



CITY COUNCIL MEETING

City of Greenacres, Florida

Monday, October 06, 2025 at 6:00 PM

City Hall Council Chambers | 5800 Melaleuca Lane

AGENDA

Mayor and City Council

Chuck Shaw, Mayor

Susy Diaz, Deputy Mayor

John Tharp, Councilmember, District I

Peter Noble, Councilmember District II

Judith Dugo, Councilmember, District III

Vacant, Councilmember, District V

Administration

Andrea McCue, City Manager

Christy Goddeau, City Attorney

Glen J. Torcivia, City Attorney

Tanya Earley, City Attorney

Quintella Moorer, City Clerk

CALL TO ORDER AND ROLL CALL

PLEDGE OF ALLEGIANCE

AGENDA APPROVAL

COMMENTS FROM THE PUBLIC FOR AGENDA ITEMS ONLY

SPECIAL BUSINESS

1. **Proclamation:** National Women's Small Business Month, October 2025. - Vyda Salon & Spa, LLC - Gissela Bustinza, Owner; Nursing Services of Palm Beach - Eleonor Rodrigues, Founder/CEO; Quince Gallery - Sara L. Velez, Owner.
2. **Proclamation:** Fire Prevention Week, October 5-11, 2025. - Chief Phillip Konz, Fire Rescue.
3. **Proclamation:** City Government Week, October 20-26, 2025. - Adam Mohammed, Assistant Director of Youth Programs.
4. **Proclamation:** National Community Planning Month, October 2025. - Denise Malone, Director of Development and Neighborhood Services and Staff.

CONSENT AGENDA

5. **Official City Council Meeting Minutes:** City Council Meeting Minutes. September 17, 2025. - Quintella L. Moorer, City Clerk.
6. **Resolution 2025-48:** Approving the fiscal year 2026 increase for Fire Protection and Emergency Medical Services by and between the City of Greenacres and the City of Atlantis; providing for an effective date. - Chief Phillip Konz, Fire Rescue.
7. **Resolution 2025-49:** Approving the amendment of the Adoption Agreement for the Florida Municipal Pension Trust Fund 457(b) Plan to include general employees who

are members of the Florida Retirement System; and authorizing the appropriate City Official to effectuate the terms of the agreement. - Andrea McCue, City Manager.

- 8. Appointments of Education Advisory Committee Members:** Appointing Quinella Davis and Sahily D. Macias Villegas to serve a two (2) year term. - Andrea McCue, City Manager.

REGULAR AGENDA - None.

DISCUSSION ITEM

9. District 5 Councilmember Appointment Process. - Andrea McCue, City Manager.

COMMENTS FROM THE PUBLIC ON NON-AGENDA ITEMS

CITY MANAGER'S REPORT

CITY ATTORNEY'S REPORT

MAYOR AND CITY COUNCIL REPORT

ADJOURNMENT

Future City Council Meetings

October 20, 2025.

November 3, 2025.

Meeting Records Request

Any person requesting the appeal of a decision of the City Council will require a verbatim record of the proceedings and for that purpose will need to ensure that such verbatim record is made. Pursuant to FS. 286.0105, the record must include the testimony and evidence upon which the appeal is to be based. The City of Greenacres does not prepare or provide such verbatim record.

Notice of Council Meetings and Agendas

The first and third Monday of each month are regular meeting dates for the City Council; special or workshop meetings may be called, whenever necessary. Council Agendas are posted on the City's website on the Friday prior to each Council meeting. A copy of the meeting audio and the complete agenda may be requested at CityClerk@greenacresfl.gov or 561-642-2006.

Americans with Disabilities Act

In accordance with the provisions of the Americans with Disabilities Act (ADA), this document can be made available in an alternate format upon request. Special accommodations can be provided upon request with three (3) days advance notice of any meeting, by contacting City Clerk Quintella Mooror at Greenacres City Hall, 5800 Melaleuca Lane, Greenacres, Florida. Phone No. 561-642-2006. Hearing Assistance: If any person wishes to use a Listen Aid Hearing Device, please contact the City Clerk prior to any meeting held in the Council Chambers.



CITY COUNCIL BUDGET HEARING MEETING

City of Greenacres, Florida

Wednesday, September 17, 2025, at 6:00 PM

City Hall Council Chambers | 5800 Melaleuca Lane

MINUTES

Mayor and City Council

Chuck Shaw, Mayor

Susy Diaz, Deputy Mayor

John Tharp, Councilmember, District I

Peter Noble, Councilmember District II

Judith Dugo, Councilmember, District III

Paula Bousquet, Councilmember, District V

Administration

Andrea McCue, City Manager

Christy Goddeau, City Attorney

Glen J. Torcivia, City Attorney

Tanya Earley, City Attorney

Quintella Moorer, City Clerk

CALL TO ORDER AND ROLL CALL

Mayor Shaw called the meeting to order at 6PM. Councilmember Bousquet was absent. All other Councilmembers were present.

PLEDGE OF ALLEGIANCE

AGENDA APPROVAL

Motion made by Councilmember Dugo, Seconded by Deputy Mayor Diaz to approve the agenda.

Voting Yea: Deputy Mayor Diaz, Councilmember Noble, Councilmember Tharp, and Councilmember Dugo.

COMMENTS FROM THE PUBLIC FOR AGENDA ITEMS ONLY

None.

Second Budget Hearing - Fiscal Year 2026 Proposed Budget

- 1. PUBLIC HEARING: Ordinance 2025-17: Second Reading:** Establishing a taxable valuation and levying an ad valorem tax on property located within the corporate limits of Greenacres, Florida, as of the year ending December 31, 2025; providing for repeal of conflicting ordinances, severability, and an effective date. - Teri Lea Beiriger, Director of Finance.

Ms. Moorer read Ordinance 2025-17 by title.

Ms. McCue thanked the Council for their guidance and staff working hard to get the budget completed. She provided a special thank you to Ms. Beiriger and Todd Taylor, Budget Manager, for a job well done on the budget.

Ms. McCue read the Florida State Statute 200.065 outlining the required guidelines to adopt the budget.

Ms. McCue said the certified total taxable value of \$3,382,129,026 provided by the Property Appraiser's office is \$240,847,423 more than last year's certified taxable value of \$3,141,281,603. The 7.67 percent increase in taxable value was due to an increase in property values along with an increase in new construction. The millage rate of 6.3000 mills applicable to the General Fund Levy, for Fiscal Year 2026 was 7.43 percent greater than the calculated rolled-back millage rate pursuant to Section 200.065(1) F.S. of 5.8641 mills that generates the same amount of property tax revenue as last year on existing real and personal property. The property tax rate of 6.3000 mills was set by ordinance 2025-17 that would generate \$20,455,116 of ad valorem revenue, or \$1,530,146 more than FY2025.

She stated the ordinance was approved on First Reading on September 3, 2025. No changes have taken place since the First Reading.

Staff recommended approval.

Motion made by Councilmember Tharp, Seconded by Councilmember Noble to approve Ordinance 2025-17 on Second Reading.

Voting Yea: Deputy Mayor Diaz, Councilmember Noble, Councilmember Tharp, and Councilmember Dugo.

- 2. PUBLIC HEARING: Ordinance 2025-18: Second Reading:** Adopting an operating budget for the fiscal year beginning October 1, 2025, and ending September 30, 2026; providing for repeal of conflicting ordinances; providing for severability; and providing for an effective date. - Teri Lea Beiriger, Director of Finance.

Ms. Moorer read the ordinance by title.

Ms. McCue stated the operating budget was passed on First Reading on September 3, 2025. No changes have taken place since the First Reading.

Ms. McCue stated the operating budget for the fiscal year beginning October 1, 2025, and ending September 30, 2026, proposed budget appropriated revenues and expenditures from \$58,337,694 in FY 2025 to \$81,792,071 in FY 2026.

Staff recommended approval.

Motion made by Deputy Mayor Diaz, Seconded by Councilmember Dugo to approve Ordinance 2025-18 on Second Reading.

Voting Yea: Deputy Mayor Diaz, Councilmember Noble, Councilmember Tharp, and Councilmember Dugo.

SPECIAL BUSINESS

- 3. Proclamation:** Hunger Action Month, September 2025. - Allyson Vaulx, Feeding South Florida.

Councilmember Dugo read the proclamation by title.

Ms. Vaulx thanked the Council and the City for their recognition and was pleased to be in partnership with the City.

Photos were taken.

- 4. Proclamation:** IT Professionals Day, September 16, 2025, and National Cybersecurity Month, October 2025. - Georges Bayard, Director of Information Technology.

Councilmember Tharp read the proclamation by title.

Mr. Bayard and his Staff thanked the Council for their recognition and thanked his team.
Photos were taken.

CONSENT AGENDA

- 5. Official City Council Meeting Minutes:** City Council Meeting Minutes, September 3, 2025. - Quintella L. Moorer, City Clerk.
- 6. Agreement:** Approving the Memorandum of Understandings (MOU) between the City of Greenacres and the Professional Firefighters/Paramedics of Palm Beach County Local IAFF 2928, relating to the rank-and-file bargaining unit and supervisory bargaining unit effective October 1, 2023 through September 30, 2026. - Chief Phillip Konz, Fire Rescue.
- 7. Resolution 2025-35:** Approving the Professional Service agreement between the City of Greenacres and First Choice Research & Investigations, LLC dba First Choice Background Screening to provide background screening services; authorizing the appropriate City Officials to execute the agreement; providing for an effective date. - Monica Powery, Director of Purchasing.
- 8. Resolution 2025-36:** Approving the Professional Service Agreement between the City of Greenacres and AVI-SPL, LLC to provide AV system upgrade and equipment replacement services for the City Council Chambers and Community Center Banquet Hall; authorizing the appropriate City Officials to execute the agreement; providing for an effective date. - Monica Powery, Director of Purchasing.
- 9. Resolution 2025-37:** Authorizing budget adjustments within the fiscal year 2025 total operating budget. - Teri Lea Beiriger, Director of Finance.
- 10. Resolution 2025-38:** Adopting a capital improvements program for fiscal years 2026-2031; providing direction to the City Manager; and providing an effective date. - Teri Lea Beiriger, Director of Finance.
- 11. Resolution 2025-39:** Providing for automatic amendment of the fiscal year 2026 budget to reflect outstanding encumbered orders of fiscal year 2025; providing that the cost of those expenditures are to be paid from funds carried forward from fiscal year 2025; and providing for an effective date. - Teri Lea Beiriger, Director of Finance.
- 12. Resolution 2025-40:** Authorizing staff actions to procure those items approved in the fiscal year 2026 budget; and providing an effective date. - Teri Lea Beiriger, Director of Finance
- 13. Resolution 2025-41:** Approving an agreement for medical supplies; authorizing the appropriate City Officials to execute the agreement; providing for an effective date. – Monica Powery, Director of Purchasing.
- 14. Resolution 2025-43:** Approving a maintenance service agreement for landscape maintenance services for facilities and parks; authorizing the appropriate City Officials to execute the agreement; providing for an effective date. - Monica Powery, Director of Purchasing.
- 15. Resolution 2025-44:** Approving a professional services agreement for irrigation installation, maintenance and repair services; authorizing the appropriate City Officials to execute the agreement; and providing for an effective date. - Monica Powery, Director of Purchasing.

16. Resolution 2025-45: Approving addendum twelve (12) to the Law Enforcement Services Agreement (LESA) with the Palm Beach County Sheriff's Office (PBSO), providing for an effective date. - Andrea McCue, City Manager.

17. Resolution 2025-46: Authorizing participation in the Public Emergency Medical Transportation (PEMT) supplemental payment program for Medicaid managed care patients; delegating authority to execute letter(s) of agreement with the State of Florida relating to intergovernmental transfers to the State; delegating authority to execute other documents necessary to participate in the program; and providing for an effective date. - Teri Lea Beiriger, Director of Finance.

18. Resolution 2024-47: Amending Resolution 2023-31, approving the establishment of an Education Advisory Committee; providing for a purpose, composition, qualifications, duties and meetings; and providing for an effective date. - Andrea McCue, City Manager.

19. Ratification Approval for the Education Advisory Committee: Ratification of Sarahi Cedro, High School student to serve a one (1) year term. - Andrea McCue, City Manager.

Motion made by Councilmember Tharp, Seconded by Councilmember Noble to approve the Consent Agenda.

Voting Yea: Deputy Mayor Diaz, Councilmember Noble, Councilmember Tharp, and Councilmember Dugo.

REGULAR AGENDA

20. PUBLIC HEARING: Ordinance 2025-15: Second Reading: Amending Chapter 16, Article 3, District Regulations, Division 13, Study Area Zone (SAZ); to clarify the application, and to allow for limited minor improvements; providing for repeal of conflicting ordinances; providing for severability; providing for inclusion in the code; and providing for an effective date. - Gionni Gallier, Assistant Director of Development and Neighborhood Services.

Ms. Moorer read the ordinance by title.

Ms. Millie Riviera, Planner stated no changes had taken place since the First Reading on September 3, 2025.

Staff recommended approval to amend Chapter 16, as it relates to Study Area Zone.

Motion made by Deputy Mayor Diaz, Seconded by Councilmember Tharp to approve Ordinance 2025-15 on Second Reading.

Voting Yea: Deputy Mayor Diaz, Councilmember Noble, Councilmember Tharp, and Councilmember Dugo.

21. PUBLIC HEARING: Ordinance 2025-16: Second Reading: Amending the City of Greenacres budget for the fiscal year beginning October 1, 2024, and ending September 30, 2025, inclusive; providing for repeal of conflicting ordinances; providing for severability; and providing for an effective date. - Teri Lea Beiriger, Director of Finance.

Ms. Moorer read the ordinance by title.

Ms. Beiriger stated the ordinance was to amend the fund balance by interfund transfer to the Youth Programs fund and Parks and Recreation Fund. She said the net fund balance change was \$400,000.

No changes had occurred since the first reading on September 3, 2025.

Staff recommended approval.

Motion made by Councilmember Noble, Seconded by Councilmember Tharp to approve Ordinance 2025-16 on Second Reading.

Voting Yea: Deputy Mayor Diaz, Councilmember Noble, Councilmember Tharp, Councilmember Dugo

22. PUBLIC HEARING: Ordinance 2025-19: Second Reading: Authorizing an amended lease agreement for a portion of Veterans Memorial Park pursuant to Article 6, Section 1(G), of the City's Charter, which requires leases of city-owned property to be approved by ordinance; providing for severability, conflicts, and an effective date. - Christy Goddeau, City Attorney.

Ms. Moorer read the ordinance by title.

Ms. Goddeau was to amend the lease. No changes had occurred since the first reading on September 3, 2025.

Staff recommended approval.

Motion made by Councilmember Tharp, Seconded by Councilmember Noble to approve Ordinance 2025-19 on Second Reading.

Voting Yea: Deputy Mayor Diaz, Councilmember Noble, Councilmember Tharp, and Councilmember Dugo.

23. PUBLIC HEARING: Ordinance 2025-20: Second Reading: Amending Chapter 13 "Taxation," Article 5 "Additional Homestead Exemption for persons 65 and older," Section 13-85 "Exemption," to increase the Homestead Exemption for qualifying persons 65 years of age and older; providing for severability, conflicts, codification, delivery of the ordinance, and an effective date. - Christy Goddeau, City Attorney.

Ms. Moorer read the ordinance by title.

Ms. Goddeau stated the ordinance was increasing the senior homestead exemption from \$5,000 to \$25,000. No changes had occurred since the first reading on September 3, 2025.

Staff recommended approval.

Councilmember Dugo mentioned the House Select Committee was meeting to review property taxes. She suggested moving the ordinance to the October meeting to determine if any updates had occurred at the meeting. Ms. McCue stated the Committee would not be making any decision, the meeting would be fact finding only.

Motion made by Deputy Mayor Diaz, Seconded by Councilmember Tharp approve Ordinance 2025-20 on Second reading.

Voting Yea: Deputy Mayor Diaz, Councilmember Noble, Councilmember Tharp, Councilmember Dugo

DISCUSSION ITEM - None.

COMMENTS FROM THE PUBLIC ON NON-AGENDA ITEMS

Mr. Mike Volgue resident questioned the increase in trash fee, the status of Gladiator Lake and staff work outcome.

CITY MANAGER'S REPORT

24. Community & Recreation Services Report.
25. Development and Neighborhood Services Report.
26. Economic Development Report.
27. Finance Report.
28. Fire Rescue Report.
29. Information Technology Report.
30. Palm Beach Sheriff's Office, District 16 Report.
31. Public Works Report.
32. Purchasing Report.
33. Youth Programs Report.

Ms. McCue highlighted the upcoming guidelines for the Central Masterplan for the county. She reminded everyone about the Senior Resource Fair and Sunday Sounds.

CITY ATTORNEY'S REPORT

None.

MAYOR AND CITY COUNCIL REPORT

Councilmember Tharp: Praised the Class of 27 Firefighters and Staff who completed the 3 mile walk with the firefighters. He was very impressed with the task but happy he was able to complete it.

Deputy Mayor Diaz: Also praised the Class of 27, and Chief Konz and she was proud that one of the firefighters was a formal employee from our Youth Programs.

Mayor Shaw: Also congratulated the firefighters and was excited about the upcoming Read for the Record.

ADJOURNMENT

6:42PM.

Chuck Shaw
Mayor

Quintella Moorer, MMC
City Clerk

Date Approved: _____



ITEM SUMMARY

MEETING DATE: October 06, 2025

FROM: Phillip Konz, Fire Chief, Fire Rescue

SUBJECT: Resolution 2025-48 City of Atlantis FY26 Agreement Renewal

BACKGROUND

On May 16, 2012, the City of Greenacres entered an Interlocal Agreement for fire protection and emergency medical services with the City of Atlantis. On August 2, 2021, the agreement was amended to extend the term, address the cost of services for the new term, and make other administrative amendments. Each year the cost of the agreement is amended to reflect the United States Department of Labor, Consumer Price Index (CPI), or three percent (3%) increase, whichever is greater.

ANALYSIS

The City of Greenacres provides fire protection and emergency medical services to the City of Atlantis. Each fiscal year the predetermined cost adjustment has been agreed upon through the amended agreement. The City of Greenacres will continue to provide fire protection and emergency medical services to the City of Atlantis through the mutual agreement amended on August 2, 2021, with the annual cost adjustment.

FINANCIAL INFORMATION

Each year costs for services increase and the three percent (3%) increase helps offset the costs for services provided to the City of Atlantis.

LEGAL

City Attorney has reviewed the item and all supporting documents for legal sufficiency and compliance.

STAFF RECOMMENDATION

Staff is recommending approval of Resolution 2025-48 City of Atlantis FY26 Agreement Renewal.

RESOLUTION NO. 2025-48**A RESOLUTION ADOPTED BY THE CITY COUNCIL OF THE CITY OF GREENACRES, FLORIDA, APPROVING THE FISCAL YEAR 2026 INCREASE FOR FIRE PROTECTION AND EMERGENCY MEDICAL SERVICES BY AND BETWEEN THE CITY OF GREENACRES AND THE CITY OF ATLANTIS, PROVIDING FOR AN EFFECTIVE DATE.**

WHEREAS, on May 16, 2012, the City of Greenacres entered an Interlocal Agreement for fire protection and emergency medical services with the City of Atlantis; and

WHEREAS, on August 2, 2021, the City of Greenacres and the City of Atlantis amended the Agreement to extend the term, address the cost for services for the new term, and make other administrative amendments; and

WHEREAS, the amended agreement provides that the annual cost adjustment will be based on the percent change as reflected in the United States Department of Labor, Consumer Price Index (CPI), for All Urban Consumers, All Items, for the Miami-Fort Lauderdale area (the "Interlocal CPI"), from February of the prior year to February of the current year, or three percent (3%) whichever is greater; and

WHEREAS, the City has seen a substantial increase in the CPI consistent with overall inflation throughout the State and nation; and

WHEREAS, the City of Greenacres and the City of Atlantis have agreed to increase the cost for services for FY26 by 3%; and

WHEREAS, the City of Greenacres and the City of Atlantis have determined that the agreed upon cost increase for FY26 is in the best interests of the Cities and serves a valid public purpose.

Resolution No. 2025-48 | City of Atlantis FY26 Agreement Increase

Page No. 2

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF
GREENACRES, FLORIDA, THAT:**

SECTION 1. This Resolution shall become effective on October 1, 2025.

Resolution No. 2025-48 | City of Atlantis FY26 Agreement Increase

Page No. 3

RESOLVED AND ADOPTED this 6th day of October 2025

Chuck Shaw, Mayor

Attest:

Quintella Moorer, City Clerk

Voted:
Susy Diaz, Deputy Mayor

Voted:
John Tharp, Council Member *District I*

Voted:
Peter Noble, Council Member, *District II*

Voted:
Judith Dugo, Council Member, *District III*

Voted:
Vacant, Council Member, *District V*

Approved as to Form and Legal Sufficiency:

Glen J. Torcivia, City Attorney



ITEM SUMMARY

MEETING DATE: October 6, 2025
FROM: Andrea McCue, City Manager, Administration
SUBJECT: Resolution 2025-49 – 457(b) Adoption Agreement for FRS General Employees

BACKGROUND

The City Council adopted Ord. 2001-19 authorizing the City to participate in the 457(b) plan administered by the Florida Municipal Pension Trust Fund. The city wishes to allow general employees who are members of the Florida Retirement System to participate in the 457(b) plan.

ANALYSIS

To allow this to happen, the city must amend the Florida Municipal Pension Trust Fund to include general employees who are members of the Florida Retirement System.

FINANCIAL INFORMATION

N/A

LEGAL

The City's Pension Attorney prepared the Resolution and supporting documents.

STAFF RECOMMENDATION

Staff is recommending approval of Resolution 2025-49.

RESOLUTION NO. 2025-49

A RESOLUTION ADOPTED BY THE CITY COUNCIL OF THE CITY OF GREENACRES, FLORIDA, AMENDING THE ADOPTION AGREEMENT (ATTACHED HERETO AS EXHIBIT "A") FOR THE FLORIDA MUNICIPAL PENSION TRUST FUND 457(b) PLAN TO INCLUDE GENERAL EMPLOYEES WHO ARE MEMBERS OF THE FLORIDA RETIREMENT SYSTEM; AND AUTHORIZING THE APPROPRIATE CITY OFFICIAL TO EFFECTUATE THE TERMS OF THIS AGREEMENT.

WHEREAS, the City Council of the City of Greenacres adopted Ordinance 2001-19 authorizing the City to participate in the 457(b) Deferred Compensation Plan administered by the Florida Municipal Pension Trust Fund ("Deferred Compensation Plan"); and

WHEREAS, the City desires to allow general employees who are members of the Florida Retirement System (FRS) to participate in the 457(b) Deferred Compensation Plan administered by the Florida Municipal Pension Trust Fund.

WHEREAS, to effectuate this change, it is necessary to amend the Florida Municipal Pension Trust Fund § 457(b) Deferred Compensation Adoption Agreement to include general employees who are members of FRS.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF GREENACRES, FLORIDA, AS FOLLOWS:

Section 1. The City Council of Greenacres hereby approves Florida Municipal Pension Trust Fund § 457(b) Deferred Compensation Plan Adoption Agreement, as amended, attached hereto as Exhibit "A".

Section 2. The City Council hereby authorizes the appropriate City Officials to do all things necessary to effectuate the terms of the Adoption Agreement.

RESOLVED AND ADOPTED this 6th day of October 2025.

Chuck Shaw, Mayor

Voted:
Suzy Diaz, Deputy Mayor, *District IV*

Attest:

Quintella Moorer, City Clerk

Voted:
John Tharp, Council Member, *District I*

Voted:
Peter Noble, Council Member, *District II*

Voted:
Judith Dugo, Council Member, *District III*

Voted:
Vacant, *District V*

Approved as to Form and Legal Sufficiency:

Glen J. Torcivia, City Attorney

EXHIBIT “A”

Florida Municipal Pension Trust Fund
§ 457(b) Deferred Compensation Plan
Adoption Agreement

Please tell us about the Participating Employer, which unless noted shall also be the Plan Sponsor:

| | | | |
|----------------------------------|----------------------|---|-----------------------------|
| Name of Government Entity | City of Greenacres | Individual to Receive Plan Notices | Suzanne Skidmore |
| Address | 5800 Melaleuca Lane | Title | Director of Human Resources |
| Address | | Telephone | (561) 642-2001 |
| City, State Zip | Greenacres, FL 33463 | Email | sskidmore@greenacresfl.gov |

Your Plan Administrator is:

Florida League of Cities, Inc.
301 S. Bronough Street
P.O. Box 1757
Tallahassee, Florida 32302

Contacts:

Jeremy Button, Senior Analyst, jbutton@flcities.com
Rodney Walton, Account Executive, rwalton@flcities.com
Phone: (850) 222-9684
Fax: (850) 222-3806

TYPE OF ADOPTION AND EFFECTIVE DATE

This Adoption Agreement is for the following purpose (check one):

- ☐ This is a new 457(b) deferred compensation plan adopted by the Participating Employer for its Employees effective _____, _____ (insert effective date of this Adoption Agreement but not earlier than the beginning of the plan year in which the plan is adopted), with respect to Contributions as approved below.
- ☒ This is an amendment to be effective as of October 1, 2025 (insert effective date of this Adoption Agreement but not earlier than the beginning of the remedial amendment period for such amendment) of the current 457(b) deferred compensation plan previously adopted by the Participating Employer, which was originally effective October 1, 2003 as follows (please specify type below):
- ☐ This is an amendment to change one or more of the Participating Employer's contribution design elections in the Adoption Agreement.
- ☒ Other (must specify elective provisions in this Adoption Agreement): This adoption agreement will not replace the prior adoption agreement. The plan will now have two adoption agreements, one for general employees who are not members of FRS or the Public Safety Officers and Firefighters Retirement Plan, and one for bargaining unit firefighter members and general employees who are members FRS. This adoption agreement establishes 457(b) match plan for bargaining unit firefighter members and a non-matching 457(b) plan for general employees who are member of FRS.
- ☐ This is an amendment and restatement of another 457(b) deferred compensation plan of the Participating Employer, the effective date of which shall be _____, _____ (insert effective date of this Adoption Agreement but not earlier than the beginning of the plan year in which the plan is adopted). This Adoption Agreement is intended to replace and serve as an amendment and restatement of the Employer's preexisting plan, which became effective on _____, _____ (insert original effective date of preexisting plan).

SELECTION OF INVESTMENT OPTIONS

NOTE: All investment selections are subject to the approval of the Master Trustees of the Florida Municipal Pension Trust Fund ("Master Trustee") and governed by the Basic Plan Document, the Master Trust Agreement, and the FMPTF Investment Policy.

You select the following investment option (check one):

- ☒ Master Trustee will select Investment option(s) in accordance with provisions of the participating deferred compensation plans. The Master Trustee may establish one (1) or more investment options within the Deferred Compensation Plan Trust, each option being hereinafter referred to as an "investment option." The Master Trustee shall manage, acquire or dispose of the assets in an investment option in accordance with valid specific investment directions given by the Participating Employers or Participating Employees. The Master Trustee shall establish at least one (1) default investment option in the absence of valid Participating Employer or Participating

Florida Municipal Pension Trust Fund
§ 457(b) Deferred Compensation Plan
Adoption Agreement

Employee investment direction. From time to time, the Master Trustees may eliminate an investment option, and the proceeds thereof shall be reinvested in another investment option in accordance with the directions of the Master Trustee.

- ☐ The Participating Employer will select and oversee investment options for the deferred compensation plan through Open Architecture Investment. "Open Architecture Investment" means a Participating Employer that has been acknowledged through the Trust Joinder Agreement to select and oversee the investment options under and for the FMPTF 457(b) deferred compensation plan, rather than using the investment options selected by the Master Trustee. By selecting Open Architecture Investment, the Participating Employer acknowledges the Master Trustee and Plan Administrator are responsible for only the administrative services provided to the deferred compensation plan. By selecting Open Architecture Investment, the Participating Employer accepts the responsibility for selecting and overseeing deferred compensation plan investment option(s), including default investment option(s), rather than using the investment options selected by the Master Trustee. The Participating Employer acknowledges by the selection of Open Architecture Investment that neither the Plan Administrator nor the Master Trustee have any responsibility for and shall not have any liability relating to the selection or oversight of deferred compensation plan investment options. The Master Trustee shall have no fiduciary duty or any liability for an investment option or any loss sustained by a Participating Employer, Participating Employee, Beneficiary, or Alternate Payee whose Account in whole or in part is invested through Open Architecture Investment. The Participating Employer is responsible for providing the Plan Administrator with all information and updates concerning selected investment option(s), including the default investment option(s), for the deferred compensation plan.

PLAN PROVISIONS

The Participating Employer will use FMPTF's § 457(b) Deferred Compensation Plan. For any Plan choice that this Adoption Agreement fails to specify, the Participating Employer is deemed to have specified the first-displayed choice.

Your Plan Year is:

- ☒ October 1 – September 30
☐ January 1 – December 31
☐ Other _____

Florida Municipal Pension Trust Fund
§ 457(b) Deferred Compensation Plan
Adoption Agreement

DISCLOSURE OF OTHER 457(B) PLAN(S)

The Participating Employer ☒ does or ☐ does not have an existing deferred compensation plan(s). If the Participating Employer does have one or more deferred compensation plans, the Participating Employer must provide the plan name and the name of the provider below, and such other relevant information requested by the Plan Administrator.

Plan Name(s) Greenacres 457(b) Deferred Compensation plan

Plan Provider(s) MissionSquare Retirement

VERY IMPORTANT: All eligible plans of a Participating Employer are considered to be a single plan for purposes of compliance with Code Section 457(b). Thus, if is a Participating Employer has more than one eligible plan (or additional investment options under a 457(b) arrangement with more than one vendor), the Participating Employer is responsible for ensuring that all of its arrangements, treated as a single plan, comply with the 457(b) requirements, including but not limited to, the requirements listed below. The Participating Employer must carefully review the Plan provisions listed below to fulfill its responsibility for monitoring coordination of multiple plans.

- Compliance with the limit on Deferred Compensation to an eligible plan (including the basic limit (Plan Provision 3.39.1(a)), the age 50 catch-up (Plan Provision 3.39.1(f)), and the special 457 catch-up limit (Plan Provision 3.39.1(b))).
- Compliance with the requirements for special 457 catch-up deferral limits, including the requirements that a Participant have only one Normal Retirement Age (with respect to the special 457 catch-up limit) under all eligible plans offered by an Employer. (In essence, this means that once a Participant has selected a Normal Retirement Age under any eligible plan offered by an employer, he or she may not select a different one, and the selection will remain that Participant's Normal Retirement Age under all eligible plans offered by the Employer).
- Compliance with the requirement to distribute excess deferrals (an excess deferral means the amount of deferrals for a calendar year that is more than the basic limit, the age 50 catch-up limit, and the special 457 catch-up limit). (This means that the Participating Employer will have to tell the Plan Administrator about any excess deferrals.)

PAYROLL PERIODS

The payroll period of the Participating Employer is:

- ☐ weekly
☒ bi-weekly
☐ semi-monthly
☐ monthly
☐ other [specify]: _____

Deferrals for an eligible Employee with respect to a payroll period in a calendar month shall only be made if the eligible Employee has entered into a Participation Agreement before the beginning of the month.

WHO'S ELIGIBLE

Generally, the following employee classes are allowed to participate in the Plan:

- ☐ Full Time Employees Only
☐ All Employees, including part-time employees
☒ Other (must specify): Professional firefighters/paramedics of the Palm Beach County Local 2928 IAFF Inc. and/or the supervisor bargaining unit and general employees who are members of FRS

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COVERED DEPARTMENTS

A Participating Employer may cover all of its departments in the Plan or only those listed:

- ☐ All Departments
- ☒ Covered Departments (must specify):
Professional firefighters/paramedics of the Palm Beach County Local 2928 IAFF Inc. or supervisor bargaining unit;
General employees who are members of the Florida Retirement System

The Participating Employer shall provide the Plan Administrator with the name, address, Social Security Number, and date of birth for each eligible Employee.

ELIGIBILITY CONDITIONS FOR EMPLOYER CONTRIBUTIONS

An Employee is eligible to share in Employer Contributions (to the extent provided under the Plan) if he or she meets all of the following three eligibility conditions:

1. Age condition

An Employee is eligible if he or she has attained:

- ☒ No age requirement
- ☐ age 16
- ☐ age 18
- ☐ age 21

2. Service condition

An Employee is eligible if he or she has completed:

- ☒ No service requirement
- ☐ 3 Months of service as an Employee
- ☐ 1 Year of service as an Employee
- ☐ Other:

3. Excluded Employees

Every Employee shares in Employer Contributions except an Employee who belongs to a classification specified below:

- ☐ No excluded employees
- ☐ Part-time Employees (specify definition of part-time if other than an Employee who normally works (or, if a schedule applies, is regularly scheduled to work) less than 20 hours per week):

- ☒ Other (must specify):

Employees who are not professional firefighters/paramedics of the Palm Beach County Local 2928 IAFF Inc. or supervisor bargaining unit and general employees who are not members of FRS.

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EMPLOYEE CONTRIBUTIONS

The amount and types of Employee Contributions to the Plan for the Plan Year will include (check all that apply):

- ☐ None
- ☒ Elective deferral contributions: The dollar or percentage amount by which each Participant has elected to reduce his/her Compensation, as provided in the Participant's Participation Agreement.
- ☒ Designated Roth contributions: The dollar or percentage amount that each Participant has elected to contribute to the Plan as a Designated Roth contribution as provided in the Participant's Participation Agreement.

A Participant's Employee's Contributions are subject to the following limitation(s) in addition to those imposed by the Code (as set forth in the Plan).

- ☒ No limitation
- ☐ Maximum deferral amount: _____
- ☐ Minimum deferral amount: _____
- ☐ Other (specify): _____

PARTICIPATING EMPLOYER CONTRIBUTIONS

A Participating Employer may make Employer Contributions as specified below. All Employer Contributions are subject to the limits imposed by the Code (as set forth in the Plan). Employer Contributions that are tied to Payroll Periods (as defined in this Adoption Agreement) must be remitted to the Plan Administrator no later than 15 business days after the Payroll Period. Annual Contributions must be remitted to the Plan Administrator no later than 15 business days after the end of the Plan Year. A Participating Employer may establish different classes of Employees for contribution purposes in this Adoption Agreement. The Participating Employer hereby elects to make Contributions as follows (choose one or both as applicable) **(Note: if the following is not completed, the Participating Employer shall not make Participating Employer Contributions):**

Non-Matching Contributions – Participating Employer Non-Matching Contributions will be made on the following basis (must specify):

- ☒ Matching Contributions

Matching Contributions are Participating Employer Contributions that may be made to match a portion of a **Professional Firefighters/Paramedics of Palm Beach County, Local 2928, IAFF, Inc.** bargaining unit's Participant's contribution to an eligible 457(b) deferred compensation plan.

The amount of Matching Contributions made for a **Professional Firefighters/Paramedics of Palm Beach County, Local 2928, IAFF, Inc.** bargaining unit's Participant each Plan Year will be (choose only one):

- ☐ 100% match, up to ____% of such Participant's Employee Contributions.
- ☐ ____% of the Participant's Employee Contributions, which cannot exceed ____% of the Participant's Compensation.
- ☒ other formula (requires approval from the FMPTF) 50 cents (\$0.50) for every one dollar (\$1.00) contributed to such plan up to a maximum of one hundred twenty dollars (\$120.00) per month (\$1,440.00 annually) to be contributed by the City on behalf of each bargaining unit employee. Participants who are general employees who are members of FRS will not be eligible for matching contributions.

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COMPENSATION

Compensation means the Participant's:

- ☒ Compensation as defined in Plan Provision 3.11.
- ☐ Other (must specify; requires approval from the FMPTF):

Compensation Paid After Severance From Employment

A Participating Employer may elect to include certain post-Severance payments in Compensation for purposes of computing Employee and Employer Contributions under the Plan, but only if these amounts are paid no later than 2½ months after Severance from employment or, if later, the end of the calendar year that includes a Participant's Severance from employment. The Participating Employer makes the following election with respect to including post-severance payments in Compensation (**Note: if the following is not completed, no post-severance payments will be included in Compensation by default**):

- ☐ No post-Severance payments will be included in Compensation for purposes of computing contributions under the Plan (**if this box is checked, skip to "Years of Vesting Service" below**).
- ☒ For purposes of calculating contributions under the Plan, the following post-Severance payments will be included in Compensation, as long as they are paid no later than 2½ months after Severance from employment or, if later, the end of the calendar year that includes the Participant's Severance from employment. (**check all that apply**):
- ☒ Regular compensation paid after Severance from employment for services rendered prior to Severance during the Participant's regular work hours, which, absent a Severance from employment would have been paid to the Participant while the Participant continued in employment with the Participating Employer.
- ☒ Post-Severance payments for unused accrued bona fide sick, vacation or other leave, but only if the Participant would have been able to use the leave if employment had continued.

YEARS OF VESTING SERVICE

A year of vesting service shall be measured from the Participant's date of hire. The completion of twelve calendar months from the date of hire shall count as a year of vesting service. Any years of vesting service credited from prior years shall remain credited, regardless of revised provisions, unless specifically indicated otherwise, as follows: _____

Also, different periods of service as an eligible Employee will be added together in determining whether the vesting period has been satisfied, unless otherwise provided, as follows: _____

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VESTING FOR PARTICIPATING EMPLOYER CONTRIBUTIONS

A Participating Employer may establish a vesting schedule for Participating Employer Contributions. This means that if the Participant leaves the Participating Employer's employment prior to completing a specified minimum period of service, the Participant forfeits the Participating Employer's Contributions. However, upon Death, Disability, or the Termination of the Plan, the Participant is 100% vested in the Participant's Participating Employer Contributions, notwithstanding any vesting schedule. If a vesting schedule is established, it is the Participating Employer's responsibility to calculate the Participant's service and report it to the Plan Administrator. The Participating Employer hereby elects the following:

A Participant becomes Vested in his or her Employer Contributions according to:

☒ Immediate vesting

☐ The schedule marked below:

| Years of Vesting Service | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 |
|--------------------------|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|
| | *** | *** | *** | *** | *** | *** | *** | *** | *** | *** |

Beginning date of vesting period (if blank, default will be the Participant's date of hire):

Restated Plan – If this is a Restated Plan to an existing deferred compensation plan and the vesting schedule has been amended by the Restated Plan, enter the pre-amended vesting schedule below:

☒ The schedule has not been amended

☐ The schedule marked below:

| Years of Vesting Service | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 |
|--------------------------|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|
| | *** | *** | *** | *** | *** | *** | *** | *** | *** | *** |

LOANS

A Participating Employer may choose to offer loans. **(Note: If this section is not completed, no loans will be allowed under the Plan by default):**

☒ No Loans. The Plan does not permit Participant loans.

☐ Loans Permitted. The Plan will permit Participant loans, subject to the provisions in the Basic Plan Document and subject to the limitation below

☐ One Loan Permitted. A Participant may only have one outstanding loan at a time.

☐ Two Loans Permitted. A Participant may not have more than two outstanding loans at a time.

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INVOLUNTARY DISTRIBUTION

On his/her Severance from employment, for a Participant (or Beneficiary) with an Account balance that does not exceed \$5,000, then

- ☐ Participant Election: The Participant may elect to receive all or any portion of his/her Account.
- ☒ Involuntary (Mandatory) Distribution: The Plan Administrator will distribute the Participant's entire Account. If the Involuntary Distribution is more than \$1,000 and it is an Eligible Rollover Distribution, and if the recipient of the distribution does not elect to have the distribution paid directly to an Eligible Retirement Plan specified by the recipient in a direct rollover or does not elect to receive the distribution directly, the Involuntary Distribution will be paid as a direct rollover to an IRA designated by the Plan Sponsor. If the Involuntary Distribution is \$1,000 or less, it will be paid in money as a lump sum.

DISTRIBUTIONS PRIOR TO SEVERANCE FROM EMPLOYMENT

A Participant prior to severance from employment may elect to receive a distribution of his/her Account under the following distributions options:

- ☐ None: A Participant may not receive a distribution prior to severance from employment.
- ☒ Unforeseeable emergency: A Participant may elect a distribution from his/her Account in accordance with Plan Provision 11.2.

CHANGING AND TERMINATING THIS ADOPTION AGREEMENT

If a Participating Employer desires to amend any of its elections contained in this Adoption Agreement, the Participating Employer by official action must adopt an amendment to the Adoption Agreement or a new Adoption Agreement must be adopted and forwarded to the FMPTF for approval. This Adoption Agreement may be terminated only in accordance with the Plan.

ADOPTING THE PLAN

By signing below, the Participating Employer adopts the FMPTF 457(b) Deferred Compensation Plan ("Plan"), including the Basic Plan Document and the FMPTF Deferred Compensation Plan Trust. The Participating Employer acknowledges that it received a copy of the Plan. The Participating Employer shall receive copies of any Plan amendments made by the FMPTF. The Participating Employer shall abide by the terms of this Adoption Agreement, as completed by the Employer, and shall abide by all terms of the Plan, including all investment, administrative, and services of the Plan, and all applicable provisions of the Code and other applicable law.

The Participating Employer acknowledges that the Master Trustees are only responsible for the Plan and have no responsibility for other employee benefit plans maintained by the Participating Employer.

The Participating Employer's signer represents that he or she is a proper officer of and has authority to enter into this Adoption Agreement as an obligation of the Participating Employer.

By: _____

Date: _____

Name: _____

Title: _____

Accepted for the:
 Florida Municipal Pension Trust Fund

By the Administrator:

Date: _____

Florida League of Cities, Inc.



ITEM SUMMARY

MEETING DATE: October 6, 2025

FROM: Andrea McCue, City Manager

SUBJECT: Education Advisory Committee – Quinella Davis and Sahily D. Macias Villegas

BACKGROUND

The City's Education Advisory Committee was established through Resolution 2023-31. The Education Advisory Committee promotes and provides public awareness for education accomplishments of students, educators, and all schools located within the City. The Education Advisory Committee has ten (10) regular members appointed and approved by the City Council. The membership is comprised of one (1) councilmember to serve as liaison, one (1) student from John I. Leonard to serve as liaison, one (1) middle school student from the City's Youth Program to serve as liaison and the City's Community Services Coordinator will serve as the Committee Coordinator. Seven (7) regular members will serve a two (2) year term.

ANALYSIS

There are currently two (2) applications. Quinella Davis is a Greenacres resident and has experience in higher education. Ms. Davis dedicates her time advancing student success and building stronger communities. Sahily D. Macias Villegas is a middle school student from L.C Swain.

FINANCIAL INFORMATION

N/A

LEGAL

The appointment procedure is in compliance with City Codes.

STAFF RECOMMENDATION

Staff recommends appointing Quinella Davis and Sahily D. Macias Villegas to serve as a regular member and student member of the Education Advisory Committee for a two (2) year term.



CITY OF GREENACRES BOARD AND COMMITTEE SERVICE APPLICATION

NAME: Quinella Davis PHONE: (954) 601-7594

ADDRESS: 1415 14th Lane

CITY, STATE & ZIP: Greenacres, FL 33463

EMAIL ADDRESS: yo1pleasure@gmail.com

EMPLOYER NAME: Automation Strategy & Performance OCCUPATION: Program Account Manager

Please provide a description of your education and experience as it relates to the board(s) on which you wish to serve and describe your interest for serving. (You may attach a copy of your resume.)

I would be honored to serve on the Education Advisory committee. With a Master's in Management & over 20 years experience in higher education, workforce, and strategic partnerships (e. other ~~other~~ industry); the dedicated the last 13 yrs of my career to advancing student success & building stronger communities. I'm especially drawn to the mission because I believe to combination of student + educator + community make all the difference. I look forward to contributing my expertise to support the committee if chosen.

Do you currently hold any City office? ☐ Yes ☒ No

Do you own a business within the City? ☒ Yes ☐ No If yes, which one? _____

On which Board or Committee are you interested in serving?

- ☐ Board of Trustees – PSO & Firefighters Retirement
☐ Charter Review Committee
☒ Education Advisory Committee

- ☐ Building Board of Adjustments & Appeals
☐ Planning and Zoning Board/Local Planning Agency

Applicant Signature: Quinella Davis Date: 9/25/25

Nominated By: _____ (City of Greenacres Youth Programs)



CITY OF GREENACRES BOARD AND COMMITTEE SERVICE APPLICATION

NAME: Sahily D. Macias Villagas PHONE: ^{Home} (561-720-3448) (561-332-7966)
 ADDRESS: 3909 Edwards Ave
 CITY, STATE & ZIP: Lake Worth FL 33461
 EMAIL ADDRESS: bdexter@greenacresfl.gov
 EMPLOYER NAME: City of Greenacres OCCUPATION: Student

Please provide a description of your education and experience as it relates to the board(s) on which you wish to serve and describe your interest for serving. (You may attach a copy of your resume.)

My name is Sahily im in 7th grade I have been in L.C. Sumner for 2 years my favorite subject is science. In my free time I enjoy resting and relaxing or playing Volleyball with my friends. Something that interest me about being on this board is being able to learn about whats going on education and how I can learn or help solve any problems.

Do you currently hold any City office? ☐ Yes ☒ No

Do you own a business within the City? ☐ Yes ☒ No If yes, which one? _____

On which Board or Committee are you interested in serving?

- | | |
|--|--|
| <input type="checkbox"/> Board of Trustees – PSO & Firefighters Retirement | <input type="checkbox"/> Building Board of Adjustments & Appeals |
| <input type="checkbox"/> Charter Review Committee | <input type="checkbox"/> Planning and Zoning Board/Local Planning Agency |
| <input checked="" type="checkbox"/> Education Advisory Committee | |

Applicant Signature: Sahily Date: 10-1-25

Nominated By: Benjamin J. Dexter II