



**Special Work Session Meeting,  
Airport Board Interviews Agenda  
2 Park Drive South, Great Falls, MT  
Gibson Room, Civic Center  
June 10, 2024  
2:00 PM**

The agenda packet material is available on the City's website: <https://greatfallsmt.net/meetings>. The Public may view and listen to the meeting on government access channel City-190, cable channel 190; or online at <https://greatfallsmt.net/livestream>.

Public participation is welcome in the following ways:

- Attend in person.
- Provide public comments in writing by 10:00 AM the day of the meeting: Mail to City Clerk, PO Box 5021, Great Falls, MT 59403, or via email to: [commission@greatfallsmt.net](mailto:commission@greatfallsmt.net). Include the agenda item or agenda item number in the subject line, and include the name of the commenter and either an address or whether the commenter is a city resident. Written communication received by that time will be shared with the City Commission and appropriate City staff for consideration during the agenda item, and, will be so noted in the official record of the meeting.

## **CALL TO ORDER**

## **PUBLIC COMMENT**

*(Public comment on agenda items or any matter that is within the jurisdiction of the City Commission. Please keep your remarks to a maximum of five (5) minutes. Speak into the microphone, and state your name and either your address or whether you are a city resident for the record.)*

## **WORK SESSION ITEMS**

1. Great Falls Airport Authority Board Candidate Interviews.
  - Kevin Holden
  - Peter Fontana
  - Reece Waldo
  - Elizabeth (Liz) Whiting

## **ADJOURNMENT**

## **UPCOMING MEETING SCHEDULE**

Special Work Session, Library Board Interviews -- Wednesday, June 12, 2024 2:00 p.m.

Special Work Session, Continued Airport and Library Board Interviews -- June 18, 2024 4:00 p.m.

Commission Work Session - Tuesday June 18, 2024 5:30 p.m.

City Commission Meeting - Tuesday June 18, 2024 7:00 p.m.



**BOARDS AND COMMISSIONS  
CITIZEN INTEREST FORM**  
(PLEASE PRINT OR TYPE)

*Thank you for your interest. Citizen volunteers are regularly appointed to the various boards and commissions. This application subject to Montana Right to Know laws.*

Board/Commission Applying For:		Date of Application:
Regional Airport Authority Board		05/14/2024
Name:		
Peter Fontana		
Home Address:		Email address:
1120 24th Ave SW, Great Falls, MT 59404		pete@fontanainc.net
Home Phone:	Work Phone:	Cell Phone:
406-868-2799	406-868-2799	406-868-2799
Occupation:	Employer:	
Real Estate Appraiser	Self	
Would your work schedule conflict with meeting dates?    Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> (If yes, please explain)		
Not at all - I am self employed and have a very flexible work schedule.		
Related experiences or background:		
See attached		
Educational Background:		
GFHS 1983, University of Montana 1990 BS in Business/Finance		
<b>IF NECESSARY, ATTACH A SEPARATE SHEET FOR YOUR ANSWERS TO THE FOLLOWING:</b>		
Previous and current service activities:		
see attached		
Previous and current public experience (elective or appointive):		
see attached		
Membership in other community organizations:		
see attached		

Have you ever worked for or are you currently working for the City of Great Falls? Yes  No  If yes, where and when?

**City of Great Falls Sanitation Division 1983-1985**

Do you have any relatives working or serving in any official capacity for the City of Great Falls? Yes  No  If yes, who, which department, and relationship?

Have you ever served on a City or County board? Yes  No  If yes, what board and when did you serve?

see attached

Are you currently serving on a Board? Yes  No  If yes, which board?

see attached

Are you a Qualified Elector? Yes  No

(Any citizen of Cascade County 18 years of age or older who meets the registration and residence requirements provided by law is a qualified elector unless he is serving a sentence for a felony in a penal institution or is of unsound mind, as determined by a court.)

Please describe your interest in serving on this board/commission?

see attached

Please describe your experience and/or background which you believe qualifies you for service on this board/commission?

see attached

Additional comments:

Signature

*Peter Fontana*

Date:

05/16/2024

If you are not selected for the current opening, your application may be kept active for up to one year by contacting the City Manager's office. Should a board/commission vacancy occur within 30 days from the last City Commission appointment, a replacement member may be selected from citizen interest forms submitted from the last advertisement. For more information, contact the City Manager's office at 455-8450.

**Return this form to:**

Mail: City Manager's Office  
P.O. Box 5021  
Great Falls, MT 59403

Hand Deliver: City Manager's Office  
Civic Center, Room 201  
2 Park Drive South

Email:  
kartis@greatfallsmt.net

## **Supplemental Answers**

**Related Experiences and Background** – My professional background has largely been in the field of Property Taxation and Real Estate. I have over thirty years of experience in the Real Estate Appraisal Profession. I have a diverse background with extensive experience in governmental appraisal, mass appraisal, personal property appraisal, single property appraisal, tax appeal, litigation and planning and community development. I began my career as the elected County Assessor in Cascade County, then as a statewide appraisal supervisor for the Montana Department of Revenue, specializing in mass appraisal model development, and finally owning and operating a private fee appraisal firm. I was also one of the principal majority owners in Gliko Aviation in Great Falls, which was an air charter service.

**Previous and Current Public Experience** – I was the elected County Assessor in Cascade County before encouraging the County Commissioners to combine the office with the Clerk and Recorder for efficiency. The Montana Department of Revenue is in charge of the overall property tax scheme in the State of Montana and as such the elected County Assessors duties had diminished. I was then employed by the Montana Department of Revenue to oversee the appraisal and assessment operations in Cascade County and 5-6 other North Central Montana Counties. I have also served on a number of other publicly accountable boards in the City of Great Falls and Cascade County, to include:

1. Cascade County Planning Board – Chair
2. Cascade County Zoning Board of Adjustments – Chair
3. Cascade County Tax Appeal Board – Vice Chair
4. City of Great Falls Planning and Zoning Board – Chair
5. City of Great Falls Board of Adjustment and Appeals – Member

**Other publicly accountable boards or commissions outside the City of Great Falls:**

1. Montana Board of Real Estate Appraisers – Chair
2. Montana Board of Optometry – Vice Chair
3. The Appraisal Foundation Board of Trustees - Trustee
4. Association of Appraiser Regulatory Officials - Director
5. Montana Regional MLS Board of Governors – Governor
6. Great Falls Association of Realtors – Director

**Membership in other Community Organizations:**

Past member of Fraternal Order of Eagles

**Have you ever served on a City or County Board:**

Yes, please see above.

**Are you currently serving on a Board: Yes**

1. City of Great Falls Board of Adjustments and Appeals. This board takes up very little time as we meet on a need to meet basis. We typically only meet 2 or 3 times per year.
2. Cascade County Tax Appeal Board (alternate) – I am an alternate member of the County Tax Appeal Board and this board also only meets on a need to meet basis. This board takes up very little of my time.
3. Montana Board of Real Estate Appraisers – This board meets quarterly.

**Please describe your interest in serving on this board:**

It is important that airport boards include aviation experts, business leaders and community representatives. The airport board considers economic growth, environmental impact and community needs. Considering these functions and my extensive background in economic development and community planning make me an ideal candidate to serve on this board. Also, my involvement in an air charter business and extensive business travel are also reasons for my wanting to serve and positively contribute to this board.

Having a sustainable and reliable airport with versatile air travel connections are vital to community growth, business attraction and job creation. Proximity to well connected airports leads to a surge in demand for housing, offices, and commercial spaces. Airports also attract businesses and trade. Also we need to explore the possibilities of working with the federal government and securing

**Please describe your experience and/or background which you believe qualifies you for service on this board/commission:**

I have industry knowledge and experience in the aviation industry and financial acumen. I have experience in governmental budgeting, grant writing, and state and local governance operations. The airport board benefits from diverse perspectives and a mix of skills to effectively oversee airport management and development.

I possess the key skills that I believe would benefit this board, to include:

1. Community Leader
2. Effective written and oral communicator
3. Collaborator
4. Consensus Builder
5. Open Minded
6. Transparent and Approachable
7. Strategic Planner and Decision Maker
8. Ethical

I am a third generation Great Falls native. My dedication to making our community a better place to live is of paramount importance to me, which is why I lend my talents to a variety of publicly accountable boards and commissions.



BOARDS AND COMMISSIONS
CITIZEN INTEREST FORM
(PLEASE PRINT OR TYPE)

Thank you for your interest. Citizen volunteers are regularly appointed to the various boards and commissions. This application subject to Montana Right to Know laws.

Board/Commission Applying For: Great Fall Airport Board
Date of Application: 5/3/2024
Name: Kevin Holden
Home Address: 108 Riverview Blvd
Email address: ireland2074@hotmail.com
Home Phone: Work Phone: 406-268-2355 Cell Phone: 406-231-6577
Occupation: Manager, HR Systems & Analytics
Employer: NorthWestern Energy
Would your work schedule conflict with meeting dates? Yes [ ] No [X] (If yes, please explain)
No
Related experiences or background: 20 years at Alaska Airlines in various roles and areas of responsibility, including operations and aircraft maintenance.
Educational Background: Bachelors of Science in Aeronautics, Minor in Management, Embry Riddle Aeronautical University
IF NECESSARY, ATTACH A SEPARATE SHEET FOR YOUR ANSWERS TO THE FOLLOWING:
Previous and current service activities:
Previous and current public experience (elective or appointive): Being fairly new to the Great Falls area, I have been looking for an opportunity to get involved in the community. The board opportunity is well suited to my work history, and educational background.
Membership in other community organizations: Recent coach at Montana Rush soccer club

Have you ever worked for or are you currently working for the City of Great Falls? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> If yes, where and when? NO	
Do you have any relatives working or serving in any official capacity for the City of Great Falls? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> If yes, who, which department, and relationship? NO	
Have you ever served on a City or County board? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> If yes, what board and when did you serve?	
Are you currently serving on a Board? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> If yes, which board? NO	
Are you a Qualified Elector? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> (Any citizen of Cascade County 18 years of age or older who meets the registration and residence requirements provided by law is a qualified elector unless he is serving a sentence for a felony in a penal institution or is of unsound mind, as determined by a court.)	
Please describe your interest in serving on this board/commission? My interest in serving on the Regional Airport Authority Board stems from a genuine passion for aviation and a deep-seated commitment to community development. I am particularly drawn to the prospect of being part of a team that plays a pivotal role in shaping the future of our airport. My interest in serving on the Regional Airport Authority Board is driven by a desire to contribute my skills and expertise towards advancing the interests of our community and ensuring the long-term success of our regional airport.	
Please describe your experience and/or background which you believe qualifies you for service on this board/commission? My qualifications for appointment on the Regional Airport Authority Board are extensive and well-suited for the role. My deep understanding of aviation operations, coupled with my experience in aviation management, budget planning, policymaking, and community involvement, uniquely positions me to provide valuable insights and guidance. With 20 years of airline experience, it has brought me a great deal of first-hand working knowledge of various levels of airport support staff, including facilities, airport directors, real estate, security operations, maintenance, and many others. My dedication to fostering open communication and addressing concerns in a constructive manner will align perfectly with the objectives of the current board. Overall, your combination of expertise, experience, and passion makes me an excellent candidate to contribute effectively to the Regional Airport Authority Board.	
Signature <div style="text-align: center; font-family: cursive; font-size: 1.2em; margin-top: 10px;">                     Kevin Holden                 </div>	Date: 5/6/2024

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**Return this form to:**

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BOARDS AND COMMISSIONS  
CITIZEN INTEREST FORM  
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Thank you for your interest. Citizen volunteers are regularly appointed to the various boards and commissions. This application subject to Montana Right to Know laws.

Board/Commission Applying For: <b>Regional Airport Authority</b>		Date of Application: <b>5/14/2024</b>	
Name: <b>Reece Waldo</b>			
Home Address: <b>433 24th Ave NE, Great Falls, MT 59404</b>		Email address: <b>rwaldo92@gmail.com</b>	
Home Phone: -----	Work Phone: -----	Cell Phone: <b>406-868-2634</b>	
Occupation: <b>Industrial Engineer</b>		Employer: <b>Benefis Health System</b>	
Would your work schedule conflict with meeting dates? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> (If yes, please explain)			
Related experiences or background: <b>I have worked as an Industrial Engineer / Project Manager throughout my career and have been apart of many policy/procedure making committee throughout my different positions.</b>			
Educational Background: <b>Bachelors of Science Industrial Engineering: Arizona State University, Class of 2016 High School Diploma: Fort Benton High School, Class of 2011</b>			
<b>IF NECESSARY, ATTACH A SEPARATE SHEET FOR YOUR ANSWERS TO THE FOLLOWING:</b>			
Previous and current service activities: <b>Benefis "Empower" Committee which promotes physical and mental wellness throughout the system. Habitat for Humanity during college</b>			
Previous and current public experience (elective or appointive):  <b>None other than high school student council positions</b>			
Membership in other community organizations:  <b>None, looking to get involved</b>			

Have you ever worked for or are you currently working for the City of Great Falls? Yes  No  If yes, where and when?

Do you have any relatives working or serving in any official capacity for the City of Great Falls? Yes  No  If yes, who, which department, and relationship?

Have you ever served on a City or County board? Yes  No  If yes, what board and when did you serve?

Are you currently serving on a Board? Yes  No  If yes, which board?

Are you a Qualified Elector? Yes  No   
(Any citizen of Cascade County 18 years of age or older who meets the registration and residence requirements provided by law is a qualified elector unless he is serving a sentence for a felony in a penal institution or is of unsound mind, as determined by a court.)

Please describe your interest in serving on this board/commission?  
  
I have been back living in Great Falls for 6 years now and have decided that I want to get involved in the community in some capacity. This position interested me as it has an important role in the future of this region of Montana. I also have a hobby/passion for all things aviation related so this seemed to fit my interests well.

Please describe your experience and/or background which you believe qualifies you for service on this board/commission?  
  
I have been working in a professional setting since 2014 and have always committed myself to committees and extracurriculars in the workplace like the aforementioned Empower Committee, Road Clean Up Crews, Organizing Fundraisers for Down Bad Employees, Organizing Food Drives, etc. I have also served in several project management and supervisory roles during my career.

Additional comments:  
  
I realize I am a young candidate without many relative experiences for this role but I'm ready to start giving back to this community/region that I call home. I appreciate your time considering my application. Thank you.

Signature  Date: 5/14/2024

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**BOARDS AND COMMISSIONS  
CITIZEN INTEREST FORM**  
(PLEASE PRINT OR TYPE)

*Thank you for your interest. Citizen volunteers are regularly appointed to the various boards and commissions. This application subject to Montana Right to Know laws.*

Board/Commission Applying For: <b>AIRPORT AUTHORITY BOARD</b>		Date of Application: <b>MAY 10, 2024</b>
Name: <b>ELIZABETH (LIZ) WHITING</b>		
Home Address: <b>1329 DIXIE LN GTF, MT</b>		Email address: <b>Liz@whittings.org</b>
Home Phone: <b>406-202-0067</b>	Work Phone: <b>406-401-8127</b>	Cell Phone: <b>—</b>
Occupation: <b>DIRECTOR OF GRADUATE MEDICAL EDUCATION</b>		Employer: <b>TOURO COM - MT</b>
Would your work schedule conflict with meeting dates? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> (If yes, please explain) <b>I CAN FLEX MY TIME</b>		
Related experiences or background: <b>SERVED AS COMMISSIONER ; CHAIRMAN OF HELENA AIRPORT AUTHORITY BOARD 2016-2021</b>		
Educational Background: <b>MASTER'S IN MANAGEMENT ; LEADERSHIP BACHELOR'S IN BUSINESS</b>		
<b>IF NECESSARY, ATTACH A SEPARATE SHEET FOR YOUR ANSWERS TO THE FOLLOWING:</b>		
Previous and current service activities: <b>PEACE HOSPICE VOLUNTEER 2021 - CURRENT MT STATE PARKS ; REC BOARD (APPOINTED BY GOV) 2021 - PRESENT HELENA COLLEGE FOUNDATION BOARD 2016-2018 HELENA SCHOOL BOARD COMMUNITY RELATIONS CMTE 2013-2016</b>		
Previous and current public experience (elective or appointive): <b>MT STATE PARKS ; REC BOARD (APPOINTED BY GOV) MT STATE HOUSE OF REPRESENTATIVES HD 80 2011-2014</b>		
Membership in other community organizations: <b>HELENA CHAMBER OF COMMERCE CONVENTION ; VISITORS BUREAU 2009-2011 YMCA VOLUNTEER 2000-2005</b>		

Have you ever worked for or are you currently working for the City of Great Falls? Yes  No  If yes, where and when?

Do you have any relatives working or serving in any official capacity for the City of Great Falls? Yes  ~~No~~  If yes, who, which department, and relationship?

Have you ever served on a City or County board? Yes  No  If yes, what board and when did you serve?  
HELENA AIRPORT AUTHORITY 2016 - 2021

Are you currently serving on a Board? Yes  No  If yes, which board?  
MT STATE PARKS : RECREATION BOARD

Are you a Qualified Elector? Yes  No   
(Any citizen of Cascade County 18 years of age or older who meets the registration and residence requirements provided by law is a qualified elector unless he is serving a sentence for a felony in a penal institution or is of unsound mind, as determined by a court.)

Please describe your interest in serving on this board/commission?  
I LOVE TOURISM AND PROMOTING OUR CITY : STATE. I THOROUGHLY ENJOYED MY SERVICE IN HELENA AND WANT TO BECOME MORE INVOLVED IN GREAT FALLS.

Please describe your experience and/or background which you believe qualifies you for service on this board/commission? I LEARNED SO MUCH IN THE 5 YEARS I SERVED IN HELENA. I UNDERSTAND THE CHALLENGES WITH GETTING AIR SERVICE : CHANGING FAA REGULATIONS. I ALSO WENT THROUGH THE ENTIRE REMODEL PROCESS.

Additional comments:  
I WOULD BE HONORED TO SERVE!

Signature  


Date:  
May 10, 2024

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