



GRAND LAKE BOARD OF TRUSTEES WORKSHOP AND MEETING AGENDA

Monday, November 27, 2023 at 4:30 PM

Town Hall Board Room – 1026 Park Avenue

*The Town of Grand Lake upholds the Six Pillars of Character:
Citizenship, Trustworthiness, Respect, Responsibility, Fairness and Caring*

Please join my meeting from your computer, tablet or smartphone.

<https://us06web.zoom.us/j/85786975225>

You can also dial in using your phone.

United States: 719 359 4580

Access Code: 857 8697 5225

WORK SESSION 4:30 PM

1. Call to Order
2. Roll Call
3. Conflicts of Interest
4. Items of Discussion
 - A. Grand County Historical Preservation Report
 - B. Open Lands Rivers and Trails Committee Interviews
 - C. Public Works Winter Plan

EVENING MEETING 6:00 PM

1. Call to Order
2. Pledge of Allegiance
3. Announcements
4. Roll Call
5. Conflicts of Interest
6. Manager's Report
7. Public Comments (Limited to 3 Minutes)
8. Consideration to Approve Meeting Minutes
 - A. November 13, 2023
9. Consideration to Approve Accounts Payable
 - A. November 27, 2023
10. Financial Review
 - A. October Financials & September Sales Tax Revenues
11. Items of Discussion
 - A. **Quasi-Judicial (Public Hearing):** Resolution 42-2023 Consideration to Grant a Variance to Roadway Regulations 11-2-6 to Allow a Non-Conforming Driveway Located at a Metes and Bounds Property Commonly referred to as 1204 West Portal Rd, Grand Lake, Colorado
 - B. **Quasi-Judicial (Public Hearing):** Resolution 43-2023 Consideration to Grant a Variance to Height Regulations for Retaining Wall Located at a Metes and Bounds Property Commonly Referred to as 1204 West Portal Road
 - C. **Quasi-Judicial (Public Hearing):** Resolution 44-2023 Consideration to Grant an Encroachment License for Retaining Wall A into the Town's Right of Way Located at a Metes and Bounds Property Commonly Referred to as 1204 West Portal Road
 - D. **Quasi-Judicial (Public Hearing):** Resolution 45-2023 Consideration to Grant an Encroachment License for Retaining Wall B into the Town's Right of Way Located at a Metes and Bounds Property Commonly Referred to as 1204 West Portal Road
 - E. Consideration to Approve Resolution 46-2023, Summarizing Expenditures & Revenues for Each Fund and Adopting a Budget for the Town of Grand Lake, Colorado, for the Calendar Year Beginning on the First Day of January 2024, and Ending on the Last Day of December 2024
Consideration to Approve Resolution 47-2023, Appropriating Sums of Money to the Various Funds & Spending Agencies, in the Amounts and for the Purposes as Set Forth Below, for the Town of Grand Lake, Colorado, for the 2024 Budget Year
Consideration to Approve Resolution 48-2023, to Help Defray the Costs of Government for the Town of Grand Lake, Colorado, for the 2024 Budget Year
 - F. Consideration to Cancel December 25 Board of Trustees Meeting
 - G. Consideration of an Appointment to the Open Lands Rivers and Trails
12. Future Items for Consideration
13. Mayor's Report
14. Adjourn Meeting



GRAND LAKE BOARD OF TRUSTEES WORKSHOP AND MEETING MINUTES

Monday, November 13, 2023, at 6:00 PM

Town Hall Board Room – 1026 Park Avenue

*The Town of Grand Lake upholds the Six Pillars of Character:
Citizenship, Trustworthiness, Respect, Responsibility, Fairness and Caring*

A. Call to Order

The regular meeting of the Board of Trustees was called to order by Mayor Kudron at 6:30 P.M. in the Town Hall Board Room

B. Pledge of Allegiance

Mayor Kudron led everyone in reciting the Pledge of Allegiance.

C. Announcements

Mayor Kudron announced: Please turn off all cell phones during the meeting.

D. Roll Call

Mayor Kudron, Trustees Arntson, Bishop, Causseaux, Sobon, Strachan, Town Clerk Carrell, and Town Manager Crone were present. Mayor Pro-Tem Bergquist attended via zoom.

E. Conflicts of Interest

None.

F. Manager's Report

Wildlife Issues

The bears are fattening up. Please respect our wildlife. Keep pets and yourselves away from deer and moose. Keep your trash secured.

Upcoming Events

Tomorrow night the Grand Lake Area Historical Society will host a Historical Happening at the Community House. We will also have another movie night this Saturday. Next week, the Grand Arts Council will hold its annual Holiday Bazaar at the Community House on Friday and Saturday. The Bazaar will coincide with the Town's Annual Christmas Tree Lighting on Friday, November 24.

Fall and Hunting Season.

It is hunting season in Colorado. If you are going on a hike in the woods, make sure that you're highly visible and keep your pets on a leash. And, as we all know, when the hunters go up into the mountains, the wildlife comes down to the roads. Be careful, especially around dusk.

Space to Create Grants

The Town was just awarded a \$2 million EIAF grant from the State to help build the Space to Create project. We also anticipate receiving an additional \$2 million grant in the next month or so.

OLRT Position

The county overwhelmingly approved the extension of the OLRT tax (open lands, rivers and trails). Grand Lake has a position on the committee that disperses the OLRT funds. This position is currently vacant. We are looking for interested individuals who can serve as the Town's representative. There are a minimum of two meetings a year, but occasionally, the committee will meet more often. The meetings are usually only an hour or two long. If you are interested in serving as the Town's representative, please send a letter of interest to jcrone@toglco.com by December 7.

Property Taxes

Proposition HH did not pass, so property taxes will likely remain as they are currently listed in the budget. The Governor has called a special session to address this; however, any solution would likely be a tax rebate rather than a different rate. There is also a proposed statute that will assess STRs that are rented for more than 90 days as commercial properties. Staff will keep an eye on this and bring the Board details on our Town's STRs so that the Board can make an informed decision on whether to support the bill.

Winter Water Service

It is time to start thinking about your winter water service. If you think that your water lines are in danger of freezing, please contact Town Hall to see if you qualify (or need) a bleeder valve. Bleeder valves keep a constant flow of water through your service line without an additional charge to your account.

Possible Shutdown

The federal government is facing another shutdown. If it happens, it is likely that the State will provide some sort of aid to the Town and to local businesses that may be affected by the shutdown. We will have more details as a shutdown approaches.

Staff Training

Last week the entire staff participated in CPR and AED training. This goes along with the purchase of several new AED machines and first aid kits, and blood borne pathogen cleanup kits. We keep the AEDs in numerous locations throughout the Town. Each of our public works' vehicles has a first aid kit and a blood borne pathogen cleanup kit. We hope that we never have to use these skills; however, Town employees are prepared.

Holiday Closing

Town Hall will be closed on Thursday November 23 and Friday, November 24 for Thanksgiving.

Next Meeting

The next scheduled meeting will be held in two weeks. We will have the Budget Workshop at this meeting. It is scheduled for November 27, 2023.

G. Public Comments (Limited to 3 Minutes)

None.

H. Consideration to Approve Meeting Minutes

2. October 23, 2023

Trustee Sobon made a motion to approve the meeting minutes for October 23, 2023. Trustee Causseaux seconded the motion. Town Clerk Carrell called the vote:

Mayor Kudron	Aye
Mayor Pro-Tem Bergquist	Aye
Trustee Arntson	Abstain
Trustee Bishop	Aye
Trustee Causseaux	Aye
Trustee Sobon	Aye
Trustee Strachan	Abstain

I. Consideration to Approve Accounts Payable

3. November 13, 2023

Presented by Town Treasurer Wilson.

Trustee Strachan made a motion to approve accounts payable for November 13, 2023. Trustee Sobon seconded the motion. Town Clerk Carrell called the vote:

Mayor Kudron	Aye
Mayor Pro-Tem Bergquist	Aye
Trustee Arntson	Aye
Trustee Bishop	Aye
Trustee Causseaux	Aye
Trustee Sobon	Aye
Trustee Strachan	Aye

J. Items of Discussion

1. Public Hearing on FY 2024 Budget

Mayor Kudron opened the public hearing.

Presented by Town Treasurer Wilson.

Mayor Kudron opened for public comment.

Emily Hagen, 198 County Road 469, Grand Lake Area Chamber of Commerce Executive Director- provided an update to the Board as to the increase of their budget.

Mayor Kudron closed the public hearing.

2. Consideration of Approval of a Contract with Dazzio & Associates to Conduct the FY 2023 Financial Audit

Presented by Town Treasurer Wilson.

Trustee Causseaux made a motion to authorize the Town Manager to sign the Engagement Letter with Dazzio & Associates, PC for the 2023 audit. Trustee Arntson seconded the motion. Town Clerk Carrell called the vote:

Mayor Kudron	Aye
Mayor Pro-Tem Bergquist	Aye
Trustee Arntson	Aye
Trustee Bishop	Aye
Trustee Causseaux	Aye
Trustee Sobon	Aye
Trustee Strachan	Aye

3. Consideration of an Intergovernmental Agreement with Grand County Regarding County Road 471

Presented by Town Community Developer White.

Trustee Arntson made a motion to direct the Mayor to sign the Intergovernmental Agreement with Grand County Regarding County Road 471. Trustee Causseaux seconded the motion. Town Clerk Carrell called the vote:

Mayor Kudron	Aye
Mayor Pro-Tem Bergquist	Aye
Trustee Arntson	Aye
Trustee Bishop	Aye
Trustee Causseaux	Aye
Trustee Sobon	Aye
Trustee Strachan	Aye

4. Consideration of Resolution 40-2023, Setting Certain Fees for the Grand Arts Council's Use of the Community House on November 18th

Presented by Permit Technician/Administrative Assistant Irish.

Trustee Arntson made a motion to approve Resolution 40-2023, waiving the rental fees for the Grand Arts Council's use of the Community House on November 18th. Trustee Strachan seconded the motion. Town Clerk Carrell called the vote:

Mayor Kudron	Aye
Mayor Pro-Tem Bergquist	Aye
Trustee Arntson	Aye
Trustee Bishop	Aye
Trustee Causseaux	Aye
Trustee Sobon	Aye
Trustee Strachan	Aye

5. Consideration of Resolution 41-2023, Adding a Parental Leave Policy to the Employee Handbook

Presented by Town Manager Crone.

Trustee Causseaux made a motion to approve Resolution 41-2023, a resolution for amending the Town of Grand Lake Personal Guideline as presented. Trustee Strachan seconded the motion. Town Clerk Carrell called the vote:

Mayor Kudron	Aye
Mayor Pro-Tem Bergquist	Nay
Trustee Arntson	Aye
Trustee Bishop	Aye
Trustee Causseaux	Aye

Trustee Sobon Aye
Trustee Strachan Aye

K. Future Items for Consideration

- 2024 Budget
- Water Policy Discussion
- Recycling Plan

L. Mayor's Report

Mayor Kudron expressed his gratitude regarding progression to the future. We not only have to look out for our community today, but our community for the future. Truly thankful for everyone that's been on the journey.

M. Adjourn Meeting

Trustee Arntson made a motion to adjourn the meeting. Trustee Sobon seconded the motion. Town Clerk Carrell called the vote:

Mayor Kudron	Aye
Mayor Pro-Tem Bergquist	Aye
Trustee Arntson	Aye
Trustee Bishop	Aye
Trustee Causseaux	Aye
Trustee Sobon	Aye
Trustee Strachan	Aye

This meeting of the Board of Trustees was adjourned at 8:04 PM.

(Attest)

Alayna Carrell, Town Clerk

Stephan Kudron, Mayor



Town of Grand Lake will post Accounts Payable online after Board of Trustees Approves it.

Feel free to reach out to Heike Wilson, Treasurer at hwilson@toglco.com or call 970-776-0779 if would like to view Accounts Payable before the Board of Trustees Approves it. List will be available the Thursday before the 2nd and 4th Monday of each month by request

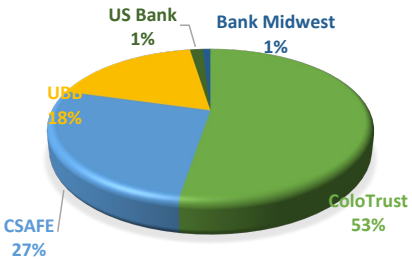


Town of Grand Lake

October 2023 Financials and September Sales Tax Reports

BANK CASH BALANCES

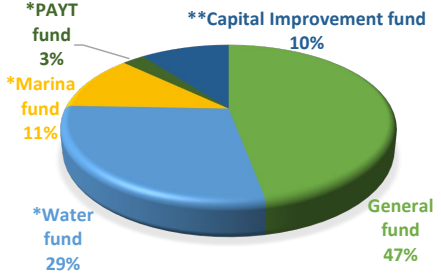
Bank	Amount
ColoTrust	\$3,802,644.70
CSAFE	\$1,933,942.86
UBB	\$1,314,038.02
US Bank	\$112,189.04
Bank Midwest	\$66,074.08
TOTAL CASH *	\$7,228,888.70



*a portion of the funds are committed or restricted. Funds are also allocated to certain funds - see below

FUND BALANCES

General fund	\$ 3,572,489.83
*Water fund	\$ 2,172,853.08
*Marina fund	\$ 865,066.52
*PAYT fund	\$ 199,263.18
**Capital Improvement fund	\$ 788,763.83
TOTAL	\$ 7,598,436.44



*enterprise funds

** Restricted for capital road improvements minus bond required reserves as noted below

*balance may differ due to A/R & AP

COMMITTED FUNDS

Parking Fee-In-Lieu	\$ -	funds from new development for parking spaces
Cemetery Funds	\$ 106,393.09	committed fund for the Grand Lake Cemetery
Conservation Trust Funds	\$ 41,595.02	funds from State Lottery restricted for Parks & Open Space funds from building permit fees and nightly rental license
Attainable Housing Fund	\$ 249,183.48	restricted for attainable housing
Emergency Reserves	\$ 80,400.00	TABOR Requirement
Sales Tax Bond Required Reserves	\$ 280,500.00	Streetscape bond requirement (CIP Fund)
TOTAL	\$ 758,071.59	balances are adjusted at year end

LIABILITIES over \$50K

Certificate of Participation (GF)	\$ 1,389,937.00	issued to finance the acquisition of land
Drinking Water Revolving Fund (WF)	\$ 1,223,131.29	construction of an underground water storage tank in 2018
Sales Tax Bonds (CIP Fund)	\$ 3,335,000.00	construction of streets, sidewalks, drainage and other street-related improvements
TOTAL	\$ 5,948,068.29	

Town of Grand Lake Pre Pairs and Transfer for October 2023

Company	Date	Amount
Paychex Payroll	10/15/2023	\$ 44,284.35
Paychex Payroll Taxes	10/15/2023	\$ 16,483.48
ICMA Retirement	10/15/2023	\$ 6,553.68
Paychex Payroll	10/31/2023	\$ 39,998.91
Paychex Payroll Taxes	10/31/2023	\$ 15,287.28
ICMA Retirement	10/31/2023	\$ 7,802.96
Hartford life/AD&D Insurance	10/12/2023	\$ 185.15
Health Saving Reimbursement	10/3/2023	\$ 22.71
Health Saving Reimbursement	10/11/2023	\$ 1,756.04
Health Saving Reimbursement	10/17/2023	\$ 779.73
Health Saving Reimbursement	10/20/2023	\$ 101.60
Hartland credit card fees (marina)	10/1/2023	\$ 1,640.32
CEBT for Sept	10/2/2023	\$ 31,424.66
CEBT for Oct	10/11/2023	\$ 31,424.66

Bank Transfers

From	To	Date	Amount
UBB Money Market	UBB Operating	10/6/2023	\$ 120,000.00
UBB Money Market	UBB Operating	10/28/2023	\$ 90,000.00
UBB Money Market	US Bank	10/10/2023	\$ 100,000.00

Board approved unbudgeted items

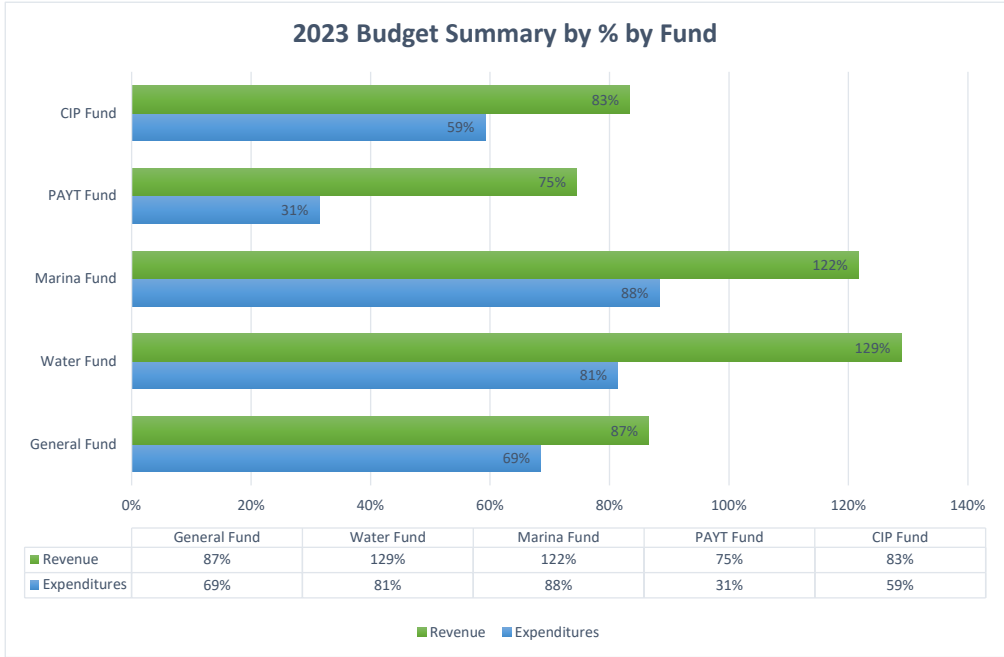
Description	Notes	Amount
GLC Vans	supplemental budget required	\$ 15,000.00
Zamboni		\$ 7,500.00
GLAHS	public restroom in Eslick Store	\$ 12,000.00
Ice Skating Hut		\$ 17,833.48
Constitution Week Fireworks		\$ 15,000.00
		<u>\$ 67,333.48</u>

Projects

Love Tract	\$ 15,950.00
Town Hall Painting	\$ 25,600.00

YTD through October 2023
 83% of the fiscal year has elapsed

2023 Budget Summary by % by Fund



TOWN OF GRAND LAKE

Section 10, Item A.

GENERAL FUND
 STATEMENT OF REVENUES, EXPENDITURES
 AND CHANGES IN FUND BALANCE - BUDGET AND ACTUAL
 For the Month Ended October 2023- Unadjusted

Revenues	Original Budget	Actual Amounts	Variance with Budget - Positive (Negative)	%	Notes
Taxes					
Property Tax	\$ 396,973	\$ 395,768	\$ (1,205)	99.7	
Specific Ownership Tax	15,000	20,997	5,997	140.0	
General Sales Tax	2,337,968	1,831,002	(506,966)	78.3	Sales tax revenues run 2 months behind
Building Use Tax	25,000	123,273	98,273	493.1	Adjustments usually done at end of year
Motor Vehicle Use Tax	40,000	43,999	3,999	110.0	
Cigarette Tax	3,000	3,616	616	120.5	tax revenues run 2 months behind
Franchise Tax	75,000	66,844	(8,156)	89.1	Quarterly payments
Subtotal Taxes	2,892,941	2,485,499	(407,442)	85.9	
Licenses & Permits					
Business Licenses	30,000	26,841	(3,159)	89.5	annual event
Rental Licenses	50,000	78,071	28,071	156.1	annual event for STR license
Liquor License	3,750	8,494	4,744	226.5	
Other Licenses	3,175	2,764	(411)	87.0	sign, grading, animal, boardwalk permits
Subtotal Licenses & Permits	86,925	116,170	29,245	133.6	
Intergovernmental					
County Road and Bridge	9,520	7,029	(2,491)	73.8	Quarterly revenue
Grants	250,000	-	(250,000)	-	Creative District and Marquee
Highway Users Tax	31,952	24,214	(7,738)	75.8	tax revenues run 2 months behind
Conservation Trust Fund	3,000	2,068	(932)	68.9	Quarterly revenue
Other Intergovernmental	1,000	3,357	2,357	335.7	State severance tax and federal mineral funds
Subtotal Intergovernmental	295,472	36,667	(258,805)	12.4	
Charges for Services					
Attainable Housing Fee	2,000	8,527	6,527	426.4	Part of the building application fees
Zoning and Subdivision Review	2,000	6,432	4,432	321.6	
Cemetery	12,000	11,550	(450)	96.3	Perpetual fees
Grand Lake Center	67,000	100,639	33,639	150.2	Memberships, rec fees, rental income
Other Charges for Services	17,000	14,827	(2,173)	87.2	EV charging rev and nightly rental app fee and fuel surcharges
Subtotal Charges for Services	100,000	141,975	41,975	142.0	
Fines and Forfeitures					
	1,500	260	(1,240)	17.3	Ordinances and parking fines
Fees and Leases					
	2,500	2,500	-	100.0	Quarterly payment for Chamber rent
Net Investment Income					
	10,000	103,742	93,742	1,037.4	interest income
Other Revenue					
	29,002	46,087	17,085	158.9	sale of vehicles & event fees
Capital Specific Revenue					
	202,241	202,241	-	100.0	Dock insurance funds
Total Revenues	\$ 3,620,581	\$ 3,135,143	\$ (485,438)	86.6	

Variance

TOWN OF GRAND LAKE

Section 10, Item A.

GENERAL FUND
 STATEMENT OF REVENUES, EXPENDITURES
 AND CHANGES IN FUND BALANCE - BUDGET AND ACTUAL
 For the Month Ended October 2023- Unadjusted

Expenditures	Original Budget	Actual Amounts	with Budget - Positive (Negative)	%	
Current:					
Boards and Committees					
Board of Trustees	\$ 111,950	91,901	\$ 20,049	82.1	Community grants, donations, BOT compensation office supplies
Cemetery Committee	8,000	261	7,739	3.3	
Planning Commission & Board of A	41,600	29,718	11,882	71.4	Consultant & training
Greenways Committee	68,918	61,094	7,824	88.6	Town flowers, planters, Arbor day
Subtotal Boards and Committees	230,468	182,975	47,493	79.4	
Administration					
Personnel	612,135	490,467	121,668	80.1	wages and benefits
Supplies	40,000	27,672	12,328	69.2	office supplies
Repairs and Maintenance	17,200	12,043	5,157	70.0	
Purchased Services	66,350	46,252	20,098	69.7	postage, computer services, building maint
Utility Services	20,500	22,391	(1,891)	109.2	Water and Sewer are billed quarterly
Professional Services	49,000	48,782	218	99.6	Legal
Marketing	127,732	137,921	(10,189)	108.0	Quarterly contribution to Chamber, county treasure fee, bilboard & Ride to the Rockies
Other	140,650	76,381	64,269	54.3	Quarterly property insurance
Subtotal Administration	1,073,567	861,909	211,658	80.3	
Economic Development Grants	135,000	105,000	30,000	77.8	Headwaters & Creative District - Trail Groomers is in Dec.
Public Safety					
Personnel	-	-	-	-	
Purchased Services	277,858	34,800	243,058	12.5	Dispatch and Sheriff annual contract
Subtotal Public Safety	277,858	34,800	243,058	12.5	
Public Works					
Personnel	610,398	556,301	54,097	91.1	Wages and benefits - Comp time payout
Supplies	23,000	20,495	2,505	89.1	
Repairs and Maintenance	275,500	218,505	56,995	79.3	
Purchased Services	22,440	20,669	1,771	92.1	Computer, Fuel Cloud & background checks
Utility Services	43,700	26,701	16,999	61.1	
Professional Services	55,000	39,250	15,750	71.4	Winter lights
Other	10,000	17,545	(7,545)	175.5	Training, equipment rental, sign repair
Subtotal Public Works	\$ 1,040,038	\$ 899,467	\$ 140,571	86.5	

TOWN OF GRAND LAKE

Section 10, Item A.

GENERAL FUND
 STATEMENT OF REVENUES, EXPENDITURES
 AND CHANGES IN FUND BALANCE - BUDGET AND ACTUAL
 For the Month Ended October 2023- Unadjusted

Expenditures	Original Budget	Actual Amounts	with Budget - Positive (Negative)	%	
Grand Lake Center					
Personnel	\$ 218,060	\$ 186,573	\$ 31,487	85.6	Wages and benefits
Supplies	8,700	9,012	(312)	103.6	
Repairs and Maintenance	47,458	30,414	17,044	64.1	Freezer repair, replace boiler, pumps, lights. \$30K was budgeted for floor
Utility Services	43,300	25,640	17,660	59.2	
Professional Services	5,600	11,020	(5,420)	196.8	Computer Service
Other	49,300	51,176	(1,876)	103.8	Marketing, Training, Insurance
Subtotal Grand Lake Center	372,418	313,835	58,583	84.3	
Parks					
Personnel	79,464	-	79,464	-	Wages and benefits
Supplies	42,500	35,452	7,048	83.4	Cleaning and bathroom supplies
Repairs and Maintenance	129,760	73,213	56,547	56.4	
Utility Services	24,040	19,548	4,492	81.3	
Other	10,000	17,487	(7,487)	174.9	
Parks Capital	410,516	165,904	244,612	40.4	Dock Replacement & Veterans Memorial sign
Subtotal Parks	696,280	311,604	384,676	44.8	
Capital Outlay	300,000	186,684	113,316	62.2	Sound System, PW equipment, paving, drainage
Debt service					
Lease Principal	90,000	-	90,000	-	Certificate of Participation
Lease Interest	39,615	19,807	19,808	50.0	Certificate of Participation
Subtotal Debt Service	129,615	19,807	109,808	15.3	
Reserves	-	-	-	-	
Total Expenditures	4,255,244	2,916,081	1,339,163	68.5	
Net Balance*	(634,663)	219,062			

*Excess Revenues Over (Under) Expenditures

TOWN OF GRAND LAKE

Section 10, Item A.

CAPITAL IMPROVEMENT FUND
 SCHEDULE OF REVENUES, EXPENDITURES
 AND CHANGES IN FUND BALANCE - BUDGET AND ACTUAL
 For the Month Ended October 2023- Unadjusted

Revenues	Original Budget	Actual Amounts	Variance with Budget - Positive (Negative)	%	Notes
Taxes					
General Sales Tax	\$ 584,250	\$ 457,751	\$ (126,499)	78.3	tax revenues run 2 months behind
Subtotal Taxes	584,250	457,751	(126,499)	78.3	
Intergovernmental					
Grants	-	-	-	-	
Other Intergovernmental	-	-	-	-	
Subtotal Intergovernmental	-	-	-	-	
Other Revenue	-	-	-	-	
Net Investment Income	6,000	34,579	28,579	576.3	
Total Revenues	590,250	492,330	(97,920)	83.4	
Expenditures					
Grant Expenses	-	-	-	-	
Operations	300	275	25	91.7	
Capital Outlay	313,000	270,576	42,424	86.4	boardwalk maint & paving
Debt service					
Bond Principal	120,000	-	120,000		annual payment
Bond Interest	157,050	78,525	78,525	50.0	semi annual payments
Subtotal Debt Service	277,050	78,525	198,525	28.3	
Reserves	-	-	-	-	
Total Expenditures	590,350	349,376	240,974	59.2	
Net Balance*	(100)	142,953			

*Excess Revenues Over (Under) Expenditures

TOWN OF GRAND LAKE

Section 10, Item A.

WATER FUND
SCHEDULE OF REVENUES, EXPENDITURES
AND CHANGES IN FUND BALANCE - BUDGET AND ACTUAL
For the Month Ended October 2023 - Unadjusted

	<u>Original Budget</u>	<u>Actual Amounts</u>	<u>Variance with Budget - Positive (Negative)</u>	<u>%</u>	<u>Notes</u>
Revenues					
Water Sales	\$ 675,000	\$ 682,931	\$ 7,931	101.2	Billed quarterly (Jan, April, July, Oct)
Tap Fees	32,500	136,500	104,000	420.0	
Resale Meters	3,000	36,684	33,684	1,222.8	New meters purchased by owner
Bulk Water Permits	500	551	51	110.2	
Miscellaneous	-	785	785	-	
Sale of Assets	-	-	-	-	
Interest Income	10,000	70,867	60,867	708.7	
Reimbursement Income	-	-	-	-	
Capital Lease Proceeds	-	-	-	-	
Total Revenues	721,000	928,319	207,319	128.8	
Expenditures					
Personnel	394,932	367,299	27,633	93.0	Wages and Benefits - Down one employ
Office Supplies	33,000	6,898	26,102	20.9	
Operations Supplies	17,300	18,902	(1,602)	109.3	
Repairs and Maintenance	45,850	22,318	23,532	48.7	
Resale Supplies	6,150	10,529	(4,379)	171.2	water meters purchased
Purchased Services	23,000	18,072	4,928	78.6	
Utilities	32,500	34,343	(1,843)	105.7	Water and Sewer are billed quarterly
Professional Services	8,600	3,713	4,888	43.2	
Other Expenses	20,100	16,993	3,107	84.5	Quarterly property insurance
Water Capital	48,000	43,098	4,902	89.8	New truck
Debt Service-Principal	69,977	34,815	35,162	49.8	semi annual payments
Debt Service-Interest	24,811	12,579	12,232	50.7	semi annual payments
Total Expenditures	724,220	589,558	134,662	81.4	
Net Balance*	(3,220)	338,761			

TOWN OF GRAND LAKE

Section 10, Item A.

MARINA FUND
 SCHEDULE OF REVENUES, EXPENDITURES
 AND CHANGES IN FUND BALANCE - BUDGET AND ACTUAL
 For the Month Ended October 2023-Unadjusted

	Original Budget	Actual Amounts	Variance with Budget - Positive (Negative)	%	Notes
Revenues					
Marina Rentals	\$ 300,000	\$ 344,460	\$ 44,460	114.8	
Tours	55,000	74,150	19,150	134.8	
Space Rentals	8,084	11,663	3,579	144.3	
Miscellaneous	1,000	-	(1,000)	-	
Interest Income	4,000	18,501	14,501	462.5	
Sale of Assets	-	-	-	-	
Total Revenues	368,084	448,774	80,690	121.9	
Expenditures					
Personnel	264,059	220,907	43,152	83.7	Wages and benefits
Office Supplies	1,100	1,072	28	97.4	
Operations Supplies	15,000	15,366	(366)		
Fireworks	45,000	97,000	(52,000)	102.4	Winter Carnival, 4th, Buffalo Days, Constitution, NYE
Repairs and Maintenance	17,500	10,193	7,307	58.2	
Permits and Fees	1,000	71	929	7.1	
Purchased Services	13,575	18,619	(5,044)	137.2	Computer service & office supplies
Utilities	3,163	5,438	(2,275)	171.9	Water and Sewer are billed quarterly
Professional Services	2,000	2,439	(439)	122.0	audit and background checks
Other Expenses	11,301	4,012	7,289	35.5	Insurance
Capital Outlay	80,000	25,333	54,667	31.7	Zambonie, ice hut
Total Expenditures	453,698	400,449	53,249	88.3	
Net Balance*	(85,614)	48,325			

TOWN OF GRAND LAKE

Section 10, Item A.

PAY AS YOU THROW FUND
 SCHEDULE OF REVENUES, EXPENDITURES
 AND CHANGES IN FUND BALANCE - BUDGET AND ACTUAL
 For the Month Ended October 2023- UNADJUSTED

	Original Budget	Actual Amounts	Variance with Budget - Positive (Negative)	%	Notes
Revenues					
Bag Sales	\$ 79,000	\$ 59,308	\$ (19,692)	75.1	
Interest Income	\$ 300	-	(300)	-	adjusted at year end
Total Revenues	<u>79,300</u>	<u>59,308</u>	<u>(19,992)</u>	<u>74.8</u>	
Expenditures					
Operations Supplies	8,800	3,850	4,950	43.8	PAYT bags
Repairs and Maintenance	25,000	49	24,951	0.2	end of year adjustment
Purchased Services	36,950	24,522	12,428	66.4	Dumpster service
Professional Services	450	450	-		
Other Expenses	866	-	866	-	
Capital Outlay	20,000	-	20,000	-	Move facility
Total Expenditures	<u>92,066</u>	<u>28,871</u>	<u>63,195</u>	<u>31.4</u>	
Net Balance*	<u>(12,766)</u>	<u>30,437</u>			

TOWN OF GRAND LAKE
 COMBINED CASH INVESTMENT
 OCTOBER 31, 2023

<i>Section 10, Item A.</i>

COMBINED CASH ACCOUNTS

01-102000	US BANK CHECKING	(42,319.16)
01-104000	2019 UBB MONEY MARKET		977,325.56
01-104500	2019 UBB CHKG - OPERATIONS		366,444.34
01-106000	RETURNED CHECK CLEARING ACCT		.00
01-106500	BANK MIDWEST / CCB		795,553.40
01-106700	OLD MIDWEST		.00
01-107500	UTILITY CASH CLEARING ACCT		.00
01-107600	AR CASH CLEARING ACCT		.00
			2,097,004.14
	TOTAL COMBINED CASH		2,097,004.14
01-100000	CASH ALLOCATED TO OTHER FUNDS	(2,097,004.14)
			.00
	TOTAL UNALLOCATED CASH		.00

CASH ALLOCATION RECONCILIATION

10	ALLOCATION TO GENERAL FUND		895,551.20
20	ALLOCATION TO WATER FUND		531,674.36
40	ALLOCATION TO MARINA FUND		386,973.49
50	ALLOCATION TO PAY-AS-YOU-THROW FUND		201,054.88
90	ALLOCATION TO CAPITAL IMPROVEMENT FUND		81,750.21
			2,097,004.14
	TOTAL ALLOCATIONS TO OTHER FUNDS		2,097,004.14
	ALLOCATION FROM COMBINED CASH FUND - 01-100000	(2,097,004.14)
			.00
	ZERO PROOF IF ALLOCATIONS BALANCE		.00

TOWN OF GRAND LAKE
 BALANCE SHEET
 OCTOBER 31, 2023

Section 10, Item A.

GENERAL FUND

ASSETS

10-100000	CASH IN COMBINED CASH FUND		895,551.20
10-103000	CSAFE		209,947.73
10-103100	CSAFE - CORE		1,662,942.20
10-109100	COLOTRUST		1,001,224.73
10-116000	PETTY CASH		100.00
10-116500	GLC PETTY CASH		100.00
10-116501	AFTER SCHOOL PROG PETTY CASH		.00
10-117000	ACCOUNTS RECEIVABLE		149,650.30
10-117100	PROPERTY TAXES RECEIVABLE		396,582.00
10-117500	ACCOUNTS RECIVABLE - AR	(6,141.01)
10-123000	FUEL AR - FUEL PAYMENTS		13,151.56
10-129000	UNLEADED GAS INVENTORY	(246.96)
10-130000	DIESEL INVENTORY		2,253.18
10-131000	DUE FROM WATER FUND		.00
10-131001	DUE FROM MARINA FUND		.00
10-131002	DUE FROM PAYT		.00
10-143100	GF PREPAID EXPENSES		4,956.77
10-143500	GLC PREPAID EXPENSES		.00
10-149000	DEPOSITS PAID BY THE TOWN		.00
			4,330,071.70
	TOTAL ASSETS		4,330,071.70

LIABILITIES AND EQUITY

TOWN OF GRAND LAKE
 BALANCE SHEET
 OCTOBER 31, 2023

Section 10, Item A.

GENERAL FUND

LIABILITIES

10-200000	ACCOUNTS PAYABLE GENERAL	6,921.03	
10-205000	RETAINAGE PAYABLE	.00	
10-217100	SOCIAL SECURITY WITHHOLDING	.00	
10-217200	FEDERAL W/H PAYABLE	.00	
10-217300	STATE W/H PAYABLE	.00	
10-217400	MEDICARE WITHHOLDING	.00	
10-217500	SUTA PAYABLE	.00	
10-217600	WC PAYABLE	.00	
10-219100	FLEX MEDICAL	28,409.47	
10-219200	MEDICAL BENEFIT PAYABLE	.00	
10-220000	ICMA W/H PAYABLE	.00	
10-221000	ICMA EMP LOAN PAYABLE	.00	
10-221001	ICMA/ROTH IRA	.00	
10-221100	MISC DEDUCTIONS PAYABLE	.00	
10-222000	DEFERRED REVENUE-PROPERTY TAX	396,582.00	
10-223100	PREPAID FEES	(17,715.08)	
10-223180	PREPAID NRL	.00	
10-225000	ESCROW MONIES GENERAL	.00	
10-226000	USE TAX DEFERRED REVENUE	266,854.57	
10-227000	DEFERRED REV	105,918.22	
10-228100	GLC CUSTOMER DEPOSITS	1,000.00	
10-228200	GLC PREPAID RENTAL FEES	.00	
10-228300	GLC PREPAID MEMBERSHIPS	.00	
10-228400	EVENT DEPOSITS	1,150.00	
10-228500	LAND USE/MUNI PROP DEPOSITS	3,100.00	
10-228600	ATTORNEY RETAINER	(8,920.00)	
10-230000	HEADSTONE DEPOSIT	3,900.00	
10-231000	FOLK SCHOOL PAYMENTS	4,022.50	
10-232000	DUE TO WATER FROM GF	.00	
10-233000	DUE TO MARINA FROM GF	.00	
10-234000	AEROLAB, INC PAYMENTS	33.00	
	TOTAL LIABILITIES		791,255.71

FUND EQUITY

10-270000	PARKING FEE-IN-LIEU	.00	
10-275000	FUND BALANCE	2,837,090.91	
10-281000	CEMETERY FUNDS	106,393.09	
10-283000	CONSERVATION TRUST FUNDS	41,595.02	
10-284000	ATTAINABLE HOUSING FUNDS	249,183.48	
10-285000	FUND BAL RESVD - INV & PRE PDS	5,091.51	
10-286000	EMERGENCY RESERVES	80,400.00	
	UNAPPROPRIATED FUND BALANCE:		
	REVENUE OVER EXPENDITURES - YTD	219,061.98	
	BALANCE - CURRENT DATE	219,061.98	
	TOTAL FUND EQUITY		3,538,815.99
	TOTAL LIABILITIES AND EQUITY		4,330,071.70

TOWN OF GRAND LAKE
REVENUES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING OCTOBER 31, 2023

Section 10, Item A.

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	%
<u>GENERAL TAXES</u>					
10-311-100	PROPERTY TAXES	1,030.45	394,840.06	396,673.00	1,832.94 99.5
10-311-110	SPECIFIC OWNERSHIP	1,868.20	20,997.48	15,000.00 (5,997.48)	140.0
10-311-120	INTEREST & PENALTY-PROP TAXES	55.04	927.45	300.00 (627.45)	309.2
10-311-130	MOTOR VEHICLE USE & SALES TAX	9,215.63	43,998.99	40,000.00 (3,998.99)	110.0
10-311-140	SALES TAX 4%	378,781.53	1,831,002.12	2,337,968.00	506,965.88 78.3
10-311-150	BUILDING USE TAX	43,164.63	123,272.56	25,000.00 (98,272.56)	493.1
10-311-160	CIGARETTES-SELECT SALES TAX	329.90	3,616.14	3,000.00 (616.14)	120.5
	TOTAL GENERAL TAXES	434,445.38	2,418,654.80	2,817,941.00	399,286.20 85.8
<u>UTILITY FRANCHISE TAX</u>					
10-316-170	FRANCHISE CABLE	.00	12,791.80	20,000.00	7,208.20 64.0
10-316-171	FRANCHISE TELEPHONE	265.14	9,400.92	5,000.00 (4,400.92)	188.0
10-316-172	FRANCHISE ELECTRIC	7,596.44	26,925.77	35,000.00	8,074.23 76.9
10-316-173	FRANCHISE NATURAL GAS	1,659.42	17,726.00	15,000.00 (2,726.00)	118.2
	TOTAL UTILITY FRANCHISE TAX	9,521.00	66,844.49	75,000.00	8,155.51 89.1
<u>LICENSES & PERMITS</u>					
10-321-100	LIQUOR LICENSE FEE	496.50	8,493.75	3,750.00 (4,743.75)	226.5
10-321-120	SALES TAX LICENSE \$5	20.00	455.00	425.00 (30.00)	107.1
10-321-130	MOTOR VEHICLE LICENSE (RURAL)	215.88	1,698.81	2,000.00	301.19 84.9
10-321-140	SIGN PERMIT	.00	350.00	100.00 (250.00)	350.0
10-321-150	GRADING PERMIT	50.00	150.00	50.00 (100.00)	300.0
10-321-160	ANIMAL LICENSE	.00	85.00	50.00 (35.00)	170.0
10-321-170	ENCROACHMENT PERMIT/LICENSE	.00	.00	400.00	400.00 .0
10-321-175	BUSINESS LICENSE COMMISSION	1,500.00	26,841.25	30,000.00	3,158.75 89.5
10-321-180	NIGHTLY RENTAL LICENSE FEE	900.00	78,070.95	50,000.00 (28,070.95)	156.1
10-321-190	BOARDWALK SALES PERMIT	.00	25.00	150.00	125.00 16.7
	TOTAL LICENSES & PERMITS	3,182.38	116,169.76	86,925.00 (29,244.76)	133.6
<u>GRANTS</u>					
10-334-900	GRANTS - OTHER	.00	.00	250,000.00	250,000.00 .0
	TOTAL GRANTS	.00	.00	250,000.00	250,000.00 .0

TOWN OF GRAND LAKE
REVENUES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING OCTOBER 31, 2023

Section 10, Item A.

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	%
<u>INTERGOVERNMENTAL</u>					
10-335-130 GRAND CNTY ROAD & BRIDGE	2,343.00	7,029.00	9,520.00	2,491.00	73.8
10-335-200 HIGHWAY USER TAX FUND	3,184.18	24,213.79	31,952.00	7,738.21	75.8
10-335-800 CONSERVATION TRUST FUND	.00	2,068.10	3,000.00	931.90	68.9
10-335-900 OTHER INTERGOVERNMENTAL	.00	3,356.56	1,000.00	(2,356.56)	335.7
TOTAL INTERGOVERNMENTAL	5,527.18	36,667.45	45,472.00	8,804.55	80.6
<u>CHARGES FOR SERVICES</u>					
10-341-200 CEMETERY	500.00	11,550.00	12,000.00	450.00	96.3
10-341-202 CEMETERY GRANTS AND DONATION	.00	.00	.00	.00	.0
10-341-300 ZONING & SUBDIVISION REVIEW	603.00	6,431.56	2,000.00	(4,431.56)	321.6
10-341-400 ATTAINABLE HOUSING FEE	243.00	8,527.25	2,000.00	(6,527.25)	426.4
10-341-500 EV CHARGING STATION REVENUE	1,718.25	7,233.86	4,000.00	(3,233.86)	180.9
10-341-600 FUEL DEPOT SURCHARGE	183.00	2,209.73	2,000.00	(209.73)	110.5
10-341-700 COPIES/FAXES/SODA	.00	8.00	.00	(8.00)	.0
10-341-850 NIGHTLY RENTAL APP FEE \$165	495.00	3,800.85	5,000.00	1,199.15	76.0
10-341-900 CEMETERY EXCAVATING FEE	.00	1,575.00	6,000.00	4,425.00	26.3
TOTAL CHARGES FOR SERVICES	3,742.25	41,336.25	33,000.00	(8,336.25)	125.3
<u>GRAND LAKE CENTER REVENUES</u>					
10-350-101 GL CENTER - RENTAL FEES	710.00	15,208.00	15,000.00	(208.00)	101.4
10-350-111 GL CENTER - (T) MERCH SALES	.00	.00	.00	.00	.0
10-350-115 GL CENTER - (N) MERCH SALES	.00	.00	.00	.00	.0
10-350-121 GL CENTER - MEMBERSHIPS	8,255.50	65,872.50	40,000.00	(25,872.50)	164.7
10-350-131 GL CENTER - REC FEES	399.00	12,899.50	12,000.00	(899.50)	107.5
10-350-132 GL CENTER GOLF SIM REVENUE	60.00	315.00	.00	(315.00)	.0
10-350-201 GL CENTER - DONATIONS	.00	6,044.22	.00	(6,044.22)	.0
10-350-202 GLC EVENTS	.00	300.00	.00	(300.00)	.0
TOTAL GRAND LAKE CENTER REVENUES	9,424.50	100,639.22	67,000.00	(33,639.22)	150.2
<u>FINES AND FORFEITURES</u>					
10-351-100 ORDINANCE/TRAFFIC FINES	.00	260.00	1,500.00	1,240.00	17.3
TOTAL FINES AND FORFEITURES	.00	260.00	1,500.00	1,240.00	17.3
<u>FEES AND LEASES</u>					
10-353-180 RENT - VISITORS CENTER	.00	2,500.00	2,500.00	.00	100.0
TOTAL FEES AND LEASES	.00	2,500.00	2,500.00	.00	100.0

TOWN OF GRAND LAKE
REVENUES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING OCTOBER 31, 2023

Section 10, Item A.

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	%
<u>INVESTMENT INCOME</u>					
10-355-100 INTEREST REVENUE	12,632.29	103,742.46	10,000.00	(93,742.46)	1037.4
TOTAL INVESTMENT INCOME	12,632.29	103,742.46	10,000.00	(93,742.46)	1037.4
<u>OTHER</u>					
10-360-110 SALE OF ASSETS	.00	29,130.00	25,000.00	(4,130.00)	116.5
10-360-130 MUNICIPAL FEE	.00	13.83	.00	(13.83)	.0
10-360-140 RENT - LAND, BUILDINGS	500.00	6,041.00	4,000.00	(2,041.00)	151.0
10-360-160 RENT - ENTERPRISE FUND SITES	.00	.00	2.00	2.00	.0
10-360-200 MISC. REVENUES - GENERAL	30.00	10,902.40	.00	(10,902.40)	.0
10-360-350 MSOB REVENUE	.00	.00	.00	.00	.0
TOTAL OTHER	530.00	46,087.23	29,002.00	(17,085.23)	158.9
<u>CAPITAL SPECIFIC</u>					
10-377-140 GRANTS - CAPITAL	.00	.00	.00	.00	.0
10-377-145 COMMUNITY HOUSE UPGRADES GRANT	.00	.00	.00	.00	.0
10-377-160 SPACE TO CREATE REVENUE	.00	.00	.00	.00	.0
10-377-165 REVITALIZING MAIN STREET REV	.00	.00	.00	.00	.0
10-377-166 EV GRANT REVENUE	.00	.00	.00	.00	.0
10-377-170 INSURANCE PROCEEDS DOCK	.00	202,241.00	202,241.00	.00	100.0
10-377-175 COLORADO TREE CO REVENUE	.00	.00	.00	.00	.0
TOTAL CAPITAL SPECIFIC	.00	202,241.00	202,241.00	.00	100.0
TOTAL FUND REVENUE	479,004.98	3,135,142.66	3,620,581.00	485,438.34	86.6

TOWN OF GRAND LAKE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING OCTOBER 31, 2023

Section 10, Item A.

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	%
<u>CEMETERY COMMITTEE</u>					
10-410-211 CEMETERY SUPPLIES/MISC EXP	27.99	55.93	2,000.00	1,944.07	2.8
10-410-215 GRAVE MARKERS	.00	205.27	1,000.00	794.73	20.5
10-410-242 CEMETERY MAINTENANCE	.00	.00	5,000.00	5,000.00	.0
TOTAL CEMETERY COMMITTEE	27.99	261.20	8,000.00	7,738.80	3.3
<u>PC/BOA</u>					
10-412-211 GENERAL OFFICE SUPPLIES	.00	(200.00)	300.00	500.00	(66.7)
10-412-311 POSTAGE/ADS/LEGAL NOTICES	26.10	395.37	1,000.00	604.63	39.5
10-412-314 PURCHASED SERVICES	406.25	5,026.25	18,000.00	12,973.75	27.9
10-412-319 MISC.-PLANNING COMMISSION/BOA	.00	.00	300.00	300.00	.0
10-412-320 COMPUTER HARDWARE	.00	.00	1,000.00	1,000.00	.0
10-412-351 PLANNING LEGAL SERVICES	.00	14,667.80	10,000.00	(4,667.80)	146.7
10-412-370 TRAINING/TRAVEL	1,326.94	3,648.86	6,000.00	2,351.14	60.8
10-412-380 COMP PLAN UPDATE	.00	6,180.00	5,000.00	(1,180.00)	123.6
TOTAL PC/BOA	1,759.29	29,718.28	41,600.00	11,881.72	71.4
<u>BOARD OF TRUSTEES</u>					
10-413-142 WORKERS' COMPENSATION	.00	485.00	400.00	(85.00)	121.3
10-413-143 BOT COMPENSATION	759.15	6,122.50	.00	(6,122.50)	.0
10-413-211 OFFICE/MEETING SUPPLIES	390.33	4,218.14	5,000.00	781.86	84.4
10-413-215 ELECTIONS	.00	.00	2,500.00	2,500.00	.0
10-413-316 DUES/MEMBERSHIPS	.00	16,589.00	18,000.00	1,411.00	92.2
10-413-370 TRAINING/TRAVEL	.00	303.50	7,500.00	7,196.50	4.1
10-413-460 LONG RANGE/MISC	.00	.00	500.00	500.00	.0
10-413-461 APPRECIATION PROGRAM	.00	.00	9,000.00	9,000.00	.0
10-413-462 COMPUTER EQUIPMENT	.00	663.23	2,500.00	1,836.77	26.5
10-413-463 WATER QUALITY ISSUES	.00	.00	.00	.00	.0
10-413-465 COMPUTER SOFTWARE	.00	669.86	1,200.00	530.14	55.8
10-413-728 MISCELLANEOUS DONATIONS	5,000.00	10,000.00	13,750.00	3,750.00	72.7
10-413-843 ROCKY MTN REP THEATRE	.00	1,350.00	1,350.00	.00	100.0
10-413-859 GRAND FOUNDATION	.00	51,500.00	50,000.00	(1,500.00)	103.0
10-413-870 BOARD CONTINGENCY	.00	.00	250.00	250.00	.0
TOTAL BOARD OF TRUSTEES	6,149.48	91,901.23	111,950.00	20,048.77	82.1

TOWN OF GRAND LAKE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING OCTOBER 31, 2023

Section 10, Item A.

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET		UNEXPENDED	%
<u>GREENWAYS COMMITTEE</u>						
10-414-211	.00	14,292.90	10,334.00	(3,958.90)	138.3
10-414-238	1,101.00	3,111.01	10,334.00		7,222.99	30.1
10-414-241	.00	368.52	250.00	(118.52)	147.4
10-414-319	8,944.00	43,322.00	48,000.00		4,678.00	90.3
10-414-726	.00	.00	.00		.00	.0
10-414-870	.00	.00	.00		.00	.0
TOTAL GREENWAYS COMMITTEE	10,045.00	61,094.43	68,918.00		7,823.57	88.7

TOWN OF GRAND LAKE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING OCTOBER 31, 2023

Section 10, Item A.

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	%
<u>ADMINISTRATION</u>					
10-415-100	31,386.44	309,648.78	378,347.00	68,698.22	81.8
10-415-103	196.95	1,859.49	500.00	(1,359.49)	371.9
10-415-105	.00	.00	7,000.00	7,000.00	.0
10-415-110	.00	.00	.00	.00	.0
10-415-130	.00	.00	1,925.00	1,925.00	.0
10-415-132	2,861.27	29,117.14	30,268.00	1,150.86	96.2
10-415-133	29,456.70	43,175.20	81,120.00	37,944.80	53.2
10-415-134	550.00	5,225.00	6,600.00	1,375.00	79.2
10-415-135	5,503.11	53,000.02	66,000.00	12,999.98	80.3
10-415-136	2,293.95	12,883.89	8,400.00	(4,483.89)	153.4
10-415-141	(56.49)	(148.11)	1,135.00	1,283.11	(13.1)
10-415-142	.00	8,408.20	3,600.00	(4,808.20)	233.6
10-415-143	2,093.73	20,780.42	23,457.00	2,676.58	88.6
10-415-144	656.01	6,517.24	5,486.00	(1,031.24)	118.8
10-415-145	.00	.00	(1,703.00)	(1,703.00)	.0
10-415-211	928.36	9,206.20	8,000.00	(1,206.20)	115.1
10-415-215	705.94	15,940.54	22,000.00	6,059.46	72.5
10-415-220	219.96	449.46	7,000.00	6,550.54	6.4
10-415-226	519.00	2,076.00	3,000.00	924.00	69.2
10-415-231	102.52	973.61	1,200.00	226.39	81.1
10-415-232	699.99	3,461.20	1,000.00	(2,461.20)	346.1
10-415-233	136.51	1,806.06	2,500.00	693.94	72.2
10-415-237	2,462.50	4,619.36	11,000.00	6,380.64	42.0
10-415-238	164.61	1,183.07	1,500.00	316.93	78.9
10-415-311	500.00	5,599.91	5,000.00	(599.91)	112.0
10-415-312	4,350.90	34,835.00	50,000.00	15,165.00	69.7
10-415-314	32.73	762.89	5,000.00	4,237.11	15.3
10-415-316	247.35	2,168.75	1,650.00	(518.75)	131.4
10-415-318	.00	.00	.00	.00	.0
10-415-319	.00	2,406.97	3,200.00	793.03	75.2
10-415-330	6.00	478.43	1,500.00	1,021.57	31.9
10-415-341	778.94	4,827.38	4,000.00	(827.38)	120.7
10-415-342	319.80	1,279.20	1,000.00	(279.20)	127.9
10-415-343	.00	991.00	1,200.00	209.00	82.6
10-415-344	742.75	8,368.72	7,500.00	(868.72)	111.6
10-415-345	68.38	3,174.65	6,000.00	2,825.35	52.9
10-415-346	1,345.00	3,445.00	800.00	(2,645.00)	430.6
10-415-347	.00	305.00	.00	(305.00)	.0
10-415-351	.00	38,661.95	30,000.00	(8,661.95)	128.9
10-415-352	.00	8,950.00	8,500.00	(450.00)	105.3
10-415-353	.00	.00	500.00	500.00	.0
10-415-355	130.00	1,170.00	10,000.00	8,830.00	11.7
10-415-370	1,701.64	13,562.72	13,000.00	(562.72)	104.3
10-415-371	.00	1,305.38	15,000.00	13,694.62	8.7
10-415-385	.00	.00	40,000.00	40,000.00	.0
10-415-386	.00	.00	10,000.00	10,000.00	.0
10-415-387	.00	.00	.00	.00	.0
10-415-393	.00	.00	250.00	250.00	.0
10-415-394	.00	.00	1,000.00	1,000.00	.0
10-415-513	.00	32,006.05	27,000.00	(5,006.05)	118.5
10-415-514	.00	200.00	400.00	200.00	50.0
10-415-560	21.71	7,902.41	9,000.00	1,097.59	87.8

TOWN OF GRAND LAKE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING OCTOBER 31, 2023

Section 10, Item A.

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	%
10-415-721 CHAMBER SERVICE AGREEMENT	.00	35,232.00	35,232.00	.00	100.0
10-415-722 BLC FEE REMITTANCE	.00	38,000.00	38,000.00	.00	100.0
10-415-723 VISITOR CENTER REPAIRS & MAINT	.00	536.25	1,500.00	963.75	35.8
10-415-724 NRL VC OP	.00	30,000.00	30,000.00	.00	100.0
10-415-800 ATTAINABLE HOUSING EXPENSES	1,722.00	13,134.36	12,000.00	(1,134.36)	109.5
10-415-870 CONTINGENCY - GENERAL ADMIN	.00	21,018.15	11,000.00	(10,018.15)	191.1
10-415-875 MARKETING CONTINGENCY	.00	.00	.00	.00	.0
10-415-880 CHAMBER PUBLIC RELATIONS	.00	10,000.00	10,000.00	.00	100.0
10-415-885 TOWN EVENTS	.00	11,000.00	12,500.00	1,500.00	88.0
10-415-886 MSOB EXPENSES	.00	.00	.00	.00	.0
10-415-887 CONTINENTAL DIVIDE TRAIL	191.97	404.47	2,500.00	2,095.53	16.2
TOTAL ADMINISTRATION	93,040.23	861,909.41	1,073,567.00	211,657.59	80.3
<u>ECONOMIC DEVELOPMENT GRANTS</u>					
10-416-100 TRAIL GROOMERS	.00	.00	30,000.00	30,000.00	.0
10-416-250 HEADWATERS TRAIL ASSOC- HTA	.00	5,000.00	5,000.00	.00	100.0
10-416-260 GRAND ART COUNCIL	.00	.00	.00	.00	.0
10-416-261 CREATIVE DISTRICT	.00	100,000.00	100,000.00	.00	100.0
TOTAL ECONOMIC DEVELOPMENT GRANTS	.00	105,000.00	135,000.00	30,000.00	77.8
<u>PUBLIC SAFETY</u>					
10-421-100 GROSS WAGES - PUBLIC SAFETY	.00	.00	.00	.00	.0
10-421-105 BONUS	.00	.00	.00	.00	.0
10-421-110 GROSS WAGES-PUBLIC SAFETY PT	.00	.00	.00	.00	.0
10-421-130 GLC MEMBERSHIP BENEFIT	.00	.00	.00	.00	.0
10-421-131 LONGEVITY BENEFIT	.00	.00	.00	.00	.0
10-421-132 ICMA TOWN PAID BENEFIT	.00	.00	.00	.00	.0
10-421-133 HEALTH/DENTAL-EMPLOYEE	.00	.00	.00	.00	.0
10-421-135 DEP HEALTH/DENTAL	.00	.00	.00	.00	.0
10-421-136 MEDICAL BENEFIT	.00	.00	.00	.00	.0
10-421-141 UNEMPLOYMENT INSURANCE	.00	.00	.00	.00	.0
10-421-142 WORKERS' COMPENSATION	.00	.00	.00	.00	.0
10-421-143 SOCIAL SECURITY MATCH	.00	.00	.00	.00	.0
10-421-144 MEDICARE MATCH	.00	.00	.00	.00	.0
10-421-314 DISPATCH OPERATIONS	.00	34,800.00	20,858.00	(13,942.00)	166.8
10-421-339 SHERIFF'S CONTRACT	.00	.00	257,000.00	257,000.00	.0
10-421-340 SPECIAL EVENT SECURITY	.00	.00	.00	.00	.0
TOTAL PUBLIC SAFETY	.00	34,800.00	277,858.00	243,058.00	12.5

TOWN OF GRAND LAKE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING OCTOBER 31, 2023

Section 10, Item A.

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	%
<u>PUBLIC WORKS</u>					
10-431-100 GROSS WAGES - PUBLIC WORKS	28,836.53	328,910.49	345,630.00	16,719.51	95.2
10-431-103 OT/COMP TIME BUYOUT	516.30	21,078.13	40,000.00	18,921.87	52.7
10-431-105 BONUS	500.00	500.00	5,000.00	4,500.00	10.0
10-431-111 ON CALL PAY	1,400.00	13,750.00	10,350.00	(3,400.00)	132.9
10-431-130 GLC MEMBERSHIP BENEFIT	.00	.00	.00	.00	.0
10-431-131 LONGEVITY	.00	.00	.00	.00	.0
10-431-132 ICMA TOWN PAID BENEFIT	1,721.66	15,710.21	20,000.00	4,289.79	78.6
10-431-133 HEALTH/DENTAL-EMPLOYEE	28,795.31	81,426.63	70,720.00	(10,706.63)	115.1
10-431-135 DEP HEALTH/DENTAL	4,020.24	39,224.06	48,240.00	9,015.94	81.3
10-431-136 MEDICAL BENEFIT ALLOWANCE	337.80	4,572.24	4,800.00	227.76	95.3
10-431-141 UNEMPLOYMENT INSURANCE	19.57	546.20	1,157.00	610.80	47.2
10-431-142 WORKERS' COMPENSATION	.00	20,411.00	35,000.00	14,589.00	58.3
10-431-143 SOCIAL SECURITY MATCH	2,296.55	24,452.91	23,909.00	(543.91)	102.3
10-431-144 MEDICARE MATCH	537.13	5,718.92	5,592.00	(126.92)	102.3
10-431-145 FAMILI BENEFIT PW	.00	.00	.00	.00	.0
10-431-222 GENERAL SUPPLIES	118.69	4,293.16	7,000.00	2,706.84	61.3
10-431-224 SAFETY SUPPLIES	193.74	8,747.21	7,000.00	(1,747.21)	125.0
10-431-226 VEHICLE SUPPLIES	561.67	1,700.29	4,000.00	2,299.71	42.5
10-431-227 SMALL TOOLS	.00	5,754.58	5,000.00	(754.58)	115.1
10-431-231 GAS/FUEL/LIQUIDS	1,562.09	26,762.33	30,000.00	3,237.67	89.2
10-431-232 VEHICLE MAINTENANCE	214.48	7,282.24	10,000.00	2,717.76	72.8
10-431-233 EQUIPMENT MAINTENANCE	934.46	19,883.99	25,000.00	5,116.01	79.5
10-431-235 TIRES/CHAINS	.00	10,405.24	15,000.00	4,594.76	69.4
10-431-236 MISC. BRIDGE WORK	.00	.00	5,000.00	5,000.00	.0
10-431-237 BUILDING MAINTENANCE	2,773.69	3,369.50	6,000.00	2,630.50	56.2
10-431-238 STREET LIGHT MAINTENANCE	.00	2,644.63	3,000.00	355.37	88.2
10-431-239 MISCELLANEOUS MAINTENANCE	.00	.00	2,500.00	2,500.00	.0
10-431-242 ROAD MAINTENANCE	.00	144,293.78	150,000.00	5,706.22	96.2
10-431-245 BOARDWALK MAINTENANCE	.00	859.56	.00	(859.56)	.0
10-431-253 TREE REMOVAL	.00	.00	5,000.00	5,000.00	.0
10-431-254 TREE SPRAYING	.00	2,972.00	4,000.00	1,028.00	74.3
10-431-255 STORMWATER FILTER MAINTENANCE	32.00	32.00	20,000.00	19,968.00	.2
10-431-256 EV STATION MAINTENANCE	.00	.00	.00	.00	.0
10-431-312 COMPUTER SERVICES	630.96	1,566.48	3,000.00	1,433.52	52.2
10-431-314 ADS/BID NOTICES	.00	.00	2,000.00	2,000.00	.0
10-431-317 UNIFORM ALLOWANCE	375.00	3,275.00	2,940.00	(335.00)	111.4
10-431-318 TRASH/RECYCLE SERVICES	(84.88)	14,606.02	12,000.00	(2,606.02)	121.7
10-431-319 MISC. PURCHASED SERVICES	95.00	1,221.71	2,500.00	1,278.29	48.9
10-431-341 ELECTRIC UTILITY	170.57	10,237.93	12,000.00	1,762.07	85.3
10-431-343 WATER UTILITY	.00	441.00	700.00	259.00	63.0
10-431-344 TELEPHONE/INTERNET UTILITY	554.19	5,300.00	6,000.00	700.00	88.3
10-431-345 NATURAL GAS UTILITY	144.03	4,922.52	5,000.00	77.48	98.5
10-431-349 STREET LIGHT ELECTRIC UTILITY	1,415.10	5,799.53	20,000.00	14,200.47	29.0
10-431-354 ENGINEERING/SURVEYING SERVICES	.00	.00	5,000.00	5,000.00	.0
10-431-370 TRAINING/TRAVEL	(944.41)	11,365.36	5,000.00	(6,365.36)	227.3
10-431-399 EQUIP RENTAL	.00	6,180.00	5,000.00	(1,180.00)	123.6
10-431-400 WINTER LIGHTS	27,375.00	39,250.00	50,000.00	10,750.00	78.5
10-431-870 CONTINGENCY- PUBLIC WORKS	.00	.00	.00	.00	.0
TOTAL PUBLIC WORKS	105,102.47	899,466.85	1,040,038.00	140,571.15	86.5

TOWN OF GRAND LAKE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING OCTOBER 31, 2023

Section 10, Item A.

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	%
<u>GRAND LAKE CENTER EXPENDITURES</u>					
10-450-100 GROSS WAGES - GL CENTER	11,979.52	122,982.65	121,086.00	(1,896.65)	101.6
10-450-103 OT/COMP TIME BUYOUT	34.78	34.78	.00	(34.78)	.0
10-450-105 BONUS	.00	.00	2,000.00	2,000.00	.0
10-450-110 GROSS WAGES-GLC PT/SEASONAL	.00	.00	20,800.00	20,800.00	.0
10-450-130 GLC MEMBERSHIP BENEFIT	.00	.00	770.00	770.00	.0
10-450-132 ICMA TOWN PAID BENEFIT	675.08	7,369.98	11,351.00	3,981.02	64.9
10-450-133 HEALTH/DENTAL-EMPLOYEE	9,798.97	32,272.58	32,953.00	680.42	97.9
10-450-135 DEP. HEALTH/DENTAL	1,035.00	10,350.00	12,420.00	2,070.00	83.3
10-450-136 MEDICAL BENEFIT ALLOWANCE	36.25	1,558.56	2,400.00	841.44	64.9
10-450-141 UNEMPLOYMENT INSURANCE	7.09	189.38	426.00	236.62	44.5
10-450-142 WORKERS' COMPENSATION	.00	3,499.80	3,000.00	(499.80)	116.7
10-450-143 SOCIAL SECURITY MATCH	659.63	6,784.52	8,797.00	2,012.48	77.1
10-450-144 MEDICARE MATCH	148.02	1,530.51	2,057.00	526.49	74.4
10-450-145 FAMILI BENEFIT (GLC)	.00	.00	.00	.00	.0
10-450-211 GEN OFFICE SUPPLIES	.00	894.70	1,500.00	605.30	59.7
10-450-220 GENERAL OPERATING SUPPLIES	611.23	3,904.99	3,000.00	(904.99)	130.2
10-450-226 OFFICE EQUIP LEASE	82.32	740.88	1,200.00	459.12	61.7
10-450-233 OFFICE EQUIP MAINT	30.00	332.10	600.00	267.90	55.4
10-450-234 SIGNAGE	.00	.00	.00	.00	.0
10-450-235 FITNESS EQUIP MAINT	.00	2,015.00	1,500.00	(515.00)	134.3
10-450-236 MINOR/MISC EQUIPMENT	28.90	1,775.57	1,000.00	(775.57)	177.6
10-450-237 BUILDING MAINTENANCE	2,462.50	27,031.60	35,000.00	7,968.40	77.2
10-450-238 MINOR/MISC FURNISHINGS	.00	1,695.87	2,000.00	304.13	84.8
10-450-239 MINOR INFRASTRUCTURE MAINT	.00	.00	2,000.00	2,000.00	.0
10-450-250 BACKFLOW MAINTENANCE	.00	225.00	600.00	375.00	37.5
10-450-252 RESALE SUPPLIES	.00	.00	.00	.00	.0
10-450-312 COMPUTER SERVICES	885.29	8,350.35	3,000.00	(5,350.35)	278.4
10-450-317 UNIFORM ALLOWANCE	.00	.00	.00	.00	.0
10-450-318 TRASH/RECYCLE SERVICES	.00	50.00	.00	(50.00)	.0
10-450-320 MARKETING	301.41	6,790.16	5,000.00	(1,790.16)	135.8
10-450-341 ELECTRIC UTILITY	910.13	9,676.50	15,000.00	5,323.50	64.5
10-450-342 SEWER UTILITY	1,127.91	4,511.64	4,600.00	88.36	98.1
10-450-343 WATER UTILITY	.00	882.00	1,200.00	318.00	73.5
10-450-344 TELEPHONE/INTERNET/TV UTILITY	485.98	5,463.12	7,500.00	2,036.88	72.8
10-450-345 NATURAL GAS UTILITY	175.36	5,056.77	15,000.00	9,943.23	33.7
10-450-350 MAINTENANCE AGREEMENT	.00	.00	4,758.00	4,758.00	.0
10-450-351 LEGAL SERVICES	.00	.00	.00	.00	.0
10-450-352 AUDIT	.00	1,100.00	1,100.00	.00	100.0
10-450-355 PURCHASED PROFESSIONAL SERV.	581.22	1,569.75	1,500.00	(69.75)	104.7
10-450-360 GLC SALES TAX	.00	.00	.00	.00	.0
10-450-361 GL OVER/SHORT CASH	.00	.00	.00	.00	.0
10-450-370 TRAINING/TRAVEL	.00	192.00	300.00	108.00	64.0
10-450-400 GOLF SIMULATOR EXPENSE	.00	810.00	3,000.00	2,190.00	27.0
10-450-513 PROPERTY/CASUALTY INSURANCE	.00	10,142.06	10,000.00	(142.06)	101.4
10-450-755 EXERCISE EQUIPMENT	329.98	2,989.62	4,000.00	1,010.38	74.7
10-450-869 SUMMER CAMP	(2,455.00)	30,509.48	30,000.00	(509.48)	101.7
10-450-870 CONTINGENCY - GL CENTER	.00	552.59	.00	(552.59)	.0
10-450-871 GLC EVENT EXPENSES	.00	.00	.00	.00	.0
TOTAL GRAND LAKE CENTER EXPENDITUR	29,931.57	313,834.51	372,418.00	58,583.49	84.3

TOWN OF GRAND LAKE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING OCTOBER 31, 2023

Section 10, Item A.

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	%
<u>PARKS</u>					
10-452-100 GROSS WAGES - PARKS	.00	.00	50,776.00	50,776.00	.0
10-452-103 OT/COMP TIME BUYOUT	.00	.00	.00	.00	.0
10-452-105 BONUS	.00	.00	.00	.00	.0
10-452-130 GLC MEMBERSHIP BENEFIT	.00	.00	.00	.00	.0
10-452-131 LONGEVITY	.00	.00	.00	.00	.0
10-452-132 ICMA TOWN PAID BENEFIT	.00	.00	4,062.00	4,062.00	.0
10-452-133 HEALTH/DENTAL-EMPLOYEE	.00	.00	12,480.00	12,480.00	.0
10-452-135 DEP. HEALTH/DENTAL	.00	.00	4,397.00	4,397.00	.0
10-452-136 MEDICAL BENEFIT ALLOWANCE	.00	.00	1,013.00	1,013.00	.0
10-452-141 UNEMPLOYMENT INSURANCE	.00	.00	152.00	152.00	.0
10-452-142 WORKERS' COMPENSATION	.00	.00	2,700.00	2,700.00	.0
10-452-143 SOCIAL SECURITY MATCH	.00	.00	3,148.00	3,148.00	.0
10-452-144 MEDICARE MATCH	.00	.00	736.00	736.00	.0
10-452-145 FAMILI BENEFIT PARKS	.00	.00	.00	.00	.0
10-452-220 RESTROOM OPERATING SUPPLIES	1,925.52	26,971.08	35,000.00	8,028.92	77.1
10-452-221 LAWN SUPPLIES	.00	.00	.00	.00	.0
10-452-226 SMALL EQUIPMENT	.00	3,982.73	5,000.00	1,017.27	79.7
10-452-227 SMALL TOOLS	59.77	4,498.45	2,500.00	(1,998.45)	179.9
10-452-232 BEAR-RESISTANT CANS MAINT	.00	22.99	2,500.00	2,477.01	.9
10-452-233 EQUIPMENT MAINTENANCE	903.00	2,414.44	2,500.00	85.56	96.6
10-452-234 INFORMATION SIGNS	.00	316.23	2,500.00	2,183.77	12.7
10-452-235 IN CIP GREENBELT MAINTENANCE	.00	.00	7,000.00	7,000.00	.0
10-452-236 SAND & DREDGE	.00	1,387.50	5,000.00	3,612.50	27.8
10-452-237 BUILDING MAINTENANCE	1,239.34	46,554.22	55,000.00	8,445.78	84.6
10-452-238 DOCK MAINTENANCE	.00	86.90	25,000.00	24,913.10	.4
10-452-239 MISCELLANEOUS MAINTENANCE	.00	430.33	5,000.00	4,569.67	8.6
10-452-243 BENCHES/PLANTERS/FENCES	.00	5,761.66	5,000.00	(761.66)	115.2
10-452-244 THOMASSON PARK MAINTENANCE	.00	.00	4,000.00	4,000.00	.0
10-452-248 IRRIGATION SYSTEM MAINTENANCE	.00	6,913.10	4,000.00	(2,913.10)	172.8
10-452-250 BACKFLOW MAINTENANCE	.00	2,290.77	3,000.00	709.23	76.4
10-452-317 UNIFORM ALLOWANCE	.00	.00	660.00	660.00	.0
10-452-319 MISCELLANEOUS SERVICES	800.00	3,950.00	3,000.00	(950.00)	131.7
10-452-341 ELECTRIC UTILITY	933.83	7,729.10	6,500.00	(1,229.10)	118.9
10-452-342 SEWER UTILITY	141.45	424.35	540.00	115.65	78.6
10-452-343 WATER UTILITY	.00	7,531.05	13,000.00	5,468.95	57.9
10-452-345 NATURAL GAS UTILITY	221.70	3,863.59	4,000.00	136.41	96.6
10-452-399 EQUIPMENT RENTAL	.00	3,085.00	5,600.00	2,515.00	55.1
10-452-400 GRAND AVENUE GARDENS	.00	.00	.00	.00	.0
10-452-450 PARK IMPROVEMENTS	.00	17,487.01	10,000.00	(7,487.01)	174.9
10-452-870 CONTINGENCY - PARKS	.00	.00	.00	.00	.0
10-452-961 MEMORIAL BENCHES	.00	.00	.00	.00	.0
TOTAL PARKS	6,224.61	145,700.50	285,764.00	140,063.50	51.0
<u>DEPARTMENT 460</u>					
10-460-750 FIREWORKS	.00	.00	.00	.00	.0
TOTAL DEPARTMENT 460	.00	.00	.00	.00	.0

TOWN OF GRAND LAKE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING OCTOBER 31, 2023

Section 10, Item A.

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	%	
<u>ADMIN CERTIFICATE OF PARTICIPA</u>						
10-815-982	LAND ACQUISITION - PRINCIPAL	.00	.00	90,000.00	90,000.00	.0
10-815-983	LAND ACQUISITION-INTEREST	.00	19,806.60	39,615.00	19,808.40	50.0
	TOTAL ADMIN CERTIFICATE OF PARTICIPA	.00	19,806.60	129,615.00	109,808.40	15.3
<u>PUBLIC WORKS DEBT SERVICE</u>						
10-831-500	CAPITAL EQUIP LEASE PRINCIPAL	.00	.00	.00	.00	.0
10-831-510	CAPITAL EQUIP LEASE INTEREST	.00	.00	.00	.00	.0
	TOTAL PUBLIC WORKS DEBT SERVICE	.00	.00	.00	.00	.0
<u>ADMIN CAPITAL</u>						
10-915-922	ADMIN CAPITAL EXPENDITURES	.00	.00	.00	.00	.0
10-915-923	TOWN HALL CAPITAL OUTLAY	.00	23,743.04	25,000.00	1,256.96	95.0
10-915-950	SPACE TO CREATE EXPENDITURES	.00	.00	.00	.00	.0
10-915-986	REPLACEMENT VEHICLE	.00	.00	.00	.00	.0
	TOTAL ADMIN CAPITAL	.00	23,743.04	25,000.00	1,256.96	95.0
<u>PUBLIC WORKS CAPITAL</u>						
10-931-910	CAPITAL EQUIPMENT PURCHASE	.00	122,652.16	120,000.00	(2,652.16)	102.2
10-931-911	CAPITALIZED EQUIPMENT REPAIR	.00	.00	.00	.00	.0
10-931-921	PAVING	10,500.00	21,690.00	100,000.00	78,310.00	21.7
10-931-922	DRAINAGE	1,818.72	18,598.80	50,000.00	31,401.20	37.2
10-931-923	TOWN SHOP CAPITAL OUTLAY	.00	.00	.00	.00	.0
10-931-972	BRIDGE MAINT.	.00	.00	.00	.00	.0
10-931-973	PUBLIC WAY FINDING SIGNS	.00	.00	5,000.00	5,000.00	.0
10-931-974	STREETSCAPE PROJECT FUNDING	.00	.00	.00	.00	.0
	TOTAL PUBLIC WORKS CAPITAL	12,318.72	162,940.96	275,000.00	112,059.04	59.3
<u>PARKS CAPITAL</u>						
10-952-500	DOCK IMPROVEMENTS	.00	132,134.67	160,516.00	28,381.33	82.3
10-952-600	COMMUNITY HOUSE UPGRADES EXPEN	.00	.00	.00	.00	.0
10-952-970	LAND PURCHASE	.00	.00	.00	.00	.0
10-952-971	PARK IMPROVEMENTS	.00	33,769.00	250,000.00	216,231.00	13.5
10-952-972	BOARDWALKS	.00	.00	.00	.00	.0
10-952-995	LAKEFRONT IMPROVEMENTS	.00	.00	.00	.00	.0
10-952-996	REVITALIZING MAIN STREET EXP	.00	.00	.00	.00	.0
	TOTAL PARKS CAPITAL	.00	165,903.67	410,516.00	244,612.33	40.4

TOWN OF GRAND LAKE
 EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 10 MONTHS ENDING OCTOBER 31, 2023

Section 10, Item A.

GENERAL FUND					
	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	%
TOTAL FUND EXPENDITURES	264,599.36	2,916,080.68	4,255,244.00	1,339,163.32	68.5
NET REVENUE OVER EXPENDITURES	214,405.62	219,061.98	(634,663.00)	(853,724.98)	34.5

TOWN OF GRAND LAKE
 BALANCE SHEET
 OCTOBER 31, 2023

Section 10, Item A.

WATER FUND

ASSETS

20-100000	CASH IN COMBINED CASH FUND	531,674.36	
20-101000	US BANK	.00	
20-102000	CSAFE	70,136.08	
20-109100	COLOTRUST	1,619,549.64	
20-117000	ACCTS RECEIVABLE/WATER SALES	150,205.24	
20-117099	ACCTS RECEIVABLE-OTHER	.00	
20-117500	ACCOUNTS RECIVABLE - AR	58,509.00	
20-118000	ASSET - LAND	2,270.00	
20-119000	ASSET - DISTRIBUTION SYSTEM	2,831,627.28	
20-122000	ASSET-TREATMENT FACILITY	145,465.94	
20-124000	ASSET - WELLS	109,870.82	
20-125000	ASSET-TANK RESERVOIR	1,466,565.72	
20-126000	ASSET-EQUIPMENT	412,890.69	
20-127000	ASSET-METERS/INSTL IN PROGRESS	.00	
20-128000	ASSET-CONSTRUCTION IN PROGRESS	.00	
20-129000	ACCUM. DEPRECIATION/ALL PRPRTY	(2,987,265.55)	
20-133000	ASSET/BLDG-TOWN HALL	26,934.62	
20-135000	DUE FROM GENERAL FUND	.00	
20-136000	DUE FROM MARINA FUND	.00	
20-143100	PREPAID EXPENSES	.00	
	TOTAL ASSETS		4,438,433.84

LIABILITIES AND EQUITY

LIABILITIES

20-200000	ACCOUNTS PAYABLE GENERAL	3,151.24	
20-201001	DWRP PAYABLE-PRINCIPAL	1,257,945.86	
20-217100	SOCIAL SECURITY PAYABLE	(.01)	
20-217200	FEDERAL W/H PAYABLE	.00	
20-217300	STATE TAX W/H PAYABLE	.00	
20-217400	MEDICARE WITHHOLDING	.01	
20-217500	SUTA PAYABLE	.00	
20-217600	WC PAYABLE	.00	
20-218100	HEALTH/DENTAL/VISION	.00	
20-219100	FLEX MEDICAL	.00	
20-219200	MEDICAL BENEFIT PAYABLE	.00	
20-220000	ICMA W/H PAYABLE	.00	
20-221000	ICMA LOAN PAYABLE	.00	
20-221001	ICMA/ROTH IRA	.00	
20-222000	DEFERRED REVENUE-PREPAID FEES	11,072.73	
20-223000	ACCRUED VACATION PAYABLE	42,387.57	
20-231000	DUE TO G.F. FROM WATER FUND	.00	
	TOTAL LIABILITIES		1,314,557.40

FUND EQUITY

20-275000	UNAPPROP. RETAINED EARNINGS	(956,177.74)	
20-281000	CIP RESERVE	1,526,004.00	
20-287000	CONTRIBUTED CAPITAL EQUITY	2,215,142.08	

TOWN OF GRAND LAKE
BALANCE SHEET
OCTOBER 31, 2023

Section 10, Item A.

WATER FUND

UNAPPROPRIATED FUND BALANCE: REVENUE OVER EXPENDITURES - YTD	<u>338,761.10</u>	
BALANCE - CURRENT DATE		<u>338,761.10</u>
TOTAL FUND EQUITY		<u>3,123,729.44</u>
TOTAL LIABILITIES AND EQUITY		<u><u>4,438,286.84</u></u>

TOWN OF GRAND LAKE
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 10 MONTHS ENDING OCTOBER 31, 2023

Section 10, Item A.

WATER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	%
<u>WATER REVENUES</u>					
20-344-100 WATER SALES	171,628.47	682,931.12	675,000.00	(7,931.12)	101.2
20-344-105 HP NET METER REVENUE	.00	.00	.00	.00	.0
20-344-110 TAP FEES - CAPITAL	84,500.00	136,500.00	32,500.00	(104,000.00)	420.0
20-344-120 RESALE METERS INCOME	.00	36,684.20	3,000.00	(33,684.20)	1222.8
20-344-140 INTEREST REVENUE	7,918.11	70,867.12	10,000.00	(60,867.12)	708.7
20-344-150 SALE/TRADE-IN OF ASSETS	.00	.00	.00	.00	.0
20-344-160 MISC. REVENUES	.00	785.39	.00	(785.39)	.0
20-344-190 BULK WATER PERMITS	.00	551.00	500.00	(51.00)	110.2
20-344-200 CAPITAL LEASE PROCEEDS	.00	.00	.00	.00	.0
20-344-260 REIMBURSEMENT INCOME	.00	.00	.00	.00	.0
TOTAL WATER REVENUES	264,046.58	928,318.83	721,000.00	(207,318.83)	128.8
TOTAL FUND REVENUE	264,046.58	928,318.83	721,000.00	(207,318.83)	128.8

TOWN OF GRAND LAKE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING OCTOBER 31, 2023

Section 10, Item A.

WATER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	%
<u>WATER OPERATIONS</u>					
20-430-100	GROSS WAGES - WATER	26,032.24	250,703.87	257,000.00	6,296.13 97.6
20-430-103	OT/COMP TIME BUYOUT	93.75	793.93	5,000.00	4,206.07 15.9
20-430-105	BONUS	.00	.00	2,500.00	2,500.00 .0
20-430-110	GROSS WAGES-WATER PT/SEASONAL	.00	.00	.00	.00 .0
20-430-111	ON CALL PAY	1,350.00	14,850.00	13,000.00	(1,850.00) 114.2
20-430-119	YEAR END LEAVE EXPENSE	.00	.00	.00	.00 .0
20-430-130	GLC MEMBERSHIP BENEFIT	.00	.00	.00	.00 .0
20-430-132	ICMA TOWN PAID BENEFIT	621.96	6,565.33	20,960.00	14,394.67 31.3
20-430-133	HEALTH/DENTAL-EMPLOYEE	9,710.20	52,406.82	46,800.00	(5,606.82) 112.0
20-430-135	DEP HEALTH/DENTAL	449.96	4,499.60	5,400.00	900.40 83.3
20-430-136	MEDICAL BENEFIT ALLOWANCE	132.52	3,720.22	3,600.00	(120.22) 103.3
20-430-141	UNEMPLOYMENT INSURANCE	61.27	789.64	786.00	(3.64) 100.5
20-430-142	WORKERS' COMPENSATION	.00	13,384.00	21,000.00	7,616.00 63.7
20-430-143	SOCIAL SECURITY MATCH	1,748.27	16,947.45	16,244.00	(703.45) 104.3
20-430-144	MEDICARE MATCH	276.34	2,638.24	3,799.00	1,160.76 69.5
20-430-145	FAMILI BENIFIT	.00	.00	(1,157.00)	(1,157.00) .0
20-430-210	OFFICE SUPPLIES	119.97	634.52	1,500.00	865.48 42.3
20-430-211	COMPUTER SUPPLIES	1,184.42	1,319.32	22,000.00	20,680.68 6.0
20-430-215	COMPUTER SOFTWARE	401.75	4,943.85	7,000.00	2,056.15 70.6
20-430-220	COMPUTER HARDWARE	.00	.00	2,500.00	2,500.00 .0
20-430-221	CHEMICALS	1,744.02	16,787.13	13,000.00	(3,787.13) 129.1
20-430-222	LAB SUPPLIES/EQUIPMENT	.00	1,654.35	1,500.00	(154.35) 110.3
20-430-223	WELL/PLANT SUPPLIES	.00	74.57	600.00	525.43 12.4
20-430-225	METER PARTS	.00	.00	500.00	500.00 .0
20-430-227	SMALL EQUIPMENT/TOOLS	.00	116.88	600.00	483.12 19.5
20-430-228	SAFETY EQUIPMENT	.00	231.96	1,000.00	768.04 23.2
20-430-229	MISC OPERATING SUPPLIES	.00	36.99	100.00	63.01 37.0
20-430-231	GAS/FUEL/FLUIDS	397.55	3,060.29	2,500.00	(560.29) 122.4
20-430-232	VEHICLE MAINTENANCE	497.14	4,459.48	2,500.00	(1,959.48) 178.4
20-430-233	EQUIPMENT MAINTENANCE	.00	95.80	5,000.00	4,904.20 1.9
20-430-234	WELL/PLANT MAINTENANCE	32.37	1,309.64	3,000.00	1,690.36 43.7
20-430-235	TIRES & CHAINS	.00	.00	1,200.00	1,200.00 .0
20-430-237	BUILDING MAINTENANCE	.00	81.87	1,000.00	918.13 8.2
20-430-238	DISTRIBUTION LINE MAINTENANCE	132.47	11,825.69	25,000.00	13,174.31 47.3
20-430-239	MISC. MAINTENANCE	.00	15.07	150.00	134.93 10.1
20-430-240	ROAD MATERIALS	.00	.00	3,000.00	3,000.00 .0
20-430-241	MOTORS & PUMPS	.00	1,470.00	2,500.00	1,030.00 58.8
20-430-251	RESALE PARTS	.00	.00	150.00	150.00 .0
20-430-252	RESALE METERS EXPENSE	510.00	10,529.38	.00	(10,529.38) .0
20-430-253	COGS-METER	.00	.00	6,000.00	6,000.00 .0
20-430-310	MISC SERVICE FEES	.00	.00	.00	.00 .0
20-430-311	POSTAGE/FREIGHT	.00	.00	1,500.00	1,500.00 .0
20-430-314	LEGAL NOTICES/ADS	.00	589.56	300.00	(289.56) 196.5
20-430-316	MEMBERSHIPS	.00	665.00	500.00	(165.00) 133.0
20-430-317	UNIFORM ALLOWANCE	100.00	1,050.00	3,900.00	2,850.00 26.9
20-430-318	TESTING SERVICES	245.00	1,037.50	3,000.00	1,962.50 34.6
20-430-319	MISCELLANEOUS SERVICES	.00	213.00	100.00	(113.00) 213.0
20-430-320	TELEMETRY MAINTENANCE	85.00	850.00	1,000.00	150.00 85.0
20-430-321	COMPUTER SYSTEM SUPPORT	1,212.39	13,402.57	12,000.00	(1,402.57) 111.7
20-430-330	BANK FEES	50.85	264.49	700.00	435.51 37.8
20-430-341	ELECTRIC UTILITY	2,625.43	26,894.89	23,000.00	(3,894.89) 116.9
20-430-344	TELEPHONE UTILITY	343.16	2,325.07	2,500.00	174.93 93.0

TOWN OF GRAND LAKE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING OCTOBER 31, 2023

Section 10, Item A.

WATER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	%
20-430-345 NATURAL GAS UTILITY	172.51	5,122.61	7,000.00	1,877.39	73.2
20-430-347 INTERNET SERVICE	.00	.00	.00	.00	.0
20-430-351 LEGAL SERVICES	.00	.00	600.00	600.00	.0
20-430-352 AUDIT	.00	3,000.00	3,000.00	.00	100.0
20-430-354 SYSTEM ANALYSIS/ENG & SURVEY	.00	402.50	5,000.00	4,597.50	8.1
20-430-355 STATE FEES	.00	310.00	.00	(310.00)	.0
20-430-370 TRAINING/TRAVEL	.00	594.43	2,000.00	1,405.57	29.7
20-430-513 PROPERTY/CASUALTY INSURANCE	.00	16,398.52	17,000.00	601.48	96.5
20-430-514 POSITION BONDS	.00	.00	100.00	100.00	.0
20-430-700 DEPRECIATION RESERVE	.00	.00	.00	.00	.0
20-430-870 CONTINGENCY-OPERATIONS	.00	.00	1,000.00	1,000.00	.0
TOTAL WATER OPERATIONS	50,330.54	499,066.03	581,432.00	82,365.97	85.8
<u>WATER DEBT SERVICE</u>					
20-830-640 DWRP LOAN - PRINCIPAL	.00	34,814.57	69,977.00	35,162.43	49.8
20-830-645 DWRP LOAN - INTEREST	.00	12,579.46	24,811.00	12,231.54	50.7
TOTAL WATER DEBT SERVICE	.00	47,394.03	94,788.00	47,393.97	50.0
<u>WATER CAPITAL</u>					
20-930-994 SYSTEM UPGRADES	.00	.00	.00	.00	.0
20-930-995 CAPITAL CONTINGENCY	.00	.00	.00	.00	.0
20-930-997 CAPITAL DIRECT PURCHASE	.00	43,097.67	48,000.00	4,902.33	89.8
20-930-999 CONTRA CAPITAL OUTLAY	.00	.00	.00	.00	.0
TOTAL WATER CAPITAL	.00	43,097.67	48,000.00	4,902.33	89.8
<u>DEPARTMENT 931</u>					
20-931-999 CONTRA DEBT SERVICE	.00	.00	.00	.00	.0
TOTAL DEPARTMENT 931	.00	.00	.00	.00	.0
TOTAL FUND EXPENDITURES	50,330.54	589,557.73	724,220.00	134,662.27	81.4
NET REVENUE OVER EXPENDITURES	213,716.04	338,761.10	(3,220.00)	(341,981.10)	10520.

TOWN OF GRAND LAKE
 BALANCE SHEET
 OCTOBER 31, 2023

Section 10, Item A.

MARINA FUND

ASSETS

40-100000	CASH IN COMBINED CASH FUND	386,973.49	
40-109100	COLOTRUST	441,944.50	
40-116000	PETTY CASH	.00	
40-117000	ACCOUNTS RECEIVABLE	.00	
40-117500	ACCOUNTS RECIVABLE - AR	.00	
40-118000	ASSET - BOATS	532,371.71	
40-118500	ASSET - BOATS-IN PROGRESS	.00	
40-119000	ASSET - OTHER	7,480.69	
40-123000	DUE TO MARINA FROM GF	.00	
40-129000	ACCUM DEPRECIATION/ALL PROP	(286,613.21)	
40-143100	PREPAID EXPENSES	.00	
	TOTAL ASSETS		1,082,157.18

LIABILITIES AND EQUITY

LIABILITIES

40-200000	ACCOUNTS PAYABLE GENERAL	(239.41)	
40-217000	WAGES PAYABLE	.00	
40-217100	SOCIAL SECURITY PAYABLE	.00	
40-217200	FEDERAL W/H PAYABLE	.00	
40-217300	STATE TAX W/H PAYABLE	.00	
40-217400	MEDICARE WITHHOLDING	.00	
40-217500	SUTA PAYABLE	.00	
40-217600	WC PAYABLE	.00	
40-218100	HEALTH/DENTAL/VISION	.00	
40-219100	FLEX MEDICAL	.00	
40-219200	MEDICAL BENEFIT PAYABLE	.00	
40-220000	ICMA W/H PAYABLE	.00	
40-221000	ICMA LOAN PAYABLE	.00	
40-221001	ICMA/ROTH IRA	.00	
40-223000	ACCRUED VACATION PAYABLE	2,073.34	
40-231000	DUE TO GF FROM MARINA	.00	
40-232000	DUE TO WATER FROM MARINA	.00	
	TOTAL LIABILITIES		1,833.93

FUND EQUITY

40-275000	UNAPPROP. RETAINED EARNINGS	1,031,998.57	
	UNAPPROPRIATED FUND BALANCE:		
	REVENUE OVER EXPENDITURES - YTD	48,324.68	
	BALANCE - CURRENT DATE	48,324.68	
	TOTAL FUND EQUITY		1,080,323.25
	TOTAL LIABILITIES AND EQUITY		1,082,157.18

TOWN OF GRAND LAKE
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 10 MONTHS ENDING OCTOBER 31, 2023

Section 10, Item A.

MARINA FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	%
<u>MARINA REVENUES</u>					
40-344-113 RENTALS (NON-TAXABLE)	.00	344,460.01	300,000.00	(44,460.01)	114.8
40-344-115 TOURS	(1,310.00)	74,150.01	55,000.00	(19,150.01)	134.8
40-344-120 BUILDING SPACE RENTAL	.00	2,508.66	3,584.00	1,075.34	70.0
40-344-145 KAYAK SLIP RENTAL	.00	4,554.33	3,600.00	(954.33)	126.5
40-344-155 SUP SLIP RENTAL	.00	4,600.00	900.00	(3,700.00)	511.1
40-344-160 MISC REVENUE	.00	.00	.00	.00	.0
40-344-170 INTEREST EARNED	2,070.28	18,501.16	4,000.00	(14,501.16)	462.5
40-344-180 BOAT DAMAGE	.00	.00	1,000.00	1,000.00	.0
40-344-200 SALE OF ASSETS	.00	.00	.00	.00	.0
40-344-220 CONTRIBUTED SERVICES	.00	.00	.00	.00	.0
TOTAL MARINA REVENUES	760.28	448,774.17	368,084.00	(80,690.17)	121.9
TOTAL FUND REVENUE	760.28	448,774.17	368,084.00	(80,690.17)	121.9

TOWN OF GRAND LAKE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING OCTOBER 31, 2023

Section 10, Item A.

MARINA FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	%
<u>MARINA OPERATIONS</u>					
40-460-100	GROSS WAGES - MARINA	4,284.68	64,290.20	71,500.00	7,209.80 89.9
40-460-103	OT/COMP TIME BUYOUT	.00	6,852.68	1,500.00 (5,352.68) 456.9
40-460-105	BONUS	3,050.00	3,050.00	1,000.00 (2,050.00) 305.0
40-460-110	GROSS WAGES-MARINA PT/SEASONAL	1,461.45	100,067.92	130,000.00	29,932.08 77.0
40-460-119	ACCRUED LEAVE EXPENSE	.00	.00	.00	.00 .0
40-460-130	GLC MEMBERSHIP BENEFIT	.00	.00	.00	.00 .0
40-460-132	ICMA TOWN PAID BENEFIT	.00	.00	5,720.00	5,720.00 .0
40-460-133	HEALTH/DENTAL - EMPLOYEE	3,960.89	17,680.11	17,000.00 (680.11) 104.0
40-460-135	DEP HEALTH/DENTAL	.00	.00	.00	.00 .0
40-460-136	MEDICAL BENEFIT ALLOWANCE	32.60	2,469.90	1,200.00 (1,269.90) 205.8
40-460-141	UNEMPLOYMENT INSURANCE	22.14	720.33	609.00 (111.33) 118.3
40-460-142	WORKERS' COMPENSATION	.00	12,447.00	20,000.00	7,553.00 62.2
40-460-143	SOCIAL SECURITY MATCH	544.56	10,802.22	12,586.00	1,783.78 85.8
40-460-144	MEDICARE MATCH	127.36	2,526.29	2,944.00	417.71 85.8
40-460-211	GENERAL OFFICE SUPPLIES	135.95	985.22	600.00 (385.22) 164.2
40-460-214	SMALL EQUIP/COMP HRDWARE	.00	86.47	500.00	413.53 17.3
40-460-222	SHOP SUPPLIES	59.97	3,169.22	2,500.00 (669.22) 126.8
40-460-223	BOAT SUPPLIES	347.40	549.90	2,000.00	1,450.10 27.5
40-460-227	TOOLS	35.99	1,551.15	500.00 (1,051.15) 310.2
40-460-231	FUEL	715.35	10,095.90	10,000.00 (95.90) 101.0
40-460-232	VEHICLE MAINTENANCE	.00	62.37	500.00	437.63 12.5
40-460-233	EQUIPMENT (BOAT) MAINTENANCE	.00	6,508.40	15,000.00	8,491.60 43.4
40-460-237	BUILDING/FACILITY MAINTENANCE	1,530.28	3,622.19	2,000.00 (1,622.19) 181.1
40-460-301	CONTRIBUTIONS	.00	.00	.00	.00 .0
40-460-312	COMPUTER SERVICES	446.93	3,653.99	2,000.00 (1,653.99) 182.7
40-460-314	ADS AND LEGAL NOTICES	.00	474.00	2,000.00	1,526.00 23.7
40-460-316	DUES/MEMBERSHIPS	.00	325.00	275.00 (50.00) 118.2
40-460-317	UNIFORMS	.00	552.03	1,000.00	447.97 55.2
40-460-318	MISCELLANEOUS SERVICES	.00	89.60	300.00	210.40 29.9
40-460-320	MARKETING	.00	682.50	500.00 (182.50) 136.5
40-460-330	BANK/CREDIT CARD FEES	1,640.32	12,841.60	7,500.00 (5,341.60) 171.2
40-460-341	ELECTRIC UTILITY	59.82	545.71	800.00	254.29 68.2
40-460-342	SEWER UTILITY	123.00	492.00	575.00	83.00 85.6
40-460-343	WATER UTILITY	.00	588.00	588.00	.00 100.0
40-460-344	TELEPHONE/INTERNET UTILITY	92.92	3,811.89	1,200.00 (2,611.89) 317.7
40-460-350	BOAT REGISTRATION	.00	71.24	900.00	828.76 7.9
40-460-351	LICENSES	.00	.00	100.00	100.00 .0
40-460-355	PURCHASED PROFESSIONAL SERV.	.00	939.00	500.00 (439.00) 187.8
40-460-360	SALES TAX	.00	.00	.00	.00 .0
40-460-361	MARINA OVER/SHORT	.00	.00	.00	.00 .0
40-460-370	TRAINING/TRAVEL	.00	458.46	500.00	41.54 91.7
40-460-510	LEGAL	.00	.00	.00	.00 .0
40-460-512	AUDIT	.00	1,500.00	1,500.00	.00 100.0
40-460-513	PROPERTY/CASUALTY INSURANCE	.00	3,553.52	4,500.00	946.48 79.0
40-460-514	POSITION BONDS	.00	.00	300.00	300.00 .0
40-460-515	ENGINEERING/SURVEY	.00	.00	.00	.00 .0
40-460-516	SITE LEASE	.00	.00	1.00	1.00 .0
40-460-700	DEPRECIATION RESERVE	.00	.00	.00	.00 .0
40-460-750	FIREWORKS	.00	97,000.00	45,000.00 (52,000.00) 215.6
40-460-870	CONTINGENCY	.00	.00	6,000.00	6,000.00 .0
TOTAL MARINA OPERATIONS		18,671.61	375,116.01	373,698.00 (1,418.01) 100.4

TOWN OF GRAND LAKE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING OCTOBER 31, 2023

Section 10, Item A.

MARINA FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	%
<u>MARINA CAPITAL</u>					
40-960-610 CAPITAL EQUIPMENT	.00	.00	.00	.00	.0
40-960-750 CAPITAL CONTRIBS (INTERFUND)	.00	.00	.00	.00	.0
40-960-995 FACILITIES IMPROVEMENTS	17,833.48	25,333.48	80,000.00	54,666.52	31.7
40-960-999 CONTRA CAPITAL OUTLAY	.00	.00	.00	.00	.0
TOTAL MARINA CAPITAL	17,833.48	25,333.48	80,000.00	54,666.52	31.7
TOTAL FUND EXPENDITURES	36,505.09	400,449.49	453,698.00	53,248.51	88.3
NET REVENUE OVER EXPENDITURES	(35,744.81)	48,324.68	(85,614.00)	(133,938.68)	56.4

TOWN OF GRAND LAKE
 BALANCE SHEET
 OCTOBER 31, 2023

Section 10, Item A.

PAY-AS-YOU-THROW FUND

<u>ASSETS</u>		
50-100000	CASH IN COMBINED CASH FUND	201,054.88
50-116000	PETTY CASH	50.00
50-117000	ACCOUNTS RECEIVABLE	.00
50-117500	ACCOUNTS RECIVABLE - AR	468.14
50-127000	ASSET - BAG INVENTORY	6,018.83
50-143100	PREPAID EXPENSES	.00
		<hr/>
	TOTAL ASSETS	207,591.85
		<hr/> <hr/>
<u>LIABILITIES AND EQUITY</u>		
<u>LIABILITIES</u>		
50-200000	ACCOUNTS PAYABLE GENERAL	.00
50-223100	PREPAID ACCOUNTS	.00
50-231000	DUE TO G.F. FROM PAYT	.00
		<hr/>
	TOTAL LIABILITIES	.00
<u>FUND EQUITY</u>		
50-275000	UNAPPROP. RETAINED EARNINGS	177,155.32
	UNAPPROPRIATED FUND BALANCE:	
	REVENUE OVER EXPENDITURES - YTD	30,436.53
		<hr/>
	BALANCE - CURRENT DATE	30,436.53
		<hr/>
	TOTAL FUND EQUITY	207,591.85
		<hr/> <hr/>
	TOTAL LIABILITIES AND EQUITY	207,591.85
		<hr/> <hr/>

TOWN OF GRAND LAKE
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 10 MONTHS ENDING OCTOBER 31, 2023

Section 10, Item A.

PAY-AS-YOU-THROW FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	%
<u>PAYT REVENUES</u>					
50-344-110 BAGS: DIRECT SALES (T)	194.00	1,708.00	4,000.00	2,292.00	42.7
50-344-115 BAGS: VENDOR PURCHASE (NT)	.00	57,600.00	75,000.00	17,400.00	76.8
50-344-140 INTEREST REVENUE	.00	.00	300.00	300.00	.0
TOTAL PAYT REVENUES	194.00	59,308.00	79,300.00	19,992.00	74.8
TOTAL FUND REVENUE	194.00	59,308.00	79,300.00	19,992.00	74.8

TOWN OF GRAND LAKE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING OCTOBER 31, 2023

<i>Section 10, Item A.</i>

PAY-AS-YOU-THROW FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	%
<u>PAYT OPERATIONS</u>					
50-470-200 BAGS FOR RESALE	.00	3,850.38	2,300.00	(1,550.38)	167.4
50-470-250 COGS - BAGS	.00	.00	6,500.00	6,500.00	.0
50-470-300 DUMPSTER SERVICE	3,027.30	23,147.13	30,000.00	6,852.87	77.2
50-470-301 RECYCLING CONTRIBUTION	125.00	1,375.00	1,500.00	125.00	91.7
50-470-305 RECYCLING PROGRAM	.00	.00	5,000.00	5,000.00	.0
50-470-310 SITE LEASE	.00	.00	1.00	1.00	.0
50-470-312 COMPUTER SERVICES	.00	.00	450.00	450.00	.0
50-470-315 SITE MAINTENANCE	.00	48.96	25,000.00	24,951.04	.2
50-470-320 BUSINESS LICENSE	.00	.00	165.00	165.00	.0
50-470-350 SALES TAX	.00	.00	700.00	700.00	.0
50-470-512 AUDIT	.00	450.00	450.00	.00	100.0
50-470-870 CONTINGENCY	.00	.00	.00	.00	.0
TOTAL PAYT OPERATIONS	3,152.30	28,871.47	72,066.00	43,194.53	40.1
 <u>PAYT CAPITAL</u>					
50-970-751 SITE IMPROVEMENTS	.00	.00	20,000.00	20,000.00	.0
TOTAL PAYT CAPITAL	.00	.00	20,000.00	20,000.00	.0
TOTAL FUND EXPENDITURES	3,152.30	28,871.47	92,066.00	63,194.53	31.4
NET REVENUE OVER EXPENDITURES	(2,958.30)	30,436.53	(12,766.00)	(43,202.53)	238.4

TOWN OF GRAND LAKE
 BALANCE SHEET
 OCTOBER 31, 2023

Section 10, Item A.

CAPITAL IMPROVEMENT FUND

<u>ASSETS</u>			
90-100000	CASH IN COMBINED CASH FUND	81,750.21	
90-109100	COLOTRUST	757,822.89	
90-117000	ACCOUNTS RECEIVABLE	57,615.08	
90-117500	ACCOUNTS RECIVABLE - AR	.00	
		<u> </u>	
	TOTAL ASSETS		<u><u>897,188.18</u></u>
<u>LIABILITIES AND EQUITY</u>			
<u>LIABILITIES</u>			
90-200000	ACCOUNTS PAYABLE GENERAL	.00	
		<u> </u>	
	TOTAL LIABILITIES		.00
<u>FUND EQUITY</u>			
90-270000	SURPLUS FUND	280,500.00	
90-275000	RETAINED EARNINGS - PRIOR	473,734.75	
	UNAPPROPRIATED FUND BALANCE:		
	REVENUE OVER EXPENDITURES - YTD	<u>142,953.43</u>	
	BALANCE - CURRENT DATE	<u>142,953.43</u>	
	TOTAL FUND EQUITY		<u><u>897,188.18</u></u>
	TOTAL LIABILITIES AND EQUITY		<u><u>897,188.18</u></u>

TOWN OF GRAND LAKE
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 10 MONTHS ENDING OCTOBER 31, 2023

<i>Section 10, Item A.</i>

CAPITAL IMPROVEMENT FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	%
<u>CIF REVENUES</u>					
90-344-110 SALES & USE TAX 1%	94,695.38	457,750.51	584,250.00	126,499.49	78.4
90-344-140 INTEREST REVENUES	4,521.33	34,579.15	6,000.00	(28,579.15)	576.3
90-344-160 MISC REVENUE	.00	.00	.00	.00	.0
90-344-310 CO TREE GRANT	.00	.00	.00	.00	.0
90-344-910 DOLA 2017 TIER II PHASE 1	.00	.00	.00	.00	.0
90-344-920 DOLA 2017 TIER II PHASE 2	.00	.00	.00	.00	.0
TOTAL CIF REVENUES	99,216.71	492,329.66	590,250.00	97,920.34	83.4
<u>CIF OTHER REVENUES</u>					
90-391-360 TXFR IN FROM WATER ENTERPRISE	.00	.00	.00	.00	.0
TOTAL CIF OTHER REVENUES	.00	.00	.00	.00	.0
TOTAL FUND REVENUE	99,216.71	492,329.66	590,250.00	97,920.34	83.4

TOWN OF GRAND LAKE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING OCTOBER 31, 2023

Section 10, Item A.

CAPITAL IMPROVEMENT FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	%
<u>CAP IMP FUND OPERATIONS</u>					
90-431-870 CONTINGENCY	.00	275.00	300.00	25.00	91.7
90-431-999 TABOR REQ'D EMERGENCY RESERVE	.00	.00	.00	.00	.0
TOTAL CAP IMP FUND OPERATIONS	.00	275.00	300.00	25.00	91.7
<u>CIF EXPENSES</u>					
90-444-300 EV EXPENSES	.00	.00	.00	.00	.0
90-444-310 COLORADO TREE COALITION EXPENS	.00	.00	.00	.00	.0
TOTAL CIF EXPENSES	.00	.00	.00	.00	.0
<u>CAP IMP FUND DEBT SERVICE</u>					
90-831-471 SALES TAX BONDS - PRINCIPAL	.00	.00	120,000.00	120,000.00	.0
90-831-472 SALES TAX BONDS - INTEREST	.00	78,525.00	157,050.00	78,525.00	50.0
TOTAL CAP IMP FUND DEBT SERVICE	.00	78,525.00	277,050.00	198,525.00	28.3
<u>CAP IMP FUND CAPITAL</u>					
90-931-200 CAPITAL PAVEMENT	48,407.34	264,690.64	263,000.00	(1,690.64)	100.6
90-931-201 CAPITAL BOARDWALKS	.00	5,885.59	50,000.00	44,114.41	11.8
90-931-202 GREENBELT MAINTENANCE	.00	.00	.00	.00	.0
90-931-910 STREETScape	.00	.00	.00	.00	.0
90-931-912 STREETScape-MAINTENANCE	.00	.00	.00	.00	.0
90-931-915 STREETScape PLAN/PROJECT MAN	.00	.00	.00	.00	.0
90-931-916 STREETScape- BELOW GROUND	.00	.00	.00	.00	.0
90-931-917 STREETScape-ABOVE GROUND	.00	.00	.00	.00	.0
90-931-918 STREETScape- MISC.	.00	.00	.00	.00	.0
90-931-919 STREETScape-LANDSCAPING	.00	.00	.00	.00	.0
TOTAL CAP IMP FUND CAPITAL	48,407.34	270,576.23	313,000.00	42,423.77	86.5
TOTAL FUND EXPENDITURES	48,407.34	349,376.23	590,350.00	240,973.77	59.2
NET REVENUE OVER EXPENDITURES	50,809.37	142,953.43	(100.00)	(143,053.43)	14295

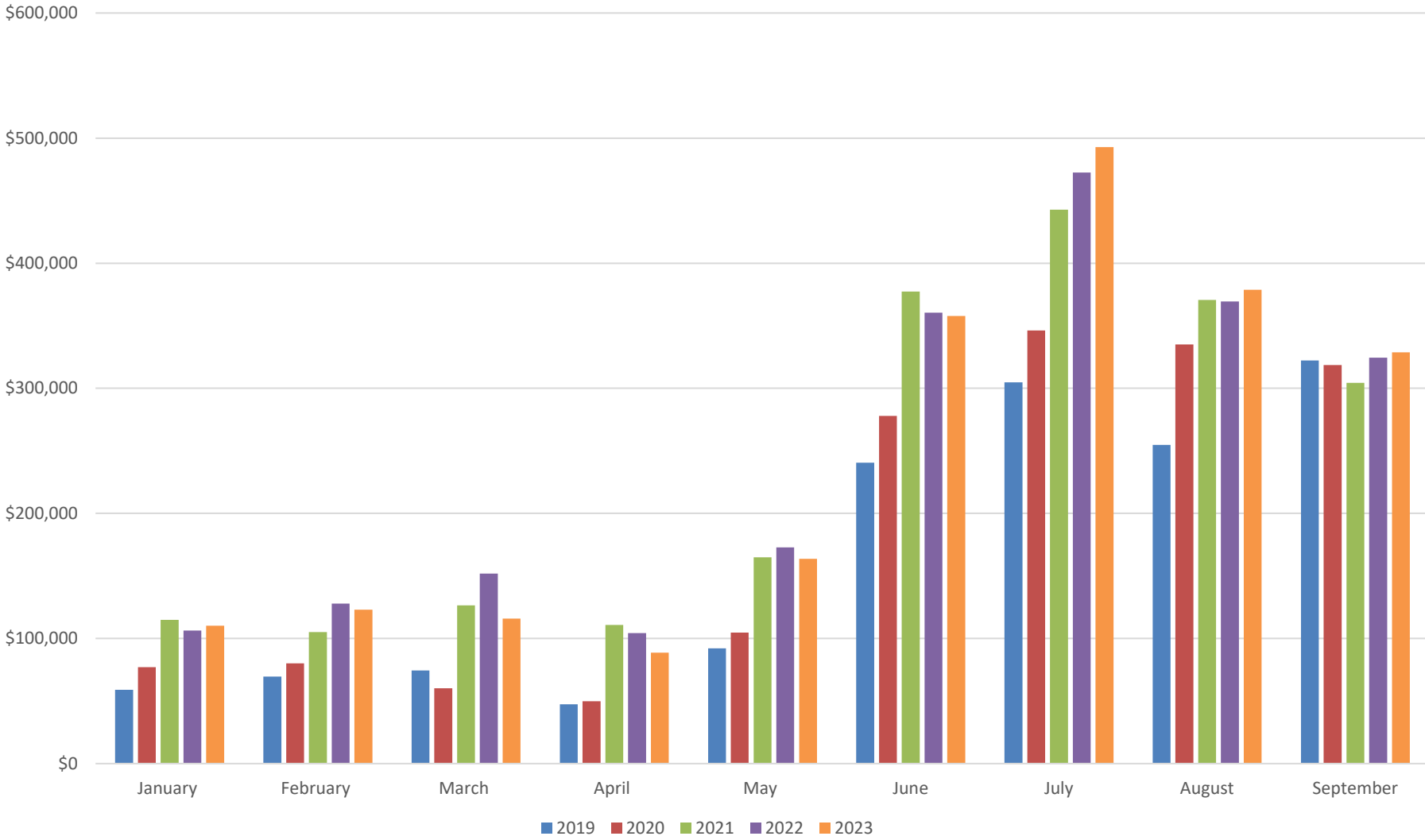
4% SALES TAX CASH FLOW REPORT: TOWN OF GRAND LAKE FISCAL YEAR 2023

Sales Month	2023	2022	2021	Fiscal Year 2020	2019
January	\$110,248	\$106,350	\$114,888	\$77,149	\$58,933
February	\$123,072	\$127,918	\$105,125	\$80,166	\$69,478
March	\$115,936	\$151,941	\$126,469	\$60,184	\$74,443
April	\$88,692	\$104,344	\$110,867	\$49,912	\$47,378
May	\$163,725	\$172,788	\$164,901	\$104,689	\$92,138
June	\$357,780	\$360,464	\$377,346	\$277,913	\$240,589
July	\$492,768	\$472,409	\$442,768	\$346,264	\$304,721
August	\$378,782	\$369,399	\$370,626	\$335,005	\$254,709
September	\$328,661	\$324,475	\$304,337	\$318,513	\$322,285
October		\$181,308	\$164,428	\$118,313	\$110,559
November		\$100,997	\$109,224	\$85,868	\$65,583
December		\$129,464	\$132,476	\$125,334	\$95,751

YEAR TO DATE CASH FLOW COMPARISON

	Year to Date Total	Percent of Budget	Percent change from previous Year to Date	Dollar change from previous Year to Date	Budgeted Amount
2023	\$2,159,663	92.37%	-1.39%	\$ (30,423.97)	\$2,337,968
2022	\$2,190,087	88.99%	3.44%	\$ 72,760.40	\$2,461,018
2021	\$2,117,327	121.56%	28.34%	\$ 467,529.80	\$1,741,825
2020	\$1,649,797	99.43%	12.64%	\$ 185,122.52	\$1,659,230
2019	\$1,464,674	104.70%	485.33%	\$ 1,214,442.42	\$1,398,967

4% SALES TAX CASH FLOW 2023 YTD through Sept



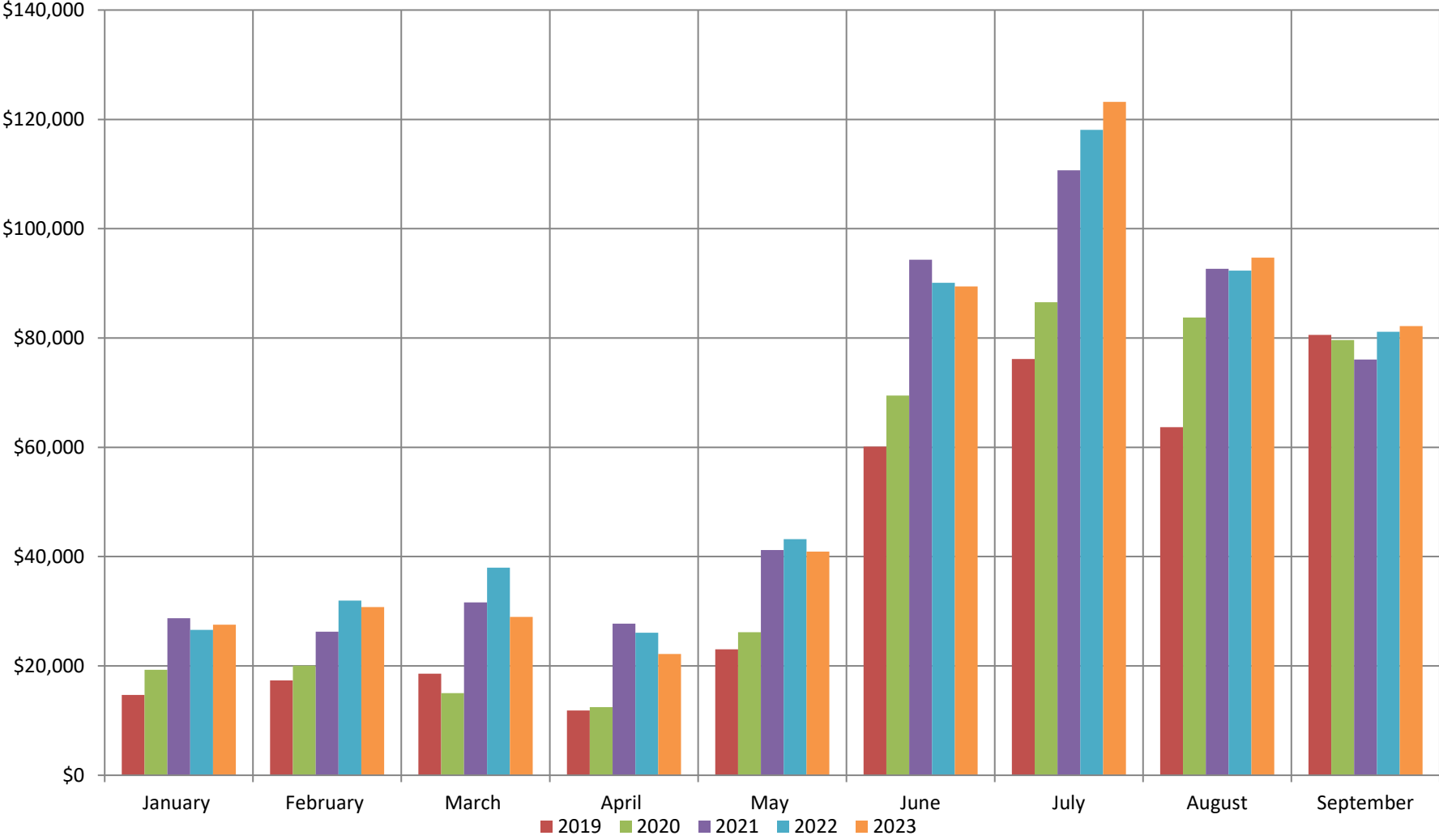
**1% SALES TAX CASH FLOW REPORT:
TOWN OF GRAND LAKE
FISCAL YEAR 2023**

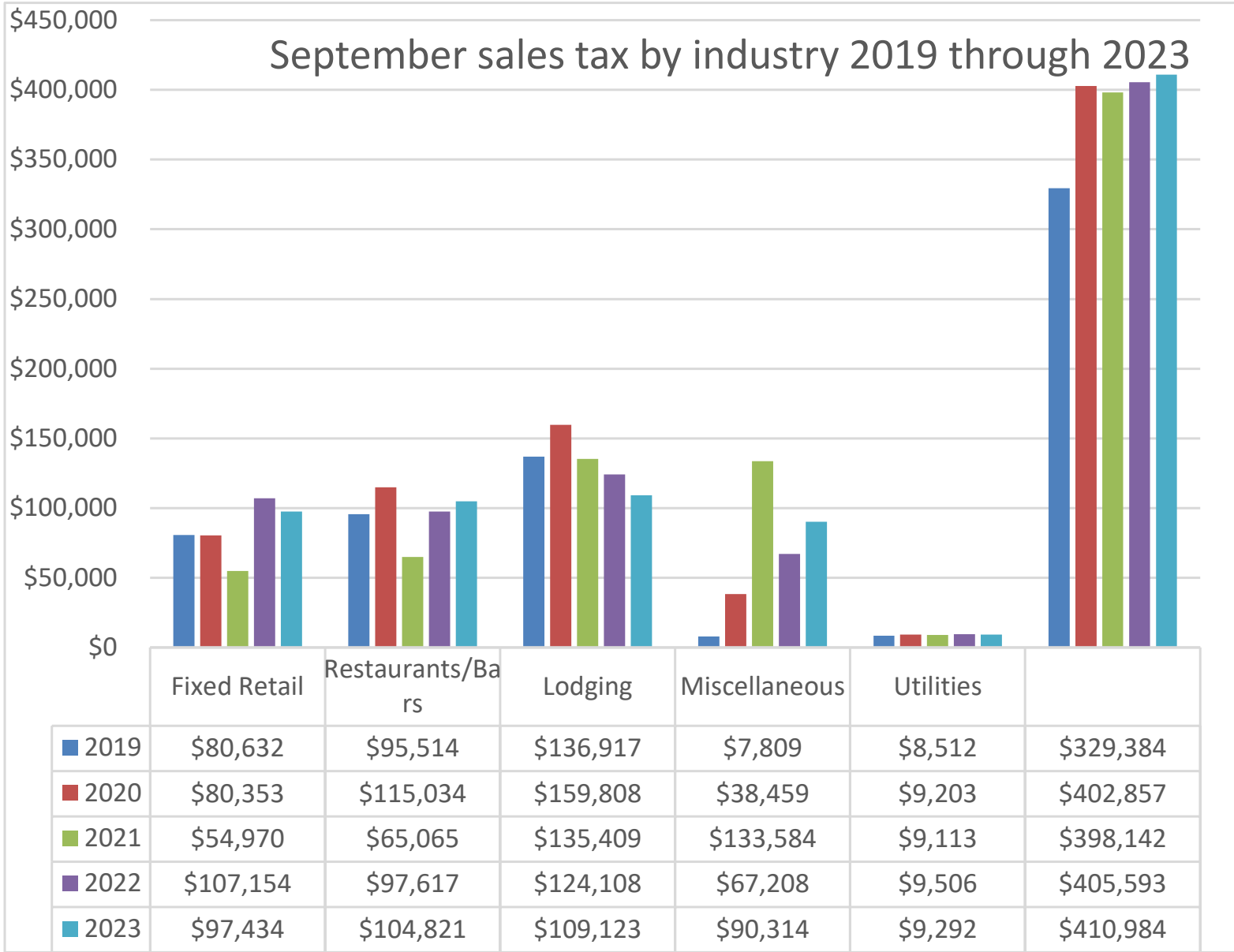
Sales Month	2023	2022	2021	2020	FISCAL YEAR 2019
January	\$27,562	\$26,587	\$28,722	\$19,287	\$14,712
February	\$30,768	\$31,979	\$26,281	\$20,042	\$17,367
March	\$28,984	\$37,985	\$31,617	\$15,046	\$18,583
April	\$22,173	\$26,086	\$27,717	\$12,478	\$11,844
May	\$40,931	\$43,197	\$41,225	\$26,172	\$23,035
June	\$89,445	\$90,116	\$94,336	\$69,478	\$60,147
July	\$123,192	\$118,102	\$110,692	\$86,566	\$76,180
August	\$94,695	\$92,350	\$92,656	\$83,751	\$63,677
September	\$82,165	\$81,119	\$76,084	\$79,628	\$80,571
October		\$45,327	\$41,107	\$29,578	\$27,640
November		\$25,249	\$27,306	\$21,467	\$16,396
December		\$32,366	\$33,119	\$31,333	\$23,938

YEAR TO DATE CASH FLOW COMPARISON

	Year to Date Total	Percent of Budget	Percent change from previous Year to Date	Dollar change from previous Year to Date	Budgeted Amount
2023	\$539,916	92.41%	-1.39%	\$ (7,606)	\$584,250.00
2022	\$547,522	88.99%	3.44%	\$ 18,190	\$615,252.00
2021	\$529,332	121.69%	28.34%	\$ 116,882	\$435,000.00
2020	\$412,449	92.55%	12.66%	\$ 46,332	\$445,635.00
2019	\$366,117	102.88%	41.67%	\$ 366,117	\$355,882.00

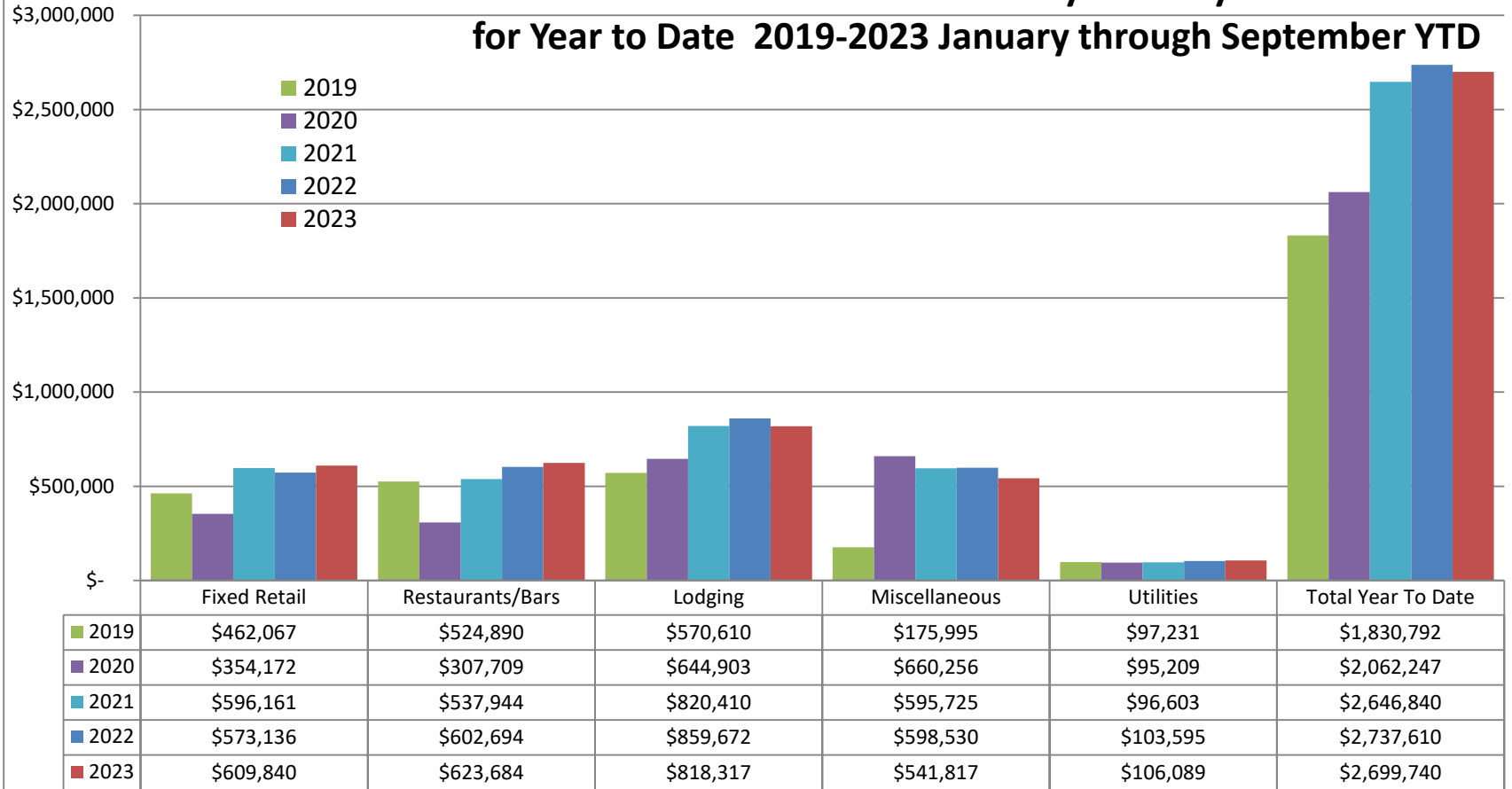
1% SALES TAX CASH FLOW 2023 YTD through Sept.





TOWN OF GRAND LAKE Sales Tax Collection by Industry

for Year to Date 2019-2023 January through September YTD





Date: November 27th, 2023
To: Mayor Kudron and Trustees
From: Kim White, Community Development Director

RE: **QUASI JUDICIAL (PUBLIC HEARING):** Resolution 42-2023 Consideration to Grant a Variance to Roadway Regulations 11-2-6 to Allow a Non-Conforming Driveway Located at a Metes and Bounds Property Commonly referred to as 1204 West Portal Rd, Grand Lake, Colorado

Public Hearing Process

The public hearing should be conducted as follows:

- 1. Open the Public Hearing
- 2. Allow staff to present all 4 items
- 3. Allow the applicant to address the Board
- 4. Take all public comment
- 5. Close the Public Hearing
- 6. Have Board discuss amongst themselves
- 7. Board make a motion

Location Map





Purpose

The Town has received multiple requests for exceptions to the Municipal Code from Cynthia A. Biersdorfer and Keith Nichols to permit a non-conforming driveway, retaining walls and two encroachments.

Location

The property is located at 1204 West Portal Rd. The property is approximately 0.4 acres located adjacent to the Tonahutu Creek and zoned Single Family Residential High Density. METES & BOUNDS 75 ALL PT OF LOTS 2,6,7 SEC 5 T3N R75W DESC AT B/266 P/5+3 .447 AC +/- LYING SOUTH OF TUNNEL RD AND WEST OF NORTH INLET LOCATED IN LOT 2, SECT 5 T3N R75W DESC IN B/266 P/462

Overall Comments on all Requests

After reviewing the history of the project, the overall theme is that the driveway was not built as presented in the 2020 approved plans and it caused many problems, from directing mudslides into the home, to having to build expansive walls to prevent further damage, and excessive grade of the drive itself. While the approved driveway worked on paper, being in the mountains, it does not always translate to the site. The owner seems satisfied with the excessive grade of the drive and the excessive heights of the walls. There are 4 requests for this project and will be addressed with supporting documents on the following Board Packet Items:

- 1) Resolution 42-2023, a Resolution to allow the grade of the driveway to be in excess of 4%, in the first 25' of the driveway, and to allow the drive to be in excess of 10% after the first 25'. (This was recommended by the PC at the Nov 15th 4:0)
- 2) Resolution 43-2023, A Resolution to allow the height of the retaining walls to exceed the allowable height of 6' with an approved engineering plan of anything over 4'. (This was recommended by PC Aug 16th 5:1)
- 3) Resolution 44-2023, a Resolution to allow an encroachment of the boulders that are in the Town Right of Way which hold up the driveway entering West Portal Rd.
- 4) Resolution 45-2023, a Resolution to allow an encroachment of parking area turnaround with boulder wall to be 23' into the Town Right of Way on West Portal Rd.

History of Project:

- Survey Information and plans for home prepared around May, 2019
- August 2019, Portal Bridge rebuild complete.
- Staff reviewed plans for the new home in April 2020.
- Staff emailed builder to let them know they would be allowed to enter from Portal because no alternative routes were available (per 11-2-6(B)(6(a))).
- April 29th, 2020 – sent checklist of deficiencies for submitted plans – including 5% driveway grade to be reduced to 4% and snow storage on Town ROW is not permitted.
- May 20, 2020, received the updated plans for the requested 5% grade in the first 25' be lowered to 4%. Informed builder that plans showed snow storage on Town ROW and it needed to be moved.



- May 20, 2020, Planning Commission reviewed application because of the driveway entrance on major roadway and property adjacency to a water course.
- June 11th, 2020, met onsite with builder for pre-site inspection after the centerline of the driveway and corners of the lot were staked. Discussed with the builder cutting the guardrail and having it wrap down the driveway to prevent any traffic from entering the river from Portal.
- June 26th 2020, building permit issued with condition that guard rail was rebuilt (attachment A).
- October 2020, ROW permit issued for Ideal Fencing Company to repair and move guard rail.
- October 2020, Troublesome fire.
- Spring 2021, mud flows down drive into the home, damaging the home, retaining walls build to prevent further mud flows.
- October 12, 2022, final certificate of occupancy requested. Failed inspection due to materials in ROW, no landscape or erosion control in place, original plans did not match the final built site.
- Applicant requested variance for retaining walls over eight feet (over 4' require engineering, and over 6' require planning commission recommendation and Board approval) Applicant provided engineering documents for all walls over 4'.
- Fall 2023, received voice mail from Insight engineering describing original topographic data. Stated that the survey they were originally given in 2019 was missing contours on the east side of the lot, so they used LIDAR to interpolate the eastern portion of the property.
- August 16th, 2023 Planning Commission Hearing; voted 5:1 to recommend the Board allow retaining walls higher than 6'.
- Fire Department reviewed the access and stated that they cannot use the driveway or extra turn-around space for their vehicle, but they would be able to provide services from West Portal. Rd. Fire department approval is not required for conforming driveways under 150'.
- November 15th, 2023, Planning Commission Hearing voted 4:0 to recommend the Board allow the non-conforming grade of the driveway as the first 25' were over 4% and the remaining drive ranged from 11-22%.

Background for Resolution 42-2023:

The Town has received a variance request from Cynthia A. Biersdorfer and Keith Nichols to permit a driveway at a grade of over 10% after the first 25 feet, as well as over 4% for the first 25 feet (fig 2). Per Municipal code 11-2-11, this request requires Planning Commission review and Board Approval.

At the August 16th, 2023 Planning Commission Hearing for a variance request to allow retaining walls higher than 6', it was shown that the grade of the driveway exceeded Town Standards of 10% after the first 25' of drive. The Planning Commission voted 5:1 to recommend the Board of Trustees to approve the retaining wall height, however an additional hearing for the steepness of the driveway was required. The applicant obtained exact grade topography and submitted a request for the variance on 10/13/2023. Public notice was sent to neighbors within 200' of the property with one positive response and zero negative responses. Electric, gas, sewer and water utilities were all contacted, and they do not have issue with these variances. Fire Department reviewed the access and stated that they cannot use the driveway and would be able to provide services from West Portal.



Grade of Driveway

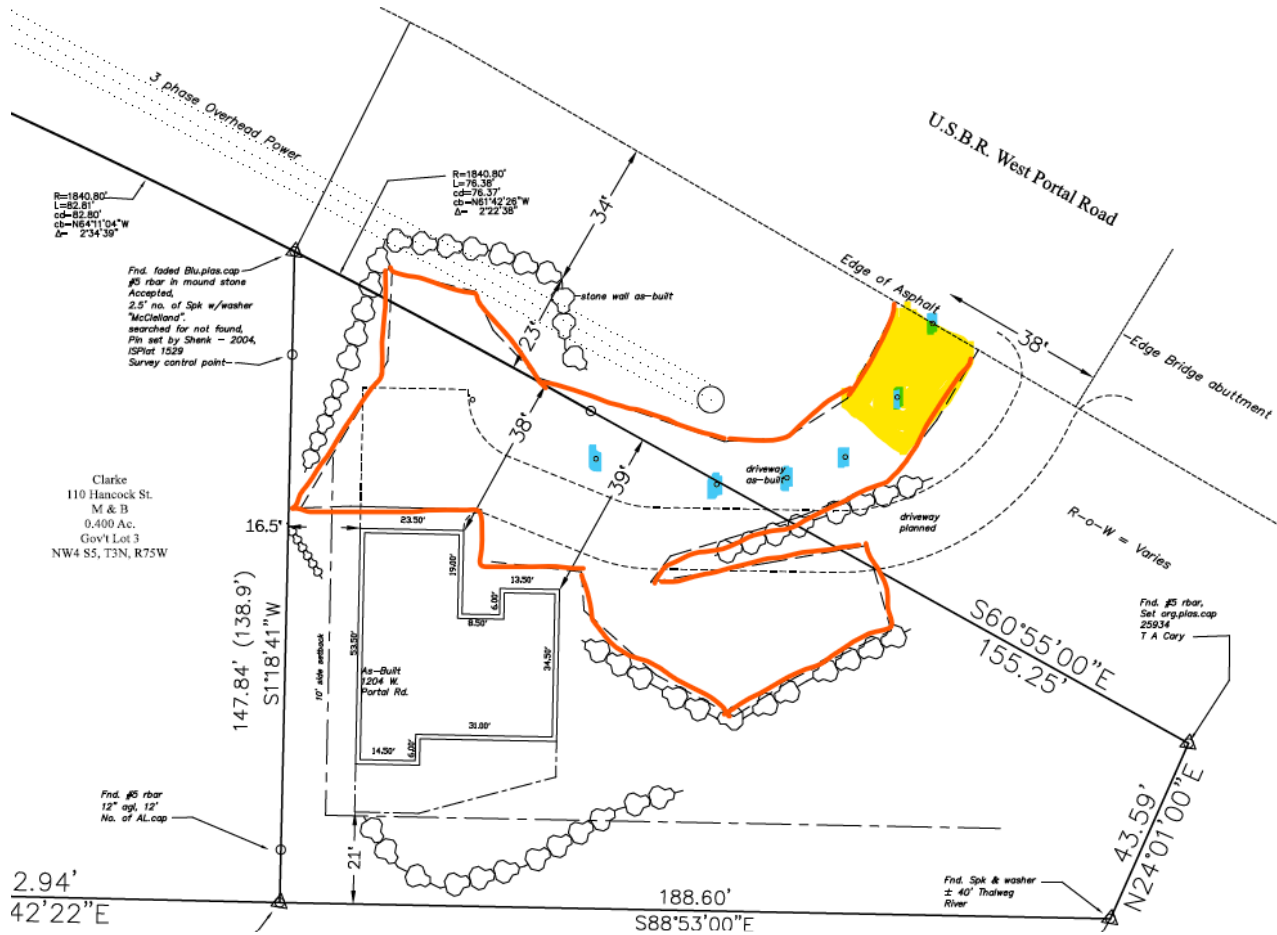


Figure 1- orange line is the existing conditions. Yellow highlight and Blue dots align with the yellow lines and blue dots in fig. 2 for reference points. Black dashed line is the original driveway plan.

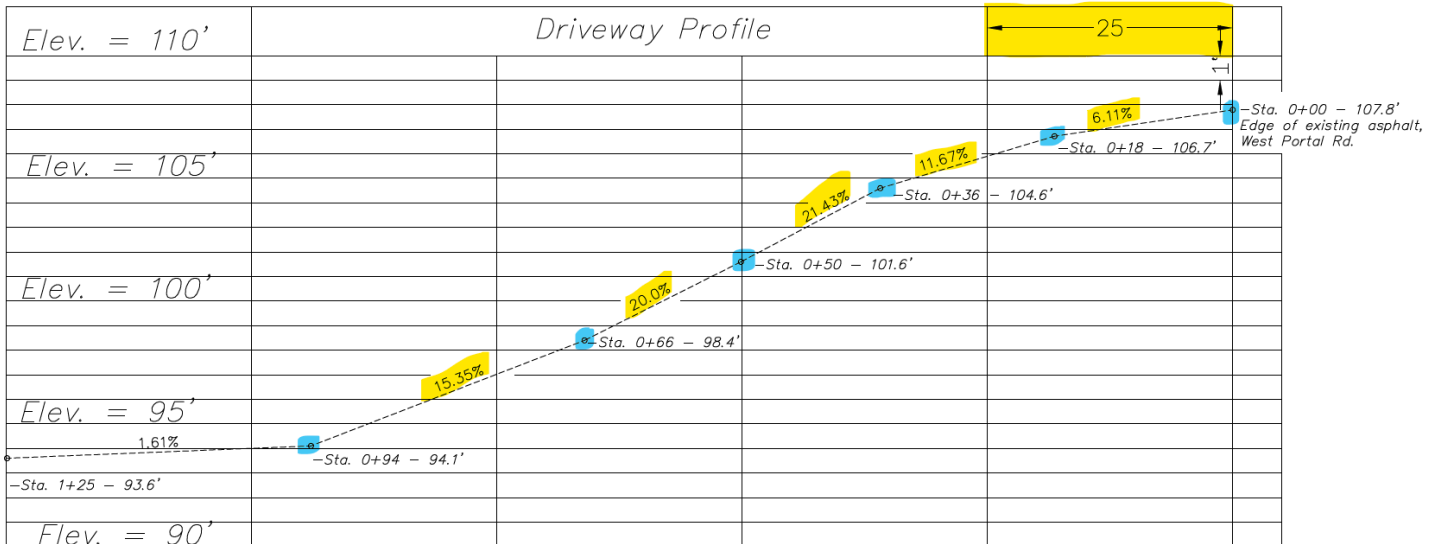


Figure 2



Municipal Code:

11-2-6 Private Drives, Emergency Access Requirements, and Criteria.

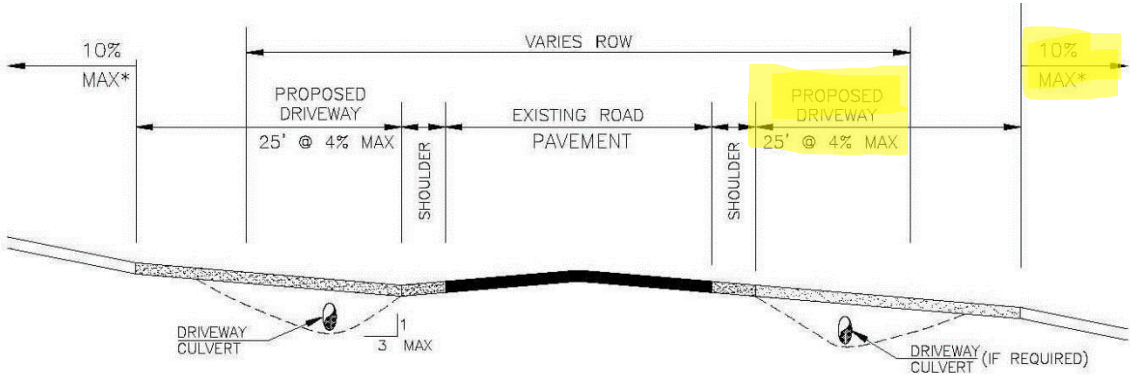
(A) *Criteria for Access Onto Town of Grand Lake Roadways.*

10. *Minimum Design Standards.*

(a) *Residential Driveways.*

6. *An access shall not exceed a four percent (4.0%) grade for the first twenty-five (25) feet, measured from the edge of the nearest drive lane. (See Figure 12.)*

Figure 12: Driveway Grade Criteria



***Heated driveways, maximum grade 12%**

11-2-11 Variance Request and Procedure.

If an applicant responsible to the Town for public improvements desires to design and construct such improvements in variance to criteria in these standards, each variance shall be identified in the initial submittal.

- (A) *Application. An application for a variance shall be filed with Town Staff no later than twenty-one (21) days prior to the next regularly-scheduled Planning Commission meeting...*
- (B) *Planning Commission Review. Variances from the Street Development Policies, Standards, and Specifications shall be reviewed by the Planning Commission at a Public Hearing and make a recommendation to the Board of Trustees.*
 - 1. *Fifteen (15) days prior to the scheduled Public Hearing date, legal notice shall be placed in the local newspaper of general circulation advertising the time, date, and location of the Public Hearing.*
 - 2. *In addition, certified letters are to be mailed at least fifteen (15) days prior to the Public Hearing to all property owners within two hundred (200) feet of any portion of the property.*
- (C) *Board of Trustees Review. The Board of Trustees shall grant no variance without first receiving a recommendation from the Planning Commission. The Board may opt to hold a Public Hearing before granting the variance.*
- (D) **Hardships for Consideration. Variance requests will only be granted if the applicant can demonstrate all of the following:**
 - 1. *That by reason of exceptional shape, size or topography of lot, or other exceptional situation or condition of the building or land, practical difficulty or unnecessary hardship would result to the owners of said property from a strict enforcement of these Regulations;*



2. *That literal interpretation of the provisions of these Regulations would deprive the applicant of rights commonly enjoyed by other properties in the same district under the terms of these Regulations.*
3. *That the special conditions and circumstances do not result from the actions of the applicant;*
4. *That granting the variance request will not confer on the applicant any special privilege that is denied by this ordinance to other lands, structures, or buildings in the same district;*
5. *That the granting of the variance does not pose a detriment to the public good and does not substantially impair the intent and purpose of the Zone Plan and these Regulations.*

Staff Comments

After receiving the driveway elevation profile (figure 2), Staff noted that, of the first 25 feet of the driveway, the first 18 feet of the driveway was at 6.11% and the remaining 7 feet was at 11.67%. The allowance for grade in the first 25 feet is 4%. Also, the driveway grade ranged up to 21.43% after the first 25 feet, while the code requires no more than 10% for unheated driveways (section 11-2-6 Figure 12 of the municipal code). On November 15th, 2023, after reviewing the hardship qualifications, the Planning Commission voted to approve PC resolution 10-2023 recommending that the Board approve the non-conforming grade of the driveway.

A public hearing was properly noticed in the Middle Park Times and the Town has received 13 of the 18 notices that were sent to neighboring properties within 200'. 1 comment was received in favor of the excessive grade, no negative comments were received.

The Applicant has submitted the topographic survey of the driveway as required.

Staff received all required items for the request:

1. Appropriate Fee and/or deposit; and
2. Signed Agreement for Services; and
3. A site plan and/or survey; and
4. The applicable Municipal Code Standard to be waived; and
5. A letter explaining the Hardships for Consideration associated with the variance request. (attached)

Board Discussion

The Board should discuss the findings of fact from the code 11-2-11 (D) (1-5), in order to make a decision/recommendation.

1. That by reason of exceptional shape, size or topography of lot, or other exceptional situation or condition of the building or land, practical difficulty or unnecessary hardship would result to the owners of said property from a strict enforcement of these Regulations;
2. That literal interpretation of the provisions of these Regulations would deprive the applicant of rights commonly enjoyed by other properties in the same district under the terms of these Regulations.



3. That the special conditions and circumstances do not result from the actions of the applicant;
4. That granting the variance request will not confer on the applicant any special privilege that is denied by this ordinance to other lands, structures, or buildings in the same district;
5. That the granting of the variance does not pose a detriment to the public good and does not substantially impair the intent and purpose of the Zone Plan and these Regulations.

Suggested Board Motion

Motion to approve Resolution 42-2023

OR

Motion to approve Resolution 42-2023 with the following conditions:

OR

Motion to Deny the Request for Variance.

Attached items:

- Variance application with hardship letter
- Letter about guardrail timing
- Original site engineering
- Current existing grade and driveway layout
- Images of mudslide damage
- Neighbor support letters



Town of Grand Lake

Planning Department

• P.O. Box 99 • 1026 Park Avenue • Grand Lake, CO 80447
• Phone: 970-627-3435 • Fax: 970-627-9290

gplanning@townofgrandlake.com • www.townofgrandlake.com

ZONING VARIANCE REQUEST APPLICATION

PROPERTY LOCATION:
 Street Address: 1204 W. Portal Road
 Legal Description: Lot _____ Block _____ Subdivision _____

PROPERTY OWNER INFORMATION:
 Name: Keith Nichols, Cindy Biersdorfer Email: Cindy.biersdorfer@dell.com
 Mailing Address: PO Box 2115 Grand Lake Phone: 303 881-5335
 City: Grand Lake State: CO Zip: 80447 Fax: N/A

APPLICANT INFORMATION: Is the Applicant the Property Owner? YES NO
 Name: _____ Email: _____
 Mailing Address: _____ Phone: _____
 City: _____ State: _____ Zip: _____ Fax: _____

CONTACT INFORMATION: Is the Contact Person the Applicant? YES NO
 Contact Person (if not Applicant): _____ Email: _____
 Mailing Address: _____ Phone: _____
 City: _____ State: _____ Zip: _____ Fax: _____

VARIANCE REQUEST (Brief Description): 11-2-10 B 10 driveway grade exceeds design standards

REQUIRED INFORMATION CHECKLIST:

- Site Plan (showing dimensions to existing and proposed features, locations of specific activities, proposed and existing signage, parking, ingress and egress points, traffic circulation, utilities, drainage features, and property lines)
- Explanation of Hardship (See Municipal Code for review criteria)
- Statement of Authority (If applicable. Required for representatives of entities and property owners.)
- Property Survey
- Agreement for Services Form
- Application Deposit (See Fee and Deposit schedule for amount)
- Additional Information (If applicable. Staff may require other helpful information for review.)

AFFIDAVIT:
 BY MY SIGNATURE, I attest that the information contained or attached to this application is true and correct to the best of my knowledge. I further understand that submission of false or misleading information shall be sufficient cause for the Special Use Permit to be revoked immediately without notice or hearing.
 Print Name: Cindy Biersdorfer
 Signature: [Signature] Date: 10/13/2023

STAFF USE ONLY
 Application Received By: _____ Date & Time: _____
 File Name: _____ Deposit: YES NO Amount: \$ _____
 Agreement for Services Form Signed? YES NO

Town of Grand Lake-Planning Dept

Legal Summary Subd: METES & BOUNDS 75 ALL PT OF LOTS 2,6,7 SEC 5 T3N R75W DESC AT B/266 P/5+3 .447 AC +/- LYING SOUTH OF TUNNEL RD AND WEST OF NORTH INLET LOCATED IN LOT 2, SECT 5 T3N R75W DESC IN B/266 P/462

Request: We are requesting approval and subsequent sign off for the driveway grade which currently exceeds 10%

Hardship description:

- 1) Topography of the lot does not allow for a lower grade. According to the builder, bridge guardrail was cut back as far as the town would allow. Driveway was placed according to where the guardrail was moved. If the driveway was placed closer to the bridge, concrete curb would have to be cut, dirt fill would be significant and a 40-50 ft retaining wall will be required.
- 2) Deprives us of rights available to others in the area. Precedence has been set all over town. Just a few doors down on Portal as well as Woodpecker Hill to name a few spots. Town surveyor commented he's surveyed driveways in town as much as 35% grades (attached letter).
- 3) Was not a result of actions taken by us. We were not aware the driveway was not positioned according to the plans until we requested our CoO. Town inspections did not call this out during the build process. Builder states he worked directly with the town to move the guardrail (see attached letter from the builder). The only issue we were aware of was the miss regarding the rail extension resulting in 10,000 cost overages to move the extended guard rail.
- 4) Does not grant us any special privileges denied to other (same as #2, precedence set)
- 5) Does not pose a detriment to others. The driveway is kept clear of snow and ice. There is plenty room on top if anyone is not comfortable driving it.

We have survived a full year, including a heavy snowfall winter without any issues. We are considering a permitted, heated, paved driveway once we have the funds.

Respectfully,
Cindy Biersdorfer
Keith R Nichols

Biersdorfer, Cindy

From: Thomas Cary <loosehorse56@gmail.com>
Sent: Thursday, August 17, 2023 5:38 PM
To: Biersdorfer, Cindy
Subject: ISPlat revised - 8/17/23
Attachments: GrandLake_Biersdorfer_1204Portal_ISPlat_Driveway grades.pdf

[EXTERNAL EMAIL]

Cindy_Keith,

I answered questions fro, Kim at Grand County by providing this up dated plat.

Don't forget this is the mountains. I see driveways of 35% all the time.

All emergency vehicle in this county are 4 wheel drive for a reason.

Note: I will gather info, next week or so, for a more precise profile of the driveway, and it will show that the entrance, level part at the Top, in compliant.

praying for softened Hearts in County gov't.
Peace is essential.

--
Thomas A. Cary
PLS 25934
970.724.2912 h
970.509.0185 c
Loosehorse56@gmail.com

Biersdorfer, Cindy

From: tim altavistabuilders.com <tim@altavistabuilders.com>
Sent: Friday, October 6, 2023 3:22 PM
To: Biersdorfer, Cindy
Subject: Driveway/ Rail issue

[EXTERNAL EMAIL]

Cindy,

I have looked back through email and pictures and don't have anything back that far. I had a computer crash in 2021 and lost a lot of stuff. Here is what happened as I recall.

Between the time we designed the site plan and the time we received building permit was 6-9 months. In that time, grand county installed the guardrail that blocked most of the front of your lot. When we met with road and bridge they were only willing to allow us to remove it so close to the bridge. That is why it ends where it does. Then you guys had to pay over 10k to have this redone. The driveway has to be where it is because the town would not let the rail be removed any closer to the bridge.

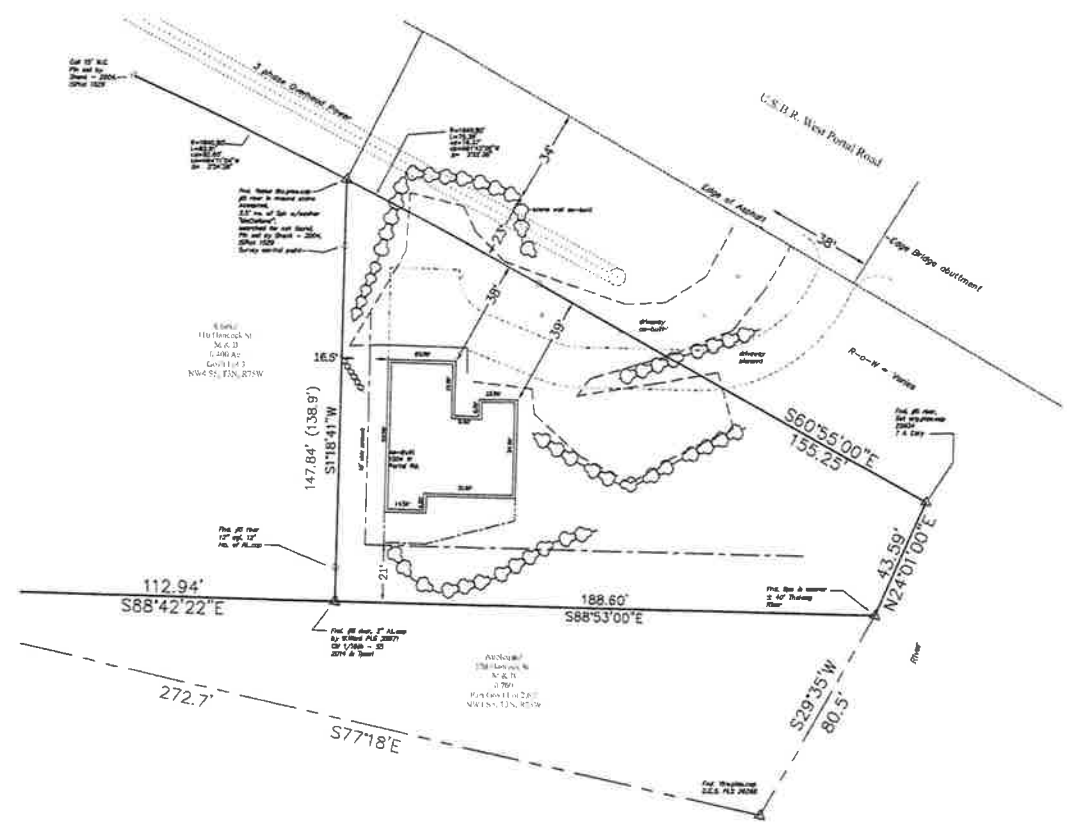
Sorry I lost those records. Hope this helps.

Tim Stegall
512.750.6219 call or text
www.AltaVistaBuilders.com [[altavistabuilders.com](mailto:tim@altavistabuilders.com)]



**Improvement Survey Plat
1204 Portal Road
Metes & Bounds,
0.447 Acres,
Located in a portion of the
NE 1/4 of Section 5,
Township 3 North,
Range 75 West of the 6th P.M.
County of Grand,
State of Colorado
Conveyance to the Owner
is recorded at Reception
No. 2018007380**

Legal Description:
A tract of land lying South of the turnpike road and West of the North half of Grand Lake, located in Lot 2, Section 5, T3N, R75W of the 6th P.M., described as follows: beginning at the SW corner of said lot 2, thence the N 1/4 corner of said Section 5 bears S 11° 16' for a distance of 1336.8 feet;
Thence along the N 1/4 line (1336.8') for a distance of 128.5' feet to a point on the Southwesterly 1/4 of line of the S 1/4 of said Section 5;
Thence along the N 1/4 line (1336.8') and on a curve to the right with a radius of 234.2' feet for 72.8' feet to a point of tangency;
Thence along said curve to the right with a radius of 234.2' feet for a distance of 156.9' feet to a point on the West bank of the North Fork of Grand Lake;
Thence along the West bank of the North Fork of Grand Lake for a distance of 45.0' feet to a point on the South line of said Lot 2;
Thence along said South line of Lot 2, 1888.5' West for a distance of 188.6' feet to the point of beginning.
County of Grand, State of Colorado.

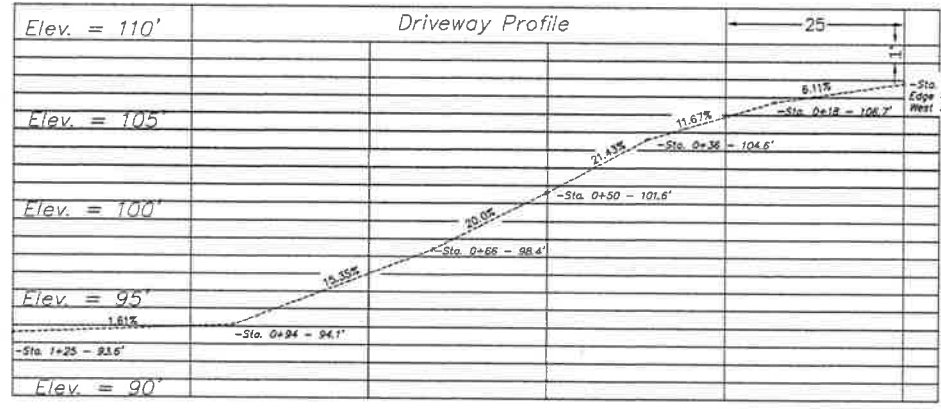


- PLAT NOTES:**
1. Basis of Bearings is based upon the North-South 1/4 line of Sec. 5, T3N, R75W of the 6th P.M. as outlined in Legal description book 166 Page 463 which bears N 11° 16'.
 2. Survey based on Legal description Brown to Threshing, 22 October 1974 at rec. no. 147543 (also in Book 266 Page 462-463); W.D. Coopers to K. Rice, 24 September 2001 at rec. no. 200102487; AD Kinder to Blomdorfer, 14 September 2018 at rec. no. 2018027380; (SP) to Lot 1, Blk. 1 Subdivision addition, 10 August 2004 deposited at 15-15209.
 3. This Improvement Survey Plat was performed without the benefit of a Title Commitment.
 - 4.
 5. Reader: According to Colorado Law, you have 5 years from the date of this plat to file any defect in this plat with the clerk of the county. If no defect is filed within this time, you may not later claim any defect in this plat. It may be commenced more than five years after the date of certification when known.

Land Surveyor's Certificate:
I, Thomas Arthur Gray, being a duly licensed professional land surveyor in the State of Colorado, do hereby certify that this plat and survey of Improvement Survey Plat of 1204 Portal Rd. was made by me and under my supervision and that each corner containing said plat, under 51, C.R.S., 1973, and that the measurements and data therein and by the Grand County subdivision regulations have been taken on this ground.
Dated this 11 day of July, 2023 (year)
(Signature)
Colorado registration number: 23534



On PDF drawing, scale may be distorted
Scaled original drawing = 24" x 36"
any other printed size will not match



Prepared For: Owen Steinbrink Keith Hinkle 782 S Vermont Way Camarillo, CA 93022-1854	City/State/Zip: Boulder, CO 80501 Box 1835 PO Box 122 Brambleton, Colorado 80420 1-878-747-2872 / 678-568-0160	Filed Here: 11 July 2023 Drawing: 10 July 2023 Rec'd: 2 Dec. 2023 APR: 2024 PLS: 2024 Scale: 1" = 20' Sheet 1 of 1 LandscapeDesign.com
--	--	--

From: Cindy.Biersdorfer@dell.com
To: Kim.White
Cc: Tim@AltaVistaBuilders.com
Subject: RE: 1204 West Portal Rd.
Date: Monday, June 29, 2020 3:55:49 PM

Thanks Kim, I didn't have the time-line it does add some clarity to the situation.
Tim, appreciate your help with trying to minimize the costs of this.

Kind regards-
Cindy

From: Kim White <kwhite@toglco.com>
Sent: Monday, June 29, 2020 1:16 PM
To: Biersdorfer, Cindy
Cc: Tim Stegall
Subject: RE: 1204 West Portal Rd.

[EXTERNAL EMAIL]

Good Morning Cindy,
Thank you for your email. On June 11th, 2020, I met with Tim to do a pre-site inspection prior to signing and submitting your plans for review by the County.

After some digging, it looks like your plans were based off of survey info from or before May, 2019, the guardrail was placed by August 2019. I was given the plans around mid/late April, 2020.
Normally, we perform a preliminary review based off of the hard copies that are submitted to the Town (i.e. meets all the muni code requirements), and then after the site is staked for driveway, foundation, erosion control, and property lines, we go on site to ensure that the plans are the same as what were submitted. If everything checks out, we sign and submit the permit to the County.

During the pre-site inspection for your property, we concluded the guardrail was not as shown on the plan submission, we discussed what we could do to keep your project on track. Tim assured me that it wouldn't be an issue to work with you to move the guardrail and he would speak with you about it. I requested permission from public works for this guardrail alteration and was granted. So I approved the permit with the caveat that it would be replaced/repared, and sent it on to County for review.
I hope this helps answer your question.

Thank you,
Kim

Kimberly G. White
Town Planner
Town of Grand Lake
O 970-627-3435

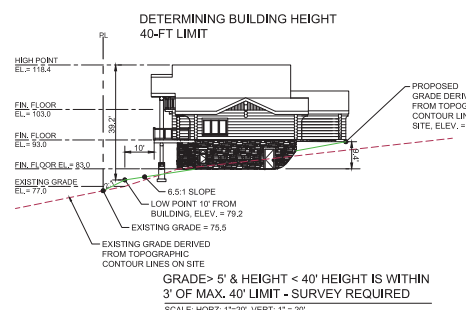
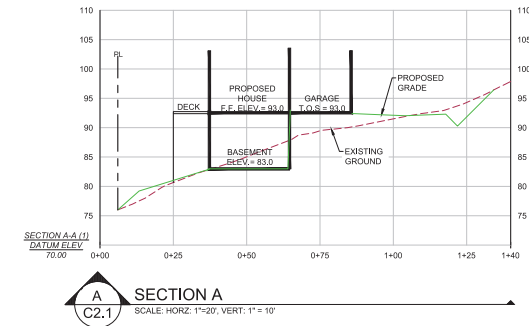
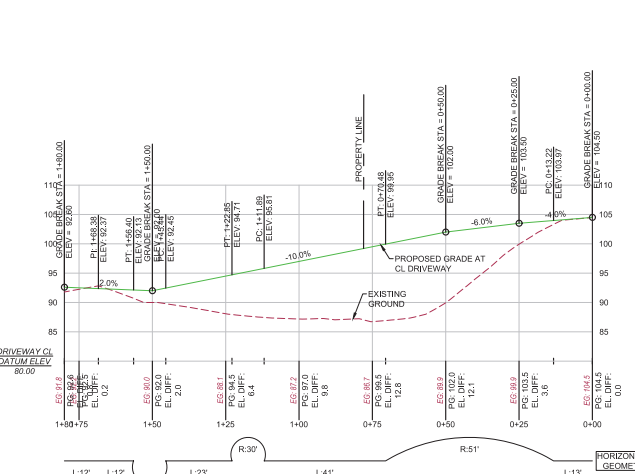
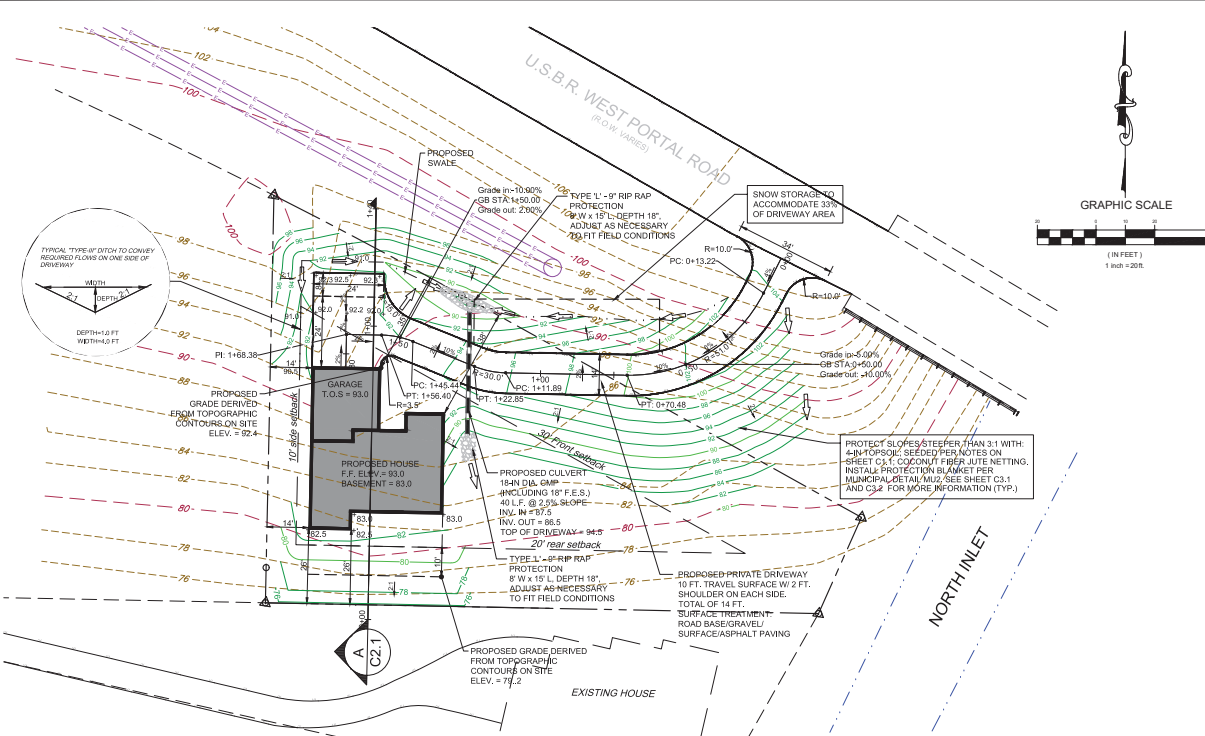
C 970-673-3486
planner@townofgrandlake.com

From: Cindy.Biersdorfer@dell.com
Sent: Friday, June 26, 2020 6:37 PM
To: Kim White <kwhite@toglco.com>
Subject: 1204 West Portal Rd.

Hi Kim,

Hoping you can help us, I need to talk to someone about the guardrail that was installed blocking our driveway & put up after our plans were approved by the town? I understand & appreciate that it was removed but I am completely at a loss with the mandate now that we pay to replace it with a rail that works? How is this our responsibility? The plans were approved, we were moving forward- this was an oversight by the town, we should not have to pay for it – who made this decision? Appreciate your assistance with putting me in touch with whoever I need to discuss this with- it's not right.

Thank you,
Cindy Coolen Biersdorfer & Keith Nichols



LEGEND

---	EXISTING BOUNDARY LINE
---	EXISTING RIGHT-OF-WAY
---	EXISTING EASEMENT LINE
---	EXISTING CENTERLINE OF EASEMENT/ROW
---	EXISTING ADJACENT LOT LINE
---	EXISTING BUILDING SETBACK/ENVELOPE
---	EXISTING 10-FT CONTOUR
---	EXISTING 2-FT CONTOUR
---	PROPOSED 10-FT CONTOUR
---	PROPOSED 5-FT CONTOUR
---	EXISTING EDGE OF DIRT/GRAVEL/ASPHALT ROAD
---	PROPOSED EDGE OF DRIVEWAY
---	EXISTING DRAINAGE FLOWLINE
---	PROPOSED DRAINAGE FLOWLINE
---	EXISTING OVERHEAD ELECTRIC
---	EXISTING POWER POLE
---	PROPOSED RIP RAP
---	EXISTING TOPOGRAPHY SLOPE
---	PROPOSED TOPOGRAPHY SLOPE
---	PROPOSED GRADE SPOT ELEVATION

LAND DISTURBANCE DATA:

- EARTHWORK CUT: 285 CY
- EARTHWORK FILL: 1,728 CY
- EARTHWORK NET: 1,443 CY (CUT)
- PROPOSED IMPERVIOUS AREA:
 - ROOF, DECK, CONCRETE = 2,400 S.F.
 - GRAVEL, ASPHALT = 3,022 S.F.
 - TOTAL IMPERVIOUS AREA = 5,422 S.F.
- UNDEVELOPED/REVEGETATED AREA = 0.28 ACRES
- TOTAL PROPERTY AREA = 0.40 ACRES
- AREA OF DISTURBANCE: 12,847 S.F.
- STEEPEST DISTURBED NATURAL SLOPE ON PROPERTY: 50%
- STEEPEST PROPOSED GRADE: 2:1 CUT/FILL SLOPE

- NOTES:**
- SURVEY ORIGIN:** LAND SURVEY INFORMATION IS BASED ON AN IMPROVEMENT LOCATION CERTIFICATE PROVIDED BY THE CLIENT. SEE SHEET C1.2 FOR ADDITIONAL INFORMATION. PROPERTY LINES, EASEMENT, SETBACKS, BUILDING ENVELOPES, AND TRUE BUILDING LOCATIONS ARE TO BE VERIFIED PRIOR TO CONSTRUCTION.
 - ALL CONSTRUCTION STAKING IS TO BE PERFORMED BY A PROFESSIONAL LAND SURVEYOR LICENSED IN THE STATE OF COLORADO.
 - PLANS NOT APPROVED BY GRAND COUNTY ARE NOT VALID FOR CONSTRUCTION.
 - PROPERTY PINS, PROPERTY LINE, RIGHT-OF-WAY AND SLOPES TO BE CONFIRMED BY THE CONTRACTOR/APPLICANT AS THEY RELATE TO THIS DRIVEWAY PERMIT APPLICATION PRIOR TO THE START OF EARTH MOVING ACTIVITIES.

- SITE NOTES:**
- THERE ARE OVERHEAD UTILITIES OFFSITE. THERE IS EVIDENCE OF ABOVE GROUND ELECTRICAL UTILITIES.
 - THERE IS NO EVIDENCE OF EXISTING UNDERGROUND SANITARY SEWER AND WATER UTILITIES OR EXISTING CULVERTS. NONE ARE SHOWN ON THE SURVEY. SEE SHEET C1.2 FOR MORE INFORMATION.

CHG. BY: JAW

REVISIONS: COUNTY COMMENTS

DATE: 05-18-20

INSIGHT ENGINEERING, INC.
ENGINEERING & DESIGN SERVICES
EVERGREEN, COLORADO 80439
PHONE (303) 929-4272 FAX (720) 398-3052

THIS DRAWING IS THE PROPERTY OF INSIGHT ENGINEERING, INC. IT IS NOT TO BE USED OR REPRODUCED IN ANY MANNER, IN ANY MEDIUM, WITHOUT THE WRITTEN PERMISSION OF INSIGHT ENGINEERING, INC.



PROJECT EXCLUSIVELY DESIGNED FOR:
PARCEL ID: 118005100020
GRAND LANE, CO 80447
GRAND COUNTY

DRAWING NAME:
GRADING PLAN AND DRIVEWAY PROFILE

FILE NAME:
E19-0232 GESG Plans.dwg

JOB NO.
E19-0232

SCALE:
AS SHOWN

PLOTTED:
05-18-20

SHEET:

CALL BEFORE YOU DIG
CALL UTILITY NOTIFICATION CENTER OF COLORADO
1-800-922-1987

811
Call before you dig.

1687 TABLE MOUNTAIN PRIVATE WATER COMPANY
CALL SALES BEFORE YOU DIG
BEFORE YOU DIG, GRADE, OR EXCAVATE FOR THE PURPOSE OF UNDERGROUND WATER UTILITIES.

C2.1







Town of Grand Lake

We received another certified letter regarding our neighboring property at 1204 West Portal Rd.

We just wanted to reassure you we have no issues or problems with the landscaping.

We do hope this situation can soon be resolved to the satisfaction of all parties involved.

Sincerely,
Sandra Polk
200 Hancock

**TOWN OF GRAND LAKE
BOARD OF TRUSTEES
RESOLUTION NO. 42-2023**

**A RESOLUTION RECOMMENDING GRANTING A VARIANCE TO ROADWAY
REGULATIONS 11-2-6 TO ALLOW A NON-CONFORMING DRIVEWAY LOCATED
AT A METES AND BOUNDS PROPERTY COMMONLY REFERRED TO AS 1204
WEST PORTAL RD, GRAND LAKE, COLORADO**

WHEREAS, Cynthia A. Biersdorfer and Keith Nichols (collectively the “Applicants”) are the property owners of 1204 West Portal Drive, Grand Lake, Colorado (hereinafter referred to as the “Property”); and

WHEREAS, the Town of Grand Lake (the “Town”) received a request for a variance (the “Application”) from the Applicants as required by Section 11-2-6 of the Grand Lake Municipal Code (the “Code”) which requires driveway grade not to exceed four percent (4%) in the first twenty-five feet (25’) nor to exceed ten percent (10%) thereafter; and

WHEREAS, the Applicants constructed a driveway in excess of four percent (4%) in the first twenty-five feet (25’) and in excess of ten percent (10%) thereafter (Exhibit A), which were not in the initial plans, but the contractor did not follow the plans; and

WHEREAS, a Public Hearing was properly noticed and all notices required by the Code were timely sent and the Town received no responses against the Applicants Application; and

WHEREAS, the Applicants submitted all appropriate fees and deposits and other code requirements as well as a letter explaining the hardships for considerations associated with the variance request; and

WHEREAS, the Planning Commission has reviewed the Application pursuant to the standards set forth in the variance procedures of Town Code section 11-2-11(D)(1-5):

1. That by reason of exceptional shape, size or topography of lot, or other exceptional situation or condition of the building or land, practical difficulty or unnecessary hardship would result to the owners of said property from a strict enforcement of these Regulations;
2. That literal interpretation of the provisions of these Regulations would deprive the applicant of rights commonly enjoyed by other properties in the same district under the terms of these Regulations.
3. That the special conditions and circumstances do not result from the actions of the applicant;
4. That granting the variance request will not confer on the applicant any special privilege that is denied by this ordinance to other lands, structures, or buildings in the same district;
5. That the granting of the variance does not pose a detriment to the public good and does not substantially impair the intent and purpose of the Zone Plan and these Regulations.

WHEREAS, the Planning Commission has reviewed the Application, considered Staff’s recommendation as well as public comments and finds the elements required to approve a variance set forth above have been satisfied and the Application shall be recommended to the Grand Lake Board of Trustees for approval.

WHEREAS, the Board of Trustees (the “Board”) reviewed the Application, the recommendation of the Planning Commission, and the public testimony presented at a regularly scheduled meeting on November 27th, 2023.

NOW THEREFORE BE IT RECOMMENDED BY THE PLANNING COMMISSION OF THE TOWN OF GRAND LAKE, COLORADO,

1. The Board hereby forwards a favorable recommendation onto the Town Board of Trustees to grant the Application for a variance to driveway grade requirements required by Town Code Section 11-2-6 with the following recommended conditions of approval:
 - a. Payment by Applicant of all legal, engineering and administrative fees incurred by the Town in connection with review, processing, consideration and approval of the Application.
 - b. Compliance by the Applicant with all representations made to the Planning Commission during all public hearings or meetings related to the Application

2. Severability. If any section, paragraph, sentence, clause, or phrase of this Resolution is held to be unconstitutional or invalid for any reason, such decision shall not affect the validity of the remaining portions of this Resolution. The Board of Trustees declares that it would have passed this Resolution and each part or parts thereof irrespective of the fact that any one part or parts be declared unconstitutional or invalid.

3. Repeal. Existing resolutions or parts of resolutions covering the same matters as embraced in this Resolution are hereby repealed and all resolutions or parts of resolutions inconsistent with the provisions of this Resolution are hereby repealed.

DULY MOVED, SECONDED AND ADOPTED BY THE BOARD OF TRUSTEES OF THE TOWN OF GRAND LAKE, COLORADO THIS 27TH DAY OF NOVEMBER, 2023.

(S E A L)

Votes Approving:
Votes Opposed:
Absent:
Abstained:

ATTEST:

TOWN OF GRAND LAKE

Alayna Carrell

Stephan Kudron

Town Clerk

Mayor



Date: November 27th, 2023
To: Mayor Kudron and Trustees
From: Kim White, Planning Department

RE: **QUASI JUDICIAL (PUBLIC HEARING)** : Resolution 43-2023; Consideration to Grant a Variance to Height Regulations for Retaining Wall Located at a Metes and Bounds Property Commonly Referred to as 1204 West Portal Road

Public Hearing Process

The public hearing should be conducted as follows:

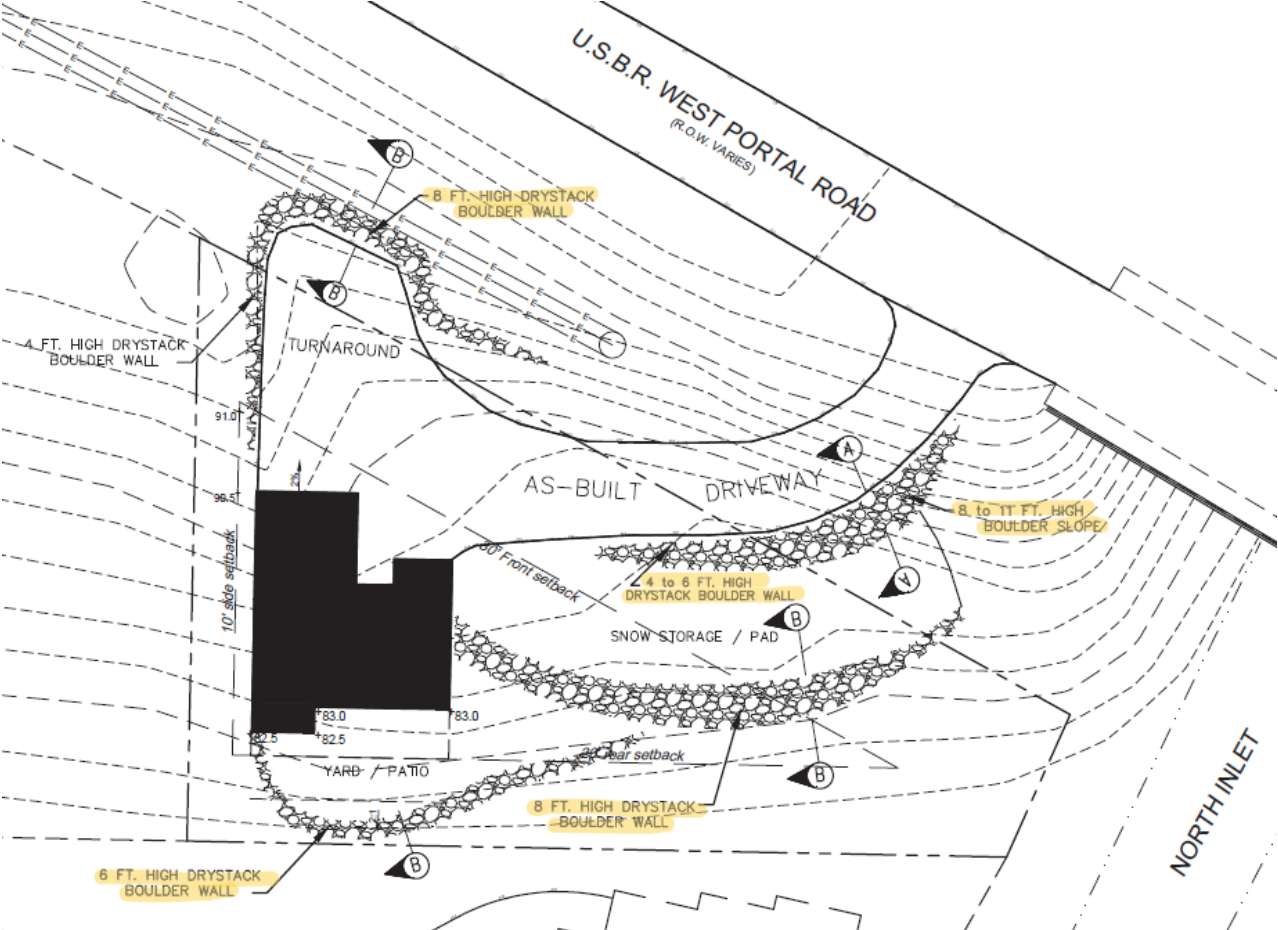
- 1. Open the Public Hearing
- 2. Allow staff to present the matter
- 3. Allow the applicant to address the Board
- 4. Take all public comment
- 5. Close the Public Hearing
- 6. Have Board discuss amongst themselves
- 7. Board make a motion

Location Map





Wall Height Graphic- Highlighted are over 4 and 6 feet



Purpose

The Town has received a variance request from Cynthia A. Biersdorfer and Keith Nichols to permit 8 foot retaining walls to remain on their property and in the Town Right of Way. Per Municipal code 11-2-11, this request requires Planning Commission review and Board Approval.

Background

The location of the walls that are over six (4) feet are highlighted in yellow above. The applicant stated that the walls were not planned in the initial plans, but during the spring runoff, mud slides and flooding occurred and ran into their home, so they had to quickly build the walls to prevent further damage to their home. They stated that the runoff occurred due to the lack of vegetation upstream from the East Troublesome Fire. Code requires that walls over four (4) feet must be engineered by a licensed engineer, and over six (6) feet must have Planning Commission recommendation and Board approval.



Planning Commission approved PC resolution 9-2023 stating that the applicant met all of the hardship qualifications and recommended to the Board that the walls could be over six (6) feet to protect the property.

Municipal Code:

Municipal Code 12-2-11(C) – [Zoning Standards]

Minimum Setback Front 25’ Side 10’ Rear 10’ Shoreline 30’

11-2-4 (D) - Roadway Specifications.

9. Retaining Walls.

- (a) Where necessary to meet required side slope grades, walls may be utilized.*
- (b) Height. Retaining walls may not exceed six (6) feet in height and require a four (4) feet shelf between walls. Any walls exceeding six (6) feet will require a variance.*
- (c) Location. Retaining walls may not be located closer than ten (10) feet from the traveled lanes (maximum separation is desired).*
- (d) Design. Retaining walls over four (4) feet must be designed by a Colorado Professional Engineer. Retaining walls should include façade design, which is subject to approval by the Town and county building department.*

Municipal Code 12-2-27 Supplemental Regulations for Setback, Height and Area.

11-2-11 Variance Request and Procedure.

If an applicant responsible to the Town for public improvements desires to design and construct such improvements in variance to criteria in these standards, each variance shall be identified in the initial submittal.

- (A) Application. An application for a variance shall be filed with Town Staff no later than twenty-one (21) days prior to the next regularly-scheduled Planning Commission meeting...*
- (B) Planning Commission Review. Variances from the Street Development Policies, Standards, and Specifications shall be reviewed by the Planning Commission at a Public Hearing and make a recommendation to the Board of Trustees.*
 - 1. Fifteen (15) days prior to the scheduled Public Hearing date, legal notice shall be placed in the local newspaper of general circulation advertising the time, date, and location of the Public Hearing.*
 - 2. In addition, certified letters are to be mailed at least fifteen (15) days prior to the Public Hearing to all property owners within two hundred (200) feet of any portion of the property.*
- (C) Board of Trustees Review. The Board of Trustees shall grant no variance without first receiving a recommendation from the Planning Commission. The Board may opt to hold a Public Hearing before granting the variance.*
- (D) Hardships for Consideration. Variance requests will only be granted if the applicant can demonstrate all of the following:*
 - 1. That by reason of exceptional shape, size or topography of lot, or other exceptional situation or condition of the building or land, practical difficulty or unnecessary hardship would result to the owners of said property from a strict enforcement of these Regulations;*
 - 2. That literal interpretation of the provisions of these Regulations would deprive the applicant of rights commonly enjoyed by other properties in the same district under the terms of these Regulations.*
 - 3. That the special conditions and circumstances do not result from the actions of the applicant;*
 - 4. That granting the variance request will not confer on the applicant any special privilege that is denied by this ordinance to other lands, structures, or buildings in the same district;*
 - 5. That the granting of the variance does not pose a detriment to the public good and does not substantially impair the intent and purpose of the Zone Plan and these Regulations.*



Staff Comments

Staff received all required items for the request:

- 1. Appropriate Fee and/or deposit; and
- 2. Signed Agreement for Services; and
- 3. A site plan and/or survey; and
- 4. The applicable Municipal Code Standard to be waived or varied; and
- 5. A letter explaining the Hardships for Consideration associated with the variance request.

Staff sent letters to neighbors within 200', with two positive response and no negative responses. Staff received engineered documents for all walls over four feet (4').

Board Discussion

The Trustees should discuss the request amongst themselves, with consideration of staff, Planning Commission, and the findings of fact from the code 11-2-11 (D) (1-5), in order to make a decision/recommendation.

- 1. That by reason of exceptional shape, size or topography of lot, or other exceptional situation or condition of the building or land, practical difficulty or unnecessary hardship would result to the owners of said property from a strict enforcement of these Regulations;
- 2. That literal interpretation of the provisions of these Regulations would deprive the applicant of rights commonly enjoyed by other properties in the same district under the terms of these Regulations.
- 3. That the special conditions and circumstances do not result from the actions of the applicant;
- 4. That granting the variance request will not confer on the applicant any special privilege that is denied by this ordinance to other lands, structures, or buildings in the same district;
- 5. That the granting of the variance does not pose a detriment to the public good and does not substantially impair the intent and purpose of the Zone Plan and these Regulations.

Suggested Board Motion

Motion to approve Resolution 43-2023

OR

Motion to approve Resolution 43-2023, with the following conditions:

OR

Motion to Deny the Request for Variance.

Attachments:

- Variance application with hardship
- Original site engineering
- As build plan with wall heights
- Engineered Wall documents



Town of Grand Lake

Planning Department

• P.O. Box 99 • 1026 Park Avenue • Grand Lake, CO 80447
• Phone: 970-627-3435 • Fax: 970-627-9290

Grand Lake, CO 80447 • www.grandlake.org

ZONING VARIANCE REQUEST APPLICATION

PROPERTY LOCATION:
 Street Address: 1204 W. Portal Rd
 Legal Description: Lot _____ Block _____ Subdivision _____

PROPERTY OWNER INFORMATION:
 Name: Cindy Coolen-Biersdorfer, Keith Nichols Email: Coolen_c@yahoo.com
 Mailing Address: PO Box 2115 Phone: 303 881-5335
 City: Grand Lake State: CO Zip: 80447 Fax: _____

APPLICANT INFORMATION: Is the Applicant the Property Owner? YES NO
 Name: _____ Email: _____
 Mailing Address: _____ Phone: _____
 City: _____ State: _____ Zip: _____ Fax: _____

CONTACT INFORMATION: Is the Contact Person the Applicant? YES NO
 Contact Person (if not Applicant): _____ Email: _____
 Mailing Address: _____ Phone: _____
 City: _____ State: _____ Zip: _____ Fax: _____

VARIANCE REQUEST (Brief Description): Variance 11-2-409 regarding wall height. - See attached

REQUIRED INFORMATION CHECKLIST:

- Site Plan (showing dimensions to existing and proposed features, locations of specific activities, proposed and existing signage, parking, ingress and egress points, traffic circulation, utilities, drainage features, and property lines)
- Explanation of Hardship (See Municipal Code for review criteria 11-2-11)
- Statement of Authority (If applicable. Required for representatives of entities and property owners.)
- Property Survey
- Agreement for Services Form
- Application Deposit (See Fee and Deposit schedule for amount)
- Additional Information (If applicable. Staff may require other helpful information for review.)

AFFIDAVIT:
 BY MY SIGNATURE, I attest that the information contained or attached to this application is true and correct to the best of my knowledge. I further understand that submission of false or misleading information shall be sufficient cause for the Special Use Permit to be revoked immediately without notice or hearing.
 Print Name: Cindy Coolen-Biersdorfer, Keith R. Nichols
 Signature: [Handwritten Signatures] Date: 6-21-2023

STAFF USE ONLY
 Application Received By: K White # 3013 Date & Time: 6/22/23
 File Name: _____ Deposit: YES NO Amount: \$ 300
 Agreement for Services Form Signed? YES NO

Town of Grand Lake-Planning Dept

Legal Summary Subd: METES & BOUNDS 75 ALL PT OF LOTS 2,6,7 SEC 5 T3N R75W DESC AT B/266 P/5+3 .447 AC +/- LYING SOUTH OF TUNNEL RD AND WEST OF NORTH INLET LOCATED IN LOT 2, SECT 5 T3N R75W DESC IN B/266 P/462

Request: We are requesting approval and subsequent sign off for the landscape changes that were completed without prior submission for the following reason:

This was a hardship situation combined with us being first-time home builders and exacerbated by a builder who abandoned us with no assistance following through on the initial landscape plans or the necessary changes.

There were no disingenuous intentions on our part to slip anything by the board, we were in an emergency state with water and mud causing extreme risk to the lower level of our new home. Surveys we had done previously led us to believe the public land was no more than the 25-foot easement from the street.

Minimal landscape plans were submitted and approved in 2019 (pre-troublesome fire) which did include some grading into what we now realize was the town right of way.

The erosion, flooding and mud slides caused by the burn scar above our property could not be foreseen. We were also unprepared for the unprecedented challenges we endured finding skilled workers because of covid19, especially an immediate need for a professional landscaper.

We were shoveling mud and water from our lower level almost daily due to the heavy rains.

We were watching the land up top erode every day including around the posts of the guardrail we had spent 10,000 moving.

Snow removal was inadequate & we had no turnaround to do any kind of snow management properly. There were notable rocks & boulders already existing in the areas we built up.

There were already steep drops & rocks at the top of the property, where we made it safer with some tiering.

The encroached area is not impeding on any utility cables or lines and the guard rail relocated down the west side of the driveway (pre-approved) protects and blocks any option of heading into the Tonahutu creek. This area wouldn't be conducive for public use.

We had a Civil Engineer onsite to inspect and approve the landscape construction, grading and aggressive drainage strategy.

All rock landscape walls have been included in our insurance policy with American Family insurance.

Pending board approval, we are looking forward to investing in revegetation throughout the property and are open to board suggestions.

Respectfully,
Cindy Coolen- Biersdorfer
Keith R Nichols

TOWN OF GRAND LAKE

AGREEMENT FOR PAYMENT OF FEES FOR REVIEW AND PROCESSING OF SUBDIVISION PLATS, ZONING AND REZONING REQUESTS, ANNEXATIONS, REQUESTS FOR ROAD VACATIONS, AND OTHER LAND USE RELATED MATTERS

THIS AGREEMENT ("the Agreement") is entered into this 20th day of June, 2023 by and between the Town of Grand Lake, Colorado, a Colorado municipal corporation, ("the Town") and Cindy Biersdrfer, ("the Owner"). Keith Nichols

WHEREAS, the Owner owns certain property situated in the Grand County, Colorado described on Exhibit A, attached hereto and incorporated herein by reference, (the Property");

WHEREAS, the review and processing includes review of all aspects of land use including, but not limited to, subdivision, zoning and rezoning, annexation, road vacations, change of land use, installation of public improvements, encroachments, dedication of lands and the availability of and feasibility of providing utility services;

WHEREAS, the Owner requests a change in land use for the Property and has made application to the Town for approval, and

WHEREAS, the Parties recognize that the fees as specified by Resolution No. 11-2004 may not be adequate to fully cover the Town's expenses incurred during the application process, including but not limited to, legal publications, notices, reproduction of materials, public hearing expenses, recording of documents, engineering fees, attorney fees, consultant fees, and fees for administrative time of Town staff, and

WHEREAS, the Parties hereto recognize that the Town will continue to incur expenses through the entire development review process until final completion of the development including but not limited to, legal publications, notices, reproduction of materials, public hearing expenses, recording of documents, engineer fees, surveyor fees, geologist fees, hydrologist fees, landscape architect fees, attorney fees, consultant fees, and fees for administrative time of Town staff, security, permits and easements;

NOW THEREFORE, for and in consideration of the foregoing premises and of the mutual promises and conditions hereinafter contained, it is agreed as follows:

- 1. The Town has collected or will collect certain land use fees from the Owner and the Town will apply those fees against the review and processing expenses incurred by the Town while processing the Owner's land use review proposal. In the event the Town incurs review and processing expenses greater than the monies collected from the Owner, the Owner agrees to reimburse the Town for the additional expenses and fees upon submittal of an

invoice. Owner shall pay all invoices submitted by the Town within ten (10) days of the Town's delivery of such invoice. Failure by the Owner to pay any invoice within the specified time shall result in immediate suspension of the review process by the Town, including cancellation of any scheduled hearings. Nor shall any building permits, certificates of occupancy or other Town approvals be issued or granted and for the Town to exercise such rights and remedies as are otherwise available to it in law or equity or under the applicable provisions of the Town Code.

2. Except where the law or an agreement with the Town provides otherwise, the Owner may terminate its application at any time by giving written notice to the Town. The Town shall take all reasonable steps necessary to terminate the accrual of costs to the Owner and file such notices as are required by the Town's regulations. The Owner shall be liable for all costs incurred by the Town in terminating the processing of the application.
3. If the Owner fails to pay the fees and costs required herein when due, the Town may take those steps necessary and authorized by law to collect the fees and costs due, in addition to exercising those remedies set forth in Section 1, above. The Town shall be entitled to recover from Owner all court costs and attorney's fees incurred in collection of the balance due, including interest on the amount due from its due date at the rate of 18% per annum.
4. The Town will account for all funds expended and fees and expenses incurred by the Town as a result of the development review of the application throughout the development process. Statements of expenses incurred will be made available to the Owner by the Town. Expenses to be charged to the Owner's account shall include, but shall not be limited to, legal publications, notices, reproduction of materials, public hearing expenses, recording of documents, engineer fees, surveyor fees, geologist fees, hydrologist fees, landscape architect fees, attorney fees, consultant fees, and fees for administrative time of Town staff, security, permits and easements. Within sixty (60) days after the completion of the processing of the application by the Town, the Town will provide Owner with a statement of account and will refund to the Owner any funds paid by the Owner that were not expended by the Town, except where the Parties expressly agree to the contrary.
5. Owner's obligation to pay costs and expenses provided for in this Agreement shall exist and continue independent of whether the Owner's application, or any part thereof, is approved, approved with conditions, denied, withdrawn, or terminated by the Town or the Owner prior to a final decision in the process.

IN WITNESS WHEREOF, The Town and the Owner have caused this Agreement to be duly executed on the day and year first above written.

TOWN OF GRAND LAKE

By: 
Kim White, Community Development Director

Attest: 
Alayna Carrell, Town Clerk


OWNER:  Date: 6/20/23

Printed: Cynthia A. Biersdorfer

Keith R Nichols

Biersdorfer, Cindy

From: Keith Nichols <keithrussellnichols@icloud.com>
Sent: Tuesday, May 23, 2023 9:42 PM
To: Biersdorfer, Cindy
Subject: Fwd: Colorado 811 Current Status of Positive Response for Ticket A313703721-00A

[EXTERNAL EMAIL]

Sent from my iPhone

Begin forwarded message:

From: Colorado 811 <OCARS_Pro@uncc.org>
Date: May 20, 2023 at 12:23:38 AM MDT
To: keithrussellnichols@icloud.com
Subject: Colorado 811 Current Status of Positive Response for Ticket A313703721-00A

This is an automatically generated response. Please do not reply to this message.

Ticket: A313703721 Rev: 00A Taken: 05/17/23 03:08 PM

State: CO County: GRAND Place: GRAND LAKE
Address : 1204 W PORTAL RD
Location: LOC ENTIRE FRONT LOT *ACCESS OPEN*

View map and file attachments at:

[https://www.google.com/maps/@39.6512345,-106.8123456,15z](#)

Member Code	Member Facility	Response
CCMTN01	COMCAST CLEAR - NO CONFLICT Comments: 2023/05/19 14:40 Attempted Phone Call tel:(970)798-8282 Additional information from member available	05/19/23 03:47 PM 002
GRLKW1	TOWN OF GRAND LAKE CLEAR - NO CONFLICT	05/18/23 08:04 AM 002
MPEL01	MOUNTAIN PARKS ELECTRIC, INC. CLEAR - NO CONFLICT Comments: 2023/05/19 14:40 Attempted Phone Call tel:(970)798-8282 Additional information from member available	05/19/23 03:46 PM 002
QLNCC00	CENTURYLINK CLEAR - NO CONFLICT Comments: 2023/05/19 14:40 Attempted Phone Call tel:(970)798-8282	05/19/23 03:47 PM 002
TLWS01	THREE LAKES WATER AND SANITATI CLEAR - NO CONFLICT	05/18/23 08:20 AM 002
XLSLV00	XCEL ENERGY COMPLETED - SEE MARKS ON SITE Comments: Locate Completed	05/18/23 08:30 PM 017

DOUGLASS ENGINEERING

CIVIL / LAND DEVELOPMENT

15153 WEST 32ND DRIVE, GOLDEN, COLORADO 80401 (303) 421 - 4165

May 9, 2023

Ms. Kim White
Community Development Director
Town of Grand Lake
1026 Park Avenue
Grand Lake, Colorado 80447

**RE: - ASBUILT Drystack Boulder Gravity Retaining Walls
1204 W. Portal Road Certification / Inspection Letter**

Dear Ms. White:

I, Glenn M. Douglass, a Registered Professional Engineer in the State of Colorado, do hereby certify that I have inspected the above referenced drystack boulder retaining walls on May 5, 2023.

Based on our experience with drystack boulder wall and boulder slope construction methodology, the embankment fill slopes and boulder placements were observed to be constructed in accordance to previous boulder slope and wall designs this firm has been involved with. The boulder slopes vary between 0.75:1 to 1.25:1 horizontal to vertical. The vertical heights of the boulder walls and slopes vary between 4 to 11.75 feet in height and are constructed from native and imported boulders ranging in size from 2 to 5 feet in diameter.

Attached are the boulder retaining wall stability calculations and typical construction detail of the as-built walls. We have also prepared an As-Built Retaining Wall Site Plan showing the locations of the recently constructed walls.

It is our professional opinion, based on our experience with drystack boulder wall construction methodology, that the completed walls are satisfactory in terms of structural stability for site conditions and loading.

Sincerely,

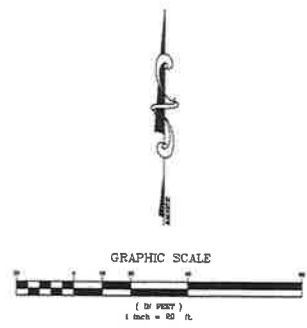
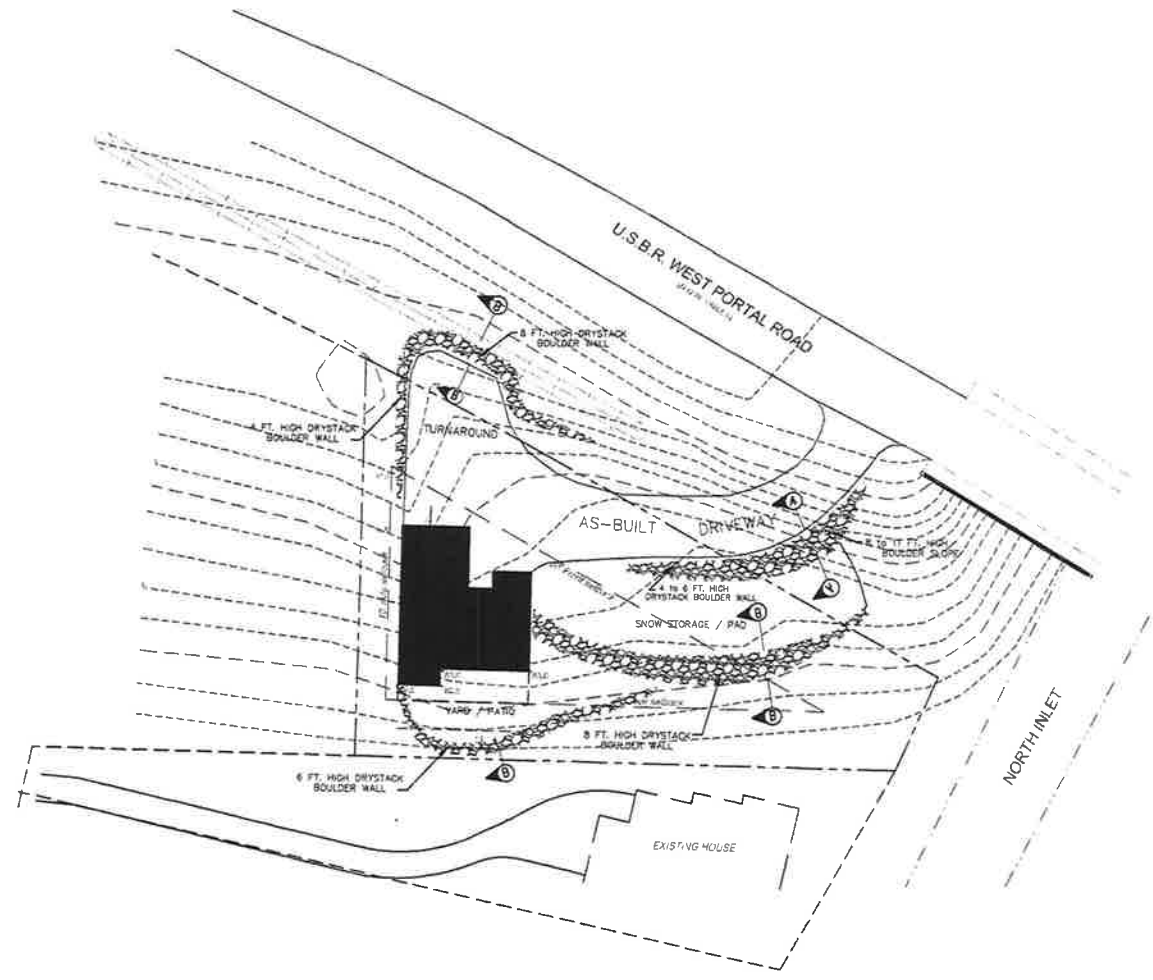


Glenn M. Douglass, P.E.

cc: Cindy Biersdorfer & Keith Nichols

BIERSDORFER - NICHOLS RESIDENCE 1204 WEST PORTAL ROAD

AS-BUILT SITE PLAN AND WALL LOCATION PLAN



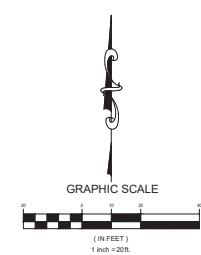
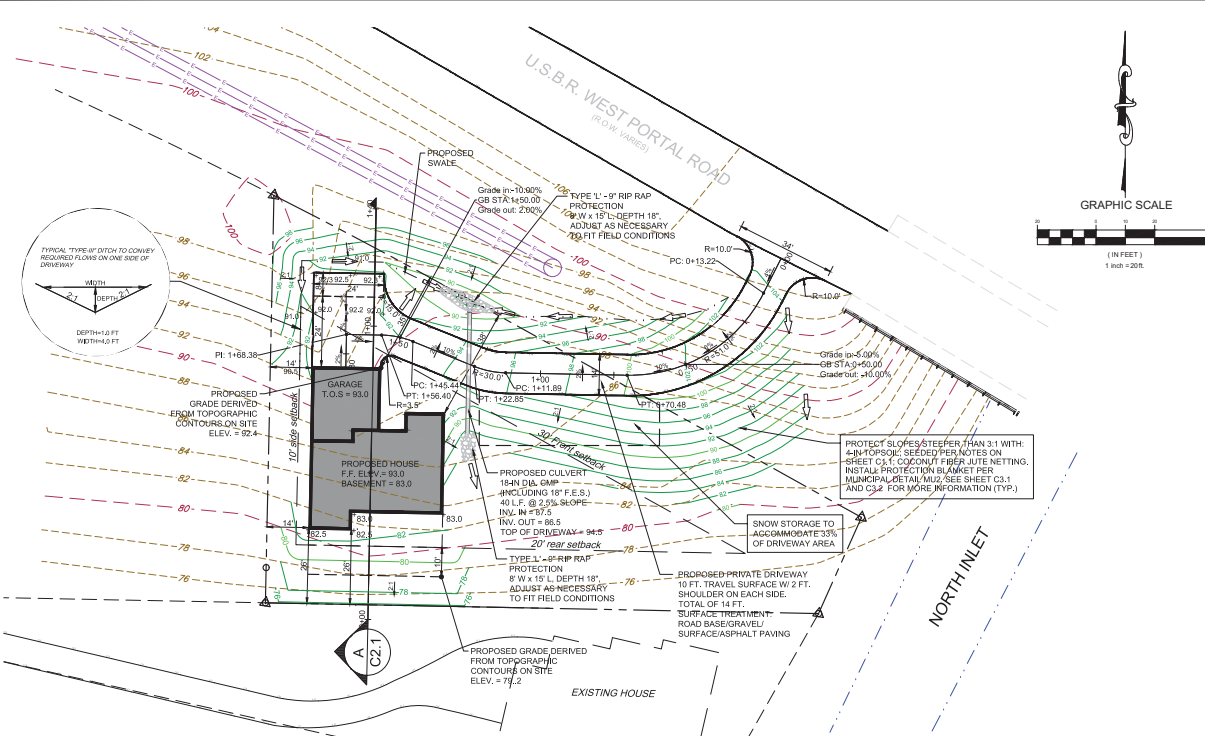
CALL UTILITY NOTIFICATION
CENTER OF COLORADO
1-800-922-1987
OR 303-534-6700
CALL BEFORE YOU DIG
FOR THE LOCATION OF UNDERGROUND MEMBER UTILITIES



PREPARED BY
DOUGLASS ENGINEERING
15153 WEST 82ND DRIVE
GOLDEN, COLORADO 80401
(303) 421-4165
**1204 WEST PORTAL ROAD
AS-BUILT PLAN**

REV _____ DATE: 8-9-22 SHEET: 1 OF 1

Section 11, Item B.



LEGEND

---	EXISTING BOUNDARY LINE
---	EXISTING RIGHT-OF-WAY
---	EXISTING EASEMENT LINE
---	EXISTING CENTERLINE OF EASEMENT/ROW
---	EXISTING ADJACENT LOT LINE
---	EXISTING BUILDING SETBACK/ENVELOPE
---	EXISTING 10-FT CONTOUR
---	EXISTING 2-FT CONTOUR
---	PROPOSED 10-FT CONTOUR
---	PROPOSED 5-FT CONTOUR
---	EXISTING EDGE OF DIRT/GRAVEL/ASPHALT ROAD
---	PROPOSED EDGE OF DRIVEWAY
---	EXISTING DRAINAGE FLOWLINE
---	PROPOSED DRAINAGE FLOWLINE
---	EXISTING OVERHEAD ELECTRIC
---	EXISTING POWER POLE
---	PROPOSED RIP RAP
---	EXISTING TOPOGRAPHY SLOPE
---	PROPOSED TOPOGRAPHY SLOPE
---	PROPOSED GRADE SPOT ELEVATION

LAND DISTURBANCE DATA:

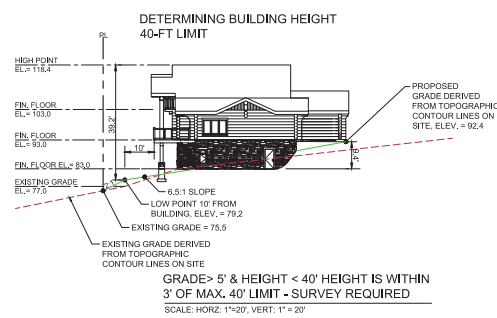
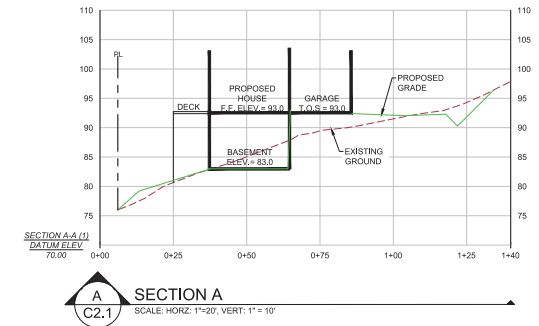
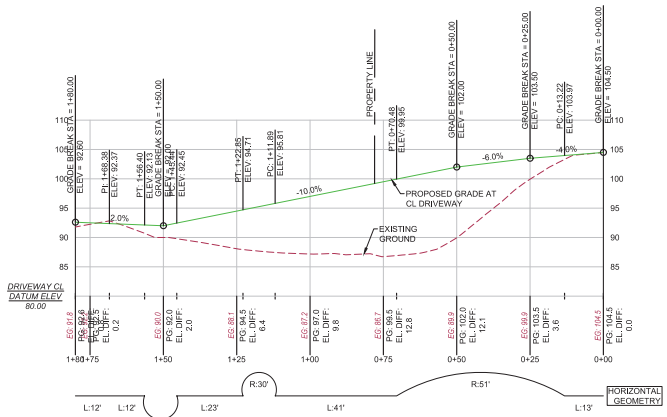
- EARTHWORK CUT: 285 CY
- EARTHWORK FILL: 1,728 CY
- EARTHWORK NET: 1,443 CY (CUT)
- PROPOSED IMPERVIOUS AREA:
 - ROOF, DECK, CONCRETE = 2,400 S.F.
 - GRAVEL, ASPHALT = 3,022 S.F.
 - TOTAL IMPERVIOUS AREA = 5,422 S.F.
- UNDEVELOPED/REVEGETATED AREA = 0.28 ACRES
- TOTAL PROPERTY AREA = 0.40 ACRES
- AREA OF DISTURBANCE: 12,847 S.F.
- STEEPEST DISTURBED NATURAL SLOPE ON PROPERTY: 50%
- STEEPEST PROPOSED GRADE: 2:1 CUT/FILL SLOPE

NOTES:

- SURVEY ORIGIN:** LAND SURVEY INFORMATION IS BASED ON AN IMPROVEMENT LOCATION CERTIFICATE PROVIDED BY THE CLIENT. SEE SHEET C1.2 FOR ADDITIONAL INFORMATION. PROPERTY LINES, EASEMENT, SETBACKS, BUILDING ENVELOPES, AND TRUE BUILDING LOCATIONS ARE TO BE VERIFIED PRIOR TO CONSTRUCTION.
- ALL CONSTRUCTION STAKING IS TO BE PERFORMED BY A PROFESSIONAL LAND SURVEYOR LICENSED IN THE STATE OF COLORADO.
- PLANS NOT APPROVED BY GRAND COUNTY ARE NOT VALID FOR CONSTRUCTION.
- PROPERTY PINS, PROPERTY LINE, RIGHT-OF-WAY AND SLOPES TO BE CONFIRMED BY THE CONTRACTOR/APPLICANT AS THEY RELATE TO THIS DRIVEWAY PERMIT APPLICATION PRIOR TO THE START OF EARTH MOVING ACTIVITIES.

SITE NOTES:

- THERE ARE OVERHEAD UTILITIES OFFSITE. THERE IS EVIDENCE OF ABOVE GROUND ELECTRICAL UTILITIES.
- THERE IS NO EVIDENCE OF EXISTING UNDERGROUND SANITARY SEWER AND WATER UTILITIES OR EXISTING CULVERTS. NONE ARE SHOWN ON THE SURVEY. SEE SHEET C1.2 FOR MORE INFORMATION.



DRIVEWAY PROFILE
SCALE: 1" = 20' (HORIZ.), 1" = 10' (VERT.)

SECTION A-A (1)
SCALE: HORIZ: 1" = 20', VERT: 1" = 10'

GRADE > 5' & HEIGHT < 40' HEIGHT IS WITHIN 3' OF MAX. 40' LIMIT - SURVEY REQUIRED
SCALE: HORIZ: 1" = 20', VERT: 1" = 20'

CALL BEFORE YOU DIG
CALL UTILITY NOTIFICATION CENTER OF COLORADO
1-800-922-1987

811
CALL BEFORE YOU DIG
FOR THE LOCATION OF PUBLIC UTILITY LINES AND SERVICES
CALL 800-922-1987 OR VISIT WWW.CALLBEFOREYODIG.COM
BEFORE YOU DIG, GRADE, OR EXCAVATE FOR THE PURPOSE OF UNDERGROUND UTILITY

CHG. BY: JAW
REVISIONS: COUNTY COMMENTS
DATE: 05-18-20

INSIGHT ENGINEERING, INC.
ENGINEERING & DESIGN SERVICES
EVERGREEN, COLORADO 80439
PHONE (303) 929-4272 FAX (720) 398-3052
INSIGHT ENGINEERING, INC. IS NOT TO BE USED OR REPRODUCED IN ANY MANNER UNLESS AUTHORIZED WRITING BY INSIGHT ENGINEERING.



PROJECT EXCLUSIVELY DESIGNED FOR:
PARCEL ID: 116005100020
GRAND LANE, CO 80447
GRAND COUNTY

DRAWING NAME:
GRADING PLAN AND DRIVEWAY PROFILE

FILE NAME:
E19-0232 GESC Plans.dwg

JOB NO.
E19-0232

SCALE:
AS SHOWN

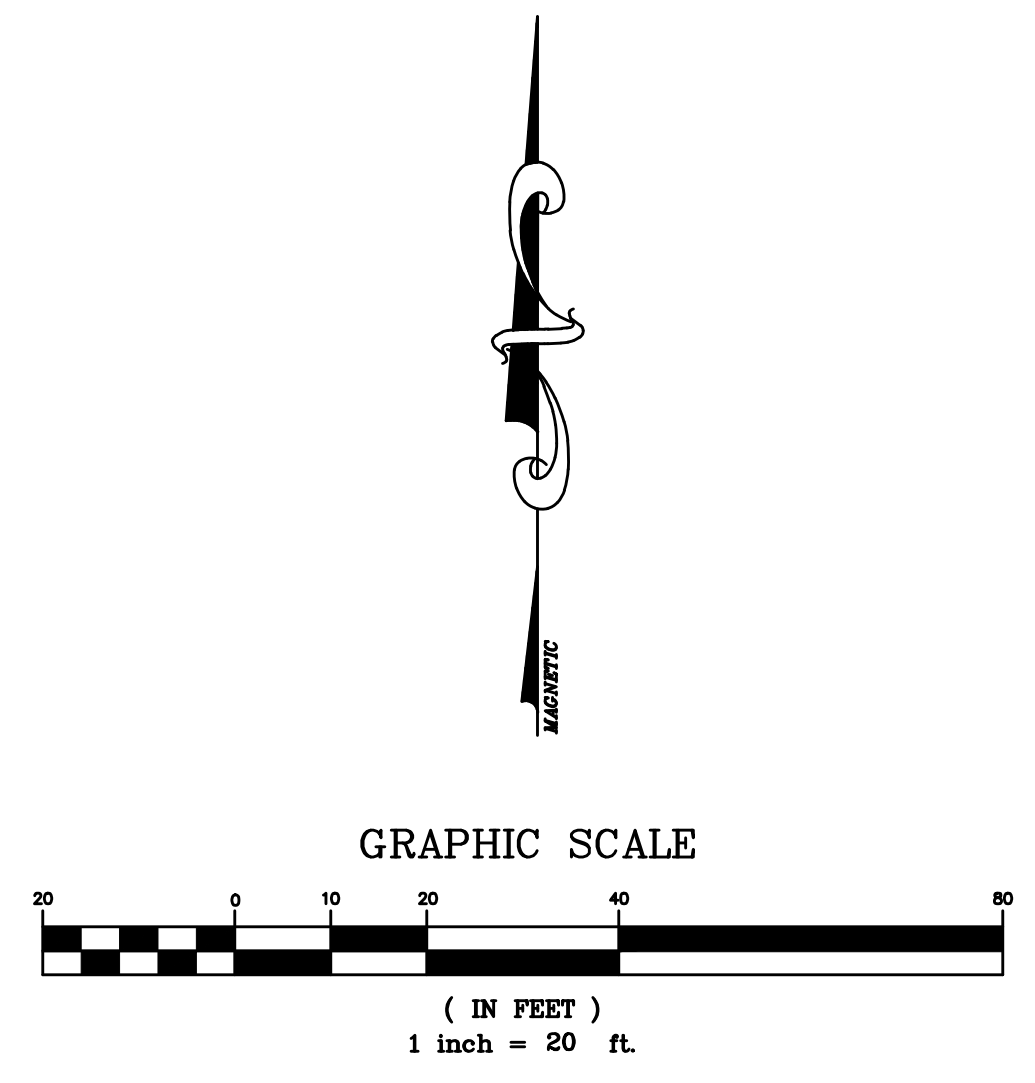
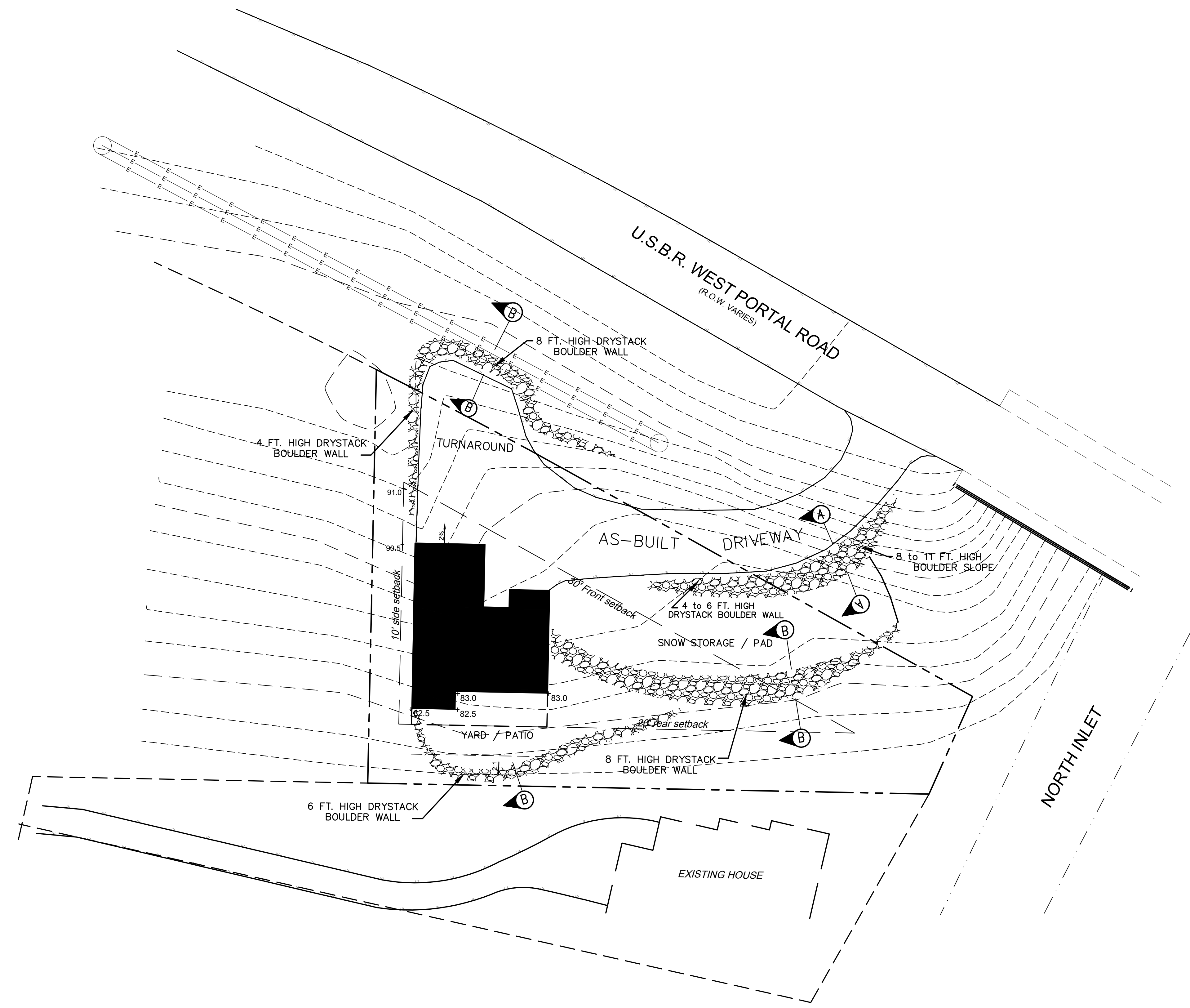
PLOTTED:
05-18-20

SHEET:

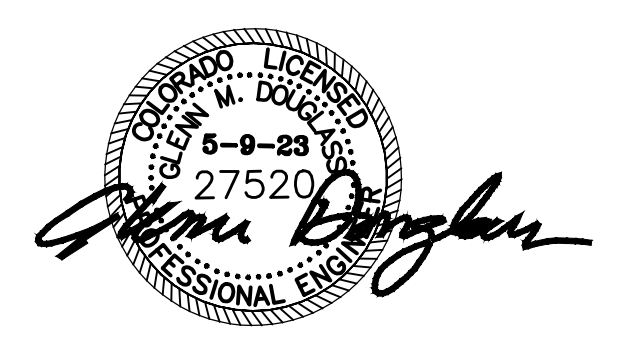
C2.1

BIERSDORFER - NICHOLS RESIDENCE 1204 WEST PORTAL ROAD

AS-BUILT SITE PLAN AND WALL LOCATION PLAN



CALL UTILITY NOTIFICATION
CENTER OF COLORADO
1-800-922-1987
OR 303-534-6700 IN METRO DENVER
CALL 2-BUSINESS DAYS IN ADVANCE
BEFORE YOU DIG, GRADE, OR EXCAVATE
FOR THE MARKING OF UNDERGROUND
MEMBER UTILITIES



PREPARED BY
DOUGLASS ENGINEERING
15153 WEST 32ND DRIVE
GOLDEN, COLORADO 80401
(303) 421-4165

**1204 WEST PORTAL ROAD
AS-BUILT PLAN**

DOUGLASS ENGINEERING

CIVIL / LAND DEVELOPMENT

15153 WEST 32ND DRIVE, GOLDEN, COLORADO 80401 (303) 421 - 4165

May 9, 2023

Ms. Kim White
Community Development Director
Town of Grand Lake
1026 Park Avenue
Grand Lake, Colorado 80447

**RE: - ASBUILT Drystack Boulder Gravity Retaining Walls
1204 W. Portal Road Certification / Inspection Letter**

Dear Ms. White:

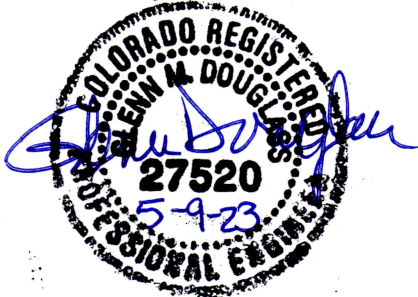
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Attached are the boulder retaining wall stability calculations and typical construction detail of the as-built walls. We have also prepared an As-Built Retaining Wall Site Plan showing the locations of the recently constructed walls.

It is our professional opinion, based on our experience with drystack boulder wall construction methodology, that the completed walls are satisfactory in terms of structural stability for site conditions and loading.

Sincerely,



Glenn M. Douglass, P.E.

cc: Cindy Biersdorfer & Keith Nichols

**DRystack BOULDER GRAVITY TYPE
RETAINING WALL
DETAILS AND DESIGN CALCULATIONS**

FOR

**1204 W. PORTAL ROAD
SITE RETAINING / LANDSCAPING WALLS**

PREPARED FOR:

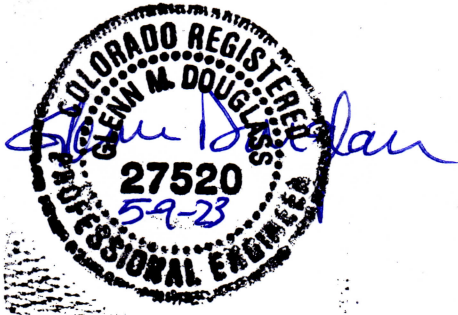
Cindy Biersdorfer & Keith Nichols
1204 W. Portal Road
Grand Lake, Colorado 80447

PREPARED BY:

Douglass Engineering
15153 W. 32nd Drive
Golden, CO 80401

(303) 421-4165

MAY 2023



DOUGLASS ENGINEERING
 15153 W. 32ND DRIVE
 GOLDEN, COLORADO 80401
 (303) 421-4165

Section 11, Item B.

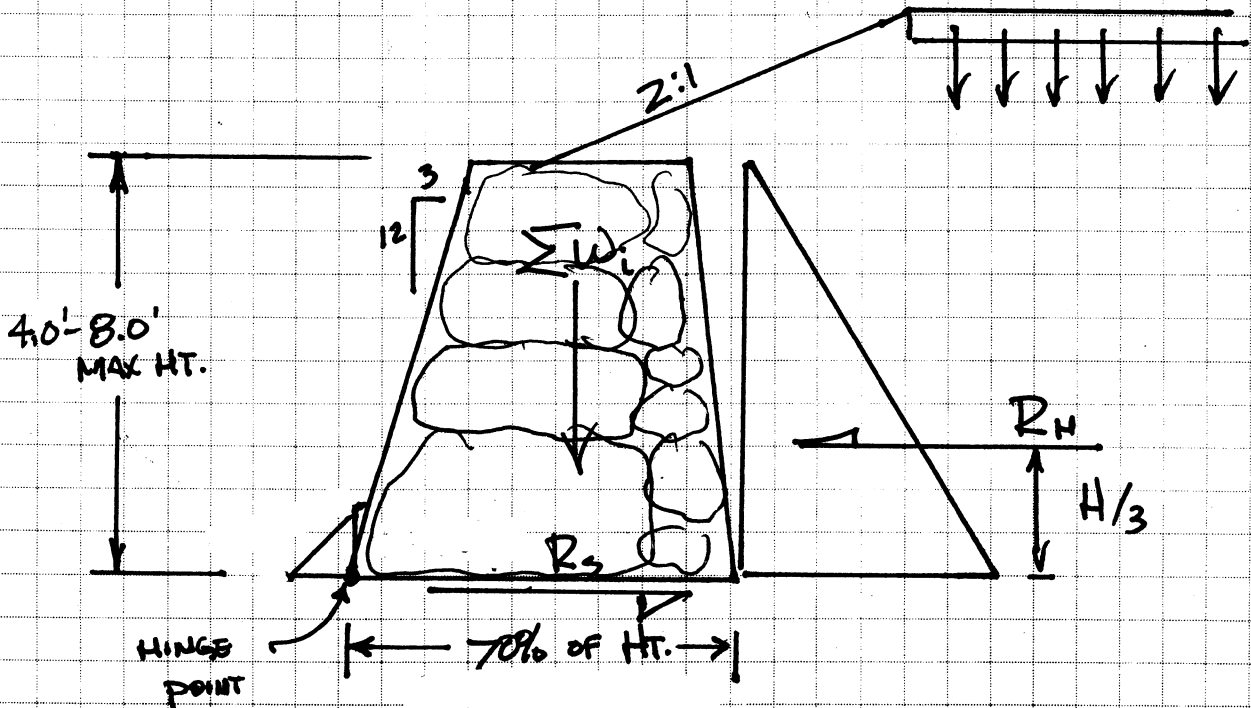
JOB 1204 WEST POR
 SHEET NO. 1 OF 7
 CALCULATED BY GMD DATE 5-8-23
 CHECKED BY _____ DATE _____
 SCALE _____

DRYSTACK BOULDER WALL DIAGRAM

DESIGN CRITERIA : VARIES 4' to 8'
 MAX HEIGHT = 8.0'

1. UNIT WEIGHT SOIL : 115 pcf.
2. UNIT WEIGHT ROCK : 125 pcf.
3. ALLOWABLE SOIL BEARING CAP. : 3500 pcf.
4. COEF. OF SLIDING FRICTION : 0.5
5. PASSIVE EARTH PRESSURE : 300 pcf.
6. ACTIVE EARTH PRESSURE : 35 pcf.
7. * INTERNAL FRICTION ϕ : 30°

TYPICAL WALL CONFIGURATION:



RETAINING WALL EQUIVALENT HEIGHT: 4.5'

CALCULATE ACTIVE EARTH PRESSURE:

$$R_H = \frac{1}{2} (0.33) \times 115 \text{ lb/ft}^3 \times (4.5)^2 \\ = 384.2 \text{ lbs.}$$

RESULTANT ACTS H/3 FROM BASE $H/3 = 1.5'$

CALC. MOMENT OVERTURNING $M_o = 384.2 \times 1.5'$
 $= 576.3 \text{ ft-lbs.}$

CALC. MOMENT RESTORING: Wt. OF ROCK:
 $125 \text{ lbs.} \times 3.0 \times 4.5 = 1688\#$

$$M_R = 1688 \times 1.5 = 2531 \text{ ft-lbs.}$$

OVERTURNING RATIO: $M_R / M_o = 2531 / 576.3 = 4.39$
 $= 4.39 > 1.5$ OK ✓

$$M_{\text{NET}} = 2531 \text{ ft-lbs.} - 576.3 \text{ ft-lbs.} \\ = 1954.7 \text{ ft-lbs.}$$

$$\bar{x} = 1954.7 / 1688 = 1.158$$

$$e = 3/2 - 1.158 = 0.342$$

CHECK AGAINST SLIDING: $R_s = (\sum W_i + R_v) \tan \delta$

$$\text{RATIO} = R_s / R_H = \frac{1688\# (0.50)}{384.2} = 2.19 > 1.5$$

OK ✓

CALCULATIONS FOR 8.0' HIGH DRY STACK BOULDER WALL.

USE EQUIVALENT HEIGHT: 8.0'

CALC. ACTIVE EARTH PRESSURE: $R_H = \frac{1}{2} (33) (115 \frac{\#}{ft^3}) (8.0)^2$
 $= 1214.40 \text{ LBS.}$

RESULTANT ACTS $H/3$ FROM BASE = $8.0/3 = 2.67'$

MOMENT OVERTURNING $M_O = 1214.4 \# \times 2.67'$
 $= 3238.4 \text{ Ft. lbs.}$

MOMENT RESTORING: W_t OF ROCK: $125 \frac{\text{lb}}{\text{ft}^3} \times 5.5 \times 8.0$
 $= 5500 \text{ lbs.}$

$M_R = 5500 \text{ lbs.} \times 2.5' = 13,750 \text{ Ft. lbs.}$

OVERTURNING RATIO: $M_R / M_O = 13,750 / 3238 = 4.25$

$4.25 > 1.5 \therefore \underline{\text{OK}} \checkmark$

$M_{\text{NET}} = 13,750 - 3238 = 10512 \#$ $\bar{x} = 10512 / 5500 = 1.91$
 $e = \frac{5}{2} - 1.91 = 0.46$

CHECK AGAINST SLIDING $R_s = (\sum W_i + R_v) \tan \delta$

RATIO = $R_s / R_H = \frac{5500 \# (.50)}{1214 \#} =$

$= 2.27 > 1.5 \checkmark$

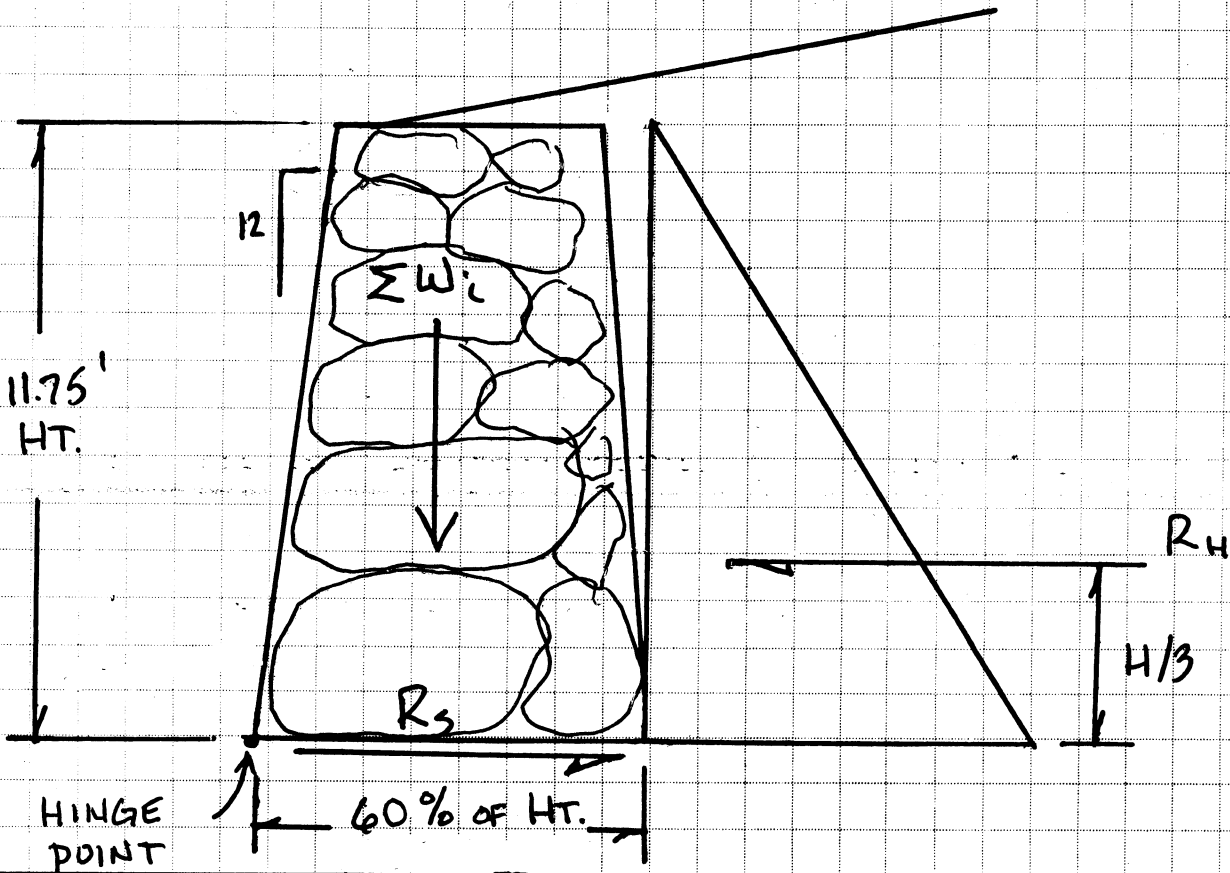
OK

DRY STACK BOULDER WALL DIAGRAM

DESIGN CRITERIA: MAX HEIGHT = 11.75'

1. UNIT WEIGHT SOIL : 115 #/ft³
2. UNIT WEIGHT ROCKS : 125 #/ft³
3. ALLOWABLE SOIL BEARING CAP : 3000 pcf.
4. COEF. OF SLIDING FRICTION : 0.5
5. PASSIVE EARTH PRESSURE: 300 pcf.
6. ACTIVE EARTH PRESSURE: 35 pcf.
7. ANGLE (ϕ) OF INTERNAL FRICTION : 30°

WALL CONFIGURATION



CALCULATIONS FOR 11.75' HIGH DRUSTACK BOULDER WALL

USE EQUIVALENT HEIGHT : 12.0'

CALC ACTIVE EARTH PRESSURE :

$$P_H = \frac{1}{2} (0.33) (115 \# / \text{ft}^3) (12.0)^2$$
$$= 2732.40 \text{ lbs.}$$

RESULTANT ACTS $\frac{1}{3}(H)$ FROM BASE = $12.0/3 = 4.0'$

CALC. OVERTURNING MOMENT : $M_O = 2732 \times 4.0$
 $= 10929.6 \text{ ft-lbs.}$

CALC. RESTORING MOMENT : M_R

WEIGHT OF ROCK : $125 \# / \text{ft}^3 \times 7.8' \times 12.0'$
 $= 11700 \text{ lbs.}$

$$M_R = 11700 \text{ lbs} \times 3.9' = 45630 \text{ ft-lbs.}$$

OVERTURNING RATIO : M_R / M_O

$$= 45630 / 10929 = 4.18$$

$$4.18 > 1.5 \therefore \text{OK } \checkmark$$

$$M_{\text{NET}} : 45630 - 10929 = 34701 \text{ ft-lbs}$$

$$\bar{e} = 34701 / 45630 = 0.7285$$

$$e = 3/2 - 0.7285 = 0.7715$$

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GOLDEN, COLORADO 80401
(303) 421 - 4165

JOB 1204 W. PORTAL ROAD

SHEET NO. 6 OF 7 Section 11, Item B.

CALCULATED BY GMD DATE 5-9-23

CHECKED BY _____ DATE _____

SCALE _____

11.75' HT DRYSTACK WALL (CONT.)

CHECK AGAINST SLIDING

$$R_s = (\sum W_i + R_v) \tan \delta$$

$$\text{RATIO} = R_s / R_H = \frac{11700 \# (0.50)}{2732 \#}$$

$$= 2.14$$

2.14 > 1.5 ∴ OK ✓

BEARING CAPACITY CALCULATIONS:

$$Factor\ Safety = \frac{Q_c \text{ (soil capacity)}}{Q_c \text{ (bearing stress)}} = \frac{Q_{ult}}{Q_a}$$

$$Q_{ult} = c N_c + .5 \gamma (B) N_\gamma$$

c = cohesion

B = equiv. ftg. width.

N_c, N_γ = bearing capacity factors from

Fig. 7 using ϕ of foundation soil.

$$\phi = 27^\circ \text{ (silty clay - sandy clay)}$$

$$N_c = 23.94$$

$$N_\gamma = 14.47$$

Assume cohesion $c = 0$ for extreme case + conservative design.

$$\therefore Q_{ult} = 0.5(125)(4.5)(14.47) =$$

$$Q_{ult} = \dots = 4069 \text{ psf. } \leftarrow \text{ seems high, use typical value of 2500 psf this type soil}$$

$$Q_a = \frac{\gamma_r (H L \cdot H)}{B} = \frac{(125)(4.5)(6.5)}{3.09} = 1183 \text{ psf.}$$

$$B = L - 2e \quad e = \frac{P_s \gamma_s}{W_r} = \frac{(928.8)(2.33)}{3062.5} = .71$$

$$B = 4.5 - (2)(.71) = 3.09$$

$$FS_{BC} = \frac{Q_{ult}}{Q_a} = \frac{4069}{1183} = 3.44 \text{ OK, However if more realistic value of 2500 psf is used for } Q_{ult}$$

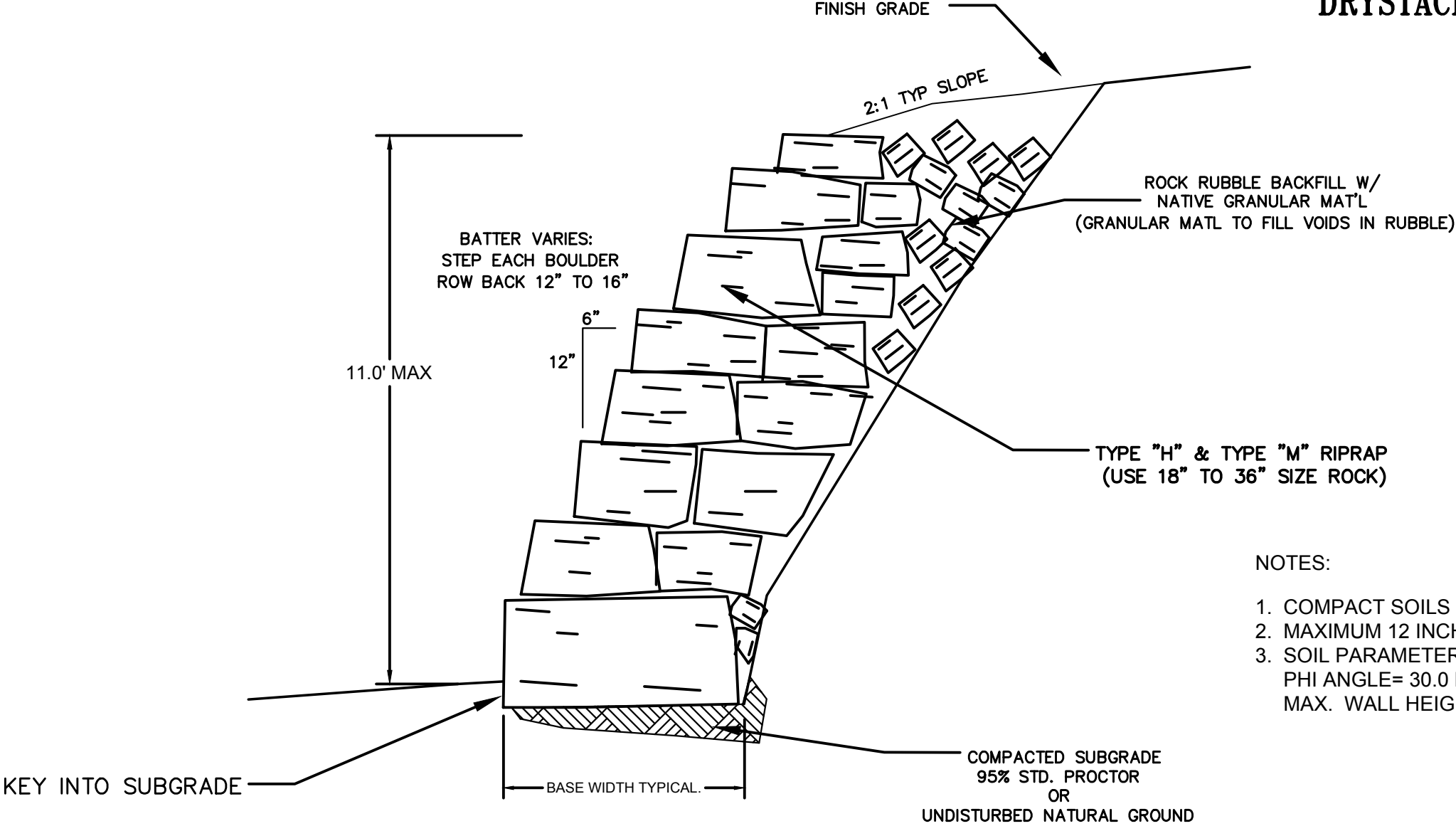
$$FS_{BC} = 2.11 > 2.0 \text{ } \checkmark \text{ OK } = \frac{2500}{1183} = 2.11 \text{ } \checkmark \text{ } > \underline{2.0}$$

ϕ^+	N_c	N_q^*	N_γ	N_q/N_c	$\tan \phi$
0	5.14	1.00	0.00	0.20	0.00
1	5.38	1.09	0.07	0.20	0.02
2	5.63	1.20	0.15	0.21	0.03
3	5.90	1.31	0.24	0.22	0.05
4	6.19	1.43	0.34	0.23	0.07
5	6.49	1.57	0.45	0.24	0.09
6	6.81	1.72	0.57	0.25	0.11
7	7.16	1.88	0.71	0.26	0.12
8	7.53	2.06	0.86	0.27	0.14
9	7.92	2.25	1.03	0.28	0.16
10	8.35	2.47	1.22	0.30	0.18
11	8.80	2.71	1.44	0.31	0.19
12	9.28	2.97	1.69	0.32	0.21
13	9.81	3.26	1.97	0.33	0.23
14	10.37	3.59	2.29	0.35	0.25
15	10.98	3.94	2.65	0.36	0.27
16	11.63	4.34	3.06	0.37	0.29
17	12.34	4.77	3.53	0.39	0.31
18	13.10	5.26	4.07	0.40	0.32
19	13.93	5.80	4.68	0.42	0.34
20	14.83	6.40	5.39	0.43	0.36
21	15.82	7.07	6.20	0.45	0.38
22	16.88	7.82	7.13	0.46	0.40
23	18.05	8.66	8.20	0.48	0.42
24	19.32	9.60	9.44	0.50	0.45
25	20.72	10.66	10.88	0.51	0.47
26	22.25	11.85	12.54	0.53	0.49
27	23.94	13.20	14.47	0.55	0.51
28	25.80	14.72	16.72	0.57	0.53
29	27.86	16.44	19.34	0.59	0.55
30	30.14	18.40	22.40	0.61	0.58
31	32.67	20.63	25.99	0.63	0.60
32	35.49	23.18	30.22	0.65	0.62
33	38.64	26.09	35.19	0.68	0.65
34	42.16	29.44	41.06	0.70	0.67
35	46.12	33.30	48.03	0.72	0.70
36	50.59	37.75	56.31	0.75	0.73
37	55.63	42.92	66.19	0.77	0.75
38	61.35	48.93	78.03	0.80	0.78
39	67.87	55.96	92.25	0.82	0.81
40	75.31	64.20	109.41	0.85	0.84
41	83.86	73.90	130.22	0.88	0.87
42	93.71	85.38	155.55	0.91	0.90
43	105.11	99.02	186.54	0.94	0.93
44	118.37	115.31	224.64	0.97	0.97
45	133.88	134.88	271.76	1.01	1.00
46	152.10	158.51	330.35	1.04	1.04
47	173.64	187.21	403.67	1.08	1.07
48	199.26	222.31	496.01	1.12	1.11
49	229.93	265.51	613.16	1.15	1.15
50	266.89	319.07	762.89	1.20	1.19

+ Use ϕ , the phi angle for foundation soils
 * N_q not used, wall embedment ignored (sect 3.2.1)

Figure 7:
 Bearing Capacity Factors
 (after Vesic (13))

BIERSDORFER - NICHOLS RESIDENCE TYPICAL DETAIL FOR DRYSTACK BOULDER SLOPE / WALL



NOTES:

- 1. COMPACT SOILS TO 95% STD. PROCTOR (ASTM D - 698)
- 2. MAXIMUM 12 INCH LIFTS WHEN COMPACTING SOIL BACKFILL.
- 3. SOIL PARAMETERS:
PHI ANGLE= 30.0 DEG. DENSITY= 125 PCF
MAX. WALL HEIGHT: 11 FT

TYPICAL DRYSTACK BOULDER RETAINING WALL
USING MACHINE PLACED TYPE H & VH RIPRAP
FOR WALLS 8 TO 11 FEET IN HEIGHT
TYPICAL DRIVEWAY FILL SECTION

SECTION 

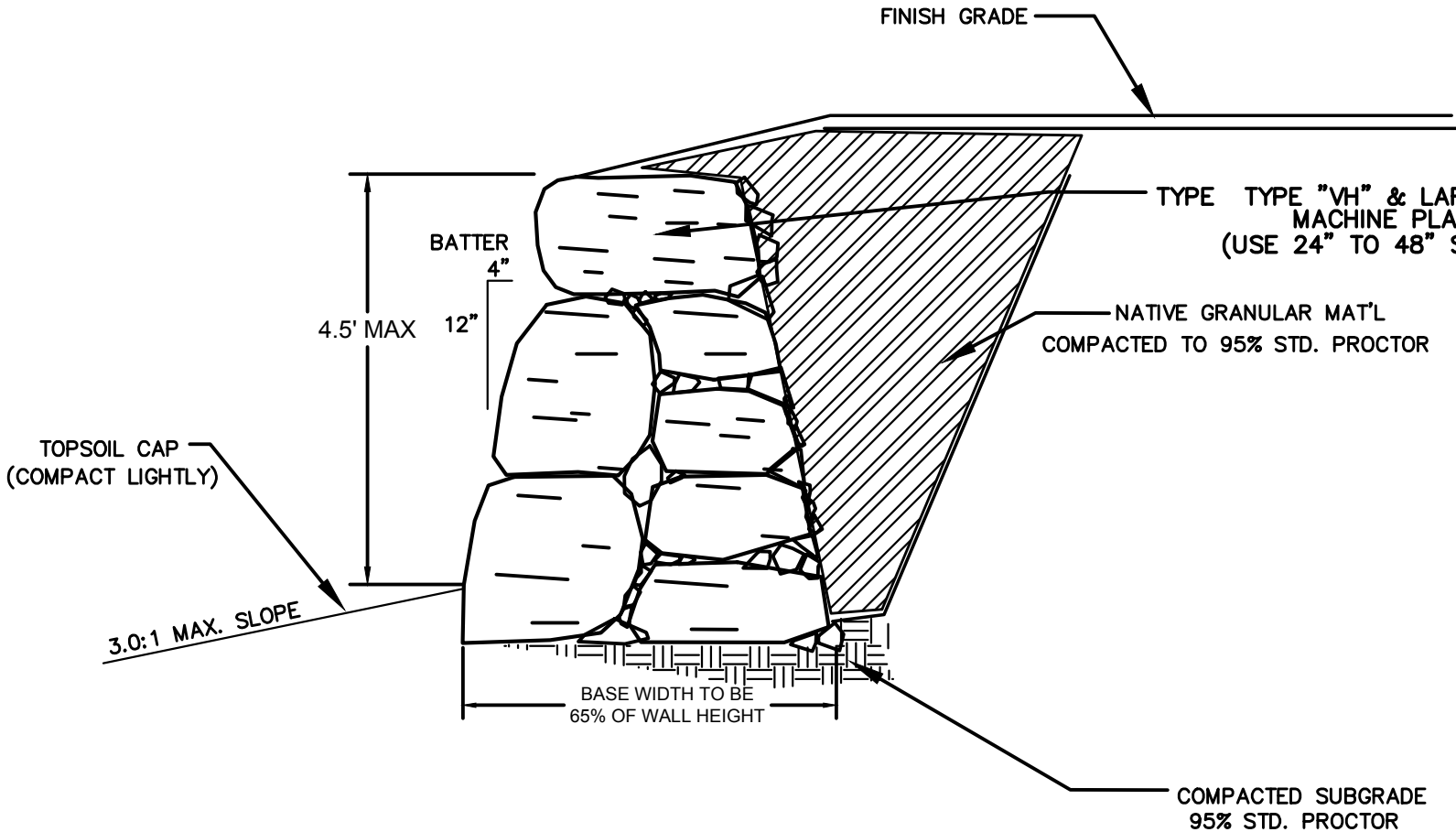


PREPARED BY
DOUGLASS ENGINEERING
15153 WEST 32nd DRIVE
GOLDEN, COLORADO 80401
(303) 421-4165

1204 WEST PORTAL ROAD
DRYSTACK RETAINING WALLS

REV. DATE: 5-9-23 SHEET: 1 OF 2

BIERSDORFER - NICHOLS RESIDENCE TYPICAL DETAIL FOR DRYSTACK BOULDER RETAINING WALLS

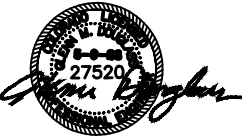


NOTES:

- 1. COMPACT SOILS TO 95% STD. PROCTOR (ASTM D - 698)
- 2. MAXIMUM 12 INCH LIFTS WHEN COMPACTING SOIL BACKFILL.
- 3. SOIL PARAMETERS:
PHI ANGLE= 30.0 DEG. DENSITY= 125 PCF
MAX. WALL HEIGHT: 8 FT
- 4. RESIDENCE DOWNSPOUTS TO BE CONNECTED TO SUBGRADE DRAIN PIPES AND DISCHARGED BEYOND WALL TO PREVENT SATURATION OF BACKFILL SOILS

TYPICAL DRYSTACK BOULDER / GRAVITY TYPE RETAINING WALL
 USING MACHINE PLACED TYPE VH / LARGER BOULDERS
 FOR WALLS VARYING 4 TO 8 FT. MAX HEIGHT
 RETAINED CUT & FILL SLOPES FOR
 FOR DRIVEWAY & TURNAROUND & LANDSCAPE WALLS

SECTION **(B)**



PREPARED BY
DOUGLASS ENGINEERING
 15153 WEST 32nd DRIVE
 GOLDEN, COLORADO 80401
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**1204 WEST PORTAL ROAD
 DRYSTACK RETAINING WALLS**

REV. DATE: 5-9-23 SHEET: 1 OF 1

**TOWN OF GRAND LAKE
BOARD OF TRUSTEES
RESOLUTION NO. 43-2023**

**A RESOLUTION RECOMMENDING GRANTING A VARIANCE TO HEIGHT
REGULATIONS FOR RETAINING WALL LOCATED AT A METES AND BOUNDS
PROPERTY COMMONLY REFERRED TO AS 1204 WEST PORTAL ROAD**

WHEREAS, Cynthia A. Biersdorfer and Keith Nichols (collectively the “Applicants”) are the property owners of 1204 West Portal Drive, Grand Lake, Colorado (hereinafter referred to as the “Property”); and

WHEREAS, the Town of Grand Lake (the “Town”) received a request for a variance (the “Application”) from the Applicants as required by Section 11-2-4(D)(9)(b) of the Grand Lake Municipal Code (the “Code”) which requires all retaining walls “exceeding six (6) feet” to obtain a variance; and

WHEREAS, the Applicants constructed a retaining wall in excess of six (6) feet which were not in the initial plans, but during the spring runoff, after fire damage from the East Troublesome Fire, mud slides and flooding occurred and ran into the Applicants’ home and the Applicants were force to quickly build the walls to prevent further damage to their home; and

WHEREAS, a Public Hearing was properly noticed and all notices required by the Code were timely sent and the Town received no responses against the Applicants Application; and

WHEREAS, the Applicants submitted all appropriate fees and deposits and other code requirements as well as a letter explaining the hardships for considerations associated with the variance request; and

WHEREAS, the Planning Commission has reviewed the Application pursuant to the standards set forth in the variance procedures of Town Code section 11-2-11(D)(1-5):

1. That by reason of exceptional shape, size or topography of lot, or other exceptional situation or condition of the building or land, practical difficulty or unnecessary hardship would result to the owners of said property from a strict enforcement of these Regulations;
2. That literal interpretation of the provisions of these Regulations would deprive the applicant of rights commonly enjoyed by other properties in the same district under the terms of these Regulations.
3. That the special conditions and circumstances do not result from the actions of the applicant;
4. That granting the variance request will not confer on the applicant any special privilege that is denied by this ordinance to other lands, structures, or buildings in the same district;
5. That the granting of the variance does not pose a detriment to the public good and does not substantially impair the intent and purpose of the Zone Plan and these Regulations.

WHEREAS, the Planning Commission has reviewed the Application, considered Staff’s recommendation as well as public comments and finds the elements required to approve a variance set forth above have been satisfied and the Application shall be recommended to the Grand Lake Board of Trustees for approval; and

WHEREAS, the Board of Trustees (the “Board”) reviewed the Application request at a regularly scheduled meeting; and

WHEREAS, the Board of Trustees has reviewed the recommendation of the Planning Commission and is in agreement with the Planning Commission’s findings and recommendation.

NOW THEREFORE BE IT RECOMMENDED BY THE BOARD OF TRUSTEES OF THE TOWN OF GRAND LAKE, COLORADO,

1. The Board of Trustees hereby approves the Application for a variance to the six (6) foot retaining wall height requirements required by Town Code Section 11-2-4(D)(9)(b) subject to the following conditions of approval:

- a. Payment by Applicant of all legal, engineering and administrative fees incurred by the Town in connection with review, processing, consideration and approval of the Application.
- b. Compliance by the Applicant with all representations made to the Planning Commission during all public hearings or meetings related to the Application

2. Severability. If any section, paragraph, sentence, clause, or phrase of this Resolution is held to be unconstitutional or invalid for any reason, such decision shall not affect the validity of the remaining portions of this Resolution. The Board of Trustees declares that it would have passed this Resolution and each part or parts thereof irrespective of the fact that any one part or parts be declared unconstitutional or invalid.

3. Repeal. Existing resolutions or parts of resolutions covering the same matters as embraced in this Resolution are hereby repealed and all resolutions or parts of resolutions inconsistent with the provisions of this Resolution are hereby repealed.

DULY MOVED, SECONDED AND ADOPTED BY THE BOARD OF TRUSTEES OF THE TOWN OF GRAND LAKE, COLORADO THIS 27TH DAY OF NOVEMBER, 2023.

(S E A L)

Votes Approving:
Votes Opposed:
Absent:
Abstained:

ATTEST:

TOWN OF GRAND LAKE

Alayna Carrell

Stephan Kudron

Town Clerk

Mayor



Date: November 27th, 2023
To: Mayor Kudron and Trustees
From: Kim White, Community Development Director

RE: **QUASI JUDICIAL:** Resolution 44-2023 Consideration to Grant an Encroachment License for Retaining Wall A into the Town's Right of Way Located at a Metes and Bounds Property Commonly Referred to as 1204 West Portal Road

Public Hearing Process

The public hearing should be conducted as follows:

- 1. Open the Public Hearing
- 2. Allow staff to present the matter
- 3. Allow the applicant to address the Board
- 4. Take all public comment
- 5. Close the Public Hearing
- 6. Have Board discuss amongst themselves
- 7. Board make a motion

Location Map





Purpose

The Town has received a zoning variance request application from Cynthia A. Biersdorfer and Keith Nichols to permit retaining walls to remain in the Town Right of Way. This request requires an Encroachment License, Indemnification Agreement, Insurance to be Carried on the Encroachment, License Fee, and Board Approval.

Background

The Boulders that are located in the Town Right of Way which reinforce the driveway are shown in Figure 1 as “A”. the encroachments are split into two licenses, as they are two separate walls, and if the Town needs to revoke the license in the future, it will be cleaner if only one area needs to be removed. On August 16th 2023, the Planning Commission voted 5:1 in favor of recommending an exception to the height of the retaining walls for this property. The Board will have voted on Resolution 42-2023 to allow or deny the height variance to remain. If it passed, Resolution 44-2023 and 45-2023 can be voted on. The applicant stated that the walls were not planned in the initial plans, but during the spring runoff, mud slides and flooding occurred and ran into their home, so they had to quickly build the walls to prevent further damage to their home. They stated that the runoff occurred due to the lack of vegetation upstream from the East Troublesome Fire.

Encroachment Graphic

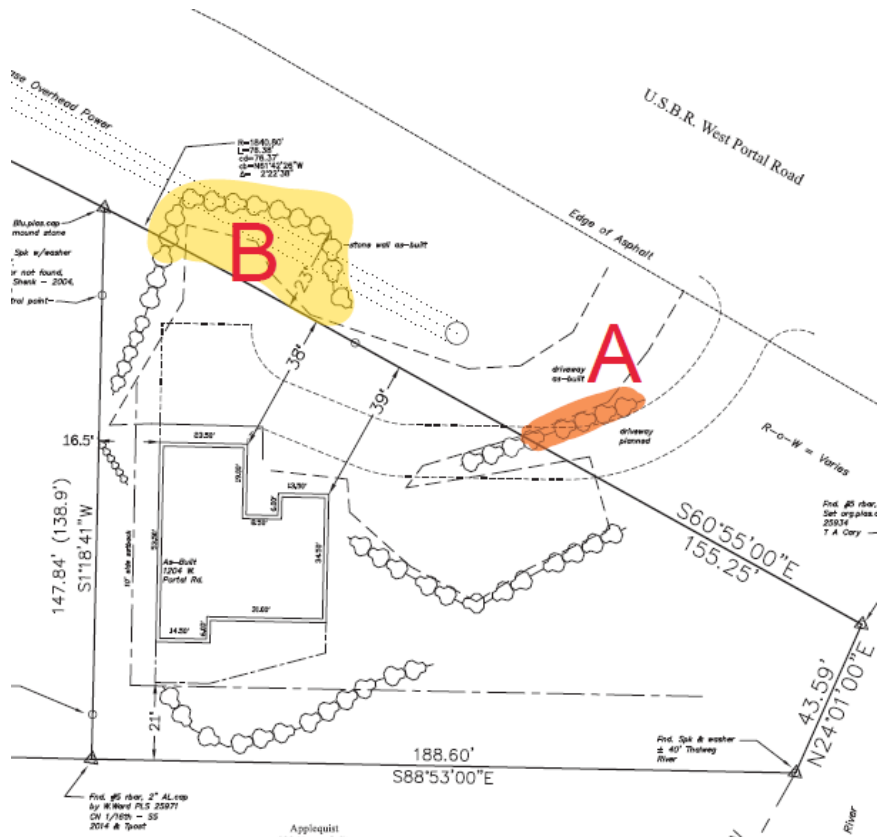


Figure 1



Municipal Code:

11-6-1 Public Property Encroachments.

- (A) *Encroachment Defined.* An encroachment is any item that is placed, erected or built on the public right-of-way by a private property owner. A property owner shall seek permission from the Town to encroach onto Rights-of-Way or municipal property prior to the encroachment occurring. Where an encroachment exists without Town approval, the owner shall be required to remove the encroachment at his own expense or seek permission from the Town for the encroachment to remain.
- (B) *Types of Encroachments.*
1. Major Encroachments are considered encroachments that are more permanent in nature. Examples include, but are not limited to: buildings or structures, driveways, fences and retaining walls, decks and patios, some components of public utilities, as well as other immovable objects other than minor landscaping.
- (C) **When Encroachments Will Not Be Granted.** The following encroachment license or agreement requests will not be granted:
1. Additions to existing buildings or other structures that would encroach or do encroach onto municipal property or road Rights-of-Way, or
 2. The encroachment poses a danger to the public, or
- (D) **When Encroachments May Not Be Granted.** The following encroachment license of agreement requests may not be granted, as determined by the Town Board of Trustees:
1. The proposed encroachment is in conflict with applicable Town Departments and/or applicable utility companies, or
 2. When construction has commenced prior to the issuance of a required permit from the Town.
- (G) *Indemnification and Insurance Requirements.* The property owner is required to indemnify and save harmless The Town of Grand Lake against any and all damages which may result from the encroachment. Insurance may be required. The certificate of insurance shall be submitted to the Town prior to the execution or issuance of the Encroachment License or Agreement.

Staff Comments

The applicant submitted all the required items:

1. A Narrative Request; and
2. A Site Plan indicating exact measurements of the proposed encroachment and its position to the property boundaries; and
3. Applicable Deposits and/or Fees, as set by Town of Grand Lake Board of Trustees Resolution; and
4. Any other information determined by Town staff applicable to the review of the request.

Staff contacted all the utilities companies to notify them of the Boulders in the right of way. All utilities cleared the encroachment.

Encroachment license can be revoked with 45-day notice to the owner, at which point they must return the land to it's original condition with vegetation.



Board Discussion

The Board shall approve, approve with conditions, or deny the application at a public meeting. The Board may continue the application review to a later date (not to exceed forty-five (45) days) in order to obtain more information about the request or to conduct site inspections. If approved, an Encroachment License will be issued.

Suggested Board Motion

Motion to approve Resolution 44-2023

OR

Motion to approve Resolution 44-2023, with the following conditions: _____

OR

Motion to Deny the Request an encroachment license.

- Attachments:
- Encroachment resolution
 - Encroachment license
 - Exhibit of encroachment location
 - Engineering documentation of walls over 4 ft.

**TOWN OF GRAND LAKE
RESOLUTION 44-2023**

**A RESOLUTION GRANTING AN ENCROACHMENT LICENSE FOR
RETAINING WALL A INTO THE TOWN'S RIGHT OF WAY
LOCATED AT A METES AND BOUNDS PROPERTY COMMONLY
REFERRED TO AS 1204 WEST PORTAL ROAD**

WHEREAS, relevant portions of Grand Lake Municipal Code 11-6-1 Public Property Encroachments states:

- (A) *Encroachment Defined - An encroachment is any item that is placed, erected or built on the public right-of-way by a private property owner. A property owner shall seek permission from the Town to encroach onto Rights of Ways or municipal property prior to the encroachment occurring. Where an encroachment exists without Town approval, the owner shall be required to remove the encroachment at his own expense or seek permission from the Town for the encroachment to remain.*
- (B)1. *Major Encroachments are considered encroachments that are more permanent in nature. Examples include, but are not limited to: buildings or structures, driveways, fences and retaining walls, decks and patios, some components of public utilities, as well as other immovable objects other than minor landscaping.*
- (G) *Indemnification and Insurance Requirements
The property owner is required to indemnify and save harmless The Town of Grand Lake against any and all damages which may result from the encroachment. Insurance may be required. The certificate of insurance shall be submitted to the Town prior to the execution or issuance of the Encroachment License or Agreement.*

WHEREAS, Cynthia A. Biersdorfer and Keith Nichols (collectively the “Applicants”) are the owners of 1204 West Portal Rd., Town of Grand Lake (hereinafter the “Property”); and

WHEREAS, the Town of Grand Lake (hereinafter the “Town”) received an Encroachment Permit Application from the Applicants; and

WHEREAS, the Applicants have proposed construction of a retaining wall which will encroach into the Town’s right-of-way; and

WHEREAS, the Town caused certified letters to all utilities to be mailed 15 days prior to the hearing.

NOW THEREFORE BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE TOWN OF GRAND LAKE, COLORADO:

1. In granting said Encroachment License (hereinafter the “License”), the Town reserves to itself the right to construct, reconstruct and maintain all municipal utilities and permanent improvements, and further reserves the same right to all utility companies operating under a Town franchise or paying utility occupation tax to the Town.
2. Applicant expressly acknowledges and accepts any liability for any damaged caused by the Town to any improvement within the encroachment or attached structure within the encroachment in the course of utilizing the encroachment area for the purposes of snow removal and or storage.

3. A License is hereby granted to the Applicants (hereinafter the “Licensee”) for the purpose of allowing certain encroachments into the public right-of-way, as depicted on Exhibit A, attached hereto and incorporated herein, subject to the following conditions:

1. The License is limited to the encroachments as shown in the attached Exhibit A (hereinafter the “Encroachment”); and
2. The Encroachment complies with the requirements of Municipal Code; and
3. The Licensee must maintain the Encroachment at its sole expense; and
4. This License shall remain in full force and effect for the benefit of the Licensee, their heirs, successors and assigns, until such time as the Town, in its sole determination, determines that this license should end. At such time, within 45 days of the Town providing notice to the Licensee, Licensee shall remove the Encroachment and restore that portion of the Town right of way to pre-existing condition or better at Licensee’s expense. The Licensee may perform normal maintenance and repairs to the Encroachment; and
5. The granting of this License shall not be considered a precedent for any future encroachments; and
6. The granting of this License does not limit any Town use of the right of way; and
7. The Licensee agrees to pay the License fee to the Town in the amount of One Hundred Dollars (\$100.00); and
8. The Licensee agrees to maintain public liability insurance in an amount not less than \$300,000 per person and \$900,000 per accident to protect Licensee and the Town from any liability to the public as a result of the encroachment onto the Town’s right-of-way and to furnish the Town proof of such insurance upon request. Said insurance shall be maintained at all times during the term of this easement.
9. The Licensee delivers the Town a fully executed Encroachment License and Agreement attached as Exhibit B; and,
10. In the unlikely event a utility company contacts the Town, in a reasonable period of time from notification, with justifiable objections to this License; Board review may be required.

DULY MOVED, SECONDED, AND ADOPTED BY THE BOARD OF TRUSTEES OF THE TOWN OF GRAND LAKE, COLORADO THIS 27TH DAY OF NOVEMBER, 2023.

Votes Approving:
Votes Opposing:
Absent:
Abstained:

ATTEST:

TOWN OF GRAND LAKE

Alayna Carrell,
Town Clerk

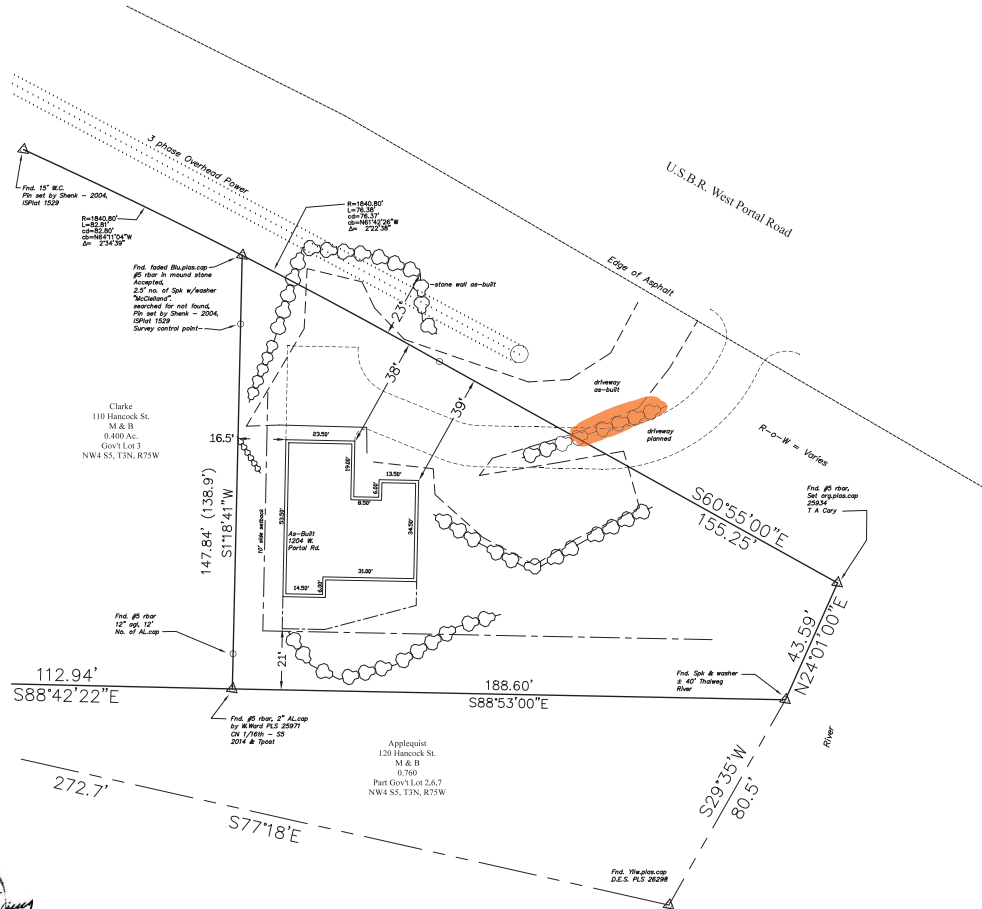
Stephan Kudron,
Mayor

Exhibit A- Encroachment A

Legal Description:
 A tract of land lying South of the tunnel road and West of the North inlet to Grand Lake, located in Lot 2, Section 5, T3N, R75W of the 6th PM, described as follows: beginning at the SW corner of said lot 2, whence the N 1/4 corner of said Sec.5 bears N1°E for a distance of 1336.8 feet;
 Thence along the N-S 1/4 line, N1°12'E for a distance of 138.9 feet to a point on the Southerly R-o-W line of the U.S.B.R. Tunnel Road;
 Thence along said Tunnel Road R-o-W line and on a curve to the right with a radius 1,844.0 feet for 72.3 feet to a point of tangency;
 Thence along said U.S.B.R. R-o-W line S60°55'E for a distance of 155.9 feet to a point on the West bank of the North inlet to Grand Lake;
 Thence along the West bank S24°01'W for a distance of 35.9 feet to a point on the South line of said Lot 2;
 Thence along said South line of said Lot 2, N88°53'W for a distance of 188.6 feet to the point of beginning.
 County of Grand, State of Colorado.

Improvement Survey Plat
1204 Portal Road
Metes & Bounds,
0.447 Acres,
Located in a portion of the
NE 1/4 of of Section 5,
Township 3 North,
Range 75 West of the 6th P.M.
County of Grand,
State of Colorado
Conveyance to the Owner
is recorded at Reception
No. 2018007380

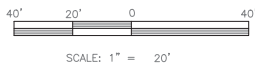
10' utility Easement - established by Revised Plat Bk. 47 & 48, Herb Richard, 25 May 1969, rec.no.111130



- PLAT NOTES:**
1. Basis of Bearings is based upon the North-South 1/4 Line of Sec. 5, T3N, R75W of the 6th PM, as outlined in Legal description Book 266 Page 463 which bears N 1°12' E .
 2. Survey based on: Legal description Brown to Thonheim, 12 October 1979 at rec.no. 167543 (also in Book 266 Page 462-463); WD Carbone to Kinder, 24 September 2001 at rec.no. 2001009487; WD Kinder to Biersdorfer, 14 September 2018 at rec.no. 2018007380; 159Pat Lot 1, Bk. 1 Sunnyside addition, 10 August 2004 deposited at LS 1529;.
 4. This Improvement Survey Plat was performed without the benefit of a Title Commitment.
 - 5.
 6. Notice: According to Colorado law, you MUST commence any legal action based upon any defect in this survey within three years after you first discover such defect. In no event, may any legal action based upon any defect in this survey be commenced more than ten years after the date of certification shown heron.

Land Surveyor's Certificate:
 I, Thomas Arthur Cary, being a duly licensed professional land surveyor in the State of Colorado, do hereby certify that this plat and survey of Improvement Survey Plat of 1204 Portal Rd., was made by me and under my supervision and that said survey complies with title 38, article 51, C.R.S., 1973, and that the monuments required by statutes and by the Grand County subdivision regulations have been placed on the ground
 Dated this 12 day of July, 2023 (year)
 (SEAL)

Colorado registration number: 25934



On PDF drawing, scale may be distorted
 Scaled original drawing = 24" x 36"
 any other printed size will not match



Prepared For: Cynthia Biersdorfer Keith Nichols 7283 S. Harrison Way Centennial, CO. 80122-1854	Drawn/Checked: Thomas A. Cary 300 GOR 1933 PO Box 122 Fremont, Colorado 80459 1.970.724.2912 / 970.509.0185	Field Work: 11 July 2023 Drawing: 10 Aug. 2023 File: MSCAD 2022 Sheet 1 of 1 PLS 25934 Scale 1" = 20' Lcoperse56@gmail.com
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ENCROACHMENT LICENSE AND AGREEMENT

THIS ENCROACHMENT LICENSE AND AGREEMENT (“the Agreement”) is entered into this 27th day of November 2023, by and between the Town of Grand Lake, a Colorado municipal corporation, (“the Town”) and Cynthia A. Biersdorfer and Keith Nichols (collectively the “Licensee”).

WHEREAS, Licensee is the owner of, 1204 West Portal Rd., Town of Grand Lake, Colorado, and has proposed to construct certain structures that encroach on the Town’s right of way adjacent to the Licensee’s property; and

WHEREAS, the Licensee’s encroachment into the Town’s right of way may not interfere with the Town’s current use of the right of way at this time, and

NOW THEREFORE, in consideration of the promises and agreements hereinafter set forth it is agreed as follows:

1. The Town hereby grants to Licensee, its successors and assigns, a license to encroach on and into the Town’s right-of-way to the degree and in the manner that the Licensee’s improvements encroach as of the date of this Agreement, as follows:
 - A. The Town may, upon determining that the Town intends to use the Town’s right of way for Town purposes, give 45 days written notice to Licensee, requiring that the portion of the deck and pier be removed from the Town’s right of way be returned to its natural condition.
 - B. Under no circumstances shall the deck and pier be altered or moved in a manner that increases the amount of encroachment onto the Town’s right of way.
 - C. The right to use and occupy a portion of the Town’s right of way under the provisions of this Agreement is specifically limited to the improvements currently located thereon.
 - D. The use of the improvements shall be consistent with the zoning district in which it is located as defined by the Town’s zoning code.
 - E. All repairs to the property shall comply with the Town’s building code and all other applicable codes.
2. The Town expressly reserves to itself the right to construct, reconstruct and maintain all municipal utilities and permanent improvements, and further reserves the same

right to all utility companies operating under a Town franchise or paying utility occupation tax to the Town.

3. In consideration for the Town granting this license to Licensee, Licensee agrees:
 - A. This Agreement shall remain in full force and effect for the benefit of the Licensee, their heirs, successors and assigns, until such time as the Town, in its sole determination, determines that this Agreement should end. At such time, within 45 days of the Town providing notice to the Licensee, Licensee shall remove the encroachment, shown on Exhibit A, attached hereto. Licensee shall return the area where the encroachment is currently located to its natural condition and to clean up and remove all debris associated with the encroachment or its removal.
 - B. Within 30 days of the date of this Agreement, to clean up all areas of the Town's right of way shown on Exhibit A, attached hereto, as well as the Licensee's adjacent property, and thereafter to keep such areas neat and free from trash, debris or dead growth.
 - C. To maintain public liability insurance in an amount not less than \$300,000 per person and \$900,000 per accident to protect Licensee and the Town from any liability to the public as a result of the encroachment onto the Town's right-of-way and to furnish the Town proof of such insurance upon request. Said insurance shall be maintained at all times during the term of this easement. In addition, Licensee, its heirs, successors and assigns, agree to indemnify and hold harmless the Town from any loss or liability whatsoever, including defense costs and attorney's fees arising out of damage to person or property attributable to the encroachment. Licensee further agrees to indemnify the Town against any and all license asserted or established against the Town's right of way.
4. In the event the Licensee fails to remove all improvements from the Town's right of way as provided herein, then and in that event, the Town shall be entitled to take all reasonable steps to remove such improvements and Licensee agrees to reimburse the Town for all costs and expenses incurred in removing such improvements. In the event the Licensee fails to pay the Town for all costs and expenses incurred in removing the improvements from the Town's right-of-way, then the Town shall be entitled to (1) record such costs and expenses as a lien against the Licensee's property and certify such costs to the Grand County Treasurer to be collected in the same manner as delinquent taxes, and (2) recover all such costs and expenses through all legal and equitable remedies available to the Town.

- 5. Subject to the conditions set forth herein, this Agreement shall run with the land and be binding upon and inure to the benefit of the parties hereto, their heirs, successors in interest, personal representatives, and assigns.
- 6. The Town is a Colorado municipal corporation and is entitled to certain rights and protections under the Colorado Governmental Immunity Act, Sections 24-10-101, et seq., C.R.S. (“the Act”). By entering into this Agreement the Town does not waive and does not intend to waive any of its rights or protections under the Act.
- 7. By entering into this Agreement, Licensee expressly acknowledges that its interest in the Town’s right of way is limited to a license to encroach thereon with the permission of the Town and that neither Licensee’s use of any portions of the Town’s right of way or use of portions of such right of way by any of Licensee’s predecessors or successors shall be used as the basis for any claim to use such right of way except as provided herein, whether such claim is based on estoppel or waiver or adverse possession or any other basis, and that the sole basis for Licensee’s right and claim to use the portions of the Town’s right of way shall be this Agreement.

ATTEST:

**BOARD OF TRUSTEES OF THE
TOWN OF GRAND LAKE, COLORADO**

Alayna Carrell, Town Clerk

By: _____
Stephan Kudron, Mayor

LICENSEE:

Cynthia A. Biersdorfer

Keith Nichols

STATE OF COLORADO)
) SS
COUNTY OF GRAND)

The foregoing instrument was acknowledged before me this _____ day of _____, 2023, by _____.

Witness my hand and official seal.

Notary Public
My Commission Expires: _____

DOUGLASS ENGINEERING

CIVIL / LAND DEVELOPMENT

15153 WEST 32ND DRIVE, GOLDEN, COLORADO 80401 (303) 421 - 4165

May 9, 2023

Ms. Kim White
Community Development Director
Town of Grand Lake
1026 Park Avenue
Grand Lake, Colorado 80447

**RE: - ASBUILT Drystack Boulder Gravity Retaining Walls
1204 W. Portal Road Certification / Inspection Letter**

Dear Ms. White:

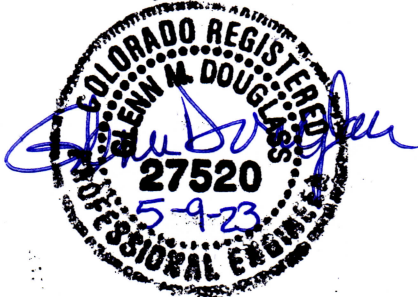
I, Glenn M. Douglass, a Registered Professional Engineer in the State of Colorado, do hereby certify that I have inspected the above referenced drystack boulder retaining walls on May 5, 2023.

Based on our experience with drystack boulder wall and boulder slope construction methodology, the embankment fill slopes and boulder placements were observed to be constructed in accordance to previous boulder slope and wall designs this firm has been involved with. The boulder slopes vary between 0.75:1 to 1.25:1 horizontal to vertical. The vertical heights of the boulder walls and slopes vary between 4 to 11.75 feet in height and are constructed from native and imported boulders ranging in size from 2 to 5 feet in diameter.

Attached are the boulder retaining wall stability calculations and typical construction detail of the as-built walls. We have also prepared an As-Built Retaining Wall Site Plan showing the locations of the recently constructed walls.

It is our professional opinion, based on our experience with drystack boulder wall construction methodology, that the completed walls are satisfactory in terms of structural stability for site conditions and loading.

Sincerely,



Glenn M. Douglass, P.E.

cc: Cindy Biersdorfer & Keith Nichols

**DRystack BOULDER GRAVITY TYPE
RETAINING WALL
DETAILS AND DESIGN CALCULATIONS**

FOR

**1204 W. PORTAL ROAD
SITE RETAINING / LANDSCAPING WALLS**

PREPARED FOR:

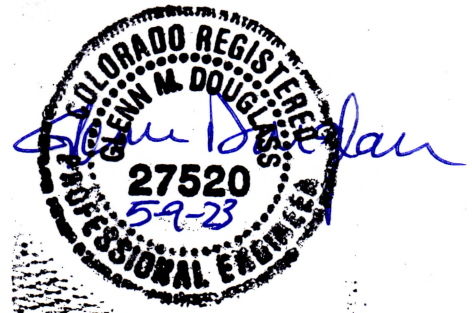
Cindy Biersdorfer & Keith Nichols
1204 W. Portal Road
Grand Lake, Colorado 80447

PREPARED BY:

Douglass Engineering
15153 W. 32nd Drive
Golden, CO 80401

(303) 421-4165

MAY 2023

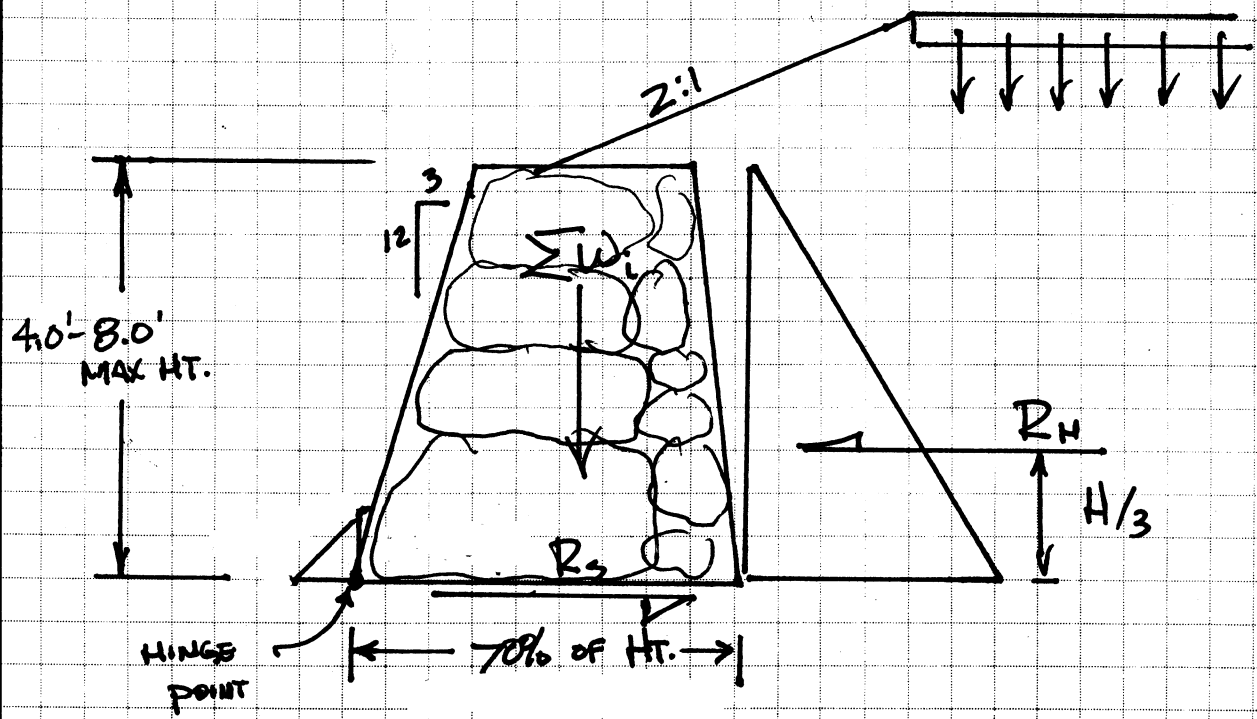


DRYSTACK BOULDER WALL DIAGRAM

DESIGN CRITERIA : VARIES 4' to 8'
 MAX HEIGHT = 8.0'

1. UNIT WEIGHT SOIL : 115 pcf.
2. UNIT WEIGHT ROCK : 125 pcf.
3. ALLOWABLE SOIL BEARING CAP. : 3500 pcf.
4. COEF. OF SLIDING FRICTION : 0.5
5. PASSIVE EARTH PRESSURE : 300 pcf.
6. ACTIVE EARTH PRESSURE : 35 pcf.
7. * INTERNAL FRICTION ϕ : 30°

TYPICAL WALL CONFIGURATION:



RETAINING WALL EQUIVALENT HEIGHT: 4.5'

CALCULATE ACTIVE EARTH PRESSURE:

$$R_H = \frac{1}{2} (0.33) \times 115 \text{ lb/ft}^3 \times (4.5)^2$$
$$= 384.2 \text{ lbs.}$$

RESULTANT ACTS H/3 FROM BASE $H/3 = 1.5'$

CALC. MOMENT OVERTURNING $M_o = 384.2 \times 1.5'$
 $= 576.3 \text{ ft-lbs.}$

CALC. MOMENT RESTORING: Wt. OF ROCK:
 $125 \text{ lbs.} \times 3.0 \times 4.5 = 1688\#$

$$M_R = 1688 \times 1.5 = 2531 \text{ ft-lbs.}$$

OVERTURNING RATIO: $M_R / M_o = 2531 / 576.3 = 4.39$
 $= 4.39 > 1.5$ OK ✓

$$M_{\text{NET}} = 2531 \text{ ft-lbs.} - 576.3 \text{ ft-lbs.}$$
$$= 1954.7 \text{ ft-lbs.}$$

$$\bar{x} = 1954.7 / 1688 = 1.158$$

$$e = 3/2 - 1.158 = 0.342$$

CHECK AGAINST SLIDING: $R_s = (\sum W_i + R_v) \tan \delta$

$$\text{RATIO} = R_s / R_H = \frac{1688\# (0.50)}{384.2} = 2.19 > 1.5$$

OK ✓

CALCULATIONS FOR 8.0' HIGH DRY STACK BOULDER WALL.

USE EQUIVALENT HEIGHT: 8.0'

CALC. ACTIVE EARTH PRESSURE: $R_H = \frac{1}{2} (33) (115 \frac{\#}{ft^3}) (8.0)^2$
 $= 1214.40 \text{ LBS.}$

RESULTANT ACTS $H/3$ FROM BASE = $8.0/3 = 2.67'$

MOMENT OVERTURNING $M_O = 1214.4 \# \times 2.67'$
 $= 3238.4 \text{ Ft. lbs.}$

MOMENT RESTORING: W_t OF ROCK: $125 \frac{\text{lb}}{\text{ft}^3} \times 5.5 \times 8.0$
 $= 5500 \text{ lbs.}$

$M_R = 5500 \text{ lbs.} \times 2.5' = 13,750 \text{ Ft. lbs.}$

OVERTURNING RATIO: $M_R / M_O = 13,750 / 3238 = 4.25$

$4.25 > 1.5 \therefore \underline{\text{OK}} \checkmark$

$M_{\text{NET}} = 13,750 - 3238 = 10512 \# \quad \bar{x} = 10512 / 5500 = 1.91$
 $e = \frac{5}{2} - 1.91 = 0.46$

CHECK AGAINST SLIDING $R_s = (\sum W_i + R_v) \tan \delta$

RATIO = $R_s / R_H = \frac{5500 \# (.50)}{1214 \#} =$

$= 2.27 > 1.5 \checkmark$

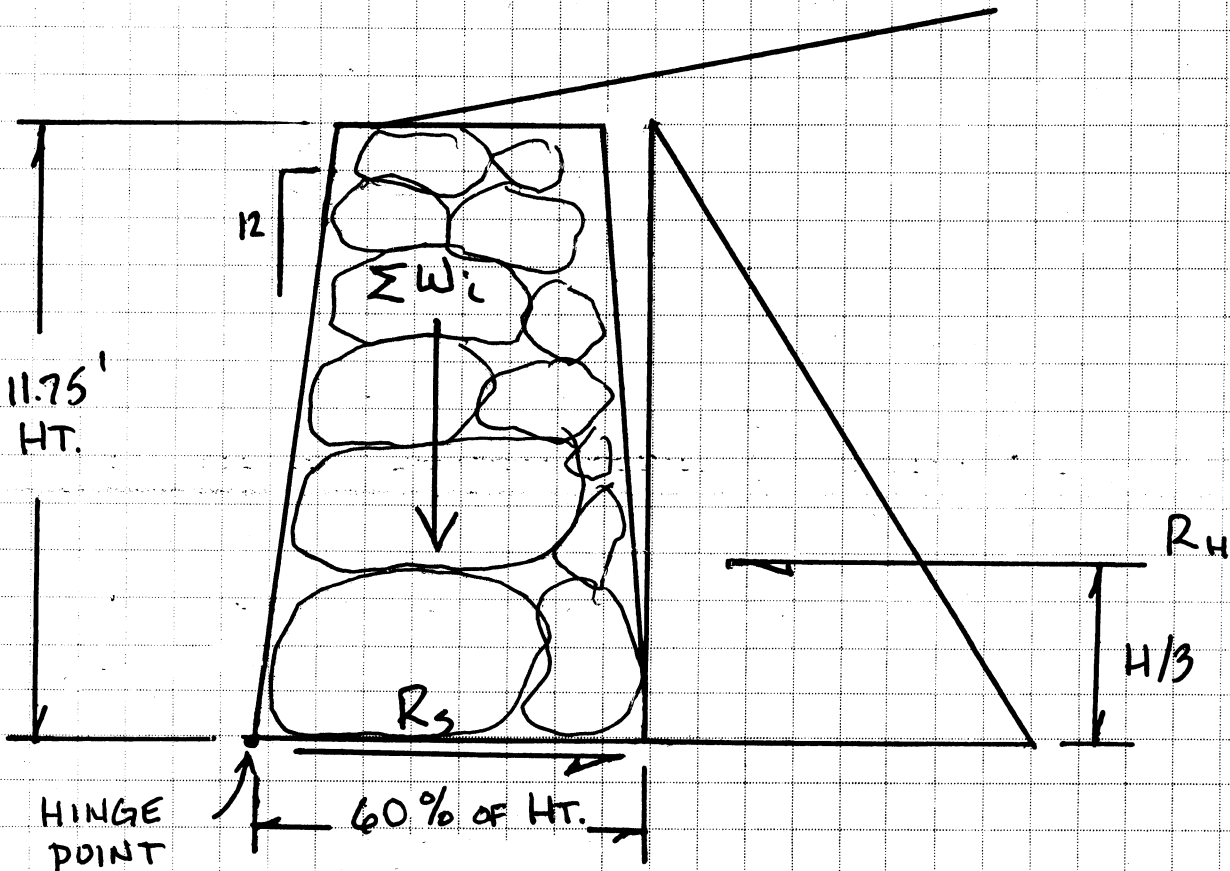
OK

DRY STACK BOULDER WALL DIAGRAM

DESIGN CRITERIA: MAX HEIGHT = 11.75'

1. UNIT WEIGHT SOIL : 115 #/ft³
2. UNIT WEIGHT ROCKS : 125 #/ft³
3. ALLOWABLE SOIL BEARING CAP : 3000 pcf.
4. COEF. OF SLIDING FRICTION : 0.5
5. PASSIVE EARTH PRESSURE: 300 pcf.
6. ACTIVE EARTH PRESSURE: 35 pcf.
7. ANGLE (ϕ) OF INTERNAL FRICTION : 30°

WALL CONFIGURATION



CALCULATIONS FOR 11.75' HIGH DRUSTACK BOULDER WALL

USE EQUIVALENT HEIGHT : 12.0'

CALC ACTIVE EARTH PRESSURE :

$$P_H = \frac{1}{2} (0.33) (115 \# / \text{ft}^3) (12.0)^2$$
$$= 2732.40 \text{ lbs.}$$

RESULTANT ACTS $\frac{1}{3}(H)$ FROM BASE = $12.0/3 = 4.0'$

CALC. OVERTURNING MOMENT : $M_O = 2732 \times 4.0$
 $= 10929.6 \text{ ft-lbs.}$

CALC. RESTORING MOMENT : M_R

WEIGHT OF ROCK : $125 \# / \text{ft}^3 \times 7.8' \times 12.0'$
 $= 11700 \text{ lbs.}$

$$M_R = 11700 \text{ lbs} \times 3.9' = 45630 \text{ ft-lbs.}$$

OVERTURNING RATIO : M_R / M_O

$$= 45630 / 10929 = 4.18$$

$$4.18 > 1.5 \therefore \text{OK} \checkmark$$

$$M_{\text{NET}} : 45630 - 10929 = 34701 \text{ ft-lbs}$$

$$\bar{x} = 34701 / 45630 = 0.7285$$

$$e = 3/2 - 0.7285 = 0.7715$$

DOUGLASS ENGINEERING
15153 W. 32ND DRIVE
GOLDEN, COLORADO 80401
(303) 421 - 4165

JOB 1204 W. PORTAL ROAD

SHEET NO. 6 OF 7 Section 11, Item C.

CALCULATED BY GMD DATE 5-9-23

CHECKED BY _____ DATE _____

SCALE _____

11.75' HT DRYSTACK WALL (CONT.)

CHECK AGAINST SLIDING

$$R_s = (\sum W_i + R_v) \tan \delta$$

$$\text{RATIO} = R_s / R_H = \frac{11700 \# (0.50)}{2732 \#}$$

$$= 2.14$$

2.14 > 1.5 ∴ OK ✓

Bearing Capacity Calculations:

$$Factor\ Safety = \frac{Q_c \text{ (soil capacity)}}{Q_c \text{ (bearing stress)}} = \frac{Q_{ult}}{Q_a}$$

$$Q_{ult} = c N_c + .5 \gamma (B) N_\gamma$$

$c =$ cohesion
 $B =$ equiv. ftg. width.
 $N_c, N_\gamma =$ bearing capacity factors from Fig. 7 using ϕ of foundation soil.

$\phi = 27^\circ$ (silty clay - sandy clay)
 $N_c = 23.94$
 $N_\gamma = 14.47$

Assume cohesion $c = 0$ for extreme case + conservative design.

$$\therefore Q_{ult} = 0.5(125)(4.5)(14.47) =$$

$$Q_{ult} = \dots = 4069 \text{ psf.} \leftarrow \text{seems high, use typical value of 2500 psf this type soil}$$

$$Q_a = \frac{\gamma_r (H L \cdot H)}{B} = \frac{(125)(4.5)(6.5)}{3.09} = 1183 \text{ psf.}$$

$$B = L - 2e \quad e = \frac{P_s \gamma_s}{W_r} = \frac{(928.8)(2.33)}{3062.5} = .71$$

$$B = 4.5 - (2)(.71) = 3.09$$

$$FS_{BC} = \frac{Q_{ult}}{Q_a} = \frac{4069}{1183} = 3.44 \text{ OK, However if more realistic value of 2500 psf is used for } Q_{ult}$$

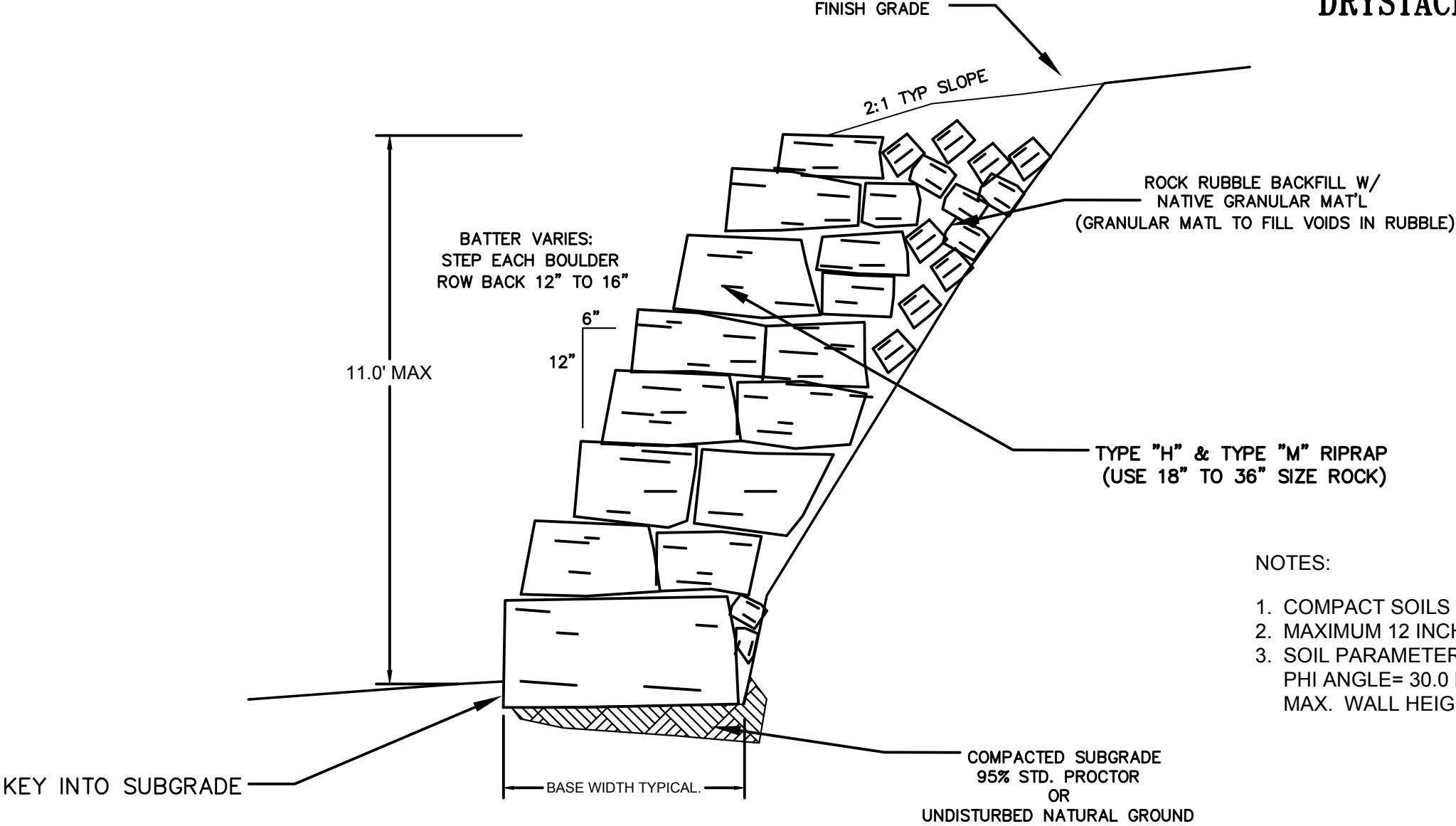
$$FS_{BC} = 2.11 > 2.0 \text{ } \checkmark \text{ OK} = \frac{2500}{1183} = 2.11 \text{ } \textcircled{OK} \checkmark > \underline{2.0}$$

ϕ^+	N_c	N_q^*	N_γ	N_q/N_c	$\tan \phi$
0	5.14	1.00	0.00	0.20	0.00
1	5.38	1.09	0.07	0.20	0.02
2	5.63	1.20	0.15	0.21	0.03
3	5.90	1.31	0.24	0.22	0.05
4	6.19	1.43	0.34	0.23	0.07
5	6.49	1.57	0.45	0.24	0.09
6	6.81	1.72	0.57	0.25	0.11
7	7.16	1.88	0.71	0.26	0.12
8	7.53	2.06	0.86	0.27	0.14
9	7.92	2.25	1.03	0.28	0.16
10	8.35	2.47	1.22	0.30	0.18
11	8.80	2.71	1.44	0.31	0.19
12	9.28	2.97	1.69	0.32	0.21
13	9.81	3.26	1.97	0.33	0.23
14	10.37	3.59	2.29	0.35	0.25
15	10.98	3.94	2.65	0.36	0.27
16	11.63	4.34	3.06	0.37	0.29
17	12.34	4.77	3.53	0.39	0.31
18	13.10	5.26	4.07	0.40	0.32
19	13.93	5.80	4.68	0.42	0.34
20	14.83	6.40	5.39	0.43	0.36
21	15.82	7.07	6.20	0.45	0.38
22	16.88	7.82	7.13	0.46	0.40
23	18.05	8.66	8.20	0.48	0.42
24	19.32	9.60	9.44	0.50	0.45
25	20.72	10.66	10.88	0.51	0.47
26	22.25	11.85	12.54	0.53	0.49
27	23.94	13.20	14.47	0.55	0.51
28	25.80	14.72	16.72	0.57	0.53
29	27.86	16.44	19.34	0.59	0.55
30	30.14	18.40	22.40	0.61	0.58
31	32.67	20.63	25.99	0.63	0.60
32	35.49	23.18	30.22	0.65	0.62
33	38.64	26.09	35.19	0.68	0.65
34	42.16	29.44	41.06	0.70	0.67
35	46.12	33.30	48.03	0.72	0.70
36	50.59	37.75	56.31	0.75	0.73
37	55.63	42.92	66.19	0.77	0.75
38	61.35	48.93	78.03	0.80	0.78
39	67.87	55.96	92.25	0.82	0.81
40	75.31	64.20	109.41	0.85	0.84
41	83.86	73.90	130.22	0.88	0.87
42	93.71	85.38	155.55	0.91	0.90
43	105.11	99.02	186.54	0.94	0.93
44	118.37	115.31	224.64	0.97	0.97
45	133.88	134.88	271.76	1.01	1.00
46	152.10	158.51	330.35	1.04	1.04
47	173.64	187.21	403.67	1.08	1.07
48	199.26	222.31	496.01	1.12	1.11
49	229.93	265.51	613.16	1.15	1.15
50	266.89	319.07	762.89	1.20	1.19

+ Use ϕ , the phi angle for foundation soils
 * N_q not used, wall embedment ignored (sect 3.2.1)

Figure 7:
 Bearing Capacity Factors
 (after Vesic (13))

BIERSDORFER - NICHOLS RESIDENCE TYPICAL DETAIL FOR DRystack BOULDER SLOPE / WALL

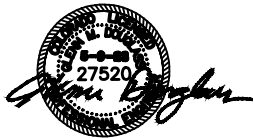


NOTES:

- 1. COMPACT SOILS TO 95% STD. PROCTOR (ASTM D - 698)
- 2. MAXIMUM 12 INCH LIFTS WHEN COMPACTING SOIL BACKFILL.
- 3. SOIL PARAMETERS:
PHI ANGLE= 30.0 DEG. DENSITY= 125 PCF
MAX. WALL HEIGHT: 11 FT

TYPICAL DRystack BOULDER RETAINING WALL
USING MACHINE PLACED TYPE H & VH RIPRAP
FOR WALLS 8 TO 11 FEET IN HEIGHT
TYPICAL DRIVEWAY FILL SECTION

SECTION 

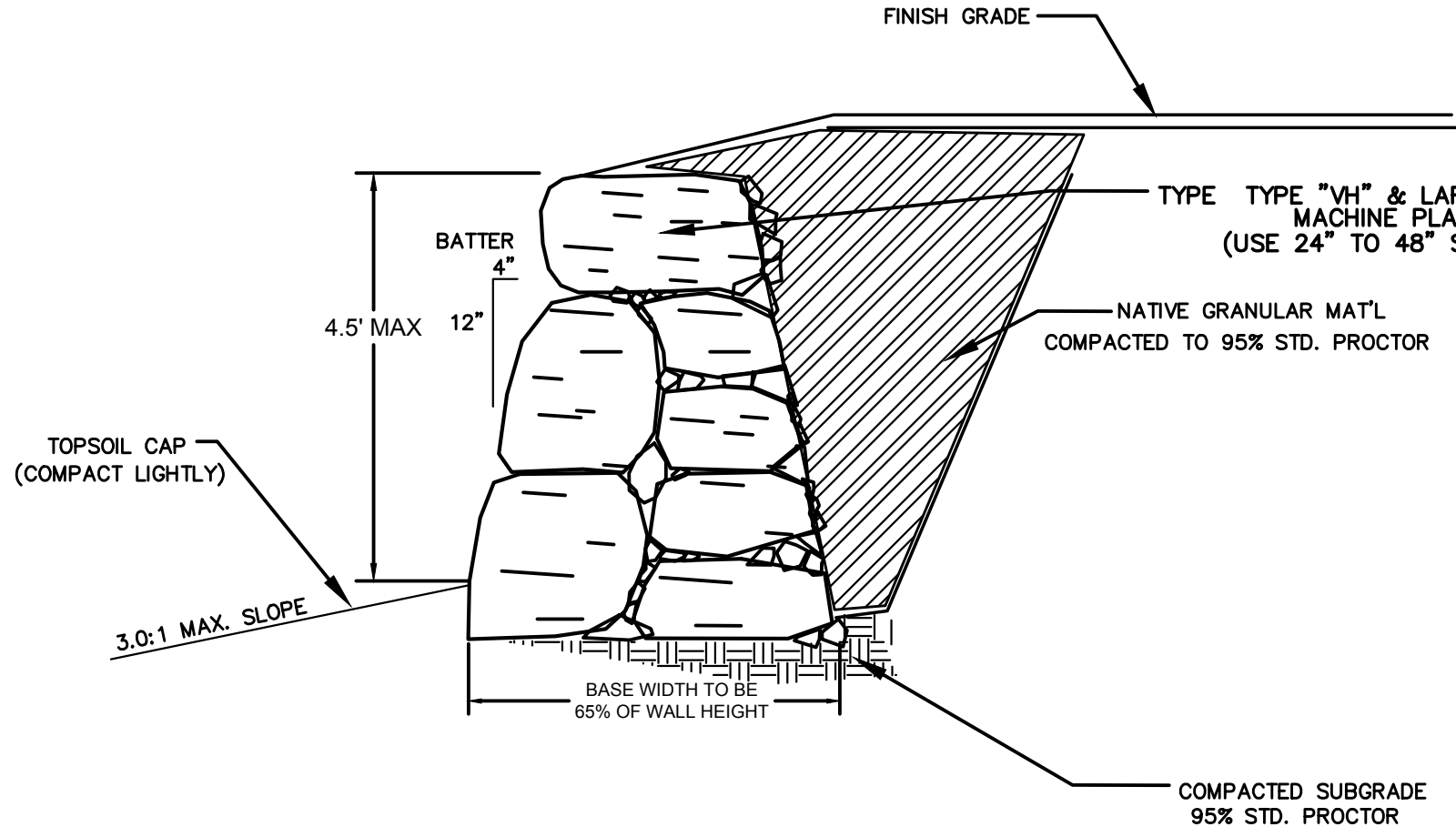


PREPARED BY
DOUGLASS ENGINEERING
15153 WEST 32nd DRIVE
GOLDEN, COLORADO 80401
(303) 421-4165

1204 WEST PORTAL ROAD
DRystack RETAINING WALLS

REV. DATE: 5-9-23 SHEET: 1 OF 2

BIERSDORFER - NICHOLS RESIDENCE TYPICAL DETAIL FOR DRYSTACK BOULDER RETAINING WALLS



NOTES:

1. COMPACT SOILS TO 95% STD. PROCTOR (ASTM D - 698)
2. MAXIMUM 12 INCH LIFTS WHEN COMPACTING SOIL BACKFILL.
3. SOIL PARAMETERS:
PHI ANGLE= 30.0 DEG. DENSITY= 125 PCF
MAX. WALL HEIGHT: 8 FT
4. RESIDENCE DOWNSPOUTS TO BE CONNECTED TO SUBGRADE DRAIN PIPES AND DISCHARGED BEYOND WALL TO PREVENT SATURATION OF BACKFILL SOILS

TYPICAL DRYSTACK BOULDER / GRAVITY TYPE RETAINING WALL
 USING MACHINE PLACED TYPE VH / LARGER BOULDERS
 FOR WALLS VARYING 4 TO 8 FT. MAX HEIGHT
 RETAINED CUT & FILL SLOPES FOR
 FOR DRIVEWAY & TURNAROUND & LANDSCAPE WALLS

SECTION **(B)**



PREPARED BY
DOUGLASS ENGINEERING
 15153 WEST 32nd DRIVE
 GOLDEN, COLORADO 80401
 (303) 421-4185

**1204 WEST PORTAL ROAD
 DRYSTACK RETAINING WALLS**

REV. DATE: 5-9-23 SHEET: 1 OF 1



Date: November 27th, 2023
To: Mayor Kudron and Trustees
From: Kim White, Community Development Director

RE: **QUASI JUDICIAL:** Resolution 45-2023; Consideration to Grant an Encroachment License for Retaining Wall B into the Town's Right of Way Located at a Metes and Bounds Property Commonly Referred to as 1204 West Portal Road

Public Hearing Process

The public hearing should be conducted as follows:

1. Open the Public Hearing
2. Allow staff to present the matter
3. Allow the applicant to address the Board
4. Take all public comment
5. Close the Public Hearing
6. Have Board discuss amongst themselves
7. Board make a motion

Location Map





Purpose

The Town has received a zoning variance request application from Cynthia A. Biersdorfer and Keith Nichols to permit retaining walls to remain in the Town Right of Way. This request requires an Encroachment License, Indemnification Agreement, Insurance to be Carried on the Encroachment, License Fee, and Board Approval.

Background

The Boulders that are located in the Town Right of way which reinforce the driveway are shown in Figure 1 as "B". the encroachments are split into two licenses, as they are two separate walls, and if the Town needs to revoke the license in the future, it will be cleaner if only one area needs to be removed. On August 16th 2023, the Planning Commission voted 5:1 in favor of recommending an exception to the height of the retaining walls for this property. The Board will have voted on Resolution 43-2023 to allow or deny the height variance to remain. If it passed, Resolution 45-2023 can be voted on.

Encroachment Graphic-Encroachment B highlighted in yellow

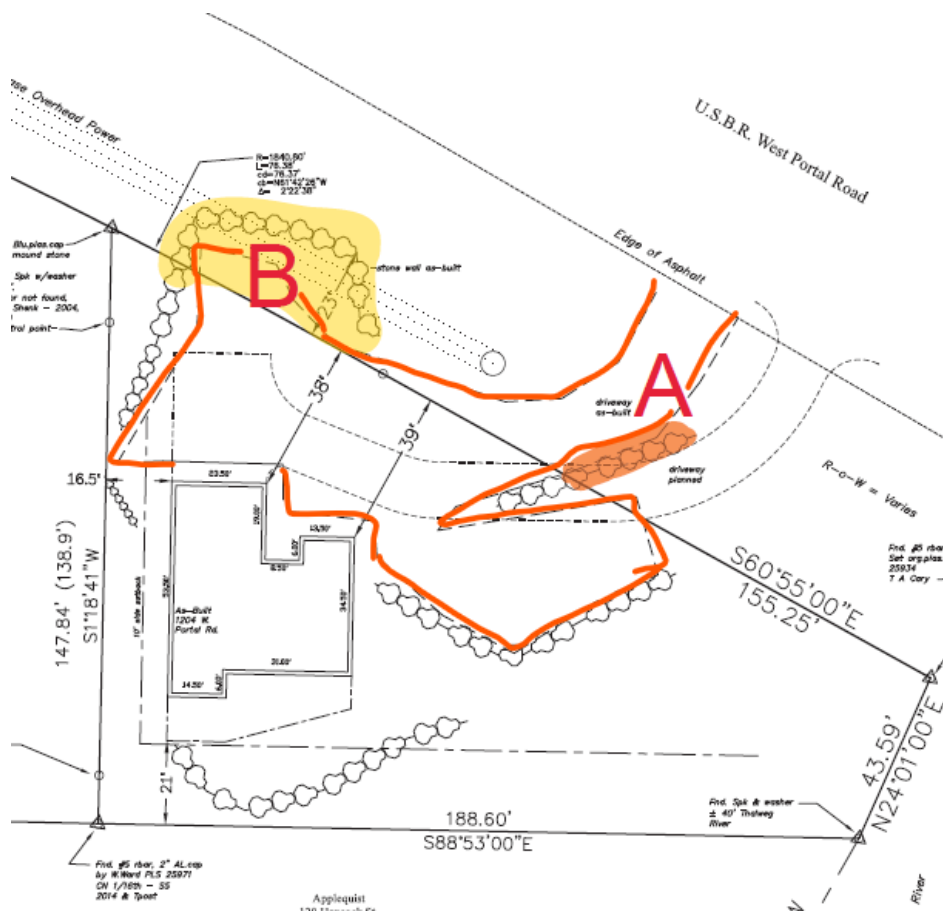


Figure 1-orange outline is the current drivable surface

Municipal Code:



11-6-1 Public Property Encroachments.

- (A) *Encroachment Defined.* An encroachment is any item that is placed, erected or built on the public right-of-way by a private property owner. A property owner shall seek permission from the Town to encroach onto Rights-of-Way or municipal property prior to the encroachment occurring. Where an encroachment exists without Town approval, the owner shall be required to remove the encroachment at his own expense or seek permission from the Town for the encroachment to remain.
- (B) *Types of Encroachments.*
 - 1. Major Encroachments are considered encroachments that are more permanent in nature. Examples include, but are not limited to: buildings or structures, driveways, fences and retaining walls, decks and patios, some components of public utilities, as well as other immovable objects other than minor landscaping.
- (C) **When Encroachments Will Not Be Granted.** The following encroachment license or agreement requests will not be granted:
 - 1. Additions to existing buildings or other structures that would encroach or do encroach onto municipal property or road Rights-of-Way, or
 - 2. The encroachment poses a danger to the public, or
- (D) **When Encroachments May Not Be Granted.** The following encroachment license of agreement requests may not be granted, as determined by the Town Board of Trustees:
 - 1. The proposed encroachment is in conflict with applicable Town Departments and/or applicable utility companies, or
 - 2. When construction has commenced prior to the issuance of a required permit from the Town.
- (G) *Indemnification and Insurance Requirements.* The property owner is required to indemnify and save harmless The Town of Grand Lake against any and all damages which may result from the encroachment. Insurance may be required. The certificate of insurance shall be submitted to the Town prior to the execution or issuance of the Encroachment License or Agreement.

Staff Comments

The applicant submitted all the required items:

- 1. A Narrative Request; and
- 2. A Site Plan indicating exact measurements of the proposed encroachment and its position to the property boundaries; and
- 3. Applicable Deposits and/or Fees, as set by Town of Grand Lake Board of Trustees Resolution; and
- 4. Any other information determined by Town staff applicable to the review of the request.

Staff contacted all the utilities companies to notify them of the Boulders in the right of way. All utilities cleared the encroachment.

The applicant stated this turnaround area was built to “provide room for snow removal efforts, emergency vehicles and simple getting into our garage”.

Fire Department stated that emergency vehicle services default to the largest vehicle which is the fire truck and they cannot access this driveway, but if they could, the turn-around would not be sufficient for their equipment. (letter attached)

Snow storage is not permitted on Town Right of Way, it must be accounted for on the property.

If an Encroachment license is issued, it can be revoked with 45-day notice to the owner, at which point they must return the land to it’s original condition with vegetation.

If the Town expands the width of Portal to add walking and biking lanes, this encroachment may need to be removed or guard rails put in place.



Board Discussion

The Board shall approve, approve with conditions, or deny the application at a public meeting. The Board may continue the application review to a later date (not to exceed forty-five (45) days) in order to obtain more information about the request or to conduct site inspections. If approved, an Encroachment License will be issued.

Suggested Board Motion

Motion to approve Resolution 45-2023.

OR

Motion to approve Resolution 45-2023, with the following conditions: _____

OR

Motion to Deny the Request an encroachment license.

- Attachments:
- Encroachment resolution
 - Encroachment license
 - Encroachment exhibit location
 - Owner Letter
 - Letter from Fire Chief



GRAND LAKE FIRE PROTECTION DISTRICT



DATE: 11-14-2023

TO: Kimberly G. White – Community Development Director Town of Grand Lake

RE: Emergency Vehicle Access Inquiry for 1204 West Portal, Grand Lake, Colorado

FROM: Fire Chief Seth St. Germain

Background:

Owners of 1204 West Portal Road, Grand Lake, Colorado applied for an encroachment permit. This encroachment would consume a portion of property that belongs to the Town of Grand Lake. The justification given was the encroachment was needed to accommodate “emergency service apparatus turnaround”.

Conclusion:

Following review of the provided plans and visiting the physical location; it is my conclusion that the encroachment area requested is NOT necessary for “emergency service apparatus turnaround”. Even with the inclusion of the requested encroachment, the area would not meet the needs for turning radius of Grand Lake Fire Protection District fire response apparatus. In the case of a fire, the Grand Lake Fire Protection District would utilize West Portal Road as staging and area of operations for any fire apparatus.

If there are any questions, please feel free to contact me.


SETH ST. GERMAIN FIRE CHIEF – GRAND LAKE FIRE PROTECTION DISTRICT

**TOWN OF GRAND LAKE
RESOLUTION 45-2023**

**A RESOLUTION GRANTING AN ENCROACHMENT LICENSE FOR
RETAINING WALL B INTO THE TOWN'S RIGHT OF WAY
LOCATED AT A METES AND BOUNDS PROPERTY COMMONLY
REFERRED TO AS 1204 WEST PORTAL ROAD**

WHEREAS, relevant portions of Grand Lake Municipal Code 11-6-1 Public Property Encroachments states:

- (A) *Encroachment Defined - An encroachment is any item that is placed, erected or built on the public right-of-way by a private property owner. A property owner shall seek permission from the Town to encroach onto Rights of Ways or municipal property prior to the encroachment occurring. Where an encroachment exists without Town approval, the owner shall be required to remove the encroachment at his own expense or seek permission from the Town for the encroachment to remain.*
- (B)1. *Major Encroachments are considered encroachments that are more permanent in nature. Examples include, but are not limited to: buildings or structures, driveways, fences and retaining walls, decks and patios, some components of public utilities, as well as other immovable objects other than minor landscaping.*
- (G) *Indemnification and Insurance Requirements
The property owner is required to indemnify and save harmless The Town of Grand Lake against any and all damages which may result from the encroachment. Insurance may be required. The certificate of insurance shall be submitted to the Town prior to the execution or issuance of the Encroachment License or Agreement.*

WHEREAS, Cynthia A. Biersdorfer and Keith Nichols (collectively the “Applicants”) are the owners of 1204 West Portal Rd., Town of Grand Lake (hereinafter the “Property”); and

WHEREAS, the Town of Grand Lake (hereinafter the “Town”) received an Encroachment Permit Application from the Applicants; and

WHEREAS, the Applicants have proposed construction of a retaining wall which will encroach into the Town’s right-of-way; and

WHEREAS, the Town caused certified letters to all utilities to be mailed 15 days prior to the hearing.

NOW THEREFORE BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE TOWN OF GRAND LAKE, COLORADO:

1. In granting said Encroachment License (hereinafter the “License”), the Town reserves to itself the right to construct, reconstruct and maintain all municipal utilities and permanent improvements, and further reserves the same right to all utility companies operating under a Town franchise or paying utility occupation tax to the Town.
2. Applicant expressly acknowledges and accepts any liability for any damaged caused by the Town to any improvement within the encroachment or attached structure within the encroachment in the course of utilizing the encroachment area for the purposes of snow removal and or storage.

3. A License is hereby granted to the Applicants (hereinafter the “Licensee”) for the purpose of allowing certain encroachments into the public right-of-way, as depicted on Exhibit A, attached hereto and incorporated herein, subject to the following conditions:

1. The License is limited to the encroachments as shown in the attached Exhibit A (hereinafter the “Encroachment”); and
2. The Encroachment complies with the requirements of Municipal Code; and
3. The Licensee must maintain the Encroachment at its sole expense; and
4. This License shall remain in full force and effect for the benefit of the Licensee, their heirs, successors and assigns, until such time as the Town, in its sole determination, determines that this license should end. At such time, within 45 days of the Town providing notice to the Licensee, Licensee shall remove the Encroachment and restore that portion of the Town right of way to pre-existing condition or better at Licensee’s expense. The Licensee may perform normal maintenance and repairs to the Encroachment; and
5. The granting of this License shall not be considered a precedent for any future encroachments; and
6. The granting of this License does not limit any Town use of the right of way; and
7. The Licensee agrees to pay the License fee to the Town in the amount of One Hundred Dollars (\$100.00); and
8. The Licensee agrees to maintain public liability insurance in an amount not less than \$300,000 per person and \$900,000 per accident to protect Licensee and the Town from any liability to the public as a result of the encroachment onto the Town’s right-of-way and to furnish the Town proof of such insurance upon request. Said insurance shall be maintained at all times during the term of this easement.
9. The Licensee delivers the Town a fully executed Encroachment License and Agreement attached as Exhibit B; and,
10. In the unlikely event a utility company contacts the Town, in a reasonable period of time from notification, with justifiable objections to this License; Board review may be required.

DULY MOVED, SECONDED, AND ADOPTED BY THE BOARD OF TRUSTEES OF THE TOWN OF GRAND LAKE, COLORADO THIS 27TH DAY OF NOVEMBER, 2023.

Votes Approving:
Votes Opposing:
Absent:
Abstained:

ATTEST:

TOWN OF GRAND LAKE

Alayna Carrell,
Town Clerk

Stephan Kudron,
Mayor

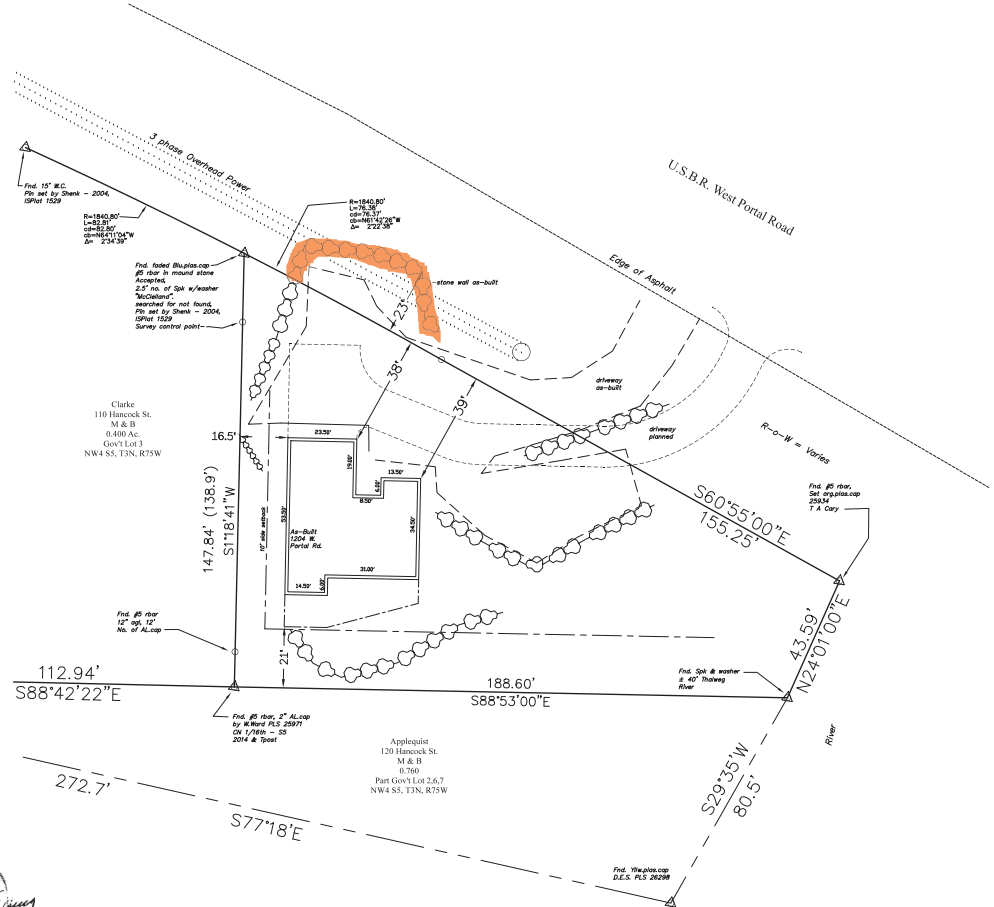
Exhibit A- Encroachment B

Legal Description:
 A tract of land lying South of the tunnel road and West of the North inlet to Grand Lake, located in Lot 2, Section 5, T3N, R75W of the 6th PM, described as follows: beginning at the SW corner of said lot 2, whence the N 1/4 corner of said Sec.5 bears N1°E for a distance of 1336.8 feet;
 Thence along the N-S 1/4 line, N1°12'E for a distance of 138.9 feet to a point on the Southerly R-o-W line of the U.S.B.R. Tunnel Road;
 Thence along said Tunnel Road R-o-W line and on a curve to the right with a radius 1,844.0 feet for 72.3 feet to a point of tangency;
 Thence along said U.S.B.R. R-o-W line S60°55'E for a distance of 155.9 feet to a point on the West bank of the North inlet to Grand Lake;
 Thence along the West bank S24°01'W for a distance of 35.9 feet to a point on the South line of said Lot 2;
 Thence along said South line of said Lot 2, N88°53'W for a distance of 188.6 feet to the point of beginning.
 County of Grand, State of Colorado.

**Improvement Survey Plat
 1204 Portal Road
 Metes & Bounds,
 0.447 Acres,
 Located in a portion of the
 NE 1/4 of of Section 5,
 Township 3 North,
 Range 75 West of the 6th P.M.
 County of Grand,
 State of Colorado
 Conveyance to the Owner
 is recorded at Reception
 No. 2018007380**

PLAT NOTES:
 1. Basis of Bearings is based upon the North-South 1/4 Line of Sec. 5, T3N, R75W of the 6th PM, as outlined in Legal description Book 266 Page 463 which bears N 1°12' E .
 2. Survey based on: Legal description Brown to Thonheim, 12 October 1979 at rec.no. 167543 (also in Book 266 Page 462-463); WD Carbone to Kinder, 24 September 2001 at rec.no. 2001009487; WD Kinder to Biersdorfer, 14 September 2018 at rec.no. 2018007380; 159Pat Lot 1, Blk. 1 Sunnyside addition, 10 August 2004 deposited at LS 1529;.
 4. This Improvement Survey Plat was performed without the benefit of a Title Commitment.
 5.
 6. Notice: According to Colorado law, you MUST commence any legal action based upon any defect in this survey within three years after you first discover such defect. In no event, may any legal action based upon any defect in this survey be commenced more than ten years after the date of certification shown hereon.

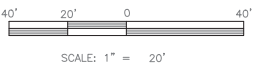
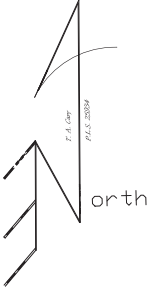
Land Surveyor's Certificate:
 I, Thomas Arthur Cary, being a duly licensed professional land surveyor in the State of Colorado, do hereby certify that this plat and survey of Improvement Survey Plat of 1204 Portal Rd., was made by me and under my supervision and that said survey complies with title 38, article 51, C.R.S., 1973, and that the monuments required by statutes and by the Grand County subdivision regulations have been placed on the ground
 Dated this 12 day of July, 2023 (year)
 (SEAL)
 Colorado registration number: 25934



10' utility Easement - established by Revised Plat Blk. 47 & 48, Herb Richard, 25 May 1969, rec.no.111130

Clarke
 110 Hancock St.
 M & B
 0.400 Ac.
 Gov't Lot 3
 NW 4 SS, T3N, R75W

Applequist
 120 Hancock St.
 M & B
 0.760
 Part Gov't Lot 2,6,7
 NW 4 SS, T3N, R75W



On PDF drawing, scale may be distorted
 Scaled original drawing = 24" x 36"
 any other printed size will not match



Prepared For: Cynthia Biersdorfer Keith Nichols 7283 S. Harrison Way Centennial, CO 80122-1854	Drawn/Checked: Thomas A. Cary 300 GOR 1933 PO Box 122 Fremont, Colorado 80459 1.970.724.2912 / 970.509.0185	Field Work: 11 July 2023 Drawing: 10 Aug. 2023 File: MSCAD 2022 Sheet 1 of 1 PLS 25934 Scale 1" = 20' Lcoperse56@gmail.com
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ENCROACHMENT LICENSE AND AGREEMENT

THIS ENCROACHMENT LICENSE AND AGREEMENT (“the Agreement”) is entered into this 27th day of November 2023, by and between the Town of Grand Lake, a Colorado municipal corporation, (“the Town”) and Cynthia A. Biersdorfer and Keith Nichols (collectively the “Licensee”).

WHEREAS, Licensee is the owner of, 1204 West Portal Rd., Town of Grand Lake, Colorado, and has proposed to construct certain structures that encroach on the Town’s right of way adjacent to the Licensee’s property; and

WHEREAS, the Licensee’s encroachment into the Town’s right of way may not interfere with the Town’s current use of the right of way at this time, and

NOW THEREFORE, in consideration of the promises and agreements hereinafter set forth it is agreed as follows:

1. The Town hereby grants to Licensee, its successors and assigns, a license to encroach on and into the Town’s right-of-way to the degree and in the manner that the Licensee’s improvements encroach as of the date of this Agreement, as follows:
 - A. The Town may, upon determining that the Town intends to use the Town’s right of way for Town purposes, give 45 days written notice to Licensee, requiring that the portion of the deck and pier be removed from the Town’s right of way be returned to its natural condition.
 - B. Under no circumstances shall the deck and pier be altered or moved in a manner that increases the amount of encroachment onto the Town’s right of way.
 - C. The right to use and occupy a portion of the Town’s right of way under the provisions of this Agreement is specifically limited to the improvements currently located thereon.
 - D. The use of the improvements shall be consistent with the zoning district in which it is located as defined by the Town’s zoning code.
 - E. All repairs to the property shall comply with the Town’s building code and all other applicable codes.
2. The Town expressly reserves to itself the right to construct, reconstruct and maintain all municipal utilities and permanent improvements, and further reserves the same

right to all utility companies operating under a Town franchise or paying utility occupation tax to the Town.

3. In consideration for the Town granting this license to Licensee, Licensee agrees:
 - A. This Agreement shall remain in full force and effect for the benefit of the Licensee, their heirs, successors and assigns, until such time as the Town, in its sole determination, determines that this Agreement should end. At such time, within 45 days of the Town providing notice to the Licensee, Licensee shall remove the encroachment, shown on Exhibit A, attached hereto. Licensee shall return the area where the encroachment is currently located to its natural condition and to clean up and remove all debris associated with the encroachment or its removal.
 - B. Within 30 days of the date of this Agreement, to clean up all areas of the Town's right of way shown on Exhibit A, attached hereto, as well as the Licensee's adjacent property, and thereafter to keep such areas neat and free from trash, debris or dead growth.
 - C. To maintain public liability insurance in an amount not less than \$300,000 per person and \$900,000 per accident to protect Licensee and the Town from any liability to the public as a result of the encroachment onto the Town's right-of-way and to furnish the Town proof of such insurance upon request. Said insurance shall be maintained at all times during the term of this easement. In addition, Licensee, its heirs, successors and assigns, agree to indemnify and hold harmless the Town from any loss or liability whatsoever, including defense costs and attorney's fees arising out of damage to person or property attributable to the encroachment. Licensee further agrees to indemnify the Town against any and all license asserted or established against the Town's right of way.
4. In the event the Licensee fails to remove all improvements from the Town's right of way as provided herein, then and in that event, the Town shall be entitled to take all reasonable steps to remove such improvements and Licensee agrees to reimburse the Town for all costs and expenses incurred in removing such improvements. In the event the Licensee fails to pay the Town for all costs and expenses incurred in removing the improvements from the Town's right-of-way, then the Town shall be entitled to (1) record such costs and expenses as a lien against the Licensee's property and certify such costs to the Grand County Treasurer to be collected in the same manner as delinquent taxes, and (2) recover all such costs and expenses through all legal and equitable remedies available to the Town.

- 5. Subject to the conditions set forth herein, this Agreement shall run with the land and be binding upon and inure to the benefit of the parties hereto, their heirs, successors in interest, personal representatives, and assigns.
- 6. The Town is a Colorado municipal corporation and is entitled to certain rights and protections under the Colorado Governmental Immunity Act, Sections 24-10-101, et seq., C.R.S. (“the Act”). By entering into this Agreement the Town does not waive and does not intend to waive any of its rights or protections under the Act.
- 7. By entering into this Agreement, Licensee expressly acknowledges that its interest in the Town’s right of way is limited to a license to encroach thereon with the permission of the Town and that neither Licensee’s use of any portions of the Town’s right of way or use of portions of such right of way by any of Licensee’s predecessors or successors shall be used as the basis for any claim to use such right of way except as provided herein, whether such claim is based on estoppel or waiver or adverse possession or any other basis, and that the sole basis for Licensee’s right and claim to use the portions of the Town’s right of way shall be this Agreement.

ATTEST:

**BOARD OF TRUSTEES OF THE
TOWN OF GRAND LAKE, COLORADO**

Alayna Carrell, Town Clerk

By: _____
Stephan Kudron, Mayor

LICENSEE:

Cynthia A. Biersdorfer

Keith Nichols

STATE OF COLORADO)
) SS
COUNTY OF GRAND)

The foregoing instrument was acknowledged before me this _____ day of _____, 2023, by _____.

Witness my hand and official seal.

Notary Public
My Commission Expires: _____

DOUGLASS ENGINEERING

CIVIL / LAND DEVELOPMENT

15153 WEST 32ND DRIVE, GOLDEN, COLORADO 80401 (303) 421 - 4165

May 9, 2023

Ms. Kim White
Community Development Director
Town of Grand Lake
1026 Park Avenue
Grand Lake, Colorado 80447

**RE: - ASBUILT Drystack Boulder Gravity Retaining Walls
1204 W. Portal Road Certification / Inspection Letter**

Dear Ms. White:

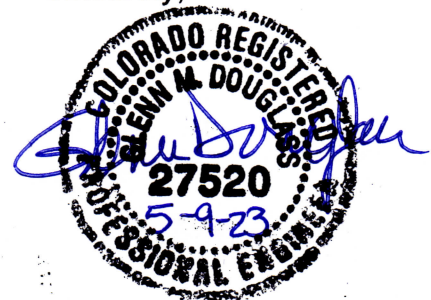
I, Glenn M. Douglass, a Registered Professional Engineer in the State of Colorado, do hereby certify that I have inspected the above referenced drystack boulder retaining walls on May 5, 2023.

Based on our experience with drystack boulder wall and boulder slope construction methodology, the embankment fill slopes and boulder placements were observed to be constructed in accordance to previous boulder slope and wall designs this firm has been involved with. The boulder slopes vary between 0.75:1 to 1.25:1 horizontal to vertical. The vertical heights of the boulder walls and slopes vary between 4 to 11.75 feet in height and are constructed from native and imported boulders ranging in size from 2 to 5 feet in diameter.

Attached are the boulder retaining wall stability calculations and typical construction detail of the as-built walls. We have also prepared an As-Built Retaining Wall Site Plan showing the locations of the recently constructed walls.

It is our professional opinion, based on our experience with drystack boulder wall construction methodology, that the completed walls are satisfactory in terms of structural stability for site conditions and loading.

Sincerely,



A circular professional seal for Glenn M. Douglass, a Registered Professional Engineer in the State of Colorado. The seal contains the text "COLORADO REGISTERED PROFESSIONAL ENGINEER" around the perimeter, "GLENN M. DOUGLASS" in the center, and the number "27520" below the name. A handwritten signature in blue ink is written over the seal, and the date "5-9-23" is handwritten at the bottom.

Glenn M. Douglass, P.E.

cc: Cindy Biersdorfer & Keith Nichols

**DRystack BOULDER GRAVITY TYPE
RETAINING WALL
DETAILS AND DESIGN CALCULATIONS**

FOR

**1204 W. PORTAL ROAD
SITE RETAINING / LANDSCAPING WALLS**

PREPARED FOR:

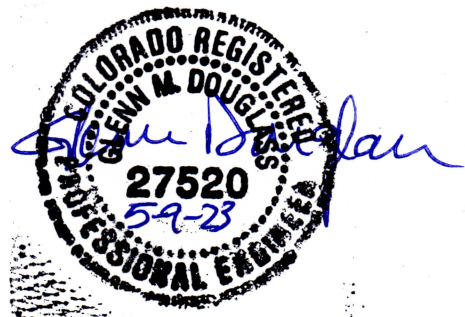
Cindy Biersdorfer & Keith Nichols
1204 W. Portal Road
Grand Lake, Colorado 80447

PREPARED BY:

Douglass Engineering
15153 W. 32nd Drive
Golden, CO 80401

(303) 421-4165

MAY 2023



DOUGLASS ENGINEERING
15153 W. 32ND DRIVE
GOLDEN, COLORADO 80401
(303) 421-4165

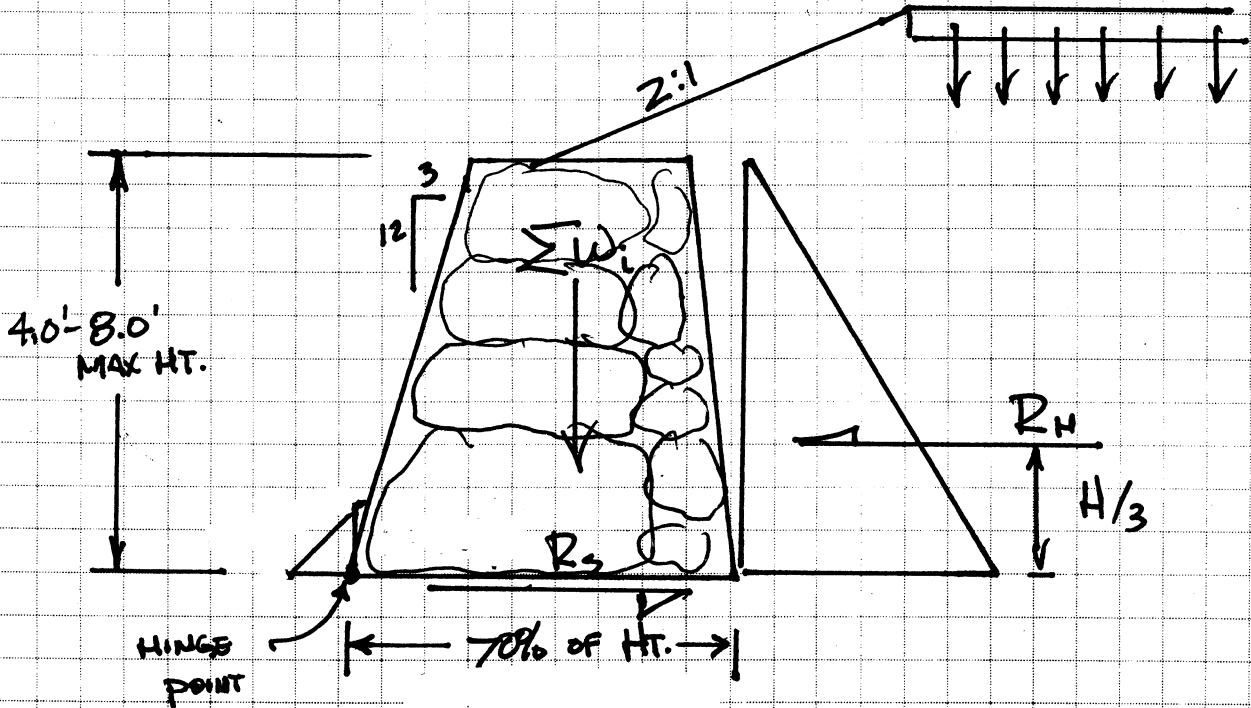
JOB 1204 WEST POR Section 11, Item D.
 SHEET NO. 1 OF 7
 CALCULATED BY GMD DATE 5-8-23
 CHECKED BY _____ DATE _____
 SCALE _____

DRYSTACK BOULDER WALL DIAGRAM

DESIGN CRITERIA : VARIES 4' to 8'
 MAX HEIGHT = 8.0'

1. UNIT WEIGHT SOIL : 115 pcf.
2. UNIT WEIGHT ROCK : 125 pcf.
3. ALLOWABLE SOIL BEARING CAP. : 3500 pcf.
4. COEF. OF SLIDING FRICTION : 0.5
5. PASSIVE EARTH PRESSURE : 300 pcf.
6. ACTIVE EARTH PRESSURE : 35 pcf.
7. * INTERNAL FRICTION ϕ : 30°

TYPICAL WALL CONFIGURATION:



RETAINING WALL EQUIVALENT HEIGHT: 4.5'

CALCULATE ACTIVE EARTH PRESSURE:

$$R_H = \frac{1}{2} (0.33) \times 115 \text{ lb/ft}^3 \times (4.5)^2 \\ = 384.2 \text{ lbs.}$$

RESULTANT ACTS H/3 FROM BASE $H/3 = 1.5'$

CALC. MOMENT OVERTURNING $M_o = 384.2 \times 1.5'$
 $= 576.3 \text{ ft-lbs.}$

CALC. MOMENT RESTORING: Wt. OF ROCK:
 $125 \text{ lbs.} \times 3.0 \times 4.5 = 1688\#$

$$M_R = 1688 \times 1.5 = 2531 \text{ ft-lbs.}$$

OVERTURNING RATIO: $M_R / M_o = 2531 / 576.3 = 4.39$
 $= 4.39 > 1.5$ OK ✓

$$M_{\text{NET}} = 2531 \text{ ft-lbs.} - 576.3 \text{ ft-lbs.} \\ = 1954.7 \text{ ft-lbs.}$$

$$\bar{x} = 1954.7 / 1688 = 1.158$$

$$e = 3/2 - 1.158 = 0.342$$

CHECK AGAINST SLIDING: $R_s = (\sum W_i + R_v) \tan \delta$

$$\text{RATIO} = R_s / R_H = \frac{1688\# (0.50)}{384.2} = 2.19 > 1.5$$

OK ✓

CALCULATIONS FOR 8.0' HIGH DRY STACK BOULDER WALL.

USE EQUIVALENT HEIGHT: 8.0'

CALC. ACTIVE EARTH PRESSURE: $R_H = \frac{1}{2} (33) (115 \frac{\#}{ft^3}) (8.0)^2$
 $= 1214.40 \text{ LBS.}$

RESULTANT ACTS H/3 FROM BASE = $8.0/3 = 2.67'$

MOMENT OVERTURNING $M_o = 1214.4 \# \times 2.67'$
 $= 3238.4 \text{ Ft. lbs.}$

MOMENT RESTORING: W_t OF ROCK: $125 \frac{\text{lb}}{\text{ft}^3} \times 5.5 \times 8.0$
 $= 5500 \text{ lbs.}$

$M_R = 5500 \text{ lbs.} \times 2.5' = 13,750 \text{ Ft. lbs.}$

OVERTURNING RATIO: $M_R / M_o = 13,750 / 3238 = 4.25$

$4.25 > 1.5 \therefore \underline{\text{OK}} \checkmark$

$M_{\text{NET}} = 13,750 - 3238 = 10512 \#$ $\bar{x} = 10512 / 5500 = 1.91$
 $e = \frac{5}{2} - 1.91 = 0.46$

CHECK AGAINST SLIDING $R_s = (\sum W_i + R_v) \tan \delta$

RATIO = $R_s / R_H = \frac{5500 \# (.50)}{1214 \#} =$

$= 2.27 > 1.5 \checkmark$

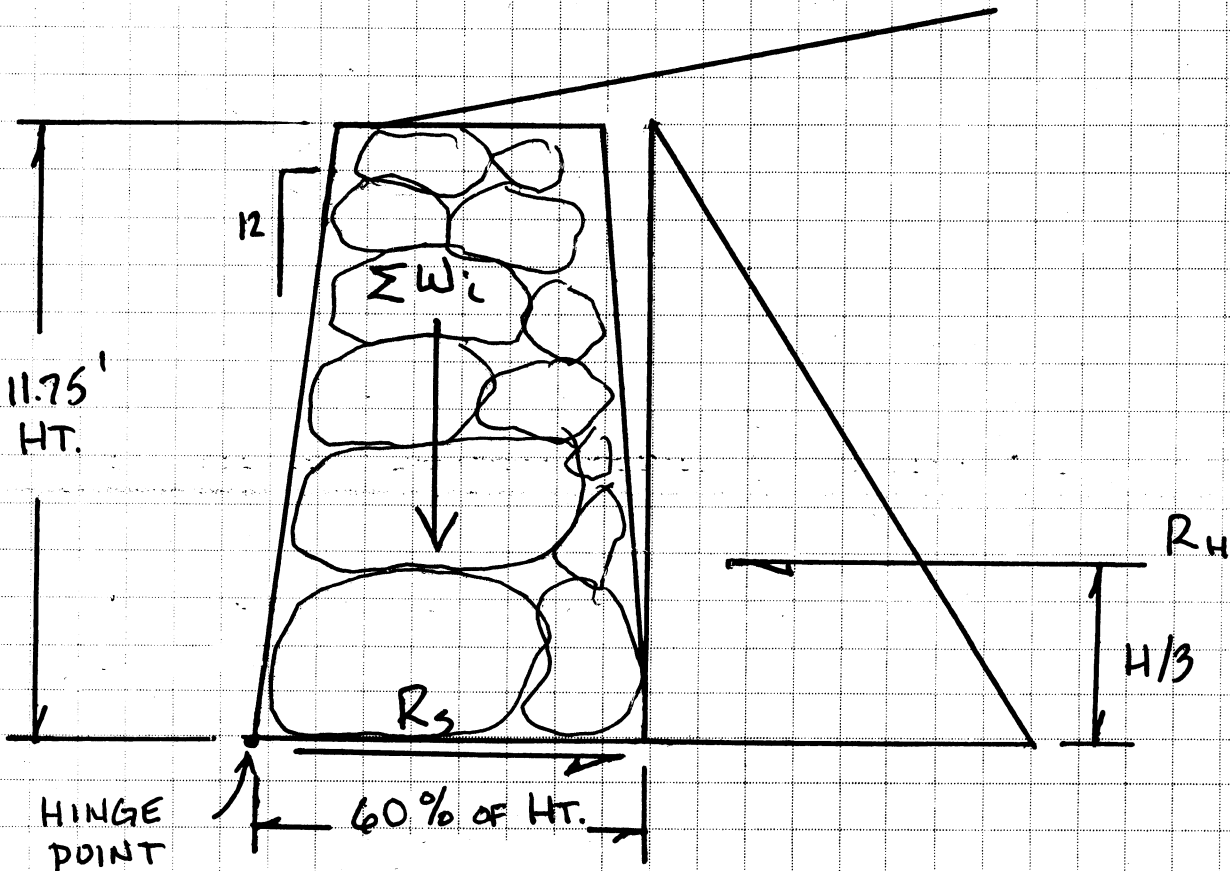
OK

DRY STACK BOULDER WALL DIAGRAM

DESIGN CRITERIA: MAX HEIGHT = 11.75'

1. UNIT WEIGHT SOIL : 115 #/ft³
2. UNIT WEIGHT ROCKS : 125 #/ft³
3. ALLOWABLE SOIL BEARING CAP : 3000 pcf.
4. COEF. OF SLIDING FRICTION : 0.5
5. PASSIVE EARTH PRESSURE: 300 pcf.
6. ACTIVE EARTH PRESSURE: 35 pcf.
7. ANGLE (ϕ) OF INTERNAL FRICTION : 30°

WALL CONFIGURATION



CALCULATIONS FOR 11.75' HIGH DRUSTACK BOULDER WALL

USE EQUIVALENT HEIGHT : 12.0'

CALC ACTIVE EARTH PRESSURE :

$$P_H = \frac{1}{2} (0.33) (115 \# / \text{ft}^3) (12.0)^2$$
$$= 2732.40 \text{ lbs.}$$

RESULTANT ACTS $\frac{1}{3}(H)$ FROM BASE = $12.0/3 = 4.0'$

CALC. OVERTURNING MOMENT : $M_O = 2732 \times 4.0$
 $= 10929.6 \text{ ft-lbs.}$

CALC. RESTORING MOMENT : M_R

WEIGHT OF ROCK : $125 \# / \text{ft}^3 \times 7.8' \times 12.0'$
 $= 11700 \text{ lbs.}$

$$M_R = 11700 \text{ lbs} \times 3.9' = 45630 \text{ ft-lbs.}$$

OVERTURNING RATIO : M_R / M_O

$$= 45630 / 10929 = 4.18$$

$$4.18 > 1.5 \therefore \text{OK } \checkmark$$

$$M_{\text{NET}} : 45630 - 10929 = 34701 \text{ ft-lbs}$$

$$\bar{x} = 34701 / 45630 = 0.7285$$

$$e = 3/2 - 0.7285 = 0.7715$$

DOUGLASS ENGINEERING
15153 W. 32ND DRIVE
GOLDEN, COLORADO 80401
(303) 421 - 4165

JOB 1204 W. PORTAL ROAD

SHEET NO. 6 OF 7 Section 11, Item D.

CALCULATED BY GMD DATE 5-9-23

CHECKED BY _____ DATE _____

SCALE _____

11.75' HT DRYSTACK WALL (CONT.)

CHECK AGAINST SLIDING

$$R_s = (\sum W_i + R_v) \tan \delta$$

$$\text{RATIO} = R_s / R_H = \frac{11700 \# (0.50)}{2732 \#}$$

$$= 2.14$$

2.14 > 1.5 ∴ OK ✓

BEARING CAPACITY CALCULATIONS:

$$Factor\ Safety = \frac{Q_c \text{ (soil capacity)}}{Q_c \text{ (bearing stress)}} = \frac{Q_{ult}}{Q_a}$$

$$Q_{ult} = c N_c + .5 \gamma (B) N_\gamma$$

c = cohesion

B = equiv. ftg. width.

N_c, N_γ = bearing capacity factors from

Fig. 7 using ϕ of foundation soil.

$$\phi = 27^\circ \text{ (silty clay - sandy clay)}$$

$$N_c = 23.94$$

$$N_\gamma = 14.47$$

Assume cohesion $c = 0$ for extreme case + conservative design.

$$\therefore Q_{ult} = 0.5(125)(4.5)(14.47) =$$

$$Q_{ult} = \dots = 4069 \text{ psf. } \leftarrow \text{ seems high, use typical value of 2500 psf this type soil}$$

$$Q_a = \frac{\gamma_r (H L \cdot H)}{B} = \frac{(125)(4.5)(6.5)}{3.09} = 1183 \text{ psf.}$$

$$B = L - 2e \quad e = \frac{P_s \gamma_s}{W_r} = \frac{(928.8)(2.33)}{3062.5} = .71$$

$$B = 4.5 - (2)(.71) = 3.09$$

$$FS_{BC} = \frac{Q_{ult}}{Q_a} = \frac{4069}{1183} = 3.44 \text{ OK, However if more realistic value of 2500 psf is used for } Q_{ult}$$

$$FS_{BC} = 2.11 > 2.0 \text{ } \checkmark \text{ OK } = \frac{2500}{1183} = 2.11 \text{ } \textcircled{OK} \checkmark > \underline{2.0}$$

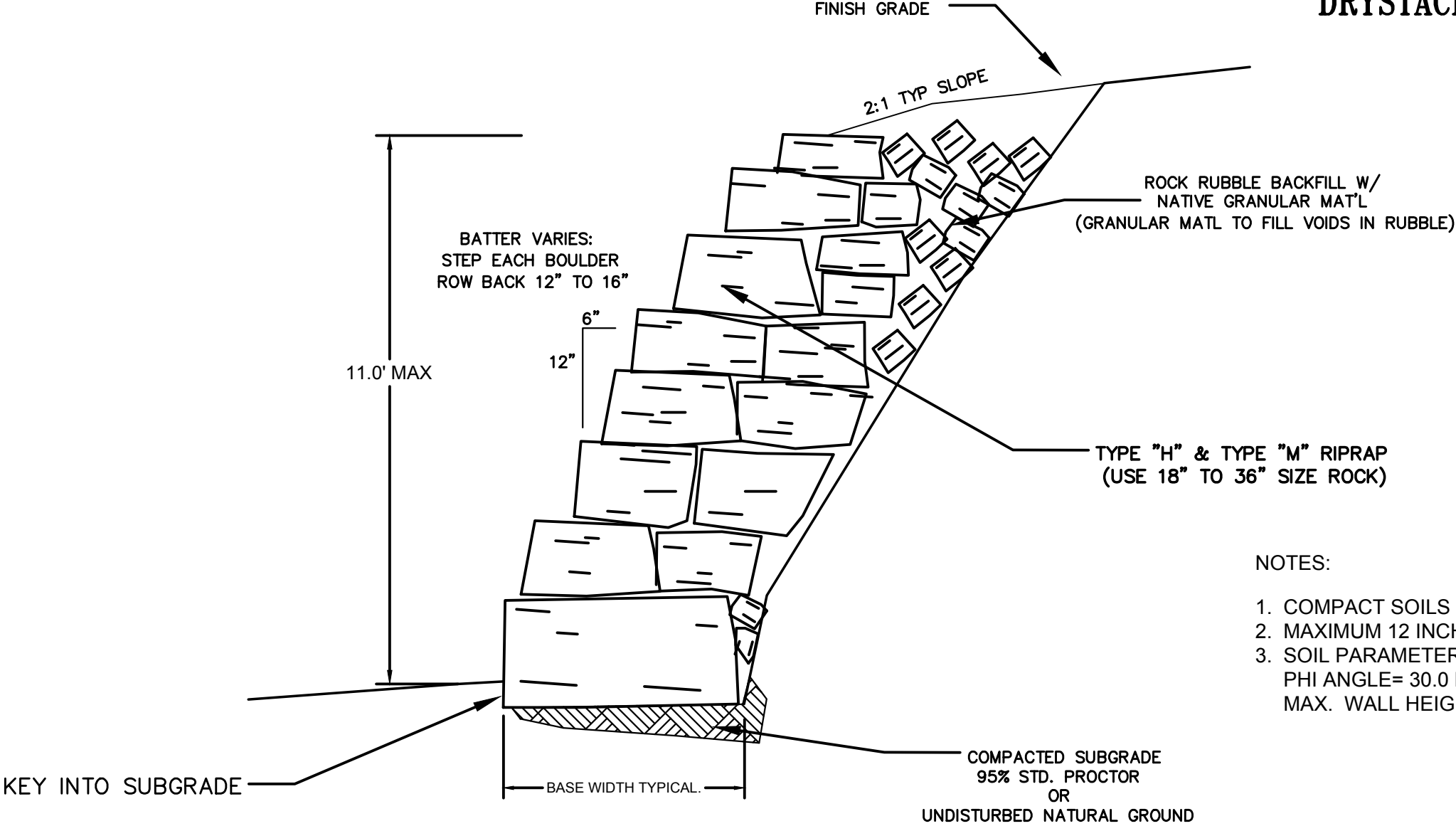
ϕ^+	N_c	N_q^*	N_γ	N_q/N_c	$\tan \phi$
0	5.14	1.00	0.00	0.20	0.00
1	5.38	1.09	0.07	0.20	0.02
2	5.63	1.20	0.15	0.21	0.03
3	5.90	1.31	0.24	0.22	0.05
4	6.19	1.43	0.34	0.23	0.07
5	6.49	1.57	0.45	0.24	0.09
6	6.81	1.72	0.57	0.25	0.11
7	7.16	1.88	0.71	0.26	0.12
8	7.53	2.06	0.86	0.27	0.14
9	7.92	2.25	1.03	0.28	0.16
10	8.35	2.47	1.22	0.30	0.18
11	8.80	2.71	1.44	0.31	0.19
12	9.28	2.97	1.69	0.32	0.21
13	9.81	3.26	1.97	0.33	0.23
14	10.37	3.59	2.29	0.35	0.25
15	10.98	3.94	2.65	0.36	0.27
16	11.63	4.34	3.06	0.37	0.29
17	12.34	4.77	3.53	0.39	0.31
18	13.10	5.26	4.07	0.40	0.32
19	13.93	5.80	4.68	0.42	0.34
20	14.83	6.40	5.39	0.43	0.36
21	15.82	7.07	6.20	0.45	0.38
22	16.88	7.82	7.13	0.46	0.40
23	18.05	8.66	8.20	0.48	0.42
24	19.32	9.60	9.44	0.50	0.45
25	20.72	10.66	10.88	0.51	0.47
26	22.25	11.85	12.54	0.53	0.49
27	23.94	13.20	14.47	0.55	0.51
28	25.80	14.72	16.72	0.57	0.53
29	27.86	16.44	19.34	0.59	0.55
30	30.14	18.40	22.40	0.61	0.58
31	32.67	20.63	25.99	0.63	0.60
32	35.49	23.18	30.22	0.65	0.62
33	38.64	26.09	35.19	0.68	0.65
34	42.16	29.44	41.06	0.70	0.67
35	46.12	33.30	48.03	0.72	0.70
36	50.59	37.75	56.31	0.75	0.73
37	55.63	42.92	66.19	0.77	0.75
38	61.35	48.93	78.03	0.80	0.78
39	67.87	55.96	92.25	0.82	0.81
40	75.31	64.20	109.41	0.85	0.84
41	83.86	73.90	130.22	0.88	0.87
42	93.71	85.38	155.55	0.91	0.90
43	105.11	99.02	186.54	0.94	0.93
44	118.37	115.31	224.64	0.97	0.97
45	133.88	134.88	271.76	1.01	1.00
46	152.10	158.51	330.35	1.04	1.04
47	173.64	187.21	403.67	1.08	1.07
48	199.26	222.31	496.01	1.12	1.11
49	229.93	265.51	613.16	1.15	1.15
50	266.89	319.07	762.89	1.20	1.19

Y_q

+ Use ϕ , the phi angle for foundation soils
 * N_q not used, wall embedment ignored (sect 3.2.1)

Figure 7:
 Bearing Capacity Factors
 (after Vesic (13))

BIERSDORFER - NICHOLS RESIDENCE TYPICAL DETAIL FOR DRystack BOULDER SLOPE / WALL



NOTES:

- 1. COMPACT SOILS TO 95% STD. PROCTOR (ASTM D - 698)
- 2. MAXIMUM 12 INCH LIFTS WHEN COMPACTING SOIL BACKFILL.
- 3. SOIL PARAMETERS:
PHI ANGLE= 30.0 DEG. DENSITY= 125 PCF
MAX. WALL HEIGHT: 11 FT

TYPICAL DRystack BOULDER RETAINING WALL
USING MACHINE PLACED TYPE H & VH RIPRAP
FOR WALLS 8 TO 11 FEET IN HEIGHT
TYPICAL DRIVEWAY FILL SECTION

SECTION 

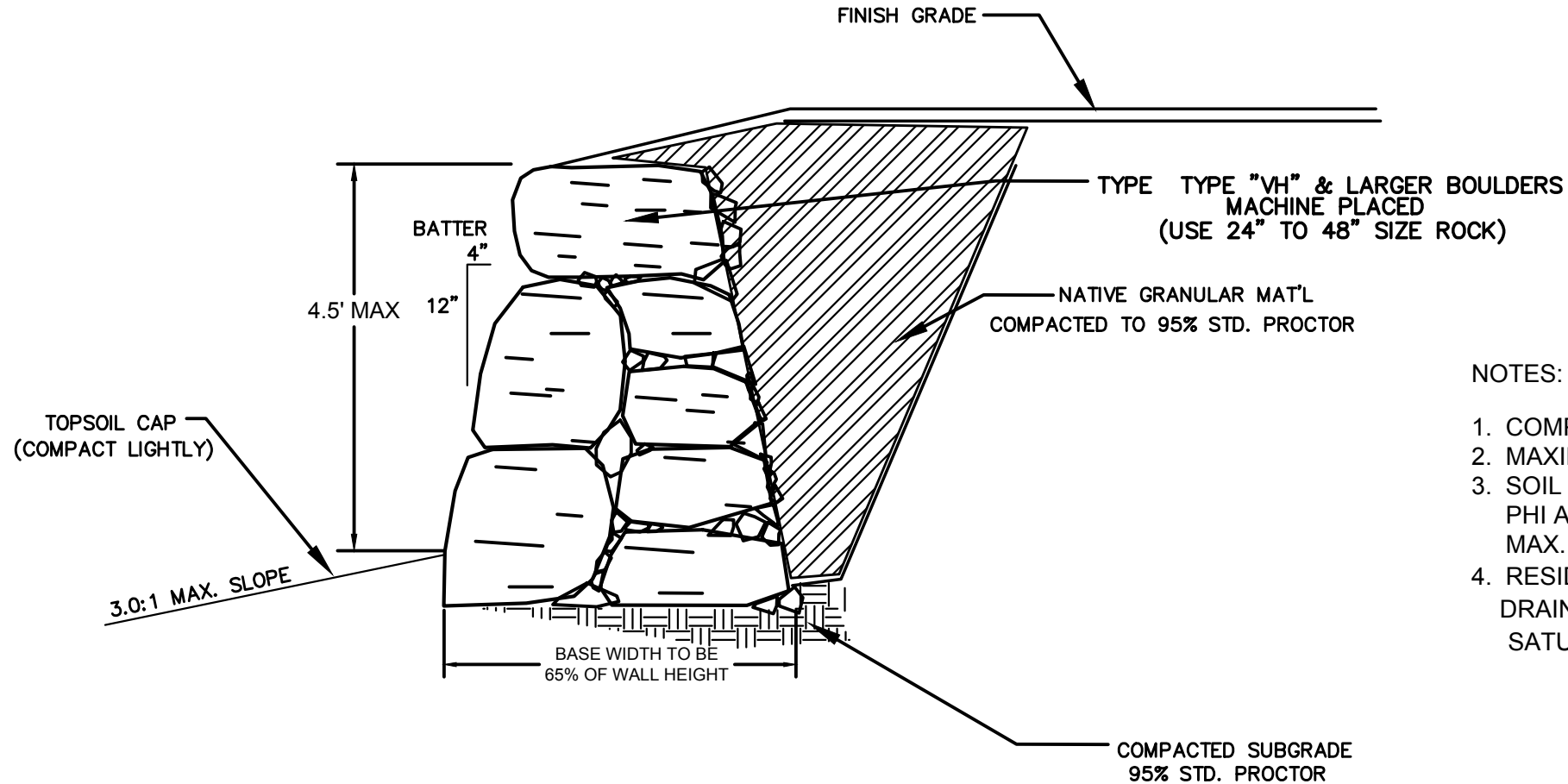


PREPARED BY
DOUGLASS ENGINEERING
15153 WEST 32nd DRIVE
GOLDEN, COLORADO 80401
(303) 421-4165

**1204 WEST PORTAL ROAD
DRystack RETAINING WALLS**

REV. DATE: 5-9-23 SHEET: 1 OF 2

BIERSDORFER - NICHOLS RESIDENCE TYPICAL DETAIL FOR DRYSTACK BOULDER RETAINING WALLS



- NOTES:
1. COMPACT SOILS TO 95% STD. PROCTOR (ASTM D - 698)
 2. MAXIMUM 12 INCH LIFTS WHEN COMPACTING SOIL BACKFILL.
 3. SOIL PARAMETERS:
PHI ANGLE= 30.0 DEG. DENSITY= 125 PCF
MAX. WALL HEIGHT: 8 FT
 4. RESIDENCE DOWNSPOUTS TO BE CONNECTED TO SUBGRADE DRAIN PIPES AND DISCHARGED BEYOND WALL TO PREVENT SATURATION OF BACKFILL SOILS

TYPICAL DRYSTACK BOULDER / GRAVITY TYPE RETAINING WALL
 USING MACHINE PLACED TYPE VH / LARGER BOULDERS
 FOR WALLS VARYING 4 TO 8 FT. MAX HEIGHT
 RETAINED CUT & FILL SLOPES FOR
 FOR DRIVEWAY & TURNAROUND & LANDSCAPE WALLS

SECTION **(B)**



PREPARED BY
DOUGLASS ENGINEERING
 15153 WEST 32nd DRIVE
 GOLDEN, COLORADO 80401
 (303) 421-4185
1204 WEST PORTAL ROAD
DRYSTACK RETAINING WALLS

REV. DATE: 5-9-23 SHEET: 1 OF 1

From: [Biersdorfer, Cindy](#)
To: [Kim White](#)
Subject: Front wall photos
Date: Thursday, August 3, 2023 10:54:20 AM

Caution! This message was sent from outside your organization.

[Allow sender](#) | [Block sender](#)

These show some of the existing steep grades and erosion we were trying to mitigate. The picture of the front was taken from the road, hard to tell but that was a significant drop. We actually tiered & revegetated the top making it safer. The push-out for the turn-around and subsequent wall was also to provide room for snow removal efforts, emergency vehicles and simply getting into our garage.

Thanks,
Cindy



TO: Mayor Kudron and Town Trustees

FROM: Heike Wilson, Town Treasurer

DATE: November 27, 2023

RE: 2024 Budget Approval Resolution

Background:

The proposed 2024 budget for the Town of Grand Lake, Colorado was initially presented to the Town Board of Trustees on September 11, 2023, and work shopped on October 23, 2023, a formal Public Hearing on the budget was held on November 13, 2023. All changes directed by the Board of Trustees have been made.

In order to comply with State Statute three resolutions, need to be approved to adopt the Budget.

Motions

For the Board of Trustees to adopt the 2024 budget it may do so by the following motion:

I move to adopt Resolution 46-2023, A Resolution Summarizing Expenditures and Revenues for each fund and adopting a budget for the Town of Grand Lake, Colorado, for the calendar year beginning on the first day of January 2024 and ending on the last day of December 2024.

For the Board of Trustees to adopt resolution 47-2023 it may do so by the following motion:

I move to adopt Resolution 47-2023, A Resolution Appropriating Sums of Money to the Various Funds and Spending Agencies, In the amounts and for the purposes as set forth below, for the Town of Grand Lake, Colorado, for the 2024 Budget Year.

For the Board of Trustees to adopt resolution 48-2023 it may do so by the following motion:

I move to adopt Resolution 48-2023, A Resolution Levying Property Taxes for the Year 2024, to help defray the costs of Government for the Town of Grand Lake, Colorado, for the 2024 Budget Year.



2024 Town of Grand Lake Budget

*1026 Park Ave · PO Box 99
Grand Lake, CO 80447
970-627-3435
www.townofgrandlake.com*

Town of Grand Lake Board of Trustees

Stephan Kudron, Mayor
Christina Bergquist, Mayor Pro-Tem
Mike Arntson, Financial Trustee
Erick Bishop, Trustee
Julie Causseaux, Trustee
Michael Sobon, Trustee
Baxter Strachan, Trustee

Town of Grand Lake Staff

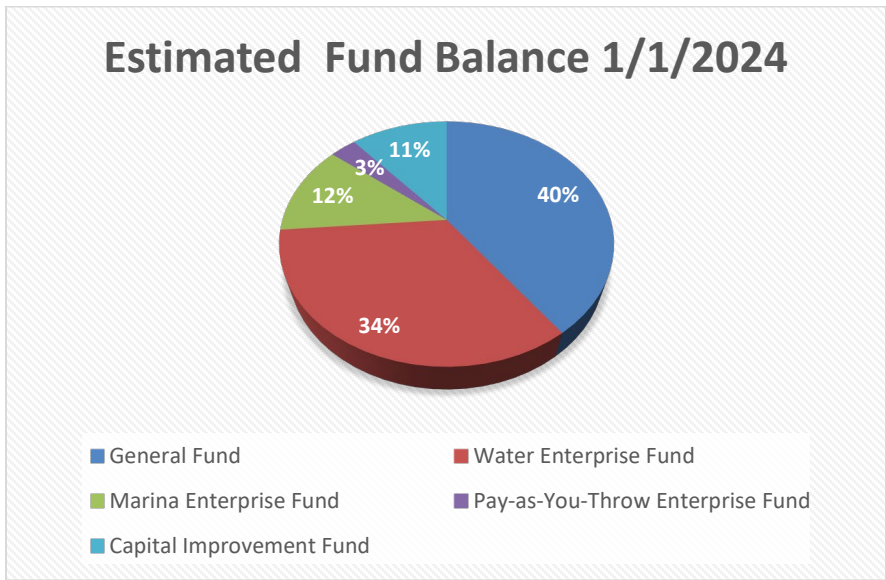
John Crone, Town Manager
Heike Wilson, Treasurer
Alayna Carrell, Town Clerk
Matt Reed, Public Works Director
Dave Johnson, Water Superintendent
Kim White, Community Development Director
Crystal Myers, Grand Lake Center Manager
Katie Hearsom, Community Engagement Director
Rick Tomkievich Marina Captain
Rita Snock, Bookkeeper
Caitrin Irish, Admin/Permit Tech
Randy Lewis, Public Works Supervisor
Michael Palmerino, Public Works
Logan Cross, Public Works
Lance FitzGerald, Public Works
Patrick Anderson, Public Works
Jack Crawford, Public Works
Tanner Neiberger, Public Works
Tracy, Temple, Public Works
Ryan Barnard, Water Department
Gerald Hassoldt, Water Department
Sarah Clements, Water Department
Doug Dafoe, Code Enforcement

**TOWN OF GRAND LAKE
2024 BUDGET MESSAGE**

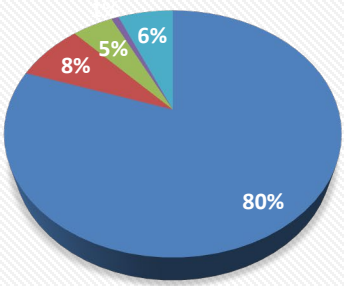
The proposed 2024 budget for the Town of Grand Lake, Colorado was initially presented to the Town Board of Trustees on September 11, 2023 and work shopped on October 23rd. A formal Public Hearing on the budget was held on November 13, 2023, at the Town Board Regular Meeting. The Town Board scheduled the budget for final approval at its meeting on November 27, 2023.

The 2024 budget totals are as follows:

The 2024 Budget per Fund	Estimated Reserves 1/1/2024	Revenue	Expenditures	Ending Balance
General Fund (Total)	\$2,545,160	\$7,529,840	\$8,216,959	\$1,858,041
Water Enterprise Fund	\$2,151,958	\$733,500	\$786,966	\$2,098,492
Marina Enterprise Fund	\$766,402	\$440,784	\$487,186	\$720,000
Pay-as-You-Throw Enterprise Fund	\$193,339	\$80,000	\$112,176	\$161,163
Capital Improvement Fund	\$716,997	\$595,000	\$808,450	\$503,547
Total:	\$6,547,627	\$5,048,930	\$5,939,277	\$5,656,919

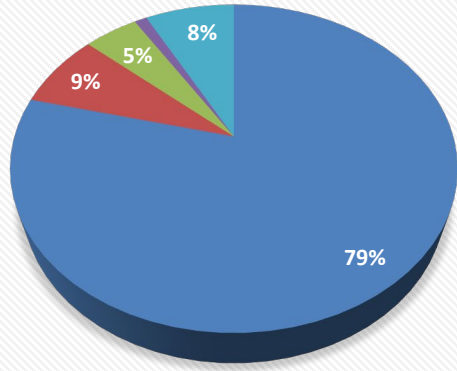


Budgeted Revenue 2024



- General Fund
- Water Enterprise Fund
- Marina Enterprise Fund
- Pay-as-You-Throw Enterprise Fund
- Capital Improvement Fund

Budgeted Expenditures 2024



- General Fund
- Water Enterprise Fund
- Marina Enterprise Fund
- Pay-as-You-Throw Enterprise Fund
- Capital Improvement Fund

Our budget for 2024 has been primarily constructed by building upon the 2023 budget, year-to-date estimates, and known expenses. We anticipate that sales tax revenues will remain relatively stable for 2024. As we do not have certainty about the opening of a marijuana store, we've conservatively estimated this tax revenue. Property tax calculations are based on the preliminary assessed property values from Grand County, indicating a potential 70% increase. Management is responsible for the preparation and fair representation of the Town's financial condition in accordance with accounting principles generally accepted in the U.S.

GENERAL FUND

Services provided by the Town under the General Fund include: Administration; Public Safety (through a contract with the Grand County Sheriff's Department); Public Works (Streets and Parks); Municipal Court; Elections; Culture and Recreation, the Grand Lake Center; Planning and Zoning, and Code Administration.

The General Fund utilizes the modified accrual basis of accounting, a method under which revenues are recognized in the period they become available and measurable; and expenditures are recognized in the period

the associated liability is incurred. We expect to begin 2024 with a beginning balance in the G approximately \$ 2,545M.

Notable Budget Items

Revenue

- Property Tax revenues for 2024 were calculated based on statutory limitations.
- Sales Tax revenues for 2024 are budgeted using actual 2023 through September 2023 and September – December 2022 sales tax receipts. These amounts are expected to be flat with 2023 after the increases the last couple of years.
- The Town anticipates 2 grants from the State of Colorado that will be awarded for the Space to Create project which has been allocated for \$4M.
- Other revenues include increases in sale of assets, Grand Lake Center fees, new line items for marijuana fees and taxes.

Operation Expenditures

- **Gross Wages:** Wages are expected to increase in 2024. This increase includes a 5% cost of living increase for current staff as well as a 2% merit increase pool. It also includes funds for Water and Public Works to be fully staffed. Health insurance and Workman’s Comp have increased as well.
- **Greenways Committee:** Increased for anticipated price increases for 2024.
- **Board of Trustees:** includes estimated expenses for recognition benches and community dinner.
- **Marketing:** includes a \$50K increase ask from the Grand Lake Chamber.
- **Public Works/Parks:** To streamline expenses, we have combined certain line items between Parks and Public Works, including personnel, tools, and equipment, as they share common costs. We will also be purchasing new traffic counters and confined space gas meters, internet to the beach area and repair of the L docks.
- **Capital Outlay:** We've allocated resources for essential projects, including the replacement of Town Hall ramps, paving, drainage improvements, a purchase of a mini loader, e-bike, and funding support for the Great Outdoors Colorado (GOC) Grant for Grand Lake Area Historical Society (GLAHS) and a park marquee sign. We also anticipate 2 grants from the State of Colorado that will be awarded for the Space to Create project which has been allocated for \$4M.
- **Paving:** \$50K for Portal to East Inlet
- **Drainage:** \$50K for a few needed projects that have been identified.
- **Grand Lake Center:** Will continue with the Summer Kids Camp Program at \$30K. Facility repairs for 2023 were approximately \$33K.

Debt Service

- In 2021, the Town purchased property and water rights at 195 GCR 48 in Grand Lake CO for \$1,200,000, and Thomasson Park for \$217,678.28 with the proceeds from a COP. In 2023, the town will pay \$90,000 in principal and \$39,615 in interest on the COPs.

WATER ENTERPRISE FUND

Water service is provided within the Town limits and to certain outlying areas by the Town through the Water Enterprise Fund. The Water Enterprise Fund also uses the modified accrual basis of accounting. The Water Enterprise Fund is a proprietary fund, which generally report services for which the Town charges customers a fee. In 2017, we began site preparation for the future installation of a 300,000-gallon buried concrete water tank to replace the existing aboveground 250,000-gallon tank. Site preparation was started in the fall of 2017. Tank construction began in the summer of 2018 and was completed in the fall of 2018. We expect to begin 2024 with a beginning fund balance just over \$2M.

Notable Budget Items

Revenue

- A water rate study was conducted in 2008. Based upon the recommendations in that study, starting in 2009 service fees were set to increase 6% annually for ten years (initially through 2018) to sustain operations and provide for future capital projects. The Board of Trustees passed a Resolution opting out of the April 2015 increase; however, the scheduled increase did occur in 2016. No increase was applied in 2017, but the 6% increase was applied in 2018 and will continue in 2019, and 2020, as currently planned. The current increases have reached the maximum allotted amount in 2020. In 2023 we increase our late fee to \$25.

Operation Expenses

- Expenses across the Water Fund increased from increased supplies, utilities and workmans’ comp insurance and to also update the water control system. We also anticipate our water department will be fully staffed in 2024. We expect the fund to end with \$2.1M in reserve.

Debt Service

- We have borrowed \$1.6 million to install the new 300,000-gallon buried concrete water storage tank through a State Revolving Fund loan (SRF). Our principal and interest payments will be approximately \$71,384 and \$23,404 respectively for a total annual payment of \$94,788 in 2024.

MARINA ENTERPRISE FUND

The Marina Enterprise, doing business as the Headwaters Marina, is owned by the Town and was established in 2007. Services include pontoon and pedal boat rentals, and historic lake tours. The Marina Enterprise Fund utilizes the modified accrual basis of accounting.

Notable Budget Items

Revenue

- The Marina revenues for 2023 increased by 20% mostly due to rental and tour price increases. Expenses for 2024 show an increase of 14% from the 2023 budget.

Operation Expenses

- **Fireworks:** Fireworks will continue be run out the Marina in 2024 with 3 shows sponsored by the Town (4th of July, Buffalo Days and New Years Eve.)
- **Capital:** Marina has budgeted \$60K for lot repairs by the volleyball gravel lot.

PAY-AS-YOU-THROW ENTERPRISE FUND

The Pay-As-You-Throw Enterprise Fund, the third proprietary fund of the Town, has been successful beyond initial expectations since its inception in 2010 in addressing the problem of trash service in Town, particularly for part-time residents, second homeowners, and visitors. The use of the program continues to grow each year.

The Pay-As-You-Throw Enterprise Fund bags are purchased wholesale by the PAYT Fund and sold in bulk to a number of retail outlets, retail outlets can sell the bags, collect taxes, and retain small profit margins. We also sell bags individually to residents and visitors, predominantly at Town Hall and Grand Lake Center.

Notable Budget Items

- **Capital:** PAYT has budgeted \$20K for required recycling and an additional \$25K for staff time managing the site.

Capital Improvement Fund

On November 8, 2016, the citizens of Grand Lake passed a ballot question to increase sales and use tax from 4% to 5%, effective January 1, 2017, and to incur debt for the purpose of financing improvements to streets, boardwalks, sidewalks, multi-use pathways, streetscapes, signage and drainage. These bonds were sold in May 2017 and generated an additional premium of \$385,090. Debt service began in December 2017. These funds are used first to pay debt service on the bonds in, then to fund the Surplus Fund requirement of \$280,500 and finally to operate and maintain the infrastructure installed.

Notable Budget Items

Capital: The town will continue to improve the roads and has budgeted \$350K. We have also budgeted \$100K to improve the boardwalks, \$25K for engineering services, \$50K for maintenance and \$5K for greenbelt maintenance.

Debt Service: In 2024 the town will pay \$125,000 in principal and \$153,450 for the 2017 bond debt.

SUMMARY

The Board of Trustees of the Town of Grand Lake are committed to continuing to serve the citizens with quality service while maintaining a fiscally responsible budget.

Management will closely monitor revenues and limit expenditures to keep within overall budget parameters. Monthly reviews of departmental budgets will be held with the Town Manager, the Town Treasurer and department directors. Budget expenditure variances of 15% or greater will be reviewed at these monthly meetings and discussed in an effort to keep budgets in line throughout the year. Subsequently, departmental budgets have predominantly come in under budget the past few years.

The Town Board and Town staff will continue to provide the services citizens expect while simultaneously being good stewards of public funds.

Section 11, Item E.

Respectfully submitted,

John Crone
Town Manager

Heike Wilson
Town Treasurer

	Budget FY2022	Actual FY2022	Budget FY2023	YTD Estimates for FY 2023	Budget FY2024
Summation - General Fund Revenues and Expenditures					
General Fund Beginning Balance	\$3,056,705	\$3,225,214	\$2,979,845	\$2,979,845	\$2,545,160
Operating Budget					
General Revenue	\$3,246,928	\$3,669,820	\$3,393,340	\$3,378,280	\$7,439,840
Operations	(\$3,514,849)	(\$3,252,003)	(\$3,403,114)	(\$3,505,806)	(\$3,604,909)
Debt Service	(\$313,096)	(\$311,685)	(\$129,615)	(\$130,000)	(\$127,050)
Total Operating Budget	(\$581,017)	\$106,132	(\$139,389)	(\$257,526)	\$3,707,881
Capital Budget					
Capital Revenue	\$401,421	\$494,914	\$227,241	\$231,371	\$90,000
Capital Outlay	(\$1,170,221)	(\$846,415)	(\$710,516)	(\$408,530)	(\$4,485,000)
Total Capital Budget	(\$768,800)	(\$351,501)	(\$483,275)	(\$177,159)	(\$4,395,000)
Revenues Over (Under) Expenditures	(\$1,349,817)	(\$245,369)	(\$622,664)	(\$434,685)	(\$687,119)
Appropriate From (To) Fund Balance	\$1,349,817	\$245,369	\$622,664	\$434,685	\$687,119
General Fund Ending Balance	\$1,706,888	\$2,979,845	\$2,357,181	\$2,545,160	\$1,858,041

		Budget FY2022	Actual FY2022	Budget FY2023	YTD Estimates for FY 2023	Budget FY2024
23	Summation - General Fund Expenditures By Department					
24						
25						
26	Cemetery Committee	\$11,550	\$11,335	\$8,000	\$8,000	\$8,000
27						
28	Planning Commission/Board of Adjustments	\$90,000	\$91,717	\$41,600	\$45,780	\$48,100
29						
30	Greenways Committee	\$51,585	\$57,088	\$68,918	\$66,293	\$82,342
31						
32	Board of Trustees	\$132,600	\$217,117	\$111,950	\$130,700	\$148,100
33						
34	Administration					
35	Personnel	\$503,428	\$525,127	\$612,135	\$660,056	\$706,303
36	Operations	\$1,014,534	\$894,307	\$584,432	\$571,682	\$600,032
37	Administration Subtotal	\$1,517,962	\$1,419,434	\$1,196,567	\$1,231,738	\$1,306,335
38						
39	Public Safety					
40	Operations	\$282,000	\$222,333	\$277,858	\$277,858	\$277,585
41	Public Safety Subtotal	\$282,000	\$222,333	\$277,858	\$277,858	\$277,585
42						
43	Public Works					
44	Personnel	\$457,865	\$527,948	\$613,338	\$707,151	\$796,470
45	Operations	\$385,000	\$248,466	\$426,700	\$451,700	\$360,600
46	Public Works Subtotal	\$842,865	\$776,414	\$1,040,038	\$1,158,851	\$1,157,070
47						
48	Grand Lake Center					
49	Revenues	\$59,600	\$99,408	\$67,000	\$98,344	\$105,000
50	Personnel	\$177,298	\$181,680	\$218,060	\$231,952	\$244,837
51	Operations	\$144,022	\$123,535	\$154,358	\$159,772	\$130,240
52	Capital	\$0	\$0	\$0	\$0	\$0
53	Grand Lake Center Expenditures	\$321,320	\$305,215	\$372,418	\$391,724	\$375,077
54	Grand Lake Center Totals	(\$261,720)	(\$205,807)	(\$305,418)	(\$293,380)	(\$270,077)

		Budget FY2022	Actual FY2022	Budget FY2023	YTD Estimates for FY 2023	Budget FY2024
55						
56	Parks					
57	Personnel	\$69,717	\$62,987	\$80,124	\$0	\$0
58	Operations	\$195,250	\$88,364	\$205,640	\$194,862	\$202,300
59	Parks Subtotal	\$264,967	\$151,351	\$285,764	\$194,862	\$202,300
60						
61	Debt Service	\$313,096	\$311,685	\$129,615	\$130,000	\$127,050
62						
63	Capital Outlay	\$1,170,221	\$846,415	\$710,516	\$408,530	\$4,485,000
64						
65	All Department/Committees					
66	Personnel Total*	\$1,208,308	\$1,297,742	\$1,523,657	\$1,599,159	\$1,747,610
67	Operations Total*	\$2,306,541	\$1,954,262	\$1,879,456	\$1,906,647	\$1,857,299
68	Debt Service Total*	\$313,096	\$311,685	\$129,615	\$130,000	\$127,050
69	Capital Outlay Total	\$1,170,221	\$846,415	\$710,516	\$408,530	\$4,485,000
70						
71	Total General Fund Expenditures	\$4,998,166	\$4,410,103	\$4,243,244	\$4,044,336	\$8,216,959

	Budget FY2022	Actual FY2022	Budget FY2023	YTD Estimates for FY 2023	Budget FY2024	
Summation - Water Enterprise Fund Revenues and Expenditures						
72						
73						
74						
75	Water Enterprise Fund Beginning Balance	\$1,805,981	\$1,889,293	\$2,045,880	\$2,045,880	\$2,151,958
76						
77	Revenues					
78	Operations Revenue	\$602,500	\$707,659	\$688,500	\$776,285	\$720,500
79	Capital Revenue	\$30,000	\$65,000	\$32,500	\$52,000	\$13,000
80	Total Revenues	\$632,500	\$772,659	\$721,000	\$828,285	\$733,500
81						
82	Expenditures					
83	Operations	(\$663,622)	(\$496,398)	(\$582,589)	(\$584,322)	(\$692,178)
84	Debt Service	(\$94,788)	(\$94,788)	(\$94,788)	(\$94,788)	(\$94,788)
85	Capital Outlay	(\$1)	(\$24,886)	(\$48,000)	(\$43,098)	\$0
86	Total Expenditures	(\$758,411)	(\$616,072)	(\$725,377)	(\$722,208)	(\$786,966)
87						
88	Revenues Over (Under) Expenditures	(\$125,911)	\$156,588	(\$4,377)	\$106,078	(\$53,466)
89	Appropriate From (To) Fund Balance	\$125,911	(\$156,588)	\$4,377	(\$106,078)	\$53,466
90						
91	Water Enterprise Fund Ending Balance	\$1,680,070	\$2,045,880	\$2,041,503	\$2,151,958	\$2,098,492

	Budget FY2022	Actual FY2022	Budget FY2023	YTD Estimates for FY 2023	Budget FY2024	
92	Summation - Marina Enterprise Fund Revenues and Expenditures					
93						
94						
95	Marina Enterprise Fund Beginning Balance	\$1,016,255	\$892,451	\$780,452	\$780,452	\$766,402
96						
97	Revenues	\$470,200	\$436,086	\$368,084	\$447,169	\$440,784
100	Operations	(\$425,161)	(\$352,356)	(\$373,698)	(\$411,220)	(\$427,186)
101	Debt Service	\$0	\$0	\$0	\$0	\$0
102	Capital Outlay	(\$280,000)	(\$195,729)	(\$80,000)	(\$50,000)	(\$60,000)
103	Total Expenditures	(\$705,161)	(\$548,085)	(\$453,698)	(\$461,220)	(\$487,186)
104						
105	Revenues Over (Under) Expenditures	(\$234,961)	(\$111,999)	(\$85,614)	(\$14,051)	(\$46,402)
106	Appropriate From (To) Fund Balance	\$234,961	\$111,999	\$85,614	\$14,051	\$46,402
107						
108	Marina Enterprise Fund Ending Balance	\$781,294	\$780,452	\$694,838	\$766,402	\$720,000

		Budget FY2022	Actual FY2022	Budget FY2023	YTD Estimates for FY 2023	Budget FY2024
109						
110	Summation - Pay-As-You-Throw (PAYT) Enterprise Fund Revenues and Expenditures					
111						
112	PAYT Enterprise Fund Beginning Balance	\$146,333	\$160,234	\$177,155	\$177,155	\$193,339
113						
114	Revenues	\$79,050	\$76,671	\$79,300	\$78,300	\$80,000
115						
116	Expenditures					
117	Operations	(\$64,040)	(\$59,750)	(\$72,066)	(\$62,116)	(\$92,176)
118	Capital Outlay	\$0	\$0	(\$20,000)	\$0	(\$20,000)
119	Total Expenditures	(\$64,040)	(\$59,750)	(\$92,066)	(\$62,116)	(\$112,176)
120						
121	Revenues Over (Under) Expenditures	\$15,010	\$16,921	(\$12,766)	\$16,184	(\$32,176)
122	Appropriate From (To) Fund Balance	(\$15,010)	(\$16,921)	\$12,766	(\$16,184)	\$32,176
123						
124	PAYT Enterprise Fund Ending Balance	\$161,343	\$177,155	\$164,389	\$193,339	\$161,163

	Budget FY2022	Actual FY2022	Budget FY2023	YTD Estimates for FY 2023	Budget FY2024
125	Summation - Capital Improvement Fund Revenues and Expenditures				
126					
127					
128	\$522,253	\$268,067	\$673,272	\$673,272	\$716,997
129					
130	\$617,252	\$695,791	\$590,250	\$614,000	\$595,000
131					
132	Expenditures				
133	\$0	(\$275)	(\$313,300)	(\$293,275)	(\$530,000)
134	(\$278,950)	(\$275,500)	(\$277,050)	(\$277,000)	(\$278,450)
135	\$0	\$0	\$0	\$0	\$0
136	(\$165,000)	(\$14,811)	\$0	\$0	\$0
137	(\$443,950)	(\$290,586)	(\$590,350)	(\$570,275)	(\$808,450)
138					
139	\$173,302	\$405,204	(\$100)	\$43,725	(\$213,450)
140	(\$173,302)	(\$405,204)	\$100	(\$43,725)	\$213,450
141					
142	\$695,555	\$673,272	\$673,172	\$716,997	\$503,547

	A	B	C	D	E	G	H	I
2			Budget FY2022	Actual FY2022	Budget FY2023	YTD Estimates for FY 2023	Budget FY2024	2024 Budget Explanatory Notes
3			12/31/2022		12/31/2023		12/31/2024	
4		General Fund - Revenues						
5		Taxes						
6	10-311-100	Property Taxes	\$401,968	\$400,443	\$396,673	\$393,810	\$551,550	2023 Mill Levy = 6.812- Assessed value \$81M see Certification
7								
8	10-311-110	Specific Ownership	\$15,000	\$24,660	\$15,000	\$19,000	\$18,000	Property tax on vehicles
9	10-311-120	Interest & Penalty-Prop Taxes	\$300	\$1,042	\$300	\$900	\$300	
10	10-311-130	Motor Vehicle Use & Sales Tax	\$40,000	\$75,175	\$40,000	\$44,000	\$40,000	4% - Use (sales) tax on vehicles - from Clerk & Rec
11	10-311-140	Sales Tax 4%	\$2,461,018	\$2,601,855	\$2,337,968	\$2,337,000	\$2,337,968	4%
12	10-311-150	Building Use Tax	\$45,000	\$56,281	\$25,000	\$90,000	\$25,000	Revenue based on permits
13	10-311-160	Cigarettes-Select Sales Tax	\$3,000	\$2,952	\$3,000	\$4,000	\$3,000	Agreement between State and tobacco companies per C.R.S. 39-22-623
14	10-316-170	Franchise Cable	\$10,000	\$25,682	\$20,000	\$20,000	\$20,000	5% gross revenues, paid quarterly
15	10-316-171	Franchise Telephone	\$10,000	\$4,146	\$5,000	\$10,000	\$10,000	\$1/mo. per account, paid quarterly
16	10-316-172	Franchise Electric	\$30,000	\$34,185	\$35,000	\$35,000	\$35,000	2%, paid quarterly
17	10-316-173	Franchise Natural Gas	\$11,000	\$26,365	\$15,000	\$20,000	\$25,000	3% gross revenues, paid monthly
18	TBD	Marijuana Tax					\$10,000	50% of this revenue will go to ATF at YE
19			\$3,027,286	\$3,252,786	\$2,892,941	\$2,973,710	\$3,075,818	
20		Licenses & Permits						
21	10-321-100	Liquor License Fee	\$4,500	\$9,845	\$3,750	\$8,400	\$4,500	
22	10-321-120	Sales Tax License \$5	\$500	\$505	\$425	\$455	\$425	\$5 Town Sales Tax Licenses
23	10-321-130	Motor Vehicle License (rural)	\$2,000	\$2,510	\$2,000	\$2,000	\$2,500	Road & Bridge registration fees
24	10-321-140	Sign Permit	\$300	\$195	\$100	\$350	\$500	Includes Town Off Premise Sign Fees
25	10-321-150	Grading Permit	\$200	\$70	\$50	\$150	\$100	
26	10-321-160	Animal License	\$150	\$55	\$50	\$85	\$50	
27	10-321-170	Encroachment Fees	\$400	\$940	\$400	\$0	\$400	
28	10-321-175	Business License Commission	\$30,000	\$28,837	\$30,000	\$25,000	\$30,000	
29	10-321-180	Nightly Rental License Fee	\$50,000	\$73,522	\$50,000	\$77,000	\$80,000	STR software \$150 per license. Remaining revenue transferred to Attainable Housing Fund at year end, funds usually given to Chamber (\$30K) approx 120 active
30	10-321-190	Boardwalk Sales Permit	\$150	\$0	\$150	\$25	\$25	
31	TBD	Marijuana license					\$1,000	renewal
32			\$88,200	\$116,479	\$86,925	\$113,465	\$119,500	

	A	B	C	D	E	G	H	I
2			Budget FY2022	Actual FY2022	Budget FY2023	YTD Estimates for FY 2023	Budget FY2024	2024 Budget Explanatory Notes
33		General Fund - Revenues						
34		Intergovernmental						
35	10-335-130	Grand Cnty Road & Bridge	\$6,492	\$9,520	\$9,520	\$9,520	\$9,520	2022 quarterly payment \$2380
36	10-335-200	Highway User Tax Fund	\$30,000	\$33,097	\$31,952	\$30,000	\$32,000	
37	10-335-800	Conservation Trust Fund	\$2,000	\$2,603	\$3,000	\$3,000	\$3,000	
38	10-335-900	Other Intergovernmental	\$1,000	\$2,198	\$1,000	\$3,000	\$3,000	State Severance Tax & Federal Mineral Funds
39			\$39,492	\$47,418	\$45,472	\$45,520	\$47,520	
40								
41		Charges for Services						
42	10-341-200	Cemetery	\$3,200	\$12,375	\$12,000	\$12,000	\$12,000	Perpetual Care & Reservation Fees
43	10-341-900	Cemetery Excavating Fee	\$0	\$4,600	\$6,000	\$1,500	\$6,000	
44	10-341-300	Zoning & Subdivision Review	\$2,000	\$3,875	\$2,000	\$6,018	\$3,000	
45	10-341-400	Attainable Housing Fee	\$2,000	\$22,184	\$2,000	\$8,527	\$4,000	Based on new construction paid at building permit pick-up
46	10-341-500	EV Charging Station Revenue	\$300	\$4,348	\$4,000	\$4,000	\$4,000	
47	10-341-600	Fuel Depot Surcharge	\$1,000	\$2,830	\$2,000	\$2,000	\$2,000	
48	10-341-700	Copies/Faxes/Soda	\$100	\$0	\$0	\$8	\$0	
49	10-341-850	Nightly Rental App Fee \$165	\$1,200	\$6,025	\$5,000	\$3,471	\$2,000	based on new STR's. Reducing to anticipate less property transfers
50	10-350-101	GL Center - Rental Fees	\$17,600	\$16,404	\$15,000	\$15,000	\$15,000	
51	10-350-121	GL Center - Memberships	\$30,000	\$62,778	\$40,000	\$65,000	\$70,000	
52	10-350-131	GL Center - Rec Fees	\$12,000	\$14,105	\$12,000	\$12,000	\$15,000	
53	10-350-201	GL Center - Donations	\$0	\$6,121	\$0	\$6,044	\$0	
54	10-350-202	GLC Events	\$0	\$0	\$0	\$300	\$5,000	Buffalo 5K
55			\$69,400	\$155,645	\$100,000	\$135,868	\$138,000	
56		Fines and Forfeitures						
57	10-351-100	Ordinance/Traffic Fines	\$0	\$205	\$1,500	\$260	\$500	
58								
59		Fees and Leases						
60	10-353-180	Rent - Visitors Center	\$2,500	\$2,500	\$2,500	\$2,500	\$2,500	VC Service Agreement requirement for Maintenance on VC; See 10-415-723. 4 payment of 625
61								

	A	B	C	D	E	G	H	I
2			Budget FY2022	Actual FY2022	Budget FY2023	YTD Estimates for FY 2023	Budget FY2024	2024 Budget Explanatory Notes
62		General Fund - Revenues						
63		Net Investment Income						
64	10-355-100	Interest Revenue	\$5,000	\$29,743	\$10,000	\$90,000	\$50,000	
65								
66		Other Revenue						
67	10-334-900	Grants - Other	\$0	\$10,000	\$250,000	\$0	\$4,000,000	Space to create grant
68	10-360-130	Municipal Fee	\$50	\$11	\$0	\$14	\$0	Muni fee penalty not assessed anymore
69	10-360-140	Rent - Land, Buildings	\$10,000	\$6,990	\$4,000	\$6,041	\$6,000	Pavilion, Comm. House, Lakefront Park
70	10-360-160	Rent - Enterprise Fund Sites	\$0	\$2	\$2	\$0	\$2	Marina, PAYT
71	10-360-200	Misc. Revenues - General	\$5,000	\$48,039	\$0	\$10,902	\$0	2023 was dividends from CEBT
72			\$15,050	\$65,043	\$254,002	\$16,957	\$4,006,002	
73		Capital Specific Revenue						
74	10-360-110	Sale of Assets	\$25,000	\$0	\$25,000	\$29,130	\$90,000	sale of backhoe loader and pickup truck
75	10-377-140	Grants - Capital	\$376,421	\$63,591	\$0	\$0	\$0	
76	10-377-160	Space to Create Revenue	\$0	\$335,000	\$0	\$0	\$0	
77	10-377-170	Insurance Proceeds dock	\$0	\$96,323	\$202,241	\$202,241	\$0	
78			\$401,421	\$494,914	\$227,241	\$231,371	\$90,000	
79		Total Revenues	\$3,648,349	\$4,164,734	\$3,620,581	\$3,609,651	\$7,529,840	

	A	B	C	D	E	G	H	I
2			Budget FY2022	Actual FY2022	Budget FY2023	YTD Estimates for FY 2023	Budget FY2024	2024 Budget Explanatory Notes
80		General Fund - Expenditures						
81		Cemetery Committee						
82	10-410-211	Cemetery Supplies/Misc Exp	\$4,500	\$10,757	\$2,000	\$2,000	\$2,000	
83	10-410-215	Grave Markers	\$3,050	\$578	\$1,000	\$1,000	\$1,000	
84	10-410-242	Cemetery Maintenance	\$4,000	\$0	\$5,000	\$5,000	\$5,000	
85			\$11,550	\$11,335	\$8,000	\$8,000	\$8,000	
86								
87		Planning Commission/Board of Adjustments						
88	10-412-211	General Office Supplies	\$1,000	\$16	\$300	\$300	\$300	based on overall Admin General Office Supplies expense
89	10-412-311	Postage/Ads/Legal Notices	\$1,000	\$156	\$1,000	\$1,000	\$500	Reimbursed by applicant
90	10-412-314	Purchased Services	\$18,000	\$14,838	\$18,000	\$18,000	\$18,000	RG assoc
91	10-412-319	Misc.-Planning Commission/BOA	\$1,000	\$0	\$300	\$300	\$300	
92	10-412-320	Computer Hardware	\$7,000	\$4,569	\$1,000	\$1,000	\$1,000	
93	10-412-351	Planning Legal Services	\$6,000	\$35,596	\$10,000	\$16,000	\$12,000	Rezoning and development, Town expects reimbursement from developers for expenses incurred in connection with development.
94	10-412-370	Training/Travel	\$6,000	\$5,380	\$6,000	\$3,000	\$6,000	Planner in Admin, classes, online seminar
95	10-412-380	Comp Plan Update	\$50,000	\$31,163	\$5,000	\$6,180	\$10,000	
96			\$90,000	\$91,717	\$41,600	\$45,780	\$48,100	
97								
98		Greenways Committee						
99	10-414-211	General Supplies	\$6,000	\$9,656	\$10,334	\$14,293	\$10,800	Hilly Lawn Fuel and supplies
100	10-414-238	Trees/Shrubs/Plantings	\$6,500	\$2,475	\$10,334	\$3,500	\$10,000	
101	10-414-241	Arbor Day Supplies	\$250	\$0	\$250	\$500	\$500	
102	10-414-319	Contract Labor	\$38,535	\$44,957	\$48,000	\$48,000	\$61,042	Hilly Lawn contract for services
103	10-414-726	Miscellaneous Services	\$150	\$0	\$0	\$0	\$0	
104	10-414-870	Contingency	\$150	\$0	\$0	\$0	\$0	
105			\$51,585	\$57,088	\$68,918	\$66,293	\$82,342	
106								

	A	B	C	D	E	G	H	I
2			Budget FY2022	Actual FY2022	Budget FY2023	YTD Estimates for FY 2023	Budget FY2024	2024 Budget Explanatory Notes
107		General Fund - Expenditures						
108		Board of Trustees						
109	10-413-142	Workers' Compensation	\$300	\$447	\$400	\$600	\$800	
110	10-413-143	BOT Compensation	\$0	\$5,780	\$0	\$9,800	\$18,000	
111	10-413-211	Office/meeting supplies	\$2,400	\$6,731	\$5,000	\$5,000	\$5,000	
112	10-413-215	Elections	\$1,200	\$2,639	\$2,500	\$0	\$3,000	
113	10-413-316	Dues/Memberships	\$17,700	\$14,399	\$18,000	\$18,000	\$20,000	Empl Council, CAST, CML, NWCCOG/RRR/QQ, Club 20, 3 Lakes Watershed, GCWIN, I-70 Coalition, Arbor Day Foundation, Downtown CO Inc, Rky Mtn Conservancy, Grand Foundation Corporate Sponsorship
114	10-413-370	Training/Travel	\$7,500	\$1,286	\$7,500	\$7,500	\$7,500	CML
115	10-413-460	Long Range/Misc	\$500	\$0	\$500	\$500	\$1,000	BOT retreat facilitator and misc. expenses
116	10-413-461	Appreciation Program	\$3,000	\$6,670	\$9,000	\$9,000	\$9,000	Appreciation Dinner; Misc appreciation expenses
117	10-413-462	Computer Equipment	\$2,400	\$635	\$2,500	\$2,500	\$2,500	
118	10-413-463	Water Quality Issues	\$0	\$0	\$0	\$0	\$250	GCWIN - Continued toxin monitoring
119	10-413-465	Computer Software	\$1,000	\$3,180	\$1,200	\$1,200	\$1,200	Zoom
120	10-413-870	Board Contingency	\$250	\$104,000	\$250	\$10,000	\$17,000	Benches, pumpkin patch, and community dinner
121	10-413-728	Miscellaneous Donations	\$45,000	\$20,000	\$13,750	\$13,750	\$10,000	\$5,000 for substance abuse counseling, \$5,000 for GCWC
122	10-413-843	Rocky Mtn Rep Theatre	\$1,350	\$1,350	\$1,350	\$1,350	\$1,350	Year 13 of 20
123	10-413-859	Grand Foundation	\$50,000	\$50,000	\$50,000	\$51,500	\$51,500	
124			\$132,600	\$217,117	\$111,950	\$130,700	\$148,100	
125		Subtotal Boards and Committees	\$285,735	\$377,257	\$230,468	\$250,773	\$286,542	

	A	B	C	D	E	G	H	I
2			Budget FY2022	Actual FY2022	Budget FY2023	YTD Estimates for FY 2023	Budget FY2024	2024 Budget Explanatory Notes
126		General Fund - Expenditures						
127		Administration						
128		Personnel						
129	10-415-100	Gross Wages - Administration	\$348,886	\$356,805	\$378,347	\$409,656	\$439,727	
130	10-415-103	OT/Comp Time Buyout	\$0	\$5,285	\$500	\$2,000	\$2,000	
131	10-415-105	Bonus	\$7,000	\$8,500	\$7,000	\$7,000	\$7,000	
132	10-415-110	Gross Wages-Admin PT/Seasonal	\$26,411	\$0	\$0	\$0	\$0	
133	10-415-134	Alternative Benefit	\$6,600	\$6,000	\$6,600	\$6,600	\$6,600	
134	10-415-130	GL Center Membership Benifit	\$1,925	\$0	\$1,925	\$0	\$0	
135	10-415-132	ICMA Town Paid Benefit	\$30,456	\$28,584	\$30,268	\$34,000	\$35,178.16	8% Match
136	10-415-133	Health/Dental-Employee	\$34,487	\$62,725	\$81,120	\$80,000	\$85,000	Medical/Dental/Life/Vision
137	10-415-135	Dep Health/Dental	\$6,596	\$2,075	\$66,000	\$66,000	\$69,300	
138	10-415-136	Medical Benefit Allowance	\$7,412	\$13,986	\$8,400	\$12,000	\$10,000	HSR
139	10-415-141	Unemployment Insurance	\$1,142	\$651	\$1,135	\$800	\$879	.2% of wages
140	10-415-142	Workers' Compensation	\$1,061	\$1,539	\$3,600	\$12,000	\$15,000	
141	10-415-143	Social Security Match	\$25,491	\$31,603	\$23,457	\$24,000	\$27,263	6.2% of wages+Town ICMA
142	10-415-144	Medicare Match	\$5,961	\$7,374	\$5,486	\$6,000	\$6,376	1.45% of wages+Town ICMA
143	10-415-145	FAMILI Benefit Admin	\$0	\$0	-\$1,703	\$0	\$1,979	
144			\$503,428	\$525,127	\$612,135	\$660,056	\$706,303	
145		Supplies						
146	10-415-211	General Office Supplies	\$5,000	\$12,231	\$8,000	\$9,000	\$9,000	
147	10-415-215	Computer Software	\$17,000	\$10,660	\$22,000	\$22,000	\$23,000	Firewall, Malware, Antivirus, Adobe, Caselle, O365
148	10-415-220	Computer Hardware	\$7,000	\$12,060	\$7,000	\$7,000	\$7,000	3 Computer replacements
149	10-415-226	Small Equipment	\$2,100	\$2,871	\$3,000	\$3,000	\$3,000	Copier lease
150			\$31,100	\$37,823	\$40,000	\$41,000	\$42,000	
151		Repairs and Maintenance						
152	10-415-231	Gas/Fuel	\$1,000	\$1,750	\$1,200	\$1,200	\$1,200	
153	10-415-232	Vehicle Maintenance	\$1,000	\$533	\$1,000	\$3,000	\$3,000	
154	10-415-233	Office Equipment Maintenance	\$2,500	\$1,989	\$2,500	\$2,500	\$3,000	
155	10-415-237	Building Maintenance	\$0	\$1,913	\$11,000	\$11,000	\$11,000	
156	10-415-238	Town Hall Furnishings	\$250	\$1,562	\$1,500	\$1,500	\$1,000	
157			\$4,750	\$7,747	\$17,200	\$19,200	\$19,200	

	A	B	C	D	E	G	H	I
2			Budget FY2022	Actual FY2022	Budget FY2023	YTD Estimates for FY 2023	Budget FY2024	2024 Budget Explanatory Notes
158		General Fund - Expenditures						
159		Administration						
160		Purchased Services						
161	10-415-311	Postage/Freight	\$5,000	\$6,246	\$5,000	\$6,000	\$7,000	Meter lease + postage meter refills
162	10-415-312	Computer Services	\$62,000	\$42,266	\$50,000	\$50,000	\$50,000	Paychex, Executec, civic rec, gov.os
163	10-415-314	Ads & Legal Notices	\$5,000	\$5,741	\$5,000	\$1,500	\$5,000	
164	10-415-316	Dues & Memberships	\$1,650	\$3,086	\$1,650	\$2,000	\$1,650	APA, IIMC, CMCA, CCCMA, CAMCA, CGFOA, Amazon Prime, ALERT/SAM, ICMA
165	10-415-318	Janitorial Services	\$0	\$0	\$0	\$0	\$0	
166	10-415-319	Miscellaneous Services	\$5,000	\$128	\$3,200	\$3,200	\$3,200	
167	10-415-330	Bank Fees	\$1,500	\$1,033	\$1,500	\$500	\$500	Safe deposit box/returned checks/direct deposit fees
168			\$80,150	\$58,501	\$66,350	\$63,200	\$67,350	
169		Utilities						
170	10-415-341	Electric Utility	\$3,500	\$5,248	\$4,000	\$5,000	\$5,500	
171	10-415-342	Sewer Utility	\$1,000	\$1,217	\$1,000	\$1,500	\$1,600	
172	10-415-343	Water Utility	\$1,200	\$1,234	\$1,200	\$1,200	\$1,200	
173	10-415-344	Telephone/Internet Utility	\$7,500	\$8,913	\$7,500	\$10,000	\$11,000	Includes internet service, cell phone
174	10-415-345	Natural Gas Utility	\$2,500	\$4,670	\$6,000	\$6,000	\$6,500	
175	10-415-346	Website Hosting Services	\$800	\$611	\$800	\$3,445	\$2,500	Website Hosting
176	10-415-347	Recycling - Town Hall	\$1,300	\$182	\$0	\$305	\$500	Town clean up for electronics
177			\$17,800	\$22,073	\$20,500	\$27,450	\$28,800	
178		Professional Services						
179	10-415-351	Legal Services	\$85,000	\$39,386	\$30,000	\$50,000	\$30,000	
180	10-415-352	Audit	\$10,300	\$8,400	\$8,500	\$8,950	\$9,300	60% of audit -
181	10-415-353	Judge-Municipal Court	\$500	\$0	\$500	\$500	\$500	As-needed basis
182	10-415-355	Professional Services-Other	\$15,000	\$4,714	\$10,000	\$2,000	\$2,500	ABC Flex, Background checks
183	10-415-560	Treasurer's Fees	\$8,039	\$8,018	\$9,000	\$9,000	\$9,000	2% of Property Taxes calculated from COV+Interest and Penalties
184	10-415-800	Attainable Housing Expenses	\$15,000	\$48,400	\$12,000	\$18,000	\$19,000	Increased to reflect increased cost
185			\$118,839	\$60,518	\$58,000	\$70,450	\$51,300	

	A	B	C	D	E	G	H	I
2			Budget FY2022	Actual FY2022	Budget FY2023	YTD Estimates for FY 2023	Budget FY2024	2024 Budget Explanatory Notes
186		General Fund - Expenditures						
187		Administration						
188		Marketing						
189	10-415-721	Chamber Service Agreement	\$32,732	\$32,732	\$35,232	\$35,232	\$35,232	\$32,732 for VC services by Chamber
190	10-415-722	BLC Fee Remittance	\$38,000	\$38,000	\$38,000	\$38,000	\$38,000	For marketing services by Chamber
191	10-415-723	Visitor Center Repairs & Maint	\$15,102	\$16,220	\$1,500	\$1,500	\$1,500	
192	10-415-724	NRL VC Op	\$30,000	\$30,000	\$30,000	\$30,000	\$30,000	For PT Visitor Center employee by Chamber
193	10-415-870	Contingency - General Admin	\$11,000	\$11,000	\$11,000	\$22,000	\$61,000	for Chamber general expenses increased ask from Chamber
194	10-415-875	Marketing Contingency	\$150	\$0	\$0	\$0	\$0	
195	10-415-880	Chamber Public Relations	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	
196	10-415-885	Town Events	\$10,000	\$10,000	\$12,500	\$12,500	\$12,500	
197	10-415-886	MSOB Expenses	\$481,311	\$486,126	\$0	\$0	\$0	
198	10-415-887	Continental Divide Trail	\$0	\$0	\$2,500	\$2,500	\$2,500	
199			\$628,295	\$634,078	\$140,732	\$151,732	\$190,732	
200		Other Expenses						
201	10-415-370	Training/Travel	\$10,750	\$9,677	\$13,000	\$15,000	\$15,000	Planner (\$750); Clerk (\$3,000); Treasurer (\$3,250); Code (\$750); Manager (\$3,000)
202	10-415-371	Misc Employee Expenses	\$14,000	\$3,437	\$15,000	\$15,000	\$15,000	Employee Enrichment
203	10-415-393	Document Recording	\$250	\$0	\$250	\$250	\$250	
204	10-415-394	Developer Reimbursement	\$1,000	\$0	\$1,000	\$0	\$0	
205	10-415-513	Property/Casualty Insurance	\$25,000	\$27,984	\$27,000	\$33,000	\$35,000	
206	10-415-514	Position Bonds	\$400	\$270	\$400	\$400	\$400	Employee/Trustee Blanket Bonds
207			\$51,400	\$41,367	\$56,650	\$63,650	\$65,650	
208		Transit						
209	10-415-385	Transit Service	\$40,000	\$0	\$40,000	\$0	\$0	
210	10-415-386	Transit Planning	\$10,000	\$0	\$10,000	\$0	\$0	
211			\$50,000	\$0	\$50,000	\$0	\$0	
212								
213		Economic Development Grants						
214	10-416-100	Trail Groomers	\$25,000	\$25,000	\$30,000	\$30,000	\$30,000	
215	10-416-250	Headwaters Trail Assoc- HTA	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	
216	10-416-260	Grand Art Council	\$2,200	\$2,200	\$0	\$0	\$0	
217	10-416-261	Creative District	\$0	\$0	\$100,000	\$100,000	\$100,000	
218			\$32,200	\$32,200	\$135,000	\$135,000	\$135,000	Other grants moved to Grand Foundation line under BoT
219								
220		Subtotal Administration	\$1,517,962	\$1,419,434	\$1,196,567	\$1,231,738	\$1,306,335	

	A	B	C	D	E	G	H	I
2			Budget FY2022	Actual FY2022	Budget FY2023	YTD Estimates for FY 2023	Budget FY2024	2024 Budget Explanatory Notes
221		General Fund - Expenditures						
222		Public Safety						
223		Purchased Services						
224	10-421-314	Dispatch Operations	\$25,000	\$20,858	\$20,858	\$20,858	\$20,585	
225	10-421-339	Sheriff's Contract	\$257,000	\$201,475	\$257,000	\$257,000	\$257,000	
226		Subtotal Public Safety	\$282,000	\$222,333	\$277,858	\$277,858	\$277,585	
227								

	A	B	C	D	E	G	H	I
2			Budget FY2022	Actual FY2022	Budget FY2023	YTD Estimates for FY 2023	Budget FY2024	2024 Budget Explanatory Notes
228		General Fund - Expenditures						
229		Public Works/Parks						
230		Personnel						
231	10-431-100	Gross Wages PW/Parks	\$262,163	\$301,712	\$345,630	\$420,000	\$460,097	employees
232	10-431-103	OT/Comp Time Buyout	\$16,875	\$35,296	\$40,000	\$40,000	\$40,000	
233	10-431-105	Bonus	\$4,000	\$9,950	\$5,000	\$7,000	\$7,000	
234	10-431-111	On Call Pay	\$24,833	\$17,700	\$10,350	\$18,250	\$18,250	
235	10-431-130	GLC Membership Benefit	\$0	\$0	\$0	\$0	\$0	
236	10-431-317	Uniform Allowance	\$2,640	\$3,475	\$2,940	\$3,600	\$3,600	
237	10-431-132	ICMA Town Paid Benefit	\$24,571	\$18,386	\$20,000	\$20,000	\$25,000	8% Maximum
238	10-431-133	Health/Dental-Employee	\$68,000	\$77,112	\$70,720	\$80,000	\$91,500	Medical/Dental/Life/Vision
239	10-431-135	Dep Health/Dental	\$6,552	\$14,694	\$48,240	\$48,000	\$53,000	
240	10-431-136	Medical Benefit Allowance	\$4,800	\$5,534	\$4,800	\$4,800	\$5,000	
241	10-431-141	Unemployment Insurance	\$921	\$478	\$1,157	\$1,000	\$1,037	2% of wages + On Call
242	10-431-142	Workers' Compensation	\$19,013	\$13,159	\$35,000	\$35,000	\$50,000	
243	10-431-143	Social Security Match	\$19,043	\$24,681	\$23,909	\$23,909	\$32,138	6.2% of wages + Town ICMA + On Call
244	10-431-144	Medicare Match	\$4,454	\$5,773	\$5,592	\$5,592	\$7,516	1.45% of wages + Town ICMA + On Call
245	10-431-145	FAMILI Benefit PW	\$0	\$0	\$0	\$0	\$2,333	
246			\$457,865	\$527,948	\$613,338	\$707,151	\$796,470	
247		Supplies						
248	10-431-222	General Supplies	\$7,000	\$1,536	\$7,000	\$7,000	\$7,000	
249	10-431-224	Safety Supplies	\$7,000	\$1,511	\$7,000	\$7,000	\$12,000	Cirsa requested confined space gas meters
250	10-431-226	Vehicle Supplies	\$4,000	\$0	\$4,000	\$4,000	\$6,000	purchase traffic counter
251	10-431-227	Small Tools	\$8,000	\$3,854	\$5,000	\$7,500	\$7,500	combining PW and Parks parks was \$2500
252			\$26,000	\$6,900	\$23,000	\$25,500	\$32,500	
253		Repairs and Maintenance						
254	10-431-231	Gas/Fuel/Liquids	\$25,000	\$38,402	\$30,000	\$35,000	\$40,000	to anticipate fuel increase
255	10-431-232	Vehicle Maintenance	\$10,000	\$21,046	\$10,000	\$10,000	\$10,000	
256	10-431-233	Equipment Maintenance	\$28,000	\$20,891	\$25,000	\$25,000	\$37,500	combining PW and Parks parks was
257	10-431-235	Tires/Chains	\$15,000	\$4,200	\$15,000	\$15,000	\$15,000	
258	10-431-236	Misc. Bridge Work	\$5,000	\$0	\$5,000	\$5,000	\$1,000	
259	10-431-237	Building Maintenance	\$6,000	-\$1,806	\$6,000	\$6,000	\$6,000	
260	10-431-238	Street Light Maintenance	\$3,000	\$240	\$3,000	\$3,000	\$2,000	
261	10-431-239	Miscellaneous Maintenance	\$3,000	\$59	\$2,500	\$2,500	\$2,500	
262	10-431-242	Road Maintenance	\$150,000	\$52,971	\$150,000	\$150,000	\$55,000	28K Mag Chloride, 15K striping, road base
263	10-431-245	Boardwalk Maintenance	\$0	\$2,574	\$0	\$2,500	\$5,000	
264	10-431-253	Tree Removal	\$5,000	\$0	\$5,000	\$5,000	\$0	
265	10-431-254	Tree Spraying	\$500	\$0	\$4,000	\$4,000	\$3,500	
266	10-431-255	Stormwater Filter Maintenance	\$15,000	\$0	\$20,000	\$20,000	\$0	5 year replacement schedule done in 2023
267	10-431-256	EV Station Maintenance	\$0	\$500	\$0	\$5,000	\$12,000	new station by beach
268			\$265,500	\$139,078	\$275,500	\$288,000	\$189,500	

	A	B	C	D	E	G	H	I
2			Budget FY2022	Actual FY2022	Budget FY2023	YTD Estimates for FY 2023	Budget FY2024	2024 Budget Explanatory Notes
269		General Fund - Expenditures						
270		Public Works/Parks						
271		Purchased Services						
272	10-431-312	Computer Services	\$4,000	\$1,575	\$3,000	\$3,000	\$3,200	
273	10-431-314	Ads/Bid Notices	\$2,000	\$7,455	\$2,000	\$2,000	\$2,000	
274	10-431-319	Misc. Purchased Services	\$2,500	\$1,647	\$2,500	\$2,500	\$2,500	Required physicals, fuel bond, Hep B shots
275			\$8,500	\$10,677	\$7,500	\$7,500	\$7,700	
276		Utilities						
277	10-431-318	Trash/Recycle Services	\$11,000	\$16,139	\$12,000	\$12,000	\$13,000	
278	10-431-341	Electric Utility	\$11,000	\$9,172	\$12,000	\$12,000	\$13,200	
279	10-431-343	Water Utility	\$1,000	\$441	\$700	\$700	\$700	
280	10-431-344	Telephone/Internet Utility	\$7,000	\$5,640	\$6,000	\$6,000	\$9,000	add internet to beach
281	10-431-345	Natural Gas Utility	\$4,500	\$6,038	\$5,000	\$6,000	\$8,000	
282	10-431-349	Street Light Electric Utility	\$24,000	\$13,229	\$20,000	\$10,000	\$11,000	
283			\$58,500	\$50,658	\$55,700	\$46,700	\$54,900	
284		Professional Services						
285	10-431-354	Engineering/Surveying Services	\$10,000	\$285	\$5,000	\$20,000	\$10,000	
286	10-431-400	Winter Lights	\$0	\$35,625	\$50,000	\$39,000	\$39,000	
287			\$10,000	\$35,910	\$55,000	\$59,000	\$49,000	
288		Other						
289	10-431-370	Training/Travel	\$6,000	\$555	\$5,000	\$15,000	\$10,000	
290	10-431-399	Equip Rental	\$10,000	\$2,727	\$5,000	\$10,000	\$15,000	combine parks
291	10-431-870	Contingency- Public Works	\$500	\$1,960	\$0	\$0	\$2,000	
292			\$16,500	\$5,242	\$10,000	\$25,000	\$27,000	
293		Subtotal Public Works	\$842,865	\$776,414	\$1,040,038	\$1,158,851	\$1,157,070	
294								

	A	B	C	D	E	G	H	I
2			Budget FY2022	Actual FY2022	Budget FY2023	YTD Estimates for FY 2023	Budget FY2024	2024 Budget Explanatory Notes
295		General Fund - Expenditures						
296		Grand Lake Center						
297		Personnel						
298	10-450-100	Gross Wages - GL Center	\$111,798	\$131,356	\$121,086	\$153,052	\$158,539	25% PW/Parks/GLC employee, 10% Treasurer, 3% Town Mgr., 5% Admin/Bookkeeper
299	10-450-103	OT/Comp Time Buyout	\$0	\$462	\$0	\$0	\$0	
300	10-450-105	Bonus	\$1,485	\$2,000	\$2,000	\$2,000	\$2,000	
301	10-450-110	Gross Wages-GLC PT/Seasonal	\$0	\$0	\$20,800	\$0	\$0	
302	10-450-130	GLC Membership Benefit	\$770	\$0	\$770	\$0	\$770	
303	10-450-317	Uniform Allowance	\$150	\$660	\$0	\$0	\$0	
304	10-450-132	ICMA Town Paid Benefit	\$9,065	\$6,691	\$11,351	\$10,000	\$12,683	8% Maximum
305	10-450-133	Health/Dental-Employee	\$37,174	\$26,926	\$32,953	\$38,000	\$38,000	Medical/Dental/Life/Vision
306	10-450-135	Dep. Health/Dental	\$1,853	\$0	\$12,420	\$12,000	\$12,000	
307	10-450-136	Medical Benefit Allowance	\$3,281	\$2,449	\$2,400	\$2,400	\$2,400	
308	10-450-141	Unemployment Insurance	\$335	\$144	\$426	\$500	\$317	
309	10-450-142	Workers' Compensation	\$2,025	\$1,868	\$3,000	\$4,000	\$6,000	
310	10-450-143	Social Security Match	\$7,588	\$7,394	\$8,797	\$8,000	\$9,829	6.2% of wages+Town ICMA
311	10-450-144	Medicare Match	\$1,774	\$1,729	\$2,057	\$2,000	\$2,299	1.45% of wages+Town ICMA
312	10-450-145	FAMILI Benefit (GLC)	\$0	\$0	\$0	\$0	\$713	
313			\$177,298	\$181,680	\$218,060	\$231,952	\$244,837	
314		Supplies						
315	10-450-211	Gen Office Supplies	\$1,500	\$656	\$1,500	\$1,500	\$1,500	
316	10-450-220	General Operating Supplies	\$3,000	\$4,570	\$3,000	\$4,000	\$4,000	
317	10-450-226	Office Equip Lease	\$1,200	\$1,095	\$1,200	\$1,200	\$0	Copier Lease moved to prof. service
318	10-450-252	Resale Supplies	\$1,000	\$0	\$0	\$0	\$0	
319			\$6,700	\$6,321	\$5,700	\$6,700	\$5,500	
320		Repairs and Maintenance						
321	10-450-233	Office Equip Maint	\$600	\$328	\$600	\$600	\$0	Copier maintenance moved to prof. service
322	10-450-235	Fitness Equip Maint	\$1,500	\$1,245	\$1,500	\$2,000	\$2,000	
323	10-450-237	Building Maintenance	\$21,000	\$245	\$35,000	\$30,000	\$5,000	
324	10-450-239	Minor Infrastructure Maint	\$10,000	\$0	\$2,000	\$2,000	\$2,000	
325	10-450-250	Backflow Maintenance	\$400	\$0	\$600	\$600	\$600	
326	10-450-350	Maintenance Agreement	\$4,200	\$9,203	\$4,758	\$5,000	\$5,800	Honeywell heating system
327	10-450-400	Golf Simulator Expense	\$0	\$0	\$3,000	\$1,500	\$0	
328			\$37,700	\$11,020	\$47,458	\$41,700	\$15,400	

	A	B	C	D	E	G	H	I
2			Budget FY2022	Actual FY2022	Budget FY2023	YTD Estimates for FY 2023	Budget FY2024	2024 Budget Explanatory Notes
329		General Fund - Expenditures						
330		Grand Lake Center						
331		Utilities						
332	10-450-318	Trash/Recycle Services	\$500	\$0	\$0	\$50	\$0	
333	10-450-341	Electric Utility	\$14,000	\$12,549	\$15,000	\$15,000	\$16,500	
334	10-450-342	Sewer Utility	\$4,500	\$4,292	\$4,600	\$4,600	\$4,850	
335	10-450-343	Water Utility	\$2,500	\$1,034	\$1,200	\$1,200	\$1,200	
336	10-450-344	Telephone/Internet/TV Utility	\$4,000	\$7,623	\$7,500	\$7,500	\$8,000	
337	10-450-345	Natural Gas Utility	\$7,500	\$10,433	\$15,000	\$12,000	\$12,000	
338			\$33,000	\$35,931	\$43,300	\$40,350	\$42,550	
339		Professional Services						
340	10-450-312	Computer Services	\$2,820	\$8,955	\$3,000	\$9,000	\$5,000	Caselle & Executech
341	10-450-351	Legal Services	\$1,000	\$0	\$0	\$0	\$0	
342	10-450-352	Audit	\$910	\$980	\$1,100	\$1,100	\$1,190	7% of audit
343	10-450-355	Purchased Professional Serv.	\$2,000	\$1,251	\$1,500	\$1,500	\$1,700	Fire and alarm inspection and agreement
344	TBD	Copier Lease & Mait.					\$1,600	moved 10-450-233 & 10-450-233 for copier to one line item
345			\$6,730	\$11,186	\$5,600	\$11,600	\$7,890	
346		Other						
347	10-450-234	Signage	\$0	\$0	\$0	\$0	\$600	Banners and specialized signs for hours and rules etc.
348	10-450-236	Minor/Misc Equipment	\$4,500	\$648	\$1,000	\$1,776	\$1,500	
349	10-450-238	Minor/Misc Furnishings	\$4,000	\$372	\$2,000	\$2,000	\$2,000	
350	10-450-320	Marketing	\$10,000	\$9,373	\$5,000	\$6,790	\$5,000	website, brochures/booklets
351	10-450-360	GLC Sales Tax	\$92	\$0	\$0	\$0	\$0	
352	10-450-370	Training/Travel	\$300	\$1,090	\$300	\$192	\$300	
353	10-450-513	Property/Casualty Insurance	\$8,000	\$8,944	\$10,000	\$11,000	\$12,000	
354	10-450-755	Exercise Equipment	\$2,000	\$4,518	\$4,000	\$4,000	\$4,000	
355	10-450-870	Contingency - GL Center	\$31,000	\$3,820	\$0	\$700	\$500	summer camp for 2021 was here moved to 10-450-869
356	10-450-869	Summer Camp	\$0	\$30,312	\$30,000	\$32,964	\$30,000	
357	10-450-871	GLC Event Expenses	\$0	\$0	\$0	\$0	\$3,000	Buffalo days 5 K run
358			\$59,892	\$59,076	\$52,300	\$59,422	\$58,900	
359		Subtotal Grand Lake Center	\$321,320	\$305,215	\$372,418	\$391,724	\$375,077	
360								

	A	B	C	D	E	G	H	I
2			Budget FY2022	Actual FY2022	Budget FY2023	YTD Estimates for FY 2023	Budget FY2024	2024 Budget Explanatory Notes
361		General Fund - Expenditures						
362		Parks						
363		Personnel						
364	10-452-100	Gross Wages - Parks	\$45,573	\$45,573	\$50,776	\$0	\$0	moved Parks to PW
365	10-452-317	Uniform Allowance	\$660	-\$660	\$660	\$0	\$0	
366	10-452-132	ICMA Town Paid Benefit	\$3,646	\$3,646	\$4,062	\$0	\$0	
367	10-452-133	Health/Dental-Employee	\$7,827	\$7,827	\$12,480	\$0	\$0	
368	10-452-135	Dep. Health/Dental	\$4,397	\$0	\$4,397	\$0	\$0	
369	10-452-136	Medical Benefit Allowance	\$1,013	\$0	\$1,013	\$0	\$0	
370	10-452-141	Unemployment Insurance	\$137	\$137	\$152	\$0	\$0	
371	10-452-142	Workers' Compensation	\$2,700	\$2,700	\$2,700	\$0	\$0	
372	10-452-143	Social Security Match	\$3,051	\$3,051	\$3,148	\$0	\$0	
373	10-452-144	Medicare Match	\$713	\$713	\$736	\$0	\$0	
374			\$69,717	\$62,987	\$80,124	\$0	\$0	
375		Supplies						
376	10-452-220	Restroom Operating Supplies	\$18,000	\$36,665	\$35,000	\$35,000	\$27,000	
377	10-452-221	Lawn Supplies	\$0	\$0	\$0	\$0	\$10,000	new line item to identify lawn expense
378	10-452-226	Small Equipment	\$5,000	\$0	\$5,000	\$5,000	\$0	moved to PW
379	10-452-227	Small Tools	\$2,500	\$69	\$2,500	\$5,000	\$0	moved to PW
380			\$25,500	\$36,734	\$42,500	\$45,000	\$37,000	
381		Repairs and Maintenance						
382	10-452-232	Bear-Resistant Cans Maint	\$4,000	\$0	\$2,500	\$2,500	\$0	not currently utilized
383	10-452-233	Equipment Maintenance	\$5,000	\$2,148	\$2,500	\$8,000	\$0	moved to PW
384	10-452-234	Information Signs	\$2,500	\$56	\$2,500	\$2,000	\$5,000	interpretive signs
385	10-452-235	in CIP Greenbelt Maintenance	\$7,500	\$324	\$7,000	\$0	\$0	move to CIP
386	10-452-236	Sand & Dredge	\$8,000	\$0	\$5,000	\$2,000	\$5,000	
387	10-452-237	Building Maintenance	\$55,000	\$3,381	\$55,000	\$50,000	\$55,000	all park structures
388	10-452-238	Dock Maintenance	\$20,000	\$5,927	\$25,000	\$5,000	\$40,000	L dock
389	10-452-239	Miscellaneous Maintenance	\$5,000	\$1,747	\$5,000	\$5,000	\$5,000	
390	10-452-243	Benches/Planters/Fences	\$5,000	\$0	\$5,000	\$5,762	\$5,000	
391	10-452-244	Thomasson Park Maintenance	\$4,000	\$0	\$4,000	\$4,000	\$1,000	
392	10-452-248	Irrigation System Maintenance	\$4,000	\$0	\$4,000	\$7,500	\$5,000	
393	10-452-250	Backflow Maintenance	\$4,000	\$2,081	\$3,000	\$3,000	\$3,000	
394	10-452-319	Miscellaneous Services	\$3,000	\$900	\$3,000	\$3,000	\$3,000	
395	10-452-399	Equipment Rental	\$5,000	\$2,081	\$5,600	\$5,600	\$0	move to PW
396			\$132,000	\$18,645	\$129,100	\$103,362	\$127,000	

	A	B	C	D	E	G	H	I
2			Budget FY2022	Actual FY2022	Budget FY2023	YTD Estimates for FY 2023	Budget FY2024	2024 Budget Explanatory Notes
397		General Fund - Expenditures						
398		Parks						
399		Utilities						
400	10-452-341	Electric Utility	\$6,500	\$9,295	\$6,500	\$7,000	\$7,700	
401	10-452-342	Sewer Utility	\$1,000	\$538	\$540	\$500	\$600	
402	10-452-343	Water Utility	\$13,000	\$11,148	\$13,000	\$13,000	\$13,000	
403	10-452-345	Natural Gas Utility	\$4,000	\$5,032	\$4,000	\$6,000	\$7,000	
404			\$24,500	\$26,013	\$24,040	\$26,500	\$28,300	
405		Other						
406	10-452-400	Grand Avenue Gardens	\$2,500	\$0	\$0	\$0	\$0	
407	10-452-450	Park Improvements	\$10,000	\$6,691	\$10,000	\$20,000	\$10,000	2023 \$10K for playground
408	10-452-870	Contingency - Parks	\$250	\$0	\$0	\$0	\$0	
409	10-452-961	Memorial Benches	\$500	\$281	\$0	\$0	\$0	
410			\$13,250	\$6,972	\$10,000	\$20,000	\$10,000	
411		Subtotal Parks	\$264,967	\$151,351	\$285,764	\$194,862	\$202,300	

	A	B	C	D	E	G	H	I
2			Budget FY2022	Actual FY2022	Budget FY2023	YTD Estimates for FY 2023	Budget FY2024	2024 Budget Explanatory Notes
412		General Fund - Expenditures						
413		Debt Service						
414	10-815-982	Land Acquisition - Principal	\$85,000	\$85,063	\$90,000	\$90,000	\$90,000	Principal for COP
415	10-815-983	Land Acquisition-Interest	\$42,038	\$42,037	\$39,615	\$40,000	\$37,050	Interest for COP
416	10-831-500	Capital Equip Lease Principal	\$182,000	\$179,792	\$0	\$0	\$0	
417	10-831-510	Capital Equip Lease Interest	\$4,058	\$4,793	\$0	\$0	\$0	
418			\$313,096	\$311,685	\$129,615	\$130,000	\$127,050	
419								
420								
421		Capital Outlay						
422	10-915-922	Admin Capital Expenditures	\$0	\$0	\$0	\$0	\$5,000	E-bike for town errands and inspections
423	10-915-923	Town Hall Capital Outlay	\$25,000	-\$609	\$25,000	\$23,743	\$50,000	Town Hall ramps
424	10-915-986	Replacement Vehicle	\$0	\$0	\$0	\$0	\$0	
425	10-915-950	Space to Create Expenditures	\$376,421	\$251,274	\$0	\$0	\$4,010,000	
426	10-931-910	Capital Equipment Purchase	\$368,800	\$321,973	\$120,000	\$122,652	\$150,000	mini loader and blade \$150,000
427	10-931-911	Capitalized Equipment Repair	\$0	\$0	\$0	\$0	\$0	
428	10-931-921	Paving	\$200,000	\$151,331	\$100,000	\$25,000	\$50,000	Paving and chip seal, Shadow Mtn to lake side to cairns. chip and seal west portal to east inlet
429	10-931-922	Drainage	\$100,000	\$0	\$50,000	\$50,000	\$50,000	
430	10-952-970	Land Purchase	\$0	\$464	\$0	\$0	\$0	
431	10-931-972	Bridge Maint.	\$0	\$0	\$0	\$0	\$0	
432	10-931-973	Public Way Finding Signs	\$0	\$0	\$5,000	\$5,000	\$5,000	
433	10-931-923	Town Shop Capital Outlay	\$0	\$0	\$0	\$0	\$0	
434	10-950-710	Other Capital Assets - No Depr	\$0	\$0	\$0	\$0	\$0	
435	10-952-500	Dock Improvements	\$0	\$97,323	\$160,516	\$132,135	\$0	
436	10-952-971	Park Improvements	\$100,000	\$24,659	\$250,000	\$50,000	\$165,000	Town match for GOCO Grant for GCAHS and Parks Sign
437	10-952-972	Boardwalks	\$0	\$0	\$0	\$0	\$0	
438	10-952-995	Lakefront Improvements	\$0	\$0	\$0	\$0	\$0	
439			\$1,170,221	\$846,415	\$710,516	\$408,530	\$4,485,000	
440		Total General Fund Expenditures	\$5,048,166	\$4,410,103	\$4,293,244	\$4,044,336	\$8,216,959	
441								

	A	B	C	D	E	G	H	I
2			Budget FY2022	Actual FY2022	Budget FY2023	YTD Estimates for FY 2023	Budget FY2024	2024 Budget Explanatory Notes
442		Water Fund - Revenues						
443	20-344-100	Water Sales	\$600,000	\$664,617	\$675,000	\$675,000	\$680,000	Current rate is top of 10 year schedule
444	20-344-105	HP Net Meter Revenue	\$500	\$0	\$0	\$0	\$0	
445	20-344-120	Resale Meters Income	\$500	\$14,489	\$3,000	\$40,000	\$10,000	
446	20-344-140	Interest Revenue	\$1,000	\$27,848	\$10,000	\$60,000	\$30,000	
447	20-344-160	Misc. Revenues	\$0	\$0	\$0	\$785	\$0	
448	20-344-190	Bulk Water Permits	\$500	\$706	\$500	\$500	\$500	
449	20-344-110	Tap Fees - Capital	\$30,000	\$65,000	\$32,500	\$52,000	\$13,000	
450		Total Revenues	\$632,500	\$772,659	\$721,000	\$828,285	\$733,500	
451								

	A	B	C	D	E	G	H	I
2			Budget FY2022	Actual FY2022	Budget FY2023	YTD Estimates for FY 2023	Budget FY2024	2024 Budget Explanatory Notes
452		Water Fund - Expenditures						
453		Personnel						
454	20-430-100	Gross Wages - Water	\$220,979	\$243,154	\$257,000	\$289,500	\$320,000	for 3 full time
455	20-430-103	OT/Comp Time Buyout	\$16,875	\$978	\$5,000	\$500	\$0	
456	20-430-105	Bonus	\$1,980	\$3,000	\$2,500	\$3,000	\$3,000	
457	20-430-110	Gross Wages-Water PT/Seasonal	\$91,715	\$0	\$0	\$0	\$0	
458	20-430-111	On Call Pay	\$22,550	\$17,800	\$13,000	\$18,200	\$18,200	
459	20-430-130	GLC Membership Benefit	\$0	\$0	\$0	\$0	\$0	
460	20-430-317	Uniform Allowance	\$1,980	\$1,200	\$3,900	\$1,800	\$1,800	
461	20-430-132	ICMA Town Paid Benefit	\$27,023	\$7,127	\$20,960	\$8,000	\$25,600	8% Maximum
462	20-430-133	Health/Dental-Employee	\$41,395	\$35,849	\$46,800	\$50,000	\$54,000	Medical/Dental/Life/Vision
463	20-430-135	Dep Health/Dental	\$8,400	\$1,058	\$5,400	\$5,400	\$6,000	
464	20-430-136	Medical Benefit Allowance	\$5,576	\$656	\$3,600	\$3,600	\$3,600	
465	20-430-141	Unemployment Insurance	\$1,014	\$216	\$786	\$600	\$676	.2% of wages + On Call
466	20-430-142	Workers' Compensation	\$14,823	\$12,992	\$21,000	\$20,000	\$40,000	
467	20-430-143	Social Security Match	\$22,618	\$10,375	\$16,244	\$16,500	\$19,840	6.2% of wages + Town ICMA + On Call
468	20-430-144	Medicare Match	\$5,290	\$2,426	\$3,799	\$3,000	\$4,640	1.45% of wages + Town ICMA + On Call
469	10-452-145	FAMILI Benefit	\$0	\$0	\$0	\$0	\$1,522	
470			\$482,218	\$336,831	\$399,989	\$420,100	\$498,878	
471		Office Supplies						
472	20-430-210	Office Supplies	\$1,285	\$1,371	\$1,500	\$1,000	\$1,500	
473	20-430-211	Computer Supplies	\$21,845	\$0	\$22,000	\$2,000	\$2,500	
474	20-430-215	Computer Software	\$6,500	\$500	\$7,000	\$7,000	\$8,000	
475	20-430-220	Computer Hardware	\$2,500	\$0	\$2,500	\$2,500	\$2,500	
476			\$32,130	\$1,871	\$33,000	\$12,500	\$14,500	
477		Operational Supplies						
478	20-430-221	Chemicals	\$10,000	\$13,466	\$13,000	\$18,000	\$20,000	increase in price
479	20-430-222	Lab Supplies/Equipment	\$1,500	\$1,299	\$1,500	\$1,000	\$1,500	
480	20-430-223	Well/Plant Supplies	\$600	\$43	\$600	\$500	\$600	
481	20-430-225	Meter Parts	\$300	\$254	\$500	\$0	\$500	
482	20-430-227	Small Equipment/Tools	\$600	\$181	\$600	\$500	\$600	
483	20-430-228	Safety Equipment	\$1,000	\$0	\$1,000	\$500	\$1,000	
484	20-430-229	Misc Operating Supplies	\$100	\$0	\$100	\$100	\$0	
485			\$14,100	\$15,243	\$17,300	\$20,600	\$24,200	

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2			Budget FY2022	Actual FY2022	Budget FY2023	YTD Estimates for FY 2023	Budget FY2024	2024 Budget Explanatory Notes
486		Water Fund - Expenditures						
487		Repairs and Maintenance						
488	20-430-231	Gas/Fuel/Fluids	\$2,500	\$3,650	\$2,500	\$3,000	\$4,000	
489	20-430-232	Vehicle Maintenance	\$600	\$2,107	\$2,500	\$5,000	\$3,000	
490	20-430-233	Equipment Maintenance	\$10,704	\$0	\$5,000	\$5,000	\$5,000	Monthly software support for new itron
491	20-430-234	Well/Plant Maintenance	\$3,000	\$1,367	\$3,000	\$2,000	\$3,500	Plant - pretreatment/treatment
492	20-430-235	Tires & Chains	\$600	\$0	\$1,200	\$1,000	\$1,000	
493	20-430-237	Building Maintenance	\$1,000	\$375	\$1,000	\$500	\$1,000	
494	20-430-238	Distribution Line Maintenance	\$25,000	\$25,533	\$25,000	\$20,000	\$25,000	
495	20-430-239	Misc. Maintenance	\$150	\$75	\$150	\$15	\$150	
496	20-430-240	Road Materials	\$3,000	\$0	\$3,000	\$1,000	\$3,000	
497	20-430-241	Motors & Pumps	\$2,500	\$1,668	\$2,500	\$2,500	\$4,000	
498			\$49,054	\$34,774	\$45,850	\$40,015	\$49,650	
499		Resale Supplies						
500	20-430-251	Resale Parts	\$150	\$0	\$150	\$0	\$150	Parts for new construction meters
501	20-430-252	Resale Meters Expense	\$0	\$9,253	\$0	\$10,529	\$0	Meters & Setters for new construction - Reported on COGS line
502	20-430-253	COGS-Meter	\$5,500	\$8,416	\$6,000	\$0	\$8,000	Financial reporting requirement
503			\$5,650	\$17,669	\$6,150	\$10,529	\$8,150	
504		Purchased Services						
505	20-430-310	Misc Service Fees	\$0	\$110	\$0	\$0	\$0	
506	20-430-311	Postage/Freight	\$1,200	\$2,065	\$1,500	\$0	\$1,500	
507	20-430-314	Legal Notices/Ads	\$200	\$334	\$300	\$590	\$600	Publication of CCR
508	20-430-316	Memberships	\$600	\$655	\$500	\$665	\$700	CRWA; American Water Works Association
509	20-430-318	Testing Services	\$3,000	\$2,527	\$3,000	\$3,000	\$3,000	(2) lead/copper; Groundwater source testing rule 3-yr cycle; Also have a 9-yr cycle
510	20-430-319	Miscellaneous Services	\$100	\$0	\$100	\$213	\$100	
511	20-430-320	Telemetry Maintenance	\$2,000	\$1,020	\$1,000	\$1,000	\$4,000	water control system needs updating
512	20-430-330	Bank Fees	\$300	\$671	\$700	\$200	\$200	
513	20-430-321	Computer System Support	\$9,920	\$9,581	\$12,000	\$15,000	\$16,000	Executech, caselle
514			\$17,320	\$16,963	\$19,100	\$20,668	\$26,100	

	A	B	C	D	E	G	H	I
2			Budget FY2022	Actual FY2022	Budget FY2023	YTD Estimates for FY 2023	Budget FY2024	2024 Budget Explanatory Notes
515		Water Fund - Expenditures						
516		Utilities						
517	20-430-341	Electric Utility	\$30,000	\$32,416	\$23,000	\$27,000	\$30,000	
518	20-430-344	Telephone Utility	\$2,000	\$2,715	\$2,500	\$2,500	\$3,000	
519	20-430-345	Natural Gas Utility	\$4,000	\$7,229	\$7,000	\$7,000	\$8,500	
520			\$36,000	\$42,360	\$32,500	\$36,500	\$41,500	
521		Professional Services						
522	20-430-351	Legal Services	\$600	\$0	\$600	\$0	\$600	
523	20-430-352	Audit	\$5,100	\$2,800	\$3,000	\$3,000	\$3,100	20% Water
524	20-430-354	System Analysis/Eng & Survey	\$5,000	\$11,975	\$5,000	\$1,000	\$5,000	
525	20-430-355	State Fees	\$300	\$310	\$0	\$310	\$400	
526			\$11,000	\$15,085	\$8,600	\$4,310	\$9,100	
527		Other Expenses						
528	20-430-370	Training/Travel	\$2,000	\$728	\$2,000	\$2,000	\$2,000	
529	20-430-513	Property/Casualty Insurance	\$13,000	\$14,783	\$17,000	\$17,000	\$17,000	
530	20-430-514	Position Bonds	\$150	\$90	\$100	\$100	\$100	Position Bond
531	20-430-870	Contingency-Operations	\$1,000	\$0	\$1,000	\$0	\$1,000	
532			\$16,150	\$15,601	\$20,100	\$19,100	\$20,100	
533		Water Fund - Expenditures						
534		Debt Service						
535	20-830-640	DWRF Loan - Principal	\$67,247	\$68,598	\$69,977	\$69,977	\$71,384	
536	20-830-645	DWRF Loan - Interest	\$27,541	\$26,190	\$24,811	\$24,811	\$23,404	
537			\$94,788	\$94,788	\$94,788	\$94,788	\$94,788	
538		Capital Outlay						
539	20-930-750	Transfer Out (Capital)	\$0	\$0	\$0	\$0	\$0	
540	20-930-994	System Upgrades	\$0	\$24,886	\$0	\$0	\$0	
541	20-930-995	Capital Contingency	\$1	\$0	\$0	\$0	\$0	
542	20-930-996	Capital Lease Purchase	\$0	\$0	\$0	\$0	\$0	
543	20-930-997	Capital Direct Purchase	\$0	\$0	\$48,000	\$43,098	\$0	
544			\$1	\$24,886	\$48,000	\$43,098	\$0	
545		Total Water Fund Expenditures	\$758,411	\$616,072	\$725,377	\$722,208	\$786,966	
546								

	A	B	C	D	E	G	H	I
2			Budget FY2022	Actual FY2022	Budget FY2023	YTD Estimates for FY 2023	Budget FY2024	2024 Budget Explanatory Notes
547		Marina Fund - Revenues						
548	40-344-113	Rentals (Non-Taxable)	\$375,000	\$321,706	\$300,000	\$344,000	\$350,000	
549	40-344-115	Tours	\$65,000	\$59,750	\$55,000	\$74,000	\$70,000	
550	40-344-120	Building Space Rental	\$3,300	\$3,584	\$3,584	\$3,584	\$3,584	
551	40-344-145	Kayak Slip Rental	\$4,000	\$3,450	\$3,600	\$4,554	\$3,600	(12) spaces; (2) whole racks for Mtn. Paddlers (\$900 each)
552	40-344-155	SUP Slip Rental	\$900	\$1,950	\$900	\$4,600	\$4,600	
553	40-344-160	Misc Revenue	\$0	\$365	\$0	\$0	\$0	
554	40-344-170	Interest Earned	\$1,000	\$7,281	\$4,000	\$16,431	\$8,000	
555	40-344-180	Boat Damage	\$1,000	\$0	\$1,000	\$0	\$1,000	
556	40-344-200	Sale of Assets	\$20,000	\$38,000	\$0	\$0	\$0	
557		Total Revenues	\$470,200	\$436,086	\$368,084	\$447,169	\$440,784	
558								

	A	B	C	D	E	G	H	I
2			Budget FY2022	Actual FY2022	Budget FY2023	YTD Estimates for FY 2023	Budget FY2024	2024 Budget Explanatory Notes
559		Marina Fund - Expenditures						
560		Personnel						
561	40-460-100	Gross Wages - Marina	\$64,874	\$69,298	\$71,500	\$71,500	\$78,000	Admin time, Captain full time
562	40-460-103	OT/Comp Time Buyout	\$0	\$2,113	\$1,500	\$8,000	\$8,000	
563	40-460-105	Bonus	\$1,000	\$4,300	\$1,000	\$4,000	\$4,000	
564	40-460-110	Gross Wages-Marina PT/Seasonal	\$141,325	\$94,932	\$130,000	\$100,000	\$120,000	Seasonal employees
565	40-460-130	GLC Membership Benefit	\$0	\$0	\$0	\$0	\$0	
566	40-460-132	ICMA Town Paid Benefit	\$5,244	\$0	\$5,720	\$0	\$5,000	8% Maximum
567	40-460-133	Health/Dental - Employee	\$15,000	\$15,593	\$17,000	\$17,000	\$25,000	Medical/Dental/Life/Vision 4.7% increase plus add Rick
568	40-460-135	Dep Health/Dental	\$0	\$0	\$0	\$0	\$0	
569	40-460-136	Medical Benefit Allowance	\$1,449	\$1,042	\$1,200	\$2,600	\$2,600	
570	40-460-141	Unemployment Insurance	\$621	\$737	\$609	\$800	\$800	.2% of wages
571	40-460-142	Workers' Compensation	\$11,035	\$11,174	\$20,000	\$20,000	\$20,000	
572	40-460-143	Social Security Match	\$13,151	\$9,171	\$12,586	\$12,000	\$12,276	6.2% of wages + Town ICMA
573	40-460-144	Medicare Match	\$3,076	\$2,145	\$2,944	\$2,500	\$2,871	1.45% of wages + Town ICMA
574			\$256,775	\$210,504	\$264,059	\$238,400	\$278,547	
575		Office Supplies						
576	40-460-211	General Office Supplies	\$893	\$1,050	\$600	\$985	\$900	
577	40-460-214	Small Equip/Comp Hrdware	\$510	\$0	\$500	\$86	\$500	
578			\$1,403	\$1,050	\$1,100	\$1,072	\$1,400	
579		Operational Supplies						
580	40-460-222	Shop Supplies	\$2,550	\$133	\$2,500	\$3,169	\$2,000	
581	40-460-223	Boat Supplies	\$2,550	\$1,396	\$2,000	\$550	\$1,500	
582	40-460-227	Tools	\$510	\$613	\$500	\$1,551	\$500	
583	40-460-231	Fuel	\$10,200	\$10,047	\$10,000	\$10,000	\$11,000	Marina vehicle & For refueling rentals, not for resale
584			\$15,810	\$12,189	\$15,000	\$15,270	\$15,000	
585		Repairs and Maintenance						
586	40-460-232	Vehicle Maintenance	\$612	\$0	\$500	\$500	\$500	
587	40-460-233	Equipment (Boat) Maintenance	\$15,300	\$17,512	\$15,000	\$20,000	\$20,000	
588	40-460-237	Building/Facility Maintenance	\$1,224	\$1,904	\$2,000	\$3,622	\$2,000	
589			\$17,136	\$19,416	\$17,500	\$24,122	\$22,500	

	A	B	C	D	E	G	H	I
2			Budget FY2022	Actual FY2022	Budget FY2023	YTD Estimates for FY 2023	Budget FY2024	2024 Budget Explanatory Notes
590		Marina Fund - Expenditures						
591		Purchased Services						
592	40-460-312	Computer Services	\$1,530	\$2,971	\$2,000	\$3,500	\$3,500	10% IT contract
593	40-460-314	Ads and Legal Notices	\$2,040	\$1,184	\$2,000	\$474	\$2,000	
594	40-460-316	Dues/Memberships	\$281	\$275	\$275	\$325	\$350	
595	40-460-317	Uniforms	\$2,550	\$940	\$1,000	\$552	\$1,000	
596	40-460-318	Miscellaneous Services	\$306	\$50	\$300	\$90	\$300	
597	40-460-320	Marketing	\$1,020	\$0	\$500	\$683	\$700	
598	40-460-330	Bank/Credit Card Fees	\$13,260	\$10,497	\$7,500	\$15,000	\$15,000	Heartland service fees
599			\$20,987	\$15,917	\$13,575	\$20,623	\$22,850	
600		Permits and Fees						
601	40-460-350	Boat Registration	\$893	\$80	\$900	\$71	\$900	
602	40-460-351	Licenses	\$102	\$1,837	\$100	\$0	\$100	
603			\$995	\$1,917	\$1,000	\$71	\$1,000	
604		Utilities						
605	40-460-341	Electric Utility	\$510	\$631	\$800	\$800	\$1,000	increase for ice rink lights
606	40-460-342	Sewer Utility	\$408	\$468	\$575	\$575	\$600	
607	40-460-343	Water Utility	\$510	\$441	\$588	\$588	\$588	
608	40-460-344	Telephone/Internet Utility	\$1,428	\$2,900	\$1,200	\$5,000	\$1,500	Includes Cell Phone
609			\$2,856	\$4,440	\$3,163	\$6,963	\$3,688	
610		Professional Services						
611	40-460-355	Purchased Professional Serv.	\$1,020	\$629	\$500	\$939	\$1,000	Background checks
612	40-460-510	Legal	\$0	\$0	\$0	\$0	\$0	
613	40-460-512	Audit	\$1,326	\$1,400	\$1,500	\$1,500	\$1,700	10% Marina
614	40-460-515	Engineering/Survey	\$40,000	\$0	\$0	\$0	\$3,000	Engineering for a new seawall and dock system
615			\$42,346	\$2,029	\$2,000	\$2,439	\$5,700	
616		Other Expenses						
617	40-460-360	Sales Tax	\$25,300	\$4,469	\$0	\$0	\$0	
618	40-460-370	Training/Travel	\$612	\$0	\$500	\$458	\$500	
619	40-460-513	Property/Casualty Insurance	\$2,040	\$3,279	\$4,500	\$4,500	\$5,200	
620	40-460-514	Position Bonds	\$300	\$20	\$300	\$300	\$300	Cash-handling Marina employees on blanket public employee bond
621	40-460-516	Site Lease	\$1	\$1	\$1	\$1	\$1	Lease of Marina from GF
622	40-460-750	Fireworks	\$33,500	\$76,670	\$45,000	\$97,000	\$70,000	4th of July, Buffalo Days, NYE
623	40-460-870	Contingency	\$5,100	\$454	\$6,000	\$0	\$500	
624	TBD	Ice Rink					\$2,000	
625			\$66,853	\$84,893	\$56,301	\$102,259	\$76,501	

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2			Budget FY2022	Actual FY2022	Budget FY2023	YTD Estimates for FY 2023	Budget FY2024	2024 Budget Explanatory Notes
626		Marina Fund - Expenditures						
627		Capital Outlay						
628	40-960-610	Capital Equipment	\$130,000	\$139,796	\$0	\$0	\$0	
629	40-960-750	Capital Contribs (Interfund)	\$0	\$0	\$0	\$0	\$0	
630	40-960-995	Facilities Improvements	\$150,000	\$55,933	\$80,000	\$50,000	\$60,000	volleyball gravel lot repairs
631			\$280,000	\$195,729	\$80,000	\$50,000	\$60,000	
632		Total Marina Fund Expenditures	\$705,161	\$548,085	\$453,698	\$461,220	\$487,186	
633								

	A	B	C	D	E	G	H	I
2			Budget FY2022	Actual FY2022	Budget FY2023	YTD Estimates for FY 2023	Budget FY2024	2024 Budget Explanatory Notes
634		Pay-As-You-Throw Fund - Revenues						
635	50-344-110	Bags: Direct Sales (T)	\$4,150	\$2,471	\$4,000	\$3,000	\$4,000	
636	50-344-115	Bags: Vendor Purchase (NT)	\$74,700	\$74,200	\$75,000	\$75,000	\$75,000	
637	50-344-140	Interest Revenue	\$200	\$0	\$300	\$300	\$1,000	
638		Total Revenues	\$79,050	\$76,671	\$79,300	\$78,300	\$80,000	
639								
640		Pay-As-You-Throw Fund - Expenditures						
641		Operations Supplies						
642	50-470-200	Bags for Resale	\$0	\$0	\$2,300	\$3,850	\$2,000	WasteZero
643	50-470-250	COGS - Bags	\$6,000	\$6,552	\$6,500	\$0	\$6,500	Financial reporting requirement; COGS=Cost of Goods Sold
644			\$6,000	\$6,552	\$8,800	\$3,850	\$8,500	
645		Repairs and Maintenance						
646	50-470-315	Site Maintenance	\$20,000	\$20,066	\$25,000	\$25,000	\$50,000	PW/Admin staff time
647								
648		Purchased Services						
649	50-470-300	Dumpster Service	\$30,000	\$30,969	\$30,000	\$30,000	\$30,000	
650	50-470-301	Recycling Contribution	\$1,500	\$1,250	\$1,500	\$1,500	\$1,500	
651	50-470-305	Recycling Program	\$5,000	\$0	\$5,000	\$0	\$0	
652	50-470-312	Computer Services	\$450	\$0	\$450	\$450	\$500	3% IT contract
653			\$36,950	\$32,219	\$36,950	\$31,950	\$32,000	
654								
655		Professional Services						
656	50-470-512	Audit	\$390	\$420	\$450	\$450	\$510	3% of audit
657								
658		Other Expenses						
659	50-470-310	Site Lease	\$0	\$1	\$1	\$1	\$1	
660	50-470-320	Business License	\$0	\$0	\$165	\$165	\$165	
661	50-470-350	Sales Tax	\$700	\$492	\$700	\$700	\$700	Direct Sales times 9.2%
662	50-470-870	Contingency	\$0	\$0	\$0	\$0	\$300	
663			\$700	\$493	\$866	\$866	\$1,166	
664		Capital Outlay						
665	50-970-750	Capital Contribs (Interfund)	\$0	\$0	\$0	\$0	\$0	
666	50-970-751	Site Improvements	\$0	\$0	\$20,000	\$0	\$20,000	required recycling
667		Total Expenditures	\$64,040	\$59,750	\$92,066	\$62,116	\$112,176	
668								

	A	B	C	D	E	G	H	I
2			Budget FY2022	Actual FY2022	Budget FY2023	YTD Estimates for FY 2023	Budget FY2024	2024 Budget Explanatory Notes
669		Capital Improvement Fund						
670		Revenues						
671	90-344-110	Sales & use tax 1%	\$615,252	\$683,173	\$584,250	\$584,000	\$580,000	1% Sales & MV Use Tax a
672	90-344-140	Interest revenues	\$2,000	\$12,618	\$6,000	\$30,000	\$15,000	
673		Total Revenues	\$617,252	\$695,791	\$590,250	\$614,000	\$595,000	
674								
675		Expenditures						
676		Other Expenses						
677	90-431-500	Transfer Out to General Fund	\$0	\$0	\$0	\$0	\$0	
678	90-431-870	Contingency	\$0	\$275	\$300	\$275	\$300	US Bank fee
679			\$0	\$275	\$300	\$275		
680		Debt Service						
681	90-831-471	Sales tax bonds - principal	\$115,000	\$115,000	\$120,000	\$120,000	\$125,000	
682	90-831-472	Sales tax bonds - interest	\$163,950	\$160,500	\$157,050	\$157,000	\$153,450	
683			\$278,950	\$275,500	\$277,050	\$277,000	\$278,450	
684								
685	90-431-999	TABOR Emergency Reserve	\$0	\$0	\$0	\$0	\$0	Not required.
686								
687		Capital Outlay						
688	90-931-200	Capital Pavement	\$0	\$0	\$263,000	\$263,000	\$350,000	
689	90-931-201	Capital Boardwalks	\$0	\$0	\$50,000	\$10,000	\$100,000	
690	TBD	Capital Professional Services				\$20,000	\$25,000	
691	TBD	Capital Maintance					\$50,000	
692	90-931-202	Greenbelt Maintenance				\$0	\$5,000	moved from GF
693	90-931-910	Streetscape	\$165,000	\$14,811	\$0	\$0	\$0	
700			\$165,000	\$14,811	\$313,000	\$293,000	\$530,000	
701		Total Expenditures	\$443,950	\$290,586	\$590,350	\$570,275	\$808,450	
702								

**TOWN OF GRAND LAKE BOARD OF TRUSTEES
RESOLUTION TO ADOPT BUDGET
RESOLUTION NO. 46-2023**

A RESOLUTION SUMMARIZING EXPENDITURES AND REVENUES FOR EACH FUND AND ADOPTING A BUDGET FOR THE TOWN OF GRAND LAKE, COLORADO, FOR THE CALENDAR YEAR BEGINNING ON THE FIRST DAY OF JANUARY 2024, AND ENDING ON THE LAST DAY OF DECEMBER 2024.

WHEREAS, the Board of Trustees of the Town of Grand Lake has appointed the Town Manager, to prepare and submit a proposed budget to said governing body at the proper time; and

WHEREAS, the Town Manager & Treasurer, has submitted a proposed budget to this governing body on September 11, 2023, and work shopped on October 23rd for its consideration; and

WHEREAS, upon due and proper notice, published in accordance with the law, said proposed budget was open for inspection by the public at the Grand Lake Town Hall, a public hearing was held on November 13, 2023, and interested taxpayers were given the opportunity to file or register any objections to said proposed budget; and

WHEREAS, whatever increases may have been made in the expenditures, like increases were added to the revenues or planned to be expended from reserves/fund balances so that the budget remains in balance, as required by law; and

WHEREAS, the electors of the Town of Grand Lake did, on November 8, 1994, permit the Town of Grand Lake to collect, retain and expend the full proceeds of the Town’s fees, revenues, and non-Federal grants.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE TOWN OF GRAND LAKE, COLORADO:

Section 1. That the budget as submitted, amended, and summarized by fund hereby is approved and adopted as the budget of the Town of Grand Lake for the year stated above.

Section 2. That the budget hereby approved and adopted shall be signed by the Mayor and Clerk of the Town of Grand Lake and made a part of the public records of the Town.

ADOPTED, this 27th day of November 2023.

(S E A L)

Votes Approving:
Votes Opposed:
Absent:
Abstained:

ATTEST:

TOWN OF GRAND LAKE

Alayna Carrell
Town Clerk

Stephan Kudron
Mayor

**In TOWN OF GRAND LAKE BOARD OF TRUSTEES
RESOLUTION TO APPROPRIATE SUMS OF MONEY
RESOLUTION NO. 47-2023**

A RESOLUTION APPROPRIATING SUMS OF MONEY TO THE VARIOUS FUNDS AND SPENDING AGENCIES, IN THE AMOUNTS AND FOR THE PURPOSES AS SET FORTH BELOW, FOR THE TOWN OF GRAND LAKE, COLORADO, FOR THE 2024 BUDGET YEAR.

WHEREAS, the Board of Trustees has adopted the annual budget in accordance with the Local Government Budget Law, on November 27th, 2023; and

WHEREAS, the Board of Trustees has made provision therein for revenues and fund balances in an amount equal to or greater than the total proposed for expenditures as set forth in said budget; and

WHEREAS, it is not only required by law, but also necessary to appropriate the revenues and reserves or fund balances provided in the budget to and for the purposes described below, thereby establishing limitation on expenditures for the operations of the Town of Grand Lake.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE TOWN OF GRAND LAKE, COLORADO:

Section 1. That the following sums are hereby appropriated from the revenue of each fund to each fund, for purposes stated:

GENERAL FUND:		
Current Operating Expenses	\$3,604,909	
Capital Outlay	\$4,485,000	
Debt Service	\$ 127,050	
TOTAL GENERAL FUND		\$8,216,959
 CAPITAL IMPROVEMENT FUND:		
Current Operating Expenses	\$ 530,000	
Capital Outlay	\$ 0	
Debt Service	\$ 278,450	
TOTAL CAPITAL IMPROVEMENT FUND		\$ 808,450
 WATER ENTERPRISE FUND:		
Current Operating Expenses	\$ 692,178	
Capital Overlay	\$ 0	
Debt Service	\$ 94,788	
TOTAL WATER ENTERPRISE FUND		\$ 786,966
 MARINA ENTERPRISE FUND:		
Current Operating Expenses	\$ 427,186	
Capital Outlay	60,000	
TOTAL MARINA ENTERPRISE FUND		\$ 487,186

PAY-AS-YOU-THROW ENTERPRISE FUND:		
Current Operating Expenses	\$	92,176
Capital Outlay	\$	20,000
TOTAL PAY-AS-YOU-THROW ENTERPRISE FUND		\$112,176

ADOPTED, this 27th day of November, 2023.

(S E A L)

Votes Approving:
Votes Opposed:
Absent:
Abstained:

ATTEST:

TOWN OF GRAND LAKE

Alayna Carrell
Town Clerk

Stephan Kudron
Mayor

**TOWN OF GRAND LAKE BOARD OF TRUSTEES
RESOLUTION TO SET MILL LEVIES
RESOLUTION NO. 48-2023**

A RESOLUTION LEVYING PROPERTY TAXES FOR THE YEAR 2024, TO HELP DEFRAY THE COSTS OF GOVERNMENT FOR THE TOWN OF GRAND LAKE, COLORADO, FOR THE 2024 BUDGET YEAR.

WHEREAS, the Board of Trustees of the Town of Grand Lake, has adopted the annual budget in accordance with the Local Government Budget Law, on November 27, 2023; and

WHEREAS, the amount of money necessary to balance the budget for the general operating purposes from property tax revenue is \$551,550; and

WHEREAS, the 2024 preliminary valuation for assessment for the Town of Grand Lake as certified by the County Assessor is \$80,967,460

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE TOWN OF GRAND LAKE, COLORADO:

Section 1. That for the purpose of meeting all general operating expenses of the Town of Grand Lake during the 2024 budget year, there is hereby levied a tax of 9.409 mills upon each dollar of the total valuation for assessment of all taxable property within the Town of Grand Lake for the year 2024.

Section 2. That for the purpose of rendering a refund to its constituents during budget year 2024, there is hereby levied a temporary mill levy reduction of 2.597 mills.

Section 3. That the Town Manager be authorized and directed to certify to the County Commissioners of Grand County, Colorado, the mill levies for the Town of Grand Lake as hereinabove determined and set, but as recalculated as needed upon receipt of the final (December) certification of valuation from the county assessor in order to comply with any applicable revenue and other budgetary limits.

ADOPTED, this 27^h day of November, 2023.

(S E A L)

Votes Approving:
Votes Opposed:
Absent:
Abstained:

ATTEST:

TOWN OF GRAND LAKE

Alayna Carrell
Town Clerk

Stephan Kudron
Mayor



1026 Park Ave · PO Box 99
Grand Lake, CO 80447
970-627-3435
www.townofgrandlake.com

To: Mayor Kudron and the Grand Lake Board of Trustees
From: John Crone, Town Manager
Re: Cancelling BOT Meeting on December 25
Date: November 27, 2023

Background

Grand Lake Municipal Code 2-4-5(A), Regular Meetings, dictates that “(t)he Trustees shall hold regular meetings on the second and fourth Monday of each month at a time to be determined at the second meeting of April each year by the Mayor after consultation with the Board of Trustees provided, however, that when the day fixed for any regular meeting of the Board falls upon a day designated by law as a legal or national holiday, such meeting shall be held at the same hour on the next succeeding day not a holiday. All regular meetings of the Board will be held in the Town Hall of the Town of Grand Lake or other such place as the Mayor may deem is necessary. The second meeting of each month may be omitted without public notice.”

The second December meeting is scheduled for December 25. According to our code, we will reschedule that meeting for December 26. Traditionally, the Town has cancelled the second December meeting. It tends to be too difficult to get everyone together with the holidays.

Motion

If the Board of Trustees desires to cancel the second December meeting, it may do so by approving one of the following motions:

I move to cancel the Board of Trustees meeting scheduled for December 25, 2023.

Or

I move to adopt Resolution 41-2023, A Resolution for amending the Town of Grand Lake Personal Guideline with the following changes: _____



1026 Park Ave · PO Box 99
Grand Lake, CO 80447
970-627-3435
www.townofgrandlake.com

To: Mayor Kudron and the Grand Lake Board of Trustees
From: John Crone, Town Manager
Re: Selecting a Grand Lake Representative to the Grand County OLRT Committee
Date: November 27, 2023

Background

On November 7, 2023, Grand County voters approved the continuation of a 0.3% sales tax to fund: keeping water in the Colorado River and other rivers for agricultural, ranching and outdoor recreation; the protection, conservation and acquisition of agricultural lands, natural areas, scenic open lands, wildlife habitat, wetlands, and river access; wildfire mitigation and prevention; water quality and river restoration projects; and the maintenance and creation of hiking, biking, and multi-use trails.

The county distributes the funds through grants to eligible recipients. The recipients are chosen by the OLRT advisory committee. The committee is made up of ten members representing the six incorporated towns and the three county commissioner districts (along with an administrator). The towns get to choose their own representatives. The members are not required to live in the towns that they represent.

Grand Lake currently has a vacant seat. We have received four letters expressing interest in the position. One of the applicants lives in Town. Another lives near the south shore of Shadow Mountain Lake, and the last two live below Coffee Divide.

After discussions with the Mayor, we decided to limit the applicants to the two who live north of Lake Granby: Bradley Hilton and Cam Stone. Both of these candidates are well-qualified and would represent Grand Lake’s interests.

Motion

If the Board of Trustees desires to appoint one of the candidates to the OLRT Advisory Committee, it may do so by passing the following motions:

I move to appoint _____ as the Grand Lake representative on the OLRT Advisory Committee.

The Board may choose to not appoint either candidate at this time and may ask staff to reach out to find other applicants.

Bradley Hilton

Grand Lake, CO 80447

November 3, 2023

Open Lands Rivers and Trails Advisory Committee

308 Byers Ave.
Hot Sulphur Springs, CO 80451

Dear Committee Members,

I am interested in the open advisory position representing Grand Lake, of which I am a full time resident. After voting in favor of OLRTAC in 2016, I have enjoyed the completed projects, especially mountain biking on the East Shore Trail. I spend much of my work and leisure time near rivers and lakes, and have a keen interest in developing healthy, resilient, and accessible watersheds. More so, I understand the importance of leveraging the tax dollars allocated to OLRTAC. These funds play a critical role not only in maintaining trails, but also in proactively managing our landscape for the climate reality we are now facing.

Due to the nature of my seasonal work schedule, I do not anticipate being able to attend all meetings in person, however on those select dates I will be available to meet virtually. Thank you for your consideration.

Sincerely,

Bradley Hilton

Bradley Hilton

Related Experience

[Grand Lake Marina & Boater's Choice](#) Manager
2020 - Present, Grand Lake, CO

[Bonfire Entertainment \(WinterWonderGrass\)](#) Office Manager
2019 - Present, Steamboat Springs, CO & Remote

[Adrift Adventures](#) River Guide
2017 - 2022, Dinosaur National Monument

[Badfish SUP](#) Brand Ambassador
2016 - Present, Salida, CO

Education

Colorado Mountain College (AA) Environmental Studies
Class of 2020 - Steamboat Springs, CO

Middle Park High School Diploma
Class of 2009 - Granby, CO

Certifications

Wilderness First Responder + CPR, AED, WAT
Certified by: Desert Mountain Medicine

Advance Whitewater SUP Instructor Level 5
Certified by: American Canoe Association

Whitewater River Crew Permit
Certified by: Utah State Parks and Recreation

Cameron Stone

October 28, 2023

Anna Drexler-Dreis
Grand County Open Lands, Rivers and Trails
308 Byers Avenue
P.O. Box 264
Hot Sulphur Springs, CO 80451
olrtac@co.grand.co.us

Dear Anna,

I am writing to express my interest in a board member position on the Grand County Open Lands, Rivers and Trails Advisory Committee. Since arriving in Grand County in 1998, I've appreciated over 20 years' experience at Grand Lake Trail Grooming (GLTG) Inc, including six years of writing and managing grants. I've developed skills, relationships, and experience that I'm looking forward to sharing with this committee. I have a strong background in written communication and oral presentations, and I look forward to utilizing these skills while gaining knowledge about the grant approval process.

As I've enjoyed Grand County lands, trails and waterways for hiking, snowshoeing, snowmobiling, ATV's, grooming, and volunteering, I've noticed an increase in users. Increased operational costs and a backlog of current maintenance have also created a need for additional funding opportunities. Open Lands, Rivers and Trails has been beneficial to Grand County, and I hope to assist with the continuation of current successes and to build towards new goals. Passionate about trails and resource conservation for all users, I believe I can be a valuable asset to this board.

Thank you for your time and consideration. I'm looking forward to learning more about Grand County Open Lands, Rivers and Trails and how I can contribute to the the future of Grand County's lands, water and trails. If needed, I am available for an interview at your convenience.

Sincerely yours,



E. Cameron Stone

Cameron Stone

Experience

DIRECTOR OF OPERATIONS, GRAND LAKE TRAIL GROOMING, INC, GRAND LAKE, CO – 2006-PRESENT

Increased revenues 400% as consultant to GLTG, a 501(c)(3), for the past 20 years. Oversaw all trail grooming, maintenance, inventories, and budgeting. Initiated equipment, maintenance, building, tools, signage, operations, social media presence, and public relations upgrades. Led GLTG's response to the East Troublesome fire. Participated in meetings with board of directors, US Forest and Park Service, Colorado State Parks, Colorado Snowmobile Association, State Trails Committee, among others. Since 2017, while writing and managing grants for GLTG, increased contributions 60%, gained experience in the grant process around land, trail, and recreation issues, and implemented increased networking, oral presentations, and grantee publicity.

EQUIPMENT OPERATOR, CLIVE SMITH WOOD & STEEL, GRAND LAKE, CO – 2020-PRESENT, PART-TIME

Tree removal, hayfield and land recovery after East Troublesome fire, road and ATV track building, landscaping, foundation work, gravel pit operations.

VOLUNTEER INTERPRETIVE RANGER, U.S. FOREST SERVICE, MONARCH LAKE CABIN, GRAND LAKE, CO – 2011-2019, PART-TIME

Provided trail, camping, and area information to cabin visitors. Relayed regulations, history, navigation, and education. Sold parking and camping passes. Maintained clean cabin, bathrooms, trail, and parking lot. Participated in invasive weed eradication. Communicated with Forest Service on any issues.

Education

Lyndon State College, Lyndonville, Vermont – Bachelor's Degree in Recreation Resource Management & Ski Resort Management, 1998