



CITY COUNCIL MEETING

City of Greenacres, Florida

Monday, June 07, 2021 at 6:00 PM

City Hall Council Chambers | 5800 Melaleuca Lane

AGENDA

Mayor and City Council

Joel Flores, Mayor

John Tharp, Deputy Mayor

Peter A. Noble, Councilmember, District II

Judith Dugo, Councilmember District III

Jonathan G. Pearce, Councilmember, District IV

Paula Bousquet, Councilmember, District V

Administration

Andrea McCue, City Manager

Glen J. Torcivia, City Attorney

Quintella Moorer, City Clerk

CALL TO ORDER AND ROLL CALL

PLEDGE OF ALLEGIANCE

AGENDA APPROVAL

COMMENTS FROM THE PUBLIC FOR AGENDA ITEMS ONLY

SPECIAL BUSINESS

1. **Presentation:** Legislative Update. - The Honorable Representatives David Silvers and Matt Willhite.
2. **Presentation:** Lobbyist Legislative Update. - Joseph R. Salzverg, Gray Robinson.

CONSENT AGENDA

3. **Official Minutes:** City Council Meeting Minutes, May 17, 2021. - Quintella Moorer, City Clerk.
4. **Resolution 2021-24:** Approving a Professional Services agreement for pressure cleaning services; authorizing the appropriate City Officials to execute the agreement; providing for an effective date. - Monica Powery, Purchasing Director.
5. **Resolution 2021-26:** Approving a Professional Services Agreement for construction of volleyball courts; authorizing the appropriate City Officials to execute the agreement. - Monica Powery, Purchasing Director.
6. **Resolution 2021-27:** Approving the 2021-2022 Statewide School Readiness provider contract between the Early Learning Coalition of Palm Beach County and the City of Greenacres; authorizing execution of the contract; and providing for an effective date. - Jowie Mohammed, Youth Programs Director.

- 7. Resolution 2021-28:** Approving the 2021-2022 Children's Services Council provider contract between the Early Learning Coalition of Palm Beach County and the City of Greenacres; authorizing execution of the contract; and providing for an effective date. - Jowie Mohammed, Youth Programs Director.
- 8. RFP No. 15-003:** Extending Financial Auditing Services with Nowlen, Holt & Miner, P.A. extending the current agreement to August 31, 2021. - Monica Powery, Purchasing Director.

REGULAR AGENDA - None.

DISCUSSION ITEM

9. Proclamations - Andrea McCue, City Manager.

COMMENTS FROM THE PUBLIC ON NON-AGENDA ITEMS

CITY MANAGER'S REPORT

CITY ATTORNEY'S REPORT

MAYOR AND CITY COUNCIL REPORT

ADJOURNMENT

JUNE PROCLAMATIONS

National Garden Week 6-12

Meeting Records Request

Any person requesting the appeal of a decision of the City Council will require a verbatim record of the proceedings and for that purpose will need to ensure that such verbatim record is made. Pursuant to FS. 286.0105, the record must include the testimony and evidence upon which the appeal is to be based. The City of Greenacres does not prepare or provide such verbatim record

Notice of Council Meetings and Agendas

The first and third Monday of each month are regular meeting dates for the City Council; special or workshop meetings may be called, whenever necessary. Council Agendas are posted on the City's website on the Friday prior to each Council meeting. A copy of the meeting audio and the complete agenda may be requested at cityclerk@greenacres.gov or 561-642-2006.

Americans with Disabilities Act

In accordance with the provisions of the Americans with Disabilities Act (ADA), this document can be made available in an alternate format upon request. Special accommodations can be provided upon request with three (3) days advance notice of any meeting, by contacting City Clerk Quintella Moorner at Greenacres City Hall, 5800 Melaleuca Lane, Greenacres, Florida. Phone No. 561-642-2006. Hearing Assistance: If any person wishes to use a Listen Aid Hearing Device, please contact the City Clerk prior to any meeting held in the Council Chambers.



CITY COUNCIL MEETING

City of Greenacres, Florida

Monday, May 17, 2021 at 6:00 PM

City Hall Council Chambers | 5800 Melaleuca Lane

MINUTES

Mayor and City Council

Joel Flores, Mayor

John Tharp, Deputy Mayor

Peter A. Noble, Councilmember, District II

Judith Dugo, Councilmember District III

Jonathan G. Pearce, Councilmember, District IV

Paula Bousquet, Councilmember, District V

Administration

Andrea McCue, City Manager

Glen J. Torcivia, City Attorney

Quintella Moorer, City Clerk

CALL TO ORDER AND ROLL CALL

Mayor Joel Flores called the City Council meeting of Monday May 17, 2021, to order at 6:00 p.m. City Clerk Quintella Moorer called the roll.

PRESENT

Mayor Joel Flores

Deputy Mayor John Tharp

Councilmember Peter Noble

Councilmember Judith Dugo

Councilmember Johnathan Pearce

Councilmember Paula Bousquet

PLEDGE OF ALLEGIANCE

Mayor Flores led the pledge of allegiance.

AGENDA APPROVAL

Motion made by Councilmember Dugo to approve the Agenda, Seconded by Councilmember Bousquet.

Voting Yea: Deputy Mayor Tharp, Councilmember Noble, Councilmember Dugo, Councilmember Pearce, and Councilmember Bousquet.

COMMENTS FROM THE PUBLIC FOR AGENDA ITEMS ONLY – None.

SPECIAL BUSINESS

1. **Proclamation:** Recognition of the 95th Anniversary of the City of Greenacres. - Joel Flores, Mayor.

Proclamation was read by City Clerk Moorer.

Mayor Flores stated banners would be hung throughout the City to celebrate the City's 95th Anniversary.

City Manager McCue stated the City would combine its anniversary celebration with the 4th of July festivities.

Photos were presented.

CONSENT AGENDA

2. **Official Minutes:** City Council Meeting Minutes, May 3, 2021. - Quintella Moorer, City Clerk.
3. **Resolution 2021-23:** Approving a Professional Services Agreement for debt collection services; authorizing the appropriate City Officials to execute the agreement. - Monica Powery, Purchasing Director.

Motion made by Councilmember Bousquet to approve the Consent Agenda, Seconded by Deputy Mayor Tharp.

Voting Yea: Deputy Mayor Tharp, Councilmember Noble, Councilmember Dugo, Councilmember Pearce, and Councilmember Bousquet.

REGULAR AGENDA

4. **PUBLIC HEARING: Ordinance 2021-01:** Second Reading; Annexing three (3) parcels of land totaling approximately 10.58 acres, located on the west side of Ranchette Road at 1281, 1283 and 1351 Ranchette Road, as requested by the petitioner, Urban Design Kilday Studios, Agent for the owners, James H. Henry and Elona I. Henry Revocable Trust/Henry Holdings, Inc. and Joseph and Vicki Byrne: providing for redefining the boundary lines of the City's official boundary map; providing for repeal of conflicting ordinances; providing for severability; and providing for an effective date. - Osniel Leon, Senior Planner.

Title read by City Clerk Moorer.

Planner Leon stated there were no changes to the Ordinance from the First Reading. Staff recommended adoption of Ordinance 2021-01 on Second Reading.

Motion made by Councilmember Pearce to adopt Ordinance 2021-01 on Second Reading, Seconded by Deputy Mayor Tharp.

Voting Yea: Deputy Mayor Tharp, Councilmember Noble, Councilmember Dugo, Councilmember Pearce, and Councilmember Bousquet.

5. **PUBLIC HEARING: Ordinance 2021-02:** Second Reading; Amending the future land use map of the future land use element of the City's Comprehensive Plan, to change the future land use designation of three parcels of land totaling approximately 10.58 acres, located on the west side of Ranchette Road at 1281, 1283 and 1351 Ranchette Road, from a Palm Beach County designation of Medium Residential 5 units per acre (PBC MR-

5) to a City of Greenacres designation of Residential-Medium density (RS-MD), as requested by the Petitioner, Urban Design Kilday Studios, Agent for the owners, James H. Henry and Elona I. Henry Revocable Trust/Henry Holdings, Inc., and Joseph and Vicki Byrne; providing for repeal of conflicting ordinances; providing for severability; providing for transmittal to the Department of Economic Opportunity; providing for inclusion in the Comprehensive Plan; and providing for an effective date. - Osniel Leon, Senior Planner.

Title read by City Clerk Moorers.

Planner Leon stated there were no changes to Ordinance 2021-02 from the First Reading. Staff recommended adoption of Ordinance 2021-02 on Second Reading.

Motion made by Councilmember Pearce to adopt Ordinance 2021-02 on Second Reading, Seconded by Councilmember Bousquet.

Voting Yea: Deputy Mayor Tharp, Councilmember Noble, Councilmember Dugo, Councilmember Pearce, and Councilmember Bousquet.

- 6. PUBLIC HEARING: Ordinance 2021-03:** Second Reading; Approving a zoning change for three parcels of land totaling approximately 10.58 acres, located on the west side of Ranchette Road at 1281, 1283 and 1351 Ranchette Road, from a Palm Beach County designation of Agricultural Residential (PBC-AR) to a City of Greenacres designation of Residential Medium Density-2 (RM-2), as requested by the Petitioner, Urban Design Kilday Studios, Agent for the Owners, James H. Henry and Elona I. Henry Revocable Trust/Henry Holdings, Inc., and Joseph and Vicki Byrne; providing for changes to the official zoning map; providing for repeal of conflicting ordinances; providing for severability; and providing for an effective date. - Osniel Leon, Senior Planner.

Title read by City Clerk Moorers.

Planner Leon stated there were no changes to the Ordinance from the First Reading. Staff recommended adoption of Ordinance 2021-03 on Second Reading

Motion to adopt Ordinance 2021-03 on Second Reading made by Deputy Mayor Tharp, Seconded by Councilmember Noble.

Voting Yea: Deputy Mayor Tharp, Councilmember Noble, Councilmember Dugo, Councilmember Pearce, and Councilmember Bousquet.

- 7. RESOLUTION 2021-07:** Approving the application for a Site Plan approval to construct 74 townhouse units in a Residential Medium-2 Zoning District, located on the west side of Ranchette Road at 1281, 1283 and 1351 Ranchette Road, as requested by the Petitioner, Urban Design Kilday Studios, Agent for the Owners, James H. Henry and Elona I. Henry Revocable Trust/Henry Holdings, Inc., and Joseph and Vicki Byrne; providing for repeal of conflicting resolutions; and providing for an effective date. - Osniel Leon, Senior Planner.

Title read by City Clerk Moorers.

Planner Leon stated the development consisted of 74 townhome units. The site had access to Ranchette Road via a private road right of way. The project provided a total of 276 parking spaces. Planner Leon presented the units floor plans and layouts. On January 25, 2021, the City's Zoning Board of Adjustments and Appeals granted a variance for reducing garage dimensions for interior units only. Planner Leon presented

the site, buffer, and landscape plans. The Applicant presented architectural elevation plans that presented a maximum building height of 30 feet and architectural features that were compatible with neighboring residential developments. Staff recommended approval of Resolution 2021-07, subject to the conditions of approval stated in the Staff Report.

Deputy Mayor Tharp asked for more details about the garage variance.

Mr. Kent Tuma, of Urban Design Studios, stated the variance would only apply to interior units. The reduction in the garage dimensions was made to include a bigger bathroom as utilities equipment were included inside the house, instead of the garage.

Deputy Mayor Tharp asked if the standard size vehicles would fit inside the garage.

Mr. Tuma stated yes.

Motion made by Councilmember Dugo to approve Resolution 2021-07, Seconded by Councilmember Bousquet.

Voting Yea: Deputy Mayor Tharp, Councilmember Noble, Councilmember Dugo, Councilmember Pearce, and Councilmember Bousquet.

8. 2021 Educational Scholarship Awards: Ratification of the 2021 Educational Scholarship Award recipients as recommended by the Scholarship Committee. - Paula Bousquet, Councilmember.

Councilmembers Bousquet asked the Council to ratify the recipients selected by the City's Scholarships Committee.

Motion made by Councilmember Bousquet to ratify the scholarship awards, Seconded by Deputy Mayor Tharp.

Voting Yea: Deputy Mayor Tharp, Councilmember Noble, Councilmember Dugo, Councilmember Pearce, and Councilmember Bousquet.

DISCUSSION ITEM - None.

COMMENTS FROM THE PUBLIC ON NON-AGENDA ITEMS - None.

CITY MANAGER'S REPORT

9. Department Reports

Parks Update: City Manager McCue stated the City inaugurated new amenities at Freedom Park.

United States (U.S.) Treasury Department Guidelines: City Manager McCue announced the City received clarification from the U.S. Treasury Department on spending the funds provided by the American Rescue Plan.

Chickasaw Road Update: City Manager McCue stated the City met with Palm Beach County (PBC) to discuss their contributions to remodel Chickasaw Road.

Comprehensive Annual Financial Report (CAFR): City Manager McCue announced the City received the necessary information to present its CAFR.

Lobbying Update: City Manager McCue stated the City's lobbyist would provide an update at the June 7, 2021, Council meeting.

May Proclamations: City Manager McCue stated National EMS Week was May 16-22, National Public Works Week was from May 21-27, and May was American Red Cross Month.

CITY ATTORNEY'S REPORT

City Attorney Goddeau gave some background on Governor DeSantis Executive Orders. The City revised its policy to encourage members of the public that were not vaccinated to wear face masks. The City had complete control of its mask policy towards its employees.

City Manager McCue clarified the City was following Center for Disease Control (CDC) guidelines. The only exception was Youth Programs, which followed stricter guidelines from the PBC School District. Furthermore, the City would not ask for proof of vaccination.

MAYOR AND CITY COUNCIL REPORT

Councilmember Bousquet thanked Staff for the new amenities at Freedom Park.

Councilmember Dugo asked the City to updating the Chamber's dais. She also wanted the Council to review its succession procedure.

Deputy Mayor Tharp wanted to discuss the presentation moratorium at the next Council meeting. He also asked to present the Light It Up Orange proclamation at the next Council meeting.

City Manager McCue announced the Oleander Garden Club asked to have the National Garden Week Proclamation presented on the same meeting.

Mayor Flores asked the Council for consensus to present the Light It Up Orange Proclamation at the June 7, 2021, Council meeting.

Voting Yea: Deputy Mayor Tharp and Councilmember Bousquet.

Voting Nay: Councilmember Noble, Councilmember Dugo, and Councilmember Pearce.

Mayor Flores asked the Council for consensus to present the National Garden Week Proclamation at the June 7, 2021, Council meeting.

Voting Yea: Deputy Mayor Tharp and Councilmember Bousquet.

Voting Nay: Councilmember Noble, Councilmember Dugo, and Councilmember Pearce.

There was no consensus.

ADJOURNMENT

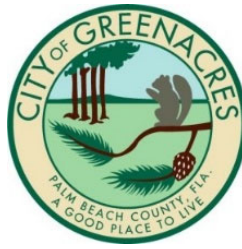
Motion made by Councilmember Bousquet to adjourn the meeting at 6:37 pm, Seconded by Deputy Mayor Tharp.

Voting Yea: Deputy Mayor Tharp, Councilmember Noble, Councilmember Dugo, Councilmember Pearce, Councilmember Bousquet

Joel Flores
Mayor

Quintella Moorer, CMC
City Clerk

Date Approved: _____



ITEM SUMMARY

MEETING DATE: June 07, 2021

FROM: Monica Powery, Director, Purchasing

SUBJECT: Award of Bid No. 21-006 Pressure Cleaning Services

BACKGROUND

The City of Greenacres desires to hire an experienced and qualified company for Citywide pressure cleaning services to include, but not limited to, medians, curbs and gutters, sidewalks, roofs, buildings, courts, car stops and park structures. The bid was advertised by the City's Purchasing Department on April 5, 2021.

ANALYSIS

The proposals were opened on May 4, 2021 with eight (8) bidders responding. The attached tabulation sheet summarized the results received. City staff has evaluated the proposal and recommends award to Santana Pressure Cleaning Services, Inc. as the lowest responsive and responsible bidder.

FINANCIAL INFORMATION

Funds will be expensed as needed throughout the Fiscal Year. Sufficient funds are budgeted in the Public Works Department.

LEGAL

The recommendation for award is in accordance with the requirements of City policies and procedures.

STAFF RECOMMENDATION

Approval of Resolution No. 2021-24 authorizing execution of contract and award of Bid No. 21-006 Pressure Cleaning Services to Santana Pressure Cleaning Services, Inc. based on staff analysis and recommendations.

RESOLUTION NO. 2021-24

A RESOLUTION ADOPTED BY THE CITY COUNCIL OF THE CITY OF GREENACRES, FLORIDA, APPROVING A PROFESSIONAL SERVICES AGREEMENT FOR PRESSURE CLEANING SERVICES; AUTHORIZING THE APPROPRIATE CITY OFFICIALS TO EXECUTE THE AGREEMENT; PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, The City is in need of citywide pressure cleaning services; and

WHEREAS, The Purchasing Department issued Invitation to Bid No. 21-006 (the "BID");

and

WHEREAS, the Director of Purchasing recommends approval of the Agreement; and

WHEREAS, the BID was advertised on the legal notices section of the Palm Beach Post on April 5, 2021, and a notice was also sent to one hundred twenty-four (124) prospective bidders via DemandStar; and

WHEREAS, on May 4, 2021 at 3:00 p.m. EST, the BID closed and the Purchasing Department (the "Department") received eight (8) responses which were reviewed by the Department to ensure the responses met the BID requirements and the bidders were both responsive and responsible; and

WHEREAS, the Department recommends that the City Council approved award of the BID to Santana Pressure Cleaning Services, Inc. and authorize the execution of the contract.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GREENACRES, FLORIDA, THAT:

SECTION 1. The City Council hereby authorizes the Agreement for Pressure Cleaning Services between the City of Greenacres and Santana Pressure Cleaning Services, Inc.

SECTION 2. The City Council authorizes the appropriate City Officials to execute the Agreement.

SECTION 3. This Resolution shall be effective upon its adoption.

RESOLVED AND ADOPTED this 07 of day of June 2021

Joel Flores, Mayor

Attest:

Quintella Moorer, City Clerk

Voted:
John Tharp, Deputy Mayor

Voted:
Peter Noble, Council Member, *District II*

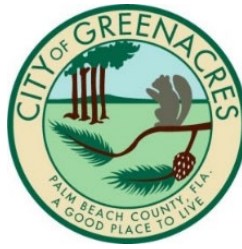
Voted:
Judith Dugo, Council Member, *District III*

Voted:
Jonathan Pearce, Council Member, *District IV*

Voted:
Paula Bousquet, Council Member, *District V*

Approved as to Form and Legal Sufficiency:

Glen J. Torcivia, City Attorney



ITEM SUMMARY

MEETING DATE: June 07, 2021

FROM: Monica Powery, Director, Purchasing

SUBJECT: Award of Bid No. 21-007 Volleyball Courts

BACKGROUND

The City of Greenacres desires to hire an experienced and qualified company for the construction of four (4) sand volleyball courts at Freedom Park. The bid was advertised by the City's Purchasing Department on April 11, 2021.

ANALYSIS

The proposals were opened on May 13, 2021 with five (5) bidders responding. The attached tabulation sheet summarized the results received. City staff has evaluated the proposal and recommends award to E+F Florida Enterprises, Inc. as the lowest responsive and responsible bidder. A corrosion experiment has been done showing that galvanized steel posts holds up better in rain water than aluminum posts. Therefore, the Public Works Department decided to move forward with Option 3 Volleyball Construction with Galvanized Steel Posts.

FINANCIAL INFORMATION

Projected cost breakdown Sufficient funds are budgeted in account 305-40-46-63-91 Capital Improvements Program Project Number 305-032 City Park Improvements to provide for award in the amount of \$90,860.00.

LEGAL

The recommendation for award is in accordance with the requirements of City policies and procedures.

STAFF RECOMMENDATION

Approval of Resolution No. 2021-26 authorizing execution of contract and award of Bid No. 21-007 Volleyball Courts to E+F Florida Enterprises, Inc. based on staff analysis and recommendations.

RESOLUTION NO. 2021-26

A RESOLUTION ADOPTED BY THE CITY COUNCIL OF THE CITY OF GREENACRES, FLORIDA, APPROVING A PROFESSIONAL SERVICES AGREEMENT FOR CONSTRUCTION OF VOLLEYBALL COURTS; AUTHORIZING THE APPROPRIATE CITY OFFICIALS TO EXECUTE THE AGREEMENT; PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, The City is in need of a vendor for the construction four sand volleyball courts; and

WHEREAS, The Purchasing Dept. issued Invitation to Bid No. 21-007 (the "BID"); and

WHEREAS, the Director of Purchasing recommends approval of the Agreement; and

WHEREAS, the BID was advertised on the legal notices section of the Palm Beach Post on April 11, 2021, and a notice was also sent to four hundred ninety-five (495) prospective bidders via DemandStar; and

WHEREAS, on May 13, 2021 at 3:00 p.m. EST, the BID closed and the Purchasing Department (the "Department") received five (5) responses which were reviewed by the Department to ensure the responses met the BID requirements and the bidders were both responsive and responsible; and

WHEREAS, the Department recommends that the City Council approved award of the BID to E+F Florida Enterprises, Inc. and authorize the execution of the contract.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GREENACRES, FLORIDA, THAT:

SECTION 1. The City Council hereby authorizes the Agreement for Pressure Cleaning Services between the City of Greenacres and E+F Florida Enterprises, Inc.

SECTION 2. The City Council authorizes the appropriate City Officials to execute the Agreement.

SECTION 3. This Resolution shall be effective upon its adoption.

RESOLVED AND ADOPTED this 07 of day of June 2021

Joel Flores, Mayor

Attest:

Quintella Moorer, City Clerk

Voted:
John Tharp, Deputy Mayor

Voted:
Peter Noble, Council Member, *District II*

Voted:
Judith Dugo, Council Member, *District III*

Voted:
Jonathan Pearce, Council Member, *District IV*

Voted:
Paula Bousquet, Council Member, *District V*

Approved as to Form and Legal Sufficiency:

Glen J. Torcivia, City Attorney



ITEM SUMMARY

MEETING DATE: June, 07, 2021

FROM: Jowie Mohammed, Director, Youth Programs Department

SUBJECT: 2021-2022 Statewide School Readiness Contract Renewal

BACKGROUND

The Early Learning Coalition (ELC) of Palm Beach County receives funding from federal and state agencies for childcare and afterschool programs who comply with licensing requirements and who serve families that meet both the age and household income eligibility requirements.

The City entered into a School Readiness Provider Contract with ELC on July 1, 2020 for School Readiness Child Care funding for elementary age participants in the City's C.A.R.E.S. Program. The current contract expires on June 30, 2021 and the new contract requires approval by the City Council.

ANALYSIS

The FY 2021-2022 Statewide School Readiness Provider Contract will provide monthly reimbursement for licensed childcare, afterschool and camp providers that comply with state requirements, effective July 1, 2021 through June 30, 2022.

FINANCIAL INFORMATION

The C.A.R.E.S. Program is a licensed, inclusive, nationally accredited after school program through the Center on Accreditation (COA). Monthly reimbursement for the 12-month period will be remitted electronically based upon the pre-determined per child/per day rate for the City's Gold Seal Designation of \$23.83 (regular rate for 6 hours or more) and \$12.53 (regular rate for 6 hours or less).

LEGAL

The Attorney has reviewed the agreement and resolution for legal sufficiency and compliance.

STAFF RECOMMENDATION

Approval of Resolution No. 2021-27 authorizing the execution of the 2021-2022 Statewide School Readiness Provider Contract between the Early Learning Coalition of Palm Beach County and the City of Greenacres.

RESOLUTION NO. 2021-27**A RESOLUTION ADOPTED BY THE CITY COUNCIL OF THE CITY OF GREENACRES, FLORIDA, APPROVING THE 2021-2022 STATEWIDE SCHOOL READINESS PROVIDER CONTRACT BETWEEN THE EARLY LEARNING COALITION OF PALM BEACH COUNTY AND THE CITY OF GREENACRES; AUTHORIZING EXECUTION OF THE CONTRACT; AND PROVIDING AN EFFECTIVE DATE**

WHEREAS, the City of Greenacres' C.A.R.E.S. (elementary age) Afterschool Program has been established to provide an affordable, beneficial structured program with planned activities and enrichment opportunities for the youth in the Greenacres area; and

WHEREAS, the City desires to enter into the Statewide School Readiness Provider Contract with the Early Learning Coalition of Palm Beach County, Inc., for monthly reimbursement for Afterschool Program services effective July 1, 2021 through June 30, 2022; and

WHEREAS, the City agrees that it is in the best interest of the community to enter into a new Statewide School Readiness Provider Contract for qualifying elementary age children, for a daily rate for Gold Seal Designation of \$23.83 for full-time and \$12.53 for part-time care, with the Early Learning Coalition effective July 1, 2021 through June 30, 2022.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GREENACRES, FLORIDA, THAT:

SECTION 1. The City Council hereby approves the Statewide School Readiness Provider Contract with the Early Learning Coalition of Palm Beach County, attached hereto as Exhibit "A", between the Early Learning Coalition of Palm Beach County and the City of Greenacres, for on-going referrals and monthly reimbursement for child care services, for qualifying children authorized by the Early Learning Coalition.

SECTION 2. The City Council hereby authorizes the Mayor to electronically sign and submit the Contract through the ELC Provider Portal.

SECTION 3. This resolution shall become effective upon adoption.

RESOLVED AND ADOPTED this 7th of day of June 2021

Joel Flores, Mayor

Attest:

Quintella Moorer, City Clerk

Voted:
John Tharp, Deputy Mayor

Voted:
Peter Noble, Council Member, *District II*

Voted:
Judith Dugo, Council Member, *District III*

Voted:
Jonathan Pearce, Council Member, *District IV*

Voted:
Paula Bousquet, Council Member, *District V*

Approved as to Form and Legal Sufficiency:

Glen J. Torcivia, City Attorney



ITEM SUMMARY

MEETING DATE: June, 07, 2021

FROM: Jowie Mohammed, Director, Youth Programs Department

SUBJECT: 2021-2022 Children's Services Council Contract Renewal

BACKGROUND

The Early Learning Coalition (ELC) of Palm Beach County receives funding from federal and state agencies for child care and afterschool services. The Children's Services Council (CSC) matches federal/state funding provided to ELC for CSC's contracts that were previously funded and who comply with licensing requirements and the Palm Beach County Quality Improvement System.

The City entered into a Provider Contract with ELC for the CSC Scholarship Program on July 1, 2020 for Afterschool and Camp programs for Kindergarten through fifth grade participants in the City's C.A.R.E.S. Program. The current CSC Provider Contract expires on June 30, 2021 and the new contract requires approval by the City Council.

ANALYSIS

The FY 2021-2022 CSC Scholarship Provider Contract with the Early Learning Coalition will provide monthly reimbursement to licensed afterschool providers that comply with state requirements and the county's Quality Improvement System, effective July 1, 2021 through June 30, 2022.

FINANCIAL INFORMATION

The C.A.R.E.S. Program is a licensed, inclusive, nationally accredited after school program through the Center on Accreditation (COA). Monthly reimbursement for the 12-month period will be remitted electronically based upon the pre-determined per child/per day rate for the City's Gold Seal Designation of \$23.83 (regular rate for 6 hours or more) and \$12.53 (regular rate for 6 hours or less).

LEGAL

The Attorney has reviewed the agreement and resolution for legal sufficiency and compliance.

STAFF RECOMMENDATION

Approval of Resolution No. 2021-28 authorizing the execution of the 2021-2022 Children's Services Council Provider Contract between the Early Learning Coalition of Palm Beach County and the City of Greenacres.

RESOLUTION NO. 2021-28

A RESOLUTION ADOPTED BY THE CITY COUNCIL OF THE CITY OF GREENACRES, FLORIDA, APPROVING THE 2021-2022 CHILDREN'S SERVICES COUNCIL PROVIDER CONTRACT BETWEEN THE EARLY LEARNING COALITION OF PALM BEACH COUNTY AND THE CITY OF GREENACRES; AUTHORIZING EXECUTION OF THE CONTRACT; AND PROVIDING AN EFFECTIVE DATE

WHEREAS, the City of Greenacres' C.A.R.E.S. (elementary age) Afterschool Program has been established to provide an affordable, beneficial structured program with planned activities and enrichment opportunities for the youth in the Greenacres area; and

WHEREAS, the City desires to enter into the Children's Services Council Provider Contract with the Early Learning Coalition of Palm Beach County, Inc., for monthly reimbursement for Afterschool Program services effective July 1, 2021 through June 30, 2022; and

WHEREAS, the City agrees that it is in the best interest of the community to enter into a new Children's Services Council Provider Contract for qualifying elementary age children, for a daily rate for Gold Seal Designation of \$23.83 for full-time and \$12.53 for part-time care, with the Early Learning Coalition effective July 1, 2021 through June 30, 2022.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GREENACRES, FLORIDA, THAT:

SECTION 1. The City Council hereby approves the Children's Services Council Provider Contract with the Early Learning Coalition of Palm Beach County, attached hereto as Exhibit "A", between the Early Learning Coalition of Palm Beach County and the City of Greenacres, for on-going referrals and monthly reimbursement for child care services, for qualifying children authorized by the Early Learning Coalition.

SECTION 2. The City Council hereby authorizes the Mayor to electronically sign and electronically submit the Contract through the ELC Provider Portal.

SECTION 3. This resolution shall become effective upon adoption.

RESOLVED AND ADOPTED this 07 of day of June 2021

Joel Flores, Mayor

Attest:

Quintella Moorer, City Clerk

Voted:
John Tharp, Deputy Mayor

Voted:
Peter Noble, Council Member, *District II*

Voted:
Judith Dugo, Council Member, *District III*

Voted:
Jonathan Pearce, Council Member, *District IV*

Voted:
Paula Bousquet, Council Member, *District V*

Approved as to Form and Legal Sufficiency:

Glen J. Torcivia, City Attorney



ITEM SUMMARY

MEETING DATE: June 21, 2021

FROM: Monica Powery, Director of Purchasing, Purchasing Department

SUBJECT: Agreement Extension - RFP No. 15-003 Financial Audit Services

BACKGROUND

Section 11.45, Florida Statutes, requires each local government entity to complete annual financial audits of accounts and records. On May 18, 2015, the City entered into an auditing services agreement with Nowlen, Holt & Miner, P.A., with the contract expiring on August 31, 2020.

In 2019, the State Legislature made revisions to Section 218.391, Florida Statutes, and imposed new requirements for an audit selection committee. The Purchasing Director was in the process of preparing the solicitation and establishing the audit selection committee when federal, state and local agencies declared Novel Coronavirus Disease 2019 (COVID-19) a Public Health Emergency.

On March 9, 2020, the Florida Governor issued Executive Order No. 20-52. As part of this order, political subdivisions within the State of Florida may waive the procedures and formalities otherwise required by law pertaining to entering into contracts.

On August 5, 2020, City Council approved the Agreement Extension for Financial Audit Services with Nowlen, Holt & Miner, P.A. extending the current agreement to August 31, 2021.

ANALYSIS

While the COVID-19 Executive Emergency Order has been lifted, many city agencies are not yet allowing staff to travel. This would make it extremely difficult to find qualified volunteers to serve in this process and out of an abundance of caution for the safety of City Staff, other participating Section Committee members and vendors, issuing an extension to the current agreement is in the best interest of the City

Therefore, the City contacted Nowlen, Holt & Miner, P.A., who agreed to extend the current agreement for one (1) year. An agreement was executed with the new contract term to be from September 1, 2021 through August 31, 2022.

FINANCIAL INFORMATION

Nowlen, Holt & Miner, P.A. has agreed to hold current pricing. The costs shall not exceed thirty-two thousand dollars (\$32,000) for the 2021 Audit Financial Statements, four thousand dollars (\$4,000) for a Federal Single Audit per major program (if required) and four thousand dollars (\$4,000) for a State Single Audit per major program (if required).

LEGAL

The agreement has been reviewed by the City Attorney and meets all City Code requirements.

STAFF RECOMMENDATION

Acknowledge the Second Amendment to Agreement for Financial Audit Services with Nowlen Holt & Miner, P.A. extending the current agreement to August 31, 2022.