



CITY COUNCIL MEETING

City of Greenacres, Florida

Monday, October 17, 2022 at 6:00 PM

City Hall Council Chambers | 5800 Melaleuca Lane

AGENDA

Mayor and City Council

Joel Flores, Mayor

John Tharp, Deputy Mayor

Peter A. Noble, Councilmember, District II

Judith Dugo, Councilmember District III

Susy Diaz, Councilmember, District IV

Paula Bousquet, Councilmember, District V

Administration

Andrea McCue, City Manager

Glen J. Torcivia, City Attorney

Quintella Moorer, City Clerk

CALL TO ORDER AND ROLL CALL

PLEDGE OF ALLEGIANCE

AGENDA APPROVAL

COMMENTS FROM THE PUBLIC FOR AGENDA ITEMS ONLY

SPECIAL BUSINESS

1. **Presentation:** Palm Tran Bus Shelter Improvement Program. - Clinton Forbes, Executive Director of Palm Tran.
2. **Presentation:** Housing Bond. - Jack Weir, Chair of the Housing Leadership Council.
3. **Proclamation:** City Government Week, October 17-23, 2022. - Adam Mohammed, Youth Programs Supervisor.

CONSENT AGENDA

4. **Official Meeting Minutes:** City Council Special /Budget Meeting Minutes, September 28, 2022. - Quintella Moorer, City Clerk.
5. **EMS Write-Off:** - Pursuant to Staff Item Summary and the September 2022 Listing. - Teri Beiriger, Director of Finance.
6. **Resolution 2022-52:** Approving the Professional Service Agreement between the City of Greenacres and Shamtec, Inc., to provide HVAC and ice machine repair; authorizing the appropriate City Officials to execute the agreement; providing for effective date. - Monica Powery, Director of Purchasing.
7. **Resolution 2022-53:** Approving a Professional Services Agreement for pressure cleaning services; authorizing the appropriate City Officials to execute the agreement; providing for an effective date. - Monica Powery, Director of Purchasing.

8. **Resolution 2022-54:** Approving an Interlocal Agreement with the Town of Lake Clarke Shores for Geographic Information Systems (GIS) services; and providing for an effective date. - Andrea McCue, City Manager.
9. **Resolution 2022-55:** Satisfying certain liens imposed against residential property, pursuant to Section 15-31, City of Greenacres Code and providing an effective date. - Teri Beiriger, Director of Finance.

REGULAR AGENDA

10. **PUBLIC HEARING: Ordinance 2022-33: Second Reading:** Repealing Chapter 8, "Licenses and Business Regulations," Article 3, "Business Taxes," Section 8-74, "Conversion Therapy Prohibited," providing for conflicts severability, codification, and an effective date; and for other purposes. - Andrea McCue, City Manager and Christy Goddeau, City Attorney.
11. **Resolution 2022-58:** Opposing conversion therapy on minors; making findings; and providing for an effective date. - Andrea McCue, City Manager.
12. **PUBLIC HEARING: Ordinance 2022-34: Second Reading:** Amending the City of Greenacres' budget for the fiscal year beginning October 1, 2021 and ending September 30, 2022, inclusive; providing for repeal of conflicting ordinances; providing for severability; and providing for an effective date. - Teri Beiriger, Director of Finance.
13. **Ordinance 2022-29: First Reading:** Amending Chapter 12, Subdivisions and Land Development Regulations, Article 3, Improvements and design standards, Section 12-58, drainage, by adding Sub-section 12-58(K), imposing drainage requirements between properties; providing for repeal of conflicting ordinances; severability, inclusion in the code, and an effective date. - Caryn Gardner-Young, Zoning Administrator.
14. **Resolution 2022-56:** Adopting a fee schedule for Code Compliance and establishing a Property Enhancement Grant Program account; providing for repeal of conflicts and an effective date. - Andrea McCue, City Manager.
15. **Resolution 2022-59:** Approving the acquisition of real property and providing authorization for City Officials to execute all closing documents and an effective date. - Andrea McCue, City Manager.
16. **Ratification of Charter Review Committee Appointments:** - Appointing nine (9) members to serve three year terms. - Andrea McCue, City Manager.

DISCUSSION ITEM

17. Naming of City Events, Programs and/or Facilities. - Andrea McCue, City Manager.

COMMENTS FROM THE PUBLIC ON NON-AGENDA ITEMS

CITY MANAGER'S REPORT

18. Community and Recreation Services Department Report.
19. Development and Neighborhood Services Report.
20. Finance Department Report.
21. Fire Rescue Report.
22. Information Technology Report.

[23.](#) PBSO District 16 Report.

[24.](#) Public Works Report.

[25.](#) Purchasing Report.

[26.](#) Youth Programs Report.

CITY ATTORNEY'S REPORT

MAYOR AND CITY COUNCIL REPORT

ADJOURNMENT

Upcoming Council Meeting

November 7, 2022

Meeting Records Request

Any person requesting the appeal of a decision of the City Council will require a verbatim record of the proceedings and for that purpose will need to ensure that such verbatim record is made. Pursuant to FS. 286.0105, the record must include the testimony and evidence upon which the appeal is to be based. The City of Greenacres does not prepare or provide such verbatim record.

Notice of Council Meetings and Agendas

The first and third Monday of each month are regular meeting dates for the City Council; special or workshop meetings may be called, whenever necessary. Council Agendas are posted on the City's website on the Friday prior to each Council meeting. A copy of the meeting audio and the complete agenda may be requested at CityClerk@greenacresfl.gov or 561-642-2006.

Americans with Disabilities Act

In accordance with the provisions of the Americans with Disabilities Act (ADA), this document can be made available in an alternate format upon request. Special accommodations can be provided upon request with three (3) days advance notice of any meeting, by contacting City Clerk Quintella Moorner at Greenacres City Hall, 5800 Melaleuca Lane, Greenacres, Florida. Phone No. 561-642-2006. Hearing Assistance: If any person wishes to use a Listen Aid Hearing Device, please contact the City Clerk prior to any meeting held in the Council Chambers.



CITY COUNCIL SPECIAL/BUDGET MEETING

City of Greenacres, Florida

Wednesday, September 28, 2022, at 6:00 PM

City Hall Council Chambers | 5800 Melaleuca Lane

MINUTES

Mayor and City Council

Joel Flores, Mayor

John Tharp, Deputy Mayor

Peter A. Noble, Councilmember, District II

Judith Dugo, Councilmember District III

Susy Diaz, Councilmember, District IV

Paula Bousquet, Councilmember, District V

Administration

Andrea McCue, City Manager

Glen J. Torcivia, City Attorney

Quintella Moorer, City Clerk

CALL TO ORDER AND ROLL CALL

Mayor Flores called the meeting to order at 6PM and City Clerk Moorer called the roll.

PLEDGE OF ALLEGIANCE

AGENDA APPROVAL

Motion made by Councilmember Dugo, Seconded by Deputy Mayor Tharp to remove all Special Business items and Discussion items from the agenda due to Hurricane Ian and to keep the meeting lite due to weather.

Voting Yea: Deputy Mayor Tharp, Councilmember Noble, Councilmember Dugo, Councilmember Diaz, and Councilmember Bousquet.

COMMENTS FROM THE PUBLIC FOR AGENDA ITEMS ONLY

None.

Second Budget Hearing - Fiscal Year 2023 Proposed Budget.

1. Fiscal Year 2023 Proposed Budget Presentation. - Teri Beiriger, Director of Finance.

Ms. McCue read the required F.S.S Statute 200.065 for adopting the budget. She stated the procedural steps as required. The City complied with all requirements.

2. **PUBLIC HEARING: Ordinance 2022-31: Second Reading:** Establishing a taxable valuation and levying an Ad Valorem Tax on property located within the corporate limits of Greenacres, Florida, as of the year ending December 31, 2022; providing for repeal of conflicting ordinances; providing for severability; and providing for an effective date. - Teri Beiriger, Director of Finance.

Ms. Moorer read the ordinance by title.

Ms. McCue stated the ordinance was establishing the taxable valuation and ad valorem rate. She read the dollar amounts. The millage rate was set at 6.3 mills. She said there had been no changes since the first reading.

No public was present at the meeting.

Motion made by Deputy Mayor Tharp, Seconded by Councilmember Noble to approve Ordinance 2022-31 on Second Reading.

Voting Yea: Deputy Mayor Tharp, Councilmember Noble, Councilmember Dugo, Councilmember Diaz, and Councilmember Bousquet.

- 3. PUBLIC HEARING: Ordinance: 2022-32: Second Reading:** Adopting an operating budget for the fiscal year beginning October 1, 2022 and ending September 30, 2023; providing for repeal of conflicting ordinances; providing for severability; and providing for an effective date. - Teri Beiriger, Director of Finance.

Ms. Moorer read the ordinance by title.

Ms. McCue stated the ordinance was adopting the operating budget. All advertisement requirements were met, and no changes had occurred since the first reading.

No public was present at the meeting.

Motion made by Councilmember Bousquet, Seconded by Councilmember Noble to approve Ordinance 2022-32 on Second Reading.

Voting Yea: Deputy Mayor Tharp, Councilmember Noble, Councilmember Dugo, Councilmember Diaz, and Councilmember Bousquet.

SPECIAL BUSINESS

This Section was removed due to Hurricane Ian.

- 4. Proclamation:** 11th Annual National Diaper Need Awareness Week, September 24 - October 2, 2022. - Michelle Gonzalez, Chief Executive Officer, Healthy Mothers, Healthy Babies Coalition of Palm Beach County.
- 5. Proclamation:** National Community Planning Month. - Caryn Gardner-Young, Zoning Administrator.
- 6. Proclamation:** Fire Prevention Week, October 9-15, 2022. - Brian Fuller, Fire Rescue Chief.

CONSENT AGENDA

- 7. Official Meeting Minutes:** City Council Special/Budget Meeting Minutes, September 14, 2022. - Quintella Moorer, City Clerk.
- 8. Resolution 2022-34:** Approving Addendum Nine (9) to the Law Enforcement Services Agreement (LESA) with the Palm Beach County Sheriff's Office (PBSO), providing for an effective date. - Andrea McCue, City Manager.
- 9. Resolution 2022-48:** Authorizing Budget adjustments within the Fiscal Year 2022 Total Operating Budget; and providing an effective date. - Teri Beiriger, Director of Finance.
- 10. Resolution 2022-49:** Adopting a Capital Improvements Program for Fiscal Years 2023-2028. - Teri Beiriger, Director of Finance.

11. Resolution 2022-50: Providing for automatic amendment of the Fiscal Year 2023 Budget to reflect outstanding encumbered orders of Fiscal Year 2022; providing that the cost of those expenditures are to be paid from funds carried forward from fiscal year 2022. - Teri Beiriger, Director of Finance.

12. Resolution 2022-51: Authorizing Staff actions to procure those items approved in the Fiscal Year 2023 Budget. - Teri Beiriger, Director of Finance.

Motion made by Councilmember Bousquet, Seconded by Councilmember Diaz to approve the Consent Agenda.

Voting Yea: Deputy Mayor Tharp, Councilmember Noble, Councilmember Dugo, Councilmember Diaz, and Councilmember Bousquet.

REGULAR AGENDA

13. PUBLIC HEARING: Ordinance 2022-20: Second Reading: Amending Chapter 8, Licenses and Business Regulations, Article 3, Business Taxes, Sections 8-46 through 8-72, to clarify Business Tax Receipt requirement for home businesses and amending the fees to obtain a Business Tax Receipt, providing for repeal of conflicting ordinances, severability, inclusion in code, and an effective date. - Caryn Gardner-Young, Zoning Administrator.

Ms. Moorer read the ordinance by title.

Ms. McCue stated the first reading was held on September 14, 2022, and no changes had occurred since. Staff recommended approval.

Motion made by Councilmember Bousquet, Seconded by Councilmember Dugo to approve Ordinance 2022-20 on Second Reading.

Voting Yea: Deputy Mayor Tharp, Councilmember Noble, Councilmember Dugo, Councilmember Diaz, and Councilmember Bousquet.

14. PUBLIC HEARING: Ordinance 2022-25: Second Reading: Amending Chapter 16 "Zoning Regulations" by deleting Article 6, "Sign Regulations," in its entirety and adopting a new Article 6, "Sign Regulations," providing for severability, conflicts, codification, and an effective date. - Caryn Gardner-Young, Zoning Administrator.

Ms. Moorer read the ordinance by title.

Ms. McCue stated the first reading was held on September 14, 2022, and no changes had occurred since. Staff recommended approval.

Motion made by Deputy Mayor Tharp, Seconded by Councilmember Noble to approve Ordinance 2022-25 on Second Reading.

Voting Yea: Deputy Mayor Tharp, Councilmember Noble, Councilmember Dugo, Councilmember Diaz, and Councilmember Bousquet.

15. PUBLIC HEARING: Ordinance 2022-26: Second Reading: Amending Chapter 10, Personnel, Article 4 Retirement, Pensions and other Employee Benefit Programs, Division 3, Retirement Systems authorized, Section 10-148 entitled "Public Safety Officers and Firefighters Retirement Plan and Trust:" amending the Florida Municipal Pension Trust Fund Defined Benefit Plan and Trust Adoption Agreement to provide for a Deferred Retirement Trust Option Plan for those Public Safety Officers who continued to remain members of the City's retirement plan after becoming PBSO employees; providing

for repeal of conflicting Ordinances, inclusion in the Code, severability and an effective date. - Andrea McCue, City Manager.

Ms. Moorer read the ordinance by title.

Ms. McCue stated the first reading was held on September 14, 2022, and no changes had occurred since. Staff recommended approval.

Motion made by Councilmember Bousquet, Seconded by Councilmember Diaz to approve Ordinance 2022-26 on Second Reading.

Voting Yea: Deputy Mayor Tharp, Councilmember Noble, Councilmember Dugo, Councilmember Diaz, and Councilmember Bousquet.

16. PUBLIC HEARING: Ordinance 2022-30: Second Reading: Amending Chapter 11, Streets, Sidewalks, and other Places, Article 4, City Parks, by creating a new Section 11-76 to be entitled, "Smoking and Vaping prohibited in Parks;" providing for repeal of conflicting ordinances, severability, inclusion in the Code, and an effective date. - Andrea McCue, City Manager.

Ms. Moorer read the ordinance by title.

Ms. McCue stated the first reading was held on September 14, 2022, and no changes had occurred since. Staff recommended approval.

Motion made by Councilmember Bousquet, Seconded by Councilmember Dugo to approve Ordinance 2022-30 on Second Reading.

Voting Yea: Deputy Mayor Tharp, Councilmember Noble, Councilmember Dugo, Councilmember Diaz, and Councilmember Bousquet.

17. PUBLIC HEARING: Ordinance 2022-28: Second Reading: Amending Chapter 4 "Buildings and Building Regulations," Article 3 "Floodplain Management" to provide for accessory structures in flood hazard areas; to specify elevation of manufactured homes in flood hazard areas; to address market value and for other purposes; providing for applicability, conflicts, severability, and an effective date. - Scott H. Wood, Building Official.

Ms. Moorer read the ordinance by title.

Ms. McCue stated the first reading was held on September 14, 2022, and no changes had occurred since. Staff recommended approval.

Motion made by Councilmember Diaz, Seconded by Deputy Mayor Tharp to approve Ordinance 2022-28 on Second Reading.

Voting Yea: Deputy Mayor Tharp, Councilmember Noble, Councilmember Dugo, Councilmember Diaz, and Councilmember Bousquet.

18. Ordinance 2022-33: First Reading: Repealing Chapter 8, "Licenses and Business Regulations," Article 3, "Business Taxes," Section 8-74, "Conversion Therapy Prohibited," providing for conflicts severability, codification, and an effective date; and for other purposes. - Andrea McCue, City Manager and Christy Goddeau, City Attorney.

Ms. Moorer read the ordinance by title.

Ms. McCue stated the City of Boca Raton's prohibition of conversion therapy was found to be unconstitutional on speech and a violation of the First Amendment rights according to the Civil Courts. She mentioned the City's current ordinance 2017-15 was similar in practice to Boca Raton.

Ms. McCue said the City recognizes the potential impacts of the Courts decision and therefore felt it was prudent to repeal Section 8-74 of the City's Code.

Councilmember Noble asked what did removing the ordinance mean. Ms. McCue stated the City could not prohibit the practice of conversation therapy within the City of Greenacres.

Councilmember Noble was not in favor of repealing the ordinance.

Councilmember Dugo said she was against conversion therapy but felt the City could not fight a Civil lawsuit and made a motion to approve Ordinance 2022-33. A Second motion was not made.

Ms. Christy Goddeau, City Attorney stated once sued under Section 93, no damages were required however they would be entitled to attorney fees. Leaving the ordinance on the books would leave the possibility of lawsuits. Ms. Goddeau recommended repeal of the ordinance as Courts would rule the same as it did for Boca Raton.

Councilmember Dugo felt the repeal was needed as she wanted to defend the City and the ordinance that was originally made to prevent lawsuits. Again, she was against conversion therapy.

Mayor Flores agreed.

Councilmember Noble felt he heard enough from Mayor Flores on the matter.

Mayor Flores asked Councilmember Noble to respect his comments and to stop interrupting.

Councilmember Noble felt no matter what the City could be sued and felt the repeal was not needed. He also mentioned not Second was made on the ordinance therefore it should be thrown out.

Councilmember Bousquet stated she agreed with the Mayor and City Attorney.

Councilmember Diaz stated she was against conversion therapy and felt more comfortable if the ordinance accompanied a resolution on the same agenda stating the City was against conversion therapy.

Ms. Goddeau stated a resolution was possible.

Deputy Mayor Tharp agreed with the Council and liked Councilmember Diaz's idea of the resolution.

Motion made by Councilmember Dugo, Seconded by Deputy Mayor Tharp to approve Ordinance 2022-33 on First Reading.

Voting Yea: Deputy Mayor Tharp, Councilmember Dugo, Councilmember Diaz, and Councilmember Bousquet.

Voting Nay: Councilmember Noble

19. Ordinance 2022-34: First Reading: Amending the City of Greenacres' budget for the fiscal year beginning October 1, 2021, and ending September 30, 2022, inclusive; providing for repeal of conflicting ordinances; providing for severability; and providing for an effective date. - Teri Beiriger, Director of Finance.

Ms. Moorer read the ordinance by title.

Ms. McCue stated Council Policy 6 required actions for a budget adjustment which was required for the American Rescue Fund transfer. Staff recommended approval.

Motion made by Councilmember Noble, Seconded by Councilmember Bousquet to approve Ordinance 2022-34 on First Reading.

Voting Yea: Deputy Mayor Tharp, Councilmember Noble, Councilmember Dugo, Councilmember Diaz, and Councilmember Bousquet.

DISCUSSION ITEM

This Section was removed due to the storm.

20. Creating criteria for honoring City Board/Committee members and volunteers. - Andrea McCue, City Manager.

COMMENTS FROM THE PUBLIC ON NON-AGENDA ITEMS

None.

CITY MANAGER'S REPORT

- 21. Community and Recreation Services Report.
- 22. Development and Neighborhood Services Report.
- 23. Finance Report.
- 24. Fire Rescue Report.
- 25. Information Technology Report.
- 26. Palm Beach Sheriff's Office, District 16 Report.
- 27. Public Works Report.
- 28. Purchasing Report.
- 29. Youth Programs Report.

Ms. McCue stated the Fire Rescue and PBSO divisions were sending volunteers to assist areas in need due to the Hurricane Ian. She also thanked everyone for attending considering the weather.

CITY ATTORNEY'S REPORT

None.

MAYOR AND CITY COUNCIL REPORT

Councilmember Bousquet thanked Ms. McCue for her hard work.

Councilmember Diaz stated Ms. McCue was doing a great job and thanked Staff.

Councilmember Dugo thanked Fire Rescue and PBSO.

Councilmember Noble said Ms. McCue was doing a great job.

Deputy Mayor Tharp thanked Fire Rescue and PBSO, Ms. McCue and Ms. Moorer for showing up and proceeding with the meeting.

Mayor Flores was not a fan of tonight's meeting due to the lack of public participation although they were allowed, however, the Hurricane made it difficult. He stated he understood why the

meeting was required but felt the public should have been present. He asked moving forward the City avoid having this type of meeting.

ADJOURNMENT

6:37PM.

Joel Flores

Mayor

Quintella Moorer, CMC

City Clerk

Date Approved: _____



ITEM SUMMARY

MEETING DATE: October 17, 2022

FROM: Teri Beiriger, Finance Director, Finance Department

SUBJECT: Accounts Receivable Write-offs for EMS

BACKGROUND

The City of Greenacres bills residents for ambulance transport and emergency life support services. Upon death of the patient the remaining balance is to be written off. Section 2196 City of Greenacres Code, provides for the discharging of uncollected debts. The Director of Finance shall have the authority to write off minor, uncollectible debts to the City, not to exceed two hundred dollars (\$200.00) per account per fiscal year. Prior city council approval shall be required for discharging debt greater than two hundred dollars (\$200) per account per fiscal year.

ANALYSIS

It has been City's practice to write-off any remaining balance left on patient's account when the patient is deceased, and the insurance claim has been exhausted. It is Finance's practice based on prior direction of the City Council, not to balance bill the next of kin when a patient is deceased.

FINANCIAL INFORMATION

Attached is a request proposing the write-offs on nine (9) aged uncollectible and deceased patient accounts for a total of \$4,657.02 for dates of service 6/17/2020 – 5/13/2022

LEGAL

The memo has been prepared in accordance with applicable City Code requirements.

STAFF RECOMMENDATION

Approval of EMS write-offs.

Account Number	Incident Number	Date of Service	Patient Date of Birth	Signature Type	Patient Date of	Current	Balance
57457724	GAC20002474	06/17/2020	06/13/1936	D-Deceased Patient	7/3/2020	\$ -	\$672.70
62438670	GAC21004247	09/12/2021	03/26/1936	D-Deceased Patient	9/12/2021	\$ -	\$717.25
62817909	F21186515	10/16/2021	03/22/1939	D-Deceased Patient	11/3/2021	\$ -	\$714.55
63939200	GAC22001476	03/23/2022	07/31/1930	D-Deceased Patient	4/4/2022	\$ -	\$768.55
63998519	GAC22001647	04/01/2022	08/18/1936	D-Deceased Patient	4/14/2022	\$ -	\$736.15
64061626	GAC22001786	04/10/2022	01/08/1940	D-Deceased Patient	4/17/2022	\$ -	\$240.00
64096424	GAC22001875	04/16/2022	09/26/1938	D-Deceased Patient	6/3/2022	\$ -	\$240.00
64157884	GAC22002009	04/25/2022	10/09/1956	D-Deceased Patient	5/1/2022	\$ -	\$327.82
64285459	GAC22002299	05/13/2022	02/08/1952	D-Deceased Patient	6/24/2022	\$ -	\$240.00

Total Amount: \$4,657.02
Total Accounts: 9



ITEM SUMMARY

MEETING DATE: October 17, 2022

FROM: Monica Powery, Director, Purchasing

SUBJECT: Award of RFP No. 22-014 HVAC and Ice Machine Repair

BACKGROUND

The City of Greenacres desires to hire experienced and qualified companies for a multi-year HVAC (heating, ventilating, and air-conditioning) and ice machine contract to perform repair services as needed at various municipal facilities in the City. The RFP was advertised by the City's Purchasing Department on July 31, 2022.

ANALYSIS

The proposals were opened on September 7, 2022 with four (4) proposers responding. The attached tabulation sheet summarized the responses received. Hyvac Mechanical Services, Inc. was deemed non-responsive.

The Selection Committee was comprised of the following City personnel: Public Facilities Supervisor, Public Works Administrative Assistant, Senior Buyer and the Director of Purchasing as the chair. On September 20, 2022, the Selection Committee held a meeting to discuss, evaluate and rank all the firms. The attached tabulation sheet summarizes the committee's final ranking.

FINANCIAL INFORMATION

Sufficient funds are budgeted within the Public Works Department, Building Division for repairs and maintenance, and in CIP 305-163 AC Replacement for those units scheduled to be replaced.

LEGAL

The recommendation for award is in accordance with the requirements of City policies and procedures.

STAFF RECOMMENDATION

Approval of Resolution No. 2022-52 authorizing execution of a one-year agreement with the option for three (3) additional one-year renewals for RFP No. 22-014 HVAC and Ice Machine Repair to Shamtec, Inc.

RESOLUTION NO. 2022-52

A RESOLUTION ADOPTED BY THE CITY COUNCIL OF THE CITY OF GREENACRES, FLORIDA, APPROVING THE PROFESSIONAL SERVICE AGREEMENT BETWEEN THE CITY OF GREENACRES AND SHAMTEC, INC. TO PROVIDE HVAC AND ICE MACHINE REPAIR; AUTHORIZING THE APPROPRIATE CITY OFFICIALS TO EXECUTE THE AGREEMENT; PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, The City is in need of a qualified firms to provide HVAC (heating, ventilating, and air-conditioning) and ice machine repairs as needed at various facilities in the City; and

WHEREAS, The Purchasing Department (the "Department") issued Request for Proposal No. 22-014 (the "RFP"); and

WHEREAS, the RFP was advertised in the legal notices section of the Palm Beach Post on July 31, 2022, and a notice was also sent to seven hundred forty-four (744) prospective proposers via DemandStar; and

WHEREAS, on September 7, 2022 at 3:00 p.m. EST, the RFP closed and the Purchasing Department received four (4) responses which were reviewed by staff to ensure the responses met the RFP requirements. Hyvac Mechanical Services, Inc. was deemed non-responsive. All other proposals received were determined to be both responsive and responsible; and

WHEREAS, the Selection Committee (the "Committee") met on September 20, 2022 to discuss and evaluate the firms to determine which would be in the best interest of the City; and

WHEREAS, the Committee recommends that the City Council approve award of the RFP to Shamtec, Inc. and authorize the execution of the agreement.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GREENACRES, FLORIDA, THAT:

Resolution No. 2022-52 | HVAC and Ice Machine Repair

Page No. 2

SECTION 1. The City Council hereby authorizes the Award for HVAC and Ice Machine Repair to Shamtec, Inc.

SECTION 2. The City Council authorizes the appropriate City Officials to execute the Agreement.

SECTION 3. This Resolution shall be effective upon its adoption.

Resolution No. 2022-52 | HVAC and Ice Machine Repair

Page No. 3

RESOLVED AND ADOPTED this 17 of day of October 2022

Joel Flores, Mayor

Attest:

Quintella Moorer, City Clerk

Voted:
John Tharp, Deputy Mayor

Voted:
Peter Noble, Council Member, *District II*

Voted:
Judith Dugo, Council Member, *District III*

Voted:
Susy Diaz, Council Member, *District IV*

Voted:
Paula Bousquet, Council Member, *District V*

Approved as to Form and Legal Sufficiency:

Glen J. Torcivia, City Attorney



ITEM SUMMARY

MEETING DATE: October 17, 2022

FROM: Monica Powery, Director, Purchasing

SUBJECT: Award of Bid No. 23-001 Pressure Cleaning Services

BACKGROUND

The City of Greenacres desires to hire an experienced and qualified company for Citywide pressure cleaning services to include, but not limited to, medians, curbs and gutters, sidewalks, roofs, buildings, courts, car stops and park structures. The bid was advertised by the City's Purchasing Department on July 31, 2022.

ANALYSIS

The proposals were opened on August 17, 2022 with ten (10) bidders responding. The attached tabulation sheet summarized the results received. City staff has evaluated the proposals and recommends award to Midlands Pressure Wash Services, LLC as the lowest responsive and responsible bidder.

FINANCIAL INFORMATION

Funds will be expensed as needed throughout the Fiscal Year. Sufficient funds are budgeted in the Public Works Department.

LEGAL

The recommendation for award is in accordance with the requirements of City policies and procedures.

STAFF RECOMMENDATION

Approval of Resolution No. 2022-53 authorizing execution of a one-year agreement with the option for three (3) additional one-year renewals for Bid No. 23-001 Pressure Cleaning Services to Midlands Pressure Wash Services, LLC.

RESOLUTION NO. 2022-53

A RESOLUTION ADOPTED BY THE CITY COUNCIL OF THE CITY OF GREENACRES, FLORIDA, APPROVING A PROFESSIONAL SERVICES AGREEMENT FOR PRESSURE CLEANING SERVICES; AUTHORIZING THE APPROPRIATE CITY OFFICIALS TO EXECUTE THE AGREEMENT; PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, The City is in need of citywide pressure cleaning services; and

WHEREAS, The Purchasing Department issued Invitation to Bid No. 23-001 (the "BID");

and

WHEREAS, the Director of Purchasing recommends approval of the Agreement; and

WHEREAS, the BID was advertised on the legal notices section of the Palm Beach Post on July 31, 2022, and a notice was also sent to one hundred forty-six (146) prospective bidders via DemandStar; and

WHEREAS, on August 17, 2022 at 3:00 p.m. EST, the BID closed and the Purchasing Department (the "Department") received ten (10) responses which were reviewed by the Department to ensure the responses met the BID requirements and the bidders were both responsive and responsible; and

WHEREAS, the Department recommends that the City Council approved award of the BID to Midlands Pressure Wash Services, LLC and authorize the execution of the contract.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GREENACRES, FLORIDA, THAT:

SECTION 1. The City Council hereby authorizes the Agreement for Pressure Cleaning Services between the City of Greenacres and Midlands Pressure Wash Services, LLC.

SECTION 2. The City Council authorizes the appropriate City Officials to execute the Agreement.

SECTION 3. This Resolution shall be effective upon its adoption.

RESOLVED AND ADOPTED this 17 of day of October 2022

Voted:

Joel Flores, Mayor

John Tharp, Deputy Mayor

Attest:

Voted:

Quintella Moorer, City Clerk

Peter Noble, Council Member, *District II*

Voted:

Judith Dugo, Council Member, *District III*

Voted:

Susy Diaz, Council Member, *District IV*

Voted:

Paula Bousquet, Council Member, *District V*

Approved as to Form and Legal Sufficiency:

Glen J. Torcivia, City Attorney



ITEM SUMMARY

MEETING DATE: October 17, 2022

FROM: Andrea McCue, City Manager, Administration

SUBJECT: Res. 2022-54 - Interlocal Agreement with the Town of Lake Clarke Shores for GIS Services

BACKGROUND

Section 163.01, Florida Statutes permits public agencies to enter agreements with each other to jointly exercise any power, privilege, or authority which such agencies share in common.

ANALYSIS

Lake Clarke Shores needs GIS mapping and data management assistance and training to complete essential work requirements and more efficiently accomplish daily administrative tasks. The City is willing to assist the Town in its need.

FINANCIAL INFORMATION

Hourly rate to be charges to Lake Clarke Shores is \$75.00/hr. Any additional fees are outlines in the Agreement.

LEGAL

The City Attorney has reviewed the item and all supporting documents for legal sufficiency and compliance.

STAFF RECOMMENDATION

Staff is recommending approval of Resolution 2022-54.

RESOLUTION NO. 2022-54**A RESOLUTION ADOPTED BY THE CITY COUNCIL OF THE CITY OF GREENACRES, FLORIDA, APPROVING AN INTERLOCAL AGREEMENT WITH THE TOWN OF LAKE CLARKE SHORES FOR GEOGRAPHIC INFORMATION SYSTEMS (GIS) SERVICES; AND PROVIDING FOR AN EFFECTIVE DATE**

WHEREAS, Section 163.01, Florida Statutes, known as the “Florida Interlocal Cooperation Act of 1969,” authorizes local governments to make the most efficient use of their powers by enabling them to cooperate with other localities on a basis of mutual advantage and thereby to provide services and facilities that will harmonize geographic, economic, population and other factors influencing the needs and development of local communities; and

WHEREAS, Part I of Chapter 163, Florida Statutes, permits public agencies as defined herein to enter Agreements with each other to jointly exercise any power, privilege, or authority which such agencies share in common and which each might exercise separately; and

WHEREAS, the Town of Lake Clark Shores has a need for GIS digital mapping and data management assistance and training to complete essential work requirements and more efficiently accomplish daily administrative tasks; and

WHEREAS, the City, which possesses certain GIS resources and personnel, is willing to assist the town in its need for GIS services for the greater good of citizens of Palm Beach County; the State of Florida, and any public sector organization that can benefit from these services; and

WHEREAS, the Town and the City desire to enter into an Agreement in order for the City to provide GIS services to the Town consistent with the terms of the Agreement; and

WHEREAS, the Town and the City have determined that the Agreement serves a valid public purpose.

Resolution No. 2022-54 | Interlocal Agreement for GIS Services

Page No. 2

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GREENACRES, FLORIDA, THAT:

SECTION 1. The City Council grants authorization for the execution of the Interlocal Agreement with the Town of Lake Clarke Shores for GIS Services.

SECTION 2. This Resolution shall be effective upon adoption with approval authorized as of September is approved effective September 16, 2022.

Resolution No. 2022-54 | Interlocal Agreement for GIS Services

Page No. 3

RESOLVED AND ADOPTED this 17th day of October 2022

Joel Flores, Mayor

Attest:

Quintella Moorer, City Clerk

John Tharp, Deputy Mayor

Voted:

Peter Noble, Council Member, *District II*

Voted:

Judith Dugo, Council Member, *District III*

Voted:

Susy Diaz, Council Member, *District IV*

Voted:

Paula Bousquet, Council Member, *District V*

Voted:

Approved as to Form and Legal Sufficiency:

Glen J. Torcivia, City Attorney



ITEM SUMMARY

MEETING DATE: October 17, 2022

FROM: Teri Lea Beiriger, Finance Director, Department of Finance

SUBJECT: Resolution No. 2022-55 Release of Liens for Solid Waste Collection

BACKGROUND

Section 15-30, City of Greenacres Code, provides for the imposition of liens upon residential properties for the non-payment of City solid waste bills. Section 15-32, City of Greenacres Code, provides for release of the liens when accounts are paid in full.

ANALYSIS

Six (6) liens on one (1) solid waste account totaling \$2,336.07 have been paid in full. The attached Resolution No. 2022-55 releases those six (6) liens on one (1) solid waste account.

FINANCIAL INFORMATION

Liens amounting to \$2,336.07 have been paid in full and are proposed for release.

LEGAL

The resolution has been prepared in accordance with all applicable City regulations.

STAFF RECOMMENDATION

Approval of Resolution No. 2022-55.

RESOLUTION NO. 2022-55**A RESOLUTION ADOPTED BY THE CITY COUNCIL OF THE CITY OF GREENACRES, FLORIDA, SATISFYING CERTAIN LIENS IMPOSED AGAINST RESIDENTIAL PROPERTY, PURSUANT TO SECTION 15-31, CITY OF GREENACRES CODE AND PROVIDING AN EFFECTIVE DATE.**

WHEREAS, the City Council of Greenacres, Florida, adopted Resolutions contained in the list, attached hereto as Exhibit "A", imposing liens upon certain residential properties for the owners' failure to pay for the collection and disposal of garbage, recyclable materials and vegetative waste as required by Section 15-26, City of Greenacres Code; and

WHEREAS, the owners of the residential properties contained in Exhibit "A", have brought their accounts current for the payment of the debts and charges for the collection and disposal of garbage, recyclable materials and vegetative waste, plus applicable interest, and administrative fees.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GREENACRES, FLORIDA, THAT:

SECTION 1. Under the terms of Section 15-32, City of Greenacres Code, residential properties contained in the list supplied by the Finance Department of Greenacres, Florida, attached to this Resolution as Exhibit "A", have satisfied their imposed liens as recorded with the Clerk of the Circuit Court in and for Palm Beach County, Florida, in Official Records Book.

SECTION 2. This Resolution shall be recorded in the Public Records of Palm Beach County, Florida, and shall have the effect of releasing said liens against those residential properties contained in the list attached hereto as Exhibit "A" only.

SECTION 3. This Resolution shall be effective upon adoption.

Resolution No. 2022-55 | Release of Solid Waste Liens

Page No. 2

RESOLVED AND ADOPTED this 17th of day of October 2022.

Joel Flores, Mayor

Attest:

Quintella Moorer, City Clerk

Voted:
John Tharp, Deputy Mayor

Voted:
Peter Noble, Council Member, *District II*

Voted:
Judith Dugo, Council Member, *District III*

Voted:
Susy Diaz, Council Member, *District IV*

Voted:
Paula Bousquet, Council Member, *District V*

Approved as to Form and Legal Sufficiency:

Glen J. Torcivia, City Attorney



ITEM SUMMARY

MEETING DATE: October 17, 2022

FROM: Andrea McCue, City Manager, Administration
Christy Goddeau, City Attorney

SUBJECT: Ordinance 2022-33 Conversion Therapy Ban Repeal

BACKGROUND

In the Case of Otto, et al vs. City of Boca Raton and County of Palm Beach, Florida, 981 F. 3d 854 (11th Cir. 2020) the United States Court of Appeals for the Eleventh Circuit found the City of Boca Raton's prohibition on conversion therapy to be an unconstitutional restriction on speech in violation of the First Amendment to the United States Constitution.

ANALYSIS

Through Ordinance 2017-15 the City's Code of Ordinances similarly prohibits the practice of conversion therapy on any minor with the City. The City recognizes the potential impacts of the Courts decision and therefore it is prudent to repeal Section 8-74 of the City's Code of Ordinances.

Ordinance 2022-33 was approved 4-1 (Councilmember Noble dissenting) on September 28, 2022.

FINANCIAL INFORMATION

N/A

LEGAL

The City Attorney's Office has prepared this Ordinance and any supporting documents.

STAFF RECOMMENDATION

Staff is recommending approval of Ordinance 2022-33 on second reading.

ORDINANCE NO. 2022-33

AN ORDINANCE OF THE CITY COMMISSION OF THE CITY OF GREENACRES, FLORIDA, REPEALING CHAPTER 8, "LICENSES AND BUSINESS REGULATIONS", ARTICLE III, "BUSINESS TAXES", SECTION 8-74, "CONVERSION THERAPY PROHIBITED"; PROVIDING FOR CONFLICTS SEVERABILITY, CODIFICATION; AND AN EFFECTIVE DATE; AND FOR OTHER PURPOSES.

WHEREAS, in the case of *Otto, et al vs. City of Boca Raton and County of Palm Beach, Florida*, 981 F. 3d 854 (11th Cir. 2020) the United States Court of Appeals for the Eleventh Circuit found the City of Boca Raton's prohibition on conversion therapy to be an unconstitutional restriction on speech in violation of the First Amendment to the United States Constitution; and

WHEREAS, Section 8-74 of the Greenacres Code of Ordinances similarly prohibits the practice of conversion therapy on any minor within the City of Greenacres ("City"); and

WHEREAS, while the City desires to continue protecting minors from the harmful effects of conversion therapy, the City recognizes the potential impact of the Court's decision; and

WHEREAS, the City therefore deems it prudent to repeal section 8-74, Conversion Therapy Prohibited.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF GREENACRES, FLORIDA AS FOLLOWS:

Section 1. The above recitals are true and correct and are hereby incorporated into this Ordinance as if fully restated herein.

Section 2. Chapter 8, "Licenses and Business Regulations", Article III, "Business Taxes", section 8-74, "Conversion Therapy Prohibited", is hereby repealed and deleted in its entirety, as follows:

Sec. 8-74. – Reserved. ~~Conversion therapy prohibited.~~

~~(a) Any provider who engages in the practice of conversion therapy on any individual who is a minor, regardless of whether the provider receives monetary compensation in exchange for services, shall have his or her business tax receipt revoked and shall thereafter be ineligible for a business tax receipt in the same field of business within the city for a period of six (6) months.~~

~~(b) Any provider alleged to be in violation of this section shall be entitled to a hearing before the city's special magistrate. A finding that the provider is in violation must be~~

~~established by competent substantial evidence from a direct source and cannot be based solely upon hearsay evidence.~~

~~(c) In the event a provider whose business tax receipt has been revoked and continues to operate his or her practice within the city limits, the city may seek an injunction from a court of competent jurisdiction to close the provider's business.~~

~~(d) Definitions. As used in the section, the following definitions apply:~~

~~*Provider* means any person who is licensed by the State of Florida to provide professional counseling, or who performs counseling as part of his or her professional training under F.S. Chapters 456, 458, 459, 490, or 491, as such chapters may be amended, including but limited to, medical practitioners, osteopathic practitioners, psychologists, psychotherapists, social workers, marriage and family therapists, and licensed counselors. A provider does not include members of clergy who are acting in their roles as clergy or pastoral counselors and providing religious counseling to congregants, as long as they do not hold themselves as operating pursuant to any of the aforementioned Florida statutory licenses.~~

~~*Minor* is defined as any person under the age of eighteen (18) years.~~

~~*Conversion therapy* is defined as any counseling, practice or treatment performed with the goal of changing an individual's sexual orientation or gender identity, including, but not limited to, efforts to change behaviors, gender identity, or gender expression, or to eliminate or reduce sexual or romantic attractions or feelings toward individuals of the same gender or sex. Conversion therapy does not include counseling that provides support and assistance to a person undergoing gender transition or counseling that provides acceptance, support, and understanding of a person or facilitates a person's coping, social support, and development, including sexual orientation-neutral interventions to prevent or address unlawful conduct or unsafe sexual practices, as long as such counseling does not seek to change sexual orientation or gender identity.~~

Section 3. Repeal of Laws in Conflict. All ordinances or parts of ordinances in conflict be and the same are hereby repealed.

Section 4. Severability. Should any section or provision of this Ordinance or any portion thereof, any paragraph, sentence, or word be declared by a court of competent jurisdiction to be invalid, such decision shall not affect the validity of the remainder of this Ordinance.

Section 5. Codification. The sections of the ordinance may be made a part of the City Code of Ordinances and may be re-numbered or re-lettered to accomplish such, and the word "ordinance" may be changed to "section", "division", or any other appropriate word.

Section 6. Effective Date. This Ordinance shall become effective immediately upon adoption.

Passed on the first reading this 28th day of September 2022.

PASSED AND ADOPTED on the second reading this 17th day of October 2022.

Joel Flores, Mayor

Attest:

Quintella Moorer, City Clerk

Voted:

John Tharp, Deputy Mayor

Voted:

Peter Noble, Council Member, *District II*

Voted:

Judith Dugo, Council Member, *District III*

Voted:

Susy Diaz, Council Member, *District IV*

Voted:

Paula Bousquet, Council Member, *District V*

Approved as to Form and Legal Sufficiency:

Glen J. Torcivia, City Attorney



ITEM SUMMARY

MEETING DATE: October 17, 2022

FROM: Andrea McCue, City Manager, Administration
Christy Goddeau, City Attorney

SUBJECT: Resolution 2022-58 Opposing Conversion Therapy

BACKGROUND

In 2017, The City Council passed an ordinance prohibiting the practice of conversion therapy on any minor with the City.

In the Case of Otto, et al vs. City of Boca Raton and County of Palm Beach, Florida, 981 F. 3d 854 (11th Cir. 2020) the United States Court of Appeals for the Eleventh Circuit found the City of Boca Raton's prohibition on conversion therapy to be an unconstitutional restriction on speech in violation of the First Amendment to the United States Constitution.

ANALYSIS

The City Council recognizes the potential impacts of the Courts decision and as a result has repealed Section 8-74 of the City's Code of Ordinances but maintains the position that conversion therapy on minors is a practice that is contrary to the community standards to which Greenacres aspires and finds that opposing the practice of conversion therapy on minors is in the best interest of the citizens and residents of the City.

FINANCIAL INFORMATION

N/A

LEGAL

The City Attorney's Office has prepared this Resolution and any supporting documents.

STAFF RECOMMENDATION

Staff is recommending approval of Resolution 2022-58.

RESOLUTION NO. 2022-58**A RESOLUTION ADOPTED BY THE CITY COUNCIL OF THE CITY OF GREENACRES, FLORIDA, OPPOSING CONVERSION THERAPY ON MINORS; MAKING FINDINGS; AND PROVIDING FOR AN EFFECTIVE DATE.**

WHEREAS, the City of Greenacres (“City”) has a compelling interest in protecting the physical and psychological well-being of its residents, including lesbian, gay, bisexual, transgender and questioning (“LGBT” or “LGBTQ”) youth; and

WHEREAS, as recognized by major professional associations of mental health practitioners and researchers in the United States and elsewhere for nearly forty (40) years, being lesbian, gay, bisexual, transgender, or gender nonconforming or questioning is not a mental disease, disorder, illness, deficiency or shortcoming; and

WHEREAS, the American Academy of Pediatrics in 1993 published an article in its Journal stating: “Therapy directed at specifically changing sexual orientation is contraindicated, since it can provoke guilt and anxiety while having little or no potential for achieving changes in orientation;” and

WHEREAS, the American Psychiatric Association published a position statement in December 1998 opposing any psychiatric treatment, including reparative or conversion therapy, which therapy regime is based upon the assumption that homosexuality *per se* is a mental disorder or that a patient should change his or her homosexual orientation; and

WHEREAS, the American Psychological Association’s Task Force on Appropriate Therapeutic Responses to Sexual Orientation (“APA Task Force”) issued a report in 2009

based a systematic review of peer-reviewed journal literature on sexual orientation change efforts (“SOCE”), concluding that SOCE can pose critical health risks to lesbian, gay, and bisexual people, including, among other things, confusion, depression, guilt, helplessness, hopelessness, shame, social withdrawal, suicidality, substance abuse, self-hatred, high-risk sexual behavior, and a feeling of being dehumanized; and

WHEREAS, following the report issued by the APA Task Force, the American Psychological Association issued a resolution in 2009 on “Appropriate Affirmative Responses to Sexual Orientation Distress and Change Efforts,” advising parents, guardians, young people, and their families to avoid sexual orientation change efforts that portray homosexuality as a mental illness or developmental disorder; and

WHEREAS, in 2012, The American Academy of Child and Adolescent Psychiatry published an article in its Journal stating that that there is “no medically valid basis for attempting to prevent homosexuality, which is not an illness” and that there is “no evidence that sexual orientation can be altered through therapy and that attempts to do so may be harmful”; and

WHEREAS, the American Academy of Pediatrics, the American Medical Association Council of Scientific Affairs, the National Association of Social Workers, the American Counseling Association Governing Council, The American School Counselor Association, and the American Psychoanalytic Association have each asserted in reports or position statements that sexual orientation change efforts, including reparative therapy or conversion therapy, are contra-indicated and may be harmful; and

WHEREAS, the Pan American Health Organization, a regional office of the World Health Organization, issued a statement in 2012 that “[t]hese supposed conversion therapies constitute a violation of the ethical principles of health care and violate human rights that are protected by international and regional agreements;” and

WHEREAS, the Substance Abuse and Mental Health Services Administration of the United States Department of Health and Human Services issued a report in 2015 entitled “Ending Conversion Therapy: Supporting and Affirming LGBTQ Youth,” which examined the scientific literature on conversion therapy and concluded that “conversion therapy – efforts to change an individual’s sexual orientation, gender identity or gender expression – is a practice that is not supported by credible evidence” which “may put young people at risk of serious harm;” and

WHEREAS, the American College of Physicians wrote a position paper in 2015 opposing the use of conversion, reorientation or reparative therapy for the treatment of LGBT persons, stating that “[a]vailable research does not support the use of [such] therapy as an effective method of treatment, and that “[e]vidence shows the practice may actually cause emotional or physical harm to LGBT persons, particularly adolescents or young persons;” and

WHEREAS, the City Council hereby finds that overwhelming scholarly research demonstrates that being lesbian, gay, bisexual or transgender is not a disease, disorder, illness, deficiency, or shortcoming, and that research has demonstrated sexual orientation and gender identity change efforts can pose critical health risks to lesbian, gay bisexual, or transgender persons; and

WHEREAS, the City Council finds that conversion therapy on minors is a practice that is contrary to the community standards to which Greenacres aspires; and

WHEREAS, the City has a compelling interest in protecting its minors from exposure to serious harms caused by sexual orientation and gender identity change efforts; and

WHEREAS, the City does not intend to prevent mental health providers from expressing their views about SOCE to the public or to their patients; and

WHEREAS, the City Council finds that opposing the practice of conversion therapy on minors is in the best interests of the citizens and residents of the City.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GREENACRES, FLORIDA, THAT:

Section 1: Each of the above stated recitals is hereby adopted, confirmed, and incorporated herein by reference.

Section 2: The City Council hereby finds that conversion therapy is harmful to the physical and psychological well-being of lesbian, gay, bisexual, transgender and questioning persons, and therefore strongly opposes the practice of conversion therapy on minors.

Section 3. This Resolution shall become effective upon its adoption.

RESOLVED AND ADOPTED this 17th day of October 2022.

Joel Flores, Mayor

Attest:

Quintella Moorer, City Clerk

Voted:

John Tharp, Deputy Mayor

Voted:

Peter Noble, Council Member, *District II*

Voted:

Judith Dugo, Council Member, *District III*

Voted:

Susy Diaz, Council Member, *District IV*

Voted:

Paula Bousquet, Council Member,
District V

Approved as to Form and Legal Sufficiency:

Glen J. Torcivia, City Attorney



ITEM SUMMARY

MEETING DATE: October 17, 2022
FROM: Teri Lea Beiriger, Director of Finance
SUBJECT: Ord. No. 2022-34

BACKGROUND

Council Policy No. 6 requires City Council action to authorize budget adjustments between cost centers, departments, and funds. A budget adjustment is required in order to account for the ten-million-dollar (\$10,000,00) loss revenue is the American Rescue Plan Act (APRA) or, State and Local Fiscal Recovery Fund (SLRF).

The City received a total of \$20,593,599 in ARPA funds. \$10,000,000 of these funds can be moved to the general fund for loss revenue.

ANALYSIS

Ordinance 2022-34, is to authorize the budget adjustment that documents the movement of the funds to the general funds.

FINANCIAL INFORMATION

The proposed ordinance increases the budget revenues and expenditures by \$10,000,000 in FY 2022.

LEGAL

The proposed Budget Amendment has been prepared in accordance with the applicable State Statutes and City Code Requirements

STAFF RECOMMENDATION

Approval of Ordinance 2022-34.

ORDINANCE NO. 2022-34

AN ORDINANCE ADOPTED BY THE CITY COUNCIL OF THE CITY OF GREENACRES, FLORIDA, AMENDING THE CITY OF GREENACRES' BUDGET FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2021 AND ENDING SEPTEMBER 30, 2022, INCLUSIVE; PROVIDING FOR REPEAL OF CONFLICTING ORDINANCES; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City Council of the City of Greenacres, Florida adopted a budget for the 2020/2021 Fiscal Year; and

WHEREAS, the City Council has determined that an amendment needs to be made to the previously adopted Fiscal Year Budget; and

WHEREAS, the City Council deems approval of this Ordinance to be in the best interest of the residents and citizens of the City of Greenacres.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF GREENACRES, FLORIDA, AS FOLLOWS:

Section 1. The City Council hereby amends the expenditures and Surtax fund balance listed in attached Exhibit "A" and adopts such amendments to the Budget of the City of Greenacres for the Fiscal Year October 1, 2021, through September 30, 2022, inclusive.

Section 2. Repeal of Conflicting Ordinances.

All ordinances or parts thereof or parts of the Code conflicting or inconsistent with the provisions of this ordinance are hereby repealed.

Section 3. Severability.

If any section, part of a section, paragraph, sentence, clause, phrase or word of this Ordinance is for any reason held or declared to be unconstitutional, inoperative or void, such

holdings of invalidity shall not affect the remaining portion of this Ordinance and it shall be construed to have been the legislative intent to pass the Ordinance without such unconstitutional, invalid or inoperative part therein, and the remainder of this Ordinance after the exclusion of such part or parts shall be deemed to be held valid as if such part or parts had not been included therein, or if this Ordinance or any of the provisions thereof shall be held inapplicable to any person, group of persons, property, kind of property, circumstances, or set of circumstances, such holdings shall not affect the applicability thereof to any other person, property or circumstances.

Section 4. Effective Date.

The provisions of this Ordinance shall become effective upon adoption.

Passed on the first reading this 28th day of September 2022.

PASSED AND ADOPTED on the second reading this 17th day of October 2022.

Voted:

Joel Flores, Mayor

John Tharp, Deputy Mayor

Attest:

Voted:

Quintella Moorer, City Clerk

Peter Noble, Council Member, *District II*

Voted:

Judith Dugo, Council Member, *District III*

Voted:

Susy Diaz, Council Member, *District IV*

Voted:

Paula Bousquet, Council Member, *District V*

Approved as to Form and Legal Sufficiency:

Glen J. Torcivia, City Attorney

FYE 9/30/2022

Exhibit "A"

Fund 306 – American Rescue Plan

Revenue		Increase (Decrease)
Federal Disaster Reimbursement	306-80-331-501	\$10,000,000.00
Expense		
Fund Transfer – General Fund	306-80-82-91-01	\$10,000,000.00

Fund 001 – General Fund

		Increase (Decrease)
Revenue		
Interfund Transfer	001-80-381-000	\$10,000,000.00



ITEM SUMMARY

MEETING DATE: October 17, 2022

FROM: Caryn Gardner-Young, Zoning Administrator

SUBJECT: **Ordinance 2029-25, ZTA-22-13**
Drainage Between Properties

BACKGROUND

This Zoning Text Amendment is at the request of the City's Development and Neighborhood Services Department to address drainage issues on private properties. There are several reasons a homeowner could have water drainage problems. Sometimes the land where a structure will sit has to be built up, or the land around an existing structure sloped away, in order for rainwater to drain away properly. Grading is a landscaping technique that gently slopes the yard away from the home. It is at such a slight angle that people may not even know their yard is sloping at all.

Why is drainage so important? It may take time for water to get absorbed by the soil, so when there are heavy rains, the water sits on top of the lawn. If the lawn is flat, the water will stay there, pooling. If there is any grading, the water will flow in the direction of the slope. If your yard slopes toward your home instead of away from it (negative grading), then you have an even bigger issue than pooling. Or the water may flow off site and impact upon a neighbor's property. In fact, neighbors have gone to court over just this issue. Before it gets to that point, City Staff is proposing stronger onsite water retainage.

ANALYSIS

The principal intent of these proposed text amendments to the Zoning Code is to address stormwater impacts upon a neighbor's property when work is conducted on a property that may impact grading. It is not uncommon for government to regulate such activities especially if complaints are received from the residents impacted. The proposed zoning code modifications are to establish regulations to avoid stormwater runoff issues, which are harmful and otherwise detrimental to neighbors in the enjoyment of their life.

The proposed amendments are consistent with the City's Comprehensive Plan and will further the purposes of the City's Zoning Code regulations and other City Codes.

FINANCIAL INFORMATION

N/A.

LEGAL

Ordinance 2022-29 was prepared in accordance with all applicable state statutes and City Code Requirements and has been reviewed by the City Attorney.

STAFF RECOMMENDATION

Approval of ZTA-22-13 through the adoption of Ordinance 2022-29.

ORDINANCE NO. 2022-29

AN ORDINANCE ADOPTED BY THE CITY COUNCIL OF THE CITY OF GREENACRES, FLORIDA, AMENDING CHAPTER 12, SUBDIVISIONS AND LAND DEVELOPMENT REGULATIONS, ARTICLE III, IMPROVEMENTS AND DESIGN STANDARDS, SECTION 12-58, DRAINAGE, BY ADDING SUB-SECTION 12-58(K), IMPOSING DRAINAGE REQUIREMENTS BETWEEN PROPERTIES; PROVIDING FOR REPEAL OF CONFLICTING ORDINANCES; SEVERABILITY, INCLUSION IN THE CODE, AND AN EFFECTIVE DATE.

WHEREAS, the City of Greenacres, Florida (the “City”) is a duly constituted municipality having such home rule power and authority conferred upon it by the Florida Constitution and Chapter 166, Florida Statutes; and

WHEREAS, the Development and Neighborhood Services Department has submitted a request for a Code Text Amendment to revise Chapter 12, Article III, specifically adding section 12-58(k) to add requirements for drainage impacts between residential property; and

WHEREAS, the Development Review Committee determined that the proposed amendments to section 12-58 are appropriate as further stated in the Committee’s Staff Report and Recommendation, “Exhibit A” dated August 15, 2022 (attached); and

WHEREAS, the proposed amendments are required to address drainage impacts that City Staff has observed in the field; and

WHEREAS, the City Council deems approval of this Ordinance to be in the best interest of the residents and citizens of the City of Greenacres and serves a valid public purpose.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF GREENACRES, FLORIDA, THAT:

Ordinance No. 2022-29| Drainage

Page No. 2

SECTION 1. The City of Greenacres Code of Ordinance is hereby amended at Chapter 12, "Subdivisions and Land Development Regulations", Article III, "Improvements and Design Standards", section 12-58, "Drainage" as follows (additions are indicated by underscoring and deletions are indicated by ~~strikeout~~):

Sec. 12-58. - Drainage.

(a) All subdivisions and other development shall have comprehensive stormwater drainage facilities which manage, treat, and discharge water through a legal positive outfall connection to a public street, canal, or natural water course subject to the permission of the entity controlling the receiving body. The stormwater drainage facilities shall be designed in accordance with the standards of Article III.

(b) Stormwater shall be contained on-site in accordance with the provisions and requirements of the South Florida Water Management District (SFWMD) and the Lake Worth Drainage District (LWDD). Rainfall runoff, surface water and ground water shall be managed to minimize degradation of water quality; reduce harmful nutrients, turbidity, debris and other deleterious substances; and to maximize percolation and detention. Runoff from roads, parking lots, roofs and other impervious surfaces should be directed over areas where percolation into the soil can be accomplished prior to introduction into any storm sewer or other receiving facilities. Pervious areas shall be covered with vegetation requiring periodic cutting and removal.

(c) The following features shall be provided with protection against flooding from the below-listed design storm events:

(1) The lowest habitable space of residential and commercial buildings shall be protected from inundation resulting from a 100-year, 3-day rainfall assuming zero discharge; or the 100-year flood elevation per Federal Emergency Management Agency (FEMA) flood insurance rate maps plus one (1) foot; or the 100-year flood elevation as established by SFWMD rule; whichever is most restrictive.

(2) Residential subdivision lots of one-quarter ($\frac{1}{4}$) acre gross area or less shall be protected from a 3-year, 24-hour rainfall.

(3) Residential subdivision lots greater than one-quarter ($\frac{1}{4}$) acre gross area shall be protected from a 3-year, 24-hour rainfall within twenty (20) feet of all habitable buildings and from a duration of inundation of a maximum of eight (8) hours subsequent to the 3-year, 24-hour rainfall for the remainder of the lot.

(4) Local streets, marginal access streets, private streets, and collector streets not included in the thoroughfare plan shall be protected from a 5-year, 24-hour rainfall.

Ordinance No. 2022-29| Drainage

Page No. 3

(5) Thoroughfare plan streets shall be protected in accordance with the requirements of the FDOT Drainage Manual.

(6) Residential parking lots shall be protected from a 3-year, 24-hour rainfall; if an exfiltration system is used for storm drainage the parking lot shall be protected from a 5-year, 24-hour rainfall.

(7) Commercial parking lots shall be protected from a 3-year, 1-hour rainfall; if an exfiltration system is used for storm drainage the parking lot shall be protected from a 5-year, 1-hour rainfall.

(8) Recreation and open space areas not specifically designated for stormwater management purposes shall not be subject to inundation exceeding eight (8) hours following a 3-year, 24-hour rainfall.

(9) Preserve areas shall not be subject to inundation of greater or less intensity or duration than pre-development conditions. In order to support the health of existing plant communities, flows and hydrology shall be maintained to the greatest extent possible.

(d) The above listed design storm events shall be based on rainstorms of maximum intensity predicted by the current Florida Department of Transportation Intensity Duration Frequency (IDF) curve charts for Palm Beach County.

(e) The drainage system shall provide for drainage of lots, streets, roads, and other public areas including surface waters which drain into or through the property and historic flow across property lines.

(f) The runoff coefficients used in the design of the system shall be those applicable after complete development has occurred and shall be calculated on sample areas of each type of ultimate use.

(g) The storm sewer system within the right-of-way shall be designed so that the elevation of the hydraulic gradient is never higher than three (3) inches below the grate elevation of any inlet in the system during a 3-year 1-hour storm event.

(h) Pipes and structures used in the drainage system shall meet the following requirements:

(1) Minimum pipe size is to be fifteen (15) inches diameter, except that yard drains serving solely pervious areas on private property and not located beneath paved areas or sidewalks may be no smaller than eight (8) inches in diameter.

(2) The distance between terminating or intermediate structures shall not exceed that required by Florida Department of Transportation Standards for the construction and maintenance of inlets and manholes. The pipe shall be sloped to develop sufficient scouring to minimize sediment.

Ordinance No. 2022-29| Drainage

Page No. 4

(3) Structure design shall meet or exceed current Palm Beach County Standards or standards adopted by the City of Greenacres. In order to simplify maintenance and catch sediment and debris that may be carried in the drainage structures and move through the drainage system obstructing pipes and/or the control structures and also degrading downstream water quality, sumps shall be provided in each of the following: the last drainage structure prior to outfall of the system, the control structure, and all drainage structures preceding an exfiltration trench. The minimum depth of the sump shall be twenty-four (24) inches, measured between the inside bottom of the lowest entering pipe and the inside bottom of the structure.

(4) Drainage pipe shall be fitted with headwalls, endwalls, inlets, manholes, and other terminating and intermediate structures.

(5) Pipe used in the drainage system shall meet current American Society for Testing and Materials (ASTM), American Association of State Highway and Transportation Officials (AASHTO), and FDOT specifications. Approved pipe materials shall consist of the following:

- a. Reinforced concrete pipe, with gasketed joints meeting the requirements of AASHTO.
- b. Aluminum, with all joints made using twelve (12) inches wide bands having a watertight gasket of mastic or neoprene.
- c. Coated steel, with all joints made using twelve (12) inches wide bands having a watertight gasket of mastic or neoprene. The pipe shall have an approved corrosion resistant coating.
- d. High density polyethylene (HDPE) meeting ASTM F 8904 or ASTM D 714 standards. This pipe material is not allowed for use within the public road right-of-way except as a "slip-lining" insert for the repair of deteriorated existing pipe.

(i) Swales may be used in lieu of storm sewers to convey and collect surface waters. Maximum swale grade shall be limited to that grade which will produce water velocities below the threshold of erosion. The side slopes on swale sections shall not be steeper than 4:1 and the swale may occupy all of a water management tract. Swales within the road right-of-way shall be no deeper than six (6) inches.

(j) All major treatment facilities such as lakes and other detention areas used for stormwater management prior to discharge from development shall be placed in the platted water management tracts and dedicated to the entity responsible for their maintenance. All water management tracts shall include, for maintenance access, a twenty (20) foot maintenance easement around the perimeter and above the maintained water elevation, with a side slope not steeper than 8:1.

(k) Stormwater runoff shall be retained onsite with the exception of a permitted legal positive outfall piping or direct conveyance to a drainage easement that includes a drainage pipe or swale system, direct conveyance to a lake, and direct conveyance to a retention area. Properties shall be graded such that stormwater runoff does not sheet flow between properties unless the flow is through a drainage easement that is part of master drainage

Ordinance No. 2022-29| Drainage

Page No. 5

permit for the entire development; is a perimeter berm; or, a solid concrete drainage retaining wall with the top at the peak stage of the 25 year, 3 day storm event. In residential planned developments swales can be used along the side lot lines in lieu of berms and drainage walls to direct stormwater runoff from between properties to a drainage collection system in either the front or rear of the residential properties. A berm or wall around the outside of the master residential plan development will still be required.

SECTION 2. Repeal of Conflicting Ordinances.

All ordinances or parts thereof conflicting or inconsistent with the provisions of this Ordinance are hereby repealed.

SECTION 3. Severability

If any section, part of a section, paragraph, sentence, clause, phrase or word of this Ordinance is for any reason held or declared to be unconstitutional, inoperative or void, such holdings of invalidity shall not affect the remaining portion of this Ordinance and it shall be construed to have been the legislative intent to pass the Ordinance without such unconstitutional, invalid or inoperative part therein, and the remainder of this Ordinance after the exclusion of such part or parts shall be deemed to be held valid as if such part or parts had not been included therein, or if this Ordinance or any of the provisions thereof shall be held inapplicable to any person, group of persons, property, kind of property, circumstances, or set of circumstances, such holdings shall not affect the applicability thereof to any other person, property or circumstances.

SECTION 4. Inclusion in Code

It is the intention of the City Council, entered as hereby ordained, that the provisions of this Ordinance shall become and be made a part of the Code of Ordinances of the City of Greenacres, Florida; that the Section(s) of this Ordinance may be renumbered or re-lettered

Ordinance No. 2022-29| Drainage

Page No. 6

to accomplish such intention, and that the word “Ordinance” may be changed to “Section”,
“Article” or another word.

SECTION 5. Effective Date

The provisions of this Ordinance shall become effective upon adoption.

Ordinance No. 2022-29| Drainage

Page No. 7

PASSED on the first reading this 17th day of October, 2022.

PASSED AND ADOPTED on the second reading this ____ day of ____ 2022.

Voted:

Joel Flores, Mayor

John Tharp, Deputy Mayor

Attest:

Voted:

Quintella Moorer, City Clerk

Peter Noble, Council Member, *District II*

Voted:

Judith Dugo, Council Member, *District III*

Voted:

Susy Diaz, Council Member, *District IV*

Voted:

Paula Bousquet, Council Member, *District V*

Approved as to Form and Legal Sufficiency:

Glen J. Torcivia, City Attorney

ZTA-22-13 (Ordinance 2022-29)

Revised:

Date: August 15, 2022



DEVELOPMENT REVIEW COMMITTEE STAFF REPORT AND RECOMMENDATION

Subject/Agenda Item:

ZTA-22-29: Drainage Between Properties

Recommendation to City Council: A City-initiated request for a text amendment that imposes drainage requirements between properties.

☒ Recommendation to APPROVE

☐ Recommendation to DENY

☐ Quasi-Judicial

☒ Legislative

☒ Public Hearing

Originating Department: Planning & Engineering Project Manager _____ Caryn Gardner-Young, Zoning Administrator	Reviewed By: Acting Director of Development and Neighborhood Services _____ Andrea McCue, City Manager
Approved By: City Manager _____ Andrea McCue	Public Notice: <input checked="" type="checkbox"/> Required <input type="checkbox"/> Not Required Dates: Paper: The Lake Worth Herald Mailing <input type="checkbox"/> Required <input checked="" type="checkbox"/> Not Required Notice Distance: _____
Attachments: <ul style="list-style-type: none"> Ordinance 2022-29__ 	City Council Action: <input checked="" type="checkbox"/> Approval <input type="checkbox"/> Approve with conditions <input type="checkbox"/> Denial <input type="checkbox"/> Continued to: _____

I. Executive Summary

Not every plot of land has perfect drainage. There are several reasons a homeowner could have water drainage problems. Sometimes the land where a structure will sit has to be built up, or the land around an existing structure sloped away, in order for rainwater to drain away properly. Grading is a landscaping technique that gently slopes the yard away from the home. It is at such a slight angle that people may not even know their yard is sloping at all.

Why is drainage so important? It may take time for water to get absorbed by the soil, so when there are heavy rains, the water sits on top of the lawn. If the lawn is flat, the water will stay there, pooling. If there is any grading, the water will flow in the direction of the slope. If your yard slopes toward your home instead of away from it (negative grading), then you have an even bigger issue than pooling. Or the water may flow off site and impact upon a neighbor's property. In fact, neighbors have gone to court over just this issue. Before it gets to that point, City Staff is proposing stronger onsite water retainage.

II. Proposed Zoning Text Amendments:

The following Zoning Code regulations are impacted by the proposed Zoning Text Amendments. Items which are proposed for deletion are in ~~Strike-Through~~, items proposed for addition are in Single Underline.

Proposed Change

Sec. 12-58. - Drainage.

(a) All subdivisions and other development shall have comprehensive stormwater drainage facilities which manage, treat, and discharge water through a legal positive outfall connection to a public street, canal, or natural water course subject to the permission of the entity controlling the receiving body. The stormwater drainage facilities shall be designed in accordance with the standards of Article III.

(b) Stormwater shall be contained on-site in accordance with the provisions and requirements of the South Florida Water Management District (SFWMD) and the Lake Worth Drainage District (LWDD). Rainfall runoff, surface water and ground water shall be managed to minimize degradation of water quality; reduce harmful nutrients, turbidity, debris, and other deleterious substances; and to maximize percolation and detention. Runoff from roads, parking lots, roofs and other impervious surfaces should be directed over areas where percolation into the soil can be accomplished prior to introduction into any storm sewer or other receiving facilities. Pervious areas shall be covered with vegetation requiring periodic cutting and removal.

(c) The following features shall be provided with protection against flooding from the below-listed design storm events:

(1) The lowest habitable space of residential and commercial buildings shall be protected from inundation resulting from a 100-year, 3-day rainfall assuming zero discharge; or the 100-year flood elevation per Federal Emergency Management Agency (FEMA) flood insurance rate maps plus one

- (1) foot; or the 100-year flood elevation as established by SFWMD rule; whichever is most restrictive.
- (2) Residential subdivision lots of one-quarter ($\frac{1}{4}$) acre gross area or less shall be protected from a 3-year, 24-hour rainfall.
- (3) Residential subdivision lots greater than one-quarter ($\frac{1}{4}$) acre gross area shall be protected from a 3-year, 24-hour rainfall within twenty (20) feet of all habitable buildings and from a duration of inundation of a maximum of eight (8) hours subsequent to the 3-year, 24-hour rainfall for the remainder of the lot.
- (4) Local streets, marginal access streets, private streets, and collector streets not included in the thoroughfare plan shall be protected from a 5-year, 24-hour rainfall.
- (5) Thoroughfare plan streets shall be protected in accordance with the requirements of the FDOT Drainage Manual.
- (6) Residential parking lots shall be protected from a 3-year, 24-hour rainfall; if an exfiltration system is used for storm drainage the parking lot shall be protected from a 5-year, 24-hour rainfall.
- (7) Commercial parking lots shall be protected from a 3-year, 1-hour rainfall; if an exfiltration system is used for storm drainage the parking lot shall be protected from a 5-year, 1-hour rainfall.
- (8) Recreation and open space areas not specifically designated for stormwater management purposes shall not be subject to inundation exceeding eight (8) hours following a 3-year, 24-hour rainfall.
- (9) Preserve areas shall not be subject to inundation of greater or less intensity or duration than pre-development conditions. In order to support the health of existing plant communities, flows and hydrology shall be maintained to the greatest extent possible.
- (d) The above listed design storm events shall be based on rainstorms of maximum intensity predicted by the current Florida Department of Transportation Intensity Duration Frequency (IDF) curve charts for Palm Beach County.
- (e) The drainage system shall provide for drainage of lots, streets, roads, and other public areas including surface waters which drain into or through the property and historic flow across property lines.
- (f) The runoff coefficients used in the design of the system shall be those applicable after complete development has occurred and shall be calculated on sample areas of each type of ultimate use.
- (g) The storm sewer system within the right-of-way shall be designed so that the elevation of the hydraulic gradient is never higher than three (3) inches below the grate elevation of any inlet in the system during a 3-year 1-hour storm event.
- (h) Pipes and structures used in the drainage system shall meet the following requirements:

(1) Minimum pipe size is to be fifteen (15) inches diameter, except that yard drains serving solely pervious areas on private property and not located beneath paved areas or sidewalks may be no smaller than eight (8) inches in diameter.

(2) The distance between terminating or intermediate structures shall not exceed that required by Florida Department of Transportation Standards for the construction and maintenance of inlets and manholes. The pipe shall be sloped to develop sufficient scouring to minimize sediment.

(3) Structure design shall meet or exceed current Palm Beach County Standards or standards adopted by the City of Greenacres. In order to simplify maintenance and catch sediment and debris that may be carried in the drainage structures and move through the drainage system obstructing pipes and/or the control structures and also degrading downstream water quality, sumps shall be provided in each of the following: the last drainage structure prior to outfall of the system, the control structure, and all drainage structures preceding an exfiltration trench. The minimum depth of the sump shall be twenty-four (24) inches, measured between the inside bottom of the lowest entering pipe and the inside bottom of the structure.

(4) Drainage pipe shall be fitted with headwalls, endwalls, inlets, manholes, and other terminating and intermediate structures.

(5) Pipe used in the drainage system shall meet current American Society for Testing and Materials (ASTM), American Association of State Highway and Transportation Officials (AASHTO), and FDOT specifications. Approved pipe materials shall consist of the following:

- a. Reinforced concrete pipe, with gasketed joints meeting the requirements of AASHTO.
- b. Aluminum, with all joints made using twelve (12) inches wide bands having a watertight gasket of mastic or neoprene.
- c. Coated steel, with all joints made using twelve (12) inches wide bands having a watertight gasket of mastic or neoprene. The pipe shall have an approved corrosion resistant coating.
- d. High density polyethylene (HDPE) meeting ASTM F 8904 or ASTM D 714 standards. This pipe material is not allowed for use within the public road right-of-way except as a "slip-lining" insert for the repair of deteriorated existing pipe.
- (i) Swales may be used in lieu of storm sewers to convey and collect surface waters. Maximum swale grade shall be limited to that grade which will produce water velocities below the threshold of erosion. The side slopes on swale sections shall not be steeper than 4:1 and the swale may occupy all of a water management tract. Swales within the road right-of-way shall be no deeper than six (6) inches.
- (j) All major treatment facilities such as lakes and other detention areas used for stormwater management prior to discharge from development shall be placed in the platted water management tracts and dedicated to the entity responsible for their maintenance. All water management tracts shall include, for maintenance access, a twenty (20) foot maintenance easement around the perimeter and above the maintained water elevation, with a side slope not steeper than 8:1.

(k) Stormwater runoff shall be retained onsite with the exception of a permitted legal positive outfall piping or direct conveyance to a drainage easement that includes a drainage pipe or swale system, direct conveyance to a lake, and direct conveyance to a retention area. Properties shall be graded such that stormwater runoff does not sheet flow between properties unless the flow is through a drainage easement that is part of master drainage permit for the entire development; is a perimeter berm; or, a solid concrete drainage retaining wall with the top at the peak stage of the 25 year, 3 day storm event. In residential planned developments swales can be used along the side lot lines in lieu of berms and drainage walls to direct stormwater runoff from between properties to a drainage collection system in either the front or rear of the residential properties. A berm or wall around the outside of the master residential plan development will still be required.

III. Zoning Text Amendment Criteria:

A. *The need and justification for these changes:*

The principal intent of these proposed text amendments to the Zoning Code is to address stormwater impacts upon a neighbor's property when work is conducted on a property that may impact grading. It is not uncommon for government to regulate such activities especially if complaints are received from the residents impacted. The proposed zoning code modifications are to establish regulations to avoid stormwater runoff issues, which are harmful and otherwise detrimental to neighbors in the enjoyment of their life.

B. *The relationship of the proposed amendments to the purpose and objectives of the City's Comprehensive Plan, and whether the proposed change will further the purposes of the City's Zoning Code regulations and other City codes, regulations and actions designed to implement the Comprehensive Plan.*

The proposed amendments are consistent with the City's Comprehensive Plan and will further the purposes of the City's Zoning Code regulations and other City codes.

IV. Staff Recommendation:

Approval of ZTA- 22-13 through the adoption of Ordinance 2022-29.

CITY COUNCIL ACTION First Reading – October 17, 2022

CITY COUNCIL ACTION Adoption Hearing –



ITEM SUMMARY

MEETING DATE: October 17, 2022
FROM: Andrea McCue, City Manager, Administration
SUBJECT: Res. 2022-56 – Code Compliance Fees

BACKGROUND

The City currently administers a code compliance program in accordance with Chapter 162, Part I, Florida Statutes, and an alternative citation program for code violations. In administering the program, the City incurs administrative costs when imposing a lien and processing of applications for lien reductions, release of liens and partial release of liens. The City would like to establish fees to offset some of the administrative costs and establish a Property Enhancement Grant Program Account where a portion of the Code Compliance Fees will be deposited to help offset the cost of the Property Enhancement Grant Program.

ANALYSIS

Although allowed by Florida Statutes, the City will not assess an administrative fee for a property owner's violation(s) which is brought into compliance within the timeframe either set by the City or the Special Magistrate.

FINANCIAL INFORMATION

A \$75.00 fee will be imposed for each case in which a code compliance lien is imposed. The cost fairly represents a minimal fee to cover administrative costs for the additional work directly attributed to the enforcement of the lien.

A \$150.00 fee would be imposed for:

- Application for Fine or Lien Reduction
- Application for Release of Lien Order
- Application for Partial Release of Lien

The \$150.00 fee includes the \$75.00 administrative cost when a code compliance lien is imposed.

5% of the code compliance fees, fines, liens, and other charges paid to the City will go into the Property Enhancement Grant Program Account with the specific intent of assisting homestead property owners seeking to improve the overall appearance of their properties within the City.

The City Manager may recommend to the City Council changes to the use of the funds deposited but any such changes will be in the form of a resolution.

LEGAL

The City Attorney has prepared the Resolution.

STAFF RECOMMENDATION

Staff is recommending approval of Resolution 2022-56.

RESOLUTION NO. 2022-56

A RESOLUTION ADOPTED BY THE CITY COUNCIL OF THE CITY OF GREENACRES, FLORIDA, ADOPTING A FEE SCHEDULE FOR CODE COMPLIANCE AND ESTABLISHING A PROPERTY ENHANCEMENT GRANT PROGRAM ACCOUNT; PROVIDING FOR REPEAL OF CONFLICTS AND AN EFFECTIVE DATE

WHEREAS, the City of Greenacres administers a code compliance program in accordance with Chapter 162, Part I, Florida Statutes, and an alternative citation program for code violations ("Code Compliance Program"); and

WHEREAS, in administering the Code Compliance Program, the City incurs costs to assist property owners in complying with the City's code of ordinances; and

WHEREAS, the Code Compliance Program must recoup such costs to continue to provide services to the City's property owners and its citizens; and

WHEREAS, to assist the City's residential property owners who sometimes face financial hardships or other hurdles in bringing their homestead property into compliance, the Code Compliance Program desires to create a Property Enhancement Grant Program Account based on a percentage of fees received through the Code Compliance Program; and

WHEREAS, the funds deposited into the Property Enhancement Grant Program Account will be segregated to assist in funding the City's property enhancement grant program for homestead property owners seeking to improve the overall appearance of their properties; and

WHEREAS, the City Council of the City of Greenacres desires to establish fees for certain Code Compliance costs and the Property Enhancement Grant Program Account; and,

WHEREAS, the City Council of the City of Greenacres finds the fees set forth herein and the Property Enhancement Grant Program Account are necessary for the health, safety, and welfare of the City and serve a valid public purpose.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GREENACRES, FLORIDA, THAT:

SECTION 1. The foregoing recitals are incorporated herein as true and correct findings of the City Council of the City of Greenacres.

SECTION 2. That the City is hereby authorized to assess the following fees for the Code Compliance Program:

- A. **Administrative Fee:** Although authorized by Chapter 162, Part I, Florida Statutes, and by the City's Code of Ordinances, the City will not assess an administrative

Resolution No. 2022-56 – Code Compliance Fee Schedule**Page 2**

fee for a property owner's violation(s) of the City's Code of Ordinances, which violation(s) is timely brought into compliance within the timeframe either set forth by the City or set by the Special Magistrate. However, the City shall assess an administrative cost of \$75.00 per case for each case in which a code compliance lien is imposed. The administrative cost of \$75.00 fairly and accurately represents a minimal fee to cover the City's administrative costs directly attributed to the enforcement of the City's Code of Ordinances at specific properties including, but not limited to, administrative and enforcement costs for all case mailings, copies, postings, photographs, recordings, City staff time beyond the assigned code inspector's time, and all additional administrative time spent on the property owner's request(s) for extension of time, additional inspection(s), and other special requests.

- B. **Application for Fine or Lien Reduction:** The fee for a fine or lien reduction application shall be **\$150.00**, which includes the \$75.00 administrative cost set forth above (unless already paid) and the administrative costs associated with the application, with the fine or lien reduction hearing, preparation of the reduction order, and the recording fee (as applicable). This fee shall apply for each case sought to be reduced.
- C. **Application for Release of Lien or Order:** The fee for a release of lien or other Code Compliance Order application shall be **\$150.00**, which includes the \$75.00 administrative cost set forth above (if not already paid) and the administrative costs associated with the application, City Attorney's review, preparation of the release of lien or order, and the recording fee (as applicable). This fee shall apply for each case lien or order sought to be released.
- D. **Application for Partial Release of Lien:** The fee for a partial release of lien application shall be **\$150.00**, which includes the \$75.00 administrative cost set forth above (if not already paid) and the administrative costs associated with the application, City Attorney's review, preparation of the partial release of lien and the recording fee (as applicable). This fee shall apply for each lien sought to be partially released.

SECTION 3. That there shall be established a Property Enhancement Grant Program Account in which five percent (5%) of all Code Compliance fees, fines, liens, and other charges paid to the City shall be deposited. The City may utilize the Property Enhancement Account to support the City's Property Enhancement Grant Program (as established from time to time) with the specific intent of assisting homestead property owners seeking to improve the overall appearance of their properties within the City. From time to time, the City Manager may recommend to the City Council changes to the use of the funds deposited in the Property Enhancement Grant Program Account. Such recommended changes shall be in the form of a resolution amending this Resolution.

Resolution No. 2022-56 – Code Compliance Fee Schedule
Page 3

SECTION 4. That all resolutions in conflict with this Resolution shall be repealed to the extent of the conflict.

SECTION 5. That this Resolution shall become effective upon passage.

RESOLVED AND ADOPTED this 17th day of October 2022.

Joel Flores, Mayor

Attest:

Quintella Moorer, City Clerk

John Tharp, Deputy Mayor

Peter Noble, Council Member, *District II*

Judith Dugo, Council Member, *District III*

Susy Diaz, Council Member, *District IV*

Paula Bousquet, Council Member,
District V

Approved as to Form and Legal Sufficiency:

Glen J. Torcivia, City Attorney



ITEM SUMMARY

MEETING DATE: October 17, 2022

FROM: Andrea McCue, City Manager, Title, Department

SUBJECT: Resolution 2022-59 Acquisition of Property

BACKGROUND

The City has grown significantly over the last 20 years and to ensure that we are able to meet the needs of the community, expansion of services and supporting facilities is necessary.

ANALYSIS

The City entered a contract for the acquisition of two (2) contiguous unincorporated parcels of approximately 8.69 acres adjacent to the City's parcel at 5800 Melaleuca Lane, which is ideal for the expansion of City services and supporting facilities. The agreed to contract price for the two (2) parcels is \$3 million. Two appraisals were obtained consistent with section 166.045, Florida Statutes, which concluded that the average market value of the parcels is \$2.27 million. Both appraisals appear to have decreased the overall market value of the parcels due to concerns with a lack of direct legal access to the parcels and the presence of fuel storage tanks. Direct access is not an issue for the City as the City has direct access to the parcels through the City's parcel and the City also conducted Phase I and II environmental assessments which found no concerns with the soil or groundwater from the tanks. Acquiring the parcels above the market value is necessary given the current real estate market in Palm Beach County, the ideal location of the parcels, the City's direct access and having additional real property adjacent to the City Hall complex for the expansion of City services and supporting facilities will prove beneficial to the continuity and continuation of necessary City services as the community continues to grow.

FINANCIAL INFORMATION

Approval of the agreed to contract price of \$3 million for the two (2) parcels.

LEGAL

City Attorney has prepared and reviewed the Resolution and all supporting documents for legal sufficiency and compliance.

STAFF RECOMMENDATION

Staff is recommending approval of Resolution 2022-59.

RESOLUTION NO. 2022-59

A RESOLUTION ADOPTED BY THE CITY COUNCIL OF THE CITY OF GREENACRES, FLORIDA, APPROVING THE ACQUISITION OF REAL PROPERTY AS FURTHER DESCRIBED HEREIN; PROVIDING AUTHORIZATION FOR CITY OFFICIALS TO EXECUTE ALL CLOSING DOCUMENTS; AND, PROVIDING FOR AN EFFECTIVE DATE

WHEREAS, the City has grown significantly over the last 20 years; and

WHEREAS, to ensure that the City is meeting the needs of the growing community, expansion of City services and supporting facilities is necessary; and

WHEREAS, the City identified two (2) contiguous parcels of approximately 8.69 acres that are adjacent to the City's parcel at 5800 Melaleuca Lane, which would be ideal for the expansion of City services and supporting facilities; and

WHEREAS, the City entered into a contract for the acquisition of the two (2) contiguous parcels generally located at 4901 and 4977 S. 56th Terrace in unincorporated Palm Beach County with a purchase price of \$3 million; and

WHEREAS, the City obtained two (2) appraisals for the acquisition of the parcels consistent with section 166.045, Florida Statutes, which appraisals concluded that the average market value of the two (2) contiguous parcels is \$2.27 million; and

WHEREAS, both appraisals noted that there may not be direct legal access to the parcels and both appraisals noted the presence of fuel storage tanks; and

WHEREAS, both appraisals appear to have decreased the overall market value of the parcels due to concerns with a lack of direct legal access and the presence of the fuel storage tanks; and

WHEREAS, the City found that direct legal access is not an issue for the City as the City would have direct access to the parcels through the City's parcel at 5800 Melaleuca Lane; and

Resolution No. 2022-59 | Acquisition of Property

Page No. 2

WHEREAS, due to the presence of the fuel storage tanks, the City had a Phase I and a Phase II environmental assessment conducted at the parcels, which assessments did not find any concerning soil or groundwater impacts at the parcels from the fuel storage tanks; and

WHEREAS, the City Council has determined that acquiring the parcels above the average appraised market value is reasonably necessary given the current real estate market which has seen a steady increase in real estate prices in Palm Beach County, Florida, and beyond; and

WHEREAS, the City Council has also determined that acquiring the parcels above the average appraised market value is reasonably necessary due to the ideal location of the parcels, the City's direct access to the parcels, and the lack of environmental concerns at the parcels; and

WHEREAS, the City Council has also determined that having additional real property adjacent to the City Hall complex for the expansion of City services and supporting facilities will prove beneficial to the continuity and continuation of necessary City services as the community continues to expand; and,

WHEREAS, all other applicable conditions of section 166.045, Florida Statutes, for the acquisition of the parcels have been satisfied; and,

WHEREAS, the City Council has determined that approving the contract for the acquisition of the parcels is in the best interests of the City and serves a valid public purpose.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GREENACRES, FLORIDA, THAT:

SECTION 1. The foregoing recitals are incorporated into this Resolution as true and correct statements and findings of the City Council of the City of Greenacres.

SECTION 2. The City Council authorizes the acquisition of the following two (2) parcels

Resolution No. 2022-59 | Acquisition of Property

Page No. 3

of real property to address future needs of the City properly and appropriately:

Parcel No. 1 (PCN: 00-42-44-26-00-000-7040): A parcel of land being more particularly described as follows:

The SW ¼ of the SE ¼ of the SW ¼ of Section 26, Township 44 South, Range 42 East, Palm Beach County Florida.

Less the west 320.0 feet of the North 340.2 feet of the Southwest-Quarter (SW ¼) of the Southeast-Quarter (SE ¼) of the Southwest-Quarter (SW ¼) of Section 26, Township 44 South, Range 42 East, Palm Beach County, Florida.

Parcel No. 2 (PCN: 00-42-44-26-00-000-7100):

A parcel of land in Section 26, Township 44 South, Range 42 East, Palm Beach County, Florida, and being more particularly described as follows:

The west 320.0 feet of the North 340.2 feet of the Southwest-Quarter (SW ¼) of the Southeast-Quarter (SE ¼) of the Southwest-Quarter (SW ¼) of Section 26, Township 44 South, Range 42 East, Palm Beach County, Florida.

(with both parcels totaling approximately 8.69 acres). Aerial photographs of the parcels are attached hereto as **Exhibit “A”**.

SECTION 3. The City Council further authorizes the appropriate City officials to execute all necessary closing documents related to the acquisition of the parcels.

SECTION 4. This Resolution shall be effective upon its adoption.

Resolution No. 2022-59 | Acquisition of Property

Page No. 4

RESOLVED AND ADOPTED this 17th of day of October 2022

Voted:

Joel Flores, Mayor

John Tharp, Deputy Mayor

Attest:

Voted:

Quintella Moorer, City Clerk

Peter Noble, Council Member, *District II*

Voted:

Judith Dugo, Council Member, *District III*

Voted:

Susy Diaz, Council Member, *District IV*

Voted:

Paula Bousquet, Council Member, *District V*

Approved as to Form and Legal Sufficiency:

Glen J. Torcivia, City Attorney

EXHIBIT “A”





ITEM SUMMARY

MEETING DATE: October 17, 2022

FROM: Andrea McCue, City Manager, Administration

SUBJECT: Ratification of Charter Review Committee Appointments

BACKGROUND

Resolution 2019-26, established a Charter Review Committee (CRC) to review, recommend and submit the City Charter and provide recommendations for amendments to the City Council for approval. The CRC has a total of nine (9) members appointed and approved by the Mayor and City Council. The membership is comprised of six (6) members appointed by the Mayor and City Council, one (1) City employee, one (1) Local 2928 IAFF representative, and one (1) local business owner.

ANALYSIS

The following appointees are being recommended for ratification by the City Council:

Deputy Mayor Tharp – Olga Sierra
 Councilmember Peter Noble – Larry Tronco*
 Councilmember Judy Dugo – Emily Jacob-Robarts*
 Councilmember Susy Diaz – Mal Colton
 Councilmember Paula Bousquet – Charles Shaw*
 City employee – Benjamin Dexter*
 Local 2928 IAFF Representative – Peter “Tyler” Wallwork*
 City Business Owner – Chris Arbor, Greenacres Bowl*

* Indicates reappoints. Per Council Policy 29 “....if the member is eligible for reappointment, the City Clerk will contact the member to see if the member wishes to continue to serve. Should the member wish to continue to serve, a memo will be prepared for City Council approval.

FINANCIAL INFORMATION

N/A

LEGAL

The City Attorney has reviewed the item and all supporting documents for legal sufficiency and compliance.

STAFF RECOMMENDATION

Staff is recommending ratification of the CRC Appointments.



ITEM SUMMARY

MEETING DATE: October 17, 2022
FROM: Andrea McCue, City Manager, Administration
SUBJECT: Naming of City Programs, Events and/or Facilities

BACKGROUND

During the Council's discussion regarding the City's scholarship program, naming of scholarships came up which led to a larger discussion about how the City should go about naming city related programs, events and/or facilities. The Council was interested in having a policy and/or procedure in place to assist in determining how programs, events, and facilities including property are named.

ANALYSIS

Following are recommendations for the Council's consideration:

- The City Council should have sole authority to name or rename programs, events, and facilities.
- The naming or renaming of a city program, event and/or facility should be determined by the council either based on a city initiative, a recommendation by the city manager, or the request of any person or entity desiring to assist the city in determining the name of any city property.
- When considering the naming of any program, event and/or facility, the city council and city manager should consider the following naming attributes:
 1. Recognized geographic names
 2. Natural historic features
 3. Significant contributions to the city, State of Florida, or United States
 4. Significant material or financial contributions to the city
 5. Persons of historic service to the city
 6. Persons of outstanding civic service to the city
 7. Documented community support for the name
- The following should also be considered by the city council and city manager when naming any city program, event and/or facility:
 1. Names selected should correlate with the significance of the program, event, or facility.
 2. Preference should be given to names that lend dignity to the program, event, or facility.
 3. Current council members or existing city employees should not be considered.
 4. Will the naming lead to the undue commercialization of the program, event, or facility.
 5. Names that promote alcohol and tobacco products or political organizations should not be considered.
 6. Names with connotations which by contemporary community standards are derogatory or offensive shall not be considered.
 7. The same name for different programs, events, and facilities should be avoided.
 8. Multiple names for different parts of a particular program, event, and facility should be avoided.
 9. Has the individual whose name is being considered, ever been convicted of a felony.
 10. The cost that the naming or renaming will have on the city.

FINANCIAL INFORMATION

Any cost associated with the naming and/or renaming of a city program, event or facility would be included in the budget.

LEGAL

Staff recommends that the City Attorney prepare any documentation for the Council's consideration.

STAFF RECOMMENDATION

The City Attorney has prepared ordinances establishing a policy and procedure for other municipalities and should the Council desire to proceed with establishing a policy and procedure, the City Attorney's office will proceed with an Ordinance for the Council's consideration.



Department Report

MEETING DATE: October 17, 2022
FROM: Michele Thompson, Director, Community & Recreation Services
SUBJECT: Community & Recreation Services Dept. - September Report

ADMINISTRATION

PERFORMANCE MEASUREMENT	THIS PERIOD	FY2022 TO DATE	FY 2022 BUDGET
No. of Contracts Executed/Renewed	1	1	2
No. of Collaborative Partnerships	2	26	22
No. of Vendor/Independent Contractor Agreements	5	36	18
No. of Educational Scholarship Applications	-	19	14
No. of Community Events Coordinated	-	7	8
No. of Event Participants	-	29,131	28,000
No. of Little Free Libraries (LFL)*/Story Walk	6	30/2	32/2
No. of Business Sponsorships	3	30	17

FACILITY RENTALS

FACILITY RENTALS	THIS PERIOD	FY2022 TO DATE	FY 2022 BUDGET
Fields/Concession Stands	38	919	550
Pavilions	37	458	350
Center Facility	65 ¹	816 ¹	1,100
Monthly Center Attendance	2,626	39,353	N/A

¹ 88 Additional Free Rentals: **46** Gym: YP/Adult & Teen Open Gym/Fall Soccer Parent Meeting, **3** Banquet Room: PBSO/Let's Talk, **21** Room 2: Tai Chi/Spotlighters, **13** Room 3: Senior Social/Spotlighters, **1** Room 4: AARP, **4** Community Park: Tai Chi for Vets.

REVENUE

FACILITY RENTALS REVENUE	THIS PERIOD	FY2022 TO DATE	FY2022 PROJECTED
Rental Revenue Generated	\$9,621.25	\$150,925.69	\$134,000

ATHLETICS

YOUTH ATHLETICS	THIS PERIOD	FY2022 TO DATE	FY2022 PROJECTED
FY23 Co-ed Fall Soccer (9/26/22-12/16/22) • Registration Period 8/1/22 – 9/26/22	131	199	180
Co-ed Fall Soccer (9/13/21-12/10/21)	-	158	160
Co-ed Spring Soccer	-	200	175
FY23 Co-ed Winter Basketball (12/5/22-3/9/23) • Registration Period 9/6/22 – 11/2/22	47	47	120
Co-ed Winter Basketball (12/6/21-3/10/22) Registration Period 9/7/21 – 11/2/21	-	100	160
Co-ed Summer Basketball Skills Camp	-	45	40

COMMUNITY SERVICES

CROS MINISTRIES FOOD PANTRY DATES	NO. OF HOUSEHOLDS	NO. OF INDIVIDUALS
August	29/41	60/86
September	39/52	90/120
TOTAL YTD	583	2,016

COVID TESTING BY BLUE MED CONSULTANTS	NO. TESTED	TOTAL YTD
Ended in June	250	6,064
MOBILE COVID VACCINATION UNIT	NO. VACCINATED	TOTAL YTD
December	32	32

SENIOR PROGRAMS

SENIOR SOCIAL	SPONSORS	NO. OF PARTICIPANTS YTD
Games/Bingo/Special Events Mon., Wed., Fri. (3x15)	Humana, Cano Medical, Prominence Health, Dedicated Senior, PBSO, Devoted Health Plans, Absolute Best Insurance	276
Thanksgiving Luncheon	State Farm, Robling Arch, Humana, Frank Miller, DJ Bobby, The Glasser Family	45

FY22 EVENTS & SPONSORSHIPS

EVENTS	SPONSORS/PARTNERS	FY2022 EXPENSE	FY2022 ATTENDEES
Holiday in the Park (12/4/21)	Greenacres Nissan; Ed's Foods; Waste Management; PepsiCo; Tapatia; Humana; Dedicated Sr. Med. Ctr; Sunshine Health; BlueMed	\$10,628 with \$10,576 rev./sponsorships	5,500
Fiesta de Pueblo (4/8/22) March 5 th	Co-Sponsored w/ Fiesta de Pueblo, Inc.	\$2,268	3,000
Artzy Eve. at City Hall (1/22/22)	Cancelled	\$3,527	
Daddy Daughter Dance (6/4/22)	The Glasser Family	\$2,491 w/ rev. \$2,352	101
Egg'stravaganza (4/16/22)	Waste Management; Nissan; Dedicated Sr. Med. Ctr.; Lily V. State Farm; The Glasser family; Ed's & Tapatia	\$12,606 w/ \$13,079 rev./sponsorships	5,000
Rock-n-Roll Sunday	Cancelled		
Ignite the Night (7/4/22)	Waste Management; Nissan Dedicated Sr. Med. Ctr.; numerous local businesses	\$43,971	8,000
<i>Back2School</i> Supply Distribution (7/29/22)	Waste Mgmt; Sunshine Health; Humana; The Glasser Family; Nissan; Ed's & Tapatia; Dedicated Sr. Med. Ctr.; Pete's; Bingo Magic; NCJW	\$7,248 and \$8,020 in-kind/ sponsorships	9 schools 31 people assisted w/ delivery

CITY OF GREENACRES

Licensing Revenue Summary Report

Licensing Revenue Summary Report - Summary

From Date: 09/01/2022 - To Date: 09/30/2022

Item # 19.

Charge Code	No. of Billing Transactions	No. of Adjustment Transactions	Billed Amount	Adjustments	Net Billed
License Type: Amusement-Amusement & Entertainment					
Amusement Sq Ft-Amusement Square Feet	5	0	\$2,947.48	\$0.00	\$2,947.48
Vending Machine-Amuse/ Vending / Coin Operated	3	0	\$278.46	\$0.00	\$278.46
Food-Food Service	1	0	\$121.55	\$0.00	\$121.55
Food Per Seat-Food Per Seat	1	0	\$49.56	\$0.00	\$49.56
License Type Amusement-Amusement & Entertainment Totals	10	0	\$3,397.05	\$0.00	\$3,397.05
License Type: Cont Office-Contractor Office					
Cont Office-Contractor Office	4	0	\$464.88	\$0.00	\$464.88
License Type Cont Office-Contractor Office Totals	4	0	\$464.88	\$0.00	\$464.88
License Type: Exemptions-Exemptions / Non-Profit					
Com Inspection-Commercial Inspection	2	0	\$138.00	\$0.00	\$138.00
License Type Exemptions-Exemptions / Non-Profit Totals	2	0	\$138.00	\$0.00	\$138.00
License Type: Food Service-Food Service / Bar / Lounge					
Food-Food Service	33	0	\$3,950.38	\$0.00	\$3,950.38
Food Per Seat-Food Per Seat	27	0	\$7,570.29	\$0.00	\$7,570.29
Vending Machine-Amuse/ Vending / Coin Operated	2	0	\$495.04	\$0.00	\$495.04
Com Inspection-Commercial Inspection	3	0	\$207.00	\$0.00	\$207.00
Transfer-Transfer	1	0	\$25.00	\$0.00	\$25.00
Collection Fee-Collection Fee	1	0	\$25.00	\$0.00	\$25.00
Delinquent > 150-Delinquent Over 150 Days	1	0	\$100.00	\$0.00	\$100.00
License Type Food Service-Food Service / Bar / Lounge Totals	68	0	\$12,372.71	\$0.00	\$12,372.71
License Type: General Retail-General Retail					
General Retail-General Retail Sq Feet	38	0	\$17,529.30	\$0.00	\$17,529.30
Vending Machine-Amuse/ Vending / Coin Operated	2	0	\$123.76	\$0.00	\$123.76
Com Inspection-Commercial Inspection	3	0	\$207.00	\$0.00	\$207.00

CITY OF GREENACRES

Licensing Revenue Summary Report

Licensing Revenue Summary Report - Summary

From Date: 09/01/2022 - To Date: 09/30/2022

Item # 19.

Charge Code	No. of Billing Transactions	No. of Adjustment Transactions	Billed Amount	Adjustments	Net Billed
Transfer-Transfer	1	0	\$15.51	\$0.00	\$15.51
General Service-General Service	4	0	\$442.76	\$0.00	\$442.76
Food Service-Food Service	1	0	\$121.55	\$0.00	\$121.55
License Type General Retail-General Retail Totals	49	0	\$18,439.88	\$0.00	\$18,439.88
License Type: General Service-General Service					
General Service-General Service	118	0	\$12,734.91	\$0.00	\$12,734.91
Com Inspection-Commercial Inspection	11	0	\$759.00	\$0.00	\$759.00
Transfer-Transfer	6	0	\$66.42	\$0.00	\$66.42
Collection Fee-Collection Fee	1	0	\$25.00	\$0.00	\$25.00
Delinquent > 150-Delinquent Over 150 Days	1	0	\$100.00	\$0.00	\$100.00
Cosmetology-Cosmetology / Barber	6	0	\$232.08	\$0.00	\$232.08
License Type General Service-General Service Totals	143	0	\$13,917.41	\$0.00	\$13,917.41
License Type: General Svc Reg-General Service Registration					
General Svc Reg-General Service Registration	10	0	\$250.00	\$0.00	\$250.00
License Type General Svc Reg-General Service Registration Totals	10	0	\$250.00	\$0.00	\$250.00
License Type: Home-Home Based Business					
Home-Home Based Business	145	1	\$10,967.69	(\$77.51)	\$10,890.18
Transfer-Transfer	4	0	\$31.00	\$0.00	\$31.00
Collection Fee-Collection Fee	3	0	\$75.00	\$0.00	\$75.00
Delinquent >150-Delinquent Over 150 Days	3	0	\$300.00	\$0.00	\$300.00
License Type Home-Home Based Business Totals	155	1	\$11,373.69	(\$77.51)	\$11,296.18
License Type: Insurance Co-Insurance Sales Company					
Insurance Reg-Insurance Registration	30	0	\$3,486.60	\$0.00	\$3,486.60
License Type Insurance Co-Insurance Sales Company Totals	30	0	\$3,486.60	\$0.00	\$3,486.60
License Type: Professional-Professional					
Professional-Professional	38	0	\$4,125.81	\$0.00	\$4,125.81

CITY OF GREENACRES
Licensing Revenue Summary Report

Item # 19.

Licensing Revenue Summary Report - Summary

From Date: 09/01/2022 - To Date: 09/30/2022

Charge Code	No. of Billing Transactions	No. of Adjustment Transactions	Billed Amount	Adjustments	Net Billed
Cosmetology-Cosmetology / Barber	28	0	\$1,005.68	\$0.00	\$1,005.68
Real Estate-Real Estate Broker / Ins Agents	5	0	\$465.00	\$0.00	\$465.00
Com Inspection-Commercial Inspection	3	0	\$207.00	\$0.00	\$207.00
Transfer-Transfer	3	0	\$38.18	\$0.00	\$38.18
General Service-General Service	9	0	\$996.21	\$0.00	\$996.21
License Type Professional-Professional Totals	86	0	\$6,837.88	\$0.00	\$6,837.88
License Type: Rental Office-Rental Office					
Rental Office-Rental Office	4	0	\$620.52	\$0.00	\$620.52
License Type Rental Office-Rental Office Totals	4	0	\$620.52	\$0.00	\$620.52
License Type: Rental Unit-Rental Unit					
Rental Unit-Rental Unit	274	0	\$11,178.99	\$0.00	\$11,178.99
Rental Insp-Rental Inspection	14	0	\$810.00	\$0.00	\$810.00
Rental Re-Insp-Rental Re-Inspection	1	0	\$29.00	\$0.00	\$29.00
Transfer-Transfer	1	0	\$3.87	\$0.00	\$3.87
Delinquent >150-Delinquent Over 150 Days	1	0	\$84.98	\$0.00	\$84.98
25% Penalty-25% Penalty	1	0	\$9.67	\$0.00	\$9.67
License Type Rental Unit-Rental Unit Totals	292	0	\$12,116.51	\$0.00	\$12,116.51
License Type: Storage/WH Units-Storage / Warehouse Units					
Storage/WH Units-Storage / Warehouse Units	1	0	\$248.06	\$0.00	\$248.06
License Type Storage/WH Units-Storage / Warehouse Units Totals	1	0	\$248.06	\$0.00	\$248.06



License Activity Report Item # 19.

Activity Date Range 09/01/22 - 09/30/22

Summary Listing

License Type	Category	Application Received	Application Denied	Application Approved	New License Issued	License Renewed	License Revoked	License Canceled
Amusement - Amusement & Entertainment	Business	0	0	0	0	9	0	0
Cont Office - Contractor Office	Business	0	0	0	1	3	0	0
Contractor Reg - Contractor Registration	Business	37	0	0	35	43	0	0
Exemptions - Exemptions / Non-Profit	Business	3	0	0	0	3	0	0
Food Service - Food Service / Bar / Lounge	Business	3	0	0	3	28	0	0
General Retail - General Retail	Business	3	0	0	1	41	0	0
General Service - General Service	Business	7	0	0	5	103	0	0
General Svc Reg - General Service Registration	Business	1	0	0	1	7	0	0
Home - Home Based Business	Business	5	0	0	4	113	0	0
Insurance Co - Insurance Sales Company	Business	2	0	0	0	6	0	0
Professional - Professional	Business	12	0	0	8	68	0	0
Rental Office - Rental Office	Business	0	0	0	0	3	0	0
Rental Unit - Rental Unit	Business	8	0	0	5	352	0	0
Storage/WH Units - Storage / Warehouse Units	Business	0	0	0	0	2	0	0
Grand Totals		81	0	0	63	781	0	0



Department Report

MEETING DATE: October 17, 2022

FROM: Andrea McCue, City Manager

SUBJECT: September 1, 2022, through September 30, 2022

Development & Neighborhood Services

Planning & Engineering

NEW CASES

Iglesia Bautista Libre Emmanuel – 5083 Lake Worth Rd

A request by the property owner for a major site plan amendment (SP-22-05A) and a special exception request (SE-22-04) to allow a house of worship within an existing building located within a Commercial Intensive zoning district and a variance request (BA-22-01) to allow for a reduction in the front and rear landscape buffers. The site is located at 54083 Lake Worth Road.

CURRENT PLANNING CASES

ALFA-G Arcade

A request by the owner for a special exception (SE-22-02) to allow for the relocation of an existing indoor recreation & amusement use from one bay location to another bay at location at 3797 S. Military Trail. (Tentatively scheduled for PZBA meeting on October 13, 2022 and City Council meeting on November 7, 2022)

3130 Perry Avenue

A site and development plan to develop (SP-22-03) for vacant parcel to construct a 6241 sq. ft of office space totaling 4 bays for flexible office space. The site is located on the northeast corner of Perry Avenue and 10th Avenue South. (Resubmittal received on 9/12/2022 awaiting comments on consultant review)

Buttonwood Plaza

A master sign plan (MSP-22-01) to change/add existing colors to approved plan. The site is located at 3016 S. Jog Road. (On September 19, 2022 application administratively withdrawn at the request of the applicant.)

ANX-08-01

Annexation into the City of various road rights-of-way per Interlocal Annexation Agreement (ANX-07-05). (Staff review)

Bethesda Tabernacle

A request by the owner for a request for a site and development plan approval (SP-99-04B) to modify the previously approved site plan and a special exception (SE-21-02) to for a house of worship and develop a 16,459 square foot House of Worship use and accessory uses at 4901 Lake Worth Road. (On August 1, 2022 applicant requested a hold on applications submitted.)

CPA-22-01

A City-initiated request for a comprehensive plan amendment as required by the Evaluation and Appraisal Report (EAR).

Church of God 7th Day of Palm Beach

A request by the applicant for a site plan amendment (SP-08-01C) to change the metal roof to asphalt shingle due to cost constraints. The site is located at 3535 S. Jog Road. (Scheduled for the DRC meetings April 14 and April 21, 2022. (Scheduled for City Council on May 2, 2022. The City Council postponed until applicant is ready for certificate of occupancy.

Chick Fil A Greenacres

A request by the owner for a site and development plan (SP-85-12RR) approval to construct a 4,646 fast food restaurant with a drive-thru window and a special exception (SE-21-03) request to allow a fast food/drive thru restaurant in a commercial intensive zoning district. The site is located in the River Bridge Centre on the southwest corner of Forest Hill Blvd and S. Jog Road. (Resubmittal received on March 25, 2022, under consultant review. (Resubmittal received on September 19, 2022)

Interlocal Annexation 2022

Annexation (ANX-22-01) of six outparcels located on the southeast corner of Jog Road and Lake Worth Road. The

Interlocal Annexation 2022

Annexation (ANX-22-02) of sixteen enclaves located on Chickasaw and Wry Road into the City through an Interlocal Agreement with Palm Beach County.

Mint Eco Car Wash – 4840 Lake Worth Road

A request by the applicant for a zoning text amendment (ZTA-22-17) to allow outdoor car detailing at a stand-alone car wash, a zoning map amendment (ZC-22-01) to change the subject property from Commercial General (CG) to Commercial Intensive (CI), a special exception (SE-22-03) and site and development plan (SP 22-04) to allow a stand-alone car wash at 4840 Lake Worth Road.

Pink Bird Stand Alone Car Wash

A request by the applicant to change the special exception (SE-22-01) for a stand alone car wash in a commercial general zoning district. A site and development plan (SP-22-02) request to construct a stand alone car wash. The site is located at 6200 Lake Worth Road. (Resubmittal received on September 23, 2022.)

SITE PLAN AMENDMENTS

Riverbridge Centre

A request by the property owner for a Site Plan Amendment to modify parking and the surrounding area of a stand-alone ATM machine located within the parking lot of the River Bridge Shopping Center.

Sunoco – 3067 S Jog Road

A site and development plan amendment (SP-96-05C) to enlarge car detailing operations from three parking spaces to five parking spaces. The site is located at 3067 S Jog Road. (Scheduled for DRC meetings on August 11 and August 18, 2022)

Taco Bell – 6265 Lake Worth Road

A Site and Development Plan Minor Amendment (SP-18-05A) for modifications to the site plan for Taco Bell at 6265 Lake Worth Road to include a second drive through lane, by-pass lane and creation of outdoor seating. (Resubmittal received on 9/12/2022 awaiting comments on consultant review)

ZONING TEXT AMENDMENTS

ZTA-21-02 Uses

A request by the Planning & Engineering Department for a zoning text amendment to reflect uses in all zoning districts.

ZTA-22-11

A City-initiated request for a text amendment to add Outdoor sales regulations. (Scheduled for Planning and Zoning Board of Adjustment & Appeals on July 14, 2022. Scheduled for first reading at City Council on November 7, 2022.)

ZTA-22-13

A City-initiated request for a text amendment to add regulations for drainage between properties. (Scheduled for first reading on October 17, 2022 and second reading on November 7, 2022)

ZTA-22-14

A City-initiated request for a text amendment to Property Maintenance Code.

RESIDENTIAL PERMITS

Catalina Estates

Plat application received on May 16, 2019. Comments letter sent to applicant on July 17, 2019, resubmittal received on August 25, 2019 and approved by City Council on October 7, 2019. MOT Plan issued drainage work to begin October 5, 2020.

Ranchette Road Townhomes

Plat Application received on March 23, 2021. Comments letter sent to applicant on May 17, 2021, resubmittal received on June 1, 2021. Final plat received and utility permit reviewed by City's engineer. Plat approved by City Council on October 4, 2021. Utilities permit approved by City's consulting engineer on 10/1/2021. Pre-construction meeting

held on November 19, 2021 On September 16, 2022 final walk through was completed
Waiting on applicant to provide outside agency approvals for engineering close out to
be accepted.

Blossom Trail (Nash Trail)

Plat application received on July 8, 2022. Complete submittal of application received.
(Sent for consultant review August 17, 2022)

COMMERCIAL PERMITS

Church of God 7th Day (3535 S Jog Road)

The building permit and engineering permit are both issued for the development. Stop
work order was issued by Building Official on September 28, 2018. Subsequent
meetings have been held with Building Official and Consultant Engineer. The Building
Official has re-issued the permits to the contractor. The construction is moving forward.

Palm Beach Christian Academy

Revision to building permit received on November 1, 2021 comments sent to applicant
on November 17, 2021, waiting on outside agency permits and resubmittal to address
City's engineer comments. Utility permit approved August 4, 2022.

CAPITAL IMPROVEMENTS

Original Section Drainage Improvement – Phase 8

An application for Phase 8 of the Original Section Drainage Improvements project was
submitted to DES on February 8, 2021. The CDBG Grant Agreement for FY 21-22 was
approved by City Council on August 18, 2021. Agreement sent to DHES on August 25,
2021. Design completed January 28, 2022, expected to advertise for bid on January
30, 2022. Pre application meeting was held on February 10, 2022. The bid opening
was held on March 2, 2022. On March 21, 2022 the City Council awarded bid to TCLM,
Inc. Preconstruction meeting was held on April 19, 2022. Notice to Proceed issued
April 20, 2022. Construction start date was April 28, 2022. Project is in final phases of
construction.

Dillman Trail

Preconstruction meeting held on May 31, 2022. Notice to Proceed issued June 1, 2022.
Preconstruction meeting held. Construction start date scheduled for August 15, 2022.

FY 2022 Data:

Case	Current Period	FY 2021 to Date	FY 2021 Budget
Annexation	1	0	2
Comprehensive Plan Amendment	0	4	5
Zoning Changes	0	1	3
Special Exceptions	0	1	5
Site Plans	0	2	5
Site Plan Amendments	0	10	14
Variances	0	0	4
Zoning Text Amendments	4	16	3

Inspection Type	Current Period	FY 2021 to Date	FY 2021 Budget
Landscaping	3	63	130
Zoning	3	43	121
Engineering	11	107	100

Building Division

1) ADMINISTRATION:

- a) Researched and completed sixty-six (66) lien searches providing open and/or expired permit information.
- b) Researched and completed twenty-five (25) records requests for historical permits.

2) PERMITS/INSPECTIONS

PERMITS/INSPECTIONS	DURING THIS PERIOD	FYTD 2022
New Applications Received / Permits Created	236	3895
Applications Approved	83	904
Applications Canceled	2	37
Applications Denied	3	60
Applications Reopened	2	35
Permits Issued	349	3535
Permits Completed	268	2802
Permits Canceled	4	119
Permits Reopened	29	326
Permits Expired	7	106
Inspections Performed	645	7406
Construction Value of Permits Issued	\$4,485,561.33	\$53,085,239.67
Construction Reinspection Fees	\$600.20	\$6,900.20
Extension/Renewal Fees	\$3,317.79	\$8,367.57
CO's Issued	2	22
CC's Issued	1	12
Temporary CO's Issued	0	0

3) BUSINESS AND CONTRACTOR REGISTRATION (see attached reports):

4) PERMIT APPLICATIONS IN PLAN REVIEW – PRINCIPAL NEW OR REMODEL PROJECTS:

PROJECT	ADDRESS	SIZE sq.ft.	DESCRIPTION	PERMIT#
Palm Beach Christian Academy	5208 S Haverhill Rd	4,250	Construct two new classroom buildings & one bathroom building	2021-3230
La Pescacunia Restaurant	4840 Lake Worth Rd	2,933	Interior Remodel of former La Granja	2022-1308
Public Storage	6351 Lake Worth Rd		Interior Remodel	2022-2283
Sunnyside	6520 Lake Worth Rd	2,870	Interior Remodel of the former Boston Market	2022-3332
Habitat ReStore	4639 Lake Worth Rd	6,306	Interior Remodel	2022-2634
Publix	6790 Forest Hill Blvd		Interior Remodel-Décor scheme and layout changes	2022-3630
IHOP	6708 Forest Hill Blvd	4,231	Interior Remodel-walls, doors, plumbing fixtures	2022-3510

5) PROJECTS IN PROGRESS – PRINCIPAL REMODELING/RENOVATION:

PROJECT	ADDRESS	SIZE sq.ft.	DESCRIPTION	PERMIT #
Palm Beach Christian Academy	5208 S. Haverhill Rd.	4,250	Sitework-utilities, paving, excavating	2021-3295
Sylvan Learning Center	6153 Lake Worth Rd	360	Interior Renovation – New Offices	2022-2507
AT & T	5177 Lake Worth Rd	1,260	Exterior Façade Improvement	2022-2421
Catayu Baking	3797 S Military Trail		Convert former Carolina Furniture store into Factory for Bakery with Business Use	2021-3806
Eagle Grill	4624 Lake Worth Rd	1,100	Remodel New Kitchen & Accessible Restroom	2021-4016
Convenience Store/Laundry	5470 10 th Ave N	1,604	Interior Remodel – Add Coin Laundry to Convenience Store	2021-1191
Ministries in Bethel	3950 S 57 th Ave	6,939	House of Worship	2021-0365
Church of God 7 th Day	3535 S Jog Rd	11,500	New Church	2016-2382

6) PROJECTS IN PROGRESS – PRINCIPAL NEW CONSTRUCTION:

PROJECT	ADDRESS/LOCATION	UNITS OR SQ. FT. APPROVED	UNITS C.O.'D
Ranchette Townhomes	1093 Ranchette Rd / Common Area	74 T/H	0
Catalina Estates	4500 Catalina Way / Common Area	20 S/F	2

Code Enforcement Division

CODE ENFORCEMENT	DURING THIS PERIOD	FYTD 2021
Inspections Related to Active Code Cases	153	4674
New Cases Started	72	1508
Cases Complied	43	1155
Current Open Cases	289	3567
Notices Sent	201	4462
Illegal Signs Removed from right-of-ways	191	4665
Inspections Not Related to Active Code Cases	310	3054
Complaints Received and Investigated	19	566
Warning Tickets	319	3230



Department Report

MEETING DATE: October 17, 2022

FROM: Teri Lea Beiriger, Director of Finance

SUBJECT: Department of Finance Activity Report

BACKGROUND

The following report provides activity within the Department of Finance for the reporting period from September 1 through September 30, 2022.

In brief, the Finance Department:

- Continued to reconcile outstanding balances of Miscellaneous Billing.
- Continued to clean up billing on EMS accounts with balances.
- Continued to review and discuss x:/drive format and Laserfiche cleanup.
- Approved the millage rate and finalized the FY23 budget.
- Certified eTRIM.
- Received \$5,133.12 from Palm Beach County for PBC youth program and \$6,113.24 from ELC for Youth Program.
- Received the second installment of \$19,826.82 for the ELC ARPA Stabilization Grant.
- Applied for the Solid Waste Authority Blighted and Distressed Property Grant for \$150,000.
- Applied for the Safe Street Grant for \$200,000 with Department of Transportation.
- Continued to review old records from file cabinets, sorted for destruction, etc. in preparation for new file cabinets ordered for Finance.
- Promoted Finance Cashier/Accounting Clerk to a Purchasing position.
- Appointed a new Finance member to represent in the CHASE committee.

The Finance Department has, and continues to, work on efficiencies to better serve our internal and external customers.



Department Report

MEETING DATE: October 5, 2022

FROM: Brian Fuller, Fire Chief

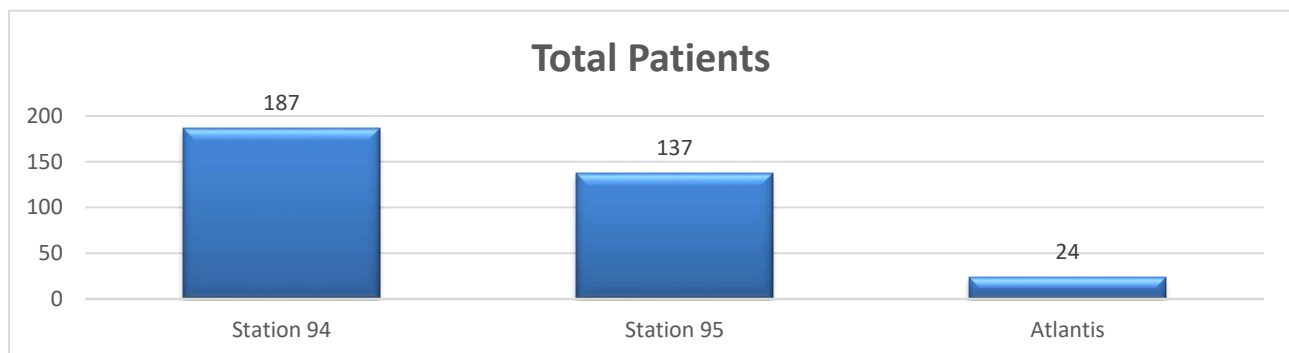
SUBJECT: Fire Rescue September Report

FR CALLS

CALLS	MONTHLY TOTALS
Total Alarms dispatched in September	489
Average alarms per day	17.46
Total calls this fiscal year	6,953

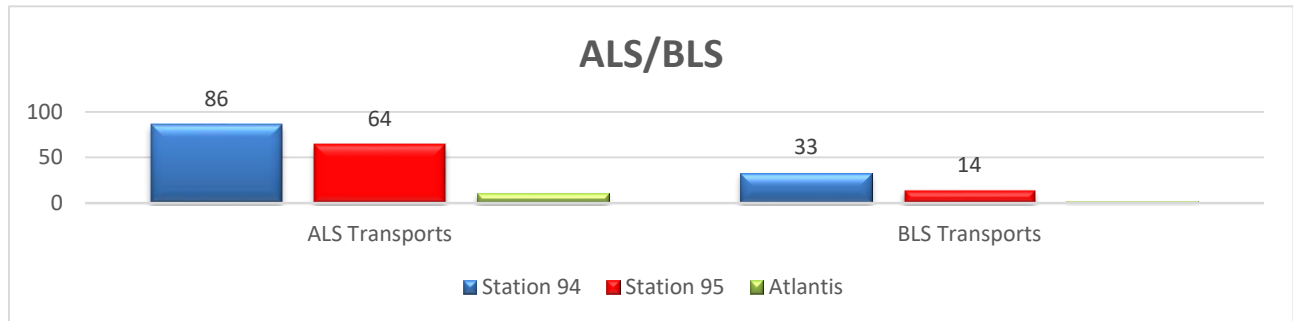
In September 2022, 324 patients were treated for Emergency Medical related services. Of those patients, 24 were in the City of Atlantis. These requests include a single unit responding to assist a person who has fallen to the floor, a cardiac arrest requiring multiple units and a combination of personnel, advanced skills, and equipment.

Service Calls, Cancels, and Public Assists totaled 77. The requests include, but are not limited to, persons locked out of home, water evacuation, animal problem, police assist, defective elevator, and canceled due to wrong address.



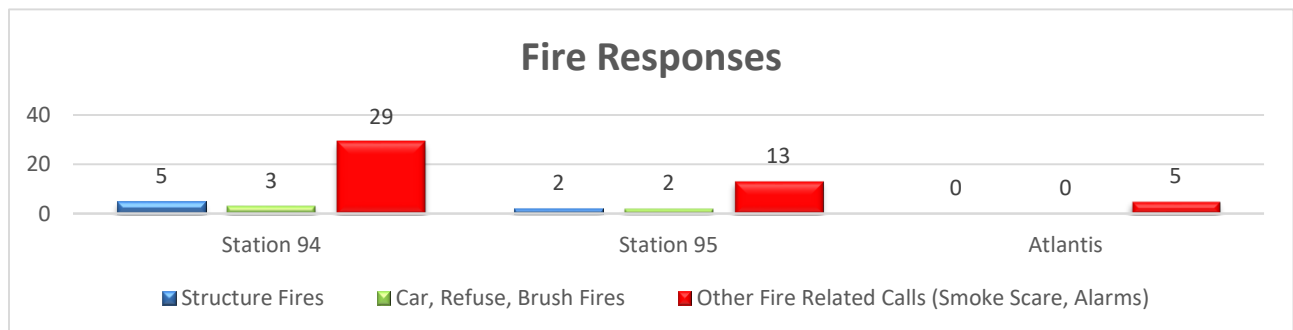
ALS/BLS

Fire Rescue transported 197 patients to a hospital or 61% of the patients we were called to treat. The majority of those (119) required Advanced Life Support procedures. ALS emergencies necessitate additional personnel, specialized equipment, and skills. Often, an EMT or Paramedic will be taken from the ALS Engine to accompany the one person in the rear of the Rescue to assist with life-saving therapies.



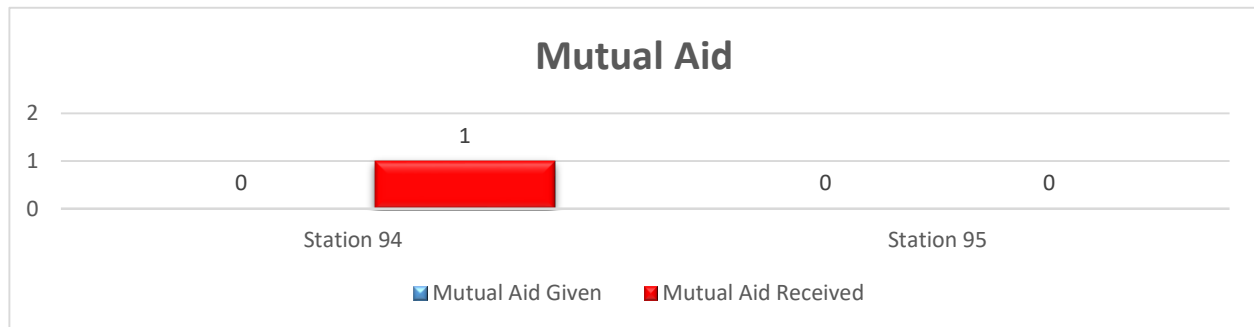
FIRE RESPONSES

Fire Rescue responded to 42 calls for a fire or smoke related emergency. There were five (5) requiring an escalated response to a car, brush, or refuse fire; seven (7) were in a residential or commercial structure.



MUTUAL AID

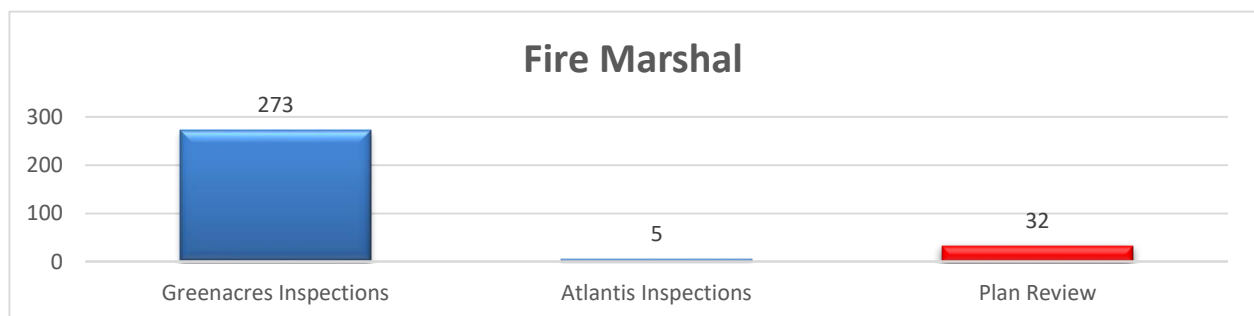
Mutual aid is the sending or receiving of emergency resources (apparatus, personnel) to or from another entity or agency upon request. No community has sufficient resources to handle every emergency of all sizes. Therefore, neighboring agencies work together through a system called Mutual Aid. That system is designed to be limited to large events that tax the resources beyond the normal capabilities of the community.



FIRE MARSHAL

Fire Prevention and Protection focuses on protecting people and property from fire through fire safety inspections, fire plans review, fire cause and origin investigations, and public education. In addition, the Fire Marshal provides fire safety lectures, attends land development meetings, and testifies at code enforcement hearings.

Inspections	278
Plans Review	32
Dollar Loss due to fire	\$38,000



SPECIAL SERVICES

Blood Pressure Screenings	1
Presentations, Station Tours/Attendees	4/19
Persons Trained in CPR	0



Department Report

MEETING DATE: October 17, 2022

FROM: Georges Bayard, Director, Information Technology

SUBJECT: Department of Information Technology – September 2022 Activity Report

DEPARTMENT HIGHLIGHTS

The following report provides the highlights of activity within the Information Technology Department for the reporting period from September 1-30, 2022.

- a. Enterprise Permitting & Licensing (EPL) cloud migration project - Stage 2 - Assess & Define stage is approaching completion. Tyler Technologies and Greenacres staff have been working closely together to map current processes and workflows to the new system. Stage 3 is Prepare Solution, wherein Tyler staff will build and configure the new environment based on the findings in Stage 2. Go-Live is tentatively scheduled to start on March 9, 2023.
- b. Project to upgrade the City's on-premise Laserfiche Document Management System (DMS) to their cloud-based Enterprise Content Management system (ECM) is under way. IT staff has shipped the City's data to Laserfiche for import and scheduled training for end users, admins, forms users and records managers.
- c. Installation of GPS and telematics monitoring equipment in City vehicles is nearly complete, with just a few devices left to install and some fine-tuning to be done.
- d. IT staff is adjusting the CIS Benchmark secure configurations before implementing them on all City computers. These configurations will allow us to achieve approximately 80% compliance with the NIST Cybersecurity Framework (CSF), as reported by the CIS-Cat Assessor that now runs scans periodically to monitor this on an on-going basis.
- e. Ubiquiti network switch refresh project is in progress; 19 of the 20 new infrastructure switches have been installed, and older desk-side switches are being replaced with mini switches from Ubiquiti, so nearly all network traffic can be managed from the same Web interface.
- f. Monthly KnowBe4 simulated phishing test results:
 - a. August - Links clicked: 0; attachments opened: 0; replied: 0; Phish-prone users (vulnerable to phishing attacks): 0% (0% maintained from the previous month's campaign).

City personnel continue to exhibit very secure online behavior this month, by paying attention to the email messages they receive and not clicking on unexpected links or opening attachments.

SERVICE DESK REQUESTS

September 2022

DEPARTMENT	CURRENT PERIOD	FY 2022 YTD	FY 2022 BUDGET
Administration	6	142	-
Community & Recreation Services	6	95	-
Development & Neighborhood Svcs.	12	184	-
Finance	3	162	-
Fire Rescue	12	139	-
Information Technology	2	79	-
Public Works	3	120	-
Purchasing	1	49	-
Youth Programs	2	94	-
Total Service Desk Requests	47	1,064	350



Department Report

MEETING DATE: October 17, 2022

FROM: Captain Tristram Moore, PBSO District 16

SUBJECT: PBSO District 16 September Report

CAD CALLS

CAD CALLS	MONTHLY TOTALS
Business / Residence Checks (Self-Initiated)	1,446
Traffic Stops (Self-Initiated)	376
Calls for Service	1,886
All CAD Calls - Total	3,708
Total Calls for Service – FY 2022 (October 2021 – September 2022)	53,592

Data Source: CADS/Premier 1

*Omit Miscellaneous Calls

Note: P1 is a dynamic system. Meaning that #'s can change from what was previously reported in the event there is a location or call type re-classification/modification.

SUMMARY

During the month, there were 3,708 generated calls within the District and 49% of these calls were self-initiated.

TRAFFIC ACTIVITY

DISTRICT 16 PERSONNEL	
Total Citations	Total Warnings
210	219

Data Source: D16 Office Staff/Monthly Report

COMMUNITY POLICING EVENTS

- 9/11/22: United Way Day of Service 9/11 at the Greenacres Community Center
- 9/17/22: Little Library Project with The Greenacres Community Center

STREET CRIMES UNIT

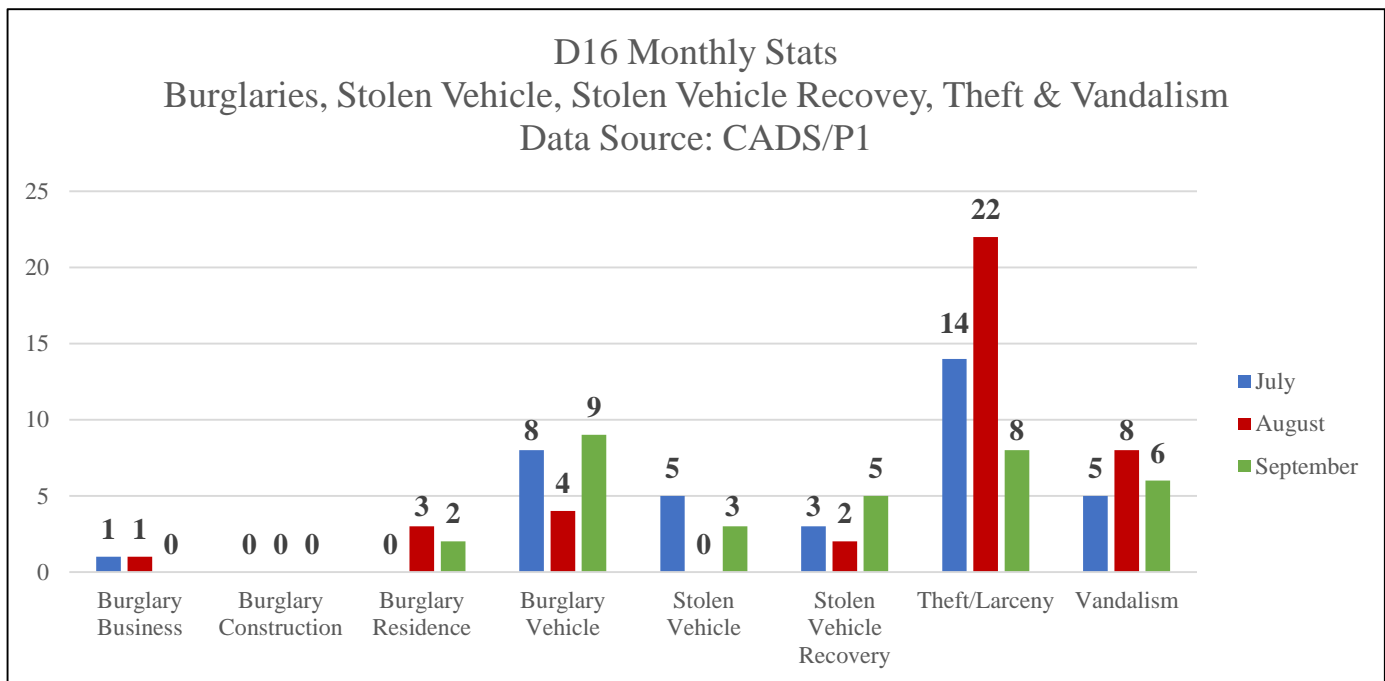
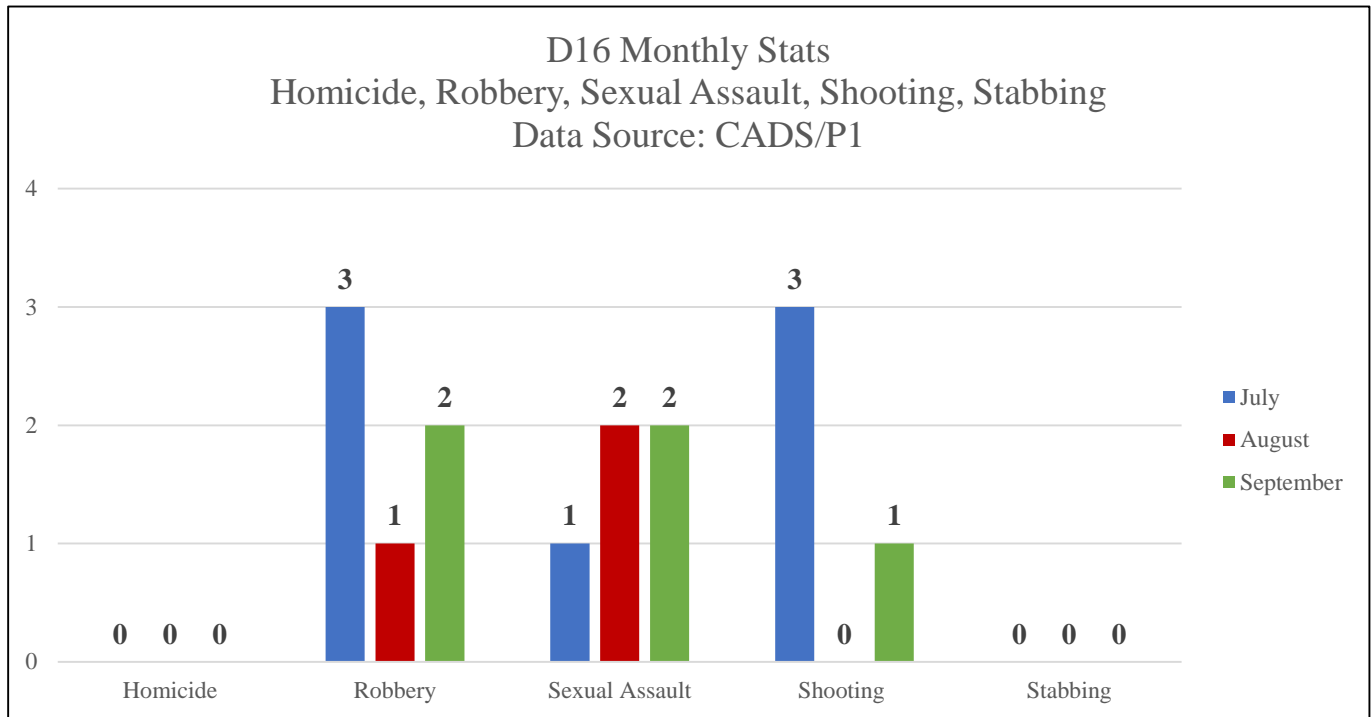
- District 16 Street Crimes Agents made contact with a suspect who was in possession of a concealed firearm and is also a suspect in a shooting. The Gang Unit responded, conducted interviews, and the suspect was arrested for CCF and drug charges.
- The District 16 Street Crimes Unit in conjunction with narcotics arrested a suspect. A traffic stop was conducted and the suspect was arrested for sell of cocaine charges. 8.3g of cocaine was located during the arrest.
- The District 16 Street Crimes Unit in conjunction with Narcotics arrested a suspect. Agents conducted a traffic stop and apprehended the suspect for possession of a firearm on school grounds, trafficking oxycodone, possession of cocaine with intent to sell.

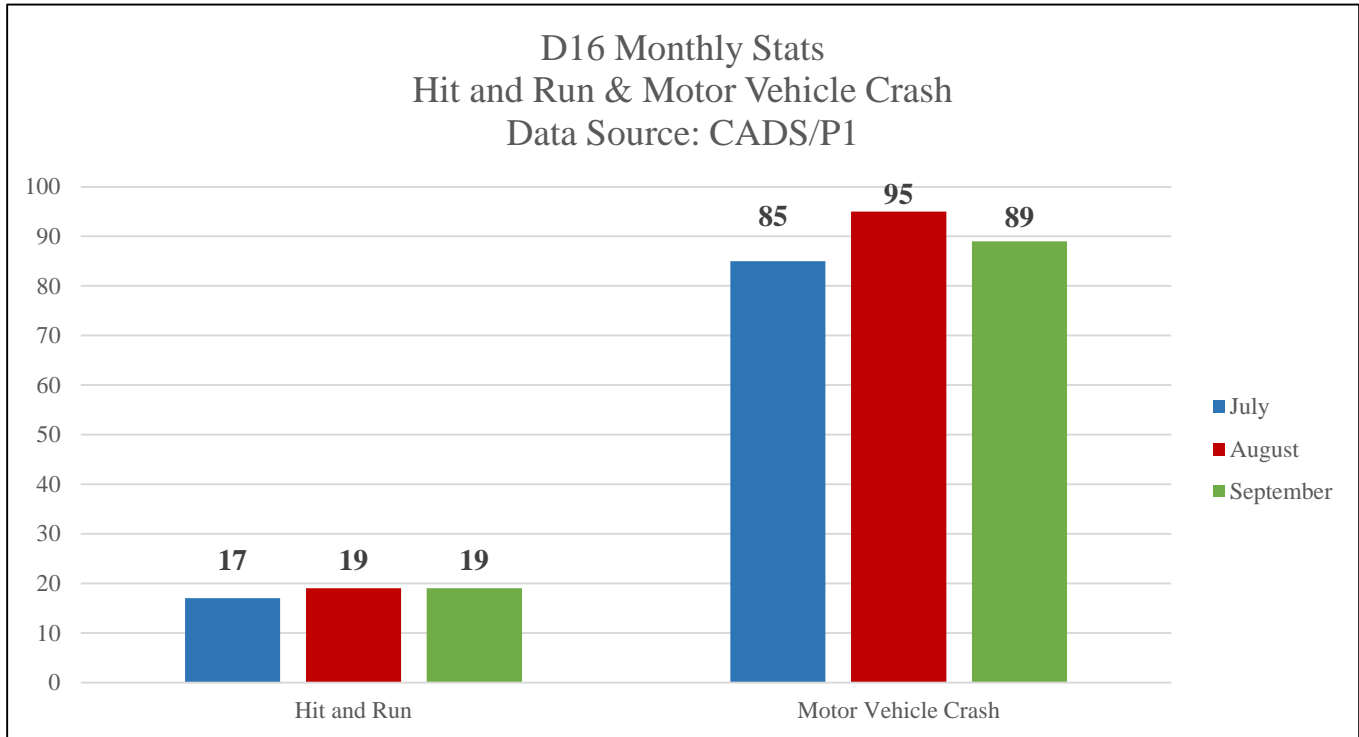
PROPERTY DETECTIVES

- District 16 Detectives investigated several wallet thefts which February 2022. Through investigative means and networking with multiple agencies in the tri-county area a suspect was positively identified. The suspect was also wanted for 72 counts of theft and other miscellaneous charges from Port Saint Lucie Police Department. The District 16 Detective Bureau, while working with the District 16 Street Crimes Unit, located the suspect who was taken into custody without incident. District 16 Detectives obtained confessions from the suspects for all crimes committed in the City of Greenacres, Boca Raton, Boynton Beach, Delray Beach, Broward County, and Port Saint Lucie. A search warrant was executed at the suspects residence and on the vehicle. Evidence related to the crimes was recovered and this case was cleared by arrest.
- District 16 Detectives initiated an investigation into the owner of a mobile carwash company. During the investigation it was learned several employees of a Greenacres business used these services. One of the employees discovered several checks missing from the vehicle and that three of the checks were fraudulently cashed. Video surveillance of the suspect was obtained and a different person was captured cashing the checks on multiple occasions. Through investigative leads a suspect was developed and the District 16 Street Crimes Unit apprehended the suspect without incident. This case was cleared by arrest.
- District 16 Detective investigated a theft of a tattoo where the suspect received the tattoo and then left without paying which resulted in a \$250 loss. Through investigative means a suspect was identified. The suspect was apprehended by the District 16 Street Crimes Unit without incident and this case was cleared by arrest.

DATA ANALYSIS

The data included in this report is charted and graphed to illustrate and compare changes over a specific time period. These charts and graphs are utilized to assist in determining crime trends and to measure enforcement efforts. This data is utilized in conjunction with other analysis to develop directed patrol and various enforcement activities. The analysis included on these pages is presented as a brief highlight to explain the salient points of this report.





TOP ACCIDENT LOCATIONS FOR SEPTEMBER 2022

LOCATION	CASE NUMBER COUNT
Melaleuca Lane / S Military Trail	14
South Jog Road / Forest Hill Boulevard	12
Sherwood Forest Boulevard / Lake Worth Road	5
Melaleuca Lane / South Jog Road	4
South Jog Road / Lake Worth Road	4



Department Report

MEETING DATE: October 17, 2022

FROM: Carlos Cedeño, Public Works Director

SUBJECT: Public Works Department Report

DEPARTMENT HIGHLIGHTS

Listed below is a brief summary of the activities undertaken by the Public Works Department during the period of September 1, 2022 through September 30, 2022.

1. ADMINISTRATION:

- Coordinated the installation and operating parameter of an LED solar powered light at Empire Park.
- Staff met with flooring vendor and discussed options for FY 23 floor replacement for Public Works offices.
- Public Works staff attended the Anti-Harassment /Anti- Discrimination training.

2. ROADS AND DRAINAGE MAINTENANCE

- New Tree City USA Banners were installed throughout the city advertising the City's 30 years of service.
- Canals A & B were cleaned up from trash and debris.
- Cross walk markings were repainted in the areas of Toga Way, Empire Way and Gladiator Cir.

3. VEHICLE MAINTENANCE

- An annual lift truck compliance inspection was performed to Public Works vehicle 5267.
- Coordinated the removal and new installation of the pink wrap of Fire Rescue's Cancer Awareness Fire Engine.
- Staff made necessary preparations in advance of Hurricane Ian.

4. BUILDING SERVICES

- Staff conducted damage assessment of city buildings following the storm.
 - Palm Trees around Fire Rescue 94 complex were trimmed.
-

5. **PARKS MAINTENANCE**

- Staff conducted damage assessment of city parks following the storm.
 - Trees and overgrowth vegetation at SJF Park were trimmed and cleaned around the tennis court, racket ball court and in front the mural causing obstruction.
-



Department Report

MEETING DATE: October 17, 2022

FROM: Monica Powery, Director, Purchasing

SUBJECT: Department of Purchasing Activity Report

DEPARTMENT HIGHLIGHTS

The following report provides the highlights of activity within the Department of Purchasing for the reporting period from September 1 through September 30, 2022.

- a. 22-013 Financial Audit Services – This bid was advertised on July 3, 2022 and closed on July 26, 2022 with five (5) proposals received. The Selection Committee meeting was held on August 9, 2022 to discuss, evaluate and rank proposers. City Council approved award to Nowlen, Holt & Miner, P.A. at the meeting held on September 14, 2022.
- b. 22-014 HVAC and Ice Machine Repair – This RFP was advertised on July 31, 2022 and closed on September 7, 2022 with four (4) proposals received. The Selection Committee meeting was held on September 20, 2022 to discuss, evaluate and rank proposers. Award to Shamtec, Inc. to go before Council for approval at the meeting on October 17, 2022.
- c. 22-018 Call to Artists Public Art – This RFP was advertised on July 31, 2022 and closed on September 13, 2022 with three (3) proposals received. Staff is currently reviewing proposals.
- d. 23-001 Pressure Cleaning Services – This bid was advertised on July 31, 2022 and opened on August 17, 2022 with ten (10) bid proposals received. City staff is currently reviewing the proposals. Award to Midlands Pressure Wash Services, LLC to go before Council for approval at the meeting on October 17, 2022..
- e. Solicitations In Progress – Gladiator Lake Drainage Enhancements; Emergency Operations Center Construction; Public Works Generator; Fence Installation, Maintenance and Repair Services; and Code Enforcement Acceptance Windows.
- f. Training – One training was held for employees who were issued a City Purchasing Card.

DEPARTMENT ACTIVITY

ACTIVITY	CURRENT PERIOD	FY 2022 YTD
Purchase Orders Issued	32	669
Purchase Order Amounts	\$ 185,280.67	26,439,218.52
Solicitations Issued	0	23
Solicitations in Progress	5	—
Central Store Requests	4	35
Contracts Managed	60	60
Purchasing Card Purchases	248	2,680
Purchasing Card Transactions	\$ 48,664.79	\$ 393,122.19
No. of Training Sessions Conducted	1	5
Towing Revenue	\$ 2,479.00	\$ 35,577.00



Youth Programs Department Monthly Report

MEETING DATE: October 17th, 2022

FROM: Jowie Mohammed, Director of Youth Programs

SUBJECT: September 2022 Department Report

PROGRAMMING

- Twenty (20) days of after-school provided and transportation from six (6) schools within City limits
- One (1) Full Day of programming from 7:30 a.m.-6:00 p.m.

PERFORMANCE MEASUREMENTS

PERFORMANCE MEASUREMENT	AVERAGE THIS PERIOD	FY 2022 TO DATE	FY 2022 BUDGET
# of Participants	61	85	150
# of Participants in Sierra Club ICO	0	10	25
# of Licenses Coordinated	1	1	1
# of MOU's Coordinated	1	2	6
# of Part.'s in Teen Advisory Council (TAC)	5	5	5
# of Part.'s in TOP Program	37	37	15
# of Part.'s in Garden Club	0	19	20
# of Presidential Volunteer Service Hours	446	5,603	8,000

FINANCIAL INFORMATION

GRANTS COORDINATED	AVERAGE THIS PERIOD	FY 2022 TO DATE	FY 2022 BUDGET
Early Learning Coalition	\$25,940.06	\$191,968.47	\$290,400
Parent & Registration Fees	\$6,134.00	\$62,164.09	\$187,481
Youth Services Department SEL Grant	-	\$37,776.56	\$72,805
Textile Funds	-	\$7,032.00	-
Youth Services Summer Camp Program	-	\$3,120.00	\$49,400
Community Foundation Grant (Summer)	-	\$25,000	-

C.A.R.E.S REPORT

- The CARES program has started preparation for this year's City Government Week. Initial ideas include hosting a mock City Council Election where youth will be voting for who they would like to represent their group. Additional City Government Week activities include City related work searches, fill in the blank worksheets, and various others to learn about the City of Greenacres.
- CARES Program staff are in the process of selecting Expanded Learning Opportunities (ELO's) through Prime Time Palm Beach County. Youth from each group have been voting on the ELOs they would like to participate in during the school year.

TEEN PROGRAMS REPORT

- T.O.P has been going strong as our Teen group has completed four (4) meetings this month. They have also begun there first Community Service Learning (CSL) project in hopes to start getting back to their community.
- On September 16th we partnered with the local mentoring program, The SEVENS mentoring, to provide presentations from professionals in different career fields. Friday September 2nd, they had the opportunity to meet Chris Cyrille he holds a BS in Information Technology from Florida State University. He currently works as a Strategy Analyst researching and analyzing industry trends to determine how to optimize business units. He has always seen the world as a myriad of different colors, shapes, & patterns. During his time in undergrad, he decided to dig into a family pastime: style and fashion. Today, he's built a business of this past time, Canopy Road Styling, where he shares with others how he sees the world through fashion. Chris styles fashion shows throughout the Tampa region and was nominated as one of the Tampa Club's 40 Under 40 members



Jowie Mohammed, Director
Youth Programs Department