



**City Commission Meeting Agenda
2 Park Drive South, Great Falls, MT
Commission Chambers, Civic Center
October 15, 2024
7:00 PM**

The agenda packet material is available on the City's website: <https://greatfallsmt.net/meetings>. The Public may view and listen to the meeting on government access channel City-190, cable channel 190; or online at <https://greatfallsmt.net/livestream>.

Public participation is welcome in the following ways:

- Attend in person.
- Provide public comments in writing by 12:00 PM the day of the meeting: Mail to City Clerk, PO Box 5021, Great Falls, MT 59403, or via email to: commission@greatfallsmt.net. Include the agenda item or agenda item number in the subject line, and include the name of the commenter and either an address or whether the commenter is a city resident. Written communication received by that time will be shared with the City Commission and appropriate City staff for consideration during the agenda item and before final vote on the matter; and, will be so noted in the official record of the meeting.

Meeting Decorum Statement

1. Members of the public shall address their comments to the presiding officer and the Commission as a body and not to any individual member of the Commission or City staff.
2. Speakers shall keep their comments germane to the subject item on the agenda or, during petitions and communications, matters of significant public interest which are within the jurisdiction of the Commission.
3. Be respectful and do not engage in disorderly or boisterous conduct, including but not limited to applause, booing, or making any remarks that are, threatening, profane, abusive, personal, or slanderous that disturbs, disrupts, or otherwise impedes the orderly conduct of our meeting.
4. Signs, placards, banners, or other similar items shall not be permitted in the audience during our City Commission meeting.
5. Remain seated, unless addressing the body at the podium or entering or leaving the meeting. Private or informal conversations may occur outside of the Chambers. Obey any lawful order of the Presiding Officer to enforce the Rules of Decorum.
6. A complete copy of Rule 10 pertaining to the public participation is available on the table in the Commission Chambers and is included with the Meeting posting on the City's Website.

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL / STAFF INTRODUCTIONS

AGENDA APPROVAL

CONFLICT DISCLOSURE / EX PARTE COMMUNICATIONS

PETITIONS AND COMMUNICATIONS

(Public comment on any matter that is not on the agenda of the meeting and that is within the jurisdiction of the City Commission. Please keep your remarks to a maximum of 3 minutes. When at the podium, state your name and either your address or whether you are a city resident for the record.)

1. Miscellaneous reports and announcements.

NEIGHBORHOOD COUNCILS

2. Miscellaneous reports and announcements from Neighborhood Councils.

BOARDS AND COMMISSIONS

3. Appointment to the Tourism Business Improvement District Board.
4. Miscellaneous reports and announcements from Boards and Commissions.

CITY MANAGER

5. Miscellaneous reports and announcements from City Manager.

CONSENT AGENDA

The Consent Agenda is made up of routine day-to-day items that require Commission action. Items may be pulled from the Consent Agenda for separate discussion/vote by any Commissioner.

6. Minutes, October 1, 2024, City Commission Meeting.
7. Total Expenditures of \$2,631,597 for the period of September 19, 2024 through October 2, 2024, to include claims over \$25,000, in the amount of \$1,899,508.
8. Contracts List.
9. Approve a Utility Bill Printing and Mailing Services Agreement with Matrix Imaging Solutions, LLC for an initial term through December 31, 2027.

Action: Approve Consent Agenda as presented or remove items for separate discussion and/or vote by any Commission member. After motion is made, Mayor requests a second to the motion, public comment, Commission discussion, and calls for the vote.

PUBLIC HEARINGS

10. Resolution 10563 to amend Planning and Community Development Land Development Application Fees to include a License Verification fee, a fee increase for a Home Occupation Certificate, and rescind Resolution 9711. *Action: Conduct a joint public hearing and adopt or deny Res. 10563. (Presented by Brock Cherry)*

Ordinance 3270 to repeal Title 5, Chapter 3, Article 1 of the Official Code of the City of Great Falls (OCCGF) Pertaining to Mechanically-Operated Devices Depicting Sexual Activities. *Action: Adopt or deny Ord. 3270.*

OLD BUSINESS

NEW BUSINESS

11. 2023/2024 Community Development Block Grant Agreement for ADA improvements of sidewalks and ramps around Carter Park. *Action: Approve or not approve amending the agreement with the City of Great Falls Public Works Department to increase the amount awarded to \$637,210. (Presented by Tom Hazen)*

12. Change Order #1: Civic Center Court Relocation Project. *Action: Approve or not approve Change Order #1 in the amount of \$200,000 to Wadsworth Builders for the Civic Center Court Relocation Project utilizing American Rescue Plan Act funds, and authorize or not authorize the City Manager to execute the contract documents. (Presented by Sylvia Tarman)*
13. Great Falls Area Long Range Transportation Plan - 2024. *Action: Approve or not approve the Transportation Plan. (Presented by Andrew Finch)*
14. Improvement Agreement with Discovery Meadows, Inc. *Action: Approve or not approve the Amended Improvement Agreement. (Presented by Brock Cherry)*

ORDINANCES / RESOLUTIONS

CITY COMMISSION

15. Appointments, Great Falls Citizen's Council
16. Miscellaneous reports and announcements from the City Commission.
17. Commission Initiatives.

ADJOURNMENT

(Please exit the chambers as quickly as possible. Chamber doors will be closed 5 minutes after adjournment of the meeting.)

Assistive listening devices are available for the hard of hearing, please arrive a few minutes early for set up, or contact the City Clerk's Office in advance at 455-8451. Wi-Fi is available during the meetings for viewing of the online meeting documents.

Commission meetings are televised on cable channel 190 and streamed live at <https://greatfallsmt.net>. City Commission meetings are re-aired on cable channel 190 the following Wednesday morning at 10 am, and the following Tuesday evening at 7 pm.