



**City Commission Meeting Agenda  
2 Park Drive South, Great Falls, MT  
Virtual Meeting by Zoom  
March 02, 2021  
7:00 PM**

Due to the COVID-19 health concerns, the format of the City Commission meeting will be held in a virtual video-conferencing environment. City Commission members and City staff will attend the meeting via a remote location, using a virtual meeting method.

In order to honor the Right of Participation and the Right to Know (Article II, Sections 8 and 9 of the Montana Constitution), modifications have also been made for public participation. Public participation is welcome in the following ways:

- Attend the virtual meeting utilizing Zoom Webinar. Attendees must register in advance for the Commission Meeting: [https://us02web.zoom.us/webinar/register/WN\\_ZuKuPj5oQsyaUFUpUEPOGA](https://us02web.zoom.us/webinar/register/WN_ZuKuPj5oQsyaUFUpUEPOGA)
- After registering, you will receive a confirmation email containing information about joining the webinar by Zoom.
- Participate by phone. Attendees must register in advance for the Commission Meeting using the link above. After registering, you will receive a confirmation email containing information about joining the webinar by phone. If you do not have internet access you may contact the Great Falls Public Library prior to the meeting at 453-9706 and they can assist with registration. This would need to be done by 5:30 on the evening of the meeting. The Mayor will provide direction during the meeting on how to alert staff that you have comments for the agenda item.
- Attend in person. The City will be following the Cascade County Board of Health and the Public Health Officer Orders. Masks will be required and social distancing will be enforced. Public following these directives may view and participate in the meeting from the Gibson Room. Please refrain from attending in person if you are not feeling well.
- Provide public comments in writing. Comments may be sent via mail to City Clerk, PO Box 5021, Great Falls MT 59403 or by email to: [commission@greatfallsmt.net](mailto:commission@greatfallsmt.net). Include the agenda item or agenda item number in the subject line, and include the name of the commenter and either an address or whether the commenter is a city resident. Please ensure that comments arrive before 12:00 PM on Tuesday, March 2, 2021. Due to tracking and dissemination requirements, written communication must be received by that time in order to be shared with the City Commission and appropriate City staff for consideration during the agenda item and before final vote on the matter; and, will be so noted in the official record of the meeting.

**CALL TO ORDER**

**PLEDGE OF ALLEGIANCE**

**ROLL CALL / STAFF INTRODUCTIONS**

**AGENDA APPROVAL**

**CONFLICT DISCLOSURE / EX PARTE COMMUNICATIONS  
PROCLAMATIONS**

Community Week of Compassion and Fast

**MILITARY UPDATES**

- 1. Miscellaneous reports and announcements from Malmstrom Air Force Base.

**PETITIONS AND COMMUNICATIONS/NEIGHBORHOOD COUNCILS/BOARDS AND COMMISSIONS**

- 2. Miscellaneous reports and announcements.  
*(Public comment on any matter that is not on the agenda of the meeting and that is within the jurisdiction of the City Commission. Please keep your remarks to a maximum of 3 minutes. When at the podium, state your name and either your address or whether you are a city resident for the record.)*
- 3. Reappointment/Appointment to the Great Falls Planning Advisory Board/Zoning Commission

**NEIGHBORHOOD COUNCILS**

**BOARDS AND COMMISSIONS**

**CITY MANAGER**

- 4. Miscellaneous reports and announcements from City Manager.

**CONSENT AGENDA**

*The Consent Agenda is made up of routine day-to-day items that require Commission action. Items may be pulled from the Consent Agenda for separate discussion/vote by any Commissioner.*

- 5. Minutes, February 16, 2021, City Commission Meeting.
- 6. Total Expenditures of \$2,192,140 for the period of January 30, 2021 through February 17, 2021, to include claims over \$25,000, in the amount of \$1,663,911.
- 7. Contracts List.
- 8. Grants List.
- 9. Approve the application for the Assistance to Firefighters Grant for safety and decontamination equipment to remove products of combustion from equipment utilized in the performance of firefighting and wellness equipment to complement Great Falls Fire Rescue’s mental health and wellness program.

**Action: Approve Consent Agenda as presented or remove items for separate discussion and/or vote by any Commission member.**

**PUBLIC HEARINGS**

**OLD BUSINESS**

**NEW BUSINESS**

**ORDINANCES / RESOLUTIONS**

**CITY COMMISSION**

- 10. Miscellaneous reports and announcements from the City Commission.

11. Legislative Initiatives.

**ADJOURNMENT**

*Commission meetings are televised on cable channel 190 and streamed live at <https://greatfallsmt.net>. City Commission meetings are re-aired on cable channel 190 the following Wednesday morning at 10 am, and the following Tuesday evening at 7 pm.*



Commission Meeting Date: March 2, 2021  
**CITY OF GREAT FALLS**  
**COMMISSION AGENDA REPORT**

**Item:** Reappointment/Appointment to the Great Falls Planning Advisory Board/Zoning Commission

**From:** City Manager's Office

**Initiated By:** City Commission

**Presented By:** City Commission

**Action Requested:** Reappoint/appoint two members to the Great Falls Planning Advisory Board/Zoning Commission.

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**Suggested Motion:**

1. Commissioner moves:

“I move that the City Commission (reappoint/not reappoint) Tory Mills and (appoint/not appoint) Lindsey Bullock to the Great Falls Planning Advisory Board/Zoning Commission for three-year terms through December 31, 2023.”

2. Mayor requests a second to the motion, public comment, Commission discussion, and calls for the vote.

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**Summary:** The terms for Tory Mills and Peter Fontana expired on December 31, 2020. In order to maintain membership on the board the Commission will need to reappoint or appoint two members to the board. Mr. Mills was appointed to a partial term on March 6, 2018 and is eligible for reappointment. Mr. Fontana was appointed to the board on April 7, 2015 and has served two full three-year terms. Laura Vukasin recently submitted her resignation as she has moved out of city limits making her ineligible to continue serving on the Board. Staff will begin advertising to replace Ms. Vukasin.

**Background:**

The Great Falls Planning Advisory Board was created in lieu of the Great Falls City-County Planning Board. Further, the advisory board has jurisdiction within the City limits; consists of seven citizen members appointed by the City Commission; and, performs and provides the duties, services and functions specified in Ordinance No. 2913, generally involving growth policies, subdivision applications and plats, annexation applications, zoning and rezoning petitions, conditional use permits, long range planning, transportation planning, Community Transportation Enhancement Program administration, historic preservation services, etc. Members must reside within the city limits. City employees and elected officials are not eligible for appointment.

<b>Current Board Members</b>	<b>Term</b>
Samantha Shinaberger	1/1/2019 – 12/31/2021
Dave Bertelsen	8/15/2017 -12/31/2021
Kelly Buschmeyer	1/1/2019 – 12/31/2021
Charles Pankratz	6/20/2017 -12/31/2022
Laura Vukasin (resigning)	1/7/2020 – 12/31/2022
<b>Members Seeking Reappointment</b>	
Tory Mills	3/6/2018 – 12/31/2020
<b>Members Terming from the Board</b>	
Peter Fontana	4/7/2015 – 12/31/2020
<b>Applications from Other Interested Citizens</b>	
Lindsey Bullock	

**Alternatives:** City Commission could choose not to reappoint or appoint at this time and direct staff to advertise for the vacancies. In such case, applications which are required would be inevitably delayed because of potential quorum issues.

**Concurrences:** During the Planning Board meeting on January 26, the Board recommended reappointment of Mr. Mills and during their meeting on February 23, they recommended Ms. Bullock’s appointment.

**Attachments/Exhibits:**


Application from Ms. Lindsey Bullock



**BOARDS AND COMMISSIONS  
CITIZEN INTEREST FORM**  
(PLEASE PRINT OR TYPE)

*Thank you for your interest. Citizen volunteers are regularly appointed to the various boards and commissions. This application subject to Montana Right to Know laws.*

Board/Commission Applying For: <b>Planning Advisory Board</b>		Date of Application: <b>Feb 9, 2021</b>
Name: <b>Lindsey M. Bullock</b>		
Home Address: <b>1309 3rd West Hill Dr, Great Falls, MT 59404</b>		Email address: <b>2lindseybullock@gmail.com</b>
Home Phone:	Work Phone: <b>406-731-1444</b>	Cell Phone: <b>406-403-6397</b>
Occupation: <small>Master Sergeant, Section Chief of the Logistics Readiness Squadron Traffic Management Office</small>		Employer: <b>US Air Force, Malmstrom AFB</b>
Would your work schedule conflict with meeting dates?    Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> (If yes, please explain)		
Related experiences or background: I served 2 years as the President elect of the Logistics Readiness Airmen Association on Malmstrom AFB. I led a board in various community service affairs and event planning, raising funds to improve the health and welfare of young Airmen in our Squadron. We worked closely with a variety of community organizations. I led a team of volunteers who worked shuttling passengers at the Montana State Fair, assisting events at the local Dog Show for the Electric City Kennel Club and worked to beautify the city in the annual MApril clean-up event. During my tenure we increased funds raised by over 500%.		
Educational Background: Bachelor of Science in Health Care Administration from Colorado Christian University		
<b>IF NECESSARY, ATTACH A SEPARATE SHEET FOR YOUR ANSWERS TO THE FOLLOWING:</b>		
Previous and current service activities: Due to my interest in the roles of city government I took an opportunity to shadow Mayor Bob Kelly for a couple of days. I was given exposure and introduced to various city offices and functions. I also elected to attend the City Academy 101 course to further my understanding of each public service office.		
Previous and current public experience (elective or appointive): N/A		
Membership in other community organizations: Great Falls Ski and Board Club Rotary Electric		

<p>Have you ever worked for or are you currently working for the City of Great Falls? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> If yes, where and when?</p>	
<p>Do you have any relatives working or serving in any official capacity for the City of Great Falls? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> If yes, who, which department, and relationship?</p>	
<p>Have you ever served on a City or County board? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> If yes, what board and when did you serve?</p>	
<p>Are you currently serving on a Board? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> If yes, which board?</p>	
<p>Please describe your interest in serving on this board/commission?                  I have been a citizen of Great Falls for the past 4 years and I've always had a keen interest in the growth and development of our community. I've been looking for ways to become more involved and connecting with local organizations to make necessary improvements.</p>	
<p>Please describe your experience and/or background which you believe qualifies you for service on this board/commission?                  I work hand in hand with my leadership team to plan and execute strategic goals for the Logistics Readiness Deployment and Distribution Flight.</p>	
<p>Additional comments:                  As a citizen of Great Falls for the past 4 years and member of Malmstrom AFB, I feel that my experiences would provide a unique viewpoint and insight on the board that would allow me to be affective in the planning and development of Great Falls. The crossover between the military base and the city is one of the things that makes the Great Falls community unique. I have had a keen interest in local government, as evident in my previously mentioned experiences. While at Malmstrom Air Force Base I lead a team of 35 people and routinely work with leaders from a variety of base organizations in order to improve operations. I want to see the city of Great Falls continue to grow and develop and I hope to become more involved in local government.</p>	
<p>Signature </p>	<p>Date:  <b>Feb 9, 2021</b></p>

If you are not selected for the current opening, your application may be kept active for up to one year by contacting the City Manager's office. Should a board/commission vacancy occur within 30 days from the last City Commission appointment, a replacement member may be selected from citizen interest forms submitted from the last advertisement. For more information, contact the City Manager's office at 455-8450.

**Return this form to:**  
 City Manager's Office  
 P.O. Box 5021  
 Great Falls, MT 59403

Fax:  
 (406) 727-0005

Email:  
 kartis@greatfallsmt.net

**JOURNAL OF COMMISSION PROCEEDINGS**  
**February 16, 2021**

Regular City Commission Meeting

Mayor Kelly presiding

**CALL TO ORDER:** 7:00 PM

Civic Center Gibson Room 212

**PLEDGE OF ALLEGIANCE**

Due to the COVID-19 health concerns, the format of the City Commission Meeting was held in a virtual video-conferencing environment.

**ROLL CALL/STAFF INTRODUCTIONS:** City Commission members participated electronically via Zoom Webinar: Bob Kelly, Owen Robinson and Rick Tryon. Commissioners Mary Sheehy Moe and Tracy Houck were excused. City Staff participating electronically were: City Manager Greg Doyon and Deputy City Manager Chuck Anderson; Finance Director Melissa Kinzler; Assistant City Attorney Joe Cik; Planning and Community Development Director Craig Raymond; Library Director Susie McIntyre and Public Works Director Paul Skubinna. Park and Recreation Director Steve Herrig, Fire Chief Jeremy Jones and Police Captain Jeff Newton were present in the Gibson Room, and City Clerk Lisa Kunz was present in the Commission Chambers.

To honor the Right of Participation and the Right to Know (Article II, Sections 8 and 9 of the Montana Constitution), modifications have also been made for public participation as follows:

- Attend in person. **The City will be following the Current Governor's Directives and the Public Health Officer Orders regarding public meetings conducted by, staffed by or held in the facilities of the city.** Masks will be required, social distancing will be enforced, and the total number of persons in the meeting room will be limited to a maximum of 50. Public following these directives may view and participate in the meeting from the Gibson Room. Please refrain from attending in person if you are not feeling well.
- Attend the virtual meeting utilizing Zoom Webinar. Attendees must register in advance for the Commission Meeting: [https://us02web.zoom.us/webinar/register/WN\\_65qzxQcdS6CMae7q\\_Z-MUw](https://us02web.zoom.us/webinar/register/WN_65qzxQcdS6CMae7q_Z-MUw) After registering, you will receive a confirmation email containing information about joining the webinar by Zoom.
- Participate by phone. Attendees must register in advance for the Commission Meeting using the link above. After registering, you will receive a confirmation email containing information about joining the webinar by phone. If you do not have internet access, you may contact the Great Falls Public Library by 5:30 p.m. the day of the meeting at 453-9706 and they can assist with registration.
- Provide public comments in writing. Submit comments via mail addressed to City Clerk's Office, PO Box 5021, Great Falls, MT 59403 or by email to: [commission@greatfallsmt.net](mailto:commission@greatfallsmt.net) by 12:00 PM the day of the meeting.
- The agenda packet material is available on the City's website: <https://greatfallsmt.net/meetings>. The Public may view and listen to the meeting on cable channel 190, or online at <https://greatfallsmt.net/livestream>.

**AGENDA APPROVAL:** City Manager Greg Doyon noted a correction was made to a transposed number on Resolution 10384 (Agenda Item 11) pertaining to golf fees. There were no proposed changes to the agenda by the City Manager or City Commission. The agenda was approved as presented.



**JOURNAL OF COMMISSION PROCEEDINGS**  
**February 16, 2021**

**CONFLICT DISCLOSURE/EX PARTE COMMUNICATIONS:** None.

**PROCLAMATIONS:** Mayor Kelly read Youth Art Month (March, 2021).

**COMMUNITY HEALTH INITIATIVES**

**1. UPDATE FROM CITY COUNTY HEALTH DEPARTMENT.**

**Anna Attaway**, City County Health Department Communications Specialist, provided the following update:

- Cascade County has remained at a Covid case rate of less than 25 per 100,000 people for the past four weeks.
- A special City-County Board of Health meeting is scheduled tomorrow at 4 PM.
- Eligible people can receive vaccinations at the Veterans Administration and Indian Family Health Center.
- To date, nearly 4,000 people have received their first dose of the vaccine. Administering the second dose began yesterday.
- Beginning Thursday, vaccinations will be open for ages 60 to 69 for people with a qualifying health condition.
- The vaccine wait list is being discontinued starting Thursday. People can register at [Benefis.org/coronavirus/covid-19-vaccine](https://Benefis.org/coronavirus/covid-19-vaccine).
- Appreciation was expressed to partners Benefis, Alluvian, Great Falls Clinic, Disaster and Emergency Services, Great Falls Fire Rescue, Great Falls Emergency Services, and many volunteers.

Commissioner Robinson inquired where to register for the vaccine starting Thursday.

Communications Specialist Attaway directed people to register at the on-line portal: [Benefis.org/coronavirus/covid-19-vaccine](https://Benefis.org/coronavirus/covid-19-vaccine).

Commissioner Tryon inquired if rolling back some of the restrictions will be on Wednesday's Board of Health special meeting agenda.

Commissioner Robinson responded that if tomorrow's data indicates four weeks at less than 25 cases per 100,000 people, mandates may be lifted. Cascade County did not issue the mask mandate. The State originally instituted the mask mandate that has since been lifted, but counties and businesses can still require it. The Board of Health will consider that topic at tomorrow's meeting.

Appreciation was expressed to Communications Specialist Attaway and the City-County Health Department for all their work during this pandemic.

**JOURNAL OF COMMISSION PROCEEDINGS**  
**February 16, 2021**

Commissioner Robinson reported that Dr. Anthony Fauci is the featured speaker for tomorrow's Mansfield Lecture Series beginning at noon via Zoom. Anyone interested in hearing his lecture can register in advance.

**PETITIONS AND COMMUNICATIONS/NEIGHBORHOOD COUNCILS/  
 BOARDS AND COMMISSIONS**

**2. MISCELLANEOUS REPORTS AND ANNOUNCEMENTS.**

**Daniel Hartzell**, City resident, discussed the origination of the Pledge of Allegiance and Black History Month.

**3. APPOINTMENT TO THE PARK AND RECREATION BOARD.**

**Commissioner Robinson moved, seconded by Commissioner Tryon, that the City Commission appoint Dustin P. Jacobs for a three-year term through December 31, 2023, to the Park and Recreation Board.**

Mayor Kelly requested that Assistant City Attorney Joe Cik inform the Commission if there are any items on the agenda that require more than three votes to pass.

Assistant City Attorney Joe Cik responded that passage of anything on the agenda tonight requires a unanimous vote.

Mayor Kelly asked if there were any comments from the public. Hearing none, Mayor Kelly asked if there was any discussion amongst the Commissioners.

Mayor Kelly read background information from the agenda report, and noted that the City would continue to advertise for the other opening.

Mayor Kelly called for the vote.

Motion carried 3-0.

**CITY MANAGER**

**4. MISCELLANEOUS REPORTS AND ANNOUNCEMENTS.**

City Manager Greg Doyon provided updates on the following:

**AIM HIGH BIG SKY RECREATION CENTER (OF 1770)**

- The planning process for consideration of the Conditional Use Permit for the facility site location in Lions Park will start with the Planning Advisory Board on March 23<sup>rd</sup>, and then for Commission action on May 18, 2021. The public will have an opportunity to comment at both meetings.
- The design process continues with everything from utility layout to code review and, particularly, life safety issues, access in and out of the building, and parking. The design team met with Neighborhood Council 9 last week. Residents expressed concerns about

**JOURNAL OF COMMISSION PROCEEDINGS**  
**February 16, 2021**

loss of park function, open space, traffic generation, pedestrian safety, and access on and off 10<sup>th</sup> Avenue. Those concerns will be addressed during the design process.

- A new Survival Instructor at Malmstrom made the design team aware the military training need for a winch to lower people into the pool or across the pool. The City wants to do as much as it can to help facilitate and work with military partners to access some of that equipment because it turns that facility into something very desirable for Malmstrom and MANG to do that type of training.
- He and Deputy City Manager Chuck Anderson conducted 12-hours of listening sessions at the Police Department regarding what civilian and uniformed staff wanted in their next leader. Later in the process, he will engage the Chamber on the business community concerns and obtain feedback from different community populations prior to the finalist review.
- The City's ISO commercial rating improved to rating 3 and residential stayed the same at 4. A review is conducted every five years of the City's processes, procedures, and code adoption. Insurance companies use these ratings to set homeowner rates. The ratings range from one to 10, with one being the most favorable.
- Great Falls Fire Rescue (GFFR) is planning to take occupancy of Fire Station 4 by the end of next week and get it to full service by the first week in March. GFFR has seen a number of sprinkler and standpipe system ruptures. As things thaw out, they want to remind everyone to check for leaks.
- FEMA awarded the City a grant in the approximate amount of \$350,000 for the bank stabilization project by the refinery.
- The golf courses are operating better due to a change in management to CourseCo, and new techniques and marketing. He clarified that the general fund is still owed about \$1 million dollars from the golf courses in order to eliminate debt that has been owed over many years of operating losses. CourseCo has been taking care of small maintenance items, but the City is still responsible for large-scale maintenance projects.

Commissioner Robinson noted receiving a letter from someone expressing disappointment that the roof of the proposed aquatics facility is flat. The roof appears slanted in the latest rendition of the facility that he recently received.

Manager Doyon responded that he passed along that concern to the architects. There is a flat area for the mechanicals on the north side that will contain a drain. The concern is understandable and he will address it again with the architects.

Commissioner Tryon requested a brief update on the negotiation of the \$343,000 change order that came before the Commission in the recent past.

Manager Doyon reported that the City has not reached a satisfactory outcome and will continue to work with legal to try to negotiate a more reasonable number.

Public Works Director Paul Skubinna added that staff is diligently working with the project representatives to work through a solution and remedy for the City.

**JOURNAL OF COMMISSION PROCEEDINGS**  
**February 16, 2021**

**CONSENT AGENDA.**

5. Minutes, February 2, 2021, City Commission Meeting.
6. Total Expenditures of \$2,797,756 for the period of January 16, 2021 through February 3, 2021, to include claims over \$25,000, in the amount of \$2,306,432.
7. Contracts List.
8. Grants List.
9. Approve the application submittal for a FEMA, Assistance to Firefighters Grant, by Great Falls Fire Rescue in the amount of \$1,300,000 for an Aerial Apparatus.
10. Set a public hearing for Resolution 10387, a Conditional Use Permit for a “worship facility” land use upon the property addressed as 511 Central Avenue, for March 16, 2021.

**Commissioner Robinson moved, seconded by Commissioner Tryon, that the City Commission approve the Consent Agenda as presented.**

Mayor Kelly asked if there were any comments from the public. Hearing none, Mayor Kelly asked if there was any discussion amongst the Commissioners.

Commissioner Tryon referred to the background information in Agenda Item 9 about the 1996 Smeal ladder truck and inquired about the apparatus not being specified correctly for weight and service requirements prior to its purchase.

Fire Chief Jeremy Jones explained that in 1996 the materials used on the apparatus was much heavier technology than today. Because of the limitations on staffing in response to structural fires, GFFR is required to carry more equipment than what is required on the trucks so that they can meet all of the emergencies that the public may face. The manufacturer of the Smeal truck had some issues with frames and bodies that resulted in a class action lawsuit. GFFR ended up sending the aerial apparatus back to the manufacturer to get the frame strengthened and the body issues fixed. Ultimately, it is a moot point. According to the recommendation of the National Fire Protection Association (NFPA), Annex D, the apparatus should be replaced at year 25. This apparatus is now at 26 years.

Commissioner Tryon inquired if the City’s match of \$130,000 was already budgeted for if the grant is awarded.

Chief Jones responded that the Fire Department’s apparatus falls under the Capital Improvement Plan. He has been working with Fleet Manager Doug Alm and Finance Director Melissa Kinzler to address this purchase during the upcoming budget, if the grant is awarded.

**JOURNAL OF COMMISSION PROCEEDINGS**  
**February 16, 2021**

Commissioner Robinson referred to Item 6 and inquired the anticipated installation date of the parking pay stations.

Planning and Community Development Director Craig Raymond responded that installation is soon, and the hope is to have the pay stations on-line and functioning April 2, 2021.

There being no further discussion, Mayor Kelly called for the vote.

Motion carried 3-0.

**PUBLIC HEARINGS**

**11. RESOLUTION 10384, ESTABLISHING GOLF FEES.**

Mayor Kelly declared the public hearing open and asked for presentation of the staff report.

Park and Recreation Director Steve Herrig echoed City Manager Doyon's previous comments about the budget for the golf courses. Although CourseCo is doing a great job and the golf courses are doing good, debt still needs to be addressed, as well as increased operating costs and larger capital needs down the road.

Director Herrig also noted a transposed number in the Resolution. The adult weekday season pass for Eagle Falls was set forth as \$750 and corrected to \$570.

Mayor Kelly added that the proposed fees are set forth in the agenda packet.

Mayor Kelly asked if the Commission members had any clarifying questions.

Hearing none, Mayor Kelly asked if there were any comments from the public in support of or in opposition to Resolution 10384.

Hearing none, Mayor Kelly closed the public hearing and asked the will of the Commission.

**Commissioner Tryon moved, seconded by Commissioner Robinson, that the City Commission adopt Resolution 10384, establishing Golf Fees.**

Mayor Kelly asked if there was any discussion amongst the Commissioners.

Mayor Kelly noted that CourseCo representatives presented the year's review and upcoming goals at this evening's work session.

Commissioner Tryon inquired if this item could come before the Commission again for consideration if there was a dissenting vote tonight.

**JOURNAL OF COMMISSION PROCEEDINGS**  
**February 16, 2021**

Assistant City Attorney Cik responded that if any one of the Commission members does not vote affirmatively tonight, it could be brought back for action.

There being no further discussion, Mayor Kelly called for the vote.

Motion carried 3-0.

**OLD BUSINESS**

**12. PUBLIC LIBRARY BASEMENT FLOODING MITIGATION PROJECT (OF 1762.1).**

Library Director Susie McIntyre reported that the Library has had severe flooding in the basement for years and water was entering the building from multiple locations. The largest amount of water entered through the spaces surrounding a large basement pipe that empties storm water from the roof. The area where the pipe penetrates the wall was compromised. During any large storms, the water re-entered the building from that space around the pipe. Water also entered into the basement through the expansion joints and cracks in the floor. Mitigation of this continued flooding was necessary to ensure the structural integrity of the building and to address health and safety concerns.

TD&H designed the project, it was put out to bid, and Capcon was the low bidder. During the project, they ran into a couple of things that were unforeseen. The cost overages could not have been predicted, and City staff determined the work needed to be done in order to meet City inspection requirements and to ensure that the project successfully addressed all flooding and safety issues.

**Commissioner Tryon moved, seconded by Commissioner Robinson, that the City Commission approve the contract cost overages in the amount of \$8,053.80 and approve final payment for the Public Library Basement Flooding Mitigation Project in the amount of \$73,489.88 to Capcon LLC and \$742.32 to the State Miscellaneous Tax Fund and authorize the City Manager to make the payments.**

Mayor Kelly asked if there were any comments from the public. Hearing none, Mayor Kelly asked if there was any discussion amongst the Commissioners.

Mayor Kelly inquired where the funds were coming from to pay for the overage.

Director McIntyre reported that the Library received an anonymous \$85,000 donation last year to pay off late fines. The donor has agreed to allow the Library to use that income on capital improvements. A small portion of the overage will come from the Building and Maintenance budget.

Appreciation was expressed to the anonymous donor.

Commissioner Tryon referred to the cost overages in the agenda report and inquired how the original drawings mistakenly showed asphalt instead of concrete on a portion of 2<sup>nd</sup> Avenue North.

**JOURNAL OF COMMISSION PROCEEDINGS**  
**February 16, 2021**

Director McIntyre explained that TD&H missed the extra parking area along 2<sup>nd</sup> Avenue North in their design drawings. TD&H provided a contract discount because of that mistake.

There being no further discussion, Mayor Kelly called for the vote.

Motion carried 3-0.

**NEW BUSINESS**

**13. IRRIGATION UPGRADES IN JAYCEE, ROOSEVELT, AND VALLEYVIEW PARKS (OF 1740.3).**

Park and Recreation Director Steve Herrig reported that this irrigation project was originally bid in 2020 to be funded by Park District dollars available at that time. Bids were received on June 2, 2020 with one bid received. The bid was substantially higher than the cost estimate and the allocated project funding. City Staff concluded that the COVID-19 pandemic and subsequent lack of labor force contributed to the lack of bids and high bid prices. The bid was rejected and plans were to rebid in late fall 2020 or early winter 2021, when it was anticipated the irrigation contractors would have adjusted to the new circumstances that the COVID-19 pandemic has created. By postponing the bid, additional dollars were added to the project made possible by Park District year three funds to cover all three parks. Advanced Lawn Care's bid was under the engineer's estimate and under budget for the Park and Recreation Department to perform the irrigation upgrades in those three parks.

**Commissioner Robinson moved, seconded by Commissioner Tryon, that the City Commission award a contract in the amount of \$422,970 to Advanced Lawn Care for Irrigation Upgrades in Jaycee, Roosevelt, and Valleyview Parks, and authorize the City Manager to execute the construction contract documents.**

Mayor Kelly asked if there were any comments from the public or discussion amongst the Commissioners.

Commissioner Tryon expressed appreciation to Director Herrig for the great job he is doing, and he looks forward to greener parks.

There being no further discussion, Mayor Kelly called for the vote.

Motion carried 3-0.

**ORDINANCES/RESOLUTIONS**

**14. RESOLUTION 10388, AMENDING RESOLUTION 8895, ESTABLISHING DISTRICT BOUNDARIES FOR NEIGHBORHOOD COUNCILS.**

Deputy City Manager Chuck Anderson reported that on August 5, 1997, the City Commission adopted Resolution 8895, establishing district boundaries for Neighborhood Councils. The Resolution did not include language pertaining to subsequent annexations that would, in effect, also amend/extend the boundaries of Neighborhood Councils. Neighborhood Councils are kept apprised of proposed Resolutions to Extend the Boundaries of the City of Great Falls, and provide

**JOURNAL OF COMMISSION PROCEEDINGS**  
**February 16, 2021**

input for Planning Advisory Board consideration, and recommendations to the City Commission. The extending of the Neighborhood Council boundaries was thought to be part of the City's annexation process. Amending Resolution 8895 will clear up ambiguities and provide a formal means of amending/extending neighborhood council boundaries as additional property is annexed into the City.

**Commissioner Robinson moved, seconded by Commissioner Tryon, that the City Commission adopt Resolution 10388.**

Mayor Kelly asked if there were any comments from the public or discussion amongst the Commissioners.

Commissioners noted it is straightforward and obvious it needs to be done.

There being no further discussion, Mayor Kelly called for the vote.

Motion carried 3-0.

**15. RESOLUTION OF INTENTION 10385, INTENTION TO VACATE THE ALLEY EASEMENT LEGALLY DESCRIBED AS THE WEST 20 FEET OF LOTS 1B, 1D, 1C, 1G, 1FF, 1FA, 1FB, 1FC, 1FD, AND 1FE OF SUN RIVER PARK ADDITION IN GREAT FALLS, MONTANA.**

Planning and Community Development Director Craig Raymond reported that the Applicants, Gary and Nancy Martin, together with a majority of the affected neighbors have requested that the City vacate the undeveloped alley between 24<sup>th</sup> Street SW and 25<sup>th</sup> Street SW from Central Avenue West and 2<sup>nd</sup> Avenue SW. The alley proposed to be vacated has never been improved or maintained by the City. According to neighboring residents, allowing public access has led to encroachment and maintenance issues along with other undesirable problems. Some property owners have blocked access over the years with landscape features, trees, fences, and even storage sheds.

Staff is aware that, although support for the alley vacation is beyond the minimum required to approve this measure, it is not universally supported. Each parcel will be able to maintain access to the public rights-of-way along the platted streets and avenues as opposed to an unofficial, unimproved and unmaintained alley. All existing utilities will continue to be supported and protected by an easement. As such, the City Public Works Department and NorthWestern Energy are supportive of the vacation.

**Commissioner Tryon moved, seconded by Commissioner Robinson, that the City Commission adopt Resolution of Intention 10385, and set a public hearing for March 16, 2021.**

Mayor Kelly noted that written correspondence was received and included in the agenda packet, and that the public will have additional opportunity to comment at the public hearing via email, in person, telephonically, in writing, or electronically. He asked if there were any comments from the public.



**JOURNAL OF COMMISSION PROCEEDINGS**  
**February 16, 2021**

Appearing electronically was **Bill Levine**, Marra, Evenson & Levine PC, representing Roxann Settera, 123 25<sup>th</sup> Street SW, in opposition to Resolution 10385. Mr. Levine commented that he understands that this is the first step of a two-step process and that a final decision is not being made about vacating this alley now. However, he thinks there is a fundamental question that needs to be asked: Why exactly is the City vacating this alley? He does not believe there is a clear answer to that question. There are landowners that do not need it and do not particularly want it, and have asked that it be vacated. However, there are also a number of landowners, his client among them, who do need this alley and benefit from it. In this situation, he suggested the City do what it can to protect those rights of access for the minority of landowners who do depend on the alley.

Mr. Levine also expressed concerns about the legal position that Ms. Settera and her neighbors will be put into if the City does vacate this alley.

Appearing electronically was **Steve Schoeneman**, 121 25<sup>th</sup> Street SW. Mr. Schoeneman, spoke in opposition to vacating the alley access. He purchased this property 19 years ago and it has never been a problem. The City had a problem maintaining the alley. He wants the alley access to get to the back on his home to trim trees and perform maintenance on the house that requires equipment into the back yard of the property. Mr. Schoeneman commented that some of the houses are so close together you could not get into the back of the property unless you have an alley. The City needs to let go of the issue it has with this alley.

Mayor Kelly noted that Mr. Schoeneman's signature was on the Martin's petition in support of the request to vacate the alley.

Mr. Schoeneman responded that he emailed the City on two occasions expressing opposition. He wants the alley to remain accessible, as it was when they purchased the property 19 years ago.

**Nancy and Gary Martin**, 124 24<sup>th</sup> Street SW, Petitioners, read from a written that, in summary:

- When they purchase the lot in 2003, they were informed it had an easement for utility and emergency vehicle access only.
- City Planning staff referred to an easement during construction of their home and shop.
- County Planning labeled it an easement and provided a document and map from 1952.
- At the time Lot 1, Block 17 was annexed into the City in 1954, the alley was not abandoned.
- Subsequent to annexation, lots were sold in their entirety and taxed on the full square footage of the properties; no deductions were made for an alley.
- The City has never utilized the alley for garbage collection or to perform any grading or maintenance.
- Homeowners on 24<sup>th</sup> Street SW have provided access to their backyards from their front yards to avoid crossing anyone's property to get to their own backyards.

Mrs. Martin concluded that, because of the confusion of whether the strip of land is an alley or an easement they are petitioning to have the alley abandoned, and acknowledge that an easement would still be needed for access by utility and emergency vehicles. As property owners, they want to be afforded full ownership of the land.

**JOURNAL OF COMMISSION PROCEEDINGS**  
**February 16, 2021**

Mr. Martin added that the strip of land should never have been a public access. They have dealt with abandoned vehicles and damage to the property. People think they can use it whenever they want and drive across it when they are paying taxes on it and maintaining it. However, anyone that has asked has been granted access to cross the property.

**Alan Graf**, 28 24<sup>th</sup> Street SW, commented that he purchased Lot 1G in 1991. His deed also says that strip is a utility right-of-way, not a public access. Mr. Graf submitted an invoice to the City of Great Falls for mowing and weed control services since 1991 in the amount of \$48,000. Mr. Graf requested that either he be provided all of his land, or that the City maintain its property.

**Andrew Benbow**, 116 24<sup>th</sup> Street SW, commented that his deed also says it is a utility right-of-way and not an alley. He added that the City filled in the ditches causing drainage to the back of his property that is in question. Because it is open for anyone to use, he has had to pull at least 10 stuck vehicles out of there in the last four years. He disagreed with comments set forth in Attorney Levine's letter pertaining to an issue with wood deliveries.

**Vicky Luraas**, 120 24<sup>th</sup> Street SW, commented that she has spent \$2,000 for gravel because neighbors with no respect drive through the back of her property and around the shed in her backyard.

There being no one further to address the Commission, Mayor Kelly reminded everyone that the public hearing on this matter is March 16<sup>th</sup>.

Written correspondence in opposition to Resolution of Intention 10385 was received from: **Steve Schoeneman**, 121 25<sup>th</sup> Street SW, **Roxann Settera**, 123 25<sup>th</sup> Street SW, and **William J. Levine**, Marra Evenson & Levine PC, 2 Railroad Square, counsel for Roxann Settera.

Mayor Kelly asked if there was any discussion amongst the Commissioners.

Commissioner Tryon commented that this matter appears to be a property rights issue. He requested an analysis from the Legal Department as soon as possible before the March 16 public hearing.

Assistant City Attorney Joe Cik responded that the original 1952 document says it is an easement for public right-of-way purposes, which are two different things. That is why staff is going through the more formal process for a right-of-way vacation while allowing a utility easement. The Legal Department will provide more information prior to the hearing.

Commissioner Robinson requested that the addresses be added to the map with the lot numbers.

Director Raymond agreed he could provide that.

There being no further discussion, Mayor Kelly called for the vote.

Motion carried 3-0.

**JOURNAL OF COMMISSION PROCEEDINGS**  
**February 16, 2021**

**CITY COMMISSION**

**16. MISCELLANEOUS REPORTS AND ANNOUNCEMENTS**

None.

**17. LEGISLATIVE INITIATIVES.**

Mayor Kelly encouraged use of the leg.mt.gov website to track and comment on legislative bills.

**ADJOURNMENT**

There being no further business to come before the Commission, **Commissioner Robinson moved, seconded by Mayor Kelly, to adjourn the regular meeting of February 16, 2021, at 8:32 p.m.**

Motion carried 3-0.

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Mayor Bob Kelly

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City Clerk Lisa Kunz

**Minutes Approved: March 2, 2021**



Commission Meeting Date: March 2, 2021  
**CITY OF GREAT FALLS**  
**COMMISSION AGENDA REPORT**

**ITEM:** \$25,000 Report  
 Invoices and Claims in Excess of \$25,000

**PRESENTED BY:** Finance Director

**ACTION REQUESTED:** Approval with Consent Agenda

**LISTING OF ALL ACCOUNTS PAYABLE CHECKS ISSUED AVAILABLE ONLINE AT**  
<http://greatfallsmt.net/finance/checkregister>

**TOTAL CHECKS ISSUED AND WIRE TRANSFERS MADE ARE NOTED BELOW WITH AN ITEMIZED LISTING OF ALL TRANSACTIONS GREATER THAN \$25,000:**

ACCOUNTS PAYABLE CHECK RUNS FROM NEW WORLD FEB. 4, 2021 - FEB. 17, 2021	628,982.68
ACCOUNTS PAYABLE CHECK RUNS FROM MUNIS FEB. 4, 2021 - FEB. 17, 2021	1,553,532.60
MUNICIPAL COURT ACCOUNT CHECK RUN FOR JANUARY 30, 2021 - FEBRUARY 16, 2021	9,624.98
<b>TOTAL: \$</b>	<u><u>2,192,140.26</u></u>

**GENERAL FUND**

**POLICE**

MOTOROLA SOLUTIONS CREDIT CO	LEASE PAYMENT FOR RADIO EQUIPMENT	231,570.00
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**FIRE**

US BANK TRUST	DEBT SERVICE FIRE PUMPERS	40,643.34
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**ENTERPRISE FUNDS**

**SEWER**

VEOLIA WATER NORTH AMERICA	MONTHLY WWTP OPERATION CONTRACT JANUARY 2021	256,147.61
VEOLIA WATER NORTH AMERICA	MONTHLY WWTP OPERATION CONTRACT FEBRUARY 2021	256,147.61
VEOLIA WATER NORTH AMERICA	MONTHLY CONTRACTED CAPITAL IMPROVEMENTS JANUARY 2021	12,500.00
VEOLIA WATER NORTH AMERICA	MONTHLY CONTRACTED CAPITAL IMPROVEMENTS FEBRUARY 2021	12,500.00
KUGLIN CONSTRUCTION	OF 1675.3 2020 SANITARY SEWER SPOT REPAIRS	37,737.56

**ENTERPRISE FUNDS (cont.)**

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**SANITATION**

US BANK TRUST	DEBT SERVICE SOLID WASTE FLEET	127,014.79
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**PARKING**

DETAILED CONSTRUCTION CO	PARKING GARAGE DOORS	35,831.68
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**TRUST AND AGENCY**

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**PAYROLL CLEARING**

STATE TREASURER	MONTANA TAXES	44,021.00
FIREFIGHTER RETIREMENT	FIREFIGHTER RETIREMENT EMPLOYEE & EMPLOYER CONTRIBUTIONS	49,036.00
STATEWIDE POLICE RESERVE FUND	POLICE RETIREMENT EMPLOYEE & EMPLOYER CONTRIBUTIONS	66,127.04
PUBLIC EMPLOYEE RETIREMENT	PUBLIC EMPLOYEE RETIREMENT EMPLOYEE & EMPLOYER CONTRIBUTIONS	122,670.65
US BANK	FEDERAL TAXES, FICA & MEDICARE	186,113.99
MONTANA OE - CI TRUST FUND	EMPLOYEE CONTRIBUTIONS	26,047.24

**UTILITY BILLS**

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ENERGY KEEPERS INC.	ENERGY FOR JANUARY 2021	65,286.00
HIGH PLAINS LANDFILL	JANUARY 2021 SANITATION CONTRACT	67,434.30
ENERGY WEST RESOURCES	JANUARY 2021 NATURAL GAS CHARGES	27,081.89

**CLAIMS OVER \$25000 TOTAL:**

\$ 1,663,910.70

**CITY OF GREAT FALLS, MONTANA**

**COMMUNICATION TO THE CITY COMMISSION**

**DATE: March 2, 2021**

**ITEM:** CONTRACTS LIST  
 Itemized listing of administratively approved contracts.  
 (Listed contracts are available for inspection in the City Clerk’s Office.)

**PRESENTED BY:** Lisa Kunz, City Clerk

**ACTION REQUESTED:** Ratification of Contracts through the Consent Agenda

**MAYOR’ S SIGNATURE:** \_\_\_\_\_

**CONTRACTS LIST**

	<b>DEPARTMENT</b>	<b>OTHER PARTY (PERSON OR ENTITY)</b>	<b>PERIOD</b>	<b>AMOUNT</b>	<b>PURPOSE</b>
<b>A</b>	Public Works	A+ Electric Motor, Inc.	03/02/2021- 06/30/2021	\$70,250	Public Works Non-Construction Services Agreement for HS 2 pump & impeller repairs
<b>B</b>	Great Falls Fire Rescue	Benefis Hospitals, Inc.	Current – 30- day written notice to cancel	Approximate range of \$55,000-\$65,000	Professional Services Agreement to provide Annual Firefighter Medical Physicals/Wellness Exams (CR 061620.6A & 071718.11)

<p>C</p>	<p>Planning &amp; Community Development</p>	<p>Great Falls 8 Re LLC  and  Montana Department of Transportation</p>	<p>03/02/2021 – 03/02/2031 and will renew automatically for successive one year terms</p>	<p>Developer shall pay all costs associated with necessary approvals and permits necessary to complete the work in the public right of way</p>	<p>Assumption Agreement  and  City/State Memorandum of Agreement, 10<sup>th</sup> Avenue South/N-60N, Great Falls  The agreements set forth the respective responsibilities and duties of the parties associated with the installation and maintenance of sidewalk, curb, landscaping and irrigation equipment to develop Tommy’s Express Car Wash, 2500 10<sup>th</sup> Avenue South</p>
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**CITY OF GREAT FALLS, MONTANA**

**COMMUNICATION TO THE CITY COMMISSION**

**DATE: March 2, 2021**

**ITEM:** GRANTS LIST  
 Itemizing grants not otherwise approved or ratified by City Commission Action  
 (Listed grants are available for inspection in the City Clerk’s Office.)

**PRESENTED BY:** Lisa Kunz, City Clerk

**ACTION REQUESTED:** Ratification of Grants through the Consent Agenda

**MAYOR’S SIGNATURE:** \_\_\_\_\_

**GRANTS**

	<b>DEPARTMENT</b>	<b>OTHER PARTY (PERSON OR ENTITY)</b>	<b>PERIOD</b>	<b>GRANT AMOUNT REQUESTED</b>	<b>CITY MATCH</b>	<b>PURPOSE</b>
<b>A</b>	City of Great Falls Animal Shelter	The Banfield Foundation	FY 21	\$15,000	\$0.00	Banfield Foundation grant application for veterinary medical equipment, examination tables, wet table w/faucet, digital platform scale, autoclave, fluid/blanket warmer, etc.





Commission Meeting Date: March 2, 2021  
**CITY OF GREAT FALLS**  
**COMMISSION AGENDA REPORT**

**Item:** Application for Great Falls Fire Rescue Operations and Safety Grant

**From:** Jeremy M Jones, Fire Chief

**Initiated By:** Great Falls Fire Rescue

**Presented By:** Jeremy M Jones, Fire Chief

**Action Requested:** Approval to apply for 2020 FEMA, Assistance to Firefighters Grant, for safety, decontamination, and wellness equipment.

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**Suggested Motion:**

1. Commissioner moves:

“I move that the City Commission (approve/not approve) application for the Assistance to Firefighters Grant for safety and decontamination equipment to remove products of combustion from equipment utilized in the performance of firefighting and wellness equipment to complement Great Falls Fire Rescue’s mental health and wellness program.”

2. Mayor requests a second to the motion, public comment, Commission discussion, and calls for the vote.

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**Staff Recommendation:** Staff recommends that the City Commission approve the application to FEMA, Assistance to Firefighters Grant (AFG) for safety and decontamination equipment to remove products of combustion from equipment utilized in the performance of firefighting and provide wellness equipment to complement Great Falls Fire Rescue’s mental health and wellness program.

**Summary:** If the Commission allows the application for the AFG grant for safety, decontamination, and wellness equipment, the overall request from the City of Great Falls for equipment would be \$188,879.52. If the City would be successful in securing this AFG grant, our match would be \$17,170.87. The tentative date for announcement if successful in being awarded the grant is set for late September or early October.

**Background:** Cancer and heart disease in the fire service is on the rise and many safety components can be implemented to reduce the risk to firefighters. Currently, GFFR has implemented a clean cab policy and post-fire rehabilitation procedures to minimize the potentials for exposure to carcinogens that can cause cancer from the byproducts of fire. With all of the policies implemented by our department, we still need to purchase specialized decontamination equipment that can remove particulates from the fire hoses, turnout gear, and SCBA units after a fire has been extinguished. The, fire hose washer, SCBA washer, turnout (PPE) washers, extra sets of turnouts and workout equipment would complete our safety program and greatly reduce the potential exposures for firefighters.

GFFR has implemented a mental health and wellness program that encompasses living healthy lives as one way to combat the effects of first responder work. Part of this is having accessibility to equipment to work out and relieve stress and anxiety. GFFR has converted racquetball courts in small gym facilities to allow access to this equipment and have an area established for the program. The current equipment has been donated or purchased decades earlier and GFFR has no sustainment account to upgrade or purchase new equipment for the purposes of maintaining the health and wellness of our firefighters. Part of our overall application to FEMA/AFG is incorporating a whole health and wellness program to reduce potentials for cancer and heart disease.

#### Significant Impacts

- GFFR currently does not have any mechanism to effectively decontaminate SCBA harnesses and bottles that are used during a fire.
- GFFR does not have any mechanism to properly decontaminate fire hoses after a fire to remove all products of combustion from the hose.
- With the addition of 2 PPE extractors and the replacement of 1 worn out extractor, all of the City's fire stations will have a machine to properly decontaminate PPE post fire and return the PPE to service quicker.
- GFFR currently has no funding availability to upgrade wellness equipment to meet the needs of our program.

#### Purpose

- To provide for a safer workspace in all of the City's fire stations and reduce exposure risks to Great Falls Fire Rescue personnel.

#### Conclusion

- Great Falls Fire Rescue has been pursuing upgrades to equipment used in the process of making gear and equipment safe post fire. This has been achieved through the annual budgeting process and applying for federal grants. This past granting cycle, we were successful in securing a grant to install diesel exhaust removal systems in all four (4) of the City fire stations. This application will allow us to continue to improve our post-fire decontamination procedures.
- As part of reducing the exposure risks in the fire service, we have implemented a whole health and wellness initiative that would provide for healthier alternatives to maintain the physical ability to perform emergency work.

**Fiscal Impact:** The total cost of the safety, decontamination, and wellness equipment project is \$188,879.52. The Assistance to Firefighters Grant pays 90% of the cost or \$171,708.65. The City is responsible for 10% of the grant, or a total of \$17,170.87. If the grant is awarded, then GFFR will use our safety equipment account to match the City's portion of the 10%. In other words, no additional funding will be required to make the 10% grant match.

**Alternatives:** Not approve the grant application and continue to address the decontamination in the annual budgeting process.



You have successfully submitted your application.

✕

## System for Award Management (SAM.gov) profile

Please identify your organization to be associated with this application.

All organization information in this section will come from the System for Award Management (SAM) profile for that organization.

### CITY OF GREAT FALLS

Information current from SAM.gov as of:	<b>02/07/2021</b>
DUNS (includes DUNS+4):	<b>060267093</b>
Employer Identification Number (EIN):	<b>816001269</b>
Organization legal name:	<b>CITY OF GREAT FALLS</b>
Organization (doing business as) name:	
Mailing address:	<b>PO BOX 5021 GREAT FALLS, MT 59403-5021</b>
Physical address:	<b>2 PARK DR S ROOM 104 GREAT FALLS, MT 59401-4006</b>
Is your organization delinquent on any federal debt?	<b>N</b>
SAM.gov registration status:	<b>Active as of 2020-06-22 00:00:00.000 GMT</b>

✓ We have reviewed our bank account information on our SAM.gov profile to ensure it is up to date

## Applicant information

Please provide the following additional information about the applicant.

Applicant name **Great Falls Fire Rescue**

## Main address of location impacted by this grant

Main address 1 **105 9th St S**

Main address 2

City **Great Falls**

State/territory **MT**

Zip code **59401**

Zip extension **3215**

In what county/parish is your organization physically located? If you have more than one station, in what county/parish is your main station located? **Cascade**

## Applicant characteristics

The Assistance to Firefighters Grants Program's objective is to provide funding directly to fire departments and nonaffiliated EMS organizations or a State Fire Training Academy for the purpose of protecting the health and safety of the public and first responder personnel against fire and fire-related hazards. Please review the Notice of Funding Opportunity Announcement (NOFO) for information on available program areas and for more information on the evaluation process and conditions of award.

Please provide the following additional information about the applicant.

Applicant type: **Fire Department/Fire District**

Is this grant application a regional request? A regional request provides a direct regional and/or local benefit beyond your organization. You may apply for a regional request on behalf of your organization and any number of other participating eligible organizations within your region. **No**

What kind of organization do you represent? **All Paid/Career**

How many active firefighters does your department have who perform firefighting duties? **62**

How many of your active firefighters are trained to the level of Firefighter I or equivalent? **62**

How many of your active firefighters are trained to the level of Firefighter II or equivalent? **62**

Are you requesting training funds in this application to bring 100% of your firefighters into compliance with NFPA 1001? **No**

Which of the following standards does your organization meet regarding physicals? If physicals are not required then do not select any option. (optional)

- Meets NFPA or 1582 standard
- Meets NIOSH or DOT standard
- Meets International standard

How many members in your department are trained to the level of EMR or EMT, Advanced EMT or Paramedic? **66**

Does your department have a Community Paramedic program? **No**

How many stations are operated by your department? **4**

Does your organization protect critical infrastructure of the state? **Yes**

Please describe the critical infrastructure protected below.

**Malmstrom AFB and Montana Air National Guard are military installations that flank the City, connecting to City boundaries on the East and West ends of town. These military bases employ thousands of people and among many others, house the 819th RED HORSE Squadron and 341st Missile Wing tasked with defending "America with safe, secure, effective nuclear forces and combat-ready Airmen." Nuclear material and weapons are maintained on base and frequently moved through our community as part of their mission. For more than 125 years, Benefis Healthcare has served our community, provides critical care, is the home base for Mercy Flight air ambulance and is the Level II Trauma Center for 18 counties located in North Central Montana. Benefis is a regional healthcare facility that people from rural areas drive hours to get to in order to receive primary, palliative and emergency care. A hub of industry, Great Falls also plays host to**

**three hydroelectric dams and multiple wind generation facilities that provide the power for all critical infrastructure. Burlington Northern Railroad has a large rail yard within city limits and plays a crucial role in the transport of petrochemical products and fuel in and out of the Calumet Refinery, also located within our jurisdiction on the bank of the Missouri River.**

Do you currently report to the National Fire Incident Reporting System (NFIRS)? You will be required to report to NFIRS for the entire period of the grant. **Yes**

Please enter your FDIN/FDID. **02001**

## Operating budget

What is your organizations operating budget (e.g., personnel, maintenance of apparatus, equipment, facilities, utility costs, purchasing expendable items, etc.) dedicated to expenditures for day-to-day activities for the current (at time of application) fiscal year, as well as the previous two fiscal years?

Current fiscal year: **2020**

Fiscal Year	Operating budget
2020	\$9,429,758.00
2019	\$9,359,271.00
2018	\$8,654,976.00

What percentage of the declared operating budget is dedicated to personnel costs (salary, benefits, overtime costs, etc.)? **82**

What percentage of the declared operating budget is derived from the following	2020	2019	2018

What percentage of the declared operating budget is derived from the following	2020	2019	2018
Taxes	95	95	95
Bond issues	0	0	0
EMS billing	0	0	0
Grants	0	0	0
Donations	0	0	0
Fund drives	0	0	0
Fee for service	5	5	5
Other	0	0	0
<b>Totals</b>	100 %	100 %	100 %

Describe your financial need and how consistent it is with the intent of the AFG Program. Include details describing your organization's financial distress such as summarizing budget constraints, unsuccessful attempts to secure other funding, and proving the financial distress is out of your control.

**In a region with chronic financial struggles due to drought, a flagging agricultural economy, and most recently the economic impact of COVID-19, the City of Great Falls continues to battle financially. As a department funded primarily through property taxes and the city's general fund, Great Falls Fire Rescues has suffered. In fact, over the past three to five fiscal years our department has been asked to get by with no budget increases and in some cases even with budget reductions. In 1991, as in many other states, Montana's legislature enacted a cap on cities' tax increases, limiting any increases to a rate that equals half the rate of inflation. As a result, most city budgets have struggled throughout our state. Given already-low property tax values, compared to national averages, our city has fought to keep up with necessary operating costs. With Air Force**

and National Guard bases bordering either end of our city, Great Falls relies heavily on military economic presence in our community. However, with budget cuts always eminent, these bases are continually on the "chopping block," which contributes to even greater economic uncertainty and reluctance of large businesses to invest here. Even while they are left in place, those military bases have been reduced in their size and mission, further impacting our local economy. In an effort to meet NFPA guidelines for fire ground staffing, Great Falls Fire Rescue requested a public safety mill levy increase in order to help hire and retain additional firefighters. Given the national recession compounded by local economic struggles, the people of our City voted the levy increase down. The simple reality is that tax payers, both businesses and individuals, are tapped out financially. Until local, state and national economies rebound and consumer confidence increases, our City's tax base and resulting budgets will not increase. With local business and workers struggling to meet day-to-day financial needs, GFFR has little choice but to pursue federal assistance through funding such as the FEMA AFG process.

**No**

In cases of demonstrated economic hardship, and upon the request of the grant applicant, the FEMA Administrator may grant an Economic Hardship Waiver. Is it your organization's intent to apply for an Economic Hardship Waiver?

**Other funding sources**

This fiscal year, are you receiving Federal funding **No** from any other grant program for the same purpose for which you are applying for this grant?

This fiscal year, are you receiving Federal funding **Yes** from any other grant program regardless of purpose?

Please provide an explanation for other funding sources in the space provided below.

**FEMA funds for State Hazardous Materials Team**



## Applicant and community trends

Please provide the following additional information about the applicant.

Injuries and fatalities	2020	2019	2018
What is the total number of fire-related civilian fatalities in your jurisdiction over the last three calendar years?	3	2	1
What is the total number of fire-related civilian injuries in your jurisdiction over the last three calendar years?	10	10	6
What is the total number of line of duty member fatalities in your jurisdiction over the last three calendar years?	1	0	0
What is the total number of line of duty member injuries in your jurisdiction over the last three calendar years?	4	1	5

How many vehicles does your organization have in each of the type or class of vehicle listed below? You must include vehicles that are leased or on long-term loan as well as any vehicles that have been ordered or otherwise currently under contract for purchase or lease by your organization but not yet in your possession.



### Seated riding positions

The number of seated riding positions must be equal or greater than the total number of frontline and reserve apparatus. If there are zero frontline and zero reserve apparatus, the number of seated riding positions must be zero..

Type or class of vehicles	Number of frontline apparatus	Number of reserve apparatus	Number of seated riding positions
Engines or pumpers (pumping capacity of 750 gallons per minute (GPM) or greater and water capacity of 300 gallons or more): pumper, pumper/tanker, rescue/pumper, foam pumper, CAFS pumper, type I, type II engine urban interface.	3	3	24
Ambulances for transport and/or emergency response.	1	0	3

Type or class of vehicles	Number of frontline apparatus	Number of reserve apparatus	Number of seated riding positions
Tankers or tenders (water capacity of 1,000 gallons or more).	1	0	2
Aerial apparatus: aerial ladder truck, telescoping, articulating, ladder towers, platform, tiller ladder truck, quint.	1	1	8
Brush/quick attack (pumping capacity of less than 750 GPM and water carrying capacity of at least 300 gallons): brush truck, patrol unit (pickup w/ skid unit), quick attack unit, mini-pumper, type III engine, type IV engine, type V engine, type VI engine, type VII engine.	1	0	2
Rescue vehicles: rescue squad, rescue (light, medium, heavy), technical rescue vehicle, hazardous materials unit.	1	0	4
Additional vehicles: EMS chase vehicle, air/light unit, rehab units, bomb unit, technical support (command, operational support/supply), hose tender, salvage truck, ARFF (aircraft rescue firefighting), command/mobile communications vehicle.	1	1	8

Is your department facing a new risk, expanding service to a new area, or experiencing an increased call volume? **No**

## Community description

Please provide the following additional information about the community your organization serves.

Type of jurisdiction served **City**

What type of community does your organization serve? **Suburban**

What is the square mileage of your first due response zone/jurisdiction served? **26**

What percentage of your primary response area **90**

is protected by hydrants?

<b>What percentage of your primary response area is for the following:</b>	<b>Percentage (must sum to 100%)</b>
Agriculture, wildland, open space, or undeveloped properties	15
Commercial and industrial purposes	30
Residential purposes	55
<b>Total</b>	<b>100</b>

What is the permanent resident population of your first due response zone/jurisdiction served? **62000**

Do you have a seasonal increase in population? **No**

Please describe your organization and/or community that you serve.

**Great Falls Fire Rescue (GFFR) is a career Fire and EMS department serving Great Falls, Montana, a city of 62,000 made up of significant areas of both urban and rural populations and demographics. Encompassing an area of 26 square miles, Great Falls has a perimeter measuring 65 linear miles, much of which can be described as Urban/Wildland interface. We are also surrounded by five rural, all-volunteer departments protecting the grasslands, croplands and open range that surround our city. Our ability to provide both mutual aid to surrounding departments and structural fire protection around the perimeters of our city is crucial. Staffed by 72 personnel, GFFR maintains four stations throughout our city, responding to roughly 8,500 calls for service in 2020. In each station, we staff a three-person engine company, with a ladder/tower in one of the stations. With a Battalion Chief in charge of each shift, our minimum manning is 13 personnel on-shift at any given time. With more than 8,000 calls each year for service, GFFR responds to structure fires, propane and natural gas emergencies and other hazmat emergencies, vehicle fires and collisions, including vehicle extrications,**

medical emergencies and public-service calls. Select GFFR personnel have trained to the Hazardous Materials Technician level and comprise one of six regional hazmat response teams throughout Montana. GFFR also provides Mutual-Aid assistance to fire departments at Malmstrom Air Force Base (who routinely transport nuclear weapons and materials throughout our jurisdiction), located on the east end of our city, and the Montana Air National Guard fire department at our city's west end. Great Falls Fire Rescue also provides automatic aid to surrounding rural volunteer departments, and mutual aid upon request to all Volunteer Fire Departments in Cascade County. This commitment frequently results in our department responding alongside agencies from around the State and region to significant incidents. During the summer of 2017 our department provided mutual aid with 23 other responding state and rural departments for grass fires threatening our city. One incident in particular, was the largest wildland fire in the State at the time and required a large call-back of off-duty personnel in order to protect the city while others were fighting the encroaching grass fires. Great Falls has a business population that swells during daytime hours and may easily reach 70,000 during peak business hours. Our fire department protects a wide range of target hazards including industrial plants, warehouses, agricultural chemical plants and distributors, a refinery and an additional tank farm at our city's perimeter. We are also home to a seven-story regional hospital and trauma center, at least 30 elementary, middle and high schools along with a vocational college and a university. As the agricultural epicenter of Central Montana, Great Falls also has three major grain elevators, two flour mills, a malting plant and a large agricultural feed mill within our response area that create unique challenges, including high dust-explosion hazards. There has been an increase in flammable liquid and gas cargoes

including various forms of crude oil that is transported in and out of our jurisdiction daily, in support of the refinery and other commercial uses within our community. GFFR also responds to numerous grass fires and other perimeter fires for which we are not currently well equipped. We are working diligently to improve our urban/wildland interface responses and protection, as well as our more traditional response capabilities and support of our mutual aid partners throughout Cascade County

## Call volume

Summary	2020	2019	2018
Fire - NFIRS Series 100	141	110	120
Overpressure Rupture, Explosion, Overheat (No Fire) - NFIRS Series 200	6	4	4
Rescue & Emergency Medical Service Incident - NFIRS Series 300	5626	5809	5451
Hazardous Condition (No Fire) - NFIRS Series 400	276	289	219
Service Call - NFIRS Series 500	1007	907	931
Good Intent Call - NFIRS Series 600	918	970	925
False Alarm & Falls Call - NFIRS Series 700	391	390	381
Severe Weather & Natural Disaster - NFIRS Series 800	27	26	3
Special Incident Type - NFIRS Series 900	6	5	3
Total	8398	8510	8037

## Fire

<b>How many responses per year per category?</b>	<b>2020</b>	<b>2019</b>	<b>2018</b>
"Structure Fire" (Of the NFIRS Series 100 calls, NFIRS Codes 111-120)	75	57	69
"Vehicle Fire" (Of the NFIRS Series 100 calls, NFIRS Codes 130-138)	17	19	13
"Vegetation Fire" (Of the NFIRS Series 100 calls, NFIRS Codes 140-143)	19	15	14
Total	111	91	96

<b>Total acreage per year</b>	<b>2020</b>	<b>2019</b>	<b>2018</b>
Total acreage of all vegetation fires	5	1	4

## Rescue and emergency medical service incidents

<b>How many responses per year per category?</b>	<b>2020</b>	<b>2019</b>	<b>2018</b>
"Motor Vehicle Accidents" (Of the NFIRS Series 300 calls, NFIRS Codes 322-324)	246	265	290
"Extractions from Vehicles" (Of the NFIRS Series 300 calls, NFIRS Code 352)	1	1	2
"Rescues" (Of the NFIRS Series 300 calls, NFIRS Code 300, 351, 353-381)	17	16	27
EMS-BLS Response Calls	3987	4067	3816
EMS-ALS Response Calls	1639	1742	1635
EMS-BLS Scheduled Transports	0	0	0
EMS-ALS Scheduled Transports	0	0	0
Community Paramedic Response Calls	0	0	0
Total	5890	6091	5770

## Mutual and automatic aid

How many responses per year per category?	2020	2019	2018
Amount of times the organization received Mutual Aid	4	5	6
Amount of times the organization received Automatic Aid	0	0	0
Amount of times the organization provided Mutual Aid	5	11	12
Amount of times the organization provided Automatic Aid	2	0	0
Of the Mutual and Automatic Aid responses, amount that were structure fires	11	16	18
Total	22	32	36

## Grant request details

Are you requesting a Micro Grant? A Micro Grant **No** is limited to \$50,000 in federal resources.

**Grant request details Grand total:  
\$188,879.52**

## Program area: Operations and safety

**Total requested for Equipment activity:  
\$116,749.01**

**PPE Washer/Extractor/Dryer**

QUANTITY	UNIT PRICE	TOTAL	BUDGET CLASS
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2                      \$14,305.00                      \$28,610.00                      Equipment

**DESCRIPTION**

Circul-air Series 200A- Rotojet Hose Washer. The Roto Jet Hose Washer effectively removes mud, gravel, glass, and other potential toxins and carcinogens. No other method is available to thoroughly deep clean your hose. Hydrocarbons can carry 90% of the toxins, including carcinogens, produces by a fire. These harmful deposits are easily and safely removed with our hose washer. The Roto Jet washes at the rate of 30 feet per minute. Its 60-gallon soaking tank allows the application of detergents, conditioners, or desired disinfectants. The use of our Roto Jet Hose Washer eliminates the possibility of contaminating the driveway and surrounding areas of stations that wash hose outdoors. Most importantly, thoroughly cleaned and properly maintained equipment will allow you to get down to the job at hand – saving lives.

**More Details for PPE Washer/Extractor/Dryer.**

Generally the equipment purchased under this grant program will:                      **Replace unusable/unrepairable equipment to meet current standard**

Specify the age of equipment in years:                      **41**

Will the equipment being requested bring the organization into voluntary compliance with a national standard, e.g. compliance with NFPA, OSHA, etc? In your narrative statement, please explain how this equipment will bring the organization into voluntary compliance.                      **Yes**

Is your department trained in the proper use of the equipment being requested?                      **Yes**

Are you requesting funding to be trained for these item(s)? (Funding for requested training should be requested as additional funding).                      **No**

If you are not requesting training funds through this application, will you obtain training for this equipment through other sources?                      **Yes**

**PPE Washer/Extractor/Dryer**



QUANTITY	UNIT PRICE	TOTAL	BUDGET CLASS
2	\$27,987.00	\$55,974.00	Equipment

**DESCRIPTION**

Solo Rescue SCBA DECON WASHER Heavy duty basket with holder for 2 single or double SCBA, Holder for 2 large air cylinders, and gear holder for gloves and boots. Solo Rescue is a proven solution for decontaminating complete sets of SCBA, without dismantling the equipment. The unique construction with a rotating wash basket and specially designed wash nozzles, ensures decontamination of dangerous carcinogens. Washing is done in a controlled environment, ensuring the safety of both the user and the equipment. A safe and ergonomic product that guarantees the same result in every wash cycle.

**More Details for PPE Washer/Extractor/Dryer.**

Generally the equipment purchased under this grant program will:

**Obtain equipment to achieve minimum operational and deployment standards for existing missions**

Will the equipment being requested bring the organization into voluntary compliance with a national standard, e.g. compliance with NFPA, OSHA, etc? In your narrative statement, please explain how this equipment will bring the organization into voluntary compliance. **Yes**

Is your department trained in the proper use of the equipment being requested? **No**

Are you requesting funding to be trained for these item(s)? (Funding for requested training should be requested as additional funding). **No**

If you are not requesting training funds through this application, will you obtain training for this equipment through other sources? **Yes**

### PPE Washer/Extractor/Dryer

QUANTITY	UNIT PRICE	TOTAL	BUDGET CLASS
3	\$10,721.67	\$32,165.01	Equipment

**DESCRIPTION**

UNIMAC 45 lb commercial hardmount washer extractor with the M-30 micro controls, inverter drive with 100 G-Force extract, soap supply box, stainless panels, 3" gravity drain, 208-240/60/1 or 3 electrical. This is quality unit that will do what we need it to do effectively. We're ordering 3 instead of 4 because we have one serviceable extractor at Station 1 that isn't ready to be replaced yet.

#### More Details for PPE Washer/Extractor/Dryer.

Generally the equipment purchased under this grant program will:

**Obtain equipment to achieve minimum operational and deployment standards for existing missions**

Will the equipment being requested bring the organization into voluntary compliance with a national standard, e.g. compliance with NFPA, OSHA, etc? In your narrative statement, please explain how this equipment will bring the organization into voluntary compliance.

**Yes**

Is your department trained in the proper use of the equipment being requested?

**Yes**

Are you requesting funding to be trained for these item(s)? (Funding for requested training should be requested as additional funding).

**No**

If you are not requesting training funds through this application, will you obtain training for this equipment through other sources?

**Yes**

#### More Details for Equipment.

## Narrative

### Project Description

The project to purchase PPE washer/extractors, a hose washer decontaminator, and SCBA washer extrication system will cost \$116749.01. This is well beyond the means of the City's general fund and the Fire Department's Capital and Operating budget. The fact that Great Falls Fire Rescue (GFFR) recently implemented mandatory occupational physicals and firefighter fitness programs per NFPA 1582 at significant expense, has not allowed us the opportunity to purchase this decontamination equipment. Great Falls Fire Rescue (GFFR) is seeking this AFG Grant to fund components of our cancer reduction campaign that is founded on the importance of decontamination of PPE (turnout gear, SCBA's, etc.), hand tools, hose and all other equipment that is exposed to chemical insult on emergency scenes. Understanding the need to take action to prevent cancers resulting from prolonged exposure to contaminated gear and equipment, GFFR has taken action through the purchase of PPE washer extractors for two of our four stations, building separate storage rooms for turnout gear, and implementation of stringent on-scene and clean cab protocols. Unfortunately for us at GFFR, the reality of firefighter work related cancer diagnosis is more than a theoretical discussion, with two of our members fighting work related cancers, and Engineer Jason Baker suffering LODD as a direct result of job related cancer on February 20, 2019. Determined that his death not be in vain, Great Falls Fire Rescue is committed to completing implementation of our contamination reduction program through the purchase of hose washers, PPE washer/extractors, and SCBA washer/decontaminator requested in this AFG Grant. We already have a robust SOG in

place addressing decontamination of gear post fire, maintain a supply of clean, reserve turnouts for members who's gear has been contaminated, and a defined process governing the post-fire decon of PPE, hose, SCBA, apparatus and gear. What we are missing is a funding stream to purchase the necessary equipment to efficiently/effectively follow through on our existing protocol and get the gear cleaned safely and to standard. If awarded, this grant will provide the funds to move forward and complete implementation goals of our cancer prevention and decontamination program. Our needs are not the only financial issues in Great Falls. The City buildings to include the four fire stations have millions of dollars in deferred maintenance, which has depleted any facility capital that would be available for this project. In other words, without grant assistance it will be impossible to afford the decontamination equipment as proposed.

Cost/Benefit

If awarded, this AFG Grant would allow Great Falls Fire Rescue (GFFR) to purchase cleaning and decontamination equipment that clean contaminated PPE, SCBA's, hose, tools and gear to national standards, creating a safer work environment for our personnel who already do exemplary work in dangerous environments, each shift. The Grant would be administered in-house, without overhead or administrative costs by the Fire Chief in order to gain maximum benefit from the grant funding. At GFFR our mission is "To make a difference where we CAN make a difference." Applied uniformly to serving customers and stakeholders throughout our community, this principle is equally applied to our people, the men and women who do the task level work that keeps our community safe. This request for AFG funding is consistent with our mission, because in the arena of cancer prevention through thorough decontamination of gear

Statement of Effect

and tools post-fire, the data shows that we CAN make a difference with the practices and protocols that we've implemented. Funding this grant will allow us to purchase the equipment to follow through on those practices and protocols, keep our people safer and stay true to our department's mission. Receipt of this Grant will enhance Great Falls Fire Rescue's (GFFR) overall effectiveness, by allowing us to purchase the decontamination equipment required to meet national standards, effectively follow our own SOG's and protect our personnel from fire ground contaminants that infect our gear post-incident. The decontamination equipment that we're requesting with this AFG Grant funding will improve our daily operations by ensuring that all crews are able to do the potentially dangerous work of responding to emergency calls in IDLH environments

**Total requested for Wellness and fitness programs activity: \$72,130.51**

**Total requested for Formal fitness and injury prevention program project: \$72,130.51**

**Exercise Equipment**

QUANTITY	UNIT PRICE	TOTAL	BUDGET CLASS
4	\$67.75	\$271.00	Equipment

DESCRIPTION

Rogue Monster Bands, Pull Up Package #2 Available to order individually, in pairs, or as part of a full set, Rogue Monster Bands are the versatile, go-anywhere accessory for customized resistance training—from mobility work and pull-up assistance to banded squats and bench presses. There are (8) color-coded versions of the natural latex rubber stretch bands to

choose from, each measuring 41" in length, but varying in width, thickness, and overall resistance. This makes each band more specialized for certain types of training.

### Exercise Equipment

QUANTITY	UNIT PRICE	TOTAL	BUDGET CLASS
2	\$89.95	\$179.90	Equipment

#### DESCRIPTION

Polar H10 Heart Rate Sensor When it comes to accuracy and connectivity, Polar H10 heart rate sensor is the go-to choice. Monitor your heart rate with maximum precision and connect your heart rate to a wide variety of training devices with Bluetooth® and ANT+. With Polar H10, heart rate monitoring is more accurate and adaptable than ever.

### Exercise Equipment

QUANTITY	UNIT PRICE	TOTAL	BUDGET CLASS
4	\$32.50	\$130.00	Equipment

#### DESCRIPTION

Rogue Vertical Bar Hanger Available as a single-bar or triple-bar storage accessory, the compact Rogue Vertical Bar Hanger is made in the USA with US steel or US & CAN steel, with a Protective UHMW plastic layer lining. Rather than sliding a barbell sleeve-first into a tube on the floor—like most standard vertical bar holders—this unit allows you to set up a wall-mounted or rack-mounted hanger that can store your bars efficiently above the ground, limiting the risk of any wear and tear during regular stowing and removal. The UHMW lining helps prevent any harsh contact with the bar's collar when you set it on the hanger, and additional Protective UHMW plastic layer on the edge of the unit keeps each bar stabilized and secure when not in use.

### Exercise Equipment

QUANTITY	UNIT PRICE	TOTAL	BUDGET CLASS
13	\$69.00	\$897.00	Equipment

#### DESCRIPTION

Rogue Echo Slam Ball- 25lbs Overhead medicine ball slams are great for working the entire

body and for releasing some aggression, but they tend to take a toll on the medicine ball itself. Enter the Rogue Echo Slam Ball—specifically designed and battle-tested to absorb the worst abuse and come back for more. Available in weight increments from 10LB up to 50LB, these rubberized, dead-bounce Slam Balls can benefit athletes of any size and skill level, and they're versatile enough to use as wall balls or for traditional medicine ball exercises, as well. In merciless testing, Echo Slam Balls consistently ran the gauntlet. That's why we're backing them with a 2-Year Warranty.\* If your Echo Slam Ball fails within that time span, you can send us its shell and we'll send you a new ball.

**Exercise Equipment**

QUANTITY	UNIT PRICE	TOTAL	BUDGET CLASS
13	\$179.50	\$2,333.50	Equipment

DESCRIPTION

Rogue Flat Utility Bench 2.0 No nonsense. No limitations. No assembly required. The redesigned Rogue Flat Utility Bench takes the weight bench back to basics, featuring 2x3" 11-gauge steel construction, a high-density Neoprene pad, and a pair of angled, wide-set legs for maximized stability. Ergonomically designed and built in Columbus, OH, USA with US steel or US & CAN steel, the Flat Utility Bench 2.0 ships fully assembled and offers a needed antidote to the wobbly flat benches and unwieldy FID weight benches routinely imported by the big box stores. While easy to maneuver at just 40 pounds, the Flat Utility Bench is also heavy-duty enough for a tank to sit on it. So no matter the size of the athlete or the intensity of the workout, you've got a rock solid foundation underneath you.

**Exercise Equipment**

QUANTITY	UNIT PRICE	TOTAL	BUDGET CLASS
13	\$29.95	\$389.35	Equipment

DESCRIPTION

Rogue AbMat The Abdominal Training Gym Mat, with New Proprietary Foam Blend Construction Soft to the touch but firm in use, the new and improved AbMat combines the key design innovations of the original model with a new single-piece construction, featuring molded integral skin polyurethane foam. This medical-grade, closed-cell material not only offers antibacterial and moisture-resistant properties, but also adds to the density and structural integrity of the mat, preventing the arch from flattening out over time, so you get a consistent abdominal workout day to day, year to year. The AbMat is still made with pride in the USA, and is available here with exclusive Rogue branding. Since its inception over 20 years ago, this fundamental core training accessory has enabled athletes to get the full range of motion

necessary to train the entire abdominal muscle groups, as its curved shape helps to flex the spine and lengthen the ab muscles for more effective sit-ups and crunches. Great for home gyms and commercial gyms, alike, the new AbMat can also now be effectively and easily cleaned with just about any standard cleaning product, making it safer for multiple athletes to use in quick succession. The updated, textured finish offers a comfortable feel, and the smooth, non-skid back promises stability on most surfaces.

**Exercise Equipment**

QUANTITY	UNIT PRICE	TOTAL	BUDGET CLASS
13	\$295.00	\$3,835.00	Equipment

DESCRIPTION

Rogue The Ohio Bar-Black oxide (Barbell) Each Rogue Ohio Bar is machined and assembled in Columbus, Ohio, and includes a lifetime guarantee against bending\*. The bushing sleeves on the Ohio Bar promise a reliable spin, and their snap ring design maintains optimal stability throughout any type of weightlifting regimen—from basic high school or collegiate strength training programs to intense Crossfit workouts.

**Exercise Equipment**

QUANTITY	UNIT PRICE	TOTAL	BUDGET CLASS
13	\$70.00	\$910.00	Equipment

DESCRIPTION

55# Rogue Kettle Bells Rogue Kettlebells begin as first run iron ore, not scrap, and are formed into a strong, balanced, single-piece casting with a flat wobble-free base. A clean, void-free surface and durable powder-coat finish give Rogue Kettlebells an unmatched feel.

**Exercise Equipment**

QUANTITY	UNIT PRICE	TOTAL	BUDGET CLASS
13	\$475.00	\$6,175.00	Equipment

DESCRIPTION

Rogue HG 2.0 Bumpers 260# sets (10,15,25,35,45 sets) These quality, budget-priced plates are the IWF standard 450mm in diameter, but are cut thinner than a lot of comparable bumpers



to allow for more weight to be loaded on the bar. HG 2.0's also score an average of 88 on the Shore A Durometer scale, giving them a dead blow on par with a lot of the pricier comp plates in the industry.

**Exercise Equipment**

QUANTITY	UNIT PRICE	TOTAL	BUDGET CLASS
13	\$770.00	\$10,010.00	Equipment

DESCRIPTION

Rogue Concept 2 Ski Erg The Concept2 SkiErg makes the sport of Nordic skiing available to everyone. Long recognized as delivering one of the toughest workouts around, Nordic skiing develops both strength and endurance and exercises the legs as well as the arms and core. The SkiErg can be used for both double pole and classic alternating arm technique. The SkiErg uses the same flywheel resistance and electronic monitoring systems as our indoor rower, the proven choice of rowing athletes around the world since 1981, so you can rest assured that the machine is made to last. As well as being durable and well built, the SkiErg is sophisticated, with an advanced monitor that provides immediate, accurate performance data. Whether you're an elite cross-country skier looking to improve your poling power, a weekend enthusiast wanting to get into shape for the ski season, or just someone looking for a great workout, the SkiErg will help you achieve your goals

**Exercise Equipment**

QUANTITY	UNIT PRICE	TOTAL	BUDGET CLASS
4	\$285.00	\$1,140.00	Equipment

DESCRIPTION

Rogue Echo Gym Timer The standard Echo Gym Timer delivers a single-sided, crystal clear LED display, convenient remote control access, and dozens of pre-set and programmable interval settings for a truly customized experience. The timer can be mounted to a wall or paired with an Echo Floor Stand\*. A Two-Sided version of the Echo Gym Timer of the Echo Gym Timer is also available. Measuring 25.25" x 7.75", the Echo Gym Timer display screen shows the time in red and the number of rounds in green, with bright 4" high numbers that can be seen from several hundred meters away. This makes it easy for a coach, trainer, or gym owner to program the timer for large groups of athletes to use simultaneously.

**Exercise Equipment**

QUANTITY	UNIT PRICE	TOTAL	BUDGET CLASS
4	\$551.56	\$2,206.24	Equipment

**DESCRIPTION**

2-Tier Mass Storage System 70" (Dumbbell & Kettlebell) With a weight capacity topping 1,000LB in bumper plates, the 70" version of Rogue's 2-Tier Mass Storage System can help organize and professionalize a training space overnight. The compact unit is also completely customizable, with a wide range of useful add-ons and accessories. Depending on your storage needs, you can replace a bumper/medball shelf with a specialized dumbbell or kettlebell tray, add a set of wheels for easy mobility, or attach change plate storage pins for extra storage. Rail mount hangers and bookshelf dividers can also be added to keep your gear lined up and accounted for. The 2-Tier Mass Storage System is made in America with US steel or US & CAN steel from 2x2" 11-Gauge Steel, and can be easily expanded in both length and height as your gym's demands increase.

**Exercise Equipment**

QUANTITY	UNIT PRICE	TOTAL	BUDGET CLASS
13	\$999.00	\$12,987.00	Equipment

**DESCRIPTION**

Rogue Assault Air Bike Finally, a heavy-duty exercise bike designed directly from the feedback of athletes and coaches. The Assault AirBike reinvents and retools nearly every component of the traditional fan bike, from the frame construction to the crank, pedals, monitor and more. The series is designed and tested in the USA by the experienced team at LifeCORE Fitness in Carlsbad, California. Using air resistance, the Assault AirBike scales automatically to how hard you want to work. The harder you pedal, the greater the resistance. It's simple physics with big benefits.

**Exercise Equipment**

QUANTITY	UNIT PRICE	TOTAL	BUDGET CLASS
13	\$900.00	\$11,700.00	Equipment

**DESCRIPTION**

Concept 2 Model D-PM5 The Concept2 RowErg™ sets the standard for indoor rowing machines. Built by rowers, for rowers, the RowErg is used by people of all ages and abilities worldwide who want a full-body, low-impact workout. As engineers, we value clean, effective

design. The RowErg is engineered to work smoothly, be easy to maintain, and last a lifetime. This is the same machine used by Olympic- and elite-level athletes to train for their sport—it'll take the abuse of heavy training day after day. At the same time, it supports the training goals of everyone, whether you're just starting out on your fitness journey, looking to start something new, or a long-time athlete.

**Exercise Equipment**

QUANTITY	UNIT PRICE	TOTAL	BUDGET CLASS
13	\$105.00	\$1,365.00	Equipment

DESCRIPTION

Rogue 20# Medicine Ball Individually constructed, stitched, and tested at our manufacturing facility in Columbus, Ohio, Rogue Medicine Balls are made for high-speed, high-intensity training—backed by a two-year warranty. Customers can choose from 11 different weight increments—ranging from 4LB up to 30LB—all featuring the same 14" diameter and scuff-resistant vinyl shell for a consistent feel as you progress. The interior filling is substantial enough to help the ball keep its shape over repeated use, but forgiving enough for athletes to safely stop or catch the ball at high velocity. As one of the few medicine balls on the market designed and manufactured in the USA, Rogue goes the extra mile with reinforced, double-stitched nylon threading built to handle daily indoor/outdoor abuse in a wide variety of applications.

**Exercise Equipment**

QUANTITY	UNIT PRICE	TOTAL	BUDGET CLASS
13	\$495.00	\$6,435.00	Equipment

DESCRIPTION

Rogue RML-3W Fold back wall mount rack Space Saving Power Rack, Made in the USA with US steel or US & CAN steel A Rogue original Fold Back Rack is built with two 3x3" 11 gauge steel uprights, laser cut in Columbus, Ohio with US steel or US & CAN steel, with Westside hole spacing through the bench/pull area, and 2"-on-center spacing above and below. All steel is powder coated in the Rogue factory for a durable finish. The design challenge was to come up with a wall-mount unit that could be folded inward or outward for space savings, yet still offer the sturdiness of our standard Monster Lite racks. To achieve this, our engineering team developed a unique hinge-and-pin system that is both easy to install and rock solid. In use as a squat stand, pull up rig, or power rack, the feel is miles beyond lighter setups that use thinner steel.

**Exercise Equipment**

QUANTITY	UNIT PRICE	TOTAL	BUDGET CLASS
4	\$465.00	\$1,860.00	Equipment

## DESCRIPTION

3-Tier Mass Storage System 70" (Bumper & WallBall) The largest of Rogue's Mass Storage Systems, this 6-foot tall unit features a set of three 70" long shelves—enough to hold up to 15 medicine balls or more than 1,000LB in bumper plates. But it's the customization and expansion options that really make the 3-Tier Mass Storage System so valuable to a growing gym. Depending on your current needs, you can elect to swap out a standard bumper/medball shelf with a specialized kettlebell or dumbbell tray, add change plate pins and rail mount hangers for more versatile storage, or have a set of wheels included to make the rack mobile.

**Exercise Equipment**

QUANTITY	UNIT PRICE	TOTAL	BUDGET CLASS
48	\$44.99	\$2,159.52	Equipment

## DESCRIPTION

Red Barn stall mat 4'x6'x.75" Red Barn stall mats are an inexpensive and effective, proven way to quickly create a non-skid surface that improves workout safety and effectiveness. We went with stall mats, because they're the same thing and WAY cheaper than buying mats with a fitness company logo on them.

**Exercise Equipment**

QUANTITY	UNIT PRICE	TOTAL	BUDGET CLASS
9	\$135.00	\$1,215.00	Equipment

## DESCRIPTION

Plyo Box (Step-up box) Rogue Games Boxes American-made, battle tested, and backed by a year-long warranty, the 56 LB Games Box is designed for safe, effective plyometric training at any skill level. Add a box to a garage gym for a new workout dynamic or order in bulk to equip or upgrade a large scale strength and conditioning facility.

### Exercise Equipment

QUANTITY	UNIT PRICE	TOTAL	BUDGET CLASS
9	\$90.00	\$810.00	Equipment

DESCRIPTION

Rogue 14# Medicine Balls Individually constructed, stitched, and tested at our manufacturing facility in Columbus, Ohio, Rogue Medicine Balls are made for high-speed, high-intensity training—backed by a two-year warranty. Customers can choose from 11 different weight increments—ranging from 4LB up to 30LB—all featuring the same 14" diameter and scuff-resistant vinyl shell for a consistent feel as you progress. The interior filling is substantial enough to help the ball keep its shape over repeated use, but forgiving enough for athletes to safely stop or catch the ball at high velocity. As one of the few medicine balls on the market designed and manufactured in the USA, Rogue goes the extra mile with reinforced, double-stitched nylon threading built to handle daily indoor/outdoor abuse in a wide variety of applications.

### Exercise Equipment

QUANTITY	UNIT PRICE	TOTAL	BUDGET CLASS
13	\$58.00	\$754.00	Equipment

DESCRIPTION

Rogue 20lb Dumbbells Rogue Dumbbells are sold in pairs and available in weights ranging from 2.5LB to 125LB. This standard rubber hex design is a great, budget-priced option that still delivers on quality, performance, and longevity. The heavy-duty, rubber-encased heads minimize noise and limit wear and tear (to both the bells and your flooring), while the chrome-plated handle is ergonomically designed for a firm but comfortable feel in any grip style. All smaller Rogue Dumbbells up to 10LB feature a 25MM diameter handle, while those 12.5LB and up have a larger 35MM diameter handle. Dumbbell training has stood the test of time for good reason. Along with the versatility in weight choices for multiple athletes, a good set of bells can be used to duplicate nearly all types of barbell exercises, while also offering a wider range of single-arm, rehab-specific, and explosive movements in virtually any sized space—something not possible with bars or most weight room machines.

**Exercise Equipment**

QUANTITY	UNIT PRICE	TOTAL	BUDGET CLASS
13	\$99.00	\$1,287.00	Equipment

DESCRIPTION

Rogue 35lb Dumbbells Rogue Dumbbells are sold in pairs and available in weights ranging from 2.5LB to 125LB. This standard rubber hex design is a great, budget-priced option that still delivers on quality, performance, and longevity. The heavy-duty, rubber-encased heads minimize noise and limit wear and tear (to both the bells and your flooring), while the chrome-plated handle is ergonomically designed for a firm but comfortable feel in any grip style. All smaller Rogue Dumbbells up to 10LB feature a 25MM diameter handle, while those 12.5LB and up have a larger 35MM diameter handle. Dumbbell training has stood the test of time for good reason. Along with the versatility in weight choices for multiple athletes, a good set of bells can be used to duplicate nearly all types of barbell exercises, while also offering a wider range of single-arm, rehab-specific, and explosive movements in virtually any sized space—something not possible with bars or most weight room machines.

**Exercise Equipment**

QUANTITY	UNIT PRICE	TOTAL	BUDGET CLASS
13	\$55.00	\$715.00	Equipment

DESCRIPTION

35# Rogue Kettle Bell Rogue Kettlebells begin as first run iron ore, not scrap, and are formed into a strong, balanced, single-piece casting with a flat wobble-free base. A clean, void-free surface and durable powder-coat finish give Rogue Kettlebells an unmatched feel.

**Exercise Equipment**

QUANTITY	UNIT PRICE	TOTAL	BUDGET CLASS
13	\$142.00	\$1,846.00	Equipment

DESCRIPTION

Rogue 50lb Dumbbells Rogue Dumbbells are sold in pairs and available in weights ranging from 2.5LB to 125LB. This standard rubber hex design is a great, budget-priced option that still

delivers on quality, performance, and longevity. The heavy-duty, rubber-encased heads minimize noise and limit wear and tear (to both the bells and your flooring), while the chrome-plated handle is ergonomically designed for a firm but comfortable feel in any grip style. All smaller Rogue Dumbbells up to 10LB feature a 25MM diameter handle, while those 12.5LB and up have a larger 35MM diameter handle. Dumbbell training has stood the test of time for good reason. Along with the versatility in weight choices for multiple athletes, a good set of bells can be used to duplicate nearly all types of barbell exercises, while also offering a wider range of single-arm, rehab-specific, and explosive movements in virtually any sized space—something not possible with bars or most weight room machines.

**Exercise Equipment**

QUANTITY	UNIT PRICE	TOTAL	BUDGET CLASS
13	\$40.00	\$520.00	Equipment

DESCRIPTION

Rogue HG 2.0 Barbell Collars Rogue HG 2.0 Collars are effective, lightweight, durable collars at an affordable price. Compatible with standard Olympic weightlifting bars, as well as many specialty bars like the Axle, MG-1, and more. The patented locking mechanism on the HG Collar offers a vise-like hold through repeated drops, and with the quick tab release, they're as easy to attach and remove as traditional spring clips—with superior long term performance.

**More Details for Formal fitness and injury prevention program.**

- Does your organization currently offer this activity? **Yes**
- Will this program be mandatory? **Yes**
- Will this program be offered to all? **Yes**

**More Details for Wellness and fitness programs.**

**Narrative**

Project Description

**Great Falls Fire Rescue (GFFR) has learned to treat cancer prevention and the overall Wellness and Fitness of our members seriously the hard way. In the last 25 years, five of our brothers have committed suicide, while many others suffered in silence, attempting to effectively process**

job related stress through often unhealthy avenues, with predictable results. GFFR also has recently been down the cancer LODD road, losing 46 year-old husband and loving father of two children and 17-year Great Falls Fire Rescue veteran Engineer Jason Baker to lung cancer in 2019. Unfortunately, another long-time member and GFFR Captain was also diagnosed with job-related cancer in 2019, resulting in him being forced to medically retire out of the career he loves, in order to receive lifelong, weekly cancer treatments in an attempt to prolong his life. Because this isn't a theoretical discussion for us, we intimately understand the importance of cancer prevention and overall wellness/fitness at Great Falls Fire Rescue. This led our organization to plunge headlong into efforts to keep our members safer, more effective, and healthier physically and mentally over the long-term. In order to accomplish this, GFFR Labor (IAFF Local 8) and Management have worked hand-in-hand over the last several years, crafting Standard Operating Guidelines (SOG's) that support physical and mental health, and reinforcing the SOG's through contract language. Recent contracts with IAFF Local 8 require NFPA 1582 new-hire and annual physicals, mandatory physical fitness periods, utilization of Critical Incident Stress Management (CISM) tools and a myriad of other steps in the right direction. Further results of this cooperative effort between labor and management manifested in 2018 and 2019 when members volunteered and were sent to the IAFF Peer Support Training and IAFF IAFC Peer Fitness Team training/certifications. The Peer Fitness Team (PFT), with full support of management, has revamped our workouts, and produced daily functional firefighter workouts that mirror the training that they've received and work our members do. However, we are out of money



and cannot afford the \$72,130.51 it will cost to outfit our four fire stations with the equipment and gear needed to effectively and safely follow through with the physical fitness portion of GFFR's Wellness and Fitness program. Although \$72,130.51 is a lot of money, the figure wasn't come by carelessly but rather through much research and study. Our Peer Fitness Team has modeled the equipment requested and the future layout of our workout space on the training/certification received from the IAFF IAFC Peer Fitness training and needs of our members. Currently our workout facilities consist of abandoned racquetball courts in each station, containing a mixture of 35 year old universal gym equipment, free-weights and whatever else we've been able to purchase or have donated over the last couple of decades. Despite the obvious inadequacies, these areas are structurally sound and provide great areas to build off of. A priority of this program is to have all four Stations fitness areas functional and the physical fitness portion of our wellness program fully initiated for all 72 members within one month of receiving the equipment. If the AFG is awarded, no structural work will need to be completed, just removal of junk and general cleanup, followed by installation of the new floor mats, wall racks and fitness equipment at each Station. Unfortunately, the City of Great Falls has many critical infrastructure needs, including deferred maintenance and multi-million dollar repair issues on several City buildings, depleting any capital that would be available for this project. In short, without AFG assistance, GFFR will not be able to move forward with completion of our Wellness initiative.

Cost/Benefit

If awarded, this AFG Grant would allow Great Falls Fire Rescue (GFFR) to purchase physical fitness equipment needed to finish implementation of our Wellness and Fitness program. The gear requested has been

determined to be the most cost-effective and efficient way of executing the plan supporting physical fitness and overall firefighter wellness our PFT was taught at the IAFF IAFC Peer Fitness Team certification training. This equipment will be put in service as an essential, daily part of GFFR's Health and Wellness program within 30 days of receipt. The Grant would be administered in-house, without overhead or administrative costs by the Fire Chief in order to gain maximum benefit from the grant funding. At GFFR our mission is "To make a difference where we CAN make a difference." Applied uniformly to serving customers and stakeholders throughout our community, this principle is equally applied to our people, the men and women who do the task level work that keeps our community safe. This request for AFG funding is consistent with our mission, because in the arena of cancer prevention and overall increase of firefighter performance through fitness and wellness, it is proven that we CAN make a difference. In a recent study, the National Cancer Institute stated that "There is strong evidence that higher levels of physical activity are linked to lower risk of several types of cancer." Funding this grant will allow us to purchase the equipment to follow through GFFR's already adopted practices and protocols, keep our people healthier physically and mentally, while staying true to our department's mission.

#### Statement of Effect

Receipt of this Grant will enhance Great Falls Fire Rescue's (GFFR) overall effectiveness, by allowing us to purchase the IAFF IAFC PFT recommended fitness equipment, effectively follow our own Health and Wellness SOG's, while increasing the physical fitness and mental well-being of our 72 employees. The equipment that we're requesting with this AFG Grant funding will improve our daily

operations by improving the physical fitness of all crews, ensuring they are able to do the potentially dangerous work of responding to emergency calls in IDLH environments. If awarded, the requested items will be utilized daily as part of a structured fitness program, by all 15 members of the Platoon on shift and 5 administrative officers, resulting in roughly 147 uses per week. GFFR's workout period is a permanent fixture in our Collective Bargaining Agreement (CBA), and consists of a one-hour structured and in-person session designed and led by certified IAFF Peer Fitness Team members. The particular gear and quantity of each item specified was arrived at after significant research by the GFFR Peer Fitness Team, to improve individual and company performance on the fire ground. This obviously results in benefit to the community and increases our ability to save additional lives and property when called to do so.

Project	Does your organization currently offer this activity?	Will this program be mandatory?	Will this program be offered to all?
Initial Physical Exam	Yes	Yes	Yes
Job Related Immunization Program	Yes	Yes	Yes
Periodic Physical Exam/Health Screening	Yes	Yes	Yes
Behavioral Health NFPA 1500 or equivalent	Yes	Yes	Yes
Cancer Screening Program/Equipment	Yes	Yes	Yes

## Grant request summary

The table below summarizes the number of items and total cost within each activity you have requested funding for. This table will update as you change the items within your grant request details.

### Grant request summary

Activity	Number of items	Total cost
Equipment	3	\$116,749.01
Wellness and fitness programs	25	\$72,130.51
<b>Total</b>	<b>28</b>	<b>\$188,879.52</b>

Is your proposed project limited to one or more of the following activities : Planning and development of policies or processes. Management, administrative, or personnel actions. Classroom-based training. Acquisition of mobile and portable equipment (not involving installation) on or in a building.

Yes

## Budget summary

### Budget summary

Object class categories	Total
Personnel	\$0.00
Fringe benefits	\$0.00
Travel	\$0.00
Equipment	\$188,879.52
Supplies	\$0.00
Contractual	\$0.00
Construction	\$0.00

<b>Object class categories</b>	<b>Total</b>
Other	\$0.00
<b>Total direct charges</b>	<b>\$188,879.52</b>
Indirect charges	\$0.00
<b>TOTAL</b>	<b>\$188,879.52</b>
 <b>Non-federal resources</b>	
Applicant	\$17,170.87
State	\$0.00
Other sources	\$0.00
Remarks	
 <b>Total Federal and Non-federal resources</b>	
Federal resources	\$171,708.65
Non-federal resources	\$17,170.87
<b>TOTAL</b>	<b>\$188,879.52</b>
Program income	\$0.00

## Contact information

No

### Secondary point of contact

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Please provide a secondary point of contact for this grant.

The Authorized Organization Representative (AOR) who submits the application will be identified as the primary point of contact for the grant. Please provide one secondary point of contact for this grant below. The secondary contact can be members of the fire department or organizations applying for the grant that will see the grant through completion, are familiar with the grant

application, and have the authority to make decisions on and to act upon this grant application. The secondary point of contact can also be an individual who assisted with the development, preparation, or review of the application.

**Jeremy Jones**

Fire Chief

**Primary phone**

4067918968

Work

**Additional phones**

4065649126

Mobile

**Fax**[jjones@greatfallsmt.net](mailto:jjones@greatfallsmt.net)

## Assurance and certifications

OMB number: 4040-0007, Expiration date: 02/28/2022 [View burden statement](#)

### SF-424B: Assurances - Non-Construction Programs

OMB Number: 4040-0007

Expiration Date: 02/28/2022

Certain of these assurances may not be applicable to your project or program. If you have any questions, please contact the awarding agency. Further, certain Federal awarding agencies may require applicants to certify to additional assurances. If such is the case, you will be notified.

As the duly authorized representative of the applicant, I certify that the applicant:

1. Has the legal authority to apply for Federal assistance and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project cost) to ensure proper planning, management and completion of the project described in this application.
2. Will give the awarding agency, the Comptroller General of the United States and, if appropriate, the State, through any authorized representative, access to and the right to examine all records, books, papers, or documents related to the award; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.
3. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.
4. Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.

5. Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. §§4728-4763) relating to prescribed standards for merit systems for programs funded under one of the 19 statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 C.F.R. 900, Subpart F).
6. Will comply with all Federal statutes relating to nondiscrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §§1681-1683, and 1685-1686), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. §794), which prohibits discrimination on the basis of handicaps; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. §§6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended, relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism; (g) §§523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. §§290 dd-3 and 290 ee- 3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §§3601 et seq.), as amended, relating to nondiscrimination in the sale, rental or financing of housing; any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and, (j) the requirements of any other nondiscrimination statute(s) which may apply to the application.
7. Will comply, or has already complied, with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-646) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal or federally-assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of Federal participation in purchases.
8. Will comply, as applicable, with provisions of the Hatch Act (5 U.S.C. §§1501-1508 and 7324-7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.
9. Will comply, as applicable, with the provisions of the Davis-Bacon Act (40 U.S.C. §§276a to 276a-7), the Copeland Act (40 U.S.C. §276c and 18 U.S.C. §874), and the Contract Work Hours and Safety Standards Act (40 U.S.C. §§327-333), regarding labor standards for federally-assisted construction subagreements.
10. Will comply, if applicable, with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is \$10,000 or more.
11. Will comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11738; (c) protection of wetlands pursuant to EO 11990; (d) evaluation of flood hazards in floodplains in accordance with EO 11988; (e) assurance of project consistency with the approved State management program

- developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§1451 et seq.); (f) conformity of Federal actions to State (Clean Air) Implementation Plans under Section 176(c) of the Clean Air Act of 1955, as amended (42 U.S.C. §§7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended (P.L. 93-523); and, (h) protection of endangered species under the Endangered Species Act of 1973, as amended (P.L. 93-205).
12. Will comply with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. §§1271 et seq.) related to protecting components or potential components of the national wild and scenic rivers system.
  13. Will assist the awarding agency in assuring compliance with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. §470), EO 11593 (identification and protection of historic properties), and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. §§469a-1 et seq.).
  14. Will comply with P.L. 93-348 regarding the protection of human subjects involved in research, development, and related activities supported by this award of assistance.
  15. Will comply with the Laboratory Animal Welfare Act of 1966 (P.L. 89-544, as amended, 7 U.S.C. §§2131 et seq.) pertaining to the care, handling, and treatment of warm blooded animals held for research, teaching, or other activities supported by this award of assistance.
  16. Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. §§4801 et seq.) which prohibits the use of lead-based paint in construction or rehabilitation of residence structures.
  17. Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act Amendments of 1996 and OMB Circular No. A-133, "Audits of States, Local Governments, and Non-Profit Organizations."
  18. Will comply with all applicable requirements of all other Federal laws, executive orders, regulations, and policies governing this program.
  19. Will comply with the requirements of Section 106(g) of the Trafficking Victims Protection Act (TVPA) of 2000, as amended (22 U.S.C. 7104) which prohibits grant award recipients or a sub-recipient from (1) Engaging in severe forms of trafficking in persons during the period of time that the award is in effect (2) Procuring a commercial sex act during the period of time that the award is in effect or (3) Using forced labor in the performance of the award or subawards under the award.

## Certifications regarding lobbying

OMB Number: 4040-0013

Expiration Date: 02/28/2022

Certification for Contracts, Grants, Loans, and Cooperative Agreements

The undersigned certifies, to the best of his or her knowledge and belief, that:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or



- employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.
2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure of Lobbying Activities," in accordance with its instructions.
  3. The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly. This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

#### Statement for Loan Guarantees and Loan Insurance

The undersigned states, to the best of his or her knowledge and belief, that:

If any funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this commitment providing for the United States to insure or guarantee a loan, the undersigned shall complete and submit Standard Form-LLL, "Disclosure of Lobbying Activities," in accordance with its instructions. Submission of this statement is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required statement shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

OMB number: 4040-0013, Expiration date: 02/28/2022 [View burden statement](#)

## SF-LLL: Disclosure of Lobbying Activities

OMB Number: 4040-0013

Expiration Date: 02/28/2022

Complete only if the applicant is required to do so by 44 C.F.R. part 18. Generally disclosure is required when applying for a grant of more than \$100,000 and if any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of

Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions. Further, the recipient shall file a disclosure form at the end of each calendar quarter in which there occurs any event described in 44 C.F.R. § 18.110(c) that requires disclosure or that materially affects the accuracy of the information contained in any disclosure form previously filed by the applicant.

The applicant is not currently required to submit the SF-LLL.

## **Notice of funding opportunity**

I certify that the applicant organization has consulted the appropriate Notice of Funding Opportunity and that all requested activities are programmatically allowable, technically feasible, and can be completed within the award's Period of Performance (POP).

## **Accuracy of application**

I certify that I represent the organization applying for this grant and have reviewed and confirmed the accuracy of all application information submitted. Regardless of intent, the submission of information that is false or misleading may result in actions by FEMA that include, but are not limited to: the submitted application not being considered for award, enforcement actions taken against an existing award pending investigation or review, or referral to the DHS Office of Inspector General.

## **Authorized Organizational Representative for the grant**

By signing this application, I certify that I understand that inputting my password below signifies that I am the identified Authorized Organization Representative for this grant. Further, I understand that this electronic signature shall bind the organization as if the application were physically signed and filed.

## **Authorization to submit application on behalf of applicant organization**

By signing this application, I certify that I am either an employee or official of the applicant organization and am authorized to submit this application on behalf of my organization; or, if I am not an employee or official of the applicant organization, I certify that the applicant organization is aware I am submitting this application on its behalf, that I have written authorization from the applicant organization to submit this application on their behalf, and that I have provided contact information for an employee or official of the applicant organization in addition to my contact information.

