



City Commission Meeting Agenda
2 Park Drive South, Great Falls, MT
Commission Chambers, Civic Center
August 05, 2025
7:00 PM

The agenda packet material is available on the City's website: <https://greatfallsmt.net/meetings>. The Public may view and listen to the meeting on government access channel City-190, cable channel 190; or online at <https://greatfallsmt.net/livestream>.

Public participation is welcome in the following ways:

- Attend in person.
- Provide public comments in writing by 12:00 PM the day of the meeting: Mail to City Clerk, PO Box 5021, Great Falls, MT 59403, or via email to: commission@greatfallsmt.net. Include the agenda item or agenda item number in the subject line, and include the name of the commenter and either an address or whether the commenter is a city resident. Written communication received by that time will be shared with the City Commission and appropriate City staff for consideration during the agenda item and before final vote on the matter; and, will be so noted in the official record of the meeting.

Meeting Decorum Statement

1. Members of the public shall address their comments to the presiding officer and the Commission as a body and not to any individual member of the Commission or City staff.
2. Speakers shall keep their comments germane to the subject item on the agenda or, during petitions and communications, matters of significant public interest which are within the jurisdiction of the Commission.
3. Be respectful and do not engage in disorderly or boisterous conduct, including but not limited to applause, booing, or making any remarks that are, threatening, profane, abusive, personal, or slanderous that disturbs, disrupts, or otherwise impedes the orderly conduct of our meeting.
4. Signs, placards, banners, or other similar items shall not be permitted in the audience during our City Commission meeting.
5. Remain seated, unless addressing the body at the podium or entering or leaving the meeting. Private or informal conversations may occur outside of the Chambers. Obey any lawful order of the Presiding Officer to enforce the Rules of Decorum.

A complete copy of Rule 10 pertaining to the public participation is available on the table in the Commission Chambers and is included with the Meeting posting on the City's Website.

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL / STAFF INTRODUCTIONS

AGENDA APPROVAL

CONFLICT DISCLOSURE / EX PARTE COMMUNICATIONS

MILITARY UPDATES

1. Miscellaneous Reports and announcements from Montana Air National Guard.

PETITIONS AND COMMUNICATIONS

(Public comment on any matter that is not on the agenda of the meeting and that is within the jurisdiction of the City Commission. Please keep your remarks to a maximum of 3 minutes. When at the podium, state your name and either your address or whether you are a city resident for the record.)

2. Miscellaneous reports and announcements.

NEIGHBORHOOD COUNCILS

3. Miscellaneous reports and announcements from Neighborhood Councils.

BOARDS AND COMMISSIONS

4. Miscellaneous reports and announcements from Boards and Commissions.

CITY MANAGER

5. Miscellaneous reports and announcements from City Manager.

CONSENT AGENDA

The Consent Agenda is made up of routine day-to-day items that require Commission action. Items may be pulled from the Consent Agenda for separate discussion/vote by any Commissioner.

6. Minutes, July 15, 2025, City Commission Meeting.
7. Minutes, July 29, 2025, Special City Commission Meeting.
8. Total Expenditures of \$5,573,633 for the period of June 26, 2025 through July 9, 2025 to include claims over \$25,000, in the amount of \$4,832,100.
9. Contracts List.
10. Approve a Professional Services Agreement in the amount of \$264,097 for the Downtown Storm Drainage Improvements Phase 3, and \$323,767 for Phase 4 to Great West Engineering Inc., and authorize the City Manager to execute the agreement documents.
11. Approve a Professional Services Agreement for the Wastewater Treatment Plant Access Gate in the amount not to exceed \$127,870 to Advanced Engineering and Environmental Services, Inc. and authorize the City Manager to execute the agreement documents.
12. Approve a final payment of \$139,765.95 for the 33rd Street Water Storage Tank. This is comprised of \$138,368.29 to DN Tanks and \$1,397.66 to the State Miscellaneous Tax Fund and authorize the City Manager to execute the necessary documents.
13. Award a contract in the amount of \$212,720 to Montana Materials & Construction, for the Giant Springs Road Slide Repair, and authorize the City Manager to execute the necessary documents.
14. Approve a CDBG Funding Agreement in the amount of \$24,000 to the Montana Legal Services Association for the Montana Housing Justice CDBG Project which will provide support to LMI individuals experiencing housing-related legal problems.
15. Approve a CDBG Funding Agreement in the amount of \$111,077 to the Spark! Children's Museum of Montana for the "Spark Inclusion" CDBG Project for ADA accessibility at their new location, 201 2nd Avenue S.

Action: Approve Consent Agenda as presented or remove items for separate discussion and/or vote by any Commission member. After motion is made, Mayor requests a second to the motion, public comment, Commission discussion, and calls for the vote.

PUBLIC HEARINGS

16. Resolution 10580, An Intent to Increase Property Tax. *Action: Conduct a public hearing and adopt or deny Res. 10580. (Presented by Melissa Kinzler)*
17. Resolution 10579, Annual Budget Resolution. *Action: Conduct a public hearing and adopt or deny Res. 10579. (Presented by Melissa Kinzler)*
18. Resolution 10592, Conditional Use Permit (CUP) to allow “marijuana cultivation” within the I-1 Light Industrial zoning district upon the property addressed as 748 Crescent Circle. *Action: Conduct a public hearing and adopt or deny Res. 10592. (Presented by Brock Cherry)*
19. Resolution 10596, Referring Ordinance 3278, an Ordinance Amending Title 9, Chapter 9, Section 030, of the Official Code of the City of Great Falls to Restrict Permissible Fireworks for Sale and Discharge, to a Vote of the People at an Election to be Held on November 4, 2025. *Action: Conduct a public hearing and adopt or deny Res. 10596. (Presented by David Dennis)*

OLD BUSINESS

NEW BUSINESS

ORDINANCES / RESOLUTIONS

20. Resolution 10594, Relating to financing certain proposed water system improvements; establishing compliance with reimbursement bond regulations under the Internal Revenue Code. *Action: Adopt or deny Res. 10594 (Presented by Melissa Kinzler)*
21. Resolution 10597, Authorizing Participation in the Board of Investments of the State of Montana Annual Adjustable Rate Municipal Finance Consolidation Act Extendable Bond (InterCap Loan Program) for the Renovation of the Great Falls Fire Rescue Training Center. *Action: Adopt or deny Res. 10597. (Presented by Melissa Kinzler)*

CITY COMMISSION

22. Miscellaneous reports and announcements from the City Commission.
23. Commission Initiatives.

ADJOURNMENT

(Please exit the chambers as quickly as possible. Chamber doors will be closed 5 minutes after adjournment of the meeting.)

Assistive listening devices are available for the hard of hearing, please arrive a few minutes early for set up, or contact the City Clerk's Office in advance at 455-8451. Wi-Fi is available during the meetings for viewing of the online meeting documents.

Commission meetings are televised on cable channel 190 and streamed live at <https://greatfallsmt.net>. City Commission meetings are re-aired on cable channel 190 the following Wednesday morning at 10 am, and the following Tuesday evening at 7 pm.