



**City Commission Meeting Agenda
2 Park Drive South, Great Falls, MT
Commission Chambers, Civic Center
February 20, 2024
7:00 PM**

The agenda packet material is available on the City's website: <https://greatfallsmt.net/meetings>. The Public may view and listen to the meeting on government access channel City-190, cable channel 190; or online at <https://greatfallsmt.net/livestream>.

Public participation is welcome in the following ways:

- Attend in person.
- Provide public comments in writing by 12:00 PM the day of the meeting: Mail to City Clerk, PO Box 5021, Great Falls, MT 59403, or via email to: commission@greatfallsmt.net. Include the agenda item or agenda item number in the subject line, and include the name of the commenter and either an address or whether the commenter is a city resident. Written communication received by that time will be shared with the City Commission and appropriate City staff for consideration during the agenda item and before final vote on the matter; and, will be so noted in the official record of the meeting.

Meeting Decorum Statement

1. Members of the public shall address their comments to the presiding officer and the Commission as a body and not to any individual member of the Commission or City staff.
2. Speakers shall keep their comments germane to the subject item on the agenda or, during petitions and communications, matters of significant public interest which are within the jurisdiction of the Commission.
3. Be respectful and do not engage in disorderly or boisterous conduct, including but not limited to applause, booing, or making any remarks that are, threatening, profane, abusive, personal, or slanderous that disturbs, disrupts, or otherwise impedes the orderly conduct of our meeting.
4. Signs, placards, banners, or other similar items shall not be permitted in the audience during our City Commission meeting.
5. Remain seated, unless addressing the body at the podium or entering or leaving the meeting. Private or informal conversations may occur outside of the Chambers. Obey any lawful order of the Presiding Officer to enforce the Rules of Decorum.
6. A complete copy of Rule 10 pertaining to the public participation is available on the table in the Commission Chambers and is included with the Meeting posting on the City's Website.

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL / STAFF INTRODUCTIONS

AGENDA APPROVAL

CONFLICT DISCLOSURE / EX PARTE COMMUNICATIONS

COMMUNITY INITIATIVES

1. Miscellaneous Reports and announcements from City County Health Department.

PETITIONS AND COMMUNICATIONS

(Public comment on any matter that is not on the agenda of the meeting and that is within the jurisdiction of the City Commission. Please keep your remarks to a maximum of 3 minutes. When at the podium, state your name and either your address or whether you are a city resident for the record.)

2. Miscellaneous reports and announcements.

NEIGHBORHOOD COUNCILS

3. Miscellaneous reports and announcements from Neighborhood Councils.

BOARDS AND COMMISSIONS

4. Designate City Commission Representative to the Policy Coordinating Committee for Transportation Planning.
5. Miscellaneous reports and announcements from Boards and Commissions.

CITY MANAGER

6. Miscellaneous reports and announcements from City Manager.

CONSENT AGENDA

The Consent Agenda is made up of routine day-to-day items that require Commission action. Items may be pulled from the Consent Agenda for separate discussion/vote by any Commissioner.

7. Minutes, February 6, 2024, City Commission Meeting.
8. Total Expenditures of \$4,844,347 for the period of January 18, 2024 through February 7, 2024, to include claims over \$25,000, in the amount of \$4,038,309.
9. Contracts List.
10. Approve the cancellation of City of Great Falls checks that remain outstanding and unpaid for a period of one (1) year or longer as authorized by § 7-6-4303, MCA, and authorize redistribution to the General Fund and the Municipal Court Unclaimed Restitution Fund.
11. Approve a Professional Services Agreement in the amount not to exceed \$272,700 to Advanced Engineering and Environmental Services, for engineering services associated with Lift Station 4 Upgrades and Replacement, and authorize the City Manager to execute the agreement documents.
12. Set the public hearing on the FY2024 Business Improvement District Budget Amendment for March 5, 2024.

Action: Approve Consent Agenda as presented or remove items for separate discussion and/or vote by any Commission member. After motion is made, Mayor requests a second to the motion, public comment, Commission discussion, and calls for the vote.

PUBLIC HEARINGS

13. Children's Museum of Montana Lease - #22 Railroad Square. *Action: Conduct a public hearing and approve or not approve the lease agreement. (Presented by Greg Doyon)*
14. Resolution 10533, Declaring Certain Property Located at 613 9th Avenue South, Lot 11 Block 498, Great Falls Original Townsite a Nuisance, order the Nuisance be abated and authorize City

Staff to force abatement if necessary. *Action: Conduct a public hearing and adopt or deny Res. 10533. (Presented by Brock Cherry)*

OLD BUSINESS

15. GFPD Evidence Building Expansion. *Action: Award or not award a contract in the amount of \$3,544,750 to Wadsworth Builders for the GFPD Evidence Building Expansion Project utilizing American Rescue Plan Act funds, and authorize or not authorize the City Manager to execute the construction contract documents. (Presented by Sylvia Tarman)*

NEW BUSINESS

16. Civic Center Partial HVAC Renovations, Change Order #1. *Action: Approve or not approve Change Order #1 in the amount of \$65,971.22 for Wadsworth Builders utilizing American Rescue Plan Act funds, and authorize the City Manager to execute the contract documents. (Presented by Sylvia Tarman)*
17. Community Development Block Grant (CDBG) Funding Agreement with the Great Falls Parks and Recreation Department for the purchase of Four (4) Motion Trek Pool Lifts for the Electric City Water Park. *Action: Approve or not approve the funding agreement in the amount of \$23,396. (Presented by Tom Hazen)*
18. Amendment to HOME Investment Partnerships Funding Agreement to support renovation of the Baatz building at 402 2nd Avenue South. *Action: Approve or not approve amending the amount of the funding agreement from \$1,277,495 to \$2,500,000. (Presented by Tom Hazen)*

ORDINANCES / RESOLUTIONS

CITY COMMISSION

19. Miscellaneous reports and announcements from the City Commission.
20. Commission Initiatives.

ADJOURNMENT

(Please exit the chambers as quickly as possible. Chamber doors will be closed 5 minutes after adjournment of the meeting.)

Assistive listening devices are available for the hard of hearing, please arrive a few minutes early for set up, or contact the City Clerk's Office in advance at 455-8451. Wi-Fi is available during the meetings for viewing of the online meeting documents.

Commission meetings are televised on cable channel 190 and streamed live at <https://greatfallsmt.net>. City Commission meetings are re-aired on cable channel 190 the following Wednesday morning at 10 am, and the following Tuesday evening at 7 pm.