



GRAND LAKE BOARD OF TRUSTEES WORKSHOP AND MEETING AGENDA

Monday, April 22, 2024 at 4:30 PM

Town Hall Board Room – 1026 Park Avenue

*The Town of Grand Lake upholds the Six Pillars of Character:
Citizenship, Trustworthiness, Respect, Responsibility, Fairness and Caring*

Please join my meeting from your computer, tablet or smartphone.

<https://us06web.zoom.us/j/84704755638>

You can also dial in using your phone.

United States: 719 359 4580

Access Code: 847 0475 5638

WORK SESSION 4:30 PM

1. Call to Order
2. Roll Call
3. Conflicts of Interest
4. Items of Discussion
 - A. National Forest Report
 - B. Strategic Plan

EVENING MEETING 6:00 PM

1. Call to Order
2. Pledge of Allegiance
3. Swearing-in of Mayor & Trustees
4. Announcements
5. Roll Call
6. Conflicts of Interest
7. Manager's Report
8. Public Comments (Limited to 3 Minutes)
9. Consideration to Approve Accounts Payable
 - A. April 22, 2024
10. Items of Discussion
 - A. Selection of Mayor Pro-Tem
 - B. Selection of Financial Trustee
 - C. **Quasi-Judicial (Public Hearing):** Consideration to Approve a Special Event Liquor Permit and Request to Waive the \$100.00 Permit Fee From the Grand Arts Council, for Their "Comedy Night" event on, May 25 2024.
 - D. Consideration to Approve a New Special Event Permit from AEG Presents, for their "Trampled by Turtles" Concert, on July 13, 2024
 - E. Resolution 27-2024, Reviewing a Conditional Use Permit for a Marijuana Business Located at Block 26, Lots 15, Town of Grand Lake; More Commonly Referred to as 525 Grand Avenue (to be continued)
 - F. Ordinance 05-2024; Consideration to Amend Town Code 12-2-27 Regarding The Supplemental Regulations for Setback, Height, and Area
 - G. Approval of Process & Calendar for Filing Vacancy on Board of Trustees
 - H. Appointment of Town Officers
11. Future Items for Consideration
12. Mayor's Report
13. Adjourn Meeting

**Arapaho and Roosevelt National Forest, Sulphur Ranger District
Update to Town of Grand Lake; 04/22/2024
Eric Freels, Sulphur District Ranger**

Overview of current staffing and ARP topics.

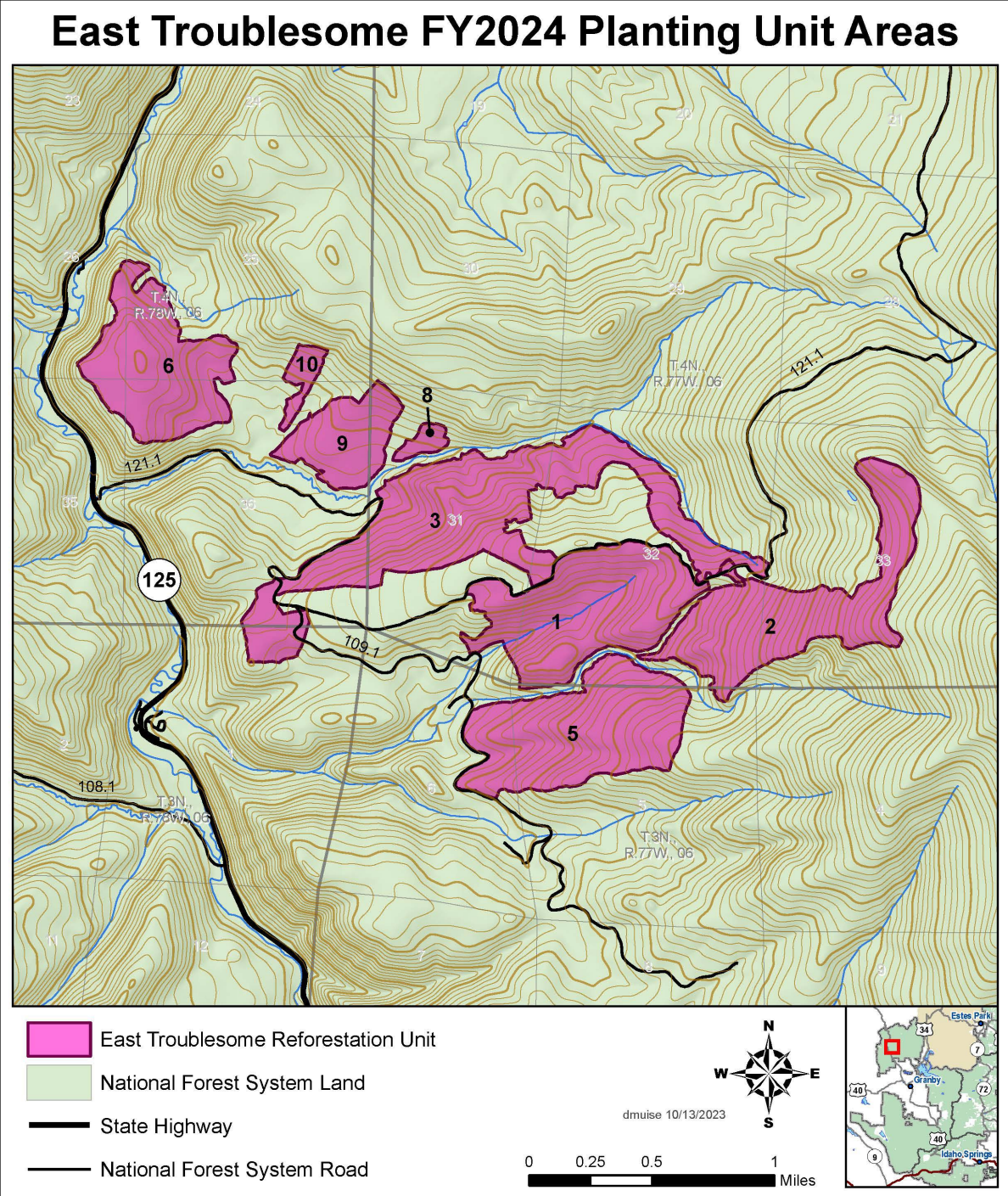
- ARP Leadership update
 - SRD has been hosting a bi-monthly open house on the 1st/3rd Thursday of the month. 1:30-4:30. Ranger and staff are available for questions or assistance. Plan to continue moving forward. 2-3 people on average have been coming in.
1. New CG Concessionaire; Vista Recreation
 - a. Will be overseeing all APR campgrounds.
 - b. Plans to open Willow Crk. Campground this summer
 - c. Moderate fee increases in 2025; campers will not be required to pay ANRA fee for camping. Will need to pay ANRA fee for day use.
 2. Winter Snowmobile Season
 - a. Issues or concerns?
 - b. Grand Lake Trail Groomers did an excellent job – as always.
 - c. SAR had many responses – did a great job. We are updating our MOU with the SAR team.
 3. ANRA
 - a. Will continue to work with GL on point park and hilltop day use areas. Thank you for the continued support!
 - i. Can we coordinate on fishing piers at Point Park?
 - ii. Does the town have the capacity to grade hilltop parking area a couple times a year?
 - iii. Buoys at point park – can install again if needed.
 - iv. Questions or concerns?
 - b. Having conversations with 3 lakes technical committee on macrophyte/weed issue in Shadow Mt. Reservoir.
 - i. Plan to monitor and assess this summer.
 - ii. “Floating Mats” on SMR – how are they forming. How to remove.
 - iii. USFS has a weed harvester, not suitable to address the need. Could possibly be used for “mat” removal.
 - iv. ANRA/USFS has capacity issues in recreation program. Cannot commit resources to address issue as may be needed. Working with BOR/NW and others to formulate a strategy.
 - v. NW does not believe this is causing any issues with GL clarity.
 4. Fire Recovery
 - a. We are continuing work to address recovery in the ET fire scar.
 - i. Plan to Plant ~250,000 trees in the ET and WF fire scar areas. 1,140 acres in ET scar; 210 acres in WF scar. (See attached map).
 1. Continue to work with partners – American Forests/CSU/NW – to assess high priority needs in the fire scar area.

- ii. Working on plans for grass/forbs regeneration
 - 1. Will be implementing a grass/forb nucleation project in the ET fire scar (see map #4).
 - iii. Trail assessment in WF and ET fire scar will be done this summer.
 - 1. Intent is to evaluate existing infrastructure/conditions. Contractor will provide a report on what is needed to re-open.
 - a. OHV work on SRD and the state. Unable to staff the state-wide OHV crew this year.
 - b. We have 3 of the 4 OHV funded positions vacant. Grand Lake OHV crew lead hopefully coming on board this summer.
 - c. We will continue to do work where we can and open trails.
 - iv. Have four projects planned in coordination with Northern Water in 2024 (see map)
 - 1. Kauffman Crk. Culvert replacement near HWY 125.
 - 2. Stillwater #2 and #3 repairs. Will close Stillwater road temporarily later in the summer.
 - 3. Willow Creek stream improvement
 - v. Assessing areas for 2025 projects this summer.
 - 1. North and South Supply Roads.
 - 2. Kauffman Crk. Road damage
 - 3. Upper Kinney Creek road blow-out
5. Fire Preparedness/Fuel mitigation.
- a. Working on finalizing a decision document for work on the Blue Ridge/Bid Meadows area. (see map #5).
 - b. Will work with partners and internal staff to identify first steps and potential funding sources.
 - c. Working with GCWC to formulate an implementation plan across Grand County to assess areas of concern.
 - d. Working with County, Northern Water and other partners on a “Wildfire Ready Action Plan” (WRAP). This is being led by the county and will likely have overlap with the other efforts to address and mitigate fire concerns.
6. Questions – concerns???

Map 1.



Arapaho and Roosevelt National Forests and Pawnee National Grassland | Sulphur Ranger District



Document Path: T:\FNS\FSA\ArapahoRoosevelt\Projects\SO1900\Nat\Resource\Plng\Small\Projects\Day\Creek\FY24\FY24_Q1\Pro\Working\Q1_2024\Q1_2024.aprx

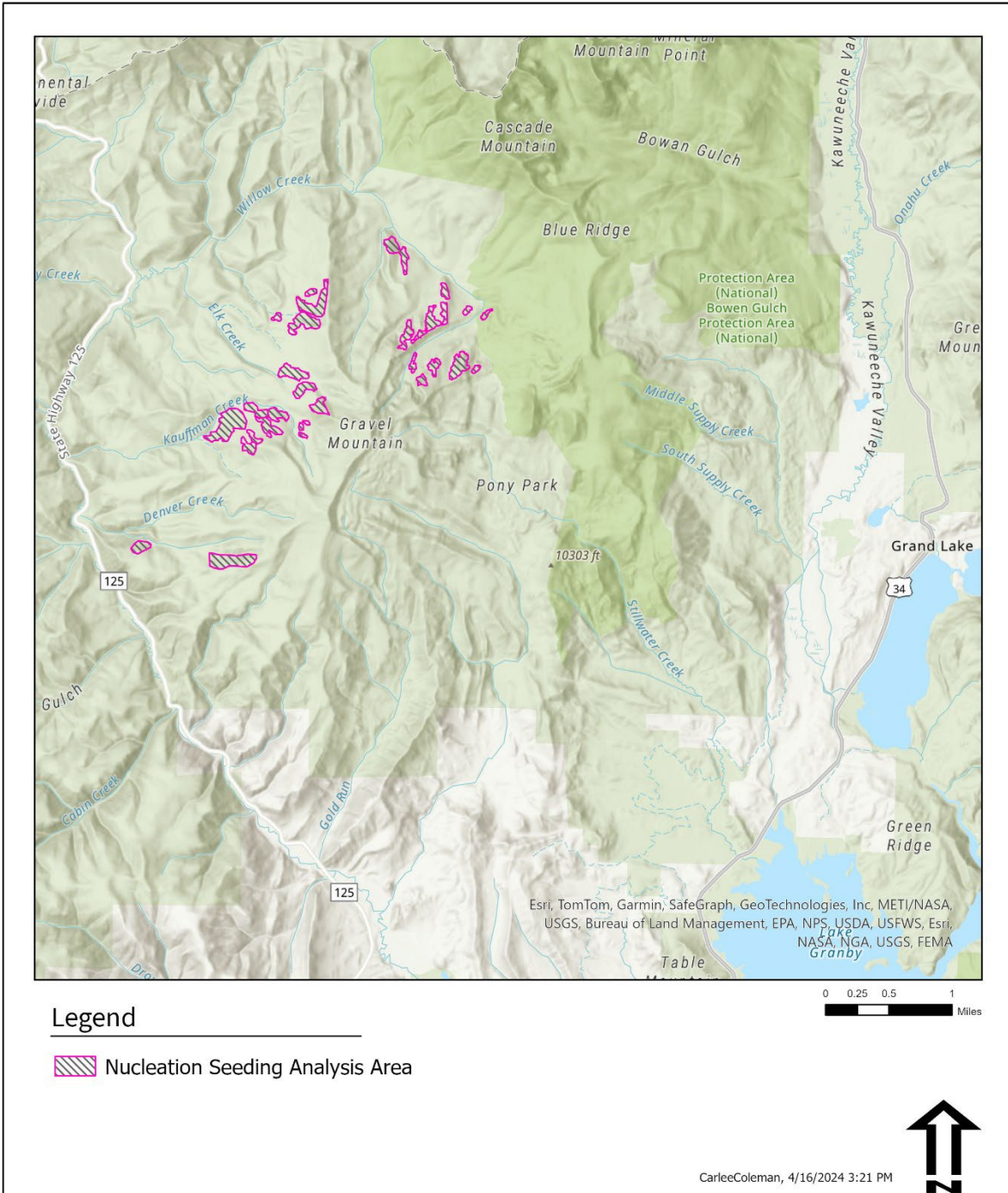
Map 2.



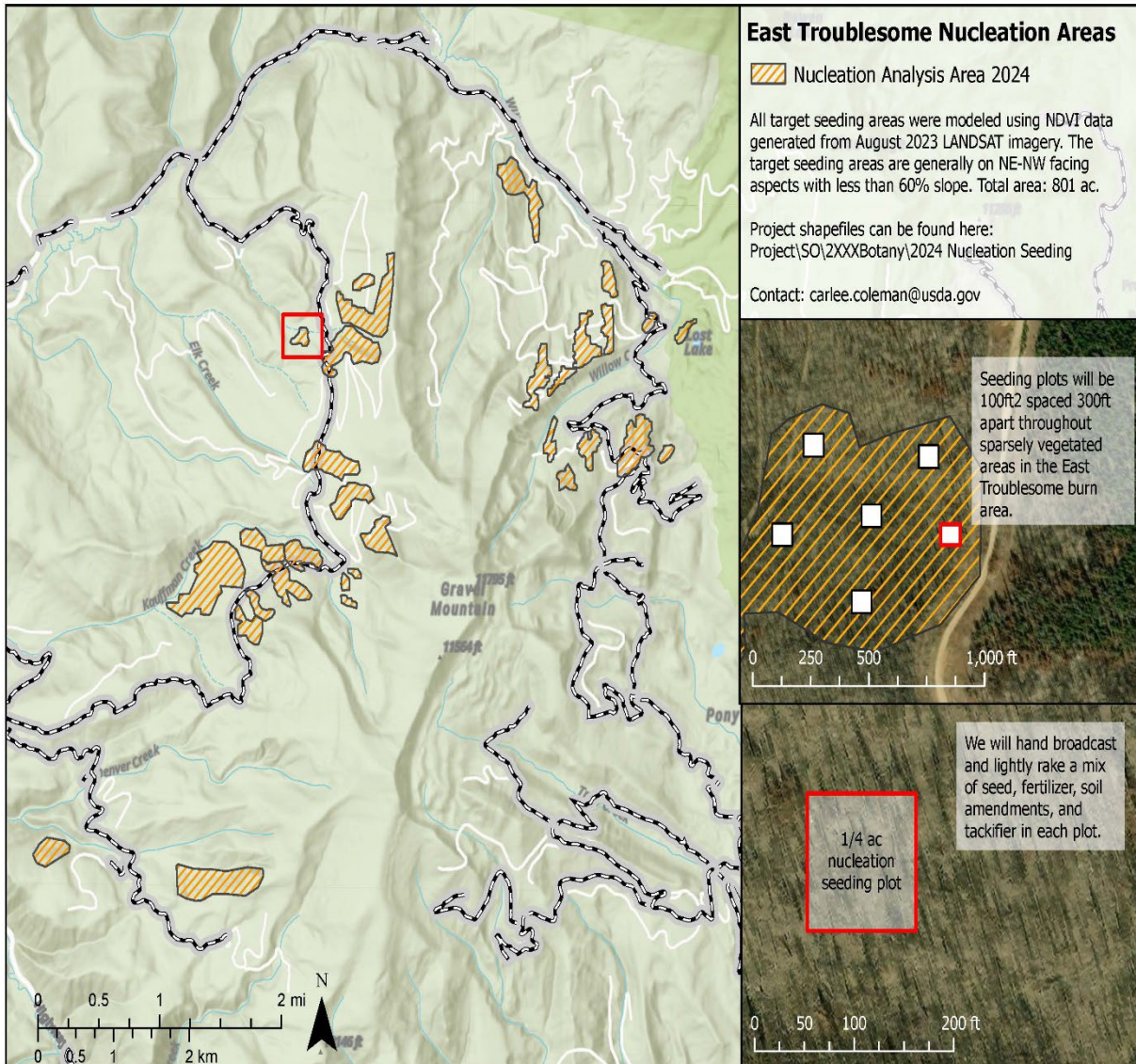
Forest Service
U.S. DEPARTMENT OF AGRICULTURE

East Troublesome Nucleation Seeding Areas

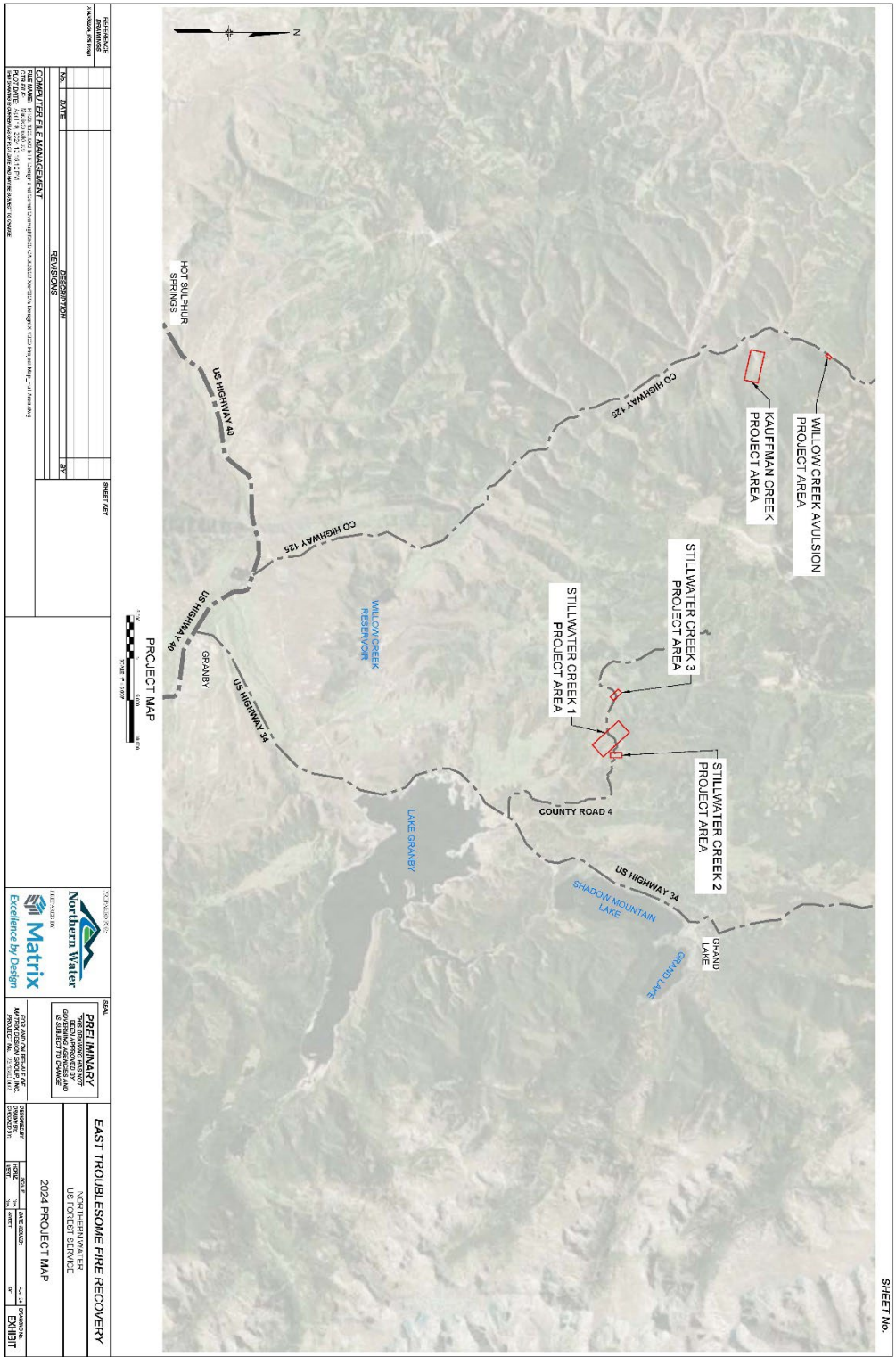
Arapaho and Roosevelt National Forests & Pawnee National Grassland | Sulphur Ranger District



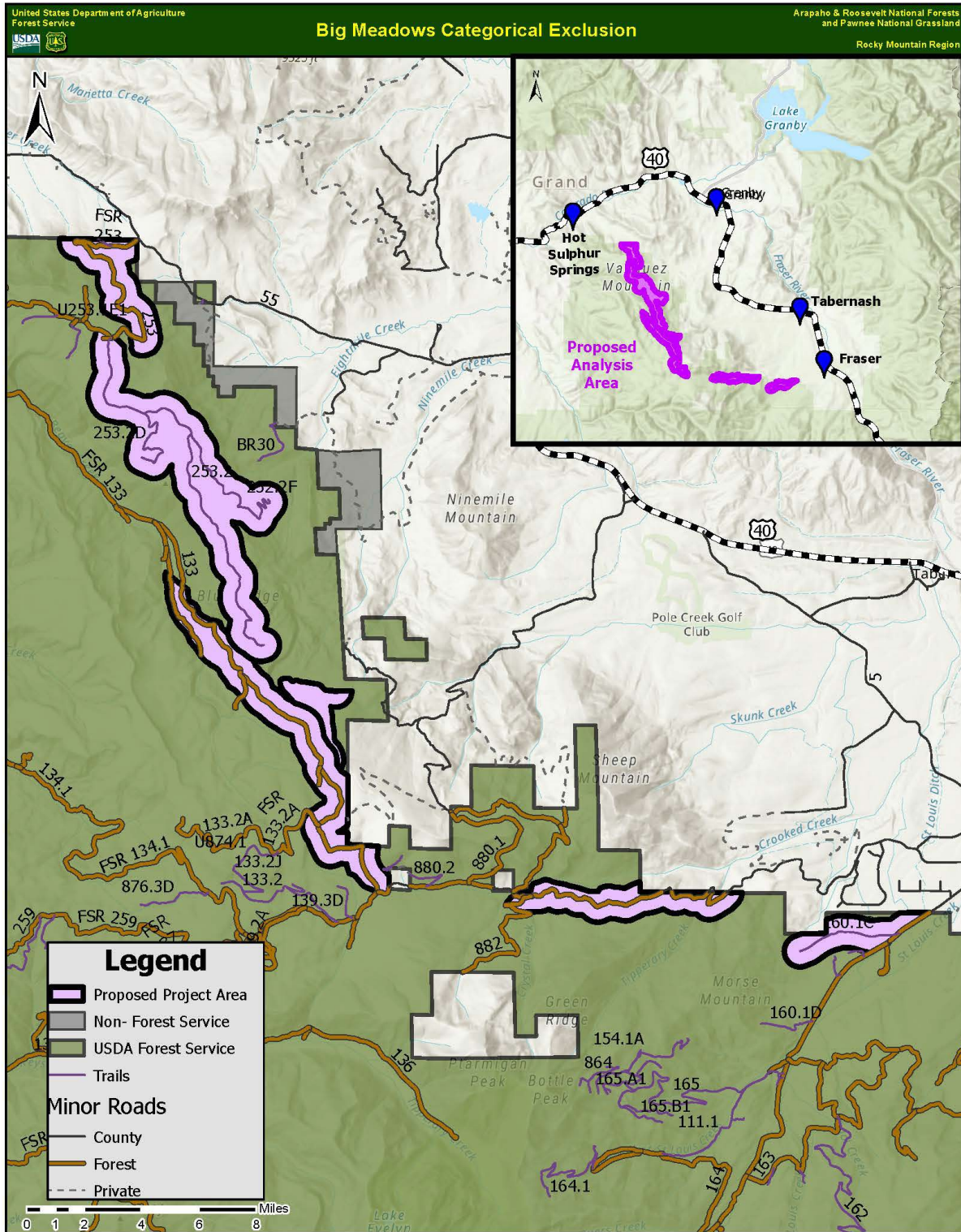
Map 3.



Map 4.



Map 5.



This product is reproduced from geospatial information prepared by the U.S. Department of Agriculture, Forest Service. GIS data and product accuracy may vary. They may be developed from sources of differing accuracy, accurate only at certain scales, based on modeling or interpretation, incomplete while being created or revised, etc. Using GIS products for purposes other than those for which they were created, may yield inaccurate or misleading results. The Forest Service reserves the right to correct, update, modify, or replace, GIS products based on new inventories, new or revised and if necessary in conjunction with other federal, state or local public agencies or the public in general as required by policy or regulation. Previous recipients of the products may not be notified unless as required by policy or regulation. For more information concerning this map, contact the Arapaho & Roosevelt National Forests and Pawnee National Grassland, 2150 Centre Ave., Building E Fort Collins, CO 80526.



Town of Grand Lake will post Accounts Payable online after Board of Trustees Approves it.

Feel free to reach out to Heike Wilson, Treasurer at hwilson@toglco.com or call 970-776-0779 if would like to view Accounts Payable before the Board of Trustees Approves it. List will be available the Thursday before the 2nd and 4th Monday of each month by request



1026 Park Ave · PO Box 99
Grand Lake, CO 80447
970-627-3435
www.townofgrandlake.com

To: Mayor Kudron and the Board of Trustees
From: John Crone, Town Manager
Re: Selection of Mayor Pro Tem
Date: April 24, 2022

Background

Pursuant to State statute C.R.S. 31-4-303 and Town Code Chapter 2, Articles 1, Section 4, the Board of Trustees is required to choose a Trustee to serve Mayor Pro Tem, who, in the absence of the Mayor from any meeting of the Board or during Mayor’s absence from the Town or his inability to act, shall perform the duties of Mayor.

Recommendation

Staff recommends that the Board of Trustees appoint a current trustee to serve Mayor Pro Tem by approving the following motion.

I move that _____ be appointed to serve as Mayor Pro Tem for the current Board’s term.



1026 Park Ave · PO Box 99
Grand Lake, CO 80447
970-627-3435
www.townofgrandlake.com

To: Mayor Kudron and the Board of Trustees
From: John Crone, Town Manager
Re: Selection of a Financial Trustee
Date: April 22, 2024

Background

In May 2020, the Board of Trustees created the position of Financial Trustee. The Financial Trustee serves a two-year term to be selected at the first meeting following every election. The Financial Trustee serves as Chair of the Finance Committee and serves as the Board of Trustees’ liaison for budgetary issues. The Financial Trustee also serves on the Board of Trustees’ Executive Committee.

Recommendation

Staff recommends that the Board of Trustees appoint a current trustee to serve Financial Trustee by approving the following motion.

I move that _____ be appointed to serve as Financial Trustee for the current Board’s term.



April 22, 2024

Applicant: Grand Arts Council
Initiated by: Alan Walker
Presented By: Alayna Carrell, Town Clerk

Introduction: An application for a Special Event Liquor Permit was received from Grand Arts Council, with supporting documentation.

The request is to sell malt, vinous and spirituous liquor by the drink for consumption on the premises only for their, "Comedy Night" event to be held May 25, 2024, from 5:00 p.m. to 10:00 p.m. at the Grand Lake Community House, located at 1025 Grand Avenue. Grand Arts Council qualifies for a Special Events Liquor Permit as it is incorporated with the State of Colorado as a social non-profit organization and has not received more than 15 Special Events Liquor License Permits for 2024, this is their second request.

The Board must investigate the application and could deny the permit if its issuance would injure the public welfare by reason of the nature or location of the special event, or failure of the applicant to conduct past special events in compliance with applicable laws and regulations.

Neighborhood Boundaries: The town limits of Grand Lake are the neighborhood boundaries. The proposed location is at 1025 Grand Avenue, which is more than 500 feet from any educational institution; therefore, State Statute does not prohibit liquor from being sold from this location.

Financial Details: The respective license fee of \$100.00 has not been collected, the applicant requests the fee be waived.

Background Check: The application was turned over to the Grand County Sheriff's Office, they found no adverse information that would affect the issuance of the license.

Legal Requirements:

Posting: Notice of Hearing was posted, April 9, 2024, at: 1025 Grand Avenue

Attachments: Application for a Special Events Permit & a Diagram of the Premises

Staff Recommendation

Staff recommends the Town Board approve the Grand Arts Council Special Event Liquor Permit, for their "Comedy Night" event, on May 25, 2024, at the Grand Lake Community House and waive the \$100 permit fee.

Town of Grand Lake
1026 Park Avenue
P.O. Box 99
Grand Lake, CO 80447

APR 09 2024

DR 8439 (02/27/24)
COLORADO DEPARTMENT OF REVENUE
Liquor Enforcement Division
PO BOX 17087
Denver CO 80217-0087
(303) 205-2300

Departmental Use Section 10, Item C.

Application for a Special Events Permit

Liquor Permit Number (Do Not Fill Out)

[Empty box for Liquor Permit Number]

In order to qualify for a Special Events Permit, You **Must Be a Qualifying Organization Per 44-5-102 C.R.S. and One of the Following (See back for details.)**

- Social
- Athletic
- Philanthropic Institution
- Fraternal
- Chartered Branch, Lodge or Chapter
- Political Candidate
- Patriotic
- National Organization or Society
- Municipality Owned Arts Facilities
- Political
- Religious Institution

LIAB Type of Special Event Applicant is Applying for:

- 2110 Malt, Vinous And Spirituous Liquor \$25.00 Per Day
- 2170 Fermented Malt Beverage \$10.00 Per Day

Name of Applicant Organization or Political Candidate State Sales Tax Number (Required)

GRAND ARTS COUNCIL

[Empty box for State Sales Tax Number]

Mailing Address of Organization or Political Candidate

P.O. Box 762

City State ZIP Code

GRAND LAKE

CO

80447

Address of Place to Have Special Event

COMMUNITY HOUSE 1026 GRAND AVE

City State ZIP Code

GRAND LAKE

CO

80447

Authorized Representative of Qualifying Organization or Political Candidate

ALAN WALKER

Date of Birth (MM/DD/YY)

[Empty box for Date of Birth]

Phone Number

[Empty box for Phone Number]

Authorized Representative's Mailing Address (if different than address provided in Question 2.)

[Empty box for Mailing Address]

City State ZIP Code

[Empty box for City]

CO

80447

Event Manager

Section 10, Item C.

SAME

Date of Birth (MM/DD/YY)

Phone Number

Event Manager Home Address

City

State

ZIP Code

Email Address of Event Manager

1. Is the place to have the Special Event located on State-owned property?

Yes No

2. Has Applicant Organization or Political Candidate been issued a Special Event Permit this Calendar Year?

No Yes, How many days?

1

3. Is the premises for which your event is to be held currently licensed under the Colorado Liquor or Beer codes?

No Yes, License Number

4. Does the Applicant Have Possession or Written Permission for the Use of The Premises to be Licensed?

Yes No

List Below the Exact Date(s) for Which Application is Being Made for Permit

Section 10, Item C.

Date
MAY 25, 2024

Date

From:
5 PM

To:
10 PM

From:

To:

Date

Date

From:

To:

From:

To:

Date

Date

From:

To:

From:

To:

Date

Date

From:

To:

From:

To:

Date

Date

From:

To:

From:

To:

Date

Date

From:

To:

From:

To:

Date

Date

From:

To:

From:

To:

Date

Date

From:

To:

From:

To:

Oath of Applicant

Section 10, Item C.

I declare under penalty of perjury in the second degree that I have read the foregoing application and all attachments thereto, and that all information therein is true, correct, and complete to the best of my knowledge.

Title

BOARD PRESIDENT

Signature

[Handwritten Signature]

Date (MM/DD/YY)

04/09/24

Report and Approval of Local Licensing Authority (City or County)

The foregoing application has been examined and the premises, business conducted and character of the applicant is satisfactory, and we do report that such permit, if granted, will comply with the provisions of Title 44, Article 5, C.R.S., as amended.

Therefore, this Application is Approved.

Local Licensing Authority (City or County)

City County

Telephone Number of City/County Clerk

Title

Signature

Date (MM/DD/YY)

Do Not Write in this Space - For Department of Revenue Use Only

Liability Information

License Account Number

Liability Date

State

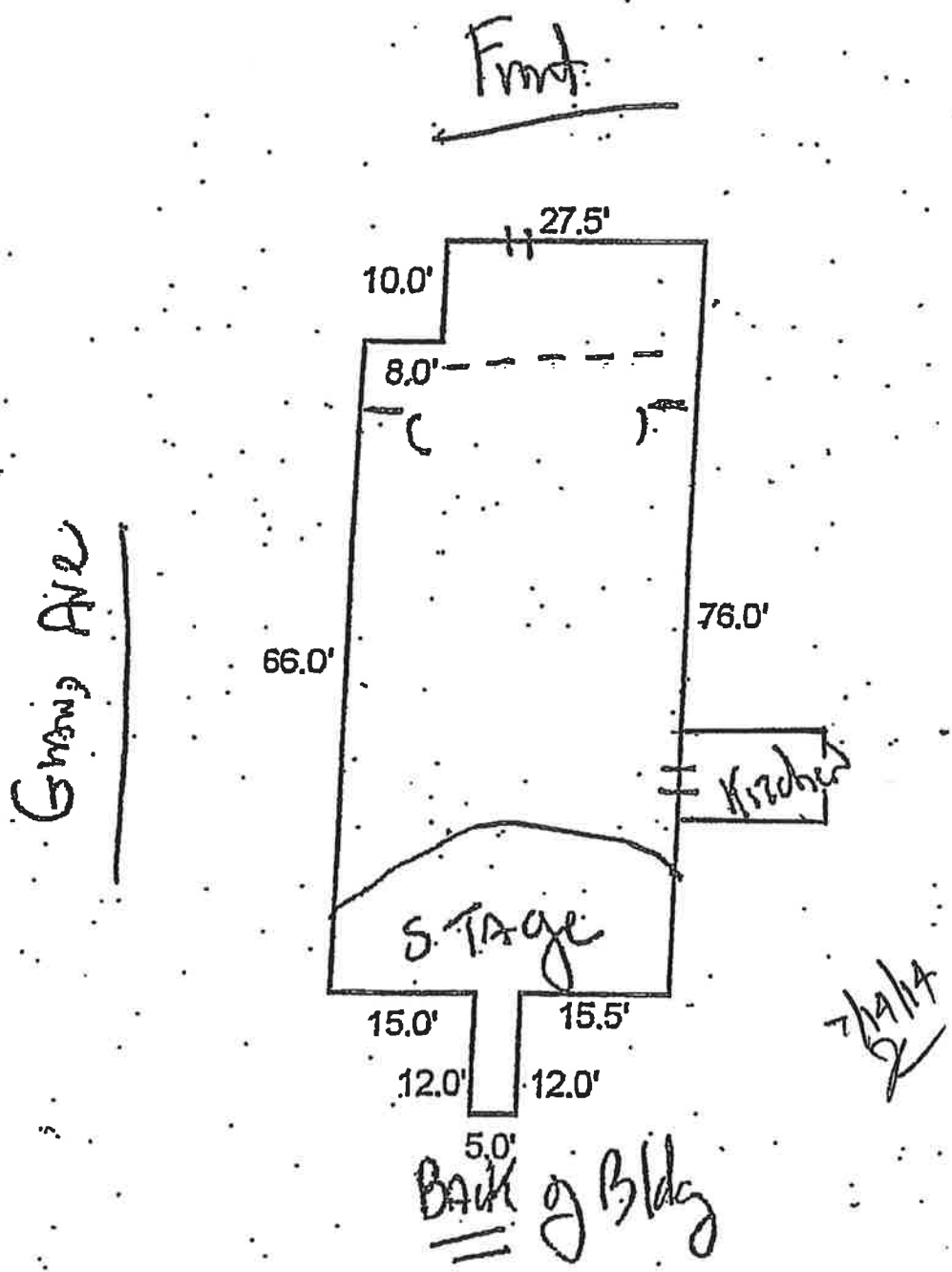
Total

-750 (999)

\$

.00

Grand Lake Community House





1026 Park Ave · PO Box 99
Grand Lake, CO 80447
970-627-3435
www.townofgrandlake.com

Section 10, Item D.

April 22, 2024

To: Mayor Kudron and Board of Trustees
From: Alayna Carrell, Town Clerk
Re: Approving a New Special Event Permit from AEG Presents for their, "Trampled by Turtles" Concert

Purpose

The Town has received a request from AEG Presents for the use of Lakefront Park to hold their "Trampled by Turtles" concert on July 13, 2024.

Background

AEG Presents has been the world's leading sports and live entertainment company for over twenty years and counting. Their goal is to aspire to excite and delight fans across the world by delivering the most compelling sports and live entertainment events. This is their first event in Grand Lake and are hoping to make this a reoccurring event with future artists to showcase.

Attachments

A map has been provided as part of the Special Event Permit Application Packet that outlines the setup/boundaries of the festivities.

Board Action

The Board has several options to consider including:

1. Granting the new special event permit from AEG Presents; or
2. Granting the request with modifications; or
3. Deny the request.

Suggested motions:

1. ***I move to APPROVE THE NEW SPECIAL EVENT PERMIT FROM AEG PRESENTS FOR THEIR "TRAMPLED BY TURTLES" CONCERT ON JULY 13, 2024.***

Or

2. ***I move to APPROVE THE NEW SPECIAL EVENT PERMIT FROM AEG PRESENTS FOR THEIR "TRAMPLED BY TURTLES" CONCERT ON JULY 13, 2024, as presented, with the following conditions _____.***

Or

3. ***I move to DENY THE NEW SPECIAL EVENT PERMIT FROM AEG PRESENTS FOR THEIR "TRAMPLED BY TURTLES" CONCERT ON JULY 13, 2024.***

Event Details Continued

Section 10, Item D.

Please answer the following questions in detail. If more space is needed to adequately respond to the questions, attach them to this application; note in the space given where to find the response in the additional documentation.

What is the precise nature of the event: _____
Concert-Grand Lake Folk Fest

Detail the itinerary (dates & times) for event and clean-up: _____
07.12 -site build 10am-5pm. 07.13-concert 2pm-10pm. 07.14-load out 10am-5pm.

List all Town facilities or parks to be used for the event: _____
Grand Lake park-town beach parking lot

Please fill out the Facility Rental Application for each facility to be utilized

State the compatibility with the surrounding properties and how the event will impact the neighboring businesses. Comments from surrounding businesses may be requested. _____
Bar/restaurants/hotels will see an increase of customers this weekend.

List exact dates, times, and locations of requested street closures or blocking of parking spaces: _____
Grand Lake park-town beach parking lot- 07.12 site build 10am-5pm. 07.13-concert 2pm-10pm.
~~07.14-load out 10am-5pm. Parking lot will be occupied 07.12 through 07.14~~

What is the anticipated impact to on-street parking: _____
Will not impact residential areas. Will be creating messaging and parking plan for ticket holders.

Detail planned signage for the event including dimensions of signs, locations, dates placed & removed: _____
72"x24", 13 oz vinyl, 1" webbed hem, grommets every 24" (Check In/Medical/2 Emergency Exit/ADA) for the site. See map.

Detail trash and waste plan, including placement & removal of containers and post event clean up: _____
Hired site cleaning company Xclusive. Will clean site during the concert to maintain cleanliness. Full site clean next show. Full site clean following load out and breakdown 07.14

List any special requests or services to be provided by the town such as electricity sprinkler shut-off, sound system use, marquee announcement, use of Town Park kiosk: _____

NA

By signing below the applicant acknowledges they have received, reviewed, and understands the requirements set forth in Municipal Code Chapter 11: Municipal Property Regulations, including the notes below*. The applicant further acknowledges the information contained on the application is true and correct and that submission of false information shall be cause for the SEP to be immediately revoked without notice or hearing. During the event, the SEP shall be available and presented upon demand at the location of the Special Event.

- * Clean-up must be completed within 24 hours of the end of the event. If this is not accomplished the Town Staff will finish the clean-up resulting in a \$50.00 per hour per staff member charge to the even organization and no refunding of the damage deposit.
- * No stakes may be used in any town park
- * No alcohol is allowed unless a Special Event Liquor Permit has been issued

Mandy Rogers

Signature

04/01/2024

Date

For questions contact the town: Phone: 970-627-3435 Email: town@toglco.com





April 22nd, 2024

To: Mayor Kudron and The Board of Trustees

From: Kim White, Community Development Director

RE: Review of a Conditional Use Permit for a Marijuana Business Located at Block 26, Lots 15, Town of Grand Lake; More Commonly Referred to as 525 Grand Avenue



Purpose

The Town has received a Conditional Use Permit (CUP) application from Verts Grand Lake, LLC (“The Applicant”) care of Daniel Rowland for a Marijuana business that requires recommendation by the Planning Commission and approval of a Conditional Use permit by the Board per Municipal code 6-5-10(E)(3) and 12-2-31(B) located at Lot 15, Block 26, Town of Grand Lake, also known as 525 Grand Avenue.

Conditional Uses are those uses allowed in a district, in addition to the uses by right, where so authorized, when and if a Conditional Use Permit (CUP) is granted under 12-2-31(B) of the Grand Lake Municipal Code.

Background

Per municipal code 12-2-31 (B) staff presented the application to the Planning Commission on April 17th, 2024 at which point the Planning Commission discussed the matter and moved to continue until May 1st, 2024

Since the Planning commission continued the hearing and did not make a recommendation to the Board, staff requests that the Board make a motion to Continue the Conditional Use Permit Hearing until May 13th 2024, or as soon as possible thereafter.

Motion

I motion to continue this Public Hearing until May 13th 2024, or as soon thereafter as possible



Grand Lake Board of Trustees

Consideration to Recommend to the Grand Lake Board of Trustees to Amend Town Code 12-2-27 Regarding The Supplemental Regulations for Setback, Height, and Area

TO: Mayor Kudron and Trustees
FROM: Kimberly White, Community Development Director
DATE: 04/22/2024
RE: Ordinance 05-2024; Consideration to Recommend to the Grand Lake Board of Trustees to Amend Town Code 12-2-27 Regarding the Supplemental Regulations for Setback, Height, and Area

Purpose:
Town staff has been directed to draft an amendment to the current supplemental regulations to remove language that does not exemplify the character of the Town of Grand Lake.

Background:
Each separate zone in the Town has a maximum height allowance listed for structures in that zone. In Chapter 12 Article 2 Section 27 additional height regulations are listed to allow variance requests for specific items to be taller than the code provides. At the 4/3/2024 planning commission meeting, the commissioners discussed the current language in Section 12-2-27 (A)(3)(b). The items that are to be removed from the current code language, shown with strikethrough language, will still be allowed, however, they will not be allowed over the zoning height restrictions of the zone district in which they are located. Only items listed in the supplemental regulations can apply for an exception to be made when they are proposed to be higher than their designated zoning district allows. Staff brought a resolution to the Planning Commission meeting on 4/17/2024 for a recommendation to the Board. The Planning Commission voted unanimously to recommend that the Board adopt the code change at their next meeting.

Municipal Code (With proposed strikethrough):
12-2-27 (A)(3)
(b)Chimneys, church steeples, cooling towers, elevator bulkheads, fire towers, monuments, stacks, stage towers or theatre scenery lofts, tanks, water towers, ~~ornamental towers, spires, grain elevators~~, or necessary mechanical appurtenances may exceed the maximum height regulations of the zone district in which they are located provided the maximum height for the use under question is set by the procedures outlined in Section 12-2-27(B) Variance Request Procedure, but in no instance shall such use exceed sixty feet (60') in height.

Motion:
Move to Adopt Ordinance 05-2024 updating 12-2-27 (A)(3)(b) as written.

or

Move to Adopt Ordinance 05-2024 updating 12-2-27 (A)(3)(b) with the following changes _____.

Or

Move to Deny the Ordinance 05-2024

**TOWN OF GRAND LAKE
BOARD OF TRUSTEES
ORDINANCE 05-2024**

**AN ORDINANCE TO AMEND TOWN CODE 12-2-27 REGARDING THE SUPPLEMENTAL
REGULATIONS FOR SETBACK, HEIGHT, AND AREA**

WHEREAS, the Board of Trustees (the “Board”) of the Town of Grand Lake, Colorado, pursuant to Colorado Statute is vested with the authority of administering the affairs of the Town of Grand Lake, Colorado; and

WHEREAS, the Planning Commission of the Town of Grand Lake (the “Commission”), pursuant to Colorado Revised Statutes and the Town of Grand Lake Municipal Code (“The Code”), is vested with the authority to perform such duties as are conferred upon them, including making recommendations to the Board; and,

WHEREAS, the Town of Grand Lake Municipal Code Title 12, Article 2 was adopted to establish regulations and restrictions in accordance with a land use plan to, among other things, provide comprehensive regulations restricting the erection, construction, reconstruction, alteration, repair and use of building, structures, and land within the Town of Grand Lake; and

WHEREAS, the Town Code Municipal Code Title 12, Article 2, Section 27 provides supplemental regulation for setback, height, and area in all zoning districts and land use; and

WHEREAS, the Planning Commission of the Town of Grand Lake has determined the additional height regulations have language that is either outdated, or is not applicable to the Town of Grand Lake design Code and does not exemplify the character of the Town of Grand Lake; and

WHEREAS, the Planning Commission of the Town of Grand Lake reviewed the language for the supplemental regulations for setback, height, and area, and unanimously approved Planning Commission Resolution 05-2023 at its regular meeting April 17, 2024, recommending revisions to the same; and

WHEREAS, the Board has determined that it is in the interest of the Town to amend Chapter 12, Article 2, Section 27 of the Code in conformance with the recommendations of the Planning Commission.

**NOW THEREFORE BE IT ORDAINED BY THE BOARD OF TRUSTEES OF THE TOWN OF
GRAND LAKE, COLORADO AS FOLLOWS:**

1. The Board of Trustees hereby amends Section 12-2-27 (A)(3)(b) of the Municipal Code of the Town of Grand Lake with the removal of the ~~strike through language~~ to read in its entirety as follows:

Chimneys, church steeples, cooling towers, elevator bulkheads, fire towers, monuments, stacks, stage towers or theatre scenery lofts, tanks, water towers, ~~ornamental towers, spires, grain elevators~~, or necessary mechanical appurtenances may exceed the maximum height regulations of

the zone district in which they are located provided the maximum height for the use under question is set by the procedures outlined in Section 12-2-27(B) Variance Request Procedure, but in no instance shall such use exceed sixty feet (60') in height.

2. Severability: If any Article, Section, paragraph, sentence, clause, or phrase of this Ordinance is held to be unconstitutional or invalid for any reason, such decision shall not affect the validity of the remaining portions of this Ordinance. The Board of Trustees declares that it would have passed this Ordinance and each part or parts thereof irrespective of the fact that any one part or parts be declared unconstitutional or invalid.

3. Repeal: Existing Ordinances or parts of Ordinances covering the same matters as embraced in this Ordinance are hereby repealed and all Ordinances or parts of Ordinances inconsistent with the provisions of this Ordinance are hereby repealed, except that this repeal shall not affect or prevent the prosecution or punishment of any person for any act done or committed in violation of any Ordinance hereby repealed prior to the taking effect of this Ordinance.

INTRODUCED, PASSED AND ADOPTED AT A REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE TOWN OF GRAND LAKE, COLORADO, THIS 22ND DAY OF APRIL, 2024.

Votes Approving: _____
Votes Opposed: _____
Absent: _____
Abstained: _____

ATTEST:

TOWN OF GRAND LAKE

Alayna Carrell
Town Clerk

By: _____
Steve Kudron
Mayor



1026 Park Ave · PO Box 99
Grand Lake, CO 80447
970-627-3435
www.townofgrandlake.com

To: Mayor Kudron and the Grand Lake Board of Trustees
From: John Crone, Town Manager
Re: Filling a Vacancy on the Board of Trustees
Date: April 22, 2024

Board Vacancy

Effective today, April 22, 2024, the Board of Trustees has a vacancy caused by having too few candidates running in the past election.

Filling the Vacancy

When a vacancy occurs on the Board of Trustees, the next steps are dictated by both Colorado Revised Statute § 31-4-205 and Municipal Code § 2-3-5. The language of the state statute dictates a timeline for filling a vacancy:

- (2) Within sixty days after a vacancy occurs in the city council, the council shall:
 - (a) Appoint a person possessed of all statutory qualifications to fill the vacancy until the term of office of a successor elected at the next regular election has commenced as provided in section 31-4-105; or
 - (b) Order an election, subject to the municipal election code, to be held as soon as practicable to fill the vacancy until the term of office of a successor elected at the next regular election has commenced as provided in section 31-4-105.
- C.R.S. § 31-4-205(2)

The language governing the process is largely mirrored in the Grands Lake Municipal Code: Filling Vacancies in Elective Offices

The Board of Trustees shall have power, by appointment, to fill all vacancies in the Board or in any other elected office, and the person so appointed shall hold office until the next regular election and until his successor is elected and qualified. If the term of the person creating the vacancy was to extend beyond the next regular election, the person elected to fill the vacancy shall be elected for the unexpired term. Where a vacancy or vacancies exist in the office of trustee and a successor or successors to be elected at the next election to fill the unexpired term or terms, the three candidates for trustee receiving the highest number of votes shall be elected to four-year terms and the candidate or candidates receiving the next highest number of votes, in descending order, shall be elected to fill the unexpired term or terms. (C.R.S. 31-4-301(5), 1973, 1979 Supp.)

- Grand Lake Municipal Code § 2-3-5.

These requirements establish Friday, June 21, 2024, as the final date on which the Board of Trustees must appoint someone to fill the vacancy or schedule a special election. There is no requirement that the Town advertises the vacancy or solicits applications; although, traditionally, the Town has taken those actions.



1026 Park Ave · PO Box 99
Grand Lake, CO 80447
970-627-3435
www.townofgrandlake.com

Whoever is selected to fill the vacancy will only fill the vacancy until a successor is elected in the April 2026, election.

The Town's Municipal Code requires that all Trustees meet certain qualifications: Trustees shall be qualified electors who have resided within the limits of the Town for a period of at least twelve (12) consecutive months immediately preceding the date of the election; provided that in case of annexation, any person who has resided within the annexed territory for the time prescribed shall be deemed to have met the residence requirements for the Town to which the territory was annexed. (C.R.S. 31-4-301(1), 1973)

- Grand Lake Municipal Code § 2-4-1.

Next Steps

Due to the burdens associated with a special election, staff recommends that the Board of Trustees take steps to appoint someone to fill the vacancy. To accomplish this the Board of Trustees should select a due date for applications to fill the vacancy and instruct staff to post notice of the vacancy in the local newspaper and at the Post Office and Town Hall. The Board of Trustees should also set the requirements for applications (i.e. letter of interest, proof of eligibility).

The Board will also need to decide when it wants to make the appointment. The Board has a regular meeting scheduled on June 10 (the next scheduled meeting is June 24, 3 days after the deadline). In order to give staff time to review the applicants qualifications, staff recommends that the Board set a deadline of Wednesday, June 5, 2024, at 4:30 pm for the return of applications. Staff also recommends that the Board interviews any selected candidates at the workshop and makes the appointment at the regularly scheduled Board of Trustees' Meeting on June 10, 2024.

Motion

Staff recommends the adoption of the following motion with any changes as directed by the Board.

I move to have the Mayor instruct the Town Manager to post the attached Notice of Vacancy and Request for Applicants in the local newspaper, at Town Hall, the Grand Lake Post Office, and anywhere else that staff determines is appropriate; and, that the Board of Trustees adopt the timelines therein for the appointment of a Trustee to fill the current vacancy on the Grand Lake Board of Trustees.



1026 Park Ave · PO Box 99
Grand Lake, CO 80447
970-627-3435
www.townofgrandlake.com

Notice of Vacancy and Request for Applicants

The Town of Grand Lake currently has one vacancy on the Board of Trustees to be filled by appointment at the June 10, 2024, Board of Trustees Meeting. The term expires in April 2026.

Interested parties must be a registered elector of the Town of Grand Lake, at least 18 years of age, and have resided in the Town of Grand Lake for a period of at least 12 consecutive months immediately preceding the date of appointment.

Qualified individuals must submit a letter of interest and proof of qualification by June 5, 2024, no later than 4:30 P.M. to the Town Clerk at Town Hall located at 1026 Park Avenue, P.O. Box 99, Grand Lake, CO 80447. The letter of interest may be emailed to clerk@toglco.com.

Questions may be directed to the Town Manager at manager@toglco.com or at 970-531-8900.



1026 Park Ave · PO Box 99
Grand Lake, CO 80447
970-627-3435
www.townofgrandlake.com

To: Mayor Kudron and the Board of Trustees
From: John Crone, Town Manager
Re: Appointment of Town Officers
Date: April 22, 2024

Background

Pursuant to State statute C.R.S. 31-4-304 and Town Code Chapter 2, Articles 8, 9, 10, and 11, the Town is required to appoint several officers after each biennial election. These include the Town Clerk, Town Clerk Pro Tem, Town Treasurer, and Town Attorney.

Currently, we have people serving in all these positions.

Recommendation

Staff recommends that the person identified in each of the following motions be appointed in the specific role identified.

- 1) Consideration of the appointment of the Town Clerk for the Town of Grand Lake
Proposed Motion:
I move that Alayna Carrell be appointed Town Clerk for the Town of Grand Lake.
- 2) Consideration of the appointment of the Town Clerk Pro-Tem for the Town of Grand Lake
Proposed Motion:
I move that Katie Hearsom be appointed Town Clerk Pro Tem for the Town of Grand Lake.
- 3) Consideration of the appointment of the Town Treasurer for the Town of Grand Lake
Proposed Motion:
I move that Heike Wilson be appointed Town Treasurer for the Town of Grand Lake.
- 4) Consideration of the appointment of the Town Attorney for the Town of Grand Lake
Proposed Motion:
I move that the Krob Law Office, LLC be appointed Town Attorney for the Town of Grand Lake.
- 5) Consideration of the appointment of the Town Judge for the Town of Grand Lake
Proposed Motion:
I move that effective May 2, 2024, John Crone be appointed Town Judge for the Town of Grand Lake.