



**Work Session Meeting Agenda**  
**2 Park Drive South, Great Falls, MT**  
**Gibson Room, Civic Center**  
**April 02, 2019**  
**5:30 PM**

**CALL TO ORDER**

**PUBLIC COMMENT**

*(Public comment on any matter and that is within the jurisdiction of the City Commission. Please keep your remarks to a maximum of five (5) minutes. Speak into the microphone, and state your name and address for the record.)*

**WORK SESSION ITEMS**

1. Neighborhood Council Update - Neighborhood Council #8.
2. Parking Program Rate Discussion - Craig Raymond.

**DISCUSSION POTENTIAL UPCOMING WORK SESSION TOPICS**

**ADJOURNMENT**

*City Commission Work Sessions are televised on cable channel 190. If a recording is made, the work session video will be posted on the City's website at <https://greatfallsmt.net/meetings>. Work Session meetings are re-aired on cable channel 190 the following Thursday morning at 10 a.m. and the following Tuesday evening at 5:30 p.m.*

**UPCOMING MEETING SCHEDULE**

Special Work Session - Interviews for Board of Health - Tuesday April 16, 2019 - 4:00 p.m.

Work Session - Tuesday April 16, 2019 5:30 p.m.

Commission Meeting - Tuesday April 16, 2019 7:00 p.m.

# Downtown Parking Program

Parking Advisory Commission  
Recommendations  
April 2, 2019



## PAC Mission Statement

The Downtown Parking Program exists to support and enhance a unique blend of businesses, local shops, restaurants, entertainment venues and special events. The program is committed to enhancing the downtown experience for customers, residents and other stakeholders. Parking and transportation planning, policies and programs will effectively support the community's strategic goals and objectives

## PAC Review

- ▶ Last update to City Commission– December 2018
- ▶ Focus
  - Budget
  - Deferred Maintenance Priorities
  - Energy Savings and Safety Improvements
    - Lighting project is under contract. Surveillance system next.
  - Day to Day Operations

## PAC Review

- ▶ Strengths
  - Variety of existing facilities
  - Convenient locations
  - Good parking payment app
  - Fair and consistent enforcement
  - No debt
  - Program longevity

## PAC Review

### ▸ Weaknesses

- Lack of consistent marketing/education
- Signage, branding and wayfinding
- Honor boxes aren't user friendly
- Negative perception of meters
- Lack of revenue for maintenance
- Condition of facilities
- Negative perception of value
- Antiquated meters/other equipment

## PAC Review– Maintenance Needs



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## PAC Review–Energy/Safety Improvements

- ▶ Replace lighting with new energy efficient LED lighting system will provide substantial energy cost savings (est. \$17,000 annually)
- ▶ Effective lighting increases safety/security, acts as a deterrent
- ▶ New camera/surveillance system
  - Acts as crime deterrent
  - Aides in prosecution for criminal activity.
    - Vandalism
    - Theft
    - Drug activity

## PAC Review

- ▶ Immediate Improvement Costs
  - Camera System \$67,000
  - Lighting System \$265,000
  - Garage Controls \$92,000
  - General Maintenance \$437,000
- Total \$861,000

## PAC Review

- ▶ Financing Recommendation
- ▶ TIF Funds- \$470,000 (Contingent on DDP & Commission approval)
- ▶ Reserve Outlay- Commit as necessary (Fund balance is approximately \$419,000)
- ▶ Total Current Project Outlay (depending on design and bid results) **\$861,000**

## PAC Review

- ▶ All Things Considered:
  - Detailed analysis of the expense budget
  - Bringing Parking Program enforcement in-house as opposed to hiring professional operator
  - Split budgeting between on-street vs off-street divisions and functions
  - Liquidate Assets
  - Privatize entire program

## PAC Review– Recommendations

- ▶ On Street Meters: ~~\$.50/hr~~ 1.00/hr
- ▶ Elimination of annual courtesy ticket. Replace with one per lifetime per license plate courtesy ticket
- ▶ Fine Structure: After one courtesy ticket, fines escalate as follows:
  - \$5
  - \$10
  - \$20



## PAC Review– Recommendations Anticipated Revenue Increases

- ▶ On Street Meters: \$1.00/hr.–\$219,743
  - Assuming a 3% attrition
- ▶ Elimination Courtesy Ticket–\$38,702
  - Assuming level ticket issuance & collection rate
- ▶ Fine Structure: \$1,535
  - Assuming level ticket issuance

## PAC Review– Comparison

- ▶ Missoula
  - Meter rates incrementally increase as time accumulates
    - From \$.50/hr to \$18.50 for 8 hours
  - Surface Lots from \$35/mo to \$65/mo
  - Garages between \$75/mo and \$85/mo

## PAC Review– Comparison

### ▶ Billings

- Meter rates \$.75/hr. for first 2 hours old meters, \$1.00/hr. new “smart meters”
- Garages between \$28.75/mo. Roof space, covered \$57.50/mo., assigned space \$115.00/mo.
- Fines:
  - 1<sup>st</sup> = Courtesy warning
  - 2<sup>nd</sup> = \$10
  - 3<sup>rd</sup> = \$20
  - 4<sup>th</sup> and subsequent = \$40 ea.

## PAC Review– Comparison

### ▶ Helena

- Meter rates:
  - Some Free zones to \$.50/hr.
- Garages between \$63.00/mo. to \$73.00mo.
- Multi Lot lease \$80.00/mo.
- Surface Lots \$53.00/mo. to \$58.00
- Fines:
  - \$25.00 Time Violation

Questions?