



## CITY COUNCIL MEETING

### City of Greenacres, Florida

Monday, April 17, 2023 at 6:00 PM

City Hall Council Chambers | 5800 Melaleuca Lane

## AGENDA

### Mayor and City Council

Joel Flores, Mayor

Peter A. Noble, Deputy Mayor

John Tharp, Councilmember, District I

Judith Dugo, Councilmember District III

Susy Diaz, Councilmember, District IV

Paula Bousquet, Councilmember, District V

### Administration

Andrea McCue, City Manager

Glen J. Torcivia, City Attorney

Quintella Moorer, City Clerk

### CALL TO ORDER AND ROLL CALL

### PLEDGE OF ALLEGIANCE

### AGENDA APPROVAL

### COMMENTS FROM THE PUBLIC FOR AGENDA ITEMS ONLY

### SPECIAL BUSINESS

### CONSENT AGENDA

1. **Official Council Minutes:** City Council Meeting Minutes April 3, 2023. - Quintella L. Moorer, City Clerk.
2. **EMS Write-Off:** Pursuant to Staff Item Summary and the April 2023 Listing. - Teri Beiriger, Director of Finance.
3. **Resolution 2023-12:** Authorizing a Fourth Amendment to lease agreement, between NCWPCS, MPL 26- year site Tower Holdings LLC (tenant through the Tenants' Attorney's-in-fact, CCATT, LLC and the City of Greenacres for the leasing of tower space for wireless communications; and authorizing the Mayor to execute the amendments. - Carlos Ceden, Director of Public Works.
4. **Resolution 2023-13:** Approving the agreement between the City of Greenacres and TCLM Enterprise, Inc., to furnish and install gravity sanitary sewer mains and manholes between 6' and 16' deep, sanitary sewer lateral pipe, sewer cleanouts, demolition of existing pavement, pavement restoration, sod restoration, re-striping and signage, and all other work incidental thereto; authorizing the appropriate City Officials to execute the agreement; providing for an effective date. - Monica Powery, Director of Purchasing.

### REGULAR AGENDA

5. **PUBLIC HEARING: Ordinance 2023-05: Second Reading:** Amending the City of Greenacres' Budget for the Fiscal Year beginning October 1, 2022, and ending

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September 30, 2023, inclusive; providing for repeal of conflicting ordinances; providing for severability; and providing for an effective date. - Teri Beiriger, Director of Finance.

**DISCUSSION ITEM**

6. City Shutter Regulations. - Deputy Mayor Noble.

**COMMENTS FROM THE PUBLIC ON NON-AGENDA ITEMS****CITY MANAGER'S REPORT**

- [7.](#) Community and Recreation Services Department Report.
- [8.](#) Development and Neighborhood Services Report.
- [9.](#) Finance Report.
- [10.](#) Fire Rescue Report.
- [11.](#) Information Technology Report.
- [12.](#) Palm Beach County Sheriff's Office - District 16 Report.
- [13.](#) Public Works Report.
- [14.](#) Purchasing Report.
- [15.](#) Youth Programs Report.

**CITY ATTORNEY'S REPORT****MAYOR AND CITY COUNCIL REPORT****ADJOURNMENT****Upcoming City Council Meetings**

May 1, 2023.

May 15, 2023.

**Meeting Records Request**

Any person requesting the appeal of a decision of the City Council will require a verbatim record of the proceedings and for that purpose will need to ensure that such verbatim record is made. Pursuant to FS. 286.0105, the record must include the testimony and evidence upon which the appeal is to be based. The City of Greenacres does not prepare or provide such verbatim record.

**Notice of Council Meetings and Agendas**

The first and third Monday of each month are regular meeting dates for the City Council; special or workshop meetings may be called, whenever necessary. Council Agendas are posted on the City's website on the Friday prior to each Council meeting. A copy of the meeting audio and the complete agenda may be requested at [CityClerk@greenacresfl.gov](mailto:CityClerk@greenacresfl.gov) or 561-642-2006.

**Americans with Disabilities Act**

In accordance with the provisions of the Americans with Disabilities Act (ADA), this document can be made available in an alternate format upon request. Special accommodations can be provided upon request with three (3) days advance notice of any meeting, by contacting City Clerk Quintella Moorner at Greenacres City Hall, 5800 Melaleuca Lane, Greenacres, Florida. Phone No. 561-642-2006. Hearing Assistance: If any person wishes to use a Listen Aid Hearing Device, please contact the City Clerk prior to any meeting held in the Council Chambers.



# CITY COUNCIL MEETING

## City of Greenacres, Florida

Monday, April 03, 2023 at 6:00 PM

City Hall Council Chambers | 5800 Melaleuca Lane

### MINUTES

#### Mayor and City Council

Joel Flores, Mayor

John Tharp, Deputy Mayor

Peter A. Noble, Councilmember, District II

Judith Dugo, Councilmember District III

Susy Diaz, Councilmember, District IV

Paula Bousquet, Councilmember, District V

#### Administration

Andrea McCue, City Manager

Glen J. Torcivia, City Attorney

Quintella Moorer, City Clerk

#### CALL TO ORDER AND ROLL CALL

Mayor Flores called the meeting to order at 6PM and City Clerk Moorer called the Roll.

#### PLEDGE OF ALLEGIANCE

#### AGENDA APPROVAL

Motion made by Councilmember Bousquet, Seconded by Councilmember Noble to approve the Agenda.

Voting Yea: Deputy Mayor Tharp, Councilmember Noble, Councilmember Dugo, Councilmember Diaz, and Councilmember Bousquet.

#### COMMENTS FROM THE PUBLIC FOR AGENDA ITEMS ONLY

None.

#### SPECIAL BUSINESS

1. **Proclamation:** National Autism Awareness Month - April 2023. - Julie Lobdell, Microbusiness Specialist, Els for Autism Foundation.

Ms. Moorer read the proclamation by title.

Ms. Lobdell provided some information regarding the Els for Autism Foundation programs and campus amenities. She thanked the City for the recognition.

Photos were taken.

2. **Presentation:** 2022 President's Volunteer Service Awards. - Adam Mohammed, Youth Programs Supervisor.

Mr. Mohammed presented twenty-nine (29) volunteers for their service during the 2022 calendar year: six (6) adults which included one family of two (2) the Glasser family; nine (9) teens and fourteen (14) young adults. Total volunteer hours were 9,011.

Ms. Michele Thompson, Director of Community and Recreation presented three adult volunteer awards and a platinum award to Mr. and Mrs. Glasser.

Mr. Mohammed especially thanked the Glasser family for the various donations and time dedicated to the residents of Greenacres.

Photos were taken.

### CONSENT AGENDA

**3. Official Meeting Minutes:** City Council Meeting Minutes March 20, 2023. - Quintella L. Moorer, City Clerk.

**4. Resolution 2023-11:** Authorizing the execution of the Local Agency Program (LAP) Agreement Amendment #1 for Dillman Trail with the Florida Department of Transportation (FDOT); and providing for an effective date - Andrea McCue, City Manager.

**5. Resolution 2023-10:** Authorizing the acceptance of the 2022 U.S. Department of Transportation Safe Street and Roads for all (SS4A) Grant in the amount of \$150,000.00 for the purpose of developing a comprehensive safety action plan that promotes safety and prevents vehicle and pedestrian roadway fatalities and serious injuries; and providing for an effective date. - Teri Beiriger, Director of Finance.

Motion made by Councilmember Dugo, Seconded by Councilmember Diaz to approve the Consent Agenda.

Voting Yea: Deputy Mayor Tharp, Councilmember Noble, Councilmember Dugo, Councilmember Diaz, and Councilmember Bousquet.

### REGULAR AGENDA

**6. Ordinance 2023-05: First Reading:** Amending the City of Greenacres' Budget for the Fiscal Year beginning October 1, 2022, and ending September 30, 2023, inclusive; providing for repeal of conflicting ordinances; providing for severability; and providing for an effective date. - Teri Beiriger, Director of Finance.

Ms. Moorer read the ordinance by title.

Ms. Beiriger stated the adjustment would increase revenue by \$150,000 and increase expenditures by \$379,000 in FY 2023, with a new effect of \$229,000.

Motion made by Deputy Mayor Tharp, Seconded by Councilmember Bousquet to approve Ordinance 2023-05 on First Reading.

Voting Yea: Deputy Mayor Tharp, Councilmember Noble, Councilmember Dugo, Councilmember Diaz, and Councilmember Bousquet.

**7. Board Appointment for Scholarship Committee:** Reappointing Ms. Roxana Hunt Gale (regular member) to serve a three (3) year term and appointing Ms. Shalana Browne (regular member) and Ms. Widline Pierre (alternate member) to serve a three (3) year term. - Andrea McCue, City Manager.

Mayor Flores read the proposed appointments for the record.

Motion made by Councilmember Diaz, Seconded by Councilmember Bousquet to approve the board appointments as listed above.

Voting Yea: Deputy Mayor Tharp, Councilmember Noble, Councilmember Dugo, Councilmember Diaz, and Councilmember Bousquet.

**8. Appointment of Deputy Mayor:** - Mayor Joel Flores.

Mayor Flores thanked Councilmember Tharp for his service and congratulated Deputy Mayor Noble on his appointment.

**DISCUSSION ITEM** - None.

**COMMENTS FROM THE PUBLIC ON NON-AGENDA ITEMS**

Mr. Chris Arbour, Greenacres Bowl Owner, thanked the City and Staff for their service and thanked the City for granting his business the Property Enhancement Grant award.

**CITY MANAGER'S REPORT**

Ms. McCue highlighted the funds currently approved regarding the sewer to septic and Youth Programs building Bills. She reminded the Council of the Let's Talk upcoming series and the impressive Advisory Committee at John I. Leonard High School, Finance Academy.

**CITY ATTORNEY'S REPORT**

None.

**MAYOR AND CITY COUNCIL REPORT**

*Deputy Mayor Noble:* stated he was happy to see so many students tonight and felt they were the City's future.

*Councilmember Diaz:* thanked Suzanne Skidmore, Director of Human Resources, and the Human Resources Staff for such a wonderful annual Employee Picnic. She also encouraged the Council to visit the new Garcia High School. She mentioned it was a wonderfully built school.

*Mayor Flores:* reminded the Council of the upcoming League of Cities Luncheon hosted by the City of Greenacres and thanked Mr. Arbour for his kind words and contribution to the City.

**ADJOURNMENT**

6:38PM

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**Joel Flores**  
Mayor

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**Quintella Moorer, CMC**  
City Clerk

**Date Approved:** \_\_\_\_\_



## ITEM SUMMARY

**MEETING DATE:** April 17, 2023

**FROM:** Teri Beiriger, Finance Director, Finance Department

**SUBJECT:** Accounts Receivable Write-offs for EMS

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### BACKGROUND

The City of Greenacres bills residents for ambulance transport and emergency life support services. Upon death of the patient the remaining balance is to be written off. Section 2196 City of Greenacres Code provides for the discharging of uncollected debts. The Director of Finance shall have the authority to write off minor, uncollectible debts to the City, not to exceed two hundred dollars (\$200.00) per account per fiscal year. Prior city council approval shall be required for discharging debt greater than two hundred dollars (\$200) per account per fiscal year.

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### ANALYSIS

It has been City's practice to write-off any remaining balance left on patient's account when the patient is deceased, and the insurance claim has been exhausted. It is Finance's practice based on prior direction of the City Council, not to balance bill the next of kin when a patient is deceased.

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### FINANCIAL INFORMATION

Attached is a request proposing the write-offs on eight (2) aged uncollectible and deceased patient accounts for a total of \$500.00 for date of service 7/27/2022 – 12/21/2022

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### LEGAL

The memo has been prepared in accordance with applicable City Code requirements.

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### STAFF RECOMMENDATION

Approval of EMS write-offs.

Account Number	Incident Number	Date of Service	Patient Full Name	Patient Date of Birth	Age at Date of Service	Signature Type
57457724	GAC20002474	06/17/2020	Davis, Robert	06/13/1936	84	D-Deceased Patient
62438670	GAC21004247	09/12/2021	Furman, Naomi	03/26/1936	85	D-Deceased Patient
62817909	F21186515	10/16/2021	Nguyen, Nho Thi	03/22/1939	82	D-Deceased Patient
63939200	GAC22001476	03/23/2022	Amster, Francis	07/31/1930	91	D-Deceased Patient
63998519	GAC22001647	04/01/2022	Chiarelli, Ruth	08/18/1936	85	D-Deceased Patient
64061626	GAC22001786	04/10/2022	Drumheller, Nelson	01/08/1940	82	D-Deceased Patient
64096424	GAC22001875	04/16/2022	Garcia, Ada	09/26/1938	83	D-Deceased Patient
64157884	GAC22002009	04/25/2022	Drowatzky, Ricki	10/09/1956	65	D-Deceased Patient
64285459	GAC22002299	05/13/2022	Bernard, Eileen	02/08/1952	70	D-Deceased Patient



Patient Date of Death	Balance
7/3/2020	\$672.70
9/12/2021	\$717.25
11/3/2021	\$714.55
4/4/2022	\$768.55
4/14/2022	\$736.15
4/17/2022	\$240.00
6/3/2022	\$240.00
5/1/2022	\$327.82
6/24/2022	\$240.00
	\$4,657.02

April 2023 Deceased Write Offs

City of Greenacres

Account Number	Incident Number	Date of Service	Patient Date of Birth	Signature Type	Patient Date of Death	Current	Balance
64748020	GAC22003568	07/27/2022	12/29/1936	D-Deceased Patient	8/2/2022	\$ -	\$240.00
65466323	GAC22006121	12/21/2022	12/11/1933	D-Deceased Patient	12/21/2022	\$ -	\$260.00
Total Amout:							\$500.00
Total Accounts:							2



## ITEM SUMMARY

**MEETING DATE:** April 17, 2023

**FROM:** Carlos Cedeño, Director, Public Works Department

**SUBJECT:** **Resolution 2023-12**  
Fourth Amendment to Veterans Park Cell Tower Lease Agreement/  
Contract to Purchase Grid System

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### BACKGROUND

Capital Improvement Project #305-032 provides for ongoing repairs and upkeep of the City's Public Parks. General wear and tear, age, past repair history, and cost are taken into account in the planned replacement of each item. In Fiscal Year 2023, the City will be converting the multi-purpose field at Veterans' Park into a soccer field and installing a play structure with shade structure.

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### ANALYSIS

The Public Works Department performed an assessment of the usage of Veterans Park. In working with Community Recreation Services Department and Palm Beach Sheriff's Office staff, it was determined that the best plan of action for the replacement of the play structure would be a relocation into the open play field to allow for greater safety and visibility; this relocation will eliminate recurring maintenance and repairs caused by roots, leaves and branches of the Live Oak trees in the play structure's existing location. A need for organizing the open play area into a formal enclosed play field was also identified. The existing location of the play structure, currently located in the access path for contractors accessing the cell tower, was found to be hazardous to park users and often caused damage to sidewalks and grassy areas.

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### FINANCIAL INFORMATION

The Fourth Amendment to Veterans Park Lease Agreement is accompanied with a contract to purchase a permeable grid system in the access path. Heavy cranes and vehicles used to service the cell towers will travel the predetermined access path and reduce the potential damage caused by the vehicles. The City agrees to purchase and install the TrueGrid Pro Plus (TG-0020C) CMP permeable paver grid system and CCATT agrees to pay the City in advance for the purchase of such System in accordance with the quote.

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### LEGAL

The Resolution has been prepared in accord with the applicable City Code requirements.

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### STAFF RECOMMENDATION

*Approval of Resolution 2023-12 Fourth Amendment to Veterans Park Lease Agreement.*



**RESOLUTION NO. 2023-12****A RESOLUTION ADOPTED BY THE CITY COUNCIL OF THE CITY OF GREENACRES, FLORIDA, AUTHORIZING A FOURTH AMENDMENT TO LEASE AGREEMENT, BETWEEN NCWPCS MPL 26-YEAR SITE TOWER HOLDINGS LLC (TENANT) THROUGH THE TENANT'S ATTORNEY-IN-FACT, CCATT, LLC AND THE CITY OF GREENACRES FOR THE LEASING OF TOWER SPACE FOR WIRELESS COMMUNICATIONS; AND AUTHORIZING THE MAYOR TO EXECUTE THE AMENDMENTS**

**WHEREAS**, the Tennant has a Lease Agreement with the City, dated January 20, 1998, for the lease of the City property for the purpose of maintaining and operating a wireless communication facility (and/or other electronica signal transmission device or technology) (collectively, "Tower"); and

**WHEREAS**, the Tower is located at Veterans' Memorial Park, 6250 Purdy Lane, Greenacres, Florida, and the Lase provides for a non-exclusive access easement for the Tenant's access to the Tower; and

**WHEREAS**, the City is redesigning the Park and is providing an additional access easement to the Tower as set forth in **Exhibit A** which is attached hereto and incorporated herein (the "Access Premises") which additional access has been approved by CCATT; and

**WHEREAS**, CCATT requires access to and from the Tower for maintenance and other authorized activities; and

**WHEREAS**, to reduce the potential damage to the Access Premises caused by such maintenance and other activities and the downtime required to repair such damages, the parties wish to install a permeable paver grid system in the Access Premises; and CCATT requires access to and from the Tower for maintenance and other authorized activities; and

**Resolution No. 2023-12 | Fourth Amendment to Lease Agreement**

Page No. 2

**WHEREAS**, the City agrees to purchase and install the TrueGrid Pro Plus (TG 0020C) CMP permeable paver grid system ("System") as set forth in the quote attached as **Exhibit B** hereto which is incorporated herein ("Quote), and CCATT agrees to pay the City in advance for the purchase of such System in accordance with the Quote.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GREENACRES, FLORIDA, THAT:**

**SECTION 1.** The City Council grants authorization for the execution of the Fourth Amendment to the Lease Agreement **Exhibit C** between the NCWPCS MPL-26 Year Site Tower Holdings LLC and the City of Greenacres.

**Section 2.** The City Council grants authorization to purchase the permeable paver grid system and CCATT agrees to pay the City in advance for the purchase of such System as identified IN **Exhibit D.**

**SECTION 3.** That the appropriate City officials are hereby authorized to execute all necessary documents required to effectuate the terms of the agreement.

**SECTION 4.** All resolutions in conflict herewith are hereby repealed.

**SECTION 5.** This resolution shall be effective April 17, 2023.

**Resolution No. 2023-12 | Fourth Amendment to Lease Agreement**

Page No. 3

**RESOLVED AND ADOPTED this 17<sup>TH</sup> day of April 2023**

*Voted:*

\_\_\_\_\_  
**Joel Flores**, Mayor

\_\_\_\_\_  
**Peter Noble**, Deputy Mayor

**Attest:**

*Voted:*

\_\_\_\_\_  
**Quintella Moorer**, City Clerk

\_\_\_\_\_  
**John Tharp**, Council Member, *District I*

*Voted:*

\_\_\_\_\_  
**Judith Dugo**, Council Member, *District III*

*Voted:*

\_\_\_\_\_  
**Susy Diaz**, Council Member, *District IV*

*Voted:*

\_\_\_\_\_  
**Paula Bousquet**, Council Member, *District V*

**Approved as to Form and Legal Sufficiency:**

\_\_\_\_\_  
**Glen J. Torcivia**, City Attorney



## ITEM SUMMARY

**MEETING DATE:** April 17, 2023

**FROM:** Monica Powery, Director, Purchasing

**SUBJECT:** Award of Bid No. 23-015 Original Section Sewer Swain Boulevard North Phase 1

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### BACKGROUND

The City of Greenacres desires to hire experienced and qualified company to furnish and install gravity sanitary sewer mains and manholes between 6' and 16' deep, sanitary sewer lateral pipe, sewer cleanouts, demolition of existing pavement, pavement restoration, sod restoration, re-striping and signage, and all other work incidental thereto. The bid was advertised by the City's Purchasing Department on March 12, 2023.

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### ANALYSIS

The proposals were opened on April 5, 2023 with three (3) bidders responding. The attached tabulation sheet summarized the results received. City staff has evaluated the proposal and recommends award to TCLM Enterprise, Inc. as the lowest responsive, responsible bidder.

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### FINANCIAL INFORMATION

Sufficient funds are budgeted in Capital Improvement Program 305-40-46-63-26 (CIP 305-231).

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### LEGAL

The recommendation for award is in accordance with the requirements of City policies and procedures.

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### STAFF RECOMMENDATION

Approval of Resolution No. 2023-13 authorizing execution of contract and award of Bid No. 23-015 Original Section Sewer Swain Boulevard North Phase 1 to TCLM Enterprise, Inc. for the Base Bid amount of \$1,005,131.50 and the Alternate amount of \$643,335.00 for the total of \$1,648,466.50.



**RESOLUTION NO. 2023-13**

**A RESOLUTION ADOPTED BY THE CITY COUNCIL OF THE CITY OF GREENACRES, FLORIDA, APPROVING THE AGREEMENT BETWEEN THE CITY OF GREENACRES AND TCLM ENTERPRISE, INC., TO FURNISH AND INSTALL GRAVITY SANITARY SEWER MAINS AND MANHOLES BETWEEN 6' AND 16' DEEP, SANITARY SEWER LATERAL PIPE, SEWER CLEANOUTS, DEMOLITION OF EXISTING PAVEMENT, PAVEMENT RESTORATION, SOD RESTORATION, RE-STRIPING AND SIGNAGE, AND ALL OTHER WORK INCIDENTAL THERETO; AUTHORIZING THE APPROPRIATE CITY OFFICIALS TO EXECUTE THE AGREEMENT; PROVIDING FOR AN EFFECTIVE DATE.**

**WHEREAS**, The City is in need of a vendor to furnish and install gravity sanitary sewer mains and manholes between 6' and 16' deep, sanitary sewer lateral pipe, sewer cleanouts, demolition of existing pavement, pavement restoration, sod restoration, re-striping and signage, and all other work incidental thereto; and

**WHEREAS**, The Purchasing Department issued Invitation to Bid No. 23-015 (the "BID"); and

**WHEREAS**, the Director of Purchasing recommends approval of the Agreement; and

**WHEREAS**, the BID was advertised on the legal notices section of the Palm Beach Post on March 12, 2023, and a notice was also sent to one thousand four hundred sixty-three (1,463) prospective bidders via DemandStar; and

**WHEREAS**, on April 5, 2023 at 3:00 p.m. EST, the BID closed and the Purchasing Department (the "Department") received three (3) responses which were reviewed by the Department to ensure the responses met the BID requirements and the bidders were both responsive and responsible; and

**WHEREAS**, the Department recommends that the City Council approved award of the BID to TCLM Enterprise, Inc. and authorize the execution of the contract.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GREENACRES, FLORIDA, THAT:**

**Resolution No. 2023-13 | Original Section Sewer Swain Boulevard North Phase 1**  
Page No. 2

**SECTION 1.** The City Council hereby authorizes the Agreement between the City of Greenacres and TCLM Enterprise, Inc.

**SECTION 2.** The City Council authorizes the appropriate City Officials to execute the Agreement.

**SECTION 3.** This Resolution shall be effective upon its adoption.

**RESOLVED AND ADOPTED this 17 of day of April 2023**

\_\_\_\_\_  
**Joel Flores**, Mayor

**Attest:**

\_\_\_\_\_  
**Quintella Moorer**, City Clerk

\_\_\_\_\_  
*Voted:*  
**John Tharp**, Council Member, *District I*

\_\_\_\_\_  
*Voted:*  
**Peter Noble**, Deputy Mayor

\_\_\_\_\_  
*Voted:*  
**Judith Dugo**, Council Member, *District III*

\_\_\_\_\_  
*Voted:*  
**Susy Diaz**, Council Member, *District IV*

\_\_\_\_\_  
*Voted:*  
**Paula Bousquet**, Council Member, *District V*

**Approved as to Form and Legal Sufficiency:**

\_\_\_\_\_  
**Glen J. Torcivia**, City Attorney



## ITEM SUMMARY

**MEETING DATE:** April 17, 2023  
**FROM:** Teri Lea Beiriger, Director of Finance  
**SUBJECT:** Ord. No. 2023-05 Budget Adjustment

### BACKGROUND

Council Policy No. 6 requires City Council action to authorize budget adjustments between cost centers, departments, and funds. A budget adjustment is required to account for the increased cost in three funds: New Growth (301) fund, Reconstruction and Maintenance (304) fund and Infrastructure Surtax (305) fund.

New Growth (301) requires three adjustments netting a fund balance decrease totaling \$124,000. The first project is the Tyler Energov project (CIP-094) which will need an additional \$24,000 to cover the annual subscription integration and professional services. The second project is the EOC (CIP-238), this project required an additional \$50,000. A little over \$17,000 is required for the increase cost for purchasing the land for the EOC. To prevent delays in the EOC building process \$33,000 will be needed to start the planning process. The third project is the Safe Streets project. The City was awarded the Safe Streets and Roads for All (SS4A) grant from the Department of Transportation. This grant is to develop a comprehensive strategy to promotes safety and prevent vehicle and pedestrian roadway fatalities and serious injuries. The project amount is \$200,000 with the grant covering \$150,000.

Reconstruction and Maintenance (304) requires one adjustment for \$15,000. Copiers were not budgeted in the 2023 Budget. Public Works needs a better copier. If approve their current copier will be moved to 301 Swain and a color copier will be purchased for Public Works at a cost of approximately \$15,000.

Infrastructure Surtax (305) requires a \$90,000 budget adjustment. The Dillman trail project has been delayed and a grant extension has been requested. Due to the delay, additional cost will occur in engineering and grant field inspections in the amount of approximately \$90,000.

### ANALYSIS

Ordinance 2023-05 is to authorize the net budget adjustment for the total amount of \$229,000 that documents the movement of the funds from the three CIP funds to cover the unbudgeted items.

### FINANCIAL INFORMATION

The proposed ordinance increases the revenue by \$150,000 and increases the expenditures by \$379,000 in FY 2023, with a net effect of \$229,000.

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### **LEGAL**

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The proposed Budget Amendment has been prepared in accordance with the applicable State Statutes and City Code Requirements

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### **STAFF RECOMMENDATION**

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Approval of Ordinance 2023-05.

**ORDINANCE NO. 2023-05**

**AN ORDINANCE ADOPTED BY THE CITY COUNCIL OF THE CITY OF GREENACRES, FLORIDA, AMENDING THE CITY OF GREENACRES' BUDGET FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2022, AND ENDING SEPTEMBER 30, 2023, INCLUSIVE; PROVIDING FOR REPEAL OF CONFLICTING ORDINANCES; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.**

**WHEREAS**, the City Council of the City of Greenacres, Florida adopted a budget for the 2022/2023 Fiscal Year; and

**WHEREAS**, the City Council has determined that an amendment needs to be made to the previously adopted Fiscal Year Budget; and

**WHEREAS**, the City Council deems approval of this Ordinance to be in the best interest of the residents and citizens of the City of Greenacres.

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF GREENACRES, FLORIDA, AS FOLLOWS:**

**Section 1.** The City Council hereby amends the revenue in the New Growth (301) fund to reflect grant proceeds, the expenditures in the New Growth (301) fund, Reconstruction and Maintenance (304) fund and Infrastructure Surtax (305) fund balances listed in attached Exhibit "A" by and adopts such amendments to the Budget of the City of Greenacres for the Fiscal Year October 1, 2022, through September 30, 2023, inclusive.

**Section 2. Repeal of Conflicting Ordinances.**

All ordinances or parts thereof or parts of the Code conflicting or inconsistent with the provisions of this ordinance are hereby repealed.

**Section 3. Severability.**

If any section, part of a section, paragraph, sentence, clause, phrase or word of this Ordinance is for any reason held or declared to be unconstitutional, inoperative or void, such holdings of invalidity shall not affect the remaining portion of this Ordinance and it shall be construed to have been the legislative intent to pass the Ordinance without such unconstitutional, invalid or inoperative part therein, and the remainder of this Ordinance after the exclusion of such part or parts shall be deemed to be held valid as if such part or parts had not been included therein, or if this Ordinance or any of the provisions thereof shall be held inapplicable to any person, group of persons, property, kind of property, circumstances, or set of circumstances, such holdings shall not affect the applicability thereof to any other person, property or circumstances.

**Section 4. Effective Date.**

The provisions of this Ordinance shall become effective upon adoption.

**Passed on the first reading this 3rd day of April 2023.**

**PASSED AND ADOPTED on the second reading this 17<sup>th</sup> day of April 2023.**

*Voted:*

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**Joel Flores**, Mayor

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**Peter Noble**, Deputy Mayor

**Attest:**

*Voted:*

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**Quintella Moorer**, City Clerk

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**John Tharp**, Council Member, *District I*

*Voted:*

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**Judith Dugo**, Council Member, *District III*

*Voted:*

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**Susy Diaz**, Council Member, *District IV*

*Voted:*

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**Paula Bousquet**, Council Member, *District V*



**Approved as to Form and Legal Sufficiency:**

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**Glen J. Torcivia**, City Attorney

FYE 9/30/2023  
Exhibit "A"

		Increase (Decrease)
<b>Revenue</b>		
Safe Streets & Roads Grant	301-40-331-490	\$ 150,000
<b>Expense</b>		
CIP-094 Tyler Energov	301-26-26-64-91	\$ 24,000
CIP-238 EOC	301-50-55-62-26	\$ 50,000
CIP-239 Safe Streets	301-40-42-63-14	\$200,000
<b>301 Fund Balance</b>		<b>( \$124,000)</b>
<b>Expense</b>		
CIP-069 Copier Replacement	304-20-23-64-62	\$ 15,000
<b>304 Fund Balance</b>		<b>(\$ 15,000)</b>
<b>Expense</b>		
CIP-232 Dillman Trail	305-30-31-63-161	\$ 90,000
<b>305 Fund Balance</b>		<b>(\$ 90,000)</b>
<b>Net Fund(s) Balance Change</b>		<b>(\$229,000)</b>



## Department Report

**MEETING DATE:** April 17, 2023  
**FROM:** Michele Thompson, Director, Community & Recreation Services  
**SUBJECT:** Community & Recreation Services Dept. – February & March Report

### ADMINISTRATION

PERFORMANCE MEASUREMENT	THIS PERIOD	FY2023 TO DATE	FY 2023 BUDGET
No. of Contracts Executed/Renewed	1	1	2
No. of Collaborative Partnerships	2	12	25
No. of Vendor/Independent Contractor Agreements	4	14	21
No. of Educational Scholarship Applications R'cd	4	4	15
No. of Community Events Coordinated	1	4	9
No. of Event Participants	96	18,096	31,500
No. of Little Free Libraries (LFL)*/Story Walk	1	30/2	32/2
No. of Business Sponsorships	2	7	20

### FACILITY RENTALS

FACILITY RENTALS	THIS PERIOD	FY2023 TO DATE	FY 2023 BUDGET
Fields/Concession Stands	109	373	875
Pavilions	86	241	400
Center Facility	171 <sup>1</sup>	449 <sup>1</sup>	800
Monthly Center Attendance	7,774	22,324	-

<sup>1</sup> 226 Additional Free Rentals: **110** Gym: YP/Adult & Teen Open Gym/BB League, **9** Banquet Room: PBSO/Let's Talk/Ballroom Dancing/BB League/DDD/Soccer League/HOA Annual, **3** Room 1: PBSO/Wawa/HOA Annual, **4** Room 2: Spotlighters, **25** Room 3: Senior Social, **5** Room 4: AARP/ESE Dept/Wawa/YP, **27** Community Park: PB Square Dance/Employee Picnic, **43** Freedom Park: Tai Chi

**REVENUE**

<b>FACILITY RENTALS REVENUE</b>	<b>THIS PERIOD</b>	<b>FY2023 TO DATE</b>	<b>FY2023 PROJECTED</b>
Rental Revenue Generated	\$31,923.79	\$81,447.36	\$132,799

**ATHLETICS**

<b>YOUTH ATHLETICS</b>	<b>THIS PERIOD</b>	<b>FY2023 TO DATE</b>	<b>FY2023 PROJECTED</b>
FY23 Co-ed Fall Soccer (9/26/22-12/16/22) • Registration Period 8/1/22 – 9/26/22	-	199	180
FY23 Co-ed Spring Soccer (3/6/23-5/19/23) • Registration Period 1/9/23 – 3/3/23	210	257	220
FY23 Co-ed Winter Basketball (12/5/22-3/9/23) • Registration Period 9/6/22 – 11/2/22	-	120	120
FY23 Spring Skill Development Basketball Program	52	52	-
Co-ed Summer Basketball Skills Camp	-	-	40

**Athletic Sponsors: Renaissance Charter School and Greenacres Nissan**

**COMMUNITY SERVICES**

<b>CROS MINISTRIES FOOD PANTRY DATES</b>	<b>NO. OF HOUSEHOLDS</b>	<b>NO. OF INDIVIDUALS</b>
February 9 <sup>th</sup> & 23 <sup>rd</sup>	58/45	129/92
March 9 <sup>th</sup> & 23 <sup>rd</sup>	43/59	102/124
TOTAL YTD	205	226

**SENIOR PROGRAMS**

<b>x</b>	<b>SPONSORS</b>	<b>NO. OF PARTICIPANTS YTD</b>
Games/Bingo/Special Events Mon., Wed., Fri. (3x12)	Humana; Cano Medical; Prominence Health Dedicated Senior; PBSO; WellCare; Live Well Chiropractic	330
Thanksgiving Luncheon	Humana; Pete's Place; Feeding South Florida	32

Christmas Luncheon	Humana	31	Item # 7.
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### FY23 EVENTS & SPONSORSHIPS

EVENTS	SPONSORS/PARTNERS	FY2023 EXPENSE	FY2023 ATTENDEES
Holiday in the Park (12/3/22)	\$7,500: Greenacres Nissan; Waste Management; Humana; Sunshine Health; FPL; State Farm; Cayuga Centers; Renaissance Charter School (Wellington); Rosenthal/Levy/S/S; Forest Hill Orthodontics	\$14,845	5,200
Fiesta de Pueblo (1/7/23)	Co-Sponsored w/ Fiesta de Pueblo, Inc.	\$1,058	10,000
Artzy Eve. at City Hall (1/21/23)	\$2,500: Renaissance Charter; Nissan; Waste Management	\$4,800	1,500
Daddy Daughter Dance (2/18/23)	\$1,000: Humana; Waste Management	\$3,875	66
Egg'stravaganza (4/8/23)	\$9,000: Waste Management; Nissan; State Farm; Ed's; Tapatia; Sr. Dedicated Medical Ctr.; Renaissance Charter	\$11,228	
Rock-n-Roll Sunday/FR Chili Cook-Off (5/21/23)	\$2,000: Nissan; Florida Blue Co-Sponsored Event	\$6,139	
Ignite the Night (7/4/23)	\$12,000: FPL; Waste Management; Nissan; Renaissance Charter School; Zambelli (in-kind)	\$41,780	
<i>Back2School</i> Supply Distribution (7/28/23)	\$4,500: Humana; Waste Management	\$6,200	



## Department Report

**MEETING DATE:** April 17, 2023

**FROM:** Denise Malone, Development & Neighborhood Services Director

**SUBJECT:** February 1, 2023 through March 31, 2023

## Development & Neighborhood Services

### Planning & Engineering Division

#### NEW CASES

##### **CPA-23-01**

A Comprehensive Plan Text Amendment to create a new Multiple Land Use (MLU) Designation providing for a mixture of high density residential if tiered density bonus provisions are met and non-residential uses. (Scheduled for the PZBA meeting on May 11, 2023)

##### **Orchid Cove**

A request by Aaron Taylor, representative of the property owner, US Nursing Group Florida, LLC, for Site Plan (SP-23-01) approval of a twelve duplex unit development on the west side of Jog Road at 1105 S Jog Road. (Scheduled for DRC review on April 13, 2023)

##### **Mesocore**

A request by Aaron Taylor, representative of the property owner, Joseph Esposito, for Site Plan (SP-23-02) approval of a .73 acre site into a four single family unit development on the east side of Haverhill Road at 4970 Canal 14 Road). (Scheduled for DRC review on April 13, 2023)

##### **Astro Skating Center**

A request by the owner for a minor site plan amendment (SP-75-02A) to change the color scheme of the exterior building. The site is located at 3100 S Jog Road.

#### CURRENT PLANNING CASES

##### **BA-23-02 - 465 Swain Blvd.**

A request by the owner for a variance to allow for 3 driveway entrances instead of the approved 2 existing driveway entrances (Awaiting receipt of DRC comments response)

##### **3130 Perry Avenue**

A site and development plan (SP-22-03) for a vacant parcel to construct a 6241 sq. ft office space totaling 4 bays for flexible office space use. The site is located on the northeast corner of Perry Avenue and 10<sup>th</sup> Avenue South. (Awaiting receipt of DRC comments response and outside agency approvals)

**ANX-08-01**

Annexation into the City of various road rights-of-way per Interlocal Annexation Agreement (ANX-07-05). (Staff review)

**CPA-22-01**

A City-initiated request for a comprehensive plan text and map amendment as required by the State Evaluation and Appraisal View (EAR) due to be transmitted to the State by September 1, 2023. (Scheduled for the PZBA meeting on May 11, 2023)

**Church of God 7<sup>th</sup> Day of Palm Beach**

A request by the applicant for a site plan amendment (SP-08-01C) to change the metal roof to asphalt shingle due to cost constraints. The site is located at 3535 S. Jog Road. Scheduled for the DRC meetings April 14 and April 21, 2022. Scheduled for City Council on May 2, 2022. The City Council postponed until applicant is ready for certificate of occupancy.

**Chick Fil A Greenacres**

A request by the owner for: 1) a site and development plan (SP-85-12RR) approval to construct a 4,646 fast food restaurant with a drive-thru window; 2) a special exception (SE-21-03) request to allow a fast food/drive thru restaurant in a commercial intensive zoning district; and 3) a variance (BA-23-01) request to reduce the east and west landscape buffers from 10' to 3' and the north landscape buffer from 25' to 7' and to delete the pass-by lane required for a fast-food restaurant located at 6714 Forest Hill Blvd in the Riverbridge Center. The site is located in the River Bridge Centre on the southwest corner of Forest Hill Blvd and S. Jog Road. (Awaiting receipt of DRC comments and outside agency approvals. Scheduled for PZBA meeting on May 11, 2023)

**Crown Plaza – House of Worship**

A request by Crown Plaza's property owner for a minor special exception amendment (SE-95-03B) changing the days and hours and square footage of a new house of worship at 6412 Melaleuca Lane. (Awaiting receipt of DRC comments response)

**Iglesia Bautista Libre Emmanuel – 5083 Lake Worth Rd**

A request by the property owner for a major site plan amendment (SP-22-05A) and a special exception request (SE-22-04) to allow a house of worship within an existing building located within a Commercial Intensive zoning district and a variance request (BA-22-01) to allow for a reduction in the front and rear landscape buffers. The site is located at 5083 Lake Worth Road. (DRC reviewed on October 13, 2022. The applicant requested a postponement for the variance petition from the PZBA meeting on December 8, 2022, rescheduled to the April, 2023 meeting. A time extension to respond to DRC comments was requested and approved which will expire on April 19, 2023. The special exception and site plan awaiting receipt of resubmittal).

**Interlocal Annexation 2022**

Annexation (ANX-22-02) of sixteen enclaves located on Chickasaw and Wry Road into the City through an Interlocal Agreement with Palm Beach County.

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## SITE PLAN AMENDMENTS

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### Potentia Academy Site Plan Amendment

The petitioner is requesting a minor site plan amendment (SP-11-01D) to add a portable 1,269 sq. ft. classroom. The site is located at 4784 Melaleuca Lane. (Awaiting receipt of remaining fees for Major Site plan amendment)

### Tree Tops Motel & Paul's Motel (5475 & 5445 Lake Worth Road)

A major site plan amendment (SP-07-07A) and a minor site plan amendment (SP-79-03A) to close the existing entrances and create one access point for both motels. (Awaiting receipt of DRC comments response)

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## ZONING TEXT AMENDMENTS

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### ZTA-21-02 Uses

A request by the Planning & Engineering Department for a zoning text amendment to reflect uses in all zoning districts.

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## RESIDENTIAL PERMITS

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### Catalina Estates

Plat application received on May 16, 2019. Comments letter sent to applicant on July 17, 2019, resubmittal received on August 25, 2019 and approved by City Council on October 7, 2019. Project being built. Zoning, landscape and building inspections are being conducted when requested. Project is nearing completion.

### Ranchette Road Townhomes

Plat Application received on March 23, 2021. Comments letter sent to applicant on May 17, 2021, resubmittal received on June 1, 2021. Final plat received and utility permit reviewed by City's engineer. Plat approved by City Council on October 4, 2021. Utilities permit approved by City's consulting engineer on 10/1/2021. Pre-construction meeting held on November 19, 2021. On September 16, 2022 final walk through was completed. Waiting on applicant to provide outside agency approvals for engineering close out to be accepted.

### Blossom Trail (Nash Trail)

Plat application received on July 8, 2022. Complete submittal of application received. (Plat resubmittal received on March 10, 2023 and under staff review).

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## NON RESIDENTIAL PERMITS

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### Church of God 7th Day (3535 S Jog Road)

The building permit and engineering permit are both issued for the development. Stop work order was issued by Building Official on September 28, 2018. Subsequent meetings have been held with Building Official and Consultant Engineer. The Building Official has re-issued the permits to the contractor. The construction is moving forward.

### Palm Beach Christian Academy

Revision to building permit received on November 1, 2021 comments sent to applicant on November 17, 2021, waiting on outside agency permits and resubmittal to address City's engineer comments. Utility permit approved August 4, 2022. Waiting on applicant to advise on proposed future use of property.

#### FY 2023 Data:

Case	Current Period	FY 2023 to Date	FY 2023 Budget
Annexation	0	1	2
Comprehensive Plan Amendment	1	2	5
Zoning Changes	1	3	3
Special Exceptions	1	3	5
Site Plans	1	3	5
Site Plan Amendments	0	5	14
Variances	0	1	4
Zoning Text Amendments	3	5	5

Inspection Type	Current Period	FY 2023 to Date	FY 2023 Budget
Landscaping	49	87	131
Zoning	13	39	121
Engineering	2	10	100

## Building Division

### Building Division Report (February 1, 2023 – March 31, 2023)

#### 1) ADMINISTRATION:

- a) Researched and completed seventy-six (76) lien searches providing open and/or expired permit information.
- b) Researched and completed thirty (30) records requests for historical permits.

#### 2) PERMITS/INSPECTIONS:

PERMITS/INSPECTIONS	DURING THIS PERIOD	FYTD 2023
New Applications Received / Permits Created	243	1264
Applications Approved	147	392
Applications Canceled	3	25
Applications Denied	5	23
Applications Reopened	5	18
Permits Issued	205	1127
Permits Completed	241	1029
Permits Canceled	3	33
Permits Reopened	30	133
Permits Expired	4	43
Inspections Performed	834	4547
Construction Value of Permits Issued	\$2,056,542.69	\$17,070.890.95
Construction Reinspection Fees	\$550	\$5,550.00
Extension/Renewal Fees	\$3,987.52	\$19,302.53
CO's Issued	10	45
CC's Issued	0	2
Temporary CO's Issued	0	1

#### 3) BUSINESS AND CONTRACTOR REGISTRATION:

(See Attached Summary Reports)

#### 4) PERMIT APPLICATIONS IN PLAN REVIEW – PRINCIPAL NEW OR REMODEL PROJECTS:

PROJECT	ADDRESS	SIZE	DESCRIPTION	PERMIT#
Paymore	2930 S Jog Rd		Tenant Improvement	2023-1218
McDonalds	6581 Forest Hill Blvd		Interior Remodel	2023-0639
Ice Cream Shop	4509 Lake Worth Rd	1,066	Interior Remodel Change	2023-0373

#### 5) PROJECTS IN PROGRESS – PRINCIPAL REMODELING/RENOVATION:

PROJECT	ADDRESS	SIZE	DESCRIPTION	PERMIT #
Sol y Vida Adult Day Care	6460 Lake Worth Rd	3,709	Interior Remodel – Adult Day Care	2023-0434
Salon	3951 S Jog Rd	5,165	Interior Renovation – Convert Mercantile to Business Occupancy	2023-0425
Mochinut Shop	6722 Forest Hill Blvd	1,987	Construct New Coffee Donut Shop	2022-3927
Publix	6790 Forest Hill Blvd		Interior Remodel – Interior Décor Scheme & Layout Changes	2022-3630
Taco Bell	6265 Lake Worth Rd	4,235	Interior & Exterior Remodel, by-pass lane, walk-up window	2023-0329
Public Storage	6351 Lake Worth Rd		Interior Remodel	2022-2283
Palm Beach Christian Academy	5208 S Haverhill Rd	4,250	Sitework – Utilities, Paving, Excavation	2021-3295
Convenience Store/Laundry	5470 10 <sup>th</sup> Ave N	1,604 sq.ft.	Interior Remodel – Add Coin Laundry to Convenience Store	2021-1191
Ministries in Bethel	3950 S 57 <sup>th</sup> Ave	6,939 sq.ft.	House of Workshop	2021-0365
Church of God 7 <sup>th</sup> Day	3535 S Jog Rd	11,500 sq. ft.	New Church	2016-2382

#### 6) PROJECTS IN PROGRESS – PRINCIPAL NEW CONSTRUCTION:

PROJECT	ADDRESS/LOCATION	UNITS OR SQ. FT. APPROVED	UNITS C.O.'D
Ranchette Townhomes	1093 Ranchette Rd / Common Area	74 T/H	0
Catalina Estates	4500 Catalina Way / Common Area	20 S/F	15

## Code Enforcement Division

### Code Division Report (February 1, 2023 – March 31, 2023)

CODE ENFORCEMENT	DURING THIS PERIOD	FYTD 2023
Inspections Related to Active Code Cases	356	945
New Cases Started	115	218
Cases Complied	96	262
Current Open Cases	226	1,203
Notices Sent	371	952
Illegal Signs Removed from right-of-way	463	1,333
Inspections Not Related to Active Code Cases	356	1,478
Complaints Received and Investigated	40	93
Warning Tickets	325	1,248

## Code Enforcement - STATS

	NOTICES MAILED	SIGNS	INSPECTIONS	COMPLAINTS	WRITTEN WARNINGS
OCTOBER 2022	152	145	338	16	322
NOVEMBER 2022	161	135	370	15	210
DECEMBER 2022	107	321	206	12	194
JANUARY 2023	161	269	208	10	198
FEBRUARY 2023	175	200	169	16	131
MARCH 2023	196	263	187	24	194
APRIL 2023					
MAY 2023					
JUNE 2023					
JULY 2023					
AUGUST 2023					
SEPTEMBER 2023					



# License Activity Report

Activity Date Range 02/01/23 - 03/31/23  
Summary Listing

License Type	Category	Application Received	Application Denied	Application Approved	New License Issued	License Renewed	License Revoked	License Canceled
Cont Office - Contractor Office	Business	1	0	0	1	0	0	0
Contractor Reg - Contractor Registration	Business	86	0	0	60	1	0	0
Exemptions - Exemptions / Non-Profit	Business	2	0	0	2	0	0	0
Food Service - Food Service / Bar / Lounge	Business	0	0	0	1	3	0	0
General Retail - General Retail	Business	4	0	0	3	1	0	0
General Service - General Service	Business	10	0	0	11	6	0	0
General Svc Reg - General Service Registration	Business	2	0	0	0	0	0	0
Home - Home Based Business	Business	7	0	0	8	15	0	0
Industrial - Industrial	Business	1	0	0	0	0	0	0
Insurance Co - Insurance Sales Company	Business	1	0	0	1	0	0	0
Professional - Professional	Business	11	0	0	12	5	0	0
Rental Unit - Rental Unit	Business	33	0	0	34	36	0	0
Storage/WH Units - Storage / Warehouse Units	Business	1	0	0	0	0	0	0
Grand Totals		159	0	0	133	67	0	0

CITY OF GREENACRES

# Licensing Revenue Summary Report

Licensing Revenue Summary Report - Summary  
From Date: 02/01/2023 - To Date: 03/31/2023

Charge Code	No. of Billing Transactions	No. of Adjustment Transactions	Billed Amount	Adjustments	Net Billed
License Type: Cont Office-Contractor Office					
Cont Office-Contractor Office	1	0	\$122.03	\$0.00	\$122.03
Com Inspection-Commercial Inspection	1	0	\$69.00	\$0.00	\$69.00
License Type Cont Office-Contractor Office Totals	2	0	\$191.03	\$0.00	\$191.03
License Type: Food Service-Food Service / Bar / Lounge					
Food-Food Service	1	0	\$127.63	\$0.00	\$127.63
Food Per Seat-Food Per Seat	2	0	\$325.50	\$0.00	\$325.50
Com Inspection-Commercial Inspection	1	0	\$69.00	\$0.00	\$69.00
Com Re-Inspect-Commercial Re-Inspection	1	0	\$29.00	\$0.00	\$29.00
Transfer-Transfer	1	0	\$25.00	\$0.00	\$25.00
25% Penalty-25% Penalty	1	0	\$136.07	\$0.00	\$136.07
License Type Food Service-Food Service / Bar / Lounge Totals	7	0	\$712.20	\$0.00	\$712.20
License Type: General Retail-General Retail					
General Retail-General Retail Sq Feet	6	0	\$1,287.58	\$0.00	\$1,287.58
Com Inspection-Commercial Inspection	3	0	\$207.00	\$0.00	\$207.00
Collection Fee-Collection Fee	1	0	\$25.00	\$0.00	\$25.00
Delinquent >150-Delinquent Over 150 Days	1	0	\$100.00	\$0.00	\$100.00
License Type General Retail-General Retail Totals	11	0	\$1,619.58	\$0.00	\$1,619.58
License Type: General Service-General Service					
General Service-General Service	21	0	\$2,163.95	\$0.00	\$2,163.95
Com Inspection-Commercial Inspection	9	0	\$621.00	\$0.00	\$621.00
Transfer-Transfer	1	0	\$14.94	\$0.00	\$14.94
Collection Fee-Collection Fee	4	0	\$100.00	\$0.00	\$100.00
Delinquent > 150-Delinquent Over 150 Days	4	0	\$400.00	\$0.00	\$400.00
25% Penalty-25% Penalty	2	0	\$58.12	\$0.00	\$58.12
Cosmetology-Cosmetology / Barber	1	0	\$38.68	\$0.00	\$38.68
License Type General Service-General Service Totals	42	0	\$3,396.69	\$0.00	\$3,396.69
License Type: General Svc Reg-General Service Registration					
General Svc Reg-General Service Registration	1	0	\$25.00	\$0.00	\$25.00
License Type General Svc Reg-General Service Registration Totals	1	0	\$25.00	\$0.00	\$25.00
License Type: Home-Home Based Business					
Home-Home Based Business	16	0	\$1,197.57	\$0.00	\$1,197.57

Com Inspection-Commercial Inspection	1	0	\$69.00	\$0.00	\$69.00
Transfer-Transfer	1	0	\$7.75	\$0.00	\$7.75
Collection Fee-Collection Fee	6	0	\$150.00	\$0.00	\$150.00
Delinquent > 150-Delinquent Over 150 Days	5	0	\$500.00	\$0.00	\$500.00
License Type Home-Home Based Business Totals	29	0	\$1,924.32	\$0.00	\$1,924.32
License Type: Industrial-Industrial					
Com Inspection-Commercial Inspection	1	0	\$69.00	\$0.00	\$69.00
License Type Industrial-Industrial Totals	1	0	\$69.00	\$0.00	\$69.00
License Type: Insurance Co-Insurance Sales Company					
Insurance Reg-Insurance Registration	1	0	\$116.00	\$0.00	\$116.00
License Type Insurance Co-Insurance Sales Company Totals	1	0	\$116.00	\$0.00	\$116.00
License Type: Professional-Professional					
Professional-Professional	11	0	\$1,266.79	\$0.00	\$1,266.79
Cosmetology-Cosmetology / Barber	4	0	\$160.51	\$0.00	\$160.51
Real Estate-Real Estate Broker / Ins Agents	1	0	\$46.50	\$0.00	\$46.50
Com Inspection-Commercial Inspection	2	0	\$138.00	\$0.00	\$138.00
Collection Fee-Collection Fee	2	0	\$50.00	\$0.00	\$50.00
Delinquent > 150-Delinquent Over 150 Days	2	0	\$200.00	\$0.00	\$200.00
25% Penalty-25% Penalty	1	0	\$30.51	\$0.00	\$30.51
License Type Professional-Professional Totals	23	0	\$1,892.31	\$0.00	\$1,892.31
License Type: Rental Office-Rental Office					
Com Inspection-Commercial Inspection	1	0	\$69.00	\$0.00	\$69.00
Transfer-Transfer	1	0	\$15.51	\$0.00	\$15.51
License Type Rental Office-Rental Office Totals	2	0	\$84.51	\$0.00	\$84.51
License Type: Rental Unit-Rental Unit					
Rental Unit-Rental Unit	60	0	\$2,352.38	\$0.00	\$2,352.38
Rental Insp-Rental Inspection	35	0	\$1,753.86	\$0.00	\$1,753.86
Collection Fee-Collection Fee	8	0	\$200.00	\$0.00	\$200.00
Delinquent > 150-Delinquent Over 150 Days	8	0	\$800.00	\$0.00	\$800.00
License Type Rental Unit-Rental Unit Totals	111	0	\$5,106.24	\$0.00	\$5,106.24
License Type: Storage/WH Units-Storage / Warehouse Units					
Storage/WH Units-Storage / Warehouse Units	1	0	\$162.89	\$0.00	\$162.89
Com Inspection-Commercial Inspection	1	0	\$69.00	\$0.00	\$69.00
License Type Storage/WH Units-Storage / Warehouse Units Totals	2	0	\$231.89	\$0.00	\$231.89





## Department Report

**MEETING DATE:** April 17, 2023

**FROM:** Teri Lea Beiriger, Director of Finance

**SUBJECT:** Department of Finance Activity Report

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### BACKGROUND

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The following report provides activity within the Department of Finance for the reporting period from February 1 through March 31, 2023.

In brief, the Finance Department:

- Collaborated with DNS (BTR and Code Enforcement) to reconcile outstanding Miscellaneous Billing balances.
- Began invoicing Fire Inspections (Misc. Accounts Receivables) utilizing data from the new FR inspection software.
- Continued with the annual financial audit.
- Granted extensions to submit the Popular Annual Financial Report and Annual Comprehensive Financial Report award applications.
- Attended the Fire Rescue “truck push”.
- Registered staff for the Governor’s Hurricane Conference.
- Grants:
  - Submitted application for 2022 Assistance to Firefighters Training.
  - Submitted application for CDBG 2023 Original Sewer Phase II.
  - Submitted application for FEMA Staffing for Adequate and Emergency Response (SAFER) 2022.
  - Submitted application for the IT Cybersecurity Grant.
  - Received \$60,931.44 ELC ARPA Stabilization Grant II.

The Finance Department has, and continues to, work on efficiencies to better serve our internal and external customers.



## Department Report

**MEETING DATE:** April 17, 2023

**FROM:** Brian Fuller, Fire Chief

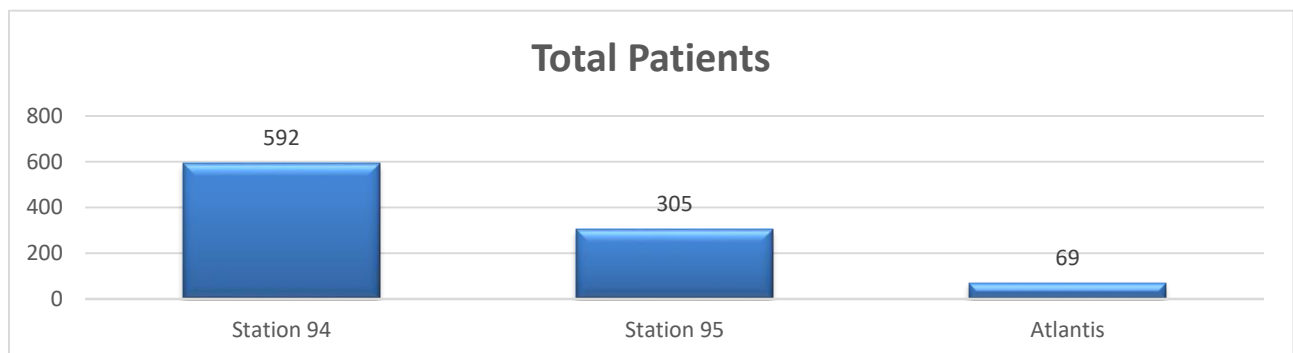
**SUBJECT:** Fire Rescue February-March Report

### FR CALLS

CALLS	MONTHLY TOTALS
Total Alarms dispatched in February and March	1,215
Average alarms per day	19.28
Total calls this fiscal year	3,607

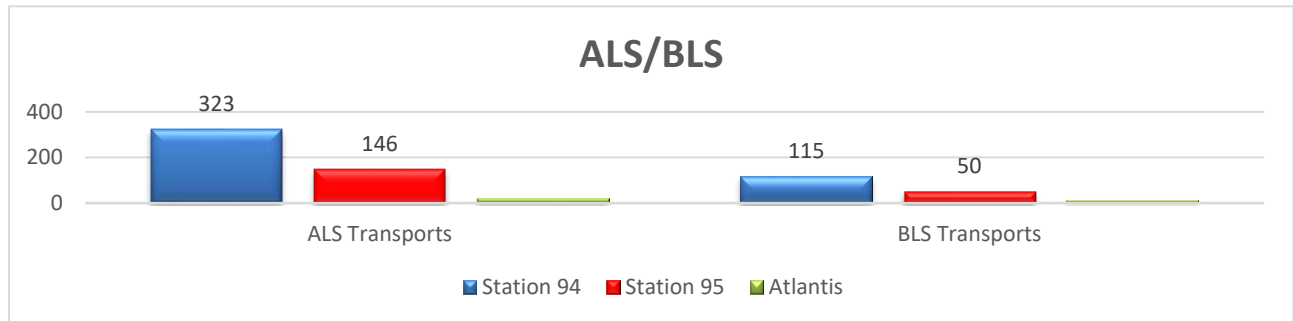
In February and March 2023, 897 patients were treated for Emergency Medical related services. Of those patients, 69 were in the City of Atlantis. These requests include a single unit responding to assist a person who has fallen to the floor, a cardiac arrest requiring multiple units and a combination of personnel, advanced skills, and equipment.

Service Calls, Cancels, and Public Assists totaled 160. The requests include, but are not limited to, persons locked out of home, water evacuation, animal problem, police assist, defective elevator, and canceled due to wrong address.



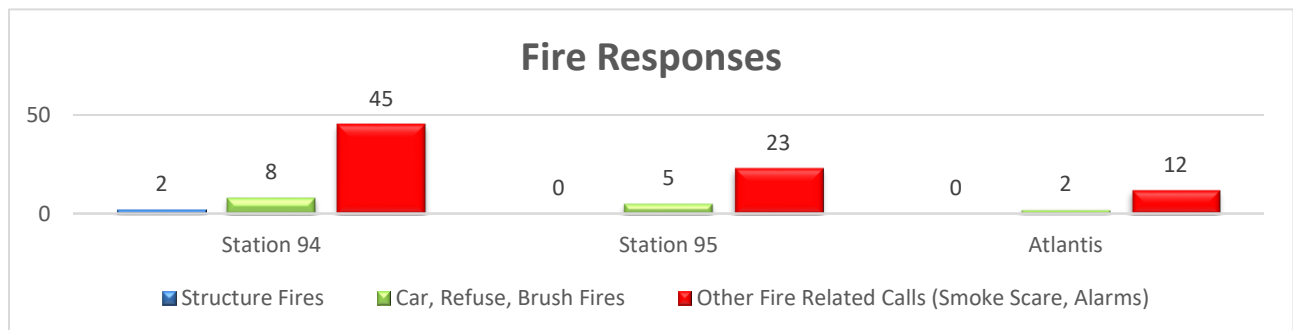
## ALS/BLS

Fire Rescue transported 634 patients to a hospital or 71% of the patients we were called to treat. The majority of those (361) required Advanced Life Support procedures. ALS emergencies require additional personnel, specialized equipment, and skills. Often, an EMT or Paramedic will be taken from the ALS Engine to accompany the one person in the rear of the Rescue to assist with life-saving therapies.



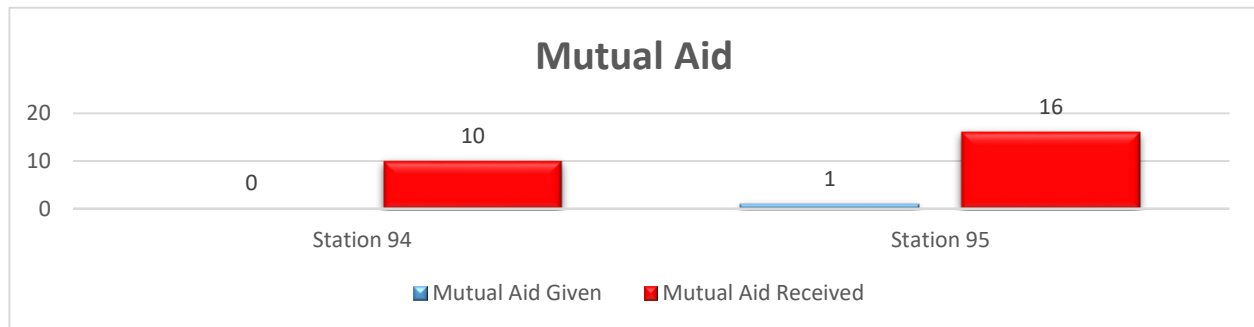
## FIRE RESPONSES

Fire Rescue responded to 68 calls for a fire or smoke related emergency. There were thirteen (13) requiring an escalated response to a car, brush, or refuse fire; two (2) were in a residential or commercial structure.



## MUTUAL AID

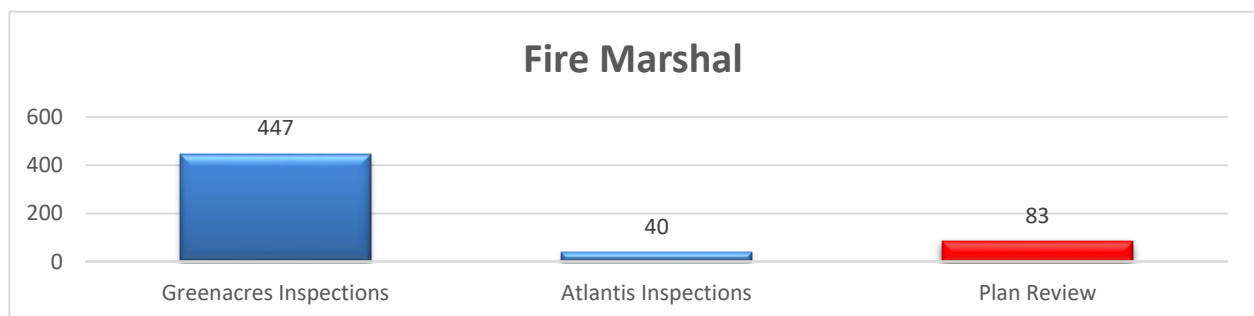
Mutual aid is the sending or receiving of emergency resources (apparatus, personnel) to or from another entity or agency upon request. No community has sufficient resources to handle every emergency of all sizes. Therefore, neighboring agencies work together through a system called Mutual Aid. That system is designed to be limited to large events that tax the resources beyond the normal capabilities of the community.



## FIRE MARSHAL

Fire Prevention and Protection focuses on protecting people and property from fire through fire safety inspections, fire plans review, fire cause and origin investigations, and public education. In addition, the Fire Marshal provides fire safety lectures, attends land development meetings, and testifies at code enforcement hearings.

Inspections	487
Plans Review	83
Dollar Loss due to fire	\$111,400



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**SPECIAL SERVICES**

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Blood Pressure Screenings	4
Presentations, Station Tours/Attendees	9/408
Persons Trained in CPR	6



## Department Report

**MEETING DATE:** April 17, 2023

**FROM:** Georges Bayard, Director, Information Technology

**SUBJECT:** Department of Information Technology - February/March 2023 Activity Report

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### DEPARTMENT HIGHLIGHTS

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The following report provides the highlights of activity within the Information Technology Department for the reporting period from February 1-28 and March 1-31, 2023.

- a. The Tyler Technologies Enterprise Permitting & Licensing (EPL) cloud migration project is still in Stage 2 - Assess & Define. Tyler and Greenacres staff continue to work on mapping current processes and workflows to the new system. Village of Wellington provided extensive demos of how they use this system in their environment, to aid in our development process. A revised Go-Live date is to be determined.
- b. The project to migrate all the City's virtual servers from the old Citrix Hypervisor to the new Microsoft Hyper-V environment, with all server data stored on the City's new, hybrid Flash data storage disk array was completed as planned in February. Migrated servers show noticeable performance improvement over the old environment.
- c. The new Zscaler Private Access VPN replacement was deployed to all City users authorized for remote work, providing simplified access to City network resources from external locations. This project was completed in February as planned.
- d. Began work to prepare the building at 301 Swain Blvd to be occupied by Fire Rescue staff, requiring network connectivity to Palm Beach County Fire Rescue Dispatch and installation of equipment for overhead paging. Palm Beach County Network Services will extend their fiber optic network to the building at no charge to the City. The Purchasing Department assisted via a solicitation to engage a vendor to install security cameras and an access control system for the building.
- e. Purchased and deployed five (5) new all-in-one classroom computers for the Youth Programs Department.
- f. IT staff deployed secure computer configuration policies based on modified CIS Benchmark on all City computers. Due to these configurations, our systems are hardened against cyber-attacks, with an average score of 85.9% compliance with the NIST Cybersecurity Framework (CSF), as reported by the CIS-Cat Assessor, which now runs scans periodically to monitor this status on an on-going basis.

- g. Monthly KnowBe4 simulated phishing test results:
- February: Links clicked: 3; attachments opened: 1; replied: 0; Phish-prone users (vulnerable to phishing attacks): 2.6% (up from 1.3% from the previous month's campaign).
  - March: Links clicked: 1; attachments opened: 0; replied: 0; Phish-prone users (vulnerable to phishing attacks): 0.7% (down from 2.6% from the previous month's campaign).

City personnel continue to exhibit secure online behavior, paying attention to inbound email messages and not opening unexpected links or attachments.

## SERVICE DESK REQUESTS

### February 2023

DEPARTMENT	CURRENT PERIOD	FY 2023 YTD	FY 2023 BUDGET
Administration	15	32	-
Community & Recreation Services	6	15	-
Development & Neighborhood Svcs.	26	76	-
Finance	7	33	-
Fire Rescue	4	29	-
Information Technology	1	12	-
Public Works	5	16	-
Purchasing	2	12	-
Youth Programs	5	12	-
<b>Total Service Desk Requests</b>	<b>71</b>	<b>237</b>	<b>500</b>

### March 2023

DEPARTMENT	CURRENT PERIOD	FY 2023 YTD	FY 2023 BUDGET
Administration	10	42	-
Community & Recreation Services	6	21	-
Development & Neighborhood Svcs.	17	93	-
Finance	6	39	-
Fire Rescue	1	30	-
Information Technology	0	12	-
Public Works	3	19	-
Purchasing	2	14	-
Youth Programs	2	14	-
<b>Total Service Desk Requests</b>	<b>47</b>	<b>284</b>	<b>500</b>



## Department Report

**MEETING DATE:** April 17, 2023

**FROM:** Lieutenant Sean Forman, PBSO District 16

**SUBJECT:** PBSO District 16 Report - February 2023

### CAD CALLS

CAD CALLS	MONTHLY TOTALS
Business / Residence Checks (Self-Initiated)	1,063
Traffic Stops (Self-Initiated)	445
Calls for Service	2,119
<b>All CAD Calls - Total</b>	<b>3,627</b>
<b>Total Calls for Service – FY 2023</b> (October 2022 – September 2023)	<b>19,337</b>

Data Source: CADS/Premier 1

\*Omit Miscellaneous Calls

*Note: P1 is a dynamic system. Meaning that #'s can change from what was previously reported in the event there is a location or call type re-classification/modification.*

### SUMMARY

During the month, there were 3,627 generated calls within the District and 42% of these calls were self-initiated.

### TRAFFIC ACTIVITY

DISTRICT 16 PERSONNEL	
Total Citations	Total Warnings
186	243

Data Source: D16 Office Staff/Monthly Report

PBSO MOTORS UNIT	
Total Citations	Total Warnings
234	100

Data Source: D16 Office Staff/Weekly Stats



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## COMMUNITY POLICING EVENTS

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- Breaking the Cycle at Greenacres Elementary School will continue until March 2023.
- 02/09/23: Multi Agency/LPO Intel Meeting at Greenacres Community Center
- 02/10/23: Career Fair at John I. Leonard High School
- 02/10/23: Sextortion Documentary Showing
- 02/14/23: "Day of Good Deeds" at Villa Madonna Assisted Living
- 02/14/23: "Day of Good Deeds" at Safe Haven
- 02/17/23: Homeless Intervention; getting Id's at DMV

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## STREET CRIMES UNIT

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- The District 16 Street Crimes Unit arrested two suspects for grand theft auto and burglary.
- The District 16 Street Crimes Unit conducted a traffic stop and the suspect was arrested for possession of cocaine and possession of fentanyl.
- The District 16 Street Crimes Unit attempted to conduct a traffic stop, the driver was apprehended after a brief foot pursuit was charged for possession of controlled substance, aggravated fleeing, and leaving the of the crash with injuries.

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## PROPERTY DETECTIVES

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- District 16 Detectives investigated a theft of an electric bicycle where probable cause was established for arrest. The District 16 Street Crimes Unit was able to make the apprehension and this case was cleared by arrest.
- District 16 Detectives investigated a vehicle burglary where stolen credit cards were used. All three suspects were located and two suspects confessed to the burglary. This case was cleared by arrest.
- District 16 Detectives investigated an arson at a city park. One suspect was positively identified, arrested, and transported to the Juvenile Assessment Center.

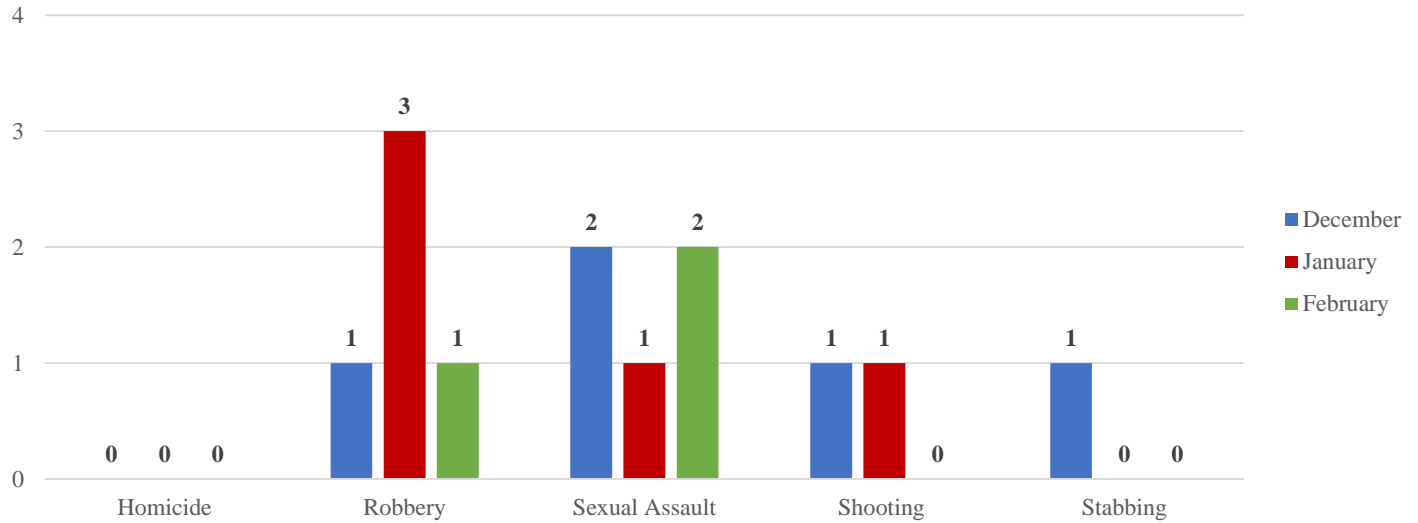
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## DATA ANALYSIS

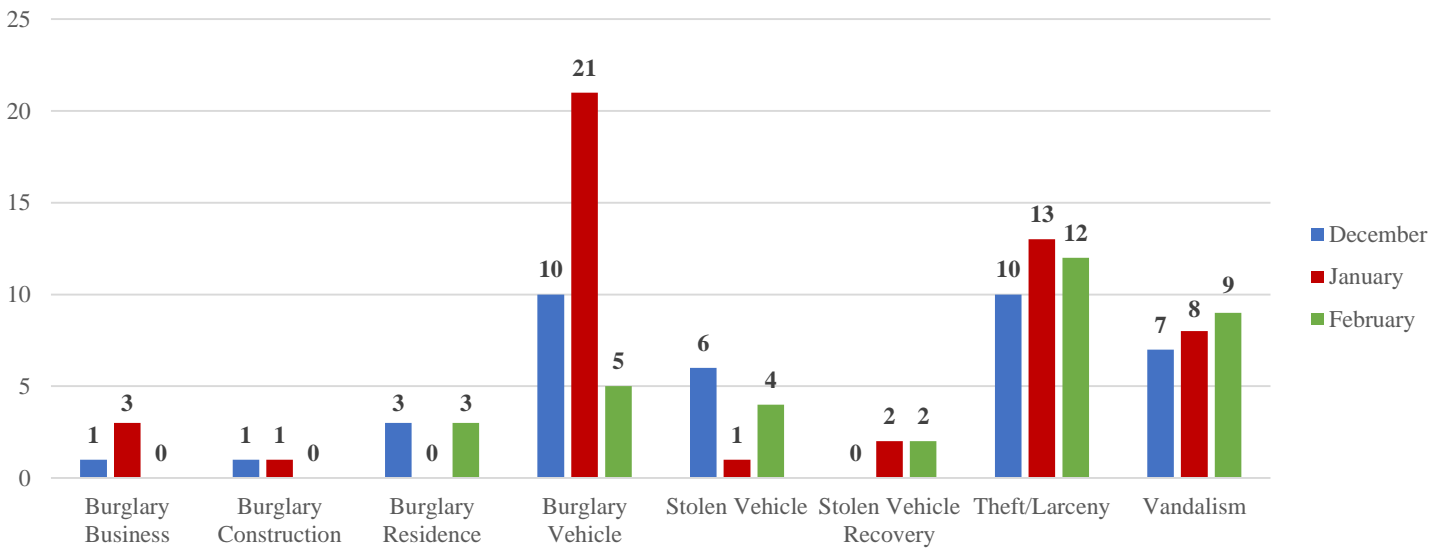
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The data included in this report is charted and graphed to illustrate and compare changes over a specific time period. These charts and graphs are utilized to assist in determining crime trends and to measure enforcement efforts. This data is utilized in conjunction with other analysis to develop directed patrol and various enforcement activities. The analysis included on these pages is presented as a brief highlight to explain the salient points of this report.

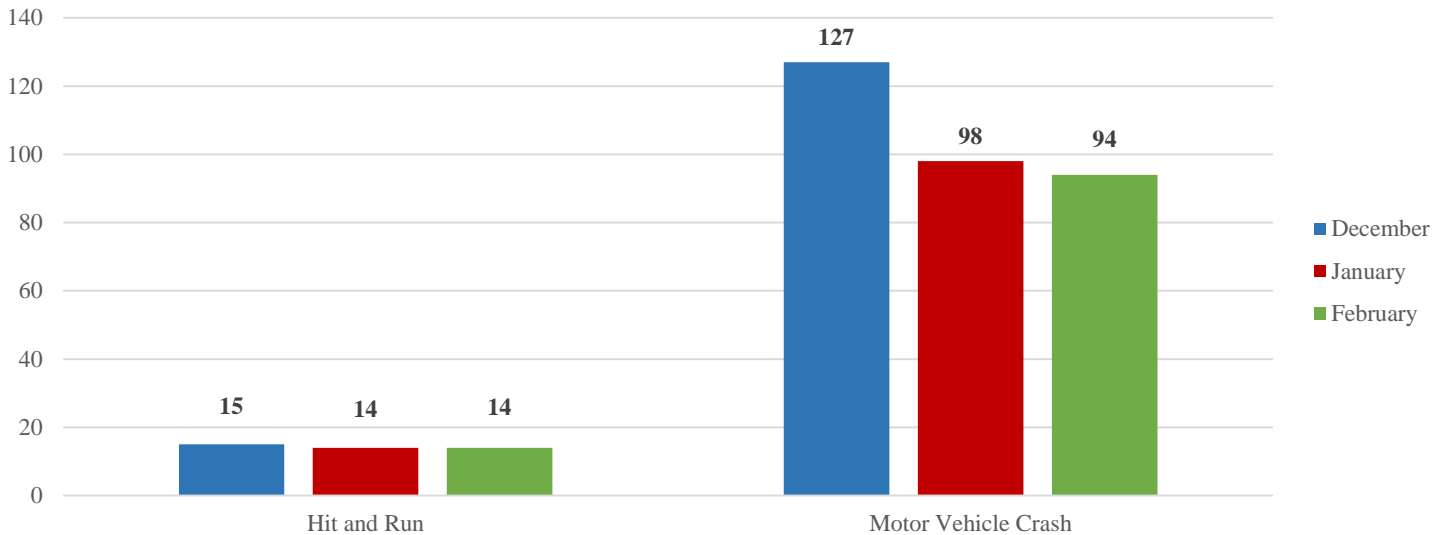
D16 Monthly Stats  
Homicide, Robbery, Sexual Assault, Shooting, Stabbing  
Data Source: CADS/P1



D16 Monthly Stats  
Burglaries, Stolen Vehicle, Stolen Vehicle Recovery, Theft & Vandalism  
Data Source: CADS/P1



D16 Monthly Stats  
Hit and Run & Motor Vehicle Crash  
Data Source: CADS/P1



**TOP ACCIDENT LOCATIONS FOR FEBRUARY 2023**  
**CASE NUMBER INCIDENTS**

LOCATION	CASE NUMBER COUNT
Forest Hill Boulevard / South Jog Road	10
10th Avenue N / South Haverhill Road	7
Lake Worth Road / South Jog Road	6
South Jog Road / Summit Boulevard	4
Lake Worth Road / Sherwood Forest Boulevard	4



## Department Report

**MEETING DATE:** April 17, 2023

**FROM:** Captain Tristram Moore, PBSO District 16

**SUBJECT:** PBSO District 16 Report - March 2023

### CAD CALLS

CAD CALLS	MONTHLY TOTALS
Business / Residence Checks (Self-Initiated)	1,032
Traffic Stops (Self-Initiated)	655
Calls for Service	2,258
<b>All CAD Calls - Total</b>	<b>3,945</b>
<b>Total Calls for Service – FY 2022</b> (October 2022 – September 2023)	<b>23,282</b>

Data Source: CADS/Premier 1

\*Omit Miscellaneous Calls

*Note: P1 is a dynamic system. Meaning that #'s can change from what was previously reported in the event there is a location or call type re-classification/modification.*

### SUMMARY

During the month, there were 3,945 generated calls within the District and 43% of these calls were self-initiated.

### TRAFFIC ACTIVITY

DISTRICT 16 PERSONNEL	
Total Citations	Total Warnings
282	422

Data Source: D16 Office Staff/Monthly Report

PBSO MOTORS UNIT	
Total Citations	Total Warnings
263	107

Data Source: D16 Office Staff/Weekly Stats

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## COMMUNITY POLICING EVENTS

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- Breaking the Cycle at Greenacres Elementary School will continue until March 2023.
- 03/05/23: PBC Sheriff's Foundation Scholarship
- 03/09/23: Liberty Park Elementary Field Trip to District 16
- 03/10/23: Liberty Park Elementary Field Trip to District 16
- 03/12/23: Storybook Village at Mounts Botanical Garden
- 03/15/23: Tradewinds Middle School Wellness Fair
- 03/27/23: Mentoring Program at Gove Elementary School

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## STREET CRIMES UNIT

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- The District 16 Street Crimes Unit conducted a traffic stop. Probable cause was developed to search the vehicle where individually separated baggies with crack cocaine was located. The suspect was arrested for possession of cocaine with intent to sell.
- The District 16 Street Crimes Unit responded to an in progress robbery home invasion. The agents contained two suspects that occupied a vehicle in front of a residence and took both of them into custody. They were found to be armed with two handguns with extended magazines, gloves, masks and a knife. The suspects were charged with a slew of crimes to include attempted home invasion robbery, CCF, and extortion.
- The District 16 Street Crimes Unit conducted a traffic stop and the driver was arrested for CCF.

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## PROPERTY DETECTIVES

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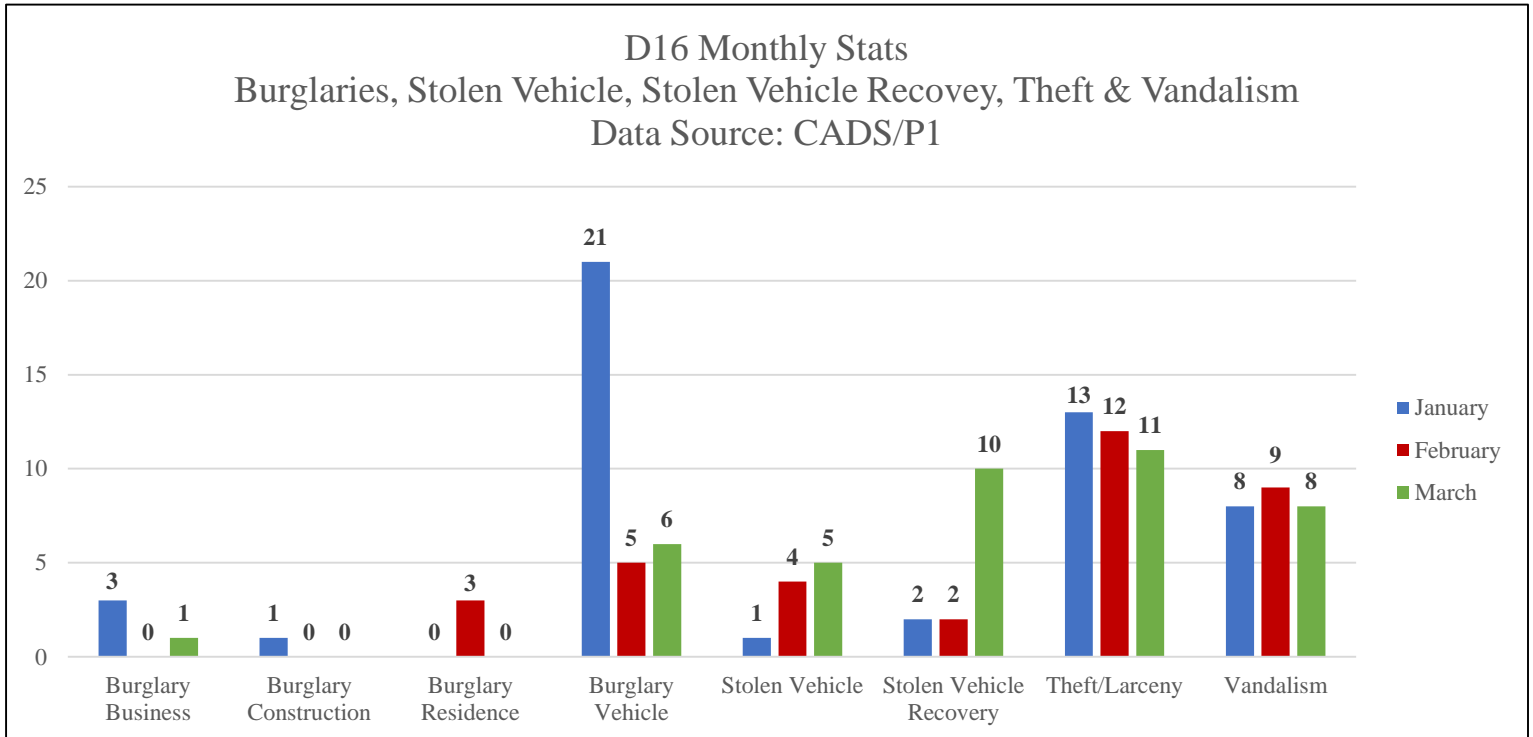
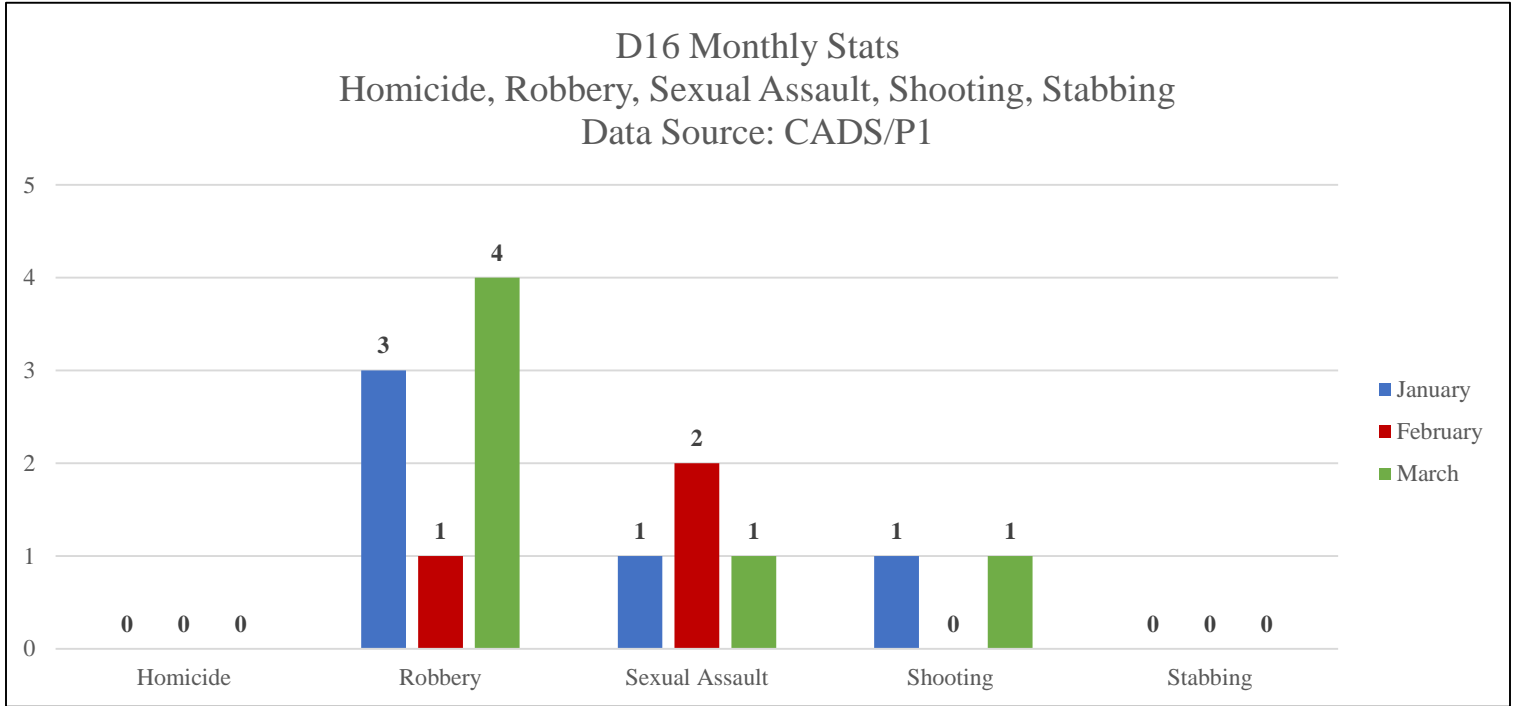
- District 16 Detectives investigated two cases of auto parts thefts. Detectives, along with the District 16 Street Crimes Unit, arrested a suspect. In addition, the suspects chop shop was discovered with two stolen trucks, two stolen utility trailers, and other miscellaneous stolen auto parts were recovered. This case was cleared by arrest.
- District 16 Detectives investigated a theft from a business. Detectives identified the suspect. Contact was made with the suspects who both confessed to the theft and were transported to jail. This case was cleared by arrest.
- District 16 Detectives investigated a fraud. More cases of fraud were discovered and a suspect was positively identified. The suspect is currently incarcerated in Department of Corrections on related charges. Due to this, the case was filed with the State Attorney's Office and an in-custody arrest completed.

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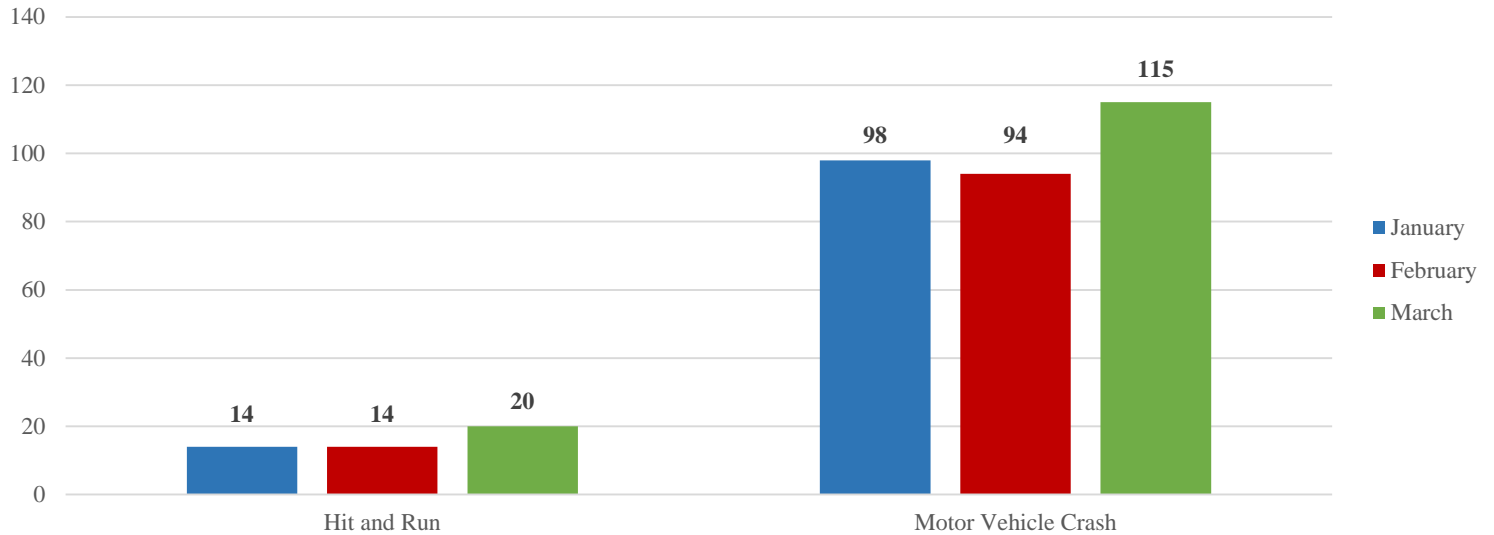
## DATA ANALYSIS

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The data included in this report is charted and graphed to illustrate and compare changes over a specific time period. These charts and graphs are utilized to assist in determining crime trends and to measure enforcement efforts. This data is utilized in conjunction with other analysis to develop directed patrol and various enforcement activities. The analysis included on these pages is presented as a brief highlight to explain the salient points of this report.



D16 Monthly Stats  
Hit and Run & Motor Vehicle Crash  
Data Source: CADS/P1



**TOP ACCIDENT LOCATIONS FOR MARCH 2023**  
**CASE NUMBER INCIDENTS**

LOCATION	CASE NUMBER COUNT
Forest Hill Boulevard / South Jog Road	15
South Jog Road / Lake Worth Road	12
10th Avenue North / South Jog Road	9
South Haverhill Road / 10th Avenue North	5
Melaleuca Lane / South Military Trail	5



## Department Report

**MEETING DATE:** April 17, 2023

**FROM:** Carlos Cedeño, Public Works Director

**SUBJECT:** Public Works Department Report

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### DEPARTMENT HIGHLIGHTS

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Listed below is a brief summary of the activities undertaken by the Public Works Department during the period of February 1, 2023 through March 31, 2023.

#### 1. ADMINISTRATION:

- Coordinated the demolition of the existing play structure and construction of a new play structure and dedicated soccer field at Veterans Park (CIP# 305-032).
- Received forty-two (42) applications for the City's Property Enhancement Grant Program; twenty-four (24) of the applications received were recommended by the Grant Committee for funding.
- Six (6) traffic signal boxes at various intersections and thirteen (13) irrigation boxes in landscaped medians were wrapped with photographs from the City's Annual Photography Contest.

#### 2. ROADS AND DRAINAGE MAINTENANCE

- Coordinated the resurfacing and stripping of Dahl Drive and Park Point Circle (CIP #304-161).
- New concrete walkway, ADA compliant crosswalk warning pads and pedestrian crosswalks were installed on Seven Springs Boulevard adjacent to Borrowing Owl Park.
- Staff installed a new concrete driveway at 301 Swain Blvd. in preparation for the activation of Fire Rescue Station 96.

#### 3. VEHICLE MAINTENANCE

- Supervisor attended Florida Association of Government Fleet Administrators Conference.
  - Staff attended True Colors Workshop.
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**4. BUILDING SERVICES**

- Staff painted the interior walls, installed a kitchen sink and coordinated the replacement of the flooring and installation of new electrical circuits for refrigerators at 301 Swain Blvd. in preparation for the activation of Fire Rescue Station 96.
- Annual fire sprinkler inspections took place at all City facilities.

**5. PARKS MAINTENANCE**

- Staff removed playground structures in preparation for the construction of new equipment at Veteran's Park and replacement of existing equipment at Ramblewood Park.
  - Staff assisted with the set up and break down of the annual employee picnic event.
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## Department Report

**MEETING DATE:** April 17, 2023

**FROM:** Monica Powery, Director, Purchasing

**SUBJECT:** Department of Purchasing Activity Report

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### DEPARTMENT HIGHLIGHTS

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The following report provides the highlights of activity within the Department of Purchasing for the reporting period from February 1 through March 31, 2023.

- a. 23-002 Gladiator Lake Drainage Enhancements – This bid was advertised on November 22, 2022 and opened on February 1, 2023 with one (1) bid received. Under staff review.
- b. 23-005 Public Works Gate Security System Upgrade – This RFP was advertised on February 5, 2023 and closed on March 29, 2023 with no proposals received.
- c. 23-006 Original Section Sewer Swain Boulevard North Lift Station Phase 1 – This bid was advertised on January 29, 2023 and opened on March 8, 2023 with no bids received. The solicitation was re-advertised and posted March 12, 2023 as 23-015.
- d. 23-013 Banquet Hall Upgrade – This bid was advertised on March 19, 2023 and opens on April 19, 2023. A Pre-Bid Meeting is scheduled for April 5, 2023.
- e. 23-015 Original Section Sewer Swain Boulevard North Lift Station Phase 1 – This bid was advertised on March 12, 2023 and opens on April 5, 2023.
- f. Request for Quotes – Developed, administered, and assisted with the RFQ 301 Swain Blvd. Security Enhancements; Park Lighting; Concrete (Deliver and Pour); and Concrete Projects.
- g. Solicitations In Progress – Street Sweeping Services; Landscape Maintenance of Canals, Easements and Medians; Credit Card Services; Banking Services; Holiday Lights Display; Landscape Maintenance Services for Facilities and Parks; Uniforms for Fire Rescue.
- h. Training – Two (2) training sessions were held covering City Purchasing Card Procedures for employees that were issued p-cards. One (1) training session covering Purchasing 101 was held for employees interested in refreshing their procurement skills.

## DEPARTMENT ACTIVITY

ACTIVITY	CURRENT PERIOD	FY 2023 YTD
Purchase Orders Issued	88	415
Purchase Order Amounts	\$ 445,986.87	\$ 34,200,667.14
Solicitations Issued	7	15
Solicitations in Progress	4	4
Central Store Requests	7	31
Contracts Managed	60	60
Purchasing Card Purchases	492	1,505
Purchasing Card Transactions	\$ 82,796.09	\$218,026.53
No. of Training Sessions Conducted	3	5
Towing Revenue*	\$ 2,747.00	\$ 17,152.00

\*The City has not yet received the revenue collected for March 2023.



## Youth Programs Department Monthly Report

**MEETING DATE:** April 17, 2023

**FROM:** Jowie Mohammed, Director of Youth Programs

**SUBJECT:** February & March 2023 Department Report

### PROGRAMMING

- February - Nineteen (19) days of after-school provided and transportation from six (6) schools within City limits.
- March – Seventeen (17) days of after-school provided and transportation from six (6) schools within City limits.
- Six (6) days of Spring Camp programming in March from 7:30 a.m.-5:30 p.m. Field Trips included: Adrenaline, Movies, Chuck-E-Cheese, CiCi's Pizza, Magic Show and Archery.

### PERFORMANCE MEASUREMENTS

PERFORMANCE MEASUREMENT	AVERAGE THIS PERIOD	FY 2023 TO DATE	FY 2023 BUDGET
# of Participants	65	88	150
# of Participants in Sierra Club ICO	22	10	25
# of Licenses Coordinated	1	1	1
# of MOU's Coordinated	1	2	6
# of Part.'s in Teen Advisory Council (TAC)	5	5	7
# of Part.'s in TOP Program	40	40	15
# of Part.'s in Garden Club	29	19	20
# of Presidential Volunteer Service Hours	1383	1950	8,000

### FINANCIAL INFORMATION

GRANTS COORDINATED	AVERAGE THIS PERIOD	FY 2023 TO DATE	FY 2023 BUDGET
Early Learning Coalition	\$78,216.81	\$145,943.70	\$316,817
Parent & Registration Fees	\$21,600.85	\$41,676.79	\$185,419
Youth Services Department SEL Grant	\$7,700.80	\$38,504.00	\$77,000
Textile Funds	\$705.00	\$705.00	\$18,000
Community Foundation Grant (Summer)	-	-	-

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## C.A.R.E.S REPORT

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- Throughout the month of January, the CARES program participated in Jr. Garden Club which is hosted by the Oleander Garden Club where the youth participate in maintaining the garden and an aquaponic tank. The youth participate in planting seeds, weeding weeds, trimming plants, and various other tasks.
- On Wednesday February 22<sup>nd</sup> the CARES Program celebrated Pink Shirt Day by doing various Pink Shirt Day activities such as learning about Pink Shirt Day, making a non-bake cheesecake, and learning about anti-bullying hosted by the Teen Program.
- On Friday March 10<sup>th</sup> the Oleander Garden Club conducted a Smokey the Bear presentation which teaches the youth about Forrest Fires. They also brought along Smokey the Bear who gave out various gifts such as goodie bags and activity booklets.
- On Saturday March 11<sup>th</sup> the Sierra Club took 18 youth to the Jupiter Lighthouse where they hiked around, climbed the light house, and learned about the nature inhabiting the surrounding area.

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## TEEN PROGRAMS REPORT

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- We celebrated Pink Shirt Day on Wednesday February 22<sup>nd</sup>. Our Teen Programs planned and facilitated a cooking activity with our elementary youth. Teens taught youth how to make pink non-bake cheesecake and tied lessons into the activity about anti-bullying.
- On February 25<sup>th</sup> our Teen participants had the opportunity to attend a Swamp Tromp Outing at Royal Palm Beach Pines, a 772-acre site includes mesic flatwoods, wet flatwoods, hydric hammock, wet prairie, depression marsh, and dome swamp, with wetland ecosystems covering almost half the area. Youth had the opportunity to hike, observe wildlife in its natural habitat and capture, and pressure wildlife. The Sierra Club Inspiring Connections Outdoors (ICO) covered all associated costs of this trip, including picnic lunch, water, and snacks.
- Throughout the previous two months our Hot Spot youth have been facilitating daily clubs for our Elementary age youth. It has been an excellent opportunity for teens to mentor their younger peers. Clubs included: volleyball, soccer, baking, and flag football.
- Youth Programs was notified by the Community Foundation for Palm Beach and Martin Counties that we were awarded a Community Impact summer grant in the amount of \$33,525 for our Teen Summer Camp.