



**City Commission Meeting Agenda
2 Park Drive South, Great Falls, MT
Commission Chambers, Civic Center
April 15, 2025
7:00 PM**

The agenda packet material is available on the City's website: <https://greatfallsmt.net/meetings>. The Public may view and listen to the meeting on government access channel City-190, cable channel 190; or online at <https://greatfallsmt.net/livestream>.

Public participation is welcome in the following ways:

- Attend in person.
- Provide public comments in writing by 12:00 PM the day of the meeting: Mail to City Clerk, PO Box 5021, Great Falls, MT 59403, or via email to: commission@greatfallsmt.net. Include the agenda item or agenda item number in the subject line, and include the name of the commenter and either an address or whether the commenter is a city resident. Written communication received by that time will be shared with the City Commission and appropriate City staff for consideration during the agenda item and before final vote on the matter; and, will be so noted in the official record of the meeting.

Meeting Decorum Statement

1. Members of the public shall address their comments to the presiding officer and the Commission as a body and not to any individual member of the Commission or City staff.
2. Speakers shall keep their comments germane to the subject item on the agenda or, during petitions and communications, matters of significant public interest which are within the jurisdiction of the Commission.
3. Be respectful and do not engage in disorderly or boisterous conduct, including but not limited to applause, booing, or making any remarks that are, threatening, profane, abusive, personal, or slanderous that disturbs, disrupts, or otherwise impedes the orderly conduct of our meeting.
4. Signs, placards, banners, or other similar items shall not be permitted in the audience during our City Commission meeting.
5. Remain seated, unless addressing the body at the podium or entering or leaving the meeting. Private or informal conversations may occur outside of the Chambers. Obey any lawful order of the Presiding Officer to enforce the Rules of Decorum.
6. A complete copy of Rule 10 pertaining to the public participation is available on the table in the Commission Chambers and is included with the Meeting posting on the City's Website.

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL / STAFF INTRODUCTIONS

AGENDA APPROVAL

CONFLICT DISCLOSURE / EX PARTE COMMUNICATIONS

COMMUNITY INITIATIVES

1. Miscellaneous Reports and announcements from Sheriff Jesse Slaughter.

PETITIONS AND COMMUNICATIONS

(Public comment on any matter that is not on the agenda of the meeting and that is within the jurisdiction of the City Commission. Please keep your remarks to a maximum of 3 minutes. When at the podium, state your name and either your address or whether you are a city resident for the record.)

2. Miscellaneous reports and announcements.

NEIGHBORHOOD COUNCILS

3. Miscellaneous reports and announcements from Neighborhood Councils.

BOARDS AND COMMISSIONS

4. Miscellaneous reports and announcements from Boards and Commissions.

CITY MANAGER

5. Miscellaneous reports and announcements from City Manager.

CONSENT AGENDA

The Consent Agenda is made up of routine day-to-day items that require Commission action. Items may be pulled from the Consent Agenda for separate discussion/vote by any Commissioner.

6. Minutes, April 1, 2025, Special City Commission Meeting.
7. Minutes, April 1, 2025, City Commission Meeting.
8. Total Expenditures of \$2,584,152 for the period of March 13, 2025 through March 26, 2025, to include claims over \$25,000, in the amount of \$1,941,300.
9. Contracts List.
10. Approve final payments for the Sanitary Sewer Trenchless Rehabilitation Phase 26 in the amounts of \$37,839.34 to Insituform Technologies, LLC. and \$382.22 to the State Miscellaneous Tax Fund totaling \$38,221.56, and authorize the City Manager to make the payments.
11. Accept the low bid from Thatcher Company of Montana, Inc. and authorize staff to purchase liquid aluminum sulfate in the amount of \$675.00 per ton, up to the maximum amount of 1,250 dry tons for the period of July 1, 2025 through December 31, 2026.
12. Accept the low bid from Brenntag Southwest, and authorize staff to purchase liquid ammonium sulfate in the amount of \$660.00 per ton, up to the maximum amount of 150 tons for the period of July 1, 2025 through December 31, 2026
13. Accept the low bid from Hawkins Inc. and authorize staff to purchase liquid chlorine in the amount of \$2450.00 per ton, up to the maximum amount of 130 tons for the period of July 1, 2025 through December 31, 2026
14. Approve the OpenGov Agreement Q-06226 for Asset Management Software Subscription and Support Service in the amount of \$304,445.79 over a 3-year term (\$8,320.00 Current to August 2025, \$93,933.63 Year 1, \$98,630.33 Year 2, and \$103,561.83 Year 3) and authorize the City Manager to execute the agreement documents.
15. Set a public hearing for May 6, 2025 on Resolution 10572, to establish fees pertaining to Building and Construction to include reduced Plan Review Fees on identical structures for Commercial and Residential Plan Reviews at 25% of the Building Permit Fee.

Action: Approve Consent Agenda as presented or remove items for separate discussion and/or vote by any Commission member. After motion is made, Mayor requests a second to the motion, public comment, Commission discussion, and calls for the vote.

PUBLIC HEARINGS

16. Resolution 10565, Conditional Use Permit (CUP) for a “Contractor Yard, Type I” land use with an additional allowance of up to 2,500 square feet of temporary storage containers, upon the property addressed as 3104 Upper River Road. *Action: Conduct a public hearing and adopt or deny Res. 10565. (Presented by Brock Cherry)*
17. Resolution 10576, A request from the City of Great Falls to use Downtown Urban Renewal District Tax Increment Financing (TIF) funds for signage improvements needed for the North Parking Garage located at 17 4th Street North. *Action: Conduct a public hearing and adopt or deny Res. 10576. (Presented by Brock Cherry)*
18. Resolution 10569, Fee Schedule for Great Falls Fire Rescue. *Action: Conduct a public hearing and adopt or deny Res. 10569. (Presented by Jeremy Jones)*

OLD BUSINESS

NEW BUSINESS

19. Purchase of Property addressed as 5200 2nd Avenue North. *Action: Approve or not approve the purchase of the property for a purchase price of \$374,000 and authorize the City Manager to enter into all necessary documents and agreements to complete the transaction. (Presented by Christoff Gaub)*
20. 4th Ave North Street Reconstruction project. *Action: Award or not award a contract in the amount of \$2,063,650 to United Materials of Great Falls, Inc. for the 4th Ave North Street Reconstruction project, and authorize the City Manager to execute the contract documents. (Presented by Christoff Gaub)*
21. Financing for the Fire Training Center Renovations. *Action: Approve or deny staff to secure financing for the Fire Training Center Renovations for up to \$2,500,000 through a loan application with the Montana Board of Investments INTERCAP loan program and authorize the City Manager/Finance Director to execute the required documents. (Presented by Melissa Kinzler and Jeremy Jones)*

ORDINANCES / RESOLUTIONS

22. Ordinance 3272, Amending Title 5, Chapters 1-3, Title 6, Chapter 1, Title 8, Chapter 14, and Title 17, Chapter 20 of the Official Code of the City of Great Falls (OCCGF) pertaining to Business Licenses, Permits, and Safety Inspection Certificates provisions. *Action: Adopt or deny Ord. 3272. (Presented by Brock Cherry)*
23. Resolution 10577, Appointing and Establishing a Governance Structure and Fiscal Agent for Opioid Litigation Settlement Funds. *Action: Adopt or deny Res. 10577 and designate two members of the City Commission and the Finance Director to be the Governing Board, as well as the authorized official for communicating with the National Opioid Settlement Administrator. (Presented by David Dennis)*

CITY COMMISSION

24. Miscellaneous reports and announcements from the City Commission.

25. Commission Initiatives.

26. Legislative Initiatives.

ADJOURNMENT

(Please exit the chambers as quickly as possible. Chamber doors will be closed 5 minutes after adjournment of the meeting.)

Assistive listening devices are available for the hard of hearing, please arrive a few minutes early for set up, or contact the City Clerk's Office in advance at 455-8451. Wi-Fi is available during the meetings for viewing of the online meeting documents.

Commission meetings are televised on cable channel 190 and streamed live at <https://greatfallsmt.net>. City Commission meetings are re-aired on cable channel 190 the following Wednesday morning at 10 am, and the following Tuesday evening at 7 pm.