



**Work Session Meeting Agenda**  
**2 Park Drive South, Great Falls, MT**  
**Gibson Room, Civic Center**  
**November 04, 2020**  
**5:30 PM**

## **UPDATES CONCERNING PROCESS OF MEETINGS**

Due to the COVID-19 health concerns, the format of the City Commission Work Session will be held in a virtual video-conferencing environment. City Commission members and City staff will attend the meeting via a remote location, using a virtual meeting method.

In order to honor the Right of Participation and the Right to Know (Article II, Sections 8 and 9 of the Montana Constitution), modifications have also been made for public participation. Public participation is welcome in the following ways:

- Attend in person. Refrain from attending in person if you are not feeling well. The City will require social distancing at the meeting, and may limit the number of persons in the meeting room according to applicable health guidelines. Public may view and participate from the Gibson Room.
- Provide public comments via email. Comments may be sent via email before 12:00 PM on Wednesday, November 4, 2020, to: [commission@greatfallsmt.net](mailto:commission@greatfallsmt.net). Include the agenda item or agenda item number in the subject line, and include the name of the commenter and either an address or whether a city resident. Written communication received by that time will be shared with the City Commission and appropriate City staff for consideration during the agenda item and will be so noted in the official record of the meeting.
- Call-in. The public may call in during specific public comment periods at [406-761-4786](tel:406-761-4786). All callers will be in a queued system and are asked to remain on hold and be patient. Calls will be taken in the order in which they are received. Callers will be restricted to customary time limits. We ask for your patience in the event there are technical difficulties.
- The agenda packet material is available on the City's website: <https://greatfallsmt.net/meetings>. The Public may view and listen to the meeting on government access channel City-190, cable channel 190; or online at <https://greatfallsmt.net/livestream>.

## **CALL TO ORDER**

### **PUBLIC COMMENT**

*(Public comment on agenda items or any matter that is within the jurisdiction of the City Commission. Please keep your remarks to a maximum of five (5) minutes. Speak into the microphone, and state your name and either your address or whether you are a city resident for the record.)*

## **WORK SESSION ITEMS**

1. Neighborhood Council Updates - Neighborhood Council #5.
2. Update on Park Maintenance District Projects - Steve Herrig.

## **DISCUSSION POTENTIAL UPCOMING WORK SESSION TOPICS**

### **ADJOURNMENT**

*City Commission Work Sessions are televised on cable channel 190 and streamed live at <https://greatfallsmt.net>. Work Session meetings are re-aired on cable channel 190 the following Thursday morning at 10 a.m. and the following Tuesday evening at 5:30 p.m.*

*Wi-Fi is available during the meetings for viewing of the online meeting documents.*

### **UPCOMING MEETING SCHEDULE**

Work Session -- Tuesday November 17, 2020

Commission Meeting -- Tuesday November 17, 2020

## Park District Year One - 2019

Project	Budget	Expense	+/-
Electric City Water Park Bath House	300,000	320,724	(20,724)
Gibson Park Restroom - ADA	200,000	98,008	101,992
Multi Sports Dugouts/Backstops	35,000	41,547	(6,547)
Jaycee - Pavilion/tables, Pickleball, Sidewalks	214,000	230,494	(16,494)
Overlay Gibson Park Trails/paths (asphalt)	100,000	100,000	0
Park Labor (8 months, \$61,871.45 annually)	63,000	41,454	21,546
Turf Maintenance, 1 seasonal employee, 9 weeks, 2 days, \$20.41/hour	40,000	7,674	32,326
Turf Maintenance (Level II in Master Plan) Fertilizer \$30,000/Chemicals \$10,000	40,000	6,243	33,757
Irrigation Upgrades (manual to auto)	220,000	39,227	180,773
Matching Funds (Rivers Edge Trail)	10,000	2,300	7,700
<b>Re-allocated funds</b>	0	153,838	(153,838)
Professional Services (architects/engineers)	100,000	17,000	83,000
Contingency/Internal service charges	178,000	0	178,000
<b>TOTALS</b>	<b>1,500,000</b>	<b>1,058,509</b>	<b>441,491</b>

### Re-Allocated Projects

Tree Planting	20,000	0	20,000
Grande Vista Play Structure	56,783	56,783	0
Grande Vista Play Structure Mulch & Border	8,000	7,969	31
Gibson Park Basketball Courts Overlay	40,000	42,550	(2,550)
Girl Scout Cabin Roof	14,055	14,055	0
Multi Sports Dugouts/Backstops	15,000	15,517	(517)
<b>TOTALS</b>	<b>153,838</b>	<b>136,874</b>	<b>16,964</b>
<b>Carryover Amount</b>			<b>458,455</b>

#### Completed Projects

#### Ongoing Projects

Several projects have also been supplemented through either CDBG grants, donations from Confero, or donations from the GF pickleball club.

## Park District Year Two - 2020

Project	Budget	Carryover	Budget	Expense	+/-
Forestry Equipment/Tree Trimming/Parks (lift truck; 2 ton; chipper)	259,000	0	259,000	261,679	(2,679)
Forestry Staff for tree trimming/Parks (7 mo)	125,100	0	125,100	87,500	37,600
Forestry/Park Services annual costs (fuel/maintenance/ers)	46,500	0	46,500	51,091	(4,591)
Irrigation Upgrades (manual to auto)	70,000	180,773	250,773	1,212	249,561
Turf Maintenance, 2-6 month positions; \$18/hour	40,000	0	40,000	0	40,000
Turf Maintenance, fertilizer \$30,000/chemicals \$10,000	40,000	0	40,000	10,320	29,680
Replace Elk's Riverside trails/paths	308,000	0	308,000	259,887	48,113
Full Time Parks Laborer	63,000	0	63,000	73,800	(10,800)
Oddfellows Park Restroom - ADA	250,000	0	250,000	250,000	0
Tree Replacement	10,000	20,000	30,000	24,500	5,500
Matching Funds (Rivers Edge Trail)	10,000	7,700	17,700	7,700	10,000
<b>Re-Allocated Funds</b>	0	0	0	408,210	(408,210)
Professional Services (architects/engineers)	100,000	83,000	183,000	77,200	105,800
Contingency/Internal service charges	178,400	166,982	345,382	0	345,382
<b>TOTALS</b>	<b>1,500,000</b>	<b>458,455</b>	<b>1,958,455</b>	<b>1,513,099</b>	<b>445,356</b>

Confirmed amount

Projected

### Re-Allocated Projects

ADA Sidewalk for Grande Vista Playground	5,000	5,000	0
Park Shelters - Meadowlark, N. Kiwanis, Gibson \$65,000 each	195,000	195,000	0
Tables (\$3,000 each shelter)	9,000	9,000	0
Multi Sports Dugouts/Backstops	35,000	35,000	0
Rec Center Roof	85,600	85,600	0
ADA Sidewalk for Gibson B-Ball & Exercise Pad	5,000	5,000	0
ECWP Concessions & Guard Hut Roofs	13,000	13,000	0
Jaycee Pool Stucco & Urinals	12,500	12,500	0
Water Tower Urinals	11,000	11,000	0
Contingency	37,110	37,110	0
<b>TOTALS</b>	<b>408,210</b>	<b>408,210</b>	<b>0</b>
		<b>Carryover Amount</b>	<b>445,356</b>

## Park District Year Three - 2021

Project	Budget	Carryover	Budget	Expense	+/-
Forestry Staff for tree trimming/Parks	125,100	0	125,100	148,000	(22,900)
Forestry/Park Services annual costs (fuel/maintenance/ers)	46,500	0	46,500	46,500	0
Irrigation Upgrades (manual to auto)	250,000	249,561	499,561	0	499,561
Turf Maintenance, 2-6 month positions; \$18/hour	40,000	0	40,000	0	40,000
Turf Maintenance, fertilizer \$30,000/chemicals \$10,000	40,000	0	40,000	0	40,000
Grande Vista Trail Replacement	96,000	0	96,000	0	96,000
Gibson Park Pond Wall	165,000	0	165,000	0	165,000
Full Time Parks Laborer	63,000	0	63,000	73,800	(10,800)
Park Restroom - ADA (Lions Park)	200,000	0	200,000	0	200,000
Tree Replacement	10,000	5,500	15,500	0	15,500
Resurface Basketball Courts: Pinski, Grande Vista, N. Kiwanis (Noah's Ark, W. Kiwanis, Graybill)	75,000	0	75,000	0	75,000
ADA sidewalks to Playstructures: Dudley Anderson, Meadowlark, Lions, Eagles Crossing, Noah's Ark, N. Kiwanis, Pinski, Skyline, Valleyview, Verde	50,000	0	50,000	0	50,000
Multi Sports Dugouts/Backstops	35,000	0	35,000	0	35,000
Matching Funds (Rivers Edge Trail)	10,000	10,000	20,000	20,000	0
Professional Services (architects/engineers)	100,000	0	100,000	0	100,000
Contingency/Internal service charges	194,400	180,295	374,695	0	374,695
<b>TOTALS</b>	<b>1,500,000</b>	<b>445,356</b>	<b>1,945,356</b>	<b>288,300</b>	<b>1,657,056</b>

Confirmed amount

Projected