



**City Commission Meeting Agenda
2 Park Drive South, Great Falls, MT
Commission Chambers, Civic Center
December 06, 2022
7:00 PM**

The agenda packet material is available on the City's website: <https://greatfallsmt.net/meetings>. The Public may view and listen to the meeting on government access channel City-190, cable channel 190; or online at <https://greatfallsmt.net/livestream>.

Public participation is welcome in the following ways:

- Attend in person.
- Provide public comments in writing by 12:00 PM the day of the meeting: Mail to City Clerk, PO Box 5021, Great Falls, MT 59403, or via email to: commission@greatfallsmt.net. Include the agenda item or agenda item number in the subject line, and include the name of the commenter and either an address or whether the commenter is a city resident. Written communication received by that time will be shared with the City Commission and appropriate City staff for consideration during the agenda item and before final vote on the matter; and, will be so noted in the official record of the meeting.

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL / STAFF INTRODUCTIONS

AGENDA APPROVAL

CONFLICT DISCLOSURE / EX PARTE COMMUNICATIONS

PETITIONS AND COMMUNICATIONS

1. Miscellaneous reports and announcements.

(Public comment on any matter that is not on the agenda of the meeting and that is within the jurisdiction of the City Commission. Please keep your remarks to a maximum of 3 minutes. When at the podium, state your name and either your address or whether you are a city resident for the record.)

NEIGHBORHOOD COUNCILS

2. Miscellaneous reports and announcements from Neighborhood Councils.

BOARDS AND COMMISSIONS

3. Miscellaneous reports and announcements from Boards and Commissions.
4. Appointments to the Park and Recreation Board.
5. Reappointment/Appointment to the Regional Airport Authority Board.
6. Reappointment/Appointment to the Great Falls Planning Advisory Board/Zoning Commission.
7. Appointments to the Mansfield Center for the Performing Arts Advisory Board.

CITY MANAGER

- Miscellaneous reports and announcements from City Manager.

CONSENT AGENDA

The Consent Agenda is made up of routine day-to-day items that require Commission action. Items may be pulled from the Consent Agenda for separate discussion/vote by any Commissioner.

- Minutes, November 15, 2022, City Commission Meeting.
- Total Expenditures of \$4,142,751 for the period of November 2, 2022 through November 23, 2022, to include claims over \$25,000, in the amount of \$3,198,634.
- Grants List.
- Approve the the purchase of one new 3-wheel Elgin Pelican street sweeper from Joe Johnson Equipment of Billings, through Sourcewell, formerly known as NJPA, for a total of \$266,509, including shipping.
- Ratify the contract proposal from First Due to provide Great Falls Fire Rescue with a records management software and ratify the contract proposal with Central Square for the annual subscription fee and the interface export between First Due and Central Square software.

Action: Approve Consent Agenda as presented or remove items for separate discussion and/or vote by any Commission member. After motion is made, Mayor requests a second to the motion, public comment, Commission discussion, and calls for the vote.

PUBLIC HEARINGS

- Resolution 10481, A request from property owner, Casey Carter, for a Conditional Use Permit for a “Two-family Residence” land use upon the property addressed as 306 21st Avenue South. *Action: Conduct a public hearing and adopt or deny Res. 10481. (Presented by Craig Raymond)*
- Resolution 10484, A request from Discount Tire Company to vacate a portion of 10th Alley South between 24th Street South and 25th Street South. *Action: Conduct a public hearing and adopt or deny Res. 10484. (Presented by Craig Raymond)*
- Resolution 10485, A request from Kairos Youth Services for a Conditional Use Permit for a “Community Residential Facility, Type II” land use upon the property addressed as 1201 7th Avenue Northwest. *Action: Conduct a public hearing and adopt or deny Res. 10485 (Presented by Craig Raymond)*
- Resolution 10482, A request from Silver Stone Enterprises, LLC to annex the property addressed as 3801 2nd Avenue North and Ordinance 3253 to establish City zoning classification of R-6, Multi-family High Density for the newly created Tract 1, and C-1, Neighborhood Commercial for the newly created Tract 2. *Action: Conduct a joint public hearing and adopt or deny Res. 10482 and adopt or deny Ord. 3253. (Presented by Craig Raymond)*

OLD BUSINESS

- Missouri River North Bank Stabilization Phase 1 Project. *Action: Approve or deny change order #1 with Winkler Excavating in the amount of \$167,733 and increase the total contract amount from \$581,700 to \$749,473. (Presented by Christoff Gaub)*

19. Amendment No. 1 to the May 19, 2021 Development Agreement between the City of Great Falls and the Great Falls Airport Authority for Tax Increment Financing funds. *Action: Approve or deny Amendment No. 1 to Development Agreement pertaining to expenditure of Great Falls International Airport District Tax Increment Financing (TIF) funds. (Presented by Craig Raymond)*

NEW BUSINESS

20. Fire Stations Infrastructure Project, Professional Services Agreement. *Action: Approve or deny the Professional Services Agreement for design documents to renovate all fire stations including HVAC, dormitory and gym areas with Cushing Terrell in the amount of \$248,800 utilizing American Rescue Plan Act funds, and authorize or not authorize the City Manager to execute the contract documents. (Presented by Sylvia Tarman)*
21. Civic Center Systems Improvement Design Project, Professional Services Agreement. *Action: Approve or deny the Professional Services Agreement for design documents for the Civic Center HVAC, Boiler and Transformer Upgrades with Cushing Terrell in the amount of \$179,967 utilizing American Rescue Plan Act funds, and authorize or not authorize the City Manager to execute the contract documents. (Presented by Sylvia Tarman)*
22. City of Great Falls American Rescue Plan Act Sub-Awards Review Committee Recommendation. *Action: Approve or deny the recommendation of the City of Great Falls American Rescue Plan Act, or ARPA, Sub-Award Review Committee and allocate \$2,884,557 of the City's available ARPA balance to fund the fourteen identified grant applications. (Presented by Tom Hazen)*

ORDINANCES / RESOLUTIONS

23. Ordinance 3252, Amending Title 2, Chapter 3, Section 030, of The Official Code of The City of Great Falls (OCCGF), Pertaining to Municipal Court Judges. *Action: Adopt or deny Ord. 3252. (Presented by David Dennis)*

CITY COMMISSION

24. Miscellaneous reports and announcements from the City Commission.
25. Commission Initiatives.

ADJOURNMENT

(Please exit the chambers as quickly as possible. Chamber doors will be closed 5 minutes after adjournment of the meeting.)

Assistive listening devices are available for the hard of hearing, please arrive a few minutes early for set up, or contact the City Clerk's Office in advance at 455-8451. Wi-Fi is available during the meetings for viewing of the online meeting documents.

Commission meetings are televised on cable channel 190 and streamed live at <https://greatfallsmt.net>. City Commission meetings are re-aired on cable channel 190 the following Wednesday morning at 10 am, and the following Tuesday evening at 7 pm.