



**City Commission Meeting Agenda
2 Park Drive South, Great Falls, MT
Gibson Room, Civic Center
November 04, 2020
7:00 PM**

UPDATES CONCERNING PROCESS OF MEETINGS

Due to the COVID-19 health concerns, the format of the City Commission meeting will be held in a virtual video-conferencing environment. City Commission members and City staff will attend the meeting via a remote location, using a virtual meeting method.

In order to honor the Right of Participation and the Right to Know (Article II, Sections 8 and 9 of the Montana Constitution), modifications have also been made for public participation. Public participation is welcome in the following ways:

- Attend in person. Refrain from attending in person if you are not feeling well. The City will require social distancing at the meeting, and may limit the number of persons in the meeting room according to applicable health guidelines. Public may view and participate from the Gibson Room.
- Provide public comments via email. Comments may be sent via email before 12:00 PM on Wednesday, November 4, 2020, to: commission@greatfallsmt.net. Include the agenda item or agenda item number in the subject line, and include the name of the commenter and either an address or whether a city resident. Due to tracking and dissemination requirements, written communication must be received by that time in order to be shared with the City Commission and appropriate City staff for consideration during the agenda item and before final vote on the matter; and, will be so noted in the official record of the meeting.
- Call-in. The mayor will announce specific public comment periods. At that time, the public may call [406-761-4786](tel:406-761-4786) to provide public comment specific to that agenda item. All callers will be in a queued system and are asked to remain on hold and be patient. Calls will be taken in the order in which they are received. **When your call is answered, mute the online or television audio to avoid time-delayed background noise/feedback, and do not use speakerphone when commenting.** Callers will be restricted to customary time limits. We ask for your patience in the event there are technical difficulties.

The agenda packet material is available on the City's website: <https://greatfallsmt.net/meetings>. The Public may view and listen to the meeting on government access channel City-190, cable channel 190; or online at <https://greatfallsmt.net/livestream>.

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL / STAFF INTRODUCTIONS

AGENDA APPROVAL

CONFLICT DISCLOSURE / EX PARTE COMMUNICATIONS

PROCLAMATIONS

PETITIONS AND COMMUNICATIONS

(Public comment on any matter that is not on the agenda of the meeting and that is within the jurisdiction of the City Commission. Please keep your remarks to a maximum of 3 minutes. When at the podium, state your name and either your address or whether you are a city resident for the record.)

1. Miscellaneous reports and announcements.

NEIGHBORHOOD COUNCILS

2. Miscellaneous reports and announcements from Neighborhood Councils.

BOARDS AND COMMISSIONS

3. Miscellaneous reports and announcements from Boards and Commissions.

CITY MANAGER

4. Miscellaneous reports and announcements from City Manager.

CONSENT AGENDA

The Consent Agenda is made up of routine day-to-day items that require Commission action. Items may be pulled from the Consent Agenda for separate discussion/vote by any Commissioner.

5. Minutes, October 13, 2020, Special City Commission Meeting.
6. Minutes, October 20, 2020, City Commission Meeting.
7. Total Expenditures of \$2,225,828 for the period of October 1, 2020 through October 21, 2020, to include claims over \$25,000, in the amount of \$1,760,629.
8. Contracts List.
9. Authorize the City Manager to allow designated staff to join the Savvik Buying Group to access cooperative purchasing agreements.
10. Approve the final payment for the Water Main Crossings the Upper Missouri River and Sun River, to the HDD Company in the amount of \$113,508.55, and \$1,146.55 to the State Miscellaneous Tax Fund and authorize the City Manager to make the payments.
11. Award a contract in the amount of \$471,362 to NWESTCO, LLC. for the Park and Recreation Fuel Station, and authorize the City Manager to execute the construction contract documents.
12. Approve a Change Order No. 1 in the amount of \$343,250 to Sletten Construction for the Water Treatment Plant Filtration Improvements Phase I project and authorize the City Manager to execute the document.
13. Set a public hearing on Resolution 10374 to amend rates in accordance with Title 15 of the Official Code of the City of Great Falls (OCCGF), relating to permit fees, plan review fees and penalty fees for building, plumbing, mechanical, electrical and sign permits in the City.

Action: Approve Consent Agenda as presented or remove items for separate discussion and/or vote by any Commission member.

PUBLIC HEARINGS

14. Request from Mike and Sheila Staigmiller and Mark and Mary Staigmiller to annex and assign zoning to properties addressed as 2001, 2003 and 2005 Upper River Road. *(Presented by Craig Raymond)*
 - A.) Resolution 10373, To annex Tract 1 and Remainder Tract 1-A of Certificate of Survey No. 4120 and the adjoining right-of-way of Upper River Road from the south property line of Tract 1 to the existing City limits line to the north. *Action: Conduct a joint public hearing and adopt or deny Res. 10373.*
 - B.) Ordinance 3225, To assign R-2 Single-family Medium Density zoning for Tract 1 and Remainder Tract 1-A of Certificate of Survey No. 4120. *Action: Adopt or deny Ord. 3225.*
15. Resolution 10375, Establishing the rates, fees and penalties associated with Title 10 of the Official Code of the City of Great Falls (OCCGF) pertaining to the City's parking system; Passport Labs, Inc. software License and Service Agreement; and Multi-space pay station purchase approval. *Action: Conduct a public hearing and adopt or deny Res. 10375, approve or deny Software License and Service Agreement with Passport Labs, Inc. and approve or deny the purchase of 16 Flowbird Pay Stations through SP+ Corporation. (Presented by Craig Raymond)*

OLD BUSINESS

NEW BUSINESS

16. 2020-2024 Consolidated Plan and 2020 Annual Action Plan for Community Development Block Grant (CDBG) and HOME Investment Partnership Program. *Action: Set or not set a public hearing for December 1, 2020. (Presented by Craig Raymond)*

ORDINANCES / RESOLUTIONS

17. Ordinance 3226, Request from Joshua Johns with Skyline Heights, LLC. to assign a zoning classification of R-6 Multi-family High Density to the South 153.4 feet of the N1/2 SW1/4 SW1/4 NW1/4 excepting the west 30.0 feet which is county road in Section 35, T21N, R3E, P.M.M., Cascade County, Montana and the adjoining right-of-way of 6th Street NW and the adjoining right-of-way of Skyline Drive NW extended to the west right-of-way line of 6th Street NW. *Action: Accept or not accept Ord. 3226 on first reading and set or not set a public hearing for December 1, 2020. (Presented by Craig Raymond)*

CITY COMMISSION

18. Miscellaneous reports and announcements from the City Commission.
19. Commission Initiatives.

ADJOURNMENT

Commission meetings are televised on cable channel 190 and streamed live at <https://greatfallsmt.net>. City Commission meetings are re-aired on cable channel 190 the following Wednesday morning at 10 am, and the following Tuesday evening at 7 pm.