



# GRAND LAKE BOARD OF TRUSTEES WORKSHOP AND MEETING AGENDA

Monday, February 09, 2026 at 4:30 PM

Town Hall Board Room – 1026 Park Avenue

*The Town of Grand Lake upholds the Six Pillars of Character:  
Citizenship, Trustworthiness, Respect, Responsibility, Fairness and Caring*

Please join my meeting from your computer, tablet or smartphone.

<https://us06web.zoom.us/j/87312224378>

You can also dial in using your phone.

United States: 719-359-4580

Access Code: 873 1222 4378



## **WORK SESSION 4:30 PM**

1. Call to Order
2. Roll Call
3. Conflicts of Interest
4. Items of Discussion
  - A. Board of Trustees Study Session: Trustee Training on Governance, Ethics, and Open Meetings Law
  - B. Discussion of Town Logo and Branding

## **EVENING MEETING 6:00 PM**

1. Call to Order
2. Pledge of Allegiance
3. Announcements
4. Roll Call
5. Conflicts of Interest
6. Mayor's Report
7. Manager's Report
  - A. February 9, 2026
8. Public Comments (limited to 3 minutes)
9. Consent Agenda
  - A. Accounts Payable- February 9, 2026

B. Meeting Minutes- January 26, 2026

10. Items of Discussion

A. **Quasi-Judicial Hearing:** Special Event Liquor Permit Application and Resolution No. 03-2026 – Grand Arts Council “Comedy in the House”

B. **Quasi-Judicial Hearing:** Special Event Liquor Permit Application and Resolution No. 04-2026 – Grand Arts Council “Moors & McCumber Concert”

C. **Quasi-Judicial Hearing:** Special Event Liquor Permit Application and Resolution No. 05-2026 – Grand Arts Council “Comedy Night in the House”

D. Public Hearing – Appeal of Staff Denial of Minor Encroachment and Petition for Major Encroachment, 329 Mountain Avenue

E. Consideration of Resolution No. 11-2026 – Waiver of Certain Fees for Grand Lake Skijoring “Grand Lake Skijoring” Event (February 27, 2026, through March 1, 2026)

F. Consideration of Resolution No. 12-2026 – Waiver of Certain Fees for Grand Lake Rotary Club’s “Grand Lake Skijoring Beer Garden” Event (February 27, 2026, through March 1, 2026)

G. Consideration of Resolution No. 13-2026 – Waiver of Certain Fees for Grand Arts Council “Moors & McCumber Concert” Event (March 21st, 2026)

H. Consideration of Resolution No. 14-2026 – Waiver of Certain Fees for Grand Arts Council “Comedy Night” Event (May 23<sup>rd</sup>, 2026)

I. Consideration of Resolution No. 15-2026 – Waiver of Certain Fees for Grand Arts Council “Hypnotist Night” Event (February 21<sup>st</sup>, 2026)

J. Consideration of Approval of Resolution 16-2026 Canceling the April 7, 2026, Regular Municipal Election

K. Consideration of Resolution 17-2026 – Approving a One-Year Lease for Certain Real Property Located at 195 County Road 48

L. Consideration of Purchase of a New Gym Floor for the Grand Lake Center

M. Consideration of Approval of IT Services for the Town Visitor Center

N. Consideration of Sponsorship with KFFR Radio

11. Future Items for Consideration

12. **EXECUTIVE SESSION PURSUANT TO C.R.S. 24-6-402(4)(b) AND (e) TO DETERMINE THE TOWN'S POSITION ON A MATTER SUBJECT TO NEGOTIATION AND TO RECEIVE LEGAL ADVICE FROM THE TOWN ATTORNEY ON SPECIFIC LEGAL QUESTIONS ALL RELATED TO A PARCEL OF PROPERTY OWNED BY THE TOWN**

13. Adjourn Meeting

# Town of Grand Lake Board of Trustees Orientation

January 9, 2026

# Training Session Agenda-Part I:

- Basic Legal Framework For Town
- Board Capacities – Legislative, Administrative, and Quasi-Judicial
- Types of Board actions
- Open meetings/Executive sessions
- Open records

# Training Agenda – Part II

- Conflicts of Interest
- Ethics – Gifts
- Personal Liability
- Effective Governance

# Basic Legal Framework

- Grand Lake is a “Statutory” Town; Powers and Rules Provided in:
  - State Statutes and Constitution
  - Grand Lake Municipal Code
  - Resolutions
  - Town Regulations, Policies and Procedures

# Basic Legal Framework

- Powers are exercised by:
  - Board of Trustees
  - Boards, Commissions & Committees
  - Manager and Department Heads
  - Staff

# Board Acting Capacities:

- Legislative
- Administrative
- Quasi-Judicial

# Sometimes You're a Legislator:

- Forward Looking Policy Making
- Generally Applicable to & Affects a Large Group of Persons and/or Property
- Reflective of General Policy
- Legislation can be created by ordinance, resolution or motion
- Good time to talk to constituents

# Sometimes you're an Administrator:

- Execution of policies and general business operations
- Examples:
  - granting of easements
  - dealing with utilities and services issues
  - Routine spending items
  - Consent Agenda
  - Recurring or minor contract approvals (e.g. janitorial services, IT contracts)

# Sometimes You're a Judge:

- In this role, you are making a determination of the rights, duties or obligations of a specific individual or entity
- Notice and a hearing are required (due process)
- The Board's task is to apply specific standards, criteria or factors to a particular person, entity, or property
- Your decision is to be based solely on the application and matters presented as part of the hearing.

# Quasi-Judicial Actions: Examples

- Land use applications, such as zoning, rezoning, conditional use permits, subdivision plats, PDODs
- Liquor matters, such as granting of a new liquor license or suspension or revocation of an existing license or special event permits

# Quasi-Judicial Actions

- For quasi-judicial actions, you are essentially a “judge,” and your obligation is to provide a fair hearing that provides due process; this is a legal duty you assumed in taking office.
- This means, keep the “judge” frame of mind when processing and conducting yourself in a quasi-judicial matter; this includes:
  - Be impartial; don’t make up your mind before the hearing
  - Don’t discuss the matter outside of the hearing (would a judge do that?)
  - Don’t participate if you have a conflict of interest
  - Discuss and make your decision based on the Board’s adopted criteria and the matters presented at the hearing
  - Don’t sign any “pro” or “con” petitions

# Types of Board Action

- Ordinance
- Resolution
- Motion
- Direction to staff

# Ordinances

- Highest/most authoritative form of legislative act
- Used to enact laws of general and permanent nature
- Most codified in the Grand Lake Municipal Code
- Must meet legal requirements as to form, substance, and process

# Ordinances: Form

- Title -- expresses nature of ordinance –  
Publication of ordinances by title only
- “Whereas” clauses – why you re doing what  
you are doing
- Enacting clause -- “Be it ordained by the  
Board of Trustees of the Town of Grand  
Lake”
- Body -- the substantive provisions of the  
ordinance

# Ordinances: Procedure

- Prepared by staff and/or Town Attorney
- Placed on agenda of regular or special meeting
- Introduced and read by title
- Town Board acts on the ordinance
- Signed by Mayor and Town Clerk
- Published in paper of general circulation within the Town
- Generally effective 30 days after publication
- If approved by  $3/4^{\text{th}}$  as an emergency ordinance, and it qualifies as an “emergency,” then effective immediately
- Original filed and often “codified” in the Municipal Code

# Ordinances: Required Votes

- Ordinances concerning money and contracts – call for vote
- Emergency ordinances or those calling for a special election – call for vote
- Most others - affirmative vote of majority present
- Legislation is subject to right of initiative & referendum

# Resolutions

- Less formal than ordinances
- Not generally published
- Approval of administrative matters
- Often address a one-time issue rather than forward looking general policies
- Sometimes required by law
- Sometimes used to update fees, fines or schedule of costs

# Motions

- Least formal form of action
- A way to bring any matter for consideration before the Town Board
- Not ordinarily presented in writing, as compared to ordinances and resolutions
- Robert's Rules of Order? Bob's Rules? Less formal procedures?
- Less formal still, direction to staff

# Open meeting rules

## Two key rules:

- All meetings of three or more members of a local public body at which any of the Town's **public business is discussed** or at which any formal action may be taken are public meetings **open to public**.
- Any meeting at which the adoption of any proposed policy, position, resolution, rule, regulation or formal action occurs or at which a majority or quorum of the body is in attendance, or is expected to be in attendance, shall be held only after **full and timely notice to the public**.

# What constitutes a meeting?

- A gathering convened in person, by telephone, electronically, or by other means of communication, **of three or more members...**
- And, it's a gathering **“at which any public business is discussed.”**
- **What is public business?** The Colorado Supreme Court has stated: “[A] meeting must be part of the policy-making process to be subject to the requirements of the open meetings law. A meeting is part of the policy-making process if it concerns a matter related to the policy-making function of the ... public body holding or attending the meeting.” *Board of County Commissioners v. Costilla County Conservancy District*, 88 P.3d 1188 (Colorado 2004).
- Thus, a gathering of three or more that is connected to your policy-making responsibilities is subject to the open meetings law.
- HB 21-1025 passed last year makes clear that e-mails which do not discuss the merits or substance of matters considered by the Town such as scheduling, do not violate the open meetings law. Narrowly construed.

# Meetings not subject to open meetings law

- Open meetings law expressly does not apply to:
  - “any chance meeting or social gathering at which discussion of public business is not the central purpose.”
  - or to “persons on the administrative staff.”
  - or to meetings of fewer than three.
- Attendance at a meeting called by another entity if not connected to the Board’s policy-making functions (but the other entity may itself be subject to the open meetings law)

# Executive Sessions

- Open meetings laws also allow executive sessions, but only for specified purposes (see list)
- Also, the Board must follow specific procedures to convene an executive session, and a motion for executive sessions requires a 2/3 of quorum present
- The script you use to convene and conduct executive sessions is based on legal requirements of notice
- Confidentiality

# Open Records

- All public records are open for inspection by any person, unless specifically excepted
- Public records include: all documents used in performing public functions or involving receipt of public funds
- Applies to: Written correspondence, Emails, and cell phone texts

# Open records: notes of caution

- Mixed messages: the Tracy Baker case
- Moral:
  - Conduct Town business on Town system
  - Keep personal business separate
  - Don't send anything you wouldn't want published
- Short response time/Sanctions for failure to comply

# Open records: Exceptions

- Attorney/client communications
- Purely personal communications
- Communications from constituent that clearly implies the constituent expects it to be kept confidential

# PART II

- CONFLICTS, GIFTS, LIABILITY, AND EFFECTIVE GOVERNANCE

# Ethics-Potential Conflicts of Interest

- Conflicts of interest are not bad
- Only dangerous if not disclosed
- Recommend raising potential conflicts before meeting, if possible, to avoid imputing to others
- Always available to discuss

# Ethics – Conflicts of Interest

- General Rule: If you have a conflict of Interest:
  - Disclose the Conflict
  - Do Not Participate in the Discussion
  - Do Not Attempt to Influence Others
  - Leave the Room

# Ethics – Conflicts of Interest

- An interest is primarily a “financial interest;” that is, a substantial interest which is an
  - Ownership, credit or employment interest in a business or real estate
  - A position as director or officer of a business
    - Modified for non-profit board member. Duty to disclose.
- Exceptions for generally conferred benefits and trivial interests

# Ethics – Some Don'ts:

- Don't use/disclose confidential information acquired in office to further your personal financial interest
- Don't engage in a financial transaction for your private business purposes with a person you supervise
- Don't use of Town equipment or personnel for private interests

# Ethics – More Don'ts:

- Don't perform an official act that directly and substantially affects to its economic benefit a business you have an interest in (i.e., owner, officer, creditor, employee) or for which you are engaged
- Don't have an interest in a Town contract, unless you comply with disclosure/recusal rules (or fit within another exception)
- Other conflicts of interest, appearance

# Ethics - Gifts

- Amendment 41:
  - Do not accept any gifts or considerations of more than \$65 from any one person in any one year
  - There are specific exceptions – friends/family and non-profits
- State Statute: But, more importantly, do not accept any gift of substantial value which (I) would tend to improperly influence the faithful and impartial discharge of duties, or (II) is given to reward official action
  - These are objective standards
  - “Official action,” means basically any use of discretionary authority as a Board member

# Personal Liability

- Conduct occurring during the performance of official duties – Protected by Insurance and CGIA protection
- “Willful and wanton conduct” – personal liability

# Effective Governance – The Role

- The board is analogous to the board of directors of a corporation – responsible for the whole.
- The guiding principle in decision making should be, “what is the right thing for the Town?”
- The governing body’s focus is on governance and policy-making rather than management or administration. Recognize that:
  - Management is not the same as governance! Being a “super-manager” is still not governing.
  - Governance is policy-setting, big picture, and forward-looking, rather than making reactive, case-by-case decisions as issues arise, or after a problem surfaces.
  - The governing body and policy boards should develop “a taste for the grand expanse of the big picture,” and embrace that role within the organization.

# Effective Governance

- Recognize you are a collective decision-making body, and that the Board acts primarily by voting in a public meeting.
- Each individual has a fraction of the power of the body, and that power can't be exercised alone.
- Thus, success in your position can't happen without collaboration and consensus-building: Think and act as “We” not “I”.
- Goal: be on the “prevailing” side – and bring others over to establish a “prevailing” side.
- The Role of the dissenting member after the vote

# When dealing with staff – speak with one voice

- The governing body is made up of individuals, each with different goals and priorities; however:
  - There is but ONE Board and it has ONE voice.
  - And staff is accountable to the voice of the Board as a whole.
  
- Therefore, resolve to speak clearly with ONE voice
  - The Board as a board should carry the burden of sorting out and reconciling goals and priorities of its members, with the goal of establishing a singular set of goals, priorities and directions.

# Conclusion

- Recognize roles and maintain role discipline.
- Observe best practices for meetings.
- Meet high ethical standards.
- Think and act “we” not “I” and commit to speak with one voice.
- Always keep in mind you are the stewards of the Town’s best interests and assets.

# Additional sources

- CML Newly Elected Officials Handbook, CML
- Ethics, Liability & Best Practices for Elected Officials - CIRSA
- Legal Memos regarding these matters

# QUESTIONS???



**MEMORANDUM**

Meeting Date: 2/9/2026

To: Town of Grand Lake Board of Trustees  
From: Steve Kudron, Town Manager

**Re: Workshop Town Logos**

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Trustees:

When planning for the signage on the Town Marquee this past Fall, the Board requested a workshop to provide input on the current state of our logos and provide guidance to Staff for coordination of uses.

I've attached a list of current logos in use

### Grand Lake Logos

Historic GL (circa 1980s)



GL Brand Logo  
(adopted 2014 used by chamber  
for Town Marketing 2015-2018)



GL Logo 2025  
In use on Flags



Go Grand Lake Logo  
(used by Chamber for Town Marketing 2019-present)



Grand Lake Center (in use since 2020)



Headwaters Marina Concept



Other Logos Used by the Town





**MANAGER UPDATE**

2/9/2026

To: Town of Grand Lake Board of Trustees

From: Steve Kudron, Town Manager

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**Activities & Events Recap**

- The 9<sup>th</sup> Annual Grand Lake Pond Hockey Tournament was held January 31 and February 1, 2026. Attendance was great and the lake cooperated with good ice.
- Winter Carnival was February 7<sup>th</sup>. It was fun to bring a little winter to an otherwise dry and warm 2026 so far
- We are in regular communication for the upcoming Flight for Life Poker Run. If conditions allow, the club is hoping to have the event.
- Tightline Outdoors Fishing will be presenting Ice Addiction 2.0 in Grand Lake February 20 and 21, 2026. This expanded two day event adds an elite class tournament, demonstrations and activities to the lineup.

**Department Notes**

- **Admin**
  - Staff continues to digitize all the Town’s historic planning documents. This will help to remove much of the clutter in the planning office in increase accessibility to the important Town documents.
  - Our Grant to GOCO was not selected as a finalist.
- **Finance**
  - Our ERP integration process is in progress. Chart of Accounts Mapping starts this week
- **Code Enforcement**
  - STR enforcement continues
  - We have had very little in the way of trash and parking violations
- **Planning**
  - 
  - The Colorado Energy Office has recommended us to resubmit with adjustments our last mile transit opportunities. The grant resubmittal is due February 18, 2026

- ***There is an opening on the Grand Lake Planning Commission. A full commission ensures the best representation possible.***
- The Next scheduled Planning Commission meeting is February 18, 2026
  
- **Public Works**
  - Snow production is continuing. Public Works Staff are manning the equipment nightly as the temperature falls into the production range
  - The interior facility repairs have been completed at the Stanley House and Pitkin building.
  
- **Grand Lake Center**
  - Pickleball is a thing.
  
- **Marketing/Events/Visitor Center/Communications**
  - The Town has contracted for the Marketing funds from Grand County Tourism
  - Advertising:
    - Meta ads started for @GGL (6 per quarter rotating)
    - Sky hi ads running for Carnival and S2C leasing (two each)
  - Public Relations:
    - Pond Hockey feature on Fox News morning show 1/31 as result of PR pitch
    - Carnival feature on 9news 2/2 (thanks to GLCD)
    - Skijor news feature (courtesy of GL Skijor team)
    - Winter Carnival/Ice sculpting article - <https://www.globaltravelerusa.com/learn-to-ice-sculpt-at-grand-lake-viking-winter-carnival-colorado/>
    - Journalist will be in town for Carnival (thanks to GLCD)
  - Marketing campaigns
    - S2C leasing info: press release, social posts, print flyers, e-newsletters, e-mail blast to interest list and SkyHi ads (2)
    - Winter Carnival: social posts, print flyers, e-news, Sky hi ads (2)
    - National Plan For Vacation Day: press release, socials, e-news, blog on GGL.com
  - Reviewing previous/existing contracts with web host, marketing agency and photog/vids
  - Meetings with KFFR, GLCD, Granicus (SEO quarterly review), GC-PIO group (quarterly), Guidebook contractors, S2C committee, DarkSky consultant, Denver Post
  - Monthly newsletters to GLACC members (final), GGL visitor info list, TOGL and GLC
  - Starting guidebook project - out May 2026
  
- **Intergovernmental**
  - The Lift ran a test run for transit on Monday the 2nd
  - I will be attending Colorado Preservation Inc.'s Saving Places 2026 February 11-13, 2026 in Denver.
  
- **Water Department**
  - The Kaufmann House has a service line break.
  - Water Department staff shut the water down at the curb to keep further damage from occurring.
  - Damage was reported at a neighboring business.
  - Normal operations

- **Marina**
  - Quiet Time
  
- **Pay as You Throw**
  - Normal Operations
  
- **Space to Create**
  - The first residences information session was held February 3, 2026. The more are scheduled before the applications open March 16th

**Upcoming Event Highlights:**

- February 10, 2026: Happenings at the House – Special guest Tim Zimmerman
- February 14, 2026: Flight for Life Poker Run
- February 21-22, 2026: Tightline Outdoors Fishing and Education Weekend
- February 28-March 1, 2026 Grand Lake Skijor

*For all the great events happening in Grand Lake as well as Rocky Mountain Folk School classes, check out the December newsletter on the Town’s website.*

**Next Board Meeting:** February 23, 2026



To: Mayor Bergquist & Trustees  
From: Stephanie Rhone, Treasurer  
Date: February 9, 2026  
**RE: Accounts Payable- February 9, 2026**

**BACKGROUND:**

Pursuant to standard procedure, the Town Board of Trustees reviews and approves accounts payable at each Board meeting.

**FISCAL NOTE**

The accounts payable documentation was distributed to the Board via email on February 4, 2026, for review.

**STAFF RECOMMENDATION**

Staff recommends approval of the accounts payable as presented.

**SUGGESTED MOTIONS**

*I move to approve (or deny) the accounts payable for February 9, 2026.*



# GRAND LAKE BOARD OF TRUSTEES WORKSHOP AND MEETING MINUTES

Monday, January 26, 2026, at 6:00 PM

Town Hall Board Room – 1026 Park Avenue

*The Town of Grand Lake upholds the Six Pillars of Character:  
Citizenship, Trustworthiness, Respect, Responsibility, Fairness and Caring*

## 1. Call to Order

Mayor Bergquist called the Board of Trustees meeting to order at 6:00 P.M. in the Town Hall Board Room.

## 2. Pledge of Allegiance

Mayor Bergquist led the Pledge of Allegiance.

## 3. Announcements

Mayor Bergquist requested that all cell phones be turned off during the meeting.

## 4. Roll Call

Mayor Bergquist, Mayor Pro-Tem Sobon, Trustees Arntson, Causseaux, Miller, Town Manager Kudron, and Town Clerk Carrell were present.

Trustee Causseaux moved to excuse the absence of Trustee Mills from the regular meeting. Mayor Pro-Tem Sobon seconded the motion, and Town Clerk Carrell called for a vote.

<b>Trustee Arntson</b>	<b>Aye</b>
<b>Trustee Miller</b>	<b>Aye</b>
<b>Trustee Schoenherr</b>	<b>Aye</b>
<b>Trustee Causseaux</b>	<b>Aye</b>
<b>Mayor Pro-Tem Sobon</b>	<b>Aye</b>
<b>Mayor Bergquist</b>	<b>Aye</b>

## 5. Conflicts of Interest

None.

## 6. Mayor's Report

Mayor Bergquist stated that while she plans to begin a new four-year term in April, she is committing now to raising governance standards for the Board of Trustees. She reflected on her first year as Mayor, noting initial challenges and expressing appreciation for the support of staff, the Board, and the community.

She reported that attending the recent Mayors' Conference provided renewed motivation, valuable tools, and best-practice insights. The Mayor outlined her goal of creating a high-functioning, professional council and

stated that initial steps will begin now, with broader implementation following the April election.

Mayor Bergquist introduced a training focus, beginning with the distribution of the Town’s Code of Conduct and Ethics Handbook, and emphasized ethical standards, role clarity, transparency, accountability, and effective meeting practices. She concluded by reminding Trustees of their responsibility to act collaboratively and in the best interests of the Town.

## 7. Manager's Report

### A. January 12, 2026

#### **Activities & Events Recap**

- The Three Lakes Tournament was held this past weekend. While the registration is substantially down, the Town did receive a good number of participants over the weekend.
- The 9<sup>th</sup> Annual Grand Lake Pond Hockey Tournament is this weekend January 31 and February 1, 2026. I’m certain Trustee attendance will be welcomed throughout the event.
- The Ice rink in Town Square Park has been filled and is frozen. The surface is solid and in use daily. Skaters have begun to skate on the lake as well.
- Winter Carnival is February 7<sup>th</sup>. The Theme is Viking!
- The Denver Snowmobile Club has confirmed their use of the Community House for the February 14<sup>th</sup> Flight for Life Poker Run.

#### **Department Notes**

- **Admin**
  - Water billing has been completed. Cards should arrive in the mail this week
  - Staff continues to digitize all the Town’s historic planning documents. This will help to remove much of the clutter in the planning office in increase accessibility to the important Town documents.
- **Finance**
  - Our ERP integration process is beginning. Timeline meeting is tomorrow 1.27.26.
  - Our new treasurer continues her training on the Towns financials and is working to provide more detailed reports for added transparency and access.
- **Code Enforcement**
  - STR enforcement continues. Staff has been able to successfully collect many past fees and is increasing our compliance significantly.
- **Planning**
  - Ayres met with the Planning Commission regarding 2026 code clarity As the Commission addresses items of confusion or

concern within the code, the Board will hear their recommendations throughout the year.

- Anterro Group has successfully submitted a grant to GOCO for trail mapping and wayfinding starting in Grand Lake. I will continue to provide updates as we progress.
- The Colorado Energy Office has recommended us to resubmit with adjustments our last mile transit opportunities. This is the grant that would provide shuttle planning and implementation.
- ***There is an opening on the Grand Lake Planning Commission. A full commission ensures the best representation possible.***
- Grand Lake Transit continues to develop routes and timing. The Board will meet with transit on February 9, 2026 for updates prior to the community engagement process.
- The Next scheduled Planning Commission meeting is February 4, 2026
- **Public Works**
  - Public Works has received training on the Polecat Snowmaker. Production of snow will continue to ensure Town has the snow needed for our winter events.
  - Public Works staff is doing interior repairs and other interior projects during this slow snow period.
- **Grand Lake Center**
  - Center activity continues to be brisk.
  - Final bids for the flooring are in progress and will be brought to the Board in the future.
- **Marketing/Events/Visitor Center/Communications**
  - Visitor Center staff transition has been quite seamless. Our Town ambassadors are a wealth of information on who visits us daily. Please welcome Brenda, Judy & Brookes to Town Staff!
  - The Town's request for funding from Grand County Tourism. The Board has approved \$70,000 for 2026 marketing spend. This is the full amount we could have qualified for in 2026.
  - Staff will be bringing a resolution for support of establishing Grand Lake as a certified Main Street community. The access to training, resources and grants will be a great value to our business community. Sarah Weekes will be the Town administrator of the project.
  - At the February 23, 2026 Regular meeting, staff will be presenting the complete marketing strategy plan calculating using all committed funding sources.
- **Intergovernmental**
  - I attended the County Stream Management Plan update this past week at the Willow Creek campus of Northern Water. 42

of the county’s stream reaches were analyzed and graded.

Even with a recent fire, the streams of the headwaters are in great condition, receiving mostly grades of A’s and B’s.

- The Town participated in a second-round interview for a Colorado Energy Office Accelerator
- I will be attending Colorado Preservation Inc.’s Saving Places 2026 February 11-13, 2026 in Denver.

• **Water Department**

- Q1 Water billing has been completed
- Water repairs are completed.
- Normal operations

• **Marina**

- Quiet Time

• **Pay as You Throw**

- Normal Operations

• **Space to Create**

- Makers Space continues to progress. Much of the framing inside the Makers Space has been completed. Wall insulation is complete. Siding continues
- Modules are in production. Ten of the thirteen modules are currently in production. Delivery is schedule for the week after Skijor.

**Upcoming Event Highlights:**

- January 23-25, 2026: Three Lakes Fishing Tournament
- January 31, 2026 – Pond Hockey Classic
- January 29-31, 2026: Youth Theater at the Community House.
- February 7, 2026: Winter Carnival. Get your Viking on!
- February 14, 2026: Flight for Life Poker Run
- February 21-22, 2026: Tightline Outdoors Fishing and Education Weekend
- February 28-March 1, 2026 Grand Lake Skijor

*For all the great events happening in Grand Lake as well as Rocky Mountain Folk School classes, check out the December newsletter on the Town’s website.*

**Next Board Meeting:** February 9, 2026

**8. Public Comments (Limited to 3 Minutes)**

Brian Blumenfeld 178 County Road 6255- Mr. Blumenfeld advised the Board that he is representing two separate property owners within the Town: 208 Park Avenue, and property owners at approximately 200 Park Avenue on Woodpecker Hill. He explained that the property owners also own several unbuilt downhill lots and are jointly pursuing a conservation easement for those properties. He noted that the owners are interested in conserving the lots through donation of portions of the property into a

conservation easement and are also willing to contribute funding toward the conservation easement process as part of a multi-party solution.

**9. Consent Agenda**

**A. Accounts Payable- January 26, 2026**

**B. Meeting Minutes- January 12, 2026**

Mayor Pro-Tem Sobon motioned to approve the consent agenda for January 26, 2026. Trustee Causseaux seconded the motion, and Town Clerk Carrell called for a vote.

<b>Trustee Miller</b>	<b>Aye</b>
<b>Trustee Arntson</b>	<b>Aye</b>
<b>Trustee Causseaux</b>	<b>Aye</b>
<b>Trustee Schoenherr</b>	<b>Aye</b>
<b>Mayor Pro-Tem Sobon</b>	<b>Aye</b>
<b>Mayor Bergquist</b>	<b>Aye</b>

**10. Financial Review**

**A. December 2025**

Presented by Nichole Kirkpatrick, contracted CPA.

**11. Items of Discussion**

**A. Consideration of Approval for Slash Pile Burning at Grand Lake Lodge**

Presented by Town Clerk Carrell.

Trustee Causseaux motioned to approve the request to allow slash pile burning at the Grand Lake Lodge property through the Grand County Slash Pile Permitting System, based on the recommendation of Grand County Natural Resources. Mayor Pro-Tem Sobon seconded the motion, and Town Clerk Carrell called for a vote.

<b>Trustee Schoenherr</b>	<b>Aye</b>
<b>Trustee Miller</b>	<b>Aye</b>
<b>Trustee Arntson</b>	<b>Aye</b>
<b>Trustee Causseaux</b>	<b>Aye</b>
<b>Mayor Pro-Tem Sobon</b>	<b>Aye</b>
<b>Mayor Bergquist</b>	<b>Aye</b>

**B. Quasi-Judicial Hearing: Special Event Liquor Permit Application and Resolution No. 06-2026 – Rotary Club of Grand Lake, “Grand Lake Skijoring”**

Presented by Town Clerk Carrell.

Trustee Causseaux motioned to approve the Special Event Liquor Permit application and Resolution No. 06-2026, setting certain fees for the Rotary

Club of Grand Lake’s special event, “Grand Lake Skijoring,” to be held on February 27, 2026; February 28, 2026; and March 1, 2026, from 8:00 a.m. to 4:00 p.m. at Grand Lake Town Park, and on February 28, 2026, from 4:00 p.m. to 9:30 p.m. at the Grand Lake Community House, both located at 1026 Park Avenue. Trustee Schoenherr seconded the motion, and Town Clerk Carrell called for a vote.

<b>Trustee Arntson</b>	<b>Aye</b>
<b>Trustee Miller</b>	<b>Aye</b>
<b>Trustee Schoenherr</b>	<b>Aye</b>
<b>Trustee Causseaux</b>	<b>Aye</b>
<b>Mayor Pro-Tem Sobon</b>	<b>Aye</b>
<b>Mayor Bergquist</b>	<b>Aye</b>

**C. Consideration of a New Special Event Permit Application and Resolution No. 07-2026 for Colorado AeroLab’s “Radium Girls” Event**

Presented by Event Manager Sarah Weekes.

Trustee Arntson motioned to approve the new special event permit application and approve Resolution 07-2026, a resolution setting certain fees for Colorado Aerolab’s “Radium Girls” event to be held January 29, 2026, through January 31, 2026, including approved rehearsal dates as outlined in Exhibit A. Mayor Pro-Tem Sobon seconded the motion, and Town Clerk Carrell called for a vote.

<b>Trustee Causseaux</b>	<b>Aye</b>
<b>Trustee Schoenherr</b>	<b>Aye</b>
<b>Trustee Miller</b>	<b>Aye</b>
<b>Trustee Arntson</b>	<b>Aye</b>
<b>Mayor Pro-Tem Sobon</b>	<b>Aye</b>
<b>Mayor Bergquist</b>	<b>Aye</b>

**D. Consideration of a New Special Event Permit Application and Resolution No. 08-2026 for the Fraser Valley Hockey Association “Grand Lake Pond Hockey Classic”**

Presented by Event Manager Sarah Weekes.

Stephanie Rhone and Brian Blumenfeld were present on behalf of the Fraser Valley Hockey Association.

Trustee Causseaux motioned to approve the new special event permit application and approve Resolution 08-2026, a resolution setting certain fees for the Fraser Valley Hockey Association’s “Grand Lake Pond Hockey Classic” event to be held January 31, 2026, through February 1, 2026. Trustee Schoenherr seconded the motion, and Town Clerk Carrell called for a vote.

<b>Trustee Miller</b>	<b>Aye</b>
-----------------------	------------

<b>Trustee Arntson</b>	<b>Aye</b>
<b>Trustee Causseaux</b>	<b>Aye</b>
<b>Trustee Schoenherr</b>	<b>Aye</b>
<b>Mayor Pro-Tem Sobon</b>	<b>Aye</b>
<b>Mayor Bergquist</b>	<b>Aye</b>

**E. Consideration of Special Event Permit Application and Resolution No. 09-2026 – Fee Waiver for Juniper Library “Senior Lunch and Learn” Events**

Presented by Event Manager Sarah Weekes.

Trustee Causseaux motioned to approve the special event permit application and Resolution 09-2026, a resolution setting certain fees for Juniper Library’s “Senior Lunch and Learn” events to be held on January 23, February 27, March 27, April 24, May 22, June 26, July 24, August 28, September 25, October 23, November 20, and December 18, 2026. Trustee Arntson seconded the motion, and Town Clerk Carrell called for a vote.

<b>Trustee Schoenherr</b>	<b>Aye</b>
<b>Trustee Miller</b>	<b>Aye</b>
<b>Trustee Causseaux</b>	<b>Aye</b>
<b>Trustee Arntson</b>	<b>Aye</b>
<b>Mayor Pro-Tem Sobon</b>	<b>Aye</b>
<b>Mayor Bergquist</b>	<b>Aye</b>

**F. Consideration of a Special Event Permit Application and Resolution No. 10-2026 – Fee Waiver for the Town of Grand Lake “A Viking Winter Carnival” Event**

Presented by Event Manager Sarah Weekes.

Trustee Causseaux motioned to approve the special event permit application and Resolution 10-2026, a resolution setting certain fees for the Town of Grand Lake “A Viking Winter Carnival” event to be held on February 7, 2026. Trustee Miller seconded the motion, and Town Clerk Carrell called for a vote.

<b>Trustee Schoenherr</b>	<b>Aye</b>
<b>Trustee Arntson</b>	<b>Aye</b>
<b>Trustee Causseaux</b>	<b>Aye</b>
<b>Trustee Miller</b>	<b>Aye</b>
<b>Mayor Pro-Tem Sobon</b>	<b>Aye</b>
<b>Mayor Bergquist</b>	<b>Aye</b>

**G. Consideration of a Public Property Encroachment Agreement for an Existing Single-Family Residence and Proposed Dock on Town-Owned Property**

Presented by Emily Weber, Ayres Associates.

David Baumann, homeowner, was present for questions.

Trustee Arntson motioned to continue this item until February 9, 2026, Board of Trustees meeting. Trustee Causseaux seconded the motion, and Town Clerk Carrell called for a vote.

<b>Trustee Schoenherr</b>	<b>Aye</b>
<b>Trustee Causseaux</b>	<b>Aye</b>
<b>Trustee Miller</b>	<b>Aye</b>
<b>Trustee Arntson</b>	<b>Aye</b>
<b>Mayor Pro-Tem Sobon</b>	<b>Aye</b>
<b>Mayor Bergquist</b>	<b>Aye</b>

**H. Consideration of Approval on the Maker’s Space Operations MOU with the Rocky Mountain Folk School**

Presented by Town Manager Kudron.

Trustee Causseaux motioned to direct the manager to finalize the Maker’s Space MOU utilizing input by the Board. Trustee Schoenherr seconded the motion, and Town Clerk Carrell called for a vote.

<b>Trustee Arntson</b>	<b>Aye</b>
<b>Trustee Causseaux</b>	<b>Aye</b>
<b>Trustee Schoenherr</b>	<b>Aye</b>
<b>Trustee Arntson</b>	<b>Aye</b>
<b>Mayor Pro-Tem Sobon</b>	<b>Nay</b>
<b>Mayor Bergquist</b>	<b>Aye</b>

**I. Consideration of Approval of the Maker’s Space MOU with the Grand Lake Creative District**

Presented by Town Manager Kudron.

Trustee Arntson motioned to sign the next phase of the MOU with the Grand Lake Creative District. Trustee Miller seconded the motion, and Town Clerk Carrell called for a vote.

<b>Trustee Causseaux</b>	<b>Aye</b>
<b>Trustee Schoenherr</b>	<b>Aye</b>
<b>Trustee Miller</b>	<b>Aye</b>
<b>Trustee Arntson</b>	<b>Aye</b>
<b>Mayor Pro-Tem Sobon</b>	<b>Aye</b>
<b>Mayor Bergquist</b>	<b>Aye</b>

**J. Consideration of Approval of the 2025 Audit Engagement Agreement with Dazzio & Associates, PC**

Presented by Town Manager Kudron.

Trustee Schoenherr motioned to authorize the Town Manager to sign the Engagement Letter with Dazzio & Associates PC for the December 31, 2025, audit. Trustee Arntson seconded the motion, and Town Clerk Carrell called for a vote.

<b>Trustee Miller</b>	<b>Aye</b>
<b>Trustee Causseaux</b>	<b>Aye</b>
<b>Trustee Schoenherr</b>	<b>Aye</b>
<b>Trustee Arntson</b>	<b>Aye</b>
<b>Mayor Pro-Tem Sobon</b>	<b>Aye</b>
<b>Mayor Bergquist</b>	<b>Aye</b>

**K. Consideration of Approval of the 2026 Hilly Lawn Contract**

Presented by Town Manager Kudron.

Trustee Schoenherr motioned to authorize the mayor to sign the 2026 contract for gardening services and plantings with Hilly Lawn. Trustee Causseaux seconded the motion, and Town Clerk Carrell called for a vote.

<b>Trustee Arntson</b>	<b>Aye</b>
<b>Trustee Causseaux</b>	<b>Aye</b>
<b>Trustee Miller</b>	<b>Aye</b>
<b>Trustee Schoenherr</b>	<b>Aye</b>
<b>Mayor Pro-Tem Sobon</b>	<b>Aye</b>
<b>Mayor Bergquist</b>	<b>Aye</b>

**L. Consideration to Approve Resolution 01-2026, Approving Updates to the Town of Grand Lake’s Pay/Salary Grades and Job Classifications**

Presented by Town Manager Kudron.

Trustee Miller motioned to approve Resolution 01-2026, approving updates to the Town of Grand Lake’s Pay/Salary Grades and Job Classifications. Trustee Schoenherr seconded the motion, and Town Clerk Carrell called for a vote.

<b>Trustee Causseaux</b>	<b>Nay</b>
<b>Trustee Arntson</b>	<b>Aye</b>
<b>Trustee Schoenherr</b>	<b>Aye</b>
<b>Trustee Miller</b>	<b>Aye</b>
<b>Mayor Pro-Tem Sobon</b>	<b>Aye</b>
<b>Mayor Bergquist</b>	<b>Aye</b>

**12. Future Items for Consideration**

- KFFR
- Special Event Liquor Permits
- Special Event Fee Waivers

**13. EXECUTIVE SESSION PURSUANT TO C.R.S § 24-6-402(4)(e) FOR THE PURPOSES OF DETERMINING POSITIONS RELATIVE TO MATTERS THAT MAY BE SUBJECT TO NEGOTIATIONS, DEVELOPING STRATEGY FOR NEGOTIATION, AND/OR INSTRUCTING NEGOTIATORS AND ALSO PURSUANT TO C.R.S. SECTION 24-6-402(4)(a) TO DISCUSS POSSIBLE ACQUISITION OF REAL OR PERSONAL PROPERTY.**

Trustee Causseaux motioned to enter executive session pursuant to C.R.S. 24-6-402(4)(e) for the purposes of determining positions relative to matters that may be subject to negotiations, developing strategy for negotiation, and/or instructing negotiators and also pursuant to C.R.S. section 24-6-402(4)(a) to discuss possible acquisition of real or personal property. Trustee Arntson seconded the motion, and Town Clerk Carrell called for a vote.

<b>Trustee Miller</b>	<b>Aye</b>
<b>Trustee Schoenherr</b>	<b>Aye</b>
<b>Trustee Arntson</b>	<b>Aye</b>
<b>Trustee Causseaux</b>	<b>Aye</b>
<b>Mayor Pro-Tem Sobon</b>	<b>Aye</b>
<b>Mayor Bergquist</b>	<b>Aye</b>

Town Attorney Scott Krob brought the Board back onto record and stated the conversation had fell under the required statutes.

**14. Adjourn Meeting**

Trustee Miller moved to adjourn the meeting, and Mayor Pro-Tem Sobon seconded. Town Clerk Carrell called for a vote, and the motion passed unanimously.

This meeting of the Board of Trustees was adjourned at 10:03 PM.

(Attest)

\_\_\_\_\_  
**Alayna Carrell, Town Clerk**

\_\_\_\_\_  
**Christina Bergquist, Mayor**



To: Mayor Bergquist & Town Trustees  
From: Alayna Carrell, Town Clerk  
Date: February 9, 2026  
Re: **Approval of Special Event Liquor Permit Application and Resolution No. 03-2026 for the Grand Arts Council “Comedy in the House” Event**

**BACKGROUND**

The Grand Arts Council is requesting approval of a Special Event Liquor Permit for its annual “Comedy in the House” event, scheduled for Saturday, February 21, 2026, from 4:00 p.m. to 10:00 p.m., at the Grand Lake Community House, located at 1026 Park Avenue.

This Comedy Night offers a fun and unexpected twist on the Grand Arts Councils usual shows. Rusty Z delivers laugh-out-loud comedy while incorporating live hypnotism, creating an interactive and memorable experience for attendees.

The Grand Arts Council has submitted a Special Event Liquor Permit application requesting authorization to sell malt, vinous, and spirituous liquors during the event. As a nonprofit organization, they have also requested that the \$100 Special Event Liquor Permit fee be waived.

**LEGAL CONSIDERATIONS**

Pursuant to C.R.S. 44-5-102, a Special Event Permit may be issued to:

- Organizations that are nonprofit in nature and incorporated for social, fraternal, patriotic, political, educational, or athletic purposes;
- Regularly chartered branches, lodges, or chapters of national nonprofit organizations;
- Established religious or philanthropic institutions; or
- State institutions of higher education.

Under C.R.S. 44-5-106, a permit may be denied if issuance would be injurious to the public welfare due to the nature or location of the event, or based on the applicant’s history of noncompliance. Public notice of the application must be posted at the event location at least ten (10) days prior to approval.

**FISCAL NOTE**

In 2025, the Board of Trustees waived a total of \$500.00 in Special Event Liquor Permit fees for events hosted by the Grand Arts Council.

**SUGGESTED MOTION**

I move to approve (or deny) the Special Event Liquor Permit application and Resolution 03-2026, setting certain fees for the Grand Arts Council special event “Comedy in the House,” to be held on February 21, 2026, from 4:00 p.m. to 10:00 p.m., at the Grand Lake Community House, 1026 Park Avenue.

**TOWN OF GRAND LAKE  
BOARD OF TRUSTEES  
RESOLUTION NO. 03-2026**

**A RESOLUTION SETTING CERTAIN FEES FOR A SPECIAL EVENT LIQUOR PERMIT FOR THE GRAND ARTS COUNCIL’S, SPECIAL EVENT, “COMEDY IN THE HOUSE”**

WHEREAS, Grand Arts Council’s has scheduled a special event, “Comedy in the House”, February 21, 2026; and,

WHEREAS, the fee for a special event liquor permit is set at \$100.00; and,

WHEREAS, the Board of Trustees has the authority pursuant to Colorado State Statute § 31-15-901 (1) (c) and Section 2-3-2 of the Municipal Code to adopt a resolution waiving the Town fee; and,

WHEREAS, upon consideration of staff comments and discussion amongst the Board members themselves, the Board concluded that waiving the special event liquor permit fee is in the best interests of the Town and its citizens;

NOW THEREFORE BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE TOWN OF GRAND LAKE, COLORADO:

THAT, the Board hereby waives the \$100.00 special event liquor permit fee for Grand Arts Council’s event, “Comedy in the House”, to be held February 21, 2026, from 4:00pm to 10:00pm.

**DULY MOVED, SECONDED, AND ADOPTED BY THE BOARD OF TRUSTEES OF THE TOWN OF GRAND LAKE THIS 9th DAY OF FEBRUARY 2026.**

Votes Approving:  
Votes Opposing:  
Votes Abstaining:  
Absent:

(SEAL)

**ATTEST:**

\_\_\_\_\_  
Alayna Carrell, Town Clerk

\_\_\_\_\_  
Christina Bergquist, Mayor

RECEIVED

Section 10, Item A.

DR 8439 (08/12/24)  
COLORADO DEPARTMENT OF REVENUE  
Liquor Enforcement Division  
PO BOX 17087  
Denver CO 80217-0087  
(303) 205-2300

JAN 06 2025

Departmental Use Only

### Application for a Special Events Permit

Liquor Permit Number (Do Not Fill Out)

In order to qualify for a Special Events Permit, You **Must Be a Qualifying Organization Per 44-5-102 C.R.S. and One of the Following (See back for details.)**

- Social       Athletic       Philanthropic Institution
- Fraternal       Chartered Branch, Lodge or Chapter       Political Candidate
- Patriotic       National Organization or Society       Municipality Owned Arts Facilities
- Political       Religious Institution       Chamber of Commerce

**LIAB      Type of Special Event Applicant is Applying for:**

- 2110       Malt, Vinous And Spirituous Liquor      \$25.00 Per Day
- 2170       Fermented Malt Beverage      \$10.00 Per Day

Name of Applicant Organization or Political Candidate	State Sales Tax Number (Required)
<i>GRAND ARMS COUNCIL</i>	

Mailing Address of Organization or Political Candidate
<i>P.O. Box 762</i>

City	State	ZIP Code
<i>GRAND LAKE</i>	<i>CO</i>	<i>80447</i>

Address of Place to Have Special Event
<i>COMMUNITY HOUSE</i>

City	State	ZIP Code
<i>GRAND LAKE</i>	<i>CO</i>	<i>80447</i>

Authorized Representative of Qualifying Organization or Political Candidate
<i>Alan Walker</i>

Date of Birth (MM/DD/YY)	Phone Number

Authorized Representative's Mailing Address (if different than address provided in Question 2.)

City	State	ZIP Code
	<i>CO</i>	<i>80447</i>

Event Manager

Alan Walker

Date of Birth (MM/DD/YY)

Phone Number

Event Manager Home Address

City

GRAND LAKE

State

CO

ZIP Code

80427

Email Address of Event Manager

1. Is the place to have the Special Event located on State-owned property?

Yes  No

2. Has Applicant Organization or Political Candidate been issued a Special Event Permit this Calendar Year?

No  Yes, How many days?

3. Is the premises for which your event is to be held currently licensed under the Colorado Liquor or Beer codes?

No  Yes, License Number

4. Does the Applicant Have Possession or Written Permission for the Use of The Premises to be Licensed?

Yes  No

5. For Chambers of Commerce - Each member who holds a retail establishment permit attests they are not exercising the privileges of the retail establishment permit for the duration of the SEP days.

Yes  No

6. For Chambers of Commerce - Please list all members participating in the SEP.

List Below the Exact Date(s) for Which Application is Being Made for Permit

Date	Feb 21, 2026		Date		
From:	4pm	To:	10pm	From:	
				To:	

Date			Date		
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Date			Date		
From:		To:		From:	
				To:	

Date			Date		
From:		To:		From:	
				To:	

### Oath of Applicant

I declare under penalty of perjury in the second degree that I have read the foregoing application and all attachments thereto, and that all information therein is true, correct, and complete to the best of my knowledge.

Title

*BOARD PRESIDENT - GAC*

Signature

*[Signature]*

Date (MM/DD/YY)

### Report and Approval of Local Licensing Authority (City or County)

The foregoing application has been examined and the premises, business conducted and character of the applicant is satisfactory, and we do report that such permit, if granted, will comply with the provisions of Title 44, Article 5, C.R.S., as amended.

**Therefore, this Application is Approved.**

Local Licensing Authority (City or County)

City  County

Telephone Number of City/County Clerk

Title

Signature

Date (MM/DD/YY)

### Do Not Write in this Space - For Department of Revenue Use Only

### Liability Information

License Account Number

Liability Date

State

Total

-750 (999)

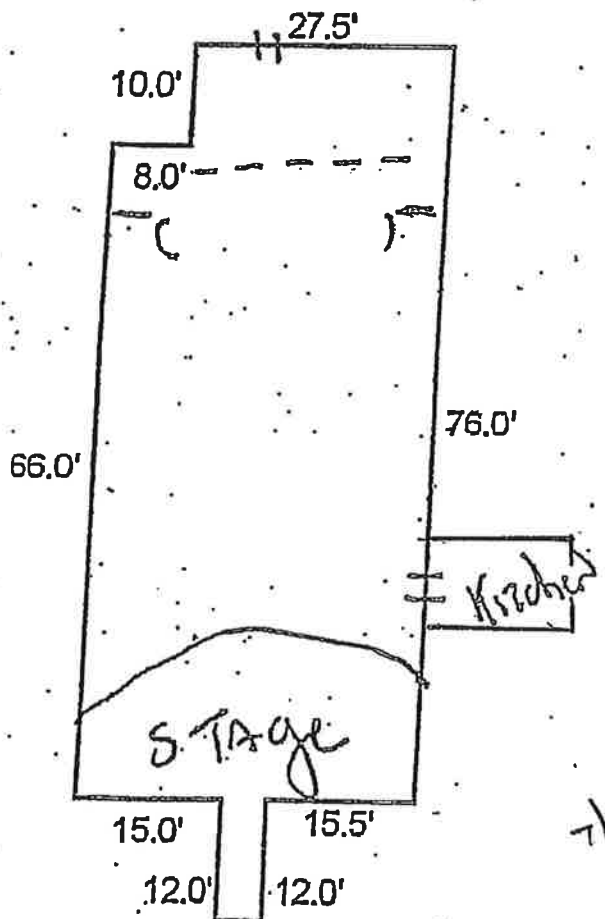
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.00

# Grand Lake Community House

Front  
←

Grand Ave



Back of Bldg  
=

2/11/14  
2



To: Mayor Bergquist & Town Trustees  
From: Alayna Carrell, Town Clerk  
Date: February 9, 2026  
Re: **Approval of Special Event Liquor Permit Application and Resolution No. 04-2026 for the Grand Arts Council “Moors & McCumber” Event**

**BACKGROUND**

The Grand Arts Council is requesting approval of a Special Event Liquor Permit for its annual “Moors & McCumber Concert” event, scheduled for Saturday, March 21, 2026, from 4:00 p.m. to 10:00 p.m., at the Grand Lake Community House, located at 1026 Park Avenue.

The event will feature Moors & McCumber, a vocal harmony duo whose music blends elements of folk rock and Americana, featuring original songwriting and multi-instrumental performances.

The Grand Arts Council has submitted a Special Event Liquor Permit application requesting authorization to sell malt, vinous, and spirituous liquors during the event. As a nonprofit organization, they have also requested that the \$100 Special Event Liquor Permit fee be waived.

**LEGAL CONSIDERATIONS**

Pursuant to C.R.S. 44-5-102, a Special Event Permit may be issued to:

- Organizations that are nonprofit in nature and incorporated for social, fraternal, patriotic, political, educational, or athletic purposes;
- Regularly chartered branches, lodges, or chapters of national nonprofit organizations;
- Established religious or philanthropic institutions; or
- State institutions of higher education.

Under C.R.S. 44-5-106, a permit may be denied if issuance would be injurious to the public welfare due to the nature or location of the event, or based on the applicant’s history of noncompliance. Public notice of the application must be posted at the event location at least ten (10) days prior to approval.

**FISCAL NOTE**

In 2025, the Board of Trustees waived a total of \$500.00 in Special Event Liquor Permit fees for events hosted by the Grand Arts Council.

**SUGGESTED MOTION**

I move to approve (or deny) the Special Event Liquor Permit application and Resolution 04-2026, setting certain fees for the Grand Arts Council special event “Moors & McCumber Concert,” to be held on March 21, 2026, from 4:00 p.m. to 10:00 p.m., at the Grand Lake Community House, 1026 Park Avenue.

**TOWN OF GRAND LAKE  
BOARD OF TRUSTEES  
RESOLUTION NO. 04-2026**

**A RESOLUTION SETTING CERTAIN FEES FOR GRAND ARTS COUNCIL’S, SPECIAL  
EVENT, “MOORS & MCCUMBER CONCERT”**

WHEREAS, Grand Arts Council’s has scheduled a special event, “Moors & McCumber”, March 21, 2026; and,

WHEREAS, the fee for a special event liquor permit is set at \$100.00; and,

WHEREAS, the Board of Trustees has the authority pursuant to Colorado State Statute § 31-15-901 (1) (c) and Section 2-3-2 of the Municipal Code to adopt a resolution waiving the Town fee; and,

WHEREAS, upon consideration of staff comments and discussion amongst the Board members themselves, the Board concluded that waiving the special event liquor permit fee is in the best interests of the Town and its citizens;

NOW THEREFORE BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE TOWN OF GRAND LAKE, COLORADO:

THAT, the Board hereby waives the \$100.00 special event liquor permit fee for Grand Arts Council’s event, “Moors & McCumber Concert”, to be held March 21, 2026.

**DULY MOVED, SECONDED, AND ADOPTED BY THE BOARD OF TRUSTEES OF  
THE TOWN OF GRAND LAKE THIS 9th DAY OF FEBRUARY 2026.**

Votes Approving:  
Votes Opposing:  
Votes Abstaining:  
Absent:

(SEAL)

**ATTEST:**

\_\_\_\_\_  
Alayna Carrell, Town Clerk

\_\_\_\_\_  
Christina Bergquist, Mayor

DR 8439 (08/12/24)  
COLORADO DEPARTMENT OF REVENUE  
Liquor Enforcement Division  
PO BOX 17087  
Denver CO 80217-0087  
(303) 205-2300

Departmental Use Only

### Application for a Special Events Permit

Liquor Permit Number (Do Not Fill Out)

In order to qualify for a Special Events Permit, You **Must Be a Qualifying Organization Per 44-5-102 C.R.S. and One of the Following (See back for details.)**

- Social
- Athletic
- Philanthropic Institution
- Fraternal
- Chartered Branch, Lodge or Chapter
- Political Candidate
- Patriotic
- National Organization or Society
- Municipality Owned Arts Facilities
- Political
- Religious Institution
- Chamber of Commerce

<b>LIAB</b>	<b>Type of Special Event Applicant is Applying for:</b>	
2110	<input checked="" type="checkbox"/> Malt, Vinous And Spirituous Liquor	\$25.00 Per Day
2170	<input type="checkbox"/> Fermented Malt Beverage	\$10.00 Per Day

Name of Applicant Organization or Political Candidate State Sales Tax Number (Required)

*GRAND ARTS COUNCIL*

Mailing Address of Organization or Political Candidate

*P.O. BOX 762*

City State ZIP Code

*GRAND LAKE* CO 80447

Address of Place to Have Special Event

*COMMUNITY HOUSE*

City State ZIP Code

*GRAND LAKE* CO 80447

Authorized Representative of Qualifying Organization or Political Candidate

*Alan Walker*

Date of Birth (MM/DD/YY) Phone Number

Authorized Representative's Mailing Address (if different than address provided in Question 2.)

City State ZIP Code

*GRAND LAKE* CO 80447

Event Manager

Alan Walker

Date of Birth (MM/DD/YY)

Phone Number

Event Manager Home Address

City

State

ZIP Code

GRAND LAKE

CO

80427

Email Address of Event Manager

1. Is the place to have the Special Event located on State-owned property?

Yes  No

2. Has Applicant Organization or Political Candidate been issued a Special Event Permit this Calendar Year?

No  Yes, How many days?

3. Is the premises for which your event is to be held currently licensed under the Colorado Liquor or Beer codes?

No  Yes, License Number

4. Does the Applicant Have Possession or Written Permission for the Use of The Premises to be Licensed?

Yes  No

5. For Chambers of Commerce - Each member who holds a retail establishment permit attests they are not exercising the privileges of the retail establishment permit for the duration of the SEP days.

Yes  No

6. For Chambers of Commerce - Please list all members participating in the SEP.

List Below the Exact Date(s) for Which Application is Being Made for Permit

Date:   
From:  To:

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From:  To:

### Oath of Applicant

I declare under penalty of perjury in the second degree that I have read the foregoing application and all attachments thereto, and that all information therein is true, correct, and complete to the best of my knowledge.

Title

BOARD PRESIDENT - GAC

Signature

Date (MM/DD/YY)

[Signature]

[Date]

#### Report and Approval of Local Licensing Authority (City or County)

The foregoing application has been examined and the premises, business conducted and character of the applicant is satisfactory, and we do report that such permit, if granted, will comply with the provisions of Title 44, Article 5, C.R.S., as amended.

**Therefore, this Application is Approved.**

Local Licensing Authority (City or County)

[Local Licensing Authority]

City  County

Telephone Number of City/County Clerk

[Telephone Number]

Title

[Title]

Signature

Date (MM/DD/YY)

[Signature]

[Date]

**Do Not Write in this Space - For Department of Revenue Use Only**

#### Liability Information

License Account Number

[License Account Number]

Liability Date

[Liability Date]

State

[State]

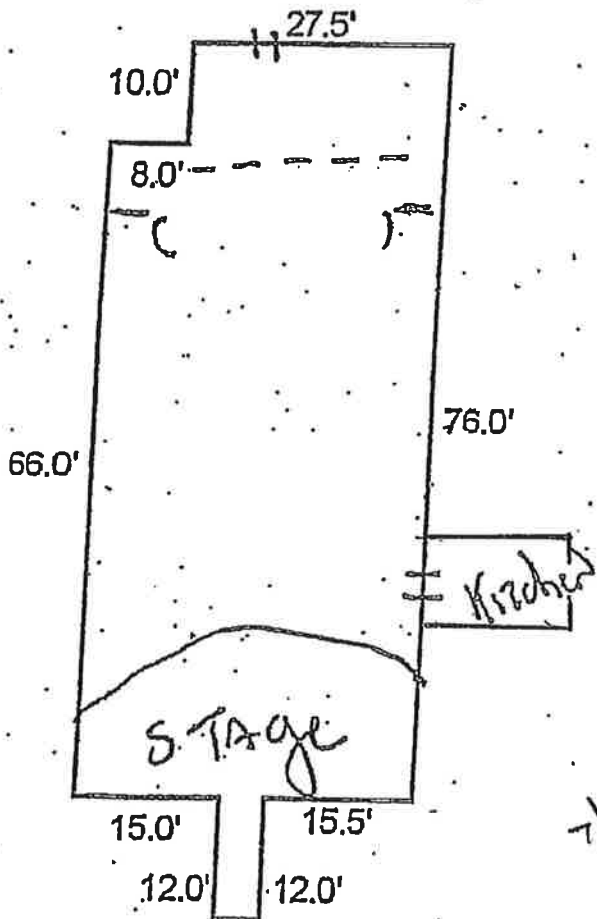
Total

-750 (999) \$ [Total] .00

# Grand Lake Community House

Front  
←

Grand Ave



2/11/14  
2

5.0'  
Back of Bldg  
==



To: Mayor Bergquist & Town Trustees  
From: Alayna Carrell, Town Clerk  
Date: February 9, 2026  
Re: **Approval of Special Event Liquor Permit Application and Resolution No. 05-2026 for the Grand Arts Council “Comedy Night in the House” Event**

**BACKGROUND**

The Grand Arts Council is requesting approval of a Special Event Liquor Permit for its annual “Comedy Night in the House” event, scheduled for Saturday, May 23, 2026, from 5:00 p.m. to 9:30 p.m., at the Grand Lake Community House, located at 1026 Park Avenue.

The upcoming Comedy Night in the House marks the perfect kick-off to the summer season in Grand Lake. Featured comedians will be announced soon.

The Grand Arts Council has submitted a Special Event Liquor Permit application requesting authorization to sell malt, vinous, and spirituous liquors during the event. As a nonprofit organization, they have also requested that the \$100 Special Event Liquor Permit fee be waived.

**LEGAL CONSIDERATIONS**

Pursuant to C.R.S. 44-5-102, a Special Event Permit may be issued to:

- Organizations that are nonprofit in nature and incorporated for social, fraternal, patriotic, political, educational, or athletic purposes;
- Regularly chartered branches, lodges, or chapters of national nonprofit organizations;
- Established religious or philanthropic institutions; or
- State institutions of higher education.

Under C.R.S. 44-5-106, a permit may be denied if issuance would be injurious to the public welfare due to the nature or location of the event, or based on the applicant’s history of noncompliance. Public notice of the application must be posted at the event location at least ten (10) days prior to approval.

**FISCAL NOTE**

In 2025, the Board of Trustees waived a total of \$500.00 in Special Event Liquor Permit fees for events hosted by the Grand Arts Council.

**SUGGESTED MOTION**

I move to approve (or deny) the Special Event Liquor Permit application and Resolution 05-2026, setting certain fees for the Grand Arts Council special event “Comedy Night in the House,” to be held on May 23, 2026, from 5:00 p.m. to 9:30 p.m., at the Grand Lake Community House, 1026 Park Avenue.

**TOWN OF GRAND LAKE  
BOARD OF TRUSTEES  
RESOLUTION NO. 05-2026**

**A RESOLUTION SETTING CERTAIN FEES FOR GRAND ARTS COUNCIL’S, SPECIAL  
EVENT, “COMEDY NIGHT IN THE HOUSE”**

WHEREAS, Grand Arts Council’s has scheduled a special event, “Comedy Night in the House”, May 23, 2026; and,

WHEREAS, the fee for a special event liquor permit is set at \$100.00; and,

WHEREAS, the Board of Trustees has the authority pursuant to Colorado State Statute § 31-15-901 (1) (c) and Section 2-3-2 of the Municipal Code to adopt a resolution waiving the Town fee; and,

WHEREAS, upon consideration of staff comments and discussion amongst the Board members themselves, the Board concluded that waiving the special event liquor permit fee is in the best interests of the Town and its citizens;

NOW THEREFORE BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE TOWN OF GRAND LAKE, COLORADO:

THAT, the Board hereby waives the \$100.00 special event liquor permit fee for Grand Arts Council’s event, “Comedy Night in the House”, to be held May 23, 2026.

**DULY MOVED, SECONDED, AND ADOPTED BY THE BOARD OF TRUSTEES OF  
THE TOWN OF GRAND LAKE THIS 9th DAY OF FEBRUARY 2026.**

Votes Approving:  
Votes Opposing:  
Votes Abstaining:  
Absent:

(SEAL)

**ATTEST:**

\_\_\_\_\_  
Alayna Carrell, Town Clerk

\_\_\_\_\_  
Christina Bergquist, Mayor

JAN 19 2023

Section 10, Item C.

DR 8439 (02/27/24)  
COLORADO DEPARTMENT OF REVENUE  
Liquor Enforcement Division  
PO BOX 17087  
Denver CO 80217-0087  
(303) 205-2300

Departmental Use Only

# Application for a Special Events Permit

Liquor Permit Number (Do Not Fill Out)

[Empty box for Liquor Permit Number]

In order to qualify for a Special Events Permit, You **Must Be a Qualifying Organization Per 44-5-102 C.R.S. and One of the Following (See back for details.)**

- Social       Athletic       Philanthropic Institution
- Fraternal       Chartered Branch, Lodge or Chapter       Political Candidate
- Patriotic       National Organization or Society       Municipality Owned Arts Facilities
- Political       Religious Institution

### LIAB Type of Special Event Applicant is Applying for:

- 2110  Malt, Vinous And Spirituous Liquor      \$25.00 Per Day
- 2170  Fermented Malt Beverage      \$10.00 Per Day

REQUEST  
W/IVE  
FEES

Name of Applicant Organization or Political Candidate      State Sales Tax Number (Required)

GRAND ARTS COUNCIL      [Empty]

Mailing Address of Organization or Political Candidate

PO BOX 762

City

GRAND LAKE      State: CO      ZIP Code: 80447

Address of Place to Have Special Event

Community House

City

GRAND LAKE      State: CO      ZIP Code: 80447

Authorized Representative of Qualifying Organization or Political Candidate

ALAN WALKER

Date of Birth (MM/DD/YY)

Phone Number

[Empty boxes for Date of Birth and Phone Number]

Authorized Representative's Mailing Address (if different than address provided in Question 2.)

[Empty box for Mailing Address]

City

[Empty boxes for State and ZIP Code]

Event Manager

ARON WATKINS

Date of Birth (MM/DD/YY)

Phone Number

Event Manager Home Address

City

State

ZIP Code

Email Address of Event Manager

1. Is the place to have the Special Event located on State-owned property?

Yes  No

2. Has Applicant Organization or Political Candidate been issued a Special Event Permit this Calendar Year?

No  Yes, How many days?

7

3. Is the premises for which your event is to be held currently licensed under the Colorado Liquor or Beer codes?

No  Yes, License Number

4. Does the Applicant Have Possession or Written Permission for the Use of The Premises to be Licensed?

Yes  No

List Below the Exact Date(s) for Which Application is Being Made for Permit

Date	<input type="text" value="May 23, 2026"/>	Date	<input type="text"/>
From:	<input type="text" value="5 pm"/>	To:	<input type="text" value="9:30 pm"/>
		From:	<input type="text"/>
		To:	<input type="text"/>

Date	<input type="text"/>	Date	<input type="text"/>
From:	<input type="text"/>	To:	<input type="text"/>
		From:	<input type="text"/>
		To:	<input type="text"/>

Date	<input type="text"/>	Date	<input type="text"/>
From:	<input type="text"/>	To:	<input type="text"/>
		From:	<input type="text"/>
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Date	<input type="text"/>	Date	<input type="text"/>
From:	<input type="text"/>	To:	<input type="text"/>
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Date	<input type="text"/>	Date	<input type="text"/>
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From:	<input type="text"/>	To:	<input type="text"/>
		From:	<input type="text"/>
		To:	<input type="text"/>

### Oath of Applicant

I declare under penalty of perjury in the second degree that I have read the foregoing application and all attachments thereto, and that all information therein is true, correct, and complete to the best of my knowledge.

Title

BOARD PRESIDENT

Signature

[Handwritten Signature]

Date (MM/DD/YY)

01/18/26

#### Report and Approval of Local Licensing Authority (City or County)

The foregoing application has been examined and the premises, business conducted and character of the applicant is satisfactory, and we do report that such permit, if granted, will comply with the provisions of Title 44, Article 5, C.R.S., as amended.

**Therefore, this Application is Approved.**

Local Licensing Authority (City or County)

[Empty Box]

City  County

Telephone Number of City/County Clerk

[Empty Box]

Title

[Empty Box]

Signature

[Empty Box]

Date (MM/DD/YY)

[Empty Box]

**Do Not Write in this Space - For Department of Revenue Use Only**

#### Liability Information

License Account Number

[Empty Box]

Liability Date

[Empty Box]

State

[Empty Box]

Total

[Empty Box]

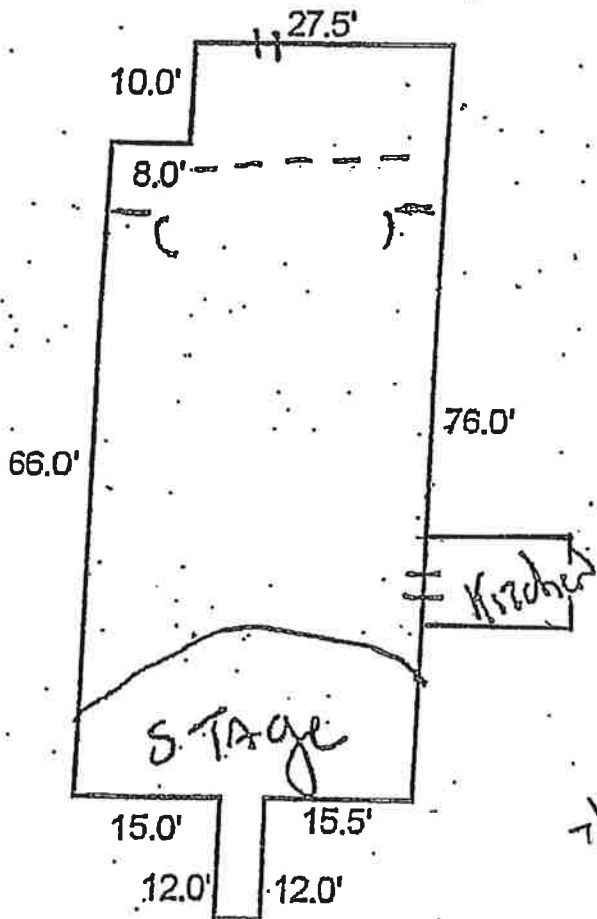
-750 (999) \$ .00

# Grand Lake Community House



Grand Ave

Front  
←



2/11/14  
2

Back of Bldg  
==



**To:** Madom Mayor and Board of Trustees

**From:** Brian Kracke – Code Enforcement Officer/Permit Technician

**Date:** February 23, 2026

**RE:** Administrative Appeal for 329 Mountain Ave./Jadd & Alyssa Helma

**Background:** This memorandum serves to brief the Board of Trustees on an appeal filed by the applicants regarding the denial of their Minor Encroachment. Staff has reviewed the case history and the applicable sections of the Grand Lake Municipal Code. The following summary outlines the administrative findings and the options available to the Board for final determination.

Per the **Town of Grand Lake Municipal Code**, a homeowner may submit an Encroachment application to encroach the Town Right-of-Way.

**11-6-1 - Public Property Encroachments**

***Review and Approval Process.***

1. **Major Encroachments** shall be reviewed by the Town Board of Trustees. The item will be placed on the Town Board of Trustees agenda. The Board shall approve, approve with conditions, or deny the application at a public meeting. No later than fourteen (14) days prior to the meeting, Town staff shall cause certified mailings to be sent, return receipt requested, to all utility companies. (sent out 02/03 & 02/04) The Board may continue the application review to a later date (not to exceed forty-five (45) days) in order to obtain more information about the request or to conduct site inspections. If approved, an Encroachment License will be issued.
2. **Minor Encroachments** will be reviewed by Town staff Requests for Encroachment Agreements that do not have staff support shall be directed to Town Board of Trustees and shall follow the procedures set forth for Major Encroachments. If approved by Town Staff, an Encroachment Agreement will be executed.

(D) ***When Encroachments May Not Be Granted.*** The following encroachment license of agreement requests may not be granted, as determined by the Town Board of Trustees:

1. The proposed encroachment is in conflict with applicable Town Departments and/or applicable utility companies, or



**2. When construction has commenced prior to the issuance of a required permit from the Town.**

On 01/14/2026 The applicants applied for a Minor Encroachment:

On 1/28/2026 The applicants were denied the Minor Encroachment by the Town Staff.

On 01/28/2026 The applicants submitted to pursue a Major Encroachment.

Today the applicants are here to petition the BOT for a Major Encroachment.



### Findings into the applicants request:

Artificial turf ([astroturf](#)) in Colorado is considered hazardous to wildlife and the environment due to [PFAS chemicals](#), [microplastics](#), [heat island effects](#), and potential for [animal waste buildup](#), prompting Colorado's 2024 law ([SB24-005](#)) to restrict its use in new developments starting in 2025-2026. The state recognizes turf's negative impacts, including releasing harmful substances into soil and water, contributing to urban heat, and harming local ecosystems by replacing natural habitats, with significant concerns around "forever chemicals" used in manufacturing.

### Why Astroturf is Hazardous in Colorado:

- Chemical Leaching: Turf releases plastics [microplastics](#), and [PFAS \(per- and polyfluoroalkyl substances\)](#), known as "forever chemicals," into soil and water, impacting ecosystems.
- Habitat Loss: Replacing natural grass removes food, shelter, and resources for local insects, birds, and mammals, disrupting ecosystems.
- Waste Buildup: Artificial turf can harbor mold, bacteria, and animal waste, require disinfection and posing health risks.

### Wildlife Impact:

- Birds and small mammals can mistake plastic pieces for food, leading to internal injuries.
- Contaminants from turf can enter the food web, affecting various species.

In summary, Colorado's legislation reflects growing awareness and action against the significant wildlife and environmental hazards posed by artificial turf.



**Conclusion:**

In addition to the construction commencing prior to the issuance of a required permit from the Town, the proposed astro turf is not eco-friendly, not consistent with the mountain character of Grand Lake nor proper land stewardship.

Furthermore, Public Right-of-ways should not be privately maintained, especially mowing, weed control, tree removal, and general upkeep. In this case, had the Public Right-of-way been left in its natural state, landscaping and maintenance would not be necessary.

At this time, the Staff requests that the Board approve, approve with conditions, or deny the application



# Town of Grand Lake

Planning Department

• P.O. Box 99 • 1026 Park Avenue • Grand Lake, CO 80447

• Phone: 970-627-3435 • Fax: 970-627-9290

• Email: [planner@townofgrandlake.com](mailto:planner@townofgrandlake.com) • Website: [townofgrandlake.com](http://townofgrandlake.com)

## PUBLIC PROPERTY ENCROACHMENT APPLICATION FORM

**\*APPLICATION DEADLINE IS NOON, 14 DAYS PRIOR TO THE NEXT REGULARLY SCHEDULED MEETING**

**PROPERTY INFORMATION**

- Name of Applicant: Jadda Alyssa Helma Email: \_\_\_\_\_
- Address: 329 Mountain Ave Phone: \_\_\_\_\_
- City: Grand Lake State: CO Zip: 80447 Fax: \_\_\_\_\_
- Street Address: 329 Mountain Avenue
- Legal Description: Lot 102 Block 32 Subdivision unk

**TYPE OF REQUEST** • Major Encroachment \* (structures, driveways, fences, retaining walls, utilities, etc.) \$100  
 (circle one): • Minor Encroachment (at-grade natural drainage, landscaping, gardens, trees, hedges, etc.) \$50  
 • Other (explain below)

**DESCRIPTION OF REQUEST:**

Please allow us to keep the installation of turf & decorative rock border within the town right-of-way adjacent to 329 Mountain Ave

Utility locate scheduled or completed? YES \_\_\_\_\_ NO X Date scheduled: n/a

Utility locate identification number: \_\_\_\_\_

**REQUIRED ATTACHMENTS:**

1. A site plan showing existing features and proposed features including: structures, utilities, driveways, fences, etc.
2. An Agreement for Services
3. Deposit

Application Received By: _____	<b>STAFF USE ONLY</b>
Deposit Amount: _____	Date / Time: _____
_____ Contacted all utility companies?	Application Complete? _____
_____ Completed Indemnification Agreement by property owner holding the Town of Grand Lake harmless?	
_____ A copy of the property owner's general liability insurance naming the Town of Grand Lake as an additional insured?	

**Alyssa and Jadd Helma  
329 Mountain Avenue  
Grand Lake, CO 80447**

**Date: 1/14/2026**

**Town of Grand Lake  
P.O. Box 99  
Grand Lake, CO 80447**

---

## **Re: Public Property Encroachment Application form – Town Right-of-Way Improvements (Minor Encroachment)**

**Property Address: 329 Mountain Avenue, Grand Lake, Colorado**

Dear Members of the Board,

We respectfully submit this letter in support of a **public property encroachment** to allow us to keep the installation of **turf and decorative rock** within the Town of Grand Lake right-of-way adjacent to our property at **329 Mountain Avenue**.

### **History of Maintenance and Existing Conditions**

Since purchasing our home in **2019**, we have consistently **maintained the adjacent right-of-way at our own expense**, including mowing, weed control, dead tree removal, and general upkeep. This area was similarly maintained by the **previous property owners** prior to our purchase. The right-of-way has functioned as a maintained landscape extension of the property for many years, rather than an unimproved or natural area.

Despite ongoing maintenance efforts, the area has proven **difficult and costly to sustain** in its current condition due to environmental and site-specific challenges.

### **Unique Hardship Conditions**

The hardship prompting this request is not self-imposed and stems from **unique physical and environmental conditions** of the site:

- **Aspen Root Infestation:**

Aspen trees in the immediate vicinity continually send root suckers into the right-of-way, resulting in aggressive regrowth, uneven ground, and repeated damage to the

landscape surface. This requires constant removal and has proven unsustainable over time. Please see enclosed pictures.

- **Vole Infestation:**

The area has experienced recurring **vole activity**, causing tunneling and ground instability. This creates safety concerns, damages turf and soil, and raises concern for **potential impacts to underground utility lines and the home's foundation** if left unaddressed. Please see enclosed pictures.

- **Soil Disruption and Erosion:**

The combined effects of root intrusion and burrowing animals make it extremely difficult to maintain traditional landscaping without continual disturbance of the soil.

- **Winter Safety and Snowplow Damage Hardship Due to Undefined Right-of-Way Boundaries**

The property experiences recurring winter hardship due to heavy snowfall and unclear roadway boundaries, which causes snowplows to encroach into the right-of-way, resulting in erosion, surface damage, and unsafe conditions for pedestrians and vehicles. The lack of a stabilized edge leads to repeated freeze-thaw damage, inefficient plowing, and increased maintenance burdens for both the property owner and the municipality. Installing a rock-lined edge provides a visible, durable boundary that improves plowing accuracy, enhances public safety in snow-covered conditions, and reduces ongoing damage and maintenance.

## **Proposed Solution**

We propose keeping the existing landscape treatment with a **professionally installed turf and rock system**, which will:

- Provide a **stable, durable surface** resistant to burrowing and root intrusion
- Improve the **visual appearance** of the right-of-way
- Reduce erosion and uneven ground conditions
- Help maintain the right of way boundary

### Public Benefit and Town Impact

Approval of this variance will provide several benefits to the Town of Grand Lake:

- **Reduced municipal maintenance costs**, as mowing, watering, and weed control will no longer be required
- **Water conservation**, eliminating irrigation in the right-of-way
- **Environmental benefits**, including reduced use of fertilizers, herbicides, and fuel-powered equipment
- **Safety benefits**, helping maintain a proper boundary of the right of way
- **Consistent aesthetic improvement**, supported by neighboring property owners through a signed petition

The installation will be **fully maintained by us**, will not impede public access, and will not interfere with utilities or drainage.

### Consistency with Community Character

The proposed materials are consistent with the mountain character of Grand Lake, are visually unobtrusive, and represent a long-term, low-impact improvement that aligns with responsible land stewardship.

### Conclusion

Due to the **unique environmental hardships**, long-standing private maintenance of the right-of-way, and the clear **public and environmental benefits**, we respectfully request approval of this variance. We believe the proposal represents a practical, sustainable solution that benefits both the Town and surrounding neighborhood.

We have enclosed signed support by many of our neighbors off Mountain Ave and Perry Street who support the installed turf and rock.

Thank you for your time and consideration. We appreciate the opportunity to work collaboratively with the Town of Grand Lake on this matter.

Respectfully submitted,

\_\_\_\_\_

[Your Name(s)]

\_\_\_\_\_

Signature

1/14/26

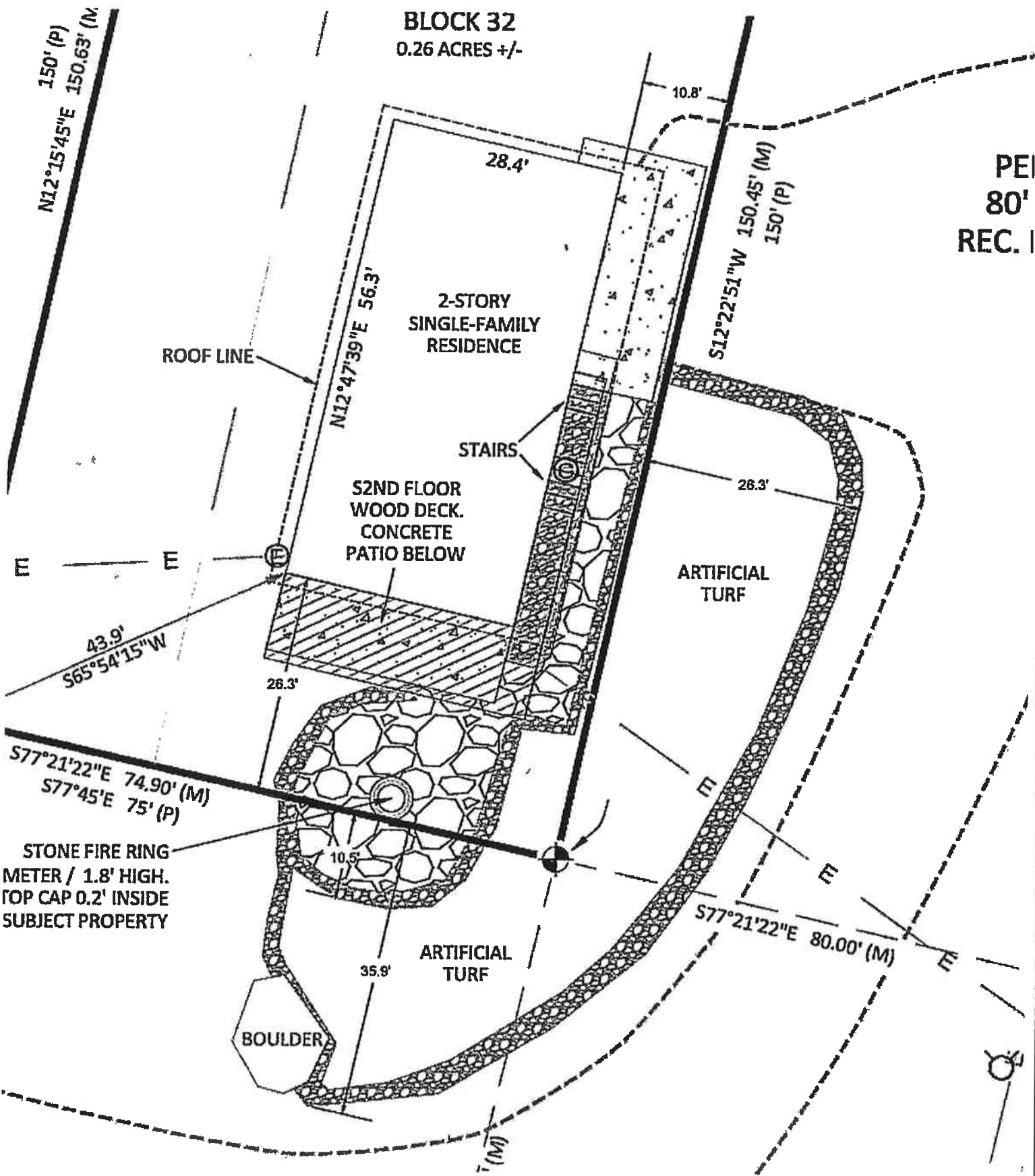
1/14/26

# SITE PLAN

Section 10, Item D.

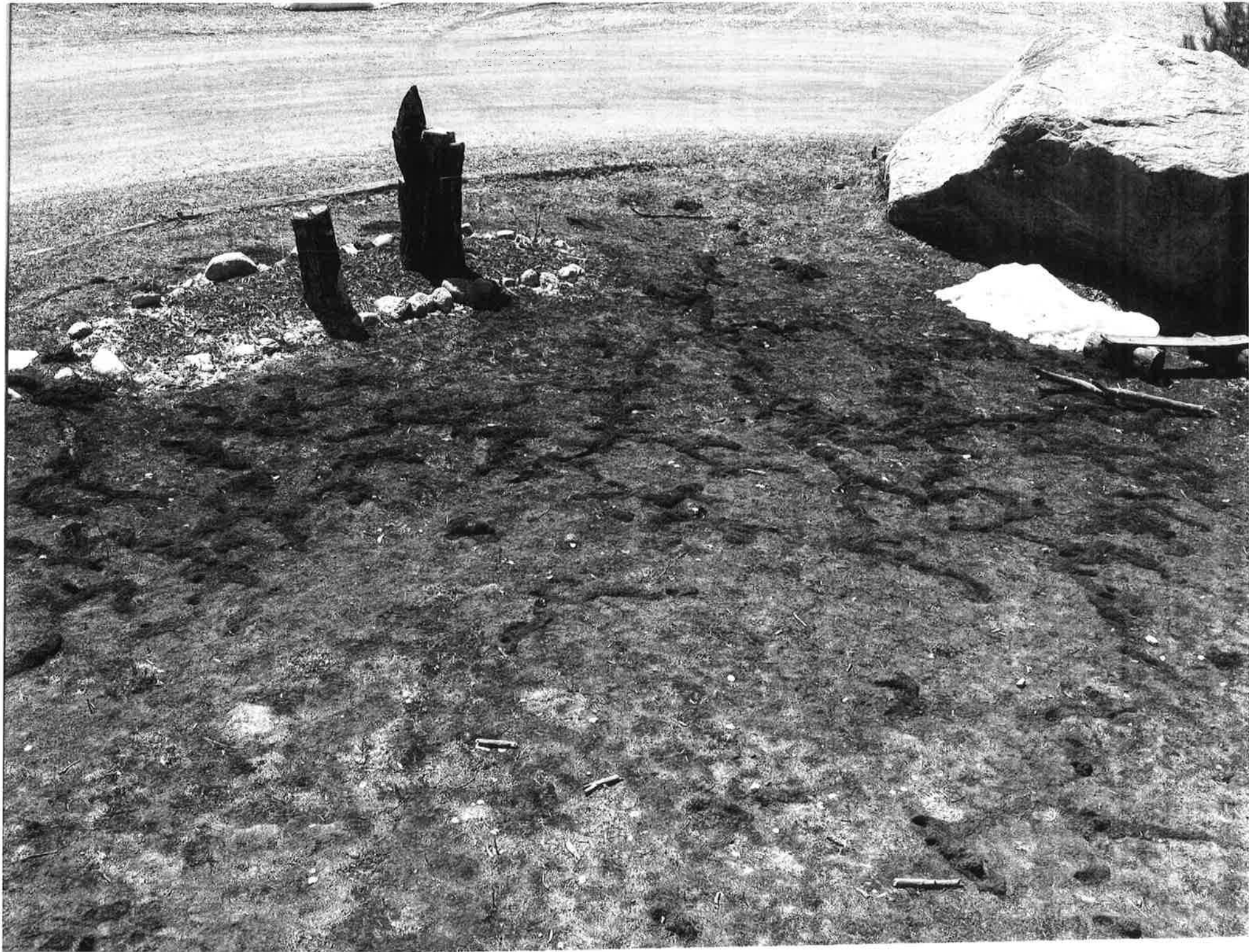
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0.26 ACRES +/-

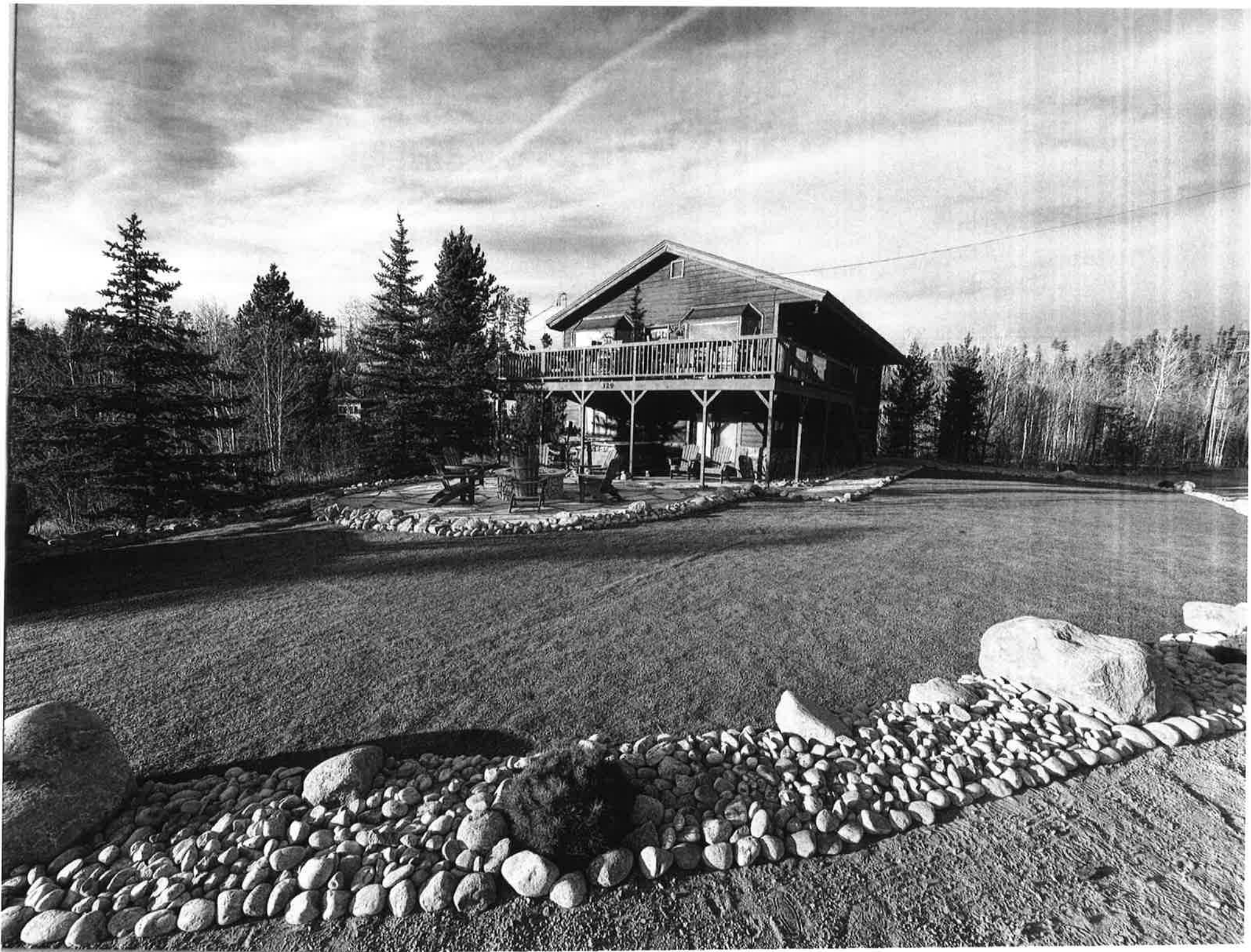
PEI  
80'  
REC. I











# Petition of Neighborhood Support (1 of 3)

## Installation of Turf and Rock on Town of Grand Lake Right-of-Way

We, the undersigned residents and property owners in the Town of Grand Lake, Colorado, respectfully submit this petition in support of the installation of **turf and decorative rock** on the Town of Grand Lake right-of-way adjacent to the property located at: 329 Mountain Ave, Grand Lake, Colorado 80447, specifically at the corner of Mountain Ave and Perry Street.

This petition is intended to demonstrate neighborhood support for the installed improvement and to affirm that the installation is beneficial to both the community and the Town of Grand Lake.

---

## Statement of Support

We support the proposed turf and rock installation for the following reasons:

### 1. Aesthetic Improvement

The proposed design is visually appealing, well-maintained in appearance, and consistent with the surrounding neighborhood. It enhances the overall look of the area and contributes positively to property values and community pride.

### 2. Reduced Maintenance Costs for the Town

The turf and rock installation will significantly reduce or eliminate the need for ongoing municipal maintenance such as mowing, irrigation, weed control, and erosion repair. This represents a long-term cost savings and reduced labor burden for the Town of Grand Lake.

### 3. Eco-Friendly and Sustainable Solution

The proposed installation supports environmentally responsible land management by:

- Reducing water usage
- Minimizing soil erosion and runoff
- Eliminating the need for fertilizers, pesticides, and fuel-powered equipment
- Providing a durable, low-impact surface appropriate for the site
- Prevents the spread of voles and aspens into neighboring plots that interfere with utility lines and foundation.

### 4. Responsible Stewardship of the Right-of-Way

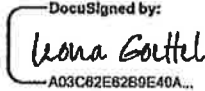
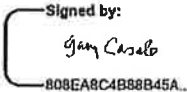
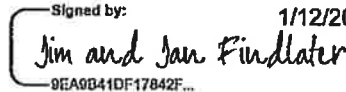
The installation will be professionally maintained by the property owner at 329 Mountain Ave, ensuring it remains safe, clean, and visually appropriate without creating liability or inconvenience for neighboring residents or the Town.

## Community Endorsement

By signing below, we confirm that we:

- Have reviewed the proposed improvement
- Believe it is appropriate for the right-of-way
- Support the Town granting approval to keep the installation of turf and rock at this location

## Signatures of Support

Name (Printed)	Address	Signature	Date
Leona Goettel	325 mountain ave	 <p>DocuSigned by: Leona Goettel A03C82E6289E40A...</p>	1/12/2026
Gary Casalo	Gary Casalo	 <p>Signed by: Gary Casalo 808EA8C4B88B45A...</p>	1/12/2026
Jim and Jan Findlater	Jan and Jim Findlater	 <p>Signed by: Jim and Jan Findlater 9EA9B41DF17842F...</p>	1/12/2026

## Closing Statement

This petition reflects the collective support of nearby residents for a solution that is **aesthetically pleasing, environmentally responsible, and financially beneficial** to the Town of Grand Lake. We respectfully request that the Town consider this community endorsement

# Petition of Neighborhood Support (2 of 3)

## Installation of Turf and Rock on Town of Grand Lake Right-of-Way

We, the undersigned residents and property owners in the Town of Grand Lake, Colorado, respectfully submit this petition in support of the installation of **turf and decorative rock** on the Town of Grand Lake right-of-way adjacent to the property located at: 329 Mountain Ave, Grand Lake, Colorado 80447, specifically at the corner of Mountain Ave and Perry Street.

This petition is intended to demonstrate neighborhood support for the installed improvement and to affirm that the installation is beneficial to both the community and the Town of Grand Lake.

---

## Statement of Support

We support the proposed turf and rock installation for the following reasons:

### 1. Aesthetic Improvement

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### 2. Reduced Maintenance Costs for the Town

The turf and rock installation will significantly reduce or eliminate the need for ongoing municipal maintenance such as mowing, irrigation, weed control, and erosion repair. This represents a long-term cost savings and reduced labor burden for the Town of Grand Lake.

### 3. Eco-Friendly and Sustainable Solution

The proposed installation supports environmentally responsible land management by:

- Reducing water usage
- Minimizing soil erosion and runoff
- Eliminating the need for fertilizers, pesticides, and fuel-powered equipment
- Providing a durable, low-impact surface appropriate for the site
- Prevents the spread of voles and aspens into neighboring plots that interfere with utility lines and foundation.

### 4. Responsible Stewardship of the Right-of-Way

The installation will be professionally maintained by the property owner at 329 Mountain Ave, ensuring it remains safe, clean, and visually appropriate without creating liability or inconvenience for neighboring residents or the Town.

## Community Endorsement

By signing below, we confirm that we:

- Have reviewed the proposed improvement
- Believe it is appropriate for the right-of-way
- Support the Town granting approval to keep the installation of turf and rock at this location

## Signatures of Support

Name (Printed)	Address	Signature	Date
BAXTER STRACHAN	321 mountain ave		1/12/2026
Kyle Masterson	220 Park Ave		1/11/2026
Edna Stoddard	405 Mountain Ave		1/11/2026

## Closing Statement

This petition reflects the collective support of nearby residents for a solution that is **aesthetically pleasing, environmentally responsible, and financially beneficial** to the Town of Grand Lake. We respectfully request that the Town consider this community endorsement

# Petition of Neighborhood Support (3 of 3)

## Installation of Turf and Rock on Town of Grand Lake Right-of-Way

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---

## Statement of Support

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### 3. Eco-Friendly and Sustainable Solution

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- o Minimizing soil erosion and runoff
- o Eliminating the need for fertilizers, pesticides, and fuel-powered equipment
- o Providing a durable, low-impact surface appropriate for the site
- o Prevents the spread of voles and aspens into neighboring plots that interfere with utility lines and foundation.

### 4. Responsible Stewardship of the Right-of-Way

The installation will be professionally maintained by the property owner at 329 Mountain Ave, ensuring it remains safe, clean, and visually appropriate without creating liability or inconvenience for neighboring residents or the Town.

## Community Endorsement

By signing below, we confirm that we:

- Have reviewed the proposed improvement
- Believe it is appropriate for the right-of-way
- Support the Town granting approval to keep the installation of turf and rock at this location

## Signatures of Support

Name (Printed)

Address

Signature

Date

Jill Linden

Jill Linden

Signed by:  
*Jill Linden*  
F57783243928496...

1/12/2026

## Closing Statement

This petition reflects the collective support of nearby residents for a solution that is **aesthetically pleasing, environmentally responsible, and financially beneficial** to the Town of Grand Lake. We respectfully request that the Town consider this community endorsement



To: Mayor Bergquist & Town Trustees

From: Sarah Weekes, Event Manager

Date: February 09, 2026

Re: **Consideration of Resolution No. 11-2026 – Waiver of Certain Fees for Grand Lake Skijoring “Grand Lake Skijoring” Event (February 27, 2026, through March 1, 2026)**

**BACKGROUND:**

Skijoring is a winter sport that originated as a means of transportation across snow-covered landscapes. Its history dates back hundreds of years to Scandinavia, where the Sami people used reindeer to pull them across the snow. Today, skijoring has evolved into a competitive sport in which participants navigate a course featuring jumps, gates, and, in some cases, spear rings. The sport is practiced in several forms, including skier-and-horse teams, cowboy skijoring, and variations involving dogs, vehicles, or snowmobiles.

Grand Lake Skijoring is a nonprofit organization established in 2025 to facilitate the Grand Lake Skijoring Event. Bringing skijoring to Grand Lake has been a long-standing goal, and the event is expected to attract a significant number of competitors and spectators, contributing to community engagement and local economic activity.

Grand Lake Skijoring, as the event organizer, has submitted a Special Event Permit application for the Grand Lake Skijoring Event to be held from February 27, 2026, through March 1, 2026. As a nonprofit organization, Grand Lake Skijoring is requesting that the Board of Trustees waive the following fees associated with the event:

- \$250 Special Event Permit application fee
- \$900 Community House rental fee
- \$300 Town Hall Kitchen rental fee

**REVIEW CONSIDERATIONS**

Pursuant to Section 11-6-3(C) of the Town of Grand Lake Municipal Code, the Board of Trustees shall consider the following factors when reviewing a Special Event Permit application:

- (a) The predominant use of the primary facility being used; and*
- (b) The proposed event and the event hours; and*



- (c) Neighborhood compatibility; and*
- (d) Effect of the proposed event on the community; and*
- (e) The Town's anticipated cost in staff time and equipment use; and*
- (f) The benefit to non-profit from the event; and*
- (g) The benefit to local businesses from the event; and*
- (h) Duplication of services or sale items; and*
- (i) Nature of the past event issues or similar past event issues.*

**FISCAL NOTE**

In 2025, the Board of Trustees waived the \$250 Special Event Permit application fee for Grand Lake Skijoring.

**SUGGESTED MOTIONS**

*I make a motion to approve/(deny)* **RESOLUTION 11-2026, A RESOLUTION SETTING CERTAIN FEES FOR GRAND LAKE SKIJORING “GRAND LAKE SKIJORING” EVENT TO BE HELD ON FEBRUARY 27TH, 2026 THROUGH MARCH 1ST, 2026**

**TOWN OF GRAND LAKE  
BOARD OF TRUSTEES  
RESOLUTION NO. 11-2026**

**A RESOLUTION SETTING CERTAIN FEES FOR GRAND LAKE SKIJORING  
“GRAND LAKE SKIJORING” EVENT TO BE HELD ON FEBRUARY 27<sup>TH</sup>, 2026  
THROUGH MARCH 1, 2026**

WHEREAS, Grand Lake Skijoring has scheduled a special event entitled Grand Lake Skijoring to be held on February 27<sup>th</sup>, 2026, through March 1, 2026; and,

WHEREAS, the fee for a special event application is set at \$250, the rental fee for the Community House for the scheduled time is set at \$900 and the rental fee for the Town Hall Kitchen for the scheduled time is set at \$300; and,

WHEREAS, the Board of Trustees has the authority pursuant to Colorado State Statute § 31-15-901 (1) (c) and Section 2-3-2 of the Municipal Code to adopt a resolution waiving the Town fee; and,

WHEREAS, upon consideration of staff comments and discussion amongst the Board members themselves, the Board concluded that waiving the facility rental fees and the new special event application fee is in the best interests of the Town and its citizens;

NOW THEREFORE BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE TOWN OF GRAND LAKE, COLORADO:

THAT, That the Board of Trustees hereby waives the Special Event application fee, the Community House rental fee and the Town Hall Kitchen Rental fee for the Grand Lake Skijoring event to be held on February 27, 2026, through March 1, 2026

**DULY MOVED, SECONDED, AND ADOPTED BY THE BOARD OF TRUSTEES OF THE TOWN OF GRAND LAKE THIS 9TH DAY OF FEBRUARY 2026.**

Votes Approving:  
Votes Opposing:  
Votes Abstaining:  
Absent:

(SEAL)

**ATTEST:**

\_\_\_\_\_  
Alayna Carrell, Town Clerk

\_\_\_\_\_  
Christina Bergquist, Mayor Pro-Tem



To: Mayor Bergquist & Town Trustees

From: Sarah Weekes, Event Manager

Date: February 09, 2026

Re: **Consideration of Resolution No. 12-2026 – Waiver of Certain Fees for Grand Lake Rotary Club’s “Grand Lake Skijoring Beer Garden” Event (February 27, 2026, through March 1, 2026)**

**BACKGROUND:**

Rotary is a global network of 1.2 million neighbors, friends, leaders, and problem-solvers who see a world where people unite and take action to create lasting change – across the globe, in our communities, and in ourselves.

The Grand Lake Rotary Club will be facilitating the Beer Garden for the Grand Lake Skijoring event on February 27<sup>th</sup>, 2026, through March 1<sup>st</sup>, 2026

The Grand Lake Rotary Club, as the event organizer, has submitted a Facility Rental application for the Grand Lake Skijoring Volunteer Beer Garden to be held from February 27, 2026, through March 1, 2026. As a nonprofit organization, Grand Lake Rotary Club is requesting that the Board of Trustees waive the following fees associated with the event:

- \$540 Heckert Pavilion rental fees
- \$75 Heckert Pavillion Electricity rental fees

**REVIEW CONSIDERATIONS**

Pursuant to Section 11-6-3(C) of the Town of Grand Lake Municipal Code, the Board of Trustees shall consider the following factors when reviewing a Special Event Permit application:

- (a) The predominant use of the primary facility being used; and*
- (b) The proposed event and the event hours; and*
- (c) Neighborhood compatibility; and*
- (d) Effect of the proposed event on the community; and*
- (e) The Town's anticipated cost in staff time and equipment use; and*
- (f) The benefit to non-profit from the event; and*



- (g)The benefit to local businesses from the event; and*
- (h)Duplication of services or sale items; and*
- (i)Nature of the past event issues or similar past event issues.*

**FISCAL NOTE**

In 2025, the Board of Trustees waived \$500 in Special Event Permit application fees and \$2,555 in rental fees for the Grand Lake Rotary Club for the events as follows:

- Bingo at Heckert Pavilion 6/20/25 – 8/31/25
- Grand Lake Skijoring Volunteer Lunches and Beer Garden 3/8/25 – 3/9/25
- Pancake Breakfast 7/4/25

**SUGGESTED MOTIONS**

*I make a motion to approve/(deny)* **RESOLUTION 12-2026, A RESOLUTION SETTING CERTAIN FEES FOR GRAND LAKE ROTARY CLUB “GRAND LAKE SKIJORING BEER GARDEN” EVENT TO BE HELD ON FEBRUARY 27TH, 2026 THROUGH MARCH 1ST, 2026**

**TOWN OF GRAND LAKE  
BOARD OF TRUSTEES  
RESOLUTION NO. 12-2026**

**A RESOLUTION SETTING CERTAIN FEES FOR GRAND LAKE ROTARY CLUB  
“GRAND LAKE SKIJORING BEER GARDEN” EVENT TO BE HELD ON FEBRUARY  
27<sup>TH</sup>, 2026 THROUGH MARCH 1, 2026**

WHEREAS, Grand Lake Rotary Club has scheduled a special event entitled Grand Lake Skijoring Beer Garden to be held on February 27<sup>th</sup>, 2026, through March 1, 2026; and,

WHEREAS, the rental fee for the Heckert Pavilion for the scheduled time is set at \$540 and the rental fee for the Heckert Pavilion Electricity for the scheduled time is set at \$75; and,

WHEREAS, the Board of Trustees has the authority pursuant to Colorado State Statute § 31-15-901 (1) (c) and Section 2-3-2 of the Municipal Code to adopt a resolution waiving the Town fee; and,

WHEREAS, upon consideration of staff comments and discussion amongst the Board members themselves, the Board concluded that waiving the facility rental fees and the new special event application fee is in the best interests of the Town and its citizens;

NOW THEREFORE BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE TOWN OF GRAND LAKE, COLORADO:

THAT, That the Board of Trustees hereby waives the Heckert Pavilion rental fee and the Heckert Pavilion Electricity rental fee for the Grand Lake Skijoring Beer Garden event to be held on February 27, 2026, through March 1, 2026

**DULY MOVED, SECONDED, AND ADOPTED BY THE BOARD OF TRUSTEES OF THE TOWN OF GRAND LAKE THIS 9TH DAY OF FEBRUARY 2026.**

Votes Approving:  
Votes Opposing:  
Votes Abstaining:  
Absent:

(SEAL)

**ATTEST:**

\_\_\_\_\_  
Alayna Carrell, Town Clerk

\_\_\_\_\_  
Christina Bergquist, Mayor Pro-Tem



To: Mayor Bergquist & Town Trustees

From: Sarah Weekes, Event Manager

Date: February 09, 2026

Re: **Consideration of Resolution No. 13-2026 – Waiver of Certain Fees for Grand Arts Council “Moors & McCumber Concert” Event (March 21<sup>st</sup>, 2026)**

**BACKGROUND:**

The Grand Arts Council is a non-profit organization located in majestic Grand Lake, Colorado at the entrance to Rocky Mountain National Park. The Grand Arts Council encourages painters, sculptors, poets, dancers, and crafters to express themselves artistically and share their passion for the splendor that surrounds us all. Activities include concerts, exhibits, craft fairs, theatrical performances and other events that integrate cultural arts into our community. They offer scholarships to high school seniors who will be pursuing further education in an arts related field.

The Grand Arts Council, as the event organizer, has submitted a Special Event Permit application for the Moors & McCumber Concert Event to be held on March 21, 2026. As a nonprofit organization, Grand Arts Council is requesting that the Board of Trustees waive the following fees associated with the event:

- \$250 Special Event Permit application fee
- \$300 Community House rental fee
- \$100 AV Equipment rental fee

**REVIEW CONSIDERATIONS**

Pursuant to Section 11-6-3(C) of the Town of Grand Lake Municipal Code, the Board of Trustees shall consider the following factors when reviewing a Special Event Permit application:

- (a)The predominant use of the primary facility being used; and*
- (b)The proposed event and the event hours; and*
- (c)Neighborhood compatibility; and*
- (d)Effect of the proposed event on the community; and*
- (e)The Town's anticipated cost in staff time and equipment use; and*
- (f)The benefit to non-profit from the event; and*
- (g)The benefit to local businesses from the event; and*



- (h) Duplication of services or sale items; and*
- (i) Nature of the past event issues or similar past event issues.*

### **FISCAL NOTE**

In 2025, the Board of Trustees waived \$1,000 in Special Event Permit application fees and \$1,600 in rental fees for the Grand Arts Council for the events as follows:

- Moors & McCumber Concert 3/15/25
- Comedy Night 4/26/25
- Comedy Night 5/24/25
- Olde Fashioned Holiday Craft Bazaar 11/28/25 – 11/29/25

### **SUGGESTED MOTIONS**

*I make a motion to approve/(deny)* **RESOLUTION 13-2026, A RESOLUTION SETTING CERTAIN FEES FOR GRAND ARTS COUNCIL “MOORS & MCCUMBER CONCERT” EVENT TO BE HELD ON MARCH 21<sup>ST</sup>, 2026**

**TOWN OF GRAND LAKE  
BOARD OF TRUSTEES  
RESOLUTION NO. 13-2026**

**A RESOLUTION SETTING CERTAIN FEES FOR GRAND ARTS COUNCIL “MOORS & MCCUMBER CONCERT” EVENT TO BE HELD ON MARCH 21<sup>ST</sup>, 2026**

WHEREAS, Grand Arts Council has scheduled a special event entitled Moors & McCumber Concert to be held on March 21<sup>st</sup>, 2026; and,

WHEREAS, the Special Event Permit application fee is set at \$250, the rental fee for the Community House for the scheduled time is set at \$300, and the rental fee for the AV equipment for the scheduled time is set at \$100; and,

WHEREAS, the Board of Trustees has the authority pursuant to Colorado State Statute § 31-15-901 (1) (c) and Section 2-3-2 of the Municipal Code to adopt a resolution waiving the Town fee; and,

WHEREAS, upon consideration of staff comments and discussion amongst the Board members themselves, the Board concluded that waiving the facility rental fees and the new special event application fee is in the best interests of the Town and its citizens;

NOW THEREFORE BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE TOWN OF GRAND LAKE, COLORADO:

THAT, That the Board of Trustees hereby waives the Special Event permit fee, the Community House rental fee and the AV Equipment rental fee for the Moors & McCumber Concert event to be held on March 21<sup>st</sup>, 2026

**DULY MOVED, SECONDED, AND ADOPTED BY THE BOARD OF TRUSTEES OF THE TOWN OF GRAND LAKE THIS 9TH DAY OF FEBRUARY 2026.**

Votes Approving:  
Votes Opposing:  
Votes Abstaining:  
Absent:

(SEAL)

**ATTEST:**

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Alayna Carrell, Town Clerk

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Christina Bergquist, Mayor Pro-Tem



To: Mayor Bergquist & Town Trustees

From: Sarah Weekes, Event Manager

Date: February 09, 2026

Re: **Consideration of Resolution No. 14-2026 – Waiver of Certain Fees for Grand Arts Council “Comedy Night” Event (May 23<sup>rd</sup>, 2026)**

**BACKGROUND:**

The Grand Arts Council is a non-profit organization located in majestic Grand Lake, Colorado at the entrance to Rocky Mountain National Park. The Grand Arts Council encourages painters, sculptors, poets, dancers, and crafters to express themselves artistically and share their passion for the splendor that surrounds us all. Activities include concerts, exhibits, craft fairs, theatrical performances and other events that integrate cultural arts into our community. They offer scholarships to high school seniors who will be pursuing further education in an arts related field.

The Grand Arts Council, as the event organizer, has submitted a Special Event Permit application for the Comedy Night Event to be held on May 23, 2026. As a nonprofit organization, Grand Arts Council is requesting that the Board of Trustees waive the following fees associated with the event:

- \$250 Special Event Permit application fee
- \$300 Community House rental fee
- \$100 AV Equipment rental fee

**REVIEW CONSIDERATIONS**

Pursuant to Section 11-6-3(C) of the Town of Grand Lake Municipal Code, the Board of Trustees shall consider the following factors when reviewing a Special Event Permit application:

- (a) The predominant use of the primary facility being used; and*
- (b) The proposed event and the event hours; and*
- (c) Neighborhood compatibility; and*
- (d) Effect of the proposed event on the community; and*
- (e) The Town's anticipated cost in staff time and equipment use; and*
- (f) The benefit to non-profit from the event; and*
- (g) The benefit to local businesses from the event; and*
- (h) Duplication of services or sale items; and*



*(i) Nature of the past event issues or similar past event issues.*

**FISCAL NOTE**

In 2025, the Board of Trustees waived \$1,000 in Special Event Permit application fees and \$1,600 in rental fees for the Grand Arts Council for the events as follows:

- Moors & McCumber Concert 3/15/25
- Comedy Night 4/26/25
- Comedy Night 5/24/25
- Olde Fashioned Holiday Craft Bazaar 11/28/25 – 11/29/25

**SUGGESTED MOTIONS**

*I make a motion to approve/(deny)* **RESOLUTION 14-2026, A RESOLUTION SETTING CERTAIN FEES FOR GRAND ARTS COUNCIL “COMEDY NIGHT” EVENT TO BE HELD ON MAY 23<sup>RD</sup>, 2026**

**TOWN OF GRAND LAKE  
BOARD OF TRUSTEES  
RESOLUTION NO. 14-2026**

**A RESOLUTION SETTING CERTAIN FEES FOR GRAND ARTS COUNCIL  
“COMEDY NIGHT” EVENT TO BE HELD ON MAY 23<sup>RD</sup>, 2026**

WHEREAS, Grand Arts Council has scheduled a special event entitled Comedy Night to be held on May 23<sup>rd</sup>, 2026; and,

WHEREAS, the Special Event Permit application fee is set at \$250, the rental fee for the Community House for the scheduled time is set at \$300, and the rental fee for the AV equipment for the scheduled time is set at \$100; and,

WHEREAS, the Board of Trustees has the authority pursuant to Colorado State Statute § 31-15-901 (1) (c) and Section 2-3-2 of the Municipal Code to adopt a resolution waiving the Town fee; and,

WHEREAS, upon consideration of staff comments and discussion amongst the Board members themselves, the Board concluded that waiving the facility rental fees and the new special event application fee is in the best interests of the Town and its citizens;

NOW THEREFORE BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE TOWN OF GRAND LAKE, COLORADO:

THAT, That the Board of Trustees hereby waives the Special Event permit fee, the Community House rental fee and the AV Equipment rental fee for the Comedy Night event to be held on May 23<sup>rd</sup>, 2026

**DULY MOVED, SECONDED, AND ADOPTED BY THE BOARD OF TRUSTEES OF THE TOWN OF GRAND LAKE THIS 9TH DAY OF FEBRUARY 2026.**

Votes Approving:  
Votes Opposing:  
Votes Abstaining:  
Absent:

(SEAL)

**ATTEST:**

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Alayna Carrell, Town Clerk

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Christina Bergquist, Mayor Pro-Tem



To: Mayor Bergquist & Town Trustees

From: Sarah Weekes, Event Manager

Date: February 09, 2026

Re: **Consideration of Resolution No. 15-2026 – Waiver of Certain Fees for Grand Arts Council “Hypnotist Night” Event (February 21<sup>st</sup>, 2026)**

**BACKGROUND:**

The Grand Arts Council is a non-profit organization located in majestic Grand Lake, Colorado at the entrance to Rocky Mountain National Park. The Grand Arts Council encourages painters, sculptors, poets, dancers, and crafters to express themselves artistically and share their passion for the splendor that surrounds us all. Activities include concerts, exhibits, craft fairs, theatrical performances and other events that integrate cultural arts into our community. They offer scholarships to high school seniors who will be pursuing further education in an arts related field.

The Grand Arts Council, as the event organizer, has submitted a Special Event Permit application for the Hypnotist Night Event to be held on February 21, 2026. As a nonprofit organization, Grand Arts Council is requesting that the Board of Trustees waive the following fees associated with the event:

- \$250 Special Event Permit application fee
- \$300 Community House rental fee
- \$100 AV Equipment rental fee

**REVIEW CONSIDERATIONS**

Pursuant to Section 11-6-3(C) of the Town of Grand Lake Municipal Code, the Board of Trustees shall consider the following factors when reviewing a Special Event Permit application:

- (a) The predominant use of the primary facility being used; and*
- (b) The proposed event and the event hours; and*
- (c) Neighborhood compatibility; and*
- (d) Effect of the proposed event on the community; and*
- (e) The Town's anticipated cost in staff time and equipment use; and*
- (f) The benefit to non-profit from the event; and*
- (g) The benefit to local businesses from the event; and*
- (h) Duplication of services or sale items; and*



*(i) Nature of the past event issues or similar past event issues.*

**FISCAL NOTE**

In 2025, the Board of Trustees waived \$1,000 in Special Event Permit application fees and \$1,600 in rental fees for the Grand Arts Council for the events as follows:

- Moors & McCumber Concert 3/15/25
- Comedy Night 4/26/25
- Comedy Night 5/24/25
- Olde Fashioned Holiday Craft Bazaar 11/28/25 – 11/29/25

**SUGGESTED MOTIONS**

*I make a motion to approve/(deny)* **RESOLUTION 15-2026, A RESOLUTION SETTING CERTAIN FEES FOR GRAND ARTS COUNCIL “HYNOTIST NIGHT” EVENT TO BE HELD ON FEBRUARY 21<sup>ST</sup>, 2026**

**TOWN OF GRAND LAKE  
BOARD OF TRUSTEES  
RESOLUTION NO. 15-2026**

**A RESOLUTION SETTING CERTAIN FEES FOR GRAND ARTS COUNCIL  
“COMEDY NIGHT” EVENT TO BE HELD ON FEBRUARY 21<sup>ST</sup>, 2026**

WHEREAS, Grand Arts Council has scheduled a special event entitled Hypnotist Night to be held on February 21<sup>st</sup>, 2026; and,

WHEREAS, the Special Event Permit application fee is set at \$250, the rental fee for the Community House for the scheduled time is set at \$300, and the rental fee for the AV equipment for the scheduled time is set at \$100; and,

WHEREAS, the Board of Trustees has the authority pursuant to Colorado State Statute § 31-15-901 (1) (c) and Section 2-3-2 of the Municipal Code to adopt a resolution waiving the Town fee; and,

WHEREAS, upon consideration of staff comments and discussion amongst the Board members themselves, the Board concluded that waiving the facility rental fees and the new special event application fee is in the best interests of the Town and its citizens;

NOW THEREFORE BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE TOWN OF GRAND LAKE, COLORADO:

THAT, That the Board of Trustees hereby waives the Special Event permit fee, the Community House rental fee and the AV Equipment rental fee for the Hypnotist Night event to be held on February 21<sup>st</sup>, 2026

**DULY MOVED, SECONDED, AND ADOPTED BY THE BOARD OF TRUSTEES OF THE TOWN OF GRAND LAKE THIS 9TH DAY OF FEBRUARY 2026.**

Votes Approving:  
Votes Opposing:  
Votes Abstaining:  
Absent:

(SEAL)

**ATTEST:**

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Alayna Carrell, Town Clerk

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Christina Bergquist, Mayor Pro-Tem



**To:** Mayor Bergquist & Board of Trustees

**From:** Alayna Carrell, Town Clerk

**Date:** February 9, 2026

**Re: Consideration of Approval of Resolution 16-2026 – Cancellation of the April 7, 2026, Regular Municipal Election and Declaration of Candidates Elected**

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**BACKGROUND**

The Town of Grand Lake’s regular municipal election is scheduled for April 7, 2026. Offices up for election include the Mayor position and four (4) Trustee positions (three four-year terms and one two-year term).

Pursuant to Colorado election law, when the only matter before the voters is the election of candidates to office and there are not more candidates than offices to be filled, the governing body may cancel the election and declare the candidates elected.

As of the close of the nomination period, the number of candidates who filed valid affidavits of intent does not exceed the number of available offices.

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**DISCUSSION**

Because the election is uncontested, the Town meets the statutory requirements to cancel the regular municipal election on April 7, 2026. Adoption of Resolution 16-2026 will formally cancel the election and declare the following candidates elected to office:

- **Mayor**
  - Christina Bergquist – Four-Year Term
- **Trustees (Four-Year Terms)**
  - Robert Miller
  - Samantha Miller
  - Jim Schoenherr
- **Trustee (Two-Year Term)**
  - Vacant – To Be Filled by Appointment

Upon approval, the Town Clerk will complete all required notices and filings.

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**FISCAL IMPACT**

Election cancellation avoids costs associated with conducting a mail-ballot election.

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**SUGGESTED MOTION**

*I move to approve/deny Resolution 16-2026, canceling the April 7, 2026 regular municipal election and declaring the candidates elected, and authorizing the Town Clerk to issue all required notices and filings.*

**TOWN OF GRAND LAKE  
BOARD OF TRUSTEES  
RESOLUTION NO. 16-2026**

**A RESOLUTION CANCELING THE REGULAR ELECTION SET FOR APRIL 7, 2026,  
AND DECLARING THE CANDIDATES ELECTED**

**WHEREAS**, the Board of Trustees of the Town of Grand Lake, Colorado (the “Board”), pursuant to Colorado statute, is vested with the authority of administering the affairs of the Town of Grand Lake, Colorado (the “Town”); and

**WHEREAS**, Section 3-1-3 of the Grand Lake Municipal Code (the “Code”) permits cancellation of elections in which the only matter before the voters in such election is the election of persons to office and there are not more candidates than offices to be filled at such election, including candidates filing affidavits of intent; and,

**WHEREAS**, the only matter before the voters is the election of persons to office and there are not more candidates than offices to be filled at such election, including candidates filing affidavits of intent, so the Board finds it in the best interest of the Town to cancel the April 7, 2026 election pursuant to Code section 3-1-3.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE  
TOWN OF GRAND LAKE, COLORADO THAT:**

1. That the Regular Municipal Election scheduled for April 7, 2026, is hereby cancelled.
2. That Christina Bergquist, as the sole candidate for Mayor, is hereby declared elected as Mayor to serve a four year term.
3. That Jim Schoenherr, Robert Miller and Samantha Miller as the only candidates for Trustee are hereby declared elected as Trustee each to serve a four year term.
4. That the remaining vacant Trustee position shall be filled by appointment, and the appointee is hereby declared elected to serve until the next municipal election to be held on April 4, 2028
5. The Clerk is hereby authorized and directed to publish and post notice of such cancellation at each polling place and such other locations as required or determined beneficial.

**DULY MOVED, SECONDED, AND ADOPTED BY THE BOARD OF TRUSTEES OF THE TOWN OF GRAND LAKE THIS 9TH DAY OF FEBRUARY 2026.**

(SEAL)

Votes Approving:  
Votes Opposing:  
Votes Abstaining:  
Absent:

**ATTEST:**

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Alayna Carrell, CMC  
Town Clerk

Christina Bergquist  
Mayor



**MEMORANDUM**

Meeting Date: 2/9/2026

To: Town of Grand Lake Board of Trustees  
From: Steve Kudron, Town Manager

**Re: Lease agreement for 195 CR 48**

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Trustees:

Staff is presenting a lease agreement between the Town and Alayna Carrell for the Town owned property located at 195 CR 48. Town has used the house for seasonal marina workers for the past several years. The condition of the plumbing and sewer the house had deteriorated and that repairs were necessary in excess of \$5,000. The seasonal rent format would not sufficiently cover the costs associated with the repairs needed.

Alayna Carrell, a Town employee for several years had expressed a desire to find housing closer to Town Hall for some time. Her willingness to pay a reasonable rent that would allow for the Town to recover the costs of repairs and maintenance was discussed.

Leases of one year or less need to be approved by Board resolution. I have attached a resolution for your consideration.

Suggested Motion:

I move to recommend \_\_\_\_\_ the Mayor to sign the lease agreement with Alayna Carrell for the lease term expiring January 31, 2027.

**TOWN OF GRAND LAKE, COLORADO  
RESOLUTION NO. 17-2026**

**A RESOLUTION APPROVING A ONE YEAR LEASE FOR CERTAIN  
REAL PROPERTY**

**[195 COUNTY ROAD 48]**

**WHEREAS**, the Board of Trustees of the Town of Grand Lake, Colorado (the “Board”), pursuant to Colorado statute, is vested with the authority of administering the affairs of the Town of Grand Lake, Colorado (the “Town”); and

**WHEREAS**, the Town owns certain real property including a home located at 195 County Road 48 (the “Property”); and

**WHEREAS**, the Town does not have a current or foreseeable governmental use for the Property and wishes to rent it to an employee of the Town; and

**WHEREAS**, to Board finds it in the best interest of the Town to enter into the Lease Agreement (the “Lease”) for the Property, attached hereto as Exhibit A and incorporated herein by this reference.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF  
THE TOWN OF GRAND LAKE, COLORADO, AS FOLLOWS:**

Section 1. The Board of Trustees of the Town of Grand Lake, Colorado hereby approve the Lease, attached hereto as Exhibit A and incorporated herein by this reference, and direct and authorize the Mayor or their designee to execute the same.

Section 2. The Mayor or their designee is hereby authorized and directed to negotiate and approve on behalf of the Town such revisions to the Lease as the Mayor or their designee determines are necessary or desirable for the protection of the Town, so long as the essential terms and conditions of the Lease are not altered.

Section 3. Severability: If any Article, Section, paragraph, sentence, clause, or phrase of this Resolution is held to be unconstitutional or invalid for any reason, such decision shall not affect the validity of the remaining portions of this Resolution. The Board of Trustees declares that it would have passed this Resolution and each part or parts thereof irrespective of the fact that any one part or parts be declared unconstitutional or invalid.

Section 4. Repeal: Existing Resolutions or parts of Resolutions covering the same matters as embraced in this Resolution are hereby repealed and all Resolutions or parts of Resolutions inconsistent with the provisions of this Resolution are hereby repealed, except that this repeal shall not affect or prevent the prosecution or punishment of any person for any act done or committed in violation of any Resolution hereby repealed prior to the taking effect of this Resolution.

**INTRODUCED, READ, AND ADOPTED AT A REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE TOWN OF GRAND LAKE ON THIS 9<sup>TH</sup> DAY OF FEBRUARY, 2026.**

TOWN OF GRAND LAKE, COLORADO

BY: \_\_\_\_\_  
Christina Bergquest, Mayor

ATTEST:

\_\_\_\_\_  
Sarah Weekes, Town Clerk Pro-tem

**LEASE AGREEMENT**

**THIS LEASE AGREEMENT**, hereinafter called the "Agreement", is made and entered into as of the 30th day of January, 2026, by and, between the **TOWN OF GRAND LAKE, COLORADO**, hereinafter "Town", a Colorado statutory municipality and Alayna Carrell, hereinafter "Tenant." The Town and the Tenant are each referred to herein as a "Party" and, collectively, as the "Parties."

**WITNESSETH:**

**WHEREAS**, the Town is the owner of certain real Property and improvement thereon located at 195 County Road 48, Grand Lake, Colorado, 80447, (the Property"); and

**WHEREAS**, the Town is not currently and does not foresee utilizing the Property for Governmental purposes in the near future; and

**WHEREAS**, the Tenant is an employee of the Town; and

**WHEREAS**, the Town desires to lease the Property to Tenant; and

**WHEREAS**, the Tenant desires to lease the Property from the Town; and

**NOW THEREFORE**, in consideration of the mutual obligations and other consideration set forth herein, the Parties agree as follows:

**ARTICLE 1  
ONE-YEAR LEASE**

1. This Agreement shall be considered a month-to-month lease of the Property. The Tenant shall be allowed to occupy the Property for a period of One Year starting on February 1, 2026, and ending January 31, 2027 (the "Lease Term"). It is recognized that the minimum termination period of the State of Colorado is time-dependent and the State law should be followed.

2. This Agreement is expressly conditioned upon the current and continued employment of Tenant by Landlord as an employee of the Town of Grand Lake. In the event Tenant ceases to be employed by the Town of Grand Lake, the Landlord may, in its sole discretion, modify or terminate this Agreement without notice. Such modification may include immediate eviction of Tenant from the Property.

**ARTICLE 2**

**TERMS OF RENT**

The Tenant shall pay the Landlord, in equal monthly instalments, \$1,800.00 (the “Rent”). The Rent shall be due on the first day of each month (the “Due Date”) and paid under the following instructions:

a. Rent shall be paid by check made payable to the Town of Grand Lake in person at 1026 Park Avenue, Grand Lake, Colorado, 80447.

b. Tenant shall deposit with the Town a five hundred dollar (\$500.00) refundable damage deposit (the “Damage Deposit”) for the faithful performance of the Tenant under the terms and conditions of this Agreement. The Damage Deposit is required by the Tenant upon execution of this Agreement. The Damage Deposit shall be returned to the Tenant, minus any damages excluding normal wear and tear to the Property, no later than thirty days after the termination of the Lease Term. The Damage Deposit shall not be credited towards any Rent unless the Town gives their written consent.

c. If Rent is not paid on the Due Date, there shall be a late fee of twenty-five (\$25) dollars every day Rent is late (the “Late Fee”). Rent is considered late when it has not been paid within seven (7) days after the Due Date.

**ARTICLE 3  
UTILITIES**

Tenant shall be solely responsible for the timely and complete payment of all utilities for the Property during the Lease Term.

**ARTICLE 4  
MOVE-IN INSPECTION**

Before, at the time of the Tenant accepting possession, or shortly thereafter, the Town and the Tenant agree to inspect the Property and write any present damages or needed repairs on a move-in checklist.

**ARTICLE 5  
PETS**

Pets are expressly prohibited from the Property.

**ARTICLE 7  
SMOKING**

Smoking or vaping are expressly prohibited in any structure.

**ARTICLE 7**

**OCCUPANTS OF PROPERTY**

- 1. This Premises is to be occupied strictly as a residential dwelling  
There are no Occupants other than the Tenant: Alayna Carrell & minor child Landon
- 2. Each individual Tenant or Occupant is considered jointly and individually liable for all of this Agreement’s obligations, including but not limited to Rent.

**ARTICLE 8  
NOTICES**

Any notices to be sent by the Town or the Tenant to each other shall use the following addresses:

Town of Grand Lake  
P.O. Box 99  
1026 Park Avenue  
Grand Lake, Colorado 80447

Tenant

\_\_\_\_\_  
Address

\_\_\_\_\_  
Grand Lake, Colorado 80447

**ARTICLE 8  
POSSESSION**

Tenant has examined the condition of the Premises and by taking possession acknowledges that they have accepted the Premises in good order and in its current condition except as herein otherwise stated. Failure of the Landlord to deliver possession of the Premises at the start of the Lease Term to the Tenant shall terminate this Agreement at the option of the Tenant. Furthermore, under such failure to deliver possession by the Landlord, and if the Tenant cancels this Agreement, any pre-paid rent, fees, including if the Tenant paid a fee during the application process before the execution of this Agreement shall be returned to the Tenant.

**ARTICLE 9  
MAINTENANCE, REPAIRS, OR ALTERATIONS**

The Tenant shall, at their own expense and at all times, maintain premises in a clean and sanitary manner, and shall surrender the same at termination hereof, in as good condition as received, normal wear and tear excepted. The Tenant may not make any alterations to the leased premises

without the consent in writing of the Landlord. The Landlord shall be responsible for repairs to the interior and exterior of the building. If the Premises includes a washer, dryer, freezer, dehumidifier unit and/or air conditioning unit, the Landlord makes no warranty as to the repair or replacement of units if one or all shall fail to operate. The Landlord will place fresh batteries in all battery-operated smoke detectors when the Tenant moves into the premises. After the initial placement of the fresh batteries it is the responsibility of the Tenant to replace batteries when needed. A monthly "cursory" inspection may be required for all fire extinguishers to make sure they are fully charged.

**ARTICLE 10  
INDEMNIFICATION**

The Landlord shall not be liable for any damage or injury to the Tenant, or any other person, or to any property, occurring on the Premises, or any part thereof, or in common areas thereof, and the Tenant agrees to hold the Landlord harmless from any claims or damages unless caused solely by the Landlord's negligence. It is recommended that renter's insurance be purchased at the Tenant's expense.

**ARTICLE 11  
DEFAULT**

If the Tenant fails to comply with any of the financial or material provisions of this Agreement, or of any present rules and regulations or any that may be hereafter prescribed by the Town, or materially fails to comply with any duties imposed on the Tenant by statute or State laws, within the time period after delivery of written notice by the Town specifying the non-compliance and indicating the intention of the Town to terminate the Agreement by reason thereof, the Town may terminate this Agreement. If the Tenant fails to pay rent when due and the default continues for the time-period specified in the written notice thereafter, the Town may, at their option, declare the entire balance (compiling all months applicable to this Agreement) of rent payable hereunder to be immediately due and payable and may exercise any and all rights and remedies available to the Town at law or in equity and may immediately terminate this Agreement.

The Tenant will be in default if: (a) Tenant does not pay rent or other amounts that are owed; (b) Tenant, their guests, or the Occupant(s) violate this Agreement, rules, or fire, safety, health, or criminal laws, regardless of whether arrest or conviction occurs; (c) Tenant abandons the Premises; (d) Tenant gives incorrect or false information in the rental application; (e) Tenant, or any Occupant(s) is arrested, convicted, or given deferred adjudication for a criminal offense involving actual or potential physical harm to a person, or involving possession, manufacture, or delivery of a controlled substance, marijuana, or drug paraphernalia under state statute; (f) any illegal drugs or paraphernalia are found in the Premises or on the person of the Tenant, guests, or Occupant(s) while on the Premises and/or; (g) as otherwise allowed by law.

**ARTICLE 11  
MISCELLANEOUS PROVISIONS**

Cumulative Rights. All remedies provided in this Agreement shall be deemed cumulative and additional and not in lieu of, or exclusive of, each other or of any other remedy available to the Town, or Tenant, at law or in equity, and the exercise of any remedy, or the existence herein of other remedies or indemnities shall not prevent the exercise of any other remedy.

Non-Waiver. The failure by either party to exercise any right or rights accruing to it by virtue of the breach of any covenant, condition, or agreement herein by the other party shall not operate as a waiver of the exercise of such right or rights in the event of any subsequent breach by such other party, nor shall such other party be relieved thereby from its obligations under the terms hereof.

Non-liability Of Individuals Other Than Tenant. With the exception of Tenant, no director, officer, agent, or employee of either party hereto shall be charged personally or held contractually liable by or to the other party under any term or provision of this Agreement or of any supplement, modification or amendment to this Agreement because of any breach thereof, or because of its or their execution or attempted execution of the same.

Limitation On Use. Tenant shall not use, or permit the use of the Property, or any part thereof, for any purpose or use other than those authorized by this Agreement. Neither shall Tenant permit nor suffer any disorderly noise or nuisance whatsoever about the Property, or other Town Property.

Governing Law. This Agreement shall be performable and enforceable in the Town of Grand Lake, Colorado, and shall be construed in accordance with the laws of the State of Colorado.

Benefits. This Agreement is made for the sole and exclusive benefit of the Town and the Tenant and is not made for the benefit of any third party.

Construction. In the event of any ambiguity in any of the terms of this Agreement, it shall not be construed for or against any party hereto on the basis that such party did or did not author the same.

Headings. The titles of the several articles of this Agreement are inserted herein for convenience only, and are not intended and shall not be construed to affect in any manner the terms and provisions hereof, or the interpretation or construction thereof.

Attorney Fees. In the event any legal action or proceeding is brought to collect sums due or to become due hereunder or any portion thereof or to enforce compliance with this Agreement for failure to observe any of the covenants of this Agreement, the losing party agrees to pay to the prevailing party such sums as the Court may judge reasonable attorneys' fees and costs to be allowed in such action or proceeding and in any appeal therefrom.

Entire Agreement. This Agreement, which is the entire agreement between the parties hereto, supersedes all prior agreements, understandings, warranties or promises between the parties hereto, whether written, spoken or implied from the conduct of the parties hereto.

Severability. In the event any covenant, condition or provision of this Agreement is held to be invalid by final judgment of any court of competent jurisdiction, the invalidity of such covenant, condition or provision shall not in any way affect any of the other covenants, conditions or provisions of this Agreement, provided that the invalidity of any such covenant, condition or provision does not materially prejudice either the Town or Tenant in his or its respective rights and obligations under the valid covenants, conditions or provisions of this Agreement.

Surrender Of Possession. Upon the expiration of this Agreement or its earlier termination as herein provided, Tenant shall remove all of its personal property from the Property and all other Town Property and surrender entire possession of its rights to the Town and its improvements upon the expiration or termination of this Agreement.

Force Majeure. Neither the Town nor the Tenant shall be deemed in violation of this Agreement if prevented from performing any of its obligations hereunder by reason of strikes, boycotts, labor disputes, embargoes, shortage of energy or materials, acts of God or nature, act of public enemy, acts of superior governmental authority, weather conditions, rights, rebellion, sabotage or any other circumstances that are not within its control.

No Limitation On General Powers. Nothing in this Agreement shall be construed as in any way limiting the general powers of the Town to fully exercise their governmental functions or their obligations under any bond covenants or federal, state or local laws rules or regulations.

No Relationship. Nothing contained herein shall be deemed or construed by the parties hereto nor by any third party as creating the relationship of employer and employee, principal and agent or a partnership or a joint venture between the parties hereto. the Town shall not be responsible for any debts or obligations whatsoever of Tenant.

Survival. To the extent necessary to carry out all of the terms and provisions hereof, the aid terms, obligations, and rights set forth herein required shall survive and shall not be affected by the expiration or termination of this agreement.

SIGNATURES ON FOLLOWING PAGE

**TOWN OF GRAND LAKE**

\_\_\_\_\_  
Christina Bergquist, Mayor

\_\_\_\_\_  
DATE

**TENANT**

\_\_\_\_\_  
Name: \_\_Alayna Carrell\_\_\_\_

\_\_\_\_\_  
DATE



**MEMORANDUM**

Meeting Date: 2/9/2026

To: Town of Grand Lake Board of Trustees  
From: Crystal Myers, Grand Lake Center Operations Manager

**Re: Gym Floor Resurfacing**

---

Trustees:

Staff is presenting the quote for the purchase and installation of the Grand Lake Center gym floor. This is a budgeted item as approved by the Board.  
Staff requests approval of the purchase agreement including installation as quoted.

Suggested Motion:

I move to approve the contract for gym floor rehabilitation with Wellness Flooring for \$38,870.49

**PURCHASE ORDER  
TOWN OF GRAND LAKE**

1026 PARK AVENUE  
PO BOX 99  
GRAND LAKE, CO 80447-0099

26-

(970) 627-3435  
FAX: (970) 627-9290  
CO Tax Exempt No. 98-00932  
FEIN: 84-6003040

Wellness flooring  
861 South Park Dr. #100  
Littleton, CO 80120

**INVOICE TO:**

Town of Grand Lake  
PO Box 99  
Grand Lake, CO 80447

SHIP TO: GLC  
301 Manha Dr., GL, CO 80447

DATE ORDERED:  
Invoice:

REQUESTED BY: Crystal Myers  
DEPARTMENT: Grand Lake Center

QUANTITY	SKU	DESCRIPTION	PRICE	TOTAL
		50% Deposit		
		Laminate Gym flooring		19,435.24
				19,435.24

*Crystal Myers*  
Staff

\_\_\_\_\_  
Town Manager

CODE: 10-413-999 Labor Fund  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_



861 SouthPark Dr #100  
Littleton, CO 80120

# ProForma Invoice

A division of Advanced Healthstyles Fitness  
Equipment Inc

Date	S.O. No.
1/29/2026	49078

Name / Address
Grand Lake Town Center Po Box 99 Grand Lake, CO 80447

Ship To
Grand Lake Town Center 301 Marina Dr. Grand Lake, CO 80447

PM	Terms	P.O. No.	Ship Date	Due Date	Sales Rep	Deposit on order
AR	50% Deposit/Net 30	Signed Quote	1/1/9999	2/28/2026	JHCO	Pending

Item	Description	Ordered	Rate	Amount
FLOOR	VYLM-000087 Laminate - L1, Baller Motivate C-I Varsity 253	3,622	9.15	33,141.30T
FLOOR	TRD-001737 Weld Rod, EC5613 - Varsity 253, 165LF per Roll (Cherry Wood 842393)	4	138.64	554.56T
FLOOR	TRD-000002 E-Grip III Adhesive 4 Gallon Pail	11	269.00	2,959.00T
2Freight - WF	Floor Shipping	1	2,215.63	2,215.63T
TAX EXEMPT	THIS SALE IS TAX EXEMPT, CUSTOMER'S TAX EXEMPT LICENSE NUMBER IS: 09800932 Total sales tax calculated by AvaTax		0.00	0.00T
50% Deposit	50% Deposit of \$38,870.49 Please note your payment terms include a 50% deposit. Your order will be processed once the deposit has been received. Any delays in receiving your deposit could delay your installation date.		-19,435.24	-19,435.24T
ACH	IF YOU WOULD LIKE TO PAY BY WIRE TRANSFER OR ACH, PLEASE CALL FOR BANK INFORMATION. 303.996.0048 Ext 1035		0.00	0.00T
			0.00%	0.00

	<b>Total</b>	\$19,435.25
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Grand Lake Center <info@grandlakecenter.com>

**Flooring and other stuff**

**Jody Huddleson**

To: Center Grand Lake <info@grandlakecenter.com>

Wed, Jan 7, 2026 at 12:45 PM

Good news!!  
Yes please sign the quote.  
Since the product is special order can the town pay 50% down with an invoice from our company?

Did you add 10% to the install quote?  
I will coordinate with you and that company to install.

Would it be best to do the work after the indoor pickle ball season?  
If so do you have an estimate when?  
I would think this work would take 5 days.

**Jody Huddleson**  
**Fitness Design Consultant**

5

On Jan 7, 2026, at 12:40 PM, Grand Lake Center <info@grandlakecenter.com> wrote:

\*EXTERNAL\*

Jody,  
I got approved for the new gymnasium flooring and install, Yay! What do I need to do? Should I sign this quote?

Thanks,  
Crystal  
Grand Lake Center  
970-627-2415  
info@grandlakecenter.com  
www.grandlakecenter.com



On Fri, Sep 26, 2025 at 2:01 PM Jody Huddleson ·

Hi Crystal,



**MEMORANDUM**

Meeting Date: 2/9/2026

To: Town of Grand Lake Board of Trustees  
From: Steve Kudron, Town Manager

**Re: IT Services for Town Visitor Center**

---

Trustees:

Staff is presenting a quote for IT hardware installation at the Grand Lake Visitor Center. This represents the costs to allow Town Staff access to our network and all necessary security protocols that are in place at Town Hall and the Grand Lake Center.

Suggested Motion:

I move to approve to quote for IT hardware and installation at the Grand Lake Visitor Center.



**DEN - Town of Grand Lake - Visitor Center  
Network setup**

Quote # DENWM006741  
Version 1

Prepared for:

**Town of Grand Lake, CO**

Steve Kudron  
steve@toglco.com

DEN - Town of Grand Lake - Visitor Center Network setup

Quote #DENWM006741 v1

Prepared For:

**Town of Grand Lake, CO**  
Steve Kudron  
1026 Park Avenue  
P.O. Box 99  
Grand Lake, CO 80447

P: (970) 627-3435  
E: [steve@toglco.com](mailto:steve@toglco.com)

Prepared by:

**Denver Region**  
Will Mullin  
357 McCaslin Blvd  
Suite 216  
Louisville, CO 80027

P: 303-309-1165  
E: [will.mullin@executech.com](mailto:will.mullin@executech.com)

Date Issued:

**01.29.2026**

Expires:

**02.12.2026**

## Labor

Details	Hours	Rate	Total
<p><b><u>Labor cost to:</u></b></p> <ul style="list-style-type: none"> <li>• Scope site for network installation</li> <li>• Configure and install network equipment:               <ul style="list-style-type: none"> <li>○ Network firewall</li> <li>○ Cloud key for network management</li> <li>○ Network switch</li> <li>○ 2 wireless access points, one for upstairs in front desk, one for downstairs</li> <li>○ Site to site VPN to Town Hall (will require adding static IP to account through Comcast).</li> </ul> </li> <li>• QA 3rd party vendor work</li> <li>• Assist in resolving any issues that may come up as a result of this implementation</li> </ul>	1	\$2,400.00	\$2,400.00
<p><b><u>Third party cost for:</u></b></p> <ul style="list-style-type: none"> <li>• Installation of network rack, organize and pin all cabling, run additional network line to front desk for ISP connection.</li> <li>• Wall mount network rack</li> <li>• Patch panel and associated pieces needed to install cable management.</li> </ul>	1	\$2,000.00	\$2,000.00

## Products - Basic

Product	Qty	Price	Total
Sophos XGS 108 Network Security/Firewall Appliance	1	\$721.00	\$721.00
Ubiquiti 24 Port PoE Switch	1	\$489.99	\$489.99
Ubiquiti U7 Pro Wireless Access Point	2	\$219.99	\$439.98
Ubiquiti CloudKey+ Network Monitoring Appliance	1	\$324.99	\$324.99
Cat6 Ethernet Patch Cable 0.5 ft (10 Pack)	2	\$14.99	\$29.98
Cat6 Ethernet Patch Cable 3 ft (10 Pack)	1	\$17.99	\$17.99
Cat6 Ethernet Patch Cable 5 ft (10 Pack)	1	\$21.99	\$21.99
CyberPower PFC Sinewave UPS Systems Battery Backup- 1500VA/1000W	1	\$409.99	\$409.99

## Monthly Products

Product	Qty	Monthly Price	Monthly Total
Sophos XGS 108 Xstream Protection FLEX - Monthly	1	\$30.00	\$30.00
<b>Monthly Subtotal:</b>			<b>\$30.00</b>

## Quote Summary

One-Time Summary		Amount
Labor		\$4,400.00
Products - Basic		\$2,455.91
Monthly Products		\$30.00
	<b>Total:</b>	<b>\$6,885.91</b>

Monthly Recurring Summary		Amount
Monthly Products		\$30.00
	<b>Monthly Total:</b>	<b>\$30.00</b>

## Terms and Conditions

I certify that I am authorized to approve and bind my organization to this proposal. I accept the pricing, deliverables, and the full terms and conditions available at: <https://www.executech.com/terms/>

### Acceptance

**Executech**

**Town of Grand Lake, CO**

Will Mullin

Signature / Name

Signature / Name

Initials

01/29/2026

Date

Date



**MEMORANDUM**

Meeting Date: 2/9/2026

To: Town of Grand Lake Board of Trustees  
From: Steve Kudron, Town Manager

**Re: KFFR Radio Sponsorship**

---

Trustees:

Last year, the Town of Grand Lake participated in a sponsorship program with KFFR radio which included event remotes, community engagement opportunities and communications streams for happenings and other newsworthy topics. Staff believe the benefits of a partnership with KFFR go beyond advertising. Such a relationship allows the Town to formalize emergency communications strategies when incidents occur as well as strengthening county wide relationships. This item would be funded from the Marketing and Communications budget.

Suggested Motion:

I move to recommend the Manager sign the agreements with KFFR for 2026 sponsorship in the amount of \$\_\_\_\_\_.

## KFFR Proposal 2026

Last year, the Town of Grand Lake provided a \$5,000 line item to KFFR in addition to a \$2,000 grant, and a \$2000 underwriting package for your Skijoring event. In general, these funds supported our expansion into the area and helped us promote the work and events of the town. The \$2,000 grant specifically supported our work with the Winter Carnival.

KFFR also supported several events in Grand Lake, including a Christmas show with the Rocky Mountain Rep, a community forum on wildfire mitigation with Congressman Joe Neguse, a live performance at Music in the Park, and a broadcast of a speech during Constitution Week as well as announcements and a presence on the Saturday of the event. This investment allowed us to bring Grand Lake programming to a wider regional audience and build deeper community connections, and we are very appreciative.

Obviously, we're eager to grow that relationship in 2026.

To this end, I'd like to formally request consideration of a \$10,000 investment from the Town of Grand Lake in 2026 to help us continue KFFR's presence in your community. This expanded support would allow us to provide additional coverage, promotion, and live participation at more Grand Lake events—including Winter Carnival, potential MakerSpace programming, expanded collaboration with the Rep (such as Halloween and Christmas shows), Skijoring, Buffalo Days, and Constitution Week.

In addition to being physically present at events, we would promote them in advance on-air and include regular messaging about town initiatives, resources, and events—essentially becoming a trusted media partner for the Town of Grand Lake.

Would it be possible for me to present this proposal to the Board of Trustees sometime in the next few weeks?

I believe this investment could result in a meaningful partnership for both the town and KFFR, and I'd welcome the opportunity to outline it further in person.

As for Winter Carnival: we're happy to participate again, but we'd like to continue to refine our approach. In past years, we've attempted full live broadcasts of the event, but segments like the snowmobile races didn't translate well to radio—especially when there's lots of action but no visual context for listeners.

Instead, we'd suggest doing scheduled live breaks during the event, featuring short interviews with participants, town officials, and local personalities. These can be broadcast on both KFFR and KWTR, while we play music in between segments using our sound system and help MC the event—or potentially integrate with your new PA system, depending on what works best.