



CITY COUNCIL MEETING

City of Greenacres, Florida

Monday, December 16, 2024 at 6:00 PM

City Hall Council Chambers | 5800 Melaleuca Lane

AGENDA

Mayor and City Council

Chuck Shaw, Mayor

Judith Dugo, Deputy Mayor

John Tharp, Councilmember, District I

Peter Noble, Councilmember District II

Susy Diaz, Councilmember, District IV

Paula Bousquet, Councilmember, District V

Administration

Andrea McCue, City Manager

Christy Goddeau, City Attorney

Glen J. Torcivia, City Attorney

Tanya Earley, City Attorney

Quintella Moorer, City Clerk

CALL TO ORDER AND ROLL CALL

PLEDGE OF ALLEGIANCE

AGENDA APPROVAL

COMMENTS FROM THE PUBLIC FOR AGENDA ITEMS ONLY

SPECIAL BUSINESS

1. **Presentation:** Holiday Chorus. - Karista Collum, Choral Director of Dr. Joaquin Garcia High School.

CONSENT AGENDA

2. **Official City Council Meeting Minutes:** City Council Meeting, November 18, 2024. - Quintella L. Moorer, City Clerk.
3. **Resolution 2024-67:** Approving the Fiscal Year 2025 increase for fire protection and emergency medical services by and between the City of Greenacres and the City of Atlantis, providing for an effective date. - Andrea McCue, City Manager.
4. **Appointment of Education Advisory Committee:** Appointing Marcia Merritt to serve a two (2) year term. - Andrea McCue, City Manager.
5. **Reappointment of Planning and Zoning Board of Appeals Members:** Reappointing Dannette Fitzgerald, Ann Edmundson, and Robert Clements to serve another three (3) - year term. - Andrea McCue, City Manager.

REGULAR AGENDA

6. **PUBLIC HEARING: Ordinance 2024-19: Second Reading:** Amending the Code of Ordinances, Article 2 "Stopping, Standing, and Parking" of Chapter 14 "Traffic and Vehicles," and Articles 4 "Supplementary District Regulations" and 8 "Off-Street Parking and Loading" of Chapter 16 "Zoning Regulations"; Relocating and Updating Outdoor

Lighting Regulations; Updating Fence Regulations; Providing for Repeal of Conflicting Ordinances; providing for severability; providing for inclusion in Code; and providing for an effective date. - Gionni Gallier, Senior Planner, Development and Neighborhood Services.

- 7. PUBLIC HEARING: Ordinance 2024-28: Second Reading:** Amending Chapter 9 "Miscellaneous Offenses," Article I "in General," Division 1 "Generally," Section 9-9 "Prohibition of lodging on public lands or in the open," to include issuance of a trespass warning as a possible consequence for violation of this section; amending Chapter 11 "Streets, sidewalks and other public places," Article I "in General" Section 11-4 "Administration of provisions" to clarify who administers the provisions of this Chapter, adding Section 11-7 "Facility Rules," and adding Section 11-8 "Trespass warnings on public property and other property generally open to the public;" providing for severability, conflicts, codification, and an effective date. - Christy Goddeau, City Attorney.
- 8. PUBLIC HEARING: Ordinance 2024-29: Second Reading:** Amending the City of Greenacres budget for the fiscal year beginning October 1, 2024, and ending September 30, 2025, inclusive; providing for repeal of conflicting ordinances; providing for severability; and providing for an effective date. - Teri Beiriger, Director of Finance.

DISCUSSION ITEM - None.

COMMENTS FROM THE PUBLIC ON NON-AGENDA ITEMS

CITY MANAGER'S REPORT

- [9.](#) Community Recreation Services Report.
- [10.](#) Development and Neighborhood Services Report.
- [11.](#) Finance Report.
- [12.](#) Fire Rescue Report.
- [13.](#) Information Technology Report.
- [14.](#) Palm Beach Sheriff's Office, District 16 Report.
- [15.](#) Public Works Report.
- [16.](#) Purchasing Report.
- [17.](#) Youth Programs Report.

CITY ATTORNEY'S REPORT

MAYOR AND CITY COUNCIL REPORT

ADJOURNMENT

Future City Council Meetings

January 6, 2025.

Meeting Records Request

Any person requesting the appeal of a decision of the City Council will require a verbatim record of the proceedings and for that purpose will need to ensure that such verbatim record is made. Pursuant to FS. 286.0105, the record must include the testimony and evidence upon which the appeal is to be based. The City of Greenacres does not prepare or provide such verbatim record.

Notice of Council Meetings and Agendas

The first and third Monday of each month are regular meeting dates for the City Council; special or workshop meetings may be called, whenever necessary. Council Agendas are posted on the City's website on the Friday prior to each Council meeting. A copy of the meeting audio and the complete agenda may be requested at CityClerk@greenacresfl.gov or 561-642-2006.

Americans with Disabilities Act

In accordance with the provisions of the Americans with Disabilities Act (ADA), this document can be made available in an alternate format upon request. Special accommodations can be provided upon request with three (3) days advance notice of any meeting, by contacting City Clerk Quintella Moorner at Greenacres City Hall, 5800 Melaleuca Lane, Greenacres, Florida. Phone No. 561-642-2006. Hearing Assistance: If any person wishes to use a Listen Aid Hearing Device, please contact the City Clerk prior to any meeting held in the Council Chambers.



CITY COUNCIL MEETING

City of Greenacres, Florida

Monday, November 18, 2024, at 6:00 PM

City Hall Council Chambers | 5800 Melaleuca Lane

MINUTES

Mayor and City Council

Chuck Shaw, Mayor

Judith Dugo, Deputy Mayor

John Tharp, Councilmember, District I

Peter Noble, Councilmember District II

Susy Diaz, Councilmember, District IV

Paula Bousquet, Councilmember, District V

Administration

Andrea McCue, City Manager

Christy Goddeau, City Attorney

Glen J. Torcivia, City Attorney

Tanya Earley, City Attorney

Quintella Moorer, City Clerk

CALL TO ORDER AND ROLL CALL

PLEDGE OF ALLEGIANCE

AGENDA APPROVAL

Motion made by Councilmember Diaz, Seconded by Councilmember Noble to approve the agenda.

Voting Yea: Councilmember Noble, Councilmember Tharp, Councilmember Diaz, and Councilmember Bousquet.

COMMENTS FROM THE PUBLIC FOR AGENDA ITEMS ONLY

None.

SPECIAL BUSINESS

- 1. Proclamation:** Small Business Saturday, November 30, 2024. - Peter Armatas, Pete's Place, and Blanca L. Mackrey, State Farm.

Councilmember Tharp read the proclamation by title.

Ms. Mackrey and Mr. Armatas thanked the Council and the City for their recognition.

Photos were taken.

- 2. Presentation:** 2024 City Photo Contest Winners. - Austin Lee, Director of Communications.

Mr. Lee presented to all of the winners for the photo contest.

Ms. Victoria Miloslavich, Nature and Wildlife.

Ms. Ana Martinez, Parks and Landmarks.

Ms. Charlene Rothe, Special Events and Programs.

Photos were taken.

CONSENT AGENDA

- 3. Official City Council Meeting Minutes:** City Council Meeting Minutes, October 21, 2024.
- Quintella Moorer, City Clerk.
- 4. Resolution 2024-57:** Approving the Maintenance Service Agreement between the City of Greenacres and Life Safety Management, Inc. to monitor, inspect and provide maintenance to the City's Fire/Burglar alarm and fire sprinkler systems; authorizing the appropriate City Officials to execute the agreement; providing for an effective date. - Monica Powery, Director of Purchasing.
- 5. Resolution 2024-63:** Approving and authorizing the execution of the Fourth Amendment to the Interlocal Agreement for Information Technology Services between the City of Greenacres and Palm Beach County (R2020-1834) for additional telephone lines and upgraded network bandwidth. - Georges Bayard, Information Technology Director.
- 6. Resolution 2024-66:** Approving a three-year agreement with Retail Strategies, LLC., for consulting services related to retail analysis and recruitment, with the option of two (2) additional one-year renewals; authorizing the same to be executed and for other purposes; and providing for an effective date. - Andrea McCue, City Manager.
- 7. Resolution 2024-64:** Approving the agreement between the City of Greenacres and the Solid Waste Authority, authorizing the execution of the Blighted and Distressed Property Clean-up Grant Interlocal agreement for the demolition of two (2) residential structures, a swimming pool, garage/storage attachments and abandonment of their associated septic systems; authorizing the appropriate City Officials to execute the agreement; providing for an effective date. - Carlos Cedeno, Director of Public Works.
- 8. Ratification approval for the Public Safety Officers/Firefighters Retirement Board of Trustees:** Ratification of Josh Leheny to serve another four-year (4) term. - Andrea McCue, City Manager.
- 9. Appointment to serve on the Education Advisory Committee** - Appointment for Bree Lukosavich to serve a two- year (2) term. - Andrea McCue, City Manager.

Motion made by Councilmember Bousquet, Seconded by Councilmember Tharp to approve the Consent Agenda.

Voting Yea: Councilmember Noble, Councilmember Tharp, Councilmember Diaz, and Councilmember Bousquet.

REGULAR AGENDA

- 10. PUBLIC HEARING: Ordinance 2024-19: First Reading:** Amending the Code of Ordinances, Article 2 "Stopping, Standing, and Parking" of Chapter 14 "Traffic and Vehicles," and Article 4 "Supplementary District Regulations" and Article 8 "Off-Street Parking and Loading" of Chapter 16 "Zoning Regulations"; Relocating and Updating Outdoor Lighting Regulations; Updating Fence Regulations; Providing for Repeal of Conflicting Ordinances; providing for severability; providing for inclusion in Code; and providing for an effective date. - Gianni Gallier, Senior Planner, Development and Neighborhood Services.

Ms. Moorer read the ordinance by title.

Mr. Gallier explained the changes listed in the ordinance. He provided some details and examples of changes such as fences, lighting, parking, and loading by page.

Staff recommended approval.

Councilmember Noble suggested considering additional parking for the increase of electric bikes.

Motion made by Councilmember Noble, Seconded by Councilmember Tharp to approve Ordinance 2024-19 on First Reading.

Voting Yea: Councilmember Noble, Councilmember Tharp, Councilmember Diaz, and Councilmember Bousquet.

11. Ordinance 2024-28: First Reading: Amending Chapter 9 "Miscellaneous Offenses," Article I "in General," Division 1 "Generally," Section 9-9 "Prohibition of lodging on public lands or in the open," to include issuance of a trespass warning as a possible consequence for violation of this section; amending Chapter 11 "Streets, sidewalks and other public places," Article I "in General" Section 11-4 "Administration of provisions" to clarify who administers the provisions of this Chapter, adding Section 11-7 "Facility Rules," and adding Section 11-8 "Trespass warnings on public property and other property generally open to the public;" providing for severability, conflicts, codification, and an effective date. - Christy Goddeau, City Attorney.

Ms. Moorer read the ordinance by title.

Ms. Goddeau briefly explained changes to Chapter 9 regarding some changes that would affect trespassing and public facilities. She stated the ordinance prepared the City for any future issues and the ordinance was reviewed by Palm Beach County Sheriff's legal team.

Staff recommended approval.

Motion made by Councilmember Noble, Seconded by Councilmember Diaz to approve Ordinance 2024-28 on First Reading.

Voting Yea: Councilmember Noble, Councilmember Tharp, Councilmember Diaz, and Councilmember Bousquet.

12. Ordinance 2024-29: First Reading: Amending the City of Greenacres budget for the fiscal year beginning October 1, 2024, and ending September 30, 2025, inclusive; providing for repeal of conflicting ordinances; providing for severability; and providing for an effective date. - Teri Beiriger, Director of Finance.

Ms. Moorer read the ordinance by title.

Ms. Beiriger stated the adjusted amounts covered vehicle replacement, grant expense, and engineering and permitting. She stated the expense was left off, but the revenue remained. The total adjustment was \$739,000.

Staff recommended approval.

Motion made by Councilmember Diaz, Seconded by Councilmember Bousquet to approve Ordinance 2024-29 on First Reading.

Voting Yea: Councilmember Noble, Councilmember Tharp, Councilmember Diaz, and Councilmember Bousquet.

13. QUASI JUDICIAL: PUBLIC HEARING: Resolution 2024-65: Blossom Trail Plat: The Blossom Trail (aka Nash Trail) project was approved on January 3, 2022, through Resolutions 2021-30 and 2021-31 and is to be located on the west side of Haverhill Road, north of Nash Trail, south of the Lake Worth Drainage District L-15 Canal, and east of 52nd Drive South. The project will consist of seventy-six (76) Single-Family homes with a Zero-Lot Line design and 154 townhouse units, all within a Planned Unit Development (PUD) on a 33.06-acre site. - Gianni Gallier, Senior Planner, Development and Neighborhood Services.

Mr. Gallier read the Quasi-Judicial Hearing process for the public.

Ms. Moorer swore in four persons.

Ms. Moorer read the resolution by title.

The Council had no ex-parte communications.

Mr. Yoan Machado, WGI, Inc. stated the presentation had not changed since the first hearing. He stated the plat was the engineering plans for the project.

Councilmember Tharp questioned when the completion was and move in date for residents.

Mr. Zachary Griffin, Forestar, stated they anticipated 6 to 12 months. Mr. Gallier showed the site plan map and stated it was approved and cleared up by all agencies.

Staff recommended approval.

Mayor Shaw questioned the price range of the properties. Mr. Griffin stated the ranges were around \$300-600K.

Motion made by Councilmember Tharp, Seconded by Councilmember Bousquet to approve Resolution 2024-65.

Voting Yea: Councilmember Noble, Councilmember Tharp, Councilmember Diaz, and Councilmember Bousquet.

DISCUSSION ITEM - None.

COMMENTS FROM THE PUBLIC ON NON-AGENDA ITEMS

None.

CITY MANAGER'S REPORT

14. Community & Recreation Services Report.
15. Development and Neighborhood Services Report.
16. Finance Report.
17. Fire Rescue Report.
18. Information Technology Report.
19. Palm Beach Sheriff's Office - District 16 Report.
20. Public Works Report.
21. Purchasing Report.
22. Youth Programs Report.

Ms. McCue complimented Mr. Cedeno on receiving a grant in the amount of \$90,000 to clear the nine acres of land to build the EOC building.

Ms. McCue also updated the Council on the Youth Programs building, Chickasaw Road project, the Senior Thanksgiving Dinner at the Community Center, Breakfast with Santa was scheduled for December 8 and Holiday in the Park was December 14.

CITY ATTORNEY'S REPORT

None.

MAYOR AND CITY COUNCIL REPORT

The Council wished everyone a Happy Thanksgiving.

Mayor Shaw stated the award ceremony for the Firefighters was a great event and program.

ADJOURNMENT

6:51PM

Chuck Shaw
Mayor

Quintella Moorer, MMC
City Clerk

Date Approved: _____



ITEM SUMMARY

MEETING DATE: December 16, 2024
FROM: Andrea McCue, City Manager, Administration
SUBJECT: Resolution 2024-67, City of Atlantis – FY25 Agreement Increase

BACKGROUND

The City entered into an agreement with the City of Atlantis for fire protection and emergency medical services on May 16, 2012 and the agreement was subsequently renewed and amended for a 10 year period on August 2, 2021.

ANALYSIS

The agreement provides that the annual cost adjustment will be based on the percent change as reflected in the US Dept. of Labor, Consumer Price Index (CPI, for All Urban Consumers, All Items, for the Miami-Fort Lauderdale area from February of the prior year to February of the current year, or three percent (3%) whichever is greater. The City and the City of Atlantis have agreed to increase the cost for services for FY25 by 3%.

FINANCIAL INFORMATION

The 3% cost increase is included in the FY25 budget.

LEGAL

The City Attorney has reviewed the item and supporting documents for legal sufficiency and compliance.

STAFF RECOMMENDATION

Staff is recommending approval of Resolution 2024-67.

RESOLUTION NO. 2024-67**A RESOLUTION ADOPTED BY THE CITY COUNCIL OF THE CITY OF GREENACRES, FLORIDA, APPROVING THE FISCAL YEAR 2025 INCREASE FOR FIRE PROTECTION AND EMERGENCY MEDICAL SERVICES BY AND BETWEEN THE CITY OF GREENACRES AND THE CITY OF ATLANTIS, PROVIDING FOR AN EFFECTIVE DATE.**

WHEREAS, on May 16, 2012, the City of Greenacres entered an Interlocal Agreement for fire protection and emergency medical services with the City of Atlantis; and

WHEREAS, on August 2, 2021, the City of Greenacres and the City of Atlantis amended the Agreement to extend the term, address the cost for services for the new term, and make other administrative amendments; and

WHEREAS, the amended agreement provides that the annual cost adjustment will be based on the percent change as reflected in the United States Department of Labor, Consumer Price Index (CPI), for All Urban Consumers, All Items, for the Miami-Fort Lauderdale area (the "Interlocal CPI"), from February of the prior year to February of the current year, or three percent (3%) whichever is greater; and

WHEREAS, the City has seen a substantial increase in the CPI consistent with overall inflation throughout the State and nation; and

WHEREAS, the City of Greenacres and the City of Atlantis have agreed to increase the cost for services for FY25 by 3%; and

WHEREAS, the City of Greenacres and the City of Atlantis have determined that the agreed upon cost increase for FY25 is in the best interests of the Cities and serves a valid public purpose.

Resolution No. 2024-67 | City of Atlantis FY25 Agreement Increase

Page No. 2

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GREENACRES, FLORIDA, THAT:

SECTION 1. This Resolution shall become effective on October 1, 2024.

RESOLVED AND ADOPTED this 16th day of December 2024

Chuck Shaw, Mayor

Voted:
Judith Dugo, Deputy Mayor

Attest:

Quintella Moorer, City Clerk

Voted:
John Tharp, Council Member *District I*

Voted:
Peter Noble, Council Member, *District II*

Voted:
Susy Diaz, Council Member, *District IV*

Voted:
Paula Bousquet, Council Member, *District V*

Approved as to Form and Legal Sufficiency:

Glen J. Torcivia, City Attorney



ITEM SUMMARY

MEETING DATE: December 16, 2024
FROM: Andrea McCue, City Manager
SUBJECT: Education Advisory Committee – Marcia Merritt

BACKGROUND

The City's Education Advisory Committee was established through Resolution 2023-31. The Education Advisory Committee promotes and provides public awareness for education accomplishments of students, educators, and all schools located within the City. The Education Advisory Committee has nine (9) regular members appointed and approved by the City Council. The membership is comprised of one (1) councilmember to serve as liaison, one (1) student from John I. Leonard to serve as liaison, one (1) middle school student from the City's Youth Program to serve as liaison and the City's Community Services Coordinator will serve as the Committee Coordinator. Five (5) regular members will serve a three (3) year term and four (4) regular members will serve two (2) year terms.

ANALYSIS

There is currently one (1) application. Marcia Merritt is a Greenacres resident and has experience as a vocational counselor, program administrator for Department of Labor Youth Programs, administrator to JFK Medical Center, consultant to healthcare facilities, and adjunct instructor in health related subjects at several colleges and universities.

FINANCIAL INFORMATION

N/A

LEGAL

The appointment procedure is in compliance with City Codes.

STAFF RECOMMENDATION

Staff recommends appointing Marcia Merritt for a two (2) year term to serve as board member of the Education Advisory Committee.



ITEM SUMMARY

MEETING DATE: December 16, 2024

FROM: Andrea McCue, City Manager

SUBJECT: Planning and Zoning Board of Appeals Re-Appointment –
Dannette Fitzgerald, Ann Edmundson, and Robert Clements

BACKGROUND

Pursuant to Ordinance 2021-16 which established a Planning and Zoning Board of Appeals (PZBA) to review and make recommendations to City Council for annexations, rezoning, special exceptions, site plans, site plan amendments, and zoning text amendments. The PZBA has seven (7) members appointed and approved by the City Council. The membership is comprised of five (5) regular members and two (2) alternate members. Each member serves a three (3) year terms.

ANALYSIS

There is currently two (2) Regular Members and one (1) Alternate Member who's term's will be expiring on the Planning and Zoning Board of Appeals as of January 2024. Ms. Fitzgerald, Ms. Edmundson and Mr. Clements are residents of Greenacres and have expressed an interest in serving another three (3) year term.

FINANCIAL INFORMATION

N/A

LEGAL

The appointment procedure is in compliance with City Codes.

STAFF RECOMMENDATION

Staff recommends re-appointing Ms. Fitzgerald, and Ms. Edmundson to serve another three-year term as Regular Members and Mr. Clements to serve another three-year term as a Alternate Member of the Planning and Zoning Board of Appeals.

ORDINANCE NO. 2024-19

AN ORDINANCE ADOPTED BY THE CITY COUNCIL OF THE CITY OF GREENACRES, FLORIDA AMENDING THE CODE OF ORDINANCES AT ARTICLE II “STOPPING, STANDING, AND PARKING” OF CHAPTER 14 “TRAFFIC AND VEHICLES,” AND AT ARTICLES IV “SUPPLEMENTARY DISTRICT REGULATIONS” AND VIII “OFF-STREET PARKING AND LOADING” OF CHAPTER 16 “ZONING REGULATIONS”; RELOCATING AND UPDATING OUTDOOR LIGHTING REGULATIONS; UPDATING FENCE REGULATIONS; PROVIDING FOR REPEAL OF CONFLICTING ORDINANCES; PROVIDING FOR SEVERABILITY; PROVIDING FOR INCLUSION IN CODE; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City of Greenacres, Florida (the “City”) is a duly constituted municipality having such home rule power and authority conferred upon it by the Florida Constitution and Chapter 166, Florida Statutes; and

WHEREAS, the Department of Development & Neighborhood Services has submitted a request for a Code Text Amendment to amend Chapter 16, Article VIII, Off-Street Parking and Loading Regulations; to relocate and amend the outdoor lighting regulations into a new Chapter 16, Article IV, Division 12, Section 16-767, Outdoor Lighting; to amend fence regulations within Chapter 16, Article IV, Division 2, Section 16-630, Fences; and to amend regulations and definitions within Chapter 14, Article II, Stopping, Standing, Parking; and

WHEREAS, it has been determined, in accordance with the Development & Neighborhood Services Staff Report and Recommendation, “Exhibit A” (attached), that the proposed amendments to the City’s Code of Ordinances are appropriate; and

WHEREAS, the Development Review Committee provided its recommendation regarding the proposed amendment to the Code of Ordinances; and

WHEREAS, the Planning and Zoning Board of Appeals, after notice and public hearing, has considered the proposed amendment to the Code of Ordinances, more specifically described herein, and submitted its recommendation to the City Council; and

WHEREAS, the City Council, after notice and public hearing, has considered the proposed amendment to the Code of Ordinances, the recommendations of the P Planning and Zoning Board of Appeals, and all public comments; and

WHEREAS, the City Council finds that the proposed amendment to the Code of Ordinances is consistent with the City of Greenacres Comprehensive Plan; and

WHEREAS, the City Council desires to amend the Code of Ordinances in order to incorporate the above-described amendment; and

WHEREAS, the City Council deems approval of this Ordinance to be in the best interest of the health, safety, and welfare of the residents and citizens of the City of Greenacres and the public at large.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF GREENACRES, FLORIDA, AS FOLLOWS:

Section 1. Chapter 14, Article II is hereby amended as follows:

Sec. 14-25. Definitions.

The following terms, words and phrases when used in this article shall have the meanings ascribed to them in this section or as defined elsewhere in this code, except where the context clearly indicates a different meaning. Any terms, words, or phrases not herein defined shall have the meanings ascribed to them in F.S. Chapters 316 and 320 as the same may be amended from time to time.

Boat shall mean any and every description of watercraft, barge, and airboat, other than a seaplane on the water, used or capable of being used as a means of transportation on water and is synonymous with vessel.

Commercial lettering shall mean letters, numbers, symbols or combinations thereof which advertise a trade; business; industry or other activity for profit; a product; commodity; or service. The

term shall not include bumper stickers affixed to bumpers only; the decal or plate commonly applied to a motor vehicle by a motor vehicle dealer; or lettering for any government service.

Commercial vehicle shall mean any bus, step van, trailer, utility trailer, truck tractor, tow truck, agricultural, construction, or industrial equipment or motor vehicle designed, intended or used for transportation of people, goods or things for profit, or any vehicle displaying upon which commercial lettering, as defined herein, has been affixed. The term shall also include, but shall not necessarily be limited to any motor vehicle with tools, building materials or merchandise visible from the street or from abutting residential property. The following factors will be considered when determining commercial status: (1) Outside lettering designating a business of any kind; (2) use of vehicle; and (3) size of vehicle.

Construction and industrial equipment shall mean bulldozers, drag lines, cranes, forklifts, earth moving equipment, mixers, drilling equipment, bucket trucks, farm tractors and implements normally used in farming, excavation and/or construction activities.

Gross vehicle weight rating (GVWR) shall mean the maximum operating weight of a vehicle as specified by the manufacturer including the vehicle's chassis, body, engine, engine fluids, fuel, accessories, driver, passengers and cargo but excluding that of any trailers.

Impervious surface means a surface such as concrete, asphalt, paver block or other surface which completely repels water, including "ribbons" which provide an impervious surface upon which tires are fully supported. This definition does not include loose materials such as mulch, river rock, shell rock or lime rock alone.

Motor vehicle shall mean any self-propelled vehicle not operated upon rails or guideway, but not including any bicycle, motorized scooter, electric personal assistive mobility device, or moped.

Owner shall mean a person who holds the legal title of a vehicle, or in the event a vehicle is the subject of an agreement for the conditional sale or lease thereof with the right of purchase upon performance of the conditions stated in the agreement and with an immediate right of possession vested in the conditional vendee or lessee, or in the event a mortgagor of a vehicle is entitled to possession, then such conditional vendee, or lessee, or mortgagor shall be deemed the owner, for the purposes of this chapter.

Recreational vehicle shall mean any travel trailer, camping trailer, truck camper, motor home, private motor coach, van conversion, swamp/dune buggy, sport-type recreational vehicles and trailers, race cars, off-road motorcycles and motor vehicles which are used for recreational purposes only.

Swale means that portion of the public right-of-way from the edge of the improved roadway to the edge of the sidewalk, inclusive, or in the alternative, from the edge of the improved roadway to the edge of the right-of-way (if no sidewalk).

Trailer shall mean any vehicle with or without motive power, other than a pole trailer, designed for carrying persons or property and for being drawn by a motor vehicle.

Truck shall mean any motor vehicle designed, used, or maintained primarily for the transportation of property.

Sec. 14-26. Designation of restricted, limited areas.

- (a) The city manager shall designate, upon the advice of the city traffic engineer or engineering consultant, places where the parking, standing or stopping of a motor vehicle shall be restricted or limited and signs giving notice of such restrictions or limitations shall be appropriately erected.

- (b) Fine for violations of this section. A violator of this section shall pay a penalty in accordance with Chapter 2 Section 2-65 of the Greenacres Code of Ordinances. The PBSO may also authorize the towing of a vehicle in violation of this section. When any vehicle found in violation of this chapter has been towed away on the order of a sheriff's deputy, it shall be the duty of the owner thereof to pay the towing charges necessary and reasonably incurred, including towing and wrecker charges and storage.

Sec. 14-27. Reserved.

Sec. 14-28. Parking of motor vehicles, boats and trailers.

(a) *Parking on rights-of-way.*

- (1) The parking, standing or stopping of a boat; bus; truck with a gross vehicle weight rating in excess of ten thousand (10,000) pounds, or rated over one (1) ton, or height in excess of seven (7) feet including any load, bed or box, or length in excess of twenty-two (22) feet; truck tractor; trailer; semi-trailer; pole trailer; step-van; commercial vehicle; recreational vehicle; or construction and industrial equipment as previously defined, for a period exceeding one (1) hour in any twenty-four-hour period is prohibited on all public streets, alleys or rights-of-way therewith within the city.
- (2) The prohibitions in section 14-28 (a) shall not apply to motor vehicles which are temporarily parked for the purpose of loading and unloading materials or equipment or making service calls, however, the duration of such temporary parking shall not exceed four (4) hours in any twenty-four-hour period.
- (3) The prohibitions in section 14-28 (a) shall not apply to motor vehicles which have become disabled; however, the duration of such temporary parking shall not exceed four (4) hours after which the vehicle must be removed by wrecker towing if necessary, regardless of the nature of the emergency.
- (4) The parking of non-prohibited vehicles shall be done in a safe manner so as not to cause hazards such as encroachment on sidewalks, obstruction of visibility to motorists utilizing the roadway, or in general affecting the ability of motorists to safely use the roadway. The parking of non-prohibited vehicles shall not obstruct driveways or impede the ability of the abutting property owner to maintain the right-of-way strip.
- (5) No person shall park a vehicle upon any right-of-way for the purpose of advertising any place of business or service, displaying the vehicle for sale, repairing the vehicle except repairs necessary for meeting an emergency, or selling merchandise from the vehicle, except when authorized or licensed under the Code or other ordinances of the city.
- (6) Parking on swales, consent of owner required; emergencies exempted. It shall be unlawful to stop, park or drive a motor vehicle upon the unpaved portion of the street right-of-way within the city without the express consent of the owner of the property abutting said right-of-way. The driver of any motor vehicle who stops, parks or drives upon the unpaved portion of the street right-of-way because of an actual emergency which requires such action shall be exempt from the provisions of this section
- (7) Fine for violations of this section. A violator of this section shall pay a penalty in accordance with Chapter 2 Section 2-65 of the Greenacres Code of Ordinances. The PBSO may also authorize the towing of a vehicle in violation of this section. When any vehicle found in

violation of this chapter has been towed away on the order of a sheriff's deputy, it shall be the duty of the owner thereof to pay the towing charges necessary and reasonably incurred, including towing and wrecker charges and storage.

(b) *Parking on private property.*

- (1) The parking of motor vehicles is allowed on private property within residential districts and on residential properties within mixed development and commercial districts subject to the following restrictions:
 - a. The plot of land must be improved with a residence.
 - b. The vehicle is parked in a safe manner so as not to cause hazards such as encroachment on sidewalks, or roadways, or obstructing visibility of motorists.
 - c. The motor vehicle cannot be inoperative, wrecked, junked, partially dismantled, or abandoned, and is licensed and registered as required by state law, and is used by the resident of the premises or a guest thereof.
 - d. The motor vehicle, or any portion thereof, cannot have a gross vehicle weight rating in excess of ten thousand (10,000) pounds, or rated over one (1) ton, or height in excess of nine (9) feet including any load, bed or box, or length in excess of twenty-two (22) eleven thousand (11,000) pounds, or a rating of over one (1) ton, or a height in excess of ten (10) feet including any load, bed or box, or a length in excess of twenty-six (26) feet, including any load, bed, or box.
 - e. The vehicle cannot be; a bus, a trailer except as allowed by section 14-28 (c), a semi-trailer, a pole trailer, a tow truck, or construction and industrial equipment.
 - f. The motor vehicle must be parked in a garage/carport or on a driveway that has been designed and permitted for that purpose except for those properties that do not have an impervious driveway and were originally constructed without such driveway.
- (2) The prohibitions in section 14-28 (b) shall not apply to motor vehicles which are temporarily parked for the purpose of loading and unloading materials or equipment or making service calls, however, the duration of such temporary parking shall not exceed eight (8) hours in any twenty-four-hour period.
- (3) The prohibitions in section 14-28 (b) shall not apply to motor vehicles which have become disabled, however, the duration of such temporary parking shall not exceed eight (8) hours after which the vehicle must be removed by wrecker towing if necessary, regardless of the nature of the emergency.
- (4) The prohibitions of section 14-28 (b) shall not apply to the temporary parking of construction vehicles where construction is underway for which a current and valid building permit has been issued by the city and the building permit is displayed on the premises.
- (5) Performing mechanical or other repair work on a motor vehicle parked on private property within the residential, mixed development residential, or mixed development commercial zoning districts is prohibited unless done in a garage. This prohibition does not extend to minor maintenance such as oil and tire changes or emergency repairs lasting no more than twenty-four (24) hours on a vehicle owned by a resident of the property where the repairs are made.

(c) *Parking and storage of boats, trailers and recreational vehicles.*

- (1) Boats, trailers and recreational vehicles may be parked on private property in residentially zoned districts within the city subject to the following restrictions:
 - a. The plot of land must be improved with a residence;
 - b. The boat, trailer or recreational vehicle must be licensed and registered as required by state law;
 - c. The boat, trailer or recreational vehicle must not be inoperative, wrecked, junked, partially dismantled or abandoned;
 - d. The boat, trailer or recreational vehicle must be owned or used by a resident of the premises;
 - e. The boat, trailer or recreational vehicle must not be used for living, sleeping or housekeeping purposes;
 - f. Notwithstanding subsection i. below, the boat, trailer or recreational vehicle must be parked in the rear yard or side yard not projecting beyond the front roof line, must have a height at or below eleven (11) feet, must be setback a minimum of four (4) feet from the building wall of any abutting property, and must be effectively screened from view of surrounding properties and streets with an opaque wall, fence or dense hedge a minimum of six (6) feet in height;
 - g. The total of all boats, trailers and recreational vehicles, excluding those stored in a closed garage, shall be limited to two (2);
 - h. The parking, storing or keeping of boats, trailers and recreational vehicles shall not cause other vehicles to be parked on sidewalks or in rights-of-way so as to create a hazard and shall not reduce the required number of parking spaces for any dwelling by more than one (1) space; and
 - i. One (1) boat, ~~or trailer~~ or recreational vehicle but not more than one (1) in total may be parked in a required front yard area between the structure and the street line, property line or right-of-way line, however, it may not be greater than ten (10) feet in height or twenty-six (26) feet in length including motors and trailer tongues;
 - j. All boats, ~~trailers~~, and recreational vehicles must be parked on an impervious surface if parked in the front yard.
- (2) Fine for violations of this section. A person violating the provisions of section 14-28 (b) and 14-28 (c) shall be subject to the provisions set forth in chapter 2, ~~article III, division 2~~ of this Code.

Sec. 14-29. Reserved.

Section 2. Chapter 16, Article IV, Division 2, Section 16-630(h) is hereby amended as follows:

- (h) *Fences and walls.* The provisions contained herein shall apply to all walls, fences, and hedges on property within the city:
 - (1) *Permit required.* Any person proposing to erect, install, relocate, reconstruct or alter a wall or fence within the city shall make application to the building development and neighborhood services department for a permit. The application shall contain a plan showing the location and type of construction proposed for such wall or fence.
 - (2) *Location restricted.* All walls and fences are to be erected inside the property lines.

- (3) *Materials generally.* All fences and walls shall be adequately secured and designed to withstand stresses to which they may reasonably be subjected and shall be constructed of materials as reasonably determined by the building development and neighborhood services department. Both sides of any wall shall be properly finished with paint, stucco, or other commonly accepted materials. Slats or added materials used in fences shall match the color of the fence.
- (4) *Prohibited materials.* No wall or fence shall be constructed of any of the following:
- Electrically charged materials.
 - Barbed wire for residential uses in residential zoning districts. Barbed wire shall be permitted for nonresidential uses located in a residential district and in all commercial districts, provided the barbed wire is installed on a masonry wall that is a minimum of six (6) feet in height. The barbed wire shall consist of three (3) strands at a forty-five (45) degree angle pointed towards the property and shall be a maximum two (2) feet in height.
 - Except for the barbed wire provisions noted in subsection (b) above, walls, fences or similar structures shall not contain any substance such as broken glass, spikes, nails, or similar materials which may inflict pain or injury to any person or animal.
- (5) *Maintenance.* All walls and fences shall be maintained by the owner or owners thereof, and all supports and bracing shall be placed toward the interior of the property on all portions in which the wall or fence faces road right-of-way.
- (6) *Residential zoning districts.* Fences, walls and hedges shall be limited in height as follows:
- Yard, front:* fences located in the yard, front shall not exceed ~~three (3) feet in height, except that chain link fences may be used not exceeding four (4) feet in height, so long as the same are not covered with vines or plants so as to obstruct vision.~~ Fences taller than four (4) feet in height shall meet the established build to line of the existing residential structure. Fences on vacant lots shall be permitted to meet the required front setback of the existing zoning district, but are required to be moved to meet the build to line upon development of the property.
 - Yard, side and rear:* not to exceed six (6) feet in height. Within a visibility triangle as defined in Section 16-948, no fence, wall or hedge exceed three (3) feet in height when it is located within a visibility triangle as defined in section 16-967 of this Code, except that chain link fences may be used not exceeding four (4) feet in height so long as fence, wall, or hedge shall exceed three (3) feet in height, except chain link fences which are permitted up to a maximum height of four (4) feet, provided they are not covered with vines or plants, or any opaque material so as to obstruct vision.
 - Corner lots and rear of lots on street:* all fences and walls shall be located a minimum of one and one-half (1.5) feet inside the property lines for parcels abutting the right-of-way on the side, corner. For parcels abutting the right-of-way on the side or rear, within a visibility triangle as defined in Section 16-948, no fence, wall or hedge exceed three (3) feet in height when it is located within a visibility triangle as defined in section 16-967 of this Code, except that chain link fences may be used not exceeding four (4) feet in height so long as fence, wall, or hedge shall exceed three (3) feet in height, except chain link fences which are permitted up to a maximum height of four (4) feet, provided they are not covered with vines or plants, or any opaque material so as to obstruct vision. Fences located outside

- of the ~~safe sight~~ visibility triangle can be erected at the permitted maximum height for the yard area.
- d. *Fences for recreational and athletic facilities (excluding swimming pools) in all yards:* not to exceed eight (8) feet in height. However, chain link fences, without slats, may be constructed up to a maximum of ten (10) feet in height ~~and shall be black or green vinyl coated.~~ Within a visibility triangle as defined in Section 16-948, no ~~In no case shall a fence, wall or hedge exceed three (3) feet in height when it is located within a visibility triangle as defined in section 16-967 of this Code, except that chain link fences may be used not exceeding four (4) feet in height so long as fence, wall, or hedge shall exceed three (3) feet in height, except chain link fences which are permitted up to a maximum height of four (4) feet, provided they are not covered with vines, plants, or any opaque material so as to obstruct vision. This subsection applies to residential and non-residential uses in residential zoning districts.~~
- e. Non-residential uses in residential zoning districts. Side and rear setback areas and in rear setback areas of lots facing streets in both front and rear, chain link security fencing, without slats, may be constructed to a maximum of eight (8) feet in height ~~and shall be black or green vinyl coated.~~
- (7) *Nonresidential zoning districts.* Fences and walls in nonresidential zoning districts may be erected or maintained to a height not exceeding eight (8) feet.
- a. Fences or walls shall not be erected forward of the required front build to line.
- b. Athletic facilities. Fences for tennis, racquetball, baseball, and softball facilities shall not exceed a height of fifteen (15) feet. Fences for all other athletic facilities shall not exceed a height of ten (10) feet. Backstops are exempt from fence height requirements.
- (8) *Zero lot line development.* Fences located within zero lot line developments shall adhere to the following additional requirements:
- a. A four-foot wide gate must be provided if the roof drainage and wall maintenance easement is crossed by the fence. The gate must be located in this easement or as otherwise provided by the home owners association documents.
- b. In general, fencing shall not be located parallel to, and more than six (6) inches inside of, the roof drainage and wall maintenance easement since this would obstruct firefighting operations. The fence may, however, be located directly along the property line. In the rear yard, the fence shall be located either at least five (5) feet from the neighbor's zero lot line or not more than six (6) inches from the neighbor's zero lot line.
- c. In any case, where parallel to the neighbor's house wall along the neighbor's zero lot line, the fence shall be either omitted or located at least ten (10) feet from the neighbor's house wall to allow the neighbor to maintain the house and also so as to not obstruct firefighting operations.
- (9) *Chain link fences.* Chain-link fences shall be vinyl coated, utilizing black or dark green colors, ~~excluding single family and duplex dwelling units.~~
- (10) *Measurement of height.* The height of fences and walls, including landscape berms and other means of increasing elevation, shall be measured from the average elevation of the property line where the improvements are to be installed.

- (11) *Fence height exemptions.* Fences located within the city's athletic facilities are exempt from the fence height limitations of this section. Fences for schools, public and private, are also exempt from the height limitations of this section, but shall be no taller than eight (8) feet in height along each perimeter, unless exempted by state law.
- (12) *Screening and security for certain occupancies.* Uses creating negative off-site visual impacts as determined by the city council shall be surrounded by a decorated solid block wall a minimum six (6) feet in height to completely block a view thereof from outside such wall. All security fences shall be of chain link construction with a minimum height of six (6) feet and a maximum height of eight (8) feet.
- (13) *Protection of drainage easements.* Construction of any type, or the planting of trees or shrubs, on drainage easements is prohibited.
- (14) *Fences along public rights-of-way.*
- a. For all fences, walls and hedges, a ~~safe-sight~~ visibility triangle shall be provided at all intersections of driveways and public or private roads. Fences, walls and hedges installed pursuant to this section shall be subject to the ~~site~~ visibility triangle requirements. The planning and engineering department shall establish minimum standards for ~~safe-sight~~ visibility triangles.
 - b. Additional materials shall not be permitted to be attached or placed on the top of any fence or wall to extend the height taller than six (6) feet.
 - c. Fences along rights-of-way shall not be in condition of ill-repair or lack of maintenance, such condition is deemed to be unsafe and creates a safety hazard.

Section 3. Chapter 16, Article IV is hereby amended by revising Division 11 and adding a new Division 12, Section 16-767 (Section 16-767, previously reserved, is being repurposed to establish the new outdoor lighting regulations), as follows:

DIVISION 11. SALE OR DISPENSING OF CONTROLLED SUBSTANCE

{Sec. 16-763 through 16-765 have been omitted for brevity.}

Secs. 16-766, ~~16-767~~. Reserved.

DIVISION 12. – OUTDOOR LIGHTING

Sec. 16-767. Outdoor lighting.

(a) Purpose and Intent.

The purpose of this section is to regulate outdoor lighting to ensure the safety of pedestrians, motorists, and cyclists while minimizing adverse impacts on adjacent properties. This section is designed to preserve, protect, and enhance the nighttime use and enjoyment of all properties through appropriate lighting practices and systems. These lighting requirements shall be applicable to all installations of site and building lighting, including those installed by local government entities or utility service providers in areas outside of public rights-of-way. More specifically, this section is intended to:

(1) Ensure that all site lighting is designed and installed to maintain safe and adequate lighting levels on site while limiting negative lighting impacts on adjacent lands;

(2) Prevent excessive light spillage and glare directed at adjacent properties and motorists; and

(3) Implement energy-efficient lighting practices that conserve energy and resources while maintaining safety, security, and productivity.

(b) Photometric Plan Requirements.

- (1) All site and development plan and building permit applications that include the use of external luminaries, or luminaries visible from the exterior of a structure shall include a photometric plan with the footcandle output of all proposed and existing luminaries on-site. On-site lighting to be included in the calculations shall include, but is not limited to, lighting for the parking lot, canopies, recessed lighting along the building and/or overhang. Each plan shall include any calculations or modifications required to comply with federal, state, and local laws and/or regulations that may apply. The photometric plans shall be consistent with the requirements for site and development plans and include the following:
 - a. The location and height above grade of all proposed and existing light fixtures on the subject property.
 - b. A table showing the average, minimum, and maximum foot-candles, average to minimum ratio, and maximum to minimum ratio on the site, and maximum luminaire heights.
 - c. Manufacturer's catalog cuts that provide a description of the luminaries, including wattage, lumen output, correlated color temperature, lamps, and mounting devices.
 - d. Control descriptions including type of controls (timer, motion sensor, time clock, etc.), the light fixtures to be controlled by each type, and control schedule when required.
 - e. All photometric plans must be signed and sealed by a registered design professional per Florida Statutes.
 - f. A certificate of compliance signed and sealed by a registered design professional per Florida Statutes, must be submitted prior to the issuance of a certificate of occupancy/finalizing of the permit.

(c) Standards.

- (1) Measurement. All lighting levels shall be measured at grade level except for the purpose of measuring light spillage where the light meter shall be placed seven (7) feet above the grade level at the property line. Lighting levels shall be certified prior to the issuance of a certificate of occupancy. Minimum intensity shall be measured within any area of the property intended for pedestrians, site activity, and vehicular use by using measurement equipment built for this purpose.
- (2) Light Confinement. All outdoor lighting shall be Dark Sky certified and utilize full cutoff luminaries, as defined by the Illuminating Engineering Society of North America (IESNA), ensuring no light is directed skyward. Parking lot lighting shall be installed at a 90-degree angle. Only lighting used to accent architectural features, landscaping or art may be directed upward, provided that such accent lighting fixture is shielded and directs the light only onto the surface to be illuminated.
- (3) Design. Lighting shall be used to provide safety while accenting key architectural elements and emphasizing landscape features. Light fixtures should be thoughtfully integrated into the overall design, serving as complementary elements that enhance the project's aesthetic. This may be accomplished through careful selection of style, material, or color. All light fixtures located

within 50 feet of any residential use or residential property boundary shall not exceed 20 feet in height.

(4) The following lights are prohibited:

- a. Lights that present a safety hazard through the creation of observable glare or movement.
- b. Unshielded lights, which are visible within the normal range of vision from any street right-of-way or adjacent property.
- c. Any search, beacon, or strobe light.
- d. Lights which resemble any type of authorized traffic control sign, signal, or device, or that may mislead or confuse vehicular traffic.

(5) At no time shall 0.3 footcandles intensity be exceeded at the residential property line.

(6) The term "Open" in Table 16-1335(15)(b) shall mean from ½-hour before uses on site are operating until dawn and from dusk until ½-hour after uses on site are operating. The term "Closed" shall mean all other times between dusk and dawn when uses onsite are not operating.

(7) The use of sensor technologies, timers, or other methods to activate lighting when needed is required to conserve energy, ensure safety, and promote compatibility between different land uses.

(d) Illumination Levels and Luminaire Heights.

For their respective uses and districts, TABLE 16-767(d)(1) and TABLE 16-767(d)(2), specifies the minimum and maximum illumination levels, average ratios, and maximum height for any freestanding or structure-mounted luminaires.

TABLE 16-767(d)(1): LIGHTING STANDARDS; RESIDENTIAL USES							
District	Maximum Luminaire Heights	Minimum Average Intensity in Footcandles	Maximum Average Intensity in Footcandles	Maximum to Minimum Ratio in Parking Area	Spill Onto Private, Local, and Collector Roads	Spill Onto Arterial Roads & Non-residential	Spill at all Residential Property Lines
AR, RE	<u>20'</u>	<u>N/A</u>	<u>0.5</u>	<u>12:1</u>	<u>Not to exceed 0.8-foot candles @ edge of pavement</u>	<u>Not to exceed 1.6-foot candles @ edge of pavement</u>	<u>Not to exceed 0.3-foot candles</u>
RL, RM, RH, RMH	<u>20'</u>	<u>1.0</u>	<u>2.0</u>				
MXD	<u>20'</u>	<u>1.0</u>	<u>2.0</u>				

TABLE 16-767(d)(2): LIGHTING STANDARDS; NON-RESIDENTIAL USES							
District	Maximum Luminaire Heights	Minimum Average Intensity in Footcandles (Open/Closed)	Maximum Average Intensity in Footcandles	Maximum to Minimum Ratio in Parking Area	Spill Onto Private, Local, and Collector Roads	Spill Onto Major Roads & Non-residential	Spill at All Residential Property Lines
OPI	<u>20 feet</u>	<u>2.0/0.5</u>	<u>5.0</u>	<u>12:1</u>	<u>Not to exceed</u>	<u>Not to exceed 1.6-</u>	<u>Not to exceed 0.3-</u>
CN	<u>25 feet</u>	<u>2.0/0.5</u>	<u>5.0</u>				

<u>CG</u>	<u>30 feet</u>	<u>2.0/0.5</u>	<u>10.0</u>		<u>0.8-foot candles @ edge of pavement</u>	<u>foot candles @ edge of pavement</u>	<u>foot candles</u>
<u>CI</u>	<u>35 feet</u>	<u>2.0/0.5</u>	<u>10.0</u>				
<u>MXD</u>	<u>20 feet</u>	<u>2.0/0.5</u>	<u>5.0</u>				
<u>GU</u>	<u>20 feet</u>	<u>1.0/0.5</u>	<u>5.0</u>				
<u>RE, RL, RM, RH</u>	<u>20 feet</u>	<u>1.0/0.5</u>	<u>5.0</u>				

Section 4. Chapter 16, Article VIII, is hereby amended as follows:

Sec. 16-1331. Purpose and intent.

The purpose and intent of this article is to set forth regulations regarding the location, number, size, orientation, and maintenance lighting of all off-street parking spaces, loading spaces, aisles, driveways, areas and accessways required to be provided within the city. Regulations for off-street parking and loading areas are designed to promote the public health, safety, and general welfare of the citizens of the City of Greenacres by ensuring the orderly, efficient, and safe design and construction of parking areas. In addition, this article ensures the provision of adequate parking, prevents traffic hazards, and encourages innovative site designs which allow for the retention of open space and improved traffic and pedestrian flow.

Sec. 16-1332. Applicability.

The provisions set forth herein shall apply to the following:

- (1) *New construction and development.* Every building or structure and its associated use or uses, instituted, ~~or~~ erected after the effective date of this chapter's off-street parking and loading regulations, shall be provided with adequate off-street parking and loading areas in accordance with the provisions of this chapter for use by the occupants, employees, visitors and patrons of said use or structure.
- (2) *Expansion of existing structure or use.* Whenever an existing building or structure and its associated use or uses is expanded or enlarged in floor area or capacity, off-street parking and loading spaces shall be provided in accordance with the provisions of this chapter for the newly added floor area or capacity of the building or structure. Whenever the expansion affects or provides additional floor area equal to or greater than thirty-three (33) percent of the existing approved floor area, the entire parking and loading area serving the structure, both old and new, shall be brought into conformance with the provisions of this chapter. If the expansion results in the loss of any parking spaces, then the expansion shall be required to provide a replacement parking space in addition to the required parking.
- (3) *New parking spaces, driveways or accessways.* Any new parking spaces, loading spaces, aisles, driveways or accessways proposed after the effective date of this chapter's off-street parking and loading regulations shall be constructed in conformance with the provisions of this chapter.
- (4) *Change in use.* When the use of a portion or all of an existing building or structure which is not a shopping center, as defined in this chapter, is changed, additional off-street parking and loading shall be provided as specified in this chapter, to the extent that the off-street parking required for the new use exceeds the off-street parking required for the previous use. ~~When the required parking for the new use, in excess of that required for the previous use, is not able to be provided on site due to physical constraints, an alternative plan as provided for in~~

~~subsection (5) may be submitted for review to the planning director and the city engineer prior to any development application.~~

- (5) *Exemptions for previously approved site and development plans for shopping centers.* The off-street parking and loading regulations of section 16-1336 do not apply to shopping centers completely developed and built and having site and development plans that were approved on or before January 1, 1994. Moreover, the off-street parking and loading regulations shall not apply to partially developed shopping centers where, at a minimum, building foundations have been installed and site and development plans have been approved on or before January 1, 1994. However, any expansion or enlargement in floor area or capacity of any existing or proposed building shall meet the requirements of subsection (2) above. The restriping of existing parking areas which result in a loss of no more than two (2) percent of the approved parking spaces due to complying with the requirements of the Florida Accessibility Code, shall not be considered nonconforming. In addition, existing commercial developments may convert one (1) parking space for use as a dumpster location without becoming nonconforming.
- (6) *Restriping and sealcoating.* A permit is required for all striping. Work which consists only of the application of new striping paint directly on top of existing striping paint is exempt from subsection 16-1335(19) but a single four-inch stripe on each side to delineate the spaces must be provided at a minimum. New replacement striping in conjunction with sealcoating, asphalt overlay or reconfiguration of parking spaces must comply with subsection 16-1335(19). Single-family residences and duplex units are exempt from this requirement.

Sec. 16-1333. Applicability of other code and regulatory requirements.

All parking spaces, loading spaces, aisles, driveways and accessways shall be designed and constructed in strict conformance with the latest adopted version of the general provisions of the zoning code, subdivision code, building code, the Manual on Uniform Traffic Control Devices (MUTCD), the Florida Accessibility Code, and any other applicable codes and regulations. If any conflict exists, the strictest requirements of all applicable codes and standards will be in effect.

Sec. 16-1334. General requirements.

The following requirements and standards shall be adhered to for all parking and loading areas within the city:

- (1) *Continuance of parking and loading areas.* Off-street parking and loading areas shall be maintained and continued as an accessory use provided the principal use on the premises is continued. In the event the principal use is removed from the premises, accessory off-street parking and loading areas shall not be converted to the principal use.
- (2) *Renovation of existing buildings.* Where a building, structure or use existed on the effective date of this article, such building, structure, or use may be renovated, altered, or repaired, provided there is no increase in overall floor area, or capacity, or change in use of the building, or structure, without providing additional off-street parking and/or loading spaces as required by this article.
- (3) *Parking required on same lot or parcel.* All required off-street parking and loading areas shall be located on the same plot or parcel of land they are intended to serve, except as permitted by this chapter to provide parking and loading areas on an adjacent or proximate site.

- (4) *Use of loading area for parking.* No required off-street loading area shall be used to satisfy the space requirement for any off-street parking spaces, except as permitted by this chapter.
- (5) *Use of required parking by another building or structure.* No part of any off-street parking or loading space required for any building, structure or use by this article shall be utilized or included as meeting the requirements for another building, structure or use, except as permitted by this article. On-street parking located in the public right-of-way shall not be used to satisfy off-street parking requirements.
- (6) *Use of parking area.* Required parking or loading areas shall be made available for parking of vehicles by owners, residents, customers, patrons, visitors, and employees. Required parking and loading areas shall not be used in the following manner:
 - a. To store operative or inoperative vehicles, except as permitted by the limitations as shown in section 16-1335(22);
 - b. To store any goods, materials or inventory used in conjunction with any business or use on or off the premises;
 - c. For the sale, repair, or servicing of vehicles;
 - d. For any advertising purposes, including the use of banners or signs attached to vehicles; or
 - e. For temporary events, except as permitted by issuance of a temporary use permit subject to the limitations as shown in section 16-718 and Table 16-718.
- (7) *Calculation based on number of seats.* When the calculation of the required number of parking spaces is based upon the number of seats, an area of twenty-four (24) inches of space on a bench, pew, floor or similar seating facility shall be considered to be one (1) seat.
- (8) *Fractional requirements.* When the calculation for the required number of parking or loading spaces results in a fractional number, a fraction of one-half ($\frac{1}{2}$) or greater shall require one (1) full additional parking or loading space.
- (9) *Multiple uses.* When more than one (1) use occupies a structure or lot, the total number of required parking spaces shall be based upon the sum of all individual uses, unless the uses are subject to an approved shared parking plan (section 16-1335(21)).
- (10) *Uncertainty of required parking.* If there is uncertainty about the number of parking or loading spaces required for a particular use, the maximum number of parking spaces required for the closest comparable use shall apply.
- (11) *Construction and maintenance.*
 - a. All required parking spaces, loading spaces, aisles, driveways and accessways shall be constructed with a hard surface using concrete asphalt, or other paving material approved for use within the city, unless permitted pursuant to section 16-1335(13). All construction work shall be completed in conformance with the subdivision code, building code, and all other applicable city codes and regulations.
 - b. Every parking and loading area required by this article shall be continually maintained in satisfactory condition so as to be safe, attractive, and free of any hazard, nuisance, accumulation of debris or other unsafe condition. It shall be the responsibility of the owner of the property to ensure that the parking facilities are kept in good working order.

Sec. 16-1335. Location and design requirements.

The following location and design requirements and standards shall be adhered to for all parking and loading areas required to be constructed within the city:

(1) General access.

- a. Access directly from a public street, road or alley into a parking space shall only be permitted for a single-family residence.
- b. All parking and loading spaces shall be accessible at all times, from a street, road, driveway or aisle. Each parking space shall be accessible without having to drive over or through any other parking or loading space, except for single-family residences wherein one (1) space may be located behind another space.
- c. Loading areas shall be located and designed so that the vehicles intended to use them can maneuver safely and conveniently to and from a public right-of-way and complete the loading or unloading without conflicting or interfering with any public right-of-way, accessway, parking aisle or parking space.
- d. No loading space shall be located within forty (40) feet of the nearest point of intersection of the edges of the right-of-way of any two (2) streets.

(2) Pedestrian access.

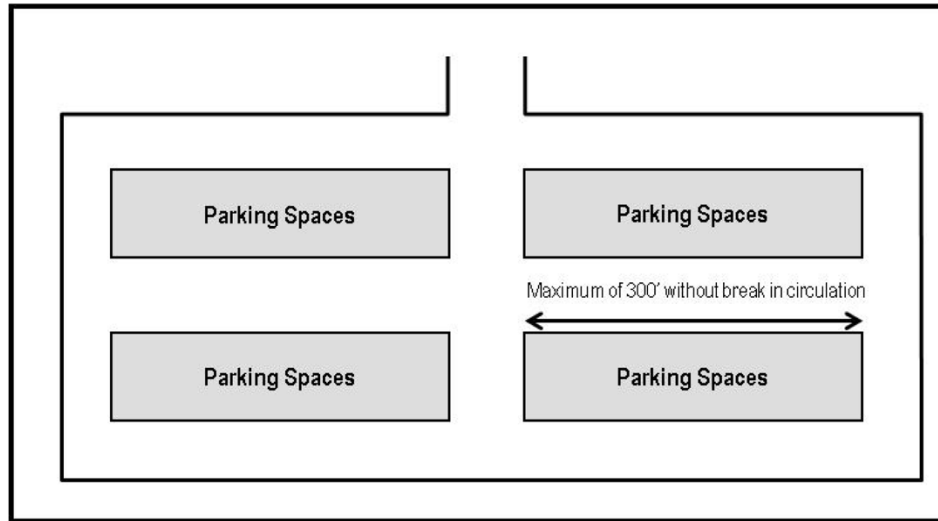
- a. All properties shall provide safe, adequate, and direct pedestrian access between ~~a~~ buildings, structures, or uses ~~and their~~ associated parking areas. Where provided, pedestrian accessways shall be a minimum of five (5) feet wide and meet ADA standards as applicable.
- b. The maximum walking distance from an off-street parking space to a building, structure or use intended to be served by the parking space shall be six hundred (600) feet.
- c. ~~Commercial d~~ Developments greater or equal to forty thousand (40,000) square feet shall provide clearly marked pedestrian crossings from the parking areas to the building. Whenever feasible, the pedestrian crossing shall be raised a minimum of four (4) inches above the final grade of the pavement.

(3) Internal circulation.

- a. Site and Development Plan applications shall include a circulation plan that demonstrates the safety and connectivity of vehicular, bicycle, and pedestrian facilities within the development, including how conflict points between different users (vehicles, pedestrians, cyclists) will be managed to ensure the safety of all users. The plan must address conflict zones, such as crosswalks, driveway entrances, and intersections within the development.
- ~~ba.~~ All parking areas shall be designed to provide internal circulation so that each parking space within a parking area is accessible to all other parking spaces without using a public street, road, or alley.
- ~~cb.~~ All parking and loading areas shall be designed so that sanitation, maintenance, emergency, and other public safety vehicles can serve the parking area and adjacent buildings or structures without the necessity of having to backup an unreasonable distance or make other dangerous or hazardous turning movements.
- ~~de.~~ Internal circulation areas shall be designed so as to not interfere with or pose a hazard to any parking spaces, loading spaces, or pedestrian movements.

- ~~e.~~ e. Required parking and loading areas shall not be located so as to interfere with normal traffic flow, queuing, and backup movements.
- ~~e-f.~~ e-f. The maximum length of any parking aisle, without a break in circulation, shall be three hundred (300) feet. Should the city determine, based on the site design and circulation pattern, that an increased aisle length would not create a traffic or pedestrian hazard, said aisle length may extend beyond three hundred (300) feet as shown in Figure 16-1335(3).

FIGURE 16-1335(3): MAXIMUM PARKING AISLE LENGTH



(4) *Orientation of parking.*

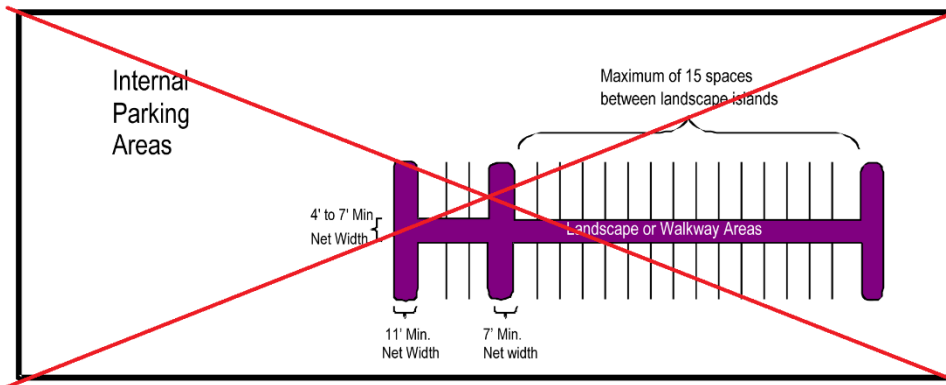
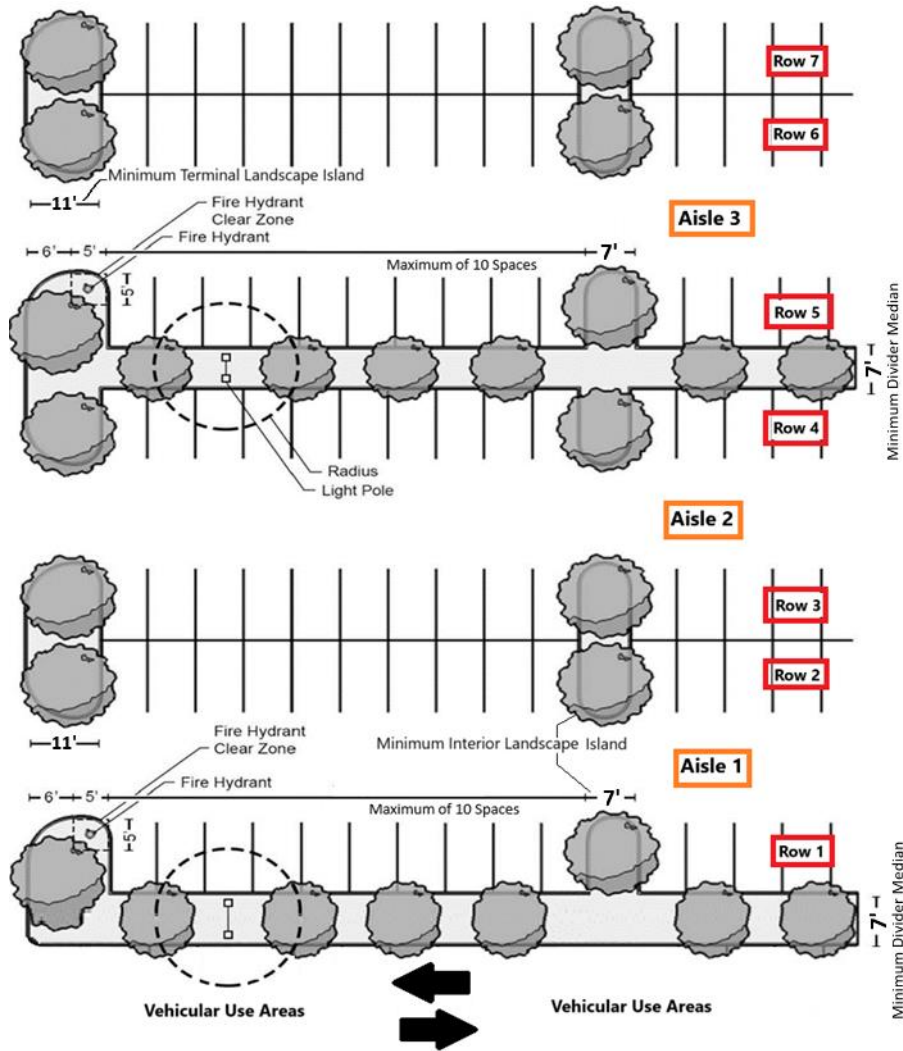
- a. To the maximum extent possible, and in accordance with the recommendations of the Development and Neighborhood Services planning and engineering Department, parking bays within primary parking areas for any building, structure or use shall be perpendicular to the building or structure.

(5) *Internal landscape areas.*

- a. Interior Landscape Islands. Interior ~~l~~andscape islands, with a dimension of no less than seven (7) feet in net plantable width, shall be placed at each end and at intervals of no more than ~~fifteen ten (1510)~~ ten (10) parking spaces. ~~Terminal landscape islands shall contain a minimum net plantable width of eleven (11) feet.~~
- b. Terminal Landscape Islands. Terminal ~~l~~andscape islands shall be placed at the end of all rows of parking aisles abutting vehicular accessways or drive aisles. Terminal landscape islands shall contain a minimum net plantable width of eleven (11) feet.
- c. Divider Landscape Medians. ~~To emphasize vehicular accessways and traffic patterns within the parking area and to increase pervious area, and as required by 16-1335(18), interior landscaping shall be incorporated in interior landscaped dividers and planting areas~~ Divider landscape medians with a minimum net plantable width of seven (7) feet shall be installed after every fourth row of parking spaces or the second parking aisle, and between all parking

spaces and adjacent vehicular use areas ~~when including trees or a sidewalk and four (4) feet~~
~~when including sod or groundcover~~ as shown in Figure 16-1335(5).

FIGURE 16-1335(5): INTERNAL PARKING AREAS



(6) *Parking and loading adjacent to building.*

- a. When parking is permitted directly adjacent to a building or structure, there shall be a minimum separation of four (4) feet between the outside wall of the building or structure and any parking space, except for single-family residential units.
 - b. Loading spaces required by this article shall be located directly adjacent to the building which requires the designated loading space. However, no loading space shall be located within a required fire lane.
 - c. Alternative Loading Options. In certain cases, an alternative loading area may be utilized in lieu of a designated loading space as required per Section 16-1336 and Section 16-1337. Parking spaces and the drive aisles may be utilized during non-business hours for this purpose, provided the Development and Neighborhood Services Department determines, that based upon the proposed traffic generation of a particular site, site design, as well as other available technical data and information, that a reduction in the number of loading spaces would not adversely affect traffic circulation, or create a traffic hazard. The alternative loading option must be clearly reflected on the approved Site and Development Plan.
- (7) *Use of right-of-way.*
- a. No parking or loading space required by this article shall be located within the right-of-way of any street, roadway, or alley.
 - b. There shall be no parking or storing of vehicles in landscaped buffers or the ultimate right-of-way. Parking and loading areas shall be designed so that no portion of a vehicle will extend into or over any public right-of-way area, sidewalk, landscaped area or adjacent property.
- (8) *Parking in rear of commercial building.*
- a. ~~The maximum number of off-street parking spaces provided in the rear of any building or structure, except those in the Mixed Use Development (MXD) zoning districts, shall not exceed twenty (20) percent of the total number of required off-street parking spaces.~~
 - ~~b.~~a. There shall be no parking in the rear of any building or structure unless a pedestrian accessway with a minimum width of five (5) feet is provided connecting the rear parking area to the public entrance in the front of the building, exclusive of whether or not a rear entrance is provided.
 - ~~c.~~b. In no instance shall any parking space located in the rear of the building interfere or conflict with access to a required off-street loading space, or with any fire lane or fire suppression devices.
- (9) *Dumpster location and access.*
- a. Required dumpster or trash compactor areas shall be located in a manner which permits safe and direct access to the dumpster for any maintenance or sanitation vehicle.
 - b. The location of a dumpster and access thereto shall not interfere with the internal circulation pattern of the site, nor shall the location require a maintenance or sanitation vehicle to traverse any parking ~~or loading~~ space to gain access to the dumpster area.
 - c. A minimum area of twelve (12) feet in width by twenty-five (25) feet in depth shall be provided in front of any dumpster area to allow access to the dumpster area while not interfering with the normal circulation pattern.

- d. The minimum dumpster or compactor size shall be determined by the city's solid waste franchisee, and the site shall be surrounded by a concrete wall and locking gate in accord with section 16-757.
- (10) *Drop-off zone.* The following provisions shall be adhered to when providing a designated drop-off zone adjacent to any building or structure:
- a. The drop-off zone shall be clearly separated from the main flow of traffic;
 - b. Bollards may be used to demarcate the limits of the zone, but no chains or other horizontal obstructions shall be used;
 - c. When a curb is eliminated from a segment of the zone, the pavement shall be clearly demarcated indicating the ramp location.
- (11) *Fire lane required.*
- a. A fire lane shall be provided when determined by the city fire marshal to be necessary to protect the public health, safety, and general welfare.
 - b. Fire lanes shall be in accordance with the current edition of the Florida Fire Prevention Code, Section 18.2.3 (Fire Department Access Roads) and Exhibit A, Greenacres Amendments to the Florida Fire Prevention Code. The minimum width of a fire lane shall be twenty (20) feet, unless otherwise required by the Fire Prevention Code and Amendments.
 - c. The fire lane shall provide clear, unobstructed access for emergency vehicles and apparatus at all times.
 - d. Each fire lane shall be clearly marked and identified through signage and painted markings on the pavement surface. The design, location and markings of each fire lane shall be in conformance with the Florida Fire Prevention Code, recommendations of the city fire marshal, and all applicable city codes and regulations.
- (12) ~~Handicapped~~ Parking for the disabled.
- a. All parking areas shall provide ~~handicapped~~ parking spaces, ramps, and accessway for the disabled in accordance with the Florida Accessibility Code, State Uniform Traffic Control Code, city building code, and amendments thereto, and all other applicable city codes and regulations. ~~Handicap~~ parking areas shall be provided in accordance with FDOT Index 17346; however, the width of the blue stripe shall be four (4) inches.
 - b. The minimum number of ~~handicapped~~ disabled parking spaces shall be provided as shown in Table 16-1335(12):

TABLE		16-1335(12):
<u>HANDICAPPED-PARKING SPACES FOR THE DISABLED</u>		
Total Parking Required	Off-Street	Required Number of Handicapped <u>Disabled</u> Spaces
Up to 25		1
26 to 50		2
51 to 75		3
76 to 100		4
101 to 150		5
151 to 200		6
201 to 300		7

301 to 400	8
401 to 500	9
501 to 1,000	2% of total
Over 1,000	20 plus 1 for each 100 over 1,000 or portion thereof

- c. Each ~~handicapped-disabled~~ parking space shall be striped in accordance with the Florida Accessibility Code and posted with a permanent above grade type FTP55, FDOT Index 17355, sign of a color and design as approved by the Florida Department of Transportation, bearing the international symbol of accessibility and the caption "Parking by Disabled Permit Only Fine of \$250" or such fine amount as is currently in effect. The international symbol for accessibility shall also be painted on the surface of the parking space.
- d. All ~~handicapped-disabled~~ spaces provided as a requirement of this section shall have accessibility to a curb ramp or curb cut, when necessary to allow access to the building served, and shall be located so that users will not be compelled to walk or otherwise move behind parked vehicles. Such ramps shall be located at a minimum of one (1) every one-hundred-thirty (130) feet along the sides of the building which face the parking areas which contain ~~handicapped-disabled~~ parking spaces. Required ramps shall be designed and constructed in accordance with the Florida Accessibility Code, State Uniform Traffic Control Code, city building code, and all other applicable city codes and regulations.
- e. ~~Handicap-Disabled~~ parking spaces shall not be in addition to, but shall substitute for required parking spaces.
- f. All ~~handicapped-disabled~~ parking spaces shall be those parking spaces located to the nearest accessible entrance of the building that the spaces are intended to serve.

(13) *Grassed parking.*

- a. Where permitted by this code, grassed parking spaces may be utilized provided the following requirements and conditions are adhered to:
 - 1. The minimum size of any grassed parking space shall be determined by section 16-1336.
 - 2. Grassed parking spaces may not be used to satisfy handicap requirements.
 - 3. Each grassed parking space shall be provided with a wheelstop or FDOT Type D curbing, constructed of concrete or similar material to demarcate the location of each parking space.
 - 4. A statement documenting that the parking area proposed for grassed parking will be used for parking on an irregular, intermittent or part-time basis shall be provided. Such statement shall include the proposed hours and days grassed parking is expected to be used and the expected average daily traffic and peak hour traffic counts as calculated by a registered engineer. Plans shall be submitted which ensure that the grassed parking surface will be maintained in its entirety with a viable turf cover.
 - 5. A permit shall be obtained for the construction of any grassed parking area. The city may require the restoration of the grassed parking area or the permanent paving of the parking area if it is determined that the grassed parking area is not being maintained in accordance with the code.

6. Any area proposed for grassed parking shall be constructed in conformance with the provisions of this article and any applicable city codes and regulations and the requirements of the Development and Neighborhood Services ~~city planning and engineering~~ department.

(14) *Landscaping.*

a. All off-street parking and loading areas shall be landscaped in accordance with Article VII, landscaping and screening requirements, ~~of the zoning code.~~

(15) *Lighting.* The minimum and maximum permitted illumination and maximum permitted height of each luminaire shall be as shown in Table 16-~~767(d)(1)~~1335(15)(a) and Table 16-~~767(d)(2)~~1335(b). These ~~lighting requirements shall be applicable to all installations of site and building lighting, including those installed by local government entities or utility service providers in areas outside of public rights-of-way.~~ All lighting of off-street parking and loading areas shall be in accordance with Article IV, Division 12. -Outdoor Lighting.

District	Maximum Luminaire Heights	Minimum Average Intensity in Footcandles	Maximum Average Intensity in Footcandles	Maximum to Minimum Ratio in Parking Area	Spill Onto Private, Local, and Collector Roads	Spill Onto Arterial Roads & Non-residential	Spill at all Residential Property Lines
AR, RE	20'	N/A	0.5	12:1	Not to exceed 0.8 foot candles @ edge of pavement	Not to exceed 1.6 foot candles @ edge of pavement	Not to exceed 0.3 foot candles
RL, RM, RH, RMH	20'	1.0	2.0				
MXD	20'	1.0	2.0				

District	Maximum Luminaire Heights	Minimum Average Intensity in Footcandles (Open/Closed)	Maximum Average Intensity in Footcandles	Maximum to Minimum Ratio in Parking Area	Spill Onto Private, Local, and Collector Roads	Spill Onto Major Roads & Non-residential	Spill at All Residential Property Lines
OPI	20 feet	2.0/0.5	5.0	12:1	Not to exceed 0.8 foot candles @ edge of pavement	Not to exceed 1.6 foot candles @ edge of pavement	Not to exceed 0.3 foot candles
CN	25 feet	2.0/0.5	5.0				
CG	30 feet	2.0/0.5	10.0				
CI	35 feet	2.0/0.5	10.0				
MXD	20 feet	2.0/0.5	5.0				
GU	20 feet	1.0/0.5	5.0				
RE, RL, RM, RH	20 feet	1.0/0.5	5.0				

NOTES FOR TABLES 16-~~1335(15)(a)~~ AND (b):

1. Except for single family residences, a ~~or site lighting plan shall be submitted for new and revised installations consistent with the site and development plan requirements of section 16-197(5)(j)~~

~~and shall indicate the type of light fixture, wattage, initial light levels, mounting height, and manufacturer design and material cut sheets.~~

- ~~2. All lighting levels shall be measured at grade elevation and shall be certified prior to the issuance of a certificate of occupancy.~~
- ~~3. All outdoor lighting shall confine, to the greatest extent possible, all emitted light only to subject property, and shall not be directed skyward. Parking lot lighting shall be installed at a 90-degree angle.~~
- ~~4. The following lights are prohibited:

 - ~~a. Lights that present a safety hazard through the creation of observable glare.~~
 - ~~b. Unshielded lights, which are visible within the normal range of vision from any residential property.~~
 - ~~c. Any search, beacon, or strobe light.~~
 - ~~d. Lights which resemble any type of authorized traffic control sign, signal, or device, or that may mislead or confuse vehicular traffic.~~~~
- ~~5. At no time shall 0.3 footcandles intensity be exceeded at the residential property line.~~
- ~~6. Minimum intensity shall be measured within any area of the property intended for pedestrians, site activity, and vehicular use by using measurement equipment built for this purpose.~~
- ~~7. The term "Open" in Table 16-1335(15)(b) shall mean from ½ hour before uses on site are operating until dawn and from dusk until ½ hour after uses on site are operating. The term "Closed" shall mean all other times between dusk and dawn when uses onsite are not operating.~~

(16) *Drainage.*

- a. Runoff from parking areas shall be stored and managed in accordance with the rules of the South Florida Water Management District and city regulations applicable at the time, including Chapter 12 (Subdivision Code), as amended. Stormwater runoff should be diverted from impervious areas into permeable landscaping areas as part of the overall stormwater management plan to minimize off-site runoff and maximize on-site water infiltration. Low Impact Development (LID) practices shall be incorporated unless specific site constraints make such measures infeasible. Examples of LID practices include rain gardens, bio-swales, and pervious paving materials and surfaces.

(17) *Traffic signage.*

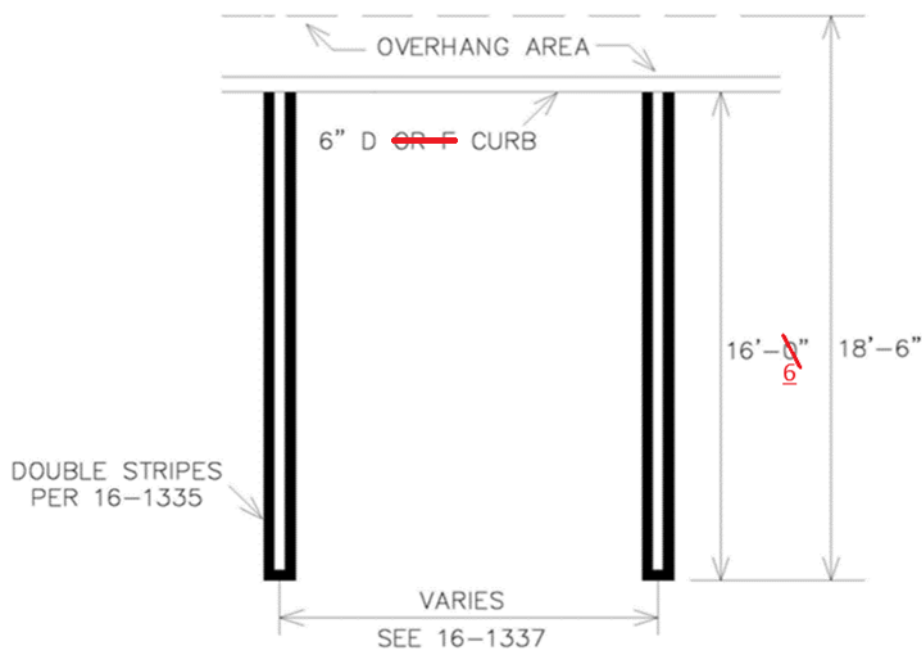
- a. Traffic control signs and other pavement markings shall be used as necessary to ensure safe and efficient traffic operation of parking and loading areas. Such signing and marking shall conform with the Manual on Uniform Traffic Control Devices (MUTCD), city sign regulations, and ~~all regulations from all applicable entities-city codes and regulations.~~

(18) *Curbs and wheel-stops.*

- a. Landscaping and landscaped areas, including intermediate and terminal islands, shall be protected from the encroachment of vehicles by a continuous raised Florida Department of Transportation (FDOT) Type "D" ~~or "F"~~ curb appropriate for the location as determined by the Development and Neighborhood Services planning and engineering department. Curbs separating landscaped areas from parking areas may use curb breaks or gaps to allow stormwater runoff to pass through them.

- b. In order to protect landscape ~~and sidewalk~~ areas from encroachment and to enhance the amount of pervious area in parking lots, each parking stall may be 16'-6" deep with an additional 2' overhang when abutting a landscape area. In such cases, the parking stall shall include a continuous raised FDOT Type "D" ~~or "F"~~ curb at the far end, with the near face of the curb set ~~16'-06"~~ into the stall. In lieu of asphalt, the resulting overhang area (2'-6" for a typical 18'-6" deep 90-degree parking stall per Table 16-1337(a)) shall be ~~concrete when abutting a sidewalk~~ or sod and groundcover when abutting a landscape area. The overhang area does not count toward the minimum required ~~sidewalk~~ or perimeter landscape buffer. (See Figure 16-1335(18))
- c. Alternative designs which address unusual situations but provide the same degree of landscape protection, enhanced pervious area, and pedestrian safety may be approved by the Development and Neighborhood Services ~~planning and engineering~~ department.
- d. Wheel-stops shall be properly anchored and shall be continuously maintained in good unbroken condition.

FIGURE 16-1335(18): CURBING

(19) *Striping of parking and loading spaces.*

- a. Every parking space, with the exception of those required for single-family dwelling and two-family dwelling driveways, and for parallel parking spaces, shall be marked with double, hairpin stripes on each side of the parking space. The width of the stripe shall be four (4) inches, the separation between the two (2) stripes shall be between twelve (12) and eighteen (18) inches and the separation shall be centered on the assumed dividing line between the parking spaces. The ends of the stripes at the driving aisle shall be connected by a curved (i.e.

- hairpin) or straight (i.e. perpendicular) four-inch stripe. Striping is required adjacent to curbing and shall be marked with a single four (4) inch stripe.
- b. Parallel parking spaces shall be marked with a single four (4) inch stripe, twenty-four (24) feet on center.
 - c. All stripes for handicapped spaces shall be blue. Striping adjacent to curbing shall be marked with a single width four (4) inch stripe.
 - d. Loading spaces shall be marked with a single four (4) inch stripe and shall be designated as a "loading area only" through proper signage and pavement markings.
 - e. Parking and loading striping may be paint or thermoplastic. Paint, especially on new asphalt, shall be applied in two (2) coats or as otherwise necessary to assure an opaque finish. Stop bars shall be thermoplastic.
- (20) *Shared parking.* In the ~~mixed-use development office and mixed-use development original section~~ commercial zoning districts, an applicant may request to use a shared parking option based on the following criteria. All requests for shared parking shall be incorporated into a separate parking analysis, and must be approved by the Development and Neighborhood Services department.
- a. Location: All uses included in a shared parking analysis must be located on the same property. The parking lot must be developed as though the uses onsite were a single unit.
 - b. Shared parking study: The shared parking analysis must establish that all approved uses onsite will use the shared parking spaces at different times of the day, week, month, or year. The analysis shall:
 1. Be based on the Urban Land Institute's methodology for determining shared parking or other method approved by the city traffic engineer.
 2. Address the size and type of activity, the composition of the tenants, the rate of vehicular turnover for shared parking spaces, and the anticipated peak parking and traffic loads.
 - ~~3. Provide for reduction of paved areas by more than fifty (50) percent of the combined parking for each allowed use.~~
 - 4.3. Provide for no reduction in the number of handicapped spaces.
 - ~~5.4.~~ Provide a plan for increasing the number of parking spaces to accommodate all uses based on the standard parking ratios.
 - ~~6.5.~~ The study shall be submitted and approved by the city traffic engineer prior to the application being submitted to the city.
 - c. Applicable findings. Shared parking may be approved by the City upon finding that:
 1. The shared parking spaces are in close proximity and readily accessible to the uses served thereby; and,
 2. The uses served thereby have different peak parking demands and operating hours; and,
 3. There will be a reduction in vehicle movements by the users of the shared parking spaces; and,
 4. The design of the parking area in terms of traffic circulation, vehicular and pedestrian access, stormwater management, landscaping, open space preservation and public safety will be improved.

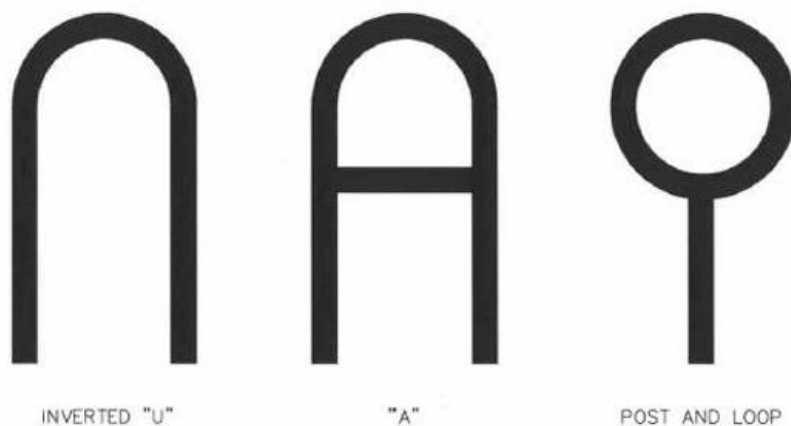
~~e.d.~~ In the event that any of the shared parking uses are changed, or if there is a determination made by the city that the conditions of the original shared parking study have changed, the applicant will either:

1. Submit a revised parking study, or
2. Revise the site plan to reflect additional parking spaces based on the number of spaces needed for each use.

(21) *Bicycle parking.* Bicycle parking facilities shall be provided in a designated area and by a fixed or stationary bike rack for ~~shopping centers, restaurants, whether fast food or not, convenience stores, government offices, commercial~~ non-residential uses, and residential recreation facilities, residential units without an accompanying individual dedicated enclosed garage, and/or any use which the city determines generates a demand for bicycle parking and shall be provided at a ratio of one (1) bicycle parking space for every twenty (20) parking spaces, but in no case shall be less than a minimum of five (5) bicycle spaces ~~and no more than fifty (50) bicycle spaces~~. Bicycle racks shall be located near building entries and distributed across multiple entries or buildings if present.

- a. Bicycle Racks placed on private property to meet the minimum requirements for bicycle parking shall follow the form identified as a Typical Bicycle Rack in FIGURE 16-1335(21) Typical Bicycle Racks: unless a variation is approved by the Development and Neighborhood Services department. Variations from a Typical Bicycle Rack may be approved if the rack meets all of the following requirements:
 - i. Supports bicycle by making two points of contact with the bicycle, preventing it from falling over;
 - ii. Provides adequate theft protection and security; and
 - iii. Allows two bicycles to be parked per rack.
- b. Bicycle parking shall be placed in a manner to avoid conflicts between vehicles, buildings, landscaping, and pedestrian clear zones or sidewalks.

FIGURE 16-1335(21): Typical Bicycle Racks



(22) Commercial Business or Service Vehicles.

- a. Commercial vehicles, excluding all towed trailers regardless of size and weight, may be parked in commercial zoning districts and mixed-use zoning districts developed with a nonresidential use in designated parking spaces on the same property as an associated business with an active Business Tax Receipt. Commercial vehicle parking shall be depicted on an approved Site and Development Plan or if not depicted on the approved Site and Development Plan then a Major Site and Development Plan Amendment would be required. Commercial vehicle parking shall not exceed fifteen (15) percent of required parking on-site.
- b. Location.
 - i. The applicant must demonstrate that off street parking in front of the business accommodates both customer and employee parking and provide a parking plan on the Site and Development Plan that designates the specific areas for the parking of commercial vehicles as well as the parking for employees.
 - ii. Commercial vehicles must not restrict or interfere with the ingress or egress of the abutting property owner or tenant; constitute a hazard to traffic, life, or property; obstruct adequate access by fire, medic, police or sanitation vehicles; encroach on sidewalks, Americans with Disabilities Act (ADA) accessible parking spaces and/or accessible ramps; park on unimproved surfaces (e.g., dirt, sand, vacant lot, etc.); or park in any driveway aisles, "no parking" zones, or loading areas.
- c. Screening. The commercial vehicle parking shall be effectively screened from all public rights-of-way behind a structure, recognizing that occasional visibility may occur.
- d. Registration. The commercial vehicles cannot be inoperative, wrecked, junked, partially dismantled, or abandoned, and must be licensed and registered as required by state law.
- e. Size. The commercial vehicle must be of a size that allows it to park within designated standard parking spaces safely, without creating or becoming a public nuisance.

Sec. 16-1336. Parking and loading requirements.

The minimum number of parking and loading spaces shall be determined by the following tables. For mixed uses or single uses with two (2) or more integrated uses, each use shall provide its proportional share of the required parking.

TABLE 16-1336(a); PARKING SPACES; RESIDENTIAL USES			
Residential Unit Type	Number of Bedrooms	Minimum Parking Requirements	Loading
All, unless otherwise listed below	Efficiency, 1- or 2-bedrooms	2 spaces per unit including garage or carport	N/A
	3 or more bedrooms	3 spaces per unit including garage or carport	N/A
Supplemental requirements		a. An additional ½ space per dwelling unit for guest parking	N/A
		b. Community pool, 1 space per 50 sq. ft. of water area	
		c. Community clubhouse, 1 space per 200 sq. ft. of GFA	
Adult congregate living facilities:			
Life care retirement facility	2 spaces per dwelling unit		A
Adult congregate living facility	1 space per dwelling unit & 1 space per 1,000 sq. ft. GFA of central facilities		
Extended care facility	1 space per 4 patient beds, & 1 space per 1,000 sq. ft. GFA of central facilities		
Rooming/boarded house	1 space per bedroom, & 2 spaces for operator or owner		A

TABLE 16-1336(b): PARKING SPACES; NON-RESIDENTIAL USES		
Use	Minimum Parking Requirements	Loading
Adult entertainment	1 space per 30 sq. ft. of GFA	A
Assembly/auditorium	1 space per 3 fixed seats, or 1 space per 25 sq. ft. of GFA within main assembly areas of assembly, whichever results in <u>a higher number of required parking spaces.</u>	N/A
Automotive repair, minor	1 space per 200 sq. ft. of GFA	A
Bakeries/confectioneries, retail	1 space per 200 sq. ft. of GFA	B
Bank & financial institutes with or without drive-thru facilities	1 space per 200 sq. ft. of GFA	N/A
Bicycle sales, including rental & repairs	1 space per 200 sq. ft. of GFA	B
Botanical garden	1 space per 1,000 sq. ft. of lot area used for storage, display, or sales	N/A
Broadcasting studios & communications activities	1 space per 200 sq. ft. of GFA	N/A
Building supply outlet, retail	1 space per 200 sq. ft. of GFA	B
Business offices & services	1 space per 200 sq. ft. of GFA	B
Car wash facility, stand alone	1 space per 200 sq. ft. of GFA devoted to offices, display area, customer waiting areas, break room and restrooms, plus 1 space per 1,000 sq. ft. of GFA devoted to other areas within enclosed building. In addition, 2 spaces per service/detail lane; spaces provided to serve self-service vacuum stations may be utilized to satisfy the minimum parking requirement detailed herein	B
Childcare center/preschool	1 space per 200 sq. ft. of GFA & 2 drop-off zone spaces	N/A
Cocktail lounge/bar	1 space per 30 sq. ft. of GFA	C
Commercial tourist attraction	1 space per 200 sq. ft. of GFA	B
Convenience store	1 space per 200 sq. ft. of GFA with a minimum of 3 spaces	A
Department store, retail	1 space per 200 sq. ft. of GFA	B
Drive-in/fast food restaurant	1 space per 3 seats	C
Drugstore, retail	1 space per 200 sq. ft. of GFA	B
Financial insurance & real estate offices	1 space per 200 sq. ft. of GFA	N/A
Food market & supermarket, retail	1 space per 200 sq. ft. of GFA	B
Florist	1 space per 200 sq. ft. of GFA	B
Food services, including sit down & carry-out restaurants, delicatessens, ice cream parlors & similar uses	1 space per 80 sq. ft. of GFA	C
Full-service fuel station	1 space per 200 sq. ft. of GFA, with a minimum of 4 spaces excluding fueling spaces	A
Funeral home with or without cremation services	1 space per 4 seats in the chapel area, plus 1 space per 1,000 sq. ft. of GFA	C
Golf cart dealership	1 space per 200 sq. ft. of GFA devoted to offices, display area & customer waiting area, plus 1 space per 1,000 sq. ft. of GFA devoted to vehicle servicing & repair, body shop, parts storage	A

	and sales area and similar accessory uses. Such parking areas shall be reserved exclusively for personnel and customers	
Government services building	1 space per 200 sq. ft. of GFA	N/A
Hospital & full-service medical facility	2 spaces per patient bed	D
House of worship	<p>1 space per 3 fixed seats, or 1 space per 25 sq. ft. of GFA within main areas of assembly, whichever results in a higher number of required parking spaces auditorium. For permitted accessory uses not otherwise classified, parking shall be provided at a rate of 1 space per 200 sq. ft.</p> <p><u>Grass Parking:</u> Up to 50% of required house of worship parking, excluding handicapped spaces, may use grassed parking spaces constructed and maintained in accordance with § 16-1335(13).</p> <p><u>For additional uses not customarily associated with the house of worship, such as child or adult day care, office, school, etcetera —the required parking for these uses must be provided in accordance with the applicable parking regulations.</u></p>	N/A
Indoor flea market	1 space per 200 sq. ft. of GFA	B
Indoor movie theater or amphitheater	<p>a. Freestanding theaters, auditoriums, places of assembly: 1 space per 3 seats</p> <p>b. Theaters (which are not multiplexed), auditoriums, and places of assembly which are included as a component of an existing shopping center which is not a planned commercial development: 1 space per 3 seats</p> <p>c. Multiplex theaters included as a component of an existing commercial shopping center which is not a planned commercial development: 1 space per 4 seats</p>	C
Indoor recreational amusement	1 space per 200 sq. ft. of FA	C
Kennels or stables	1 space per 300 sq. ft. of GFA	N/A
Laboratories	1 space per 200 sq. ft. of GFA	C
Libraries	1 space per 300 sq. ft. of GFA	C
Medical/dental offices & clinics	1 space per 200 sq. ft. of GFA	C
Mini warehouses	See § 16-499(9) for parking and loading requirements	
Motels & hotels	1½ spaces per guest room, plus 2 spaces for registration office. Floor area devoted to restaurants, lounges and similar ancillary uses shall have parking provided in accordance with parking requirements for each use, as calculated separately. 2 drop-off zone spaces shall also be provided	E
Motor vehicle dealership	1 space per 200 sq. ft. of GFA devoted to offices, display area and customer waiting areas, plus 1 space per 1,000 sq. ft. of GFA devoted to vehicle servicing and repair, body shop, parts storage and sales area and similar accessory uses. Such parking shall be reserved exclusively for personnel and customers	B
Newsstand, retail	1 space per 200 sq. ft. of GFA	B
Nursery, wholesale & retail	1 space per 1,000 sq. ft. of lot area devoted to storage, displays or sales	A
Nursing/convalescent facility	1 space per 3 patient beds	D

Outdoor recreational amusements (miniature golf, garden golf, pitch and putt, tennis facility, driving ranges, & batting cages)	a. Tennis court facilities: 4 spaces per court plus 1 space per 200 sq. ft. of building area b. Miniature golf garden golf and pitch and putt facilities: 1½ spaces per hole plus 1 space per 200 sq. ft. of building area c. Driving ranges: 2 spaces per driving tee plus 1 space per 200 sq. ft. of building area d. Other outdoor recreational uses not set forth in this subsection shall be determined by reasonably applying the requirements stated in Art. VIII to the intended use	N/A
Package liquors, retail	1 space per 200 sq. ft. of GFA	B
Parks/recreation areas, public	1 space per 20,000 sq. ft. of GLA used as park with a minimum of 15 spaces. In addition, if a recreation or multipurpose building is provided, 1 space per 1,000 sq. ft. of GFA	N/A
Planned office park	Minimum number of spaces shall be provided in conformance with professional and office services below	B
Private club	1 space per 50 sq. ft. of GFA. Up to 50% of required parking, excluding handicapped spaces, may use grassed parking spaces constructed and maintained in accordance with § 16-1335(13)	C
Professional office & services	1 space per 200 sq. ft. of GFA	B
Retail establishments manufacturing goods for sale only at retail on the premises	1 space per 200 sq. ft. of GFA	B
Retail outlets including bookstores, card & gifts, hardware, arts & crafts, toys, electronic, jewelry, clothing, shoes, cameras & supplies, sporting goods, leather goods & luggage, record & videotape, musical instruments, home furnishing & appliances, office equipment supplies, pets, auto parts, antiques & similar stores	1 space per 200 sq. ft. of GFA	B
Schools, public and private: In addition to vehicle parking, adequate queuing area shall be provided for student drop-off and pickup so that traffic on adjacent streets is not impacted.		
Elementary and middle	1 space per classroom and other rooms utilized by students, & 1 space per 200 sq. ft. of GFA of office use	C
High school	5 spaces per classroom and other rooms utilized by students, & 1 space per 200 sq. ft. of GFA of office use	
Service establishments including barber & beauty shops, gyms and fitness centers, shoe repair, laundromats, & dry cleaning pick up stations	1 space per 200 sq. ft. of GFA	A
Service establishments for repair of small items including apparel, small business machines & similar uses	1 space per 200 sq. ft. of GFA	A

Service establishments (interior decorator, letter & printing establishments, & similar uses)	1 space per 200 sq. ft. of GFA	C
Shopping center with site plans approved on or before January 1, 1994	1 space per 200 sq. ft. of GFA	B
Tire store	1 space per 200 sq. ft. of GFA	B
Travel agency	1 space per 200 sq. ft. of GFA	N/A
Utility and Communication service, public & private	1 space per 200 sq. ft. of occupied GFA with a minimum of 1 space	B
Variety store, retail	1 space per 200 sq. ft. of GFA	B
Veterinary hospital	1 space per 200 sq. ft. of GFA	N/A
Vocational, trade or business school	1 space per 100 sq. ft. of GFA	C
Warehouse or storage, wholesale	1 space per 2,000 sq. ft. of GFA	B

A	1 space	
B	Gross floor area (square feet)	Number of loading spaces
	6,000—24,999	1
	25,000—99,999	2
	100,000—171,999	3
	172,000—243,999	4
	244,000—315,999	5
C	1 space for the first 10,000 sq. ft. of gross floor area, plus 1 space per each additional 100,000 sq. ft. of floor area	
D	1 space per 50 patient beds	
E	If restaurant is provided within motel or hotel, loading spaces required in accordance with restaurant use	

Notes:

- 1. GFA, Gross Floor Area
- 2. GLA, Gross Land Area

Sec. 16-1337. Parking and loading space dimensions.

The minimum size of any parking and loading space shall be in accord with the following Tables 16-1337(a), 16-1337(b), and Figure 16-1337:

Parking Angle A	Stall Width ² B	Stall Depth C	Aisle Width D	Curb Length E	Wall to Wall Width F	Interlock to Interlock Width G	Stall Depth to Interlock H	Land Use ¹
45	9'0"	17'6"	12'0"	12'6"	47'0"	44'0"	15'6"	general and residential ⁵
	<u>9'6"</u>	<u>17'6"</u>	<u>12'0"</u>	<u>13'6"</u>	47'0"	44'0"	15'6"	Retail

Deletions are marked with a ~~strike through~~, and additions are marked with an underline.

	10'0"	17'6"	12'0"	14'0"	47'0"	44'0"	15'6"	unspecified ⁴
	12'0"	17'6"	12'0"	17'0"	47'0"	44'0"	15'6"	handicapped
60	9'0"	19'0"	16'0"	10'6"	55'0"	52'0"	17'6"	general and residential ⁵
	9'6"	19'0"	15'0"	11'0"	54'0"	51'0"	17'6"	retail
	10'0"	19'0"	14'0"	11'6"	53'0"	50'0"	17'6"	unspecified ⁴
	12'0"	19'0"	14'0"	14'0"	53'0"	50'0"	17'6"	handicapped
70	9'0"	19'6"	19'0"	9'6"	58'0"	56'0"	18'6"	general and residential ⁵
	9'6"	19'6"	18'0"	10'0"	57'0"	55'0"	18'6"	retail
	10'0"	19'6"	17'0"	10'6"	56'0"	54'0"	18'6"	unspecified ⁴
	12'0"	19'6"	17'0"	12'6"	56'0"	54'0"	18'6"	handicapped
75	9'0"	19'6"	23'0"	9'6"	62'0"	60'0"	18'6"	general and residential ⁵
	9'6"	19'6"	22'0"	10'0"	61'0"	59'0"	18'6"	retail
	10'0"	19'6"	21'0"	10'6"	60'0"	58'0"	18'6"	unspecified ⁴
	12'0"	19'6"	21'0"	12'6"	60'0"	58'0"	18'6"	handicapped
80	9'0"	19'6"	24'0"	9'0"	63'0"	62'0"	19'0"	general and residential ⁵
	9'6"	19'6"	23'0"	9'6"	62'0"	61'0"	19'0"	retail
	10'0"	19'6"	22'0"	10'0"	61'0"	60'0"	19'0"	unspecified ⁴
	12'0"	19'6"	22'0"	12'0"	61'0"	60'0"	19'0"	handicapped
90	9'0"	18'6"	24'6"	9'0"	63'0"	63'0"	18'6"	general and residential ⁵
	9'6"	18'6"	25'0"	9'6"	62'0"	62'0"	18'6"	retail
	10'0"	18'6"	24'0"	10'0"	61'0"	61'0"	18'6"	unspecified ⁴
	12'0"	18'6"	24'0"	12'0"	61'0"	61'0"	18'6"	handicapped

Type	Width	Depth
Parallel parking spaces	10'	24'
Compact parking spaces ^{1 2}	8'6"	16'
Designated Loading spaces ^{2 3}	15'	35'

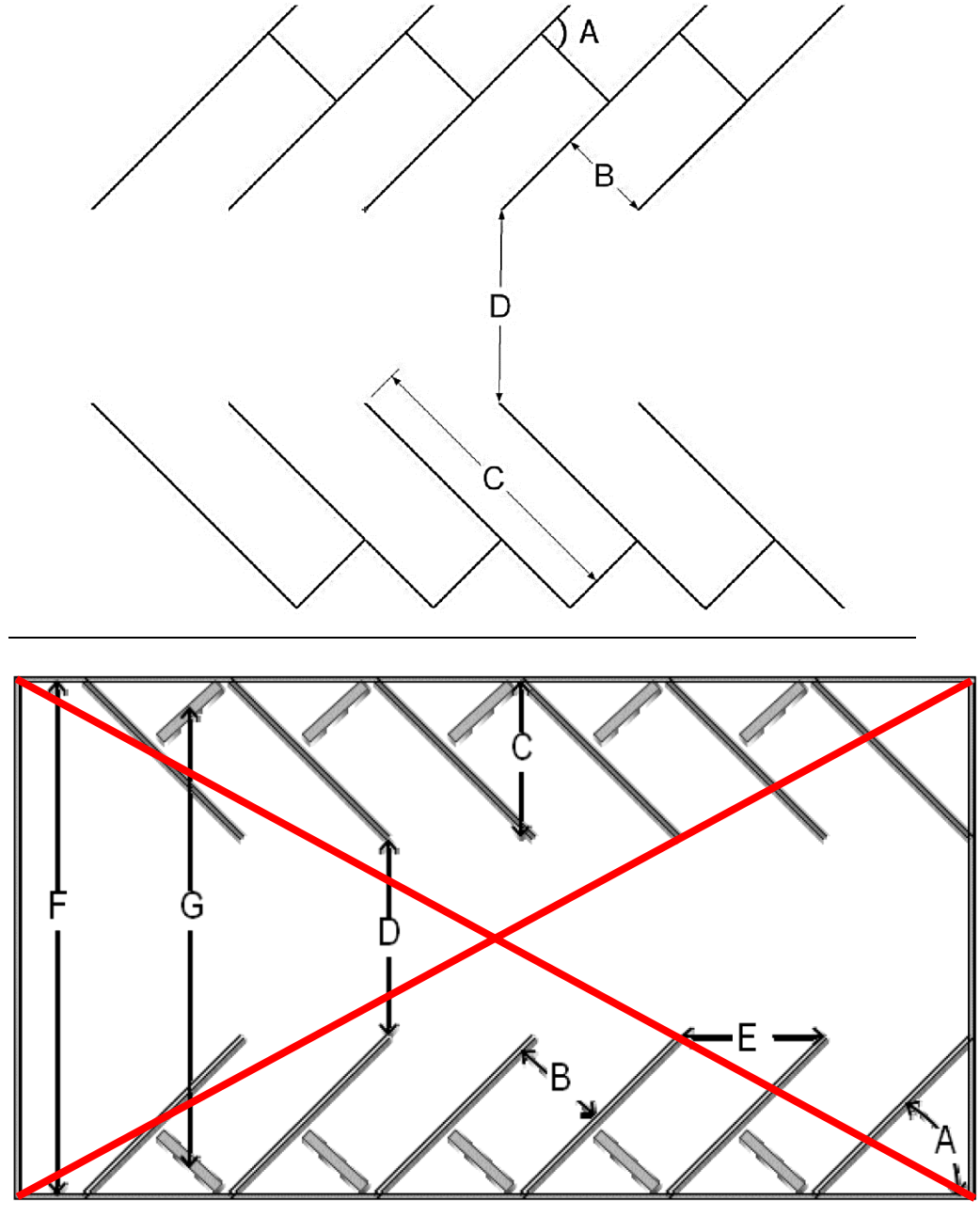
Notes:

1. The term "general" land use shall apply to all commercial uses, except retail and fast-food restaurants, and to residential uses with shared parking areas.
1. 2.—Compact spaces only are allowed where permitted by this Code. Each space shall be clearly marked through the use of signage and pavement markings that the space is for compact vehicles only.
2. 3.—The minimum width of any designated loading space may be reduced to twelve (12) feet as long as the loading area provided is a minimum of 525 square feet. Additional loading spaces contiguous to and not separated from the first loading space may be a minimum of twelve (12) feet in width. An area equal to the width and length of the loading space shall be provided for vehicular maneuvering directly behind the loading space it is intended to serve.
3. 4.—The ten (10) foot wide parking space is optional for any development. A minimum twelve (12) foot wide stall width is required for parking spaces for the disabled.
4. 5.—A minimum twelve (12) feet in net width of parking space clear of obstructions is required for any single vehicle garage and a minimum nineteen (19) feet in net width of parking space clear of

obstructions is required for any two (2) vehicle garage. A minimum nineteen (19) feet in net depth of parking space clear of obstructions is required for all vehicle garages.

~~5. 6.~~ Bicycle parking shall be provided for development in accordance with section 16-1335(21).

FIGURE 16-1337: PARKING DIMENSIONS



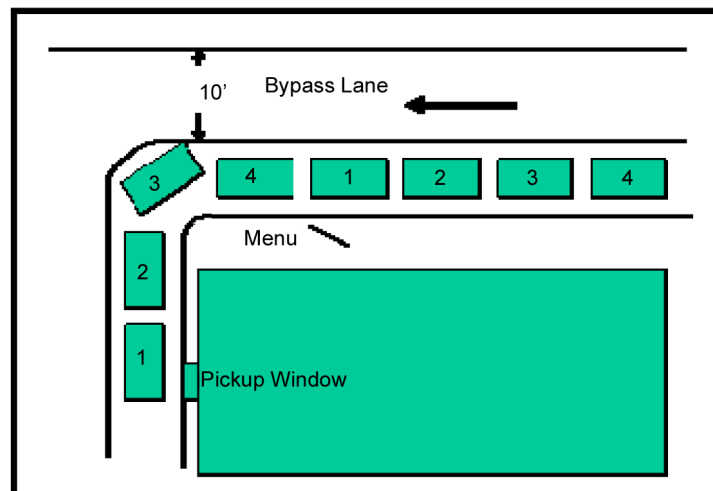
Sec. 16-1338. Queuing requirements.

Requirements for drive-thru establishments are as follows:

- (1) Each queuing lane must be clearly designed and constructed so as not to conflict or interfere with ingress or egress from the site or with other traffic using the site. A queuing lane shall not share circulation with an access aisle.
- (2) Bypass lanes shall be provided as follows:
 - a. Drive thru uses, excluding automated stand-alone car wash facilities, shall provide a continuous bypass lane with a minimum width of ten (10) feet, allowing vehicles to navigate around the drive-through facility without entering the drive-through lane, as illustrated in Figure 16-1338. The bypass lane may share space with a drive aisle.
 - b. Automated stand-alone car wash facilities shall provide a point of bypass with a minimum width of ten (10) feet between the pay station and automated car wash tunnel.
- (3) Each queuing space shall be a minimum of ten (10) feet in width and twenty (20) feet in depth.
- (4) The minimum number of queuing spaces, including the vehicle being served, shall be provided in accordance with Table 16-1338 and Figure 16-1338.

TABLE 16-1338: QUEUING REQUIREMENTS	
Use	Minimum Number of Queuing Spaces Required
Bank/financial institution	
1—5 teller lanes	5 per lane
6 or more teller lanes	3 per lane
Drive-thru restaurant (see Figure 16-1338 below)	
Before menu board	4
Between menu board and pickup window	4
Car wash	4
Oil change facility and retail commercial	4
Pharmacy	4
Gasoline pump at convenience store/service station	20 feet of queuing from each end of pump island

FIGURE 16-1338: DRIVE-THRU QUEUING



- (5) If the Development and Neighborhood Services ~~planning and engineering~~ department should determine, based upon the proposed traffic generation of a particular site, site design, or site

location that additional queuing spaces are necessary, such additional spaces shall be provided in accordance with this code.

- (6) If the Development and Neighborhood Services ~~planning and engineering~~ department should determine, based upon the proposed traffic generation of a particular site, site design, or site location that a reduction in the number of queuing spaces would not adversely affect traffic circulation, or create a traffic hazard, the number of spaces may be reduced accordingly.

Sec. 16-1339. Vehicular ingress and egress requirements.

- (1) Entrances and exits connecting parking areas with public streets shall be located in such a manner as to limit any interference with the traffic flow on any adjacent street and adequately serve the site. The number, location, and size of all entrances and exits shall be provided in accordance with these provisions, the recommendations of the appropriate city officials including the city engineer, and all regulations from the applicable entities ~~city codes and regulations~~.
- (2) The minimum width of any accessway shall be fifteen (15) feet for one-way traffic flow and twenty-five (25) feet for two-way traffic flow.
- (3) New entry gates installed in the city, whether for new developments or as a retrofit in existing developments, shall comply with the following requirements:
- a. At a minimum, the entry gate area shall provide adequate turnaround space as depicted in both Layouts 1 and 2, Figure 16-1339(3)(a) and Figure 16-1339(3)(b), respectively.
 - b. The attached drawings do not depict medians or other separators between the inbound traffic lanes. If such separators exist or are proposed, one (1) of the inbound lanes shall be a minimum of twenty (20) feet wide and shall have an unobstructed vertical clearance of not less than fourteen (14) feet to provide adequate entry for emergency vehicles.
 - c. An entry gate configuration different from that depicted in Layouts 1 or 2, Figure 16-1339(3)(a) and Figure 16-1339(3)(b), respectively, may be allowed if it provides equivalent maneuvering and safety and has been approved by the city's traffic engineering consultant. This includes the use of gates that open automatically using a pavement loop or other sensor and do not require any action by the driver to achieve entry.
 - d. A Knox key switch keyed to the City of Greenacres system shall be provided on the driver's side of the widest inbound lane. This switch shall activate the gates to provide the widest opening possible. If double gates block the inbound lane, it shall open both gates. If gates are in series, it shall open all gates in the series to provide rapid access.

FIGURE 16-1339(3)(a): SECURITY GATE SINGLE LANE LAYOUT

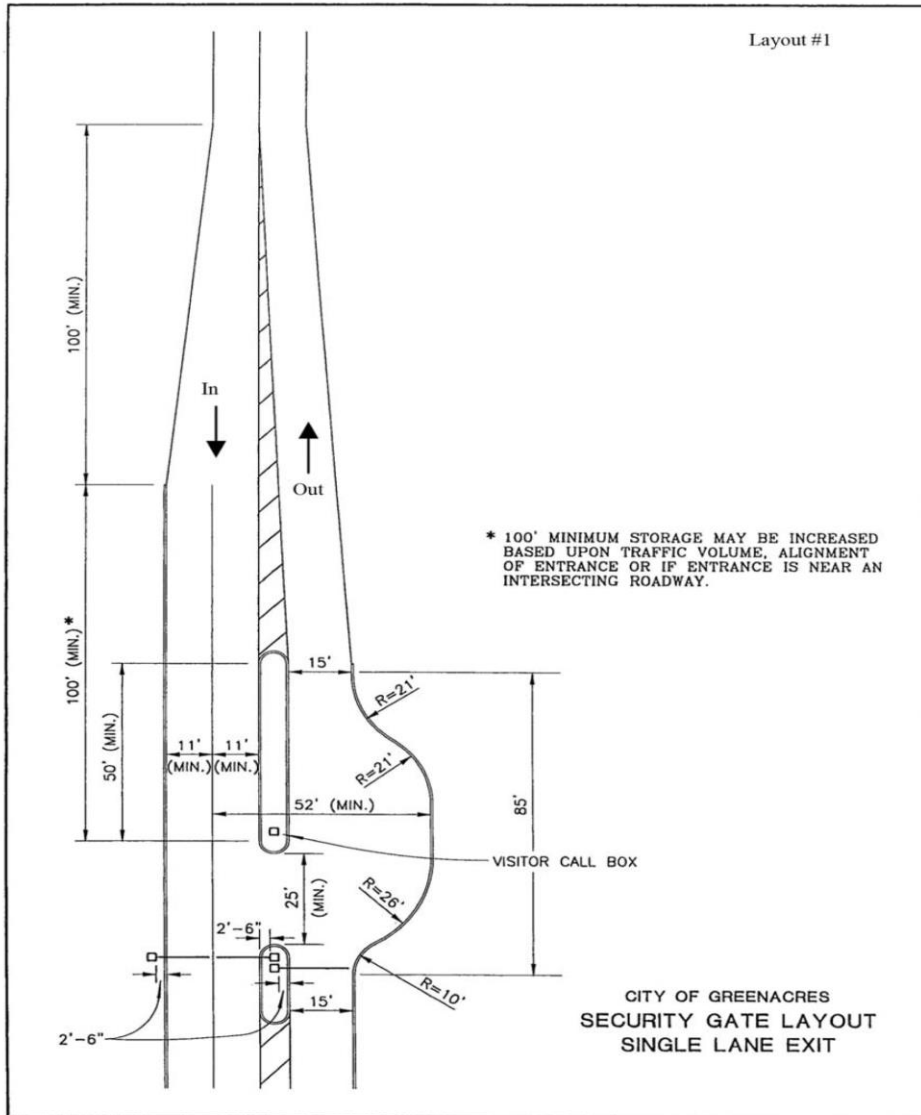
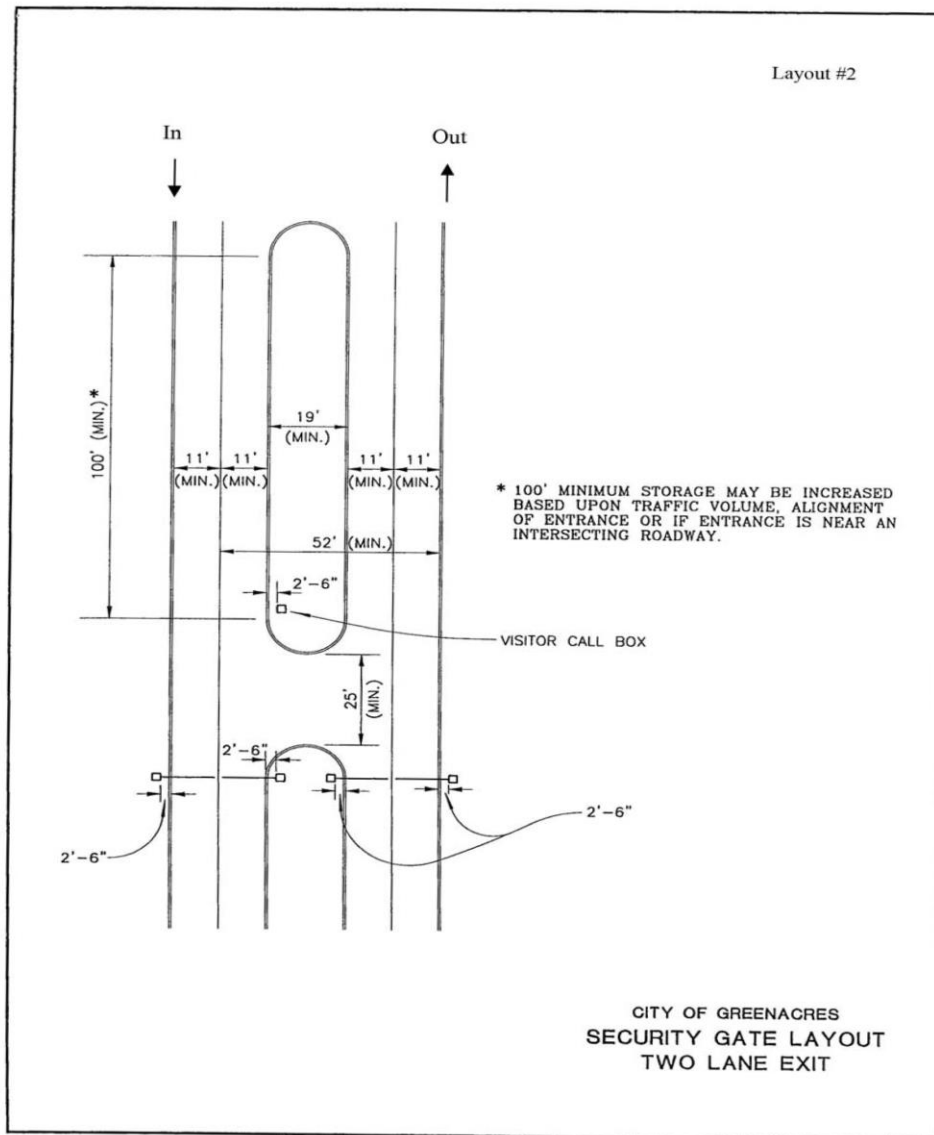


FIGURE 16-1339(3)(b): SECURITY GATE TWO LANE LAYOUT



Sec. 16-1341. Enforcement and penalty.

- (1) It shall be unlawful for an owner, operator, or tenant of any building, structure or use to discontinue, change, limit the use of, or dispense with required parking or loading spaces for any building, structure or use in business or operation at the time of said discontinuance or reduction of parking or loading spaces without providing alternative parking facilities which meet the requirements of this article and which are approved by the city. It shall be unlawful for any person, firm or corporation to utilize such building, structure or use without providing the off-street parking or loading spaces to meet the requirements and be in compliance with this article.
- (2) It shall be unlawful for an owner, operator or tenant of a building, structure or use to change, alter, or remove any required landscaping or landscaped area in order to obtain additional area for parking or loading facilities without the approval of the city.

- (3) All parking and loading area projects requiring official action shall require that the owner (or authorized agent) notify the city to perform a final inspection of the project. The city shall inspect all parking and loading areas to determine if the provisions and requirements of this section and all other applicable codes have been met.

Secs. 16-1341—16-1355. Reserved.

Section 5. Repeal of Conflicting Ordinances

All other ordinances or parts thereof or parts of the Code conflicting or inconsistent with this ordinance are hereby cancelled, repealed or revised to be consistent with provisions and elements of this Ordinance.

Section 6. Severability

If any section, part of a section, paragraph, sentence, clause, phrase or word of this Ordinance is for any reason held or declared to be unconstitutional, inoperative or void, such holdings of invalidity shall not affect the remaining portion of this Ordinance and it shall be construed to have been the legislative intent to pass the Ordinance without such unconstitutional, invalid or inoperative part therein, and the remainder of this Ordinance after the exclusion of such part or parts shall be deemed to be held valid as if such part or parts had not been included therein, or if this Ordinance or any of the provisions thereof shall be held inapplicable to any person, group of persons, property, kind of property, circumstances, or set of circumstances, such holdings shall not affect the applicability thereof to any other person, property or circumstances.

Section 7. Inclusion in Code

It is the intention of the City Council, entered as hereby ordained, that the provisions of this Ordinance shall become and be made a part of the Code of Laws and Ordinances of the City of Greenacres, Florida; that the Section(s) of this Ordinance may be renumbered or re-lettered to accomplish such intention, and that the word "Ordinance" may be

changed to “Section”, “Article” or another word.

Section 8. Effective Date

The provisions of this Ordinance shall become effective upon adoption.

Passed on the first reading this 18th day of November 2024.

PASSED AND ADOPTED on the second reading this 16th day of December 2024.

Chuck Shaw, Mayor

Voted:
Judith Dugo, Deputy Mayor

Attest:

Quintella Moorer, City Clerk

Voted:
John Tharp, Council Member, *District I*

Voted:
Peter Noble, Council Member, *District II*

Voted:
Susy Diaz, Council Member, *District IV*

Voted:
Paula Bousquet, Council Member, *District V*

Approved as to Form and Legal Sufficiency:

Glen J. Torcivia, City Attorney



ITEM SUMMARY

MEETING DATE: December 16, 2024

FROM: Denise Malone, AICP, Development & Neighborhood Services Director

SUBJECT: **Ordinance 2024-19 – ZTA-24-07 – Second Reading**
Chapter 16 Parking, Loading, Outdoor Lighting, and Fences; Chapter 14 Parking of Motor Vehicles, Boats, and Trailers.

BACKGROUND

The proposed City-initiated Text Amendments (ZTA) will modify Chapter 16 off-street parking, loading, fences, and reorganize outdoor lighting regulations into a dedicated section with enhancements to improve safety and efficiency. Additionally, Chapter 14 proposed changes to include revised definitions and updated regulations for the parking of motor vehicles, boats, and trailers.

ANALYSIS

The proposed Chapter 14 revisions generally address parking regulations and definitions for clarity and comprehensive coverage of commercial vehicles and refined the size and weight of motor vehicles permitted to park on private residential properties, aligning them with what is deemed appropriate for residential areas.

The proposed Chapter 16 revisions generally are to improve the clarity, safety, and efficiency for off-street parking, loading, outdoor lighting, and fencing to enhance circulation, pedestrian safety, and landscape integration within parking areas. Additionally, the amendment creates a dedicated outdoor lighting section with refined guidelines on safety, efficiency, and aesthetics, including photometric plan standards, Dark Sky compliance, and design criteria that enhance the visual appeal and functionality of public spaces. Furthermore, the proposed amendments to the fencing regulations would allow a uniform front-yard fence height of 4ft for any permitted fencing type (currently limits fencing to 3 ft in height unless it is chain-link), aligning with neighboring standards and require vinyl coating across all chain-link fences to enhance visual coherence and durability.

The staff report provides a more detailed overview of all proposed amendments. The proposed amendments align City standards with best planning practices, balancing safety, accessibility, sustainable practices, and community aesthetics. The proposed amendments advance the City's Comprehensive Plan goals for well-managed growth, sustainable land use, and a safe, attractive urban environment, supporting current and future development. The Planning and Zoning Board of Appeals reviewed this text amendment on October 17, 2024, and voted 5-0 to recommend approval. The City Council voted 4-0 to recommend approval of ZTA-24-07 on first reading November 19, 2024.

FINANCIAL INFORMATION

N/A.

LEGAL

Ordinance 2024-19 was prepared in accordance with all applicable state statutes and City Code Requirements. The document has been reviewed for legal sufficiency.

STAFF RECOMMENDATION

Approval of ZTA-24-07 through Ordinance 2024-19 as the proposed amendments will improve clarity, safety, circulation, and align with best practices.

Business Impact Estimate

Proposed ordinance's title/reference:

ORDINANCE NO. 2024-19

AN ORDINANCE ADOPTED BY THE CITY COUNCIL OF THE CITY OF GREENACRES, FLORIDA AMENDING THE CODE OF ORDINANCES AT ARTICLE II "STOPPING, STANDING, AND PARKING" OF CHAPTER 14 "TRAFFIC AND VEHICLES," AND AT ARTICLES IV "SUPPLEMENTARY DISTRICT REGULATIONS" AND VIII "OFF-STREET PARKING AND LOADING" OF CHAPTER 16 "ZONING REGULATIONS"; RELOCATING AND UPDATING OUTDOOR LIGHTING REGULATIONS; UPDATING FENCE REGULATIONS; PROVIDING FOR REPEAL OF CONFLICTING ORDINANCES; PROVIDING FOR SEVERABILITY; PROVIDING FOR INCLUSION IN CODE; AND PROVIDING FOR AN EFFECTIVE DATE.

This Business Impact Estimate is provided in accordance with section 166.041(4), Florida Statutes. This Business Impact Estimate may be revised following its initial posting.

In accordance with the provisions of controlling law, even notwithstanding the fact that an exemption may apply, the City hereby publishes the following information:

1. Summary of the proposed ordinance (must include a statement of the public purpose, such as serving the public health, safety, morals and welfare):

The proposed ordinance is a City-initiated request for a Zoning Text Amendment modifying Chapter 16, including updates to fences, off-street parking, loading, and the reorganization of outdoor lighting regulations into a new section. Chapter 14 includes revised definitions and updated regulations for the parking of motor vehicles, boats, and trailers. The proposed ordinance serves a valid public purpose by gathering regulations related outdoor lighting in a different section of the land development code and by providing for the safe and orderly parking of motor vehicles, boats, and trailers and the safe and orderly installation of fences.

2. An estimate of the direct economic impact of the proposed ordinance on private, for-profit businesses in the City, if any:

The proposed ordinance does not impose any new fee or cost and is not expected to have a direct economic impact on private for-profit businesses or the City's regulatory costs.

3. Good faith estimate of the number of businesses likely to be impacted by the proposed ordinance:

The proposed ordinance would require all businesses within the City to comply with land development regulations related to parking, outdoor lighting, and fences, with the exception of existing parking configurations, outdoor lighting, and fences that become legal nonconformities.

4. Additional information the governing body deems useful (if any):

Not applicable.



ITEM SUMMARY

MEETING DATE: November 18, 2024
FROM: Christy Goddeau, City Attorney's Office
SUBJECT: Ordinance No. 2024-____ Facilities Rules and Trespass Warnings

BACKGROUND

This past legislative session (2024), the Florida Legislature passed House Bill 1365, which became effective on October 1, 2024. House Bill 1365 prohibits local governments from allowing persons to lodge or reside overnight on any public property including, but not limited to, any public building or its grounds and any public rights-of-way under the applicable local government's jurisdiction. House Bill 1365 is codified at section 125.0231, Florida Statutes, and applies to both municipalities and counties.

Commencing January 1, 2025, a resident, business owner or the Florida Attorney General may bring a civil action in court against the City to enjoin a violation of section 125.0231's public lodging prohibition. Prior to filing such civil action, the City must be provided with a written warning and afforded at least five (5) business days to cure the alleged violation. If the City fails to take all reasonable actions to cure the alleged violation, the civil action may be filed and proceed. If a resident or business owner prevails in their civil action under section 125.0231, the City would be responsible for their costs, expenses and reasonable attorney's fees.

The proposed Ordinance clarifies the City's existing prohibition on public lodging and establishes new facility rules for City facilities. The proposed Ordinance also creates a means of enforcement through trespass warnings and the right to appeal such trespass warnings.

The City and the Palm Beach County Sheriff's Office have collaborated in the drafting and review of this Ordinance.

ANALYSIS

The proposed Ordinance is believed to be in the best interests of the City and provides additional tools for the City to comply with section 125.0231, Florida Statutes.

FINANCIAL INFORMATION

Not applicable at this time.

LEGAL

City Attorney has reviewed the proposed Ordinance for legal sufficiency and compliance with the law.

STAFF RECOMMENDATION

Staff is recommending approval of the Ordinance.

ORDINANCE NO. 2024-28

AN ORDINANCE ADOPTED BY THE CITY COUNCIL OF THE CITY OF GREENACRES, FLORIDA, AMENDING CHAPTER 9 “MISCELLANEOUS OFFENSES,” ARTICLE I “IN GENERAL,” DIVISION 1 “GENERALLY,” SECTION 9-9 “PROHIBITION OF LODGING ON PUBLIC LANDS OR IN THE OPEN,” TO INCLUDE ISSUANCE OF A TRESPASS WARNING AS A POSSIBLE CONSEQUENCE FOR VIOLATION OF THIS SECTION; AMENDING CHAPTER 11 “STREETS, SIDEWALKS AND OTHER PUBLIC PLACES,” ARTICLE I “IN GENERAL” SECTION 11-4 “ADMINISTRATION OF PROVISIONS” TO CLARIFY WHO ADMINISTERS THE PROVISIONS OF THIS CHAPTER, ADDING SECTION 11-7 “FACILITY RULES,” AND ADDING SECTION 11-8 “TRESPASS WARNINGS ON PUBLIC PROPERTY AND OTHER PROPERTY GENERALLY OPEN TO THE PUBLIC;” PROVIDING FOR SEVERABILITY, CONFLICTS, CODIFICATION, AND AN EFFECTIVE DATE.

WHEREAS, the City of Greenacres, Florida (the “City”) is a duly constituted municipality having such power and authority conferred upon it by the Florida Constitution and Chapter 166, Florida Statutes; and

WHEREAS, the City Council seeks to maintain a safe and orderly environment on public property that is conducive to the designated use of the areas and to the efficient rendering of public services; and

WHEREAS, the City Council desires to clarify that sleeping overnight on public benches, streets, alleys, or any other public area within the City limits is prohibited; and

WHEREAS, the City Council desires to enact rules of conduct pertaining to the interior spaces of all City-owned, controlled, and leased buildings; and

WHEREAS, the City Council finds that the presence of individuals who violate federal law, state statutes, or City ordinances, rules, or regulations on City-owned, controlled, and leased property hinders the efficient rendering of public services and creates a threat to the public safety and welfare; and

Ordinance No. 2024-28 | Facility Rules and Trespass Warnings

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WHEREAS, the City Council desires to issue trespass warnings of limited duration and scope to individuals who are acting in violation of federal, state, or local laws while on City-owned, controlled, and leased property; and

WHEREAS, the City Council desires to provide consistency and uniformity for the issuance of these trespass warnings; and

WHEREAS, the City Council desires to create process for individuals to appeal these trespass warnings; and

WHEREAS, the City Council further desires that these trespass warnings be enforced by the appropriate law enforcement agency; and

WHEREAS, the City Council has reviewed this proposed Ordinance and has determined that this Ordinance serves a public purpose and is in the best interests of the public health, safety and/or welfare of the City.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF GREENACRES, FLORIDA, THAT:

SECTION 1. The foregoing recitals are hereby fully incorporated herein by reference as true and correct legislative findings of the City Council of the City of Greenacres and necessary and consistent with the City's rightful exercise of its police powers.

SECTION 2. The City of Greenacres Code of Ordinances, Chapter 9 "Miscellaneous Offenses," Article I "In General," section 9-9 "Prohibition of lodging on public lands or in the open," is hereby amended to read as follows (words ~~stricken~~ are deletions; words underlined are additions):

Sec. 9-9. - Prohibition of lodging on public lands or in the open.

(a) No person shall at any time lodge or sleep overnight upon public benches, streets, alleys or any other public lands or real property within the city limits of the city nor shall any individual lodge in or sleep overnight, on or about any automobile, truck, camping or recreational vehicle

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or similar vehicle parked upon any public street, public way, right-of-way, parking lot or other public property within the city limits without the consent of such governmental owner, its tenant or its duly authorized agent in charge thereof, authorizing, licensing, or inviting such person to do so.

(b) Public lands or real property for the purposes of this section shall be defined to mean and include, but not be limited to, public streets, roads, highways, swales, drainageways, alleyways and other right-of-ways, public parks, parkways, open spaces, conservation and preservation areas, recreational land and parking lots, including any buildings or structures located thereon.

(c) It shall be unlawful for any person at any time to occupy, lodge, or sleep in the open on private property, in vacant lots, in or under any bridge or structure, without owning the same or without permission of the owner or person entitled to possession of same

(d) Pursuant to section 11-8, a trespass warning may be issued to any person who violates paragraph (a) of this section except that a person may not be trespassed from any public street that is a required and necessary public street for that person's lawful travel needs within the city.

SECTION 3. The City of Greenacres Code of Ordinances, Chapter 11 "Streets, Sidewalks And Other Public Places," Article I "In General," section 11-4 "Administration of provisions," is hereby amended to read as follows (words ~~stricken~~ are deletions; words underlined are additions):

Sec. 11-4. - Administration of provisions.

Unless otherwise indicated, ~~The City engineer~~manager or his designee shall administer the provisions of this chapter.

SECTION 4. The City of Greenacres Code of Ordinances, Chapter 11 "Streets, Sidewalks and Other Public Places," Article I "In General," is hereby amended to add sections 11-7 "Facility Rules" and 11-8 "Trespass Warnings on Public Property and Other Property Generally Open to the Public" as follows (words ~~stricken~~ are deletions; words underlined are additions):

Sec. 11-7. - Facility rules.

(a) The following conduct is prohibited within the interior spaces of all city-owned, controlled, and leased buildings:

(1) Engaging in any conduct prohibited by federal, State of Florida, or City of Greenacres law.

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- (2) Smoking, chewing tobacco, use of e-cigarettes or vaping devices, or carrying any lighted or smoldering pipe, cigar, or cigarette.
- (3) Disruptive, harassing, or unsafe behavior, including, but not limited to, conduct which interferes with city employees or city officials in the performance of their duties, or interferes with the proper use of the city facility by others.
- (4) Abusive or harassing behavior, including, but not limited to, use or display of obscene language, gestures, or graphics.
- (5) Blocking entrances, exits, fire exits, access areas, or otherwise interfering with the provision of services or the use of city facilities.
- (6) Entering or remaining in nonpublic areas without authorization. Areas inside city buildings, including offices, hallways, stairways, and elevators are open to the public only to the extent necessary to attend to city business, or for attending a city-authorized function, event, or activity to which the person is an invitee, or attending a duly noticed public meeting. Otherwise, such areas are deemed nonpublic areas.
- (7) Any act which could result in substantial risk of harm to persons or property.
- (8) Disrupting city business, events, or other city sponsored or authorized activities.
- (9) Leaving unattended packages, backpacks, luggage, or other personal items. Any such items are subject to immediate confiscation.
- (10) Laying down or sleeping in chairs, benches, or otherwise.
- (11) Possession of illegal drugs.
- (12) Posting or affixing to city facilities, without permission from the city manager, or his/her designee, any signs, leaflets, posters, flyers, pamphlets, brochures, and written, pictorial, or graphic material of any kind.
- (13) Tampering with or unauthorized use of building or facility systems or devices, including electrical, plumbing, locks, doors, or cameras. Use of the city electric vehicle charges shall be in accordance with posted rules at each charging station.
- (14) Improper use of amenities at public facilities, including but not limited to, using sinks to bathe or shower.
- (15) Audio and/or video recording anywhere inside of city facilities except during duly noticed public meetings, or as otherwise approved by the city manager, or his/her designee. Except as otherwise approved by the city manager, or his/her designee, audio and/or video recording may only be conducted within the city council chamber, and any room, or office within which said activity has been authorized by law. Any person found to be conducting audio and/or video recording except as authorized by herein, must cease doing so immediately if any visitor, city employee or city official expresses his/her desire

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not to be recorded. This rule does not apply to audio and/or video recording performed by authorized law enforcement personnel engaged in the performance of their official duties. Audio and/or video recording of public meetings must be undertaken in a quiet and orderly manner so as not to interfere with the conduct of the meeting, block the view of any person attending the public meeting, or block any aisle, row, ingress or egress.

(16) Remaining in a city facility after posted hours of operation or after the conclusion of an authorized "after hours" public meeting or event.

(17) Failure to cease conduct specifically prohibited in items (a) through (o) above immediately after a request by city employee(s) or the city's law enforcement officers to do so.

(b) This section may be enforced by the city manager or designee or the city's law enforcement officers.

Sec. 11-8. - Trespass warnings on public property and other property generally open to the public.

(a) A trespass warning may be issued by the city manager or designee, or deputies of the Palm Beach County Sheriff's Office, to any individual who violates any federal law, state law, or city ordinance, rule, or regulation, which violation was committed while on or within any city-owned, controlled, and leased buildings, or outdoor area that is open to the general public, including municipal parks. The trespass warning shall be limited to the specific property where the violation occurred.

(b) Trespass warnings shall be in writing and issued for a period not to exceed two years.

(c) A copy of the trespass warning shall be provided by mail or hand delivery to the individual given the warning. The written trespass warning shall advise of the right to appeal and the location at which to file the form to initiate the appeal.

(d) Any person found on or within any city-owned, controlled, and leased buildings, or outdoor area, including municipal parks, in violation of a trespass warning issued in accordance with this section may be arrested for trespassing, except as otherwise provided in this section.

(e) The city manager or designee may upon request authorize an individual who has received a trespass warning to enter the property or premises to exercise his or her First Amendment rights if there is no other reasonable alternative location to exercise such rights or to conduct necessary municipal business. Such authorization must be in writing, shall specify the duration of the authorization and any conditions thereof, and shall not be unreasonably denied.

(f) This section shall not be construed to limit the authority of any city employee or official or deputies of the Palm Beach County Sheriff's Office to issue a trespass warning to any person for any lawful reason on any city-owned, controlled, and leased buildings, or outdoor area, including rights-of-way when closed to general vehicular or pedestrian use, when necessary or appropriate in the sole discretion of the city employee, official or deputy. Trespass warnings

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issued by a city employee or official shall be issued in the presence of a deputy of the Palm Beach County Sheriff's Office.

(g) This section shall not be construed to limit the authority of deputies of the Palm Beach County Sheriff's Office to arrest or cite individuals for the violation of any section of the city's Code of Ordinances or the Florida Statutes.

(h) Appeal of trespass warning. A person to whom a trespass warning is issued under this section shall have the right to appeal the issuance of the trespass warning as follows:

(1) An appeal of the trespass warning must be filed, in writing, with the code compliance department within ten (10) days of the issuance of the warning. The request shall include the appellant's name, date of issuance of trespass warning, and the appellant's current telephone number and mailing address. The city will mail the notice of hearing by regular mail to the mailing address provided. No fee shall be charged for filing the appeal.

(2) Appeals shall be heard by a special magistrate with whom the city contracts to provide this service. The special magistrate appointed to hear code compliance hearing may be used to conduct these hearings.

(3) If the appellant fails to contest the trespass warning within the time afforded by the trespass warning, or if the appellant fails to appear at the special magistrate hearing, the appellant shall have waived all rights to a hearing.

(4) The special magistrate shall hold the hearing as soon as possible. In no event shall the hearing be held later than 40 days from the filing of the appeal.

(5) Each case before a special magistrate shall be presented by the city attorney or by a member of city staff.

(6) All testimony shall be under oath and shall be recorded. Formal rules of evidence shall not apply, but fundamental due process shall be observed and shall govern the proceedings.

(7) At the conclusion of the hearing, the special magistrate shall issue findings of fact, based on evidence of record, and conclusions of law, and shall issue an order affording the proper relief consistent with powers granted herein.

(8) If the special magistrate determines the trespass warning was properly issued, the appellant shall be responsible for the administrative costs of the hearing. All costs shall be paid within thirty (30) days. Failure to timely pay the costs will result in the costs being added to any future service fee, permit fee, or other amount owed to the city.

(9) The decision of the special magistrate shall be final and the appellant shall be deemed to have exhausted all administrative remedies. An aggrieved party, including the local governing body, may appeal a final administrative order of a special magistrate to the circuit court. Such an appeal shall not be a hearing de novo but shall be limited to appellate review

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of the record created before the special magistrate. An appeal shall be filed with thirty (30) days of the execution of the order to be appealed. The city attorney or designee is hereby authorized to defend such appeals on behalf of the city and/or special magistrate.

(10) The trespass warning shall remain in effect during the appeal and review process, including any judicial review.

(11) This section applies retroactively.

(i) Nothing in this section shall be construed to limit the City's ability to trespass any individual from any city-owned, controlled, or leased property that is not open to the public.

(j) Enforcement of trespass warning. Deputies of the Palm Beach County Sheriff's Office may enforce any violation of a trespass warning by means of Florida Statutes sections 810.08 and 810.09.

SECTION 5. Repeal of Conflicting Ordinances. All ordinances or parts of ordinances in conflict herewith are hereby repealed to the extent of such conflict.

SECTION 6. Severability. If any section, subsection, sentence, clause, phrase or portion of this Ordinance is for any reason held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct, and independent provision, and such holding shall not affect the validity of the remaining portions thereof.

SECTION 7. Codification. The sections of the Ordinance may be made a part of the City Code of Laws and ordinances and may be re-numbered or re-lettered to accomplish such, and the word "ordinance" may be changed to "section", "division", or any other appropriate word.

SECTION 8. Effective Date. The provisions of this Ordinance shall become effective immediately upon adoption.

Passed on the first reading this _____ day of _____ 2024.

[Signatures follow on the next page].

PASSED AND ADOPTED on the second reading this _____ day of _____ 2024.

Chuck Shaw, Mayor

Voted:
Judith Dugo, Deputy Mayor

Attest:

Quintella Moorer, City Clerk

Voted:
John Tharpe, Council Member, *District I*

Voted:
Peter Noble, Council Member, *District II*

Voted:
Susy Diaz, Council Member, *District IV*

Voted:
Paula Bousquet, Council Member, *District V*

Approved as to Form and Legal Sufficiency:

Glen J. Torcivia, City Attorney

ORDINANCE NO. 2024-29

AN ORDINANCE ADOPTED BY THE CITY COUNCIL OF THE CITY OF GREENACRES, FLORIDA, AMENDING THE CITY OF GREENACRES' BUDGET FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2024, AND ENDING SEPTEMBER 30, 2025, INCLUSIVE; PROVIDING FOR REPEAL OF CONFLICTING ORDINANCES; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City Council of the City of Greenacres, Florida adopted a budget for the 2024/2025 Fiscal Year; and

WHEREAS, the City Council has determined that an amendment needs to be made to the previously adopted Fiscal Year Budget; and

WHEREAS, the City Council deems approval of this Ordinance to be in the best interest of the residents and citizens of the City of Greenacres.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF GREENACRES, FLORIDA, AS FOLLOWS:

Section 1. The City Council hereby amends the expenditures in the Reconstruction and Maintenance (304) fund, and expenditures in the Youth Building (306) fund and the balances listed in attached Exhibit "A" by and adopts such amendments to the Budget of the City of Greenacres for the Fiscal Year October 1, 2024, through September 30, 2025, inclusive.

Section 2. Repeal of Conflicting Ordinances.

All ordinances or parts thereof or parts of the Code conflicting or inconsistent with the provisions of this ordinance are hereby repealed.

Section 3. Severability.

If any section, part of a section, paragraph, sentence, clause, phrase or word of this Ordinance is for any reason held or declared to be unconstitutional, inoperative or void, such holdings of invalidity shall not affect the remaining portion of this Ordinance and it shall be construed to have been the legislative intent to pass the Ordinance without such unconstitutional, invalid or inoperative part therein, and the remainder of this Ordinance after the exclusion of such part or parts shall be deemed to be held valid as if such part or parts had not been included therein, or if this Ordinance or any of the provisions thereof shall be held inapplicable to any person, group of persons, property, kind of property, circumstances, or set of circumstances, such holdings shall not affect the applicability thereof to any other person, property or circumstances.

Section 4. Effective Date.

The provisions of this Ordinance shall become effective upon adoption.

Passed on the first reading this 18th day of November 2024.

PASSED AND ADOPTED on the second reading this 16th day of December 2024.

Voted:

Chuck Shaw, Mayor

John Tharp, Council Member, District

Attest:

Voted:

Quintella Moorer, City Clerk

Peter Noble, Council Member, District II

Voted:

Judith Dugo, Council Member, District III

Voted:

Susy Diaz, Council Member, District IV

Voted:

Paula Bousquet, Council Member, District V

Approved as to Form and Legal Sufficiency:

Glen J. Torcivia, City Attorney

FYE 9/30/2025
Exhibit "A"

		Increase (Decrease)
Expense		
Vehicle replacement Program	304-40-42-64-20	\$ 48,000
	304 Fund Balance	(\$ 48,000)
	304 Net Fund(s) Balance Change	(\$ 48,000)
 Expense		
CIP 236 Youth Building	306-60-42-62-43	\$ 745,000
	306 Fund Balance	(\$ 745,000)
	306 Net Fund(s) Balance Change	(\$ 745,000)



ITEM SUMMARY

MEETING DATE: December 16, 2024

FROM: Teri Lea Beiriger, Director of Finance

SUBJECT: Ord. No. 2024-29 Budget Adjustment – 304 Electric Vehicle and 306 Youth Program Bldg.

BACKGROUND

Council Policy No. 6 requires City Council action to authorize budget adjustments between cost centers, departments, and funds. A budget adjustment is required to account for the under-budget of the Electric Vehicle and Youth Program Building Project. This affects Reconstruction and Maintenance (304) fund and the American Rescue Plan (306) fund.

Reconstruction and Maintenance (304) fund requires a budget adjustment from fund balance in the amount of \$48,000. The City was awarded a grant to purchase a e-vehicle and solar park lights. The vehicle was budgeted in 2024 for \$40,000. A purchase order was not completed, therefore the funds did not carryover to budget year 2025. The revenue was budgeted in the 2025 Budget for \$40,000 grant funds but not the expense. The price of the vehicle increased to around \$48,000. The adjusted increase will be for \$48,000 to account 304-40-42-64-20 CIP-088 Vehicle replacement program.

American Rescue Fund – Youth Program (306) fund requires a budget adjustment from fund balance of \$745,000. This adjustment includes: \$700,000 for grant expense not budgeted, revenue for the grant was budgeted, \$35,000 is for engineering / compliance to building code, and \$10,000 for permitting.

ANAYSIS

Ordinance 2024-29 is to authorize the net budget adjustment for the total amount of \$793,000 that documents the movement of the funds from the two CIP funds to cover the unbudgeted item.

FINANCIAL INFORMATION

The proposed ordinance increases the expenditures by \$793,000 in FY 2025, with a net effect of \$793,000.

LEGAL

The proposed Budget Amendment has been prepared in accordance with the applicable State Statues and City Code Requirements

STAFF RECOMMENDATION

Approval of Ordinance 2024-29.



Department Report

MEETING DATE: December 16, 2024
FROM: Michele Thompson, Director, Community & Recreation Services
SUBJECT: Community & Recreation Services Dept. – November Report

ADMINISTRATION

PERFORMANCE MEASUREMENT	THIS PERIOD	FY 2025 TO DATE	FY 2025 BUDGET
No. of Contracts Executed/Renewed	-	-	4
No. of Collaborative Partnerships	8	34	40
No. of Vendor/Independent Contractor Agreements	6	26	55
No. of Educational Scholarship Applications R'cd	-	-	21
No. of Community Events Coordinated	-	1	15
No. of Event Participants		4,500	42,000
No. of Little Free Libraries (LFL)*/ # Replacement Units / <i>StoryWalk</i> Boards	0/0	0/0	30/2
No. of Business Sponsorships	0	6	20
No. of Schools/Attendance for "Read for the Record"		16/1,625	16/1,500

FACILITY RENTALS

FACILITY RENTALS	THIS PERIOD	FY 2025 TO DATE	FY 2025 BUDGET
Fields/Concession Stands	73	166	800
Pavilions	10	49	520
Center Facility	58	113 ¹	800
Monthly Center Attendance	3895	7149	4500

107¹ Additional Free Rentals: **54** Gym: YP/Open Gym/Tai Chi/HMHB; **11** Banquet Hall: SOE/ESE/ PBSO/FR/PW; **18** Room 1: OAP; **6** Room 2: ESOL/Spotlights/AARP, **0** Room 3; **7** Room 4: ESOL/FR; **11** Comm. Park: PB Square Dance

REVENUE

FACILITY RENTALS REVENUE	THIS PERIOD	FY 2025 TO DATE	FY 2025 PROJECTED
Total Rental Revenue Generated	\$15,367.00	\$29,869.50	\$182,155

ATHLETICS

YOUTH ATHLETICS	THIS PERIOD	FY 2025 TO DATE	FY 2025 PROJECTED
FY25 Co-ed Fall Soccer (10/10/24-12/6/24) • Registration Period 8/1/24 – 9/20/24	2	300	220
FY25 Co-ed Spring Soccer (3/6/25-5/16/25) • Registration Period 1/2/25 – 2/21/25	-	-	280
FY25 Co-ed Winter Basketball (12/2/24-3/7/25) • Registration Period 9/3/24 – 11/2/24	62	147	160
Co-ed Summer Basketball Skills Camp • Camp Week: 7/21/25 – 7/24/25 • Registration Period 5/19/25 – 6/30/25	-	-	40

-

FOOD DISTRIBUTION	NO. SERVED
PBSO & Restoration Bridge – Date TBD	-

OLDER ADULT PROGRAMS

SOCIAL ACTIVITIES	PARTNERS/SPONSORS	NO. OF PARTICIPANTS YTD
Daily Meal Program; Zumba Games/Bingo; Special Events; Educational Sessions Mon.- Fri. (5 x 27)	Atlantis Dental Care; Aetna; Absolute Best Insurance; Avmed; HealthSun, Infinity Health Center; Universal Coaching Services, PBSO Therapy Dogs; Zumba; Music for Mending Minds	323

FY25 EVENTS & SPONSORSHIPS

Item # 9.

EVENTS	SPONSORS/PARTNERS	FY 2025 EXPENSE	FY 2025 ACTUAL	FY2025 ATTENDEES
Trunk or Treat	PBSO	N/A	N/A	4,500
NNOAC	PBSO	CANCELED	-	
Holiday in the Park (12/14/24)	FL Blue; WM; Renaissance Charter School (Wellington); Rosenthal, Levy, Simon & Sosa; PBSO	\$35,713	\$-	
Sundae's w/ Santa		\$4,194		
Fiesta de Pueblo (1/11/25)	Executed by Fiesta de Pueblo, Inc.	\$4,115	\$-	
Artzy Eve at City Hall		CANCELED		
Daddy Daughter Dance (2/8/25)		\$5,619	\$-	
Egg'stravaganza (4/19/25)	State Farm-Lily	\$23,855	\$-	
Rock-n-Roll Sunday/FR Chili Cook-Off (3/2/25)	Coordinated w/ the Nam Knights Motorcycle Club of PBC	\$7,424	\$-	
Ignite the Night (7/4/25)		\$81,219	\$-	
<i>Back2School</i> Supply Distribution (7/25/25)		\$8,159	\$-	
Senior Resource Fair (9/27/25)		\$500	\$-	
Sunday Sounds (9/28/25)		\$5,657		

FY25 Event Actuals = Direct + In-direct – Event Sponsors & Revenues



Department Report

MEETING DATE: November 18, 2024

FROM: Denise Malone, AICP, Development & Neighborhood Services Director

SUBJECT: November 1, 2024, through November 30, 2024

Development & Neighborhood Services Department

Planning, GIS & Engineering Division

NEW CASES

Walmart – 6294 Forest Hill Blvd (SP-88-06AA and BA-24-03)

A request for a Major Site and Development Plan Amendment (SP-88-06AA) to add 3,370 sq. ft and replace 12 designated customer pick-up parking spaces and 33 regular parking spaces with 33 designated customer pick-up parking spaces and a Variance (BA-24-03) to reduce the number of required parking spaces. (Both applications are under staff review).

Mil Lake Plaza – 4507-4639 Lake Worth Road (MSP-24-09)

A request for a Master Sign Plan (MSP-24-09) for the Mil Lake Plaza. (Under staff review; Staff is actively working with the applicant to finalize their plans and specifications).

Greenacres Bowl – 6126 Lake Worth Road (BA-24-04)

A request for an Administrative Variance to replace the existing concrete slatted wall with an opaque PVC fence and landscaping for an approximately 300ft portion along the southern property line (Under staff review).

CURRENT PLANNING CASES

Buttonwood Plaza – 3016-3094 Jog Road (MSP-24-07)

A request for a Master Sign Plan (MSP-24-07) for the Buttonwood Plaza. (Under staff review; Staff is actively working with the applicant to finalize their plans and specifications).

Barclay Square – 2902-2994 Jog Road (MSP-24-08)

A request for a Master Sign Plan (MSP-24-08) for the Barclay Square Plaza. (Under staff review; Staff is actively working with the applicant to finalize their plans and specifications).

Perry Office – 3130 Perry Avenue (SP-22-03) and (BA-23-03)

A request for a Site and Development Plan (SP-22-03) for a vacant parcel to construct a 6241 sq. ft office totaling 4 bays for flexible office space use. The site is located on the northeast corner of Perry Avenue and 10th Avenue South. The request also includes a variance (BA-23-03) request to reduce the landscape buffer on the eastern side of the site plan from 10 ft to 5 ft. (Resubmittal received on August 21, 2024, DRC was held on September 19, 2024, subsequent meetings and discussions with applicant and design team to include preliminary engineering considerations. DRC comments were provided on, November 7, 2024. Awaiting applicant's response to comments.)

Greenacres Sunoco and Offices - 3067 South Jog Road (SP-24-02)

A request for a Site and Development Plan (SP-24-02) to construct a 6,000 sq ft office/retail building with a 798 sq. ft. mezzanine. (Sufficiency letter sent March 11, 2024, resubmittal received September 30, 2024, comments were provided on November 1, 2024. Awaiting applicant's response to comments and resubmittal.)

Astoria Townhomes – 6240 Dodd Road and adjacent vacant parcel (CPA-23-04), (ZC-23-02), (SP-23-06), (BA-23-07), and (MSP-24-02)

A request for a Future Land Use map amendment (CPA-23-04) from Residential Medium Density and Commercial to Residential High Density; a Rezoning (ZC-23-02) from Residential Medium Density and Commercial General to Residential High Density; Site and Development Plan (SP-23-06) to construct a Townhouse Development consisting of 60 townhomes with a configuration of 6-unit building types; and a Variance (BA-23-07) from the minimum side yard setback of 20 ft. between end units and a Master Sign Plan (MSP-24-02). (PZBA approved BA-23-07 on August 8, 2024). The Plat (PLT-24-02) submittal was received on September 30, 2024, comments were provided on October 28, 2024, and awaiting applicant's response to comments and resubmittal. The (CPA-23-04), (ZC-23-02) were approved at the October 7, 2024, City Council Meeting. The (SP-23-06), (MSP-24-02), and (PLT-24-02) will be scheduled at a later time, since the plat is under review.

Bethesda Tabernacle – 4901 Lake Worth Road (SP-99-04C) and (SE-23-01)

A request for a Site and Development Plan (SP-99-04C) approval to modify the previously approved site plan and a Special Exception (SE-23-01) to develop a 28,930 sf House of Worship and accessory uses. (Awaiting receipt of applicant's response to the resubmittal comments provided on April 18, 2024; meeting with applicant was held on May 3, 2024; applicant indicated on October 22, 2024, they are awaiting Access Easement Maintenance Agreement for resubmittal).

C&C Legacy Plaza – 3494 South Jog Road (SP-24-01), (BA-24-01), (MSP-24-03) and (PLT-24-01)

A request for Site and Development Plans (SP-24-01) approval to construct a 2,598 sf one story office building and a two-story townhouse building with three townhouses; a Variance (BA-24-01) from the landscape code requirements for a one-story office building and a two-story townhouse building with three townhouses; and a Master Sign Plan (MSP-24-03; and a Plat (PLT-24-01). (PZBA approved the Variance request (BA-24-01) on August 8, 2024. (The Site and Development Plans and Master Sign Plan were approved by City Council on September 16, 2024. Sufficiency letter was sent for the Plat (PLT-24-01) on September 12, 2024,

resubmittal received on October 30, 2024, comments were provided on November 18, 2024, and we are awaiting the resubmittal).

City-initiated Chickasaw and Wry Roads Annexations (ANX-24-01), (CPA-24-05), and ZC-24-05)

Annexation of an enclave located on Chickasaw and Wry Road into the City through an Interlocal Agreement with Palm Beach County. A Future Land Use map amendment and Rezoning for the sixteen parcels that will be annexed into the City will be processed concurrently through the City. The properties are located on the north side of Chickasaw and along Wry Road. (Staff is processing the necessary documentation to provide to Palm Beach County for review and approval so the enclave annexation can be scheduled for City Council meeting. On November 20, 2024, the Draft Interlocal Agreement was sent to Palm Beach County and is under review. Once completed, the official packet will be sent to PBC for notice and processing.)

Ice Cream La Bendicion – 560 Jackson Avenue (SP-24-04)

A request for Site and Development Plans (SP-24-04) approval to construct an 882 sq ft two story building with ice cream/raspado shop on the ground floor and one dwelling unit on the second floor. (Awaiting receipt of applicant's response to the sufficiency letter provided on July 5, 2024, discussions have occurred with staff regarding the required items).

Kids in Care – Buttonwood Plaza – 3032 South Jog Road (SP-84-05I), (SE-24-02), and (BA-24-02)

A request for a Major Site and Development Plan Amendment (SP-84-05I), a Special Exception (SE-24-02) to allow for a Prescribed Pediatric Extended Care (PPEC) center; and a Variance request (BA-24-02) to eliminate the minimum outdoor play area. (They have an ongoing code enforcement case related to the use. Initial submittal received on June 27, 2024. Further sufficiency comments provided on August 30, 2024. Resubmittal was received on September 17, 2024, staff under review and processing. On November 12, 2024, sent follow-up email to applicant.)

Lake Worth Plaza West – 6404 Lake Worth Road (MSP-24-01)

A request for a Master Sign Plan for Lake Worth Plaza West. (Awaiting receipt of applicant's response to the sufficiency letter provided on July 9, 2024. Staff is working with the new Property Manager to finalize Master Sign Plan for the entire plaza).

Garden Square – 6645 Chickasaw Road (SP-23-03)

A request for Site and Development Plans approval to construct four (4) five-unit townhomes and six (6) four-unit townhomes (total of 44 units). (DRC comments provided on August 20, 2024. On September 20, 2024, staff met with applicant for follow-up to DRC comments. Resubmittal was received on November 11, 2024, with follow-up information, under Staff review and processing.)

Iglesia Bautista Libre Emmanuel – 5083 Lake Worth Road (SE-22-04), (BA-22-01), and (SP-22-05A)

A Special Exception request (SE-22-04) to allow a House of Worship within an existing building located in the Commercial Intensive (CI) zoning district, a Variance (BA-22-01) to allow for a reduction in the front and rear landscape buffers, and a Major Site and Development Plan Amendment (SP-22-05A). Staff has been coordinating with Code Enforcement on code enforcement case for work without

permit and operating without an approved Special Exception. (Awaiting receipt of applicant's response to the DRC comments provided on June 1, 2024; meeting with applicant was held on June 17 and November 5, 2024; still awaiting resubmittal).

Murphys USA Greenacres – 6270 Forest Hill Boulevard (SE-23-05), (BA-23-08), (SP-23-07), and (MSP-24-06)

A Special Exception request (SE-23-05) to allow a convenience store and gasoline service station within the Commercial Intensive (CI) zoning district, a Variance (BA-23-08) from the required 1500ft separation of an existing gas station and convenience store to 750ft, a Site and Development Plan (SP-23-07) to construct a 2,824 sq ft convenience store and gas station with six (6) pumps, and a request for a Master Sign Plan (MSP-24-06). (Awaiting receipt of applicant's response to the comments provided on August 15, 2024. Applicant indicated on November 15, 2024, that they are finalizing the incorporation of FDOT and PBC traffic concerns).

Orchid Cove – 1105 South Jog Road (SP-23-01) and (BA-23-04)

A request for a Site and Development Plan (SP-23-01) approval to construct six (6) two-family units (Total of 12 units), and an Administrative Variance (BA-23-04) for a 5-ft reduction from the required rear and side street setbacks. (Awaiting receipt of applicant's response to DRC comments provided on June 7, 2024; meeting with applicant was held on June 10 and in October of 2024; still awaiting resubmittal).

Pentecostal Tabernacle – 6030 Lake Worth Road (BA-23-05)

A request for a Variance to allow for a fence to be located within the front yard of the House of Worship. (DRC meeting was held on July 18, 2024. Further information is needed for completeness to be scheduled for PZBA. Applicant is gathering additional information to substantiate the hardship and demonstrate why a variance is necessary).

SITE PLAN AMENDMENTS

Retro Fitness – Aloha Shopping Center – 4558 Lake Worth Road (SP-16-03B) and (MSP-24-04)

A request for a Minor Site and Development Plan Amendment (SP-16-03B) to modify the exterior façade of the leased area for Retro Fitness premises only and a Master Sign Plan (MSP-24-04) for the Aloha Shopping Center. (The Minor Site and Development Plan Amendment (SP-16-03B) was approved on August 15, 2024; the Master Sign Plan (MSP-24-04) is under staff review. Staff is actively working with the applicant to finalize the height of the outparcel monument signs and appropriate raceway dimensions.)

Palm Beach Christian Preparatory School – Church in the Palms – 3812 South Jog Road (SE-24-01)

A Major Site and Development Plan Amendment request for a private school (Palm Beach Christian Preparatory School) in the Commercial Intensive (CI) zoning district. (Coordinating with Code Enforcement for ongoing bus parking cited on 9/17/2024 and for the site plan not being approved prior to occupying the building for such use. Awaiting receipt of applicant's response to the sufficiency letter provided on June 10, 2024, and staff's follow-up email of August 12, 2024).

Dunkin' – Aloha Shopping Center – 4644 Lake Worth Road (SP-16-07A)

A Minor Site and Development Plan Amendment to modify the exterior façade. (Awaiting receipt of applicant's response to insufficiency comments provided on August 27, 2024. Meeting held with applicant on November 19, 2024; still awaiting resubmittal).

Ministries in Bethel – 3950 South 57th Avenue (SP-84-12E)

A request for a Minor Site and Development Plan Amendment and Engineering Permit revision to relocate parking spaces and update ramp to meet ADA. (Awaiting receipt of applicant's response to sufficiency comments provided on June 27, 2024. City Engineer spoke with applicant's team on November 22, 2024, to clarify for final submittal).

Woodlake Plaza – 5815 Lake Worth Road (PCD-84-02DD)

A request for a Minor Site and Development Plan Amendment (PCD-84-02DD) to change color of the building awnings. (Awaiting receipt of applicant's response to sufficiency comments provided on August 8, 2024).

ZONING TEXT AMENDMENTS

ZTA-24-03 Pervious Surface and Driveways

A City-initiated request for a Zoning Text Amendment to provide updated standards for overall impervious coverage on residential lots, ensuring consistency with the standards governing lot coverage for residential lots, as well as limits on driveways expansions. (Recommended for approval by Planning and Zoning Board of Appeals (PZBA) on April 11, 2024. Additional review and analysis of proposed changes are desired to address certain City neighborhood conditions and ongoing which will result in additional ZTA language changes. Tentatively scheduled for the January 16, 2024, PZBA.)

ZTA-24-07 Parking Regulations and Fences

A City-initiated request for a Zoning Text Amendment pertaining to modifications of Chapter 16 regulations for off-street parking, loading, fences, and outdoor lighting and Chapter 14 regulations for the parking of motor vehicles, boats, and trailers. (Recommended for approval by Planning and Zoning Board of Appeals (PZBA) on May 9, 2024. Additional language approved by the PZBA on October 17, 2024. City Council 1st Reading on November 18, 2024, and 2nd Reading, scheduled for December 16, 2024.)

RESIDENTIAL DEVELOPMENT PROJECTS

Ranchette Road Townhomes

Approved for 74 Townhomes. 73 Certificate of Completion issued to date. Traffic Control Jurisdiction Agreement (TCJA) approved. Approved Construction Bond in place, received August 26, 2021. Reduced Construction Bond received April 20, 2023. (May 2024, Engineering, Zach provided comments regarding outstanding items that need to be repaired to developer. No response has been received, so Zach sent a follow-up email on October 11, 2024, to developer to remedy and schedule inspection, prior to release of the bond. No response from applicant. Zach will follow-up with applicant again to coordinate completion of inspections.

Blossom Trail (Nash Trail)

Plat application received on July 8, 2022. Complete application submittal with all outside agency approvals received November 5, 2024. Final Engineering Permit issued, Construction Bond and Contract in place. Plat was approved by City Council on November 18, 2024

NON-RESIDENTIAL DEVELOPMENT PROJECTS

Church of God 7th Day of Palm Beach – 3535 S. Jog Road

The building permit and engineering permit expired. New permit applications and outside agency approvals would be required to be submitted in order to obtain development approval. Additionally, Code Enforcement provided a time certain of July 19, 2024, to bring the exterior code maintenance items into compliance. Applicant complied. (Applicant requested a meeting with staff to discuss the site. The meeting was held on September 12, 2024. Awaiting applicant's decision if proceeding. Current site maintenance items being addresses through Code Enforcement.)

Chick Fil A (within River Bridge Center) (SP-85-12RR)

The Building Permit and Engineering Permit have been issued. The site is located within the River Bridge Centre on the southwest corner of the intersection of South Jog Road and Forest Hill Boulevard. (Preconstruction meeting held on May 16, 2024. Letter of credit received for civil work which expires February 28, 2025. Staff is monitoring the site work and engineering inspections are being conducted. Staff is in discussion seeking resolve regarding site issues including construction crew damage to the oak trees. Staff met with applicant on-site on October 15, 2024, and is continuing working with applicant on landscape plans to include a combined landscape buffer plan with adjacent IHOP. Staff has had multiple discussions and coordination with the applicant to resolve pending items. Waiting for Landscape Plan amendment and permit application submittals. Tentative opening for January 2025.)

EI Car Wash (6200 Lake Worth Road) (SP-22-02B)

The Special Exception and Site and Development Plans were approved by City Council on December 19, 2022. The Engineering Permit was issued on April 26, 2024. Preconstruction meeting held on April 26, 2024. Letter of credit received for civil work which expires February 28, 2025. (Construction is underway).

Mint Eco Car Wash (4840 Lake Worth Road) (SP-22-04A)

The Special Exception and Site and Development Plans were approved by City Council on March 6, 2023. The Engineering Permit was applied for in December 2023. Comments were provided on March 12, 2024. Awaiting applicant's response to comments including bond. On September 23, 2024, staff provided a determination of a time extension for the Special Exception which now expires 06/29/2027.

The Pickleball Club (FKA Palm Beach Christian Academy) (5200 S Haverhill Road) (SP-23-05)

Application for the Pickleball Club was received on 11/20/2023. The Special Exception and Site and Development Plans were approved by City Council on February 5, 2024, and Administrative Variance approved on February 26, 2024. Property is currently under contract with The Pickleball Club.

GIS

Safe Streets for All (SS4A)

DNS is collecting and processing data for the SS4A Action Plan in accordance with the Interlocal Agreement with Treasure Coast Regional Planning Council. Also attending meetings as applicable.

Damage Assessment

DNS participated in the countywide Annual Hurricane Exercise for damage assessment training in preparation for Hurricane Season. DNS will continue attending ongoing weekly meetings through the season.

GIS Database

DNS continues implementing a clear, organized hierarchy that separates different stages of data management and processing including addressing. This structure is designed to ensure easy access for all departments, enhance collaboration, and streamline maintenance.

TEMPORARY USE PERMITS

TU-2024-2729 – El Valle Hondu-Mex Restaurant – 4992 10th Ave N – (In Process)

A request from El Valle Hondu – Mex Restaurant for a “Live Entertainment Permit” for DJs/Karaoke/Live local artists for Friday and Saturdays from 9:00 pm to 1:30 am and for scheduled sports games. Went to September 19, 2024, DRC meeting. (Awaiting receipt of applicant’s response to DRC comments provided on October 31, 2024; Meeting held with applicant on November 1, 2024; still awaiting resubmittal).

TU-2024-2634 – Walmart Holiday Trailers– (In Process)

A request by Walmart, for a Temporary Use Permit to allow for holiday trailers to be located at 6294 Forest Hill Blvd through February 10, 2025. Went to September 19, 2024, DRC meeting. Provided comments. Fire comments outstanding. Waiting for response by applicant, working closely with Fire and applicant.

TU-2025-0469 – Chick Fil A – 6860 Forest Hill Boulevard (Office Trailer)

A request by Chick Fil A for a temporary office trailer for workspace during construction period. (Under staff review; Staff is actively working with the applicant to finalize their timeline and specifications).

FY 2025 Data:

Case Approvals Issued	Current Period	FY 2025 to Date	FY 2025 Budget*
Annexation	0	0	2
Comprehensive Plan Amendment	0	0	3
Zoning Changes	0	0	3
Special Exceptions	0	0	4
Site Plans	0	0	5
Site Plan Amendments	0	0	10
Variances	0	0	3
Zoning Text Amendments	0	0	3
Master Sign Plan	0	0	2

Inspection Type	Current Period	FY 2025 to Date	FY 2025 Budget
Landscaping	4	7	80
Zoning	4	4	45
Engineering	10	12	75

* Assumes progress of proposed Developments such that inspections are requested.

Building Division

Building Department Report (November 1, 2024 – November 30, 2024)

1) ADMINISTRATION:

- a) Researched and completed Fifty-Six (56) lien searches providing open and/or expired permit information.
- b) Researched and completed Twenty-One (24) records requests for historical permits.

2) PERMITS/INSPECTIONS:

PERMITS/INSPECTIONS	DURING THIS PERIOD	FYTD 2025
New Applications Received / Permits Created	221	457
Applications Approved	115	219
Applications Canceled	4	7
Applications Denied	0	1
Applications Reopened	1	3
Permits Issued	213	426
Permits Completed	206	411
Permits Canceled	7	14
Permits Reopened	34	70
Permits Expired	22	33
Inspections Performed	710	1,273
Construction Value of Permits Issued	\$3,915,188.54	\$7,516,311.80
Construction Reinspection Fees	\$950.00	\$1,150
Extension/Renewal Fees	\$738.77	\$1,749.62
CO's Issued	1	2
CC's Issued	0	0
Temporary CO's Issued	0	0

3) BUSINESS AND CONTRACTOR REGISTRATION:

(See Attached Summary Reports)

4) PERMIT APPLICATIONS IN PLAN REVIEW – PRINCIPAL NEW OR REMODEL PROJECTS:

PROJECT	ADDRESS	SIZE	DESCRIPTION	PERMIT#
SFH	229 Martin Ave	3393	New SFH	2025-0173
El Rey Del Taco	5283 Lake Worth Rd		Interior Renovation	2025-0488
SFH	145 Walker Ave		New SFH	2025-0146
WIC (City Job)	5985 10 th Ave N		Bathroom Renovation	2025-0174
Laundromat	2152 S Jog Rd		Interior Renovation	2025-014
Dress 4 Success	6832 Forest Hill Blvd	6174	Interior Renovation	2025-0182
Spa Center	3901 S Jog Rd	1240	Interior Renovation	2024-2613

5) PROJECTS IN PROGRESS – PRINCIPAL REMODELING/RENOVATION:

PROJECT	ADDRESS	SIZE	DESCRIPTION	PERMIT #
SFH	533 Broward Ave	1,870	New SFH	2024-2848
Duffy's	6848 Forest Hill Blvd	1,530	Interior Remodel	2025-0275
Supertech Comm	5305 Lake Worth Rd	980	Interior Demolition	2025-0272
H&R Block	6754 Forest Hill Blvd	1,680	Interior Remodel	2024-1950
Medimore Md	6334 Forest Hill Blvd	1,130	Interior Remodel	2024-2513
El Car Wash	6200 Lake Worth Rd	3,724	Construct Car Wash	2023-2487

Chik fil A	6802 Forest Hill Blvd	4,997	New Construction	2024-0270
Gastro Health	6125 Lake Worth Rd	238	Interior Renovation	2024-0874
Finlay Medical	6803 Lake Worth Rd	1805	Interior Remodel	2024-1237
Aaxon Laundry	3989 S Jog Rd	2633	Interior Renovation	2024-0587
Retro Fitness	4558 Lake Worth Rd	1547	Interior Renovation	2024-0783
Certified Spine	6415 Lake Worth Rd #307	1598	Tennant Improvement	2023-2290
Ministries in Bethel	3950 S 57th Ave	6,939 sq.ft.	House of Workship	2021-0365



License Activity Report

Activity Date Range 11/01/24 - 11/30/24
Summary Listing

License Type	Category	Application Received	Application Denied	Application Approved	New License Issued	License Renewed	License Revoked	License Canceled
Exemptions - Exemptions / Non-Profit	Business	0	0	0	0	3	0	0
Food Service - Food Service / Bar / Lounge	Business	0	0	0	1	4	0	0
General Retail - General Retail	Business	2	0	0	0	5	0	0
General Service - General Service	Business	2	0	0	1	6	0	0
General Svc Reg - General Service Registration	Business	3	0	0	3	3	0	0
Home - Home Based Business	Business	3	0	0	3	5	0	0
Professional - Professional	Business	0	0	0	0	4	0	0
Rental Unit - Rental Unit	Business	5	0	0	5	7	0	0
Grand Totals		15	0	0	13	37	0	0

CITY OF GREENACRES
Licensing Revenue Summary Report
 Licensing Revenue Summary Report - Summary
 From Date: 11/01/2024 - To Date: 11/30/2024

Charge Code	No. of Billing Transactions	No. of Adjustment Transactions	Billed Amount	Adjustments	Net Billed
License Type: Amusement-Amusement & Entertainment					
Vending Machine-Amuse/ Vending / Coin Operated	1	0	\$370.39	\$0.00	\$370.39
License Type Amusement-Amusement & Entertainment Totals	1	0	\$370.39	\$0.00	\$370.39
License Type: Food Service-Food Service / Bar / Lounge					
Food-Food Service	6	0	\$765.78	\$0.00	\$765.78
Food Per Seat-Food Per Seat	4	0	\$1,516.22	\$0.00	\$1,516.22
Vending Machine-Amuse/ Vending / Coin Operated	1	0	\$747.27	\$0.00	\$747.27
License Type Food Service-Food Service / Bar / Lounge Totals	11	0	\$3,029.27	\$0.00	\$3,029.27
License Type: General Retail-General Retail					
General Retail-General Retail Sq Feet	4	0	\$989.20	\$0.00	\$989.20
Com Inspection-Commercial Inspection	1	0	\$75.00	\$0.00	\$75.00
Zoning Review-Zoning Use Review Fees (BTR)	1	0	\$50.00	\$0.00	\$50.00
General Service-General Service	1	0	\$116.22	\$0.00	\$116.22
Food Service-Food Service	1	0	\$127.63	\$0.00	\$127.63
Food Svc/Seating-Food Svc/Seating	1	0	\$97.47	\$0.00	\$97.47
License Type General Retail-General Retail Totals	9	0	\$1,435.52	\$0.00	\$1,435.52
License Type: General Service-General Service					
General Service-General Service	29	0	\$3,304.16	\$0.00	\$3,304.16
Vending Machine-Amuse/ Vending / Coin Operated	1	0	\$1,624.50	\$0.00	\$1,624.50
Com Inspection-Commercial Inspection	4	0	\$300.00	\$0.00	\$300.00
Zoning Review-Zoning Use Review Fees (BTR)	1	0	\$50.00	\$0.00	\$50.00
Transfer-Transfer	4	0	\$146.48	\$0.00	\$146.48
License Type General Service-General Service Totals	39	0	\$5,425.14	\$0.00	\$5,425.14
License Type: General Svc Reg-General Service Registration					
General Svc Reg-General Service Registration	4	0	\$100.00	\$0.00	\$100.00
License Type General Svc Reg-General Service Registration Totals	4	0	\$100.00	\$0.00	\$100.00
License Type: Home-Home Based Business					
Home-Home Based Business	14	0	\$1,131.32	\$0.00	\$1,131.32

Zoning Review-Zoning Use Review Fees (BTR)	2	0	\$100.00	\$0.00	\$100.00
Collection Fee-Collection Fee	1	0	\$25.00	\$0.00	\$25.00
Delinquent >150-Delinquent Over 150 Days	1	0	\$100.00	\$0.00	\$100.00
License Type Home-Home Based Business Totals	18	0	\$1,366.32	\$0.00	\$1,366.32
License Type: Professional-Professional					
Professional-Professional	2	0	\$244.06	\$0.00	\$244.06
Cosmetology-Cosmetology / Barber	7	0	\$284.27	\$0.00	\$284.27
Transfer-Transfer	2	0	\$8.12	\$0.00	\$8.12
License Type Professional-Professional Totals	11	0	\$536.45	\$0.00	\$536.45
License Type: Rental Unit-Rental Unit					
Rental Unit-Rental Unit	14	1	\$568.54	(\$40.61)	\$527.93
License Type Rental Unit-Rental Unit Totals	14	1	\$568.54	(\$40.61)	\$527.93

Code Enforcement Division

Code Division Report (November 1, 2024 – November 30, 2024)

CODE ENFORCEMENT	DURING THIS PERIOD	FYTD 2025
Inspections Related to Active Code Cases	134	328
New Cases Started	41	66
Cases Complied	28	86
Current Open Cases	238	474
Notices Sent	110	181
Illegal Signs Removed from right-of-way	727	940
Inspections Not Related to Active Code Cases	134	328
Complaints Received and Investigated	12	14
Warning Tickets	3	5

Code Enforcement - STATS FY 2025

	<u>NOTICES MAILED</u>	<u>SIGNS</u>	<u>INSPECTIONS</u>	<u>COMPLAINTS</u>	<u>WRITTEN WARNINGS</u>
OCTOBER 2024	232	267	284	10	35
NOVEMBER 2024	110	727	134	12	3
DECEMBER 2024					
JANUARY 2025					
FEBRUARY 2025					
MARCH 2025					
APRIL 2025					
MAY 2025					
JUNE 2025					
JULY 2025					
AUGUST 2025					
SEPTEMBER 2025					



Department Report

MEETING DATE: December 16, 2024
FROM: Teri Lea Beiriger, Director of Finance
SUBJECT: Department of Finance Activity Report

DEPARTMENT HIGHLIGHTS

The following report provides activity within the Department of Finance for the reporting period from November 1 through November 30, 2024:

- General Operations
 - Worked with the auditor on Annual Comprehensive report.
 - Implementing credit card merchant procedure to pass-through merchant fees.
 - Submitted PEMT report.

- Grants
 - Prepared grants for FY24 Annual Audit and Annual Comprehensive report.



Department Report

MEETING DATE: December 16, 2024

FROM: Brian Fuller, Fire Chief

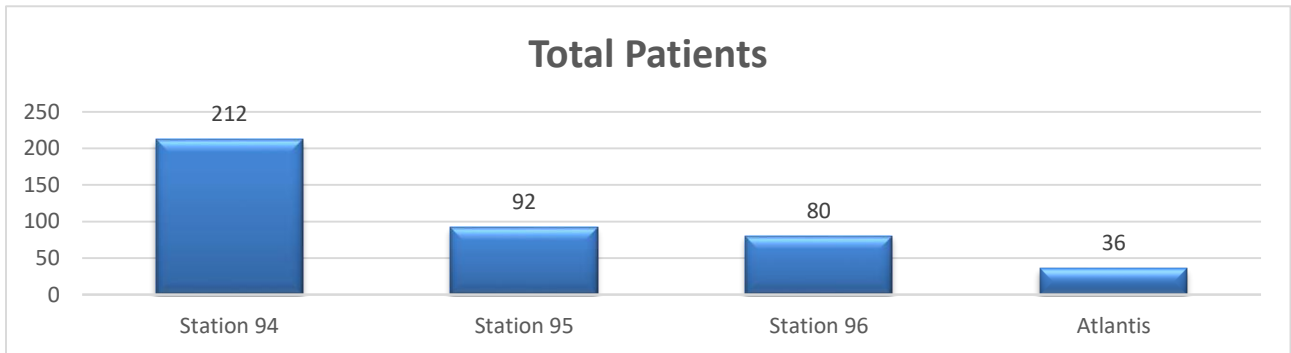
SUBJECT: Fire Rescue November

FR CALLS

CALLS	MONTHLY TOTALS
Total Alarms dispatched in November	523
Average alarms per day	18.68
Total calls this fiscal year	1,170

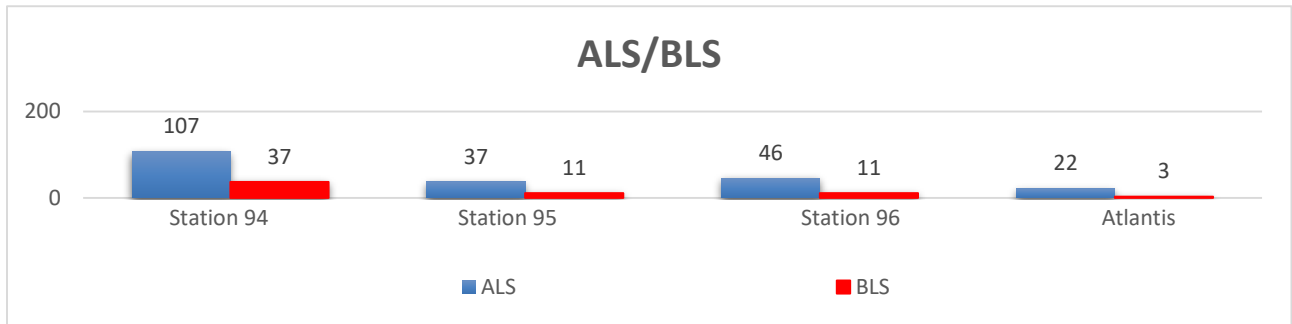
In November 2024, 384 patients were treated for Emergency Medical related services. Of those patients, 41 were in the City of Atlantis. These requests vary from a single unit responding to help an individual who has fallen to the floor, to a cardiac arrest necessitating multiple units, along with a mix of personnel, advanced skills and equipment.

Service Calls, Cancels, and Public Assists totaled 60. The requests include, but are not limited to, persons locked out of home, water evacuation, animal problem, police assist, defective elevator, and canceled due to wrong address.



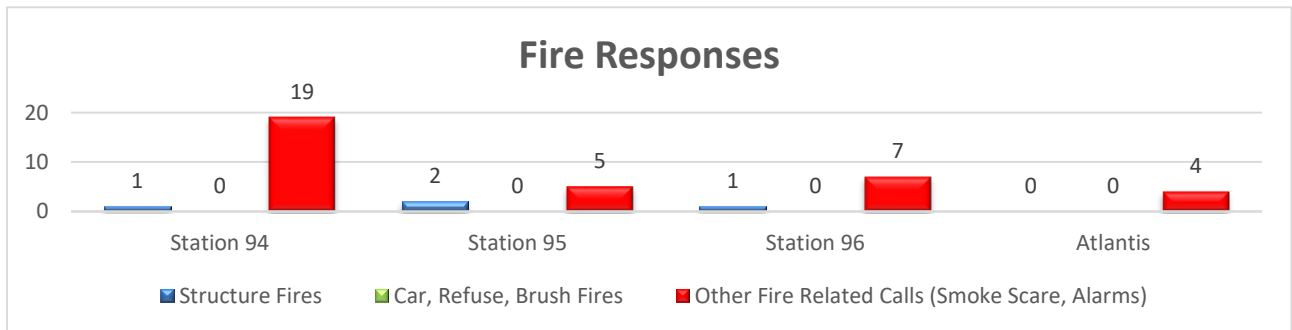
ALS/BLS

Fire Rescue transported 249 patients to a hospital or 65% of the patients we were called to treat. The majority of those (190) required Advanced Life Support procedures. ALS emergencies require additional personnel, specialized equipment, and skills. Often, an EMT or Paramedic will be taken from the ALS Engine to accompany the one person in the rear of the Rescue to assist with life-saving therapies.

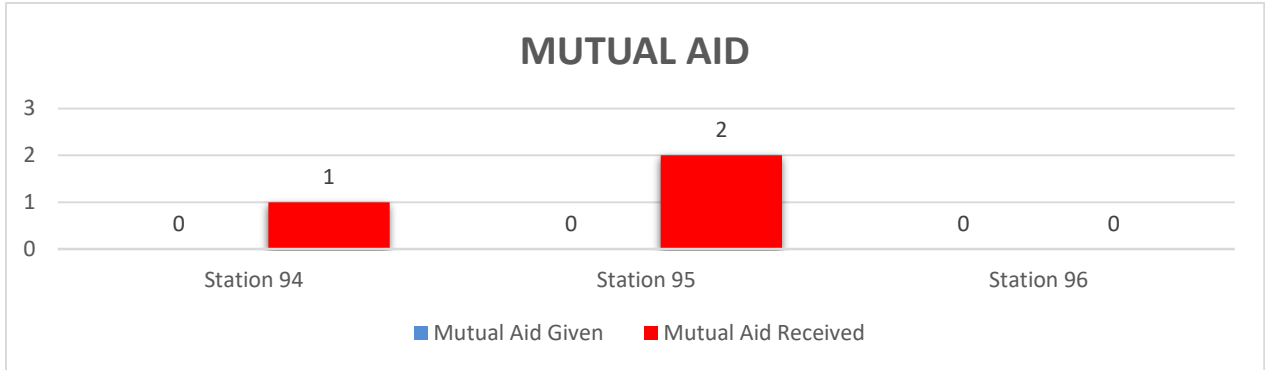


FIRE RESPONSES

Fire Rescue responded to 30 calls for a fire or smoke related emergency. There were no (0) requiring an escalated response to a car, brush, or refuse fire; four (4) were in a residential or commercial structure.



MUTUAL AID

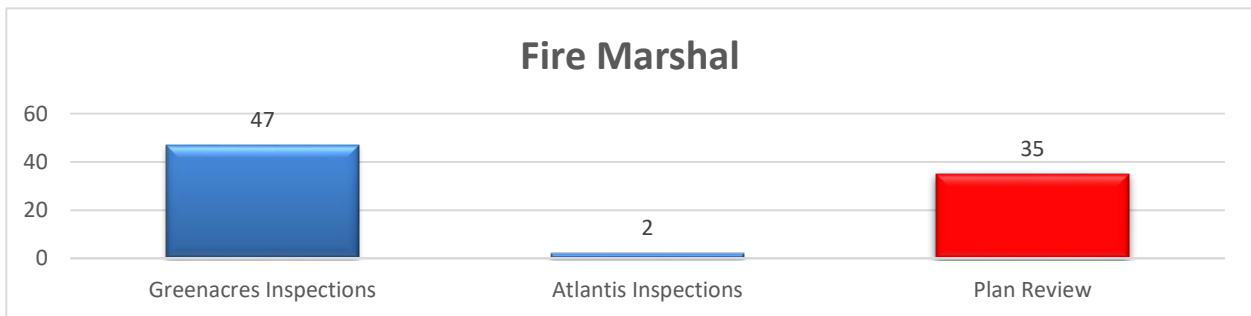


Mutual aid is the sending or receiving of emergency resources (apparatus, personnel) to or from another entity or agency upon request. No community has sufficient resources to handle every emergency of all sizes. Therefore, neighboring agencies work together through a system called Mutual Aid. That system is designed to be limited to large events that tax the resources beyond the normal capabilities of the community.

FIRE MARSHAL

Fire Prevention and Protection focuses on protecting people and property from fire through fire safety inspections, fire plans review, fire cause and origin investigations, and public education. In addition, the Fire Marshal provides fire safety lectures, attends land development meetings, and testifies at code enforcement hearings.

Inspections	49
Plans Review	35
Dollar Loss due to fire	\$0



SPECIAL SERVICES

Blood Pressure Screenings	1
Presentations, Station Tours/Attendees	0
Persons Trained in CPR	0



Department Report

MEETING DATE: December 16th, 2024

FROM: Georges Bayard, Director, Information Technology

SUBJECT: Department of Information Technology – December 2024 Activity Report

DEPARTMENT HIGHLIGHTS

The following report provides the highlights of activity within the Information Technology Department for the reporting period from November 1 - November 30, 2024.

1. Kicked off the implementation project for the MyGovernmentOnline software with the Development & Neighborhood Services Department, to manage all Permitting, Planning & Zoning, Code Enforcement and BTR activities. The estimated timeframe is for a staged Go-Live in early summer 2025.
2. Kicked off implementation of the EasyVote EasyCampaignFinance module, to automate the filing and management of the necessary forms for candidate eligibility and campaign finance reporting.
3. Completed the planned upgrade of 48 security cameras throughout the City's buildings and parks, bringing the system back to 100% functionality.
4. Development of paperless processes for requisitions and purchase orders, and for Purchasing card ("P-card") reconciliations is still proceeding. The objective is to automate as much as possible the generation of these documents and their storage in the appropriate locations in the Laserfiche document management system.
5. Implementation of Solarwinds Service Desk for the Vehicle Maintenance division of Public Works is proceeding and is expected to go live before the end of the year.
6. Implementation of the Keeper Security password management system for all City users is proceeding. It will provide capability to securely store application and web site credentials, and to share and reassign them as needed. It will also provide a Family Plan at no charge to all employees.
7. Monthly KnowBe4 simulated phishing test results:
 - a. **November:** Links clicked: 5; attachments opened: 0; QR codes scanned: 0. Phish-prone users (vulnerable to phishing attacks): 2.75%, down from 2.2% during the previous month's campaign.

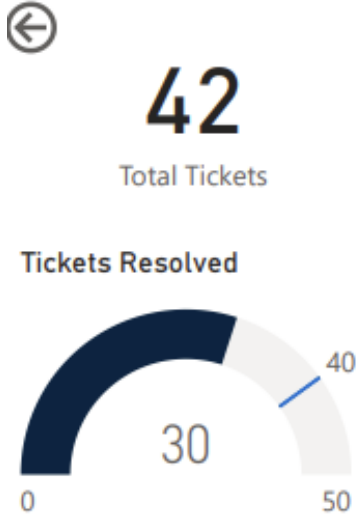
While the use of Artificial Intelligence (AI) in current real phishing campaigns significantly increases the effectiveness of attackers' messaging, the overall online behavior of City personnel remains more cautious than the average KnowBe4 customer. Users who take potentially dangerous actions will continue to be assigned remedial training to reinforce the secure handling of emails.

SERVICE DESK REQUESTS

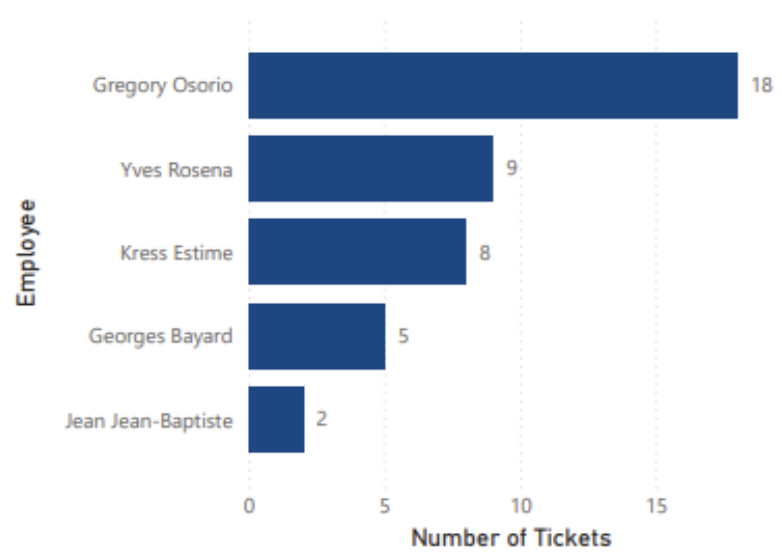
November 2024

DEPARTMENT	CURRENT PERIOD	FY 2025 YTD	FY 2025 BUDGET
Administration	7	15	-
Community & Recreation Services	5	9	-
Development & Neighborhood Svcs.	3	17	-
Finance	5	11	-
Fire Rescue	2	8	-
Information Technology	7	9	-
Public Works	5	8	-
Purchasing	0	1	-
Youth Programs	8	14	-
Total Service Desk Requests	42	92	800

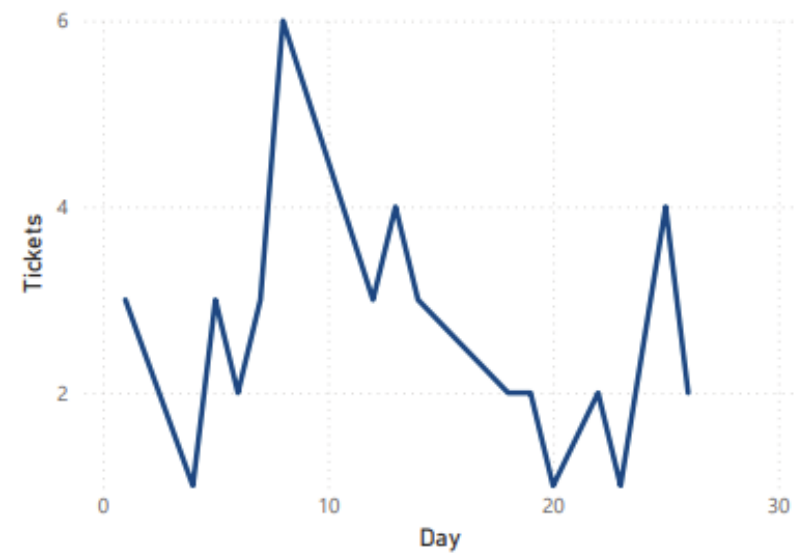
Number of Total Tickets



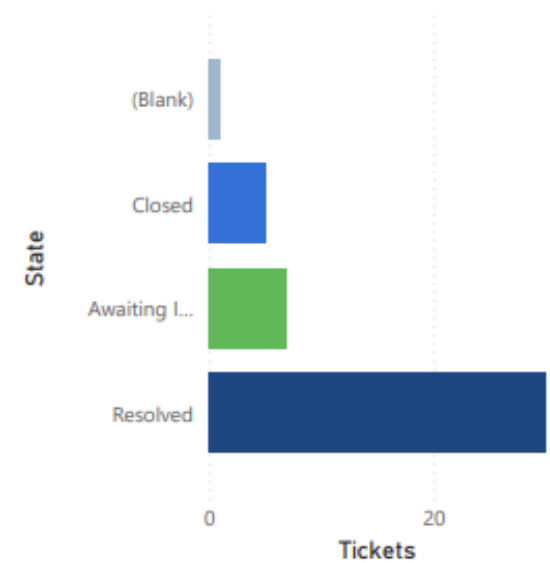
Number of Tickets by Employee



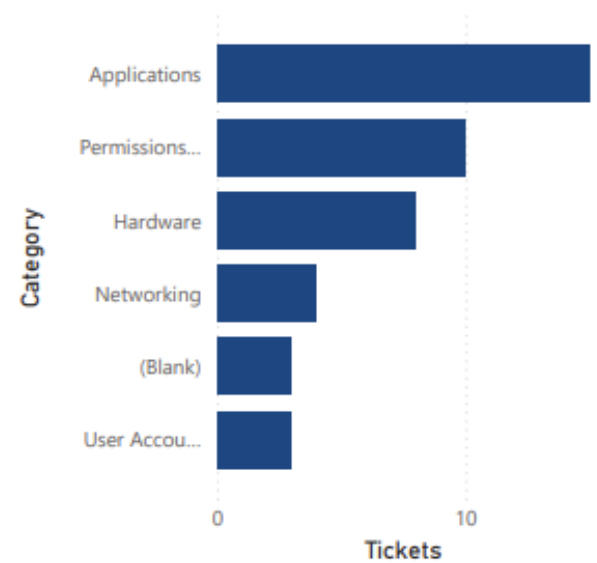
Tickets by Day



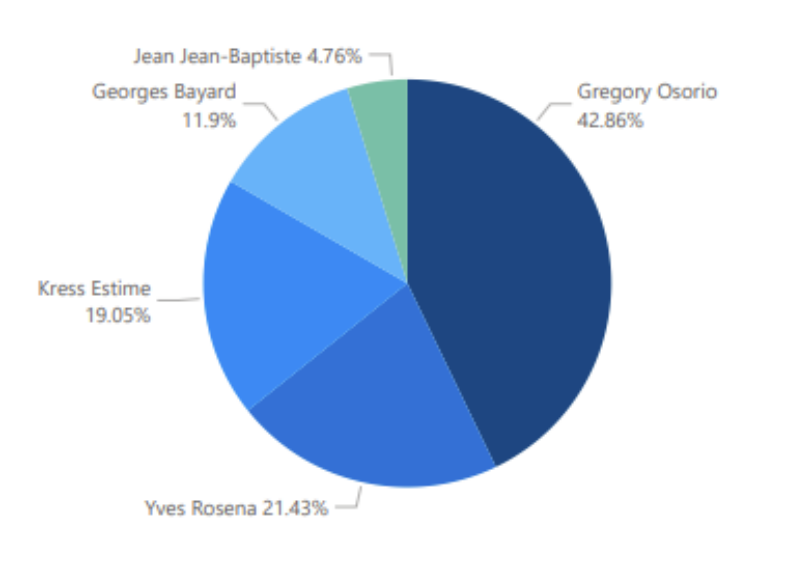
Tickets by State



Tickets by Category



% of Tickets by Employee





Department Report

MEETING DATE: December 16, 2024

FROM: Captain Tristram Moore, PBSO District 16

SUBJECT: PBSO District 16 Report – November 2024

CAD CALLS

CAD CALLS	MONTHLY TOTALS
Business / Residence Checks	1,286
Traffic Stops	449
Calls for Service	1,778
All CAD Calls - Total	3,513
Total Calls for Service – FY 2025 (October 2024 – September 2025)	7,726

Data Source: CADS/Premier 1
*Omit Miscellaneous Calls

Note: P1 is a dynamic system. Meaning that #'s can change from what was previously reported in the event there is a location or call type re-classification/modification.

SUMMARY

During the month, there were 3,513 generated calls within the District and 50% of these calls were self-initiated.

TRAFFIC ACTIVITY

DISTRICT 16 PERSONNEL	
Total Citations	Total Warnings
254	180

Data Source: TraCS – CAU

PBSO MOTORS UNIT	
Total Citations	Total Warnings
138	87

Data Source: TraCS – Traffic Unit

COMMUNITY POLICING EVENTS

- 11/01/24: Bar OP
- 11/02/24: Fall Festival at Pickwick Park MHP
- 11/04/24: Crime Prevention Liaison Training
- 11/09/24: Charlotte Hans Foundation Charity Softball Tournament
- 11/04/24: Assisted the staff of the Lewis Center with getting a homeless female placement into the facility
- 11/13/24: Met with Pickwick Mobile Home Park Management in reference to upcoming Christmas in Pickwick Event
- 11/20/24: Conversation with a Deputy Event
- 11/20/24: Picked up items for upcoming Pickwick Mobile Home Park Mentorship Program
- 11/21/24: Government/Community Week Event at Greenacres Elementary School
- 11/21/24: Turkey & Gift Cards Pick-Up from Special Events
- 11/22/24: Turkey Give-Away to Pickwick Mobile Home Park & Colonial Mobile Home Park

STREET CRIMES UNIT

- The District 16 Street Crimes Unit conducted a traffic stop. After the vehicle was stopped, it fled to an unknown location, the driver was identified and located. The suspect abandoned the vehicle at an unknown location and was charged accordingly.
- The District 16 Street Crimes Unit responded to a business burglary that had just occurred. The suspect used a hammer to smash in the glass of the vending machine to steal cash and gift cards at business in the city, then fled on foot. The suspect was identified and charged accordingly.

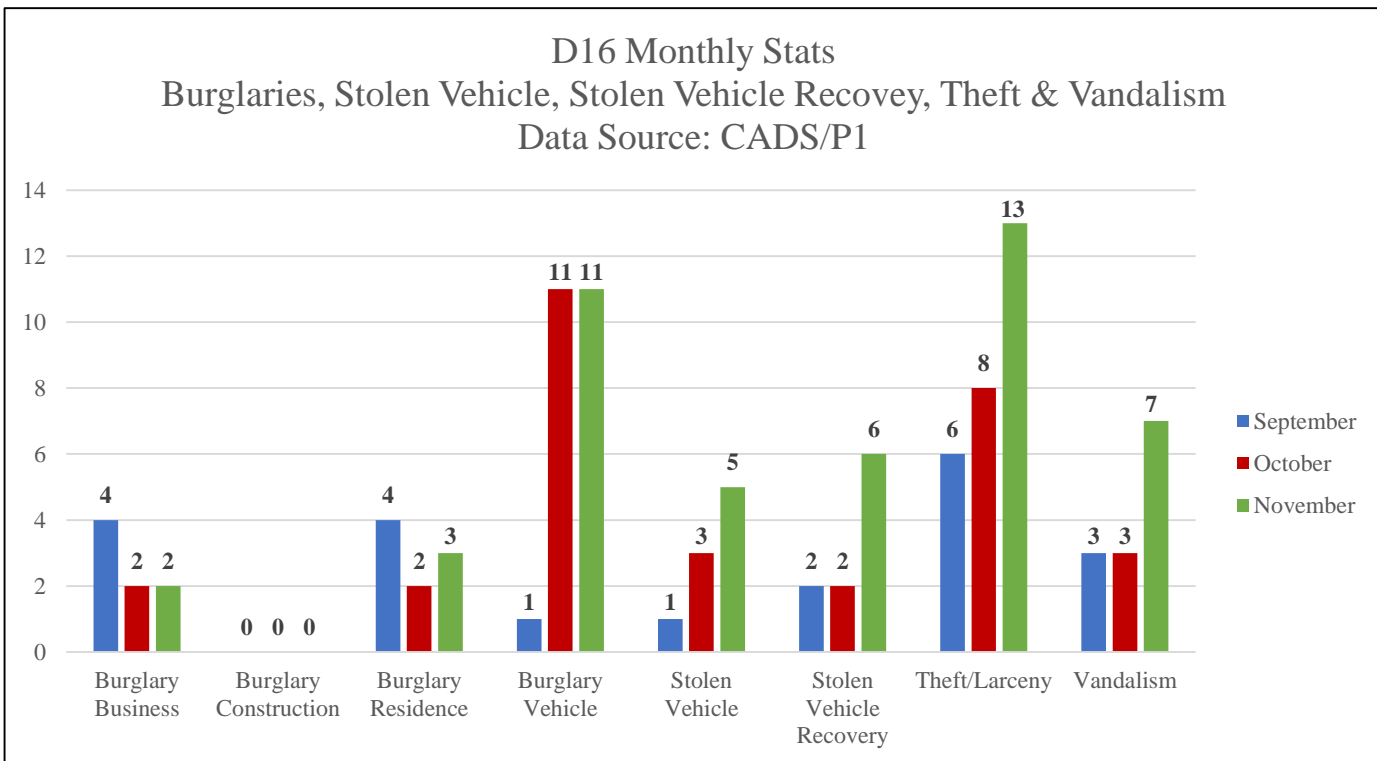
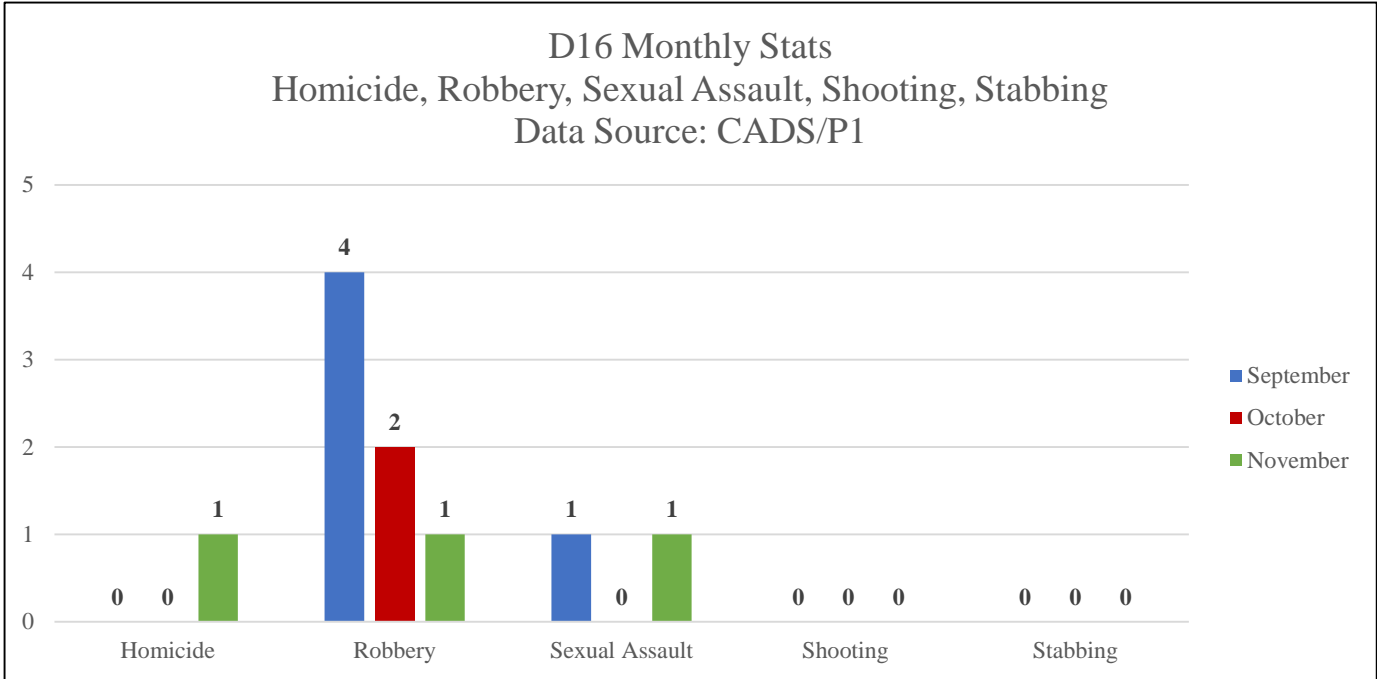
PROPERTY DETECTIVES

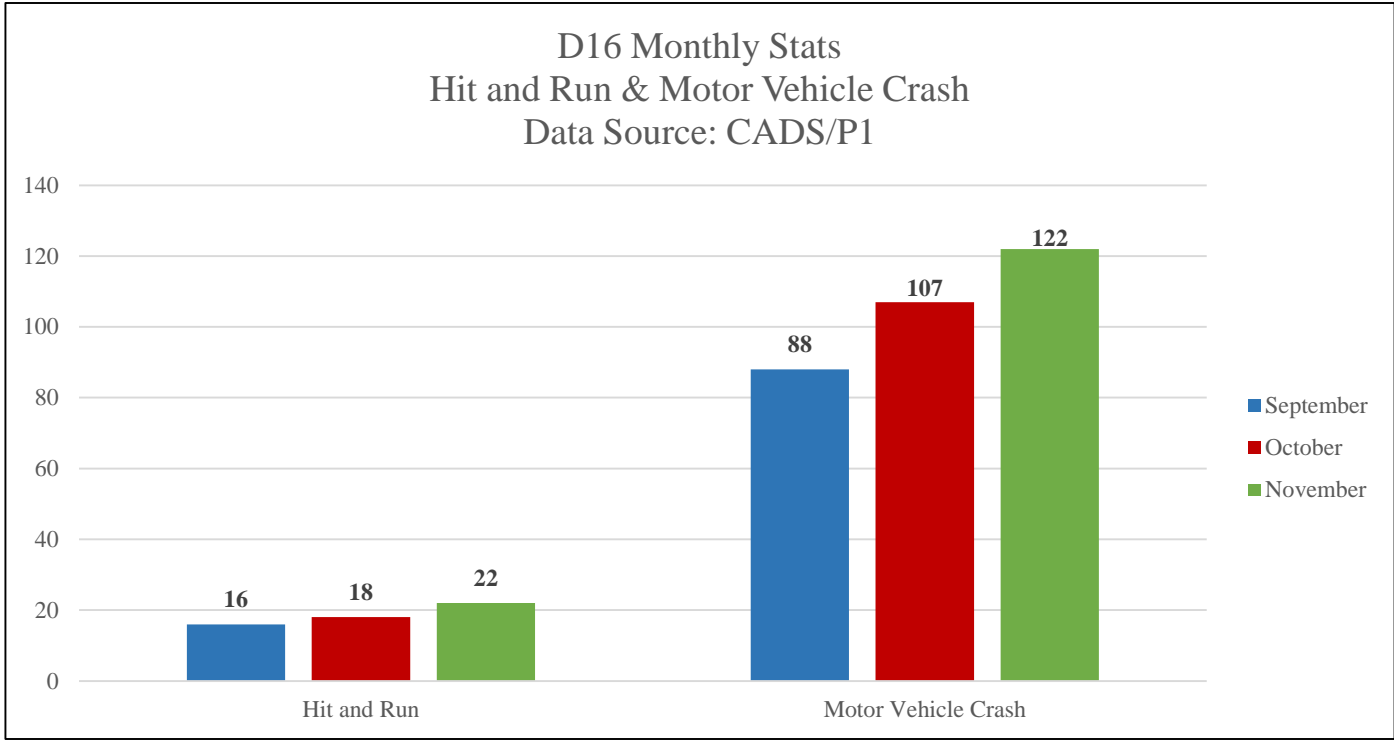
- A business burglary occurred in the city and a suspect was located a short time after the burglary. The suspect was positively identified during a Post Miranda Interview, provided a full confession, and this case was cleared by arrest.
- An occupied vehicle burglary occurred to a marked PBSO CSA vehicle and the suspect was quickly apprehended by District 16 Road Patrol. Detectives responded, the suspect was interviewed, was charged accordingly, and this case was cleared by arrest.
- Road Patrol responded to a report of multiple vehicle burglaries in a Greenacres Community. Deputies were able to catch the suspects in the act and with the assistance of Eagle and K9, apprehend all four juvenile suspects. Detectives responded to assume the investigation. All suspects were interviewed and later charged accordingly. These cases were cleared by arrest.

DATA ANALYSIS

The data included in this report is charted and graphed to illustrate and compare changes over a specific time period. These charts and graphs are utilized to assist in determining

crime trends and to measure enforcement efforts. This data is utilized in conjunction with other analysis to develop directed patrol and various enforcement activities. The analysis included on these pages is presented as a brief highlight to explain the salient points of this report.





TOP ACCIDENT LOCATIONS FOR NOVEMBER 2024
CASE NUMBER INCIDENTS

LOCATION	CASE NUMBER COUNT
Forest Hill Boulevard / S Jog Road	15
S Jog Road / Lake Worth Road	7
10th Avenue N / S Jog Road	6
Purdy Lane / S Jog Road	5
Lake Worth Road / Sherwood Forest Boulevard	5
S Haverhill Road / Lake Worth Road	5
Lake Worth Road / S Military Trail	5



Department Report

MEETING DATE: December 16, 2024

FROM: Carlos Cedeño, Public Works Director

SUBJECT: Public Works Department Report

DEPARTMENT HIGHLIGHTS

Listed below is a brief summary of the activities undertaken by the Public Works Department during the period of November 1, 2024 through November 30, 2024.

1. ADMINISTRATION:

- Coordinated meeting with Waste Management Inc. to rectify invoicing/notification issues with City-wide commercial accounts.
- Staff prepared and provided two (2) City staff *Get to Know Public Works* presentations.
- Director and Construction manager attended CCNA Selection Committee Meeting.
- CIP Project updates:
 - Chickasaw Rd (CIP-233): Close to final completion. Final lift of asphalt was completed, sidewalks, curbs, sod installed, pending striping and signage. Streetlights were also installed through FPL.
 - New Youth Programs Building (CIP-236): Most foundations have been poured, and underground plumbing and electrical are underway.
 - Gladiator Lake (CIP-226): Demolition, soil cutting and backfilling along the lake bank has begun.

2. ROADS AND DRAINAGE MAINTENANCE

- Holiday Banners were installed throughout City roadways.
- Staff cleaned and repaired a storm sewer inlet on Empire Way.
- Natural wooded area on the south end of Sherwood Forest Boulevard was trimmed back to avoid encroachment on adjacent residential properties.

3. VEHICLE MAINTENANCE

- Safety inspections of the Youth Programs busses were conducted.
- Annual fuel storage inspections were conducted for Fire Resue Station 94.
- Annual inspection and dielectric testing were performed on the Public Works lift truck.
- Staff completed the *NFPI Online Electrical School One Day* course for technicians.

4. BUILDING SERVICES

- Staff installed a Holiday Tree in City Hall lobby.
- Staff completed a total of sixty-one (61) work orders.
- Cypress and Pond Apple Pavilion roofs at Freedom Park were replaced.

5. PARKS MAINTENANCE

- Rambo Park basketball posts.
- Futsal court at Rambo Park was resurfaced.



Department Report

MEETING DATE: December 16, 2024
FROM: Monica Powery, Director, Purchasing
SUBJECT: Department of Purchasing Activity Report

DEPARTMENT HIGHLIGHTS

The following report provides the highlights of activity within the Department of Purchasing for the reporting period from November 1 through November 30.

- a. 24-021 Progressive Design/Build- Emergency Operations Center – This RFQ was advertised on May 29, 2024 and closed on July 1, 2024 with eight (8) proposals received. The Selection Committee met on July 25, 2024, to review, discuss and shortlist the proposals received. Three (3) proposers were shortlisted. On August 6, 2024, the Selection Committee conducted site visits of EOCs completed by each proposer. On August 8, 2024, the Selection Committee met for presentations and the final evaluation. The Selection Committee has recommended awarding the project to Kaufman Lynn Construction, Inc. Legal is currently in the process of drafting the agreement.
- b. 24-022 Fire Burglar Alarm & Sprinkler Systems – This bid was advertised on August 25, 2024, and opened on September 25, 2024, with four (4) bids received. WSA Systems Boca LLC notified the City of an error in their proposal that impacted the total cost and requested to withdraw their bid without prejudice. The City of Greenacres granted their request for withdrawal. Following this, City staff evaluated the remaining proposals and recommended awarding the contract to LifeSafety Management, Inc. as the lowest responsive and responsible bidder. The City Council approved the award during their meeting on November 18, 2024.
- c. 25-001 Continuing Professional Consulting Services (CCNA) – This RFQ for Continuing Professional Consulting Services was advertised on September 1, 2024, and closed on October 3, 2024 with thirty-one (31) companies submitting proposals. The Selection Committee met on November 20, 2024 to review, discuss and shortlist the proposals received. The second Selection Committee Meeting will be held on December 4, 2024 to disclose the short-list tabulation and determine the final number of companies to be short-listed for each discipline.
- d. RFQ25-001/CRS Professional Sound System with Stage & Video Wall for City Events – This Request for Quote was issued on October 24, 2024 and opened on November 8, 2024 with three (3) quotes received. City Manager approved award to Sacred Heart Productions, LLC as the lowest responsive and responsible bidder.
- e. RFQ25-002/CRS Tents for City Events – This Request for Quote was issued on October 24, 2024 and opened on November 5, 2024 with one (1) quote received. City Manager approved award to A Universal Rentals and Events Inc. as the lowest responsive and responsible bidder.

- f. RFQ25-003/CRS Inflatables for City Events – This Request for Quote was issued on October 24, 2024 and opened on November 5, 2024 with one (1) quote received. City Manager approved award to A Universal Rentals and Events Inc. as the lowest responsive and responsible bidder.
- g. Solicitations In Progress – Furniture for New Youth Programs Building and Technology for New Youth Programs Building.

DEPARTMENT ACTIVITY

ACTIVITY	CURRENT PERIOD	FY 2025 YTD
Purchase Orders Issued	60	188
Purchase Order Amounts	\$ 3,471,588.90	\$ 29,699,476.54
Solicitations Issued	0	3
Solicitations in Progress	-	-
Central Store Requests	3	8
Contracts Managed	78	78
Purchasing Card Purchases	277	562
Purchasing Card Transactions	\$ 49,137.58	\$ 90,385.15
No. of Training Sessions Conducted	0	0
Towing Revenue	\$ 0.00*	\$ 2,948.00

*The City has not yet received the revenue for November 2024.



Youth Programs Department Monthly Report

MEETING DATE: December 16, 2024
FROM: Jowie Mohammed, Director of Youth Programs
SUBJECT: November 2024 Department Report

PROGRAMMING

- Youth Programs provided daily transportation from the following schools:
 - Elementary: Greenacres, Liberty Park, and Heritage.
 - Middle: L.C. Swain and Okeeheelee.
 - High: John I Leonard (on rainy days).
- Fourteen (14) days of after-school provided.
- Four (4) non-school day; full day of programming from 7:30a.m. - 5:30p.m.

PERFORMANCE MEASUREMENTS

PERFORMANCE MEASUREMENT	AVERAGE THIS PERIOD	FY 2025 TO DATE
# of Participants	74	122
# of Participants in Sierra Club ICO	0	0
# of Licenses Coordinated	1	1
# of MOU's Coordinated	1	1
# of Part.'s in Teen Advisory Council (TAC)	0	0
# of Part.'s in TOP Program	30	30
# of Part.'s in Garden Club	27	27
# of Presidential Volunteer Service Hours	824	7,676

FINANCIAL INFORMATION

GRANTS COORDINATED	AVERAGE THIS PERIOD	FY 2025 TO DATE
Early Learning Coalition	\$12,860.78	\$24,860.78
Parent & Registration Fees	\$9,409.00	\$25,671.00
Youth Services Department SEL Grant	\$7,700.80	\$7,700.80
Textile Funds	\$0.00	\$0.00

C.A.R.E.S REPORT

- On November 1st, the CARES Program began their CARES Junior Garden Club where the volunteers from the Oleander Garden Club began its annual garden club. They began planting some milkweed for the caterpillars and getting the worms ready for composting.
- For the week of Thanksgiving the CARES Program was able to give out 10 Turkeys to our families courtesy of Greenacres Fire Rescue. Our families were very thankful. A huge shout out and thanks to Peter Wallwork for coordinating with us on this.
- On Wednesday November 27th the CARES Program got catered Thanksgiving meals for its participants which consisted of mashed potatoes and turkey.

TEEN PROGRAMS REPORT

- Thanksgiving Cards for Veterans: Teens in our program showed their gratitude by creating thoughtful cards for veterans in honor of Thanksgiving. This activity allowed them to express appreciation for the sacrifices made by veterans while practicing empathy and creativity.
- Christmas Shopping with Ms. Tene: The teens collaborated with Ms. Tene from the Teen Outreach Program to shop for Christmas gifts for the children in our program. This experience taught them the value of giving back to their community and highlighted the importance of teamwork during the holiday season.
- Thankfulness Activity and Card-Making: The teens participated in a meaningful activity where they shared what they were thankful for and created cards for people they appreciate. This exercise encouraged self-reflection, fostered gratitude, and strengthened their connections with others.
- CROS Ministry Food Pantry: Our teens partnered with Cros ministries to help pass out Thanksgiving meal boxes to 11 families that needed support.