



CITY COUNCIL MEETING

City of Greenacres, Florida

Monday, June 02, 2025 at 6:00 PM

City Hall Council Chambers | 5800 Melaleuca Lane

AGENDA

Mayor and City Council

Chuck Shaw, Mayor

Susy Diaz, Deputy Mayor

John Tharp, Councilmember, District I

Peter Noble, Councilmember District II

Judith Dugo, Councilmember, District III

Paula Bousquet, Councilmember, District V

Administration

Andrea McCue, City Manager

Christy Goddeau, City Attorney

Glen J. Torcivia, City Attorney

Tanya Earley, City Attorney

Quintella Moorer, City Clerk

CALL TO ORDER AND ROLL CALL

PLEDGE OF ALLEGIANCE

AGENDA APPROVAL

COMMENTS FROM THE PUBLIC FOR AGENDA ITEMS ONLY

SPECIAL BUSINESS

1. **Presentation:** Legislative Update. - The Honorable State Representative Debra Tendrich, District 89.
2. **Presentation:** Safe Streets for All Safety Action Plan. - Kim DeLaney, Director of Strategic Development and Policy for Treasure Coast Regional Planning Council.

CONSENT AGENDA

3. **Official City Council Meeting Minutes:** City Council Meeting Minutes, May 19, 2025. - Quintella L. Moorer, City Clerk.
4. **Resolution 2025-21:** Authorizing the appropriate City Officials to execute an agreement with the Florida Department of Transportation (FDOT) Highway Lighting, Maintenance and Compensation Agreement State Road 802 (Lake Worth Road) and State Road 882 (Forest Hill Boulevard); providing for an effective date. - Carlos Cedeno, Director of Public Works.

REGULAR AGENDA

5. **PUBLIC HEARING: Ordinance 2025-07: Second Reading:** Amending Chapter 16, Zoning Regulations; Article 6, Sign Regulations, to revise the provisions related to temporary signs; providing for the repeal of conflicting ordinances; providing for severability; providing for inclusion in Code; and providing for an effective date. - Millie Rivera, Planner, Development and Neighborhood Services.

- 6. Resolution 2025-04:** Repealing Resolution 2023-41 and establishing a schedule of Fire Prevention Fees for services and functions performed pursuant to Chapter 5 Fire Prevention and protection of the City of Greenacres Code of Ordinances; and providing for conflicts and an effective date. - Peter Tyler Wallwork, Assistant Fire Marshal, Fire Rescue.
- 7. Resolution 2025-05:** Repealing Resolution 2023-41 and establishing a schedule of Fire Prevention Fees for services provided to the City of Atlantis via Interlocal Agreement and providing for conflicts and an effective date. - Peter Tyler Wallwork, Assistant Fire Marshal, Fire Rescue.

DISCUSSION ITEM - None.

COMMENTS FROM THE PUBLIC ON NON-AGENDA ITEMS

CITY MANAGER'S REPORT

CITY ATTORNEY'S REPORT

MAYOR AND CITY COUNCIL REPORT

ADJOURNMENT

Future City Council Meetings

June 16, 2025

June 16, 2025 (CIP Budget Review)

Meeting Records Request

Any person requesting the appeal of a decision of the City Council will require a verbatim record of the proceedings and for that purpose will need to ensure that such verbatim record is made. Pursuant to FS. 286.0105, the record must include the testimony and evidence upon which the appeal is to be based. The City of Greenacres does not prepare or provide such verbatim record.

Notice of Council Meetings and Agendas

The first and third Monday of each month are regular meeting dates for the City Council; special or workshop meetings may be called, whenever necessary. Council Agendas are posted on the City's website on the Friday prior to each Council meeting. A copy of the meeting audio and the complete agenda may be requested at CityClerk@greenacresfl.gov or 561-642-2006.

Americans with Disabilities Act

In accordance with the provisions of the Americans with Disabilities Act (ADA), this document can be made available in an alternate format upon request. Special accommodations can be provided upon request with three (3) days advance notice of any meeting, by contacting City Clerk Quintella Moorner at Greenacres City Hall, 5800 Melaleuca Lane, Greenacres, Florida. Phone No. 561-642-2006. Hearing Assistance: If any person wishes to use a Listen Aid Hearing Device, please contact the City Clerk prior to any meeting held in the Council Chambers.



CITY COUNCIL MEETING

City of Greenacres, Florida

Monday, May 19, 2025, at 6:00 PM

City Hall Council Chambers | 5800 Melaleuca Lane

MINUTES

Mayor and City Council

Chuck Shaw, Mayor

Susy Diaz, Deputy Mayor

John Tharp, Councilmember, District I

Peter Noble, Councilmember District II

Judith Dugo, Councilmember, District III

Paula Bousquet, Councilmember, District V

Administration

Andrea McCue, City Manager

Christy Goddeau, City Attorney

Glen J. Torcivia, City Attorney

Tanya Earley, City Attorney

Quintella Moorer, City Clerk

CALL TO ORDER AND ROLL CALL

Mayor Shaw called the meeting to order at 6PM. Councilmember Bousquet was absent. All other Councilmembers were present.

PLEDGE OF ALLEGIANCE

AGENDA APPROVAL

Motion made by Councilmember Dugo, Seconded by Councilmember Tharp to approve the agenda.

Voting Yea: Deputy Mayor Diaz, Councilmember Noble, Councilmember Tharp, and Councilmember Dugo.

COMMENTS FROM THE PUBLIC FOR AGENDA ITEMS ONLY

Mr. Brian Willever spoke in opposition to Resolution 2025-15 and 2025-16. He read a letter from his wife Ms. Willever rejecting approval of the resolution mentioning the overpopulation of such business in the city.

SPECIAL BUSINESS

1. Presentation: Firefighter Badge Pinning. - Chief Brian Fuller, Fire Rescue.

Chief Fuller congratulated and pinned the following Lieutenant's and Captain.

Kyle Shaw, Logan Jones, and Captain Dion Ambrogio were pinned. Lieutenant Joseph Zappulla was absent.

Photos were taken.

Chief Fuller expressed his gratitude to the newly promoted firefighters.

CONSENT AGENDA

- 2. Official City Council Meeting Minutes:** City Council Meeting Minutes, May 5, 2025. - Quintella L. Moorer, City Clerk.
- 3. Educational Scholarship Ratification:** - Susy Diaz, Deputy Mayor and Education Advisory Committee Member.
- 4. Resolution 2025-13:** Authorizing the execution of an Interlocal Agreement between the City of Greenacres and Palm Beach County, pursuant to Chapter 171.046, Florida Statutes, providing for the annexation of a portion of an enclave totaling approximately 9.75 acres located on the north side of Chickasaw Road, west of Jog Road; providing for transmittal to the Palm Beach County Board of County Commissioners for subsequent action; and providing for an effective date. - Linda Mia Franco, AICP, Zoning Administrator.
- 5. Resolution 2025-23:** Authorizing the FY 2025/26 State of Florida Statewide School Readiness provider contract, between the Early Learning Coalition of Palm Beach County and the City of Greenacres for the Youth Programs Department; authorizing the Mayor to execute the contract and City officials to effectuate implementation of the terms of the contract; and providing for an effective date. - Jowie Mohammed, Director of Youth Programs.
- 6. Resolution 2025-24:** Authorizing the FY 2025/26 Children's Services Council (CSC) scholarship provider contract, between the Early Learning Coalition of Palm Beach County and the City of Greenacres for the Youth Programs Department; authorizing the Mayor to execute the contract and city officials to effectuate implementation of the terms of the contract; and providing for an effective date. - Jowie Mohammed, Director of Youth Programs.
- 7. Resolution 2025-25:** Authorizing the execution of an agreement with Sky Elements Drone Shows, LLC, for the provision of two drone light shows as part of the City's 100th year anniversary celebration, including the 2025 Holiday in the Park event and a second show in 2026; waiving competitive selection requirements pursuant to the procurement code exemption for artistic services; and providing for an effective date. - Monica Powery, Director of Purchasing.
- 8. Resolution 2025-27:** Authorizing the execution of an agreement with Kaliah Communications, Inc., for visual arts and digital content creation services to support the City's restaurant promotion initiative; waiving competitive selection requirements pursuant to the procurement code exemption for artistic services; authorizing the issuance of a purchase order in the amount of \$18,000; and providing for an effective date. - Monica Powery, Director of Purchasing.

Motion made by Councilmember Noble, Seconded by Deputy Mayor Diaz to approve the Consent Agenda.

Voting Yea: Deputy Mayor Diaz, Councilmember Noble, Councilmember Tharp, and Councilmember Dugo.

REGULAR AGENDA

- 9. PUBLIC HEARING: Ordinance 2025-02: Second Reading:** Amending Chapter 9, Article 1, Division 1, of the Code of Ordinances by adding Section 9-12, declaring purpose and intent, authorizing placement and installation of a school zone speed detection system, providing for administration and implementation of such a system, designating a local Hearing Officer and Clerk, making findings regarding relevant traffic data and evidence warranting additional enforcement procedures, designating school zone speed detection system locations which constitute a heightened safety risk, adopting enforcement procedures and fines, and for other purposes; and providing for conflict, severability, codification and an effective date. - Andrea McCue, City Manager.

Ms. Moorer read the Ordinance by title

Ms. McCue stated no changes were made since the first reading on May 5, 2025.

Staff recommended approval.

Motion made by Deputy Mayor Diaz, Seconded by Councilmember Tharp to approve Ordinance 2025-02 on Second reading.

Voting Yea: Deputy Mayor Diaz, Councilmember Noble, Councilmember Tharp, and Councilmember Dugo.

- 10. Resolution 2025-26:** Authorizing the execution of a piggyback agreement between the City of Greenacres and American Traffic Solutions, Inc. D/b/a Verra Mobility for school zone speed camera enforcement services; providing for conflicts, severability, and an effective date. - Monica Powery, Director of Purchasing.

Ms. Powery recommended approval of the resolution and agreement for a school zone speed camera enforcement service with Verra Mobility.

Staff recommended approval.

Motion made by Deputy Mayor Diaz, Seconded by Councilmember Tharp to approve Resolution 2025-26.

Voting Yea: Deputy Mayor Diaz, Councilmember Noble, Councilmember Tharp, and Councilmember Dugo.

- 11. PUBLIC HEARING: Ordinance 2025-09: Second Reading:** Amending Chapter 11, Article 4, of the Greenacres Code, entitled "City parks", amending Section 11-73, "Operating hours, Special events permit" to establish permitted hours of operation for improved parks within the City's municipal limits; providing for repeal of conflicting ordinances; providing for severability; providing for inclusion in code; and providing for an effective date. - Michele Thompson, Director of Community and Recreation Services.

Ms. Moorer read the ordinance by title.

Ms. Thompson mentioned no changes were made since the first reading on May 5, 2025.

She showed photos of the park and lighting for reference.

Staff recommended approval.

Motion made by Councilmember Tharp, Seconded by Deputy Mayor Diaz to approve Ordinance 2025-09 on Second reading.

Voting Yea: Deputy Mayor Diaz, Councilmember Noble, Councilmember Tharp, and Councilmember Dugo.

12. QUASI-JUDICIAL: PUBLIC HEARING: Resolution 2025-15: Approving an application for a Special Exception to allow a convenience store with fuel sales located within the Commercial Intensive zoning district, approximately 1,100 feet east of the intersection of Forest Hill Boulevard and Jog Road, on the south side of Forest Hill Boulevard at 6270 Forest Hill Boulevard, as requested by the applicant, Amber Rebert of CPH, LLC, agent for the owner, ARL FHJ, LLC; providing for repeal of conflicting resolutions; and providing for an effective date. - Gionni Gallier, Assistant Director of Development and Neighborhood Services (DNS). *(Tabled from 4/21/2025 Meeting)*.

Mr. Gallier read the Quasi-Judicial process into the record.

Ms. Moorer read the resolution by title and sworn in four people.

Deputy Mayor Diaz, Councilmembers Dugo and Tharp reported Ex-Parte communications with Staff.

Mr. Gallier stated the applicant made some changes since the first reading, such as reducing the hours of operations, increasing landscaping and buffers and more aesthetics to enhance the community. He showed updated renderings of the site.

Staff recommended approval.

Mr. Austin Hartman, representative, mentioned similar improvements to Mr. Gallier. He also mentioned the upgraded lighting design, and surveillance cameras that would constantly monitor the site. Mr. Hartman stated due to the intersections daily traffic load the station was needed in the community. He continued with the site plan justifications and mentioning the site met all requirements.

Mayor Shaw questioned emergency impacts and generator requirements. Staff agreed with the emergency needed for the proposed site. Mr. Hartman stated there was no generator on site. Councilmember Noble questioned the possibility of including a generator on site. Mr. Hartman was unable to answer.

Deputy Mayor Diaz questioned the security measures. Mr. Hartman said the camera was onsite and ongoing during service.

Councilmember Noble made a motion to approve Resolution 2025-15 with the inclusion of a permanent generator. Seconded by Councilmember Dugo. The motion failed after discussion.

Mr. Gallier stated a permeant generator would not be onsite, but a fleet of generators would be available per Florida's new laws. The City does not have any Code requirements.

Councilmember Dugo was concerned about the generator not being onsite.

Ms. Goddeau mentioned there was no need to make a generator a requirement on the vote as State Law required it.

Mayor Shaw was concerned with the lack of generators not being on site in a timing matter.

Ms. McCue added other stations in the City did not have onsite generators but were known to bring in portal generators.

Mr. Patrick Kennin mentioned the site was a generation site for over sixty years. He mentioned Murphy's head of real estate committed to being hook up ready for a generator

to come onsite when needed. They have a contractor generator service that requires a twenty-four hour timeframe to hook onsite.

Motion made by Councilmember Noble, Seconded by Councilmember Dugo.

Voting Yea: Mayor Shaw, Councilmember Noble, Councilmember Dugo

Voting Nay: Deputy Mayor Diaz, Councilmember Tharp

Mayor Shaw broke a tie vote.

- 13. QUASI-JUDICIAL: PUBLIC HEARING: Resolution 2025-16:** Approving an application for Site and Development Plans approval including a Master Sign Plan to construct a 2,824 square-foot convenience store and associated overhead canopy and six (6) dual sided fuel dispensing pumps serving twelve (12) fueling stations within a Commercial Intensive zoning district, located approximately 1,100 feet east of the intersection of Forest Hill Boulevard and Jog Road, on the south side of Forest Hill Boulevard at 6270 Forest Hill Boulevard, as requested by the applicant, Amber Rebert of CPH, LLC, agent for the owner, ARL FHJ, LLC; providing for repeal of conflicting resolutions; and providing for an effective date. - Gionni Gallier, Assistant Director of DNS. **(Tabled from 4/21/2025 Meeting).**

Ms. Moorer read the ordinance by title.

Mr. Gallier stated the item was the site and development plan for the previously mentioned resolution. The previous changes were stated in the previous presentation.

Staff recommended approval.

Councilmember Tharp rejected the proposal and felt it was not the correct step to cut the site in half. Deputy Mayor Diaz felt the same as Councilmember Tharp and felt that with the new Economic Director and Retail Strategies this was not a good move.

Motion made by Councilmember Noble, Seconded by Councilmember Dugo.

Voting Yea: Mayor Shaw, Councilmember Noble, Councilmember Dugo

Voting Nay: Deputy Mayor Diaz, Councilmember Tharp

- 14. PUBLIC HEARING: Ordinance 2025-07: First Reading:** Amending Chapter 16, Zoning Regulations; Article 6, Sign Regulations, to revise the provisions related to temporary signs; providing for the repeal of conflicting ordinances; providing for severability; providing for inclusion in Code; and providing for an effective date. - Millie Rivera, Planner.

Ms. Moorer read the ordinance by title.

Ms. Franco stated the ordinance was a City related initiative related to election signs. She mentioned the sign timeframe was changed from 30 to 45 days prior to an election.

She mentioned clarification of the number of signs that were established and listed as one.

Staff recommended approval.

Mr. Brain Welliver was opposed to the number of days and the amount of signs allowed with the new provisions.

Deputy Mayor Diaz confirmed the sign timeframe aligned with mail in ballots. Ms. Franco confirmed.

Motion made by Councilmember Dugo, Seconded by Deputy Mayor Diaz to approve Ordinance 2025-07 on first reading.

Voting Yea: Deputy Mayor Diaz, Councilmember Noble, Councilmember Tharp, and Councilmember Dugo.

DISCUSSION ITEM - None.

COMMENTS FROM THE PUBLIC ON NON-AGENDA ITEMS

None.

CITY MANAGER'S REPORT

- 15. Community and Recreation Services Report.
- 16. Development of Neighborhood Services Report.
- 17. Economic Development Report.
- 18. Finance Report.
- 19. Fire Rescue Report.
- 20. Information Technology Report.
- 21. Palm Beach Sheriff's Office District 16 Report.
- 22. Public Works Report
- 23. Purchasing Report.
- 24. Youth Programs.

No report.

CITY ATTORNEY'S REPORT

No report.

MAYOR AND CITY COUNCIL REPORT

Councilmember Dugo was impressed with the Murphy presentation.

Mayor Shaw mentioned he and Deputy Mayor Diaz attended the John I Leonard High School graduation. He also would attend Garcia High School graduation and Adult Education graduation.

ADJOURNMENT

7:05PM

Chuck Shaw
Mayor

Quintella Moorer, MMC
City Clerk

Date Approved: _____



ITEM SUMMARY

MEETING DATE: June 2, 2025

FROM: Carlos Cedeño, Director, Public Works Department

SUBJECT: **Resolution 2025-21**
Florida Department of Transportation (FDOT) Highway Lighting, Maintenance and Compensation Agreement State Road 802 (Lake Worth Road) and State Road 882 (Forest Hill Boulevard).

BACKGROUND

Resolution 2003-15 allowed the City of Greenacres Council to enter into agreement with FDOT to revise the process and procedures for maintaining the “Highway” lighting system throughout the City. The agreement permits the FDOT to reimburse local governments for maintaining streetlights on State Road 802 (Lake Worth Road) and State Road 882 (Forest Hill Boulevard). The City Council determined that it is in the best interests of our citizens to provide a safe environment by lighting roadways and other public areas to continue providing for the maintenance and operation of lighting on the State Highway System.

Through Resolution 2019-12, the City entered into an agreement with Florida Power & Light (FPL) to upgrade existing highway lighting facilities at no cost to the City. The Agreement was for a term of ten (10) years from the date of initiation of service and extends thereafter for further successive periods of five (5) years from the expiration of the initial ten (10) year term or from the expiration of any extensions. The agreement provides for paying a monthly energy and maintenance fee to FPL to change bulbs and repair or replace the poles and fixtures if they become damaged.

ANALYSIS

The City of Greenacres agrees to perform all activities necessary to keep the Facilities (“street lighting”) fully operating, properly functioning, with a minimum of 90% of the lights burning for any lighting type (e.g., high mast, standard, underdeck, and sign) whether necessitated by normal wear and tear, accidental or intentional damage, or acts of nature. Required maintenance includes, but is not limited to, providing electrical power and paying all charges associated therewith, routine inspection and testing, preventative maintenance, emergency maintenance, replacement of any component parts of the Facilities (including the poles and any and all other component parts installed as part of the Facilities), and locating (both vertically and horizontally) the Facilities. All repairs or replacement will be in kind unless a variance is approved in writing by FDOT.

FINANCIAL INFORMATION

FDOT shall pay the City of Greenacres a sum of \$ 39,305.92 for Fiscal Year 2025. The City of Greenacres will receive one single payment at the end of each Fiscal Year for satisfactory

completion of service. The per-light unit rate shall increase by 3% each fiscal year. (e.g., the per-light unit rate of \$347.84 in Fiscal Year 2026 shall increase to \$358.28 in Fiscal year 2027). The City shall submit Invoices no earlier than May 1 and no later than June 15 of the fiscal year in which the services were provided in order to be processed for payment by June 30.

LEGAL

The Resolution has been prepared in accord with applicable City Code requirements

STAFF RECOMMENDATION

Approval of Resolution No. 2025-21 approving the Highway Lighting, Maintenance and Compensation Agreement for State Road 802 and State Road 882 between the City of Greenacres and the Florida Department of Transportation.

RESOLUTION NO. 2025-21

A RESOLUTION ADOPTED BY THE CITY COUNCIL OF THE CITY OF GREENACRES, FLORIDA, AUTHORIZING THE APPROPRIATE CITY OFFICIALS TO EXECUTE AN AGREEMENT WITH THE FLORIDA DEPARTMENT OF TRANSPORTATION (FDOT) HIGHWAY LIGHTING, MAINTENANCE AND COMPENSATION AGREEMENT FOR STATE ROAD 802 (LAKE WORTH ROAD) AND STATE ROAD 882 (FOREST HILL BOULEVARD); PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the FDOT has provided an agreement to reimburse the City of Greenacres for the cost of energizing and maintaining streetlights State Roads within the City; and

WHEREAS, the City Council has determined that it is in the best interests of our citizens to provide a safe environment by lighting roadways and other public areas; and

WHEREAS, the City Council desires to continue providing for the maintenance and operation of lighting on the State Highway System.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GREENACRES, FLORIDA, THAT:

Section 1. The City Council hereby authorizes the City to enter into an Agreement between the City of Greenacres and the FDOT, for the City to maintain the lighting located on the State Highway System within our jurisdictional boundaries.

Section 2. The City Council hereby agrees that the City will invoice FDOT annually for the maintenance of streetlights on the State Highway System.

Section 3. The City Council hereby authorizes the appropriate City Officials to execute the Agreement with the FDOT on behalf of the City of Greenacres.

Resolution No. 2025-21 | FDOT Highway Lighting, Maintenance and Compensation Agreement

Page No. 2

RESOLVED AND ADOPTED this 2nd day of June 2025

Chuck Shaw, Mayor

Attest:

Quintella Moorer, City Clerk

Voted:
John Tharp, Council Member, *District I*

Voted:
Peter Noble, Council Member, *District II*

Voted:
Judith Dugo, Council Member, *District III*

Voted:
Susy Diaz, Deputy Mayor

Voted:
Paula Bousquet, Council Member, *District V*

Approved as to Form and Legal Sufficiency:

Glen J. Torcivia, City Attorney



ITEM SUMMARY

MEETING DATE: June 2, 2025

FROM: Denise Malone, AICP, Development and Neighborhood Services Director

SUBJECT: **Ordinance 2025-07 – ZTA-25-04 – Second Reading**
Temporary Signs Before an Election

BACKGROUND

The City-initiated request is for a Zoning Text Amendment (ZTA) to revise the provisions related to temporary signs relative to election times. The proposed language revises the period for temporary non-commercial signs before an election, under Code Section 16-968 of the City Code of Ordinances, to begin forty-five (45) days instead of thirty (30) days, prior to any local, state, or federal election.

ANALYSIS

The objective of the proposed amendment is to establish a reasonable period, in line with electoral voting timeframes, for residents and establishments to display temporary non-commercial signs in a manner that maintains the visual and aesthetic character of the City. The City Council voted four (4) to zero (0) to recommend approval of Zoning Text Amendment ZTA-25-04 on May 19, 2024.

FINANCIAL INFORMATION

N/A.

LEGAL

Ordinance 2025-07 was prepared in accordance with all applicable state statutes and City Code Requirements and has been reviewed for legal sufficiency.

STAFF RECOMMENDATION

Approval of ZTA 25-04 through Ordinance 2025-07.

ORDINANCE NO. 2025-07

AN ORDINANCE ADOPTED BY THE CITY COUNCIL OF THE CITY OF GREENACRES, FLORIDA, AMENDING CHAPTER 16, ZONING REGULATIONS; ARTICLE VI, SIGN REGULATIONS, TO REVISE THE PROVISIONS RELATED TO TEMPORARY SIGNS; PROVIDING FOR REPEAL OF CONFLICTING ORDINANCES; PROVIDING FOR SEVERABILITY; PROVIDING FOR INCLUSION IN CODE; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the Greenacres City Council, as the governing body of the City of Greenacres (the “City”), pursuant to the authority vested in Chapter 163 and Chapter 166, Florida Statutes, is authorized and empowered to consider changes to its Land Development Regulations (Zoning Code);

WHEREAS, the City Council finds that this Ordinance is necessary for the preservation of the public health, safety and welfare of the City’s residents;

WHEREAS, the City Council finds it periodically necessary to amend its Land Development Regulations to ensure consistency with the City’s goals, enhance regulatory clarity, and accommodate evolving community needs; and

WHEREAS, the Planning and Zoning Board, after notice and public hearing, considered the proposed comprehensive amendments to the sign regulations and recommended that only the amendments related to Chapter 16, Zoning Regulations, Article VI, Sign Regulations, Division 4, Temporary Signs proceed at this time, with the remaining signage amendments to be brought forward for future consideration; and

WHEREAS, the City Council deems approval of this Ordinance to be in the best interest of the residents and citizens of the City of Greenacres;

NOW, THEREFORE, BE IT ORDAINED BY THE CITY OF COUNCIL OF THE CITY OF GREENACRES, FLORIDA, THAT:

SECTION 1. Chapter 16, Zoning Regulations, Article VI, Sign Regulations, Division 4, Temporary Signs of the City of Greenacres Code of Ordinances is hereby amended as follows (additions are indicated by underline and deletions are indicated by ~~strikethrough~~; relocated text is indicated by *italics*):

[Section 16-967 omitted for brevity.]

Section 16-968. Temporary signs—Permit not required.

~~Except for those signs requiring temporary use permits as provided in section 16-969, temporary signs do not require permits but are subject to the following limitations as to size, location and duration:~~ The following types of temporary signs are allowed without a permit, provided they meet the requirements of this section:

- ~~(a) Temporary noncommercial signs, year-round:~~ A property owner may place a maximum of one (1) temporary sign on the property, compliant with the standards in section 16-967.
- ~~(b)~~ (a) *Temporary noncommercial signs before an election.* For the period beginning ~~thirty~~ forty-five (3045) days prior to a local, state or federal election, ~~additional~~ temporary signs will be allowed as follows:
 - (1) *Number and location—Private property.* ~~On private property:~~ a maximum of one (1) sign per candidate or issue is permitted with property owner consent.
 - (2) *Number and location—Public property.* ~~On public property during early voting and on election day:~~ a maximum of one (1) sign per candidate or issue is permitted with property owner consent. The city may, ~~by resolution,~~ designate specific areas for the display of temporary signs on public ~~city~~ property.
 - ~~(3)~~ (4) *(Relocated) Installation.* Nothing in this subsection shall be construed to allow the placement of any temporary sign in public rights-of-way or to allow the placement of any temporary sign in violation of the safety and setback requirements in sections 16-967 and 16-948.
 - ~~(3)~~ (4) *Size.* All temporary signs posted or installed pursuant to this subsection must not be larger than three (3) square feet in residential districts, unless they are situated along a major arterial, in which case the size limit is increased to sixteen (16) square feet. In all other districts, and in residential districts located along a major arterial roadway, temporary signs may be up to sixteen (16) square feet.

- (5) *Removal.* All signs installed or posted under this subsection must be removed within twenty-four (24) hours of the event or poll closure on election day, failing which they will be subject to removal by the city pursuant to section 16-967.
- (~~eb~~) *Temporary signs when property is being offered for sale or lease.* One (1) temporary sign may be located on a property:
- (1) When that property is being offered for sale or lease through a licensed real estate agent; or
 - (2) If not offered for sale or lease through a licensed real estate agent, when the sign is owned by the property owner and that property is offered for sale by the owner;
 - (3) All signs posted under this subsection shall be removed no later than one (1) business day after the property ceases to be offered for lease or sale.
 - (4) All temporary signs posted or installed pursuant to this subsection must not be larger than three (3) square feet in residential districts and sixteen (16) square feet in all other districts. Additionally, these signs may not have more than two (2) sign faces.
 - (5) Sign copy may include the applicable language, for example, "For Sale," "For Rent," "For Lease," and may contain the name of the owner or representative and a contact phone number.
- (~~ec~~) ~~Additional~~ *Temporary sign when a property being offered for sale or lease is open to the public.* One (1) temporary sign, totaling no more than three (3) square feet, may be located on the owner's property on the day prior to and on the day(s) when a property owner is opening the property to the public.

[Section 16-969 through 16-980 have been omitted for brevity.]

SECTION 2. Repeal of Conflicting Ordinances. All other ordinances or parts thereof or parts of the Code conflicting or inconsistent with this ordinance are hereby cancelled, repealed or revised to be consistent with provisions and elements of this Ordinance.

SECTION 3. Severability. If any section, part of a section, paragraph, sentence, clause, phrase or word of this Ordinance is for any reason held or declared to be

unconstitutional, inoperative or void, such holdings of invalidity shall not affect the remaining portion of this Ordinance and it shall be construed to have been the legislative intent to pass the Ordinance without such unconstitutional, invalid or inoperative part therein, and the remainder of this Ordinance after the exclusion of such part or parts shall be deemed to be held valid as if such part or parts had not been included therein, or if this Ordinance or any of the provisions thereof shall be held inapplicable to any person, group of persons, property, kind of property, circumstances, or set of circumstances, such holdings shall not affect the applicability thereof to any other person, property or circumstances.

SECTION 4. Inclusion in the Code. It is the intention of the City Council, entered as hereby ordained, that the provisions of this Ordinance shall become and be made a part of the Code of Ordinances of the City of Greenacres, Florida; that the Section(s) of this Ordinance may be renumbered or re-lettered to accomplish such intention, and that the word “Ordinance” may be changed to “Section”, “Article” or another word.

SECTION 5. Effective Date. The provisions of this Ordinance shall become effective immediately upon adoption.

[Remainder of the page intentionally blank.]

Passed on the first reading this __ day of __, 2025.

PASSED AND ADOPTED on the second reading this ____ day of _____, 2025.

Voted:

Chuck Shaw, Mayor

Susy Diaz, Deputy Mayor, *District IV*

Attest:

Voted:

Quintella Moorer, City Clerk

John Tharp, Council Member, *District I*

Voted:

Peter Noble, Council Member, *District II*

Voted:

Judith Dugo, Council Member, *District III*

Voted:

Paula Bousquet, Council Member, *District V*

Approved as to Form and Legal Sufficiency:

Glen J. Torcivia, City Attorney

ZTA-25-04 (Ordinance 2025-07)
Date: April 04, 2025

Revised: 04/10/2025 05/19/2025
05/09/2025 05/23/2025



DEVELOPMENT & NEIGHBORHOOD SERVICES STAFF REPORT AND RECOMMENDATION

I. Project Description:

Applicant: City of Greenacres

Request: City-initiated Zoning Text Amendments (ZTA) to revise the provisions related to temporary signs relative to election times.

Project Manager: Millie Rivera, Planner

II. Proposed Zoning Code Amendments:

Overview of Proposed Code Amendments:

- **Chapter 16**
 - **Article VI, Sign Regulations**
 - **Temporary Signs (Division 4)**
 - **Temporary Signs—Permit Not Required (Section 16-968)**
 - Revised the period for *temporary non-commercial signs before an election* to begin forty-five (45) days prior to a local, state or federal election to align with the electoral voting timeframes, recognizing vote by mail and early voting.

III. Staff Analysis:

Background:

This Zoning Text Amendment (ZTA) is at the request of the City's Development and Neighborhood Services Department to modify sign regulations in Chapter 16. The revision establishes a reasonable period, in line with electoral voting timeframes, for residents and establishments to display temporary non-commercial signs in a manner that maintains the visual and aesthetic character of the City.

Specifically, the amendment clarifies that a maximum of one (1) temporary non-commercial sign may be posted on private or public property with property owner's consent within the prescribed forty-five (45) days, instead of thirty (30) days, preceding a local, state, or federal election, in accordance with the standards set forth in Section 16-968(a).

The amendment is consistent with applicable State and Federal laws and supports the goals, objectives, and policies of the City's Comprehensive Plan—particularly those aimed at fostering balanced, sustainable, and long-term growth.

Development Review Committee Staff Comments:

The proposed Zoning Text Amendment was reviewed and recommended for approval by the Development Review Committee.

IV. Zoning Text Amendment Criteria:

A. *The need and justification for these changes:*

The proposed Zoning Text Amendment is essential to better align the City's sign regulations with its evolving growth. Specifically, the amendment adjusts the timeframe for temporary noncommercial signage to reflect electoral voting timeframes, thereby ensuring compliance with State and Federal laws.

B. *The relationship of the proposed amendments to the purpose and objectives of the City's Comprehensive Plan, and whether the proposed change will further the purposes of the City's Zoning Code regulations and other City codes, regulations and actions designed to implement the Comprehensive Plan.*

The proposed amendment is consistent with the City's Comprehensive Plan and will further the purpose of the City's Code of Ordinances. Moreover, the amendment contributes to the effectiveness of the City's Zoning Code by improving clarity, accessibility, and enforceability.

V. Staff Recommendation:

Approval of ZTA-25-04 through the adoption of Ordinance 2025-07.

PLANNING & ZONING BOARD OF APPEALS – April 10, 2025

The Planning and Zoning Board of Appeals on a motion made by Board Member Robarts and seconded by Board Member Litowsky, by a vote of five (5) to zero (0) recommended approval of Zoning Text Amendment **ZTA-25-04** (*Chapter 16 Temporary Signs*) as presented by staff.

CITY COUNCIL ACTION First Reading – May 19, 2025

The City Council on a motion made by Council Member Dugo and seconded by Council Member Diaz, by a vote of four (4) to zero (0) recommended approval of Zoning Text Amendment **ZTA-25-04** (*Chapter 16 Temporary Signs*) on first reading, through Ordinance **2025-07**, as presented by staff.

CITY COUNCIL ACTION Adoption Hearing – June 2, 2025

Attachments:

1. Ordinance 2025-07

Business Impact Estimate

Proposed ordinance's title/reference:

Ordinance No. 2025-07

AN ORDINANCE ADOPTED BY THE CITY COUNCIL OF THE CITY OF GREENACRES, FLORIDA, AMENDING CHAPTER 16, ZONING REGULATIONS; ARTICLE VI, SIGN REGULATIONS, TO REVISE THE PROVISIONS RELATED TO TEMPORARY SIGNS; PROVIDING FOR REPEAL OF CONFLICTING ORDINANCES; PROVIDING FOR SEVERABILITY; PROVIDING FOR INCLUSION IN CODE; AND PROVIDING FOR AN EFFECTIVE DATE.

This Business Impact Estimate is provided in accordance with section 166.041(4), Florida Statutes. This Business Impact Estimate may be revised following its initial posting.

In accordance with the provisions of controlling law, notwithstanding the fact that an exemption may apply, the City hereby publishes the following information:

1. Summary of the proposed ordinance (must include a statement of the public purpose, such as serving the public health, safety, morals and welfare):

The proposed ordinance would amend the regulations related to temporary signs outlined in Chapter 16, Zoning Regulations, Article VI, Sign Regulations. The amendment is designed to reflect current trends and address community needs regarding sign usage, ensuring that all modifications align with constitutional standards influenced by significant legal precedents. It adds on to the recent sign amendments to provide for further clarity of the applicable standards and enhance safety.

2. An estimate of the direct economic impact of the proposed ordinance on private, for-profit businesses in the City, if any:

The proposed ordinance does not impose any new fee or cost and is not expected to have a direct economic impact on private for-profit businesses or the City's regulatory costs.

3. Good faith estimate of the number of businesses likely to be impacted by the proposed ordinance:

The proposed amendments would, as applicable, apply to all businesses operating within the City.

4. Additional information the governing body deems useful (if any):

Not applicable.



ITEM SUMMARY

MEETING DATE: June 02, 2025

FROM: Tyler Wallwork, Assistant Fire Marshal, Fire Rescue

SUBJECT: Resolution 2025-04 Fire Prevention fee schedule for City of Greenacres

BACKGROUND

The Fire Prevention Division conducts numerous annual fire inspections and plan reviews to ensure compliance with fire safety regulations and standards. In addition to these core services, the division provides various ancillary services to support fire safety within the community. This fee schedule outlines the associated costs for these services. The fee schedule was last updated in 2023 to reflect current service demands and operational costs.

ANALYSIS

Fire Rescue and the Department of Neighborhood Services have collaborated to streamline the collection of payments for fire inspections and improve oversight of Business Tax Receipts (BTRs) within the city. The proposed changes to the fee schedule are a key part of this effort. By aligning inspection fees with the specific types of BTRs and shifting to a percentage-based fee structure, the city can create a more efficient, transparent, and equitable billing system. This approach will not only simplify the collection process but also ensure that fees are proportionate to the scope and scale of each business operation, promoting fairness while supporting compliance and enforcement efforts.

FINANCIAL INFORMATION

The new process of collecting fire inspection fees during the Business Tax Receipt (BTR) renewal cycle is expected to yield notable financial and operational efficiencies. By integrating fee collection with the existing BTR system, the need for staff to generate, process, and mail individual invoices for each inspection will be significantly reduced—resulting in substantial savings in personnel hours. Additionally, the city will benefit from a marked reduction in postage and mailing costs associated with invoice distribution. This streamlined approach is also projected to improve the overall collection rate for fire inspection fees, ensuring more consistent and timely revenue while decreasing the administrative burden on city departments.

LEGAL

City Attorney has reviewed the item and all supporting documents for legal sufficiency and compliance.

STAFF RECOMMENDATION

Staff is recommending approval of Resolution 2025-04

RESOLUTION NO. 2025-04

A RESOLUTION ADOPTED BY THE CITY COUNCIL OF THE CITY OF GREENACRES, FLORIDA, REPEALING RESOLUTION 2023-41 AND ESTABLISHING A SCHEDULE OF FIRE PREVENTION FEES FOR SERVICES AND FUNCTIONS PERFORMED PURSUANT TO CHAPTER 5 FIRE PREVENTION AND PROTECTION OF THE CITY OF GREENACRES CODE OF ORDINANCES; AND PROVIDING FOR CONFLICTS AND AN EFFECTIVE DATE.

WHEREAS, Section 5-5 of the Code of Ordinances of the City of Greenacres (the “City”) provides for the establishment of fees for services and functions performed under Chapter 5, Fire Prevention and Protection, by resolution of the City Council; and

WHEREAS, the City Council last adopted a schedule of fees for plan reviews, fire inspections, and other matters related to fire prevention and protection (collectively “fire prevention fees”) for properties within the City through Resolution No. 2023-41; and

WHEREAS, it is the desire of the City to repeal Resolution No. 2023-41 and to establish fire prevention fees for properties located within the City as set forth herein; and

WHEREAS, this Resolution is specific to the fire prevention services for properties located within the City and is not intended to affect such fees for properties serviced by the City via interlocal agreement; and

WHEREAS, the City has utilized the valuation of work to calculate the plan review fees set forth herein; and

WHEREAS, using the valuation of work to calculate plan review fees is consistent with surrounding jurisdictions and an accurate reflection of the costs incurred in performing said plan review; and

WHEREAS, the City Council has determined that all of the fees set forth in this Resolution are reasonable and based upon the actual costs incurred in the performance of the fire prevention and protection functions; and

Resolution No. 2025-04 | Fire Prevention Fee Schedule

Page No. 2

WHEREAS, the City Council has also determined that amending the fees as set forth in this Resolution is in the best interests of the City and serves a valid public purpose.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GREENACRES, FLORIDA, THAT:

SECTION 1. A schedule of fees for services and functions performed pursuant to Chapter 5 Fire Prevention and Protection of the City of Greenacres Code of Ordinances is hereby established as follows:

I. Plan Review Fees

Fees for plan review and associated inspections for new construction and alterations to existing buildings shall be as follows:

A. The following formula, which is based on the valuation of the proposed work, shall be used to determine plan review fees.

- | | |
|--------------------------------------|---|
| 1) \$0.00 up to \$125,000 | Charge 0.5% total valuation of work, with a minimum of \$100.00 |
| 2) \$125,001 to \$300,000 | Charge \$625.00 for the first \$125,000 and then charge 0.25% of the balance of the value |
| 3) \$300,001 to \$1,000,000 | Charge \$1,062.50 for the first \$300,000 and then charge 0.125% of the balance of the value |
| 4) \$1,000,001 to \$2,000,000 | Charge \$1937.50 for the first \$1,000,000 and then charge 0.0625% of the balance of the value |
| 5) \$2,000,001 and up | Charge \$2562.50 for the first \$2,000,000 and then charge 0.03125% of the balance of the value |

B. Plan Revision	\$20.00 for first page plus \$10.00 for each additional page
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C. Open Burning Permit	\$60.00 effective for 30 days with a \$30.00 renewal fee
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Resolution No. 2025-04 | Fire Prevention Fee Schedule

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II. INSPECTIONS

Fees for Inspections performed by the Fire Marshal for all occupancies required to obtain a business tax receipt are hereby established as follows:

A. For all new buildings, and alterations to existing buildings that have received a certificate of occupancy, or certificate of completion within 30 days of an application for business tax receipt, the inspection fee will be waived.

B. In existing buildings where permits are not required for interior renovations, or where a certificate of occupancy or completion was issued over 30 days from the date of the application for the business tax receipt, the inspection fees shall be as follows:

1. Residential Rental Inspections

Initial inspection per unit: \$50.00

2. All Occupancies other than Residential

Initial inspection per business location: \$75.00

C. Annual Inspections per Commercial Building based on Business Tax Receipt Classification**1. Amusement**

- **Fee:** 60% of the total BTR Fee (excluding coin-operated machines).
- **Maximum Fee:** \$500.00

2. Exempt

- **Fee:** \$75.00

3. Food Service

- **Fee:** 60% of the base BTR Fee (excluding coin-operated machines).
- **Additional Fee:** \$75.00 for establishments with more than 10 seats.

4. General Retail/ General Service/Industrial/Wholesale

- **For spaces less than 500 sq. ft.:** \$60.00.
- **For spaces greater than 500 sq. ft.:** 60% of the total BTR Fee, with a maximum fee of \$500.00 (excluding coin-operated machines).

D. Multi-Family Residential Inspections based on units per community.**1. Residential (Units per Community)**

- **Under 12 Units:** \$40.00
- **12–25 Units:** \$50.00
- **26–100 Units:** \$100.00
- **101–500 Units:** \$200.00

Resolution No. 2025-04 | Fire Prevention Fee Schedule

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2. Mobile Home Parks & Individual Mobile Homes

- **1–100 Lots:** \$250.00
- **101–200 Lots:** \$500.00
- **201–300 Lots:** \$1,000.00
- **301–400 Lots:** \$1,500.00
- **401–500 Lots:** \$2,000.00
- **501–600 Lots:** \$2,500.00

E. Fire Systems Inspection Fees

1. In addition to annual inspection fees, the following fees apply to inspections of fire systems, located in residential properties. All prices are per item:

- **Fire Sprinkler System (per riser):** \$50.00
- **Fire Standpipe System (per standpipe):** \$50.00
- **Fire Alarm System (per fire alarm panel):** \$50.00
- **Kitchen Hood Suppression System:** \$50.00
- **Fire Line Backflow:** \$50.00
- **Fire Pump:** \$50.00
- **Emergency Generator:** \$50.00

F. Re-Inspection Fees (For all Inspection Types)

- **1st Re-Inspection (Violations Not Corrected):** \$50.00
- **2nd Re-Inspection:** \$100.00
- **3rd Re-Inspection (Violation Referred to Code Enforcement):** \$150.00

G. Complaint/Out of service life safety systems inspection

- **Complaint Inspection:** \$75.00 (if a violation is found)
- **Life Safety System Out of Service:** \$250.00
- **Fire Watch:** \$60.00 per hour

III. Excessive False Fire Alarm fees are hereby established as follows:

A. Number of False Fire Alarms within a 12-month period	Service Fee
1-3	No Charge
4-6	\$100.00 per occurrence
7-9	\$200.00 per occurrence
10 and more	\$350.00 per occurrence
B. False alarm caused by fire alarm technician. To be billed to fire alarm technician's company.	\$100.00 per occurrence

SECTION 2. All Resolutions in conflict herewith are hereby repealed.

SECTION 3. This Resolution shall become effective upon adoption.

Resolution No. 2025-04 | Fire Prevention Fee Schedule

Page No. 5

RESOLVED AND ADOPTED this _____ of day of _____, 2025

Voted:

Chuck Shaw, Mayor

Susy Diaz, Deputy Mayor

Attest:

Voted:

Quintella Moorer, City Clerk

John Tharp, Council Member *District I*

Voted:

Peter Noble, Council Member, *District II*

Voted:

Judith Dugo, Council Member, *District III*

Voted:

Paula Bousquet, Council Member, *District V*

Approved as to Form and Legal Sufficiency:

Glen J. Torcivia, City Attorney



ITEM SUMMARY

MEETING DATE: June 02, 2025

FROM: Tyler Wallwork, Assistant Fire Marshal, Fire Rescue

SUBJECT: Resolution 2025-05 Fire Prevention fee schedule for City of Atlantis

BACKGROUND

On August 2, 2021, the City of Greenacres renewed an Interlocal Agreement with the City of Atlantis to provide Fire Protection and Emergency Medical Services. While this agreement ensures the continued provision of emergency response services, it does not cover the costs associated with Fire Prevention services.

ANALYSIS

This resolution establishes a separate fee schedule specifically for Fire Prevention activities, as these fees are not included in the Interlocal Agreement. The listed fees reflect no increase from the previous fee schedule. The separation is necessary because the City of Greenacres bases its Fire Prevention fees (Resolution 2025-04) on Business Tax Receipt costs, which differ from those applicable to the City of Atlantis.

FINANCIAL INFORMATION

There is no increase or change in associated fees for this Resolution.

LEGAL

City Attorney has reviewed the item and all supporting documents for legal sufficiency and compliance.

STAFF RECOMMENDATION

Staff is recommending approval of Resolution 2025-04

RESOLUTION NO. 2025-05

A RESOLUTION ADOPTED BY THE CITY COUNCIL OF THE CITY OF GREENACRES, FLORIDA, REPEALING RESOLUTION 2023-41 AND ESTABLISHING A SCHEDULE OF FIRE PREVENTION FEES FOR SERVICES PROVIDED TO THE CITY OF ATLANTIS VIA INTERLOCAL AGREEMENT; AND PROVIDING FOR CONFLICTS AND AN EFFECTIVE DATE.

WHEREAS, on May 16, 2012, the City of Greenacres ("City") and the City of Atlantis ("Atlantis") entered into an interlocal agreement for the City to provide certain fire protection and emergency medical services to Atlantis ("Agreement"); and

WHEREAS, the City and Atlantis last amended the Agreement on August 2, 2021; and

WHEREAS, pursuant to the Agreement, the City conducts plan reviews, fire inspections, and other matters related to fire prevention and protection for Atlantis, at fees established by the City (collectively "fire prevention fees"); and

WHEREAS, the City Council of the City of Greenacres last adopted a schedule of fire prevention fees for Atlantis through Resolution No. 2023-1; and

WHEREAS, it is the desire of the City to repeal Resolution No. 2023-41 and to establish fire prevention fees for Atlantis as set forth herein; and

WHEREAS, this Resolution is specific to the fire prevention services performed by the City for Atlantis pursuant to the Agreement; and

WHEREAS, the City has utilized the valuation of work to calculate fire prevention fees set forth herein; and

WHEREAS, using the valuation of work to calculate fire prevention fees is consistent with surrounding jurisdictions and an accurate reflection of the costs incurred in performing said plan review; and

Resolution No. 2025-05 | City of Atlantis Fire Prevention Fee Schedule

Page No. 2

WHEREAS, the City Council has determined that all of the fees set forth in this Resolution are reasonable and based upon the actual costs incurred in the performance of the fire prevention and protection functions; and

WHEREAS, the City Council has also determined that establishing the fees as set forth in this Resolution is in the best interests of the City and serves a valid public purpose.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GREENACRES, FLORIDA, THAT:

SECTION 1. A schedule of fees for services and functions performed pursuant to Chapter 5 Fire Prevention and Protection of the City of Greenacres Code of Ordinances is hereby established as follows:

I. Plan Review Fees

Fees for plan review and associated inspections for new construction and alterations to existing buildings shall be as follows:

A. The following formula, which is based on the valuation of the proposed work, shall be used to determine plan review fees.

- | | |
|--------------------------------------|---|
| 1) \$0.00 up to \$125,000 | Charge 0.5% total valuation of work, with a minimum of \$100.00 |
| 2) \$125,001 to \$300,000 | Charge \$625.00 for the first \$125,000 and then charge 0.25% of the balance of the value |
| 3) \$300,001 to \$1,000,000 | Charge \$1,062.50 for the first \$300,000 and then charge 0.125% of the balance of the value |
| 4) \$1,000,001 to \$2,000,000 | Charge \$1937.50 for the first \$1,000,000 and then charge 0.0625% of the balance of the value |
| 5) \$2,000,001 and up | Charge \$2562.50 for the first \$2,000,000 and then charge 0.03125% of the balance of the value |

Resolution No. 2025-05 | City of Atlantis Fire Prevention Fee Schedule

Page No. 3

- B. Plan Revision** \$20.00 for first page plus
\$10.00 for each additional page
- C. Open Burning Permit** \$60.00 effective for 30 days with a
\$30.00 renewal fee

II. INSPECTIONS

Fees for Inspections performed by the Fire Marshal for all occupancies required to obtain a business tax receipt are hereby established as follows:

- A. For all new buildings**, and alterations to existing buildings that have received a certificate of occupancy, or certificate of completion within 30 days of an application for business tax receipt, the inspection fee will be waived.
- B. In existing buildings** where permits are not required for interior renovations, or where a certificate of occupancy or completion was issued over 30 days from the date of the application for the business tax receipt, the inspection fees shall be as follows:

1. Residential Rental Inspections

Initial inspection per unit: \$50.00

2. All Occupancies other than Residential

Initial inspection per business location: \$75.00

C. Annual Inspections per Building based on Fixed Property Use

FIXED PROPERTY USE	FEES
A. Assembly	
50 - 299 Maximum Occupancy	\$75.00
300 – 1,000 Maximum Occupancy	\$100.00
1,001 - 5,000 Maximum Occupancy	\$150.00
5,001 and over Maximum Occupancy	\$200.00
B. Educational	
Day Care Nursery	\$75.00
All Others	\$200.00
C. Health Care, Hospital, Nursing Home	
5,000 sq ft & under	\$75.00
5,001 - 15,000 sq ft	\$100.00

Resolution No. 2025-05 | City of Atlantis Fire Prevention Fee Schedule

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15,001 - 30,000 sq ft	\$150.00
30,001 - 100,000 sq ft	\$200.00
100,001 - 200,000 sq ft	\$300.00
200,001 - 500,000 sq ft	\$400.00
500,001 – and over	\$550.00
D. Hotel/Motel	
Under 25 Units/Rooms	\$75.00
25- 100 Units/Rooms	\$125.00
101 - 500 Units/Rooms	\$200.00
501 - and over	\$250.00
E. Mercantile, Business, and Storage Facilities	
1,000 sq ft and under	\$50.00
1,001 sq ft - 5,000 sq ft	\$75.00
5,001 - 25,000 sq ft	\$125.00
25,001 - 50,000 sq ft	\$150.00
50,001 - 75,000 sq ft	\$200.00
75,001 - 100,000 sq ft	\$275.00
100,001 - 150,000 sq ft	\$350.00
150,001- 200,000	\$400.00
Over 200,001	\$450.00
F. Commercial LP Gas Facilities	
All	\$100.00
G. Temporary Structures	
All	\$50.00
H. Residential (units per community)	
Under 12 Units	\$40.00
12- 25 Units	\$50.00
26 - 100 Units	\$100.00
101 – 500 Units	\$200.00
I. Mobile Home Parks & Individual Mobile Homes	
Mobile home park with 1-100 lots	\$250.00
Mobile home park with 101-200 lots	\$500.00
Mobile home park with 200-300 lots	\$1000.00
Mobile home park with 300-400 lots	\$1,500.00
Mobile home park with 400-500 lots	\$2,000.00
Mobile home park with 500-600 lots	\$2,500.00
J. Fire Systems Inspection fees	
In addition to annual inspection fees, the following fees shall apply to inspections of the following fire systems whether located in commercial, residential, or other property. Prices are for each.	
Flow tests	\$350.00
Fire Sprinkler System (per riser)	\$50.00

Resolution No. 2025-05 | City of Atlantis Fire Prevention Fee Schedule

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Fire Standpipe System (per standpipe)	\$50.00
Fire Alarm System (per fire alarm panel)	\$50.00
Kitchen Hood Suppression System	\$50.00
Fire Line Backflow	\$50.00
Fire Pump	\$50.00
Emergency Generator	\$50.00
K. Commercial buildings with common areas	
50,000 sq ft and under	\$75.00
50,000 sq ft – 100,000 sq ft	\$150.00
1000,001 sq ft – 200,000 sq ft	\$200.00
Over 200,000 sq ft	\$300.00
L. Complaint/Out of service life safety systems inspection	
Complaint inspection	\$75.00
Life safety system out of service	\$250.00
M. Re-inspection (For all inspection types)	
1 st Re-inspection (violations not corrected)	\$50.00
2 nd Re-inspection	\$100.00
3 rd Re-inspection (if 3 rd inspection is failed the violation will go to Code Enforcement)	\$150.00
Additional fee for each BTR in same physical location	\$20.00
N. Fire watch (per hour)	\$60.00

III. Excessive False Fire Alarm fees are hereby established as follows:

A. Number of False Fire Alarms within a 12-month period	Service Fee
1-3	No Charge
4-6	\$100.00 per occurrence
7-9	\$200.00 per occurrence
10 and more	\$350.00 per occurrence
B. False alarm caused by fire alarm technician. To be billed to fire alarm technician's company.	\$100.00 per occurrence

SECTION 2. All Resolutions in conflict herewith are hereby repealed.**SECTION 3.** This Resolution shall become effective upon adoption.

RESOLVED AND ADOPTED this _____ of day of _____, 2025

Chuck Shaw, Mayor

Attest:

Quintella Moorer, City Clerk

Voted:
Susy Diaz, Deputy Mayor

Voted:
John Tharp, Council Member *District I*

Voted:
Peter Noble, Council Member, *District II*

Voted:
Judith Dugo, Council Member, *District III*

Voted:
Paula Bousquet, Council Member, *District V*

Approved as to Form and Legal Sufficiency:

Glen J. Torcivia, City Attorney