



**Work Session Meeting, February 5, 2019 Agenda
Civic Center, 2 Park Drive South, Great Falls, MT
Gibson Room, Room 212
February 05, 2019
5:30 PM**

CALL TO ORDER

ROLL CALL

PUBLIC COMMENT

(Public comment on any matter and that is within the jurisdiction of the City Commission. Please keep your remarks to a maximum of five (5) minutes. Speak into the microphone, and state your name and address for the record.)

WORK SESSION ITEMS

1. 2nd Quarter 2019 Budget Review -- Melissa Kinzler.
2. Code Revisions - Title 17, Chapter 4, Board of Appeals, and Other Provisions - Sara Sexe and Joseph Cik.

DISCUSSION POTENTIAL UPCOMING WORK SESSION TOPICS

ADJOURNMENT

City Commission Work Sessions are televised on cable channel 190. If a recording is made, the work session video will be posted on the City's website at <https://greatfallsmt.net/meetings>. Work Session meetings are re-aired on cable channel 190 the following Thursday morning at 10 a.m. and the following Tuesday evening at 5:30 p.m.

UPCOMING MEETING SCHEDULE

Special Commission Meeting, Library Trespass Review -- Friday February 8, 2019 10:00 a.m.

Work Session -- Tuesday February 19, 2019 5:30 p.m.

Commission Meeting -- Tuesday February 19, 2019 7:00 p.m.



Quarterly Budget Review

2nd Quarter Fiscal Year 2019
July – December

Presented February 5, 2019

1



General Fund

Fund Balance
Cash Flow
Revenue
- Tax Revenue
Expenses

2

General Fund Three Year Comparison as of 12/31/xx

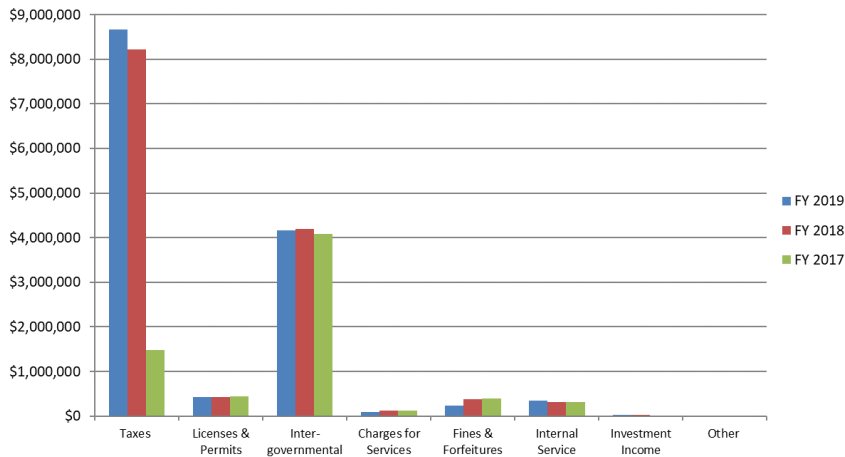


	Fiscal Year 2019	Fiscal Year 2018	Fiscal Year 2017
Beginning Fund Balance, 7/1	\$7,086,399	\$8,684,105	\$7,026,833
Plus: Total YTD Revenues	\$14,580,832	\$14,327,958	\$7,378,803
Minus: Total YTD Expenses	<u>\$16,188,031</u>	<u>\$15,881,477</u>	<u>\$14,191,507</u>
Ending Fund Balance, 12/31	\$5,479,201	\$7,130,586	\$214,129

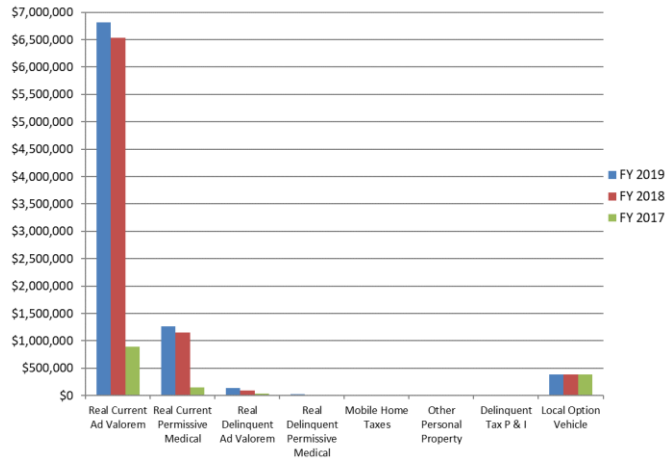
FB: 17.2% of expenses; \$7,011,074 would be 22%



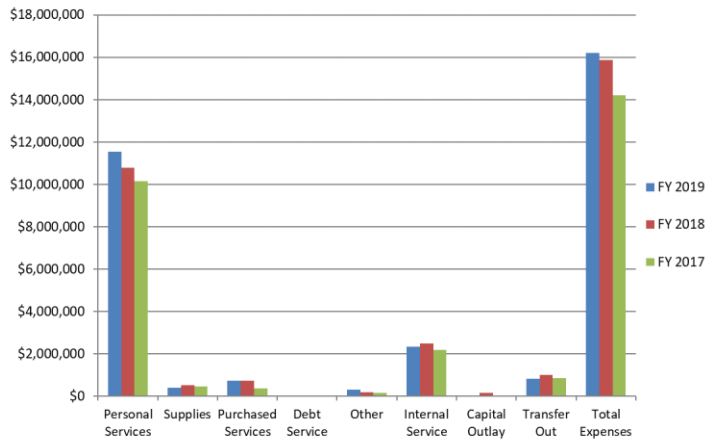
General Fund Three Year Revenue Comparison as of 12/31/xx



General Fund Three Year Tax Revenue Comparison as of 12/31/xx

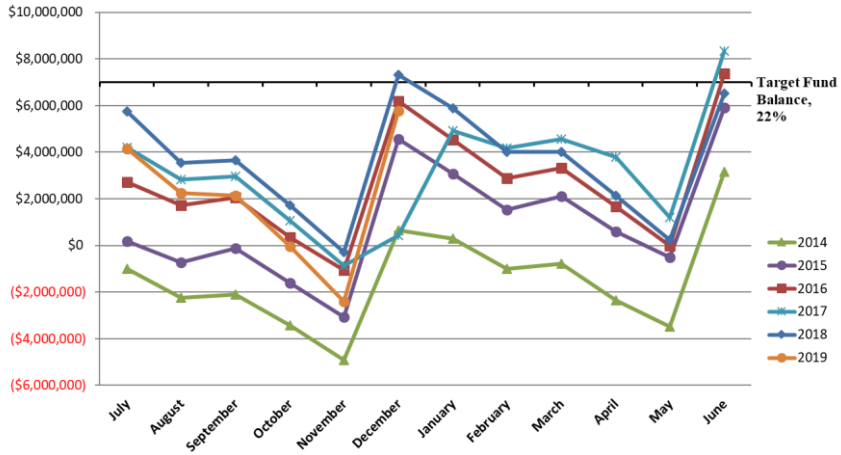


General Fund Three Year Expense Comparison as of 12/31/xx

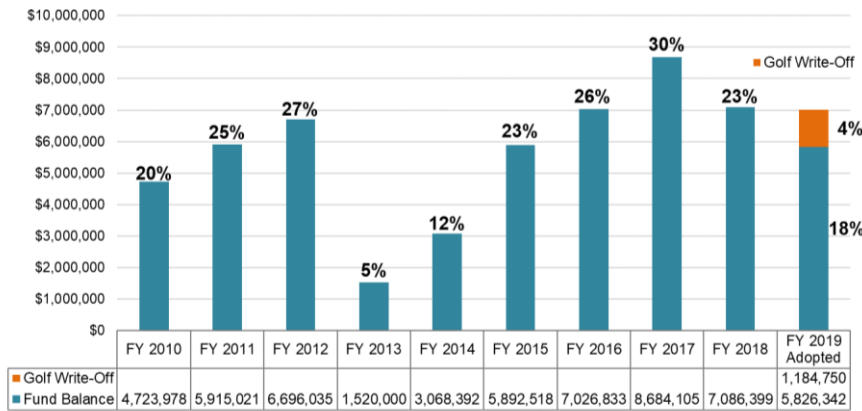




General Fund Monthly Cash Flow by Fiscal Year



General Fund Unreserved Fund Balance





Highlighted Funds

Golf Courses

Swimming Pools

Parking

Civic Center Events

9

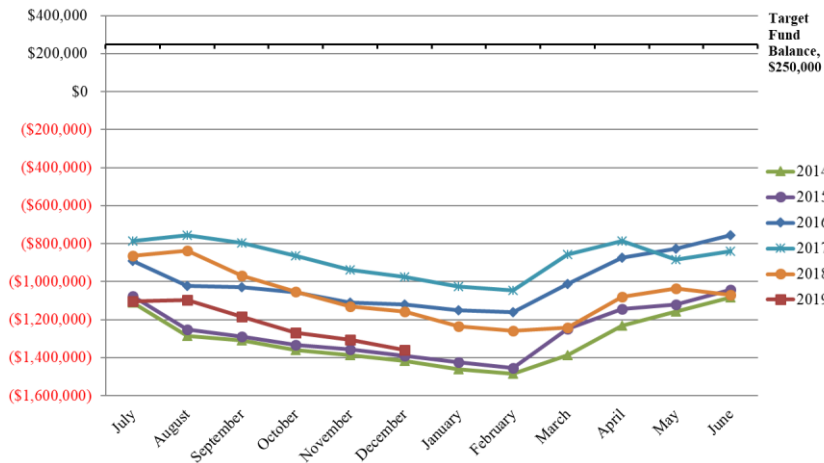
Golf Courses Fund Three Year Comparison as of 12/31/xx



	Fiscal Year 2019	Fiscal Year 2018	Fiscal Year 2017
Beginning Fund Balance, 7/1	(\$1,194,162)	(\$948,090)	(\$848,200)
Plus: Total YTD Operating Revenues	\$363,231	\$421,222	\$429,538
Minus: Total YTD Expenses	\$592,737	\$673,014	\$578,328
Ending Fund Balance, 12/31	(\$1,423,668)	(\$1,199,882)	(\$996,990)

10

Golf Courses Fund Monthly Cash Flow by Fiscal Year



Swimming Pools Fund Three Year Comparison as of 12/31/xx



	Fiscal Year 2019	Fiscal Year 2018	Fiscal Year 2017
Beginning Fund Balance, 7/1	\$153,966	\$133,382	\$117,523
Plus: Total YTD Operating Revenues	\$347,695	\$402,040	\$354,968
Plus: Total YTD Transfers In	\$133,931	\$133,931	\$133,931
Plus: Total YTD Revenues	<u>\$481,625</u>	<u>\$535,970</u>	<u>\$488,898</u>
Minus: Total YTD Expenses	<u>\$476,508</u>	<u>\$491,779</u>	<u>\$458,295</u>
Ending Fund Balance, 12/31	\$159,084	\$177,573	\$148,126

Parking Fund Three Year Comparison as of 12/31/xx



	Fiscal Year 2019	Fiscal Year 2018	Fiscal Year 2017
Beginning Fund Balance, 7/1	\$378,962	\$410,692	\$414,365
Plus: Total YTD Revenues	\$292,613	\$272,661	\$278,290
Minus: Total YTD Expenses	\$254,622	\$251,085	\$253,759
Ending Fund Balance, 12/31	\$416,953	\$432,268	\$438,896

13

Civic Center Events Fund Three Year Comparison as of 12/31/xx



	Fiscal Year 2019	Fiscal Year 2018	Fiscal Year 2017
Beginning Fund Balance, 7/1	\$95,073	\$110,747	\$129,143
Plus: Total YTD Operating Revenues	\$101,712	\$139,971	\$152,810
Plus: Total YTD Transfers In	\$132,957	\$111,871	\$111,871
Plus: Total YTD Revenues	\$234,668	\$251,842	\$264,681
Minus: Total YTD Expenses	\$291,429	\$277,019	\$286,279
Ending Fund Balance, 12/31	\$38,313	\$85,570	\$107,545

14

City of Great Falls

Fund Balance Sheet as of 12/31/2018

Fund Name	Beginning Balance as of 7/1/2018	Plus: Total YTD Revenues 7/1/2018 to 12/31/2018	Minus: Total YTD Expenses 7/1/2018 to 12/31/2018	Ending Fund Balance, 12/31/2018	Revenue Over (Under) Expenses YTD
General	\$7,086,399	\$14,580,832	\$16,188,031	\$5,479,200	(\$1,607,198)
Park & Recreation Special Revenue	\$585,256	\$169,975	\$19,793	\$735,438	\$150,182
Parkland Trust	\$19,564	\$135	\$0	\$19,698	\$135
Library	\$901,925	\$720,134	\$1,154,946	\$467,113	(\$434,812)
Library Foundation	\$225,108	\$113,765	\$101,642	\$237,232	\$12,123
Planning & Community Dev	\$183,253	\$437,848	\$427,643	\$193,459	\$10,206
Central MT Ag Tech TID	\$944,935	\$161,585	\$41,547	\$1,064,973	\$120,039
Airport TID	\$120,625	\$3,985	\$4,198	\$120,412	(\$213)
Downtown TID	\$459,867	\$93,592	\$3,107	\$550,353	\$90,486
East Industrial Ag Tech Park TID	\$255,011	\$134,945	\$8,356	\$381,600	\$126,589
Economic Revolving	\$20,265	\$32	\$0	\$20,297	\$32
Permits	\$1,717,597	\$760,126	\$695,539	\$1,782,184	\$64,587
Licenses	\$34,409	\$1,163	\$675	\$34,896	\$488
Natural Resources	\$358,766	\$309,769	\$331,793	\$336,742	(\$22,024)
Portage Meadows	\$40,030	\$32,777	\$17,911	\$54,896	\$14,866
Park Maintenance District	\$0	\$693,350	\$9,158	\$684,191	\$684,191
Street District	\$4,606,036	\$3,023,491	\$3,903,785	\$3,725,742	(\$880,294)
Support & Innovation	\$74,597	\$240,339	\$259,807	\$55,129	(\$19,468)
Gas Tax BaRSAA	\$379,785	\$20,677	\$0	\$400,462	\$20,677
911 Special Revenue	\$575,753	\$332,273	\$312,885	\$595,140	\$19,388
Police Special Revenue	\$171,886	\$101,578	\$64,837	\$208,626	\$36,741
HIDTA Special Revenue	(\$29,660)	\$80,750	\$132,024	(\$80,934)	(\$51,274)
Fire Special Revenue	\$95,026	\$19,642	\$17,275	\$97,392	\$2,367
Federal Block Grant	\$857,407	\$240,794	\$207,710	\$890,490	\$33,084
HOME Grant	\$8,949	\$63,570	\$13,436	\$59,083	\$50,134
Housing Authority	\$0	\$636,961	\$781,027	(\$144,066)	(\$144,066)
Street Lighting District	\$2,152,610	\$555,806	\$548,256	\$2,160,160	\$7,550
Soccer Park GO Bond	\$44,930	\$76,801	\$13,050	\$108,681	\$63,751
West Bank TID Bonds	\$1,014,971	\$260,483	\$73,364	\$1,202,090	\$187,119
General Obligation Taxable Bonds	\$7,294	\$73,875	\$8,463	\$72,707	\$65,412
Improvement District Revolving	\$63,580	\$46,552	\$2,883	\$107,248	\$43,669
Master Debt SILD	\$22,187	\$11,253	\$14,718	\$18,722	(\$3,465)
General Capital Projects	\$1,241,746	\$79,297	\$56,470	\$1,264,573	\$22,827
Improvement District Projects	\$5,618	\$39	\$0	\$5,656	\$39
Hazard Removal	\$46,942	\$323	\$0	\$47,265	\$323
Golf Courses	(\$1,194,162)	\$363,231	\$592,737	(\$1,423,668)	(\$229,506)
Water	\$11,604,012	\$10,969,496	\$9,973,021	\$12,600,487	\$996,475
Sewer	\$8,027,576	\$5,540,781	\$6,091,314	\$7,477,043	(\$550,533)
Storm Drain	\$3,182,003	\$3,323,150	\$3,226,652	\$3,278,500	\$96,497
Sanitation	\$636,955	\$1,673,572	\$1,890,105	\$420,422	(\$216,532)
Swimming Pools	\$153,966	\$481,625	\$476,508	\$159,084	\$5,117
911 Dispatch Center	\$561,884	\$1,343,819	\$994,249	\$911,454	\$349,570
Parking	\$378,962	\$292,613	\$254,622	\$416,953	\$37,991
Recreation	\$205,154	\$116,284	\$265,944	\$55,493	(\$149,661)
Multi-Sports	\$31,864	\$35,850	\$62,806	\$4,908	(\$26,956)
Ice Breaker Run	\$23,376	\$371	\$415	\$23,332	(\$44)
Civic Center Events	\$95,073	\$234,668	\$291,429	\$38,313	(\$56,760)
Central Garage	\$2,709,561	\$1,610,099	\$1,887,275	\$2,432,385	(\$277,176)
Information Tech	\$184,889	\$872,804	\$823,813	\$233,879	\$48,991
Insurance & Safety	\$762,571	\$828,547	\$929,987	\$661,131	(\$101,439)
Health & Benefits	(\$631,854)	\$4,843,489	\$4,737,033	(\$525,398)	\$106,456
Human Resources	\$194,077	\$271,135	\$250,862	\$214,350	\$20,273
City Telephone	\$21,290	\$30,132	\$20,751	\$30,671	\$9,381
Fiscal Services	\$195,699	\$853,458	\$910,652	\$138,505	(\$57,194)
Engineering	\$75,524	\$961,476	\$901,227	\$135,773	\$60,250
Public Works Admin	\$295,226	\$330,573	\$291,501	\$334,298	\$39,072
Civic Center Facility Service	\$224,378	\$301,090	\$268,994	\$256,473	\$32,096

CODE REVISIONS – TITLE 17 CHAPTER 4, BOARD OF APPEALS, OTHER PROVISIONS

City Commission Work Session
February 5, 2019
Sara Sexe, City Attorney
Joseph Cik, Assistant City Attorney

2

PURPOSE

- Numerous proposed changes
 - Repeal and replace
- Work session presentation
 - Commission input and
 - Public comment

3

TITLE 17, CHAPTER 4 REVISIONS GENERALLY

- Clean up typographical and grammatical errors, and
- Repealing outdated sections as well as incorporating current growth policies.

4

SUBSTANTIVE CHANGES 17.4.080

- Clarifying that public entities are only exempt from regulations that are specifically designated by state law. Specifically:
 1. The height, number of stories, and size of buildings and other structures;
 2. The percentage of lot that may be occupied;
 3. The size of yards, courts, and other open spaces;
 4. The density of population; and
 5. The location and use of buildings, structures, and land for trade, industry, residence, or other purposes.

5

SUBSTANTIVE CHANGES, CONT.

- Clarifying the privately owned land developed for public use must meet all OCCGF standards.

7

BOARD OF APPEALS

- OCCGF Title 2, Chapter 9 Establishing a Board of Appeals.
 - Board of Adjustment members, i.e. Board of Adjustment/Appeals.
 - Historical practice
 - Designate Board of Appeals as the appeal body for administrative decisions set by:
 - Ordinance, OCCGF, or Resolution.
 - Resolution 10293 CDBG allocations.

8

ADDITIONAL REVISIONS

- OCCGF §6.1.090, clarifying that animals subject to the issuance of a multi-animal permit must be registered **and** collared or microchipped.
- OCCGF § 2.21.090, regarding Board of Ethics
 - Delete meeting on first Wednesday of month
 - Retain language to meet on as-needed basis

9

ULTIMATE GOAL OF THE PROPOSED REVISIONS

- Create consistency within the rest of the Code, and where applicable, the MCA, and the ARM.
- Create clarification in process and application.

10

FUTURE REVISIONS

- Future proposed changes will include:
 - Title 3 pertaining to revenue and finance
 - Title 13 pertaining to Water Service, Sewer Service, and Storm Drainage
 - Title 17 (continued) Land Development Code
- Staff is requesting direction on future changes.

11

QUESTIONS?