.

**14. Adjourn Meeting**

Trustee Causseaux made a motion to adjourn the meeting. All in favor.

<b>Mayor Bergquist</b>	<b>Aye</b>
<b>Mayor Pro-Tem Sobon</b>	<b>Aye</b>
<b>Trustee Arntson</b>	<b>Aye</b>
<b>Trustee Causseaux</b>	<b>Aye</b>
<b>Trustee Miller</b>	<b>Aye</b>
<b>Trustee Schoenherr</b>	<b>Aye</b>

This meeting of the Board of Trustees was adjourned at 8:46 PM.

(Attest)

\_\_\_\_\_  
**Alayna Carrell, Town Clerk**

\_\_\_\_\_  
**Christina Bergquist, Mayor**



**Request for Board Action**

Meeting Date: 3/10/2025

Department: Bookkeeper	Presenter: Jackson
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**ITEM:**  
Consideration to approve Accounts Payable

**BACKGROUND:**  
At every Board meeting, the Town Board of Trustees approves the accounts payable.

**FISCAL NOTE**  
Accounts Payable documents were distributed to the board on Friday March 7, 2025.

**STAFF RECOMMENDATION**  
Approve

**SUGGESTED MOTIONS**  
*I make a motion to approve/(deny) the accounts payable for March 10, 2025.*



**TOWN OF GRAND LAKE  
LIQUOR LICENSING AUTHORITY**

**March 10, 2025**

**CONSIDERATION TO APPROVE A NEW HOTEL AND RESTAURANT LIQUOR  
LICENSE FROM TACO ABOUT IT, INC. D/B/A TACO ABOUT IT AT  
712 GRAND AVENUE**

**Applicant:** Taco About It, Inc.

**Initiated by:** Victor Manuel De los Santos Parra, Owner  
Lizbeth Benavides Garcia, Manager

**Presented By:** Alayna Carrell, Town Clerk

**Establishment Name and Address:** Taco About It  
712 Grand Avenue  
Grand Lake, CO 80447

**BACKGROUND**

The completed application was filed on January 29, 2025, in the Town Clerk’s office and a public hearing has been scheduled for Monday, March 10, 2025, at 6:00 p.m. in accordance with C.R.S. § 44-3-311(1) the Town must hold the application for not less than 30 days.

This location will be a new Hotel & Restaurant liquor license as opposed to a transfer of an existing license due to the fact no existing license is in force.

Notice of Public Hearing on this matter was posted on the premises by the Town Clerk on February 21, 2025. Publication was made in the Middle Park Times on February 26, 2025, and March 5, 2025, both notices posted at least 10 days prior to the hearing.

The applicant is leasing the premises where the proposed liquor license will be utilized from Lone Eagle Lodge, Victor M. De los Santos, and that Victor M. De los Santos is the lawful owner of the premises.



The neighborhood to be served by the proposed outlet is described as all the area within the Town of Grand Lake boundaries.

The sale of liquor is not prohibited by municipal zoning regulations applicable to the premises.

Applicants proposed location, 712 Grand Avenue, is not located within five hundred feet of any public or parochial school or the principal campus of any college, university, or seminary: therefore, following C.R.S. § 44-3-313(d)(1).

In the one-year preceding March 10, 2025, there has not been a denial of an application by either the Town of Grand Lake or the State of Colorado for a Hotel and Restaurant liquor license at the location for the reason that no applications were received.

Within Grand Lake Town limits below are the following existing liquor licenses (22 total):

Liquor License Classifications

Arts	1
Beer & Wine	2
Brew Pub	1
FMB	1
FMB & Wine	1
Hotel & Restaurant	11
Resort Complex	1
Retail Liquor Store	2
Tavern	2

Grand County Sheriff’s Office has conducted a background investigation with no record found within the past year.

Colorado Bureau of Investigation completed their findings and there was no record found.

**FINDINGS NECESSARY FOR APPROVAL**

1. The needs of the neighborhood would be met by the approval of this application as there is not an undue concentration of this type of license in the Town.
2. The desires of the adult inhabitants of the neighborhood will be served with the approval of this application. The Applicant may present testimony, evidence, and/or survey toward this point.
3. The Applicant is of good moral character and not prohibited from holding the license.



**GROUNDS FOR DENIAL**

C.R.S. § 44-3-305. Denial of application. (1) The state licensing authority shall refuse a state license if the premises on which the applicant proposes to conduct its business do not meet the requirements of this article 3, or if the character of the applicant or its officers or directors is such that violations of this article 3 or article 4 or 5 of this title 44 would be likely to result if a license were granted, or if in its opinion licenses already granted for the particular locality are adequate for the reasonable needs of the community.

(2) The state licensing authority shall not refuse a state license after a local license has been granted, except upon hearing after fifteen days' notice to the applicant and to the local licensing authority. The notice shall be in writing and shall state grounds upon which the application may be refused. If the applicant does not respond to the notice within fifteen days after the date of the notice, the application for a license shall be denied. The hearing shall be conducted in accordance with the provisions of section 24-4-105, and judicial review of the state licensing authority's decision shall be pursuant to section 24-4-106.

**SUGGESTED MOTIONS**

- I motion to *approve/deny* the new hotel and restaurant liquor license application from Taco About Inc., d/b/a Taco About It, located at 712 Grand Avenue.
- I motion to *approve* the new hotel and restaurant liquor license application from Taco About Inc., d/b/a Taco About It, located at 712 Grand Avenue, *with the following conditions*

DR 8404 (03/26/24)  
COLORADO DEPARTMENT OF REVENUE  
Liquor Enforcement Division  
PO BOX 17087  
Denver CO 80217-0087  
(303) 205-2300

### Colorado Liquor Retail License Application

\* Note that the Division will not accept cash  Paid by Check Date Uploaded to MoveIt   
 Paid Online

New License  New-Concurrent  Transfer of Ownership  State Property Only  Master file

- All answers must be printed in black ink or typewritten
- Applicant must check the appropriate box(es)
- Applicant should obtain a copy of the Colorado Liquor and Beer Code: [SBG.Colorado.gov/Liquor](http://SBG.Colorado.gov/Liquor)

Applicant is applying as a/an  Individual  Limited Liability Company  Association or Other  
 Corporation  Partnership (includes Limited Liability and Husband and Wife Partnerships)

Applicant Name If an LLC, name of LLC; if partnership, at least 2 partner's names; if corporation, name of corporation

Taco About It INC

FEIN Number  State Sales Tax Number

Trade Name of Establishment (DBA)  Business Telephone   
Taco About it

Address of Premises (specify exact location of premises, include suite/unit numbers)  
712 Grand Ave

City  County  State  ZIP Code   
Grand lake Grand CO 80447

Mailing Address (Number and Street)  City or Town  State  ZIP Code

Email Address

If the premises currently has a liquor or beer license, you **must** answer the following questions.

Present Trade Name of Establishment (DBA)

Present State License Number  Present Class of License  Present Expiration Date

**Section A Nonrefundable application fees\***

- Application Fee for New License .....\$1,100.00
- Application Fee for New License with Concurrent Review .....\$1,200.00
- Application Fee for Transfer.....\$1,100.00

**Section B Liquor License Fees\***

- |  |            |  |       |          |
|--|------------|--|-------|----------|
| <input type="checkbox"/> Add Optional Premises to H & R .....                                  | \$100.00 X |  | Total |          |
| <input type="checkbox"/> Add Sidewalk Service Area.....  |            |  |       | \$75.00  |
| <input type="checkbox"/> Arts License (City).....  |            |  |       | \$308.75 |
| <input type="checkbox"/> Arts License (County) .....   |            |  |       | \$308.75 |
| <input type="checkbox"/> Beer and Wine License (City).....                                     |            |  |       | \$351.25 |
| <input type="checkbox"/> Beer and Wine License (County).....                                   |            |  |       | \$436.25 |
| <input type="checkbox"/> Brew Pub License (City).....  |            |  |       | \$750.00 |
| <input type="checkbox"/> Brew Pub License (County).....  |            |  |       | \$750.00 |
| <input type="checkbox"/> Campus Liquor Complex (City) .....                                    |            |  |       | \$500.00 |
| <input type="checkbox"/> Campus Liquor Complex (County).....                                   |            |  |       | \$500.00 |
| <input type="checkbox"/> Campus Liquor Complex (State).....                                    |            |  |       | \$500.00 |
| <input type="checkbox"/> Club License (City).....  |            |  |       | \$308.75 |
| <input type="checkbox"/> Club License (County).....  |            |  |       | \$308.75 |
| <input type="checkbox"/> Distillery Pub License (City).....                                    |            |  |       | \$750.00 |
| <input type="checkbox"/> Distillery Pub License (County) .....                                 |            |  |       | \$750.00 |
| <input checked="" type="checkbox"/> Hotel and Restaurant License (City).....                   |            |  |       | \$500.00 |
| <input type="checkbox"/> Hotel and Restaurant License (County) .....                           |            |  |       | \$500.00 |
| <input type="checkbox"/> Hotel and Restaurant License with one optional premises (City).....   |            |  |       | \$600.00 |
| <input type="checkbox"/> Hotel and Restaurant License with one optional premises (County)..... |            |  |       | \$600.00 |

**Section B Liquor License Fees\* (Continued)**

<input type="checkbox"/> Liquor-Licensed Drugstore (City).....	\$227.50
<input type="checkbox"/> Liquor-Licensed Drugstore (County).....	\$312.50
<input type="checkbox"/> Lodging & Entertainment - L&E (City) .....	\$500.00
<input type="checkbox"/> Lodging & Entertainment - L&E (County) .....	\$500.00
<input type="checkbox"/> Manager Registration - H & R .....	\$30.00
<input type="checkbox"/> Manager Registration - Tavern .....	\$30.00
<input type="checkbox"/> Manager Registration - Lodging & Entertainment .....	\$30.00
<input type="checkbox"/> Manager Registration - Campus Liquor Complex .....	\$30.00
<input type="checkbox"/> Optional Premises License (City) .....	\$500.00
<input type="checkbox"/> Optional Premises License (County).....	\$500.00
<input type="checkbox"/> Racetrack License (City) .....	\$500.00
<input type="checkbox"/> Racetrack License (County) .....	\$500.00
<input type="checkbox"/> Resort Complex License (City).....	\$500.00
<input type="checkbox"/> Resort Complex License (County).....	\$500.00
<input type="checkbox"/> Related Facility - Campus Liquor Complex (City).....	\$160.00
<input type="checkbox"/> Related Facility - Campus Liquor Complex (County) .....	\$160.00
<input type="checkbox"/> Related Facility - Campus Liquor Complex (State) .....	\$160.00
<input type="checkbox"/> Retail Gaming Tavern License (City).....	\$500.00
<input type="checkbox"/> Retail Gaming Tavern License (County).....	\$500.00
<input type="checkbox"/> Retail Liquor Store License - Additional (City).....	\$227.50
<input type="checkbox"/> Retail Liquor Store License - Additional (County).....	\$312.50
<input type="checkbox"/> Retail Liquor Store (City) .....	\$227.50

**Section B Liquor License Fees\* (Continued)**

- Retail Liquor Store (County).....\$312.50
- Tavern License (City).....\$500.00
- Tavern License (County).....\$500.00
- Vintners Restaurant License (City).....\$750.00
- Vintners Restaurant License (County).....\$750.00

**Questions? Visit: [SBG.Colorado.gov/Liquor](http://SBG.Colorado.gov/Liquor) for more information**

Do not write in this space - For Department of Revenue use only

**Liability Information**

License Account Number

Liability Date

License Issued Through (Expiration Date)

Total

\$

## Application Documents Checklist and Worksheet

**Instructions:** This checklist should be utilized to assist applicants with filing all required documents for licensure. **All** documents must be properly signed and correspond with the name of the applicant exactly. **All** documents must be typed or legibly printed. Upon final State approval the license will be mailed to the local licensing authority. Application fees are nonrefundable.

**Questions? Visit:** [SBG.Colorado.gov/Liquor](http://SBG.Colorado.gov/Liquor) for more information

### Items submitted, please check all appropriate boxes completed or documents submitted

#### I. Applicant information

- Applicant/Licensee identified
- State sales tax license number listed or applied for at time of application
- License type or other transaction identified
- Return originals to local authority (additional items may be required by the local licensing authority)
- All sections of the application need to be completed
- Master file applicants must include the Application for Master File form DR 8415 and applicable fees to this Retail License Application

#### II. Diagram of the premises

- No larger than 8½" X 11"
- Dimensions included (does not have to be to scale). Exterior areas should show type of control (fences, walls, entry/exit points, etc.)
- Separate diagram for each floor (if multiple levels)
- Return originals to local authority (additional items may be required by the local licensing authority)
- Kitchen - identified if Hotel and Restaurant
- Bold/Outlined Licensed Premises

#### III. Proof of property possession (One Year Needed)

- Deed in name of the applicant (or) (matching Applicant Name provided on page 1) date stamped / filed with County Clerk
- Lease in the name of the applicant (or) (matching Applicant Name provided on page 1)
- Lease assignment in the name of the applicant with proper consent from the landlord and acceptance by the applicant
- Other agreement if not deed or lease. (matching Applicant Name provided on page 1)

**IV. Background information (DR 8404-I) and financial documents**

- Complete DR 8404-I for each principal (individuals with more than 10% ownership, officers, directors, partners, members)
- Fingerprints taken and submitted to the appropriate Local Licensing Authority through an approved State Vendor. Master File applicants submit results to the State  
**Do not complete fingerprint cards prior to submitting your application.**  
 The Vendors are as follows:  
**IdentoGO**  
 Appointment Scheduling Website: <https://uenroll.identogo.com/workflows/25YQHT>  
 Phone: 844-539-5539 (toll-free)  
 IdentoGO FAQs: <https://www.colorado.gov/pacific/cbi/identification-faqs>  
 State Liquor Code for IdentoGO: 25YQHT  
**Colorado Fingerprinting**  
 Appointment Scheduling Website: <http://www.coloradofingerprinting.com/cabs/>  
 Phone: 720-292-2722 833-224-2227 (toll free)  
 State Liquor Code for Colorado Fingerprinting: C030LIQI

- Purchase agreement, stock transfer agreement, and/or authorization to transfer license
- List of all notes and loans (Copies to also be attached)

**V. Sole proprietor/husband and wife partnership (if applicable)**

- Form DR 4679 Lawful Presence Affidavit
- Copy of State issued Driver's License or Colorado Identification Card for each applicant

**VI. Corporate applicant information (if applicable)**

- Certificate of Incorporation
- Certificate of Good Standing
- Certificate of Authorization if foreign corporation (out of state applicants only)

**VII. Partnership applicant information (if applicable)**

- Partnership Agreement (general or limited).
- Certificate of Good Standing

**VIII. Limited Liability Company applicant information (if applicable)**

- Copy of articles of organization
- Certificate of Good Standing
- Copy of Operating Agreement (if applicable)
- Certificate of Authority if foreign LLC (out of state applicants only)

**IX. Manager registration for Hotel and Restaurant, Tavern, Lodging & Entertainment, and Campus Liquor Complex licenses when included with this application**

- \$30.00 fee
- If owner is managing, no fee required

1. Is the applicant (including any of the partners if a partnership; members or managers if a limited liability company; or officers, stockholders or directors if a corporation) or managers under the age of twenty-one years?.....  Yes  No

2. Has the applicant (including any of the partners if a partnership; members or managers if a limited liability company; or officers, stockholders or directors if a corporation) or managers ever (in Colorado or any other state):

a. Been denied an alcohol beverage license?.....  Yes  No

b. Had an alcohol beverage license suspended or revoked?.....  Yes  No

c. Had interest in another entity that had an alcohol beverage license suspended or revoked?.....  Yes  No

If you answered yes to a, b or c above, explain in detail on a separate sheet.

3. Has a liquor license application (same license class), that was located within 500 feet of the proposed premises, been denied within the preceding two years?.....  Yes  No

If "yes", explain in detail.

4. Are the premises to be licensed within 500 feet, of any public or private school that meets compulsory education requirements of Colorado law, or the principal campus of any college, university or seminary?.....  Yes  No

or

Waiver by local ordinance?  Yes  No

Other

5. Is your Liquor Licensed Drugstore (LLDS) or Retail Liquor Store (RLS) within 1500 feet of another retail liquor license for off-premises sales in a jurisdiction with a population of greater than (>) 10,000? **NOTE:** The distance shall be determined by a radius measurement that begins at the principal doorway of the LLDS/RLS premises for which the application is being made and ends at the principal doorway of the Licensed LLDS/RLS.....  Yes  No

6. Is your Liquor Licensed Drugstore (LLDS) or Retail Liquor Store (RLS) within 3000 feet of another retail liquor license for off-premises sales in a jurisdiction with a population of less than (<) 10,000? **NOTE:** The distance shall be determined by a radius measurement that begins at the principal doorway of the LLDS/RLS premises for which the application is being made and ends at the principal doorway of the Licensed LLDS/RLS.....  Yes  No

For additional Retail Liquor Store only.

a. Was your Retail Liquor Store License issued on or before January 1, 2016?...  Yes  No

b. Are you a Colorado resident?.....  Yes  No

7. Has a liquor or beer license ever been issued to the applicant (including any of the partners, if a partnership; members or manager if a Limited Liability Company; or officers, stockholders or directors if a corporation)? If yes, identify the name of the business and list any **current** financial interest in said business including any loans to or from a licensee.....  Yes  No

8. Does the applicant, as listed on line 2 of this application, **have legal possession of the premises by ownership**, lease or other arrangement?.....  Yes  No

Ownership  Lease  Other (Explain in detail)

a. If leased, list name of landlord and tenant, and date of expiration, **exactly** as they appear on the lease:

Landlord	Tenant	Expires
Victor de los santos	Taco about it	2030

b. Is a percentage of alcohol sales included as compensation to the landlord? If yes, complete question on page 9.....  Yes  No

c. Attach a diagram that designates the area to be licensed in black bold outline (including dimensions) which shows the bars, brewery, walls, partitions, entrances, exits and what each room shall be utilized for in this business. This diagram should be no larger than 8½" X 11".

9. Who, besides the owners listed in this application (including persons, firms, partnerships, corporations, limited liability companies) will loan or give money, inventory, furniture or equipment to or for use in this business; or who will receive money from this business? Attach a separate sheet if necessary.

Last Name		First Name	
De Los Santos		Victor Manuel	
Date of Birth (MM/DD/YY)	FEIN or SSN Number	Interest/Percentage	
		100%	
Last Name		First Name	
Date of Birth (MM/DD/YY)	FEIN or SSN Number	Interest/Percentage	
Last Name		First Name	
Date of Birth (MM/DD/YY)	FEIN or SSN Number	Interest/Percentage	

Attach copies of all notes and security instruments and any written agreement or details of any oral agreement, by which any person (including partnerships, corporations, limited liability companies, etc.) will share in the profit or gross proceeds of this establishment, and any agreement relating to the business which is contingent or conditional in any way by volume, profit, sales, giving of advice or consultation.

10. Optional Premises or Hotel and Restaurant Licenses with Optional Premises:  
Has a local ordinance or resolution authorizing optional premises been adopted?....  Yes  No

Number of additional Optional Premise areas requested. (See license fee chart)

For the addition of a Sidewalk Service Area per Regulation 47-302(A)(4), include a diagram of the service area and documentation received from the local governing body authorizing use of the sidewalk. Documentation may include but is not limited to a statement of use, permit, easement, or other legal permissions.

11. Liquor Licensed Drugstore (LLDS) applicants, answer the following:

a. Is there a pharmacy, licensed by the Colorado Board of Pharmacy, located within the applicant's LLDS premise?.....  Yes  No

If "yes" a copy of license must be attached.

12. Club Liquor License applicants answer the following: **Attach a copy of applicable documentation**

a. Is the applicant organization operated solely for a national, social, fraternal, patriotic, political or athletic purpose and not for pecuniary gain?.....  Yes  No

b. Is the applicant organization a regularly chartered branch, lodge or chapter of a national organization which is operated solely for the object of a patriotic or fraternal organization or society, but not for pecuniary gain?.....  Yes  No

c. How long has the club been incorporated?.....

d. Has applicant occupied an establishment for three years (three years required) that was operated solely for the reasons stated above?.....  Yes  No

13. Brew-Pub, Distillery Pub or Vintner's Restaurant applicants answer the following:

a. Has the applicant received or applied for a Federal Permit? (Copy of permit or application must be attached).....  Yes  No

14. Campus Liquor Complex applicants answer the following:

a. Is the applicant an institution of higher education?.....  Yes  No

b. Is the applicant a person who contracts with the institution of higher education to provide food services?.....  Yes  No

**If "yes" please provide a copy of the contract with the institution of higher education to provide food services.**

15. For all on-premises applicants.

a. For all Liquor Licensed Drugstores (LLDS) the Permitted Manager must also submit an Manager Permit Application - DR 8000 and fingerprints.

Last Name of Manager

First Name of Manager

16. Does this manager act as the manager of, or have a financial interest in, any other liquor licensed establishment in the State of Colorado? If yes, provide name, type of license and account number.....  Yes  No

Name

Type of License

Account Number

**17. Related Facility - Campus Liquor Complex applicants answer the following:**

- a. Is the related facility located within the boundaries of the Campus Liquor Complex?.....  Yes  No

If yes, please provide a map of the geographical location within the Campus Liquor Complex.

If no, this license type is not available for issues outside the geographical location of the Campus Liquor Complex.

**b. Designated Manager for Related Facility - Campus Liquor Complex**

Last Name of Manager

First Name of Manager

**18. Tax Information.**

- a. Has the applicant, including its manager, partners, officer, directors, stockholders, members (LLC), managing members (LLC), or any other person with a 10% or greater financial interest in the applicant, been found in final order of a tax agency to be delinquent in the payment of any state or local taxes, penalties, or interest related to a business?.....  Yes  No

- b. Has the applicant, including its manager, partners, officer, directors, stockholders, members (LLC), managing members (LLC), or any other person with a 10% or greater financial interest in the applicant failed to pay any fees or surcharges imposed pursuant to section 44-3-503, C.R.S.?.....  Yes  No

If applicant is a corporation, partnership, association or limited liability company, applicant must list all **Officers, Directors, General Partners, and Managing Members**. In addition, applicant must list any stockholders, partners, or members with **ownership of 10% or more in the applicant**. All persons listed below must also attach form DR 8404-I (Individual History Record), and make an appointment with an approved State Vendor through their website. See application checklist, Section IV, for details.

Name	Date of Birth (MM/DD/YY)
Victor Manuel De Los Santos	

Street Address

City	State	ZIP Code	Position	%Owned
			Owner	100%

Name	Date of Birth (MM/DD/YY)

Street Address

City	State	ZIP Code	Position	%Owned

Name	Date of Birth (MM/DD/YY)

Street Address

City	State	ZIP Code	Position	%Owned

Name	Date of Birth (MM/DD/YY)

Street Address

City	State	ZIP Code	Position	%Owned

Name	Date of Birth (MM/DD/YY)

Street Address

City	State	ZIP Code	Position	%Owned

\*\* If applicant is owned 100% by a parent company, please list the designated principal officer on above.


\*\* Corporations - the President, Vice-President, Secretary and Treasurer must be accounted for above (Include ownership percentage if applicable)

\*\* If total ownership percentage disclosed here does not total 100%, applicant must check this box:

Applicant affirms that no individual other than these disclosed herein owns 10% or more of the applicant and does not have financial interest in a prohibited liquor license pursuant to Article 3 or 5, C.R.S.

**Oath Of Applicant**

I declare under penalty of perjury in the second degree that this application and all attachments are true, correct, and complete to the best of my knowledge. I also acknowledge that it is my responsibility and the responsibility of my agents and employees to comply with the provisions of the Colorado Liquor or Beer and Wine Code which affect my license.

Printed Name	Title
lizbeth Benavides Garcia	operating manager
Authorized Signature	Date (MM/DD/YY)
 D680E2B7452748E	01/29/2025

**Report and Approval of Local Licensing Authority (City/County)**

Date application filed with local authority	Date of local authority hearing (for new license applicants; cannot be less than 30 days from date of application)

For Transfer Applications Only - Is the license being transferred valid?.....  Yes  No

The Local Licensing Authority Hereby Affirms that each person required to file DR 8404-I (Individual History Record) or a DR 8000 (Manager Permit) has been:

- Fingerprinted
- Subject to background investigation, including NCIC/CCIC check for outstanding warrants

That the local authority has conducted, or intends to conduct, an inspection of the proposed premises to ensure that the applicant is in compliance with and aware of, liquor code provisions affecting their class of license

(Check One)

- Date of inspection or anticipated date
- Will conduct inspection upon approval of state licensing authority

Is the Liquor Licensed Drugstore (LLDS) or Retail Liquor Store (RLS) within 1,500 feet of another retail liquor license for off-premises sales in a jurisdiction with a population of > 10,000? .....  Yes  No

Is the Liquor Licensed Drugstore (LLDS) or Retail Liquor Store (RLS) within 3,000 feet of another retail liquor license for off-premises sales in a jurisdiction with a population of < 10,000? .....  Yes  No

**NOTE:** The distance shall be determined by a radius measurement that begins at the principal doorway of the LLDS/RLS premises for which the application is being made and ends at the principal doorway of the Licensed LLDS/RLS.

Does the Liquor-Licensed Drugstore (LLDS) have at least twenty percent (20%) of the applicant's gross annual income derived from the sale of food, during the prior twelve (12) month period? .....  Yes  No

The foregoing application has been examined; and the premises, business to be conducted, and character of the applicant are satisfactory. We do report that such license, if granted, will meet the reasonable requirements of the neighborhood and the desires of the adult inhabitants, and will comply with the provisions of Title 44, Article 4 or 3, C.R.S., and Liquor Rules. **Therefore, this application is approved.**

Local Licensing Authority for  Telephone Number   Town, City  
 County

Printed Name  Title   
Signature  Date (MM/DD/YY)

Printed Name  Title   
Signature  Date (MM/DD/YY)

Printed Name  Title   
Signature  Date (MM/DD/YY)

DR 8495 (02/16/24)  
COLORADO DEPARTMENT OF REVENUE  
Liquor Enforcement Division  
PO BOX 17087  
Denver CO 80217-0087  
(303) 205-2300

## Tax Check Authorization, Waiver, and Request to Release Information

I, Elizabeth Benavides Garcia

am signing this Tax Check Authorization, Waiver and Request to Release Information (hereinafter "Waiver") on behalf of

(the "Applicant/Licensee")

Taco about it

to permit the Colorado Department of Revenue and any other state or local taxing authority to release information and documentation that may otherwise be confidential, as provided below. If I am signing this Waiver for someone other than myself, including on behalf of a business entity, I certify that I have the authority to execute this Waiver on behalf of the Applicant/Licensee.

The Executive Director of the Colorado Department of Revenue is the State Licensing Authority, and oversees the Colorado Liquor Enforcement Division as his or her agents, clerks, and employees. The information and documentation obtained pursuant to this Waiver may be used in connection with the Applicant/Licensee's liquor license application and ongoing licensure by the state and local licensing authorities. The Colorado Liquor Code, section 44-3-101. et seq. ("Liquor Code"), and the Colorado Liquor Rules, 1 CCR 203-2 ("Liquor Rules"), require compliance with certain tax obligations, and set forth the investigative, disciplinary and licensure actions the state and local licensing authorities may take for violations of the Liquor Code and Liquor Rules, including failure to meet tax reporting and payment obligations.

The Waiver is made pursuant to section 39-21-113(4), C.R.S., and any other law, regulation, resolution or ordinance concerning the confidentiality of tax information, or any document, report or return filed in connection with state or local taxes. This Waiver shall be valid until the expiration or revocation of a license, or until both the state and local licensing authorities take final action to approve or deny any application(s) for the renewal of the license, whichever is later. Applicant/Licensee agrees to execute a new waiver for each subsequent licensing period in connection with the renewal of any license, if requested.

By signing below, Applicant/Licensee requests that the Colorado Department of Revenue and any other state or local taxing authority or agency in the possession of tax documents or information, release information and documentation to the Colorado Liquor Enforcement Division, and its duly authorized employees, to act as the Applicant's/Licensee's duly authorized representative under section 39-21-113(4), C.R.S., solely to allow the state and local licensing authorities, and their duly authorized employees, to investigate compliance with the Liquor Code and Liquor Rules. Applicant/Licensee authorizes the state and local licensing authorities, their duly authorized employees, and their legal representatives, to use the information and documentation obtained using this Waiver in any administrative or judicial action regarding the application or license.

Section 9, Item A.

Name (Individual/Business)

Lizbeth Benavides Garcia

Social Security Number/Tax Identification Number

Home Phone Number

Business/Work Phone Number

Street Address

712 Grand Ave.

City

Grand lake

State

Co

ZIP Code


80447

Printed name of person signing on behalf of the Applicant/Licensee

Lizbeth Benavides Garcia

Applicant/Licensee's Signature (Signature authorizing the disclosure of confidential tax information)

Date Signed

 DocuSigned by:  
D680E2B7452748E...

1/29/2028

**Privacy Act Statement**

Providing your Social Security Number is voluntary and no right, benefit or privilege provided by law will be denied as a result of refusal to disclose it. § 7 of Privacy Act, 5 USCS § 552a (note).

OR 84041 (12/05/24)  
COLORADO DEPARTMENT OF REVENUE  
Liquor Enforcement Division  
PO Box 17087  
Denver CO 80217-0087  
(303) 205-2300

### Individual History Record

To be completed by the following persons, as applicable: sole proprietors; general partners regardless of percentage ownership, and limited partners owning 10% or more of the partnership; all principal officers of a corporation, all directors of a corporation, and any stockholder of a corporation owning 10% or more of the outstanding stock; managing members or officers of a limited liability company, and members owning 10% or more of the company; and any intended registered manager of Hotel and Restaurant, Tavern, Lodging Facility, and Entertainment Facility class of retail license

**Notice:** This individual history record requires information that is necessary for the licensing investigation or inquiry. All questions must be answered in their entirety or the license application may be delayed or denied. If a question is not applicable, please indicate so by "N/A". **Any deliberate misrepresentation or material omission may jeopardize the license application.** (Please attach a separate sheet if necessary to enable you to answer questions completely)

Name of Business

Taco About it

Home Phone Number

Cellular Number

Your Full Name (last, first, middle)

Victor Manuel De Los Santos

List any other names you have used

Mailing address (if different from residence)

Email Address

1. List current residence address. Include any previous addresses within the last five years. (Attach separate sheet if necessary)

Current Street and Number

Current City, State, ZIP

From:

2020

To:

2025

Previous Street and Number

Previous City, State, ZIP

From:

To:

Individual History Record (Continued)

2. List all employment within the last five years. Include any self-employment. (Attach separate sheet if necessary)

Name of Employer or Business

[Empty text box for Name of Employer or Business]

Address (Street, Number, City, State, ZIP)

[Empty text box for Address]

Position Held

[Empty text box for Position Held]

From:

To:

[Empty text box for From date]

[Empty text box for To date]

Name of Employer or Business

[Empty text box for Name of Employer or Business]

Address (Street, Number, City, State, ZIP)

[Empty text box for Address]

Position Held

[Empty text box for Position Held]

From:

To:

[Empty text box for From date]

[Empty text box for To date]

Name of Employer or Business

[Empty text box for Name of Employer or Business]

Address (Street, Number, City, State, ZIP)

[Empty text box for Address]

Position Held

[Empty text box for Position Held]

From:

To:

[Empty text box for From date]

[Empty text box for To date]

3. List the name(s) of relatives working in or holding a financial interest in the Colorado alcohol beverage industry.

Name of Relative

[Empty text box for Name of Relative]

Relationship to You:

[Empty text box for Relationship to You]

Position Held

[Empty text box for Position Held]

Name of Licensee

[Empty text box for Name of Licensee]

Name of Relative

[Empty text box for Name of Relative]

Relationship to You:

[Empty text box for Relationship to You]

Position Held

[Empty text box for Position Held]

Name of Licensee

[Empty text box for Name of Licensee]

Individual History Record (Continued)

Name of Relative	Relationship to You:
<input type="text"/>	<input type="text"/>
Position Held	Name of Licensee
<input type="text"/>	<input type="text"/>
Name of Relative	Relationship to You:
<input type="text"/>	<input type="text"/>
Position Held	Name of Licensee
<input type="text"/>	<input type="text"/>

4. Have you ever applied for, held, or had an interest in a Colorado Liquor or Beer License, or loaned money, furniture, fixtures, equipment or inventory to any licensee? .....  Yes  No

(If yes, answer in detail.)

5. Have you ever received a violation notice, suspension, or revocation for a liquor law violation, or have you applied for or been denied a liquor or beer license anywhere in the United States? .....  Yes  No

(If yes, answer in detail.)

6. Have you ever been convicted of a crime or received a suspended sentence, deferred sentence, or forfeited bail for any offense in criminal or military court or do you have any charges pending? .....  Yes  No

(If yes, answer in detail.)

7. Are you currently under probation (supervised or unsupervised), parole, or completing the requirements of a deferred sentence? .....  Yes  No

(If yes, answer in detail.)

Individual History Record (Continued)

8. Have you ever had any professional license suspended, revoked, or denied? ...  Yes  No

(If yes, answer in detail.)

[Empty text box for details]

Personal and Financial Information

Unless otherwise provided by law, the personal information required in this section will be treated as confidential. The personal information required in this section is solely for identification purposes.

Date of Birth [ ] Social Security Number [ ] Place of Birth [ ]

U.S. Citizen  Yes  No If Naturalized, state where [ ] When [ ]

Name of District Court [ ] Naturalization Certificate Number [ ] Date of Certification [ ]

If an Alien, Give Alien's Registration Card Number [ ] Permanent Residence Card Number [ ]

Height [ ] Weight [ ] Hair Color [ ] Eye Color [ ] Gender [ Male ]

Do you have a current Driver's License/ID? If so, give number and state. ...  Yes  No

Driver's License Number [ ] Driver's License State [ Colorado ]

Financial Information

9. Total purchase price or investment being made by the applying entity, corporation, partnership, limited liability company, other. ... [ 30,000 ]

10. List the total amount of the personal investment, made by the person listed on page 1 in this business including any notes, loans, cash, services or equipment, operating capital, stock purchases or fees paid. ... [ 0 ]

NOTE: If corporate investment only, please skip to and complete question 12

NOTE: Question 10 should reflect the total of questions 11 and 13

Personal and Financial Information (Continued)

11. Provide details of the personal investment described in question 10. You must account for all of the sources of this investment. (Attach a separate sheet if needed)

Type: Cash, Services or Equipment	Account Type
<input type="text"/>	<input type="text"/>
Bank Name	Amount
<input type="text"/>	<input type="text"/>
Type: Cash, Services or Equipment	Account Type
<input type="text"/>	<input type="text"/>
Bank Name	Amount
<input type="text"/>	<input type="text"/>
Type: Cash, Services or Equipment	Account Type
<input type="text"/>	<input type="text"/>
Bank Name	Amount
<input type="text"/>	<input type="text"/>
Type: Cash, Services or Equipment	Account Type
<input type="text"/>	<input type="text"/>
Bank Name	Amount
<input type="text"/>	<input type="text"/>

12. Provide details of the corporate investment described in question 9. You must account for all of the sources of this investment. (Attach a separate sheet if needed)

Type: Cash, Services or Equipment	Loans	Account Type
<input type="text"/>	<input type="text"/>	<input type="text"/>
Bank Name	Amount	
<input type="text"/>	<input type="text"/>	
Type: Cash, Services or Equipment	Loans	Account Type
<input type="text"/>	<input type="text"/>	<input type="text"/>
Bank Name	Amount	
<input type="text"/>	<input type="text"/>	
Type: Cash, Services or Equipment	Loans	Account Type
<input type="text"/>	<input type="text"/>	<input type="text"/>
Bank Name	Amount	
<input type="text"/>	<input type="text"/>	

13. Loan Information (Attach copies of all notes or loans)

Name of Lender	Address
<input type="text"/>	<input type="text"/>
Term	Security
<input type="text"/>	<input type="text"/>
	Amount
	<input type="text"/>

**Personal and Financial Information (Continued)**

Name of Lender		Address
<input type="text"/>		<input type="text"/>
Term	Security	Amount
<input type="text"/>	<input type="text"/>	<input type="text"/>
Name of Lender		Address
<input type="text"/>		<input type="text"/>
Term	Security	Amount
<input type="text"/>	<input type="text"/>	<input type="text"/>
Name of Lender		Address
<input type="text"/>		<input type="text"/>
Term	Security	Amount
<input type="text"/>	<input type="text"/>	<input type="text"/>

**Oath of Applicant**

I declare under penalty of perjury that this application and all attachments are true, correct, and complete to the best of my knowledge.

Electronic signature is not accepted, physical signature is required.

Print Signature

Title	Date (MM/DD/YY)
Owner	02/19/2025

(M) 150.00'(P)





To: Mayor Bergquist & Trustees

From: Alayna Carrell, Town Clerk

Date: March 10, 2025

**RE: Consideration to Approve Resolution 19-2025, Approving a Distracted Driving Policy for Town Employees**

The purpose of this memo is to outline the new Distracted Driving Policy, which will be added to the Town of Grand Lake Safety Manual. This policy has been reviewed by CIRSA and our Town Attorney, Dan Krob, and is intended to enhance safety and compliance with Colorado's distracted driving law.

Beginning January 1, 2025, Colorado's distracted driving law establishes specific regulations regarding the use of mobile electronic devices while driving. The law aims to reduce distracted driving incidents, thereby improving road safety for all residents and visitors of Grand Lake.

Key Points of the New Law:

Prohibition on Mobile Device Use

- Drivers are not permitted to hold or manually use mobile devices for any purpose, including voice calls.
- Hands-free accessories are allowed, such as Bluetooth headsets, dashboard mounts, CarPlay, Android Auto, and car speakerphone systems.

Exceptions

- Individuals reporting emergencies, utility workers, code enforcement officers, animal protection officers, first responders, and those in parked vehicles are exempt from the law.
- The law does not apply to individuals with a commercial driver's license operating a commercial vehicle.

Penalties for Non-Compliance

First Offense

- \$75 fine and two license suspension points.



Repeat Offenses

- Increased fines and additional license points.

First-Time Violators

- Can dismiss the charge by proving the purchase of a hands-free device.

Hands-free accessories provide viable solutions that allow drivers to stay connected without compromising their attention on the road.

Benefits of Hands-Free Accessories

- By adopting hands-free accessories, you can:
  - Avoid legal penalties associated with distracted driving.
  - Keep your focus on the road, enhancing safety for yourself and others.
  - Stay connected and informed without compromising your attention while driving.

The addition of this policy to our Safety Manual is a proactive step towards ensuring the safety of our community. It is essential that all employees and residents are aware of these regulations and adhere to them to minimize risks associated with distracted driving.

Suggested Motions

- I motion to approve/deny Resolution 19-2025, Approving a Distracted Driving Policy for Town Employees
- I motion to approve Resolution 19-2025, Approving a Distracted Driving Policy for Town Employees with the following conditions



## Distracted Driving Policy

### Policy Statement

The main purpose of this policy is to protect the health and safety of Town of Grand Lake employees, by prohibiting or restricting them from undertaking activities that distract their focus from driving responsibilities while operating any motor vehicle in the course of their work.

This policy has been implemented to

- Reduce the incidence of driver distractions and to ensure the safety of our employees and others (passengers, other motorists, and pedestrians)
- Comply with the motor Vehicle laws
- Reduce operational and financial risks
- Strengthen the reputation of the municipality

### Application

This policy applies to all Town of Grand Lake employees.

### Definition

Distracted driving is the diversion of attention from driving, as a result of the driver focusing on a non-driving object, activity, event, or person. This diversion reduces cognitive awareness, decision-making, or performance leading to increased risk of driver-error, near-crashes, or crashes.

**Prohibited Activities** – Employees will not engage in the following while driving.

- Operating a cellphone (hand-operated)
- Operating a computer / laptop, text messaging device, or Global Positioning System (GPS) tools and devices,
- Reading (a book or newspaper, etc.)
- Personal grooming
- Headphones or earbuds in both ears

### Exceptions

- Drivers can use a cell phone to contact a public safety entity or during an emergency
  - An emergency includes situations where someone’s life or safety is in danger, or a serious accident, fire, or road hazard has occurred.



**Enforcement**

Violations of this policy will be considered a serious matter and may be subject to disciplinary action.

Violations of the distracted driving laws may be fined and their license suspended, penalties increase with subsequent offenses.

**MOTOR VEHICLE SAFETY POLICY ACKNOWLEDGEMENT**

I have received a written copy of the Town of Grand Lake’s Motor Vehicle Safety policy. I fully understand the terms of this policy and agree to abide by them.

\_\_\_\_\_  
Employee Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Employee Name (printed)



To: Town of Grand Lake Mayor and Trustees From: Steve Kudron, Town Manager  
**Re: AUTHORIZING CASH ACCOUNT AND SAFE DEPOSIT BOX SIGNERS**

Date: 3/10/2025

**Background:** At the last Board of Trustees meeting held February 24, 2025, several changes were made to the leadership and management for the Town of Grand Lake. As a result, some changes are needed to signers and authorized users with United Business Bank.

The following changes are required as a result. All the Town of Grand Lake’s bank accounts require two signers.

Bank Account signers are: Christina Berquist, Mayor; Michael Sobon, Mayor Pro-Tem, Michael Arntson, Financial Trustee; and Stephan J Kudron, Town Manager.

The Safe Deposit Box signers will be Stephan J Kudron, Town Manager; Christina Berquist, Mayor, and Alayna Carrell, Clerk.

Melissa Jackson, Bookkeeper and Nichole Kirkpatrick, contract Treasurer, will have authority to access financial account information and perform online banking needs.

**Recommended Motion**

I Move to approve Resolution 20-2025 AUTHORIZING CASH ACCOUNT AND SAFE DEPOSIT BOX SIGNERS

-Or-

I Move to approve Resolution 20-2025 AUTHORIZING CASH ACCOUNT AND SAFE DEPOSIT BOX SIGNERS with the Following Changes:

**TOWN OF GRAND  
LAKE RESOLUTION  
NO. 20-2025**

**A RESOLUTION AUTHORIZING CASH ACCOUNT AND SAFE DEPOSIT  
BOX SIGNERS**

**WHEREAS**, the Town of Grand Lake Board of Trustees (the "Board) policy is to require two signers on all checks and two approvals for transfers, and

**WHEREAS**, the Town currently has cash accounts at the following entities:

- United Business Bank: 1 Money Market Account
- United Business Bank: 1 Checking Account
- U.S. Bank: 1 Checking Accounts
- CSAFE: 3 Money Market Funds
- ColoTrust: 1 Money Market Fund
- Midwest: 1 Checking Account

**WHEREAS**, cash account current authorized signers are Stephan J. Kudron, Mayor; Christina Berquist, Mayor Pro-Tem; Mike Arnston, Financial Trustee

**WHEREAS**, the Town currently has a safe deposit box at United Business Bank; and

**WHEREAS**, United Business Bank suggests and the Board of Trustees desire two designees at a time be authorized to access the box;

**NOW THEREFORE BE IT RESOLVED BY THE GRAND LAKE BOARD OF TRUSTEES AS FOLLOWS:**

**THAT**, Stephan J. Kudron, Town Manager; Christina Bergquist, Mayor; and Mike Arnston, Financial Trustee; will remain signers and Michael Sobon, Mayor Pro-tem will be added as a signer.

**THAT**, Stephan J. Kudron, Town Manager; and Alayna Carrell, Clerk will continue to be authorized designees for the safe deposit box; and Christina Berquist, Mayor will be added to the safe deposit box.

**THAT**, Stephan J. Kudron, Town Manager, will continue as authorized online banking full access user; and that Melissa Jackson, Bookkeeper and Nichole Kirkpatrick, contract Treasurer be added as authorized full user access; and that Heikela Fawkes, former Treasurer will no longer have access to all accounts.

**THAT**, Melissa Jackson, Bookkeeper and Nichole Kirkpatrick, contract Treasurer are authorized to request information on cash accounts; and Heikela Wilson, former Treasurer will no longer be authorized to request information on cash accounts; and

**THAT**, Melissa Jackson, Bookkeeper and Nichole Kirkpatrick, contract Treasurer be authorized to setup and initiate ACH transactions for the purpose of payroll, water customer payments, accounts payable and loan payments; and Heikela Wilson, former Treasurer will no longer be authorized to set up and initiate ACH transactions for the purpose of payroll, water customer payments, accounts payable and loan payments; and

**THAT**, any previously authorized users not listed above will be removed from the accounts.

**DULY MOVED, SECONDED, AND ADOPTED BY THE BOARD OF TRUSTEES OF THE TOWN OF GRAND LAKE THIS 10<sup>th</sup> DAY OF MARCH 2025.**

(SEAL)

Votes Approving:  
Votes Opposing:  
Votes Abstaining:  
Absent:

**ATTEST:**

**BOARD OF TRUSTEES OF THE  
TOWN OF GRAND LAKE,  
COLORADO**

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Alayna Carrell, Town Clerk

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Christina Berquist, Mayor