



# CITY COUNCIL FY 2022 BUDGET HEARING

## City of Greenacres, Florida

Wednesday, September 22, 2021 at 6:00 PM

City Hall Council Chambers | 5800 Melaleuca Lane

### AGENDA

#### Mayor and City Council

Joel Flores, Mayor

John Tharp, Deputy Mayor

Peter A. Noble, Councilmember, District II

Judith Dugo, Councilmember District III

Jonathan G. Pearce, Councilmember, District IV

Paula Bousquet, Councilmember, District V

#### Administration

Andrea McCue, City Manager

Glen J. Torcivia, City Attorney

Quintella Moorer, City Clerk

#### CALL TO ORDER AND ROLL CALL

#### PLEDGE OF ALLEGIANCE

#### AGENDA APPROVAL

#### COMMENTS FROM THE PUBLIC FOR AGENDA ITEMS ONLY

#### Second Hearing - Fiscal Year 2022 Proposed Budget

1. PUBLIC HEARING: Ordinance 2021-12: Second Reading; Establishing a taxable valuation and levying an ad valorem tax property located within the corporate limits of Greenacres, Florida, as of the year ending December 31, 2021; providing for repeal of conflicting ordinances; providing for severability; and providing for an effective date. - Andrea McCue, City Manager and Teri Beiriger, Finance Director.
2. PUBLIC HEARING: Ordinance 2021-13: Second Reading; Adopting an operating budget for the Fiscal Year beginning October 1, 2021 and ending September 30, 2022; providing for repeal of conflicting ordinances; providing for severability; and providing for an effective date. - Andrea McCue, City Manager and Teri Beiriger, Finance Director.

#### SPECIAL BUSINESS - None.

#### CONSENT AGENDA

3. Official Minutes: City Council FY 2022 Budget Hearing Meeting Minutes, September 8, 2021. - Quintella Moorer, City Clerk.
4. Resolution 2021-44: Approving Addendum Eight (8) to the Law Enforcement Services Agreement (LESA) within Palm Beach County Sheriff's Office (PBSO); providing for an effective date. - Andrea McCue, City Manager.
5. Resolution 2021-45: Authorizing budget adjustments within the Fiscal Year 2021 total Operating Budget and setting an effective date. - Teri Beiriger, Director of Finance.

- 6. Resolution 2021-46:** Adopting a Capital Improvements Program for Fiscal Years 2022-2027 and setting an effective date. - Teri Beiriger, Director of Finance.
- 7. Resolution 2021-47:** Providing for automatic amendment of the Fiscal Year 2022 Budget to reflect outstanding encumbered orders of Fiscal Year 2021; providing that the cost of those expenditures are to be paid from funds carried forward from Fiscal Year 2021; and setting effective date. - Teri Beiriger, Director of Finance.
- 8. Resolution 2021-48:** Authorizing Staff actions to procure those items approved in the Fiscal Year 2022 Budget and setting an effective date. - Teri Beiriger, Director of Finance.
- 9. Proclamation:** National Cyber Security Awareness Month - Georges Bayard, Information Technology Director.

## REGULAR AGENDA

- 10. PUBLIC HEARING: Ordinance 2021-07:** Second Reading; Amending the future land use map of the future land use element of the City's Comprehensive Plan, to change the future land use designation of one parcel of land totaling approximately 0.2986 acres, located on the west side of Martin Avenue approximately 80 feet north of 10th Avenue north, from a designation of Mixed Use (MU) to a designation of Residential-Low Density (RS-LD), as requested by the petitioner, Managed Land Entitlements, Agent for the Owner, Turk Investments, LLC; providing for repeal of conflicting ordinances; providing for severability; providing for transmittal to the Department of Economic Opportunity; providing for inclusion in the Comprehensive Plan; and providing for an effective date. - Kara Ferris-Irwin, Building, Planning & Engineering Director
- 11. PUBLIC HEARING: Ordinance 2021-08:** Second Reading; Approving a zoning change for one parcel of land totaling approximately 0.2986 acres, located on the west side of Martin Avenue approximately 80 feet North of 10th Avenue North, from a designation of Mixed Development-Original Section (MXD-OS) to a designation of Residential Low-3 (RL-3), as requested by the petitioner, Managed Land Entitlements, Agent for the Owner, Turk Investments, LLC; providing for changes to the Official Zoning Map; providing for repeal of conflicting ordinances; providing for severability; and providing for an effective date. - Kara Ferris-Irwin, Building, Planning & Engineering Director.
- 12. Resolution 2021-39:** Amending the Greenacres Property Enhancement Grant Program for assistance with improvements to residential and commercial properties within the City limits; designating guidelines and procedures for the program; amending the Selection Committee and providing for an effective date. - Carlos Cedeno, Director of Public Works and Aileen Hernandez, Administrative Secretary.
- 13. Resolution 2021-40:** Repealing Resolution 2018-13 and establishing a Fire Prevention Schedule of Fees for services and functions performed pursuant to Chapter 5 Fire Prevention and Protection of the City of Greenacres Code of Ordinances; and providing for conflicts and an effective date. - Brian Fuller, Fire Chief, Fire Rescue.

## DISCUSSION ITEM

14. Code Compliance Policy decision for an improved process. - Christy Goddeau, City Attorney.
15. Palm Beach State College Presidential Presentation. - Mayor Joel Flores.
16. Art at Gladiator Park Wall (Melaleuca and Haverhill). - Andrea McCue, City Manager.

**COMMENTS FROM THE PUBLIC ON NON-AGENDA ITEMS****CITY MANAGER'S REPORT**

[17.](#) August Department Reports.

**CITY ATTORNEY'S REPORT****MAYOR AND CITY COUNCIL REPORT****ADJOURNMENT****Upcoming Council Meetings**

Monday, October 4, 2021 at 6PM

Monday, October 18, 2021 at 6PM

**Meeting Records Request**

Any person requesting the appeal of a decision of the City Council will require a verbatim record of the proceedings and for that purpose will need to ensure that such verbatim record is made. Pursuant to FS. 286.0105, the record must include the testimony and evidence upon which the appeal is to be based. The City of Greenacres does not prepare or provide such verbatim record.

**Notice of Council Meetings and Agendas**

The first and third Monday of each month are regular meeting dates for the City Council; special or workshop meetings may be called, whenever necessary. Council Agendas are posted on the City's website on the Friday prior to each Council meeting. A copy of the meeting audio and the complete agenda may be requested at [CityClerk@greenacresfl.gov](mailto:CityClerk@greenacresfl.gov) or 561-642-2006.

**Americans with Disabilities Act**

In accordance with the provisions of the Americans with Disabilities Act (ADA), this document can be made available in an alternate format upon request. Special accommodations can be provided upon request with three (3) days advance notice of any meeting, by contacting City Clerk Quintella Moorner at Greenacres City Hall, 5800 Melaleuca Lane, Greenacres, Florida. Phone No. 561-642-2006. Hearing Assistance: If any person wishes to use a Listen Aid Hearing Device, please contact the City Clerk prior to any meeting held in the Council Chambers.

**ORDINANCE NO. 2021-12**

**AN ORDINANCE ADOPTED BY THE CITY COUNCIL OF THE CITY OF GREENACRES, FLORIDA, ESTABLISHING A TAXABLE VALUATION AND LEVYING AN AD VALOREM TAX ON PROPERTY LOCATED WITHIN THE CORPORATE LIMITS OF GREENACRES, FLORIDA, AS OF THE YEAR ENDING DECEMBER 31, 2021; PROVIDING FOR REPEAL OF CONFLICTING ORDINANCES; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.**

**WHEREAS**, in accordance with Chapter 200.065 F.S., the Palm Beach County Property Appraiser has certified the tax roll for the City of Greenacres for the purpose of computing an ad valorem tax rate for the fiscal year beginning October 1, 2021 and ending September 30, 2022; and

**WHEREAS**, in the preparation of the operating budget for the fiscal year beginning October 1, 2021 and ending September 30, 2022, the City of Greenacres Council has utilized the certified taxable valuation in computing the ad valorem tax rate necessary to fund the operating budget.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GREENACRES, FLORIDA, THAT:**

**SECTION 1.** For the purpose of setting an ad valorem tax rate for the operating budget, the effective taxable value for all real and personal property for the year 2021 was certified on July 1, 2021 to be \$2,261,068,339. The 2021 certified value was higher by \$117,368,545 (5.48%) than the 2020 final certified value of \$2,143,699,794.

**SECTION 2.** For the purpose of funding the operating budget for the fiscal year beginning October 1, 2021 and ending September 30, 2022, the effective taxable value as listed above will be and is hereby taxed at the total rate of 6.400 mills.

**SECTION 3.** The millage rate of 6.400 mills applicable to the General Fund Levy, for Fiscal Year 2021 is 5.39% greater than the calculated rolled-back millage rate pursuant to Section 200.065(1) F.S. of 6.0727 mills that generates the same amount of property tax revenue as last year on existing real and personal property.

**SECTION 4. Repeal of Conflicting Ordinances.**

All ordinances or parts thereof or parts of the Code conflicting or inconsistent with the provisions of this ordinance are hereby repealed.

**SECTION 5. Severability.**

If any section, part of a section, paragraph, sentence, clause, phrase or word of this Ordinance is for any reason held or declared to be unconstitutional, inoperative or void, such holdings of invalidity shall not affect the remaining portion of this Ordinance and it shall be construed to have been the legislative intent to pass the Ordinance without such unconstitutional, invalid or inoperative part therein, and the remainder of this Ordinance after the exclusion of such part or parts shall be deemed to be held valid as if such part or parts had not been included therein, or if this Ordinance or any of the provisions thereof shall be held inapplicable to any person, group of persons, property, kind of property, circumstances, or set of circumstances, such holdings shall not affect the applicability thereof to any other person, property or circumstances.

**SECTION 6. Effective Date**

The provisions of this Ordinance shall become effective October 1, 2021 in accordance with the laws of the State of Florida.

**Ordinance No. 2021-12 | Establishing a Taxable Value**

Page No. 3

**Passed on the first reading this 8<sup>th</sup> day of September, 2021.**

**PASSED AND ADOPTED on the second reading this 22<sup>nd</sup> day of September, 2021.**

*Voted:*

\_\_\_\_\_  
**Joel Flores**, Mayor

\_\_\_\_\_  
**John Tharp**, Deputy Mayor

**Attest:**

*Voted:*

\_\_\_\_\_  
**Quintella Moorer**, City Clerk

\_\_\_\_\_  
**Peter Noble**, Council Member, *District II*

*Voted:*

\_\_\_\_\_  
**Judith Dugo**, Council Member, *District III*

*Voted:*

\_\_\_\_\_  
**Jonathan Pearce**, Council Member, *District IV*

*Voted:*

\_\_\_\_\_  
**Paula Bousquet**, Council Member, *District V*

**Approved as to Form and Legal Sufficiency:**

\_\_\_\_\_  
**Glen J. Torcivia**, City Attorney

**ORDINANCE NO. 2021-13**

**AN ORDINANCE ADOPTED BY THE CITY COUNCIL OF THE CITY OF GREENACRES, FLORIDA, ADOPTING AN OPERATING BUDGET FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2021 AND ENDING SEPTEMBER 30, 2022; PROVIDING FOR REPEAL OF CONFLICTING ORDINANCES; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.**

**WHEREAS**, the City Manager, in accordance with provisions of State Law and the City Charter, has submitted a proposed budget to the City Council for the Fiscal Year beginning October 1, 2021 and ending September 30, 2022; and

**WHEREAS**, the City Council has considered the recommendations of the City Manager and has made revisions thereto; and

**WHEREAS**, the City Council has complied with Chapter 200.065 F.S., in the setting of a proposed millage rate and the computation of a roll-back rate; and

**WHEREAS**, the City Council has scheduled and advertised public hearings on the proposed operating budget in accordance with Chapter 200.065, Florida Statutes.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GREENACRES, FLORIDA, THAT:**

**SECTION 1.** For the purpose of fixing the amount of appropriations for the Fiscal Year beginning October 1, 2021, and ending September 30, 2022, it is estimated that revenues will be available to meet budgeted appropriations according to the following sources:

**REVENUES**  
**GENERAL FUND**

Ad Valorem Taxes .....	\$ 13,892,004
Utility Taxes .....	3,032,000
Other Taxes .....	2,321,710
Permits & Fees .....	2,690,798
Intergovernmental .....	4,918,502
Charges for Services .....	5,956,687
Fines & Forfeitures .....	85,569

**Ordinance No. 2021-13 | Adoption of Operating Budget**

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Interest Income .....	15,837
Rents & Royalties .....	323,271
Miscellaneous .....	144,642
Interfund Transfer .....	227,856
Budgeted Fund Balance Surplus .....	<u>(317,872)</u>

**Total Revenues - General Fund ..... \$ 33,291,004**

**SPECIAL REVENUE FUNDS****Forfeitures Fund**

Florida State Statute 932.7055 Prohibits Budgeting Anticipated Revenue ...	N/A
Use of Fund Balance .....	\$ <u>90,789</u>

Sub-Total Forfeitures Fund ..... \$ 90,789

**Arboreous Fund**

Revenue - Contributions, Interest Earned, Impact Fees .....	\$ 43
Use of Fund Balance .....	<u>6,957</u>

Sub-Total Arboreous Fund ..... \$ 7,000

**Fire Rescue Donations and Contributions Fund**

Revenue - Contributions & Interest Earned .....	\$ 103
Use of Fund Balance .....	<u>2,199</u>

Sub-Total Public Safety Donation and Contributions Fund ..... \$ 2,302

**Youth Programs Fund**

Revenue - Intergovernmental Grants, Fees, Contributions .....	\$ 777,002
Budgeted Fund Balance Surplus .....	<u>(904)</u>

Sub-Total Youth Programs Fund ..... \$ 776,098

**Total Revenues - Special Revenue Funds ..... \$ 876,189**



**Ordinance No. 2021-13 | Adoption of Operating Budget**

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**DEBT SERVICE FUND****Public Facility Improvement Notes**

Interest Earned .....	\$	387
Inter-fund Transfer .....		350,000
Budgeted Fund Balance Surplus .....		<u>52,873</u>
<b>Total Revenues - Debt Service Fund .....</b>	<b>\$</b>	<b>403,260</b>

**CAPITAL PROJECTS FUNDS**

Revenue New Growth Fund .....	\$	477,396
Revenue Parks and Recreation .....		628,787
Revenue Reconstruction & Maintenance .....		614,743
Revenue Infrastructure Surtax .....		7,375,121
Revenue American Rescue Plan .....		2,918,850
Use of Fund Balance .....		<u>2,976,403</u>
<b>Total Revenues - Capital Projects Funds .....</b>	<b>\$</b>	<b>14,991,300</b>

**Total Revenues Available ..... \$ 49,561,753**

**SECTION 2.** For the purpose of financing the operations of the City of Greenacres, Florida, for the Fiscal Year beginning October 1, 2021 and ending September 30, 2022, there is hereby appropriated from taxes and other revenues and sources received by the City of Greenacres, the following amounts:

**APPROPRIATIONS****GENERAL FUND**

Administration .....	\$	2,062,785
Finance .....		902,053
Purchasing.....		272,746
Information Technology.....		1,161,009
Development & Neighborhood Ser .....		2,236,955
Public Works .....		2,949,752
Fire Rescue .....		8,330,558
Community and Recreation Services.....		1,197,429
Non-Departmental .....		13,442,717

**Ordinance No. 2021-13 | Adoption of Operating Budget**

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Interfund Transfers .....	635,000
Contingency.....	<u>100,000</u>

**Total General Fund Appropriations ..... \$ 33,291,004**

**SPECIAL REVENUE FUNDS**

Forfeitures Fund .....	\$ 90,789
Arboreous Fund.....	7,000
Public Safety Donation & Contribution Fund .....	2,302
Youth Programs Fund.....	<u>776,098</u>

**Total Special Revenue Appropriations ..... \$ 876,189**

**DEBT SERVICE**Public Facility Imp. Notes

Principal .....	\$ 361,348
Interest .....	<u>\$ 41,912</u>

**Total Debt Service Fund Appropriations ..... \$ 403,260**

**CAPITAL IMPROVEMENT FUNDS**

New Growth .....	\$ 549,000
Parks and Recreation .....	266,500
Reconstruction & Maintenance .....	973,537
Infrastructure Surtax.....	10,293,813
American Rescue Plan.....	2,908,450
Inter-fund Transfer.....	<u>0</u>

**Total Capital Funds Appropriations ..... \$ 14,991,300**

**Total Appropriations..... \$ 49,561,753**

**SECTION 2. Repeal of Conflicting Ordinances.**

All ordinances or parts thereof or parts of the Code conflicting or inconsistent with the provisions of this ordinance are hereby repealed.

**SECTION 3. Severability**

**Ordinance No. 2021-13 | Adoption of Operating Budget**

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If any section, part of a section, paragraph, sentence, clause, phrase or word of this Ordinance is for any reason held or declared to be unconstitutional, inoperative or void, such holdings of invalidity shall not affect the remaining portion of this Ordinance and it shall be construed to have been the legislative intent to pass the Ordinance without such unconstitutional, invalid or inoperative part therein, and the remainder of this Ordinance after the exclusion of such part or parts shall be deemed to be held valid as if such part or parts had not been included therein, or if this Ordinance or any of the provisions thereof shall be held inapplicable to any person, group of persons, property, kind of property, circumstances, or set of circumstances, such holdings shall not affect the applicability thereof to any other person, property or circumstances.

**SECTION 4. Effective Date**

The provisions of this Ordinance shall become effective October 1, 2021 in accordance with the laws of the State of Florida.

**Ordinance No. 2021-13 | Adoption of Operating Budget**

Page No. 6

**Passed on the first reading this 8<sup>th</sup> day of September, 2021.****PASSED AND ADOPTED on the second reading this 22<sup>nd</sup> day of September, 2021.**

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Voted:

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**Joel Flores**, Mayor

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**John Tharp**, Deputy Mayor**Attest:**

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Voted:

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**Quintella Moorer**, City Clerk

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**Peter Noble**, Council Member, *District II*

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Voted:

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**Judith Dugo**, Council Member, *District III*

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Voted:

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**Jonathan Pearce**, Council Member, *District IV*

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Voted:

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**Paula Bousquet**, Council Member, *District V***Approved as to Form and Legal Sufficiency:**

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**Glen J. Torcivia**, City Attorney



# CITY COUNCIL FY 2022 BUDGET HEARING

## City of Greenacres, Florida

Wednesday, September 08, 2021 at 6:00 PM

City Hall Council Chambers | 5800 Melaleuca Lane

### MINUTES

#### Mayor and City Council

Joel Flores, Mayor

John Tharp, Deputy Mayor

Peter A. Noble, Councilmember, District II

Judith Dugo, Councilmember District III

Jonathan G. Pearce, Councilmember, District IV

Paula Bousquet, Councilmember, District V

#### Administration

Andrea McCue, City Manager

Glen J. Torcivia, City Attorney

Quintella Moorer, City Clerk

#### CALL TO ORDER AND ROLL CALL

Mayor Flores called the meeting to order at 6PM. Ms. Moorer called the roll.

#### PLEDGE OF ALLEGIANCE

#### AGENDA APPROVAL

Motion made by Councilmember Dugo, Seconded by Councilmember Bousquet to approve the agenda. Voting Yea: Deputy Mayor Tharp, Councilmember Noble, Councilmember Dugo, Councilmember Pearce, and Councilmember Bousquet.

#### COMMENTS FROM THE PUBLIC FOR AGENDA ITEMS ONLY

None.

#### First Hearing - Fiscal Year 2022 Proposed Budget.

- PUBLIC HEARING: Ordinance 2021-12:** First Reading; Establishing a taxable valuation and levying an ad valorem tax property located within the corporate limits of Greenacres, Florida, as of the year ending December 31, 2021; providing for repeal of conflicting ordinances; providing for severability; and providing for an effective date. - Teri Beiriger, Finance Director.

Ms. Moorer read Ordinance 2021-12 by title.

Ms. McCue thanked the Mayor and Council for their support of the City's previous Budget and the upcoming Fiscal Year 2022 Budget. She gave a special thank you to Teri Beiriger, Director of Finance and Ruth Umholtz, Budget Manager for their hard work and dedication to the budget. She also mentioned that all department Directors did an amazing job managing their budgets.

Ms. McCue read the required Florida State Statute 200.065 Method of fixing millage into the record.

Ms. McCue stated this evening was the first of two required Public Hearings to adopt the proposed FY 2022 Budget and tentative Millage rate.

Ms. McCue noted the City was moving into FY 2022 with an excess revenue of \$384,872. She noted it was amazing that the City had not used any provided dollars such as Cares or Rescue Plan dollars to balance the budget.

Ms. McCue stated the City would be ending the year with \$811,983 unspent and she was proud to present that information to the Council.

Ms. McCue stated the City would maintain a 6.400 millage rate. She also stated the total budget was \$49,494,753, which was an increase from last year due to the \$20.5 million American Rescue Plan dollars the City would soon receive.

Ms. McCue recommended approval of Ordinance 2021-12.

Motion made by Councilmember Dugo, Seconded by Councilmember Bousquet to approve Ordinance 2021-12 on First Reading. Voting Yea: Deputy Mayor Tharp, Councilmember Noble, Councilmember Dugo, Councilmember Pearce, and Councilmember Bousquet.

2. **PUBLIC HEARING: Ordinance 2021-13:** First Reading; Adopting an operating budget for the Fiscal Year beginning October 1, 2021 and ending September 30, 2022; providing for repeal of conflicting ordinances; providing for severability; and providing for an effective date. - Teri Beiriger, Finance Director.

Ms. Moorer read Ordinance 2021-13 by title.

Ms. McCue stated the proposed adopting budget was \$49,494,753 and the second Public Hearing was set for September 22, 2021 at 6pm at the Greenacres City Hall and would also be advised in a local newspaper.

Ms. McCue recommended approval Ordinance 2021-13.

Motion made by Councilmember Bousquet, Seconded by Councilmember Pearce to approve Ordinance 2021-13 on First Reading. Voting Yea: Deputy Mayor Tharp, Councilmember Noble, Councilmember Dugo, Councilmember Pearce, and Councilmember Bousquet

**SPECIAL BUSINESS** - None.

## **CONSENT AGENDA**

Ms. McCue made an update to Item 4, she said the rates would be secured for a period of two years instead of one. She also thanked Human Resources for their hard work on obtaining the award.

3. **Official Minutes:** City Council Meeting Minutes, August 16, 2021. - Quintella L. Moorer, City Clerk.
4. **Award of Property & Casualty and Worker's Compensation Insurance:** Award to Preferred Governmental Insurance Trust (PGIT) in the amount of \$492,196. - Suzanne Skidmore, Human Resources Director.
5. **Proclamation:** Firefighter Appreciation Month, September 2021. - Brian Fuller, Fire Rescue Chief.

6. **Proclamation:** Hispanic Heritage Month, September 2021. - Andrea McCue, City Manager.
7. **Proclamation:** Hunger Action Month, September 2021. - Michele Thompson, Parks and Recreation Services Director.

Motion made by Councilmember Bousquet, Seconded by Deputy Mayor Tharp to approve the amended Consent Agenda. Voting Yea: Deputy Mayor Tharp, Councilmember Noble, Councilmember Dugo, Councilmember Pearce, and Councilmember Bousquet.

## REGULAR AGENDA

8. **Ordinance 2021-07:** First Reading; Amending the future land use map of the future land use element of the City's Comprehensive Plan, to change the future land use designation of one parcel of land totaling approximately 0.2986 acres located on the west side of Martin Avenue approximately 80 feet north of 10th Avenue north, from a designation of Mixed Use (MU) to a designation of Residential-Low Density (RS-LD), as requested by the petitioner, Managed Land Entitlements, Agent for the Owner, Turk Investments, LLC; providing for repeal of conflicting ordinances; providing for severability; providing for transmittal to the Department of Economic Opportunity; providing for inclusion in the Comprehensive Plan; and providing for an effective date. - Kara Ferris-Irwin, Building, Planning & Engineering Director.

Ms. Moorer read Ordinance 2021-07 by title.

Ms. Caryn Gardner-Young, Zoning Administrator, stated the land use amendment was located on Martin Avenue, 80 feet north of 10th Avenue north, currently vacant and a designed as a Mixed-Use parcel. Staff proposed a Residential-Low Density use. Ms. Gardner-Young stated an analysis was completed and the ordinance was reviewed and approved August 18, 2021, by the Local Planning Agency. Staff recommended approval of Ordinance 2021-07.

Mr. Michael Sanchez, Managed Land Entitlements, Agent for the Owner, briefly described the proposed land use parcel and the desire to build two single family homes on the parcel. He stated the proposal meets the requirements of the City's Comprehensive Plan and requested approval from Council.

Motion made by Councilmember Pearce, Seconded by Deputy Mayor Tharp to approve Ordinance 2021-07 on First Reading.

Voting Yea: Deputy Mayor Tharp, Councilmember Noble, Councilmember Dugo, Councilmember Pearce, and Councilmember Bousquet.

9. **QUASI-JUDICIAL PUBLIC HEARING: Ordinance 2021-08:** First Reading; Approving a zoning change for one parcel of land totaling approximately 0.2986 acres, located on the west side of Martin Avenue approximately 80 feet North of 10th Avenue North, from a designation of Mixed Development-Original Section (MXD-OS) to a designation of Residential Low-3 (RL-3), as requested by the petitioner, Managed Land Entitlements, Agent for the Owner, Turk Investments, LLC; providing for changes to the Official Zoning Map; providing for repeal of conflicting ordinances; providing for severability; and providing for an effective date. - Kara Ferris-Irwin, Building, Planning & Engineering Director.

Ms. Moorer read Ordinance 2021-08 by title.

Ms. Moorer swore in three people.

There were no Ex-Parte communications from the Council.

Mr. Michael Sanchez, Agent for the Owner stated the zoning currently was designed as a Mixed Development-Original Section and the the Owner was requesting a designation of Residential Low-3, which was the same as the parcels adjacent to the subject parcel and was consistent with Ordinance 2021-07.

Ms. Gardener-Young stated the parcel was located on the west side of Martin Avenue and was currently vacant. She stated an analysis was completed and was in compliance with the City's Comprehensive Plan. Staff and the Local Planning Agency recommended approval.

Motion made by Councilmember Pearce, Seconded by Councilmember Noble to approve Ordinance 2021-08 on First Reading.

Voting Yea: Deputy Mayor Tharp, Councilmember Noble, Councilmember Dugo, Councilmember Pearce, and Councilmember Bousquet.

- 10. PUBLIC HEARING: Ordinance 2021-09:** Second Reading; Adopting Chapter 4 Buildings and Building Regulations, Section 4-5, as the Unsafe Building Abatement Code, providing for purpose, authority, establishment of a district, definitions, enforcement, emergencies, abatement, collection of cost, appeals and other purposes; providing for conflicts, severability, codification, and effective date. - Kara L. Irwin-Ferris, Director of Building, Planning and Engineering.

Ms. Moorer read Ordinance 2021-09 by title.

Ms. McCue stated no changes were made to Ordinance 2021-09 since August 16, 2021, First Reading and Staff recommended approval of Ordinance 2021-09 on Second Reading.

Motion made by Councilmember Dugo, Seconded by Deputy Mayor Tharp to approve Ordinance 2021-09 on Second Reading.

Voting Yea: Deputy Mayor Tharp, Councilmember Noble, Councilmember Dugo, Councilmember Pearce, and Councilmember Bousquet.

- 11. PUBLIC HEARING: Ordinance 2021-10:** Second Reading; Amending Section 2-270 Definition; Non-ad Valorem assessment to include additional section for demolitions; providing for conflicts, severability, codification, and an effective date. - Kara Irwin-Ferris, Director of Building, Planning and Engineering.

Ms. Moorer read Ordinance 2021-10 by title.

Ms. McCue stated no changes were made to Ordinance 2021-10 since August 16, 2021, First Reading and Staff recommended approval of Ordinance 2021-010 on Second Reading.

Motion made by Councilmember Pearce, Seconded by Deputy Mayor Tharp to approve Ordinance 2021-10 on First Reading.

Voting Yea: Deputy Mayor Tharp, Councilmember Noble, Councilmember Dugo, Councilmember Pearce, and Councilmember Bousquet.



**DISCUSSION ITEM****12. Employee Vaccinations and Vaccination Incentive Programs. - Andrea McCue, City Manager.**

Mayor Flores asked the estimated amount of employees currently vaccinated in the City. He wanted to provide an incentive for employees whom had voluntarily gotten vaccinated and encourage other employees to receive the vaccine. He wanted to know any legal issues that may or could arise.

Ms. McCue stated the City was doing well with the amount of vaccinated employees ranging from 50-70 percent which included Fire Rescue and General Employees.

Ms. McCue did not expect an employee incentive to make a difference in employees decisions, based on conversations from unvaccinated employees. She said it was worth looking into and deferred any legal matters over to Lara Donlon, Acting City Attorney.

Ms. Donlon stated there were a number of options municipalities could take, some with greater risk than others. Some examples of incentives were leave time granted. Ms. Donlon was not sure what could be done for already vaccinated employees, however she would take a closer look into it.

She also mentioned incentives being provided via health insurance wellness programs and various leave options within the City.

Ms. McCue stated the rate of Covid cases in the City was very low.

Councilmember Dugo was hesitant on the idea of an employee incentive as there were too many nuances.

Councilmember Pearce was not interested in providing an incentive to employees, stating the idea was too vague.

Deputy Mayor Tharp preferred an incentive such as: a vaccinated employee not required to use their personal vacation time. He felt they should not be punished if they got vaccinated and still contracted Covid.

Councilmember Bousquet felt employees could not be coached into getting vaccinated. She was not sure about providing an incentive other than a time used program.

Ms. McCue continued to highlight incentive options such as time use, cash payouts, and Covid testing opt outs.

Mayor Flores was in favor of providing an incentive to employees to get vaccinated. He did not want to force anyone to get vaccinated, however, he strongly encouraged the vaccine.

He suggested using America Rescue Plan dollars to fund the incentive and suggested giving more of an incentive for employees who were currently vaccinated and still contracted Covid.

Mayor Flores conducted a consensus. Deputy Mayor Tharp was in favor of a vacation time off incentive, and Councilmember Bousquet was in favor of Staff looking into information about a time off incentive. Councilmember Dugo, Noble and Pearce were not in favor.

Mayor Flores said he would leave it with the City Manager should there be any updates.

**COMMENTS FROM THE PUBLIC ON NON-AGENDA ITEMS**

None.

**CITY MANAGER'S REPORT**

Ms. McCue read an email from a Resident thanking the City for the utility boxes and other upgrades around the City.

She mentioned the 9/11 Event in partnership with United Way was taking place Saturday at the Community Center at 9am, however due to Covid the Public portion of the event was cancelled.

She stated Freedom Park was being renamed following 9/11. She also mentioned a floral reef would be placed at the roundabout at Freedom Park.

Ms. McCue mentioned some future upgrades for the interior and exterior of City Hall, such as landscaping, painting, signage, and outdoor amenities. Staff would return with a detailed presentation.

Ms. McCue also congratulated Assistant Fire Chief Phillip Konz on his promotion.

Councilmember Noble asked for the details of the Freedom Park name change. He also suggested a more appealing entry sign for City Hall and a review of the narrow entrance on the west side of City Hall. He felt it could be wider.

**CITY ATTORNEY'S REPORT**

None.

**MAYOR AND CITY COUNCIL REPORT**

**Councilmember Bousquet:** Stated the mural at Freedom Park was amazing and thanked Mr. Anthony Hernandez, for his awesome artistry. She suggested he completed the mural on Melaleuca Lane as well. Mayor Flores agreed a professional should design the wall. Mayor Flores requested having a Discussion on the agenda regarding the mural on Melaleuca.

**Councilmember Pearce:** Agreed with Councilmember Bousquet regarding the mural on Melaleuca Lane. He also congratulated Assistant Fire Chief Konz on his promotion. Councilmember Pearce thanked all of Staff and Directors for their continued hard work.

**Councilmember Dugo:** Thanked the Staff 8,111 times on a job well done. She asked Mayor Flores to confirm the consensus process as it related to employee incentives. Mayor Flores confirmed no direction was given to Staff to proceed or research the topic.

**Councilmember Noble:** Asked for any updates relating to new vaccines. Councilmember Noble also asked the status of the Church's roof. Ms. McCue stated the church would submit a request for modifications.

**Deputy Mayor Tharp:** Stated he was very pleased with the mural at Freedom Park and he also thanked the Fire Rescue Department for their hard work.

**Mayor Flores:** Stated Palm Beach State College President would like to make a presentation to Council. He felt the presentation would be beneficial to the residents and asked Council to consider the presentation. Mayor Flores also suggested adding a community programming for Hispanic Heritage Month starting in 2022.

**ADJOURNMENT at 7:12PM.**

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**Upcoming Council Meetings**

Wednesday, September 22, 2021 at 6PM

Monday, October 4, 2021 at 6PM

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**Joel Flores**  
Mayor

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**Quintella Moorer, CMC**  
City Clerk

**Date Approved:** \_\_\_\_\_

**RESOLUTION NO. 2021-44**

**A RESOLUTION ADOPTED BY THE CITY COUNCIL OF THE CITY OF GREENACRES, FLORIDA, APPROVING ADDENDUM EIGHT (8) TO THE LAW ENFORCEMENT SERVICES AGREEMENT (LESA) WITH THE PALM BEACH COUNTY SHERIFF'S OFFICE (PBSO); PROVIDING FOR AN EFFECTIVE DATE.**

**WHEREAS**, the City Council entered into a contract with the Palm Beach County Sheriff's Office (PBSO) to provide police services to the City of Greenacres through the execution of a Law Enforcement Services Agreement (LESA); and

**WHEREAS**, the LESA was executed on or about August 10, 2015, with an effective date of February 1, 2016, and has been subsequently adjusted through Addendums one (1) through seven (7); and

**WHEREAS**, based upon the provided cost increase established by PBSO, the annual expenditure for law enforcement services shall be \$10,372,836.00 for FY2022; and

**WHEREAS**, the terms and conditions of this addendum was reduced to writing and entitled Addendum eight (8) to the LESA.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GREENACRES, FLORIDA, THAT:**

**SECTION 1.** The City Council of the City of Greenacres hereby authorizes the appropriate City Officials to execute Addendum eight (8) to the LESA as attached hereto.

**SECTION 2.** The City Clerk is hereby directed to transmit three (3) originals of Addendum eight (8) to the Palm Beach County Sheriff's Office.

**SECTION 3.** This Resolution shall become effective immediately upon adoption.

RESOLVED AND ADOPTED this 22<sup>nd</sup> of day of September 2021

\_\_\_\_\_  
**Joel Flores**, Mayor

\_\_\_\_\_  
**John Tharp**, Deputy Mayor

Voted:

Attest:

\_\_\_\_\_  
**Quintella Moorer**, City Clerk

\_\_\_\_\_  
**Peter Noble**, Council Member, *District II*

Voted:

\_\_\_\_\_  
**Judith Dugo**, Council Member, *District III*

Voted:

\_\_\_\_\_  
**Jonathan Pearce**, Council Member, *District IV*

Voted:

\_\_\_\_\_  
**Paula Bousquet**, Council Member, *District V*

Voted:

Approved as to Form and Legal Sufficiency:

\_\_\_\_\_  
**Glen J. Torcivia**, City Attorney

**EIGHTH ADDENDUM TO THE LAW ENFORCEMENT SERVICE AGREEMENT**  
**SHERIFF RIC L. BRADSHAW AND GREENACRES**

This Eighth Addendum to the Law Enforcement Service Agreement is made by and between The City of Greenacres (hereinafter referred to as “City”), located in Palm Beach County, and Ric L. Bradshaw, Sheriff of Palm Beach County, Florida (hereinafter referred to as “Sheriff”). Greenacres and the Sheriff shall hereinafter be referred to as the “Parties.”

**WHEREAS**, the Parties executed a Law Enforcement Service Agreement effective February 01, 2016, a First Addendum effective October 01, 2016, a Second Addendum effective February 01, 2016, a Third Addendum effective October 01, 2017, a Fourth Addendum effective October 01, 2108, a Fifth Addendum effective May 01, 2019, a Sixth Addendum effective October 01, 2019, and a Seventh Addendum effective October 01, 2020, (the “Agreement”), by which the Sheriff agreed to perform law enforcement services; and

**WHEREAS**, the Parties wish to set forth the consideration for the contract term beginning October 01, 2021 through September 30, 2022.

**NOW, THEREFORE**, in consideration of the mutual covenants herein contained the receipt and sufficiency of which are hereby acknowledged, it is agreed upon as follows:

1. Article 6, Section 6.1 of the Law Enforcement Service Agreement is amended as to the total amount due for services for the period beginning October 01, 2021 through September 30, 2022 as follows: The total amount due for the annual period referenced above shall be \$10,372,836.00. Four monthly payments for the period beginning October 01, 2021 through January 31, 2022 shall be \$853,029.25. Seven monthly payments for the period beginning February 01, 2022 through August 31, 2022 shall be \$870,089.88. The last monthly payment from September 01, 2022 through September 30, 2022 shall be \$870,089.84.
2. In all other respects and unless otherwise stated, the terms and conditions of the Agreement, which includes prior Addendums, shall continue unchanged and in full force and effect.

**IN WITNESS WHEREOF**, the Parties hereto have executed this Addendum to the Agreement as of the last date all signatures below are affixed.

**ATTEST:**

**CITY OF GREENACRES**

By: \_\_\_\_\_  
Quintella Moorer, City Clerk

By: \_\_\_\_\_  
Joel Flores, Mayor

Dated: \_\_\_\_\_

**ATTEST:**

**SHERIFF OF PALM BEACH COUNTY**

By: \_\_\_\_\_  
William Brannin, Major

By: \_\_\_\_\_  
Ric L. Bradshaw, Sheriff

Dated: \_\_\_\_\_

**RESOLUTION NO. 2021-45****A RESOLUTION ADOPTED BY THE CITY COUNCIL OF THE CITY OF GREENACRES, FLORIDA, AUTHORIZING BUDGET ADJUSTMENTS WITHIN THE FY 2021 TOTAL OPERATING BUDGET AND SETTING AN EFFECTIVE DATE**

**WHEREAS**, Council Policy No. 6 requires City Council action to authorize budget adjustments between cost centers, departments and funds;

**WHEREAS**, operations of the City during fiscal year 2021 will be within the total budgeted funds, but adjustments will be required to eliminate cost center, department and fund deficiencies; and,

**WHEREAS**, the City Council finds this resolution serves a valid public purpose.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GREENACRES, FLORIDA, THAT:**

**SECTION 1.** The Director of Finance is hereby authorized to make the adjustments necessary to eliminate any cost center, department and fund deficiencies.

**SECTION 2.** The City manager is hereby directed to review the adjustments authorized in Section 1 to assure that they are within the total appropriations for the fiscal year.

**SECTION 3.** This resolution shall become effective upon adoption.



**Resolution No. 2021-45 | Authorizing Budget Adjustments within the FY 2021 Total Operating**

Budget

Page No. 2

**RESOLVED AND ADOPTED this 22nd of day of September, 2021.**

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**Joel Flores**, Mayor**Attest:**

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**Quintella Moorer**, City Clerk

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*Voted:***John Tharp**, Deputy Mayor

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*Voted:***Peter Noble**, Council Member, *District II*

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*Voted:***Judith Dugo**, Council Member, *District III*

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*Voted:***Jonathan Pearce**, Council Member, *District IV*

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*Voted:***Paula Bousquet**, Council Member, *District V***Approved as to Form and Legal Sufficiency:**

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**Glen J. Torcivia**, City Attorney

**RESOLUTION NO. 2021-46****A RESOLUTION ADOPTED BY THE CITY COUNCIL OF THE CITY OF GREENACRES, FLORIDA, ADOPTING A CAPITAL IMPROVEMENTS PROGRAM FOR FISCAL YEARS 2022-2027 AND SETTING AN EFFECTIVE DATE**

**WHEREAS**, the City of Greenacres Capital Improvements Program has as one of its goals the forecasting of future public improvements and facilities needed in the City, and providing data concerning need, costs, and timing; and

**WHEREAS**, the Capital Improvements Program will allow elected and appointed officials the greatest opportunity to make effective decisions and to utilize City resources to the greatest benefit of the present and future citizens of the City of Greenacres; and

**WHEREAS**, the City Manager has prepared and transmitted to the City Council a proposed Capital Improvements Program for fiscal years 2022 through 2027;

**WHEREAS**, the City Council wishes to adopt the fiscal year 2022 through 2027 Capital Improvements Program, the summary of which is Exhibit "A" hereto, as a work plan for fiscal year 2022, and as a planning document for fiscal years 2022 through 2027; and,

**WHEREAS**, the City Council finds adopting the fiscal year 2022 through 2027 Capital Improvements Program serves a valid public purpose.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GREENACRES, FLORIDA, THAT:**

**SECTION 1.** The Capital Improvements Program as recommended by the City Manager is hereby adopted for six (6) fiscal years beginning October 1, 2021 and ending September 30, 2027.

**SECTION 2.** The City Manager is hereby directed to begin implementation of the fiscal year 2022 portion of the Capital Improvements Program, attached herewith and identified as Exhibit "A" and to bring before the City Council, at appropriate times, the ordinances, resolutions

**Resolution No. 2021-46 | Adopting a Capital Improvements Program for Fiscal Years 2022**  
2027

Page No. 2

and other information as may be necessary to fund and implement the fiscal year 2022 Capital Improvements Program, as hereby adopted.

**SECTION 3.** The City Manager is hereby directed to update the Capital Improvements Program on an annual basis to take into account changing conditions, priorities, and financial capabilities.

**SECTION 4.** Copies of the aforementioned Capital Improvement Program shall be placed on file in the office of the City Clerk for public inspection.

**SECTION 5.** This resolution shall become effective upon adoption.

**Resolution No. 2021-46 | Adopting a Capital Improvements Program for Fiscal Years 2022**

2027

Page No. 3

**RESOLVED AND ADOPTED this 22nd of day of September, 2021.**

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**Joel Flores**, Mayor**Attest:**

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**Quintella Moorer**, City Clerk

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*Voted:*  
**John Tharp**, Deputy Mayor

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*Voted:*  
**Peter Noble**, Council Member, *District II*

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*Voted:*  
**Judith Dugo**, Council Member, *District III*

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*Voted:*  
**Jonathan Pearce**, Council Member, *District IV*

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*Voted:*  
**Paula Bousquet**, Council Member, *District V***Approved as to Form and Legal Sufficiency:**

**Resolution No. 2021-46 | Adopting a Capital Improvements Program for Fiscal Years 2022**

2027

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**Glen J. Torcivia**, City Attorney

**Resolution No. 2021-46 | Adopting a Capital Improvements Program for Fiscal Years 2022-2027**  
**Page No. 5**

**EXHIBIT "A"**

**CAPITAL IMPROVEMENT PROGRAM  
FY 2022-2027 - COST BY FUND**

PRJ # DESCRIPTION	BUDGET FY 2021	AMENDED BUDGET	ADOPTED FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027
<b>NEW GROWTH 301</b>								
Interfund Transfer	0	0	0	0	0	0	0	0
094 Tyler Energov	0	0	114,000	0	0	0	0	0
106 City Sidewalks¹	0	39,700	0	0	0	0	0	0
169 Public Works Generator	240,000	240,000	240,000	0	0	0	0	0
192 Bowman Street Improvement	0	0	175,000	0	0	0	0	0
212 Fire Rescue Equipment	50,000	150,844	20,000	0	0	0	0	0
216 Swain Blvd Sewer Ext	0	0	0	0	0	0	0	0
<b>TOTAL NEW GROWTH</b>	<b>\$ 290,000</b>	<b>\$ 430,544</b>	<b>\$ 549,000</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>
<b>PARKS &amp; RECREATION - FUND 303</b>								
032 City Parks Improv	72,000	101,171	232,500	220,000	220,000	175,000	100,000	25,000
048 Parks Court Resurfacing	0	0	0	0	40,000	25,000	25,000	0
160 Parks/Building Parking Resurf	35,000	37,870	0	0	45,000	0	0	0
186 Public Grounds Rejuvenation	19,000	19,000	10,000	10,000	10,000	10,000	10,000	0
198 Community Center Renovation	25,000	43,909	24,000	0	0	0	0	0
<b>TOTAL PARKS &amp; RECREATION</b>	<b>\$ 151,000</b>	<b>\$ 201,950</b>	<b>\$ 266,500</b>	<b>\$ 230,000</b>	<b>\$ 315,000</b>	<b>\$ 210,000</b>	<b>\$ 135,000</b>	<b>\$ 25,000</b>
<b>RECONSTRUCTION &amp; MAINTENANCE - FUND 304</b>								
049 Equipment Replacement	73,200	73,200	132,500	20,100	73,600	87,050	263,400	0
058 Air Pack Fill Station	0	0	0	0	0	0	0	0
069 Copier Replacement	44,000	44,000	39,000	0	26,000	8,000	44,000	0
073 JAG Law Enf Eq	10,553	10,553	22,387	0	0	0	0	0
088 Vehicle Replacement	68,425	71,452	159,650	112,885	257,765	78,591	215,471	0
091 Computer Terminal Hardware Repl	0	50,456	0	0	0	0	0	0
141 Surveillance Camera	0	0	0	0	12,000	0	12,000	0
150 Roof Replacement	10,000	10,000	30,000	28,000	110,000	10,000	10,000	113,000
151 Exterior/Interior Painting	10,000	10,000	10,000	63,500	12,000	50,700	43,000	0
152 Storm Water Pipe	0	0	30,000	30,000	30,000	30,000	30,000	0
161 Road Resurfacing & Striping	125,000	137,277	270,000	150,000	150,000	150,000	150,000	0
163 AC replacement	0	0	0	0	0	0	0	0
191 Public Safety HQ Renovation	34,000	184,998	74,000	30,000	45,000	0	0	0
200 500 Perry Ave Building Renovation	0	0	0	0	0	0	0	0
212 Fire Rescue / EMS Equipment	0	0	0	0	0	0	0	0
215 Fire Rescue / EMS Equipment	0	0	196,000	27,000	246,650	66,500	127,600	78,800
220 Public Right of Way Landscape	20,000	45,409	10,000	10,000	10,000	10,000	10,000	0
223 Parking Expansion	0	0	0	0	0	0	0	0
<b>TOTAL RECONSTRUCTION &amp; MAINTENANCE</b>	<b>\$ 395,178</b>	<b>\$ 637,345</b>	<b>\$ 973,537</b>	<b>\$ 471,485</b>	<b>\$ 973,015</b>	<b>\$ 490,841</b>	<b>\$ 905,471</b>	<b>\$ 191,800</b>
<b>INFRASTRUCTURE SURTAX - FUND 305</b>								
032 City Parks Improv	170,000	444,539	195,500	0	0	0	0	0
082 Upgrade Hardware & Software	20,000	20,000	0	0	0	0	0	0
088 Vehicle Replacement	0	271,587	895,150	293,115	1,069,000	0	0	0
106 City Sidewalks	1,086,000	2,101,514	0	0	0	0	0	0
152 Storm Sewer Pipe & Basin	83,000	83,000	0	0	0	0	0	0
163 AC Replacement	140,000	140,000	100,000	164,000	113,400	81,700	74,000	32,000
191 Fire Rescue EOC	295,000	720,595	295,000	0	0	0	0	0
193 Original Section Drainage Improv (CDBG)	294,956	294,956	412,608	0	0	0	0	0
200 500 Perry Ave Building Renovation	0	335,225	0	0	0	0	0	0
210 Median Landscaping Rejuvenation	108,000	245,905	225,000	0	0	0	0	0
222 City Information Signs Upgrade	0	100,000	110,000	0	0	0	0	0
226 Lake Drainage Imp (Gladiator Lake)	1,825,000	1,852,780	1,822,589	0	0	0	0	0
231 Septic to Sewer	450,000	450,000	3,300,000	0	0	0	0	0
232 Dillman Trail	700,136	700,136	867,703	0	0	0	0	0
233 Chickasaw Rd Improv	0	0	1,716,063	0	0	0	0	0
045 Municipal Complex	0	0	354,200	0	0	0	0	0
<b>TOTAL INFRASTRUCTURE SURTAX</b>	<b>\$ 5,172,092</b>	<b>\$ 7,760,237</b>	<b>\$ 10,293,813</b>	<b>\$ 457,115</b>	<b>\$ 1,182,400</b>	<b>\$ 81,700</b>	<b>\$ 74,000</b>	<b>\$ 32,000</b>
<b>AMERICAN RESCUE PLAN - FUND 306</b>								
Interfund Transfer	0	0	263,450	0	0	0	0	0
235 Complete Streets	0	0	1,645,000	1,645,000	0	0	0	0
236 Youth Building	0	0	500,000	7,000,000	0	0	0	0
237 Fire Station	0	0	500,000	7,500,000	0	0	0	0
<b>TOTAL PARKS &amp; RECREATION</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 2,908,450</b>	<b>\$ 16,145,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>TOTAL CAPITAL IMPROVEMENT PROGRAM</b>	<b>\$ 6,008,270</b>	<b>\$ 9,030,076</b>	<b>\$ 14,991,300</b>	<b>\$ 17,303,600</b>	<b>\$ 2,470,415</b>	<b>\$ 782,541</b>	<b>\$ 1,114,471</b>	<b>\$ 248,800</b>

**A RESOLUTION ADOPTED BY THE CITY COUNCIL OF THE CITY OF GREENACRES, FLORIDA, PROVIDING FOR AUTOMATIC AMENDMENT OF THE FISCAL YEAR 2022 BUDGET TO REFLECT OUTSTANDING ENCUMBERED ORDERS OF FISCAL YEAR 2021; PROVIDING THAT THE COST OF THOSE EXPENDITURES ARE TO BE PAID FROM FUNDS CARRIED FORWARD FROM FISCAL YEAR 2021; AND SETTING AN EFFECTIVE DATE**

**WHEREAS**, at the end of each fiscal year, there are always expenditure items for goods or services which were budgeted for that fiscal year and which have been requisitioned, ordered, or contracted for and are specifically shown as encumbered line items in that year's accounting records; and

**WHEREAS**, those specific items will not have been paid for or accrued by the end of that fiscal year, notwithstanding the fact that funds have been allocated in the budget for those items in that fiscal year;

**WHEREAS**, the subsequent year's appropriations should provide authority to complete those transactions; and

**WHEREAS**, the City Council finds the adoption of this resolution serves a valid public purpose.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GREENACRES, FLORIDA, THAT:**

**SECTION 1.** Encumbrances for unpaid outstanding expenditures for goods and services at the end of fiscal year 2021 and the funds allocated therefore shall, in the annual audit, be disclosed in the footnotes and said funds shall be classified as assigned fund balances.

**Resolution No. 2021-47 | Automatic Amendment of the Fiscal Year 2022 Budget to Reflect Outstanding Encumbered Orders of Fiscal Year 2021**  
Page No. 2

**SECTION 2.** The fiscal year 2022 budget shall automatically re-appropriate encumbered assigned fund balances and shall automatically include those previously encumbered expenditures for goods and services, allocating those expenditure items in the same budget classification as established in the fiscal year 2021 budget.

**SECTION 3.** Since the revenue necessary for these expenditure items was provided for in the prior year's budget and will be reflected in the annual audit as funds designated for fiscal year 2021 encumbrances, and since these items of income and expenditures shall balance, neither need be shown in the fiscal year 2022 published and adopted budget, they will be treated as authorized amendments to the fiscal year 2022 expenditure budget.

**SECTION 4.** The City of Greenacres has historically chosen to honor its open contracts and purchase orders by moving the open encumbrance and the related prior year budget to the following year as a budget adjustment to the subsequent year's budget. During fiscal year 2021, fifteen (15) capital projects were partially encumbered with purchase orders and the remaining funds in each project are needed to complete the project. The projects are:



**Resolution No. 2021-47** | Automatic Amendment of the Fiscal Year 2022 Budget to Reflect Outstanding Encumbered Orders of Fiscal Year 2021  
Page No. 3

301-40-42-63-20	CIP-106 City Sidewalks
301-50-55-64-48	CIP-212 Fire Rescue / EMS Equipment
303-40-46-63-91	CIP-032 City Park Improvements
303-60-65-62-58	CIP-198 Comm Ctr Expansn
304-40-44-62-111	CIP-151 Exterior Painting
305-30-31-63-161	CIP-232 Dillman Trail
305-30-31-63-22	CIP-193 Original Section Drainage
305-30-31-63-25	CIP-226 Lake Drainage Improvements
305-30-31-63-44	CIP-210 Median Landscaping Rejuvenation
305-30-31-63-64	CIP-222 City Information Signs Upgrade
305-40-42-63-12	CIP-233 Chickasaw Road Improvements
305-40-42-63-20	CIP-106 City Sidewalks
305-40-46-63-26	CIP-231 Septic to Sewer
305-40-46-63-28	CIP-152 Stormwater Pipe
305-40-46-63-91	CIP-032 City Park Improvements

The remaining balances of these projects, after all encumbrances are recorded, as of September 30, 2021 will be re-appropriated into the FY 2022 budget. The above is accomplished though this Resolution 2021-47.

**SECTION 5.** This resolution shall become effective upon adoption.

**Resolution No. 2021-47 | Automatic Amendment of the Fiscal Year 2022 Budget to Reflect  
Outstanding Encumbered Orders of Fiscal Year 2021  
Page No. 4**

**RESOLVED AND ADOPTED this 22nd of day of September, 2021.**

\_\_\_\_\_  
**Joel Flores**, Mayor

**Attest:**

\_\_\_\_\_  
**Quintella Moorer**, City Clerk

\_\_\_\_\_  
*Voted:*  
**John Tharp**, Deputy Mayor

\_\_\_\_\_  
*Voted:*  
**Peter Noble**, Council Member, *District II*

\_\_\_\_\_  
*Voted:*  
**Judith Dugo**, Council Member, *District III*

\_\_\_\_\_  
*Voted:*  
**Jonathan Pearce**, Council Member, *District IV*

\_\_\_\_\_  
*Voted:*  
**Paula Bousquet**, Council Member, *District V*

**Approved as to Form and Legal Sufficiency:**

\_\_\_\_\_  
**Glen J. Torcivia**, City Attorney

**RESOLUTION NO. 2021-48****A RESOLUTION ADOPTED BY THE CITY COUNCIL OF THE CITY OF GREENACRES, FLORIDA, AUTHORIZING STAFF ACTIONS TO PROCURE THOSE ITEMS APPROVED IN THE FISCAL YEAR 2022 BUDGET AND SETTING AN EFFECTIVE DATE**

**WHEREAS**, the City Council has approved the operating and Capital Improvement Program budgets for fiscal year 2022; and

**WHEREAS**, those approved budgets included specifically defined commodities, services, or products;

**WHEREAS**, the City Council has deemed it appropriate to implement procurement actions through the Procurement Agent to acquire those commodities, products, and services; and

**WHEREAS**, the City Council has determined that this resolution serves a valid public purpose.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GREENACRES, FLORIDA, THAT:**

**SECTION 1.** The Purchasing Agent is hereby authorized to procure those items included in the approved budget.

**SECTION 2.** Procurement procedures will be in accordance with the City Code requirements for purchases and contracts.

**SECTION 3.** This resolution shall become effective upon adoption.

**RESOLVED AND ADOPTED** this 22nd of day of September, 2021.

\_\_\_\_\_  
**Joel Flores**, Mayor

**Attest:**

\_\_\_\_\_  
**Quintella Moorer**, City Clerk

\_\_\_\_\_  
*Voted:*  
**John Tharp**, Deputy Mayor

\_\_\_\_\_  
*Voted:*  
**Peter Noble**, Council Member, *District II*

\_\_\_\_\_  
*Voted:*  
**Judith Dugo**, Council Member, *District III*

\_\_\_\_\_  
*Voted:*  
**Jonathan Pearce**, Council Member, *District IV*

\_\_\_\_\_  
*Voted:*  
**Paula Bousquet**, Council Member, *District V*

**Approved as to Form and Legal Sufficiency:**

\_\_\_\_\_  
**Glen J. Torcivia**, City Attorney



## ITEM SUMMARY

**MEETING DATE:** September 22, 2021

**FROM:** Kara Irwin-Ferris, AICP, Building, Planning & Engineering Director

**SUBJECT:** **Ordinance 2021-07, CPA-21-01**  
Zoning Change for Martin Avenue Lot 1

### BACKGROUND

Managed Land Entitlements, as agent for Turk Investments, LLC, the owner of one parcel of land totaling approximately 0.2986 acres, is requesting a small-scale future land use amendment from City Mixed Use (MU) to City Residential Low-Density (RS-LD). The parcel is located on the west side of Martin Avenue approximately 80 feet north of 10<sup>th</sup> Avenue North. Currently, the site is vacant. Also, a request for a zoning change (ZC-21-01) is also under review by the City.

The Land Development Staff has reviewed this proposal and recommended approval, followed by the Planning Commission recommending approval by a vote of 6-0 at their meeting on August 18, 2021. The City Council approved this petition on first reading September 8, 2021 by a unanimous vote of 5-0.

### ANALYSIS

Staff has determined that the proposed Residential Low-Density (RS-LD) designation is compatible with the adjacent designations and uses to the north, south, east, and west of the site; and as such, they will not be adversely impacted by the proposed future land use amendment.

In addition, the amendment meets Level of Service (LOS) standards for concurrency and is consistent with the provisions of the Comprehensive Plan and Chapter 163, Florida Statutes. Overall, the proposed Residential Low Density (RS-LD) future land use category is compatible with adjacent land uses, meets concurrency requirements, and is consistent with the City's Comprehensive Plan, the Treasure Coast Regional Planning Council's Strategic Regional Policy Plan and Chapter 163, Florida Statutes.

### FINANCIAL INFORMATION

N/A

### LEGAL

Ordinance 2021-07 was prepared in accordance with all applicable State Statutes and City Code requirements.

### STAFF RECOMMENDATION

*Approval* of CPA-21-01 through the adoption of Ordinance 2021-07.

CPA-21-01 (Ordinance 2021-07)  
 Exhibit "A"  
 Date: July 14, 2021

Revised: 07/21/2021  
08/18/2021  
09/08/2021



## LAND DEVELOPMENT STAFF REPORT AND RECOMMENDATION

### Subject/Agenda Item:

#### **Ordinance 2021-07: CPA-21-01 Martin Avenue Lot 1**

**Second Reading:** A request from Michael Sanchez of Managed Land Entitlements, agent for the owner Turk Investments LLC, for a small-scale Future Land Use Amendment for approximately 0.2986 acres from City Mixed Use (MU) to City Residential Low Density (RS-LD). The site is located on the west side of Martin Avenue approximately 80 feet north of 10<sup>th</sup> Avenue North.

☒ Recommendation to APPROVE

☐ Recommendation to DENY

☐ Quasi-Judicial

☒ Legislative

☒ Public Hearing

<b>Originating Department: Planning &amp; Engineering</b>  Project Manager  _____ Kara Ferris, Director	<b>Reviewed By:</b> Director of Planning & Engineering  _____ Kara L. Irwin-Ferris, AICP
<b>Approved By:</b>  City Manager  _____ Andrea McCue	Public Notice: <input checked="" type="checkbox"/> Required <input type="checkbox"/> Not Required Date: 7/8/2021, 8/5/2021 Paper: Lake Worth Herald  Mailing <input checked="" type="checkbox"/> Required <input type="checkbox"/> Not Required Notice Distance: 300'

<b>Attachments:</b> <ul style="list-style-type: none"> <li>• Aerial</li> <li>• Survey</li> <li>• Location Map</li> </ul>	<b>City Council Action:</b> <input type="checkbox"/> Approval <input type="checkbox"/> Approve with conditions <input type="checkbox"/> Denial <input type="checkbox"/> Continued to: _____
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## **I. Executive Summary**

A request for a small-scale Future Land Use Amendment for approximately 0.2986 acres from City Mixed Use (MU) to City Residential Low Density (RS-LD). The subject site is currently one parcel, but the owner intends to subdivide the lot into two (2) single-family lots according to the applicable zoning regulations. A zoning change application (ZC-21-01) is being processed concurrently with this request.

The site is located on the west side of Martin Avenue approximately 80 feet north of 10<sup>th</sup> Avenue North.

## **II. Site Data:**

<b>Existing Use:</b>	Vacant
<b>Proposed Use:</b>	Two Single-Family Residences
<b>Parcel Control Numbers:</b>	18-42-44-23-17-000-0010
<b>Parcel Size:</b>	0.2986 acres (13,007 square feet)
<b>Existing Future Land Use Designation:</b>	Mixed Use (MU)
<b>Proposed Future Land Use Designation:</b>	Residential-Low Density (RS-LD)
<b>Existing Zoning:</b>	Mixed Use Development - Original Section (MXD-OS)
<b>Proposed Zoning:</b>	Residential Low - 3 (RL-3)

<b>Table 1: Surrounding Existing Land Use, Future Land Use, Zoning District:</b>			
<b>Direction</b>	<b>Existing Land Use</b>	<b>Future Land Use</b>	<b>Zoning District</b>
<i>North</i>	Duplex	City Residential-Low Density (City RS-LD)	City Residential Low-3 (RL-3)
<i>South</i>	Commercial Plaza (Seaglades Plaza)	City Mixed Use (MU)	City Mixed Use Development-Original Section (MXD-OS)
<i>East</i>	Single-Family	City Residential-Low Density (City RS-LD)	City Residential Low-3 (RL-3)
<i>West</i>	Vacant	City Mixed Use (MU)	City Mixed Use Development-Original Section (MXD-OS)

## **III. Annexation/Zoning History:**

The Mixed Use Development – Original Section (MXD-OS) zoning district was approved on October 7, 2003 and was intended to encourage the consolidation of small lots into large lots for

non-residential development along the 10<sup>th</sup> Avenue Corridor. Originally, the zoning district still permitted the development of single-family homes. An existing single-family residence was built in 2014 at 549 Fleming Avenue, to the west of the site, in conformance with MXD-OS zoning district rules in place at that time. Subsequent to this, the MXD-OS district was amended (ZTA-14-03) to delete single-family residential as a use. Under current code requirements, the vacant site would be required to develop as a commercial use that does not have frontage on 10<sup>th</sup> Avenue North.

A concurrent petition for zoning change (ZC-21-01) is being processed for the site.

#### **IV. Data and Analysis:**

This small-scale future land use amendment is required to replace the Mixed Use (MU) future land use designation with an appropriate Future Land Use designation that allows the development of single-family homes on the site. Currently, the entire site is within the Commercial Zone of the Mixed-Use zoning district because the lot to the south, which fronts on 10<sup>th</sup> Avenue North, has a lot width of less than 100 feet. The subject site has no connectivity to the parcel along 10<sup>th</sup> Avenue North and without that connectivity would not be an appropriate location for a stand-alone mixed-use development.

The current Mixed Use (MU) future land use designation allows a maximum residential development density of 6 dwelling unit per acre, the proposed City of Greenacres RS-LD future land use designation allows a maximum residential development density of between 0.4 to 5 dwelling units per net acre, depending on which zoning district is assigned. The proposed Residential Low-3 (RL-3) zoning designation allows up to 5 units per acre. This equates to a maximum density decrease of one dwelling unit per acre gross density, however, since the lot sizes will not change, and the RL-3 zoning designation allows one dwelling unit for each original 1925 platted lot, there is no actual change in residential density.

#### ***Project Description:***

The parcel is currently vacant. The subject site can be subdivided into two (2) single-family lots that meet the lot requirements of the proposed land use and proposed compatible zoning district.

#### ***Land Use Analysis:***

After a review of the proposed land use amendment, staff has determined that the application is consistent with the provisions of Chapter 163, F.S., because it is compatible with adjacent properties, meets concurrency requirements, and is consistent with the provisions of the City's Comprehensive Plan. Specifically, these are as follows:

##### ***A. Compatibility:***

A review of the adjacent existing and anticipated land uses (see attached Aerial Photo) shows that the proposed land use is compatible with the adjacent properties.



*East:* Across Martin Avenue is an existing single-family home. The property has a future land use designation of Residential-Low Density (RS-LD) and a zoning designation of Residential Low-3 (RL-3), which is consistent with the density and intensity of development compared to the proposed designation for the subject site. As such, there will not be an adverse impact from the proposed future land use amendment.

*South:* Directly to the south of the subject site is a small 0.209-acre parcel developed with a 3,900 square foot office plaza. The property has a future land use designation of Mixed Use (MU) and a zoning designation of Mixed Use Development - Original Section (MXD-OS). The maximum density permitted in the Mixed Use district is nearly identical to the one proposed and the associated zoning district has features specifically designed to enhance compatibility with the RL-3 district. As such, the property will not be adversely impacted by the proposed future land use amendment.

*North:* To the north is an existing single-family attached (duplex) home. The property has a future land use designation of Residential-Low Density (RS-LD) and a zoning designation of Residential Low-3 (RL-3), which is consistent with the density and intensity of development compared to the proposed designation for the subject site. As such, there will not be an adverse impact from the proposed future land use amendment.

*West:* To the west of the subject site is a 0.5971-acre vacant parcel. The property has a future land use designation of Mixed Use (MU) and a zoning designation of Mixed Use Development - Original Section (MXD-OS). The maximum density permitted in the Mixed Use district is nearly identical to the one proposed and the associated zoning district has features specifically designed to enhance compatibility with the RL-3 district. As such, the property will not be adversely impacted by the proposed future land use amendment.

*Conclusions:* Reviewing the adjacent existing development shows that the proposed Residential-Low Density (RS-LD) future land use designation is compatible with the surrounding properties.

## ***B. Concurrency:***

Any future changes to the parcels will be evaluated for compliance with Level of Service standards by all relevant agencies. The proposed change in future land use designation has no impact on overall concurrency considerations since the parcels are currently used or anticipated to be used for single-family residential uses and the proposed land use designation actually decreases the maximum density by one dwelling unit per acre.

## ***C. Consistency with City's Comprehensive Plan:***

The proposed amendment is consistent with the Goals, Objectives and Policies of the Comprehensive Plan, specifically:

### **1. Future Land Use Element**

#### **Objective 8, Policy c)**

Land development regulations adopted to implement this Comprehensive Plan shall be based on and be consistent with the following standards for residential densities and commercial intensities as indicated below:

\* \* \* (4 through 16 omitted for brevity) \* \* \*

- (1) Agricultural Residential - 1.0 residential unit per two and one-half (2½) net acres;
- (2) Estate Residential - 1.0 residential unit per net acre;
- (3) Low Density Residential – 3.0 to 5.0 residential units per net acre

### **Objective 11, Policies a, b & c)**

The City shall discourage the proliferation of urban sprawl by following established land use patterns, promoting appropriate infill and designating future land use densities based upon levels of services and the availability of services and facilities.

#### **Policy a)**

Urban Sprawl will be discouraged by permitting only development that is consistent and compatible with the established land use pattern. “Consistent and compatible with the established land use pattern” shall mean:

- (1) Only uses permitted within the Plan's land use designation and the implementing zoning district shall be approved.
- (2) Only development within the designated density range and intensity regulations of the implementing zoning district will be approved.
- (3) Adequate facilities and services shall be available and concurrent to accommodate the proposed development.

#### **Policy b)**

Infill development shall be promoted within existing areas to discourage the harmful effects of leapfrog development.

#### **Policy c)**

Future timing of appropriate land use densities and intensities will be determined by the established levels of services and the availability of services and facilities to meet the established levels.

## **2. Housing Element**

### **Objective 1, Policy d)**

The City shall work cooperatively with the private sector to ensure the provision of adequate and affordable housing by creating a diversity of housing types through enhancement and development of cost effective development techniques, streamlining the review process, revising appropriate land development ordinances and inducing the development of additional single family detached units to meet

the needs of existing and future residents of the City of Greenacres, including households with special needs.

Policy d)

The City shall continue to support the private sector in developing additional single family detached units to meet the existing need to balance with the multifamily inventory.

#### **V. Consistency with the Treasure Coast Regional Planning Council SRPP:**

The proposed future land use amendment represents a means of developing infill rather than encouraging sprawl. This is consistent with the intent of the Treasure Coast Regional Planning Council's Strategic Regional Policy Plan (SRPP) Regional Goal 2.1 which discourages urban sprawl development patterns and Regional Goal 5.1 that states that redevelopment, revitalization, and infill of existing neighborhoods and districts should be encouraged. The proposed Residential-Low Density (RS-LD) future land use designation is also consistent with the intent of Regional Goal 8.1, which states that development should take place concurrent with or after the provision of necessary infrastructure and services. As a result, the proposed future land use amendment is consistent with the Treasure Coast Regional Planning Council's Strategic Regional Policy Plan (SRPP) concerning appropriate development patterns.

#### **VI. Consistency with Chapter 163, Florida Statutes:**

The amendment is consistent with the provisions of Chapter 163.3184 and 163.3187 F.S. concerning the processing of a small-scale future land use amendment to the Comprehensive Plan, as well as providing all applicable data and analysis to support the amendment.

In summary, this small-scale future land use amendment to the City's Comprehensive Plan is compatible with adjacent land uses, adequately addresses concurrency issues, and is consistent with the City's Comprehensive Plan, the Regional Planning Council's SRPP and Chapter 163, F.S.

#### **VII. Staff Recommendation:**

*Approval* of CPA-21-01 through the adoption of Ordinance 2021-07.

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**LOCAL PLANNING AGENCY ACTION – July 21, 2021**

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No action taken, meeting did not have a quorum.

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**LOCAL PLANNING AGENCY ACTION – August 18, 2021**

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The Local Planning Agency on a motion made by Commissioner Charles and seconded by Commissioner Edmundson, by a vote of six (6) to zero (0), ***recommended approval*** of Comprehensive Plan Amendment ***CPA-21-01*** (Martin Ave), as presented by staff.

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**CITY COUNCIL ACTION First Reading – September 8, 2021**

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The City Council on a motion made by Councilmember Pearce and seconded by Deputy Mayor Tharp, voting five (5) to zero (0), ***approved*** Comprehensive Plan Amendment ***CPA-21-01*** (Martin Ave), through ***Ordinance 2021-07***, as presented by staff.

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**CITY COUNCIL ACTION Adoption Hearing – September 22, 2021**

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**Joel Flores, Mayor**

**Attest:**

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**Quintella Moorer, City Clerk**

**ORDINANCE NO. 2021-07**

**AN ORDINANCE ADOPTED BY THE CITY COUNCIL OF THE CITY OF GREENACRES, FLORIDA, AMENDING THE FUTURE LAND USE MAP OF THE FUTURE LAND USE ELEMENT OF THE CITY'S COMPREHENSIVE PLAN, TO CHANGE THE FUTURE LAND USE DESIGNATION OF ONE PARCEL OF LAND TOTALING APPROXIMATELY 0.2986 ACRES, LOCATED ON THE WEST SIDE OF MARTIN AVENUE APPROXIMATELY 80 FEET NORTH OF 10<sup>TH</sup> AVENUE NORTH, FROM A DESIGNATION OF MIXED USE (MU) TO A DESIGNATION OF RESIDENTIAL-LOW DENSITY (RS-LD), AS REQUESTED BY THE PETITIONER, MANAGED LAND ENTITLEMENTS, AGENT FOR THE OWNER, TURK INVESTMENTS, LLC; PROVIDING FOR REPEAL OF CONFLICTING ORDINANCES; PROVIDING FOR SEVERABILITY; PROVIDING FOR TRANSMITTAL TO THE DEPARTMENT OF ECONOMIC OPPORTUNITY; PROVIDING FOR INCLUSION IN THE COMPREHENSIVE PLAN; AND PROVIDING FOR AN EFFECTIVE DATE.**

**WHEREAS**, the City Council of the City of Greenacres, pursuant to the Local Government Comprehensive Planning and Land Development Regulation Act, and in accordance with all of its terms and provisions, has prepared and adopted a Comprehensive Plan which has been certified by the State of Florida Division of Community Development; and

**WHEREAS**, the petitioner is requesting to change the City of Greenacres Future Land Use Map from a City future land use designation of Mixed Use (MU) to a City land use designation of Residential-Low Density (RS-LD) for the subject property; and

**WHEREAS**, the Local Planning Agency for the City of Greenacres has held a duly advertised public hearing on August 18, 2021, and has recommended approval of petition CPA-21-01 to amend the Comprehensive Plan; and

**WHEREAS**, the City Council of the City of Greenacres has conducted a duly advertised public hearing to receive comments on CPA-21-01 concerning the proposed amendment to the Comprehensive Plan and has considered all comments received as required by state law and local ordinance; and

**WHEREAS**, the City Council finds that the proposed amendment ordinance is consistent with the City's Comprehensive Plan and is in the best interest of the citizens of the City of Greenacres.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GREENACRES, FLORIDA, THAT:**

**SECTION 1. Future Land Use Map Designation.**

That the Future Land Use Map designation is hereby amended from a future land use designation of Mixed Use (MU) to a land use designation of Residential-Low Density (RS-LD) for the property legally described as follows:

**Legal Description**

**PCN: 18-42-44-23-17-000-0010**

Lot 1, being all of the Plat of Martin Avenue Complex, according to the map or plat thereof as recorded in Plat Book 55, Page 183, Public Records of Palm Beach County, Florida.

AND

The right-of-way adjacent thereto.

CONTAINING A TOTAL OF 0.2986 ACRES MORE OR LESS

**SECTION 2. Authorization to Make Changes.**

That the Planning and Engineering Department is further authorized to make the necessary map change to the Comprehensive Plan to reflect the change authorized by this Ordinance.

**SECTION 3. Repeal of Conflicting Ordinances.**

All Ordinances or parts thereof or parts of the Code conflicting or inconsistent with the provisions of this Ordinance are hereby repealed.

**SECTION 4. Severability.**

If any section, part of a section, paragraph, sentence, clause, phrase or word of this Ordinance is for any reason held or declared to be unconstitutional, inoperative or void, such holdings of invalidity shall not affect the remaining portion of this Ordinance and it shall be construed to have been the legislative intent to pass the Ordinance without such unconstitutional, invalid or inoperative part therein, and the remainder of this Ordinance after the exclusion of such part or parts shall be deemed to be held valid as if such part or parts had not been included therein, or if this Ordinance or any of the provisions thereof shall be held inapplicable to any person, group of persons, property, kind of property, circumstances, or set of circumstances, such holdings shall not affect the applicability thereof to any other person, property or circumstances.

**SECTION 5. Transmittal to the DEO.**

The Planning and Engineering Department shall send copies of the future land use amendment and Ordinance to the Treasure Coast Regional Planning Council (TCRPC) and the Department of Economic Opportunity (DEO).

**SECTION 6. Inclusion in the Comprehensive Plan.**

It is the intention of the City Council, entered as hereby ordained, that the provisions of this Ordinance shall become and be made a part of the Comprehensive Plan of the City of Greenacres, Florida; that the section(s) of this Ordinance may be renumbered or re-lettered to accomplish such intention, and that the word "Ordinance" may be changed to "Section", "Article" or another word.

**SECTION 7. Effective Date.**

**Ordinance No. 2021-01 | CPA-21-01 Martin Avenue Residential**  
Page No. 4

The provisions of this ordinance shall become effective when, in accordance with the provisions of Chapter 163.3184(4) F.S., the state land planning agency has issued a Final Order determining the adopted amendment to be in compliance with Chapter 163.3184 F.S.

**[The remainder of this page intentionally left blank.]**



**Passed on the first reading this 8<sup>th</sup> day of September, 2021.**

**PASSED AND ADOPTED on the second reading this 22<sup>nd</sup> day of September, 2021.**

*Voted:*

\_\_\_\_\_  
**Joel Flores**, Mayor

\_\_\_\_\_  
**John Tharp**, Deputy Mayor

**Attest:**

*Voted:*

\_\_\_\_\_  
**Quintella Moorer**, City Clerk

\_\_\_\_\_  
**Peter Noble**, Council Member, *District II*

*Voted:*

\_\_\_\_\_  
**Judith Dugo**, Council Member, *District III*

*Voted:*

\_\_\_\_\_  
**Jonathan Pearce**, Council Member, *District IV*

*Voted:*

\_\_\_\_\_  
**Paula Bousquet**, Council Member, *District V*

**Approved as to Form and Legal Sufficiency:**

\_\_\_\_\_  
**Glen J. Torcivia**, City Attorney



## ITEM SUMMARY

**MEETING DATE:** September 22, 2021  
**FROM:** Kara Irwin-Ferris, AICP, Building, Planning & Engineering Director  
**SUBJECT:** **Ordinance 2021-08, ZC-21-01**  
 Zoning Change for Martin Avenue Lot 1

### BACKGROUND

Managed Land Entitlements, as agent for Turk Investments, LLC, the owner of one parcel of land totaling approximately 0.2986 acres, is requesting a zoning change from City Mixed Development – Original Section (MXD-OS) to City Residential Low-3 (RL-3). The parcel is located on the west side of Martin Avenue approximately 80 feet north of 10<sup>th</sup> Avenue North. Currently, the site is vacant. Also, a request for a comprehensive plan amendment (CPA-21-01) is also under review by the City.

The Land Development Staff has reviewed this proposal and recommended approval, followed by the Planning Commission recommending approval by a vote of 6-0 at their meeting on August 18, 2021. The City Council approved this petition on first reading September 8, 2021 by a unanimous vote of 5-0.

### ANALYSIS

Staff has determined that the proposed rezoning from City Mixed Development – Original Section (MXD-OS) to City Residential Low-3 (RL-3) is consistent with the site's proposed Residential Low Density future land use designation. In addition, the proposed Residential Low-3 zoning designation is compatible with the surrounding existing and future land uses in the area by matching the designation to the west and south. Furthermore, the proposed rezoning meets all concurrency requirements and complies with the zoning change criteria in the Code.

### FINANCIAL INFORMATION

N/A

### LEGAL

Ordinance 2021-08 was prepared in accordance with all applicable State Statutes and City Code requirements.

### STAFF RECOMMENDATION

*Approval of ZC-21-01 through the adoption of Ordinance 2021-08.*

**ORDINANCE NO. 2021-08**

**AN ORDINANCE ADOPTED BY THE CITY COUNCIL OF THE CITY OF GREENACRES, FLORIDA, APPROVING A ZONING CHANGE FOR ONE PARCEL OF LAND TOTALING APPROXIMATELY 0.2986 ACRES, LOCATED ON THE WEST SIDE OF MARTIN AVENUE APPROXIMATELY 80 FEET NORTH OF 10<sup>TH</sup> AVENUE NORTH, FROM A DESIGNATION OF MIXED DEVELOPMENT-ORIGINAL SECTION (MXD-OS) TO A DESIGNATION OF RESIDENTIAL LOW-3 (RL-3), AS REQUESTED BY THE PETITIONER, MANAGED LAND ENTITLEMENTS, AGENT FOR THE OWNER, TURK INVESTMENTS, LLC; PROVIDING FOR CHANGES TO THE OFFICIAL ZONING MAP; PROVIDING FOR REPEAL OF CONFLICTING ORDINANCES; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.**

**WHEREAS**, the Petitioner is requesting a rezoning of one (1) parcel of land totaling approximately 0.2986 acres more or less, from a City designation of Mixed Development-Original Section (MXD-OS) to a City designation of Residential Low-3 (RL-3) and

**WHEREAS**, the Planning Commission has held a duly advertised public hearing on August 18, 2021 and reviewed the application for compliance with the staff findings relevant to the criteria for a Zoning Change as detailed in the Land Development Staff Report and Recommendation, Exhibit "A", dated July 14, 2021, as revised; and

**WHEREAS**, the City Council of the City of Greenacres has conducted a duly advertised public hearing on September 7, 2021 and has considered all comments received concerning the proposed amendment to the Official Zoning Map as required by state law and local ordinance; and

**WHEREAS**, the City Council finds that the proposed zoning change ordinance is consistent with the City's Comprehensive Plan, said Plan being adopted pursuant to the Local Government Comprehensive Planning and Land Development Regulation Act and certified by the State of Florida Division of Community Development; and

**WHEREAS**, the City Council of the City of Greenacres further finds that, in accordance with Exhibit “A”, “Land Development Staff Report and Recommendation”, dated July 14, 2021, as revised (attached), the proposed amendment changing the zoning district of one (1) parcel of land totaling approximately 0.2986 acres more or less, from a designation of Mixed Development-Original Section (MXD-OS) to a designation of Residential Low-3 (RL-3).

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GREENACRES, FLORIDA, THAT:**

**SECTION 1. Zoning District Amendment.**

The request by the petitioner to change the Official Zoning Map to include a zoning change of one (1) parcel of land totaling approximately 0.2986 acres more or less, from a designation of Mixed Development-Original Section (MXD-OS) to a designation of Residential Low-3 (RL-3) is hereby granted for the property located on the west side of Martin Avenue approximately 80 feet north of 10<sup>th</sup> Avenue North, legally described as follows:

**Legal Description**

**PCN: 18-42-44-23-17-000-0010**

Lot 1, being all of the Plat of Martin Avenue Complex, according to the map or plat thereof as recorded in Plat Book 55, Page 183, Public Records of Palm Beach County, Florida.

AND

The right-of-way adjacent thereto.

CONTAINING A TOTAL OF 0.2986 ACRES MORE OR LESS

**SECTION 2. Authorization to Make Changes.**

That the Planning and Engineering Department is further directed to make the necessary changes to the City of Greenacres Official Zoning Map to reflect the changes authorized by this Ordinance.

**SECTION 3. Repeal of Conflicting Ordinances.**

All Ordinances or parts thereof or parts of the Code conflicting or inconsistent with the provisions of this Ordinance are hereby repealed.

**SECTION 4. Severability.**

If any section, part of a section, paragraph, sentence, clause, phrase or word of this Ordinance is for any reason held or declared to be unconstitutional, inoperative or void, such holdings of invalidity shall not affect the remaining portion of this Ordinance and it shall be construed to have been the legislative intent to pass the Ordinance without such unconstitutional, invalid or inoperative part therein, and the remainder of this Ordinance after the exclusion of such part or parts shall be deemed to be held valid as if such part or parts had not been included therein, or if this Ordinance or any of the provisions thereof shall be held inapplicable to any person, group of persons, property, kind of property, circumstances, or set of circumstances, such holdings shall not affect the applicability thereof to any other person, property or circumstances.

**SECTION 5. Effective Date.**

The provisions of this Ordinance shall become effective upon adoption.

**Passed on the first reading this 8<sup>th</sup> day of September, 2021.**

**PASSED AND ADOPTED on the second reading this 22<sup>nd</sup> day of September, 2021.**

*Voted:*

\_\_\_\_\_  
**Joel Flores**, Mayor

\_\_\_\_\_  
**John Tharp**, Deputy Mayor

**Attest:**

*Voted:*

\_\_\_\_\_  
**Quintella Moorer**, City Clerk

\_\_\_\_\_  
**Peter Noble**, Council Member, *District II*

*Voted:*

\_\_\_\_\_  
**Judith Dugo**, Council Member, *District III*

*Voted:*

\_\_\_\_\_  
**Jonathan Pearce**, Council Member, *District IV*

*Voted:*

\_\_\_\_\_  
**Paula Bousquet**, Council Member, *District V*

**Approved as to Form and Legal Sufficiency:**

\_\_\_\_\_  
**Glen J. Torcivia**, City Attorney

ZC-21-01 (Ordinance 2021-08)  
 Exhibit "A"  
 Date: July 14, 2021

Revised: 02/21/2021  
08/18/21  
09/08/2021



## LAND DEVELOPMENT STAFF REPORT AND RECOMMENDATION

### Subject/Agenda Item:

#### **Ordinance 2021-08: ZC-21-01 Martin Avenue Lot 1**

**Second Reading:** A request from Michael Sanchez of Managed Land Entitlements, agent for the owner Turk Investments LLC, for zoning change for approximately 0.2986 acres from City Mixed Development – Original Section (MXD-OS) to City Residential Low-3 (RL-3). The site is located on the west side of Martin Avenue approximately 80 feet north of 10<sup>th</sup> Avenue North.

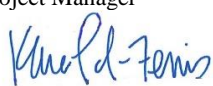

☒ Recommendation to APPROVE

☐ Recommendation to DENY

☒ Quasi-Judicial

☐ Legislative

☒ Public Hearing

<b>Originating Department: Planning &amp; Engineering</b>  Project Manager  Kara Ferris, Director	<b>Reviewed By:</b> Director of Planning & Engineering   Kara L. Irwin-Ferris, AICP
<b>Approved By:</b>  <b>City Manager</b>  _____ <b>Andrea McCue</b>	<b>Public Notice:</b> <input checked="" type="checkbox"/> Required <input type="checkbox"/> Not Required Date: 7/8/2021, 8/5/2021 Paper: Lake Worth Herald  <b>Mailing</b> <input checked="" type="checkbox"/> Required <input type="checkbox"/> Not Required Notice Distance: 300'
<b>Attachments:</b> <ul style="list-style-type: none"> <li>• Aerial</li> <li>• Survey</li> <li>• Location Map</li> </ul>	<b>City Council Action:</b> <input type="checkbox"/> Approval <input type="checkbox"/> Approve with conditions <input type="checkbox"/> Denial <input type="checkbox"/> Continued to: _____

## **I. Executive Summary**

A request for a zoning change for approximately 0.2986 acres from City Mixed Development – Original Section (MXD-OS) to City Residential Low-3 (RL-3). The subject site is currently one parcel, but the owner intends to subdivide the lot into two (2) single-family lots according to the applicable zoning regulations. A small-scale land use amendment application (CPA-21-01) is being processed concurrently with this request.

The site is located on the west side of Martin Avenue approximately 80 feet north of 10<sup>th</sup> Avenue North.

## **II. Site Data:**

<b>Existing Use:</b>	Vacant
<b>Proposed Use:</b>	Two Single-Family Residences
<b>Parcel Control Numbers:</b>	18-42-44-23-17-000-0010
<b>Parcel Size:</b>	0.2986 acres (13,007 square feet)
<b>Existing Future Land Use Designation:</b>	Mixed Use (MU)
<b>Proposed Future Land Use Designation:</b>	Residential-Low Density (RS-LD)
<b>Existing Zoning:</b>	Mixed Use Development - Original Section (MXD-OS)
<b>Proposed Zoning:</b>	Residential Low - 3 (RL-3)

<b>Table 1: Surrounding Existing Land Use, Future Land Use, Zoning District:</b>			
<b>Direction</b>	<b>Existing Land Use</b>	<b>Future Land Use</b>	<b>Zoning District</b>
<i>North</i>	Duplex	City Residential-Low Density (City RS-LD)	City Residential Low-3 (RL-3)
<i>South</i>	Commercial Plaza (Seaglades Plaza)	City Mixed Use (MU)	City Mixed Use Development-Original Section (MXD-OS)
<i>East</i>	Single-Family	City Residential-Low Density (City RS-LD)	City Residential Low-3 (RL-3)
<i>West</i>	Vacant	City Mixed Use (MU)	City Mixed Use Development-Original Section (MXD-OS)



### **III. Annexation/Zoning History:**

The Mixed Use Development – Original Section (MXD-OS) zoning district was approved on October 7, 2003 and was intended to encourage the consolidation of small lots into large lots for non-residential development along the 10<sup>th</sup> Avenue Corridor. Originally, the zoning district still permitted the development of single-family homes. An existing single-family residence was built in 2014 at 549 Fleming Avenue, to the west of the site, in conformance with MXD-OS zoning district rules in place at that time. Subsequent to this, the MXD-OS district was amended (ZTA-14-03) to delete single-family residential as a use. Under current code requirements, the vacant site would be required to develop as a commercial use that does not have frontage on 10<sup>th</sup> Avenue North.

### **IV. Applicable Comprehensive Plan Provisions:**

The Comprehensive Plan includes the following planning objectives and policies related to this proposed zoning request:

#### **1. Future Land Use Element**

##### **Objective 8, Policy c)**

Land development regulations adopted to implement this Comprehensive Plan shall be based on and be consistent with the following standards for residential densities and commercial intensities as indicated below:

\* \* \* (4 through 16 omitted for brevity) \* \* \*

- (1) Agricultural Residential - 1.0 residential unit per two and one-half (2½) net acres;
- (2) Estate Residential - 1.0 residential unit per net acre;
- (3) Low Density Residential – 3.0 to 5.0 residential units per net acre

##### **Objective 11, Policies a, b & c)**

The City shall discourage the proliferation of urban sprawl by following established land use patterns, promoting appropriate infill and designating future land use densities based upon levels of services and the availability of services and facilities.

##### **Policy a)**

Urban Sprawl will be discouraged by permitting only development that is consistent and compatible with the established land use pattern. “Consistent and compatible with the established land use pattern” shall mean:

- (1) Only uses permitted within the Plan's land use designation and the implementing zoning district shall be approved.
- (2) Only development within the designated density range and intensity regulations of the implementing zoning district will be approved.

- (3) Adequate facilities and services shall be available and concurrent to accommodate the proposed development.

Policy b)

Infill development shall be promoted within existing areas to discourage the harmful effects of leapfrog development.

Policy c)

Future timing of appropriate land use densities and intensities will be determined by the established levels of services and the availability of services and facilities to meet the established levels.

## 2. Housing Element

### Objective 1, Policy d)

The City shall work cooperatively with the private sector to ensure the provision of adequate and affordable housing by creating a diversity of housing types through enhancement and development of cost effective development techniques, streamlining the review process, revising appropriate land development ordinances and inducing the development of additional single family detached units to meet the needs of existing and future residents of the City of Greenacres, including households with special needs.

Policy d)

The City shall continue to support the private sector in developing additional single family detached units to meet the existing need to balance with the multifamily inventory.

## **V. Applicable City Code Provisions:**

Section 16-153(a)(1) of the Code relating to rezoning of property states that the proposed zoning change should not be contrary to the future land use map, and it should not have an adverse effect on the Comprehensive Plan.

### **Division 4. Residential Low Density (*Section 16-301 through 16-313*)**

The residential low density (RL) district is established as a designation whereby the principal use of land is single-family dwellings of low density. Uses and structures designed to serve governmental, educational, religious, noncommercial and recreational uses that are compatible with residential development of this density are permitted or are permissible as special exceptions within such district, subject to restrictions and requirements necessary to preserve and protect the single-family residential character. Variation among RL-1, RL-2, and RL-3 is limited to requirements for density, lot area, width and certain yards.

## **VI. Staff Analysis:**

### ***Land Development Staff Comments:***

The petition was reviewed by the Land Development Staff on May 13, 2021, and recommended for approval.

Planning and Engineering Dept.:	No objections
Building Department:	No objections
Public Safety Department:	No objections
Public Works Department:	No objections

### ***Zoning Change Criteria and Findings Of Fact:***

Section 16-153. Planning Commission Report: The Planning Commission shall submit a report to the City Council which shows that the Commission has studied and considered the proposed amendment for rezoning of property and change to the official zoning map in relation to the following, where applicable:

### ***Specific Criteria Findings:***

- (1) Whether the proposed change would be contrary to the land use plan and would have an adverse effect on the Comprehensive Plan.**

***Finding:*** The proposed Residential Low -3 zoning will be consistent with the property's proposed Residential - Low Density future land use designation. The RL-3 district is intended for single-family oriented uses and allows the provision of uses and structures compatible with residential development of this density.

- (2) The existing land use pattern.**

***Finding:*** The proposed Residential Low - 3 (RL-3) zoning district is compatible with the existing mix of uses in the area. This designation is the predominant zoning district for the majority of the properties located within the Original Section of the City.

- (3) The possible creation of an isolated district unrelated to adjacent and nearby districts.**

***Finding:*** This proposed zoning change will not create an isolated zoning district. The parcels are located adjacent to identical residential uses and districts to the east and south of the site.

- (4) The population density pattern and possible increase or overtaxing of the land on public facilities such as schools, utilities, etc.**

***Finding:*** No change in potential population density will be caused by the proposed zoning change since the proposed maximum residential density is virtually identical to the existing maximum. Therefore, the residential density potential of the parcels will not create any

significant impact on services.

- (5) **Whether existing district boundaries are illogically drawn in relation to existing conditions on the property proposed for change.**

*Finding:* The proposed boundary is logically drawn along the property line.

- (6) **Whether changed or changing conditions make the passage of the proposed amendment necessary.**

*Finding:* The vacant property is isolated from adjacent commercial properties and therefore require an appropriate City zoning designation. The development of the subject site as Mixed-Use was contingent upon the consolidation of the subject site with adjacent properties that front on 10<sup>th</sup> Avenue North. Conditions of current development have not supported the consolidation of the smaller parcels into larger parcels.

- (7) **Whether the proposed change will create or excessively increase traffic congestion or otherwise affect public safety.**

*Finding:* The proposed change will replace the existing mixed-use zoning designation with a City residential zoning designation, which allows an almost identical residential density. Thus traffic and public safety will not be negatively impacted.

- (8) **Whether the proposed change will adversely influence living conditions in the neighborhood.**

*Finding:* The proposed zoning change will not adversely affect living conditions in the area. The proposed single-family development will be required to include adequate landscaping, setbacks, and buffering. Furthermore, the predominant use in the area is detached single-family residential.

- (9) **Whether there are substantial reasons why the property cannot be used in accord with existing zoning.**

*Finding:* The property is too small to be developed for other on-residential uses and does not front on the 10<sup>th</sup> Avenue North commercial corridor. Therefore, they require an appropriate City zoning designation.

- (10) **Whether the proposed change will constitute a grant of special privilege to an individual owner as contrasted with the public welfare.**

*Finding:* As evidenced by the findings above, the proposed zoning change does not constitute a special privilege for the property owner because the change is consistent with existing land use patterns, the property's proposed future land use, the surrounding zoning designations, and the existing use of the property.

**VII. Staff Recommendation:**

*Approval* of ZC-21-01 through the adoption of Ordinance 2021-08.

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**PLANNING COMMISSION RECOMENDATION – July 21, 2021**

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No action taken, meeting did not have a quorum.

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**PLANNING COMMISSION RECOMENDATION – August 18, 2021**

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The Planning Commission on a motion made by Commissioner Edmundson and seconded by Commissioner Charles, by a vote of six (6) to zero (0), *recommended approval* of Zoning Change **ZC-21-01** (Martin Ave), as presented by staff.

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**CITY COUNCIL ACTION First Reading – September 8, 2021**

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The City Council on a motion made by Councilmember Pearce and seconded by Councilmember Noble, by a vote of five (5) to zero (0), *approved* Zoning Change **ZC-21-01** (Martin Ave), on first reading, through *Ordinance 2021-08*, as presented by staff.

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**CITY COUNCIL ACTION Adoption Hearing - September 22, 2021**

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## ITEM SUMMARY

**MEETING DATE:** September 20, 2021

**FROM:** Aileen Hernandez, Administrative Assistant, Public Works Department

**SUBJECT:** **Resolution No. 2021-39** Amending the Greenacres Property Enhancement Grant Program

### BACKGROUND

The Property Enhancement Grant Program was intended to engage and encourage property owners and businesses to renovate and rehabilitate the physical appearance and value of their properties within the City of Greenacres. City Council adopted the program on November 4, 2020. The program was carried out in January of 2020. A Total of \$50,000 was made available for exterior improvements. The City contributed 50% of the total project cost with a \$5,000 maximum grant for eligible improvements. A committee of four (4) city employees and one (1) city resident scored and reviewed a total of twenty-nine (29) eligible applications.

### ANALYSIS

The City has budgeted funds for the Property Enhancement Grant Program and City's Staff has created guidelines and procedures necessary to qualify for grant funds. In order to ensure the Program is reviewed for such potential grant award recipients in an efficient and timely manner, a selection committee consisting of four (4) City staff members and one (1) resident of the City, will be selected by the Project Coordinator in coordination with the City Manager.

### FINANCIAL INFORMATION

The proposed budget of \$100,000 for the 2021 Fiscal Year will be used for matching grants with a maximum of \$5000 to be awarded per grant. No more than fifty percent (50%) of the \$100,000 will be appropriated for Commercial applications. .

### LEGAL

The Resolution has been prepared in compliance with City Codes and Florida State Statutes.

### STAFF RECOMMENDATION

Approval of Resolution 2021-39 Property Enhancement Grant Program.

**RESOLUTION NO. 2021-39**

**A RESOLUTION ADOPTED BY THE CITY COUNCIL OF THE CITY OF GREENACRES, FLORIDA, AMENDING THE GREENACRES PROPERTY ENHANCEMENT GRANT PROGRAM FOR ASSISTANCE WITH IMPROVEMENTS TO RESIDENTIAL AND COMMERCIAL PROPERTIES WITHIN THE CITY LIMITS; DESIGNATING GUIDELINES AND PROCEDURES FOR THE PROGRAM; AMENDING THE SELECTION COMMITTEE AND PROVIDING FOR AN EFFECTIVE DATE.**

**WHEREAS,** The City of Greenacres wishes to encourage residents and businesses to maintain and improve the value of their properties by renovating and rehabilitating the physical appearance of their properties within the City of Greenacres; and

**WHEREAS,** the City has budgeted funds for the Property Enhancement Grant Program; and

**WHEREAS,** the City's Staff has created guidelines and procedures necessary to qualify for grant funds; and

**WHEREAS,** in order to ensure the Property Enhancement Grant Program is reviewed for such potential grant award recipients in an efficient and timely manner, the City Council has determined that a selection committee consisting of four (4) City staff members and one (1) resident of the City, will be selected by the Project Coordinator in coordination with the City Manager ; and,

**WHEREAS,** the City now wishes to authorize this amendment of the Property Enhancement Grant Program as a valid public purpose and enhance the general welfare of the City, its residents, businesses, and visitors.



**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GREENACRES, FLORIDA, THAT:**

**Section 1.** The foregoing recitals are hereby ratified and confirmed as being true and correct and are hereby made a specific part of this resolution.

**Section 2.** The City is hereby authorized to amend the Property Enhancement Grant Program per the guidelines in Attachment “A” and may be modified as needed by staff from time to time.

**Section 3.** All disbursement of funds for this program shall meet all criteria established by the City.

**Section 4.** The City Council of the City of Greenacres hereby authorizes the City Manager or designee to execute the Property Enhancement Grant Program Agreement.

**Section 5.** This Resolution shall take effect immediately upon adoption.

**RESOLVED AND ADOPTED this 20<sup>th</sup> day of September, 2021.**

**Voted**

\_\_\_\_\_  
**Joel Flores**  
**Mayor**

\_\_\_\_\_  
**John Tharp**  
**Deputy Mayor**

( )

**Attest:**

\_\_\_\_\_  
**Quintella Moorer**  
**City Clerk**

\_\_\_\_\_  
**Peter A. Noble**  
**Council Member, District II**

( )

\_\_\_\_\_  
**Judith Dugo**  
**Council Member, District III**

( )

\_\_\_\_\_  
**Jonathan G. Pearce**  
**Council Member, District IV**

( )

\_\_\_\_\_  
**Paula Bousquet**  
**Council Member, District V**

( )

**Approved as to Form and Legal Sufficiency:**

\_\_\_\_\_  
**Glen J. Torcivia**  
**City Attorney**



City of Greenacres  
Property Enhancement  
Grant Program

**Program Guidelines**

**Purpose:** The Property Enhancement Grant Program (the "Program") is intended to engage and encourage property owners and businesses to renovate and rehabilitate the physical appearance and value of their properties within the City of Greenacres. This is a competitive grant that is awarded on a reimbursement basis subject to the City's annual budget approval and allocation. The following guidelines are applicable to the Program.

**Eligibility:**

1. The property owner must be the applicant for the grant and the property must be in the City of Greenacres.
2. In addition to other property improvements, the proposed project must enhance the aesthetics and visual appeal of any side of a residence or commercial building that is clearly visible from a public right of way.
3. The project property owner must not have any outstanding municipal debt including, but not limited to, city taxes or municipal liens.
4. The property owner must submit a completed application and complete the approval process prior to beginning the proposed project.
5. The proposed project must improve the physical appearance of the structure or the property.
6. Eligible properties include owner occupied residences, residential investment properties, commercial, and mixed-use properties. Neighborhood Associations, Condominium Associations and Home Owner Associations are also eligible; however, the project must enhance the aesthetics and visual appeal of the exterior boundaries of the Association's property visible from a public right of way.
7. New buildings constructed within the last five years are not eligible.
8. The City, and other regulatory agencies, must approve all improvements for compliance with the Florida Building Code and/or City regulations prior to commencing the project.
9. Property owner may only apply for one matching grant in a given fiscal year.
10. If applicable, Condominium or Homeowners Association approval will be required prior to permit submittal.

**Eligible Projects:** Improvements visible from the public right of way include:

- Replacement of deteriorated or in-efficient windows and doors

- Repair or replacement of architectural features such as stucco, trim or moldings
- Driveway repairs or expansions
- Roof replacements
- Landscaping
- Pressure cleaning/painting or resurfacing
- Security Enhancement
  - Fences, gates, site walls or security lighting

**Matching Grant:** The Program grant funds will be matched by their equal or greater investment of private funds for the purpose of restoring/renovating residential and commercial buildings visible from the public street. This is a competitive grant awarded following an application, evaluation and review process and will be paid on a reimbursement basis. The City will contribute up to 50% of the total project cost with a \$5000 maximum grant amount for eligible improvements. The property owner is responsible for 50% of the project costs and any excess cost. The Program operates on a reimbursement basis and the property owner is responsible for all payments associated with the project including, but not limited to, payments to professionals, City departments, and contractors. The property owner must demonstrate that all necessary private financing required to complete the project is secured.

**Waiver:** The City may waive certain provisions of these guidelines based on a determination of the private and public benefit of the proposed project with the consent of the City Manager.

**Notifications:** The City reserves the right to:

1. Reject any and all applications.
2. Announce all grant commitments publicly.

**Drawing/Permits:** If a permit(s) is required for the project, the permit(s) must be obtained prior to commencing the project. All working drawings, City permits, and regulatory agency permits will be the property owner's sole responsibility. Detail drawings and application for permits must be completed and submitted to the appropriate jurisdiction within 90 days of approval of the property owner's grant application. Failure to meet this deadline will result in cancellation of the City's obligations under the Program.

**Note:** Design, drawings, and permit/inspection fee costs will not be eligible for reimbursement.

Permit applications submitted to the City must be from a licensed contractor or, if filing as an owner builder, a permit application may be submitted by the property owner. Permit costs will be verified under the City of Greenacres, Chapter 1 amendment to the Florida Building Code section 109.3. Contractors must be licensed to do business in the State of Florida and/or Palm Beach County. The property owner is responsible for selecting a contractor and executing the corresponding construction agreement.

All improvements must be completed within six (6) months of permit issuance or execution of grant agreement unless a written extension is granted by the City Manager or his/her designee. The property owner must agree to permit reasonable inspection during normal business hours by representatives of the City to perform inspections of exterior rehabilitation/improvement work, all contract agreements, materials, equipment, payrolls, and conditions of employment pertaining to the project. Failure to meet this deadline or these requirements will result in cancellation of the City's obligations under the Program. The Applicant assumes the sole responsibility for meeting all Program deadlines.

**Contractor Responsibility:** Any contractor, subcontractor or owner builder chosen must provide all necessary expertise, equipment, materials and insurance to satisfactorily complete the project. Unless approved by the City, the property owner shall not use a member of his or her extended family to work on the project.

The property owner may assume any or all contractor responsibilities if he or she can provide all necessary expertise, equipment and materials to complete the respective task. The applicant however, may not receive reimbursement for his or her personal expertise and/or labor. No member of the property owner's extended family will be reimbursed with grant monies for unskilled labor provided. Work paid for with cash is not reimbursable.

**Maintenance Obligation:** Applicant shall maintain the project improvements and façade of the property in good condition and in accordance with local regulations and Florida Building Codes. The project improvement in its approved design and colors must be maintained for a period of five (5) years from the date of completion. Failure to maintain all project improvements that have been reimbursed with grant funds may result in

1. The obligation to reimburse the City the full amount of grant funding.
2. Ineligibility of that individual or corporation to apply for future City grants or incentives.

**Grant Awards:** The City of Greenacres anticipates that there will be more demand than available grant funds. Property owners' applications will be reviewed and ranked by a Property Enhancement Program Review Committee (the "Committee"), and funding will be awarded to applications receiving the overall highest scores until the grant funds are exhausted. Should there be a lack of qualified applications, all remaining grant funds may not be awarded. Grant awards will be based on the proposed project's aesthetic contribution to the City and evaluated on the following criteria:

- a. Type of Renovation Minor to Major up to (30 points)
  - Rehabilitation or restoration of existing facades, which includes removal/replacement of old worn stucco, wood, or metal surfaces, and any superficial treatment to the exterior front face or visible sides of the building.
  - Removal and replacement of the front facades, particularly covering the fronts of flat roof or mansard-type roof systems, new window/ window treatments, new doorways, and removal of substandard structural elements of the façade.
  - Driveway expansions or restoration and Landscape upgrade.

- Fences or site walls in view of public right of ways.
- b. Project Visibility and Impact on the City up to (30 points)
  - Properties along arterial and collector streets will be given priority.
- c. Significant improvement to the exterior visual appearance of the subject property, structural integrity, or the functionality of the property up to (20 points)
- d. Cost/Benefit relationship between the cost of a project and the benefits gained (including level of personal investment in the project) up to (15 Points)
- e. Project readiness up to (5 points)

Upon the recommendation of the Committee, the City Manager or designee will review the recommendation and, if all Program requirements are satisfied, confirm the award to the selected property owner(s). The property owner will be required to execute the Program Agreement. Upon receipt of the signed Program Agreement from the property owner, the City Manager or designee will execute the same.

I have read the Program Guidelines and agree to comply with the requirements of the grant as adopted by the City of Greenacres City Council by Resolution number 2021-39. This grant is subject to the City's annual budget approval and allocation.

Property Address \_\_\_\_\_

Applicant's Signature \_\_\_\_\_ Date \_\_\_\_\_

Print Applicant's Name \_\_\_\_\_

STATE OF FLORIDA COUNTY OF \_\_\_\_\_

Sworn to (or affirmed) and subscribed before me this \_\_\_\_\_ day of \_\_\_\_\_ 20 \_\_\_\_\_

By \_\_\_\_\_ (Name of person making statement).

Signature of Notary Public State of Florida \_\_\_\_\_

Personally, Known OR Produced Identification \_\_\_\_\_ (Type of Identification)

**(Stamp of Notary Public)**



## ITEM SUMMARY

**MEETING DATE:** September, 20, 2021

**FROM:** Brian Fuller, Fire Chief, Fire Rescue

**SUBJECT:** Resolution 2021-40 – Repeal and replace Resolution 2018-13 Fire Prevention Fee Schedule with an updated Fee Schedule consistent with market pricing and additional charges for expanded services.

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### BACKGROUND

The current Fire Prevention Schedule of Fees was adopted through Resolution 2018-13. This schedule provided for the establishment of fees for fire plan reviews, inspections, false fire alarm fees and annual fire inspections. With the adoption of the Florida Fire Prevention Code 7<sup>th</sup> edition and amendments, the Fire Prevention Fee Schedule was reviewed and it was determined that it needed to be revised.

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### ANALYSIS

Resolution 2021- 40 repeals the Fire Prevention Fee Schedule that was previously established in Resolution 2018-13 and increases fees to reflect the actual cost incurred by the City in providing those services and establishes new fees for expanded services previously conducted by Palm Beach County Fire Rescue.

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### FINANCIAL INFORMATION

The establishment of the new fees for expanded services and the revised fees for functions performed pursuant to Chapter 5, Fire Prevention and Protection of the City of Greenacres Code of Ordinances, will result in an estimated increase of \$80,000.00 dollars in revenue. These fees are consistent with surrounding jurisdictions and are an accurate reflection of the costs incurred and is in the best interests of the City, and those we serve.

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### LEGAL

The resolution has been prepared in accordance with City Code requirements and has been approved for legal sufficiency and compliance.

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### STAFF RECOMMENDATION

Staff recommends approval of Resolution 2021-40.

**RESOLUTION NO. 2021-40**

**A RESOLUTION ADOPTED BY THE CITY COUNCIL OF THE CITY OF GREENACRES, FLORIDA, REPEALING RESOLUTION 2018-13 AND ESTABLISHING A FIRE PREVENTION SCHEDULE OF FEES FOR SERVICES AND FUNCTIONS PERFORMED PURSUANT TO CHAPTER 5 FIRE PREVENTION AND PROTECTION OF THE CITY OF GREENACRES CODE OF ORDINANCES; AND PROVIDING FOR CONFLICTS AND AN EFFECTIVE DATE.**

**WHEREAS**, Section 5-5 of the City of Greenacres Code of Ordinances provides for the establishment of fees for services and functions performed under Chapter 5 Fire Prevention and Protection to be adopted by resolution of the City Council; and

**WHEREAS**, the City Council of the City of Greenacres previously adopted a schedule of fire prevention fees through Resolution No. 2018-13; and

**WHEREAS**, the annual inspection fees have not changed since 2018; and

**WHEREAS**, using the valuation of work to calculate plan review fees is consistent with surrounding jurisdictions and an accurate reflection of the costs incurred in performing said plan review; and,

**WHEREAS**, the City Council has determined that all of the fees set forth in this Resolution are reasonable and based upon the actual costs incurred in the performance of the Fire Prevention and Protection functions; and

**WHEREAS**, the City Council has also determined that amending the fees as set forth in this Resolution is in the best interests of the City and serves a valid public purpose.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GREENACRES, FLORIDA, THAT:**

**SECTION 1.** A schedule of fees for services and functions performed pursuant to Chapter 5 Fire Prevention and Protection of the City of Greenacres Code of Ordinances is hereby established as follows:



**Resolution No. 2021-40 | Fire Prevention Fee Schedule**

Page No. 2

**I. Plan Review Fees**

Fees for plan review and associated inspections for new construction and alterations to existing buildings shall be as follows:

A. The following formula, which is based on the valuation of the proposed work, shall be used to determine plan review fees.

1) \$0.00 up to \$125,000	Charge 0.5% total valuation of work, with a minimum of \$100.00
2) \$125,001 to \$300,000	Charge \$625.00 for the first \$125,000 and then charge 0.25% of the balance of the value
3) \$300,001 to \$1,000,000	Charge \$1,062.50 for the first \$300,000 and then charge 0.125% of the balance of the value
4) \$1,000,001 to \$2,000,000	Charge \$1937.50 for the first \$1,000,000 and then charge 0.0625% of the balance of the value
5) \$2,000,001 and up	Charge \$2562.50 for the first \$2,000,000 and then charge 0.03125% of the balance of the value

B. Plan Revision	\$20 for first page plus \$10.00 for each additional page
C. Open Burning	\$58 effective for 30 days with a \$29 renewal fee
D. Re-inspection	\$46.00

**Resolution No. 2021-40 | Fire Prevention Fee Schedule**

Page No. 3

**II. INSPECTIONS**

Fees for Inspections performed by the Fire Marshal for all occupancies required to obtain a business tax receipt are hereby established as follows:

- A. For all new buildings, and alterations to existing buildings that have received a certificate of occupancy, or certificate of completion within 30 days of an application for business tax receipt, the inspection fee will be waived.
- B. In existing buildings where permits are not required for interior renovations, or where a certificate of occupancy or completion was issued over 30 days from the date of the application for the business tax receipt, the inspection fees shall be as follows:

1. Residential Rental Inspections

Initial inspection per unit:	\$50.00
Re-inspections per unit:	\$21.00

2. All Occupancies other than Residential

Initial inspection per business location:	\$69.00
Re-inspection:	\$29.00

C. Annual Inspections per Building based on Fixed Property Use

<b>FIXED PROPERTY USE</b>	<b>FEES</b>
<b>A. Assembly</b>	
50 - 299 Maximum Occupancy	\$50.00
300 – 1,000 Maximum Occupancy	\$65.00
1,001 - 5,000 Maximum Occupancy	\$95.00
5,001 and over Maximum Occupancy	\$160.00
<b>B. Educational</b>	
Day Care Nursery	\$50.00
All Others	\$190.00
<b>C. Health Care, Hospital, Nursing Home</b>	
5,000 sq ft & under	\$50.00
5,001 - 15,000 sq ft	\$100.00
15,001 - 30,000 sq ft	\$150.00
30,001 - 100,000 sq ft	\$200.00
100,001 - 200,000 sq ft	\$250.00
200,001 - 500,000 sq ft	\$380.00
500,001 – and over	\$506.00

**Resolution No. 2021-40 | Fire Prevention Fee Schedule**

Page No. 4

<b>D. Hotel/Motel</b>	
Under 25 Units/Rooms	\$65.00
25- 100 Units/Rooms	\$126.00
101 - 500 Units/Rooms	\$190.00
501 - and over	\$250.00
<b>E. Mercantile, Business, and Storage Facilities</b>	
2,500 sq ft and under	\$50.00
2,501 sq ft - 5,000 sq ft	\$65.00
5,001 - 25,000 sq ft	\$95.00
25,001 - 50,000 sq ft	\$126.00
50,001 - 75,000 sq ft	\$190.00
75,001 - 100,000 sq ft	\$253.00
100,001 - 150,000 sq ft	\$316.00
150,001- 200,000	\$380.00
Over 200,001	\$443.00
<b>F. Commercial LP Gas Facilities</b>	
All	\$50.00
<b>G. Temporary Structures</b>	
All	\$50.00
<b>H. Residential</b>	
Under 12 Units	\$40.00
12- 25 Units	\$50.00
26 - 100 Units	\$95.00
101 – 500 Units	\$190.00
<b>I. Mobile Home Parks &amp; Individual Mobile Homes</b>	
Mobile home park fee	\$50
1 <sup>st</sup> reinspection fee with violations corrected	No Charge
1 <sup>st</sup> reinspection fee without violations corrected	\$25.00
2 <sup>nd</sup> reinspection fee	\$50.00
3 <sup>rd</sup> reinspection fee	\$75.00
4 <sup>th</sup> reinspection fee	\$100.00
Individual mobile home (outside inspection only)	\$25.00
<b>J. Fire Systems Inspection fees</b>	
In addition to annual inspection fees, the following fees shall apply to inspections of the following fire systems whether located in commercial, residential or other property.	
Flow tests	\$250.00
Fire Sprinkler System	\$50.00
Fire Standpipe System	\$50.00
Fire Alarm System	\$50.00
Kitchen Hood Suppression System	\$50.00
Fire Line Backflow	\$50.00

**Resolution No. 2021-40 | Fire Prevention Fee Schedule**

Page No. 5

Fire Pumps	\$50.00
Emergency Generator	\$50.00

**III. Excessive False Fire Alarm fees are hereby established as follows:**

<b>A. Number of False Fire Alarm within a 12 Month Period</b>	<b>Service Fee</b>
1-3	No Charge
4-6	\$100 per occurrence
7-9	\$200 per occurrence
10 and more	\$350 per occurrence

**Section 2.** All Resolutions in conflict herewith are hereby repealed.

**Section 3.** This Resolution shall become effective upon adoption.

**Resolution No. 2021-40 | Fire Prevention Fee Schedule**

Page No. 6

**RESOLVED AND ADOPTED** this 20th day of September, 2021.

*Voted:*

\_\_\_\_\_  
**Joel Flores**, Mayor

\_\_\_\_\_  
**John Tharp**, Deputy Mayor

**Attest:**

*Voted:*

\_\_\_\_\_  
**Quintella Moorer**, City Clerk

\_\_\_\_\_  
**Peter Noble**, Council Member, *District II*

*Voted:*

\_\_\_\_\_  
**Judith Dugo**, Council Member, *District III*

*Voted:*

\_\_\_\_\_  
**Jonathan Pearce**, Council Member, *District IV*

*Voted:*

\_\_\_\_\_  
**Paula Bousquet**, Council Member, *District V*

**Approved as to Form and Legal Sufficiency:**

\_\_\_\_\_  
**Glen J. Torcivia**, City Attorney



## Department Report

**MEETING DATE:** September 22, 2021

**FROM:** Teri Lea Beiriger, Director of Finance

**SUBJECT:** Department of Finance Activity Report

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### BACKGROUND

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The following report provides activity within the Department of Finance for the reporting period from August 1 through August 31, 2021.

In brief, the Finance Department has:

- Continued to reconcile outstanding balances of Miscellaneous Billing, working with the new fire marshal to establish active customers and their correct mailing addresses.
- Continued to clean up billing on EMS accounts with balances.
- Continued to work on resolving EMS credits.
- Continued to establish payment plans and collected almost \$2,000 for outstanding solid waste accounts in August; working with IT to retrieve the Utilities module in NWS.
- Continued to review Finance policies and revise accordingly.
- Continued to review and discuss x:/drive format and Laserfiche cleanup.
- Continuing the search for the Grants and Accountant positions.

The Finance Department has, and continues to, work on efficiencies to better serve our internal and external customers.

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## Department Report

**MEETING DATE:** September 22, 2021

**FROM:** Monica Powery, Director, Purchasing

**SUBJECT:** Department of Purchasing Activity Report

### DEPARTMENT HIGHLIGHTS

The following report provides the highlights of activity within the Department of Purchasing for the reporting period from August 1 through August 31, 2021.

- a. 21-009 Mobile and Temporary Food Event Services – This RFP was advertised on July 25, 2021 and closes on September 8, 2021. Pre-Proposal Meetings were held on August 4, 2021 and August 18, 2021.
- b. 21-011 Irrigation Installation, Maintenance and Repair Services – This bid was advertised on July 11, 2021 and opened on August 10, 2021 with three (3) bids received. The proposals are currently under evaluation.
- c. 22-002 Inspections and Building Services – This RFP was advertised on August 31, 2021 and closes on September 29, 2021.
- d. 22-003 Medical Supplies – This bid was advertised on August 8, 2021 and opens on September 8, 2021.
- e. Request for Quotes – Developed, administered and assisted with the RFQs for Tents for City Events; Inflatables for City Events; Background Screening Services; and Brick Walkway Installation at City Hall.
- f. Solicitations In Progress – Emergency Operations Center Construction; Public Works Generator; Dillman Trail Project; and Spot Lighting for Mural.

### DEPARTMENT ACTIVITY

ACTIVITY	CURRENT PERIOD	FY 2021 YTD
Purchase Orders Issued	34	601
Purchase Order Amounts	\$ 57,071.76	\$ 23,239,511.02
Solicitations Issued	6	21
Solicitations in Progress	4	–
Central Store Requests	6	49
Contracts Managed	60	60
Purchasing Card Purchases	292	2,274
Purchasing Card Transactions	\$ 40,509.81	\$ 296,125.24
No. of Training Sessions Conducted	0	5
Towing Revenue	\$ 3,551.00	\$ 35,309.00



## Department Report

**MEETING DATE:** August, 16, 2021  
**FROM:** Michele Thompson, Director, Community & Recreation Services  
**SUBJECT:** Community & Recreation Services Department August Report

### ADMINISTRATION

PERFORMANCE MEASUREMENT	THIS PERIOD	FY2021 TO DATE	FY 2021 BUDGET
No. of Contracts Executed	0	1	3
No. of Collaborative Partnerships	2	23	20
No. of Vendor/Independent Contractor Agreements	2	12	30
No. of Educational Scholarship Applications	0	16	12
No. of Community Events Coordinated (Reflects local Green Market)	1	42	9
No. of Event Participants	5,000	12,200	23,000
No. of Chartered Little Free Libraries (LFL)*	0	25	22
No. of Business Sponsorships	1	27	15

### FACILITY RENTALS

FACILITY RENTALS	THIS PERIOD	FY2021 TO DATE	FY 2021 BUDGET
Fields/Concession Stands	66	823	675
Pavilions	32	300	245
Center Facility	81 <sup>1</sup>	643 <sup>1</sup>	1,175
Monthly Center Attendance	1993	39,135	

<sup>1</sup> 37 Additional Free Rentals: 13 Tai Chi Classes, 17 Gym-outh Programs, 1 Banquet Room-City Managers Luncheon, 1 Banquet Room-PBSO Bike Giveaway, 5 IVB Pavilion-Covid-19 Testing.



**REVENUE**

<b>FACILITY RENTALS REVENUE</b>	<b>THIS PERIOD</b>	<b>FY2021 TO DATE</b>	<b>FY2021 BUDGET</b>
Total Rental Revenue Generated	\$12,601.00	\$122,735.73	\$120,000.00

**ATHLETICS**

<b>YOUTH ATHLETICS</b>	<b>THIS PERIOD</b>	<b>FY2021 TO DATE</b>	<b>FY2021 BUDGET</b>
Co-ed Winter Basketball (1/4/21-3/11/21)	0	40	160
Co-ed Spring Soccer (3/22/21-5/28/21)	0	162	175
Co-ed Summer Basketball Camp (7/19/21-7/23/21)	0	42	60
FY22 Co-ed Fall Soccer (9/13/21-12/10/21)	71	71	165

**COMMUNITY SERVICES**

<b>CROS MINISTRIES FOOD PANTRY DATES</b>	<b>NO. OF HOUSEHOLDS</b>	<b>NO. OF INDIVIDUALS</b>
August 12 & 26	38/36	94/98
TOTAL YTD	872	2,330

<b>COVID TESTING BY BLUE MED CONSULTANTS</b>	<b>NO. TESTED</b>	<b>TOTAL YTD</b>
August	474	474

**SENIOR PROGRAMS**

<b>SENIOR SOCIAL</b>	<b>SPONSORS</b>	<b>NO. OF PARTICIPANTS YTD</b>
Games/Bingo/Special Events Mon., Wed., Fri. (3x15)	Walmart, Dedicated Senior, PBSO, Devoted Health Plans, Absolute Best Insurance	1,005
Ballroom Dancing (Oct.–Apr.)	Humana, Absolute Best Insurance, Advisor Insurance, Prominence Health Plans, Dedicated Senior, SEAL	

**EVENTS & SPONSORSHIPS**

<b>EVENTS</b>	<b>SPONSORS/PARTNERS</b>	<b>FY2021</b>
Green Market & Bazaar (Sundays)	POTTC	5,200 Attendees 296 Vendors
3 Kings Drive-Thru Candy Event (1/9/21)	City Co-Sponsored w/ PRHC	45 Attendees
Daddy Daughter Dance – Ages 4 & Up	Cancelled for 2021	
Spring Parades & DIY Home Egg Hunts (4/3/21)	Sponsorships: \$3,000	1,200 Attendees
ARTZY Evening at City Hall (5/1/21)	Sponsorships: \$2,600	1,500 Attendees
Ignite the Night (7/4/21)	Sponsorships: \$7,000	5,000 Attendees
School Supply Distribution	Sponsorships: \$25,000	Schools: Greenacres, Liberty Park, Heritage, Cholee Lake, Diamond View, L.C. Swain, Okeeheelee & John I Leonard

# CITY OF GREENACRES

## INTEROFFICE MEMORANDUM 2021.09GB2.01

**TO:** Andrea McCue, City Manager

**FROM:** Georges Bayard, Director of Information Technology

**SUBJECT:** Information Technology Department Activity Report

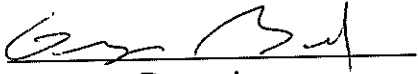
**DATE:** August 22, 2021

The following report provides the highlights of activity within the Information Technology Department for the reporting period from August 1 through August 31, 2021.

- a. Ubiquiti network switch refresh project is in progress; 16 of the 20 new switches have been installed.
- b. Executime time and attendance software implementation project is nearing completion; testing phase begins with the pay period starting September 8, 2021.
- c. Project under way to upgrade older server computers to the Windows Server 2019 operating system. The City's main file server, housing all data on the network drives, was moved to a completely new virtual machine.
- d. Project under way to implement Center for Internet Security (CIS) Controls on all City computers. This is a set of configuration best practices designed to harden systems against attack.
- e. Monthly KnowBe4 simulated phishing test: Links clicked: 3, attachments opened: 0, phish-prone users: 2.1% (down from 6.1% in the previous campaign). Clickers were automatically assigned remedial training. One repeat offender was assigned more extensive training.

### IT Requests

DEPARTMENT	CURRENT PERIOD	FY 2020 YTD	FY 2021 BUDGET
Administration	6	71	-
Building	4	46	-
Community & Recreation Svcs.	9	41	-
Finance	14	98	-
Fire/Rescue	4	42	-
Information Technology	7	33	-
Planning & Engineering	11	31	-
Public Works	4	74	-
Purchasing	2	23	-
Youth Programs	4	57	-
<b>Total Technical Service Requests</b>	<b>65</b>	<b>516</b>	<b>350</b>

A handwritten signature in black ink, appearing to read 'Georges Bayard', written over a horizontal line.

Georges Bayard  
Director of Information Technology

GB/gb

INTEROFFICE MEMORANDUM  
2021.09JG7.01

**TO:** Andrea McCue, City Manager

**FROM:** Kara L. Irwin-Ferris, AICP, Building, Planning and Engineering Director

**SUBJECT:** Building Department Report  
(August 1, 2021 – August 31, 2021)

**DATE:** September 8, 2021

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**1) ADMINISTRATION:**

- a) Researched and completed one hundred and thirty-seven (137) lien searches providing permit and code enforcement case information.
- b) Researched and completed thirty (30) records request for permits.

**2) PERMITS/INSPECTIONS:**

PERMITS/INSPECTIONS	DURING THIS PERIOD	FYTD 2021
Applications Created	82	891
Applications Approved	86	790
Applications Canceled	7	36
Applications Denied	3	25
Permits Created	269	2912
Permits Issued	320	3519
Permits Completed	291	2534
Permits Canceled	4	79
Inspections Performed	857	7753
Construction Value of Permits Issued	1,285,706	15,416,208
Construction Reinspection Fees	\$450.00	\$4,300.00
CO's Issued	0	9
CC's Issued	0	7
Temporary CO's Issued	0	0

**3) BUSINESS AND CONTRACTOR REGISTRATION:**

(See Attached Summary Reports)

#### 4) CODE ENFORCEMENT:

CODE ENFORCEMENT	DURING THIS PERIOD	FYTD 2021
Inspections Related to Active Code Cases	196	2268
New Cases Started	42	636
Cases Complied	69	549
Current Open Cases	220	
Fines Collected		
Notices Sent	164	2309
Illegal Signs Removed from right-of-ways	190	2291
Inspections Not Related to Active Code Cases	79	1023
Complaints Received and Investigated	19	291
Warning Tickets	28	427

#### 5) PERMIT APPLICATIONS IN PLAN REVIEW – PRINCIPAL NEW OR REMODEL PROJECTS:

PROJECT	ADDRESS	SIZE	DESCRIPTION	PERMIT#
Luna Cafe	2930 S Jog Rd	1,520 sq.ft.	Interior Remodel – Convert office space into Restaurant	2021-2464
Majestic Aesthetics	5315 Lake Worth Rd	1,406 sq.ft.	Interior Remodel	2021-3339
Tire Kingdom	5901 Lake Worth Rd		Exterior Improvements - New storefront Fascade	2021-3309
Palm Beach Christian Academy	5208 S Haverhill Rd	4,250	Construct two new classroom buildings & one bathroom building	2021-3230
Eagle Grill	4624 Lake Worth Rd	1,100	Remodel New Kitchen & Accessible Restroom	2021-4016

## 6) PROJECTS IN PROGRESS – PRINCIPAL REMODELING/RENOVATION:

PROJECT	ADDRESS	SIZE	DESCRIPTION	PERMIT #
Convenience Store/Laundry	5470 10 <sup>th</sup> Ave N	1,604 sq.ft.	Interior Remodel – Add Coin Laundry to Convenience Store	2021-1191
Conviva Care Center	6766 Forest Hill Blvd	6,715 sq.ft.	Interior Remodel of Existing Space	
STU Group	5199 10 <sup>th</sup> Ave N Suite 200G	756	Add 2 Interior Walls	2021-3039
Ministries in Bethel	3950 S 57 <sup>th</sup> Ave	6,939 sq.ft.	House of Workshop	2021-0365
Kids College (Phase 2)	1091 S Jog Rd	2,530	Construct One Story, 2 <sup>nd</sup> Building for Daycare	2021-1772
McDonalds	6000 Lake Worth Rd		Interior Remodel – Add Electronic Kiosk	2021-2305
Greenacres Plaza Landlord Improvements	3953 S Jog Rd		Interior Remodel – Subdivide one bay into three.	2021-2600
Greenacres Plaza Landlord Improvements	3951 S Jog Rd		Interior Remodel – Subdivide one bay into three.	2021-2599
Greenacres Plaza Landlord Improvements	3949 S Jog Rd		Interior Remodel – Subdivide one bay into three.	2021-2598
CSL Plasma Center	3961 S Jog Rd Unit B1	9,830 sq.ft.	Interior Remodel – Convert former Peter Piper Pizza into Blood Plasma Collection Facility	2021-1259
Five Below	6826 Forest Hill Blvd	9,368 sq. ft.	Interior Remodel for New Retail Store	2021-1546
Conviva Care Center	5799 Lake Worth Rd	7,673 sq.ft.	Interior Demo of former Pool & Patio Depot	2021-1771
Target	5900 Lake Worth Rd	1,394	Remove Café/Snack Bar & Convert to Online Pick-Up Storage Area	2021-0756
Supertech Communications	5305 Lake Worth Rd	800	Interior Remodel	2021-1498
Isabel Barber Salon	3820 S Jog Rd	1,040	Remodel Add Mani/Pedi Stations New Salon	2020-2742
Mission of Grace	6200 Lake Worth Rd	3690 sq. ft.	Convert former Restaurant to House of Workshop	2020-2095
Mission of Grace	6200 Lake Worth Rd		Interior Demo of Former Steak N Shake	2020-1748
Landlord Improvement	3937 S Jog Rd	1,240 sq. ft.	White Box Space for Future Tenant	2019-1458

VCA Simmons Animal Hospital	4975 Lake Worth Rd	12,372	Interior Renovation – Modify Layout	2019-1189
Church of God 7 <sup>th</sup> Day	3535 S Jog Rd	11,500 sq. ft.	New Church	2016-2382

## 7) PROJECTS IN PROGRESS – PRINCIPAL NEW CONSTRUCTION:

PROJECT	ADDRESS/LOCATION	UNITS OR SQ. FT. APPROVED	UNITS C.O.'D
Las Ramblas	3900 La Rambla / Common Area	14	8
Santa Catalina	3145 S Jog Rd (Townhomes and Commercial units)	29 residential/ 12 commercial	29/res 1Pool/Cabana
Original Section	339 Martin Ave	1,761 sq.ft.	
Original Section	345 Martin Ave	1,761 sq.ft.	
Original Section	349 Martin Ave	1,761 sq.ft.	
Original Section	353 Martin Ave	1,761 sq.ft.	
Original Section	357 Martin Ave	1,761 sq.ft.	





# License Activity Report

Item # 17.

Activity Date Range 08/01/21 - 08/31/21

Summary Listing

License Type	Category	Application Received	Application Denied	Application Approved	New License Issued	License Renewed	License Revoked	License Canceled
Contractor Reg - Contractor Registration	Business	35	0	0	35	39	0	0
Exemptions - Exemptions / Non-Profit	Business	0	0	0	0	1	0	0
Food Service - Food Service / Bar / Lounge	Business	1	0	0	0	0	0	0
General Retail - General Retail	Business	1	0	0	0	0	0	0
General Service - General Service	Business	3	0	0	2	9	0	0
General Svc Reg - General Service Registration	Business	1	0	0	0	0	0	0
Home - Home Based Business	Business	5	0	0	5	2	0	0
Professional - Professional	Business	2	0	0	4	6	0	0
Rental Unit - Rental Unit	Business	2	0	0	2	4	0	0
Grand Totals		50	0	0	48	61	0	0

CITY OF GREENACRES  
**Licensing Revenue Summary Report**  
 Licensing Revenue Summary Report - Summary  
 From Date: 08/01/2021 - To Date: 08/31/2021

Item # 17.

Charge Code	No. of Billing Transactions	No. of Adjustment Transactions	Billed Amount	Adjustments	Net Billed
License Type: Amusement-Amusement & Entertainment					
Amusement Sq Ft-Amusement Square Feet	4	0	\$2,947.48	\$0.00	\$2,947.48
Vending Machine-Amuse/ Vending / Coin Operated	11	0	\$866.32	\$0.00	\$866.32
Com Inspection-Commercial Inspection	1	0	\$69.00	\$0.00	\$69.00
Transfer-Transfer	1	0	\$25.00	\$0.00	\$25.00
Food-Food Service	1	0	\$121.55	\$0.00	\$121.55
Food Per Seat-Food Per Seat	1	0	\$49.56	\$0.00	\$49.56
License Type Amusement-Amusement & Entertainment Totals	19	0	\$4,078.91	\$0.00	\$4,078.91
License Type: Cont Office-Contractor Office					
Cont Office-Contractor Office	3	0	\$348.66	\$0.00	\$348.66
License Type Cont Office-Contractor Office Totals	3	0	\$348.66	\$0.00	\$348.66
License Type: Food Service-Food Service / Bar / Lounge					
Food-Food Service	51	0	\$6,199.05	\$0.00	\$6,199.05
Food Per Seat-Food Per Seat	39	0	\$8,974.49	\$0.00	\$8,974.49
Vending Machine-Amuse/ Vending / Coin Operated	3	0	\$928.20	\$0.00	\$928.20
License Type Food Service-Food Service / Bar / Lounge Totals	93	0	\$16,101.74	\$0.00	\$16,101.74
License Type: General Retail-General Retail					
General Retail-General Retail Sq Feet	67	0	\$41,419.06	\$0.00	\$41,419.06
Vending Machine-Amuse/ Vending / Coin Operated	5	0	\$773.50	\$0.00	\$773.50
General Service-General Service	6	0	\$664.14	\$0.00	\$664.14
Food Service-Food Service	3	0	\$364.65	\$0.00	\$364.65
License Type General Retail-General Retail Totals	81	0	\$43,221.35	\$0.00	\$43,221.35
License Type: General Service-General Service					
General Service-General Service	167	0	\$18,259.09	\$0.00	\$18,259.09
Vending Machine-Amuse/ Vending / Coin Operated	2	0	\$247.52	\$0.00	\$247.52
Com Inspection-Commercial Inspection	5	0	\$345.00	\$0.00	\$345.00

CITY OF GREENACRES  
**Licensing Revenue Summary Report**

Licensing Revenue Summary Report - Summary

From Date: 08/01/2021 - To Date: 08/31/2021

Item # 17.

Charge Code	No. of Billing Transactions	No. of Adjustment Transactions	Billed Amount	Adjustments	Net Billed
Transfer-Transfer	3	0	\$33.21	\$0.00	\$33.21
Collection Fee-Collection Fee	4	0	\$100.00	\$0.00	\$100.00
Delinquent > 150-Delinquent Over 150 Days	4	0	\$400.00	\$0.00	\$400.00
Cosmetology-Cosmetology / Barber	8	0	\$309.44	\$0.00	\$309.44
General Retail-General Retail Sq Feet	2	0	\$155.02	\$0.00	\$155.02
License Type General Service-General Service Totals	195	0	\$19,849.28	\$0.00	\$19,849.28
License Type: General Svc Reg-General Service Registration					
General Svc Reg-General Service Registration	3	0	\$75.00	\$0.00	\$75.00
License Type General Svc Reg-General Service Registration Totals	3	0	\$75.00	\$0.00	\$75.00
License Type: Home-Home Based Business					
Home-Home Based Business	116	0	\$8,836.16	\$0.00	\$8,836.16
Collection Fee-Collection Fee	2	0	\$50.00	\$0.00	\$50.00
Delinquent >150-Delinquent Over 150 Days	2	0	\$200.00	\$0.00	\$200.00
License Type Home-Home Based Business Totals	120	0	\$9,086.16	\$0.00	\$9,086.16
License Type: Industrial-Industrial					
Industrial Sq Ft-Industrial Square Feet	2	0	\$310.26	\$0.00	\$310.26
License Type Industrial-Industrial Totals	2	0	\$310.26	\$0.00	\$310.26
License Type: Insurance Co-Insurance Sales Company					
Insurance Reg-Insurance Registration	13	0	\$1,782.32	\$0.00	\$1,782.32
License Type Insurance Co-Insurance Sales Company Totals	13	0	\$1,782.32	\$0.00	\$1,782.32
License Type: Professional-Professional					
Professional-Professional	65	0	\$7,379.97	\$0.00	\$7,379.97
Cosmetology-Cosmetology / Barber	27	0	\$1,025.02	\$0.00	\$1,025.02
Real Estate-Real Estate Broker / Ins Agents	7	0	\$651.00	\$0.00	\$651.00
Com Inspection-Commercial Inspection	2	0	\$138.00	\$0.00	\$138.00
Transfer-Transfer	1	0	\$9.30	\$0.00	\$9.30

CITY OF GREENACRES  
**Licensing Revenue Summary Report**

**Licensing Revenue Summary Report - Summary**

From Date: 08/01/2021 - To Date: 08/31/2021

Item # 17.

Charge Code	No. of Billing Transactions	No. of Adjustment Transactions	Billed Amount	Adjustments	Net Billed
General Service-General Service	19	0	\$2,103.11	\$0.00	\$2,103.11
License Type Professional-Professional Totals	121	0	\$11,306.40	\$0.00	\$11,306.40
License Type: Rental Office-Rental Office					
Rental Office-Rental Office	4	0	\$620.52	\$0.00	\$620.52
Rental Unit -Rental Unit	2	0	\$77.36	\$0.00	\$77.36
License Type Rental Office-Rental Office Totals	6	0	\$697.88	\$0.00	\$697.88
License Type: Rental Unit-Rental Unit					
Rental Unit-Rental Unit	21	0	\$773.60	\$0.00	\$773.60
Rental Insp-Rental Inspection	2	0	\$80.00	\$0.00	\$80.00
Collection Fee-Collection Fee	1	0	\$25.00	\$0.00	\$25.00
Delinquent >150-Delinquent Over 150 Days	1	0	\$100.00	\$0.00	\$100.00
25% Penalty-25% Penalty	30	0	\$290.10	\$0.00	\$290.10
License Type Rental Unit-Rental Unit Totals	55	0	\$1,268.70	\$0.00	\$1,268.70
License Type: Storage/WH Units-Storage / Warehouse Units					
Storage/WH Units-Storage / Warehouse Units	1	0	\$248.06	\$0.00	\$248.06
License Type Storage/WH Units-Storage / Warehouse Units Totals	1	0	\$248.06	\$0.00	\$248.06



## Department Report

**MEETING DATE:** September 22, 2021

**FROM:** Kara L. Irwin-Ferris, Building, Planning & Engineering Director

**SUBJECT:** August 1, 2021 through August 31, 2021.

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### NEW CASES

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#### **333 Jackson Avenue**

A request by the owner for a variance from Article III, Division 4, Section 16-309(c) to reduce the setback requirements for an existing single-family home and accessory structure. The site is located at 333 Jackson Avenue. (Scheduled for LDS reviews on August 12, 2021 and August 19, 2021)(Scheduled for the Zoning Board of Adjustments & Appeals meeting on October 5, 2021)

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### CURRENT PLANNING CASES

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#### **ANX-08-01**

Annexation into the City of various road rights-of-way per Interlocal Annexation Agreement (ANX-07-05). (Staff review)

#### **ANX-20-03 4180 S. Jog Road (Lake Worth Plaza West Shopping Center)**

A request by the owner for a voluntary annexation (ANX-20-03) for one parcel of land totaling approximately 27.14 acres. The site is located at 4180 S. Jog Road.

#### **ISBA-2020 Northeast Corner of S Jog and Lake Worth Road**

A request initiated by the City of Greenacres to Palm Beach County for a Interlocal Service Boundary Agreement (ISBA) to address the potential issues for services upon annexation for the unincorporated property located at the north west corner of Lake Worth Road and South Jog Road. City Council approved Resolution 2020-45 to initiate the action on November 2, 2020. Palm Beach County Board of County Commissioners adopted a Resolution to support the ISBA. City and County staff met in January to start drafting the Agreement and continue to work out issues. City staff and the property owner met with Palm Beach County Fire Rescue and a representative from IAFF on June 29, 2021. Staff is checking in with County staff weekly for an update on the proposed language for the Agreement.

#### **CIE Update (CPA-20-01)**

A request by the Planning & Engineering Department to amend the Capital Improvement Element of the Comprehensive Plan to reflect the City's revised Capital Improvement Program, the County's revised 5-Year Road Plan, the Palm Beach County Water Utilities Department's updated Water Supply Work Plan, and the latest Capital Improvement Plan of the School District of Palm Beach County. (On hold – Will be scheduled for first reading at the City Council)

**CPA-20-02**

A request by the Planning & Engineering Department to amend the Infrastructure Element of the Comprehensive Plan to update the City's Water Supply Plan. (On hold – Will be scheduled for first reading at the City Council)

**Legacy Church Ministries**

A request by the applicant for an abandonment (AB-18-01) of a right of way located to the south portion of the parcel located between 400 and 420 Jackson Avenue. (On September 8, 2021 a 30 day warning letter was sent to close the application)

**Martin Avenue Residential**

A request by the applicant for a land use change (CPA-20-01) from Mixed Use to Residential Low Density and a zoning change (ZC-20-01) from Mixed Use Original Section to Residential Low Density-3 for a vacant parcel located on Martin Avenue. (No action taken at the Planning Commission meeting held on July 21, 2021, as there was not a quorum. Scheduled for the August 18, 2021 Planning Commission meeting. First reading for City Council scheduled on September 8, 2021 and second reading on September 22, 2021)

**Nash Trail PUD**

A request by the owner for a comprehensive plan amendment (**CPA-20-4**) from Medium Residential – 5 units per acre (MR-5) and Low Residential – 1 unit per acre (LR-1) (Palm Beach County's Future Land Use (FLU) designation) to Residential Medium Density (RS-MD) and Residential High Density (RS-HD) (City of Greenacres' FLU designation); a zoning designation (**ZC-20-04**) from Agricultural Residential (AR) and Residential Estate (RE) (Palm Beach County's FLU designation) to Residential High Density (RH) (City of Greenacres' FLU designation); a special exception (**SE/PUD-20-03**) to allow a Planned Unit Development (PUD) for the subject site; a site & development plan (**SP-20-03**) to permit development of 213 dwelling units (76 zero-lot line (ZLL) homes and 137 townhomes); and variance (**BA-20-03**) to allow for the reduction of 5 feet from the required 25 feet building separation between two multi-family buildings; to allow for the reduction of 24 feet for side from the required 50 feet and 13 feet for rear from the required 50 feet PUD setbacks as related to Townhouse (TH); and to allow a reduction of 16 inches from the required 12-feet in net width of parking space clear of obstructions for any single vehicle garage. (The variance was scheduled for the Zoning Board of Adjustment & Appeals meeting on July 27, 2021 and the variances were denied) (Awaiting resubmittal)

**Sunset Springs**

A request by the applicant for site and development approval (SP-21-01) for 25 single family homes and a variance (BA-21-01) request to reduce to landscape buffer from 10 ft to 5 ft. The site is located at 6645 Chickasaw Road. (Applicant and staff are working out issues with outside agencies for the development process prior to next submittal from the applicant.)

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**SITE PLAN AMENDMENTS**


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None.

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## ZONING TEXT AMENDMENTS

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**ZTA-16-05**

A city-initiated request for a text amendment to revise Building heights based on comments from the City Council workshop on October 24, 2016. (Postponed from the Planning Commission meeting of August 16, 2017 to the Planning Commission meeting of September 20, 2017, currently no date set for review awaiting Visioning direction)

**ZTA-19-02**

A city-initiated request for a text amendment to revise development order extensions.

**ZTA-19-05 (Art in Public Places)**

A City-initiated request to add regulations for the creation of a program providing for the placement of art in public spaces within the City.

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## RESIDENTIAL

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**Ranchette Road Townhomes**

Plat Application received on March 23, 2021. Comments letter sent to applicant on May 17, 2021, resubmittal received on June 1, 2021. Awaiting receipt of final plat.

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## COMMERCIAL

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**Braman Honda**

Revised replat under review. Construction of the vehicle storage lot is complete. Permit application for the recently approved service department expansion (SP-97-06G) was issued. Comments sent to applicant on March 22, 2021. Awaiting receipt of final plat.

**Church of God 7th Day (3535 S Jog Road)**

The building permit and engineering permit are both issued for the development. Stop work order was issued by Building Official on September 28, 2018. Subsequent meetings have been held with Building Official and Consultant Engineer. The Building Official has re-issued the permits to the contractor. The construction is moving forward.

**Jog Professional**

Building construction is completed. Landscape and zoning final inspections are completed. Engineering review finalized received signed and sealed as-builts and outside agency acceptance letters. The property has received a Certificate of Completion (CC) for the building shell.

**Kid's College Greenacres Campus**

Plat application received on October 19, 2018 with complete submittal received on November 6, 2018. The Plat was approved January 7, 2019 by City Council. Utility permit issued on January 25, 2019; pre-con meeting for underground work only held on January 30, 2019. Building permit signed off by zoning on February 15, 2019. Pedestrian Access Easement Agreement signed and recorded on May 15, 2019. Building Dept. permit issued on May 15, 2019. Building construction has been completed for the first building. The second building is under construction.

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## CAPITAL IMPROVEMENTS

### Original Section Drainage Improvement – Phase 7

An application for Phase 7 of the Original Section Drainage Improvements project was submitted to DES on March 12, 2020. The CDBG Grant Agreement for FY 20-21 was approved by City Council on September 24, 2020. Agreement sent to DHES on October 6, 2020. Project was advertised for bid on January 31, 2021. Virtual Pre-bid meeting was held on February 17, 2021. The bid opening was March 3, 2021. On March 15, 2021 City Council awarded the bid to TCLM Enterprise Inc. Notice of Award issued on March 24, 2021. The Preconstruction meeting was held on April 21, 2021. Notice to Proceed issued on April 27, 2021. Resident Notification letters sent on April 20, 2021. Physical construction started on May 24, 2021. Substantial completion reached on August 11, 2021; third payment request received and processed on August 24, 2021.

### Original Section Drainage Improvement – Phase 8

An application for Phase 8 of the Original Section Drainage Improvements project was submitted to DES on February 8, 2021. The CDBG Grant Agreement for FY 21-22 was approved by City Council on August 18, 2021. Agreement sent to DHES on August 25, 2021.

### FY 2021 Data:

Case	Current Period	FY 2021 to Date	FY 2021 Budget
Annexation	0	1	2
Comprehensive Plan Amendment	0	1	5
Zoning Changes	0	1	3
Special Exceptions	0	5	4
Site Plans	0	3	5
Site Plan Amendments	0	7	16
Variances	0	2	4
Zoning Test Amendments	0	0	4

Inspection Type	Current Period	FY 2021 to Date	FY 2021 Budget
Landscaping	9	40	130
Zoning	3	39	121
Engineering	6	74	100





## Department Report

**MEETING DATE:** September 7, 2021

**FROM:** Brian Fuller, Fire Chief

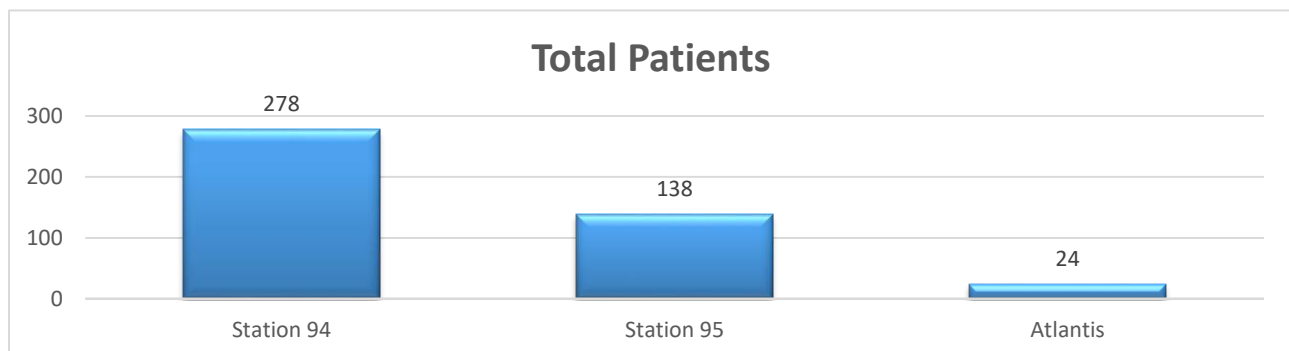
**SUBJECT:** Fire Rescue August Report

### FR CALLS

CALLS	MONTHLY TOTALS
Total Alarms dispatched in August	542
Average alarms per day	19.36
Total calls this fiscal year	6,037

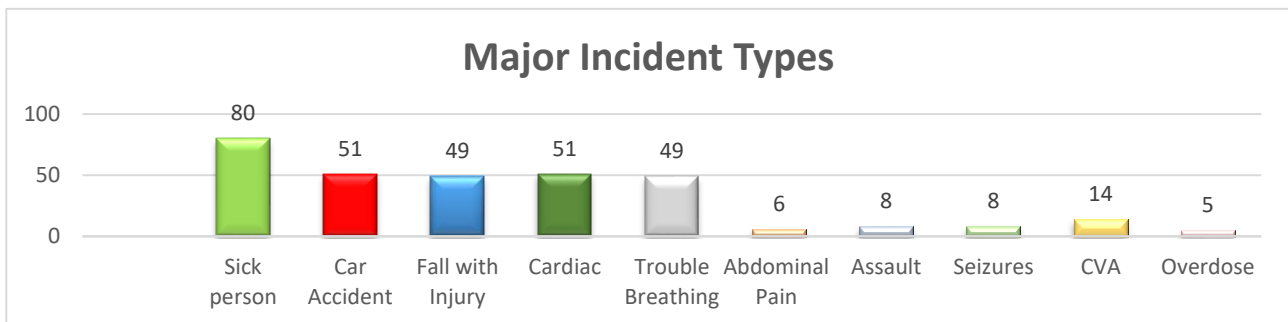
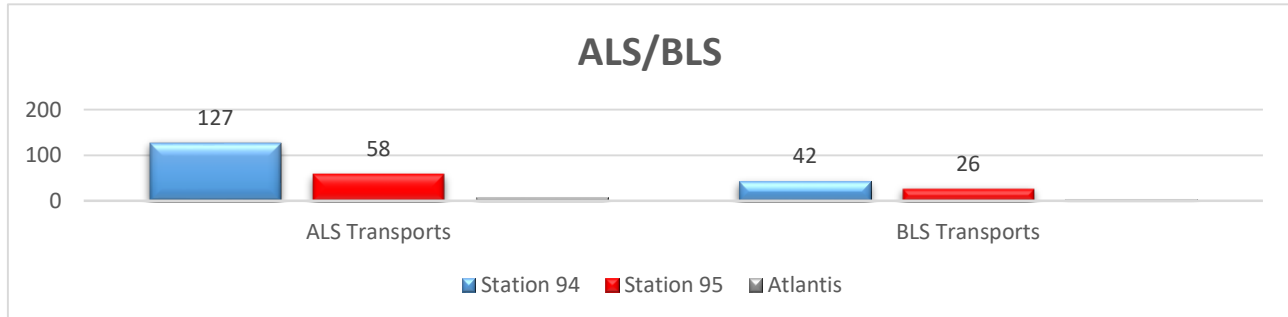
In August 2021, 416 patients were treated for Emergency Medical related services. Of those patients, 24 were in the City of Atlantis. These requests include a single unit responding to assist a person who has fallen to the floor, a cardiac arrest requiring multiple units and a combination of personnel, advanced skills, and equipment.

Service Calls, Cancels, and Public Assists totaled 57. The requests include, but are not limited to, persons locked out of home, water evacuation, animal problem, police assist, defective elevator, and canceled due to wrong address.



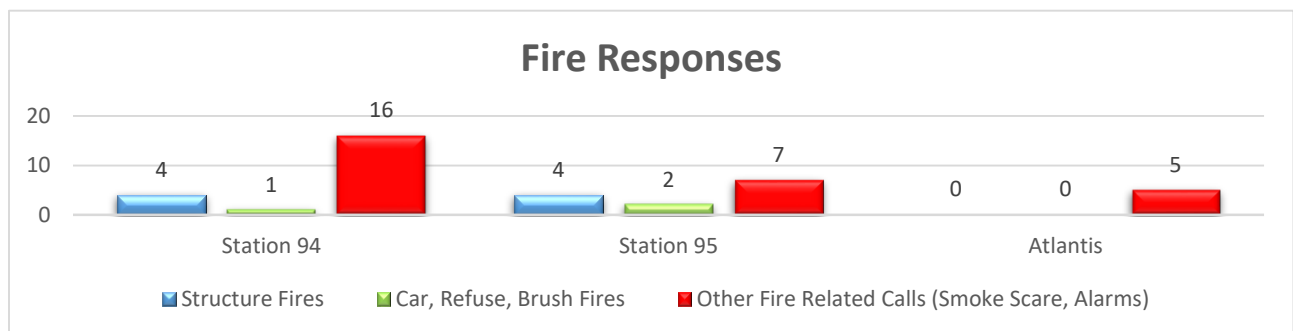
## ALS/BLS

Fire Rescue transported 253 patients to a hospital or 61% of the patients we were called to treat. The majority of those (169) required Advanced Life Support procedures. ALS emergencies necessitate additional personnel, specialized equipment and skills. Often, an EMT or Paramedic will be taken from the ALS Engine to accompany the one person in the rear of the Rescue to assist with life-saving therapies.



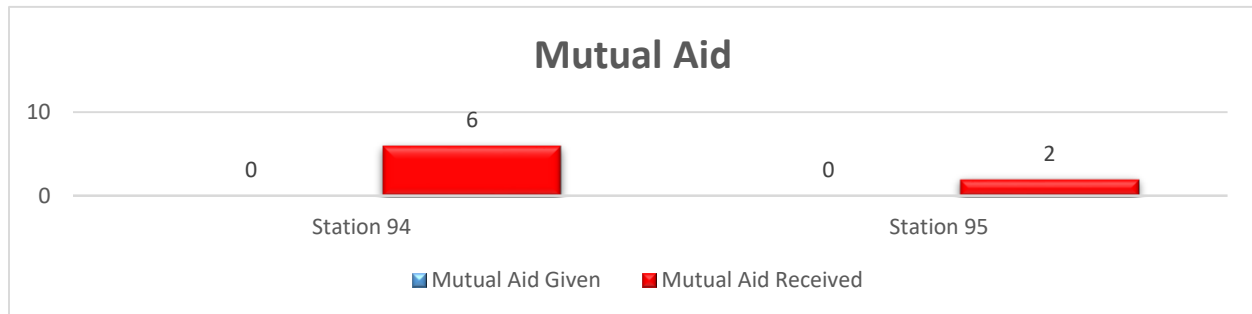
## FIRE RESPONSES

Fire Rescue responded to 23 calls for a fire or smoke related emergency. There were three (3) requiring an escalated response to a car, brush, or refuse fire; eight (8) were in a residential or commercial structure.



## MUTUAL AID

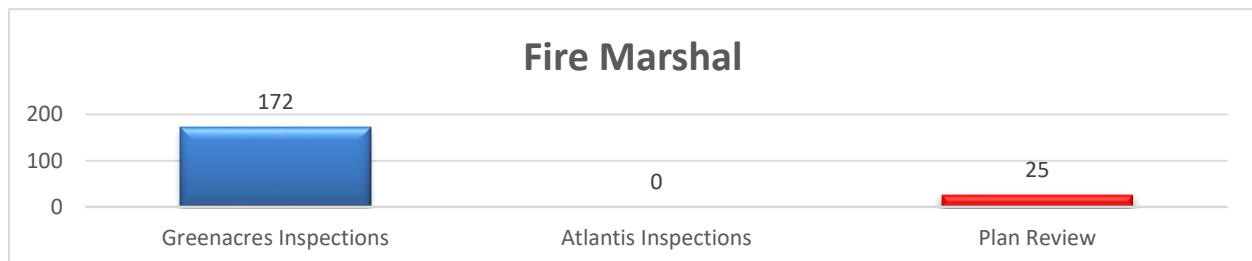
Mutual aid is the sending or receiving of emergency resources (apparatus, personnel) to or from another entity or agency upon request. No community has sufficient resources to handle every emergency of all sizes. Therefore, neighboring agencies work together through a system called Mutual Aid. That system is designed to be limited to large events that tax the resources beyond the normal capabilities of the community. During the month May, the Department did not receive any aid.



## FIRE MARSHAL

Fire Prevention and Protection focuses on protecting people and property from fire through fire safety inspections, fire plans review, fire cause and origin investigations, and public education. In addition, the Fire Marshal provides fire safety lectures, attends land development meetings, and testifies at code enforcement hearings.

Inspections	172
Plans Review	25
Dollar Loss due to fire	



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**SPECIAL SERVICES**

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Blood Pressure Screenings	1
Presentations, Station Tours/Attendees	1/31
Persons Trained in CPR	0



## Department Report

**MEETING DATE:** September 22, 2021

**FROM:** Captain Tristram Moore, PBSO District 16

**SUBJECT:** PBSO District 16 August Report

### CAD CALLS

CAD CALLS	MONTHLY TOTALS
Business / Residence Checks (Self-Initiated)	2,140
Traffic Stops (Self-Initiated)	1,134
Calls for Service (Excluding 1050's & 1061's)	2,181
<b>All CAD Calls - Total</b>	<b>5,455</b>
<b>Total Calls for Service – FY 2021</b> (October 2020 – September 2021)	<b>51,411</b>

Data Source: CADS/Premier 1

\*Omit Miscellaneous Calls

*Note: P1 is a dynamic system. Meaning that #'s can change from what was previously reported in the event there is a location or call type re-classification/modification.*

### SUMMARY

During the month, there were 5,455 generated calls within the District and 60% of these calls were self-initiated.

### TRAFFIC ACTIVITY

DISTRICT 16 PERSONNEL	
Total Citations	Total Warnings
320	448

Data Source: D16 Office Staff/Monthly Report

PBSO MOTORS UNIT	
Total Citations	Total Warnings
294	322

Data Source: D16 Office Staff

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## COMMUNITY POLICING EVENTS

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- 08/04/21 – Back to School Backpack Event along with PBSO Special Events and Community Policing Units where more than 155 backpacks were distributed throughout the city to underprivileged children.
- 08/09/21 – Back to School Event at Colonial States Mobile Home Park where more than 50 children received backpacks and school supplies along small snacks.
- 08/12/21 – Little Library Opening at Colonial States Mobile Home Park with City Staff
- 08/20/21 – Bicycle Donation to Liberty Park Elementary through the Sheriff's Foundation. Two bicycles were donated with the intent to promote better attendance and good behavior at Liberty Park Elementary.
- 08/31/21 – District 16 Community Policing 4<sup>th</sup> Annual Youth Bike Giveaway event. Cops Helping Kids Inc. provides 11 children with new bicycles, helmets, and locks since they demonstrated amazing community involvement with high character as they showed respect to others during summer camp.

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## STREET CRIMES UNIT

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- The District 16 Street Crimes Unit responded to assist District 16 Road Patrol regarding a residential burglary in progress. Upon arriving Agents made contact with the victim who advised a subject was currently inside the residence. Agents were able to call the subject out to them and take the subject into custody without incident. The subject was charged accordingly.
- The District 16 Street Crimes Unit assisted by PBSO TAC Unit with locating and apprehending a wanted fugitive. The defendant was located and taken into custody without incident.
- The District Street Crimes Agents observed a defendant operating a vehicle in a reckless manner and conducted a traffic stop subsequently developing probable cause to arrest and search the vehicle. Subsequent to their search over 50 lbs. of marijuana was discovered packaged for sale, in addition to 12 grams of methamphetamine pills. The defendant was arrested and charged accordingly.

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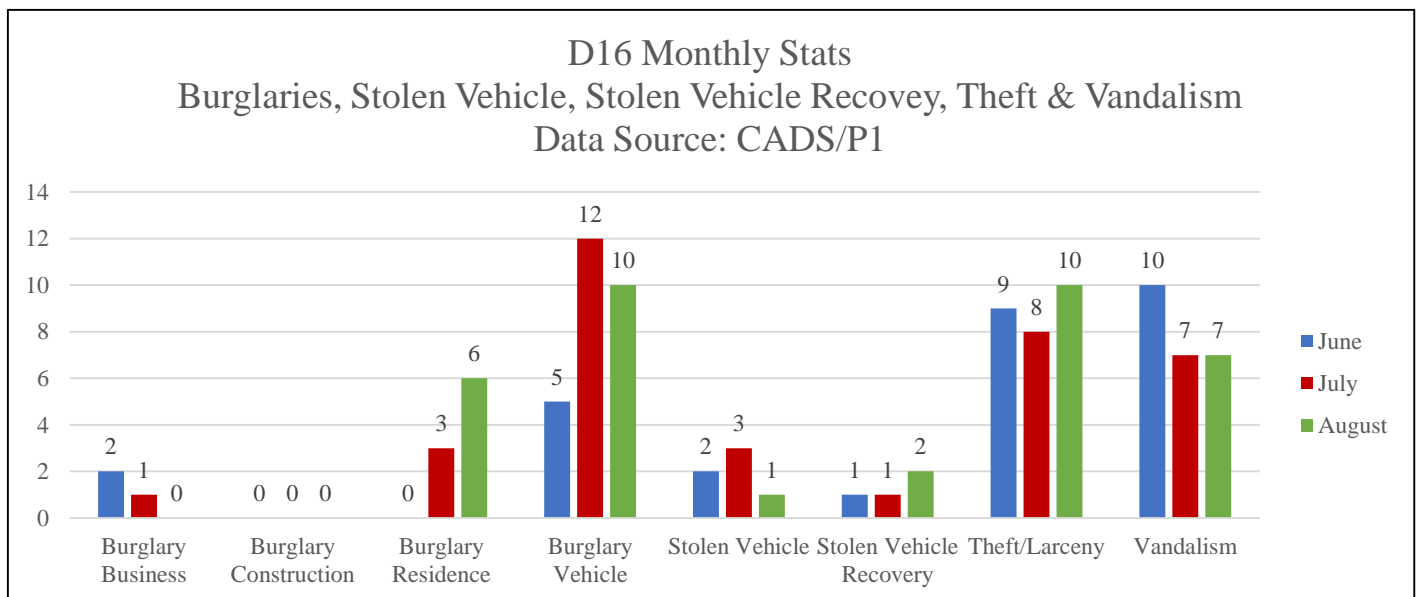
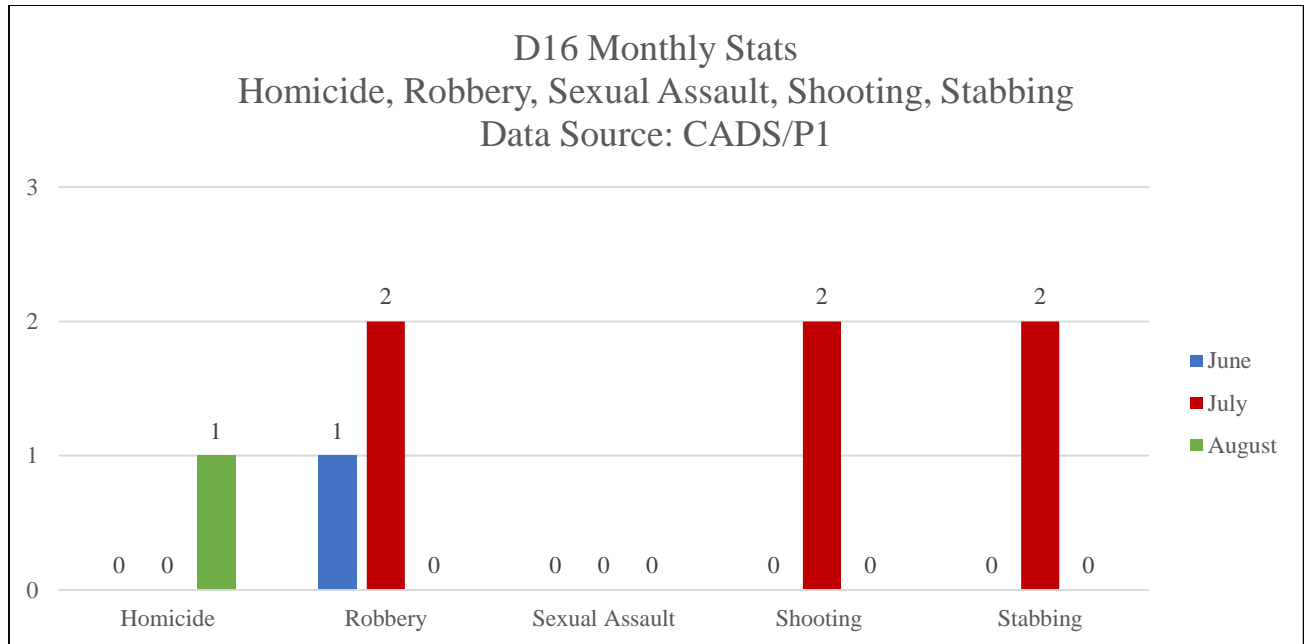
## PROPERTY DETECTIVES

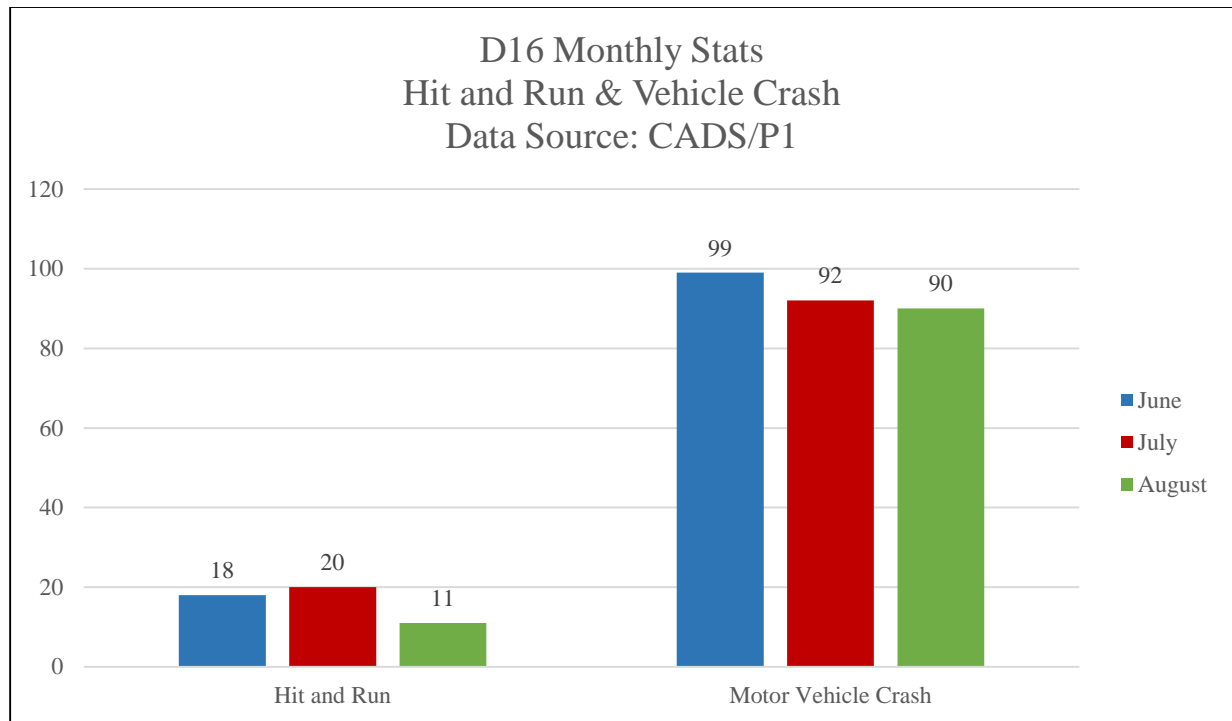
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- District 16 Detective Bureau Monthly Stats for August 2021:
  - New Cases: 33
  - Cases Cleared by Arrest: 9
  - Search Warrants: 0
  - Operations: 4
- The District 16 Detectives arrested a suspect in reference to two occupied residential burglaries. All stolen property was recovered and turned over to the victims.
- The District 16 Detectives arrested a suspect in reference to two separate vehicle burglaries and grand thefts that occurred.
- The District 16 Detectives arrested a suspect for burglary to vehicle.

## DATA ANALYSIS

The data included in this report is charted and graphed to illustrate and compare changes over a specific time period. These charts and graphs are utilized to assist in determining crime trends and to measure enforcement efforts. This data is utilized in conjunction with other analysis to develop directed patrol and various enforcement activities. The analysis included on these pages is presented as a brief highlight to explain the salient points of this report.





### TOP ACCIDENT LOCATIONS FOR AUGUST 2021

LOCATION	CASE NUMBER COUNT
Lake Worth Road / South Jog Road	17
Forest Hill Boulevard / South Jog Road	10
6294 Forest Hill Boulevard	5





## Youth Programs Department Monthly Report

**MEETING DATE:** September, 22, 2021

**FROM:** Jowie Mohammed, Director of Youth Programs

**SUBJECT:** August 2021 Department Report

### PROGRAMMING

- Three (3) days of summer camp provided from 7:30a.m. – 6:00p.m.
- Sixteen (16) days of after-school provided and transportation from six (6) schools within City limits.

### PERFORMANCE MEASUREMENTS

PERFORMANCE MEASUREMENT	AVERAGE THIS PERIOD	FY 2021 TO DATE	FY 2021 BUDGET
# of Participants	49	92	150
# of Participants in Sierra Club ICO	0	0	25
# of Licenses Coordinated	1	1	1
# of MOU's Coordinated	0	4	6
# of Part.'s in Youth Advisory Council (YAC)	0	2	7
# of Part.'s in TOP Program	0	40	15
# of Part.'s in Garden Club	0	17	15
# of Presidential Volunteer Service Hours	542	8,518	20,000

### FINANCIAL INFORMATION

GRANTS COORDINATED	AVERAGE THIS PERIOD	FY 2021 TO DATE	FY 2021 BUDGET
Early Learning Coalition	\$14,887.83	\$143,606.58	\$290,091
Parent & Registration Fees	\$2,805.20	\$54,283.62	\$184,114
Dept. of Health Child Care Food Program	-	\$760.32	\$15,200
Youth Services Department SEL Grant	-	\$38,187.48	\$72,805
Textile Funds		\$3,250.00	\$1,560
Youth Services Summer Camp Program	\$4,160.00	\$14,430.00	\$52,000
Community Foundation Grant (Summer)	-	\$25,000	-

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### C.A.R.E.S REPORT

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- Summer camp concluded on August 4<sup>th</sup> and we began the new school year on August 10<sup>th</sup>. We are currently picking up children from Liberty Park, Greenacres and Heritage Elementary schools.
- On August 31, 2021, three (3) siblings from Youth Programs were recipients in PBSO District 16's fourth Annual Bike Giveaway. Each child left with a brand new bike, helmet and lock.
- Youth Programs was selected as a pilot site by Prime Time Palm Beach County to be one of the first programs assessed using their new SEL assignment tool. Our programs will be assessed five (5) times in October using two different program quality assessments.

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### TEEN PROGRAMS REPORT

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- On August 4, 2021, our Teen Programs had the opportunity to visit FAU's Rope Course on the FAU Campus. A great team building experience that required teens to use their communication skills and build trust.
- After-school teen enrollment exceeded expectations, during August we averaged fourteen (14) middle school students and fifteen (15) high school students. We are picking up from L.C. Swain and Okeeheelee Middle schools. Many of our high school students are from John I. Leonard.
- One of our Hot Spot participants (Ashley R.) took the time to bestow an awesome painting upon our City manager of her favorite team from her hometown. On the right, we have Ashley enjoying her gifts from the City Manager. These will be moments we cherish and the connections we want to continue to foster.



Jowie Mohammed, Director  
Youth Programs Department



## Department Report

**MEETING DATE:** September 22, 2021

**FROM:** Carlos Cedeño, Public Works Director

**SUBJECT:** Public Works Department Report

### DEPARTMENT HIGHLIGHTS

Listed below is a brief summary of the activities undertaken by the Public Works Department during the period of August 1, 2021 through August 31, 2021.

#### 1. ADMINISTRATION:

- Coordinated a service improvement meeting between the City and Waste Management staff.
- Pressure cleaning of the medians on Jog Rd, Lake Worth Rd, 10<sup>th</sup> Ave N, Forest Hill Blvd, Sherwood Forest, 57<sup>th</sup> Ave and Melaleuca Lane commenced.
- Staff participated in a Defensive Driving Training provided by VP Risk Management.
- Staff participated in Ethics Training.

#### 2. ROADS AND DRAINAGE MAINTENANCE

- Mulch has been installed on several of the medians on Jog Rd and Lake Worth Rd.
- Staff conducted an annual inspection of the City's Storm Sewer Drainage System.

#### 3. VEHICLE MAINTENANCE

- Supervisor attended safety committee meeting.
- Staff conducted Fire Rescue Preventative Maintenance.
- Staff participated in Automotive Service Excellence Testing.
- Staff received certification on Automotive Training Authority, Ford Engine Performance 7-hour course.
- Researched specifications and coordinated the Purchase Order of four (4) vehicles being replaced for FY 2022.

#### 4. BUILDING SERVICES

- Pressure cleaned and prepared the racquetball court wall at SJF Community Park for the mural.
- Annual Back Flow inspections for Palm Beach County Water Utilities were completed.

#### 5. PARKS MAINTENANCE

- 10,000 Sq. feet of sod was installed on the south side soccer field at Freedom Park.