



**City Commission Meeting Agenda
2 Park Drive South, Great Falls, MT
Commission Chambers, Civic Center
December 19, 2023
7:00 PM**

The agenda packet material is available on the City's website: <https://greatfallsmt.net/meetings>. The Public may view and listen to the meeting on government access channel City-190, cable channel 190; or online at <https://greatfallsmt.net/livestream>.

Public participation is welcome in the following ways:

- Attend in person.
- Provide public comments in writing by 12:00 PM the day of the meeting: Mail to City Clerk, PO Box 5021, Great Falls, MT 59403, or via email to: commission@greatfallsmt.net. Include the agenda item or agenda item number in the subject line, and include the name of the commenter and either an address or whether the commenter is a city resident. Written communication received by that time will be shared with the City Commission and appropriate City staff for consideration during the agenda item and before final vote on the matter; and, will be so noted in the official record of the meeting.

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL / STAFF INTRODUCTIONS

AGENDA APPROVAL

CONFLICT DISCLOSURE / EX PARTE COMMUNICATIONS

COMMUNITY INITIATIVES

1. Miscellaneous Reports and announcements from City County Health Department.

PETITIONS AND COMMUNICATIONS

(Public comment on any matter that is not on the agenda of the meeting and that is within the jurisdiction of the City Commission. Please keep your remarks to a maximum of 3 minutes. When at the podium, state your name and either your address or whether you are a city resident for the record.)

2. Miscellaneous reports and announcements.

NEIGHBORHOOD COUNCILS

3. Miscellaneous reports and announcements from Neighborhood Councils.

BOARDS AND COMMISSIONS

4. Miscellaneous reports and announcements from Boards and Commissions.
5. Appointments/Reappointments to the Great Falls Planning Advisory Board/Zoning Commission.

CITY MANAGER

6. Miscellaneous reports and announcements from City Manager.

CONSENT AGENDA

The Consent Agenda is made up of routine day-to-day items that require Commission action. Items may be pulled from the Consent Agenda for separate discussion/vote by any Commissioner.

7. Minutes, December 5, 2023, City Commission Meeting.
8. Total Expenditures of \$5,238,481 for the period of November 23, 2023 through December 6, 2023, to include claims over \$25,000, in the amount of \$4,596,445.
9. Contracts List.
10. Approve the Final Payment for the Civic Center HR Remodel Project in the amount of \$41,071.63 to Wadsworth Builders, and \$414.87 to the State Miscellaneous Tax Fund, and authorize the City Manager to make the payments.
11. Set a public hearing on Resolution 10534, Establishing Fees for the Mansfield Center for the Performing Arts (MCPA) at the Civic Center for January 2, 2024.

Action: Approve Consent Agenda as presented or remove items for separate discussion and/or vote by any Commission member. After motion is made, Mayor requests a second to the motion, public comment, Commission discussion, and calls for the vote.

PUBLIC HEARINGS

12. Resolution 10532, A request from Talcott Properties, which would repeal Resolution 10486, and increase the amount of awarded West Bank TIF funds to design and construct public infrastructure to serve development of West Bank Landing North Phase, Lots 4B, 5, and 6B. *Action: Conduct a public hearing and adopt or deny Res. 10532. (Presented by Brock Cherry)*

OLD BUSINESS

13. Change Order #2 – Civic Center Façade Project. *Action: Approve or deny Change Order #2 in the amount of \$88,148.16 to Talisman Construction Services. (Presented by Brock Cherry)*

NEW BUSINESS

14. Annual Comprehensive Financial Report (ACFR) and Audit Report, Fiscal Year 2023. *Action: Accept or deny the Annual Comprehensive Financial Report and authorize or not authorize staff to submit the related reports to other government agencies and financial institutions as necessary. (Presented by Melissa Kinzler and Sarah Stanger)*
15. Construction Contract: Electric City Water Park Splash Pad Installation. *Action: Award or not award a contract in the amount of \$199,805.75 to Play Space Designs for the Electric City Water Park Splash Pad Installation Project utilizing Community Development Block Grant funds, and authorize the City Manager to execute the construction contract documents. (Presented by Sylvia Tarman)*
16. Ambulance Service Performance Contract for 911 Ambulance Transport Services. *Action: Approve or not approve the 911 Ambulance Transport Service Contract with Great Falls Emergency Services for the period of May 21, 2024 through May 20, 2028. (Presented by Jeremy Jones)*

17. Growth Policy Update Request for Proposals (RFP). *Action: Approve or deny the Growth Policy Update Request for Proposals and authorize not authorize the publication dates. (Presented by Brock Cherry)*

ORDINANCES / RESOLUTIONS

18. Resolution 10531, Directing the Planning Advisory Board and the City Planning and Community Development Department to Update the City's Growth Policy. *Action: Adopt or deny Res. 10531. (Presented by Brock Cherry)*

CITY COMMISSION

19. Miscellaneous reports and announcements from the City Commission.
20. Commission Initiatives.

ADJOURNMENT

(Please exit the chambers as quickly as possible. Chamber doors will be closed 5 minutes after adjournment of the meeting.)

Assistive listening devices are available for the hard of hearing, please arrive a few minutes early for set up, or contact the City Clerk's Office in advance at 455-8451. Wi-Fi is available during the meetings for viewing of the online meeting documents.

Commission meetings are televised on cable channel 190 and streamed live at <https://greatfallsmt.net>. City Commission meetings are re-aired on cable channel 190 the following Wednesday morning at 10 am, and the following Tuesday evening at 7 pm.