



**City Commission Meeting Agenda  
2 Park Drive South, Great Falls, MT  
Commission Chambers, Civic Center  
September 16, 2025  
7:00 PM**

**REVISED**

The agenda packet material is available on the City's website: <https://greatfallsmt.net/meetings>. The Public may view and listen to the meeting on government access channel City-190, cable channel 190; or online at <https://greatfallsmt.net/livestream>.

Public participation is welcome in the following ways:

- Attend in person.
- Provide public comments in writing by 12:00 PM the day of the meeting: Mail to City Clerk, PO Box 5021, Great Falls, MT 59403, or via email to: [commission@greatfallsmt.net](mailto:commission@greatfallsmt.net). Include the agenda item or agenda item number in the subject line, and include the name of the commenter and either an address or whether the commenter is a city resident. Written communication received by that time will be shared with the City Commission and appropriate City staff for consideration during the agenda item and before final vote on the matter; and, will be so noted in the official record of the meeting.

**Meeting Decorum Statement**

1. Members of the public shall address their comments to the presiding officer and the Commission as a body and not to any individual member of the Commission or City staff.
2. Speakers shall keep their comments germane to the subject item on the agenda or, during petitions and communications, matters of significant public interest which are within the jurisdiction of the Commission.
3. Be respectful and do not engage in disorderly or boisterous conduct, including but not limited to applause, booing, or making any remarks that are, threatening, profane, abusive, personal, or slanderous that disturbs, disrupts, or otherwise impedes the orderly conduct of our meeting.
4. Signs, placards, banners, or other similar items shall not be permitted in the audience during our City Commission meeting.
5. Remain seated, unless addressing the body at the podium or entering or leaving the meeting. Private or informal conversations may occur outside of the Chambers. Obey any lawful order of the Presiding Officer to enforce the Rules of Decorum.

A complete copy of Rule 10 pertaining to the public participation is available on the table in the Commission Chambers and is included with the Meeting posting on the City's Website.

**CALL TO ORDER**

**PLEDGE OF ALLEGIANCE**

**ROLL CALL / STAFF INTRODUCTIONS**

**AGENDA APPROVAL**

**CONFLICT DISCLOSURE / EX PARTE COMMUNICATIONS**

**COMMUNITY INITIATIVES**

1. Miscellaneous Reports and announcements from Great Falls Area Chamber of Commerce.

## **PETITIONS AND COMMUNICATIONS**

*(Public comment on any matter that is not on the agenda of the meeting and that is within the jurisdiction of the City Commission. Please keep your remarks to a maximum of 3 minutes. When at the podium, state your name and either your address or whether you are a city resident for the record.)*

2. Miscellaneous reports and announcements.

## **NEIGHBORHOOD COUNCILS**

3. Miscellaneous reports and announcements from Neighborhood Councils.

## **BOARDS AND COMMISSIONS**

4. Appointment to the Audit Committee.
5. Miscellaneous reports and announcements from Boards and Commissions.

## **CITY MANAGER**

6. Miscellaneous reports and announcements from City Manager.

## **CONSENT AGENDA**

*The Consent Agenda is made up of routine day-to-day items that require Commission action. Items may be pulled from the Consent Agenda for separate discussion/vote by any Commissioner.*

7. Minutes, September 2, 2025, City Commission Meeting.
8. Total Expenditures of \$4,911,868 for the period of August 14, 2025 through August 27, 2025, to include claims over \$25,000, in the amount of \$4,250,178.
9. Contracts List.
10. Approve Final Payment for the 4th Ave N Street Reconstruction project, in the amount of \$97,929.38, comprising \$96,950.09 to United Materials of Great Falls, Inc. and \$979.29 to the State Miscellaneous Tax Fund, and authorize the City Manager to make the payments.
11. Approve Final Payment for the 32nd Ave NE Water and Storm Sidewalk Repair in the amount of \$4,017.85, comprising \$3,977.67 to United Materials of Great Falls, Inc. and \$40.18 to the State Miscellaneous Tax Fund, and authorize the City Manager to make the payments.
12. Approve Final Payment for the Water Treatment Plant Solids Mitigation project in the amount of \$302,899.21, comprising \$299,870.22 to Sletten Construction Company and \$3,028.99 to the state Miscellaneous Tax Fund, and authorize the City Manager to make the payments.
13. Approve Change Order No. 1 for the Central Ave/3rd Street Drainage Improvements Phase 2 project with Capcon LLC. in the amount of \$62,285 and increase the total contract amount from \$3,352,727 to \$3,415,012.
14. Approve Change Order No. 1 to United Materials of Great Falls, Inc. for the River Drive Trail Replacement project, in the amount of \$8,135, and authorize the City Manager to execute the change order documents; and approve final payment in the amount of \$152,190.87 to United Materials and \$1,537.28 to the State Miscellaneous Tax Fund and authorize the City Manager to make the payments.

15. Award a construction contract in the amount of \$721,300 to United Materials of Great Falls, Inc. for the Carter Park Street Reconstruction project, which will complete ADA updates around Carter Park, and authorize the City Manager to execute the contract documents.
16. Award a construction contract in the amount of \$945,000 to MJD Contracting, LLC for the Water Treatment Plant Corrosion Control Implementation project due to DEQ enforced Lead and Copper Rule Revisions and authorize the City Manager to execute the contract documents.
17. Approve the Construction Agreement with Garrett Parks and Play in the amount of \$99,220 for Poured-in-Place Surfacing at Morony Park utilizing Community Development Block Grant (CDBG) funds and authorize the City Manager to execute the documents.
18. Set Public Hearing for October 7, 2025, on Resolution 10603 to consider a request to expend an additional \$382,690 in Downtown Urban Renewal District Tax Increment Financing funds for the Mansfield Theater Ceiling Repair, Theater Seat Replacement, and Civic Center Elevator repair projects.

**Action: Approve Consent Agenda as presented or remove items for separate discussion and/or vote by any Commission member. After motion is made, Mayor requests a second to the motion, public comment, Commission discussion, and calls for the vote.**

## **PUBLIC HEARINGS**

### **OLD BUSINESS**

19. City of Great Falls Electric Supply Contract. *Action: Authorize or not authorize the City Manager, for a period of up to 30 days, to execute the necessary supply agreements with Guzman Energy for electricity supply to the City of Great Falls, contingent upon the consultant's recommendation of a competitive rate and receipt of a formal proposal, and to extend the agreement period through June 30, 2030. (Presented by Greg Doyon)*

## **NEW BUSINESS**

### **ORDINANCES / RESOLUTIONS**

20. Ordinance 3279, Amending Title 13, Chapter 24, Referencing the City of Great Falls Stormwater Master Plan. *Action: Accept or not accept Ord. 3279 on first reading and set or not set a public hearing for October 7, 2025. (Presented by Christoff Gaub)*
21. Resolution 10583, to Levy and Assess Properties within the Business Improvement District. *Action: Adopt or deny Res. 10583. (Presented by Melissa Kinzler)*
22. Resolution 10584, to Levy and Assess Properties within the Tourism Business Improvement District. *Action: Adopt or deny Res. 10584. (Presented by Melissa Kinzler)*
23. Resolution 10607, Cancelling the November 4, 2025 General Election of Certain Municipal Officers. *Action: Adopt or deny Res. 10607. (Presented by Terry Thompson, Cascade County Elections Administrator)*

## **CITY COMMISSION**

24. Miscellaneous reports and announcements from the City Commission.
25. Commission Initiatives.

## **ADJOURNMENT**

*(Please exit the chambers as quickly as possible. Chamber doors will be closed 5 minutes after adjournment of the meeting.)*

*Assistive listening devices are available for the hard of hearing, please arrive a few minutes early for set up, or contact the City Clerk's Office in advance at 455-8451. Wi-Fi is available during the meetings for viewing of the online meeting documents.*

*Commission meetings are televised on cable channel 190 and streamed live at <https://greatfallsmt.net>. City Commission meetings are re-aired on cable channel 190 the following Wednesday morning at 10 am, and the following Tuesday evening at 7 pm.*