



GRAND LAKE BOARD OF TRUSTEES WORKSHOP AND MEETING MINUTES

Monday, April 13, 2026 at 6:30 PM

Town Hall Board Room – 1026 Park Avenue

*The Town of Grand Lake upholds the Six Pillars of Character:
Citizenship, Trustworthiness, Respect, Responsibility, Fairness and Caring*

1. Call to Order

Mayor Bergquist called the Board of Trustees meeting to order at 6:04 P.M. in the Town Hall Board Room.

2. Pledge of Allegiance

Mayor Bergquist led the Pledge of Allegiance.

3. Announcements

Mayor Bergquist requested that all cell phones be turned off during the meeting.

4. Roll Call

Present: Mayor Bergquist; Mayor Pro-Tem Sobon; Trustees Arntson, Causseaux, Miller, Mills, and Schoenherr; Town Attorney Krob (via Zoom); Town Manager Kudron (via Zoom); and Town Clerk Carrell.

5. Conflicts of Interest

None.

6. Mayor's Report

No report was given at this time.

7. Manager's Report

A. April 13, 2026

Department Notes

• Finance

- ERP Conversion continues
- Data conversion takes place this week. Testing is scheduled for 2 weeks.
- Water billing is running this week

• Code Enforcement

- Ayres is currently working code cleanup. These changes will be brought to Board Meeting in the near future
- Since March of 2025, the CEO has collected more than \$100,000 in past fees and fines. Staff will be recommending

ways to ensure compliance and enforcement remains reasonable.

- Staff is developing Parking messaging for the permitted parking of trailers at the Mary Drive Lot, Boat Trailer Parking at the Adams Falls parking area and day parking of vehicles towing along Park and Mountain

- **Planning**

- *There is an opening on the Grand Lake Planning Commission. A full commission ensures the best representation possible.*
- The Next scheduled Planning Commission meeting is May 6, 2026
- The Town is working with the owners of 217 Grand for access to conduct soil samples.
- We have received a grading permit for the Leatherwood project. Staff will be working with the developer on a written truck traffic, cleaning and safety plan.

- **Public Works**

- Bathroom renovations on bathroom 2 at Town Square Park is in progress
- Roads are being early spring grading. A full rehab will be done in May before road product is applied.
- Parks have been raked and lightly thatched.
- Cameras have been installed at the Visitor Center

- **Grand Lake Center**

- Cleaning and maintenance is being completed at the Center.
- New Wood Chips have been layed around the playground
- The CDT Camping area is being prepped
- We held a meeting with the Honeywell Engineer to investigate the condition and recommendations of our HVAC units

- **Marketing/Events/Visitor Center/Communications**

- The Guidebook is almost complete
- Dark Sky week is being promoted this week
- We are considering an organic, hand powered craft beach party on May 2nd. More details ahead
- The winter events calendar has some date adjustments. Details are being finalized

- **Clerk**

- **Audit & Financials**
 - Dazzio – gathered requested documentation for the 2025 audit
- **Licensing**

- Processing new/transfer liquor licenses for:
 - Rapids Lodge
 - Durbar Nepalese & Indian Bistro
 - Western Riviera
 - **Human Resources**
 - Drafted revised job descriptions:
 - Water Operator I
 - Seasonal Public Works
 - Met with Paychex Account Manager to review system utilization and opportunities for improvement
 - Worked with Paychex HR Representative to implement an electronic “New Hire” onboarding process
 - Scheduled a meeting with an HR Service Support Specialist to strengthen our performance review process
 - **Systems & Technology**
 - CivicPlus – began training process to integrate the updated system
 - **Grants**
 - Submitted reimbursement requests (pending approval):
 - Strong Communities Grant – \$68,728.56
 - LPC Grant – \$5,618.00
 - **Risk Management**
 - Filed CIRSA PC claims:
 - Well Repair
 - Grandview Villas
 - **Meetings & Coordination**
 - Scheduled Cemetery Committee meeting for May 26TH at 3:00 PM at Town Hall
 - PC Meeting for April 15th has been cancelled; notice has been posted.
 - **Upcoming Trainings/Conferences**
 - IIMC Annual Conference – May 15–22
 - CIRSA Interpersonal Skills Seminar – June 16
 - CIRSA Common HR Questions: A Legal Seminar – June 17
 - CML Annual Conference – June 22–25
 - CIRSA Membership Luncheon – July 28
- **Intergovernmental**
 - The Town received notice of award from the Colorado Energy office for the development of a Transportation plan to include different modalities including ATV and Snowmobiles. The grant will fund planning and implementation of a safe streets program. The Amount of the Award is \$2,13,000.00
 - The Town received a grant from CDOT to advance the Town’s Safe Streets plan described above. The amount of the Award is \$114,000.00

- I have been meeting with the Grand Recycling Coalition regarding Recycling dropoff in Grand Lake. Pending a positive agreement with Waste Management regarding pickup, we have an agreement in principle that will facilitate recycling at Pay as You Throw in June. More details to come.
 - I have been working with the County, the County Historic Association and three Grand lake historic preservation experts on activating the County's Historic Preservation Board. The BOCC will be bring up the proposal in the next couple of weeks.
 - I am attending the National Main Street convention in Tulsa, OK from the 12-16 of April.
- **Water Department**
 - Summer water will turn on as normal. No changes to operations.
- **Marina**
 - Based on water conditions, the Marina will try to open for Memorial Day Saturday and Sunday which is a week earlier than usual (May 23 & 24, 2026).
- **Pay as You Throw**
 - Normal Operations
- **Space to Create**
 - We conducted an inspection pre TCO for the Maker's Space
 - Boardwalk and Transit stop construction has started
 - Water and Electrical have been installed in the residences

Upcoming Event Highlights:

- April 15, 16, 17, 2026 Upstage Youth Theatre Performances – Community House
- April 22, 2026, Grand Lake Housing Workshop – Community House
- April 24, 2026, Senior Lunch & Learn – Community House
- May 12, 2026, Historical Happenings – Community House
- May 15, 2026, Upstage Youth Theatre Fundraiser – Community House
- May 16, 2026, Spring Clean Up/Arbor Day – Town Park, Town
- May 23, 2026, Grand Art Council's Comedy Night – Community House
- May 25, 2026, Memorial Day Celebration/Parade – Town Park, Grand Ave
- June 4, 2026, Community Picnic – Grand Lake Center Park

For all the great events happening in Grand Lake as well as Rocky Mountain Folk School classes, check out the April newsletter on the Town's website.

Next Board Meeting: April 27, 2026

8. Public Comments (Limited to 3 Minutes)

None.

9. Consent Agenda

A. Accounts Payable- April 13, 2026

B. Meeting Minutes- March 23, 2026

Mayor Pro-Tem Sobon motioned to approve the consent agenda for April 13, 2026. Trustee Arntson seconded the motion, and Town Clerk Carrell called for a vote.

Trustee Causseaux	Aye
Trustee Miller	Aye
Trustee Mills	Aye
Trustee Arntson	Aye
Mayor Pro-Tem Sobon	Aye
Mayor Bergquist	Aye

10. Items of Discussion

A. QUASI-JUDICIAL (PUBLIC HEARING): Consideration of Approval of a Hotel & Restaurant Liquor License Transfer from Tomlynson Inc. d/b/a The Rapids Lodge & Restaurant to CowboynRockstar Holdings, LLC d/b/a Rapids Lodge

Presented by Town Clerk Carrell.

Mayor Bergquist opened the floor for public comment. No public comment was received, and the public comment period was subsequently closed.

Trustee Schoenherr moved to approve a hotel and restaurant liquor license from Tomlynson Inc. d/b/a The Rapids Lodge and Restaurant to CowboynRockstar Holdings, LLC d/b/a Rapids Lodge, located at 210 Rapids Lane. Trustee Mills seconded the motion, and Town Clerk Carrell called for a vote.

Trustee Arntson	Aye
Trustee Mills	Aye
Trustee Causseaux	Aye
Trustee Arntson	Aye
Mayor Pro-Tem Sobon	Aye

Mayor Bergquist

Aye

B. Consideration of Resolution No. 29-2026, Authorizing the Submission of an Application to the Colorado Department of Local Affairs Housing Planning Grant Program and Committing to the Required Match if Awarded

Mayor Pro-Tem Sobon moved to adopt Resolution 29-2026, authorizing the submission of an application to the Colorado Department of Local Affairs Housing Planning Grant Program, committing to the required matching funds if awarded, and directing the mayor to sign a letter of support. Trustee Causseaux seconded the motion, and Town Clerk Carrell called for a vote.

Trustee Causseaux	Aye
Trustee Schoenherr	Aye
Trustee Miller	Aye
Trustee Mills	Aye
Mayor Pro-Tem Sobon	Aye
Mayor Bergquist	Aye

C. Consideration of Resolution No. 30-2026 – Approving the Purchase of Dust Control Treatment (Earthbind) from Enviroad for Town Roads

Trustee Causseaux moved to approve Resolution 30-2026, authorizing the purchase of Earthbind stabilizer from Enviroad for dust control on Town roads and shoulders, with application scheduled for June 10, 2026. Trustee Mills seconded the motion, and Town Clerk Carrell called for a vote.

Trustee Schoenherr	Aye
Trustee Arntson	Aye
Trustee Causseaux	Aye
Trustee Miller	Aye
Trustee Mills	Aye
Mayor Pro-Tem Sobon	Aye
Mayor Bergquist	Aye

D. Consideration of a Special Event Permit Application and Resolution 31-2026 for Colorado AeroLab’s “Hadestown” Event

Trustee Causseaux moved to approve the special event permit application and Resolution 31-2026, a resolution setting certain fees for Colorado Aerolab’s “Hadestown” event to be held April 16, 2026, through April 18, 2026, including approved rehearsal and cleanup dates as outlined in exhibit A. Trustee Schoenherr seconded the motion, and Town Clerk Carrell called for a vote.

Trustee Mills	Aye
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Trustee Causseaux	Aye
Trustee Schoenherr	Aye
Trustee Miller	Aye
Trustee Arntson	Nay
Mayor Pro-Tem Sobon	Aye
Mayor Bergquist	Aye

E. Consideration of Resolution No. 32-2026 – Imposing Immediate Fire Restrictions within the Town of Grand Lake

The Board discussed the proposed resolution. No motion was made, and no action was taken.

F. QUASI-JUDICIAL (PUBLIC HEARING): Consideration of Resolution No. 33-2026 – Design Review of a Covered Boat Dock Located at 424 Lakeside Drive

Presented by Emily Weber, Ayres Associates.

Mayor Bergquist opened the floor for public comment. No public comment was received, and the public comment period was subsequently closed.

Trustee Schoenherr moved to approve Resolution 33-2026, a resolution to approve the design review of a covered boat dock located at 424 Lakeside Drive. Trustee Mills seconded the motion, and Town Clerk Carrell called for a vote.

Trustee Causseaux	Aye
Trustee Mills	Aye
Trustee Arntson	Aye
Trustee Miller	Aye
Trustee Schoenherr	Aye
Mayor Pro-Tem Sobon	Aye
Mayor Bergquist	Aye

G. Consideration of Ordinance No. 02-2026 – Amending General Penalty Provisions (Section 1-1-9)

Presented by Town Attorney, Scott Krob.

Trustee Causseaux moved to approve Ordinance 02-2026, amending general penalty provisions section 1-1-9. Mayor Pro-Tem Sobon seconded the motion, and Town Clerk Carrell called for a vote.

Trustee Schoenherr	Aye
Trustee Mills	Aye

Trustee Arntson	Aye
Trustee Causseaux	Aye
Trustee Miller	Aye
Mayor Pro-Tem Sobon	Aye
Mayor Bergquist	Aye

H. Consideration of Ordinance No. 03-2026 – Amending Fire Ban Penalties (Section 2-2-9)
Presented by Code Enforcement/Permit Tech Brian Kracke.

Trustee Schoenherr moved to approve Ordinance 03-3026, amending fire ban penalties, section 2-2-9, ensuring our fire safety regulations are backed by a penalty structure that’s reflected in case of a wildfire event within the town of Grand Lake limits. Trustee Causseaux seconded the motion, and Town Clerk Carrell called for a vote.

Trustee Miller	Aye
Trustee Schoenherr	Aye
Trustee Mills	Aye
Trustee Arntson	Aye
Trustee Causseaux	Aye
Mayor Pro-Tem Sobon	Aye
Mayor Bergquist	Aye

I. Dark Sky Week Proclamation

Presented by Marketing & Communications Manager Katie Hearsom.

Trustee Miller moved to adopt the proclamation declaring the month of April as Dark Sky Month in the Town of Grand Lake. Trustee Mills seconded the motion, and Town Clerk Carrell called for a vote.

Trustee Mills	Aye
Trustee Causseaux	Aye
Trustee Arntson	Aye
Trustee Schoenherr	Aye
Trustee Miller	Aye
Mayor Pro-Tem Sobon	Aye
Mayor Bergquist	Aye

J. Discussion and Direction – July 4th Fireworks Alternatives (Drone/Laser Show Options)

Trustee Causseaux moved to continue traditional fireworks plans. Trustee Schoenherr seconded the motion, and Town Clerk Carrell called for a vote.

Trustee Arntson	Aye
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Trustee Miller	Aye
Trustee Schoenherr	Aye
Trustee Causseaux	Aye
Mayor Pro-Tem Sobon	Aye
Mayor Bergquist	Aye

K. Consideration of Approval of Town of Grand Lake Branding and Direction to Develop Brand Book

Mayor Bergquist made a motion to direct staff to prepare an updated brand book for approval using the following seals, logos and terms with the use by the Town of Grand Lake per discussion on April 13th amongst the board and Katie Hearsom.

Trustee Arntson seconded the motion, and Town Clerk Carrell called for a vote.

Trustee Arntson	Aye
Trustee Mills	Aye
Trustee Schoenherr	Aye
Trustee Miller	Aye
Trustee Causseaux	Nay
Mayor Pro-Tem Sobon	Aye
Mayor Bergquist	Aye

L. Election Update and Scheduling of Swearing-In of Elected Officials

Presented by Town Clerk Carrell.

11. Future Items for Consideration

- Items to be determined.

12. Adjourn Meeting

Mayor Pro-Tem Sobon moved to adjourn the meeting, seconded by Trustee Causseaux. Town Clerk Carrell called for a vote; the motion passed unanimously.

This meeting of the Board of Trustees was adjourned at 8:58 PM.

(Attest)



Alayna Carrell, Town Clerk




Christina Bergquist, Mayor