



CITY COUNCIL MEETING

City of Greenacres, Florida

Monday, October 18, 2021 at 6:00 PM

City Hall Council Chambers | 5800 Melaleuca Lane

AGENDA

Mayor and City Council

Joel Flores, Mayor

John Tharp, Deputy Mayor

Peter A. Noble, Councilmember, District II

Judith Dugo, Councilmember District III

Jonathan G. Pearce, Councilmember, District IV

Paula Bousquet, Councilmember, District V

Administration

Andrea McCue, City Manager

Glen J. Torcivia, City Attorney

Quintella Moorer, City Clerk

CALL TO ORDER AND ROLL CALL

PLEDGE OF ALLEGIANCE

AGENDA APPROVAL

COMMENTS FROM THE PUBLIC FOR AGENDA ITEMS ONLY

SPECIAL BUSINESS

1. **Presentation:** Fire Rescue Promotional Pinning Ceremony. - Chief Brian Fuller.

CONSENT AGENDA

2. **Official Minutes:** City Council Meeting Minutes, October 4, 2021. - Quintella L. Moorer, City Clerk.
3. **Proclamation:** Florida City Government Week, October 23-29.
4. **Resolution 2021-49:** Satisfying certain liens imposed against residential property, pursuant to Section 15-31, City of Greenacres Code. - Teri Beiriger, Director of Finance.
5. **Resolution 2021-50:** Approving an agreement for mobile and temporary food event services; authorizing the appropriate City Officials to execute the agreement; providing for an effective date. - Monica Powery, Director of Purchasing.
6. **Resolution 2021-51:** Authorizing the execution of the local agency program (LAP) Agreement for Dillman Trail with the Florida Department for Transportation (FDOT); and providing for an effective date. - Kara Irwin-Ferris, Development & Neighborhood Services, Director.

REGULAR AGENDA - None.

DISCUSSION ITEM

- 7. City Hall Exterior Upgrades. - Andrea McCue, City Manager.

COMMENTS FROM THE PUBLIC ON NON-AGENDA ITEMS

CITY MANAGER'S REPORT (September Department Report)

- [8.](#) Community & Recreation Services Department Report.
- [9.](#) Development & Neighborhood Services Report.
- [10.](#) Finance Department Report.
- [11.](#) Fire Rescue Report.
- [12.](#) Information Technology Department Report.
- [13.](#) Palm Beach Sherriff Office - District 16 Report.
- [14.](#) Purchasing Department Report.
- [15.](#) Public Works Department Report.
- [16.](#) Youth Programs Department Report.

CITY ATTORNEY'S REPORT

MAYOR AND CITY COUNCIL REPORT

ADJOURNMENT

Upcoming Council Meetings

November 1, 2021 at 6PM

November 15, 2021 at 6PM

Meeting Records Request

Any person requesting the appeal of a decision of the City Council will require a verbatim record of the proceedings and for that purpose will need to ensure that such verbatim record is made. Pursuant to FS. 286.0105, the record must include the testimony and evidence upon which the appeal is to be based. The City of Greenacres does not prepare or provide such verbatim record.

Notice of Council Meetings and Agendas

The first and third Monday of each month are regular meeting dates for the City Council; special or workshop meetings may be called, whenever necessary. Council Agendas are posted on the City's website on the Friday prior to each Council meeting. A copy of the meeting audio and the complete agenda may be requested at CityClerk@greenacresfl.gov or 561-642-2006.

Americans with Disabilities Act

In accordance with the provisions of the Americans with Disabilities Act (ADA), this document can be made available in an alternate format upon request. Special accommodations can be provided upon request with three (3) days advance notice of any meeting, by contacting City Clerk Quintella Moorer at Greenacres City Hall, 5800 Melaleuca Lane, Greenacres, Florida. Phone No. 561-642-2006. Hearing Assistance: If any person wishes to use a Listen Aid Hearing Device, please contact the City Clerk prior to any meeting held in the Council Chambers.



CITY COUNCIL MEETING

City of Greenacres, Florida

Monday, October 04, 2021 at 6:00 PM

City Hall Council Chambers | 5800 Melaleuca Lane

MINUTES

Mayor and City Council

Joel Flores, Mayor

John Tharp, Deputy Mayor

Peter A. Noble, Councilmember, District II

Judith Dugo, Councilmember District III

Jonathan G. Pearce, Councilmember, District IV

Paula Bousquet, Councilmember, District V

Administration

Andrea McCue, City Manager

Glen J. Torcivia, City Attorney

Quintella Moorer, City Clerk

CALL TO ORDER AND ROLL CALL

Mayor Flores called the meeting to order at 6PM and City Clerk Moorer called the roll.

Councilmember Dugo and Councilmember Bousquet were absent.

PLEDGE OF ALLEGIANCE

AGENDA APPROVAL

Motion made by Deputy Mayor Tharp, Seconded by Councilmember Noble to approve the agenda. Voting Yea: Deputy Mayor Tharp, Councilmember Noble, and Councilmember Pearce.

COMMENTS FROM THE PUBLIC FOR AGENDA ITEMS ONLY - None.

SPECIAL BUSINESS - None.

CONSENT AGENDA

- 1. Official Minutes:** City Council FY 2022 Budget Hearing Meeting Minutes, September 22, 2021. - Quintella Moorer, City Clerk.
- 2. Resolution 2021-42:** Approving a Professional Services Agreement for irrigation installation, maintenance and repair services; authorizing the appropriate City Officials to execute the agreement; providing for an effective date. - Monica Powery, Purchasing Director.
- 3. Resolution 2021-43:** Approving an agreement for medical supplies; authorizing the appropriate City Officials to execute the agreement; providing for an effective date. - Monica Powery, Director of Purchasing.

4. Ranchette Road Plat Approval; The Ranchette Road Townhomes development is to be located approximately ¼ mile south of the intersection of Summit Boulevard and Ranchette Road, three parcels of land totaling approximately 10.58 acres and will consist of 74 townhome dwelling units. - Kara Ferris-Irwin, Director of Engineering, Building and Planning.

5. Proclamation: Breast Cancer Awareness Month.

6. Proclamation: Fire Prevention Week, October 4-10, 2021.

Motion made by Deputy Mayor Tharp, Seconded by Councilmember Noble to approve the Consent Agenda. Voting Yea: Deputy Mayor Tharp, Councilmember Noble, and Councilmember Pearce.

REGULAR AGENDA - None.

DISCUSSION ITEM - None.

COMMENTS FROM THE PUBLIC ON NON-AGENDA ITEMS - None.

CITY MANAGER'S REPORT

Ms. McCue mentioned the success of the Let's Talk Series at the Community Center. She also stated the City would move forward with obtaining a proposal from Florida Atlantic University to conduct a voter re-districting analysis for the City.

Ms. McCue showed pictures of upgrade possibilities to City Hall landscaping along Melaleuca Lane. She stated all trees would remain, only lower shrubs would come down. Ms. McCue said colorful florals would be included. She also mentioned upgrades for the City Hall lake pathway.

Mayor Flores felt some art would look nice in the area.

Ms. McCue stated Staff would return with more details and plans regarding the upgrades.

CITY ATTORNEY'S REPORT

No report.

MAYOR AND CITY COUNCIL REPORT

Councilmember Pearce: Felt the Let's Talk series were very informative and helpful for the community.

Deputy Mayor Tharp: Suggested Gun violence as a Let's Talk topic.

Mayor Flores: Requested a Moment of Silence in honor of Councilmember Dugo's late beloved husband Mr. Walter Grzymkowski.

ADJOURNMENT

6:17PM.

Joel Flores
Mayor

Quintella Moorer, CMC
City Clerk

Date Approved: _____



ITEM SUMMARY

MEETING DATE: October 18, 2021

FROM: Teri Beiriger, Finance Director, Department of Finance

SUBJECT: Resolution No. 2021-49 Release of Liens for Solid Waste Collection

BACKGROUND

Section 15-30, City of Greenacres Code, provides for the imposition of liens upon residential properties for the non-payment of City solid waste bills. Section 15-32, City of Greenacres Code, provides for release of the liens when accounts are paid in full.

ANALYSIS

Thirty-six (36) liens on seven (7) solid waste accounts totaling \$9,992.41 have been paid in full. The attached Resolution #2021-49 releases those thirty-six (36) liens on seven (7) accounts.

FINANCIAL INFORMATION

Liens amounting to \$9,992.41 have been paid in full and are proposed for release.

LEGAL

The resolution has been prepared in accordance with all applicable City regulations.

STAFF RECOMMENDATION

Approval of Resolution 2021-49.

RESOLUTION NO. 2021-49**A RESOLUTION ADOPTED BY THE CITY COUNCIL OF THE CITY OF GREENACRES, FLORIDA, SATISFYING CERTAIN LIENS IMPOSED AGAINST RESIDENTIAL PROPERTY, PURSUANT TO SECTION 15-31, CITY OF GREENACRES CODE.**

WHEREAS, the City Council of Greenacres, Florida, adopted Resolutions contained in the list, attached hereto as Exhibit "A", imposing liens upon certain residential properties for the owners' failure to pay for the collection and disposal of garbage, recyclable materials and vegetative waste as required by Section 15-26, City of Greenacres Code; and

WHEREAS, the owners of the residential properties contained in Exhibit "A", have brought their accounts current for the payment of the debts and charges for the collection and disposal of garbage, recyclable materials and vegetative waste, plus applicable interest and administrative fees.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GREENACRES, FLORIDA, THAT:

SECTION 1. Under the terms of Section 15-32, City of Greenacres Code, residential properties contained in the list supplied by the Finance Department of Greenacres, Florida, attached to this Resolution as Exhibit "A", have satisfied their imposed liens as recorded with the Clerk of the Circuit Court in and for Palm Beach County, Florida, in Official Records Book.

SECTION 2. This Resolution shall be recorded in the Public Records of Palm Beach County, Florida, and shall have the effect of releasing said liens against those residential properties contained in the list attached hereto as Exhibit "A" only.

Resolution No. 2021-49 | Release of Solid Waste Liens

Page No. 2

RESOLVED AND ADOPTED this 18th of day of October, 2021.

Voted:

Joel Flores, Mayor

John Tharp, Deputy Mayor

Attest:

Voted:

Quintella Moorer, City Clerk

Peter Noble, Council Member, District II

Voted:

Judith Dugo, Council Member, District III

Voted:

Jonathan Pearce, Council Member, District IV

Voted:

Paula Bousquet, Council Member, District V

Approved as to Form and Legal Sufficiency:

Glen J. Torcivia, City Attorney



ITEM SUMMARY

MEETING DATE: October 18, 2021
FROM: Monica Powery, Director, Purchasing
SUBJECT: Award of RFP No. 21-009 Mobile and Temporary Food Event Services

BACKGROUND

The City of Greenacres desires to hire experienced and qualified companies to provide mobile and temporary food services for various City events. The bid was advertised by the City's Purchasing Department on July 25, 2021.

ANALYSIS

The proposals were opened on September 8, 2021 with four (4) proposers responding. The attached response sheet identifies all the companies that submitted a proposal. City staff has reviewed the proposal and recommends awarding it to all four vendors.

FINANCIAL INFORMATION

The City will not expense any funds associated with the award of this agreement. Sponsors shall pay the City an established event fee for being permitted to sell food items at City events.

LEGAL

The recommendation for award is in accordance with the requirements of City policies and procedures.

STAFF RECOMMENDATION

Approval of Resolution No. 2021-50 authorizing execution of contract and award of Bid No. 21-009 Mobile and Temporary Food Event Services Kona Ice of South West Palm Beach, Olde Tyme Food and Snack Inc., That's my Dog Corp, and TMI SOFLO, LLC. based on staff analysis and recommendations.

RESOLUTION NO. 2021-50

A RESOLUTION ADOPTED BY THE CITY COUNCIL OF THE CITY OF GREENACRES, FLORIDA, APPROVING AN AGREEMENT FOR MOBILE AND TEMPORARY FOOD EVENT SERVICES; AUTHORIZING THE APPROPRIATE CITY OFFICIALS TO EXECUTE THE AGREEMENT; PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, The City is in need of qualified Mobile and Temporary Food Companies for various City events; and

WHEREAS, The Purchasing Department issued Invitation to Bid No. 21-009 (the "RFP"); and

WHEREAS, the Director of Purchasing recommends approval of the Agreement; and

WHEREAS, the BID was advertised on the legal notices section of the Palm Beach Post on July 25, 2021, and a notice was also sent to forty seven (47) prospective proposers.

WHEREAS, on September 8, 2021 at 3:00 p.m. EST, the RFP closed and the Purchasing Department (the "Department") received four (4) responses which were reviewed by the Purchasing Department to ensure the responses met the RFP requirements and the proposers were both responsive and responsible; and

WHEREAS, the Purchasing Department recommends that the City Council approved award of the RFP to Kona Ice of South West Palm Beach, Olde Tyme Food and Snacks Inc., That's my Dog Corp and TMI Services and authorize the execution of the contracts.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GREENACRES, FLORIDA, THAT:

SECTION 1. The City Council hereby authorizes the Agreement for Mobile and Temporary Food Event Services between the City of Greenacres and Kona Ice of South West Palm Beach, Olde Tyme Food and Snacks Inc., That's my Dog Corp, and TMI SOFLO, LLC.

SECTION 2. The City Council authorizes the appropriate City Officials to execute the Agreement.

Resolution No. 2021-50 | Mobile and Temporary Food Event Services

Page No. 2

SECTION 3. This Resolution shall be effective upon its adoption.

RESOLVED AND ADOPTED this 18 of day of October 2021

Joel Flores, Mayor

Voted:
John Tharp, Deputy Mayor

Attest:

Quintella Moorer, City Clerk

Voted:
Peter Noble, Council Member, *District II*

Voted:
Judith Dugo, Council Member, *District III*

Voted:
Jonathan Pearce, Council Member, *District IV*

Voted:
Paula Bousquet, Council Member, *District V*

Approved as to Form and Legal Sufficiency:

Glen J. Torcivia, City Attorney



ITEM SUMMARY

MEETING DATE: October 18, 2021

FROM: Kara L. Irwin-Ferris, Building, Planning and Engineering Director *KLF*

SUBJECT: **Resolution No. 2021-51**
Dillman Trail Multi-Use Pathway Grant
2022-2023 Execution of Local Agency Program (LAP) Agreement with
FDOT

BACKGROUND

Background:

On February 5, 2018, the City Council adopted Resolution 2018-07 granting staff authority to submit an application to the Transportation Planning Agency (TPA) Transportation Alternatives (TA) Grant Program. The application requested funding for a Multi-use Pathway from Dillman Road to Forest Hill Boulevard, approximately 3,855 linear feet of a twelve (12) foot wide asphalt path along with ancillary landscaping. The project will be built within a city-owned 80' wide vacant right-of-way. The current estimated cost of the work is \$700,136. The proposed LAP Agreement provides a funding amount of \$533,697 from the Florida Department of Transportation (FDOT).

ANALYSIS

In order to proceed with the project, the attached Agreement between Florida State Department of Transportation (FDOT) the City of Greenacres needs to be approved by the City Council. The Agreement will become effective upon approval by FDOT.

FINANCIAL INFORMATION

The Local Agency Program Agreement provides approximately \$533,697 of the \$700,136 estimated construction cost of the project. The remaining portion of funds needed to complete the project has been budgeted in the FY 2021-22 budget.

LEGAL

The Resolution has been prepared in accord with applicable City Code requirements.

STAFF RECOMMENDATION

Approval of the LAP Agreement through the adoption of Resolution 2021-51.

RESOLUTION NO. 2021-51

A RESOLUTION ADOPTED BY THE CITY COUNCIL OF THE CITY OF GREENACRES, FLORIDA, AUTHORIZING THE EXECUTION OF THE LOCAL AGENCY PROGRAM (LAP) AGREEMENT FOR DILLMAN TRAIL WITH THE FLORIDA DEPARTMENT OF TRANSPORTATION (FDOT); AND PROVIDING FOR CONFLICTS AND AN EFFECTIVE DATE.

WHEREAS, the City Council recognized the need to provide the students from Cholee Lake Elementary School and Okeeheelee Middle School with a bicycle and pedestrian path connecting these educational facilities and recognized that the best way to accomplish this is to construct a multi-use pathway from the northwestern corner of the Cholee Lake Elementary site south to Forest Hill Boulevard on right-of-way owned by the City along the west side of Olive Tree PUD; and

WHEREAS, the City submitted the application to the Palm Beach Transportation Planning Agency (TPA) 2018 Transportation Alternatives (TA) Program for funding for the creation of a Multi-use Pathway within City-owned Right-of-Way along the west side of the Olive Tree PUD connecting Dillman Road and Forest Hill Boulevard in the City of Greenacres; and

WHEREAS, the TPA approved the grant application for funding and the City has been working with the FDOT District IV to reach 100% design for the proposed project; and

WHEREAS, funding for this project has been approved in the City's FY 2022 Budget and will result in greatly needed improvements to Greenacres; and

WHEREAS, the City Council has determined that entering the LAP agreement with FDOT for this project is in the best interests of the City and serves a valid public purpose.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GREENACRES, FLORIDA, THAT:

SECTION 1. The foregoing recitals are incorporated into this resolution as true and correct statements.

Resolution No. 2021-51 | Execution of LAP Agreement with FDOT

Page No. 2

SECTION 2. The City Council grants authorization for the execution of the Local Agency Program (LAP) Agreement between the Florida Department of Transportation (FDOT) and the City of Greenacres attached hereto as Exhibit "A".

SECTION 3. That the appropriate City officials are hereby authorized to execute all necessary documents required to effectuate the terms of the LAP Agreement.

SECTION 4. All resolutions in conflict herewith are hereby repealed.

SECTION 5. This resolution shall be effective upon adoption on October 18, 2021.

RESOLVED AND ADOPTED this 18th of day of October 2021

Joel Flores, Mayor

Voted:
John Tharp, Deputy Mayor

Attest:

Quintella Moorer, City Clerk

Voted:
Peter Noble, Council Member, *District II*

Voted:
Judith Dugo, Council Member, *District III*

Voted:
Jonathan Pearce, Council Member, *District IV*

Voted:
Paula Bousquet, Council Member, *District V*

Approved as to Form and Legal Sufficiency:

Glen J. Torcivia, City Attorney



Department Report

MEETING DATE: September 20, 2021
FROM: Michele Thompson, Director, Community & Recreation Services
SUBJECT: Community & Recreation Services Department August Report

ADMINISTRATION

PERFORMANCE MEASUREMENT	THIS PERIOD	FY2021 TO DATE	FY 2021 BUDGET
No. of Contracts Executed	0	1	3
No. of Collaborative Partnerships	2	23	20
No. of Vendor/Independent Contractor Agreements	1	13	30
No. of Educational Scholarship Applications	0	16	12
No. of Community Events Coordinated (Reflects local Green Market)	1	42	9
No. of Event Participants	5,000	12,200	23,000
No. of Chartered Little Free Libraries (LFL)*	0	25	22
No. of Business Sponsorships	2	30	15

FACILITY RENTALS

FACILITY RENTALS	THIS PERIOD	FY2021 TO DATE	FY 2021 BUDGET
Fields/Concession Stands	64	887	675
Pavilions	29	329	245
Center Facility	66 ¹	709 ¹	1,175
Monthly Center Attendance	1,888	41,023	N/A

¹ 55 Additional Free Rentals: 12 Tai Chi Classes, 16 Gym-YP, 2 Banquet Room-FLOC, Conversation Series, 1 Room 1-FLOC, 1 Room 2-Seniors Paint Class, 2 Room 4-United Way, FLOC, 21 IVB Pavilion-Covid-19 Testing.

REVENUE

FACILITY RENTALS REVENUE	THIS PERIOD	FY2021 TO DATE	FY2021 BUDGET
Total Rental Revenue Generated	\$10,844.75	\$133,580.48	\$120,000.00

ATHLETICS

YOUTH ATHLETICS	THIS PERIOD	FY2021 TO DATE	FY2021 BUDGET
Co-ed Winter Basketball (1/4/21-3/11/21)	0	40	160
Co-ed Spring Soccer (3/22/21-5/28/21)	0	162	175
Co-ed Summer Basketball Camp (7/19/21-7/23/21)	0	42	60
FY22 Co-ed Fall Soccer (9/13/21-12/10/21)	87	71	158
FY22 Co-ed Winter Basketball (12/6/21-3/10/22) • Registration Period 9/7/21 – 11/2/21	8	8	160

COMMUNITY SERVICES

CROS MINISTRIES FOOD PANTRY DATES	NO. OF HOUSEHOLDS	NO. OF INDIVIDUALS
August 12 & 26	38/36	94/98
TOTAL YTD	872	2,330

COVID TESTING BY BLUE MED CONSULTANTS	NO. TESTED	TOTAL YTD
August	474	474
September	1403	1,877

SENIOR PROGRAMS

SENIOR SOCIAL	SPONSORS	NO. OF PARTICIPANTS YTD
Games/Bingo/Special Events Mon., Wed., Fri. (3x15)	Walmart, Dedicated Senior, PBSO, Devoted Health Plans, Absolute Best Insurance	1,005

EVENTS & SPONSORSHIPS

EVENTS	SPONSORS/PARTNERS	FY2021
Green Market & Bazaar (Sundays)	POTTC	5,200 Attendees 296 Vendors
3 Kings Drive-Thru Candy Event (1/9/21)	City Co-Sponsored w/ PRHC	45 Attendees
Daddy Daughter Dance – Ages 4 & Up	Cancelled 2021	
Spring Parades & DIY Home Egg Hunts (4/3/21)	Sponsorships: \$3,000	1,200 Attendees
ARTZY Evening at City Hall (5/1/21)	Sponsorships: \$2,600	1,500 Attendees
Ignite the Night (7/4/21)	Sponsorships: \$7,000	5,000 Attendees
School Supply Distribution	Sponsorships: \$25,000	Schools: Greenacres, Liberty Park, Heritage, Cholee Lake, Diamond View, L.C. Swain, Okeeheelee & John I Leonard



Department Report

MEETING DATE: October 18, 2021

FROM: Kara L. Irwin-Ferris, Director of Development & Neighborhood Services

SUBJECT: September 1, 2021 through September 30, 2021

Planning & Zoning Division

NEW CASES

333 Jackson Avenue

A request by the owner for a variance from Article III, Division 4, Section 16-309(c) to reduce the setback requirements for an existing single-family home and accessory structure. The site is located at 333 Jackson Avenue. (Scheduled for LDS reviews on August 12, 2021 and August 19, 2021)(Scheduled for the Zoning Board of Adjustments & Appeals meeting on October 5, 2021. Postponed to date certain October 25, 2021)

SE-81-03C (4750 Jog Road)

A class I site plan amendment to modify the previously approved color scheme located at 4750 Jog Road.

SP-10-06 (3797S. Military Trail)

A class I site plan amendment for exterior modifications to the building located at 3797 S. Military Trail.

Tapatia Market Greenacres

A request by the applicant referencing SB-2156 (6 month extension for the Coronavirus (EO 20-52)) for Development Orders approved and a one-year time extension for SP-19-01.

CIE Update (CPA-21-02)

A request by the Planning & Engineering Department to amend the Capital Improvement Element of the Comprehensive Plan to update in accordance with Palm Beach County and Palm Beach County School Board capital projects.

Water Supply Plan (CPA-21-03)

A request by the Planning & Engineering Department to amend the Water Supply Element of the Comprehensive Plan to update in compliance with Palm Beach County and South Florida Water Management Plans.

Property Rights Plan (CPA-21-04)

A request by the Planning & Engineering Department to add a new Property Rights Element to the Comprehensive Plan.

ZTA-21-01

A request by the Planning & Engineering Department to create a new Board, Planning and Zoning Board of Appeals.

ZTA-21-02

A request by the Planning & Engineering Department for a zoning text amendment to reflect uses in all zoning districts.

ZTA-21-03

A request by the Planning & Engineering Department for a zoning text amendment to update procedures for Land Development Staff and change to Development Review Committee.

ZTA-21-04

A request by the Planning & Engineering Department for a zoning text amendment to approved Special Exceptions and Site Plans.

CURRENT PLANNING CASES

ANX-08-01

Annexation into the City of various road rights-of-way per Interlocal Annexation Agreement (ANX-07-05). (Staff review)

ANX-20-03 4180 S. Jog Road (Lake Worth Plaza West Shopping Center)

A request by the owner for a voluntary annexation (ANX-20-03) for one parcel of land totaling approximately 27.14 acres. The site is located at 4180 S. Jog Road.

ISBA-2020 Northeast Corner of S Jog and Lake Worth Road

A request initiated by the City of Greenacres to Palm Beach County for a Interlocal Service Boundary Agreement (ISBA) to address the potential issues for services upon annexation for the unincorporated property located at the north west corner of Lake Worth Road and South Jog Road. City Council approved Resolution 2020-45 to initiate the action on November 2, 2020. Palm Beach County Board of County Commissioners adopted a Resolution to support the ISBA. City and County staff met in January to start drafting the Agreement and continue to work out issues. City staff and the property owner met with Palm Beach County Fire Rescue and a representative from IAFF on June 29, 2021. Staff is checking in with County staff weekly for an update on the proposed language for the Agreement.

Legacy Church Ministries

A request by the applicant for an abandonment (AB-18-01) of a right of way located to the south portion of the parcel located between 400 and 420 Jackson Avenue. (On September 8, 2021 a 30 day warning letter was sent to close the application)

Nash Trail PUD

A request by the owner for a comprehensive plan amendment (**CPA-20-4**) from Medium Residential – 5 units per acre (MR-5) and Low Residential – 1 unit per acre (LR-1) (Palm Beach County's Future Land Use (FLU) designation) to Residential Medium Density (RS-MD) and Residential High Density (RS-HD) (City of Greenacres' FLU designation); a zoning designation (**ZC-20-04**) from Agricultural Residential (AR) and Residential Estate (RE) (Palm Beach County's FLU designation) to Residential High Density (RH) (City of Greenacres' FLU designation); a special exception (**SE/PUD-20-03**) to allow a Planned Unit Development (PUD) for the subject site; a site & development plan (**SP-20-03**) to permit development of 213 dwelling units (76 zero-lot line (ZLL) homes and 137 townhomes); and variance (**BA-20-03**) to allow for the reduction of 5 feet from the

required 25 feet building separation between two multi-family buildings; to allow for the reduction of 24 feet for side from the required 50 feet and 13 feet for rear from the required 50 feet PUD setbacks as related to Townhouse (TH); and to allow a reduction of 16 inches from the required 12-feet in net width of parking space clear of obstructions for any single vehicle garage. (The variance was scheduled for the Zoning Board of Adjustment & Appeals meeting on July 27, 2021 and was denied) (Resubmittal received on September 13, 2021)

Sunset Springs

A request by the applicant for site and development approval (SP-21-01) for 25 single family homes and a variance (BA-21-01) request to reduce to landscape buffer from 10 ft to 5 ft. The site is located at 6645 Chickasaw Road. (Resubmittal received on October 1, 2021)

SITE PLAN AMENDMENTS

None.

ZONING TEXT AMENDMENTS

ZTA-16-05

A city-initiated request for a text amendment to revise Building heights based on comments from the City Council workshop on October 24, 2016. (Postponed from the Planning Commission meeting of August 16, 2017 to the Planning Commission meeting of September 20, 2017, currently no date set for review awaiting Visioning direction)

ZTA-19-02

A city-initiated request for a text amendment to revise development order extensions.

ZTA-19-05 (Art in Public Places)

A City-initiated request to add regulations for the creation of a program providing for the placement of art in public spaces within the City.

RESIDENTIAL

Ranchette Road Townhomes

Plat Application received on March 23, 2021. Comments letter sent to applicant on May 17, 2021, resubmittal received on June 1, 2021. Final plat received and utility permit reviewed by City’s engineer. Plat to be scheduled for City Council.

COMMERCIAL

Braman Honda

Revised replat under review. Construction of the vehicle storage lot is complete. Permit application for the recently approved service department expansion (SP-97-06G) was issued. Comments sent to applicant on March 22, 2021. Awaiting receipt of final plat.

Church of God 7th Day (3535 S Jog Road)

The building permit and engineering permit are both issued for the development. Stop work order was issued by Building Official on September 28, 2018. Subsequent meetings have been held with Building Official and Consultant Engineer. The Building Official has re-issued the permits to the contractor. The construction is moving forward

Jog Professional

Building construction is completed. Landscape and zoning final inspections are completed. Engineering review finalized received signed and sealed as-builts and outside agency acceptance letters. The property has received a Certificate of Completion (CC) for the building shell.

Kid's College Greenacres Campus

Plat application received on October 19, 2018 with complete submittal received on November 6, 2018. The Plat was approved January 7, 2019 by City Council. Utility permit issued on January 25, 2019; pre-con meeting for underground work only held on January 30, 2019. Building permit signed off by zoning on February 15, 2019. Pedestrian Access Easement Agreement signed and recorded on May 15, 2019. Building Dept. permit issued on May 15, 2019. Building construction has been completed for the first building. The second building is under construction.

CAPITAL IMPROVEMENTS

Original Section Drainage Improvement – Phase 7

An application for Phase 7 of the Original Section Drainage Improvements project was submitted to DES on March 12, 2020. The CDBG Grant Agreement for FY 20-21 was approved by City Council on September 24, 2020. Agreement sent to DHES on October 6, 2020. Project was advertised for bid on January 31, 2021. Virtual Pre-bid meeting was held on February 17, 2021. The bid opening was March 3, 2021. On March 15, 2021 City Council awarded the bid to TCLM Enterprise Inc. Notice of Award issued on March 24, 2021. The Preconstruction meeting was held on April 21, 2021. Notice to Proceed issued on April 27, 2021. Resident Notification letters sent on April 20, 2021. Physical construction started on May 24, 2021. Substantial completion reached on August 11, 2021; third payment request received and processed on August 24, 2021. Final inspection passed Tuesday, September 14, 2021. Review of asbuilts and closeout paperwork in progress.

Original Section Drainage Improvement – Phase 8

An application for Phase 8 of the Original Section Drainage Improvements project was submitted to DES on February 8, 2021. The CDBG Grant Agreement for FY 21-22 was approved by City Council on August 18, 2021. Agreement sent to DHES on August 25, 2021.

FY 2021 Data:

Case	Current Period	FY 2021 to Date	FY 2021 Budget
Annexation	0	1	2
Comprehensive Plan Amendment	1	2	5
Zoning Changes	1	2	3
Special Exceptions	0	5	4
Site Plans	0	3	5
Site Plan Amendments	0	7	16
Variances	0	2	4
Zoning Test Amendments	0	0	4

Inspection Type	Current Period	FY 2021 to Date	FY 2021 Budget
Landscaping	1	41	130
Zoning	4	43	121
Engineering	3	77	100

Building Division

1) ADMINISTRATION:

- a) Researched and completed one hundred and twenty-six (126) lien searches providing permit and code enforcement case information.
- b) Researched and completed twenty-five (25) records request for historical permits.

2) PERMITS/INSPECTIONS:

PERMITS/INSPECTIONS	DURING THIS PERIOD	FYTD 2021
Applications Created	51	942
Applications Approved	58	848
Applications Canceled	6	42
Applications Denied	2	27
Permits Created	226	3138
Permits Issued	332	3851
Permits Completed	270	2804
Permits Canceled	13	92
Inspections Performed	793	8546
Construction Value of Permits Issued	1,319,144	16,735,352
Construction Reinspection Fees	\$350.00	\$4,650.00
CO's Issued		9
CC's Issued		7
Temporary CO's Issued		0

3) BUSINESS AND CONTRACTOR REGISTRATION:

(See Attached Summary Reports)

4) PERMIT APPLICATIONS IN PLAN REVIEW – PRINCIPAL NEW OR REMODEL PROJECTS:

PROJECT	ADDRESS	SIZE	DESCRIPTION	PERMIT#
Luna Cafe	2930 S Jog Rd	1,520 sq.ft.	Interior Remodel – Convert office space into Restaurant	2021-2464
Majestic Aesthetics	5315 Lake Worth Rd	1,406 sq.ft.	Interior Remodel	2021-3339
Tire Kingdom	5901 Lake Worth Rd		Exterior Improvements - New storefront Fascade	2021-3309
Palm Beach Christian Academy	5208 S Haverhill Rd	4,250	Construct two new classroom buildings & one bathroom building	2021-3230
Eagle Grill	4624 Lake Worth Rd	1,100	Remodel New Kitchen & Accessible Restroom	2021-4016

5) PROJECTS IN PROGRESS – PRINCIPAL REMODELING/RENOVATION:

PROJECT	ADDRESS	SIZE	DESCRIPTION	PERMIT #
Convenience Store/Laundry	5470 10 th Ave N	1,604 sq.ft.	Interior Remodel – Add Coin Laundry to Convenience Store	2021-1191
Conviva Care Center	6766 Forest Hill Blvd	6,715 sq.ft.	Interior Remodel of Existing Space	
Ministries in Bethel	3950 S 57 th Ave	6,939 sq.ft.	House of Workship	2021-0365
Kids College (Phase 2)	1091 S Jog Rd	2,530	Construct One Story, 2 nd Building for Daycare	2021-1772
Greenacres Plaza Landlord Improvements	3953 S Jog Rd		Interior Remodel – Subdivide one bay into three.	2021-2600
Greenacres Plaza Landlord Improvements	3951 S Jog Rd		Interior Remodel – Subdivide one bay into three.	2021-2599
Greenacres Plaza Landlord Improvements	3949 S Jog Rd		Interior Remodel – Subdivide one bay into three.	2021-2598
CSL Plasma Center	3961 S Jog Rd Unit B1	9,830 sq.ft.	Interior Remodel – Convert former Peter Piper Pizza into Blood Plasma Collection Facility	2021-1259
Five Below	6826 Forest Hill Blvd	9,368 sq. ft.	Interior Remodel for New Retail Store	2021-1546
Conviva Care Center	5799 Lake Worth Rd	7,673 sq.ft.	Interior Demo of former Pool & Patio Depot	2021-1771

Target	5900 Lake Worth Rd	1,394	Remove Café/Snack Bar & Convert to Online Pick-Up Storage Area	2021-0756
Supertech Communications (Waiting for a Contractor)	5305 Lake Worth Rd	800	Interior Remodel	2021-1498
Isabel Barber Salon	3820 S Jog Rd	1,040	Remodel Add Mani/Pedi Stations New Salon	2020-2742
Mission of Grace	6200 Lake Worth Rd	3690 sq. ft.	Convert former Restaurant to House of Worship	2020-2095
Mission of Grace	6200 Lake Worth Rd		Interior Demo of Former Steak N Shake	2020-1748
Landlord Improvement	3937 S Jog Rd	1,240 sq. ft.	White Box Space for Future Tenant	2019-1458
VCA Simmons Animal Hospital	4975 Lake Worth Rd	12,372	Interior Renovation – Modify Layout	2019-1189
Church of God 7 th Day	3535 S Jog Rd	11,500 sq. ft.	New Church	2016-2382

6) PROJECTS IN PROGRESS – PRINCIPAL NEW CONSTRUCTION:

PROJECT	ADDRESS/LOCATION	UNITS OR SQ. FT. APPROVED	UNITS C.O.'D
Las Ramblas	3900 La Rambla / Common Area	14	8
Santa Catalina	3145 S Jog Rd (Townhomes and Commercial units)	29 residential/ 12 commercial	29/res 1Pool/Cabana
Original Section	339 Martin Ave	1,761 sq.ft.	New Single Family
Original Section	345 Martin Ave	1,761 sq.ft.	New Single Family
Original Section	349 Martin Ave	1,761 sq.ft.	New Single Family
Original Section	353 Martin Ave	1,761 sq.ft.	New Single Family
Original Section	357 Martin Ave	1,761 sq.ft.	New Single Family
Original Section	249 Martin Ave	1,797 sq. ft.	New Single Family
Original Section	328 Jackson Ave	2,012 sq. ft.	New Single Family
Original Section	349 Jackson Ave	1,951 sq. ft.	New Single Family
Original Section	409 Broward Ave	1,951 sq. ft.	New Single Family

Code Enforcement Division

CODE ENFORCEMENT	DURING THIS PERIOD	FYTD 2021
Inspections Related to Active Code Cases	193	2265
New Cases Started	82	676
Cases Complied	29	509
Current Open Cases	260	260

Fines Collected		
Notices Sent	190	2335
Illegal Signs Removed from right-of-ways	158	2295
Inspections Not Related to Active Code Cases	94	1038
Complaints Received and Investigated	38	310
Warning Tickets	123	522



License Activity Report Item # 9.

Activity Date Range 09/01/21 - 09/30/21

Summary Listing

License Type	Category	Application Received	Application Denied	Application Approved	New License Issued	License Renewed	License Revoked	License Canceled
Amusement - Amusement & Entertainment	Business	0	0	0	0	21	0	0
Cont Office - Contractor Office	Business	0	0	0	0	4	0	0
Contractor Reg - Contractor Registration	Business	20	0	0	20	34	0	0
Exemptions - Exemptions / Non-Profit	Business	0	0	0	0	91	0	0
Food Service - Food Service / Bar / Lounge	Business	0	0	0	0	73	0	0
General Retail - General Retail	Business	0	0	0	0	103	0	0
General Service - General Service	Business	3	0	0	5	215	0	0
General Svc Reg - General Service Registration	Business	1	0	0	2	5	0	0
Home - Home Based Business	Business	2	0	0	4	221	0	0
Industrial - Industrial	Business	0	0	0	0	2	0	0
Insurance Co - Insurance Sales Company	Business	11	0	0	11	21	0	0
Professional - Professional	Business	3	0	0	0	140	0	0
Rental Office - Rental Office	Business	0	0	0	0	8	0	0
Rental Unit - Rental Unit	Business	0	0	0	0	68	0	0
Storage/WH Units - Storage / Warehouse Units	Business	0	0	0	0	2	0	0
Grand Totals		40	0	0	42	1008	0	0

CITY OF GREENACRES
Licensing Revenue Summary Report

Item # 9.

Licensing Revenue Summary Report - Summary

From Date: 09/01/2021 - To Date: 09/30/2021

Charge Code	No. of Billing Transactions	No. of Adjustment Transactions	Billed Amount	Adjustments	Net Billed
License Type: Amusement-Amusement & Entertainment					
Amusement Sq Ft-Amusement Square Feet	4	0	\$2,637.22	\$0.00	\$2,637.22
Vending Machine-Amuse/ Vending / Coin Operated	10	0	\$4,362.54	\$0.00	\$4,362.54
Food-Food Service	1	0	\$121.55	\$0.00	\$121.55
Food Per Seat-Food Per Seat	1	0	\$334.53	\$0.00	\$334.53
License Type Amusement-Amusement & Entertainment Totals	16	0	\$7,455.84	\$0.00	\$7,455.84
License Type: Cont Office-Contractor Office					
Cont Office-Contractor Office	1	0	\$116.22	\$0.00	\$116.22
License Type Cont Office-Contractor Office Totals	1	0	\$116.22	\$0.00	\$116.22
License Type: Food Service-Food Service / Bar / Lounge					
Food-Food Service	31	0	\$3,768.05	\$0.00	\$3,768.05
Food Per Seat-Food Per Seat	27	0	\$8,193.92	\$0.00	\$8,193.92
Vending Machine-Amuse/ Vending / Coin Operated	2	0	\$495.04	\$0.00	\$495.04
License Type Food Service-Food Service / Bar / Lounge Totals	60	0	\$12,457.01	\$0.00	\$12,457.01
License Type: General Retail-General Retail					
General Retail-General Retail Sq Feet	49	0	\$19,933.54	\$0.00	\$19,933.54
Vending Machine-Amuse/ Vending / Coin Operated	2	0	\$123.76	\$0.00	\$123.76
General Service-General Service	5	0	\$553.45	\$0.00	\$553.45
Food Service-Food Service	2	0	\$243.10	\$0.00	\$243.10
Food Svc/Seating-Food Svc/Seating	2	0	\$173.46	\$0.00	\$173.46
License Type General Retail-General Retail Totals	60	0	\$21,027.31	\$0.00	\$21,027.31
License Type: General Service-General Service					
General Service-General Service	120	0	\$13,227.46	\$0.00	\$13,227.46
Vending Machine-Amuse/ Vending / Coin Operated	1	0	\$309.40	\$0.00	\$309.40
Collection Fee-Collection Fee	1	0	\$25.00	\$0.00	\$25.00
Cosmetology-Cosmetology / Barber	11	0	\$425.48	\$0.00	\$425.48

Licensing Revenue Summary Report

Licensing Revenue Summary Report - Summary

From Date: 09/01/2021 - To Date: 09/30/2021

Charge Code	No. of Billing Transactions	No. of Adjustment Transactions	Billed Amount	Adjustments	Net Billed
License Type General Service-General Service Totals	133	0	\$13,987.34	\$0.00	\$13,987.34
License Type: General Svc Reg-General Service Registration					
General Svc Reg-General Service Registration	5	0	\$125.00	\$0.00	\$125.00
License Type General Svc Reg-General Service Registration Totals	5	0	\$125.00	\$0.00	\$125.00
License Type: Home-Home Based Business					
Home-Home Based Business	155	0	\$11,777.86	\$0.00	\$11,777.86
Collection Fee-Collection Fee	3	0	\$75.00	\$0.00	\$75.00
Delinquent >150-Delinquent Over 150 Days	2	0	\$200.00	\$0.00	\$200.00
License Type Home-Home Based Business Totals	160	0	\$12,052.86	\$0.00	\$12,052.86
License Type: Insurance Co-Insurance Sales Company					
Insurance Reg-Insurance Registration	78	0	\$9,064.94	\$0.00	\$9,064.94
License Type Insurance Co-Insurance Sales Company Totals	78	0	\$9,064.94	\$0.00	\$9,064.94
License Type: Professional-Professional					
Professional-Professional	36	0	\$4,125.86	\$0.00	\$4,125.86
Cosmetology-Cosmetology / Barber	27	0	\$1,044.36	\$0.00	\$1,044.36
Real Estate-Real Estate Broker / Ins Agents	6	0	\$558.00	\$0.00	\$558.00
Com Inspection-Commercial Inspection	2	0	\$138.00	\$0.00	\$138.00
Transfer-Transfer	1	0	\$11.62	\$0.00	\$11.62
General Service-General Service	22	0	\$2,435.18	\$0.00	\$2,435.18
License Type Professional-Professional Totals	94	0	\$8,313.02	\$0.00	\$8,313.02
License Type: Rental Office-Rental Office					
Rental Office-Rental Office	5	0	\$775.65	\$0.00	\$775.65
License Type Rental Office-Rental Office Totals	5	0	\$775.65	\$0.00	\$775.65
License Type: Rental Unit-Rental Unit					
Rental Unit-Rental Unit	135	0	\$15,123.42	\$0.00	\$15,123.42
Collection Fee-Collection Fee	1	0	\$25.00	\$0.00	\$25.00

Licensing Revenue Summary Report

Licensing Revenue Summary Report - Summary

From Date: 09/01/2021 - To Date: 09/30/2021

Charge Code	No. of Billing Transactions	No. of Adjustment Transactions	Billed Amount	Adjustments	Net Billed
Delinquent >150-Delinquent Over 150 Days	1	0	\$100.00	\$0.00	\$100.00
License Type Rental Unit-Rental Unit Totals	137	0	\$15,248.42	\$0.00	\$15,248.42
License Type: Storage/WH Units-Storage / Warehouse Units					
Storage/WH Units-Storage / Warehouse Units	2	0	\$562.27	\$0.00	\$562.27
License Type Storage/WH Units-Storage / Warehouse Units Totals	2	0	\$562.27	\$0.00	\$562.27



Department Report

MEETING DATE: October 18, 2021

FROM: Teri Lea Beiriger, Director of Finance

SUBJECT: Department of Finance Activity Report

BACKGROUND

The following report provides activity within the Department of Finance for the reporting period from September 1 through September 30, 2021.

In brief, the Finance Department has:

- Continued to reconcile outstanding balances of Miscellaneous Billing
- Continued to clean up billing on EMS accounts with balances.
- Continued to work on resolving EMS credits.
- Continued to establish payment plans and collected over \$4,000 for outstanding solid waste accounts in September; working with IT to retrieve the Utilities module in NWS.
- Continued to review Finance policies and revise accordingly.
- Continued to review and discuss x:/drive format and Laserfiche cleanup.
- Continuing the search for the Grants and Accountant positions.
- Received \$10M American Rescue funds.
- Submitted Surfside grant application.
- Held two hearings for the FY22 budget.
- Certified the Solid Waste non-ad valorem with the property appraiser's office.

The Finance Department has, and continues to, work on efficiencies to better serve our internal and external customers.



Department Report

MEETING DATE: October 7, 2021

FROM: Brian Fuller, Fire Chief

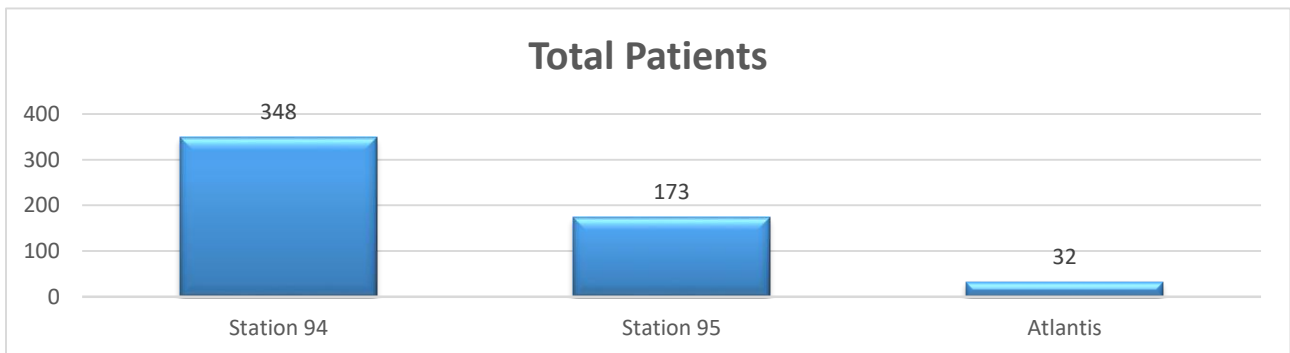
SUBJECT: Fire Rescue September Report

FR CALLS

CALLS	MONTHLY TOTALS
Total Alarms dispatched in September	697
Average alarms per day	19.91
Total calls this fiscal year	6,734

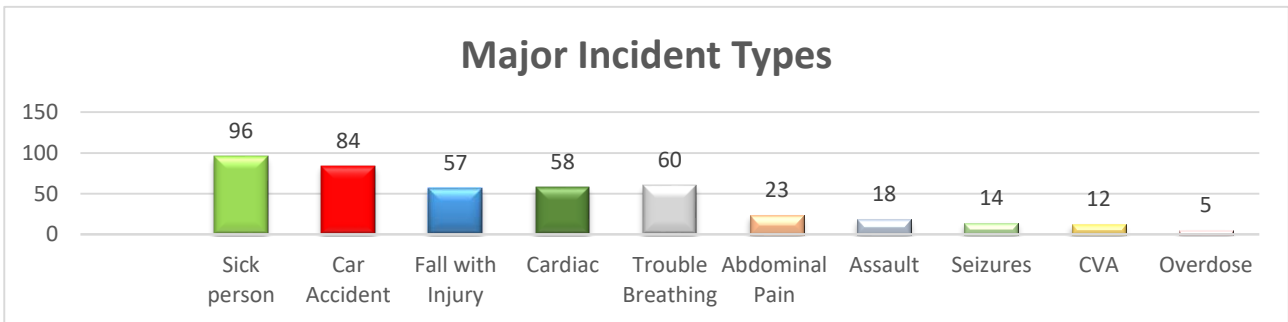
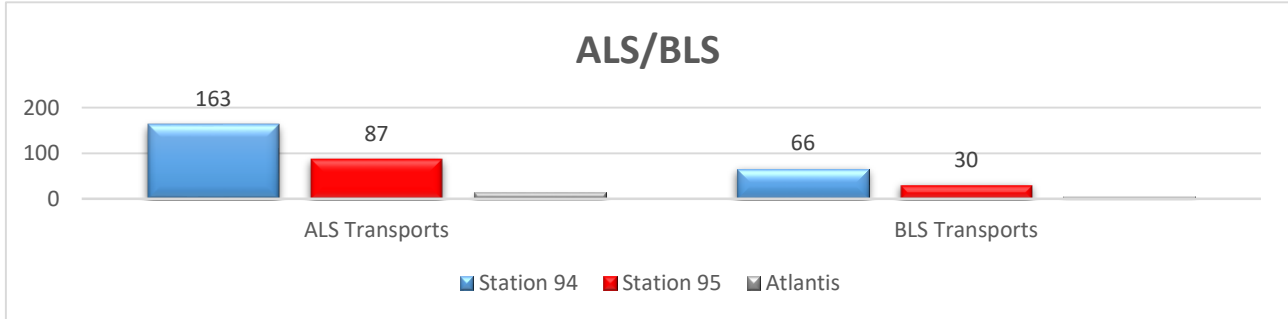
In September 2021, 601 patients were treated for Emergency Medical related services. Of those patients, 39 were in the City of Atlantis. These requests include a single unit responding to assist a person who has fallen to the floor, a cardiac arrest requiring multiple units and a combination of personnel, advanced skills, and equipment.

Service Calls, Cancels, and Public Assists totaled 83. The requests include, but are not limited to, persons locked out of home, water evacuation, animal problem, police assist, defective elevator, and canceled due to wrong address.



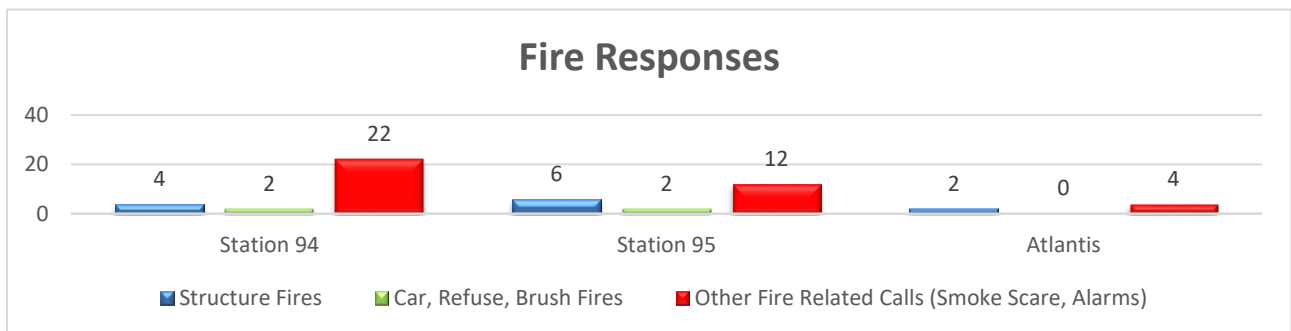
ALS/BLS

Fire Rescue transported 316 patients to a hospital or 52% of the patients we were called to treat. The majority of those (235) required Advanced Life Support procedures. ALS emergencies necessitate additional personnel, specialized equipment and skills. Often, an EMT or Paramedic will be taken from the ALS Engine to accompany the one person in the rear of the Rescue to assist with life-saving therapies.



FIRE RESPONSES

Fire Rescue responded to 37 calls for a fire or smoke related emergency. There were three (3) requiring an escalated response to a car, brush, or refuse fire; seven (7) were in a residential or commercial structure.



MUTUAL AID

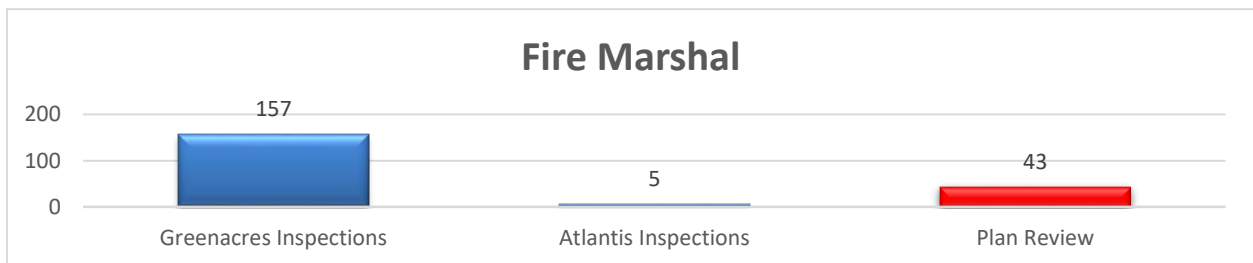
Mutual aid is the sending or receiving of emergency resources (apparatus, personnel) to or from another entity or agency upon request. No community has sufficient resources to handle every emergency of all sizes. Therefore, neighboring agencies work together through a system called Mutual Aid. That system is designed to be limited to large events that tax the resources beyond the normal capabilities of the community. During the month May, the Department did not receive any aid.



FIRE MARSHAL

Fire Prevention and Protection focuses on protecting people and property from fire through fire safety inspections, fire plans review, fire cause and origin investigations, and public education. In addition, the Fire Marshal provides fire safety lectures, attends land development meetings, and testifies at code enforcement hearings.

Inspections	162
Plans Review	25
Dollar Loss due to fire	



SPECIAL SERVICES

Blood Pressure Screenings	1
Presentations, Station Tours/Attendees	1/7
Persons Trained in CPR	0



Department Report

MEETING DATE: October 18, 2021

FROM: Georges Bayard, Director, Information Technology

SUBJECT: Department of Information Technology - September Activity Report

DEPARTMENT HIGHLIGHTS

The following report provides the highlights of activity within the Information Technology Department for the reporting period from September 1 through September 30, 2021.

- a. Ubiquiti network switch refresh project is in progress; 16 of the 20 new switches have been installed.
- b. Executime time and attendance software implementation project testing phase in progress, paper timesheets will be retired after payroll ending October 6, 2021.
- c. Windows Server 2019 operating system upgrade project in progress. New domain controllers deployed, providing updated user login and access control features.
- d. Project under way to implement Center for Internet Security (CIS) Controls on all City computers. This is a set of configuration best practices designed to harden systems against attack.
- e. Monthly KnowBe4 simulated phishing test: links clicked: 4, attachments opened: 1, phish-prone users: 3.5% (up from 2.1% in last month's campaign). Clickers were automatically assigned remedial training.

SERVICE DESK REQUESTS

DEPARTMENT	CURRENT PERIOD	FY 2020 YTD	FY 2021 BUDGET
Administration	8	79	-
Building	4	50	-
Community & Recreation Svcs.	4	45	-
Finance	7	105	-
Fire/Rescue	20	62	-
Information Technology	5	38	-
Planning & Engineering	5	36	-
Public Works	3	77	-
Purchasing	6	29	-
Youth Programs	2	59	-
Total Service Desk Requests	64	580	350



Department Report

MEETING DATE: October 18, 2021

FROM: Captain Tristram Moore, PBSO District 16

SUBJECT: PBSO District 16 September 2021 Report

CAD CALLS

CAD CALLS	MONTHLY TOTALS
Business / Residence Checks (Self-Initiated)	1,726
Traffic Stops (Self-Initiated)	568
Calls for Service (Excluding 1050's & 1061's)	2,141
All CAD Calls - Total	4,435
Total Calls for Service – FY 2021 (October 2020 – September 2021)	55,846

Data Source: CADS/Premier 1
*Omit Miscellaneous Calls

Note: P1 is a dynamic system. Meaning that #'s can change from what was previously reported in the event there is a location or call type re-classification/modification.

SUMMARY

During the month there were 4,435 generated calls within the District and 52% of these calls were self-initiated.

TRAFFIC ACTIVITY

DISTRICT 16 PERSONNEL	
Total Citations	Total Warnings
222	277

Data Source: D16 Office Staff/Monthly Report

PBSO MOTORS UNIT	
Total Citations	Total Warnings
460	487

Data Source: D16 Office Staff/Weekly Reports

COMMUNITY POLICING EVENTS

- 09/09/21 – The District 16 Community Policing Unit attended a First Responder Appreciation Event at Trinity Church with several Community Policing Units.
- 09/29/21 – The District 16 Community Policing Unit started a Bucket Drum Program which will continue for 10 weeks.
- 09/30/21 – The District 16 Community Policing Unit attended the city's monthly talk with the community to speak on the topic of sexting and human trafficking.

STREET CRIMES UNIT

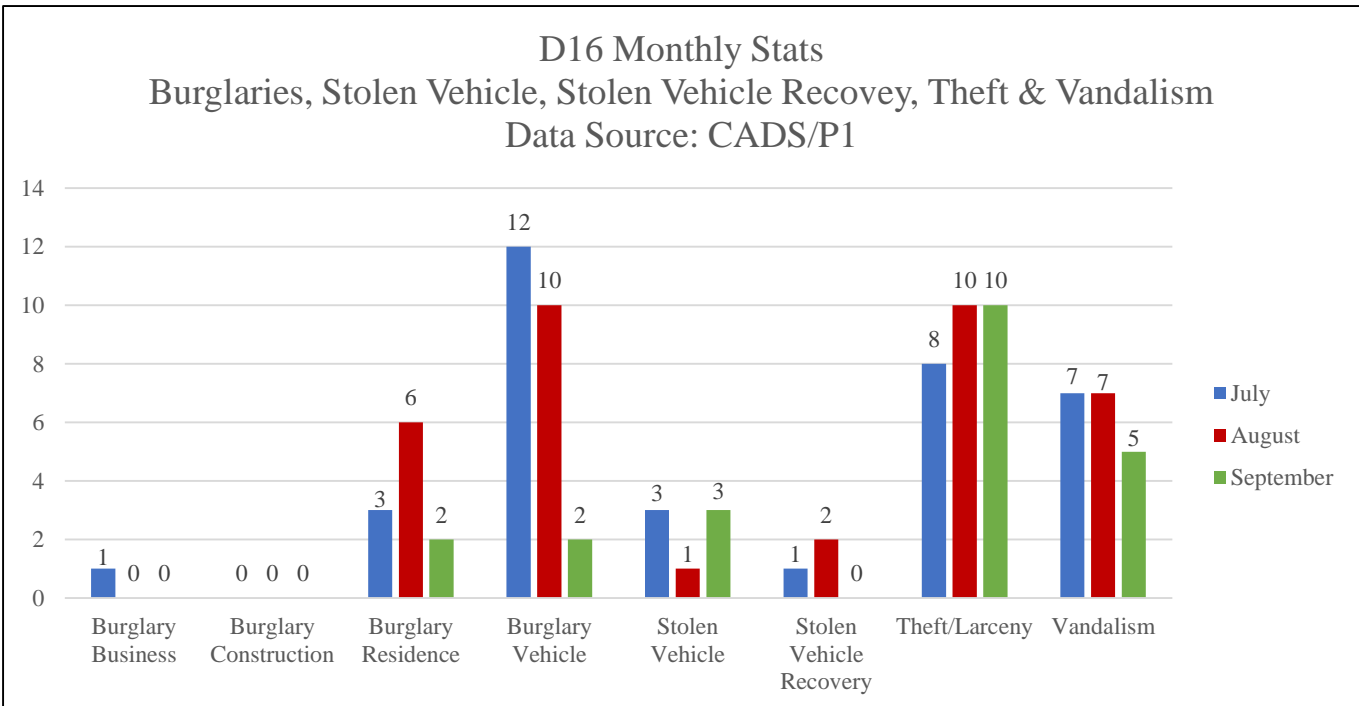
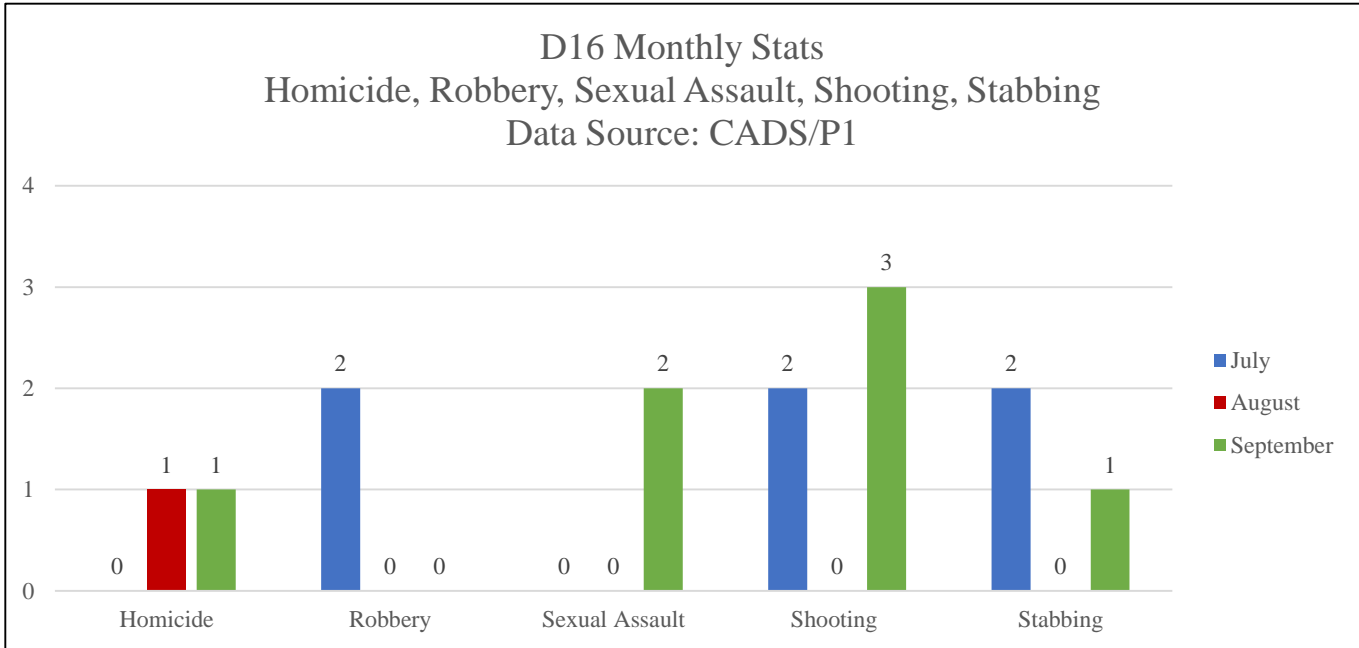
- The District 16 Street Crimes Unit executed a residential search warrant in the city. During a lawful search seven grams of heroin was recovered from within the residence along with drug paraphernalia. Agents apprehended a defendant on possession of heroin and paraphernalia charges.
- The District 16 Street Crimes Unit assisted the District 16 Detective Bureau with locating and apprehending a defendant on outstanding charges of aggravated assault with a firearm, carrying a concealed firearm, improper exhibition of dangerous firearm. The defendant was located and taken into custody without incident. The agents also assisted District 16 Detectives with a residential search warrant to recover the firearm used.
- The District 16 Street Crimes Unit attempted to conduct a traffic stop on a defendant who refused to stop the vehicle. Agents later located the defendant behind the wheel of the vehicle taking the defendant into custody, incident to arrest revealed the defendant was in possession of heroin and Xanax. The defendant was charged accordingly.

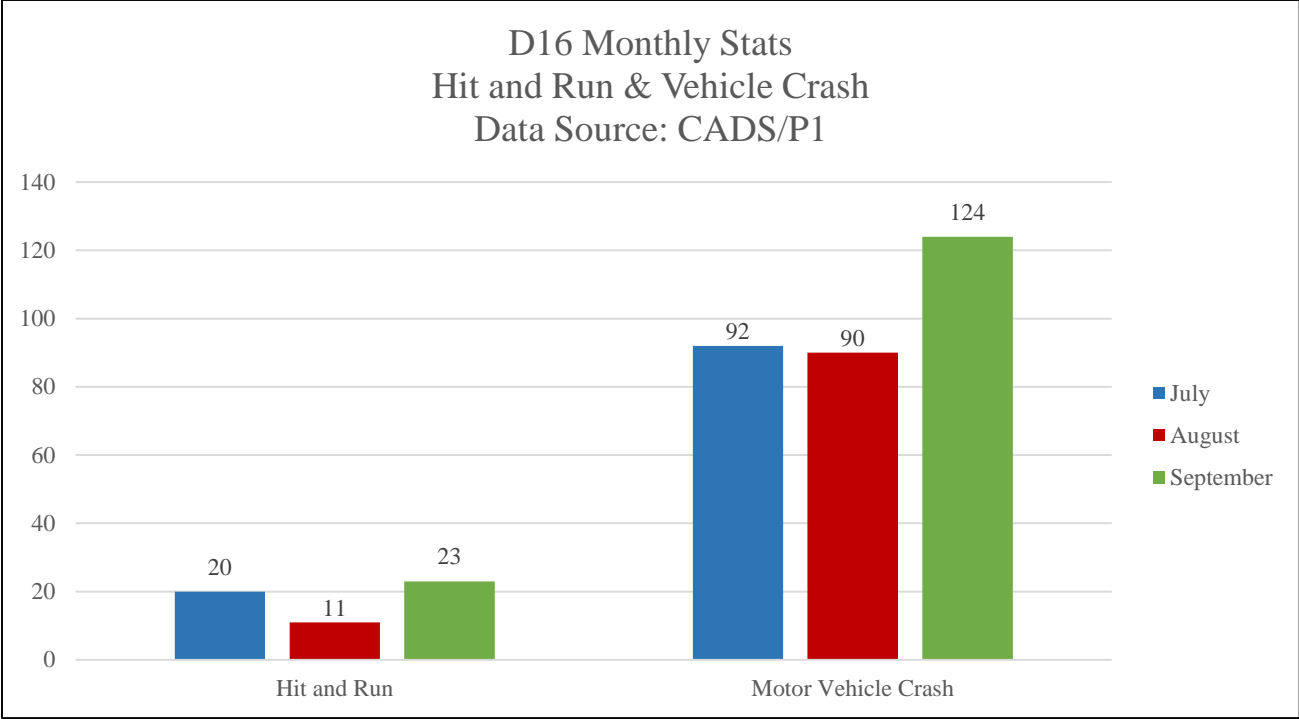
PROPERTY DETECTIVES

- District 16 Detective Bureau Monthly Stats for September 2021:
 - New Cases: 27
 - Cases Cleared by Arrest: 16
 - Search Warrants: 5
 - Operations: 6
- District 16 Detectives arrested a subject in reference to residential burglary.
- District 16 Detectives arrested a subject in reference to a vehicle burglary.
- District 16 Detectives arrested a suspect in reference to aggravated assault with a firearm. They executed two residential search warrants which led to the recovery of a handgun.
- District 16 Detectives arrested two suspects in reference to dealing in stolen property. The Detectives, along with District 1, conducted an Organized Retail Theft Operation where they executed three search warrants that led to the recovery of stolen property greater than \$250K.

DATA ANALYSIS

The data included in this report is charted and graphed to illustrate and compare changes over a specific time period. These charts and graphs are utilized to assist in determining crime trends and to measure enforcement efforts. This data is utilized in conjunction with other analysis to develop directed patrol and various enforcement activities. The analysis included on these pages is presented as a brief highlight to explain the salient points of this report.





TOP ACCIDENT LOCATIONS FOR SEPTEMBER 2021

LOCATION	CASE NUMBER COUNT
Forest Hill Boulevard / Jog Road	17
Purdy Lane / Jog Road	6
10th Avenue / Jog Road	5
Lake Worth Road / Jog Road	5



Department Report

MEETING DATE: October 8, 2021

FROM: Monica Powery, Director, Purchasing

SUBJECT: Department of Purchasing Activity Report

DEPARTMENT HIGHLIGHTS

The following report provides the highlights of activity within the Department of Purchasing for the reporting period from September 1 through September 30, 2021.

- a. 21-009 Mobile and Temporary Food Event Services – This RFP was advertised on July 25, 2021 and closed on September 8, 2021 with four (4) proposals received. Currently under evaluation.
- b. 21-011 Irrigation Installation, Maintenance and Repair Services – This bid was advertised on July 11, 2021 and opened on August 10, 2021 with three (3) bids received. The proposals are currently under evaluation. Award to Total Irrigation Management, Inc. to go before Council for approval at the meeting on October 4, 2021.
- c. 22-002 Inspections and Building Services – This RFP was advertised on August 31, 2021 and closed on September 29, 2021 with four (4) proposals received. Currently under evaluation.
- d. 22-003 Medical Supplies – This bid was advertised on August 8, 2021 and opened on September 8, 2021 with four (4) bids received. Awards to Bound Tree Medical, LLC, Henry Schein, Inc. and QuadMed, Inc. to go before Council for approval at the meeting on October 4, 2021.
- e. Request for Quotes – Developed, administered and assisted with the RFQ for Mural Spot Lighting.
- f. Solicitations In Progress – Emergency Operations Center Construction; Public Works Generator; Dillman Trail Project, and StoryWalk Solutions Installation.

DEPARTMENT ACTIVITY

ACTIVITY	CURRENT PERIOD	FY 2021 YTD
Purchase Orders Issued	37	629
Purchase Order Amounts	\$ 1,214,154.06	\$ 24,467,869.19
Solicitations Issued	1	22
Solicitations in Progress	4	–
Central Store Requests	4	53
Contracts Managed	60	60
Purchasing Card Purchases	231	2,515
Purchasing Card Transactions	\$ 27,579.37	\$ 323,838.35
No. of Training Sessions Conducted	0	5
Towing Revenue <i>*not yet received</i>	\$ -*	\$ 35,309.00



Department Report

MEETING DATE: October 18, 2021

FROM: Carlos Cedeño, Public Works Director

SUBJECT: Public Works Department Report

DEPARTMENT HIGHLIGHTS

Listed below is a brief summary of the activities undertaken by the Public Works Department during the period of September 1, 2021 through September 30, 2021.

1. ADMINISTRATION:

- Submitted three (3) grant applications for the Solid Waste Authority's *Blighted and Distressed Property Cleanup and Beautification* Grant Program.
- Coordinated a landscape rejuvenation project for City Hall.
- PW Staff participated in a "Quality Service in the Public Sector" workshop and Motivation Bootcamp provided by the John Scott Dailey Florida Institute of Government at Florida Atlantic University.

2. ROADS AND DRAINAGE MAINTENANCE

- Street signs on Swain Boulevard were reinforced with new decorative brackets for better endurance and durability.

3. VEHICLE MAINTENANCE

- Staff performed bus inspections for the Palm Beach County Health Department.
- Vehicle Maintenance Supervisor participated in "Perspective on Fleet Management" Training.
- Coordinated the annual hydro & gauge testing of the fuel storage tanks at Fire Station 94.
- The Palm Beach County Department of Environmental Protections annual inspection of the wellfield and chemical storage was conducted.

4. BUILDING SERVICES

- Coordinated the painting of two picnic shelters at Freedom Park.

5. PARKS MAINTENANCE

- Conducted inspection of the irrigation system at City Hall to prepare for new landscaping in the front Right of Way
-



Youth Programs Department Monthly Report

MEETING DATE: October, 18, 2021

FROM: Jowie Mohammed, Director of Youth Programs

SUBJECT: September 2021 Department Report

PROGRAMMING

- Nineteen (19) days of after-school provided and transportation from six (6) schools within City limits.
- Two (2) full days of programming when schools were closed.

PERFORMANCE MEASUREMENTS

PERFORMANCE MEASUREMENT	AVERAGE THIS PERIOD	FY 2021 TO DATE	FY 2021 BUDGET
# of Participants	46	92	150
# of Participants in Sierra Club ICO	0	0	25
# of Licenses Coordinated	1	1	1
# of MOU's Coordinated	2	4	6
# of Part.'s in Youth Advisory Council (YAC)	0	2	7
# of Part.'s in TOP Program	37	40	15
# of Part.'s in Garden Club	0	17	15
# of Presidential Volunteer Service Hours	522	9,040	20,000

FINANCIAL INFORMATION

GRANTS COORDINATED	AVERAGE THIS PERIOD	FY 2021 TO DATE	FY 2021 BUDGET
Early Learning Coalition	\$9,979.10	\$143,606.58	\$290,091
Parent & Registration Fees	\$4,614.80	\$58,898.42	\$184,114
Dept. of Health Child Care Food Program	-	\$760.32	\$15,200
Youth Services Department SEL Grant	-	\$38,187.48	\$72,805
Textile Funds	-	\$3,250.00	\$1,560
Youth Services Summer Camp Program	-	\$14,430.00	\$52,000
Community Foundation Grant (Summer)	-	\$25,000	-

C.A.R.E.S REPORT

- Participants in our elementary program started to practice with the Lake Worth Playhouse, which is sponsored through Prime Time of Palm Beach County. We have seventeen (17) youth who signed up to participate in the ELO (expanding learning opportunities) and will be performing at the Lake Worth Playhouse on December 1st, 2021.
- Program staff are preparing for City Government Week, this year's project will include youth learning about the City's history and various departments within the City. We will be using a new website this year called Nearpod that is very interactive and fun.

TEEN PROGRAMS REPORT

- On September 13, 2021, our Teen Programs began their 2021-2022 Wyman's Teen Outreach Program (TOP) with the Children Home Society (CHS). The program is designed to meet the developmental needs of middle and high school teens in a variety of settings.
- The planning process has begun for our Teens to begin planning their first Community Service Project. With our Happy Helpers Parade not taking place this year our teens decided to create a small Fall Ball Carnival for their younger peers.
- During the month of September, our Teen Programs had the opportunity to work with Memory Trees, a tax-exempt, public charity. Youth participated in their STEM-based education series, Junior Creators. Our teens learned different ways to create content on YouTube in order to be monetized and get a chance to conquer their opportunities



Jowie Mohammed, Director
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