



# GRAND LAKE BOARD OF TRUSTEES WORKSHOP AND MEETING MINUTES

Monday, June 13, 2022, at 6:00 PM

Town Hall Board Room – 1026 Park Avenue

*The Town of Grand Lake upholds the Six Pillars of Character:  
Citizenship, Trustworthiness, Respect, Responsibility, Fairness and Caring*

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## A. Call to Order

The regular meeting of the Board of Trustees was called to order by Mayor Kudron at 6:10 P.M. in the Town Hall Board Room.

## B. Pledge of Allegiance

Mayor Kudron led everyone in reciting the Pledge of Allegiance.

## C. Six Pillars of Character: Citizenship, Trustworthiness, Respect, Responsibility, Fairness, Caring

## D. Announcements

Mayor Kudron announced: Please turn off all cell phones during the meeting.

## E. Roll Call

Mayor Kudron, Mayor-Pro-Tem Bjorkman, Trustee Arnston, Bergquist, Packer, Sobon and Strachan. Town Clerk Pro-Tem Hearsom, Town Manager Crone and Town Attorney Krob.

## F. Conflicts of Interest

Mayor Kudron stated if there are any conflicts of interest with any item on this evening's agenda, Trustees may announce their conflict at this time. **NONE**

## G. Manager's Report

### Flooding

On Saturday night, Tonahutu Creek flooded over its bank by the water plant headgates. The floodwater flowed down CR 663 and across Portal Road, down the CDT and onto Hancock. Due to quick work in the middle of the night by our Public Works team, damage was limited. We are working with RMNP to find a more permanent solution.

### Town Clerk Resigned

Jenn Thompson, our Town Clerk, notified us last Friday that she would no longer be working with the Town because of family reasons. She did not give any notice. Town Staff immediately posted the position, and we hope to have a new clerk hired as soon as possible. Until a new clerk is on board, Town staff is taking on the workload of processing all of the liquor licenses and business licenses.

### HR Company

Staff has finished reviewing proposals from various HR companies that would allow us to outsource all our HR work. After reviewing all the proposals, staff has selected Paychex (pending a review of their references) to provide this service. Paychex already supplies payroll services for the Town, so choosing them will allow for a seamless integration of all our outsourced administrative work.

### Upcoming Event

In June, we have the Chili Cookoff scheduled for the 25<sup>th</sup>, and the Polar Plunge supporting Taking Steps for Cancer on the 26<sup>th</sup>.

The Fourth of July is on a Monday this year. At this time, the Town is still planning on having fireworks over the lake; however, we will be keeping a close eye on fire conditions as we approach the date.

#### Dust Control

Public works is finishing regrading our gravel roads and applying dust control this week. Please be careful around the equipment and trucks as they complete this important task.

#### Town Docks

The repair work was completed on the Town Docks earlier today. They are now safe for boaters to tie up and access the Town.

#### Sandbags

As spring runoff gets rolling, Northern Water has delivered a semi load of sandbags to the Grand Lake Center field. These sandbags are free to anyone who needs them. You can just stop by the field and pick up however many you need.

#### Still Hiring

Even with our new hire, the Town is still looking to bring on another Public Works member, as well as continuing to look for summer marina workers. We have also posted the positions of Administrative Assistant / Permit Tech and Town Clerk. If you know anyone interested in any of these positions, please have them reach out to Town staff.

#### Marina Hours

The Marina has been closed on Tuesdays and Wednesdays as Capt. Rick completed training of his summer crew. Beginning next week, the Marina will be open seven days a week.

#### Summer Day Camp

The state inspections for Summer Day Camp have been completed and we are planning on having our first day of camp on June 15.

#### The Green Building

Town staff has been in contact with the contractor for the Green Building (Out West Outfitters). Staff does not believe that the new paint color is appropriate under our current code. We will be working on finding a solution in the near future.

#### Ballot Questions for November's Election

Staff is preparing two ballot questions for the November election. The first question will address the sale of Town property for the Art Space project. The second question will address lifting the moratorium on marijuana and imposing an additional tax on its sales. The County Clerk is preparing an IGA to put the questions on the ballot. The IGA must be approved by August 30 and the ballot questions must be turned in before September 9.

#### Tonahutu Sandbar

Last week, the Town Manager inspected the sandbar pushing out from the end of Tonahutu Creek into the lake. The sandbar extends out about 40 feet at a depth of less than two feet. We will be contacting the Bureau of Rec to see if there is any way to buoy this site. Until then, please be careful boating near the shore.

#### Next Meeting

The next scheduled meeting will be held in three weeks. It is scheduled on June 27

## **H. Public Comment**

**Katie Beeson**- 13692 US Hwy 34- regarding the sales tax for groceries within the town. The state and the county have the same exemption as they do for certain foods. Grand Lake is an outlier in this case. This harms her business as well as others who sell groceries. Stated every municipality in the county and the state of Colorado are exempt for groceries except for Grand Lake. Requested the Board look at this exemption within the Town.

**Melissa Peters**-15 Centennial Drive, Fraser, Co- Ms. Peters wanted to introduce herself to the Board, she is running for Sheriff as an independent, so she will not be on ballot.

**Melinda Nelson**- 1398 County Road 466- stated her complaints regarding selling the pay as you throw trash bags from Ted's Place, as they are far too expensive. Suggested the Town sell rolls at a time rather than boxes at a time because small businesses can't afford those type of upfront costs. Mrs. Nelson also requested better signage to inform visitors of pay as you throw and the process as to how it works. Would also like someone at the town to drop the trash bags off for convenience.

**I. Items of Discussion**

**1. Consideration of Appointment of Greg Finch to the Planning Commission**

Mayor Pro-Tem Bjorkman made a motion to appoint Greg Finch to the Planning Commission. Trustee Bergquist seconded the motion. Town Clerk Pro-Tem Hearsom called the vote:

<b>Mayor Kudron</b>	<b>Aye</b>
<b>Mayor Pro-Tem Bjorkman</b>	<b>Aye</b>
<b>Trustee Bergquist</b>	<b>Aye</b>
<b>Trustee Arntson</b>	<b>Aye</b>
<b>Trustee Strachan</b>	<b>Aye</b>
<b>Trustee Packer</b>	<b>Aye</b>
<b>Trustee Sobon</b>	<b>Aye</b>

**2. Consideration of a Special Event Liquor Permit Request for the Troublesome Fest**

Mayor Kudron opened the public hearing for comment.

Kim White- 619 Center Drive- Supported the event as it's a great cause for the community but suggested the level of volume be monitored more closely this year, as last year it was loud for that size of a space.

Mayor Kudron closed the public hearing.

Trustee Arnston made a motion to approve a Special Event Liquor Permit for the Troublesome Fest. Trustee Strachan seconded the motion. Town Clerk Pro-Tem Hearsom called the vote:

<b>Mayor Kudron</b>	<b>Aye</b>
<b>Mayor Pro-Tem Bjorkman</b>	<b>Aye</b>
<b>Trustee Bergquist</b>	<b>Aye</b>
<b>Trustee Arntson</b>	<b>Aye</b>
<b>Trustee Strachan</b>	<b>Aye</b>
<b>Trustee Packer</b>	<b>Aye</b>
<b>Trustee Sobon</b>	<b>Aye</b>

**3. Consideration of a Special Event Liquor Permit Request for the Live Water Event**

Mayor Kudron opened the public hearing for comment.

Kirsten Heckendorf-846 Lake Avenue- Hoping this event will better educate everyone about our water and how important it is.

Mayor Kudron closed the public hearing.

Trustee Arnston made a motion to approve a Special Event Liquor Permit for the Live Water event. Mayor Pro-Tem Bjorkman seconded the motion. Town Clerk Pro-Tem Hearsom called the vote:

<b>Mayor Kudron</b>	<b>Aye</b>
<b>Mayor Pro-Tem Bjorkman</b>	<b>Aye</b>
<b>Trustee Bergquist</b>	<b>Aye</b>
<b>Trustee Arntson</b>	<b>Aye</b>
<b>Trustee Strachan</b>	<b>Aye</b>
<b>Trustee Packer</b>	<b>Aye</b>
<b>Trustee Sobon</b>	<b>Aye</b>

**4. Consideration to Approve Accounts Payable for June 2022**

Trustee Arnston made a motion to approve Accounts Payable for June 2022. Trustee Bergquist seconded the motion. Town Clerk Pro-Tem Hearsum called the vote:

<b>Mayor Kudron</b>	<b>Aye</b>
<b>Mayor Pro-Tem Bjorkman</b>	<b>Aye</b>
<b>Trustee Bergquist</b>	<b>Aye</b>
<b>Trustee Arntson</b>	<b>Aye</b>
<b>Trustee Strachan</b>	<b>Aye</b>
<b>Trustee Packer</b>	<b>Aye</b>
<b>Trustee Sobon</b>	<b>Aye</b>

**5. Discussion on Building Use Tax Policies**

Presented by Town Manager Crone.

**6. Letter of Recognition for Continental Divide Trail Volunteers**

Mayor Pro-Tem Bjorkman made a motion to approve a letter of recognition to Westgate Community School volunteers. Trustee Sobon seconded the motion. Town Clerk Pro-Tem Hearsum called the vote:

<b>Mayor Kudron</b>	<b>Aye</b>
<b>Mayor Pro-Tem Bjorkman</b>	<b>Aye</b>
<b>Trustee Bergquist</b>	<b>Aye</b>
<b>Trustee Arntson</b>	<b>Aye</b>
<b>Trustee Strachan</b>	<b>Aye</b>
<b>Trustee Packer</b>	<b>Aye</b>
<b>Trustee Sobon</b>	<b>Aye</b>

**7. Consideration of Resolution 18-2022, an Update to Three Mile Plan**

Trustee Packer made a motion to approve Resolution 18-2022, an update to the Three Mile Plan. Trustee Strachan seconded the motion. Town Clerk Pro-Tem Hearsum called the vote:

<b>Mayor Kudron</b>	<b>Aye</b>
<b>Mayor Pro-Tem Bjorkman</b>	<b>Aye</b>
<b>Trustee Bergquist</b>	<b>Aye</b>
<b>Trustee Arntson</b>	<b>Aye</b>
<b>Trustee Strachan</b>	<b>Aye</b>
<b>Trustee Packer</b>	<b>Aye</b>
<b>Trustee Sobon</b>	<b>Aye</b>

**8. Consideration of Ordinance 08-2022, Annexation of Matthews (21-acre) Parcel Part I and Consideration of Ordinance 09-2022, Annexation of Matthews (21-acre) Parcel Part 2**

Trustee Arnston made a motion to approve Ordinance 08-2022, annexation of Matthews (21-acre) Parcel Part I. Trustee Sobon seconded the motion. Town Clerk Pro-Tem Hearsum called the vote:

<b>Mayor Kudron</b>	<b>Aye</b>
<b>Mayor Pro-Tem Bjorkman</b>	<b>Aye</b>
<b>Trustee Bergquist</b>	<b>Aye</b>
<b>Trustee Arntson</b>	<b>Aye</b>
<b>Trustee Strachan</b>	<b>Aye</b>
<b>Trustee Packer</b>	<b>Aye</b>
<b>Trustee Sobon</b>	<b>Aye</b>

Trustee Arnston made a motion to approve Ordinance 09-2022, annexation of Matthews (21-acre) Parcel Part 2. Trustee Bergquist seconded the motion. Town Clerk Pro-Tem Hearsom called the vote:

<b>Mayor Kudron</b>	<b>Aye</b>
<b>Mayor Pro-Tem Bjorkman</b>	<b>Aye</b>
<b>Trustee Bergquist</b>	<b>Aye</b>
<b>Trustee Arntson</b>	<b>Aye</b>
<b>Trustee Strachan</b>	<b>Aye</b>
<b>Trustee Packer</b>	<b>Aye</b>
<b>Trustee Sobon</b>	<b>Aye</b>

9. **Executive Session Pursuant to C.R.S. Section 24-6-402(4)(b) and (e), to Receive Advice from the Town Attorney and Instruct Negotiators in Connection with a Dispute Related to the Town's Use of the Alley in Block 3, Town of Grand Lake**

10. **Executive Session Pursuant to C.R.S. Section 24-6-402 (4)(b) and (f) to Receive Advice from the Town Attorney and to Discuss Personnel Issues Related to the Town Managers Performance**

Trustee Bergquist made a motion to go into executive session pursuant to C.R.S. Section 24-6-402(4)(b) and (e), to receive advice from the Town Attorney and instruct negotiators in connection with a dispute related to the Town's use of the alley in block 3, Town of Grand Lake. Trustee Sobon seconded the motion. Town Clerk Thompson called the vote:

Trustee Bergquist made a motion to go into executive session pursuant to C.R.S. Section 24-6-402(4)(b) and (f), to receive advice from the Town Attorney and to discuss personnel issues related to the Town Managers performance. Trustee Sobon seconded the motion. Town Clerk Pro-Tem Hearsom called the vote:

<b>Mayor Kudron</b>	<b>Aye</b>
<b>Mayor Pro-Tem Bjorkman</b>	<b>Aye</b>
<b>Trustee Bergquist</b>	<b>Aye</b>
<b>Trustee Arntson</b>	<b>Aye</b>
<b>Trustee Strachan</b>	<b>Aye</b>
<b>Trustee Packer</b>	<b>Aye</b>
<b>Trustee Sobon</b>	<b>Aye</b>

Town Attorney Krob closed the executive sessions, confirmed he was there throughout both discussions and all matters fell within the state statutes.

**J. Mayor's Report**

Mayor Kudron stated how proud he is of staff getting a lot done without a lot of resources they don't have. He thanked town staff and trustees for being able to learn, understand and make the best decisions for the Town of Grand Lake.

**K. Future Items for Consideration**

- Use Tax
- Pay as You Throw Fee Structure
- Delegations for Election Candidates

**L. Adjourn Meeting**

Mayor Pro-Tem Bjorkman made a motion to adjourn the meeting. Trustee Strachan seconded the motion. Town Clerk Pro-Tem Hearsom called the vote:

<b>Mayor Kudron</b>	<b>Aye</b>
<b>Mayor Pro-Tem Bjorkman</b>	<b>Aye</b>

Trustee Bergquist	Aye
Trustee Arntson	Aye
Trustee Strachan	Aye
Trustee Packer	Aye
Trustee Sobon	Aye

This meeting of the Board of Trustees was adjourned at 11:03 PM.

(Attest)



Katie Hearsum, Town Clerk Pro-Tem



Steve Kudron, Mayor

