



# CITY COUNCIL MEETING

City of Greenacres, Florida

Monday, July 15, 2024 at 6:00 PM

City Hall Council Chambers | 5800 Melaleuca Lane

## AGENDA

### Mayor and City Council

Chuck Shaw, Mayor

Judith Dugo, Deputy Mayor

John Tharp, Councilmember, District I

Peter Noble, Councilmember District II

Susy Diaz, Councilmember, District IV

Paula Bousquet, Councilmember, District V

### Administration

Andrea McCue, City Manager

Christy Goddeau, City Attorney

Glen J. Torcivia, City Attorney

Tanya Earley, City Attorney

Quintella Moorer, City Clerk

### CALL TO ORDER AND ROLL CALL

### PLEDGE OF ALLEGIANCE

### AGENDA APPROVAL

### COMMENTS FROM THE PUBLIC FOR AGENDA ITEMS ONLY

### SPECIAL BUSINESS

1. **Proclamation:** Negan the Therapy Dog's 4th Birthday, July 20, 2024. - Ms. Susy Diaz, Councilmember, and Chief Brian Fuller, Fire Rescue.

### CONSENT AGENDA

2. **Official Council Meeting Minutes:** City Council Meeting Minutes, July 1, 2024. - Quintella L. Moorer, City Clerk.
3. **Memorial Justice Assistance Grant (JAG) Funds,** in compliance with the State of Florida Rule 11D-9, the City of Greenacres approves distribution of \$348,087 of Federal Fiscal Year 2023 Edward Byrne Memorial Justice Assistance Grant funds. - Teri Beiriger, Director of Finance.
4. **Resolution 2024-39:** approving a Settlement Agreement with Edward Napoli for Code Enforcement liens at 533 Broward Avenue. - Christy Goddeau, City Attorney.
5. **Board Reappointment to the Public Safety Officers/Firefighters Retirement Board of Trustees.** - Reappointing Jose Rendon to serve another four-year term. - Andrea McCue, City Manager.

### REGULAR AGENDA

6. **PUBLIC HEARING: Ordinance 2024-16: Second Reading:** Amending Chapter 2, Administration, Article 1 "in General," Section 2-2 "Naming of City Programs, Events, and Facilities" to provide additional criteria for the naming or renaming of programs,

events and facilities in recognition of significant material and financial contributions; providing for severability, conflicts, codification, and an effective date. - Andrea McCue, City Manager.

**DISCUSSION ITEM - None.**

**COMMENTS FROM THE PUBLIC ON NON-AGENDA ITEMS**

**CITY MANAGER'S REPORT**

- [7.](#) Community and Recreation Services Report.
- [8.](#) Development and Neighborhood Services Report.
- [9.](#) Finance Report.
- [10.](#) Fire Rescue Report.
- [11.](#) Information Technology Report.
- [12.](#) Palm Beach Sheriff's Office - District 16 Report.
- [13.](#) Public Works Report.
- [14.](#) Purchasing Report.
- [15.](#) Youth Programs Report.

**CITY ATTORNEY'S REPORT**

**MAYOR AND CITY COUNCIL REPORT**

**ADJOURNMENT**

**Upcoming Council Meetings**

August 5, 2024.

August 19, 2024.

**Meeting Records Request**

Any person requesting the appeal of a decision of the City Council will require a verbatim record of the proceedings and for that purpose will need to ensure that such verbatim record is made. Pursuant to FS. 286.0105, the record must include the testimony and evidence upon which the appeal is to be based. The City of Greenacres does not prepare or provide such verbatim record.

**Notice of Council Meetings and Agendas**

The first and third Monday of each month are regular meeting dates for the City Council; special or workshop meetings may be called, whenever necessary. Council Agendas are posted on the City's website on the Friday prior to each Council meeting. A copy of the meeting audio and the complete agenda may be requested at [CityClerk@greenacresfl.gov](mailto:CityClerk@greenacresfl.gov) or 561-642-2006.

**Americans with Disabilities Act**

In accordance with the provisions of the Americans with Disabilities Act (ADA), this document can be made available in an alternate format upon request. Special accommodations can be provided upon request with three (3) days advance notice of any meeting, by contacting City Clerk Quintella Moorer at Greenacres City Hall, 5800 Melaleuca Lane, Greenacres, Florida. Phone No. 561-642-2006. Hearing Assistance: If any person wishes to use a Listen Aid Hearing Device, please contact the City Clerk prior to any meeting held in the Council Chambers.



# CITY COUNCIL MEETING

City of Greenacres, Florida

Monday, July 01, 2024, at 6:00 PM

City Hall Council Chambers | 5800 Melaleuca Lane

## MINUTES

### Mayor and City Council

Chuck Shaw, Mayor

Judith Dugo, Deputy Mayor

John Tharp, Councilmember, District I

Peter Noble, Councilmember District II

Susy Diaz, Councilmember, District IV

Paula Bousquet, Councilmember, District V

### Administration

Andrea McCue, City Manager

Christy Goddeau, City Attorney

Glen J. Torcivia, City Attorney

Tanya Earley, City Attorney

Quintella Moorer, City Clerk

### CALL TO ORDER AND ROLL CALL

Mayor Shaw called the meeting to order at 6PM. City Clerk Moorer called the Roll, Deputy Mayor Dugo and Councilmember Bousquet were absent.

### PLEDGE OF ALLEGIANCE

### AGENDA APPROVAL

Motion made by Councilmember Noble, Seconded by Councilmember Tharp to approve the agenda and re-order agenda items one and two.

Voting Yea: Councilmember Noble, Councilmember Tharp, and Councilmember Diaz.

### COMMENTS FROM THE PUBLIC FOR AGENDA ITEMS ONLY

None.

### SPECIAL BUSINESS

- 1. Proclamation:** Parks and Recreation Month and Parks and Recreation Professionals Day, July 19, 2024. - Michele Thompson, Director of Community Recreation Services.

Councilmember Tharp read the proclamation by title.

The Parks and Recreation Services Staff accepted the proclamations.

Ms. Thompson thanked the Council and was honored to thank her team.

Mr. Jean Francisco, Assistant Director of Parks and Recreation thanked the department and their hard work.

Photos were taken.

- 2. Proclamation:** 13th Annual KidsFit Jamathon, July 17, 2024. - Christina and Wil Romelus, Digital Vibez.

Councilmember Diaz read the proclamation by title.

Digital Vibez was not present.

### CONSENT AGENDA

- 3. Official Council Meeting Minutes:** City Council Meeting Minutes, June 17, 2024, and City Council Special Meeting Minutes, June 17, 2024. - Quintella L. Moorer, City Clerk.

- 4. Resolution 2024-38:** Approving the Interlocal Agreement with Palm Beach County for joint funding of the construction of roadway improvements for Chickasaw Road and transferring ownership, operation, and maintenance of Wry Road north of Chickasaw Road to the City and providing for an effective date. - Andrea McCue, City Manager.

Motion made by Councilmember Tharp, Seconded by Councilmember Noble to approve the Consent Agenda.

Voting Yea: Councilmember Noble, Councilmember Tharp, and Councilmember Diaz.

### REGULAR AGENDA

- 5. Ordinance 2024-16: First Reading:** Amending Chapter 2 "Administration," Article 1 "In General," Section 2-2 "Naming of City Programs, Events, and Facilities" to provide additional criteria for the naming or renaming of programs, events, and facilities in recognition of significant material and financial contributions; providing for severability, conflicts, codification, and an effective date. - Andrea McCue, City Manager.

Ms. Moorer read the ordinance by title.

Ms. McCue stated the amendment was to provide criteria for naming or renaming of programs, events, and facilities. Ms. McCue recommended approval.

Motion made by Councilmember Diaz, Seconded by Councilmember Tharp to approve Ordinance 2024-16 on First Reading.

Voting Yea: Councilmember Noble, Councilmember Tharp, and Councilmember Diaz.

- 6. Resolution 2024-37:** Approving the agreement between the City of Greenacres and Sisca Construction Services, LLC., for the new ground-up construction of a two-story youth center building with associated sitework, utilities, drainage, and amenities, located at 501 Martin Avenue, Greenacres, FL, 33463; authorizing the appropriate City Officials to execute the agreement; providing for an effective date. - Monica Powery, Director of Purchasing.

Ms. Randi Whitcomb, Senior Buyer stated Sisca Construction was awarded the bid for the new ground up construction of a two-story youth center building in Greenacres.

Staff recommended approval.

Motion made by Councilmember Diaz, Seconded by Councilmember Tharp to approve Resolution 2024-37.

Voting Yea: Councilmember Noble, Councilmember Tharp, and Councilmember Diaz.

- 7. Appointment of Charter Review Committee Member** - Appointing Leonard Grant to serve a three-year term. - Andrea McCue, City Manager.

Motion made by Councilmember Tharp, Seconded by Councilmember Noble to approve Mr. Grant as a Charter Review Committee member.

Voting Yea: Councilmember Noble, Councilmember Tharp, and Councilmember Diaz.

**DISCUSSION ITEM -None.**

**COMMENTS FROM THE PUBLIC ON NON-AGENDA ITEMS**

None.

**CITY MANAGER'S REPORT**

Ms. McCue reminded everyone about the Ignite the Night, Fourth of July event this week.

**CITY ATTORNEY'S REPORT**

Ms. Earley provided an update on HB 1365 Bill regarding the anti-camping regulations. She said she would be in touch regarding enforcement policies later.

**MAYOR AND CITY COUNCIL REPORT**

*Councilmember Diaz* - stated due to the number of calls from residents regarding Memorial Day fireworks, she suggested instead of using fireworks on Memorial Day she recommended enjoying them on the Fourth of July and come out to the city's Ignite the Night show.

*Councilmember Tharp* - wished everyone a great Fourth of July.

*Mayor Shaw* - showed a video clip from Port St. Lucie's indoor Pickleball Club Ground Opening. He was excited about the City's upcoming Pickleball Club at Greenacres.

**ADJOURNMENT**

6:25PM.

\_\_\_\_\_  
**Chuck Shaw**  
Mayor

\_\_\_\_\_  
**Quintella Moorer, MMC**  
City Clerk

**Date Approved:** \_\_\_\_\_



CITY OF  
**GREENACRES**  
LIVE ▪ LEARN ▪ WORK ▪ PLAY

Office of Administration

Andrea McCue  
City Manager

July 19, 2024

Mr. Cody Menacof, Bureau Chief  
c/o Office of Criminal Justice Grants  
Florida Department of Law Enforcement  
PO Box 1489  
Tallahassee, FL 32302-1489  
C/O THE CRIMINAL JUSTICE COMMISSION

**Chuck Shaw**  
Mayor

**John Tharp**  
Councilmember  
District I

**Peter A. Noble**  
Councilmember  
District II

**Judith Dugo**  
Councilmember  
District III

**Susy Díaz**  
Councilmember  
District IV

**Paula Bousquet**  
Councilmember  
District V

Dear Mr. Menacof:

In compliance with the State of Florida Rule 11D-9, F.A.C., the City of Greenacres approves the distribution of \$348,087 of Federal Fiscal Year 2023 Edward Byrne Memorial Justice Assistance Grant (JAG) funds for the following projects within Palm Beach County:

Subrecipient	Project Title	Amount
Palm Beach County Board of County Commissioners	Countywide Reentry Program-City of Riviera Beach	\$240,228
Palm Beach County Board of County Commissioners	Equipment for Law Enforcement Agencies Countywide	\$107,859
<b>TOTAL</b>		<b>\$348,087</b>

Your support for our community is appreciated.

Sincerely,

Chuck Shaw  
Mayor, City of Greenacres

pc: Andrea McCue, City Manager  
Teri Beiriger, Finance Director



## ITEM SUMMARY

**MEETING DATE:** July 15, 2024

**FROM:** Christy Goddeau, City Attorney's Office

**SUBJECT:** Resolution Approving Settlement Agreement with Edward Napoli for Code Enforcement Liens at 533 Broward Avenue

### BACKGROUND

At the March 18, 2024 City Council meeting, the City Council authorized the City Attorney's Office to move forward with the potential foreclosure of three (3) properties with significant code compliance liens (533 Broward Avenue; 333 Jackson Avenue; and, 453 Jennings Avenue).

For the property at 533 Broward Avenue, the City Attorney's Office set the case before the City's Special Magistrate for an authorization to foreclose (which is required if such authorization was not previously granted by the Special Magistrate). At the hearing on May 29, 2024, the property owner, Edward Napoli, appeared and proposed a potential settlement with the City to resolve the pending liens. The City's attorney Christy Goddeau and Denise Malone, Director of Development and Neighborhood Services, spoke with Mr. Napoli about potential settlement options. Based on that discussion, the City provided the attached settlement agreement to Mr. Napoli. The attached settlement agreement proposes to settle the pending code enforcement liens on Mr. Napoli's property at 533 Broward with the following conditions:

1. Mr. Napoli and then the City Council must approve the Settlement Agreement.
2. If the Settlement Agreement is approved by City Council, within 60 days thereof, Mr. Napoli must:
  - a. Pay the City for his outstanding garbage collection liens (\$716.39);
  - b. Obtain a permit to demolish the structure on the property;
  - c. Demolish the structure on the property and remove all weeds, undergrowth, and remove all unauthorized vehicles from the property; and,
  - d. Pay the City \$10,000.
3. If all of the above is timely accomplished, the City will record a release of the City's code enforcement liens.

### ANALYSIS

The above described settlement is believed to be in the best interests of the City and avoids the necessity of filing a foreclosure of the same.

### FINANCIAL INFORMATION

Not applicable at this time.

### LEGAL



---

City Attorney has reviewed the item and all supporting documents for legal sufficiency and compliance.

---

**STAFF RECOMMENDATION**

---

Staff is recommending approval of the Resolution.

**RESOLUTION NO. 2024-39****A RESOLUTION ADOPTED BY THE CITY COUNCIL OF THE CITY OF GREENACRES, FLORIDA, APPROVING THE SETTLEMENT AGREEMENT WITH EDWARD NAPOLI FOR CODE ENFORCEMENT LIENS AT 533 BROWARD AVENUE; AND PROVIDING FOR AN EFFECTIVE DATE.**

**WHEREAS**, Ed Napoli is the owner of the real property located at 533 Broward Avenue in the City of Greenacres (“Property”); and

**WHEREAS**, the City has imposed liens against the Property for code enforcement violations which liens have accrued to an amount in excess of \$1 Million and the Property remains in a state of non-compliance; and

**WHEREAS**, on March 18, 2024, the City Council authorized the City Attorney’s Office to move forward with a foreclosure of the Property due to the liens and state of non-compliance; and

**WHEREAS**, on May 29, 2024 at a code enforcement hearing in which Mr. Napoli was present, the City requested authorization from the City’s Code Enforcement Magistrate to foreclose; and

**WHEREAS**, based on the City Council’s and the Special Magistrate’s authorization to foreclosure, Mr. Napoli requested the parties instead enter a settlement agreement to avoid foreclosure litigation;

**WHEREAS**, based on the City’s settlement discussions with Mr. Napoli, the City and Mr. Napoli tentatively agreed to the attached Settlement Agreement, which is subject to City Council approval; and

**WHEREAS**, the City Council is authorized by the City’s Code to offer an amnesty period by resolution in order to encourage compliance; and

**WHEREAS**, the proposed Settlement Agreement (as a signed application) will require Mr. Napoli to bring the Property into compliance by demolishing the structure on the Property and clearing all weeds and undergrown, removal of all unauthorized vehicles, pay all outstanding solid waste liens, and pay the City \$10,000 within 60-days of the City Council’s approval; and

**WHEREAS**, the Settlement Agreement provides an opportunity to the City to have the Property brought into compliance and recover funds towards the lien amounts without the need for litigation; and

**WHEREAS**, the City Council finds the Settlement Agreement is in the best interests of the City consistent with the authorization in the City Code for amnesty relief from code enforcement liens; and

**WHEREAS**, the City finds approving the Settlement Agreement with Mr. Napoli serves a valid public purpose.

**Settlement Agreement for 533 Broward Avenue**

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GREENACRES, FLORIDA, THAT:**

**SECTION 1.** The foregoing recitals are incorporated into this Resolution as true and correct findings of the City Council.

**SECTION 2.** The City Council hereby approves the Settlement Agreement with Edward Napoli for 533 Broward Avenue, Greenacres, Florida, which Settlement Agreement is attached hereto and incorporated by reference.

**SECTION 3.** The City Council hereby authorizes the appropriate City officials to execute the Settlement Agreement and take any actions necessary to effectuate its terms.

**SECTION 4.** This Resolution shall become effective upon adoption.

**RESOLVED AND ADOPTED this \_\_\_\_\_ of day of \_\_\_\_\_, 2024**

\_\_\_\_\_  
**Chuck Shaw, Mayor**

\_\_\_\_\_  
*Voted:*  
**Judith Dugo, Deputy Mayor**

**Attest:**

\_\_\_\_\_  
**Quintella Moorer, City Clerk**

\_\_\_\_\_  
*Voted:*  
**John Tharp, Council Member *District I***

\_\_\_\_\_  
*Voted:*  
**Peter Noble, Council Member, *District II***

Page No. 3

Settlement Agreement for 533 Broward Avenue

Voted:

\_\_\_\_\_  
**Susy Diaz**, Council Member, *District IV*

Voted:

\_\_\_\_\_  
**Paula Bousquet**, Council Member, *District V*

Approved as to Form and Legal Sufficiency:

\_\_\_\_\_  
**Glen J. Torcivia**, City Attorney



**ITEM SUMMARY**

**MEETING DATE:** July 15, 2024  
**FROM:** Andrea McCue, City Manager  
**SUBJECT:** Public Safety Officers/Firefighters Retirement – Board of Trustees (BOT) – Reappointment of Jose Rendon

**BACKGROUND**

The City’s BOT; established in 1996, oversees the Retirement Plan and Trust for the City’s Firefighters/Paramedics (Firefighters) and former Public Safety Officers (Officers). The BOT is comprised of five (5) members: two (2) members are appointed by the City Council, one (1) member is elected from the current Firefighters, one (1) member is elected from the current Officers in the plan, and the last member is elected by a majority of the BOT.

**ANALYSIS**

Mr. Jose Rendon’s term expired on June 29, 2024. Mr. Rendon has expressed his interest in serving another four (4) year term on the BOT.

**FINANCIAL INFORMATION**

N/A

**LEGAL**

N/A

**STAFF RECOMMENDATION**

Staff recommends reappointing Mr. Jose Rendon.



## ITEM SUMMARY

**MEETING DATE:** July 15, 2024

**FROM:** Andrea McCue, City Manager, Administration

**SUBJECT:** Ordinance 2024-16: First Reading

---

### BACKGROUND

---

In 2022, the City Council approved Ordinance No. 2022-42, thereby creating code section 2-2 related to the naming and renaming of City programs, events, and facilities. Section 2-2 mentions material or financial contributions to the City as one factor to be considered in the naming process. The proposed ordinance provides additional criteria specific to this factor.

---

### ANALYSIS

---

The proposed ordinance amends Section 2-2 by adding the following:

1. A tiered system for naming rights, whereby the duration of naming rights available to persons/entities is proportionate to the significance of the contribution. Short-term naming rights are for a period of up to ten years. Long -term naming rights are for a period greater than ten years. Legacy naming rights, which are reserved for extraordinary contributions, may be granted in perpetuity.
2. A subsection providing that all tiers of naming rights are subject to termination pursuant to subsection 2-2(i), without refund of the contribution.
3. A subsection providing for the deposit of donated funds in City accounts; and
4. A subsection providing for the establishment by resolution of minimum donation thresholds for each tier mentioned above.

Ordinance was approved on first reading on July 1, 2024

---

### FINANCIAL INFORMATION

---

The proposed ordinance is not expected to have a direct impact on the City's regulatory costs.

---

### LEGAL

---

The proposed ordinance has been reviewed by the City Attorney.

---

### STAFF RECOMMENDATION

---

Staff recommends approval of the proposed ordinance.

**ORDINANCE NO. 2024-16**

**AN ORDINANCE ADOPTED BY THE CITY COUNCIL OF THE CITY OF GREENACRES, FLORIDA, AMENDING CHAPTER 2 “ADMINISTRATION,” ARTICLE I “IN GENERAL,” SECTION 2-2 “NAMING OF CITY PROGRAMS, EVENTS, AND FACILITIES” TO PROVIDE ADDITIONAL CRITERIA FOR THE NAMING OR RENAMING OF PROGRAMS, EVENTS, AND FACILITIES IN RECOGNITION OF SIGNIFICANT MATERIAL AND FINANCIAL CONTRIBUTIONS; PROVIDING FOR SEVERABILITY, CONFLICTS, CODIFICATION, AND AN EFFECTIVE DATE.**

**WHEREAS**, the City of Greenacres, Florida (the “City”) is a duly constituted municipality having such power and authority conferred upon it by the Florida Constitution and Chapter 166, Florida Statutes; and

**WHEREAS**, the City Council adopted Ordinance No. 2022-42, which established a uniform method and procedure for the naming of City programs, events, and facilities; and

**WHEREAS**, Ordinance No. 2022-42 provided for the naming or renaming of programs, events, and facilities in recognition of significant material or financial contributions; and

**WHEREAS**, the City Council has determined that it is necessary to provide additional criteria for the naming and renaming of programs, events, and facilities in recognition of the significant material and financial contributions; and

**WHEREAS**, the City Council has reviewed the proposed ordinance and has determined that the ordinance serves a public purpose and is in the best interests of the public health, safety and/or welfare of the City.

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF GREENACRES, FLORIDA, THAT:**

**SECTION 1.** The foregoing recitals are hereby fully incorporated herein by reference as the legislative findings of the City Council of the City of Greenacres.

**SECTION 2.** The City of Greenacres Code of Ordinances, Chapter 2 “Administration,” Article I “In general,” section 2-2 “Naming of city programs, events, and facilities,” subsection

**Ordinance No. 2024-16 | Naming of City Programs, Events, and Facilities**

Page No. 2

(g), is hereby amended to read as follows:

Sec. 2-2. – Naming of city programs, events, and facilities.

(a) *Intent and purpose; findings.*

1. The intent and purpose of this section is to establish a uniform method and procedure to name city programs, events, and facilities. The use of the words “name” and “naming” throughout this section shall also include “rename” and “renaming.”

2. The city council hereby finds that the authority to name city programs, events, and facilities is solely vested in the discretion of the city council. The city retains the sole discretion, to the maximum extent allowable by law, to reject any naming petition or donation (offered in exchange for naming rights) for any reason. The decision to associate any name with a city program, event, or facility, or any portion thereof, is made by the city in its proprietary capacity. It is not the city’s intention to create a public forum of any kind with respect to the naming of city programs, events, or facilities.

(b) *Generally.* The naming of a city program, event, or facility may be initiated (i) by the city council, (ii) upon the recommendation of the city manager, or (iii) upon the written petition of any person desiring to recommend a name to the city council.

(c) *Naming guidelines.* When considering the naming of any city program, event, or facility, the city council shall consider the following naming attributes:

1. Recognized geographic names;
2. Natural historic features;
3. Significant contributions to the city, State of Florida, or United States;
4. Significant material or financial contributions to the city;



**Ordinance No. 2024-16 | Naming of City Programs, Events, and Facilities**

Page No. 3

5. Persons of historic service to the city;
  6. Persons of outstanding civic service to the city; and
  7. Documented community support for the name.
- (d) *Other factors.* When considering the naming of any city program, event, or facility, the city council shall also consider the following additional factors:
1. Names selected will be commensurate with the significance of the city program, event, or facility;
  2. Preference will be given to names that lend dignity to the city program, event, or facility;
  3. Persons currently serving on the city council or serving as an existing city employee will not be considered;
  4. Whether the name may lead to the undue commercialization of the city program, event, or facility.
  5. Names that promote alcohol and tobacco products or political organizations will not be considered;
  6. Names with connotations which by contemporary community standards are derogatory or offensive will not be considered;
  7. The use of the same name for different city programs, events and facilities will be avoided;
  8. The use of multiple names for different parts of a particular city program, event or facility will be avoided;
  9. If the name is an individual person, whether the individual has ever been convicted of a felony; and
  10. The cost that the naming or renaming will have on the city.

**Ordinance No. 2024-16 | Naming of City Programs, Events, and Facilities**

Page No. 4

- (e) *Naming petition process.* Any person wishing to recommend to the city council a name for a city program, event, or facility shall submit a naming petition to the city manager for evaluation. The petition shall be in writing on a form approved by the city. The petition shall demonstrate that the name selected satisfies the naming guidelines and other factors set forth in this section and that it demonstrates the required minimum community support as set forth in subsection (f). Upon receipt of a petition that meets the requirements of this section, the manager shall make a recommendation to the city council for either the approval or disapproval of the naming petition. The city council will determine, in its sole discretion, whether or not to name a city program, event, or facility in accordance with the recommendation set forth in such petition.
- (f) *Minimum community support for naming petition.* Each naming petition shall include signatures that demonstrate minimum community support for the petition. Minimum community support requires signatures from at least five percent (5%) of the residents of the city based on the last officially reported population statistics maintained by the city. No naming petitions shall be processed by the city manager unless said petition meets the minimum community support requirement.
- (g) *Significant material or financial contributions: additional criteria and minimum contribution.*
1. The city council may approve the naming or renaming of city programs, events, or facilities in honor of a person, living or deceased, or private or corporate entity as a result of a private gift or other significant material or financial contribution in the manner prescribed by this subsection.
  2. The city shall have discretionary authority, without obligation to refund any portion of

**Ordinance No. 2024-16 | Naming of City Programs, Events, and Facilities**

Page No. 5

the contribution, to rescind a naming right granted under this subsection pursuant to subsection 2-2(i).

3. Any group or entity receiving or holding funds donated for naming rights shall be: (1) required to maintain and produce, upon request, proper accounting records; and (2) subject to review and audit by an auditor selected solely by the city.

4. The duration of naming rights shall be proportionate to the value of the donation or other significant contributions of the person or entity being honored. In the event the naming was pursuant to a sponsorship agreement, the sponsorship agreement shall govern the terms and duration of the naming rights.

a. *Short-Term Naming.* Short-term naming may be approved for city programs, events, or facilities and shall be valid for a period of up to ten years, unless otherwise specified by the city council at the time of approval.

b. *Long-Term Naming.* Long-term naming may be approved for city programs, events, or facilities and shall be valid for a period greater than ten years. Funds donated for long-term naming shall be used to create a restricted account to benefit the city commensurate with the length of the approved naming right.

c. *Legacy Naming.* Legacy naming may be approved in perpetuity, except as provided in subsection 2-2(i), in recognition of extraordinary financial contributions to the city.

5. Funds donated for short-term, long-term, and legacy naming shall be deposited in the city's internal account(s).

6. From time to time, the city council may adopt a resolution establishing the minimum contribution required for the naming of a city program, event, and/or facility. The resolution may include minimum contributions short-term, long-term, and legacy naming.

**Ordinance No. 2024-16 | Naming of City Programs, Events, and Facilities**

Page No. 6

- (h) *Approvals.* The city council shall name, rename, or remove a name from any city program, event, or facility, by resolution. As an alternative to the adoption of a resolution, the city council may enter into sponsorship agreements for naming rights of a city program, event, or facility. Such agreements shall be reviewed by the city attorney for legal sufficiency and approved by the city council. Any term or condition in a sponsorship agreement that is in conflict with this section 2-2 shall be null and void and have no legal effect. Approval of resolutions and sponsorship agreements involving the naming, renaming, or removal of a name from any city program, event, or facility shall require a minimum of four (4) votes of the city council membership.
- (i) *No property right.* No property right is conferred upon any person as a result of the naming of any city program, event, or facility. If at any time the name given to a city program, event, or facility adversely affects the reputation or business of the city or such name is involved with a public scandal or other disreputable situation, incident or occurrence, the city council, in its sole discretion, shall have the right to remove the name from such program, event, or facility. All sponsorship agreements shall include the language set forth in this subsection.

**SECTION 3. Repeal of Conflicting Ordinances.** All ordinances or parts of ordinances in conflict herewith are hereby repealed to the extent of such conflict.

**SECTION 4. Severability.** If any section, subsection, sentence, clause, phrase or portion of this Ordinance is for any reason held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct, and independent provision, and such holding shall not affect the validity of the remaining portions thereof.

**Ordinance No. 2024-16 | Naming of City Programs, Events, and Facilities**

Page No. 7

**SECTION 5. Codification.** The sections of the Ordinance may be made a part of the City Code of Laws and ordinances and may be re-numbered or re-lettered to accomplish such, and the word “ordinance” may be changed to “section”, “division”, or any other appropriate word.

**SECTION 6. Effective Date.** The provisions of this Ordinance shall become effective immediately upon adoption.

Passed on the first reading this 1<sup>st</sup> day of July, 2024.

**PASSED AND ADOPTED on the second reading this 15th day of July, 2024.**

**[Signatures follow on the next page].**

\_\_\_\_\_  
**Chuck Shaw**, Mayor

**Attest:**

\_\_\_\_\_  
**Quintella Moorer**, City Clerk

\_\_\_\_\_  
**Judith Dugo**, Deputy Mayor

\_\_\_\_\_  
**John Tharpe**, Council Member, *District I*

\_\_\_\_\_  
**Peter Noble**, Council Member, *District II*

\_\_\_\_\_  
**Susy Diaz**, Council Member, *District IV*

\_\_\_\_\_  
**Paula Bousquet**, Council Member, *District V*

**Approved as to Form and Legal Sufficiency:**

\_\_\_\_\_  
**Glen J. Torcivia**, City Attorney

# Business Impact Estimate

Proposed ordinance's title/reference:

## ORDINANCE NO. 2024-16

**AN ORDINANCE ADOPTED BY THE CITY COUNCIL OF THE CITY OF GREENACRES, FLORIDA, AMENDING CHAPTER 2 "ADMINISTRATION," ARTICLE I "IN GENERAL," SECTION 2-2 "NAMING OF CITY PROGRAMS, EVENTS, AND FACILITIES" TO PROVIDE ADDITIONAL CRITERIA FOR THE NAMING OR RENAMING OF PROGRAMS, EVENTS, AND FACILITIES IN RECOGNITION OF SIGNIFICANT MATERIAL AND FINANCIAL CONTRIBUTIONS; PROVIDING FOR SEVERABILITY, CONFLICTS, CODIFICATION, AND AN EFFECTIVE DATE.**

This Business Impact Estimate is provided in accordance with section 166.041(4), Florida Statutes. This Business Impact Estimate may be revised following its initial posting.

In accordance with the provisions of controlling law, even notwithstanding the fact that an exemption noted above may apply, the City hereby publishes the following information:

1. Summary of the proposed ordinance (must include a statement of the public purpose, such as serving the public health, safety, morals and welfare):

The proposed ordinance would amend code section 2-2 to provide additional criteria for the naming or renaming of programs, events, and facilities in recognition of significant material and financial contributions to the City. Specifically, the amendment provides for the duration of naming rights granted in that instance, the deposit of funds donated to the City, and the ability to rescind naming rights pursuant to existing subsection 2-2(i) without any requirement to return contributions.

2. An estimate of the direct economic impact of the proposed ordinance on private, for-profit businesses in the City, if any:

(a) An estimate of direct compliance costs that businesses may reasonably incur:

None that the City is aware of.

(b) Any new charge or fee imposed by the proposed ordinance or for which businesses will be financially responsible:

This ordinance imposes no new charge or fee.

(c) An estimate of the City's regulatory costs, including estimated revenues from any new charges or fees to cover such costs:

The amendments to Code section 2-2 found in this ordinance are not expected to have a direct impact on the City's regulatory costs, except that the City may incur costs of an external auditor pursuant to subsection 2-2(g)(3), as amended.

3. Good faith estimate of the number of businesses likely to be impacted by the proposed ordinance:

The City does not anticipate that this ordinance will impact any business, unless the business voluntarily participates in the naming program established by section 2-2, as amended by the proposed ordinance, and the business chooses to make a significant material or financial contribution to the City.

4. Additional information the governing body deems useful (if any):

Not applicable.





## Department Report

**MEETING DATE:** July 15, 2024  
**FROM:** Michele Thompson, Director, Community & Recreation Services  
**SUBJECT:** Community & Recreation Services Dept. – June Report

### ADMINISTRATION

PERFORMANCE MEASUREMENT	THIS PERIOD	FY2024 TO DATE	FY 2024 BUDGET
No. of Contracts Executed/Renewed	0	4	3
No. of Collaborative Partnerships	13	59	27
No. of Vendor/Independent Contractor Agreements	2	78	30
No. of Educational Scholarship Applications R'cd	-	20	20
No. of Community Events Coordinated	-	6	10
No. of Event Participants	-	26,090	36,900
No. of Little Free Libraries (LFL)* / # Replacement Units / Story Walks	*1	32/2	32/2
No. of Business Sponsorships	13	24	22

### FACILITY RENTALS

FACILITY RENTALS	THIS PERIOD	FY2024 TO DATE	FY 2024 BUDGET
Fields/Concession Stands	52	551	900
Pavilions	34	371	500
Center Facility	68 <sup>1</sup>	520 <sup>1</sup>	900
Monthly Center Attendance	3,637	32,662	4,200

<sup>1</sup>143 Additional Free Rentals: **81** Gym: YP/Open Gym/Tai Chi/PBSO, **15** Banquet Hall: PBSO/ ESOL/T.O.P/ Community of Life, **25** Room 1: Senior Social/PBSO, **2** Room 2: Spotlighters/LFL, **4** Room 3: Senior Social, **1** Room 4: AARP, **15** Comm. Park: PB Square Dance

**REVENUE**

<b>FACILITY RENTALS REVENUE</b>	<b>THIS PERIOD</b>	<b>FY2024 TO DATE</b>	<b>FY2024 PROJECTED</b>
Rental Revenue Generated	\$12,527.50	\$129,809.81	\$170,000

**ATHLETICS**

<b>YOUTH ATHLETICS</b>	<b>THIS PERIOD</b>	<b>FY2024 TO DATE</b>	<b>FY2024 PROJECTED</b>
FY24 Co-ed Fall Soccer (10/6/23-12/8/23) • Registration Period 7/31/23 – 10/6/23	-	229	200
FY24 Co-ed Spring Soccer (3/4/24-5/17/24) • Registration Period 1/8/24 – 3/1/24	-	301	260
FY24 Co-ed Winter Basketball (12/4/23-3/8/24) • Registration Period 9/5/23 – 11/2/23	-	150	160
FY24 Spring Skill Development Basketball Program (Monthly Attendance) – Cancelled Program	-	-	340
Co-ed Summer Basketball Skills Camp	5	27	40

-

<b>FOOD DISTRIBUTION</b>	<b>NO. SERVED</b>
Cros Ministries - April 11 <sup>th</sup> & 25 <sup>th</sup>	607 / 916
PBSO & Restoration Bridge - April 17 <sup>th</sup> & June 18 <sup>th</sup>	452 / 375

**SENIOR PROGRAMS**

<b>SOCIAL ACTIVITIES</b>	<b>PARTNERS/SPONSORS</b>	<b>NO. OF PARTICIPANTS YTD</b>
Meal Program; Dances; Games/Bingo; Special Events; Presentations Mon.- Fri. (5 x 27)	211 Elder Services; Flipany; Firebush; ABI / Kidney Health; FL Dept. of Agric./Consumer Affairs; Sol y Vida Med. Ctr.; Sr. Dedicated Med.; Devoted; Premier Family Health; Humana; HealthSun; U of M Meditation & Mindfulness; WellCare; Zumba; Dept. of Elders Affairs; Soma Medical Center; Dedicated Senior Medical Center	1,896

**FY24 EVENTS & SPONSORSHIPS**

Item # 7.

<b>EVENTS</b>	<b>SPONSORS/PARTNERS</b>	<b>FY2024 EXPENSE</b>	<b>FY2024 ACTUAL</b>	<b>FY2024 ATTENDEES</b>
Trunk or Treat	PBSO	N/A	N/A	1,100
NNOAC	PBSO	\$3,131	\$1,835	1,200
Holiday in the Park (12/9/23)	\$13,500: WM; Nissan; Florida Blue; Wellington Renaissance Charter; Sunshine Health; Ambetter; Steinger/Green/Feiner; Forest Hill Orthodontics; Rosenthal/Levy/Simon/Sosa, Glasser, PBSO, FR	\$35,171	\$14,871	5,500
Fiesta de Pueblo (1/6/24)	Co-Sponsored by Fiesta de Pueblo, Inc.	\$4,317	\$5,781	11,500
Artzy Eve. at City Hall (1/27/24)	\$1,000: Waste Management; Greenacres Nissan; The Glasser Family	\$15,611	\$8,126	250
Daddy Daughter Dance (2/10/24)	\$500: Waste Management; The Glasser Family	\$6,662	\$5,644	122
Egg'stravaganza (3/30/24)	The Glasser Family; Nissan; WM; Ed's/Tapatia; FL Blue; Renaissance Charter; State Farm; Rosenthal/Levy/Simon/Sosa	\$22,594	22,594	6,500
Rock-n-Roll Sunday/FR Chili Cook-Off (5/19/24)	Coordinated w/ the Nam Knights Motorcycle Club of PBC	\$8,789		
Ignite the Night (7/4/24)	FPL; Waste Management; Zambelli; Greenacres Nissan; The Glasser Family	\$77,477		
<i>Back2School</i> Supply Distribution (7/27/24)	Donation boxes: Bingo Magic; Ed's; City Hall; Comm. Ctr.; Pete's Place; Chucho's Tacos	\$8,249		
Senior Health & Resource Fair				

**FY24 Event Actuals = Direct + In-direct – Event Sponsors & Revenues  
New Holiday Tree (38'); Park & Event Lighting: \$50,000**



## Department Report

**MEETING DATE:** July 15, 2024

**FROM:** Denise Malone, AICP, Development & Neighborhood Services Director

**SUBJECT:** June 1, 2024, through June 30, 2024

## Development & Neighborhood Services Department

### Planning, GIS & Engineering Division

#### NEW CASES

#### **Ice Cream La Bendicion Building - 560 Jackson Avenue - (SP-24-04)**

A request for a Site and Development Plan (SP-24-04) to construct an 882 sq ft two story building with ice cream/raspado shop on the ground floor and a single unit living quarters on the second floor.

#### **ZTA-24-08: Electric Substation**

A City-initiated request for a Zoning Text Amendment regarding electric substation provisions. (Scheduled for PZBA meeting on July 11, 2024.)

#### **ZTA-24-09: Art in Public Places**

A City-initiated request for a Zoning Text Amendment to provide for further standards and the use of the City Art Fund. (Scheduled for PZBA meeting on July 11, 2024.)

#### **Woodlake Plaza – 5815 Lake Worth Road – (PCD-84-02DD)**

A request for a Site and Development Plan Amendment (PCD-84-02DD) to change color awning.

#### CURRENT PLANNING CASES

#### **3067 S. Jog Road (SP-24-02)**

A request for a Site and Development Plan to construct a 6,000 sq ft office/retail building with a 798 sq. ft. mezzanine. (Sufficiency letter sent March 11, 2024, awaiting receipt of applicant's resubmittal)

#### **Perry Office - 3130 Perry Avenue (SP-22-03) and (BA-23-03)**

A request for a Site and Development Plan (SP-22-03) for a vacant parcel to construct a 6241 sq. ft office space totaling 4 bays for flexible office space use. The site is located on the northeast corner of Perry Avenue and 10<sup>th</sup> Avenue South. A request by the owner for a variance (BA-23-03) request to reduce the landscape buffer on the

eastern side of the site plan from 10 ft to 5 ft. (Awaiting receipt of applicant's response to DRC comments and outside agency approvals for the site plan submittal. The variance application is on hold until DRC comments are addressed for the site plan)

**Astoria Townhomes – 6240 Dodd Road and adjacent vacant parcel (CPA-23-04), (ZC-23-02), (SP-23-06), (BA-23-07), and (MSP-24-02)**

A request for a Future Land Use map amendment (CPA-23-04) from Residential Medium Density and Commercial to Residential High Density; a Rezoning (ZC-23-02) from Residential Medium Density and Commercial General to Residential High Density; Site and Development Plan (SP-23-06) to construct 60 townhomes in a 6, 7 and 8 unit building; and Variances (BA-23-07) from the minimum side setback of 20 ft. between end units and to the maximum number of 6 units per building and a Master Sign Plan (MSP-24-02) for townhome development. (Resubmittal received on June 21, 2024 under staff review)

**Bethesda Tabernacle – 4901 Lake Worth Road (SP-99-04C) and (SE-23-01)**

A request for a Site and Development Plan (SP-99-04C) approval to modify the previously approved site plan and a Special Exception (SE-23-01) to develop a 28,930 square foot House of Worship and accessory uses. (Resubmittal to July 13, 2023, DRC comments received on March 15, 2024. Staff comments were sent, and meeting was held on May 3, 2024; pending resubmittal.)

**C&C Legacy Plaza – 3494 S. Jog Road (SP-24-01), (BA-24-01) and (MSP-24-03)**

A request for a Site and Development Plan (SP-24-01) to construct a 3,000 sq. ft one story office building and a two-story townhouse building with three townhouses; a Variance (BA-24-01) from the landscape code requirements for a one-story office building and a two-story townhouse building with three townhouses and a Master Sign Plan (MSP-24-03) and a Plat application for the site and development plan. (Resubmittal received on June 27, 2024, under staff review)

**Church in the Palms – 3812 S. Jog Road (SE-24-01)**

A request for a Special Exception for a private school (Palm Beach Christian) in a commercial zoning district. (Sufficiency letter sent June 10, 2024, to applicant)

**City Initiated Chickasaw and Wry Roads Annexations (ANX-22-02)**

Annexation of sixteen enclaves located on Chickasaw and Wry Road into the City through an Interlocal Agreement with Palm Beach County. (Staff anticipates initiating in the near future given progress on the City proposed Chickasaw Road Improvement).

**Lake Worth Plaza West Master Sign Plan (6404 Lake Worth Road) (MSP-24-01)**

A request for a Master Sign Plan for Lake Worth Plaza West.

**Garden Square – 6645 Chickasaw Road (SP-23-03)**

A request for a Site and Development Plan approval to construct 4 - five-unit townhomes and 6 - four-unit townhomes (total of 44 units). (Scheduled for DRC meeting on December 21, 2023) (Awaiting receipt of applicant's response to DRC comments and outside agency approvals for the site plan submittal).

**Iglesia Bautista Libre Emmanuel – 5083 Lake Worth Road (SP-22-05A), (SE-22-04) and (BA-22-01)**

A request for a Major Site Plan Amendment (SP-22-05A) and a Special Exception (SE-22-04) to allow a house of worship within an existing building located within the Commercial Intensive zoning district, and a Variance (BA-22-01) to allow for a reduction in the front and rear landscape buffers. (Awaiting receipt of applicant's response to the DRC comments resubmittal, provided on June 1, 2024.)

**Murphys USA Greenacres – 6270 Forest Hill Boulevard (SE-23-05), (BA-23-08) and (SP-23-07)**

A request for a Special Exception (SE-23-05) for a proposed convenience store and gasoline service station within the Commercial Intensive zoning district, a Variance (BA-23-08) from the required 1500-foot separation of an existing gas station and convenience store to 750 feet and a Site and Development Plan (SP-23-07) to construct a 2,824-convenience store and gas station with 6 pumps. (Awaiting receipt of applicant's response to the DRC comments resubmittal, provided on May 30, 2024.)

**Office Depot Plaza (Aloha Shopping Center) Retro Fitness – 4558 Lake Worth Road (SP-16-03B) and (MSP-24-04)**

A request for a Minor Site and Development Plan Amendment (SP-16-03B) to change the exterior façade of the leased area for Retro Fitness premises only and a Master Sign Plan (MSP-24-04) for the Aloha Shopping Center. (Awaiting receipt of applicant's response to DRC comments provided on June 24, 2024.)

**Orchid Cove – 1105 S. Jog Road (SP-23-01) and (BA-23-04)**

A request for a Site and Development Plan (SP-23-01) approval of a twelve duplex unit development, an Administrative Variance (BA-23-04) for a 5' reduction from the required rear and side street setbacks. (Awaiting receipt of applicant's response to DRC comments provided on June 7, 2024.)

**Pentecostal Tabernacle – 6030 Lake Worth Road (BA-23-05)**

A request for a Variance to allow for a fence to be located within the front yard of the Church. (Resubmittal received on June 11, 2024, scheduled for July 18, 2024 DRC Meeting.)

**Soma Medical – 3581 S. Jog Road (SP-23-04)**

A request for a Site and Development Plan to construct a 10,357 sq.ft. medical office building. (Resubmittal received on June 18, 2024 under staff review)

---

**SITE PLAN AMENDMENTS**

---

**Ministries in Bethel – 3950 S. 57<sup>th</sup> Avenue (SP-84-12E)**

A request for a Minor Site and Development Plan Amendment to relocate parking spaces.

**Potentia Academy – 4784 Melaleuca Lane (SP-11-01D)**

A request for a Minor Site and Development Plan Amendment to add a portable 1,269 sq. ft. classroom. (May 26, 2023, meeting with applicant. Awaiting receipt of remaining fees for Major Site plan amendment and applicant response).

**Trafalgar Square – 6358 Forest Hill Blvd – WSS (PCD-83-01J)**

A request for a Minor Site and Development Plan Amendment to change the exterior paint colors of the leased area for the WSS premises only. (Resubmittal received May 28, 2024, and approved on June 28, 2024.)

---

**ZONING TEXT AMENDMENTS**

---

**ZTA-24-03 Pervious Surface and Driveways**

A City-initiated request for a Zoning Text Amendment to provide updated standards for overall impervious coverage on residential lots and in front yards within residential zones, ensuring consistency with the standards governing lot coverage for residential lots, as well as limits on driveways expansions. Recommended for approval by Planning and Zoning Board of Appeals (PZBA) on April 11, 2024. Scheduled for City Council Meetings for 1<sup>st</sup> reading on August 5, 2024, and 2<sup>nd</sup> Reading on August 19, 2024.

**ZTA-24-07 Parking Regulations**

A City-initiated request for a Zoning Text Amendment pertaining to modifications of ARTICLE VIII. – Off-Street Parking and Loading Regulations. Recommended for approval by Planning and Zoning Board of Appeals (PZBA) on May 9, 2024. Scheduled for City Council Meetings for 1<sup>st</sup> reading on August 5, 2024, and 2<sup>nd</sup> Reading on August 19, 2024.

---

**RESIDENTIAL DEVELOPMENT PROJECTS**

---

**Catalina Estates**

Approved for 20 single family units. Final inspections have been completed. Approved Maintenance Bond in place until July 2024.

**Ranchette Road Townhomes**

Approved for 74 Townhomes. 73 Certificate of Completion issued to date. Traffic Control Jurisdiction Agreement (TCJA) approved. Approved Construction Bond in place.

**Blossom Trail (Nash Trail)**

Plat application received on July 8, 2022. Complete submittal of application received. Final engineering permit reviewed and awaiting issuance with the Plat. (Plat Revisions. Waiting on applicant to provide required revised Plat and associated documents to proceed with Council Final Plat approval. Engineering application received April 26, 2024, awaiting receipt of consulting engineer’s comments.)

---

## NON-RESIDENTIAL DEVELOPMENT PROJECTS

---

### **Church of God 7<sup>th</sup> Day of Palm Beach – 3535 S. Jog Road**

The building permit and engineering permit are both issued for the development. Stop work order was issued by Building Official on September 28, 2018. Numerous meetings have been held with Building Official and Consultant Engineer as well as DNS staff. Code Enforcement provided a time certain of July 19, 2024, to bring the exterior code maintenance items into compliance. (Applicant responded to Code Enforcement request for site maintenance. Active building permits. Code and Building Divisions continue to monitor for compliance.)

Applicant requested for a Site and Development Plan Amendment (SP-08-01C) to change the metal roof to asphalt shingle, due to cost constraints. (DRC meetings April 14 and April 21, 2022. City Council on May 2, 2022. The City Council postponed until the applicant is ready for certificate of occupancy).

### **Chick Fil A (within River Bridge Center) (SP-85-12RR)**

The Building Permit has been applied for. Awaiting receipt of Engineering Permit application and outside agency permits. The site is located within the River Bridge Centre on the southwest corner of the intersection of South Jog Road and Forest Hill Boulevard. Preconstruction meeting held on May 16, 2024. Letter of credit received for civil work which expires February 28, 2025

### **EI Car Wash (6200 Lake Worth Road) (SP-22-02B)**

The Engineering Permit was issued on April 26, 2024. Preconstruction meeting held on April 26, 2024. Letter of credit received for civil work which expires February 28, 2025.

### **Mint Eco Car Wash (4840 Lake Worth Road) (SP-22-04A)**

The Engineering Permit was applied in December 2023. Comments were provided on March 12, 2024. Awaiting applicant's response to comments including posting bond.

### **The Pickleball Club (FKA Palm Beach Christian Academy) (5200 S Haverhill Road) (SP-23-05)**

Application for the Pickleball Club was received on 11/20/2023. The Special Exception and Site and Development Plans were approved by City Council on February 5, 2024, and Administrative Variance approved on February 26, 2024. Property is currently under contract with The Pickleball Club.

---

## GIS

---

### **Damage Assessment Training**

DNS participated in the countywide Annual Hurricane Exercise for damage assessment training in preparation for Hurricane Season. DNS will continue attending ongoing weekly meetings.



### **GIS Database Organization**

Implementing a clear, organized hierarchy that separates different stages of data management and processing. This structure is designed to ensure easy access for all departments, enhance collaboration, and streamline maintenance.

### **BTR/Fire/Finance Fees Map/Database**

Complete the map of all active/inactive BTR licenses. Create a citywide database that will combine to show active fees for fire inspections and BTRs. This effort attempts to provide a workaround for Fire, Finance, and Business Tax to query and record all fees attached to BTRs. The goal is to use GIS as a central database that can be used in the field for fire inspections and in house by Finance staff.

### **Finance Asset Management**

Assist the Finance Department with the mapping of all major and minor assets. This effort provides spatial visualization of all assets and database for quick access. The purpose is to assist with FEMA and insurance reimbursement.

---

## **TEMPORARY USE PERMITS**

---

### **TU-2024-0109 – C & O Restaurant Group Inc. – 6376 Forest Hill Blvd (El Centenario) – In Process**

A request from the restaurant for “Live Entertainment Permit” for DJs/Karaoke/Live local artists for Friday and Saturdays from 9:00 pm to 1:30 am. Waiting for applicant’s response.

### **TU-2024-1307 – West Pines Baptist Church – 4906 Melaleuca Lane – In Process**

A temporary use permit request for two signs for the Soccer Camp for June 10 to June 14, 2024, Monday to Friday from 6:30 pm to 8:00 pm. (4/2/24 - Contacted applicant via email and noted request is not currently allowed by Code indicated bulletin board sign option. Awaiting applicant response.)

### **TU-2024-1308 – West Pines Baptist Church – 4906 Melaleuca Lane – In Process**

A temporary use permit request for two signs for the Soccer Camp for June 24 to June 28, 2024, Monday to Friday from 6:30 pm to 8:00 pm. (4/2/24 - Contacted applicant via email and noted request is not currently allowed by Code indicated bulletin board sign option. Awaiting applicant response)

### **TU-2024-1528 – Charley Cheesesteaks - 6726 Forest Hill Blvd - Approved**

A temporary use permit request for a Grand opening and building banner sign for May 31, 2024.

### **TU 2024-1670 – Total by Verizon - 6081 Lake Worth Road – Approved**

A request by Ricky Torres of ASG Sign, for a temporary use permit for a banner sign with business name for 20 days, while permanent wall sign is approved through Building Permit and a Master Sign Plan is reviewed and approved, at 6081 Lake Worth Road.

### **TU 2024-1723 – Greenacres Bowl – 6126 Lake Worth Road – Approved**

A request by Gator Bowling, for a temporary use permit to allow for a mobile mini storage container and a waste management dumpster at their parking lot for POS System and Furniture Upgrade project until June 25, 2024, at 6126 Lake Worth Road. Pursuant to City of Greenacres Code, the maximum allowed time for this type of TUP request is 30 days since it is not tied to a

building permit. The subject site shall be returned to its original condition immediately upon removal of the trailers and/or expiration of this Temporary Use Permit.

---

**FY 2024 Data:**

---

<b>Case Approvals</b>	<b>Current Period</b>	<b>FY 2024 to Date</b>	<b>FY 2024 Budget*</b>
Annexation	0	3	2
Comprehensive Plan Amendment	0	3	3
Zoning Changes	0	3	3
Special Exceptions	0	2	4
Site Plans	0	2	5
Site Plan Amendments	0	5	10
Variances	0	2	3
Zoning Text Amendments	0	6	3

<b>Inspection Type</b>	<b>Current Period</b>	<b>FY 2024 to Date</b>	<b>FY 2024 Budget</b>
Landscaping	3	42	80
Zoning	1	23	45
Engineering	4	35	75

\* Assumes progress of proposed Developments such that inspections are requested.

## Building Division

### Building Department Report (June 1, 2024 – June 30, 2024)

#### 1) ADMINISTRATION:

- a) Researched and completed Eighty-Nine (89) lien searches providing open and/or expired permit information.
- b) Researched and completed twenty-nine (35) records requests for historical permits.

#### 2) PERMITS/INSPECTIONS:

PERMITS/INSPECTIONS	DURING THIS PERIOD	FYTD 2024
New Applications Received / Permits Created	197	2,059
Applications Approved	103	1,222
Applications Canceled	4	50
Applications Denied	2	18
Applications Reopened	1	16
Permits Issued	210	1,973
Permits Completed	192	1,712
Permits Canceled	4	70
Permits Reopened	59	401
Permits Expired	11	290
Inspections Performed	360	4,012
Construction Value of Permits Issued	\$4,755,059.20	\$24,533,262.94
Construction Reinspection Fees	\$850.00	\$4,800
Extension/Renewal Fees	\$2,711.26	\$23,445.16
CO's Issued	2	37
CC's Issued	0	0
Temporary CO's Issued	1	7

#### 3) BUSINESS AND CONTRACTOR REGISTRATION:

(See Attached Summary Reports)

#### 4) PERMIT APPLICATIONS IN PLAN REVIEW – PRINCIPAL NEW OR REMODEL PROJECTS:

PROJECT	ADDRESS	SIZE	DESCRIPTION	PERMIT#
H&R Block	6754 Forest Hill Blvd	1680	Interior Remodel	2024-1950
Supertech Comm	5305 Lake Worth Rd		Interior Remodel	2024-1285
Dunkin Donut	4644 Lake Worth Rd	2169	Interior Remodel	2024-0471

#### 5) PROJECTS IN PROGRESS – PRINCIPAL REMODELING/RENOVATION:

PROJECT	ADDRESS	SIZE	DESCRIPTION	PERMIT #
El Car Wash	6200 Lake Worth Rd	3724	Construct Car Wash	2023-2487
Chik fil A	6802 Forest Hill Blvd		New Construction	2024-0270
Dollar Tree	4640 Lake Worth Rd	8924	Interior Renovation	2024-1182
Gastro Health	6125 Lake Worth Rd	238	Interior Renovation	2024-0874
Finlay Medical	6803 Lake Worth Rd	1805	Interior Remodel	2024-1237
Discount Tire	5990 Lake Worth Rd	1704	Interior Renovation	2024-0536
Aaxon Laundry	3989 S Jog Rd	2633	Interior Renovation	2024-0587
Retro Fitness	4558 Lake Worth Rd	1547	Interior Renovation	2024-0783
Certified Spine	6415 Lake Worth Rd #307	1598	Tennant Improvement	2023-2290
Walmart	3911 Jog Rd	15,000	Interior Remodel	2023-2761
Gyro GR	6852 Forest Hill	1682	Interior Remodel	2023-1965
Public Storage	6351 Lake Worth Rd		Interior Remodel	2022-2283
Ministries in Bethel	3950 S 57 <sup>th</sup> Ave	6,939 sq.ft.	House of Workship	2021-0365
Church of God 7 <sup>th</sup> Day	3535 S Jog Rd	11,500 sq. ft.	New Church	2016-2382



# License Activity Report

Activity Date Range 06/01/24 - 06/30/24  
Summary Listing

License Type	Category	Application Received	Application Denied	Application Approved	New License Issued	License Renewed	License Revoked	License Canceled
Cont. Office - Contractor Office	Business	0	0	0	1	0	0	0
Contractor Reg - Contractor Registration	Business	33	0	0	21	1	0	0
Food Service - Food Service / Bar / Lounge	Business	0	0	0	0	1	0	0
General Retail - General Retail	Business	0	0	0	0	2	0	0
General Service - General Service	Business	9	0	0	7	1	0	0
General Svc Reg - General Service Registration	Business	1	0	0	1	0	0	0
Home - Home Based Business	Business	2	0	0	2	0	0	0
Professional - Professional	Business	11	0	0	13	1	0	0
Rental Unit - Rental Unit	Business	8	0	0	7	0	0	0
Grand Totals		64	0	0	52	6	0	0

**CITY OF GREENACRES**  
**Licensing Revenue Summary Report**  
 Licensing Revenue Summary Report - Summary  
 From Date: 06/01/2024 - To Date: 06/30/2024

Charge Code	No. of Billing Transactions	No. of Adjustment Transactions	Billed Amount	Adjustments	Net Billed
License Type: Food Service-Food Service / Bar / Lounge					
Food-Food Service	4	0	\$267.26	\$0.00	\$267.26
Food Per Seat-Food Per Seat	2	0	\$1,137.08	\$0.00	\$1,137.08
Com Inspection-Commercial Inspection	2	0	\$138.00	\$0.00	\$138.00
Transfer-Transfer	2	0	\$44.00	\$0.00	\$44.00
Collection Fee-Collection Fee	2	0	\$50.00	\$0.00	\$50.00
Delinquent > 150-Delinquent Over 150 Days	2	0	\$200.00	\$0.00	\$200.00
License Type Food Service-Food Service / Bar / Lounge Totals	14	0	\$1,836.34	\$0.00	\$1,836.34
License Type: General Retail-General Retail					
General Retail-General Retail Sq Feet	1	0	\$162.89	\$0.00	\$162.89
Collection Fee-Collection Fee	1	0	\$25.00	\$0.00	\$25.00
Delinquent >150-Delinquent Over 150 Days	1	0	\$100.00	\$0.00	\$100.00
License Type General Retail-General Retail Totals	3	0	\$287.89	\$0.00	\$287.89
License Type: General Service-General Service					
General Service-General Service	11	1	\$755.43	(\$116.22)	\$639.21
Com Inspection-Commercial Inspection	6	1	\$375.00	(\$69.00)	\$306.00
Transfer-Transfer	1	0	\$11.62	\$0.00	\$11.62
Collection Fee-Collection Fee	1	0	\$25.00	\$0.00	\$25.00
Delinquent > 150-Delinquent Over 150 Days	1	0	\$100.00	\$0.00	\$100.00
License Type General Service-General Service Totals	20	2	\$1,267.05	(\$185.22)	\$1,081.83
License Type: General Svc Reg-General Service Registration					
General Svc Reg-General Service Registration	1	0	\$25.00	\$0.00	\$25.00
License Type General Svc Reg-General Service Registration Totals	1	0	\$25.00	\$0.00	\$25.00
License Type: Home-Home Based Business					
Home-Home Based Business	2	0	\$81.40	\$0.00	\$81.40
License Type Home-Home Based Business Totals	2	0	\$81.40	\$0.00	\$81.40
License Type: Professional-Professional					
Professional-Professional	3	0	\$244.07	\$0.00	\$244.07
Prof by Quantity-Professional by quantity	1	0	\$61.02	\$0.00	\$61.02
Cosmetology-Cosmetology / Barber	7	0	\$142.17	\$0.00	\$142.17
Real Estate-Real Estate Broker / Ins Agents	3	0	\$283.65	\$0.00	\$283.65
Transfer-Transfer	1	0	\$4.06	\$0.00	\$4.06

## Code Enforcement Division

### Code Division Report (June 1, 2024 – June 30, 2024)

CODE ENFORCEMENT	DURING THIS PERIOD	FYTD 2023
Inspections Related to Active Code Cases	255	1,609
New Cases Started	85	589
Cases Complied	93	460
Current Open Cases	249	1,603
Notices Sent	158	1,216
Illegal Signs Removed from right-of-way	168	1,429
Inspections Not Related to Active Code Cases	255	1,499
Complaints Received and Investigated	27	198
Warning Tickets	88	1,253

- 3950 S.. 57<sup>th</sup> – Greenacres Learning Ctr — Permit 2023-2376 RPW completed 4/10/2024.
- 3535 S. Jog – Church of Seventh Day – last inspection passed 2/7/24– Permit 2016-2382. On 8/8 if no inspections, will send to NOV – Code Case 6-24-10510..
- 6450 Melaleuca Lane – Crown Plaza – permit issued 1/16/24 # Permit 2023-2451. Code case 4-23-9772. If no inspections by 7/18 will send to hearing (Church Renos)
- 4720 Melaleuca – Willow Wood Stables – Code Case 12-23-10103 – (excessive RVs, vehicles, trailers) sent to hearing 7/24/24
- 3091 S. Jog Rd – Greenacres Farmers Market – Code Case 4-24-10300 – applied for bathroom permit. 2024-1631. Waiting for comments to be answered the building official sent.

# Code Enforcement - STATS FY 2024

	<u>NOTICES MAILED</u>	<u>SIGNS</u>	<u>INSPECTIONS</u>	<u>COMPLAINTS</u>	<u>WRITTEN WARNINGS</u>
OCTOBER 2023	112	156	189	21	220
NOVEMBER 2023	96	90	87	19	48
DECEMBER 2023	107	85	89	16	62
JANUARY 2024	156	127	207	24	183
FEBRUARY 2024	161	199	150	28	122
MARCH 2024	142	206	185	27	188
APRIL 2024	156	200	227	19	206
MAY 2024	132	198	233	17	136
JUNE 2024	158	168	255	27	88
JULY 2024					
AUGUST 2024					
SEPTEMBER 2024					





## Department Report

**MEETING DATE:** July 15, 2024

**FROM:** Teri Lea Beiriger, Director of Finance

**SUBJECT:** Department of Finance Activity Report

---

### BACKGROUND

---

The following report provides activity within the Department of Finance for the reporting period from June 1 through June 30, 2024.

In brief, the Finance Department:

- Completed the Annual Comprehensive Financial Report and audit.
- Submitted the GFOA award application for Certificate of Achievement for Excellence in Financial Reporting (ACFR).
- Continued Budget FY25 prep.
- Welcomed the new Grants Accountant.
- Senior Accountant attended the GFOA Annual Conference in Orlando.
- Interviewed for Payroll Accountant position.
- Finalized and distributed the Department Emergency Management Plan within the department.
- Research alternative billing software/processes for miscellaneous accounts receivable, specifically for fire inspections.

The Finance Department has, and continues to, work on efficiencies to better serve our internal and external customers.

---

---



## Department Report

**MEETING DATE:** July 15, 2024  
**FROM:** Phillip Konz, Assistant Fire Chief  
**SUBJECT:** Fire Rescue June

---

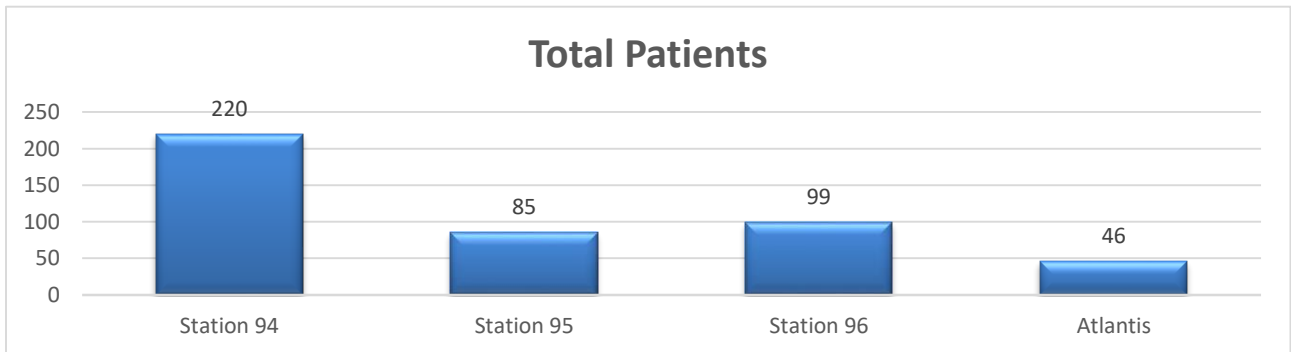
### FR CALLS

---

CALLS	MONTHLY TOTALS
Total Alarms dispatched in June	544
Average alarms per day	19.43
Total calls this fiscal year	5,836

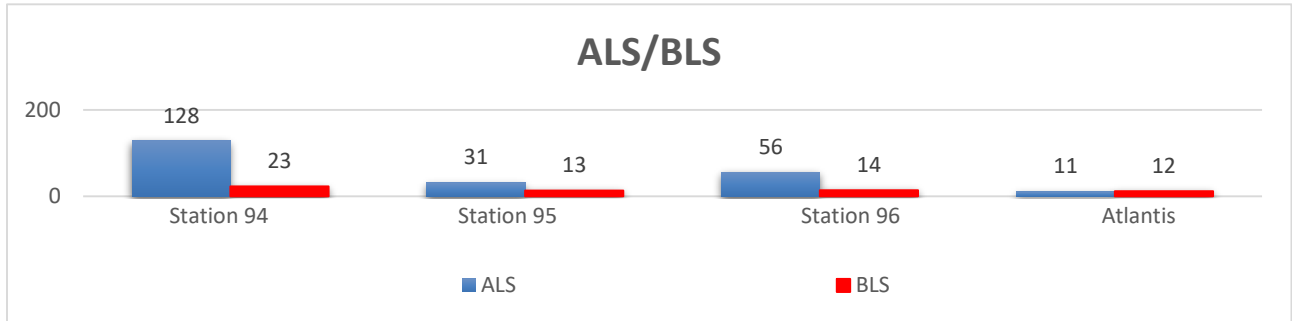
In June 2024, 450 patients were treated for Emergency Medical related services. Of those patients, 46 were in the City of Atlantis. These requests include a single unit responding to assist a person who has fallen to the floor, a cardiac arrest requiring multiple units and a combination of personnel, advanced skills, and equipment.

Service Calls, Cancels, and Public Assists totaled 79. The requests include, but are not limited to, persons locked out of home, water evacuation, animal problem, police assist, defective elevator, and canceled due to wrong address.



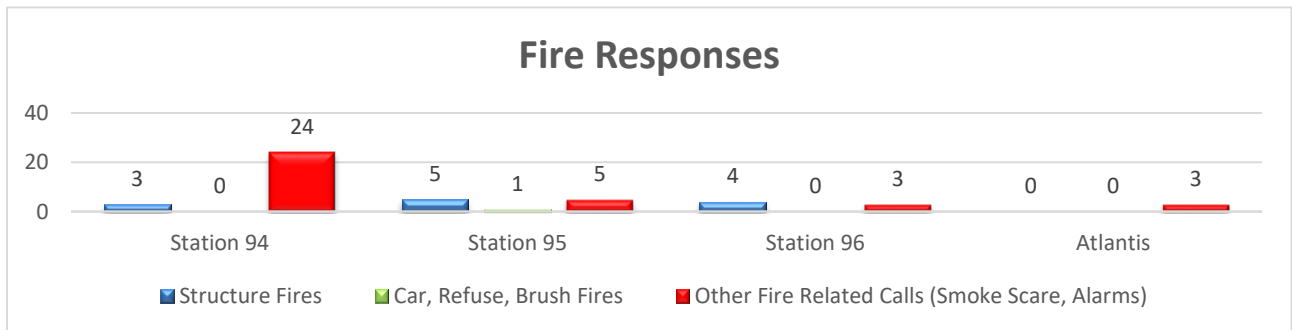
## ALS/BLS

Fire Rescue transported 288 patients to a hospital or 64% of the patients we were called to treat. The majority of those (226) required Advanced Life Support procedures. ALS emergencies require additional personnel, specialized equipment, and skills. Often, an EMT or Paramedic will be taken from the ALS Engine to accompany the one person in the rear of the Rescue to assist with life-saving therapies.

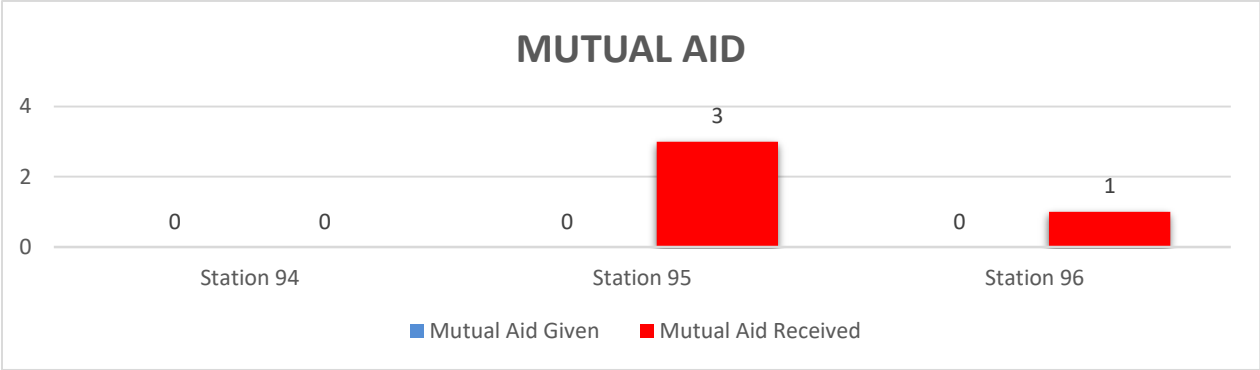


## FIRE RESPONSES

Fire Rescue responded to 35 calls for a fire or smoke related emergency. There were one (1) requiring an escalated response to a car, brush, or refuse fire; twelve (12) were in a residential or commercial structure.



**MUTUAL AID**

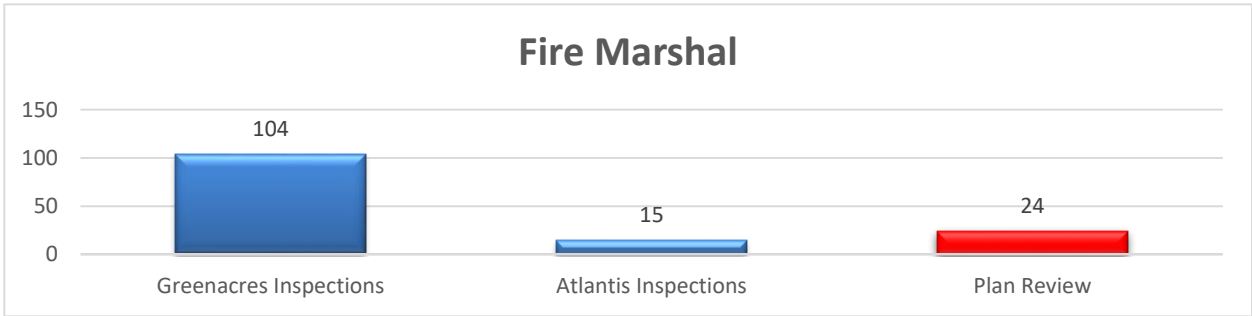


Mutual aid is the sending or receiving of emergency resources (apparatus, personnel) to or from another entity or agency upon request. No community has sufficient resources to handle every emergency of all sizes. Therefore, neighboring agencies work together through a system called Mutual Aid. That system is designed to be limited to large events that tax the resources beyond the normal capabilities of the community.

**FIRE MARSHAL**

Fire Prevention and Protection focuses on protecting people and property from fire through fire safety inspections, fire plans review, fire cause and origin investigations, and public education. In addition, the Fire Marshal provides fire safety lectures, attends land development meetings, and testifies at code enforcement hearings.

Inspections	119
Plans Review	24
Dollar Loss due to fire	\$250,000



**SPECIAL SERVICES**

Blood Pressure Screenings	3
Presentations, Station Tours/Attendees	2/100
Persons Trained in CPR	0



## Department Report

**MEETING DATE:** July 15, 2024

**FROM:** Georges Bayard, Director, Information Technology

**SUBJECT:** Department of Information Technology – June 2024 Activity Report

### DEPARTMENT HIGHLIGHTS

The following report provides the highlights of activity within the Information Technology Department for the reporting period from June 1 – June 30, 2024.

1. The new Youth Programs registration form in Laserfiche is being tested by a select group of parents, prior to release to the general public. This will provide online registrations, with automatic processing of submitted forms in the City's Document Management System.
2. The paperless Personnel Action Request (PAR) form in New World ERP is in testing between Human Resources and select departments.
3. Work has begun on the paperless Purchase Order process in New World ERP.
4. Mr. Gregory Osorio was hired in the position of IT Support Specialist and reported for work on June 13, 2024.
5. Migration of all users' individual network data storage space from the local Z drive to the Microsoft OneDrive cloud storage has been completed for all staff except Fire Rescue and Community & Recreation Services.
6. Monthly KnowBe4 simulated phishing test results:
  - a. **June:** Links clicked: 3; attachments opened: 0; QR codes scanned: 0. Phish-prone users (vulnerable to phishing attacks): 1.66% (down from 2.3% during the previous month's campaign).

The overall online behavior of City personnel remains more cautious than the average KnowBe4 customer, despite the slight increase in the number of users failing simulated phishing tests. Those users continue to be assigned remedial training to reinforce secure handling of emails. The elevated level of sophistication in the current phishing campaigns reflects the increasingly effective methods used by attackers. We will continue to monitor this activity and promote good cyber hygiene.

---

**SERVICE DESK REQUESTS**


---

**June 2024**

<b>DEPARTMENT</b>	<b>CURRENT PERIOD</b>	<b>FY 2024 YTD</b>	<b>FY 2024 BUDGET</b>
Administration	11	100	-
Community & Recreation Services	11	70	-
Development & Neighborhood Svcs.	12	147	-
Finance	9	81	-
Fire Rescue	9	54	-
Information Technology	2	24	-
Public Works	2	32	-
Purchasing	2	21	-
Youth Programs	8	29	-
<b>Total Service Desk Requests</b>	<b>66</b>	<b>558</b>	<b>600</b>



## Department Report

**MEETING DATE:** July 15, 2024  
**FROM:** Captain Tristram Moore, PBSO District 16  
**SUBJECT:** PBSO District 16 Report - June 2024

### CAD CALLS

CAD CALLS	MONTHLY TOTALS
Business / Residence Checks (Self-Initiated)	1,596
Traffic Stops (Self-Initiated)	681
Calls for Service	1,769
<b>All CAD Calls - Total</b>	<b>4,046</b>
<b>Total Calls for Service – FY 2024</b> (October 2023 – September 2024)	<b>38,702</b>

Data Source: CADS/Premier 1  
 \*Omit Miscellaneous Calls

*Note: P1 is a dynamic system. Meaning that #'s can change from what was previously reported in the event there is a location or call type re-classification/modification.*

### SUMMARY

During the month, there were 4,046 generated calls within the District and 56% of these calls were self-initiated.

### TRAFFIC ACTIVITY

DISTRICT 16 PERSONNEL	
Total Citations	Total Warnings
343	282

Data Source: TraCS – CAU

PBSO MOTORS UNIT	
Total Citations	Total Warnings
310	229

Data Source: TraCS – Traffic Unit



---

## COMMUNITY POLICING EVENTS

---

- 06/07/24: Bowl for Kid Sake Event at Greenacres Bowling
- 06/18/24: Food Distribution at Greenacres Community Center
- 06/17/24 – 06/21/24: Harmony in the Streets Summer Camp
- 06/19/24: Food Distribution at Greenacres Community Center
- 06/28/24: Bingo Event for the elderly at Greenacres Community Center

---

## STREET CRIMES UNIT

---

- The District 16 Street Crimes Unit had probable cause to arrest a suspect for felony retail theft in the City of Greenacres. The suspect was located after just committing another retail theft in District 6. The suspect was charged accordingly and two cases were cleared.
- The District 16 Street Crimes Unit conducted a traffic stop on a vehicle after making a drug purchase. A residential search warrant led to the seizure of 240 grams of cocaine, 13.2 pounds of marijuana, 37.6 pounds of synthetic THC products, 288 grams of mushrooms, and \$29,125 US currency. The suspect was charged accordingly.
- The District 16 Street Crimes Unit had probable cause to arrest a suspect for fraud and felony retail theft in the City of Greenacres and Lake Worth Beach. The suspect was located after just committing another retail theft in District 14. The suspect was charged accordingly and three cases were cleared.

---

## PROPERTY DETECTIVES

---

- As Detectives were walking into a business located in the city they were informed that a theft had just occurred. The subject stole numerous clothing and baby related items. Community Policing Deputies quickly located the subject and recovered all of the stolen items. Due to numerous prior theft convictions, the suspect was charged with felony theft. This case was cleared by arrest.
- Detectives learned that a suspect was trying to get in contact with the victim through third parties to convince them to drop the charges. The victim was able to confirm the suspects voice on the calls and Detectives established probable cause to charge the suspect with violating pre-trial conditions and violating the no contact order in place. This case was cleared by arrest.
- An unknown white male suspect entered a business and passed counterfeit money to purchase lottery tickets. The suspect was later observed passing counterfeit "copy" money in exchange for lottery tickets at another business. The suspect vehicle was located by the District 16 Street Crimes Unit, the suspect was the driver who was identified and these cases were cleared by arrest.

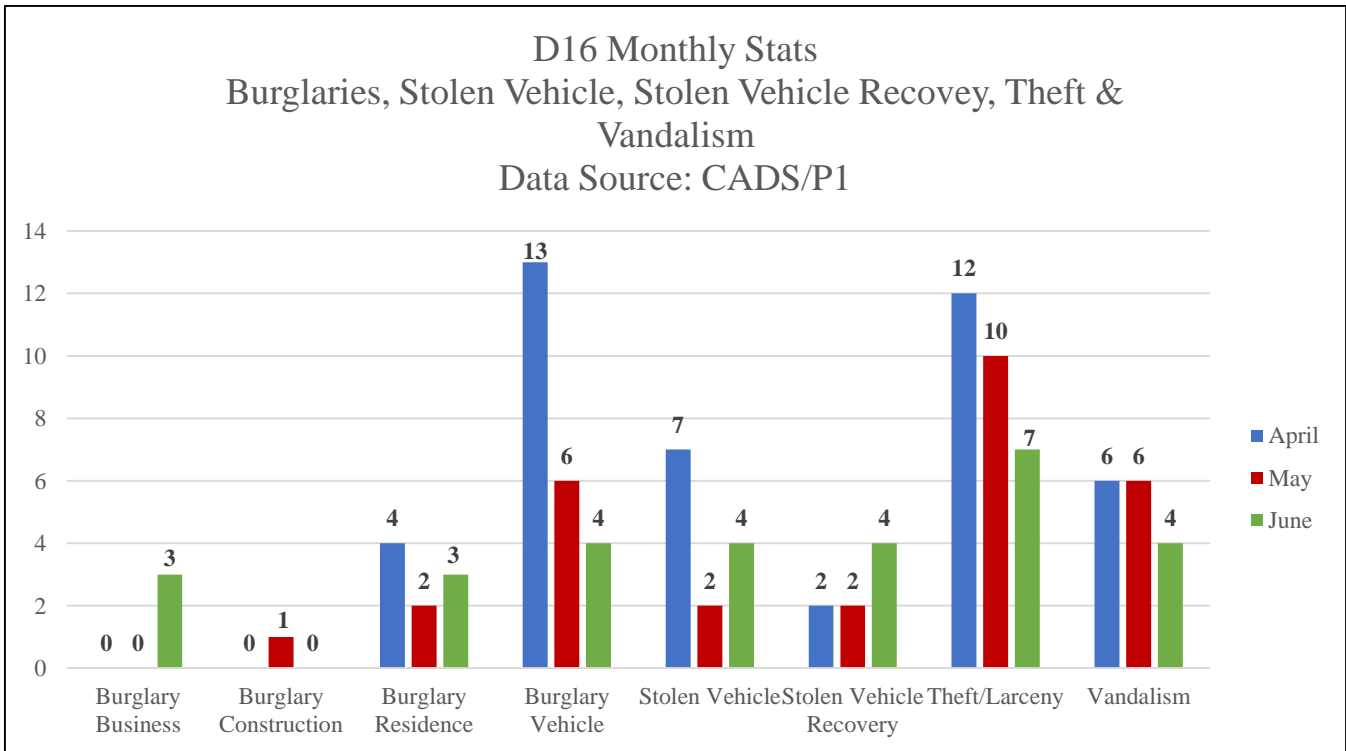
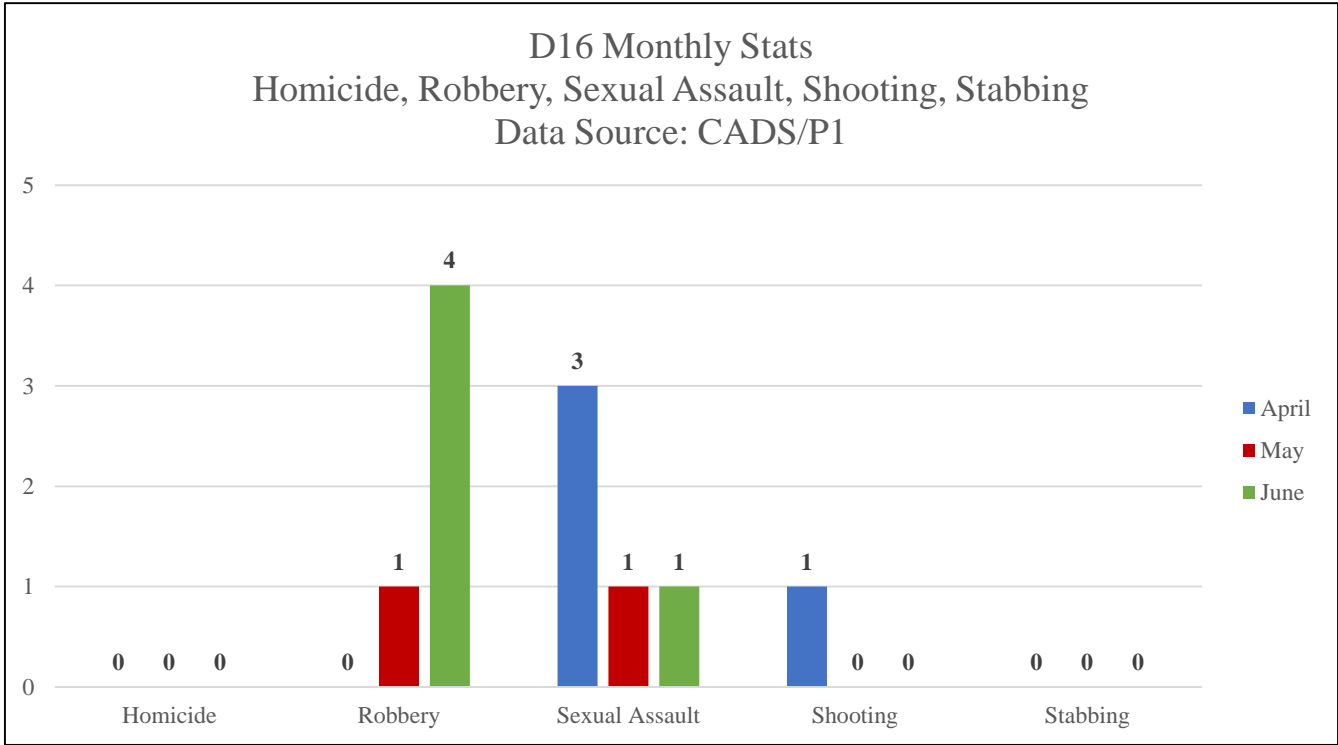
---

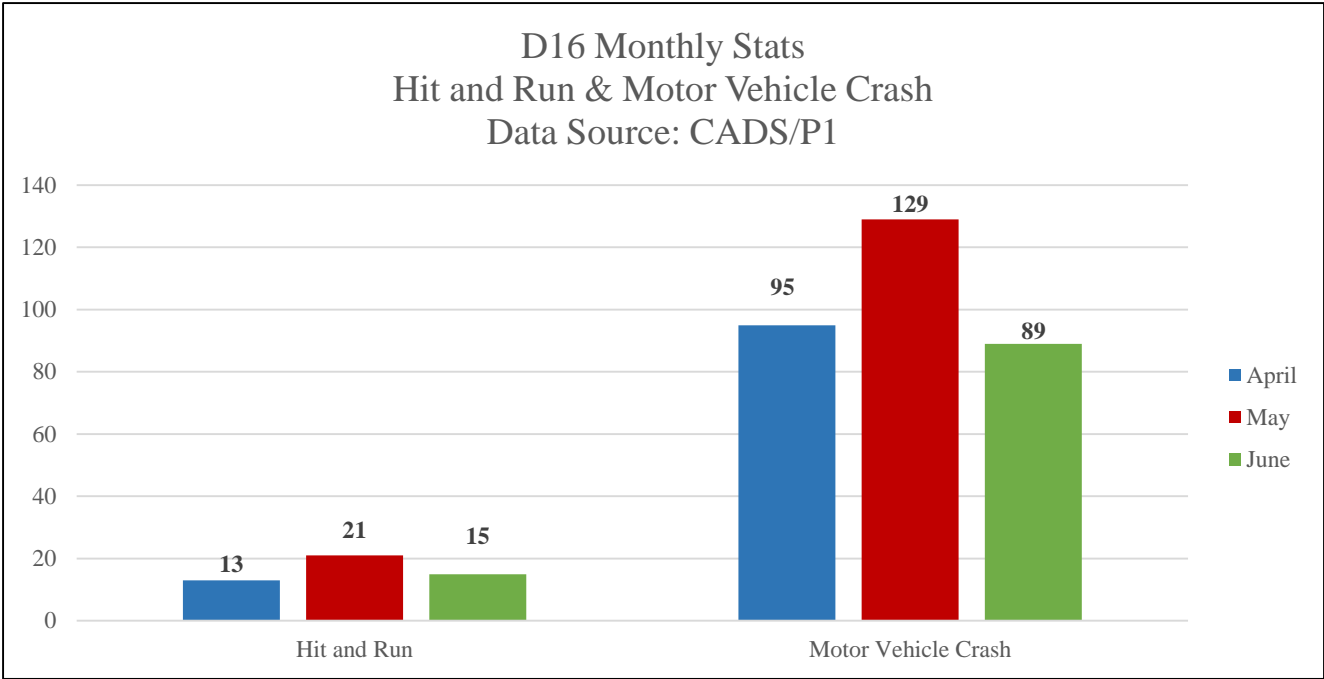
## DATA ANALYSIS

---

The data included in this report is charted and graphed to illustrate and compare changes over a specific time period. These charts and graphs are utilized to assist in determining crime trends and to measure enforcement efforts. This data is utilized in conjunction with

other analysis to develop directed patrol and various enforcement activities. The analysis included on these pages is presented as a brief highlight to explain the salient points of this report.





**TOP ACCIDENT LOCATIONS FOR JUNE 2024 - CASE NUMBER INCIDENTS**

LOCATION	CASE NUMBER COUNT
Lake Worth Road / S Jog Road	10
Forest Hill Boulevard / S Jog Road	7
S Jog Road / Purdy Lane	5
S Military Trail / Melaleuca Lane	5
Sherwood Forest Boulevard / 10th Avenue N	4
Lake Worth Road / S Haverhill Road	4
Melaleuca Lane / S Military Trail	4



## Department Report

**MEETING DATE:** July 15, 2024

**FROM:** Carlos Cedeño, Public Works Director

**SUBJECT:** Public Works Department Report

---

### DEPARTMENT HIGHLIGHTS

---

Listed below is a brief summary of the activities undertaken by the Public Works Department during the period of June 1, 2024 through June 30, 2024.

#### 1. ADMINISTRATION:

- Coordinated landscape enhancements and painting of roof, exterior walls and facade of the Community Center.
- Staff coordinated resurfacing of the (1) basketball court and the conversion of another basketball court into pickleball court at Gladiator Park.

#### 2. ROADS AND DRAINAGE MAINTENANCE

- Staff installed patriotic banners on street poles throughout the City.
- Coordinated the re-stripping of Constitution Way.
- Trimmed Sable Palms along the Swain Blvd. right of way.
- Coordinated the repair of burnt asphalt north of the Swain Blvd. roundabout.
- Staff repaired twelve (12) feet of sidewalk and installed drainpipe at 4<sup>th</sup> and Fleming Ave.

#### 3. VEHICLE MAINTENANCE

- Upfit a new rescue truck for in-service.
- Sports turf prep equipment was received.
- The monthly bus inspections were conducted.

#### 4. BUILDING SERVICES

- Coordinated major roof repairs at Fire Rescue 95.
- Coordinated the scheduling of annual inspections of twenty (20) backflow devices throughout the City.

#### 5. PARKS MAINTENANCE

- Staff coordinated the installation of a new irrigation well system at Freedom Park.
- Staff coordinated the installation of new irrigation pump rust inhibitor systems at the Community Center and the WIC Center grounds.





## Department Report

**MEETING DATE:** July 15, 2024

**FROM:** Monica Powery, Director, Purchasing

**SUBJECT:** Department of Purchasing Activity Report

---

### DEPARTMENT HIGHLIGHTS

---

The following report provides the highlights of activity within the Department of Purchasing for the reporting period from June 1 through June 30.

- a. 24-011 Branding and Marketing Services – This RFP was advertised on February 18, 2024, and closed on March 15, 2024, with seven (7) proposals received. The Selection Committee met on April 19, 2024, to review, discuss and shortlist the proposals. The Selection Committee met on May 3, 2024 for presentations and final evaluations. The Selection Committee recommends award to The Burdette Agency, Inc. d/b/a North Star Place Branding + Marketing. City Council approved award to The Burdette Agency, Inc. d/b/a North Star Place Branding + Marketing at the meeting held on June 17, 2024.
- b. 24-012 Construction of New Youth Programs Building – This bid was advertised on May 5, 2024 and opened on June 5, 2024 with seven (7) bids received. City staff has evaluated the proposal and recommends award to Sisca Construction Services, LLC as the lowest responsive and responsible bidder. To go before Council for approval at the meeting to be held on July 1, 2024.
- c. 24-013 WIC Center Restroom Renovations – This bid was advertised on May 19, 2024 and opens on June 25, 2024 with six (6) bids received. Currently under staff review.
- d. 24-019 Gladiator Park Court Resurfacing – This bid was advertised on April 7, 2024 and opened on May 8, 2024 with three (3) bids received. City staff has evaluated the proposals and recommends award to Sport Surfaces LLC as the lowest responsive and responsible bidder. City Council approved award to Sport Surfaces LLC at the meeting held on June 17, 2024.
- e. 24-020 Gladiator Lake Drainage Enhancements – This bid was advertised on April 7, 2024 and opened on May 7, 2024 with four (4) bidders responding. City staff has evaluated the proposal and recommends award to BDI Marine Contractors, LLC as the lowest responsive and responsible bidder. City Council approved award to BDI Marine Contractors, LLC at the meeting held on June 17, 2024.
- f. 24-021 Progressive Design/Build- Emergency Operations Center – This RFQ was advertised on May 29, 2024 and closes on July 1, 2024.

- g. Solicitations In Progress – Furniture for New Youth Programs Building; Technology for New Youth Programs Building; Fire Burglar Alarm & Sprinkler Systems; and Continuing Professional Engineering Services.

---

**DEPARTMENT ACTIVITY**

---

ACTIVITY	CURRENT PERIOD	FY 2024 YTD
Purchase Orders Issued	53	655
Purchase Order Amounts	\$ 210,823.76	\$ 36,943,890.62
Solicitations Issued	0	19
Solicitations in Progress	4	-
Central Store Requests	5	28
Contracts Managed	78	78
Purchasing Card Purchases	261	2,657
Purchasing Card Transactions	\$ 54,843.21	\$ 437,877.76
No. of Training Sessions Conducted	0	6
Towing Revenue	\$ 0.00*	\$ 29,614.00

\*The City has not yet received the revenue for June 2024.



## Youth Programs Department Monthly Report

**MEETING DATE:** July 15, 2024

**FROM:** Jowie Mohammed, Director of Youth Programs

**SUBJECT:** June 2024 Department Report

### PROGRAMMING

- The first session of Summer Camp began on Thursday June 6, 2024, and ran through June 28, 2024. Session 1 included 16 days of camp from 7:30a.m. – 5:30p.m.
- Summer Camp Field Trips included: Kona Ice, Energized Games, Fun Depot, Adrenaline, Lake Lytal Pool, Movies, Golden Corral, Shark Wake Park, Boomers, Chuck-E-Cheese, and a charter fishing trip.

### PERFORMANCE MEASUREMENTS

PERFORMANCE MEASUREMENT	AVERAGE THIS PERIOD	FY 2023 TO DATE	FY 2023 BUDGET
# of Participants	114	110	150
# of Participants in Sierra Club ICO	0	10	25
# of Licenses Coordinated	0	1	1
# of MOU's Coordinated	2	2	6
# of Part.'s in Teen Advisory Council (TAC)	0	5	7
# of Part.'s in TOP Program	0	40	15
# of Part.'s in Garden Club	0	19	20
# of Presidential Volunteer Service Hours	1,198	4,281	9,000

### FINANCIAL INFORMATION

GRANTS COORDINATED	AVERAGE THIS PERIOD	FY 2023 TO DATE	FY 2023 BUDGET
Early Learning Coalition	\$20,291.14	\$90,172.22	\$316,817
Parent & Registration Fees	\$21,426.00	\$101,323.20	\$185,419
Youth Services Department SEL Grant	\$0.00	\$53,904.80	\$77,000
Textile Funds	0.00	\$5,455.00	\$18,000



---

### **C.A.R.E.S REPORT**

---

- On Friday June 14<sup>th</sup> and on June 27<sup>th</sup> the CARES Program hosted a dental program where the youth learned about healthy snacks, preventing cavities, and general dental education. This was presented by the Florida Department of Health at no cost to the City of Greenacres and their presenter MaryAnn Heinbach had a fun way of getting the kids involved.
- On Thursday June 13<sup>th</sup> Red team (4<sup>th</sup>-5<sup>th</sup>) began the Expanded Learning Opportunity (ELO) Florida Fishing Academy where they learned about Florida's marine life and how to fish. On Tuesday June 25<sup>th</sup> they were able to finish off the Florida Fishing Academy ELO by going on a drift boat to go fishing, one student caught a 4ft Shark!

---

### **TEEN PROGRAMS REPORT**

---

- Teen Programs summer camp had fifty-four (54) teens enrolled for June, ranging from middle to high school. We also had three previous participants begin working with us this summer: two (2) camp counselors and one (1) Youth Development Assistant. Our Counselors in Training (CIT) program plays a big part in assisting with camp and gaining the skills needed to return and work with the Department as staff.
- We had vendors such as Nexlore and Mobile Building Bears come to our facility to host activities with the teens. Nexlore did a 3D printing activity with the teens, during which they had the opportunity to create their 3D art. Some kids made bubble wands, and others made their art. The teens got to experience building a bear onsite, with voice recordings, hearts for their bears, and a birth certificate. The Youth in our program loved the bears. The kids enjoyed stuffing the bears themselves with the help of the operator. They got to pick out their stuff, bear, and clothes for it and got to voice record a message.