



CITY COUNCIL MEETING

City of Greenacres, Florida

Monday, August 16, 2021 at 6:00 PM

City Hall Council Chambers | 5800 Melaleuca Lane

AGENDA

Mayor and City Council

Joel Flores, Mayor

John Tharp, Deputy Mayor

Peter A. Noble, Councilmember, District II

Judith Dugo, Councilmember District III

Jonathan G. Pearce, Councilmember, District IV

Paula Bousquet, Councilmember, District V

Administration

Andrea McCue, City Manager

Glen J. Torcivia, City Attorney

Quintella Moorer, City Clerk

CALL TO ORDER AND ROLL CALL

PLEDGE OF ALLEGIANCE

AGENDA APPROVAL

COMMENTS FROM THE PUBLIC FOR AGENDA ITEMS ONLY

SPECIAL BUSINESS - None.

CONSENT AGENDA

- 1. Official Minutes:** Budget Workshop Meeting Minutes, July 19, 2021 and City Council Meeting Minutes, August 2, 2021. - Quintella Moorer, City Clerk.
- 2. Resolution 2021-38:** Authorizing the execution of the Fiscal Year 2021-22 Community Development Block Grant (CDBG) Agreement for Phase 8 of the stormwater drainage enhancement in the Original Section; and providing for an effective date. - Kara Irwin-Ferris, Building, Planning and Engineering Director.
- 3. Resolution 2021-41:** Authorizing participation in the Public Emergency Medical Transportation (PEMT) supplemental payment program for Medicaid managed care patients; delegating authority to execute letter(s) of agreement with the State of Florida relating to intergovernmental transfers to the State; and delegating authority to execute other documents necessary to participate in the program. - Teri Beiriger, Finance Director.

REGULAR AGENDA

- 4. PUBLIC HEARING: Ordinance 2021-11:** Second Reading: Amending the City's Charter without Referendum as authorized by Florida Statute to adjust the qualifying dates to accommodate the Supervisor of Elections; providing for severability, the repeal of laws in conflict, codification and an effective date. - Quintella L. Moorer, City Clerk.

- 5. Ordinance 2021-09:** First Reading; Adopting Chapter 4 Buildings and Building Regulations, Section 4-5, as the Unsafe Building Abatement Code, providing for purpose, authority, establishment of a district, definitions, enforcement, emergencies, abatement, collection of cost, appeals and other purposes; providing for conflicts, severability, codification, and effective date. - Kara L. Irwin-Ferris, Director of Building, Planning and Engineering.
- 6. Ordinance 2021-10:** First Reading; Amending Section 2-270 Definition; Non-ad Valorem assessment to include additional section for demolitions; providing for conflicts, severability, codification, and an effective date. - Kara Irwin-Ferris, Director of Building, Planning and Engineering.

DISCUSSION ITEM

- 7.** Building Safety Inspection Program. - Scott Wood, Building Official.

COMMENTS FROM THE PUBLIC ON NON-AGENDA ITEMS

CITY MANAGER'S REPORT

- 8.** July Department Reports.

CITY ATTORNEY'S REPORT

MAYOR AND CITY COUNCIL REPORT

ADJOURNMENT

Meeting Records Request

Any person requesting the appeal of a decision of the City Council will require a verbatim record of the proceedings and for that purpose will need to ensure that such verbatim record is made. Pursuant to FS. 286.0105, the record must include the testimony and evidence upon which the appeal is to be based. The City of Greenacres does not prepare or provide such verbatim record.

Notice of Council Meetings and Agendas

The first and third Monday of each month are regular meeting dates for the City Council; special or workshop meetings may be called, whenever necessary. Council Agendas are posted on the City's website on the Friday prior to each Council meeting. A copy of the meeting audio and the complete agenda may be requested at CityClerk@greenacresfl.gov or 561-642-2006.

Americans with Disabilities Act

In accordance with the provisions of the Americans with Disabilities Act (ADA), this document can be made available in an alternate format upon request. Special accommodations can be provided upon request with three (3) days advance notice of any meeting, by contacting City Clerk Quintella Moorner at Greenacres City Hall, 5800 Melaleuca Lane, Greenacres, Florida. Phone No. 561-642-2006. Hearing Assistance: If any person wishes to use a Listen Aid Hearing Device, please contact the City Clerk prior to any meeting held in the Council Chambers.



CITY COUNCIL BUDGET WORKSHOP MEETING

City of Greenacres, Florida

Monday, July 19, 2021 at 7:59 PM

City Hall Council Chambers | 5800 Melaleuca Lane

MINUTES

CALL TO ORDER AND ROLL CALL

PRESENT

Mayor Joel Flores

Deputy Mayor John Tharp

Councilmember Peter Noble

Councilmember Judith Dugo

Councilmember Johnathan Pearce

Councilmember Paula Bousquet

COMMENTS FROM THE PUBLIC FOR AGENDA ITEMS ONLY.

None.

AGENDA APPROVAL

Motion made by Deputy Mayor Tharp, Seconded by Councilmember Bousquet to approve the agenda. Voting Yea: Deputy Mayor Tharp, Councilmember Noble, Councilmember Dugo, Councilmember Pearce, and Councilmember Bousquet.

FISCAL YEAR 2022 BUDGET:

1. Revenue and Expenditure Review. - Andrea McCue, City Manager and Teri Beiriger, Finance Director.

Ms. McCue introduced Ruth Umholtz, Budget/Fixed Asset Coordinator and stated along with Teri Beiriger Finance Director they did a wonderful job with the 2022 Budget.

Ms. McCue stated no more than \$50,000 would be allocated for commercial properties in the Capital Improvement Project.

Ms. McCue highlighted the Capital Improvement Projects Funds stating much have not changed since the last Budget meeting and the Funds were doing well. She continued to read the start and ending balance for each fund.

Ms. McCue continued to highlight and explain the Infrastructure Surtax fund 305 and the American Rescue Fund 306.

Ms. McCue stated the application for septic to sewer was submitted for half the funds, she was looking forward to a great outcome.

Ms. McCue stated the Law Enforcement Agreement was in the Eighth Addendum with a two percent increase for FY 2022.

Ms. Beiriger reviewed the General Fund and the projected 2021 ending Forecast.

Ms. Beiriger also highlighted the increase of Grants and Aids line item due to the suggested relocation of the funds from the City's auditors.

Ms. McCue discussed the insurance increase and the need to review insurance options in the upcoming future.

Ms. Beiriger mentioned the five year projection was based on a 6.4 millage rate and a nine percent growth. She stated starting in 2024 the City would no longer have debt.

Mayor Flores strongly suggested the City look for more streams of revenue without burdening the Residents. He felt a workshop would be beneficial.

2. Setting of Tentative Millage Rate for 2022. - Andrea McCue, City Manager and Teri Beiriger, Finance Director.

Ms. McCue stated the millage rate could move lower but not higher once set.

Motion made by Councilmember Pearce and Seconded by Deputy Mayor Tharp to maintain the millage rate at 6.4.

Voting Yea: Deputy Mayor Tharp, Councilmember Noble, Councilmember Dugo, Councilmember Pearce and Councilmember Bousquet.

Councilmember Pearce suggested hiring another Code Enforcement Inspector. After further discussion it was determined that Ms. McCue would revisit the suggestion once some departmental reorganization had occurred. The Council agreed with Ms. McCue's suggestion.

ADJOURNMENT at 8:44pm.

Joel Flores
Mayor

Quintella Moorer, CMC
City Clerk

Date Approved: _____



CITY COUNCIL MEETING

City of Greenacres, Florida

Monday, August 02, 2021 at 6:00 PM

City Hall Council Chambers | 5800 Melaleuca Lane

MINUTES

Mayor and City Council

Joel Flores, Mayor

John Tharp, Deputy Mayor

Peter A. Noble, Councilmember, District II

Judith Dugo, Councilmember District III

Jonathan G. Pearce, Councilmember, District IV

Paula Bousquet, Councilmember, District V

Administration

Andrea McCue, City Manager

Glen J. Torcivia, City Attorney

Quintella Moorer, City Clerk

CALL TO ORDER AND ROLL CALL

PRESENT

Mayor Joel Flores

Deputy Mayor John Tharp

Councilmember Peter Noble

Councilmember Judith Dugo

Councilmember Johnathan Pearce

Councilmember Paula Bousquet

PLEDGE OF ALLEGIANCE

AGENDA APPROVAL

Motion made by Councilmember Bousquet and Seconded by Councilmember Dugo to approve the agenda. Voting Yea: Deputy Mayor Tharp, Councilmember Noble, Councilmember Dugo, Councilmember Pearce and Councilmember Bousquet.

COMMENTS FROM THE PUBLIC FOR AGENDA ITEMS ONLY

None.

CONSENT AGENDA

1. **Proclamation:** Light it Up Green for Muscular Dystrophy, August 5, 2021 - Chief Brian Fuller, Fire Rescue.
2. **Official Minutes:** City Council Meeting Minutes, July 19, 2021. - Quintella L. Moorer, City Clerk.
3. **EMS Write-Off:** Pursuant to Staff Item Summary and July 2021 List. - Teri Beiriger, Finance Director.

- 4. Resolution 2021-33:** Relating to the provision of Residential Solid Waste Collection Services in the City of Greenacres, Florida; approving the assessment rate for Residential Solid Waste Collection Services for the fiscal year beginning on October 1, 2021; imposing a Residential Solid Waste Collection Services assessment against assessed property located within the City of Greenacres for the fiscal year beginning on October 1, 2021; providing for severability; providing for conflicts; and providing an effective date. - Teri Beiriger, Finance Director.
- 5. Resolution 2021-36:** Authorizing the submittal of the FY2021 Justice Assistance Grant (JAG) Program Application to the U.S. Department of Justice, Office of Justice Programs, Bureau of Justice Assistance, and authorizing the City Manager to sign all grant documents and accept award of the grant, and authorizing the City Manager with signature authority responsible for implementing equipment and technology to be used by Law Enforcement; and providing for effective date. - Teri Beiriger, Finance Director.
- 6. Resolution 2021-37:** Authorizing the execution of the First Amendment to the Interlocal Agreement for Fire Protection and Emergency Medical Services by and between the City of Greenacres and the City of Atlantis effective October 1, 2021; and providing for an effective date. - Brian Fuller, Fire Rescue Chief.

Motion made by Deputy Mayor Tharp and Seconded by Councilmember Noble to approve the Consent Agenda. Voting Yea: Deputy Mayor Tharp, Councilmember Noble, Councilmember Dugo, Councilmember Pearce and Councilmember Bousquet.

REGULAR AGENDA

- 7. Ordinance 2021-11:** First Reading; Amending the City's Charter without Referendum as authorized by Florida Statute to adjust the qualifying dates to accommodate the Supervisor of Elections; providing for severability, the repeal of Laws in conflict, codification and an effective date. - Quintella L. Moorer, City Clerk.

Ms. Moorer read Ordinance 2021-11 by title.

Ms. Moorer explained in order to accommodate the statutory vote-by-mail requirements, the Supervisor of Elections (SOE) recommended amending the City's current election qualifying dates to end on or before the 95th day before the election. Ms. Moorer stated the current qualifying dates were set for no later than noon on the first Tuesday in December and not later than noon on the third Tuesday in December. If the City kept the current dates, it would cause issues with the ballot language and vote-by-mail requirements.

Ms. Moorer recommended the City amend the qualifying dates to begin no earlier than noon on the first Tuesday in November and end no later than noon on the second Tuesday in November in order to meet all statutory requirements.

Motion made by Councilmember Pearce and Seconded by Councilmember Bousquet to approve Ordinance 2011-21 on First Reading. Voting Yea: Deputy Mayor Tharp, Councilmember Noble, Councilmember Dugo, Councilmember Pearce, and Councilmember Bousquet.

8. Board Appointment to the Planning Commission/Local Planning Agency:

Appointing Sydelle Neustein to serve a three year term as a Regular Member. - Andrea McCue, City Manager.

Ms. McCue stated Ms. Sydelle Neustein expressed an interest in fulfilling the current vacancy on the Planning Commission. Therefore, Staff recommend appointing Ms. Neustein to serve a three year term as a regular member.

Motion made by Councilmember Bousquet and Seconded by Deputy Mayor Tharp to appoint Ms. Neustein to the Planning Commission. Voting Yea: Deputy Mayor Tharp, Councilmember Noble, Councilmember Dugo, Councilmember Pearce, and Councilmember Bousquet.

COMMENTS FROM THE PUBLIC ON NON-AGENDA ITEMS

None.

CITY MANAGER'S REPORT

Ms. McCue stated the School Supply Distribution was a great success, earning over \$22,000 in supplies. She thanked Fire Rescue, PBSO and Community Recreational Services.

The Current Covid -19 updates now require mask wearing for Staff and Visitors while in the City facilities.

The Fire Rescue Spaghetti Dinner was cancelled and would be postponed to a later date. She reminded Council of the upcoming 9-11 Event set for September 11, from 9am to 11am. The City would be hosting the League of Cities Luncheon on September 22.

Mayor Flores asked what was the Covid protocol for the upcoming luncheon. Ms. McCue stated separate food areas and maintaining safety procedures would be implemented. Councilmember Bousquet suggested box lunch options.

CITY ATTORNEY'S REPORT

Mr. Torcivia complemented Ms. McCue and Brian Fuller, Fire Rescue Chief on finalizing the First Amendment to the Interlocal Agreement for Fire Protection and Emergency Medical Services with the City of Atlantis.

MAYOR AND CITY COUNCIL REPORT

Mayor Flores reported he was attending the League of Cities session.

ADJOURNMENT at 6:11pm.

Joel Flores
Mayor

Quintella Moorer, CMC
City Clerk

Date Approved: _____



ITEM SUMMARY

MEETING DATE: August 18, 2021

FROM: Kara L. Irwin-Ferris, Building, Planning and Engineering Director *KLF*

SUBJECT: **Resolution No. 2021-38**
Original Section First Street Stormwater Drainage Enhancement Phase 8
2021-2022 Execution of CDBG Grant Agreement

BACKGROUND

Background:

On February 8, 2021, the City of Greenacres applied to the Palm Beach County Department of Economic Sustainability (DES) for a Community Development Block Grant (CDBG) for Fiscal Year 2021-2022. The project will enhance the stormwater drainage north of Biscayne Drive between Swain Boulevard and Haverhill Road. The improvements to the capacity of the outfall connections at the north side of the L-11 Canal will allow for enhanced drainage from the alleys to the First Street drainage system. The current estimated cost of the work is \$409,861. Currently, the PBC FY 2020-2021 Action anticipates that City's CDBG application will be approved with a funding amount of \$208,000.

ANALYSIS

In order to proceed with the project, the attached Agreement between Palm Beach County and the City of Greenacres needs to be approved by the City Council. This Agreement is similar to the previous CDBG agreements between Palm Beach County and the City of Greenacres. The Agreement will become effective on October 1, 2021.

FINANCIAL INFORMATION

The CDBG Agreement provides approximately \$208,000 of the \$409,861 estimated construction cost of the project. The remaining portion of funds needed to complete the project has been budgeted in the FY 2021-22 budget.

LEGAL

The Resolution has been prepared in accord with applicable City Code requirements.

STAFF RECOMMENDATION

Approval of the FY 2021-2022 CDBG Agreement through the adoption of Resolution 2021-38.

RESOLUTION NO. 2021-38

A RESOLUTION ADOPTED BY THE CITY COUNCIL OF THE CITY OF GREENACRES, FLORIDA, AUTHORIZING THE EXECUTION OF THE FISCAL YEAR 2021-2022 COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) AGREEMENT FOR PHASE 8 OF THE STORMWATER DRAINAGE ENHANCEMENT IN THE ORIGINAL SECTION; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, it was determined there is a need for the following project to be undertaken:

Phase 8 of the Stormwater Drainage Enhancement in the Original Section of the City of Greenacres. The project provides for the enhancement of the existing storm water drainage system for the northeast corner of the Original Section by increasing the storage capacity and conveyance effectiveness of the existing alleys through excavation and grading; and

WHEREAS, funding for this project has been approved and will result in greatly needed improvements to Greenacres' Original Section; and

WHEREAS, these improvements will benefit the residents of the established Community Development Block Grant "Target Area", as well as the residents of surrounding areas of the City.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GREENACRES, FLORIDA, THAT:

SECTION 1. The City Council grants authorization for the execution of the FY 2021-2022 Community Development Block Grant (CDBG) funding Agreement for Phase 8 of the Stormwater Drainage Enhancement in the Original Section of the City of Greenacres attached hereto as Exhibit A.

SECTION 2. That the appropriate City officials are hereby authorized to execute all necessary documents required to effectuate the terms of the agreement.

Resolution No. 2021-38 | Execution of CDBG Grant FY '21-'22-Phase 8
Page No. 2

SECTION 3. All resolutions in conflict herewith are hereby repealed.

SECTION 4. This resolution shall be effective October 1, 2021.

RESOLVED AND ADOPTED this DD of day of Month 202Y

Joel Flores, Mayor

Attest:

Quintella Moorer, City Clerk

Voted:
John Tharp, Deputy Mayor

Voted:
Peter Noble, Council Member, *District II*

Voted:
Judith Dugo, Council Member, *District III*

Voted:
Jonathan Pearce, Council Member, *District IV*

Voted:
Paula Bousquet, Council Member, *District V*

Approved as to Form and Legal Sufficiency:

Glen J. Torcivia, City Attorney



ITEM SUMMARY

MEETING DATE: August 16, 2021
FROM: Teri Lea Beiriger, Director of Finance
SUBJECT: Res No. 2021-41 Public Emergency Medical Transportation (PEMT) Supplemental Payment Program

BACKGROUND

The City of Greenacres Fire Rescue transports over 3,500 annually to local hospital emergency rooms, which includes transports of Medicaid patients. In 2016, the State of Florida authorized the creation of a Public Emergency Medical Transportation (PEMT) Certified Public Expenditure (CPE) program to provide supplemental payments to public emergency medical transportation providers for Medicaid fee for service patients transported to hospitals. The PEMT CPE program helps to close the gap between actual costs incurred and revenue received for each emergency medical transport.

ANALYSIS

In 2019, Florida's Legislature authorized the expansion of the PEMT program to include Medicaid managed care patients. In order to leverage the approximate 60% Federal share, qualifying government owned ambulance providers are to provide the approximate 40% State share through intergovernmental transfers (ITG's). The revenue from this program is expected to be received through the various Medicaid managed care providers for their covered patients who are transported to a hospital. The Florida Medicaid Managed Care Supplemental Payment Program (MCO) will allow qualifying government owned ambulance providers to receive supplemental payments for emergency transports of Medicaid managed care patients. In order to guarantee Federal share funding, ITG's from PEMT providers are required to cover the State's share of the MCO program. It is anticipated that based on the requested intergovernmental transfer of \$59,457.04, the City will receive \$93,114.28 net new Federal funding in return.

FINANCIAL INFORMATION

The proposed resolution required and ITG of \$59,457.04 which has been included in the City's FY 2022 budget.

LEGAL

The agreement has been reviewed by the City Attorney for legal sufficiency and meets all legal requirements.

STAFF RECOMMENDATION

Approval of Resolution 2021-41.

RESOLUTION NO. 2021-41

A RESOLUTION ADOPTED BY THE CITY COUNCIL OF THE CITY OF GREENACRES, FLORIDA, AUTHORIZING PARTICIPATION IN THE PUBLIC EMERGENCY MEDICAL TRANSPORTATION (PEMT) SUPPLEMENTAL PAYMENT PROGRAM FOR MEDICAID MANAGED CARE PATIENTS; DELEGATING AUTHORITY TO EXECUTE LETTER(S) OF AGREEMENT WITH THE STATE OF FLORIDA RELATING TO INTERGOVERNMENTAL TRANSFERS TO THE STATE; AND DELEGATING AUTHORITY TO EXECUTE OTHER DOCUMENTS NECESSARY TO PARTICIPATE IN THE PROGRAM.

WHEREAS, the State of Florida has created a supplemental payment program for Medicaid managed care patients who are transported to the hospital by public emergency medical transportation (PEMT) providers and has appropriated approximately \$55 million for this program; and

WHEREAS, the City of Greenacres Fire Rescue transports a large percentage of Medicaid managed care patients annually to hospitals and receives approximately \$190.00 per patient for this service; and

WHEREAS, by participating in this supplemental payment program for Medicaid managed care patients, the City of Greenacres Fire Rescue can substantially increase its Medicaid managed care patient transport revenue and provide better services to the community; and

WHEREAS, this Medicaid managed care supplemental payment program provides for a State share funding mechanism through intergovernmental transfers to the State from PEMT providers, with State and Federal share dollars to later be disbursed through managed care plans back to PEMT providers; and

WHEREAS, to participate in this supplemental payment program, PEMT providers are required to enter into a Letter of Agreement (LOA) with the State of Florida Agency for Health Care Administration before October 1, 2020, and make an intergovernmental transfer to the

Resolution No. 2021-41 | Public Emergency Medical Transportation (PEMT) Payment Program
Page No. 2

State to support the supplemental payment program; and subsequently enter into agreements with the managed health care organizations to receive the supplemental payments; and

WHEREAS, the Greenacres City Council (Council) desires for the City, through its Fire Rescue Department, to participate in this supplemental payment program, and to delegate authority to enter into LOA's with the State and provide for the required intergovernmental transfer to the State.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GREENACRES, FLORIDA, THAT:

SECTION 1. The whereas clauses above are hereby affirmed and incorporated herein.

SECTION 2. Greenacres Fire Rescue, through the City Manager, is hereby authorized to participate in the PEMT supplemental payment program for Medicaid managed care patients; and the City Manager, or designee, is hereby authorized to execute LOA(s) with the State of Florida relating to the intergovernmental transfers to the State for this program, provided that: (1) the LOA(s) is a form substantially similar to that attached hereto as Exhibit A; (2) the amount of the intergovernmental transfer(s) to the State provided for in the LOA(s) does not exceed the amount budgeted by the City for said intergovernmental transfers for the applicable fiscal year; and (3) the LOA(s) is approved by the City Attorney's Office

SECTION 3. The City Manager, or designee is hereby authorized to execute other documents necessary for Greenacres Fire Rescue to participate in the PEMT supplemental payment program for Medicaid managed care patients, provided that such documents are substantially consistent with the terms of the duly approves LOA.

SECTION 4. The listed amount in the agreement is subject to minor changes by the state Medicaid agency, the Agency for Health Care Administration (AHCA), upon finalization of the

Resolution No. 2021-41 | Public Emergency Medical Transportation (PEMT) Payment Program
Page No. 3

distribution model. Due to the likelihood of minor adjustments to the listed amount, approval dollar amount of 10% above or below the listed amount is being requested.

RESOLVED AND ADOPTED this 16th of day of August 2021.

Joel Flores, Mayor

Attest:

Quintella Moorer, City Clerk

Voted:
John Tharp, Deputy Mayor

Voted:
Peter Noble, Council Member, *District II*

Voted:
Judith Dugo, Council Member, *District III*

Voted:
Jonathan Pearce, Council Member, *District IV*

Voted:
Paula Bousquet, Council Member, *District V*

Approved as to Form and Legal Sufficiency:

Glen J. Torcivia, City Attorney

Public Emergency Medical Transportation Letter of Agreement

THIS LETTER OF AGREEMENT (LOA) is made and entered into in duplicate on the _____ day of _____ 2021, by and between **City of Greenacres** on behalf of **City of Greenacres**, and the State of Florida, **Agency for Health Care Administration** (the "Agency"), for good and valuable consideration, the receipt and sufficiency of which is acknowledged.

DEFINITIONS

"Intergovernmental Transfers (IGTs)" means transfers of funds from a non-Medicaid governmental entity (e.g., counties, hospital taxing districts, providers operated by state or local government) to the Medicaid agency. IGTs must be compliant with 42 CFR Part 433 Subpart B.

"Medicaid" means the medical assistance program authorized by Title XIX of the Social Security Act, 42 U.S.C. §§ 1396 et seq., and regulations thereunder, as administered in Florida by the Agency.

"Public Emergency Medical Transportation (PEMT)," pursuant to the General Appropriation Act, Laws of Florida 2021-111, is the program that provides supplemental payments for eligible Public Emergency Medical Transportation (PEMT) entities that meet specified requirements and provide emergency medical transportation services to Medicaid beneficiaries.

A. GENERAL PROVISIONS

1. Per Senate Bill 2500, the General Appropriations Act of State Fiscal Year 2021-2022, passed by the 2021 Florida Legislature, the **City of Greenacres** and the Agency agree that the **City of Greenacres** will remit IGT funds to the Agency in an amount not to exceed the total of **\$59,457.04**. The **City of Greenacres** and the Agency have agreed that these IGT funds will only be used for the PEMT program.
2. The **City of Greenacres** will return the signed LOA to the Agency.
3. The **City of Greenacres** will pay IGT funds to the Agency in an amount not to exceed the total of **\$59,457.04**. The **City of Greenacres** will transfer payments to the Agency in the following manner:
 - a. Per Florida Statute 409.908, annual payments for the months of July 2021 through June 2022 are due to the Agency no later than October 31, 2021 unless an alternative plan is specifically approved by the agency.
 - b. The Agency will bill the **City of Greenacres** when payment is due.
4. The **City of Greenacres** and the Agency agree that the Agency will maintain necessary records and supporting documentation applicable to health services covered by this LOA in accordance with public records laws and established retention schedules.
 - a. AUDITS AND RECORDS
 - i. **City of Greenacres** agrees to maintain books, records, and documents (including

electronic storage media) pertinent to performance under this LOA in accordance with generally accepted accounting procedures and practices, which sufficiently and properly reflect all revenues and expenditures of funds provided.

- ii. **City of Greenacres** agrees to assure that these records shall be subject at all reasonable times to inspection, review, or audit by state personnel and other personnel duly authorized by the Agency, as well as by federal personnel.
- iii. **City of Greenacres** agrees to comply with public record laws as outlined in section 119.0701, Florida Statutes.

b. RETENTION OF RECORDS

- i. The **City of Greenacres** agrees to retain all financial records, supporting documents, statistical records, and any other documents (including electronic storage media) pertinent to performance under this LOA for a period of six (6) years after termination of this LOA, or if an audit has been initiated and audit findings have not been resolved at the end of six (6) years, the records shall be retained until resolution of the audit findings.
- ii. Persons duly authorized by the Agency and federal auditors shall have full access to and the right to examine any of said records and documents.
- iii. The rights of access in this section must not be limited to the required retention period but shall last as long as the records are retained.

c. MONITORING

- i. **City of Greenacres** agrees to permit persons duly authorized by the Agency to inspect any records, papers, and documents of the **City of Greenacres** which are relevant to this LOA.

d. ASSIGNMENT AND SUBCONTRACTS

- i. The **City of Greenacres** agrees to neither assign the responsibility of this LOA to another party nor subcontract for any of the work contemplated under this LOA without prior written approval of the Agency. No such approval by the Agency of any assignment or subcontract shall be deemed in any event or in any manner to provide for the incurrence of any obligation of the Agency in addition to the total dollar amount agreed upon in this LOA. All such assignments or subcontracts shall be subject to the conditions of this LOA and to any conditions of approval that the Agency shall deem necessary.
5. This LOA may only be amended upon written agreement signed by both parties. The **City of Greenacres** and the Agency agree that any modifications to this LOA shall be in the same form, namely the exchange of signed copies of a revised LOA.
 6. **City of Greenacres** confirms that there are no pre-arranged agreements (contractual or otherwise) between the respective counties, taxing districts, and/or the providers to re-direct any portion of these aforementioned supplemental payments in order to satisfy non-Medicaid, non-uninsured, and non-underinsured activities.

7. **City of Greenacres** agrees the following provision shall be included in any agreements between **City of Greenacres** and local providers where IGT funding is provided pursuant to this LOA. Funding provided in this agreement shall be prioritized so that designated IGT funding shall first be used to fund the Medicaid program and used secondarily for other purposes.
8. This LOA covers the period of July 1, 2021 through June 30, 2022 and shall be terminated June 30, 2022.
9. This LOA may be executed in multiple counterparts, each of which shall constitute an original, and each of which shall be fully binding on any party signing at least one counterpart.

PEMT Local Intergovernmental Transfers	
Program / Amount	State Fiscal Year 2021-2022
Minimum Fee Schedule/MCO IGTs	\$59,457.04
Total Funding	\$59,457.04

IN WITNESS WHEREOF, the parties have caused this page Letter of Agreement to be executed by their undersigned officials as duly authorized.

City of Greenacres

**STATE OF FLORIDA, AGENCY FOR
HEALTH CARE ADMINISTRATION**

SIGNED
BY: _____

NAME: Joel Flores

TITLE: Mayor

DATE: _____

SIGNED
BY: _____

NAME: _____

TITLE: _____

DATE: _____



ITEM SUMMARY

MEETING DATE: August 16, 2021

FROM: Quintella L. Moorer, CMC, City Clerk

SUBJECT: Second Reading - **Ordinance 2021-11**; Qualifying date changes for Municipal Elections.

BACKGROUND

First Reading of this Ordinance took place August 2, 2021; it passed by a 5-0 vote. No changes have occurred since the last reading.

Pursuant to Greenacres Charter, Article IV, Elections, Section 4, Election Qualification of Candidates, in order to qualify a candidate would file with the City Clerk no earlier than noon on the first Tuesday in December and not later than noon on the third Tuesday in December.

ANALYSIS

To accommodate statutory vote-by-mail requirements, the Supervisor of Elections (SOE) strongly recommends that each municipality amend its qualifying period so that its qualifying period ends on or before the 95th day before Election day.

FINANCIAL INFORMATION

N/A.

LEGAL

The Attorney has reviewed the ordinance for legal sufficiency and compliance.

STAFF RECOMMENDATION

Staff recommends amending the City's Charter to accommodate statutory requirements. Staff recommends amending the qualifying dates as follows: no earlier than noon on the first Tuesday in November and not later than noon on the second Tuesday in November.

ORDINANCE NO. 2021-11

AN ORDINANCE ADOPTED BY THE CITY COUNCIL OF THE CITY OF GREENACRES, FLORIDA, AMENDING THE CITY'S CHARTER WITHOUT REFERENDUM AS AUTHORIZED BY FLORIDA STATUTE TO ADJUST THE QUALIFYING DATES TO ACCOMMODATE THE SUPERVISOR OF ELECTIONS; PROVIDING FOR SEVERABILITY, THE REPEAL OF LAWS IN CONFLICT, CODIFICATION AND AN EFFECTIVE DATE.

WHEREAS, the City of Greenacres is a duly constituted municipality having such power and authority conferred upon it by the Florida Constitution and Chapter 166, Florida Statutes; and

WHEREAS, in accordance with Article IV, Section 4, of the City's Charter, the City's qualifying period is from noon on the first Tuesday in December until noon of the third Tuesday in December; and

WHEREAS, the City's next municipal election is scheduled to be held on March 8, 2022; and

WHEREAS, The Palm Beach County Supervisor of Elections ("Supervisor") has provided notice to all Palm Beach County municipalities whose elections are scheduled for March 8, 2022, that they will be required to move their candidate qualifying periods so that all municipal candidate names may be provided to the Supervisor on or before 95 days prior to the municipal election date; and

WHEREAS, subsections 166.021(4), Florida Statutes, and subsection 100.3605(2), Florida Statutes, allows a municipality to change the dates for qualifying by ordinance; and

WHEREAS, the City Council desires to adopt an ordinance setting the City's candidate qualifying period for municipal elections from noon on the first Tuesday in November through noon on the second Tuesday in November in the calendar year proceeding the municipal election; and

WHEREAS, the City Council believes that this ordinance is in the best interest of the City and serves a valid public purpose.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF GREENACRES, FLORIDA, AS FOLLOWS:

SECTION 1. The foregoing recitals are hereby fully incorporated herein by reference as true and correct and as the legislative findings of the City Council.

SECTION 2.

The Charter of the City of Greenacres, Article IV, "Elections", Section 4, "Elections, Qualification of Candidates", is amended to read as follows (underlined language is being added; strikethrough language is being deleted):

* * * * *

Section 4. – Elections, Qualification of Candidates.

Only an elector of the City may qualify as a candidate for elective City office. In order to qualify, he or she shall file with the City Clerk no earlier than noon on the first Tuesday in November ~~December~~; not later than noon on the second ~~third~~ Tuesday in November ~~December~~ a notice specifying the office to which he or she aspires and the voting district from which he or she is running. Candidates for the office of Mayor can be a resident of any district within the City. Voting for the office of Mayor shall be City-wide. No member of Council shall be eligible to qualify for a Council seat if that member has served three (3) consecutive four (4) year terms immediately prior to the term that member is seeking to run; however, such Councilmember is not prohibited from qualifying for the Mayor's office. The Mayor shall not be eligible to qualify for the Mayor's office if the Mayor has served three (3) consecutive four (4) year terms immediately prior to the term the Mayor is seeking to run; however, the Mayor is not prohibited from qualifying for a Council seat. The candidate shall submit a nonrefundable filing fee amounting to fifty dollars (\$50.00) plus the percentage of the annual salary for the election assessment to be deposited in the Elections Commission Trust Fund, in accordance with Chapter 99, Florida Statutes 99.092, for the office sought at the time of filing. Each candidate shall be a resident of the district seat to which he aspires.

* * * * *

SECTION 3. Severability

The provisions of this Ordinance are declared to be severable and if any section, sentence, clause or phrase of this Ordinance shall for any reason be held to be invalid or unconstitutional, such decision shall not affect the validity of the remaining sections, sentences, clauses, and phrases of this Ordinance but they shall remain in effect, it being the legislative intent that this Ordinance shall stand notwithstanding the invalidity of any part.

SECTION 3. Repeal of Laws in Conflict

All Charter provisions or parts of Charter provisions and all ordinances or parts of ordinances in conflict herewith are hereby repealed to the extent of such conflict.

SECTION 3. Codification

The sections of the ordinance may be made a part of the City's Charter and may be re-numbered or re-lettered to accomplish such, and the word "ordinance" may be changed to "section", "division", or any other appropriate word.

SECTION 4. Effective Date

This Ordinance shall be effective immediately upon adoption at second reading.

[The remainder of this page intentionally left blank]

Passed on the first reading this 2nd day of August 2021.

PASSED AND ADOPTED on the second reading this 16th day of August 2021.

Voted:

Joel Flores, Mayor

John Tharp, Deputy Mayor

Attest:

Voted:

Quintella Moorer, City Clerk

Peter Noble, Council Member, District II

Voted:

Judith Dugo, Council Member, District III

Voted:

Jonathan G. Pearce, Council Member, District IV

Voted:

Paula Bousquet, Council Member, District V

Approved as to Form and Legal Sufficiency:

Glen J. Torcivia, City Attorney



ITEM SUMMARY

MEETING DATE: August 16, 2021

FROM: Kara L. Irwin-Ferris, AICP, Director of Building, Planning, & Engineering

SUBJECT: Ordinance 2021-09: Unsafe Building Abatement Code

BACKGROUND

In 2019, the Municipal Codes of the City of Greenacres were updated to include measures for the enforcement of codes and the abatement of nuisances in the City. Previously, the City had not undertaken many nuisance abatement projects since the costs the City expended on these projects were often unrecoverable as resulting liens are typically inferior to mortgages or other liens. Concurrent with the Code changes for nuisance abatement, the City adopted a code to provide for the legal requirements for the levy and collection of nuisance abatement services as non-ad valorem assessments. This provided a mechanism to recoup the money spent on nuisance abatement by the City.

Currently, the City seeks to provide for the identification and abatement of unsafe buildings throughout the City. There is a concurrent text change to the code to add those Unsafe Building abatement costs incurred through the enforcement so that such costs may be collected using the existing special assessment in Chapter 2 of the Code of Ordinances.

ANALYSIS

The purpose of this Code amendment is to provide a mechanism to address, through demolition, unsafe buildings and structures within the City considered a nuisance. Currently, the City code does not address unsafe buildings that have not been maintained adequately and where the City has exhausted all other remedies without compliance.

The purpose is to secure the public health, safety and welfare by ensuring that all buildings are structurally sound and that such premise provide adequate egress, sanitation, light and ventilation for the protection of life and property and are free from fire and other hazards incidental to their construction, alteration, use and occupancy. The provisions of this section shall apply to all unsafe buildings and shall apply equally to new and existing conditions.

FINANCIAL INFORMATION

No financial impact expected.

LEGAL

The Ordinance has been prepared in compliance with City Code and Florida State Statutes.

STAFF RECOMMENDATION

Approval of Ordinance 2021-09 amending City Code Chapter 4 Buildings and Building Regulations.



Kara L. Irwin-Ferris, AICP
Director of Building, Planning and Engineering

Attachments:

1. Ordinance No. 2021-09

ORDINANCE NO. 2021-09

AN ORDINANCE BY THE CITY COUNCIL OF THE CITY OF GREENACRES, FLORIDA, ADOPTING CHAPTER 4 BUILDINGS AND BUILDING REGULATIONS, SECTION 4-5, AS THE UNSAFE BUILDING ABATEMENT CODE, PROVIDING FOR PURPOSE, AUTHORITY, ESTABLISHMENT OF A DISTRICT, DEFINITIONS, ENFORCEMENT, EMERGENCIES, ABATEMENT, COLLECTION OF COSTS, APPEALS AND OTHER PURPOSES; PROVIDING FOR CONFLICTS, SEVERABILITY, CODIFICATION, AND AN EFFECTIVE DATE.

WHEREAS, the City of Greenacres (the “City”) is a duly constituted municipality having such power and authority conferred upon it by the Florida Constitution and Chapter 166, Florida Statutes; and

WHEREAS, the City may, under its police powers regulate, restrain, and abate activities or conditions which are dangerous to the public health, safety or welfare; and

WHEREAS, the City wishes to provide for the identification and abatement of unsafe buildings throughout the City; and

WHEREAS, the City Council hereby finds that this Ordinance serves a public purpose and is in the best interest of the public health, safety and welfare.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF GREENACRES, FLORIDA, AS FOLLOWS:

Section 1. Findings. The foregoing recitals are hereby ratified and confirmed as being true and correct and are hereby incorporated as findings of the City Council of the legislative intent of this ordinance.

Section 2. Chapter 4 Buildings and Building Regulations, Section 4-5 is hereby adopted to read as follows:

Sec. 4-5. – Unsafe building abatement code.

(a) General matters.

(1) Purpose and scope. This section is declared to be remedial in nature. The purpose of this section is to secure the public health, safety and welfare by ensuring that all buildings, as defined herein, within the city are structurally sound and that such premises provide adequate egress, sanitation, light and ventilation for the protection of life and property and are free from fire

and other hazards incidental to their construction, alteration, use and occupancy. The provisions of this section shall apply to all unsafe buildings and shall apply equally to new and existing conditions.

(2) *Authority.* The city, acting through its city council and/or its designee, shall have authority pursuant to its home rule and police powers and Article VIII, Section 2(b) of the Florida Constitution to determine and declare the existence of a public nuisance in the form of an unsafe building and shall have the authority to provide for the abatement of the same. The abatement of such unsafe buildings constitutes a municipal service, which specifically benefits the property, and the assessment of the costs incurred by the city in abating an unsafe building is deemed fair and reasonable. These costs of abatement may be levied as a special assessment. The enforcement of this section is an alternative to the procedures set forth in the “Amendments to Chapter One of the 2020 Florida Building Code (7th Edition)” adopted pursuant to Section 4-2(b) of this Code.

(3) *District established.* The city, in its entirety, as its city boundaries exist on the date of enactment of this section and as they may be expanded or contracted from time to time, is hereby declared a special assessment district for the purposes of abating and remedying unsafe buildings. Individual properties within the city’s boundaries, as they may exist from time to time, may be assessed for the costs incurred by the city in abating and remedying violations of this section.

(4) *Definitions.* The following words, terms, and phrases, when used in this section, shall have the meanings ascribed to them, except where the context clearly indicates a different meaning.

Interested parties. Interested parties mean the owner, as determined by the records of the Palm Beach County Tax Collector, the occupant of the building, and any other person or entity having a legal or equitable interest in the building, including but not limited to, any mortgage holder, judgement holder or other lien holders of record.

Unsafe building means any building, structure, existing equipment, or service systems or portion thereof that are or hereafter become unsafe, unsanitary or deficient because of inadequate means of egress facilities, inadequate light and ventilation, or which constitute a fire hazard, or are otherwise dangerous to human life or the public welfare, or that involve illegal or improper occupancy or inadequate maintenance. A vacant structure that is not secured against entry shall also be deemed unsafe.

(b) Enforcement; inspection.

(1) Enforcement. The provisions of this section shall be enforced by the building official or designee.

(2) Inspection.

a. Generally. The building official or designee, may inspect, or cause to be inspected, any building which is or may be unsafe. The building official shall carry proper identification when inspecting buildings or premises in the performance of duties under this section. If, after inspection, the building official finds that the building is unsafe, he/she shall initiate proceedings to cause the abatement of the unsafe condition by repair, vacation or demolition, or any combination thereof.

b. Right of entry.

i. Where it is necessary to make an inspection to enforce the provisions of this section, or where the building official has reasonable cause to believe that there exists in a building or upon a premises a condition which is contrary to or in violation of this section which makes the building or premises unsafe, dangerous or hazardous, the building official is authorized to enter the building or premises at reasonable times to inspect or to perform the duties imposed by this section, provided that if such building or premises is occupied, that credentials be presented to the occupant and entry requested. If such building or premises is unoccupied, the building official shall first make a reasonable effort to locate the owner or other person having charge or control

of the building or premises and request entry. If entry is refused, the building official shall have recourse to the remedies provided by law to secure entry.

- ii. When the building official obtains a proper inspection warrant or other remedy provided by law to secure entry, no owner or occupant or any other persons having charge, care or control of the building or premises, shall fail or neglect, after proper request is made as herein provided, to promptly permit entry therein by the building official for the purpose of inspection and examination pursuant to this section and any other applicable law.

(c) Notice of violation; recording; service; posting and publication; placard posting.

(1) Notice of violation. Whenever the building official has determined that a building is unsafe, he/she shall prepare a written notice of violation to the owner of record and all interested parties regarding the defects thereof.

- a. The notice shall require the owner or other interested party, within a stated time, either to complete specified repairs or improvements, or to demolish and remove the building or portion thereof (including existing equipment or service systems or portion thereof). The notice shall include a statement that if the building is not brought into compliance in accordance with the notice or a hearing is not timely requested, the notice of violation may be recorded in the public records. If necessary, the notice shall also require the building, existing equipment or services systems or portion thereof to be vacated and/or disconnected, and not reoccupied and/or reconnected until the specified repairs and improvements are completed, inspected and approved by the building official.
- b. The notice shall give interested parties fifteen (15) days after the notice of violation is received to deliver a written request for a hearing to the building official. If the written request for a hearing is not received within the 15 days, the right to such hearing is waived. The written request shall include the interested party's name and interest in the property, street

address of the unsafe building, current mailing address (for hearing notice) and telephone number.

- c. The notice should state that if the violation is not timely complied and no hearing is requested, the building official may cause the work to be done and the costs of the work, together with all costs of inspection, administration and other related costs shall be a special assessment lien against the property and said lien shall be equal in dignity to taxes.

(2) Recording of notice of violation. If the building is not brought into compliance in accordance with the notice or a hearing is not timely requested, the notice of violation will be recorded in the official records of Palm Beach County. When the conditions rendering the building unsafe have been abated, the building official shall file a new notice indicating that corrective action has been taken and the building is no longer unsafe based upon the previously noticed conditions.

(3) Service of notice. The notice of violation shall be served either personally (hand-delivery) or by regular mail and certified mail, return receipt requested, to each owner and to all other known interested parties. The failure of any person to receive proper notice as described herein, other than the owner of record, shall not invalidate any proceedings. Service by certified mail shall be effective on the date notice was received as indicated on the return receipt or as otherwise documented.

(4) Posting and publication. In the event the certified mail is unclaimed or refused or the return receipt is not otherwise returned within twenty-one (21) days of mailing or there is no mailing address for an interested party, the notice shall be posted at the property and city hall for ten (10) days and a notice of condemnation will be published once a week for two (2) consecutive weeks in a newspaper of general circulation within the city. For properties that are published and posted, the notice shall be deemed received the day the notice was last published. Notice by posting and publication may run concurrently with, or may follow, an attempt to provide hand-delivery or by mail as set forth above. Evidence that an attempt has

been made to hand-deliver or mail notice as provided above, together with proof of publication and posting, shall be sufficient to show that the notice requirements have been met, without regard to whether or not the owner or other interested party actually received such notice.

(5) *Placard posted.* If the building official determines that the unsafe building, structure, electrical, gas, mechanical, plumbing equipment or service systems or portion thereof must be vacated and/or disconnected and not reoccupied and/or reconnected until repairs and improvements are completed, inspected and approved by the building official, a notice shall be posted at each exit and entrance to the building or structure and shall substantially state the following: THIS BUILDING IS UNSAFE AND ITS USE OR OCCUPANCY HAS BEEN PROHIBITED BY THE BUILDING OFFICIAL. PURSUANT TO CITY OF GREENACRES CODE SECTION 4-5(C)(5), IT IS UNLAWFUL FOR ANY PERSON TO ENTER, OCCUPY OR RESIDE IN THIS BUILDING AND VIOLATORS WILL BE SUBJECT TO ARREST. Such notice shall remain posted until the property is no longer unsafe, and it shall be unlawful for any person to remove such notice or for any person to enter the building except for the purpose of making the required repairs or demolishing such building. Any violation of this provision shall be prosecuted as a misdemeanor of the second degree and punished by a fine of not more than five hundred dollars (\$500.00) and/or imprisonment in the county jail for not more than sixty (60) days. Each day of violation shall be considered a separate offense.

(6) *Extension of time to comply.* The building official may, upon written request of the property owner or any other interested party, grant an extension of time as the building official may determine to be reasonable to complete the required remedial action.

(d) *Hearing.*

(1) *Special Magistrate.* The city council shall appoint a special magistrate to conduct all hearings contemplated by this section. In the alternative, the

special magistrate appointed to hear code enforcement hearings may be used to conduct these hearings.

(2) Notice of hearing. Upon receipt of a timely request for a hearing, the building official or designee shall schedule a hearing before the special magistrate as soon as is practicable. Written notice of the date, time and location of the hearing shall be delivered personally or mailed, regular U.S. mail, to the owner or interested party requesting the hearing at the address provided on the request for hearing.

(3) Procedure.

a. Generally. A hearing before the special magistrate shall offer the requesting interested party a reasonable opportunity to be heard on any matter or issue that is relevant to the proceeding. All testimony shall be under oath and shall be recorded. The formal rules of evidence shall not apply, but fundamental due process shall be observed and shall govern the proceedings. The requesting interested party may appear at the hearing or through an attorney or other designated representative (with valid power of attorney). Failure of any person to appear or otherwise be represented at a scheduled hearing shall constitute a waiver of that person's right to a hearing. The special magistrate may issue subpoenas for the attendance of witnesses or the production of evidence at a hearing.

b. Orders. After the hearing, the special magistrate shall issue a written order:

i. Finding an unsafe condition does not exist and dismissing the violation;

ii. Finding an unsafe condition exists and requiring the abatement of the same and the vacation of all occupants within a time certain along with any other conditions deemed appropriate, and, if such abatement is not timely made, authorizing the building official to abate the same and to charge the property owner for the costs;

or

- iii. Finding an unsafe condition exists and authorizing the building official to vacate and abate the same and charge the property owner for the costs. This order shall also require the recording of the notice of violation in the official records of Palm Beach County, unless already recorded, as set forth above.

(e) Emergency action.

- (1) Generally. If the building official or designee finds that a building is likely to fully or partially collapse, posing an immediate hazard to life or to the safety of the general public, the building shall be deemed an emergency and ordered demolished immediately by the building official by affidavit attesting to the unsafe condition and by letter of authorization by the city manager.

(2) Notice.

- a. Generally. Prior to such demolition, notice shall be given to the owner of record and to any other interested party by hand-delivery or, if hand-delivery is not reasonably possible, by posting the property and mailing the notice by regular mail and certified mail, return receipt requested. Notice so posted may run concurrently with, or may follow, an attempt or attempts to provide notice by hand-delivery or by mail.
- b. Contents. Such notice shall include the affidavit of the building official and give the owner of the property and any other interested party five (5) business days to deliver a written request for a hearing to the building official.
- c. Receipt of notice. Notice shall be deemed received upon hand-delivery or, if not hand-delivered, upon the date the return receipt was signed or otherwise documented as delivered. If the returned receipt is not received within ten (10) days of mailing, the notice shall be deemed received ten (10) days after it is first posted. Evidence that an attempt was made to hand-deliver or mail notice as provided above, together with proof of posting, shall be sufficient to show that the notice requirements have been met, without regard to whether or not the owner or other interested party actually received such notice.

d. *Imminent threat.* Nothing herein precludes the exercise of emergency powers otherwise available in the face of an imminent threat to public safety.

(3) *Procedures.* If a hearing is timely requested, the hearing procedures set forth in subsection (d) above shall apply. If no hearing is timely requested, or as otherwise authorized in a special magistrate order, the building official may take action to repair the building, cause the building to be boarded and secured or demolish the building. The costs of such abatement shall be calculated and collected as set forth in subsection (f) below.

(f) *Abatement; costs.*

(1) *Abatement of unsafe condition.* If the notice of violation is not timely complied with and a hearing is not timely requested or as otherwise authorized in a special magistrate order, the building official may take action to repair the building, cause the building to be boarded and secured or demolish the building.

(2) *Costs.*

a. *Abatement costs.* Whenever an unsafe building is abated by the city, all costs incurred by the city, including but not limited to, the costs of abatement, title work, publication, service and postage, and any other cost or fee attributable to the unsafe building (collectively, "Abatement Costs"), shall be assessed to the owner of the property and shall be a special assessment lien against such property. The city shall mail an invoice of the Abatement Costs to the property owner and request payment in full by a date certain.

b. *Lien.* The Abatement Costs shall be a special assessment lien equal in rank and dignity with taxes and other non-ad valorem assessments and superior in dignity to all other liens, mortgages, judgments, encumbrances, titles, and claims until paid. The city council may, by the adoption of a resolution levying such charges, document such lien in the amount of the outstanding Abatement Costs, or such greater or lesser amount as the city council shall decide is just and fair. The amount of

the Abatement Costs may also include any costs incurred after the initial billing, any costs incurred that were inadvertently omitted, and any costs to be incurred for the recording of the special assessment in the public records. Such assessment may be recorded in the public records. Said assessment shall bear interest at the current legal rate of interest per annum as provided by law and shall constitute a lien upon the property from the date of the assessment.

c. *Collection.* The Abatement Costs assessments are collectible in the same manner as liens for taxes and special assessments. The city may choose to use the uniform method to collect such non-ad valorem assessments as authorized under section 197.3632, Florida Statutes, as amended from time to time. These assessments may also be foreclosed upon in accordance with law or collected by any other procedure authorized by law.

(g) *Appeal.* An aggrieved party, including the city, may appeal a final order of the special magistrate by filing a petition for writ of certiorari with the circuit court. Said appeal must be filed within thirty (30) days from the effective date of the special magistrate's written order.

Section 3. Repeal of Conflicting Ordinances. All ordinances or parts of ordinances in conflict herewith are hereby repealed and all ordinances or parts of ordinances not in conflict herewith are hereby continued in full force and effect.

Section 4. Inclusion in Code. It is the intention of the City Council, and it is hereby ordained that the provisions of this Ordinance shall become and be made a part of the Code of the City of Greenacres.

Section 5. Severability. If any portion, clause, phrase, sentence or classification of this ordinance is held or declared to be either unconstitutional, invalid, inapplicable, inoperative or void, then such declaration shall not be construed to affect other portions of the ordinance; it is hereby declared to be the express opinion of the City Council of the City of Greenacres that any such unconstitutional, invalid, inapplicable, inoperative or void portion or portions of this ordinance did not induce its passage, and that without the

inclusion of any such portion or portions of this ordinance, the City Council would have enacted the valid constitutional portions thereof.

Section 6. Effective Date. This Ordinance shall take effect upon passage of this Ordinance.

[The remainder of this page intentionally left blank.]

Passed on the first reading this ____ day of _____, 2021.

PASSED AND ADOPTED on the second reading this ____ day of _____, 2021.

Voted

Joel Flores
Mayor

()
John Tharp
Deputy Mayor

Attest:

Quintella Moorer, CMC
City Clerk

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Peter A. Noble
Council Member, District II

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Judith Dugo
Council Member, District III

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Jonathan G. Pearce
Council Member, District IV

()
Paula Bousquet
Council Member, District V

Approved as to Form
and Legal Sufficiency:

Glen J. Torcivia
City Attorney



ITEM SUMMARY

MEETING DATE: August 16, 2021

FROM: Kara L. Irwin-Ferris, AICP, Director of Building, Planning, & Engineering

SUBJECT: Ordinance 2021-10: Amendment to Chapter 2 to add Unsafe Building Abatement Demolition to Special Assessment

BACKGROUND

In 2019, the City adopted Code changes to provide for all of the legal requirements for the levy and collection of nuisance abatement services as non-ad valorem assessments. Previously, the City had not undertaken many nuisance abatement projects since the costs the City expended on these projects were often unrecoverable as resulting liens are typically inferior to mortgages or other liens. The changes provided a mechanism to recoup the money spent on nuisance abatement by the City.

Currently, the City is adopting an Unsafe Building Abatement Ordinance to demolish unsafe structures in the City. This amendment seeks to add this process by reference to Chapter 2, so that the City may levy and assess the demolition of a structure determined to be unsafe in the City in order to recoup the expenditure.

ANALYSIS

Any costs expended by the city for certain nuisance abatement activities on a particular property are considered municipal services that specifically benefit that property. The costs may then be levied against the property as a special assessment lien that will be superior to most other liens and encumbrances. The assessments may then be certified to the tax collector for collection purposes.

The proposed code amendment adds those abatement costs incurred through the enforcement of the newly adopted Section 4-5 of the Code for Unsafe Structures to the Code so that such costs may be collected using the existing uniform method.

FINANCIAL INFORMATION

No financial impact expected.

LEGAL

The Ordinance has been prepared in compliance with City Code and Florida State Statutes.

STAFF RECOMMENDATION

Approval of Ordinance 2021-10 amending City Code Chapter 2 Administration.



Kara L. Irwin-Ferris, AICP
Director of Building, Planning and Engineering

Attachments:

1. Ordinance No. 2021-10

ORDINANCE NO. 2021-10

AN ORDINANCE ADOPTED BY THE CITY COUNCIL OF THE CITY OF GREENACRES, FLORIDA, AMENDING SECTION 2-270 DEFINITION; NON-AD VALOREM ASSESSMENT TO INCLUDE ADDITIONAL SECTION FOR DEMOLITIONS; PROVIDING FOR CONFLICTS, SEVERABILITY, CODIFICATION, AND AN EFFECTIVE DATE.

WHEREAS, the City of Greenacres (the “City”) is a duly constituted municipality having such power and authority conferred upon it by the Florida Constitution and Chapter 166, Florida Statutes; and

WHEREAS, pursuant to Chapter 4, Article I, Section 4-5 of the City’s Code of Ordinances (the “Code”), the City has adopted alternative procedures to address and abate unsafe buildings; and

WHEREAS, Section 4-5 authorizes the City to assess the unpaid costs for such abatement services as a special assessment; and

WHEREAS, the City Council finds that the provision of these demolition services provides a direct, special benefit to the assessed real property; and

WHEREAS, the City Council finds that there is a logical relationship between the provision of demolition and other abatement services by the City and an enhancement in the value and desirability of the assessed real property; and

WHEREAS, the City Council finds that assessing the costs incurred by the city for abating unsafe buildings against the violating properties is fair and reasonable; and

WHEREAS, pursuant to Chapter 2, Article VII, Division 6 of the Code, the City has adopted an ordinance providing for the levy and collection of unpaid nuisance abatement services assessments as non-ad valorem assessments; and

WHEREAS, the City Council wishes to add those abatement costs incurred through the enforcement of the newly adopted Section 4-5 of the Code to this ordinance so that such costs may be collected using the uniform method; and

WHEREAS, the City Council hereby finds that this Ordinance serves a public purpose and is in the best interest of the public health, safety and welfare.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF GREENACRES, FLORIDA, AS FOLLOWS:

Section 1. Findings. The foregoing recitals are hereby ratified and conformed as being true and correct and are hereby incorporated as findings of the City Council of the legislative intent of this ordinance.

Section 2. Section 2-270 of the City of Greenacres Code of Ordinances is hereby amended to read as follows:

Sec. 2-270. – Definition; non-ad valorem assessment.

- (a) *Definition.* “Nuisance abatement services costs,” when used in this division, shall include the costs incurred by the city to abate the following nuisances:
- (1) Lot cleanings pursuant to sections 7-34, 7-35, and 7-36 of this code;
 - (2) Boarding and securing of structures pursuant to sections 7-34, 7-35, and 7-36 of this code; and
 - (3) Demolition of structures pursuant to section 4-5 of this code and section 116 of the city’s Amendments to the Florida Building Code, as amended from time to time.
- (b) *Non-ad valorem assessment.* Any nuisance abatement service costs that remain delinquent and unpaid as of June 1st of each year shall be a special assessment levied against the benefitted real property as a non-ad valorem assessment superior to all other private rights, interests, liens, encumbrances, title and claims upon the benefitted real property and equal in rank and dignity with a lien for ad valorem taxes.

Section 3. Repeal of Conflicting Ordinances. All ordinances or parts thereof or parts of the Code conflicting or inconsistent with the provisions of this Ordinance are hereby repealed.

Section 4. Severability. If any section, part of a section, paragraph, sentence, clause, phrase or word of this Ordinance is for any reason held or declared to be unconstitutional, inoperative or void, such holdings of invalidity shall not affect the remaining portion of this Ordinance and it shall be construed to have been the legislative intent to pass the Ordinance without such unconstitutional, invalid or inoperative part

therein, and the remainder of this Ordinance after the exclusion of such part or parts shall be deemed to be held valid as if such part or parts had not been included therein, or if this Ordinance or any of the provisions thereof shall be held inapplicable to any person, group or persons, property, kind of property, circumstances, or set of circumstances, such holdings shall not affect the applicability thereof to any other person, property or circumstances.

Section 5. Inclusion in Code. It is the intention of the City Council that the provisions of this Ordinance shall become and be made part of the Code of Laws and Ordinances of the City of Greenacres; that the section(s) of this Ordinance may be renumbered or re-lettered to accomplish such intention, and that the word “ordinance” may be changed to “section”, “article” or another word.

Section 6. Effective Date. This Ordinance shall take effect upon passage of this Ordinance.

[The remainder of this page intentionally left blank.]

Passed on the first reading this ____ day of _____, 2021.

PASSED AND ADOPTED on the second reading this ____ day of _____,
2021.

Voted

Joel Flores
Mayor

()
John Tharp
Deputy Mayor

Attest:

Quintella Moorer, CMC
City Clerk

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Peter A. Noble
Council Member, District II

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Judith Dugo
Council Member, District III

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Jonathan G. Pearce
Council Member, District IV

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Paula Bousquet
Council Member, District V

Approved as to Form
and Legal Sufficiency:

Glen J. Torcivia
City Attorney

BUILDING SAFETY INSPECTION PROGRAM

Draft Guidelines

Section 110, Inspections

110.xxx Building Safety Inspection Program. (Jurisdiction) has established a building safety inspection program for buildings and structures that have been in existence for a period of **25 years or longer, if located east of I-95, or 35 years or longer, if located west of I-95.**

The Jurisdiction by written policy shall establish the guidelines and criteria which will be the minimum requirements for the Building Safety Inspection Program. The Building Official shall enforce the building safety inspection program.

U. S. Government, State of Florida and Jurisdiction buildings, School buildings under the jurisdiction of the Palm Beach County School Board, One and Two Family Dwellings, and minor structures defined as buildings or structures in any occupancy group having a gross floor area less than 3,500 square feet and an occupant load of ten (10) or less are exempt from this program.

In recognition of the varying characteristics of Palm Beach County and its cities, and in order to implement the new Building Safety Inspection on a countywide basis, building safety inspections shall be required based on the age, location and size of the building as outlined in the following guidelines:

1. **25-year** or older buildings east of I-95
2. **35-year** or older buildings west of I-95
3. **25-year** or older buildings, in any location, that have modified balconies/decks/elevated walkways with tile, artificial turf or other finishes.

In order to implement the new Building Safety Inspection Program in an orderly manner, implementation shall proceed as follows:

1. **25 year or older buildings, east of I-95, of eleven thousand (11,000) square feet or more – compliance in calendar year 202__**
2. **25 year or older buildings, east of I-95, of three thousand five hundred (3,500) square feet or more – compliance in calendar year 202__**
3. **35 year or older buildings, west of I-95, of eleven thousand (11,000) square feet or more – compliance in calendar year 202__**
4. **35 year or older buildings, west of I-95, of three thousand five hundred (3,500) square feet or more – compliance in calendar year 202__**

Subsequent structural/electrical building inspections shall be required at **ten (10) year intervals** regardless of when the inspection report for same is finalized or filed, **unless the Building Official requires an earlier inspection based on the conditions outlined in the last recertification report(s).** Any buildings or structures not otherwise excluded as set forth herein shall be inspected at the same time as the initial inspection of the building and shall be re-inspected in accordance with the schedule for the building.

Considerations for Enforcement if report and repairs are not completed within the specified timeframe

- Building Considered Unsafe Structure under Chapter 1 of FBC
- Process as a code violation through Special Magistrate

Other considerations for discussion at future meeting:

1. Each city has the authority to establish a fee to review the Safety Inspection Reports
2. After review of the reports, if the building is determined to be safe the property owner(s) will not be required to have another Building Safety Inspection for ten (10) years. In the event the report proves there are structural or electrical deficiencies, the owner shall have **one hundred-eighty (180) days or as determined by the Building Official** from the date of the report to obtain the required permit(s) and complete the necessary repairs.



Palm Beach County League of Cities Building Officials Technical Subcommittee

Building Safety Inspection Program

DRAFT

August 5, 2021

PALM BEACH COUNTY BUILDING SAFETY INSPECTION PROGRAM YEARLY SCHEDULE

OCTOBER – NOVEMBER - DECEMBER

Building Officials must notify property owners whose buildings are subject to the Safety Inspection Program for the specified calendar year

JANUARY – FEBRUARY - MARCH

90-day period for engineers/threshold inspectors to return structural and electrical check list to the City/County

APRIL through SEPTEMBER

180-day period of time for those buildings requiring structural or electrical repairs that pose an immediate threat to life safety to complete the work (repairs that are incidental and non-life threatening can be completed at a later date)

GENERAL CONSIDERATIONS

SCOPE OF STRUCTURAL INSPECTION

The fundamental purpose of the required inspection and report is to confirm in reasonable fashion that the building or structure under consideration is safe for continued use under the present occupancy. As implied by the title of this document, this is a recommended procedure, and under no circumstances are these minimum recommendations intended to supplant proper professional judgment.

Such inspection shall be for the purpose of determining the general structural condition of the building or structure to the extent reasonably possible of any part, material or assembly of a building or structure which affects the safety of such building or structure and/or which supports any dead or designed live load, and the general condition of its electrical systems pursuant to the Building Code.

In general, unless there is obvious overloading, or significant deterioration of important structure elements there is little need to verify the original design. It is obvious that this has been "time tested" if still offering satisfactory performance. Rather, it is of importance that the effects of time with respect to deterioration of the original construction materials be evaluated. It will rarely be possible to visually examine all concealed construction, nor should such be generally necessary. However, a sufficient number of typical structure members should be examined to permit reasonable conclusions to be drawn.

Visual Examination will, in most cases, be considered adequate when executed systematically. The visual examination must be conducted throughout all habitable and non-habitable areas of the building, as deemed necessary by the inspecting professional to establish compliance. Surface imperfections such as cracks, distortion, sagging, excessive deflections, significant misalignment, signs of leakage, and peeling of finishes should be viewed critically as indications of possible difficulty.

Testing Procedures and quantitative analysis will not generally be required for structural members or systems except for such cases where visual examination has revealed such need, or where apparent loading conditions may be critical.

Manual Procedures such as chipping small areas of concrete and surface finishes for closer examinations are encouraged in preference to sampling and/or testing where visual examination alone is deemed insufficient. Generally, unfinished areas of buildings such as utility spaces, maintenance areas, stairwells and elevator shafts should be utilized for such purposes. In some cases, to be held to a minimum, ceilings or other construction finishes may have to be opened for selective examination of critical structural elements. In that event, such locations should be carefully located to be least disruptive most easily repaired, and held to a minimum. In an event, a sufficient number of structural members must be examined to afford reasonable assurance that such are representative of the total structure.

Evaluating an existing structure for the effect of time, must take into account two, basic considerations; movement of structural components with respect to each other, and deterioration of materials.

With respect to the former, volume change considerations, principally from ambient temperature changes, and possible long time deflections, are likely to be most significant. Foundation movements will frequently be of importance, usually settlement, although upward movement due to expansive soils actually may occur. However, it is infrequent in this area. Older buildings on spread footings may exhibit continual, even recent settlements if founded on deep unconsolidated fine grained or cohesive soils or from subterranean losses or movements from several possible causes.

With very little qualification, such as rather rare chemically reactive conditions, deterioration of building materials can only occur in the presence of moisture, largely to metals and their natural tendency to return to the oxide state in the corrosive process.

In this marine climate, highly aggressive conditions exist year round. For most of the year, outside relative humidity may frequently be about 90 or 95%, while within air-conditioned buildings; relative humidity will normally be about 35 to 60%. Under these conditions, moisture vapor pressures ranging from about 1/3 to 1/2 pounds per square inch will exist much of the time. Moisture vapor will migrate to lower pressure areas. Common building materials such as stucco, masonry and even concrete, are permeable even with these slight pressures. Since most of our local construction does not use vapor barriers, condensation will take place within the enclosed walls of the building. As a result, deterioration is most likely adjacent to exterior walls, or wherever else moisture or direct leakage has been permitted to penetrate the building shell.

Structural deterioration will always require repair. The type of repair, however, will depend on the importance of the member in the structural system and degree of deterioration. Cosmetic type repairs may suffice in certain non-sensitive members such as tie beams and columns, provided that the remaining sound material is sufficient for the required function. For members carrying assigned gravity or other loads, cosmetic type repairs will only be permitted if it can be demonstrated by rational analysis that the remaining material, if protected from further deterioration can still perform its assigned function at acceptable stress levels. Failing that, adequate repairs or reinforcement will be considered mandatory.

Written Reports shall be required attesting to each required inspection. Each such report shall note the location of the structure, description of type of construction, and general magnitude of the structure, the existence of drawings and location thereof, history of the structure to the extent reasonably known, and description of the type and manner of the inspection, noting problem areas and recommending repairs, if required to maintain structural integrity.

FOUNDATION :

If all of the supporting subterranean materials were completely uniform beneath a structure, with no significant variations in grain size, density, moisture content or other mechanical properties; and if dead load pressures were completely uniform, settlements would probably be uniform and of little practical consequence. In the real world, however, neither is likely. Significant deviations from either of these two idealism are likely to result in unequal vertical movements.

Monolithic masonry, generally incapable of accepting such movements will crack. Such cracks are most likely to occur at corners, and large openings. Since, in most cases, differential shears are involved, cracks will typically be diagonal.

Small movements, in themselves, are most likely to be structurally important only if long term leakage through fine cracks may have resulted in deterioration. In the event of large movements, continuous structural elements such as floor and roof systems must be evaluated for possible fracture or loss of bearing.

Pile foundations are, in general, less likely to exhibit such difficulties. Where such does occur, special investigation will be required.

ROOFING SYSTEMS:

Sloping roofs, usually having clay or cement tiles, are of concern in the event that the covered membrane may have deteriorated, or that the tiles may have become loose. Large deflections if merely resulting from deteriorated rafters or joists will be of greater importance. Valley Flashing, and Base Flashing at roof penetration will also be matters of concern.

Flat roofs with built up membrane roofs will be similarly critical with respect to deflection considerations. Additionally, since they will generally be approaching expected life limits at the age when building recertification is required, careful examination is important. Blisters, wrinkling, alligatoring, and loss of gravel are usually signs of difficulty. Punctures or loss of adhesion of base flashing, coupled with loose counter flashing will also signify possible problems. Windblown gravel, if excessive, and the possibility of other debris, may result in pounding, which if permitted, may become critical.

MASONRY BEARING WALLS

Random cracking, or if discernible, definitive patterns of cracking, will of course, be of interest. Bulging, sagging, or other signs of misalignment may also indicate related problems in other structural elements. Masonry walls where commonly constructed of either concrete masonry units or scored clay tile, may have been constructed with either reinforced concrete columns tie beams, or lintels.

Steel bar joists are, of course, sensitive to corrosion. Most critical locations will be web member welds, especially near supports, where shear stresses are high possible failure may be sudden, and without warning.

Cold formed steel joists, usually of relatively light gage steel, are likely to be critically sensitive to corrosion, and are highly dependent upon at least normal lateral support to carry designed loads. Bridging and the floor or roof system itself, if in good condition, will serve the purpose.

Wood joists and rafters are most often in difficulty from "dry rot", or the presence of termites. The former (a misnomer) is most often prevalent in the presence of sustained moisture or lack of adequate ventilation. A member may usually be deemed in acceptable condition if a sharp pointed tool will penetrate no more than about one eighth of an inch under moderate hand pressure. Sagging floors will most often indicate problem areas. Gypsum roof decks will usually perform satisfactorily except in the presence of moisture. Disintegration of the material and the foam-board may result from sustained leakage. Anchorage of the supporting bulb tees against uplift may also be of importance, with significant deterioration. Floor and roof systems of cast in place concrete with self centering reinforcing, such as paper backed mesh and rib-lath, may be critical with respect to corrosion of the unprotected reinforcing. Loss of uplift anchorage on roof decks will also be important if significant deterioration has taken place, in the event that dead loads are otherwise inadequate for that purpose.

STEEL FRAMING SYSTEM

Corrosion, obviously enough, will be the determining factor in the deterioration of structural steel. Most likely suspect areas will be fasteners, welds, and the interface area where bearings are embedded in masonry. Column bases may often be suspect in areas where flooding has been experienced, especially if salt water has been involved.

Thin cracks may indicate only minor corrosion, requiring minor patching. Extensive spalling may indicate a much more serious condition requiring further investigation.

Of most probable importance will be the vertical and horizontal cracks where masonry units abut tie columns, or other frame elements such as floor slabs. Of interest here is the observation that although the raw materials of which these masonry materials are made may have much the same mechanical properties as the reinforced concrete framing, their actual behavior in the structure, however, is likely to differ with respect to volume change resulting from moisture content, and variations in ambient thermal conditions.

Moisture vapor penetration, sometimes abetted by salt laden aggregate and corroding rebars, will usually be the most common cause of deterioration. Tie columns are rarely structurally sensitive, and a fair amount of deterioration may be tolerated before structural impairment becomes important. Usually, if rebar loss is such that the remaining steel area is still about 0.0075 of the concrete area, structural repair will not be necessary. Cosmetic type repair involving cleaning, and patching to effectively seal the member, may often suffice. A similar approach may not be unreasonable for tie beams, provided they are not also serving as lintels. In that event, a rudimentary analysis of load capability using the remaining actual rebar area, may be required.

FLOOR AND ROOF SYSTEMS

Cast in place reinforced concrete slabs and/or beams and joists may often show problems due to corroding rebars resulting from cracks or merely inadequate protecting cover of concrete. Patching procedures will usually suffice where such damage has not been extensive. Where corrosion and spalling has been extensive in structurally critical areas, competent analysis with respect to remaining structural capacity, relative to actual supported loads, will be necessary. Type and extent of repair will be dependent upon the results of such investigation.

Precast members may present similar deterioration conditions. End support conditions may be important. Adequacy of bearing, indications of end shear problems, and restraint conditions are important, and should be evaluated in at least a few typical locations.

CONCRETE FRAMING SYSTEMS

Concrete deterioration will, in most cases be similarly related to rebar corrosion possibly abetted by the presence of salt-water aggregate or excessively permeable concrete. In this respect, honeycomb areas may contribute adversely to the rate of deterioration. Columns are frequently most suspect. Extensive honeycomb is most prevalent at the base of columns, where fresh concrete was permitted to segregate, dropping into form boxes. This type of problem has been known to be compounded in areas where flooding has occurred, especially involving saltwater.

In spall areas, chipping away a few small loose samples of concrete may be very revealing. Especially, since loose material will have to be removed even for cosmetic type repairs, anyway. Fairly reliable

quantitative conclusions may be drawn with respect to the quality of the concrete. Even though our cement and local aggregate are essentially derived from the same sources, cement will have a characteristically dark grayish brown color in contrast to the almost white aggregate. A typically white, almost alabaster like coloration will usually indicate reasonably good overall strength. The original gradation of aggregate can be seen through a magnifying glass. Depending upon the structural importance of the specific location, this type of examination may obviate the need for further testing if a value of 2000 psi to 2500 psi is sufficient for required strength, in the event that visual inspection indicates good quality for the factors mentioned.

WATERPROOFING

Adequacy of seals and waterproofing is of concern to ensure corrosion protection. Further modifications to exposed exterior surfaces, such as decks, balconies and exposed walkways that may trap moisture and lead to deterioration should be evaluated. Areas of concentration include: 1) pool decks, rooftop gardens, green roofs, 2) sealing around vertical supports, 3) pump control room ceilings below deck, 4) roof connections at sheer walls, 5) window, doors and attachments from balconies. Seals around roof membranes, A/C stances, shear wall connections and joint connections should be examined.

WINDOWS

Window condition is of considerable importance with respect to two considerations. Continued leakage may have resulted in other adjacent damage and deteriorating anchorage may result in loss of the entire unit in the event of severe wind storms short of hurricane velocity. Perimeter sealant, glazing, seals, and latches should be examined with a view toward deterioration of materials and anchorage of units for inward as well as outward (section) pressures, most importantly in high buildings.

WOOD FRAMING

Older wood framed structures, especially of the industrial type, are of concern in that long term deflections may have opened important joints, even in the absence of deterioration. Corrosion of ferrous fasteners will in most cases be obvious enough. Dry rot must be considered suspect in all sealed areas where ventilation has been inhibited, and at bearings and at fasteners. Here too, penetration with a pointed tool greater than about one eighth inch with moderate hand pressure, will indicate the possibility of further difficulty.

LOADING

It is of importance to note that even in the absence of any observable deterioration, loading conditions must be viewed with caution. Recognizing that there will generally be no need to verify the original design, since it will have already been "time tested", this premise has validity only if loading patterns and conditions remain **unchanged**. Any material change in type and/or magnitude or loading in older buildings should be viewed as sufficient jurisdiction to examine load carrying capability of the affected structural system.

SCOPE OF ELECTRICAL INSPECTION (Main Distribution Equipment and Feeder Circuits)

The purpose of the required inspection and report is to confirm with reasonable fashion that the building or structure and all habitable and non-habitable areas, as deemed necessary by the inspecting professional to establish compliance, are safe for continued use under present occupancy. As mentioned before, this is a recommended procedure, and under no circumstances are these minimum recommendations intended to supplant proper professional judgement. Items 1-4 shall be evaluated by means of thermal imaging during time of high demand.

ELECTRIC SERVICE

A description of the type of service supplying the building or structure must be provided, stating the size of amperage, if three (3) phase or single (1) phase, and if the system is protected by fuses or breakers, which shall be operational and functional per manufactured standards. Proper grounding of the service should also be in good standing. The meter and electric rooms should have sufficient clearance for equipment and for the serviceman to perform both work and inspections. Gutters and electrical panels should all be in good condition throughout the entire building or structure.

BRANCH CIRCUITS

Branch circuits for common areas in the building must all be identified and an evaluation of the conductors must be performed. There should also exist proper grounding for equipment used in the building, such as an emergency generator, or elevator motor.

CONDUIT RACEWAYS

All types of wiring methods present in the building must be detailed and individually inspected. The evaluation of each type of conduit and cable, if applicable, must be done individually. The conduits in the building should be free from erosion, and checked for considerable dents in the conduits that may be prone to cause a short. The conductors and cables in these conduits should be chafe free, and their currents not over the rated amount. Conduit supports in the building envelope shall be secure and checked for erosion.

LIFE SAFETY SYSTEMS/ FLORIDA FIRE PREVENTION CODE

Florida Statute and the scope of this document does not allow for testing of built in fire protection systems such as fire alarms and fire sprinkler systems by anyone other than properly licensed fire system contractors. These systems are required to be inspected, tested and maintained on a frequency determined by the licensing authority and as directed within the Florida Fire Prevention Code, or by local jurisdiction amendments. The compliance for ITM of these systems is under the scope and authority of the local fire official. This inspection/survey shall include a visual verification that systems have been maintained by evidence of proper documentation on site and will serve as a good check and balance that the complete building life safety system has been maintained. The inspection may also document the visual presence of emergency lighting, exit lighting and egress pathway illumination. If any concerns are presented from these observations the report shall be submitted to the local building official who shall consult with the local fire official for remedial action.

STRUCTURAL SAFETY INSPECTION REPORT FORM

Inspection Firm or Individual Name: _____

Address: _____

Telephone Number: _____

Inspection Commenced Date: _____ Inspection Completed Date: _____

_____ No Repairs Required _____ Repairs are required as outlined in the attached inspection report

_____ Immediate Repairs Needed, restricted use

_____ Building Safe

_____ Building Unsafe

Licensed Professional,
Engineer/Architect Name: _____

License Number _____

I am qualified to practice in the discipline in which I am hereby signing. I affirm that I do not have an affiliation or other financial interest in the subject building(s).

Signature _____ Date: _____

Seal

This report has been based upon the minimum inspection guidelines for building safety inspection developed by the Palm Beach County League of Cities Building Officials Subcommittee. To the best of my knowledge and ability, this report represents an accurate appraisal of the present condition of the structure, based upon careful evaluation of observed conditions, to the extent reasonably possible

DESCRIPTION OF STRUCTURE

a. Name on Title:

b. Street Address:

e. Legal Description:

d. Owner's Name:

e. Owner's Mailing Address:

f. Folio Number of Property on which Building is Located:

g. Building Code Occupancy Classification:

h. Present Use:

i. General Description, Type of Construction:

Square Footage:

Number of Stories:

j. Special Features:

k. Additional Comments:

1. Additions to original structure:

2. PRESENT CONDITION OF STRUCTURE

a. General alignment (Note: good, fair, poor, explain if significant):

1. Bulging:

2. Settlement:

3. Deflections:

4. Expansion:

5. Contraction:

b. Portion showing distress (Note, beams, columns, structural walls, floor, roofs, other):

c. Surface conditions - describe general conditions of finishes, noting cracking, spalling, peeling, signs of moisture penetration and stains:

d. Cracks - note location in significant members. Identify crack size as HAIRLINE if barely discernible; FINE if less than 1 mm in width; MEDIUM if between 1 and 2 mm width; WIDE if over 2 mm:

e. General extent of deterioration - cracking or spalling of concrete or masonry, oxidation of metals; rotor borer attack in wood:
f. Previous patching or repairs:
g. Nature of present loading indicate residential, commercial, other estimate magnitude:
h. <u>Protection from undermining</u>

3. INSPECTIONS
a. Date of notice of required inspection:
b. Date(s) of actual inspection:
c. Name and qualifications of individual submitting report:
d. Description of laboratory or other formal testing, if required, rather than manual or visual procedures:
e. Structural repair-note appropriate line:
1. None required:
2. Required (describe and indicate acceptance):

4. SUPPORTING DATA
a. _____ sheet written data
b. _____ photographs
c. _____ drawings or sketches

5. MASONRY BEARING WALL = Indicate- good, fair, poor on appropriate lines:

a. Concrete masonry units:

b. Clay tile or terra cotta units:

c. Reinforced concrete tie columns:

d. Reinforced concrete tie beams:

e. Lintel:

f. Other type bond beams:

g. Masonry finishes -exterior:

1. Stucco:

2. Veneer:

3. Paint only:

4. Other (describe):

h. Masonry finishes - interior:

1. Vapor barrier:

2. Furring and plaster:

3. Paneling:

4. Paint only:

5. Other (describe):

i. Cracks:

1. Location - note beams, columns, other:

2. Description:

j. Spalling:

1. Location- note beams, columns, other:

2. Description:

k. Rebar corrosion-check appropriate line:

1. None visible:

2. Minor-patching will suffice:

3. Significant-but patching will suffice:
4. Significant-structural repairs required:
1. Samples chipped out for examination in spall areas:
1. No:
2. Yes - describe color, texture, aggregate, general quality:

6. FLOOR AND ROOF SYSTEM AND WATERPROOFING

a. Roof:

1. Describe (flat, slope, type roofing, type roof deck, condition):

2. Note water tanks, cooling towers, air conditioning equipment, signs, other heavy equipment and condition of support:

3. Note types of drains and scuppers and condition:

b. Floor system(s):

1. Describe (type of system framing, material, spans, condition):

c. Inspection - note exposed areas available for inspection, and where it was found necessary to open ceilings, etc. for inspection of typical framing members:

d. Waterproofing

Have finishes been added after construction? Yes No
For waterproofing inspection findings, add Supplemental Inspection Report

7. STEEL FRAMING SYSTEM

a. Description:

b. Exposed Steel- describe condition of paint and degree of corrosion:

c. Concrete or other fireproofing - note any cracking or spalling and note where any covering was removed for inspection:

d. Elevator sheave beams and connections, and machine floor beams - note condition:

8. CONCRETE FRAMING SVSTEM

a. Full description of structural system:

b. Cracking:

1. Not significant:

2. Location and description of members affected and type cracking:

c. General condition:

d. Rebar corrosion - check appropriate line:

1. None visible:

2. Location and description of members affected and type cracking:

3. Significant but patching will suffice:

4. Significant - structural repairs required (describe):
e. Samples chipped out in spall areas:
1. No:
2. Yes, describe color, texture, aggregate, general quality:

9.WINDOWS
a. Type (Wood, steel, aluminum, jalousie, single hung, double hung, casement, awning, pivoted, fixed, other):
b. Anchorage- type and condition of fasteners and latches:
c. Sealant - type of condition of perimeter sealant and at mullions:
d. Interiors seals - type and condition at operable vents:
e. General condition:

10. WOOD FRAMING
a. Type - fully describe if mill construction, light construction, major spans, trusses:
b. Note metal fitting i.e., angles, plates, bolts, split pintles, other, and note condition:
c. Joints - note if well fitted and still closed:
d. Drainage - note accumulations of moisture:
e. Ventilation - note any concealed spaces not ventilated:
f. Note any concealed spaces opened for inspection:
11. Areas of Other Concerns:

ELECTRICAL SAFETY INSPECTION REPORT FORM

Inspection Firm or Individual Name: _____

Address: _____

Telephone Number: _____

Inspection Commenced Date: _____ Inspection Completed Date: _____

_____ No Repairs Required

_____ Repairs are required as outlined in the attached inspection report

_____ Immediate Repairs Needed, restricted use

_____ Building Safe

_____ Building Unsafe

Licensed Professional,
Engineer/Architect Name: _____

License Number: _____

I am qualified to practice in the discipline in which I am hereby signing. I affirm that I do not have an affiliation or other financial interest in the subject building(s).

SEAL

Signature _____ Date: _____

This report has been based upon the minimum inspection guidelines for building safety inspection developed by the Palm Beach County League of Cities Building Officials Subcommittee. To the best of my knowledge and ability, this report represents an accurate appraisal of the present condition of the electrical system, based upon careful evaluation of observed conditions, to the extent reasonably possible.

DESCRIPTION OF STRUCTURE

a. Name on Title:

b. Street Address:

c. Legal Description:

d. Owner's Name:

e. Owner's Mailing Address:

f. Folio Number of Property on which Building is Located:

g. Building Code Occupancy Classification:

h. Present Use:

i. General Description, Type of Construction:

Square Footage:

Number of Stories:

j. Special Features:

k. Additional Comments:

**MINIMUM GUIDELINES AND INFORMATION FOR RECERTIFICATION OF ELECTRICAL SYSTEMS
OF TWENTY-FIVE (25) / THIRTY-FIVE (35) YEAR STRUCTURES**

1. ELECTRIC SERVICE

1. Size: Amperage Fuses Breakers

2. Phase: Three Phase ☐ Single Phase ☐ Needs Repair ☐

3. Condition: Good ☐ Fair ☐

4. Service Disconnects were exercised /cycled Y or N

Thermal Imaging Summary: (attach report as appendix to this form)

Additional Comments:

2. METER AND ELECTRIC ROOM AND TRANSFORMERS

1. Clearances: Good ☐ Fair ☐ Requires Correction ☐

Thermal Imaging Summary: (attach report as appendix to this form)

Additional Comments:

3. GUTTERS

Location: Good ☐ Requires Repair ☐

Taps and Fill: Good ☐ Requires Repair ☐

Thermal Imaging Summary: (attach report as appendix to this form)

Additional Comments:

4. ELECTRICAL PANELS

Location:	Good	<input type="checkbox"/>	Needs Repair	<input type="checkbox"/>
1. Panel #()	Good	<input type="checkbox"/>	Needs Repair	<input type="checkbox"/>
2. Panel #()	Good	<input type="checkbox"/>	Needs Repair	<input type="checkbox"/>
3. Panel #()	Good	<input type="checkbox"/>	Needs Repair	<input type="checkbox"/>
4. Panel #()	Good	<input type="checkbox"/>	Needs Repair	<input type="checkbox"/>

Thermal Imaging Summary: (attach report as appendix to this form)

Additional Comments:

5. BRANCH CIRCUITS:

1. Identified:	Yes	<input type="checkbox"/>	Must be identified	<input type="checkbox"/>		
2. Conductors:	Good	<input type="checkbox"/>	Deteriorated	<input type="checkbox"/>	Must be replaced	<input type="checkbox"/>

Comments:

6. GROUNDING SERVICE:

Good

☐

Repairs Required

☐

Comments:

7. GROUNDING OF EQUIPMENT:

Good

☐

Repairs Required

☐

Comments:

8. SERVICE CONDUITS/RACEWAYS (AND SUPPORTS):

Good

☐

Repairs Required

☐

Comments:

9. SERVICE CONDUCTOR AND CABLES:

Good

☐

Repairs Required

☐

Comments:

10. TYPES OF WIRING METHODS:

Conduit Raceways:	Good	<input type="checkbox"/>	Repairs Required	<input type="checkbox"/>
Conduit PVC:	Good	<input type="checkbox"/>	Repairs Required	<input type="checkbox"/>
NM Cable:	Good	<input type="checkbox"/>	Repairs Required	<input type="checkbox"/>
BX Cable:	Good	<input type="checkbox"/>	Repairs Required	<input type="checkbox"/>

11. FEEDER CONDUCTORS:

Good	<input type="checkbox"/>	Repairs Required	<input type="checkbox"/>
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Comments:

12. EMERGENCY LIGHTING:

Good	<input type="checkbox"/>	Repairs Required	<input type="checkbox"/>
------	--------------------------	------------------	--------------------------

Comments:

13. BUILDING EGRESS ILLUMINATION:

Good	<input type="checkbox"/>	Repairs Required	<input type="checkbox"/>
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Comments:

NOTE pertaining to the following Items # 14, 15, 16 and 17:

Florida Statute and the scope of this document does not allow for testing of built in fire protection systems such as fire alarms and fire sprinkler systems by anyone other than properly licensed fire system contractors. These systems are required to be inspected, tested and maintained on a frequency determined by the licensing authority and as directed within the Florida Fire Prevention Code, or by local jurisdiction amendments. The compliance for ITM of these systems is under the scope and authority of the local fire official. This inspection/survey shall include a visual verification that systems have been maintained by evidence of proper documentation on site and will serve as a good check and balance that the complete building life safety system has been maintained. The inspection may also document the visual presence of emergency lighting, exit lighting and egress pathway illumination. If any concerns are presented from these observations the report shall be submitted to the local building official who shall consult with the local fire official for remedial action.

14. FIRE ALARM SYSTEM:

Good

☐

Repairs Required

☐

Comments:

15. SMOKE DETECTORS:

Good

☐

Repairs Required

☐

Comments:

**16. EXIT
LIGHTS:**

Good

☐

Repairs Required

☐

Comments:

**17. EMERGENCY
GENERATOR:**

Good

☐

Repairs Required

☐

Comments:

Load Bank Test Summary (attach report as appendix to this form):

18. WIRING IN OPEN OR UNDER COVER PARKING GARAGE AREAS:Good ☐Repairs Required ☐

Comments:

19. OPEN OR UNDERCOVER PARKING GARAGE AREAS AND EGRESS ILLUMINATION:Good ☐Repairs Required ☐

Comments:

**20. SWIMMING POOL
WIRING:**Good ☐Repairs Required ☐

Comments:

21. WIRING TO MECHANICAL EQUIPMENT:Good ☐Repairs Required ☐

Comments:

22. ADDITIONAL COMMENTS:

CITY OF GREENACRES**INTEROFFICE MEMORANDUM
2021.08DM2.01**

TO: Andrea McCue, City Manager
FROM: Teri Lea Beiriger, Director of Finance
SUBJECT: Department of Finance Activity Report
DATE: August 16, 2021

The following report provides activity within the Department of Finance for the reporting period from July 1 through July 31, 2021.

In brief, the Finance Department has:

- Continued to reconcile outstanding balances of Miscellaneous Billing, working with the new fire marshal to establish active customers and their correct mailing addresses.
- Continued to clean up billing on EMS accounts with balances.
- Continued to work on resolving EMS credits.
- Continued to established payment plans and collected over \$4,000 for outstanding solid waste accounts in July; working with IT to retrieve the Utilities module in NWS.
- Continued to review Finance policies and revise accordingly.
- Continued to review and discuss x:/drive format and Laserfiche cleanup.
- Prepared 67 boxes of paper documents and 11,706 electronic files for records destruction.
- Continuing the search for the Grants position.
- Assigned "acting" duties for Accountant and temporary assignment for Cashier to assist.
- Certified the millage rate and scheduled FY 2022 Budget Hearings for the TRIM process.

The Finance Department has, and continues to, work on efficiencies to better serve our internal and external customers.



Teri Lea Beiriger
Director of Finance

TLB/dm

CITY OF GREENACRES
INTEROFFICE MEMORANDUM
 2021.08IC5.001

TO: Andrea McCue, City Manager

FROM: Brian Fuller, Fire Chief

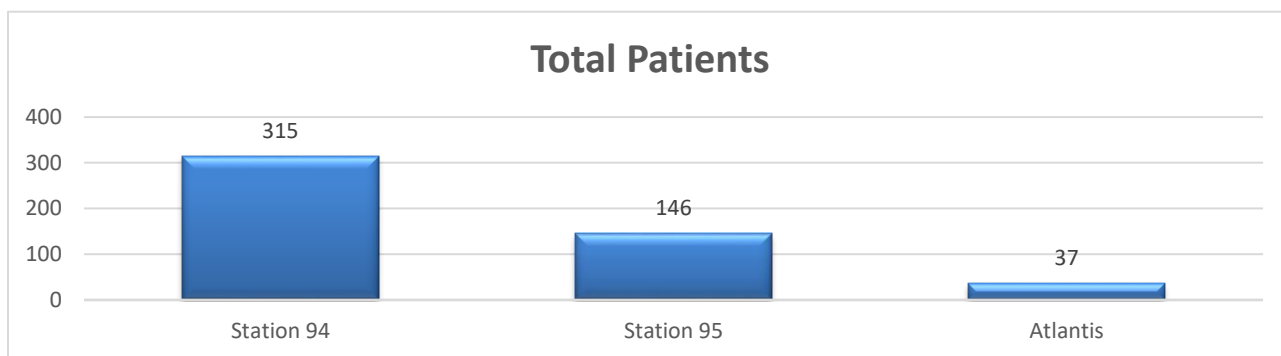
RE: Departmental Report for July 2021

DATE: August 3, 2021

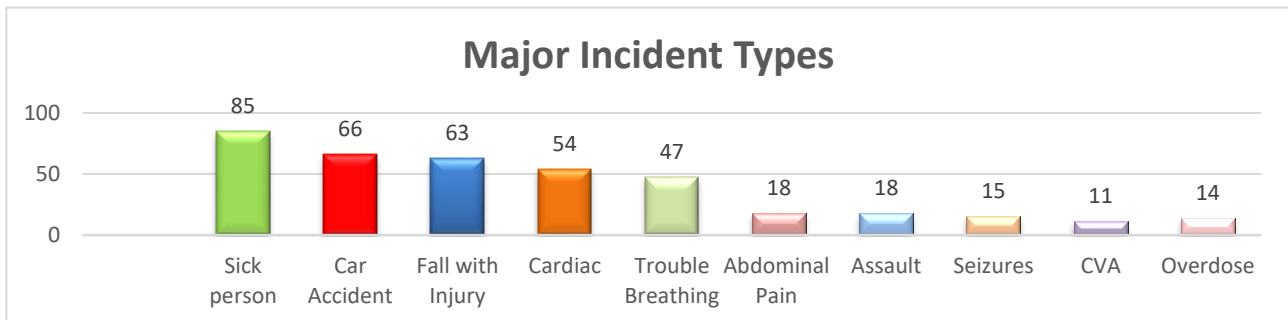
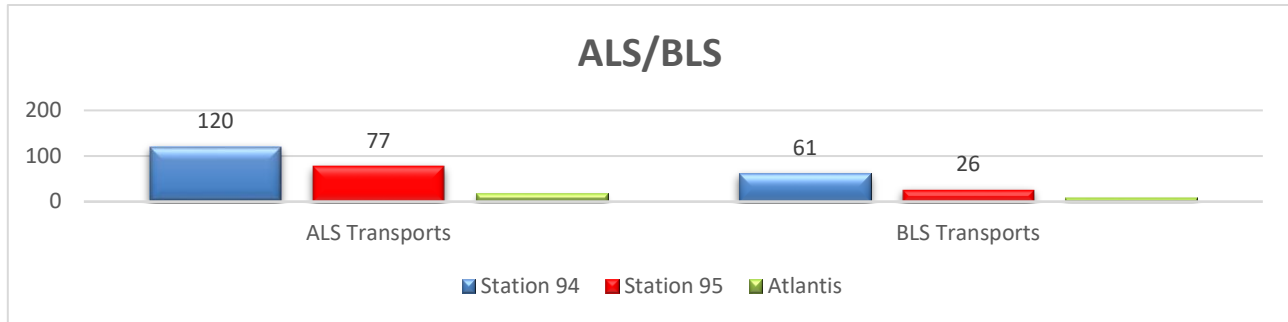
Total alarms dispatched in July	625
Average alarms per day	20.16
Total calls this fiscal year	5,495

In July 2021, 461 patients were treated for Emergency Medical related services. Of those patients, 37 were in the City of Atlantis. These requests include a single unit responding to assist a person who has fallen to the floor, a cardiac arrest requiring multiple units and a combination of personnel, advanced skills, and equipment.

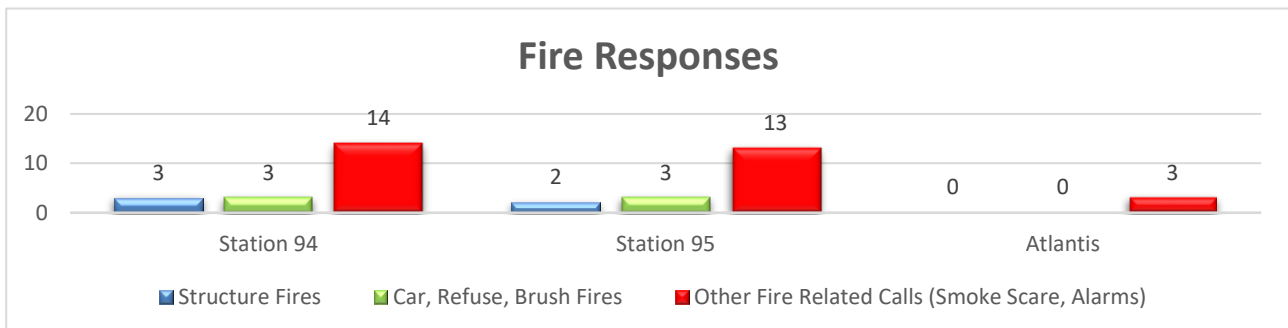
Service Calls, Cancels, and Public Assists totaled 77. The requests include, but are not limited to, persons locked out of home, water evacuation, animal problem, police assist, defective elevator, and canceled due to wrong address.



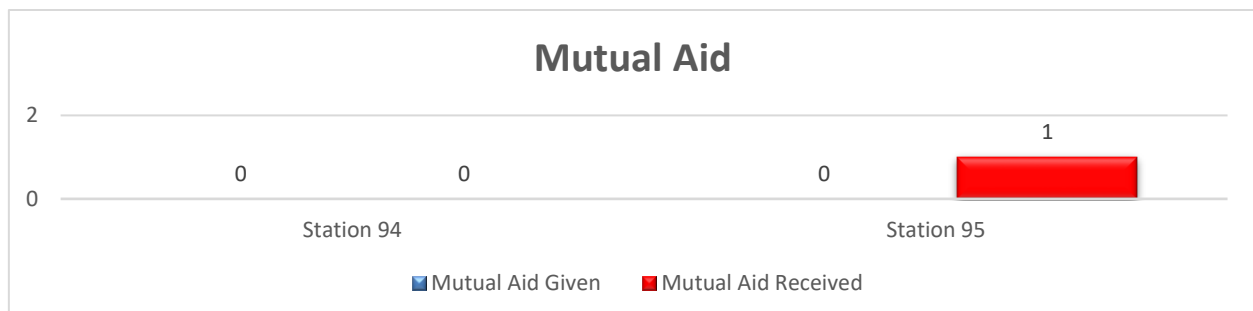
Fire Rescue transported 284 patients to a hospital or 62% of the patients we were called to treat. The majority of those (197) required Advanced Life Support procedures. ALS emergencies necessitate additional personnel, specialized equipment and skills. Often, an EMT or Paramedic will be taken from the ALS Engine to accompany the one person in the rear of the Rescue to assist with life-saving therapies.



Fire Rescue responded to 27 calls for a fire or smoke related emergency. There were six (6) requiring an escalated response to a car, brush, or refuse fire; five (5) were in a residential or commercial structure.

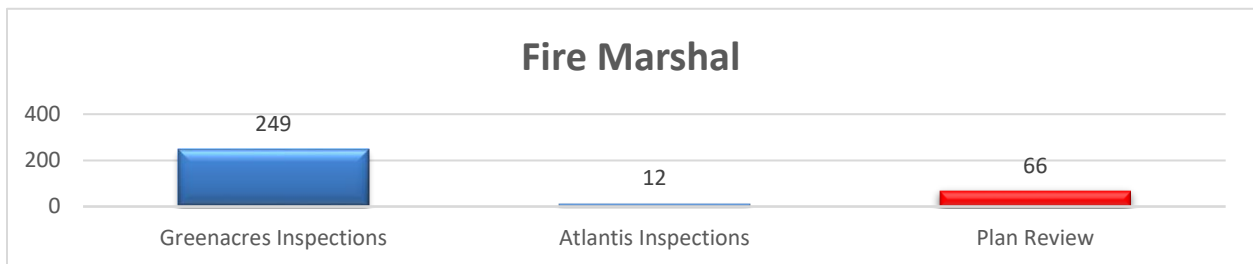


Mutual aid is the sending or receiving of emergency resources (apparatus, personnel) to or from another entity or agency upon request. No community has sufficient resources to handle every emergency of all sizes. Therefore, neighboring agencies work together through a system called Mutual Aid. That system is designed to be limited to large events that tax the resources beyond the normal capabilities of the community. During the month May, the Department did not receive any aid.



Fire Prevention and Protection focuses on protecting people and property from fire through fire safety inspections, fire plans review, fire cause and origin investigations, and public education. In addition, the Fire Marshal provides fire safety lectures, attends land development meetings, and testifies at code enforcement hearings. (June-July below).

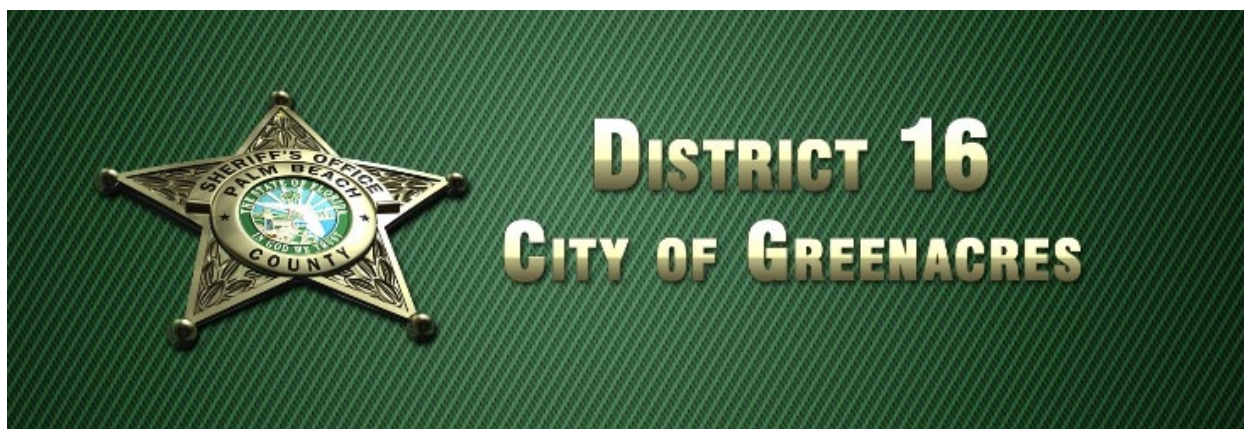
Inspections	144
Plans Review	27
Dollar Loss due to fire	\$12,600



Blood Pressure Screenings	0
Presentations, Station Tours/Attendees	5/183
Persons Trained in CPR	0



LEFT: ONE OF THE MOST IMPORTANT ASPECTS OF THE FIREFIGHTING CAREER IS TEACHING YOUNG CHILDREN WHAT A FIREFIGHTER DOES AND LOOKS LIKE IN FULL PROTECTIVE EQUIPMENT. THIS IS SO THEY ARE NOT SCARED WHEN WE COME TO THEIR RESCUE. MIDDLE: AN ACTION SHOT OF LADDER 95 AND THE FIREWORKS ON 4TH OF JULY. RIGHT: TWO FUTURE FIREFIGHTERS LEARNING HOW TO USE A HOSELINE.



MONTHLY STRATEGIC REPORT – JULY 2021

CAD CALLS	MONTHLY TOTALS
Business / Residence Checks (Self-Initiated)	1,995
Traffic Stops (Self-Initiated)	727
Calls for Service (Excluding 1050's & 1061's)	1,896
All CAD Calls - Total	4,618
Total Calls for Service – FY 2021 (October 2020 – September 2021)	45,956

Data Source: CADS/Premier 1

*Omit Miscellaneous Calls

Note: P1 is a dynamic system. Meaning that #'s can change from what was previously reported in the event there is a location or call type re-classification/modification.

SUMMARY

During the month, there were 4,618 generated calls within the District and 59% of these calls were self-initiated.

BELOW REPRESENTS TRAFFIC ACTIVITY CONDUCTED BY DISTRICT 16 PERSONNEL

Data Source: D16 Office Staff/Monthly Report

Total Citations	Total Warnings
330	292

DATA BELOW REPRESENTS TRAFFIC ACTIVITY CONDUCTED BY THE PBSO MOTORS UNIT

Data Source: D16 Office Staff

Total Citations	Total Warnings
416	384

FIELD INTERVIEW REPORTS

89 conducted per the FIR Track System

(Provided by CAU)

Note: This # could change due to FIR's being inputted into system after search was conducted.

DISTRICT INITIATIVES

COMMUNITY POLICING EVENTS

- July 4th City Event – Ignite the Night
- FUN DAY at Freedom Park with Palm Beach Habilitation Center clients
- FUN Van at Liberty Park Elementary – Liberty Park Elementary Summer Camp
- Harmony in the Streets Summer Camp – 07/19/21 thru 07/23/21
- 2nd United Way Virtual Summer Camp video shoot with PBSO Aviation
- School Supply Giveaway with Greenacres City Staff

COMMUNITY POLICING

- The District 16 Community Policing met with new Wal-Mart Manager for future events.
- The District 16 Community Policing Unit continued to work on homeless issues throughout the City.
- The District 16 Community Policing Unit continued to work along with code enforcement reference the complaint of people selling goods without permit during the weekends.
- The District 16 Community Policing Unit provided a District Tour and reviewed appreciation cards from an elementary school student.
- The District 16 Community Policing Unit attended a playhouse event for a seven-year-old girl who attends the Greenacres After School Program. Attended with the City Manager.
- The District 16 Community Policing Unit continues to work on upcoming events and projects.

STREET CRIMES UNIT

- The District 16 Street Crimes was requested to assist the District 16 Detective Bureau with locating and apprehending a defendant for outstanding charges of exploitation of the elderly, grand theft, and credit card fraud all occurring within the City of Greenacres. The defendant was located and taken into custody without incident.
- The District 16 Street Crimes Unit was requested to assist the PBSO Gang Unit regarding an attempted homicide case. A suspect was identified and District 16 Agents apprehended the suspect without incident.
- The District 16 Street Crimes Unit was requested to locate and apprehend a defendant for felony retail theft. The defendant was located within the City of Greenacres and taken into custody without incident.
- The District 16 Street Crimes Unit was requested to assist District 16 Detective Bureau with locating a defendant for outstanding charges of felony retail theft and grand theft. The defendant was located and taken into custody without incident.
- The District 16 Street Crimes Unit assisted District 1 Street Crimes and District 1 Road Patrol with apprehending a defendant for Grand Theft Auto. The defendant was taken into custody without incident.
- The District 16 Street Crimes Unit made contact with a defendant subsequently learning the defendant was wanted on several outstanding charges related to a District 1 Detective Bureau case. The defendant was taken into custody without incident.
- The District 16 Street Crimes Unit located a suspect who was taken into custody on warrants granted to District 16 Detective Bureau.
- The District 16 Street Crimes Agents conducted a traffic stop subsequently discovering the occupants were in possession of MDMA (Ecstasy), Cocaine, Marijuana, one firearm, and outstanding warrants. All four suspects taken into custody without incident.
- The District 16 Street Crimes Unit assisted the District 16 Detective Bureau with locating a defendant for outstanding charges of burglary and grand theft. The suspect was located and taken into custody without incident.
- The District 16 Street Crimes Unit assisted District 16 Road Patrol with locating a defendant on outstanding charges of domestic battery. The defendant was located within the City of Greenacres and taken into custody without incident.
- The District 16 Street Crimes Unit observed two defendants inside a vehicle committing several traffic violations. Upon initiating a traffic stop both suspects attempted to flee on foot. One defendant was

observed retrieving a black handgun from his waistband and dropping it on the ground. The defendants were taken into custody, the firearm retrieved, and both were charged accordingly.

- The District 16 Street Crimes Unit assisted the District 16 Detective Bureau with locating a defendant for outstanding charges of residential burglary, grand theft, and fraudulent use of a credit card. While being taken into custody one of the defendants was in the company of another defendant who was found to be in possession and unlawfully concealing a stolen firearm, both were charged accordingly.
- The District 16 Street Crimes Unit assisted PBSO Task Force Unit & Broward Sheriff's Office regarding outstanding charges on individuals. Detectives from Broward Sheriff's Office responded to District 16 to interview both subjects and thanked District 16 Street Crimes Unit for their assistance in apprehending both defendants.
- The District 16 Street Crimes Unit assisted District 16 Road Patrol with locating a defendant for battery on an elderly person and witness tampering. The defendant was located and taken into custody without incident.
- The District 16 Street Crimes Unit conducted a traffic stop where a computer check revealed a defendant had an outstanding warrant for arrest. The defendant was taken into custody without incident.
- The District 16 Street Crimes Agents conducted a traffic stop on two defendants' and during their investigation they discovered both defendants were in possession of crack cocaine and one of the defendants was in possession of a firearm. Both defendants were arrested and charged accordingly.

PROPERTY DETECTIVES

- District 16 Detective Bureau Total Monthly Stats for July 2021:
 - New Cases: 21
 - Search Warrants: 4
 - Cases Cleared by Arrest: 8
 - Operations: 4
- District 16 Detectives investigated two retail thefts which occurred at CVS Pharmacy and arrested the suspect for both cases.
- District 16 Detectives investigated a retail theft that occurred at Target. The suspect was identified and an In-Custody Arrest was completed for Felony Theft.
- District 16 Detectives investigated a second retail theft that occurred at Target. The suspect was observed by detectives stealing in their presence. Upon stealing several pieces of miscellaneous merchandise, the suspect was taken into custody by Detectives and arrested without incident.
- District 16 Detectives investigated a vehicle burglary where the suspect attempted to steal the car; however, broke the ignition and steering column. The suspect then fled the scene with the victim's handicap placard. The suspect was later identified after being arrested for driving a stolen vehicle. That GTA arrest led to the identification and arrest clearance for this case. The suspect charged with vehicle burglary, attempted GTA, criminal mischief >\$1,000.00, and petit theft. This case was cleared by arrest.
- While District 16 Detectives were investigating the above vehicle burglary and learning of the GTA arrest, they learned that the suspect burglarized a residence to steal car keys while the family was sleeping in the residence. Probable cause was established and the District 16 Street Crimes Unit located and apprehend the suspect without incident. The suspect confessed to Detectives to breaking into the residence to take the keys. This case was cleared by arrest.
- District 16 Detectives investigated an incident of Elderly Extortion and arrested the suspect. Upon arresting the suspect, Detectives obtained and executed a Search Warrant for the suspect's phone and collected copious amounts of additional digital evidence. This case was cleared by arrest.
- District 16 Detectives investigated a series of retail thefts that occurred at multiple CVS Pharmacies. The suspect was arrested last week without incident. Upon searching the suspects' vehicle, hundreds of dollars of miscellaneous CVS merchandise, to include body washes and laundry supplies, were located and returned to CVS's Regional Loss Prevention Officer.
- District 16 Detectives investigated a vehicle burglary that occurred in the City of Greenacres. They identified three suspects and arrested two of the suspects in regards to the vehicle burglary.

- While the District 16 Detectives were investigating a burglary to a vehicle, they developed a suspect. Through their investigation they recovered a stolen firearm from the suspect and arrested the suspect in reference to grand theft of a firearm.

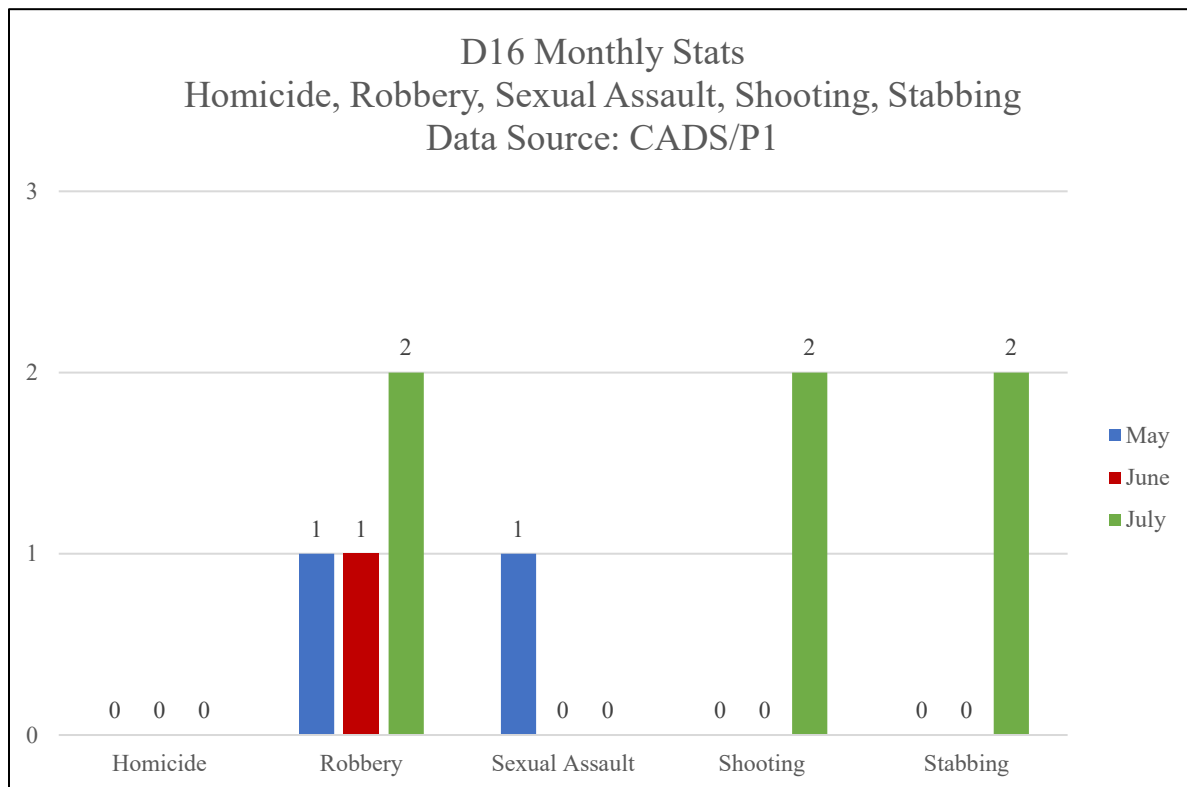
ARREST AND NTA STATISTICS

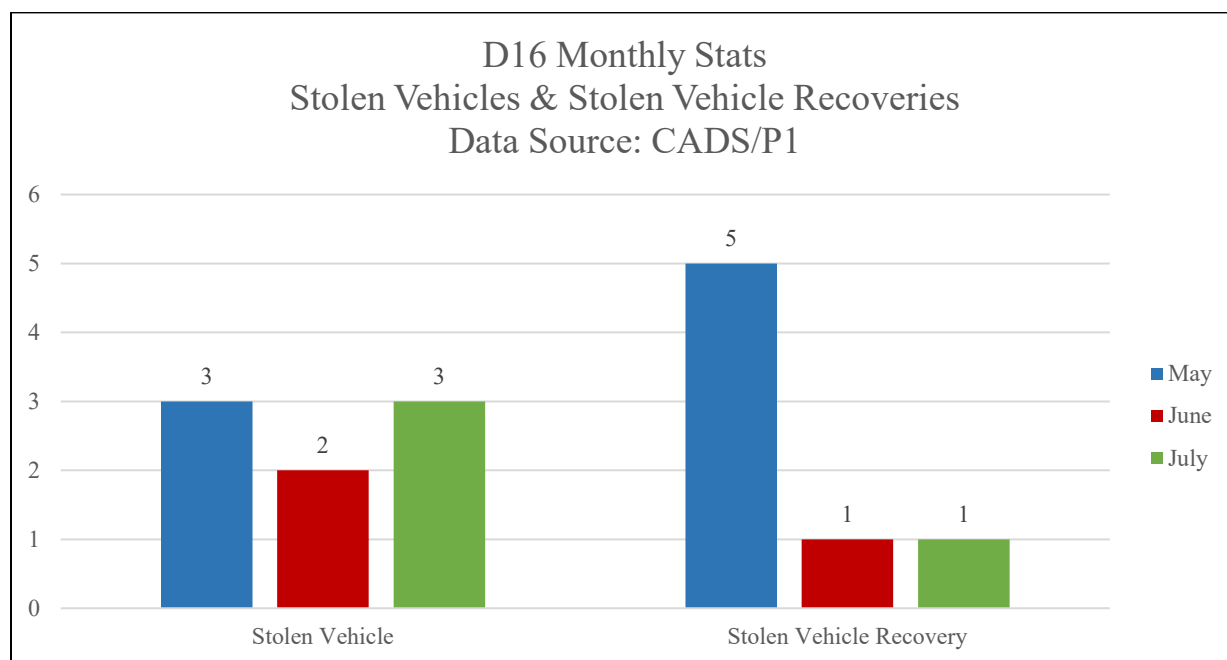
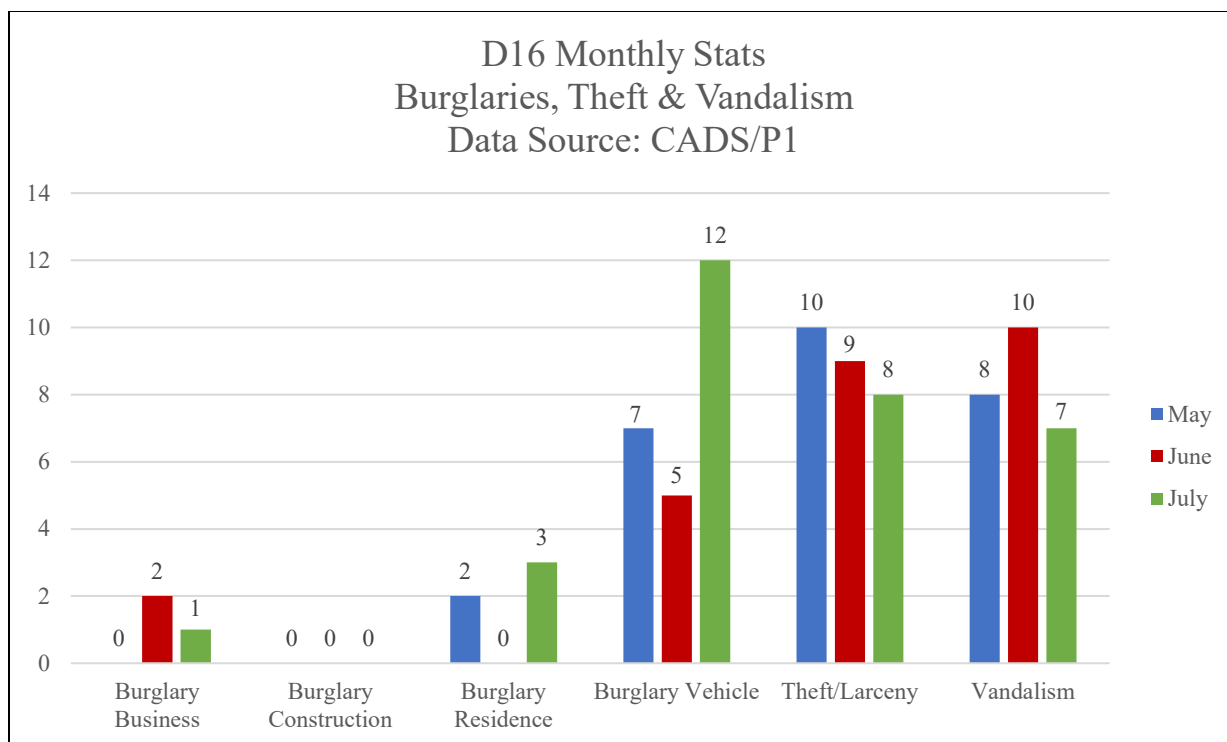
Arrest Data
Arrests & Notice to Appear (NTA) within District 16
Total Count – 67

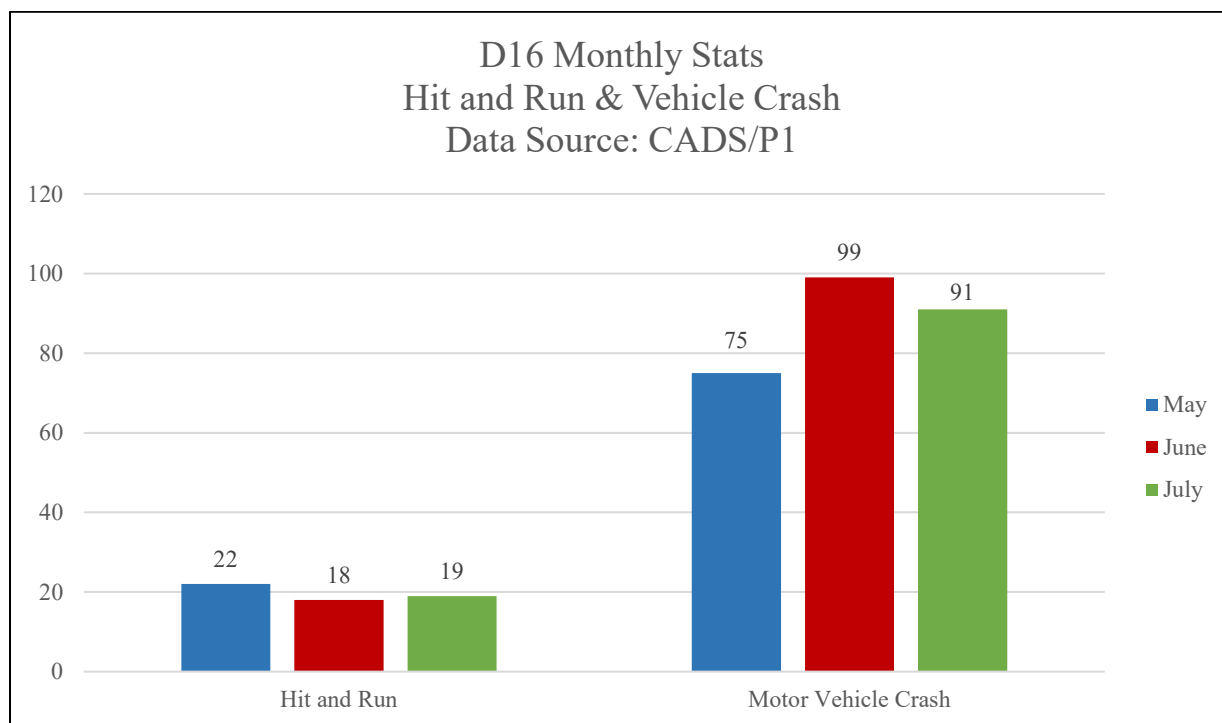
Data Source: CADS/Premier 1

DATA ANALYSIS

The data included in this report is charted and graphed to illustrate and compare changes over a specific time period. These charts and graphs are utilized to assist in determining crime trends and to measure enforcement efforts. This data is utilized in conjunction with other analysis to develop directed patrol and various enforcement activities. The analysis included on these pages is presented as a brief highlight to explain the salient points of this report.



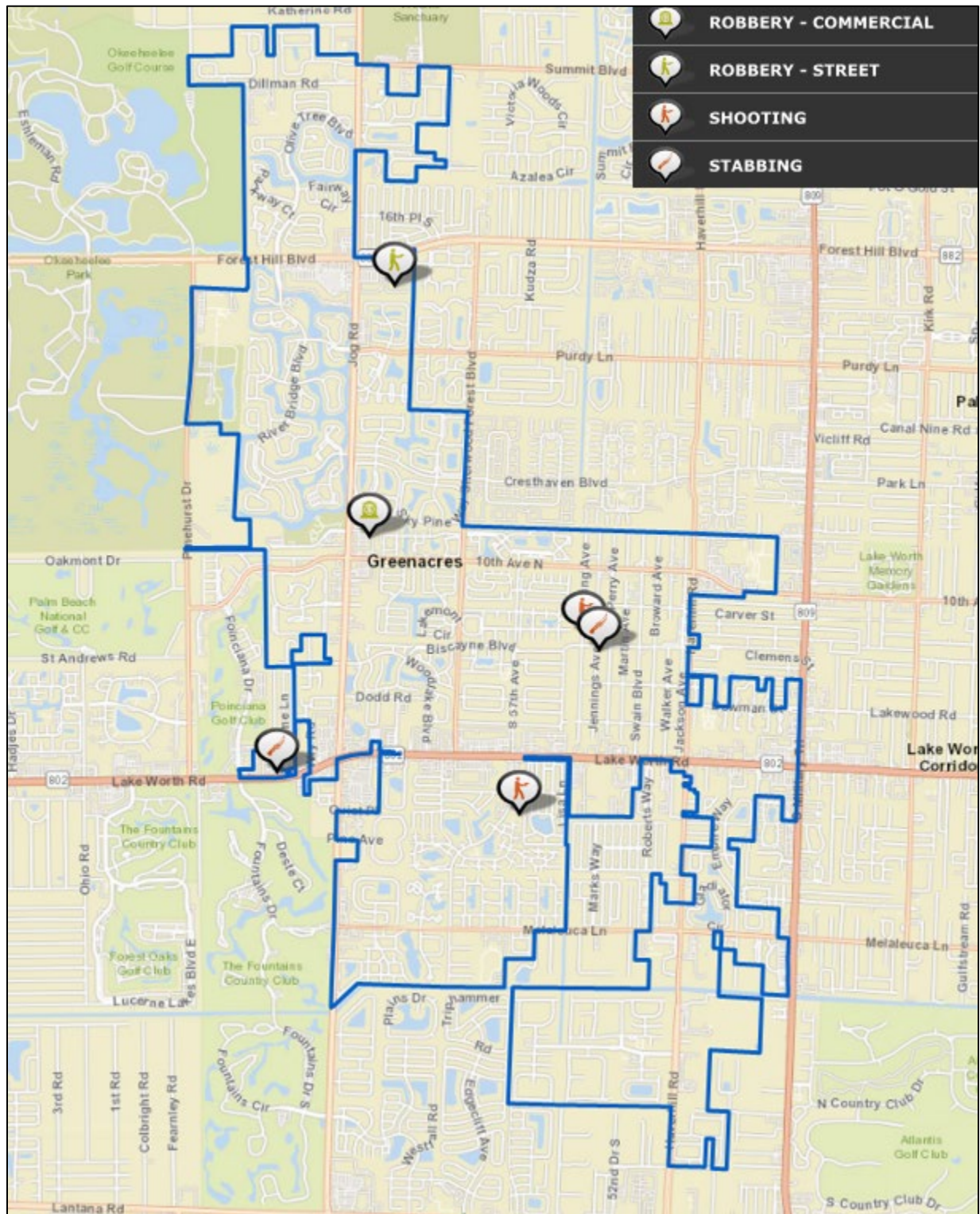




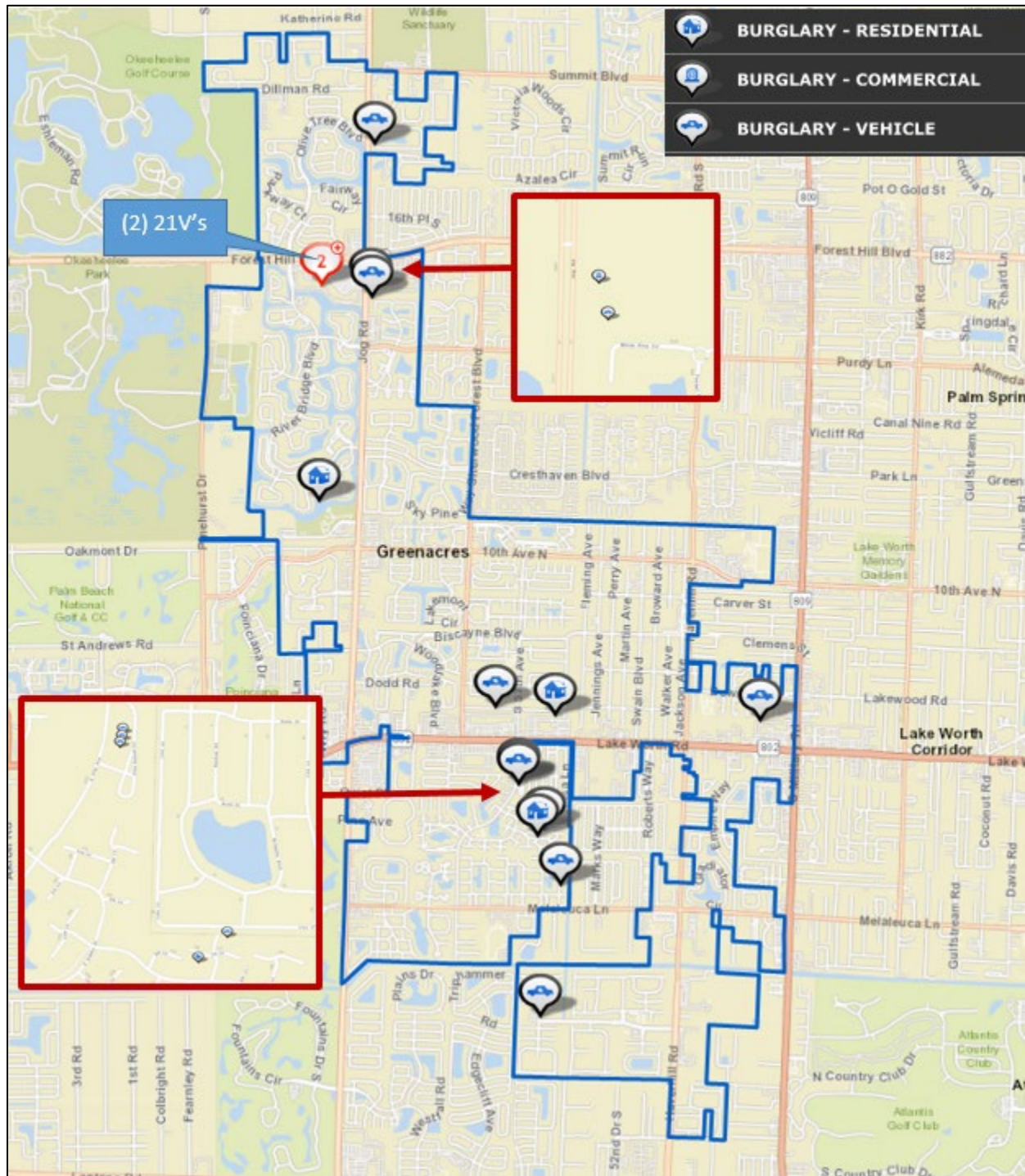
DISTRICT 16 MAP OF ACTIVITY

Data: Source: Crimeview Dashboard

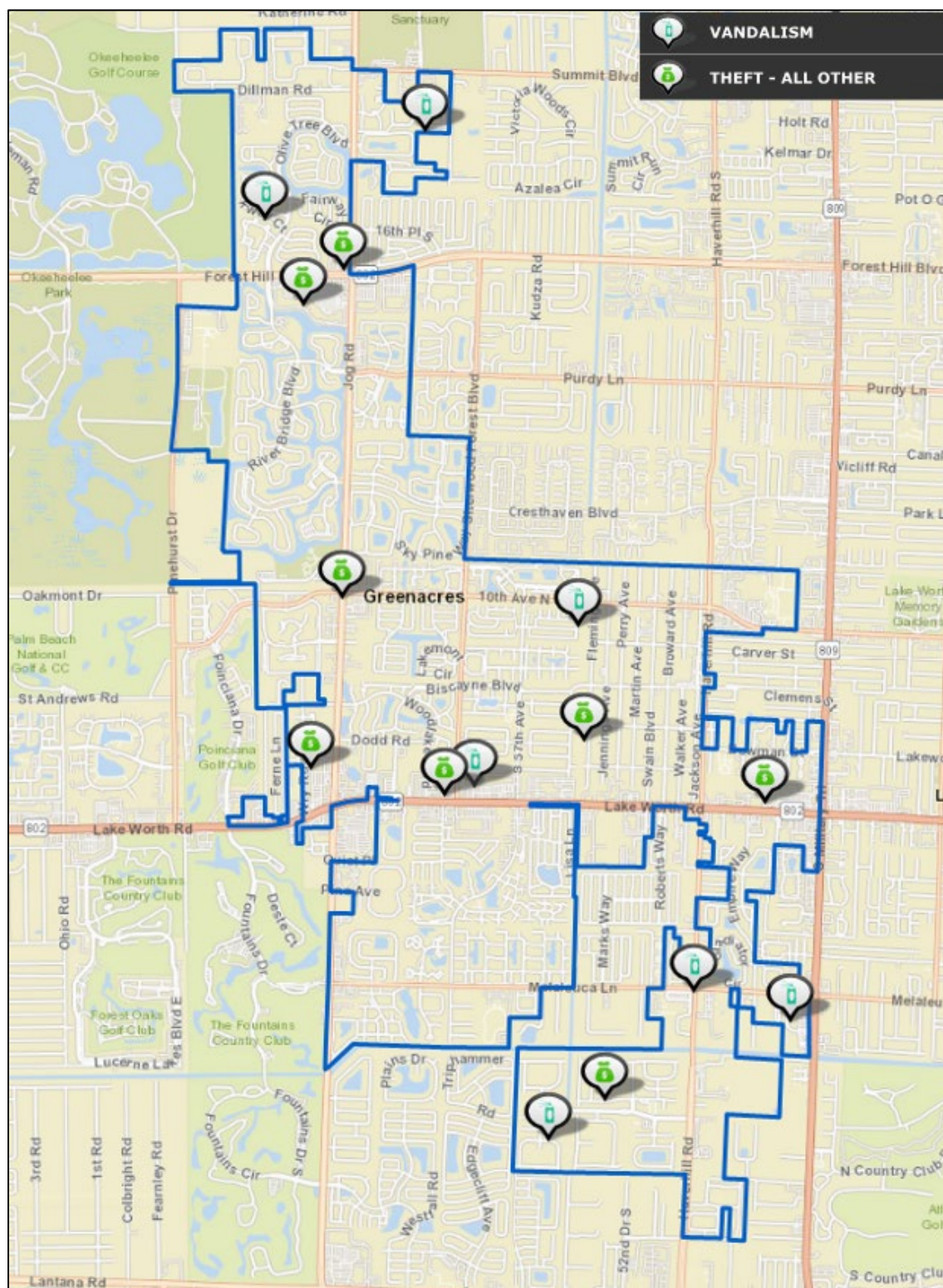
PERSONS CRIMES



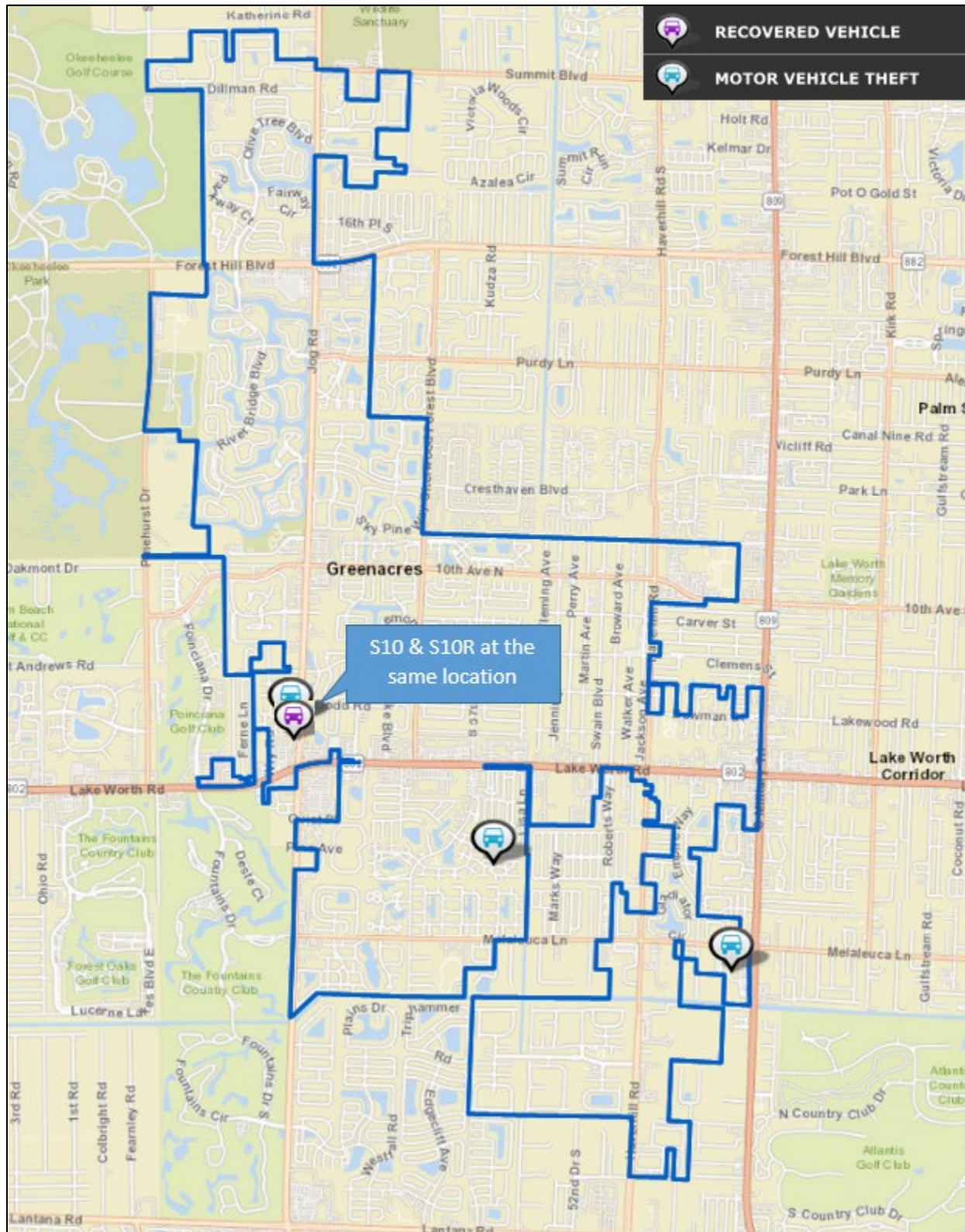
BURGLARIES



THEFT & VANDALISM

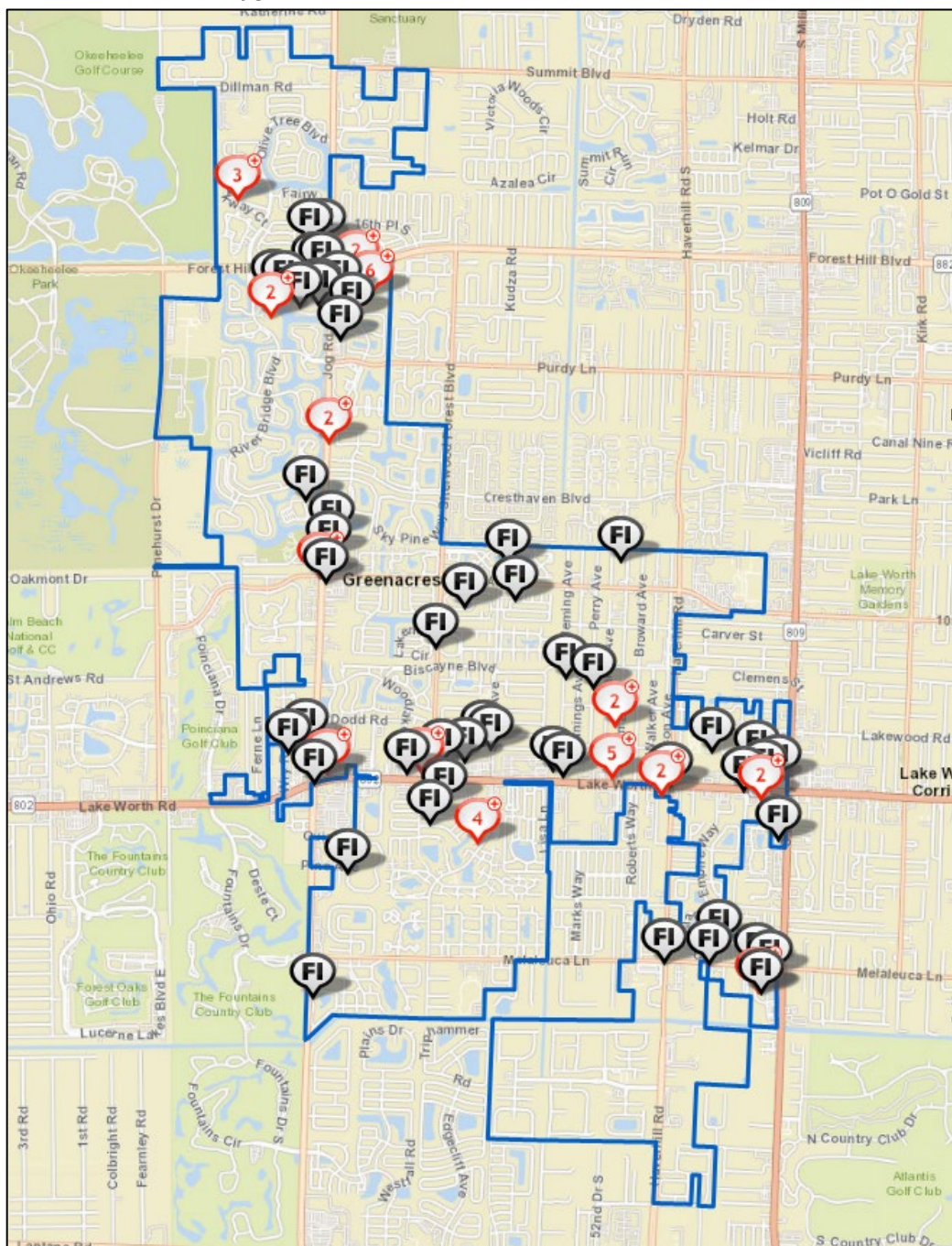


STOLEN VEHICLES & STOLEN VEHICLE RECOVERIES

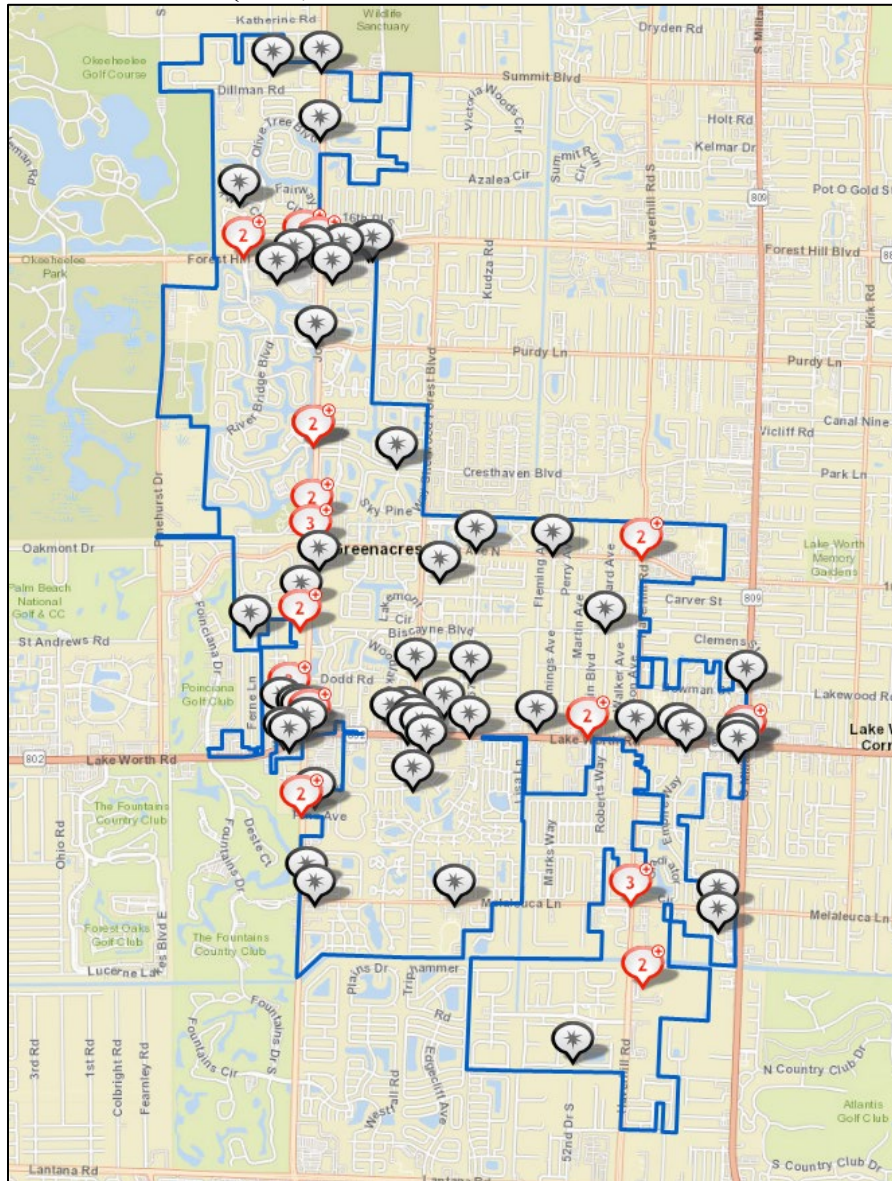


FIR MAP

93 Records Plotted in Crimeview Dashboard



ACCIDENT MAP (S3'S, 4'S & 5V'S – CASE NUMBER INCIDENTS)



TOP ACCIDENT LOCATIONS FOR JULY 2021

Location	Case Number Count
Forest Hill Boulevard / Jog Road	18
Lake Worth Road / Jog Road	9
Melaleuca Lane / Military Trail	6
Lake Worth Road / Military Trail	4
Melaleuca Lane / Jog Road	4

CITY OF GREENACRES**INTEROFFICE MEMORANDUM
#2021.08AH4.01**

TO: Andrea McCue, City Manager
FROM: Carlos Cedeño, Public Works Director
RE: Public Works Department Report
DATE: August 5, 2021

Listed below is a brief summary of the activities undertaken by the Public Works Department during the period of July 1, 2021 through July 31, 2021.

1. ADMINISTRATION:

- Coordinated a meeting with the contractor in preparation for the pressure cleaning of the medians on Jog Rd, Lake Worth Rd, 10th Ave N, Forest Hill Blvd, Sherwood Forest, 57th Ave and Melaleuca Lane.
- Staff participated in a Credit Card Reconciliation refresher training provided by Purchasing.

2. ROADS AND DRAINAGE MAINTENANCE

- Staff communicated with vendor in preparation for mulch to be placed in the medians of Jog Rd and Lake Worth Rd following the pressure cleaning.

3. VEHICLE MAINTENANCE

- Public Works staff participated in the OSHA Safety Data Sheet (SDS) Training.
- Staff participated and received certification in the OSHA Lift Truck Practical & Hands on Training.
- Supervisor completed a webinar training on “The Future of Commercial Fleets is Electric”.
- Researched specifications on a Sports Field Top Dresser for procurement in FY2022.

4. BUILDING SERVICES

- Renovation of the kitchen at Fire Rescue Station 95 has been completed.
- Playgrounds throughout the City were inspected and repairs needed were made.
- Quarterly inspections of City owned Buildings was performed.
- Bermuda Sod was placed at the South Soccer field of Freedom Park.

5. PARKS MAINTENANCE

- Organized the installation of lights at the Bankshot Court at Freedom Park
- Staff assisted with set up and cleanup during the 4th of July Event.

CITY OF GREENACRES
INTEROFFICE MEMORANDUM
 2021.08GB2.01

TO: Andrea McCue, City Manager

FROM: Georges Bayard, Director of Information Technology

SUBJECT: Information Technology Department Activity Report

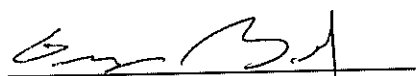
DATE: August 6, 2021

The following report provides the highlights of activity within the Information Technology Department for the reporting period from July 1 through July 31, 2021.

- a. Ubiquiti network switch refresh project is in progress; 13 of the 20 new switches have been installed.
- b. Executime time and attendance software implementation is in training phase.
- c. Project under way to upgrade server computers to the latest version of the Windows operating system.
- d. Project under way to implement Center for Internet Security (CIS) Controls on all City computers. This is a set of configuration best practices designed to harden systems against attack.
- e. Monthly KnowBe4 simulated phishing test: Links clicked: 8, Attachments opened: 0. Phish-prone users: 6.1%. Clickers were automatically assigned 5 minute remedial training. Repeat offenders will have more extensive training.

IT Requests

DEPARTMENT	CURRENT PERIOD	FY 2020 YTD	FY 2021 BUDGET
Administration	12	65	-
Building	6	42	-
Community & Recreation Svcs.	4	32	-
Finance	18	84	-
Fire/Rescue	8	38	-
Information Technology	8	26	-
Planning & Engineering	7	20	-
Public Works	5	70	-
Purchasing	3	21	-
Youth Programs	3	53	-
Total Technical Service Requests	74	451	350



Georges Bayard
 Director of Information Technology

GB/gb

CITY OF GREENACRES
INTEROFFICE MEMORANDUM
 2021.08JM6.001

TO: Andrea McCue, City Manager

FROM: Jowie Mohammed, Director
Youth Programs Department

RE: Department Report for July 1 – July 31, 2021

DATE: August 5, 2021

PROGRAM (Hours of Operation)		DAYS	TIMES	
CARES		Monday - Friday	7:30-6:00 PM	
Cool Zone		Monday - Friday	7:30-6:00 PM	
Hot Spot		Monday – Friday	7:30-6:00 PM	
PERFORMANCE MEASUREMENT # of Students Enrolled		AVERAGE THIS PERIOD	FY 2021 TO DATE	FY 2021 BUDGET
# of Participants/Summer Camp		88	108	150
# of Participants in Sierra Club ICO		0	0	25
# of Licenses Coordinated		1	1	1
# of MOU's Coordinated		4	4	6
# of Part.'s in Youth Advisory Council (YAC)		0	2	7
# of Part's in TOP Program		0	40	15
# of Part.'s in Garden Club		0	17	15
# of Presidential Volunteer Service Hours		983	7,976.00	20,000
Grants/Licenses Coordinated:				
• Early Learning Coalition		\$25,867.63	\$128,718.75	\$290,091
• Parent & Registration fees		\$9,443.28	\$54,283.62	\$184,114
• Dept. of Health Child Care Food Program		-	\$760.32	\$15,200
• Youth Services Department SEL Grant		\$4,932.61	\$38,187.48	\$72,805
• Textile Funds		\$1,690.00	\$3,250.00	\$1,560

General

- On July 21, 2021, YP participated in the Palm Beach County Youth Services Department 7th Annual Countywide Spelling Bee. Six (6) campers participated and all finished in the top 10 of their respected age groups.
- Twenty-one (21) children attended summer camp with scholarships from the Palm Beach County Summer Camp Scholarship Program (SCSP).

- Youth Programs successfully passed three (3) on-site inspections during the month of July.

CARES

- On July 28, 2021, one of our elementary groups (K-1ST) performed at the Lake Worth Playhouse, “Come Alive”. Our youth had 16 sessions in total and practiced 3 times a week for 2 hours. This was such an amazing experience for all and something that we will like to continue implementing in our program.



- Even though our youth were not able to go on many field trips this summer, we were still able to have fun onsite. Our youth really enjoyed “Paint with Faith” which is a motivational painting class.



- Our 4th and 5th grade elementary group started a new ELO (expanding learning opportunity) through Flipany called “Cooking Matters.” The program is a nutrition and culinary education program that incorporates physical activity. Cooking Matters has shown to be effective in fighting childhood obesity and supporting positive social and emotional learning in children and youth.



- Lastly, our youth also participated in another ELO (expanding learning opportunity) through the YMCA called “Krazy Kickball.” Youth were able to build a healthy spirit, mind and body through physical activities and wellness program.



Teen Programs (Cool Zone & Hot Spot)

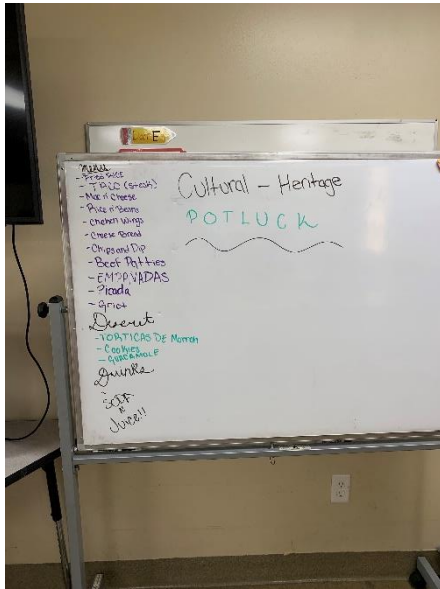
- All the trips and memories made during this Summer Camp were made possible by the generous support of the Community Foundation for Palm Beach and Martin Counties. With their help thirty (30) middle and high school, youth were able to attend summer camp at no cost to their families.
- Summer camp trips were in full swing as our teens got a chance to explore one the counties many natural parks. Here they are enjoying the beauty of Morkami Museum during Heritage/Culture week.



- Having the ability to try new skills and acclimate them into our ever-growing lives is one of the great parts of summer camp. Here we have our Teens participating in archery, learning a new skill and embracing new challenges.



- We celebrate the diversity in our community every day, but our teens took it one step further and held the first annual Cultural Pot Luck. Allowing the teens to explore the native foods of each other cultures and gaining a deeper respect for each other's heritage.



- There are not many times where you can say, "I went to a CrossFit gym during summer camp." Well four our teens they can say with joy that they went and they conquered the CrossFit gym. What an excellent way to develop a new interest for a healthy lifestyle and a fun hobby.



- Our teens have been inside for so long it was nice to be able to send them out on a boating trip and let them embrace the nature we so often take for granted. Here we have two of our teen participants showing off their catch while on the trip.



- What are some ways to combat the stress of being isolated from your peers or anxiety? One of the first keys is to be mindful of who you are and the amazing things you are capable of in life. This is what our teens are learning during their Mindfulness sessions on Monday's from 2-3:30p.m. during the summer. Here we see them putting the words into practice as they speak with a mindfulness instructor.



Jowie

Jowie Mohammed, Director
Youth Programs Department

CITY OF GREENACRES

INTEROFFICE MEMORANDUM
2021.08RW2.01

TO: Andrea McCue, City Manager

FROM: Monica Powery, Director of Purchasing

SUBJECT: Department of Purchasing Activity Report

DATE: August 4, 2021

The following report provides the highlights of activity within the Department of Purchasing for the reporting period from July 1 through July 31, 2021.

- a. 21-009 Food Truck Event Services – This RFP was advertised on July 25, 2021 and opens on August 25, 2021.
- b. 21-011 Irrigation Installation, Maintenance and Repair Services – This bid was advertised on July 11, 2021 and opens on August 10, 2021.
- c. Solicitations In Progress – Emergency Operations Center Construction; Public Works Generator; Dillman Trail Project; Inspections and Building Services; Medical Supplies; Tents & Inflatables for City Events.

ACTIVITY	CURRENT PERIOD	FY 2021 YTD
Purchase Orders Issued	26	567
Purchase Order Amounts	\$ 656,989.46	\$ 23,169,443.62
Solicitations Issued	2	15
Solicitations in Progress	7	–
Central Store Requests	3	43
Contracts Managed	60	60
Purchasing Card Purchases	195	1,982
Purchasing Card Transactions	\$ 32,583.87	\$ 255,575.04
No. of Training Sessions Conducted	1	5
Towing Revenue	\$ 3,484.00	\$ 31,758.00


 Monica Powery
 Director of Purchasing

**CITY OF GREENACRES
INTEROFFICE MEMORANDUM
2021.08EB3.001**

TO: Andrea McCue, City Manager

FROM: Kara L. Irwin-Ferris, AICP, Planning and Engineering Director *KLF*

SUBJECT: Planning and Engineering Department Report

DATE: August 6, 2021

Listed below are the items currently under review by the Planning and Engineering Department for the reporting period July 1, 2021 through June 31, 2021.

New Cases:

333 Jackson Avenue

A request by the owner for a variance from Article III, Division 4, Section 16-309(c) to reduce the setback requirements for an existing single-family home and accessory structure. The site is located at 333 Jackson Avenue. (Scheduled for LDS review on August 12, 2021)

Current Planning Cases

ANX-08-01

Annexation into the City of various road rights-of-way per Interlocal Annexation Agreement (ANX-07-05). (Staff review)

ANX-20-03 4180 S. Jog Road (Lake Worth Plaza West Shopping Center)

A request by the owner for a voluntary annexation (ANX-20-03) for one parcel of land totaling approximately 27.14 acres. The site is located at 4180 S. Jog Road.

ISBA-2020 Northeast Corner of S Jog and Lake Worth Road

A request initiated by the City of Greenacres to Palm Beach County for a Interlocal Service Boundary Agreement (ISBA) to address the potential issues for services upon annexation for the unincorporated property located at the north west corner of Lake Worth Road and South Jog Road. City Council approved Resolution 2020-45 to initiate the action on November 2, 2020. Palm Beach County Board of County Commissioners adopted a Resolution to support the ISBA. City and County staff met in January to start drafting the Agreement and continue to work out issues. City staff and the property owner met with Palm Beach County Fire Rescue and a representative from IAFF on June 29, 2021.

CIE Update (CPA-20-01)

A request by the Planning & Engineering Department to amend the Capital Improvement Element of the Comprehensive Plan to reflect the City's revised

Capital Improvement Program, the County's revised 5-Year Road Plan, the Palm Beach County Water Utilities Department's updated Water Supply Work Plan, and the latest Capital Improvement Plan of the School District of Palm Beach County. (On hold – Will be scheduled for first reading at the City Council)

CPA-20-02

A request by the Planning & Engineering Department to amend the Infrastructure Element of the Comprehensive Plan to update the City's Water Supply Plan. (On hold – Will be scheduled for first reading at the City Council)

Legacy Church Ministries

A request by the applicant for an abandonment (AB-18-01) of a right of way located to the south portion of the parcel located between 400 and 420 Jackson Avenue. (Staff review of submittal)

Martin Avenue Residential

A request by the applicant for a land use change (CPA-20-01) from Mixed Use to Residential Low Density and a zoning change (ZC-20-01) from Mixed Use Original Section to Residential Low Density-3 for a vacant parcel located on Martin Avenue. (No action taken at the Planning Commission meeting held on July 21, 2021, as there was not a quorum. Scheduled for the August 18, 2021 Planning Commission meeting)

Nash Trail PUD

A request by the owner for a comprehensive plan amendment (**CPA-20-4**) from Medium Residential – 5 units per acre (MR-5) and Low Residential – 1 unit per acre (LR-1) (Palm Beach County's Future Land Use (FLU) designation) to Residential Medium Density (RS-MD) and Residential High Density (RS-HD) (City of Greenacres' FLU designation); a zoning designation (**ZC-20-04**) from Agricultural Residential (AR) and Residential Estate (RE) (Palm Beach County's FLU designation) to Residential High Density (RH) (City of Greenacres' FLU designation); a special exception (**SE/PUD-20-03**) to allow a Planned Unit Development (PUD) for the subject site; a site & development plan (**SP-20-03**) to permit development of 213 dwelling units (76 zero-lot line (ZLL) homes and 137 townhomes); and variance (**BA-20-03**) to allow for the reduction of 5 feet from the required 25 feet building separation between two multi-family buildings; to allow for the reduction of 24 feet for side from the required 50 feet and 13 feet for rear from the required 50 feet PUD setbacks as related to Townhouse (TH); and to allow a reduction of 16 inches from the required 12-feet in net width of parking space clear of obstructions for any single vehicle garage. (The variance was scheduled for the Zoning Board of Adjustment & Appeals meeting on July 27, 2021 and the variances were denied)

Sunset Springs

A request by the applicant for site and development approval (SP-21-01) for 25 single family homes and a variance (BA-21-01) request to reduce to landscape buffer from 10 ft to 5 ft. The site is located at 6645 Chickasaw Road. (Resubmittal received on July 9, 2021)

Site Plan Amendments

None.

Zoning Text Amendment

ZTA-16-05

A city-initiated request for a text amendment to revise Building heights based on comments from the City Council workshop on October 24, 2016. (Postponed from the Planning Commission meeting of August 16, 2017 to the Planning Commission meeting of September 20, 2017, currently no date set for review awaiting Visioning direction)

ZTA-19-02

A city-initiated request for a text amendment to revise development order extensions.

ZTA-19-05 (Art in Public Places)

A City-initiated request to add regulations for the creation of a program providing for the placement of art in public spaces within the City.

Residential

Las Ramblas

The Plat was approved at the February 6, 2017 City Council meeting. Pre-construction meeting was held on April 19, 2017. The site has been cleared and is currently under construction. Thirteen homes have been CO'd and the final CO is being held for final close-out of the project and acceptance of a public road. The City is considering the approval of a Bond reduction for the project to the 10% Maintenance Bond.

Pine Grove Farm

Except for 2 vacant lots, all work has been completed. Permit applications for the final two lots have been submitted and are under review.

Reserve at Summit

Plat for this 73-unit single-family residential development was approved at the July 6, 2015 City Council meeting. Construction of homes is completed in the subdivision and 100% of the Certificates of Occupancy have been issued. The Recreation parcel has been completed. Staff has notified the developer that a close-out package is required to reduce the bond. Maintenance bond returned to developer on December 20, 2019. The project is ready for close-out.

Whitney Park (aka Bowman Pines)

The Plat was approved by City Council on December 5, 2016. All 24 homes have been completed and a maintenance bond to 10% has been received on March 30, 2018 and will be held until March 30, 2019. A final inspection has been completed.

Traffic Control Agreement approved on June 1, 2019, maintenance bond returned and file to be closed out.

Commercial

Braman Honda

Revised replat under review. Construction of the vehicle storage lot is complete. Permit application for the recently approved service department expansion (SP-97-06G) was issued. Comments sent to applicant on March 22, 2021

Church of God 7th Day (3535 S Jog Road)

The building permit and engineering permit are both issued for the development. Stop work order was issued by Building Official on September 28, 2018. Subsequent meetings have been held with Building Official and Consultant Engineer. The Building Official has re-issued the permits to the contractor.

Greenacres Nissan

Developer closed on purchase of the property on October 21, 2015. Plat approved on May 16, 2016 and engineering permit issued immediately thereafter. Building permit issued July 7, 2016. Site and building construction completed. Temporary Certificate of Occupancy was issued by the Building Official. Zoning and Landscape inspections passed. Engineering review finalized received signed and sealed as-builts and outside agency acceptance letters. A final Certificate of Occupancy was issued and project file is to be closed.

Jog Professional

Building construction is completed. Landscape and zoning final inspections are completed. Engineering review finalized received signed and sealed as-builts and outside agency acceptance letters. The property has received a Certificate of Completion (CC) for the building shell.

Kid's College Greenacres Campus

Plat application received on October 19, 2018 with complete submittal received on November 6, 2018. The Plat was approved January 7, 2019 by City Council. Utility permit issued on January 25, 2019; pre-con meeting for underground work only held on January 30, 2019. Building permit signed off by zoning on February 15, 2019. Pedestrian Access Easement Agreement signed and recorded on May 15, 2019. Building Dept. permit issued on May 15, 2019. Building construction has been completed for the first building. The second building is under construction.

Capital Improvements

Original Section Drainage Improvement – Phase 7

An application for Phase 7 of the Original Section Drainage Improvements project was submitted to DES on March 12, 2020. The CDBG Grant Agreement for FY 20-21 was approved by City Council on September 24, 2020. Agreement sent to DHES on October 6, 2020. Project was advertised for bid on January 31, 2021. Virtual Pre-bid meeting was held on February 17, 2021. The bid opening was

March 3, 2021. On March 15, 2021 City Council awarded the bid to TCLM Enterprise Inc. Notice of Award issued on March 24, 2021. The Preconstruction meeting was held on April 21, 2021. Notice to Proceed issued on April 27, 2021. Resident Notification letters sent on April 20, 2021. Physical construction started on May 24, 2021. On July 7, 2021 second payment request received and processed.


FY 2021 Data:

Case	Current Period	FY 2021 to Date	FY 2021 Budget
Annexation	0	1	2
Comprehensive Plan Amendment	0	1	5
Zoning Changes	0	1	3
Special Exceptions	0	5	4
Site Plans	0	3	5
Site Plan Amendments	0	7	16
Variances	0	2	4
Zoning Test Amendments	0	0	4

Inspection Type	Current Period	FY 2021 to Date	FY 2021 Budget
Landscaping	2	31	130
Zoning	2	36	121
Engineering	9	68	100

INTEROFFICE MEMORANDUM
2021.08JG7.01

TO: Andrea McCue, City Manager

FROM: Kara L. Irwin-Ferris, AICP, Building, Planning and Engineering Director 

SUBJECT: Building Department Report
(July 1, 2021 – July 31, 2021)

DATE: August 5, 2021

1) ADMINISTRATION:

- a) Researched and completed one hundred and thirty-seven (137) lien searches providing permit and code enforcement case information.
- b) Researched and completed thirty-six (36) records request for permits.
- c) Congratulations to Scott Wood, Building Official, for being appointed to Palm Beach County's Building Code Advisory Board. The board meets regularly to review and make recommendations to the BCC and local governments on building related codes and standards.
- d) In light of recent events with the tragedy at Surfside a new initiative has been created in Palm Beach County. Scott Wood will be serving on PBC League of Cities Building Officials Technical Subcommittee developing the Building Safety Inspection Program (a.k.a. Building Recertification).

2) PERMITS/INSPECTIONS:

PERMITS/INSPECTIONS	DURING THIS PERIOD	FYTD 2021
Applications Created	91	809
Applications Approved	57	704
Applications Canceled	5	29
Applications Denied	0	22
Permits Created	291	2643
Permits Issued	288	3199
Permits Completed	138	2243
Permits Canceled	4	75
Inspections Performed	444	6896
Construction Value of Permits Issued	1,537,565	14,130,502

Construction Reinspection Fees	\$50	\$3,850
CO's Issued	0	9
CC's Issued	1	7
Temporary CO's Issued	0	0

3) BUSINESS AND CONTRACTOR REGISTRATION:

(See Attached Summary Reports)

4) CODE ENFORCEMENT:

CODE ENFORCEMENT	DURING THIS PERIOD	FYTD 2021
Inspections Related to Active Code Cases	165	2072
New Cases Started	43	594
Cases Complied	42	480
Current Open Cases	258	
Fines Collected		
Notices Sent	236	2145
Illegal Signs Removed from right-of-ways	121	2101
Inspections Not Related to Active Code Cases	76	944
Complaints Received and Investigated	20	272
Warning Tickets	32	399

5) PERMIT APPLICATIONS IN PLAN REVIEW – PRINCIPAL NEW OR REMODEL PROJECTS:

PROJECT	ADDRESS	SIZE	DESCRIPTION	PERMIT#
Luna Cafe	2930 S Jog Rd	1,520 sq.ft.	Interior Remodel – Convert office space into Restaurant	2021-2464
Majestic Aesthetics	5315 Lake Worth Rd	1,406 sq.ft.	Interior Remodel	2021-3339
Tire Kingdom	5901 Lake Worth Rd		Exterior Improvements - New storefront Fascade	2021-3309
Palm Beach Christian Academy	5208 S Haverhill Rd	4,250	Construct two new classroom buildings & one bathroom building	2021-3230

6) PROJECTS IN PROGRESS – PRINCIPAL REMODELING/RENOVATION:

PROJECT	ADDRESS	SIZE	DESCRIPTION	PERMIT #
Convenience Store/Laundry	5470 10 th Ave N	1,604 sq.ft.	Interior Remodel – Add Coin Laundry to Convenience Store	2021-1191
Conviva Care Center	6766 Forest Hill Blvd	6,715 sq.ft.	Interior Remodel of Existing Space	
STU Group	5199 10 th Ave N Suite 200G	756	Add 2 Interior Walls	2021-3039
Ministries in Bethel	3950 S 57 th Ave	6,939 sq.ft.	House of Workshop	2021-0365
Kids College (Phase 2)	1091 S Jog Rd	2,530	Construct One Story, 2 nd Building for Daycare	2021-1772
McDonalds	6000 Lake Worth Rd		Interior Remodel – Add Electronic Kiosk	2021-2305
Greenacres Plaza Landlord Improvements	3953 S Jog Rd		Interior Remodel – Subdivide one bay into three.	2021-2600
Greenacres Plaza Landlord Improvements	3951 S Jog Rd		Interior Remodel – Subdivide one bay into three.	2021-2599
Greenacres Plaza Landlord Improvements	3949 S Jog Rd		Interior Remodel – Subdivide one bay into three.	2021-2598
CSL Plasma Center	3961 S Jog Rd Unit B1	9,830 sq.ft.	Interior Remodel – Convert former Peter Piper Pizza into Blood Plasma Collection Facility	2021-1259
Crunch Fitness	6846 Forest Hill Blvd	8,433 sq.ft.	Interior Demo of Existing Fitness Center	2021-1716
Five Below	6826 Forest Hill Blvd	9,368 sq. ft.	Interior Remodel for New Retail Store	2021-1546
Conviva Care Center	5799 Lake Worth Rd	7,673 sq.ft.	Interior Demo of former Pool & Patio Depot	2021-1771
Target	5900 Lake Worth Rd	1,394	Remove Café/Snack Bar & Convert to Online Pick-Up Storage Area	2021-0756
Supertech Communications	5305 Lake Worth Rd	800	Interior Remodel	2021-1498
Isabel Barber Salon	3820 S Jog Rd	1,040	Remodel Add Mani/Pedi Stations New Salon	2020-2742
Mission of Grace	6200 Lake Worth Rd	3690 sq. ft.	Convert former Restaurant to House of Workshop	2020-2095
Mission of Grace	6200 Lake Worth Rd		Interior Demo of Former Steak N Shake	2020-1748
Landlord Improvement	3937 S Jog Rd	1,240 sq. ft.	White Box Space for Future Tenant	2019-1458

VCA Simmons Animal Hospital	4975 Lake Worth Rd	12,372	Interior Renovation – Modify Layout	2019-1189
Church of God 7 th Day	3535 S Jog Rd	11,500 sq. ft.	New Church	2016-2382

7) PROJECTS IN PROGRESS – PRINCIPAL NEW CONSTRUCTION:

PROJECT	ADDRESS/LOCATION	UNITS OR SQ. FT. APPROVED	UNITS C.O.'D
Las Ramblas	3900 La Rambla / Common Area	14	8
Santa Catalina	3145 S Jog Rd (Townhomes and Commercial units)	29 residential/ 12 commercial	29/res 1Pool/Cabana
Original Section	339 Martin Ave	1,761 sq.ft.	
Original Section	345 Martin Ave	1,761 sq.ft.	
Original Section	349 Martin Ave	1,761 sq.ft.	
Original Section	353 Martin Ave	1,761 sq.ft.	
Original Section	357 Martin Ave	1,761 sq.ft.	



License Activity Report

Item # 8.

Activity Date Range 07/01/21 - 07/31/21

Summary Listing

License Type	Category	Application Received	Application Denied	Application Approved	New License Issued	License Renewed	License Revoked	License Canceled
Contractor Reg - Contractor Registration	Business	47	0	0	41	8	0	0
Exemptions - Exemptions / Non-Profit	Business	0	0	0	1	0	0	0
Food Service - Food Service / Bar / Lounge	Business	0	0	0	0	6	0	0
General Retail - General Retail	Business	1	0	0	5	7	0	0
General Service - General Service	Business	8	0	0	15	10	0	0
General Svc Reg - General Service Registration	Business	1	0	0	2	0	0	0
Home - Home Based Business	Business	6	0	0	9	18	0	0
Insurance Co - Insurance Sales Company	Business	6	0	0	1	1	0	0
Professional - Professional	Business	4	0	0	6	8	0	0
Rental Office - Rental Office	Business	0	0	0	0	1	0	0
Rental Unit - Rental Unit	Business	0	0	0	14	26	0	0
Grand Totals		73	0	0	94	85	0	0

CITY OF GREENACRES

Licensing Revenue Summary Report

Licensing Revenue Summary Report - Summary

From Date: 07/01/2021 - To Date: 07/31/2021

Item # 8.

Charge Code	No. of Billing Transactions	No. of Adjustment Transactions	Billed Amount	Adjustments	Net Billed
License Type: Food Service-Food Service / Bar / Lounge					
Food-Food Service	2	0	\$243.10	\$0.00	\$243.10
Food Per Seat-Food Per Seat	2	0	\$214.76	\$0.00	\$214.76
Com Inspection-Commercial Inspection	1	0	\$60.00	\$0.00	\$60.00
Collection Fee-Collection Fee	2	0	\$50.00	\$0.00	\$50.00
Delinquent > 150-Delinquent Over 150 Days	2	0	\$160.00	\$0.00	\$160.00
License Type Food Service-Food Service / Bar / Lounge Totals	9	0	\$727.86	\$0.00	\$727.86
License Type: General Retail-General Retail					
General Retail-General Retail Sq Feet	4	0	\$542.92	\$0.00	\$542.92
Com Inspection-Commercial Inspection	1	0	\$69.00	\$0.00	\$69.00
Collection Fee-Collection Fee	1	0	\$25.00	\$0.00	\$25.00
Delinquent >150-Delinquent Over 150 Days	1	0	\$100.00	\$0.00	\$100.00
License Type General Retail-General Retail Totals	7	0	\$736.92	\$0.00	\$736.92
License Type: General Service-General Service					
General Service-General Service	9	0	\$553.49	\$0.00	\$553.49
Com Inspection-Commercial Inspection	7	0	\$483.00	\$0.00	\$483.00
Transfer-Transfer	1	0	\$11.07	\$0.00	\$11.07
License Type General Service-General Service Totals	17	0	\$1,047.56	\$0.00	\$1,047.56
License Type: Home-Home Based Business					
Home-Home Based Business	28	0	\$1,976.53	\$0.00	\$1,976.53
Collection Fee-Collection Fee	1	0	\$25.00	\$0.00	\$25.00
Delinquent >150-Delinquent Over 150 Days	1	0	\$100.00	\$0.00	\$100.00
License Type Home-Home Based Business Totals	30	0	\$2,101.53	\$0.00	\$2,101.53
License Type: Insurance Co-Insurance Sales Company					
Insurance Reg-Insurance Registration	2	0	\$232.22	\$0.00	\$232.22
License Type Insurance Co-Insurance Sales Company Totals	2	0	\$232.22	\$0.00	\$232.22
License Type: Professional-Professional					

CITY OF GREENACRES
Licensing Revenue Summary Report

Licensing Revenue Summary Report - Summary

From Date: 07/01/2021 - To Date: 07/31/2021

Item # 8.

Charge Code	No. of Billing Transactions	No. of Adjustment Transactions	Billed Amount	Adjustments	Net Billed
Professional-Professional	4	0	\$290.55	\$0.00	\$290.55
Collection Fee-Collection Fee	1	0	\$25.00	\$0.00	\$25.00
Delinquent > 150-Delinquent Over 150 Days	1	0	\$100.00	\$0.00	\$100.00
License Type Professional-Professional Totals	6	0	\$415.55	\$0.00	\$415.55
License Type: Rental Unit-Rental Unit					
Rental Unit-Rental Unit	41	1	\$1,585.88	(\$38.68)	\$1,547.20
Collection Fee-Collection Fee	38	0	\$950.00	\$0.00	\$950.00
Delinquent >150-Delinquent Over 150 Days	38	0	\$3,800.00	\$0.00	\$3,800.00
License Type Rental Unit-Rental Unit Totals	117	1	\$6,335.88	(\$38.68)	\$6,297.20

CITY OF GREENACRES
INTEROFFICE MEMORANDUM
 2021.08MT6.001

TO: Andrea McCue, City Manager

FROM: Michele Thompson, Director
 Community and Recreation Services Department

RE: Department Report for July 1 – July 30, 2021

DATE: August 6, 2021

1. ADMINISTRATION:

PERFORMANCE MEASUREMENT	THIS PERIOD	FY 2021 TO DATE	FY 2021 BUDGET
No. of Contracts Executed	0	1	3
No. of Collaborative Partnerships	3	21	20
No. of Vendor/ Indep. Contr. Agreements	2	12	30
No. of Educational Scholarship App.'s	-	16	12
No. of Community Events Coordinated (Reflects local Green Market)	1	42	9
No. of Event Participants	5,000	12,200	23,000
No. of Chartered Little Free Libraries (LFL) *	0	25	22
No. of Business Sponsorships	1	27	15

*Supplying books to all 25 Libraries

2. ATHLETICS, EVENTS & FACILITIES:

ACTIVITY	SPONSORS/ PARTNERS	FY 2021 TO DATE	FY 2021 BUDGET
Community Events: • Green Market & Bazaar (Sundays)	POTTC	Attendees 5,200 296 Vendors	\$500
3 Kings Drive Thru Candy Event - 1/9/21	<i>City Co-Sponsored w/ PRHC</i>	Attendees 45	\$3,626
• Daddy Daughter Dance Ages 4 & Up	Cancelled for 2021 Nissan	Attendees	\$3,320
• Spring Parades & DIY Home Egg Hunts (4/3/21)	<i>Dedicated Senior Medical; After Hours Pediatric Urgent Care; Sunshine Health; Robes</i>	1,200 Attendees	\$11,605

	Law Group; Ed's Market; Anonymous		
• ARTZY Evening @City Hall (5/1/21)	Greenacres Nissan Waste Management Dedicated Senior; Lily Rexac, State Farm	1,500 Attendees	\$3,199
• Rock-n-Roll Sunday (5/18/21)	Cancelled for 2021	Attendees	\$2,025
• "Ignite the Night" (7/4/21)	Waste Management, Dedicated Senior, Lily Rexach State Farm; Sr Care Ed's Food Store, Tapita's Supermarket	5,000	\$36,415
• School Supply Distribution	Schools: Greenacres, Liberty, Heritage, Cholee, DiamondView, L.C. Swain, Okeeheelee & John I Leonard Sponsors: Bingo Magic; NCJW of Valencia Shores, Greenacres Nissan, Waste Mgm, Ed's Food Store, Tapita's Supermarket, Humana, PBSO GA Fire Rescue	Supplies: Back packs, paper, spiral notebooks, glue sticks, pens, pencils, etc. Cash & In-kind donations = \$25,000	\$6,000
• # of Senior Participants Games/Bingo – 3 x 15)	Monthly Sponsors: Walmart; Dedicated Seniors: PBSO; Devote Health Plans, Absolute Best Insurance	1,005	N/A
Facility Rentals:	<u>This Period</u>		
• Fields/Concession Stands	45	757	675
• Pavilions	25	268	245
• Center Facility Rentals	86 ¹	562 ¹	1,175
Monthly Center Attendance	2686	37,142	-
• Total Rental Revenue Generated	\$10,686.75	\$110,134.73	\$120,000
Youth Athletics:			
• Co-ed Winter Basketball (1/4/21 – 3/11/21)	-	40	160
• Co-ed Spring Soccer (3/22/21 – 5/28/21)	-	162	175
• Summer Co-ed Basketball Camp (7/19/21 – 7/23/21)	-	42	60

- ¹- 45 Additional Free Rentals – 12 Tai Chi Classes, 4 Banquet Room Youth Programs, 16 Gym Youth Programs, 3 Banquet Room Fire Rescue (Photos), 1 Banquet Room PBSO Harmony Camp, 5 Room 1 PBSO Harmony Camp, 1 Room 2 PBSO Harmony Camp (Painting Class), 1 Mass Mobile Vaccine Event (Use of Parking Lot and Martin Ave), 2 Room 4 HOAs.

3. **GENERAL:**

- The Back to School Supply Distribution was a huge success with 8 out of 9 City schools receiving backpacks, and all kinds of school supplies totaling approx. \$25,000 received from our generous community donors, businesses and sponsors! Supplies are also being collected for next year's event.
- The City is co-sponsoring the *Days of Caring – Community Disaster Preparedness Fair*, with the United Way of Palm Beach County. The event is scheduled for Saturday, September 11th from 9 – 11 AM and will be held outside along Martin Avenue at the Community Center.
- Plans are well underway for the return of the City's Sunday Green Market & Bazaar (October – April), and the *Holiday in the Park* event scheduled for Saturday, Dec. 4, 2021 at SJF Community Park.
- The Co-ed Summer Youth Basketball camp was held Monday, July 19th through Friday, July 23rd at the Greenacres Community Center from 9:30 AM – 1:30 PM for 40 participants ages 5-14. The camp consisted of individual basketball skill development, speed & agility training, scrimmage games, and five (5) guest speakers with collegiate and professional basketball experience sharing their amazing life stories.



- CROS Ministries Walk-up Food Pantry (2nd and 4th Thursdays from 4 - 6 PM) at the IVB Concession Stand on Martin Avenue.

CROS Food Pantry Dates	# of Households	# of Individuals
October 8 th & 22 nd	44/35	126/113
November 12 th & 25 th	43/67	123/199
December 10 th & 23 rd	52/17	153/36
January 14 th & 28 th	35/50	101/143
February 11 th & 25 th	42/50	108/139
March 11 th & 25 th	46/43	111/108
April 8 th & 22 nd	32/36	92/86
May 13 th & 27 th	29/32	66/86
June 10 th & 24 th	42/38	104/94
July 8 th & 22 nd	34 - 31	87 - 63
August 12 th & 26 th		
Sept. 9 th & 23 rd		
Total	798	2,138

Community Event Sponsorships

Spring Egg Hunt & Parade Event

- \$500 Dedicated Seniors Medical
- \$500 After Hours Pediatric Urgent Care
- \$500 Sunshine Health
- \$500 Robes Law Group
- \$500 Catayu Group (Ed's Food Store and Deli)
- \$500 - Anonymous donor

Other Programs

- \$200 Publix
- \$1,500 Wal-Mart
- \$1,000 Dedicated Senior
- \$800 Aetna
- \$500 Greenacres Nissan

ARTZY Evening @ City Hall:

- \$500 Lily Rexach, State Farm Agent
- \$500 Dedicated Senior Medical Center
- \$600 Greenacres Nissan
- \$1,000 Waste Management
- Ace Hardware is providing all of the paint/materials for the Haverhill Wall Mural project

Ignite the Night

- \$1,500 Lily Rexach State Farm Agent
- \$500 Senior Navigation Group
- \$1000 Greenacres Nissan
- \$500 Dedicated Senior Medical
- \$500 Ed's Food Store

- \$500 Tapatia Supermarket
- \$2,000 Waste Management

Back to School Supply Drive

- \$1,000 Greenacres Nissan
- \$2,000 Waste Management
- \$500 Ed's Food Store
- \$500 National Council of Jewish Women's Club of Valencia Shores
- \$500 Tapatia Supermarket
- \$500 NCJWC
- \$11,500 LFL Stewart purchased in Back to School Supplies
- \$800 Anonymous Donor
- \$1,000 Humana
- \$800 Bingo Magic
- \$1,000 Collection Bins – Supplies
- \$2,000 Filled Backpacks from PBSO

StoryWalk

- \$5,000 Waste Management (1) and \$2,500 Bingo Magic & C. Glasser (2)

Total YTD sponsorship revenue = \$30,100 (includes \$10,000 Waste Management Sponsorship) & In-Kind = \$29,385.



Michele Thompson, CPRP

Director, Community & Recreation Services Department

Thank YOU!!

