



GRAND LAKE BOARD OF TRUSTEES WORKSHOP AND MEETING AGENDA

Monday, November 24, 2025 at 4:30 PM

Town Hall Board Room – 1026 Park Avenue

*The Town of Grand Lake upholds the Six Pillars of Character:
Citizenship, Trustworthiness, Respect, Responsibility, Fairness and Caring*

Please join my meeting from your computer, tablet or smartphone.

<https://us06web.zoom.us/j/85209455622>

You can also dial in using your phone.

United States: 253-205-0468

Access Code: 852 0945 5622

WORK SESSION 4:30 PM

1. Call to Order
2. Roll Call
3. Conflicts of Interest
4. Items of Discussion
 - A. Grand Lake Center Update
 - B. STR Fee Structure

EVENING MEETING 6:00 PM

1. Call to Order
2. Pledge of Allegiance
3. Announcements
4. Roll Call
5. Conflicts of Interest
6. Mayor's Report
7. Manager's Report
 - A. November 24, 2025
8. Public Comments (limited to 3 minutes)

9. Consent Agenda

A. Accounts Payable- November 24, 2025

B. Meeting Minutes- October 17, 2025

C. Meeting Minutes- October 21, 2025

D. Meeting Minutes- October 27, 2025

E. Meeting Minutes- November 10, 2025

10. Financial Review

A. September Sales Tax & October Financial Review

11. Items of Discussion

A. Public Hearing FY 2026 Budget

B. Consideration to Approve Resolution 50-2025, Summarizing Expenditures & Revenues for Each Fund & Adopting a Budget for the Town of Grand Lake, Colorado, for the Calendar Year Beginning on the First Day of January 2026, and Ending on the Last Day of December 2026

C. Consideration to Approve Resolution 51-2025, Approving Sums of Money to the Various Funds & Spending Agencies, in the Amounts and for the Purposes as Set Forth Below, for the Town of Grand Lake, Colorado, for the 2026 Budget Year

D. Consideration of Resolution 52-2025, a Resolution Levying Property Taxes for the Year 2026, to Help Defray the Costs of Government for the Town of Grand Lake, Colorado, for the 2025 Budget Year

E. Consideration to Approve Resolution 53-2025, a Resolution Setting Certain Fees & Deposits

F. Consideration to Approve a Severance Agreement with Matthew Reed-Tolonen

G. Consideration of Resolution 49-2025, Updating the Rules and Regulations for the Operation of the Grand Lake Area Cemetery

12. Future Items for Consideration

13. Adjourn Meeting

Grand Lake Center
 301 Marina Dr., Grand Lake CO 80447
 P. 970-627-2415



GLC USAGE REPORT

OCTOBER SUMMARY

REPORT DATE	PREPARED BY
11/7/25	Crystal Myers

REPORTING

Membership types, usage, and sales at the Grand Lake Center

PAYING MEMBERSHIPS

CURRENT MEMBERS	TOTAL	TOTAL CHECK INS
Resident Members	93	705
Non-Resident Members	31	285
Punch Cards: Gym, PB, Class		123

INSURANCE MEMBERS

ACTIVE USERS/OCTOBER	AVERAGE MONTHLY \$
Silver Sneakers	26
Renew Active	61
Total	87

OCTOBER TOTAL INCOME

Memberships, Punch Cards, Rentals, Golf, PAYT	\$8,405.00
Average Monthly Insurance Income	\$1,750.00
Total	\$10,155.00

Waived Fees and Non-Paying Tenants 2025

<u>Dates</u>	<u>Event</u>	<u>Rental Cost</u>	<u>Notes</u>
Annual	Rotary	\$ 480.00	Two 1-hour meetings per month
Annual	RMFS classes	\$ 4,440.00	80 hours
Annual	AeroLab	\$ 2,280.00	38 hours for extra use in double room
	East Grand School		No Charge for school/children's use
	GCWIN weather backup		No charge for school field trip/field trip rain back up
July 31-Aug. 3	Quilt Show	\$ 3,600.00	
	GCWIN weather backup		
Sept. 14-20	CW	\$ 6,480.00	\$1k per day for 6 consecutive days, plus 1 day DBL rm for kids activities
	GCWIN weather backup		No charge for school/field trip rain back up
	East Grand School		No charge for school /children's use
Dec. 11-13	Secret Santa - Gym	\$ 3,000.00	3 full days
Dec. 8-13	Secret Santa - DBL room	\$ 2,880.00	6 full days
Tenant	AeroLab	\$0.00	2 full classrooms plus 2 storage rooms
Tenant	Middle Park Health	\$0.00	West end office space with 5 office space rooms and reception area
TOTAL		\$ 23,160.00	



MEMORANDUM

Meeting Date: 11/24/2025

To: Town of Grand Lake Board of Trustees
From: Steve Kudron, Town Manager

Re: STR Licenses and Fees

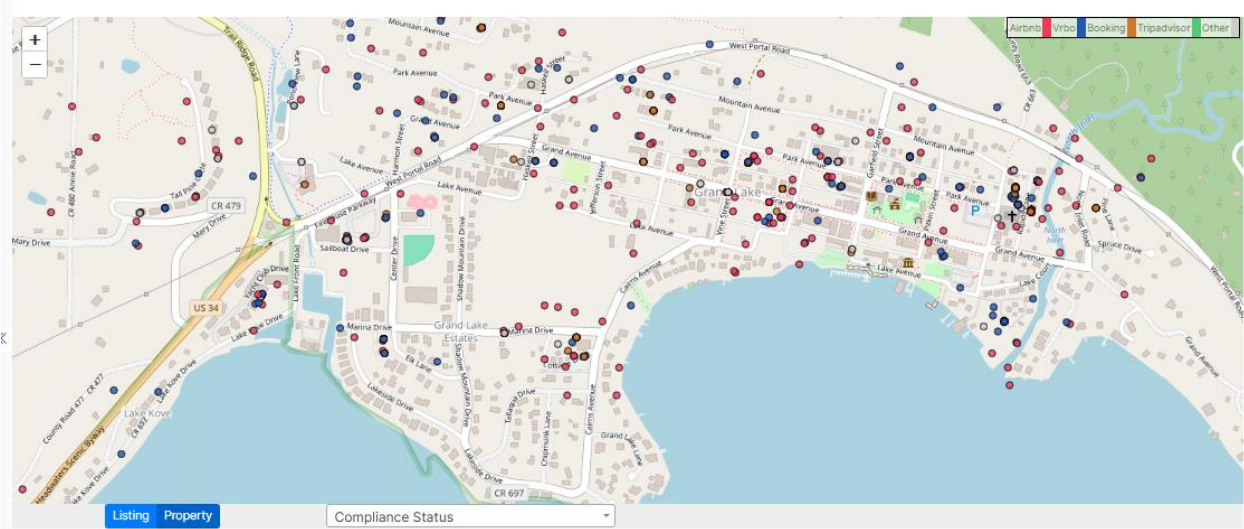
Trustees:

As Cose Enforcement continues to identify, assess and maintain compliance of the Short-Term Rental program, some issues that require consideration have come to light.

At this workshop, staff are asking for direction regarding the management of STR inventory that is generally located in the Commercial and Commercial Transitional zones and is a unit typically less than the minimum single-family residence. This includes studio condos of 400-600 sq feet and lodge or motel rooms of 200-350 sq feet.

The current retail rental market of these units is driven by online booking spaces, and increasingly less through direct websites and hotel booking systems. Existing businesses – which hold a variety of licenses – hotel/motel, lodge, Bed & breakfast; their units are not accounted for through the current STR system.

Staff are seeking input on the best equitable approach to these types of rental units. Brian has prepared some additional documents for review.



Mountain Towns: Resort Area Regulations

Colorado's mountain towns are rapidly changing their short-term rental regulations:

Summit County (includes Breckenridge, Keystone, etc.):

- Divides areas into resort and neighborhood zones
- Different license types with different night limits
- Caps on the total number of licenses in some areas

Vail:

- Has different fees based on management type

Aspen:

- Requires one of three permit types
- Lodging Exempt permits are limited to property managers of lodges and condo-hotels
- Owner-Occupied permits are capped at 120 short-term rental nights per year
- Classic permits are number-limited in certain residential districts, but there's a waitlist

Durango:

- STRs only permitted in certain zones with individual STR caps; in commercial and mixed-use zones, caps are development-specific
- STRs in residential zones have density limits
- STR permits are non-transferable (if the property is sold, the permit is invalidated)

(Most mountain towns are adding restrictions to address housing shortages for local workers.)

Colorado Springs has a two-tiered system for rental properties:

Type 1: Owner-occupied rentals

- Must be your primary residence (185+ days per year)
- Allowed in all residential zones
- No cap on the number of licenses

Type 2: Non-owner-occupied rentals

- Not allowed in single-family zones
- Must be at least 500 feet from other non-owner STRs
- The number of licenses is capped

**ToGL Municipal Code:
12-2-31 - Special and Conditional Use Regulations.
(B) Conditional Use Permits (CUP).
4. Rental Conditional Use Permits.**

(a) Nightly Rental Conditional Use Permits by Zone.

1. The following shall apply only to the following districts: Open, Residential Estate, Single Family Residential High Density, Single Family Residential Medium Density, Single Family Residential Low Density, Multiple Family Residential Medium Density, and Multiple Family Residential High Density. (County notified of STR)

2. The following shall apply only to the following districts: COMMERCIAL TRANSITIONAL, COMMERCIAL, and RESORT DISTRICTS. (County notified of commercial STR, homeowner can choose a business lic. over STR lic.)

ToGL NIGHTLY RENTAL FEES

There is a one-time application fee of \$165.00 for first-time licenses. An annual Nightly Rental License fee is also required upon renewal, based on occupancy:

- 1-3 occupancy = \$700
- 4-6 occupancy = \$900
- 7-10 occupancy = \$1,100
- 11+ occupancy = \$2,000

Lodging titles:

- Hotel/Motel
- STR
- Lodge/Lodging
- Resort Cabins
- Condo-hotel

SENATE BILL 24-033

A BILL FOR AN ACT 101 CONCERNING THE PROPERTY TAX TREATMENT OF REAL PROPERTY 102 THAT IS USED TO PROVIDE LODGING.

Bill Summary:

Legislative Oversight Committee Concerning Tax Policy. The bill establishes that, for property tax years commencing on or after January 1, 2026, a short-term rental unit, which is an improvement that is designated and used as a place of residency by a person, family, or families, but that is also leased for overnight lodging for less than 30 consecutive days in exchange for a monetary payment (short-term stay) and is not a primary residence, and the land upon which the improvement is located, may be classified as either residential real property or lodging property. If, during the previous property tax year, a short-term rental unit was leased for short-term stays for more than 90 days, then it is classified as lodging property. Otherwise, it is classified as residential real property. Actual value for a short-term rental unit that is classified as lodging property is to be determined solely by application of the market approach to appraisal.

The bill also specifies, (with an exception for a property that qualifies as a bed and breakfast), that a building designed for use predominantly as a place of residency by a person, a family, or families but that is actually used, or available for use, to provide short-term stays only is a hotel and motel.

For purposes of applying the classification of either residential or lodging to a short-term rental unit, annually, the assessor is required to send notice to owners of short-term rental units of the number of days during the prior property tax year that the assessor has determined the property was leased for short-term stays. An owner must sign and return the notice and, if the owner disputes the number of days the property was leased for short-term stays, the owner must provide evidence demonstrating a different number of days the property was leased for short-term stays. Additionally, the property tax administrator is required to establish and administer a pilot program to develop a statewide database and uniform reporting system to track short-term rental units.

(ToGL) ARTICLE 2. - ZONING REGULATIONS^[2]

12-2-6 - Definitions.

Bed and Breakfast. An owner-occupied single-family residence with no more than ten (10) guest rooms which provides overnight accommodations and breakfast, provided from a single kitchen on the premises, to registered Transient Guests. The use of a Bed and Breakfast in a single-family residence shall be considered an accessory use to the primary use.

All Bed and Breakfast licenses need to be reevaluated for 2026.



Sales 11

Sales Taxes Due on Unit Rentals of Hotels, Motels, Bed-and-Breakfasts, Condominiums, and Time-Shares

GENERAL INFORMATION

This FYI contains sales tax information for owners and managers of units rented for less than 30 consecutive days. This includes hotels, motels, bed-and-breakfast inns, condominiums, campsites, and time shares of any lodging unit. If you own short-term lodging units, any rental of a unit for less than 30 consecutive days is taxable and you are required to collect and remit sales tax. [§39-26-104 (1) (f) and 39-26-102 (11), C.R.S.]

If a lodging owner or a management company rents rooms to an out-of-state travel agency, sales tax is due from the local owner or manager even if the out-of-state travel agency re-rents some or all of the rooms to the user or to another travel agency.

The 30-day rental rule applies to any customer who pays for the room, as long as the customer is not a broker or travel agent who is reimbursed by the occupant. **Example:** If a company rents a room for 30 consecutive days, but four different people from that company stay in the room, each at different times within the 30 days, the room charges are non-taxable because one entity rented the room. The Department of Revenue policy is not to restrict the 30-day rental to an individual or the same room, but to 30 consecutive days of paid use by any single payor or customer.

To determine the most current and applicable tax rates see publication Colorado Sales/Use Tax Rates (DR 1002). This publication is located at www.TaxColorado.com under "Forms", or visit www.Colorado.gov/RevenueOnline and view "Local Sales Tax Rates."

PROPERTY MANAGEMENT COMPANIES

Property Management Companies, those companies that typically manage property that is owned by another party or entity, are required to obtain a sales tax license for each taxing jurisdiction combination in which they manage rental properties. A license is required for each combination of county, municipal and special district taxes. **For example,** a property management company is managing several properties in Eagle County. There is a metropolitan district in a portion of unincorporated Eagle County. The property management company must obtain a license for property located within the metropolitan district in unincorporated Eagle County and another license for any property located within unincorporated Eagle County but outside the metropolitan district.

In the above example, if the property management company has two properties in unincorporated Eagle County that are located within the metropolitan district, those two properties will be on one sales tax license. The other sales tax license is for one property located within unincorporated Eagle County but outside the metropolitan district.

APPLICATION

A CR 0100 (Sales Tax/Withholding Account Application) must be completed for each taxing jurisdiction. In the example provided above where there are two properties in one taxing jurisdiction, one property address within the jurisdiction is entered as the location address and the property management company address is entered as the mailing address. The sales tax license fee must be included with each application.

WHAT TAXES ARE DUE?

Colorado state sales tax is always due on taxable rentals. Applicable special district taxes, county lodging and local marketing district taxes, all state-collected local and county sales taxes are also due on the rental price. Accommodations provided at no charge (e.g. "comped") are not subject to sales or use tax.

Home-rule cities that collect and administer their own taxes may treat items differently than the State of Colorado. You must contact a home-rule city directly for its policies. Lists of local sales tax rates, along with tax office phone numbers for self-collected areas and home-rule jurisdictions, are contained in Colorado Sales/Use Tax Rates (DR 1002). For more information on the applicability of local sales taxes, see publication FYI Sales 62, Guidelines For Determining When To Collect State-Collected Local Sales Tax.

HOW IS THE TAX REMITTED?

You must apply for a sales tax license by completing a Sales Tax/Withholding Account Application (CR 0100). The DR 0100, Sales Tax Return may be filed online at www.Colorado.gov/RevenueOnline. The DR 1485 County Lodging Tax Return or DR 1490 Local Marketing District Tax Return will be sent to you by the department at the appropriate intervals. However, failure to receive these tax return forms does not relieve you of your responsibility to pay the taxes. If you do not receive a form, you can download it from the Web site at www.TaxColorado.com

Remit the sales taxes you collected to the Department of Revenue and file the Sales Tax Return (DR 0100) on a quarterly basis if the collected sales tax is under \$300 monthly, or on a monthly basis if the collected sales tax is \$300 or more each a month. This return is due the 20th of the month following the tax period for which you are filing.

LOCAL MARKETING DISTRICT TAX

What is a Local Marketing District Tax?

A local marketing district tax is a tax on lodging services leased or rented for less than 30 days. This includes hotels, motels, condominiums and camping spaces, and in some areas houses, guest ranches and mobile homes. View "Local Sales Tax Rates" at www.Colorado.gov/RevenueOnline or see publication Colorado Sales/Use Tax Rates (DR 1002) for applicable local marketing district tax rates and locations where this tax applies.

Who pays the Local Marketing District Tax?

Lodging owners or their management companies are liable for the local marketing district tax on all receipts from lodging when the stay was less than 30 consecutive days.

The local marketing district tax is not required to be collected on lodging rentals of 30 consecutive days or more.

How is the tax remitted?

The tax is remitted on the Local Marketing District Tax Return (DR 1490) with the same filing frequency and due date as the Colorado Retail Sales Tax Return (DR 0100). For example, if the DR 0100 is filed monthly, the DR 1490 will also be filed monthly and due the 20th day of the month following the filing period.

COUNTY LODGING TAX

What is the County Lodging Tax?

The county lodging tax is a tax levied only in certain counties within Colorado and is applied specifically to lodging services, such as hotels, motels, condominiums, space rentals, camping facilities and services, auto camps and trailer parks. If one of these types of businesses rents rooms and accommodations for less than 30 days, a county lodging tax is charged to the customer. Rooms and accommodations occupied for a period of 30 or more consecutive days are exempt from county lodging tax. [§39-26-704.3, C.R.S.].

Who pays the County Lodging Tax?

Lodging owners or their management companies are liable for the county lodging tax on all receipts from lodging when the stay was less than 30 consecutive days.

If a municipal area collects its own city lodging tax, county lodging tax is not collected in that municipality..

County lodging tax rates vary depending upon the county where this tax is applicable. View "Local Sales Tax Rates" at www.Colorado.gov/RevenueOnline or see publication Colorado Sales/Use Tax Rates (DR 1002) to locate the most current county lodging tax rates and counties where the tax applies.

How is the tax remitted?

The county lodging tax is remitted quarterly to the Department of Revenue on the County Lodging Tax Return (DR 1485) [§30-11-107.5, C.R.S.]. This return must be filed by the 25th day of the month following the quarter for which you are filing. For example, the return is due April 25 for the January-March quarter.

FYIs provide general information concerning a variety of Colorado tax topics in simple and straightforward language. Although the FYIs represent a good faith effort to provide accurate and complete tax information, the information is not binding on the Colorado Department of Revenue, nor does it replace, alter, or supersede Colorado law and regulations. The Executive Director, who by statute is the only person having the authority to bind the Department, has not formally reviewed and/or approved these FYIs.

The bill also specifies, with an exception for a property that qualifies as a bed and breakfast, that a building designed for use predominantly as a place of residency by a person, a family, or families but that is actually used, or available for use, to provide short-term stays only is a hotel and motel.

This statement is a key definitional provision found in **Colorado legislation**—specifically a bill aimed at **reclassifying short-term rental (STR) properties** for tax and regulatory purposes.

 **Meaning and Context**

The provision establishes a functional definition that converts certain residential-style properties into a **commercial** classification, specifically **"hotel and motel,"** based on how they are used.

1. The Core Rule

The rule states that a building (or part of one) that meets these two conditions is legally classified as a "hotel and motel":

1. It was **designed** predominantly as a residential dwelling (for a person, family, or families).
2. It is **actually used** or **available for use** *only* to provide **short-term stays** (typically defined as less than 30 consecutive days).

2. The Exception

The clause includes a specific exemption for a property that qualifies as a **bed and breakfast (B&B)**. This means traditional, owner-occupied B&Bs are not automatically reclassified under this rule, as they are typically already subject to certain commercial lodging regulations.

3. Legislative Goal (Taxation)

This language is taken from various Colorado legislative attempts (such as components of **Senate Bill 33** and related proposals) intended to address the boom in non-owner-occupied short-term rentals.

- The primary goal is to shift the property tax assessment for these investment-focused STRs from the **lower residential rate** (e.g., around) to the **higher commercial lodging rate** (e.g.,) on a portion or all of the property's value.
- By legally classifying a residential-designed property that is *only* used for short-term lodging as a "hotel and motel," the legislature provides the legal justification for county assessors to apply the commercial property tax rate.

In essence, the bill seeks to distinguish between someone occasionally renting out their primary or secondary home and a property that operates as a full-time commercial lodging business under the guise of a residential unit.

[Colorado short-term rental regulation updates for 2025: what hosts need to know](#) explains the complex and varying regulations and legislative efforts regarding short-term rentals in Colorado, which provides context for the quoted definition.



MANAGER UPDATE

11/24/2025

To: Town of Grand Lake Board of Trustees

From: Steve Kudron, Town Manager

Activities & Events Recap

- Seussical the Musical was a rousing success for our local High School thespians! Standing room only was reported for all three shows, and some found tickets sold out! More than 600 patrons attended the shows over the three days. The program would love to be able to keep producing shows in 2026, one in the winter and one in the spring. We will be presenting a request for these shows at the December 8 meeting.
- Grand Lake Tree Lighting will be this Friday, November 28, 2025. It would be great if all of the Trustees were able to attend this annual Town tradition.
- Conservation Trust. Grant applications have been sent to continue the Ambassador program for 2026 with HTA, and the preliminary 2025 action report has been presented. Let me know if you would like details on any of these topics
- The Colorado Water Board has approved the Shoshone water pact with Grand County, the Colorado River District and other stakeholders. The \$99million dollar purchase will ensure downstream flows protecting the Colorado River headwaters for the future.
- The Town and the Three Lakes Watershed Association has completed interviews with the Windy Gap Environmental Fund for a \$150k grant for stormwater mitigation on the west side of Town. This project has been revised to fit within the current grant scope and cost.
- The Town successfully submitted the Colorado Energy Impact Accelerator grant request for a Complete Streets Activity and Mobility plan. This plan and implementation is designed to develop transportation and accessibility corridors to support multi model transportation options related to mass transit inclusion to the Grand Lake RMNP gateway corridor.

Department Notes

- **Admin**
 - Holiday Dinner is December 5, 2025 – Invites have been sent out
 - Admin/Billing support final interviews were held November 24, 2025. We anticipate an offer being sent this week

- **Finance**
 - Stephanie Rhone will be joining our staff on December 1, 2025 as the new Town Treasurer. She will be in the office for a few hours before her start date to become familiar with our processes. We are fortunate to add her to our team. Please welcome Stephanie when you see her!
 - 2026 Wage analysis is being completed and will be ready for the December 8, 2025, meeting
 - The 2025 Audit engagement will be presented at the December 8, 2025 meeting
- **Code Enforcement**
 - Several construction projects are continuing through the winter months. They are predominately interior finishing.
 - STR enforcement continues.
- **Planning**
 - There are several projects in predevelopment. The Commission and Board will continue to be updated as update on those specific project updates
 - The local Planning Capacity grant is being adjusted to allow for some more services in house to be paid by the grant. As a result, I am expecting to bring a planner in house in the next couple of weeks, once the amendment to the grant is complete. The planner has been identified and has acquired housing for his term.
- **Public Works**
 - Heaters are being installed in the pavilion this week. Our contractors will have it done in time for Tree Lighting
 - Remodel of pavilion bathrooms will be complete this week
 - Park Avenue tree removal is completed
 - Plow routes and snow removal plans are in place. The year on snow days work will begin at 4am with primary road accessibility by 7am – prior to school bus arrival.
 - **Parks**
 - The boat ramp has been removed for the season.
 - Federal gate closures are now in place. Please respect these seasonal safety closures.
- **Grand Lake Center**
 - Staff has completed their seasonal analysis with fee changes recommended
 - Regular cleaning process is in place and working well between staff and public works
 - Public Works has completed the replacement of faucets at the Center as well as performing repair on the modular buildings.
- **Marketing/Events/Community Engagement**
 - Tree lighting is November 28th this year. Please all attend
 - The Town has received notice that we have been included into the Colorado Tourism Office’s winter social coop program. This program will highlight the town’s unique place in the state’s marketing strategy that will benefit businesses alike.
- **Intergovernmental**
 - Mayor Managers Commissioners Meeting was held November 17, 2025. The Board has been asked to consider a coop to provide mental help services in Grand County EMS and Sheriffs offices for onsite support.

- Grand Places 2050 met November 20, 2025 in Winter Park. Key items included a discussion with the Colorado Open Lands – the Land Trust that has recently merged with Middle Park
- I will be meeting with the Winter Park transit operators later this week to discuss logistics for implementation
- **Water Department**
 - Q4 waters bills have been sent and payment is due the end of November.
- **Marina**
 - Marina is winterized. Water and services turned off for the winter
 - Pontoon boats have been ordered. More information on the Denver Boat Show to Follow
 - The Marina Manager and I have completed an evaluation of rates for the 2026 season. Fee changes have been included in the 2026 fee schedule.
- **Pay as You Throw**
 - Normal Operations
- **Space to Create**
 - Makers Space continues to progress. Some engineering/construction changes have been required since the contractor’s erection of the building. These corrections have been approved to be made by Elk Mountain Construction to keep the project on track. Jimmy Strickland and his crew continue to overperform for the Town. The decision to work predominantly with local businesses has proven to be a great choice.
 - The Town has received its full grant payment from Colorado Creative Industries. This allows us to keep our schedule and maintain our projected summer 2026 ribbon cutting.
 - Northstar Systembuilt has started production of the residences at Space to Create. Members of the design and development team will visit the plant the first week of January. They will be able to view the first eight modules in different stages of production.

Upcoming Event Highlights:

- Tree Lighting November 28, 2025
- Winter Craft Bazaar – Grand Lake Community House – November 28 & 29, 2025

For all the great events happening in Grand Lake as well as Rocky Mountain Folk School classes, check out the December newsletter on the Town’s website.

Next Board Meeting: December 8, 2025

[Accelerator Letter of Intent \(LOI\) Application](#)

Response ID: **168883**

Submitted Date: 11/17/2025 02:51:28 PM

Completion Time: 2 hr. 44 min. 5 sec.

APPLICATION GUIDANCE

Thank you for your interest in the [Local IMPACT Accelerator Program](#)! Applicants are strongly encouraged to read the [Program Guidance](#) before submitting applications. Round 1 Full Applications are due by Wednesday, November 5 at 11:59 p.m. MT and Round 2 LOIs are due by Monday, November 17 at 11:59 p.m. MT.

Both Round 1 Full Applications and Round 2 LOI Applications will use the same form. There is a question in Section 8 which will prompt additional questions for Full Application applicants.

Questions about the Accelerator can be submitted using the [IMPACT Accelerator Q&A form](#) until Wednesday, October 15 at 11:59 pm MT. CEO will post public responses to all questions received during the formal Q&A period by Monday, October 20 at 5pm MT. After October 15, applicants should direct any questions to Regional Coordinators.

Answers to Q&A's, Regional Coordinator contact information, and webinar recordings will be available on the [IMPACT Accelerator webpage](#).

[Colorado Energy Office Accessibility Statement](#)

Round 2 is the final application round for the Impact Accelerator. For those completing a Round 1 Full Application, there will not be another opportunity to apply if you are not awarded. For those completing a Round 2 LOI, there will not be a Round 3. Therefore, CEO strongly encourages all applicants to review the below bullets to ensure your application adheres to the [Program Guidance](#). CEO also encourages all applicants to contact their regional coordinator for application support, and to begin working with them early in the application window. To ensure compliance with Accelerator program guidelines, please remember:

- Applicants should clearly identify the policy your jurisdiction is seeking to adopt, how the policy exceeds state and local requirements, and the mechanism in which it will be adopted by an elected body. CEO has listed 24 eligible policies (with relevant examples) in the program guidance and recommends adhering to one of these policy options.
- Applicants cannot apply for project funding alone - applications must include a policy adoption proposal.
- Projects can be in a different sector from the proposed policy; e.g. You can choose a policy in the building sector and project in the transportation sector.

SECTION 1 - CONTACT INFORMATION

First Name Last Name
Steve Kudron

Type of Organization
Cohort Led by a City/County

Entity Legal Name Entity Preferred Name (optional)

Town of Grand Lake

Contact Email Alternative Email (optional)
steve@toglco.com

Contact Phone Alternative Phone Number (optional)
(970) 966-0067 (970) 627-3435

County Zipcode
Grand County 80447

Is your jurisdiction within the Denver Regional Council of Governments (DRCOG) planning area and intending to apply for their Climate Pollution Reduction Grant funding?

No, I'm not in the DRCOG region

Are you applying as part of a cohort?

Yes

Please list all other entities that are part of the cohort:

Three Peaks Collaborative

Will each member of the cohort be able to provide a letter of support for the Full Application?

Yes

If the organization completing this application NOT the cohort lead organization, please name the cohort lead organization.

Town of Grand Lake

Has the cohort lead organization agreed to this role ?

Yes

SECTION 2 - APPLICATION SUMMARY

For the overview below please use the following format and language:

My application includes passing a **[policy measure name]** through a vote by **[city council or other elected body]**. We are asking for project funds to **[project description]** (if applying for project funds). In order to pass the policy, we will **[description of actions to pass policy]**. We intend to pass a **[policy type, i.e. ordinance, statue, etc.]** which will exceed existing state and local requirements by **[description of how policy exceeds requirements]**. The project work will support **[name of new or existing policy]** by **[description of project impact]**.

Please provide a 3-5 sentence high-level overview of your application, including all policies and projects you're applying for (using the suggest format and language above).

This application includes passing a Complete Streets, Mobility, and Accessibility Policy through a vote by Town council. We are asking for project funds to implement Grand Lake’s new Policy and Implementation Plan to strengthen multimodal connections within and beyond the community. To pass the policy, we will first prepare a Mobility and Accessibility Action Plan that builds on existing Comprehensive Plan targets, including improved trail and visitor hub connectivity for all forms of transit, including Off-Highway Vehicles. The Town will pass a Policy and Implementation Framework for an adopted Complete Streets and

Regional Mobility Policy, which will exceed existing state and local requirements by operationalizing the Town’s adopted Policies and by applying Colorado’s statewide goals to a rural context. The project work will support the Town of Grand Lake by creating a test-pilot program for equitable, low-carbon mobility innovation in a rural gateway that will serve as a replicable model for small towns and gateway communities statewide.

SECTION 3 - DETAILED POLICY & PROJECT DESCRIPTIONS

What policy sector(s) are you applying for (select all that apply)?

- Land Use
- Transportation

What policy measure(s) are you applying for? (Check all that apply and review Accelerator Guidance Table 1 for the full description of each measure listed below).

- Land Use Measure 4: Adopt parking management strategies
- Transportation Measure 1: Adopt robust complete streets policies
- Transportation Measure 1: Adopt active transportation supportive design standards
- Transportation Measure 1: Dedicate funding for active transportation facilities
- Transportation Measure 2: Dedicate funding for transit priority improvements
- Transportation Measure 2: Adopt plans that prioritize transit users
- Transportation Measure 4: Adopt fees that encourage zero-emission vehicles

Please describe your policy effort in detail. What policy are you seeking to advance? Why did you choose this policy? What impact will advancing this policy have for your jurisdiction?

With this funding, the Town of Grand Lake will develop a Complete Streets, Mobility, and Accessibility Policy with an actionable Implementation Plan that will improve multi-modal transit, including pedestrian, bicycle, automobile, and Off-Highway Vehicles (ATV, Snowmobiles, Snowcats, etc.) such that usage strategies and guidelines are clear. Additionally, the implementation will provide much-needed, data-driven guidance around parking, trail usage, and the intersection between offroad corridors and on road requirements, which have heretofore confused offroad enthusiasts. The policy will enhance and expand on goals set in the Town’s 2020 Comprehensive Plan by developing a Policy to address all forms of road and offroad usage. The Policy and Implementation Plan will integrate land use, tourism, accessibility, and climate goals into one coordinated mobility framework tailored for Grand Lake. As a gateway community that serves as the western entrance to Rocky Mountain National Park, as well as the entryway into numerous backcountry experiences, Grand Lake contends with all manner of transportation pressures. This policy effort was chosen to address mounting challenges in Grand Lake, which include seasonal visitation pressures, limited transit options, constrained parking, pedestrian and bicyclist accessibility gaps and impacts at intersections between Off-Highway Vehicle (OHV) routes and conventional automobile and pedestrian corridors. Because of its central location and accessibility to Rocky Mountain National Park, Arapaho Wilderness Area, and other federal and state backcountry areas, Grand Lake experiences conflicts between multiple vehicular and pedestrian uses. This policy is intended to clarify uses and reduce conflicts. The impact for our jurisdiction will be development and implementation of a clear policy that outlines appropriate uses and interfaces of

multiple on- and off-road facilities, including sidewalks, streets, and trails, and how users can interact between these modes of travel. Additionally, we will better coordinate parking requirements and locations, as well as outline public transportation guidance. With increased usage, the Town of Grand Lake has experienced significant confusion in terms of how all modes of transportation intersect and overlap within the community. This policy, as well as the subsequent plan and implementation elements, will assist in clarifying these conflicts such that all users should be more readily and safely accepted.

What type of policy change are you enacting?

Ordinance

How will your policy be passed?

Vote by an elected body (Council, County Commissioners, etc)

Please explain why the type of policy change and adoption mechanism you listed above are the most durable for your jurisdiction:

A formally adopted Complete Streets, Mobility, and Accessibility Policy and Implementation Plan is the most durable mechanism for Grand Lake because it provides clear, binding guidance that remains in effect through leadership changes, budget cycles, and seasonal staffing fluctuations. A Town Board resolution ensures the Policy is institutionalized rather than discretionary, embedding multimodal, accessibility, and climate-aligned design requirements into all future transportation and land-use decisions. This approach creates long-term consistency, strengthens coordination with CDOT and regional partners, and lays a stable foundation for integrating these standards into implementation efforts and capital improvement decisions. Furthermore, this first of its kind policy takes the standard elements of a Complete Streets Policy and exceed these standards by incorporating all modes of transit, emphasizing accessibility, and producing a replicable model for other backcountry communities.

Please describe why you think your project will be successful, including:- How you anticipate successfully adopting this policy- If there are other policies/programs that build a foundation or support for the policy- If you have support from an elected body- Historical work completed to build support for the policy (policy analysis, community engagement, collaboration with council, etc)

Grand Lake will formally adopt this policy and plan by the Town Board’s routine mechanisms of adoption. While broad support is currently understood due to the longstanding issues faced by residents, businesses, and visitors alike, presentation of a draft policy, in addition to incorporating feedback from local officials is planned to ensure questions and concerns are addressed prior to requesting a formal vote. The proposed project builds on the efforts already advanced toward adopting the Town’s Comprehensive Plan, which directly cites long-standing mobility challenges, including seasonal congestion, gaps in Americans with Disabilities (ADA) Act infrastructure, and limited transit access. The concept of addressing accessibility and mobility needs has already gained positive feedback from residents, business owners, and local partners, all of whom have recognized the conflicts between various transportation uses, including lack of clarity around off-highway vehicle uses, pedestrian corridors, and parking. The Complete Streets, Mobility, and Accessibility Policy is strengthened by several existing local plans and regional programs that create a strong foundation for adoption, including a 2014 Wayfinding Masterplan, the 2020 Comprehensive Plan , local mobility

priorities identified through community workshops, and CDOT’s regional transit and safety initiatives all support the shift toward multimodal, low-emission transportation. As part of the efforts to produce the Comprehensive Plan , the Town formed a Steering Committee, collected data from public and stakeholder surveys, and held an in-person Open House. Additionally, the Town’s ongoing work on wayfinding, trail connections, parking management, and ADA compliance demonstrates both organizational readiness and a history of implementing mobility improvements. The Town Board has expressed support for advancing mobility and accessibility improvements, and staff have been working closely with elected officials and local organizations to align the policy with broader community priorities related to safety, tourism management, and climate resilience. Over the past several years, the Town has laid the foundation for this type of Policy through targeted community engagement, collaboration with local businesses, conversations with public safety officials, and coordination with Rocky Mountain National Park and neighboring jurisdictions. Feedback collected through visioning sessions, seasonal workforce outreach, and tourism-related planning has consistently highlighted the need for safer walking and biking access, more reliable transit options, and improved connectivity, as well as better and safer clarity around off-highway vehicle usage, especially at intersections of pedestrian and automobile corridors. These efforts have laid a strong groundwork for formalizing the Policy and implementing it through a phased, achievable approach.

Does your proposed policy exceed state and local requirements?

Yes

Describe how your policy extends beyond State minimum standards (adopting a policy that extends far beyond existing local and state requirements, adopting a forthcoming state requirement early, opting-in to optional state legislation, etc). How much farther does it go?

Grand Lake’s Complete Streets, Mobility, and Accessibility Policy goes beyond Colorado’s minimum multimodal, safety, Transportation Demand Management (TDM), accessibility, transit, wayfinding, and micromobility requirements as outlined in the CDOT Roadway Design Guide, CDOT Pedestrian Crossing Guidelines (2021), Colorado Energy Office e-bike programs, and CDOT wayfinding/signage guidance. These state frameworks establish baseline expectations but are not designed for the unique challenges that arise in rural mountain towns, recreation gateways, or visitor-driven circulation systems. State guidance focuses on urbanized corridors and state highway rights-of-way, outlining minimum expectations for bike/ped facility integration and context-sensitive design. Grand Lake proposes applying multimodal requirements to lakefront corridors, trailhead approaches, recreation streets, and tourism nodes, all areas that are not addressed in state policies. The proposed project will require improved crosswalks, curb extensions, pedestrian islands, and winter-visibility treatments, which exceed CDOT’s minimum safety standards. Grand Lake is also proposing to regulate town-wide multimodal cross-sections, where CDOT guidance only requires project-level application. State pedestrian guidance outlines the minimum required crossing treatments based on speed, width, and demand. Grand Lake proposes to surpass these by requiring higher-level safety treatments, including refuge islands and raised crossings, in locations where the state only requires markings or signage for off-highway vehicles. The project also proposes

to apply pedestrian-safety standards to trail crossing points, recreation zones, and non-highway segments, which are not covered under state thresholds. State design guidance does not require small towns to create multimodal hubs or consider first- and last-mile layers. Grand Lake proposes to exceed guidance by incorporating such elements into future site planning processes. By coordinating across Town, Recreation District, private lodging properties, and Rocky Mountain National Park Grand Lake goes above policy, which does not require coordination. Electrification is not mandated for rural transit, but Grand Lake’s plans prioritize low-emission shuttle service. CDOT provides limited guidance on signage, and primarily only for highway-oriented signs. Grand Lake plans to develop a full mobility branding and wayfinding system that integrates shuttles, e-bikes, parking, trails, and lakefront destinations to clearly identify allowable modes along each route. The State supports e-bike rebates through the CEO Community Access to Electric Bicycles Program, but it does not regulate or prescribe micromobility infrastructure. Grand Lake will explore establishing a full public bike and e-bike share system in a rural gateway context, which is something not described or required in any state program. The integration of e-bike programs directly with mobility hubs, transit stops, and trail-to-town pathways advances beyond CDOT’s bikeway design minimums. State programs like the Colorado Main Streets Program encourage placemaking but do not require tactical pilots. Grand Lake proposes piloting raised crossings, protected bike lanes, curb extensions, and pedestrian-safety treatments in areas lacking state minimum requirements. Applying tactical urbanism demonstrations outside typical downtown blocks, including lakefront zones, trailheads, and recreation nodes. Community feedback and data collected related to the pilots will then be incorporated into future policy and implementation efforts.

Anticipated policy work start date: **05/01/2026**
Anticipated policy adoption date: **01/01/2026**

How will you show your policy efforts are advancing within the first six months if awarded?

Within the first six months, Grand Lake will demonstrate clear progress toward policy adoption through a structured sequence of public meetings, stakeholder coordination, and documented revisions. In months 1-3, the Town will present the draft Complete Streets, Mobility, and Accessibility Policy and Implementation Plan to the Planning Commission and Town Board to gather feedback and produce an updated version. Between months 3-6, staff will coordinate with CDOT, the Recreation District, Rocky Mountain National Park, and other regulatory partners to ensure alignment with overlapping policies and verify that the policy exceeds state minimum standards, incorporating revisions based on this input. By months 5-7, the refined policy and plan will return to the Planning Commission for final review, followed by preparation for the Board’s adoption vote, supported by staff reports, meeting minutes, and public notices that collectively demonstrate strong, measurable advancement toward full policy adoption.

Are you applying for policy funding or both policy and project funding?
Both Policy & Project Funding

What project area(s) are you applying for (select all that apply)?
- Land Use
- Transportation

What project(s) are you applying for? (Select all that apply and review Accelerator Guidance Appendix B for the full description of each project listed below).

- Land Use 4: Implement parking management strategies
- Land Use 5: Establish an EV charging incentive program
- Transportation 1: Advance active transportation project plans
- Transportation 1: Create programs that support active transportation.
- Transportation 1: Purchase equipment and software that supports active transportation
- Transportation 2: Join or establish a transit district
- Transportation 2: Advance design and engineering for bus priority projects
- Transportation 4: Support implementation of differentiated vehicle registration fees

Please describe your project in detail. What project are you proposing? Why did you choose this project? What impact will implementing this project have in your jurisdiction?

We will develop a survey for various transportation types, including a baseline initial survey, followed by subsequent survey to gauge efficacy and engagement with the policy. We will also track safety issues, including accidents, speeding, and other areas where conflict should be reduced due to the proposed policy. We will also monitor parking at various trailheads and public areas to see if the policy is being adhered to. Other metrics may include the total number of permit applications for OHVs, publicly available tourism data, and other publicly available data points that may also be referenced to assess trends. Finally, regarding integration with public transit we will document ridership trends.

Anticipated project start date: **05/01/2026** Anticipated project completion date: **04/28/2028**

If you are applying for policy and project funding in the same sector as your policy, please explain how your project will support or strengthen the policy. If you are applying for project funding in a different sector than your policy, explain how your project aligns with previous planning efforts or policies.

We will first prepare a Complete Streets, Mobility, and Accessibility Action Plan that builds on existing Comprehensive Plan targets, including improved trail and visitor hub connectivity for all forms of transit, including Off-Highway Vehicles. The Town will then create a test-pilot program for equitable, low-carbon mobility innovation in a rural gateway that will serve as a replicable model for small towns and gateway communities statewide. Because our policy and project funding are in the same transportation and land use sector, each implementation task is specifically designed to support and strengthen the proposed Complete Streets, Mobility, and Accessibility Policy. Task 1 directly produces the Complete Streets, Mobility, and Accessibility Policy and Implementation Plan, translating the Town’s Comprehensive Plan goals into clear multimodal, accessibility, and OHV usage

standards. Tasks 2-4 operationalize the policy by implementing outreach and wayfinding, tactical urbanism demonstration projects, and an improved alternative vehicle network that clarifies how pedestrians, bicycles, automobiles, and Off-Highway Vehicles should interact on sidewalks, streets, trails, and parking areas. Tasks 5 and 6 further reinforce the policy by establishing monitoring and evaluation systems, collecting data on mode shift and safety, and designing accessible facilities that embody the policy’s ADA, parking management, TDM, and multimodal design requirements. Together, these projects move the policy from concept to practice, provide data-driven feedback to refine it over time, and ensure that Grand Lake’s new framework for mobility and accessibility is visibly implemented, tested, and strengthened across the community.

SECTION 4 - FEDERAL REQUIREMENTS

The Accelerator is generally not funding construction projects but may make some allowances if construction efforts are unavoidable. However, construction triggers federal requirements for grantees, contractors, and CEO, including tracking wages. Hiring a contractor to install equipment could also trigger certain federal requirements.

Does your project involve construction or hiring a contractor for equipment installations?
No, there is no construction or contractor installations

Having looked at the Accelerator Guidance and Appendix E (a list of what might trigger the need to develop a Quality Assurance Project Plan), will your project involve collecting and/or analyzing new environmental data (e.g. air quality, soil quality, building energy consumption, etc).

Yes - we will be collecting this type of data

If yes, please briefly describe the kinds of data you anticipate collecting/analyzing:
We will develop a survey for various transportation types, including a baseline initial survey, followed by subsequent survey to gauge efficacy and engagement with the policy. We will also track safety issues, including accidents, speeding, and other areas where conflict should be reduced due to the proposed policy. We will also monitor parking at various trailheads and public areas to see if the policy is being adhered to. Other metrics may include the total number of permit applications for OHVs, publicly available tourism data, and other publicly available data points that may also be referenced to assess trends. Finally, regarding integration with public transit we will document ridership trends.

Do you plan to purchase any equipment or materials? (e.g. heat pumps, vehicles, laptop computers, or software)
Yes, I would like to purchase equipment or materials

Have you completed projects involving Build America, Buy America (BABA) compliance?
Yes

The Terms & Conditions cover many other federal regulations but many may not relate to your project. These include the National Historic Preservation Act, the Archeological and Historic Preservation Act, the Endangered Species Act, and the Farmland Protection Policy Act. Do any of these apply to your project?
Yes, one or more of these apply

If you think one of the Federal Requirements above may apply, please list which one: Project latitude and longitude (if known):

A review of policy requirements in terms of NEPA, National Historic Preservation Act, Archeological and Historic Preservation Act, and Endangered Species Act, and the Farmland Protection Policy act will be reviewed as a part of Task 1 as recommendations are developed to ensure compliance. We confirm awareness of this compliance item and will review requirements prior to implementation.

SECTION 5 - BUDGET & MATCH

As described in the Accelerator Guidance, you will be asked to complete the [Accelerator Budget Form](#) and upload it below. Each budget section should present a holistic scope of work and logically build upon the previous, with the constrained budget including the most critical tasks that could exist as a standalone effort, the standard budget including additional tasks which build upon the constrained budget, and the vision budget adding additional tasks to the standard budget, which will result in a more impactful policy and/or project.

While the suggested amounts for the constrained, standard, and vision budget are \$500,000, \$2M, and \$5M, your budgets do not need to total these amounts and should provide the most accurate estimates possible of your anticipated costs to complete the outlined scope of work. CEO will consider funding requests that exceed these amounts for the constrained and standard budget, but the vision budget has a hard cap of \$5M.

Accelerator Budget Form

Grand Lake_Accelerator Budget Form_FINAL.xlsx

Outline the major Scope of Work tasks if awarded the Standard Budget:

This project is intended to be submitted as a Standard Budget project. This Scope of Work includes Tasks 1, 2, 3, 4, and 5. Deliverables would include the production of a Complete Streets, Mobility, and Accessibility Policy and Implementation Plan, accompanied by comprehensive guidance on monitoring, evaluation, and strategy development. Task 1 Planning: Mobility and Accessibility Strategy. Hire a consultant to prepare a Complete Streets, Mobility, and Accessibility Policy and Implementation Plan that builds on existing Comprehensive Plan targets. Task 2: Implementation: Outreach and Promotional Strategy. Hire a consultant to implement the comprehensive promotional strategy including a logo, website, outreach materials, wayfinding, and signage (including both creating, installing, and distributing), which will have been mandated and designed in the Policy and Implementation plan. Task 3 Implementation: Tactical Urbanism Demonstration Projects. Implement temporary, low-cost mobility pilots such as pop-up crosswalks, protected bike lanes, wayfinding murals, and other modular seating at shuttle stops. Use demonstrations to test design concepts before permanent investment. Engage residents and visitors through volunteer-based implementation events. Task 4 Implementation: Improved Alternative Vehicle Network, implement an improved system for local riders, rental companies, and visitors to better understand accepted uses, parking, and access for off-highway vehicles, including bicycles, snowmobiles, all-terrain vehicles, and other

backcountry modes of transit. Task 5 Implementation: Monitoring, Evaluation, and Expansion Strategy. Collect data on shuttle ridership, bike use, and mode shift impacts to inform statewide benchmarking for small community mobility programs. Evaluate performance and refine future service plans. Task 6 Implementation: Access Facility Design. Design and engineering for accessible facilities at strategic locations.

Outline additional Scope of Work tasks if awarded your Vision Budget:	Outline Scope of Work tasks that would remain if only awarded your Constrained Budget:	Constrained Budget (\$)-~25% of Standard Budget	Standard Budget (\$)-Up to \$2M	Vision Budget (\$)-Over Standard/Up to \$5M
		238500	855000	3430000

If awarded a Vision Budget, all tasks would be completed as outlined. The only difference from the Standard Budget deliverables would be additional demonstration pilots, including consideration of Actibump automated speed bump devices, or similar technologies. Additionally, Task 6 would include engineering design for strategically selected ADA infrastructure and key sidewalk, parking, or bike trails. Care will be taken to minimize construction in green spaces, and utilize more natural materials to minimize environmental impacts.

Within the Constrained Budget only Task 1 and Task 3 would be completed. This would include the production of a Complete Streets, Mobility, and Accessibility Policy and Implementation Plan, as well as a strategy documenting recommending tactical demonstration projects.

Applicants are required to provide 5% match (e.g. leveraged funds) unless they qualify for 0% match. Select your anticipated match	If you are required to provide 5% match/leverage but are unable to, CEO will make considerations for jurisdictions experiencing hardship. Please provide the details of your situation:	If you do not qualify for 0% match, do you anticipate being able to provide 5% match for each of the three budget amounts?	Will your match be all cash, or a mix of cash and in-kind?
5% match; we do not explicitly direct any funds to low-income groups	5%	Yes	Match will be cash (at least 50%) and in-kind (up to 50%)

Provide a description of the need for funding from the Colorado Energy Office (CEO) to pass the proposed policy(ies) and implement project(s). Describe how the proposed policy

and/or project would not be achievable without CEO funding or would be enhanced or improved with CEO funding.

The Town of Grand Lake requires support from the Colorado Energy Office to advance and implement this policy because, as a small rural community with limited staff and financial capacity, the Town does not have the resources necessary to conduct the technical analysis, stakeholder coordination, ADA assessments, multimodal design work, and demonstration pilots required to produce a robust, climate-aligned Complete Streets, Mobility, and Accessibility Policy. Without CEO funding, Grand Lake would be limited to incremental improvements and would not be able to shape the already unmanageable traffic and growth with foresight for preserving resources and safety. CEO funding will enable the Town to hire specialized planners and engineers, conduct detailed walkability and mobility assessments, coordinate with CDOT and Rocky Mountain National Park, and pilot strategic accessibility and mobility concepts that would otherwise be financially unattainable. The policy and the demonstration projects that support its adoption will be significantly more effective, data-driven, and aligned with state climate goals because of CEO support, allowing Grand Lake to move from high-level concepts to an actionable implementation framework that the Town could not produce on its own. Perhaps more importantly, with CEO support, Grand Lake can create a model of ecologically and humanistically responsible transportation planning for other mountain gateway communities.

SECTION 6 - IMPACT & SUPPORT

Describe the likelihood that this application, if funded, will have a sustained impact. This can include ongoing committed funding to support the effort after grant funds are expended, demonstrated long-term support from stakeholders, likelihood of the policy being repealed in the future, how the policy/project aligns with long-term planning efforts, etc.

Grand Lake’s proposed policy is highly likely to have a sustained and lasting impact due to strong alignment with long-term community goals, consistent stakeholder support, and an implementation framework that extends well beyond the grant period. The Town has already demonstrated multi-year commitment to improving mobility, accessibility, and climate-friendly travel through its Comprehensive Plan, lakefront improvements, trail connections, and ongoing coordination with CDOT and Rocky Mountain National Park. Adopting the Complete Streets, Mobility, and Accessibility Policy and Implementation Plan through formal Board action ensures durability, as Board-approved policies in Grand Lake historically remain in effect through changes in leadership. The Town is also committed to incorporating the policy’s multimodal and climate-aligned standards into future capital planning, subdivision review, grant applications, and annual budgeting, ensuring continued funding for implementation after CEO resources are expended. Additionally, the policy and attendant plan reflect priorities consistently reinforced by residents, business owners, seasonal workers, and regional partners, making repeal or rollback unlikely. The policy becomes the guiding framework for future transportation decisions and is supported by a mix of local funding, regional partnerships, and long-term tourism-serving mobility needs. The impacts of this project will persist long after the Accelerator grant concludes.

Describe your plan for public engagement, including specific groups you may target, why and any relevant historical public engagement activities. If you plan to engage with low-income communities, please also describe those efforts.

Grand Lake will implement a focused and inclusive public engagement strategy that builds on the Town's strong history of community involvement in mobility, lakefront, and land-use planning efforts. Engagement will target residents, business owners, seasonal workers, visitors, older adults, people with disabilities, and low-income community members who rely more heavily on walking, transit, and shared mobility options. Early outreach will include public workshops, online surveys, and targeted stakeholder discussions to understand mobility barriers, ADA challenges, parking and circulation issues, and opportunities for expanding low-emission and accessible travel options. Building on past engagements for the Comprehensive Plan, lakefront improvements, and wayfinding initiatives, the Town will continue to use multi-platform outreach tools that include public meetings, digital tools, social media, and intercept surveys at popular destinations to reach full- and part-time residents as well as the seasonal workforce. Special attention will be given to low-income households and individuals without vehicle access, who face disproportionate and dangerous mobility challenges in a rural gateway community. Engagement will include direct outreach through local service organizations, the library, the Recreation District, and seasonal employer networks to ensure that these voices help shape multimodal and accessibility priorities. Coordination with older adults and individuals with disabilities will occur through targeted ADA walk audits, partnership with accessibility-focused organizations, and accessible meeting formats. Engagement with businesses, lodging operators, and the tourism sector will ensure strategies address visitor mobility and trail-to-town circulation. Together, this approach ensures that the policy reflects the needs of all user groups and is informed by the Town's demonstrated pattern of collaborative, community-centered planning.

What risks have you identified that could prevent your policy and/or project efforts from succeeding?

The primary risks to successful policy adoption include limited staff capacity, seasonal scheduling constraints, and the need for close coordination with multiple regulatory partners such as CDOT, the Recreation District, and Rocky Mountain National Park. As a small rural community, Grand Lake must manage competing workloads and timing challenges. In addition, the Town's mobility network includes state highways and federal recreation gateways, so delays in interagency coordination could extend the adoption timeline. Community concerns about parking, winter maintenance, or right-of-way modifications may also require additional engagement and refinement. Finally, unexpected shifts in Town Board or Planning Commission priorities could slow progress, though current leadership has expressed strong support. Despite these risks, each is manageable through early engagement, clear communication, phased work planning, and targeted use of consultant support funded through the Accelerator program.

How will you mitigate risks that may prevent your efforts from being successful? Specifically include how you will mitigate the risk that your policy effort does not pass, any project management concerns and whether you've successfully completed similar work before.

The Town of Grand Lake has long prioritized safety and accessibility across our built environment. Through a series of community workshops in 2024, residents and local leaders consistently emphasized the importance of access to high-quality

recreation. While the community already offers exceptional opportunities for outdoor recreation, maintaining safe and accessible spaces remains a top priority. Following a recent board meeting regarding this policy proposal, the board expressed strong support for moving forward. To strengthen this initiative, we propose hosting a series of presentations before calling for a formal vote. These sessions will encourage collaboration, provide opportunities to address questions and concerns, and ensure the resulting policy reflects an approach of collaborative governance. If any hesitation or lack of support arises, we will work closely with residents and the board to identify concerns, develop solutions, and build unified agreement around the policy.

SECTION 7 - ADDITIONAL INFORMATION

Do you have approval to apply for this grant such that if awarded there are no additional local approvals needed in order to contract with the state?

I have approval and will not need additional approval to proceed if awarded

Did you work with a Regional Coordinator? (Full list of organizations is available on the accelerator website).

No

Will you be able to provide all the necessary attachments in the Full Application if encouraged to proceed? Required attachments will include:- Letter from City Council (or similar entity)- Commitment of match funding (if you do not qualify for 0% match and it is not already included in the letter from City Council)- Letters of support (required for cohorts; preferred for all)- Screenshot of EnviroScreen2.0 and/or a GIS map if you qualify for 0% match- A detailed budget spreadsheet with budget breakdown by task- Copy of the jurisdictions' DRCOG application (If applicable)

Yes, I can provide all applicable attachments for the Full Application

Is there anything else you want to tell CEO that was not covered above?

The Grand Lake Women's Club mailed a letter of support directly to CEO in support of our application.

Is there anything you wish to upload at this time (not required)?

Yes, I'd like to upload one or more files for reference

Optional Upload #1

LOS_Three Peaks Collab.pdf

Optional Upload #2

Support letter TOGL 11.13.25 Signed.pdf

Optional Upload #3

Grand Lake LOS_Rocky Mountain Conservancy.pdf

SECTION 8: Round 1 Full Application or Round 2 LOI

What type of application are you completing?

Round 2 Letter of Intent

File List (Protected)

Grand Lake_Accelerator Budget Form_FINAL.xlsx (27Kb.):

https://cogov.tfaforms.net/uploads/get/9054bb5a80533ac486371a313fc56a79-GrandLake_AcceleratorBudgetForm_FINAL.xlsx

LOS_Three Peaks Collab.pdf (484Kb.):

https://cogov.tfaforms.net/uploads/get/e09a4282f05f88db36e5ec1605795179-LOS_ThreePeaksCollab.pdf

Support letter TOGL 11.13.25 Signed.pdf (56Kb.):

<https://cogov.tfaforms.net/uploads/get/c0742a4b8d31e6544db448585850bb5b-SupportletterTOGL11.13.25Signed.pdf>

Grand Lake LOS_Rocky Mountain Conservancy.pdf (39Kb.):

https://cogov.tfaforms.net/uploads/get/58ffbcba14ed68138913423007d134eb-GrandLakeLOS_RockyMountainConservancy.pdf



MEMORANDUM

Meeting Date: 11/24/2025

To: Town of Grand Lake Board of Trustees
From: Steve Kudron, Town Manager

Re: Additional Budget Items for 2026

Trustees:

During the past two weeks several items have been presented to staff for review that would impact the 2026 budget substantially if approved. I am noting these for review as the Board should discuss these at a future meeting and consider for supplemental inclusion before final submittal to the state of the Town's 2026 budget.

In order to cover these substantial expenses, staff has been able to reduce the budget deficit substantially. This was accomplished by including the sales growth achieved in 2025 to the 2026 revenue estimates which is a standard base calculation we have updated.

The Town's 4% revenue increase through September 2025 is \$316,326 bring the projected budget deficit of \$71,978.

- **Coop funding for Grand Lake Public Transit**
 - The early estimate is that the request from the Town will be less than \$25,000
- **Coop funding for EMS based Mental Health Crisis Support**
 - At the recent Mayor, Manager, Commissioners meeting, a presentation was given by The County's Sheriff and EMS Chief regarding the need for more mental health crisis support. The request is for funding to stage a resource officer with EMS on a 24/7 basis. Deputies and Paramedics are the first responders currently assisting and the process often requires time and specialized skills to effectively address the issue. The request has yet to be determined. An early estimate would be less than \$20,000.

- **ERP System Migration**
 - Staff has for the past eight months assessed the needs, uses and effectiveness of our ERP System. Caselle has been the platform managing our Financials, Water Billing, Budget and Cash Management. In order for the system to operate properly, staff is required to create worksheets for data transfer between reporting systems, challenges in automating any water billing operations resulting in regular time consuming issues and others. Support time is often lengthy while techs try to isolate the issue. Only a couple of users are able to interact with the system and other are required to use a different interface that doesn't always translate complete data.
 - I have evaluated several platforms and recommend a system that will grow with the Town, provide detailed and accurate real time information, improve the budgeting process and improve process. GOV OS is a platform that meets the needs and will improve and streamline process. I see this system improving costs, streamlining process and reducing labor. There is a substantial investment in migrating between platforms. The process and information detail improvement should be considered with the request.
 - Current Caselle cost – less than \$15k per year
 - Gov OS cost - \$60k-\$72k per year
 - \$98k Professional services migration cost

I am able to bring presentations on all these items at the December 8, 2025 Board if there is consensus to consider some or all of these requests.

State Representative
JULIE McCLUSKIE
Colorado State Capitol
200 East Colfax Avenue, Room 307
Denver, Colorado 80203
Office: 303-866-2952
Cell: 970-977-0021
Email: julie.mccluskie.house@coleg.gov



SPEAKER OF THE HOUSE
Vice-Chair: Section 7, Item A.
Executive Committee of the
Legislative Council
Legislative Council Committee

COLORADO
HOUSE OF REPRESENTATIVES
STATE CAPITOL
DENVER
80203

November 6, 2025

Town of Grand Lake
Steve Kudron, Mayor
P. O. Box 99
Grand Lake, CO 80447

Dear Mayor Kudron:

Congratulations on the Town of Grand Lake being accepted into the Colorado Tourism Office (CTO) Winter Social Co-op Program. The CTO aims to empower sustainable tourism in Colorado by inspiring people to explore Colorado responsibly and respectfully. This Co-op program promotes destinations across Colorado to residents and visitors through direct social media support. This support from the CTO will enhance the economic opportunities for people and businesses in Grand Lake, all while supporting tourism in a way that is beneficial for the local community. Thank you for all that you do to ensure the long-term success and growth and development of the Grand Lake community.

Please let me know if my office can ever be of any assistance.

Sincerely,

A large, stylized handwritten signature in black ink, appearing to read "Julie McCluskie".

Julie McCluskie
Speaker of the Colorado House of Representatives

A handwritten note in black ink that says "Congrats!" with an exclamation point.



To: Mayor Bergquist & Trustees
Date: November 24, 2025
RE: Accounts Payable- November 24, 2025

BACKGROUND:

Pursuant to standard procedure, the Town Board of Trustees reviews and approves accounts payable at each Board meeting.

FISCAL NOTE

The accounts payable documentation was distributed to the Board via email on November 23, 2025, for review.

STAFF RECOMMENDATION

Staff recommends approval of the accounts payable as presented.

SUGGESTED MOTIONS

I move to approve (or deny) the accounts payable for November 24, 2025.



**GRAND LAKE BOARD OF TRUSTEES
SPECIAL MEETING**

Monday, October 17, 2025, at 10:00 AM

Town Hall Board Room – 1026 Park Avenue

*The Town of Grand Lake upholds the Six Pillars of Character:
Citizenship, Trustworthiness, Respect, Responsibility,
Fairness and Caring*

1. Call to Order

Mayor Bergquist called the Board of Trustees special meeting to order at 10:14 A.M. in the Town Hall Board Room.

2. Roll Call

Mayor Bergquist, Mayor Pro-Tem Sobon, Trustees Arntson, Causseaux, Schoenherr, Mills, Town Attorney Krob and Town Clerk Carrell were present.

Trustee Causseaux motioned to excuse Trustee Miller absence from today’s special meeting. Trustee Arntson seconded the motion, and Town Clerk Carrell called for a vote.

Trustee Schoenherr	Aye
Trustee Mills	Aye
Trustee Arntson	Aye
Trustee Causseaux	Aye
Mayor Pro-Tem Sobon	Aye
Mayor Bergquist	Aye

3. Conflict of Interest

Mayor Pro-Tem Sobon stated that, while he has known Matthew Reed for some time and they are friends, he will focus on reviewing and commenting on factual information during the meeting, rather than making motions or expressing personal opinions.

4. Items of Discussion

A. EXECUTIVE SESSION PURSUANT TO SECTION 24-6-402(4)(f), C.R.S. FOR THE PURPOSE OF DISCUSSING A PERSONNEL MATTER THAT INVOLVES THE TOWN MANAGER AND PUBLIC WORKS DIRECTOR.

Town Attorney Krob asked Mr. Reed-Tolonen whether he wished to proceed with the personnel matter in public or in Executive Session, explaining that the purpose of an Executive Session is to protect the privacy interests of the personnel involved. After discussion, it was determined that the Executive Session would first address the Town Manager’s conduct regarding personnel decisions. Mr. Krob emphasized that only the two employees and the Board should be present to maintain confidentiality, and that other staff or community members could participate only in public discussion if appropriate.

Procedures for Executive Session were discussed, including the ability to call in employees for questioning while maintaining confidentiality. Mayor Pro Tem Sobon suggested that the public be temporarily excused and allowed to return for any public discussion following the Executive Session.

The Board discussed whether public comment should occur before or after the session. The Town Attorney advised that, to protect privacy and comply with the purpose of the special meeting, the personnel matter related to Mr. Reed-Tolonen’s performance should be addressed publicly only after the Executive Session concerning the Town Manager’s conduct. Trustees then confirmed their intent to enter Executive Session to discuss the Town Manager’s performance, consistent with statutory and procedural requirements.

Mayor Bergquist made a motion to enter into executive session pursuant to Section 24-6-402(4)(f), C.R.S. for the purpose of discussing a personnel matter that involves the Town Manager and Public Works Director. Town Clerk Carrell called the vote:

Mayor Pro-Tem Sobon	Aye
Trustee Causseaux	Aye
Trustee Schoenherr	Nay
Trustee Mills	Aye
Trustee Arntson	Aye
Mayor Bergquist	Nay

Town Attorney Krob noted for the record that the Board concluded its Executive Session at approximately 2:15 p.m., and the Board reconvened into open session at approximately 2:45 p.m.

Town Attorney Krob stated that the Executive Session was conducted to discuss a personnel matter involving the Town Manager. Present during the session were the Town Board of Trustees, and the Town Manager was invited to participate in part of the discussion. Attorney Krob was also present virtually. He noted that the discussion is subject to attorney-client privilege. He then asked if anyone felt the discussion went outside the scope of the motion to enter Executive Session; hearing no objections, the Board proceeded with the regular portion of the meeting.

Town Attorney Krob addressed Matthew Reed-Tolonen prior to proceeding with the public portion of the meeting. He noted that the Board had just concluded discussions with the Town Manager and had received and reviewed several letters in support of Mr. Reed-Tolonen. Attorney Krob reminded Mr. Reed-Tolonen that he has the option to have this portion of the proceeding conducted either in open session or in Executive Session. He explained that if Mr. Reed-Tolonen chooses open session, the Board would hear comments from the public, which could be either favorable or unfavorable. Attorney Krob then asked Mr. Reed-Tolonen to confirm whether he wished to proceed in open session or in Executive Session.

Mr. Reed-Tolonen confirmed he would like to proceed in open session.

The Board discussed how to handle written correspondence received regarding Mr. Reed-Tolonen, noting that emails submitted included both supportive and critical comments. Town Attorney Krob advised that, at this point, the emails remain confidential because they relate to a personnel matter. However, if either Mr. Reed-Tolonen or the Board chooses to refer to them during the public session of the meeting, the emails would become public documents. Attorney Krob further advised that the Board could either consider all the emails or none, at Mr. Reed-Tolonen's discretion. Mr. Reed-Tolonen agreed to have all correspondence considered. The Board will review the written submissions in addition to hearing public comments during the meeting.

Mayor Bergquist expressed concern regarding the letters received related to the personnel matter. She noted that, while these letters reflect varying viewpoints, sharing or emphasizing sensitive content publicly could create unnecessary tension and distress within the community. Mayor Bergquist emphasized the difficulty of the situation for all parties involved, including Mr. Reed-Tolonen, the Board, and the community, and encouraged consideration of the impact on everyone's well-being and safety. Her comments were offered as a personal reflection, underscoring the importance of handling the matter with discretion and care.

Mr. Reed-Tolonen stated that he would like the opportunity to review the letters first.

Matthew Reed-Tolonen, 35 County Road 4953- Mr. Reed-Tolonen addressed the Board, expressing pride in the work and professionalism of the Public Works team. He highlighted the department's efforts in maintaining roads, public spaces, and infrastructure, noting that their work contributes to the town's appearance and functionality. He emphasized his commitment to setting high standards, providing clear direction, accountability, and support to ensure his staff's success. Mr. Reed-Tolonen also addressed concerns regarding the scope of his role, stating that any efforts beyond traditional responsibilities are undertaken with transparency, collaboration, and the goal of benefiting the community. He concluded by reaffirming his dedication to maintaining high standards and fostering a town environment that residents and visitors value.

Saundra Becket, 1620 West Portal Road- Mrs. Beckett addressed the Board, stating that she is a recent resident and does not have a personal relationship with Matthew Reed-Tolonen. While she is not familiar with the details of the personnel matter, she expressed concern that the action taken appears to be an extreme measure. She asked whether alternative mitigation strategies were considered, whether the decision involved collaboration with appropriate parties, and if all relevant considerations were evaluated prior to the action.

Mayor Bergquist stated that the Board would not be answering questions during the meeting. She clarified that the focus of the meeting is to review the process by

which the Town Manager made the determination, including training and various practices implemented across Colorado government and Mountain State municipalities. The Board is examining the steps the Town Manager took, the findings from that process, and how those findings were considered in making the decision.

Arnold Miller, 301 County Road 48- Mr. Miller praised Matthew Reed-Tolonen as a hardworking individual with high standards who is committed to making Grand Lake a better community. Mr. Miller highlighted Mr. Reed-Tolonen's role in bringing skijouring to the town and noted that he had observed respectful interactions between Mr. Reed-Tolonen and his staff. He urged the Board to carefully review the process leading to Mr. Reed-Tolonen's termination and to make an independent determination regarding its fairness, equity, and adequacy, suggesting that reinstatement may be warranted if the process was found lacking.

Brenda Freeman, 668 County Road 405- Mrs. Freeman addressed the Board, stating that she has lived in Grand Lake since 2000 and has never seen the town look as well maintained as it does currently. She praised the organization and execution of town events, noting that they are consistently well managed. While she acknowledged that she does not know the full details of the personnel matter, she emphasized the importance of communication, transparency, and professionalism in addressing any issues. Mrs. Freeman expressed that the public should understand how decisions are made and how concerns are communicated, particularly when the town consistently demonstrates positive outcomes.

Cindy Coolen, 1204 West Portal Road- Ms. Coolen addressed the Board, stating that although she does not know Matthew Reed-Tolonen personally, she has interacted with him at several town events and is familiar with his character. She praised his responsiveness and contributions to the community, including his efforts during the East Troublesome fire, noting his bravery and dedication even when his own property was burning. Ms. Coolen acknowledged that there have been disagreements within the town government but expressed appreciation for Mr. Reed-Tolonen's professionalism and contributions to the town.

Dave Freeman, 668 County Road 405- Mr. Freeman addressed the Board, expressing appreciation for the improvements in the town's operations and appearance, particularly noting the organization of events. He highlighted the importance of having a capable individual in the relevant position, praising Matthew Reed-Tolonen for his dedication, skills, and effectiveness in managing town affairs and events.

Attila Koreny, 120 County Road 4153- Mr. Koreny addressed the Board, stating that he has owned property in the area since 1992 and has known Matthew Reed-Tolonen for approximately 15 years. He praised Mr. Reed-Tolonen's consistent willingness to assist others, his dedication to the town, and his commitment to maintaining and improving public spaces. Mr. Koreny highlighted Mr. Reed-Tolonen's reliability and work ethic, citing early mornings and late nights spent on town responsibilities. He said that it is difficult to imagine the current situation arising and emphasized his view that Mr. Reed-Tolonen's contributions to the community have been exemplary.

Cody Gardner, Public Works Operator/Mechanic- Mr. Gardner, a mechanic who began working in May, addressed the Board regarding his experience in his new role. He stated that he has had no complaints about working with Matthew Reed-Tolonen and that he has observed no disrespect toward staff. Mr. Gardner noted that, while he spends most of his time in the shop and has limited interaction with the broader team, he was unaware of any significant issues or threats within the team until recently. He expressed confusion regarding how the personnel matter escalated and emphasized his generally positive experience working under Mr. Reed-Tolonen's supervision.

Jack Crawford, Public Works Operator and Logan Cross, Public Work Foreman- Mr. Crawford and Mr. Cross addressed the Board on behalf of the majority of the Public Works Department, noting that many employees could not attend. They acknowledged Matthew Reed-Tolonen's contributions to the town but expressed concerns about undesirable workplace conditions, including mistreatment, high stress, and low morale. They stated that, despite efforts over the past four to six months by Town Manager Kudron to address issues and seek solutions, meaningful improvements have been limited. They noted recent improvements in the workplace but expressed frustration that longstanding issues remain unresolved and indicated that continued poor management could affect staff retention.

Ashley Reed-Tolonen, 35 County Road 4953- Mrs. Reed-Tolonen, Matthew Reed-Tolonen's wife, addressed the Board, stating that she has observed his leadership and interactions with staff since he began his role. She emphasized that he consistently treats employees with respect, never raising his voice or being demeaning, and expressed that he values his team's performance. She suggested that concerns from employees should have been addressed directly with Mr. Reed-Tolonen as a first step, rather than escalating to the Town Manager. She noted that he is responsive and committed, often assisting staff while managing numerous other responsibilities, and encouraged guidance for employees on professional conduct in the workplace.

Alayna Carrell, Town Clerk- Ms. Carrell, Town Clerk, addressed the Board regarding her observations since being appointed Co-Town Manager in June 2024. She described a pattern of unprofessional, aggressive, and inappropriate behavior by Public Works Director Matthew Reed-Tolonen, noting that his actions have repeatedly disrupted internal operations and created a toxic work environment. Ms. Carrell stated that she has submitted six pages of complaints received from employees across multiple departments and personally filed two complaints regarding aggressive behavior. She highlighted a specific incident at the Town of Grand Lake community picnic involving inappropriate comments to members of the community, which prompted her to set firm professional boundaries. While acknowledging Mr. Reed-Tolonen's work ethic, she emphasized that the negative work environment significantly impacts staff morale and retention. Ms. Carrell also noted that Town Manager Kudron has handled the situation professionally and has listened to staff concerns throughout the process. She urged the Board to consider the broader implications for staff.

Mayor Bergquist asked for guidance on whether the Board should review each piece of correspondence individually, noting that Matthew Reed-Tolonen has now seen all of them, and inquiring how the Board should proceed before entering Executive Session.

Town Attorney Krob stated that the Board has received all correspondence, and it is not necessary to read each item into the record. He explained that Matthew Reed-Tolonen has the option to discuss the correspondence either in Executive Session with the Board or in the Open Meeting. If he chooses not to address them further, the Board may return to Executive Session. He emphasized that the decision on how to proceed rests with Mr. Reed-Tolonen.

Matthew Reed-Tolonen stated that he believes it would be more appropriate for the discussion to take place in Executive Session rather than in the public meeting.

Mayor Bergquist stated that the matter under review has been taken very seriously by Town Manager Kudron over an extended period and was not addressed lightly. She emphasized that Matthew Reed-Tolonen’s character has never been in question and noted that, as a Board, there are many aspects of the situation that remain confidential. Mayor Bergquist assured attendees that the Board is conducting due diligence in reviewing the issue, while acknowledging the inherent limitations of their oversight.

Trustee Causseaux made a motion for the continuance of this executive session to resume on October 21, 2025, at 10:30 AM. Trustee Arntson seconded. Town Clerk Carrell called the vote.

Trustee Schoenherr	Aye
Trustee Arntson	Aye
Trustee Causseaux	Aye
Mayor Pro-Tem Sobon	Aye
Mayor Bergquist	Aye

Town Attorney Krob noted that the Executive Session discussions are protected by attorney-client privilege and confidentiality under the applicable statute. He then recommended that, as this is a special meeting, the Board consider a motion to adjourn.

4. Adjourn Meeting

Mayor Pro-Tem Sobon moved to adjourn the meeting, and Trustee Causseaux seconded. Town Clerk Carrell called for a vote. All were in favor.

This meeting of the Board of Trustees was adjourned at 5: PM.

(Attest)

Alayna Carrell, Town Clerk

Christina Bergquist, Mayor



GRAND LAKE BOARD OF TRUSTEES SPECIAL MEETING

Monday, October 21, 2025, at 10:30 AM

Town Hall Board Room – 1026 Park Avenue

*The Town of Grand Lake upholds the Six Pillars of Character:
Citizenship, Trustworthiness, Respect, Responsibility, Fairness and Caring*

1. Call to Order

Mayor Bergquist called the Board of Trustees special meeting to order at 10:47 A.M. in the Town Hall Board Room.

4. Roll Call

Mayor Bergquist, Mayor Pro-Tem Sobon, Trustees Arntson, Causseaux, Schoenherr, Mills, Town Attorney Krob and Town Clerk Carrell were present.

5. Conflicts of Interest

None.

8. Public Comments (Limited to 3 Minutes)

No public comment was made.

11. Items of Discussion

A. EXECUTIVE SESSION PURSUANT TO SECTION 24-6-402(4)(f), C.R.S. FOR THE PURPOSE OF DISCUSSING A PERSONNEL MATTER THAT INVOLVES THE TOWN MANAGER AND PUBLIC WORKS DIRECTOR.

Mayor Bergquist made a motion to go back into executive session pursuant to Section 24-6-402(4)(f), C.R.S. for the purpose of discussing a personnel matter that involves the Town Manager and Public Works Director. All were in favor.

Trustee Mills	Aye
Trustee Schoenherr	Aye
Trustee Arntson	Aye
Trustee Causseaux	Aye
Mayor Pro-Tem Sobon	Aye
Mayor Bergquist	Aye

Mayor Bergquist stated that at 3:15 p.m. on October 21, the internal investigation regarding the Town Manager’s decisions related to Matthew Reed-Tolonen’s termination was completed.

Town Attorney Krob noted that the Executive Session discussions are protected by attorney-client privilege and confidentiality under the applicable statute. He then recommended that, as this is a special meeting, the Board consider a motion to adjourn.

13. Adjourn Meeting

Mayor Pro-Tem Sobon moved to adjourn the meeting, and Trustee Causseaux seconded. Town Clerk Carrell called for a vote. All were in favor.

This meeting of the Board of Trustees was adjourned at 3:17 PM.

(Attest)

Alayna Carrell, Town Clerk

Christina Bergquist, Mayor



GRAND LAKE BOARD OF TRUSTEES WORKSHOP AND MEETING MINUTES

Monday, October 27, 2025 at 6:00 PM

Town Hall Board Room – 1026 Park Avenue

*The Town of Grand Lake upholds the Six Pillars of Character:
Citizenship, Trustworthiness, Respect, Responsibility, Fairness and Caring*

1. Call to Order

Mayor Bergquist called the Board of Trustees meeting to order at 6:36 P.M. in the Town Hall Board Room.

2. Pledge of Allegiance

Mayor Bergquist led the Pledge of Allegiance.

3. Announcements

Mayor Bergquist requested that all cell phones be turned off during the meeting.

4. Roll Call

Mayor Bergquist, Mayor Pro-Tem Sobon, Trustees Arntson, Causseaux, Schoenherr, Town Manager Kudron, and Town Clerk Carrell were present.

Trustee Causseaux motioned to excuse Trustee Miller and Trustee Mills absence from tonight’s regular meeting. Trustee Arntson seconded the motion, and Town Clerk Carrell called for a vote.

Trustee Schoenherr	Aye
Trustee Arntson	Aye
Trustee Causseaux	Aye
Mayor Pro-Tem Sobon	Aye
Mayor Bergquist	Aye

5. Conflicts of Interest

None.

6. Mayor's Report

Mayor Bergquist began her report by noting that the town has entered a quieter period, with many businesses temporarily closed for seasonal breaks or preparing for the upcoming winter. She described the calm as a welcome change following what he called one of the most difficult few weeks since becoming mayor. Mayor Bergquist reaffirmed her deep commitment to the town and its residents, emphasizing the importance of vision, patience, and listening, especially in a small and close-knit community like Grand Lake. She acknowledged that there are wounds within the community that need healing and expressed hope that the process of reconciliation can begin soon.

The mayor reiterated her dedication to open communication and transparency, stating that she remains available to all residents, business owners, and board members for any concerns, needs, or ideas. She stressed that accountability starts with her and that effective communication is essential for maintaining trust and progress in the community. Mayor Bergquist concluded by encouraging both the board and the public to join her in fostering honesty, openness, and mutual respect as Grand Lake moves forward together.

7. Manager's Report

A. October 27, 2025

Activities & Events Recap

- I attended the Colorado Rural Small Communities Workshop on October 16, 2025. My presentation is attached for your review.
- The Town hosted a 'Fire Circle' presented by KFFR on Wednesday. Among the speakers were Congressman Joe Neguse, Commissioner Merrit Linke, and the Fire Chief.

Department Notes

- Admin
 - The Cemetery closed for the season on October 15th to burials. The Cemetery Committee meeting will be held October 29th, 2025
 - Planning is underway for the Holiday Dinner. Hold the Date December 5, 2025
 - Planning is underway for a new employee manual and employee review process
 - Admin/Billing support interviews are beginning this week
- Finance
 - Budget Public Hearing will be November 10, 2025 with Budget Approval either the 10th or 25th depending on direction from the Board.
 - Interviews have begun for the current Treasurer vacancy
- Code Enforcement
 - While most of the bears have left, scavengers are still raiding trash. Keep things locked.
 - Right of Way work is done for the season. There are still two projects finishing this week and an emergency electric trench scheduled as well.
 - Permit requests have slowed down. We are achieving good compliance with construction work.
 - STR enforcement continues. Some corrective letters include fines of several hundred dollars.
- Planning
 - There are several projects in predevelopment. The Commission and Board will continue to be updated as update on those specific project updates

- The Downtown Business District overlay continues to move forward. Ayres continues to move forward with clarification for upcoming Board action
- The local Planning Capacity grant will be using contract services to develop the Town's required affordable housing strategy compliance documentation for the next 30-60 days.
- Public Works
 - Winter equipment is being prepared for snow season. New couplers are being put on the loaders to ensure effective use during the snow. Additionally, one loader requires new rims and tires for good winter use. A quote is forthcoming.
 - The Grand Ave bridge refurb is complete. Metal flashing has been added to the top of that surface as well.
 - Parks
 - All irrigation lines have been winterized and parks maintenance complete .
 - The Skating hut and Park rink are being readied for the winter season
 - The public docks have been removed from the shore and placed by Point Park. Thanks to Trustee Arntson and Roger Claes for your assistance in this project.
 - The boat ramp will be removed the 1st week of November.
- Grand Lake Center
 - Pickleball has returned. After a season outdoors – pickleball is back
 - The CDT Camp program is considered a great success. More hikers than ever came through Grand Lake and spent time here too.
- Marketing/Events/Community Engagement
 - The Town will be posting for a Marketing Manager shortly. It is a part of the Town's planned increase in Marketing and Visitor Center operations
 - Ghosts and Gourds was this past Saturday. This annual event brings in locals and visitors for a spooky day of fun
 - Tree lighting is November 28th this year.
- Intergovernmental
 - The Fall QQ agenda is included. Trustees are encouraged to participate in committees and groups such as this that benefit our Town with information, trending topics and grant opportunities.
 - November Mayor Managers Commissions meeting will be held November 17th. Please let me know if you are interested in attending. The final Three Lakes Technical Committee was held October 20, 2025. The full report is available for review
- Water Department
 - All summer water has been turned off.
- Marina
 - Marina is winterized. Water and services turned off for the winter

- Lance has decided to retire. He has been the 1st Mate at the Marina for several years and worked with Public Works in the Winter. Lance is planning to spend his retirement in Florida. Thanks for all you've done Lance!
- The Crestliner Boat is scheduled to be posted for sale this week. Be sure to pass the word. Best sealed bid will win.
- Pay as You Throw
 - We purchased a pallet of Pay as you Throw bags to support continued sales
 - For 2026, the enterprise is hoping to bring some public recycling options to Town.
- Space to Create
 - The Makers Space will begin to take shape next week. Assembly has been scheduled
 - Foundations have been poured and set.
 - Our grant contributions have been revised to accommodate our new project scope.

Upcoming Items of Interest

- Budget Public Hearing November 10, 2025
- Marquee sign discussion November 10, 2025

Upcoming Event Highlights:

- Election Day is November 4, 2025
- Suessical the Musical at the Community House November 13 – 15, 2025
- Happenings at the House November 11, 2025
- Tree Lighting November 28, 2025

For all the great events happening in Grand Lake as well as Rocky Mountain Folk School classes, check out the October newsletter on the Town's website.

Next Board Meeting: November 10, 2025

8. Public Comments (Limited to 3 Minutes)

Kirsten Heckendorf, 846 Lake Avenue- Mrs. Heckendorf inquired whether the town could implement measures to hold individuals accountable for horse droppings left in public areas.

9. Consent Agenda

A. Accounts Payable- October 27, 2025

B. Meeting Minutes- October 13, 2025

Mayor Pro-Tem Sobon motioned to approve the consent agenda for October 27, 2025. Trustee Causseaux seconded the motion, and Town Clerk Carrell called for a vote.

Trustee Schoenherr	Aye
Trustee Arntson	Aye

Trustee Causseaux	Aye
Mayor Pro-Tem Sobon	Aye
Mayor Bergquist	Aye

10. Items of Discussion

1. Consideration of Resolution 47-2025, a Resolution Setting Certain Fees for a New Special Event for Colorado Aerolabs "Seussical" Event on November 13, 2025, Through November 15, 2025, With Rehearsal Dates (Exhibit A)

Town Clerk Alayna Carrell presented information regarding Resolution 47-2025, which addresses fees for a new special event hosted by Colorado AeroLab and Upstage Youth Theatre Collective (UYT) for their production of “*Seussical the Musical*” scheduled for November 13–15, 2025, including rehearsal dates. The production will bring Dr. Seuss’s stories to life with a modern, inclusive approach and a focus on imagination and community. Colorado AeroLab is a nonprofit educational organization providing hands-on STEM learning opportunities for K-12 students across Colorado, with an emphasis on aeronautics, while UYT is a newly formed youth theater program designed to provide sustainable performance and technical training opportunities for local students.

Town Clerk Carrell noted that the organizations requested waivers for the \$250 special event permit fee, as well as rental fees for the Community House (\$4,500) and AV equipment (\$3,300), citing their nonprofit status. She reviewed the criteria for approval under Municipal Code 11-6-3(C), including event type, hours, neighborhood compatibility, community impact, anticipated staff and equipment costs, benefits to nonprofits and local businesses, duplication of services, and past event issues.

From a fiscal perspective, the Board previously waived a \$250 special event permit fee for Colorado AeroLab’s Flotilla event earlier in 2025.

Crystal McDougall and and were present for questions.

Trustee Arntson made a motion to approve Resolution 47-2025, a resolution setting certain fees for a new special event for Colorado Aerolabs “Seussical” event on November 13, 2025, through November 15, 2025, with rehearsal dates (exhibit A). Trustee Schoenherr seconded the motion. Town Clerk Carrell called the vote:

Trustee Causseaux	Aye
Trustee Arntson	Aye
Trustee Schoenherr	Aye
Mayor Pro-Tem Sobon	Aye
Mayor Bergquist	Aye

2. QUASI JUDICIAL (PUBLIC HEARING) – Sketch Review of a Preliminary Plat for eight lots located at 120 County Road 663, commonly referred to as the Ruger Subdivision.

Emily Weber from Ayres Associates presented a sketch review for a preliminary plat of eight residential lots, known as the Ruger Subdivision, located at 120 County Road 663. The applicant, Mike Ruger, proposes to subdivide a 4.88-acre parcel into lots ranging from 0.39 to 1.01 acres. The property is zoned single-

family residential, high density, and is north of West Portal Road. The parcel is currently undeveloped and was recently annexed into the town, with the annexation agreement allowing up to nine lots. The agreement also noted that the access road would likely remain unpaved due to the critical water infrastructure beneath it, though stormwater improvements would be required for drainage.

Ms. Weber explained that the subdivision process involves three steps—sketch, preliminary, and final plat—and that tonight’s discussion is a high-level, informal review. All proposed lots meet the minimum lot area, frontage, and setback requirements, though steep slopes (over 30% discouraged, over 40% prohibited) must be considered during development. The town’s land dedication requirement (7% of gross land) will be met through a trail easement along the county road, and the inclusionary zoning requirement mandates that one lot be dedicated to the town, proposed as Lot 8.

The Planning Commission previously reviewed the sketch, supporting the land dedication and discussing grading and site logistics. The applicant has also indicated potential interest in maximizing the nine lots permitted under the annexation agreement. Next steps include a preliminary plat submittal, which will require detailed drainage plans, additional studies, and full compliance with town code regarding signatures, dedications, and certifications. Ms. Weber emphasized that no formal recommendation is needed at the sketch phase, and the purpose of the meeting is to provide feedback and identify potential issues for preliminary and final review.

During the discussion on the Ruger Subdivision sketch review, participants examined the site conditions, access easements, and development feasibility for the proposed residential lots. Town Manager Kudron shared observations from walking the property, noting that while there are eight buildable spaces, several lots may require creative design solutions such as lower-level or detached garages due to topography. The member invited others to view the site with the owner’s permission to better understand the terrain and potential building envelopes.

Applicant Mike Ruger clarified that Lot 3 includes an existing dirt road and formal easement providing access to adjacent property owned by Bill Mueller. The easement is 20 feet wide and includes a liability clause requiring Mueller to maintain insurance until the road is accepted by the town, at which point that responsibility would transfer. Ruger mentioned the possibility of creating a ninth lot south of the easement, within the parameters allowed by the annexation agreement. The board and staff discussed correcting a map labeling error (County Road 663 was mislabeled as 633) and considered the implications of road dedication and maintenance responsibilities as the parcel transitions from county to town jurisdiction.

Town staff noted that the road would remain unpaved in accordance with the annexation agreement due to underlying critical water infrastructure, though

stormwater improvements will still be required. Broader policy questions were raised about the town’s long-term roadway strategy, including whether all residential roads should eventually be paved or only primary ones. The group also discussed potential parking challenges, emphasizing that on-street parking would not be permitted once homes are built, given the limited right-of-way, trail placement, and drainage areas. Some suggested that a few small public parking spaces could be added near the intersection with Portal Road if necessary.

Utility infrastructure was also discussed. Participants noted the presence of water, gas, and sewer lines beneath or near the road, with some uncertainty about why the nearby water plant is not connected to the sewer line. Staff emphasized the importance of identifying all utilities and grading conditions during the preliminary plat phase, including submission of slope and building envelope plans to ensure compliance with the town’s development standards and slope limitations.

Mr. Ruger explained his vision for the subdivision, describing it as a “mountain rustic” neighborhood of mid- to high-end homes designed to fit the natural terrain. He plans to build one or two homes for his family, retain a few lots, and possibly sell or develop others to help offset infrastructure costs. He stated that the goal is to minimize the need for variances and to maintain high-quality, cohesive design across the site. Some blasting may be required for utilities and foundations, and Mr. Ruger committed to coordinating closely with the town to protect existing water infrastructure.

The meeting concluded with appreciation for the applicant’s collaboration and on-site research, with staff reiterating that the feedback provided will help guide adjustments to lot layouts, building envelopes, and infrastructure planning as the project advances to the preliminary plat stage.

11. Future Items for Consideration

To be determined.

12. Adjourn Meeting

Trustee Causseaux moved to adjourn the meeting, and Mayor Pro-Tem Sobon seconded. Town Clerk Carrell called for a vote. All were in favor.

This meeting of the Board of Trustees was adjourned at 7:45 PM.

(Attest)

Alayna Carrell, Town Clerk

Christina Bergquist, Mayor



GRAND LAKE BOARD OF TRUSTEES WORKSHOP AND MEETING MINUTES

Monday, November 10, 2025, at 6:00 PM

Town Hall Board Room – 1026 Park Avenue

*The Town of Grand Lake upholds the Six Pillars of Character:
Citizenship, Trustworthiness, Respect, Responsibility, Fairness and Caring*

1. Call to Order

Trustee Arntson called the Board of Trustees meeting to order at 6:03 P.M. in the Town Hall Board Room.

2. Pledge of Allegiance

Trustee Arntson led the Pledge of Allegiance.

3. Announcements

Trustee Arntson requested that all cell phones be turned off during the meeting.

4. Roll Call

Mayor Bergquist (via zoom), Trustees Arntson, Causseaux, Schoenherr, Mills, Miller Town Manager Kudron, and Town Clerk Carrell were present.

Trustee Causseaux motioned to excuse Mayor Bergquist and Mayor Pro-Tem Sobon absence from tonight’s regular meeting. Trustee Mills seconded the motion, and Town Clerk Carrell called for a vote.

Trustee Schoenherr	Aye
Trustee Mills	Aye
Trustee Miller	Aye
Trustee Causseaux	Aye
Trustee Arntson	Aye

5. Conflicts of Interest

None.

6. Mayor's Report

No Mayor’s report was provided this evening due to Mayor Bergquist’s absence.

7. Manager's Report

A. November 10, 2025

Activities & Events Recap

- The Annual Ghosts & Gourds Gathering was held on October 25, 2025 in Town Square Park. The event was well by locals and visitors alike.

- The Town hosted the monthly Grand Places 2050 meeting with the many state and federal partners working on a comprehensive recreation plan for the next 30 years.

Department Notes

- Admin
 - Holiday Dinner is December 5, 2025
 - HR has met with Paychex Pro HR and is developing a new employee handbook and a regular employee review process
 - Admin/Billing support interviews are beginning Nov 10, 2025
- Finance
 - Budget Public Hearing will be on November 24, 2025, with Budget Approval on the 24th.
 - A new Treasurer has accepted my offer. She will begin December 1, 2025.
- Code Enforcement
 - Many of the regular issues have dropped off as fewer visitors are in Town this time of the year.
 - Right of Way work is done for the season. There is still one project finishing this week.
 - Several construction projects are continuing through the winter months. They are predominately interior finishing.
 - STR enforcement continues.
 - Staff are working to bring some code changes that will help with better compliance.
- Planning
 - There are several projects in predevelopment. The Commission and Board will continue to be updated as update on those specific project updates
 - We will be presenting the Downtown Business District Overlay for initial ordinance review at the Nov 24 meeting
 - The local Planning Capacity grant is being adjusted to allow for some more services in house to be paid by the grant. As a result, I am expecting to bring a planner in house in the next couple of weeks, once the amendment to the grant is complete
- Public Works
 - Most winter prep is complete.
 - Remodel of pavilions is ongoing
 - Pre winter electrical and pavilion heaters is scheduled
 - Park Avenue tree removal in progress. Awaiting owner approval for one tree
 - Winter signage placed
 - Parks
 - The Skating hut has been successfully placed
 - The docks are safely stowed at Point Park for the freeze
 - The boat ramp will be removed the 1st week of November.

- Grand Lake Center
 - Many of the fall cleaning and maintenance items have been completed by Lance.
 - Lance has retired. His last day is this week. He will be enjoying his retirement in Florida
- Marketing/Events/Community Engagement
 - Tree lighting is November 28th this year.
- Intergovernmental
 - The Fall QQ Meeting recap is attached.
 - Winter Park Transit has been informed that the grant request for service to Grand Lake has been approved. The partners will be required to match 20% of operational costs. A meeting is scheduled for the next two weeks. I will have a budget request available in the 2026 budget for approval. Service is anticipated to begin in May of 2026.
 - November Mayor Managers Commissions meeting will be held November 17th. Please let me know if you are interested in attending.
 - Due to anticipated transit to the Town, the Space to Create Strong Communities grant is being amended to include the construction of boardwalk and a bus shelter to serve the downtown business district
- Water Department
 - All summer water has been turned off.
- Marina
 - Marina is winterized. Water and services turned off for the winter
 - The Crestliner Boat has been posted for sale. Sealed bids are due by November 12th at Town Hall. Be sure to pass the word. Best sealed bid will win.
- Pay as You Throw
 - Pay as you Throw pickups have been reduced due to lower demand. This is a normal seasonal change.
- Space to Create
 - The Makers Space building has been assembled. The next step is to put in windows and the outdoor siding.
 - Our grant contributions have been revised to accommodate our new project scope.

Upcoming Items of Interest

- Budget Public Hearing November 24, 2025
- Marquee sign discussion November 24, 2025

Upcoming Event Highlights:

- Suessical the Musical at the Community House November 13 – 15, 2025
- Happenings at the House November 11, 2025
- Tree Lighting November 28, 2025

For all the great events happening in Grand Lake as well as Rocky Mountain Folk School classes, check out the October newsletter on the Town's website.

Next Board Meeting: November 24, 2025

8. Public Comments (Limited to 3 Minutes)

No public comment was made.

9. Consent Agenda

A. Accounts Payable- November 10, 2025

Trustee Causseaux motioned to approve the consent agenda for November 10, 2025. Trustee Miller seconded the motion, and Town Clerk Carrell called for a vote.

Trustee Schoenherr	Aye
Trustee Mills	Aye
Trustee Causseaux	Aye
Trustee Miller	Aye
Trustee Arntson	Aye

10. Financial Review

A. September 2025 Financials

B. 2026 Budget Draft

Town Manager Kudron presented the Financial Review, which included an overview of the September 2025 financial statements and a presentation of the draft 2026 budget.

11. Items of Discussion

A. QUASI JUDICIAL (PUBLIC HEARING) Consideration to Approve a Special Event Liquor Permit Application & Resolution 48-2025, a Resolution Setting Certain Fees for the Grand Arts Council Special Event "Comedy Night" to be Held on December 27, 2025, from 4:00 P.M. to 10:00 P.M., at the Grand Lake Community House, 1026 Park Avenue

Town Clerk Carrell presented the Board with the Grand Arts Council's request for a Special Event Liquor Permit for the annual "Comedy Night" scheduled for December 27, 2025, at the Grand Lake Community House. Staff provided an overview of the event, including the two scheduled performances, beverage service, and ticketing arrangements. The Grand Arts Council, a qualifying nonprofit organization, requested approval of the permit and a waiver of the \$100 special event liquor permit fee. Staff noted that the Town has previously waived \$400 in special event liquor fees in 2025, and approval of this waiver would increase the total amount waived to \$500. Trustee Arntson opened the public hearing.

Alan Walker, 13132 US Hwy 34- Mr. Walker, representing the Grand Arts Council, was present and addressed the Board. He noted that the upcoming "Comedy Night" is the organization's largest show of the year and expressed appreciation for the Board's continued support of the event.

Trustee Arntson opened the floor for public comment. No comments were received, and Trustee Arntson subsequently closed the public comment period.

The Board discussed the request, the applicable legal requirements under C.R.S. 44-5, and the fiscal impact before considering action on the permit and fee waiver.

Trustee Schoenherr motioned to approve the Special Event Liquor Permit application and Resolution 48-2025, setting certain fees for the Grand Arts Council’s special event “Comedy Night” to be held on December 27, 2025, from 4:00 P.M. to 10:00 P.M. at the Grand Lake Community House, 1026 Park Avenue. Trustee Mills seconded the motion. Town Clerk Carrell called the vote:

Trustee Miller	Aye
Trustee Causseaux	Aye
Trustee Arntson	Aye
Trustee Mills	Aye
Trustee Schoenherr	Aye

B. Consideration of a Severance Agreement Regarding Matthew Reed-Tolonen

This item was tabled and will be continued for discussion at the Board of Trustees meeting on November 24, 2025.

C. Consideration of Complete Streets Grant Submittal

Town Manager Kudron provided an update on the town’s ongoing transportation initiatives. The multi-jurisdictional grant proposal submitted by Grand Lake, Fraser, Winter Park, and the Link in the Lift partnership, utilizing Senate Bill 280 funds, has been approved. Additional details will be forthcoming, and a meeting is scheduled next week to begin discussing service logistics, including stop locations. Work also continues on the proposal to provide winter transportation between Grand Lake and Estes Park via snowcat over Trail Ridge Road, though further discussions with the operator have been delayed due to recent shutdowns.

He explained that the town is pursuing a Complete Streets planning grant, which aligns with statewide mobility and climate goals and would serve as a pilot model for rural gateway communities. The grant would support the development of first- and last-mile solutions, ADA accessibility planning, urbanism pilot sites, and phased implementation—potentially including shuttles, shared e-bikes, and temporary demonstration projects. The total project cost is approximately \$940,000, requiring only a 5% local match, with half of that match eligible through in-kind staff time, reducing the town’s direct cash contribution to about \$23,500.

Town Manager Kudron requested Board approval to move forward with the grant application, noting that the submission deadline is November 17 and that confirmation of Board support for the local match is necessary for the application to proceed.

Trustee Causseaux made a motion to direct the manager to move forward with the Complete Streets grant application. Trustee Schoenherr seconded the motion. Town Clerk Carrell called the vote:

Trustee Arntson	Aye
Trustee Miller	Aye
Trustee Mills	Aye
Trustee Causseaux	Aye
Trustee Schoenherr	Aye

D. Consideration of Marina Boat Purchases

The Headwaters Marina Manager plans to replace two boats and increase the fleet of small pontoons to three, reducing crest liners to two. The crest liners are valued at \$10,000 each and have \$2,000 in engine upgrades. The budget supports purchasing three Bennington 180 EDs, priced at \$39,750 each, totaling \$119,250. The sale of three boats would generate \$27,000. The boats will be distinguished by color schemes for better management and safety. The committee discusses the benefits of larger boats over smaller fishing boats and plans for staffing and events during the off-season.

Trustee Schoenherr motioned to recommend three Bennington 188S boats be budgeted for 2026. Trustee Mills seconded the motion. Town Clerk Carrell called the vote:

Trustee Arntson	Aye
Trustee Causseaux	Aye
Trustee Mills	Aye
Trustee Miller	Aye
Trustee Schoenherr	Aye

12. Future Items for Consideration

- 2026 Budget Public Hearing
- Approval of 2026 Budget

13. Adjourn Meeting

Trustee Causseaux moved to adjourn the meeting, and Trustee Miller seconded. Town Clerk Carrell called for a vote. All were in favor.

This meeting of the Board of Trustees was adjourned at 7:07 PM.

(Attest)

Alayna Carrell, Town Clerk

Christina Bergquist, Mayor



MEMORANDUM

Meeting Date: 11/24/2025

To: Town of Grand Lake Board of Trustees
From: Steve Kudron, Town Manager

Re: Public Hearing for Budget Review

Trustees:

We are presenting the 2026 budget for public review. It was initially submitted to the Board on August 18th, 2025, and public workshops were held in September and October. Informational feedback gathered has guided the Board of Trustees in making final adjustments, aligning with the requirements of C.R.S Section 29-1-108(i). This is a key part of our process as we finalizing the budget for adoption later in this meeting.

	A	B	E	F	G	I	J	K
			Budget FY2024	Actual FY2024	Budget FY2025	YTD Estimates FY2025	Budget FY2026	
2								
3								
4			General Fund Revenues and Expenditures Summary					
5								
6			\$2,237,132	\$3,507,096	\$4,095,336	\$4,095,336	\$2,901,481	
7								
8								
9	Operating Budget							
10	General Revenue		\$7,439,840	\$4,298,622	\$3,856,317	\$3,911,062	\$4,238,754	
11	Operations		(\$3,607,123)	(\$3,315,175)	(\$4,293,850)	(\$4,115,046)	(\$4,557,119)	
12	Debt Service		(\$127,050)	(\$127,048)	(\$129,485)	(\$129,485)	(\$131,176)	
13	Total Operating Budget		\$3,705,667	\$856,399	(\$567,018)	(\$333,469)	(\$449,541)	
14	Capital Budget							
15	Capital Revenue		\$90,000	\$0	\$7,174,019	\$800,000	\$5,193,000	
16	Capital Outlay		(\$4,485,000)	(\$268,159)	(\$7,200,000)	(\$1,660,387)	(\$4,844,000)	
17	Total Capital Budget		(\$4,395,000)	(\$268,159)	(\$25,981)	(\$860,387)	\$349,000	
18								
19	Revenues Over (Under) Expenditures		(\$689,333)	\$588,240	(\$592,999)	(\$1,193,856)	(\$100,541)	
20	Appropriate From (To) Fund Balance		\$689,333	(\$588,240)	\$592,999	\$1,193,856	\$100,541	
21								
22	General Fund Ending Balance		\$1,547,799	\$4,095,336	\$3,502,337	\$2,901,481	\$2,800,939	

	A	B	E	F	G	I	J	K
2			Budget FY2024	Actual FY2024	Budget FY2025	YTD Estimates FY2025	Budget FY2026	
23	General Fund Expenditures By Department Summary							
24								
25								
26	Cemetery Committee		\$8,000	\$4,303	\$9,500	\$3,216	\$9,500	
27								
28	Planning Commission/Board of Adjustments		\$48,100	\$25,560	\$45,950	\$54,771	\$108,450	
29								
30	Greenways Committee		\$82,342	\$82,235	\$91,277	\$90,630	\$104,272	
31								
32	Board of Trustees		\$148,100	\$159,285	\$249,523	\$162,127	\$284,302	
33								
34	Administration							
35	Personnel		\$706,302	\$576,764	\$843,635	\$770,631	\$830,386	
36	Operations		\$601,532	\$534,599	\$662,748	\$725,689	\$453,683	
37		Administration Subtotal	\$1,307,834	\$1,111,363	\$1,506,383	\$1,496,320	\$1,284,069	
38								
39	Marketing and Events							
40	Personnel		-	-	-	-	354,853	
41	Operations		-	-	-	-	164,750	
42		Marketing and Events Subtotal	-	-	-	-	519,603	
43								
44	Public Safety							
45	Operations		\$277,585	\$284,115	\$369,115	\$369,115	\$284,115	
46		Public Safety Subtotal	\$277,585	\$284,115	\$369,115	\$369,115	\$284,115	
47								
48	Public Works							
49	Personnel		\$796,471	\$755,744	\$1,013,699	\$990,583	\$1,062,531	
50	Operations		\$360,600	\$367,515	\$443,011	\$400,379	\$418,111	
51		Public Works Subtotal	\$1,157,071	\$1,123,259	\$1,456,710	\$1,390,962	\$1,480,642	
52								
53	Grand Lake Center							
54	Revenues		\$105,000	\$165,473	\$118,000	\$119,119	\$118,000	
55	Personnel		\$245,550	\$242,761	\$246,930	\$244,554	\$156,204	
56	Operations		\$130,240	\$152,748	\$124,128	\$118,421	\$131,628	
57	Capital		\$0	\$0	\$0	\$0	\$0	
58	Grand Lake Center Expenditures		\$375,790	\$395,509	\$371,058	\$362,975	\$287,832	
59		Grand Lake Center Totals	(\$270,790)	(\$230,036)	(\$253,058)	(\$243,856)	(\$169,832)	

	A	B	E	F	G	I	J	K
2			Budget FY2024	Actual FY2024	Budget FY2025	YTD Estimates FY2025	Budget FY2026	
60								
61	Parks							
62	Personnel		\$0	\$0	\$0	\$0	\$0	
63	Operations		\$202,300	\$129,546	\$194,335	\$184,930	\$194,335	
64		Parks Subtotal	\$202,300	\$129,546	\$194,335	\$184,930	\$194,335	
65								
66	Debt Service		\$127,050	\$127,048	\$129,485	\$129,485	\$131,176	
67								
68	Capital Outlay		\$4,485,000	\$268,159	\$7,200,000	\$1,660,387	\$4,844,000	
69								
70	All Department/Committees							
71	Personnel Total*		\$1,748,323	\$1,575,269	\$2,104,264	\$2,005,768	\$2,403,975	
72	Operations Total*		\$1,858,799	\$1,739,906	\$2,189,586	\$2,109,278	\$2,153,145	
73	Debt Service Total*		\$127,050	\$127,048	\$129,485	\$129,485	\$131,176	
74	Capital Outlay Total		\$4,485,000	\$268,159	\$7,200,000	\$1,660,387	\$4,844,000	
75								
76		Total General Fund Expenditures	\$8,219,172	\$3,710,382	\$11,623,335	\$5,904,918	\$9,532,295	

	A	B	E	F	G	I	J	K
2			Budget FY2024	Actual FY2024	Budget FY2025	YTD Estimates FY2025	Budget FY2026	
77	Water Enterprise Fund Revenues and Expenditures Summary							
78								
79								
80	Water Enterprise Fund Beginning Balance		\$2,099,971	\$2,887,895	\$2,853,755	\$2,853,755	\$2,766,581	
81								
82	Revenues							
83	Operations Revenue		\$720,500	\$787,998	\$795,400	\$773,640	\$813,588	
84	Capital Revenue		\$13,000	\$39,000	\$39,000	\$32,500	\$39,000	
85	Total Revenues		\$733,500	\$826,998	\$834,400	\$806,140	\$852,588	
86								
87	Expenditures							
88	Operations		(\$690,656)	(\$766,350)	(\$811,277)	(\$798,526)	(\$696,619)	
89	Debt Service		(\$94,788)	(\$94,788)	(\$94,788)	(\$94,788)	(\$94,788)	
90	Capital Outlay		\$0	\$0	\$0	\$0	\$0	
91	Total Expenditures		(\$785,444)	(\$861,138)	(\$906,065)	(\$893,314)	(\$791,407)	
92								
93	Revenues Over (Under) Expenditures		(\$51,944)	(\$34,140)	(\$71,665)	(\$87,174)	\$61,181	
94	Appropriate From (To) Fund Balance		\$51,944	\$34,140	\$71,665	\$87,174	(\$61,181)	
95								
96	Water Enterprise Fund Ending Balance		\$2,048,027	\$2,853,755	\$2,782,090	\$2,766,581	\$2,827,763	

	A	B	E	F	G	I	J	K
2			Budget FY2024	Actual FY2024	Budget FY2025	YTD Estimates FY2025	Budget FY2026	
97	Marina Enterprise Fund Revenues and Expenditures Summary							
98								
99								
100	Marina Enterprise Fund Beginning Balance		\$868,043	\$966,833	\$1,000,461	\$1,000,461	\$1,035,533	
101								
102	Revenues		\$440,784	\$473,699	\$478,784	\$485,539	\$498,550	
103								
104	Expenditures							
105	Operations		(\$429,186)	(\$440,071)	(\$426,464)	(\$400,468)	(\$391,627)	
106	Debt Service		\$0	\$0	\$0	\$0	\$0	
107	Capital Outlay		(\$60,000)	\$0	(\$50,000)	(\$50,000)	(\$89,250)	
108	Total Expenditures		(\$489,186)	(\$440,071)	(\$476,464)	(\$450,468)	(\$480,877)	
109								
110	Revenues Over (Under) Expenditures		(\$48,402)	\$33,628	\$2,320	\$35,071	\$17,673	
111	Appropriate From (To) Fund Balance		\$48,402	(\$33,628)	(\$2,320)	(\$35,071)	(\$17,673)	
112								
113	Marina Enterprise Fund Ending Balance		\$819,641	\$1,000,461	\$1,002,781	\$1,035,533	\$1,053,206	

	A	B	E	F	G	I	J	K
2			Budget FY2024	Actual FY2024	Budget FY2025	YTD Estimates FY2025	Budget FY2026	
114	Pay-As-You-Throw (PAYT) Enterprise Fund Revenues and Expenditures Summary							
115								
116								
117	PAYT Enterprise Fund Beginning Balance		\$170,659	\$185,377	\$156,925	\$156,925	\$127,899	
118								
119	Revenues		\$80,000	\$67,598	\$79,368	\$69,369	\$84,368	
120								
121	Expenditures							
122	Operations		(\$92,176)	(\$77,607)	(\$82,179)	(\$78,395)	(\$82,179)	
123	Capital Outlay		(\$20,000)	(\$18,443)	(\$20,000)	(\$20,000)	\$0	
124	Total Expenditures		(\$112,176)	(\$96,050)	(\$102,179)	(\$98,395)	(\$82,179)	
125								
126	Revenues Over (Under) Expenditures		(\$32,176)	(\$28,452)	(\$22,811)	(\$29,026)	\$2,189	
127	Appropriate From (To) Fund Balance		\$32,176	\$28,452	\$22,811	\$29,026	(\$2,189)	
128								
129	PAYT Enterprise Fund Ending Balance		\$138,483	\$156,925	\$134,114	\$127,899	\$130,088	
130								

	A	B	E	F	G	I	J	K
2			Budget FY2024	Actual FY2024	Budget FY2025	YTD Estimates FY2025	Budget FY2026	
131	Space to Create Grand Lake Enterprise Fund Revenues and Expenditures Summary							
132								
133								
134	Space to Create Grand Lake Enterprise Fund Beg Balance		\$0	\$0	\$0	\$0	\$0	\$0
135								
136	Revenues		\$0	\$0	\$0	\$0	\$0	\$130,000
137								
138	Expenditures							
139	Operations		\$0	\$0	\$0	\$0	\$0	\$67,850
140	Capital Outlay		\$0	\$0	\$0	\$0	\$0	\$0
141	Total Expenditures		\$0	\$0	\$0	\$0	\$0	\$67,850
142								
143	Revenues Over (Under) Expenditures		\$0	\$0	\$0	\$0	\$0	\$62,150
144	Appropriate From (To) Fund Balance		\$0	\$0	\$0	\$0	\$0	(\$62,150)
145								
146	Space to Create Grand Lake Enterprise Fund Ending		\$0	\$0	\$0	\$0	\$0	\$62,150
147								
148								

	A	B	E	F	G	I	J	K
2			Budget FY2024	Actual FY2024	Budget FY2025	YTD Estimates FY2025	Budget FY2026	
149	Capital Improvement Fund Revenues and Expenditures Summary							
150								
151								
152	Capital Improvement Fund Beginning Balance		\$364,269	\$944,491	\$911,581	\$911,581	\$756,864	
153								
154	Revenues		\$595,000	\$679,407	\$600,000	\$600,000	\$600,000	
155								
156	Expenditures							
157	Operations		(\$300)	(\$275)	(\$275)	(\$275)	(\$275)	
158	Debt Service		(\$278,450)	(\$278,450)	(\$279,700)	(\$279,700)	(\$275,800)	
159	TABOR Reserve		\$0	\$0	\$0	\$0	\$0	
160	Capital Outlay		(\$530,000)	(\$433,592)	(\$530,000)	(\$474,742)	(\$380,000)	
161	Total Expenditures		(\$808,750)	(\$712,317)	(\$809,975)	(\$754,717)	(\$656,075)	
162								
163	Revenues Over (Under) Expenditures		(\$213,750)	(\$32,910)	(\$209,975)	(\$154,717)	(\$56,075)	
164	Appropriate From (To) Fund Balance		\$213,750	\$32,910	\$209,975	\$154,717	\$56,075	
165								
166	Capital Improvement Fund Ending Balance		\$150,519	\$911,581	\$701,606	\$756,864	\$700,789	Surplus Fund Requirement
167	Surplus Fund Requirements		\$ 280,500	\$ 280,500	\$ 280,500	\$ 280,500	\$ 280,500	
168	Available funds		(\$129,981)	\$631,081	\$421,106	\$476,364	\$420,289	
169								

	A	B	E	G	H	J	
1							
2			Budget FY2024	Actual FY2024	Budget FY2025	YTD Estimates FY2025	Budget FY2026
3							
4		General Fund - Revenues					
5		Taxes					
6	10-311-100	Property Taxes	\$551,550	\$557,423	\$740,646	\$738,823	\$782,706
7	10-311-110	Specific Ownership	\$18,000	\$25,646	\$15,000	\$20,162	\$15,000
8	10-311-120	Interest & Penalty-Prop Taxes	\$300	\$2,300	\$300	\$280	\$300
9	10-311-130	Motor Vehicle Use & Sales Tax	\$40,000	\$91,056	\$40,000	\$42,540	\$40,000
10	10-311-140	Sales Tax 4%	\$2,337,968	\$2,551,546	\$2,384,727	\$2,408,317	\$2,619,354
11	10-311-150		\$25,000	\$296,727	\$70,000	\$62,312	\$70,000
12	10-311-160	Cigarettes-Select Sales Tax	\$3,000	\$4,214	\$3,000	\$3,116	\$3,000
13	10-311-161	Marijuana Tax	\$10,000	\$0	\$50,000	\$26,476	\$50,000
14	10-316-170	Franchise Cable	\$20,000	\$18,545	\$20,000	\$19,621	\$20,000
15	10-316-171	Franchise Telephone	\$10,000	\$2,815	\$5,000	\$4,218	\$5,000
16	10-316-172	Franchise Electric	\$35,000	\$37,163	\$35,000	\$34,892	\$35,000
17	10-316-173	Franchise Natural Gas	\$25,000	\$16,775	\$20,000	\$17,836	\$20,000
18			\$3,075,818	\$3,604,210	\$3,383,673	\$3,378,593	\$3,660,360
19		Licenses & Permits					
20	10-321-100	Liquor License Fee	\$4,500	\$5,812	\$4,500	\$4,814	\$4,500
21	10-321-120	Sales Tax License	\$425	\$585	\$900	\$1,375	\$1,500
22	10-321-130	Motor Vehicle License (rural)	\$2,500	\$2,236	\$2,000	\$2,113	\$2,000
23	10-321-140	Sign Permit	\$500	\$500	\$500	\$400	\$500
24	10-321-150	Grading Permit	\$100	\$100	\$100	\$300	\$100
25	10-321-160	Animal License	\$50	\$137	\$150	\$125	\$150
26	10-321-170	Encroachment Fees	\$400	\$200	\$400	\$200	\$400
27	10-321-175	Business License Commission	\$30,000	\$31,044	\$30,000	\$30,922	\$57,650
28	10-321-180	Nightly Rental License	\$80,000	\$94,779	\$117,000	\$96,845	\$117,000
29	10-321-190	Boardwalk Sales Permit	\$25	\$25	\$25	\$25	\$25
30	10-321-191	Marijuana License Fee	\$1,000	\$500	\$1,000	\$0	\$2,000
31			\$119,500	\$135,918	\$156,575	\$137,119	\$185,825
32		Intergovernmental					
33	10-335-130	Grand Cnty Road & Bridge	\$9,520	\$12,531	\$12,351	\$12,656	\$12,351
34	10-335-200	Highway User Tax Fund	\$32,000	\$37,575	\$30,716	\$32,747	\$30,716
35	10-335-800	Conservation Trust Fund	\$3,000	\$2,457	\$3,000	\$2,650	\$3,000
36	10-335-900	Other Intergovernmental	\$3,000	\$1,849	\$3,000	\$1,942	\$3,000
37			\$47,520	\$54,412	\$49,067	\$49,995	\$49,067

	A	B	E	G	H	J	
2			Budget FY2024	Actual FY2024	Budget FY2025	YTD Estimates FY2025	Budget FY2026
38		General Fund - Revenues (continued)					
39		Charges for Services					
40	10-341-100	Court Fees	\$0	\$0	\$0	\$0	\$0
41	10-341-200	Cemetery	\$12,000	\$9,959	\$10,000	\$9,750	\$10,000
42	10-341-300	Zoning & Subdivision Review	\$3,000	\$2,494	\$3,000	\$3,100	\$3,000
43	10-341-400	Attainable Housing Fee	\$4,000	\$8,823	\$4,000	\$8,782	\$4,000
44	10-341-500	EV Charging Station Revenue	\$4,000	\$17,083	\$12,000	\$13,188	\$12,000
45	10-341-600	Fuel Depot Surcharge	\$2,000	\$1,520	\$2,000	\$1,480	\$2,000
46	10-341-900	Cemetery Excavating Fee	\$6,000	\$2,525	\$1,000	\$875	\$1,000
47	10-341-850	Nightly Rental App Fee \$165	\$2,000	\$3,542	\$2,000	\$341	\$2,000
48	10-350-101	GL Center - Rental Fees	\$15,000	\$53,186	\$18,000	\$17,604	\$18,000
49	10-350-115	GL Center - Merchandise Sales	\$0	\$199		\$0	
50	10-350-121	GL Center - Memberships	\$70,000	\$87,457	\$85,000	\$84,280	\$85,000
51	10-350-131	GL Center - Rec Fees	\$15,000	\$17,829	\$15,000	\$15,605	\$15,000
52	10-350-132	GL Center - Golf Sim	\$0	\$1,880	\$0	\$1,630	\$0
53	10-350-201	GL Center - Donations	\$0	\$0	\$0	\$0	\$0
54	10-350-202	GLC Events	\$5,000	\$4,922	\$0	\$0	\$0
55			\$138,000	\$211,419	\$152,000	\$156,635	\$152,000
56		Fines and Forfeitures					
57	10-351-100	Ordinance/Traffic Fines	\$500	-\$60	\$500	\$100	\$500
58							
59		Fees and Leases					
60	10-353-180	Rent - Visitors Center	\$2,500	\$2,500	\$2,500	\$2,500	\$0
61							
62		General Fund - Revenues					
63		Net Investment Income					
64	10-355-100	Interest Revenue	\$50,000	\$174,742	\$100,000	\$172,322	\$100,000
65							
66		Other Revenue					
67	10-334-900	Grants - Other	\$4,000,000	\$100,000	\$0	\$0	\$70,000
68	10-360-130	Municipal Fee	\$0	\$0	\$0	\$0	\$0
69	10-360-140	Rent - Land, Buildings	\$6,000	\$3,701	\$6,000	\$3,800	\$6,000
70	10-360-160	Rent - Enterprise Fund Sites	\$2	\$2	\$2	\$2	\$2
71	10-360-200	Misc. Revenues - General	\$0	\$11,778	\$6,000	\$9,996	\$15,000
72			\$4,006,002	\$115,481	\$12,002	\$13,798	\$91,002
73		Capital Specific Revenue					
74	10-360-110	Sale of Assets	\$90,000	\$0	\$0	\$0	\$6,000
75	10-377-140	Grants - Capital	\$0	\$0	\$0	\$0	\$50,000

	A	B	E	G	H	J	
2			Budget FY2024	Actual FY2024	Budget FY2025	YTD Estimates FY2025	Budget FY2026
76	10-377-160	Space to Create Revenue	\$0	\$0	\$7,174,019	\$800,000	\$5,137,000
77	10-377-170	Insurance Proceeds dock	\$0	\$0	\$0	\$0	\$0
78			\$90,000	\$0	\$7,174,019	\$800,000	\$5,193,000
79		Total General Fund Revenues	\$7,529,840	\$4,298,622	\$11,030,336	\$4,711,062	\$9,431,754

	A	B	E	G	H	J	
2			Budget FY2024	Actual FY2024	Budget FY2025	YTD Estimates FY2025	Budget FY2026
80		General Fund - Expenditures					
81		Cemetery Committee					
82	10-410-211	Cemetery Supplies/Misc. Exp	\$2,000	\$4,093	\$3,500	\$3,216	\$3,500
83	10-410-215	Grave Markers	\$1,000	\$210	\$1,000	\$0	\$1,000
84	10-410-242	Cemetery Maintenance	\$5,000	\$0	\$5,000	\$0	\$5,000
85			\$8,000	\$4,303	\$9,500	\$3,216	\$9,500
86		Planning Commission/Board of Adjustments					
87	10-412-143	Planning Commission Compensation	\$0	\$0	\$0	\$0	\$10,000
88	10-412-211	General Office Supplies	\$300	\$78	\$400	\$120	\$400
89	10-412-311	Postage/Ads/Legal Notices	\$500	\$749	\$750	\$425	\$750
90	10-412-314	Purchased Services	\$18,000	\$18,149	\$10,000	\$36,604	\$75,000
91	10-412-319	Misc.-Planning Commission/BOA	\$300	\$0	\$300	\$150	\$300
92	10-412-320	Computer Hardware	\$1,000	\$137	\$1,000	\$274	\$1,000
93	10-412-351	Planning Legal Services	\$12,000	\$1,215	\$15,000	\$2,430	\$15,000
94	10-412-370	Training/Travel	\$6,000	\$5,232	\$6,000	\$2,268	\$6,000
95	10-412-380	Comp Plan Update	\$10,000	\$0	\$12,500	\$12,500	\$0
96			\$48,100	\$25,560	\$45,950	\$54,771	\$108,450
97		Greenways Committee					
98	10-414-211	General Supplies	\$10,800	\$10,876	\$0	\$0	\$0
99	10-414-238	Trees/Shrubs/Plantings	\$10,000	\$6,290	\$0	\$0	\$0
100	10-414-241	Arbor Day Supplies	\$500	\$752	\$1,500	\$1,352	\$1,500
101	10-414-319	Contract Labor	\$61,042	\$64,317	\$0	\$0	\$0
102	10-414-726	Miscellaneous Services	\$0	\$0	\$0	\$0	\$0
103	10-414-870	Contingency	\$0	\$0	\$0	\$0	\$0
104	10-414-320	Contract landscaping services			\$89,777	\$89,278	\$102,772
105			\$82,342	\$82,235	\$91,277	\$90,630	\$104,272
106		Board of Trustees					
107	10-413-142	Workers' Compensation	\$800	\$913	\$1,000	\$964	\$1,000
108	10-413-143	BOT Compensation	\$18,000	\$15,397	\$18,400	\$18,400	\$25,000
109	10-413-211	Office/meeting supplies	\$5,000	\$6,756	\$5,000	\$4,250	\$5,000
110	10-413-215	Elections	\$3,000	\$816	\$3,000	\$0	\$3,000
111	10-413-316	Dues & Memberships	\$20,000	\$22,471	\$25,000	\$34,790	\$25,000
112	10-413-370	Training/Travel	\$7,500	\$996	\$7,500	\$444	\$7,500
113	10-413-460	Long Range/Misc	\$1,000	\$0	\$1,000	\$0	\$1,000
114	10-413-461	Appreciation Program	\$9,000	\$8,241	\$10,000	\$7,728	\$10,000
115	10-413-462	Computer Equipment	\$2,500	\$718	\$1,000	\$34,579	\$1,000
116	10-413-463	Water Quality Issues	\$250	\$0	\$250	\$713	\$250

	A	B	E	G	H	J	
2			Budget FY2024	Actual FY2024	Budget FY2025	YTD Estimates FY2025	Budget FY2026
117	10-413-465	Computer Software	\$1,200	\$1,180	\$500	\$650	\$500
118	10-413-870	Board Contingency	\$17,000	\$38,047	\$5,000	\$1,459	\$5,000
119	10-413-728	Miscellaneous Donations	\$10,000	\$10,000	\$10,000	\$0	\$10,000
120	10-413-843	Rocky Mtn Rep Theatre	\$1,350	\$2,250	\$1,500	\$1,500	\$1,500
121	10-413-859	Grand Foundation	\$51,500	\$51,500	\$52,000	\$56,650	\$52,000
122	10-413-999	TABOR Emergency Reserve	\$0	\$0	\$108,373	\$0	\$136,552
123			\$148,100	\$159,285	\$249,523	\$162,127	\$284,302
124		Subtotal Boards and Committees	\$286,542	\$271,383	\$396,250	\$310,744	\$506,524

	A	B	E	G	H	J	
2			Budget FY2024	Actual FY2024	Budget FY2025	YTD Estimates FY2025	Budget FY2026
125		General Fund - Expenditures					
126		Administration					
127		Personnel					
128	10-415-100	Gross Wages - Administration	\$439,727	\$368,063	\$552,515	\$492,129	\$519,690
129	10-415-103	OT/Comp Time Buyout	\$2,000	\$1,269	\$2,000	\$2,000	\$2,000
130	10-415-105	Bonus	\$7,000	\$4,500	\$8,000	\$8,000	\$7,000
131	10-415-110	Gross Wages-Admin PT/Seasonal	\$0	\$0	\$0	\$0	\$0
132	10-415-134	Alternative Benefit	\$6,600	\$1,925	\$0	\$0	\$0
133	10-415-130	GL Center Membership Benefit	\$0	\$0	\$0	\$0	\$0
134	10-415-132	ICMA Town Paid Benefit	\$35,178	\$31,601	\$44,201.18	\$40,170.32	\$42,295
135	10-415-133	Health/Dental-Employee	\$85,000	\$17,928	\$73,200	\$67,832	\$83,082
136	10-415-135	Dep Health/Dental	\$69,300	\$90,151	\$94,659	\$93,587	\$107,437
137	10-415-136	Medical Benefit Allowance	\$10,000	\$11,195	\$10,000	\$10,000	\$10,000
138	10-415-141	Unemployment Insurance	\$879	\$329	\$1,109	\$1,004	\$1,057
139	10-415-142	Workers' Compensation	\$15,000	\$17,593	\$13,000	\$15,236	\$15,000
140	10-415-143	Social Security Match	\$27,263	\$22,297	\$34,380	\$31,132	\$32,779
141	10-415-144	Medicare Match	\$6,376	\$5,215	\$8,040	\$7,281	\$7,666
142	10-415-145	FAMILI Benefit Admin	\$1,979	\$4,698	\$2,531	\$2,260	\$2,379
143			\$706,302	\$576,764	\$843,635	\$770,631	\$830,386
144		Supplies					
145	10-415-211	General Office Supplies	\$9,000	\$10,373	\$9,000	\$7,602	\$9,000
146	10-415-215	Computer Software	\$23,000	\$11,793	\$20,000	\$30,923	\$20,000
147	10-415-220	Computer Hardware	\$7,000	\$1,289	\$5,000	\$3,654	\$5,000
148	10-415-226	Small Equipment	\$3,000	\$557	\$3,000	\$786	\$3,000
149			\$42,000	\$24,012	\$37,000	\$42,965	\$37,000
150		Repairs and Maintenance					
151	10-415-231	Gas/Fuel	\$1,200	\$676	\$1,200	\$824	\$1,200
152	10-415-232	Vehicle Maintenance	\$3,000	\$1,231	\$2,000	\$1,462	\$2,000
153	10-415-233	Office Equipment Maintenance	\$3,000	\$2,898	\$2,000	\$1,759	\$2,000
154	10-415-237	Building Maintenance	\$11,000	\$1,556	\$2,000	\$1,798	\$2,000
155	10-415-238	Town Hall Furnishings	\$1,000	\$0	\$1,000	\$0	\$1,000
156			\$19,200	\$6,361	\$8,200	\$5,843	\$8,200

	A	B	E	G	H	J	
2			Budget FY2024	Actual FY2024	Budget FY2025	YTD Estimates FY2025	Budget FY2026
157		General Fund - Expenditures (continued)					
158		Administration					
159		Purchased Services					
160	10-415-311	Postage/Freight	\$7,000	\$5,352	\$5,000	\$4,305	\$5,000
161	10-415-312	Computer Services	\$50,000	\$59,928	\$58,500	\$56,450	\$58,500
162	10-415-314	Ads & Legal Notices	\$5,000	\$3,695	\$3,000	\$7,233	\$3,000
163	10-415-316	Dues & Memberships	\$1,650	\$1,403	\$2,000	\$1,500	\$2,000
164	10-415-318	Janitorial Services	\$0	\$0	\$0	\$0	\$0
165	10-415-319	Miscellaneous Services	\$3,200	\$1,558	\$3,200	\$1,675	\$3,200
166	10-415-330	Bank Fees	\$500	\$652	\$500	\$729	\$500
167			\$67,350	\$72,588	\$72,200	\$71,892	\$72,200
168		Utilities					
169	10-415-341	Electric Utility	\$5,500	\$5,230	\$5,492	\$5,320	\$5,492
170	10-415-342	Sewer Utility	\$1,600	\$1,342	\$1,409	\$1,386	\$1,409
171	10-415-343	Water Utility	\$1,200	\$1,431	\$1,503	\$178	\$1,503
172	10-415-344	Telephone/Internet Utility	\$11,000	\$8,998	\$9,448	\$9,246	\$9,448
173	10-415-345	Natural Gas Utility	\$6,500	\$4,693	\$4,928	\$4,785	\$4,928
174	10-415-346	Website Hosting Services	\$2,500	\$4,285	\$18,500	\$18,250	\$18,500
175	10-415-347	Recycling - Town Hall	\$500	\$0	\$500	\$480	\$500
176			\$28,800	\$25,979	\$41,779	\$39,645	\$41,779
177		Professional Services					
178	10-415-351	Legal Services	\$30,000	\$69,041	\$55,000	\$54,534	\$55,000
179	10-415-352	Audit	\$9,300	\$9,600	\$10,200	\$10,200	\$10,200
180	10-415-353	Judge-Municipal Court	\$500	\$0	\$500	\$250	\$500
181	10-415-355	Professional Services-Other	\$2,500	\$1,559	\$2,000	\$62,872	\$25,000
182			\$42,300	\$80,200	\$67,700	\$127,856	\$90,700
183		Marketing					
184	10-415-721	Chamber Service Agreement	\$35,232	\$35,232	\$0	\$0	\$0
185	10-415-722	BLC Fee Remittance	\$38,000	\$38,000	\$0	\$0	\$0
186	10-415-723	Visitor Center Repairs & Maint	\$1,500	\$353	\$1,500	\$1,268	\$0
187	10-415-724	NRL VC Op	\$30,000	\$30,000	\$0	\$0	\$0
188	10-415-870	Contingency - General Admin	\$61,000	\$49,000	\$0	\$0	\$0
189	10-415-875	Marketing Contingency	\$0	\$0	\$0	\$0	\$0
190	10-415-880	Chamber Public Relations	\$10,000	\$10,000	\$0	\$0	\$0
	10-415-885	Town Events	\$12,500	\$13,979	\$43,400	\$43,225	\$0
191							
192	10-415-887	Continental Divide Trail	\$0	\$0	\$2,500	\$2,500	\$0

	A	B	E	G	H	J	
2			Budget FY2024	Actual FY2024	Budget FY2025	YTD Estimates FY2025	Budget FY2026
193	10-415-888	Chamber Contract			\$175,000	\$175,000	\$0
194			\$188,232	\$176,564	\$222,400	\$221,993	\$0

	A	B	E	G	H	J	
2			Budget FY2024	Actual FY2024	Budget FY2025	YTD Estimates FY2025	Budget FY2026
195		General Fund - Expenditures (continued)					
196		Administration					
197		Other Expenses					
198	10-415-560	Treasurer's Fees	\$9,000	\$11,195	\$14,819	\$14,819	\$15,654
199	10-415-800	Attainable Housing Expenses	\$19,000	\$15,828	\$18,000	\$16,400	\$3,000
200	10-415-370	Training/Travel	\$0	\$16,822	\$0	\$4,500	\$4,500
201	10-415-371	Misc Employee Expenses	\$15,000	-\$63,270	\$0	\$0	\$0
202	10-415-393	Document Recording	\$250	\$56	\$250	\$250	\$250
203	10-415-394	Developer Reimbursement	\$0	\$0	\$0	\$0	\$0
204	10-415-513	Property/Casualty Insurance	\$35,000	\$33,064	\$35,000	\$34,126	\$35,000
205	10-415-514	Position Bonds	\$400	\$200	\$400	\$400	\$400
206			\$78,650	\$13,895	\$68,469	\$70,495	\$58,804
207		Transit					
208	10-415-385	Transit Service	\$0	\$0	\$0	\$0	\$0
209	10-415-386	Transit Planning	\$0	\$0	\$0	\$0	\$0
210			\$0	\$0	\$0	\$0	\$0
211							
212		Economic Development Grants					
213	10-416-100	Trail Groomers	\$30,000	\$30,000	\$40,000	\$40,000	\$40,000
214	10-416-250	Headwaters Trail Assoc- HTA	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000
215	10-416-261	Creative District	\$100,000	\$100,000	\$100,000	\$100,000	\$100,000
216			\$135,000	\$135,000	\$145,000	\$145,000	\$145,000
217		General Fund - Expenditures					
218		Marketing and Communications					
219		Personnel					
220	10-417-100	Gross Wages - Marketing	\$0	\$0	\$0	\$0	\$175,000
221	10-417-103	OT/Comp Time Buyout	\$0	\$0	\$0	\$0	\$1,000
222	10-417-105	Bonus	\$0	\$0	\$0	\$0	\$2,000
223	10-417-110	Gross Wages -Visitor Center Staff	\$0	\$0	\$0	\$0	\$48,000
224	10-417-132	ICMA Town Paid Benefit	\$0	\$0	\$0	\$0	\$14,240
225	10-417-133	Health/Dental-Employee	\$0	\$0	\$0	\$0	\$64,695
226	10-417-135	Dep Health/Dental	\$0	\$0	\$0	\$0	\$18,160
227	10-417-136	Medical Benefit Allowance	\$0	\$0	\$0	\$0	\$3,000
228	10-417-141	Unemployment Insurance	\$0	\$0	\$0	\$0	\$452
229	10-417-142	Workers' Compensation	\$0	\$0	\$0	\$0	\$10,000
230	10-417-143	Social Security Match	\$0	\$0	\$0	\$0	\$14,012
231	10-417-144	Medicare Match	\$0	\$0	\$0	\$0	\$3,277
232	10-417-145	FAMILI Benefit Admin	\$0	\$0	\$0	\$0	\$1,017
233			\$0	\$0	\$0	\$0	\$354,853
234							

	A	B	E	G	H	J	
2			Budget FY2024	Actual FY2024	Budget FY2025	YTD Estimates FY2025	Budget FY2026
235		General Fund - Expenditures (continued)					
236		Marketing and Communications					
237		Other					
238	10-417-237	Building Maintenance	\$0	\$0	\$0	\$0	\$7,850
239	TBD	Marketing	\$0				\$75,000
240	TBD	Professional Services	\$0	\$0	\$0	\$0	\$36,000
241	TBD	Town Events	\$0	\$0	\$0	\$0	\$43,400
242	TBD	Continental Divide Trail	\$0	\$0	\$0	\$0	\$2,500
243			\$0	\$0	\$0	\$0	\$164,750
244							
245		Subtotal Marketing	\$0	\$0	\$0	\$0	\$519,603
246							
247		Subtotal Administration	\$1,307,834	\$1,111,363	\$1,506,383	\$1,496,320	\$1,803,672
248		General Fund - Expenditures					
249		Public Safety					
250		Purchased Services					
251	10-421-314	Dispatch Operations	\$20,585	\$27,115	\$27,115	\$27,115	\$27,115
252	10-421-339	Sheriff's Contract	\$257,000	\$257,000	\$342,000	\$342,000	\$257,000
253		Subtotal Public Safety	\$277,585	\$284,115	\$369,115	\$369,115	\$284,115
254							
255		General Fund - Expenditures					
256		Public Works					
257		Personnel					
258	10-431-100	Gross Wages PW/Parks	\$460,097	\$406,224	\$591,563	\$584,043	\$609,310
259	10-431-103	OT/Comp Time Buyout	\$40,000	\$20,187	\$21,398	\$21,026	\$21,398
260	10-431-105	Bonus	\$7,000	\$7,750	\$7,000	\$7,000	\$7,000
261	10-431-111	On Call Pay	\$18,250	\$18,150	\$18,250	\$18,000	\$18,250
262	10-431-130	GLC Membership Benefit	\$0	\$0	\$0	\$0	\$0
263	10-431-317	Uniform Allowance	\$3,600	\$2,600	\$3,600	\$3,200	\$3,600
264	10-431-132	ICMA Town Paid Benefit	\$25,000	\$30,231	\$49,037	\$50,406	\$52,765
265	10-431-133	Health/Dental-Employee	\$91,500	\$100,827	\$132,000	\$120,827	\$149,820
266	10-431-135	Dep Health/Dental	\$53,000	\$58,581	\$42,000	\$41,472	\$47,670
267	10-431-136	Medical Benefit Allowance	\$5,000	\$8,322	\$8,400	\$8,350	\$8,400
268	10-431-141	Unemployment Insurance	\$1,037	\$12,670	\$1,226	\$1,260	\$1,319
269	10-431-142	Workers' Compensation	\$50,000	\$47,490	\$89,575	\$83,964	\$89,575
270	10-431-143	Social Security Match	\$32,138	\$31,869	\$38,004	\$39,064	\$40,893
271	10-431-144	Medicare Match	\$7,516	\$7,453	\$8,888	\$9,136	\$9,564
272	10-431-145	FAMILI Benefit PW	\$2,333	\$3,390	\$2,758	\$2,835	\$2,968

	A	B	E	G	H	J	
2			Budget FY2024	Actual FY2024	Budget FY2025	YTD Estimates FY2025	Budget FY2026
273			\$796,471	\$755,744	\$1,013,699	\$990,583	\$1,062,531
274							
275							

	A	B	E	G	H	J	
2			Budget FY2024	Actual FY2024	Budget FY2025	YTD Estimates FY2025	Budget FY2026
276		General Fund - Expenditures (continued)					
277		Public Works					
278		Supplies					
279	10-431-222	General Supplies	\$7,000	\$12,215	\$7,000	\$11,796	\$7,000
280	10-431-224	Safety Supplies	\$12,000	\$6,427	\$7,000	\$8,622	\$7,000
281	10-431-226	Vehicle Supplies	\$6,000	\$4,672	\$4,000	\$3,661	\$4,000
282	10-431-227	Small Tools	\$7,500	\$7,990	\$7,500	\$3,870	\$7,500
283			\$32,500	\$31,304	\$25,500	\$27,949	\$25,500
284		Repairs and Maintenance					
285	10-431-231	Gas/Fuel/Liquids	\$40,000	\$34,459	\$40,000	\$38,671	\$40,000
286	10-431-232	Vehicle Maintenance	\$10,000	\$6,154	\$10,000	\$7,162	\$10,000
287	10-431-233	Equipment Maintenance	\$37,500	\$46,069	\$37,500	\$34,498	\$37,500
288	10-431-235	Tires/Chains	\$15,000	\$7,837	\$10,000	\$8,867	\$10,000
289	10-431-236	Misc. Bridge Work	\$1,000	\$0	\$35,000	\$25,000	\$10,000
290	10-431-237	Building Maintenance	\$6,000	\$6,374	\$8,000	\$7,268	\$8,000
291	10-431-238	Street Light Maintenance	\$2,000	\$4	\$2,000	\$1,000	\$2,000
292	10-431-239	Miscellaneous Maintenance	\$2,500	\$0	\$2,500	\$1,250	\$2,500
293	10-431-242	Road Maintenance	\$55,000	\$73,352	\$75,000	\$73,922	\$75,000
294	10-431-245	Boardwalk Maintenance	\$5,000	\$8,901	\$5,000	\$6,496	\$5,000
295	10-431-253	Tree Removal	\$0	-\$6,650	\$5,000	\$400	\$5,000
296	10-431-254	Tree Spraying	\$3,500	\$3,068	\$3,500	\$3,000	\$3,500
297	10-431-255	Storm water Filter Maintenance	\$0	\$0	\$0	\$0	\$0
298	10-431-256	EV Station Maintenance	\$12,000	\$12,920	\$4,000	\$3,950	\$4,000
299	10-431-257	Fire Mitigation	0	\$5,500		\$50	
300			\$189,500	\$197,988	\$237,500	\$211,534	\$212,500
301		Purchased Services					
302	10-431-312	Computer Services	\$3,200	\$7,272	\$9,000	\$7,450	\$9,000
303	10-431-314	Ads/Bid Notices	\$2,000	\$45	\$2,000	\$500	\$2,000
304	10-431-319	Misc. Purchased Services	\$2,500	\$2,537	\$2,500	\$2,350	\$2,500
305			\$7,700	\$9,854	\$13,500	\$10,300	\$13,500
306		Utilities					
307	10-431-318	Trash/Recycle Services	\$13,000	\$22,035	\$23,137	\$23,068	\$23,137
308	10-431-341	Electric Utility	\$13,200	\$14,462	\$15,185	\$14,875	\$15,185
309	10-431-343	Water Utility	\$700	\$588	\$617	\$596	\$617
310	10-431-344	Telephone/Internet Utility	\$9,000	\$5,948	\$6,245	\$6,132	\$6,245
311	10-431-345	Natural Gas Utility	\$8,000	\$6,204	\$6,514	\$6,348	\$6,514
312	10-431-349	Street Light Electric Utility	\$11,000	\$4,678	\$4,912	\$4,837	\$4,912
313			\$54,900	\$53,915	\$56,611	\$55,856	\$56,611
314		Professional Services					
315	10-431-354	Engineering/Surveying Services	\$10,000	\$4,255	\$10,000	\$8,840	\$10,000

	A	B	E	G	H	J	
2			Budget FY2024	Actual FY2024	Budget FY2025	YTD Estimates FY2025	Budget FY2026
316	10-431-400	Winter Lights	\$39,000	\$59,125	\$59,900	\$59,900	\$60,000
317			\$49,000	\$63,380	\$69,900	\$68,740	\$70,000
318		Other					
319	10-431-370	Training/Travel	\$10,000	\$1,246	\$10,000	\$2,250	\$10,000
320	10-431-399	Equip Rental	\$15,000	\$8,597	\$15,000	\$8,750	\$15,000
321	10-431-870	Contingency- Public Works	\$2,000	\$1,231	\$15,000	\$15,000	\$15,000
322			\$27,000	\$11,074	\$40,000	\$26,000	\$40,000
323		Subtotal Public Works	\$1,157,071	\$1,123,259	\$1,456,710	\$1,390,962	\$1,480,642
324							

	A	B	E	G	H	J	
2			Budget FY2024	Actual FY2024	Budget FY2025	YTD Estimates FY2025	Budget FY2026
325		General Fund - Expenditures					
326		Grand Lake Center					
327		Personnel					
328	10-450-100	Gross Wages - GL Center	\$158,539	\$154,580	\$153,798	\$153,580	\$101,912
329	10-450-103	OT/Comp Time Buyout	\$0	\$1,044	\$1,000	\$1,000	\$500
330	10-450-105	Bonus	\$2,000	\$2,000	\$2,000	\$2,000	\$1,250
331	10-450-110	Gross Wages-GLC PT/Seasonal	\$0	\$0	\$0	\$0	\$0
332	10-450-130	GLC Membership Benefit	\$770	\$0	\$0	\$0	\$0
333	10-450-317	Uniform Allowance	\$0	\$0	\$0	\$0	\$0
334	10-450-132	ICMA Town Paid Benefit	\$12,683	\$9,351	\$13,317	\$12,526	\$8,293
335	10-450-133	Health/Dental-Employee	\$38,000	\$32,588	\$38,000	\$36,877	\$21,565
336	10-450-135	Dep. Health/Dental	\$12,000	\$16,685	\$16,000	\$15,874	\$9,080
337	10-450-136	Medical Benefit Allowance	\$2,400	\$3,349	\$3,000	\$2,950	\$1,500
338	10-450-141	Unemployment Insurance	\$317	\$259	\$332	\$313	\$207
339	10-450-142	Workers' Compensation	\$6,000	\$8,856	\$6,000	\$6,750	\$3,500
340	10-450-143	Social Security Match	\$9,829	\$10,285	\$10,320	\$9,708	\$6,427
341	10-450-144	Medicare Match	\$2,299	\$2,405	\$2,413	\$2,270	\$1,503
342	10-450-145	FAMILI	\$713	\$1,359	\$750	\$705	\$466
343			\$245,550	\$242,761	\$246,930	\$244,554	\$156,204
344		Supplies					
345	10-450-211	Gen Office Supplies	\$1,500	\$1,701	\$1,500	\$1,462	\$1,500
346	10-450-220	General Operating Supplies	\$4,000	\$3,679	\$5,000	\$4,280	\$5,000
347	10-450-346	Copier Lease & Main	\$0	\$1,554	\$0	\$1,160	
348	10-450-226	Office Equip Lease	\$0	\$0	\$0	\$0	\$0
349			\$5,500	\$6,934	\$6,500	\$6,902	\$6,500
350		Repairs and Maintenance					
351	10-450-233	Office Equip Maint	\$0	\$0	\$0	\$0	\$0
352	10-450-235	Fitness Equip Maint	\$2,000	\$735	\$2,000	\$1,470	\$2,000
353	10-450-237	Building Maintenance	\$5,000	\$9,804	\$10,000	\$13,450	\$10,000
354	10-450-239	Minor Infrastructure Maint	\$2,000	\$1,400	\$2,000	\$1,625	\$2,000
355	10-450-250	Backflow Maintenance	\$600	\$0	\$600	\$1,328	\$600
356	10-450-350	Maintenance Agreement	\$5,800	\$5,488	\$5,800	\$5,800	\$5,800
357	10-450-400	Golf Simulator Expense	\$0	\$0	\$0	\$0	\$0
358			\$15,400	\$17,427	\$20,400	\$23,673	\$20,400
359		Utilities					
360	10-450-318	Trash/Recycle Services	\$0	\$0	\$0	\$0	\$0
361	10-450-341	Electric Utility	\$16,500	\$9,269	\$9,732	\$9,458	\$9,732
362	10-450-342	Sewer Utility	\$4,850	\$4,603	\$4,833	\$4,712	\$4,833
363	10-450-343	Water Utility	\$1,200	\$1,067	\$1,120	\$1,103	\$1,120
364	10-450-344	Telephone/Internet/TV Utility	\$8,000	\$6,508	\$6,833	\$6,674	\$6,833

	A	B	E	G	H	J	
2			Budget FY2024	Actual FY2024	Budget FY2025	YTD Estimates FY2025	Budget FY2026
365	10-450-345	Natural Gas Utility	\$12,000	\$5,065	\$5,318	\$5,260	\$5,318
366			\$42,550	\$26,512	\$27,838	\$27,207	\$27,838
367		Professional Services					
368	10-450-312	Computer Services	\$5,000	\$12,184	\$9,000	\$8,216	\$12,000
369	10-450-351	Legal Services	\$0	\$0	\$0	\$0	\$0
370	10-450-352	Audit	\$1,190	\$1,120	\$1,190	\$1,190	\$1,190
371	10-450-355	Purchased Professional Serv.	\$1,700	\$1,423	\$1,300	\$1,240	\$5,800
372			\$7,890	\$14,727	\$11,490	\$10,646	\$18,990
373							
374		General Fund - Expenditures (continued)					
375		Grand Lake Center					
376		Other					
377	10-450-234	Signage	\$600	\$0	\$600	\$300	\$600
378	10-450-236	Minor/Misc Equipment	\$1,500	\$1,239	\$1,500	\$1,350	\$1,500
379	10-450-238	Minor/Misc Furnishings	\$2,000	\$0	\$2,000	\$0	\$2,000
380	10-450-320	Marketing	\$5,000	\$3,407	\$5,000	\$3,500	\$5,000
381	10-450-360	GLC Sales Tax	\$0	\$0	\$0	\$0	\$0
382	10-450-370	Training/Travel	\$300	\$118	\$300	\$120	\$300
383	10-450-400	Golf Simulator	\$0	\$239	\$0	\$0	\$0
384	10-450-513	Property/Casualty Insurance	\$12,000	\$10,661	\$12,000	\$11,223	\$12,000
385	10-450-755	Exercise Equipment	\$4,000	\$3,093	\$6,000	\$3,500	\$6,000
386	10-450-870	Contingency - GL Center	\$500	\$344	\$500	\$0	\$500
387	10-450-871	GLC Event Expense	\$3,000	\$3,047	\$0	\$0	\$0
388	10-450-869	Summer Camp	\$30,000	\$65,000	\$30,000	\$30,000	\$30,000
389			\$58,900	\$87,148	\$57,900	\$49,993	\$57,900
390		Subtotal Grand Lake Center	\$375,790	\$395,509	\$371,058	\$362,975	\$287,832
391							
392		General Fund - Expenditures					
393		Parks					
394		Personnel					
395	10-452-100	Gross Wages - Parks	\$0	\$0	\$0	\$0	\$0
396	10-452-103	OT/Comp Time Buyout	\$0	\$0	\$0	\$0	\$0
397	10-452-105	Bonus	\$0	\$0	\$0	\$0	\$0
398	10-452-130	GLC Membership Benefit	\$0	\$0	\$0	\$0	\$0
399	10-452-131	Longevity	\$0	\$0	\$0	\$0	\$0
400	10-452-317	Uniform Allowance	\$0	\$0	\$0	\$0	\$0
401	10-452-132	ICMA Town Paid Benefit	\$0	\$0	\$0	\$0	\$0
402	10-452-133	Health/Dental-Employee	\$0	\$0	\$0	\$0	\$0
403	10-452-135	Dep. Health/Dental	\$0	\$0	\$0	\$0	\$0
404	10-452-136	Medical Benefit Allowance	\$0	\$0	\$0	\$0	\$0

2026 BUDGET

	A	B	E	G	H	J	
2			Budget FY2024	Actual FY2024	Budget FY2025	YTD Estimates FY2025	Budget FY2026
405	10-452-141	Unemployment Insurance	\$0	\$0	\$0	\$0	\$0
406	10-452-142	Workers' Compensation	\$0	\$0	\$0	\$0	\$0
407	10-452-143	Social Security Match	\$0	\$0	\$0	\$0	\$0
408	10-452-144	Medicare Match	\$0	\$0	\$0	\$0	\$0
409	10-452-145	FAMILI Benefit Parks	\$0	\$0	\$0	\$0	\$0
410			\$0	\$0	\$0	\$0	\$0
411		Supplies					
412	10-452-220	Restroom Operating Supplies	\$27,000	\$17,562	\$27,000	\$24,791	\$27,000
413	10-452-221	Lawn Supplies	\$10,000	\$4,310	\$10,000	\$12,655	\$10,000
414	10-452-226	Small Equipment	\$0	\$0	\$0	\$0	\$0
415	10-452-227	Small Tools	\$0	\$0	\$0	\$0	\$0
416			\$37,000	\$21,872	\$37,000	\$37,446	\$37,000

	A	B	E	G	H	J	
2			Budget FY2024	Actual FY2024	Budget FY2025	YTD Estimates FY2025	Budget FY2026
417		General Fund - Expenditures (continued)					
418		Parks					
419		Repairs and Maintenance					
420	10-452-232	Bear-Resistant Cans Maint	\$0	\$1,179	\$0	\$0	\$0
421	10-452-233	Equipment Maintenance	\$0	\$0	\$0	\$0	\$0
422	10-452-234	Information Signs	\$5,000	\$0	\$0	\$0	\$0
423	10-452-235	Greenbelt Maintenance	\$0	\$0	\$0	\$0	\$0
424	10-452-236	Sand & Dredge	\$5,000	\$1,057	\$5,000	\$2,250	\$5,000
425	10-452-237	Building Maintenance	\$55,000	\$19,518	\$35,000	\$32,430	\$35,000
426	10-452-238	Dock Maintenance	\$40,000	\$31,572	\$20,000	\$19,193	\$20,000
427	10-452-239	Miscellaneous Maintenance	\$5,000	\$3,131	\$5,000	\$4,842	\$5,000
428	10-452-243	Benches/Planters/Fences	\$5,000	\$530	\$5,000	\$4,450	\$5,000
429	10-452-244	Thomasson Park Maintenance	\$1,000	\$521	\$1,000	\$500	\$1,000
430	10-452-248	Irrigation System Maintenance	\$5,000	\$3,256	\$5,000	\$3,500	\$5,000
431	10-452-250	Backflow Maintenance	\$3,000	\$1,801	\$3,000	\$1,975	\$3,000
432	10-452-319	Miscellaneous Services	\$3,000	\$4,800	\$3,000	\$3,000	\$3,000
433	10-452-399	Equipment Rental	\$0	\$0	\$0	\$0	\$0
434			\$127,000	\$67,365	\$82,000	\$72,140	\$82,000
435		Utilities					
436	10-452-341	Electric Utility	\$7,700	\$11,780	\$12,369	\$12,046	\$12,369
437	10-452-342	Sewer Utility	\$600	\$598	\$628	\$616	\$628
438	10-452-343	Water Utility	\$13,000	\$14,851	\$15,594	\$15,372	\$15,594
439	10-452-345	Natural Gas Utility	\$7,000	\$8,328	\$8,744	\$9,560	\$8,744
440			\$28,300	\$35,557	\$37,335	\$37,594	\$37,335
441		Other					
442	10-452-400	Grand Avenue Gardens	\$0	\$0	\$0	\$0	\$0
443	10-452-450	Park Improvements	\$10,000	\$4,752	\$5,000	\$5,000	\$5,000
444	10-452-870	Contingency - Parks	\$0	\$0	\$1,000	\$750	\$1,000
445	10-452-961	Memorial Benches	\$0	\$0	\$0	\$0	\$0
446	10-460-750	Fireworks	\$0	\$0	\$30,000	\$30,000	\$30,000
447	10-460-880	Ice Rink Expenses	\$0	\$0	\$2,000	\$2,000	\$2,000
448			\$10,000	\$4,752	\$38,000	\$37,750	\$38,000
449		Subtotal Parks	\$202,300	\$129,546	\$194,335	\$184,930	\$194,335
450		General Fund - Expenditures					
451		Debt Service					
452	10-815-982	Land Acquisition - Principal	\$90,000	\$90,000	\$95,000	\$95,000	\$100,000
453	10-815-983	Land Acquisition-Interest	\$37,050	\$37,048	\$34,485	\$34,485	\$31,176
456			\$127,050	\$127,048	\$129,485	\$129,485	\$131,176

	A	B	E	G	H	J	
2			Budget FY2024	Actual FY2024	Budget FY2025	YTD Estimates FY2025	Budget FY2026
457							
458		General Fund - Expenditures (continued)					
459		Capital Outlay					
460	10-915-922	Capital Expenditures	\$5,000	\$2,697	\$0	\$0	\$97,000
461	10-915-923	Town Hall Capital Outlay	\$50,000	\$0	\$45,000	\$15,000	\$30,000
462	10-915-986	Replacement Vehicle	\$0	\$0	\$0	\$0	\$0
463	10-915-950	Space to Create	\$4,010,000	\$5,461	\$7,000,000	\$1,400,000	\$4,537,000
464	10-931-910	Capital Equipment Purchases	\$150,000	\$149,862	\$100,000	\$100,000	\$80,000
465	10-931-911	Capitalized Equipment Repair	\$0	\$0	\$0	\$0	\$0
466	10-931-921	Paving	\$50,000	\$9,800	\$25,000	\$20,000	\$20,000
467	10-931-922	Drainage	\$50,000	\$22,003	\$30,000	\$25,000	\$30,000
468	10-952-970	Land Purchase	\$0	\$0	\$0	\$0	\$0
469	10-931-974	Streetscape Project Funding	\$0	\$0	\$0	\$0	\$0
470	10-931-972	W Portal Bridge Rehab	\$0	\$0	\$0	\$0	\$0
471	10-931-973	Public Way Finding Signs	\$5,000	\$0	\$0	\$0	\$0
472	10-931-923	Town Shop Capital Outlay	\$0	\$0	\$0	\$0	\$0
473	10-950-710	Other Capital Assets - No Depr	\$0	\$0	\$0	\$0	\$0
474	10-952-500	Dock Improvements	\$0	\$0	\$0	\$0	\$0
475	10-952-600	Community House Upgrades	\$0	\$39	\$0	\$0	\$0
476	10-952-971	Park Improvements	\$165,000	\$78,297	\$0	\$100,387	\$50,000
477	10-952-972	Boardwalks	\$0	\$0	\$0	\$0	\$0
478	10-952-995	Lakefront Improvements	\$0	\$0	\$0	\$0	\$0
479			\$4,485,000	\$268,159	\$7,200,000	\$1,660,387	\$4,844,000
480		Total General Fund Expenditures	\$8,219,172	\$3,710,382	\$11,623,335	\$5,904,918	\$9,532,295
481							

	A	B	E	G	H	J	
2			Budget FY2024	Actual FY2024	Budget FY2025	YTD Estimates FY2025	Budget FY2026
482		Water Fund - Revenues					
483	20-344-100	Water Sales	\$680,000	\$686,945	\$739,600	\$691,090	\$757,788
484	20-344-105	HP Net Meter Revenue	\$0	\$0	\$0	\$0	\$0
485	20-344-120	Resale Meters Income	\$10,000	\$6,541	\$5,000	\$2,500	\$5,000
486	20-344-140	Interest Revenue	\$30,000	\$92,537	\$50,000	\$79,650	\$50,000
487	20-344-160	Misc. Revenues	\$0	\$0	\$0	\$0	\$0
488	20-344-190	Bulk Water Permits	\$500	\$1,975	\$800	\$400	\$800
489	20-344-110	Tap Fees - Capital	\$13,000	\$39,000	\$39,000	\$32,500	\$39,000
490		Total Revenues	\$733,500	\$826,998	\$834,400	\$806,140	\$852,588
491							
492		Water Fund - Expenditures					
493		Personnel					
494	20-430-100	Gross Wages - Water	\$320,000	\$396,613	\$409,760	\$407,556	\$300,635
495	20-430-103	OT/Comp Time Buyout	\$0	\$4,298	\$2,000	\$2,000	\$2,000
496	20-430-105	Bonus	\$3,000	\$3,500	\$3,000	\$3,000	\$3,000
497	20-430-110	Gross Wages-Water PT/Seasonal	\$0	\$0	\$0	\$0	\$0
498	20-430-111	On Call Pay	\$18,200	\$18,150	\$18,200	\$18,200	\$18,200
499	20-430-119	Year End Leave Expense	\$0	\$0	\$0	\$0	\$0
500	20-430-130	GLC Membership Benefit	\$0	\$50	\$0	\$0	\$0
501	20-430-317	Uniform Allowance	\$1,800	\$1,200	\$1,800	\$1,600	\$1,800
502	20-430-132	ICMA Town Paid Benefit	\$25,600	\$16,740	\$32,941	\$33,004	\$26,051
503	20-430-133	Health/Dental-Employee	\$54,000	\$69,230	\$45,000	\$45,500	\$51,075
504	20-430-135	Dep Health/Dental	\$6,000	\$0	\$18,000	\$18,000	\$20,430
505	20-430-136	Medical Benefit Allowance	\$3,600	\$3,300	\$4,000	\$3,750	\$4,000
506	20-430-141	Unemployment Insurance	\$676	\$747	\$824	\$825	\$651
507	20-430-142	Workers' Compensation	\$40,000	\$38,564	\$42,000	\$40,750	\$42,000
508	20-430-143	Social Security Match	\$19,840	\$27,311	\$25,529	\$25,578	\$20,189
509	20-430-144	Medicare Match	\$4,640	\$6,387	\$5,971	\$5,982	\$4,722
510	20-452-145	FAMILI Benefit	\$0	\$863	\$1,853	\$1,857	\$1,465
511			\$497,356	\$586,953	\$610,877	\$607,603	\$496,219
512		Office Supplies					
513	20-430-210	Office Supplies	\$1,500	\$1,493	\$1,500	\$739	\$1,500
514	20-430-211	Computer Supplies	\$2,500	\$0	\$2,500	\$0	\$2,500
515	20-430-215	Computer Software	\$8,000	\$7,794	\$9,000	\$5,642	\$9,000
516	20-430-220	Computer Hardware	\$2,500	\$0	\$2,500	\$0	\$2,500
517			\$14,500	\$9,287	\$15,500	\$6,381	\$15,500
518		Operational Supplies					
519	20-430-221	Chemicals	\$20,000	\$24,726	\$20,000	\$22,751	\$20,000
520	20-430-222	Lab Supplies/Equipment	\$1,500	\$1,544	\$1,500	\$653	\$1,500
521	20-430-223	Well/Plant Supplies	\$600	\$136	\$600	\$150	\$600

	A	B	E	G	H	J	
2			Budget FY2024	Actual FY2024	Budget FY2025	YTD Estimates FY2025	Budget FY2026
522	20-430-225	Meter Parts	\$500	\$0	\$500	\$0	\$500
523	20-430-227	Small Equipment/Tools	\$600	\$234	\$800	\$221	\$800
524	20-430-228	Safety Equipment	\$1,000	\$130	\$1,000	\$200	\$1,000
525	20-430-229	Misc Operating Supplies	\$0	\$0	\$0	\$0	\$0
526			\$24,200	\$26,770	\$24,400	\$23,975	\$24,400

	A	B	E	G	H	J	
2			Budget FY2024	Actual FY2024	Budget FY2025	YTD Estimates FY2025	Budget FY2026
527		Water Fund - Expenditures (continued)					
528		Repairs and Maintenance					
529	20-430-231	Gas/Fuel/Fluids	\$4,000	\$3,333	\$4,000	\$3,567	\$4,000
530	20-430-232	Vehicle Maintenance	\$3,000	\$1,677	\$3,000	\$8,298	\$3,000
531	20-430-233	Equipment Maintenance	\$5,000	\$3,731	\$5,000	\$3,670	\$5,000
532	20-430-234	Well/Plant Maintenance	\$3,500	\$889	\$3,500	\$8,605	\$3,500
533	20-430-235	Tires & Chains	\$1,000	\$0	\$1,000	\$500	\$1,000
534	20-430-237	Building Maintenance	\$1,000	\$388	\$1,000	\$750	\$1,000
535	20-430-238	Distribution Line Maintenance	\$25,000	\$36,635	\$25,000	\$19,750	\$25,000
536	20-430-239	Misc. Maintenance	\$150	\$0	\$150	\$0	\$150
537	20-430-240	Road Materials	\$3,000	\$375	\$3,000	\$4,020	\$3,000
538	20-430-241	Motors & Pumps	\$4,000	\$868	\$4,000	\$2,250	\$4,000
539			\$49,650	\$47,896	\$49,650	\$51,410	\$49,650
540		Resale Supplies					
541	20-430-251	Resale Parts	\$150	\$0	\$150	\$0	\$150
542	20-430-252	Resale Meters Expense	\$0	\$134	\$0	\$0	\$0
543	20-430-253	COGS-Meter	\$8,000	\$0	\$10,000	\$4,000	\$10,000
544			\$8,150	\$134	\$10,150	\$4,000	\$10,150
545		Purchased Services					
546	20-430-310	Misc Service Fees	\$0	\$0	\$0	\$0	\$0
547	20-430-311	Postage/Freight	\$1,500	\$2,350	\$1,500	\$1,250	\$1,500
548	20-430-314	Legal Notices/Ads	\$600	\$295	\$600	\$450	\$600
549	20-430-316	Memberships	\$700	\$712	\$700	\$700	\$700
550	20-430-318	Testing Services	\$3,000	\$2,498	\$3,000	\$2,250	\$3,000
551	20-430-319	Miscellaneous Services	\$100	\$0	\$100	\$0	\$100
552	20-430-320	Telemetry Maintenance	\$4,000	\$5,832	\$4,000	\$10,867	\$4,000
553	20-430-330	Bank Fees	\$200	\$94	\$100	\$100	\$100
554	20-430-321	Computer System Support	\$16,000	\$24,481	\$17,000	\$12,500	\$17,000
555			\$26,100	\$36,262	\$27,000	\$28,117	\$27,000
556		Utilities					
557	20-430-341	Electric Utility	\$30,000	\$30,469	\$31,000	\$32,598	\$31,000
558	20-430-344	Telephone Utility	\$3,000	\$3,950	\$3,100	\$3,050	\$3,100
559	20-430-345	Natural Gas Utility	\$8,500	\$3,566	\$5,100	\$4,572	\$5,100
560			\$41,500	\$37,985	\$39,200	\$40,220	\$39,200
561		Professional Services					
562	20-430-351	Legal Services	\$600	\$0	\$600	\$300	\$600
563	20-430-352	Audit	\$3,100	\$3,200	\$3,400	\$3,400	\$3,400
564	20-430-354	System Analysis/Eng & Survey	\$5,000	\$0	\$5,000	\$10,220	\$5,000
565	20-430-355	State Fees	\$400	\$350	\$400	\$400	\$400

	A	B	E	G	H	J	
2			Budget FY2024	Actual FY2024	Budget FY2025	YTD Estimates FY2025	Budget FY2026
566			\$9,100	\$3,550	\$9,400	\$14,320	\$9,400
567		Other Expenses					
568	20-430-370	Training/Travel	\$2,000	\$2,252	\$2,000	\$1,250	\$2,000
569	20-430-513	Property/Casualty Insurance	\$17,000	\$15,261	\$17,000	\$16,250	\$17,000
570	20-430-514	Position Bonds	\$100	\$0	\$100	\$0	\$100
571	20-430-870	Contingency-Operations	\$1,000	\$0	\$6,000	\$5,000	\$6,000
572			\$20,100	\$17,513	\$25,100	\$22,500	\$25,100

	A	B	E	G	H	J	
2			Budget FY2024	Actual FY2024	Budget FY2025	YTD Estimates FY2025	Budget FY2026
573		Water Fund - Expenditures (continued)					
574		Debt Service					
575	20-830-640	DWRF Loan - Principal	\$71,384	\$71,384	\$72,819	\$72,819	\$74,282
576	20-830-645	DWRF Loan - Interest	\$23,404	\$23,404	\$21,969	\$21,969	\$20,506
577			\$94,788	\$94,788	\$94,788	\$94,788	\$94,788
578		Capital Outlay					
579	20-930-750	Transfer Out (Capital)	\$0	\$0	\$0	\$0	\$0
580	20-930-994	System Upgrades	\$0	\$0	\$0	\$0	\$0
581	20-930-995	Capital Contingency	\$0	\$0	\$0	\$0	\$0
582	20-930-996	Capital Lease Purchase	\$0	\$0	\$0	\$0	\$0
583	20-930-997	Capital Direct Purchase	\$0	\$0	\$0	\$0	\$0
584			\$0	\$0	\$0	\$0	\$0
585		Total Water Fund Expenditures	\$785,444	\$861,138	\$906,065	\$893,314	\$791,407
586							

	A	B	E	G	H	J	
2			Budget FY2024	Actual FY2024	Budget FY2025	YTD Estimates FY2025	Budget FY2026
587		Marina Fund - Revenues					
588	40-344-113	Rentals (Non-Taxable)	\$350,000	\$364,332	\$365,000	\$361,588	\$375,000
589	40-344-115	Tours	\$70,000	\$72,862	\$73,000	\$70,986	\$75,000
590	40-344-120	Building Space Rental	\$3,584	\$3,891	\$3,584	\$3,423	\$4,350
591	40-344-145	Kayak Slip Rental	\$3,600	\$3,600	\$3,600	\$3,600	\$3,600
592	40-344-155	SUP Slip Rental	\$4,600	\$4,600	\$4,600	\$4,600	\$4,600
593	40-344-160	Misc Revenue	\$0	\$200	\$0	\$0	\$0
594	40-344-170	Interest Earned	\$8,000	\$24,214	\$8,000	\$20,842	\$8,000
595	40-344-180	Boat Damage	\$1,000	\$0	\$1,000	\$500	\$1,000
596	40-344-200	Sale of Assets	\$0	\$0	\$20,000	\$20,000	\$27,000
597		Total Revenues	\$440,784	\$473,699	\$478,784	\$485,539	\$498,550
598							
599		Marina Fund - Expenditures					
600		Personnel					
601	40-460-100	Gross Wages - Marina	\$78,000	\$96,138	\$86,000	\$86,138	\$75,000
602	40-460-103	OT/Comp Time Buyout	\$8,000	\$5,900	\$8,000	\$8,000	\$8,000
603	40-460-105	Bonus	\$4,000	\$0	\$4,000	\$4,000	\$4,000
604	40-460-110	Gross Wages-Marina PT/Seasonal	\$120,000	\$105,392	\$136,000	\$130,281	\$140,080
605	40-460-132	ICMA Town Paid Benefit	\$5,000	\$2,089	\$5,000	\$7,851	\$6,960
606	40-460-133	Health/Dental - Employee	\$25,000	\$23,238	\$20,000	\$19,349	\$22,700
607	40-460-135	Dep Health/Dental	\$0	\$0	\$0	\$0	\$0
608	40-460-136	Medical Benefit Allowance	\$2,600	\$1,632	\$2,000	\$1,850	\$2,000
609	40-460-141	Unemployment Insurance	\$800	\$852	\$800	\$457	\$454
610	40-460-142	Workers' Compensation	\$20,000	\$41,957	\$37,000	\$36,841	\$37,000
611	40-460-143	Social Security Match	\$12,276	\$13,092	\$13,839	\$14,162	\$14,079
612	40-460-144	Medicare Match	\$2,871	\$3,062	\$3,236	\$3,312	\$3,293
613	40-460-145	FAMILI Benefit	\$0	\$150	\$200	\$442	\$1,022
614			\$278,547	\$293,502	\$316,075	\$312,683	\$314,588
615		Office Supplies					
616	40-460-211	General Office Supplies	\$900	\$695	\$1,000	\$725	\$1,000
617	40-460-214	Small Equip/Comp Hardware	\$500	\$0	\$500	\$125	\$500
618			\$1,400	\$695	\$1,500	\$850	\$1,500
619		Operational Supplies					
620	40-460-222	Shop Supplies	\$2,000	\$476	\$2,000	\$1,256	\$2,000
621	40-460-223	Boat Supplies	\$1,500	\$1,491	\$1,500	\$1,375	\$1,500
622	40-460-227	Tools	\$500	\$761	\$750	\$684	\$750
623	40-460-231	Fuel	\$11,000	\$6,985	\$12,000	\$8,947	\$12,000
624			\$15,000	\$9,713	\$16,250	\$12,262	\$16,250
625		Repairs and Maintenance					
626	40-460-232	Vehicle Maintenance	\$500	\$52	\$0	\$0	\$0

	A	B	E	G	H	J	
2			Budget FY2024	Actual FY2024	Budget FY2025	YTD Estimates FY2025	Budget FY2026
627	40-460-233	Equipment (Boat) Maintenance	\$20,000	\$29,375	\$15,000	\$14,550	\$15,000
628	40-460-237	Building/Facility Maintenance	\$2,000	\$15,813	\$20,000	\$17,857	\$20,000
629			\$22,500	\$45,240	\$35,000	\$32,407	\$35,000

	A	B	E	G	H	J	
2			Budget FY2024	Actual FY2024	Budget FY2025	YTD Estimates FY2025	Budget FY2026
630		Marina Fund - Expenditures (continued)					
631		Purchased Services					
632	40-460-312	Computer Services	\$3,500	\$5,595	\$4,000	\$3,864	\$4,000
633	40-460-314	Ads and Legal Notices	\$2,000	\$0	\$2,000	\$0	\$2,000
634	40-460-316	Dues/Memberships	\$350	\$124	\$350	\$300	\$350
635	40-460-317	Uniforms	\$1,000	\$760	\$1,000	\$875	\$1,000
636	40-460-318	Miscellaneous Services	\$300	\$127	\$300	\$200	\$300
637	40-460-320	Marketing	\$700	\$325	\$700	\$350	\$700
638	40-460-330	Bank/Credit Card Fees	\$15,000	\$19,295	\$20,000	\$14,500	\$8,000
639			\$22,850	\$26,226	\$28,350	\$20,089	\$0
640		Permits and Fees					
641	40-460-350	Boat Registration	\$900	\$0	\$900	\$0	\$900
642	40-460-351	Licenses	\$100	\$0	\$100	\$0	\$100
643			\$1,000	\$0	\$1,000	\$0	\$1,000
644		Utilities					
645	40-460-341	Electric Utility	\$1,000	\$894	\$1,100	\$986	\$1,100
646	40-460-342	Sewer Utility	\$600	\$258	\$600	\$467	\$600
647	40-460-343	Water Utility	\$588	\$588	\$588	\$588	\$588
648	40-460-344	Telephone/Internet Utility	\$1,500	\$3,537	\$1,800	\$1,796	\$1,800
649			\$3,688	\$5,277	\$4,088	\$3,837	\$4,088
650		Professional Services					
651	40-460-355	Purchased Professional Serv.	\$1,000	\$1,252	\$1,000	\$948	\$1,000
652	40-460-510	Legal	\$0	\$0	\$0	\$0	\$0
653	40-460-512	Audit	\$1,700	\$1,600	\$1,700	\$1,700	\$1,700
654	40-460-515	Engineering/Survey	\$3,000	\$0	\$5,000	\$5,000	\$0
655			\$5,700	\$2,852	\$7,700	\$7,648	\$2,700
656		Other Expenses					
657	40-460-360	Sales Tax	\$0	\$0	\$10,000	\$5,000	\$10,000
658	40-460-370	Training/Travel	\$500	\$192	\$500	\$350	\$500
659	40-460-513	Property/Casualty Insurance	\$5,200	\$3,763	\$5,200	\$4,791	\$5,200
660	40-460-514	Position Bonds	\$300	\$0	\$300	\$300	\$300
661	40-460-516	Site Lease	\$1	\$1	\$1	\$1	\$1
662	40-460-750	Fireworks	\$70,000	\$52,500	\$0	\$0	\$0
663	40-460-880	Ice Rink Expenses	\$2,000	\$0	\$0	\$0	\$0
664	40-460-870	Contingency	\$500	\$110	\$500	\$250	\$500
665			\$78,501	\$56,566	\$16,501	\$10,692	\$16,501
666		Capital Outlay					
667	40-960-610	Capital Equipment	\$0	\$0	\$50,000	\$50,000	\$89,250
668	40-960-750	Capital Contribs (Interfund)	\$0	\$0	\$0	\$0	\$0
669	40-960-995	Facilities Improvements	\$60,000	\$0	\$0	\$0	\$0

	A	B	E	G	H	J	
2			Budget FY2024	Actual FY2024	Budget FY2025	YTD Estimates FY2025	Budget FY2026
670			\$60,000	\$0	\$50,000	\$50,000	\$89,250
671		Total Marina Fund Expenditures	\$489,186	\$440,071	\$476,464	\$450,468	\$480,877
672							

	A	B	E	G	H	J	
2			Budget FY2024	Actual FY2024	Budget FY2025	YTD Estimates FY2025	Budget FY2026
673		Pay-As-You-Throw Fund - Revenues					
674	50-344-110	Bags: Direct Sales (T)	\$4,000	\$2,820	\$4,000	\$2,923	\$4,000
675	50-344-115	Bags: Vendor Purchase (NT)	\$75,000	\$64,778	\$75,000	\$66,177	\$80,000
676	50-344-140	Interest Revenue	\$1,000	\$0	\$0	\$0	\$0
677	50-344-111	Sales Tax Collected	\$0	\$0	\$368	\$269	\$368
678		Total Revenues	\$80,000	\$67,598	\$79,368	\$69,369	\$84,368
679							
680		Pay-As-You-Throw Fund - Expenditures					
681		Operations Supplies					
682	50-470-200	Bags for Resale	\$2,000	\$9,586	\$3,000	\$6,500	\$3,000
683	50-470-250	COGS - Bags	\$6,500	\$0	\$6,500	\$0	\$6,500
684			\$8,500	\$9,586	\$9,500	\$6,500	\$9,500
685		Repairs and Maintenance					
686	50-470-315	Site Maintenance	\$50,000	\$35,872	\$35,000	\$35,000	\$35,000
687							
688		Purchased Services					
689	50-470-300	Dumpster Service	\$30,000	\$29,974	\$35,000	\$34,465	\$35,000
690	50-470-301	Recycling Contribution	\$1,500	\$1,500	\$1,500	\$1,500	\$1,500
691	50-470-305	Recycling Program	\$0	\$0	\$0	\$0	\$0
692	50-470-312	Computer Services	\$500	\$0	\$0	\$0	\$0
693			\$32,000	\$31,474	\$36,500	\$35,965	\$36,500
694							
695		Professional Services					
696	50-470-512	Audit	\$510	\$480	\$510	\$510	\$510
697							
698		Other Expenses					
699	50-470-310	Site Lease	\$1	\$1	\$1	\$1	\$1
700	50-470-320	Business License	\$165	\$0	\$0	\$0	\$0
701	50-470-350	Sales Tax	\$700	\$194	\$368	\$269	\$368
702	50-470-870	Contingency	\$300	\$0	\$300	\$150	\$300
703			\$1,166	\$195	\$669	\$420	\$669
704		Capital Outlay					
705	50-970-750	Capital Contribs (Interfund)	\$0	\$0	\$0	\$0	\$0
706	50-970-751	Site Improvements	\$20,000	\$18,443	\$20,000	\$20,000	\$0
707		Total Expenditures	\$112,176	\$96,050	\$102,179	\$98,395	\$82,179
708							

	A	B	E	G	H	J	
2			Budget FY2024	Actual FY2024	Budget FY2025	YTD Estimates FY2025	Budget FY2026
709		Space to Create Grand Lake Fund					
710		Revenues					
711	TBD	Rental Income - Residential	\$0	\$0	\$0	\$0	\$122,000
712	TBD	Rental Income - Commercial	\$0	\$0	\$0	\$0	\$8,000
713		Total Revenues	\$0	\$0	\$0	\$0	\$130,000
714							
715		Space to Create Grand Lake Fund					
716		Expenditures					
717	TBD	Property Mgmt - Residential	\$0	\$0	\$0	\$0	\$11,250
718	TBD	Property Mgmt - Commercial	\$0	\$0	\$0	\$0	\$1,250
719	TBD	Operating - Residential	\$0	\$0	\$0	\$0	\$25,000
720	TBD	Operating - Commercial	\$0	\$0	\$0	\$0	\$6,000
721	TBD	Debt Service	\$0	\$0	\$0	\$0	\$23,000
722	TBD	Reserves	\$0	\$0	\$0	\$0	\$1,350
723		Total Expenditures	\$0	\$0	\$0	\$0	\$67,850

	A	B	E	G	H	J	
2			Budget FY2024	Actual FY2024	Budget FY2025	YTD Estimates FY2025	Budget FY2026
724							
725		Capital Improvement Fund					
726		Revenues					
727	90-344-110	Sales & use tax 1%	\$580,000	\$637,886	\$580,000	\$580,000	\$580,000
728	90-344-140	Interest revenues	\$15,000	\$41,521	\$20,000	\$20,000	\$20,000
729		Total Revenues	\$595,000	\$679,407	\$600,000	\$600,000	\$600,000
730							
731		Capital Improvement Fund					
732		Expenditures					
733		Other Expenses					
734	90-431-500	Transfer Out to General Fund	\$0	\$0	\$0	\$0	\$0
735	90-431-870	Contingency	\$300	\$275	\$275	\$275	\$275
736			\$300	\$275	\$275	\$275	\$275
737		Debt Service					
738	90-831-471	Sales tax bonds - principal	\$125,000	\$125,000	\$130,000	\$130,000	\$130,000
739	90-831-472	Sales tax bonds - interest	\$153,450	\$153,450	\$149,700	\$149,700	\$145,800
740			\$278,450	\$278,450	\$279,700	\$279,700	\$275,800
741							
742	90-431-999	TABOR Emergency Reserve	\$0	\$0	\$0	\$0	\$0
743							
744		Capital Outlay					
745	90-931-200	Capital Pavement	\$350,000	\$384,701	\$400,000	\$395,110	\$250,000
746	90-931-201	Capital Boardwalks	\$100,000	\$44,329	\$50,000	\$46,632	\$50,000
747	90-931-203	Capital Professional Services	\$25,000	\$4,562	\$25,000	\$5,500	\$25,000
748	90-931-204	Capital Maintenance	\$50,000	\$0	\$50,000	\$25,000	\$50,000
749	90-931-202	Greenbelt Maintenance	\$5,000	\$0	\$5,000	\$2,500	\$5,000
756			\$530,000	\$433,592	\$530,000	\$474,742	\$380,000
757		Total Expenditures	\$808,750	\$712,317	\$809,975	\$754,717	\$656,075
758							
759							



2025 Town of Grand Lake Budget

*1026 Park Ave · PO Box 99
Grand Lake, CO 80447
970-627-3435
www.townofgrandlake.com*

Town of Grand Lake Board of Trustees

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Michael Sobon, Mayor Pro-tem
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Julie Causseaux, Trustee
Robert Miller, Trustee
Jim Schoenherr, Trustee
Dennis Mills, Trustee

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Steve Kudron, Town Manager
Stephanie Rhone, Treasurer
Alayna Carrell, Town Clerk
Public Works Director
Dave Johnson, Water Superintendent
Brian Kracke, Code Enforcement Officer/Permit Tech
Town Planner
Crystal Myers, Grand Lake Center Manager
Katie Hearsum, Community Engagement Director
Reed James, Marina Manager/Skipper
Nichole Kirkpatrick, CPA, Contract Treasurer
Kirsten Heckendorf, Contract Bookkeeper
Sarah Weekes, Administrative Assistant/Event Manager
Randy Lewis, Public Works Supervisor
Logan Cross, Public Works Foreman
Jack Crawford, Public Works
Braden Markle, Public Works
Matthew Horne, Public Works
James Cowan, Public Works
John McLinden, Public Works
Gerald Hassoldt, Water Department
Sarah Clements, Water Department

**TOWN OF GRAND LAKE
2026 BUDGET MESSAGE**

The proposed 2026 budget for the Town of Grand Lake, Colorado was initially presented to the Town Board of Trustees on August 25, 2025, and workshopped on October 14th, 2025. A presentation of the budget was made publicly on November 10, 2025, and a formal Public Hearing on the budget was held on November 24, 2025, at the Town Board Regular Meeting. The Town Board scheduled the budget for final approval at its meeting on November 24, 2025.

The 2026 budget totals are as follows:

The 2026 Budget per Fund	Estimated Reserves 1/1/2026	Revenue	Expenditures	Ending Balance
General Fund (Total)	\$2,901,481	\$9,431,754	\$9,532,295	\$2,800,939
Water Enterprise Fund	\$2,766,581	\$852,588	\$791,407	\$2,827,763
Marina Enterprise Fund	\$1,035,533	\$498,550	\$480,877	\$1,053,206
Pay-as-You-Throw Enterprise Fund	\$127,899	\$84,368	\$82,179	\$130,088
Space to Create Grand Lake Enterprise Fund	\$0	\$130,000	\$67,850	\$62,150
Capital Improvement Fund	\$756,864	\$600,000	\$656,075	\$700,789
TOTAL:	\$7,588,358	\$11,597,260	\$11,610,683	\$7,574,935

Our budget for 2026 has been primarily constructed by building upon the 2025 budget, year-to-date estimates, and known expenses. We anticipate that sales tax revenues will remain relatively stable for 2026. Property tax calculations are based on the preliminary assessed property values from Grand County. Management is responsible for the preparation and fair representation of the Town’s financial condition in accordance with accounting principles generally accepted in the U.S.

GENERAL FUND

Services provided by the Town under the General Fund include: Administration; Public Safety (through a contract with the Grand County Sheriff’s Department); Public Works (Streets and Parks); Municipal Court; Elections; Culture and Recreation, the Grand Lake Center; Planning and Zoning, and Code Administration.

The General Fund utilizes the modified accrual basis of accounting, a method under which revenues are recognized in the period they become available and measurable; and expenditures are recognized in the period

the associated liability is incurred. We expect to begin 2026 with a beginning balance in the General Fund of approximately \$ 2.9M.

Notable Budget Items

Revenue

- Property Tax revenues for 2026 were calculated based on full statutory limitations. Revenue was adjusted down slightly to comply with new 5.25% max growth regulation.
- Sales Tax revenues for 2026 are budgeted using actual 2025 through September 2025 and September – December 2024 sales tax receipts.
- Other revenues include sales of assets, Grand Lake Center updated fees, and line items for marijuana fees and taxes.

Operation Expenditures

- **Gross Wages:** Wages are expected to increase in 2026. This increase includes a 7.5% cost of living increase for current staff. It also includes funds for Water and Public Works to be fully staffed. Health insurance and Workman’s Comp premiums have increased as well.
- **Greenways Committee:** Increased for anticipated price increases for 2026.
- **Board of Trustees:** Includes estimated expenses for meals at meetings and community dinner.
- **Marketing:** Marketing and Communications are consolidated with Visitor Center operations as a result of the dissolution of the Grand Lake Chamber of Commerce.
- **Business Licenses:** Business licenses are increased to cover visitor center expenses.
- **Public Works/Parks:** Capital purchases include a snowmaker to facilitate fluctuations in precipitation during winter economic driver events.
- **Capital Outlay:** Allocated resources for essential projects, including the replacement of Town Hall ramps, paving, drainage improvements, and a park marque sign.
- **Paving:** \$95K.
- **Drainage:** Funding has been applied for to repair the west side stormwater system.
- **Grand Lake Center:** Will continue with the Summer Kids Camp Program at \$30K.

Debt Service

- In 2021, the Town purchased property and water rights at 195 GCR 48 in Grand Lake, CO for \$1,200,000, and at Thomasson Park for \$217,678.28 with the proceeds from a COP. In 2026, the town will pay \$100,000 in principal and \$31,176 in interest on the COPs.

WATER ENTERPRISE FUND

Water service is provided within the Town limits and to certain outlying areas by the Town through the Water Enterprise Fund. The Water Enterprise Fund also uses the modified accrual basis of accounting. The Water Enterprise Fund is a proprietary fund, which generally reports services for which the Town charges customers a fee. We expect to begin 2026 with a beginning fund balance of \$2.7M.

Notable Budget Items

Revenue

- Water rates will remain unchanged for 2026.

Operation Expenses

- Expenses across the Water Fund increased from increased supplies and operational costs. We expect the fund to end with \$2.8M in reserves.

Debt Service

- The Town borrowed \$1.6 million to install the new 300,000-gallon buried concrete water storage tank through a State Revolving Fund loan (SRF). Our principal and interest payments will be approximately \$71,384 and \$23,404 respectively for a total annual payment of \$94,788 in 2026.

MARINA ENTERPRISE FUND

The Marina Enterprise, doing business as the Headwaters Marina, is owned by the Town and was established in 2007. Services provided include rentals of pontoon and pedal boats and historic lake tours. The Marina Enterprise Fund utilizes the modified accrual basis of accounting.

Notable Budget Items

Revenue

- The Marina revenues for 2025 were flat with expenses being reduced by 10%, mostly due to reduced days of operations because of staffing shortages. 2026 capital equipment transactions include a capital purchase of \$89k for three pontoon boats, sale of one Crestliner boat, and trade of two pontoons.

Operation Expenses

- **Fireworks:** Fireworks expenses are now appropriated from the general fund for 2025 and future years.

PAY-AS-YOU-THROW ENTERPRISE FUND

The Pay-As-You-Throw Enterprise Fund, the third proprietary fund of the Town, has been successful beyond initial expectations since its inception in 2010 in addressing the problem of trash service in Town, particularly for part-time residents, second homeowners, and visitors. The use of the program continues to grow each year.

The Pay-As-You-Throw (PAYT) Enterprise Fund bags are purchased wholesale by the PAYT Fund and sold in bulk to a number of retail outlets. Retail outlets can sell the bags, collect taxes, and retain small profit margins. We also sell bags individually to residents and visitors, predominantly at Town Hall and Grand Lake Center.

Notable Budget Items

- **Capital:** PAYT is still awaiting guidance on any required recycling programs.

Capital Improvement Fund

On November 8, 2016, the citizens of Grand Lake passed a ballot question to increase sales and use tax from 4% to 5%, effective January 1, 2017, and to incur debt for the purpose of financing improvements to streets, boardwalks, sidewalks, multi-use pathways, streetscapes, signage and drainage. These bonds were sold in May 2017 and generated an additional premium of \$385,090. Debt service began in December 2017. These funds are used first to pay debt service on the bonds in, then to fund the Surplus Fund requirement of \$280,500 and finally to operate and maintain the infrastructure installed.

Notable Budget Items

- **Debt Service:** In 2026, the Town will pay \$275,800 in principal and interest for the 2017 bond debt.

Space to Create Enterprise Fund: The Town anticipates utilization of the Space to Create Makers Space in June of 2026 and the residences in August of 2026. As a result, an Enterprise Fund is created in 2026 to manage Revenues and Expenses for this Town-owned rental property.

SUMMARY

The Board of Trustees of the Town of Grand Lake are committed to continuing to serve the citizens with quality service while maintaining a fiscally responsible budget.

Management will closely monitor revenues and limit expenditures to keep within overall budget parameters. Monthly reviews of departmental budgets will be held with the Town Manager, the Town Treasurer and department directors. Budget expenditure variances of 15% or greater will be reviewed at these monthly meetings and discussed in an effort to keep budgets in line throughout the year. Subsequently, departmental budgets have predominantly come in under budget the past few years.

The Town Board and Town staff will continue to provide the services citizens expect while simultaneously being good stewards of public funds.

Respectfully submitted,

Steve Kudron

Town Manager

**TOWN OF GRAND LAKE BOARD OF TRUSTEES
RESOLUTION TO ADOPT BUDGET
RESOLUTION NO. 50-2025**

Section 11, ItemB.

A RESOLUTION SUMMARIZING EXPENDITURES AND REVENUES FOR EACH FUND AND ADOPTING A BUDGET FOR THE TOWN OF GRAND LAKE, COLORADO, FOR THE CALENDAR YEAR BEGINNING ON THE FIRST DAY OF JANUARY 2026 AND ENDING ON THE LAST DAY OF DECEMBER 2026.

WHEREAS, the Board of Trustees of the Town of Grand Lake has appointed the Town Manager, to prepare and submit a proposed budget to said governing body at the proper time; and

WHEREAS, the Town Manager & Treasurer, has submitted a proposed budget to this governing body on August 18, 2025, and workshopped on October 26th for its consideration; and

WHEREAS, upon due and proper notice, published in accordance with the law, said proposed budget was open for inspection by the public at the Grand Lake Town Hall, a public hearing was held on November 24, 2025, and interested taxpayers were given the opportunity to file or register any objections to said proposed budget; and

WHEREAS, whatever increases may have been made in the expenditures, like increases were added to the revenues or planned to be expended from reserves/fund balances so that the budget remains in balance, as required by law; and

WHEREAS, the electors of the Town of Grand Lake did, on November 8, 1994, permit the Town of Grand Lake to collect, retain and expend the full proceeds of the Town's fees, revenues, and non-Federal grants.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE TOWN OF GRAND LAKE, COLORADO:

Section 1. That the budget as submitted, amended, and summarized by fund hereby is approved and adopted as the budget of the Town of Grand Lake for the year stated above.

Section 2. That the budget hereby approved and adopted shall be signed by the Mayor and Clerk of the Town of Grand Lake and made a part of the public records of the Town.

ADOPTED, this 24th day November 2025

(SEAL)

Votes Approving:
Votes Opposed:
Absent:
Abstained:

ATTEST:

TOWN OF GRAND LAKE

Alayna Carrell
Town Clerk

Christina Bergquist
Mayor

**TOWN OF GRAND LAKE BOARD OF TRUSTEES
RESOLUTION TO APPROPRIATE SUMS OF MONEY
RESOLUTION NO. 51-2025**

A RESOLUTION APPROPRIATING SUMS OF MONEY TO THE VARIOUS FUNDS AND SPENDING AGENCIES, IN THE AMOUNTS AND FOR THE PURPOSES AS SET FORTH BELOW, FOR THE TOWN OF GRAND LAKE, COLORADO, FOR THE 2026 BUDGET YEAR.

WHEREAS, the Board of Trustees has adopted the annual budget in accordance with the Local Government Budget Law, on November 24th, 2025; and

WHEREAS, the Board of Trustees has made provision therein for revenues and fund balances in an amount equal to or greater than the total proposed for expenditures as set forth in said budget; and

WHEREAS, it is not only required by law, but also necessary to appropriate the revenues and reserves or fund balances provided in the budget to and for the purposes described below, thereby establishing limitation on expenditures for the operations of the Town of Grand Lake.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE TOWN OF GRAND LAKE, COLORADO:

Section 1. That the following sums are hereby appropriated from the revenue of each fund to each fund, for purposes stated:

GENERAL FUND:

Current Operating Expenses	\$4,557,119
Capital Outlay	\$4,844,000
Debt Service	\$ 131,176

TOTAL GENERAL FUND **\$9,532,295**

CAPITAL IMPROVEMENT FUND:

Current Operating Expenses	\$ 275
Capital Outlay	\$ 380,000
Debt Service	\$ 275,800

TOTAL CAPITAL IMPROVEMENT FUND **\$ 656,075**

WATER ENTERPRISE FUND:

Current Operating Expenses	\$ 696,619
Capital Overlay	\$ 0
Debt Service	\$ 94,788

TOTAL WATER ENTERPRISE FUND **\$ 791,407**

MARINA ENTERPRISE FUND:

Current Operating Expenses	\$ 391,627
Capital Outlay	\$ 89,250

TOTAL MARINA ENTERPRISE FUND **\$ 480,877**

PAY-AS-YOU-THROW ENTERPRISE FUND:

Current Operating Expenses \$ 82,179

Capital Outlay \$ 0

TOTAL PAY-AS-YOU-THROW ENTERPRISE FUND \$82,179

SPACE-TO-CREATE ENTERPRISE FUND:

Current Operating Expenses \$ 67,850

Capital Outlay \$ 0

TOTAL SPACE-TO-CREATE ENTERPRISE FUND \$67,850

ADOPTED, this 24th day of November 2025.

(SEAL)

Votes Approving:

Votes Opposed:

Absent:

Abstained:

ATTEST:

TOWN OF GRAND LAKE

~~Alayna Carrell, Town Clerk~~_____

~~Christina Bergquist, Mayor~~_____

**TOWN OF GRAND LAKE BOARD OF TRUSTEES
RESOLUTION TO SET MILL LEVIES
RESOLUTION NO. 52-2025**

A RESOLUTION LEVYING PROPERTY TAXES FOR THE YEAR 2026, TO HELP DEFRAY THE COSTS OF GOVERNMENT FOR THE TOWN OF GRAND LAKE, COLORADO, FOR THE 2025 BUDGET YEAR.

WHEREAS, the Board of Trustees of the Town of Grand Lake, has adopted the annual budget in accordance with the Local Government Budget Law, on November 24, 2025; and

WHEREAS, the amount of money necessary to balance the budget for the general operating purposes from property tax revenue is \$782,706.00; and

WHEREAS, the 2025 preliminary valuation for assessment for the Town of Grand Lake as certified by the County Assessor is \$84,973,610.00

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE TOWN OF GRAND LAKE, COLORADO:

Section 1. That for the purpose of meeting all general operating expenses of the Town of Grand Lake during the 2026 budget year, there is hereby levied a tax of 9.409 mills upon each dollar of the total valuation for assessment of all taxable property within the Town of Grand Lake for the year 2025.

Section 2. That the Town Manager be authorized and directed to certify to the County Commissioners of Grand County, Colorado, the mill levies for the Town of Grand Lake as hereinabove determined and set, but as recalculated as needed upon receipt of the final (December) certification of valuation from the county assessor in order to comply with any applicable revenue and other budgetary limits.

ADOPTED, this 24th day of November, 2025.

(SEAL)

Votes Approving:
Votes Opposed:
Absent:
Abstained:

ATTEST:

TOWN OF GRAND LAKE

Alayna Carrell
Town Clerk

Christina Bergquist
Mayor

**TOWN OF GRAND LAKE
BOARD OF TRUSTEES
RESOLUTION NO. 53-2025**

A RESOLUTION SETTING CERTAIN FEES AND DEPOSITS

WHEREAS, the Board of Trustees of the Town of Grand Lake (the "Board"), Colorado, pursuant to Colorado statute and the Grand Lake Town Code, including but not limited to Section 2-3-2, is vested with the authority of administering the affairs of the City of the Town of Grand Lake, Colorado (the "Town"); and

WHEREAS, the authority of the Board includes, but is not limited to adopting ordinances and resolutions, including those that establish, set, or amend the fees, charges, and deposits assessed in connection with land use applications, water service, water service availability, plant investment and improvement, use of facilities, staff time, and other related services and matters provided by or at the direction of the Town; and

WHEREAS, the Board has previously and periodically adopted and revised schedules, setting forth such fees and other charges, as recently as April 2025; and

WHEREAS, the Board reviewed the current fee and deposit schedule adopted by Ordinance 1-2022; and

WHEREAS, the Board deems revisions are necessary to the current fee and deposit schedule in order to offset the costs associated with increased labor and service and visitor center costs.

NOW THEREFORE BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE TOWN OF GRAND LAKE AS FOLLOWS:

1. The Board finds the Fee and Deposit Schedule attached hereto as Exhibit A and incorporated herein by reference (the "Fee and Deposit Schedule"), to be fair and equitable, and are reasonably related to the cost of returned payments.
2. The Town Fee and Deposit Schedule is hereby approved with the following conditions:
 - A. The Fee and Deposit Schedule shall take effect on January 1, 2026 (the "Effective Date").
 - B. The Fee and Deposit Schedule shall apply to any returned payment after the Effective Date.
3. The Fee and Deposit Schedule attached hereto repeals and replaces any previously adopted fee and deposit schedule(s) approved by the Board; and,
4. The fees and charges set forth in the Fee and Deposit Schedule may be revised from time to time by resolution of the Board of Trustees.

6. Validity. If any part of this resolution is held to be unconstitutional or invalid for any reason such decision shall not affect the validity or constitutionality of the remain portions of this resolution. The Board of Trustees hereby declares that it would have approved this resolution and each part or parts thereof irrespective of the fact that any one part or parts be declared unconstitutional or invalid.

INTRODUCED, PASSED AND ADOPTED A REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE TOWN OF GRAND LAKE AND SIGNED THIS 24th DAY OF November , 2025.

Votes Approving: _____
Votes Opposed: _____
Absent: _____
Abstained: _____

ATTEST:

**BOARD OF TRUSTEES OF THE
TOWN OF GRAND LAKE, COLORADO**

Alayna Carrell
Town Clerk

By: _____
Christina Bergquist
Mayor

TOWN OF GRAND LAKE FEE AND DEPOSIT SCHEDULE
Updated 11.24.2025

Section 11, Item E.

TYPE OF FEE/DEPOSIT	AMOUNT	TYPE
Administrative and Public Works		
Returned Payment Fee	\$35.00	Fee
Staff Time (unless otherwise indicated)	\$60.00 per hour	Fee
Records Request	\$41.37 per hr after the 1 st hr & material	Fee
Copying/Printing – Letter Size	25¢ per page	Fee
Copying/Printing – Ledger Size	\$1.00 per page	Fee
Copying/Printing – 24” x 36”	\$25.00 per page B&W \$45.00 per page Color	
Copy of Zoning Code	\$ 20.00 per copy	Fee
Copy of Subdivision Code	\$10.00 per copy	Fee
Send Fax – 1-2 Pages (No International)	\$2.00 per request	Fee
Send Fax – 3-5 Pages (No International)	\$4.00 per request	Fee
Send Fax – 6-10 Pages (No International)	\$6.00 per request	Fee
Send Fax – 11-20 Pages (No International)	\$10.00 per request	Fee
Motorized Equipment	\$150.00 per hour	Fee
Road Material (Road base/asphalt, etc.)	Cost per ton plus Equip & Staff per request	Fee
Other Materials (Acetylene, etc.)	Cost plus Equip & Staff per request	Fee
Fuel Surcharge	10% of sale	Fee
Storage	\$25 per day	Fee
Parking Violation days 1 to 3	\$50	Fee
Parking Violation days 4 to 6	\$100	Fee
Parking Violation days 7+	\$300	Fee
Trash Violation days 1 to 3 Residential non-STR	\$50	Fee
Trash Violation days 1 to 3 Commercial & STR	\$100	Fee
Trash Violation days 4 to 6 All	\$200	Fee
Trash Violation days 7+	\$300	Fee
Business Licenses		
Fixed Business License (Half if purchased between 1/1 - 6/30)	\$360.00 per license	Fee
Fixed Business with Liquor License	\$385.00 per license	Fee
Non-Fixed Business License (Half if purchased between 1/1 – 6/30)	\$125 per license	Fee
Transient Merchant License	\$50.00 per license	Fee
Animal Drawn Vehicle License	\$100.00 per license	Fee
Sign Permit Application	\$ 25.00 per permit	Fee
Appeal to a denied Sign Permit Application	\$50.00 per appeal	Fee
Sales Tax License	\$10.00 per license	Fee
Building Permit & Grading Permit Applications		
Demolition	\$25.00 per permit	
All other permits	See Grand County Building Dept	Fee
Appeal to a Denied Building Permit Application	\$ 300.00 per appeal	Fee
Building Use Tax	5% of 50% of Total Project Cost	Fee

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TOWN OF GRAND LAKE FEE AND DEPOSIT SCHEDULE
Updated 11.24.2025

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Attainable Housing Fee	\$1 Per Sq Ft. See Calculation Sheet for exemptions	Fee
Grading Permit – General	\$ 50.00 per permit	Fee
Grading Permit – Engineered	\$ 100.00 per permit	Fee
Appeal to a Denied Grading Permit Application	\$75.00 per appeal	Fee
TYPE OF FEE/DEPOSIT	AMOUNT	TYPE
Land Use Applications		
Land Use Deposits for Pass-Through Fees		
Planning only; no hearing	\$1,000	Deposit
Planning only; 1 hearing	\$2,000	Deposit
Planning only; 2 hearings	\$3,000	Deposit
Planning + Engineering; no hearing	\$4,000	Deposit
Planning + Engineering; 1 hearing	\$5,000	Deposit
Planning + Engineering; 2 hearings	\$6,000	Deposit
Land Use Application Fees		
Pre-application Meeting	\$250 after the 1st meeting	Fee
Concept/Sketch Plan	\$500 per request	Fee
Site Development Plan (Prelim, Final, or Prelim/Final combined)	\$2,000 per request	Fee
Redevelopment Request	\$ 1,000.00 per request	Fee
Major Subdivision: Preliminary Plan	\$2,000 per request	Fee
Major Subdivision: Final Plat	\$1,000 per filing	Fee
Major Plat Amendment	\$1,000 per request	Fee
Minor Subdivision (<5 lots)	\$500 per request	Fee
Minor Plat Amendment (<5 lots)	\$500 per request	Fee
Lot Consolidation or Plat Correction	\$250 per request	Fee
Annexation Request	\$2,000 per request	Fee
Rezoning Request	\$ 600.00 per request	Fee
Zoning Variance	\$ 1,000.00 per request	Fee
Stream & Lake Setback Variance	\$200 per request	Fee
Design Standards Variance	\$100 per request	Fee
Conditional Use Permit (except Nightly Rental)	\$ 500.00 per request	Fee
Special (Temporary) Use Permit	\$200 per request	Fee
Building Permit Change	\$ 100.00 per request	Fee
Nightly Rental License		
Nightly Rental Application Fee	\$ 700.00 per license (1-3 occupancy) \$ 900.00 per license (4-6 occupancy) \$1,100.00 per license (7-10 occupancy) \$2,000.00 per license (11+)	Fee
Nightly Rental License	\$165 per application	Fee
Appeal to a Denied Application	\$ 100.00 per request	Fee
Off-Street Parking Fee in Lieu	\$ 20,000.00 per space	Fee
Municipal Property Applications		

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TOWN OF GRAND LAKE FEE AND DEPOSIT SCHEDULE
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Right-of-Way Permit Application	\$100.00 per request	Fee
Public Property Encroachment License Application	\$ 350.00 per application	Deposit
Major Encroachment License	\$100.00 per license	Fee
Minor Encroachment Agreement	\$ 50.00 per agreement	Fee
TYPE OF FEE/DEPOSIT	AMOUNT	TYPE
Special Event Permit Application – new events only	\$250.00	Deposit
Special Event Permit (Damage Deposit)	\$ 250.00 per permit (+ credit card on file)	Deposit
Special Event Liquor License	\$ Case by Case	Fee
Variance Request Application - Street Standards	\$ 300.00 per application	Deposit
Right-of-Way Vacation Application	\$ 300.00 per application	Deposit
Boardwalk Fee in Lieu	\$150.00 per linear foot	Fee
Boardwalk Merchandise Permit (Annual) (Excludes News Racks – N/C)	\$ 25.00 per permit	Fee
Greenway Application New app required for any additions	\$ 20.00 per application	Fee
Appeal to a Denied Greenway Application	\$ 50.00 per request	Fee

Water Service Availability and Usage		
In-Town Plant Investment (TAP) – 3/4” Service Line	\$6,500.00 per line	Fee
Out-of-Town Plant Investment (TAP) – 3/4" Service Line	\$13,000.00 per line	Fee
In-Town Plant Investment (TAP) – 1” Service Line	\$13,000.00 per line	Fee
Out-of-Town Plant Investment (TAP) – 1” Service Line	\$26,000.00 per line	Fee
In-Town Plant Investment (TAP) – 1 1/2” Service Line	\$26,000.00 per line	Fee
Out-of-Town Plant Investment (TAP) – 1 1/2” Service Line	\$52,000.00 per line	Fee
In-Town Plant Investment (TAP) – 2” Service Line	\$52,000.00 per line	Fee
Out-of-Town Plant Investment (TAP) – 2” Service Line	\$104,000.00 per line	Fee
In-Town Plant Investment (TAP) – 3” Service Line	\$104,000.00 per line	Fee
Out-of-Town Plant Investment (Tap) – 3” Service Line	\$208,000.00 per line	Fee
In-Town Plant Investment (TAP) – 4” Service Line	\$208,000.00 per line	Fee
Out-of-Town Plant Investment (Tap) – 4” Service Line	\$416,000.00 per line	Fee
In-Town Water Service Availability Rate	\$160 per quarter for up to 27,000 gallons of water used and \$2.00 per 1,000 gallons of water used over 27,000 gallons.	Fee
Out-of-Town Water Service Availability Rate	\$320 per quarter for up to 27,000 gallons of water used and \$4.00 per 1,000 gallons of water used over 27,000 gallons.	Fee
Water (Stop/Restart) Service Charge	\$25.00 per charge	Fee
Late Payment Charges	\$25.00 per billing cycle	Fee
Disconnect for Non-Payment (Due before reconnect)	\$100.00 per disconnect	Deposit

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TOWN OF GRAND LAKE FEE AND DEPOSIT SCHEDULE
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Reconnect by Town Personnel	\$100.00 per hour (with a 2-hour minimum)	Fee
Reconnect by Private Contractor Hired by Town	Actual cost plus \$200.00 per reconnect	Fee
Water Supply Protection Permit	\$300.00 per permit	Fee
TYPE OF FEE/DEPOSIT	AMOUNT	TYPE
Bulk Water		
One time Permit (Up to 300 gallons)	\$25.00 per permit	Fee
Monthly Permit (Up to 9000 gallons)	\$50.00 per permit	Fee
Monthly Permit (Per 1000 gallons over 9000)	\$4.00 per permit	Fee
Monthly Permit – Additional Truck	\$10.00 each per permit	Fee
Water Well Permit Fee	\$250.00 per permit	Fee
Water Certification Fee	\$10.00 or 10%	Fee

Use of Town Facilities		
Community House		
Key Deposit	\$50.00	Deposit
Damage and Cleaning Deposit	\$500.00 (+ credit card on file)	Deposit
Government/Non-Profits/Special Dist.	\$300.00	Fee
Private Function or Pecuniary Event	\$600.00	Fee
Private Use of AV Equipment	\$200.00	Fee
Additional Use of Kitchen	\$100.00	Fee
Heckert Pavilion		
Government/Non-Profits/Special Dist.	\$20.00 per hour	Fee
Private Function or Pecuniary Event	\$30.00 per hour	Fee
Electricity Use	\$25.00 per use	Fee
Lakefront Park (Upper and Lower) Picnic Shelter		
Electricity Use	\$25.00 per use	Fee
Government/Non-Profits/Special Dist.	\$20.00 per hour	Fee
Private Function or Pecuniary Event	\$30.00 per hour	Fee
Gazebo in Town Park	\$10 Non-Profit \$20 Private	Fee
Electricity Use	\$25.00 per use	Fee
Grand Lake Center Auditorium		
Non-resident	\$200 per hour	Fee
Resident	\$150 per hour	Fee
Non-profit	\$100 per hour	Fee
Cleaning fee required for parties over 100 people	\$300	Fee
Deposit	\$500	Deposit
Grand Lake Center Meeting Rooms (2)		
Non-resident	\$30 per hour	Fee
Resident	\$25	Fee
Non-profit	\$20	Fee

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TOWN OF GRAND LAKE FEE AND DEPOSIT SCHEDULE
Updated 11.24.2025

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	Deposit	\$50	Deposit
Grand Lake Center Double Room			
	Non-resident	\$100	Fee
	Resident	\$80	Fee
	Non-profit	\$60	Fee
TYPE OF FEE/DEPOSIT	AMOUNT		TYPE
Grand Lake Center Additional add-ons			
Ceiling drapes (auditorium only)	\$400		Fee
Carpet Squares (auditorium only)	\$400		Fee
Key card (after-hours access)	\$10		Fee
Electronic Grand Piano	\$25		Fee
Projector	\$15		Fee
Speakers/microphone	\$25		Fee
EV Charging Station			
EV Charging Station – Level 2	\$1.00/Hour		Fee
EV Charging Station – DC Fast	\$0.42/ kwh		Fee
EV Charging Station – DC Fast overtime	\$60.00 / hr		Fee
Cemetery Fees			
Traditional Perpetual Care Fee	\$750.00		Fee
Cremation Perpetual Care Fee	\$500.00		Fee
Reservation Fee Refundable.	\$50.00		Fee
Headstone Deposit	\$250.00		Deposit
Traditional Excavation	\$1,200.00		Fee
Cremation Excavation	\$175.00		Fee
Judicial Proceedings			
Appeal to Administrative Enforcement Citation	\$150.00 (if citation is upheld)		Fee
Municipal Court	As determined by Municipal Judge		Fee
Marijuana Licensing Fees			
Lottery Phase Application	\$4,000.00		Fee
License Phase Application	\$3,000.00		Fee
Annual Renewal	\$2,000.00		Fee
Transfer of Ownership	\$1,000.00		Fee
Grand Lake Center Fees			
	Non-Resident	Resident	
Annual Membership 2 Adults	\$720	\$600	Fee
6 Month Membership 2 Adults	\$440	\$350	Fee
Annual Single Membership	\$420	\$320	Fee
6 Month Membership	\$250	\$200	Fee
3 Month Membership	\$140	\$100	Fee
1 Month Membership	\$55	\$40	Fee
1 Month Membership	\$55	\$40	Fee
1 Month Youth (14-17)	\$25	\$20	Fee

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Section 11, Item E.

TOWN OF GRAND LAKE FEE AND DEPOSIT SCHEDULE

Updated 11.24.2025

Youth add onto adult membership (14-17)	\$100	Fee
Daily Drop-In Adult (includes guests of members)	\$10	Fee
Daily Drop In – Senior/Military/Youth 14-17	\$7	Fee
5 Pass Punch Card	\$40	Fee
Non-Member Class Facility Fee	\$3 per class	Fee
Monthly Non-Member Class Facility Fee	\$30	Fee
TYPE OF FEE/DEPOSIT	AMOUNT	TYPE
10 Pass Punch Card (Workout/Gym/Pickleball)	\$70	Fee
10 Pass Punch Card–Senior Military/Youth (Workout/Gym/PB)	\$50	
Daily Drop In Gymnasium Rec Activities	\$10	Fee
Daily Drop In Gymnasium Rec Activities – Senior/Military/Youth	\$7	Fee
Month Unlimited Gymnasium Rec Activities	\$55	Fee
5 Punch Pass Gymnasium Rec Activities	\$40	Fee
Monthly Walking Track Use	\$30	Fee
Monthly Rehab Membership (limited to 90 days max)	\$30	Fee
Golf Simulator Per Person Per Hour (program ends May 31,26)	\$10	Fee
Grand Lake Center Instructor Fee	\$15	Fee
Grand Lake Instructor Fee with 60 class minimum per year	\$12	Fee
Annual Golf Simulator Unlimited (program ends May 31, 2026)	\$260	Fee
Continental Divide Trail (CDT) camping	\$25	Fee
*No Membership or drop-in rate is required when taking a fitness class. Payments & fees are made through the fitness instructor.		
Pay – As – You – Throw (PAYT) Program		
Small Bag- 25 gal. (Blue)		\$5. per
Big Bag- 40 gal. (Green)		\$8.00 per bag

Marina Fees		
Scenic Lake Tours	Adults \$35, Kids 12 and under \$15	Fee
Sunset Cruise	Adults \$35, Kids 12 and under \$15	Fee
Pedal Boats	1-2 people \$35 per hour; 3-4 people \$50 per hour	Fee
Crestliner Sport Boats	\$120 per hour	Fee
Small Pontoon Boats	\$160 per hour	Fee
Medium Pontoon Boats	\$180 per hour	Fee
Large Pontoon Boats	\$200 per hour	Fee
Private Fireworks Viewing	Adults \$40, Kids 12 & under \$20	Fee

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MEMORANDUM

Meeting Date: 11/24/2025

To: Town of Grand Lake Board of Trustees
From: Steve Kudron, Town Manager

Re: Severance Agreement regarding Matthew Reed-Tolonen

Trustees:

The Town has recently ended the employment of Matthew Reed-Tolonen. Town Manager proposes that the Board agree to provide Matt a severance of 6-months wages and benefits to be paid at regular pay interval periods through April 2026.

The agreement allows the Town and Matt to leave on amenable terms.

Suggested Motion:

I move to approve the severance agreement and release regarding Matthew Reed-Tolonen.

SEVERANCE AGREEMENT AND GENERAL RELEASE

This SEVERANCE AGREEMENT AND GENERAL RELEASE ("Agreement") is made and entered into by and between the Town of Grand Lake ("Employer"), by and through its Town Manager, and Matthew Reed-Tolonen ("Employee") (collectively referred to as the "Parties") on the terms and conditions set forth below.

WHEREAS, Employee has been employed by Employer since _____, and most recently in the position of Public Works Director (the "Employment");

WHEREAS, the Parties have decided that it is in their best interests to terminate the employment relationship for the mutual promises and agreements contained herein, including Employee's agreement to release any and all claims against Employer;

NOW THEREFORE, in consideration of and exchange for the promises, covenants, and releases contained herein, the Parties mutually agree as follows:

1. **Incorporation of Recitals.** The foregoing recitals are incorporated herein by this reference and are a material part of this Agreement.

2. **Effective Date.**

A. **Effective Date Of Termination.** Employee's termination from all positions Employee holds with Employer shall be effective on November 1, 2025.

B. **Effective Date Of Agreement.** This Agreement shall become effective on the last date on which it is executed by Employee and Employer ("Effective Date")

3. **Severance Benefits.** In further consideration for this Agreement, Employee shall be entitled to the following severance benefits ("Severance Benefits"):

A. **Severance Payment.** Employer shall pay to Employee his current salary from November 1, 2025 through April 30, 2026 in accordance with the standard all current benefits and less all customary and required withholdings and deductions (the "Severance Payment"). Employee agrees he has been fully paid for all earned wages, overtime time, outlined in the Employment Agreement. Employee further acknowledges and agrees the Severance Payment conforms with the payment for compensation upon termination detailed in the Employment Policies.

B. **Other Benefits.** Following the Termination Date, Employee may continue coverage at pre-termination levels until April 30, 2026. Employee will receive additional information regarding Employee's and Employee's

dependents’ right to elect Consolidated Omnibus Budget Reconciliation Act (“COBRA”) continuation coverage in a separate letter. Employee understands that Employee will have the opportunity to continue group medical, dental and vision insurance coverage under COBRA. Employee may continue to contribute to Employee’s retirement plan, however, after November 1, 2025, Employer will not continue contributions to employees retirement plan. Employee will not accrue vacation time, personal leave time or any other type of paid time off days after November 1, 2025.

C. **Timing and Method of Payments.** Employee will not be entitled to the Severance Benefits provided herein until the occurrence of each of the following: (i) this Agreement is fully executed by the Parties hereto; and (ii) this Agreement becomes effective as provided above. All payments to be made to Employee under this Agreement shall made by the Employer to the bank account that is on record with the Employer as of the Effective Date via wire transfer or direct deposit unless details for another bank account are communicated in writing by Employee to Employer. In addition, Employee shall receive a one-time payment in the amount of (\$325.00) within ten (10) days of execution of this Severance Agreement.

5. **Acknowledgments.** Employee acknowledges that Employee would not otherwise be entitled to the Severance Payment set forth above were it not for Employee’s covenants, promises, and releases set forth hereunder. Employee further acknowledges and agrees that upon receiving the Severance Benefits described above, Employee will have received all wages and other compensation or remuneration of any kind due or owed from Employer, including but not limited to all wages, overtime, or other wage premiums, bonuses, advances, vacation pay, severance pay, and any benefits to which Employee was or may become entitled or eligible.

6. **Releases.**

A. **Release by Employee.** In further consideration for the undertakings and promises of the Employer as set forth in this Agreement, Employee on Employee’s own individual behalf and on behalf of Employee’s agents, attorneys, subrogees, subrogors, successors and assigns, hereby unconditionally releases and forever discharges the Employer, and each of the Employer’s past and current employees, officers and officials, including its agents, servants, representatives, attorneys, insurance carriers, whether previously or hereafter affiliated in any manner, and the respective predecessors, successors, and assigns of all of the foregoing (collectively referred to hereinafter as “Released Parties”), from any and all claims, demands, actions, causes of action, obligations, charges, damages, liabilities, attorneys’ fees, and costs of every kind and nature whatsoever, contingent, or non-contingent, matured or unmatured, liquidated or unliquidated, whether or not known, suspected or claimed, which Employee had, now has or may claim to have had as of the Effective Date against the Released Parties (whether directly or indirectly) or any of them, by reason

of any act or omission whatsoever, concerning any matter, cause or thing, including, without limiting the generality of the foregoing, any claims, demands, causes of action, obligations, charges, damages, liabilities, attorneys' fees and costs relating to, arising out of, or based upon claims of harassment, discrimination, and/or retaliation in violation of local, State or Federal law; all claims of violation of public policy, including a claim for wrongful termination and/or constructive termination of employment; all claims based on tort, including claims for assault, battery, and sexual battery, and/or breach of contract, whether written or oral, express or implied, and any covenant of good faith and fair dealing; any claim for unlawful or unfair business practices; all claims for emotional distress; any and all claims which were or could have been asserted by Employee; and all claims generally relating to Employee's employment with, services rendered to, or on behalf of, the Employer, and the cessation thereof, including any alleged violation of any federal, state, municipal or other governmental statute, public policy, regulation or ordinance, including but not limited to the following: the Civil Rights Acts of 1866, 1964, and 1991, as amended; 42 U.S.C. § 1981; the Fair Labor Standards Act (including the Equal Pay Act); the Employment Retirement Income Security Act, as amended; the ADEA, as amended; the Older Workers Benefit Protection Act ("OWBPA"); the Americans with Disabilities Act; the Family and Medical Leave Act, as allowed by law; the National Labor Relations Act; the Immigration Reform and Control Act; the Colorado Anti-Discrimination Act ("CADA"), the Personnel Files Employee Inspection Right Statute, the Colorado Labor Peace Act, the Colorado Labor Relations Act, the Colorado Equal Pay Act, the Colorado Equal Pay for Equal Work Act, the Colorado Healthy Families and Workplaces Act, the Colorado Minimum Wage Order, the Colorado Genetic Information Non-Disclosure Act, and the Colorado Constitution, including any amendments and their respective implementing regulations, or their state or local counterparts; or under any other federal, state or local civil or human rights law, or under any other local, state, or federal law, regulation or ordinance; or under any public policy, contract or tort, or under common law; or arising under any policies, practices or procedures of the Employer that may be legally waived and released. The identification of specific statutes is for purposes of example only and the omission of any specific statute or law shall not limit the scope of this general release in any manner.

- B. Release by Employer.** Employer hereby releases and forever discharges the Employee of and from any and all claims, demands, actions, causes of action, damages, costs and expenses which Employer or the Employer Released Parties now have or may have by reason of anything occurring, done or omitted to be done as of or prior to the Effective Date of this Agreement including, but not limited to, any and all claims related to Employee's employment with Employer and the termination of same;

provided, however, that notwithstanding anything contained in this paragraph, the Employer and the Employer Releases Parties do not release Employee from (1) any claim related to any breach of this Agreement, including any claim or cause of action to enforce Employer’s rights under this Agreement; and (2) any claim which cannot by law be released or which cannot be legally waived by private agreement between Employee and Employer;

7. **Employment References.** The Town Manager or his designee will execute a mutually agreed upon letter of reference concerning Employee’s dates of employment.

8. **Covenant to Return Employer Property.** Employee hereby represents and warrants that no later than ten (10) days after the Effective Date, Employee will return to Employer all Employer property and documents in Employee’s possession.

10. **Confidentiality.** This Agreement may be a public document under the Colorado Open Records Act, C.R.S. §§ 24-72-201, *et. seq* (“CORA”). Employer agrees that this Agreement, once effective, will not be maintained in Employee’s personnel file. In the event that this Agreement is requested under the Colorado Open Records Act by a third party, Employer will notify Employee as soon as practicable to allow Employee to take whatever legal actions to protect the Agreement from disclosure. Neither Party shall disclose this Agreement to the media or any third party except to the extent required by CORA, similar statute, or court order. If this Agreement is disclosed to the media and published to the general public, neither Employee nor Employer shall comment except for “no comment”.

11. **Non-Assignment of Rights.** Employee warrants and represents that Employee has not heretofore assigned or transferred to any person not a party to this Agreement any released matter or any part or portion thereof and Employee shall defend, indemnify and hold harmless Employer from and against any claim (including the payment of attorneys' fees and costs actually incurred whether or not litigation is commenced) based on or in connection with or arising out of any such assignment or transfer made, purported or claimed.

12. **Non-Disparagement/Non-Encouragement.** To the maximum extent permitted by law, Employee and Employer agree and promise that Employee and Employer will not undertake any harassing or disparaging conduct directed at the other and will refrain from making any negative, detracting, derogatory, and unfavorable statements about the other. To the maximum extent permitted by law, Employee further agrees and promises that Employee will not induce or encourage claims of discrimination, harassment, retaliation, wrongful discharge, and/or wage and hour violations, or any other claims against Employer. The covenants under this paragraph apply to Employer, its officials and employees as well as Employee.

13. **Waiver of Recovery.** Employee waives any right Employee may have to recover in any proceeding that results from a charge or action filed by Employee or by any other person or entity, including any state or federal agency. For example, Employee waives any right to monetary recovery or reinstatement if a charge or action is successfully brought by Employee, or any other person or

entity, including any local, state or federal agency, against any person, entity, or corporation released by this Agreement. Employee’s waiver of the right to monetary recovery or reinstatement also applies to any settlement of any charge or action brought by Employee or by any other person or entity, including any state, federal, or local agency.

14. Full and Knowing Waiver. By signing this Agreement, Employee certifies that:

- i. Employee has carefully read and fully understands this Agreement;
- ii. Employee was advised by the Employer in writing, via this Agreement, to consult with an attorney before signing this Agreement;
- iii. Employee has consulted with and been represented by an attorney of his choosing in connection with the negotiation and execution of this Agreement to the extent Employee desires to do so;
- iv. Employee agrees to the terms knowingly, voluntarily and without intimidation, coercion or pressure.

15. Conditions of Breach by Employee or Employer. Employee specifically agrees that Employer’s payments to Employee under this Agreement are made in return for Employee’s obligations set forth in this Agreement. The Parties further agree that if Employee or Employer breach any of the obligations set forth in this Agreement, such a breach would cause harm to the other Party for which that Party may recover damages and will be entitled to recover damages associated with that breach including attorney’s fees. In the event of any breach of this Agreement by either party, the non-breaching party must provide written notice of the breach within ten days of learning of the alleged breach and give the other party ten business days to cure any breach before bringing a civil action for damages or other relief. The parties agree that this notice and cure provision is a condition precedent to the commencement of any future judicial proceeding. This Agreement shall be interpreted under the laws of the State of Colorado both as to interpretation and performance.

16. Liquidated damages.

The parties agree that this is a complex and complicated issue, and that determining damages will be difficult there for the parties agree as follows.

If either party is found in breach of contract after judicial proceeding the prevailing parties are entitled to \$500.00 (five hundred) dollars plus attorney’s fees.

17. Entire Agreement. This Agreement embodies the entire agreement of all the parties hereto who have executed it and supersedes any and all other agreements, understandings, negotiations, or discussions, either oral or in writing, express or implied, between the parties to this Agreement. The parties to this Agreement each acknowledge that no representations, inducements, promises, agreements or warranties, oral or otherwise, have been made by them, or anyone acting on their behalf, which are not embodied in this Agreement; that they have not executed this Agreement in reliance on any representation, inducement, promise, agreement,

warranty, fact or circumstance, not expressly set forth in this Agreement; and that no representation, inducement, promise, agreement or warranty not contained in this Agreement including, but not limited to, any purported settlements, modifications, waivers or terminations of this Agreement, shall be valid or binding, unless, following the execution of this Agreement, such a modification is executed in writing by all of the parties to this Agreement. This Agreement may be amended, and any provision herein waived, but only in writing, signed by the party against whom such an amendment or waiver is sought to be enforced.

18. No Admission of Wrongdoing. Employer and Employee both agree that they are not entering into this Agreement because of any wrongdoing or liability of the other party or on the part of any other individual or entity released in this Agreement. It is understood and agreed by the Parties that this Agreement represents a compromise and settlement for various matters and that the promises and payments and consideration of this Agreement shall not be construed as an admission of any liability or obligation by either party to the other party or any other person.

19. Voluntary. This Agreement is executed voluntarily and without any duress or undue influence on the part or behalf of the Parties hereto. The Parties acknowledge that they have had ample opportunity to have this Agreement reviewed by the counsel of their choice and have utilized the benefit of their legal counsel in understanding their obligations under this Agreement.

20. Newly Discovered Facts. The Parties hereby acknowledge that they may hereafter discover facts different from or in addition to those that they now know or believed to be true when they expressly agreed to assume the risk of the possible discovery of additional facts, and they agree that this Agreement will be and remain effective regardless of such additional or different facts. The Parties expressly agree that this Agreement shall be given full force and effect according to each and all of its express terms and provisions, including those relating to unknown or unsuspected claims, demands, causes of action, governmental, regulatory or enforcement actions, charges, obligations, damages, liabilities, and attorneys’ fees and costs, if any, as well as those relating to any other claims, demands, causes of action, obligations, damages, liabilities, charges, and attorneys’ fees and costs specified herein.

21. General Terms and Conditions.

- A. The section and paragraph headings contained in this Agreement are for reference purposes only and shall not affect in any way the meaning or interpretation of this Agreement.
- B. This Agreement may be executed in two or more counterparts, each of which shall be deemed an original Agreement, all of which together shall constitute one and the same instrument. Facsimile and Portable Document Format (.pdf) reproductions of original signatures shall be binding for the purpose of executing and enforcing this Agreement.
- C. Should any portion, word, clause, phrase, sentence or paragraph of this Agreement be declared void or unenforceable, such portion shall be considered independent and severable from the remainder, the validity of

which shall remain unaffected. This Agreement shall not be construed in favor of one party or against the other.

- D. The failure to insist upon compliance with any term, covenant or condition contained in this Agreement shall not be deemed a waiver of that term, covenant or condition, nor shall any waiver or relinquishment of any right or power contained in this Agreement at any one time or more times be deemed a waiver or relinquishment of any right or power at any other time or times.
- C. This Agreement, and all the terms and provisions contained herein, shall bind the heirs, executors, administrators, personal representatives, successors and assigns of each party, and inure to the benefit of each party, and their respective heirs, executors, administrators, personal representatives, agents, directors, officers, employees, servants, successors, and assigns.
- D. Employee acknowledges that Employer is a governmental entity entitled to the protections of the Colorado Governmental Immunity Act, Sections 24-10-101, et seq., C.R.S. (“the Act”). No term or condition of this Agreement shall be construed or interpreted as a waiver, express or implied, of any of the immunities, rights, benefits, protections, or other provisions of the Act, as applicable now or hereafter amended.
- E. The Parties both and equally participated in the negotiations and drafting of this Agreement.

TOWN OF GRAND LAKE

EMPLOYEE

Dated: _____, 2025

Dated: _____, 2025

By: _____
Steve Kudron, Town Manager

By: _____
Matthew Reed-Tolonen



To: Mayor Bergquist and Board of Trustees
From: Alayna Carrell, Town Clerk
Date: November 24, 2025
Subject: Grand Lake Cemetery – Resolution 49-2025, Proposed Rules & Regulations Updates

Background

On October 29, 2025, the Grand Lake Cemetery Committee and I met for our end-of-season follow-up to review the 2025 summer season operations, activities, and maintenance at the Grand Lake Cemetery. The purpose of the meeting was to assess completed work, identify areas for improvement, and discuss planning for the upcoming year.

During this meeting, the Committee also discussed proposed updates to the Grand Lake Cemetery Rules & Regulations to provide additional clarification for the public. The proposed updates include:

- 1. Pre-Planning Not Allowed
 - o Grave plots cannot be reserved in advance. A plot may only be assigned for an individual who is deceased at the time of reservation.
- 2. Burials
 - o Families are allowed to be present during the excavation process; however, they must remain a safe distance of at least 30 feet from the burial site during traditional burial excavations to ensure safety.
 - o

These updates more clearly align the written regulations with current practices and are intended to provide consistent administration and improved public understanding.

Suggested Motion

“I move to approve Resolution 49-2025, adopting updates to the Grand Lake Cemetery Rules & Regulations as presented.”

TOWN OF GRAND LAKE

BOARD OF TRUSTEES

Resolution No. 49-2025

**A RESOLUTION UPDATING THE RULES AND REGULATIONS FOR THE
OPERATION OF THE GRAND LAKE AREA CEMETERY**

WHEREAS, the Board of Trustees (the “Board”) of the Town of Grand Lake, Colorado, pursuant to Colorado Statute is vested with the authority of administering the affairs of the Town of Grand Lake, Colorado; and

WHEREAS, the Grand Lake Area Cemetery is within the boundaries of Rocky Mountain National Park; and

WHEREAS, the Town of Grand Lake and the National Park Service have entered into an Agreement for the Use and Administration of the Grand Lake Area Cemetery; and

WHEREAS, the Agreement sets forth that the Town of Grand Lake shall have a process for administering the Cemetery.

**NOW THEREFORE BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE
TOWN OF GRAND LAKE, COLORADO AS FOLLOWS:**

1. The Town of Grand Lake Rules and Regulations for the Operation of the Grand Lake Area Cemetery attached hereto as Exhibit A and incorporated herein by this reference are hereby adopted.
2. The attached Exhibit A shall repeal and replace all previous Rules and Regulations for the Operation of the Grand Lake Area Cemetery.

**DULY MOVED, SECONDED AND ADOPTED BY THE BOARD OF TRUSTEES OF
THE TOWN OF GRAND LAKE THIS 24TH DAY OF NOVEMBER 2025.**

BOARD OF TRUSTEES
GRAND LAKE, COLORADO

ATTEST:

Christina Bergquist, Mayor

GRAND LAKE TOWN CLERK

BY: _____

Alayna Carrell, Town Clerk



Grand Lake Area Cemetery

Rules and Regulations for Operation

1. Authority and Enforcement

The Grand Lake Area Cemetery is located within the boundaries of Rocky Mountain National Park. Pursuant to Section 813 of the Omnibus Parks and Public Lands Management Act of 1996 (110 Statute 4189, P.L. 104-333), the Town of Grand Lake is authorized to maintain the cemetery permanently under appropriate terms and conditions and to establish rules and regulations for its use. All operations are subject to both Rocky Mountain National Park and Town of Grand Lake regulations.

2. Pre-Planning Not Allowed

Grave plots cannot be reserved in advance. A plot may only be assigned for an individual who is deceased at the time of reservation.

3. Administration and Contact

The Grand Lake Town Clerk serves as the primary contact for all cemetery inquiries. Only the Town Clerk, in coordination with a member of the Cemetery Committee, is authorized to assign grave plots. The Town Clerk is responsible for updating the Cemetery Plat and maintaining all cemetery records.

4. Burials

All traditional burials are performed by the Town of Grand Lake. Families may conduct cremation burials themselves or coordinate with the Town. The Town Clerk must be contacted at least five business days prior to the proposed funeral service to allow adequate scheduling. Burials are available on Friday and Saturday by request; services are not offered on Sundays or federally recognized holidays.

Families are allowed to be present during the excavation process; however, they must maintain a safe distance of at least 30 feet from the burial site during traditional burial excavations.

5. Fees

A perpetual care fee, as outlined in the Town of Grand Lake Fee and Deposit Schedule in effect at the time of burial, is required. All fees apply per burial. If an



additional site is reserved at the time of the initial burial, a reservation fee will also apply.

6. Plot Availability

No new plots are available in the older sections for traditional burials as of June 1, 2020.

7. Grave and Cremation Site Dimensions

- Traditional burial: 4' x 8' (East and West Sections) | 4' x 10' (New Section)
- Cremation burial: 4' x 4' (East and West Sections) | 4' x 5' (New Section)

Upon burial, one additional adjacent site of the same size may be reserved. Polyguard Top Seal Burial Vaults are required for all traditional burials; only vaults approved by the Town Clerk are permitted.

Cremation sites may accommodate multiple remains; perpetual care fees and grave marker deposits must be paid for each individual interred. Cremation burials do not require a vault but must be placed in a hard-sided container buried no less than 18 inches deep. Surface scattering of ashes is prohibited. Cremated remains may be buried above a traditional burial, with fees applied per person.

8. Seasonal Restrictions

No burials or monument placements are permitted during the winter months, defined as October 15 through May 31, weather permitting.

9. Service Areas

All funeral services must be held in designated areas.

10. Payment of Interment Costs

All interment costs, including perpetual care fees, reservation fees, refundable monument deposits, and grave opening/closing fees, must be paid prior to burial.

11. Grave Markers and Monuments

Families have two years from the date of burial to place a headstone. Grave markers must be similar in size, composition, and height to existing markers and may not exceed three (3) feet in height. All markers require approval by the Town Clerk or Cemetery Committee. New fences are not allowed; existing fences (pre-



May 27, 1997) must be properly maintained, or the Cemetery Committee reserves the right to remove them.

A refundable grave marker deposit, as outlined in the Fee and Deposit Schedule, is required prior to burial unless a paid receipt from a monument company is provided. If a permanent marker is placed within two years of interment, the deposit will be refunded; if not, the deposit may be used by the Cemetery Committee to place a marker.

12. Prohibited Items

Lighting of any kind, including flame, artificial, or solar lights, is prohibited.

13. Landscaping and Planting

Only plant species approved by the National Park Service for this locale may be used. Turf grass and artificial plants are prohibited. All planting or landscaping plans must be submitted for review and approval by the Superintendent of Rocky Mountain National Park or their representative. Topsoil removed during grave opening must be stockpiled and replaced after interment.

14. Plot Boundaries and Rights

The Town Clerk/Cemetery Committee will mark plot boundaries upon assignment. Any additional markings must remain at ground level within the designated perimeter. Use of a grave site provides perpetual use rights but does not convey ownership or the right to sell the site. Families are responsible for site maintenance; volunteer organizations may assist with prior approval from the Town Clerk. No excavation, planting, or alteration may occur without authorization, preserving the historical and natural condition of the cemetery.